

**Minutes to the Hudson Cable Utility Committee Meeting
Tuesday, September 16, 2006**

- 1. CALL TO ORDER** Chairman O’Keefe called the meeting to order at 7:00 pm.
- 2. ATTENDANCE** Present: Denise Babcock Leo Bernard, David Bouchard, Steve Boucher, Rupert Cote, Ahmed Elmahdy, Michael O’Keefe, Kathleen MacLean, Harry Schibanoff
- 3. APPROVAL OF THE MINUTES** Motion to accept the minutes to the meeting of August 15, 2006 made by Mr. Bernard, seconded by Mr. Cote, approved with one abstention—Selectman MacLean.
- 4. PUBLIC INPUT:** none
- 5. OLD BUSINESS** **Selectmen’s Meeting Room Policy** Motion to amend the policy with this requirement, “Camera operators must be 18 years of age or older,” and forward the amended policy to the BOS for approval, made by Selectman. Seconded by Mr. Schibanoff. Unanimously approved. Query by Mr. Bouchard on the comment about not showing the flag. Mr. Schibanoff explained that it was the board’s desire not to give the appearance of a government function room.
- 6. NEW BUSINESS** A note was made that the Selectman’s Representative to the committee will not attend the next meeting in October.

Cable Utility Budget Chairman O’Keefe distributed copies of the budget to the committee members. He noted that in recent selectmen meetings, the board expressed a desire for more school programming. The BOS also wanted a mobile production van instead of just an equipment carrier. Mr. Cote then asked where the van costs are in the budget. Chairman O’Keefe replied that they appear under Small Equipment expense.

Steve Boucher wants to see a printout of actual line item expenditures charged in the budget. Chairman O’Keefe will work on this request with the Finance Director for the next meeting. Mr. Boucher also noted that he did not feel he had enough time to adequately review the budget before voting for it. He expressed concern that there was not enough time given to review the budget items. So noted by the Clerk.

Mr. Bouchard made a motion to bring Account 252 Other Professional Services back up to \$30,000.00 from \$25,000.00 and to decrease the capital reserve by \$5,000.00. Mr. Bernard seconded the motion. All members in favor—Selectman MacLean, opposed. Mr. Boucher then moved to accept the cable budget as amended. Mr. Bernard seconded the motion. Motion passed unanimously. Before the vote, Mr. Boucher had asked if there was money in the budget to refurbish the van. Chairman O’Keefe answered in the affirmative.

7. REMARKS/OTHER BUSINESS

Mr. Schibanoff expressed appreciation for the filming of the Green Meadow development meeting.

Chairman O'Keefe distributed a Comcast letter to the committee.

Steve Boucher asked if the installation had begun in the Community Development Room. Chairman O'Keefe replied that the work is in process, but the installation has had some minor delays.

Mr. Cote proposed an HCTV open house. The Recreation Committee wants to fund a video training camp. Director David Yates will propose this in his budget.

8. ADJOURNMENT Mr. Boucher made a motion to adjourn the meeting, seconded by Mr. Schibanoff. Approved unanimously and the meeting adjourned at 8:07 pm. Next meeting of the Cable Utility Committee scheduled for October 17, 2006 in the Selectmen's Meeting Room.

Submitted by the Clerk, Denise Babcock
December 5, 2006
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