

HUDSON, NH BOARD OF SELECTMEN
Minutes of the February 22, 2011 Meeting

1. CALL TO ORDER - by Chairman Massey the meeting of February 22, 2011 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE - led by Executive Assistant Donna Graham.
3. ATTENDANCE

Board of Selectmen: Ken Massey, Roger Coutu, Shawn Jasper, Rick Maddox and Ben Nadeau

Staff/Others: Steve Malizia, Town Administrator; Donna Graham, Executive Assistant; Lisa Nute, IT Director; Patti Barry, Town Clerk/ Tax Collector; Rob Buxton, Deputy Fire Chief; David Yates, Recreation Director; Bernie Manor

4. PUBLIC INPUT

Chairman Massey asked if anyone in the audience wish to address the Board on any subject.

Stuart Schneiderman 2 Library Street. In 2004 Governor Craig Benson signed House Bill 1148 into law the definition of wet lands as part of our State's Water Protection Law in order to prevent unregulated dredging and filling from affecting our water supply. This was enacted to keep drinking water clean and prevent flooding. In 2008, the New Hampshire Department of Environmental Services was given oversight to evaluate construction projects over 100 square feet or stairs wider than 6 feet that could hurt these wet lands.

Finally in 2009, House Bill 384 gave cities and towns the right to determine which wetlands deserve extra protection due to their size, unspoiled character, fragile condition, or other relevant factors that make them of substantial significance. In addition, the new law created waivers for landowners to perform forest management and utility work in those prime wetlands as well as waivers allowing landowners to perform work within the wetland buffers.

Since 2008, the Town of Hudson has rigorously measuring and studying our wetlands. The list began with 461 locations and the one-year study narrowed down the list to 28. Five landowners objected so the list was shortened to 23. These wetlands were rated according to the comparative evaluation of non-titled wetlands immeasurable and scientific procedure...Chairman Massey asked Mr. Schneiderman to suspend for a moment. This struck him as a political statement. Selectman Maddox thought they needed to know what his end statement was. Is he just talking about prime wetlands? Chairman Massey said he was looking at what he was holding up for the audience to see. He's asking the Board if it's a campaign presentation, he thought it would be inappropriate for this venue. He'd yield to the Board's other members. Selectman Maddox said Mr. Schneiderman may be just giving the Board a lot of history to tell them something. He's looking to see what he's trying to tell them.

Mr. Schneiderman said that the wetlands were rated according to the comparative evaluation of non-titled wetlands, immeasurable and scientific procedure that has scored on 14 separate criteria. Point of order Mr. Chairman, Selectman Maddox thought they needed to ask Mr. Schneiderman where he was going. What is your intent here, to tell them about prime wetlands? Mr. Schneiderman said he was going to explain why there are 13 wetlands finally chosen. Mr. Schneiderman said they heard that at the Planning Board. Selectman Jasper said there was nothing that this Board can do to deal with that issue. Selectman Coutu agreed. Respectfully Stuart, Chairman Massey asked him to suspend.

Again, Selectman Maddox said they heard this at the Planning Board. If there is something they didn't hear but if he's just going to tell them the history of how they got to the 13, the Planning Board has gone over that in quite the detail. Selectman Jasper said maybe they need to change "any subject to any subject over which the Board has jurisdiction". He thought that probably needs to be their policy because if they're going to invite people in here and they're going to give them a history of things that they don't have any control over, there's not really...Selectman Maddox said if his intent was to tell people to vote yes as it says on the back of his paper, then he should be on cable but not on this show.

Chairman Massey encouraged Mr. Schneiderman to get a hold of the Cable Facilitator and ask him to set him up with an ability to put this forward so that the voters would have optimum times to look at it. Mr. Schneiderman wanted to explain his involvement over the last 2 years of this contract. The Planning Board worked with the Conservation Commission to whittle everything down to 13 prime wetlands. Chairman Massey understood but he thought it was not an appropriate subject to bring before the Board. Selectman Jasper said unless there was something that Mr. Schniederman was asking the Board to do other than campaigning here and asking them to vote for an article. If

there is something he felt was within the Board's jurisdiction that they may, then please ask the question. Otherwise he would object for this to continue.

Mr. Schneiderman asked if it would be within the Board's purview to support Question 4. Chairman Massey thought at this point Mr. Schneiderman should gracefully...Mr. Schneiderman said that then its not. Selectman Maddox said it was not. The Planning Board already did that. Selectman Jasper said they do not take positions. Like Chairman Massey said, he would strongly encourage him to contact the Cable Facilitator and put that on the cable channel. It would wind up being on channel 20. That would be up to the Cable Facilitator. Just contact him. Mr. Schneiderman said he just contacts them and...Chairman Massey said they'd made arrangements to have this broadcasted. Mr. Schneiderman asked if he would be filming himself. Would they be filming him? Selectman Coutu told Mr. Schneiderman to get a hold of the Hudson Cable Television. They have a phone number. Its published on the air and speak to someone there or leave your name and number so that they can call him, and tell them that he has something that he would like to broadcast that's of a political nature, because it is, and they will make arrangements or see if Mr. Schneiderman can see if he can get somebody to hold a camera while he makes his statement. One or the other. If there's somebody available, they'll make that person available to him. Thank you.

Mr. Schneiderman thanked the Board.

5. NOMINATIONS & APPOINTMENTS - None.

6. CONSENT ITEMS

Chairman Massey asked if any Board member wished to withhold any item for separate consideration.

Selectman Maddox indicated that since Mr. Manor was in the audience, he wished to remove B. 1.

Motion by Selectman Coutu, seconded by Selectman Nadeau, to approve consent items A, C, D and E, as noted or appropriate, carried 5-0.

A. Assessing Items

- 1) 2009 Abatement Application Settlement Agreement (BTLA), Map 248, Lot 19
- 2) Multiple exemption applications - Map 204, Lot 003; Map 167, Lot 062; Map 156, Lot 005, Sub 006, w/recommendation to approve
- 3) Veteran Tax Credit Applications - Map 217, Lot 003, Sub 014; Map 186, Lot 004; Map 165, Lot 141, Sub 224, w/recommendation to approve
- 4) Tax Deferral Application - Map 175, Lots 057 and 059, w/recommendation to approve
- 5) 2010 Tax Abatement - Map 150, Lot 8-1, w/recommendation to approve
- 6) 2010 Tax Abatement - Map 163, Lot 19, w/recommendation to approve
- 7) 2010 Tax Abatement - Map 178, Lot 13-114, w/recommendation to approve
- 8) 2010 Tax Abatement - Map 212, Lot 8, w/recommendation to approve
- 9) 2010 Tax Abatement - Map 253, Lot 37, w/recommendation to approve
- 10) 2010 Tax Abatement - Map 157, Lot 54, w/recommendation to deny
- 11) 2010 Tax Abatement - Map 185, Lot 52, w/recommendation to deny
- 12) 2010 Tax Abatement - Map 186, Lot 20-3, w/recommendation to deny

B. Water/Sewer Items

- 1) Sewer Abatement, S-UTL-11-10, 23 Executive Drive, M/L 215-007, w/recommendation to deny

Selectman Maddox asked about the auxiliary meter reading card requirement. It seems like that seems to be the crux of this issue. Is there a policy in place so Mr. Manor or the Board's liaison can answer? Selectman Coutu said there absolutely was. One of the problems that they've had with a lot of them is that they're noticing that a lot of people who know that there's a policy in place, that they have to submit the readings on the cards when they're using the water for irrigation purposes. They're not submitting the cards and they just submit numbers to them and expect the Committee to just abate them. The policy has been in place for some time. He believed it was approximately 6 months ago that the Committee discussed this and decided that there were so many of them going on that they decided they had to hold firm on the policy and they're applying it across the board. People have been asked and reminded. They know the policy and Bernie if you want to pick it up from there, I'd appreciate it.

Mr. Manor indicated that Selectman Coutu had pretty much said it all. It's gotten to the point where they're coming in late and (inaudible - Mr. Manor not speaking into the microphone) what happens in the past. So they have to

somewhere along the line educate the people when they're doing that and what the policy is and are going to stick to it.

Selectman Maddox said that this was probably a question to IT. How many of these are there? This says meter card 21. Is there 100 of them? Is there 300 of them? He was wondering if there was a way to notify these people. This looks like the building is empty but the irrigation system is still working the bills they way they're numbered up. Again, he was just trying to say the Planning Board gets most of it but the Town gets this wrap about being anti-business. Just telling people in their bills if they were able to separate these out if there's only X amount. If you have an auxiliary meter card, it is your responsibility to get those readings in. How can we do that?

Chairman Massey asked if that was something given that the season is going to be coming up very shortly Bernie that they could ask the Sewer Utility to insert in with the April bills a note that if you're using this auxiliary meter system, you are required to provide the information so that it can be properly billed for. Mr. Manor said they'd take that up at their meeting and make that recommendation. Chairman Massey thought there was a similar problem that the Water Utility has made a recommendation on that's going to be coming forward he thought next month. He thought it was better that they let them know before the irrigation season starts.

Selectman Jasper said he was seeing the auxiliary meter reading for the card from March of 2008. Where is the card for the reading since then? Selectman Maddox said that's what they're saying. They didn't get one since then. Mr. Malizia said they know to do it. They've done it in the past. They didn't do it now. Now they're asking for an abatement. Selectman Jasper said he was trying to understand this. They have an auxiliary meter. It hasn't been read? Mr. Manor said they haven't submitted a reading. Selectman Jasper said that they sent in an abatement request but still have not sent in the reading. That would certainly be in favor of granting the abatement if they sent in a card. He didn't even see exactly what they were asking for here since they don't have a card. He can assume that the building is vacant but it may be different people in charge since 2008 and they may not understand what needs to be done. It seems appropriate to him to tell them that you need to send in your card. Show us what the usage was. He didn't think they should be profiting just because somebody made a mistake. They need to verify what the reading is since March 2008.

Selectman Maddox said that's why he brought this up. Chairman Massey said that they have the November 1st meter readings for both the water and the sprinkler system. If you look at the readings in January, February, and March, obviously they weren't using the system at that point. Those numbers haven't changed.

What Selectman Jasper was saying was it looked like they may not know. They haven't submitted that. It looks like they're just coming in and saying look at what our normal usage is and here's this, give us an abatement. It sounds like whoever is in charge doesn't even know there's an auxiliary meter to go take the reading from. Mr. Manor said it was possible. Selectman Jasper thought they ought to be helpful in terms of saying you have an auxiliary meter or at least you did as of March 2008 and in order for us to complete the abatement request, you need to send us the reading of the meter.

Chairman Massey said they had to be clear. The abatement should only occur if they didn't use the water. If in fact these meter readings are correct, then they used the water. Selectman Jasper said that this was the sewer. Selectman Maddox didn't understand if they have an auxiliary meter - Chairman Massey said that this was the water meter and not the sewer meter. The reason why they got charged for the sewer is because if you don't account for this auxiliary meter for being used for irrigation only, the assumption is it is going down the sewer. Selectman Maddox said that their main meter said X. Their auxiliary was what goes out to the sprinkler system, which we would then subtract for the sewer portion. It looks to him like the building is empty; the sprinklers come on for whatever reason but no body is reading that card. He agreed with Selectman Jasper. He thought at the very least, they ought to tell them they have a card and this is how you get the abatement and see what that meter reading is. Selectman Jasper said that that wasn't even an abatement then really at that point. They should be doing it on a monthly basis when it's used - or quarterly anyhow. Obviously at this point there's 3 years.

Chairman Massey would recommend to the Board if they would be so inclined that they defer this and ask the Sewer Utility for one thing on the abatement request itself, this is the first one he's seen that does not specify the amount of money that's being asked to be abated. He didn't see it on either side. He thought it would be appropriate to defer to get some information from not only the Sewer Utility but from the owner to determine exactly what has gone on and to be able to indicate that they in fact did it.

Selectman Jasper thought it was appropriate to deny this because if they defer it, there's still nothing that they can do because as you state Mr. Chairman, there's no request. They want us to figure it out. He thought it would be appropriate to deny with a letter of explanation.

Motion by Selectman Jasper, seconded by Selectman Coutu, to deny the request for abatement and notify the owner of the issues involved.

Selectman Nadeau said when he was doing either the liaison to the Water or Sewer, was there a time frame that you had to put in for these abatements. Chairman Massey said its one year. The reason why he knows is that going back if your request for an abatement, Chairman Massey has seen several cases over the last 5 years where the abatement was only approved for the current 12 month period. All the charges beyond that were not abated. Selectman Nadeau said right because you only had so much time to turn in your meter card. A lot of people would not turn their card in until the end of the year in December. We would accept it but the problem was they were supposed to turn it in quarterly and they didn't turn it in quarterly. So there was this huge chunk at the end and that's why they had asked them to do it on the time frame. That's why he was asking about the time frame. He thought in the notice that we send them they should put in the time frame that is allowed.

Selectman Jasper said that will certainly cause a problem here since there is no meter reading except for 3 years ago. There's no way to tell what that reading was. Perhaps it's just as simple as saying unfortunately because of the fact that no card had been turned in for 3 years, we're going to be unable to make a determination. However, you should put in a meter reading at this time and then on a quarterly basis read that meter in the future and send it in. He assumed that wasn't an abatement. It's an automatic adjustment isn't it? You don't have to vote on every one of these. It's part of the billing process. With 3 years here, that's not going to be practical at this point if they're only allowed to go back a year. That would still be what the letter should say.

Selectman Maddox would like to see the Water Utility and the Sewer Utility someone ought to come up with a procedure to make people aware that these meters are out there and what their responsibility is. He was sure that people have left and the person who is maintaining the cards is no longer there so at least make them aware of what the policy is so we're not just denying this. We're explaining and hopefully they're coming up at the utility level with what can be done to get this information out.

Chairman Massey wanted to defer to the Town Administrator for just a minute. He's trying to recollect whether if you are on water and you have one of these meters installed whether you get a different rate for the irrigation. Whoever had this property, they paid for all the water use itself. They shouldn't be using sewer usage for water that didn't go through the sewer.

Mr. Malizia said if it is proven that it didn't go in the sewer, they wouldn't pay. A lot of times folks take them out at the end of the season. Sometimes maybe they didn't put this one back in. So we're making all kinds of suppositions. We can certainly ask, but nine times out of ten when they're buttoning up their irrigation for the year they shut it and take the meter out. It's their meter. It's not our meter. It's their responsibility. We don't track those per say. It's the customer's option to do that. They take it out of the ground and they don't put it back in, they pay for the water and they would pay for sewer because they have no way of regulating. The whole reason they put it in is because they've been told that this will save you money. It's proactive. We tell them. They don't just make this up on their own. I bet you they took it out.

With all due respect, Selectman Jasper would assume they didn't since they were reading it January, February and March. It sounds like a permanently installed meter. At the time in 2008 it might have been, again, Mr. Malizia said circumstances change and people do things. We see them frequently take them out during the winter. He's not saying they always do but a lot of time they do.

Vote: Motion carried 5-0.

C. Licenses & Permits

- 1) Raffle Permit by St. Kathryn's Youth Camp
- 2) Request to Solicit Funds by Nashua Humane Society
- 3) Request to Solicit Funds by Litchfield Girl Scout Troop 10459
- 4) Request to Solicit Funds by Merrimack Girl Scout Troop 10762

D. Acceptance of Minutes

- 1) Minutes of the February 5, 2011 Meeting
- 2) Minutes of the February 8, 2011 Meeting

E. Calendar

- 02/23 7:00 Benson Park Committee - Landscape Subcte - BOS Meeting Room
02/23 7:00 Planning Board - Community Development Meeting Room

02/24 7:30 Zoning Board of Adjustment - Community Development Meeting Room
02/24 7:00 Trustees of the Trust Fund - Community Development Meeting Room - CANCELLED
02/28 7:00 Recycling Committee - BOS Meeting Room
03/01 7:00 Board of Selectmen - BOS Meeting Room
03/02 7:00 Planning Board - Community Development Meeting Room
03/03 3:30 Trustees of the Trust Fund - Community Development Meeting Room - CANCELLED
03/03 7:00 Benson Park Committee - BOS Meeting Room
03/03 6:30 Recreation Committee - BOS Meeting Room
03/07 7:00 Board of Selectmen - BOS Meeting Room
03/08 7:00 a.m. to 8:00 p.m. TOWN ELECTION
03/09 7:00 Benson Park Committee - Landscape Subcte - BOS Meeting Room
03/09 7:00 Planning Board - Community Development Meeting Room
03/10 6:00 Sewer Utility Committee - BOS Meeting Room
03/10 7:30 Zoning Board of Adjustment - Community Development Meeting Room
03/14 7:00 Conservation Commission - Community Development Meeting Room
03/15 7:00 Cable Utility Committee - BOS Meeting Room
03/16 5:00 Water Utility Committee - BOS Meeting Room
03/16 7:00 Council on Aging - Community Development Meeting Room
03/17 7:30 Budget Committee - Community Development Meeting Room
03/17 7:00 Benson Park Committee - BOS Meeting Room
03/21 7:00 Energy Committee - Community Development Meeting Room
03/22 7:00 Board of Selectmen - BOS Meeting Room
03/23 7:00 Benson Park Committee - Landscape Subcte - BOS Meeting Room
03/23 7:00 Planning Board - Community Development Meeting Room
03/24 3:30 Trustees of the Trust Fund - Community Development Meeting Room
03/24 7:00 Zoning Board of Adjustment - Community Development Meeting Room
03/28 7:00 Recycling Committee - BOS Meeting Room

7. OLD BUSINESS

A. Vote taken after Nonpublic Session on February 8, 2011

- 1) *Motion by Selectman Jasper, seconded by Selectman Coutu, to seal the minutes of the nonpublic session, carried 5-0.*
- 2) *Motion to adjourn at 10:22 p.m. by Selectman Jasper, seconded by Selectman Coutu, carried 5-0.*

8. NEW BUSINESS

A. Request to use the Community Center on June 3, 2011 by the Jeannie Barkley Memorial Organization

Chairman Massey recognized Lisa Shumway. Good evening.

Lisa Shumway, 36 Winslow Farm Road, Hudson. We're asking the Board again to allow them to use the Hudson Community Center for their annual drive; this will be their 4th annual, Jeannie Barkley Memorial Blood Drive. Last year they changed the venue from Alvirne to the Hudson Community Center because Alvirne is very hard to book and the Community Center actually is much more convenient for people as well. It worked out really well. They collected 180 units of blood. They'd like to continue this endeavor.

Motion by Selectman Coutu, seconded by Selectman Nadeau, to authorize the Jeannie Barkley Memorial Organization to use the Hudson Community Center on Friday, June 3, 2011, and to waive the rental fee.

In light of the fact that this has been an ongoing activity for the Town of Hudson, when Selectman Coutu looked at the date, he was more concerned about the date to see if there was any conflict with the Police Department and their blood drive and there isn't. It's going to be a couple of months apart. He applauded Lisa and her group of people who work this endeavor in order to provide blood for those in need should it arise if the need is there. He thought it was great for the community. It involves, again, their community as they always do a response to a need within our community. He thanked Ms. Shumway for bringing it to the Board's attention.

Selectman Maddox thought it would be appropriate in the future if all things stay the same that this just becomes a Consent Item so they don't have to come back and see the Board every year as long as the venue stays the same. He would ask that be part of the motion. Selectman Coutu and Selectman Nadeau agreed.

Motion by Selectman Coutu, seconded by Selectman Nadeau, to authorize the Jeannie Barkley Memorial Organization to use the Hudson Community Center on Friday, June 3, 2011, to waive the rental fee, and that this becomes part of the Consent Items in the following years so long as the venue stays the same, carried 5-0.

Ms. Shumway thanked the Selectmen and the Town of Hudson for great support and not to forget the Hudson Police Blood Drive on March 29th. Thank you very much.

B. Permission to Accept Credit Card Payments

Chairman Massey recognize Town Clerk/Tax Collector Patti Barry and IT Director Lisa Nute. Good evening.

Ms. Barry stated that she and Lisa were here tonight to ask for the Board's approval to begin process of accepting credit card payments in the Town Clerk's office. This is a payment option that the residents have been expecting for some time. Now that our software company is offering a credit card payment option and we have the funds available to support it, she felt it was time to begin making this option available. They have provided the Board with a copy of the Purchase Agreement with a breakdown of the costs and the cost center based charges will be charged to. This Agreement is for the Point of Sale module which will allow credit card transactions at the counter by using a third party service provide of Nelnet. There is an initial one-time setup fee of \$1,990 for the Point of Sale module as well as \$1,500 estimated cost for a software setup, installation, consultation, and training on the program. Annual recurring costs will be \$562 annual maintenance fee and \$99 per month Nelnet posting fee, both of which have already been budgeted and included in their budgets. Customers who chose to pay by credit card will be charged a 3.25 percent transaction fee through Nelnet. This fee will be disclosed at the time of the transaction at which point they'll have the option of either accepting the fee or choosing another form of payment. The credit cards that will be allowed through this program will be Mastercard, American Express, and Discover. The residents have been asking for this program for some time now. She hoped that the Board will support this program.

Selectman Coutu said the first question that comes to mind is the most popular card on the market today is VISA. Why aren't they accepting VISA? Ms. Barry said that VISA does not allow point of sale transactions where you charge a transaction fee. So they cannot do that at the counter. They do not allow a percentage either. They demand a flat rate and it would have to be across the board with all credit cards.

Selectman Coutu said the standard for credit card fees nationwide is 2.02 percent. Why is this so high 3.25? Ms. Barry did not know. Ms. Nute said that was what Nelnet was charging. That is totally out of their hands. Selectman Coutu said the consumer is going to pay them 3.25 percent of the transaction. We're going to pay Nelnet \$99 a month on top of that; we're going to pay Nelnet \$1,990 for the machine. Ms. Nute said the software itself was a one time cost. Selectman Coutu asked if that included the hardware or is the hardware a separate item. Ms. Nute said there is no hardware. That's currently running on all of our systems and the reason why this is feasible for us now is because this does not add additional work load or another party to deal with for accounting. This is directly interfacing with our cash receipt module that is already in place.

Selectman Coutu asked if there was no hardware, how do we scan the card. Ms. Nute apologized. It does include the card swipe. Selectman Coutu asked if we had to pay for that as well or is it all included in this price. Ms. Nute believed the first 4 or 5 were included.

Ms. Barry indicated that they've spent the past couple of years researching different software vendors that provide this option. Most of those vendors are also the 3.25 percent. She didn't know if that was for government municipal but it was pretty much a standard rate across the board with those programs. Selectman Coutu asked who gets the \$562 annual maintenance and support fee. Ms. Nute said that was Harris. Harris is the company they currently have had in place to do everything they do on budgets, payroll, accounts receivable/payable, and motor vehicle. All that software is Munismart, which is run by Harris Corporation. The reason that this is now even more feasible for us than it ever was before is because now Harris do in fact offer it. We had been researching for two years and had put a small committee together and researched the best third party option for us. All of them though, the drawback was it was additional work for the Town Clerks and any other clerk that decided to use this module and accept the fees. It was really high maintenance for IT as well. They would have to constantly be pushing data out and back and forth to keep it up to date whereas this now Harris in the last year has offered a module. They don't have to do that pushing and pulling of data. It's automatic through the cash receipting module. Now when you go to make a payment if down the road Water or Sewer wanted to use this, currently it's the Town Clerk that they're starting, they'll now just have another option. The person is paying by check, cash, and now they have Mastercard, American Express, Discover choices in addition.

Selectman Coutu asked if there was going to be any modification to the bills that we send out in the future advising the town residents that we have the ability to accept credit cards and if so if we're going to do that, could we also include what the fee will be so that they'll know in advance. Ms. Barry said they could include a statement on all the bills that will state that there will be a 3.25 percent transaction fee. Selectman Coutu said he was not being negative about this. He's concerned about the cost. He thought they were extreme considering but he was not that familiar with the software that's applicable for this. Do you know what the turnaround time is from the time the payment is made to the time the money gets into our account? Is it 24 hours or 48 hours? Ms. Barry believed it was 24 hours.

Selectman Coutu said he would be adverse to 48 hours because they'd be playing with our money. He thought this was a great idea only because it is something that communities are adopting across the country. It gives another option. It serves a two-fold purpose. It gives our customers an opportunity to use another option of payment and its less cash coming into the building, which has always been a security problem with a lot of municipalities. Thank you.

Selectman Maddox said the \$4,698 is that only for the Town Clerk's office. Ms. Nute said they were getting 5 user licenses. Those will all be used up at the Town Clerk. If in the future Water and Sewer and any other payments that we take at the Police Department or whatever, the nice thing is that they can all get this because it would be loaded on the software but it's a matter of just adding some additional licensing which is about the cost of \$500 for an additional 5. Then the yearly maintenance goes up just slightly. Selectman Maddox said that was only an estimated cost according to their document here. Would it behoove us to train the Sewer/Water clerks and have that training available even if we don't implement it until next year at \$1,500 for the training? Ms. Nute said from her experience of the Harris modules, it's going to be quite easy. The first time they've seen that, it's going to be very easy for then IT or other clerks just to maybe show the Animal Control Officer how to take an animal license fee down there as well. It's not going to be a major deal.

Selectman Maddox's final question is 3.25 on debit cards. He thought they weren't treated the same as credit cards. You're actually taking it out of somebody's checking account as opposed to going into a credit card. Chairman Massey thought there were other places where if you use your debit card you get charged a fee.

Selectman Nadeau asked if this would lead to on-line bill payment for us as far as car registrations. Will that be possible once we do this? Ms. Barry said eventually down the road, that's the hope is to go on line and offer that. Ms. Nute said when the first go up, it will not be an option. She believed it may be even a higher percentage for someone to do to that from their living room 8.75. It is already being done in Newmarket. Selectman Nadeau asked if it was through this vendor. Ms. Nute said yes. They did take a field trip down there. They are using about 80 or 90 percent of their residents are using credit cards despite the fee. Ms. Barry said they're using it almost daily credit card usage now.

Just a follow up. Selectman Maddox asked if dog licenses would be able to be done with this. Ms. Barry said yes. Ms. Nute said not down at animal control but here until they get additional licensing.

Chairman Massey's question to Ms. Barry is when a merchant uses one of these credit card companies they pay a factor fee, which means if you charge \$100 they're typically only getting \$97. The other \$3 - \$4 is the factor fee. Are we going to be charged with a factor fee or will we get the full amount? Mr. Malizia assumed that the customer is paying the 3 percent, we're getting 100. Ms. Barry said they didn't see the fee. Chairman Massey understood the customer is paying the 103 percent. Mr. Malizia said we're going to get 100 and the 3 goes to the company. Ms. Barry said they get whatever their regular motor vehicle transaction would be. Chairman Massey said that would explain somewhat to Selectman Coutu why the service fee is higher than what he was experiencing. Long term he would hope that we would see productivity gained in the office. Right now, it's a sunk cost annualized of \$1,700 but it does provide a service to those folks who find that it is easier to keep track of the money via credit card or debit card than it is with cash and checks.

Motion by Selectman Coutu, seconded by Selectman Maddox, to authorize the Town of Hudson's Treasurer, Tax Collector, and other appropriate municipal officials to accept payment of local taxes, utility services or other fees by use of credit card, debit card or such other means of electronic transaction per RSA 80:52-c. And further, to allow for the addition of a service charge for the acceptance of the credit card, debit card or other such means of electronic transaction. The Town of Hudson, at the time of billing, shall disclose the amount of the service charge.

Selectman Nadeau thought if people use their credit cards and not realize it at the time and a week or two later they notice they got charged an extra 3.25 percent. What are we going to do in that case? Ms. Barry said the fee has to be disclosed at the time of the transaction. Selectman Nadeau understood that but when people start seeing that we're charging 3.25 percent on top of a fee, Newmarket hasn't found this to be a problem? Ms. Barry said no. Mr. Malizia asked if would you hand them a transaction receipt and they would see it right then and at that point maybe they would cancel it. Ms. Barry said they are the ones that are going to be swiping their credit card once they disclose the fee. So if they don't want to pay that fee, they're not going to swipe their credit card to pay that. Selectman Maddox said maybe a couple of small signs maybe.

Chairman Massey asked if they were going to be able to accept electronic funds transfers. Mr. Malizia indicated the way the Statute is written is sort of all encompasses so he wrote the motion so that it mimics the law. They're basically looking at credit cards. Chairman Massey said that they won't be able to do EFTs in the beginning. Ms. Barry said no that wasn't the plan. Selectman Maddox asked if Chairman Massey had an offshore account. Chairman Massey said electronic funds transfer. He pays most of his bills through EFTs. The bank takes the money

out of his checking account and sends an electronic message to the Town and the Town's checking account automatically gets credited. So there's no paperwork involved. Apparently it's not going to work on this one.

Vote: Motion carried 4-1. Selectman Jasper in opposition.

- C. Public Hearing - Acceptance of a 2010 Assistance to Firefighters' Grant in the amount of \$150,000 issued through the U.S. Department of Homeland Security

Chairman Massey recognized Deputy Chief Rob Buxton. Good evening Deputy.

Good evening Mr. Chairman and members of the Board. Deputy Chief Buxton indicated that back in May the Fire Chief came before them requesting the ability to apply for the 2010 Assistance to Firefighter's grant. They had put in for a radio communications grant this year and the total cost value of \$150,000 at that time they disclosed to the Board that it is a 90/10 split. They were fortunate enough to be advised in January that they will be a recipient of the grant if the Board approves it this evening. The total grant value coming to them is \$135,000. They would be required to come up with \$15,000 out of the operating budget.

Chairman Massey opened up the public hearing at 7:38 p.m.

Chairman Massey asked if there was anyone in the audience who wished to speak on this grant application. Seeing none, the public hearing was closed at 7:39 p.m.

Chairman Massey asked if any Board member had any questions of Deputy Buxton. Selectman Coutu said he had a question of the Chairman. You didn't see if there was anybody who wished to speak in opposition. Chairman Massey said he said if anybody wished to speak period.

Just for the record for this meeting, Selectman Maddox asked what the grant was for. Deputy Buxton said the equipment that they're purchasing through this grant project would be to upgrade their radio communication system to go to a simulcast option. Currently they have 3 transmission sites. One located at their prime site at Central Fire Station here - Library Street; their second site is the water tank at the south end of town; the third transmission site is the Robinson Road Station. Earlier in the year you'll remember they went to Repeater, their fire ground frequency. Basically what happens right now is you key up your radio in the field and it will grab the closest transmission site. What is required though is that the dispatcher down at Central Station will need to pick the best transmission site via manual selection on the screen to transmit back. This option will basically transmit from all 3 all the time. One of the things that they found through the relicensing that they're going through right now, which is required by 2013, they're going to a narrow band which is something he knows they talked about during budget on all of their frequencies. They are also reducing their transmission power. That's an FCC change to the altyssum of the band width issues that they're having for public safety. This option will be very important to them to be able to keep up with their communications in the field. Certainly they are aware they have topographical challenges in town. Over in the Speare Road section of town, the West Road section of town are prime examples to date the south end of town has been pretty much taken care of through the water tank locations once they got the transmission site on Burns Hill.

Selectman Maddox thought they had a repeater at West Road also. Deputy Buxton said they don't. They have a receiver site at Alvirne. They do not have one on West Road. The Police Department has one on West Road.

Motion by Selectman Coutu, seconded by Selectman Jasper, to accept the 2010 Assistance to Firefighters' Grant in the amount of \$150,000 issued through the U.S. Department of Homeland Security for the purpose of improving the department's digital radio communications systems, carried 5-0.

Motion by Selectman Coutu, seconded by Selectman Jasper, to authorize the Fire Chief to utilize \$15,000 from the Hudson Fire Department operations budget for the purpose of meeting the 10% matching fund requirement of the 2010 Assistance to Firefighter Grant Program.

Selectman Coutu asked Deputy Buxton that the \$15,000 will come out of this operating budget will it no. Deputy Buxton said that was correct.

Vote: Motion carried 5-0.

- D. Update on Nixle Program

Chairman Massey recognized Deputy Chief Rob Buxton.

Deputy Buxton said back in August they came before the Board to introduce them to the Nixle system. That is the emergency notification system that is basically web based. Chairman Massey had asked that they come back in 6 months to give the Board an update as to where they were at. To date, they have established the account and it is operational and baseline training in the Fire Department has started. They have not had the opportunity to utilize the tool, which he guessed was a good thing. They are in the process of measuring it into the emergency management plan and are trying to making it a joint venture town-wide through the emergency management plan and providing some additional training.

Selectman Maddox said he went on their web site and what caught him was for further information and pricing, please call 1-877. What is the pricing? Deputy Buxton said they haven't had any pricing at all. There is no cost to a municipality. It is a user base system so depending on your texting plan or your e-mail plan that you have on your device whether it is you cell phone, or your e-mail address, or anything like that it's a user system. So as you sign up for the system depending on how many texts they put out will depend on the cost to the end user. It is put right out there on this system. That's why they have not established anything that routinely sends out updates. That was one of the concerns that Chairman Massey had brought up when they were there last. Selectman Maddox guessed if it was free, it's free. It's just when it says about pricing. If you go to the site, the only thing for 03051 is Litchfield. They've told a couple of times when roads are going to be closed. So if you send out an e-mail to somebody, he guessed that they're at work and they get their e-mail or whatever, there wouldn't be a charge. This place has been up for a while...Deputy Buxton said there's been no real complaints coming in. Litchfield has had it and has been established for a few years now. Theirs is more integrated into the community right now for road closures, public works, and stuff. Selectman Maddox said it said just for trees that are down seems to be the biggest thing that they're sending out the alerts. Again as long as there's no cost, he didn't know how they're going charge though. If you have a pay per text receiving, you probably won't sign up for this. When do you expect this to be on line? Deputy Buxton said they are operational and he could go send a message out this evening. They have tested and he can tell them that The Telegraph is definitely on it. He called in, sent out a test, and within 3 minutes they were on the phone looking to see what was going on. That is available. They looked into integrating into the emergency management plan which the Chief of the Fire Department has been updating (inaudible).

Selectman Coutu asked if anything had been done to alert the community that this would be available. Deputy Buxton said once they got it fully integrated into the emergency management plan there will be a PR program put out there to make sure that they know it is available. It is placed on their web site.

Chairman Massey had anticipated that it would happen. Deputy Buxton said the emergency management plan was under review as they speak. It's just an administration function at that. Chairman Massey asked if there were any other questions or comments from the Board. Selectman Maddox said to see Deputy Buxton in 6 months and they can see hopefully by then its up and running and what the issues were. Chairman Massey asked for Deputy Buxton to come back in 6 months with an update. It sounds like something that the community can definitely take advantage of. Selectman Maddox said if there's a policy on how it's going to be used. He could see Highway using it if they're closing roads for reconstruction or whatever would make sense.

E. Monument at Library Park

Chairman Massey recognized Selectman Ben Nadeau.

Selectman Nadeau said they've talked about this in the past. The monument at the Park has not been updated with the Iraq War and Desert Storm. A gentleman has come forward and asked if he could engrave it. He would like to split the cost of engraving it with the other wars that were not on the monument. He believed the amount was \$250 or \$300. The Legion had asked him who owned the monument and if it was the Town's or theirs, and who would pay for it. Selectman Nadeau said that he would bring it up and they would find out what they could do with it this.

Chairman Massey asked if any Board member had any comments or questions.

Selectman Coutu asked to get to the nitty gritty. What is it? Are you asking that they should pay for it? Do we know who owns it? Selectman Nadeau said that was the question. Do we know if it was donated to us? If it's our monument? If the gentleman wants to do this, is it okay with the Board if they want to pay for it?

Selectman Jasper said he didn't remember if he ever knew. He had to believe that it was their monument. Any board would have accepted that as a donation and not allowed someone to put a monument there and have them any day say well we're going to go take that monument now. He thought that had to be donated. He thought it was appropriate to update it. Obviously it could be the Town that paid for it, or the Legion, or a split. He thought they needed a proposal and certainly would like to know who the individual is and what his background is. He didn't know if it was a guy with a hammer and chisel who just thinks it would be a nice thing to do and the next thing they know the monument is wrecked.

Selectman Nadeau said he went out to a monument company here in town and got a price from them to add the scripts with the proper font and text. He was just wondering what he needed to do for permission to have the monument company come out and do it. He would like to do it before Memorial Day was what his goal was. As background, the gentleman who wants to do it has been the Grand Marshal of the parade in the past. Selectman Maddox said to get a price. Selectman Nadeau believed he said \$300 but he will check on the price because he thought he said that he was willing to split it. He will get a price and get back to him.

Selectman Coutu said if it is who he thinks it is who was the Grand Marshal of the parade, he's not going to do the work. The monument company is going to do the work. Selectman Nadeau said the monument company is going to do the work. Selectman Coutu asked if it was Hudson Monument by chance. Selectman Nadeau believed it was. He wasn't 100 percent sure, but he believed it was.

Chairman Massey thought it would be appropriate as Selectman Jasper said to come back with a firm proposal and who's going to be responsible. Selectman Jasper would like to see specifically the names that are going to be added, how it's going to be added. The only concern Chairman Massey would have is at what point does every engagement become something that gets memorialized. Right now there are at least 2 separate engagements in Iraq. There's Operation Desert Storm, Operation Enduring Freedom. There's been at least 2 in Afghanistan. He thought they had to be very careful as to what they ultimately wind up memorializing. He thought you'd probably have to look to either the State Department or the National Guard Commander or the Federal government to find out what's the official combat operations. Selectman Coutu said Desert Storm is recognized by the Federal government. Chairman Massey believed Desert Storm was on there. Selectman Nadeau said it was not. That's one of the ones that he was...Chairman Massey said Desert Storm was followed by Operation Enduring Freedom. He didn't know what the two operations in Afghanistan have been called or whether the original one that went in there in 2001 is still the same battle name. He thought it would be appropriate to find out what the official engagements are known as.

Selectman Jasper would assume that the American Legion would be well versed on that and that this would come with a recommendation from them whether or not they were willing to contribute anything at least an approval from them for adding that to the monument. They would be just as good a source as anyone and he didn't think they would want to have inappropriate names added to the memorial. Chairman Massey said given the time constraints, do you think Selectman Nadeau that you could have it by the March 7th meeting. Selectman Nadeau believed he could.

F. Bid Recommendation - Police Package Vehicles

Chairman Massey recognized Captain Bob Tousignant.

Good evening. Thank you. On January 16th of this year, Captain Tousignant said they placed advertisements in The Telegraph, Lowell Sun, and the Manchester Union Leader for bid request on police package vehicles. Specifically this year they requested a bid for the Chevy lease package because they have a Chevy fleet and had no intentions of changing orders or any other police package cruiser because the equipment in the cruisers will not fit those vehicles. They'd have to invest in all new equipment so they specifically asked for Chevy cruisers which is what they have now. They had 12 dealerships inquire on the bid, ask for information, the bid specs that information was sent out. Out of the 12 that requested the bid, only 3 dealerships actually submitted a bid. The bids were opened at 9:00 a.m. in the Board of Selectmen's meeting room on February 4th. Bids were received from MacMulkin Chevrolet in Nashua, Colonial Chevrolet in Acton, Massachusetts, and Bonneville & Sons in Manchester. Out of all of those bids, they post bids for 4 Chevy Impala cruisers and one for a four-wheel drive SUV, which is the way they advertised. They didn't ask for a Chevy. They asked for a four-wheel drive SUV. The lowest bid came from MacMulkin Chevrolet on the cruisers, which was \$58,528 which was even lower than last year's bid. MacMulkin also gave them the highest trade in allowance on the vehicles. On the 4 vehicles that they are trading in, they gave \$25,000 on a trade in. They received a bid on the four-wheel drive SUV Tahoe. The Tahoe also makes a police package now and MacMulkin came in the lowest at \$29,232 to purchase the SUV.

Selectman Jasper said that this was a very timely item given they had one of their vehicles crushed this weekend. It would appear that they probably should be trading in one less vehicle and replacing the vehicle that was crushed. Mr. Malizia said they'll have the insurance payment filed. They'll adjust and look at it. They may or may not declare it totaled. He didn't know yet. They've already talked to Mark and wasn't sure if he's talked to them yet to see what they can do to make sure they have the fleet here that they need.

Selectman Jasper said it seemed regardless of whether they total the vehicle or not, there's no sense in putting money into that vehicle. They ought to take the insurance money and pull one of these cars out and just do it. He would say that they ought to plan on that. They can reimburse the Police Department for whatever they were able to on it. Obviously that account is \$120,000. So you have about \$87,000 and the rest of the money is to refit. You should be in very good shape. Captain Tousignant said yes to transfer the equipment, which he has the costs.

Selectman Jasper thought it was a good idea then they'd have an idea of what they have to play with sort to speak. He didn't imagine they're going to get a great deal of money on the vehicle that was out there. Captain Tousignant said it was going to be about \$2,000 total to mark four cruisers and (inaudible) is about \$2,000. Also it's going to cost about \$6,000 to transfer all the equipment from one marked car to another - lights, siren, radios, cage, and seats.

Chairman Massey said that would still leave room for another vehicle. Selectman Jasper was suggesting was that they just trade one less in. Still only buy...Selectman Maddox said for \$6,000, it's a lot better than and he agreed. Selectman Jasper was suggesting that they would award the bid to MacMulkin Chevrolet for the four and the Tahoe with 3 trade ins and then let the powers that be decide which car they keep. That may affect the trade in, but there's enough money there. Selectman Maddox said it was going to be \$6-7,000. Selectman Jasper said they could reimburse the Police Department for the amount that they get on whatever they recover in damages.

Chairman Massey said the \$25,000 if he was reading it correctly, and that's what he wanted to understand, they bid \$58,000 with a trade in of \$25,000. Does that mean the net to us is \$33,000? Mr. Malizia said no. The net price is \$58,000. So add \$25,000 to the \$58,000 to get what the gross price would be. Chairman Massey said it was \$83,000. Selectman Jasper said it would bump that up to roughly if they held one back to roughly \$90,000 gross. Chairman Massey said it looked like it was about \$6,500 per vehicle. Selectman Jasper said the net to the Town would come out to about \$64,000 if they traded in one less vehicle. They'd actually be out of pocket \$64,000.

Captain Tousignant also had plans on transferring a vehicle the 2006 Trail Blazer to Community Development. Mr. Malizia said that was already done through the budget process. That just complicates this. They already have the money for that.

Chairman Massey wanted to understand this so they know before entertaining a motion. Right now you have 4 vehicles that you're going to trade in. Were any of those 4 something that could be used in any other departments within the Town? Captain Tousignant said they were in very good shape. They trade their vehicles in because they have...Chairman Massey said from \$6,250 does it make sense to trade it in or to transfer it to another department. Selectman Maddox said that's what they were saying. He's agreeing. Chairman Massey asked that that was one. How about the other 3? Mr. Malizia said they didn't need them unless they wanted to give him a car to ride around in.

Motion by Selectman Jasper, seconded by Selectman Coutu, to award the bid for four (4) 2011 Chevrolet Impala Police Package Cruisers at the gross bid price of \$83,628 less the trade in for 3 existing vehicles and a Tahoe SUV at a bid price of \$29,232 to the lowest bidder, MacMulkin Chevrolet of Nashua, NH, as recommended by the Police Chief and the Finance Director.

Selectman Maddox said the 3 vehicles would be traded in at \$6,250 each. Selectman Jasper said they didn't know that. Mr. Malizia said one could be \$8,000 for all he knew. They may probably keep the cheapest one for all he knows. They're probably roughly the same but he didn't know. Selectman Maddox asked if they went out and looked at the vehicles. He thought they just said the years. They're all the same year, right? Captain Tousignant said they purchased them from MacMulkin and they've been trading with them. They know the condition of the cars. Chairman Massey said that they maintain them through MacMulkin. Selectman Jasper said they're not doing all the maintenance with them anymore. Chairman Massey said some of the routine maintenance they're doing here. Selectman Maddox wanted to memorialize somehow that they're trading in and getting X amount of dollars back.

Chairman Massey asked if this motion passes, he asked that Captain Tousignant to find out from MacMulkin inform the Board what the total trade in value is so they'll know what the net price is. Selectman Jasper said that would be part of what they sign anyhow. Selectman Maddox wanted to put it in the record so that when some other poor board is trying to figure out what they did because you don't remember. Chairman Massey said they'd memorialize it with an update.

Vote: Motion carried 5-0.

Chairman Massey said he read in the paper that the Ford Crown Vic. is history. They're no longer going to make the police package with it. Selectman Jasper said it's been history here for a long time anyhow. Chairman Massey was really surprised of the Dodge bid. Captain Tousignant believed you see most of the Dodges are State Police highway and that's because of the speed and the motor. Chevy is bringing back the Impala and the Caprice SUVs.

G. Employees' Earned Time Fund

Chairman Massey recognized Town Administrator Steve Malizia.

Mr. Malizia indicated that the Finance Director has prepared a Memorandum that gives the Board a heads up as to the earned time money that has been paid out in this fiscal year through January 31st. The monies right now have

been basically charged to the Departments. Should they get into a position where they overrun or can't quite swing it, the Board could put in a request to the Trust Fund to take the money out. As has been the practice the last few years, they've basically let this money stay in the budget until they get closer to they need to determine if they need it. In other words, we have not tapped into the funds. They would prefer to have the fund grow more so that down the road more of this could come out of there. For right now, it does not appear and as you look into the budget versus actual, that it's really imperative for them to it. It's more of a memorandum for the Board to understand that the money is out there should there be a department that maybe had an issue that they can't cover somewhere else. That might be consideration they use partially if at all. It's just for the Board's information. Again, employees basically twice a year have the option to buy some of their earned time out reducing future liability and when they get to a certain pre-determined limits, it gets brought down to that limit.

Selectman Jasper had a question. Is this around about normal? Mr. Malizia said it appeared to be about the norm that he's seen in the last few years. Last year he thought it was closer to a couple of 300 by the time the year was over, which the Town in the budget (inaudible). Did it cost somebody to go over? Yes it did. He thought the Fire Department went over their appropriation through no fault of their own. These should come from what was totally budgeted for. Other areas of the budget were able to accommodate that. This is not something he has not seen. Over time, it is anticipated that as people's accruals get lower, this will minimize even more. It is anticipated that the Earned Time Trust Fund given time to grow would be able to cover a lot of this and hopefully will leave some of the pressure maybe to budget a little bit lower in the future.

Selectman Maddox said since they're only at 20 percent of their exposure, he would like to see them leave this just the way it is and wait until June to decide if they need to take any monies at all out of this fund.

Chairman Massey said they have to be careful. Right now there's \$283,000 in the fund. We currently if we were to use the fund for the \$155,000, we're not 20 percent of the fund we're about 80 percent of the fund. That's why Selectman Maddox was wanting to not take...Chairman Massey said what they have to look at is the 20 percent is the liability. Our liability as of June of last year was \$1,417,000. Selectman Maddox said right. So taking that \$155,000 out would bring them down to a very low number. If they stay with keeping within the budgets, he thought that was much better. If they can get that up by the end of the year to 24 percent, we'd be in good shape compared to almost any other year.

Mr. Malizia thought their long-term goal stated at some point that they'd like to try to eventually get to 50 percent. That's a ways off. Certainly any time you decrement that, you're getting further away. At this point, you don't need to spend it. Just leave it be.

Chairman Massey said they'll pick up with Selectman Jasper on the way back machine. He remembered when he was a member of the Trustees of the Trust Funds when this fund was created. At the time, it was stated that the plan was over the next few years to get it up to 50 percent. To his recollection, he didn't believe this fund has ever hit 25 percent. It's been a struggle to even keep it at that level. Because we've basically been doing \$50,000 a year since the fund was implement. There were a couple of years when they did \$75,000. This is another instance where we're paying earned time at the current rate and not at the rate at which it was earned, which is another reason why earned time is such a significant cost item to the Town. When you pay it out, you pay it out at current rates and not at the rate it was earned.

Selectman Maddox said two departments alone have taken out almost \$50,000 in this segment.

Chairman Massey said they should revisit this in May of this year at which time they can make a determination whether they're going to take the money out of the existing operating budget or have to accept access some of the funds.

Just to clarify, Mr. Malizia said it has been taken out already just so they know. Chairman Massey said they've paid it. It's right now sitting in the operating expenses. The question is whether they put that back in. They'll revisit and the appropriate time would probably be the second meeting in May. Mr. Malizia believed they usually put another one in for the remainder of the year. So it's approximately that ball park. It happens somewhat automatically.

H. Budget vs. Actual

Chairman Massey recognized Town Administrator Steve Malizia.

Mr. Malizia stated they were about 58 percent of the year done if you took it in a linear fashion. The one area that's of concern is in the legal department primarily due to labor issues. The legal budget itself, i.e. the day to day legal with Hodes, Buckley is pretty reasonable. Unfortunately we've had some litigation or issues. Some of it was contractual negotiation types of things which cost us and others are other circumstances. That's where that gets expense.

Fortunately at this point we haven't used any contingency for anything. We've tried to continue to keep an eagle eye on the regular legal budget as that budget as well. There's only so much you can do when you're either litigating, or contesting, or stating your position. That's the one area that he sees that is of concern. Again to some degree, the contingency should allow us to cover that if they need to. The regular legal budget, again, Mr. Malizia would say is under control. They try to do things without going to the attorneys trying to minimize and watch it like a hawk. Legal is the big ticket this year. Again, its predominantly labor.

Just so Selectman Coutu is clear, he knows they pay their attorneys a retainer fee to handle legal matters for the Town. Are you saying that grievances that are filed and things of that nature, labor negotiations, are over and above? Mr. Malizia said they use a different firm and have used a different firm for collective bargaining their labor issues than they do for their normal litigation efforts. On the normal litigation if it is, they have a retainer of he believed \$26,000 a month where that's sort of general. It's not specific. You may have some modest minor issue that they can deal with the attorneys. It's at a lower rate. When they get into litigation with their regular attorneys, they'll assign case number to it generally and break it out on its own. So if we have a zoning issue, a tax abatement that they're involved in, generally we'll get a separate billing for that. We use a different firm that specializes in labor. We don't have "that retainer" covering that expense. We budget those items separately in the budget. Also, there's two separate lines for that. It comes under the legal umbrella. One is legal collective bargaining and one is legal general matters for lack of a better word. He would dare to imagine that if you use the same firm for both because of the litigation and issues involved, you're still going to pay. He's easily to go over by 26 hours in these matters.

Selectman Coutu said all of the grievances and potential future grievances could end up costing us some money. Mr. Malizia said these issues are not free. When you negotiate contracts, for example, you're also using a professional that's not free. It's cheaper than using the regular lawyer, but you're still using an individual associated with that firm per Town Code that you have an individual assisting the Board. Other than staff time, we get paid regardless. We don't charge it to that. That's for your outside experts, your outside attorneys.

To that end, Selectman Maddox asked if Mr. Malizia could run a report to tell them where the breakdown is as far as...Mr. Malizia believed there was up in their office. You get a very detailed backup here. Collective bargaining, the Town has spent approximately \$30,000 which is \$18,000 over out of a \$12,000 budget. On the legal fees, they've budgeted \$130,000. We've spent \$76,000 leaving approximately \$54,000. We spent 58 percent. We're pretty good on the regular budget. We're at 251 percent on their collective bargaining.

Selectman Maddox's question was going to be as far as abatements. He knows that they've been involved in a lot of those. He was wondering how much that total was because they're involved in just about all of those. Mr. Malizia said no not all of those. There were certain large ones that we had to work with our attorneys. He thought Wal-Mart was one, Sam's, Market Basket. For lack of a better word the run of the mill for the more modest ones for the less litigious ones we've done it in staff with Mr. Michaud doing it. When we look at the legal bill, the legal bill is broken out by case. We could go back and look and tell you what it is. Selectman Maddox asked if Mr. Malizia could give him an estimate of 30 percent of that general legal. Mr. Malizia said it was somewhere - over the two years because it spans a couple of years - you're talking \$10,000 to \$15,000 between all the cases over the two fiscal years that we've been dealing with things.

Selectman Maddox had a couple of other questions. First he had a comment - 5151 which is in the Town Poor. That number surprised him. Town Hall Operations 5120 - that's this building. What is driving that up? Mr. Malizia said they have utility costs that are a little higher in the winter. They'll go back down in the spring. You can't always go linear. Again our expenses for heat and what not are not as high obviously in the summer. It's not always linear.

Page 2. Selectman Maddox said it still appears and it looks like the spreadsheet on the end is validating the \$170,000 off on the motor vehicles still on the income. Mr. Malizia said the Board budgeted or we adjusted the budgets of \$3.8 million. We've taken in \$2,031,000, which is 53 ½ percent. Selectman Maddox said it was a 4 ½ percent difference is \$170,000. That's what your spreadsheet at the end kind of shows. Again, something that the Board needs to be careful or mindful of if that's continuing along. Conservation Commission - have they pre-spent some of their money? Is that encumbered? On page 5, 5586.

Mr. Malizia said Conservation according to this has expended \$24,600 out of their 45 appropriation. They've also encumbered \$13,254, which he believed was the DASH Unit. They still have a balance remaining of \$7,600. Other than the encumbrance for the DASH, they spent \$24,600, which he believed was treatment at the ponds, probably the DASH Unit working this past July, August, and September. He thought they did a couple of chemical treatments this year. Selectman Maddox said that only leaves them \$7,600. Chairman Massey said they are very aware of how much money they have. The Chairman has had some conversations with the Finance Director to keep them so that they don't overspend this time.

Mr. Malizia said that each group would get their particular section here. It's his understanding that they would be made aware of the numbers. Chairman Massey said it was more than that they were made aware of it. The conversation he had with them not at this past Conservation Commission meeting but the previous one was that they need to be very clear that before they issue a purchase order, they need to check with the Finance Director to make sure that they still have the funds. There are no monies other than what is sitting here.

Chairman Massey asked if there were any other questions or comments from the Board. The one thing that he thought the Board would probably want to do is in the first meeting in April if Kevin Burns has not already done it at that point is to take a very close look at what his budget is going to look like given what he's been telling them has been spending on his winter maintenance program. As Chairman Massey indicated to him with the e-mail that the Board all saw, that's what the contingency fund is for just such emergency purposes. He thought they should applaud Kevin and his men. They've done an outstanding job this winter. He thought it was probably one of the worst winters they've dealt with in the Chairman's recent memory. He thought they're doing a very good job for the Town.

From what Chairman Massey could understand, Captain Tousignant the Police Department is working hand and glove now with the Highway Department to make sure that if there are any cars on the road when they shouldn't be that they are being taken care of now.

I. 109 Belknap Road - Oakridge Condos - Betterment Assessment

Chairman Massey recognized the Board's Liaison Selectman Coutu and Chairman Bernie Manor of the Sewer Utility Committee.

As Chairman Massey understood it, the Sewer Utility made a determination that based on the proposed 47 lots in this development that a Sewer Betterment fee should be assessed against that in the amount of \$212,279.73 payable, at this point, it says at the time of building permit application. The question he raised with Bernie earlier was should it be at the time the building permit is taken out at which point that's a significant amount of money or would it be when the Certificate of Occupancy is issued. Mr. Malizia believed each unit would get its own building permit. This number of \$212,279.73 would be divisible by some factor for approval. It may be significant; it wouldn't be \$212,279.73 all at once. It would be parceled out - let's say its 100 units, over 100 permits. That could be over a couple of years he assumed. Is that the Committee's assumption?

Mr. Manor said that was their thinking. Chairman Massey had one question. When he was reading this he wasn't clear on there's actually 100 units being proposed. Why wouldn't the betterment be based on 100 units not 47 lots? Mr. Malizia said when the property was divided up in the first place, someone looked at the map in the area and said okay we have this much cost to put the sewer in. This is proposed right now under the current zoning or whatever but 47. If somebody does something different, that piece of property still has equivalent of 47 and maybe some other number of units. It's a number for that lot.

Selectman Jasper said it does say divided by the number of approved units. If its 100, we're only talking \$2,000 per unit. It's a little over \$2,000. He thought this was appropriate to do it at the time of building permit application which is defined differently than the foundation permit when they actually go to start construction on the building. This is an insignificant amount compared with the total investment in the unit. We don't have to worry about chasing it at the last minute and getting into arguments as they have before. Selectman Maddox said which they will see later.

Motion by Selectman Coutu, seconded by Selectman Maddox, to accept the Sewer Utility's recommendation and create a betterment fee of \$212,279.73 to be divided by the approved number of units for 109 Belknap Road-Oakridge Condos.

Selectman Maddox said they needed to have a memorialize to the building permit application when we're expecting that to be.

Selectman Jasper wanted to offer a slight amendment. He thought the amount should either be \$212,300 or \$212,280. The \$.73 doesn't divide very well. It just is a little bit ridiculous. He'll make the amendment either way. He'll make it \$212,300. Chairman Massey thought that would work out. Then it would be \$2,123. He asked if the maker and the seconder would accept the amendment. Selectman Maddox said absolutely. Chairman Massey said it would be \$212,300. A good point Selectman Jasper.

Again Mr. Chairman to memorialize, Selectman Maddox said at the time of building permit application. They need to transmit that to the Planning Board. Chairman Massey said they also needed to translate it to the Building Department to make sure that when the building permit is pulled, they pay not only the building permit fee but the betterment fee.

Motion by Selectman Coutu, seconded by Selectman Maddox, to accept the Sewer Utility's recommendation and create a betterment fee of \$212,300 to be divided by the approved number of units for 109 Belknap Road-Oakridge Condos, carried 5-0.

Chairman Massey declared a 5 minute recess at 8:28 p.m. The Board was back in session at 8:34 p.m.

J. Proposal to install a handicap accessible play structure at Benson Park

Chairman Massey recognized Jeremy Griffus and Laurie Bowen.

Jeremy Griffus indicated that the Board basically has received a proposal - the same proposal that they presented to the Benson Park Committee. When he says "we" it was the Recreation Department who had formed a subcommittee who Laurie is also a member of. Their hope is to build what they refer to as a "boundless playground" which basically means that there will be no child that won't be able to use this as a play structure regardless of their disability. It mainly focuses on children who might be in a wheelchair, but there are several features that also benefit other children who might have other physical impairments and they're proposing to do this at Benson Park. You see that they originally looked at 3 sites in that proposal. The recommendation to the Benson Park Committee was to accept Site B and they accepted that. Tonight they're looking for their blessing to move forward and approval to go to the Planning Board to possibly release funds to build this project out of the Recreation impact fees. They do have pictures that Laurie drew if the Board was looking for a better understanding of what they're looking to do. They can also explain the location a little bit better. He wasn't sure how familiar the Board was with that. Again, they'll answer any question and can go into more detail if the Board wished.

As the Liaison to the Recreation Committee, Selectman Coutu indicated that Selectman Maddox had posed a question earlier and he thought it was an appropriate question to ask in light of this presentation. The person on the Recreation Committee who initially made this presentation to the Benson Committee was not able to attend this evening to make the formal presentation as a result of a death in his family. He communicated with him and his wife today and they're doing fine. He's out in New York and they'll be back in Town if they haven't already arrived. Jeremy and Laurie agreed to come and make this presentation to give us a better understanding of the proposal and he believed Laurie may have some conceptual pictures to show with regard to the playground. The question that Selectman Maddox had requested was the process in which we arrived here today and what he said to Selectman Maddox so that there's a better understanding why this is before us this evening.

Selectman Coutu said one there was an initial effort made, as you remember, to locate a playground in the south end of town and it met once again with a lot of opposition and they abandoned that. It may have been Selectman Jasper has suggested that perhaps Benson Park itself might be a good alternative for us if we had sufficient monies at the Planning Board to look at Benson Park to create a playground. He knows that on several walks and conversations that he's had with Selectman Jasper while at Benson's, they were always down by the gorilla cage and Selectman Jasper would say something like "gee wouldn't it be great if we had a play area here, or over here." Initially they were talking, Selectman Coutu believed, when you're facing the gorilla cage the immediate left where there's a little wet area there. Selectman Jasper had a vision about having some sort of a playground. This was brought before the Recreation Committee as a proposal to them. The Recreation Committee and the Subcommittee felt that they wanted to get all their eggs in a row before they went looking for the money. They wanted to make sure that everybody would 1) like the idea and 2) that it was viable, it was acceptable. So the process was obviously to deal within the confines of the Recreation Committee, which they did, and then bring it before the Benson Committee to see that if it were something that they could agree to and 3) was to bring it before the members of the Board of Selectmen to see if they in fact would concur and agree that they should go before the Planning Board. So that's why they're here this evening Mr. Chairman. He thanked him for this opportunity and he turned it back to Jeremy.

Point of correction. Mr. Griffus said they actually approached the Benson Park Committee after their discussion at one of the Recreation meetings to see if there was anything they could do to help them out with the development of the park. It just so happened that they wanted some things out that they do want out there is a playground. Again this is their effort to assist them, the Town, and the State. Ultimately it is serving what the Recreation Committee is all about and they hoped to move forward with it. Selectman Coutu stood corrected.

Selectman Maddox was under a false idea of how this was going around. He thought someone wanted to do this. Silly him he thought they were going to fund it. What this is asking is to take, and he didn't know how much money was in the Planning Board Recreation Account...Mr. Malizia said \$113,000. Selectman Maddox asked how much of that is this going to absorb. Mr. Griffus said if this is approved and they go forward, they're asking that the bids not to exceed \$100,000. Selectman Maddox was probably thinking the wrong thing when somebody was coming in to put this forward. They're coming in to present something differently than he originally thought. He guessed the Planning Board wouldn't have any problem with just spending all the money in that account but so be it. He thought when they

were going to sell that property on the south end they would take some of that money and use it for this purpose. Again, he was surprised at the funding source for this. Thank you.

Selectman Jasper thought it was important that they get this moving forward. Benson Park is a wonderful passive recreation park but currently other than running around, there is nothing for the children to do there. There are no swings. There are no slides. There's none of that traditionally park recreation there for them. This would be a good first start. He didn't think they wanted to wait around and see if and when they sell that property at the south end to do this. This money is sitting here for this purpose. They can certainly replenish the fund if they chose to and when and if that property is sold. Selectman Jasper knows there was talk and he hoped the Rec. Committee still pursues grants for this type of thing, but there will also be many other opportunities out there. He didn't see this as the only place in the park where there will be an opportunity for recreation, swing sets, and whatever. He knows there was talk about pursuing grants. He saw them nodding that yes those grants will still be pursued as they become available. We need to get something in this park for this coming year.

Selectman Coutu didn't know but he thought they should have all been on the list. Kevin Burns had suggested that historically or on the basis of his experience with playground type fixtures, he found that the maintenance of such and the play area was absolutely minimal at best and he saw absolutely no problem with his men that are going to be assigned there in the summer time, the interns that they would normally would have that they've been funding will maintain that park, pick up and clean up, they'll check the structure and make sure everything is sound. That takes care of the maintenance portion of it as well. He liked Selectman Jasper's idea that if the opportunity avails itself and the market gets better and they do decide to sell that property, perhaps they could look at replenishing the fund for other opportunities. He would urge Mr. Yates on the basis of what Selectman Maddox said that perhaps they should make an exerted effort to start looking around and see what kind of grants are available for recreational uses and perhaps he and Mr. Yates can sit down and look at what's available out there and perhaps put some grants together. They have what appears to be in house a person who has become pretty knowledgeable with grant writing, which would be our Assistant Town Administrator. If there's something viable, maybe they ought to look at it and start putting some grants together and be on the receiving end for once. Thank you Mr. Chairman.

The question that Chairman Massey would have is kind of the nitty gritty. It would seem to him that to go forward you would need to write a request for a quotation that would include exactly what you want this equipment to contain, etc. and to put it out to bid and have the Board of Selectmen approve the bid before the money is spent. Simultaneously with putting together their request for quotation, he thought they'd want out voting member on the Planning Board to seek - actually before they even start the quotation is to find out if the Planning Board would agree to recommend to the Board of Selectmen that the monies be released from the recreation fund. Selectman Jasper asked if that wasn't what they were here for tonight. Chairman Massey was saying that it was just not going to be tonight you say if the money is approved they go forward. There's a whole set of steps that have to occur.

Mr. Griffus said they were looking for the Board's approval tonight to move forward to the Planning Board to see if they are even willing to release those funds. If so, then they would go ahead and start the RFP process. Selectman Maddox asked if it was an RFQ. Chairman Massey said no. The difference between a quotation and a proposal. With a quotation you have an actual set of deliverables that they have to meet. A proposal says this is what I propose to do for you.

Selectman Coutu wanted the Board to know that in the process in coming up with the design, they had been in contact with - there aren't many companies in the area that do this kind of thing. There is a couple in the northeast region. They're waiting for a nod to come in and give them a quotation on the equipment. What they're going to do is come in with models and they're able to move pieces around to see what would be most practical for the Benson area. They're going to look at the size of the lot and come in. Once they get that down, then they'll come in with a quote. That's going to take probably a week or two once they contact them.

Selectman Nadeau asked what they needed to do for the State in order to put this in. Chairman Massey said this was within part of the Master Plan. There's no restrictions.

Motion by Selectman Nadeau that the Board of Selectmen recommends to the Planning Board that they release the funds based on the final program.

Selectman Maddox didn't think it was a legitimate motion. The process is they go to the Planning Board and the Planning Board recommends to the Selectmen. Selectman Maddox said that he shouldn't be making the presentation. He knows very little about it. He's not going to do a very good job of it. He thought the process is the Planning Board says to us please use this money.

Motion by Selectman Nadeau, seconded by Selectman Coutu, to authorize the Recreation Committee to go to the Planning Board to seek approval for release of the funds.

Selectman Maddox thought a fixed number has to be applied to that. If they can get a quotation, then they're going to come in with that and say its \$97,640, that's what the Planning Board recommends to us to release.

Selectman Jasper didn't think at this point the dollar amount matters going forward to the Planning Board. It's to see if they would be amenable. Selectman Maddox said if it was \$60,000, they're going to be more enthused than if its \$98,000 maybe. Selectman Jasper said they've set \$100,000 and the question is would the Planning Board be agreeable to release up to \$100,000 for this project. If the answer is no, then they need to scale that back. If its yes, they go forward as planned. They need to know whether the Planning Board will release the funds up to \$100,000.

Mr. Griffus indicated in the packet the Board has, an example of a playground that was designed at Site C. It's the location directly across from the gorilla cage. It's a balanced playground. That was estimated to be \$96,000. That's where we got that price range from. It's also knowing that what we have available in that account.

Selectman Maddox just wanted to say his peace. It wasn't what he was expecting. Again, he thought someone was coming in with a plan to not utilize all the Town funds but so be it. Selectman Jasper said that Selectman Maddox really does believe in Santa Claus don't you. Selectman Maddox said he was almost a legislator then.

Selectman Coutu wanted to make an observation to that statement. Those funds are a contribution made by builders for the use of recreation. He thought that perhaps they're thinking that because it's at Benson's it's not for recreation. It is for recreation. It is available to all the people who want to make use of it. He thought it was very business and he thought that if they were to use the \$124,000 if it's going to provide recreational opportunity for our children and our community, he was all for it. That's what the money is there for. The Recreation Committee has deemed that it's a proper use and a fitting use. It's going to enhance the park, and he thought it was going to enhance recreational opportunities within the community and he wholeheartedly endorsed regardless of the amount because it's not coming out of the tax rate.

Selectman Jasper echoed that. He would say he is constantly amazed at the usage that Benson Park is getting. If you had told him in a winter like this that there were going to be as many cars in that place as there are, he would have told them they were nuts. As they tell him, you have to work very hard to be the first one there after a snow fall to be the first one breaking the path. The usage of that place is just incredible and this will only enhance that. They have a real treasure there. A lot of people get a lot of credit for it and they're just going to see that build and build. There will be further grants he was sure but they needed to move forward with it. Selectman Jasper never thought that this was going to be something that they were going to get free. They knew the monies were here in the fund. It's time to move forward.

Again Selectman Maddox thought it was a great idea. He just thought it was something else and if they spend all of that money then as long as they understand, they've spent all of that money. When somebody in the south end gives them a parcel and said they can put a playground on it, they'll come up with the money somewhere else. Thank you. Chairman Massey said they have the money. It's a subdivision off of Eayers Pond Road or the next road over as a possibility for 5 lots he believed.

Vote: Motion carried 5-0.

Chairman Massey thanked Mr. Griffus and Ms. Bowen for bringing it forward. He thought it was going to be a lovely addition.

K. Benson Park Review

Chairman Massey recognized Recreation Director Dave Yates. Good evening Dave.

Mr. Yates greeted the Board. He's here for his quarterly report of Benson's which as far as he was concerned has been a quite quarter. He did provide the Board with a daily log that has several new updates and also with the purchase order which is up to date. If anyone has any questions, he'd surely answer them for them. As you can see, they have minus because the Board has never put more money in. He thought there was money in the overall Benson's account. However, they have never put additional money in like they had done initially. Mr. Yates thought they started with \$5,000 initially and that went away. He thought they put \$2,000 - \$3,000 and now they're negative again. There is money in the overall account. It's not specifically geared to him.

Selectman Coutu said he asked the question to Dave so he's going to put it before the Board. He looked at the expenses and how they're \$3,334 in the negative. His question was he didn't know who approves all of the expenses. Selectman Coutu was told there's two or three people that they can go to the Benson's Committee and they say yes go ahead go get it. He thought the Board needed to have better controls and a better system by which someone is

approved to just go out and buy paint and lumber. Some of the expenses they understood. The septic they know that's it's not Dave's Septic per say, but it's a port-a-potty rental that is not owned by Dave. Some of the expenses - Friend Lumber, Hudson True Value and you can go on, and on, and on. His question is who says you can go to any given vendor and go buy black enamel primer, or concrete patch, or whatever it is. The answer he got was several people on the Committee can just authorize somebody to go get it. Selectman Coutu thought they needed to have better control. He would like to see this expanded now. If they're going to have all those expenses, he'd like to know what they are being applied to. In one instance on one expense, they had the previous time they reviewed it if Selectman Jasper remember. A lot of that paint was used to cover his generator as opposed to the buildings.

Chairman Massey wanted to make sure they understood for the viewing audience. Selectman Jasper's generator is not his property. Selectman Maddox said yes it was. Selectman Jasper said it was a pressure washer that he was loaning. He still didn't understand why his pressure washer was anywhere near the building that was being painted but that's another story.

The point is Selectman Coutu thought they needed - they're not talking hundreds of thousands of dollars, but this is where it all starts. It starts with a penny and goes up to a dollar and goes on from there. We need to have better controls of the place. Mr. Yates is only reporting. It's not his fault. He's reporting to us what's taking place. He thought they'd have a better handle on it. Perhaps somebody can come up with a better suggestion.

Selectman Nadeau stated that a lot of this transpired last fall and they caught it around November and put some procedures in place with Mr. Yates. Chairman Massey interjected and stated that given the way the Town's finance system works since they appointed Mr. Yates as the Benson Park liaison, that all expenditures that fall from zero to \$500 he has to personally approve. That all expenses from \$500 to \$1,000 have to be approved by Mr. Yates and our Town Administrator. Anything over \$1,000 requires the Chairman of the Board's signature as well. That's the control Selectman Coutu. It's well ingrained and the entire Town's administrative processes and it's been working for many years. He thought that this was the way that this should be operating. No expenditure for Benson's for this Committee should be authorized without Mr. Yates signature and if it meets the threshold, the Town Administrator and the second threshold if it meets the Chairman of the Board.

Selectman Jasper thought as Selectman Nadeau said, they really did stop the problem. If you look since November at the expenses, there was a concrete patch, Friend Lumber and George Boyer and he thought that was all part of the final repair that they actually approved for the gorilla house. He wasn't sure about the \$60.43. He knows Friend Lumber and George Boyer was the final purchase that they did approve for that. Dave's Septic was part of it. The handicapped entrance sign he didn't remember if they came back to the Board on that or not. That was the one last sign. The bulk of that with the possible exception of about \$115 was approved.

Chairman Massey asked who it was approved by. Selectman Jasper remembered he came back for the gorilla house for the final repair. That was the \$351 and the \$105. Dave Septic is totally separate. That just happens. They didn't fully budget for that. The \$400 sign he wasn't sure. The Benson Committee approved that and he didn't remember what process that went through. The one sign that Jeremy did that is now standing. Selectman Jasper thought it may have been approved way back. The payment was made on 11/16/10.

Chairman Massey said the Board approves budgets but the actual spending is approved by purchase orders. Those purchase orders are signed by the appropriate signatories. He thought that was the way they would want this to work. Selectman Jasper said that is the way it works. He bleeding stopped. Chairman Massey said the bleeding hasn't stopped in the sense that the Board is looking at a \$3,300 expenditure that has not been approved. It's been approved but the source of the funds has not been approved.

Selectman Jasper said the problem is if you take all the \$186 for the septic, which the Board approved the two but never the funding, you add up all those \$186 and then add up the things that we did approve, and he thought they came back for the additional brochures...Chairman Massey thought Selectman Jasper was missing the point. The Board should be concerned with where the money is coming from. They should never be going into a negative on this. They should have identified once the \$2,000 was close to being depleted, the money got replenished. Either that or they create, and Chairman Massey thought they had it for next year, a fund of about \$17,000. There they don't have to come to the Board on everything. Right now they have this problem that they're going to have to make sure that the money is available.

Selectman Jasper said what they should do is transfer the money to make up this deficit from the account. The only other thing that...Chairman Massey asked going forward do you see any problems with the signatories being what...Selectman Jasper thought that was what was going to happen. Starting July 1st, there's a budget and it's going to go through there. They've stopped people from willy nilly being able to go to Hudson True Value and get things. That's stopped correct? Mr. Yates said right it has. Last quarter when he came they were negative also and they had brought that up to the Board and no additional money was put into it. However, bills have to be paid and they know

there's money in the big pot but the Board chose not to add any more to this pot. Would the Board like Mr. Yates to stop altogether or will the Board be adding more? Chairman Massey thought it would be appropriate to say to the Board that they need to put more money into this account. Mr. Yates gave it at the last quarter and the Board put \$2,000 in. Chairman Massey said they've spent \$5,500. Selectman Maddox said there were no pluses in there. Where? Mr. Yates said the page before. Selectman Jasper said that was back in August. That's what Chairman Massey was saying since August they've put in \$5,500. Selectman Jasper indicated that much of this has been at the Board's approval but the Board did not approve where the funding was coming from. Obviously some of them were very upset with some of the expenditures that should not have occurred the way they did. That issue has been addressed and taken care of.

Selectman Coutu said Selectman Jasper was telling him that those current expenditures had a purpose. The number they had discussed finishing off the gorilla cage. In the future, he would like to have some asterisks or something that highlight specifically what those things are being bought for so that if they see something \$351.41 is a lot of money for lumber but he didn't know what kind of lumber he was buying. If he's buying headers, that's more expensive. Selectman Jasper said that was the lumber list that they had that they did approve sometime back. He thought the approval was in November when they came back to the Board and there was list of the lumber and the Board approved the specific.

Chairman Massey asked Mr. Yates if he could add another column and in that column indicate either the structure or structures or grounds that the expenses were approved. That would answer Selectman Coutu's question. Selectman Coutu wanted to make a point. The point he wanted to make was aside from the expenditures, he didn't want to demean the value of the labor that's being donated to accomplish those things. They certainly appreciated that. They just wanted to have better control of how much money was being spent and for what purpose. If the Board sees duplication, they should know about it. He's satisfied and would be satisfied with that. Thank you.

Selectman Maddox said they were going to have to go back and check the minutes. He thought in the meeting that Mr. Yates came in the last time that the Board said to add \$2,000 to this account. Chairman Massey said they did. Selectman Maddox said that was not in August. He's been here since August. He thought it was in November that he came in and it was right around the minus \$1,800 and he said that they needed to fix it. He thought they said to put \$2,000 in. Chairman Massey thought Selectman Maddox was right. Selectman Maddox thought he was 87 percent sure he was right. The problem is they've still overspent by \$1,300. To your point Mr. Chairman if you sign a purchase order, you don't know how much money is in that account. You assumed somebody else does but when you're signing - the Town Administrator you don't check or maybe you do how much money is in that particular account. Mr. Malizia said there is money in an account for Benson's. You just haven't approved you as a Board collectively haven't approved spending all of that money. Selectman Maddox said some of them believe that they shouldn't spend all of it on the little things because they still have a building to maintain that they're just ignoring. The Board made a motion to put in \$2,000. They spent up to the \$2,000 and come back and say they need additional monies for whatever. He thought first off the number was incorrect. He thought there was a plus \$2,000. Again, there needs to be some method by which they know when they're going over the amount that they have.

First of all, Selectman Jasper said it wasn't even remotely fair to have the \$525 credited against the Benson Committee because the Benson Committee had zero to do with repairing the train station. That was strictly an act of the Board of Selectmen. If you think they're actually \$1,300 in arrears, back \$525 out of that, then take all of Dave Septic out of there because that's an action approved by the Board of Selectmen, then back the \$351 and the \$105 out because that was an action of the Board of Selectmen, and then you're in the positive.

Chairman Massey said no. Every one of the expenses has been authorized. The problem is that the account that they should be attached to has not been identified. We are not negative in the budget. The monies that Dave thinks he has to spend when in fact there is all that money that is sitting in the Benson Park account. Selectman Jasper said that there is the feeling here that from what was authorized by the Board, and it appears that \$2,000 was not properly credited here. He didn't know but he trusted that it was that if you actually do that and then the Benson Committee went into the negative again, no the Benson Committee did not go into the negative again if that \$2,000 - if Selectman Maddox is correct about that, the Benson Committee didn't go into the negative. The account went into the negative by the act of the Board of Selectmen which did not authorize transfer of the money.

The bottom line Chairman Massey thought was tonight they should decide how much money to put back into this account or to determine whether or not the account money is there for that purpose and that's just drawn down against that. He thought based on Selectman Maddox's thinking and he was much of the same mind, they need to keep track of this a little better in terms of that money because it was intended for the buildings. The question is how much money do they put back in to make this account so that Dave has a positive cash flow.

First of all, Selectman Jasper wanted to say that he thought it was incorrect to say that that money that was set aside was for the buildings. The money that was set aside was set aside for Benson Park. It was never set aside

specifically for the buildings. This Board keeps in the back of its mind that there are buildings to maintain. When the town's people put that money aside into that fund, it was not for buildings it was for the park. So the use has been proper. The Board has had in the back of its mind the liabilities that they face with some of those buildings. You obviously can't ignore what needs to be done there and we have gotten one hell of a bang for our buck. He would move that \$5,000 which would include \$2,000 if that motion was made so that no more than \$5,000 would be transferred back to this account leaving approximately \$1,670 to be spent for the remainder of the fiscal year and that no more than that be spent including the port-a-potties.

Motion by Selectman Jasper, seconded by Selectman Maddox, that \$5,000, which would include \$2,000, so that no more than \$5,000 would be transferred back to this account leaving approximately \$1,670 to be spent for the remainder of the fiscal year and that no more than that be spent including the port-a-potties.

Before you do that Selectman Jasper, the port-a-potties they have 4 more payments so that's \$800. Selectman Jasper said they were removed. They will be put back in April. So they'll only have April, May and June and it will only be approximately \$600. Chairman Massey said that there's \$1,200 to do for other purposes. Selectman Jasper said there would be about \$1,000 which will be ample to get them through the winter. Chairman Massey told Mr. Yates if the motion passes, it just means that he's going to have to pay attention to that \$1,000 sort to speak.

Selectman Coutu said he was concerned because they're asking Dave to monitor the account so that they don't run into a deficit again. What he's afraid of, and it's happened in the past and he didn't know that the controls were in place. If they need to tell people this that someone doesn't come to Mr. Yates and say I have an invoice here for \$132. I went and got some nails and a couple of hammers. We probably overspent and that has happened hasn't it Dave? Mr. Yates said it has happened. That's what Selectman Coutu was afraid of. Someone is going to go to him with a bill and he's not going to know what it's for, who authorized it and those are the controls that are not in place.

Selectman Jasper believed at this point it has been made quite clear that if somebody wants something from True Value they need to go to Dave Yates. You can't call to Hudson True Value and make it clear that nobody is to purchase anything without a purchase order for the Benson account at this point. That will take care of that. That's the only place. If somebody else shows up and pays for something someplace else and comes in demands payment, then that's their tough luck. The only one they've been doing on an account balance has been True Value. Everything else has been where people have been coming in and looking for reimbursement.

Chairman Massey asked why it wouldn't be the responsibility of the Benson Park Committee that when work is being done that they authorize the expenditure of the money. First of all, Selectman Jasper said that takes too long. Second of all, if somebody goes down and signs for something at True Value how does that help? The point Chairman Massey was making was why would somebody go down there unless it was something the Benson Park Committee wanted done. Selectman Jasper said that was unfortunately where they ran into trouble. They think they stopped it. Some people said they were going to paint so I'm going to go buy paint.

Chairman Massey said if the Benson Park Committee is responsible for authorizing expenditures, why would anybody go down to True Value without that authorization. Selectman Jasper said he couldn't get inside anybody's head for him. They did. He can't tell him why. Chairman Massey said all you do when they submit the bill you say did the Benson Park Committee approve it. If the answer is no, you say no. You're done. Selectman Nadeau said they don't know that at True Value. Chairman Massey said it didn't matter. The Benson Park Committee needs to make that clear to people. Selectman Jasper said they were done with this. What do you want to do fire the volunteers because they went out under a misconception and they put in hundreds of hours of their own time painting and you're upset with the process in saying tough luck we're not going to pay you for that? Chairman Massey said the past is the past. They're looking at the future. Selectman Jasper just told him what the future is. He apologized. He's getting very frustrated. Selectman Coutu said they go that way when they talk about Benson's. Selectman Jasper has too much passion.

Selectman Jasper said he's had a long day and they've been over this. He's said that the process is fixed. Nobody gets anything without going to Dave Yates. Why do they have to have any more discussions on this?

To this point, Selectman Coutu said to Selectman Jasper that he didn't want to get into it. Every time they get into Benson's they get into it. He didn't want to get into it. He knows his passion and Selectman Jasper understood Selectman Coutu's as well. He understood that this was a labor of love for him and he didn't demean. His remarks were not to disparage any of the work that was going and he knows he's not pointing any fingers at him or anybody for that matter. The point is that yes procedures have been set in place and he agreed with him. Maybe they ought to end that discussion. What concerned him was what happens if Joe Smith goes to Mr. Yates and says I need you to sign this. I have to go to True Value Hardware and have a purchase order for \$200. Selectman Jasper said he confirms with Harry Schibanoff that that has been approved.

That's what Selectman Coutu wanted to make sure. That's the equation that was left out. How does he react to that? Does he just approve it or does he go find somebody that's going to authorize it? Selectman Jasper said no. It has to have been approved by the Committee. Selectman Coutu said he was satisfied. Chairman Maddox thought that satisfies too. Selectman Coutu said that was the equation that was missing.

Selectman Maddox said he was not satisfied. He thought that any overrun in this account that they just added the monies to come out of their FY2012 budget. This seems like a never ending pool of money that it just keeps going negative. So you say it's not going to happen, so this amendment won't hurt it. This at least says if you overspend and it's down another \$1,000 past what the Board authorized, it comes out of their FY2012 budget. Selectman Jasper said he couldn't do that. Chairman Massey said you can't take money out of next year's budget for this year.

To that point, Selectman Coutu has received a clear message from the Board that they're going to add an additional \$5,000 - Chairman Massey said which will bring it up to approximately \$1,675 - Selectman Coutu said the Board has given him the message. He's not to exceed that. If somebody comes in to him and says we need this, he's going to call Harry and say Harry I know you approved this but you're at your limit. You can't spend any more money until 2012. Selectman Maddox said they'll be having this discussion in June.

Chairman Massey said at least Dave and Harry Schibanoff will know what the ground rules are. He thought they were ones that Selectman Jasper is the way it should work.

Vote: Motion carried 5-0.

L. Senior Center/Summer Program

Chairman Massey recognized Recreation Director Dave Yates.

Mr. Yates indicated that he was directed to come back in February and discuss what the summer program/senior plans were for the summer. He has met with Lucille Boucher. She has agreed, and she brought it up at one of her meetings, that they will move to Oakwood on Wednesdays as they did last year and return to the VFW as they did last year. It will only be for 7 weeks at the VFW, maybe 6. Last year they were out there for 9 weeks. We're starting later this year, so that's going to allow them to stay in the building a week later because of all the snow days. They're backed up and also the last Thursday it will be Old Home weekend so they're not going to be there that weekend. He has talked with Russell at the VFW. He said set all the dates aside for them. He has agreed to charge them only \$800. They charged them \$1,000 last year and that we would still need to provide a certificate of insurance. We're set to go if the Board approves this.

Selectman Maddox said this was a great idea whoever thought it up. It stops the Board from having to deal with this in June as a panic. This is a great job Mr. Yates. He thought this was exactly what the Board was looking for. If they can make it an agenda item for the second meeting in February of 2012 it just stops us from having to run in circles screaming and shouting. This is a great idea and thanks for getting it done in advance.

Motion by Selectman Maddox, seconded by Selectman Nadeau, to accept the Recreation Director's proposal for summer housing for the senior activities.

Again, Chairman Massey said "excellent" to Mr. Yates. He thought Selectman Maddox was right. The time to do this is when we aren't operating under the gun.

Vote: Motion carried 5-0.

M. Community Center Rental

Chairman Massey recognized Recreation Director Dave Yates.

Dave Yates said they brought this item during the budget process as a possible way to generate more revenue through the Community Center. This time of year, March through May, a lot of phone calls from AAU basketball organizations which are private organizations asking for the use of the Community Center. He's called up a few places and the going rate is about \$30 an hour to approve tonight. That would be his recommendation is to have a \$100 refunded damage deposit. When John goes in the next day if he notices a hole in the wall, well they just lost \$100. It would be \$30 per hour and they'd also have to provide a Certificate of Insurance. It would probably be just this time of year. During the summer, they'll be set up for summer program and not set up for other things. The equipment is out there already and they could possibly generate a couple of thousand dollars over a few months period.

Mr. Yates said the phone calls he's received so far are basically travel teams. They were their teams during the winter and now that winter basketball is just about over, now they want to take their teams to the next level in playing AAU basketball. They don't fall (inaudible) but it is a lot of their coaches and a lot of the kids that use the Town's programs. They may have 1 or 2 kids from other towns in the program.

As Selectman Coutu understood it, he and Mr. Yates have had a couple of discussions relative to this he supported the idea. The AAU conference of basketball in order to make their play are renting now other facilities in order to accomplish this. What they want to do is they want to bring some of the games and some of the competition into our town and charge them a nominal rate which is being charged and they're budgeted for in other areas. It's comparable to what they're paying elsewhere so you might as well make our facility available and though we're not going to make tons of money on it, it helps offset some of the expenses that they incur at the Community Center. Selectman Coutu wholeheartedly endorsed this concept.

Chairman Massey had a couple of things. Thirty dollars an hour does that include the janitor? Mr. Yates said they'd open it up. We'll have a key like they do at the Fire Department for the Rec. Center. They would have to go there to sign the key out so there would be no personnel involved. Chairman Massey asked if there would be any janitorial services after they leave. Mr. Yates said no. The next day if they have to set up for the seniors, it would be part of the regular schedule.

That was Chairman Massey's second question. There would be seniors in there on Wednesdays and Thursdays. Mr. Yates said it would still be set according to what's going on with Wednesdays. There would be no basketball because the Boy Scouts are in there on Wednesday nights. Basically it would be Monday, Tuesday and maybe Thursday. Wednesday and Fridays are pretty well taken. They won't be moving any of their programs. Chairman Massey said Mr. Yates could set up and set down. Mr. Yates said yes like they do their regular program now. Typically they don't break down on Wednesday because the seniors are there during the day, the Boy Scouts are there Wednesday evening, and then they leave it. After Thursday after the seniors leave, then he breaks down for the weekend.

Motion by Selectman Coutu, seconded by Selectman Nadeau, to authorize the Recreation Director to rent out the Community Center for AAU basketball games according to his Memo dated February 16, 2011.

Selectman Jasper wanted to make sure that Selectman Nadeau didn't get any more thumbs down for not saying a word. He wanted to at least let him second the motion.

Vote: Motion carried 5-0.

9. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Maddox - It's that time once again - CIP. They have not done one for the last two years. What is the Board's pleasure? Selectman Jasper asked if they had ever modified the program. They have to have a CIP. Selectman Maddox said they have to have a CIP and their attorney has not set an exact date as when they should have it but they thought 3 years. That's why he's coming back to say is this something that they want to put the department heads through. Again, he could go until next year without breaking a sweat personally.

Selectman Jasper said they have a CIP in place currently so it just needs to be updated. He thought they could wait until next year to update it given that they all know they won't be spending any money any time soon. Selectman Maddox said the other thing it does do is it does give them an idea of what's out there that needs to be spent. Again, if they wait until next year...Selectman Jasper said they have plenty on the existing list. Selectman Maddox said they had enough stuff.

Chairman Massey would request that they have 3 CIP packets. One for town and school operations, one for sewer, and one for water. The problem is in the past the CIP has lumped water and sewer projects in with the town and they have been prioritized on that basis. Selectman Maddox asked Chairman Massey if he was volunteering as the citizen member next year. Chairman Massey said the water and the sewer projects are not funded out of tax monies. They are funded out of rates and they should have their own priorities and they shouldn't have to compete for monies from the other towns. He didn't understand how they wind up saying that a sewer project is rated 3 on the project when in fact it's the number one priority in the sewer unit. It is funded separately. Selectman Maddox said he was going to tell them that they can hold those horses back.

Next. Selectman Maddox was at the NRPC legislative forum the other evening. Selectman/Representative Jasper did a great job of explaining the leadership's position on the commuter rail bill. He thought he knew he was kind of walking into that adventure since most of those people are choo choo happy. He wanted to say that the study that they touted, and he has the question here, said 75 percent of the people are in favor. If you read the question, there's no cost tied to it. So again his world famous everybody is for hot fudge Sundays until they find out they're \$47. Selectman Maddox thought maybe a few of them will buy them but most won't. He gave Selectman Jasper credit. He didn't get red or jump up or down because they didn't mention Benson's but he expressed knowing that everybody in the room basically but for a handful were all in favor of the legislation not killing the commuter rail authorization. He didn't know where it ended up but again he wanted to

give him - they kick him around a couple times a night, he wanted to say that Selectman Jasper presented that in a nice forum knowing what he was getting into.

Last but not least, Selectman Maddox indicated that last Friday night was Candidates Night. He did talk to the Chairman of Cable and they're going to start rebroadcasting that tomorrow. He wanted to let the people know it was out there and they needed to watch it. He thought there were some issues on there that they needed to be aware of. It will be playing until Election Day and its Selectman Massey's last Election Day.

Selectman Jasper - Thank you Mr. Chairman. It certainly was an interesting time over at NRPC. He didn't know he was walking into the lion's den. There are a lot of interesting things going on up in Concord. Some of which obviously would impact the taxpayers negatively to the Governor's budget. We're arguing over whether its \$145 million or \$160 million that he's trying to pass down to the towns and cities of the State. The House is committed to making sure that that does not happen. It's certainly not a favorable climate to see any increases. He thought they could expect that our monies from the State will be relatively flat all the way around. He's trying to keep a vigilant eye on things that are 28A. A lot of people are attempting to pass things down. There was a fight and luckily it didn't go any place where there was an attempt to do away with statistical re-assessments of towns. Actually in the blurb because of the information Selectman Jasper received from Jim, they actually used it in the blurb the difference between what we paid for an assessment in 2002 and then a statistical re-assessment in 2004. That actually became part of the permanent record. That went very well and Jim was very helpful in being there. He knows he's been up there a couple of times and he can assure the Board that it is a good use of his time to be up there on the issues testifying on behalf of the Town of Hudson. He wanted to make sure the Board knew that Mr. Michaud going up there and doing this was not a waste of their time. He's protecting the taxpayers and providing a valuable service not only for Hudson but for the rest of the State.

Selectman Jasper said Selectman Coutu had an item in an e-mail relative to Sewer Utility. Did you intend to bring that issue up in your remarks tonight? He did think they needed to talk about that at some point. Selectman Coutu said he was going to ask in nonpublic if that would be the appropriate venue but if he wanted to bring up now because he believed he had that e-mail with him somewhere. Chairman Massey believed that if it was what he suspected it is, it should be properly done in nonpublic. That was what Selectman Coutu was suggesting that they do at that time. He wanted to be sure that when they entered nonpublic that the RSA specifically recite that.

Selectman Jasper said thankfully it hasn't snowed much in the last few weeks. If it keeps up like this, they're going to be all right on their accounts because generally after the 15th of March at the latest, they really don't see much in the way of snow. We've seemed to have made it through February without too much additional damage. A great job that the crew is doing - an incredible job in this town. He hoped that everybody realized that. He knows there's always somebody who wants to complain about the mailbox got knocked down, or this and that. They need to understand that if they put their mailboxes essentially in the Town right of way, that's going to happen. You want to have a fancy granite post that may happen if it's too close to the road. When you're out there in the middle of the night and the guys have been out there sometimes for 12 hours or more at a time and the snow, and this winter in particular the snow has been blowing and there are only so many times you're lucky if you can see where they're going. Mailboxes are going to get hit. That's why his has a metal strap on it with a roofing nail on the side of the hinge.

Selectman Coutu - He had nothing.

Selectman Nadeau - He wanted to talk to everybody about Benson's. It came up this week. He was the CTP opening at Nottingham Plaza with the Chamber. They moved from 102 to a new location on Lowell Road and Benson's came up multiple times. Somebody got snow shoes for Christmas and as Selectman Jasper was saying, they were trying to be the first one in there and they were there at 5:30 in the morning because it opens at 5 a.m. They were already beat by somebody that went in the night before. They said that it takes a day or two for the Highway Department to go down there and clean out the parking lot but they are very happy to see that that's being done a day or two after the storm at Kevin's convenience and his crew. They were all very happy with not a lot of trash being found in the park and stuff in the winter and everybody is maintaining taking care of everything down there. You will see the Benson's volunteers in there working. They're going through and making sure everything is taken care of. You'll see them working in the elephant barn because it's cleared out to the elephant barn. They're working on picnic tables and different things. Everybody is still working at Benson's at their own winter rate. Hopefully the snow melts soon so they can get going in there again in the spring.

Selectman Nadeau said the other thing coming up is the Chambers Citizen of the Year, Junior Citizen of the Year, and Businesses of the Year. The Chamber is working on getting those candidates and getting them ready. The dinner is in March. The guest speaker will be the CEO of Stoneyfield Yogurt so he thought it would be a very interesting Chamber dinner as they usually are.

Selectman Massey - He had two things tonight. He asked Selectman Jasper if he knew what the status of the deed question with DOT is. He understood that Nancy Mayville has contacted the Department of Justice on that matter. That's the last he heard. Selectman Jasper said because the Governor is tied up with budgets until last week, he didn't touch base with Jeff Myer. Just late last weekend he said he had been talking with him and would be getting back to ensure that it was still on their radar. Nothing definite yet but he thought that will start moving now that they are still making the budget presentations to finance. Selectman Jasper is in touch with him on an almost weekly basis just finding out where things are at.

The last thing Chairman Massey had was Mr. Michaud sent the Board an e-mail on the bill that's being discussed up in Concord on telecommunications which is to rescind the pole evaluations for the telephone company. Do you know anything about that at the moment? Selectman Jasper didn't know where that was at. That hasn't been one of the long topics other than in a municipal bulletin and what not. Chairman Massey said Mr. Michaud is going to go up and testify on it. As you may all recall, Selectman Jasper was not a fan of that tax. He didn't know what they've done in terms of assessment (inaudible). It is the law at the present time. House leadership had not taken a position on that particular bill.

Selectman Maddox had some more input. He has asked the Community Development Director/Assistant Town Administrator to prepare a document for March 1st which tentatively is on the schedule for March 22nd meeting in regards to what has happened and what is going on as far as economic development. He knows there were a number of questions regarding that during Candidates Night. He was wondering if this Board wants to see it at the Workshop next week or do you want to hold off until the 22nd? Selectman Nadeau said the 22nd was fine. Chairman Massey thought they're probably going to have enough conversations with the legislative delegation that trying to do something else at the same time. Selectman Maddox thought they might mesh together but that's fine.

10. NONPUBLIC SESSION

Chairman Massey declared a 5 minute recess.

Motion by Selectman Jasper, seconded by Selectman Maddox, to enter nonpublic session under RSA 91-A:2 (a) Strategy or negotiations with respect to collective bargaining; RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee; (b) The hiring of any person as a public employee (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person; and (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, carried by roll call 5-0.

Chairman Massey indicated that Nonpublic Session was being entered after a 5 minute recess at 9:45 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Open session is being entered at 10:45 p.m.

Motion by Selectman Jasper, seconded by Selectman Nadeau, to seal the minutes of the Nonpublic Session, carried 4-1. Selectman Maddox in opposition.

Motion by Selectman Coutu, seconded by Selectman Nadeau, to hire Matthew Keller as Babe Ruth Baseball Director for the fee of \$600 effective March 1, 2011; Kimberly Buccarelli as Summer Program Director for the fee of \$5,500 effective June 1, 2011; and Cindy Holton as Ladies League Softball Director for the fee of \$600 effective March 1, 2011 in accordance with the Recreation Director's Memo dated February 7, 2011, carried 5-0.

Motion by Selectman Nadeau, seconded by Selectman Jasper, to transfer Deb Graham from Communications to fill the vacant Records Clerk position at \$22.02 per hour in accordance with the Hudson Police Union Contract (AFSCME Council 93 and Local #3657) and per the Police Chief's Memo dated February 11, 2011, carried 5-0.

Motion by Selectman Nadeau, seconded by Selectman Jasper, to transfer Tracey Rancourt from part-time to full-time Telecommunication Technician at \$17.65 an hour in accordance with the Hudson Police Union Contract (AFSCME Council 93 and Local #3657) effective on or about March 13, 2011, carried 5-0.

Motion by Selectman Coutu, seconded by Selectman Jasper, to remove Howard Dilworth as an alternate member of the Sewer Utility Committee for conduct unbecoming, carried 3-2. Selectman Nadeau and Selectman Maddox in opposition.

11. ADJOURNMENT

Motion to adjourn at 10:51 p.m. by Selectman Jasper, seconded by Selectman Nadeau, carried 4-0.

Recorded by HGTV and transcribed by Donna Graham, Recorder.

HUDSON BOARD OF SELECTMEN

Kenneth J. Massey, Chairman

Richard J. Maddox, Vice-Chairman

Shawn Jasper, Selectman

Benjamin J. Nadeau, Selectman

Roger E. Coutu, Selectman