

**HUDSON BOARD OF SELECTMEN**

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**TEAM I DEPARTMENT HEADS**

**September 21, 1998**

**1. Call to Order at 3:40** p.m. by Chairman E. Lorraine Madison

**2. Attendance:**

Selectmen E. Lorraine Madison, Rhona Charbonneau, Shawn N. Jasper and Ann Seabury and (Terry Stewart

Paul D. Sharon, Town Administrator; Richard Gendron, Chief of Police; Frank Carpentino, Fire Chief; Steve Malizia, Finance Director; Kevin Burns, Road Agent

**3. Items for Discussion**

**A. Combined Dispatch**

Chief Carpentino talked about combined Dispatch. About 48 Dispatchers have left the department since 1983. It costs \$10,000 to train new people, including overtime to fill vacant shifts. About 3,200 calls are received per year.

Chief Gendron needs direction in order to do long-range planning. The Board felt that it was cost-effective to combine dispatch areas. The problem was the cost of transferring the fire alarms to the police station. Chief Gendron said their area is large enough to handle both police and fire calls. Chairman Madison said money is an issue and the Board must make a decision. There was some discussion on whether or not Public Works should be included in the combined Dispatch. It was decided that they not be included.

*Motion by Selectman Jasper, seconded by Selectman Seabury, to authorize the two Chiefs to develop a committee to develop an RFP for consultants for joint Police and Fire dispatch operations at the Police Station carried unanimously.*

**B. Kirby Building**

Chief Carpentino said it would cost \$900,000 to renovate the Central Fire Station. He also looked at the Kirby building and Lions Hall. The Fire Department put together a CIP project to renovate the Kirby building at a cost of \$175,000.

*Motion by Selectman Stewart, seconded by Selectman Seabury, to authorize the Fire Department to use the Kirby Building for Administration and Fire Prevention and further to authorize the Town Administrator and the Fire Chief to develop a budget proposal for renovation carried 4-0.* Selectman Jasper abstained because it was a Fire Department issue.

**C. False Alarm Fees**

No action taken; deferred to another meeting.

**D. Regional Emergency Response Team (ERT) (From March 24, 1998)**

Chief Gendron gave an update and said the team will be activated in the summer of 1999.

**E. Proposed Highway Facility**

Kevin Burns will come forward with different designs for building. Discussed pricing.

*Motion by Selectman Jasper, seconded by Selectman Charbonneau, that if no bids are received, or if the bids are unacceptable on the Unicorn Park property, the Town Administrator is authorized to enter into an agreement with a broker to aggressively market the property carried unanimously.*

**F. Reorganization of Highway Department**

*Motion by Selectman Jasper, seconded by Selectman Stewart, to approve the Highway Department reorganization as submitted by Kevin Burns, Road Agent, in his 8/25/98 memo carried unanimously.*

**G. Default Budget**

*Motion by Selectman Jasper, seconded by Selectman Stewart, to approve the default budget for FY99-00 in the amount of \$17,755,048 carried unanimously.*

**4. Any Other Business**

A. Selectman Jasper discussed the account adjustments that Chief Carpentino made in order to fund the Superintendent's position. He asked the Board to look at them so they can discuss them tomorrow night.

B. Chief Gendron is putting mini-survey in the HLN requesting a community service rating of his department.

**5. Adjournment**

*Motion to adjourn at 4:40 p.m. by Selectman Jasper, seconded by Selectman Charbonneau, carried unanimously.*

Recorded and transcribed by Selectman Ann Seabury

Typed by Priscilla Boisvert, Executive Assistant

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**E. Lorraine Madison, Chairman**

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**Rhona Charbonneau**

**Shawn N. Jasper**

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**Ann Seabury**

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**Terry Stewart**