



TOWN OF HUDSON

Benson Park Committee

Jim Barnes, Chairman

Roger Coutu, Selectmen- Liaison



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February 16, 2017
Meeting Minutes

Present	James Barnes, Richard Empey, John Leone, Ann Kinneen-Desrosiers, Shawn Jasper, Margaret McQueeney, Joe Undercofler, Harry Schibanoff.
Absent	Jeremy Griffus, Roger Coutu, Shawn Jasper, Ralph Alio.
Special Guests	None.
Call to Order	Jim Barnes called the meeting to order at 7:00 pm. Joe Undercofler was seated for Jeremy Griffus, Harry Schibanoff was seated for Ralph Alio.
Pledge of Allegiance	John was the leader of the pledge.
Approval of Minutes	John moved to accept the minutes of January 26, 2017. Joe seconded. The following corrections need to be made: <ul style="list-style-type: none">• The minutes were dated incorrectly; the date needs to be changed from January 5, 2017 to January 26, 2017.• The date in the footer also needs to be changed from December to January 26, 2017.• A motion was made by Ann to amend the minutes as noted. A vote was taken and the minutes were approved with all in favor.
Public Input	No public input.
Old Business	<ul style="list-style-type: none">• Restrooms<ul style="list-style-type: none">○ Two contractors looked at the Gorilla House, and both had positive outlooks on the use of the back of the structure for restrooms.○ Cost is unknown. Estimates will be provided in about two weeks.○ In addition, the location for a stand alone building for the restroom was discussed with the contractors.○ There is a lot of work which needs to be done to prepare for presenting this to the budget committee for next year.○ Harry suggested using building funds which have been set aside.• Office Building<ul style="list-style-type: none">○ Steve Malizia prepared a Draft RFP to repair the door and sill. Dick mention the door is historic and cannot be replaced per the historical people. If repairs are needed, they could be done by volunteers.○ Ann asked for a definition of carriers; they are the

	<ul style="list-style-type: none"> ○ support beams. ○ The grading around the Office Building most likely will not be done by the Highway Department. ○ The term “road side” in the RFP refers to the front of the building. ○ It will take about four weeks to post and advertise the RFP. Two days will be required for bidders to come and inspect the building prior to placing a bid. Jim said he will be available to do this. ○ The RFP will be available locally and will be sent to Steve Bedard in Gilmanton, NH. ○ Jim will continue to work with Steve Malizia on the RFP. ● Moose Plate Grant <ul style="list-style-type: none"> ○ Letter of Intent must be submitted by March; full application is due in May. ○ Jim will work with Steve Malizia on the cost and scope of the work on the Office Building. The maximum grant awarded is \$10,000. Matching funds are not required. ○ Paperwork must be submitted on town letterhead. ○ Dick reminded us prior to submitting a request for grant money, the BOS must be on board. Additional funding, most likely, will be needed to complete the project. Town must support the project because it is a town building. ○ Moose Plate Grant money cannot be spent prior to September 1. ○ A decision still needs to be made on the use of the building.
New Business	<ul style="list-style-type: none"> ● Planning for Volunteer Cleanup Days <ul style="list-style-type: none"> ○ April 1 is the tentative first day of 2017 for cleanup. ○ There is concern about lack of volunteers. ○ Greater visibility would be beneficial. ○ The following suggestions were made: <ul style="list-style-type: none"> ▪ changing the cleanup day to the third Saturday of the month. ▪ sending out a notice to the volunteers asking their opinions on: <ul style="list-style-type: none"> ● convenience of the cleanup date. ● things they would like to work on at the park. <ul style="list-style-type: none"> ○ John will prepare a survey to send to those on the current volunteer list. There are 400 names on the list. ▪ writing a letter to the Hudson Litchfield News stating we are looking for volunteers. ▪ having an informational table at town elections in March. ▪ contacting the Guidance Department at

	<p>Alvirne.</p> <ul style="list-style-type: none"> ▪ contacting the Forestry Department at Alvirne. <p>○ There was discussion on supervision of high school students. The basic questions are:</p> <ul style="list-style-type: none"> ▪ Should our volunteers be responsible for the students getting in their necessary community service hours? ▪ Will they be able to come on days which are not the scheduled cleanup days? ▪ Can they come to the park to learn basics such as, pruning? The park could use assistance in this.
Other Items	<ul style="list-style-type: none"> • Ann told us Mal's Pals will be having the Card Board Sledding Race on Saturday, February 25, 2017. • John mentioned the Friends of Benson Park would like to host more cage concerts next summer; possibly on Friday evenings. • John will not be able to attend the next meeting.
Adjournments	<p>John motioned to close the meeting, seconded by Margaret, all agreed. The meeting adjourned at 7:34 pm.</p>
Action Items – Assignments	<p>Action Items</p> <ul style="list-style-type: none"> • Margaret – minutes; correct minutes from January 26, 2017. • Jim - work Steve Malizia regarding RFP. • John prepare survey. • Jim – contact high school regarding student volunteers