

HUDSON, NH BOARD OF SELECTMEN**Minutes of the April 9, 2002 Meeting**

1. **CALL TO ORDER** by Chairman Bill Cole at 7:30 p.m. in the Selectmen's Meeting Room at Town Hall, who welcomed the newest member of the Board, Lisa Riley. He also thanked former Selectman Rhona Charbonneau for her outstanding service to the Town and to the Board. Her record of public service at both the local and State level is a matter of record. He wished her the best and hoped she'd stay involved in politics that benefits the community.

2. **PLEDGE OF ALLEGIANCE** was led by Selectman Teresa Stewart.

3. **ATTENDANCE**

Selectmen: Bill Cole, Shawn N. Jasper, Lisa Riley, Ann Seabury & Teresa Stewart

Staff/Others: Paul D. Sharon, Town Administrator; Priscilla Boisvert, Executive Assistant; Steve Malizia, Finance Director; Gary Rodgers, Deputy Fire Chief; Sean Sullivan, Director of Community Development; Rob Desmarais, Town Engineer; Bill Oleksak, Health Officer/Building Inspector; David Yates, Recreation Director; Keith Bowen, Recreation Department; Frank Carpentino, Fire Chief; David Alukonis, School Board Chairman; Jim Michaud, Assessor; Curt Laffin, Benson's Committee; Rich Maddox, Planning Board; Steve Haight, Herbert Associates; Fred Giuffrida; Howard Dilworth, Jr; Ray Noel; Kathleen Wyatt; Dennis Shaughnessy, SUN; Ann, TEL; Robert Whittaker, SUN photographer

4. **PUBLIC INPUT**

Chairman Cole asked if anyone in the audience wished to address the Board on any issue. There was no response.

5. **CORRESPONDENCE RECEIVED**

- A. From: Donald B. White
Re: Resignation from Planning Board
Refer to: File
- B. From: Curtis Laffin
Re: Benson Property Reuse Proposal
Refer to: Old Business
- C. From: Sean T. Sullivan, Director of Community Development
Re: Greenleaf Estates Subdivision, Highland & Greeley Streets
Refer to: Old Business
- D. From: Sean T. Sullivan, Director of Community Development
Re:
▶ Water Distribution Study and Water Access Fee
▶ Building Permit Fees
▶ West Nile Virus
▶ GIS Mapping Fees
Refer to: New Business
- E. From: Steve Malizia, Finance Director
Re:
▶ Water Utility Billing
▶ Mileage Reimbursement Rate
▶ 2002 Ambulance Billing Rates
Refer to: New Business
- F. From: Frank Carpentino, Fire Chief
Re:
▶ Central Station Heating System
▶ Mass Care Shelter Facility Agreement (Red Cross)
Refer to: New Business
- G. From: David Alukonis, School Board Chairman
Re: Founding of a Joint Planning Committee
Refer to: New Business
- H. From: Richard Gendron, Chief of Police
Re: Use of Lions Hall for Blood Drives
Refer to: New Business
- I. From: Dave Weaver, President, Hudson Youth Baseball

Re: Parade
 Refer to: New Business

J. From: David Yates, Recreation Director
 Re: ► Acceptance of Monies for Skate Park
 ► Amended Fee Schedule
 Refer to: New Business/Public Hearing

K. From: William P. Cole, Chairman
 Re: Liaison Assignments
 Refer to: New Business

L. From: Jim Michaud, Assessor
 Re: Various Assessing Items
 Refer to: New Business

Motion to receive the Correspondence, with appropriate referral, by Selectman Stewart, seconded by Selectman Jasper, carried unanimously.

6. NOMINATIONS & APPOINTMENTS

- A. **Building Board of Appeals** There were no applicants.
- B. **NRPC** There were no applicants.
- C. **Sewer Utility Committee** There were no applicants.
- D. **Trustees of the Trust Funds** (One vacancy, until the March 2003 elections)

Chairman Cole stated that a third candidate, Jean Serino, withdrew her application.

- 1) **Ray Noel** said Paul Inderbitzen, who didn't run for the seat again, asked him if he'd be interested in serving on this Board as he knew of Mr. Noel's background in Finance. Mr. Noel thought this would be a nice way to give something back to the Town after 23 years. As Finance is his forte, he thinks he can be of assistance. Selectman Jasper asked for more detail of Mr. Noel's financial background. Mr. Noel said he has an MBA in financial services and has been in the field for 30 years. He has his own Financial Planning practice in Nashua, both corporate and financial planning. Before that, he was involved in banking.
- 2) **Kathleen Wyatt** said she didn't have a financial background, although she is good at finances. She worked in a bank in Buffalo, NY about 20 years ago. Her department helped people with balances over \$65,000 to invest their funds in the bank. Back then, people didn't invest in mutual funds like they do now. She, too, spoke with Mr. Inderbitzen, who encouraged her to apply for the vacancy and explained that it was not necessary to have a financial background, as this is essentially an elected position. She had asked Mr. Inderbitzen if Mr. Noel was more qualified for the position. If so, she would bow out. Mr. Inderbitzen still encouraged her to apply. Although Mr. Noel is highly qualified, she reminded the Board that this was an elected position and Mr. Noel didn't sign up to run. However, she did run and received 1,224 votes. That should enter into the decision as to who has exposed themselves to scrutiny by the Town.

Chairman Cole stated that the appointments would be made at their April 23 meeting. The applicant selected for appointment will be notified by the Town Clerk. He encouraged the candidate who is not selected to consider applying for openings on other committees.

7. OLD BUSINESS

- A. **Benson's Discussion: "road ahead"**

Chairman Cole said there was a public hearing and presentation to the Board of Selectmen on March 26 by the engineer on the study of the property, which was forwarded to the Planning Board for inclusion in the Town's Master Plan. He asked for the will of the body in this matter.

Selectman Seabury said after the last meeting, she went home and licked her wounds. Everyone does not feel as positively about the development of the Benson's project as she does. As they have lost a valued member with connections to the State, she wondered how they were going to proceed. If people don't want the project, maybe they should just let the land lay fallow. After the last meeting, the Engineer from the State was very discouraged. Selectman Seabury felt that way, too. The Board has to decide tonight whether or not they want the Benson's property. She said two mistakes were made. The first was trying to put money into

the budget, which ended up getting cut. A project of this magnitude should have gone on a warrant article. The second mistake she made was to vote against the \$86,000 grant. She learned after the fact that there would have been three votes in favor of it. At last week's meeting, people who had worked very hard on this project got fired at. She also noticed that she was now Chairman of the committee and wanted everyone to know that she doesn't have the political clout that Rhona had and wondered if she was the one to be leading the charge.

Selectman Jasper didn't think they needed to decide on this tonight. They should continue to go forward and present plans to the public. Based on half a dozen people at the public hearing who may have had comments that could have been construed as negative, he would not be willing to abandon ship at this time. They have a wonderful opportunity with this project. Their job tonight is to decide where the committee goes. He was the maker of the motion for the Benson's Committee charge that was to go forward with a site plan. Mr. Laffin has a proposal they ought to pursue a little more, in which he has laid out the essentials to spearhead the project. Selectman Seabury is making a jump in assuming she is the chairman of the committee. They do need to appoint another Selectman to the committee, as the original mandate of this Board was to have two Selectmen on the committee. They should continue to move forward as Mr. Laffin suggested, with the first step being developing site plans for each of the seven units. Then they will have something concrete to present to the voters. It's time they got off the dime with the State. For five years, he has heard they will know what the price is in 12-18 months. The Town should have a price in time for budget season. They need to put pressure on the State for a number. They can't go on like this any more.

Selectman Stewart agreed, saying everyone she has talked to indicates that this would be a nice resource for the Town. She doesn't want another Friary issue. The Town has a chance to acquire this land. She thinks forming a Friends of Benson's group is the way to go. The more the merrier and it's time to move forward.

Selectman Riley said not having been involved with the process before now, except as a spectator and as a member of the Budget Committee, she thinks it is a wonderful concept. The committee, Mr. Leedy and Mrs. Mayville did a wonderful job and the Town should be grateful for the amount of money the State was willing to put into the project. She agrees with Selectmen Jasper and Stewart that they need to move forward, but they need to know the price for the property. Unless they own the property, it's hard to justify making a financial investment without knowing the cost. They need to work with the State to get something firmer than what they have now and discuss Mr. Laffin's proposal. Much of what Mr. Laffin has could be a kicking-off point for a new charge to the Benson's Committee.

Chairman Cole said Selectman Seabury is not the de facto chairman of the committee. He believes that Mr. Laffin, as Vice-Chairman, is now the Acting Chairman, with Selectman Seabury as the Selectmen's representative. He looked through the minutes for the last year or so and he's not quite sure how the people got in and out. He didn't want to leave Town Hall with the indication they dumped the Benson's property, after all the time and effort that has gone into it. He asked for a motion that they postpone this to the next meeting, with the stipulation that in the interim Mr. Laffin convene a meeting of the committee and to submit a report/feedback to the Board of Selectmen, which may parallel the proposal given to the Board already. After the Board has that information, they may revise the charge, etc., based on the committee's recommendations or proposals. Mr. Laffin nodded his agreement.

Motion by Selectman Jasper, seconded by Selectman Stewart to postpone this matter until the April 23, 2002 meeting.

Selectman Seabury asked if Mr. Laffin's proposal was going to be done separately or as part of the discussion. Chairman Cole didn't know if that would be the proposal coming back to the Board in two weeks. Selectman Jasper said his intent in making the motion, as the committee has not met since February and has not had an opportunity to look at the proposal, that they meet with Mr. Laffin and develop some thoughts of their own relative to the proposal and come back with a similar, if not identical, proposal for the Board's consideration. Chairman Cole said he would like to be convinced two weeks from now that they have a viable committee. If that's the case, they move forward. If not, they have another issue to deal with. Mr. Laffin said he would like to take a shot at convincing them tonight, but was satisfied to wait two weeks, after the Benson's Committee has met, and would present the Board with a summary report of where they are and where they want to go.

Vote: Motion carried unanimously.

Selectman Jasper said there was a related item that doesn't necessarily need to wait, as it would be separate from the committee. They may want to form a committee of three, two Selectmen and a staff member, to work directly with the DOT to work out a budgetary number for the purchase price. He wants to make sure they have a number by the time they get into the budget this year. This committee would be separate from the Benson's Committee. Chairman Cole asked if Selectman Jasper was suggesting they solidify the second name. Selectman Jasper said they could have some discussion to see who was interested. Chairman Cole assumed Selectman Jasper wanted to be on that committee. Selectman Jasper said he would be glad to work on it. He just feels it is time to move. It does not have to be a member of the Benson's Committee because the development of the project is separate from the actual purchase of it. He asked if this could be on the agenda for April 23 for finalization after discussions. Chairman Cole said he didn't disagree and thought this could be bundled up with the rest of the discussion. In the meantime, the Town Administrator can give some thought with regard to the staff representative. Selectman Jasper agreed.

B. Greenleaf Estates Subdivision

Sean Sullivan, Director of Community Development, said on April 2, a site walk was conducted, as recommended by the Board of Selectmen. Selectmen Jasper and Stewart, the Town Engineer and representatives of the neighborhood, abutters and the project engineer reviewed the site firsthand, walked both sides of Highland Street and tried to get a clear understanding from the abutters with some of the drainage problems in the neighborhood. After that, staff met with Selectman Jasper to compile their thoughts and present to the full Board, through Selectman Jasper, recommendations for action. The first was that the project engineer meet directly with Mr. Vogel, who lives on Highland Street, who had expressed a concern about the culvert pipe size being increased. As a result of that, he asked the project engineer to meet with Mr. Vogel to see if there was some common ground that the project proponent and the abutter could agree to. He has a letter from Mr. Haight, which he received yesterday and one by Mr. Vogel, which he received tonight. Having had an opportunity to review the project engineer's letter and his understanding of his discussion with the abutter, of the two options set forth in the memorandum, they are recommending Option B. Kevin Burns and Jess Forrence also went on the site walk and provided input.

Option B states that the Town would commit to improving drainage on Greeley Street with a \$20,000 contribution from the Greenleaf Estates project proponent and a cost of approximately \$35,000 to be borne by the Town, through the Highway Department budget, for a total project cost of \$55,000 to be completed during the summer of 2003, all subject to Town Meeting approval. After the project is complete, the drainage on Greeley Street would need to be analyzed, based on its installation for maximum capacity function. If the drainage problems haven't been mitigated substantially, the culvert pipe in Highland Street would be increased in size by the Highway Department at a cost to be borne by the Town. There would be related potential easements, although those would factor into the installation of the pipe size and the increase in the pipe size on Highland Street, if the need arose. He has also suggested that building permits would not be issued until the drainage issue has been satisfactorily resolved. About a year ago, a group of abutters in the neighborhood came to this Board and the Planning Board to express concerns about water and drainage problems in that area. He has seen videos and witnessed first-hand the drainage problems in that neighborhood. At that time, the Board of Selectmen had asked the Planning Board not to approve the subdivision unless there were very specific stipulations about improvements to drainage in that area. As someone coming in after the development of the initial two projects in that neighborhood, the drainage improvements done by the private sector during the construction approval process were less than satisfactory. As a result, people live on a private roadway that the Town has no responsibility to maintain, since people moved in knowing it was a private drive. The original project proponent could have done a better job. The Town of Hudson now has accepted some sort of responsibility. When people have a problem with drainage in the area, they usually knock on the Town's door. He suggested taking the stingy approach to building permits.

(Start Tape 2, Second Side)

Motion by Selectman Jasper, seconded by Selectman Stewart, to adopt Option B, as outlined in the memorandum from Sean Sullivan dated 4/3/02, as the solution to this problem.

Amendment by Selectman Stewart, seconded by Selectman Seabury, that no building permits be issued until drainage improvements have been installed and inspected by the Town.

Selectman Jasper didn't think this was within the bounds of the Selectmen. There are things that could be done to mitigate the situation and it may not be necessary to totally ban building permits until all of this is done and they could be getting themselves into a sticky wicket as the Selectmen are not in charge of building permits. Mr. Sullivan said Selectman Stewart was on the mark, but asked for some flexibility.

Selectman Seabury said if the developer is concerned about his building permits, they could possibly loan the Town \$35,000 until the 2003 Town Meeting vote and proceed with doing the work this summer. Then the Town wouldn't have to hold the permits and the developer could proceed. There will be a lot of water coming off that hill. This year, they were lucky because it has been so dry. The buildings up there will floating down highland street.

Selectman Jasper said it isn't that simple. The \$55,000 is based on an estimate by the Road Agent and it is well established that when you get private contractors involved versus the Town crews doing it, the prices go up. The Road Agent and Highway Department already have an established schedule for projects this year, which have been approved through the budget. There is a considerable amount of work that has to be done within the actual roadway itself, which is going to cause a need for an overlay and the Road Agent's plan is while he is at it and has a large section of Greeley opened up, he is going to reclaim it and do the whole road, so this also feeds into next year's schedule.

Selectman Stewart said many projects in the past that have had stipulations that weren't followed through. Two developments in Town have caused great heartache with drainage issues. She didn't want them to get building permits through the back door.

Selectman Riley asked if Greenleaf Estates was approved by the Planning Board without drainage requirements. Mr. Sullivan said no, there have been stipulations imposed by the Planning Board, but not as specific as tonight's discussion. Selectman Riley asked

if these specifications for drainage were in addition to any that are already imposed by the site plan. Mr. Sullivan said that was correct. Selectman Riley was concerned about the Selectmen's ability to deny building permits. Mr. Sullivan said his understanding was that the Building Inspector ultimately makes the determination whether or not a building permit is eligible to be issued. The Planning Board, on occasion, delves into that matter. He has suggested to the Town Planner to relate to the Planning Board that, from a building permit standpoint, he'd like to work things out before building permit conditions of approval are imposed. They are pretty much on top of that now. They run a pretty tight ship and he hears the message loud and clear. Regardless of how the vote goes, he agrees 100% and would take the stingy approach on issuing building permits on this subdivision until the drainage has been installed and satisfactorily inspected. Selectman Riley asked if there were other times that this Board has issued such a stipulation to deny building permits for this type of situation. Mr. Sullivan said not in his 15-month tenure. Selectman Riley asked if it would typically be the Planning Board that would have the authority to make these types of stipulations. Mr. Sullivan said they have a signoff. He looks at it from the zoning perspective; the Town Planner looks at it from the Planning Board perspective, but the ultimate determination lies with the Building Inspector. Selectman Riley asked if any stipulations that would preclude the Building Inspector from issuing it would normally come from the Planning Board's approval process. Mr. Sullivan said that has only happened once that he is aware of. Lockwood Place is a little unique, but has some similar language.

Mr. Sharon said as a way out of this dilemma of the policy makers having to make sure they do not see building permits issued until the drainage problems are resolved, additional administrative standards could be imposed in this case before a building permit is issued in that subdivision and that there be some extraordinary signoff, either by Mr. Sullivan or him, so there is better assurance. Mr. Sullivan agreed that that could be done. He signs off on every building permit, in addition to Bill actually issuing the permit, so when this subdivision hits his desk, the flag will go up that drainage needs to be done.

Vote: Motion carried 3-2. Selectmen Jasper and Riley were opposed.

Selectman Riley asked if this has to be pushed out to 2003 because of prior commitments. She was told yes. Selectman Riley asked if it would be more costly if done by an outside contractor. Mr. Sullivan said oftentimes the private sector can get a better deal than government can. If the project proponent chose to initiate a project with some type of approval by the Board of Selectmen because it's a public right of way, they could do that this summer. Selectman Riley asked if the Board was committing the Town to do the work. Mr. Sullivan said that was a recommendation, subject to Town Meeting approval. If the Board chooses Option B, it will be part of the budget for next year. Selectman Riley said if the drainage problems continue, the pipe on Highland Street will be increased in size by the Highway Department. She assumed that would be an additional cost above the \$55,000. Mr. Sullivan said that was correct. Mr. Desmarais said approximately \$20,000 was estimated by the project proponent. Selectman Riley asked if that meant a total of \$75,000. Mr. Desmarais said the proponent was originally going to do the culvert under Highland Street only. Selectman Riley asked if the total price tag was \$50,000. Mr. Desmarais said the culvert under Highland Street and the drainage on Greeley Street is \$75,000: \$20,000 for the culvert under Highland Street and \$55,000 for the drainage on Greeley Street. It's an additional \$20,000 if the culvert is necessary.

Selectman Jasper said much of the problem that exists from the Greeley Street side, in his estimation, is caused by very poor planning back in the 80's when the duplexes were allowed to go in. The drainage was already coming off of Greeley Street into what was then a gravel pit. The Planning Board made no provisions to deal with that water. With the two sections above, the water was then brought into a culvert and dumped into the cul-de-sac. The developer created a very poor swale, and the Town allowed it to happen. It could not be maintained properly because large granite protruded everywhere. It couldn't be cleaned, so it filled in with sediment. Moreover, the slope in the back corner was so steep, the hill itself collapsed into the swale, making the situation even worse. The Town should have dealt with that in the 1980's and did not. The water being dumped into that area from Greeley Street is the Town's responsibility. Then that water is not leaving by proper channels but is moving into the main part of the gravel pit, then feeding to a 12" pipe which can't handle all of the water and then because there is a low area by the first duplex, it backs onto the yard and into the street and ultimately makes its way over to the catch basin on the corner of Greeley and Highland.

Vote on Option B, as amended, carried unanimously.

C. Summer Day Camp Agreement (Robinson Pond)

Motion by Selectman Jasper, seconded by Selectman Stewart, for the Town Administrator to sign the Summer Day Camp Agreement between the Town and the Girl Scouts of Swift Water Council.

Selectman Riley said this provided that the Town would continue to be responsible for monitoring the water quality. She asked what the annual cost of that was. Mr. Sharon didn't know, but said he would get her that information. However, the Town's testing is independent of what the Girl Scouts are doing. Selectman Riley asked how the 130 Girl Scouts will impact the total number of people that typically use that facility on a daily basis. Mr. Sharon said it is greater than what the use has been on a daily basis at the facility. Selectman Riley asked how much of the beach they would be roping off. She wanted to make sure there was sufficient facilities available. Mr. Sharon said the beach would be as available and usable for other Town residents as it has been in the past. The additional Girl Scouts should not have a detrimental effect on the use by other residents. Selectman Riley said there was

language in the contract that says there will be an area roped off for them. She asked if that was restricted to their use during the time they are there. Mr. Sharon said yes, that's the intent. They do rope off another section for the public. Selectman Riled asked if that section would stay the same size it has been and the Girl Scout's area would be an additional section of the beach. Mr. Sharon said yes, that was his understanding.

Vote: Motion carried unanimously.

8. NEW BUSINESS

A. Water Distribution Study/Water Access Fee (Community Development/Engineering)

Community Development Director Sean Sullivan introduced Bruce Adams from Weston and Sampson Engineers from Peabody, MA who was there to present the Water Distribution Study. Mr. Adams thanked the Board and introduced Lea Hines, who was going to do an overview of the water system, the work they did, the findings, and the recommendations for improvements. Following the 10-minute presentation, Mr. Adams said as far as planning for the future, the main service system, which is the lower elevation areas, running north-south along the river, are well reinforced with water mains. There isn't much of a problem with distribution at all, once the new storage tank is built in the southern end of Town. As far as the high service systems go, the need for storage is very important. Once that storage is in, the existing booster pump stations will function very well and it will also allow any new development in higher elevation areas to occur without a significant burden to the pumping stations. Other isolated areas of Town that may be developed by residential subdivisions, if they are too high in elevation to be served by the main service system, will require pumping stations. They will work with the Town to set some standards for subdivisions that will require pumping to make sure the pumping stations are taken over by the Town or designed appropriately so they can be expanded in the future and ultimately the goal would be to link the new high elevation, high service systems with other areas that are already being served with high service and eventually link them into the areas that have storage. It's important, as developments come in, to look at how those developments will impact the system as a whole and how they can make sure that whatever is built is built with the future in mind. Cost estimates have been provided in the report. They also suggested a schedule of improvements. As an ancillary part of the project, they developed some access fees that could help pay for some of the improvements, which is a subject for a later date as it has to go to public hearing.

(Start Tape 2, Side A)

Selectman Seabury said when the Town decided to get a consultant for the water company, it was primarily to get a starting point, and the concern was with the development that was occurring in Litchfield. She asked if that was in the report and if it was affecting the water table. Mr. Adams recognized John Boisvert, who was working on a lot of the Town's water supply issues. Mr. Boisvert said those issues were addressed in the second report regarding the Dame and Ducharme Wells, the source side of the whole process. That is moving through the review process. Selectman Seabury said it sounds like the storage tanks are the most important issue to deal with first. Mr. Adams said that will alleviate a lot of the problems in terms of not meeting fire codes and stabilizing the water system pressures. They are critical to the future operation of the system, especially with additional growth. Selectman Seabury asked how they go about doing this. Mr. Sharon said they need to develop a financial plan, which he hopes to have ready by next year's budget cycle. The money will come out of the water utility, but they don't have a lot on hand because it is relatively new. They have known, since the purchase of the company, that the previous owners did not diligently plan for capital improvements that should have been made to the system. The Town had to make a good effort to identify what needed to be done and the product of that is before them.

Selectman Seabury said the most important thing is to get the tanks put up and find the money to do that. She asked if there was any available land on Barretts Hill. Selectman Jasper said the Town owns a very large chunk of very rocky land on the top of Barretts Hill Road. Selectman Seabury said she guessed they have to accept the plan and find the bucks to do the work. Chairman Cole didn't think they have to accept a plan; this is a study. He thought it might be something they could address via Capital Improvements. Selectman Jasper said if they don't have the water, the tanks won't do much good. He wondered when they were going to study where they should be looking to put in wells. Mr. Desmarais said they solicited a scope of work from Weston and Sampson to begin a formal study of groundwater sources and feasibility study for other sources, including purchasing from Pennichuck. He expects that will go forward within six months.

Selectman Riley asked if the installation of the storage tanks affect the size of the pumps that are necessary. If there is a storage tank, and a new development goes in, if that necessitates an increase in pump size or if the storage tank is going to mitigate that. Mr. Adams said the existing pumps provide all of the water that is needed. When there is a very high summer peak demand, or whether there is a fire flow, those pumps have to pump a lot of water. With a storage tank, water can come down by gravity. A storage tank holds peak demands and fire flows. When a storage tank is on line, the pumps can chug all day long at a steady rate and the peaks will come out of the storage tanks. By building a water tank, the pumping stations are adequately sized for a long time into the future and they won't have to make improvements to the pumping stations. Mr. Boisvert said another key point is that once this tank is connected and the transmission main is installed, one of the Marshburn or Windham pump stations will be come obsolete, which will result in a significant savings in operation and maintenance costs over time.

There being no further comments or questions, Chairman Cole thanked Weston and Sampson personnel for the study and their

presentation.

Water Access Fee

Town Engineer Rob Desmarais distributed an updated schedule for non-residential applications. Selectman Jasper asked how these proposed fees compare with, for instance, Pennichuck. Mr. Desmarais said he'd have that information for the public hearing.

Motion by Selectman Stewart, seconded by Selectman Jasper, to send this item to a public hearing at May 14, 2002 Board of Selectmen's meeting carried unanimously.

B. Building Permit Fees (Community Development)

Motion by Selectman Jasper, seconded by Selectman Stewart, to send this item to a public hearing at May 14, 2002 Board of Selectmen's meeting carried unanimously.

Selectman Jasper said when this comes before them again, it should be done in the same format that goes in the Code and not the way it is being presented because it is confusing. The verbiage should be checked for correctness. Mr. Sullivan said the goal was to give the current amounts and the proposed fees.

C. West Nile Virus

Community Development Director Sean Sullivan said last year, Hudson was the first community in the State where a dead bird was found that tested positive for the West Nile Virus. However, there was no evidence of any human being infected with the disease in the Town last year. He and Health Officer Bill Oleksak have attended seminars regarding this issue. Staff feels it would be prudent for the Town to consider becoming pro-active with this issue. They met with State officials in Concord in March and learned a lot from other municipal officials who were at that seminar. They outlined five ways to address West Nile Virus—Public Information, Source Reduction, Population Reduction, Organization and Action Steps. This and other information received from the State will be made available at schools, municipal offices and Lions Hall. Community Development would like to conduct a public outreach using cable TV and newspapers, as well as the support of the Fire Chief and Police Chief.

Mr. Oleksak said he has attended several West Nile seminars over the past year. Last year, there were seven birds that tested positive, so they know the disease is in the area. The elderly and young are the most exposed. There are two State-approved vendors for application of larviciding or adulticiding (spraying). Larviciding is putting environmentally-friendly chemicals into catch basins and wetland areas. The Dragonfly Pesticide Control Company has been involved with mosquito control along the coastline for many years, and the coastline does not have a mosquito problem. The Town has to submit a proposal to get a permit to do either of the two methods. It will cost \$800 for Dragonfly to process the paperwork and submit it to the State Pesticide Board. The Center for Disease Control and the State requires that the Town do a survey. The Town is fortunate to have catch basins and the wetlands on the GIS system, but a lot of other data has to be collected. There are 45 known species of mosquitoes. Of the mosquitoes that have been found in the State, 20 have been confirmed carriers of the West Nile Virus. Part of the survey process is to find out which species are in the Town. Each species comes at a different time. They have to trap, sort and bring larvae or mosquitoes to the lab for testing. The cost for that is \$6,000. Surveillance is done by trapping, and two types of trapping are used--light and gravite. The cost for that is \$8,000. Once they know what mosquitoes are where, then there is the larviciding program. The cost of doing the Town's 2,300 catch basins is \$15,000 (\$7,500 for two applications). There is a separate cost of \$9,000 for larviciding the wetlands. The total cost to do everything is \$40,000. There are two types of spraying the adult bugs that are flying around--spot spray, done by a back-pack method, which is less intrusive, or truck spray, which has been used in other states that has resulted in lawsuits.

Selectman Seabury asked if one of the methods was the release of dragon flies, which is what they do in Portsmouth to control the mosquitoes. Mr. Oleksak said the best natural way to deal with mosquitoes is with fish, but that doesn't work with small wetlands or vernal pools. Mr. Sharon asked if there was any effort made to approach this on a regional basis. The Town could make a significant investment, but there might be a source right across the border. Mr. Oleksak didn't know what could be done regionally. He is trying to get the State to do the \$8,000 surveillance. He hoped that Hudson would be put on the list for trapping, which would eliminate that cost.

Selectman Riley asked who does the actual collection and surveillance. Mr. Oleksak said the company does; the lab work is done by the State. Selectman Riley asked if there was money in the budget for this. Mr. Oleksak said no because it wasn't anticipated. Selectman Riley asked if he has looked at any cost centers that could absorb this. Mr. Sullivan said he talked with the Finance Director and there are some cost centers that might be able to offset about 50% of the total cost. Mr. Oleksak said the surveillance portion was a one-time cost. It will never have to be done again. Selectman Jasper asked if the permitting process was a one-time thing, too. Mr. Oleksak said he couldn't answer that because this is the first go-around, but he can find out. Selectman Jasper asked if there was enough time to get an effective program in place. Mr. Sullivan said yes. Selectman Jasper asked if the surveillance is something that has to be done prior to getting the permit. Mr. Oleksak said things can be done concurrently. Chairman Cole asked,

regarding the survey, if it was felt that mosquitoes stay in the same place every year and don't change. Mr. Oleksak said they want to identify the species that are in Hudson. It is anticipated that new species might crop up.

Motion by Selectman Jasper, seconded by Selectman Stewart, to authorize the expenditure of \$800 for the permitting and to authorize the \$6,000 for the Town-wide survey provided that the Finance Director is able to identify a cost area to take the funds from carried unanimously.

D. GIS Mapping Fees

Motion by Selectman Seabury, seconded by Selectman Stewart, to send this item to a Public Hearing at the May 14 Board of Selectmen's meeting.

Selectman Jasper was bothered that the fees were based in part on recapture cost. The RSA's are clear in that the cost must be related to the cost of producing the actual copy. The argument is that other communities do that. His feeling is that they should follow the law rather than wait for someone to take them to court. In this instance, he'd like the Town Attorney to give an opinion relative to their ability to recapture costs associated with producing the original document. Chairman Cole asked the Town Administrator to follow up on that. Mr. Sharon said he would.

Vote: Motion carried unanimously.

E. Water Utility Billing (Finance)

Motion by Selectman Seabury, seconded by Selectman Stewart, to not grant a waiver, as recommended by the Finance Director.

Selectman Jasper said he spoke with the Finance Director about this earlier. What happened was the meters were cross-billed for a number of months. The person who was getting the wrong bill, for some reason, didn't question it earlier. The landlord of the unit in question pays the water bill; the tenant does not. What happened was the wrong meter was identified with the usage, so the actual party responsible for paying the bill had no way of knowing there was a problem to take corrective action. Since for years, the Town was billing the wrong place, and the only person who could have corrected the situation, the person getting the bill, didn't have a problem with it for awhile and ultimately because it wasn't their bill, got credit on the water. Now a person who had no way of knowing this was going on is stuck with a \$1,000 water bill. That, to him, is unfair. Selectman Stewart asked if the DeRosa party was the tenant. She was told no, that was the landlord.

Vote: Motion carried 3-2. Selectmen Jasper and Riley were opposed.

F. Mileage Reimbursement Rate (Finance)

Motion by Selectman Stewart, seconded by Selectman Seabury, to amend the Personnel Policies, Section VIII, Training, Subsection B, Travel, to increase the mileage reimbursement rate from \$0.31 per mile to \$0.345 per mile, effectively, as recommended by the Finance Director, carried unanimously.

G. 2002 Ambulance Billing Rates (Finance)

Motion by Selectman Seabury, seconded by Selectman Stewart, to adopt the bundled rates, effective April 1, 2002, in addition to the existing per service rates, as recommended by the Finance Director.

Selectman Jasper said fees that apply to the Town should go to a public hearing. Mr. Sharon said they don't fall into the same category; it is a charge for service. In the past, they haven't had public hearings on ambulance rates. Selectman Jasper said that's what fees were and the word fee was in the memo.

Amendment by Selectman Jasper, seconded by Selectman Stewart, to send this item to a Public Hearing on May 14, 2002, carried unanimously.

Vote on the main motion carried unanimously.

H. Central Station Heating System (Fire Department)

Chairman Cole recognized Deputy Chief Rodgers, who said one of the three heating units at Central Station failed this year, which was repaired. The repairman was asked to check the heating chambers on all of them. Three units had considerable rust. The recommendation was that the whole unit be replaced, which would cost only \$100 more than replacing just the heating chamber. The first quote for replacing the three units was \$8,000; the second quote was \$7,600. The money would come from the maintenance account, which was originally budgeted for a heating system for the apparatus floor. However, that unit was replaced

last year by emergency funds due to it failing completely. They'd like to replace these three units this year. Selectman Jasper asked how old the units were. Deputy Rodgers said at least 12-15 years old.

Selectman Riley asked if there were four units and one has already been replaced. Deputy Rodgers said there are five units total. One did not need to be replaced and one is a fairly new unit, only seven or eight years old. The unit in the basement is in very bad shape because of moisture. The other four are in the attic and two of those need to be replaced. Selectman Riley said out of five, one is new and one is in good shape and three need to be replaced. Deputy Rodgers said that was correct. Selectman Riley asked why they got only one written estimate, and who replaced the first unit. Deputy Rodgers said the guy who gave them the oil estimate was the one who put in the fifth unit. The contractor put in the other units 12-15 years ago. They asked for a written quote from the first person and he supplied a verbal. The second one submitted a written quote.

Selectman Riley asked Mr. Sharon if there was a standard that is followed and if multiple quotes are required. Mr. Sharon said normally three quotes. Selectman Riley asked why there weren't three quotes here. Deputy Rodgers said the person who gave the first quote was the person who has been servicing the units for quite some time. The person who gave the second quote is a person that was hired this year to do the electrical work and he also does oil burner service. Everyone is very busy; that's why they went with just two quotes. The Fire Department uses this contractor for all of their electrical work.

(Start Tape 2, Second Side)

Chairman Cole asked the Finance Director if his department handles RFP's. Mr. Malizia said the purchasing department will do a lot of the work and then it is forwarded to him to make sure it is in compliance. The department head will issue an RFP and then put it out to bid. Chairman Cole asked who controls the RFP's for Town purchases. Deputy Rodgers said they have always done their own RFP's and then they give a copy to the Finance Director for his review. Mr. Sharon said the department initiating the expenditure does the RFP. Chairman Cole said he understood that concept, but wondered what the criteria was. Mr. Malizia didn't think anyone outside of the initiating department approves it. (Remarks not discernable.) Chairman Cole asked if there are established thresholds. Mr. Malizia said yes, when something is actually purchased. (Background interference masked Mr. Malizia's remarks.)

Selectman Jasper said this brings up a good point in that the Town Code spells out how things are going to work, delegates authority and allows for the establishment of rules and regulations, which probably aren't in place. They should have the Finance Director review them for possible amendments. For example, it says the Finance Director shall approve and/or negotiate all purchases made by the Town. As a practical matter, that cannot happen, so that section should be changed. It does give him the ability to establish rules and regulations. They should have a little more uniformity in some areas than they do. The Selectmen have to approve anything over \$25,000 and they shall establish rules and regulations for purchases under \$25,000 to insure competition. They probably haven't done that, so there are some areas that need to be looked at. In response to Selectman Riley, if it's under \$10,000 it doesn't need to go out to bid but over \$10,000 there has to be a solicitation for bids. He thinks the loose definition of competition has been met in this case. They should have some review on how the Code is being followed and what they need to do.

Selectman Riley assumed that this is before the Board because it is different than what was in the budget. Mr. Sharon said normally speaking, this sort of purchase might not necessarily even go before the Board for approval, but there is some degree of sensitivity on the part of the Fire Department, in particular, for some of the major expenditures, so he chose to bring this before the Board tonight as informational. Selectman Riley asked if it was typical that if a department wants to make an expenditure that wasn't budgeted for that they would come to the Selectmen. Mr. Sharon said if it's not budgeted. Selectman Riley asked if that pertained, regardless of cost. Mr. Malizia's remarks were not discernable due to mike static. Selectman Jasper said last year, the Board passed a requirement that items over \$1,000 of a capital nature that were not in the budget, excluding replacements, needed to go before the Board. That is the standard that was set, which may not apply in this case because it's a replacement. Selectman Riley wasn't questioning the necessity, just the process. Chairman Cole asked if the Building Maintenance Account was an operational account. Mr. Malizia said yes.

Motion by Selectman Stewart, seconded by Selectman Seabury, to approve the expenditure of \$7,680 from 5715-224 and award the bid to Jolt Electric & Oil Burner Service carried unanimously.

I. Mass Care Shelter Facility Agreement (Red Cross/Fire Department)

Chief Carpentino said this document was prepared by the American Red Cross, who are required to inspect the facility to make sure it meets their standards before they set up a shelter/evacuation center. Two schools in Town, Hills Garrison and Memorial, met their requirements. One of them, however, didn't have a backup generator. The agreement states the Town agrees to let them run the shelter under their rules, regulations and staffing. If Hudson opens their facility before Nashua, Nashua will come here and vice-versa because of the staffing shortages within the volunteer group.

Selectman Jasper asked what role the Town plays if this involves the schools. Chief Carpentino said this is just an update to what has been done before. This was done in conjunction with the school's Emergency Planning Committee. The Fire Department didn't take part in the inspections. Selectman Jasper said it would appear that the intent was for the Town to give authority for the

Red Cross to use schools, but the Town doesn't have any authority over the schools.

Mr. Sharon said in this case, the Town needs to be read as the lead agency in emergency preparedness of which the school is a participating member. None of these emergency preparedness activities take place in a vacuum. The school participates and the Fire Chief is the Emergency Preparedness chief officer. With the Town being the lead agency in dealing with the Red Cross and other agencies for emergency preparedness, the Town would sign documents like this. Selectman Jasper said while that may be appropriate, he'd feel more comfortable if he was sure the School District saw it that way, too. He'd hate to see, in a time of need, a question of authority.

Selectman Seabury said the Board of Selectman Chairman is in charge of Emergency Planning. At one time, when she was Chairman, there was an emergency in Town during a very bad cold spell and Lions Hall was the designated shelter. She thought the schools were part of the plan, as well as other representatives. Chief Carpentino said there are about 20 people on the Emergency Management Preparedness staff. The reason they started is because Hills Garrison is a new school and they needed to be on line with a generator because they didn't have any facility that was prepared to be done. They said since there was an expansion to Memorial School, they will look at that, as well. If that had never been done, the agreement that is in place now is approved by the Board. He guessed it has been done in times past. Selectman Jasper said he wasn't suggesting that it was wrong; he was just trying to get some answers. It may have been done without the knowledge of the School Board. That doesn't mean things will work well in an emergency if the question of authority comes in. He though the Chairman of the School Board, who was present, might be able to clarify it.

Chairman Cole said in case of an emergency, he believed the Town takes precedent with regard to Town facilities and resources. He can understand the importance of a School Board in a normal environment, but may be secondary with regard to requirements to the citizens. Chief Carpentino said that was correct. It also depends on the type of incident and what time of day it takes place. Any time they go to the schools, they contact the Superintendent, the Principal and janitorial staff and they provide contact names and numbers. Chairman Cole asked if the agreement before them pertained just to schools. Chief Carpentino said no, it says that the Town enters into an agreement with the Red Cross to run certain facilities. Chairman Cole asked if the issue of schools is peripheral. Chief Carpentino said possibly.

Selectman Jasper said it is the understanding that the schools are involved while, in actuality in a particular case, it may not come into play, the intent is they would. His understanding of the political subdivisions in the State is that school districts are wholly separate entities so when they speak of the Town of Hudson and what takes precedence, the Board doesn't have any authority there and only by mutual agreement do they use it. He may be wrong; he just thinks they should clarify it. He didn't believe the Town has any authority to enter into any type of agreement which would cover the School District.

Selectman Riley said there is no reference in the document to any school, but obviously, they can't gain access to any of the facilities without contacting the appropriate people. She understood Selectman Jasper's point, but since the schools weren't listed in the document, she didn't have a problem with it. Selectman Jasper disagreed. It's on public record that the intent is that it covers the schools. They can gain access to the schools via the lock box system without contacting anyone from the School District. He assumes the School District will be happy to participate, but he wants to make sure of that. Mr. Sharon said the Fire Chief has been talking with the schools through the Superintendent and his people. He's not sure the Superintendent is going to be relaying to the School Board to the same degree the Town's Emergency Preparedness Officer relays to this Board what the activities are. Selectman Jasper said he has learned never to assume and he has nothing in front of him that indicates that, nor has he heard that directly from the Fire Chief. He again if they could hear from the Chairman of the School Board.

Chief Carpentino said no long ago, the Board accepted and approved the new updated Emergency Management for the Town, which clearly has a section on shelter operations. The school is listed in there which they had prior, advance notice of in order to provide updates to it. They have knowledge of this; it is and has been in the Town's plan. They have communicated with the schools. They have seen the plan. They have approved their role. There is a training session coming up next week.

Chairman Cole recognized the School Board Chairman, David Alukonis, who said to the best of his knowledge, the School Board has no knowledge of using the schools as shelters. That's not to say they would object. He is aware of the various emergency management task forces and committees that are in place with the different schools, but only draft policies have been brought before the Board. The last time was several months ago, and nothing has come of it. He thinks it should come before the School Board for them to authorize the use of the facilities, since they are the stewards of those buildings.

Chief Carpentino said this complicates matters because they just approved a plan which has a lot of references to the School Department in there. It has been accepted and signed off on and has gone to the State, so that is a working document. That's how the process has always worked from prior administrations. The Town has always approved the plan in this forum. Now there is a Catch-22.

Selectman Jasper said that is something that should have been considered, but under the Emergency Management Plan, they are talking about the Town of Hudson as the governmental units, which makes him a little more comfortable. The American Red Cross is a private organization; this document turns schools over to a private organization. It's not Hudson running the shelter, it's

the Red Cross.

Selectman Seabury thought the Red Cross should inspect Lions Hall. Chief Carpentino said they don't have the facilities needed, including shower facilities, separation, special needs for kids and pets, etc.

Motion by Selectman Jasper, seconded by Selectman Stewart, to send the Mass Care Shelter Facility Agreement to the School Board for their consideration and approval, with a request that they return the recommendation within a month, prior to the Board of Selectmen's final consideration for approval.

Selectman Riley said because of the discussion just held and because Mr. Alukonis expressed a concern that the School Board has no knowledge of this document, that it should go before them. It doesn't change her opinion, but it's important to keep open the lines of communication between governing bodies. Selectman Seabury asked if they could have a time that this gets back so it doesn't slip through the cracks. Mr. Alukonis said he could get this on the School Board's next meeting agenda and back within a month. Selectman Seabury offered an amendment to the motion that a response regarding the Mass Care Shelter Facility Agreement from the School Board be received back within a month. Selectman Jasper said the maker of the motion has the right to accept a friendly amendment to make it part of the main motion, avoiding a formal amendment. He would accept the amendment as part of his motion.

Chairman Cole didn't think the Board should get involved with a failure to communicate between the Superintendent of Schools and the School Board regarding information that has been available year in and year out. Selectman Seabury said she was going to assign the job of forwarding this communication to the School Board to Chief Carpentino. Mr. Alukonis said it will be on the agenda for the next regularly scheduled meeting.

Vote: Motion carried unanimously.

J. Founding of a Joint Planning Committee (School/Town/Budget Committee)

Chairman Cole recognized the School Board Chairman, David Alukonis, who said the Hudson School District is splitting from SAU 27, which is Hudson and Litchfield School Districts. In so doing, an opportunity will be arising for the Town and the School District to enter into joint agreements for joint maintenance of various items. Clear communications is a goal. Relative to an item addressed earlier by Deputy Rodgers, Mr. Alukonis said the School District has an HVAC and an electrician in their employ. The School side is the big piece of government when it comes to employees, with a lot of money and a lot of facilities that could be used jointly. In the past, that couldn't have been considered in depth because of the District's involvement with the SAU. There are a lot of duplication of services in finance, payroll, and telephone communications. They have one computer specialist and will be getting a second after July 1. This provides a good opportunity for these three boards to sit down and identify certain areas they could possibly have cost savings and greater efficiency in. Perhaps this could be a long-term joint committee between these boards to constantly review such efficiencies.

Chairman Cole asked where they were in the actual formation of this committee. Mr. Alukonis said this would be an Ad Hoc committee that the School Board has proposed. Their two members are Lynne Ober and him. They are asking for two members from the Budget Committee and two members from the Board of Selectmen, as well as administrative staff. If this Board and the Budget Committee are so willing to appoint members, let him know so they can try to coordinate a meeting as soon as possible. Chairman Cole asked for the will of the body on putting forth a motion of support and an open-ended requirement of a BOS representative or two.

Selectman Jasper, seconded by Selectman Stewart, that the Board of Selectmen join in the Joint Planning Committee and that the Chairman be authorized to appoint two members of this Board to that committee.

Selectman Riley thought a better combination might be a Selectman and a staff member. Mr. Alukonis said it's their desire that the administrations also take part in this. Certainly, the Superintendent and the Assistant Superintendent have indicated they want to be an integral part of the committee and its discussions. He believes the Town Administrator would want to be involved, as well. They might be the point people, but they also have to involve the financial people and people who deal with telephones and computers, etc., as ideas come up. Libraries need to be a part of this, as well. There is a lot of duplication of effort and they need to consider all of those areas where there is an overlap. Chairman Cole said this Ad Hoc committee may have to go before respective boards for votes. Mr. Alukonis said that was correct.

Vote: Motion carried unanimously.

K. Use of Lions Hall for Blood Drives (Police Department)

Motion by Selectman Stewart, seconded by Selectman Jasper, to waive the rental fee for use of Lions Hall for the Red Cross blood drives on August 20, 2002 and March 18, 2003 carried unanimously.

L. Hudson Youth Baseball Parade (April 13 on Library Street)

Motion by Selectman Stewart, seconded by Selectman Jasper, to approve the request carried unanimously.

M. Acceptance of Monies for Skate Park

Motion by Selectman Stewart, seconded by Selectman Jasper, to accept \$310 raised at the Recreation Department's Comedy Night for the skate park carried unanimously.

N. Public Hearing on amended Recreation Department Fee Schedule

Chairman Cole opened the Public Hearing at 10:00 p.m. and asked if anyone wished to speak. There was no response, so he closed the hearing.

Motion by Selectman Jasper, seconded by Selectman Stewart, to adopt the amended fee schedule.

Selectman Riley asked when the current fees were adopted. Selectman Jasper said last year. Selectman Riley asked the criteria used when deciding the charge for each program. Recreation Director David Yates said, with the exception of the summer program, they are all new programs. Hudson's fees are much lower than other towns. They are trying to offset the cost to the taxpayers by increasing the fees. Selectman Riley asked what percentage they were striving to subsidize. Mr. Yates said they aren't breaking even. Fees for the summer program, the way it is used including a full-time staff person, should be increased.

Vote: Motion carried 4-1. Selectman Riley was in opposition.

O. Liaison Assignments

Motion by Selectman Stewart, seconded by Selectman Stewart, to adopt the amended liaison assignments (memo dated 9 April 2002).

Selectman Riley said it was her understanding the Planning Board member has to be voted on. Chairman Cole said she would be, if the motion carries. Selectman Riley said she preferred not to be placed on the Planning Board, as she has little knowledge of that subject. Selectman Stewart said that was where she was put during her first year, too, and served there for five years. Selectman Jasper said this is a very important position and if a member does not have a desire to serve there, then this Board is being ill-represented and it is not fair to the member that does not want to be there. Aside from the fact she doesn't have any experience, he wondered if Ms. Riley was willing to serve on the Planning Board. Selectman Riley said she would do it as her responsibility, but feels strongly that they should be carefully appointing members to that committee and the representative to that committee should be someone with a rudimentary knowledge of the process. She feels she could better serve this Board in other capacities. Chairman Cole said, given the unusual dynamics that have taken place over the last three weeks, the Chair has every confidence she will get up to speed as quickly as possible with all her assignments.

Vote: Motion carried unanimously.

(Start Tape 3, Side A)

P. Assessing Items

1) Veteran's Tax Credit Application (Map 009/Lot 089/Sublit 004)

Motion by Selectman Stewart, seconded by Selectman Jasper, to grant the Veterans' Tax Credits, as recommended by the Assessor, carried unanimously.

2) Applications for Elderly Exemption (Map 024/Lot 039/Sublot 020)

Motion by Selectman Stewart, seconded by Selectman Jasper, to grant the Veterans' Tax Credits, as recommended by the Assessor, carried unanimously.

3) Yield Tax Warrant (Map 019/Lot 014)

Motion by Selectman Stewart, seconded by Selectman Jasper, to grant the Veterans' Tax Credits, as recommended by the Assessor, carried unanimously.

9. OTHER BUSINESS**A. Benson's**

Selectman Seabury said she didn't mean to sound negative earlier relative to Benson's because she supports obtaining the land. She was just putting out a feeler. She would like to be on the committee that meets with the State to try to get a price, although she could understand Nancy Mayville's being unable to quote a figure. Selectman Stewart said she, too, would like to serve on that committee. She thinks she and Selectman Seabury would work well together on that.

B. Televising Budget Committee Meetings

Selectman Stewart said she contacted Coleman Kelly relative to what it would take to televise the Budget Committee meetings. He came up with a price of \$60,000 to wire the Community Development room. She also asked him about the feasibility of using tripod cameras because the Budget Committee often meets at other sites. Selectman Seabury thought Planning and Zoning meetings should be televised, too. Mr. Kelly said he came up with figures based on equipment configuration that is in the Selectmen's Meeting Room and the control room as the basis for construction of the estimate. He asked if the Board wanted the same camera configuration that was in the Selectmen's Meeting Room in the Community Development Room.

Mr. Sharon said he was envisioning something else when Selectman Stewart was talking about televising by remote camera other than a fixed-focus camera on a tripod. He was thinking about something that could be manned, panned and zoomed. Selectman Stewart said she was considering both options. Mr. Kelly said the configuration for the Selectmen's Meeting Room can be controlled by one person. With individual cameras on tripods, that means individual operators for those cameras. He questioned the ability of garnering three, four or five people for each meeting to make the production happen.

Chairman Cole asked where she was headed with this. Selectman Stewart said she wanted to know if what she envisioned was possible and, if so, how soon it could be accomplished. The heavy-duty Budget meetings are November through January. She didn't know if this was a budgeted item, or if it could come out of the franchise fees, for it to happen in the near future. Mr. Sharon said nothing has been appropriated by Town Meeting for that specific purpose. Selectman Seabury asked if it still has to go to Town Meeting, since the franchise fees are paid by Adelpia. Mr. Sharon said it's pretty dicey. Before you have an expenditure of funds, it needs to be appropriated—even for that. Monies are appropriated for general purpose cable casting. He thought they would need a separate appropriation for major improvements to the other side of the building. Mr. Kelly said relative to the time period Selectman Stewart raised, the answer is probably yes, but he thought Mr. Sharon was correct.

Chairman Cole said it appears that this is something that has to be brought before the voters. Words like dicey aside, there is a right way and a right way to do it. He asked if Selectman Stewart was willing to take the lead on this relative to information gathering, fact-finding and recommendations. Selectman Stewart said she would work with Coleman on this and would have something ready for the budget process in the Fall, although Selectman Jasper is the Cable Liaison. Selectman Jasper didn't mind since it was her idea. Selectman Stewart said this issue has been kicked around for six months and it's time to do something. Chairman Cole said he's sure the Cable Committee rep would be of help, if needed.

Selectman Jasper said it is unrealistic to think anyone is going to watch three hours of a Budget Committee meeting in a room with a fixed camera. It would be a waste of money. It is unrealistic to expect that volunteers are going to come in and do that for four hours a night. Until such time as the people in Town are willing to use the franchise fees and turn that into help to record things, he has no interest in this. If people want it, they can vote for part-time personnel. Selectman Stewart agreed.

C. Adelpia

Selectman Jasper referred to a memo from Coleman regarding Adelpia, that he asked to put on the next agenda. He encouraged members, in the meantime, to talk to Paul and Coleman about this. Chairman Cole said it would be on the next agenda.

D. Legal Contract

Chairman Cole said generally, the annual legal contract is on the Board's agenda at the first meeting in April. Due to the length of this agenda, it will be taken up at the Selectmen's April 23rd meeting.

E. Sign Permit Application

Motion by Selectman Stewart, seconded by Selectman Jasper, to refer a request by the Nottingham West Lions Club to place a sign on Town land by Veterans Memorial Bridge April 10–April 21 to advertise a charity auction to Kevin Burns, Road Agent carried unanimously.

10. **LICENSES AND PERMITS**

A. **B & T's Bargain Exchange's Request for a Second-Hand Dealer/Pawnbroker License**

Motion by Selectman Jasper, seconded by Selectman Stewart, to grant, as recommended by the Chief of Police, carried unanimously.

B. **Bargains Unlimited's Request for a Second-Hand Dealer/Pawnbroker License**

Motion by Selectman Jasper, seconded by Selectman Stewart, to grant, as recommended by the Chief of Police, carried unanimously.

C. **Cash Converters' Request for a Second-Hand Dealer/Pawnbroker License**

Motion by Selectman Jasper, seconded by Selectman Stewart, to grant, as recommended by the Chief of Police, carried unanimously.

D. **Tool Liquidation Center's Request for a Second-Hand Dealer/Pawnbroker License**

Motion by Selectman Jasper, seconded by Selectman Stewart, to grant, as recommended by the Chief of Police, carried unanimously.

E. **Request for Tag Day Sale on 4/20/02 w/Rain Date of 4/21/02**

Motion by Selectman Jasper, seconded by Selectman Stewart, to approve the request carried unanimously.

F. **Outdoor Gathering Permit Request by Hudson Lions Club to hold a Fishing Derby at Merrill Park on June 1**

Motion by Selectman Jasper, seconded by Selectman Stewart, to approve the permit carried unanimously.

11. **ACCEPTANCE OF MINUTES**

Board of Selectmen Minutes of March 26, 2002

Motion by Selectman Stewart, seconded by Selectman Jasper, to accept the Minutes, as presented, and refer to file carried 4-0. Selectman Riley abstained, as she was not present at the March 26th meeting.

12. **COMMITTEE ANNOUNCEMENTS**

- 4/10 7:00 Planning Board in CD Meeting Room
- 4/11 4:00 Benson's Committee Meeting in BOS Meeting Room
- 4/11 6:30 Recreation Committee at Rec Center
- 4/11 7:00 Sewer Utility Committee in BOS Meeting Room
- 4/11 7:30 ZBA in CD Meeting Room
- 4/11 7:00 Ethics Committee in Small Conference Room
- 4/12 7:00 Meeting with Blastek in CD Meeting Room
- 4/15 7:30 Library Trustees at the Ferry Street Annex
- 4/15 7:30 Conservation Commission in CD Meeting Room
- 4/16 7:00 Public Hearing on Burns Hill Landfill issues at Library Street School
- 4/18 7:30 Budget Committee in CD Meeting Room
- 4/19 2:00 DES Public Hearing re Robinson Pond in CD Meeting Room
- 4/23 7:00 Trustees of the Trust Funds
- 4/23 7:30 BOS Meeting in BOS Meeting Room
- 4/24 7:00 Planning Board in CD Meeting Room
- 4/25 7:30 ZBA in CD Meeting Room
- 4/29 6:30 School Board in BOS Meeting Room
- 4/30 7:00 Cemetery Trustees in Small Conference Room

13. REMARKS BY THE SELECTMEN

Selectman Stewart said the skate park is under construction at the old DPW site and is moving right along. DPW workers are enjoying being a part of the process. They and they Fire Department were out there today. She thanked former Selectman Charbonneau for her years of service and congratulated her on her recent appointment by President Bush to the Small Business Administration. She will now be serving on the federal level.

- Selectman Riley expressed her appreciation to the voters who cast their ballots for her. She is happy to be here and will do her best to serve the entire community. She invited comments and input.

- Selectman Jasper welcomed Selectman Riley to the Board. It was an interesting process and everyone learned something about ballot law. He agreed with the Judge, who saw the ballots the same way he did.

- Selectman Seabury expressed her appreciation to Selectman Charbonneau for her nine years of serving on this Board. Not only did she serve the Town well, they turned out to be very good friends. She welcomed Selectman Riley to the Board. She has worked with Lisa as Liaison to the Library and she does an excellent job as a Library Trustee. Selectman Seabury said Selectman Riley will put as much dedication into this Board, as well.

- Chairman Cole asked if anyone knew who Selectman Charbonneau replaced when she was voted to the Board of Selectmen. Selectman Seabury correctly guessed it was Bill Cole.

14. NONPUBLIC SESSION

Motion by Selectman Jasper, seconded by Selectman Stewart, to enter Nonpublic Session under RSA 91-A:3 II (a) personnel issues and (b) hiring of personnel carried 5-0 by roll call vote.

- Nonpublic Session was entered into at 10:30 p.m. and was terminated at 11:05 p.m.

Motions taken in open session:

- Motion by Selectman Jasper, seconded by Selectman Stewart, to promote Pam Lavoie to Administrative Aide in the Community Development Department, effective April 14, 2002, at a salary of \$14.55 per hour, in accordance with the Administrative and Support collective bargaining agreement and to promote Julie Kennedy to Administrative Aide in the Community Development Department, effective April 14, 2002, at a salary of \$12.77 per hour, in accordance with the Administrative and Support collective bargaining agreement carried unanimously.

- Motion by Selectman Riley, seconded by Selectman Stewart, to transfer a vacant part-time Fire Dispatcher position to the Assessing Department to be reclassified as a part-time Secretarial position at a rate commensurate with other part-time secretarial positions in the Administrative and Support bargaining unit carried unanimously.

15. ADJOURNMENT

Motion by Selectman Jasper, seconded by Selectman Stewart, to adjourn at 11:07 p.m. carried unanimously.

Recorded and Transcribed by Priscilla Boisvert
Executive Assistant

HUDSON BOARD OF SELECTMEN

William P. Cole, Chairman

Shawn N. Jasper

Lisa A. Riley

Ann Seabury

Teresa Stewart