

HUDSON BOARD OF SELECTMEN**Minutes of the October 27, 1998 Meeting**

1. **CALL TO ORDER** by Chairman E. Lorraine Madison
2. **PLEDGE OF ALLEGIANCE**, led by Selectman Rhona Charbonneau
3. **ATTENDANCE**

Selectmen: E. Lorraine Madison, Rhona Charbonneau, Shawn N. Jasper, Ann Seabury & Terry Stewart

Staff/Others: Priscilla Boisvert, Executive Assistant; Michael Reynolds, Town Planner; Michael Gospodarek, Town Engineer; Kevin Burns, Road Agent; Richard Gendron, Chief of Police; Capt. Ray Mello; Lisa Nute; John Knowles; Coleman Kelly; Howard Dilworth, Jr; Nancy Regan; Tim, SUN

4. **PUBLIC INPUT**

NRPC -- Robinson Pond Grant Application

Chairman Madison recognized Julie from NRPC, who had a grant application for implementation of projects on Robinson Pond. In 1994, a study was completed on Robinson and Ottarnic Ponds, gathering information on some of the major problems in terms of bacteria and nutrient loading. The study came up with a number of recommendations. She reviewed the project outline, including Water Quality, Land Use, Education, Regulatory and Preliminary Budget. (See attached.) She wanted to know if the Selectmen were in support of the program before she submits the application. The preliminary budget involves match as well as cash from the grant itself. The local match is \$7,900 and the grant request is \$11,500. There is a 40% match requirement and that can be in cash or in kind services. Most of what she has included is in kind services, such as the volunteer and training time in the water quality area. Under Land Use, the Conservation Commission could verify some of the data and the Health Officer could assist when they set up the data base. Under Education, the DPW or Engineering staff could look at the existing drainage structures for stormwater management within the watershed and assess whether they are functioning adequately. (With that information, the Town could apply for additional funds under the 319 program to perform upgrades or reconstruction.) They would work with the landowners on management practices. Regulation Review would take some time by the Town Planner to review what they come up with and assist them with some of the information that they would be gathering. Task VI would involve copying and mailing the survey. A major problem at Robinson Pond is the nutrient loading. One of the best ways to resolve that is by educating the public because it comes from septic systems, lawn fertilizer, horses, improper manure management, etc. Chairman Madison noticed that most of the cost would be covered by in kind services. Julie said the only cash would be the copying and mailing costs, about \$1,800. Chairman Madison said they'd take this up under Other Business. Selectman Seabury said the E-Coli counts have been way down because the pond hasn't been used. Julie said this grant would focus on the nutrient loading problems, not E-Coli. If the Board decides in favor of this grant, she needs a letter of support.

5. **CORRESPONDENCE RECEIVED**

A. FROM: Mike Reynolds, Town Planner

RE: Visioning Project

REFER TO: New Business

B. FROM: Mike Gospodarek, Town Engineer

RE: Maintenance of Town Records

REFER TO: New Business

C. FROM: Coleman Kelly, Cable Committee

RE: Cable Casting Status

REFER TO: New Business

D. FROM: Sewer Utility Committee

RE: Abatement Requests #S-99-4

REFER TO: New Business

E. FROM: Chris & Jenny Butrym

RE: Street Acceptance--High Pine Drive

REFER TO: Old Business

Motion to receive the Correspondence, with appropriate referral, by Selectman Stewart, seconded by Selectman Charbonneau, carried unanimously.

6. NOMINATIONS & APPOINTMENTS

Conservation Commission

(1 Member position, term to expire 12/31/98; 1 Alternate position, term to expire 12/31/98)

Barbara Ann Hansen

David DeGroot

Selectman Seabury placed both names in nomination, seconded by Selectman Stewart. Selectmen Madison, Charbonneau, Seabury and Stewart voted for Barbara Ann Hansen for the member position; Selectman Jasper voted for DeGroot. The Board voted unanimously to appoint David DeGroot to the alternate's seat.

7. OLD BUSINESS

Street Acceptance--High Pine Drive

Chairman Madison said the public hearing on this item was held on February 17. At the time, the Butryms had concerns about drainage, which have been corrected. The Butryms sent a letter to the Board, asking them to accept High Pine Drive as a Town street in order for it to be plowed and maintained by the Town.

Motion to accept High Pine Drive as a Town street by Selectman Jasper, seconded by Selectman Stewart.

Selectman Seabury asked the Road Agent if the street was ready for acceptance. Kevin Burns said it was. Selectman Stewart asked if the Town was inheriting any problems with this street. Kevin said none, except for some slow drainage in the retention basin by Highland Street. Chairman Madison wondered if that was caused by the loam. Mike Gospodarek said the retention basin was designed to be loamed and seeded to encourage the abutting resident to mow it. He will contact the engineer again to look at the design to address the low percolation rate, which is taking four, five days to drain instead of two. They won't release the money until it is corrected, which might mean replacing the loam with a gravel type material. Selectman Charbonneau thought the problem should be corrected before they accept the street. Selectman

Jasper was skeptical that it will be taken care of since they've been through an entire construction season already. Mike said they've got at least a year and a half on the bond. Selectman Jasper asked if the erosion problem was taken care of. Mike said yes. Chairman Madison said the Butrym confirmed the condition was corrected and it was working fine.

Vote: Motion carried unanimously to accept High Pine Drive as a Town Street.

8. NEW BUSINESS

A. Visioning Project

Chairman Madison recognized Town Planner Mike Reynolds, who said in May 1997 Planning Board member Jim Gallagher and he came before the Board to talk about visioning and what it could mean for Hudson. The Board of Selectmen voted unanimously to support the concept. Since then, much work took place to develop a vision to plan where the Town wants to be in 10 years and in 25 years. Before they look ahead, they need to focus on where they are now. He asked the Board to imagine what they would want a picture post card of Hudson to look like. There are places in Hudson that are special to its character and the visioning process will assist the Town in updating the Master Plan, particularly the future land use chapter. Public participation is the key to establishing a vision for the Town and, in order to promote public awareness, information on visioning is made available through the Planning and Economic Development link on the Hudson Web Page. An interest sheet was designed, asking the public to state their #1 vision. Via the Internet, people have the capability of transmitting that information directly to him. Interest sheets were also provided to the public during Old Home Days and, recently, via the newspaper. The Visioning Work Committee, led by Jim Gallagher, has met often to generate ideas. In February, they looked to the resource of UNH Cooperative Extension for assistance in developing a community profile event. Since then, they have assembled the details to produce this event. Invitations have been circulated to area residents and businesses to attend a 1½ day even on November 6 & 7 at Memorial School. The event seeks input from children to adults to develop a shared vision for Hudson. The event will begin on Friday night at 5:30, with a pot luck supper, and will run to 9:00 p.m. After an introduction and a description of the process, small groups will form for discussions. On Saturday, they will re-assemble at 8:00 a.m. for small group discussions and then, as a whole, will look at the present and future. Participants will discuss the Town's strengths, key issues and look at ideas to improve the community. The day will run until 3:30. The UNH Cooperative Extension will assist in facilitating the small group sessions. Last night, they held a training session for small group facilitators at Memorial School and Mike was encouraged when a participant described the process as fun. The work has been exciting and educational and, as information is available on the Web, others are learning about Hudson. He thanked the Board for their support and looks forward to working with them on this project in the future. Selectman Jasper asked how many registrations he had. Mike said 75. The Board was pleased with that number.

B. Maintenance of Town Records

Chairman Madison recognized Town Engineer Mike Gospodarek, who said there was some concern on how they were going to handle their current work load and potential work load of updating the tax maps, once the fly over of the Town is completed. In January, they will end up with 162 maps from the fly over, which will give them accurate data, but a question arises on how that information will be kept current as there isn't any staff dedicated to updating the files. The options are to hire a consultant, add more staff and increase the fees

(Start Tape 1, Second Side)

on subdivision site plans. He asked some consultants to put together some figures on what it

would cost for their services. Since the Planning Board Consultant Fees were implemented in September '96, about \$52,000 has come in. If they start shipping out as-built street acceptances, subdivision files, and sewer acceptances to consultants, it will cost about \$30,000 a year. The Town is slowly moving towards using consultants a great deal.

Selectmen Seabury and Charbonneau felt that it would save money in the long run to ship it out. Chairman Madison asked when this would be implemented. Mike said if the consensus of the Board is to hire consultants to keep their records updated, they have to look at policies and procedures for street acceptances, sewer acceptances, water department acceptances, and they will have to revisit the Planning Board's method of taking in applications for subdivisions and site plans. He put together a fee schedule package to see if it's reasonable. Looking at a typical eight lot subdivision, the Planning Board would get an extra \$200. His focus was solely on the tax map revisions, not the GIS system they hope to eventually achieve, with an open ended system that could be easily linked.

Chairman Madison thought it would be cheaper to use a consultant. She asked what type of person he would hire, if they added staff. Mike said a technical draftsman, with experience in electronics. Mike said they could use fees to pay for an in-house person or for a consultant. Selectman Jasper said if they contract out, when things slow down and there's no work, they aren't spending any money. Chairman Madison said if they go forward with this, it's important to keep it updated. Selectman Jasper said they need to be cognizant of the fees they are already charging. HEDCorp put out a memo, outlining how much the fees add up. He's not concerning about the housing because that tends to be a negative for the Town; his concern is the effect on commercial-industrial because that's a positive, which allows everyone to be able to afford to live in Hudson. Selectman Seabury said there's no such thing as a free lunch.

Selectman Charbonneau said if they go ahead with this, it must be kept up, or it's money down the drain. Chairman Madison polled the members and they were all were in favor of using a consultant.

C. Cable Casting Status

Chairman Madison recognized Coleman Kelly, who said the Cable Committee has looked at what they want to be able to do for the Town. Initially, they are looking at installing four cameras and eight microphones in the Selectmen's meeting room, plus an on-air light to indicate that taping or broadcasting was in progress. Housed in the former Police evidence room will be the equipment for taping, the monitors, the level controls and the switches. In discussions with Paul, it was decided that the closet needs to be expanded by moving the wall further into the break room. They have spoken with four potential vendors, three of which have been in to look at the space. They are also looking at vendors to provide a turnkey operation. Once a solicitation is accepted and acted on, they will be responsible for putting it in and making certain it operates before they accept it. Lighting will be changed in the Selectmen's meeting room to make skin tone appear warmer.

Chairman Madison asked when this will go into effect. Mr. Kelly said they hoped the fourth vendor will be in relatively soon. He hoped to be able to release the solicitation within two weeks and also take an ad in the paper, which might produce a response from other vendors. They will spend two, three weeks reviewing the proposals and then select a vendor. Installation should occur within two to three weeks after that. Chairman Madison thanked Coleman for the update.

D. Sewer Abatement Requests

The applicant requested an abatement because he did not receive a sewer bill and felt he should not be responsible for lien charges and interest payments. The Committee denied the application on the basis that it is the owner's responsibility to notify the Sewer Utility, in writing, of any change and is responsible for all sewer charges to their property.

Motion to deny sewer abatement request SUTL-99-9 in the amount of \$146.24 by Robert Pace, 511 Elmwood Avenue, Acct #3325, as recommended by the Sewer Utility, by Selectman Charbonneau, seconded by Selectman Stewart, carried unanimously.

9. OTHER BUSINESS

A. Declaratory Judgement

Selectman Jasper said that, over the weekend, he was informed by a third party that there had been a decision in the question of the declaratory judgement. When he came into Town Hall on Monday, Priscilla didn't know anything about it. He's been contacted by a couple papers and read about it in the Union Leader and the Telegraph, but the Selectmen haven't received a copy of it. Selectman Stewart heard about it at Fright Night. Selectman Seabury said a copy might be in Paul's office. Selectman Jasper said Priscilla would have seen it, adding that it is difficult to respond to something that someone else is reading from. Selectman Charbonneau said the Selectmen should have been notified first. Chairman Madison said it would be taken care of tomorrow.

B. Raffle permit request by Denise Liston, Student Ambassador, to hold a raffle on November 24 at Today's Image to benefit student ambassador, Jennifer Liston, in the People to People Student Ambassador program.

Motion by Selectman Jasper to approve, seconded by Selectman Stewart, carried 5-0.

C. Coverage for the elections on November 3

Selectman Charbonneau has no opposition, so she will be there; Selectman Jasper will be there all day, with the exception of a labor negotiation session at Town Hall; Chairman Madison will go over after work; Selectman Stewart will be away on vacation.

D. Site Violations at Hudson Trading Post (Rodier)

Selectman Charbonneau said several weeks ago, the Board approved a Pawnbroker license on Lowell Road, but the boat for sale is still there. Chairman Madison said he wasn't supposed to get his license until he took care of some things, including the boat. Priscilla said the license was approved, contingent upon the site violations being corrected, otherwise it would be revoked. Selectman Jasper said the Zoning Administrator should be notified. Chairman Madison said it would be taken care of.

E. Request by the Hudson Nottingham West Lions Club to place signs on Town property at the corner of Central Street, at Taylor Falls Bridge and on the corner of Central Street and Lowell Road, advertising their psychic fair on 10/31.

Motion by Selectman Charbonneau to approve, seconded by Selectman Jasper, carried unanimously.

F. Robinson Pond Grant Application

Motion to support the Robinson Pond Grant by Selectman Stewart, seconded by Selectman Jasper, carried unanimously.

10. LICENSES AND PERMITS

A. Outdoor Gathering Permit request by Judith Labonte for a Halloween Haunted House at 16 Highland Street on October 31 from 6:00 - 9:00 p.m. (Withdrawn by the requestor.)

B. Outdoor Gathering Permit request by the Hudson Democratic Committee to hold a Rally at Library Park on October 30 from 5:00 - 6:30 p.m.

Motion to approve by Selectman Charbonneau, seconded by Selectman Stewart, carried unanimously.

11. ACCEPTANCE OF MINUTES

Minutes of the Selectmen's October 13, 1998 Meeting

Motion to accept as presented and refer to file by Selectman Stewart, seconded by Selectman Charbonneau, carried unanimously.

12. COMMITTEE ANNOUNCEMENTS

10/28 7:00 Planning Board in P/Z Mtg. Rm

11/02 7:30 Rec Committee @ Rec Center

11/03 7:00 am - 8:00 pm Voting @ Lions Hall

11/04 7:00 Planning Board in P/Z Mtg. Rm

11/05 7:00 Cable Committee in P/Z Mtg. Rm.

11/6 & 7 Hudson visioning Community Profile Event 2 Memorial School

11/7 8:00 - 2:00 Landfill Open

11/10 7:30 Board of Selectmen in BOS Mtg. Rm.

Selectman Stewart said there is no Planning Board scheduled for November 25.

13. LIAISON REPORTS

·Selectman Stewart met with the Fire Chief to go over his budget, which looks good.

·Selectman Seabury couldn't make it to the Recreation Department's meeting.

·Chairman Madison is meeting with the Police Department to go over their budget; the Water Company is running great.

14. NONPUBLIC SESSIONS

Motion by Selectman Jasper, seconded by Selectman Stewart, to enter Nonpublic Session under 91-A:3 II (a)The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; and 91-A:3 II (b)

The hiring of any person as a public employee carried unanimously by roll call vote.

Nonpublic Session was entered into at 8:15 p.m. and was terminated at 8:55 p.m.

A. Motion by Selectman Stewart, seconded by Selectman Jasper, to hire Ralph Longfellow as Truck Driver-Laborer at \$11.75, Grade VIII, Step Minimum, effective November 8, 1998 carried 5-0.

B. Motion by Selectman Charbonneau, seconded by Selectman Jasper, to hire Jana McMillan as Animal Control Officer at \$11.44 per hour, effective November 15, 1998, carried unanimously.

C. Motion by Selectman Stewart, seconded by Selectman Charbonneau, to hire John Beike as Part-Time Clerk in the Police Department, @ \$12.31 per hour, 18 hours per week, effective 11/1/98 carried 5-0.

Motion to seal the Minutes by Selectman Seabury, seconded by Selectman Stewart, carried 5-0.

15. REMARKS BY THE SELECTMEN

·Selectman Stewart said Fright Night was a success, adding that it was interesting to note that when it came time for cleanup, certain people scattered.

·Selectman Seabury said Happy Halloween.

·Selectman Jasper hoped in the future, the Chairman would reign in this disorderly crew.

·Selectman Charbonneau said they should make sure the lights are on for the Democratic rally.

·Chairman Madison wished everyone a Happy Halloween.

16. ADJOURNMENT

Motion by Selectman Charbonneau, seconded by Selectman Seabury, to adjourn at 9:00 p.m. carried 5-0.

Recorded and Transcribed by Priscilla Boisvert

Executive Assistant to the Board of Selectmen

HUDSON BOARD OF SELECTMEN

E. Lorraine Madison, Chairman

Rhona Charbonneau

Shawn N. Jasper

Ann Seabury

Terry Stewart