

HUDSON, NH BOARD OF SELECTMEN
Minutes of the March 27, 2001 Meeting

7:00 – 7:50 p.m. Session with Labor Relations Consultant, pursuant to RSA 91-A:2 I

1. **CALL TO ORDER** by Chairman E. Lorraine Madison at 7:52 p.m.

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2. **PLEDGE OF ALLEGIANCE**, led by Selectman Terry Stewart.

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3. **ATTENDANCE**

Selectmen: E. Lorraine Madison, Rhona Charbonneau, Shawn N. Jasper, Ann Seabury & Terry Stewart

Staff/Others: Paul D. Sharon, Town Administrator; Priscilla Boisvert, Executive Assistant; Richard Gendron, Chief of Police; Frank Carpentino, Fire Chief; Kevin Burns, Road Agent; Howard Dilworth, Jr, and Terry McLlarky, Sewer Utility Committee; George Hall and Richard Maddox, Planning Board; Nomination and Appointment applicants Lyn Richardi, Paul Gangi and Nancy Regan; Robin Rodgers, HLN

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4. **PUBLIC INPUT**

Lucinda Miclette, had registered to speak about an effort to mandate the issuance of bumper stickers on registered vehicles that say, "Speed Kills--Slow Down--Save Lives" but withdrew and asked to be placed on the next agenda. Chairman Madison asked if anyone in the audience wished to address the Board. There was no response.

5. **CORRESPONDENCE**

- A. From: Frank Carpentino, Fire Chief
Re: Various Fire Department Items
Refer to: New Business
- B. From: Kevin Burns, Road Agent
Re: Renewing Line Striping Contract for FY02
Refer to: New Business
- C. From: Sewer Utility Committee
Re: Various Sewer Items
Refer to : New Business
- D. From: Jim Michaud, Assessing
Re: Various
Refer to: New Business
- E. From: Hudson Lions Club
Re: Request to Waive Fee for use of Lions Hall
Refer to: New Business

Motion by Selectman Seabury, seconded by Selectman Jasper, to accept Items A-E, with appropriate referral, carried unanimously.

6. **NOMINATIONS & APPOINTMENTS**

A. **Planning Board** (1 Member, Term to expire 12/31/02)

- 1) **David Forman** (current Alternate) (interviewed 3/12)
- 2) Charlene Provencal (current Alternate) (interviewed 3/12)
- 3) **Jim Tomaswick** (interviewed 3/12)

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to appoint David Forman to the membership position, with a term to expire 12/31/02, carried unanimously.

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Motion by Selectman Jasper, seconded by Selectman Stewart, to appoint Jim Tomaswick to the alternate position (created by the appointment of David Forman to the member position) with a term to expire 12/31/03 carried

unanimously.

B. Benson's Committee (3 Hudson Residents)

- 1) Fidele Bernasconi (interviewed 3/12)
- 2) Lucille Boucher (interviewed 3/12)
- 3) Michael Coen (interviewed 3/12)
- 4) Paul Gangi has lived at 97 Highland Street for about five years and is concerned about the Benson property, which is a valuable asset, with the potential to be something wonderful. It could bring the community together to offer something to the elderly, the kids and possibly, the infrastructure. It might even be a good place to locate an animal shelter. He envisions bike trails, walking paths, jogging paths, etc. He works in the computer field, but has done volunteer work with the YMCA, Boys Club and Nashua Ski Patrol, with good insight to what that could bring to a recreational area.
- 5) **Curt Laffin** (interviewed 3/12)
- 6) Karen McAdam. Chairman Madison said Ms. McAdam works evenings and that may pose a problem for committee meetings.
- 7) **Esther McGraw** (interviewed 3/12)
- 8) Nancy Regan, 65 Mobile Drive, a 28-year resident, has started to become involved in Town functions. She attends Selectmen's meetings, is a member of the Hudson Historical Society and helps with the American Red Cross blood drives. As a child many years ago, she remembers visiting Benson's. The magical and mysterious park enthralled her. The desolation there now hurts her deeply. Give her a rake, hoe, shovel or paintbrush--she will do whatever is necessary to bring it back to life. She is retired and can devote as much time as necessary in order to accomplish the job. This is the geological center of the Town. She'd like to see bicycle trails, walking paths and picnic tables. She'd like the little souvenir shop to become a cold and rainy day activity spot.
- 9) Lyn Richardi, 97 Highland Street, grew up in Town, went to Alvirne, moved away, then moved back to Hudson four years ago. She'd really like to see something happen with Benson's Animal Farm. There is an opportunity to involve the Police Department with programs such as DARE and there may be revenue-generating possibilities. It would provide an opportunity for the elderly and the children to be involved. Professionally, she is involved with project planning, which would benefit the committee. Chairman Madison said one of the stipulations from the State is there can't be anything commercial at the site. Selectman Seabury asked if she was a land planner. Ms. Richardi said she works on small projects with computer systems.
- 10) **Jim Tomaswick** (interviewed 3/12)

Motion by Selectman Seabury, seconded by Selectman Stewart, to appoint Curt Laffin to the Benson's Committee carried 4-1. Selectman Charbonneau was opposed.

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Motion by Selectman Stewart to appoint Fidele Bernasconi to the Benson's Committee did not receive a second. It was determined that for appointments, a second wasn't necessary. Selectman Stewart voted in favor of Mr. Bernasconi; Selectmen Seabury, Madison and Charbonneau voted in opposition; Selectman Jasper abstained.

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Motion by Selectman Stewart, seconded by Selectman Seabury, to appoint Esther McGraw to the Benson's Committee carried 5-0.

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Motion by Selectman Seabury to appoint Jim Tomaswick to the Benson's Committee did not receive a second, but carried 3-2. Selectmen Jasper and Charbonneau were opposed.

Selectman Jasper said these were very difficult appointments to make. It's unfortunate, but a too large committee is unwieldy. However, the committee will welcome input from the citizens. He encouraged all of those who have shown an interest to watch for meeting notices and to attend to share their thoughts. He hoped the people would continue to attempt to be involved in this process and was sorry for those who didn't get chosen. This was not a pleasant task. Chairman Madison said she was going to say much the same thing and encouraged those who signed up for the committee to apply for other committees in Town because their input is needed. If there was a resignation, and they need to appoint someone else, they will go back to the list.

Selectman Seabury said this was one of the most difficult tasks she has had to do. She was especially pleased to see

new people on the list and encouraged them to continue to volunteer because new people with fresh ideas are needed. She wishes they all could have been appointed.

Selectman Charbonneau agreed that this was one of the hardest decisions she has ever made. A lot of the people on the list should be on the committee, but they were limited. The committee should establish a rule that if a member misses a certain number of meetings, they will be replaced. Chairman Madison agreed, saying that the committee will establish their guidelines. She said the Recreation Committee appointee is Keith Bowen, Laurie Jasper from the Hudson Historical Society and the other members are an NRPC member, a DOT member and two Selectmen.

7. NEW BUSINESS

A. Election of Chairman and Vice-Chairman

Motion by Selectman Jasper, seconded by Selectman Stewart, to re-appoint E. Lorraine Madison as Chairman carried unanimously.

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Motion by Selectman Charbonneau, seconded by Selectman Stewart, to re-appoint Shawn N. Jasper as Vice-Chairman carried unanimously.

B. Fire Department Items

1) New Pickup Truck (Forestry Vehicle) for the Fire Department

Chief Carpentino was seeking authorization to order the vehicle that is in next year's budget. This is a State bid, and the cutoff date for ordering is next week. There is enough money to purchase this lease-purchase vehicle—four payments of \$7,249.97.

Motion by Selectman Stewart, seconded by Selectman Charbonneau, to approve the bid, as outlined by the Chief, carried unanimously.

2) Sale of Dive Gear

Chief Carpentino said Nashua has expressed interest in buying the dive gear and came up with a figure of \$6,250. The appraised estimate of the used gear is \$10,086 but some of the gear needs repair, so there will be some cost to the buyer. He can't say if they will make more money on this if they go out to bid or if they take it to auction, but the possibility exists that they could make a lot less. Nashua is in the process of forming a regional team, like Hudson used to have. It may not be cost effective in the long run to spend time and money advertising, writing ads, answering questions and showing the gear. They have an agreement with Nashua that Hudson won't be billed for services of the regional team. Selectman Jasper said this may be the ideal opportunity to do a Yankee Swap. If it is sold outright, the money will go into the General Fund. There will be at least six people in the department that will be needing gear. If there is some way the Town can get credit for a certain dollar amount for protective gear for the fire fighters that the Town is going to have to outfit. Chief Carpentino said they were thinking about doing that with the sale of protective clothing, but they could do that with the dive gear, as well. Chairman Madison thought the \$6,250 was a fair offer and should consider Selectman Jasper's suggestion and swap the gear because the money will not go into the Fire Department's account but into the general fund. Chief Carpentino said he has to let Nashua know tomorrow. He can ask them to establish a credit for the Town with the vendor, and Hudson can just purchase equipment.

(Start Tape 1, Second Side)

Motion by Selectman Seabury, seconded by Selectman Stewart, to sell/do a Yankee Swap with Nashua on the dive gear and establish a credit account to purchase gear through Hudson's vendor in the amount of \$6,250 carried 4-0.
(Selectman Charbonneau was out of the room.)

2) Sale of Protective Clothing to the Nashua Fire Department

Chief Carpentino said this is actually a double request to sell the new gear that was just purchased that hasn't been utilized to Nashua, as well as the gear the fire fighters presently have because they can use that during training and not destroy the new set of gear. Gear purchased for fire fighters is custom-fitted to the employee. It could be used by someone else, but only if they happen to be the same size, but they can't advertise for someone, for instance, who takes a size 46 jacket, 34 waist, 29 length. Nashua is willing to pay the purchase price, \$1,000 per set, or a total of \$5,000 for the five people. Capt. Brewer figured out how many people had the black gear, how old it was and what it was paid for it and then deducted 25% for wear and tear. Some of the stuff, at most, is only two years old. He recommended that instead of the gear sitting unused in Hudson to sell it when the employee goes to work for the city. Chairman Madison

assumed they all use the same vendors. Selectman Jasper said the credit should be with Hudson's vendor. Chief Carpentino said both Hudson and Nashua buys Globe and doesn't matter what vendor it is bought from.

Motion by Selectman Seabury, seconded by Selectman Stewart, to swap the gear in the amount of \$9,200 and the Nashua Fire Department would establish credit with Hudson's vendor in that amount of money so Hudson may purchase replacement gear for any new fire fighters coming in carried unanimously.

C. Renewing Contract w/L & D Safety Marking Corp. for Line Striping for FY02

Road Agent Kevin Burns said the renewal price is the same as last year's. L & D has got the bid for seven of the last eight years. They've always done a good job and this is a good offer. The amount is \$16,035.

Motion to approve by Selectman Jasper, seconded by Selectman Stewart, carried unanimously.

D. Sewer Items

1) Amending the Sewer Ordinance

Chairman Madison said this request by the Sewer Utility Committee was to amend the number of days for sewer abatement processing from 20 to 45 days. She asked if they should have a public hearing on this. Selectman Jasper thought they should. He asked if Sewer Utility Chairman Terry McLlarky if it wouldn't be better to include all of the changes the committee talked about making. Mr. McLlarky said when he looked into it, this is the only item that is in the Ordinance; the once-a-month meeting is in the Practices and Procedures book, which is only in draft form.

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to hold a Public Hearing on April 10, 2001, to consider an amendment to the sewer ordinance carried unanimously.

2) Sewer Acceptance (Lockwood Place--Map 24, Units 42 to 69 and Units 100 to 116)

Chairman Madison said these 42 lots are recommended by staff and the Sewer Utility Consultant.

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to accept the sewer carried unanimously.

E. Assessing Items

1) Elderly Exemption, Map 029, Lot 027, Sublot 036

Motion by Selectman Stewart, seconded by Selectman Jasper, to grant, as recommended by the Assessor, carried unanimously.

2) Veterans Tax Credit Application, Map 039, Lot 075

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to grant, as recommended by the Assessor, carried unanimously.

3) Yield Tax Warrant, Map 009/Lot 029

Motion by Selectman Stewart, seconded by Selectman Jasper, to sign, as recommended by the Assessor, carried unanimously.

F. Request to Waive Fee for use of Lions Hall by the Lions Club

Robin Rodgers of the Hudson Lions Club said that this is the third year that they have had this function and the fees were waived in the past. The annual Scholarship Night will be held June 11 for the Alvirne students, faculty and parents, and the Selectmen are invited.

Motion to waive the fee by Selectman Charbonneau, seconded by Selectman Jasper, carried unanimously.

8. OTHER BUSINESS

A. Job Postings Clarification

Selectman Jasper said at the last meeting the Selectmen streamlined the process of job postings. However, it has not worked out the way that he intended because it lacks a paper trail. The intent was the notification would come in writing from the department head to the Town Administrator, who would then, in writing, grant permission to post. There should be a paper trail in every step of the process that can be tracked. The reason they streamlined the process is because a lot of time was wasted. However, the Board of Selectmen has been left out of the loop and there is no record when something came in, etc.

Motion by Selectman Jasper, seconded by Selectman Stewart, to direct the Town Administrator to draft a policy to ensure that there is a paper trail for notifications of all vacancies in Town positions and that permission to grant the posting be in writing.

Chairman Madison said when the Board gave the authority to the Town Administrator to approve posting of positions, it was just to post. Selectman Jasper said by doing that, there is no paper trail. There always was before because it came to the Board in public meeting, so it could be tracked. Now, lacking a public meeting, there isn't any record. It doesn't have to be formal, just a brief memo stating, "I have received the resignation of John Doe and am hereby requesting permission to post a vacancy for the position of such and such." Paul would then draft a one-liner, saying "Permission is granted to post." The selectmen should be copied in General Read, so that they know about the vacancy. When he came into Town Hall last week, he saw positions that were posted, but when he tried to research the paper trail, there wasn't one. Chairman Madison said when a request to post comes in, the Town Administrator can note right on that request, "Permission granted," which would be dated, signed, copied to General Read and filed.

Mr. Sharon said he could easily do that to tighten up the process, but the Police and Fire Departments almost need a rolling posting for positions. Selectman Jasper said the Selectmen need to be notified when people are leaving. If there isn't a posting up at that particular time, they need to get permission to post. At some point, all positions will be full and there won't be a posting up. Selectmen need to be notified of postings. Mr. Sharon said he'd figure out some way to identify the bodies. Chairman Madison said a short memo from the requestor of the position, with the Town Administrator's ok on it will work fine.

Vote: Motion carried unanimously.

B. Condition of Grill and Bathrooms at Lions Hall

Selectman Charbonneau asked where they were with the grill at Lions Hall. Mr. Sharon said he had a discussion the next day with the janitorial contractor and told him about the complaint. He was told he had to make sure it was done that day, or the next day, and to speak with the renters who are causing the problem and remind them it is their responsibility and, if they leave it in that condition again, they will be charged for the cleanup costs. Selectman Charbonneau asked if they have fixed the men's room yet. Mr. Sharon thought it was the ladies' room. Selectman Stewart said the men's room has been a problem since November, when Selectman Jasper was taken on a tour. Selectman Jasper said in November, he told the Town Administrator there was a toilet that was not attached to the floor and it still isn't. In the men's room at the back of the building, there's other plumbing problems. Chairman Madison said the one in the ladies' room isn't attached to the floor; it rocks. Mr. Sharon said there is some rotting in the cast iron in the floor. The custodian cemented that and thought he fixed it. He will talk to Richard tomorrow about the men's room.

C. Hudson Speedway

Selectman Charbonneau wanted to know where they stood with the Speedway. Mr. Sharon said the Board denied them and they never came back. Chairman Madison said they need to come into compliance.

D. Lions Hall Site Plan

Selectman Stewart said on March 28, 2000 Selectman Jasper brought up the fact that there was no site plan yet and wondered where they were with that. Mr. Sharon said that was a Planning Department issue and has been due for some time. He believes that will be addressed by Sean Sullivan. Selectman Stewart said this was a year ago and, at that time, Selectman Jasper stated that it was an *old* item.

(Start Tape 2, Side A)

E. Wednesday Afternoon Meetings with the Town Administrator

Chairman Madison said she talked with several members about meeting on Wednesday afternoons at 4:00 p.m. with the Town Administrator so he could update them on everything that is going on in Town, starting in May. A Nonpublic Session would also be included. She would also like the Board, as a group, to tour their buildings and other places, once a month. Selectman Jasper thought it was a good idea, but preferred meeting every other week on the off week of a Board meeting. Chairman Madison said that was fine, but didn't want it to become like the Tuesday night meeting. This would be just an update so the Board will know what is going on in Town. Selectman Jasper said if the Chairman isn't going to be here May 2nd, then it should be the 16th. Chairman Madison said her plans to go to Florida aren't firm yet.

F. Assistant Fire Chief Matt St. Laurent's Resignation

Chairman Madison was disappointed to have received Matt St. Laurent's resignation because he has been so fantastic. Other Selectmen expressed their regret, as well.

Motion by Selectman Seabury, seconded by Selectman Stewart, to accept the resignation of Matt St. Laurent, with deep regret carried unanimously.

G. The Big Rig coming through Town

Chairman Madison announced there is a huge turbine that will be rolling through Hudson on the way to Londonderry, and it's going to be stopping at the Ducharme Sand & Gravel pit on or about April 3rd.

9. ACCEPTANCE OF MINUTES

Minutes of the Board of Selectmen's Meeting of March 12, 2001

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to accept the Minutes, as presented, and refer to file carried unanimously.

10. COMMITTEE ANNOUNCEMENTS

3/28 7:00 Planning Board in DCD Mtg. Rm.
4/02 7:00 Friends of Hudson's Natural Resources in DCD Mtg. Rm.
4/04 7:00 Planning Board Workshop in DCD Mtg. Rm.
4/09 6:30 School Board in BOS Mtg. Rm.
4/09 7:00 BOS in DCD Mtg. Rm.
4/10 7:30 BOS in BOS Mtg. Rm.

11. LIAISON REPORTS

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Chairman Madison said, regarding upcoming liaison assignments, if any of the Selectmen haven't served on any board, she would like to know because she tries to change them around so everybody has a chance to serve on the different boards. She didn't want the same people on the same boards all the time.

Selectman Ann Seabury said tonight's Benson's Committee assignments were as difficult as picking teams in gym class, but there she can go by birthdays. She wasn't able to attend the Library's meeting because of a scheduling conflict. She did meet with the Fire Chief.

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Selectman Terry Stewart said the Rec Department was very enthused and felt very positive after meeting with the Board last week.

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Selectman Rhona Charbonneau said she spoke with Chief Gendron about different matters of concern.

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Selectman Shawn Jasper said he didn't have anything to report.

12. REMARKS BY THE SELECTMEN

Selectman Shawn Jasper thanked the voters for returning Ann and him to the Board and he was gratified to get more votes than Ann did as he's been working at that for 17, 18 years. He's been doing family genealogy and found something very interesting last weekend. Exactly 300 years ago, his direct ancestor by the name of John Drew, was sitting on the Board of Selectmen in Dover in 1701.

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Selectman Rhona Charbonneau commended Coleman Kelly for the great job he does cablecasting the Selectmen's meetings. A Litchfield Selectman told her Hudson was very lucky to have Coleman. He is doing a great job. (Selectman Jasper agreed.)

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Selectman Ann Seabury said Howard Dilworth, Lenny Smith and she went over to NRPC and they were bored. She said, however, she

didn't mind being reappointed as liaison to that board.

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Selectman Terry Stewart said spring is coming and the pink birds are coming back. They are causing a ruckus in her yard. Flocking season is from May 1 through June 30 and only pertains to Hudson residents. The money goes into the Hudson Lions Scholarship Fund. If anyone wants to arrange for the birds to fly to someone's home, contact her.

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Chairman E. Lorraine Madison is very glad that Selectmen Seabury and Jasper are back and she thanked the Board for re-electing her as Chairman again.

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13. NONPUBLIC SESSION

Motion by Selectman Jasper, seconded by Selectman Stewart, to enter Nonpublic Session under RSA 91-A:3 II (a) Personnel issues; (b) Hiring of Personnel; (c) Matters which, if discussed in public likely would affect adversely the reputation of a person, other than a member of the body or agency; (d) Real estate matters; (e) Legal matters carried 5-0 by roll call vote.

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Nonpublic Session was entered into at 9:00 p.m. and was terminated at 11:04 p.m. Town Administrator Paul Sharon and Executive Assistant Priscilla Boisvert left the meeting at 10:00 p.m.

Motion by Selectman Charbonneau, seconded by Selectman Stewart, to seal the Nonpublic Session minutes carried unanimously.

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to hire Jeffrey McQuarrie as Truck Driver-Laborer in the Highway Department, effective April 1, 2001 at a salary of \$12.75 per hour, Grade VIII, Step Minimum, in accordance with the collective bargaining agreement carried unanimously.

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Motion by Selectman Charbonneau, seconded by Selectman Jasper, to hire Brenda Leary as Part-Time Dispatcher in the Police Department, effective April 1, 2001 at a salary of \$12.34 per hour carried unanimously.

14. ADJOURNMENT

Motion to adjourn by Selectman Charbonneau, seconded by Selectman Jasper, at 11:05 p.m. carried unanimously.

Recorded and Transcribed by Priscilla Boisvert
Executive Assistant to the Board of Selectmen
(After 10:00 p.m., recorded by Selectman Ann Seabury)

HUDSON BOARD OF SELECTMEN

Chairman E. Lorraine Madison

Rhona Charbonneau

Shawn N. Jasper

Ann Seabury

Terry Stewart