

HUDSON, NH BOARD OF SELECTMEN  
Minutes of the October 25, 2016 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of October 25, 2016 at 7:02 p.m. in the Selectmen's Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE - led by Selectman Nichols .

3. ATTENDANCE

Board of Selectmen: Ted Luszey (arrived at 7:11 p.m., Roger Coutu, Pat Nichols, Marilyn McGrath; Angela Routsis

Staff/Others: Donna Graham, Executive Assistant; Kathy Carpentier, Finance Director; Police Chief Jason Lavoie; Jim Michaud, Asst. Assessor

4. PUBLIC INPUT

Chairman McGrath asked does anyone in the audience wish to address the Board on any issue which the Board has control of at this time. None being present, we'll go onto Recognitions.

5. RECOGNITIONS, NOMINATIONS AND APPOINTMENTS - None

6. CONSENT ITEMS

Chairman McGrath asked does any Board member wish to remove any item for separate consideration.

*Motion by Selectman Coutu, seconded by Selectman Routsis, to approve consent items A, B, C, D, E and F as noted or appropriate, carried 4-0.*

A. Assessing Items - None

B. Water/Sewer Items

- 1) Sewer Abatement - S-UTL-17-10 - 10 St. Francis Place; S-UTL-17-11 - 8 St. Francis Place, w/recommendation to approve
- 2) Sewer Betterment - S-BET-17-01 - 1 Otter Way, w/recommendation to approve
- 3) Water Abatement - W-UTL-16-02 - 34 Westchester Ct.; W-UTL-16-03 - 20 St. Francis Place; W-UTL-16-04 - 25 Windham Rd., w/recommendation to approve

C. Licenses & Permits - None

D. Donations

- 1) \$400 from Hudson VFW Post 5791 to be put in the DARE Program

E. Acceptance of Minutes - None

F. Calendar

10/26 7:00 Planning Brd - Buxton CD Meeting Room  
10/26 7:00 Benson Landscape Cte - BOS Meeting Room  
10/27 7:00 Board of Selectmen - Budget Review - BOS Meeting Room  
10/27 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room  
11/01 7:00 Board of Selectmen - BOS Meeting Room  
11/02 7:00 Budget Cte - Buxton CD Meeting Room  
11/03 3:00 Trustees of Trust Fund - Buxton CD Meeting Room  
11/03 6:30 Recreation Cte - BOS Meeting Room  
11/03 7:00 Benson Park Cte - HCTV Ctr.  
11/07 7:00 Board of Selectmen - BOS Meeting Room  
11/09 7:00 Planning Brd - Buxton CD Meeting Room  
11/10 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room  
11/11 VETERAN'S DAY - TOWN HALL CLOSED  
11/14 7:00 Conservation Cte - BOS Meeting Room  
11/14 7:00 Cable Utility Cte - HCTV Ctr.  
11/15 7:00 Municipal Utility Cte - BOS Meeting Room  
11/16 7:00 Budget Cte - Buxton CD Meeting Room  
11/16 7:30 Senior Affairs Cte - Buxton CD Meeting Room  
11/17 7:00 Benson Park Cte - HCTV Meeting Room

11/21 7:00 Budget Cte - Buxton CD Meeting Room  
11/22 7:00 Board of Selectmen - Budget Review - BOS Meeting Room  
11/23 7:00 Benson Landscape Cte - BOS Meeting Room  
11/24 THANKSGIVING - TOWN HALL CLOSED  
11/25 FLOATING HOLIDAY - TOWN HALL CLOSED  
11/28 7:00 Sustainability Cte - Buxton CD Meeting Room  
11/30 7:00 Budget Cte - Buxton CD Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 11, 2016:

- 1) *Motion by Selectman Coutu, seconded by Selectman McGrath, to hire Dylon Miller, Mike Beaudry, and Georgie Gentile as part time "Regular Shift Employees" HCTV Camera Operators at \$11 per hour effective October 12, 2016, carried 5-0.*
- 2) *Motion by Selectman Nichols, seconded by Selectman McGrath, to sell town owned, tax dedeed property located at 6 Bear Path Lane to Jeffery and Jacqueline McGurren in the amount of \$250,000, carried 5-0.*
- 3) *Motion to adjourn at 10:15 p.m. by Selectman McGrath, seconded by Selectman Nichols, carried 5-0.*

B. Municipal Utility Committee - change number of non-water/sewer users

Donna Graham explained at our last Board of Selectmen's meeting the Municipal Utility Committee had requested that the Board reduce the number of members from 7 to 5. In doing that via motion, we neglected to change the number of non-users for water and sewer from 3 to 2. As it stands right now, the non users will have the majority vote over users. So we need to correct that.

*Motion by Selectman Nichols, seconded by Selectman Routsis, to change the number of non-water/non-sewer members from three (3) members to two (2) members, carried 4-0.*

8. NEW BUSINESS

A. Bid Recommendation - Revaluation Data Collection

Chairman McGrath recognized Assistant Assessor Jim Michaud.

Good evening Board members. Jim Michaud stated the Board has two memos in front of them - one from myself and as well as from the Finance Director in regards to the results of bids that we received for the revaluation data collection on 1,000 residential improved properties. There's quite the range in the bids. I looked at the two lowest bids and contacted the communities that they listed as references. Cross Country Appraisal Group has worked with us in the past. It's been a long time ago but I'm familiar with that company. They are also the low bidder. All things being equal, I recommend that the Board accept the low bidder for this contract. The source of funds is already set up. It's the Property Revaluation Capital Reserve Account and there is available funds in there as per my memo as well as per the Finance Director.

Chairman McGrath asked if there were any questions, comments.

*Motion by Selectman Coutu, seconded by Selectman Nichols, to award the bid for the revaluation data collection for 1,000 residential properties in the amount of \$16,000 to Cross Country Appraisal Group as recommended by the Assistant Assessor and the Finance Director and to seek reimbursement from the Future Property Revaluations Capital Reserve Fund, carried 4-0.*

B. Hudson Speedway Annual Report

Chairman McGrath recognize Police Chief Jason Lavoie.

Good evening. Thank you. Chief Lavoie noted we've been doing this report now for the last handful of years in regards to the speedway to keep the Board informed as to the timeliness of the speedway closing. We really did not have any issues up there with that as you all probably have read the report already. We did have one fight in the pits during the course of the year and we had I think the last week or two before the speedway had closed, we issued several parking citations up there but the closing times were done very well.

Chairman McGrath asked does anyone have any questions. I have one. In reading the report on October 16<sup>th</sup> that there was no detail officer present because you were unaware that there was race. Is that common or shouldn't you be notified of each and every race so that you could have someone there. Chief Lavoie said normally we are aware. This could have just been an accident. All the dates are handwritten and we get them in the beginning of the season.

Chairman McGrath said I will turn this over to Chairman Luszey and I will step down to my regular seat.

C. Request to purchase replacement tasers through the Capital Reserve Account

Chairman Luszey apologized for being late. I'll recognize Chief Lavoie.

Chief Lavoie said as you can determine from the request, we are asking to replace our current tasers that we do have. The tasers are several years old. Support for them is no longer being provided. We also are currently seeing the deterioration of them in the sense of battery life, etc. but again the software and support for those tasers is not being provided. Fortunately for Hudson back in roughly 2006 I think it was, we created a capital reserve account to put some money aside so that way there residents wouldn't see a large spike in a tax bill. This is the first opportunity that we are taking advantage of that forethought to put aside that money so that we can replace the tasers. There are 50 tasers that we are seeking to purchase. With that there will be two additional tasers that Taser has agreed to provide at no cost.

Selectman Nichols asked the total amount is \$61,671. Are the trade ins included in that or is that a separate? Chief Lavoie said that was included. It also includes holsters for them for the tasers as well. It needs a new holster to carry it. With the new model that they have, they won't fit the old ones.

*Motion by Selectman McGrath, seconded by Selectman Nichols, to withdraw \$61,671 from the Capital Reserve Fund to purchase fifty (50) X26P Basic Tasers at \$1,320 each from Taser International with a trade in value of \$5,000 for fifty (50) tasers, carried 5-0.*

D. Request to purchase replacement pistols through the Capital Reserve Account

Chairman Luszey recognized Police Chief Jason Lavoie.

Chief Lavoie stated this next item is similar to the last. It has to do with capital reserve fund with the new weapon systems that we purchased. The Board probably recalls 6 or 8 months ago we had traded in our other weapons in essence at no additional cost to the town. We've done well managing our weapons system. However since that time, the P320s is a different model that involves having X amount of frames and having different barrel systems and things like that to adjust to the size of the hands. As we've moved forward, I don't feel comfortable with the amount that we have if we were involved in. What happens is as you hire different people, you have different size hands that prefer a different style grip. In order to put people in the best situation to utilize those tools, I feel that we need to have a few extra on hand to have especially if we were involved in a shooting. The weapon systems for all the officers that are present you don't even have to fire the weapon. If you're on scene, your weapon will be taken from you and analyzed to see if you did fire a round. I feel it would be prudent on our part with this amount of money to purchase roughly 6 more. There will be 2 compacts and 4 full size so that we have that inventory should we be involved in an incident that we have those either to immediately deploy them and keep officers out on the street as needed and/or we do have a malfunction and we need to replace one.

*Motion by Selectman Nichols, seconded by Selectman McGrath, to withdraw \$2,574 from the Deputy Weapons Capital Reserve Account for replacement pistols to complete the replacement of weapons when the Department transitioned to the Sig Sauer P320s, carried 5-0.*

E. Bid Recommendation - Vehicle for Police

Chairman Luszey recognized Police Chief Jason Lavoie.

Chief Lavoie noted this last request is for as we manage our fleet, we are trading in one Detective vehicle and that vehicle has over 90,000 miles on it. We are removing that vehicle from our fleet. We are taking the Operation Commander's vehicle and moving that vehicle to Detectives. In order to replace that, we're looking at purchasing a new vehicle which is what this request is for. This was part of our planned management of our fleet to do when we issued the bids. We do not have any inquiries on it. Even the ones that we solicited specific bids for, I'm going to speculate it's more along the lines of its one car. We're not making anything. We're not going to put the time into responding to it. It's just not worth it. This has happened before when we've done a one vehicle type of spec. that's outside the norm of say 4 or 5 Ford Explorers or Chevy Impalas. This vehicle, however, the pricing that we are receiving is a State bid the MHQ has provided on a regular basis.

Selectman Routsis asked did you say you were trading a vehicle in or no. Chief Lavoie said yes it's currently in our trade ins that we're doing. We are removing a vehicle but what we're doing that went out in the last group of bids for new cruisers and this vehicle here is a Detective vehicle and we are in preparation of eliminating. We are still using it today but not much longer.

Selectman Coutu asked about the new vehicle. Where is it going to be assigned? Chief Lavoie said Operations Commander. Selectman Coutu thought we were going to SUVs. Chief Lavoie said the SUVs are for fleet for the Patrol Division. The Operations Commander is the Ford Fusion. We feel that he could get by on that. It's a less expensive vehicle than buying a Ford Explorer and we try and cycle these vehicles out - the cars into the Detective Division after a few years.

Selectman Coutu asked the 2589 I know is directed towards the purchase of the vehicle. What about the fit up costs? Are we going to use existing transfer it over? Chief Lavoie said yes. Selectman Coutu asked we're going to do it in-house? Chief Lavoie said no. The barn doesn't do the installs of the electronics part of it. Selectman Coutu asked don't they do the light bars and what not. Chief Lavoie said no. That's all done at MHQ. Selectman Coutu asked at no additional costs. Chief Lavoie believed this is the final cost to have that done. There's no decals on this.

Chairman Luszey asked do we still have I think it was either a Crown Vic. or an Impala as a cruiser. Chief Lavoie said yes we still have a couple more. We are almost done that fleet. I don't have all the cruisers that we have in front of me the listing of them but yes we still have a few more. Chairman Luszey asked would that be done in the next round because a couple of those I rode around in. Chief Lavoie said we're just about done our cycle of sedans. Chairman Luszey asked if it was an all-wheel version. Chief Lavoie believed it was front wheel.

*Motion by Selectman McGrath, seconded by Selectman Nichols, to award the bid to MHQ of Marlborough, MA, from the State bid list, to purchase one 2017 Ford Fusion in the amount of \$20,589 as recommended by the Police Chief and the Finance Director, carried 5-0.*

F. Health Insurance Memorandum of Understanding

Chairman Luszey recognized Finance Director Kathy Carpentier.

Kathy Carpentier said this is as you recall the Health Committee recommended adding two plans to our offerings. We have an HMO which will be the only plan standing as of January 1<sup>st</sup>. The Committee came to the Board back on August 9, 2016 asking to add a high deductible and a Blue Choice Point of Service Plan. The Board did approve it on August 9<sup>th</sup>. The all the five units that we deal with have gone back to their membership to get agreement. In front of you are five MOUs or Memorandums of Understanding stating the gist of the same just adding those two plans to the contracts. These plans will be effective on 1/1/17 which is a couple months away so we needed to do it mid contract for all five units. With this we're looking for your signature for our mutual agreement where we have all the units agreeing. We need the Town to agree which is requiring the Chairman to sign on the MOUs.

Selectman McGrath asked our Town Attorney has reviewed this and the language. Kathy Carpentier said thank you for asking that question. The Town Administrator even said "the Town's labor attorney has reviewed the language and he finds it to be acceptable."

*Motion by Selectman McGrath, seconded by Selectman Nichols, to approve the Memorandum of Understanding for Health Insurance with the Hudson Employees Association, the IAFF, the Hudson Highway Department, the Hudson Police, Fire and Town Supervisors Association and the Hudson Support Staff, carried 5-0.*

G. Annual Report Dedication

Chairman Luszey said as we all know, the Town experienced a loss of Bernie Manor about a week or so ago. As a tradition, the Board of Selectmen usually puts in the budget books someone or a couple of folks that they feel are worthy of special recognition for that particular year. With that, he would have been requesting the town to put forward Bernie Manor's name as a nominee to be dedicated in the upcoming Annual Report.

Selectman Nichols commented couldn't have a better person.

*Motion by Selectman Coutu, seconded by Selectman McGrath, to dedicate the 2016 Annual Town Report to Bernie Manor, carried 5-0.*

H. 2017 Scheduled Holidays

Chairman Luszey said you'll find in your report the 11 standard dates set by the Personnel Policies as listed. Any questions or concerns?

Selectman Routsis asked are the dates on here supposed to be the date that we're closed or the date that we're...Selectman Coutu said the date that we're closed. Selectman Routsis noted should it be January 2<sup>nd</sup> since the first is a Sunday.

Motion by Selectman Routsis, seconded by Selectman Nichols, to accept the 2017 scheduled holidays as amended, carried 5-0.

I. 2017 Meeting Schedule for the Board of Selectmen

Chairman Luszey said I can't speak for whoever is going to be sitting in this Chair for next year whether or not we will or will not have workshop. These would be the days on which workshops would be normally held along with our regular meeting dates. The October would be what we believe would be the budget cycle dates.

Selectman McGrath asked would it be appropriate - I know that we have occasional workshops this year under your leadership so should we just leave the dates open and then the next chairperson whoever it is we can discuss it at the beginning of the year. Chairman Luszey said you can either way because we can't hold any future Board's feet to anything. So whether you leave the dates or you take them all out, it's going to be up to the next Board to decide if they want to meet. Selectman McGrath said sometimes it's a little easier to leave the date on the schedule and then if you don't have the meeting, there's nothing.

In Chairman Luszey's opinion, we should leave them and if the future Board doesn't want to meet then we do like what we did and cancel except for the ones that we wanted to meet at. It's just a notice.

Motion by Selectman Nichols, seconded by Selectman McGrath, to accept the 2017 meeting schedule for the Board of Selectmen, carried 5-0.

J. Request to promote Small Business Saturday

Chairman Luszey said I put a note out requesting to promote Small Business Saturday. I think that we as a Board should take note of that and recommend that we promote small business within the community of Hudson and proclaim Saturday, November 26<sup>th</sup>, as Small Business Day in Hudson and ask all our residents to visit small businesses within the town. Comments by the Board.

Selectman McGrath had a question. Have we contacted the Chamber of Commerce to see if they would like to participate in this in some way? Chairman Luszey said I personally have not but we could. Selectman McGrath thought that that is something that we should do. I may see Tim Malley tomorrow evening at Planning Board and I can mention it to him there. I think that they ought to be at least advised of it and help promote it as well. Otherwise I'm fine with this. I think that it's a good idea.

Motion by Selectman Coutu, seconded by Selectman Nichols, to proclaim Saturday, November 26, 2016, as Small Business Saturday, carried 5-0.

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Coutu - I have nothing.

Selectman McGrath - I just have one thing. Normally I wouldn't do this but I think it's necessary. I missed a couple of meetings last week to review the budgets and it was due to an accident that I encountered at home. Anybody that is watching this and is wondering where I was and if I was negligent about missing a meeting, it's because I was injured and hospitalized for that. My apologies. I can tell you that I feel a little foolish about my fall but it happened nonetheless and something that I needed to take care of.

Chairman Luszey wished for a speedious recovery.

Selectman Nichols - I have nothing at this moment.

Selectman Routsis - I have nothing at this time.

Selectman Luszey - I have two items. One is at our last budget meeting, we discussed the pay rate for the poll workers and we increased it from \$7.25 to \$9.00 in the FY18 budget. The Moderator was contacted and asked whether or not he would do that for this upcoming election because it falls in this particular budget season. He was a little reluctant to do that given that he had no funds. Because of that, I would like to suggest that this Board makes that happen in this cycle because this is the election, the November election that these folks are going to be working probably 18 or 20 hours. The following election it will be just the regular town. It won't happen for another four

years. I think really to show our gratitude for our poll workers and everything they do, we make that change effective this upcoming November. Discussion or thought from the Board?

Selectman McGrath agreed. I think that this election that we're going to have in a couple of weeks is probably going to be one of the biggest elections that I'll likely see in my lifetime. As you know as I've said before, I watch the news all the time. I'm getting really tired of the Presidential stuff. I think that there's going to be phenomenal turnout reading Patti's e-mail the other day about the absentee ballots that she's already had to send out and it far exceeds what has been done in the past. We need people that are willing to work for that day. I think that this is a necessary item that we should make sure that we take care of it this year.

Selectman Coutu asked do we have a cost estimate of how much more this is going to cost us. Kathy Carpentier said I was told about \$1,700 I think. It depends on how long they have to stick around. Less than \$2,000 is what I was told.

Motion by Selectman Nichols, seconded by Selectman McGrath, to change the rate of pay for the poll workers from \$7.25 an hour to \$9.00 an hour effective October 26, 2016, carried 5-0.

Chairman Luszey said the second item is the budget wrap up. Given that Selectman McGrath was unable to attend all of the meetings and I believe our next meeting on Thursday will take us into our normal closing hours probably 9 or 10 o'clock, I've asked Donna to schedule us for our normal workshop in November specifically for wrapping up and asking any department head any questions. We'll be inviting all the department heads in that evening specifically just to answer any questions specific that we may have. If you have questions, please prepare them ahead of time so that we don't have - and we'll bring up each person separately. However, the warrants will be moved Thursday like they normally would be with the exception of the collective bargaining warrant which is normally moved when the contracts are ratified if they are ratified in time.

Chairman Luszey said my last item is a note that I saw from the Tax Collector and she asked that we begin publicizing that the Tax Collector's Office will be closed Election Day. The phones will be answered but all of the folks from the Tax Collector's Office will be at the polls bright and early given the expected workload. There won't be any counter work. She's planning to close the office that day. Someone will be there to answer phones.

Selectman McGrath asked didn't she say that on line registrations could still take place. Chairman Luszey said yes. Anything that you can do not physically here will continue to happen. Like I said, there will be someone there to answer the phone but other than that, the office would be essentially closed.

10. NONPUBLIC SESSION - None

11. ADJOURNMENT

Motion to adjourn at 7:39 p.m. by Selectman Nichols, seconded by Selectman McGrath, carried 5-0.

Recorded by HCTV and transcribed by Donna Graham, Recorder.

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Ted Luszey, Chairman

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Marilyn E. McGrath, Vice-Chairman

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Roger E. Coutu, Selectman

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Pat Nichols, Selectman

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Angela Routsis, Selectman