

## Draft Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: August 14, 2008

### Attendees:

William Abbott, Chair

Catherine Valley, Vice Chairman

Bernie Manor

Craig T. Bailey, Secretary

Roger Coutu - Selectman's Liaison

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, August 14, 2008 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman William Abbott being in the chair. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Catherine Valley to "Accept the meeting minutes for meeting dated July 10, 2008 as corrected/presented." Seconded by Craig T. Bailey, the motion carried unanimously.

### 1. Abatements and Waivers

A. 35 Riviera Rd.: Catherine Valley moved "To recommend that the Selectmen approve the abatement S-UTL-09-01." Seconded by Bernie Manor, the motion carried without discussion.

B. 11 Nottingham St.: Bernie Manor moved "To recommend that the Selectmen approve the abatement S-UTL-09-02." Seconded by Catherine Valley, the motion carried without discussion.

C. 2 Ricky Dr.: Craig T. Bailey moved "To recommend that the Selectmen approve the abatement S-UTL-09-03." Seconded by Bernie Manor, the motion carried without discussion.

D. 15B Gillis St.: Bernie Manor moved "To recommend that the Selectmen approve the abatement S-UTL-09-02." Seconded by Craig T. Bailey, the motion carried without discussion.

### 2. Reports

The Treasurers' report dated August 1, 2008 was reviewed by the committee. Also included in the report was the Fiscal Year 2008 cash flow report.

The Expenditure Report dated 07/02/2008 was reviewed by the committee

The Revenue report dated 07/02/08 was reviewed by the committee. Some discussion was had regarding the capital reserve fund, and the fact that the operating budget relies on funds from the reserve fund.

### 3. "Old Business"

Balance of capacity - unchanged at 62,403 GPD. \*\*\*Note: no "buy-backs" have occurred yet, which will provide enough capacity for the Entegris 100,000 GPD approved allocation.

### 4. New Business

A. Ottarnic Pond: The project seems to be moving along very quickly. However, discussion was had regarding the fact that NHDES is requiring inspections, and these inspections are being provided by an engineering company from Keene. The inspection fees were not fully understood, and the agreement with NHDES seems very iron-clad. Bill Abbott will contact Gary Webster and try to understand the situation.

B. Regarding the recently approved sewer allocation for the company Entegris, at 20 Industrial Drive, the Select Board has recently approved the request, but the actual price to Entegris to connect has yet to be set. Before the Select Board can set the price for Entegris, the Board needs to determine how much to pay the companies for their unused sewer allocation and perform a "buy back." No records were found that showed how much money was ever paid to the Town for original sewer allocation from the major industrial users. It appears some companies didn't pay anything for their original allocations. The Select Board and the Engineering Department are working on this issue.

The Sewer Utility Committee has been asked by the Select Board to update the access fee policy, to find some formula to determine the sewer allocation fee, as well as the sewer buy-back fee the Town would need to pay. The sewer manual has a formula, but it isn't easily understood.

Some industrial users are flowing greater than their allocated flows. Discussion was had regarding these types of users, and once the buy-back rate is set, it might make sense to bill these users for additional sewer allocation.

C. Ridgewood Estates: The Board of Selectmen did not agree with the Sewer Utility Committee, and did not expand the sewer district to include the proposed manufactured home development at Tax Map 192 Lot 017.

D. The sewer rate increase was approved by the Select Board at their most recent meeting. The finance departments' proposed rate schedule, which was recommended by the Sewer Utility Committee, was not what was approved, however. The Select Board decided on a flat rate increase across all types of users.

After closing comments by committee members, the meeting was adjourned at 7:16 pm.

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Craig T. Bailey, Secretary