

HUDSON BOARD OF SELECTMEN

Minutes for Meeting of September 23, 1997

1. CALL TO ORDER

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Chairman E. Lorraine Madison called this meeting of the Hudson Board of Selectmen to order at 7:05 p.m. on Tuesday, September 23, 1997, in the West Meeting Room in the Hudson Town Hall basement.

2. PLEDGE OF ALLEGIANCE

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Selectman Shawn N. Jasper led the Board and attendees in pledging allegiance to the Flag of the United States of America.

3. ATTENDANCE

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Those persons present were as follows:

Members

Present: Rhona Charbonneau, Shawn Jasper, E. Lorraine Madison, Ann Seabury, and Terry Stewart.

Members

Absent None.

Staff

Present: Town Administrator Paul Sharon.

Recorder J. Bradford Seabury (arrived at 7:17 p.m.).

4. PUBLIC INPUT

4.

Town Planner Michael Reynolds and Repr. Donald White, Chairman of the 1997/1998 Capital Improvement Projects Planning Committee, appeared before the Board to give the committee chairman's report on the 1999 CIP element.

Repr. White explained how the CIP Committee was set up, noting that its members included not only volunteers from the Planning Board but also a selectman, a member of the Hudson School Board, a member of the Hudson Budget Committee, and a private citizen not currently affiliated with any Town organization, with the Hudson Town Planner and the Hudson Finance Director also serving as advisors. He explained that the Committee met with and received presentations from the Town's department heads with respect to capital equipment needs that would be required over the course of the coming six years, with the Committee considering all of these inputs, but with each individual member assigning an independent ranking order, with these ranking sheets then being analyzed by the Finance Department for statistical ranking order (for the following year, only) and total costs. He then outlined how the proposed projects could be covered by a planned method of bond sales and project scheduling, with the basic plan consisting of a series of three differently-phased bonds over a 10-year period, amounting to a total \$1.00 increase on the tax rate.

Repr. White reviewed the assignment procedure, noting that 20 projects had been brought forward. He reviewed the ratings, reporting that that four of the 20 had not fit the CIP project requirements but were felt to be treated more appropriately under vehicle replacement functions. He also pointed out that any project, in order to be a capital project, must have a cost of \$50,000, or more.

Town Planner Reynolds explained that the purpose of this evening's visit was to request support. He informed the Board that the Planning Board would hold a public hearing on the CIP project on October 8th - and that, if the Planning Board should approve the document at that time, the

approved document would then be forwarded on the next day to the Board of Selectmen for approval. He then listed the rankings, as follows:

Ranking Project Nomenclature Department FY'99 Cost Points

- 1 Highway Maintenance Facility DPW \$950,000 195
- 2 Route 3-A between Dracut & Rena Planning Bd \$460,000 175
3. Route 102 from Highland to McDonalds Planning Bd \$478,000 161
- 4 Route 3A/Pelham Road Intersection Planning Bd \$504,500 157
- 5 Sewer Infiltration Study Sewer Utililies \$210,000 154
- 6 Robinson Pond Restoration Recreation \$50,000 152
- 7 Police MDT Radio System Police \$300,000 149
- 8 Route 3A/Birch Street Intersection Planning Bd \$766,400 146
- 9 New Elementary School School District \$7,507,000 137
- 10 Library Land Acquisition Library \$480,000 130
- 11 Merrill park Restoration Recreation \$75,000 123
- 12 Replacement of Engine No. 1 Fire \$225,000 121
- 13 Central Station Renovation Fire \$360,000 98
- 14 Kindergarten Wing School \$539,000 98
- 15 Roof Replacement (HMS/LSS/HOS) School \$225,000 96
- 16 Window Replacement (Memorial) School \$190,000 80

Selectman Jasper expressed concern about the low rating for replacement of Fire Department Engine No. 1, questioning why this low a rating had been given for this item, which he regarded as more important than some of the other things that had received higher ratings. Repr. White explained that every member of the Committee did individual ratings, clarifying that dollar-cost numbers were not the only issue involved - and adding that impact fees and the likelihood of getting associated Federal or State Government grants also weighed heavily. Selectman Seabury asked how many fire trucks were in service at a given time; Selectman Jasper answered that there were two or three at a time, depending on the time of day, with four being required in a push.

Repr. White stated that he would acknowledge that Selectman Jasper had a good point, noting that the Planning Board had only recently discovered that the Town had an inadequate water supply in some areas.

Town Planner Reynolds outlined the rating process. Selectman Jasper expressed dissatisfaction, questioning the adequacy of the discussion that took place among the members of the Committee before the ratings were made.

No other public input being brought forward, Chairman Madison declared a break at 7:30 p.m., calling the meeting back to order at 7:35 p.m.

5. CORRESPONDENCE RECEIVED

5.

Chairman Madison noted the following items of correspondence had been received, with the designated dispositions:

A. FROM: Donna Digiacomio, HPD DARE Officer

RE: Receipt of a Donation to KNOT Program

REFER TO: New Business/Public Hearing

B. FROM: Tom Sommers, Consultant, Sewer Utility Committee

RE: Sewer Capital Reserve Account

REFER TO: New Business

C. FROM: Steve Malizia, Finance Director

RE: Fiscal Year 1998 MS-4

REFER TO: New Business

D. FROM: Kathie Loughran-Turnquist, 27 Eayers Pond Road

RE: Request for Town-Owned Land (Map 5, Lots 19-1 & 10-9)

REFER TO: New Business

E. FROM: Melissa Kiluk, 14 Walnut Street

RE: Request for Town-Owned Land (Map 5, Lot 19-1)

REFER TO: New Business

F. FROM: Shirley Bergeron, 116 Bush Hill Road

RE: Request for Town-Owned Land (Map 19, Lot 17)

REFER TO: New Business

Selectman Jasper moved to receive the correspondence, as listed on the agenda, and to forward the received correspondence as appropriate.
Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

6. OLD BUSINESS

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Town Administrator Sharon reported that the rewrite of Political Activities of Town Employees still had not been completed because of his recent illness; he asked that this item remain tabled until the revision could be done.

7. NEW BUSINESS

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A. Public Hearing and Board Action on Receipt of a Donation to the KNOT Program
Public Hearing and Board Action on Receipt of a Donation to the KNOT Program

Officer Donna Digiacomio, HPD DARE Officer, reviewed the background of a \$375 donation being offered to the KNOT program as the proceeds

from a fund-raiser conducted this past August by Alexander's Shop & Save and Snickers Company. She also reported that a \$9,000 grant had just been received from another Shop & Save program.

Chairman Madison declared the meeting open for a public hearing on the donation. No public input being brought forward, she declared the public hearing closed, with the matter before the Board. Selectman Jasper moved to authorize acceptance of the donation; Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

B. Sewer Capital Reserve Account

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Chairman Madison reported that the Board of Selectmen had received other information. She then expressed a desire to have this item deferred until the next meeting in order to get this information disseminated for appropriate review. Selectman Jasper moved to defer this item to the next meeting; Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

C. Fiscal Year 1998 MS-4

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Finance Director Steve Malizia appeared before the Board to discuss the MS4 form, noting that the revised audit showed a total of \$1,693,150, which was \$300,000 over the assessor's initial estimate. Director Malizia reviewed the details, noting various scenarios for applying the surplus to reduce taxes. He stated that the auditor had made a conservative recommendation to apply \$500,000 - but that Director Malizia and Administrator Sharon both felt that applying \$600,000 would provide better financial stability for bond reviewers. Administrator Sharon spoke in strong support of the \$600,000 figure, declaring that the Town had to be run like a business. Director Malizia clarified that the \$600,000 figure would equate to 44¢ on the tax rate, representing a 6.1% total increase.

Chairman Madison asked if members of the Board had any questions. No questions were brought forward.

Director Malizia noted that the actual MS-4 form had been prepared, explaining that this document served as a roadmap of where the Town's money had been put.

Selectman Jasper moved to use \$600,000 of the surplus to reduce the tax rate. Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

Finance Director Malizia reported that this would amount to a \$60 increase.

D. Requests for Town-Owned Land

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Chairman Madison noted that there were three requests for Town-owned land on the agenda. She reported that all had been sent for legal review, but that no legal opinion had as yet been received. She then asked for deferral of all three items, as follows:

(1) Kathie Loughran-Turnquist's request for Lots 19-1 & 109 on Tax Map 5.

(2) Melissa Kiluk's request for Lot 19-1 on Tax Map 5.

(3) Shirley Bergeron's request for Lot 17 on Tax Map 19.

Selectman Seabury made a motion to defer all three requests until the legal opinion had been received. Selectman Jasper seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

E. Setting of Date for Town Meeting

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Chairman Madison reported that a review of the requirements and other calendar conflicts indicated that February 7th was the only Saturday available for the Town's Deliberative Session. Selectman Seabury expressed strong objection to the early date; Selectman Jasper expressed agreement, declaring that the changes made by the legislature had created a terrible situation for the towns. He said he understood that the April date had caused problems for some communities, but that had not been the case here, and the corrective change itself was causing more problems than the original date.

Selectman Jasper moved to set the Town Meeting (Deliberative Session) for February 7th, 1998, to begin at 9:00 a.m. Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

Selectman Jasper moved that the Board of Selectmen send a letter to the New Hampshire State Legislature delegates expressing the Board's displeasure, with this letter to make the points (1) that the Board of Selectmen had not been given sufficient notice of the changing of the dates, (2) that the Board of Selectmen were not happy with the early February date, and (3) that the Board of Selectmen had been happy with the April date and wished to go back to it. Selectman Seabury seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor except for Selectman Madison, who voted in opposition, and the motion carried.

Town Administrator Sharon noted that the Legislature had clarified that Budget Committee recommendations do belong on the ballot. Selectman Jasper suggested that this information should be communicated to the Town Clerk.

Chairman Madison asked for liaison reports.

Selectman Jasper, liaison representative to the Hudson Budget Committee, commented on the previous evening's meeting.

Selectman Stewart, liaison representative on the Hudson Planning Board, noted that the Planning Board had a very full agenda, with a 300-unit development being proposed off Greeley Street.

Selectman Seabury, liaison representative to the Solid Waste & Sewer Committee (SWSCOM), reported that the committee's meeting had been deferred to next Monday. She reported that she had attended the past Hudson Conservation Commission meeting, commenting on that group's discussion of the boat ramp and Merrill Park work.

8. OTHER BUSINESS

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Chairman Madison announced that there was no Other Business to be addressed.

9. LICENSES AND PERMITS

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A. Raffle Permit request by Hudson Nottingham West Lions Club to hold a raffle on November 29, 1997, to benefit a community service project. A. Raffle Permit request by Hudson Nottingham West Lions Club to hold a raffle on November 29, 1997, to benefit a community service project.

Selectman Jasper moved to approve the request. Selectman Seabury seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

B. Raffle Permit request by St. John Women's Guild to hold a raffle on November 9, 1997, to benefit its Scholarship Fund. B. Raffle Permit request by St. John Women's Guild to hold a raffle on November 9, 1997, to benefit its Scholarship Fund.

Selectman Jasper moved to approve the request. Selectman Stewart seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

10. ACCEPTANCE OF MINUTES

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A. Minutes of the Board of Selectmen/Department Heads meeting of August 18, 1997. A. Minutes of the Board of Selectmen/Department Heads meeting of August 18, 1997.

B. Minutes of the Board of Selectmen's September 9, 1997, meeting.

C. Minutes of the Board of Selectmen's September 16, 1997, meeting with the Town's Auditor. C. Minutes of the Board of Selectmen's September 16, 1997, meeting with the Town's Auditor.

Selectman Jasper moved to approve all three sets of minutes as submitted. Selectman Seabury seconded the motion.

VOTE: Chairman Madison called for a verbal vote on the motion. All members present voted in favor, with the motion carrying unanimously.

11. COMMITTEE ANNOUNCEMENTS

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Chairman Madison read aloud the following committee announcements.

09/24/97, 7:00 p.m. - Planning Board in Planning/Zoning Meeting Room.

09/25/97, 7:30 p.m. - Zoning Board of Adjustment in Planning/Zoning Meeting Room.

09/29/97, 7:00 p.m. - SWSCOM in Planning/Zoning Meeting Room.

10/01/97, 7:00 p.m. - Planning Workshop in Planning/Zoning Meeting Room.

10/02/97, 7:30 p.m. - Sewer Utility Commission in Small Conference Room.

10/02/97, 6:30 p.m. - Hudson Youth Soccer in Planning/Zoning Meeting Room.

10/04/97 (Saturday) - Fall Cleanup at West Road Landfill.

10/04/97, 9:30 a.m. - Mayor's Regional Roundtable at Crowne Plaza.

10/07/97, 7:30 p.m. - Recreation committee at Recreation Center.

10/08/97, 7:00 p.m. - Planning board in Planning/Zoning Meeting Room.

10/09/97, 7:30 p.m. - Zoning Board of Adjustment in Planning/Zoning Meeting Room.

10/11/97 (Saturday) - Curbside Leaf Collection.

10/13/97 (Monday) - Columbus Day Holiday (Town Hall closed).

10/14/97, 7:00 p.m. - Board of Selectmen Meeting in Selectmen's Meeting Room.

Chairman Madison suggested that any members going to the Nashua Mayor's Roundtable should contact the Mayor's office for an appointment and sign up.

12. REMARKS BY THE SELECTMEN

SELECTMAN SEABURY AND SELECTMAN STEWART REPORTED THAT THEY HAD NOTHING TO SAY AT THIS TIME. SELECTMAN JASPER COMMENTING ON THE SIGNIFICANT AMOUNT OF WORK THAT HAD BEEN DONE BY THE DEPARTMENT OF PUBLIC WORKS THIS SUMMER, STATING THAT THIS SHOWED WHAT COULD BE DONE WITH PROPER LEADERSHIP - ADDING THAT THE ROAD AGENT HAD DONE AN OUTSTANDING JOB, AND THAT HE THOUGHT THE DPW SHOULD BE COMPLIMENTED BY THE BOARD OF SELECTMEN. CHAIRMAN MADISON EXPRESSED AGREEMENT AND SAID SHE WOULD DO THIS.

13. ADJOURNMENT

ALL SCHEDULED ITEMS HAVING BEEN ADDRESSED, SELECTMAN JASPER MOVED TO ADJOURN; SELECTMAN STEWART SECONDED THE MOTION.

VOTE: NO FURTHER DISCUSSION BEING BROUGHT FORWARD, CHAIRMAN MADISON CALLED FOR A VERBAL VOTE ON THE MOTION. ALL MEMBERS VOTED IN FAVOR. CHAIRMAN MADISON THEN DECLARED THE MEETING ADJOURNED AT 8:09 P.M.

DATE: OCTOBER 8, 1997

E. LORRAINE MADISON, CHAIRMAN

J. BRADFORD SEABURY, RECORDER

SELECTMAN SHAWN N. JASPER

SELECTMAN ANN SEABURY

SELECTMAN TERRY STEWART



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