

HUDSON, NH BOARD OF SELECTMEN

Minutes of the October 27, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of October 13, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Selectman Morin
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin, Roger Coutu
Excused: Marilyn McGrath

Staff/Others: Steve Malizia - Town Administrator; Lisa Nute - IT Director; Jess Forrence - DPW Director; Chrissy Peterson - Recreation Director; Bill Avery - Police Chief; Jim McIntosh - Dir. of Community Media; Tad Dionne - Police Captain; Dave Cayot, Police Captain; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

Hudson resident Peter Lanzillo of 12 Blackstone Street came forward. Mr. Lanzillo explained that he is a member of the Hudson Cable Committee and a producer of a number of shows on HCTV. Mr. Lanzillo went on to say I do Peter's Corner which is a multifaceted show. Late Model Stock Car racing which is self-explanatory and Firearms, Fishing and more which is about firearms, fishing and outdoors. As we all know the studio has been shut down for months because of the COVID and I've kind of wondered why we haven't been able to work something out since the place is pretty big and the studio setting is pretty large where people would have plenty of distance. But the last couple of weeks spiked my interest. First off, I had business at Town Hall. At Town Hall you have to wait in a corridor, which is a lot narrower than the space you have at the studio and you have more people in it. But second, I was at the studio the other day dropping off a show I did on the outside and the parking lot was almost full. I said wow, that's cool. Wonder what's going on. Well, the Town was doing a film in the studio. I said their masks work better than mine? I don't understand this inconsistency. Either it's unsafe and we close it and do stuff in the parking lot or it's safe to do in a controlled manner and we open it up to the producers. So my question is why can't we figure out a way to open up a way to open up the show. I'm doing a show Friday with two ladies on dementia. We're planning on doing a number of shows and at this point I have to do it on Zoom, which I don't think is going to work nearly as well as if I had the studio setting. I would like to get back into the studio and I was just wondering why it's okay to use it if you're a Town uppity-up, I shouldn't say that. You know what I mean. In other words the Town can use it when they determine they want to use it but otherwise the producers can't use it.

Selectman Coutu was recognized and said as an uppity-up Peter, Mr. Lanzillo apologized saying, I'm sorry that was my lack of vocabulary. Selectman Coutu went on to say, I know you well enough to know we can joke about that. Mr. Chairman I don't know who he's talking about that the parking lot was full and they were doing a production but I certainly sympathize with what you're saying. That if the government itself can go in there and produce a show and a civilian like yourself who volunteers and does a variety of shows a HCTV, why you couldn't go in with one or two people as opposed to maybe having four, five or six people. Can we defer this to the Fire Chief? Is he the one that is? Chairman Morin said, he is but I'd like to hear from Jim (McIntosh) who's sitting right there first. What his opinion is and what's going on at the studio, but we can take this, absolutely. Jim McIntosh, Director of Community Media approached a microphone and said the only shows we do are public information shows by the Town, simply because of the restrictions and stuff like that. Part of it is trying to keep the place sanitary. We only have three people, well two and a half people right now that actually do all the work. If one of us gets sick we're going to be hurting really bad. So we try to keep away from people as much as possible. We try to deter the public from coming to the door. I try to protect Mike and Jackie as much as I can. Same thing with me. We wear masks. We have three separate offices. We usually stay pretty far apart. Just social distancing and stuff. We try not to come t Town Hall. I'm the only one

that usually comes here if notice. I'll come in, drop off paperwork and I'll leave. As for having the public in the studio, we don't know where Pete goes, we don't know where his guests go. But everybody that's there, I have a really good idea of where they've been and where they go during the day. I talk to everybody all the time and we try to be up on everything. People come in and I try to make sure they at least get their temperature or something, if possible, if I'm outside my office. We haven't had any problems yet, but I think it's because we've been trying to be as careful as we could. Following all the restrictions. Some people don't believe the COVID is that bad. Other's believe it's horrible. I know Mike is deathly afraid that he's gonna get sick and his parents are elderly. If Mike gets sick he can't go see his parents because they would suffer heavily. Basically we're following the restrictions set in place at the time. We would have liked to have opened at one time but from what I understand from talking to people earlier tonight, everything is starting to ramp up again, so. The choice is yours. You're my bosses. If you say Jim try it, we'll do it but just be aware that we're very very busy right now and that extra time it's gonna take to sanitize the studio could take out of productive time we could be doing other things.

Selectman Coutu was recognized and said, Mr. Chairman, again, we have an emergency management team. You and Selectman Roy are part of that team. The head of that team is the Fire Chief. I don't want to presume to know, Jim brought a lot of things to light that are important. I'm asking that this Board defer this matter to the Fire Chief and to that team and let them make and evaluation. I do know now that you mention it, I know Kara you've done several programs on Friday's but they were for the most part related to updates on COVID. Selectman Roy responded saying they were all from March til now. Selectman Coutu then said, all updates on COVID because we find that we're taking advantage of every media outlet that's available to us as a municipality to keep our citizens informed and safe. Jim presented some legitimate concerns. I forgot about Mike living with his parents. I know they are elderly. So I would move that we defer this to the Emergency Team. Selectman Roy agreed with this and said we can bring it to the EOC. Chairman Morin said, we will forward this to the Chief. We have another meeting on Thursday, so we will have some discussion on it then and we'll come up with one way or the other. Okay? Mr. Lanzillo said thank you. Thank you very much for hearing me.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Resignation of George Hall Jr. alternate member of the Planning Board

Selectman Coutu made a motion, seconded by Selectman Roy to accept alternate member, George Hall Jr. resignation from the Planning Board with the Board's thanks and appreciation. Carried 4-0.

Resignation of Charlie Brackett as a member of the Planning Board and Zoning Board of Adjustment.

Selectman Coutu made a motion, seconded by Selectman Roy to accept the resignation of Charlie Brackett as a full member of the Planning Board and Zoning Board of Adjustment with the Board's thanks and appreciation. Carried 4-0.

Resignation of Elliot Veloso as a member of the Conservation Commission.

Selectman Coutu made a motion, seconded by Selectman Roy to accept the resignation of Elliott Veloso as a member of the Conservation Commission. Carried 4-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Coutu made a motion, seconded by Selectman Roy to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 4-0.

6. CONSENT ITEMS

A. Assessing Items -none

B. Water/Sewer Items - none

C. License, Permits, Policies

- 1) Tag Day Permit - Hudson Youth Baseball, Kiwanis
- 2) Tag Day Permit- Hudson Youth Baseball, Ayotte's

D. Donations - none

E. Acceptance of Minutes

- 1) Minutes of October 13, 2020

E. Calendar

- 11/3 7:00am - 8:00pm Presidential Election - Voting at Hudson Memorial School
- 11/4 7:00 pm Budget Committee - Hudson Community Center
- 11/9 7:00 pm Conservation Commission - Buxton Meeting Room
- 11/9 7:00 pm Budget Committee - Hudson Community Center
- 11/10 7:00 pm Cable Utility Committee - Buxton Meeting Room
- 11/10 7:00 pm Board of Selectmen - BOS Meeting Room
- 11/11 Veteran's Day - TOWN HALL CLOSED

7. OLD BUSINESS

A. Votes taken after the non-public session on 10/13/2020

- 1) Selectman Roy made a motion, seconded by Selectman Martin, to hire Scott Descheneau as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 2) Selectman Roy made a motion, seconded by Selectman Martin, to hire Timothy Cassin as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Pervere for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

- 4) Selectman Roy made a motion, seconded by Selectman Martin to hire Timothy Lafortune for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 5) Selectman Roy made a motion, seconded by Selectman Martin to hire Patrick Chamberlain for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 6) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Perrin for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 7) Selectman Roy made a motion, seconded by Selectman Martin to hire Adam Lebor for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 8) Selectman Roy made a motion, seconded by Selectman Martin to allow the IT Director to buy back 400 hours of vacation time at her current salary. Carried 3-0.
- 9) Selectman Roy made a motion, seconded by Selectman Martin to retain the services of former Finance Director Kathy Carpentier for up to three (3) months starting October 13, 2020 at the rate of \$50.000 per hour without benefits. Carried 3-0.
- 10) Selectman Martin made a motion to adjourn at 8:14p.m. This was seconded by Selectman Roy. Carried 3-0.

8. NEW BUSINESS

IT - Town Email Addresses for Board and Committee Members

Chairman Morin recognized IT Director Lisa Nute. Ms. Nute came forward and said thank you Mr. Chairman, good evening Board members. I understand from my liaison, Selectman Roy that this Board is looking to issue email addresses for members of the Planning Board and I think ZBA? Selectman Roy said yeah, ultimately all of the Boards I think those are our immediate concerns. Ms. Nute then went on saying I do want to just discuss that a little bit with the cost and I believe this Board's aware every member would need to go through security awareness training. I can do that online. I'd be looking to do all the training remotely if possible and they would sign off on the policy regarding our email. The total number for all the boards together is 105. That would be a cost of \$9,345 dollars for the exchange licenses. We more than likely though would be able to eliminate the Library Trustees because they have their own email and hopefully they could use that. I haven't talked to Jim but maybe HCTV, the five members there for Cable. So if we did take them off we're down to 91 members so that would be a cost of \$8,099. Chairman Morin asked what is the cost? Why is there a cost? Ms. Nute responded saying there's licenses for Exchange. So right now we have 200 licenses. We're upgrading the server right now. So I just purchased so I have a very recent cost. We just purchased those and that was just for the users we have. As it is I need to purchase five new firefighter licenses so that alone will be \$445 dollars. The cost per license is \$88.81 so I just rounded that up to \$89.00 per license and 91 users is \$8,099. So if you wanted to at least start with

Planning Board and ZBA or I'm not sure. I will say this one thing though. Obviously we met over a year ago. I had security concerns at that time. We did make some network changes and this Board had requested that at least all the chairmen get an email. When I started reaching out to chairmen, people like the previous Budget Committee Chairman, had already established, I forget what his account was, already established an email, separate from his own personal account. It was working for him. It was established. He had no desire to go on to this. I don't know if other board members would be like that or not. Same thing happened with Sustainability Committee. She has already created that. I did have interest from the Ethics Committee Chairperson. We had scheduled an appointment to go through the training and after about three reschedules she opted to do the same thing. Just create a separate email from her personal one and left it at that. Is this going to be a mandatory thing? Every new member coming in would need it? Then that would be an adequate license cost.

Selectman Martin was recognized and said I think the Planning Board, the Zoning Board and Conservation should be the three we go with. The liaisons can poll the other Boards, the members. I know Budget Committee is elected. There are a lot of elected Town Officials. You got the Cemetery Trustees. You got the Trustees of the Trust Fund and then you got another trustee group that I think I'm missing. Supervisors and all that. But I think the most important ones are the Planning, Zoning and Conservation. Selectman Roy then said I think at this moment in time that they're the most immediate concern because of everything that's going on. If there was some reason to some litigation there that would...Chairman Morin interrupted saying I get it. But do we constantly tell our people that if something goes wrong your emails are gonna be subpoenaed? Selectman Martin said that's right. They could be subpoenaed, yes. Chairman Morin replied saying right. So why don't we and I get the cost. I don't get \$9,000, I get the licenses but there's got to be a better way but that's a different story. Like the Trustees of the Trust Fund. What they're dealing with and the amount of money and the things they could talk about, I would think they would be one of the groups that get it right away. See that's the thing. We can't pick and choose because we're not...Selectman Roy interjected saying Mr. Chairman I'm not saying we're picking and choosing I'm suggesting that we prioritize. Chairman Morin replied, oh, okay, alright. Selectman Roy went on to say, yeah, I'm just saying there could be other things going on right now that would change my mind about who should have... Chairman Morin interjected saying we already had one person from a Board that they were because they don't have it and they're nervous about that. I had a meeting last night with the Sustainability Committee. One of the members was offering some stuff out to help the public and he has an AOL email you got to send it to. It's a Town related thing that he's doing. So you know, again, we're dealing with something that we've dealt with how many times before and that really irritates me okay? Because we keep revisiting all this stuff. We're not getting anywhere. So we need to make a decision tonight, set a time limit when it's going to get done, and have a report back that it's done. I don't want to deal with this again. Selectman Martin then said then we have to find out where we're taking the money from. Chairman Morin said that we can figure out. That's our job. So what do we want to do? Selectman Roy said so Mr. Chairman, what I might suggest is that we do set a time limit that she makes a formal notification to those folks to contact her with a suspense date then she can come back to us after that and tell us where she is with it. That would be my suggestion. Selectman Martin said I would agree with that. Chairman Morin then said Selectman Coutu asked Selectman Roy to repeat her suggestion. Selectman Roy said what I'm suggesting is she formally notifies specifically send a letter to their home of record telling them the policy that we want all of these folks to have Hudsonnh.gov email addresses, give them a date to get back to her and those that say yes obviously she starts processing them and then she comes back to use and tells us where she's at with that. Chairman Morin then asked okay then what's the time? Selectman Roy asked, I don't know what's a reasonable time? Selectman Coutu asked what happens if she sending out notices like she did with the one she eluded to the Ethics Committee and they keep trying to get ahold of them and they don't respond? How many times does she send messages out to them? Chairman Morin said okay so this is what we do. We have Chairmen of every committee. You send the letter to the Chairman of the committee to poll their committee members and get back to you within two weeks? Selectman Roy responded saying yeah, I think that's a reasonable time. That way if we don't hear from a chairman we will deal with the chairman. Ms. Nute then said okay that is a valid point. Selectman Coutu asked you want all of them notified immediately or you want to do the three priorities first? Chairman Morin said no let's get a number. She can come back and give us a report

and then I understand what Selectman Martin is saying that those...but at some point we need to figure this out and get everybody one. When she comes back with some numbers that may give us a better idea where we're at.

Selectman Coutu was recognized and asked, is this a reoccurring cost? Ms. Nute said no, once I have the licenses we're fine. Selectman Coutu then said so all of the people who have emails now those licenses are paid for we don't pay anything in addition except for upgrades to the system, what we pay for which has nothing to do with the emails. It's all encumbered? Ms. Nute replied saying right. When you add new employees like we just had five new firefighters, I need to go out and purchase those additional licenses. We happen to be maxed. But you do bring up a valid point. I've been working with the Budget Committee Chair, the previous one didn't want an address, and this one does. But it's also trying to work with his timeline. So we haven't been able to do the testing with him yet either but I am working with him. So within in the two weeks, just to make sure I understand you just want to know from me how many licenses we need to purchase. It won't be a mandatory thing, they can opt to have it or not? Chairman Morin then said we offered them an email. If they don't take one it's off our plate. Selectman Roy then said, but I do have a question for you. So once you purchase those and say that person leaves the board or whatever, you can reuse that place, right? Ms. Nute then replied saying yes, however, if I may, what we've had in the past, because I've never had 225, let's say people, but what happens is we get retirements, let's say in the Police Department, but they stay on as a special, details or whatever. But they still have an email address because that's how they're communicating. We've retained the Finance Director, so the new finance director comes in and now I need duplicate, I need another license. Selectman Roy then said, I guess specifically to the board. But then there's people that sit on more than one board. They obviously would only need one email address. Ms. Nute said, that's a valid point. I understand there's a Right to Know request out there right now. So I have to keep active email addresses. So things like that happen, we don't just get rid of an email address right away. We hang on to it. Chairman Morin then asked, so correct me if I'm wrong, when I retired, you couldn't take my email and give it to the person was hired to fill my spot? Ms. Nute replied as long as Fire was now okay, go ahead and get rid of that, let's take your administrative assistants however. The next ones need to make sure that email is still coming in so they could see what business they didn't want to lose. If I just cut that email off and deleted that they no longer have access to. They have no notification...Chairman Morin interjected saying, that's not what I'm saying. When I retired and I was gone and you didn't need that. You can't take that license and give it to the new person hired. So every time even though we have 50 licenses now. I retired. We have 49. You can't use that 50th one for the new person? Ms. Nute responded saying eventually I do but it's not that quick. You need to hang onto it. Selectman Martin then said I just wanted to say that you never want to cut off somebody who retired. Let's say Steve retires. You don't want to cut that off. Chairman Morin interrupted Selectman Martin saying, I understand that. I was understanding that we had to buy a new one. That's what I wanted to clarify.

Selectman Coutu was then recognized and said but eventually they become free so I mean if we buy 100 licenses we should still have 100 licenses. Selectman Roy said she's just saying they have to keep for a variety of reasons she has to keep them active for a certain period of time. Selectman Coutu said, I have one other question. Mrs. Nute in terms of the fees for the licenses, are you billing them out by department? Ms. Nute responded saying I never have. Selectman Coutu went on to say, in other words the Fire Department is gonna need five. Is that coming out of their budget? Ms. Nute replied I was hoping to. Selectman Coutu asked where it is coming out of your budget. An unanticipated expense coming out of your budget? Ms. Nute replied, it will. Initially I had a pool all out of my budget. We have this many employees. But from this point on now that I am maxed out yes, I do expect to reach out to Chief Buxton and see if he might be able to help with that. Selectman Coutu said you shouldn't reach out to him he might help. He should be billed for it. Ms. Nute said this is a tough year for my budget too so I don't have extra like that. So I will be letting him know. Selectman Coutu responded saying I would think it's appropriate that each department be charged for their need for...otherwise it shouldn't come out of her budget it should come out of the Administration part of the budget. Mr. Malizia said, I don't have a budget for that. I only have two people. Selectman Coutu went on to say that's what I'm saying. Nobody wants to pay for it but everybody wants it. If you want it, it comes out of your budgets. It's the fair thing to do. Chief wants 500 boxes of pencils for the Fire Department I don't think the Board of Selectmen wants him buying 500 boxes of pencils. Right? It

comes out of his budget. Selectman Coutu then said that's a stupid example but. Chairman Morin said no I gotcha. Ms. Nute said, just out of curiosity, do the boards have a budget that could handle their 4, 5, 10, 9 licenses? The Chairman replied I think at this point because where we're at and how many we're gonna have to get then we're gonna have to find it somewhere. But we can't do that til you come back and give us an exact number. Selectman Coutu asked, well why can't we figure out the number of people in each department, each one of these boards and commissions, the budgets not done and add them. Selectman Roy said yeah but we're in this budget year. We can do that for another budget year but for...Selectman Coutu said 2022. Selectman Roy replied saying yeah. Selectman Coutu then said, okay, good enough. Thank you. Chairman Morin asked if there were any other questions. Seeing none he went on to say, alright so two weeks, what's the meeting date on that? The Town Administrator replied, that would be the 10th. Ms. Nute said November 10th, I will see you then.

The Town Administrator spoke up saying, If I might suggest, to take something out of order. Ms. Nute has worked on the cell phone, which I believe you all got a copy of. It would probably be prudent to speak to her now because she did the material. So if you could take item H we'll move it up to now. Chairman Morin said, sounds good to me. Is everybody good with that? The Board agreed.

A. Town Owned Cell Phones

IT Director Lisa Nute started off saying I understand that there was a question and I apologize I did hear. I believe it was Selectman Coutu who raised a question on cell phones. I did not catch the meeting itself, so I did not hear the exact question but I would like to explain the cost center 53-3208. There may have been some confusion on cost within there. That is not just for my four cell phones for my staff. It's also the phone maintenance for this entire building. All the hands sets on the desks etc. and it's also an estimated amount for problems not covered by maintenance. Chairman Morin said, just to clarify, and I'm not speaking for him because he can correct me, but he wasn't specifically going....the differences between Fire is this amount, Highway is this amount, how come they're all different instead of on one plan. Ms. Nute then said, I don't handle everybody's accounts, I don't have access to everybody's accounts. But I am familiar for the most part, and I did pull some bills to try to get some answers for us. We are all paying the same, for the same service. So in other words all Department Heads have what we're calling the "first responder rate" so ever Verizon has given that to me even though I'm not a law enforcement officer or firefighter, DPW, everybody. We have for the most part on those cell phones, unlimited data for a good reason and we all pay \$39.99. There are five cell phones in the Fire Department that do pay \$4.99 less that's because they have a very old grandfathered shared system. So Steve's on that, the Fire Chief, a couple of his deputies etc. there's five altogether where the rest of us pay \$39. We weren't rprivy to that same plan. Then within each of these departments there are other devices so things like all the cruiser laptops, the DPW system to maintain the truck that's now on the side of the road. Things like that. That is also all the same cost. Fire seems to be the only one that has really a different type of plan because they have so many different types of devices. Cell phones, jetpacks, iPads. They pay like a bulk rate then they pay an additional fee per device per age of the device. So that's why there's might look a little bit different. I can try to answer any specific questions you might have on it.

Selectman Coutu was recognized and said, you have how many phones in your department? Ms. Nute replied four. Selectman Coutu said yours come back at \$225 a piece if I'm not mistaken in your budget. Ms. Nute replied I have my bill here. Selectman Coutu asked, we don't have a budget book here do we? Ms. Nute then said, again, there was more in that cost center. Selectman Roy said, I was gonna say it's not just your phone on that line. Ms. Nute replied, that's correct. Selectman Coutu said, it said phones on there. Cell phones. Selectman Roy said, but I thought you said at the beginning you said there were other things that were covered by that line. Ms. Nute said, I do have mine, Selectman Coutu, just one second here, I'll read you the description of my justification. Ms. Nute continued on to say, 208 is Telephone/Telecommunications. Cell phone usage for staff of four, annual maintenance for the entire town wide phone system plus service not covered under that maintenance cost. My actual bill is here for one particular month. So my monthly charge was \$169.96. There is one difference with two of my people. I had said that \$39.99 is what we all pay for

unlimited with the cell phones. I do have two members of my department, senior members, who I do pay \$5.00 extra dollars to have their phone capable of a hot spot.

Selectman Coutu said, if I might Mrs. Nute, for the purpose of time consumption, I looked at 208 every single budget to see what they had for phones and how much it cost. I know you had four people in your department. I took the total cost per random, divided by four, divided by twelve gave me a monthly charge of \$225 per phone in your department. You were the high one. You're saying there's a lot more than phones involved in that line item in 208? Ms. Nute replied, yes, there are other things in there but I do see that I have \$2,300, round it up. If you want the actual cost per month, based on this one bill here, which means I had no overage, no roaming, or anything like that that. Selectman Coutu asked is this for your phone or all phones? Ms. Nute replied all four. \$2,039.52. So if you do want to cut out \$200 out of there you could. Selectman Coutu said, that's for one month? \$2,000 for four phones? Ms. Nute replied no \$169.96 per month when I do that times twelve. Selectman Coutu said okay you said I have the monthly change here. I'm trying to figure it out per phone then you went up to \$2,000. I'm getting more confused as we progress. The Town Administrator spoke up and said that's for the year the \$2,000. Ms. Nute said yes the \$2,039.52 is for the year. You can have this if you'd like the monthly. Selectman Coutu then said is there any way that we can, I know you're overburdened, I think it's our responsibility, get each Department Head together say look you guys need to sit down with this guy from Verizon and work out a better deal or we should go somewhere else. This 15% discount that Verizon is claiming they're giving us, if I go get a Verizon phone, which I don't have because they're too expensive. The service is way too expensive. If I go there and they're gonna say oh you're Selectman Coutu you get that 15% discount we give all the municipal employees. So anybody comes in even if they've served on the Cemetery Commission, they go to Verizon and say they're appointed or elected to be on, they can get that 15% discount. So I don't think they're being fair to us at all. I have two phones, my wife and I. we pay \$55.00 a month even though my wife doesn't text she doesn't do anything, her phone has unlimited everything, my phone has unlimited everything. \$55.00, \$62.00 with the tax per month. Per month for two phones. And that's Comcast. I know there are other plans that are even cheaper than that. Four phones for \$100 bucks. There's all kinds of plans like that.

We should be consolidating all of the phone service, one company, put it out to bid and see who comes back with the lowest price. I'll bet you we'll save several thousand dollar a year by doing it that way. I didn't realize how many 208 lines. 208 line in every single budget so they're all renting tablets and phones and there's got to be somebody out there. I'm not faulting you I'm just saying. I wasn't trying to have you overshadow everybody. I just took your total 208 line divided it by four then divided that by twelve to come up with a monthly cost. It comes to \$225. I read the explanation on 208 on each one and they all at some point or another have whatever it is you said and I'm figuring oh we must have a lot of problems with the phones if we're paying all that. So that's what I'm suggesting Mr. Chairman. That we find a way to consolidate all of this and come up with a better price. Chairman Morin asked, would you like to make a motion for that and set up a time to have this back to us. Selectman Coutu said I don't think that should be her responsibility to do. I think that's up to the Department Heads to come together at a Department Head meeting and see how we can do this. Chairman Morin said, you're gonna need somebody to get the information. I mean all the Department Heads can meet but seven of them aren't gonna call different people. We need to have one contact. Selectman Coutu said, yes I understand that, is that a function of IT to do that telephones? Ms. Nute then spoke up saying, this I'm sure would have been calculated by the Finance Director had we had one at the moment. Chairman Morin laughed saying but we do...The Town Administrator laughed and said this will be at the bottom of the list, I'm sorry. Trying to get the budget done. The IT Director then said, I also want you to know Mr. Coutu that we do get priority call at the municipal rate. It also gives priority to the municipal government should there be issues or problems, they are very very quick in response. So as long as the next vendor does the same, it certainly would be something to look at. Selectman Coutu said what's bothering me Mrs. Nute, obviously we're gonna have to put a package together and see what we come up with. I am not an expert. Common sense dictates everything here. Especially when it comes to budgets. I can remember having a conversation and Steve, you would remember this, about budgets. And we talked about telephones and one of the things that was prevalent at the time was that we were wiring up the whole Town. We were going to do away with this that we're not going to have any more land lines. Well, here we are 13 years later and we're still

paying for land lines. We have three phone companies doing business with our Town. Three phone companies doing business with our Town. We have Verizon, what's that one out of Maine? The company out of Maine? Consolidated...the one that was coming into Town and they were going to do cable phones. The IT Director replied, the old Fair Point, Consolidated Communications. Selectman Coutu went on to say they have phones and we have land lines with Fair Point. The Town Administrator spoke up saying there is no more Fair Point. Ms. Nute said Consolidated is Fair Point. So the three we have is Verizon which is just the wireless service, Consolidated does our copper, so in other words if the phone line goes down...Selectman Coutu said that's our redundancy? Ms. Nute said yes, if the phones go down Dispatch needs a backup. So we do still have copper in place so that we can seamlessly roll over to that copper and they aren't losing 911 calls or anything else. So Police and Fire both have that. There are also things like ancient, some alarms, copper alarms. Chairman Morin said yes there is. Ms. Nute went on to say we still do have circuits. We got rid of as many circuits as we could but you do still have a little pool of possibly even underground sewer or something I think. There are certain intersection that have copper. Selectman Coutu said, we were told all of this was gonna go away. Everything is a cost saving til we get the bill. We were gonna save thousands upon thousands of dollars for electricity by converting all these lights, the electric bills keep going up higher and higher every year. Where are the savings? I don't see it.

Chairman Morin asked again, do you want to make a motion to have somebody look into that? Selectman Coutu asked, look into what? Why the light bill keeps going up? Chairman Morin replied, no, we talked about that last night. I'll let you know later on. Selectman Coutu asked Ms. Nute can you take it on? Ms. Nute replied, oh my gosh, Selectman Coutu replied to her, I know I feel badly. Ms. Nute then said, you know maybe if I had a clerical person, it's just I don't. Selectman Roy asked, what if we push it out, you know to the beginning of next year, next calendar year. Give her plenty of time. Ms. Nute spoke up saying a new job for the new finance director. Chairman Morin recognized Chief Avery in the audience and asked are you volunteering? Chief Avery replied saying, no, Captain Bianchi will take care of it. Chairman Morin said okay there we go. Selectman Coutu said I'm fine with it but I want to put it in the form of a motion. Selectman Coutu made a motion, seconded by Selectman Martin to ask the Police Chief to ask Captain Bianchi to look into consolidating all of our wireless service under one contract for all Town side municipal employees. With a report coming back to us by the end of the calendar year. Carried 4-0.

B. Town Clerk/Tax Collector - Request to Close to Public 11/12-11/13/2020

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia explained to the Board that the intent is we're going to kick off the construction of the Assessing and the Town Clerk's Office. So as you're well aware, there's a lot of records and a lot of data up there. In the Town Clerk's office specifically, that they'd need to relocate. The intent is to keep the office open. More than likely we're going to route people and use this space down here with the barricades and shields and whatnot because quite simply put, Town Clerk does not want to close for the two weeks or so that the constructions going to take. But in anticipation of the move or that work, they need to get their stuff moved, there's stuff that needs to be secured so we're not going to be open on Wednesday the 11th for Veteran's Day. And those two days afterwards would be the Thursday and Friday and then resuming activities on the 16th which is the Monday. Quite honestly we can't do it any earlier because they're going to be recovering from the election and goodness knows what kind of aftermath is going to come from that. So Patti Barry, the Town Clerk has basically asked that the office be closed to the public for those two days so that they can rearrange and be prepared to serve the public.

Selectman Roy then asked do they need two days on the other end too. Will they need, when the construction is all complete, are they gonna need the time to move back up? The Town Administrator replied, hopefully not but I don't know. Chairman Morin added she didn't ask for that when I talked to her either. And the way it's gonna work, they come down here, do their business and then go out that door so keeping the spacing and the limit. Selectman Coutu asked this is just her office right? The Town Administrator said, Assessing we can redeploy assign a room. Assessing does not get, frankly

none of the departments maybe with the acceptance of Inspectional Services, get the kind of walk in traffic. And it's exacerbated right now because of the absentee balloting. It will seem like nothing after that but nonetheless, if you recall back in the March, April, May timeframe when we had runners and we had folks going to the front door, we're trying not to repeat that. What we'd like to do again, is keep her office functioning during the construction which is estimated to be two to no more than two and a half weeks. They've got everything built, they just have to install. So they've got to demo and install. They can't work in that space they just can't be there. Chairman Morin spoke up saying, I can tell you, I was over at the Admin office today. It is quite a job what they're gonna be doing. Over there right now they moved everybody out of the first floor of the Admin building at the Fire Department because it's so much work. It's probably worthwhile to do.

Selectman Martin was recognized and said was it about a week's timeframe for them to do this? Selectman Roy replied two. The Town Administrator then said about two. Figure at least two weeks because again, you're doing two spaces but you've got to rebuild and install a whole new counter. That counter was installed right when I first got here so it's 24 years old and it's falling apart. People can't even really write on it. It's literally falling apart. So the new space will be hardened. In other words we don't anticipate having to shut down again for the COVID because everything will be hardened for the employees and for the public. They'll have those little sound speaker like when you go to the bank. So it's anticipated that we won't have to shut down that critical function in the future like we did before. Selectman Coutu was recognized and said you say I talk on and on. Mr. Chairman I make a motion to close the Town Clerk and Tax Collector's office to the public on November 12th and 13th for construction preparation. This was seconded by Selectman Roy. Carried 4-0.

C. Rec - Winter Basketball Update

Chairman Morin recognized Recreation Director, Chrissy Peterson. Ms. Peterson started off by saying thank you for the opportunity to come in and provide you an update on winter basketball. Typically under normal circumstances we would have concluded registration for two of our leagues as of now. Our intramural and our instructional league. Recently Chief Buxton received final determination from Superintendent Larry Russell that they would not be allowing outside groups into the gyms this winter. Without the facilities unfortunately we don't have the space. There's approximately 50-56 teams depending on the year for those two leagues combined. It's just not possible to offer those two programs. So unfortunately we'll have to cancel both of those. Our high school league and our over 35 league, they typically begin in December and then practice at the Community Center. However right now the Community Center is being used for the Hudson Logistic Center meetings so I'm sure exactly when those are scheduled to end so without knowing that it is hard to put a definite plan in motion for those leagues. I would like to later, the end of November, early December, have a discussion with Chief Buxton and EOC about the possibility of maybe offering teen and adult basketball if the Board approves of it. I could come back in with a contingency plan that would outline what the season would look like with COVID precautions and safeguards implemented in it.

Chairman Morin recognized Selectman Coutu who said, Mr. Chairman considering the amount of time that's gonna be required to review the Hudson Logistic project, personally I don't see that we're going to be in a position to offer basketball at the Community Center this year. I would suggest to the Board that we not allow that program to proceed. He then asked Ms. Peterson what else did you want? Ms. Peterson replied, just basketball. We have a couple different programs within it. Chairman Morin said, if you shot for the first of the year would that be viable? Ms. Peterson said yes, absolutely. I would definitely suggest postponing it without a doubt. Selectman Coutu said they won't have taken a vote on the Logistics Center by then. MS. Peterson continued saying just for the teen and adult. Selectman Roy said I think it should be a goal to revisit with the EOC at that point. Chairman Morin interjected saying oh no, absolutely. But at some point when she's gonna revisit us. I understand fully what Selectman Coutu is saying because as things are ramping up we're definitely probably going to end up putting all our meetings back there, the way it looks right now. Not saying we are at this point but we may get there.

Selectman Coutu said I wouldn't plan on it. I just think that it would be too much of a rush to try to put it all, it just won't make sense to try to do it this year. Chairman Morin asked, would you be okay with if she puts together a plan and if things seem to have gotten to that point she can come back in and talk to us? Selectman Coutu said it's always good to be prepared in the event. That's not a bad idea. Ms. Peterson said, sure, that sounds good, I'll do that. The Town Administrator then asked, do you want a motion for the intramural and the instructional league basketball? Do we think that's appropriate? Selectman Coutu asked to not? Selectman Roy said to cancel that season. To officially cancel. Selectman Coutu said that's my motion. Selectman Roy seconded that. Selectman Coutu made a motion, seconded by Selectman Roy to cancel the intramural league and instructional league basketball programs for the 2020-2021 season. Carried 4-0. Chairman Morin said just have something just in case everything happens to move forward and things change and we can readdress it. Ms. Peterson replied saying, sounds good. Thank you.

D. DPW - Diesel Powered Trailer Mounted Sewer Pump

Chairman Morin recognized Jess Forrence, Director of Public Works. Mr. Forrence said, Public Works is looking to purchase a four inch diesel powered trailer mounted sewer pumping system. This system will give Public Works the ability to transporting it on the trailer mounting part of it. Used in emergency situations, scheduled work at any of our pump stations and the Town's collecting systems. The pumps are capable of running, correction there. it shouldn't be 47, it should be 40 hours. That was my bad. 40 hours on 100 gallon fuel tank. This system can run automatically so it doesn't have to be manned at night to run the pump station. It has a level controlling system in it, on and off like you have on a sump pump or it can be run manually. Through the budget we requested the \$45,000 which was approved in line item 5562-403 and if approved tonight we will not exceed. The purchase did go through the Sourcwell Government purchasing agency.

Selectman Coutu was recognized and said this has been problematic for me in government ever since I first got involved in government bouku years ago. We ask the voters to approve \$45,000 for such an item and it just so happens that the bid comes in at \$44,977. How coincidental is that? I see this all the time. Do these people get notified, hey guess what. They're gonna have a pump they're gonna spend \$45,000 just keep it a little below that? I don't know. Mr. Forrence replied saying when we go out to get prices even though it was early that year Sourcwell will hold the price for us and that's what we were quoted for what we needed. Selectman Coutu said so prior to the item being put on the warrant you solicited a price. I want to understand the mechanics. Mr. Forrence replied, correct. Selectman Coutu went on to say so you figure it's gonna cost. He might have said to you \$44,997 and you said okay I'll just put on \$45,000. Mr. Forrence said the quote I have is \$45,000. Selectman Coutu asked, is he the only person that provides this equipment? Mr. Forrence said, no, we actually look at two or three of the government agencies that we buy from. Selectman Coutu asked, well how do you know who's the cheapest so you call them all? Mr. Forrence said we get the three bids. Selectman Coutu said oh you do get those. Mr. Forrence replied yes we get the three bids. Selectman Coutu then said well how come we're not presented with three bids as opposed to saying to waive the competitive bidding process. Mr. Forrence said this was the cheapest. Selectman Coutu said no, I know. It's not good for government to waive. I've learned this the hard way over the years. Our government or any government, any municipality, any state, any federal agency should never waive a bidding process if you can get a bidding process. It makes it look like we're taking care of friends, bluntly, that's what the people see. Who did they take care of? We appropriate \$45,000 then all of a sudden it's gonna cost \$44,977. They shaved it by three bucks to make it look good. I want people to know that we're not doing that. We're not scamming them. I'm not faulting you. I'm not angry with you. I was just curious, where did we get that. You initially went out for three bids. You went out to three companies to submit a price. Mr. Forrence replied, correct. Selectman Coutu said

we should have all three documents before us and say, and this should be common practice with Department Heads, and say, we went out, we got three quotes. Thompson Pump. We've vetted them. They've been to other municipalities. They work well. We're going to recommend that we buy from the \$44,977 from Thompson Pump. Everything's above board. We're not waiving the bidding process. You know what I'm saying? It looks a lot better that way. It's like you know, where do we buy cars? We want to make sure we have bids come in. Selectman Coutu asked, do you understand Mr. Chairman? Chairman Morin said, yes, would you like to make a motion that that happens in the future? Selectman Coutu said, I can do that. I make a motion that any item of purchase above, what is the Chairman's authorization? Up to? Selectman Roy asked, when do they have to go out to bid what's the dollar amount that they have to go out to bid? Town Administrator Malizia replied \$15,000 and then \$25,000 awarded publicly. He went on to say, so what this is, this is a municipal purchasing just like the Houston Galveston we've used these countlessly. This is somebody's already done all the bid work. We're going to, they're not our friends this is a national bid. Selectman Coutu said I know that, I'm not saying that, we're waiving a bidding process but he said he had three prices. The Town Administrator said I'm assuming you went three different of these groups? Mr. Forrence said three of the government agencies, correct. The Chairman then said, so what you did was this person gets them because it's the federal they get the best price for everybody. Mr. Forrence and the Town Administrator both said, yes. Chairman Morin went on to say so they go out to do the bidding and give you the best price that they received. Selectman Roy said, can I ask who the two other agencies were? Mr. Forrence said Houston Galveston is one of them and I want to say it was a Boston something or other. I can't recall the name of it right off the top of my head. Chairman Morin then said the Fire Department uses the Galveston one for trucks and things to that nature. Mr. Forrence said I'll probably end up with them when we look to purchase the Vacon. They've done very good in the past. Selectman Coutu was recognized and said I don't know what you want me to do. Selectman Martin was recognized and said motion to waive the competitive bidding requirement as outlined in Town Code 98-1:C and to purchase a four inch diesel power trailer mounted bypass sewer pump system at a contracted cost from Sourcewell Municipal Contracting Agency in the amount of \$44,977 from the Sewer Utility Small Equipment Account 5562-403 as recommended by the Public Works Director and the Town Administrator. Selectman Roy seconded this. Carried 3-1 with Selectman Coutu in opposition. Selectman Coutu said that's a protest vote I'm not objecting. We can't go out to bid then shame on us I'll bring it up every time. This is ridiculous.

E. DPW - Re-visit and Discuss Upgrading Town Street Lights

The Chairman again recognized Jess Forrence director of the DPW. He explained, last November I had the two gentlemen here from Affinity Lighting talking about changing the candescent lights that we have today, changing over to the LED lights. The cost saving is quite a bit. Since then Eversource has come out with a \$100,000 rebate. What that would do, if you look at the backup, a three or four year lease would come from Eversource. Eversource would write us a check, we would forward it to Affinity Lighting. That would take care of the first year. The second year, third year or fourth year, whatever we decide to go with, would come out of the line item for street lights right now. That would cover for the next two or three years or whatever we end up budgeting it for. Recently Affinity was awarded NH DOT State bid. From what I understand a lot of municipalities out there jumped on board once that happened. Not only the savings from Eversource but knowing it will be one of the cheapest companies to provide us with this. It is also gives us an accurate count of street lights we own. What we need to maintain, some we might now own but we are paying for. So they will actually do a pole by pole building by building. Give us some pretty inventory that we can keep up with on computer.

Mr. Forrence went on to say, the only down side to this, we own them after that. Public Service owns them now. So we would have to stock some. There's a ten year guarantee on all their lights. So they will replace anything that goes bad. A tree comes down, takes a street light out, we got to pay for it. Car hits a telephone pole, street light goes out, and usually insurance will pick it up. But we got to do it. We have to purchase some for in stock. Public Service will put them up for us when they're repairing the pole or if one happens to go out in another ten years. But that's the only thing that I can

see that's a bad side of this. Chairman Morin asked, do you have the amount of street lights that go out are pretty slim, but a truck will reach it? Mr. Forrence said, our truck will not reach it. It will be Public Service. So we call them and for a fee they will come in and replace the street light. That's a little bit too high for us and too many things around it for us. Selectman Coutu asked, they'll bill us? MR. Forrence responded, they will bill us, yes. That money will come out of the street light account that we have established now.

Selectman Roy was recognized and asked so is this a system similar to what the library converted to? Do you know? Mr. Forrence replied I say yes because I believe they're parking lot lights were all changed over, yes. If you're talking inside the building no, this is something totally different. They are going that way but this is just all the street lights, that's it. Selectman Roy then asked, do you know what the estimated electricity savings would be? Mr. Forrence said, if you do a complete year it's about \$7,000 a month that you would be saving. So times 12, you're up \$85,000 a year. Selectman Coutu was recognized and said, alright, this is where the fun begins. How much do we appropriate in the, what is the line item for lighting for the Town of Hudson right now? Outside lighting. Street lighting. Mr. Forrence said I believe for street lighting its \$160,000. Selectman Coutu said, it's what we appropriate? The Town Administrator said that's correct. Selectman Coutu went on to say okay first year Eversouce pays \$100,000. We're going to pay, looking at what it is here we're gonna pay payment two, three and four \$65,789. Plus the cost of electricity. Plus the cost of now we have to repair, replace poles, and replace the lights if they burn out. We assume all those costs. If we have ten accidents in the month of January because of icy streets and they all hit poles and knock them over we have to replace ten poles at? Chairman Morin interjected saying, no, that's not what he said. Only the light bulbs. Selectman Coutu said, he said if the pole gets hit by a truck and comes down it's our responsibility. The Chairman said if the light bulb breaks it's our responsibility. Mr. Forrence said Public Service still owns the pole. Selectman Coutu said I thought you said we were gonna own the poles. Mr. Forrence, Mr. Malizia and the Chairman said, we own the light and the mast. Selectman Coutu then asked so if the light falls and breaks in the street we have to buy a whole new light fixture? Mr. Forrence said we have to have some in stock. Selectman Coutu said so we have to buy those too. He went on to say but on top of this we're gonna be paying electric bills. On top of all of these cost. Mr. Forrence replied at a savings of \$7,000 a month. Selectman Coutu said, that's what they tell us. It's like buying a refrigerator and the guy says if you buy this refrigerator you're going to save \$14.00 a month and I get my electric bill same as it was before. I'm not saving \$14.00 a month. This is what's happening with all of these electrical things. But anyway.

Chairman Morin asked, what are you looking for to have the light fixtures? How many you planning on getting and how much do they cost each? Mr. Forrence said I would feel comfortable, I mean there's a ten year warranty on the lights themselves, I'd feel comfortable with five of them sitting there. the cost on them, I can't remember off the top of my head. It wasn't bad. Chairman Morin then said, so let me clarify then. You said you'd have to replace a light fixture which is the light that comes off the pole not the bulb. Do we have to replace those too? Mr. Forrence said you got to do the arm also. Chairman Morin said okay, so how much those cost? Mr. Forrence said, I will find out. I know he said it and I didn't jot it down. Chairman Morin said okay, any other questions? Selectman Roy was recognized and said, I think we should let him get some more of that information and go. Mr. Forrence said there is no hurry on this. The only thing I brought up to Steve was I don't know how long that \$100,000 is going to last from Eversource. So that was the big kicker why I want to bring it forward either to get stones thrown at me and to figure out what I need to come back with. Chairman Morin said just give us a number of what our responsibility is and what we're gonna have to keep in stock and how much it's gonna cost. We'll take all the numbers and add them to what we're supposed to be saving and figure it out from there.

D. HPD - Presidential Election Traffic Pattern

Chief Avery was recognized. As Chief Avery was walking up Selectman Coutu asked Chairman Morin, can you tell me why the Police Chief is here to talk about the traffic plan and yet we have an item in nonpublic. Chairman Morin said, because there's things he's gonna talk about, safety and thing to that nature that we need to do in nonpublic that can't be. You'll see when he talks about it.

Selectman Coutu said I read it all. I didn't see anything that's nonpublic. The Chairman said he's gonna need to do it in nonpublic the other stuff. It's safety and things to that nature.

Chairman Morin welcomed Chief Avery who said thank you Mr. Chairman, members of the Board. I'm before you tonight, as I did last night with Selectman Roy at HCTV, thank you to Mr. McIntosh and his staff. We got the traffic plans out for the residents of Hudson. What the Police Department and the Public Works proposal is moving forward on November 3rd. I have two maps behind me. The best way to approach the voting polls at Memorial School, I have to say it again, the voting polls will be held at Memorial School on Central Street, is by way of Central Street. If you're trying to come any other way it's going to be very difficult to get to the school. So if you're coming from the south your best bet would be coming up Lowell Road, take a right hand turn onto Central Street. If you're coming from the Highland Street area obviously go Ferry Street to Central Street. Again you could take Belknap Road to Central Street. Chief Avery went on to say what's gonna happen on Central Street is very important and for the motorists to be very leery of their speeds and paying attention to detail as they're proceeding down Central Street. Whether you're voting or just passing through Hudson. If you're coming from Lowell Road to Memorial School the right turn lane will be the breakdown lane. That will be the lane turning into Memorial School. There will be a set of cones there and the main travel lane, the eastbound travel lane will be or through traffic heading towards Ferry Street, Burnham Road, Greely Street or off into Windham, Kimball Hill Road, wherever. The opposite holds true coming from the east heading westbound to Memorial School. So right around Little Squirt Car Way there will be another traffic pattern change. The breakdown lane will be for through traffic and the westbound travel lane will be for left hand turn only into Memorial School. So in essence there's going to be three travel lanes instead of two on Central Street. That's gonna go from Melendy Road all the way down to Belknap Road. The other note to make is Vinton Street is gonna be closed so motorists cannot come down Vinton Street and try to cross three lanes of traffic and make their way to Memorial School. If you're coming from that neighborhood. Blackstone, Marshall, Burton, you're best bet is to take Adelaide Street down to central Street and then make your way to the polls that way. There will be police officers directing traffic, helping motorists. There's also signs that the Public Works Director obtained. They'll be out there illuminated and hopefully be able to give people clear direction as they make their way to the school.

Chief Avery went on to say, the next part I'd like to talk about is the parking as you enter Memorial School. Again, there will be police officers directing you once you turn either left or right into Memorial Drive. There's a parking lot immediately to your left that some motorists will be directed into. They'll also be helped getting out of there. The key is if you're parking in your first spot on your left when you're crossing to street making your way to the front of the school. Do not walk in the travel lane, get to the sidewalk. There will be a steady flow of vehicles making their way to the school. There's more parking in the rear by the gymnasium. Important for all handicapped residents. Make sure your placards are visible when entering the school lot. Handicapped parking will be directly in front of the school. Officers will be looking for handicapped placards. Public Works has helped us tremendously in making sure we have plenty of handicapped parking in front of the school. Ten times more than we have at the Community Center. When leaving Memorial School you're going to take a right onto Thorning Drive and there will be a police officer at the intersection of Melendy Road and Thorning Drive directing you left only onto Melendy Drive. We do not want any traffic rerouting back into the heavy traffic pattern back on Central Street. Another note, people attending to hold campaign signs, there's a large area designated by the Moderator just passed your first parking lot as you enter Memorial Drive on your left hand side. It's going to be roped off and they'll be allowed to hold signs there. I'd be happy to take any questions on the traffic. Selectman Roy asked, so on Central Street are you going to notify people about parking on Central Street. Chief Avery said, very good point. The Public Works Director came up with a placard that he's going to be dropping off at all the residences on Central Street. We only have a couple. He'll be leaving placards, do parking. We will also assist if there is someone out there, we'll send officers to the door early morning to have those vehicles removed. Selectman Coutu asked what the parking capacity is at the Memorial School. Chief Avery replied, it's double what we have at the Community Center. He said we want to get people in and out quickly. We'll keep traffic moving to make that happen.

Chairman Morin asked if there were any other questions on parking. Seeing none he went on to say, I know we talked today and you had concerns of residents about the cleaning of Memorial School when this is all down. I want to say that this was originally in the plan when we went to the school to ask if we could use the building. As soon as voting is cleared out we will have the school disinfected. So there should be no concerns about COVID or anything like that. They're going to go in there with the fogging machines and do a complete cleaning of everywhere the voters were. That will be done before school opens the next day. Chief Avery added there's a limited area that the voters will actually be in. In closing Chief Avery asked residents to please be patient and courteous on voting day.

G. Finance Director Interview Committee

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia said, the requisition for the Finance Director ends tomorrow so applications should be in by tomorrow unless there's a few stragglers. Anticipation of hiring a Finance Director, I'd like to put together a committee consisting of two selectmen, a major department head, myself and the Chairman of the Budget Committee to do the first round preliminary interviews. I think it's a good way for us to look at who we've got for candidates with the cross section of the staff here and the elected officials. I propose we have an interview committee similar as we did with the Rec, though we didn't use a major department head nor the chairman of the Budget Committee but given the financial nature I thought it might be appropriate to get a good cross section of people. Chairman Morin asked if there were any volunteers. Selectman Coutu volunteered. Seeing no others the Chairman said, okay I'll be the second one then. Selectman Coutu said can I recommend that the Fire Chief be the appointed department head? Chairman Morin said yes, I believe so. Mr. Malizia said, it's up to you. Selectman Roy agreed with Selectman Coutu. Selectman Martin made a motion, seconded by Selectman Roy to appoint Selectman Coutu and Selectman Morin and the Fire Chief, Rob Buxton, to the Finance Director Interview Committee along with the Chairman of the Budget Committee and the Town Administrator. I have something to say, you might want to check with the Chairman of the Budget Committee because he has a part time job. The Town Administrator replied, I already have, he's more than honored to serve. Carried 4-0.

H. Planning Board Discussion

Selectman Martin was recognized and said Mr. Chairman at the October 21st meeting of the Hudson Planning Board we voted unanimously, 7-0, to forward to the Board of Selectmen to review the matter to see if it's appropriate to remove Mr. Cole from his position on the Hudson Planning Board. I wholeheartedly support it due to the fact that the retaining of the attorney for the opposition group is representing his wife and was representing him. And his unwillingness to step down, to recuse himself from the case at all.

Selectman Roy made a motion to hold a public hearing on November 5th at 6:00pm to decide about Mr. Cole's removal from the Hudson Planning Board. Chairman Morin asked, would you like to put a location in that? Selectman Roy said at the Community Center. This was seconded by Selectman Martin. Carried 4-0.

I. Halloween

Chairman Morin said Halloween is Saturday. We have COVID on the rise. I know there has been some concerns. I think at this point viewing different areas, people are going to do it no matter what we say anyway. There's really no emergency for us to cancel or postpone. I think the Town has sent out a lot of info on having Halloween safely. There's been a lot of discussion on the national news about it. People building tubes to slide the candy down to the kids. At this point we should just let it go. the people that give out candy, if you want to participate, turn your light on like you always do. If you don't leave your lights off. It's up to the parents if they want to send their children out or not. Any

further comments? Seeing now. Chairman Morin said Halloween just moves on. Selectman Martin said Halloween moves on because we have no control of the populous just doing it. Chairman Morin said, that's true and not true. We have postponed it in the past due to concerns of safety. So we could, in theory, because this would be a concern of safety to people. So we could if we had to, yes.

9. REMARKS BY THE SCHOOL BOARD - no School Board member present

10. REMARKS BY THE TOWN ADMINISTRATOR- The Town Administrator said, just a couple of things. Budget Committee, we start the budget review with them on the 4th which is next Wednesday. So I'm getting the books ready and prepared for that. We got notice that we're going to be undergoing a New Hampshire Retirement System audit. It's something they do every five years, just so you all know, we're going to have to be working with the New Hampshire Retirement System to make sure that all of our records and all of our pension documentation is in order.

I put on your desk this evening, tax rate. I received this information this afternoon from the DRA. In essence the DRA has looked through all the documentation that the Town and the School has submitted and they're prepared to recommend the tax rate, or preliminary tax rate. But I wanted to just make sure I went over it so you're all aware. I did the top sheet. The other documents are from the Department of Revenue Administration. The top sheet is probably the easier one to follow. So if you kind of look to the right hand side you can see the impact on each part of the tax rate. The Town piece is 59 cents. The School piece is 52 cents. The county piece is flat. It's zero. So it's a \$1.09 cent increase to the tax rate over last year. On the Town side, preliminarily it was basically because we had a police contract, a highway contract, we hired two new Public Works employees. We funded four capital reserve funds and just typical operating budget expenses that went up such as healthcare and pension. Those contributed to the Town's piece of the rise. On the School side I thought that originally when Kathy Carpentier calculated it was going to be lower but it appears that the School miscalculated, I'm not sure if that's the right word but their revenue was \$500,000 less than they had originally anticipated. So their portion of the rate went up by that \$500,000. So I'm bringing this to you. Typically we discuss how much surplus we use. We budgeted \$600,000 worth of surplus. I don't see any reason to make a big difference in that. We would still retain, if we use the \$600,000 we'd still be retaining about 7.47% of our surplus which is 5.8 million dollars. Which is certainly well within the reasonable guidelines. I didn't want to say yes, let's execute this rate, until the Board had an opportunity to look at it. If you have any questions or comments, I wanted you to have the opportunity to do that. Typically Ms. Carpentier does that, but it came in today.

Selectman Martin was recognized and said Steve, the State portion of the taxes, you know, Mr. Malizia said, the \$2.08, yes. Selectman Martin went on to ask who gets that money. The Town Administrator replied, we collect it and we keep it. Selectman Martin asked, we keep it? The Town Administrator replied, we're not a donor community. We're a community that we raise it, it's called the State Tax Rate, but we end up keeping it. Selectman Martin then said so when somebody looks at their tax bill and it says Town, School, County, and State or however it is, the State portion stays here in this Town. The Town Administrator said, correct. Okay, thank you. Mr. Malizia said if you look at the calculation you can see we get sort of a credit for it, see a -6287 then you see the 6287. It's just a show game for lack of a better word. We raise it and we keep it. They just call it the State tax. Mr. Malizia said so the bottom line on the tax rate is it looks like its \$21.37. I just want to make sure that's clear. Selectman Coutu said before the warrant articles. Mr. Malizia said, that's this year's tax rate for what we appropriated for this fiscal year. We're not talking next year. This is all the stuff that the voters approved in March. So they approved a police contract, a highway contract, they approved adding two highway guys. There was an approval for firefighters, although there's a grant that offsets that. They approved capital reserve fund funding's. And there were items in the operating budget including healthcare increase, pension, and all the other sundry things that add up. That's what they voted on in March. That's this years budget. Selectman Coutu said, if I might, maybe you can shed some light. Relative to the Schools, you said that they caught a \$500,000 error in the appropriation for revenue. Mr. Malizia replied, in the original calculation that Kathy Carpentier had received in the

original revenue submission by the School, it was approximately \$491,000 higher. In other words the School had anticipated getting \$491,000 with the revenue. Selectman Coutu then said, my question is this, when they calculated their budget last year for this year, the fiscal year we're in, was that \$500,000 in there? Did they lower what their proposed tax rate would be on the School side with that \$500,000 in it or is this something that happened since then? The Town Administrator replied, it appears to have happened since then. The State is not giving them as much federal special education money. There was also kindergarten adequacy money, that my understanding is now that we've gone to full day kindergarten we don't get this part time money. It's part of the adequate education grant. That's my understanding from Karen Burnell who I emailed today to say how come your revenue went down \$491,000? And that's what I was told. I looked at the sheet and could see that the special ed money was decreased from the State. I'm not sure if it's just some formula they use or if they're suffering, they don't have the money. Then the kindergarten money which we used to use for part time kindergarten. Now that they're full time that money comes out. It's supposedly in the adequate education grant. Is that an error on their part? I don't know. I don't calculate all of their numbers. I just see there's a difference between what they originally submitted and what the revised rate is based on what DRA went through with them. Selectman Coutu said, so all this federal money coming in there, this is happening nationwide, they've allocated by state, the trillions of dollars to help stabilize the economy of each of the governments of each state so that everything else would stabilize. We in turn, have spent money, out of necessity to protect our employees and general public. We've been reimbursed by some of it. All of that that stays with the state. We were assured that the education funds would not be depleted as a result of anything that's happened. Apparently that's what they did. I think that speaks volumes about how the state runs our government. I'm still very upset with them. Selectman Martin asked, is this number finalized with the State? Mr. Malizia replied, once you tell me it is, it is. I did not finalize with them. I brought it to you first. Selectman Martin made a motion, seconded by Selectman Roy to set the Town tax rate at \$21.37 per thousand. Carried 4-0.

11. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Coutu - Again, Election Day is next Tuesday. It will be held at the Memorial School which is on Central Street which is route 111. The end closest to Lowell Road. Quarter of a mile down the road from Lowell Road. Please get out and vote. The next four years are going to be very important years and we need a good leader at the top.

On Halloween the only comment I want to make is parents please be aware that trick or treating is being allowed. We anticipate you'll use common sense in sending your children out.

I went to church Sunday and I walked out and had an epiphany. What struck me was love your neighbor as yourself and do what's feasible or possible to do. If somebody is seeking help and you have an ability to do it, you need to do it. I sat in the car and I said these are trying times for this nation and just as trying in each of our communities. I thought about the Food Pantry. I thought about publicly stating that there was no way we could do a Telethon this year. And I said I'll call Chairman Morin because we're partners in crime in this Telethon thing and said let me pass this off to him. Made some suggestions, he was on board. We are going to have a Telethon. We're going to finalize the details. You've booked that room. The date is going to be the Saturday of Thanksgiving weekend. We're going to do an appeal. We're going to get the word out to the Rec webpage, our webpage and whatever other commission has webpages. We're going to reach out to the Chamber of Commerce. I'm going to personally reach out to businesses in the community. See if we can get people to donate money and food. Canned goods, turkeys, whatever. We could use toys if you bring toys. We'll have the Scouts. Gary Gasdia will have the Scouts here, outside of whatever building we're in they'll receive the gifts and the food. We'll get them loaded right onto a truck. We will do the Telethon from 11AM to 3PM. A four hour Telethon. Even if we only raise \$2,000 that's more than if we did nothing.

Selectman Martin - just a reminder, on November 3rd we'll have the national elections and also on November 4th we have the first meeting of Town deliberations with the Budget Committee. You're all welcome to come and enjoy that evening with us. I look forward to that Telethon.

Selectman Roy - Just to repeat it, November 3rd at Memorial School. The Federal election will be there. I will repeat what the Police Chief said, please be respectful and courteous of your fellow citizens.

Chairman Morin - the only thing I've got tonight is on Saturday night we had Fright Night at the Hudson Speedway. I want to thank the CHIPS Committee, the Police Department, the Fire Department and all of the community businesses and volunteers. It went flawlessly a little more than 500 people came through. They did it in waves and there had to be 30-40 cars in each wave. The kids all had a good time. Even the parents did driving on the track out there. a big thumbs up to everyone that worked. They did it in such a short time too. The Hudson Speedway, I shouldn't leave them out because without them we wouldn't have been able to do it.

11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee. (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

A roll call vote was taken. Motion by Selectman Roy at 9:03 p.m., seconded by Selectman Martin, to go into non-public session. Carried 4-0.

Chairman Morin entered Nonpublic Session at 9:03 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 9:52 p.m.

- 1) Selectman Roy made a motion, seconded by Selectman Coutu, to hire Jessica Trickett as a full-time Telecommunications Technician at the Hudson Police Department with a starting salary of \$20.52 (Step 1) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 4-0.
- 2) Selectman Coutu made a motion, seconded by Selectman Roy to hire Jacqueline Lemay as a full time production coordinator at \$21.96 per hour, Step 1, of the Hudson Support Staff AFSCME Local 1801 contract. Carried 4-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to allow Community Media Director, Jim McIntosh to advertise for an HCTV part-time assistant position with a starting rate of \$15.00 per hour. Carried 4-0.
- 4) Selectman Coutu made a motion, seconded by Selectman Roy to approve Tax Collector/Town Clerk request to buy back 80 hours of vacation time. Carried 4-0.

- 5) Selectman Coutu made a motion, seconded by Selectman Roy to approve DPW Director's request to buy back 200 hours of vacation time. Carried 4-0.
- 6) Selectman Martin made a motion, seconded by Selectman Coutu to accept the resignation of Brittany Lewis of the HPD effective 10/27/2020. Carried 4-0.
- 7) Selectman Martin made a motion to adjourn at 9:55p.m. This was seconded by Selectman Roy. Carried 4-0.

12. ADJOURNMENT

Motion to adjourn at 9:55 p.m. by Selectman Martin seconded by Selectman Roy. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Excused

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman