



TOWN OF HUDSON

Benson Park Committee

Jim Barnes, Chairman

Roger Coutu, Selectmen Liaison



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Meeting Minutes May 5, 2016

Present	James Barnes, Shawn Jasper, Richard Empey, Joe Undercofler, Ralph Alio, Ann Kinneen-Desrosiers, Margaret McQueeney, Jeremy Griffus, John Leone, Harry Schibanoff
Absent	Roger Coutu, Selectman Liaison
Public Guests	None
Call to Order	Jim Barnes called the meeting to order at 7 pm.
Pledge of Allegiance	The Pledge was led by Ann.
New Member	<ul style="list-style-type: none"> • The Board of Selectmen appointed Joe Undercofler as an Alternate to the Committee. Jim introduced him. • Shawn Jasper and Richard Empey were reappointed to the Committee by the Board of Selectmen.
Public Input	<ul style="list-style-type: none"> • There was no public input.
Approval of Minutes	<ul style="list-style-type: none"> • Minutes were not presented; thus, there was no approval.
Old Business	<ul style="list-style-type: none"> • Volunteer parking update <ul style="list-style-type: none"> ○ Jim will attend the next Board of Selectmen's Meeting to present the Committee's request for Volunteer Permit Parking at the entrance near the Office. He will check to see if anything else is needed for this meeting. • Long range planning discussion <ul style="list-style-type: none"> ○ Jeremy distributed a list of long range plans the Benson Park Sub-Committee drew up. ○ Not all of the Sub-Committee agreed with the items. ○ The items have not been prioritized. ○ It was decided the Benson Committee would have a public meeting to discuss the plans. ○ The meeting will not be televised, but will be open to the public. ○ The meeting will be held on Saturday, May 21 from 8 am until 11 am or noon. ○ Jim will try to reserve the Buxton Room at Town Hall. If it isn't available, the room at HCTV will be used. ○ John suggested the Conference Room at the Police Station. ○ Jim will post the meeting on the Town's website and calendar. ○ Jeremy stated if there are questions, additional thoughts, or if a member is not able to make the meeting, to please contact Jim or all members of the Committee. ○ The subcommittee consisted of Jeremy, Shawn, Ralph, and Harry. ○ Harry will not be able to make the meeting on

	<p>May 21.</p> <ul style="list-style-type: none"> ○ John asked if the scope of the plans are three to five years. ○ Jeremy stated some of the suggestions are out of the three-year window.
New Business	<ul style="list-style-type: none"> ● Portable toilets increase <ul style="list-style-type: none"> ○ Jim presented the Committee with a price list for the portable toilets. There have been complaints they are often full. ○ Harry questioned if they are being serviced on a regular basis. ○ Margaret saw the cleaners in the Park today. ○ Shawn stated when the additional toilet was added last year, the complaints disappeared. He stated Dave Yates needs to know that they have not been consistently serviced. The office needs to know the service did not take place. ○ Dick stated the toilets were full again on Friday morning, and this issue needs to be monitored to be certain we are getting what we are paying for. ○ The toilets were full on Wednesday; they should have been serviced on Monday. ○ Dick said they were full on Tuesday morning. ○ The contract states they are to be serviced on Mondays and Thursdays. ○ Shawn stated the service did not take place last Monday. ○ They were also full on Friday morning. ○ It was questioned if additional toilets are needed. ○ Dick stated there are plenty in the park. ○ There are four standard toilets and one handicapped in the park. ○ A decision was made to see if Dave Yates can look into the servicing to be certain it is being done according to the agreement. He could check the morning after they should have been serviced to determine if they have been (serviced). ○ June 4 is the Fishing Derby and the toilets must be clean for that day. Last year, an emergency call had to be made to have them cleaned. ○ They should be cleaned before any big event at the park. ● By-Laws <ul style="list-style-type: none"> ○ According to the By-Laws, after new members are appointed, the election of officers is to take place. <ul style="list-style-type: none"> ▪ Shawn nominated Jim to be the Chairman. Margaret seconded it. All were in favor. ▪ Jim stated there will no longer be a conflict with the Budget Committee Meetings; they have been moved to Wednesdays. ▪ John nominated Shawn to be Vice Chairman. It was seconded by Jim. All were in favor. ▪ Ann nominated Margaret to be secretary.

	<ul style="list-style-type: none"> Jeremey seconded. All were in favor. <ul style="list-style-type: none"> ▪ John asked if alternates could hold office. Shawn stated it normally is not allowed.
Other Business	<ul style="list-style-type: none"> • Jim reminded us the Park cleanup date is May 14. <ul style="list-style-type: none"> ○ A project list was drawn up during the walk through the Park at the last meeting. ○ A notice about the cleanup will be sent out this weekend by John. ○ Pat Nichols will be coordinating the lunch. ○ Notice of the cleanup and the date of it will be published on the Community Calendar. • John reminded the Committee the fiscal year is ending soon, and we need to take a look at how much money is left in our budget. <ul style="list-style-type: none"> ○ Dick stated he has ordered a spindle for the mower at a cost of \$73. ○ Dick also stated a supply of bark mulch is coming. ○ Two tires are needed for the tractor; they will cost under \$200. He does not have an exact price yet. ○ Dick suggested getting some loam. Ralph thought this was a good idea. Dick will order some. ○ Jim did mention that there isn't much money left, about \$2,900. The electric bills still need to be paid. ○ John said he thinks we may need to purchase more paint for the Gorilla House Cage. Dick said he thinks there is some; John will look into this. ○ Shawn stated the money for the portable toilets needs to be encumbered, ○ Dick stated there is money in the small equipment budget; \$659 for maintenance and \$751 left from small equipment. ○ There isn't a lot of extra money. ○ Dick will look into ordering loam. It is three something a load. • Shawn said the area where the Train Station was looks nice; Jim stated the Highway Department did a great job.
Adjournments	<ul style="list-style-type: none"> • Shawn motioned to adjourn the meeting; John seconded it. All approved. • The meeting adjourned at 7:34 pm.
	<ul style="list-style-type: none"> •
Action Items – Assignments	<ul style="list-style-type: none"> • Action Item
John	<ul style="list-style-type: none"> • Check on black paint for Gorilla House
Dick	<ul style="list-style-type: none"> • Order loam, tires for tractor
Jim	<ul style="list-style-type: none"> • Contact Dave Yates regarding portable toilet issue
Jim	<ul style="list-style-type: none"> • Determine if other information is required for the volunteer parking spaces
Jim	<ul style="list-style-type: none"> • Postings for Meeting on Saturday, May 21
Margaret	<ul style="list-style-type: none"> • Minutes