



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

January 12, 2021

7:00 p.m.

Hudson Community Center

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS**
 - A. Nomination:
 - 1) **Planning Board** - (two alternate member vacancies expiring 12/30/21, 12/30/22)

Leo Fauvel
 - B. Appointments:
 - 1) **Recreation Committee** - (alternate member position expiring 4/30/22)

Cindy Holton
 - 2) **Planning Board** - (alternate member position expiring 12/30/23)

Victor Oates
 - C. **Resignation:**
 - 1) **Sustainability Committee**

Caitlin Chiquelin

6. **CONSENT ITEMS**

A. **Assessing Items**

- 1) Veterans Tax Credit: Map 184, Lot 27, Sub 15 - 39 Cobblestone Drive, Map 116, Lot 64- 54 Heritage Circle, Map 247, Lot 98 -3 Ireland St., Map 177, Lot 005, Sub 327- 19A Clearview Circle, Map 138, Lot 44- 28 Sunland Drive, Map 178, Lot 018 - 89 Speare Road, Map 184, Lot 27, Sub 16 -41 Cobblestone Drive, Map 174, Lot 31, Sub 002 -47A Derry St, Map 199, Lot 187, Sub 20- 50 Overlook Circle
- 2) All Veterans Tax Credit: Map 142, Lot 30 -4 Redwood Drive, Map 150, Lot 015- 28 Barretts Hill Road
- 3) Disabled Veteran Tax Credit: Map 138, Lot 44- 28 Sunland Drive
- 4) Blind Exemption: Map 148, Lot 04, Sub 26- 9 Waubeeka Spring s Road
- 5) 2020 Abatement Applications: Map 174, Lot 18- 17 Tolles St., Map 198, Lot 130-2 -13B A St., Map 198, Lot 132-2- 3 ½ Belknap Terrace, Map 203, Lot 77- 16 Sycamore St., Map 182, Lot 35- 3 Fulton St., Map 234, Lot 43- 4 Davenport Rd., Map 175, Lot 34-3- 8 Village Lane

B. **Water/Sewer Items**

C. **Licenses, Permits and Policies**

- 1) Hawker/Peddler/Itinerant Vendor's License - Spring Hill Catering
- 2) Raffle Permit - Hudson Fish & Game
- 3) Raffle Permit - The Bar
- 4) Dance Hall/Place of Assembly Permit - Lynn's 102 Tavern

D. **Donations**

- 1) \$120.00 to Hudson Recreation Department in Memory of Jay Mousseau

E. **Acceptance of Minutes**

Minutes of November 24, 2020

F. **Calendar**

- | | | |
|------|------|---|
| 1/13 | 7:00 | Planning Board - Hudson Community Center |
| 1/19 | 7:00 | Budget Committee - Hudson Community Center |
| 1/21 | 3:00 | Trustees of the Trust Funds - Hudson Community Center |
| 1/26 | 7:00 | Board of Selectmen - Hudson Community Center |
| 1/30 | 9:00 | Town Deliberative Session - Hudson Community Center |

7. **OLD BUSINESS**

A. Votes taken after nonpublic session December 29, 2020 meeting

- 1) Selectman Coutu made a motion, seconded by Selectman McGrath to hire Matthew Drolet as a full time technician at the Hudson Police Department with a starting salary of \$20.52(step one), per hours, in accordance with the Hudson Police Employee Association contract. Carried 5-0.

Votes taken after nonpublic session January 4, 2021 meeting

- 1) Selectman Coutu made a motion, seconded by Selectman Martin to appoint Roger Ordway as the interim Town Clerk/Tax Collector effective January 18, 2021 at Step One of the Town Clerk/Tax Collector salary scale. A roll call vote was taken. Carried 4-1 with Selectman Roy in opposition.

B. Hudson Speedway Operating License

C. Additional Polling Place

8. **NEW BUSINESS**

- A. Public Hearing - Warrant Article I - Bond the Police Facility Expansion and Renovation
- B. Public Hearing - Greeley Street Donation Acceptance
- C. Request to Advertise Town Accountant Position
- D. HCTV - Replacement Broadcast Vehicle
- E. Town Deliberative Session
- F. DPW - Outside Hire Snow Plowing Contract
- G. Kimball Hill & Route 111 Agreement with NHDOT
- H. Taylor Falls and Veteran's Memorial Bridge Engineering Services & Municipality Agreement
- I. Water Main Extension Request - Friars Drive
- J. Sewer Allocation Special Request - Green Meadow Golf Club
- K. HFD - Assistance to Firefighters Grant
- L. HFD - Letter of Resignation
- M. HFD - Notice of Retirement
- N. Petitioned Warrant Articles

- O. FY22 Town Warrant
- P. Designation of Selectman to Post Town Warrant
- Q. Annual Report Dedication
- R. December Revenues and Expenditures
- S. School Warrant Articles

9. **REMARKS BY SCHOOL BOARD**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. **NONPUBLIC SESSION**

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(d)** Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than 12:00 noon on January 21, 2021.**

TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

Agenda
RECEIVED
 -12-21

DEC 21 2020

5A-1

Date: 12/18/20
 TOWN OF HUDSON
 SELECTMEN'S OFFICE

LEO FAUVEL 13 PONDEROSA DRIVE
 Name Street Address

889-5325
 Home Phone Number

Work Phone Number

FORMER IT CONSULTANT THEN DEVELOPER/BUILDER
 Occupation (or former occupation, if retired)

RETIRED - VETERAN
 Education/Special Interests

2 BA ALTERNATE
 Professional/Community Activities

Reason for applying

Reference(s)

Please check the area in which you are interested in serving, then return this form to:
 Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Member | <input checked="" type="checkbox"/> Alternate | <input type="checkbox"/> Reappointment |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee | |
| <input checked="" type="checkbox"/> Planning Board | | |
| <input type="checkbox"/> Sustainability Committee | | |
| <input checked="" type="checkbox"/> Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input checked="" type="checkbox"/> Information Technology <i>OLD EXP.</i> | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

**Mr. Fauvel is currently a member of the ZBA. term to expire 2022. He is only applying for alternate member of Planning Board.*

the public and will be given to the press. The Town of Hudson exercises affirmative Applicants must be Hudson, NH residents. For additional information, call 886-6024. interest Disclosure Form (FIDF) in accordance with the Town Code.

Leo Fauvel
 Signature of Applicant

 e-mail address

*Agenda
11-24-20*

5B-1

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

[Home](#) > [Applications for Boards & Committees](#) > [Board & Committee Application](#) > [Webform results](#) > [Board & Committee Application](#)

Submission information

Form: [Board & Committee Application](#) (1)
Submitted by Visitor (not verified)
Thu, 11/12/2020 - 9:09pm
73.61.23.248

Recreation Committee

Date

Thu, 11/12/2020

First Name

Cindy

Last Name

Holton

Street Address

14 Breakneck Rd

Home Phone

883-9925

Work Phone

882-9491

Education

Bachelors in business communications

Occupation (or former occupation if retired)

Flooring Consultant

Special Interests

Softball, tennis, basketball, music, kayaking, fishing

Professional/Community Activities

Soup kitchen, religious ed, softball coach/director

Reference

David Forman

Reason for Applying

I would like to volunteer to be a member of the rec committee in order to keep on top of current programs offered in Hudson and to be invoked in decision making concerning these programs. I am also dedicated to the continuance of adult sports leagues such as men and women's softball.

Please check the area in which you are interested in serving:

Member

Please select area of interest

Recreation Committee

Areas of Expertise

- Communications
- Other

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NOV 16 2020
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SELECTMEN'S OFFICE

Agenda
12-8-20

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NOV 23 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

582

TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

Date: 11/20/2020

Victor J. Oates 77 Sousa Blvd

Name Street Address

978-294-9796

Home Phone Number Work Phone Number

IT Manager

Occupation (or former occupation, if retired)

Business, Technology, The stock market

Education/Special Interests

Hudson Mens softball, coaching town Baseball and YMCA Basketball

Professional/Community Activities

I noticed the opening and would like to be a more active participant in the community.

Reason for applying

Ross Hergenbahn - 6033214375 Dave Ceppetelli - 6039232750

Reference(s)

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member <input checked="" type="checkbox"/>	Alternate <input type="checkbox"/>	Reappointment <input type="checkbox"/>
<input type="checkbox"/> Benson Park Committee	<input type="checkbox"/> Building Board of Appeals	<input type="checkbox"/> Conservation Commission
<input type="checkbox"/> Cable Utility Committee	<input type="checkbox"/> Municipal Utility Committee	<input type="checkbox"/> Nashua Regional Planning Commission
<input checked="" type="checkbox"/> Planning Board	<input type="checkbox"/> Sustainability Committee	<input type="checkbox"/> Recreation Committee
<input type="checkbox"/> Zoning Board of Adjustment	<input type="checkbox"/> Citizens Traffic Advisory Committee	

Area(s) of Expertise:

<input checked="" type="checkbox"/> Architecture/Construction	<input type="checkbox"/> Environmental Planning
<input checked="" type="checkbox"/> Information Technology	<input type="checkbox"/> Communications
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Other _____

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Victor Oates

Signature of Applicant

Hudson Resident: Yes No

vjoates@gmail.com

e-mail address

currently 3 alternate member positions available

From: Caitlin Chiquelin-Croninger <cchiq@brandeis.edu>

Sent: Thursday, January 7, 2021 3:22 PM

To: Deborah Putnam

Cc: Laffin, Jill

Subject: Resignation from Sustainability Committee

Hi Debbie and Jill,

I am resigning from the sustainability committee, effective immediately.

Please let me know if additional information is needed.

Thank you!

Cait

--

Caitlin Chiquelin

Sustainability Practitioner

(603) 318-6657 | cchiq@brandeis.edu | LinkedIn



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov




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6A-1

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: January 12, 2021

FROM: Jim Michaud, Chief Assessor 

RE: Veteran Tax Credits:

39 Cobblestone Dr. – map 184/ lot 027/ sub 015
54 Heritage Cir. – map 116/ lot 064
3 Ireland St. – map 247/ lot 098
19A Clearview Cir. – map 177/ lot 005/ sub 327
28 Sunland Dr. – map 138/ lot 044
89 Speare Rd. – map 178/ lot 018
41 Cobblestone Dr. – map 184/ lot 027/ sub 016
47A Derry St. – map 174/ lot 031/ sub 002
50 Overlook Cir. – map 191/ lot 187/ sub 020

I recommend the Board of Selectmen sign the PA-29 form granting Veteran Tax Credits to the property owners listed below. The residents have provided a copy of their DD-214 verifying that they are qualified for the credit.

Richard McCarthy - 39 Cobblestone Dr. – map 184/ lot 027/ sub 015
Eric Cohen - 54 Heritage Cir. – map 116/ lot 064
Melissa Small - 3 Ireland St. – map 247/ lot 098
Kenneth Gilfoy - 19A Clearview Cir. – map 177/ lot 005/ sub 327
David Pothier - 28 Sunland Dr. – map 138/ lot 044
Dana Meuse - 89 Speare Rd. – map 178/ lot 018
Alfred Matthews - 41 Cobblestone Dr. – map 184/ lot 027/ sub 016
Susan Catino - 47A Derry St. – map 174/ lot 031/ sub 002
Brook Jacobus - 50 Overlook Cir. – map 191/ lot 187/ sub 020

MOTION: Motion to grant Veteran Tax Credits to the property owners referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

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JAN 06 2021

TOWN OF HUDSON
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Agenda
1-12-21

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6A-2

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: January 12, 2021

FROM: Jim Michaud, Chief Assessor 

RE: All Veterans Tax Credits:

4 Redwood Rd. – map 142/ lot 030
28 Barretts Hill Rd. – map 150/ lot 015

I recommend the Board of Selectmen sign the PA-29 forms granting All Veterans Tax Credits to the property owners listed below. The residents have provided a copy of their DD-214 verifying that they qualify for the credit.

Gary Gagnon – 4 Redwood Rd. – map 142/ lot 030
Paul Hays - 28 Barretts Hill Rd. – map 150/ lot 015

MOTION: Motion to grant All Veterans Tax Credits to the property owners referenced in the above request.



TOWN OF HUDSON

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6A-4

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: January 12, 2021

FROM: Jim Michaud, Chief Assessor

RE: Blind Exemption:

9 Waubeeka Springs Rd. – map 148/ lot 040/ sub 026

I recommend the Board of Selectmen sign the PA-29 form granting a Blind Exemption to the property owner listed below. The Assessing Department has verified that the property owner has the proper documentation from the State of NH to qualify for this exemption.

Daniel Boisvert - 9 Waubeeka Springs Rd. – map 148/ lot 040/ sub 026

MOTION: Motion to grant a Blind Exemption to the property owner referenced in the above request.



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1-12-21

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6A-5

TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor

RE: 2020 Abatement Application
Map 173 Lot 18 – 17 Tolles Street

I recommend that the Board of Selectmen approve the abatement on the above referenced property. This particular property had not been carried in the Assessing database for 2020 as the parcel had been merged in a prior tax year with another lot. The tax collector however did carry this property in her database as this lot had not had its taxes paid on it from prior tax year, and the value had not been zeroed out in her database, and thus an erroneous 2020 property tax bill was created, necessitating the need for this abatement. The property has no tax liability in 2020, this abatement will clear the tax collectors screens for that tax year.

Motion:

Motion to approve an Abatement for property taxes for Map 173 Lot 18 as recommended by the Chief Assessor

Cc: File 2020AbateApproval17TollesStreet



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Office of the Assessor

Jim Michaud
Chief Assessor, CAE
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TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
1-12-21

6A-6

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TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor

RE: 2020 Abatement Application
Map 198 Lot 130-2 – 13B A Street

I recommend that the Board of Selectmen approve the abatement on the above referenced property. The property received an elderly exemption level two of \$125,000, after the June 2020 property tax bill issuance. The result of that approval, and the exemption now having been in place for the final 2020 property tax billing, created a credit on the tax collectors screens due to the resultant overpayment of the overall property tax amount from June 2020. This abatement will return that revenue to the taxpayer.

Motion:

Motion to approve Abatement for property taxes for Map 198 Lot 130-2 as recommended by the Chief Assessor

Cc: File 2020AbateApproval13B A Street



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Chief Assessor, CAE
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6A-7

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TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor 

RE: 2020 Abatement Application
Map 198 Lot 132-2 – 3 ½ Belknap Terrace

I recommend that the Board of Selectmen approve the abatement on the above referenced property. The property received a disabled exemption of \$105,000, after the June 2020 property tax bill issuance. The result of that approval, and the exemption now having been in place for the final 2020 property tax billing, created a credit on the tax collectors screens due to the resultant overpayment of the overall property tax amount from June 2020. This abatement will return that revenue to the taxpayer.

Motion:

Motion to approve Abatement for property taxes for Map 198 Lot 132-2 as recommended by the Chief Assessor

Cc: File 2020AbateApproval31/2BelknapTerr



TOWN OF HUDSON

Office of the Assessor

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TOWN OF HUDSON
SELECTMEN'S OFFICE




Agenda
1-12-21

6A-8

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor 

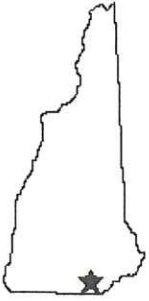
RE: 2020 Abatement Application
Map 203 Lot 77 – 16 Sycamore Street

I recommend that the Board of Selectmen approve the abatement on the above referenced property. The property received an elderly exemption, level 3 = \$150,000, after the June 2020 property tax bill issuance. The result of that approval, and the exemption now having been in place for the final 2020 property tax billing, created a credit on the tax collectors screens due to the resultant overpayment of the overall property tax amount from June 2020. This abatement will return that revenue to the taxpayer.

Motion:

Motion to approve Abatement for property taxes for Map 203 Lot 77 as recommended by the Chief Assessor

Cc: File 2020AbateApproval16SycamoreSt



TOWN OF HUDSON

Office of the Assessor

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Chief Assessor, CAE
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TOWN OF HUDSON
SELECTMEN'S OFFICE




Agenda
1-12-21

6A-9

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor 

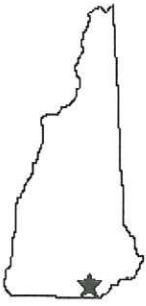
RE: 2020 Abatement Application
Map 182 Lot 35 – 3 Fulton Street

I recommend that the Board of Selectmen approve the abatement on the above referenced property. The property received an elderly exemption, level 3 = \$150,000, after the June 2020 property tax bill issuance. The result of that approval, and the exemption now having been in place for the final 2020 property tax billing, created a credit on the tax collectors screens due to the resultant overpayment of the overall property tax amount from June 2020. This abatement will return that revenue to the taxpayer.

Motion:

Motion to approve Abatement for property taxes for Map 182 Lot 35 as recommended by the Chief Assessor

Cc: File 2020AbateApproval3FultonSt



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6A-10

TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor

RE: 2020 Abatement Application
Map 234 Lot 43 – 4 Davenport Road

I recommend that the Board of Selectmen approve the abatement on the above referenced property, “for good cause.” This property has been enrolled in the “Residence in a Commercial/Industrial Zone” taxation classification, under the provisions of RSA 75:11, for many years. This law allows single family residential properties to be appraised at residential value levels, as opposed to their properties highest and best use’s at commercial/industrial values. The applicable state law (attached) states that a property can be assessed on a residential use basis, in spite of it having a plausibly different land value because of its commercial/industrial zoning classification. The intent of the law is to forestall residential property owners from being forced to sell their homes because a zoning classification has resulted in their land having a different (higher) market value under a commercial/industrial zone classification. This property owner did not timely send in their annual application for this classification, the department does annually mail the applications out to those prior who had been in that classification. The property owner has submitted a letter detailing their situation, and there has been and continues to be a global pandemic that has impacted all manner of normalcy. The law does indicate that it is too late for a property to be afforded this classification, however, under RSA 76:16, the BOS can order an abatement “for good cause” shown. If the BOS’s review of the taxpayer’s letter and this memo gives the BOS reason for granting an abatement for good cause, I have attached an abatement form to that effect, that it restores the property value that to which it would have been under the Residence in a Commercial/Industrial zone classification.

Motion:

Motion to approve Abatement for property taxes for Map 234 Lot 43 as recommended by the Chief Assessor

Cc: File 2020AbateApproval4DavenportRd

75:11 Appraisal of Residences. –

I. The owner of record of any residence located in an industrial or commercial zone may apply on or before April 15 of each year to the selectmen or assessors, on a form prepared by the selectmen or assessors, for a special appraisal of the residence for that year, based upon its value at its current use as a residence. After the initial application, reapplication may be made on a form which shall be sent to the applicant by the assessing officials with the inventory blank. If any owner shall satisfy the assessing officials that the owner was prevented by accident, mistake or misfortune from filing said application on or before April 15, the officials may receive the application at a later date and classify the residence under this section; but no such application shall be received after the local tax rate has been approved by the commissioner of revenue administration for that year.

II. The assessing officials shall notify the applicant on a form provided by the commissioner of revenue administration no later than July 1, or within 15 days if the application is filed after July 1, of their decision to classify or refusal to classify the applicant's residence by delivery of such notification to the applicant in person or by mailing such notification to the applicant's last and usual place of abode.

III. Prior to July 1 each year, the assessing officials shall determine if previously classified residences have been reapplied or have undergone a change in use. A list of all classified residences and their owners in each town or city shall be filed by the respective assessing officials each year. Such list shall be part of the inventory and subject to inspection as provided in RSA 76:7.

IV. The commissioner shall execute such other forms, procedures, and regulations as are needed to assure a fair opportunity for owners to qualify under this chapter and to assure compliance of uses on classified property.

V. [Repealed.]

VI. The selectmen or assessors shall make such a special appraisal of any eligible residence whose owner correctly applies in accordance with paragraph I, and shall assess the tax for that year on that special appraisal.

VII. Whenever the owner of a residence which has been classified as an eligible residence shall fail to reapply for a current use assessment, the property shall be assessed at its RSA 75:1 value for that year.

Source. 1977, 538:2. 1995, 291:4. 2004, 242:2, eff. June 15, 2004.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov
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Agenda
1-12-21

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6A-11

TO: Board of Selectmen
Steve Malizia, Town Administrator

January 12, 2021

FROM: Jim Michaud, Chief Assessor 

RE: 2020 Abatement Application
Map 175 Lot 34-3 – 8 Village Lane

I recommend that the Board of Selectmen approve the abatement on the above referenced property. The manufactured housing, and associated values with the property, had been removed from the site prior to April 1 2020, the values had not been removed in the tax collection software prior to the June 2020 property tax bill issuance. The property has no tax liability for the affected manufactured home, this abatement will clear the tax collectors screens.

Motion:

Motion to approve an Abatement for property taxes for Map 175 Lot 34-3 as recommended by the Chief Assessor

Cc: File 2020AbateApproval18VillageLane

Agents 1-12-21
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TOWN OF HUDSON
12 School Street
Hudson, New Hampshire 03051
603-886-6024

DEC 29 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

APPLICATION FOR HAWKER/PEDDLER/ITINERANT VENDOR'S LICENSE
Hudson Town Code, Chapter 232

6C-1

Please complete the following information in full and return application to the Zoning Department.

1. Applicant MATTHEW D REDDIG DOB 9/16/66
2. Applicant's Address 10 NATHANIEL DR
Home Phone # 603-882-6048 Business Phone # 603-860-1772
3. Goods sold in the Name of SPRING HILL CATERING INC
Address & Phone # if different from Self _____
4. Type of Vending Operation/Merchandise to be sold MOBILE FOOD TRUCK
5. Description of Stand or Vehicle (include Make/Model) 2015 GMC SIERRA CATERER TRUCK
License # SHC-2 Registration # _____
6. Date of Sales YEAR ROUND
7. Proposed Location(s) of Sales (be specific) CLCO INDUSTRIAL, CSI, JMD METALS,
GILCHRIST METAL FAB. DPW
8. Approximate length of time at each Location 10 min

•If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.

•Include copy of valid New Hampshire Hawker/Peddler/Itinerant Vendor's License* obtained through the Secretary of State's Office (271-3242), and in the case of sales relating to foods or beverages, a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).

•Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.

•Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.

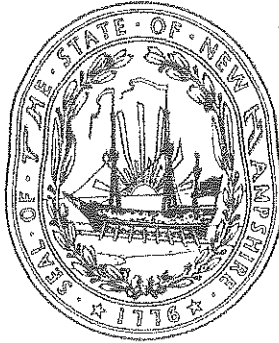
*Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Name MATTHEW D REDDIG Date 12/4/20

E-mail Address MATTATNEFIREPRO@gmail.com

The State of New Hampshire
Hawker & Peddler State License
Department of State



Matthew Reddig
(not valid unless signed by Applicant)

Date December 4, 2020

This certifies that in accordance with RSA Chapter 320

Matthew Reddig of **10 Nathaniel Drive, Hudson, NH 03051**
has filed in this office an application in proper form for a Hawker & Peddler's
State License.

A license is hereby granted to the said **Matthew Reddig** to sell, throughout the state, any goods, wares
and merchandise, the sale of which is not prohibited by the laws of this state.

Date of Birth **9/16/1966** Height **6'1"** Weight **225**

Color of Hair **Blonde** Color of Eyes **Blue**

Distinguishing Characteristics **None**

License Number **2020/228**

This License Expires **December 4, 2021**

Scott Seaman

Deputy Secretary of State

This license may be laminated



New Hampshire Department of Health and Human Services
FOOD PROTECTION SECTION
29 Hazen Drive
Concord, NH 03301-6503
603-271-4589

Food Service License

This certificate of license has been issued to

SPRING HILL CATERING INC

known as

SPRING HILL CATERING

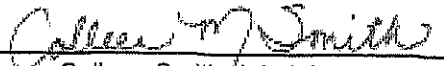
located at

10 NATHANIEL DR in HUDSON in the state of NH

Under provisions of Chapter 143-A, New Hampshire revised statutes annotated.

This license will be in force to January 31, 2021

Establishment Type 16D3 Cook Unit
Seating 0
Facility ID FA0003245


Colleen Smith, Administrator
Food Protection Section
Bureau of Public Health Protection

LICENSE SHALL BE POSTED IN PUBLIC VIEW AT ALL TIMES - THIS LICENSE IS NON-TRANSFERABLE



RECEIVED

DEC 23 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

As per
1-12-21

6C-2

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization Hudson Fish and Game Club, Inc

Address: 53 Pine Rd, Hudson NH 03051

Raffle Benefit of Hudson Fish and Game Club Junior Rifle Team

Date & Time of Raffle April 3 2021 at approximately 3pm

Raffle to be held at Hudson Fish and Game Club

Prizes Smith and Wesson 1911 .45

Date of Ticket Sales January 30 2021 – April 3 2021

(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number:

William Dutton

Applicant's Signature

William Dutton

Applicant's Printed Name

19 Hunter Dr, Derry NH 03051

Address

617-594-2194

Phone Number

Approved on _____ by

HUDSON BOARD OF SELECTMEN

Chairman

Selectman

Selectman

Selectman

Selectman



Agenda
1-12-21

RECEIVED

JAN 05 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

6C-3

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Trinity ULC - dba The Bar

Address: 26 Burnham Rd Hudson NH 03051

Raffle Benefit of: Wayne Martell (Deceased) for family

Date & Time of Raffle: Jan 31st 2021

Raffle to be held at: The Bar

Prizes: Baskets

Date of Ticket Sales: ASAP

(must be **after** date of Board of Selectmen approval)

our cook Doreen - Her husband passed away -
 (Diagnosis to Death 14 days)
 No Insurance - Helping with
 cremation costs - 2 children
 Very Sad.

Applicant's Signature/Address/Phone Number

Judy Mark
Applicant's Signature

Judy Mark
Applicant's Printed Name

26 Burnham Rd Hudson
Address

(978) 837-0515
Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman

Selectman

Selectman

Selectman

Selectman

Thank You

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)

Renewal Application for Dance Halls and Entertainment Places of Assembly
(pursuant to Chapter 185 of the Hudson Town Code)

DEC 16 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

6C-4

Applicant's Name: LYNN DAE DUMONT
Home address & phone #: 14 GIBSON RD HUDSON NH 03051 ⁶⁰³ 521-2927
Cell phone & e-mail address: ldumont3366@HOTMAIL.COM ⁽⁶⁰³⁾ 521-2927
Trade Name: LYNN'S 102 TAVERN
Business address & phone #: 76 DERRY ST #8 HUDSON, NH 03051 ⁽⁶⁰³⁾ 943-7852

The location/address of the Dance Hall or Entertainment Place of Assembly: _____
76 DERRY ST #8 HUDSON NH /its square footage 2,200

A description of the activity(s) which will be engaged in at the dance hall or entertainment place of assembly:
KARAOKE, TRIVIA, DJ'S & BANDS

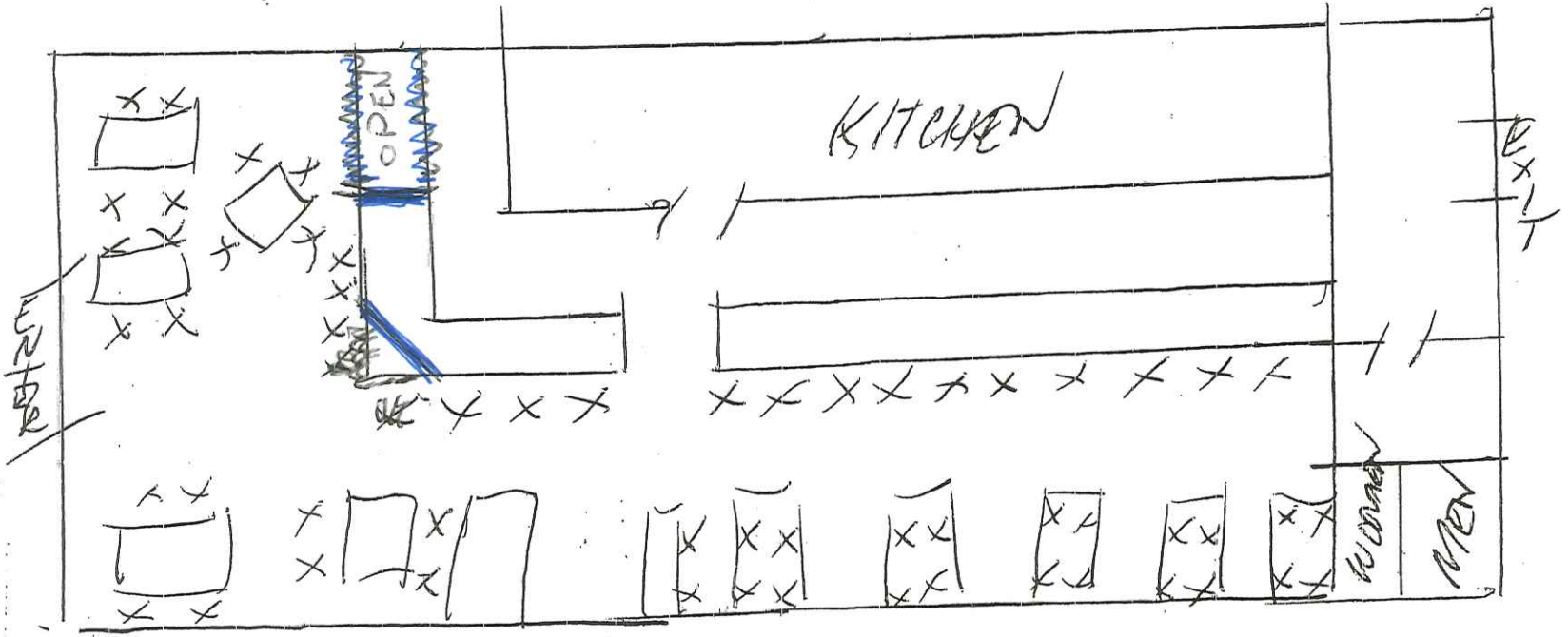
Date(s) of Activity: WED THURS FRI SAT & TUES

A description of the physical layout of the dance hall or entertainment place of assembly: _____
SEE REVERSE

The Chief of Police has caused an investigation of the dance hall or entertainment place of assembly in order to ascertain any traffic-related problems, public disturbances, or public nuisances, or other risks to the health, safety, and welfare of the general public. Proof of compliance with all applicable ordinances, rules and regulations, including, but not limited to, all health, building, zoning, fire, police or other rules and regulations. An annual fee based on the gross square feet of the area occupied by the dance hall or entertainment place of assembly as follows: \$50 for the first 1,500 square feet or fraction thereof, plus an additional \$2 for each 100 square feet or fraction thereof over 1,500 square feet, except that the maximum fee for any license shall be \$1,000; or a daily fee of \$15 per day. Amount of fee: \$ _____

Chief of Police: *Willie Long* Approve Deny _____ Date: 12/15/20

Reason for denial: _____



Town of Hudson
Dance Hall and Entertainment Place of Assembly Fee Calculation
76 Derrv Street #8

Square footage = 2,200

\$50 per 1st 1,500 sq ft plus an additional \$2 for each 100 sq ft or fraction thereof over 1,500 sq ft

Fee Calculation

1,500 sq ft = \$50

700 sq ft = \$14

Total fee = \$64

Prorated @140 days \$24.55

Total Fee Due \$24.55

Agenda
1-12-21



TOWN OF HUDSON

Recreation Department



6D-1

Community Center 12 Lions Ave Hudson, NH 03051 Phone: 603-880-1600

RECEIVED

DEC 28 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia

FROM: Chrissy Peterson

DATE: December 28, 2020

SUBJECT: Selectmen Meeting Agenda Item

Could you place the following item on the agenda of the next Board of Selectman Meeting:

Jay Mousseau recently passed away. His family has made a request that donations be made in his memory to the Hudson Recreation Department. In addition to the previously accepted donations totaling \$640.00, I have just received a donation for \$120.00 from the Hudson Memorial teachers. Request the BOS accept these donations to be put in the Hudson Recreation donation account.

Thank You.

2 Attachments

*Letter from Susan Piper, Administrative Assistant to Keith Bowen
Copy of donation check*



HUDSON MEMORIAL SCHOOL

1 Memorial Drive
Hudson, NH 03051
Phone (603) 886-1240 • Fax (603) 883-1252



Theo Tufts
Assistant Principal
Email: ttufts@sau81.org

Keith D. Bowen
Principal
Email: kbowen@sau81.org

Jennifer Grantham
Assistant Principal
Email: jgrantham@sau81.org

Town of Hudson
Attn: Chrissy Peterson
12 School Street
Hudson NH 03051

Dear Chrissy,

Please find the enclosed check as a donation from the Hudson Memorial School teachers. A former teacher, by the name of Jay Mousseau passed away earlier this year. The teachers took up a donation in his name and we would like the funds collected to go towards youth sports at the rec center.

If you have any questions or concerns, please reach out to Keith Bowen.

Happy Holidays.

Sincerely,

Susan Piper
Administrative Assistant to
Principal Keith Bowen
Hudson Memorial School

HUDSON, NH BOARD OF SELECTMEN

Minutes of the November 24, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of November 24, 2020 at 7:00 p.m. in the Buxton Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE led by Chairman Morin

3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin
Excused: Marilyn McGrath, Roger Coutu

Staff/Others: Steve Malizia - Town Administrator; Bill Avery - Police Chief; Rob Buxton - Fire Chief

4. PUBLIC INPUT

There was none this evening.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Interviews:

The Board interviewed Daniel Febrer who submitted an application to serve as a member of the Benson Park Committee. Chairman Morin asked Mr. Febrer, are you looking for the full time position, the permanent member or the alternate? Mr. Febrer said the permanent member. Chairman Morin said okay. Do you want to tell us a little bit about yourself? Mr. Febrer said I'm Dan Febrer, I've lived in Hudson for about 2.5 years so far. Definitely consider myself a permanent resident. We moved to New Hampshire about six years ago. We love this state a lot. When we moved to Hudson we were pleased to find the park. We use it very often. We're very fond of it. Just walking around started noticing some things that maybe could improve it easily or at low cost and had a lot of ideas and energy about it and so I started looking into things and noticed that you could apply very readily. By trade I'm a data scientist, which I think for the Committee's purposes means that I have great analytical skills and business acumen that could be very valuable for the Committee. It's a unique skillset in the job market place and pretty high demand. Currently I work at Liberty Mutual as a director of data science and I think that that analytical vent and acumen gives me unique skills to contribute. Specially in being able to understand cost benefit and have creative ideas around how we could better things at low cost and more efficiently, one of the ideas I think is really easy to implement and could be very valuable is specially around drainage. I notice that for example in the park there is an area that gets repaved, so to speak, every year. In the winter when we use the park and walk around, especially during rain events I can see that there's a lot of erosion taking place. As a data scientist, we could for example use topology data, to understand where specifically, drainage could be placed to essentially prevent that from happening again. Or simply we could just contract with a drainage expert and ask for help to figure it out. But I think that's a pretty good example of kind of where my mindset goes immediately. I think I'd love to just open to questions and comments. Chairman Morin asked if there were any questions. Selectman Roy replied, not right now. He answered my question so. Selectman Martin said, well, I guess one of the standard questions is have you seen a Benson Park Committee meeting? Mr. Febrer replied, I haven't. Selectman Martin said, you haven't. That's fine. That's all I have Mr. Chairman. The Town Administrator then said, typically what you do is after the applicant comes in you wait until the next meeting to appoint. So that's they typical process. At the next meeting, which would be December 8th, they'd make a decision on the appointment. You don't have to be in attendance, but you will be notified. Mr. Febrer replied, I'd love to be in attendance then. So the Board of Selectmen meeting on

December 8th? The Town Administrator replied, correct. It was explained that the Board meeting will location will be posted online.

The Board interviewed Nicholas Reval who is interested in serving on the Recreation Committee. Mr. Reval came forward. Chairman Morin asked him to state why he'd like to be on the Committee. Mr. Reval said my name is Nicholas Reval. I've lived here for about two months now. I just bought a house with my wife. Really just wanted to get involved more in the community. Thinking back at some of my experiences and the Recreation Committee seemed like the best available option just because, as a younger guy, more familiar with athletics and organized sports. From there too I've organized sports teams at my company. I work as a sales specialist at a software company. It's a 500 person company in Woburn. Chairman Morin asked if there were any questions from the Selectmen. Selectman Martin said, no, I don't have anything. Selectman Roy said, so you only lived here for a couple months? Mr. Reval said, yeah. I just want to get more involved as I started to have a family. Selectman Roy said, I think that's great that didn't wait and just kind of jumped right in. The Town Administrator said housing was very competitive getting here, wasn't it? Mr. Reval replied, yes it was. We had six offers we place in and around the area and got lucky with this one. Seeing no other questions Mr. Reval was informed the Board would vote on his appointment at their December 8th meeting.

Appointment

Chairman Morin said, we have an appointment for the Planning Board. One member vacancy that expires 12/31/20 and two alternate vacancies which expire 12/31/21 and 12/31/22. Right now Elliott Veloso is an alternate member and we are looking to appoint him as a full member of the Planning Board. Selectman Roy made a motion, seconded by Selectman Martin to appoint Mr. Velosso as a full member of the Planning Board with a term expiring 12/31/23. Carried 3-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Martin made a motion, seconded by Selectman Roy to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 3-0.

6. CONSENT ITEMS

A. Assessing Items

- 1) 2020 Abatement Application: Map 129, Lot 94-11 St. Laurent Drive

B. Water/Sewer Items - none

C. License, Permits, Policies

- 1) Petition & Licenses for Three (3) New Poles - License #'s 158/11, 158/12 and 158/13 on Standish Lane

D. Donations

- 1) \$5,000 to Hudson Fire Department from Digital Credit Union
- 2) \$5,000 to Hudson Police Department from Digital Credit Union

E. Acceptance of Minutes

- 1) Minutes of October 20, 2020

E. Calendar

- 11/26 Thanksgiving - Town Hall Closed
- 11/27 Town Hall Closed
- 11/30 7:00 Sustainability Committee - Buxton Meeting Room
- 12/2 7:00 Budget Committee - Hudson Community Center
- 12/3 6:30 Recreation Committee - BOS Meeting Room
- 12/8 7:00 Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after the non-public session on 11/10/2020

- 1) Selectman Roy made a motion, seconded by Chairman Morin, to hire Jennifer Martin as a regular shift camera operator for HCTV with a starting rate of \$12.50 per hour. Carried 2-0-1 with Selectman Martin abstaining.
- 2) Selectman Roy made a motion, seconded by Selectman Martin to hire Grace Lemay as a regular shift camera operator for HCTV with a starting rate of \$12.50 per hour. Carried 3-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin hire Kathleen Hoyt as a substitute crossing guard with a starting rate of \$14.50 per hour. Carried 3-0.
- 4) Selectman Martin made a motion, seconded by Selectman Roy to allow Firefighter Mulcay to use up to 96 hours of earned or sick time to cover unaccounted time from November 19 through December 8, 2020. Carried 3-0.
- 5) Selectman Roy made a motion, seconded by Selectman Martin to give the Town Clerk 40 hours of personal time to be used by November 30, 2021. Carried 3-0.
- 6) Selectman Martin made a motion to adjourn at 9:55p.m. This was seconded by Selectman Roy. Carried 3-0.

8. NEW BUSINESS

A. HPD - Request to Advertise for PT Animal Control Officer

Chief Avery was recognized by the Chairman and said, thank you Mr. Chairman, members of the Board. Tonight I am before you to simply as to start the advertisement process for finding a part time animal control officer. The Animal Control Officer will be leaving us very shortly here and we are obviously in dire need to find a replacement pretty quickly. As you know ACO MacMillan works a lot of hours, has a lot of responsibilities both on the weekends, holidays, at night, mornings. So I want to get this ball rolling and get somebody in here as quickly as possible. It will be a long, same as the police officers, background and testing process. They'll still go through a polygraph, a psychological test and so forth before they're brought before the Board. Seeing no questions Selectman Roy made a

motion, seconded by Selectman Martin to allow the Police Chief to advertise for a part time animal control officer. Carried 3-0.

B. Town-wide Radio Project

Chief Buxton was recognized, along with Chief Avery. Chief Buxton started off saying, good evening members of the Board. We're here tonight to talk about the second phase of the radio project. We're bringing to conclusion right now, phase one, which was the console project. They've actually started demobilizing the old consoles. Both the Fire and Police Departments are operating off of the new console currently. We're happy with the performance and are ready to move forward with phase two. If you remember correctly the total program was slated to be \$1.5 million for the total project between two phases. Last year we got the positive vote at Town Meeting to move forward with an \$810,000 warrant article to fund the second part of that project. One alteration to the original proposal this evening, is the addition of a third radio tower located at the landfill on West Road. Originally we were going to partner with Londonderry and piggyback on their transmission site of the Black Forrest location which is basically behind the old Fred Floor Facility in Londonderry proper and they could not come to terms with the cellular phone vendor over there. So our other option was to build our own site and put that on West Road. We had a piece of property there. They ran the aerials, the topographical to see what we could get for connectivity. So we're asking you to do a couple of things this evening. One is to allow us to award the bid to Motorola Solutions and Two Way Communication for the installation. First one is to waive the bidding process because this is a sole bidding opportunity. There is nobody to bid against. You can only buy some of this product from Motorola directly. So when we bought into phase one that's why the project is a sole company. Then provide us the opportunity to purchase through Motorola Solutions and Two Way and then to authorize us to use \$22,303 out of the FY21 budget which we had slated for maintenance. The Maintenance contract we had put aside \$78,000. Because of COVID and a couple of delays in the project, we will not need that maintenance money until the end of the year. I won't ink the contract for a full year. We'll bridge to get to FY22 and then move forward with a full contract next year. So we would ask permission to utilize that \$22,000 out of that money there to make up the difference. That would give us three new radio towers with new radio system, Police, Fire and Highway. Putting the Highway main transmission site on Merrill Hill and then the Police and Fire will be simulcast out of different locations in Town. Chairman Morin then said, now this tower is very important because he Heritage Circle and Chagnon Lane area is a total dead area and this will cover that? Chief Buxton replied, yup, so that basically will give us line of sight from West Road, all the way across Robinson, to the PD and then from West Road, all the way to Merrill Hill coming down both sides of the Knoll that runs right down the center of Town to give us fill in that pocket of coverage over there. Seeing no questions from the Board, *Selectman Martin made a motion, seconded by Selectman Roy to waive Chapter 98-7 Bidding Procedure of the Hudson Town Code for the purpose of completing phase 2 of the Town of Hudson Radio Communication System upgrade. Carried 3-0.*

Selectman Martin made a motion, seconded by Selectman Roy to authorize the Town of Hudson Fire Department to award the purchase of phase 2 of the Town of Hudson Radio System upgrade to Motorola Solutions and 2 Way Communications with funding to be taken from the Unassigned Fund Balance in an amount of \$810,000.00. Carried 3-0.

Selectman Martin made a motion, seconded by Selectman Roy to authorize the Town of Hudson Fire Department to utilize \$22,303 from the FY-21 Emergency Management budget to complete the construction of a radio tower for the Town of Hudson Radio System. Carried 3-0.

9. REMARKS BY THE SCHOOL BOARD - none present

10. REMARKS BY THE TOWN ADMINISTRATOR - the Town Administrator said, just a couple of things. Construction is still ongoing in the Town Clerk and the Assessor's office. If you have an opportunity, go take a look. It will probably be another week or so at least until that is done. So

thanks everybody for their patience. It seems to be working well with folks being able to go down to the Selectmen's room to complete their Town Clerk transactions.

It's coming. The Overnight Parking Ban goes into effect December 1st. just want to make sure everybody is aware of that. No overnight parking on Hudson streets between 11PM and 7AM. That runs through March 30th. I believe the Budget Committee is all done with their review of the Town Budget. They concluded on Thursday. It went very well. The next opportunity will be the public hearing in January for them to have the public hearing on the Town Budget. Other than that, I hope everybody has a happy and safe Thanksgiving.

11. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Roy - I just want to kind of publicly thank and give a shout out to Rob Champion and Hairaholics, which is a hair salon in Town and their clients. They've been running a food drive and so far have donated approximately four truck loads and over \$200 to the Hudson Community Food Pantry. So I want to thank all of them. Other than that have a happy and safe Thanksgiving.

Selectman Martin - thank you Mr. Chairman. Just a reminder for everybody that if you're interested in the long discussions about budgets we're gonna meet on December 2nd to start the School deliberations. Those can get long and drawn out. I welcome you to watch or attend. I don't want to steal anybody's thunder, so that's all I have.

Chairman Morin - just want to remind everybody that 11AM-3PM on Saturday we'll be doing the Telethon on HCTV for the Hudson Food Pantry. Santa will arrive at the Alvrine Parking lot from 2PM-3PM on Friday. That's sponsored by the Hudson Lions.

The next thing I have is taking the Board of Selectmen's meetings virtual due to the increase in COVID. The Board would like to have a discussion. I'll start with Selectman Roy. Selectman Roy said, so I think it's something that we should certainly consider. Given that at least two of our members are in a high risk category, I understand that we can't protect us from everything, but we can make ourselves a little safer, I think. At this point, as you look around the room there's three of us here. At a point I get concerned that we won't be able to maintain a quorum to be an effective Board. So that's my thoughts about going forward remotely. I guess, what are everybody else's thoughts? Selectman Martin was recognized and said ready, willing and able. So whatever you want to do. Chairman Morin then said, I know at least one other member will be attending the meetings virtually in the near future. We can work that out and bring it forward at the December 8th meeting and go with information on how we're gonna do it and move forward with it then? Does that sound agreeable to everybody? Selectman Roy said I think that's a good idea. We can have a solid plan. The Town Administrator said, you'll have a live December 8th meeting and then go from there, to which Selectman Roy and Chairman Morin replied yes.

Chairman Morin said, the only other thing I've got is just for our Fire Department. They had one of the toughest fires they've had in many years in a carpet warehouse. Knowing by experience what they dealt with in that building, was extremely dangerous. Some of the firefighters I know and talked to after the fire had some concerns when they entered there due to the conditions they faced. The building is still there. They stopped the fire where they found it. I just wanted to say good job to all of them for that because again, that was probably one of the toughest fires we've had in many years in Town. Other than that, I want to wish everyone a Happy Thanksgiving.

11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected

(1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Motion by Selectman Roy at 7:17 p.m., seconded by Selectman Martin, to go into non-public session. A roll call vote was taken. Carried 3-0.

Chairman Morin entered Nonpublic Session at 7:17 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 7:30 p.m.

- 1) Selectman Roy made a motion, seconded by Chairman Martin, to hire James Moran as a full-time police officer with a starting salary of \$26.84 (step 1 with certification) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 3-0.
- 2) Selectman Roy made a motion, seconded by Selectman Martin to accept the offer of \$40,000 for the Town owned property at 151 Robinson Road. Carried 3-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to approve the Town Administrators request to buy back 80 hours of vacation time. Carried 3-0.
- 4) Selectman Martin made a motion to adjourn at 7:31p.m. This was seconded by Selectman Roy. Carried 3-0.

12. ADJOURNMENT

Motion to adjourn at 8:59 p.m. by Selectman Martin seconded by Selectman Roy. Carried 3-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

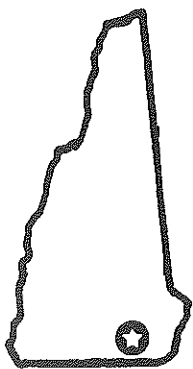
David S. Morin, Chairman

Kara Roy, Vice-Chairman

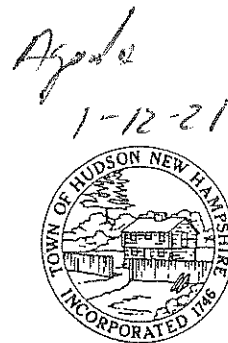
Excused
Marilyn E. McGrath, Selectman

Excused
Roger E. Coutu, Selectman

Normand G. Martin, Selectman



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

7B

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: December 28, 2020

Re: Hudson Speedway Operating License

Ben Bosowski, the owner/operator of the Hudson Speedway, has resubmitted an application to conduct additional races for the 2021 season as well as dates for a program called Hudson Heroes Driving School. The Town Code as it is currently written (Chapter 264) only allows racing on Sundays and holidays with certain time restrictions. If the Board of Selectmen are interested in granting the Hudson Speedway additional race dates Town Code would need to be amended to allow for racing and events on days other than Sundays and holidays. Two (2) public hearings would be required in order to change Town Code. The following motion would be appropriate:

Motion: To schedule two (2) hearings to discuss amending Town Code, Chapter 264, to allow for racing on days other than Sundays and holidays.

I have included Mr. Bosowski's applications, information he provided regarding the Hudson Heroes Driving School, a 2021 Calendar highlighting all of the dates Mr. Bosowski is requesting as well as a copy of Town Code Chapter 264, Racetracks, Motor Vehicle for the Board's information

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Alexander
1-12-21



40 Temple Street
Nashua, NH 03060
(603)882-2702
bosowskiracing@gmail.com

December 15, 2020

To: Town of Hudson – Board of Selectmen

RE: 2021 Motor Vehicle Race Track License

To Whom it May Concern,

I hereby submit this application to conduct additional race days at Hudson Speedway. These races will be conducted in accordance with all applicable laws and ordinances. The following is the race dates and times requested;

Hudson Heroes – Kids Driving School

May 20 & 27

June 3 & 17

July 1, 15 & 29

August 12 & 26

September 12

Open Practices

May 20 & 27

June 3 & 17

July 1, 15 & 29

August 12 & 26

September 12

October 7 & 14

3:00PM – 7:30PM

3:00PM – 7:30PM

3:00PM – 7:30PM

3:00PM – 7:30PM

3:00PM – 7:30PM

3:00PM – 7:30PM

Time Break Down

Open Practice 3:00PM – 5:30PM – Kids Driving School 5:30PM – 7:30PM

Special Events

Two (2) Saturdays per month from April – October

If you have any questions, please contact me at your earliest convenience at (603)882-2702 or e-mail me at bosowskiracing@gmail.com.

Respectfully Submitted,


Benjamin Bosowski
Owner – Bosowski Racing, LLC

2021

P3

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	31	1	2	31	1	2	3	4	5	6	28	1	2	3	4	5	6	25	26	27	28	29	30	1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	30	1
31	1	2	3	4	5	6																					
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
26	27	28	29	30	31	1	30	31	1	2	3	4	5	27	28	29	30	1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30	1	2	3	25	26	27	28	29	30	31	29	30	31	1	2	3	4
30	31	1	2	3	4	5																					
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
26	27	28	29	30	1	2	26	27	28	29	30	1	2	31	1	2	3	4	5	6	29	30	31	1	2	3	4
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30	1	2	24	25	26	27	28	29	30	28	29	30	1	2	3	4	26	27	28	29	30	31	1
							31	1	2	3	4	5	6														

Hudson Heroes Specific Info

This series is intended to show kids (8 to 12 years of age) all aspects of racing, including proper safety equipment usage, basic vehicle safety inspections, on track etiquette, escaping a vehicle quickly in case of emergency, sportsmanship, and respect. The kids will be on track in their own vehicles, which will be safety inspected by track officials. They will be racing but not competitively. The series will not reward traditional finishing positions (first, second and third place), rather we will reward kids who perform certain actions on track that represent.

The vehicles will be equipped with a full roll cage, containment seat, fire extinguisher, multilayered driving suit, helmet, head and neck restraint (Hans), gloves and racing shoes. Each vehicle will be equipped with a throttle stop to limit vehicle speed, and a stock exhaust to ensure vehicles do not make much noise. Speeds will be monitored by use of a speed radar gun. There will also be an EMT onsite when cars are on the track.

This series will be operated solely for the purpose to allow kids to learn how to race in a safe environment with people experienced in racing. Our hopes are to not have the kids there on the same days as a normal race day, so we can work with them in a quiet atmosphere and allow sufficient time to work with each child both on and off the track. At the end of the season, there will be one night where they race on a standard day, it will be a day special to the kids and be called "Hudson Heroes' Night". It will highlight what the kids learned and allow them to showcase their talents.

Curriculum Summary:

The season will be broken into 3 phases, with adjustments being made as needed to be determined on how the kids progress. Our hopes are to also bring in celebrity instructors who may bring other perspectives to the school. These guests include drivers, crew guys, members of the media, and anyone else who can offer advice to the kids.

Phase 1: Introduction

Safety is paramount with what we are doing. The first phase will consist of direct instruction of ensuring the racing suit is worn properly, the HANS device and helmet are located properly and strapped correctly.

The kids will then learn how to enter and exit their vehicles while wearing their safety gear. When in the vehicles, we will help them learn how to buckle in, test to ensure their steering wheel is engaged properly, and where their fire protection is (fire system, fire extinguisher). We will also run some exercises having the kids practice getting out of their vehicle in a hurry, so they can practice exiting while still fully dressed in their racing uniform, helmet and HANS.

On track sessions will include single car track time. Each child will have 1 on 1 time to practice using the gas, brake, steering and overall getting the feel of driving a car. At this point the child will have the track to themselves. We will do this until the kids show confidence in their abilities.

Phase 2:

The kids at this point should be proficient in wearing their safety gear, getting in/out of the cars properly and be able to show control on the track driving. We can now start to discuss track etiquette, track positioning, and introduction to flag colors.

In the classroom portion, we will show car sections which will illustrate scenarios which racers commonly encounter. These scenarios include going into a turn side by side, which car has the preferred line and when a car needs to lift or move to second groove. Kids will also be shown where on the track different grooves are (main racing line, second groove, etc). Etiquette will be discussed so the kids will know how to race others cleanly, and how to pass properly. We will introduce the kids to group practices and running near each other.

Phase 3:

The kids will be familiar with group practices and mock races at this point. We will continue to work with and educate them in running in a pack. This phase will be near the end of the season and there will be a special race to highlight their skills.

General notes:

During mock races, officials will not be tracking a "leader" like in traditional racing. The kids will be doing laps, and if there is a caution (we may throw random ones), the child at the flag stand will be the new "leader". This will allow the kids to all learn how to take the green (not to jump starts), and also how to start a race in the back of the pack.

Officials will be watching the kids for on track performances, including good and back actions. Each night will have a school session for 30 minutes when we first convene and close with a 30 minute conclusive session. The final 30 minutes the officials will reward kids for good behaviors, car control, other actions that are worthy of acknowledgement. We will also discuss (not calling out particular kids) behaviors that need addressed and any other general concerns and comment.

We would like to run the Hudson Hero's program on Thursdays from 5:30-7:30 pm. We are trying to engage the kids in this town into some sports they may not know about or thought they would not be able to do. We would like the students to be as involved as possible and watch as many racers as possible to learn as much as possible.

Regular open practices

We would like to have open practice sessions on the same days as the Heroes school. This would be a great opportunity for students to watch divisional drivers firsthand what to do and what not to do on the race track. Also to get the students acclimated to different types of race cars and how they operate. These practices would run from 3:00pm to 5:30pm, with only 1 car on the racing surface at any given time. These practices would be open to any race car or touring division cars. There will be an EMT on site for this as well. Finally the only people in the grand stands will be the car's crew, students in the school and their parents, the grand stands will not be open to the general public.

Saturday events

Saturdays would be used for special race events and rain out dates from Sunday races. We would potentially like two Saturday's a month to hold these events. These events could be but not limited to Monster truck shows, drift car shows, stunt car shows and touring divisions.

With special events on Saturdays the time frame that would be best suited for this would be from 12pm to 10pm. We would like to think we can get everything done with in this time frame and most likely even sooner. The track would follows the same guidelines as it would on Sunday race events other than the extended time.

Town of Hudson, NH
Monday, December 28, 2020

Chapter 264. Racetracks, Motor Vehicle

[HISTORY: Adopted by the Town of Hudson as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Alcoholic beverages — See Ch. 158.

Noise — See Ch. 249.

Outdoor gatherings and activities — See Ch. 253.

Vehicles and traffic — See Ch. 317.

Zoning — See Ch. 334.

Article I. Licensing; Rules and Regulations

[Adopted 3-26-1983 ATM, Art. 36; BOS 4-8-1983 by Ord. No. 115]

§ 264-1. Authority.

This article is enacted pursuant to the provisions of RSA 31:41-a.

§ 264-2. Definitions.

For purposes of this article, the terms below are defined as follows:

MOTOR VEHICLE

Any self-propelled vehicle, except tractors, activated by an internal-combustion engine and not operated exclusively on stationary tracks.

PERSON

Any individual, partnership, corporation or other entity proposing to or operating a motor vehicle racetrack.

§ 264-3. License to be obtained; fee.

[Amended 7-26-1988 by Ord. No. O88-3]

Annually, before April 1, any person proposing to operate a motor vehicle racetrack within the Town of Hudson shall obtain a license from the Board of Selectmen.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen." The specific fees set forth in this section were removed at the request of the town. For current fees, see Ch. 205, Fees.*

§ 264-4. Regulations.

At any motor vehicle racetrack operated within the Town of Hudson, the following regulations shall apply:

A. No alcoholic beverages shall be sold, served, dispensed, distributed or consumed at any time.

B. ⁽¹⁾The dates and hours of operation shall be:

(1) Dates. Racing shall be conducted on Sundays and holidays only.

- (2) The hours. The afternoon races shall be from 12:00 noon to 5:45 p.m., and evening races shall be from 4:00 p.m. to 10:00 p.m.

[Amended 4-8-2014 by Ord. No. 14-02]

[1] *Editor's Note: See also Art. II, Hours of Operation in June, of this chapter.*

- C. Night and evening races are only permitted during the summer season; specifically, after the Hudson public schools (elementary) have closed in June and prior to the date on which they open in September.

- D. Every motor vehicle participating in any races sponsored by a motor vehicle racetrack in Hudson will be equipped with mufflers or noise-reduction devices, which shall be approved by the Board of Selectmen.^[2]

[Amended 7-26-1988 by Ord. No. O88-3]

[2] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*

- E. Any person operating a motor vehicle racetrack shall permit town officials, or their designated representatives, to conduct from time to time, at said person's expense, such noise level tests or readings as may be deemed appropriate and necessary by the Hudson Board of Selectmen.^[3]

[Amended 7-26-1988 by Ord. No. O88-3]

[3] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-5. Restrictions in license.

Any license issued by the Hudson Board of Selectmen pursuant to § 264-3 shall contain the following:

- A. The proposed schedule of racing dates and hours of operation for which the license is requested.
- B. A requirement that the person operating the motor vehicle racetrack shall make public announcements, during and at the conclusion of a day's racing activities, requesting that spectators and participants observe local speed limits,^[2] refrain from littering and excessive noise and refrain from using streets when prohibited by local ordinance.^[3]

[2] *Editor's Note: For speed limit provisions, see Ch. 317, Vehicles and Traffic.*

[3] *Editor's Note: For street use restrictions, see Ch. 317, Vehicles and Traffic.*

- C. A requirement that the person operating the motor vehicle racetrack provide adequate trash receptacles on the premises, that said receptacles be emptied on a regular basis and that the premises constituting the racetrack be maintained in a neat and orderly fashion, including the parking areas, and that all cleanup activities be completed within 24 hours of the conclusion of any day's racing activities.

- D. A requirement that the racetrack be kept secure from unauthorized entry when not being used.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-6. Inspections.

[Amended 7-26-1988 by Ord. No. O88-3]

The Hudson Board of Selectmen, Building Inspector and Health Officer are authorized to make announced or unannounced inspections of the property to ensure compliance with the requirements of this Article and any license issued hereunder.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-7. Insurance.

[Amended 7-26-1988 by Ord. No. O88-3]

Any person operating a motor vehicle racetrack shall be required to provide such insurance as may be deemed necessary and appropriate by the Hudson Board of Selectmen. Certificates of said insurance shall be filed with

the Board of Selectmen prior to the commencement of any racing season or meet.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-8. Violations and penalties.

[Amended 7-26-1988 by Ord. No. O88-3]

- A. Any violation of the provisions of this Article or of a license issued by the Board of Selectmen hereunder shall be punishable by a fine not to exceed \$100 for each day that said violation exists. Any fines collected hereunder shall be paid into the general fund of the Town of Hudson.
- B. In addition to or instead of monetary fines, the Board of Selectmen is hereby authorized to revoke any permit issued hereunder where a violation of this Article or of a license issued hereunder exists and the same has not been corrected within five days of sending notice of the violation to the person operating the motor vehicle racetrack.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

§ 264-9. Variances.

[Amended 7-26-1988 by Ord. No. O88-3]

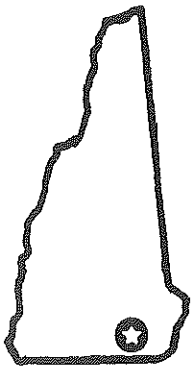
The Board of Selectmen is hereby authorized to vary the requirements set forth in § 264-4B and C and the restrictions in § 264-5 if, in the opinion of the Selectmen, a significant hardship exists for the person operating the motor vehicle racetrack and no significant harm will result to the public health, safety and welfare.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

Article II. Hours of Operation in June

[Article 24, voted in the affirmative 3-15-1985 by the Annual Town Meeting, reads as follows: "To see if the Town will vote that, because of seasonal hot weather in the month of June that presents an unnecessary and unhealthy hardship, due to an ordinance which requires daytime racing only from noon to 5:45 p.m. until grammar school closing, the Hudson Speedway be allowed to operate on the first three Sundays of June between 3:00 p.m. and 8:30 p.m. in the daylight hours."]

- [1] *Editor's Note: See also § 264-4B and C.*



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: January 6, 2021

Re: Additional Polling Place Warrant Article 18

The Board of Selectmen requested that a warrant article be prepared for the Selectmen's consideration to authorize two (2) polling places for all future Town elections. Attorney Lefevre has reviewed the language and finds it to be proper in form and content. Should the Board of Selectmen vote to forward this article to the warrant, the following motion is appropriate:

Motion: To forward Warrant Article 18, for the Additional Polling Place to the Warrant.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

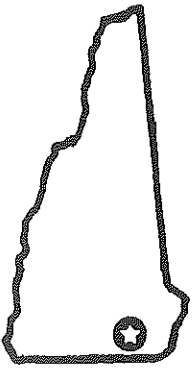
Fiscal Year 2022

Warrant Article 18

Additional Polling Place

Shall the Town of Hudson vote to authorize the Selectmen to provide an additional polling place and determine the boundaries of the voting district to be served by the additional polling place in accordance with the provisions of RSA § 658:10? Once established, the voting district and polling place shall continue to be such for successive state elections until the Town shall vote to discontinue same, but the Selectmen may from time to time increase or diminish the boundaries thereof to effectively accommodate the voters.

(Recommended by the Board of Selectmen)



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
1-12-21



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8A

To: Board of Selectmen

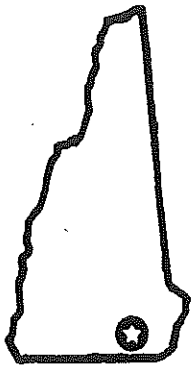
From: Steve Malizia, Town Administrator

Date: January 4, 2021

Re: Public Hearing - Warrant Article I - Bond the Police Facility Expansion and Renovation

The Board of Selectmen are required to hold a public hearing pursuant to NH RSA 33:8-a I for any bonded warrant article. Therefore, Warrant Article I for the Bonding of the Police Facility Expansion and Renovation requires a public hearing by the Board to take public comment regarding the bonding of the project.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

PUBLIC HEARING – POLICE STATION BOND

The Hudson, NH Board of Selectmen will hold a public hearing pursuant to RSA 33:8-a I during their meeting on January 12, 2021 which starts at 7:00 p.m. at Hudson Community Center, 12 Lions Ave, Hudson, NH regarding bonding of a proposed warrant article for \$4,800,000 for the expansion and renovation of the Hudson Police facility located at 1 Constitution Drive.

Steve Malizia

Town Administrator

Fiscal Year 2022

Warrant Article I

Police Facility Expansion and Renovation

Shall the Town of Hudson vote to raise and appropriate the sum of \$4,800,000 for the expansion and renovation of the Police facility and further authorize the Board of Selectmen to issue \$4,800,000 of bonds or notes for this project in accordance with the Municipal Finance Act, (RSA Chapter 33) and authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further raise and appropriate the additional sum of \$125,000 for the first year payment on the bond and authorize the Board of Selectmen to take any other action necessary to carry out this vote or pass any other vote relative thereto.

(Recommended by the Board of Selectmen 4-0)

(Recommended by the Budget Committee _____)

(3/5 ballot vote required)

NHMBB New Hampshire Municipal Bond Bank

Town of Hudson

July 2021 Bond Sale

20 Year Estimated Schedule - Level Principal

2019 Assessed Valuation: \$3,179,000,329

Date Prepared: 10/06/20

Interest Start Date: 181 Days 07/14/20

First Interest Payment: 02/15/22

Net Interest Costs: 3.00% Our 20 year interest rate in our July 2020 bond sale was 1.67% and we expect the interest rate for July 2021 to be much lower than 3.00%. We use 3.00% to be conservative for budgeting purposes.

Debt Year	Period Ending	Principal Outstanding	Principal	Rate	Interest	Total Payment	Fiscal Year Total Payment	Assessed Valuation	FY-Est. Tax Rate Inc.
	2/15/2022				\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 3,179,000,329	\$ 0.04
1	8/15/2022	\$ 4,800,000.00	\$ 240,000.00	3.00%	72,000.00	312,000.00			
	2/15/2023				68,400.00	68,400.00	380,400.00	3,179,000,329	0.12
2	8/15/2023	4,560,000.00	240,000.00	3.00%	68,400.00	308,400.00			
	2/15/2024				64,800.00	64,800.00	373,200.00	3,179,000,329	0.12
3	8/15/2024	4,320,000.00	240,000.00	3.00%	64,800.00	304,800.00			
	2/15/2025				61,200.00	61,200.00	366,000.00	3,179,000,329	0.12
4	8/15/2025	4,080,000.00	240,000.00	3.00%	61,200.00	301,200.00			
	2/15/2026				57,600.00	57,600.00	358,800.00	3,179,000,329	0.11
5	8/15/2026	3,840,000.00	240,000.00	3.00%	57,600.00	297,600.00			
	2/15/2027				54,000.00	54,000.00	351,600.00	3,179,000,329	0.11
6	8/15/2027	3,600,000.00	240,000.00	3.00%	54,000.00	294,000.00			
	2/15/2028				50,400.00	50,400.00	344,400.00	3,179,000,329	0.11
7	8/15/2028	3,360,000.00	240,000.00	3.00%	50,400.00	290,400.00			
	2/15/2029				46,800.00	46,800.00	337,200.00	3,179,000,329	0.11
8	8/15/2029	3,120,000.00	240,000.00	3.00%	46,800.00	286,800.00			
	2/15/2030				43,200.00	43,200.00	330,000.00	3,179,000,329	0.10
9	8/15/2030	2,880,000.00	240,000.00	3.00%	43,200.00	283,200.00			
	2/15/2031				39,600.00	39,600.00	322,800.00	3,179,000,329	0.10
10	8/15/2031	2,640,000.00	240,000.00	3.00%	39,600.00	279,600.00			
	2/15/2032				36,000.00	36,000.00	315,600.00	3,179,000,329	0.10
11	8/15/2032	2,400,000.00	240,000.00	3.00%	36,000.00	276,000.00			
	2/15/2033				32,400.00	32,400.00	308,400.00	3,179,000,329	0.10
12	8/15/2033	2,160,000.00	240,000.00	3.00%	32,400.00	272,400.00			
	2/15/2034				28,800.00	28,800.00	301,200.00	3,179,000,329	0.09
13	8/15/2034	1,920,000.00	240,000.00	3.00%	28,800.00	268,800.00			
	2/15/2035				25,200.00	25,200.00	294,000.00	3,179,000,329	0.09
14	8/15/2035	1,680,000.00	240,000.00	3.00%	25,200.00	265,200.00			
	2/15/2036				21,600.00	21,600.00	286,800.00	3,179,000,329	0.09
15	8/15/2036	1,440,000.00	240,000.00	3.00%	21,600.00	261,600.00			
	2/15/2037				18,000.00	18,000.00	279,600.00	3,179,000,329	0.09
16	8/15/2037	1,200,000.00	240,000.00	3.00%	18,000.00	258,000.00			
	2/15/2038				14,400.00	14,400.00	272,400.00	3,179,000,329	0.09
17	8/15/2038	960,000.00	240,000.00	3.00%	14,400.00	254,400.00			
	2/15/2039				10,800.00	10,800.00	265,200.00	3,179,000,329	0.08
18	8/15/2039	720,000.00	240,000.00	3.00%	10,800.00	250,800.00			
	2/15/2040				7,200.00	7,200.00	258,000.00	3,179,000,329	0.08
19	8/15/2040	480,000.00	240,000.00	3.00%	7,200.00	247,200.00			
	2/15/2041				3,600.00	3,600.00	250,800.00	3,179,000,329	0.08
20	8/15/2041	240,000.00	240,000.00	3.00%	3,600.00	243,600.00	243,600.00	3,179,000,329	0.08
TOTALS			\$ 4,800,000.00		\$ 1,560,000.00	\$ 6,360,000.00	\$ 6,360,000.00		

Please show all warrant articles related to this project to bond counsel prior to submitting them to DRA. If you need a list of approved bond counsels, please let us know and we will provide one.

**Town of Hudson
Debt Limit Calculation
January 12, 2021**

2019 Equalized Valuation	\$3,609,901,009
3% Debt Limit	\$108,297,030
Outstanding Debt 6/30/20	\$9,366,995 0.26%
Available Debt Limit	\$98,930,035 2.74%



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



General Read
Tom
Michals

MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director
Samuel T. Greene
Assistant Director

Lindsey M. Stepp
Commissioner
Carolynn J. Lear
Assistant Commissioner

RECEIVED
APR 24 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

April 21, 2020

TOWN OF HUDSON
OFFICE OF SELECTMEN
12 SCHOOL STREET
HUDSON, NH 03051

Dear Selectmen/Assessing Officials,

This is your official notification of the 2019 Total Equalized Valuations. We used your municipality's weighted mean ratio to calculate these valuations.

We calculated two equalized figures for your municipality. The "Total Equalized Valuation Including Utilities and Railroads" is used for your portion of the county tax and your portion of any cooperative school district taxes. The "Total Equalized Valuation Not Including Utilities and Railroad" is used to calculate your portion of the state education property tax. We adjusted your modified assessed valuation as reported on your 2019 MS-1 to bring the valuation to fair market value.

Town Name: Hudson	Including Utility Valuation and Railroad Monies Reimbursement	Not Including Utility Valuation and Railroad Monies Reimbursement
2019 Modified Local Assessed Valuation	\$3,165,897,567	\$3,024,103,363
+ D.R.A. Inventory Adjustment	\$444,003,442	\$424,116,684
= 2019 Equalized Assessed Valuation	\$3,609,901,009	\$3,448,220,047
+ Equalized Payment in Lieu of Taxes	\$714,793	\$714,793
+ Equalized Railroad Tax	\$0	\$0
= 2019 Total Equalized Valuation	\$3,610,615,802	\$3,448,934,840
2019 Equalized Assessed Valuation	\$3,609,901,009	
+ Adjustment RSA 31-A (Shared Revenues)	\$0	
= Base Valuation for Debt Limits	\$3,609,901,009	

You have the right to appeal these valuations to the N.H. Board of Tax and Land Appeals within 30 days of the date of this letter. Call our office to discuss any concerns or questions you may have at (603) 230-5950. We will continue working with you to resolve any issues but please be advised that the appeal period will not be extended.

We have enclosed informational sheets that show how each of the figures were calculated.

Sincerely,

Linda C. Kennedy
Linda C. Kennedy, Manager
Equalization Bureau

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 33

MUNICIPAL FINANCE ACT

Section 33:8-a

See Emergency Order #23 (NH LEGIS E.O. 2020-23-Emerg. (2020, 2023:1.)), issued pursuant to Executive Order 2020-04 (NH LEGIS E.O. 2020-04 (2020, 1004:1.)) as extended by Executive Orders 2020-05 (NH LEGIS E.O. 2020-05 (2020, 1005:1.)); 2020-08 (NH LEGIS E.O. 2020-08 (2020, 1008:1.)); 2020-09 (NH LEGIS E.O. 2020-09 (2020, 1009:1.)); 2020-010 (NH LEGIS E.O. 2020-010 (2020, 1010:1.)); 2020-014 (NH LEGIS E.O. 2020-014 (2020, 1014:1.)); 2020-015 (NH LEGIS E.O. 2020-015 (2020, 1015:1.)); 2020-016 (NH LEGIS E.O. 2020-016 (2020, 1016:1.)); 2020-017 (NH LEGIS E.O. 2020-017 (2020, 1017:1.)), and related to the COVID-19 State of Emergency, for potential impact on the terms of this section.

33:8-a Procedure for Authorizing Bonds or Notes in Excess of \$100,000. –

I. There shall be at least one public hearing concerning any proposed municipal bond or note issue in excess of \$100,000 held before the governing board of any municipality. Said hearing shall be held at least 15 days, but not more than 60 days prior to the meeting, or adjourned session thereof, at which the bond or note issued is to be voted upon. Notice of the time, place and subject of such hearing shall be published in a newspaper of general circulation in the municipality at least 7 days before it is held. Whenever possible the governing board shall determine the form of the warrant article after the public hearing.

II. All articles appearing in the warrant which propose a bond or note issue exceeding \$100,000 shall appear in consecutive numerical order and shall be acted upon prior to other business except the election of officers, action on the adoption, revision, or amendment of a municipal charter, and zoning matters or as otherwise determined by the voters at the meeting. Polls shall remain open and ballots shall be accepted by the moderator on each such article, for a period of not less than one hour following the completion of discussion on each respective article. A separate ballot box shall be provided for each bond article to be voted upon pursuant to this section.

III. The provisions of this section shall not apply to cities nor to any borrowing under the authority of RSA 33:7, relative to tax anticipation notes.

IV. Upon favorable approval on the motion to reconsider the vote on a bond or note issue under paragraphs I and II, actual reconsideration of the bond issue shall not take place until the expiration of at least 7 days from the date on which the original vote on the motion was taken. Notice of time and place where such reconsideration shall take place shall be published in a newspaper of general circulation in the municipality at least 2 days before the reconsideration vote.

Wherever required, the provisions of RSA 33:8-a shall apply.

V. Bonding authority under this section may be limited or rescinded as provided in RSA 33:8-f.

Source. 1971, 270:1. 1973, 25:1; 543:1. 1979, 43:1. 1983, 160:3, eff. Aug. 9, 1983. 2009, 229:2, eff. Jan. 1, 2010. 2014, 292:3, eff. Sept. 30, 2014.



**Important Dates for Local Officials
2021 SB2 MARCH TOWN MEETING CALENDAR**

Tuesday, January 12, 2021

→ Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. Hearing must be held at least 15 days but not more than 60 days before First Session. [RSA 40:13, II-a(a); 33:8-a, I]

Tuesday, January 12, 2021

Last day for giving notice of January 19 public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)]

Tuesday, January 12, 2021

Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 8. [RSA 39:3; 40:13, II-a(b)]

Tuesday, January 12, 2021

Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement "cost items" for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III]

Tuesday, January 12, 2021

Last day to publish notice of January 19 session for correction of the checklist (required on day before opening of candidate filing period). Notice must be posted in 2 appropriate places one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5]

Thursday, January 14, 2021

Last day to post and publish notice for last hearing on January 25 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. Notice of the time of place of each hearing must be given 10 days prior to the hearing, not including the day notice is posted or the day of the hearing. [RSA 675:7.]

Saturday, January 16, 2021

Last day to notify affected landowners if town meeting warrant contains an article to discontinue a highway if the First Session is to be held on January 30. Notice must be given no later than 14 days before First Session. [RSA 231:43; 40:13, III]

Tuesday, January 19, 2021

Last day to hold public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)]

Tuesday, January 19, 2021

Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)]

New Hampshire Municipal Association

Page 2 of 6

Agenda
12-8-20



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

RECEIVED

NOV 18 2020

8B

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer *EJD*

DATE: November 18, 2020

RE: 112 & 114 Greeley Street – Sewer Main Extension Request

Mr. Malizia,

The Engineering Department has received a requests from Mr. Wyman for a sewer main extension for the two properties listed above, currently located adjacent to the sewer district but outside of it.

The Town Charter **270 -17** Sewer Limitation Allocation Procedure, Section B states the following:

B. Method for allocation of remaining sewer capacity.

- (1) In furtherance of the new policy of allocation, the Board of Selectmen establishes the following standards to be implemented for the allocation of municipal sewer capacity. Except as provided in this subsection, the Board of Selectmen will not approve new sewer allocations from the remaining sewer capacity for any use located outside of the system boundary as described in Exhibit A; provided, however, that **the Selectmen may**, in their sole discretion, **grant a request to deliver sewer outside the existing system** boundary described in Exhibit A for public facility uses, such as schools and other governmental uses, for community facilities, such as hospitals and public utilities, **or for other residential, commercial or industrial uses** that in the opinion of the Board of Selectmen are **essential for the public health, safety and welfare of the Town of Hudson.**

The applicant has submitted a letter related to why they should be granted this request for the amount of, not to exceed 14,700 gallons per day, please see attachment.

Below is a matrix breakdown for the Board of Selectmen to reference:

Sewer allocation currently available	200,000 gallons per day	
Proposed usage amount	14,700 gallons per day	
Property adjacent to sewer boundary	<u>Yes</u>	No
Private Sewer	<u>Yes</u>	No
Residential Use	<u>Yes</u>	No
Commercial Use	Yes	<u>No</u>
Industrial Use	Yes	<u>No</u>
Construction cost by the Town	Yes	<u>No</u>

The applicant is offering to donate \$30,000 towards the ongoing sewer infiltration and inflow program and for the camera equipment and software.

In addition, the contractor will have to purchase the sewer allocation in the amount of: 14,700 gpd x \$3.53 = \$51,891, if approved by Board of Selectmen.

First Motion:

To grant the request of the sewer allocation for an average daily use of not to exceed 14,700 gallons per day for the amount of \$51,891.

Second Motion

To deny this request

Third Motion

To accept the donation of \$30,000 for Town of Hudson regarding Sewer Infiltration and Inflow, and equipment and software related to it.

Fourth Motion

To not accept the donation of \$30,000 for Town of Hudson regarding Sewer Infiltration and Inflow, and equipment and software related to it.



KEACH-NORDSTROM ASSOCIATES, INC.

November 18, 2020

Town of Hudson
Engineering Department
12 School Street
Hudson, New Hampshire 03051

Subject: Sewer Request for 112-114 Greeley Street - Hudson, New Hampshire

Dear Mr. Dhima:

On behalf of our client, Jeffery Wyman, we respectfully request access to municipal sewer for the above referenced parcels of land. Both parcels combined are approximately eighteen (18) acres of land and are bisected by an intermittent stream. The two parcels of land are excluded from the sewer district, but adjacent to it on all three sides. In addition, existing sewer mains are also located on three sides of the parcel of land.

Given the proximity of existing municipal sewer, it is good engineering practice to connect whenever there is sewer capacity and allowed by the Board of Selectmen. Allowing connection to the existing sewer provides a better environmental alternative than using on-site septic system and is beneficial to the owners of the land as well as the community at large.

We are aware that Town of Hudson current sewer balance is approximately 200,000 gallons per day (GPD) available for properties within the sewer district, thanks to the previous and current work to reduce the infiltration and inflow in the municipality system. The property owner is requesting a not to exceed amount of sewer allocation of 14,700 GPD, which will purchase from the Town in the amount of 51,891 dollars. In addition, we are willing to contributing to the ongoing sewer inflow and infiltration program.

We respectfully ask for the Board of Selectmen to consider this request and hope to hear from you soon.

Sincerely;

Anthony M. Basso, LLS
Vice President
Keach-Nordstrom Associates, Inc.

Civil Engineering

Land Surveying

Landscape Architecture

10 Commerce Park North, Suite 3B

Bedford, NH 03110

Phone (603) 627-2881

Fax (603) 627-2915

§ 270-17 Sewer limitation allocation procedure.

A.

Basis for imposing new sewer allocation limitations.

(1)

Pursuant to Hudson Town Code (HTC) § 270-14, the Town of Hudson entered into an intermunicipal agreement with the City of Nashua for the purpose of providing wastewater treatment services to the Town of Hudson. The agreement provides the Town of Hudson 2,000,000 gallons per day of secondary wastewater treatment;

(2)

The Town of Hudson is presently undertaking a study as part of its Sewer Master Plan to evaluate methods to reduce infiltration and inflow into the Town of Hudson's wastewater treatment system that may result in an increase in available sewer capacity;

(3)

The Town of Hudson wastewater treatment system is presently distributed within an area described in the attached Exhibit A, Town of Hudson Sewer Master Plan Amendment System Boundary and Nonsewered Parcels. Before the Town of Hudson undertakes an expansion of its wastewater treatment system beyond the existing system boundary, the Town must first provide sewer to all land uses within the presently serviced region and then the Town can plan for possible expansion of the wastewater treatment system to those areas outside of the presently serviced area as described in Exhibit A; and

(4)

In November of 1999 the Town of Hudson Board of Selectmen adopted a Master Plan Amendment for the Town of Hudson Sewer Master Plan. That Master Plan Amendment indicated that there presently remain approximately 200,000 gallons of average daily flow available within the per-day limit of 2,000,000 gallons established by the intermunicipal agreement with the City of Nashua. Therefore, in order to protect the public health, safety and welfare of the Town of Hudson and to fairly allocate the remaining sewer capacity among the land uses permitted under the Hudson Zoning Ordinance, the Board of Selectmen must implement new procedures for making sewer allocations to new and existing land uses within the Town of Hudson.

(5)

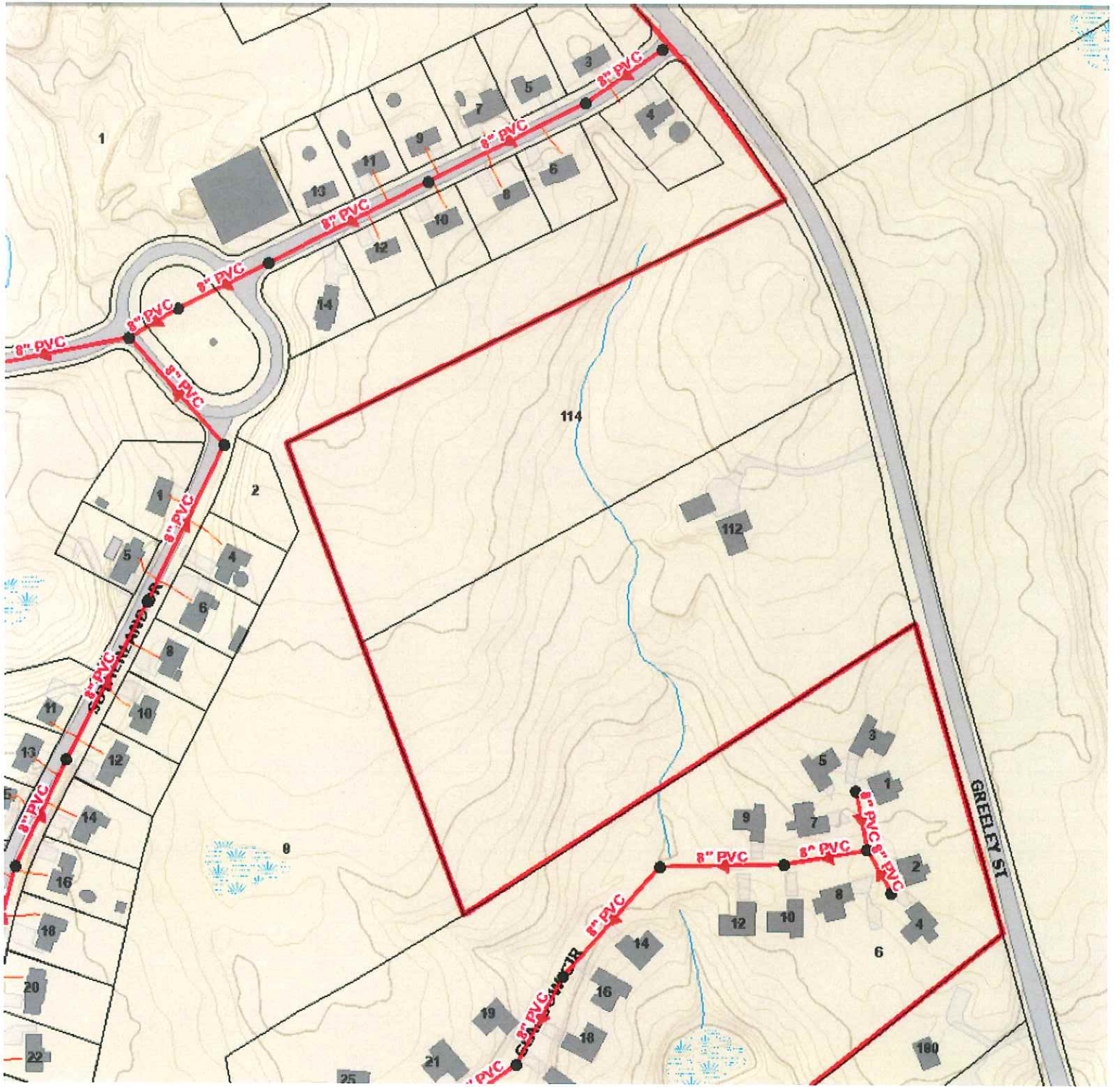
Now, therefore, the Board of Selectmen adopts the following new regulations with regards to the allocation of the remaining sewer capacity presently available to the Town of Hudson under its current agreement with the City of Nashua.

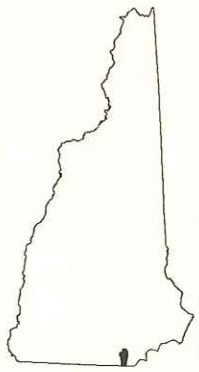
B.

Method for allocation of remaining sewer capacity.

(1)

In furtherance of the new policy of allocation, the Board of Selectmen establishes the following standards to be implemented for the allocation of municipal sewer capacity. Except as provided in this subsection, the Board of Selectmen will not approve new sewer allocations from the remaining sewer capacity for any use located outside of the system boundary as described in Exhibit A; provided, however, that **the Selectmen may**, in their sole discretion, **grant a request to deliver sewer outside the existing system** boundary described in Exhibit A for public facility uses, such as schools and other governmental uses, for community facilities, such as hospitals and public utilities, **or for other residential, commercial or industrial uses** that in the opinion of the Board of Selectmen are **essential for the public health, safety and welfare of the Town of Hudson.**





TOWN OF HUDSON

Finance Department

12 SCHOOL ST. HUDSON, NEW HAMPSHIRE 03051

RECEIVED
JAN 06 2021
TOWN OF HUDSON
SELECTMEN OFFICE
(603) 886-6000



8C

To: Board of Selectmen
From: Lisa Labrie, Finance Director *LL*
Date: January 6, 2021
Re: Town Accountant Position

Due to my recent promotion to Finance Director, our department is left with an important vacancy. I am requesting permission to post the position of Town Accountant. I have attached a copy of the job description and the salary scale for the position for the Board's information. Should the Board of Selectmen approve the posting for the Town Accountant position, the following motion is appropriate:

Motion: To post for the vacant Town Accountant position.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

TOWN ACCOUNTANT

SUPERVISION

Maintain supervision over Senior Accounting Clerk.

ACCOUNTING

Control and maintain all financial records for General Fund, Capital Projects Fund, Sewer Fund, Water Fund, Agency Funds, all Grants required to be in a Special Revenue Fund, and any other fund not specifically designated to another position by law, in accordance with proper accounting procedures. This includes but is not limited to:

- Monitor and record all Town Journal entries from the opening entry, receipts, disbursements, to the closing entry. Prepare and record all adjusting journal entries.
- Reconcile all accounts to subsidiary ledgers and or information. This includes working with the Town Treasurer, Tax Collector, and all Town departments to obtain and properly prepare the subsidiary ledgers.
- Monitor expense and revenue activity, adjust when required. Properly report this information and its effects on the Financial Statements.
- Monitor and prepare all revenue and expenditure reports for all town departments and legislative bodies. Reconcile and provide detail of this information upon request.
- Organize, control, and provide Financial Statements, all subsidiary ledgers, and all other required detail to properly complete annual audit.
- Control and maintain Fixed Asset inventory for Insurance and Financial reporting.
- Keep track of Leases / Long-term Debt

Prepare and maintain Financial Analysis completed in Finance Department. This includes but is not limited to:

- Annual cash Flow on all Funds. Cash Flows are updated each month with actual information for comparison and use in future projections.
- Revenue and Expenditure projections for all Funds. This information is used to project Fund balances for that fiscal year. Also, used for future budgeting purposes.

Supervise Town billings and receipts. Reconcile and report on collections and outstanding balances. This includes, but is not limited to:

- Police Detail, Sewer IDA, Comstar Ambulance Service, all current and non-current Capital Assessments. Supervise Town disbursements. Review account numbers, balances available, amounts encumbered, etc.
- Review and reconcile all credit card activity.

Assist other departments as requested and required with accounting and record keeping activities. This includes, but is not limited to:

- Assisting the Town Clerk/Tax Collector on recording and reporting tax and sewer collections, all Town Clerk collections, and reporting outstanding balances for current and lien tax and sewer accounts.
- Assisting the Water Utility with Billing, Adjustment and Collection issues.
- Assisting Departments in obtaining State and Federal Grant monies, recording, and properly reporting Grant activity.
- Assisting Departments in internal record keeping when requested.
- Add new department and commodity numbers when necessary.

PERSONNEL

Maintain and supervise the Town's weekly payroll process, including a thorough understanding of the computer program. This includes, but is not limited to:

- Ensuring timely deposit of all employee withholdings. Weekly, this includes: Federal, FICA and Medi taxes as well as all other miscellaneous employee deductions. Monthly, this would include Pension reporting, ICMA reporting. Quarterly, this would include: NH State wage reporting, 941 tax reporting, MA Income Tax reporting as well as MA Unemployment reporting.
- Backup Payroll person and generate Payroll when that person is out.

Prepare all required Federal and State payroll and employee reports. This currently includes the following:

- Monthly (look at and approve):
 - Pension reporting and payment
 - ICMA reporting and payment (457b plan)
- Quarterly:
 - Federal Form 941
 - State of NH Employer Qtrly. Tax Report (electronically)
 - State of Massachusetts Income Tax Rpt. & Unemployment Rpt.(electronically)
- Annually:
 - Approximately 250 ACA Forms 1095-C
 - Approximately 350 Forms W-2
 - Federal Forms 1099 – Misc. Approximately 25
 - Federal Forms 1099 NEC – Approximately 75
 - Federal Form 1096
 - Federal Form 1094-C

Perform other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Extensive knowledge of the principles and techniques of financial management and budgetary control; extensive knowledge of municipal and State laws, rules and regulations that apply to Town finances; thorough knowledge of the general principles of accounting and the ability to apply accounting principles. Ability to apply financial theory and principles to resolve problems; ability to gather, assemble and analyze facts, draw conclusions and devise solutions for management.

MINIMUM QUALIFICATIONS REQUIRED

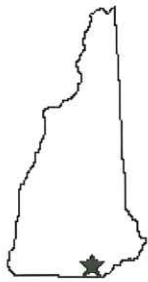
Bachelor's Degree in Accounting, Finance or related field from an accredited college or university and five years of progressively responsible experience in municipal accounting work or any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities

Appendix B-2

Hudson Police, Fire, Town Supervisors Association Wage Schedule Effective July 1, 2020 (with 3.0% COL adjustment)

<u>Classification</u>	<u>Steps</u>						
	1	2	3	4	5	6	7
Animal Control Supervisor	\$44,538	\$45,827	\$47,118	\$48,405	\$49,695	\$50,984	\$52,386
Executive Coordinator (Police & Fire)	\$44,438	\$46,726	\$49,020	\$51,308	\$53,596	\$58,580	\$60,191
Associate Planner/Assessment Tech	\$60,480	\$62,168	\$63,857	\$65,545	\$67,234	\$68,916	\$70,812
Police Info Mgr/Fire Prevention Officer/ Computer Services Opr/ Building Official	\$63,327	\$64,531	\$65,870	\$67,144	\$68,414	\$69,680	\$71,596
Deputy Assessor	\$60,480	\$63,282	\$66,085	\$68,887	\$71,690	\$74,493	\$77,294
Town Accountant/ Civil Engineer/ IT Technician II	\$60,469	\$64,531	\$68,592	\$72,652	\$76,713	\$80,772	\$82,994
Fire Captain/Fire Marshall/ Zoning Admin./Fire Captain Training Officer	\$78,985	\$81,054	\$83,124	\$85,194	\$87,263	\$89,327	\$91,783
Fire Captain Paramedic	\$82,146	\$84,297	\$86,450	\$88,602	\$90,755	\$92,899	\$95,454
Police Lieutenant/Support Srvs Mgr./ IT Specialists/Police Prosecutor	\$77,512	\$80,586	\$83,662	\$86,734	\$89,811	\$92,881	\$95,435
Town Planner/Public Works Dept Supervisor/Chief Assessor	\$77,485	\$81,386	\$85,282	\$89,181	\$93,082	\$96,978	\$99,646
Deputy Fire Chief/DP Mgr/Town Engineer/Police Captain	\$86,221	\$89,799	\$93,375	\$96,950	\$100,524	\$104,095	\$106,957

Agenda
1-2-21



TOWN OF HUDSON

Cable Utility Committee



8D

Michael O'Keefe, Chairman Roger Coutu, Selectmen Liaison

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-578-3959 • Fax: 603-598-6481

To: Board of Selectmen

From: James McIntosh
Director of Community Media, HCTV

Date: November 25, 2020

Re: Replacement Broadcast Vehicle

RECEIVED

JAN 07 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

I, James McIntosh, would like to request permission to purchase a replacement Television Production Vehicle. The current vehicle is aging out and has broken down several times, each incident more serious than the last. This vehicle not only transports equipment and some personnel but is also a portable production unit capable of recording and/or airing live shows and events. It is one of our most valuable tools and needs replacing to allow us to continue with our remote events and also to mitigate the need for staff to use their own vehicles when doing various events and remote recording. This will allow us to have access to more equipment and negate the need to pick and choose when we are away. Often times, we have had to settle on a lower quality or shortened video because we ran out of power or did not have specific equipment onsite to adjust to production needs or unforeseen site restrictions or allowances.

I have been researching vendors since October 2019. I have been to several facilities that produce broadcast production vehicles but most do not do so down to our small scale. Please review the accompanying sheets bearing in mind that pricing can change according to what ever final decision is made on various wants and needs. Also submitted is a list of some of the vendors that I reached out to as referred by contacts and fellow professionals.

Thank you for your consideration,

James McIntosh
Director of Community Media

Motion: To award the bid for a replacement Hudson Community Television Broadcast Vehicle to the low bidder, Gerling and Associates in the amount of \$157,100 with the funds to come from the Cable Utility Revolving Fund.

**Town of Hudson
HCTV Broadcast Vehicle Replacement Bids
January 12, 2021**

<u>Vendor</u>	<u>Quoted Price</u>
Gerling and Associates	\$157,100
Accelerated Media Technologies	\$180,901
Frontline Communications	\$285,295

Broadcast Vehicle Builders/Vendors/Integrators contacted

- 1) [Accelerated Media Technologies](#) -current bidder see attached quote

Custom builder, buys truck cab with frame and designs and builds around it

- 2) [Gerling and Associates](#) –current bidder, see attached quote

Custom builder, buys truck cab with frame and designs and builds around it

- 3) [Kreative Kustoms](#), Manchester, NH – no response to calls or emails, may be out of business

- 4) [DG Marshall](#) – Massachusetts – no response to emails or messages, company may have dissolved

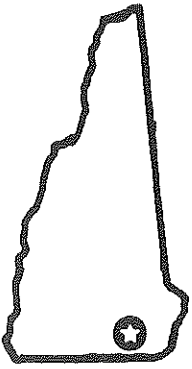
- 5) [Cabot Specialty Vehicles](#) – integrator only, subsidiary of Accelerated Media

- 6) [Little Bay Broadcast](#), New Hampshire – repair, refurbish or update older units only, no longer integrates new units.

- 7) [Frontline Communications](#), Florida, 3rd bidder, bids submitted 12-04-2020 See attached quote.
Custom builder, buys truck cab with frame and designs and builds around it

Balance Sheet
Town of Hudson, NH
As Of: December 2020, GL Year 2021

Account Number			Balance
45 Community TV Revolving Fund			
Assets			
45-0000-2110-000-000	Interfund with General Fund		377,530.39
Totals Assets			377,530.39
Liabilities			
45-0000-2100-000-000	Accrued Accounts Payable		0.00
45-0000-2160-000-000	Accrued Payroll		0.00
Totals Liabilities			0.00
Fund Balance			
45-0000-3001-000-000	Current Encumbrance - Comm TV		0.00
	Current Year Net Encumbered	627.07	
45-0000-3010-000-000	Reserve for Encumbrances	0.00	
	Current Year Net Encumbered	627.07	
	Prior Year Expenditure	0.00	
	Prior Year Unencumbered Funds	0.00	
	Net Expenditure And Unencumbrances	627.07	
Total Reserve for Encumbrances			627.07
45-0000-3110-000-000	Designated Fund Balance	339,459.66	
	Current Year Revenue	155,943.78	
	Current Year Expenditure	(120,753.46)	
	Current Year Encumbrances	(627.07)	
	Prior Year Unencumbered Funds	0.00	
	Net Revenue, Expenditure And Encumbrances	34,563.25	
Total Designated Fund Balance			374,022.91
45-0000-3405-000-000	Restricted Fund Balance		2,880.41
Total All Fund Balance Accounts			377,530.39
Total Liabilities and Fund Balance			377,530.39
Balance 45 Community TV Revolving Fund			0.00
Grand Total			0.00




TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8E

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: January 7, 2021

Re: Town Deliberative Session

Chairman Morin has requested that an item be placed on the Board of Selectmen's agenda to have a discussion with Town Moderator Paul Inderbitzen and Fire Chief Rob Buxton regarding the upcoming January 30, 2021 Deliberative Session. I have attached a copy of the NHMA Guidance on 2021 Annual Meeting for the Board's information.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



NHMA Guidance on 2021 Annual Meeting*

December 24, 2020

***This guidance is updated from the December 4 version. This guidance is subject to further update, clarification, and supplemental material. Please visit NHMA's COVID-19 webpage to ensure that you are reading the most recent version of our guidance and any supplemental information that may be available. Please also refer to the attached Addendum for answers to FAQ.**

HB 1129: "Drive-Thru Voting"

In order to afford local governments the option of holding a virtual annual meeting in 2021, the Legislature adopted HB 1129 (2020 N.H. Laws Chapter 8). The Temporary Optional Town Meeting Procedures of HB 1129, Section 8:3, are set forth at length below, and may be used for either SB2 or "traditional" annual meetings.

The governing body of a town, school district, or village district may elect to convene the annual meeting to approve the posted warrant through a two-step process. Where that decision is going to be made after the warrant has been posted, and thus the town meeting has been scheduled, the moderator should make a determination under 40:4 that an "emergency" (Covid-19) has "render[ed] use of the meeting location unsafe," and the select board would then exercise the option to conduct a virtual meeting as permitted by HB 1129. All procedures that would normally precede posting of the annual meeting warrant would still be followed as prescribed in RSA chapter 39, RSA chapter 40, RSA chapter 52, and/or RSA chapter 194. When the governing body undertakes to employ HB 1129 to conduct the annual meeting virtually, the regular municipal legal counsel should be consulted.

Step 1: First, the governing body must hold two live virtual meetings: one meeting to inform the voters about the proposed optional meeting procedures, and a second to discuss the warrant articles and finalize the warrant content.

Before the first virtual information session is held, the governing body must mail notice to all registered voters at least seven days prior to this virtual information session, providing the date and time of the virtual session and the virtual session's access information. This means that each voter must receive an individually addressed piece of mail, regardless of the number of voters at each address location. The notice must also describe the procedures that will be followed for conducting the annual meeting using the provisions of HB 1129. The notice will also inform voters that a second virtual meeting will be held by the governing body within seven days after the virtual information session. The virtual information session would be a review of the warrant, article by article. During the virtual information session, the proposed optional town or school district meeting procedures must also be outlined. The virtual information session will be hosted by the governing body, but with the moderator presiding. It would be optional whether the virtual information session would be interactive with attendees, specifically, whether to offer the ability for attendees to comment using the virtual meeting platform's chat function or to allow attendees to speak.

After the first virtual meeting is adjourned, questions and comments from the public shall be solicited and received via electronic mail, voice mail, text message, or by other electronic means. Comments are not restricted to registered voters, but of course the governing body can decide how much weight to give to comments from non-voters.

Within seven days after the first information session, the governing body will hold a second live virtual meeting to consider and address comments received from the public after the first session. At that meeting the governing body will discuss, debate, and be permitted to amend the posted warrant. This delegates to the governing body the sole authority to put the warrant in final form. As with the first virtual information session, the moderator would preside at this second virtual meeting. It would also be optional whether the second information session would be interactive with attendees participating via the virtual meeting platform's communication options.

Step 2: Second, after the last information session the governing body would make the final warrant available electronically for printing by voters to be brought to the voting session. The final warrant that is provided electronically would be in the nature of a sample ballot. Voters cannot print, mark, and use this sample ballot to vote during the voting session. The actual ballot to be used for voting purposes would only be provided to each voter at the drive-up voting session. Although HB 1129 permits the governing body to schedule the date and time of the voting session, ideally the date of the voting session should comply with the date prescribed as the Official Ballot Voting Day as defined in RSA 652:16-g. Therefore, it is recommended that the drive-up voting session for a traditional town or school district meeting would be March 9, 2021 or May 11, 2021.

For an SB 2 town or district the drive-up voting session would be on March 9, 2021, April 13, 2021, or May 11, 2021. However, in a town where town elections and school district elections are coordinated, it will be necessary for the town and school district to cooperate, and this may require the drive-up voting session to be held on a different day, especially if the school district is using HB 1129 and the town is not, or vice versa.

Voting on final warrant articles will be by secret ballot cast by voters through drive-up procedures to ensure appropriate social distancing. For SB 2 municipalities and districts, voting by official ballot for the election of officers and for voting on all warrant articles will proceed as provided in RSA 40:13.

In a traditional meeting town or district, an official ballot will be printed for the election of officers and other items that are required to be placed on the official ballot. All other warrant articles will be printed on a separate ballot ("the alternative ballot").

The first article on the SB 2 official ballot (or the alternative ballot for a traditional meeting town/district) will ask whether voters approve the optional meeting procedures. If the optional procedures are not approved by a simple majority, all other warrant articles on the SB 2 official ballot (or the "alternative ballot" for a traditional meeting town/district) shall be deemed disapproved. However, the election of officers and action on other items on the official ballot will be effective.¹ If the optional voting procedures are approved, then all other votes on warrant articles shall be deemed the final action of the meeting, provided that if the operating budget warrant article is not approved, the governing body may vote to:

¹ After consulting with other election law attorneys, we believe that the election of officers would be effective in an SB 2 town or district even if the first article (approving the alternative voting process) does not pass.

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- (a) Convene a meeting before September 1 to adopt an operating budget; or
- (b) Elect to deem that the meeting has adopted the previous year's operating budget article, not including separate warrant articles.

Municipalities or school districts that will be voting on bond articles under the provisions of RSA 33:8 and RSA 33:8-a should plan to consult their bond counsel or the Municipal Bond Bank for any additional procedures that should be followed.

In-Person Annual Meetings & Masks

For those towns that do hold in-person deliberative or business sessions, NHMA interprets Emergency Order #74 to apply to those meetings, and persons attending those meetings who cannot consistently maintain a physical distance of at least six feet from persons outside their household must wear a mask or cloth face covering over their noses and mouths. Local officials should review [NHMA's guidance on EO#74](#). (As of this writing, EO #74 is in effect only through January 15, 2021. Local officials should continue to monitor the governor's [emergency orders web page](#) for updates.)

Other Voting-Related Issues

NHMA is pursuing clarification on several other town meeting and election issues. We will keep you updated, and we will also update this guidance if additional clarification or orders/guidance from the state becomes available.

HB 1129- 8:3 Temporary Optional Town Meeting Procedures; State of Emergency. Towns, village districts, and school districts that are unable to hold in-person annual meetings in 2020 or 2021 due to novel coronavirus disease (Covid-19) may conduct virtual meetings in accordance with this section. At the option of the governing body, the town or school district meeting may be convened and proceed to approve the posted 2020 or 2021 warrant in the following fashion:

I. The governing body shall host a live virtual meeting and information session, during which the proposed optional town or school district meeting procedures shall be outlined and warrant articles discussed. At least 7 days prior to this informational session, notice shall be mailed to all registered voters describing the procedures to be followed for conducting an annual meeting pursuant to this section. After the live, virtual meeting is adjourned, questions and comments from the public shall be solicited and received via electronic mail, voice mail, text message, or by other electronic means.

II. Within 7 days of the information session, the governing body shall hold another live virtual meeting to consider and address comments received from the public. The governing body shall then discuss, debate, and be permitted to amend the posted warrant. The final warrant, as amended, shall then be made available electronically for printing by voters to be brought to the voting session, which shall be scheduled for a date and time to be determined by the governing body.

III. Voting on final warrant articles shall be by secret ballot cast by voters through drive-up procedures to ensure appropriate social distancing. In a town or district that uses the official ballot for the election of officers and has not yet held its town or district election, an official ballot will be printed for the election of officers and other items that are required to be placed on the official ballot. All other warrant articles will be printed on a separate ballot ("the alternative ballot").

IV. The first article on the alternative ballot shall ask whether voters approve these optional meeting procedures. If the optional procedures are not approved by a simple majority, all other warrant articles shall be deemed disapproved. However, the election of officers and action on other items on the initial ballot will be effective. If the optional voting procedures are approved, then all other

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votes on warrant articles shall be deemed the final action of the meeting, provided that if the operating budget warrant article is not approved, the governing body may vote to:

- (a) Convene a meeting before September 1 to adopt an operating budget; or*
- (b) Elect to deem that the meeting has adopted the previous year's operating budget article, not including separate warrant articles.*

V. In a town or district using the official ballot referendum (SB 2) form of annual meeting that has held its deliberative session but has not yet held its official ballot voting sessions, the governing body may choose to use the drive up procedures in paragraph III for the official ballot voting session, and paragraphs I and II shall not apply.

ADDENDUM

NHMA Guidance on 2021 Annual Meeting: Frequently Asked Questions

The following are questions we have received from town officials, primarily about HB 1129, but also about postponing town meetings instead of using HB 1129. Our answers follow the questions in boldface. ***We strongly encourage local officials to consult with their town attorney before either postponing their meetings or choosing to use the HB 1129 option.***

1. Can an SB2 town or district use the two-virtual-meeting process of HB 1129 while retaining its in-person election format instead of a drive-through? **If you use the HB 1129 process, you must have drive-up voting, but the attorney general's office has stated that you may also have a walk-in polling place.**

2. We have a traditional town meeting with our business session scheduled for mid-March. Assuming large indoor gatherings are still problematic in March, can the meeting be postponed (even at this early date) to a date in May when we could hold it outdoors? **Yes. Under RSA 40:4 a, if an "emergency" occurs which the moderator "reasonably believes may render use of the meeting location unsafe," the moderator can postpone the business or deliberative session "at any time prior to the scheduled deliberative or business session." The attorney general's office issued a memorandum in March 2020 indicating that the COVID-19 pandemic constitutes such an emergency.**

3. RSA 39:3 says that petitioned warrant articles are due "not later than the fifth Tuesday before the day prescribed for an annual meeting." If the governing body selects the method allowed by HB 1129, does that mean the fifth Tuesday before the first virtual public meeting? **We believe so, but we encourage you to confirm this with your town's attorney.**

4. Section 8:3, II, of HB 1129 says that the governing body, "shall be permitted to amend the posted warrant." Does that permission extend to zoning ordinance amendments on the official ballot? **No. RSA 675:3 prescribes the manner for placing a proposed zoning amendment on the official ballot, and it does not allow for changes once the proposed zoning amendment is filed with the town**

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clerk. In addition, municipal officials should note that other articles whose language is prescribed by law cannot be amended by either the governing body or the town meeting.

5. We often have a handful of petitioned articles on the warrant, some of which can be controversial. Ordinarily, the governing body must put a petitioned article on the warrant as submitted. If a town is going to use HB 1129, can the governing body amend petitioned articles? The language suggests that it can. **Since HB 1129 gives the governing body the authority to amend warrant articles at the second virtual meeting, a power that ordinarily would be exercised by the town meeting, it does seem that the governing body could amend petitioned warrant articles at the second virtual meeting. However, this is likely to be politically very unpopular, and we recommend against doing so.**

6. If the town uses the HB 1129 process, can the governing body remove a petitioned article from the warrant? **No. Properly petitioned articles must be placed on the warrant, and once the warrant is posted, an article—petitioned or otherwise—cannot be removed. It can be amended, but not removed. HB 1129 does not change this.**

7. HB 1129 says that notice describing the procedures must be mailed to all registered voters. If one person owns numerous properties, does the town need to mail notice to each property? **No. Notice is mailed to each voter, not to each property owned by a voter.**

8. Our town has a traditional town meeting. If we use HB 1129 and the voters do not approve the operating budget, what happens? **HB 1129 says the governing body can either (a) convene a meeting before September 1 to adopt an operating budget; or (b) elect to deem that the meeting has adopted the previous year's operating budget article, not including separate warrant articles.**

9. Does HB 1129 permit drive-up voting for both the "business" articles on the warrant and the items on the official ballot, such as zoning amendments, the election of town officials, etc.? **Yes—it not only permits but requires drive-up voting for all items on the warrant.**

10. Does HB 1129 permit the town to set different or more restrictive hours for drive-up voting than would normally apply to the hours of voting at the town election? **RSA 669:25 states that "polling hours for a town meeting or election shall be set by the selectmen or by a vote of the town," but it also states that a town election shall be conducted in the same manner as a general election under RSA 658 and 659. Under RSA 659:4, the polls for state elections must be open at least from 11 a.m. to 7 p.m. The attorney general's office has interpreted this to mean that although the selectmen may set the hours, the minimum period of 11 a.m. to 7 p.m. applies.**

11. Are there any special requirements for bond votes? **If there are bond articles on the warrant, voting must be held open for at least one hour pursuant to RSA 33:8-a (but this requirement will automatically be satisfied if the polls are open from 11 a.m. to 7 p.m.—see question 10 above). In a traditional meeting town or school district, bond articles should be printed on a ballot(s) separate from the official ballot and from the alternative ballot, and a separate ballot box or boxes must be used for each bond ballot.**

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12. How do the requirements and deadlines for bond hearings and budget hearings apply if a town uses the HB 1129 procedure? **Under HB 1129, the dates for holding budget hearings under RSA 32:5 should be counted from the date of the first virtual session held by the governing body. The date for holding a bond hearing under RSA 33:8-a should be counted from the date the bond is to be voted on—i.e., from the date of the drive-up voting session. Since bond and budget hearings are held as part of a meeting of the governing body or the budget committee, they may be conducted virtually. You should review any proposed schedule for budget and bond hearings with your bond counsel.**

13. If a town chooses to have an in-person socially distanced deliberative/business session, can the moderator require everyone to wear masks? If not, can the moderator require all non-masked voters to sit in a separate room with video and audio connection to the main meeting room and two-way opportunity to participate? **The governor's Emergency Order #74 requires all persons over the age of five to wear a face covering when they are in a public space and do not consistently maintain a physical distance of at least six feet from persons outside their own households, subject to some exceptions. Anyone who does not observe this requirement is violating the law. (As noted above, EO #74 is currently scheduled to expire on January 15, 2021, but it may be extended.) There is no clear law as to whether the moderator could require all attendees to wear masks if they are able to maintain six feet of physical distance. We recommend that moderators ask all attendees to wear masks and set aside a separate area for non-masked attendees. The separate area could be a separate room with video and audio connection that allows those in the separate room to both hear and participate in the proceedings.**

14. Who runs the virtual meetings under HB 1129? **Although HB 1129 itself does not specify, the attorney general's office has advised that because the virtual sessions are part of the town meeting, the moderator must preside as provided in RSA 40:4.**

15. Can we hold a normal SB 2 deliberative session, or the business session of a traditional town meeting, via Zoom? **No. There does not appear to be any way to confirm that everyone participating and voting during a Zoom session is a registered voter. Further, it would be impossible to conduct a secret written ballot vote using Zoom.**

16. Is HB 1129 optional, or the only alternative meeting format that is permissible? For instance, could we hold the video meetings but then vote by ballot in person and not use the drive-up option? **HB 1129 is the only alternative meeting option that has been authorized. As indicated above (see question 1), if you choose the HB 1129 option and use the video meetings you must then have drive-up voting. However, the attorney general's office has stated that you could have a walk-in polling place in addition to drive-up voting.**

17. Given the scheduling requirements for a budget hearing and the time that will be required under HB 1129 to print extra ballots and program the Accu-Vote machine, it may be difficult to meet the deadlines. Is it possible to solve that problem by combining the budget hearing with the first virtual meeting under HB 1129? **No. A budget hearing under RSA 32:5 is a separate event and cannot be combined with virtual information sessions under HB 1129.**

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18. We have a traditional March town meeting, with official ballot voting on the second Tuesday of March and the business session later that week. If the governor does not extend the state of emergency through March so that we are no longer operating under emergency orders, does the town have the authority to move the business session to a later date? Is there a statutory amount of time between the first session of town meeting (election) and the business session? **The governing body can change the date of the business session if that change is made before the warrant is posted, and the new date is stated in the posted warrant. The applicable statute, RSA 39:2-a, does not limit the time between the first and second sessions, so the second session could be scheduled for any later date, limited only by practical considerations of the town's need to adopt a budget and act on other matters.**

19. It is my understanding that if the governor does extend the state of emergency into the time frame that covers the March town meeting, the town moderator would have the authority to move the town meeting date to a later time—possibly April or May. If that is correct, must both sessions of town meeting be moved to a later date, or could we have the first session (the election) on the traditional March date, and move the second (business) session to a later date? **Under RSA 40:4, II, the moderator may postpone the business session without postponing the official ballot session (election). Thus, a town could hold the official ballot voting session on the traditional March date and then postpone the business session to sometime in April or May (or even later).**

20. Our select board is hoping to find a facility where we can accommodate 125 people with social distancing. With that in mind, we are wondering whether the town can hold its meeting in another town. **Yes, RSA 39:1-b states, "A town may hold its town meeting outside the geographical boundaries of the town, if the town does not have a facility with a large enough seating capacity to accommodate the meeting." A few conditions apply: (1) The selectmen must arrange transportation for voters who need it from the usual meeting place to the out-of-town facility and back; (2) The meeting must be held in an adjacent town "or nearest appropriate facility"; and (3) Warrants and other items required to be posted must be posted at the place of the meeting.**

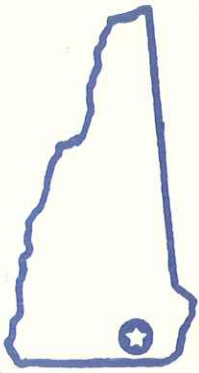
21. We have an SB 2 town meeting with a deliberative session currently scheduled for January 30. If we do not want to use HB 1129 but are concerned about holding the deliberative session, can we postpone it? **Yes, the deliberative session in an SB 2 town can be postponed the same as the business session in a traditional meeting town. See the answer to question 2. Unfortunately, the statute does not allow the deliberative session to be postponed more than 72 hours. However, it can be postponed repeatedly in 72-hour increments; this is extremely awkward, but it can be done. If you are going to postpone your deliberative session, work closely with your town attorney to make sure it is done correctly. Of course, if you end up postponing your deliberative session into March or later, you will need to postpone your official ballot voting day as well.**

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TOWN OF HUDSON

Public Works

8F



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Board of Selectmen

From: Jess Forrence, Public Works Director

Re: Public Works outside hire Winter Snow Plowing Contract

Per the Board of Selectmen request, Public Works has created a contract for hiring outside contractors to assist with any snow removal as needed. See attached and I will answer any questions.



Town Of Hudson

Department Of Public Works

Snow Removal Agreement Winter 20-21

The Town of Hudson and the Department of Public Works (DPW) is pleased to offer this Agreement for providing Independent Contractor services for snow plowing and removal during the Winter Season of 2020 – 2021. This Agreement consists of the terms and conditions the Hudson Department of Public Works is requiring of all snow removal Independent Contractors.

It is important to be aware that all Independent Contractors and equipment used for plowing of snow within the Town of Hudson shall be available on a 24 hour/7 day basis. No premium shall be paid for Saturdays, Sundays, or Holidays under this agreement.

- A. The vehicles must be available with a qualified driver at all times; day, night and weekends from November 1, 2020 to April 15, 2021.
- B. Trucks must be equipped with the following:
 - a. Plow frame and plow, in good working order
 - b. A minimum of one (1) Amber Warning light
 - c. A minimum one-quarter inch (1/4") tread on tires
 - d. All plows must have a replaceable cutting edge in good condition
 - e. One (1) complete set of vehicle chains (optional)
 - f. Cell phone
 - g. Reflectorized ANSI Class II safety vest or jacket or better
 - h. Valid Registration in vehicle
 - i. Valid Insurance as stated in Agreement
 - j. Valid Inspection Sticker
- C. The driver of each vehicle must physically sign-in and sign-out at the DPW Office or with the Supervisor on Duty. The driver of each vehicle must sign out, regardless of reason for leaving (breakdown, etc.), to be paid.
- D. All Independent Contractors will be paid from the time the equipment and operator arrives at the Department of Public Works, 2 Constitution Dr., or designated meeting location and checks in. Independent contractors are required to report within 60 minutes from notification from DPW (unless otherwise agreed upon).
- E. Independent contractors that arrive after 60 minutes from the time of notification may be considered unresponsive and ineligible to provide services for that snow event at the discretion of the Director. Increased travel times may be allowed with the prior approval of the Director or their representative.

- F. All Independent Contractor vehicles will pick up at each storm, (2) magnetic Town of Hudson Contractor door signs. These signs shall be attached to the vehicle during the entire time while under contract with the Town. Failure to not attach or remove these signs shall result in non-payment and/or dismissal at the sole discretion of the Director or their representative. Signs must be returned at the end of the snow event.
- G. All vehicle operators are allowed a 15 minute paid break every four hours and a 30 minute paid break every 8 hours. All breaks must be requested and approved through the Supervisor on Duty.
- H. Any vehicle operator who must exit their vehicle for any reason is required to wear a reflectorized ANSI Class II safety vest or jacket or better.
- I. Anytime a vehicle operator leaves the vehicle, the vehicle operator MUST contact the Supervisor on Duty BY MOBILE phone (call or text). The vehicle operator will also notify the Supervisor on Duty when plowing resumes.
- J. All Independent Contractors are required to stay on assigned routes and only plow designated roadways. No private or residential plowing is authorized while under contract during plowing operations. Performing other work or being outside the assigned work area during plowing operations will result in termination and ineligibility to provide future snow plowing and removal services during the remainder of the season.
- K. Trucks must be equipped as stated upon arrival at the Department of Public Works Facility, 2 Constitution Dr. Hudson NH. The Town will supply sand for ballast if needed.
- L. When snow and/or ice conditions make it impossible to plow snow, the vehicles chains must be installed immediately thereafter by the Independent Contractor at no additional cost to the Town.
- M. All equipment signed on by the Town shall have a walk around inspection by department supervisors before commencing plowing for the Town. Vehicles without DOT safety equipment will be immediately dismissed. Any equipment that is deemed in poor condition by DPW mechanics/supervisors will not be hired for the season.
- N. The Independent Contractor shall carry and maintain during the term of this contract period, insurance as specified below in the Agreement and in such form as shall protect him/her and any sub-contractor performing work covered by this service contract from all liability claims for damage for personal injury, including accidental death and for property damage which may arise from operations under this contract, whether such operations by himself/herself or by any subcontractor or by anyone directly or indirectly employed by either of them. The owner's policy shall further agree to hold the Town of Hudson harmless for any and all claims or judgments for damages, both for persons and property. The owner shall furnish to the Town a copy of his/her insurance company's Certificate of Insurance.
- O. Refueling of vehicles will be the responsibility of the Independent Contractor. No fuel will be provided by the Town or at the Town pumps (except under extreme circumstances). At this time no fuel adjustment will be authorized. The Director of Public Works will review and implement a fuel adjustment at his discretion.

P. The Town, at its discretion, may issue GPS equipment to a Independent Contractor. The GPS system will be utilized as a way to increase safety, track vehicle location and redeploy or dispatch equipment.

Q. Independent Contractors making a good faith effort to repair broken equipment during a work shift shall be compensated for up to one hour to make repairs. If the equipment cannot be repaired within 1 hour, it shall be removed from service after this time. Each piece of equipment will only be compensated for one breakdown per storm event.

10/10/2019 10-Oct-19

R. The Independent Contractor shall be liable to clean up and remove any and all fluids, debris, spills, etc, that result from any breakdowns or repair work. If a release or spill is a reportable condition to the Department of Environmental Services (DES), the Independent Contractor is required to notify DES and perform any necessary remediation to satisfy all applicable state and federal regulations, at the Independent Contractor's sole expense.

S. The Town of Hudson reserves the right to plow and/or sand/salt without contacting the Independent Contractors. If there is plowable snow in only parts of the Town, the Department reserves the right to use whatever combination of forces is necessary to clear the streets. It should be noted that this situation is rare and is avoided if possible. It is the Town's policy to begin plowing operations after 2 inches of snow depending on weather and other factors.

T. Independent Contractors shall comply with all applicable State Laws, including Workers' Compensation, and Wage and Employment laws.

U. The Independent Contractor will be guaranteed a 4-hour minimum pay per event.

V. The Independent Contractor shall not confront in a negative or combative manner, or disrespect any member of the general public who may be questioning, confronting or commenting about the Independent Contractor's plowing technique or practice. These residents should be directed to contact DPW in regards to their concerns. Failure to show respect to the general public is subject to this agreement being terminated at the discretion of the DPW Director or Supervisor.

W. Plowing Vehicle Rates for 2020-2021

a. Class 3	GVWR	8,800 to 14,000 lbs.	single axle	\$65.00/hr.	Ex: Ford F350, GMC Sierra 3500
b. Class 3	GVWR	10,001 to 14,000 lbs.	dual axle	\$75.00/hr.	Ex: Ford F350, GMC Sierra 3500
c. Class 4	GVWR	14,001 to 16,000 pounds	single axle	\$65.00/hr.	Ex: Ford F450, GMC 4500
d. Class 4	GVWR	14,001 to 16,000 pounds	dual axle	\$75.00/hr.	Ex: Ford F450, GMC 4500
e. Class 5	GVWR	16,001 to under 26,000 pounds	dual axle	\$85.00/hr.	Ex: Ford F550, GMC 5500
f. Class 6	GVWR	over 26,000 pounds		\$90.00/hr.	Ex: Ford F650, GMC C6500, 10W/Triaxle

*All vehicles must be equipped with their own plow equipment.

X. Plowing Equipment Rates for 2020 – 2021

a. Skid steer with AWD	with 8 foot blade or bucket	\$90.00/hr.
b. Skid steer with AWD	with snow blower attachment	\$100.00/hr.
c. Backhoe with AWD	less than 2 CY	\$90.00/hr.
d. Loader with AWD	less than 2 CY	\$100.00/hr.
e. Loader with AWD	2 CY to 3.99 CY	\$110.00/hr.

Y. Hauling Rates for 2020 – 2021

a. Backhoe with AWD	less than 2 CY	\$90.00/hr.
b. Loader with AWD	less than 2 CY	\$100.00/hr.
c. Loader with AWD	2 CY to 3.99 CY	\$110.00/hr.
d. 10 Wheel Dump		\$85.00/hr.
e. Tri-Axle Dump		\$90.00/hr.
f. Dump Trailer		\$100.00/hr.
g. Excavator	Please provide rate and Equipment Type	To be Determined
h. Dozer	Please provide rate and Equipment Type	To be Determined

Prices for other equipment will be negotiated upon Application

AGREEMENT

The following provisions shall constitute an Agreement between the Town of Hudson, acting by and through its Department of Public Works, hereinafter referred to as "Town", and _____, with an address of 2 Constitution Dr. Hudson, NH 03051 _ hereinafter referred to as "Independent Contractor", effective as of the ___ day of _____, 20___. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Independent Contractor shall perform all work and furnish all services necessary to provide the Town with snow plowing services for the 2020-2021 Winter Season. The Independent Contractor shall perform all work in accordance with the specifications contained in and attached to this Agreement. No part of this Agreement shall be construed as creating any employer-employee relationship between the Town and the Independent Contractor.

ARTICLE 2: TIME OF PERFORMANCE:

The Independent Contractor shall complete all work and services required as per the Agreement. Written agreement between the Town and the Independent Contractor is required to extend the timeframe if completion is not achieved by said date.

ARTICLE 3: COMPENSATION:

The Town shall pay the Independent Contractor for the performance of the work as outlined in the Agreement in accordance with the provisions of the specifications, or as set forth in an attachment hereto. The Independent Contractor and its employees and/or subcontractors shall not be compensated for any services involved in preparing to provide said services that are required and should have been anticipated by the Independent Contractor, as reasonably determined by the Town. The Independent Contractor shall invoice the Town per event. All invoices should include a narrative describing services accomplished, equipment used. The Town will make all efforts to pay invoices within 30 days of date of invoice.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein:

1. This Agreement;

2. Document entitled "Town of Hudson Department of Public Works Snow Removal Agreement 20-21;
3. Amendments, or other changes mutually agreed upon between the parties; and
4. Any attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this Agreement by providing the Independent Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Independent Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement.
2. Violation of any of the provisions of this Agreement by the Independent Contractor.
3. A determination by the Town that the Independent Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

ARTICLE 6: INDEMNIFICATION:

The Independent Contractor shall defend, indemnify and hold harmless the Town and its officers, agents, and all employees from and against claims arising directly or indirectly from the contract. Independent Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers' Compensation, and income tax laws. Further, the Independent Contractor shall defend, indemnify and hold harmless the Town with respect to any damages, expenses, or claims arising from or in connection with any of the work performed or to be performed under this Agreement. This shall not be construed as a limitation of the Independent Contractor's liability under the Agreement or as otherwise provided by law.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds.

ARTICLE 8: APPLICABLE LAW:

The Independent Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the State of New Hampshire.

ARTICLE 9: ASSIGNMENT:

The Independent Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Agreement can only occur when mutually agreed upon by the Town and Independent Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. Additionally, all amendments and changes shall be approved by the Town prior to execution by the awarding authority. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Agreement by both parties.

ARTICLE 11: INSURANCE:

The Independent Contractor shall be responsible to the Town or any third party for any property damage or bodily injury caused by it, any of its subcontractors, employees or agents in the performance of, or as a result of, the work under this Agreement. The Independent Contractor and any subcontractors used hereby certify that they are insured for workers' compensation, property damage, personal and product liability. The Contractor and any subcontractor it uses shall purchase, furnish copies of, and maintain in full force and effect insurance policies naming the Town as an additional insured in the amounts here indicated.

General Liability

Bodily Injury Liability:	\$1,000,000 per occurrence
Property Damage Liability	\$ 500,000 per occurrence
(or combined single limit)	\$1,000,000 per occurrence

Automobile Liability

Bodily Injury Liability:	\$1,000,000 per occurrence
Property Damage Liability	\$ 500,000 per occurrence
(or combined single limit)	\$1,000,000 per occurrence

Workers' Compensation Insurance

Coverage for all employees in accordance with New Hampshire Laws

The Independent Contractor shall also carry insurance in a sufficient amount to ensure the restoration of any equipment that may be furnished by the Town and covered by this Agreement in the event of loss or destruction until all equipment is turned over to the Town.

CERTIFICATION OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this Agreement has been made and submitted in good faith and without collusion or fraud and any other person. As used in this certification, the words "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

Signature of individual submitting agreement

Name of Business

I, _____, hereby sign this agreement
(Independent Contractors Name)

Certifying that I have read, understand and agree to comply with all the conditions stated within the Town of Hudson Snow Removal Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

INDEPENDENT CONTRACTOR
by Corporate Officer
(If Applicable)

TOWN OF HUDSON
by Director of DPW

Jess Forrence,, DPW Director

Date _____

Date: _____

Social Security Number or
Federal Identification Number

List of Requirements:

SUBMIT ALL REQUIRED PAPERWORK PRIOR TO COMMENCING PLOWING

- Snow Removal Agreement Certification
- W9 Form
- Certificate of Insurance (see agreement for coverage details)
- Current Vehicle Registration
- Copy of primary Operators Drivers license
- Copy of all secondary Operators Drivers License
- Vehicle Inspection must be completed prior to commencing plowing. (Call 886-6018 to schedule a convenient time)

Snow Removal Equipment Application 2020 – 2021

Company Name: _____

Contact Person: _____

Address: _____

Phone #: _____ Cell Phone #: _____ Fax #: _____

Alt Phone #: _____ Email: _____

<i>Year</i>	<i>Make and Model (ex: GMC 2500HD)</i>	<i>Registration #</i>	<i># of Wheels</i>	<i>GVW</i>	<i>Plow Size</i>	<i>Plow Rate (as per Agreement)</i>	<i>Plowing, Hauling or Both?</i>



TOWN OF HUDSON

Engineering Department



8G

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

RECEIVED

FROM: Elvis Dhima, P.E., Town Engineer
Jess Forrence, Public Works Director

DEC 21 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

DATE: December 18, 2020

RE: Kimball Hill & Route 111 Operation and Maintenance Agreement with
New Hampshire Department of Transportation (NHDOT)

The Town of Hudson in 2017 completed an intersection improvement project at this location, which consisted of adding a dedicated safe left lane from Kimball Hill to Route 111. At the same time, the Town installed a traffic camera, which we have access to at this time, through our fiber network. That project was funded 100 percent from corridor funds.

We have been working with NHDOT to respond to different issues in the past at this intersection without an agreement in place, which provides us with the legal means to assist or have remote or physical access to the cabinet.

The Town of Hudson and NHDOT have worked together to come up with an agreement, which has been reviewed by the Town's legal counsel, to transfer the day to day operations.

This five-year arrangement is subject to final Board of Selectmen approval.

First Motion:

To approve the Operation and Maintenance Agreement with NHDOT for five years, as recommended by Town Engineer and Public Works Director and to authorize the Chairman to sign the agreement.

Second Motion:

To waive the bid process and sole source this work to Electric Light, Inc. for the following reasons:

1. They have been and currently are our traffic light consultant and contractor.
2. They are currently the only company that provides expertise and equipment in such system platforms.
3. They currently provide support services for such systems.

Third Motion:

To approve and proceed with Kimball Hill & Rt 111 intersection upgrade project using Corridor Account #: 2070-000-086, not to exceed \$ 12,322.

TRAFFIC SIGNAL MAINTENANCE AGREEMENT
BETWEEN THE TOWN OF HUDSON AND
THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

INTERSECTIONS OF

1. NH 111 & KIMBALL HILL RD/GREELEY ST/WINDHAM RD

This AGREEMENT made this _____ day of _____, 20___, between the Town of Hudson, hereinafter referred to as the "TOWN," and the State of New Hampshire Department of Transportation, through the Bureau of Traffic, hereinafter referred to as the "STATE."

The TOWN and STATE hereby agree as set forth below:

I. PURPOSE

The purpose of this AGREEMENT is to delegate operation and maintenance responsibilities of the traffic signal system at a designated location. The STATE has determined that, based upon budgetary considerations and the available workforce in this region, routine maintenance and prompt response to matters concerning the signals shall be performed by the TOWN, as detailed herein. The STATE hereby delegates these enumerated responsibilities to the TOWN.

II. LOCATION

The signal systems are located in the Town of Hudson, at the intersections listed above, as presently located at the time this AGREEMENT is executed. The signalized intersections and all equipment, markings, and signage further described in Section 3.03 are collectively referred to as the "Signal System."

III. SCOPE

- 3.01 The STATE shall review and approve any design and equipment specifications for the Signal System to ensure conformance with current Federal and State standards. The STATE shall review and approve any changes or repairs proposed by the TOWN prior to implementation. The TOWN shall be responsible for the cost of installation and removal, if so required at the sole discretion of the STATE, for any items that were implemented without prior approval of the STATE.
- 3.02 The STATE reserves the right to take control of the Signal System in the event of a local, state, or national emergency, as determined in the sole discretion of the STATE. In such an event, there is no duty on behalf of the STATE to give notice to the TOWN prior to taking control of the Signal System.
- 3.03 The TOWN shall be responsible for operation and maintenance of the Signal System, as required by the current edition of the Manual of Uniform Traffic Control Devices, as may be updated from time to time upon adoption by the STATE, including but not limited to the following components, with the exception of those items listed in Section 3.04:

- A. Signal hardware and software, including signal heads, signal poles, cabinets, and all contents including but not limited to controller, master controller, and communication equipment;
- B. Lamps and all related wiring;
- C. Loop detectors/ Cameras;
- D. Meter pedestals;
- E. Fire pre-emption detectors, beacons, modules and ancillary devices. The TOWN must share the detector frequency with all emergency medical vehicle users;
- F. Payment for communication charges that have been incurred by systems and equipment installed and utilized by the TOWN;
- G. Emergency response and repair;
- H. Timing of the traffic controller during all periods;
- I. Implement coordinated timing plans upon request of the STATE.

3.04 The STATE shall be responsible for the following items:

- A. Payment for electricity;
- B. Furnishing or reimbursing the TOWN with components of the controller cabinet that are malfunctioning or damaged. In the event that a component of the controller cabinet is malfunctioning or damaged, the TOWN must give notice to the STATE, and obtain STATE approval, prior to the purchase or installation of such replacement item(s) that cost in excess of \$3000. For item(s) costing less than \$3000 that the TOWN has in its inventory, the TOWN may install the item(s) and seek reimbursement from the STATE. For item(s) costing less than \$3000 that the TOWN does not have in its inventory, the TOWN must have the item purchased through the STATE.
- C. Providing the TOWN with necessary hardware, including but not limited to signal poles, signal heads, lamps, meter pedestals, and controller cabinet;
- D. Reimbursing the TOWN for the cost of law enforcement officials to conduct traffic control during periods of signal malfunction. The STATE shall not be responsible for providing law enforcement officials, nor for reimbursement, during regional/wide spread power outages.
- E. No labor reimbursement will be made to the TOWN for the routine signal repairs made pursuant to Section 3.03 of this AGREEMENT. The TOWN must seek approval before performing, or seeking reimbursement, for any labor costs beyond the scope of Section 3.03 of this AGREEMENT.

IV. EXECUTION OF THE WORK

4.01 The TOWN shall respond to any and all reports of malfunction, damage, failure, or insufficiency with the Signal System, without delay, and pursuant to the statutory requirements of NH RSA 230:78-80 and NH RSA 231:90-92. In the event that the STATE receives notice of a malfunction, damage, failure, or insufficiency prior to the TOWN receiving notice, the STATE shall immediately notify the TOWN of such condition.

V. SIGNAL TIMING

Any changes to signal timing must be approved by the STATE prior to implementation of such signal timings.

VI. DURATION AND AMENDMENT OF THE AGREEMENT

- 7.01 This AGREEMENT becomes effective upon approval of the New Hampshire Governor and Executive Council.
- 7.02 This AGREEMENT shall remain in full force and effect for a term of five (5) years, beginning upon the effective date. The STATE or TOWN may elect to terminate this AGREEMENT upon 30 days prior written notice. Upon expiration of the initial term, the STATE and TOWN may agree, in writing, to one (1) automatic renewal for a period of five (5) years.
- 7.03 This AGREEMENT shall not be amended, supplemented, or modified in any respect, except upon the written approval of the STATE and TOWN.

VII. CONTINGENCY

Notwithstanding any other provisions herein, this AGREEMENT is contingent upon the appropriation of sufficient funds from the New Hampshire Legislature for the STATE to carry out any obligation under this AGREEMENT. Equally, this AGREEMENT is contingent upon the appropriation of sufficient funds from the legislative body of TOWN for the TOWN to carry out any obligation under this AGREEMENT. If sufficient funds are not so appropriated, the STATE or TOWN may terminate this agreement upon 30 days written notice, and incur no costs during that 30 day period. Such termination shall relieve both the STATE and TOWN of all obligations hereunder.

VIII. SEVERABILITY

In the event that any provision, or a portion of a provision, of this AGREEMENT is found to be unenforceable by a Court or government agency of competent jurisdiction, that portion of the provision shall be stricken, and the remaining portion and provisions of this AGREEMENT shall be enforceable.

IX. JURISDICTION

This AGREEMENT shall be governed by and interpreted according to the laws of the State of New Hampshire. Any dispute arising out of the AGREEMENT shall be heard in a New Hampshire court of competent jurisdiction.

AGREED by the parties, who have caused this AGREEMENT to be executed by their duly authorized officers for the purposes herein contained as of the date first written above.

The State of New Hampshire
Department of Transportation

Witness

By: _____
Name: Victoria Sheehan
Title: Commissioner
Duly Authorized

The Town of Hudson, New Hampshire

Witness

By: _____
Name: David Morin
Title: Chairman, Board of Selectmen
Duly Authorized

Approved as to form and execution.

Date

By: _____
Assistant Attorney General



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Brian Groth, Town Planner
Planning Board

FROM: Elvis Dhima, P.E., Town Engineer

DATE: December 18, 2020

RE: Request for Approval of Funds from Corridor Accounts- Kimball Hill &
Route 111 Intersection.

Town of Hudson currently is evaluating taking over day to day operations of this intersection through a five year agreement with New Hampshire Department of Transportation.

We currently have access to the camera the Town installed in 2017, while adding an additional lane on Kimball Hill Road. If the agreement is approved by the Board of Selectmen, the traffic controller needs upgrades to match Hudson standards so they can be remote accessed for diagnoses, upgrades and changes.

I have attached a quote from our traffic light contractor as follows:

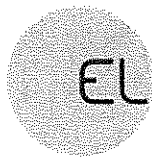
Kimball Hill & Route 111 Intersection Upgrade: \$12,322

The proposed work will consist of connecting this intersection to our control system, utilizing our fiber optic, installing traffic controllers and daily traffic data collection.

The Engineering Department and Public Works Department is asking the Planning Board to approve and recommend the expenditure to the Board of Selectmen.

Motion:

To approve and proceed with this intersection upgrade project using Corridor Account #: 2070-000-086, not to exceed \$12,322.



ELECTRIC LIGHT
COMPANY INC.

1 Morgan Way
Cape Neddick, ME 03902 US

Estimate

ADDRESS

Town of Hudson Engineering
12 School Street
Hudson, NH 03051

ESTIMATE # 1351

DATE 12/18/2020

QTY	DESCRIPTION	RATE	AMOUNT
1	Supply and install a McCain controller at Rt 111 / Kimball. Includes; Controller, TS2 Type 2 Programing New D Harness Software License Ethernet Switch w/ Media Converter	12,322.00	12,322.00

TOTAL

\$12,322.00

Accepted By

Accepted Date



TOWN OF HUDSON
Engineering Department

RECEIVED

DEC 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
1-12-21

8H

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: December 9, 2020

RE: Update Regarding Taylor Falls and Veteran's Memorial Bridge

Taylor Falls and Veteran's Memorial bridges, aka the twin bridges, are in need of repairs and are the responsibility of the City of Nashua and Town of Hudson.

We advertised in the Union Leader on July 23rd and held a mandatory pre-bid meeting on August 28th, in which 7 interested parties attended. In addition, we sent bid invitations to at least four consultants. On September 28th, we received 5 bids as follows:

TEC – Engineering Corp, Hampton, NH	\$39,500.00
VHB Engineers, Bedford, NH	\$48,049.00
DuBois & King, Inc, Bedford, NH	\$80,291.00
McFarland Johnson, Concord, NH	\$89,617.00
GM2 Associates, Inc, Concord, NH	\$140,724.80

The bids were rated based on the following criteria:

Cost	(50%)
Plans/ Construction Specs/ Estimates	(10%)
Traffic Plans related to the Project	(10%)
Guardrail and Street lights Rehabilitation	(10%)
Environmental Permitting	(10%)

Based on the above scoring matrix the bids score as follows:

DuBois & King, Inc, Bedford, NH	3.85/5
McFarland Johnson, Concord, NH	3.5/5
VHB Engineers, Bedford, NH	3.45/5
TEC – Engineering Corp, Hampton, NH	3.2/5
GM2 Associates, Inc, Concord, NH	3.1/5

The combined budget for this project was 200,000 dollars. The Town of Hudson will spearhead this effort and we will split the cost with the City of Nashua 50/50. City of Nashua Mayor, James W. Donchess, has already signed a municipality agreement between Nashua and Hudson, which requires Hudson Board of Selectmen approval as well.

In conclusion, my recommendation to the Board of Selectmen is to award the engineering services contract to Dubois & King Inc., and to approve the municipality agreement between the City of Nashua and the Town of Hudson.

First Motion:

To award the contract for the Twin Bridge Street engineering services to DuBois & King Inc, in the amount of, not to exceed, \$80,291.00 from the 5585-225 (Engineering Services) account, as recommended by the Town Engineer.

Second Motion:


To approve the municipality agreement between City of Nashua and Town of Hudson, as recommended by the Town Engineer.

Office of the Town Clerk/Tax Collector

Engineering Svcs for Bridge Design

Friday, September 25, 2020 @ 10:00am

Received

Name & Address	Date	Bid Price
GM2 Associates, Inc 197 Loudon Rd, Ste 310, Concord, NH 03301	21-Sep-20	\$140,724.80
DuBois & King, Inc 15 Constitution Ave, Bedford NH	24-Sep-20	\$80,291.00
VHB Engineers 2 Bedford Farms Dr, Ste 200, Bedford NH 03110	24-Sep-20	\$48,049.00
TEC - The Engineering Corp 189 Ocean Blvd, Hampton, NH 03842	24-Sep-20	\$39,500.00
McFarland Johnson 53 Regional Dr, Concord, NH 03301	25-Sep-20	\$89,617.00
Respectfully Submitted:		
		
cc: Selectmen		
Finance		
Engineering		

	Hudson (50%)		Nashua (50%)		Combined Score
	Category Score	Weighted Score	Category Score	Weighted Score	
Dubois & King					
RFP Cost (50%)	3.5	0.875	3.5	0.875	1.750
Plans/ Construction Specs/ Estimates. (10%)	5.0	0.250	5.0	0.250	0.500
Traffic Plans Related to the Project (10%)	5.0	0.250	5.0	0.250	0.500
Guardrail and Street Lights Rehabilitation (10%)	5.0	0.250	5.0	0.250	0.500
Environmental Permitting (10%)	1.0	0.050	1.0	0.050	0.100
Survey services (10%)	5.0	0.250	5.0	0.250	0.500
		1.925		1.925	3.850

* Rate Factor of 1 to 5 , 5 being the best

Total Score (5 is the highest combined)

McFarland Johnson	Hudson (50%)		Nashua (50%)		Combined Score
	Category Score	Weighted Score	Category Score	Weighted Score	
RFP Cost (50%)	3.0	0.750	3.0	0.750	1.500
Plans/ Construction Specs/ Estimates. (10%)	5.0	0.250	5.0	0.250	0.500
Traffic Plans Related to the Project (10%)	5.0	0.250	5.0	0.250	0.500
Guardrail and Street Lights Rehabilitation (10%)	5.0	0.250	5.0	0.250	0.500
Environmental Permitting (10%)	1.0	0.050	1.0	0.050	0.100
Survey services (10%)	5.0	0.250	3.0	0.150	0.400
* Rate Factor of 1 to 5 , 5 being the best		1.800		1.700	3.500

Total Score (5 is the highest combined)

VHB	Hudson (50%)		Nashua (50%)		Combined Score
	Category Score	Weighted Score	Category Score	Weighted Score	
RFP Cost (50%)	4.5	1.125	4.5	1.125	2.250
Plans/ Construction Specs/ Estimates. (10%)	5.0	0.250	2.0	0.100	0.350
Traffic Plans Related to the Project (10%)	3.0	0.150	2.0	0.100	0.250
Guardrail and Street Lights Rehabilitation (10%)	1.0	0.050	1.0	0.050	0.100
Environmental Permitting (10%)	5.0	0.250	3.0	0.150	0.400
Survey services (10%)	1.0	0.050	1.0	0.050	0.100
* Rate Factor of 1 to 5 , 5 being the best		1.875		1.575	3.450

Total Score (5 is the highest combined)

TEC	Hudson (50%)		Nashua (50%)		Combined Score
	Category Score	Weighted Score	Category Score	Weighted Score	
RFP Cost (50%)	5.0	1.250	5.0	1.250	2.500
Plans/ Construction Specs/ Estimates. (10%)	5.0	0.250	1.0	0.050	0.300
Traffic Plans Related to the Project (10%)	1.0	0.050	1.0	0.050	0.100
Guardrail and Street Lights Rehabilitation (10%)	1.0	0.050	1.0	0.050	0.100
Environmental Permitting (10%)	1.0	0.050	1.0	0.050	0.100
Survey services (10%)	1.0	0.050	1.0	0.050	0.100
* Rate Factor of 1 to 5 , 5 being the best		1.700		1.500	3.200

Total Score (5 is the highest combined)

GM2

	Hudson (50%)		Nashua (50%)		Combined Score
	Category Score	Weighted Score	Category Score	Weighted Score	
RFP Cost (50%)	2.0	0.500	2.0	0.500	1.000
Plans/ Construction Specs/ Estimates. (10%)	5.0	0.250	5.0	0.250	0.500
Traffic Plans Related to the Project (10%)	5.0	0.250	5.0	0.250	0.500
Guardrail and Street Lights Rehabilitation (10%)	5.0	0.250	5.0	0.250	0.500
Environmental Permitting (10%)	5.0	0.250	5.0	0.250	0.500
Survey services (10%)	1.0	0.050	1.0	0.050	0.100
* Rate Factor of 1 to 5 , 5 being the best		1.550		1.550	3.100

Total Score (5 is the highest combined)



Project No. 626747
November 20, 2020

Elvis Dhima, PE
Town of Hudson
Engineering & Public Works Departments
12 School Street
Hudson, NH 03051

SUBJECT: Subject: Request for Proposals, Engineering Services for Bridge Design (109/068) and (110/068)

Dear Mr. Dhima:

DuBois & King is pleased to present our cost proposal (fee) for the above-entitled project. Our technical proposal has been submitted under a separate cover as requested in the Request for Proposal. D&K's proposes a lump sum budget of \$80,291 to complete the services as detailed in our technical proposal.

Services we propose to provide on this project include bridge, roadway and traffic engineering services as detailed in the following Scope of Services.

SCOPE OF SERVICES

Design Phase

D-1 **Survey and Base Map** *Topographical Field Survey, Base Plan Preparation*– D&K will perform a topographical survey of the project. The survey will consist of locating visible and accessible topographical features including roadway limits, bridge boundaries, edge of waterbody, pavement markings, drainage system(s), utilities, tree lines, building structures, found property boundary monuments, sidewalks and side slopes within the proposed project limits. Project control will be based on NAVD88 and the New Hampshire State Plane Coordinate System for vertical and horizontal control, respectively.

DuBois & King will prepare a base plan and develop a digital terrain model incorporating the information obtained through survey and field investigations; including utility information obtained from the State, utility companies, and identified by survey. Vertical and horizontal control points will be established and will be shown on the drawings with the applicable tie information. D&K's New Hampshire certified wetland scientist will delineate the project wetlands.

Survey Limits:

The limits for the approach survey include 1,000 feet of roadway on each side of the bridge for a total of 2,000 ft. The survey will include the complex intersection of Route 111A with Derry

D-3. **75% Design Submission.** D&K's 75% Design Submission will include 75% Design Plans, a 75% Engineers Estimate and a list of potential special provisions. Additional final design details will be developed and review comments will be incorporated into the submission. Plans (75%) will be developed to detail the intended design, and are anticipated to include:

- Title Sheet with Location Map
- General Notes and Quantities
- Bridge Plan, Elevation and Section
- Typical Roadway Sections
- Roadway Plan and Profile Sheet
- Bridge Plans and Details
- Bridge Deck Repair Plans
- Construction Easement Plan
- Bridge Joint Details
- Bridge and Roadway Rail Layout
- Roadway Lighting Details
- Traffic Management Plan Sheets

Easements identified under Task D-2 will be detailed and delineated on the Roadway Plan Sheet. Traffic Management and Detour Plans will be developed to provide layout of the proposed detour route onto local roads around the bridge site.

The traffic impact assessment memorandum developed by D&K during the 25% design task will be used complete the NHDOT Traffic Control Committee's Meeting Request Memo as the roadway carries two state routes. D&K will submit the complete TCC Meeting Request Memo for the committee to determine if the project is considered a significant project under the rules.

D&K will meet with Town and City officials (1 meeting scheduled) to receive input/feedback from the Town and City on the 25% Plan Submission.

D-4. **100% Design Submission.** D&K's 100% Design Submission will include 100% Design Plans, a 100% Engineers Estimate and Technical Specifications. The New Hampshire Standard Specifications for Road and Bridge Construction will be used for this project. Special provisions will be developed for any items of work that are non-standard. Special provisions and the technical specifications will be based on NHDOT Division 200 through 700 standard specifications. The construction cost estimate will be updated for final submission and bidding. D&K will develop Final Plans (100%) to detail the intended design, these plans are anticipated to include:

- Title Sheet with Location Map
- General Notes and Quantities
- Bridge Plan, Elevation and Section
- Typical Roadway Sections
- Roadway Plan and Profile Sheet
- Bridge Plans and Details

PROFESSIONAL FEES

For accomplishing the above Scope of Services, DuBois & King, Inc., will be paid on a Lump Sum Fee. Our estimated fees for each service category are depicted in the following table:

SCOPE ITEMS	ESTIMATED FEE
Total	\$80,291.00

The above fee estimate includes customary reimbursable expenses for this project, including phone, travel, mailings, reproduction, and subconsultants, etc.

Additional Services

Additional Services, if required and authorized by you, would be provided on an hourly basis in accordance with our Standard Schedule of Fees and Contract Conditions then in effect.

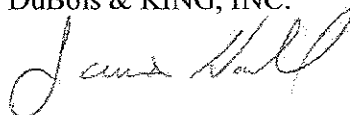
ACCEPTANCE

If the Scope of Services and terms outlined herein are acceptable, please sign original letter in the space provided below, retain one (1) copy for your records and return one (1) original to us. This letter, along with the attached Contract Terms and Conditions, will serve as our Agreement. This proposal shall be valid for a period of 30 days from the date of the proposal.

This proposal is a Professional Instrument of Service prepared specifically for you and this project. This document may not be copied, reproduced or disseminated to other parties other than the State, without the expressed written permission of DuBois & King, Inc.

We appreciate the opportunity to submit this proposal, and look forward to working with you on this project. Please call if you have any questions or need any additional information.

Very truly yours,
DuBois & KING, INC.



James Hall, P.E., LPA
Project Manager/Senior Bridge Engineer

JCH/
Enclosures

Hudson and Nashua, NH
 Bridge Design Services
 11/20/2020, Project No. 626747



Project Phases & Tasks	Labor Categories			Labor Categories						Total Hours
	Project Manager/ Senior Engineer	Project Engineer	Senior Engineer	Engineer/ Senior Designer	Survey Chief	Sr. Tech./ Designer	2-Person Survey Crew	Environ. Specialist		
DESIGN PHASE										
D-1 Survey and Base Map		4			4	8	24	8		48
D-2 25% Design Submission	20	20	40	160		120				360
D-3 75% Design Submission	20	20	40	40		80				200
D-4 100% Design Submission	20	20	40	40		40				160
Total Hours:	60	64	120	240	4	248	24	8		768

CONTRACT TERMS AND CONDITIONS

SERVICES OF OTHERS: On occasion, project needs will require the specialized services of individual consultants or other companies to participate in a project. When considered necessary, these firms or other consultants will be engaged with your approval. We expect that you will enter into an appropriate agreement with them and be directly responsible for all costs incurred by them. For work performed under this agreement for this project we will review their invoices and forward to you a recommendation for disposition of payment. Services that are subcontracted by DuBois & King, Inc., will be billed at direct cost plus 12% overhead and fee.

REIMBURSABLE EXPENSES: Reimbursable expenses are in addition to the professional fee compensation for labor and typically include, but are not limited to, the following items: lodging and subsistence expenses; shipping charges and insurance for hardware, samples, field test equipment, etc.; long distance telephone calls, telegrams and cables; transportation to and from projects; use of personal or company vehicles at a rate consistent with the federally allowable mileage reimbursement rate as determined by the Internal Revenue Service; the use of rental cars, trucks, boats, airplanes, or other means of transportation; reproduction of drawings, reports, documents, and photographs for project records; and any other direct materials. Reimbursable expenses will be billed at our direct cost plus an administrative fee of 12%.

DESIGN WITHOUT CONSTRUCTION PHASE SERVICES: If the Consultant's Scope of Services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, it is understood and agreed that such services will be provided by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the Client waives any claims against the Consultant that may be in any way connected thereto.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Consultant.

ON-SITE SERVICES DURING PROJECT CONSTRUCTION: Should our services be provided on the job site during project construction, it is understood that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work, and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's performance conducted by our personnel is not intended to include review of the adequacy of the contractor's safety measures in, on or near the construction site. It is further understood that field services provided by our personnel will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications.

RIGHT-OF-ENTRY: Unless otherwise agreed, you will furnish right-of-entry on the land for us to make the planned studies, explorations, or investigations. We will take reasonable precautions to minimize damage to the land from use of equipment, but have not included in our fee the cost for restoration of damage that may result from our operations. If we are required to restore the land to its former condition, this will be accomplished and the cost will be added to our fee.

SCHEDULE OF FEES: DuBois & King, Inc., at its sole discretion, reserves the right to periodically modify the hourly billing rates as detailed in its published Schedule of Fees and Contract Conditions to more accurately reflect the cost of doing business, with or without notice. Invoiced amounts will be based on the Schedule of Fees in effect at the time of invoicing.

ADDITIONAL SERVICES: Services not explicitly detailed in this Agreement will be considered additional and subject to increased project fees. Additional services will not be provided without the Client's prior authorization to proceed.

TAXES: State and Local Sales, Use and License taxes will be billed at cost. Any taxes or fees, enacted by Local, State or Federal government subsequent to the date of this contract, and based on gross receipts or revenues, will be added to amounts due under this contract, in accordance with any such fees or taxes.

INVOICES: Invoices may be submitted periodically, and not less than monthly, and are payable upon receipt. Interest of one and one-half percent (1-1/2%) per month will be payable on any amount not paid within fifteen (15) days. Any attorney's fees or other costs incurred in collection of any delinquent amount shall be paid by the Client. Upon request, documentation of reimbursable expenses included in the invoice will be provided in some format itemizing the amount in excess of \$50.00. DuBois & King, Inc. reserves the right to discontinue work on any account that is not paid on a current basis in accordance with these terms. If reassignment of project personnel occurs due to non-payment on an account, project schedule and fees may be adversely impacted.

OWNERSHIP OF DOCUMENTS: All reports, field data and notes, laboratory test data, calculations, estimates, and other documents which we prepare, as instruments of service, shall remain the property of DuBois & King, Inc. We will retain all pertinent records relating to the services performed for a period of six years following the completion of our services, during which period the records will be made available to you at all reasonable times and for reasonable retrieval and reproduction costs.

INSURANCE: DuBois & King, Inc., is protected by Worker's Compensation Insurance (and/or Employer's Liability Insurance), and by Comprehensive General Liability Insurance for bodily injury and property damage. We will furnish information and certificates upon written request. We will not be responsible for any loss, damage or liability arising from your negligent acts, errors and omissions and those by your staff, consultants, contractors and agents or from those of any person for whose conduct we are not legally responsible.

RISK ALLOCATION: In recognition of the relative risks and benefits of the Project to both the Client and DuBois & King, Inc., the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of DuBois & King, Inc. and its officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claim expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of DuBois & King, Inc. and its officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$50,000, or DuBois & King, Inc.'s total fee for services rendered on this

SEVERABILITY: Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

EXTENT OF AGREEMENT: This Agreement comprises the final and complete agreement between the Client and DuBois & King, Inc. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly, has had any questions explained by independent counsel, and is satisfied. Amendments to this Agreement shall not be binding unless made in writing and signed by both the Client and DuBois & King, Inc.

LEGAL JURISDICTION: The parties agree that this contract shall be governed by and construed in accordance with the laws of the State of Vermont in connection with all matters arising out of this contract. The parties agree that the courts of the State of Vermont shall have exclusive jurisdiction over any legal proceeding arising out of this contract.

HR6(01-2020)

F:\Contract Terms and Conditions\CONTRACT TERMS AND CONDITIONS-Lump Sum.doc

November 19, 2020

**AGREEMENT FOR REIMBURSEMENT
FOR
BRIDGE DESIGN**

This agreement is made and entered into, by and between the City of Nashua, a New Hampshire municipal corporation, by and through its Division of Public Works, with offices at 9 Riverside Street, Nashua, New Hampshire and the Town of Hudson, 12 School Street, Hudson, New Hampshire (individually the "City" and the "Town" or "Hudson," respectively, and collectively as the "Parties") and each understands and agrees to the commitments, terms and conditions contained in this Agreement (the "Agreement").

WHEREAS, City and Town jointly own approximately 50% interest each, in the two parallel bridges that span the Merrimack River and connect the two municipalities known as the Taylor Falls/Veterans Memorial Bridges (a.k.a. The Hudson Bridge) ("Bridges");

WHEREAS, City and Town are jointly responsible for the Bridges;

WHEREAS, the Bridges may need significant repairs and maintenance;

WHEREAS, City and Town have determined that it is in their common interests to collaboratively address the repairs and maintenance of the Bridges;

WHEREAS, Town has obtained a proposal from an engineering consultant to perform the design of bridge repairs previously outlined in a joint-funded report; and

WHEREAS, City will reimburse Hudson fifty percent (50%) of the cost of the Design, in keeping with the Parties' joint responsibility for the Bridges.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. **Design.** Hudson will procure proposals and manage the contract with the selected engineering firm for the Design. Hudson will comply with all applicable laws and rules in such procurement and management. Except for the amount being contributed by the City as provided herein, Hudson will be solely responsible for all aspects of the engineering contract and Design, including but not limited to permits, work quality, and safety, and any and all costs of the Design. The City shall have the right to an electronic and hard copy of the Design and the right to copy, distribute and use the Design.

2. **City's Contribution.** The City agrees to reimburse Hudson \$40,145.50 for the Design. The City will pay within 30 days of Hudson's submittal of ~~written~~ invoice(s) acceptable to the City. If the Design is not completed by **June 30, 2021**, this Agreement will terminate and no further reimbursements will be made by the City to Hudson for the Design.

3. Insurance. The contract with the selected engineering firm shall contain appropriate provisions insuring against public liability, including injuries or death to persons and damage to property, arising out of or related to the engineer's performance thereunder, in the amounts and coverage as required by the City and Hudson, and shall name the City and Hudson as additional insured.

4. General Provisions

a. This Agreement shall be governed exclusively by the laws of the State of New Hampshire and any claim or action brought relating to this agreement, the work performed or contracted to be performed thereunder, or referable in anyway thereto shall be brought in Hillsborough County (New Hampshire) Superior Court Southern Judicial District or in the New Hampshire 9th Circuit Court—Nashua and not elsewhere.

b. Neither party shall assign the Agreement as a whole or in part without prior written consent of the other.

c. The Agreement represents the entire and integrated agreement between the Parties and supersedes prior negotiations, representations or agreements, either written or oral regarding the subject matter hereof. The Agreement may be amended or modified only by a written modification signed by both Parties.

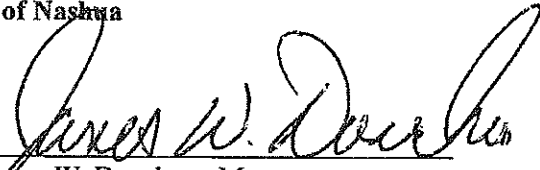
d. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

Town of Hudson

By: _____
David Morin, Chairman of BOS

Date:

City of Nashua

By: 
James W. Donchess, Mayor

Date: 12/8/20

Design Phase - RFP

	Time	Town of Hudson	City of Nashua
Preparing Request for Proposal Review & Revisions/ QA & QC	4 Hours	Town Engineer	City Engineer Deputy City Engineer City Hall Staff
Mandatory Pre Bid Meeting	1 Hour	Town Engineer	City Engineer Deputy City Engineer
Pre Bid Meeting Questions / Follow Ups	2 Hours	Town Engineer	City Engineer Deputy City Engineer
Bid Evaluations & Scoring	4 Hours	Town Engineer	City Engineer Deputy City Engineer
Municipality Agreement	2 Hours	Town Engineer Town Council	City Engineer Deputy City Engineer City Council City Hall Staff
Project Follow ups, meetings & Design Review	10 Hours	Town Engineer	City Engineer Deputy City Engineer
Total	23 Hours		

Agenda
1-12-21



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

81

INTEROFFICE MEMORANDUM

RECEIVED

JAN 07 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: January 7th, 2021

RE: Friars Drive – 8” Water Main Extension.

Mr. Malizia

The Planning Board recently approved an 81 apartment complex subdivision site plan listed with municipality water line. This project includes approximately 625 linear feet of proposed 8 main connecting to an existing 8 inch main located on Lowell Road. The work includes the following

1. Installation of 625 linear of 8 inch main along Friars Drive.
2. Installation of one fire hydrant.

This project will be at no cost to the town and its will provide domestic and fire protection for this development and we can accommodate this request.

My recommendation at this time is to approve this waterline extension.

Motion:

To approve and sign the proposed 8 inch water line extension agreement for Friars Drive.

AGREEMENT

LOWELL ROAD AND FRIARS DRIVE WATER SYSTEM EXTENSION

THIS AGREEMENT is made _____ day of _____, 2021, by and between *Dakota Partners Inc., the applicant*, with an address of 1264 Main St, Waltham, MA 02451 and the Town of Hudson, a municipal corporation of Hillsborough County, New Hampshire, with offices at 12 School Street, Hudson, New Hampshire 03051 (the “Town”).

RECITALS:

- 1.01 (*The applicant*) is the owner of certain real estate situated in Hudson, Hillsborough County, New Hampshire, with an address of 161 Lowell Road , and shown as Map 209, Lot 001-001 on the Town of Hudson Tax Maps (the “Premises”).
- 1.02 Presently, the Town’s water system extends along Lowell Road and within the Premise.
- 1.03 Dakota Partners Inc. desires to extend the Town’s water system to the Premises and then further extend the Town’s water system through the Premises by installing an 8 - inch ductile water main as shown on the Plans for the purpose of providing domestic and fire protection.
- 1.04 The applicant has a subdivision approval by the Hudson Planning Board, Hillsborough County Plan Registry of Deeds , Plan number 40568, “Subdivision Plan”

Agreement to do Work

- 2.01 The parties agree that the recitals set forth above are true, accurate and complete.
- 2.02 (*The applicant*) shall cause the following work to be undertaken and completed the (project) “Work”:
 - 2.02.1 The installation of an 8 – inch ductile water main from the end of the existing town water main located along the proposed portion of Friar Drive and Premises. Such 8 inch water main shall be located on the Premises within the proposed future proposed Right of Way for Friar Drive as shown on the Subdivision Plan.

2.02.2 (*The applicant*) shall undertake all necessary work within Friar Drive and on its Premises to install the water main, gate valves, service lines, with gates and fire hydrants. This work shall include, but is not limited to, reclaiming pavement with trenching and installation of the water main and service lines. This work shall also include associated loaming and seeding on or adjacent to the premises. The scope of work and limits of construction shall be approved prior to the commencement of construction by the subdivision. All such work shall be undertaken in coordination with the Dakota Partners Inc. and the Town of Hudson Town Engineer. All such work shall be approved as to quality and workmanship by Town of Hudson Engineering and Public Works Department.

Inspections

3.01 (*The applicant*) shall pay all applicable fees and inspection costs related to the Work.

Certain Fees/Bonding

4.01 (*The applicant*) shall pay any and all hook-up assessments or extension fees including capital assessment fees to provide municipal water service to the Premises.

General

5.01 The Town represents to (*the applicant*) that its Board of Selectmen are duly authorized to approve this Agreement on behalf on the Town and bind the Town hereto.

5.02 This Agreement is a complete and accurate statement of the agreement between the parties and any and all prior agreements, representations, understandings, oral or written by and between the parties with respect to the subject matter hereof, are hereby expressly superseded, and this Agreement constitutes the entire agreement of the parties with respect to the subject matter hereto.

5.03 This Agreement shall be governed by and construed in accordance with the law of the State of New Hampshire without regard to its conflict of law rules or principles.

IN WITNESS WHEREOF, the Town and (*the applicant*) have caused this Agreement to be duly executed by their respective representatives the date first set forth above.

Witness

By: Mark Pilotte

Its: [Signature]
Duly Authorized Owner

Town of Hudson Its Board of Selectman

Witness

By: _____

Its: _____
Duly Authorized Selectmen

Witness

By: _____

Its: _____
Duly Authorized Selectmen

Witness

By: _____

Its: _____
Duly Authorized Selectmen

Witness

By: _____

Its: _____
Duly Authorized Selectmen

Witness

By: _____

Its: _____
Duly Authorized Selectmen

FRIARS COURT SITE PLAN



The Dubey Group, Inc.
84 Range Road
Waltham, NH 03087
603-438-9462

Engineers
Planners
Surveyors
TheDubeyGroup.com



REV	DATE	REVISIONS	COMMENT	BY
5	8/20/19	MISC. REVS		SK
6	8/24/19	MISC. REVS		SK
7	7/18/19	REVS FOR ADT		JHD
8	7/31/19	ADT REVS		JHD
9	8/2/19	MISC. SCHED PER		SK
10	8/9/19	ADT REVS		JHD
11	10/9/19	MISC. REVS		WA
12	12/22/19	REVISED UTILITIES		WA
13	3/12/20	MIS REVS.		TS

DRAWN BY: WA
CHECKED BY: KRD
DATE: APRIL 29, 2019
SCALE: NONE
FILE: 357-COVER
DEED REF: -

PROJECT:
FRIARS COURT
MAP 209 LOT 1
161 LOWELL ROAD
HUDSON, NH

FOR
DAKOTA
PARTNERS, INC.
1264 MAIN STREET
WALTHAM, MA 02451

SHEET TITLE:
TITLE
SHEET

PROJECT #357 SHEET 1 of 33



SHEET INDEX

- 1 TITLE SHEET
- 2 PROJECT COMPLIANCE NOTES
- 3 TRACT OVERVIEW PLAN
- 4 SITE SPECIFIC SOILS
- 5 EXISTING CONDITIONS PLAN
- 6-7 SUBDIVISION & EASEMENT PLANS
- 8 TRACT ACCESS & DENSITY SUMMARY PLAN
- 9 SITE LAYOUT PLAN
- 10-11 LANDSCAPE PLAN & DETAILS
- 12-12A GRADING & DRAINAGE PLAN
- 13 UTILITY PLAN
- 14 LIGHTING PLAN
- 15 EROSION CONTROL PLAN
- 16 TRUCK CIRCULATION PLAN
- 17-29 SITE DETAILS - 1 THRU 13
- 30 PARKING LOT LANDSCAPE AREA SUMMARY
- 31 SEWER PROFILES
- 32-33 PRE/POST DEVELOPMENT WATERSHED PLAN

PURSUANT TO THE SITE REVIEW REGULATIONS OF THE HUDSON PLANNING BOARD, THE SITE PLAN APPROVAL GRANTED HEREIN EXPIRES TWO YEARS FROM DATE OF APPROVAL.

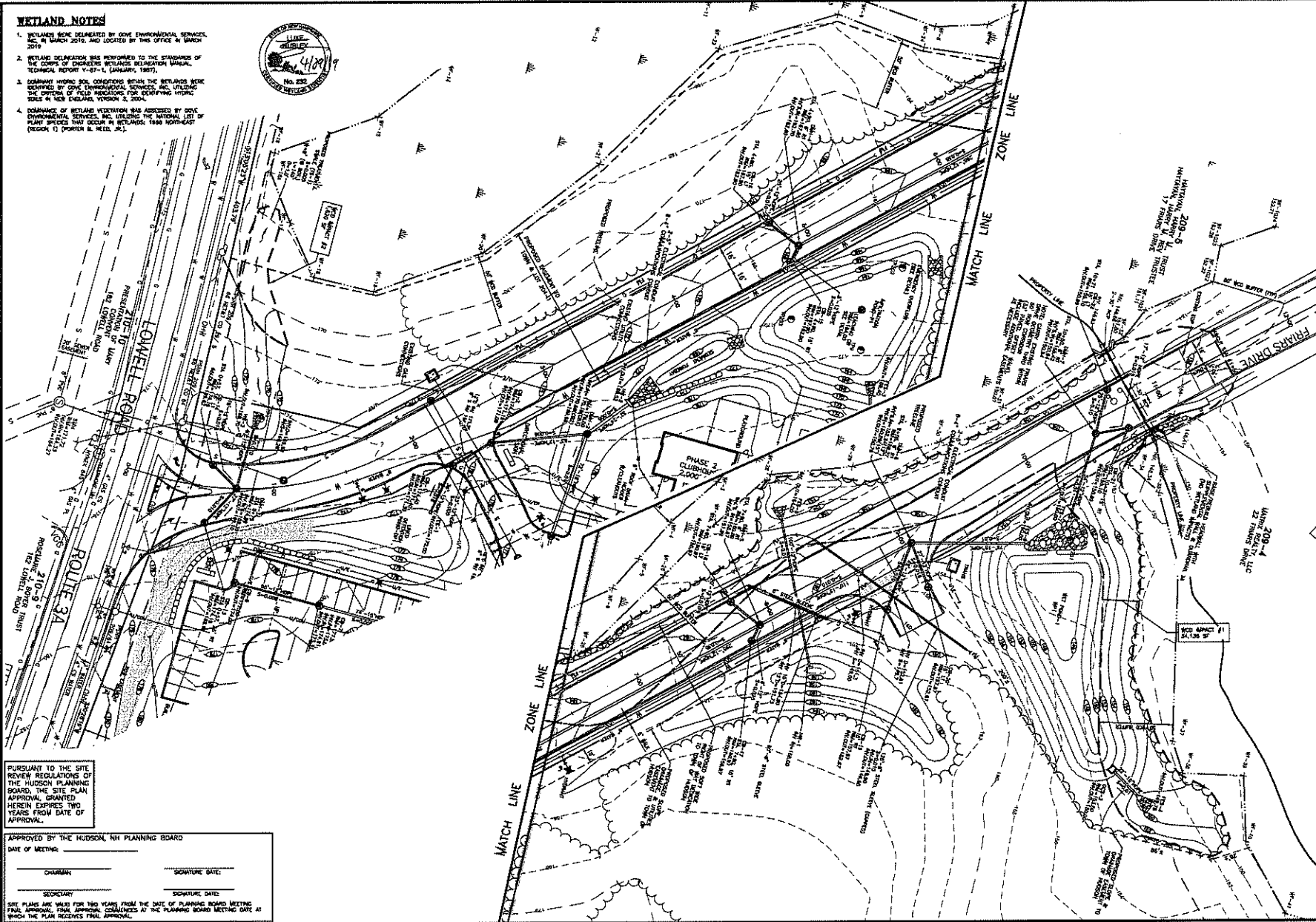
APPROVED BY THE HUDSON, NH PLANNING BOARD
DATE OF MEETING: _____

_____ CHAIRMAN	_____ SIGNATURE DATE:
_____ SECRETARY	_____ SIGNATURE DATE:

SITE PLANS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FINAL APPROVAL COMMENCES AT THE PLANNING BOARD MEETING DATE AT WHICH THE PLAN RECEIVES FINAL APPROVAL.

WETLAND NOTES

1. WETLANDS WERE DELINEATED BY COVE ENVIRONMENTAL SERVICES, INC. IN MARCH 2019, AND LOCATED BY THIS OFFICE IN MARCH 2019.
2. WETLAND DELINEATION WAS PERFORMED TO THE STANDARDS OF THE CORPS OF ENGINEERS WETLAND Delineation MANUAL, TECHNICAL REPORT Y-97-1, (JANUARY, 1987).
3. SOILWATER HYDRIC SOIL CONDITIONS WITHIN THE WETLANDS WERE DETERMINED BY COVE ENVIRONMENTAL SERVICES, INC. UTILIZING THE CRITERIA OF FIELD INDICATORS FOR IDENTIFYING HYDRIC SOILS IN NEW ENGLAND, VERSION 3, 2004.
4. DOMINANCE OF WETLAND VEGETATION WAS ASSESSED BY COVE ENVIRONMENTAL SERVICES, INC. UTILIZING THE NATIONAL LIST OF PLANT SPECIES THAT OCCUR IN WETLANDS: NEW NORTH-EAST (REGION 1) (PORTER & NEEL, JR.).



PURSUANT TO THE SITE REVIEW REGULATIONS OF THE HUDSON PLANNING BOARD, THE SITE PLAN APPROVAL GRANTED HEREIN EXPIRES TWO YEARS FROM DATE OF APPROVAL.

APPROVED BY THE HUDSON, NH PLANNING BOARD

DATE OF MEETING: _____

CHAIRMAN: _____ SIGNATURE DATE: _____

SECRETARY: _____ SIGNATURE DATE: _____

SITE PLANS ARE VALID FOR TWO YEARS FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FINAL APPROVAL CONTINGENCIES AT THE PLANNING BOARD MEETING DATE AT WHICH THE PLAN RECEIVES FINAL APPROVAL.

The Dubay Group, Inc.
 14 Perry Road
 Windham, NH 03597
 603-456-6462
 Engineers
 Planners
 Surveyors
 TheDubayGroup.com

1" = 50' FEET



REV#	DATE	REVISIONS/COMMENTS	BY
1	1/27/20	REVISED PER ADT COMMENTS	AM
2	3/6/20	REVISED PER ADT COMMENTS	AM
16	6/2/20	REVISED GAS AND ELECTRIC	BA
16	6/11/20	MISC. REVS	BA

DRAWN BY: SJK
 CHECKED BY: KRD
 DATE: OCT. 8, 2019
 SCALE: 1"=30'
 FILE: 307-0232
 DEED REF: _____

PROJECT:
**FRIARS COURT
 MAP 209 LOT 1
 161 LOWELL ROAD
 HUDSON, NH**

FOR:
**DAKOTA
 PARTNERS, INC.
 1264 MAIN STREET
 HALTAM, MA 02451**

SHEET TITLE:
**ROADWAY
 IMPROVEMENTS
 PLAN**

PROJECT #267 SHEET #1

Agenda
1-12-21



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

8J

INTEROFFICE MEMORANDUM

RECEIVED

JAN 07 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: January 7, 2021

RE: Green Meadow Golf Club – Sewer Allocation Special Request

Mr. Malizia,

The Engineering Department has received a requests from Mr. Pasay for a sewer main extension for the property listed above, approximately 346 Acres, currently located adjacent to the sewer district but outside of it.

The Town Charter **270 -17** Sewer Limitation Allocation Procedure, Section B states the following:

B. Method for allocation of remaining sewer capacity.

- (1) In furtherance of the new policy of allocation, the Board of Selectmen establishes the following standards to be implemented for the allocation of municipal sewer capacity. Except as provided in this subsection, the Board of Selectmen will not approve new sewer allocations from the remaining sewer capacity for any use located outside of the system boundary as described in Exhibit A; provided, however, that **the Selectmen may**, in their sole discretion, **grant a request to deliver sewer outside the existing system** boundary described in Exhibit A for public facility uses, such as schools and other governmental uses, for community facilities, such as hospitals and public utilities, **or for other residential, commercial or industrial uses** that in the opinion of the Board of Selectmen are **essential for the public health, safety and welfare of the Town of Hudson.**

The applicant has submitted a letter related to why they should be granted this request for the amount of, not to exceed 36,900 gallons per day, please see attachment.

Below is a matrix breakdown for the Board of Selectmen to reference:

Sewer allocation currently available	195,800 gallons per day	
Proposed usage amount	36,900 gallons per day	
Property adjacent to sewer boundary	<u>Yes</u>	No
Private Sewer	<u>Yes</u>	No
Residential Use	Yes	<u>No</u>
Commercial Use	<u>Yes</u>	No
Industrial Use	Yes	<u>No</u>
Construction cost by the Town	Yes	<u>No</u>

The developer will have to purchase the sewer allocation in the amount of: 36,900 gpd x \$3.53 = \$130,257, if approved by Board of Selectmen.

First Motion:

To grant the request of the sewer allocation for an average daily use of not to exceed 36,900 gallons per day for the amount of \$130,257.

Second Motion

To deny this request



CELEBRATING OVER 35 YEARS OF SERVICE TO OUR CLIENTS

LIZABETH M. MACDONALD
JOHN J. RATIGAN
DENISE A. POULOS
ROBERT M. DEROSIER
CHRISTOPHER L. BOLDT
SHARON CUDDY SOMERS
DOUGLAS M. MANSFIELD
KATHERINE B. MILLER
CHRISTOPHER T. HILSON
HEIDI L. BARRETT-KITCHEN
JUSTIN L. PASAY
ERIC A. MAHER
BRENDAN A. O'DONNELL
ELAINA L. HOEPPNER
WILLIAM K. WARREN

RETIRED
MICHAEL J. DONAHUE
CHARLES F. TUCKER
ROBERT D. CIANDELLA
NICHOLAS R. AESCHLIMAN

January 5, 2021

Via Electronic Mail and US Mail

Elvis Dhima, P.E., Town Engineer
Engineering Department
Town of Hudson
12 School Street
Hudson, NH 03051

RE: Hudson Logistics Center – Request for Access to Municipal Sewer
Town Tax Map 234, Lots 5, and 34, and Town Tax Map 239, Lot 1
(collectively, the “Property”)

Dear Elvis:

On behalf of the Applicant, Hillwood Enterprises, L.P., we are respectfully requesting the Town, through its Town Engineer and Board of Selectmen, to provide both access to municipal sewer and an allocation of sewer design flow for the above-referenced Property. The Hudson Logistics Center is proposed to be located on real property consisting of approximately 375.344 acres which is further identified as portions of Town Tax Map 234, Lots 5, and 34, and Town Tax Map 239, Lot 1 (the “Property”), as depicted on the Site Plan.

Hillwood is proposing to consolidate the Property into a single lot, and then create three separate building sites (individually and respectively to be known as Buildings “A”, “B” and “C”). The Hudson Logistics Center will consist of three new distribution and logistics buildings, one to be sited on each of the proposed areas as depicted on the Site Plan, which will together constitute 2,603,400 sf of new building footprint (the “Project”). Primary access to the Hudson Logistics Center will be a new dedicated private road which will provide access to Buildings A, B and C (“Green Meadow Drive”). Secondary access to the site will be provided via an accessway on the northern portion of the Property which will connect with an access easement located on the abutting Sam’s Club parcel (the “Secondary Access”).

DONAHUE, TUCKER & CIANDELLA, PLLC
16 Acadia Lane, P.O. Box 630, Exeter, NH 03833
111 Maplewood Avenue, Suite D, Portsmouth, NH 03801
Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253
83 Clinton Street, Concord, NH 03301

Town of Hudson
January 5, 2021

We note that a portion of the Property located to the north of the Secondary Access (portion of Map 239, Lot 1) is located within the Sewer District, and includes a portion of an existing 18-inch sewer line running from the Sam's Club property, across a portion of Map 239, Lot 1, and then extends northerly under Sagamore Bridge Road to the Sagamore Industrial Park. The remaining portions of the Property, however, are located outside of the Sewer District boundaries but abut the Sewer District to the north as well as to the East along Lowell Road. We note that the existing 18-inch sewer main on the portion of the Property shown as a portion of Map 239, Lot 1 is the proposed sewer main tie-in for the Project. We also refer you to the letter, dated January 4, 2021, from Attorney Thomas Leonard which explains that the Friel Family and the Town worked together in the early 1990's to both upgrade this existing sewer line to 18 inches which was in excess of the require design flow sizing at the time, and also granted a sewer easement to the Town, both to accommodate Town planning efforts, and to accommodate future redevelopment of the Property with the expectation that the Friel Family would be permitted to tie into this existing sewer line located within the Sewer District.

We understand that the Town of Hudson has a current sewer balance of approximately 200,000 gallons per day (GPD) available arising from the Town's efforts, in part, due to reducing infiltration and inflow into the municipal system. While as noted above, the Property is partially within the Sewer District, we note that Section 370.17.B.1 of the Sewer Ordinance provides that "... the Selectmen may, in their sole discretion, grant a request to deliver sewer outside the existing system boundary ... for other residential, commercial or industrial uses that in the opinion of the Board of Selectmen are essential for the public health, safety and welfare of the Town of Hudson."

Hillwood is requesting a non-to-exceed amount of sewer allocation of 36,900 GPD which Hillwood would purchase from the Town. As reasons why we respectfully request the Board of Selectmen to grant this request to allow the Property's tie-in from outside the District, as well as the requested allocation, we note as follows:

1. As noted in the January 4, 2021 letter from Attorney Jay Leonard, the Friel Family worked with the Town in the early 1990's to both upgrade the sewer line capacity and pump station, and granted an easement to the Town, to enable the sewer system to accommodate the future redevelopment of the Greenmeadow Golf Club before the sewer district was established. The expectation was that the Town would enable a future sewer tie-in to accommodate the future redevelopment of the golf course which the Friel Family has relied upon for years.

2. The requested tie-in to the existing sewer system from outside the existing sewer boundary is essential for the public health, safety and welfare of the Town of Hudson for the following reasons:

- a. Given the proximity of existing municipal sewer, a portion of which already exists on the Property, it is good engineering practice which advances public

Town of Hudson
January 5, 2021

health and safety to connect whenever there is available sewer capacity as permitted by the Board of Selectmen.

b. Allowing a connection to the existing municipal sewer provides a superior environmental alternative when compared with using an on-site disposal system in an area located near sensitive wetland resources areas both on the easterly portion of the Property, as well as along the Merrimack River which is a public water source, all of which provides for significant public, health, safety and environmental benefits given the potential for future on-site system failure in close proximity to these sensitive resources if municipal sewer service was unavailable.

c. The requested tie-in would also result in a not-to exceed design flow sewer use allocation of 36,900 gallons per day (GPD). We note that the design flow table for industrial uses under Section 370.17.B. of the Sewer Ordinance recommends a design flow of 500 gallons Per Acre Maximum Allowed Flow which would, based upon approximately 375.5 acres of the Property, result in a design flow of approximately 187,750 GPD if the Property was entirely within the Sewer District. As a result, the requested allocation is less than 20% of what the Sewer Use Ordinance would allow for design flow for industrial uses.

d. The development of the proposed Hudson Logistics Center also will provide the Town and surrounding area with an essential service. As we have seen the increased dangers arising from the COVID pandemic, these types of facilities have played a crucial public health and safety role in the timely delivery of goods.

e. The proposed redevelopment of the Property is projected to provide the Town in excess of \$5 million in local tax revenue annually, which in addition to jobs, is essential to the public welfare of the Town.

f. Lastly, when compared to a most recent tie-in approval by the Board of Selectmen, the approval of the sewer tie-in and associated sewer allocation for the property will result in significantly advancing the health, safety and welfare interests of the Town for the reasons described above.

We respectfully ask the Town Engineer to recommend to the Board of Selectmen to vote to approve allowing access to municipal sewer from partially outside of the Sewer District, and to approve a not-to-exceed sewer allocation of 36,900 GPD for the Property. In addition, Hillwood is willing to contribute to the ongoing Sewer District needs which may be related to the Town's inflow and infiltration program or other Sewer District needs to be decided by the Planning Board through its review process in conjunction with the Town Engineer.

Town of Hudson
January 5, 2021

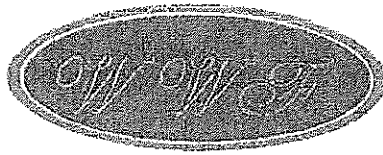
Thank you for your consideration of this request. We can make ourselves available for the Board of Selectmen's meeting if requested. Please do not hesitate to contact me with any comments, questions or concerns. Thank you.

Very truly yours,
DONAHUE, TUCKER & CIANDELLA, PLLC



Justin L. Pasay, Esquire
JLP/sac

cc: Brian Kutz, Hillwood (email only)
Langan Engineering & Environmental Services, Inc. (email only)
John Smolak, Esq. (email only)
Distribution List



WELTS, WHITE & FONTAINE, P.C.
Attorneys at Law

THOMAS J. LEONARD
tjleonard@lawyersnh.com

January 4, 2021

Elvis Dhima, P.E., Town Engineer
Engineering Department
Town of Hudson
12 School Street
Hudson, NH 03051

Board of Selectmen
Town of Hudson
12 School Street
Hudson, NH 03051

RE: Sewer

Dear Mr. Dhima and Members of the Board:

This office represents Greenmeadow Golf Club, Inc., and the Friel family as owners of property located off Steele Road presently used as Greenmeadow Golf Course (the "Property"). As you know, Hillwood Enterprises, LP ("Hillwood") has a contract to acquire the Property and redevelop the Property into the Hudson Logistic Center. As a part of their effort to redevelop the Property, Hillwood has requested sewer allocation for the project. The purpose of this letter is to provide some additional historical information and background regarding the construction of the existing sewer line located on the northerly portion of the golf course Property, and the expectation of the parties at the time of construction in the early 1990's.

I have represented Greenmeadow Golf Club, Inc. and the Friel family for many years dating back to the late 1970s. Since the mid-1980s, the Friels and I, as their representative, have made several presentations to Town boards showing conceptual master redevelopment plans for the Property primarily for planning purposes to keep the Town of Hudson informed regarding possibilities of future development.

In 1991, I was personally involved in the subdivision review to create the lots for Sam's Club and outparcels now occupied by Digital Credit Union, McDonalds, and Friend Lumber. I was also personally involved in the site plan review for the Sam's Club site. The Sam's Club development required a subdivision and a site plan as well as wetland reviews. During the review process, the Town boards required information regarding the future possibilities for development of the Greenmeadow Golf Club Property. While there was no review of any specific development on the property occupied by the golf course at that time in the early 1990's, the Boards desired to work with the Friel Family to plan for future development of the golf course. Those discussions included both future access, as well as the provision of utilities to the property occupied by the golf course.

As part of the Sam's Club subdivision and site plan review process, the applicant proposed to extend the public sewer. Consequently, a new line was designed and constructed from the existing pump station on the northerly side of Sagamore Bridge Road south to Friend Lumber and east to the site now

occupied by Walmart. I recall that the proposed development (Sam's Club and the outparcels, and Walmart) would have required the installation of an 8" or 12" sewer line to accommodate the development noted above.

During the review process, the Sewer Utility Committee, chaired by Doris Ducharme, asked the applicant to pay to increase the capacity of the Sagamore Industrial Pumping Station and also asked the applicant to design and install an upsized sewer line – from 12 inches to 18 inches in diameter. The requests were made to accommodate future sewer facility planning in the area, and primarily, the likely future redevelopment of Greenmeadow Golf Course.

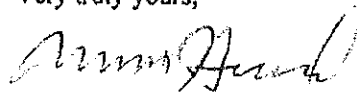
As a result of those discussions with the Town, the applicant paid to expand the capacity of the pump station and increased the sewer line size to 18 inches in order to accommodate future development principally relating to the Greenmeadow Golf Course. The new sewer line extended from Friend Lumber north under the Sagamore Bridge Road to the pump station on the north side of Sagamore Bridge Road. The sewer line is also contained within private property through the outparcels associated with the Sam's Club subdivision and also crosses Greenmeadow Golf Club, Inc.'s property (Map 239, Lot 1). In April 1992, Greenmeadow Golf Club, Inc. conveyed to the Town of Hudson a sewer easement crossing a portion of the Greenmeadow to accommodate the sewer line upgrade project.

At the time of the review, the Sewer Utility Committee was a committee established by the Board of Selectmen. There was no sewer district and there was no sewer allocation process, at the time. I and Greenmeadow Golf Club, Inc. fully expected at the time, and currently, that the remaining land owned by the Friel Family would have dedicated access through the existing onsite sewer line extending north of Sagamore Bridge Road, subject to limitations of capacity and reasonable allocation. There was an understanding between the Sewer Utility Committee and the applicant, as well as the Friel Family, that the sewer line would be used for future redevelopment of the Property.

In conclusion, and relying on the foregoing, the Friel Family did everything asked by the Town to accommodate the Town's desire to plan for future access and sewer use in the area by granting easements and by working with Wal-Mart to upgrade the existing sewer line in excess of the required capacity to accommodate future redevelopment in the area, including the Greenmeadow Golf Course. These measures undertaken were based upon sound planning efforts, and the Friel Family appreciates working with the Town on these planning efforts over the years.

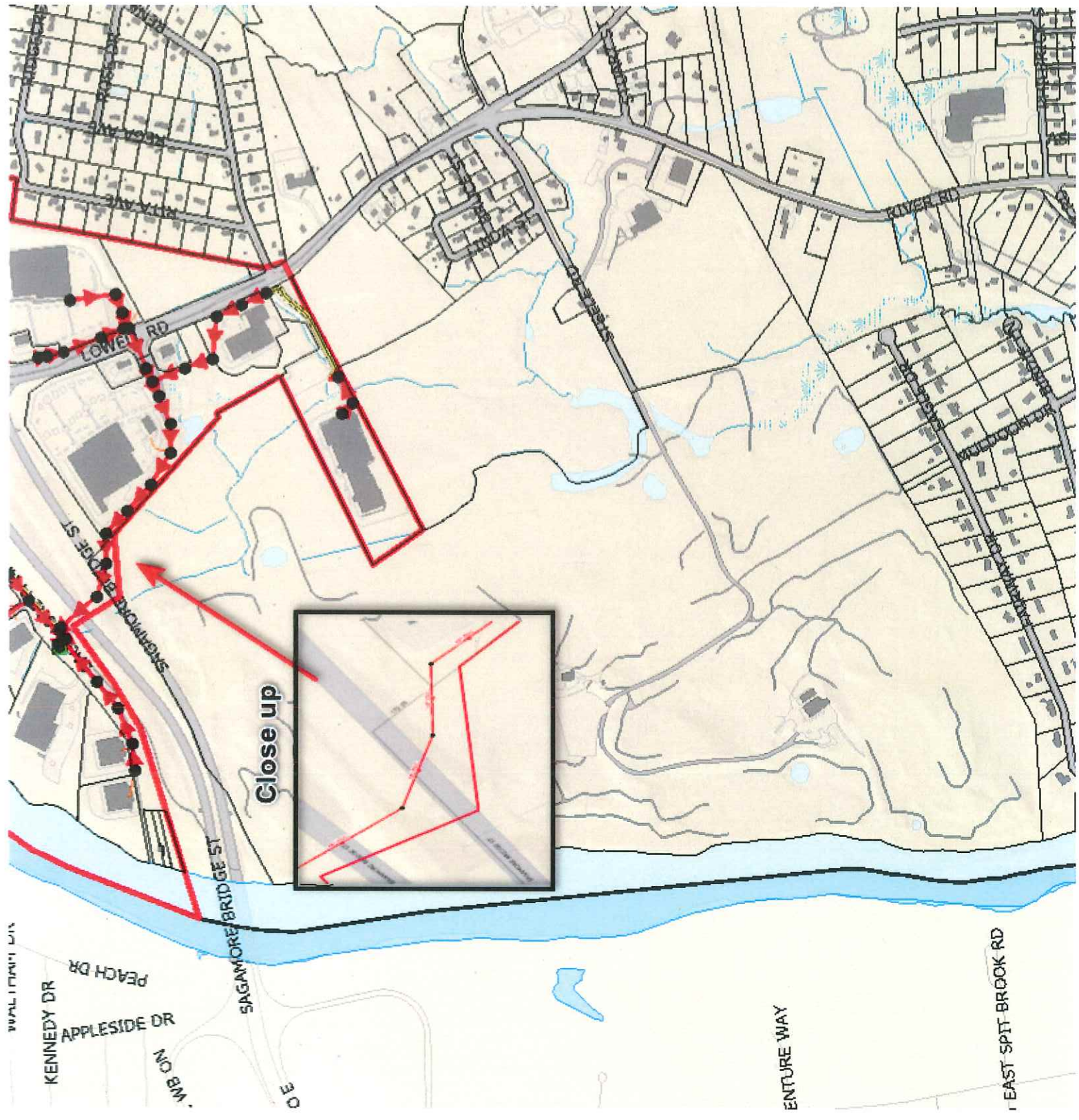
I thank you for your consideration.

Very truly yours,



Thomas J. Leonard

cc: Steve Malizia, Town Administrator
David Friel
Tom Friel
Philip Friel



WALTON WAY
KENNEDY DR
PEACH DR
APPLESIDE DR
WB CN
SAGAMORE BRIDGE ST
E D

ENTURE WAY

EAST SPIT BROOK RD

Close up



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

JAN 06 2021



8K

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton *RMB*
Fire Chief

DT: January 6, 2021

RE: Grant Application – January 12, 2021 BOS Public Agenda

The Fire Department is requesting permission to apply for an Assistance to Firefighter Grant program through the Department of Homeland Security. The following is a brief synopsis of the grant application;

1. Assistance to Firefighters Grant Program:

- a. For the FY20 AFG program we are proposing a request for the replacement of our portable radios.
- b. Upon conclusion of a review of our existing equipment, we have determined a declining number of dependable and serviceable portable radios available to the members of our organization.
- c. This year's proposal will have a value of \$175,500. This would be inclusive of the following equipment;
 - i. 39 portable radios and associated equipment
- d. This program does require a 10% match. We would utilize \$17,500 from the Operational Budget to meet our obligation.

The proposal this evening is simply for permission to apply for the grant. Prior to accepting the grant if awarded, the Board of Selectmen would have the opportunity to hold a public hearing and decide whether we want to accept the funds.

Motion:

- 1. To authorize the Fire Chief to apply for the Assistance to Firefighters Grant for the purpose of obtaining funding for the replacement of our portable radios and associated equipment.



TOWN OF HUDSON – FIRE DEPARTMENT

15 Library Street • Hudson, New Hampshire 03051 • Tel: 603-886-6021 • Fax: 603-594-1164

Memo

TO: Chief Robert M. Buxton
FR: Captain Sean Mamone
DT: 1/5/2021
RE: Assistance to Firefighters Grant FY2020

The Assistance to Firefighters Grant program application process has opened for FY2020 as of Monday January 4, 2021 and runs through Friday February 12, 2021.

A review of Hudson Fire Department needs at this time shows the declining number of dependable, and serviceable portable radios available to the members of our organization. Portable radios are a vital part of our members gear for their safety, and ability to communicate while operating at emergency scenes. The Assistance to Firefighters Grant program has listed P25 compliant portable radios as a high priority item, thus increasing the chances of funding for this project.

I request authorization to apply for funding of \$175,500.00 through Assistance to Firefighters Grant program FY2020 for 39 portable radios and associated equipment. The town would be responsible for a 10% match (\$17,500.00) should we be awarded this funding.

Agenda
1-12-21



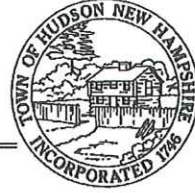
RECEIVED
TOWN OF HUDSON

DEC 28 2020

FIRE DEPARTMENT

TOWN OF HUDSON
SELECTMEN'S OFFICE

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



8L

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton *RMB*
Fire Chief

DT: December 28, 2020

RE: January 12, 2021 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department.

On December 17, 2020 Firefighter/AEMT Justin Tracy submitted a letter of resignation effective December 31, 2020.

Firefighter Tracy has been an employee of the Town of Hudson for the past 5 years. We thank him for his service and contributions to the department.

We ask the Board of Selectman to accept his letter of resignation and we wish him well in his future endeavors.

Motion #1:

To accept the letter of resignation from Firefighter/AEMT Justin Tracy effective December 31, 2020 with the Board's thanks and appreciation.



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

DEC 28 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
1-12-21

8M

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton
Fire Chief

DT: December 28, 2020

RE: January 12, 2021 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department.

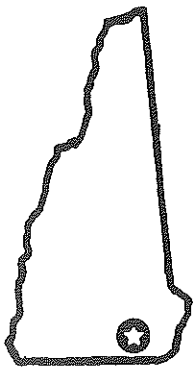
Attached you will find a notice to retire from Lieutenant/AEMT Allan Dube effective December 31, 2020.

Lieutenant Dube has been an employee of the Town of Hudson for the past 19 years. We are grateful for his service and appreciate all that he has contributed during his tenure here with the department.

We ask the Board of Selectman to accept his notice to retire and we send him off with the best wishes in his future endeavors.

Motion #1:

To accept the notice of retirement from Lieutenant/AEMT Allan Dube effective December 31, 2020 with the Board's thanks and appreciation.




TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8N

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

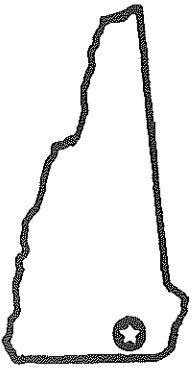
Date: December 15, 2020

Re: Petitioned Warrant Articles

January 12, 2021 is the last day for the voters to petition the Board of Selectmen to include an article in the 2021 Town Meeting warrant. As the Board of Selectmen's agenda is prepared in advance of the petitioned warrant article due date, this memo is a placeholder on the agenda should the Board of Selectmen receive any petitioned warrant articles after the January 12, 2021 meeting agenda is prepared. Should any petitioned warrant article(s) be received from the voters, the Board must forward the article to the warrant with a recommendation. The following motion may be used for any petitioned warrant article(s) received:

Motion: To forward petition warrant article(s) _____ to the 2021 Town Warrant as Recommended/Not Recommended by the Board of Selectmen.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



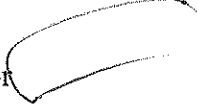
TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

80

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: January 7, 2021

Re: Fiscal Year 2022 Town Warrant

Attached please find the proposed Fiscal Year 2022 Town Warrant. Should the Board of Selectmen approve the order of the Fiscal Year 2022 Town Warrant, the following motion would be appropriate:

Motion: To approve the order of the Fiscal Year 2022 Town Warrant.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



Article 01 The inhabitants of the Town of Hudson in the County of Hillsborough in the State of New Hampshire qualified to vote in Town affairs are hereby notified that the two phases of the Annual Town Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session)

Date: January 30, 2021
Time: 9:00 a.m.
Location: Community Center, 12 Lions Avenue, Hudson

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 9, 2021
Time: 7:00 a.m. to 8:00 pm.
Location: Community Center, 12 Lions Avenue, Hudson

Article 02 Building Zoning Amendment

Are you in favor of the adopting of the amendment to the Town Zoning Ordinance as proposed by the Planning Board as follows?

Amend Article II Terminology, § 334-6 Definitions, to amend the definitions of the terms Building Setback, Building Line, Building, Principal Building, and Accessory Building.

Recommended by the Planning Board 4-0-0

Article 03 Police Facility Expansion and Renovation

Shall the Town of Hudson vote to raise and appropriate the sum of \$4,800,000 for the expansion and renovation of the Police facility and further authorize the Board of Selectmen to issue \$4,800,000 of bonds or notes for this project in accordance with the Municipal Finance Act, (RSA Chapter 33) and authorize the Board of Selectmen to issue, negotiate, sell and deliver such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further raise and appropriate the additional sum of \$125,000. for the first year payment on the bond and authorize the Board of Selectmen to take any other action necessary to carry out this vote or pass any other vote relative thereto. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.04

(3/5 ballot vote required)

Article 04 General Fund Operating Budget

Shall the Town of Hudson raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$31,252,764? Should this article be defeated, the operating budget shall be \$30,479,143 which is the same as last year, with certain adjustments required by previous action of the Town of Hudson or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee 8-0-1) Tax Rate is \$6.72



Article 05 Sewer Fund Operating Budget

Shall the Town of Hudson raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,242,825? Should this article be defeated, the operating budget shall be \$1,833,655 which is the same as last year, with certain adjustments required by previous action of the Town of Hudson or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee 8-0-1) Tax Rate Impact is \$0.00

Article 06 Water Fund Operating Budget

Shall the Town of Hudson raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,871,994? Should this article be defeated, the operating budget shall be \$3,745,037 which is the same as last year, with certain adjustments required by previous action of the Town of Hudson or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee 8-0-1) Tax Rate Impact is \$0.00

Article 07 Purchase a Replacement VacCon Truck

Shall the Town of Hudson vote to raise and appropriate the sum of \$400,000 for the purpose of purchasing a replacement VacCon Truck and to authorize the withdrawal of \$400,000 from the VacCon Truck Capital Reserve Fund? This Capital Reserve Fund was created for the purpose of purchasing a replacement truck and was established in March 2006. No funds are requested from general taxation. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.00

Article 8 Transfer Station Retaining Wall

Shall the Town of Hudson vote to raise and appropriate the sum of \$575,000 for the construction of the Transfer Station Retaining Wall? This is a Special Warrant Article per RSA 32:3 vi, reflecting an appropriation that will not lapse until the monies are expended, or June 30, 2026, whichever is the earliest. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.16

Article 9 Town Wide Paving

Shall the Town of Hudson vote to increase the Public Works Department's paving budget by an additional \$200,000 and to raise and appropriate the sum of \$200,000 for this purpose? This increase in the Public Works Department's paving budget will be included in the General Fund Operating Budget and Default Budget in subsequent years. (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.06



Article 10 VacCon Truck Replacement Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$60,000 which will be added to the VacCon Truck Replacement Capital Reserve Fund as previously established in March 2006? \$30,000 of this sum will come from the Sewer Fund and \$30,000 to be raised from general taxation? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.00

Article 11 Fire Apparatus Refurbishment/Repair Capital Reserve Funding

Shall the Town of Hudson vote to raise and appropriate the sum of \$25,000 which will be added to the Fire Apparatus Refurbishment/Repair Capital Reserve Fund previously established March 11, 2008? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.01

Article 12 Property Revaluation Capital Reserve Fund Funding

Shall the Town of Hudson raise and appropriate the sum of \$15,000 which will be added to the Property Revaluation Capital Reserve Fund as previously established in March 2008? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.00

Article 13 Major Repairs to Town Buildings Capital Reserve Funding

Shall the Town of Hudson raise and appropriate the sum of \$50,000 which will be added to the Major Repairs to Town Buildings Capital Reserve Fund as previously established in March 2014? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.02

Article 14 Establish Police Safety Equipment Capital Reserve Fund

Shall the Town of Hudson vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing new and replacement Tasers, Bullet Proof Shields and Body Cameras to be known as the Police Tasers, Bullet Proof Shields and Body Camera Capital Reserve Fund, and to raise and appropriate the sum of \$50,000 to be placed in this fund, and to designate the Board of Selectmen as agents to expend from said fund? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.02

Article 15 Establish Hills Memorial Library Capital Reserve Fund

Shall the Town of Hudson vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of maintaining, improving and renovating the building, exterior signage, grounds, driveway and parking areas, and for replacing or repairing capital equipment at the Hills Memorial Library Building and to raise and appropriate the sum of \$25,000 to be placed in this fund, and to designate the Library Trustees as agents to expend from said fund? (Recommended by the Board of Selectmen 4-0) (Recommended by the Budget Committee) Tax Rate Impact is \$0.01



Article 16 Revised Veteran's Tax Credits

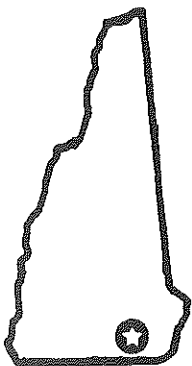
Shall the Town of Hudson vote in accordance with RSA 72:27-a to modify the provisions of RSA 72:28, II, previously adopted, for an Optional Veteran's Tax Credit of \$600.00 per year? If adopted, the All Service Veteran's Tax Credit, previously adopted, will also be \$600.00 per year, the same amount as the Optional Veteran's Tax Credit. If approved, this article shall take effect for the final tax bill of the 2021 property tax year. (Recommended by the Board of Selectmen 4-0) Tax Rate Impact is \$0.03

Article 17 Revised Disabled Veteran's Tax Credits

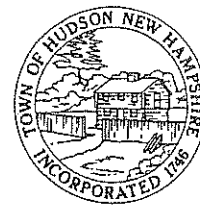
Shall the Town of Hudson vote to in accordance with RSA 72:27-a to modify the provisions of RSA 72:35, previously adopted, for an optional tax credit of \$3,000.00 for a Service Connected Total Disability? If approved, this article shall take effect for the final tax bill of the 2021 property tax year. (Recommended by the Board of Selectmen 4-0) Tax Rate Impact is \$0.02

Article 18 Additional Polling Place

Shall the Town of Hudson vote authorize the Selectmen to provide an additional polling place and determine the boundaries of the voting district to be served by the additional polling place in accordance with the provision of RSA § 658:10? Once established, the voting district and polling place shall continue to be such for successive state elections until the Town shall vote to discontinue same, but the Selectmen may from time to time increase or diminish the boundaries thereof to effectively accommodate the voters. (Recommended by the Board of Selectmen) Tax Rate Impact is \$0.00



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Agenda
1-12-21

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8P

To: Board of Selectmen

From: Steve Malizia, Town Administrator

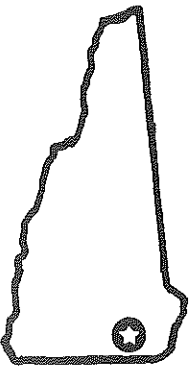
Date: December 15, 2020

Re: Designation of a Selectman to Post the Town Warrant

The last day for the Board of Selectmen to post the Town Warrant and Budget at the polling place (Hudson Community Center) and other public locations for the Fiscal Year 2022 Deliberative Session is Monday, January 25, 2021. The following motion would designate which Selectman will be responsible for posting the Fiscal Year 2022 Town Warrant and Budget.

Motion: To designate Selectman _____ to post the Fiscal Year 2022 Town Warrant and Budget on or before Monday, January 25, 2021.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051


Bye
1-12-21



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8Q

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

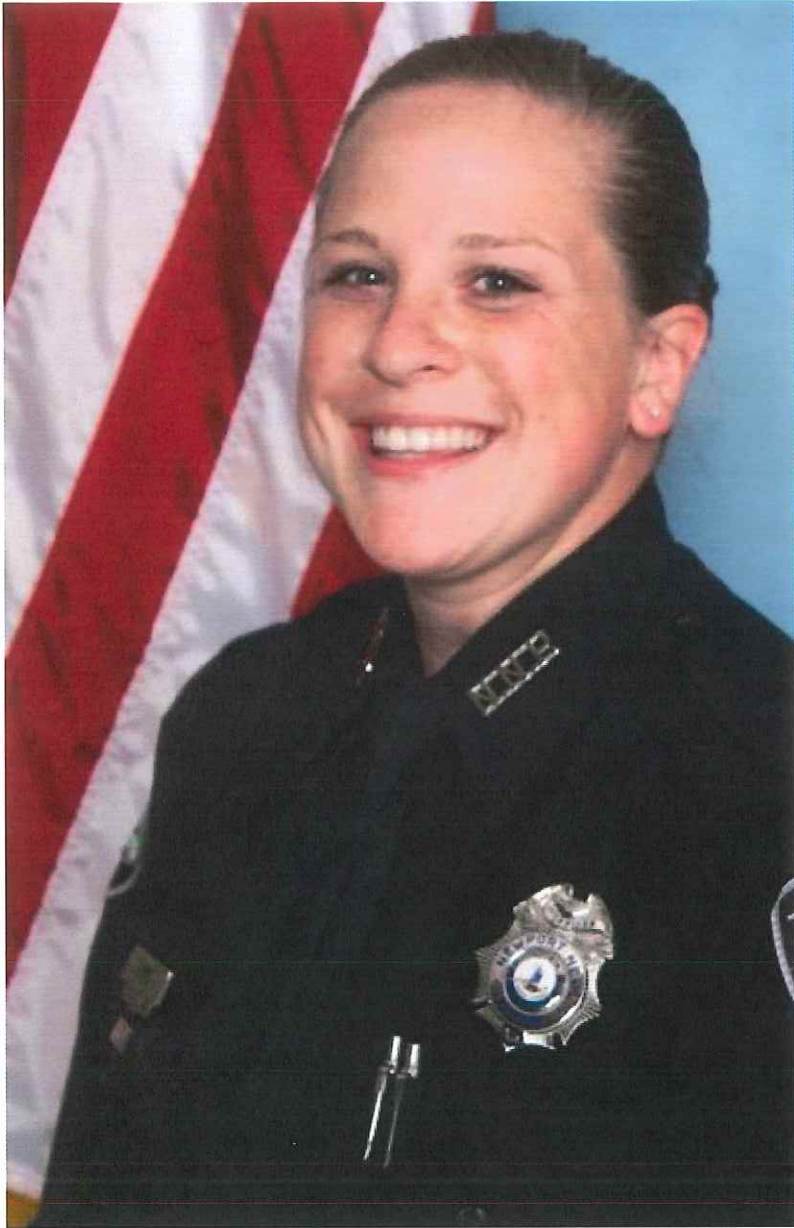
Date: December 21, 2020

Re: Annual Report Dedication

I am recommending that this year's Annual Town Report be dedicated to Katherine Thyne and Ryan Phaneuf. Both of these individuals graduated from Alvirne High School and died in the service of their community or country. Should the Board of Selectmen concur with my recommendation, the following motion is appropriate:

Motion: To dedicate the 2020 Annual Town Report to Katherine Thyne and Ryan Phaneuf.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



Katherine M. Thyne
Devoted Mother, Dedicated Police Officer, U.S. Navy Veteran

Officer Katherine "Katie" Mary Thyne, of Newport News, Virginia, formerly of Hudson, New Hampshire, died January 23, 2020, from injuries sustained in the line of duty while serving with the Newport News Police Department. She was 24 years old.

Born in Lowell, MA, June 9, 1995, she was the daughter of Tracy (Leclair) (Thyne) Maher of Port St. Lucie, Florida, and the late Joseph J. Thyne.

She received her early education in the Dracut school system, and graduated from Alvirne High School, Hudson, NH, with the Class of 2013. During her high school years, Katie was a member of the ROTC, and a gifted athlete playing both softball and basketball.

Katie enlisted the United States Navy right after high school, and served for five years before entering the Navy Reserves in 2018. She was awarded the National Defense Service Medal, Good Conduct Medal, and the Global War on Terrorism Service Medal. While in the Navy, she met her former wife Whitlee, and together they became the parents of a beautiful baby girl, Raegan Grace.

Becoming a police officer was always in Katie's plan. Accepted at the Police Academy in January of 2019, she realized her dream when, upon her graduation in June of 2019, she was assigned to the South Precinct of the Newport News Virginia Police Department as a patrol officer. Well-liked and respected by even the most senior officers, Katie felt right at home and was deeply proud to be part of her police family.

She recently spent much of her free time laughing, loving, and exploring her way around Virginia with her daughter Raegan, and fiancé Brittany Lewis. Katie always enjoyed a good road trip to surprise family with a visit, dragging her mom all over to see concerts and shows, playing basketball with her dad, and cribbage with her grandmothers.

Katie's warm heart, never ending compassion, and contagious smile inspired everyone around her. She had a quick wit and a great sense of fun and adventure. Her life, while much too short, was a life of service, a life of passion for her community, and most of all, a life of love for family and friends - especially the light of her life, Raegan.

In addition to her mother, she is survived by her two year old daughter, Raegan Grace Thyne; three brothers, Timothy J. Thyne and his wife Heather of Nashua, NH, Jonathan J. Thyne of Phoenix, AZ, and Braedyn C. Thyne of Nashua, NH; her fiancé, Brittany Lewis of Newport News VA, her stepfather, Gary Maher of Port St. Lucie, Florida, her grandparents, Robert and Brenda Leclair of Port St. Lucie, FL, and John "Jack" J. Thyne and Maureen A. Gilroy, both of Lowell, and her former wife, Whitlee Thyne of Hampton, VA.

THYNE - Friends are invited to celebrate Katie's life and legacy on Friday, January 31, 2020, at the Immaculate Conception Church, 144 East Merrimack Street, Lowell, MA, from 3 to 8 PM. Her Funeral Mass of Christian Burial will be celebrated on Saturday at the Immaculate Conception Church at 11:00 AM. All are asked to kindly meet at Church. Interment with full military and police funeral honors to follow in Lowell Cemetery, 77 Knapp Avenue, Lowell. In lieu of flowers, those who wish may make donations in support of her daughter Raegan to the Officer Thyne Memorial Fund, Newport News Police Foundation, P.O. Box 120496, Newport News, VA 23612 (www.nnpolicefoundation.org/officerthyne). Arrangements in the care of the MORSE-BAYLISS Funeral Home, 122 Princeton Boulevard, Lowell. Funeral Director, Frederick W. Healy. Please visit Katie's Life Tribute at www.morsebaylissfuneralhome.com.



Air Force Capt. Ryan Phaneuf

Funeral services for the 30-year-old Air Force captain [killed in a January plane crash](#) in Afghanistan will be held this week in New Hampshire.

Visiting hours for Capt. Ryan Phaneuf will be held Friday in Hudson, New Hampshire, with a funeral mass to follow on Saturday, his loved ones wrote [in his obituary](#).

Phaneuf, born in Nashua [and raised in Hudson](#), was assigned to the 37th Bomb Squadron at Ellsworth Air Force Base in South Dakota and was co-piloting an Air Force surveillance aircraft when it crashed Jan. 27 in Ghazni province. His co-pilot of the Bombardier E-11A aircraft, 46-year-old Lt. Col. Paul K. Voss, of Yigo, Guam, was also killed.

In his obituary, Phaneuf's loved ones described him as "a very quiet and extremely humble person with a sly sense of humor," who had a deep love for his friends and family.

"Ryan spent his life striving to be the best he could be and always wanted to help the people around him accomplish the same," his loved ones wrote. "As a genuinely humble person, Ryan is a true representation of small-town dreams coming true."

Read the full obituary for the 30-year-old serviceman, [shared](#) by Dumont-Sullivan Funeral Home, below:

Captain Ryan S. Phaneuf, 30, assigned to the 37th Bomb Squadron at Ellsworth Air Force Base in South Dakota, formerly of Hudson, New Hampshire, died January 27th, 2020. Ryan was the co-pilot of the Bombardier E-11A that crashed in Ghazni Province, Afghanistan while serving his country on a voluntary deployment supporting Operation Freedom's Sentinel.

Born in Nashua, NH, June 4th, 1989, he was the son of Donald and Nancy Phaneuf of Hudson, NH. He was a graduate of Presentation of Mary Academy of Hudson in 2003. Ryan then graduated from Alvirne High School in 2007. During his time at Alvirne, his interest in joining the Air Force ignited. He enrolled in the first class of AFJROTC that was offered his freshman year and continued his involvement throughout his high school career. In 2006, Ryan was in the top 1% of 110,000 Junior ROTC cadets worldwide and was selected to attend the Aerospace & Technology Honors Camp at the University of Oklahoma and Tinker Air Force Base. In 2007, he was nominated to attend the National Youth Leadership Forum on Defense, Intelligence and Diplomacy in Washington, DC – an opportunity less than 1% of all high-achieving high school students are presented with. During his senior year, the departing class of 2006 unanimously decided that Ryan was to be assigned the highest rank offered in AFJROTC: Cadet Colonel.

After his graduation from Alvirne in 2007, Ryan began his studies at Embry Riddle Aeronautical University (ERAU) in Daytona Beach, Florida, where he continued to pursue his military career as an AFROTC cadet throughout his college years. During these years, he completed a rigorous 4-week training program at Maxwell AFB, became a flight commander guiding underclassmen in leadership development and moved up to become a squadron commander responsible for the safety and accountability of the 350+ cadet wing members. In his senior year, Ryan was considered a super senior in the Eagle Wing Detachment and was given the position of Vice-President. Also in his later years at ERAU he was a member of the Arnold Air Society. In the fall of the 2011, Ryan was selected to attend Undergraduate Pilot Training (UPT), achieving one of his dreams. During his summer breaks, Ryan served two internships with BAE Systems, one of the largest Department of Defense contractors, getting a behind the scenes look at what goes into developing the equipment used to “protect those who protect us.” In 2012, he completed his studies and earned a Bachelor of Science in Applied Meteorology. Ryan commissioned into the United States Air Force as a Second Lieutenant on May 12.

Ryan moved to Laughlin AFB, TX in the summer of 2012 for pilot training, beginning in the T-6A and transitioning to the T-38C. Upon graduation from pilot training in April 2014, Ryan was selected to become a T-6A instructor with the 85th Flying Training Squadron at Laughlin AFB. During this assignment, Ryan earned the callsign “Phantom” and carried multiple titles in addition to instructor pilot such as assistant chief of training, training officer, category check pilot, and flight scheduler. In June 2017, Ryan was assigned to Dyess AFB where he joined the 28th Bomb Squadron to learn to fly the B-1B bomber. Ryan finished B-1B Basic Qualification at the top of his class, earning the title of Distinguished Graduate in June 2018. From there, Ryan was assigned to the 37th Bomb Squadron at Ellsworth AFB, SD and later earned the callsign “FOGG.” He was the assistant flight commander of scheduling where he executed the squadron's Flying Hour Program and Ready Aircrew Program for 14 B-1B's and 71 aircrew. In November 2019, Ryan completed school for the Bombardier E-11A ahead of his voluntary deployment with the 430th Expeditionary Electronic Combat Squadron at Kandahar Airfield,

Afghanistan. Throughout his career, Ryan flew four different aircraft accruing over 1,300 flight hours.

Ryan was a very quiet and extremely humble person with a sly sense of humor. He had a deep love for his family and friends. In August of 2013, he met his future wife, Megan, at Easterwood Airport in College Station, TX while on a cross-country trip as a T-6A student. Ryan and Megan were married three years later on November 18th, 2016 in a private ceremony in Del Rio, TX. He had a love for music, was a self-taught guitarist, and used music as a way to express himself. In his spare time Ryan liked to attend concerts with close friends and aimed to visit as many NFL stadiums as he could. He loved spending time with his wife, Megan, and their two adopted dogs, Bandit and Peanut. Ryan was a beloved son, husband, brother, nephew, grandson, uncle, co-pilot, instructor, and friend to many.

In addition to his parents, Donald and Nancy Phaneuf, he is survived by his wife Megan Phaneuf, sister Christina Larsen, grandmothers Claire Phaneuf of St. Petersburg, FL and Sue Munroe of Dunnellon, FL, as well as several uncles, aunts, and cousins.

Ryan spent his life striving to be the best he could be and always wanted to help the people around him accomplish the same. As a genuinely humble person, Ryan is a true representation of small-town dreams coming true.

Visiting hours will be held on Friday, February 28 from 1 p.m. to 8 p.m. in St. Kathryn's Church, 4 Dracut Road in Hudson, NH. A Mass of Christian Burial will be held on Saturday, February 29 at 10 a.m. in St. Kathryn's Church. Ryan will receive full military honors in a private burial at Arlington National Cemetery on March 9, surrounded by family and friends.

In lieu of flowers, donations may be made to the Air Warrior Courage Foundation (AWCF). The AWCF will support the family of Captain Phaneuf in any way needed. To make a donation, go to www.AirWarriorCourage.org, and use the blue "DONATE" button on the home page.

Agenda
1-12-21

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Town of Hudson

Revenues and Expenditures

Through December 31, 2020

Stell

Town of Hudson, NH										
Appropriations and Revenue Summary										
Month Ending: December 31, 2020										
State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,818	0	0	2,818	783	0	2,035	28%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	135	0	1,115	11%
4140	5030	Town Clerk/Tax Collector	400,467	0	0	400,467	213,245	4,170	183,052	54%
4140	5041	Moderator	32,762	0	0	32,762	14,840	825	17,097	48%
4140	5042	Supervisors of The Checklist	6,286	0	0	6,286	3,072	0	3,214	49%
4199	5050	Town Treasurer	8,074	0	0	8,074	4,037	0	4,037	50%
4199	5055	Sustainability Committee	1,300	0	0	1,300	220	0	1,080	17%
4520	5063	Benson Park Committee	1,100	0	0	1,100	277	0	823	25%
4199	5070	Municipal Budget Committee	800	0	0	800	0	11	789	1%
4140	5077	IT - Town Officers	4,170	0	0	4,170	2,256	987	927	78%
4199	5080	Ethics Committee	100	0	0	100	3	0	97	3%
		Town Officers	459,127	0	0	459,127	238,867	5,994	214,267	53%
4130	5110	Board of Selectmen/Administration	392,579	2,500	30,758	425,837	234,549	1,795	189,493	56%
4194	5115	Oakwood	2,275	0	0	2,275	1,835	0	440	81%
4194	5120	Town Hall Operations	104,633	0	243,650	348,283	292,178	1,430	54,674	84%
4442	5151	Town Poor	80,000	0	0	80,000	21,525	0	58,475	27%
4130	5177	IT - Town Administration	800	0	2,737	3,537	2,857	6,255	(5,575)	258%
		Administration	580,287	2,500	277,145	859,932	552,944	9,480	297,508	65%
4153	5200	Legal	136,560	0	(2,737)	133,823	39,835	26,844	67,144	50%
4150	5310	Finance Administration	196,214	0	0	196,214	110,085	15,258	70,870	64%
4150	5320	Accounting	286,671	0	0	286,671	137,838	6,223	142,610	50%
4150	5377	IT - Finance	2,350	0	816	3,166	1,269	329	1,567	51%
		Finance	485,235	0	816	486,051	249,193	21,811	215,047	56%
4150	5330	Information Technology	751,454	0	475	751,929	417,859	27,415	306,655	59%
		Information Technology	751,454	0	475	751,929	417,859	27,415	306,655	59%
4152	5410	Assessing Department	444,911	0	0	444,911	180,883	71,142	192,887	57%
4152	5477	IT- Assessing	14,650	0	0	14,650	1,684	0	12,966	11%
		Assessing	459,561	0	0	459,561	182,567	71,142	205,852	55%
4312	5515	Public Works Facility	99,903	800	(150)	100,553	73,641	8,046	18,866	81%
4312	5551	Public Works Administration	272,461	0	5,518	277,979	150,066	1,997	125,915	55%
4312	5552	Streets	2,836,891	0	99,577	2,936,468	1,789,847	287,735	858,887	71%
4312	5553	Equipment Maintenance	474,079	0	6,489	480,568	212,870	5,616	262,082	45%
4312	5554	Drainage	531,385	0	82,304	613,689	302,820	16,110	294,759	52%
4522	5556	Parks Division	237,327	0	6,716	244,043	96,984	25,101	121,958	50%
4312	5577	IT - Public Works	5,240	0	0	5,240	6,114	587	(1,461)	128%
		Public Works	4,457,286	800	200,454	4,658,540	2,632,342	345,192	1,681,007	64%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: December 31, 2020

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,300	0	0	6,300	3,578	2,284	438	93%
4191	5571	LUD - Planning	245,819	0	0	245,819	140,694	26,896	78,229	68%
4191	5572	LUD - Planning Board	8,350	0	0	8,350	452	0	7,898	5%
4191	5581	LUD - Zoning	202,221	0	0	202,221	95,672	2,305	104,244	48%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	6,623	8,935	942	94%
4311	5585	LUD - Engineering	390,578	0	0	390,578	163,383	12,168	215,027	45%
		Land Use	869,768	0	0	869,768	410,403	52,588	406,777	53%
4210	5610	Police Administration	333,864	0	15,671	349,535	229,503	15,253	104,779	70%
4210	5615	Police Facility Operations	287,732	30,690	0	318,422	197,112	21,503	99,807	69%
4210	5620	Police Communications	685,916	0	39,462	725,378	375,919	1,309	348,149	52%
4210	5630	Police Patrol	6,233,526	3,554	293,486	6,530,566	3,352,768	90,245	3,087,553	53%
4210	5640	Investigations	13,820	0	0	13,820	7,241	1,239	5,340	61%
4414	5650	Animal Control	120,509	0	1,480	121,989	57,386	1,080	63,523	48%
4210	5660	Information Services	154,488	0	14,335	168,823	87,283	3	81,538	52%
4210	5671	Support Services	88,023	0	0	88,023	43,359	18,476	26,188	70%
4210	5672	Crossing Guards	58,755	0	0	58,755	20,868	0	37,887	36%
4210	5673	Prosecutor	321,692	0	13,030	334,722	171,444	1,135	162,142	52%
4210	5677	IT - Police	93,629	0	0	93,629	62,300	384	30,945	67%
		Police	8,391,954	34,244	377,464	8,803,662	4,605,182	150,628	4,047,852	54%
4220	5710	Fire Administration	726,510	0	29,385	755,895	377,138	20,033	358,724	53%
4220	5715	Fire Facilities	141,635	0	4,705	146,340	59,116	34,976	52,247	64%
4220	5720	Fire Communications	384,845	0	0	384,845	188,821	25,387	170,637	56%
4220	5730	Fire Suppression	5,265,180	7,103	402,694	5,674,977	3,044,901	66,137	2,563,940	55%
4220	5740	Fire Inspectional Services	513,274	0	0	513,274	235,365	1,987	275,922	46%
4220	5750	Fire Emergency Medical Services	0	0	(33)	(33)	0	(62)	28	186%
4220	5765	Fire Alarm	3,746	0	0	3,746	4,159	0	(413)	111%
4220	5770	Emergency Management	86,368	0	44,624	130,992	60,446	16,725	53,821	59%
4220	5777	IT - Fire	45,506	0	0	45,506	32,208	906	12,392	73%
		Fire	7,167,064	7,103	481,375	7,655,542	4,002,155	166,090	3,487,297	54%
4520	5810	Recreation Administration	160,645	0	0	160,645	34,497	1,668	124,480	23%
4520	5814	Recreation Facilities	77,384	0	0	77,384	25,281	447	51,656	33%
4520	5821	Supervised Play	120,063	0	(53,991)	66,072	2,686	0	63,387	4%
4520	5824	Ballfields	12,242	0	0	12,242	337	0	11,905	3%
4520	5825	Tennis	0	0	0	0	1,750	0	(1,750)	0%
4520	5826	Lacrosse	12,366	0	0	12,366	0	0	12,366	0%
4520	5831	Basketball	52,604	0	0	52,604	6	0	52,598	0%
4520	5834	Soccer	13,314	0	0	13,314	7,492	0	5,822	56%
4520	5835	Senior Activities Operations	60,150	0	0	60,150	1,122	522	58,506	3%
4520	5836	Teen Dances	1,500	0	0	1,500	0	0	1,500	0%
4520	5839	Community Activities	7,060	0	0	7,060	1,256	0	5,804	18%
4520	5877	IT - Recreation	7,065	0	0	7,065	1,570	0	5,495	22%
		Recreation	524,393	0	(53,991)	470,402	75,996	2,637	391,769	17%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: December 31, 2020

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	519,000	0	0	519,000	500,807	0	18,193	96%
4199	5920	Community Grants	90,508	0	0	90,508	82,008	0	8,500	91%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	0	0	5,600	0%
4199	5940	Other Expenses	165,460	0	0	165,460	14,454	1,911	149,095	10%
4220	5960	Hydrant Rental	276,971	0	0	276,971	138,485	0	138,486	50%
4321	5970	Solid Waste Contract	1,677,130	0	0	1,677,130	723,498	925,795	27,837	98%
		Non-Departmental	2,734,669	0	0	2,734,669	1,459,252	927,706	347,711	87%
General Fund Appropriation Subtotal			27,017,358	44,647	1,281,001	28,343,006	14,866,594	1,807,526	11,668,886	58.8%
Warrant Articles										
4901	6015	Widening Lowell Rd from Wason to Sag	0	1,406,338	0	1,406,338	10,013	1,396,324	0	100%
4152	6040	Future Prop. Revaluation CRF	15,000	0	0	15,000	15,000	0	0	100%
4220	6054	Hire Four Firefighters/AEMTs	363,568	0	(363,568)	0	0	0	0	100%
4220	6057	Fire Apparat Refub & Repr CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6058	Police Union Contract	377,464	0	(377,464)	0	0	0	0	100%
4312	6062	Public Works Union Contract	85,493	0	(85,493)	0	0	0	0	100%
4902	6089	Communication Systems	0	131,800	(32,950)	98,850	65,900	32,950	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4902	6200	Fire Squad Vehicle	170,000	0	0	170,000	0	0	170,000	0%
4915	6201	Commun Equip & Infrast CRF	810,000	0	0	810,000	0	635,000	175,000	78%
4915	6208	Library Improvements CRF	25,000	0	0	25,000	25,000	0	0	100%
4909	6212	Taylor Falls & Vet Bridge Rehabilitation	125,000	0	0	125,000	0	0	125,000	0%
4312	6213	Hire Two Truck Driver/Laborers	111,111	0	(111,111)	0	0	0	0	100%
3319	6319	Establish an Energy Efficiency CRF	25,000	0	0	25,000	25,000	0	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	230,283	0	(230,283)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	100%
General Fund Warrant Articles			2,147,636	1,538,138	(970,586)	2,715,188	411,196	2,064,274	239,717	91%
General Fund Total Budget			29,164,994	1,582,785	310,415	31,058,194	15,277,790	3,871,800	11,908,604	62%
02	Sewer Fund									
4326	5561	Sewer Billing & Collection	159,899	0	0	159,899	103,661	6,114	50,124	69%
4326	5562	Sewer Operation & Maintenance	1,165,734	120,000	34,873	1,320,607	525,570	440,567	354,470	73%
4326	5564	Sewer Capital Projects	785,000	0	0	785,000	51,314	30,234	703,453	10%
4312	6062	Public Works Union Contract	2,716	0	(2,716)	0	0	0	0	100%
4312	6213	Hire Two Truck Driver/Laborers	37,037	0	(37,037)	0	0	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
Sewer Fund			2,165,386	120,000	(4,880)	2,280,506	695,545	476,915	1,108,047	51%
03	Water Fund									
4332	5591	Water - Administration	285,543	0	0	285,543	173,608	18,859	93,076	67%
4332	5592	Water - Ops & Maintenance	1,409,742	0	0	1,409,742	504,293	422,538	482,911	66%
4335	5593	Water - Supply	809,000	41,537	0	850,537	439,771	292,493	118,273	86%
4332	5594	Water - Debt Service	1,298,006	0	0	1,298,006	1,298,006	0	1	100%
Water Fund			3,802,291	41,537	0	3,843,828	2,415,677	733,890	694,261	82%
Total General, Sewer, Water Funds			35,132,671	1,744,322	305,535	37,182,528	18,389,012	5,082,605	13,710,911	63%

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: December 31, 2020

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		General Fund Revenue	30,383,049		1,003,675	31,386,724	23,950,381	0	7,436,344	76%
		Sewer Fund Revenue	2,162,670		0	2,162,670	643,620	0	1,519,050	30%
		Water Fund Revenue	3,802,291		0	3,802,291	2,166,325	0	1,635,966	57%
Total General, Sewer, Water Funds Revenue			36,348,010	0	1,003,675	37,351,685	26,760,325	0	10,591,360	72%
Other Funds										
State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,162,586	0	0	1,162,586	544,396	1,184	617,007	47%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	100%
06	5586	Conservation Commission	52,753	40,204	(9,068)	83,889	31,455	15,300	37,134	56%
14	5630	Police Forfeiture Fund	0	40,220	0	40,220	49,478	93,658	(102,916)	100%
35	5845	Senior Activities Revolving Fund	0	51,244	0	51,244	0	51,244	0	100%
45	5045	Community TV Revolving Fund	0	0	7,904	7,904	140,453	3,125	(135,674)	100%
46	8901	Grants	0	0	0	0	0	0	0	100%
50	5750	EMS Revolving Fund	423,322	0	270	423,592	155,273	38,976	229,343	46%
		Other Funds	1,638,661	131,668	(895)	1,769,435	921,055	203,486	644,893	64%
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		Senior Activities Revolving Fund	0			0	(5,757)		5,757	0%
		Community TV Revolving Fund	0			0	155,944		(155,944)	0%
		EMS Revolving Fund	423,322			423,322	171,656		251,666	0%
Total Expenditures All Funds			36,771,332	1,875,991	304,640	38,951,963	19,310,067	5,286,091	14,355,804	63%

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: December 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	9,675.00	0.00	0.00	9,675.00	0.000
01-3110-4100-000-000	General Property Taxes	19,509,486.00	0.00	18,942,457.18	567,028.82	97.094
01-3110-4101-000-000	Overlay	-185,000.00	-5.28	-23,331.72	-161,668.28	12.612
01-3185-4120-000-000	Yield Taxes and Interest	1,500.00	0.00	0.00	1,500.00	0.000
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	0.00	0.00	3,000.00	0.000
01-3189-4127-000-000	Boat Tax	7,000.00	5.00	1,688.91	5,311.09	24.127
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	175.59	-2,649.44	7,649.44	-52.989
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	7,262.18	54,241.89	105,758.11	33.901
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	488,766.00	2,832,787.80	2,587,212.20	52.265
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	2,000.00	6,500.00	8,500.00	43.333
01-3230-4218-000-000	Building Permits	275,000.00	26,660.10	182,202.94	92,797.06	66.256
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	200.00	3,700.00	2,300.00	61.667
01-3290-4209-000-000	Excavation Permits	5,000.00	0.00	300.00	4,700.00	6.000
01-3290-4214-000-000	Driveway Permits	2,000.00	100.00	1,450.00	550.00	72.500
01-3290-4217-000-000	Health Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	240.00	1,190.00	2,810.00	29.750
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	175.00	-175.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	270.00	1,695.00	1,105.00	60.536
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	0.00	920.00	1,080.00	46.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	197.00	1,178.50	321.50	78.567
01-3290-4312-000-000	Zoning Application Fees	3,000.00	0.00	2,882.40	117.60	96.080
01-3290-4313-000-000	Planning Board Fees	120,000.00	-1,511.80	87,155.94	32,844.06	72.630
01-3290-4315-000-000	Sewer Service Permit	3,000.00	100.00	725.00	2,275.00	24.167
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	5,220.00	1,780.00	74.571
01-3290-4322-000-000	Vital Statistics	7,000.00	2,852.00	20,820.00	-13,820.00	297.429
01-3290-4323-000-000	Police Fines, Forfeit, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	178.00	9,473.00	-1,473.00	118.413
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

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01-3290-4327-000-000	Parking Violation Fees	2,000.00	160.00	445.00	1,555.00	22.250
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	0.00	6,865.00	8,135.00	45.767
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	25.00	270.00	830.00	24.545
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	13.00	418.00	1,082.00	27.867
01-3290-4347-000-000	Bad Check Fees	2,500.00	113.60	961.66	1,538.34	38.466
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	1,000.00	4,500.00	5,500.00	45.000
01-3290-4421-000-000	Marriage Licenses	4,000.00	40.00	2,575.00	1,425.00	64.375
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	100.00	482.00	518.00	48.200
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	5.00	-5.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	0.00	0.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	50.00	-50.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	86.50	6,198.00	11,802.00	34.433
01-3290-4451-000-000	Drain Layers License	1,000.00	1,000.00	1,750.00	-750.00	175.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	268,277.00	0.00	262,412.93	5,864.07	97.814
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	0.00	1,291,333.00	0.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	539,910.00	0.00	323,945.76	215,964.24	60.000
01-3359-4656-000-000	Grants - Police	26,000.00	4,452.08	22,164.29	3,835.71	85.247
01-3359-4657-000-000	Grants - Fire	499,882.00	52,368.17	90,882.26	408,999.74	18.181
01-3359-4659-000-000	Grants - Other	10,000.00	0.00	1,634.47	8,365.53	16.345
01-3359-4660-000-000	Grants - Pandemic	353,345.30	306,422.56	485,437.55	-132,092.25	137.383
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	480.00	3,587.00	3,413.00	51.243
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	112.00	388.00	22.400
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	29.65	2,249.32	-1,249.32	224.932
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	64.03	-64.03	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	19,179.79	156,915.00	-6,915.00	104.610
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	0.00	13,911.40	16,088.60	46.371
01-3401-4730-000-000	Ambulance Billings	422,000.00	0.00	181,672.54	240,327.46	43.050
01-3401-4731-000-000	Charges on Ambulance Receivables	-22,000.00	0.00	-10,016.59	-11,983.41	45.530

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01-3401-4732-000-000	Fire Incident Reports	500.00	75.00	689.00	-189.00	137.800
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	38,985.95	38,014.05	50.631
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	1,490.00	-1,490.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	90,000.00	0.00	61,902.85	28,097.15	68.781
01-3401-4756-000-000	Misc Rev - Police	500.00	0.00	6,957.10	-6,457.10	###.###
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	545.00	-45.00	109.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	2,185.33	2,646.00	-2,146.00	529.200
01-3401-4761-000-000	Rec Rev - Basketball	0.00	0.00	0.00	0.00	0.000
01-3401-4762-000-000	Rec Rev - Supervised Play	0.00	0.00	1,800.00	-1,800.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	20,000.00	0.00	-150.00	20,150.00	-0.750
01-3401-4765-000-000	Rec Rev - Tennis	4,000.00	0.00	0.00	4,000.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	1,500.00	0.00	0.00	1,500.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	13,000.00	0.00	0.00	13,000.00	0.000
01-3401-4768-000-000	Rec Rev - Lacrosse	12,000.00	0.00	0.00	12,000.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	5,000.00	0.00	0.00	5,000.00	0.000
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	766.85	54,233.15	1.394
01-3502-4702-000-000	Bank Charges	-10,000.00	-80.96	-3,518.52	-6,481.48	35.185
01-3502-4703-000-000	Interest on Investments	261,000.00	0.00	16,052.45	244,947.55	6.150
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	0.00	5,000.00	13,000.00	-13,000.00	0.000
01-3508-4557-000-000	Donations - Fire	0.00	5,000.00	7,100.00	-7,100.00	0.000
01-3508-4558-000-000	Donations - Recreation	0.00	640.00	640.00	-640.00	0.000
01-3508-4559-000-000	Donations - Other	0.00	0.00	1,200.00	-1,200.00	0.000
01-3914-4996-000-000	Voted from Surplus	935,000.00	0.00	0.00	935,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	170,000.00	0.00	0.00	170,000.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
Totals	General Fund	31,386,724.30	925,778.51	23,950,380.70	7,436,343.60	76.307

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Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	21,000.00	258.50	13,147.93	7,852.07	62.609
02-3190-4181-000-000	Sewer Betterment Interest	500.00	0.00	0.00	500.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3403-4780-000-000	Sewer Base Charges	555,500.00	0.00	279,034.42	276,465.58	50.231
02-3403-4781-000-000	Sewer Consumption Charges	628,259.00	0.00	322,916.17	305,342.83	51.399
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	500.00	0.00	0.00	500.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	29,971.62	20,028.38	59.943
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-1,167.95	-1,832.05	38.932
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	-282.55	282.55	0.000
02-3915-4922-000-000	From Capital Reserve Fund	745,000.00	0.00	0.00	745,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	125,000.00	0.00	0.00	125,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
Totals	Sewer Fund	2,162,670.00	258.50	643,619.64	1,519,050.36	29.760

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Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	1,211.26	8,788.74	12.113
03-3290-4394-000-000	Backflow Testing Fees	25,000.00	380.00	8,930.00	16,070.00	35.720
03-3290-4395-000-000	Water Hookup Fee	20,000.00	350.00	8,405.00	11,595.00	42.025
03-3290-4396-000-000	Water Service Fees	12,000.00	665.00	6,081.00	5,919.00	50.675
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,500.00	0.00	1,625.00	6,875.00	19.118
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	11.03	-11.03	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	61,000.00	5,356.47	32,138.82	28,861.18	52.687
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	32,481.00	45,519.00	41.642
03-3402-4392-000-000	Public Fire Protection	224,000.00	18,990.44	112,760.14	111,239.86	50.339
03-3402-4790-000-000	Water Base Charges	955,000.00	80,100.14	483,448.46	471,551.54	50.623
03-3402-4791-000-000	Water Usage Charges	2,122,291.00	133,917.30	1,372,223.44	750,067.56	64.658
03-3402-4792-000-000	Fire Access Charges	199,000.00	16,584.67	106,004.22	92,995.78	53.268
03-3402-4799-000-000	Water Sales to Pennichuck	80,000.00	0.00	0.00	80,000.00	0.000
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-119.30	-2,380.70	4.772
03-3509-4793-000-000	Other Income - Water	10,000.00	100.00	1,125.00	8,875.00	11.250
03-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
Totals	Water Fund	3,802,291.00	262,940.22	2,166,325.07	1,635,965.93	56.974

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Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	-789.00	-5,757.00	5,757.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	0.00	0.00	0.000
Totals	Sr Activities Revolving Fund	0.00	-789.00	-5,757.00	5,757.00	0.000

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Account Number	Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Community TV Revolving Fund					
45-3401-4745-000-000 Cable Franchise Fees	0.00	0.00	155,943.78	-155,943.78	0.000
Totals Community TV Revolving Fund	0.00	0.00	155,943.78	-155,943.78	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund						
50-0000-4729-000-000	EMS - Contracted Services	15,000.00	0.00	0.00	15,000.00	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	430,322.00	0.00	181,672.54	248,649.46	42.218
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	-22,000.00	0.00	-10,016.60	-11,983.40	45.530
Totals	EMS Revolving Fund	423,322.00	0.00	171,655.94	251,666.06	40.550

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$355,622	\$375,666	\$396,497	\$432,624	\$383,736	\$331,951	\$2,276,095	\$464,698	\$434,255	\$466,096	\$378,514	\$463,070	\$492,415	\$2,699,048	\$4,975,135	\$4,200,000
vs. Budget	8.5%	17.4%	26.9%	37.2%	46.3%	54.2%	54.2%	65.3%	75.6%	86.7%	95.7%	106.7%	118.5%	64.3%	vs. Budget	118.5%
FY2017	\$327,635	\$400,991	\$435,251	\$400,872	\$390,525	\$422,355	\$2,377,628	\$527,661	\$425,856	\$464,481	\$397,461	\$521,282	\$460,464	\$2,797,204	\$5,174,832	\$4,550,000
vs. Budget	7.2%	16.0%	25.6%	34.4%	43.0%	52.3%	52.3%	63.9%	73.2%	83.4%	92.2%	103.6%	113.7%	61.5%	vs. Budget	113.7%
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$488,766	\$2,832,788							\$0	\$2,832,788	\$5,420,000
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%							0.0%	vs. Budget	52.3%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$2,934	\$0	\$2,630	\$417	\$1,262	\$990	\$8,232	\$1,703	\$2,866	\$2,296	\$2,094	\$2,444	\$2,881	\$14,284	\$22,516	\$5,000
vs. Budget	58.7%	58.7%	111.3%	119.6%	144.8%	164.6%	164.6%	198.7%	256.0%	301.9%	343.8%	392.7%	450.3%	285.7%	vs. Budget	450.3%
FY2017	\$6,112	\$0	\$5,786	\$4,242	\$3,440	\$2,256	\$21,836	\$0	\$5,991	\$9,498	\$16,578	\$6,333	\$7,235	\$45,635	\$67,471	\$19,000
vs. Budget	32.2%	32.2%	62.6%	84.9%	103.1%	114.9%	114.9%	114.9%	146.5%	196.4%	283.7%	317.0%	355.1%	240.2%	vs. Budget	355.1%
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052							\$0	\$16,052	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%							0.0%	vs. Budget	6.2%

DRAFT WARRANT ARTICLES

HUDSON SCHOOL DISTRICT State of New Hampshire

To the inhabitants of the School District of Hudson, New Hampshire qualified to vote in district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE SESSION)

You are hereby notified to meet in the Hudson Community Center in said district on the 6th day of February 2021 at 9:00 am for the first session of the annual school district meeting, for explanation, discussion, and debate of the Warrant Articles 1 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (OFFICIAL BALLOT VOTING)

You are hereby notified to meet again at the Hudson Community Center in said district on Tuesday, March 9, 2021 between the hours of 7:00 am and 8:00 pm for the second session of the annual school district meeting to vote by official ballot upon the following subjects:

ELECTION OF OFFICERS (Separate Ballot Vote)

PROPOSED WARRANT ARTICLES 2021-2022

Warrant Article 1 Alvirne High School Renovation

Shall the Hudson School District raise and appropriate the sum of \$9,900,000 for the design, construction, and equipping of additions and renovations to Alvirne High School; and further authorize the School Board to issue not more than \$9,900,000 in bonds or notes for the balance of the project costs in accordance with the Municipal Finance Act, (RSA Chapter 33) and authorize the School Board to issue, negotiate, sell, and deliver such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further raise and appropriate the additional sum of \$250,000 for the first year payment on the bond and authorize the School Board to take any other action necessary to carry out this vote or pass any other vote relative thereto?

(3/5 ballot vote required)

Estimated tax rate impact: \$.08

Recommended by the Hudson School Board 3-2
Budget Committee _____

DRAFT WARRANT ARTICLES

Warrant Article 2 Operating Budget

Shall the Hudson School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session for the purposes set forth therein, totaling \$58,260,827? Should this article be defeated, the operating budget will be \$57,449,171 which is the same as last year with certain adjustments required by previous action of the Hudson School District or by law; or the governing body may hold one special meeting under RSA 40:13X and XVI to take up a revised operating budget only.

Estimated tax rate: \$.22

Default tax rate: \$.00

Recommended by the Hudson School Board 5-0
Budget Committee _____

Warrant Article 3 Collective Bargaining Agreement between the Hudson School Board and the Hudson Federation of Teachers

Shall the Hudson School District vote to approve the cost items in the collective bargaining agreement between the Hudson Federation of Teachers, Local 2263 AFT-NH, AFL-CIO and the Hudson School Board which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

2021-22	\$587,977
2022-23	\$693,268

and to further raise and appropriate \$587,977 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid under current staffing levels.

Estimated tax impact: \$.18

Recommended by the Hudson School Board 5-0
Budget Committee _____

Warrant Article 4 Partial Roof Replacement at Hudson Memorial School

Shall the Hudson School District vote to raise and appropriate a sum of \$355,000 to replace a section of the roof at Hudson Memorial School?

Estimated tax rate impact: \$.11

Recommended by the Hudson School Board 5-0
Budget Committee _____

DRAFT WARRANT ARTICLES

Warrant Article 5 Partial Roof Replacement at Hills Garrison School

Shall the Hudson School District vote to raise and appropriate a sum of \$345,000 to replace a section of the roof at the Hills Garrison School?

Estimated tax rate impact: \$.11

Recommended by the Hudson School Board 5-0
Budget Committee _____

GIVEN UNDER OUR HANDS AT SAID HUDSON THIS _____ DAY OF JANUARY _____.

True Copy of Warrant – Attest:

Hudson School Board

DRAFT



**Alvirne High School 2021
Safety Upgrade Project**
December 21, 2020

Project Priorities:

1. **Safe/Secure** Building Entrance with Main Office
2. **Safe/Secure** Drop Off Sequence (Site Improvements)
3. Improved Function for High School Cafeteria (Student **Safety** & Accessibility)
- ~~4. Enhanced Co-Curricular Space (Performing Arts & Gymnasium)~~
- ~~5. Community, Athletic, & Recreation Space Improvements~~

Funding Allocations – OPTION B – RENO

New Main Entry and Office:	\$0.4 million
Renovation of School*:	\$5.5 million
Sitework Improvements:	\$2.1 million
Professional, Legal, Engineering, Design Fees:	\$0.9 million
Furnishings, Equipment, and Contingency:	\$1.0 million

Total: \$9.9 million

*Cafeteria, Kitchen, Offices, One Locker Room, Restrooms, Stairs, & Elevator

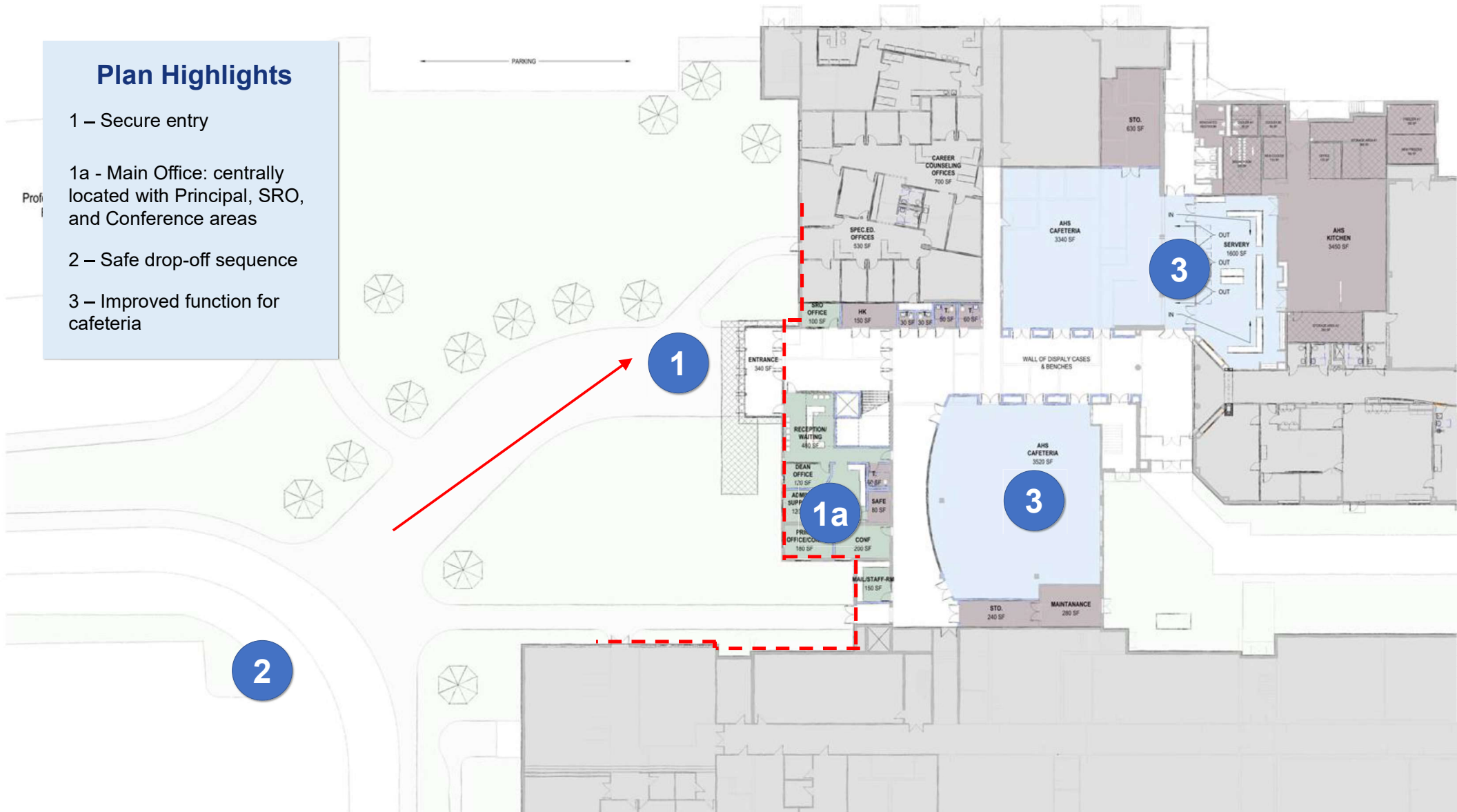
Plan Highlights

1 – Secure entry

1a - Main Office: centrally located with Principal, SRO, and Conference areas

2 – Safe drop-off sequence

3 – Improved function for cafeteria



Plan Highlights

3b – Renovated lobby, restrooms, and new elevator for improved accessibility

3c – New locker room based on L1 locker room removal

ALT – Gymnasium dehumidification system

