



HUDSON, NH FIRE DEPARTMENT

WE'RE HIRING!

**THE HUDSON FIRE DEPARTMENT IS LOOKING FOR
QUALIFIED PROFESSIONALS FOR THE FOLLOWING POSITION:**

FULL-TIME FIRE INSPECTOR

The Fire Inspector performs duties related to Building and Life Safety, Fire Investigation, Fire Prevention, Safety and Department Training activities.

Because of the variety of duties and tasks that are completed during the workday, this position interacts with a number of other divisions within the department and external customers.

This is a full-time permanent position and is covered under the International Association of Firefighters Local #3154.

Schedule is Monday through Friday 8 AM to 4:30 PM. This position offers a competitive wage scale and benefits package.

Hourly Pay Range:
\$22.97 TO \$25.40

THE CLOSING DATE FOR APPLICATIONS IS 4PM ON FRIDAY, DECEMBER 28, 2018

THE TOWN OF HUDSON, NH IS AN EQUAL OPPORTUNITY EMPLOYER



JOIN OUR TEAM

Complete job description listed below

JOB DESCRIPTION

HUDSON, NH FIRE DEPARTMENT



Job Description: JOBD-10
Subject: Fire Inspector

Initiated By: Chief Buxton	Revision Number: 5
Approved By: Chief Buxton	Revision Date: 11/14/2018
Approval Date: 11/28/2000	Review Frequency: As Needed - Green

JOB SUMMARY:

Works under the direct supervision of the Deputy Fire Chief who provides broad policy objectives. Performs duties as directed and on own initiative including Building and Life Safety, Fire Investigation, Fire Prevention, Public Education, and Safety and Department training activities using judgment as to the correct course of action. Other duties include those of Firefighter/EMT outlined in JOBD-11.

SUPERVISION RECEIVED:

This position reports directly to the Deputy Fire Chief who outlines departmental policy, creates work assignments, and evaluates work in terms of effectiveness of results. Because of the variety of duties and tasks that are completed during a workday, this position interacts with a number of other divisions within the department. This position may be under the direction of another officer in the course of duties.

SUPERVISION EXERCISED:

May coordinate and direct the activities of Department personnel that are assigned to work with them as part of Fire Prevention, Fire Investigation and Public Education activities.

EXAMPLE OF DUTIES:

(Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

1. Inspects institutions, commercial establishments, industrial establishments and residential establishments for compliance with fire safety regulations and develops

fire safety programs as a result of these inspections.

2. Inspects special hazards and extinguishing appliances to ensure safety features are maintained. Issues permits for the storage or handling of Hazardous Materials, substances or devices.
3. Performs Public Education activities on fire and life safety topics for the community.
4. Performs woodstove, oil burner, LP Gas tank and underground storage tank inspections.
5. Responsible for the administration of the Juvenile Fire Setter program.
6. Inspects places of assembly.
7. Inspects Day Care, Health Care and Educational facilities.
8. Maintains files relative to the Inspectional Services Division activities as required.
9. Works in the capacity of FF/EMT as required.
10. Advises the Deputy Fire Chief of the need for new ordinances, revision of existing ordinances and operational changes required as a result of the information gathered through the inspection process.
11. Assists with the investigation of Fires.
12. Works closely with the all local, state and federal agencies that are required to complete assignments.
13. Review plans for water supply, fire alarm and installed systems as required.
14. May be required to fill the position of Public Information Officer or Liaison Officer or Command Post Aide at the scene of an incident.
15. Performs other tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Thorough knowledge of Building and Life Safety, Fire Prevention and Inspection methods and techniques. Knowledge of engineering principles, drafting techniques, and mathematics. Knowledge of codes, ordinances and statutes relative to Fire Protection Engineering. Ability to communicate effectively with others and to establish effective working relationships with other Town agencies, employees and the general public. Experience in Fire Investigation Techniques, and Juvenile

Firesetter required.

2. The member assigned to this position must enroll in and complete the following courses at the National Fire Academy:
3. Fire Prevention Principle Practices
4. Fire/Arson Investigation
5. Public Education
6. International Residential Code Certification

MINIMUM QUALIFICATIONS REQUIRED:

Possession of an Associate's Degree in Fire Protection, Fire Protection Engineering and three (3) years experience in Fire Investigation, Prevention and Public Education; OR any equivalent education and experience which demonstrates possession of the required knowledge, skills and abilities. Must be certified N.H. Firefighter, Level II or equivalent, Nationally Registered EMT and possess a valid N.H. Commercial driver's license, N.H. Provider license and be certified Haz Mat Operations and Decon through N.H. Fire Standards and Training must be a certified Fire Instructor.

PHYSICAL EXERTION/ENVIRONMENTAL:

Some physical effort required during inspection and other Division activities and during pre-fire planning. Working conditions are generally good, although may be exposed to unpleasant and hazardous conditions during the course of his duty.

REQUEST FOR WAIVER:

A request for waiver from a specified job requirement or qualification within this General Order will be considered when the following is submitted, in writing, as part of the application package:

1. A letter detailing which requirement or qualification the applicant is requesting a waiver for.
2. State the reason(s) why the waiver is being requested.