

HUDSON, NH BOARD OF SELECTMEN  
Minutes of the October 13, 2015 Meeting

1. CALL TO ORDER - by Chairman Maddox the meeting of October 13, 2015 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE - led by Linda Kipnes.
3. ATTENDANCE

Board of Selectmen: Rick Maddox, Roger Coutu, Pat Nichols, Marilyn McGrath, Ted Luszey

Staff/Others: Steve Malizia, Town Administrator; Donna Graham, Executive Assistant; Kathy Carpentier, Finance Director; Police Chief Jason Lavoie; Captain Kevin DiNapoli; Captain Bill Avery; Leo Bernard

4. PUBLIC INPUT

Chairman Maddox asked if anyone in the audience wished to address the Board on any issue which the Board has control of at this time. Seeing none.

5. NOMINATIONS AND APPOINTMENTS

A. Appointments

- 1) Planning Board - (3 vacancies - 1 member term to expire 12/31/2017; 1 alternate term to expire 12/31/15; 1 alternate term to expire 12/31/17)

Charles Brackett (currently an alternate)

Chairman Maddox indicated Mr. Brackett was recently here so I did not think we needed to see him again. I think we all know him.

Selectman Coutu said other than to say I didn't know what you were going to do. I didn't see Mr. Brackett in the audience. We're well aware of his history and his commitment to our town. He presently serves as an alternate to the ZBA and to the Planning Board. Mr. Brackett had served on the Planning Board in previous years with many years of experience. He's well versed and well knowledgeable in the field of engineering and knows our town well. He took an absence for a while because I believe his job made it impossible for him to attend all of the meetings and be in town all of the time. He's since been back. He has served now I believe for a couple of years. I think he is not only well respected and knowledgeable, well appreciated.

*Motion by Selectman Coutu, seconded by Selectman McGrath, to suspend the rules and nominate and appoint Charles Brackett as a member to the Planning Board with a term to expire 12/31/2017.*

Selectman McGrath had a comment and to correct the record. Charlie served on the Zoning Board for a number of years. The last two years he's been on the Planning Board. He took a sabbatical because his job required extensive traveling. It was a great loss to the Zoning Board. He's a phenomenal member of both boards and I would certainly welcome him as a full time member to the Planning Board.

Chairman Maddox believed also he was unavailable for this evening. That's the reason why he's not here as well. He wasn't going to be able to make it. Rather than delay us, we do have a meeting tomorrow of the Planning Board. I thought this was appropriate.

*Vote: Motion carried 5-0.*

B. Resignation

- 1) Sridevi Kancharla, alternate on the Benson Park Committee

*Motion by Selectman Coutu, seconded by Selectman Nichols, to accept the resignation of Sridevi Kancharla as an alternate of the Benson Park Committee with the Board's thanks and appreciation, carried 5-0.*

6. CONSENT ITEMS

Chairman Maddox asked if any Board member wished to remove any item for separate consideration.

Selectman Luszey asked to look at the calendar as there's been a change to that. The Budget Committee meeting on 10/15 has been cancelled.

Motion by Selectman Coutu, seconded by Selectman Luszey, to approve consent items A, B, C, D, E and F as amended and noted or appropriate, carried 5-0.

- A. Acceptance of Minutes
  - 1) Minutes of the July 28, 2015 meeting
  - 2) Minutes of the August 4, 2015 meeting
  - 3) Minutes of the August 11, 2015 meeting
- B. Assessing Items - None
- C. Donations - None
- D. Licenses & Permits
  - 1) Request to Solicit Funds - Teen Challenge
  - 2) Request to Solicit Funds - The Front Door Agency
  - 3) Raffle Permit - Knights of Columbus Council 5162 - Hudson
- E. Water/Sewer Items - None
- F. Calendar
  - 10/14 5:00 Municipal Utility Cte - BOS Meeting Room
  - 10/14 7:00 Planning Brd - Buxton CD Meeting Room
  - 10/15 7:00 BOS Budget Review - BOS Meeting Room
  - 10/15 7:00 Budget Cte - Buxton CD Meeting Room - CANCELLED
  - 10/15 7:00 Benson Park Committee - CANCELLED
  - 10/20 7:00 Cable Utility Cte - HCTV
  - 10/20 7:00 Board of Selectmen Budget Review - BOS Meeting Room
  - 10/21 7:00 Senior Affairs Cte - Buxton CD Meeting Room
  - 10/22 7:30 Zoning Brd of Adjustment - Buxton CD Meeting Room
  - 10/26 7:00 Board of Selectmen Budget Review - BOS Meeting Room
  - 10/26 7:00 Sustainability Cte - Buxton CD Meeting Room
  - 10/27 7:00 Board of Selectmen - BOS Meeting Room
  - 10/28 7:00 Planning Brd - Buxton CD Meeting Room
  - 10/29 3:00 Trustees of Trust Fund - Buxton CD Meeting Room
  - 10/29 7:00 Board of Selectmen Budget Review (if necessary) BOS Mtg Room

7. OLD BUSINESS

- A. Votes taken after Nonpublic Session on September 22, 2015
  - 1) *Motion by Selectman McGrath, seconded by Selectman Nichols, to hire Maria Pilon as a Regular Special Shift Employee at \$11.00 per hour effective September 23, 2015, carried 5-0.*
  - 2) *Motion by Selectman McGrath, seconded by Selectman Nichols, to hire Sean Farrell as a Regular Special Shift Employee at \$11.00 per hour effective September 23, 2015, carried 5-0.*
  - 3) *Motion by Selectman Coutu, seconded by Selectman McGrath, to promote Master Patrol Officer Daniel Conley to the position of Sergeant at \$33.24 per hour (Step 5) in accordance with the Hudson Police Employee Association Contract effective October 4, 2015, carried 5-0.*
  - 4) *Motion by Selectman Luszey, seconded by Selectman McGrath, to authorize the Fire Chief to move up Firefighter Eric Lambert into an Acting Lieutenant position at a rate of \$24.26 per hour, carried 5-0.*
  - 5) *Motion by Selectman Luszey, seconded by Selectman Nichols, to authorize the Fire Chief to move up Lieutenant Timothy Kearns into an Acting Captain position at a rate of \$33.5714 per hour, carried 5-0.*
  - 6) *Motion to adjourn at 10:02 p.m. by Selectman Luszey, seconded by Selectman McGrath, carried 5-0.*
- B. Votes taken after Nonpublic Session on October 6, 2015

1) *Motion to adjourn at 9:34 p.m. by Selectman Coutu, seconded by Selectman Nichols, carried 5-0.*

C. Sustainability Committee - Goals and Direction for the Future

Chairman Maddox recognized Chairman Linda Kipnes, Debbie Putnam and Rob Cooper. We have a new copy on your desk.

Good evening. Our member Rob will be giving a presentation. I believe you all have slides. They have been slightly altered since they were printed.

Robert Cooper thanked the Board for the opportunity to present in front of you this evening. You have in front of you updated copies from what you had originally received in the presentation. The presentation that I'm presenting to you today is from the Hudson Sustainability Committee.

Linda Kipnes introduced Deb Putnam and Rob Cooper. Members of the Sustainability Committee.

Deb Putnam indicated Rob and I worked together on the PowerPoint presentation. There was a definite collaboration of effort of all members of the Committee contributed their thoughts as to creating a final version to say that it's suitable for presentation. We think it's a very good effort.

Robert Cooper thanked the Board for the opportunity. Like Deb said, this was a collaborative effort. What we're talking about today is the Hudson Sustainability Committee and we're talking about our new goals and direction for the future. Our Mission, and this is something that we presented to the Board and the Board agreed to is to promote energy saving practices and recycling throughout the town by the three methods listed here: promoting energy conservation, educating the public regarding the proper disposal of electronic/hazardous waste, energy consumption habits, and emerging green technologies. I also want to encourage participation in all available recycling options.

Our goals Mr. Cooper said is to present ideas and reduce energy use in town buildings. We would also like to continue hosting the Button Up workshop. We'll talk a little bit about that later and we'd like to make that annual. In support of that, we would like to have some infomercials to be broadcast on the HCTV multiple times each year. We also as another goal have as what we really think is to host two solar information seminars. That's without specifying installation companies or component manufacturers or anything like that. We want to make sure that we simply do talk about the goodness and the worthwhile nature of solar energy. We'd also like to get NH renewable energy property tax exemption. We tried this once before I was told a year or so ago. We did not successfully get that passed so we're looking to do that and that is a goal that we would have for this coming year. In addition to that, we would like to conduct a Facebook campaign on energy saving ideas as well as renewable energy options.

Robert Cooper said we have four more goals in addition to that. We would also like to host and organize an annual E-Waste Day in Hudson. This I was told has been done once before. We would like to make it something that is done regularly. We'd also like to launch an information campaign on proper disposal of hazardous waste items. In addition to that, we would like to update and distribute the recycling information sheet annually. That information sheet is to include information about the option of purchasing a blue tote/cart for more encouragement of recycling. Lastly for our goals, we would like to encourage participation in roadside cleanups.

Linda Kipnes understood there has been some confusion about our recycling information sheet. We produced a recycle information sheet that gives information about reusing items that cannot be put into town recycle bins. When we refer to our recycle information sheet, it is not the flyer that Kevin and his crew produce. It is separate information and a separate piece of paper.

Robert Cooper indicated we do look to update that as well to make sure that it is current. One of the reasons why we're here today is because there have been some challenges in the past and we endeavor to address them. One challenge that we're aware of is that there has been a communication problem in terms of the Sustainability Committee making this effort and its intent known probably also in terms of the method of communication and the efficiency of the communication. That's one of the issues that we're looking to address. The Board of Selectmen we understand we're not updated regularly and in addition to that, some of the communications lacked quality and clarity. Another challenge was that the focus was too heavy on recycling and too light on energy. As the Sustainability Committee, we have a dual purpose and we were very heavily weighted to the recycling side.

With all that being said, Mr. Cooper indicated there was still some things that we accomplished in the past. Here's a list of just some of the items here. I won't necessarily read all of that information but we have presented data and information which resulted in energy savings in public buildings. We do conduct roadside cleanups regularly. One was recently held. We have conducted a Facebook campaign and we've also been on HCTV where we've had some tickers which have to do with recycling. We've attended the community fair at Alvirne and we've developed this recycling information sheet that Linda was just talking about. More recently we have had some successes. We developed a working relationship with the Greater Hudson Chamber of Commerce and the GCC co-sponsored the Button Up workshop and they distributed the recycling information sheet. So we have a very good working

relationship with them. In addition to that this past April, we worked with the Boy Scouts and Girl Scouts to host an Earth Day which did have some level of success also. Most recently on September 23<sup>rd</sup> we hosted a Button-Up workshop which was the first one that was held in Hudson. We had 36 residents who attended and they were active participants. I was at that workshop. It was high quality and we did have a lot of participation. After the workshop ended, people stayed around and the talked to the presenters to get some additional information.

With all that said, Mr. Cooper said we realized that our Mission must change because with regard to recycling, the participation has in fact leveled off. Because of that, we have identified new goals that we've spoken about and a new direction for the future that's reflected in the Mission Statement that we spoke about a little bit earlier. What I would like to say in closing is that we've added a lot of value and we have more value to add. The Sustainability Committee will now endeavor to create healthy energy conservation habits in the community and we will also continue to encourage healthy recycling habits. What's important is that one time when we were talking about the viability and the relevance of the Sustainability Committee, one of the things that was made is that we have leveled off as a town in terms of how we participate in recycling. It was noted that in order to actually get an uptick in participation, that usually comes only when taxes are levy which we're unwilling to do an certainly I don't know that anyone would be in support of that. With that being said, there are also no studies that prove that community participation does not decrease if the recycling focus is entirely eliminated. So that's the reason why what we're endeavoring to do what we're presenting to you today is that we continue to have a two-prong approach in this dual purpose where we're continuing to emphasize recycling but we do more emphasis on energy because that's where we think the greatest value is at this point in time. With that said, I do thank you for your time and I'm open for any questions.

Selectman Coutu had two things that stand out that I wanted to mention is that I was excited to see when I read through my packet that you're going to look towards representing the warrant article relative to the renewable energy property tax exemption. It makes no sense to me that someone would invest or have a company come in and put solar energy on their roofs only to find that their taxes are going to go up because they're trying to save money on energy. I think it's a move in the right direction. I applaud you and the committee for making that effort to have it on the ballot. I was not only disappointed I was shocked it didn't pass. I applaud you for pursuing it. I wish you will continue to and I will do whatever I can to try to educate as many people as I can. I know there's been a large influx of in my neighborhood in particular and probably other parts of the Town of Hudson of energy companies trying to get people like myself who have absolutely no trees immediately abutting my house an it's wide open on both sides to put the solar panels on the roof. My wife says why we'll probably have to pay more taxes. Again it reinforced my belief that it doesn't make sense to try to save money in energy only to have the government take it all away from you and especially our government. I support that cause and I wish you would pursue it.

Selectman Coutu said one of the things that I noted that when going through your past accomplishments, you failed to mention and perhaps it's not really an oversight. Maybe because it seemed like the project has been abandoned. In the past we have had your committee has had involvement or on an annual basis included the school system with coming up with creative art and creative slogans about recycling. Your committee would go out and try to solicit some businesses to donate some gifts that we could give the kids and those drawings were presented to the Board of Selectmen, we would judge them, and winners were picked I believe in 2 or 3 age categories - 5, 6 and 7. I don't know what the age groups were.

Selectman Luszey thought it was grade levels.

Selectman Coutu didn't think that was pursued in the past couple of years. I'd like to see you consider doing that again because I think it's important. It's imperative as a matter of fact that we reach the youngsters at a young age and make them aware of the fact that conserving energy and recycling are critical to protecting our environment. The more we reinforce that at the younger age as they grow and mature an eventually marry and become families, they'll be well aware of the value of the education that they learned at a young age. I think it offers them an opportunity to compete. I look forward to seeing those drawings every year. I was disappointed that I didn't see any in the past couple.

Selectman Coutu's last question is your committee has purchased a couple of banners. We at one time had one draping the front here which I kind of like having there because the camera is more often than not on the Chairman and the Town Administrator and we could see the recycling banner. Do we still have those banners and if we do...Linda Kipnes believed they at the Highway garage. I'll have to check. Selectman Coutu said maybe I can convince the Chairman to allow one to be placed there temporarily. It's up to him. With that Mr. Chairman, thank you very much.

Selectman Luszey had a comment on the warrant article and I'll bring you back to last year's discussion. The reason it went to the warrant is because this Board here chose not to adopt the NH RSA that directly addresses that. We really don't need to go to the warrant. If this Board has changed its will, we can adopt that. I forget the number. It's like 738 or 378 or something like that. That's why we went to warrant. We really don't need to go to warrant to adopt the NH RSA that does exactly what that warrant was to do.

Selectman Coutu said could we ask the Town Administrator to research that RSA and bring it to the Board at a future meeting so we can take action and perhaps save them the trouble of even going to a warrant article if we can convince the majority of this Board to accept that exemption in the law towards local taxation for people who put solar systems on their homes.

Selectman Luszey stated "alternate energy systems".

Chairman Maddox thought the other reason is we're not taxing people today. So again it was kind of a if you had that people would say where's my credit. Well we weren't taxing for it. Maybe the law which if you could find out Steve what that entails, maybe we can get rid of the whole problem. Again I didn't want people to think that there was a credit when we weren't charging for it. So it kind of you know...Selectman Coutu said the door is always open. Chairman Maddox said, again, if we're not charging the tax for the unit...Selectman Coutu said I've heard a lot of politicians say no new taxes. Chairman Maddox said we keep our word.

As you all know, Debbie Putnam indicated my husband and I were the two that were at the Deliberative Session presenting. My husband was in Rob's place doing the PowerPoint presentation at the Deliberative Session regarding the warrant article. It was focusing solely on solar because the other two options to have been included is wood and wind. They have other issues that make it a little bit more complex for a town. At a future Selectmen's meeting, we can represent that whole PowerPoint presentation and the committee can provide you all with the facts. I can even pull down the updated facts from - it's the government of the State of New Hampshire which is pushing all of this is trying to make is as easy and comfortable as possible for the towns to do as Selectman Luszey is suggesting which his simply to adopt the RSA.

Selectman McGrath had a question. In your presentation you talked about the recycling flyer or page that you have that's different than what is handed out by the trash pickup company. Can you explain that to me and if it's a different recycling and it can't go into the recycling bins that we have, how are we to recycle what...Linda Kipnes wished I had one here. Deb Putnam indicated I grabbed a pile of paperwork but not a copy of that. Linda Kipnes indicated the kind of things that we are talking about are things like shoes. There are a number of places around town and in the area that will recycle shoes. They are not recyclable through our packing materials.

Debbie Putnam said where to drop off syringes. Where to drop of your unused medications or expired medication. Selectman McGrath said it's more informational about other things that...Ms. Putnam said they are separate from the single-stream program that exists in the Town of Hudson. Many items cannot go in those bins. Selectman McGrath said I'm reviewing it when I'm throwing things out.

Linda Kipnes said we try to find out - I know that there's a program that will take used bicycles and refurbish them and give them to people who need bicycles. So instead of just throwing it out, we try to make that information available. So the least amount that can go in the trash is what we're aiming for. Anything that can be reused - clothes even unwearable clothes. Some places will take them and they just use the fabric for other things. We try to make that information available. Instead of throwing stuff out, do something with it.

Selectman McGrath asked is that something that you could post on the website. Linda Kipnes thought it was on the website. I couldn't find it. Actually I looked a while back and didn't see it so I'll look again. Selectman McGrath thought that might be valuable to put on that. Ms. Kipnes indicated we have handed it out at various events we've been at. Selectman McGrath noted as long as it's not confusing the other one. Ms. Kipnes said that's what I was concerned because I understood that there was some confusion about our recycling versus the town's. Maybe we should call it "reuse" or "repurpose" or something and not "recycle".

Deb Putnam said it was basically through committee members knowledge and then reaching out to different entities whether it be a nonprofit, or a for profit, or whatever is confirming with these different entities what will you accept. Maybe there's a fee. I know I can't mention companies but like where can you take a used tire? Or a tire that you don't need any more because you sold the car or whatever? Where can you take TVs and computers where there is actually no fee to get rid o them? It was just a really long list. One side of one page. We tried to keep it compact to one side of one page. It was reviewed by Kevin Burns. I know that Donna Graham reviewed it. I think Steve it went in front of you as well but I'm not sure. Steve Malizia wasn't sure. I've seen it but nobody every asked my opinion but I've seen it. Ms. Putnam commented it just says "recycling information sheet" at the top and it says that it's released by the Sustainability Committee and it gives our general e-mail address. I think our Facebook address as well. In look and content, it is vastly different but we could certainly rename it.

Selectman McGrath thought that would probably be helpful. Where to donate needed items and things like that.

Chairman Maddox asked to get that on the website and let's see where we go from here.

One final thing before you leave, Selectman Coutu indicated in support of Selectman Luszey who I believe is your liaison, I know he went before the committee and asked that you somewhat reorganized and stated a purpose in your mission. I want to say that I'm sure that I speak on behalf of this entire Board - road clean ups are very noticeable.

What people don't see are they may not all watch HCTV or if they do may not watch the Sustainability Committee or even us for that matter for whatever reason, it may not be politically inclined. I believe I speak on behalf of the Board of Selectmen when I say to you that we're indeed very grateful for all of the work and the commitment that you make towards recycling and energy conservation. Linda I know energy has been one of your babies for a long, long time. The focus is probably heading in the right direction because I think that there is a lot more value but at the same time, I don't want to lose sight of the fact that we'd like to see that recycling number near 30 then get to 35. It's a hard sell but if we can get the kids involved, I think that they're going to be talking about it at home. It will make people stop and think about recycling. With the new contracts coming up, we're going to be jamming it at them as much as we can to let them know how much we pay for rubbish removal and how much we could save if we recycled more. On behalf of the Board, thank you very much.

D. Sole Source Procurements

Chairman Maddox recognized Town Administrator Steve Malizia.

Steve Malizia indicated back that the end of July it was the consensus of the Board that department heads provide a list of sole source vendors that they use for procurement, goods, and services and basically what those goods and services are. I've provided you with the list that I solicited from the department heads for your review and discussion I also took the liberty of putting the purchasing policy that the town had in the Town Code for your information. So again this was information that the Board had asked for at the end of July.

Chairman Maddox wanted to say one thing that was very helpful is the Police Department. It showed us dollars. The rest of them were kind of we think we know but it was just interesting to see the kind of numbers that are involved in some of these.

Selectman Luszey said what I found missing, the dialog and the paragraphs are the same dialog when we have the department heads sitting here. The reason they picked these sole source vendors is years of expertise or these are the ones that have been doing it and we'd hate to have someone else come in and have finger pointing. There is no justification, a financial justification, why they're going to the sole source. I still find it quite lacking. The fiber optic one from the IT Department - yup a new vendor would have to lash into someone else's prior work and that's a fact of life. What's the cost of having another vendor come in? Weston & Sampson is still there. All of the consultants are there with no real justification why we're settling on them and not - there's no costing out saying they went out and looked at 2 or 3 different vendors and found this is what a competitive bidding process looked like and what the pros and cons to each one would be. I'm not sure what this list is actually good for from my perspective.

Chairman Maddox said it was a start. I think that one of the things we're trying to do here is to find out where the Board would like to go with this. Again I think that the Police Department with the numbers is certainly the most telling of the group. For the people at home there's what probably 25 all told during the town for various items.

Selectman Coutu knows where Selectman Luszey is going with this. Selectman Luszey is looking for - bottom line he's looking to save us some money. I'm certainly not going to argue with that. This is so minor but yet it's bothered me for years. I looked at for example the Recreation Department. I know that we use these people. There's a company listed and I'll leave the company name - I won't mention the company name. You look at the printing for example under Recreation Department. The last of four vendors that are listed. Now use if I believe, we use that vendor ourselves in Town Hall pretty much use them for everything. I've gone out and I've spoken to other printers. I can't find anybody as expensive as this guy. This has got to be the most expensive printing firm I've ever seen. I've done work with them and I said what the hell did I just pay him that kind of money for? I heard that this is the guy we always use. When I made a request to have something done, it wasn't done on time. I don't understand why we keep using somebody like that when there are other printers. I made it a point after hearing the price to start calling other printers. I know it's not a lot of money. We're talking - it's a lot different between a printing company and Weston & Sampson but a nickel here, a dime there, it adds up after a while. This brought me back to that day when I was upset when I thought I'd really overpaid for what I got when everybody was telling me how much less it was. Then I started reflecting on some of these major vendors that we have. How many of these companies could we get for a lot less money? When I read the IT explanation - the narrative from IT about having to couple in to somebody else's work to continue, a wire is a wire is a wire. If it ends here, then you pick it up from there and you continue the wiring or you remove it here. If you don't know how to wire, you shouldn't be in business. I understand where you're coming from. I think I for one am going to look more carefully about who we're using for vendors and not have these things come in last minute. Have them come in advance and say this is what we're going to need and we're going to go out and we're going to bid some of this stuff out. It's the only way we're going to save money. We keep using these same people over, and over, and over again. Eventually you get taken advantage of. I think that's where you were going.

Selectman Luszey said we found that with the water consultant for testing. We went out and said we want a multi-year. Without even a drop in the hat, we saved about 15 or 20 percent and yet the story is because they have institutional knowledge. Institutional knowledge for me isn't worth a huge, huge premium that I think this town is paying. I mean we have another consultant that we had in here because of some issues on some projects. Yet we keep awarding bids to them.

Selectman Nichols was looking at the IT Department too and this vendor has gained the trust of the Fire Department for over a dozen years. It also says about the splicing which I understand. They also looked at quotes from other vendors were researched by the IT Director to ensure that this communications pricing is in line with other fiber optic company. She's looking for pricing for a good price for what we get. The Fire Department is working with her to make sure that they're getting what they need. That one doesn't bother me as much as the printing company from Dave Yates department because I had used a printer that did our papers for the park for a great price. Beautiful work. He was a local man. He came from NH but he was nowhere near what they were going to cost up at that other vendor. I wouldn't recommend them because the vendor that you have here was so far out of whack with pricing. I went with a fellow I knew and he was really, really good with pricing for cards and for anything else. They've always used the on printing so I couldn't get him to come in to town. I thought he was great. He did all my brochures for me for the park when we were doing them and for a great price. Way good price.

Chairman Maddox said Highway is not here. Steve Malizia indicated Kevin did not identify anything to me. Chairman Maddox noted Brox as you pointed out is our probably biggest single source. Mr. Malizia said he comes in every year and asks the Board to waive it and renew them. Chairman Maddox said and we have. I think we just need to come up with where we want to go with this. Now does he buy fuel also? How is this broken out? Mr. Malizia said this is just the police fuel. I think he could use different vendors. This is what gets delivered over here.

Selectman Coutu noted I've never seen a vendor list for fuel. Who makes the final decision of where we buy the fuel? Chairman Maddox said it's in their PO. They're probably each department.

Steve Malizia indicated this tank over here supplies everybody but highway. Highway procures their own. Kevin procures his own. He has tanks. Selectman Coutu said we never see a list of who the potential vendors are right. Mr. Malizia said I can't recall seeing a list of...we'll get invoices obviously.

Chairman Maddox asked where do we want to go. I think that this is a start. Without the rest of them, how much dollars like we all kind of assume we know what the engineering consulting numbers are but what are they? What do we issue checks for to each of these vendors a year? I think that would be at least a follow up that we should try to be consistent and like the Police Department gives us what the dollar values are. You're saying that Kevin just buys gas wherever he gets the best price? Mr. Malizia said I'd have to ask Kevin but he did not identify any sole source vendor. The only one we had a conversation with was Brox and as you're well aware, Brox comes in every year. He comes in for the Brox and because of the rising asphalt prices, he's managed to keep the price the same so the Board has approved that on an annual basis. As you recall, he does come in every year for it.

Chairman Maddox asked where would the Board like to go with this.

Selectman Coutu didn't know. As you stated Mr. Chairman, Selectman Luszey is the one who requested the list to see how many sole source vendors we've been using. I had hoped that the narrative would have been a little clearer. I agree with Selectman Luszey that I was reading stuff that I've heard from different department heads relative to justification for the sole source vendor. It's a work product at this point. Where Selectman Luszey wanted to go may differ than where I would want to go. I think that when someone comes in, someone wants to do something of some significance and I don't think that printing is a significant item but it's something that I said you know wow we could do this a lot cheaper and probably get it on time somewhere else. How many others and maybe having a dollar amount attached to each of these vendors to ascertain how much do we pay - and I'm not picking on them - a Weston & Sampson or some engineering firm, CLD, how much money do we give them every year out of town funds?

Selectman Coutu asked would it not be in our best interest that we not be so loosey goosey about some of the things that we just sign off on and say yeah just send them the money. It's under \$10,000. You know \$1,000 here, \$10,000 there, \$20,000 there. Every \$25,000 is a penny on the tax rate.

Selectman Luszey indicated a lot of them are over the \$10,000.

Selectman Coutu said every \$25,000 is a penny on the tax rate. If we can save by really looking at this sole source vending and go out and bid and we can save \$50,000 to \$100,000 a year, its 2¢ to 4¢ on the tax rate. To me that's significant. We're going to be talking about these numbers Thursday. Aren't we going to be talking about the tax rate? Pennies matter.

Where Selectman Luszey was going with this is given that we're starting the budget process, we should ask the department heads to go out and get the costing for multiple vendors of each one of these here. Selectman Coutu asked how do they go out and get it without going out to bid. Selectman Luszey indicated they're in this book right now. A request for some dollar amount for next year. Based on whatever work they think they're going to be asking for for next year, they should be able to request that bid. Now granted it's only a 90 day thing but it would give us an idea of what that work is worth.

Selectman Coutu said I'll tell you why my thought process has changed considerably since Selectman Luszey

brought this up. There were two Selectman Luszey - the legal fees. We're going to save considerable money by having gone out to bid. We brought in another law firm that's going to save us some money. Then the other one is the one that you mentioned which is the one that Elvis came back and said all of a sudden this guy was changing all his numbers. He didn't want us to go out to bid. It was obvious to me that there must be somebody else out there that might be cheaper. So now all of a sudden he's going to start saving us money. I'll take \$10,000 off of this contract if you stay with me or whatever the amount was. Well it was significant. It wasn't \$10,000 but I think the percentage was high. It wasn't a large job. I just think we're in a rut with these sole source. I can understand why the Fire Chief would say Selectman Nichols that if in fact he says that. This is the narrative from the IT Director the Fire Department is comfortable. Yeah you get comfortable and cozy with the people that always do the same work. It doesn't mean they're the cheapest. It doesn't mean there are better ones out there but it doesn't hurt us to explore that in order to save ultimately the taxpayers some money on their tax bills. I don't disagree that people are comfortable or uncomfortable with a certain vendor. If the same guy was doing my plumbing every day, as a matter of fact I always use the same company. I could probably get a cheaper plumber but I trust my plumber and he's a local person. I understand that concept too. I'm done. Thank you.

Just to throw my two cents worth in. Selectman McGrath said the comment about institutional knowledge. I think it's very important for some. Maybe there are projects that that really wouldn't make a difference one way or another. In regards to the well testing at the landfill sites that have been capped, that's very critical. That institutional knowledge is very important in that regard. Does it hurt to go out and get another bid? Probably not but you have to be able to weight what that new company or new firm is presenting and what their knowledge base is and whether or not they're really going to be able to do the job and do it as well as what we expect them to do. In some regards, printing - a lot of these things probably to go out to bid and get multiple bids isn't a bid deal and it's the institutional knowledge doesn't really matter about printing letterhead. I agree in some regards about going out to bid but in some of these cases like Weston & Sampson, I think that's a company that I don't know that we really want to fool around with too much based on what we expect them to do and what we're requesting of them. Same for CLD and some of the Planning Board engineering firms. Those are paid for by developer fees. They're not paid for by the residents of Hudson. They've got institutional knowledge that I think is valuable and is valuable to the Planning Board and they want to continue with CLD, they ought to be able to do that.

Chairman Maddox guessed I'm kind of right in the middle. I think that some of these make no sense. The Souhegan Mutual Fire Aide is the only one we're going to belong to. We're not going to go to the Lowell one. Some of these are kind of a non-brainer. We have Motorola radios. We're not going to all of a sudden change all of our systems. Now if we go out to bid and we're going to change all of the consoles, then maybe we look at something. I guess there's a standard now with something 25 that makes them all compatible. We pay a good amount of money for dry cleaning but that is in the contract number one. Number two there is a security issue. So again I think unless we're willing to have the department heads write up a spec., I think that's the real key is for good or bad these people understand what we do. To go out and say engineering firm we want you - so again I think maybe we pick one of these and do one this year and see what results we get. Again have to task the Town Engineer with coming up for a specification for any one of these for engineering sets that we do I don't think is a bad thing. The institutional memory is okay on some things. Some of it doesn't make any sense to worry about it. With that would we like to take a shot at getting some numbers first and then making a decision we want to pick a couple or what would we like to do with this?

Selectman Luszey asked what do you mean by numbers. Chairman Maddox said how much dollars we're spending on the ones that we were provided. I see two nodding heads.

Selectman McGrath asked Chairman Maddox to repeat that. Chairman Maddox said as with the Police Department showed us how much the Cybercom we spend with them. Selectman McGrath said for each of these sheets that we got from the different department heads absent one, you want numbers for each of these. So in regards to the Tax Collector's office, you want dollar numbers associated with that? Chairman Maddox said how much we've spent in the last year with them. Is that a reasonable..? Selectman McGrath didn't necessary disagree with what you're proposing but I read this and if I'm not mistaken this is the only vendor that came recommended from a number of other NH towns and is one of a very small group that provides this service to NH towns. Chairman Maddox noted again you're saying it's only \$4,000 to \$8,000. She does give us a range in her packet. Again where does the Board want to go? Do you want to pick one tonight? Do you want to see what the numbers are? What is the Board's pleasure?

Selectman Luszey said all engineering contracts.

Selectman McGrath questioned so the 3 that are listed or others that are...

Selectman Luszey stated any engineering consulting fee or engineering work that's done whether it be water testing, drawing, or whatever. It's like whatever he goes out to use contracted services for. Selectman McGrath said just for the Engineering Department. You're not referring to the Planning Board. Chairman Maddox said the Planning Board uses those engineering firms. Selectman McGrath said they use those too but there's other too. Didn't we use Mayberry before for...Chairman Maddox said yes but he's only once only so many years to update that. Selectman



McGrath said it falls into that. Again if you're going to require this of all of the firms and all of the departments, then it ought to be accurate. Right? We're going to have that same discussion all over again.

Selectman Luszey said I'll ask the question a little differently if I may. The firm that you're referring is it an active PO right now? Chairman Maddox said no. Mr. Mayberry has not done anything for 5 years. From Selectman Luszey's perspective, it's a non issue because we're not utilizing their services. At the point in time that somebody comes in to request that service, that would be when you would request a competitive bid on that service. I'm not looking to do a historical review of every forum that we've ever used.

Selectman Nichols said well I figure if you're going to ask for one you ask for everybody's. Chairman Maddox said for clarification you want all the department heads to come in is that what you're saying? Selectman Nichols stated according to what you're asking for, isn't that what you want. Selectman Luszey indicated he asked me to pick one so I picked the Engineering Department. Selectman Nichols felt as though picking one is not going to give you a feeling for the whole place. To me it's not going to give a round number for what we're looking for. We could pick one department or any department and it may not come up to our specifications what we want, how much money we'd like to save. You can't just pick one area. I just feel as though if you're going to do one, you do them all. Selectman Luszey agreed.

Chairman Maddox said this is going to put a strain on the Engineer because he's going to have to make up 4 sets of specifications to bid 2. Again I think we should...Selectman Coutu said we're asking for the numbers right now. Chairman Maddox reiterated all you want is the numbers. So we're not having everybody come back with their numbers. Selectman Nichols indicated that's what I said. Selectman Coutu said you kept saying pick one so we picked one.

Chairman Maddox said at this point we're going to get numbers from all of the departments and you will touch base with Mr. Burns and see if he has any...Steve Malizia said I just checked and it was gas.

8. NEW BUSINESS

A. Recommendation - Lease of Replacement of Copy Machines - deferred

Kathy Carpentier indicated I asked to take it off the agenda today - the leasing of the copy machines. It's a good recommendation. It's with our current leasing companies that we're having issues with. I'll give you more information with that.

Selectman Coutu asked shouldn't we have had that information tonight. Chairman Maddox said I was just told at 4 o'clock. I could have e-mailed you all but again it was a case of we're not doing anything. Selectman Coutu indicated we are doing something. Something is on an agenda and then all of a sudden it's disappearing.

B. FY16 Revised Estimated Revenues

Chairman Maddox recognized Finance Director Kathy Carpentier.

Thank you. Kathy Carpentier asked to start off with what I think is an easy thing. I'm before you tonight to ask you to revisit the revised estimated revenues. Last year when we put the FY16 budget - the one we're currently in to bed - we had a budget of \$16,964,615. As you know, the bond issue for the new fire station didn't pass. I'm asking you to take out that 2.1 million which I don't need your authority to do. What I do need your authority to do is the other four. The Town Administrator and I looked at some of our big hitting revenues and we have made recommendations to increase motor vehicle permits by \$150,000. Highway Block Grant - we got an e-mail saying we're going to get \$55,568 more. Ambulance net revenue - we are increasing by \$50,000 or recommending to increase. We just received a memo from Primex our workers' comp. insurance vendor for \$205,000. So we're asking to increase the revenues which would help decrease the tax rate by 18¢.

Selectman Coutu didn't disagree with the motor vehicle or the Highway Block Grant and the insurance reimbursement is what it is. However on the ambulance net revenue, is this number for which fiscal year '16? Ms. Carpentier said '16 the one we're currently in right now. Selectman Coutu asked you don't feel comfortable raising that revenue to \$75,000 as opposed to \$50,000 in light of the changes that we made this year? This is over and above the 2015 revenue, correct? Kathy Carpentier said that's correct. We're currently running at a favorable run rate but we usually take a conservative approach. You also have fiscal 17 to deal with also. So we're already 3 months into this year. Some of the impact or changes we've seen haven't had affect yet. Selectman Coutu noted we're always a full month behind. Ms. Carpentier indicated there's only 2 months in our revenues right now for ambulance because of the one month time lag. If we achieve more revenue than we budgeted, it's just unanticipated revenue and it helps in the future. I believe that if you move this up, \$75,000 is that what you're saying? Selectman Coutu said another penny on the tax rate. Ms. Carpentier said it makes it harder to move up in '17 too. We're kind of taking incremental steps.

Selectman Coutu asked do you feel more comfortable with taking a conservative incremental this year so that it

affords us an opportunity to look at the numbers next year. Kathy Carpentier said we also don't know what's going to happen in the future as ambulance runs change. The Fire Chief, myself, and the Town Administrator are meeting monthly to talk about different issues and we are definitely seeing an impact on the revenue from that. It's too early to tell what the real impact is going to be. Selectman Coutu indicated that answers my question.

Motion by Selectman Coutu, seconded by Selectman McGrath, to approve the fiscal year 2016 revised estimated revenues as recommended by the Finance Director and the Town Administrator on the Memo dated 10/7/2015, carried 5-0.

C. 2015 Tax Rate

Chairman Maddox recognized Finance Director Kathy Carpentier.

Kathy Carpentier said in the fall we go in front of the Department of Revenue electronically at this point and set the tax rate for 2015 tax year. Based on the revenues that you just approved, we needed that number in order to estimate the tax rate. So I did anticipate you approving the last memo. With that if the Board was to use the \$600,000 that they've budgeted of the town's unassigned fund balance of \$5.6 million, the anticipated tax rate would be approximately \$21.26 which is a 2 percent increase or 43¢ on last year's rate. By using this \$600,000, we leave our surplus at 7.8 percent. We try to target between 5 and 10 percent. We've been staying around that 7-8 percent. So 7.8 is what you've been doing in the past. The big increases on the local school side of 42¢, town going down 2¢, State school going down 4¢, and the County going up 7¢. The average single family home would anticipate about \$110 tax bill increase for the whole year.

Chairman Maddox asked what is the average you're using. Ms. Carpentier said \$256,000 for the average single-family home.

Selectman Coutu said she pretty much pulled the rug right from under me. I wanted to take - and that's positive - you're always thorough. The people who are watching heard her say that as a result of the adjustments that we made relative to the prior document and applying \$600,000 of unassigned fund balance, the tax rate will end up being \$21.26 per thousand. The tax rate represents a 2 percent or 43¢ increase per thousand over last year's \$20.83 per thousand. Then she went on to dissect that which I wanted to make sure that the votes understood. The town side of the budget - that is what we have control over. The budget that we control. We are able to reduce the tax rate by 2¢ per thousand. The impact from the schools for this fiscal year is an increase of 42¢ per thousand. The State side of the school is going down 4¢ but the County tax went up 7¢ per thousand. I just want the voters to know that your Board of Selectmen has been very frugal and we've been able to reduce the taxes and fortunately or unfortunately because labor is the bulk of the cost in the School Department, I don't think it's reflective that the School Department has spent millions of dollars on equipment that they hadn't budgeted in the past. This is as a result of voter approved salary increases for the School Department. It isn't that anyone's gauging. Raises are impacted by what the voters decide. That's an item that the voters decided on. Although it seems significant on the school side and we were able to reduce ours, we're able to reduce ours because we're just so much more frugal than they are.

Selectman McGrath had a question. I spoke with Kathy before we started the meeting tonight. This is the first time I'm going through this. I looked at this and I questioned whether or not we could change the figure from 7.8 percent on the last page - the estimated surplus analysis. The projected unassigned fund balance - change that from 7.8 percent to 6.2 percent and what impact that would have on the tax rate. In our discussion, that would have instead of the tax impact for an average single family home being \$110, it would be \$10 (increase). I'll let Kathy explain what she explained to me so that the people that are watching this have an understanding of it. Just as I would have an understanding of it if I weren't able to ask the question.

Selectman Coutu asked are you talking about the unassigned fund balance how bringing it down that much more would impact us. Selectman McGrath said correct. In my discussion with her instead of the tax rate being \$110 on an average family home, it would bring it down to \$10. That impact has a forward going impact unforeseen that I'll let her explain it. Selectman Coutu said it was the same education I had to go through 8 years ago when I first got on. I hear you.

Kathy Carpentier said to Selectman McGrath I think the one number you didn't mention in order to bring it down to 6.2 percent retainage, we'd have to use another \$1 million in addition to the \$600,000 that you already budgeted for. So we'd use \$1.6 million. The average single family home would only have a \$10 tax bill. What happens in the tax year is unless you have \$1.6 million to use again and your percent retainage would drop drastically, your bill is going to spike up not only one year's increase but two year's increase. So by doing that, you're just putting a blip into the tax bill. They save it now but they're going to get hit for it in pursuing years.

Selectman Coutu noted to Ms. Carpentier you said we'd get a \$10 tax bill. I want that. Ms. Carpentier commented I did say that but in the next year you could get a \$300 increase. So what have you done. Selectman Coutu added you didn't say anything about increase. You said I was going to get a \$10 tax bill. Mr. Carpentier said a \$10 increase.

Fifteen years later I still get nervous sitting in this chair. I know what I'm talking about. So it would be a \$10 increase to your bill.

Selectman McGrath indicated it's really trying to weigh the balance of whether or not we'll want to reduce that impact to \$10 this year but realizing that maybe next year the impact will be double that and how does that affect families that have to pay that bill just like I have to pay it. That's what I have to weigh in my decision making as we all do.

For those of us running for re-election, Chairman Maddox said it would be a brilliant move but it would be short sighted of us. I think that good or bad we've been consistent with the \$600,000. It keeps our fund balance in the range that everyone tells us we should be looking at between 5 and 10 percent. To take another \$1 million out this year to be able to do that again next year, I think again we'd just start a domino effect of eating up our savings and some day Peter will come to call and we'll be having a \$700 tax increase. As much as \$110 is not pleasant, it is a reasonable number based on what everybody is striving to do both at the school and the town to keep the numbers as reasonable as possible.

*Motion by Selectman Nichols, seconded by Selectman Luszey, to authorize the use of \$600,000 of the Town's \$5,600,808 Unassigned Fund Balance in support of a tax rate of approximately \$21.26 per thousand as recommended by the Finance Director, carried 5-0.*

Selectman McGrath stated the reason for my vote. I voted in the affirmative and it's for that reason realizing that the impact this year is low as compared to next year it could be double that and the impact to families would be more significant and more harmful.

Chairman Maddox read: *Consensus to authorize the Finance Director to adjust the use of surplus or change the rate.* KC if you could just explain that to those of us. Kathy Carpentier indicated we do everything electronically now but there are some State revenues that I don't have exposure to at this point and usually it's a small little penny here or there. Would you like me to use less surplus to maintain this anticipated tax rate? Would you like to change the tax rate and it could be pennies either way on the tax rate. This is a consensus. I ask every year for you to give me latitude so if it's not exactly what I've laid out for you, it's a penny or two off one way or another. Would you like me to change the tax rate or change the use of surplus?

Selectman Coutu asked haven't we in the past agreed to the change of use of surplus. I would feel comfortable because we've shown some consistency and that's what we've done.

Selectman McGrath agreed.

Chairman Maddox said as long as it's not over \$25,000.

Steve Malizia indicated it traditionally isn't. Again some of these numbers are just a minor little tweak here or there. We have a pretty darn good idea but sometimes there's a little bit of final.

Selectman Luszey said a couple pennies people plan on right. They're saving monthly then to make that tax billing. Steve Malizia said they're escrowing but usually they're over escrowing because the banks usually get it out of you.

Kathy Carpentier said I'm hearing maintain the tax rate at \$21.26. All right. Thank you very much.

Selectman Coutu told KC great job.

Chairman Maddox asked can we put this up on our website. Steve Malizia indicated when we get final closure on this, it's something that we usually will have. We have to get the official number. Selectman Coutu noted we have to have the Department of Revenue finalize the document right. Kathy Carpentier said yes. I will upload them to the DRA portal. As soon as we get on their list in their cue, I'll be told what the actual revenues are, what the expenditures are which I know but they're blessing them and then they'll give me the tax rate. At that point, I would post it on the website and I think that's it. That's why right now it's just anticipated until it's blessed by DRA.

#### D. Sale of Surplus Street Sweeper

Chairman Maddox recognized Town Administrator Steve Malizia.

Steve Malizia indicated I told Kevin I'd handle this. We had the street sweeper as you're well aware we procured a lease - purchased a new one. We had the old one deemed to be surplus. The winning bidder I think that when we bought there said oh I'll take it off your hands for free. In other words, I'll give you nothing for it. We decided to put it out to see what we could get for bids. We received four bids. It was advertised in the Union Leader, the Lowell Sun, the web page, and the cable scroll. So we're recommending that we sell to the highest bidder, City Boy Sales of Hudson, NH. I don't know who they are but they've got a certified check for \$6,677.

Selectman Luszey had one question. There was a policy passed by this Board that we'd go to some auction thing for all excess equipment. Was that auction contacted to see if...Mr. Malizia said not that I'm aware of. We felt the value of this item would be better if we did it ourselves quite honestly.

Chairman Maddox believed that was for the Police Department. Selectman Luszey said no it was for all excess town equipment. Steve Malizia didn't know if it was a hard and fast policy for everything but I can't remember if Kevin came to the Board and told you we were doing this. Selectman Luszey said it was the Police Department that came in with the proposal because they collected all the stuff and did it all. Mr. Malizia said most of it was confiscated property. Selectman Luszey said no there was bicycles, meat cutters. Mr. Malizia said where do you think we get that. It's not ours. We've taken it through the year. My point is they need a method to dispose of that sort of stuff. There are occasionally items of value where this particular when we did his bid for the new...Selectman Luszey interrupted and said what I'm saying is there's a policy on the books that we didn't follow again.

Selectman Coutu told the Chairman I'm familiar with our street sweeper. I think \$6,677 is a bargain. Take it. Please.

*Motion by Selectman Nichols, seconded by Selectman McGrath, to award the sale of the 2005 Tenant Centurion Street Sweeper to the highest bidder City Boy Sales of Hudson, NH, in the amount of \$6,677.00, carried 5-0.*

#### E. Revenues and Expenditures

Chairman Maddox recognized Town Administrator Steve Malizia.

Steve Malizia indicated this one is pretty simple. We're a quarter of the way through the year. So we are through September. Expenditures and revenues are indicative of the first quarter. As I've said pretty much every time these are not always linear. We don't always spend things in a one-twelfth pattern. Included in these expenditures would be any commitment that we put on the books. For example legal, trash contract, I believe Kevin's paving program. We've committed to those monies so we've done an encumbrance sort to speak for that. You'd see what would appear to be an over expenditure at this point in time but that's just because we've made a commitment. We haven't necessarily spent the money. We will expense against that commitment through the year.

Revenue side. Mr. Malizia said as the Finance Director mentioned, we're doing very well particularly with motor vehicles. That's why she and I were comfortable recommending an increase over there. I believe we came off a very strong year last year. It appears at this point in time that that appears to still be strong. I believe we're at 27 ½ percent. We're clearly a few percentage points ahead for the motor vehicles. That's why she's very comfortable and I was comfortable with that. Again so far so good. It appears that we're spending things as we would have expected.

Selectman Coutu said I'm comfortable.

#### F. 2016 Meeting Schedule for the Board of Selectmen

Selectman Coutu noted December 27<sup>th</sup>. I'd like to see that one go away. You're in between two holidays - Christmas and New Years. A lot of people will be going skiing or whatever.

Selectman Luszey indicated its Christmas week so it's a vacation week.

As you are all well aware, Steve Malizia believed we have three elections next year which are held on a Tuesday. Knowing that you all basically have commitments at the polls, we've put those onto Monday.

Selectman Coutu checked the 22<sup>nd</sup>, Thanksgiving week. It's good to be here because we promote the Fish and Game Thanksgiving Dinner and things like that.

Chairman Maddox indicated that if you eliminate the 27<sup>th</sup> today, you're going to be a month between meetings. Steve Malizia believed you'll be back after New Years. I believe New Years is either on a Friday or a Saturday. I would presume they'd be here the following Tuesday.

*Motion by Selectman Coutu, seconded by Selectman Nichols, to approve the 2016 meeting schedule for the Board of Selectmen as amended, carried 5-0.*

#### G. 2016 Scheduled Holidays

Selectman Coutu noted I'd eliminate them all especially Columbus Day. That's a movement I guess. I'm not joining it.

Selectman Luszey said the Fourth of July I would amend that and keep that in there.

*Motion by Selectman McGrath, seconded by Selectman Nichols, to approve the 2016 scheduled holidays, carried 5-0.*

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman McGrath - Okay I have some. I talked to our Town Engineer a week or so ago and was informed that the Hudson GIS website is up and running. At some point the citizens are going to be able to access their property and be able to see - there are two things that they won't be able to look at. That's the water lines and the gas lines because of security reasons.

Selectman Coutu asked does that include sewer as well. Steve Malizia indicated sewer will be visible. There may be some sensitivity to water and we don't own the gas. Selectman McGrath indicated they're working to upload natural gas mains and fire alarms. Gas, water, and fire alarms will not be available for the public to see for reasons of security. So that's a very positive thing to have done. That's a good accomplishment.

Selectman McGrath gave an updated relative to the Pelham Road/bridge replacement - we've all gotten an e-mail this week that that's near completion and I'm sure all of the people that travel Pelham Road will be happy about that. Library lights. They're on schedule and they recently got approved for a \$20,000 change order - 80 percent State funding, 20 percent town. Zach's Field - all construction has been completed and we are in the process of receiving final payments from the Nashua grant. Benson Park train depot - we got an e-mail today I believe that that's in the cue to be moved between October 5<sup>th</sup> and 10<sup>th</sup>. Steve Malizia thought Wednesday - Thursday I think of this week is when they're actually looking to relocate it.

Selectman McGrath noted they've recently completed a leak detection survey for approximately a quarter of our water distribution pipe system. All pipes less than 6 inches in diameter and identified two major leaks. They were fixed once they were identified and I don't have the report which he submitted but it lists this annual water and cost savings based on those findings. There were savings based on finding the leaks and being able to repair them. So that's engineering.

Selectman McGrath said the problems with the cable feed. I got an e-mail from Jim McIntosh this week. He and Mike O'Keefe received replacement transmission conversion equipment and they've swapped out what they perceived to be the bad parts. They've tested it several times. The equipment will be introduced into the live meeting signal tonight for the Board of Selectmen meeting. They're hoping if there were any problems they'll be minor ones and need minor adjusting. They're currently trying to find a resolution to the video freezing during the short video public service announcements. The glitches appear at the same point of the bulletins that they appear in so this tells that it's an equipment issue and they've been working with Comcast for a solution to that. That's all that I have for updates.

Selectman Nichols - Nothing other than they did have a great clean up on Saturday at Benson Park. Got a lot done. It was a cool day but nice so they were able to do a lot of work because it wasn't too hot. I was told that they are going to move the train station but I was told that they would not have to remove the ticket booth. I don't know how they're going to do that so I'm anxious to see that. The ticket booth is supposed to stay and so wasn't the tree. I keep looking at it and I don't how they're going to do that. We'll hope for the best. I don't really have anything else to say other than that. Thank you.

Selectman Luszey - Nothing at this time Mr. Chairman.

Selectman Coutu - That's good news because Mike Undercofler - that was an Eagle Scout project that ticket booth. That was done just prior to former Governor Lynch coming down to the park and he had pictures taken with Mike. A great souvenir. Mike will be happy they're not going to disturb his ticket booth.

Even though yesterday was a holiday, Selectmen Coutu said I came to Town Hall yesterday morning. Selectman McGrath - I met with Mike O'Keefe the Chair of HCTV here yesterday to go over some of his budget requests as well as a couple of other concerns that we had. As a matter of fact did you get my e-mail? Steve Malizia said yes. I responded to it. I forwarded it to the attorney. Selectman Coutu noted Mr. O'Keefe had advised me pretty much what he had said to you about the - right now they're working with Comcast and there was going to be some interchange of equipment. I didn't know it was going to be at tonight's meeting so that's good to know.

Selectman Coutu didn't know if any of you have been going by Library Park yesterday. Garrett Frohman the Eagle Scout who came in to redo Library Park the problem he had been having was that the air temperature is important in terms of painting. You can't just go out there in 40° - 50° weather and paint. You have to wait until it's in the mid 60 range and yesterday was the perfect day. I went over and I spoke with him and his Dad and the crew he had over there. I think I saved them a lot of money and a lot of time. They did all of the priming and I thought it was the finish coat. That's how good the priming was and he was going to put two coats of finish on top of that. I said when can you get the first coat done so we can take a look at it. He said I think I can get it done by the end of the day today. So I'll go take a look at it and perhaps he won't have to put a second coat. He'll be done with that project so I look forward to going to his Eagle Scout ceremony. That's it Mr. Chairman. Thank you.

Selectman Maddox - The Chairman is going to ask the Board their thoughts, input. A majority of you were at the heroin in Hudson meeting. Very informative. Unfortunately it was a 2 ½ meeting and I think that it's being played on cable. My concern is the length that it might scare some people off. I would like to see us pull the presentation done by Sergeant Lucontoni and the presentation done by Firefighter Rich. That would at least be a tease. We can put on the bottom saying to see the entire meeting go to this website. Put it on the police and fire websites. There was a great amount of information from both of those first responders. I mean it was great to have Senator Kelly Ayotte there but I really think the information for the most part came from our first responders. So I'm looking to see if the Board would support having those pulled out as separate snippets and played on our cable on at least 2 out of the 3 channels to again make people aware. I think that the thing that I took away from this is there is an awful lot of very cheap drugs available. If we are not educating our parents to the potential, then we could lose a lot of young lives. Again the presentation by Sergeant Lucontoni was an excellent eye-opening wake up call to say this is what you should be looking for. This is the signs that you as a parent, or as a family member, or a friend might see that and might be able to stop the problem. Again with consensus, I would hope we could break those out. If somebody wants to watch the 2 ½ program, it was interesting. It had its moments but I'm just not sure. If anybody sees 2 hours and 30 minutes when they look at it on line are they going to watch it.

Selectman McGrath thought it was an excellent presentation and well worth the time spent listening to that. I don't have children but I have nieces and nephews and other family members and friends. It's such a devastating thing to have happen to a family member or a friend. I thought it was well worth the time that I spent. Those two officers - Sergeant Lucontoni and Firefighter Rich - they did an excellent job. They were very relatable and I thought that anybody in the audience would really take away the information that they provided. I really thought it was excellent. I think that your idea is probably a good one of having that condensed as opposed to a 2 ½ hour presentation that at times got a little dry for me anyway. I thought that their presentation was excellent and well worth it.

Selectman Nichols said I was unable to go. I would prefer to hear the two officers first and then go to the long one. I am interested. I don't have any young children now but I have grandchildren. I have friends that have children. I would be more than interested in it. I felt bad that I could not go. I had another assignment that night. Anyone who went and enjoyed it and got a lot out of it, then that's how I'm looking at it right now.

Chairman Maddox said it's something that luckily I don't have to worry about personally but I definitely see as a Selectman the information that both of those people gave could make a difference. With that, that's all I have this evening.

#### 10. NONPUBLIC SESSION

Motion by Selectman Coutu, seconded by Selectman Luszey, to enter Nonpublic Session pursuant to RSA 91-A:2 I (a) Strategy or negotiations with respect to collective bargaining; (b) Attorney-Client Session; and RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; (b) The hiring of any person as a public employee; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph, carried 5-0 by roll call.

Chairman Maddox said we're entering Nonpublic Session at 8:35 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Maddox entered open session at 10:52 p.m.

Motion by Selectman Coutu, seconded by Selectman Nichols, to hire Spyros Saucier as a Part Time School Crossing Guard with a salary of \$13.50 per hour effective October 25, 2015, carried 5-0.

Motion by Selectman Coutu, seconded by Selectman Nichols, to hire John Claydon as the Part Time Animal Control Officer with a salary of \$15.00 per hour effective November 1, 2015, carried 5-0.

Motion by Selectman Coutu, seconded by Selectman McGrath, to promote Sergeant Jason Lucontoni to the position of Lieutenant at \$77,416.00 (Step 4) in accordance with the Hudson Police, Fire, Town Supervisors Association Contract effective July 1, 2015. This elevation in rank would be effective on Sunday, October 25, 2015, carried 5-0.

Motion by Selectman Coutu, seconded by Selectman McGrath, to promote Master Patrol Officer Thomas Scotti to the position of Sergeant at \$33.24 per hour (Step 5) in accordance with the Hudson Police Employee Contract effective July 1, 2015. This elevation in rank would be effective on Sunday, October 25, 2015, carried 5-0.

Motion by Selectman McGrath, seconded by Selectman Nichols, to request payment of real estate taxes in full in exchange for the Town waiving the welfare lien relative to Map 175, Lot 034, Sub 021, carried 5-0.

11. ADJOURNMENT

Motion to adjourn at 10:54 p.m. by Selectman McGrath, seconded by Selectman Nichols, carried 5-0.

Recorded by HCTV and transcribed by Donna Graham, Recorder.

HUDSON BOARD OF SELECTMEN

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Richard J. Maddox, Chairman

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Roger E. Coutu, Selectman

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Pat Nichols, Selectman

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Marilyn McGrath, Selectman

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Ted Luszey, Selectman