

TOWN OF HUDSON

Water Utility Committee

Leo Bernard, Chairman

Ben Nadeau, Selectmen Liaison



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Hudson Water Utility Committee (WUC) meeting minutes of April 20, 2011

I. CALL TO ORDER

The meeting was opened by Chairman Leo Bernard at 5:06 pm in the Board of Selectman's conference room at Hudson Town Hall.

II. ATTENDANCE

The roll was called by recorder David Shaw:

Committee Members present:

Chairman Leo Bernard
Vice -Chairman Jeff Rider
Recorder David Shaw
Member David Jelley

Staff present:

Water Utility Clerk Valerie Marquez

Absent:

Member Catherine Valley
Town Engineer Gary Webster
Selectman liaison Ben Nadeau

III. PUBLIC INPUT – No input from the public was received

Chairman Bernard welcomed new selectman liaison Ben Nadeau

IV CONSENT ITEMS

A. Acceptance of Minutes

1. Minutes of Water Utility Committee from March 16, 2011

B. Financial Status

1. Treasure's Report and cash flow, February 2011
2. Expenditure report, March 2011
3. Check Register

C. Operations Report (PWW)

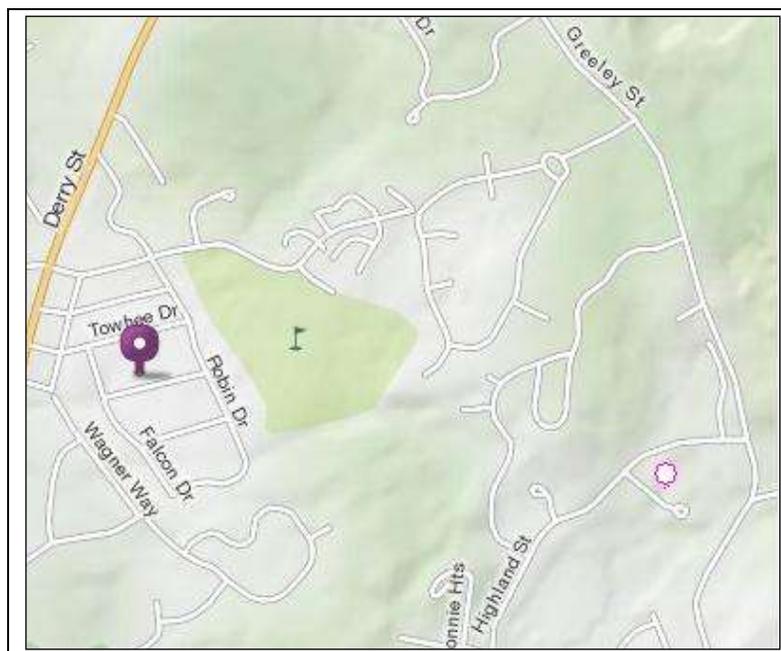
1. February 2011

Motion was made by David Shaw to remove consent item B3 for discussion. A motion was then made by David Jelley to accept consent items A, B1, B2 and C1. Seconded by Jeff Rider. Motion passed unanimously (4-0).

Consent item discussion – David Shaw questioned the first item on the check register, a \$335.50 payment for the Hudson tax collectors registration. Valerie Marquez explained this as a simple accounting error that will soon be corrected. A motion was then made by David Shaw to accept consent item B3. Motion seconded by David Jelley. Motion passed unanimously (4-0)

V. OLD BUSINESS

Approval of bacteria sampling site change – NHDES notification of drinking water and groundwater request to change the sampling site from: 181 Highland Street to: 6 Mockingbird lane.



Map of sampling area:
Round dot is 181 Highland Street
Circular flag is 6 Mockingbird Lane

Jeff Rider was hoping to get clarification on the reasoning for the sample site change. However, with the town engineer not in attendance chairman Bernard moved the item to next month.

VI. NEW BUSINESS

- 1.) Abatement W-UTL-10-19 - for Pauline Boisvert in the amount of \$32,996.70
The current meter reading (925) was one unit less than the previous reading (926),

which caused a usage amount of 9999 to be generated, but missed by the new assistant clerk. Motion by Jeff Rider to recommend abatement to Pauline Boisvert in the amount of \$32,996.70 Motion seconded by David Jelley. Motion passed unanimously (4-0).

- 2.) Abatement W-UTL-10-20 - for Duro Fiber Inc. in the amount of \$310.20
PWW reported an incorrect meter reading of 1481. The second reading was 1387.
Jeff Rider asked if the water utility was billed for the second reading, to which Valerie stated not for this issue, although they have attempted to double-bill in the past.
Motion by David Shaw to recommend abatement to Duro Fiber Inc. in the amount of \$310.20.
Motion seconded by David Jelley. Motion passed unanimously (4-0).
- 3.) Abatement W-UTL-10-21 - for Phillip Lavoie in the amount of \$953.70
PWW replaced the frozen meter (which was at 432 upon removal) but did not forward paperwork indicating the new meter reading (721). Old meter number 970957.
Jeff Rider provided a brief summary of the meter replacement procedure.
Motion by Jeff Rider to recommend abatement to Phillip Lavoie in the amount of \$953.70
Motion seconded by David Shaw. Motion passed unanimously (4-0).

VII. OTHER BUSINESS

None

VIII. REMARKS BY COMMITTEE MEMBERS

Chairman Leo Bernard: Will e-mail current updated committee member list. Also updated WUC on upcoming selectman's public hearings on WUC and sewer committee membership changes, including alternate member. Hearings to be held on April 26th and May 10th in the BOS meeting room at 7PM.

Vice -Chairman Jeff Rider: Jeff was hoping for an update on the new well search.

Recorder David Shaw: None

Member David Jelley: None

IX. REMARKS BY SELECTMAN & STAFF

Valerie Marquez updated the committee on delinquent accounts as the shut-off ban has expired; There are currently 46 customers scheduled for shut-off, almost double the typical 26 customers. 17 shut-offs were performed today alone, which would have been 20 (the PWW daily amount) if not for curb box damage. Seven (7) of these shut-offs have paid their past due amounts. One customer was turned back on due to a supposed medical condition.

One commercial customer (Hometown Laundromat on Lowell Road) was also shut-off. This customer is in the process of selling the business to another tenant, so full payment is expected this week.

Valerie also informed the committee that the town computers were down, which prompted a suspension of water shut-off activity.
Chairman Bernard added the issue is affecting other town departments as well.

X. NEXT MEETING May 18th, 2011 in the BOS meeting room @ 5PM

XI. MEETING ADJOURNMENT

Motion by Jeff Rider for adjournment. Seconded by David Jelley.
Motion passed unanimously (4-0). Meeting adjourned at 5:37 PM

Leo Bernard, Chairman Water Utility Committee