

**HUDSON, NH BOARD OF SELECTMEN  
Minutes of the November 28, 2000 Meeting**

1. **CALL TO ORDER** by Chairman E. Lorraine Madison at 7:30 p.m.

2. **PLEDGE OF ALLEGIANCE**, led by Selectman Ann Seabury.

3. **ATTENDANCE**

**Selectmen**: E. Lorraine Madison (left at 9:30), Shawn N. Jasper, Rhona Charbonneau, Ann Seabury and Terry Stewart

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**Staff/Others**: Paul D. Sharon, Town Administrator; Priscilla Boisvert, Executive Assistant; Steve Malizia, Finance Director; Frank Carpentino, Fire Chief; Matt St. Laurent, Assistant Fire Chief; Charlie Chalk, Fire Marshal; David Yates, Recreation Director; Keith Bowen, Jennifer Richtarek, Ed Caban and Mike Regan of the Rec Committee; George Hall, Planning Board Chairman; Lisa Riley and Arlene Creeden, Library Board of Trustees; Kevin Slattery; Richard Gendron, Chief of Police; Ann, TEL; Sarah, Derry News; Pierre, SUN

4. **PUBLIC INPUT**

5. **CORRESPONDENCE**

A. **From:** Stephen Griffin, Interim Community Development Director  
**Re:** Presentation of CIP  
**Refer to:** New Business

B. **From:** David Yates, Recreation Director  
**Re:** ·Proposed Projects  
·Amending Fees in the Recreation Department  
**Refer to:** Public Hearing/New Business

C. **From:** Tom Sommers, Sewer Utility Consultant  
**Re:** ·Requests for Sewer Allocation  
·Application for Sewer Acceptance, Lexington Place Phase II (Westchester Place)  
**Refer to:** New Business

D. **From:** Frank Carpentino, Fire Chief  
**Re:** ·Job Descriptions  
·Acceptance of a Donation  
**Refer to:** Public Hearing/New Business

E. **From:** Mike Gospodarek, Town Engineer  
**Re:** Lowell Road Improvement, SEA Amendment #7  
**Refer to:** New Business

F. **From:** Jim Michaud, Assessor  
**Re:** Various Assessing Items  
**Refer to:** New Business

G. **From:** Steven A. Forkey, President, Hudson Chamber of Commerce  
**Re:** Authorization to include Chamber Sign at Taylor Falls Bridge  
**Refer to:** New Business

H. **From:** James A. Moore, Administrator, NH DOT  
**Re:** Temporary Encroachment Agreements  
**Refer to:** New Business

*Motion by Selectman Jasper, seconded by Selectman Stewart, to receive the Correspondence, with appropriate referral carried unanimously.*

## 5. NOMINATIONS AND APPOINTMENTS

### A. Building Board of Appeals (1 Member, Term to expire 12/31/01)

•Arnel Catalan

*Motion by Selectman Jasper, seconded by Selectman Stewart, to appoint Arnel Catalan to the Building Board of Appeals, with a term to expire 12/31/01, carried unanimously.*

### B. Planning Board (1 Member, Term to expire 12/31/01)

•Suellen Seabury Quinlan (current Alternate, term to expire 12/31/02)  
Arnel Catalan  
•Timothy P. Remp

*Motion by Selectman Stewart, seconded by Selectman Charbonneau, to appoint Suellen Seabury Quinlan to the membership position, with a term to expire 12/31/01 carried 4-0. Selectman Seabury abstained.*

*Motion by Selectman Seabury, seconded by Selectman Stewart, to appoint Timothy Remp to the alternate's position, with a term to expire 12/31/02, carried unanimously.*

### C. Recreation Committee (1 Member, Term to expire 12/31/00)

•Ed Caban (present Alternate, term to expire 12/31/01)  
•Alfred T. Simms

*Motion by Selectman Charbonneau, seconded by Selectman Stewart, to appoint Ed Caban to the membership position, with a term expiration of 12/31/00 carried unanimously.*

*Motion by Selectman Jasper, seconded by Selectman Stewart, to appoint Al Simms to the alternate's position with a term to expire 12/31/01 carried unanimously.*

### D. Solid Waste Study Committee (1 Member, Term to expire 12/31/00 and 12/31/02)

**Burton W. MacAllister**

Mr. MacAllister was not present, as he has a previous commitment on Tuesday nights. The Board, however, felt that they would like to know a little about candidates who apply for Town boards and requested that the Chairman of SWSCOM make arrangements to meet with Mr. MacAllister and make a recommendation to the Board.

### E. Zoning Board of Adjustment (1 Member, Term to expire 12/31/01)

**Tammy McNulty**

•Richard Botteron (current Alternate, term to expire 12/31/02)  
**Richard Callahan** (current Alternate, term to expire 12/31/01)

Chairman Madison said they interviewed Tammy McNulty for another position, but at the time, they felt she would be better qualified for the Zoning Board.

*Motion by Selectman Seabury, seconded by Selectman Stewart, to appoint Richard Botteron to the membership position, with a term to expire 12/31/01, carried unanimously.*

*Motion by Selectman Seabury, seconded by Selectman Jasper, to readvertise for the alternate's position.*

Selectman Seabury didn't think Tammy McNulty was qualified. Selectman Stewart opposed the motion, saying they have a hard enough time getting people to volunteer as it is. Being an alternate gives people the chance to understand the position. Selectman Seabury said this was an extremely important board, judicial in nature. Members have to learn a great deal about the RSA's. A lot of information is given to them and if this young lady didn't even realize she couldn't be on the Building Board of Appeals, she probably doesn't know what the criteria is to be on the Zoning Board of Adjustment. She didn't think she was

capable, or had enough experience. Normally, when people are interested in a board, they attend the meetings to learn about the board. Selectman Stewart said as an alternate, it would be a good way for her to get her feet wet and get the knowledge.

Chairman Madison said they do have a hard time filling positions, but in recent months, they have run into some problems with the people they have appointed to boards. They need to be very careful who they put on their boards. The Selectmen are ultimately responsible for what comes out of those boards and they have ended up with a few lawsuits. They should be extremely careful on who they appoint. If there has to be a vacancy, then so be it. She, too, thinks they should re-advertise. Selectman Jasper echoed the Chairman's remarks. One just has to review their legal bills to see how many cases involves the land use boards. They need to make sure they are appointing people who have an understanding and background in this area. While many committees are places where someone can get on-the-job training, they have to be very careful about the Planning Board and ZBA. He has nothing against the applicant and she seems like a fine person whom he hopes will not be discouraged or insulted and will apply for something else.

*Vote: Motion carried 4-1.* Selectman Stewart voted in opposition.

## 7. OLD BUSINESS

### Warrant Articles

Chairman Madison said the Finance Director provided them with a budget analysis. Selectman Jasper said at the last meeting, Mr. Sharon had the numbers, but not the backup, and it didn't seem possible that the impact on the tax rate was only 4 cents. However, it is, due to the increased revenues. He was wrong and apologized to the Chairman and Town Administrator. The Finance Director reviewed his memo. Selectman Jasper said it is unlikely they will meet the goal they had set. Before they begin the process, however, he thinks it is important to revise their goal in order to have a targeted tax rate in mind. Chairman Madison thought they should go through the articles first.

#### •**Combined Dispatch** (Two Options)

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- (1 Full-Time Police Dispatcher** (Police Department)
- (1 Full-Time Dispatch Supervisor** (Police Department)
- (1 Full-Time Dispatcher** (Fire Department)

Selectman Jasper said the personnel component of combined dispatch is very expensive. He's not opposed to combined dispatch, but he's not a huge fan. He does recognize that they need to do something with the situation and this is the only solution on the table. He suggested three phases, with the first phase being the personnel component and then do the \$700,000 in two phases, starting the following year. He regrets that they didn't hold back more of the surplus, but strongly opposes decreasing the fund balance for any reason. If you look at the number Steve presented, the percentage has gone down anyhow and so to go down further is not good fiscal policy. When they used the \$1 million in the two years, at the same time, they also increased the fund balance. They're not able to do that at this point. He'd rather see them do the personnel component this year and the other two, starting in the next year, and pay a little closer attention to what they do with the surplus before they set the tax rate. This year, had they held it back, the tax rate would have gone up slightly; instead, it went down. That wasn't something that Steve could really anticipate because of the extra monies coming in from the State, but they should have had their eye on that and on the projects they need to do. Chairman Madison said if they commit to the personnel, they will have to move forward with the dispatch center or be overstaffed. Discussion of the Finance Director's memo continued.

Selectman Stewart asked if the warrant article would be rewritten to state that it will be done in three phases. Selectman Jasper said they could write the warrant article for personnel in such a way to explain there are two more phases to be approved in subsequent years. Chairman Madison asked the Police Chief if five full-time dispatchers were what he needed for combined dispatch. Chief Gendron said during their budget presentation, they had proposed discontinuing part-time dispatchers and replacing them with full-time. That would meet today's need and put them one step ahead if they did combine. She asked if the full-time Fire dispatchers were part of combined dispatch. Chief Carpentino said if this request was approved, it would give them five full-time dispatchers.

Chairman Madison said in the combined dispatch report, it said that the supervisor would be over both fire and police. Chief Carpentino said that would be only if they combined. Chairman Madison said if they are going to combine, the supervisor could still be in charge of the two dispatch centers and, as the first phase, get it organized to move to combined. That person could have their office in the Kirby Building, or wherever. Chief Carpentino said if they want to hire a supervisor to move forward with the project, that's one thing, but it's impractical to supervise people at two different locations. Chairman Madison said that supervisor would go back and forth between the two facilities. If they are going to go to combined dispatch, she didn't want a supervisor in just one of the departments. Chief Carpentino suggested that, if it was alright with Chief Gendron, give Police four dispatchers and a supervisor and give Fire two dispatchers.

Selectman Jasper asked if there were going to be two dispatchers per shift when they combine. Chief Gendron said that was correct. Selectman Jasper said at two people for four shifts would be eight people. He asked if the requested number of 11 people includes a supervisor. Police currently has five part-time dispatchers and Fire has three. So, they need three additional personnel—two dispatchers and one supervisor. Chief Gendron said if you are looking at combined dispatch, then Selectman Jasper's numbers are correct. He didn't know when they were going to actually combine. Right now, they'd like enough people to handle the calls that are coming in today, which would be two per shift. A supervisor wouldn't be there when something major goes down in order to handle the problems. Selectman Jasper said while that is true, they are talking about authorized positions. Even though a person may leave, they still end up with a funded authorized position. The Chiefs have made requests for an extraordinary amount of personnel. If the Selectmen approve three additional bodies this year, leave the money for part-time personnel in the budget, the departments will be that much better off. They could put one dispatcher and supervisor at the police station, and a dispatcher at the Fire station. If they go with three new personnel, that will give them the total number needed for combined dispatch. Chief Gendron said the proposal for combined dispatch was to eliminate the part-time positions and replace them with full-time positions. Chairman Madison said for now, they will keep the part-time people and request two full-timers at the Police Department, a dispatcher and supervisor, and one full-time dispatcher at the Fire Department, and leave the part-timers in there.

Motion by Selectman Jasper to approve a warrant article for two dispatchers, one for police and one for fire, and a supervisor at the Police Department to work on policies, procedures and training as the first phase of the three-phase program to combine Police and Fire dispatch, seconded by Selectman Seabury.

Mr. Sharon asked if the Board would like the four of them (Police Chief, Fire Chief, Finance Director and Town Administrator) to formulate it. Chairman Madison said yes and that the supervisor would be at the Police Department, but would still be involved in the Fire Department.

Vote: Motion carried unanimously.

- (1) Full-Time Children's Librarian Assistant (\$33,220)
- (1) Part-Time Librarian's Assistant (\$8,956)
- Wage & Benefit Increase for Library Personnel (\$16,253)
- Architectural Program/Design (Library) (\$15,000)

Motion by Selectman Jasper, seconded by Selectman Seabury, to send the Library articles to the warrant carried 3-2. (Selectmen Charbonneau and Stewart were opposed.)

- Cable Television Access Center (\$15,000)

Chairman Madison said they just hired someone as the cable person and thought it was too soon for this, that it could wait for another year. Selectman Charbonneau said this comes out of the franchise fee, not the taxpayers' pocket and should be spent for the benefit of the cable users. For many years, this money went into the general fund, but it does belong to the cable users. Chairman Madison thinks other things could be purchased with the cable money. The schools need cable, the Planning Board needs to be televised, they need more microphones, etc. There's a lot of other needs and they've only had their part-time cable person on board for less than a month. Selectman Jasper said franchise money that isn't spent goes to offset the taxes. To that degree, it does impact the tax rate. There is money in the budget to start wiring the other side of the building. It's such a small amount of money that it doesn't really hurt to put the warrant article out there. The money should really go for that purpose. Selectman Seabury said the request was for land to build a building. Mr. Sharon said it could be for that, or for the construction of a facility. Mr. Jasper said it will have to come back to Town Meeting to be expended. This is just to establish a purpose.

Motion by Selectman Jasper, seconded by Selectman Charbonneau, to approve the Warrant Article for the Capital Reserve Fund carried 4-1. Chairman Madison voted in opposition.

(Start Tape 1, Second Side)

- Wage and Benefits Increase for Non-Union Personnel (\$23,840)

Motion by Selectman Jasper, seconded by Selectman Stewart, to approve the Warrant Article carried 5-0.

- Rescission of Portion of Article 34 of 1993 ATM

Selectman Jasper thinks the way this one is written is confusing. People will assume it applies to union personnel, so it should specify that it is for requests for increases in non-union salaries and benefits. He moved to approve, with that amendment, seconded by Selectman Stewart.

Chairman Madison said this isn't the same Warrant Article that went forward last year. It pertains only to non-union personnel increases, not new positions. Selectman Jasper said he'd like the article to specify that all increases union personnel will still be submitted in Warrant Article form.

*Vote: Motion carried unanimously.*

**•Design Study for Intersection of Route 102 and West Road (\$50,000 from Corridor Account)**

There will be no impact on the tax rate by this article. It was decided that, since the Selectmen have control over the corridor accounts, this does not have to go to Town Meeting.

**•Wage & Benefit Increase Town Clerk/Tax Collector (\$1,990)**

Selectman Charbonneau said Cecile does an excellent job, but as an elected official, she should not put in a warrant article for herself. She started at this job in 1988 at a little over \$28,000. From 88-99 she realized a \$14,778 increase. She is Cecile's liaison, but Cecile never contacted her on this. If she did, she would have advised her not to submit it. Last year, she got a 3.8% increase and this year, she wants a 4.15% increase, amounting to \$2,000. The Senators, Representatives and Selectmen know what they are going to get for salaries, and they don't ask for increases. She is an elected official and controls her own office. When she wants to close it, she does. That upsets a lot of people and the Selectmen receive the static. Chairman Madison agreed that Cecile does an excellent job. The problem with increasing the salary every year is that it is an elected position and if Cecile chose not to run, they could get someone (not qualified) in there that would get that high salary. Instead of an increase to her base salary, she'd like to give her a \$2,000 bonus. Selectman Jasper said the Town Clerk is not their employee, she works directly for the taxpayers and is totally independent. She is the only elected full-time employee. Everyone else that is elected is part-time, stipened or gets no salary at all. They depend on the Tax Collector to bring in the vast amount of the Town's revenues, along with the assistance of the Treasurer. This is up to the voters to decide. She brought the Warrant Article forward to the Selectmen, but she has the ability to petition on her own. A few years ago, the voters didn't give her a salary increase. He didn't agree with 4.15%, but they should put forward an amount. He asked what the non-union percentage increase was. Mr. Sharon said 4.1 is the average increase for all of the employees. A petitioned article could ask for a bonus, but her base salary was a relatively low. Selectman Seabury asked what it was. Chairman Madison said \$42,760.

*Motion by Selectman Jasper, seconded by Selectman Seabury, to approve the warrant article carried.*

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Chairman Madison said in previous years, they didn't have a predetermined percentage for non-union employees. Mr. Sharon said warrant articles that end in odd dollars are calculated by that type of formula. Chairman Madison said in previous years, they've been given a lump sum figure, but this year there was supporting documentation. Mr. Sharon said the total figure was based on rationale, as it is every year.

*Vote: Motion carried unanimously.*

**•Rewording of Alvirne Land Warrant Article**

**•Rewording of Land Preservation Warrant Article**

Mr. Sharon said these two articles were being worked on by Bossie, Kelly & Hodes.

**•Labor Contracts (Admin & Support Staff and Highway)**

These two are not quite ready yet, but they, too, will go to the Budget Committee. Mr. Sharon said the Board hasn't ratified them yet.

**•\$50,000 Capital Reserve for Benson's**

*Motion by Selectman Seabury, seconded by Selectman Stewart, to forward this carried unanimously.*

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Chairman Madison said this could be worded the same as last year's.

Finance Director Steve Malizia said it now comes to \$7.91 which includes the estimated amounts for the union contracts. Selectman Jasper said although he's not thrilled about it, the good thing about most of the budget increase is they are in article form so the voters can choose. It would be helpful if the individual warrant articles indicated what the impact on the tax rate was going to be. He thinks that information should be included in their newspaper insert. Chairman Madison said that information can also be on t.v.

## 8. NEW BUSINESS

### A. Presentation of the CIP

Chairman Madison recognized Planning Board Chairman George Hall, who said the CIP finished their work in early October, held a public hearing on November 8 and then adopted the report. The committee reviewed the projects submitted by department heads and then prioritized them. The document will be used for planning purposes. He thanked committee members Richard Maddox, Charlene Provencal, Shawn Jasper, Don White and Suzanne (not discernable), adding that Steve Malizia did his usual excellent job in preparing the document. Mark Archambeault from NRPC helped put it together. Road projects usually rank high because they qualify in two categories, generally having either state or federal matching funds and impact fees. Other projects that score high are library and school projects. Ranking is as follows: 1) Route 102, Highland Street to McDonald's Road Improvement; 2) Combined Communications Center; 3) Route 3A, Birch Street, Central Sidewalks; 4) Field Space, Phase 1; 5) Recreation Center Study and Design; 6) Fire Station Land Acquisition; 7) Roof Replacement for HO Smith School; 8) Roof Replacement for Memorial School; 9) Skateboard Park; 10) Animal Control Facility.

*Motion by Selectman Jasper to receive the report seconded by Selectman Stewart, carried unanimously.*

### B. Public Hearing/Board Action re Amending Fee Schedule in the Recreation Department

Chairman Madison opened the Public Hearing at 8:45 p.m. and asked if anyone wished to speak. She read the proposed fee changes.

Jennifer Robichard, 18 Haverhill Street, opposed the increase, especially in women's softball. She felt that the fees more than made up for any cost, and did not think the programs improved enough to warrant an increase. It is costly for families with several children to become involved with recreation activities. She wanted to see justification that proved the increases were necessary. Regarding the tournament fees, it was unfair to ask the girls' program to pay \$100 a day to use the field. They don't get any money from the Town and the league provides a service. She has run many tournaments and there were many weekends that the trash bins were already full when they arrived. They may have not been a good neighbor in the past, but last year, people were carting away trash at 1 a.m.

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Joseph Law, 41 Cottonwood Drive, Director of Hudson Girl's Softball, said he's lived in Hudson 16 years and has six children who have participated in different activities. This is the first time he has addressed the Board, but feels that the issue of fees at Jette Field was serious. The girls in Town have nothing compared to the boys. Thank goodness for some of the businesses who donate money. He has been associated with Hudson Girls Softball for 13 years. He and his executive board work hard and none of them receive a penny. They take money from their pockets every year to keep the league running. Most of the time they run in the negative. They hardly use Town fields at all. When he asks for them, it causes a problem. He is told that they have to wait because other organizations, such as police and fire, are starting up. When someone else makes the request, they seem to get the fields. The girls of Hudson love to play softball. As the director of the league, he will not allow people to try to force them out of town to play on other fields. He manages the 16 and under Girls Fast Patch Softball team and all but two are Hudson residents. They played 52 games, most of which were out of Town. It's embarrassing to go to other towns and beg for fields. He often sees Jette field available at night and sometimes during the day. When the lights are left on, he is blamed for it. When trash is there, he is blamed for it. Maybe they are at fault, but maybe not, but they need that field. They don't have anywhere else to play except for some of the school fields and the Kiwanis field. They have 400 kids in the organization right now and are growing. They've gone from three summer teams to seven and may do nine this year, in addition to the Recreation Department teams. They don't receive any money and cannot afford to put out any more money. They try to keep the registration fees as low as possible. It's crazy to charge the taxpayers of this Town a fee to use Jette Field to play. The facility is there for the people of the Town to use. They run two or three tournaments in the summer, that brings in hundreds of people. That brings in a lot of revenue to the businesses in this community and it brings recognition to Hudson. Hudson's program is a model for other towns. They've never taken a penny from the Town. If it's offered, he'll take it with open arms. They even have to pay for the use of Lions Hall for their banquet, which is an issue he'll talk to Paul about. He does not want that fee to be imposed and neither do the people who are with him tonight. Selectman Jasper asked the ages of the girls that play. Mr. Law said from six to 18, mostly all Hudson kids.

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Chairman Madison recognized Recreation Director David Yates, who said they use the fields every Friday and Saturday night, from May through August. Jette is the only Town field they use. The Men's and Women's leagues use the field Monday through Thursday, and are charged a fee. Girls' Softball is private, and they use the fields every Friday and Saturday throughout the season. The tournament fee is for when all of the teams from out of Town come in. This has been an ongoing battle between him and Mr. Law for three years because the Recreation Department has to go in and clean up the field after they are done. One time, there was a port-a-potty there till December. Kevin Burns finally said it had to be moved or it would be taken to the dump. It has

been an on-going battle with trash. They go into the Town shed and use the equipment and the fields are not being cleaned up. He finally brought it to the Recreation Committee. Something had to be done because they were being taken for granted. Last year, a tent was left there. He finally called Mr. Law to come and get it. They weren't picking on Girls Softball, but the fee was being imposed because it causes a lot of extra work for them. Of the girls that play in the tournaments, only about 15 are Hudson residents. The Rec Committee felt that a fee should be assessed for the private tournaments. They're not charged for using the fields all season long, nor are they charged for the lights. The \$100 per day fee is for private tournaments that come in and private teams from out of Town. 25 to 40 teams come in, and fees are charged to them to play. The Rec Committee didn't think this was an outrageous fee.

Selectman Jasper suggested that instead of a fee, they could charge a \$100 deposit and then if the field isn't cleaned up by the next day, they would forfeit the deposit. Mr. Yates thought that would be fair.

Mr. Law said the port-a-potty issue was three years ago and people do make mistakes. Today's volunteers aren't the ones responsible for that situation. He disagreed with Mr. Yates's comments about using the fields. They request the use of fields but because they are a travel team, most of the time they are out of Town. Even though they were blamed for a lot of things, they weren't even on the fields the majority of the time. They only used Jette Field three nights for games and two tournament weekends. One night it rained so bad, they had to move the entire tournament to the Memorial Field. When he left his canopy, which was just a little portable one, and he had only four or five people to move things. He even volunteered to help Mr. Yates clean and rake the fields, even though he'd have to leave his job to do so. Mr. Yates declined the offer. Four boxes had been put under the canopy and that's what Mr. Yates calls trash on the field. The rest of the trash was hauled away in plastic bags. They did use the chalk machine, but they had their own chalk and even left some. Mr. Yates is getting a lot of misinformation from somewhere. He leaves voice mail messages about how they mess things up all the time and half the time it's not even them. The guy just doesn't like him. It's a communications issue that is creating all of the problems.

Chairman Madison said that's something he needs to take up with the Director. Mr. Law said he'd like to attend a Rec meeting, but Mr. Yates hasn't invited him yet. Chairman Madison was sure Mr. Yates would be delighted for him to attend a meeting. Mr. Law said he does not agree with the deposit, either. The fees charged for the tournaments goes to the kids of Hudson. Every single penny goes back. Nobody takes any money; it's all volunteer. Chairman Madison said the \$100 deposit would be returned if everything was left in order. Mr. Law asked if that also applied to practices, etc. Chairman Madison said it would be for tournament use only. Selectman Jasper said at present, nothing has been decided. It might be \$100 for the weekend. Rec Committee meetings are open to the public and encouraged Mr. Law to attend, that it wasn't necessary to get an invitation. Nobody gets invitations to meetings. He should call and find out when they are, where they are, attend, and then talk to the committee. This situation is not serving the best interest of anybody, certainly not the girls, who are probably in many cases the same ones Dave is working with in other programs. He's sure they can come to some reasonable decisions.

(Start Tape 2, Side A)

Lisa Riley, 7 Jeanne Street, said she has been concerned about the Rec fees for quite some time. When she served on the Budget Committee, she noticed that revenues that were being brought in for programs were nowhere near the amount of money spent on the program. She asked for the rationale. The Selectmen should look at the revenue versus the expense for each of the fees. Mr. Yates said last year, their overall budget was \$228,000 and their revenue was \$92,000 for all the programs. This year, the budget is up 23% and anticipated revenue is close to \$100,000.

Jennifer Robichard, 18 Haverhill Street, said there really is something going on and she guesses the place to discuss that is with the Rec Committee. Chairman Madison agreed that was the place to go. Ms. Robichard asked what the procedure was regarding the tournament deposit. Chairman Madison said the Recreation Committee would make a recommendation to the Board, and they would take action on it. Ms. Robichard asked how they would go about finding out what a program costs versus revenue. Chairman Madison said to start with the Recreation Director, who could get detailed information from the Finance Director.

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Motion by Selectman Jasper to approve the fees, as proposed by the Recreation Committee, with the exception of the Jette Field tournament fee, seconded by Selectman Stewart.

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Selectman Jasper said the Board of Selectmen did look at the cost of the programs, as they went through the budget. They asked the Rec Committee to look at the associated fees and to make a recommendation, which they did. They were selective on the proposed increases. He's sure they were based on the cost associated with the programs. They spend close to three times what the income is in the overall program. Selectman Stewart asked how many days were in the summer Rec program. Mr. Yates said 40. Selectman Stewart said that's only \$1 a day for supervised play. She'd have no problem raising it to \$2 per day. One dollar a day for all of the activities that go on at the Rec Center is not bad.

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Vote: Motion carried 4-1. Selectman Charbonneau voted in opposition.

**C. Proposed Projects by the Recreation Department**

Softball Field and Skateboard Park Chairman Madison said the Rec Committee was interested in constructing a new softball field and skate park, but the Selectmen were not in a position to approve either of them. They would need the approval of the School Department regarding the field. Regarding the skateboard park, first the building has to be demolished and the land has to be approved for that use. They aren't ready yet. Jennifer Richtarek said the School Board asked them to present a proposal. The Rec Committee was seeking authorization from the Selectmen to submit that proposal.

*Motion by Selectman Jasper to give permission to the Recreation Committee to submit a proposal to the School Board relative to developing a ball field, seconded by Selectman Stewart, carried unanimously.*

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Regarding the skate park, Mr. Sharon said there is money in the budget for demolition of the building. They have yet to make a determination of what they want on the site. Selectman Jasper said they did decide to turn that into a park. They need to rescind that if they are going to do something else. Where they are lacking in Planning staff right now, they are not in a position to do much. This should go forward to the Planning Board, but unless they have somebody they wish to hire or are donating their services, they're not in a position to do much. If they have someone who wants to develop plans, he doesn't have a problem with them coming forward with a conceptual. Mr. Sharon said they do need the Board's tacit blessing to do something at that site.

*Motion by Selectman Jasper to give the Recreation Committee permission to come forward with a proposal for a skateboard park at the former Highway facility, seconded by Selectman Stewart.*

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Selectman Charbonneau said the Town definitely needs a skateboard park, but didn't think that was the right location. There are a lot of homes in that area, and one right next door. Chairman Madison said the Board approved putting in a park there, but not a skate park. Selectman Stewart disagreed with Selectman Charbonneau, saying there isn't a better place. The Police Department would be able to monitor it easily because it is a main street. They could set a curfew. Selectman Charbonneau said skateboard parks are usually near industrial areas. Selectman Jasper said there is no harm in coming forward with a proposal at this point. There's a lot they can do with buffers, plantings, etc. For over 50 years, the neighbors have been used to hearing large equipment all night long on snowy nights. There will be public hearings and that will be the time for the concerns to come out. Mr. Sharon in their planning, they should avoid any location under the power lines. Selectman Jasper said they couldn't construct under them anyhow.

Selectman Seabury said someone raised a concern to her today about the location of the park. He was afraid that Nashua residents would come over. It is a heavily traveled area and housing in the area might pose a problem. She looks at it from a safety standpoint in that it would be easy for the police to monitor. A facility like that should be visible. She hears about the problems Litchfield has with the kids back in where there isn't constant patrol. If parents can easily drive by periodically to keep an eye on things, it helps. Chairman Madison said it wasn't going to hurt for them to come forward with a plan.

*Vote: Motion carried unanimously.*

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Benson's Chairman Madison said they aren't ready to form a committee yet. However, they are planning for that to be a park, where people can walk, sit, ice skate, and things like that, not a recreation area. They also envision a bandstand there. They would be happy to have a Rec member on the Benson's committee when it is formed, after the first of the year. They will be informed at that time.

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Chairman Madison called for a brief recess at 9:20 p.m. and turned the chair over to Vice Chairman Jasper as she had to leave. The meeting resumed at 9:30 p.m.

**D. Application for Sewer Acceptance, Lexington Place Phase II (Westchester Place)**

*Motion by Selectman Stewart, seconded by Selectman Charbonneau to accept the sewer, as recommended by the Sewer Utility Committee and Town Engineer, carried unanimously.*

**E. Requests for Sewer Allocation**

- 1) 28 Lowell Road, Map 48, Lot 52
- 2) Proposed Digital Credit Union, 257 Lowell Road
- 3) Khan Park, Map 26, Lot 24-2
- 4) Unicorn Park (distributed separately)



Motion by Selectman Stewart, seconded by Selectman Charbonneau, to approve, as recommended by the Sewer Consultant, carried unanimously.

**F. Public Hearing/Acceptance of a Donation from Wal-Mart to the Fire Department**

Vice Chairman Jasper opened the Public Hearing at 9:31 p.m. and asked if anyone wished to speak. There was no response, so he closed the hearing. Chief Carpentino said a representative from Wal-Mart was unable to be present, but they already donated the \$2,000 check to put towards a thermal imaging camera. This brings their total donation to \$7,000.

Motion by Selectman Stewart, seconded by Selectman Seabury, to accept the donation, with thanks, carried unanimously.

**G. Fire Department Job Descriptions**

**1) Fire Marshal**

Chief Carpentino said the title was the major change, from Superintendent to Marshal. There were also some duties added that had been assumed by the Fire Prevention Officer and Fire Inspector during the time there was no Superintendent/Marshal. Minor housekeeping details were fixed. He noted the change was on Page 2, "Shall assume full responsibility of the Department's Fire Prevention Division, Public Education Program, Jr. Fire Incentive Program and Fire Investigation Program in the absence of the Fire Chief." Selectman Jasper had not known this was the fourth ranking position in the Fire Department. He assumed it would have been a duty Captain. Chief Carpentino said if the top three officers are not present, the Fire Marshal would be in command over the Captains. That was talked about during the time they approved the Fire Marshal's position. He was made a gold badge. Selectman Jasper did not recall that discussion.

Motion by Selectman Stewart, seconded by Selectman Seabury to approve the job description of Fire Marshal carried unanimously.

**2) Fire Prevention Officer**

Chief Carpentino said this position now reports to the Marshal instead of the Chief. There were also some minor wording changes to account for the Fire Marshal's position. Item 13 is new, which is "Reviews plans for water supply, fire alarm and installed systems as required." They added an item to #14, to work as a Liaison Officer or Command Post Aide at the scene of an incident. Under Minimum Qualifications Required, they added that five years experience was needed in professional fire investigation, prevention and public education and safety.

Motion by Selectman Stewart, seconded by Selectman Seabury to approve the job description of Fire Prevention Officer carried unanimously.

**3) Fire Inspector**

Chief Carpentino said this position now reports to the Marshal instead of to the Chief. There were also some minor wording changes to account for the Fire Marshal's position. They also added working as a Liaison Officer or Command Post Aide at the scene of an incident. Under Knowledge, Skills and Ability, they added "Experience in Juvenile Firesetter Program required," because that was part of the duties when the person was hired.

Motion by Selectman Stewart, seconded by Selectman Seabury to approve the job description of Fire Inspector carried unanimously.

**H. Lowell Road Improvement, SEA Amendment #7**

Motion by Selectman Stewart, seconded by Selectman Seabury, to sign Amendment #7 carried unanimously.

**I. Authorization to include Chamber Sign at Taylor Falls Bridge**

Vice Chairman Jasper recommended this be referred to the Road Agent to make sure there is room and that they can accomplish that. Selectman Charbonneau so moved, seconded by Selectman Stewart.

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The Recorder asked for a clarification, wondering if this was going to come back before the Board because they have a policy

which is to approve (or disapprove) the concept, and then refer it to the Road Agent. Vice Chairman Jasper said that it would come back to the Board. He was assuming that the Board was approving the concept. They want to make sure there is room and that it can be done without any problem.

*Vote: Motion carried unanimously.*

#### **J. Temporary Encroachment Agreements**

Vice Chairman Jasper recognized Town Administrator Paul Sharon who said this is the temporary easement through the Alvirne land. The suggested language changes have come back from NH DOT and the AG's office and it's all in order. Selectman Charbonneau asked what kind of a road they were going to build. Mr. Sharon said a road to Town standards and would become a part of whatever street it connects to. Selectman Stewart asked if Mike G. and Kevin will be out there. Mr. Sharon said he would tell them the specifications it needs to be built to and they will check it. Selectman Charbonneau asked if they were going to do anything about putting in a light. Vice Chairman Jasper said yes, that was part of the approval.

*Motion by Selectman Stewart, seconded by Selectman Charbonneau, to sign the agreement carried unanimously.*

#### **K. Assessing Items**

- 1) **Disabled Tax Deferral Application** (7 Alpha Street, Map 49, Lot 50)

*Motion to sign, as recommended by the Assessor, by Selectman Charbonneau, seconded by Selectman Stewart, carried unanimously.*

- 2) **Applications for abatement** (104 Webster Street, Map 054, Lot 017, Sublot 001; 26 Oliver Drive, Map 031, Lot 058, Sublot 026; 16 Hartson Circle, Map 032, Lot 087; 17A Holly Lane, Map 010, Lot 021, Sublot 01A)

*Motion to grant, as recommended by the Assessor, by Selectman Stewart, seconded by Selectman Charbonneau, carried unanimously.*

- 3) **Veteran Tax Credit and Abatement Application** (12 Lindsay Street, Map 056, Lot 119)

*Motion to approve, as recommended by the Assessor, by Selectman Stewart, seconded by Selectman Charbonneau, carried unanimously.*

### **9. OTHER BUSINESS**

#### **A. Acquisition of Lowell Road Properties**

*Motion by Selectman Stewart, seconded by selectman Charbonneau, to authorize the Town Administrator to execute, on behalf of the Board of Selectmen, notices of offers for the acquisition of Lowell Road properties carried unanimously.*

Mr. Sharon said this is part of the Lowell Road widening effort. There are about 11 separate parcels, with packets containing cover letters, offers and acceptances of offers, etc. prepared by Andrea Sennott.

#### **B. Mayor's Round Table**

Selectman Seabury asked Paul if anyone get in touch with him regarding the Mayor's Round Table on December 9th. He said he was on top on it and would take care of it.

#### **C. Budget Committee Meetings**

Selectman Seabury will get Selectman Jasper a copy of the Budget Committee meetings schedule.

#### **D. Meeting w/NHDOT re. Benson's**

Selectman Charbonneau asked Paul to update the Board on the meeting today regarding Benson's. Mr. Sharon said this meeting, the design team, from the State's standpoint, represents the conceptual kick-off for Benson's. They've been trying to set this up since Cynthia May was sat NRPC. In attendance, besides he and Selectman Charbonneau, were Nancy Mayville from NHDOT, Gordon Leddy from VHB (who is going to do the design work, under contract with NHDOT), and Andy Singelakis and Julie Cummings from NRPC. He and Selectman Charbonneau gave them the broad brush picture of what they want to see and don't

want to see at Benson's. At this point, it's a matter of trying to get all the pieces put together and get a committee set up, probably about nine people, to start working with Mr. Leddy, Nancy and NRPC. Selectman Charbonneau said things in government move slowly, but it was a great meeting. They'd like to get the committee together in January to start working on the project.

Selectman Jasper said back in the summer, he raised concerns about the roofs on the train station. Mr. Sharon said that was taken care of, probably two weeks after it was brought up. The roofs are no longer leaking on those two buildings.

#### **E. Police Accreditation**

Selectman Charbonneau said she was very proud of Chief Gendron and the Police Department's great accomplishment regarding the accreditation project and asked him to update the Board. Chief Gendron said he and Lt. Pease attended a meeting at the Police Standards and Training Council to review the report. Last month, a group of assessors reviewed the Department's policies and procedures for State Level Accreditation II and III. He's happy to say they were granted Level III status. Director Sweeney will be making a presentation to the Board of Selectmen next month. The accreditation team, under the direction of Lt. Bill Pease, deserves a tremendous amount of credit. Out of 265 police departments in the State, Hudson and Durham are the only two that have reached Level III. The next step is Level IV, National Accreditation. Along with the team, Chairman E. Lorraine Madison will be attending the meeting to understand the process. Today was a very good day for the Town and the Hudson Police Department.

#### **10. LICENSES AND PERMITS**

#### **11. ACCEPTANCE OF MINUTES**

Minutes of the BOS Meeting of November 3, 2000

*Motion by Selectman Charbonneau, seconded by Selectman Stewart, to accept the Minutes, as presented, and refer to file carried unanimously.*

#### **12. COMMITTEE ANNOUNCEMENTS**

Nov 29 7:00 Planning Board in P/Z Mtg. Rm.  
 Nov 30 7:00 Budget Committee in P/Z Mtg. Rm.  
 Dec 04 7:00 Budget Committee in P/Z Mtg. Rm.  
 Dec 04 7:00 Cemetery Trustees in BOS Mtg. Rm.  
 Dec 05 7:00 Budget Committee in P/Z Mtg. Rm.  
 Dec 06 7:00 Planning Board in P/Z Mtg. Rm.  
 Dec 07 7:00 Budget Committee in P/Z Mtg. Rm.  
 Dec 09 9:30 a.m. Mayor's Roundtable @ Nashua City Hall  
 Dec 11 6:30 School Board in BOS Mtg. Rm.  
 Dec 11 7:00 Visioning Committee in P/Z Mtg. Rm.  
 Dec 12 7:30 BOS in BOS Mtg. Rm.

#### Dates relative to Town Meeting (Deliberative Session and Voting)

Nov 13-Dec 13 Petitions accepted to amend Zoning Ordinance/historic district ord/building code  
 Jan 9 Last day to submit petitioned articles to BOS  
 Jan 24-Feb 2 Filing period for candidacy  
 Jan 29 Last day to post the Warrant/Budget  
 Feb 3/feb 10 Deliberative Session of Town Meeting  
 Mar 13 Voting

#### **13. REMARKS BY THE SELECTMEN**

Selectman Charbonneau was glad to see Benson's moving along. It will be great for the people of Hudson.

Selectman Stewart was dismayed as she watched the School Board meeting last night on t.v. They don't have enough money for the library at the new school because they bought 80' bleachers instead of 40' bleachers. She wondered how they could do things like that, especially when the Town runs such a tight ship. It's a good thing the meetings are televised so people can see what is going on.

She was pleased to see the Town green all lit up. The DPW did an awesome job on the gazebo.

Selectman Seabury congratulated Chief Gendron, saying they were very fortunate to have him as a department head. He has done a wonderful job. Hudson is very lucky to have him. Selectmen Charbonneau and Jasper agreed.

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(Start Tape 2, Second Side)

**14. NONPUBLIC SESSION**

*Motion by Selectman Seabury, seconded by Selectman Charbonneau, to enter Nonpublic Session under RSA 91-A:3 II (e) pending claims or litigation carried 4-0 by roll call vote.*

Nonpublic Session was entered into at 10:00 p.m. and was terminated at 10:25 p.m. Vice Chairman Jasper stated that while the Board was in Nonpublic Session, no motions were made and no decisions were reached.

**15. ADJOURNMENT**

*Motion by Selectman Charbonneau, seconded by Selectman Stewart, to adjourn at 10:27 p.m. carried unanimously.*

Recorded and Transcribed by Priscilla Boisvert  
Executive Assistant to the Board of Selectmen

**HUDSON BOARD OF SELECTMEN**

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**Chairman E. Lorraine Madison**

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**Rhona Charbonneau**

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**Shawn N. Jasper**

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**Ann Seabury**

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**Terry Stewart**