

# TOWN OF HUDSON, NH FIRE DEPARTMENT



INVITES YOUR INTEREST FOR THE POSITION OF

## Fire Captain



Fire Chief Robert M. Buxton  
Hudson, NH Fire Department  
39 Ferry Street  
Hudson, NH 03051  
Phone: 603-886-6021  
Fax: 603-594-1164  
E-mail: [rbuxton@hudsonnh.gov](mailto:rbuxton@hudsonnh.gov)



# OVERVIEW OF THE FIRE DEPARTMENT

The Hudson Fire Department is comprised of 51 full-time members and 4 call members and serves a residential population of 24,467 and is ranked tenth among New Hampshire's incorporated cities and towns. Organizationally we provide services to a geographical area of over 28.5 square miles of land and 0.8 square miles of inland water area. That service area includes residential, commercial, and rural areas.

The Hudson Fire Department provides the following services: Fire Suppression, Emergency Medical Services, Technical Rescue, Emergency Management, Hazardous Materials Mitigation, Public Education, Fire Prevention, Zoning/Code Enforcement, Commercial and Residential Building Inspections and Permitting Services, First Aid, CPR and Fire Extinguishment Training.

## CORE VALUES

We hold ourselves to the following core values:

PRIDE = Professionalism \* Respect \* Integrity \* Dedication \* Empathy

## VISION STATEMENT

Organizationally, we have set a vision to empower our organization with the knowledge, abilities and resources to meet the ever changing challenges that face our community.

## MISSION STATEMENT

Prepare \* Prevent \* Protect

# DESIRED CHARACTERISTICS

In an effort to build a cohesive team, Chief Buxton is looking for the following qualities:

- **Leaders** who are not only effective managers, but also have the vision, discipline and skills to achieve strategic goals.
- **Team Players** who foster collaboration at all levels of the organization.
- **Team Builders** who make it a priority to empower, coach, mentor and recognize staff for their accomplishments.
- **Role models** who personally demonstrate the integrity and work ethic that inspires public confidence and motivates staff to do their best.
- **Public servants** who are passionate about building an effective and efficient organization.

The Fire Captain will be a proven leader with a wide range of experience. The successful candidate will be expected to participate in planning activities for the Hudson Fire Department. The ability to work as a member of a team and support the values, vision and mission of the Hudson Fire Department is a must. The successful candidate will have proven communication skills, work experience in a combination fire department with strong teambuilding and leadership skills.

The Fire Captain is a part of the Operational Division, which is responsible for inspectional, operational, administrative and technical supervisory work. It is the expectation that the applicant will be a proven hands-on leader who can work in a team environment. They shall pose a wide range of fire and EMS experiences in a modern Fire Service environment.

## QUALIFYING EXPERIENCE AND EDUCATION

1. Must have an Associate's Degree in one of the following: Fire, EMS or Management/ Administration/Organization from an accredited college. A Bachelor's Degree is desired
2. Must have documented coursework or certificate(s) in Personnel Administration
3. Must have documented coursework or certificate(s) in Fire Prevention and Fire Investigation
4. Must be Level II certified or equivalent through the State of NH, NFPA or National Professional Qualifications Board (NPQB) by the date of testing
5. Must maintain and remain certified/licensed at the current level of National Registry of EMT EMS certification on the date of testing
6. Must be Hazardous Materials Technician Level certified through the State of NH, NFPA or certified equivalent by the National Professional Qualifications Board (NPQB) by the date of testing
7. Have six (6) years of supervisory experience in a recognized full time fire department
8. Must possess a valid Commercial Driver 's License
9. Must have a good working knowledge of computers. At a minimum, must be proficient with Microsoft Office, including Excel and Word. Working knowledge of GIS systems and Microsoft Project
10. Must be available for emergency call back

## COMPENSATION AND BENEFITS

**The starting salary: Captain/AEMT \$69,116 - Captain/Paramedic \$71,882**

This is a full-time permanent position and is covered under the Hudson Police, Fire and Town Supervisors Association.

The highly competitive benefits package includes the Group 2 New Hampshire Retirement System Plan, generous accrued time, 11 paid holidays, a flexible benefits plan including health and dental coverage.

## SUBMITTAL REQUIREMENTS

The closing date for applications is 4 PM on Monday, April 4, 2016. Applicants may obtain a copy of the full position job description and application for employment by visiting [www.hudsonnh.gov](http://www.hudsonnh.gov) or by contacting:

Robert M. Buxton  
Fire Chief  
Hudson Fire Department  
39 Ferry Street Hudson, NH 03051  
[rbuxton@hudsonnh.gov](mailto:rbuxton@hudsonnh.gov)