

HUDSON, NH BOARD OF SELECTMEN
Minutes of BOS Budget Presentations/Deliberations
Wednesday, October 20, 2004

1. **Call to Order** by Chairman William P. Cole at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

2. **Pledge of Allegiance** was led by Selectman Massey.

3. **Attendees**

Selectmen: William P. Cole, Kenneth J. Massey, Teresa Stewart; Kathleen MacLean and Richard J. Maddox

Staff/Others: Steve Malizia, Town Administrator; Kathy Carpentier, Finance Director; Priscilla Boisvert, Executive Assistant; Jim Michaud, Assessor; Cathy Hawkins, Data processing Manager; Kevin Burns, Road Agent; Richard E. Gendron, Chief of Police; Capt. Ray Mello; Capt. Bill Pease; Lisa Nute, Information Services Manager; Cecile Nichols, Town Clerk/Tax Collector; Charlie Schweiss and Howard Dilworth, Budget Committee; Michael Keenan, Town Moderator; Joyce Cloutier, Checklist Supervisor; Joe Wozniak, Trustee of the Trust Funds; Coleman Kelly, Cable Committee; Leo Bernard.

4. **Default Budget**

Motion by Selectman Stewart, seconded by Selectman Massey, to set the default budget for Fiscal Year 2006 at \$ 23,641,918 carried unanimously.

5. **Budget Deliberations**

Overview by the Finance Director and opening statements by the Board of Selectmen.

5410 Assessing (Jim Michaud, Assessor)

Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 252 Other Professional Services from \$59,044 to \$50,294, carried 4-1. (Chairman Cole voted in opposition.)

Motion by Selectman Massey, seconded by Selectman MacLean, to reduce 265 Outside Hire from \$8,847 to 0 carried 5-0.

~~Warrant Article II, Assessment Technician Position Upgrade (1/2 year)~~

Motion to forward to the ballot by Selectman Stewart, seconded by Selectman Massey, Elderly Property Tax Exemption, carried 5-0.

Motion to forward to the ballot by Selectman Stewart, seconded by Selectman Maddox, Disabled Property Tax Exemption, carried 5-0.

Motion by Selectman Stewart, seconded by Selectman MacLean, to forward to the ballot Blind Property Tax Exemption carried 5-0.

Motion by Selectman Stewart, seconded by Selectman Maddox, to forward to the ballot Veterans' Credits—Regular carried 4-0. (Chairman Cole abstained.)

5020 Trustees of the Trust Funds (Joe Wozniak, Bookkeeper) No changes made.

5025 Cemetery Trustees (Bob Haefner) No changes made.

5030 Town Clerk (Cecile Nichols, Town Clerk/Tax Collector)

Motion by Selectman Massey, seconded by Selectman Stewart, to increase 216 Deeds, legal Documents, increased from 0 to \$3,000, carried 4-1. (Selectman Maddox voted in opposition.)

Selectman Maddox, seconded by Selectman Maclean, to reduce 250 Book Binding from \$2,818 to 0 carried 3-2. Chairman Cole and Selectman Massey voted in opposition.)

Salary/benefits warrant article for TC/TC deferred till Friday night, pending legal opinion—if elected official must have separate warrant article.

5041 Moderator (Michael Keenan, Moderator)

Motion by Selectman Stewart, seconded by Selectman Massey, to increase 257 Equipment Programming from \$2,500 to \$4,750 carried 4-1. (Selectman Maddox voted in opposition.)

Motion by Selectman Stewart, seconded by Selectman Maddox, to increase 403 Small Equipment from 0 to \$4,500 carried 3-2. (Selectman Maddox and MacLean were opposed.)

5042 Supervisors of the Checklist (Joyce Cloutier, Chairman) No changes made.

5045 Cable (Coleman Kelly, Consultant)

Motion by Selectman Massey, seconded by Selectman Maddox, to reduce 450 Capital Reserve/Trust Funds from \$94,300 to \$80,000 carried 5-0.

Motion by Selectman Massey, seconded by Selectman MacLean, to increase 252 Other Professional Services from \$24,500 to \$38,800 carried 5-0.

5050 Town Treasurer (Karen Burnell, Treasurer) No changes made.

5070 Budget Committee (Charlotte Schweiss, Chairman & Howard Dilworth, Jr, V-Chair) No changes made.

5080 Ethics Committee (Dan Hodge, Chairman) No changes made.

5330 Computer Services (Cathy Hawkins, Data Processing Manager)

Motion by Selectman Maddox, seconded by Selectman Massey, to reduce 252 Other Professional Services from \$46,000 to \$10,000 carried 5-0.

5515 Highway Department (Kevin Burns, Road Agent)

- 5515 Highway Facility
- 5551 Public Works—Administration

5552 Public Works—Streets

Motion by Selectman Maddox, seconded by Selectman Stewart, to increase 248 Street Overlay from \$350,000 to \$370,000 carried 4-1. (Selectman MacLean was opposed.)

- 5553 Public Works—Equipment Maintenance
- 5554 Public Works—Drains
- 5555 Solid Waste Management (Under 5530, to be presented by Tom Sommers)
- 5556 Public Works—Grounds Maintenance
- 5970 Solid Waste Collection (Kevin Burns, Road Agent)

5800 Recreation (Dave Yates, Director)

5810 Recreation Administration

Motion by Selectman Stewart, seconded by Selectman Massey, to increase 252 Other Professional Services from 0 to \$1,000 carried 5-0.

- 5815 Merrifield Park
- 5821 Supervised Play
- 5822 Robinson Pond
- 5823 Babe Ruth

5824 Ball Fields

Motion by Selectman Stewart, seconded by Selectman Massey, to increase 399 Materials Miscellaneous from \$8,000 to \$21,000 carried 5-0.

- 5825 Instructional Tennis
- 5831 Winter Basketball
- 5834 Soccer League
- 5836 Teen Dances
- 5837 KNOT Nights
- 5838 Adult Aerobics
- 5839 Community Activities

5840 Skate Park

399 Materials Miscellaneous, increase from \$880 to \$4,420 for park monitors deferred to Friday night. (Cost of surveillance cameras, etc.)

American Red Cross	Level Funded
Big Brothers/Big Sisters	Level Funded
Bridges (Rape & Assault)	Level Funded
Community Council	Level Funded
Home Health & Hospice	Level Funded
Nashua Mediation	Level Funded
Nashua Soup Kitchen & Shelter	Level Funded
Nashua Transit	Level Funded

• Area Agency of Greater Nashua funded at \$2,000 on a motion by Selectman Stewart, seconded by Selectman Massey, that carried 5-0.

• Keystone Hall was funded at \$1,000 on a motion by Selectman Stewart, seconded by Selectman Maddox, carried 5-0.

- Motion by Selectman Stewart, seconded by Selectman Maddox, to fund Seniors at \$1,000 (a reduction of \$1,000), carried 5-0.

• Motion by Selectman Stewart, seconded by Selectman Massey, to level-fund remaining community grants, carried 4-1. (Selectman Maclean was opposed.) (An amendment by Selectman MacLean, seconded by Selectman Maddox, to reduce each of the remaining community grants by \$166 failed 1-4, with Selectman MacLean voting in favor.)

5571-5583 Community Development (Sean Sullivan, Director of Community Development)

5571 Planning Department

Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 411 Computers from \$3,099 to 0 carried 5-0.

- 5572 Planning Board
- 5581 Zoning Department

5582 Building Department

• Motion by Selectman MacLean, seconded by Selectman Maddox, to reduce 236 Education Reimbursement from \$2,000 to \$1,000 carried 3-2. (Selectmen Stewart and Massey were opposed.)

• Motion by Selectman Maddox, seconded by Selectman Stewart, to increase 401 Automobiles from 0 to \$8,000 for the lease/purchase of two vehicles, carried 5-0.

• Motion by Selectman Massey, seconded by Selectman MacLean, to reduce 235 Registration Fees from \$1,500 to \$750 was amended by Selectman MacLean, seconded by Selectman Maddox, to change the \$750 to \$1,000 carried 3-2. Selectmen Stewart and Massey voted in opposition. Vote on the original motion, as amended, (i.e., \$1,500 to \$1,000) carried 5-0.

• Motion by Selectman Maddox, seconded by Selectman Massey, to add 218 Vehicle Maintenance and fund it at \$500 carried 5-0.

- 5583 Zoning Board of Adjustment

Warrant Article

Motion by Selectman Maddox, seconded by Selectman Stewart, to forward to the ballot a warrant article for an Associate Planner in the amount of \$65,577 carried 4-1. (Chairman Cole was opposed.)

5533 Conservation Commission (Tim Quinn, Chairman)

Warrant Articles

• Motion by Selectman MacLean, seconded by Selectman Maddox, to send the article "Land Use Change Tax Revenues 50%" to the ballot failed by a vote of 2-3. (Selectmen MacLean and Maddox were in favor.)

• Motion by Selectman MacLean, seconded by Selectman Maddox, to send the article "Land Use Change Tax Revenues Appropriation" to the ballot, as amended, failed 2-3. (Selectmen MacLean and Maddox were in favor.) The article had been amended on a motion by Selectman Maddox, seconded by Selectman Massey, to reduce the amount from \$219,200 to \$200,000 which carried 4-1. (Selectman MacLean was opposed.)

• Motion by Selectman MacLean, seconded by Selectman Maddox, to send "Land Use Change Tax Revenues Surplus" to the ballot failed 2-3, with Selectmen MacLean and Stewart voting in favor. Motion to reconsider by Selectman Cole, seconded by Selectman Maddox, carried 4-1, with Selectman Massey voting in opposition. Motion by Selectman Stewart, seconded by Selectman MacLean, to send "Land Use Change Tax Revenues Surplus"(\$290,896) to the ballot carried 4-1, with Selectman Cole voting in opposition.

•Motion by Selectman Maclean to send the Land Conservation Bond (\$1 million) to the ballot did not receive a second, so the motion failed.

5531 Engineering Department (Tom Sommers, Engineer)

5555 Solid Waste Management

5561-5564 Sewer Utility (Tom Sommers, Engineer) No change.

5561 Sewer—Administration

Motion by Selectman Massey, seconded by Selectman Stewart, 268 Investment Expenses, to increase \$12,000 to \$13,500 carried.

- 5562 Sewers—Operations & Maintenance
- 5563 Sewers—Debt
- 5564 Sewer—Construction

5591-5594 Water Utility (Tom Sommers, Engineer) No change.

- 5591 Water—Administration
- 5592 Water—Operation & Maintenance
- 5593 Water—Supply
- 5594 Water—Debt Service

Warrant Article

Motion by Selectman Stewart, seconded by Selectman Maddox, to send “Water Utility Capital Improvements \$4,900,000” to the ballot carried 5-0.

Library Warrant Articles:

- Warrant Article K, Wage/Benefit Increases for Library Employees
-
- Motion by Selectman MacLean to forward Full-Time Adult Services Librarian to the ballot did not receive a second.
- Motion by Selectman MacLean, seconded by Selectman Maddox, to forward Architectural Fees for new Library to the ballot failed 1-4. (Selectman MacLean voted in favor.)
-
- Motion by Selectman MacLean, seconded by Selectman Maddox, to forward Library Trustees as Agents to Expend to the ballot carried 3-2. (Selectmen Cole and Maddox were opposed.)
- Library Expansion Capital Reserve Fund—Deferred, w/Trustees to come back with rewording and a lower amount.

5. Recess

Motion by Selectman Massey, seconded by Selectman Maddox, to recess to Monday, October 25, 2004 at 6:30 p.m. carried 4-1. (Selectman MacLean was opposed.)

-
-
-
-
-
-
-

**BOS Budget Presentations/Deliberations
Monday, October 25, 2004 – 6:30 p.m.**

1. **Meeting called back to Order** by Chairman William P. Cole at 6:30 p.m.
2. **Pledge of Allegiance** was led Chairman Cole.
3. **Selectmen Present:** William P. Cole, Teresa Stewart, Kenneth J. Massey, Kathleen R. MacLean and Richard J. Maddox
Staff/Others Present: Steve Malizia, Town Administrator; Kathy Carpentier, Finance Director; Priscilla Boisvert, Executive Assistant; Richard Gendron, Chief of Police; Shawn Murray, Fire Chief; Deputy Fire Chief Gary Rodgers; Fire Capt. Jack Brewer; Torrey Demanche, Executive Secretary; Helen Cheyne, Secretary.

Carry-overs from Friday night:

Library Warrant Article

Reworded Warrant Article Library Expansion Capital Reserve Fund. "Shall the Town vote to raise and appropriate a sum of up to \$20,000 to be placed in the Library Capital reserve Fund, previously established, such amount to be funded from the Library's year-end undesignated fund balance, available on 7/30/05."

Motion by Selectman MacLean, seconded by Selectman Massey, to forward to the ballot carried 5-0.

Police items

Motion by Selectman MacLean, seconded by Selectman Maddox, to reduce 5650-402 Animal Control/ Automobiles from \$23,000 to 0 carried 3-2. Selectmen Stewart and Cole were opposed.

Unanimous consensus was given to Chief Gendron to explore the possibility of purchasing an animal control vehicle in the current budget cycle, if the cruiser bids come in low enough to allow for the purchase of an additional vehicle. He would put together the information and submit it to the Board for approval and authorization to proceed.

Motion by Selectman Maddox, seconded by Selectman MacLean to reduce 5630-304 Police Patrol/Gasoline from \$60,000 to \$56,000 carried 4-1. Selectman Massey was opposed. Selectman Maddox said his intention was to increase Contingency to cover any extra money needed for gasoline by any department.

5700 Fire Department (Chief Shawn Murray)

5710 Fire—Administration

Motion by Selectman Stewart, seconded by Selectman Maddox, to reduce 237 Training from \$9,200 to \$7,000 carried 5-0.

5715 Fire—Facility Operations

Motion by Selectman Stewart, seconded by Selectman MacLean, to reduce 403 Small Equipment from \$8,487 to \$5,892 carried 5-0.

Motion to Selectman Stewart, seconded by Selectman Massey, to reduce 252 Other Professional Services from \$2,000 to \$500 carried 5-0.

Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 224 Building Maintenance from \$51,778 to \$21,778, failed 1-4. Selectman Maddox voted in favor.

5720 Fire—Communications

5730 Fire—Suppression

Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 404 Trucks from \$22,680 to \$15,476, failed 1-4. Selectman Maddox voted in favor.

5740 Fire—Prevention
 5750 Fire—Ambulance
 5765 Fire—Fire Alarm

Warrant Article

Motion by Selectman MacLean, seconded by Selectman Massey, to send to the ballot an article for a Replacement Pumper in an amount of \$463,000 carried 3-2. Selectman Maddox and Stewart were opposed.

5130 Emergency Management (Chief Shawn Murray)

5960 Hydrant Rental (Chief Shawn Murray)

5110-5120 Town Administration (Steve Malizia, Town Administrator)

5110 Board of Selectmen

Motion by Selectman Maddox to increase 102 P/T salaries from \$16,000 to \$26,000 did not receive a second.

5120 Town Hall Operations (No change)

5125 Lions Hall (Steve Malizia, Town Administrator)

5151 Town Poor (Steve Malizia, Town Administrator)

5200 Legal (Steve Malizia, Town Administrator)

5310-5330 Finance Administration (Kathy Carpentier, Director)

5310 Finance Administration

5320 Accounting

Motion by Selectman Stewart, seconded by Selectman Massey, to send to the ballot an article for a Part-Time Water Utility Clerk in the amount of \$21,747 carried 5-0.

5910 Insurance (Kathy Carpentier, Finance Director)

5930 Patriotic Purposes (Steve Malizia, Town Administrator)

Motion by Selectman Massey, seconded by Selectman Maddox, to increase 299 from \$5,300 to \$5,600 for the American Legion Memorial Day Parade carried 5-0.

5940 Other Expenses (Steve Malizia, Town Administrator)

Motion by Selectman Maddox, seconded by Selectman Massey, to add 304 Fuel and fund it at \$10,000 carried 5-0.

Motion by Selectman Stewart, seconded by Selectman Maddox, to increase 5810-101 Recreation Administration/ Salaries from \$40,387 to \$43,987 for the Recreation Director, with adjustments to ancillary line items, as appropriate, carried 4-1. Selectman MacLean was opposed.

Motion by Selectman Massey, seconded by Selectman Stewart, to forward an operating budget of \$24,165,904 to the Budget Committee carried 5-0.

4. Adjournment

Motion to adjourn at 11:00 p.m. by Selectman Stewart, seconded by Selectman MacLean, carried 5-0.

Recorded and Transcribed by Priscilla Boisvert, Executive Assistant

HUDSON, NH BOARD OF SELECTMEN

William P. Cole, Chairman

Teresa Stewart, Vice-Chairman

Kathleen R. MacLean, Selectman

Richard J. Maddox, Selectman

Kenneth J. Massey, Selectman

Warrant Articles:

A	Operating Budget	\$24,165,904 (Forwarded to Budget Cmt. on 12/25/04)
B	Water Utility Capital Improvements	\$4,900,000 (Forwarded to ballot on 12/22/04)
C	Radio Interoperability	\$402,000 (Forwarded to ballot on 12/20/04)
D	AFSCME Local 1801 (Highway Contract)	\$95,191 (Sent to Warrant by BOS 9/13/04)
E	IAFF Local 3154 (Firefighters Contract)	\$153,209 (Factfinders Rpt. to Warrant by BOS 7/27/04)
F	Recreation Center Expansion	
G	Part-Time Water Utility Clerk	\$21,747 (Forwarded to ballot on 12/25/04)
H	Assessment Technician Position Upgrade (1/2 year)	
I	Associate Planner	\$65,577 (Forwarded to ballot on 12/22/04)
J	Replacement Pumper	\$463,000 (Forwarded to ballot on 12/25/04)

K	Wage/Benefit Increases for Library Employees		
L	Full-Time Adult Services Librarian		
M	Architectural Fees for new Library		
N	Library Trustees as Agents to Expend		(Forwarded to ballot on 12/25/04)
O	Library Expansion Capital Reserve Fund	\$20,000	(Forwarded to ballot on 12/25/04)
P	Land Use Change Tax Revenues 50%		
Q	Land Use Change Tax Revenues Appropriation	\$219,200	
R	Land Use Change Tax Revenues Surplus	\$290,896	(Forwarded to ballot on 12/22/04)
S	Land Conservation Bond		
T	Elderly Property Tax Exemption		(Forwarded to ballot on 12/20/04)
U	Disabled Property Tax Exemption		(Forwarded to ballot on 12/20/04)
V	Blind Property Tax Exemption		(Forwarded to ballot on 12/20/04)
W	Veterans' Credits—Regular		(Forwarded to ballot on 12/20/04)