

**HUDSON, NH BOARD OF SELECTMEN**  
**Budget Review Decisions of October 14, 17 & 18, 2005**

1. **Call to Order** by Chairman Massey on Friday, October 14, 2005 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall in Hudson, NH.
2. **Attendance**  
**Selectmen:** Ken Massey, Terry Stewart, Bill Cole, Kathleen MacLean and Rick Maddox  
**Staff/Others:** Steve Malizia, Town Administrator; Priscilla Boisvert, Executive Assistant; Kathy Carpentier, Finance Director; Richard Gendron, Chief of Police; Lisa Nute, Police Information Services Manager; Police Lt. Jason Lavoie, Lt. Don Breault and Sgt. Dave Bianchi; John Beike; Ted Luszey; Leo Bernard; Sean Sullivan, Director of Community Development; Dave Yates, Recreation Director
3. **Pledge of Allegiance** was led by Selectman William P. Cole
4. **Budget Presentations**  
Finance Director Kathy Carpentier stated the operating budget is \$25,965,228 which represents a 6.1% increase, with salary @ 5.13% and operations @ 7.1%. There are eight warrant articles at \$397,392. Non-tax revenues are \$14,217,035 which includes \$1,450,000 use of fund balance. There is no increase to Motor Vehicles (\$3.8 million vs \$4.0 actual). As recommended by the Town Assessor, valuation increase is \$30 million (1.2%). The estimated Town tax rate is \$5.10, up 51¢, or 11%. The projected FY06 surplus is \$5,107,162 or 8.5% with an additional use of \$1,450,000. With no other changes, will be \$3,657,162 or 6.1%. Fixed costs are 74.2% (\$19,261,460) and all other costs are 25.8% (\$6,703,768) for a total of 100% (\$25,965,228).

Town Administrator Steve Malizia recommended deferring the default budget, as the health insurance numbers were not in yet. It is anticipated that the figures would be available for the Selectmen's meeting on October 25.

**A. Police Department, 5600**

5610 Administration--no change

*Motion by Selectman MacLean, seconded by Selectman Maddox, to reduce 5610/301 by 5% or \$200, from \$1,625 to \$1,425 failed, 2-3. (Selectmen MacLean and Maddox voted in favor.)*

5615 Facility Operations

*Motion by Selectman Stewart, seconded by Selectman Maddox, to reduce 5615/212 Radio Repairs by \$13,000 from \$18,000 to \$5,000 carried 5-0.*

*Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 5615/103 Temp Salaries from \$400 to zero failed, 2-3. (Selectmen MacLean and Maddox voted in favor.)*

5620 Communications--no change

5630 Patrol

*Motion by Selectman Maddox, seconded by Selectman Stewart, to reduce 5630/304 gasoline by \$40,000 from \$102,000 to \$62,000 and increase 5940/304 by \$40,000 and if not spent, would revert back to the General Fund, carried 3-2. (Selectmen Cole and Massey voted in opposition.)*

5640 Investigations—no change

5650 Animal Control

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 5650/245 Veterinarian Services by \$700 from \$2,300 to \$3,000 carried, 3-2. (Selectmen Maddox and MacLean voted in opposition.)*

5660 Information Services

*Motion by Selectman Cole, seconded by Selectman Maddox, submit Warrant Article for Information Services Capital Reserve Fund and reduce 5660/412 by \$5,000 carried 5-0.*

5671 Support Services—no change

5672 Crossing Guards—no change

5673 Prosecutor—no change

Combined Dispatch—will be taken up October 25 at the Board of Selectmen's regular meeting.

A recess was declared at 8:30 p.m., with the regular meeting resuming at 8:35 p.m.

**B. Information Technology (Finance), 5300**

*Motion by Selectman Cole, seconded by Selectman Maddox, to send a warrant article to the ballot in the amount of \$5,000 carried 5-0.*

**C. Recreation Department, 5800**

5810 Recreation Administration

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 102 by \$2,233 from \$21,297 to \$23,530, carried 5-0.*

*Motion by Selectman Maddox, seconded by Selectman Cole, to defer until Monday, October 17, the issue of changing Patty Barry's hours from 20 to 30 carried 4-1. (Selectman MacLean was opposed.)*

5815 Merrifield Park

5821 Supervised Play

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 102 Salaries, part Time by \$200 from \$5,200 to \$5,400 carried 5-0.*

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 104 Seasonal Salaries from \$58,781 to \$61,290 carried 5-0.*

5822 Robinson Pond

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 104 Seasonal Salaries from \$3,094 to \$3,267 carried 5-0.*

5823 Babe Ruth—no change

5824 Ball Fields

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 104 Seasonal Salaries from \$1,000 to \$1,200 carried 5-0.*

5825 Instructional Tennis

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 104 Seasonal Salaries from \$4,140 to \$4,500 carried 5-0.*

5831 Winter Basketball

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 104 Seasonal Salaries from \$5,350 to \$5,750 carried 5-0.*

5834 Soccer—no change

5836 Teen Dances—no change

5837 KNOT—no changes

5839 Community Activities—no change

5840 skate Park—no change

*Motion by Selectman Maddox, seconded by Selectman Cole, to create 5841 Senior Activities and put in \$10,000 for Town-sponsored activities failed 1-4. Selectman Maddox voted in favor.*

*Motion by Selectman Cole, seconded by Selectman Stewart, for a recess at 9:45 p.m. carried 4-1. Chairman Massey was opposed. The meeting resumed at 9:50 p.m.*

**D. Community Development, 5571-5583**

5571 Planning Department

*Motion by Selectman Maddox, seconded by Selectman Stewart, to increase 303 Office Supplies from \$0 to \$900 carried 5-0.*

*Motion by Selectman Maddox, seconded by Selectman MacLean, to increase 5110/252, Other Professional Services in the Selectmen's budget by \$50,000 carried 3-2. (Selectmen Massey and MacLean were opposed.)*

5572 Planning Board—no change

5581 Zoning Department

*Motion by Selectman Maddox, seconded by Selectman Cole, to increase 326 Furniture from \$500 to \$1,430 carried 3-2. (Selectmen MacLean and Maddox were in favor.)*

5582 Building Department

*Motion by Selectman Cole, seconded by Selectman Stewart, to decrease 402 Automobiles from \$40,132 to \$10,000 carried 5-0. Motion by Selectman MacLean, seconded by Selectman Maddox, to reduce 402 Automobiles from \$10,000 to \$5,000 carried 4-1. (Selectman Cole was opposed.)*

*Motion by Selectman Cole, seconded by Selectman Stewart, to add 204 Vehicle Maintenance and fund with ~~\$3,000~~ \$2,000.*

*Amendment by Selectman MacLean, seconded by Selectman Maddox, to change the amount to \$2,000 carried 4-1. (Selectman Cole voted in opposition.)*

*Vote: Main motion carried 4-1. (Selectman Cole voted in opposition.)*

*Motion by Selectman Cole, seconded by Selectman Maddox, to increase 5582/252 Other Professional Services from \$24,960 to \$52,181 carried 4-1. (Chairman Massey was opposed.)*

5583 Zoning Board of Adjustment—no change

**E. Finance**

5310 Finance Administration—no change

5320 Accounting—no change

**5. Recess**

*Motion at 10:36 p.m. by Selectman Cole, seconded by Selectman Maddox, to recess until Monday, October 17 at 7:00 p.m., carried 5-0.*

Recorded and transcribed by Priscilla Boisvert, Executive Assistant.

**HUDSON BOARD OF SELECTMEN**

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William P. Cole, Selectman

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Kathleen R. MacLean, Selectman

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Richard J. Maddox, Selectman

**HUDSON, NH BOARD OF SELECTMEN  
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1. **Call to Order** by Chairman Massey on Monday, October 17, 2005 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall in Hudson, NH.

2. **Attendance**

**Selectmen:** Ken Massey, Terry Stewart, Bill Cole, Kathleen MacLean and Rick Maddox

**Staff/Others:** Steve Malizia, Town Administrator; Priscilla Boisvert, Executive Assistant; Kathy Carpentier, Finance Director; Fire Chief Shawn Murray; Deputy Chief Gary Rodgers; Deputy Chief Charlie Chalk; Fire Capt. Jack Brewer; Torrey Demanche, Fire Executive Secretary; Helen Cheyne, Fire Secretary; Jim Michaud, Assessor; Mike O'Keefe, Chairman, and Leo Bernard, Vice-chairman of the Cable Committee; Bob Haefner, Cemetery Trustees; Joyce Cloutier, Chairman, Supervisors of the Checklist; Len Lathrop, Trustees of the Trust Funds; Linda Kipnes; Tim Quinn; Dalia Vidunas, Laurie Skibba and Brenda Hodgkiss for Community Grants;

3. **Pledge of Allegiance** led by Selectman Kathleen R. MacLean

4. **Budget Presentations**

Chairman Massey stated the issue of extending the hours of Patty Barry in the Recreation Department from 20 to 30 was deferred on Friday night until tonight so the Recreation Director could find out if she'd be willing to work those extra hours. Selectman Stewart was informed that Patty would be willing to work 25 hours a week.

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 5810-102 Recreation Department, Part-time Salaries by \$3,445 from \$23,530 to \$26,975 carried 4-1.* (Selectman MacLean was opposed.)

*Motion by Selectman Stewart, seconded by Selectman Cole, to increase 5810-108 FICA by \$264--\$5,585 to \$5,849 carried 5-0.*

**A. Community Grants, 5920**

Greater Nashua Interfaith Network (New) Presentation by Laurie Skibba and Brenda Hodgkiss.

*Motion by Selectman Cole, seconded by Selectman Stewart, to add \$3,000 for Greater Nashua Interfaith Network and level fund the community grants at the FY06 level carried 5-0.*

NH Help Line (New) Presentation by Dalia Vidunas.

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 5920-259 by \$1,000 for NH Help Line carried 4-1.* Selectman MacLean was opposed.

Child Advocacy Center (New)—No representation; was not funded.

The Plus Company (New)—No representation; was not funded.

**B. Moderator, 5041**

The following motions were made by Selectman Stewart, seconded by Selectman Cole:

*Motion to increase 102 Salaries from \$5,000 to \$6,340 and 108 FICA, as appropriate, carried 5-0.*

*Motion to increase 230 Meals from 1,100 to \$1,506 carried 5-0.*

*Motion to increase 257 Equipment Programming from \$2,500 to \$7,303 carried 4-1.* (Selectman Maddox voted in opposition.)

**C. Cemetery Trustees, 5025**

This cost center was deferred until tomorrow night (Tuesday, October 18) in order to check to see if there is a contractual arrangement for the FY06 encumbered funds.

**D. Trustees of the Trust Funds, 5020**

*Motion by Selectman Cole, seconded by Selectman Stewart, to reduce 228 Audit from \$1,500 to zero carried 5-0.*

Motion by Selectman Cole, seconded by Selectman Maddox, to reduce 403 Small Equipment from \$1,150 to \$0 was deferred until tomorrow night, (Tuesday, October 18). (Kathy Carpentier will speak to Lisa Nute to see if she can load Excel 2003 on to the computer and still have Office 97 on there.)

Motion by Selectman Cole, seconded by Selectman Stewart, to reduce 252 Other Professional Services from \$10,000 to \$5,000 carried 3-2. (Selectman Maddox and MacLean voted in opposition.)

Motion by Selectman Maddox, seconded by Selectman MacLean, to increase the \$5,000 to \$7,500 failed 2-3 (Selectmen Maddox and MacLean voted in favor.)

**E. Supervisors of the Checklist, 5042**

Deferred until tomorrow, (Tuesday, October 18) for additional information. (Joyce Cloutier will check to see what it will take to implement the new State-mandated procedures?)

It was decided that a warrant article for \$300 increase for each of the three Checklist Supervisors could be submitted at a later date.

**F. Cable Utility Committee, 5045**

Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 450 Capital Reserve/Trust Funds by \$7,785 from \$87,785 to \$80,000 carried 4-1. (Chairman Massey was opposed.)

Motion by Selectman Maddox, seconded by Selectman MacLean, to increase 403 Small Equipment by \$7,785 from \$40,000 to \$47,785 carried 5-0.

Motion by Selectman Stewart, seconded by Selectman Cole, for a recess at 8:34 p.m. and then take up the Fire Department, carried 5-0. The meeting resumed at 8:44 p.m.

**G. Fire, 5700**

5710 Fire Administration – no change.

5715 Fire Facility Operations

Motion by Selectman Stewart, seconded by Selectman Cole, to reduce 224 Building Maintenance by \$27,310 from \$47,910 to \$20,600 carried 5-0. (This amount includes the stove, hood and freezer. The refrigerator will be purchased out of the current budget.)

Motion by Selectman Stewart, seconded by Selectman Maddox, to reduce 403 Small Equipment, by \$1,595, from \$8,380 to \$6,785 carried 5-0.

5720 Fire Communications – no change.

5730 Fire Suppression

Motion by Selectman Stewart, seconded by Selectman Maddox, to increase 403 Small Equipment by \$30,050 from \$6,300 to \$36,350 for a new search and rescue boat carried 5-0.

5740 Fire Prevention – no change.

5750 Ambulance – no change.

5765 Fire Alarm – no change.

5770 Emergency Management – no change.

Warrant Articles

Motion by Selectman Cole, seconded by Selectman MacLean, to send the warrant article for four Firefighter/EMT-Paramedics to the warrant, carried 3-2. (Selectmen Maddox and Stewart were opposed.)

Motion by Selectman Maddox, seconded by Selectman Stewart, to forward a replacement ambulance to the warrant carried 5-0.

Motion by Selectman Stewart, seconded by Selectman Maddox, for a recess at 10:20 p.m. carried 5-0. Meeting resumed at 10:26.

**H. Assessor, 5410**

*Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 252 Other Professional Services by \$50,000 from \$113,399 to \$63,399 failed by a vote of 2-3. (Selectmen Maddox and MacLean were in favor.)*

Warrant Articles

*Motion by Selectman Stewart, seconded by Selectman Cole, to send the Part-time to Full-time Appraiser Technician to the warrant carried 4-1. (Selectman Maddox voted in opposition.)*

A second warrant article, part-time to full-time secretarial position was withdrawn by the Assessor.

**I. Town Treasurer, 5050 – no change.**

**J. Budget Committee, 5070**

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 252 Other Professional Services by \$932 from \$4,068 to \$5,000 carried 3-2. (Selectmen Maddox and MacLean were opposed.)*

**K. Ethics Committee, 5080 – no change.**

**L. Hydrant Rental, 5960 – no change.**

**M. Library (Warrant Articles), 5060**

A letter was received from Library Trustee Chair John Knowles, saying that they were not prepared to present their warrant articles at this time.

**5. Recess/Adjournment**

*Motion by Selectman Maddox, seconded by Selectman MacLean, to recess until Tuesday, October 18 at 7:00 p.m. carried 5-0.*

Recorded and transcribed by Priscilla Boisvert, Executive Assistant.

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2. **Attendance**

**Selectmen:** Ken Massey, Terry Stewart, Bill Cole, Kathleen MacLean and Rick Maddox

**Staff/Others:** Steve Malizia, Town Administrator; Priscilla Boisvert, Executive Assistant; Kathy Carpentier, Finance Director; Kevin Burns, Road Agent; Jess Forrence, Highway Superintendent; Cecile Nichols, Town Clerk/Tax Collector; Tom Sommers, Town Engineer; Joyce Cloutier, Chairman of the Supervisors of the Checklist; Tim Quinn, Chairman of the Conservation Commission; Jeff Rider, Chairman of the Water Utility Committee; Bob Haefner of the Cemetery Trustees; Bill Abbott of the Sewer Utility Committee; Police Capt. Ray Mello and Kristi Palestino for the Child Advocacy Center.

3. **Pledge of Allegiance** was led by Chairman Ken Massey.

4. **Budget Presentations**

Items deferred from October 17:

**5025, Cemetery Trustees** -- no change.

**5042, Supervisors of the Checklist**

*Motion by Selectman Cole, seconded by Selectman Maddox, to increase the Moderator's budget, 5041, 102 Salaries by \$260 from \$6,340 to \$6,600 with appropriate adjustments to 108 FICA, carried 5-0.*

A warrant article for an increase in pay for the Supervisors of the Checklist will be drafted by the Town Administrator and the Chairman of the Supervisors of the Checklist.

**5020, Trustees of the Trust Funds**

*Motion by Selectman Maddox, seconded by Selectman MacLean, to reduce 5020/403 Small Equipment from \$1,150 to zero carried 5-0.*

*Motion by Selectman Cole, seconded by Selectman Stewart, to reduce 5020/252 Other Professional Services from \$5,000 to \$2,500 carried 4-1.* Selectman Maddox voted in opposition.

**5920, Community Grants – Child Advocacy Center (CAC)**

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 5920 Child Advocacy Center by \$3,000 carried 5-0.* The total Community Grants cost center is \$94,260.

Motion by Selectman MacLean to reduce Bridges from \$6,000 to zero did not receive a second.

A. **Highway 5500**

5515 Highway Facility – no change.

5551 Public Works Administration – no change.

5552 Public Works Streets – no change.

5553 Public Works Equipment Maintenance – no change.

5554 Public Works Drains – no change.

5555 Solid Waste Management – no change.

5556 Public Works Grounds Maintenance – no change.

Warrant Article J

*Motion by Selectman Stewart, seconded by Selectman Maddox, to establish a capital reserve fund for the purchase of a Vector truck, with \$50,000 from the sewer fund and the Board of Selectmen as the agents to expend carried 5-0.*

**B. Solid Waste 5970** – no change.

**C. Town Clerk 5030**

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 5030/411 New Computers from zero to \$10,000 carried 4-1.* Selectman MacLean was opposed.

Warrant Article F

*Motion by Selectman Cole, seconded by Selectman Stewart, to create a warrant article in the amount of \$1,960 for a 4% increase in salary for the Town Clerk/Tax Collector carried 4-1.* Selectman MacLean was opposed. Amendment by Selectman MacLean to reduce 4% to 3-1/2% did not receive a second.

*Motion by Selectman Stewart, seconded by Selectman Cole, for a recess at 8:22 p.m. carried unanimously.* The meeting resumed at 8:29.

**D. Engineering 5585**

*Motion by Selectman Maddox, seconded by Selectman Stewart, to increase 5585/233 Mileage Reimbursement by \$500 carried 5-0.*

**E. Sewer Utility 5561-5564**

5561 Sewer Administration

103 Temp salaries needs to cover three weeks vacation coverage.

*Motion by Selectman Maddox, seconded by Selectman Stewart, to reduce 105 Salaries, Overtime, from \$494 to \$150 carried 5-0.*

*Motion by Selectman Stewart, seconded by Selectman Maddox, to reduce 237 Training from \$500 to \$200 carried 5-0.*

5562 Sewer Operations and Maintenance

*Motion by Selectman Maddox, seconded by Selectman Stewart, to reduce 5562/105 Salaries Overtime from \$15,000 to \$10,000 with appropriate adjustments to 108 FICA carried 5-0.*

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 5562/206 Electricity from \$26,640 to \$37,500 carried 4-1.* Selectman MacLean was opposed.

Amendment by Selectman MacLean, seconded by Selectman Cole, to change the \$37,500 to \$36,500 failed, 2-3. Selectmen Massey and MacLean voted in favor.

5563 Sewers Debt – no change.

5564 Sewers Construction – no change.

Warrant Articles

The following motions were made by Selectman Maddox, seconded by Selectman Stewart:

*Motion to forward Article H to the warrant, GIS Capital Reserve Fund, carried 5-0.*

*Motion to forward Article G to the warrant, Sewer Utility Capital Reserve Fund, carried 5-0.*

*Motion to create and forward to the warrant Article K, to modify/amend an existing Water Utility Capital Reserve Fund by naming the Board of Selectmen as agents to expend, carried 5-0.*

**F. Water Utility 5591-5594**

5591 Water Administration – no change.

5592 Water Operations and Maintenance – no change.

5593 Water Supply – no change.



5594 Water Debt Service – no change.

G. **Conservation Commission 5586** – no change.

Discussion of No Commercial Vehicles allowed at Ottarnic Pond by Board of Selectmen on October 25, 2005.

H. **Town Administration 5110-5120**

5110 BOS/Administration – no change.

5120 Town Hall Operations – no change.

I. **Hudson Community Center 5125** no change.

J. **Town Poor 5151**

*Motion by Selectman Madden, seconded by Selectman Stewart, to increase 258 Town Poor from \$130,000 to \$140,000 carried 5-0.*

K. **Legal 5200** – no change.

L. **Insurance 5910** – no change.

M. **Patriotic Purposes 5930** – no change.

N. **Other Expenses 5940** – no change.

*Motion by Selectman Cole, seconded by Selectman Stewart, to reduce 5940/304 Gasoline by \$40,000 carried 3-2. (Selectmen MacLean and Maddox were opposed.)*

*Motion by Selectman Cole, seconded by Selectman Stewart, to increase 5630/304 Police Patrol Gasoline by \$40,000 to \$102,000 carried 4-1. (Selectman MacLean was opposed.)*

Nonunion Salaries

*Motion by Selectman MacLean, seconded by Selectman Maddox, to change non-union salary increase percentage from 4 to 3.5 failed, 1-3. Selectman MacLean voted in favor; Selectman Maddox abstained.*

5. **Recess/Adjournment**

The budget will go before the Board of Selectmen at their meeting on October 25 for discussion and finalizing before forwarding it to the Budget Committee.

*Motion by Selectman Maddox, seconded by Selectman MacLean, to adjourn at 9:55 p.m. carried 5-0.*

Recorded and transcribed by Priscilla Boisvert, Executive Assistant.

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