



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

May 12, 2020

7:00 p.m.

BOS Meeting Room at Town Hall

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS -**
 - A. **Nominations**
 - 1) Sustainability Committee - (1 member vacancy which expire 4/30/23, 3 alternate member vacancies which expire 4/30/20, 4/30/21, 4/30/22)

Jennifer Stone-Grimaldi (incumbent member)
5. **CONSENT ITEMS**
 - A. **Assessing Items**
 - 1) Institutional Exemptions - Charitable Exemption Requests: Map 183, Lot 100 and Map 190, Lot 015 - Kiwanis Club of Hudson, Inc. Map 242, Lot 058 - The PLUS Company; Map 147, Lot 027 - Alvirne School Chapel; Map 106, Lot 006 and Map 190, Lot 085 - Area Agency Properties, Inc.; Map 222, Lot 041-001 - Goodwill of Northern New England; Exempt by Specific Statute: Map 168, Lot 122 - Hudson Grange #11; Veterans Organizations Exemption Requests: Map 182, Lot 022 and Lot 030 - American Legion Post #43; Map 136, Lot 036 - Hudson Memorial VFW Post #5791; Religious Exemption Requests: Map 140, Lot 047 - Hudson Congregation of Jehovah's Witnesses; Map 228, Lot 054 - New Life Christian Church; Roman Catholic Bishop of Manchester: Map 166, Lot 001 - St. Patrick's Cemetery; Map 166, Lots 011 and 017 - St. Casimir's Church and Cemetery; Map 182, Lot 129 - St. John the Evangelist Church; Map 235, Lot 009 - St. Kathryn Church; Map 210, Lot 010 - Sisters of Presentation of Mary; Map 176, Lot 034 - First Baptist Church; Map 156, Lot 035 - United

Pentecostal Church/Parsonage; Map 105, Lot 007 - Lighthouse Baptist Church, w/recommendation to approve

- 2) Current Use Lien Releases: Map 194, Lot 10-10 - 118 Standish Lane; Map 201, Lot 7-10 - 87 Standish Lane
- 3) Disabled Exemption: Map 253, Lot 74 - 106 Dracut Rd.
- 4) Elderly Exemption: Map 182, Lot 96 - 37 Ferry St.
- 5) Solar Exemption: Map 135, Lot 40 - 32 York Rd.

B. Water/Sewer Items - None

C. Licenses, Permits and Policies

- 1) Permit to Operate Commercial Trucks - Brox Trucking

D. Donations - None

E. Acceptance of Minutes

- 1) Minutes of the April 28, 2020 Meeting

F. Calendar

5/13 7:00 Planning Board - BUX Meeting Room

All other meetings canceled at this time

6. OLD BUSINESS

A. VFW Tag Day Permit (was removed from consent on 4/28/20)

B. Selectman McGrath made a motion seconded by Selectman Roy to allow the Police Chief to call back two part time crossing guards to assist with traffic flow at the upcoming covid-19 testing dates in Town. A roll call vote was taken. Carried 5-0.

Selectman McGrath made a motion to adjourn at 8:24pm, this was seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

7. **NEW BUSINESS**

- A. Covid-19 Update
- B. Request for Additional Sewer Allocation
- C. Sewer Allocation Balance Revision
- D. Terrace View Drive - Water Main Extension
- E. Outdoor Dining
- F. Lowell & Central LLR Proposal
- G. April Revenues & Expenditures

8. **REMARKS BY SCHOOL BOARD**

9. **REMARKS BY TOWN ADMINISTRATOR**

10. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

11. **NONPUBLIC SESSION**

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted

RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

12. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than 12:00 noon on May 14, 2020.**

- ◆ Map 235/ lot 009 – St. Kathryn Church
- ◆ Map 210/ lot 010 - Sisters of the Presentation of Mary
- ◆ Map 176/ lot 034 - First Baptist Church
- ◆ Map 156/ lot 035 - United Pentecostal Church/Parsonage
- ◆ Map 105/ lot 007 - Lighthouse Baptist Church

Completed applications are available in the Assessor's office for your review.

MOTION:

Motion to grant the Institutional Exemptions listed to the property owners referenced in the above request.

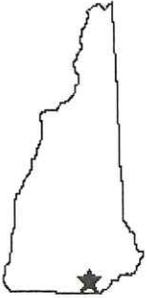
David S. Morin, Chairman

Kara Roy , Vice Chairman

Roger E. Coutu

Marilyn McGrath

Normand G. Martin



TOWN OF HUDSON
Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

RECEIVED
MAY 07 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
5-12-20

5.A.2

MEMORANDUM

TO: Board of Selectmen
Steve Malizia, Town Administrator

FROM: Jim Michaud, Chief Assessor *[Signature]*

DATE: May 12, 2020

RE: Current Use Lien Releases
Map 194 Lot 10-10 – 118 Standish Lane
Map 201 Lot 7-10 – 87 Standish Lane

The attached Current Use Lien Releases for the above referenced sites are for the BOS's review and consideration. The land to come out of current use in this subdivision are two lots currently under development in the new Eagles Nest subdivision off of Bush Hill Road. We have reviewed the subdivision documents that created these parcels, reviewed vacant residential building lot land sales from 2018-2020, discussed the same with the property owners and have determined market value estimates of \$163,950 and \$152,900 respectively.

DRAFT MOTION

Motion to approve the attached Current Use Penalty Lien Releases for Map 194 Lot 10-10 and Map 201 Lot 7-10, as recommended by the Chief Assessor.

CurrUseLienRelease11887StandishLaneBOSmemo

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME DEVELOPERS LLC	FIRST NAME/CORPORATION/TRUST NAME K & M	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 46 LOWELL RD		
MUNICIPALITY HUDSON		STATE NH	ZIP CODE 03051

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 118 STANDISH LANE	MUNICIPALITY Hudson	COUNTY HILLSBOROUGH	
	(c) TOTAL ACRES OF PARCEL 2.561 AC	PARCEL TAX MAP AND LOT # 194-010-010	DEED BOOK AND PAGE # 9224 767	
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: JOHN SARRIS	DEED BOOK AND PAGE # 5361 147	
(b) Total Number of Acres Originally Enrolled in Current Use	125.28 +/-	
(c) Total Number of Acres Previously Released Since The Original Recording	0	
(d) Number of Acres Subject to the LUCT Per This Assessment	2.561	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	122.719	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: LOT DEVELOPED WITH FOUNDATION ETC	
(b) Actual Date of Change in Use (MM/DD/YYYY)	01/24/2020
(c) Full and True Market Value at Time of Change in Use	\$ 163,950
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 16,400

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
DAVID S. MORIN		
KARA ROY		
ROGER E. COUTU		
MARILYN MCGRATH		
NORMAND MARTIN		

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME DEVELOPERS LLC		FIRST NAME/CORPORATION/TRUST NAME K & M	INITIAL
MAILING ADDRESS 46 LOWELL RD			
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051	
(b) Actual Date of Change in Use (MM/DD/YYYY)		01/24/2020	
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use		\$ 163,950	
(e) Land Use Change Tax Due		\$ 16,400	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O PATTI BARRY, TOWN CLERK/TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL STREET		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30 PM, THURSDAYS 8 AM - 7 PM		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 16.49		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
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FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HUDSON		
STREET ADDRESS 12 SCHOOL STREET		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: PATTI BARRY	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 16,400
(e) Given under our hands at 7:00PM	
(f) This day of MAY 12, 2020	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY K & M DEVELOPERS LLC	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 46 LOWELL RD, HUDSON, NH 03051	
(h) MUNICIPAL TAX MAP 194-010-010	LOT NUMBER ACCT#11771

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) ROGER E. COUTU	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) MARILYN MCGRATH	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) NORMAND MARTIN	SIGNATURE (in black or dark blue ink)	DATE

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME DEVELOPERS LLC	FIRST NAME/CORPORATION/TRUST NAME K & M	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 46 LOWELL RD		
MUNICIPALITY HUDSON		STATE NH	ZIP CODE 03051

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 87 STANDISH LANE	MUNICIPALITY Hudson	COUNTY HILLSBOROUGH	
	(c) TOTAL ACRES OF PARCEL 1.236 AC	PARCEL TAX MAP AND LOT # 201-007-010	DEED BOOK AND PAGE # 9224 767	
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			
	NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.			

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: JOHN SARRIS	DEED BOOK AND PAGE # 5361 147	
(b) Total Number of Acres Originally Enrolled in Current Use	125.28 +/-	
(c) Total Number of Acres Previously Released Since The Original Recording	2.561	
(d) Number of Acres Subject to the LUCT Per This Assessment	1.236	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	121.483	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: LOT DEVELOPED WITH FOUNDATION ETC	
(b) Actual Date of Change in Use (MM/DD/YYYY)	11/15/2019
(c) Full and True Market Value at Time of Change in Use	\$ 152,900
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 15,300

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) DAVID S. MORIN	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) KARA ROY	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) ROGER E. COUTU	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) MARILYN MCGRATH	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink) NORMAND MARTIN	SIGNATURE (in black or dark blue ink)	DATE

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME DEVELOPERS LLC		FIRST NAME/CORPORATION/TRUST NAME K & M	INITIAL
MAILING ADDRESS 46 LOWELL RD			
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051	
(b) Actual Date of Change in Use (MM/DD/YYYY)	11/15/2019		
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			
(d) Full and True Market Value at Time of Change in Use	\$ 152,900		
(e) Land Use Change Tax Due	\$ 15,300		

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HUDSON		
(b) MAIL TO: TOWN OF HUDSON, C/O PATTI BARRY, TOWN CLERK/TAX COLLECTOR		
MAILING ADDRESS: 12 SCHOOL STREET		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 12 SCHOOL STREET		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: 8 AM - 4:30 PM MONDAY THRU FRIDAY, THURSDAYS 8 AM - 7 PM		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ 16.49		
PAYABLE TO: HILLSBOROUGH COUNTY REGISTRY OF DEEDS		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
--	--	-----------------

FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

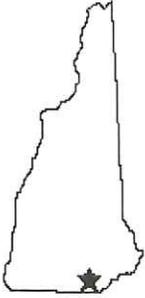
NAME OF MUNICIPALITY TOWN OF HUDSON		
STREET ADDRESS 12 SCHOOL STREET		
MAILING ADDRESS		
MUNICIPALITY HUDSON	STATE NH	ZIP CODE 03051

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: HILLSBOROUGH	
(b) To: PATTI BARRY	Municipal Collector of taxes
(c) for the municipality of: HUDSON	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 15,300
(e) Given under our hands at 7:00PM	
(f) This day of MAY 12, 2020	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY K & M DEVELOPERS LLC	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 46 LOWELL RD, HUDSON, NH 03051	
(h) MUNICIPAL TAX MAP 201-007-010	LOT NUMBER ACCT#11762

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
DAVID S. MORIN		
KARA ROY		
ROGER E. COUTU		
MARILYN MCGRATH		
NORMAND MARTIN		



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

5-A-3

TO: Board of Selectmen
Steve Malizia, Town Administrator

Date: May 12, 2020

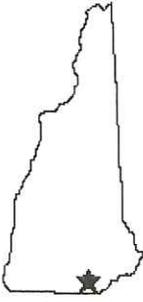
FROM: Jim Michaud, Chief Assessor

RE: Disabled Exemption
106 Dracut Road -Map 253 Lot 74

I recommend the Board of Selectmen sign the PA-29 form granting a Disabled Exemption to the property owner listed below. The resident has provided documentation verifying that they do qualify for this exemption.

Donald & Melanie McCoy – 106 Dracut Road – Map 253 Lot 74

MOTION: Motion to grant a Disabled Exemption to the property owner referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



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5.A.4

TO: Board of Selectmen
Steve Malizia, Town Administrator

Date: May 12, 2020

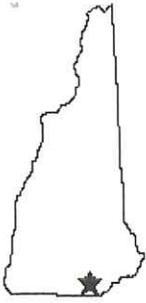
FROM: Jim Michaud, Chief Assessor

RE: Elderly Exemption
37 Ferry Street -Map 182 Lot 96

I recommend the Board of Selectmen sign the PA-29 form granting an Elderly Exemption to the property owner listed below. The resident has provided documentation verifying that they do qualify for this exemption.

Denise Bibeau – 37 Ferry Street – Map 182 Lot 96

MOTION: Motion to grant an Elderly Exemption to the property owner referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



5-A-5

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

TO: Board of Selectmen
Steve Malizia, Town Administrator

Date: May 12, 2020

FROM: Jim Michaud, Chief Assessor

RE: Solar Exemption
32 York Road -Map 135 Lot 40

I recommend the Board of Selectmen sign the PA-29 form granting a Solar Exemption to the property owner listed below. The resident has provided documentation verifying that they do qualify for this exemption.

Robert & Rebecca Skowyra Jr. – 32 York Road – Map 135 Lot 40

MOTION: Motion to grant a Solar Exemption to the property owner referenced in the above request.

RECEIVED

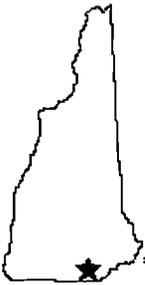
MAY 04 2020

April 5-12-20

TOWN OF HUDSON
SELECTMEN'S OFFICE



5.C.1



TOWN OF HUDSON

Board of Selectmen

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

Application Fee: \$25.00 per vehicle

Amount Paid: _____

APPLICATION FOR PERMIT TO OPERATE COMMERCIAL TRUCK PRIOR TO RESTRICTED HOURS AND/OR ON RESTRICTED STREETS

Name of Firm: Brox Industries, Inc. Date: April 27, 2020

Address: 85 Greeley Street

Telephone Number: 603-889-6174 Number of Vehicles: 8

Explain, in detail, your need and necessity for exemption: _____

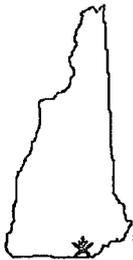
As a manufacturer and supplier of construction materials (asphalt & crushed stone products)
the requirement to be able to supply these products during the evening hours is a common
condition found in contracts issued by the NH State DOT as well as some local cities and towns. Exact
dates and times of when we anticipate the need to use these permits is not known at this time.

Recommendation of Police Chief: _____

The above application is _____ approved _____ denied. Permit _____ may _____ may not be issued.

Date: _____

APPROVED BY BOARD OF SELECTMEN



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

Application Fee: \$25.00 per vehicle

Amount Paid: _____

APPLICATION FOR PERMIT TO OPERATE COMMERCIAL TRUCK PRIOR TO RESTRICTED HOURS AND/OR ON RESTRICTED STREETS

Name of Firm: Brox Industries, Inc. Date: April 27, 2020

Address: 85 Greeley Street

Telephone Number: 603-889-6174 Number of Vehicles: 8

Explain, in detail, your need and necessity for exemption:
As a manufacturer and supplier of construction materials (asphalt & crushed stone products)
the requirement to be able to supply these products during the evening hours is a common
condition found in contracts issued by the NH State DOT as well as some local cities and towns. Exact
dates and times of when we anticipate the need to use these permits is not known at this time.

Recommendation of Police Chief: I Have no recommendation to Approve Brox
Industries request.
William Conway

The above application is _____ approved _____ denied. Permit _____ may _____ may not be issued.

Date: _____

APPROVED BY BOARD OF SELECTMEN

The logo for Brox Industries, Inc. features the word "BROX" in a bold, white, sans-serif font. The letters are set against a black background that is split diagonally from the top-left to the bottom-right.

BROX INDUSTRIES, INC.

1471 Methuen Street • Dracut, MA 01826-5439
(978) 454-9105 FAX:(978) 805-9719
www.broxindustries.com

April 27, 2020

Chairman,
Board of Selectmen
Town of Hudson, NH
12 School Street
Hudson, New Hampshire 03051

Re: Night Trucking Permit

Dear Chairman:

The attached application and associated \$200.00 fee (check #3243) is made referencing Town Code Chapter 317 titled "Vehicles and Traffic". More specifically, §317-13. Trucks, commercial vehicles and heavy vehicles.

Accordingly, Brox Industries, Inc. (Brox) requests eight (8) permits to haul construction materials between the evening hours of 7:00 P.M. – 6:00 A.M. It is our understanding these permits are valid for 30 days.

Our proposed route would be Barrett's Hill Road to Greeley Street to Rte. 111.

If approved, Brox will provide 24 hours' notice to the Police Department, Road Agent and Town Administrator before the commencement of any night trucking.

If you have any questions, please call me at 978-805-9744.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Stevenson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Erik Stevenson
Real Estate Manager

Enc.

Cc; Chief Avery
J. Forrence
D. Thompson - BII

HUDSON, NH BOARD OF SELECTMEN

Minutes of the April 28, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of April 28, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE - led by Chairman Morin

3. ATTENDANCE

Board of Selectmen: David Morin, Marilyn McGrath, Kara Roy, Normand Martin

Selectman Coutu participated remotely from his residence due to the covid-19 pandemic

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton, Fire Chief; Bill Avery, Police Chief; Kathy Carpentier, Finance Director; Jill Laffin, Executive Assistant

4. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Cable Utility Committee - (6 member vacancies - with terms to expire 4/30/23)

Dianne Cannava (incumbent member)

Selectman McGrath made a motion, seconded by Selectman Roy, to suspend the rules and nominate and appoint Deb Putnam as a full member to the Cable Utility Committee with a term to expire 4/30/23. A roll call vote was taken. Carried 5-0.

5. CONSENT ITEMS

Chairman Morin asked does any Board member wish to remove any item for separate consideration. Selectman Martin requested that Item 5C-1 be removed for separate consideration. *Selectman Martin then made a motion, seconded by Selectman Roy, to approve consent items A, D, E and F. A roll call vote was taken. Carried 5-0.*

A. Assessing Items

1) Tax Deferral Application: Map 151, Lot 005, Sub 002 - 38B Barretts Hill Rd.

2) Gravel Tax Warrants: Map 140, Lot 1 - Brox Industries; Map 141, Lot 1 - Brox Industries; Map 122, Lot 2 - Nash Family Investment Properties Inc.

3) Charitable Exemption Application: Map 237, Lot 57 - 30 Richman Drive

4) 2019 Abatement Application: Map 242, Lot 3 - 22 Sanders Rd.

B. Water/Sewer Items - None

C. License, Permits, Policies

1) Tag Day Permit - Hudson VFW

Selectman Martin removed this item from consent. It will be brought back to the next Board of Selectmen meeting to see if the Governor makes any changes to executive orders that could affect this Tag Day.

D. Donations

1) \$500.00 donation to the Hudson Police Department for Comfort Dog, Haven, from St. Mary's Bank

E. Acceptance of Minutes

- 1) Minutes of the April 7, 2020 Meeting
- 2) Minutes of the April 14, 2020 Meeting
- 3) Minutes of the April 21, 2020 Meeting

E. Calendar

5/5 7:00 Board of Selectmen BOS Meeting Room

6. OLD BUSINESS

A. Votes taken after Nonpublic Session on April 21, 2020

Selectman Martin made a motion to adjourn at 7:53 p.m., seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

7. NEW BUSINESS

A. Covid-19 Update

Chief Buxton started his update saying good evening Mr. Chairman, members of the Board. We're here for our weekly update regarding the covid-19 incident. I've provided three documents for you this evening. One is a Selectmen's briefing, two is a financial package that the finance director will review with you after I'm done and the third is the incident action plan for the week. As of today the US is now over a million cases in the United States. We have over 56,000 cases in Massachusetts with now more than 3,000 deaths. There was 150 deaths announced this afternoon in the State of Massachusetts alone. Probably the biggest thing, before I left to come over here, we announced 82 new cases in New Hampshire. So our total now goes to 2010.

One of the things I did look at before coming over this evening was our numbers from last week just so we could get a perspective. There was 398 cases in Hillsboro County last week when we reported out. There is now over 850 cases in Hillsboro County. So we are still continuing to see the community transmission take place, and they're tracking that. Some of that certainly can be attributed to the additional testing that has started to roll out. The State of New Hampshire has received a \$17 million

dollar amount of funding from the federal government to increase enhanced testing. This week the Governor announced that he was requesting Department of Health and Human Services to have a target goal of trying to achieve 1500 tests per week moving forward. We have engaged conversations with our regional health group over in Nashua. EMS Supervisor Rudolph has been assigned to this project. We're working on lining up for some testing. As of today the testing that would be available when we schedule this would be for the targeted groups. So what are the targeted groups? Above age 60, healthcare takers within the home, those with slight symptoms. Basically they would be done on an appointment basis. This is not generalized healthy 25 year old come in and get a test. I need to emphasize this is also sampling of where you are today. Not antibody testing. That is not available. We asked that question again on Monday and that is not available in the State of New Hampshire. They still feel that they need to target those high risk groups and that's where they're continuing to move. So we're going to utilize our Code Red system to target our 55-60 plus developments to try to identify groups of areas to advertise and get out a general advertisement that would be done through appointment scheduling. We'd take our POD plan off the shelf, which is utilized through our health system and have a site that you'd do drive through testing. Probably be two days in process. The sampling would be done by paramedics or National Guardsmen right on site. They do the sample, collect the sample and send it forward. As of today, there is a 3-5 day waiting period before the sample results are fully tested and move forward. We learned this afternoon that the State of New Hampshire is moving forward with a company called LabCorp. You probably heard that on the news, regarding increasing their testing capability of samples. The public health lab in Concord can only push through 150 tests per day. LabCorp has the ability, with their infrastructure, to move through 80,000 per day. So that's why they entertained the contract. To try to increase the response and get the results out that much faster.

We continue to move forward with our PPE program. We actually are working on a mask usage policy for all the Town owned facilities. This week we were fortunate enough to announce that we have received a donation from two groups, to provide cloth masks to Town employees and School employees, from the Bedford Sewing Battalion and local Hudson residents that have dropped off cloth masks. It would be a similar mask as you see here, in front of me, and would go into place. The cloth mask is being utilized to basically, we would wear it as an individual. So I'm knocking down whatever I may be breathing out, and not necessarily protecting me from what you're breathing towards me, but what I'm pushing out towards somebody else. So we look to have that put into place Thursday is our distribution for guidance changes so we look forward to having that done this week. Our wellness group continues to move forward with support programs for our employees. Stress relief, sleeping, and general health and wellness issues.

This past week the Governor extended the State of Emergency for another 21 days. That takes us out to approximately May 15th. They are currently in the process of revisiting the Stay at Home order which we believe will have some sort of augmentation from May 4th. What they're really trying to figure out how to deal with is hospitals and the elective surgeries that haven't been available to try to get the health care system back moving. Along with some targeted areas. I heard today that potentially barber shops and hair salons are on that list. That would be important for everybody.

The Finance Director and myself attended a webinar last week on recovery efforts and how to recover our monies. That will be handled through a grant process through FEMA. We stood up a grants management group so they have specific people that work through the FEMA grant program before to write narratives and those processes. So that will continue to grow.

The Police Department is working through their re-engagement of seven officers that were out on quarantine and coming off. Then they have two more potentials that have come on this afternoon.

The business group, the paycheck protection program, has had some additional funding put into that. Brian Groth has updated our website to support that. And we continue to develop separation plans for the workspaces upstairs, and identify those requirements.

We do have, and they started to identify in more clarity, we do have 40 confirmed cases in Hudson itself. So that is definitely an increased number. If you remember we were at 20-49 last week, we have 40 cases.

We also have for you this evening, a weekly goal, which was have the Administrator work with the Rec Director, regarding the future of recreation programs and what that would look like through the summer. Implementation of six goals of the command staff which was highlighted out of the surveys last week. Additionally for our recovery efforts on money, we are also working with the Food Pantry to identify funding opportunities to give them some enhancement. The numbers continue to climb. I think we had two additional today. Last week we had six. We continue to see more and more families.

I'm certainly willing to have conversation or answer any questions that may come up and go from there.

Chairman Morin asked the Board if they had any questions, which they did not. Chief Buxton then said, the only question is review of the Rec Directors program for recreation programs. Right now he has worked through his selective cancelations which would be dances, school activities, spring lacrosse, senior center remains closed through the state of emergency. Probably the biggest piece on here is regarding the summer program. I know the Town Administrator had a conversation with the Rec Director but what is the feasibility of getting that program stood up, if anything was to be released moving forward, and that didn't seem to be feasible at this point. The Town Administrator added, I don't know how we would even think to socially distance children. Unfortunately you get to a point where you have to make a call. You can't keep putting it off. I think in theory you might have a couple more weeks, but I don't see what's going to change. We've kind of went around and around on this. We just don't know how we can keep the kids and the counselors safe. It's tough. It's a great program but we've got to think of that safety. It's maybe not the kids, it's who the kids go home to; grandparents, parents. I don't know how we socially distance them. Chief Buxton added, again, with adult softball being postponed at least into the fall and then fall soccer, they would make a determination in August what that would look like for the coming fall season.

One of the things that we have started to talk about internally as we look at our grant monies and what we can recover for efforts is, what is the feasibility for planning for resurgence this fall? So, if you get to September, October, as we start closing the windows right now they're talking about seeing a resurgence of the cases move forward. Which is basically, any of the Federal money that they're identifying is to put in long-term solutions. We have an opportunity to identify a solution that will help us as first responders or as a community, today, and moving forward, to make sure we're prepared for what is going to come down the road. Remember a vaccine at this point is probably another 10-18 months out. So when you start talking about that planning section moving forward, we need to identify those long-term solutions to change the way we do business today.

Chairman Morin asked if the Selectmen have any questions. The Board did not have any questions for the Chief at this time.

The Town Administrator asked the Board, would it be appropriate to discuss the rec program? Do we want to make a motion? What would you like to do with it? This is the Rec Directors recommendation. Do we want to adopt this? Do we want to approve this? Do we want to have more information? Selectman Coutu interjected saying he did not have a copy of this page in his packet. Chief Buxton reread the information from the Rec Director. Chief Buxton went on to say, so the Rec Directors proposal moves forward with the cancellation of the following efforts: dance and social activities will be canceled until the State of Emergency is rescinded. Spring lacrosse programs have been canceled with refunds being processed for any registered players. Senior Center programs will remain closed through the end of the State of Emergency. Then they will start with a soft opening for the first month of Monday, Wednesday and Friday limiting the number of participants per activity and stressing social distancing. No large scale activities i.e.: bingo, field trips, will be offered during the soft opening. So that is his opening plan for the Senior Center as we move forward. The summer program, although the most difficult decision as he states, is canceled, for this coming summer. If something was to change course he does think that there may be an opportunity to look at a weekly camp, but that would be very limited to get off the ground. Adult softball has been postponed. Canceling the first half of the softball

season and will be reevaluated as the Governors restrictions on June 1st to see if they're listed. Fall soccer determination will be made as of August 3rd. depending and based on Hudson School direction for September start. So what does the start of the school year going to impact fall soccer. Then they were going to continue all of their virtual recreation page activities, improvise and continue to offer social distancing activities for the recreation activities in the community.

Chairman Morin asked if there were any questions from the Board. There were none. Selectman Coutu made a motion to approve the recommendations of the Recreation Director as per his plan dated 4/21/2020. This motion was seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

B. Covid-19 Budget Update

Chairman Morin recognized Finance Director, Kathy Carpentier. Ms. Carpentier started off by explaining, what I planned on discussing with you tonight is three parts. But I also added a little discussion on the Trustees of the Trust Fund for the Capital Reserve Fund. So the first document I want to discuss is the Covid-19 Cost Recover Summary Page. To date we have spent about \$22,000 in purchases; police, fire, public works and about \$26,000 in overtime. A total of \$48,000. If we were to get back a potential 75% reimbursement it would be about \$36,000. We have, as of April 17th, submitted a piece of this about \$19,000 in overtime and about \$15,000 for four decontamination units. So we have submitted that hoping to get a reimbursement for a little over \$34,000. So we haven't had a lot of financial cash outlay on covid-19 as of this point. But we are looking at some other equipment for teleconferencing, some technology type things, decontamination units, so we will be spending more. Hopefully we don't have a lot of overtime backfilling positions for people who are quarantined. So this is the first piece of my presentation. You've seen this before and it hasn't changed a lot. If you don't have any questions, I'll go on to part two. The Board did not have any questions.

The Finance Director went on to say, the second part is the cash flow projection. Six weeks ago the Governor declared a State of Emergency. So we don't have a lot of history to go on. But as of this point we have cash on hand of \$13.3 million dollars. We have anticipated cash flows for encumbrances which are liabilities already encumbered. The Benson property, phase one of the communication system, we have 10.5 weeks of payroll yet to be paid out by June 30th, other expenses, things that have been budgeted for and one more SAU June payment. So that cash outflow is about \$9.3 million dollars. Our anticipated cash flow is about \$1.4 million, just for the big ticket items. Motor vehicles permits about \$790,000, building permits, highway block grant, ambulance revenue and some money from the capital reserve funds. So if our cash flow was to go as predicted, all these numbers are very fluid, we would hope to have about \$5.5 million dollars at the end of the year, which puts us in a good cash position for fiscal year 20 which ends on June 30th. One item to note on this paper is motor vehicle permits. We are trending low there. I'm not sure that we'll be able to meet that \$790,000 cash inflow to hit our budget. As of today, April is only \$296,000. Last year it was \$562,000, so it's quite low. We still have two more days of receipts to take in. But we would need \$395,000 in May and June in order to hit our budget. So we might be a little light there. Motor vehicles is about 20% of our revenue but it's not going to hurt us because we've had some unanticipated revenues come in. So as far as a cash-flow for fiscal 20, we're in a good position. What we need to talk about in probably the beginning of June, Chief Buxton, Town Administrator and I, have been talking about it, we might need to come back and talk about delaying some projects because on June 1st, hopefully tax bills will go out. July 1st the bills are due. We can't anticipate the delinquency rate. The Town of Hudson usually has about 1% delinquency rate. If we were to have about 10% delinquency rate because people are unemployed, and just don't pay their taxes or can't pay them by July 1st, we could have like a three million dollar cash issue. If the State doesn't give us their State aid, that's another \$2.1 million dollars. So we could be five million dollars light on our cash starting off the new year. So we plan to come back and ask you to defer some projects in the beginning of June.

So my picture to you is right now we're in a good cash flow position. We can't anticipate what's going to happen with taxes, but we have to start preparing in case our delinquency rate is higher than normal.

Chairman Morin asked if there were any questions from the Selectmen. There were not.

The Finance Director then went on to say, the next page is on March 18th the Board made a motion to the Department Heads to put a hold on discretionary spending unless it involves purchases relative to the Emergency Operations Center. With that motion the Town Administrator and I have asked Department Heads to give us a list of things, potential funds, that would be available or things that haven't been unspent because of that motion made by the Board in March. We've identified \$492,000. It's a long list. Some of this is variable, whether we spend more on gas or office supplies, that type of thing. Unless a big ticket item happens, we might be able to return \$492,000 to the voters, or, use the money to buy items for the emergency pandemic that we're in. If we need to buy more technology or welfare spikes up, that type of thing. So as budgeted we have identified \$492,000 of excess funds. We also have to get through May and June so we have two more months of this fiscal year. And we also have a contractual obligation for employees for accrued time payouts in June, which we can't identify how much that would be at this point. But this is a long list. Some of them are small items, but some we haven't touched, like the contingency, the Board has not made any motions to use that \$75,000 which is included in here. So it's just a place holder at this point, unless the Board sees things on here that they want to direct to a different project or an emergency, that's my presentation.

Chairman Morin asked, have you got any requests that are a must? To which the Finance Director replied, no, I specifically didn't ask if there was any needs, all I did was ask if they had excess funds. I believe that they're going ahead and still doing contractual things or equipment things or uniform things, especially the two Chiefs, they are continuing to have to operate business. But if you look there's some loam, gravel, traffic light maintenance, office supplies, some training, those are the type of things that we didn't need to really spend at this point. I'm unaware, it hasn't been brought to my attention, any issues that like roofs need to be fixed, or anything like that. Chairman Morin then asked if there were questions from the Board. The Board did not have any questions regarding this portion of the Finance Directors presentation.

The Finance Director went on to say, so the last thing I'd like to discuss, I was asked to give a review of where the Trustees of the Trust Funds are right now on Capital Reserve Funds. So if you'll allow me to read a couple quick paragraphs. I believe this is from the bookkeeper, who is the Trustee of the Trust Fund chair.

"On March 23rd the stock market saw a record low. Lower than during the crisis in 1997 or 2008. As March numbers were posted, the Town had a loss of 10.5%. The stock market had fallen worldwide. This number was tempered as we have over the years placed more and more funds into bonds. About 60% of all our funds are in bonds. Those funds have increased by 2.5% which negated the 40% stock holdings that lost about 20% equities.

The Trustees have been involved with several phone conferences to the money managers and the senior staff of People's United Bank that is our money managers. We should remember that the crisis is a main street event versus what happened in 2008 where it was a Wall Street issue with banks and financial institutions failing. The US Government has acted quickly to both cut interest rates and to stimulate the economy with loans and payments to tax payers. All believe we will recover. And those who can look back at '97 or '08 know we recovered from those crashes.

Last Friday, April 24th, the Hudson funds had recovered to a negative 7.48 as the market looks to over 24,000 this week. Our balance distribution has kept us in a better position than a lot of other investors. No principal funds have been lost across all capital reserve funds and trusts. The current 7.48% loss is interest we have made over years. These bottom line numbers reflect market changes, money spent, fees paid and deposits made from the Town and School income earned. In November of '19 the Trustees had \$22 million dollars. December they had \$22.3 million, January \$22.4 million.

As of February it decreased to \$21.6 million. As of March it went to \$19.9 million dollars, which is a \$2.5million dollar decrease. We have now captured \$800,000 of that back so as of March 24th we had \$20.7 million in the accounts.”

The Finance Director went on to say, I believe the Trustees are watching this closely. Again, they believe that it will correct itself. If you have any questions, I'd be happy to entertain them.

Chairman Morin asked if there were any questions from the Board. The Board did not have any questions. The Finance Director added, again, that concludes my financial snapshot as of now. We'll probably be back in the beginning of June to maybe discuss deferring, without knowing where tax delinquencies will go, whether we need to start deferring some projects that were already built into the budget. We wouldn't be stopping them. We would just be deferring them. If it were to hire people or start a bridge project or that type of thing. We don't necessarily need to start them in July if we need to protect our cash. We're still going to get the cash in based on the tax bills, but it's the when are we going to get it in that we need to protect. If you have any questions I'd be more than happy if you reached out to me on an email I can follow up. And I'll plan to be here in a couple weeks to go over fiscal 21 with you.

Selectman Martin asked, are these documents available to send the Budget Committee to update so they have everything too? Chairman Morin replied, yes, and I had talked to the Chairman and told him to watch tonight because she was going to give a full report. We're going to discuss them shortly. Chairman Morin thanked the Finance Director.

C. Boards and Committees

Chairman Morin started by saying, I talked to the Chairman of the Budget Committee the other day. They have tentatively scheduled a meeting for May 6th. There was some discussion on a virtual meeting. When we talked they were going to limit it to 35-45 minutes. One of their things they wanted to discuss was the report that the Finance Director just gave us. They're also in the position within their committee that they have to pick their new chairman and things to that nature. There's a couple ways we can go. We can go virtual. That's got to be set up for everybody and I see this, if we let this one committee go, we may get all the committees requesting us to do it and we want to overload Lisa where she can't work with the EOC.

The second is, we can stay with our initial directive that there will be no meetings. They do not fall under the RSA's or anything. Or Chief Buxton threw around a couple ideas that we can look at. I'll turn that over to the Chief just to talk about that a little. Chief Buxton said, so the Chairman and I had a brief conversation earlier today and where we're expanding our protective clothing utilization within the Town facilities, what we thought was, is there an opportunity to maybe set up a separate location for meeting space. 1) Potential utilization of the Community Center where you could create a better social distancing mechanism than we have in either of these meeting rooms, first off. 2) if Town staff and committee members were already wearing a mask anybody from the public that would come in for the meeting we would have disposable masks available for them to utilize on site. So basically you would have both the committee members and the public wearing a mask within the facility. Trying to set the room up to provide as much social distancing as possible and look at that. That does get a little labor consuming for HCTV who would need to set up for that type of an event. So this isn't a normal event. You would have some technology pieces that would need to also fit into that plan. So if that's someplace the Board wanted to go, we would need to get notice and get a plan together as quickly as possible. You could attempt to utilize the meeting room next door and do a partial virtual meeting and go with that format or something similar to your doing this evening. But being a true public meeting, you need to be able to provide that process for somebody to come in if they're going to entertain public comment. I don't know exactly where that works with that group and what they're doing. Those are the options that you basically have.

Chairman Morin then said, what the Chief's talking about, as you have seen on your desk tonight and Selectman Coutu is going to discuss shortly, there is a project coming that there's probably going to be considerable public input that we're going to need to make some type of arrangements for that. To which Selectman McGrath said, well, we're talking about the Budget Committee right now. Selectman Morin replied, right, yes, but in the future. Selectman McGrath said, well, I understand that projects going to generate a whole lot of interest we may have to move it to the State House up in Concord to accommodate the people that are going to show up. She then added, but for the Budget Committee, we don't need to be there for them to nominate and appoint their chairperson. To which Chairman Morin replied, no the concern here was them gathering. Or at this point if we said no they could still run their committee with the officers they currently have until we get to a point where we may be looking at next month that this all kind of slows down a little bit. There was several options we could bring to the Board. They have requested a meeting and that's why it's coming forward.

Selectman Roy asked, is their only intent to nominate new officers or did they have anything else on their agenda? Chairman Morin responded, originally they were going to discuss where we were at with the spending of the virus. I don't know if watching tonight may have answered the questions they may have had in the discussion. When I spoke with the Chairman the other day they also stated that they had to pick their new chairman and vice chairman. He said he would make it as short as possible. Selectman McGrath stated, I suggest we forward the documents that KC provided to us, to the Budget Committee and that would eliminate the need to have a public meeting about that. Selectman Roy added, I'm inclined to agree with Selectman McGrath. As long as they don't have any other questions about this that need to be discussed in public that they can't send an email to KC. I don't see a need for them to violate the policy that we already put in place. Selectman Martin asked, seeing that they are elected by the people, like we are, can we tell them no. Chairman Morin said, yes, we have a document here from the Town lawyer that we had checked today. Chairman Morin read "the issues and concerns I see with the motion are as follows (this is the motion that we made about all other meetings), first if meetings can be conducted entirely virtually then the reason for underlying this motion i.e.: to prevent the spread of the virus would be someone oviviated. Second the motion would have to apply equally to all Boards and Committees. That being said, given the unprecedented situation we are dealing with, I would support the motion from purely pragmatic perspective. In other words, I can find no legal authority to support this action, but I think the action is temporarily reasonable and warranted under the circumstances. If the action were to be challenged in court I think it would be comfortable defending the intention. Even if a judge were to rule that the Selectmen did not have the authority." That's from the lawyer today. Selectman Coutu added, I agree, if they're just going to elect officers I don't think it's imperative that they have a meeting right now and we should continue the policy that we have before us. The Town Administrator said, I believe we need to check the emergency orders. I believe there is something in there that speaks to if you're electing officers you can defer that. I don't think it's imperative that they meet. I believe there was some relief granted in the emergency orders we could just find which one it is. Selectman Roy said, I think it was one at the beginning when they started talking about.

Town Administrator Malizia added, we would send them this document (document Finance Director reviewed). I gave you a memo. I believe the last memo was through the end of April. Do you want to extend that based on this document that I provided? In other words, the ban on other meetings. Do you want to go past April? Selectman Martin made a motion which the Town Administrator read "the State of New Hampshire remains in a State of Emergency through at least May 15, 2020 due to the covid-19 pandemic. Please be advised that during the State of Emergency or any subsequent extension of the current State of Emergency by the Governor due to the covid-19 pandemic. The Board of Selectmen directing that all Town Board and Committee meetings, other than the Board of Selectmen, be canceled during the State of Emergency to protect the health and safety of the public, employees and the members of the Boards and Committees". Selectman Martin said, I make that motion Mr. Chairman. Selectman Roy seconded. A roll call vote was taken. Carried 5-0.

Chairman Morin asked the Board, before the Chief steps down, do we want him to look into the possibility of using the Community Center for future meetings where we're in the middle of this and what we've got coming up? Selectman Roy said, I think we have some time. Do we have any indication of what might happen on the 15th? Chief Buxton replied I don't. I know that Brian has

another Planning Board meeting on the 13th. So if you wanted to make a move to move that project. It's going to take a little time to set up. So that would be the only piece. Chairman Morin said, I understand that they're going to try to get in here as soon as possible. That came up tonight and I spoke with the Chief today. Selectman McGrath said, depending on whether that application is going to be heard at a May meeting of the Planning Board, there may be enough feedback that I don't know if the Community Center is going to be large enough. But that is something to consider and looking at other venues that maybe larger. Because this is going to generate a whole lot of angst.

Chairman Morin said, I know we just went over the budget and a couple of other towns have already done it. Do we want to just cancel the Memorial Day Parade? To which the Board agreed yes. Selectman Roy made a motion to cancel the 2020 Memorial Day Parade. This was seconded by Selectman McGrath. A roll call vote was taken. Carried 5-0.

8. REMARKS FROM THE SCHOOL BOARD - no School Board member present

9. REMARKS BY THE TOWN ADMINISTRATOR - none at this time

10. OTHER BUSINESS/REMARKS BY SELECTMEN

Selectman McGrath - no comments

Selectman Roy - no comments

Selectman Martin - I just have one comment. I thought I saw some advertisement going around for the Drive by Food Donations. Is that happening? It's Sunday. I just wanted to remind the people in the community that if you don't see your street on the list you can email Chrissy Peterson at the Recreation Department and she will make sure your donations get picked up. That's all I have Mr. Chairman.

Selectman Coutu- I'll pick up with that. What they're going to do is the Recreation Department. I want to thank Dave and Chrissy Peterson for putting this together. They're going to do the same route that they used for the Easter drive by with the Easter Bunny. It started at Ayotte's and ended at Alvrine High School. They're going to go up and down those streets as they did. If anybody has any donations for the Food Pantry, you can watch for the drive by and they will pullover and pick you your donation. All of the donations are going to St. John's Food Pantry here in Hudson. If your street was not on the Easter Bunny drive list, you email Chrissy Peterson at cpeterson@hudsonnh.gov all of the email requests should be in by April 30th. They will go directly to your house to pick up the donation. I want to thank the Recreation Director, Dave Yates and his staff. This is going to help the food pantry tremendously.

I spoke to the Police Chief about some of the calls that they've been getting as of late at the Police Department. I noticed a late news item that came out around 3:00 this afternoon from the Nashua Police Department stating that their domestic violence calls are way down as of late. With my conversations with the Chief, he made it very clear that we the Town of Hudson definitely started seeing an uptick in domestic violence and disturbance calls. There is no doubt that everyone's stress is elevated due to the pandemic. But we want to remind people to be patient with their loved ones, family, and friends as well as with complete strangers. If everyone continues to be kind to each other we will get through this together. Also the chief wanted me to remind people that the Hudson Police Department is there to help people and if anyone needs any resources or assistance, that victim witness advocate, Jerry Cloutier, can be reached by contacting the HPD.

Here at home it's just Doris and I and it gets stressful sometimes. I don't know how it would be if we were raising our four children and we were all confined to our home and limited access to the public and means of communicating other than using cell phones and computers. We'd probably be at a loss and be under stress. The Police Chief wanted me to remind and he emphasizes every time we speak, he is always available, his department is available, not to be reluctant to call. We have one of the better group of young men and women working in our PD and we are so proud of them. We thank them for all they've done to keep the peace and public safety in our community during this stressful time.

I had conversation also, with our Town Planner relative to a potential development. He put together an announcement. I'm going to read it verbatim. I will not engage in any discussion beyond what this statement states. "Last week the Planning Board received an application for a large commercial industrial development. We look forward to learning more about the application in the coming weeks and reviewing the proposal over the course of the next few months. Also it is our understanding that the developer will be sending post cards to Hudson residents with information about their proposal. So please keep an eye out for that. Information on the proposal will be provided on the Towns website as well".

Lastly, what I'd like to say, Mr. Chairman, when I'm out and about, and it's very, very limited, I might run down the street for a gallon of milk. I want to remind people to please cover your face while you're in public. Please wash your hands frequently, don't take anything for granted. Please wear protective gloves when you're shopping. It's imperative. We don't know where this is going to take us and we need to be prepared. Finally Mr. Chairman, I just want to extend my sincere appreciation to all of our municipal employees. Again, I know what they're going through. I can appreciate their anxieties and their frustrations. It's a different world and we will get through this together. Thank you Mr. Chairman.

Chairman Morin - I have nothing tonight.

11. NONPUBLIC SESSION

Motion by Selectman Martin seconded by Selectman Roy, to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. A roll call vote was taken. Carried 5-0.

Chairman Morin entered Nonpublic Session at 7:55 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 9:43 p.m.

Selectman Martin made a motion, seconded by Selectman McGrath to exit nonpublic session. A roll call vote was taken. Carried 5-0.

Selectman McGrath made a motion, seconded by Selectman Roy to seal the nonpublic meeting minutes from tonight's meeting. A roll call vote was taken. Carried 4-0-1 with Selectman Coutu abstaining.

13. ADJOURNMENT

Motion to adjourn at 9:45 p.m. by Selectman McGrath seconded by Selectman Martin. A roll call vote was taken. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman

5-12-20



HUDSON MEMORIAL POST NO. 5791
P.O. Box 430
Hudson, New Hampshire 03051-0430

6A
RECEIVED cc: Pd.
APR 09 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

March 27, 2020

Hudson Board of Selectmen
12 School St.
Hudson NH 03051

Dear Selectmen,

22-23

Hudson Memorial Post 5791 and its Auxiliary will soon be conducting its annual "poppy drive" concluding the weekend of May 23-24, 2020. We have enclosed a copy of our permission to be in front of Market Basket on Lowell Rd on May 23-24, 2020 and are seeking permission from the board for this. As always proceeds from this event go to our relief funds which we use for veterans assistance programs. The post Tax ID number is 02-0351195. If you have any questions or concerns feel free to contact me at (603) 229-7319. **NOTE: Due to the COVID-19 pandemic which we are monitoring closely we are aware that we may need to CANCEL this event.**

Sincerely,

Robert J. Everett, Chairman
PAP, Auxiliary 5791

on my
charitable
organization
list
4-14-20

NO ONE DOES MORE FOR VETERANS.



February 18, 2020

Rob Everett
VFW Post 5791
220 Derry Rd., Apt. 40
Hudson, NH 03051

Dear Rob:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Hudson #33

DATE(S): May 22-23



Agenda
4-28-20
5-12-20

TAG DAY SALES Hudson, NH

RSA 31:91 Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor and aldermen of a city or the selectmen of towns.

Instructions to obtain a Tag Day Permit:

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place. (Information can be FAXed to 603-598-6481)
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, et seq).
- 3) Include name, address, phone number and e-mail address of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

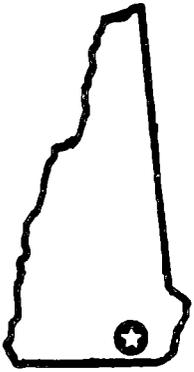
For Office Use Only

Organization Hudson VFW Post No. 5791

 Approved Denied by Board of Selectmen on

If denied, reason

Board of Selectmen Chairman



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
5-12-20



7A.

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen
From: Steve Malizia, Town Administrator
Date: May 7, 2020
Re: State of New Hampshire Emergency Order #25

State of New Hampshire Emergency Order #25 states, in part, that *Municipalities and Counties are authorized to use their abatement authority, pursuant to RSA 76:16 and RSA 29:12, to grant blanket abatements of the interest charged on all property taxes not paid after their assessment, for the duration of the State of Emergency declared in Executive Order 2020-04 and any subsequent orders. Individual applications for abatements of interest are not required pursuant to this Emergency Order.* The intent of this order is to ease the financial burdens on property taxpayers during the State of Emergency. NHMA has provided an interpretation of this order after conferring with the AG's Office. Under the terms of this Order, the Selectmen have the ability to declare that any interest accrued on presently delinquent property tax payments will be waived. The Board may set conditions, time limits, and amounts on the interest that can be waived, provided those conditions are uniform and all property taxpayers are treated on equal terms. I had Attorney Lefevre review the Emergency Order and NHMA's interpretation and other than agreeing with NHMA's interpretation, he offered no other recommendation other than stating it was up to the Board on how they wanted to handle the interest on delinquent property tax payments. The Board may choose to take no action at this time and wait and see what the payment delinquency rate is or if the Board wants to have a policy in place it may consider something along the lines of *"The forgiveness of late payment interest on the June 2020 property tax bill will not exceed \$50.00 through September 1, 2020, or such time as the State of Emergency Order 2020-04 is in effect, whichever occurs first."* The June 2020 property tax bill is due July 1, 2020. Interest on late payments is at 8.0% per annum and starts on July 2, 2020. For the average \$300,000 single family residence in Hudson this would equal approximately \$0.66 per day. If the Board wanted to grant a two (2) month interest forgiveness period, they could set the limit at up to \$50 provided that the property tax bill is paid on or before September 1, 2020 or if the Emergency Order is lifted before then, then the earlier of the two. A longer forgiveness period or a higher dollar limit may cause cash flow issues for the Town as property owners who could pay, may delay paying because there is no penalty to do so. The Town had budgeted a revenue of \$225,000 for interest on delinquent taxes which could see a significant decrease and we believe that State revenues (Rooms and Meals Tax, Highway Block Grant) to the Town will be lower than budgeted and could put more pressure on the Town's finances and should be considered when making a decision to waive interest on delinquent property taxes.

Should you have any questions or need additional information, please feel free to contact me.



New Hampshire Municipal Association

April 29, 2020

EMERGENCY ORDER #25

TAX COLLECTION – INTEREST ABATEMENTS, TAX DEEDS & TAX LIENS

On April 3, 2020 Governor Sununu issued Emergency Order #25, Temporary Modification of interest penalty for late payment of property taxes. The general purpose of this Order is to ease the financial burdens on property taxpayers during the State of Emergency. The Order permits relief from interest charged on property taxes and suspends the issuance of tax deeds. NHMA's interpretation of Emergency Order #25, based in part on advice provided by the Attorney General's Office, is as follows:

Abatements of Interest Charged on Property Tax Payments:

Paragraph 1 of Emergency Order 25 permits the granting of blanket abatements by the select board or assessors on interest charged on all property taxes pursuant to RSA 76:16. The Order further provides that individual applications for abatements are not required, and that the ability to grant interest abatements will continue for the duration of the State of Emergency. Because the Order uses the phrase "blanket abatements" this permits either the select board or assessors to abate the interest on all past due property tax payments, which could include interest that accrued before the State of Emergency. Under the terms of this Order, the select board or assessors can exercise as a local option the ability to declare that any interest accrued on presently delinquent property tax payments will be waived. This authority to grant blanket assessments permits the select board or assessor to set conditions, time limits and amounts on the interest that can be waived, provided those conditions are uniform and all property taxpayers are treated on equal terms.

Moratorium on Issuance of Tax Deeds:

Emergency Order #25 Paragraph 2 extended the temporary prohibition on foreclosures as provided in Emergency Order #4 to include late payment of property taxes. The last sentence of paragraph 2 effectively "stays" the issuance of any Tax Collector Deeds for the duration of the State of Emergency. Although RSA 80:76 tells the Tax Collector to issue a tax deed after two (2) years from the execution of the real estate tax lien, that statute is now stayed due to Emergency Order #25, and no tax deeds can be issued by New Hampshire Tax Collectors during the State of

Emergency. When the State of Emergency is lifted, municipalities may resume issuing tax deeds. However, they should do so only after conducting an updated title search and issuing new Notices of Intent to Deed as required by RSA 80:76, III.

Effect of Emergency Order #25 on Recording Tax Liens:

Emergency Order #25 does not explicitly prohibit the recording of tax liens under RSA 80:60 - :61. The recording of a tax lien perfects the automatic 18-month lien under RSA 80:19 and does not “foreclose” the property interests of the owner. However, the recording of the lien does increase the interest charged on the unpaid property tax due from 8% to 14%. Whether to proceed with recording of tax liens while Emergency Order #25 is still in effect is a decision tax collectors should make only after consulting the municipality’s regular legal counsel. A temporary delay in recording tax liens will not defeat the eventual recording of the tax lien, provided that notices of impending tax liens are mailed by no later than August 31, 2020 and tax liens are recorded by no later than September 30th.



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order #25 Pursuant to Executive Order 2020-04

Temporary modification of interest penalty for late payment of property taxes

WHEREAS, on Friday, March 13, 2020, the President of the United States declared a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak; and

WHEREAS, on Friday, March 13, 2020, the Governor issued Executive Order 2020-04, An order declaring a state of emergency due to the Novel Coronavirus (COVID-19); and

WHEREAS, experts indicate that COVID-19 is most commonly spread from an infected symptomatic person to others through respiratory droplets, including:

- Through the air by coughing and sneezing;
- Close personal contact, such as touching or shaking hands;
- Touching an object or surface with the virus on it, then touching your mouth, nose, or eyes before washing your hands.

WHEREAS, the CDC reports that COVID-19 may be spread before an infected person shows symptoms of the virus; and

WHEREAS, in the days since the Governor declared a State of Emergency, the COVID-19 outbreak in New Hampshire has expanded significantly; and

WHEREAS, the Department of Health and Human Services, Division of Public Health has found that community-based transmission of COVID-19 continues to increase in the State and has been identified in the majority of counties; and

WHEREAS, COVID-19 has caused financial and economic hardship for the people of New Hampshire leading to unemployment and loss of income; and

WHEREAS, pursuant to Emergency Order #17, all non-essential businesses were required to close and New Hampshire residents have been ordered to stay at home, except for essential errands, impacting the public's ability to earn a living; and

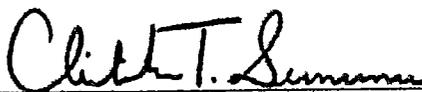
107 North Main Street, State House - Rm 208, Concord, New Hampshire 03301
Telephone (603) 271-2121 • FAX (603) 271-7640
Website: <http://www.governor.nh.gov/> • Email: governorsununu@nh.gov
TDD Access: Relay NH 1-800-735-2964

WHEREAS, property tax bills will be due by July 1 and residents and business are facing unprecedented challenges brought on by COVID-19, leaving some without the ability to pay these bills.

Now therefore, pursuant to Section 18 of Executive Order 2020-04 it is hereby ordered, effective immediately, that:

1. Municipalities and Counties are authorized to use their abatement authority, pursuant to RSA 76:16 and RSA 29:12, to grant blanket abatements of the interest charged on all property taxes not paid after their assessment, for the duration of the State of Emergency declared in Executive Order 2020-04 and any subsequent orders. Individual applications for abatements of interest are not required pursuant to this Emergency Order.
2. The temporary prohibition on foreclosures imposed by Emergency Order #4 shall apply to late payment of property taxes. Foreclosure proceedings related to late payment of property taxes are hereby suspended for the duration of the State of Emergency declared in Executive Order 2020-04.

Given under my hand and seal at the Executive Chambers in Concord, this 3rd day of April, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.


GOVERNOR OF NEW HAMPSHIRE

TITLE V TAXATION

CHAPTER 76 APPORTIONMENT, ASSESSMENT AND ABATEMENT OF TAXES

Abatement

Section 76:16

76:16 By Selectmen or Assessors. –

- I. (a) Selectmen or assessors, for good cause shown, may abate any tax, including prior years' taxes, assessed by them or by their predecessors, including any portion of interest accrued on such tax; or
(b) Any person aggrieved by the assessment of a tax by the selectmen or assessors and who has complied with the requirements of RSA 74, may, by March 1, following the date of notice of tax under RSA 76:1-a, and not afterwards, apply in writing on the form set out in paragraph III to the selectmen or assessors for an abatement of the tax. The municipality may charge the taxpayer a fee to cover the costs of the form required by paragraph III.
- II. Upon receipt of an application under paragraph I(b), the selectmen or assessors shall review the application and shall grant, for good cause shown, or deny the application in writing by July 1 after notice of tax date under RSA 76:1-a. The failure to respond shall constitute denial. All such written decisions shall be sent by first class mail to the taxpayer and shall include a notice of the appeal procedure under RSA 76:16-a and RSA 76:17 and of the deadline for such an appeal. The board of tax and land appeals shall prepare a form for this purpose. Municipalities may, at their option, require the taxpayer to furnish a self-addressed envelope with sufficient postage for the mailing of this written decision.
- III. The abatement application form shall be prescribed by the board of tax and land appeals. The form shall include the following and such other information deemed necessary by the board:
- (a) Instructions on completing and filing the form, including an explanation of the grounds for requesting tax abatements, including abatements for poverty and inability to pay pursuant to RSA 76.
 - (b) Sections for information concerning the person applying, the property for which the abatement is sought and other properties in the municipality owned by the person applying.
 - (c) A section concerning compliance with the RSA 74 inventory requirement.
 - (d) A section explaining the appeal procedure and stating the appeal deadline in the event the municipality denies the tax relief request in whole or part.
 - (e) A section requiring the applicant to state with specificity the reasons supporting the abatement request with an explanation of what specificity means.
 - (f) A section for the applicant to list any comparable properties supporting an abatement request.
 - (g) A place for the applicant's signature with a certification by the person applying that the application has a good faith basis and the facts in the application are true.
 - (h) The statement: "If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."
- IV. Failure to use the form prescribed in paragraph III shall not affect the right to seek tax relief.

Source. RS 44:1. CS 47:1. GS 53:10. GL 57:11. PS 59:10. PL 64:13. 1939, 46:1. RL 77:13. RSA 76:16. 1967, 180:1. 1990, 49:1. 1991, 386:3, 5. 1992, 175:1. 1993, 86:1. 1994, 91:1, 2; 393:3. 1995, 265:16. 1997, 189:1. 2002, 217:1. 2004, 203:12, eff. June 11, 2004. 2014, 175:1, eff. Sept. 9, 2014.

TITLE II COUNTIES

CHAPTER 29 COUNTY TREASURERS AND COUNTY TAXES

Section 29:12

29:12 Abatement of Interest on Taxes. –

I. Any town from which interest is due to the county on its county taxes, whenever assessed, may through its selectmen file with the chairman of the county convention a petition for an abatement of all or any part of such interest, and the county convention is hereby granted the power to abate all or any part thereof, if it finds that such town was unable to pay its county taxes on the date when due because of extraordinary economic conditions, difficulty in collecting taxes due such town, or other good cause shown. Whenever a special meeting of the county convention is called to hear such a petition, the compensation of the members thereof provided by statute shall be paid by the petitioner.

II. This section shall apply to interest which has accrued prior to June 13, 1941.

Source. 1941, 214:1. RL 48:11.



TOWN OF HUDSON
Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

7B

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator

FROM: Elvis Dhima, P.E., Town Engineer E20

DATE: March 22, 2020

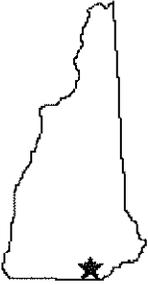
RE: Request for Additional Sewer Allocation
Flagstone Crossing
6 & 8 Flagstone Drive
Map 222, Lot 005-000

The current sewer allocation for the subject property is 1,765 GPD (gallons per day) average. Due to the redevelopment of the site currently approved by the Planning Board, the new owner is requesting an additional 1,165 GPD average sewer allocation for a total of 2,930 GPD.

Please find attached the request for additional sewer allocation for this property.

Motion:

To approve the request for an additional 1,165 GPD of sewer flow allocation for 6 & 8 Flagstone Drive, Map 222, Lot 005-000.



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

INTEROFFICE MEMORANDUM

SEWER ALLOCATION REQUEST

MAP 222 LOT 005-000

LOCATION: 6 & 8 Flagstone Drive

I/We request additional sewer allocation for a proposed redevelopment to be implemented on the existing lot addressed as 6 & 8 Flagstone Drive and on record as

Map 222 Lot 005-000.

Identify type of business, if a site plan has been submitted to the Planning Department:

This is related to the redevelopment of the entire site known as 225 & 227 Lowell Road.

The area available for flow allocation is: 2.8 acres and the average anticipated sewer flow is 2,930 gpd.

2,930 gpd NEEDED
-1,765 gpd EXISTING
= **1,165 gpd ADDITIONAL REQUIRED**

Signature:



TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142



*Agenda
5/10/20*

7C

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

CC: Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer *EDD*

DATE: May 1, 2020

RE: Sewer Allocation Balance Revision

RECEIVED
MAY 04 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Mr. Malizia,

Municipality Utility Committee and Board of Selectmen in 2016 approved the revised sewer allocation balance to 69,500 gallons per day. This is available to anyone within the sewer district to purchase. Our current agreement with City of Nashua is to discharge a daily average of 2.0128 Million Gallons Per Day (MGPD) of sewage for treatment.

Engineering Department has reviewed the available data and we have the following:

Existing Capacity	2.0128 (MGPD) (+)
Average Existing Daily Sewage Discharge (2008-Present)	1.2268 (MGPD) (-)
Reserves for Undeveloped Land within Sewer District	0.365 (MGPD) (-)
Total Current Available Sewer Allocation	0.421 (MGPD) (+)

Due to the current Emergency Situation this was not processed through the advisory Municipal Utility Committee.

Engineering Department recommendation to Board of Selectmen is to update the current sewer allocation balance from 69,500 gallons per day to 210,500 gallons per day (50%).

Motion:

To revise the sewer allocation balance from 69,500 to 210,500 gallons per day as recommended by the Town Engineer.

NASHUA WASTEWATER FLOWS AND RATES

FISCAL YEAR	QUARTER	FLUME	BAE	AVG. GPD	RATE	AVG MGD
2008	JUL 2007-SEP 2007	105,485,000	1,680,008	1.2M	0.6195	
	OCT 2007-DEC 2007	108,702,000	1,437,200	1.2M	0.6195	
	JAN 2008-MAR 2008	165,822,000	1,359,800	1.9M	0.6195	
	APR 2008-JUN 2008	140,798,000	1,506,600	1.6M	0.6195	1.475 MGD
2009	JUL 2008- SEP 2008	124,917,000	1,459,600	1.4M	0.7149	
	OCT 2008- DEC 2008	135,947,000	1,145,000	1.5M	0.7149	
	JAN 2009-MAR 2009	144,445,000	1,252,300	1.6M	0.7149	
	APR 2009-JUN 2009	135,298,000	1,243,700	1.5M	0.7149	1.50 MGD
2010	JUL 2009- SEP 2009	117,735,000	1,432,800	1.3M	0.7229	
	OCT 2009- DEC 2009	110,451,000	751,900	1.2M	0.7229	
	JAN 2010 - MAR 2010	146,228,000	609,700	1.6M	0.7229	
	APR 2010- JUN 2010	139,294,000	752,400	1.6M	0.7229	1.425 MGD
2011	JUL 2010- SEP 2010	87,417,000	898,400	981,000	0.6875	
	OCT 2010- DEC 2010	92,957,000	702,200	1.04M	0.6875	
	JAN 2011-MAR 2011	116,184,000	798,700	1.3M	0.6875	
	APR 2011 - JUN 2011	106,900,000	839,300	1.2M	0.6875	1.130 MGD
2012	JUL 2011 - SEP 2011	98,000,000	850,100	1.1M	0.6318	
	OCT 2011 - DEC 2011	126,380,000	762,100	1.4M	0.6318	
	JAN 2012 - MAR 2012	102,512,000	679,000	1.1M	0.6318	
	APR 2012- JUN 2012	97,144,000	817,300	1.09M	0.6318	1.172 MGD
2013	JUL 2012 - SEP 2012	95,625,000	827,100	1.07M	0.6544	
	OCT 2012 - DEC 2012	89,851,000	728,500	1.01M	0.6544	
	JAN 2013 - MAR 2013	107,702,000	607,300	1.2M	0.6544	
	APR 2013 - JUN 2013	113,496,000	704,900	1.3M	0.6544	1.145 MGD
2014	JUL 2013 - SEP 2013	96,097,056	867,478	1.08M	0.6697	

	OCT 2013 - DEC 2013	87,164,000	653,447	976,000	0.6697	
	JAN 2014 - MAR 2014	107,553,000	563,244	1.2M	0.6697	
	APR 2014 - JUN 2014	121,102,000	790,459	1.4M	0.6697	1.164 MGD
2015	JUL 2014 - SEP 2014	83,209,016	869,981	934,211	0.6894	
	OCT 2014 - DEC 2014	102,458,000	737,228	1.15M	0.6894	
	JAN 2015 - MAR 2015	105,708,000	650,838	1.18M	0.6894	
	APR 2015 - JUN 2015	117,761,000	1,038,586	1.32M	0.6894	1.146 MGD
2016	JUL 2015 - SEP 2015	88,046,600	1,109,007	978,419	0.6881	
	OCT 2015 - DEC-2015	90,915,000	789,375	1.02M	0.6881	
	JAN 2016 - MAR 2016	109,082,000	771,881	1.22M	0.6881	
	APR 2016 - JUN 2016	101,292,000	893,458	1.14M	0.6881	1.090 MGD
2017	JUL 2016 - SEP 2016	87,922,000	894,482	986,850	0.7172	
	OCT 2016 - DEC 2016	90,537,000	701,265	1.01M	0.7172	
	JAN 2017 - MAR 2017	109,744,000	866,652	1.23M	0.7172	
	APR 2017 - JUN 2017	133,253,000	917,421	1.49M	0.7172	1.179 MGD
2018	JUL 2017 - SEP 2017	86,862,000	1,111,262	977,481	0.7372	
	OCT 2017 - DEC 2017	94,022,000	807,768	1.054M	0.7372	
	JAN 2018 - MAR 2018	117,748,000	813,204	1.32M	0.7372	
	APR 2018 - JUN 2018	115,714,000	1,102,473	1.30 M	0.7372	1.163 MGD
2019	JUL 2018 - SEP 2018	96,184,000	1,168,635	1.08M	0.711	
	OCT 2018 - DEC 2018	141,777,000	850,759	1.58M	0.711	
	JAN 2019 - MAR 2019	118,767,000	863,362	1.33M	0.711	
	APR 2019- JUN 2019	116,594,000	1,004,681	1.31M	0.711	1.325 MGD
2020	JUL 2019 - SEP 2019	90,817,000	1,156,776	1.01M	0.7502	
	OCT 2019 - DEC 2019	94507000	973296	1.06M	0.7502	1.035 MGD
	JAN 2020 - MAR 2020				0.7502	
	APR 2020 - JUN 2020				0.7502	

Total Average

1.2268 MGD



TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142



Agenda
5-12-20

7D

INTEROFFICE MEMORANDUM

RECEIVED
MAY 04 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator
Board of Selectmen

CC: Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer *E2D*

DATE: May 1, 2020

RE: Terrace View Drive - 8" Water Main Extension.

Mr. Malizia,

The Planning Board approved a subdivision plan located on Lawrence Road, which consists of 19 single family lots. The proposed lots will be served by municipal water and the proposed main consists of approximately 3,000 linear feet of proposed 8 inch main connecting to an existing 12 inch main located on Central Street. The work includes the following:

1. Installation of 3,000 linear of 8 inch main along Terrace View Drive and Central Street.
2. Installation of four fire hydrants.

Weston & Sampson has provided hydraulic analyses and concurred that the proposed 8 inch water main extension is adequate for domestic requirements and fire protection.

This application was received March 20 and due to the current Emergency Situation this application was not processed through the advisory Municipal Utility Committee.

This project will be at no cost to the Town and my recommendation is to approve this waterline extension.

Motion:

To approve and sign the proposed water line extension agreement for the Terrace View Drive 8" Water Main Extension.

AGREEMENT

Central Street WATER SYSTEM EXTENSION

THIS AGREEMENT is made on the 16th day of March, 2020, by and between (*the applicant*), with an address of 46 Lowell Road, Hudson, NH and the Town of Hudson, a municipal corporation of Hillsborough County, New Hampshire, with offices at 12 School Street, Hudson, New Hampshire 03051 (the "Town").

RECITALS:

- 1.01 (*The applicant*) is the owner of certain real estate situated in Hudson, Hillsborough County, New Hampshire, with an address of 334 Central Street, and shown as Map 161, Lot 29 on the Town of Hudson Tax Maps (the "Premises").
- 1.02 Presently, the Town's water system extends along Central Street Road to a point approximately 207 feet from the common boundary line between the Premises and Lot 25 to the SW Corner of the Premises.
- 1.03 K & M Developers, LLC. desires to extend the Town's water system to the Premises and then further extend the Town's water system through the Premises to station 2+50 as shown on the Subdivision Plan for the purpose of providing water to Lot 29-19 as shown on the Subdivision Plan.

Agreement to do Work

- 2.01 The parties agree that the recitals set forth above are true, accurate and complete.
- 2.02 (*The applicant*) shall cause the following work to be undertaken and completed the (project) "Work":
 - 2.02.1 The installation of a 8 inch water main from the end of the existing town water main located on Central Street Road to the Premises. Such 8 inch water main shall be located on the Premises within the Proposed access Access and Utility Easement as shown on the Subdivision Plan.

2.02.2 (*The applicant*) shall undertake all necessary work within Central Street Road and on its Premises to install the water main, gate valves, service lines, with gates and fire hydrants. This work shall include, but is not limited to, reclaiming pavement with trenching and installation of the water main and service lines. This work shall also include associated loaming and seeding on or adjacent to the premises. The scope of work and limits of construction shall be approved prior to the commencement of construction by the Town Engineer. All such work shall be undertaken in coordination with the NHDOT and the Town of Hudson Town Engineer. All such work shall be approved as to quality and workmanship by the Public Works Department NHDOT and the Town of Hudson Town Engineer.

Preliminary or Related Matters

3.01 (*The applicant*) shall convey easements to the town of Hudson for the proposed 15' wide Access and Utility Easement as shown on the Subdivision Plan in form and substance satisfactory to the Town of Hudson, (see attached standard form).

Inspections

4.01 (*The applicant*) shall pay all applicable fees and inspection costs related to the Work.

Certain Fees/Bonding

5.01 (*The applicant*) shall pay any and all hook-up assessments or extension fees including capital assessment fees to provide municipal water service to the Premises.

5.02 Prior to the commencement of Work, (*the applicant*), the Town (through its Board of Selectmen), and the town engineer shall establish mutually acceptable amounts for the bonding of _____ Work.

5.03 Prior to the commencement of Work, (*the applicant*) shall provide the Town with a bond, letter of credit or combination thereof to constitute the surety for the Work.

General

6.01 (*The applicant*) has appended hereto a certificate of authority confirming that it has authorized certain duly authorized agents and/or employees of _____ to enter into this Agreement on behalf of _____ and bind _____ hereto.

6.02 The Town represents to (*the applicant*) that its Board of Selectmen are duly authorized to approve this Agreement on behalf of the Town and bind the Town hereto.

6.03 This Agreement is a complete and accurate statement of the agreement between the parties and any and all prior agreements, representations, understandings, oral or written by and between the parties with respect to the subject matter hereof, are hereby expressly superseded, and this Agreement constitutes the entire agreement of the parties with respect to the subject matter hereto.

6.04 This Agreement shall be governed by and construed in accordance with the law of the State of New Hampshire without regard to its conflict of law rules or principles.

IN WITNESS WHEREOF, the Town and (*the applicant*) have caused this Agreement to be duly executed by their respective representatives the date first set forth above.

Paul Christolm *PKi*
Witness

By: Manuel D. Sousa
K&M Developers, LLC
Its: MANUEL D. SOUSA
Duly Authorized Owner

Town of Hudson its Board of Selectman

Witness

By: _____
Its: _____
Duly Authorized Selectmen

Witness

By: _____
Its: _____
Duly Authorized Selectmen

Witness

By: _____
Its: _____
Duly Authorized Selectmen

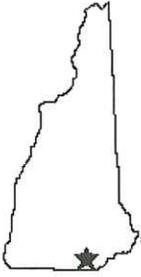
Witness

By: _____
Its: _____
Duly Authorized Selectmen

Witness

By: _____
Its: _____
Duly Authorized Selectmen

Agenda
5-12-20



TOWN OF HUDSON

Land Use Division



7E

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
FROM: Brian Groth, Town Planner
DATE: May 8, 2020
RE: Outdoor dining
CC: Chief Buxton, Fire Department

RECEIVED

MAY 07 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Steve,

In order to ensure Hudson restaurants are able to get back to business as early as possible in accordance with Governor Sununu's Stay at Home 2.0, I am requesting that the Board of Selectman consider establishing a temporary process whereby outdoor dining applications can be reviewed and approved administratively as outdoor gathering permits.

The Governor's latest orders will allow outdoor dining with proper distancing to open on May 18th. I believe that an administrative process to approve outdoor dining on a temporary basis is one important step we can take in helping the Hudson business community.

The administrative review would include review by the following departments: Inspectional Services, Fire Department, Police Department, Engineering Department, Planning Department and any other departments as recommended.

The time period for which these temporary approvals would be valid is cause for discussion. Perhaps it is 30-days with renewal, 90-days, or tied to the Governor's orders, etc. There are several different ways to frame the timeline.

EXHIBIT C to Emergency Order #40

Guidelines for Businesses, Organizations and Sectors Continuing to Operate

The Governor's Economic Re-Opening Task Force recommends guidelines for safeguarding all New Hampshire businesses and individuals during the coronavirus disease 2019 (COVID-19) pandemic. These industry-specific guidelines are based on what is currently known about COVID-19 and is intended to protect the public's health and allow New Hampshire to remain open for business.

The intent of these guidelines is to reduce transmission of COVID-19 among employees and customers; support healthy business operations; and maintain a healthy work environment.

In addition to strict adherence to U.S. Centers for Disease Control and Prevention (CDC), Equal Employment Opportunity Commission (EEOC) and Occupational Safety and Health Administration (OSHA) guidance, and US Food and Drug Administration (FDA), the State of New Hampshire recommends policies and procedures to protect consumers and employees.

Accordingly, the following businesses, organizations and sectors may continue to operate according to the following guidelines. Unless otherwise specified, these guidelines are effective immediately.

A. Food Services Industry – Phase 1: Take Out, Curbside, Delivery and Outdoor Dining

Employee Protection Guidelines:

- 1.) Follow Universal Guidelines for All New Hampshire Employers and Employees (Exhibit B to Emergency Order #40).
- 2.) Follow CDC guidance for Businesses and Workplaces.
- 3.) Follow CDC guidelines for Reopening Guidance for Cleaning and Disinfecting Businesses.
- 4.) Follow ServSafe COVID-19 training guidelines.
- 5.) Conduct employee health screening as outlined in the Universal Guidelines for All New Hampshire Employers and Employees.
- 6.) Build social distancing into food service operations to maintain a safe distance of at least 6 feet between employees and customers.
- 7.) Employees shall wear cloth face coverings over their nose and mouth when at work and around others in settings where social distancing may be difficult.
 - a. Customers should also be asked to wear cloth face coverings when in a food service facility where social distancing is difficult (e.g. waiting in line for pick-up or seating).

b. Cloth face coverings worn by employees should be kept clean in accordance with CDC guidance.

8.) Train all employees on the importance of frequent hand washing and the use of hand sanitizers with at least 60% alcohol content

Consumer Protection Guidelines (Phase 1):

1.) As an extension of the curbside and delivery model, restaurants are permitted to offer outdoor dining beginning on Monday, May 18, 2020. Restaurants are permitted to expand outside wherever an outdoor area can be set up safely, such as parking spaces close to entrances, sidewalks, existing patios, lawn areas. Outdoor areas must be able to be cleaned and disinfected, as appropriate. The outdoor space must be clearly delineated and distanced from the general public. If expansion is in a shared space, restaurants must coordinate and seek approval from local authorities.

2.) Seated indoor dining is not permitted during Phase 1.

3.) Tables for outdoor seating must be limited to no more than six (6) guests per table

4.) Tables spacing must be maintained so people sitting at adjacent tables are more than 6 feet apart, and to allow employees/servers to stand back 6 feet from a group's table (e.g. when taking an order) and still maintain a minimum of 6 feet from other adjacent tables.

5.) Reservations or call ahead seating is required to promote social distancing and prevent groups of guests waiting for tables. Establishments may use a text alert system to alert guests of available seating, an intercom system for guests waiting in their vehicles, or only one member of the party being allowed to wait in the waiting area for their table to be ready.

6.) Reservations should be staggered to prevent congregating in waiting areas. Waiting areas should build in social distancing so customers and employees are spaced at least 6 feet apart (either through spacing of seating while waiting, or demarcation's on the floor).

7.) Bar seating areas must remain closed during Phase 1.

8.) Signage must be prominently posted throughout the venue to ask customers if they are experiencing COVID-19 symptoms, including:

- Fever

- Respiratory symptoms such as sore throat, cough, or shortness of breath

- Flu-like symptoms such as muscle aches, chills, and severe fatigue

- Changes in a person's sense of taste or smell

- If you answered yes to any of these questions, please do not put our employees and other guests at risk and come back another day when you feel better.

9.) Customers should be asked to bring and wear a cloth face covering when entering and exiting a facility to protect other patrons and employees during the seating and exiting process, or when getting up to use the restroom. Cloth face coverings are not required while a customer is seated and dining outdoors.

10.) Alcohol-based hand-sanitizer must be made readily available at the reception desk for both customers and employees

Business Process Adaptation Guidelines:

- 1.) Place hand sanitizer stations in restaurant lobby reception and bathrooms, as well as at cashier stations. Restrooms should be monitored and routinely cleaned and soap dispensers regularly filled.
- 2.) Disinfect all front-of-house surfaces including door handles, screens, phones, pens, keyboards and other areas of hand contact every two hours, at a minimum.
- 3.) To the extent possible, use menus that are disposable or sanitized between each use. A disposable ordering system is also advisable when possible to limit guest interaction with wait staff.
- 4.) Use of 'self-serve' utensils, plates or napkins, are not allowed. Consider using rolled silverware and eliminating table presets.
- 5.) Sanitize all tabletop items, including condiments, after each table turns (or use disposables).
- 6.) Disinfect chairs, especially where contact occurs, after each table use.
- 7.) No self-serve buffets or appetizers, condiments on a counter for use by multiple tables, or beverage station re-use.
- 8.) No catering or large-group functions shall be allowed.
- 9.) Restroom occupancy should be limited for group restrooms to incorporate social distancing, and waiting lines outside of restrooms should be avoided.

B. Campgrounds: Public and Private

Employee Protection:

- 1.) Campground employers must implement employee education and training around safe practices as it relates to hygiene, sanitation and illness policies outlined in the Universal Guidelines for All New Hampshire Employers and Employees.
- 2.) Campground employees must be screened as outlined in the Universal Guidelines for All New Hampshire Employers and Employees.
- 3.) Campground staff must be issued, depending upon their function, latex/non-latex gloves, eye protection (goggles or face shields), and cloth face coverings or other appropriate protective

Agenda
5-12-20



TOWN OF HUDSON

Land Use Division



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

7F

TO: Steve Malizia, Town Administrator
FROM: Brian Groth, Town Planner
DATE: May 8, 2020
RE: Lowell & Central LLR proposal – BOS input

RECEIVED

MAY 07 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Steve,

I am requesting input from the Board of Selectman on Planning Board application SB #07-20, also known as Lowell & Central Lot Line Relocation Plan. This plan is a result of surveying, deed and title research that found surplus Right of Way land associated with Central Street and the former B&M Railroad. Of the Town's interest, is the Firefighter's Memorial that presently sits at the corner of Central Street and Lowell Road.

I am asking for the Board's input into this Planning Board application relative to the proposed lot lines.

Agenda #
5-12-20

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RECEIVED
MAY 07 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Town of Hudson

Revenues and Expenditures

Through April 30, 2020

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: 4/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	3,675	0	0	3,675	705	0	2,970	19%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	54	0	1,196	4%
4140	5030	Town Clerk/Tax Collector	376,809	0	8,651	385,460	318,797	5,508	61,155	84%
4140	5041	Moderator	22,204	0	0	22,204	16,753	6,730	(1,279)	106%
4140	5042	Supervisors of The Checklist	4,840	0	0	4,840	2,201	0	2,639	45%
4199	5050	Town Treasurer	8,074	0	0	8,074	6,728	0	1,346	83%
4199	5055	Sustainability Committee	1,300	0	0	1,300	369	0	931	28%
4520	5063	Benson Park Committee	1,100	0	0	1,100	0	0	1,100	0%
4199	5070	Municipal Budget Committee	800	0	0	800	0	0	800	0%
4140	5077	IT - Town Officers	3,265	0	0	3,265	1,877	0	1,388	57%
4199	5080	Ethics Committee	100	0	0	100	4	0	96	4%
		Town Officers	423,417	0	8,651	432,068	347,489	12,238	72,341	83%
4130	5110	Board of Selectmen/Administration	383,733	0	15,051	398,784	320,806	5,078	72,900	82%
4194	5115	Oakwood	2,275	0	0	2,275	4,100	0	(1,825)	180%
4194	5120	Town Hall Operations	121,631	0	2,475	124,106	103,457	298	20,351	84%
4442	5151	Town Poor	85,000	0	0	85,000	48,205	610	36,185	57%
4130	5177	IT - Town Administration	800	0	0	800	1,323	550	(1,073)	234%
		Administration	593,439	0	17,526	610,965	477,892	6,536	126,537	79%
4153	5200	Legal	136,560	9,658	(11,600)	134,618	62,515	20,892	51,211	62%
4150	5310	Finance Administration	191,726	3,800	0	195,526	157,640	1,166	36,720	81%
4150	5320	Accounting	264,293	0	7,646	271,939	224,655	135	47,148	83%
4150	5377	IT - Finance	2,350	0	0	2,350	48	0	2,302	2%
		Finance	458,369	3,800	7,646	469,815	382,343	1,301	86,170	82%
4150	5330	Information Technology	806,773	3,588	5,370	815,731	631,819	18,289	165,623	80%
		Information Technology	806,773	3,588	5,370	815,731	631,819	18,289	165,623	80%
4152	5410	Assessing Department	401,892	23,145	9,251	434,288	366,092	34,622	33,574	92%
4152	5477	IT- Assessing	14,750	0	0	14,750	11,696	0	3,054	79%
		Assessing	416,642	23,145	9,251	449,038	377,788	34,622	36,628	92%
4312	5515	Public Works Facility	56,110	0	0	56,110	62,394	2,512	(8,796)	116%
4312	5551	Public Works Administration	259,498	0	1,336	260,834	223,765	75	36,994	86%
4312	5552	Streets	2,799,965	0	20,202	2,820,167	2,504,051	79,533	236,582	92%
4312	5553	Equipment Maintenance	464,275	0	3,011	467,286	361,950	2,179	103,156	78%
4312	5554	Drainage	510,419	0	16,636	527,055	392,256	1,200	133,599	75%
4522	5556	Parks Division	204,967	0	3,161	208,128	131,470	6,774	69,884	66%
4312	5577	IT - Public Works	4,840	0	0	4,840	2,684	0	2,156	55%
		Public Works	4,300,074	0	44,346	4,344,420	3,678,571	92,273	573,576	87%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: 4/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	5,345	0	0	5,345	5,262	936	(853)	116%
4191	5571	LUD - Planning	239,566	0	7,602	247,168	204,475	7,417	35,276	86%
4191	5572	LUD - Planning Board	8,250	0	0	8,250	4,680	0	3,570	57%
4191	5581	LUD - Zoning	181,077	0	3,899	184,976	155,942	911	28,123	85%
4191	5583	LUD - Zoning Board of Adj	12,400	0	0	12,400	11,587	4,327	(3,514)	128%
4311	5585	LUD - Engineering	272,669	0	4,351	277,020	203,400	20,764	52,856	81%
		Land Use	719,307	0	15,852	735,159	585,346	34,355	115,458	84%
4210	5610	Police Administration	324,919	1,560	5,625	332,104	251,749	7,240	73,115	78%
4210	5615	Police Facility Operations	318,146	21,000	2,880	342,026	245,154	4,073	92,799	73%
4210	5620	Police Communications	716,521	0	0	716,521	568,880	78	147,563	79%
4210	5630	Police Patrol	5,910,899	83,014	212,896	6,206,809	4,924,085	37,650	1,245,074	80%
4210	5640	Investigations	15,470	0	0	15,470	9,563	1,422	4,486	71%
4414	5650	Animal Control	113,279	0	1,475	114,754	94,533	711	19,510	83%
4210	5660	Information Services	247,966	0	2,014	249,980	131,337	6	118,637	53%
4210	5671	Support Services	79,875	1,700	825	82,400	61,838	4,760	15,802	81%
4210	5672	Crossing Guards	56,763	0	0	56,763	43,559	0	13,204	77%
4210	5673	Prosecutor	314,042	0	2,685	316,727	264,803	695	51,229	84%
4210	5677	IT - Police	93,672	0	0	93,672	73,912	550	19,210	79%
		Police	8,191,552	107,274	228,400	8,527,226	6,669,413	57,183	1,800,630	79%
4220	5710	Fire Administration	662,971	0	11,643	674,614	563,207	9,348	102,059	85%
4220	5715	Fire Facilities	133,328	0	0	133,328	104,137	9,961	19,231	86%
4220	5720	Fire Communications	362,300	52,150	0	414,450	356,405	2,351	55,694	87%
4220	5730	Fire Suppression	4,787,633	23,946	405,312	5,216,891	4,573,098	29,162	614,631	88%
4220	5740	Fire Inspectional Services	422,558	0	6,637	429,195	276,774	419	152,002	65%
4220	5750	Fire Emergency Medical Services	112,052	0	0	112,052	82,254	11,371	18,427	84%
4220	5765	Fire Alarm	3,746	0	0	3,746	286	75	3,385	10%
4220	5770	Emergency Management	8,000	0	0	8,000	2,678	14,201	(8,879)	211%
4220	5777	IT - Fire	36,265	0	0	36,265	32,216	1,205	2,844	92%
		Fire	6,528,853	76,096	423,592	7,028,541	5,991,054	78,094	959,393	86%
4520	5810	Recreation Administration	158,957	0	0	158,957	128,447	773	29,736	81%
4520	5814	Recreation Facilities	71,065	0	0	71,065	66,802	276	3,987	94%
4520	5821	Supervised Play	114,304	0	0	114,304	94,377	940	18,987	83%
4520	5824	Ballfields	11,755	0	0	11,755	4,686	0	7,069	40%
4520	5826	Lacrosse	11,276	0	0	11,276	2,850	0	8,426	25%
4520	5831	Basketball	52,615	0	0	52,615	38,078	0	14,537	72%
4520	5834	Soccer	18,635	0	0	18,635	14,619	0	4,016	78%
4520	5835	Senior Activities Operations	41,542	0	0	41,542	33,745	894	6,904	83%
4520	5836	Teen Dances	1,500	0	0	1,500	1,267	0	233	84%
4520	5839	Community Activities	7,060	0	0	7,060	3,126	33	3,901	45%
4520	5877	IT - Recreation	3,250	0	0	3,250	5,849	0	(2,599)	180%
		Recreation	491,959	0	0	491,959	393,846	2,916	95,198	81%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: 4/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjstmnts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	490,000	0	0	490,000	479,961	0	10,039	98%
4199	5920	Community Grants	90,508	0	0	90,508	87,484	0	3,024	97%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	165,000	4,950	0	169,950	25,469	768	143,714	15%
4220	5960	Hydrant Rental	277,000	0	0	277,000	230,809	0	46,191	83%
4321	5970	Solid Waste Contract	1,615,815	0	0	1,615,815	1,246,962	369,528	(675)	100%
		Non-Departmental	2,643,923	4,950	0	2,648,873	2,074,785	370,295	203,793	92%
General Fund Appropriation Subtotal			25,710,868	228,511	749,035	26,688,414	21,672,860	728,995	4,286,558	83.9%
Warrant Articles										
4901	6015	Widening Lowell Rd from Wason to Sag	0	1,464,726	201	1,464,927	50,905	1,414,022	0	100%
4901	6032	Dev. of Benson Property	0	7,302	0	7,302	3,053	4,249	0	100%
4152	6040	Future Prop. Revaluation	15,000	0	0	15,000	15,000	0	0	100%
4210	6056	New Police Officers	187,668	0	(187,668)	0	0	0	0	0%
4220	6059	Fire Fighters Union Contract	132,624	0	(132,624)	0	0	0	0	0%
4130	6060	Hudson, Pol, Fire, Town Supv	95,612	0	(95,612)	0	0	0	0	0%
4199	6061	Admin & Support Contract	39,851	0	(39,851)	0	0	0	0	0%
4312	6062	Public Works Union Contract	38,709	0	(38,709)	0	0	0	0	0%
4902	6089	Communication Systems	0	0	0	0	164,750	494,250	(659,000)	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4915	6208	Library Improvements CRF	25,000	0	0	25,000	25,000	0	0	100%
4903	6209	Construction of New Fire Station	0	135,768	0	135,768	0	135,768	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	1,140,984	0	(1,140,984)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	51,453	0	(51,453)	0%
General Fund Warrant Articles			549,464	1,607,796	(494,263)	1,662,997	1,466,145	2,048,289	(1,851,437)	211%
General Fund Total Budget			26,260,332	1,836,307	254,772	28,351,410	23,139,005	2,777,284	2,435,121	91%
02 Sewer Fund										
4326	5561	Sewer Billing & Collection	151,612	0	2,654	154,266	134,991	1,075	18,200	88%
4326	5562	Sewer Operation & Maintenance	1,057,592	206,786	(27,933)	1,236,445	839,001	323,728	73,715	94%
4326	5564	Sewer Capital Projects	560,000	237,516	(20,544)	776,972	528,279	0	248,693	68%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
Sewer Fund			1,784,204	444,302	(45,823)	2,182,683	1,517,271	324,804	340,608	84%
03 Water Fund										
4332	5591	Water - Administration	277,629	0	3,438	281,067	242,253	5,686	33,129	88%
4332	5592	Water - Ops & Maintenance	1,404,773	244,535	3,650	1,652,958	1,094,223	249,419	309,316	81%
4335	5593	Water - Supply	843,945	61,444	6,321	911,710	441,305	434,006	36,399	96%
4332	5594	Water - Debt Service	1,354,476	0	0	1,354,476	1,354,476	0	1	100%
Water Fund			3,880,823	305,979	13,409	4,200,211	3,132,256	689,111	378,844	91%
Total General, Sewer, Water Funds			31,925,359	2,586,587	222,357	34,734,304	27,788,532	3,791,199	3,154,573	91%

Town of Hudson, NH										
Appropriations and Revenue Summary										
Month Ending: 4/30/2020										
State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		General Fund Revenue	27,466,263		264,467	27,730,730	26,071,037	655,000	1,004,692	96%
		Sewer Fund Revenue	1,784,204		0	1,784,204	1,152,599	76,000	555,605	69%
		Water Fund Revenue	3,880,823		0	3,880,823	2,860,495	0	1,020,328	74%
Total General, Sewer, Water Funds Revenue			33,131,290	0	264,467	33,395,757	30,084,131	731,000	2,580,626	92%
Other Funds										
State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,154,478	0	0	1,154,478	880,883	243	273,352	76%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	0%
06	5586	Conservation Commission	51,453	67,079	600	119,132	454,901	66,433	(402,202)	100%
14	5630	Police Forfeiture	0	0	0	0	68,455	40,220	(108,675)	100%
35	5845	Senior Activities Revolving Fund	0	75,477	(11,093)	64,384	65,514	89,742	(90,873)	100%
45	5045	Community TV Revolving Fund	0	2,957	0	2,957	220,601	6,621	(224,264)	100%
46	8901	Grants	0	860	(860)	0	0	0	0	0%
		Other Funds	1,205,931	146,373	(11,353)	1,340,951	1,690,354	203,259	(552,661)	141%
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		Senior Activities Revolving Fund	0			0	64,225		(64,225)	100%
		Community TV Revolving Fund	0			0	238,581		(238,581)	100%
Total Expenditures All Funds			33,131,290	2,732,961	211,005	36,075,255	29,478,886	3,994,458	2,601,911	93%

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund						
01-0000-4914-000-000	Library Revenue	12,329.00	0.00	12,329.00	0.00	100.000
01-3110-4100-000-000	General Property Taxes	16,750,188.00	0.00	16,794,421.11	-44,233.11	100.264
01-3110-4101-000-000	Overlay	-216,779.00	-3,422.05	28,347.55	-245,126.55	-13.077
01-3185-4120-000-000	Yield Taxes and Interest	10,000.00	0.00	1,699.27	8,300.73	16.993
01-3186-4115-000-000	In Lieu of Taxes	12,713.00	0.00	12,815.64	-102.64	100.807
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	29.38	29.38	2,970.62	0.979
01-3189-4127-000-000	Boat Tax	7,000.00	1,112.68	4,113.12	2,886.88	58.759
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	1,357.03	3,792.48	1,207.52	75.850
01-3190-4204-000-000	Interest on Property Taxes	220,000.00	19,897.41	121,219.36	98,780.64	55.100
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	331,136.43	4,682,938.91	737,061.09	86.401
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	600.00	6,600.00	8,400.00	44.000
01-3230-4218-000-000	Building Permits	275,000.00	47,222.05	202,884.90	72,115.10	73.776
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	600.00	4,100.00	1,900.00	68.333
01-3290-4209-000-000	Excavation Permits	5,000.00	3,000.00	3,000.00	2,000.00	60.000
01-3290-4214-000-000	Driveway Permits	2,000.00	250.00	1,700.00	300.00	85.000
01-3290-4217-000-000	Health Permits	150.00	0.00	0.00	150.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	130.00	1,304.00	2,696.00	32.600
01-3290-4233-000-000	Oil Burner/Kerosene Permits	1,000.00	0.00	0.00	1,000.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	900.00	3,690.00	-890.00	131.786
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	0.00	1,095.00	905.00	54.750
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	30.00	999.50	500.50	66.633
01-3290-4312-000-000	Zoning Application Fees	3,000.00	269.10	4,979.00	-1,979.00	165.967
01-3290-4313-000-000	Planning Board Fees	30,000.00	2,224.58	34,707.94	-4,707.94	115.693
01-3290-4315-000-000	Sewer Service Permit	3,000.00	275.00	800.00	2,200.00	26.667
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	5,265.00	1,735.00	75.214
01-3290-4322-000-000	Vital Statistics	7,000.00	373.00	9,922.00	-2,922.00	141.743
01-3290-4323-000-000	Police Fines, Forfeit, Court	500.00	0.00	0.00	500.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	0.00	11,083.50	-3,083.50	138.544
01-3290-4326-000-000	Notary Fees	300.00	0.00	5.00	295.00	1.667
01-3290-4327-000-000	Parking Violation Fees	2,000.00	100.00	815.00	1,185.00	40.750

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01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	100.00	-100.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	1,020.00	13,825.00	1,175.00	92.167
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	640.00	460.00	58.182
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	0.00	858.60	641.40	57.240
01-3290-4347-000-000	Bad Check Fees	2,500.00	31.80	1,243.87	1,256.13	49.755
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	100.00	6,100.00	3,900.00	61.000
01-3290-4421-000-000	Marriage Licenses	1,000.00	-316.00	2,695.00	-1,695.00	269.500
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	66.40	696.40	303.60	69.640
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	5.00	-5.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	50.00	-50.00	0.000
01-3290-4430-000-000	Scrap Metal License	50.00	0.00	0.00	50.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	4,274.25	20,620.75	-2,620.75	114.560
01-3290-4451-000-000	Drain Layers License	0.00	0.00	2,250.00	-2,250.00	0.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	268,277.48	-268,277.48	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	1,291,332.87	0.13	100.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	568,939.00	113,726.02	568,877.01	61.99	99.989
01-3359-4656-000-000	Grants - Police	26,000.00	588.78	30,689.93	-4,689.93	118.038
01-3359-4657-000-000	Grants - Fire	499,749.14	0.00	379,899.09	119,850.05	76.018
01-3359-4659-000-000	Grants - Other	10,000.00	12,304.88	45,114.25	-35,114.25	451.143
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	335.00	7,316.00	-316.00	104.514
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	50.00	450.00	10.000
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	29.65	3,778.16	-2,778.16	377.816
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	179.76	-179.76	0.000
01-3401-4720-000-000	Police Outside Detail	120,000.00	22,722.16	137,871.57	-17,871.57	114.893
01-3401-4729-000-000	Contracted Services - Litchfield	60,000.00	15,195.74	48,744.09	11,255.91	81.240
01-3401-4730-000-000	Ambulance Billings	840,000.00	0.00	619,060.76	220,939.24	73.698
01-3401-4731-000-000	Charges on Ambulance Receivables	-40,000.00	0.00	-33,985.93	-6,014.07	84.965
01-3401-4732-000-000	Fire Incident Reports	500.00	45.00	440.00	60.00	88.000
01-3401-4745-000-000	Cable Franchise Fees	88,000.00	0.00	59,645.29	28,354.71	67.779

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01-3401-4746-000-000	Police Testing and Application Fees	2,000.00	0.00	0.00	2,000.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	23,794.91	13,036.00	71,675.60	-47,880.69	301.222
01-3401-4756-000-000	Misc Rev - Police	500.00	0.00	26,703.95	-26,203.95	###.###
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	585.00	-85.00	117.000
01-3401-4758-000-000	Misc Rev - Recreation	500.00	0.00	0.00	500.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	0.00	2,182.80	-1,682.80	436.560
01-3401-4761-000-000	Rec Rev - Basketball	50,000.00	0.00	7,155.00	42,845.00	14.310
01-3401-4762-000-000	Rec Rev - Supervised Play	150,000.00	0.00	42,566.95	107,433.05	28.378
01-3401-4764-000-000	Rec Rev - Soccer	25,000.00	0.00	2,040.00	22,960.00	8.160
01-3401-4765-000-000	Rec Rev - Tennis	4,000.00	0.00	0.00	4,000.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	3,000.00	0.00	2,415.00	585.00	80.500
01-3401-4767-000-000	Rec Rev - Adult Softball	13,000.00	0.00	1,837.50	11,162.50	14.135
01-3401-4768-000-000	Rec Rev - Lacrosse	12,000.00	0.00	10.00	11,990.00	0.083
01-3401-4769-000-000	Rec Rev - Community Activities	12,000.00	0.00	2,620.00	9,380.00	21.833
01-3501-4704-000-000	Sale of Town Property	65,000.00	0.00	107,187.18	-42,187.18	164.903
01-3502-4702-000-000	Bank Charges	-10,000.00	0.00	-5,708.99	-4,291.01	57.090
01-3502-4703-000-000	Interest on Investments	361,000.00	0.00	247,901.86	113,098.14	68.671
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	1,800.00	1,200.00	60.000
01-3508-4556-000-000	Donations - Police	3,471.37	0.00	12,010.46	-8,539.09	345.986
01-3508-4557-000-000	Donations - Fire	528.60	0.00	5,525.00	-4,996.40	###.###
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	1,498.34	-1,498.34	0.000
01-3508-4559-000-000	Donations - Other	1,000.00	0.00	0.00	1,000.00	0.000
01-3914-4996-000-000	Voted from Surplus	55,000.00	0.00	0.00	55,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	123,063.00	0.00	0.00	123,063.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
Totals	General Fund	27,730,730.02	589,244.29	26,071,037.26	1,659,692.76	94.015

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Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	20,000.00	190.19	16,371.10	3,628.90	81.856
02-3190-4181-000-000	Sewer Betterment Interest	800.00	766.08	1,023.90	-223.90	127.988
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.23	-0.23	0.000
02-3403-4780-000-000	Sewer Base Charges	550,000.00	139,347.30	557,445.17	-7,445.17	101.354
02-3403-4781-000-000	Sewer Consumption Charges	519,993.00	116,743.51	538,722.13	-18,729.13	103.602
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	500.00	0.00	0.00	500.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	24,911.00	0.00	100.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	17,054.65	32,945.35	34.109
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-2,835.36	-164.64	94.512
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	-94.22	94.22	0.000
02-3915-4922-000-000	From Capital Reserve Fund	530,000.00	0.00	0.00	530,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	76,000.00	0.00	0.00	76,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
Totals	Sewer Fund	1,784,204.00	257,047.08	1,152,598.60	631,605.40	64.600

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Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	8,000.00	0.00	5,361.62	2,638.38	67.020
03-3290-4394-000-000	Backflow Testing Fees	33,000.00	0.00	11,573.00	21,427.00	35.070
03-3290-4395-000-000	Water Hookup Fee	30,000.00	1,600.00	9,200.00	20,800.00	30.667
03-3290-4396-000-000	Water Service Fees	12,000.00	285.00	12,308.11	-308.11	102.568
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,000.00	0.00	5,125.00	2,875.00	64.063
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	28.95	-28.95	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	13,870.00	-13,870.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	60,000.00	5,356.47	53,564.70	6,435.30	89.275
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	64,962.00	13,038.00	83.285
03-3402-4392-000-000	Public Fire Protection	224,000.00	18,679.88	186,476.30	37,523.70	83.248
03-3402-4790-000-000	Water Base Charges	940,000.00	79,640.53	799,533.89	140,466.11	85.057
03-3402-4791-000-000	Water Usage Charges	1,971,823.00	129,511.80	1,532,459.22	439,363.78	77.718
03-3402-4792-000-000	Fire Access Charges	199,000.00	16,584.67	164,311.93	34,688.07	82.569
03-3402-4799-000-000	Water Sales to Pennichuck	320,000.00	0.00	0.00	320,000.00	0.000
03-3502-4702-000-000	Bank Charges	-5,000.00	0.00	-329.70	-4,670.30	6.594
03-3509-4793-000-000	Other Income - Water	2,000.00	200.00	2,050.00	-50.00	102.500
03-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
Totals	Water Fund	3,880,823.00	258,354.55	2,860,495.02	1,020,327.98	73.708

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Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	0.00	57,864.68	-57,864.68	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	6,360.00	-6,360.00	0.000
Totals	Sr Activities Revolving Fund	0.00	0.00	64,224.68	-64,224.68	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	Community TV Revolving Fund					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	238,581.16	-238,581.16	0.000
Totals	Community TV Revolving Fund	0.00	0.00	238,581.16	-238,581.16	0.000

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2015, 2016, 2017, 2018, 2019,2020**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2015	\$322,029	\$367,748	\$337,695	\$363,640	\$322,115	\$361,393	\$2,074,620	\$392,340	\$350,311	\$456,552	\$397,465	\$377,970	\$475,774	\$2,450,411	\$4,525,023	\$4,000,000
vs. Budget	8.1%	17.2%	25.7%	34.8%	42.8%	51.9%	51.9%	61.7%	70.4%	81.8%	91.8%	101.2%	113.1%	61.3%	vs. Budget	113.1%
FY2016	\$355,622	\$375,666	\$396,497	\$432,624	\$383,736	\$331,951	\$2,276,095	\$464,698	\$434,255	\$466,096	\$378,514	\$463,070	\$492,415	\$2,699,048	\$4,975,135	\$4,200,000
vs. Budget	8.5%	17.4%	26.9%	37.2%	46.3%	54.2%	54.2%	65.3%	75.6%	86.7%	95.7%	106.7%	118.5%	64.3%	vs. Budget	118.5%
FY2017	\$327,635	\$400,991	\$435,251	\$400,872	\$390,525	\$422,355	\$2,377,628	\$527,661	\$425,856	\$464,481	\$397,461	\$521,282	\$460,464	\$2,797,204	\$5,174,832	\$4,550,000
vs. Budget	7.2%	16.0%	25.6%	34.4%	43.0%	52.3%	52.3%	63.9%	73.2%	83.4%	92.2%	103.6%	113.7%	61.5%	vs. Budget	113.7%
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136			\$1,901,780	\$4,682,939	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%			35.1%	vs. Budget	86.4%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2015, 2016, 2017, 2018, 2019,2020**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2015	\$0	\$0	\$3,664	\$1,732	\$1,362	\$1,000	\$7,758	\$0	\$2,526	\$3,773	\$1,660	\$1,342	\$1,052	\$10,353	\$18,111	\$5,000
vs. Budget	0.0%	0.0%	73.3%	107.9%	135.2%	155.2%	155.2%	155.2%	205.7%	281.1%	314.3%	341.2%	362.2%	207.1%	vs. Budget	362.2%
FY2016	\$2,934	\$0	\$2,630	\$417	\$1,262	\$990	\$8,232	\$1,703	\$2,866	\$2,296	\$2,094	\$2,444	\$2,881	\$14,284	\$22,516	\$5,000
vs. Budget	58.7%	58.7%	111.3%	119.6%	144.8%	164.6%	164.6%	198.7%	256.0%	301.9%	343.8%	392.7%	450.3%	285.7%	vs. Budget	450.3%
FY2017	\$6,112	\$0	\$5,786	\$4,242	\$3,440	\$2,256	\$21,836	\$0	\$5,991	\$9,498	\$16,578	\$6,333	\$7,235	\$45,635	\$67,471	\$19,000
vs. Budget	32.2%	32.2%	62.6%	84.9%	103.1%	114.9%	114.9%	114.9%	146.5%	196.4%	283.7%	317.0%	355.1%	240.2%	vs. Budget	355.1%
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$21,179			\$94,913	\$247,902	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	68.7%			26.3%	vs. Budget	68.7%