

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: February 12, 2009

Attendees:

Bernie Manor, Chair
Catherine Valley, Vice Chairman, *Absent*
William Abbott
Don Gowdy
John Parkhurst, Alternate Member
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison
Gary Webster – Acting Town Engineer, *Absent*



The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, February 12, 2009 at 5:30 pm, in the main meeting room of the Town of Hudson Town Hall. The Chairman William Abbott being in the chair. John Parkhurst was seated as a voting member, since Catherine Valley was absent. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with minor corrections, (spelling errors) required. A motion was made by William Abbott to "Accept the meeting minutes for meeting dated January 8, 2009 as corrected/presented." Seconded by Bernie Manor, the motion carried unanimously.

1. Abatements and Waivers

William Abbott moved "To recommend that the Selectmen approve the abatement S-UTL-09-11." Seconded by Don Gowdy, the motion carried unanimously with some discussion centering around how prior usage has been used in the past to determine the value of the abatement.

William Abbott moved "To recommend that the Selectmen approve the abatement S-UTL-09-12." Seconded by Don Gowdy, the motion carried without discussion.

2. Reports

The Treasurers' report dated 01/27/2009 was reviewed by the committee. Selectman Coutu asked whether the cash level is lower than this time last year. It appears that this year the cash flow level was actually higher this year.

The Expenditure Report dated 02/03/2009 was reviewed by the committee. The only question was regarding the overtime line item, being well over the 100% level. This was due to the recent "Entegris" research project, to determine the actual industrial flows the Town is seeing. Also line item #...608-000 was discussed, as it appears this was well over budget, but due to encumbrances, this was explained.

The Revenue report dated 02/03/2009 was reviewed by the committee. Considerable discussion was had regarding the bottom two lines, "from capital assessment account," and "use of sewer fund balance." The discussion was why neither of these accounts have been tapped as of yet, and the answer is because the sewer usage revenues have fully covered all O&M costs.

3. "Old Business"

Balance of capacity - unchanged at 58,253 GPD.

4. New Business

A. Gary Webster submitted a report on the Ottarnic Pond Co-Op project. The total expense of the project has grown to \$864,927.56. The State of NH DES originally agreed to fund 20% of the total project cost. The State has suggested that the Town submit a request for the 20% to the FY2010-2011. The committee decided to defer any actions to hear Gary Websters' thoughts.

B. Capital Assessment Rate Analysis: William Abbott has been working on the connection fee rate, and now with new information from the Sewer Operator, they have determined that the average capital improvement costs have been approximately \$43,000 per year. If all the sewer betterment districts are incorporated into the formulae, the bottom line is: the system value = \$11,000,000 +/- . Bill is approaching the point where the math problem is returning the same answer, and that answer is in the ballpark of what the Board of Selectmen offered Entegris last year. A Workshop has been scheduled to go over this problem, scheduled for February 26, at 4 pm, at the Town Hall.

C. Trust fund withdrawal: The Board of Selectmen have requested a withdrawal from the trust fund to repair some sewer pump stations. Some discussion was had to determine if the account numbers were correctly identified in the attached purchase orders that accompanied the trust fund withdrawal request. It appears the account numbers are correct. William Abbott moved that "We recommend the Select Board approve the trust fund withdrawal." Seconded by Don Gowdy, the motion carried unanimously.

D. Request for additional flow allocation: 6-8 Hampshire Drive has requested an additional 800 GPD. It appears this request has all ready been approved, so no action item is needed by the SUC.

E. A leak has been identified by Jesse Forrence, sewer foreman, and the estimated the cost to re-line the pipe is \$4000. The SUC reviewed several photographs taken by the sewer camera, of the broken pipe in question. The highway department is planning on making this repair.

The next scheduled Sewer Utility Committee meeting has been scheduled for March 19th, same time, same place. After closing comments by committee members, the meeting was adjourned at 7:40 pm.

Craig T. Bailey, Secretary