



TOWN OF HUDSON

Sewer Utility Committee



Bernie Manor, Chairman Roger Coutu, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6029 • Fax: 603-598-6481

Approved Hudson Sewer Utility Committee Meeting Minutes

Date of Meeting: November 10, 2011

Attendees:

Bernie Manor, Chairman
Catherine Valley - Absent
Don Gowdy
Leo Bernard
Jeff Rider, Alternate
Craig T. Bailey, Secretary
Roger Coutu - Selectman's Liaison - Absent
Gary Webster – Town Engineer - Absent

The regular monthly meeting of the Town of Hudson Sewer Utility Committee was held Thursday, November 10, 2011 at 6:00 pm, in the main meeting room of the Town of Hudson Town Hall. Bernie Manor presided as Chairman. Secretarial duties were provided by Craig T. Bailey. With Catherine out, Jeff Rider was seated as a voting member by Chairman Manor. The minutes of the previous meeting were read and approved with no corrections required. A motion was made by Leo Bernard to "Accept the meeting minutes for meeting dated October 13, 2011 as presented." Seconded by Don Gowdy, the motion carried unanimously.

1. Abatements and Waivers

A. No Abatements were presented to the Committee for review.

2. Reports

- A. The Treasurers' report dated 10/14/2011 was reviewed by the committee. Jeff Rider asked a question about the sewer fund report, specifically of the returned checks service charge of \$1,136.61. This charge seems high. Bernie will ask Donna about these charges. Also, another item for mortgage services was questioned, Bernie reports there were a few liens created, and this charge is typical.
- B. The Expenditure report dated 11/02/2011 was reviewed by the committee.
- C. The Revenue report dated 11/02/2011 was reviewed by the committee.

3. Old Business

- A. Balance of capacity - unchanged at 48,090 GPD.
- B. Sewer Acceptance – Ferry/Adelaide Project, Map 175 Lot 155-3,4&5, and Map 175 Lot 153-3&4: Upon presentation of the most recent easement language, Jeff Rider moved “That we recommend that the Board of Selectmen accept the sewer for the Map 175 Lot 155-3,4&5, and Map 175 Lot 153-3&4 Adelaide Street Project.” Seconded by Craig Bailey, the motion carried unanimously with no further discussion.
- C. Chairman Manor reported the Board of Selectmen had no issues with the budget as presented at the recent budget review meeting. The official budget hearing before the budget committee is scheduled for November 21st, 2011. This will be verified as per the most recent schedule.

4. New Business

- A. No new business came before the committee.

5. Informational

- A. Bernie asked the committee if the committee wouldn't mind if Donna-Staffier Sommers assisted the committee with the meeting minutes while the Committee searches for a new secretary. The committee had no problems, and look forward to having Donna come to the meetings. Bernie further indicated the meeting would likely be moved earlier in the day, possibly 5:00pm, to reduce the burden on Donna. The committee had no concerns with this possibility either. Craig indicated he would supply Donna with the MS Word template, as well as the past four years of minutes and agendas.

6. Closing

- A. The next meeting is scheduled for Thursday, December 08th, 2011 at 6:00 pm. After closing comments by committee members, the meeting was adjourned at 6:15 pm.

Craig T. Bailey, PE
Secretary