



TOWN OF HUDSON
CABLE UTILITY COMMITTEE



12 SCHOOL STREET HUDSON, NEW HAMPSHIRE 03051 603/886-6024 FAX 603/598-6481

PUBLIC NOTICE

CABLE UTILITY COMMITTEE

August 8, 2016

HCTV Access Center
Benson Park
19 Kimball Hill Road
Hudson, NH 03051

MINUTES

1. **Call to Order By:** Michael O'Keefe at 7:00 PM

3. **Attendance**
 - **Present**
 - Michael O'Keefe {Chairman}
 - Diane Cannava {Clerk}
 - Leo Bernard {Member}
 - Pete Lanzillo {Member}
 - Bryan Donovan {Member}
 - Jim McIntoch {HCTV Facilitator}
 - **Absent**
 - Roger Coutu {BOS Representative}
 - Ben Nadeau {School Board Representative}
 - **Excused**
 - Stu Kroner {Vice Chairman}

4. **Public Input - none**

5. **Approval of Minutes**

Motion made by Bryan Donovan and seconded by Leo Bernard:
Motion to approve Minutes for June 20, 2016 as written.
Motion passed: 5-0-0

6. Old Business

a. Town Hall meeting room equipment upgrades

Mike O'Keefe reported that the equipment upgrades have been completed on the BOS and Buxton meeting rooms at Town Hall. Upgrades included cameras, switches, and system improvements with a style conversion from a rack to a laptop setup. Previous BOS approval was received to accept a Bid from AB-NH for upgrade expenses.

b. NHCCM Summer Outing/HCTV Tours

Jim McIntoch confirmed that this year's NHCCM summer outing will be on August 11, beginning at 10:30 AM. Activities include a barbecue at Benson Park, a general meeting at HCTV Access Center, tours of the HCTV facility.

c. Alvirne Field Updates

Work will begin later this week in delivering a signal from the school maintenance garage to the press box; Signal will be tested September 2, first AHS home game. This fiber link will enable internet service for streaming "Live on the Web".

7. New Business

a. HCTV Camera Operators

Jim McIntoch reported that there is a need to hire a replacement camera operator due to a recent vacancy. Applicants must be at least 17 years old; hourly pay of \$11.

b. Capital Equipment Planning

Jim McIntoch is working on a proposed list of new equipment pricing and replacement of outdated equipment costs. Includes new studios cameras; mobil unit needs.

c. Facilitator Report

Jim McIntoch shared: new cooking show in the works using a Chroma-set; updating Tri-Caster to NDI systems being investigated; Local Kids to cover Old Home Days; new "countdown clock" was purchased; possible addition of a fourth studio camera; new show by Lisa B on "Elderly and their Needs"

8. Other Business / Remarks by Committee Members

Bryan Donovan/Pete Lanzillo - working on "District 37 candidates" show for August 26.
Mike O'Keefe - cost of Town Hall upgrades approximately \$40,000.

9. Adjournment

Motion to adjourn by Leo Bernard; seconded by Bryan Donovan.

All in agreement to adjourn at 7:40 PM.

Meeting Minutes submitted by: Diane Cannava

