

HUDSON, NH BOARD OF SELECTMEN
Minutes of the September 14, 2016 Meeting

1. CALL TO ORDER - by Chairman Luszey the meeting of September 14, 2016 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE - led by Selectman McGrath.

3. ATTENDANCE

Board of Selectmen: Ted Luszey, Roger Coutu, Pat Nichols, Marilyn McGrath; Angela Saucier

Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer

4. PUBLIC INPUT

Chairman Luszey asked does anyone in the audience wish to address the Board on any issue which the Board has control of at this time. Seeing none we'll move on.

5. RECOGNITIONS, NOMINATIONS AND APPOINTMENTS

A. Appointments

- 1) Nashua Regional Planning Commission - (2 vacancies - 1 alternate term to expire 12/31/2016; 1 alternate term to expire 12/31/19)

Dillon Dumont - 195R Central Street. Chairman Luszey asked could you please give us a little history about yourself and why the interest in this particular board. Dillon Dumont stated about two years ago I got my real estate license and started doing residential real estate. Got a little more involved in commercial. Starting working for a management company and moved on a little bit further than that. I've been really interested in the local municipalities of this and I want to see how that goes and try to get more involved.

Selectman McGrath had a couple of questions. Would you tell me your address again? Mr. Dumont said 195R Central Street. Selectman McGrath asked were you on Hilindale before. Mr. Dumont said I previously was yes. Selectman McGrath wanted to hear why you've chosen Planning and/or Zoning. I can understand NRPC depending on what your answer is for either one of these. Mr. Dumont said really with all three of them I had an interest in them because it extended really what I was trying to do and that's really get involved with how things work throughout the town. I was more interested in to be honest with the Planning and Zoning because I've seen - I haven't been to Hudson but I've been dealing with Litchfield and things like that. I've gone through a subdivision process and I've seen how they've worked there and I've really been interested in the process. Nashua Regional Planning Commission I dealt with them through Litchfield because they don't have someone to really look over their plans and things like that. I dealt with them through that and also became interested with what I learned there and saw the application on line that volunteers were needed and I thought it would be a good idea for me to put it in and try to go further with that.

Selectman McGrath asked have you had any involvement with any development in Hudson such as on Pelham Road specifically. Dillon Dumont said no. I've been dealt with with paperwork and such like that but nothing physical. Selectman McGrath asked you have no family members. Mr. Dumont indicated that's my father.

Chairman Luszey asked what is your understanding of what NRPC does specifically for Hudson. Mr. Dumont said I'm not sure exactly to be honest what it specifically does for Hudson but like I said when I was dealing with Litchfield from what I understood was they reviewed and looked over everything that was presented in front of the Planning and Zoning Board.

Chairman Luszey asked what do you think they do in general besides that very specific thing. Dillon Dumont believed they look through the plan individually and make sure that all the notes inside the plan, make sure all setbacks meet, make sure that there's nothing overlooked that maybe the Planning Board or the Zoning Board may not know of. Like I said I haven't dealt with them too much but I believe that obviously it goes more in depth to that but from what I can just see off the surface.

Chairman Luszey said I have one other following question and then I'll turn it back over to the Board. Nashua Regional Planning Commission - what would you do to influence them to better Hudson? Dillon Dumont guessed I would have to look at it more from an ethical perspective and make sure that if everything is in order and that's where it's supposed to be by the book, then that's the way that it should move forward.

Selectman McGrath said I'm going to leave it to the other Board members if they have questions and then I'll come back.

Selectman Coutu commended Dillon for applying to wanting to serve on a board in the Town of Hudson. I've been a strong advocate of getting younger people involved in the process. I'm a little taken aback by some of the answers that

you've give because I don't think the Nashua Regional Planning Commission reviews all the plans for the Town of Litchfield. They certainly don't do it for us. That's not part of the agreement that the NH Regional Planning Commission has with local municipalities. They are a regional planning commission not involved in individual developments or projects. They deal with plans that affect the entire community. Building a housing complex doesn't have an impact on the entire community except for the tax benefit. I think you need to study up a little more on NH Regional Planning Commission. Let me ask you this. You've indicated an interest in three different boards - the Nashua Regional Planning Commission, the Planning Board and the ZBA which is the Zoning Board of Adjustment. Have you ever attended any meetings of any of those committees? Mr. Dumont said not for the Town of Hudson for the Town of Litchfield. Selectman Coutu asked you've gone to their Planning Board and their Board of Adjustment. Mr. Dumont said yes. I had to go through a subdivision process. Selectman Coutu indicated you went as a result of a project being developed in Hudson so you were representing the builder. So you know one side of the equation. You feel you have a good feel for both sides of the equation. Dillon Dumont said I definitely don't have a good feel for both sides of the equation but that's why I'm interested. I want to learn more about it and I want to get more involved and I want to have the other side of that knowledge.

Selectman McGrath noted you haven't attended any of the Planning Board meetings in Hudson and you haven't attended any of the Zoning Board meetings in Hudson even though there was a project on your parent's property that was before the Zoning Board of Adjustment and you didn't participate in that. Dillon Dumont indicated no. Selectman McGrath said I'm struggling with this and I'm just going to say what comes into my head and try to be as gracious as I can. My concern is that the interest may involve more of a personal nature as opposed to a goal to assist the town. That's my concern. Let me just say that I would be comfortable if we appointed Mr. Dumont as an alternate member to the Planning Board not the Zoning Board nor Regional Planning because it's clear to me by his answer that he doesn't understand the function of NRPC. That agency assists towns and municipalities in traffic issues and things like that as opposed to - as an example, they're helping Nashua with trying to get rail into this region. They're going to help Hudson with trying to identify areas of Lowell Road where we can maybe make some modifications to create better traffic flow. That's their function. They help municipalities as opposed to looking at development plans whether they're subdivision site plans, whatever it is, they don't look at that. I don't think that you're ready to serve on that commission. I would, however, be comfortable putting him as an alternate on the Planning Board. You'd get a good education about what the Planning Board process is, what site plans are for the Town of Hudson subdivision plans and if you're willing to do that, then I'm willing to put him in that position. I don't think you're ready for a full membership. An alternate's position you'd attend meetings. You'd be seated as a voting member if one of the members was absent and unable to go or if they had to step down and recuse themselves on plans.

Selectman McGrath indicated that brings up another point about plans that affect friends, family. You know that ethically you'd need to step down. With that said, I'll yield.

Selectman Coutu said I too had some reservation. I think that's a fair compromise. Dillon I don't want to discourage you from wanting to serve on a board or commission but to walk into any board or commission even this board, it's very difficult if you have no prior knowledge of what's involved in the process. Serving as an alternate gives you an opportunity to observe what goes on. You can actually participate in the discussion of whatever plans are brought forth so you can get a better education. No question is a stupid question. There's no such thing as a dumb question. It's a learning experience. As Selectman McGrath pointed out, there may be an occasion where they may need to fill in for an absent full voting member and you would be asked to fill in. The only time you can no longer participate on an action is once it's before the full board for a vote. You're excluded at that point from discussion. Those voting members will discuss and make amendments to the plan or whatever they might want to do - modify. If that's appealing to you, I will support as Selectman McGrath would appointing you to an alternate term.

- 2) Planning Board - (4 vacancies - 1 member term to expire 12/31/18; 1 alternate term to expire 12/31/16; 1 alternate term to expire 12/31/17; 1 alternate term to expire 12/31/18)

Dillon Dumont

Motion by Selectman Coutu, seconded by Selectman McGrath, to suspend the rules and nominate and appoint Dillon Dumont as an alternate of the Planning Board with a term to expire 12/31/18.

Selectman Coutu said Dillon is a young man. It's part of the municipal process. It's a very important board within a municipal process. It's a great learning experience. It gives him an opportunity to hear not just what goes on in the Planning Board. You'll get a good feedback on some of the things that goes on at the Zoning Board level and other. You'll learn about our traffic flows because every development affects traffic in one way or another. You'll learn a little bit about financing so I think it would be a worthwhile experience for you to undertake and then if you get a good feel for it and the Board is happy with you, I'm sure at some point they'll recommend that you go to a full board member is you so desire at that time.

Selectman McGrath asked to make a slight correction to what Selectman Coutu had alluded to previously. On the Planning Board when the Planning Board is discussing plans even though - and this is the difference between Planning and Zoning - once the matter is before the board on Zoning, then alternate members can no longer participate in the

discussions. That's not the case with Planning. Planning Board you can participate in the discussions even so far as once a motion has been made if you have a suggestion for an additional stipulation or a correct to a stipulation, you can ask to be recognized and give that input. That doesn't mean that they're going to accept it but if it corrects something or it's something that no one else has thought of, it will often be added as a stipulation of approval. That's the difference between Planning and Zoning.

Selectman Coutu thanked Selectman McGrath for the correction.

Just to go one step further, Selectman McGrath said I started out knowing nothing. The Town Engineer helped me tremendously a number of years showing me how to read plans and really understand what the process was and I'm still learning this many years later. I still have lots to learn. I think starting out as an alternate, I think that that will be a good thing for you to do. I hope you're accepting of that.

Chairman Luszey stated before I take a vote on the motion my read from the Board is we wouldn't offer anything on the NRPC seat nor the Zoning. This is really just for Planning. I too am in agreement that it's a great learning opportunity and you may want to sit on some Zoning Boards as just a guest in the audience to get a feel what they do there. Also at the upcoming budget deliberative meetings that they're about to enter to get a feel of how the municipal budget process works because it's worthwhile.

Vote: Motion carried 5-0.

Dillon Dumont noted I am very thankful for the honesty and I appreciate that. I can just say that there won't be any personal matters. I don't want anything to do with that. I'd rather just step back and let it go forward like that. I do very well very much appreciate the honesty. It was nice to hear all that and that's why I'm here. I want to learn more and I want to get more involved with things. Thank you very much.

Chairman Luszey said you may want to take a field trip over to NRPC and sit with them just to get an idea of what they are really all about and what their mission and charter states. Mr. Dumont said I'll have to look back at things. I'm going to look back at the documents. I may have misread the name on what I thought and may have mixed up the company. I don't know who Litchfield exactly uses but it was a review plan. They reviewed every plan that we had to put in front of them.

Selectman McGrath indicated the Town of Hudson - if I can just briefly because I don't want to stay on this too long. We have an outside engineering consultant that reviews the plans that are brought before us. So the Planning Board works with that firm. So it could be an outside consultant as opposed to NRPC. NRPC only really gets involved with much larger issues than specific plans that come before us. Zoning is whole different world but you also need to understand Zoning and the ordinance and how they affect your decisions on Planning.

- 3) Zoning Board of Adjustment - 2 vacancies - 1 alternate term to expire 12/31/16; 1 alternate term to expire 12/31/17)

Dillon Dumont

6. CONSENT ITEMS

Chairman Luszey asked does any Board member wish to remove any item for separate consideration.

Motion by Selectman Coutu, seconded by Selectman McGrath, to approve consent items A, B, C, D, E and F as noted or appropriate, carried 5-0.

A. Assessing Items

- 1) Requalification - Elderly Exemption - Map 216, Lot 017 - 8 Hardy Road, w/recommendation to requalify

B. Water/Sewer Items - None

C. Licenses & Permits - None

D. Donations - None

E. Acceptance of Minutes

- 1) Minutes of the August 9, 2016 meeting

F. Calendar

9/15 7:00 Benson Park Cte - HCTV Meeting Room
9/20 7:00 Municipal Utility Cte - BOS Meeting Room
9/21 7:30 Senior Affairs Cte - Buxton CD Meeting Room
9/22 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room
9/26 7:00 Sustainability Cte - Buxton CD Meeting Room
9/27 7:00 Board of Selectmen - BOS Meeting Room
9/28 7:00 Planning Brd - Buxton CD Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on August 23, 2016:

- 1) *Motion by Selectman Coutu, seconded by Selectman Nichols, to hire Ereik Bodholt as a "Regular Special Shift Employee" (HCTV Camera Operator) at a rate of \$11.00 per hour effective August 24, 2016, carried 5-0.*
- 2) *Motion by Selectman Coutu, seconded by Selectman McGrath, to allow Kevin Burns to cash out 200 hours of vacation time at his regular rate of pay, carried 5-0.*
- 3) *Motion by Selectman Coutu, seconded by Selectman Nichols, to promote Firefighter Gregory Rich to the position of Lieutenant, a non-exempt position, in accordance with IAFF Local 3154, Step 1, with an hourly rate of \$25.96 effective September 4, 2016 as recommended by the Fire Chief, carried 5-0.*
- 4) *Motion to adjourn at 11:00 p.m. by Selectman McGrath, seconded by Selectman Nichols, carried 5-0.*

B. Votes taken after Nonpublic Session on September 6, 2016:

- 1) *Motion by Selectman Coutu, seconded by Selectman Saucier, to hire Steve Pinard as the Part-Time Maintenance person for the Senior Center at an hourly rate of \$13.25 per hour for 15 hours per week effective September 11, 2016, carried 4-0.*
- 2) *Motion to adjourn at 9:02 p.m. by Selectman Coutu, seconded by Selectman Saucier, carried 4-0.*

C. Water Infrastructure Update

Chairman Luszey recognized Town Engineer Elvis Dhima.

Good evening Mr. Chairman and members of the Board. Elvis Dhima said basically what I have in front of you tonight is a memo that goes over what we've discussed already a detailed update on what we've done. My plan tonight is to kind of go over item by item and go over the first one and any questions you might have and discuss that and then move into the next one would be the plan of attack for tonight. The first one tonight is per your request Mr. Chairman, you wanted to break it down to what was done at the facilities in Litchfield - Dame and Duchame. Based on the visit Mr. Chairman, Mr. Maddox and myself had a while ago so basically we have done installation of 24/7 live cameras. We have done installation for new chemical feeds into the transmission line, installation of a new safety rail along the transmission lines, electrical updates, plumbing updates, painted the floors, and the chemical components updates, and then chemical updates. It's pretty much a facelift at both stations. These updates are clearly shown on Appendix A through some pictures. The first one is Weinstein Well. What you see there is the actual well itself with the standby motor that's attached to it. There was some work done to that particular area - electrical, plumbing, the floor was redone, all the electrical and plumbing components were repainted and redone. On the second one, it's the same facility. It's a different picture. On the left-hand side, you'll see the yellow rail. Those two pipes going into it are the chemical feeds that go into the line. So as the water comes out of the ground, we inject chlorine and another chemical to make it safe.

Elvis Dhima noted the other picture is Duchame well which is our second facility. It's the same thing. You see the well. You see the standby motor in case of a power outage. Right after that, it's an overall picture. You see two pipes in there because these are what we call the twin wells - Dame and Duchame. So that second pipe you see there is actually the other well transmission line coming into the facility. The treatment gets done in one facility. The last one is the chemical room for Dame and Duchame. The top right hand side you see this little feature. That's the actual camera sensitive motion. This is in addition to our SCADA system and allows us to see the door if it's open or not. We talked about that. We have live feed. We have a company that keeps track of live feed of who comes in, and who leaves, and what happens at all times. If someone doesn't put in the right code, I get the phone call even if there's an intrusion at night, Litchfield PD gets a phone, and Hudson PD gets a phone call. I'm next in line but it hasn't been the case yet. We also had a security vendor come in and look at our facilities for the tanks. We have a perimeter around the facility

right now. A second perimeter was part of a discussion. Unfortunately one is as good as ten. If someone intends to break through one, they'll break through ten. For the price presented to us, the vendor at that time did not seem to be for it so a second fence was not installed. That's about it for this item.

Selectman Coutu questioned the 24/7 live security camera and sensors. The cameras operate strictly on the sensor. Mr. Dhima said no. They take live feed. The second that the door opens and there is an intrusion, the camera starts. I don't want to get into specifics of this but there's a recording of ten seconds at a time so we can see someone's face. We can figure out if it's a female or male, height. Just enough to identify someone who we'd be looking for if someone is not authorized getting into the facility.

Selectman Coutu asked is it monitored via the phone. Elvis Dhima said it's monitored by the phone. It's monitored by live operators and we get a call directly by phone if there is an intrusion there. There is a code to it and if the codes don't match or if someone doesn't know the codes, then it gets triggered right away. So you have about 10 seconds to 15 seconds to put this code in. It's just like a house alarm and during this time it's also recording who is in there. Selectman Coutu said I have an idea. I just wanted to be sure that I understood what was here. In terms of the security assessment, what was the name of the company that did the assessment? Mr. Dhima said it's the same one that did the cameras for us. I don't have the name for it but it's the same one we hired to do the camera feed for us and the sensors in the chemical rooms. Selectman Coutu said they were paid nothing above and beyond what we paid for the equipment. Mr. Dhima agreed. The assessment was for free and it was a little surprising to me to see how that particular consultant - it's the same ones that Pennichuck uses was now pushing certain products to us. It would have been easier for them to say let's put another fence, or a third fence, but looking at what the standard is it says this is what I would recommend. That's what we did the camera feeds. We also have something lined up for assessing - additional cameras at our booster stations. We haven't had any vandalism in Hudson. We haven't had any issues in our facilities in Hudson. We're kind of seeing if we can do maybe one at a time or two at a time to see if that's feasible or not. The facilities in Litchfield have 24/7 security cameras now.

Selectman Coutu said the numbers that you provided for the Weinstein Well backup generator. Elvis Dhima said that will be the second item.

Chairman Luszey noted it is on the assessment. The additional security measure - I understand about the second permanent fence but it says "mounted, weatherproof cameras on the concrete and steel tank were suggested". Are we planning on doing that or not and if not why not? Elvis Dhima said I wanted to show you the picture of what we're dealing with. We have a tank and both of them are about 50 - 60 feet in diameter. So if we put only one camera, we will not be able to do the whole parameter. The idea was we're going to drill into the concrete tank now to mount these cameras and I just didn't feel comfortable with drilling into a concrete tank even though the thickness of this is a foot. With the weather around here, they're not perfect. Maybe in California or Florida where you don't have the snow levels that we have here maybe that would make sense but I didn't feel like we would get our money back on those particular cameras. It would have been tens of thousands of dollars to doing it and I wasn't even sure if they were going to be operational at all times.

Chairman Luszey asked is there an actual written report that talks of these in terms of security threats and all of that. That's what stemmed this is we're living in a different age today. Elvis Dhima said I checked with Pennichuck also who has way more facilities than we do and they do not have what we were looking at. On certain facilities that have a camera that they can mount on the lateral going up or on a tank, we looked into that. Again that's about \$1,500 to \$2,000 and then a live feed again the outside cameras, the weatherproof cameras...Chairman Luszey said I get that but I guess as a resident how do we guarantee them to the best of our ability that the drinking water will not be compromised. Mr. Dhima said we visit them multiple times a week. Pennichuck visits them. The Engineering Department visits them all the time and we monitor them. It's not like well if we don't hear anything that should be okay. They get with the visits and we assess everything. The ladders are not being compromised. The parameters have not been compromised. There hasn't been any intrusion, any vandalism, or any of that.

Based on those, Mr. Dhima stated we haven't had any reason to put that. We had an incident last year in the south tank when the lateral hatch getting to the top was broken. We had Hudson PD go out there trying to get some finger prints in there. There seemed to be some broken glass at the bottom. We could not identify anything and that's kind of what got this whole security thing going. The hatch was secured. We secured the hatch at the bottom. There is a perimeter fence around it. There is a room that controls the shut off of the whole tank that's actually on a SCADA system which means it has a sensor in it. If that particular building gets compromised we would know if there is someone in there. The tank itself, we just have physical measures. We don't actually have any wireless or cameras on it because again it's an outside camera. They do not operate the same. It's like the motion lights that we put on garages and they work half the time. They work great during the summer and then during the winter they work half the time. I wasn't sure if we were getting that back. We can definitely add to it if the Board feels that way. It seemed that we might not get the return there. Definitely not all around it. The question becomes if you do one portion, why don't you do the entire one because how would you know that someone has not come in and drilled a hole in the other side versus that. Then you get into all right we need tank cameras now. Now it gets blown out to \$20,000 - \$30,000 and it's like what's the return. Is this really necessary? Also because these cameras are sensitive to motion, they get triggered by animals. The particular sites that these particular tanks are located, there is wild animals in there. It could be triggered by a deer

that's beyond the perimeter and it would trigger a fake alarm versus once something is inside, it can only be done by intrusion. Putting all those together, we didn't think we were there yet and we haven't had any incidents to make us do that.

Selectman McGrath had one question. You said that either the Engineering Department or Pennichuck visits these on a regular basis throughout the week. Is it every day that one or both of you go out and take a look at them and not on a regular time frame where someone could actually monitor when it's being inspected. Elvis Dhima noted part of our contract with Pennichuck is them looking at all of our facilities. I know that they daily visit the wells. Daily. They weekly visit the booster stations to make sure everything is okay. On top of that, the SCADA system that's connected to all the facilities gives them reports daily. Again when they go in to check the tanks for example, they make sure there's no breaks on there and everything is working. At Marsh we have a generator and a booster station that's pushing water. That gets done weekly. There's a log. They use a chart making sure it doesn't get flooded and then whenever I go there to make sure like on a Wednesday or a Thursday especially during the summer when the weather is nice, go out there and just kind of get a visual to just walk around and drive by. There's definitely someone looking at these every week.

Selectman McGrath said every work day of the week. Elvis Dhima said no. It could be a couple of times a week - maybe once a week. It would be three times a week depending on how things are. We look at these. I try to go out there every week. I know they're out there too as well. It's not every day. I don't think they do it for their tanks either. We do the wells obviously because that's a primary facility and then the booster station which is like the second every once, and then the storage tanks are a little different. We look at that entire system all the time. We drive around to make sure that no one is tapping out to our fire hydrants for example. Landscaping companies that can come out. We've heard that before. He wanted to join water or whatever. It's not just me it's everyone - Police Department, Fire Department, Highway. We're all kind of looking out for the town so that's part of it. If I hear something that for example from Highway with someone, oh I saw someone over there, we respond right away. The phone is always on.

Weinstein Well

Per your request Mr. Chairman, Elvis Dhima explained what you have in front of you is a breakdown of what it will take to put a generator there once we put the new well on line. As I explained to you in the last meeting once the old well gets decommissioned, so it will be the standby motor that brings water to town and Litchfield in case of a power outage. So we need a generator to feed this electrical motor once we put the new well on line. In addition to that, you have some costs associated with a building. It can be installed over the well head and on top of that a fence around the generator and the building itself. That's pretty much a breakdown of a 2016/2017 prices that we were able to get out. The concrete buildings we can get them out of Londonderry, New Hampshire. They're united concrete products. They make these - you must have seen them around. They make them for the phone companies. They make them for other utility companies so it would be something looking gray. It's an 8 by 8, 8 feet. They have a hollow bottom. We prepped the site pretty much just a little bit of crushed stone and gravel. Sometimes we put a lid of a footing and we just drop it with a crane on top of it and that will be the end of it. Of course this will be with a door. It will not have any electricity or any of that. It will simply be a physical barrier preventing anyone getting access to the well. Fences if we want on top of that can be done as well with a gate.

Chairman Luszey asked this well is pumping water to the old well today. Is it piped to the old well? Elvis Dhima said not yet. This will be done this coming year in 2017. Chairman Luszey noted this is not part of any of this. Mr. Dhima agreed. We already budgeted for that other piece correct. So basically we recently this year due to the droughts we were going to test it out last year. Due to the droughts, we put it off and let the aquifer recover during the winter and then we tested right in April. We went through the testing phase. It was successful so now we're at the last phase which is getting the permit for the State and hooking to the old facility. Once that's done, then the old well gets decommissioned - the motor that will be feeding in case of a power outage will be decommissioned and this will be the one that's bringing water into Litchfield and Hudson. That's when we need the building, the fence, the generator. So this can all be done at once. We already have money put aside for that portion. This can be done at the same time as that.

Chairman Luszey said you're asking for this to be done by June of 2018. Mr. Dhima said it would be recommended but if the Board...Chairman Luszey said my question is that would be in this current budget cycle. Steve Malizia said the cycle that we will be budgeting. Mr. Dhima said it will be available July 2017. If the Board is in favor of this, we can put it as a budget item and I can go out to bid right after the taxpayers vote for it. Selectman Coutu commented if the taxpayers vote for it. Mr. Malizia said again it does come from the water budget and it's something that gets borne by the water users.

Selectman Coutu asked Mr. Dhima relative to these numbers where did you get these numbers. Elvis Dhima indicated I consulted with our consultant. We asked around. I asked around myself. I reached out to some people because I didn't like some of the prices for the concrete building so we did a little bit better. These are conservative numbers. I didn't want to come too short. I didn't want to ask for too little and added a little bit more. So these are very healthy conservative numbers but we got them from our consultant and that's what we started with. Selectman Coutu asked you're saying these are conservative numbers but you didn't want to come in short. Steve Malizia explained what he

means by conservative is get a little cushion in them so that when we go out to bid hopefully the price will be less not more. That's what he's trying to say. Selectman Coutu asked who's the consultant. Mr. Dhima said Weston & Sampson. Selectman Coutu was good with that for the time being.

Selectman Coutu told Elvis Dhima you're our Engineer. You've been tasked to look at this whole situation with the wells in Litchfield. It appeared to me at the end of your presentation that you were somewhat reluctant to make a definitive recommendation about doing this. It seemed like you turned towards that side of the room - and I'm not saying you favor that side of the room - you could have looked this way and done the same thing. I would have asked the same question that I'm going to ask. Do you feel we really need this? Mr. Dhima said the generator? Yes absolutely. Mr. Malizia said yes as well. Selectman Coutu said it's not well if the Board of Selectmen if you feel like presenting it to the voters you would fight to get us to do this. Elvis Dhima said I would love you to vote for this and approve it but at the end of the day, it's your say. Selectman Coutu understood that but I like department heads to come in here and say we need this and this is the reason why. I didn't get that feel from you. Elvis Dhima indicated we need this. We definitely need this. I've done the same thing I've done in the past. Selectman Coutu said you're not going to insult my intelligence if you come in here and ask for something that you feel this town needs and you can articulate why we need it. I think we've been through this ritual already. I just want some confidence from you.

Elvis Dhima said absolutely and thank you for bringing that up. We definitely need this. That's why I'm here. Steve Malizia said we need the generator no question about it. Selectman Coutu said I'd never jump on you because you're asking for something you think the town needs. Thank you. I appreciate that.

Selectman McGrath commented I talked to Mr. Dhima a couple of weeks ago specifically about these issues because I was concerned about the e-mails that we had gotten about the low water pressure and lack of water in some areas. If it looked like he was talking more to me, it was because I already have an understanding of what he was presenting and it's based on our conversation from a couple of weeks ago.

Selectman Coutu said I don't want you to get that impression. I didn't think he was favoring you. He could have looked at this side of the room. He just happened to look that way.

Selectman McGrath stated for those in this vast audience of ours, I just want to make sure that everyone understands that Mr. Dhima isn't favoring me.

Chairman Luszey said my assumption at this point is you'll be coming forward in your budget with this. Steve Malizia noted it will be in the water budget. Just on that, Chairman Luszey said help me. Do they have that money? It would be a zero impact. It would come out of their...Steve Malizia said it won't affect the taxpayer we know that. We'll have to evaluate the water budget but I don't anticipate because we have monies in various reserves and whatever. I don't anticipate any sort of rate increase for that type of project. We should be able to absorb that and that's critical because as the Engineer said if we lose power in Litchfield, we need the ability to have a generator to keep pumping the water. It's that simple. Do we need a building? That's a different question but we definitely need a generator. That side has already got a fence around it and what not and basically the wall is a hole in the ground with a pipe. Definitely put a building over it if you'd like. Chairman Luszey indicated I've been there a number of times and it's a hole in the ground with a pipe that has a cover that can be taken off very easily. Mr. Malizia said I wouldn't use the word "easily". I think anybody can do anything. Chairman Luszey said with a set of portable torches, I can get in that well quite easily. That's my push for putting security - a concrete building around that well. Mr. Malizia said he could do the same thing to the door and once you get into the door you could do the same thing to the well. That's all I'm just saying. If somebody is hell bent on getting in, they're going to get in. Chairman Luszey stated if you have to get through a couple levels of security by the time they got through that door hopefully our Police Department will be there. So we can debate that at budget time. Mr. Malizia noted the generator is a critical need.

Booster Station

Elvis Dhima called the booster station as a backup generator because that's a Phase II but as you are aware, we're currently working on phase I which is simply the update of the domestic portion. We're getting closer to start scheduling the work. I can tell you that we are in the works of building the control panels - the electrical, the communications within the wells or the software that's going to run the pumps. We're in talks with Eversource right now trying to figure out if we have enough amperage to run all these. We might need a new one. So we're getting closer and closer to what we need to do so we can get in there. The parts are being ordered. We're assembling all of these components off the site as we're getting ready to get this thing done.

With that said, Elvis Dhima had some good news. Mr. Malizia and I had a meeting recently with Pennichuck. The result of that was that out of the \$367,000 that we need right now for this update, the town's portion is only going to be \$50,000 which is about 13.6 percent of this. The State has agreed to increase their portion to close to \$300,000 while Pennichuck is going to contribute about \$21,000. So we thought that was a really good news. That leaves us more money to spend for Phase II.

Just on that, Chairman Luszey asked Phase II is a half a million dollars. Elvis Dhima said Phase II we're looking at about \$450,000 yes. The generator there is about 300 kilowatts. So it's going to be able to handle the domestic pumps and the fire pumps too as well. Keep in mind right now we only have one fire pump. When we decommission that standby motor in case the power goes out once that gets decommissioned, it's only one electrical pump. To bring this up to date which basically when the Deputy Fire Chief O'Brien ran the calculations, we need about 1,750 gallons in our Park Ave. If we have only 1,000 gallons, we might not be able to provide our Fire Department what they need so that's why a secondary 1,000 gallon pump. Basically what we're looking at is in case of a fire emergency, two pumps were kicking in. The domestic will come off line because they can't push in 500 gallons if the bigger pumps are pushing in 1,000. So you would have 2,000 in the system while they're drawing out 1,750. So between that any necessary adjustments that we need to, there needs to be a building in there. That was the agreement that we had with the owner when we purchased the easement. There is a residential area in there so to have this thing out running once a week and it's pretty big, we're going to put a building that's going to protect the generator and also it's going to be looking kind of like the same as the booster station right now. So between that, the electrical, the plumbing, the mechanical, and the changes that needs to run the generator versus the pumps, the shut offs, whatever that goes with it, we're looking closer to 450. This number came in from an assessment that was done for the State when we actually looked at what it takes to do the booster station. Steve and I actually asked the State if they could help us with a generator and also with the fire pumps. Because these funds are for MBT which is contaminated sites from the previous chemical that used to be used in the gases, they cannot support us on the fire aspect of it on the generate itself. They can only help us with the domestic because that's what they're providing. We were trying to get some money for that too as well but obviously it doesn't apply. This number came from that analysis. I just kind of went a step further and kind of broke it down to what needed to be done and what the numbers looked like. That's what that is. Again it's not skin and bones number. It's a healthy number.

To make sure that I understand, Selectman McGrath said the number that we're talking about now and this is for Phase II, it's the \$450,000. The Windham Booster Station backup generator, that's the \$367,000 of...Chairman Luszey indicated that's not what this is. Selectman McGrath asked to continue with my thought process. The domestic pumps, the fire pumps, and the backup generator upgrade is the \$367,000 and then of that the town is only going to be spending \$50,000. Elvis Dhima apologized. Basically what we're working on right now is the domestic pump update. That phase - the one we're currently working on right now is removing all the existing domestic pumps and replacing them with up to date domestic pumps. That's it. That alone is \$367,000. Out of that, we are only paying \$50,000. The rest is being done by the NHDES and Pennichuck. Once that's completed, Phase II which can be an item for this budget for FY18, it's going to be the generator, the fire pump update, and the decommission of the standby motor and that's \$450,000. The total is really 367. Basically in a nutshell the town is building a brand new, state of the art, booster station that's going to accommodate the current demand and the future demand for the next 30 years. That's what this comes down to. The only thing we're saving is a little bit of pipe and the building that's already there. The rest is all going to get gutted out. It's going to get redone on top of Phase II which is another fire pump, a generator that's going to handle all that, and a building that's going to house the generator.

Chairman Luszey asked to back up because you just lost me when you said on top of Phase II is another...Steve Malizia said no part of Phase II. Elvis Dhima said part of Phase II is pretty much everything that's been - after that, we're done hopefully.

Selectman McGrath indicated I got that and I probably didn't state it correctly but what I'm trying to point out is that due to your diligence and your work with Pennichuck and the State of New Hampshire, we've saved the town \$315,000. I want to make sure that the voters know that - the people that are water users understand that it's because of our Town Engineer and Steve that have worked with Pennichuck and NHDES that we've saved them that much money. I'm saying we - not "we" as in me, t's the Town Engineer and the Town Administrator. That's what I was trying to drive at. Thank you.

Selectman Saucier asked and I just don't recall from our last meeting. Was there a reason we were going with a diesel generator? Was it because it was the least expensive. Is that the best option? The lease expensive doesn't always mean best. Elvis Dhima said once we get into - if the voters vote for it, we're going to look at options once we get in to the design. This will probably be because it's kind of a hands on project, we'll probably do this for design build kind of saying do the engineering, figure out, and then do the construction as well. We will look into those there but right now I think we're covering because we are putting the building in and diesel will be the way to go. We also have diesel in one of our brand new facilities which is the Route 102 and its working fine. We have had really good success with those. The gas ones are more expensive but they're quieter and they don't need to have the housing. So it kind of breaks even at the end of the day. If we stick to what we've done in the past is put these generators within our booster stations or adjacent to them, that's what will happen in this case. Steve Malizia said it could be common maintenance. For example you're servicing the same basic type of generator as opposed to having this kind here and that kind over there. I think that's part of the other part of the program.

Elvis Dhima said the Highway Department maintains the fuel levels on these. It used to be Pennichuck at first and then we took over. So the Highway Department during the winter and the summer makes sure that we have enough fuel to have the generators running in case of a power outage.

That brings us to item #4 - Gordon tank replacement. Elvis Dhima said as I stated in the last meeting with a NHDES representative came to look at our facilities and our distribution. Overall he was very happy with what he saw. He was very happy with the improvements we have done and what we're looking to do and understand the budget limitations. They've been very patient. We seem to be on the same page in addressing the Gordon tank in the next five years. With that said, I went last year and I got some prices for what it could take. Basically as Mr. Malizia said, we can either repaint it for \$600,000 and repaint it again for \$700,000 or we can just replace it and be done with it. That's what's been brought up in front of you. There's two - the glass fused and the concrete. I would recommend concrete even though it's a little bit more money because that's what we have already there and that seemed to be working fine. The glass fused might not be anything wrong with it it's just we don't have any of that. It would be something different that we have to maintain.

Chairman Luszey asked when you say we already have there...Steve Malizia said we don't have it there. We have it in the other two locations. This is not a concrete tank. If we did now we'd have three concrete tanks. We have two in other locations. This is not concrete. So when he says that, we don't currently have concrete here but concrete is the least amount of maintenance. You really don't have to do - you build them and they sit there.

Chairman Luszey noted that's the first part. My second part of that same question though is do we have room on this site to build another tank or do you have to look for another site? Elvis Dhima said we would replace it in kind so the way the operation would work is we might need a construction easement to do the work. Basically they build them at the site the tanks now. Basically we'll take down the existing tank, completely demo it while using the other two storage tanks that we have available. We can do that short term. We're between September to November. We have to keep an eye on that because we don't want to pour concrete when it gets too cold or it's too hot. The idea is to decommission the tank, demo it, and start building the panels on the side. Once that's done and the concrete is cured, have a big crane they come in and they start putting these up. Once it's set up, they go and put another coat over it with reinforced steel. By the time this is done, it's about a foot, a foot and a half thick of concrete tank that you have there. It would be done on the same location. It's just a matter of do we have enough room to construct it there to actually do the construction well. It's kind of tight. You've been there Mr. Chairman. We might need room to actually do the pouring but it would be done right there while we take it out. We'll take it out and it will be right on place.

Selectman Coutu asked is there any data available that would show whether a glass fused versus a pre-stressed concrete building has a longer life. Is there any data available? Mr. Dhima said they have done concrete for a long time. Glass fused is kind of the past 30 years. I've had meetings with both representatives the ones that built the south tank recently for the Town of Hudson and a new company - or one of the many companies that does the glass fused. When you're done with the meetings, it's like oh this is the way to go what am I thinking. It's cheap. Concrete has been longer than glass. Glass fused is kind of like a new technology so if I have to say there's data, yes there is for both of them. You can refer to concrete probably a little bit more than glass fused. Exeter has one. I see it every time you go on the highway on Route 3. There's one that sticks out. They're kind of like a pipe and then they have the chamber on the top that says "Exeter" and it's about Exit 7 I believe and they haven't had any issues. Again it's what we prefer. It's what the budget allows. It's what you feel comfortable with at the end of the day.

Selectman Coutu said the answer is no about which one would give us the better life span. Elvis Dhima said basically what we have and basically what I've seen for maintenance which is both concrete, I would go with concrete because we haven't done anything to them. We'll just keep an eye on them and that's it. We haven't had any issues. Selectman Coutu noted but we're replacing it. Mr. Dhima said no. The existing one we have is steel. So that's why we're replacing it and it was built in the '60s. The reason we're replacing it or we'll looking to replace it is because of the paint. It cost too much money to paint the inside and the outside of it. You can definitely do that. It's just you have to paint it again. It's just one of those things. Concrete you don't. If you build it, then that's it you're done.

Selectman Coutu asked Steve Malizia we would have to bond this correct. Steve Malizia said we've been putting substantial monies away. We'd have to evaluate that. We may not have to come 20/20. We've been putting monies away. We obviously collected monies from developers. I wouldn't look at that as the first option. I would look at our reserves and the monies that we've put aside through the years to see if we could do it that way. From my perspective anyway, Selectman Coutu said I'm sick of talking about the Gordon tank. I'd like to see something get done sooner rather than later. Mr. Malizia said this is a very reasonable time frame to do this in. Selectman Coutu noted it sounded like it was eminent. Mr. Malizia stated DES when they first evaluated or the organization when they looked at it at first, they had some things that they wanted us to fix which we fixed. Mr. Webster I think was spearheading that effort. Subsequently they have looked at the tank. They have had some other consultant evaluation and the tank has more life to it. It does not require painting in the next year, or two, or three. We've got a few more years. So what we're trying to do is logically lay these things out so that we a) don't affect the ratepayers too much and that b) we can hopefully pay for these things as we go. Yes it's always a possibility to bond something but if we have the resources to do it and can comfortably do it, I think we should look at that first. Again that's two more budget cycles from now. Selectman Coutu indicated I'm comfortable with that. Thank you.

Chairman Luszey said this one here the expectation during budget time you would have a project that shows where we are today and available monies and what not and how we get to this end point so come 2020 the monies would be available. Steve Malizia said we don't typically do that in a budget. This is the budget for this year. We have that. We

could certainly see what the money is but we don't start budgeting 4 years, 3 years, or 2 years from that. Chairman Luszey said I got that and I'm trying to get us to that point where we are planning out for 5 years. Mr. Malizia indicated that's what we're doing now. Chairman Luszey said this doesn't really do that. It doesn't tell me what I need to put away in FY18 - FY19. It just says by 2020 we want to spend \$1.6 million. It doesn't tell me how I get there. That's what I'm trying to get into our discussion and budgets.

Elvis Dhima said the discussion I had with Mr. Malizia was for FY18 we're putting item #2 and item #3 Phase II for the next fiscal year. After that, we would look into the concrete. Maybe we can do the design in FY19 and then...Steve Malizia explained what he said is where's the money coming from. Again we just have to keep an eye on where the money comes from.

Chairman Luszey said we can talk about #5 now. It's the same thing. You're talking \$3.5 million you want to spend that. No. That's \$3.5 million in 2030 yet...Mr. Malizia said no through the years. Chairman Luszey said it doesn't tell us what we need to plan for each year out or estimate. It's a big number. It doesn't mean anything to me at this point. Mr. Elvis indicated there is an 11x17 that I prepared and kind of breaks down to what street is what and it has a total number to it. We have that and we can use that to see what we can fit through the years. I would like to coordinate that with the Highway Department if they're doing a road or if they're doing a street. It would be ideal if they were doing a sewer or drainage and not open up the road right after it's done. So that's a little bit of coordination there that we can do but all the streets have been identified the lengths. We have all that. We have the costs of kind of an estimate of what it would be. Again we'll probably need to design it and then go from there but we have all that. I have prepared all that. That's already in. Our priorities - the Weinstein Well, the Windham Booster Station, the Gordon, and then...Chairman Luszey said those are very short term. Those are immediate. Those are like between now and 12 months. Part of what I'm trying to get us to talk about is the future. That's what drove this whole discussion. Again I mean it's great that we got all the short term numbers in front of us but you've got some long-term numbers that are good but how do we get there? I don't know how much spending we need to tell the taxpayers they should start putting away to get to each one of these. Mr. Malizia said water rate payers. Chairman Luszey noted you can call them whatever you want. They're taxpayers. Mr. Malizia said they pay taxes but it's just through the water rates and vote on them. Chairman Luszey said we need to be better educating the voters on what they're voting on so that we get some of these things approved whether it comes from a water utility or not. That's my only point. It's trying to give more clarity to the voters. Thank you.

8. NEW BUSINESS

- A. Request of Sustainability Committee for permission to hold a roadside cleanup along Robinson Road from Rt. 102 to Old Derry Road and along Old Derry Road on October 15, 2016

Chairman Luszey recognized Selectman McGrath. Selectman McGrath deferred to people from the Sustainability Committee to come forward.

Steve Malizia stated I don't see any. I would presume that this is an annual roadside cleanup. It looks like it's been through the Police Department and the Highway Department. It looks like the Sustainability Committee wants to sponsor a roadside cleanup along Robinson Road from 102 to Old Derry Road and then along Old Derry Road back over towards I believe it's 102. Selectman Coutu commented it's the one they did 2 ½ to 3 years ago. Mr. Malizia said they've done these quite a few times. People wear vests, protective gear. There will be folks monitoring it. All the trash bags will be provided. Police will be in the loop. They don't necessarily have to go direct traffic but they'll be out there at again it's basically to try to clean up and some show civic pride in front of areas and roads. That's what I believe they're looking for.

Motion by Selectman McGrath, seconded by Selectman Nichols, to approve the Sustainability's request to hold a roadside cleanup along Robinson Road from Route 102 to Old Derry Road and along Old Derry Road on October 15, 2016. This has been approved by both the Police Chief and the Road Agent, carried 5-0.

- B. Discussion with Benson Park Committee relative to Benson Park projects

Chairman Luszey recognized Chairman of the Benson Park Committee Jim Barnes.

Good evening. Thank you for putting me on the agenda tonight. Jim Barnes asked to start by saying that what we're looking for is some input from the Board of Selectmen. We're trying to put together a list of projects and priorities and we want to engage with the Board of Selectmen as far as what kind of priorities they might have. If you remember from the original Benson's Committee, there was a Benson property master plan that was created. It was dated in 2002. It is on our town website so if anybody wants to take a look at it. There was a lot of development in there and I think the bottom line was something over \$6 million in total expenses. Over time we've implemented a number of things that were called out on the master plan. Many of them, however, have changed over time. For example the train station that was moved last summer onto a permanent location is not the location that this master plan called for. Things change over time. Also the elephant barn for example. That building was called out for a renovation and restoration

but there was not use specifically set aside for it. The Friends of Benson Park have taken that over as a long-term relationship and they're doing the renovations. They're doing fundraising to pay for all of that. So the town is basically not having to foot the bill for any of those things.

Trails for example. Mr. Barnes noted they culled out a lot of trails to be developed within the park for a substantial amount of money. What the Benson Park Committee has been able to do with volunteers - volunteers committing thousands of hours to doing this work is basically putting in these trails with little or no cost to the town. A couple of the most popular attractions in the park today - namely the 9/11 Memorial and the dog park are not anywhere in this master plan. So we've come a long way towards implementing this and away from where this original master plan had been headed. It's time to start looking at where are we going with the park, what do we need to be doing, and I think everybody will recognize that it is a very popular attraction in town. A lot of people go there. Many people go there every day - go for a walk, go to walk their dogs. So it is a very attractive amenity in town.

Jim Barnes explained what the Benson Park Committee did was we came up with a list of possible projects and that was the first attachment. Just listing in no particular order what the proposed projects are. We did have a workshop where we sat down and discussed each one of these projects and then had committee members vote to give them a priority. That's the second attachment that I had provided for the...

Selectman McGrath stated you're going to have to kind of identify them because when I went through the packet, I think it was all backwards.

Mr. Barnes said the list is long-range plans of the committee. The second is the long-range plan workshop meeting. That was the result of the discussion from the workshop. That is the one that ordered the projects as the committee members saw it at that point. The third attachment is the spreadsheet. The intent here is that these projects could take a while to implement. We don't want to get into the habit of having large projects all of a sudden land and have to be implemented either by volunteers or by the town but to breaking down into subprojects that we could assign to a particular calendar year or fiscal year for planning purposes. So if you think of the CIP - the capital improvements plan that the Planning Board works with that the town submits proposed projects for. That was kind of the intent here. We haven't spent a lot of time breaking down the projects and assigning them to the calendar but that is the intent is to get some idea of where the individual subprojects with land for planning purposes. Any questions on how we got to it.

Selectman McGrath asked where do the next two documents fall within this. We have a Benson Park project planning discussion and then the office and kitchen projects. Jim Barnes explained this is the overall - the introduction. I'm going to walk through this now. This is the project planning discussion. I wanted to walk through that. The kitchen office and the kitchen projects. This is the last one with the photos and so on. This was something that was put together about four years ago when we were looking at trying to get started with the office projects. There is a historic structure report that was produced for the office in the kitchen and that's something that provided a lot of input into this and we also took a look at the current conditions out there. A lot of the things that the cleanup around the buildings and things like that, putting the temporary roofs on, those things have already been done. This is to carry forward and provide some details and then that kind of thing would be then how this would be filled out over time.

Let's talk about some of the projects. Jim Barnes explained the office building restoration - that was the number one priority from the committee. We do have as I said a historic structures report. We do have this review for a number of years ago that we can take a look at but there is going to be a lot of work here. This is one of the historic structures in the park and the deed does put the emphasis and the responsibility on the town to maintain and restore this building. I think over a period of several years we should be able to do something with this. We do have within the budget for this year we do have \$10,000 assigned to that to begin doing some of the work.

Chairman Luszey asked when you say you have \$10,000 where is that \$10,000 from. Mr. Barnes said it's in the committee budget - the operating budget for taking care of the park. Chairman Luszey said you're setting aside \$10,000 of your operating budget for this. Mr. Barnes said that was the intent when we submitted the budget last year yes.

Selectman Nichols stated according to this the office building restoration to possibly outfit a live in park security where does that money come from to have somebody live there and who do we hire to do that? Mr. Barnes indicated those are some of the questions that we will have to address and answer. Getting started on that building to make sure that the structure is stable. We can start with that but those longer term types of questions do need to be answered. Is that what the town intends to do or is something else because that will guide us on how we do the restoration of the interior, what do we need to put into that building. That's something we would be looking out for an answer as far as planning some of these other subprojects for that building.

Selectman Nichols also wanted to know this office building is a historical building. So that means you come under the guidelines for Concord. It cost a fortune to do the train station because you had to be so careful. You will have to be the same way with this which will cost another...Jim Barnes said that is our assumption yes and that's another reason why we don't want to try to do it all at once. We want to be able to kind of chip away, do the high priority things that we need to do, and make sure that the building is stabilized. We don't want to have to do all of this at once because we do recognize that there will be some limitations. Also we can take a look at what can we do as far as what leeway do we

have as far as doing the work on this building. Selectman Nichols asked that will be your first project right - the office building. Mr. Barnes said that's the highest priority project and we could get started on it. It would be a long-term project. We would not be trying to do that all completion first and then work to the next one.

Selectman Saucier asked do you have a rough estimate on what the cost is to upgrade this or to restore it. Jim Barnes indicated that's one of the things we're trying to get some information on. The original studies when they did the historic structures reports and the master plan had something like I think \$200,000 in there for the building. Those estimates are old. Some things may have changed. We may be able to get grants for part of this. We don't know. There's a lot of work that we need to take a look at. Just because it says \$200,000 on something doesn't mean it all has to come from the taxpayer.

Chairman Luszey was curious. You've got the office building as your first priority and I don't understand your point system. You've got Benson Park revenue as the five points. Why wouldn't that be like the number one priority to figure out how to create revenue? Jim Barnes said when the committee reviewed this and each committee member had three votes - number 1, number 2, number 3 - and number one vote was assigned 3 points. Number 2 vote was assigned 2 points and number 3 vote was assigned 1 point. Each committee member then with this list of projects said okay this is my number one priority. This is my number two. That's how we got to the points. From a Benson Park Committee membership perspective, Chairman Luszey said they think it's more important to fix the office building than figure out how to generate revenues. That's what this says to me. Mr. Barnes said that is correct.

Selectman Coutu noted at the time that we had these discussions, there was so much ambiguity about how we would raise revenues and it seemed to fall on the back side of the burner. Now with what we have in our packet this evening from our attorney, it clears up an awful lot of things. Now this format was derived from the votes of the members. I'll tell you how I voted. We each had 3 votes and I looked at Jim and I said to Jim from everything that I know, and you know how long I've been involved in this project, from everything that I know and from what I thought was the number one priority I cast all three of my votes on the office building - all three of them. He said you can do that. I said well that's where I'm going with it. Let the rest of the members decide how they want them to fall in place. I could sit here for two hours and discuss why and I'm not going to why I chose the office building. I think it's of such historical significance. I think it has tremendous potential for a lot of things - security being one of them. However now that the air is somewhat cleared on the fact that we can raise revenues and I read this a couple of times to make sure that I had an idea of what kind of a formula we could put in place. That doesn't mean that this Board would not be receptive. As a matter of fact I think that Vice-Chairman Jasper would jump all over it if we come in with a revenue plan. I like the idea of sitting down and planning this budget year a revenue plan and vis-a-vie the cost of collecting that revenue. If it's feasible have it in our budget for this year so that we can start generating some revenue.

Selectman Coutu said I have had people come to me and say none of these were Hudson residents of course. I've had people come to me and say I would pay to come in here every day. I would pay a fee. I think there are people that won't want to pay a fee but I think there's an overwhelming number that would not hesitate to pay a fee to come in on a regular basis to walk their dogs. I hate doing it but we've come to a point where we realize that in some instances people are taking advantage of the good will and the generosity of the people who have contributed so much in terms of volunteering to the park. They take advantage of our portable toilets. It's taken for granted that if we damage the park they'll fix it up. I think now if people are a vested partner with us in paying the fee to come in, they'll be a little more responsible and they won't hesitate to approach someone and say hey look we're all in this together. Stop damaging this, or doing this, or doing that. I don't think there would be any objection from any member of the Benson Park Committee if we move forward with a revenue plan for next year. However, we would like to focus our attention on the office building as a serious priority item and we would like to start doing it piecemeal because we can't afford the whole package. Is that putting it fairly Jim? Mr. Barnes said yes.

Chairman Luszey said my only comment is the last few years there's been a number of comments made about the volunteers becoming burnt out and they're looking for the town to pick up more and more of the day to day operations and maintenance of it. For me I found it strange for the office building restoration to be of the highest priority and figuring out how to pay for the maintenance to be number four.

Selectman Coutu thought that ambiguity over how we're going to approach it was put on the back burner. Chairman Luszey agreed. Reading the attorney's letter, I think we've got some good guidance on how we can go forward on that.

Jim Barnes asked to add a couple of comments. Obviously I haven't seen that letter so I can't comment on it. There's no reason why we can't be working on one of the projects for the office and working on ways to generate revenues at the same time. Chairman Luszey didn't disagree. All I'm saying is for me given the amount of effort our volunteers put in and some of the burn out that's occurring and the comments over the last couple of budget cycles, the town really needs to put their best foot forward. I just would have thought that the revenue piece would have been higher on the priority and I understand how you got there. Mr. Barnes said that's what we're looking for. That's what the Benson Park Committee is looking for is that kind of feedback.

Selectman McGrath had a couple of things. I had requested and I know that we haven't gotten the budgets yet. However, I just want to make sure that this doesn't get lost anywhere. I expect to see an inception to date cost for

Benson's to this point and what we're anticipating to spend so that the voters completely understand how much we've spent and what we're looking at in the future so that those costs they understand it and they either buy into it or they don't. Thus that would I think certainly...Chairman Luszey asked project costs or day to day maintenance costs because they are different. Selectman McGrath indicated both. It's all of the costs associated with Benson's that I'm looking for. I've already talked to Kathy Carpentier and she knows that I'm looking for. I don't want that to get lost. As far as the revenue if we can collect revenue to help maintain the park and do what needs to be done but that money I would expect would go just for maintenance and not be put aside for other projects that haven't been identified yet. All of a sudden the wish list grows and I get all of that and just to be clear. I certainly understand the value of Benson's. It's a beautiful park and they've done an extraordinary job with it. The 9/11 ceremony the other night and the one that I attended last year was beautiful. It's something that the residents should appreciate and value. I get all of that but I also understand the financial implications of expanding that to a point where all of a sudden it becomes really something that people don't look at with pride anymore. They look at it as a big expense and a big burden. That's where I'm coming from.

Selectman McGrath stated I read this stuff. I scanned it the other day. I was talking yesterday at the polls with Mr. Schibanoff. I hadn't read the packet extensively. I had gone over it just kind of glanced over it and then I spent more time with it today. I've got to say it's like dealing with insurance papers. My eyes kind of glaze over and I'm ready to explode by the time I'm through reading it. It didn't help that everything was backwards. I read from the last document first and going through. I'm surprised that you're not going for the revenue first especially with what we've been told before in the past about wanting to bring in utilities at an extremely high cost. Paving the parking lot - another high cost. Then some of these other things that you're really looking for. This isn't small money. This is going to be a big expense for the taxpayers and we have to make sure that everybody including myself understand exactly where we're going and what the cost is going to be before I buy into anything.

Selectman Saucier had one quick question. Do we know of any other parks may have a live in security person? Mr. Barnes said I'm not aware of anything at this point.

Selectman Coutu knew that there are several State parks that have a host program where they have people come in and they collect the fees and they get to live in the park for fee but they volunteer so many hours collecting the camp site fees or whatever the park is. They do general cleanup during the day so this is nothing new.

Selectman Nichols still had to say because I went on line and I called Concord and everything else. We are NOT a State Park. I don't care. Maybe for all intense and purposes you want it to be but it is not a State Park. State Parks do charge fees. Our lawyer says yes we can because of our deed - reasonable fees not way up there. I have a phone number in my phone. Chairman Luszey said we can get into that.

Selectman Coutu said please. There's so misinformation that goes out there. No one said this was a State Park. I don't ever remember anybody saying - have you ever heard anybody say this is a State Park? Mr. Barnes indicated this is not a State Park. Selectman Coutu said we operate on the same premise as a State Park because that's what guides our deed. Selectman Coutu told Selectman Coutu you said it was a State Park. Selectman Coutu noted the deed states that we will operate as a State Park. We are not - we have never been designated. I've never heard anybody ever say it that we're a State Park. This is the first I'm hearing of this. This is what causes all of these problems is that misinformation goes out there. We're not under any pretense of being a State Park. We are guided by the language within the deed and the language within the deed pretty much guides us to operate as though we were a State Park. It doesn't designate us as a State Park. That's enough on that one.

Chairman Luszey said that is enough on that one. If you want to...Selectman Nichols said I would like to rebut that please. Chairman Luszey didn't think we needed to because we know what the deed says. Selectman Nichols said I know what the deed says. I was told at this meeting - I was told right here at this meeting when I said one time it is not a State Park. They said for all intense purposes yes it is and that was the end of it. So I just want to let you know. Chairman Luszey said and hence the term "as a State Park". The deed is clear that we cannot prohibit any State resident. That's the intent. Let's stop there and we can debate the attorney's letter later about what we can and can't do. We're here to listen to the project, and plans, and stuff like that so that we can go further in the budget process.

Jim Barnes explained I'm going to move on from the office to the second project which is public restrooms. Today as you are all aware we have the portable toilets that are serviced twice a week in there during the summer time and then in the winter time they remove four of them. They leave the fifth one in the park for anyone in the winter with a lower attendance. It has always been a problem point in the park - getting them services regularly, making sure that they're clean after we have large groups in there. Sometimes we have to get additional services scheduled. This has always been the problem. Getting permanent restroom facilities in the park I think is something we need to do long term. We do need the utilities. We need the water and the sewer hookup. Once this happens, then we will obviously have to have them serviced and maintained which we're paying to the portable toilet company right now. This is really a key thing. One of the areas of discussion is where would this facility be located - someplace central near the playground somewhere in there. The rear of the gorilla cage building has been suggested as a possibility. Obviously we'll need an engineer to come in and take a look at that to see if it is indeed feasible or not. That would save having to build an

extra structure. Now all we have to do is hook up the utilities. Obviously there's a lot of work inside to put in the facilities but you don't have to build a new structure so that could save some money there.

Moving onto the next one - gorilla house improvement. Jim Barnes said this is something that largely could be done by volunteers, by committee members especially if we're not going to be doing anything with the rear of the building to renovate that. A lot of these smaller projects can be done probably at very minimal costs. We would just have to once we have the decision on the rest rooms and where they would go, then we could make it a longer term plan for the gorilla house and what we need to do there. For example right now one of the things we're doing is painting. We're doing some additional painting because it's starting to peel. The last time it was painted was about five years ago. Those are some of the minor projects there.

Then we get to the fourth project which was the revenues. Jim Barnes said while it's not noted and not necessarily a project, how do we generate revenue from the park for the park. Once you go down this path, you have to put in mechanisms to collect the fees as people come into the park meaning you'll have to have some kind of kiosks or something. You'll have to have staff to be there collecting these fees and checking if you have passes and making sure that people coming in have valid passes. There's an investment and it has to be made in order to be able to start collecting the revenue.

Selectman Saucier said I had asked or something showing how many New Hampshire vehicles versus Massachusetts vehicles. We're going in so we can kind of gage what the revenue may be and what I received, we received something was you know group sizes. Do you know on a weekly basis or a weekend how many Massachusetts cars go in, New Hampshire cars, Maine and Vermont. Jim Barnes stated we have some things fairly informal. Some people have gone in and just hey I'm here I'll count. One of the committee members Dick Empey has said about 20 percent seem to be out of State. Probably what we would have to do is have somebody go in there on a regular basis to get some kind of a real count. Maybe daily at a particular time do a count and make sure that all this information is collected.

Jim Barnes noted there's an old wooden bridge near the alligator if you're familiar with the overlooks. We have a couple of picnic tables now it looks out over a pond - a stream that there isn't much water in it right now. There's a wooden bridge right there that is sorely in need of repair. This is something that we can do with a little bit of engineering help and a lot of the volunteer work. So this is not something that we pay for materials. That would be coming out of the budget but all the labor would be done by volunteers. Then repairing water control structures. These are the culverts and so on leading into the various sequence of ponds, lake, and Swan Lake. Eventually if we do this, it would help control the level of the water in there. Right now obviously it is very low. Maybe there's a way we can maintain a higher level in the lake in very dry conditions so that we don't see the receding shoreline there.

Below this, Mr. Barnes said these other projects did not receive any votes when we were ranking them. The kitchen restoration - this could be kind of folded into the office building restoration. The two buildings are connected. So there's something that we could be doing there in coordinating these two. Additional playground equipment. That got some support but not enough to get any votes. We've kind of gone away from that at this point. I'm not sure that we need to put up more playground equipment in a different location. Electricity to the A-frame. This is kind of a long-term utility type thing. If we can get electricity down there, you might be able to have some small speakers and audio equipment for events down there.

Just on that theme, Chairman Luszey said in this budget there was approved to bring gas and water and sewer up to the elephant barn. Mr. Barnes said right. In the historic district we're bringing in the water and sewer and eventually the gas and electricity for the top of the hill if you will. The elephant barn being the most important customer but then also being able to eventually as we do the renovation of the office building be able to connect that as well. It's that upper area.

Selectman McGrath expressed those utilities aren't going to be connected to anything right away as I understand it. Mr. Barnes said the elephant barn would be the one connection.

Chairman Luszey asked was there any thought like the A-frame of bringing electricity down to the gazebo. Jim Barnes indicated once you bring it down to the A-frame, then it should be a quick hop over to the gazebo. If you're doing the planning for that that would certainly come into consideration.

One other comment on the waterway near the shoe. Mr. Barnes said this has been kind of a long standing project. There has been some interest in it. Recently someone stepped forward as a volunteer - not on the committee. He has experience with masonry and things like that. He expressed an interest in putting together a plan to do this. So that would be something that could be very well done mostly by volunteer work. Obviously we would need to provide some funds for like a pump or things like that and then restore the masonry around the waterway itself. The labor, the work involved would likely all be done by volunteers. So we can continue with in taking a look at some of those projects.

Chairman Luszey said help me understand a little bit. Under public restrooms you've got under the FY17/FY18 year you have utility installation Phase I. That's what is currently being put in right now correct? Mr. Barnes said that's what

the warrant was to pay for. My understanding is that that none of that work is being scheduled right now. It's being scheduled for next year FY18. I think sometime next year is when the work would get done.

Selectman Nichols asked do we have a round figure that we can say it's going to cost you to do these projects. Mr. Barnes asked for all of these projects. Selectman Nichols said at least the first four or five anyhow. The first two? The water? The sewer? Jim Barnes noted the water and the sewer coming into the park right now, that would have to be extended to where we decide the permanent restroom facility would be. Selectman Nichols asked you've already got the money for the beginning. Mr. Barnes said for the beginning. For the first phase for the top of the hill. Once that's in and let's say it's in the gorilla house and we select that, then we have to connect the water and the sewer to the gorilla house. Selectman Nichols asked how much is that project going to cost with the electricity because you're going to have water, sewer, electricity has got to go down there. Where does that money come from if you don't mind my asking? I'd like to know where that comes from. We have projects in town and buildings in town that need every single nickel we have. I look at these buildings - I was here yesterday and we have buildings in town that need our attention. Jim Barnes said we don't have specific costs on that because we would need to do some engineering studies on how expensive it would be to put the restroom into that building and then connect it up. Those are things we would have to work together to develop the cost for all of these. That's why some of these things are staggered out because we do have to do that work - to do the planning, to get the cost estimates. So no I don't have total cost estimates for all these projects nor the first four because there is still a lot of work that has to be done.

One more question please. Selectman Nichols also wanted to know you couldn't use the fees that you charge people for admission. That cannot be used. You could only use that for maintenance and you could not use that for projects. Selectman McGrath said we haven't determined that yet. Selectman Coutu said it returns to the park. It doesn't matter whether it's a project. Selectman Nichols apologized. Maybe I misunderstood. I thought the money would only go for maintenance. Chairman Luszey said maintenance and betterment of the park.

First of all, Selectman McGrath stated we haven't defined a fee structure yet and I think that when and if we do that then at that time we'd be determining where the money gets put and what it's being used for.

If I read your plan, Chairman Luszey stated we would be looking to get from you in this budget process the restoration planning correct. Mr. Barnes said yes.

Question on the restoration. Selectman McGrath said when I read over the office and kitchen projects and it talked about the building and the windows. The windows would have to be wood framed windows, clad and aluminum. They can't be vinyl windows. Any updates to that building are going to have to be historically correct. Is that my understanding? Is that correct. Mr. Barnes said that is what we were told at the time. That was four years ago yes. Selectman McGrath said I wouldn't anticipate in four years that the State of New Hampshire is going to change their mind about what they're going to require for a historical building. Mr. Barnes said to maintain the historic character of the building number one and number two, the second reason why they were pushing against having say vinyl windows in there is because of the experience they were seeing with vinyl windows is they lasted for about 20 years and then you had to replace them. Selectman McGrath said wooden windows that might be clad and aluminum might last about the same amount of time really. I'm certainly not a builder but I know what I go through with my house. I've got wooden frame windows and a lot of the wood needs to be replaced now. It gets weathered. Also the roofing has to be historically correct on that as well. This document talked about slate or tiles on the kitchen roof. Some of that is missing so you'd have to replicate that and there's one person - like I said by the time I got through reading this stuff I was...Mr. Barnes said the original report did identify the manufacturer. I believe it was in Ohio. At that point, they were still in business. So we'd either have to contact them to get some additional tiles made or find another manufacturer that could make those tiles similar to what was originally on the roof.

Even on that, Chairman Luszey thought we're getting down to a level of detail that's really for the plan discussion. Some of that stuff is negotiable with DOT and VHR. Like on the train station, we don't have originals. We have shingles. There is some of that. That's the level of detail that you need to work out with them when they put that plan together.

Selectman McGrath agreed however when I read this material today, it's clear to me that the office building restoration is not going to be low cost. We don't have numbers yet but if it's based on what I read, there's going to be some additional costs. We can't use today's building materials. We're going to have to do historical type building materials which are going to cost more thus the project is going to cost. That's the point that I was just trying to make. Like I said, I read this over today.

Just one follow up on that. Jim Barnes wanted to make myself clear is that the reason why we're trying to do this is so that we don't get hit with all of that at once like what happened with the train station so that we can plan for it. Chairman Luszey noted that took us 15 years. Mr. Barnes said we can plan for it and work on this incrementally. Chairman Luszey said that was only supposed to cost us what was the original \$38,000. Steve Malizia said then we took federal money.

The only question Jim Barnes had at this point is that if you have other priorities what I've taken away from here is revenue. We should be focusing on that and then putting together an overall plan for the building restoration or the restrooms and so on to try and understand what these long-term costs are going to be.

Chairman Luszey said the restrooms should be tied into - its' really a carry over or carry on from the work that we started this year. Hopefully we'll complete it sometime early this spring. It's a carry over. It's a carry on. Nothing is really complete there per say. Once it's done, it goes into maintenance mode. It never stops and it's a round circle. If we take that view just like we should with all town buildings, we'd be a lot better off. Thank you. Any other questions? Thank you.

C. Discussion with the Library Trustees relative to the uses of the Hills Memorial Library Building

Chairman Luszey recognized Chairman of the Library Board of Trustees Robin Rodgers.

Hi everyone. Robin Rodgers explained our report that we put together basically for the Budget Committee to give them information but we thought we'd give you a courtesy call and say hey and this is what's going on over at the library. This book we put together over the last few months with help from staff and from Charlie and from other town organizations. Last year at the Budget Committee they asked us questions about the wills that I couldn't readily answer. So I said well if I don't know that answer and I'm the library guy, I should know the answer right? So we went through and we made up this book that tells you everything and anything you might want to know about the Hills Library building.

Basically since it opened, Robin Rodger noted the Rodgers opened in 2009. The Hills Library has morphed itself into an architectural and historical kind of significance of a multi-purpose facility if you will. Many people meet there. It's alive and well. It's underutilized absolutely but from where we came from six years ago, we have a plan and things are working in a regular maintained fashion. Both of the wills that was the original question, stated that it was done at a special meeting under unanimous vote that the property belonged to Daniel Webster and the building was built by Dr. Hills. Both of their wills say that if at some time the town doesn't want the building any more, it would revert to the heirs. It cannot be sold at any time for any reason. It says it explicitly in there how that works and that the town promises to maintain and keep the building alive forever. That's what they promised 100 years ago. I don't know if you guys have questions. I just kind of wanted to say hello and give you...

Chairman Luszey said I do have a question because I asked this question probably 10 times. Since it was accepted by a special town meeting, a town meeting can give it back. Ms. Rodgers indicated to the heirs. I imagine we don't. I don't know. That would be an attorney question but it would seem feasible to me. The way the wills read, it's the town's responsibility forever.

Selectman Saucier said I read through it today and yesterday. It said that it's primarily library and the school that uses it and fees sometimes get charged. Where do those fees go to and are those fees revered back into maintaining the building? Arlene Creeden indicated it's usually only a maintenance fee that we charge and it's the school to pay the janitor for cleaning it if it's used for an event. We do not charge any of the town offices. Selectman Saucier indicated its outside organizations.

Robin Rodgers explained for 60 years at the inception of the building for 60 years it was used to hold this meeting. So it did serve as a meeting place for 60 years and that is kind of where we reverted back to now is a meeting place.

Selectman McGrath said I haven't read this yet. Ms. Rodgers understood. Selectman McGrath was glad to have this. Thank you. In the wills did it list any kind of a prohibition about what the building has to be used for because that has been discussed over the years that it always had to be...Robin Rodger said the will is actually in here but there's a hand written copy at the library that we took all of our information from. The first thing in here if we go chronologically, it tells you where the library has been, where it's been and where it's going. Then this great picture was the front page of The Telegraph when we got the building which we thought was kind of significant. Then we had Lori Jasper who'd our historian and she does all of our genealogy. She took all of those documents and she wrote this really informative story on the land and building. It's got pictures in here of how it's laid out, what the building looks like on the inside. It talks about which stone it reaches from this curve in the river kind of stuff information in there. It's very, very detailed. There's a copy of our Memorandum of Understanding with the SAU so you can kind of see what that is. This is the original MOU but it was reaffirmed in 2015. We also have statements from Phyllis Schlichter who is the current Superintendent and from Karen Burnell. She's the money person over there. Her memo states that it saves the school approximately \$20,000 a year. Then we have from the Fire Chief he wrote his information down there and also we got from Kathy Carpentier she stores financial records over there. It's much easier for her to just walk across the street. It saves her about \$350 a year. So there's some savings. The building costs a little over \$10,000 to maintain in a year. So if the school is saving 20 and the town is saving \$350, we're still up it would seem.

Arlene Creeden believed they were going to also put this on your town website.

Robin Rodgers said Kathy Carpentier did ask and also Karen Burnell asked that she put it on the SAU website.

Selectman McGrath commented this is probably one of my fondest memories of growing up in town. I've lived here all my life but I remember in fourth grade the HO Smith School we took a trip to the library. I was in heaven. It's a beautiful building. It's small but its very quant. I'm glad to see that it's being used and that we're able to keep it.

Ms. Rodger said there's a cable drop there. I didn't mention that but our meetings and the School Board are live in that building. Thank you for having us.

Selectman McGrath asked no plans to add on to that. Robin Rodgers said there's no plans to that. There's nothing that we're after here. We just wanted to put the information, the history that everybody was on the same page. Selectman McGrath said that used to be talked about as well. Lenny Smith, God rest his soul, he wanted to add on. He had plans to add onto the back. Ms. Creeden said that was a long time ago before we built the new library. That was our interim plan. Selectman McGrath was glad to see that it's being maintained the way that it was.

Chairman Luszey said you were talking about already one for the new site. Ms. Rodgers said not an expansion so much as more parking spaces is probably what we're going to need next. Ms. Creeden explained we're looking at how we can get more parking out there. They're parking along the streets now which I guess is okay but there's no signs that say we can't. Robin Rodgers said when we're having tax season and the AARP comes in and they use the community room and they do taxes for people when that's going on and the children are having a program and the regular library is running, you're hard pressed to find a parking space.

Just because we're on the topic and this is just me being me, Selectman Saucier said you're hard pressed for parking spaces for like tax season when someone additional comes in, could Hills be utilized for something like that? Ms. Rodgers said absolutely. Selectman Saucier repeated you're saying it's underutilized. Ms. Rodger said you can't park at Hills and go to the library at Rodgers. Selectman Saucier said I'm saying use the building. Ms. Creeden said we are allowing - we have a really good relationship with Alvirne. Sometimes we'll park on the edge of Alvirne's lot right near our walkway or Hills Garrison if the teachers aren't taking up all of their spaces if it's after school time. They let us park there and that's within walking distance. I think there's a soccer field. We've sort of been looking at the soccer field too and we make the staff park down there if it's a really busy day we tell them and move their cars down there.

Just for the record, Chairman Luszey said you folks know some of my grips. One of the biggest on has always been charging other town entities for the use of that. The school - they're a town entity. For me I don't care what pocket I reach into, I'm paying that money. It should be free to the use of our town entities so that we're not artificially double dipping. That's kind of my viewpoint. You can agree or disagree but that's how I view it. Robin Rodger stated I don't see how the double dip happens but. Chairman Luszey said you have to maintain that building whether they use it or not. Robin Rodgers said we're in partnership with them. Chairman Luszey said it's not a partnership. You're charging another town entity for the use of that building when you have to maintain it anyways. It artificially ups their budget. Ms. Rodgers said good for us for going after some other way to pay for our bills. Chairman Luszey said not from my standpoint. I'm a taxpayer.

D. Revenues and Expenditures

Chairman Luszey recognized Town Administrator Steve Malizia.

Steve Malizia indicated I'll be brief. Budget to actuals - 2 months of the year - not a really big sample size. Nothing looks out of whack. We've encumbered some items - trash contract, some legal costs just because that's how we do our business. Motor vehicles looks like it's tracking properly. We've not booked any ambulance revenue yet. I think that's just a paperwork thing. I need to talk to Kathy Carpentier. She wasn't in for the first few days but I don't anticipate any problems. It's just a booking issue. Again it's we're early in the year that there's really not a trend at this point emerging other than the revenues are where we expect them to be. Interest is up a little bit which is good. I don't see any major issues with the expenditures. Again we encumber things because we enter a trash contract, a legal contract and what not.

Selectman Coutu had a question and it doesn't relate to this. It relates to last year's but you don't have to research it. It's a line item. On the line item for patriotic purposes, last year there was no Memorial Day Parade. Do we not..Mr. Malizia said we wouldn't pay money. If there's no parade, we do not contribute anything. Selectman Coutu said good enough. The numbers look good.

E. Discussion relative to combined dispatch

Chairman Luszey spoke and said at our last meeting everyone alluded to the fact that they believed it was a good idea both Chiefs agreed that this was probably a good idea and they supported it. What I'd like to do at this meeting if I can get consensus of the Board is to ask Steve to be the focus point and the lead point to actually work with the two Chiefs, put an implementation plan together to bring the organization together as a combined dispatch. I think that's the first hurdle that we need to get to. Every time we talk about it here, we get tied up in the minutia of we need a half a million to a million plus dollars' worth of equipment to do that. From my perspective, we need to get the organization aspect of it done first. There is some union things that need to be worked out. People things that need to be worked out - who,

and how they go, and what they get classified as and things like that. So to me the first step in making this happen is to get the organization established and in place. There doesn't need to be any physical movement of anyone in order to have a little box on an organization chart that says Hudson dispatch, emergency dispatch. If I can get the consensus of this Board, I'd ask Steve to start that and come back about four weeks from now with a plan on how we'd actually implement that.

Just to be clear, Selectman McGrath said he's going to put together what he would in conjunction with the two Chiefs would come up with as a plan - an organizational chart not movement of any personnel to any particular location. It's just an organizational chart and then we're going to look at that and either approve it or disprove it. Am I understanding...?

Chairman Luszey said if I understand your question, the answer is yes. There would not be any movement of people physically but organizationally there would be and if we approve it, we would execute that movement of people into a single organization called "Hudson Dispatch", "Emergency Services Dispatch".

Selectman McGrath said Steve is going to facilitate an organizational chart in discussion with the two Chiefs and then bring it back to us for approval. Chairman Luszey said it's more than that. It's actually how to do it. Under the organizational piece is the governance of such an organization. Who owns it? Who is the person at the top of that organization that calls the day to day shots? That's going to be the biggest discussion item that you'll have.

Selectman McGrath asked are you suggesting creating a separate department that would be just for dispatch. Chairman Luszey didn't want to say that. That what Selectman McGrath envisioned. If you're saying that there's going to be an org. chart with one box at the top that everything else flows up to, then that's creating a new department. Chairman Luszey said it could be or it may not be. I don't want to put a lot of my own influence into this discussion right now. I would like for Steve to hammer it out with the two Chiefs on how it would go. I think if that happens the chance of success is much greater than having it occur from the outside. Having done this type of work many times organizationally, it's not a huge execution item. Once the decision is made to do something in terms of an organization, you execute it. It's a matter of filing the paperwork.

Selectman Coutu said no.

Chairman Luszey explained you say no but in theory it is but there's some personnel issues that you have to work out. I don't want to get a lot of into the detail of that.

Selectman McGrath stated I've got to admit that I'm not totally comfortable with this. I'm certainly comfortable with the discussions that may take place and letting Steve lead that and work with the Fire Chief and the Police Chief. I have some concerns that we're driving towards a separate department that - I just have a concern about that. Chairman Luszey said let him work that out and if the outcome in four weeks is he can't come to that conclusion of what an implementation plan looks like, than at that point my recommendation would be is we would have the two Chiefs in here and we would hammer it out with them. This discussion has been going on for a long time. Every time we have it everybody says it is a good thing to do. It is the right thing to do yet we can't seem to get off the dime. I believe given if this Board is of the opinion it's the right thing to do, the two Chiefs believe it's the right thing to do, then let's put a plan together and do it. Selectman McGrath said I've voiced my concern and I'll take a wait and see. Chairman Luszey said me too quite frankly.

Selectman Saucer wanted to make sure I know some of this correctly. It's our intent with the plan to be this is where they'll be housed. This is just the structural part of it. Chairman Luszey said no be real clear about it. It's organizationally because that has been one of the major stumbling blocks is well you know we need a \$1.3 million upgrade to the police station because we need to bring two more dispatchers there or we need a \$2 million upgrade to the fire station dispatch because you need - no. We're not going to move a person physically. This is organizationally. I can work for someone in California organizationally and be housed in New Hampshire. That's what I'm talking about. I work for that department called "Hudson Emergency Services Dispatch". That's all.

Selectman Saucier's only other question is given we're just coming into budget season and it's my first budget season and I know four weeks is a long time but is that enough time for Steve given everything else he's potentially going to be doing. Steve Malizia asked do you expect something to happen in the budget. Chairman Luszey said there could be potentially a minor impact. Again I don't want to go down because I don't want to influence. Selectman Saucier said with everything else we have going on, I don't want to add more. Chairman Luszey said this is the time to do it because if there is a budgetary impact, we ought to have it in the budget. If we do it after the budget, then we're here next year right. I think this is quite doable. Selectman Saucier just wanted to make sure four weeks is enough time for him given everything else he may have to do in the next four weeks. Chairman Luszey said development of a plan is quite sufficient for four weeks. It's the execution that may be a little dicey. Do I have consensus?

Selectman McGrath indicated I told you I will support that but it's a wait and see posture and what we end up reviewing when he comes back in four weeks. That may change my whole thought process.

Selectman Nichols said me too.

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman McGrath - I have a couple of things. First thing I talked to Captain Avery the other day about an issue that I think is important enough to bring it up here so that again our vast audience of people that watch. Truly I'm saying that somewhat facetiously but at the same time it's really important. I've gotten two phone calls and I monitor my calls. I don't answer if I don't recognize the number unless - now that I'm on the Board of Selectmen, local calls I do answer but all of these telemarketers and things like that, I just don't answer. I let it go to voice mail. I've gotten two calls lately. One - one day and one the following day or two days later from some person indicating that I was being targeted by the IRS - that I owed the IRS money and that I needed to contact them immediately and set up a payment plan or some ridiculous thing. The next day the call was more ominous. In any event, I didn't respond to either one of them because I know that they're a scam but apparently there are people in town that have gotten those phone calls that believe that they're true. They believe that the IRS truly is coming after them and that they're being targeted. For those people that are watching and perhaps we could put something on our website warning people of those types of phone calls and letters too. The IRS would never phone anyone. Not ever. They would send an official letter from the United State government and if there's any questions about the authenticity of those letters if they receive such a letter take it to the local police department and have them take a look at it and they can tell you right away whether or not it's legitimate.

Selectman McGrath said again in line with this same thing, I received a letter some time ago and I mentioned this when I first got on the Board. I had received a letter and it looked very official. It had the United States seal on it. It was a copy but when you first get it and you first read it, it's kind of scary. It's like what the heck is this. It was a letter saying that I owed money and that they could take care of it. As I read it the first time and had that initial oh my God what is this and then read it again, it was clear to me reading it that it wasn't anything that I needed to worry about or needed to take care of. It's those types of letters and those types of phone calls. If people get them, just ignore them. Throw them in the trash. Don't answer the phone, Hang up on them if they do call you because they're not legitimate. They are not the IRS. They are not looking out for your best interest. I talked to Captain Avery about it and talked about bringing it up here and he thought that it was a good idea.

The other two things that Selectman McGrath wanted to mention was - and I mentioned it earlier - I went to the 9/11 ceremony the other night and it was a wonderful ceremony. I had watched some of the programming all day before I went there and what they were doing in New York. It makes you really think about what can happen in an instant that you're not expecting. We have a lot to be thankful for. We live in a good community. We have good police that protect us. The Fire Department will come to our aide when we need them. I thought Sunday was a very beautiful ceremony. With that, I am done for tonight. Thank you.

Selectman Nichols - I wanted to thank everyone that turned out for voting yesterday. I wished there had been more. Very thankful for the ones who showed up. I think people liked the look inside. I have a few that I think are doubtful about the parking area outside but they were very happy with the way it was set up inside. I think the handicapped we had a hard time getting in and out. That might be looked at later. That ramp that was out the back was not very stable for anyone who was leaving. I think those things will be worked out by the next election. I also went to the 9/11 ceremony and it was beautiful. It still tugs at your heart when you read all the stones and see what happened at what time. It just brings it right back because you went and lived through it. I'm glad to see parents bring young children there to experience this so that they won't forget either. I was so impressed with the whole scenario. It was just beautiful. That's all I have to say.

Selectman Saucier - I just wanted to like Selectman Nichols thank everyone that came out for the Primary yesterday. It was my first one working the whole day as a Selectman and it seemed to go off smoothly. Like you said, people were complimenting the traffic flow in and straight out the back. The only concern was with handicapped people but I know that's something we're going to work on to make it easier for them. I wanted to thank the Senior Center because they gave me a cane to use now that I can walk again. It's a good place to be able to stop when you need those little things. That's it.

Selectman Coutu - A couple of things. Steve if you would remind me when we go into nonpublic I have a couple of personnel issues I want to discuss with you.

As it relates to 9/11, Selectman Coutu thanked our police officers and our firefighters for attending and participating. I want to send out a special than you for retired Captain Morin for taking a leadership role in helping putting this commemoration of the 15th anniversary of 9/11. He took a lead role as he always does. I was very, very pleased with the way it went off.

Selectman Coutu said the election yesterday all I can do is render a perspective from having participated in many elections in this town and having voted here now for almost 20 years. I thought that the interior of the building was outstanding. I can see that if we had had ten times as many voters. We won't have ten times as many but we could have definitely five times as many voters come November which would bring us somewhere between the 10,000 to 13,000 range. The flow of traffic except that we're going to have to have people up front telling people to turn around the go out the other way because we only had 2,600 show up yesterday out of 14,000 plus voters. So we had less than

20 percent let's say. There's going to be a lot more. We're just going to have to keep the flow of traffic going from front to back. In terms of the parking, the logistics are such that we're not going to be able to accommodate everybody. People are going to park over here and say gee I expected to come out the front door. Well you know it's a little longer walk. It's not like we're asking you to walk a mile. You're walking in a parking lot. You walk further than that with your carriage with your groceries usually. You're doing your civic duty. I thought things went well. The only thing that was mentioned to me that was negative was in leaving the area. People were taking the first left took them to the recreation building. That's a dead end. Then they took the second left and the street was closed. We need to tell people the detour keep going straight until they get down to Derry or what not. I think that was the only real negative but other than that having the room in the front so people can line up in November was fantastic.

With the election, Selectman Coutu just want to say I think it needs to be said and it's my personal opinion and people can take from it whatever they wish. I was heartbroken yesterday. The elections are the elections. The outcome is the outcome and I accept that butt there's one I'm finding very difficult to accept. One of the hardest working State Representatives to ever in my opinion ever represent the Town of Hudson was Representative Bob Haffner. If anyone deserved to be re-elected, it was Bob Haffner. I am heartbroken that Bob was not re-elected as a member of the House of Representatives. I think that people are going to be shortchanged. Bob Haffner represented the farming industry in this State. He traveled from one end of this country to the other to learn everything he could about agriculture and how agriculture impacts our State. He was a tremendous asset to all of the farmers in this State and small local farms like in Hollis, right here in Hudson, Pelham. Almost every community has one or two small farms and some have some large farms. Bob knew them all and Bob was a champion for the agricultural industry in this State and one of the most knowledgeable people. I'm heartbroken that Bob did not get re-elected. I wish him well. I wish him and his family well. Hey there's an election coming for the town next year. You might want to run for Selectman. He's a great man. Thank you.

Selectman Luszey – Just ditto to a lot of what was said this evening. I really don't have anything further to say other than I do want to thank everyone that came out and voted for me. However, I'll be here next year.

10. NONPUBLIC SESSION

Motion by Selectman Coutu, seconded by Selectman Saucier, to enter Nonpublic Session pursuant to RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining; RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; and (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, carried 5-0 by roll call.

Chairman Luszey entered Nonpublic Session at 9:29 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Luszey entered open session at 9:46 p.m.

Motion by Selectman McGrath, seconded by Selectman Nichols, to allow the Police Chief to buy out 120 hours of vacation time, carried 5-0.

11. ADJOURNMENT

Motion to adjourn at 9:47 p.m. by Selectman McGrath, seconded by Selectman Nichols, carried 5-0.

Recorded by HCTV and transcribed by Donna Graham, Recorder.

Ted Luszey, Chairman

Marilyn E. McGrath, Vice-Chairman

Roger E. Coutu, Selectman

Pat Nichols, Selectman

Angela Saucier, Selectman