

HUDSON, NH BOARD OF SELECTMEN
Minutes of the May 5, 2015 Workshop Meeting

1. CALL TO ORDER - by Chairman Maddox the meeting of May 5, 2015 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE - led by Patti Barry.
3. ATTENDANCE

Board of Selectmen: Rick Maddox, Roger Coutu, Pat Nichols, Marilyn McGrath, Ted Luszey

Staff/Others: Steve Malizia, Town Administrator; Patti Barry, Town Clerk; Dave Yates, Recreation Director, Lisa Nute, IT Director

Chairman Maddox indicated that this is our workshop. So those of you that are watching for the regular excitement, it's going to be a little different inasmuch that we're bringing in the departments to get a flavor of what the departments are seeing. Their goals, filling in the Board on information that we mostly don't get to if you're just coming in for something on the agenda. We're trying hopefully for us to be enlightened, educated in regards to things that maybe coming in this year's budget or we need to be planning on for future budgets. It's also a time for you as the department heads to explain how your department has changed over the last year, what things have gotten better, and things we need to be made aware of.

4. DISCUSSION ITEMS

Department Reviews

A. Town Clerk/Tax Collector

Chairman recognized Town Clerk/Tax Collector Patti Barry.

Thank you and good evening. Patti Barry said the Town Clerk/Tax Collector's Department is largely governed by State Statute. Our main responsibilities include motor vehicle registrations, collection of property taxes, vital records, dog licensing, and elections. Above that though we're also responsible for maintaining the town records, the minutes of the various committees, pole and petition licenses, scrap metal licenses, Articles of Agreement, dredge and fill applications, and many other smaller tasks. We have five full-time employees - myself, Donna Melanson is the Deputy, Pam Bisbing, Diane Morrissette, and our newest clerk Roger Ordway. All positions are full trained and certified by the Divisions of Motor Vehicles. Roger is our newest. He joined us in July after Chrissy Curtin retired and moved to Florida. Roger went through his certification for motor vehicles last summer and just completed boat certification in the past month. The DMV started offering a new advanced motor vehicle training Donna, Pam and Diane have all completed that in the past year as well. I believe they all deserve high praise because they all go above and beyond what's required and they do everything they can to assist our customers. We have a great group of people who work for our department. They've developed a great rapport with the residence. Their professionalism, friendliness and great sense of humor is what makes our department our success.

Ms. Barry wanted to point out that we've done this year in fiscal 2015, we have collected 98 ½ percent of our warranted taxes. So we've collected \$51.9 million of the \$52.7 that was warranted to us. We've collected \$633,000 in back taxes. So far we've registered 26,725 motor vehicles through the end of April and we're expecting to reach 32,000 vehicles for \$4.2 million in revenue. We issued 4,300 dog licenses last year. Right now we're up at about 3,500 and expecting to get to be 4,300/4,400 by the end of the summer. We've issued 278 marriage licenses through the end of April and 673 vital records through the end of April.

Some of our successes that we've had over the past year - Patti Barry indicated this was huge - it was a long time coming with the on-line credit card payment services. We rolled that out last April after many years of research and getting things going. Residents are now able to pay their motor vehicle renewal fees, dog licenses, property taxes, sewer, and water on line while they're at home. With any new service, there's been some bumps in the program but it's been generally well received by everyone and gaining popularity. We're receiving payments on a daily basis. My department itself, we're averaging between \$20,000 and \$30,000 a month in on line services alone.

Another change that Ms. Barry indicated we instituted over the last year was boat registrations which we've never been able to do before. This one is smaller program. We're still getting the word out. We had about \$6,000 in boat revenue last year and right now we're only at about \$3,000 or \$4,000 but it's the beginning of the boat season. It's going to take a few years to get up to our expected \$15,000 in annual boat revenue. An upcoming change that we're looking at this summer, we've been notified by the Department of Motor Vehicles that we are required to change over to the virtual private network for motor vehicles. Right now our motor vehicle program is done through a T1 line that's leased by the State of New Hampshire. Due to the upcoming budget cycle, the State is no longer able to sustain the cost of the lines and they have notified us that we're required to switch over to the VPN connection by September 30th. The IT Department has been notified and they are working with the State to incorporate all those changes.

As far as budgeting, Patti Barry stated we've worked hard for the last few years at maintaining the same operating budget. One of the things of volume of our printing in our office is putting a lot of wear and tear on our printers. This year in the budget cycle I am going to be requesting to purchase or lease a new copier printer for our office. We're doing an awful lot of running

out of the office when we have a long line of customers trying to take copies. It would be nice to have a copier in our office so that we're avoiding having to run out all the time.

As far as we're going to be 5, 10 years down the road, Ms. Barry can't predict that. We're governed by the State. I don't see any major changes and other than this VPN conversion, I don't see any changes or any other programs that we're going to be bringing in at this time.

Selectman Coutu said as you know I pop in out of the office quite frequently throughout the year and meet with the staff. I'm very impressed. I hear a lot of complimentary things. Relative to Roger, has he completed his 6 months? Ms. Barry said yes. Selectman Coutu asked is he required to get any other certifications and if so what are they and when are they due. Ms. Barry noted the only other certifications are with the Division of Vital Records which they have not offered one yet and the Election Net for our election system. They haven't had one for quite a while. The next time they offer one, I'm going to have him go up and do that.

Selectman Coutu asked on the boats. I know we generated approximately \$6,000 in revenue. Can you define how many boats that would represent - how many boats were registered? Ms. Barry said no. Selectman Coutu asked do we offer that service on line as well. Ms. Barry said no not right now. Selectman Coutu asked eventually. Patti Barry said that's something I'm going to have to talk to Munismart. I'm not sure if the interface is there for the boat system. Its motor vehicles. Selectman Coutu thought it was Fish and Game. So there's no link for boats through the motor vehicle so it's got to depend on when the State makes the change. Ms. Barry indicated right now for motor vehicles we upload every month a file that has our local motor vehicle notices in it. We don't have that opportunity with the boats because it's generated right directly from the State. It runs different than the boats. Those notices go out from the State in December. It doesn't come from us. Selectman Coutu asked in your office do we treat them as an online registration. The State gets the information right away or is this all mailed in for boats. Ms. Barry said the notices come directly from the State. I have no way of knowing how many of those notices go out. Selectman Coutu asked all we do is collect the revenue and we forward the revenue to them. Ms. Barry stated we keep a portion of it. Just like motor vehicles, we have the town portion that we are able to keep and the State gets their portion. Selectman Coutu commented it's above and beyond the \$5 agent fee. I saw the \$5 agent fee and I thought this is all we're going to get. Ms. Barry said the State sends out their notices and it's just what they're charging. We have to charge an additional \$5 to do it in our office. Selectman Coutu noted it's just like registrations. We keep a portion of the fee but we also have a service fee and the State gets a service fee.

Relative to the printer, Selectman Coutu said this was shocking to me. I thought that you had the printer. I didn't realize you were using the printer across the hall. Patti Barry indicated I have a printer but they're on their last legs and they're not...Selectman Coutu said what you're saying is as a result of it being weak, you have to sometimes go across the hall to use that printer. Ms. Barry said no I don't have a copier. The copier is across the hall. I have printers. The one across the hall is our copier and a printer. We can print to that. I would like something similar to that in our office. We have the old big printer, the 9,000 that was replaced by the IT Department last year. That one is a dinosaur. It takes a long time to warm up. Any big projects that we have to print, we send to that printer because it takes a long time for it to print. Our regular receipts are done on a regular smaller Lexmark printer that I have to replace this year as well. Selectman Coutu asked is there anything in either of those systems that would - you think they're going to last through a budget cycle. I'm a little concerned. We're talking July of 2016. Patti said right but I do have the option of sending anything to that copier that's in the mail room. Selectman Coutu asked is that copier in good working order to your knowledge. Patti said yes. Selectman Coutu indicated you're saying if this were to break down this October, you'll have to go 7 or 8 months unless there was money in the budget to replace the one on your office. Ms. Barry said the smaller Lexmark I already have money in the budget this upcoming budget year to replace that one. From Selectman Coutu perspective, please - I'm sure you will - advise the Town Administrator immediately should something happen to your copier so that we can see if we can address it at that particular time.

Steve Malizia noted she doesn't have a copier. Ms. Barry said right I don't have a copier. Selectman Coutu noted she needs a copier. Mr. Malizia said she'll put it through the budget process.

Chairman Maddox asked what is the price of these items do you know. Patti Barry said I don't know. I've got to talk to Kathy Carpentier and see. I don't know where we are in the lease cycle for those ones as well. I'm at the beginning stages. I haven't even started looking into it yet.

Selectman McGrath asked the printers that you have at each station in your office don't they have a printer when they print out the registration. Ms. Barry said that's State property. So those are strictly for motor vehicles. Any of the receipts have to go to a different printer. Selectman McGrath noted I really don't have any questions. The only comment I wanted to make is I think the Town Clerk's office has done a fabulous job and you go in and everyone that you talk to in there are all pleasant. They're all helpful and the other thing that I'm really impressed with is that you pitch in. You're up front sitting and taking care of customers. I'm very impressed by that and have been. Thank you for that. It's so important because you're dealing with taxpayers and that's not a pleasant process when they're coming in and they have to give you big chunks of money that it may be really stressful times for them. I just think that it's so important to have pleasant people particularly in that office when you're dealing with the public like that.

Patti Barry indicated one of the things that I have been really watching closely is - and I'm hoping that it's just the time of year - this past month, month and a half Thursday nights has been unbelievably busy. We've had a line out to the door every

Thursday night. This past Thursday was a little bit less thankfully. April is a big lease month for motor vehicles and all the dogs are due. I'm kind of hoping that's why it was so busy. I'm going to keep watching it for the next month or so. If it continues to be that busy, we might have to make a change and that's something that I'll have to come in front of the Board again. We can't possibly keep using just two people on a Thursday night but I can't afford to have more people not here on a Friday afternoon as well. I'll have to figure something out.

Selectman McGrath talked to someone - a friend - who lives in Londonderry. He was saying that their office up there is equally as busy. Patti Barry noted it's a busy time of year right now and these few months. Selectman McGrath thought people too like on the boat registrations, there may be a delay in getting those registrations because the weather has been so lousy and it's been more like winter than it has been spring when people want to be out boating. So that may just be...that's all that I have. Thank you.

Chairman Maddox wanted to say that one of the things that people need to realize is you don't work for us. You are an elected official. I think that your cooperation with the Board and all the town departments is greatly appreciated. Again I see you out at the counter regularly. I see people backed up and you jump in. I think that again as an elected official you have done a great job of managing the resources and communicating your needs and your problems to this Board. Again appreciated.

Chairman Maddox did have a question on the front page. Your job is to maintain the minutes from the various town committees. How are they doing? Are they keeping up to date? Ms. Barry said for the most part. If they're not, I usually send out an e-mail saying I haven't gotten minutes for the last month or two months. They're slow to come in. Some of the committees are not within the requirement for the State Statute but for the most part I do get a good amount.

Chairman Maddox thanked Ms. Barry. I was going to bring it up when the IT Director comes in but again here's another case where the State is - and I don't want to use the word "downshifting" - but they are not paying and it's now or responsibility too. Whatever this VPN is going to cost, that is now on our dime. Number one we're going to have think about that at budget season. I think we ought to start keeping track of all these little things that we just keep on you take care of it. I'm sure that it's going to add up to real money at some point and how we track that. Again when the IT Department comes up, I'll probably bring it up then. I see you're being affected by it as well. Thank you for coming in on a beautiful Tuesday night.

B. Recreation Department

Chairman Maddox recognized Recreation Director Dave Yates.

Good evening. I made you a small package with some pictures and everything. First our Mission Statement I think you're all aware of our Mission Statement. The mission of the Hudson Recreation Department is to provide the citizens of Hudson with a broad range of fun, safe, and affordable recreational opportunities and leisure activities to enhance the quality of life in the community. I think we do that very well with all the programs. We have our big four programs which are our sports programs which is basketball, soccer, lacrosse, and the summer program. Then we have our fillers that we fill in between. We offer dances, comedy nights, Easter Egg Hunt now, the Halloween Parade. So we have those events throughout the year.

Mr. Yates commented your next page is just a quick overview that tells about all the fields that we have, the playgrounds, then it goes onto the sports programs we offer with our newest addition as you all know is lacrosse. That's doing great. We have 160 participants in lacrosse. We're in our third year believe it or not. The nice thing about the lacrosse program, this year we are using the PMA turf field which has been a great asset to the program. There is a cost for it. We do rent it from PMA but the response that we've received from both visiting teams and our teams, we just love playing lacrosse on those fields. Hopefully we can continue that. If we take a step back and have to go back to the fields we were using, we might get some negative feedback. It's been great.

Down at the bottom, Dave Yates mentioned additional we have the senior center which I think you're all very well aware of the value of that. Lori reported to me that her number is up to 694 total registrants. I was up there today and you see people playing cards. There was a Zumba class going on. I think people were making puzzles in the other room. It's another great asset to the recreation program in the Town of Hudson. The next page is just our numbers which shows all of our programs and the number of participants in each program. Lastly is our recap of our personnel. I know you asked for a shining star but I think we've got a great team. I think our team is a great team and that includes Chrissy Peterson, Lori Bowen, and Leo does our maintenance and cleaning.

Dave Yates indicated then you wanted projections. We have a three-year projection. Soccer/lacrosse fields. I think we can build this with capital reserve funds and hopefully we can put funds into there and if we sell land or during the budget cycle perhaps put some additional monies in there. I looked up the lease for Freedom Field. They end in three years. My recommendation is too I'm sure that Hudson United is going to come back to want to renew their lease. The original plan was two fields and they only built one. My recommendation would be to give them a lease for that one lease that's currently there and take back the land for the second field. If we can get this capital reserve fund going, build a field on Freedom Field II in three years which is very well needed. There's a private group formed right now. A Fields Committee that's working on getting fields in town. This could definitely help the need that we have.

The five year plan and Mr. Yates noted that's down the road but replace the Community Center floor. That floor is now I think 8 or 9 years already. It's starting to get slippery but I think that would be realistic for five years and then of course additional fields.

Vehicles. Mr. Yates indicated we have our 2006 Chevy Blazer with 54,000 miles on it. I don't see any need to replace it any time soon. It's fine for our needs.

Budget items. Dave Yates recommended the roof at the Rec. Center. This winter was actually just had our offices renovated last week. We had a lot of damage - leaky roofs and water was just pouring in through the ceilings in both the administrative office and my office due to the ice dams. Wayne is taking a look at it for us. He said nails are popping up all over the place on the roof. I think it's the original roof to the building which is well over 30 years old. I did get an estimate and it's about \$15,000 to replace that roof.

The second item and if we choose to go that route Mr. Yates said would be if we do want to open the senior center five days a week. We would put a warrant article in and see if we can get our senior coordinator as a full time employee if we go to five days. Then again it's the capital reserve fund for fields and to put more money in the rec. equipment capital reserve which was established last year. That would be the budget items that I see. A couple of other items that I didn't put on here is five year senior center strategic plan. The Senior Affairs Committee is forming a committee right now to do a five year plan to see where we want to go with the senior center down the road. Hopefully we'll have that within the next few months.

Another thing is on-line registration. Mr. Yates indicated we currently don't have on-line registration for all of our big programs. Every private organization in town which includes youth baseball, girls' softball, Pop Warner Football, they all have on-line registration to streamline and to do away with these evening sign ups. It helps with the late sign ups. There's a lot of benefits to it. I haven't looked into a lot. If this Board chooses and wants me to look into it, I sure can and get with the Finance Director, the IT Director. I know we had mentioned it a while ago at Rec. Committee meetings and part of it was that the credit cards we were waiting to see how the credit card issue went with the Town Clerk and with their registrations. That's something I would like to see going forward.

Now with the senior center being part of the town budget, Dave Yates would like to see that go to four days. Lori has recommended - and Lori's hours dictate for 4 days. She's worked 29 ½ hours a week. She told me she would recommend opening on Mondays. So we'd be open Monday through Thursday. That's what we'd like to see going forward also.

Selectman Luszey had a couple of things. On page 3 you make a statement that it's estimated over 28,000 participants in these activities. When I add all these up, I only get about 6,000. What's the discrepancy? Dave Yates said we're talking about the senior center every day. Whatever number of participants are there. If you add up all of the users of the programs so the senior center on a weekly basis is...Selectman Luszey interrupted and said if I use it, I'm the same user whether I use it one day or 5 days a week. Mr. Yates said we're talking about the number of people through the door. I don't know individuals. We could have the same individual using 4 or 5 - one child might play basketball, lacrosse and come to the summer program. I'm not looking at individuals.

Selectman Luszey was trying to get a handle it because it's not very evident here is what is the cost per participant in these programs. The other one is if you haven't read the Library's strategic plan, you may want to read it. It's got some pretty tailing numbers in it. Our population has declined by 31.5 percent in the age brackets of 20 to 40. It's projected that our population is going to grow by 300 percent between now and 2014 to be 70 plus. That tells you about something on where the town is headed. If you're starting to put things in place now that have a 20, 30, and 50 year life span on them, are we going to overbuild like fields, baseball diamonds, and things like that. We're seeing a decline in our school population enrollment and we're seeing a huge increase in our elderly population. So are we focusing on the wrong areas? It's just a question - an observation. I would just suggest that we kind of think about that as we go into the next few budget cycles.

Chairman Maddox asked Steve Malizia to get us a copy of the Library's strategic plan. Mr. Malizia asked if it was published. Selectman Luszey thought we all got it already about two or three weeks ago. It has some good information in it. It's just something to think about as you're formulating all these neat things.

Selectman McGrath had a few things. Just a comment about if the fields that we're using now are utilizing for the population that we have now and that changes in the future to an older population where we're not using those fields. It might be possible to rent them out to other communities that don't have the space that they would require so it would be an income generator for us. That's something to think of as well when we're talking about that. I don't know a whole lot about the recreation program because I don't participate. I don't have children and I don't participate in it myself. One of the questions that I had reading - so my questions maybe redundant - they may have already been answered a thousand times over but please bear with me. The senior center is showing an attendance of 375 weekly and you just indicated that Lori said that the enrollment is 694. So of those whether it's the 375 weekly or the 694, I'm assuming that as a Hudson resident that they're all Hudson residents. Is that a wrong assumption? Dave Yates said at the senior center there's people from all different towns. It's open and they all pay the \$10 annual fee regardless if you're a Hudson resident or from out of town. Selectman McGrath asked of those participants, what's the reason for that. Why would we open the enrollment to other communities? I don't know the answer to that and I'm assuming that when I don't know the answer that there are other people in the public that don't know the answer and would like to know.

Selectman Nichols felt as though if you went to the other senior centers that are around, they are open to anyone who wants. If a Hudson resident wanted to go to Salem or Pelham they could. Everything has to be open. It's one of those things that some people love coming here. Some people love going to Nashua. Some people love going to Salem. So they're all open to everyone - every senior. So I cannot see where it would be just locals because sometimes the locals aren't interested. They'll go elsewhere or they're not interested at all. It is open and I will say this that our center offers an awful lot of exercise, dance, photography, and every kind of thing you possibly could imagine. There's a list a mile long.

Selectman McGrath indicated I've only been there once and it's a beautiful facility. The one time that I was there, it was part of the election process and somebody recommended that I should go and visit so I did. I met some people and one of the first - a married couple I met the wife first and had a nice chat with her and then I met her husband and the first question he asked me was when are we going to expand the senior center. Prior to that, he had been complaining about taxes and the increases in taxes. I was floored because we just built it and we just opened it. The very first question that I got from him was when are we going to expand. When I look at the enrollment numbers and we're already talking about expanding are we doing it for our residents who are going to be the taxpayers that are going to be paying for it? It's something I need an education on because I need to be smart about voting for programs and costs that are going to be attributed to this for the people that I'm supposed to represent. I don't know if you can answer any of that but at some point..

Selectman Nichols indicated right now the senior center is open only 3 days. Some days it's absolutely jammed to the rafters. If they could open another day, that would alleviate some of the crowding and they could add more programs or there could be double programs because sometimes if you look at the exercise or the dance classes, they are all standing there like this. I've been in. I go in a lot. They need a little bit more space. So they could have another day. Other people in town probably can't get there Tuesday, Wednesday and Thursday but maybe a Monday they could or maybe a Friday they could. You want it to be for everyone but you want your town people first. Most of the programs - the dancing and the exercise, there is a fee that they pay. It's not a large fee but they do pay to participate. So it isn't really coming out of the taxpayer's pocket. The senior is paying. Am I right on that? Dave Yates said yes. We have a revolving fund. Any money that comes in gets used for the programs or trips.

Selectman Luszey asked the question differently. Does that fee cover 100 percent of the costs of the activity taking place? Mr. Yates said yes. Selectman Luszey said my question is I was totally taken off guard because I was on the committee that helped build this and sell it to the voters. One of the things that we sold to the voters is that 1) it would be free to Hudson residents and 2) nonresidents would pay. We violated two promises that we've made to the voters. We're charging everyone and non-residents are paying the same as the residents. That is in my book I'm not sure what the right word to use but it needs to be addressed.

Selectman Coutu said relative to the fee, it was the members of the senior center who requested that we treat everybody equally on the fee. Never once do I remember anybody ever coming in here and saying where are we going to let the Hudson residents go for free. There was a \$10 fee to be a member of the nonprofit group. The nonprofit group turned that responsibility over at the time of acquisition or construction and opening to Mr. Yates to be able to collect the fee from all of them. They agreed that they would want to continue to pay the fee and there was discussion - and if I'm ever wrong Pat please correct me because you were more involved in those discussions than I was - that we would reciprocate with other municipalities because the bulk of them took in any resident from any other municipality. Some set a limit and we've talked about setting a limit if it ever came to that point or accepting out-of-towners but right now it isn't a problem. We had reciprocity relative to allowing other communities to join our center because our residents were allowed to join theirs. It wasn't just a tacit approval, it was yeah our doors are open. You're welcome to come. I've been to many activities at the center. I've called Bingo and there were people from Nashua. There were people from Pelham. There were a couple of people there from Salem on one occasion. So the fee was something that was generated by the nonprofit but turned over to Mr. Yates. Then there was discussion about should we charge out-of-towners more money and it was finally decided that everybody would pay the same fee because there is no out-of-towner fee at other senior centers out of town. We reciprocated in that situation. The fee is collected on an annual basis and goes into the revolving fee as do other fees.

In terms of activities, Selectman Coutu indicated the only activities we charge for are those for which we have to hire a special person to come in to do which would be the line dancing, yoga, tap class, etc. and the fee is sufficient to cover the cost of that person. It's adjusted. No one is looking to make a profit. We just want to cover their service fee because their professional instructors. They come in and expect a class of a minimum class. They're not going to come in to teach just one person. It's been good for them and that's worked out well. I can't agree more with what Selectman Nichols stated about the servicing of the needs of the senior center. It would appear that at times it is somewhat overcrowded and I think it's exactly as she stated, we're limited to 3 days a week. I think that stretching it out an additional day, and there's money in the budget to do that this year all we need is to approve it and say go ahead and open the fourth day. I understand that there's a plan forthcoming for that and we'll look at that and make a decision then. I think stretching it out an additional day will give a little more elbow room because we'd be able to move some of the activities to Monday and it will open up space on other days to do other things where it's somewhat overcrowded.

Another point that you made Selectman McGrath is relative to the number of enrollees. Selectman Coutu said yes the number of enrollees has reached close to 700 people but yet when you look at the senior center activity, it would show that an average of 375 are presently using the facility on a weekly basis. That number I can only assume, and correct me if I'm wrong Dave, is as a result of what's being recorded when they buy their badge in everyday because they have to slide their badge. So that

gives a relatively accurate number. There may be one or two that may forget to slide the badge but I would say that 375 is pretty close. I've spoken to a lot of people. Like in the wintertime a lot of them go to Florida. So they're not even around for the winter but they want to be members because they want to participate in activities in the summer. Then there are some people that tell me I go in once every other week. They don't all go every single day that the senior center is open. There's a staggered population in and out but I would think it would be fair to say that with the exception of my wife and I because we can't make it but we will be going on Mondays if we're allowed to open on Mondays because I have Mondays off and my wife and I are truly looking forward to going Mondays and having coffee and talking to people. I'm looking forward to that. I think we were the 300 and 301 although we were the first ones to pay the \$20. We never got to the facility to sign in. I think that this is going to alleviate a lot of the problems that we're having with overcrowding and then this gives us a full year to operate at the four day a week. It gives us a good avenue to explore whether or not the five day a week in the 2017 budget would be necessary and I think then it will alleviate a lot of the talk about well we need a bigger center. It does look overcrowded sometimes and we need elbow room. I think expanding eventually to a four day a week and eventually to a five day a week program, that level of registration is going to level off at some point.

Selectman Coutu thought that the population of seniors is going to grow at a greater rate than the junior populations, that's going to depend on our developers. If the developers in this town persist on building 55 and older communities then yes it will grow. If some developer comes in - and I know one developer who has a tract several hundred acres of land decides to build all single family homes or Green Meadow ever got sold to a developer who wants to put all single family homes in there, we could see a significant change in the population. The reason why we have such an influx of seniors is because of what the contractors are doing right now. Those are all on the radar and we're going to have to play it by ear from here on out. I think the senior center overall is running extremely well. I'm very pleased with the feedback that we're getting. We look forward to a four day a week program and hopefully that will start alleviating some of those concerns.

Selectman McGrath planned to go more often than the one time that I've been there. I won't be spending a whole lot of time but I'm trying to acclimate myself to all of these different departments and duties. At some point I will do that. In talking about expanding the length of time that the senior center is open from currently 3 days a week to 4 days or possibly 5, that would necessitate increasing Lori's time correct? Dave Yates said not if we go to 4 days. She's 29 1/2 hours. If we go to 5, then they would require a warrant article to make her full time.

Selectman Luszey asked why do we require to up her time. Is it a requirement to have her present? When we envisioned this center, one of the things that we said we would let volunteers - a senior volunteer - create a program and go in and use it because everybody has that nice little card and we'd know who was in there. It's no different than volunteering at Benson's. You don't need a town employee there to monitor it. I'm wondering why...Dave Yates indicated that would be a question for this Board. Do we want a town employee there while it's open? That would have to be discussed. I guess we could bring that up at the Senior Affairs Committee and then bring it forward to this Board. Selectman Luszey asked we don't have town employees at the Community Center. There's dances for the teens and there's not a town employee there. Dave Yates noted I'm at every activity. Any activity that we sponsor...Selectman Luszey said the Rec. sponsors but there are other groups because I used to run dances there to raise money for the football team. Dave Yates said if we lend it out to a private activity or rent it out or loan it - but any activity that the town sponsors, a town employee is at the activities. Selectman Luszey asked if that was a requirement. That's what I'm asking.

Selectman McGrath thought that there should be because the day that I was there, some of the seniors - one man was in a wheelchair, somebody else had oxygen with them. I think based on the - it's a senior center. They probably not all of them but some of them have some health issues that I would think that we would want for the town's safety and for the people that utilize that center I would think that we'd want somebody there to monitor what's going on. To me that would just make sense. I don't know.

Selectman Nichols felt as though Lori is in a place where she should be. She watches everything. She knows everybody. She knows what's going on. People come in and they want to talk to her. You could talk to a volunteer but get nowhere. You would have to call Lori. There are some things that people want to discuss that they only want to discuss it with the Coordinator. They do not want to discuss it with a volunteer. They have maybe a personal problem or whatever and they can go to her. She's there. God bless here she's there. She's everywhere. Sometimes you have to go hunt her down but she's there. She will talk to everyone. She will answer her phone. If you have a question or a concern that you don't want to go to a volunteer for, you can go right to her and she'll pull you aside and have a little quiet time and answer whatever you need. There are a lot of people. Like myself now I'm with a walker or a cane. God bless her there's a mess of us now. We're going to have races. She is there for everyone. She's a town employee and that's where she belongs. You don't give your town employees days off and say why don't you go home and do your laundry. They have to be there. She's got those hours and that's what she's working.

Chairman Maddox asked Selectman Nichols help me out. She never gets sick. She never gets a vacation. Selectman Nichols indicated of course she gets a vacation. Chairman Maddox asked so you shut down the center. Again I think that we need to look at this. I don't think she needs to be there every minute it's open. I am personally disappointed that I know I recommended from the seat you're sitting in that we come up with some sort of program where volunteers open to help her do the opening and closing. I forget I had a silly name for her but volunteers that would have the access to open the facility. I'm just kind of sitting here going I'm kind of with the idea that why does she have to be there? She is the Program Coordinator but

she is the head of that operation but if there were 3 volunteers that opened the building 3 days a week and she came in and could still meet with anybody at 10 o'clock, I don't understand why she has to be there.

Dave Yates said I knew when we did our visits prior to opening we visited several senior centers. They had an employee or the Coordinator was at the centers. She had volunteers that would help her but that was the employee. I don't know if you want volunteers collecting money when we have all these different classes or more accountability. I agree that she should be there. Today when I was there, Lori was helping people. I don't know if you're going to get that same value with volunteers. I don't know. Again it's this Board's decision but she does a great job. I don't know. Again what if somebody falls and gets hurt. Does a volunteer call Lori at home, or call me, or if there's a mess to clean up is a volunteer going to - Lori's done her share of those types of things too.

Chairman Maddox asked can you answer my question if she takes vacation or is sick...Dave Yates indicated Chrissy has gone up there or myself has gone up there. Chairman Maddox noted that we do have a town person there. Mr. Yates indicated one of us will go up there.

To stay on this point for a minute, Selectman McGrath commented that Selectman Coutu just mentioned that it's a liability issue and that's really what I think of because of the age and the health limitations that some of those seniors have, I think it's important and if her hours are already covered to open up four days a week. Now a fifth day, that can be discussed and certainly at that point but I think right now if the senior center is open that whether it's Lori, or yourself, or your other assistant but somebody should be there. I can't imagine that we wouldn't have someone. If we're off this topic or we're not, so I'll yield again.

Selectman Luszey said on the liability I just don't get that. When we have volunteers at Benson's, and I brought this up, the town purchased equipment and we let volunteers go out and run equipment all on their own and we don't have a liability issue. We were told that. I'm not sure why there's a liability issue with the senior center if there's a senior using a piece of town property like Benson's, like a mower. I can't connect the dots.

Selectman Nichols said I can unconnect the dots for you. Selectman Luszey noted you need to connect them because I can't connect them. Selectman Nichols said I'll try to connect them. The senior center is totally different from volunteers for Benson. You're not having the population to volunteer. They're younger. They've got more on the ball. The seniors are seniors. Some of them are not the best of health. They could never volunteer. I can't climb a ladder any more. I'm done with that. They don't ever let people use equipment that they're not familiar with. I will say this, I've been with the Benson group volunteers for 1,000 years and they do not let anyone go out there with a piece of town equipment that they have no knowledge of. They are watched. They're shown. Selectman Luszey asked they're volunteers. Selectman Nichols noted they're volunteers. Selectman Luszey asked do we have a liability issue with them. Do we have a liability issue with them? Selectman Nichols said they sign a paper. Selectman Luszey indicated I'm done. Chairman Maddox asked let her finish her statement and move on. Selectman Nichols felt as though they do sign a release form so that they are covered and the town is covered so that you're not liable for a mistake that they make. Every one of us that works as a volunteer signs that release. We do sign a release every single year. Like I said, they don't let people out there with equipment that they don't know how to handle. They're not allowed to go alone. If they've never used it or they haven't been seen using this equipment, someone goes with them to make sure. That's all covered. Liable wise we're good.

Selectman Luszey said whether they sign a piece of paper or not, you could do the same thing with volunteers at the senior center. In my mind, there is no difference. A volunteer is a volunteer. You could have volunteers run a program. I'm not saying the senior is the volunteer. The volunteer that's running the program could be a high school student doing an exercise program.

Selectman Coutu had two things. Number one, anybody can sign a liability release form. You can still sue somebody. We're subject to a lawsuit at any given time whether you have a release or not. Number two, I know where Selectman Luszey is coming from. Selectman Luszey is beyond frugal. He's cheap and I say that with a lot of love Ted and I understand that. I truly do. I can take you to a large number of senior centers. Some with a workforce of approximately 14 people and some with a minimum usually of 2 or 3. This is the first senior center and I understand our situation why we only have one presently but most have a minimum of two for various reasons as alluded to by Selectman Nichols about the senior population is a little different population as is the youth population. I express my concern about youth counselors being vetted through the process having been checked out by the State because it's a different type of population. It's not a middle age work force that we're dealing with. We're dealing with programs and activities to service our youth and to service our seniors. In the Recreation Department you look at the adult basketball and the adult softball programs. They're pretty well self managed because they know how to do it and they have the stamina to do it and it's over and above. It's an activity beyond their family life that gets them out of the house. So they want those managed properly and they manage them themselves.

Selectman Coutu said we can sit here and debate whether or not we're going to do it all with volunteers. I think that the answer was given to us through Lori Bowen and Mr. Yates when they came before us a few weeks ago and they said that they would take a good look at the volunteer program - Able Network. The Able Network is in a position and are willing to provide us with a staff person at any given time that it becomes necessary. I'm not saying we need to staff this facility with 15, 16 people. We're talking years out. Right now we're talking about fiscal year 2015/2016. The problem has been solved as far as I'm concerned through July 1, 2017 in that if we agree, we will go to a four day a week program at no additional cost. Going

through this coming year, Lori said let's see what happens through this coming year. We can either go to a full time Director which would be Lori Bowen or someone else if she were to resign for whatever reason or we can continue with the 29 ½ hours and bring in one or two from the Able Network which is completely paid for by the Able program and we have no liability whatsoever. There are other options. I know you're trying to be frugal and I respect that. I try to be frugal as well. Let's not create problems that don't exist because we don't know if we're going to need to go beyond the 4 days right now because we haven't tested those waters. Let's go to the 4 day a week program if we so wish and see what happens and then start talking about what our needs are going to be in the next budget cycle for the 2017 budget year.

Selectman Luszey asked to comment to his comment about my cheapness. It's not that I'm cheap. It's we built a very nice building that is grossly underutilized. It sits vacant or empty for what 4 days right now. How do we get to use it to its fullest capacity without breaking the bank and that's where I'm kind of coming from. Selectman Coutu thought we're getting there but let's do it one step at a time. The four day gets us another step closer to almost full utilization.

Chairman Maddox said he's disappointed with the talk of four days being Monday. I think we're using it for the same core people. If you do 375 a week by 3 days, that's 125 people a day.

Selectman Coutu said to Chairman Maddox that he thought that you and I volunteered to open on Saturdays if we wanted to use it. I'm still willing to open it on Saturdays or...Chairman Maddox said the Board has to agree to that. Again what I'm coming from ladies and gentlemen is the fact that the same people are going to use it on Monday that use it Tuesday, Wednesday and Thursday for the most part. There could be some thinning here and there but we're not touching a whole huge portion of our demographic. The people that are still working. The senior center opens at 9 and closes at 3. If you're working any type of full time job or even part time job and it's out of Hudson you're not going to make it to those days. I was really hoping that we were going to facilitate opening on Saturday mornings and a Wednesday night as opposed to another day to bring in another whole group of people that can't go that may not want to go during the weekday. I'm wondering if that has been discussed at the Senior Affairs Committee.

Dave Yates said we have that 5 year strategic plan that we're working on. Hopefully that can answer some questions. We can get a survey out there and see if there would be use on evenings and weekends. I think that 5 year plan, that's something we can reach out and see if perhaps there's an interest in weekends. Based on our visits to other senior centers, none of them open on weekends. That's not to say that people may be interested here. When we do the strategic plan, hopefully that will answer some of the questions. Even if you did a pilot program for 4 months to see how the response is, Chairman Maddox was just trying to say you've got the core of the 125 people a day and some of those may not come on Tuesdays and come on Thursdays but you're never going to get to the people that either work full time or they're spouse may work and they don't want to go by themselves. I think that we're just not tapping into a big portion of our seniors. I hope that we're not just going to say we're going to go to Monday as an automatic. We take a look at what our options are.

Selectman McGrath asked to move on from the senior center to fields. Under your projections you talk about Freedom Field II. Can you tell me where Freedom Field I and II are located? Dave Yates indicated they're adjacent to Hills Garrison - right near the new Library. That was built 12 years ago. I think we gave them a 15 year lease, a private organization, Hudson United Soccer Club built that field. I think we gave them a \$1 lease 15 years ago. Steve Malizia indicated the voters approved a 15 year lease that will expire in 2018. I was opened in 2003. Selectman McGrath inquired what it was used for. Dave Yates indicated primarily soccer. It's a soccer club. The original plan called for two fields. With limited funds, they only built one field. My recommendation would be to allow them to lease Freedom Field I and build a second field which could be used for soccer and lacrosse. It would be an open field.

Selectman McGrath said you talked about the roof at the recreation center that it was heavily damaged. Is that covered by insurance or...Dave Yates indicated we put an insurance claim in and that's how we repaired both offices. New ceilings were put in, repainted, new carpeting but I'm afraid if we don't fix the roof, we could run into that same problem next year. Selectman McGrath asked so the insurance didn't cover any roof damage. Mr. Yates said no it didn't cover the roof damage. It covered the interior damage that was caused by the roof leaking.

Selectman Coutu asked Dave Yates in terms of additional field space I received a couple of phone calls. As you know you and I serve with Karen Bonnie as advisors to the nonprofit. Robinson Pond recreation area. There was always a strategic plan or it was in the Master Plan to build a new recreation center and facility up at Robinson Pond. That came about as a result of a lot of things. One of it was that the seniors were occupying the community center and then there was an agreement. The Board of Selectmen for a lack of better term relocated - some of the seniors would like me to say they got thrown out - they were relocated in the summer time so that we could house our youth because we didn't have a facility for the abundance of children who were using or who were participating in the summer program.

Selectman Coutu thought that at this point I don't see the Town of Hudson supporting a multi-million dollar project to build a new recreational facility at Robinson. In the process of the Zach Tompkins Foundation research for building a football field, one of the first places and because we agreed as a Board back then to look at the possibility of using lands at the Robinson Park area other than that which we're going to set aside for the new recreation facility. After spending a considerable amount of money as you remember, they paid \$10,000 for an engineer to go in there and look at the land, that it was cost prohibitive to build any kind of football field and practice field there because of the terrain. The terrain was just prohibitive. We refunded the

\$10,000 so that they could move on with their project. We thought it was unfair that they paid that kind of money and we took it I believe out of the recreation monies. It wasn't a burden to the taxpayer. It came out of the recreation monies.

Selectman Coutu asked have you given thought to taking the land which we had set aside initially in the Master Plan to build the recreation facility which is relatively level terrain, affords I think sufficient area for parking because we were going to house a bunch of kids up there anyway, and convert a portion of that land if not all of that land into field space. I think we could certainly get a soccer field, a baseball diamond, and maybe one or two other activities up there including outdoor basketball. I'm talking about smaller activities. We're not going to build two huge football fields. Have we considered using - that's land that own presently. It's not necessarily thoroughly graded but for a small amount of labor from our Highway Department which we could reimburse through a recreation account, we could level off a lot of land. The only thing we'd have to look at is the logistics of parking and things like that. Has that ever been considered by you? Dave Yates thought since we turned away the other group because of the terrain, we really haven't - I haven't given it much thought myself. I can revisit with Kevin and take him up there and see what his thoughts are. I think we were one of them that steered us away from there as far as the ledge and the terrain. I thought Kevin Burns our Road Agent thought that it would be a very costly project to do it up there. I think that was one of the reasons...Selectman Coutu interrupted and said to build fields up there or to build a recreation center. Mr. Yates said to build fields. Now that it's being brought up again, we can talk about it at the Rec. Committee meeting and I can bring it back up to Kevin again and get a professional opinion from...

Before I drop this subject, Selectman Coutu said I would like to have this Board to give consent or not give consent for him to speak to Mr. Burns about that probability because that's a valuable piece of land as far as I'm concerned for field space.

Chairman Maddox remembered it slightly different than you Selectman Coutu. I believe that the Zach Tompkin's people went out and looked at it and said they wanted to use this area and this area and then the Rec. Committee came in and said oh no we have a Master Plan that's going to use all of that and that's why they got turned away. That's probably not the right word but they got sent to another location. There is a Master Plan to put fields in all of those areas so there was no place left that was flat and usable. I believe that there are several areas up there that would be more than adequate to put lacrosse, soccer, not football probably but the other bigger fields up there without even too much - you've got an area out there that's pretty much cleared completely right now that would probably take a lacrosse field or a soccer field. The trees are gone in a good portion of it. The Chair would look to having the Recreation Director meet with the Road Agent and maybe possibly the Town Engineer to see what availability of field space would be at...

Selectman Coutu indicated if we already have the land, let's utilize it if it's feasible. Chairman Maddox agreed. Do I have a consensus? Selectman Luszey said yes. Chairman Maddox indicated yes you have your consensus. Selectman Coutu would expect nothing less than a written report with a comment from the Engineer as well as the Road Agent so that we have a good overview.

The other question Selectman Coutu had was in regards to Freedom Field. Freedom Field as it presently exists does house the private soccer league and there's been a lot of discussion by people who coach soccer and who are interested in our soccer program which has been quite successful. There's also been talk about using the other field for potentially a lacrosse field. We're going to have competing sports wanting the space. My concern, and I've stated it in the past - not to this Board because we have our own conversations at the Recreation Committee - I've expressed a concern and I'd like to hear or you refresh my memory as to what the solution would be is the access to the second field and the availability of parking space if we were to develop...I would not want to waste any time going in and thinking about developing a piece of land, which would not be difficult to develop. It's relatively flat. We have brush and overgrowth that we'd have to take out of there and Kevin said he could do it pretty much on the fly and get that leveled off and built. I'm concerned about access because it's not just for the popular so I'm concerned about access for emergency vehicles which is critical no matter where we go. We want to make sure we have access to emergency vehicles.

Selectman Coutu noted also parking because every time you look at our field situation in this town, it's the same complaint everywhere. There's no parking. We can't park. Now I heard today that - and tell me what field is near the Dairy Queen? Dave Yates indicated Merrifield Park which is playground. Selectman Coutu indicated there's a bus parking on Adelaide directly across from the entrance of the Dairy Queen and kids are getting off, and going down to the field or whatever is there, and cars have to go around the bus. I heard it today. Mr. Yates said it was a small playground. Mr. Yates asked why would somebody drop off a bus unless it's a private daycare facility that's dropping them off and they're just leaving the bus parked there. I understand pictures have been taken of the bus just sitting there. I told them to call the police.

Dave Yates stated currently there's an access road on the left side of Freedom Field, and I'd have to look at the plans - that would continue for emergencies to Freedom Field too from the exiting field. Selectman Coutu was aware of that. We can do that but that doesn't provide parking. Mr. Yates said the convenience of Hills Garrison School being there and soccer games are on weekends and evenings that would give parking. Can we fit a parking lot by Freedom Field II also? I'm not sure. Again we're not quite there yet but we can sure look at that. I think Hills Garrison and Alvirne High School is not very far away. I go to soccer games and lacrosse games all the time and I had to walk a half a mile just to get into the fields. The school parking lot would provide parking as of now. Perhaps we can fit a parking lot in I'm not sure.

Selectman Coutu thought the exploration of doing the second field makes a lot of sense because of the grade of the land. The topography there is great for a field. I know that Kevin has made a statement that I can bulldoze that thing and have it level in

no time and seed it. I'm concerned about parking. I don't want people to have to walk a half a mile with their children to go to a sporting event and then have to leave and deal with traffic and those kinds of safety issues. I think that for the most part Mr. Chairman I serve as your liaison to the Recreation Committee and if you need information, I provide it and I think that with the exception of needing a little bit of elbow room at the senior facility which I think will be realized once we open an additional day I think we'll realize that perhaps it would be in haste to think that we need to expand. So we've explored its full utilization on a five day a week basis doing it one step at a time, look at the four day program that's going to be proffered this year and then if at the end of that time we find that it's still a little overcrowded, look potentially two years down the road at a full time program. I want to compliment Mr. Yates and his staff for doing an outstanding job. My only concern is - it's not a concern - that the senior center maintenance I understand is going to be taken over because that's what was spelled out in the budget will be taken over by the Road Agent. What does that do to Leo? Is he going to continue working in the parks?

Dave Yates said yes. He still has plenty to do at the parks. I think we can keep Leo busy. Selectman Coutu knows he stays in your budget. Your recreation proper budget and then I know that the Road Agent will have...Mr. Yates indicated we had taken 6 hours for him at the senior center. The new budget calls for 10 hours a week at the senior center. Lori and I just met today to say once Kevin gets back on his feet, we need to meet with Kevin so that we can figure out how we proceed so come July we're ready to go.

One more question. Dave Yates asked how do we proceed with the fourth day at this point. How would the Board like me to - it's only two months away. The new budget starts in July. I don't think we'll have a strategic plan done and ready to go within the next month or two. Can I proceed with Monday's for now and change it later? Do we want to go to Fridays or do we want to just keep it at 3 days? How would you like me to proceed with this?

Selectman Luszey said if we don't have a plan, then I don't see us going forward. Just to go forward for the sake of going forward is not to me a proper allocation of resources. Chairman Maddox weighed in my two cents. You have some time. Maybe do a questionnaire within the organization to say if we opened it up on Saturday morning would that be something that this group would like or maybe we put a questionnaire in the HLN to see if it would - if there's no interest in it, there's only the two of us that work for full time and we want to go on Saturday morning, that makes no sense either. I think the other problem with doing in on Mondays is you have 11 holidays a year. Again that's for somebody else that will make that.

Selectman Nichols thought that they were going to try to have a questionnaire anyhow. I think it would be better to be done. It was going to be outsourced which I don't believe in paying any money. I'm kind of like you. I'm frugal. I like the idea of Lori maybe putting and you people getting together putting a questionnaire out, getting it to all the seniors, putting it in the HLN and that type of thing so that you get an answer fairly quickly. You can do these questionnaires and I think it would be a plus to the center and then you'd know whether they want a Monday, or a Friday, or a Wednesday night, or a Saturday morning, or a Sunday. Dave Yates indicated we'll get a questionnaire out now just for that question besides the strategic plan that the Senior Affairs Committee is working on. If we open four days, what day would you like. Selectman Nichols said never mind the strategic plan so much as to do the questionnaire and throw all those questions in about why not because then you get the answers. It is to try to find out who would be interested in the extra time and what day or evening.

Chairman Maddox asked another question of Mr. Yates or Selectman Nichols. You said that the biggest problem is when you're doing line dancing or those types of things. The Community Center is still available to the senior facility right? Mr. Yates said yes. Chairman Maddox said if you had your 9 o'clock line dancing or whatever it is, you could get to the senior center after you went to the big spread out floor that we do have. Selectman Coutu noted it's not available in the summer time. Chairman Maddox said the numbers go down during the summer theoretically also right?

Selectman Coutu said the HCTV facility is available downstairs so they don't have to relocate. Mr. Yates said they did do bone builder classes there during the winter. It's kind of a low impact exercise class. During the winter because that hill was a hazard, we moved that program to the rec. center for the winter. Actually they're still there now so they meet twice a week at the rec. center for their bone builders.

Chairman Maddox was trying to ask is, and I guess I'm in the frugal bus also, there are other alternatives available to us. We don't need to...Selectman Coutu indicated go outside and do it in the summer time on a good weather day. Chairman Maddox was just saying that we're making it sound like we're going to be up to 1,000 people and the place is going to be packed. At 125 a day, that's not unreasonable but if you did need a lot of space for certain activities, we do have a facility that is available a good amount of the time. There are a number of things that we want to expand on to get more people into this and I'm just hoping that we can do it in a cost effective manner but something that makes sense.

Selectman McGrath said that I think a survey too would probably be meaningful.

Selectman Coutu said relative to that, I believe that there's been a lot of discussion about this. I think a lot of seniors were involved in the discussion. I believe that the Senior Affairs Committee which I was a member of this past year had an extensive discussion. Monday was the day of preference. I don't know how many studies we have to do. These people that serve on that committee also serve, attend, and volunteer. A couple of those members are volunteers. They are there quite frequently. One is only one day a week but others can go more than one. I thought that it was generally recommended and Lori was prepared to come in with a four day operation plan. I would rather see that than an additional study done over and above the interrogatories that have already been made to arrive at the consensus that Monday was the day of choice. I said

that you and I had talked about Saturday and that would be a preference for us because of our situation and other seniors like us who work on a full time basis for whatever reason whether they need to or don't need to, they like to work full time and they're going to continue to do so until they're not able because they don't want to go home and do honey-do lists all the time. Although you're the one that creates your honey-do list. I think it's been studied. I think that the answer has been given and the day of choice from my perspective having served on the Senior Affairs Committee was Monday and Lori had an operational plan. I would rather see her plan and listen to her and the reason why Monday was selected as a day. The holiday thing came into question. There are 52 weeks. There's 11 holidays or whatever it is, so there's still going to be 43 additional Mondays that they're going to be able to use the facility and I wouldn't mind if they had a Monday holiday that they opened Friday that week. That's wouldn't bother me. We're not going to get involved in holiday pay because she's not a full time employee. We're not obligated to holiday pay. She doesn't lose a day's pay, we open Friday on holiday weeks. We make other exceptions in the winter. If there's a delayed school day, we don't open the senior center that we move to a Friday just to facilitate offering all of the programs. All the Monday programs will move to Friday on holiday weeks. It's a simple solution to solve that problem. I think it can be done. I think logistically she needs to come in with a plan that she had because I understand she has a plan for a four day operation. She should be here to explain that program to us and that would resolve the question that Selectman Luszey has is I'd like to see the plan. I understand she has one.

Selectman Luszey said the seniors that was polled, and you use it quite a number of times on the Senior Affairs and what was it the seniors that are currently going or was there an outreach to...Selectman Coutu noted people currently going. Selectman Luszey indicated it's a foregone conclusion. That's the same population that would like to see it expand it to Monday through Friday if you will. I'm kind of in your camp right now is what about the rest of the people in Hudson - the seniors in Hudson? Is there a population out there that would come Saturday or Sunday.

Selectman Coutu reverted back to something the Chairman said about doing a Saturday, Sunday, or whatever and Saturday and Thursday night whatever your proposal was why don't we try it for four months. All I'm trying to do is get a solution for July 1st. If we do the July 1st the Monday - if she comes in with her strategy, her plan Monday through Friday, why don't we allow her to do it? I would propose that we allow her to do it for the summer months that she be prepared to come in with all of the answers to a detailed survey that went out to the populous. We're 4,000 senior population in the Town of Hudson and growing that between now and September 1st, you have that survey done. We can help her or we can decide whether we want to do it in the Hudson/Litchfield News or how we're going to reach the other 3,300 who are not members and get as many responses as we can and that one of the questions be if you had to open 5 days a week, what would be your days of selection and that would include evenings. Let them make the choices. I would be more than willing to sit down and go through these surveys and gather the answers. I'd be willing to serve on the committee that just gathers. We have to meet every week for 3 weeks and collect all the data. I've done this before. I'd be more than willing to volunteer my time to collect the data and provide an extensive detailed report based on the questions that were answered. That being said if I were to do that, I'd also want to volunteer to put at least look at the questions that are being asked to make sure they're asking the right questions and none of them are loaded. Loaded can led you into different directions.

Chairman Maddox had a point of clarification. You said for the 5th day. Selectman Coutu meant to say 4th day. I'm sorry. I was ahead of myself. No the 4th day. Chairman Maddox thought that was a reasonable - again I don't want to force one way or the other but I just think that I want to serve all of the seniors and not just the same 125 that are going every day. Selectman Coutu thought that they're concerned right now with what do we do July 1? The budget is in effect July 1. The funds are there to open for four days. I say again have Lori come in, give us our strategy, and then if we agree to it we'll let her do it for a 3 month trial period until we collect the data that's necessary to make an intelligent decision about what days would better serve our whole community.

Selectman McGrath said that information that would be received by a detailed survey could be used too in the event that they do want to open on a fifth day and that we want to consider that. So it wouldn't have to be repeated. It would be something that we'd have and we could utilize for that. Selectman Coutu agreed. Selectman Luszey said I'm there.

Selectman Luszey asked did we have a consensus on having Lori come in and except the operation part. Chairman Maddox thought yeah I think everybody said yes. Selectman Coutu hoped you got that message. I hope he doesn't say I didn't bring her in because I didn't know where you guys were. You will convey that to her? Steve Malizia indicated it was pretty clear to me.

C. IT Department

Chairman Maddox recognized IT Director Lisa Nute.

Thank you Mr. Chairman. With your indulgence, Lisa Nute asked to take care of one item of business that is part of your packet. It should have been and that is the discussion and acceptance of a policy change. If we may handle that first, that should be relatively quick. Selectman Luszey had asked the last time that I came before you why I didn't include this section. So I'm coming back before you all while we're all together to talk about an RSA that goes into effect July 2015. We've had some time to prepare for this. Did have discussion with the other department heads and we're ready to go ahead and have their assistance with making sure that this is followed.

Per RSA 265:70-C, Lisa Nute indicated there will be no longer cell phone use where you will hold it while operating a motor vehicle. So Section D. of our Personnel Policies Section H which is Use of Computers, E-mail, Network, Internet and other Communication Devices talks on use of cell phones. In red I have the new text and the first paragraph is what is currently in the policy. It only talked about the texting piece because that was all that we needed to be concerned with. RSA 265:105a and driver safety obviously. So now we've gone through and had our legal advice as well look at this. They were fine with the verbiage and with your permission I'd like to ahead and accept that.

If there are no questions on Section D, Ms. Nute indicated there's also a change on Section F. which includes mobile laptops. This RSA actually excludes laptops that are integrated into the motor vehicle as ours are in both police and fire vehicles.

Selectman Coutu said based on what I read I'm fine with Section D. I have a problem with Section F. "laptops and similar devices". Just the red, "that are physically or electronically integrated into a motor vehicle for such a purpose to send or received information is permitted provided the driver does not have to divert his or her attention from the road ahead." I can't see how you're not diverted once you're sending or receiving information on any kind of electronic device. I don't understand why that would be allowed.

Lisa Nute indicated the RSA actually understands that police cruisers have laptops as do other emergency vehicles. What this is saying is that when they are stopped at a red light let's say at a stop sign, they would be allowed because they're not currently driving to go ahead and enter a plate number very quickly like they do currently. This does not mean that they're going to be entering a plate while they're driving. That certainly would be in violation of this policy. This just gives them the opportunity to go ahead and conduct their business and emergency business for running motor vehicles, etc. otherwise they'd constantly be having to pull over to the side of the road and do motor vehicle enforcement that way. They currently do if they see a suspicious vehicle if there's maybe a motor vehicle they were to be on the lookout for, etc. They do have the opportunity right now to run plates. It's directly connected to State motor vehicle and they get a hit that that is the stolen vehicle in fact and things like that. The RSA allows the officers to continue to do such a thing.

Chairman Maddox asked Selectman Coutu if that answered his question. Selectman Coutu said not satisfactorily.

Selectman McGrath asked Lisa if there was an ability for them as opposed to typing in the information and having it voice activated so that they wouldn't have to look down at a keyboard. Lisa Nute indicated we do not have speech capable technology in the cruisers right now for the laptops. The laptops are connected directly to the State and they don't have that option. We do have devices currently in the police cruisers. They've been using them for the longest amount of time with use for the cell phones so that any time an officer goes into a cruiser, they need to sync that device up. It sits on the visor or wherever and they can put their cell phone away. It will talk to them basically. Its speech and will let them know who's calling. They can answer it without taking their eyes or hands off the road.

Selectman McGrath noted you might not be able to answer this but if the cruiser was traveling on the roadway, the highway, or whatever and they noticed a vehicle and they thought that it was something that they were to be on the lookout for - the plate number, the vehicle type - is there an ability for them because I would expect that they'd want to continue to pursue that vehicle and not pull off the side of the road or come to a stop which would then cause I would think the driver ahead to say gee I'm being followed or something's not right here. That they'd want the ability to perhaps call into the station and say I've got a license plate in front of me can you check it as opposed to trying to type the information into a keyboard? They have that ability so they wouldn't really need to - I can understand Selectman Coutu's concern.

Lisa Nute said someone from the Police Department would be able to actually answer this better than I but my understanding of this and from when I was in that department, there is quite a bit of traffic for the dispatchers as far as running plates. The officers have increased the number of plates they have run since having the capability right there in their cruisers. There never used to be laptops years ago. They still have that option so if they're in a pursuit or whatever, they're certainly not going to take any time away from anything. They're in constant contact with dispatch of course over the radio. They run like I was saying the scenario at a stop light or whatever, they have probably cause to suspect a vehicle of something or again probably answered better by a police officer but they do both ways. They do run themselves and they do have contact with dispatch as well. I believe there is quite a few activities with dispatchers. If it was all to go to dispatch, I'm not sure that they would be able to keep up.

Selectman McGrath said I tend to agree with that. Going back to being able to speak and getting the information processed that way verbally as opposed to keying in information is there software available that we can obtain so that they wouldn't have that need to type in the information? Lisa Nute said that is something we would have to look into. I'm not familiar with any department that is using such a thing to talk to motor vehicle department. I could certainly look into that and investigate. Selectman McGrath would like to have that answer. I think that that would be - again - it would eliminate the need for them to have to key - if they're sitting stopped at a red light they have the ability to key in some information. Not a whole lot because the lights change. Ms. Nute said all they need to do is type in the plate number and they'd get all their information. Selectman McGrath noted there may be other information that they're keying in as opposed to just a plate number too. I think that that's a question I'd like to have answered.

Chairman Maddox thought it almost seems like we're going down the path that we need to have the Police Department here to answer some of these questions. Selectman Coutu maybe you could shed some light.

Selectman Coutu noted I'm not going to shed any light. I'm going to stick to my point. It states very clearly under "F. Use of Mobile Laptops - for the safety of all personnel and the public, mobile computer should not be operated by the driver while the vehicle is in motion." That's the one sentence I left out is the prefix to the change. Then it goes onto to say and changing the procedure that "Laptops and similar devices that are physically or electronically integrated into the motor vehicle, for such a purpose to send or receive information is permitted..." So it contradicts what it says in the prefix. Now we're saying its "permitted provided the driver does not have to divert his or her attention from the road ahead." You can't help but divert your attention from the road ahead. If you're chasing somebody, you can't be doing this doing 80 mpg and this and not have your attention diverted. Your focus should be on the vehicle that you're chasing and not your laptop. Why? Because it says in the prefix "should not be operated by the driver while the vehicle is in motion". In other words, they have to pull over. So the chase ends.

Chairman Maddox didn't think this applies when he's in the chase. If he is behind somebody, he's going to enter the plate number. As soon as he gets into a chase, he's using is radio. He's not going to transmit anything on the keyboard. That would be difficult. Selectman Coutu asked what happened when didn't have laptops. I was a police officer for five years and we didn't have our own dispatch center. We used the County dispatch center as did many municipalities because we were small towns. We pick up a radio and even in a chase, you've got a little button and you press it on your lapel and speak into the microphone and you can continue driving. You give the information and as far as this is just an excuse for IT and not you personally. IT in general to buy more equipment. Laptops are great because they were great for one reason initially. The purpose of laptops and computers was so that police officers could pull over in the down time and do their reports and not have to wait until the end of their shift and go in and have to take extra time to do their reports. They can do them right in the computer, call the supervisor, and he can pick it up and read it or he can send it to the supervisor. He can read it and say you need to make corrections. You have errors. Now we're talking about using them to do what they always did with a radio. You can't convince me that oh the dispatchers are so overwhelmed. They can't take these calls. I listen and I monitored for the past 8 years what's going on in the Police Department. They're not getting calls every 3 seconds about checking out license plate numbers. They pull a car over - yup could you check for a 1020, 1021 which means just check to see if the license and registration are still valid. I just don't agree with F. It contradicts itself. I won't vote for the change.

Lisa Nute assured Selectman Coutu that no officer is jeopardizing the safety of the public nor their own lives by using a laptop while they're in a high speed pursuit. The RSA permits officer use of a laptop that is built into the cruiser as this one is to run a plate if they need to while they are stopped and not driving. They are on a public way. It allows them to do so not while they're driving which is why we averted it that way. We are suggesting that they do not use the laptop while the vehicle is in motion. However, the RSA allows a police officer to go ahead and use that laptop whether they're at a light, whether they're on the side of the road, whether they are stopped and they are not diverting their attention away from driving, they may use that. They may not use a cell phone unless it's for emergencies. They may not hold the cell phone. That's where the RSA differentiates.

Selectman Coutu didn't have a problem with that. Do we have Blue Tooth in our cruisers? Ms. Nute said no. They've added devices. Not every cruiser has that built in. So we have added Blue Tooth devices. They didn't purchase one for every single officer. So if the last cell phone happened to be different than the next officer's cell phone that they are using, they have to go through a quick configuration of the device and just make sure it's attached and then they're good to go.

Selectman Coutu reiterated what you're saying is you're agreeing with me that at no time would a police officer based on what you've got written here would type anything into their laptop unless they were at a complete stop. Ms. Nute noted as the RSA says as long as they're not diverting their attention away from safe driving, they are allowed to do so. Selectman Coutu said that is not what I asked. Lisa Nute said we took the verbiage right from the RSA. Selectman Coutu believed that at no time when a police officer is in motion will he or she be using their laptop. Ms. Nute said that will be up to the Chief and the rank to help us...Selectman Coutu stated the answer is no. Ms. Nute said according to the RSA that is my understanding. Selectman Coutu noted that's not what you just said though. Ms Nute said they're in the driver's seat so the difference is they can't pick up a cell phone even if they're stopped and in the driver's seat but they are allowed to run a plate if they are stopped. Selectman Coutu stated I drive every day. I never pick up my cell phone yet I talk on it. I don't need a laptop. I can make a phone call. All I have to do is...

Selectman Luszey said that's the essence of the new RSA that's going into effect going hands free.

Selectman Coutu said here we're allowing people to punch information into their laptop.

Selectman Luszey asked to comment on that. F. says "should not be used". It doesn't mean it cannot be used. It just said should not be used. It should be mobile computers cannot be used or operated not should not. I've read the RSA and Ms. Nute is right. That's almost verbatim. I don't remember every word but that's very close.

Selectman McGrath said perhaps we should be having this discussion when the Police Chief comes in because it's a policy and it's a policy that he's going to have to make sure that his officers adhere to. Lisa Nute commented as well Highway and Fire. Recreation has purchased the devices as well for hands free use of their cellular phones. Anybody with a town vehicle. In this case, Selectman McGrath said we're talking about the laptops and police keying in information. Ms. Nute said Fire and Highway also use laptops.

Chairman Maddox said most of the time the Fire Department has more than one person in the vehicle. The Captain has the laptop correct? Ms. Nute said they tell me there are times they could have just one person.

Selectman McGrath asked to throw my two cents in about cell phones, and driving, and texting. My cell phone is in my pocketbook. I don't talk on the phone when I'm driving. I want my attention to be on the road not only for what I'm doing but the people around me. Everybody else is on their phones and they're either talking or texting and you can tell if you're behind someone because all of a sudden they start to slow down, then they'll speed up, they'll pull into the next lane. My safety and the people around me I don't need to be talking on the phone. That's just my two cents.

Chairman Maddox asked Ms. Nute under d. Members. How come it's not employees if it's Personnel Policies? What members as opposed to employee? Early in this policy, Ms. Nute said members is defined as it could be employee, it could be an intern. Anybody who is...Chairman Maddox noted just out of context it looks...are we ready to move on this?

Motion by Selectman Coutu, seconded by Selectman Nichols, to defer until such time as we've had an opportunity to talk to every department head who's employees would be affected as a result of this change.

Selectman Luszey said the intent what are you trying to get out of it. Selectman Coutu didn't think this is ready for an enactment. We want to talk to the department heads. We want to pass it and then talk to the department heads or do we want to talk to department heads and then pass it? Steve Malizia indicated she's already done so. We've been to the department heads. We've been through legal at least for paragraph d because paragraph d affects everybody. That paragraph has been vetted. Selectman Coutu indicated I didn't question paragraph d. I questioned paragraph f. Mr. Malizia believed the only ones affected would be police who have it integrated into their vehicle. I'm not sure who else it's integrated into. Lisa Nute stated we did run this by them Fire as well. Selectman Coutu didn't have a problem with d. I have a problem with f. Ms. Nute said that's what I mean. We covered this in a department head meeting. What Steve is referring to is Section d. is the one that we ran by legal but f is also run by the Chiefs.

Selectman McGrath asked to clarify. Paragraph f the changes that you're suggesting has already been reviewed and agreed to and understood by the Police Chief, Fire Chief, Highway Department. Lisa Nute said Mr. Burns was not present at the meeting. His next in command was there. Fire Chief was there and I also had communication via e-mail with the Chiefs and not Kevin Burns.

Selectman Coutu asked one more question. Let's stick with paragraph f. Can you assure me that no person who's operating a municipal vehicle will be using their laptop while their vehicle is in motion as a result of the change to the language in f? Will there be a penalty for them? Let me rephrase that. I apologize. Would there be a penalty should an employee be caught while the vehicle is in motion using his laptop or her laptop to send or receive information while the vehicle is in motion? Lisa Nute indicated the way this is worded if they get the call over the laptop and they have to hit a button that acknowledges that they've seen the call or they're now out or whatever and they're at a slow crawl, no I can't. I'm not sitting in the cruiser either. Selectman Coutu noted there's no punitive action so it's possible for them to be involved in a travel whether it's high speed or just regular speed that their attention is going to be diverted to be able to find the button on the laptop even if it's just to push one button. I don't know what they say how many seconds it takes before you can have an accident. Their attention would be diverted to go find that button. With the word "should" in there, Ms. Nute said then that's telling them it doesn't say that they cannot be at a slow crawl and acknowledge to the dispatcher that they have arrived at the call. So unless you want to change that to "will not", I would need to run that by the Chiefs again. As far as Selectman Coutu was concerned, I'm not ready to vote on f. I could certainly vote on d. I made a motion to defer. I'm willing to put that motion on - I don't know if we can table that motion for the time being and make a motion to approve section d.

Chairman Maddox said what would be the sense. We wouldn't put in a policy that's half done. She's got to have some people sign for this. We don't want to have to do it twice.

Selectman Coutu said good I'll stick with my motion. Thank you. Selectman Luszey was in agreement because I think "should" needs to be "will not". Chairman Maddox thought we need to hear from the Police Chief before we guess whether "will not" is the right lingo.

Vote: Motion carried 5-0.

Selectman McGrath had just one quick question. With the law that's going into effect on July 1st, our employees will have to adhere to that whether it's in the policy or not. Correct? Lisa Nute said it's an RSA. Selectman McGrath wanted to make sure we're all on. Chairman Maddox asked who's going to give them a ticket. I think that's one of the questions we have for the Chief is how does that work. If you're worried about the moving at all, how does that - again I think this is another where government is digging too deep. Let's go into IT.

Lisa Nute told the Board you should have in your packet the Information Technology Strategic Plan. Every time I have the opportunity to update this, I'm reminded of how far we have come since 2007 when we became an IT Department under one umbrella. I'm proud of the value my department has brought to intradepartmental communication, speed, and dependability of our network, improved services, and collaboration just to name a few. None of that however would be possible without my staff Vin Guarino and John Beike and I'd like to recognize them and their contributions toward that.

As an overview for our department, Ms Nute stated my mission is to deliver accurate, timely and secure information through computer and telecommunication systems. We strive to improve services through technology while striking a good balance between leading edge technology and cost effective resources. Our customers are approximately 200 employees with technology and 12 town owned buildings. We've got 7 remove sites and we support volunteers from 14 different boards and committees that use our resources. A typical day for us is we start monitoring systems around 6 a.m. when Highway opens if we haven't heard from dispatch through the night. The last person to leave off site here is anywhere from 5 to 8 p.m. depending on what's going on. We are 24/7 of course, 365 and monitor by cell phone, our tickets, and that includes weekends.

Lisa Nute indicated some of our biggest challenges currently are I find we're seeing more and more of our security and the sophisticated risks we're seeing today and an ongoing challenge of mine as well is getting projects done quicker than we currently can. That is because we do have a big work load and a lot of requests for support. The backlog does get stressful and it takes longer than I am comfortable with.

Going through the Strategic Plan, Lisa Nute would like to talk about each of the goals not reading this verbatim but I'm on page 4. It starts out with the first goal. I base the next budget on these goals and the first goal is to improve, strengthen, and extend the Town's technology infrastructure. I am very excited to report that we are extending our fiber optic to the Hudson Community Center. We're currently working on that right now. In fact we should be starting this Thursday and Friday. That was all due to HCTV and fitting the bill for that. Besides HCTV that is going to benefit recreation immensely with the summer rec. program, it's going to benefit the Checklist Supervisors, Town Clerk, and IT because we no longer have to physically go out there to upgrade and maintain what we have out there for technology. I'm looking very forward to that. We've been talking about fiber optic for some time and it was part of our initial strategic plan in 2008. I still want/need to get to Robinson Road. This Board and the Budget Committee both approved that we get there and that was just before our last default budget and the funding went away again. The next budget I didn't put it in because there was talk of possibly having a new fire station going in on Lowell Road and I knew I would be responsible for getting fiber optic there as well. I did not put fiber optic to Robinson Road back in the budget at that time. It is still our goal to close the loop as well to provide better disaster recovery and that will include the schools so that if there is a sever somewhere in the fiber, we can reroute everybody the opposite way in the loop. Currently we cannot do that. We stop at Alvirne on one end of town and we stop at the Police Department. Burns Hill is not done. Robinson Road or the pond and then we would need to come back from Robinson back to Alvirne to continue that loop.

Lisa Nute wanted to talk about switches very briefly. Thanks to this Board and your support, we are working on switches currently. This will be a disruption to all employees. Therefore services we are meeting with our vendor. I've currently already cut the purchase order for this to keep our funding pretty stable. We've been trying to do a chunk of switches at a time. They need to be upgraded. They need to be more robust. We've been doing stacks of about 3 at a time. So we currently have the stack at the Police Department and this end of town a couple as well. Between those two, we will be disrupted. We are going to obviously work weekends and doing pre-planning and work to try and minimize the time that either center is down and neither one would be done at the same time.

Talking about bandwidth, Ms. Nute said the Town Clerk Patti Barry had mentioned having to move to a VPN and Mr. Chairman you are absolutely correct. The State is simply transferring their cost to us now. We are currently doing this for our spots connections at the Police Department. We had a direct line - a T1 line going from police to the State and it was very dependable. It was up most often. We just recently changed to a virtual private network. The difference is and what is important to note here is that the difference is that we are now going over our internet to get to State Police for State checks, motor vehicle checks, and criminal checks, and anything else they do over the SPOT system. So we talked about fiber optic and kind of my scenario was that we've got internally a pipe this big. It allows us for very quick data back and forth and we have that between these facilities except Station 1 and 4. The difference is now when we go out to the internet, we don't use this pipe. We are using a leased pipe that's this big. The more we do - cloud service for instance; we are now using Power DMS in the cloud. That's the accreditation software we use and our signature sign offs on policies. This State connection now. Things that we have to use for internet or more people going out and using YouTube for video training and things. I've seen a lot more vendors even giving us demonstrations and stuff. It's all on YouTube. I'm reading a lot more video intensive things and people using the internet.

Ms. Nute did know - working on some better network tools but we need to keep a watch on how the motor vehicle connection now will be affecting our bandwidth. You get too much in this one pipe, you start to come to a crawl and it becomes a determination. Okay is it now worth the cost that we add bandwidth so that we can get out to the internet faster. We're currently okay. Again we'll be monitoring this once we get the Town Clerks up on the internet and have people use more services. I can talk more about this during budget. I don't expect an answer now but in 5620-02 which is the police account for their dispatch center, we are currently budgeting \$4,200 a year. That's what that T-1 line was costing us. The Town Clerk's doesn't cost us a thing. The State was picking up that one but Police they made us pick up the T-1 there. Although the equipment is a little cheaper for us, all the entire soft costs has now come on my IT Department. That's our workload. That's now equipment that I need to be concerned with getting in a recycle replacement system, etc. and we'll see that cost down the road. I would like to ask that this Board allow me to use that \$4,500 that will be in FY16 and will not be required because now it's under different technology. It's on our internet. I would like to transfer that to the IT Capital Reserve Fund and continue to budget for that amount in capital reserve if possible so that we would be ready in the future with some capital reserve offsetting funds to address the bandwidth because there will be some day where we do need to increase that.

Talking also about Goal 1, Ms. Nute indicated is the Police Department connectivity. I had mentioned this in the last budget presentation. It didn't get it. I would like to address it again in this upcoming one. It is upgrading the Police Department facility which is now 15 plus years old from CAT5 to CAT6. The dispatch center currently is upgraded. When we renovated that room, we made sure that CAT6 was put in there but we're pushing the limits of CAT5 when the systems like farthest from the servers and those on the CAT5 need to access resources. It's slower. They would see a difference when they're watching video, etc. if we were upgraded in that facility. That is the last facility to be upgraded to CAT6. Every other building is current.

Chairman Maddox told Lisa Nute you never put dollar numbers here. I think that's a great idea to upgrade but what is that cost going to be? Are they CAT5E or are they just CAT5? Ms. Nute said they're just CAT5 unfortunately. Chairman Maddox asked how many of those people need to upgrade. Upgrading the entire facility is going to be a good chunk of money. Is there a way to do this with the people that need to have it as opposed to nice to have it? Again you're not putting any numbers in here so it's always going to be surprise where we're going to go. It's nice for us to say yes until you see the price. So same thing with some of the other items that you've kind of brushed on. I think numbers need to be applied and I know you're not looking right now you're trying to give us a warm up. I think again is it going to cost you \$40,000 to rewire the police station or is it going to be \$12,000?

Thank you Mr. Chairman. Lisa Nute said definitely at budget time you will see the figure. When I came before you last year - I'm trying to remember how much that was - but what I'm looking to do this year is to see if I maybe I can do this piecemeal. Maybe if we can at least concentrate on the Criminal Investigation Division and records let's say and get those over to the equipment room because we're going to be rewiring as well. A straight shot to the server room. Right now we go into the records room and then there's these points of failure there that we then have to hop over to the server room because that's how originally the facility was built. Quite honestly, it was kind of a secondary thought about technology and no one really even the architects didn't think that far ahead. Sometimes it's hard to imagine what we'll need in 20 years from now. We saw a huge increase in technology and the need for it. I will come in with those figures at budget time and see how I can break that up.

Chairman Maddox asked if there were any other questions on goal 1. Selectman Luszey asked what was goal 1. Ms. Nute said infrastructure.

Selectman Luszey asked to talk about the CAT6 upgrade. Why wouldn't we just eliminate wires and go totally wireless in that building? Lisa Nute didn't think you have the dependability and I would want to test all the systems over wireless and verify that that printer is going to be usable when they need it. They get that complaint printed out wirelessly when they need it. I'm not sure that is the most efficient way. I would also say that I would also have to look at the whole wireless and the cost of doing that as well. You'd have to swap out a number of devices that aren't currently wireless capable. So there's going to be a cost there too. As far as which is better, I would imagine it's going to be hard wired is better but I have not actually compared the costs of updating every printer that isn't capable down and every device that isn't capable and putting in the necessary infrastructure we would need for that.

Selectman Luszey said the elimination of the T-1 to the State, that's been a while but I believe at T-1 is somewhere around 10 mega bytes a second. Ms. Nute said something like that. Selectman Luszey asked what's the State have for a pipe. Are we the limiting factor or are they the limiting factor? Ms. Nute said they are not willing to update their...Selectman Luszey was saying like you're using our internet provider - I'm not even sure who that is. We have some bandwidth available to us from them, right? Given that we have a number is it bigger or smaller than what the State has available to them? Are they the bottleneck or would we be the bottleneck if we limited and throttled our bandwidth down on that down to the T-1 speed and gave them exactly what we had before? Lisa Nute didn't understand the question. We aren't seeing a bottleneck right now. We are using SPOTS. Selectman Luszey asked who is it is it us or the State? If the State is using an internet provider that's giving them 350 mega bytes, well they're the bottleneck. They can't take in more than what we're feeding them. Do you know what I'm saying? What's their receiver? Ms. Nute wasn't sure about what they're capable at their end.

Chairman Maddox thought its more dollars than bytes. Selectman Luszey said it translates to dollars. Bytes translate to dollars so I'm not sure what the State did when they eliminated all their T-1s to the towns. I honestly don't know. We could be providing them the same capability that they eliminated and we're overpaying. Ms. Nute said I could put something in writing for you. I could get together with John. He took care of...Selectman Luszey said you know what I'm asking. Ms. Nute said he was our contact with the State. He set that all up for us and he worked with the State IT person up there. I could put something in writing for you to answer that question.

Selectman Coutu was going to speak for the majority of this Board because I know that they would support me and I would be besides myself. It could be Selectman McGrath and Selectman Nichols. This is all gobbly goop to us. We don't understand any of the language. So what I'm going to do to help facilitate some of this is I'm going to make a motion.

Motion by Selectman Coutu, seconded by Selectman McGrath, to transfer from Account 5620-202 the amount of \$4,500 to the IT Capital Reserve Fund.

Chairman Maddox said you basically just want to check off that item.

Selectman Coutu wanted to check it of. I heard what she had to say. That I understood and it made sense to me and I want to put it to bed.

Vote: Motion carried 5-0.

Selectman Coutu had a question on the switches. The stuff that I can relate to, I'll speak to. On the switches Mrs. Nute you suggested that perhaps you would do some weekend work in order to - I believe what you were trying to say was that the traffic over the internet would be less impacted. My only concern is that the police and fire are more impacted on the weekends than they are at other times of the week. What would be the impact there just to alleviate the concern that I have about that? Lisa Nute said no that is a very good question. The switches are boxes with little ports and it's where we're plugging in to get to the servers. So in other words they go from this wall in their office, to cable goes into the server room, and it connects that user with the services that they need in those servers. A stack of those has to be done. It disrupts their connection to those servers. We're not doing this alone. The vendor provides some assistance with getting this up so we can do it as quickly as possible. I insisted that they come in here and do a little bit better on the planning. Although they won the bid for lowest cost, I'm concerned too that I want to make sure that they're planning this right with us so that it is in fact the least disruption possible. I am hoping that we can do back end work and have it all in place so that it's nothing more than okay fire dispatch you're going down for a matter of seconds until we move you from one switch to this new stack. Then once they're up and running and we see that they're good, then we'll do the same with the police. So again it's nothing more than - I'm hoping for just seconds. The rest of the users will probably see a little bit more of a disruption and that's where the weekends come in. It is more money. I would have to spend some additional money that wasn't part of their onsite assistance if I do choose a weekend. Again that's part of the conversation when the vendor comes in next week I believe we're scheduled to say I'm willing to pay that extra money if it means we're not going to have that kind of disruption for dispatch. It's less money to do it during the workday but then you've got disruption to Town Clerk and everybody else. I don't see that working either. There does need to be a happy medium between when we can do that or the vendor is willing and available and where dispatch is going to have the least disruption and where services upstairs are also going to be the least impact.

Selectman Coutu had a follow up. You raised another question as a result of your reply and I'm trying to understand it. I'm concerned about disruption with fire and police. I guess what you were saying is we went with the lowest bidder but in that process, we didn't vet the lowest bidder. We didn't ascertain whether or not they have a strategic plan in place to be able to do this and now you're going to be looking to have assurances that they have some sort of a plan in place so that operationally you can come in here and get it done and get it done as quickly as possible. Am I misunderstanding you?

Lisa Nute said I didn't mean to infer that. This is not the best. They were all very close just so you know. We do a lot of work with certain vendors. This one happens to be a new vendor but I did see them at a trade show. They do have a very good reputation. I just wanted to have the engineers on site one last time because we did have a visit already. I wanted them on site one more time just to be absolutely sure that I am clear and they are clear on what we need to do ahead of time for the least disruption to our public emergency services and services. Selectman Coutu indicated that's a better answer. I appreciate it. Thank you.

Chairman Maddox said just for those of us that aren't totally lost yet, you're putting in a new switch. Now I'm assuming it's a gigabyte switch with POE (power over Ethernet)? Lisa Nute said we did not have to go with the POE. Our electrical is included. I wanted just to be clear. I don't want to talk over or under. I obviously have some people asking me questions where they're getting a little more technical and I don't want to lose anybody. Please allow me to explain. Selectman Coutu said the solution for all of that is as soon as I hear more questions - once we get off of one and we go further into it, I will have a solution for all of that.

Chairman Maddox's question is you have the existing switch there. You unplug the device from the existing switch, put in the new switch. If there's a problem, you can go right back to the old switch. Lisa Nute stated you make it sound so easy Mr. Chairman. Chairman Maddox was wondering why this is brain surgery. Ms. Nute said these stacks are working together. We're getting more robust switches as well that work together. It's like a chase and it needs to be - it switches where it's going to be redundant as well so that if one switch dies these others take over so that somebody doesn't lose connection at all. It is definitely an improved stack of equipment and it's a little more complex than as easy as - but we will have it all built ahead so that we can simply do that. That's what I'm hoping it is - seconds that a dispatcher hardly feels the pain.

Selectman Luszey said if we like redundancy and we like the new switches, let's go back to fiber optics because over a year ago we talked about completing the fiber loop within the town going from the police, to Robinson, to Alvirne which has not been done yet. I see you would like to do that. If you were to prioritize what needs to get done, where does that fall on the list to complete that loop so you have redundancy?

If you would like to look at page 12, Ms. Nute said I have a matrix there. The top of page 12 I've repeated each of the goals and I'll wait until everybody is there. So at the top it says "Plan Matrix and Timeline - Goals: 1-7" which I am currently going through each of those. Down below I've talked about capital reserve which is as you know we have in place. On the left is just an item number so we can follow along easily. We're on goal 1. right now. Associated with that is fiber optic and the upgrade to the police department facility. If you look over to the far right column, it says offset by capital reserve. This is my estimate on which projects I will need to dip into that capital reserve to try to keep our budgets as level funded as possible. I don't address fiber optic until FY18 only because I am not sure and haven't heard from the Fire Chief or this Board yet on will we be

coming back with another warrant article for a possible station 4 or not. I've also needed to look at what our priorities right now, how much capital reserve I have and how much of that is going to be chewed up. I really have to look in FY17 at an office upgrade. On the heels of that - probably around FY19 will be Windows 10. I've got our storage is going to take us in a whole other 4 years hopefully more. At a minimum it was 5 when we went into it. On projecting out, I've got to make sure I have a chunk of money for that too. That's a crucial core piece of equipment. I don't have dollar figures attached to this but every year we get more money in. We currently have projected at the start of FY16 I should have approximately \$92,000 in our capital reserve. Last I looked going to Robinson Road was \$70,000 some odd dollars. Then that didn't happen so I don't know what an updated cost on that would be. I would have to get that for budget if we're going to try to do that sooner than later. This timeline isn't in stone. It's my projection on what I think we're going to have enough funding for and what we can offset or not. My budget is for this Board to help us decide.

Selectman McGrath asked to repeat the dollar amount. Did you say \$92,000? Ms. Nute reiterated \$92,361 is projected for FY16 after I get some current projects done. We've got the assessing software upgrade that this Board allowed us to do using capital reserve funds. A piece of that the Assessor needed to wait until after July 1. So we have one piece of it done. It will be encumbered funds you'll see on your list. That is going to be draining some of that capital reserve too. By FY16 after that Assessing project is done, we should see \$92,000 in there.

Selectman Coutu wanted to understand something. Every time we had a municipal building, that's going to require more fiber optic. Initially you talked about a loop. I'm thinking this whole town if going to be in a big loop. All we're talking about and I think a lot of people who are layman such as myself when it comes to the verbiage and the understanding of technological language is that a loop for me is just a big wire that goes around but it fires up the whole town. We're only talking about the municipal structure because when Verizon came in and started at the south end of town and put in fiber optic, they were doing everybody from house, to house, to house. So I understand we can't afford to do that. If we're going to add two additional municipal buildings, that would require more looping. The looping just continues with every addition we make to our municipality. If we were to shut this whole complex down for whatever reason and we had to move it because somebody was generous enough to donate a 15 acre parcel strictly for the purpose of building a new municipal park which would be fire, police, Town Hall, and whatever, that building now requires a loop to go to it and each time we do that, it seems that the cost had been estimated at \$70,000 per addition to the loop.

A couple things on that. Lisa Nute said you've got some options. Just like at Burns Hill Fire and Robinson Road, we don't have fiber optic there but obviously they're getting to the servers. They're getting to the report writing and things that they need. That's because we're leasing lines. So you still have that option. I can tell you if you go talk to any of those firefighters, it's slow. They have a lot more problems. Once we got on fiber optic, especially between Police and Town Hall, it was a huge, huge difference. You had the secretary more than a decade ago. Literally hitting the button to get a purchase order, or get some payroll in, and then going to deliver her paperwork, and maybe fill her coffee cup, and come back and hopefully it was there on her screen when she got back. It was that slow.

Selectman Coutu asked to clarify something. I'm not an anti-loop person. I understand the value of the fiber optic. I totally understand it. We've been talking about it since I've been here 8 years ago. We were talking about completing this project and every year for one reason or another it continuously gets deferred. Understandably we've been in default. I understand that. You had made requests. The budget was denied. We didn't come back with the request the next year and I understand why. I would think that on the basis of conversation that we have had about the loop, that it would be a priority and apparently you're stating here that it's the number one priority. It's the first one listed on the bottom of the page under the Strategic Plan Timelines. It's goal 1. Ms. Nute said it's in the first goal which happens to be infrastructure. That's what those numbers mean. That's not a priority list. Selectman Coutu said it is the number one priority as part of the infrastructure piece. Ms. Nute said I'm sorry that I made it look like that on the matrix. That's not necessarily on a need priority. If that's not the priority, Selectman Coutu deferred to your question Selectman Luszy what is the priority. Tell me what the priority is. What's the number one thing you want to get done?

Lisa Nute stated priority is when I have deadlines to meet whether it's State mandates or like Microsoft stopping support. So like right now we still have 2003 servers out there that I've got a deadline approaching quickly. One happens to be a huge mail server which is a big project. Things like that have to be the hottest items. There's just no different than XP when they were coming down the line on that. That took precedence. Thing like that. Fiber optic certainly was a priority for the senior center when that went in because that was the most effective way to connect. We weren't that far. We were running right by there on 111. If we didn't run fiber optic there, we would be paying a lease every month, every year...Selectman Coutu understood and that would be with Fairpoint. I understand. Ms. Nute said that would be your decision. If you were to put another building in somewhere, it's up to this Board to say okay I can give you that cost. This is what it will cost to put fiber optic in there. If we do that at Robinson Road, we're going to be getting rid of that leased cost. Eventually that pays for itself.

Selectman Coutu understood that. We've been through that discussion. I would recommend Mr. Chairman that in the future I can't tell other Boards what to do. We have this conversation all the time. Well that statement is made more often than not. If we're going to do a new fire station anywhere, if he's going to come back with his plan that fiber optic loop has to be included in that plan. It has to be a cost factor with the plan. It is part of the cost. Otherwise we're defeating our purpose here. We're trying to loop this town and to have the mobility that we need on line to be able to get things done and renting all these lines, that should be included in any bid the fiber optic. I'm just throwing that out there. You're telling me that there are other things that you need to get done before we even talk about fiber optic. I would say that that takes precedent over needing additional

help. I just want to know what is your number one priority. How much is it going to cost and when do you think we should do it? Obviously yesterday but realistically.

Lisa Nute indicated all these are priority but we didn't get to that goal yet. Maybe after we discuss these goals but...Selectman Coutu said just tell me what - all I'm asking is...Ms. Nute said staffing is a priority because I have two employees who could be eligible to retire within the next two years. Selectman Coutu understood that. There's no succession if they both leave because you're left alone. Ms. Nute said that is a priority to me. Fiber optic was even more of a priority when we budgeted for it. Since we didn't get it and default budget went in, we had no option but to increase the least cost down at Robinson Road. So we are currently on now a three-year lease so that's the main reason that I'm not addressing Robinson Road at this very second. We just had to increase our leased costs there at Robinson Road because once that went to 24 hour service, we saw the slew of tickets come in which is what this Board recognized when I came before you and said this is a priority. We need to get that. Sure enough it was an issue that went to 24 hour service. We didn't have it due to default. We had no choice but to increase our lease costs down there. It is a priority but now we are in a lease.

Selectman Coutu asked who's picking up that cost because obviously it wasn't budgeted. Ms. Nute had to look at where that went. Selectman Coutu said the additional cost is going to come out of their budget even though it wasn't in their budget. Like Ms. Nute said, services were being affected down there and people were...Selectman Coutu was not faulting you. I certainly understand. I understand that we have to make it operational. If right now we don't have the loop, so we have to lease lines. We're into a three year contract? Ms. Nute thought it was three years. Selectman Coutu said that's why you can afford to say here I'm pushing that out to 2018.

Selectman Luszey asked aren't we in year two of a three year lease. Lisa Nute said yes. By FY18, we will need fiber optic is what I have on here. Selectman Luszey said we just signed a three year lease two years after we went full time. Ms. Nute noted whenever it was they went 24 hours at Robinson Road is when we did this. I thought it was only a year so far. Selectman Luszey said '14 was the first year...Selectman Coutu reminded Selectman Luszey don't confuse the year with the fiscal year. Selectman Luszey said we just finished the first year. We're into the second year of Robinson Road. So next physical year, '16 is the third year of that lease.

Chairman Maddox asked how much was the lease. Ms. Nute didn't know off the top of my head.

Selectman Coutu asked one line or per line. Ms. Nute indicated we upped the speed on - they currently had a leased line. It was not adequate so we just increased the bandwidth and the speed on that. Selectman Coutu asked if it would be cheaper to go with Comcast. Ms. Nute indicated it was Comcast. Selectman Coutu thought we were with Fairpoint which was more expensive. Ms. Nute said we have Fairpoint over here. We actually have two different things but that actually is better for redundancy too sometimes. If one is down, we don't have redundancy there at Robinson but it's not a bad thing at your server room to have a different option on each end.

Selectman Coutu asked if we get the answer to the question what is the number one thing you want to get done, and how much is it going to cost, and when do you want to get it done. You said you hadn't talked about it yet. What is it? Lisa Nute stated the CAD-6 cable, continuing to take care of the Police Department with their down spots when they're running motor vehicles, etc., using their laptops - we're currently seeing problems with the 3G technology in those cruisers. This was part of our budget discussion last year. We're piece-mealing this so we're going to continue to get those done. The upgrade to the phone system - that is a priority so we don't lose all phones. If you look at the timeline, I've got those. In projected FY16 and FY17 on page 12, this is what I'm telling you are the priorities. Selectman Coutu questioned 4 gig modems. Ms. Nute said currently there are down spots in certain areas of town for cruisers. Selectman Coutu thought we were going to resolve that issue with a pole or something.

Selectman Luszey said this isn't ours. We're using Verizon infrastructure.

Other than putting dishes there, Selectman Coutu asked how do you solve this problem. Selectman Luszey said no it's upgrading their mobile device to a 4G device. Lisa Nute turned to page 7 - Goal 3 - to improve cellular coverage for mobile units. In the entire fleet, some of these are using the newer technology. What we found is that as Verizon was putting 4G towers everywhere, the 3G technology that we had in the cruisers is actually problematic and it starting causing more and more down spots as they added more and more 4G towers. What we had to do is upgrade the cruiser technology with a new antenna which was about \$200 and the Chief has been outfitting the cruiser as part of the cost with that antenna included. My piece was the card and the laptop had to be upgraded as well. That was approximately \$730 per modem piece for the laptop. We've got at least 5 done. We'll have another chunk done this year and then the last piece should be FY17 that whole fleet should be done.

Chairman Maddox was having a tough time. Selectman Coutu was having a problem with that one. That seems to me like we just...Chairman Maddox said we just got approved a Warrant Article for communications for \$200,000. You're talking about \$7,000 to fix this problem. You have officers out in the street that can't communicate. Take the money out of that fund and fix the problem. You probably spent more time putting it into this report than it will to get it done. If that's that important, we need to get it fixed.

Lisa Nute did mention that to the Chief that I thought that this would be a lower priority.

We could find \$7,000. Chairman Maddox said to the ladies and gentlemen if we're talking about that...\$150,000 for the ring of light is going to be a discussion for a long time the fiber optic. For \$7,000 to put our police officers in a safer place, I'm not understanding this. You said 730 and we've done 5. Ms. Nute indicated each cruiser has to be fitted with an antenna. So that's probably a trip down to wherever he does, etc. So I would just need the Chief to agree to that.

Selectman McGrath said the overall cost is about \$12,000; \$10,220 for the 14 unit fleet to upgrade those whether or not some of them have already been done or not - 14 x 730 is \$10,200. Then \$200 per antenna and there's 10 required, that's \$2,000. Chairman Maddox noted it said in here the \$200 cost is part of the fit up cost. Ms. Nute commented when he gets new cruisers coming in, then he has the antenna so he's going to have a chunk of cruisers and now he's got to go get antennas on if we do it altogether all at once. That's a piece...Selectman Coutu said we always have sufficient monies in the cruiser account. When it's time to buy cruisers and with our trade ins, we always have sufficient monies. That additional \$700 per cruiser for up fit is not going to be a significant factor. What I'm concerned with is the same thing he's concerned with. Why aren't we spending the money now out of capital reserve to make - there's no price on safety to make our officers safe.

Selectman Luszey noted we actually have a bigger problem than that. The money that was put in for the warrant if you recall two years ago maybe three years ago, we had a discussion here about the digisystem in the fire station the Motorola radio system, it's all end of life. When I was back on the Board about 3 years worth of spare parts sitting on shelves. We're about two years into that. We're going to have a catastrophic failure in the communication infrastructure if we don't do something soon. I believe, correct me if I'm wrong, that's what that warrant article was to address.

Chairman Maddox said it was to address a number of communication issues. A number of them and that's one of them. All five of them are not going to fail at once. There's a lot of different things going on here. I think that I'm with you Selectman Coutu, let's fix this problem. We're going to jeopardize people out in the field for very short money. We'll find the \$10,000 if that's what the number is somewhere within the budget.

Selectman Luszey asked are we jeopardizing them or do they lack connectivity with the laptop. Its two different issues. Chairman Maddox was understanding that the 3G that we have in there because they're pushing 4G, they're removing 3Gs off of the towers so you have less with 3G capability. Ms. Nute interrupted and said for the laptop. Selectman Luszey reiterated for the laptop and not radio communication. Different so what they lose is the inability to possibly run a plate number. Chairman Maddox said when they run they can call the information back.

In a down zone, Selectman Coutu said come on let's get serious. Pick up the radio and call in the plate number. So there is no communication problem. It's not as big as I thought it was. Ms. Nute said that is correct. This is the laptop only. If a motor vehicle stops in a parking lot let's say and the cruiser has to follow them with the blue lights, they may not have communication in that specific spot. So that is when they would have to get on the radio and do what they need to do there. Selectman Coutu said oh my god. What did we do before we had laptops? God forbid. We used a radio. Ms. Nute said it is their lifeline though.

Chairman Maddox guessed it's not a problem because you have a radio we're going nowhere. Selectman Coutu said apparently. Selectman Luszey didn't view it as a safety issue. I believe the bigger issue that the obsolete equipment we're running our communication.

Selectman Coutu asked how much is the digitizer. We talked about that for three years now. Chairman Maddox noted no that's only if we were moving. We're not combining dispatch at this moment so that's really not an issue. Even if we're not moving, Selectman Luszey said we still need to replace those because parts aren't available. Chairman Maddox didn't believe the digitizer - that's the Fire Department incoming for the master boxes. We had to buy another one because we had to put one at the PD if we were combining dispatch. The consoles are the issue. Selectman Luszey noted it's been a while. Chairman Maddox said that's why we're trying to help you out. Shall we continue with goal 2? Selectman Coutu stated we're going to be here all night. Its 10 o'clock and we're only on goal 2 and there's like...Chairman Maddox thought unfortunately we're probably going to defer the rest of this. I see no sense in continuing down this...I think when you come back the next time maybe even some ballpark numbers would help a lot if we know we're talking about \$10,000 or \$180,000 could determine how we go with these.

Selectman Coutu would like to have clearly defined so I have a better understanding, and I'm sure Selectman McGrath and Selectman Nichols probably are with me on this is that we're not going understand most of the conversation that's going to take place between the three of you. We're just going to sit here at look at each and shrug our shoulders which we've done several times already this evening. I appreciate that we're in the digital age and you and I have had this conversation about just simply - I did something that you told me to do. I came in to Town Hall. I went upstairs. Donna showed me how to log on, changed my password, and I cannot get on at home. It tells me the password is not acceptable. I don't know what to do. I'm at wits end. I said why did I waste my time coming down here to do that if I can't access my account even after I did everything I was told to do. We tested it in here and it worked. I go home it keeps telling me the password is invalid.

Chairman Maddox asked is that so that you can sign on and check off your...Selectman Coutu didn't know what it's for. I keep getting these reminders that I didn't sign something. Chairman Maddox said we approved those plans. Why do we have to acknowledge that we got them? Selectman Coutu stated it won't stop until I went on line and told it to stop.

Lisa Nute told Mr. Coutu when you come in would you please have Donna give me a call and I will come up and assist you. Selectman Coutu didn't have time to come in here and spend with you and her. Chairman Maddox noted but we approved them. We've seen them. We've read them.

Selectman McGrath questioned what I'd like to see when you come back is like a clearly defined list of what your priorities are so that we can start working on getting those done. One of the things that you mentioned in the money - yes the money associated with it, in some of the conversations cuz it's kind of gone all over the place here. In reading through this plan, it was mentioned that you'd like to hire an additional person. There's also a help desk that you'd like to establish. So is that a second person or would that one person take care of that? Lisa Nute said yes. That one person would take care of help desk and learning at the same time. Somebody that we can develop before retirements occur. Selectman McGrath said that's what I would like to see. I read this and my glaze over because that's not my thing. A lot of it I could understand too. I think you did a good job with it. There's certainly an awful lot of information in this.

Chairman Maddox indicated that's what we need so that we can make intelligent decisions long term and not just this week but what we got to do five years from now.

Selectman McGrath wanted to make sure that Lisa understands. I think you did a great job with this. It's certainly a lot of information and it's a lot of information to try and absorb and understand especially when you're not a technical person which I am not. I think it's a very good report. It's just that I think I'd like it kind of cut down to what are your real goals? What are your priorities and what's it going to cost us so that we can start acting on that?

Selectman Coutu said we talked long term. I saw the frustration. It's the same frustration that was on my face was on Selectman Luszey's face. We talk about long term. We hear about long term. We plan on long term and long term never seems to get here. It keeps getting deferred, and deferred. I want something that's going to be realistic. Something we can do. We can say okay this is a priority get it done. When the whole system went down, remember a couple of years ago, somebody logged where they shouldn't have logged on, the whole system went down. What was the number one priority? Getting it back up again. It might have taken a little longer than we all liked but it was something that we were unfamiliar with. We were in some foreign waters there and you got it done. We set a new policy and we took action. We got it done. We can find a way to get things done. Well these things can happen. We can have these long-term plans and then all of a sudden the whole budget can get eaten up because of one mistake. One piece of equipment that fails us, fails a lot of other things fail as a result.

Selectman Coutu's number one concern as a representative of this government is that communication never fail us. We need to have police and fire communicating at all times. That to me is the number one priority. If somebody's computer doesn't work and they need a mouse secondary to communication for public safety. Ambulances need to get out. Seconds matter. Police need to be able to communicate with their dispatchers and vice versa and fire the same thing. Those are the number one priorities. The Highway Department plow can't communicate with the Highway Department. He's got to continue plowing until he can get through to somebody or he's going to pull over and pick up his cell phone and call. Granted it's important that the streets get plowed. I'm certainly not saying that that's not an asset to our community and we need to have the roads clear. We all understand what plowing is all about. The main priority is and to me those are the priorities. I understand that we're in a somewhat of a dilemma because you've mentioned it several times over the past few years and the years just keep going by. You have two people that could retire at any given time. We have no succession. We have no person, no understudy whatsoever. You've clearly defined and identified those things. I'm confused about what is it we need now versus what we can put out to 2017/2018. I saw the chart but there must be one thing or two things that are affordable or within the realm of possibility we can go to the voters with and articulate the need and get it done. I know that you're still going to have your interns I would hope this year. If there's a magnitude of problems that require that we should consider bringing on a part time person immediately, then you need to clearly enunciate that and spell it out and let's get it done or not get it done. So we can either do it or put it to bed once and for all. I'm sick of everything being deferred, put off, studied later. If we need to take action, we need to take action. I'm asking for no more or no less of what Selectman McGrath stated which is a clearly defined plan, the objective, the goals, what are our achievements going to be as a result of completing this task, and what's the whole thing going to cost?

Chairman Maddox noted you have some work to do. We have some studying to do.

Selectman Luszey didn't disagree with anything you said except I think we should clearly define what you mean by communications and what is safety related and what is what I would call business process related. By the way this is a great plan. It's nice. I like it. You kind of flirt with the notation or notion or moving things to the cloud which I'm a big advocate for. I'll give you an example is the mail server. Why we're running our own internal mail server I just don't get that but that's me personally. So anyway I would like to see as part of your thinking when you come back is when you talk about your plan, what is safety related, what is like running the business related, and if you were to move certain things to a cloud and eliminate the infrastructure hardware wise and support wise of your people on that, what is that cost differential? Do we save money doing that or does it cost us more money doing that? Do you know what I'm saying?

Lisa Nute indicated I did do that analysis in the previous one.

Selectman McGrath stated the only thing that I'll say, and again I'm not a technical person, but the only thing I'll say about the cloud that concerns me is the security. The security may not be any better or any worse on the cloud. I don't know that but when I read that in the packet, that was the first thing that popped into my head. I'm so conscious of it. We're talking about it on a national level. That would be the only concern. I think that we need to address that.

Lisa Nute asked to say one thing before we end. I did mention radio infrastructure in here but I think it needs to be clear too how we currently run the radio. That doesn't even come under my department. The reason I even have it listed in here is because there have been ongoing discussions since Selectman Luszey has put us in that direction when he was previous on. There does need to be that conversation and we discussed a consolidated effort. Right now each department is in charge of their own radios and I don't have radios. I never was actually part of that. So talking about maybe doing something in the future which is why I put that here is food for thought.

Selectman Coutu had one quick point if I might. Do you remember when Chief Lavoie came in here and said all of these - I agree with you Selectman Luszey. There is a difference between the type of communication we're talking about. I'm talking about immediate connectivity for the person in the field not the computers. That work load that is communicated. However Chief Lavoie said that within the new antenna or whatever they're going to be doing in Salem was going to solve all of our communication problems and all of the dead zones that we have in town.

Chairman Maddox said that's a question you can ask him as the liaison if that problem has gone away. Selectman Coutu said he's coming in here. We'll ask him. We bring in every department head...Chairman Maddox said thought as part of this whole conversation. He was more talking about the consoles and the \$750,000. Selectman Coutu thought he was talking about dead zones communication. Live communication in the dead zone. Chairman Maddox said we've got some questions to come out of that as well. With that we'll see you again.

Selectman Coutu thought in all fairness if we have a short - well we never have brief agendas but if we had a short agenda, I don't want Lisa to think that we're pushing her off. It's just that there's an awful lot to absorb and it just seems that every year you come in with a plan and more things get added to it because we never react to the previous plan. We need to start taking some action on some items. I hope that \$4,500 helps you a little bit.

Chairman Maddox thought that is the challenge. If you're \$4,500 fixes that problem putting it into the capital reserve but if you need \$180,000, it ain't going very far. With that, thank you again.

6. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Nichols - I just wanted to let you know that I had contacted Kevin from the Highway Department that I was told to do from last time. He will keep track of when he uses a truck and his men to go to pick up the fill for the Zach Field. He said he has all that separate anyhow even though it comes out of his budget, he can go back three years and tell you exactly what he spent and what he's done. He's very, very good at that.

Steve Malizia said they use a task code system. So for example when we go for FEMA reimbursement, we know because we have a task code system yet his people when they input their time, they clearly articulate what the task was. He established a task and they'll charge that. We've already got the system in place because I sent the same message to him and he reminded me of that.

Selectman Coutu used to always wonder how does he come up with that number so fast when we're looking for reimbursement from FEMA. How did he sit down and figure it all. That's right it's by task code.

Selectman Luszey - Just one real quick one. Most of you probably know I think it was the 25th, Mooremart in conjunction with Comcast - actually Comcast was their care day and Mooremart was the recipient. They packaged up just over 2,400 boxes for us which we will ship this weekend. They are a great asset to our community. A lot of volunteers came out to help.

Selectman Nichols - One other thing I wanted to compliment Dave Yates on television. There was a problem with one of the port-o-potties at the park. It hadn't been emptied or cleaned. I called Dave and it was kind of after hours. He got a hold of the company and they came in Saturday morning at 8 o'clock and cleaned out the port-o-potty so it was good for the weekend. Selectman Coutu said kudos to Dave Yates but it's his job. Selectman Nichols said I know but he answered by phone.

9. ADJOURNMENT

Motion to adjourn at 10:01 p.m. by Selectman Luszey, seconded by Selectman McGrath, carried 5-0.

Recorded by HCTV and transcribed by Donna Graham, Recorder.

HUDSON BOARD OF SELECTMEN

Richard J. Maddox, Chairman

Roger E. Coutu, Selectman

Pat Nichols, Selectman

Marilyn McGrath, Selectman

Ted Luszey, Selectman