



TOWN OF HUDSON

Sewer Utility Committee



Bernie Manor, Chairman Roger Coutu, Selectmen Liaison

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Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: June, 09, 2011

Attendees:

Bernie Manor, Chairman
Catherine Valley - Absent
Don Gowdy
Leo Bernard
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison - Absent
Gary Webster – Town Engineer - Absent

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, June 09, 2011, at 6:12 pm, in the main meeting room of the Town of Hudson Town Hall. Bernie Manor presided as Chairman. Secretarial duties were provided by Craig T. Bailey. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Leo to "Accept the meeting minutes for meeting dated May 12, 2011 as corrected." Seconded by Don, the motion carried unanimously. One member of the public was present: Olivia F. Bailey, a resident of Hudson.

1. Abatements and Waivers

- A. Abatement request S-UTL-11-12, 97 Lowell Rd.: Don Gowdy moved "To recommend that the Selectmen approve the abatement S-UTL-11-12." Seconded by Leo, the motion carried unanimously. The committee commented that this user notified the Utility in a very timely manner.

2. Reports

- A. The Treasurers' report dated 05/16/2011 was reviewed by the committee.
- B. The Expenditure report dated 06/01/2011 was reviewed by the committee, with some questions being posed by Leo regarding those line items that are showing at over 100% expended.
- C. The Revenue report dated 06/01/2011 was reviewed by the committee.

3. Old Business

- A. Balance of capacity - unchanged at 48,090 GPD.

4. New Business

- A. Entegris – Manufacturing is still considering coming to Hudson. They have been in talks with Gary Webster, and may visit soon.
- B. The Sewer Utility Committee is looking for volunteers, and alternate members.
- C. Training and document templates for the meeting minutes will be emailed to Donna.

5. Closing

- A. The next meeting is scheduled for Thursday, July 14, 2011 at 6:00 pm. Don Gowdy reports that he has installed a secondary “deduct meter,” and he reported that the installed price was very reasonable. Now he will submit his manual read cards quarterly. Craig mentioned that he would be willing to show a potential new secretary the software that he has developed to produce the meeting minutes. Craig will provide Donna a clean, up to date copy of the meeting template, as well as the past four years of meeting minutes on CD Rom for storage. The meeting was then adjourned at 6:40 pm.

Craig T. Bailey, PE
Secretary