



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

July 14, 2020

7:00 p.m.

BOS Meeting Room at Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

Any Hudson resident who wishes to submit public input can do so by emailing BOSpublicinput@hudsonnh.gov by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS

A. Recognitions

- 1) James Bavaro 20 Years with the Hudson Fire Department
- 2) James Lappin 20 Years with the Hudson Fire Department

B. Appointments

1) Municipal Utility Committee

David Shaw (incumbent member, term to expire 4/30/23)

2) Benson Park Committee (1 member vacancy which expires 4/30/23 & 2 alternate member vacancies, 1 which expires 4/30/22, 1 which expires 4/30/23)

Kevin Cormier (new applicant, interviewed for member position on 6/30/20)

Judy Brouillette (new applicant, interviewed for alt. member position on 6/30/20)

6. **CONSENT ITEMS**

A. **Assessing Items**

- 1) All Veterans Tax Credit: Map 116, Lot 070 - 23 Stoney Ln
- 2) Veterans Tax Credit: Map 148, Lot 060 - 11 Cardinal Dr.
- 3) Elderly Exemptions: Map 203, Lot 077 16 Sycamore St.
- 4) Disabled Exemption: Map 198, Lot 132, Sub 002 - 3 ½ Belknap Ter.
- 5) Elderly & Disabled Exemption Denial: Map 167, Lot 87 - 8 Jackson Drive

B. **Water/Sewer Items** - None

C. **Licenses, Permits and Policies**

Raffle Permit - Saint Kathryn Parish

D. **Donations** - None

E. **Acceptance of Minutes**

- 1) Minutes of the June 16, 2020 Meeting
- 2) Minutes of the June 23, 2020 Meeting
- 3) Minutes of the June 30, 2020 Meeting

F. **Calendar**

- 7/15 6:00 pm Library Trustees - Hills Memorial Library
- 7/16 7:00 pm Benson Park Committee - HCTV
- 7/20 7:00 pm Conservation Commission - Hudson Community Center
- 7/21 7:00 pm Municipal Utility Committee - Hudson Community Center
- 7/22 7:00 pm Planning Board - Hudson Community Center
- 7/23 7:00 pm Zoning Board of Adjustment - Hudson Community Center
- 7/27 7:00 pm Sustainability Committee - TBD
- 7/28 7:00 pm Board of Selectmen - BOS Meeting Room

7. **OLD BUSINESS**

- A. Selectman McGrath made a motion, seconded by Selectman Coutu to approve salary increases for non-union personal as the Board agreed upon. A roll call vote was taken Carried 3-2. With Chairman Morin and Selectman Roy opposed. Selectman Roy asked the record note she agreed with all increases except the DPW Directors.

Selectman Martin made a motion to adjourn at 7:57 pm, this was seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

- B. BOS Cell Phone Policy - deferred from 6/23/20 BOS Meeting

8. **NEW BUSINESS**

- A. Covid-19 Follow-Up Items
- B. Engineering - Outdoor Water Usage Ban
- C. Engineering - Mansfield Drive Sewer Main Acceptance
- D. Engineering - Mansfield Drive Water Main Acceptance
- E. Engineering - Taylor Falls/ Veteran's Bridge Update
- F. Engineering - Request to Advertise Civil Engineer Position
- G. DPW - Vibratory Roller Purchase
- H. HPD - Purchase one (1) Police Utility Vehicle
- I. HPD - Telecommunications Position
- J. HPD - Resignation
- K. HPD - Grant Application
- L. HPD - Police Detail Rates
- M. Recreation Director - Job Posting
- N. School Impact Fee Release Request
- O. Revenues & Expenditures
- P. Zach's Field Update

9. **REMARKS BY SCHOOL BOARD**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. **NONPUBLIC SESSION**

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II)

13. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than noon on July 23, 2020.**

Agenda 7-14-20

RECEIVED

JUL 01 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

Date: 6/30/20

5.B.1

David Shaw _____ 10 Holly Lane Hudson, NH 03051
Name Street Address

(603) 595-0656 _____ (603) 557-1715
Home Phone Number Work Phone Number

Software Engineer _____
Occupation (or former occupation, if retired)

Education/Special Interests

American Red Cross Disaster team (EMT)

Professional/Community Activities

Reason for applying

Reference(s)

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|---|---|---|
| Member _____ | Alternate _____ | Reappointment <input checked="" type="checkbox"/> _____ |
| _____ Benson Park Committee | _____ Building Board of Appeals | _____ Conservation Commission |
| _____ Cable Utility Committee | _____ Nashua Regional Planning Commission | _____ Recreation Committee |
| <input checked="" type="checkbox"/> _____ Municipal Utility Committee | _____ Citizens Traffic Advisory Committee | |
| _____ Planning Board | | |
| _____ Sustainability Committee | | |
| _____ Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|---------------------------------|------------------------------|
| _____ Architecture/Construction | _____ Environmental Planning |
| _____ Information Technology | _____ Communications |
| _____ Finance | _____ Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

David Shaw _____
Signature of Applicant

Hudson Resident: Yes No

Dave.B.shaw@gmail.com _____
e-mail address

Schedule for
6/23

RECEIVED

MAY 21 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

5. B.2

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

[Home](#) > [Applications for Boards & Committees](#) > [Board & Committee Application](#) > [Webform results](#) > Board & Committee Application

Submission information

Form: [Board & Committee Application](#) [1]
Submitted by Visitor (not verified)
Wed, 05/20/2020 - 1:07pm
75.68.92.247

Date

Wed, 05/20/2020

First Name

Kevin

Last Name

Cormier

Street Address

10 Nevens st

Home Phone

6037651896

Work Phone

Education

HS diploma/Some college completed

Occupation (or former occupation if retired)

Production Manager

Special Interests

Sports, Music, outdoors

Benson Park Committee

Agenda
6-23-20



NEW HAMPSHIRE

Inside
Town Hall

RECEIVED
Our Community Doing Business How Do I
JUN 17 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE
How may we help you?



B.2

Submission #30

Print Resend e-mails

Previous submission Next submission

Submission information

Form: Board & Committee Application
Submitted by Visitor (not verified)
Tue, 06/09/2020 - 10:58pm
75.67.247.71

Date

Tue, 06/09/2020

First Name

Judith

Last Name

Brouillette

Street Address

183 Highland Street

Home Phone

603-883-4606

Work Phone

603-673-6709

Education

BA in Business Admin and HQT 5-12 Social Studies Certified

Occupation (or former occupation if retired)

Experienced Teacher (16+ years) in Milford, NH

Special Interests

Professional/Community Activities

Asst. Coached HYB for over 4 years/ Leader in Hudson Cub Scouts/ Past CCD Teacher / and a Coach at Tokyo Joe's Demo Team

Reference

Aaron Cox 603-327-4213

Reason for Applying

The reason I am applying for the alternate position at Benson Park Committee is I feel that the park has provided so much for our community since its opening as a park but I feel that it is important to give back. I know from teaching and other activities that I am involved with the importance of giving back and helping/donating your time for things that are important to you. I feel that Benson's is so important not only in my families life but also to our community. It is time for me to offer more than just the occasional support but to provide a more active role in supporting this beautiful Park. I request your consideration in becoming an Alternate on the Benson Park Committee.

Please check the area in which you are interested in serving:

Alternate

Please select area of interest

Benson Park Committee



Areas of Expertise

Other

Are you a Hudson, NH resident?

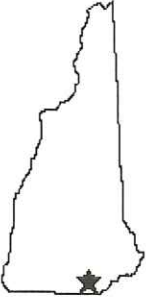
yes

E-mail Address:

jbrulett@comcast.net

Previous submission Next submission





TOWN OF HUDSON
Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

RECEIVED

JUL 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
7-14-20

G.A-2

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: July 14, 2020

FROM: Jim Michaud, Chief Assessor

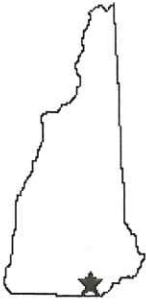
RE: Veteran Tax Credit:

11 Cardinal Dr. – map 148/ lot 060

I recommend the Board of Selectmen sign the PA-29 form granting a Veteran Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they are qualified for the credit.

John Kotheimer - 11 Cardinal Dr. – map 148/ lot 060

MOTION: Motion to grant a Veteran Tax Credit to the property owner referenced in the above request.



RECEIVED

Agenda
7-14-20

TOWN OF HUDSON
Office of the Assessor

JUL 09 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov


www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6.A.3

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: July 14, 2020

FROM: Jim Michaud, Chief Assessor 

RE: Elderly Exemption:

16 Sycamore St. – map 203/ lot 077

I recommend the Board of Selectmen sign the PA-29 form granting an Elderly Exemption to the property owner listed below. The resident has provided the proper documentation to show they qualify for this exemption.

Estelle Crowell - 16 Sycamore St. – map 203/ lot 077

MOTION: Motion to grant an Elderly Exemption to the property owner referenced in the above request.

Agenda
7-14-20



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



6-A-4

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160


RECEIVED

JUL 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: July 14, 2020

FROM: Jim Michaud, Chief Assessor 

RE: Disabled Exemption:

3 1/2 Belknap Terrace – map 198/ lot 132/ sub 002

I recommend the Board of Selectmen sign the PA-29 forms granting a Disabled Exemption to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Bruce and Kathleen Hall - 3 1/2 Belknap Terrace – map 198/ lot 132/ sub 002

MOTION: Motion to grant a Disabled Exemption to the property owners referenced in the above request.



TOWN OF HUDSON
Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

RECEIVED

JUL 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE




Agenda
7-14-20

6.A.5

TO: Board of Selectmen
Steve Malizia, Town Administrator

July 14, 2020

FROM: Jim Michaud, Chief Assessor 

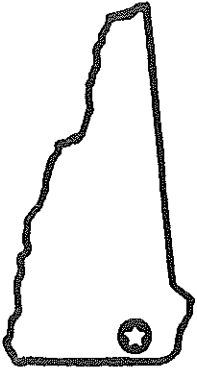
RE: Elderly & Disabled Exemption Denial
Map 167 Lot 87 - 8 Jackson Drive

Please approve the signing of the attached form, and letter from the BOS Chair, denying an application for an elderly exemption, as well as a disabled exemption, on the above referenced property. The Assessing Department has reviewed applicable financial documents received, as well as reviewed them with Attorney Dave LeFevre, and we have determined that the applicants are over income for both exemption applications for the 2020 property tax year. The applicant has the right to appeal these decisions to the Board of Tax and Land Appeals by September 1st 2021.

Draft Motion:

Motion to deny an Elderly Exemption as well as a Disabled Exemption for Map 167 Lot 87, 29 York Road, as recommended by the Chief Assessor and legal counsel.

2020ElderlyExemptionDeny8JacksonDr



TOWN OF HUDSON
Board of Selectmen

12 School Street Hudson, New Hampshire 03051 603/886-6024 FAX 603/598-6481



Gary S. & Laurie A. Galbo
8 Jackson Drive
Hudson, NH 03051

July 14, 2020

Re: 2020 Elderly & Disabled Exemption applications
Map 167 Lot 87
8 Jackson Drive

Dear Mr. & Mrs. Galbo:

This will acknowledge your request for 2020 Elderly & Disabled Exemptions on the above referenced property. The applications have been denied by the Board of Selectmen. The Town has received advice from its Assessing Department as well as advice from its legal counsel, Attorney Dave LeFevre, that upon review of the financial documents that you are over income for both the Elderly & Disabled Exemptions for the 2020 property tax year.

If you wish to appeal, you may do so to the State Board of Tax and Land Appeals. The filing deadline for that next level of appeal is September 1, 2021.

Very truly yours,

HUDSON BOARD OF SELECTMEN

David S. Morin, Chairman



RECEIVED

JUL 02 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Agenda
7-14-20

6.C

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Saint Kathryn Parish

Address: 4 Dracut Rd, Hudson, NH 03051

Raffle Benefit of: Saint Kathryn Parish

Date & Time of Raffle: fiscal year 2020-2021 (July 1 - June 30)

Raffle to be held at: Saint Kathryn Parish, (27th Annual Christmas Bazaar + Penny Sale, various dinner calendar raffles, various fundraisers - event raffles, etc.)

Prizes: \$1,000.00, \$500.00, \$250.00, various other cash or gift card prizes, door prizes, hundreds of penny sale items, 50/50 raffles throughout year, other prizes TBD

Date of Ticket Sales: July 15, 2020

(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number

Applicant's Signature

Charlene Maniotis, Parish Secretary

Applicant's Printed Name

4 Dracut Rd, Hudson, NH 03051

Address

603-882-7793, ext. 201

Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman _____

Selectman _____

Selectman _____

Selectman _____

Selectman _____

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 16, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin for the meeting of June 16, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE led by Chairman Morin

3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Marilyn McGrath, Normand Martin, Roger Coutu

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton, Fire Chief; Jill Laffin, Executive Assistant

4. OLD BUSINESS

The Administrator read motions made after the non-public session of their 6/9/20 meeting.

He then said, last week Selectman McGrath made a motion, seconded by Selectman Coutu to appoint Leo Fauvel as an alternate member to the Zoning Board of Adjustment. Motion carried 5-0. The term expiration voted on was incorrect. Mr. Fauvel's alternate member term will expire 12/21/22, NOT 12/21/23 as voted. Selectman Coutu made a motion to reconsider this motion. This was seconded by Selectman McGrath. Carried 5-0. Selectman Coutu then made a motion to appoint Mr. Fauvel as an alternate member to the Zoning Board of Adjustment. This was seconded by Selectman Martin. Carried 5-0.

5. NEW BUSINESS

Covid-19 Update

Chief Buxton thanked the Board for having him here for the weekly covid-19 update. He then went on to say we provided you with several pieces of documentation this evening that we'll go through one by one. Currently the State of New Hampshire has experienced 5,345 positive cases, with 320 deaths. We had 103 cases within Hudson. The last two days one of the data points that has been concerning has been our hospitalization rate has increased. So that is something we're keeping an eye on with the numbers of testing.

From an update standpoint, as you're aware, June 15th the Stay at Home order has sunsetted and we move into a new Stay at Home Advisory. With that Stay at Home order sunsetting we've seen establishments like indoor dining, gyms, libraries, all opening at 50%. This part of the State, Hillsborough County, is one of the counties that's been highlighted to only open at 50% of capacity so that is where we still fall, in the 50% category. That means that outdoor dining will still be utilized in conjunction with indoor dining at restaurants. This week we also see the opening of Benson Park as a walking park. Robinson is prepared for opening on Friday. The water tests came back today and that water test is being posted at the pond itself. We continue to work through the demobilization of the Continuity of Operations Plan and we prepare for opening of Town Hall for the first time since the middle of March, which will be to the Town Clerk's office, which is estimated for June 22nd.

We continue to work with the recovery efforts associated with the grants management group. We received money this past week to cover the first responder stipends that have been paid out. The program for the first responder stipend will sunset at the end of the month and that was not renewed by the Governor. June 19th the EOC is slated to go back to a partial activation from a full activation. This means the

command staff will continue to meet twice a week and move forward on any activities that need to take place. I need to be upfront, candid. We need to remain vigilant about our efforts. Mask wearing, hand washing, social distancing, all of those things. I was asked a question today on planning meeting with the School Department, what we're seeing for activity now that we're starting to open up. Some of the feedback we're receiving around the room from little league practices and those types of things were somewhat concerning. The Governor, this afternoon, issued Executive Order #52, which we'll be reviewing in a few minutes. This strengthens some of those requirements for those areas.

We also gave you the financial snapshot for this evening. Weekly goals, we continue to work towards the reopening of Town Hall. Review the EOC guidance that were set out during the opening of the EOC and consider those for either sunseting or reconsideration and we prepare to demobilize the EOC and get back to normal business and have the command staff take over the EOC daily activities and allow some of the department heads to move back to their normal practices.

Additionally, one of the things that I wanted to report out were some of the activities that were not in the report. We started to examine all of the occupancy places, like this room here, the lunch room, Planning Board meeting room, all the meeting spaces. And make sure that we're in compliance of the Governors order which is 50% capacity. We made up signs. We'll be posting signs, sanitizer and some wipes so if somebody comes in to utilize the room, there will be some guidance and they'll make sure they're wiping the tables down on the way out. We also started looking at traffic flow for upstairs. As we said a few minutes ago, the Town Clerk's office will open to the public for the first time since the middle of March. Provides us with an opportunity to start a new traffic pattern to make sure there's less touch points as you come into Town Hall as you come into Town Hall from the public standpoint. It is my understanding from talking to the Administrator that we're going to use the handicapped ramp door, on the far end of the building by Inspectional Services as the point of entry into the building. That will provide a que in the hallway to lead to the Town Clerk and Assessing area. Then folks will exit out the front door of the building. This will provide us some area for folks to social distance in the hallway. They can have an opportunity to go to Inspectional Services when that opens to public but this will provide us an opportunity to get folks in out of the weather and get serviced by the Town Clerk's office and out the front door they go. So they'll be one in and one out. In theory there should be only two contacts of common surfaces, other than counter spaces. Doorknob at the Inspectional Services entrance and then the front door on the way out.

We also created a new logistical survey that was sent to all the Department Heads and basically asked them to highlight what their needs are going to be for the next 90 days, while we still have opportunities to secure protective clothing, hand sanitizer, things that we're going to need to support our hygiene practices here locally. We wanted to get that number and get that to the logistics officer so he could get that up to the State EOC so we can get that delivered in. I know we pulled masks and hand sanitizer for last night's event at Alvrine High School for HCTV. We also set up resources for Robinson Pond for the attendants that are going to be out there this weekend. So we're trying to get that moved around as quickly as possible. One of the hanging items for opening to the public on Monday, was the completion of the first phase of separation for the employees. We had a couple areas within the building that still needed to finish up that temporary separation. That is scheduled for 8:00 am tomorrow morning for that completion so we should be checking the boxes to be systems go for Monday at 8:00 am.

We're looking to close the EOC as of the 19th to a partial activation. And then go back to monitoring the July 6th date. Probably work with the Chairman to have the final review by this Board on the 30th of June for our weekly updates. Then it would go to a monthly reporting format from there.

Additionally this evening, in your packet, you're going to see the reopening guidance document. If you remember, two weeks ago, I had given you the reopening document that gave you the skeleton of where we're headed. We empowered the staff to basically create the needs of each of the divisions and bring that forward. Some of the areas that were highlighted for each departments plan was self-monitoring to continue as folks come into this building, mask usage by both employees and customers within the

building. Encourage flex-scheduling of our vulnerable population of our employee base. So if somebody is either ill or has an ill parent at home they're taking care of is there an opportunity to provide them some support. Those types of things.

Highlight needs for the building regarding HVAC, permanent separation and those types of events. Those are all taking place. We talked about the foot traffic at Town Hall and the completion of the separation efforts. Town Hall Administration has returned back to normal operation of 5 days a week. Assessing is still utilizing some telework and has not started conducting any field inspections and that is not currently on the books for next week or the week after. We'll continue to follow up with the Assessor and see what those activities are going to be. The Town Clerks office, on Monday, will be back open to the public. Currently they're not offering any evening hours. They have one attendant that is still dedicated to dealing with online and mail in submissions. Then they have two attendants next week that will be dealing face to face with customer activities. Finance is still waiting on some separation so they've had some employees that are continuing to remote work. Information Technology has both onsite activities and telework. HCTV is beginning to return back to their normal schedule and will be looking to work with you regarding some of their folks that were furloughed as they see their programming come back up. The Police Department is in the process of opening all areas and Public Works has returned to their normal scheduling and their summer schedule. Fire Department is re-implementing the normal schedule of Inspectional Services. That was one area that had an alternate schedule. Then the Administration is coming back to normal activities there. Chairman Morin interjected, saying before you get too far, Norm has a question on Finance that you were just talking about. Selectman Martin said, seeing that the Senior Accounting Clerk is home Monday through Friday, why can't we bring in both Water Utility Clerks, I understand the separation because they sit face to face, but since the Senior Accounting Clerk isn't there, one Clerk can utilize the computer and you got your space. Chief Buxton responded, that will be handled tomorrow morning because the installation of the separation will be done tomorrow morning. That will be handled and that concern will go away. Selectman Martin thanked the Chief.

Chief Buxton went on to ask if there are any questions on the reopening guidance. There was none. He then went on to say, a couple of things we did put together a guideline for employees that will get distributed on Thursday regarding travel. As we head off into the summer months it's a popular time for vacationing. Whether it's interstate or international travel. Currently right now interstate travel is anything outside of New Hampshire, Maine and Vermont. They've highlighted that those three states is like being at home. The State of New Hampshire is still encouraging folks to stay home. They believe that that is your best defense to combating the covid-19 event. So we're asking the employees to look at self-monitoring and if they become symptomatic either on their trip or upon return from their trip, that they follow up with a medical professional and get a test to get cleared or medical note to come back to work, communicate with their supervisor. Those types of things.

We additionally have started looking at some of the other guidance documents regarding if you remember correctly, we had done some limitation on secondary employment and earned time usage which has been sunsetted. We're looking at those things to make sure that as we phased in we created things and as we phase out we will equally sunset those efforts. One of things you've heard me talk about almost a couple weeks in a row now, it's almost daily we get some sort of que from whether it's GOFERR, Department of Justice or another grant program, need a set of minutes for this, need a set of minutes for that. Need a follow up to this. We're getting authorization for everything we do, although you may see the estimate number go up on the financial side of the house, we're not spending any money until we get the full authorization from those individual groups. That's why I'm not prepared this evening to bring forward construction costs and the next phase of IT. Just need to get them some additional documents. We'll probably have that next bite at the GOFERR money next week that we'll make a presentation to you on. So we start talking about the permanent separation for the working areas, the HVAC upgrades, some plumbing area upgrades, along with the next phase of the IT update that we started down that road. So we're taking those things seriously it's just they talk about a streamline process, it has been far from streamlined. Whether it's trying to find an authorization form for the Town Administrator that's been in this

seat for 19 years. Or tracking down minutes, whatever they need. We're just getting what we need, getting out of the way and making sure we're securing the money that we can. It is a part time job in itself managing that piece so that's all comfortable.

Regarding the Governor's new Executive Order #52. Executive Order 52 was issued today. It's got copious amounts of information in there and I just wanted to read a couple of highlights that talk about us needing to remain vigilant. One of them was "whereas the division of public health has found the community based transmission of covid-19 continues to increase in the State. It has now been identified in all ten counties." Chief Buxton went on to say, I think that in turn, I had this conversation with the Administrator earlier this week, and he said, Chief, can you tell me what's changed? As we're sunseting and the Stay at Home is sunseting, what's changed? Yes, our hospitalization numbers are coming down, our new active cases are starting to come down, there certainly was a pressure to get the economy established again, but we need true to ourselves and make sure we're defending ourselves against covid-19. As the summer goes on and we get back to staying indoors, we're going to see another resurgence. One of the concerns I talked about on two of the EOC calls this week, was regarding the 18 states in the lower portion of the United States that are seeing resurgence at this point. And that resurgence, as you remember correctly, is concerning because back at the beginning of this whole thing everybody had the theory that once the summer temperatures got here that the virus would not be able to stay alive. Well, if I'm in the lower portion of the United States, we're at summer temperatures. If you look at Florida's temperatures where they are now, yes they are doing some more testing in Florida and they had some reporting number issues in Florida, but where they're numbers are going at is really concerning. They reported out yesterday, that they only have 10% of their occupancy left in their ICU's in the State of Florida. When we talked about those surge centers that we set up originally, let's hope that we don't get to the point that we need to reset them up in some areas and establish them. I ask you please remember to keep your social distance, wear your mask in public and manage yourself well.

There as one question from Public Input this evening, that I believe came in from a medical facility in Town regarding mask usage, there is some additional guidance in this document this evening. So tomorrow I'll reach out to that establishment and make sure we're pushing them the right information to get them the answers they're looking for because I believe that answer is in here.

Chief Buxton asked if there were any questions. To which Selectman McGrath said, I have a question. We talked about it last week about Massachusetts and the numbers. She went on to say, I tried to look it up today and I couldn't get there. I don't know if the CDC website was overloaded and I couldn't print out the information and I couldn't get the information for Massachusetts. So it's concerning if the numbers are starting to go up and we may see increases in our numbers because we're a border town. Chief Buxton responded, yes, that was definitely highlighted in Executive Order 52, talking specifically about the border communities and the impact of having that travel back and forth across the border. Yesterday Massachusetts reported that they were up 132 deaths and then today they reported an additional 23 on top of yesterday. So that is a swing of roughly 155 in the last two days. So that certainly is an increase. In totality they've had over 105,000 cases of covid-19. One of the other concerns as I just looked down at my data here quickly, is New York City saw another big jump of almost 620 cases yesterday. So that certainly is a concern as they talk about the density and that's really where that impact is. There's no space for them to get out and exercise. It is certainly difficult, especially in this weather, as we look at three to four 90 plus degree days with no rain here. If you think about the metro area, what's that impact going be?

Selectman Martin said, I read that they've been having success with steroids from keeping people from dying, while in ICU being treated, is there any more info that you may have about that? To which Chief Buxton responded, unfortunately I do not. That is not one of the things I'm willing to step out on the ledge on. Selectman Martin responded, that's okay, I'm good. Thank you.

Chief Buxton went on to say, I have one last item to talk to you this evening about. This is something that is included in your package this evening. In the middle of March we moved into the Continuity of Operation Plan. During that time period we worked Town-wide on a different staffing model that basically

isolated and removed employees from the workplace. As we demobilize the Continuity of Operation Plan I feel it's my job to basically come here tonight and advocate for my operational staff. Our captains, our lieutenants, our firefighters and dispatchers have had no adjustment to their work scheduled during the covid-19 event. They've worked their traditional 24 hour schedule and they've done a tremendous job. That job has seen continued increase of challenges in the workplace from different protective clothing that they're wearing now, the length of calls taking longer, probably doubling up on calls. Continuing to train and work with our probationary employees and basically continuing to provide the same level of service that we've come accustomed to. They're very professional in what they do and I'm very proud of what they've done over the last 100 days now. I'm asking the Board to work with me this evening to basically afford them the opportunity to have some personal time, to basically provide them an opportunity to regroup, recharge, maybe take that vacation they couldn't take when they were restricted on earned time utilization. We've limited their part-time employment since the inception of the EOC that was one of the first things I did as Fire Chief. So we're asking you to consider this evening, providing each employee within those classifications, 84 hours of personal time. I'm not looking for it to be classified as earned time for a couple of specific reasons. A.) if we classify it as earned time there's an opportunity for an employee to wait to June or December and cash it out. That's not what I want. I want them to take the time and to be refreshed and I want them to get some time with their families. So I'm asking for this. It's outside of their contract. It's not referenced in their contract, so I believe the Town is within their prevue to do a one-time allotment for this and provide them 84 hours. Why 84 hours? Their average work week is 42 hours a week so it would give them two weeks of personal time that equals 84 hours. I gave you some guidance as to how I would see this being utilized. This isn't something that I see that they can carry on forever. I would ask them to utilize this time prior to the end of 2020 before the sunset and the time cannot be bought out. If they were to retire, leave, it is not something they can utilize for a severance. The rules for utilization would be consistent with the Collective Bargaining Agreement surrounding earned time. We limit the number of employees that can be out on one shift per day and basically I'd follow those same rules. Each of the personal blocks would be utilized in either 24 or 12 hour blocks. The captains, lieutenants and firefighters work 24 hour shifts so we wouldn't want them to split that up and use it 12 today, 4 today, we want them to use it in a block to spend time out of work. Additionally, we would ask the Dispatchers to use that in a 12 hour block and utilized that time as we move forward. What's the liability? That's always the concern. What's the liability? We're asking you to invest in those public safety employees and offer the 41 employees that worked through covid-19 84 hours of personal leave, which is a total of 3,444 hours. Seems like a big number, but you're talking about 41 employees that separate and represent your first responders in the Fire Department and five different classifications. I'm asking for that consideration this evening. I think we're extremely fortunate to have those folks working for us and I just want to make sure we're taking care of them and make sure that they're here for a long time.

Selectman Coutu said, Mr. Chairman I want to thank the Fire Chief for having a conversation with me relative to this particular topic. I had been under the impression that every employee in Town had some sort of adjustment made to their schedule so that they could spend time with their families. I discovered, after conversing with the Chief, that the only department in Town that had no such adjustment to their schedules, they stayed on regular shift through the entire pandemic and they presently do. So I told him I was very supportive of the idea that he was going to bring forward. So with that said, Mr. Chairman, I make a motion to allow the Fire Chief to work with the Town Administrator to administer 84 hours of personal time for each member of the Fire Department Operational Division. This will be inclusive of all Captains, Lieutenants, Firefighters and Dispatchers who responded to the Covid-19 pandemic. I'm wondering if we should have language in it. Are you going to come back with something? A formal package? If this is passed? Chief Buxton responded, If this is passed, I'd work directly with Steve regarding how it would be implemented, so the implementation. If you need a report back I certainly can bring something back. I would just need some parameters of exactly what you're looking for. Selectman Coutu then said, I think that if it's going to be use it or lose it by December 31st 2020, somewhere there should be a language in the motion. Want me to include that? Chief Buxton responded, you can include those four bullet points at the top if you'd like or just reference it and I can fit it into the document we give to the employees. However you'd like to do it. Selectman Coutu said, to continue on the motion,

application of the personal time as referenced in the Fire Chiefs memo dated June 15, 2020, bullet points on page 2 will be applied in the process. Chairman Morin then said, at this point, there's questions all the way around the room. So just let the questions get out and then we'll go for a second, okay? Because everybody had their hands up before you made the motion for questions. Selectman McGrath said I'll second for purposes of discussion only at this point. Chairman Morin said, Motion on the floor by Selectman Coutu, seconded by Selectman McGrath.

Selectman Martin said, I too met with the Chief about this. I support it. But I can't support it right now because I think that date by the end of 2020, is cutting it short for that group. I'll tell you why. For the past 100 days we've on the continuing of operations and you've had people at home getting paid and people working. So why should we if they don't use it they lose it by the end of 2020? I would love to see this to move to March 2021. Just because they have a little bit more time to use it. I think we're selling them short by going to end of 2020. I won't support end of 2020. Chief it's because I think its short changing them. They've been here day in, day out. Fires, medical calls, everything you can think of. Not one complaint. That's why I'd like to see it go to March 2021.

Selectman McGrath said, so, I do support this, and I understand the reasoning behind it. But my question was going to be whether or not if we see a resurgence, in the virus and they're not able to take the time because we may need to pull them back, what is your thought process about that and if we approve this tonight, absent one vote, can we revisit this if there's a resurgence and adjust the schedule? Chief Buxton responded, sure, I think that there's an opportunity here, as we did with the earned time utilization, to limit utilization under the state of Emergency. The Board has offered a lot of latitude under the State of Emergency. Hearing that I don't think that is an issue. Certainly if we see resurgence. We had a continuation step plan that we had been working on with the labor body in regards to if 25% of our workforce is quarantined, what's that look like? Does that look like now a 56 hour work week, instead of a 42 hour work week? How does that progress? We were having those conversations on the backside-monitoring our staffing levels up and down, to make sure we were really getting to a point that if we needed to make those hard decisions, how was that going to look? Not only to make sure we're recovering the staffing model here, but that they were also getting time home for rest. Because as you work folks longer you see your safety concerns go up and your accident rate go up. So we wanted to make sure we were having that highlighted that's why we engaged them early on in the process. We had two early exposures. We went very aggressive at providing protective clothing to first responders in this community. A lot of other communities are jealous of some of the stuff we've done with our folks candidly to get them as early in as we did. I'm very proud of that and their performance. We were good. We were lucky to make sure that we didn't have all sorts of exposures, but we worked hard at it. They worked hard at it. To your question directly, if we need to make that adjustment, we'll have that prevue to have that discussion. Selectman McGrath then said, just to explain my rationale, all of the employees that work for the Town, have worked very hard and under really stressful conditions. As I've said it before, everybody deals with this in a different way. Some people are frozen with fear. Other people can manage it but they're still worried. So opening up the building is going to present more challenges. But these people that have been working straight through, and not getting any time off, I think that they need it. They need it for physical regeneration, but also their emotional and mental part of it. So, I'm in favor of it for those reasons.

Selectman Roy said, I understand your rationale about the only department not being adjusted and everything, but why the 84 hours as opposed to 42 hours? Chief Buxton responded saying, so, when I looked at the, I'm going to use Public Works as an example here. I'll keep it very general so it doesn't become personal. When I look at a 14 week period for Public Works worked, that department was spilt in half. They had 50% of their workforce reporting. So that means over a 14 week period they had seven weeks of work and seven weeks they didn't work. So when I took that 40 hours and multiplied that out that came to 280 hours of time that employees were home in the que waiting to come to work if needed, for recall. When I looked at the fact that this employee base did receive the State of New Hampshire First Responder stipend, I thought that kind of cut that number down a bit and I said, what is reasonable? And I think if we look at a vacation schedule that employees had they missed April vacation and we're now

coming into early summer vacation season. Which were all heavy vacation times for my staff, traditionally. I don't have that earned time usage number on me this evening. I meant to grab that. But April vacation is a big time of the year for my staff because of some of the younger families we have and they missed that opportunity. There was one week and then as we roll into the summer we said, okay, I felt this was a reasonable approach. To getting to a number. I thought that two weeks was reasonable. This employee base works an average of 2,104 hours a year versus 2,080 hours. They're already working an additional 104 hours a year because of the rotating schedule. I kind of thought that paid into the formula and I'm proposing two weeks. That's just how I brought it in my head to get to the 84 hours.

Selectman Martin said, I just want to say thank you for pointing out that I was the only negative vote on this motion. So I'm going to offer a friendly amendment to extend this deadline to the end of 2021 because these people are getting cut off at 2020. The other folks in this Town have been paid and we're going to cut them short by the end of 2020? We're in June it's six months away. We don't know when this thing is going to lift. So that's my friendly amendment.

Selectman Roy said, I just have a question. What would that do to like the Administration? Elongating it, would it make it more complicated? Chief Buxton responded, managing time off is a pretty involved process, whether it's a shorter block or a larger one. It is part of Deputy Tice's job he does every week. So what is the liability of extending it? It just extends your exposure to the next calendar year. From a timing standpoint, you're really putting this in play the last month of this fiscal year. So your liability would be on next year and we would manage that as we move forward. Selectman Roy then said, I might make the suggestion that if we wanted to be more logical about it that we do it at the end of the fiscal year. So if you were going to extend it that we extend it to the end of FY21. Chairman Morin asked, would you put that in your motion Selectman Coutu? To which Selectman Coutu said, if I might ask the Chief a question, Chief you worked on this obviously you came up with this plan. I know it doesn't present a problem to extend it keeping it within our budgetary year, fiscal year ending June 30th. What was the rationale? Was management of the time off a factor in determining that you'd like to go through the calendar year of 2020? Chief Buxton responded, no, I just picked a line in the sand and said what I thought would be reasonable. If you extend it from July to July that is not a problem for me. Selectman Coutu then said, the motion would be to change the date in the first bullet point to the end of the Fiscal Year which would be June 30, 2021. So that we have this in proper context, so we have a legal motion before us, the original motion calls for, Chief, the acceptance of the bullet points. You are the author of the document, therefore you have the right to ask that we change bullet point one "All time would need to be utilized prior to the end of FY2021" so that is a bullet point. Now my motion calls for the acceptance of the bullet points, so an amendment is not necessary for the motion. It will automatically be extended. The date will be extended in the bullet point, he has the prerogative of changing it, thank you Selectman Martin for bringing that up.

Selectman McGrath then said, so as the seconder of the motion, I'll agree to that amendment. But I think when the Department Head comes in and makes a recommendation to this Board, I think that we should heed that recommendation, but I'm certainly in favor of giving them the necessary time off for them to regenerate. Chief Buxton said, I appreciate it, very much.

Chairman Morin asked if there was further discussion. To which Selectman Martin said, yes, I will support this motion. The reason why I didn't support it to begin with, I think I stated it clearly, was the date. I support it now. Whether or not the president of the United States forms the document, the comments are unnecessary Mr. Chairman and they continue to happen. Thank you. Chairman Morin asked if there was any other discussion. He then said, Motion on the floor by Selectman Coutu, seconded by Selectman McGrath, to allow the Fire Chief to work with the Town Administrator to administer 84 hours of personal time for each member of the Fire Department Operational Division. This will be inclusive of all Captains, Lieutenants, Firefighters and Dispatchers who responded to the Covid-19 pandemic, following the four bullet points outlined in the memo from Chief Buxton dated June 15, 2020, with a change to the first bullet point to read, All time would need to be utilized prior to the end of FY2021. Carried 5-0.

Board of Selectmen Meeting Schedule

Chairman Morin said, with everything starting to return to normal, at this point we're meeting every week, due to the covid virus. With the Chief's statements tonight in reference to grants coming in and changes coming along, we should go back to our regular meetings, but wait until July 1st. That way we give him some more time for the rest of the month to come in and make his presentations and we can move things on timely so we can get in for the grants. Is that agreeable to everyone? To which the Selectmen replied yes. Chairman Morin then said, so as of July 1st we will go back to our normal schedule and we do need to keep in effect, as the Chief said things are changing. If things start to ramp up again we may have to put ourselves back on that schedule or have some emergency meetings. Executive Assistant, Jill Laffin asked the Chairman, so the meeting on June 30th would be covid update only, correct? I ask because there were some questions today. Chairman Morin responded, yes, that will be a final update from the Chief.

Chairman Morin said, I've got one thing that got added from the Police Chief today. Chief Avery came to me in last week and said he had several officers that couldn't make their training requirements due to the covid-19. He has gone through all the records and stuff and put some stuff together. At this point he needs direction from the Board to waive those hours that are missed due to this pandemic. Selectman Roy asked, do you need a motion? I'll make that motion. Selectman Roy made a motion, seconded by Selectman McGrath, to waive the 14.5 hours for 8 Police Officers. Selectman Martin asked, I guess what is the training requirements that they're missing? Chairman Morin responded, what they have is they have to make up 14.5 hours a year because of the way their schedule works. So what they do is when they go to training instead of getting paid it makes up for that 14 hours and because training was canceled this year, the 8 officers didn't get that training in. and between that and you look at all the community service hours they do that they don't get paid, Old Home Day, the Night Out, all that stuff, they're still working for the Town and they're donating their time. He can fill those voids without any issues. He just wanted from the Board to make sure we were all set with it. Selectman Roy added, it was through no fault of the officers, you know what I mean? That's sort of the way I viewed it. It wasn't like they didn't go or refused to go. Selectman Martin said, I just wanted to understand it more because there's no documentation. Chairman Morin added, it's an every year thing. They usually make it with training and everything without a problem, just there was no training this year. Any further discussion? Motion on the floor by Selectman Roy, seconded by Selectman McGrath to waive the 14.5 hours of training for the eight police officers, due to the covid-19 pandemic. Carried 5-0.

5. TOWN ADMINISTRATOR REMARKS

The Town Administrator started off saying, employees have reported back to work this week and in the other departments. It seems like everybody, I won't say the word happy to be back working together, it's an adjustment because some of them haven't been in the building at the same time but from what I've seen walking around, talking to folks, it seems like they're anxious to be back to work. So that's a positive.

I don't know if you were going to mention, but I believe Old Home Day has been canceled this year. I also believe they are not going to be doing the fireworks. There was some discussion as to maybe perhaps doing fireworks but that's not going to happen. Selectman Martin said really? To which Mr. Malizia responded, that's my understanding. Selectman Coutu asked, when was that decision made? To which Mr. Malizia said that's not our decision and Chairman Morin said, last night. Selectman Coutu said, up until last weekend we were going to have drive-in type fireworks. Chairman Morin said, the Old Homes Committee met last night and they discussed both Old Homes Day and the fireworks and they voted as a committee not to hold either this year due to the covid. Selectman Roy added, they didn't have enough volunteers to support either, according to the statement they put in. they didn't have enough volunteers to support either event. Selectman Coutu said, I'm disappointed. Selectman Martin said, I'm disappointed as

well. I was under the impression. We had fireworks last night at the graduation. Chairman Morin said, it takes people. They don't have the people. The people don't want to risk a large crowd and getting infected at this point and its volunteers so there's no coverage for them if they get sick, things to that nature. I understand fully where they're coming from. Selectman McGrath said, the email that Tim sent out, that I believe you forwarded it to us, it was very detailed in their reasoning why. It's unfortunate for the people that attend that but by the same token they couldn't guarantee the cleanliness of the portapotty's and the tables that people would be using.

6. SELECTMEN COMMENTS

Selectman Martin - Thank you Mr. Chairman. I just like to comment that we should have a little bit more decorum as far as remarks towards another Selectman or when we say something and then we're looked down upon because I'm not supporting or whoever is not supporting a motion. I think there needs to be a little bit more professionalism coming out to not remind everybody that I'm not supporting a motion or somebody else is not supporting a motion. It is just discouraging. Very discouraging to hear this. To have this happen all the time. Like I said last week I was up to the golden gates with the problem and I still am. Especially with tonight. I don't need to be reminded that I'm not voting for something and there was a reason that I'm not voting for something. But I think I don't care who likes me. I'm not here to be liked or be a friend. I'm here to do a job for the people of this Town that put me in this office, and I think I'm doing it. But the discouraging remarks that I keep getting are wrong. And if they continue I will be going to ethics with it. I'm at my wits end. It needs to stop Mr. Chairman and I ask for your help to help make that stop. That's all I have tonight.

Chairman Morin said, we have to take what you just said and that has to be used around this whole room. We all get to a level sometimes and we all make comments that we shouldn't so it has to be Board-wide. We need to remember that. That's all. Thank you. Selectman Martin said, Mr. Chairman, I agree 100%, whoever, I will throw this down. I listen to everybody with intent. I look over there when she's talking so I can understand what she's saying. And I look over there and I look over there and I look over here and listen. Not once, have a made a disparaging remark about what I'm doing or what that person's voting. I have a lot of decorum. But the remarks coming out of this individual is not proper and I'm tired of it. Thank you Mr. Chairman.

Selectman Coutu - First of all I want to congratulate the graduates of 2020. They held the exercises yesterday evening. I watched quite a bit of it on different Facebook posts this morning and I noticed they had fireworks, which was a nice touch. I applaud the School Administration for coming up with the idea, long before a lot of schools did, to hold the graduation at the school and make it feel more comforting to the parents and for the graduates. You're the father of a graduate this year, so please congratulate your daughter for me. I have two grandchildren, the last two to graduate from high school, just graduated yesterday. Theirs was virtual but it was unique and it was fun to look at. So congratulations to her and to all the graduates.

Again, on behalf of the citizens of Hudson, a lot of people that I've spoken to, a lot of people who have emailed me, I want to say, how proud they are of our Town. We have been able to manage the governance and the services provided to our community as a result of the oversight. We have to credit the oversight. The oversight is the EOC committee. The Fire Chief, you, Selectman Roy, the Town Administrator, all of the employees, everybody seemed to pull together to make this work. If we all stop and think about day one when it really set in, Town Hall was going to be closed. Jobs were going to be shifted. People were in a panic and in despair in many cases because they didn't know what the future held for all of us. By all of us, I mean the world of covid virus and how bad it was going to get. Whether they were going to be affected by it. But in the end everybody came together and they came together because of people who work for our community who care about their fellow workers who made them feel comfortable who did the deeds of kindness to make everybody feel comfortable about the governance of

this Town and the changes that we were going to have to make and we did make. And it worked. So again, I want to thank all of you and commend all of you for the efforts that was put forward each and every week. For some of you each and every day almost every hour of the day. So on behalf of the citizens of Hudson, thank you. That will be it, Mr. Chairman.

Selectman McGrath - I have nothing tonight.

Selectman Roy - So, I just want to mention the graduation last night was pretty impressive. And once again, it was because the community pulled tighter, right. It was the Fire Department, it was the Police Department, it was the School District, it was volunteers. Everybody pulled together to make sure those kids had a proper graduation. I'm not surprised because that's the way this whole thing worked is the community has pulled together. I just want to thank everybody for their efforts in doing it. And that's all I have.

Selectman Coutu asked, can I make one more comment? He went on to say, I thought about this all week and I'm definitely going to say something. Nothing disparaging about anybody here. As we all know, we receive a lot of emails about the potential development in the south end of Town. And I said, and I maintain, and I'm sure Selectman McGrath feels the same that we know that this is the largest single development proposed for the Town of Hudson. We want to afford both sides equal opportunity to present to us a) the developer the proposal b) the citizens their concerns. As stated by Selectman McGrath, I believe, I could be wrong, it might have been the last meeting or the one prior to it, I do not, and this is what I want to make a point about. I have not responded to a single email that has been sent to me. Not one. And I have some personal emails that come to me from some individuals that live in the area and I know in the distribution list I'm the only one getting it because a lot of the stuff that's in it is very personal to me and that person. There's more than one. There's quite a few that I'm getting. I will not respond to emails. I want people to know it isn't because I don't like you all of a sudden. It isn't because I'm ignorant and don't want to respond. I respond to everything everybody sends me. But on this particular development, I want both sides to have an opportunity to voice their presentations and I will weigh very, very carefully, everything that I hear, and I will do my best to make the right decision for the Town of Hudson. I don't think this Board wants me to do it any other way. I would hope that the citizens of Hudson, who elected me, will respect, giving me the time to assess the information and its volumes and volumes of information to digest. Volumes of documents to read some days when you open up your emails and some days it's eight for the project and two for Benson's. Well the Benson's have gone away, thank God. This project, I want to make at least one statement anyway, to, there's so much going on. I made the mistake of going to Save Hudson page and started reading it. I said oh my God, there's so much information out there. But we will make the decision based on the information we have at hand and we've heard very little from the developer's side because they just presented the plan. They're making adjustments and we'll look at them, we'll listen to them and we will continue to listen to the citizens whether they be for or against the project. Again, please do not take it personally, that I do not and will not respond to any of the emails. I'm not going to show my hand until the opportunity is afforded to the Planning Board and we have to make a vote. That's probably the day I'll make my decision. Because I can look at anybody straight in the eye and say, the scale is perfectly balanced right now. I'm not leaning in one direction or the other. The scale is balanced. The evidence will support the decision I make in the end. My vote will represent what I feel is in the best interest of the Town of Hudson. Thank you Mr. Chairman. Chairman Morin added, you bring up a very good point to get out to our residents. The only email I've had answered is I had one resident request on fire protection and that was forwarded on to the Fire Chief to answer that and it was questions related to things now. But you bring up a very good point. We need to stay neutral until we have all the information. And as you said, it changes hourly. It does.

Chairman Morin - I have nothing tonight everything I was going to talk about you all already have.

7. NONPUBLIC SESSION

Motion by Selectman Roy seconded by Selectman Martin, to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Carried 5-0.

Chairman Morin entered Nonpublic Session at 7:59 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 9:24 p.m.

Selectman Roy made a motion, seconded by Selectman McGrath to award Chief Buxton with 80 hours of personal time in accordance with what was awarded to Fire Operations Personnel. Carried 5-0.

Selectman McGrath made a motion, seconded by Selectman Roy to seal the non-public minutes of this evenings meeting, 6/16/20. Carried 5-0.

8. ADJOURNMENT

Motion to adjourn at 9:26 p.m. by Selectman Martin, seconded by Selectman Roy. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Norman G. Martin, Selectman

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 23, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of June 23, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE - led by Jess Forrence, Public Works Director
3. ATTENDANCE

Board of Selectmen: David Morin, Marilyn McGrath, Kara Roy, Normand Martin, Roger Coutu

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton, Fire Chief; Elvis Dhima, Town Engineer; Jess Forrence, DPW Director; Kathy Carpentier, Finance Director; Jill Laffin, Executive Assistant

4. PUBLIC INPUT

There was no public input this evening.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Nominations

Benson Park Committee (1 member vacancy which expires 4/30/23 & 2 alternate member vacancies, 1 which expires 4/30/22, 1 which expires 4/30/23)

Kevin Cormier (new applicant)

Judy Brouillette (new applicant)

Chairman Morin called Ms. Brouillette forward and asked her to state her name and address and to tell the Board a little bit about herself and why she'd like to serve on the Benson Park Committee. Ms. Brouillette started by saying, Hi, I'm Judy Brouillette, I live at 183 Highland Street in Hudson and I heard about the alternate position for the Benson Park Committee when there was all that discussion that was happening about the reopening and all of that. One of the things that I have learned, not only being a teacher, but just from doing assistant coaching in a variety of different manners is that these areas need help and a lot of it's by volunteering. When I heard that there was a position open, I think it's important that if you feel passionate about something that you're part of the solution, you're not just part of someone that's a mouthpiece that just wants to be loud. I love Benson's. My son love's Benson's and it's something that I want to see go on forever as long as I'm alive. I figured this might be a nice way of being able to give back to the community and to something that I love a lot. I do teach, in Milford. I am a 5-12 social studies teacher at an alternative school. I also am an assistant coach for Hudson Baseball, that's where I came from, and I also am one of the coaches for Tokyo Joe's the demo karate team. I try to give back whenever I can. I hate sitting on the sideline doing nothing. I'm one of those people that don't mind assisting and when I saw that there was an alternate position I was like that's probably more what I need right now, not an actual position itself, only because I do have a lot of things that I work on so I need to make sure that I spread myself appropriately. I looked into it to see what was expected of me to make sure it was something that I'm spreading myself too thin and I didn't think that I was. That's why I decided to apply for the position.

Chairman Morin said, thank you. Any of the Board have any questions? To which no one did. He then said, does anybody want to make a motion while she's up? Town Administrator Malizia reminded the Chairman, typically we do it at the next meeting. That is your policy for new folks. Chairman Morin then said, okay, we notify you of the Board's decision.

Chairman Morin then asked Mr. Cormier to come forward, state his name and address for the record and tell the Board a little bit about yourself and why you'd like to be on the committee. Mr. Cormier said, my name is Kevin Cormier. I live at 10 Nevins St. here in Hudson. I've lived in Hudson for approximately 13-14 years. I'm a transplant from MA and I will never go back. Love NH and everything about the State and just coming from MA and seeing the difference, there is no difference. New Hampshire is the place to be. Although I grew up in MA my father used to take me to Benson's as a kid, so I remember how it was as a kid, years ago, when it was the animal farm. When I bought the house on Nevins, I'm five minutes from there. We take our dogs there all the time. We love the dog Park, it's great. I go there two to three times a week to walk, so it was kind of a bummer when we had to close due to covid. Then you go on Facebook and you get the Hudson page and there are just so many people complaining about the Park. That's when I thought. I went on the Town Hall website and saw the opening and said you know, like the lady before me, it's time to get involved. It's easy to sit on Facebook and be a keyboard warrior and state your case and whatever it is you want to do. But for me, I want to be involved. I want to help make a difference. I want to help keep the park alive because I think it's really important. It's a great place for families to bring their kids to have a picnic, to walk your dogs, for kids to fish. Because too many kids just don't get outdoors enough today. So we got to keep that available as our Town, for the kids to have somewhere to go and just enjoy the outdoors. For work I'm a production manager at a manufacturing facility in Massachusetts. I've been a production manager for approximately the last ten years. I feel that managing budgets at my job and managing people, will come in handy being on a Board because I can help when we start talking about finances and resources that we could apply to helping the park. I feel I can be an asset to that just because of my profession. It's just something I really want to do. Again, like I said, I see a lot of people comment on Facebook and it's just nobody, all these comments and all the stuff going on the past couple months and we have two people here applying. I'm glad I'm one of those two. Even if I don't get the position, that's okay, at least I know I tried and I want to put the effort in.

Chairman Morin asked, and you're going for the member position, not the alternate? Mr. Cormier replied, I have the time for the member. I'm a 9-10 hour a day guy at work, but I'm on flex time so I can do meetings, are not a problem. My kids are grown. So I have the time. My wife works full time so it's not like, you know. I have the time.

Chairman Morin asked, any questions from the Board? To which there were none. He then said, we will let you know what the Board's decision is. Thank you very much.

Appointments

Municipal Utility Committee

Chelsea Prindiville (incumbent member, term to expire 4/30/23)

Selectman McGrath made a motion, seconded by Selectman Roy to suspend the rules and nominate and appoint, Chelsea Prindiville as a member to the Municipal Utility Committee with a term to expire 4/40/23. Carried 5-0.

Recreation Committee

Keith Bowen (incumbent member, term to expire 4/30/23)

Selectman Roy made a motion, seconded by Selectman Coutu to suspend the rules and nominate and appoint, Keith Bowen as a member to the Recreation Committee with a term to expire 4/40/23. Carried 5-0.

Chairman Morin asked does anybody wish to remove any consent items for separate consideration. To which Select Roy yes, I'd like to remove items 6A-5. Selectman Martin said, I'd like to remove 6A-4. Chairman Morin asked, anybody else? Selectman McGrath said, Mr. Chairman, I'm going to abstain on the vote. I need to recuse myself.

Selectman Coutu made a motion, seconded by Selectman Martin to approve Consent Items A1, 2, 3, B, C, D, E and F as noted and appropriate. Carried 5-0.

Selectman McGrath was recognized by the Chairman and she said, I'm certainly not going to bring forward item number 5, because that's why I need to recuse myself. Selectman Roy made a motion to approve Item 6A-5. Seconded by Selectman Coutu. Selectman Coutu said I don't know why it was removed. To which Selectman Martin said, Selectman Coutu it was removed, Selectman McGrath is one of the properties. Selectman Coutu responded yeah, I know that. Selectman McGrath said, let me just explain. I wanted to have clean hands and not act on that item at all. So I'm going to abstain from voting. Motion on the floor by Selectman Roy, seconded by Selectman Coutu. Carried 4-0 with Selectman McGrath abstaining from voting.

Selectman Martin said, 6A-4, I thought I didn't know that to deny a big company like that. Deny their abatement would be a Consent Item. I thought it might be an item of separate consideration. Just for clarity. Selectman Martin made a motion to deny a 2019 abatement for map/lots as in this memo, as recommended by the Chief Assessor. This was seconded by Selectman Roy. Selectman Coutu said, I don't understand the motion. Selectman Martin explained, I wanted it, I removed it for a separate vote because I don't think it should be a Consent Item that's consented on as one vote. I think it should be voted on separately in my opinion, such a large company, we're probably going to see whatever they want to do in the future, so, that's why I wanted to bring it forward. Selectman Roy interjected saying, he simply read the motion that's at the bottom of the memo by the Chief Assessor. Chairman Morin asked Selectman Coutu, do you want to take a second to look at that, Selectman Coutu? To which Selectman Coutu responded, I know what it says, we've always done it this way for 12 years now without issue. Chairman Morin asked, any further discussion? To which there was none. Motion on the floor by Selectman Martin, seconded by Selectman Roy. Carried 5-0.

6. CONSENT ITEMS

A. Assessing Items

All Veterans Tax Credit: Map 116, Lot 075 - 13 Stoney Ln.

2) Elderly Exemptions: Map 205, Lot 024 - 44 Glen Dr.; Map 241, Lot 008 - 39 Dracut Rd.

3) Solar Exemption: Map 152, Lot 052 - 9 Dugout Rd.

4) 2019 Abatement Application - Eversource Energy: Map 100, Lot 8; Map 167, Lot 9; Map 190, Lot 192; Map 179, Lot 31; Map 107, Lot 30; Map 208, Lot 11; Map 107, Lot 3-1; Map 144, Lot 8; Map 175, Lot 153; Map 182, Lot 181; Map 162, Lot 80; Map 138, Lot 36; Map 179, Lot 11; Map 195, Lot 5; Map 175, Lot 6; Map 171, Lot 31; Map 162, Lot 16; Map 135, Lot 7; Map 135, Lot 2; Map 171, Lot 46; Map 138, Lot 56; Map 175, Lot 153-2; Map 138, Lot 86

5) Residence in Industrial or Commercial Zones: Request for Approvals - Map 198, Lot 17 - 89 Lowell Rd.; Map 198, Lot 148 - 104 Lowell Rd.; Map 234, Lot 31 - 281 Lowell Rd.; Map 234, Lot 42 - 2 Davenport Rd.; Map 251, Lot 7 - 81 River Rd.

B. Water/Sewer Items - None

C. License, Permits, Policies - None

D. Donations - None

E. Acceptance of Minutes

- 1) Minutes of the June 2, 2020 Meeting
- 2) Minutes of the June 9, 2020 Meeting

E. Calendar

- 6/24 7:00 pm Planning Board - Hudson Community Center
- 6/25 7:00 pm Zoning Board - Hudson Community Center
- 7/6 7:00 pm Conservation Commission - Hudson Community Center
- 7/8 7:00 pm Planning Board - Hudson Community Center
- 7/9 7:00 pm Zoning Board of Adjustment - Hudson Community Center
- 7/13 7:00 pm Cable Utility Committee - HCTV
- 7/13 7:00 pm Conservation Commission - Hudson Community Center
- 7/14 7:00 pm Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on June 16, 2020

Selectman McGrath made a motion to seal the non-public meeting minutes of the June 16, 2020 meeting. This was seconded by Selectman Roy. Carried 5-0.

Selectman Martin made a motion to adjourn at 9:26 pm, this was seconded by Selectman Roy. Carried 5-0.

B. BOS Cell Phone Policy - deferred from 6/9/20 BOS Meeting

Selectman Martin said, Selectman Roy and I were wondering why, I thought we put that off. I know I said I would put it in the bylaws, which I'm in the process of doing so it should be here next week for a bylaw vote and acceptances of the bylaws so we wouldn't need to discuss this. Chairman Morin said, it was put on there because I had thought we were going to have it this week to look at. That's why it was there. Selectman Martin responded saying, my apologies. Selectman McGrath was recognized and she said, I've requested information from the Municipal Association's Steve Buckley about whether or not there are any policies that are in place that we could look at and possibly use and we haven't heard back from him. Chairman Morin said, so, we'll just defer this for now then. Everybody's good with that? Sorry, Selectman, I thought you were going to have it. Selectman Martin replied, no worries.

8. NEW BUSINESS

A. Covid-19 Scientific Update

Chief Buxton was recognized and said, good evening Mr. Chairman, members of the Board. Tonight we're here to go through the covid-19 update for June 23rd. A couple of positives in tonight's report. As of today we've had 5,558 positive cases in the State of New Hampshire with 339 deaths. The good news in the numbers as we look at the data across today, hospitalizations in the State of New Hampshire have actually dropped to 54. That number the end of last week was starting to escalate again. That has leveled off and is now on the downward slide again so we're very happy to see that.

Hudson has experienced 104 cases of covid-19 here locally. We're down to 12 active cases within the Town borders, so that's another positive step for us.

A couple of things regarding the incident update for the week. Monday we opened the Town Clerk's office to the public. That's the first time since the middle of March that it has been open. Staff worked very diligently to get that laid out. Safety and Health along with the Administrators' assistance, they looked at ingress into the building, foot traffic and how the traffic was going to flow in and out. Signage was established with mass distribution efforts in Town Hall and the Administrator worked with the maintenance staff to make sure the hallways were clear and make sure we had the maximum width to provide the most social distancing that we could, which was a good increase there. The Town Clerk has gone through the training to make sure her staff is ready to roll and they've been working efficiently now for the week to date, yesterday and today.

Selectman Roy asked, did you take the tents down because they weren't needed? To which the Chief responded, the tents out front on the sidewalk came down because they're going up the handicapped ramp and coming around now. So you'll note we have one tent on the side of the building if there's any excess that comes out because they're going in the door and lining in the hallway. If you go upstairs and look down the hallway you'll actually see feet on the floor for social distance reminding and go from there so it's kind of a pretty easy approach as you come through the building now.

Chief Buxton went on to say, additionally this week we're here to discuss with you the potential of more Cares Act expenditures. This is the \$600,000 that was allocated to the Town. We're looking to do an additional, if you remember in Phase 1 of this money expenditure we talked about setting the foundation for the IT projects. This is the second phase of that project is to move onto Microsoft SharePoint. If I can just provide you just a brief synopsis what that is. I want you to think about individual office spaces around Town and everybody has their own file cabinet. As documents get updated they go in individual file cabinets. SharePoint is actually a collaboration effort that is going to afford the opportunity for us to have one file cabinet and the most current documents always be on the top. So it doesn't Steve has the most current document and Norm has the most current document, that goes away because the current document is actually stored in one spot no matter who touched it last. It helps us with our sharing of documents and working in team collaboration regarding project management and those things that are split between the different departments or individual departments that they folks work in different areas. So that is the first project that is slated to move forward. That will be the second and final piece of the IT projects for the covid money.

The second piece is regarding facility upgrades. One of the projects that was looked at was how do we increase the safety and health of the employees within the building. Look at how we harden the sites so make sure that our counter spaces, if you remember correctly, prior to covid-19 hitting all of our counter spaces were wide open. You could come in and talk with an employee and actually reach out and touch them. We did some temporary separation regarding plexi-glass. The Cares Act money provides an opportunity to actually reconstruct those counter areas, due upgraded network wiring, electrical systems, harden some security efforts and increase the separation between the employees. Along with an HVAC review that we did with all the Town buildings. So anyplace that harbors employees on a normal basis, so Public Works, Town Hall, Police Department, Fire Administration, all the fire facilities got looked at and we're suggesting that we actually go with increased air purification systems, utilizing UV and sanitization canisters. We also looked at in this building here, which gets the most public foot traffic, so day in and day out, Town Hall gets the most public foot traffic. So trying to decrease the number of hand touches within the building, we're suggesting we look at the plumbing fixtures within the building. And that all of the lavatories in this establishment get upgraded so all the handles are touchless. The sinks, toilets, and urinals are all touchless and controlled that way. We worked with Northpoint Construction and Smith Plumbing and have come up with an estimated cost of \$255,000. And this would be a design built project. So as we look at each of the individual areas, the design would get built. All of the counter surfaces would not be wood. They'd be a laminate material, so it's a solid surface, so it's not porous and it doesn't allow for the absorption of anything in there easy to clean and those types of upgrades.

Additionally we're also looking at three areas that the Command Staff discussed this week. We talked about Greely Park, and what the potential of having basketball hoops installed there. We talked about the dog park and we talked about the playground. And at this point we're suggesting that we revisit those on July 14th. Even though our case number is coming down, if you go to the day camp site, they're still talking about keeping the playgrounds and those areas closed. There is some difference of opinion in regards to what the basketball type things are happening at different day camps around the State, but they're still concerned about the spread of covid on basketball courts. So we're suggesting that we revisit that July 14th. So that provides an opportunity for us to not go an entire month out but gives us a couple weeks to bring it back. That's the recommendation this evening.

Concerns for the week. 23 states in the country are seeing a significant increase in numbers. This is attributed mostly to the deep southern portion of the country, along with western areas. One of the public officials, I think everybody's probably seen Dr. Fauci at least 30-40 times now on tv. One of the concerns is everybody keeps talking about the second wave and they're not even sure we're fully through the first wave. They build that off the number of cases they have across the country. The additional concern that was highlighted this week was that 80% of the cases are very mild in nature. So as we see reopening take place I may get covid and have mild cold symptoms so I'm not really affected. I might not even get the fever, right? And I don't even know that I've really had it. So, you see folks that aren't maintaining their vigilance and they're getting out, they're not social distancing. They're not wearing their masks, they're not practicing hand hygiene. It's very important that we continue to drive that responsibility in regards to mask wearing, separation of space. I actually saw a picture today, I forget where I saw it, somebody said, hey have you see this hat? It was actually a hat that they were handing out at the restaurants that had the swim noodles coming off the hat and it was actually a crown that you put on and it basically provided social distancing. If you were touching the noodles then you were too close another patron. So I think that sounds comical and funny and all those things but we need to stay vigilant on keeping our separation and making sure we are truly providing the opportunity for folks to have masks available, wear the masks and make sure we're ready to move forward. Regarding covid, that's really the update for this evening and I'm certainly open to answer any questions Mr. Chairman.

Selectman McGrath was recognized and she said, Rob, can you explain why the dog park has to be closed? I've been hearing complaints about it being closed. I'm not in a position to respond. Chief Buxton responded saying, so one of the concerns that was discussed during the Command Staff meeting was actually, that is a hot spot for person to person contact because you get a number of dogs in that area, either they're not getting along or they try to play with each other, they get tangled up and now you have a person, or Chief Avery actually raised a very good point, the Animal Control Officer routinely is down there separating dogs that are fighting and those types of things. So we felt at this point, until we really saw the numbers really bottom out in Hudson that we should hold firm. I know that's not a comfortable statement to hear but we're really trying to put our due diligence into making sure we're providing the best opportunity to keep our number down. I had a conversation with the Commissioner of Safety today and we were talking about numbers. You know Hudson never got above 104 cases. If you look at Londonderry, you look at Nashua, certainly the populations are higher, but when you start talking about Londonderry, very similar to us, their case number was through the roof. Bedford same thing. They had 288 cases in Bedford. Some of that was attributed to their long-term care facilities, but we have a long-term care facility here in Hudson that did the right thing right up front. I cannot say enough about Fairview Nursing Home. They closed the doors very, very early and they have not had one case to date. So we've managed this very well and I just, I want to open up. I want to take it slow. I'm recommending that we really kind of pump the brakes a little bit and bring it back on the 14th. I know that's not a popular stance, but that was the recommendation from the Command Staff. Selectman McGrath said, I'm not able to respond to anything like that so. The other thing I was just going to mention, I either read it or heard it on the news today, that there was one young person that passed away due to covid, under the age of 18. So, I don't remember where they were. I don't know if they mentioned where that person was from but. So it is affecting young people. I have a niece and nephew that are in that age bracket. She's 17 he's 21. I don't know how their mother and father are trying to get them to social distance, be careful, don't go out in crowds. But you don't know what they're doing when they're away from home. Chief Buxton then

said, so if you look at Arizona, in particular, at this point, their growth has actually been in that 20-50 range. That is the piece of the population that is really getting out and being very active and some of the not using a mask and stuff is coming back to haunt them. Florida itself, yesterday we were discussing they're out of ICU beds. Selectman McGrath said, I read that they're going to be the next epicenter for this. Very scary. Thank you.

Selectman Coutu was recognized by the Chair and he said, Chief, let's start with the first, Information Technology. \$57,938 to install Microsoft SharePoint? Chief Buxton responded, yes. Selectman Coutu then asked, how much are the upgrades every year? Chief Buxton answered, there is no revolving cost. So there's no cost that would be built into the budget. That is a one-time expenditure and that relicenses every user in Town and the servers. Selectman Coutu then said, and when I read the facility upgrades \$255,750 plus the \$57,938 dollars, you're asking us to authorize an expenditure of \$313,688 dollars and yet our budget, what was allocated to us, you put \$600,000 but it's \$660,000 and we've already spent more than half of that. Chief Buxton responded, no. when you look at the financial report that is what has been spent on the covid itself. That is not broken down by individual grants. So if you look at the GOFERR under grants received, you're going to see that you've spent \$8,135 of that \$600,000 dollars. Go to the last page of the report. Selectman Coutu said, no, I'm not. I'm looking at financial review. To date our expenditures have totaled \$23,079.34. The Chief replied, that is all of the grant programs that we're managing at this point. Not just the GOFERR money. Selectman Coutu said, so, if I'm looking at this correctly, we're committing \$737,000 because of covid? \$737,000 is what is coming out of taxpayer money, not locally, but. Chief Buxton responded saying, so, total, I didn't do the math, but I believe your numbers, but you have over \$190,000 of stipend that came into us prior to spending that money from the State for the First Responders Stipend. You were allocated \$661,000 dollars through the GOFERR account. To date, you still have over \$500,000 dollars remaining in that fund. You have applied for an AFG-Supplemental grant for \$27,785 dollars and you have an authorization for the DOJ grant for \$38,098.81. That is between protective clothing, upgrades to the facilities, the IT update to this point. So any expenditure we've put out there. Selectman Coutu asked, how much have we spent for IT so far. Discounting the \$57,000 request? Chief Buxton replied, right now, if you go to, I think it's your next page, you'll see IT listed out there. Selectman Coutu said, I have it here \$29,352 and now we want to spend another \$57,000 to have a file cabinet. Chief Buxton responded, I say file cabinet, its file storage. Selectman Coutu then asked, how do you justify that? I know what you mean by file cabinet it's on the cloud. Chief Buxton replied, so, I would tell you that one of the things that has been highlighted going through the virtual EOC is the sharing of documents and everybody going into one file and trying to maintain the most up to date projects on the surface and folks no taking old information, and disseminating old information to their people. This is not only going to have an effect on Emergency Management, this is going to have an effect across Town. So if you have a project that you're putting different members of different departments on, whether it's a safety program or a building program, they're going to be able to share those documents amongst themselves and not have to have folders and drives set up which take server space and then slows the entire process down. So this sharing of information and collaboration amongst the team is going to be much more efficient. Selectman Coutu asked, how many documents are going to be shared on the SharePoint in the SharePoint program? What's the limit? Chief Buxton answered, every document that we create will go into that filing system. Selectman Coutu said, so everything that we've spent all the money and time that we spent in taking all the microfiche and everything and putting it all in storage, we're going to take it all out of storage now and transfer it to SharePoint? Chief Buxton replied, no the software is just going to be upgraded on the backside and make it easier for us to extrapolate and utilize. That's it. Selectman Coutu then said, so they're not, so it's not software, the only function of the software is for you to be able to extract documents from whatever file they're in easier? Chief Buxton added, or share them amongst each other. It's an efficiency piece. Selectman Coutu said, and we got to pay \$58,000 to do that. Chief Buxton replied, correct. Chairman Morin said, Selectman Coutu remember that discussion we had about we're not up with the times? This is part of it right here. Chief Buxton added when we discussed the Cares money originally, we talked about two pieces that we were going to do. One was regarding the foundation that was the server update. That was done and it's been completed. That had some additional fiber optics put between the Fire Station and Town Hall. This is the final piece of that to afford the opportunity for us to be more virtual, more remote. This was a two phase project from the get go, this is the second piece of that project. Selectman Coutu said, that's

news to me. We talked fiber optics. We were talking \$170,000 each year for three years. It was going to be done. Now I'm hearing it's going to cost another \$58,000. Chairman Morin said, no, why don't you explain it Chief. To which Chief Buxton said, no it when we talked about the Cares money and what the opportunities were going to be to leverage that account, we talked about an IT project that was going to update all of the servers, allow us to be virtual on the network so we could do the remote meeting stuff and anything that was going to be impacted by the remote world to make sure we could efficiently exchange and conduct business. This is the second piece of that project. This was not ready to go because we took it in phases and this is the second piece of that. I understand that covid is starting to come to a close, my concern is that as we look at expenditures and we prepare, the point of this grant specifically, is to make sure we're prepared for what's going to happen in the fall and future. I never would have thought that we'd have a pandemic that started in March and we'd still be dealing with it today. Never. That was not on my radar screen for a good time. you know, but the reality is, we're trying to put plans in place so we're prepared to move forward as the unknown continues to come down the road and this is the second piece of that. Chairman Morin added, on top of that even if once this is all done, this is going to be a great improvement to the Town as a whole, for everybody to work together and faster, which is going to save us money in the long run. Because they're going to have the equipment and the tools they need to do what they need to do. And this is again, part of where we've been behind all these years now we're kind of forced to move up to where we need to be. Selectman Coutu replied, I bet you we're one of the very few towns in the State of New Hampshire to be doing this. Do you, what is the training program for this? I'm sure people have to be trained on how to do this. Chief Buxton responded, IT Department will be providing that training to everybody. That's part of their responsibility.

Selectman Coutu said, okay, let's go to the facility upgrades. First question I have is on the air purifying system. Over a period of time, let's talk about this, over a period of time you know we've had additions and we've had separate air conditioning systems in different parts of the building. And as we progress we tried to upgrade it. Can you assure me that the air that's flowing through this entire building is integrated? To which Chief Buxton responded, you cannot do that. You cannot tie all of the systems into one system in this building. Selectman Coutu said, I just wanted to have that clarified. So we're going to have to have different air quality systems installed at different portions of the building. Chief Buxton replied, I believe we counted five separate systems in this building. And they will have five separate coils installed in them. That's why the cost escalates. Selectman Coutu asked, did they give you the cost of replacement of the UV lights the tubes? Chief Buxton answered, they actually can be removed and cleaned and when they burn out then they would have to be replaced. But the routine maintenance would be a cleaning opportunity to basically remove the tube, clean it and reinstall it. I don't have an estimated cost. Selectman Coutu said, I'm familiar with that but they didn't give you a cost replacement. Did they give you the cost of maintenance of the system or is that something that we're going to expect someone in house to do? Chief Buxton replied, well, I would assume that we have the furnaces cleaned every year, and that would be part of the regimen to clean that. Selectman Coutu said, I'm all for better air quality, I just want to have a clear understanding. Chief Buxton said, one of the other pieces of the challenges we've given them is to make sure they're providing fresh air makeup into the facility. So that's one of those challenges that's a piece of that HVAC upgrade. Selectman Coutu said, to me this makes more sense at \$255,000 than \$57,000 for Microsoft Softshare. Thank you. You've answered all my questions and I appreciate it.

Chairman Morin asked, does anyone else have questions? Seeing none he asked, does anybody want to make a motion? Selectman Roy said, I'll make a motion. Do you want to do one motion for the whole thing? Chairman Morin asked, that's all under the same grant Chief or is that separate? Chief Buxton said it's under the same. The Chairman said, so we could lump it all into one because it's the same grant. Chief Buxton said Cares Act money. Selectman Roy made a motion to expend \$57,938 dollars for IT upgrades and \$255,750 dollars in facilities upgrades out of the GOFERR account provided through the Cares Act. Selectman Martin seconded this motion. Chairman Morin asked if there was any discussion to which Selectman McGrath said, just to clarify to anybody watching this. This isn't coming from taxpayer money. Resident's taxpayer money. This is coming from the Federal Government. Chairman Morin asked, Chief when would the work start? Chief Buxton answered, we would go into the design phase as soon as I call them because you know

each, I'll give you an example. One of the things we discussed with them was how many ADA compliant stations do we need? Whereas the Town Clerk may want all of the stations be ADA height. Different application in the Building Department and Assessing where they may want one of the stations to be ADA compliant because they're standing versus sitting. So that will be, as we go through the design process, we'll be engaging all of them. This is something that is a fairly quick turnaround, right. We'll have expenditure time that we'll have some limitations on and this will be moving rather quickly once we get authorization from them for monies back. I'm trying to keep my friend back here, the Finance Director, happy. So I'm trying to make sure that the authorizations, as we're cutting PO's we're able to put in the monies to get the reimbursements back. So from a cash flow standpoint weakening that process.

Chairman Morin asked if there was further discussion and recognized Selectman Coutu. Selectman Coutu said, Mr. Chairman, as a result of having to crop this all into one motion, which shows very little respect for me, that's fine. I'm going to vote no, even though I do support the facility upgrades because I think our employees need to be protected. And I think a better quality of air in the building is necessary. So I will be voting no because I'm not going to vote to give Microsoft \$58,000 of taxpayer money. It flows to Washington. Washington doesn't just make the money and send it out. It's taxpayer money that's being sent to us. It's coming back to us. But I don't think Microsoft is a good way to spend money. \$58,000 for a program from Microsoft is not a good way to spend money in my opinion. So I'll be voting no.

Chairman Morin asked if there as anyone else? Motion on floor by Selectman Roy, seconded by Selectman Martin to expend \$57,938 dollars for IT upgrades and \$255,750 dollars in facilities upgrades out of the GOFERR account provided through the Cares Act. Carried 4-1 with Selectman Coutu in opposition.

B. Hudson Speedway Operating License

Chairman Morin recognized Ben Bosowski, owner of Hudson Speedway. Mr. Bosowski said, as you said, my name is Ben. I'm the owner/operator of Hudson Speedway. I'm here today to ask if I can put in a beer garden at my race facility. There are other tracks in this state that do have them. They are pretty much the same all around. If you go from Loudon to Monadnock Speedway, Claremont Motor Sports Park and Lee Speedway, they are all the same. They are in a separate area. Pretty much there is an officer at the gate checking ID's and bartenders are pretty much doing their job like a regular bar. I'm just pretty much here to just discuss it if it's even possible. I have not gone to the State to get a permit or anything yet. I just wanted to get your feedback on it if there's any questions I can answer. Selectman McGrath said, I have two. You mentioned having an officer at the entrance. Is that something, you wouldn't expect our police officers to go and do that? You'd be paying them? Mr. Bosowski said, yes, I pay for two officers to show up anyway. I was just going to possibility have one of them go up and do that as a gesture type of deal. I know Lee Speedway what they do is, they actually hire a separate security company to do that job. I believe Mondadnock they do have one officer to do that. Selectman McGrath asked, so if it were approved how would you control the amount of alcohol that one consumed? Mr. Bosowski responded, usually what it's up to the bartender to check if visually they're stumbling or slurring their words or anything like that. Usually the bartender would say no, you're cut off or even if security there notices something they will let the bartender know what's going on and aware of that. Selectman McGrath said, I would be concerned about the safety of the residents surrounding that property when those attendees left if they had too much to drink and they caused an accident and someone got hurt. Mr. Bosowksi said, I totally agree, but I look at it as it would be the same if someone left the bar and left intoxicated. It would be the same amount of risk, I guess, but I know, I actually have another speedway that does have a beer garden and I am very, very, very strict on how many people drink. Usually sometimes we'll do only three beers per person. That's it. After that you can't have anymore which I could do as well. Selectman McGrath said, I've never been to your racetrack. I've lived in Town forever, never been there. Car racing isn't my thing. But, can people bring in their own alcohol like going to a ballgame? Mr. Bosowski responded, no, I do not, just because of the liability of it. That and I don't like having

people drink with people that aren't drinking. If there's kids or anything and some guys spills their beer, personally I just don't like it so I say no alcohol on the property. Selectman McGrath said, thank you, that's all I have.

Selectman Roy asked, do you have other security other than those two police officers typically at Hudson? Mr. Bosowski responded, no, usually because if there's any real altercations or anything it's sometimes in the pits, but for the past couple of years I've made it very clear if there's any fighting or any altercations, you're banned from the property for the rest of the year. And racers when you tell them that they kind of get nervous. Selectman Roy then asked and then, would the alcohol be confined to just the beer tent? Like they couldn't bring it into the racetrack proper, right? Mr. Bosowski responded, no, it would be in a specific area, fenced off. There's only one entrance in and one entrance out and it's monitored by an officer or security guard. Selectman Roy said, that's all I have.

Chairman Morin said, I have some concerns. Two police officers are probably there for a reason due to the amount of the people. What's going to happen if you have some type of problem and that police officer has to leave that's doing the carding to go deal with the problem? Mr. Bosowski replied, usually, like I said, knock on wood, we have not had a problem. But like I said, I would be willing to have an extra security person at the beer garden so the two officers could stay down in the pits. So that if something were to happen we do not have to pull them away from where they are, but I mean like I said, we haven't had any problems. I'll admit we did have one altercation but it was put to rest right away. There was nothing dramatic. Chairman Morin said, no, and I understand that you haven't had any problems but there's always that one time. So if you wanted a police officer I don't think police officers should be carding people, I think you should just have one of your employees do it. That's how a bar does it. You know what I mean? But, if you're going to do, I would rather see three police officers because I'd hate to break up those two. Because again, it leaves you wide open if that police officer has to leave the beer garden to go handle a problem, what are you going to do? Second of all, where are you looking to place this at the track? Mr. Bosowski responded, believe it or not, I made packets but floating my mind, I believe Steve has the diagram. It would be towards the back of the property in the corner, it's a shaded area. It would be far enough away from the general grandstand area in a shaded area, just so drinking and sun don't get along very well. I wanted to put them aside to eliminate the risk. Selectman Roy asked, what is the capacity of the tent or the beer garden that you're proposing? Mr. Bosowski replied, believe it or not the State actually tells me how much I can, it's a calculation they use. I know Claremont Motor Sports Park their capacity for the whole thing is 7,500 people in the grandstand and I think our beer garden is the max, 1,500 we can have in there. Selectman Roy said, that's a lot of people. Mr. Bosowski went on to say, but that's basing it off a full house of 7,500 people there. There's no way you're going to get that in Hudson. Selectman Roy said, I think I would be more comfortable with it if there was a security plan other than the police officers. That's a lot of people for two police officers to kind of handle.

Chairman Morin recognized Selectman Coutu who said, Ben, I was at your facility two weeks ago. I was impressed with the upgrades that you made since you took ownership. I went down to take specifically my wife wanted to see it. She hadn't seen it in years. Last time she saw it I raced a car in there on a bet, the spectators' race. Mr. Bosowski said, yup, we still have those. Selectman Coutu went on to say, so, what is the total capacity of your bleacher area? Mr. Bosowski replied, right now it is 565. We are still under construction of our new bleachers. The bleacher company that I hired robbed me pretty much. They were supposed to put in 2,000 seats. They only put in 500 and took the rest of my money. So right now I'm in the process of putting in the rest. I think when I'm done I'll have about 1,300-1,400 seats. Selectman Coutu then asked, what provisions have you made for additional parking? Mr. Bosowski replied, believe it or not I am, if you're on Robinson Road the land next to the handyman building owned by Peter Norie, Selectman Coutu said, Peter is going to lease you that property? Mr. Bosowski said, no, I'm actually going to buy a piece. I'm going to buy a piece. I'm working with an engineering company, this is for another time, you'll be seeing me again, to do a parking lot on that property to help out with the parking. Because I know parking on the side of the streets concerns me. Because it's a safety hazard. I don't like people walking down the road and all that stuff. Selectman Coutu said, it's prohibited. The Director of the Public Works Department is here. He can tell you, I've called many times because people are calling me saying there's traffic backed

up on both sides of the street. They're just parked. Some of them were sticking out into the road. About three years ago it was seriously problematic to the point where at three o'clock in the afternoon I left my house and my family to go up there to see if somebody was just making this up or if it was for real, and it was for real. A lot of cars got ticketed that day. That's not good for your business. That's not good for our Town. Those roads are made for vehicles to traverse on and the Highway Department has more important things to do than be out on a Monday morning replacing signs that got torn down or trying to put up more signs than they had to because people obviously don't see them. So, you know, I know your reputation Ben. I've talked to a few people. This is not your first go round. I think, what is your, you never directly answered the question, so I'll ask it again, and I'll try to be a little more clear, Selectman Roy asked, what is the capacity of the beer garden. You went off about the State sets that and you started talking about the other race track. What is your proposed seating capacity or whatever, standing capacity, seating capacity, for the beer garden you want to design here in Hudson. Mr. Bosowski replied, so the area where I want to put it, I actually have two sets of bleachers that the City of Manchester donated to me. They hold I think 150-160 in each thing, and they gave me two of them and I was planning on using that for the beer garden area. Selectman McGrath said, that's 320. Mr. Bosowski said, yes. Selectman Coutu said, when I look at the chart that you provided us for information, it looks to me like the beer garden is where the old snack bar was. Mr. Bosowski said, the snack bar is actually towards the middle of the track. Selectman Coutu said, where this T is? Mr. Bosowski replied, so if the T is right here, that is actually the scoring tower. To the right of it. If you're looking at it to the right, that's the old snack. Selectman Coutu said, that's the old snack bar. What's going to become of that? Mr. Bosowski said, that actually is just a garage right now. We couldn't use that. It was kind of falling down. We fixed it and we're just using it as kind of like a shed storage. But what we have now, if you're concerned about food or anything, we have food trailers there. Selectman Coutu asked, how many food trailers you have there? Mr. Bosowski said, we have three. Selectman Coutu asked, do you own them? To which Mr. Bosowski replied, yes. Selectman Coutu asked, all three are licensed by State of New Hampshire? Mr. Bosowski said, yes, through Bobola's. I own the trailers. Selectman Coutu said, Bobola's in Dracut? Mr. Bosowski said, yes. He actually has a restaurant in Nashua. That's how he rents off of me. That's how we got to know each other. Selectman Coutu asked, him or his son? Mr. Bosowski replied, yes. Derek. Derek Bobola. He rents the trailers off of me. I own them, he rents them off of me. He runs it through his business and that's how we did the food part. Selectman Coutu said, so it is through Derek. Selectman Coutu said, I don't, you know, I support the idea. You can't, you need to generate more income in order just for the upkeep of the park in order to keep it in the direction you've got it going. It's been let go for a long time. No capital improvements, no major capital improvements. It looked worse than when I went there when I was 18-19. It looked worse when you took it over. So I applaud what you've done. And I know that you're going to have to generate additional income. I don't see you, good luck if you think you could get 1,300 people to come back to the Hudson Speedway like it used to be in the old days when Ollie Silver and all those guys were racing. So I wish you the best of luck. I like the concept of a beer garden, I think, I'd have to look at the area more carefully to see if the concept of bleachers and sitting 150 people sitting there drinking beer and how you're going to control the amount that's sold. I personally feel that as Chairman Morin suggested, we hire, we've had the racetrack hire two police officers for a particular purpose. The bulk of the problems are in the pits, you and I both know that. That's where tempers flare. That's where things happen and then of course there's also public safety concern as the Chairman would attest, he was a captain on the Fire Department when he retired, accidents. Ambulance on scene, crowd control because everyone wants to see what's going on. We've ascertained and I worked at the White Mountain Speedway when I was a police officer in Woodstock. So we had two police officers and that track is smaller than the one you're proposing to build. Have you been there? White Mountain? Mr. Bosowski replied, last time I was there I think was about three years ago. Selectman Coutu said, okay so the Avery's own it and they've done a good job with it, and two police officers taking one police officer to assign him to a beer tent I absolutely object to. They have a job to do and especially if you're going to try to build this up to a capacity of 1,300, as opposed to 500, you're going to need two police officers there. So what you need to do is you need to think clearly, more clearly about the beer garden and how you're going to, umm, you need to hire a bouncer and you have to have very, as you know, you need to have very responsible bar tenders working. And making sure people are not inebriated and the signs are there; bloodshot eyes, slurry speech, the odor of alcohol and they have to be forceful and say I'm sorry sir, I cannot serve you and if it's a problem you have to

have to have a force, where bar tender signals the bouncer, the bouncer comes over, that person is removed. If they're going to start arguing. That's, we need to have that assurance. That you can manage that. I support the concept. I'm not against it. I don't mind advertising it and have it go to a public hearing and hear what the residents are going to say. But you haven't convinced me that you're prepared to do this. Mr. Bosowski responded saying, like I said, I didn't know how you guys felt about it. I just came here. I am more than willing to have security, bouncer on that beer garden. That's how Lee Speedway does it. I'm more than willing to do that. And if for some reason you do wish me to hire another officer, I will do that as well. Selectman Coutu said, thank you Mr. Chairman.

Selectman Martin said, thank you Mr. Chairman. I can tell you that I've had the opportunity to go to the New Hampshire Motor Speedway after a race and work for the music program as a fundraiser and you clean the grandstands. You want me to tell you how many beer cans I swept down that dang thing? And got all, when they didn't drink them all and you get it all over your and everything. Yeah there were police officers there and it was a pretty controlled environment. I do not have an issue with this property owner building his establishment and having serve alcohol. The Chief of Police is on board and it's aggressively monitored by the State of New Hampshire you know they have the liquor commissioners going around so I'm sure that a liquor commissioner would be going there to make sure that everything is intact. In fact the State issues the license. I don't have a problem with going to a public hearing and changing and hearing the public at changing the regulations and then present us a plan of what he's going to do and go from there. I don't see, you go to all the professional venues, football, baseball, hockey, they all sell alcohol. They all have a limit. In fact sometimes you have to show two ids and if you don't have two id's you don't get anything. so I'm not willing to sit and be tough on him, but I'll support a plan that we still have the two police officers and that additional security. That's going to be key to make sure that if there's anybody out of hand in the bar area that somebody is there to take care of that issue. That's the only concern. But any of these big venues serve alcohol and have limits. And I'm sure that this property owner would be the same way. Thank you.

Chairman Morin recognized Selectman Roy who said, I think I'm with Selectman Coutu on this in that it's not that I don't support it, but I'd rather see a more defined security plan as to the beer garden, before we bring it to the public. So that we can assure the public that those things are in place. Mr. Bosowski said, I totally agree. I can draft up something. Selectman Coutu added, if I might Mr. Chairman, I think I'm not speaking out of turn when I say, knowing Chief Avery the way he is, our Police Chief would be a great assist to you, I'm sure if you called and asked him to give you some time, between him and the Fire Chief, would you Rob, if something could be set up? So the Fire Chief is here, the Police Chief isn't but I'm sure if you sat down and consulted with them, they would help you, you know, focus in on the direction you want to go with the beer garden and what would be the best way to approach it. The Fire Chief is going to be concerned about the population within the beer garden. How compact are they going to be? Make sure they got some room to move and maneuver, and we want to make sure that nobody under the age of 21 is allowed in that beer garden. To which Mr. Bosowski added, that's a definite. Selectman Coutu went on to say, that's the number one priority and that has to be in your plan because I never heard that mentioned. What is the access point? I see where you've got you know, X-ed off like a fencing area. It doesn't work if you don't have somebody standing at that gate. Kids will sneak in, you know that. You and I both know that 18, 19 and 20 year old kids are going to try to pass themselves off as their brother. I sold liquor for the better part of my life. Sometimes its problematic and sometimes it's easy. So our Police Chief and our Fire Chief are available to you. You just need to take the initiative to call them and see if you can set something up with them. Mr. Bosowski said, I will definitely do that. Selectman Coutu went on to say, Ben, I want to see you succeed, but I want you to do it the right way so that we can boast that we have something else that we can be proud of in Town that's a successful business and that you're able to grow it and I don't get phone calls at two or three o'clock on a Sunday afternoon about cars parked all over the place. I had hoped that he was going to reach a deal with you. I didn't know you had reached an agreement with him. Mr. Bosowski, responded, yes, it took a little bit but. Selectman Coutu said, he's a tough cookie but he's a business man. Okay, thanks Ben.

Chairman Morin said, I'm with Selectman Roy. I'd rather see a plan before we go to the public so we're not surprised because we can't give the public answers and we need to do that. And where

your population is going to grow and alcohol does bring a big concern. You only have problems in the pits, well, we may see that change a little bit and where you're looking at a number of people, I'd rather have you talk to the Police Chief too because due to the number of people there and the alcohol that may require another police officer. So, I feel we need to see all that before we go to the public so we know what's going on. Mr. Bosowski replied, okay, I can do that.

Selectman McGrath said, I have a question concerning the property that you're going to acquire. How much is that going to allow you to increase your capacity for parking? Mr. Bosowski replied, we designed a couple of things but I also was trying to see if I could put possibly a building in the back so I could have more storage to keep the trailers inside and stuff. But I think the number we had was 131 spots, but like I said, I might get rid of the building just so I can get more spots in there. Depending on how the terrain is and stuff. We have it on paper but until you actually go walk the property and see. But I'm hoping I can get a little over 200 spots. Selectman McGrath asked, on that piece of property? And what's your capacity now? Mr. Bosowski replied right now, it's hard to tell. Selectman McGrath said, like your ticket sales. To which Mr. Bosowski replied, we have about, I'm going to do a safe number, I'll probably say about 150. Selectman McGrath replied, okay, so that would increase your capacity to 350. So, I'll suggest to you that you talk to the Zoning Administrator and the Town Planner. Possibly the Town Engineer. They can help you at least come up with a number that might be more accurate. You can't have offsite parking. Even though you might own the property, so it may cause you to want to consolidate the two lots into one lot. But you need to talk to him. I can't tell you that. Selectman McGrath said, so that's what I would suggest. Moving forward you'll be able to do that and it will be helpful for you.

Chairman Morin asked, anybody like to make a motion? To which Selectman McGrath said, motion to defer. Chairman Morin asked, you want to defer until he comes back with a plan? Selectman McGrath responded, well I mean that's the general consensus. Chairman Morin went on to say, if you can get to us we have one more meeting this month. Selectman Coutu asked, motion on the floor? Chairman Morin replied there is no motion at this point. Selectman Roy said, just the motion to defer. Chairman Morin said, no I'm just talking to him real quick to see, can you get back here before the scheduled public hearings? Selectman Roy said, will we have notice time? Chairman Morin said, we have one more, I think. We have more meeting. The Town Administrator said, what I'd recommend is get his plan and we'll look at the public hearing, after you have his plan. Chairman Morin said, right, exactly, that's why I'm asking if he can come in for the next meeting we can try to, oh, no because that won't give us enough time to post it. The Town Administrator said, I recommend he comes in with his plans. I'm going to suggest to the 14th because next week is supposed to be a covid update basically. Mr. Bosowski said, and I'm not trying to get this done this year. I'm just trying to. Chairman Morin said, where we saw the dates for the public hearings, I thought that this was something you were trying to do quickly. Mr. Malizia said, I only suggested that. Mr. Bosowski said, with the whole covid thing I'm just trying to keep the track running right now. So if I can at least get this somewhat going through this year, just to get it approved, next year I'd like to try and put it in effect. Chairman Morin said, *motion on the floor to defer, from Selectman McGrath, seconded by Selectman Roy. All those in favor. Motion carried 5-0.* Mr. Bosowski thanked the Board for their time.

C. Electronic Message Sign - Taylor Memorial Fire Station

Chairman Morin recognized Town Administrator, Steve Malizia who said, Selectman Roy asked me to get some information regarding the installation of an electronic message sign located at 204 Lowell Road which is the Taylor Fire Station. I contacted Barlow Signs who installed the electronic message sign at Alvrine High School and solicited quotations from them for a couple of different size signs. There are a couple of options here in front of you. The larger of the two options or the pricier of the two is a similar size sign as the one at Alvrine. It may be a little overwhelming for this site just because of the size and where you're potentially looking at putting it. Alvrine has quite a bit of real estate, the fire station, maybe not so much. If you'll look, there's some pictures in there to kind of give you an idea of the dimensions of the sign and what it may look like on the property. Again, those are just renderings. Along with that, I also got some maintenance costs because those signs do require maintenance. The Alvrine High School has a maintenance program. They go on a two, three, four and five year

maintenance contract. Your choice which one you'd want. All of that is priced out here. I believe they were offering a 10% discount, which mean the smaller of the two would be \$48,500.16 and the larger of the two or option two is \$63,891.37. Those quotes include the installation of the sign. Again, the maintenance contract would be separate. Those are priced out. They range from \$2,879 to \$4,000. I will say, this wasn't a budgeted item so if the Board wants to do it, I suggest that they look at the remaining balance of the Tayer Fire Station construction. I believe the majority of that work, I don't think there's anything left to do. There's \$135,000 left in that account. If the Board wanted to expend that money they could do so. I only went to Barlow because I was trying to get information, get quotes. So it has not been competitively bid. If the Board wants to go with this option, you'd have to waive the bidding requirements. And, I was also asked to prepare some sort of policy as we don't have any of these signs that I'm aware of, in Town. Who controls it? How does it get changed? That sort of thing. So there's a policy in here too. So you've got a couple of things to consider. Do you want to do it? If you want to do it, you waive the process, pardon me, the bid process. And furthermore if you want to do it you really should establish a policy as to how it's operated. I think that's everything.

Chairman Morin asked, do you want to talk on this Selectman Roy? Selectman Roy said yeah, so, you know we've all talked about, we kind of have a gap in communication with the loss of Hudson Litchfield News. I also think this gives an opportunity to be able to get information out to the most traveled road in Town, quickly. So you know, I kind of envision like if there's an accident or road closure for construction that can be up there and people will see it because almost, I would presume, by the traffic patterns that almost everybody drives past that sign at some point during the day. We can also talk about elections. When the election is. Where it is. All those kinds of things. Without obviously without any political underlying's. Just basic data information. I just think this is an opportunity for us to have one more mode of communication with the citizens. Chairman Morin said, I got to tell ya, She just brings up a good point going into the last week. If you go to Hudson residents and the residents of Hudson, when's Benson's going to be open? When's the pond going to be open? It's been open for a week and they're still asking the same questions. So we're getting the information out there. They're just not looking at it. This is just another piece that we can. Just throwing that out there. Anybody else got any questions?

Selectman McGrath said, I don't have any questions, I've got comments. Chairman Morin said, I was going to ask the Chief afterwards if he had any input on this. Selectman McGrath said, I'd like to hear from him first. Chief Buxton said, good evening, so, when the Administrator shared with me the three separate renditions of the sign that you are looking at, I suggested to him to look at the medium sized sign because I thought the larger sign would be too big for the site. You have a very narrow window of landscaping between Lowell Road and the Firehouse sidewalk. The next piece that I would raise for comment would be the location of the sign in the front of the building. Right now if I look at the picture that was in the print, it looks like they're attempting to sit the sign just about on the corner of Hardy Road. My concern there is that all of our utility lines come in off of Hardy Road. So when we look at location we would have to have some guidance documents put in place for the construction of the sign and try to shift that as far away from the utilities as possible. So maybe further down the landscape. It's going to take a little bit of engineering because that front area is a little bit of a catchall for water and stuff like that for a swale. The one positive is with the location of the sign in that front strip, you would be able to set an electrical service attached to the sign itself and not have to basically cut up the sidewalk or anything like that. So you could do an underground service to the sign off the pole right there. So as far as what their construction costs would be, I don't know if that entails all that, how they're figuring out how they're getting power for the sign those types of things. So those would be my general comments off the bat.

Selectman McGrath was recognized and she said, I'm not in favor of this for a couple of reasons. I think that from a personal perspective, I think that these types of signs are a blight on the community. If you go to other communities, I've gone up to, I think its Freemont NH where LL Bean is. That community is quaint, they have strict guidelines of what can be built and how it looks and it adds to the community. It doesn't take away, it doesn't distract. They allowed McDonald's to be built but they couldn't have the arches and they had to follow the guidelines of the Town. This is on the major thoroughfare through Hudson. I think this fire department really is attractive. It fits in with Fairview which is across the street and it's a nice addition to that area and I think that this is going to distract from that.

If we need to have a sign somewhere, a message sign, we could put it out in front of this building. We could put it near the sign welcoming people to Hudson. But trying to distract from the beauty of this building, and it really is a very pretty building and I think that it really adds quality to the Town, I just, I can't support it. But I think if you want a messaging sign find another spot for it. But I wouldn't put it there.

Chairman Morin asked if there were any other comments or discussion, motion. Selectman Coutu said, is there anything that would prohibit us from using the funds that are in excess out of the construction of the firehouse to put the sign, other than in front of that firehouse? The Town Administrator responded saying, I think you're really stretching it at that point in time because the money is for the fire station and an appendure or fixtures to it. If you stick it somewhere else, we'd have a difficult time justifying that expenditure because it's for that fire station and anything that goes with that fire station. So if you stuck it five miles down the road, I think that would be problematic. Selectman Coutu interrupted asking so what happens to the balance of the money? Mr. Malizia responded, it goes to the general fund, it lapses to the surplus and the taxpayers either get it back through a tax rate adjustment or we use it for some other project. Selectman Coutu went on to say, Chief, when I look at the first picture that was provided us, it shows the sign as it shows on the corner. There are those two utility poles and now my mind has drawn a blank. I know there's a sign out there. When you look at the very first picture, where is our sign? Chief Buxton responded, the sign is actually on the building itself. Selectman Coutu said, it's on the building. I was going to say, I know there's a sign but I don't think it's on the property itself. I know there's a sprinkler system in that field. And I didn't realize this is your water retention area for the runoff. Chief Buxton responded, the swale down the other end, there is a small runoff that comes in. Selectman Coutu asked, on the end where the trucks come back in? So that's the retention area. Now that planter, that's problematic, right? Chief Buxton responded, the planter is the middle of the building so you would have to go to the far end of the property or the far end of the building, so you'd have to be in the apparatus area, away from the. Selectman Coutu asked, how would these poles effect the visibility of the sign from the road? I know that going north it would certainly be visible on one side. Coming south it's going to be very difficult to see. Chief Buxton said, I did not lay this out so I really haven't gone out and visited that angle. That's a valid concern. Selectman Coutu then said, so what you're saying Mr. Malizia is that, I knew the answer, but I just wanted to hear it from you, technically we can't use the money for anything other than Fire Department related. An appendure to the building, yes. An appendure to the property, yes. We can justify its relationship to the Fire Department but to put it somewhere else, you can't do it. Mr. Malizia responded, I don't believe you can, based on the warrant article. Again, if you did it here, you would make the argument EOC information or other information that's of an emergency nature, could certainly use it for that but if you were to put it, I don't know, somewhere down the corner of Lowell Road and Central Street, that's awful far away from your fire station. Again, that's using that money. Let me be clear, that's using the funds from the Fire Station. So if somebody wanted to make a transfer or you wanted to use, I'm not sure there's quite enough in contingency, but if you wanted to make a transfer, you could take it from somewhere else in the budget. That was just a logical place if the sign was going to be in this location. Selectman Coutu said, see, for me, I had always hoped, there has always been talk about using the sign at Alvrine to do those kinds of things. Community type things. But they're all school related and I understand that. Selectman Roy interrupted saying, they do elections and stuff like that. Selectman Coutu went on to say, I'm not knocking them for doing that. I understand that. We're not going to put up a sign for the Town of Hudson and have every Tom, Dick and Harry want to put a message on the Board. We want to use it for Town, so I understand. I'm not faulting the School Department at all. I just thought but then I heard the arguments pro and con. Why aren't we paying for half the sign if we want to use it half the time? I love the idea of the sign being located at the welcoming area. That is so visible. It's an attractive. You guys do an awesome job. It was a blight for years, you fixed it up, you responded to that call very well. I like the idea of putting a sign there. I don't know where we'd get the electricity there's a meter box but that's a State meter box, right? Mr. Forrence, DPW Director, answered from the audience, we can make anything work. Selectman Coutu responded, that's what I thought. We go underground, right? On this one. I mean I would like to look at an alternate site because I think that we're going to have, I like the idea, I'm not 100% against putting it in front of the fire station, I just think that it's only going to be visible from one side. My opinion. We'd have to engineer it. I'm sure you probably could but I know you're going to have some obstacles there with the sprinkler system, the retention well, the retention pit, no less, it's a small pit. And it's so pristine now, I agree with Selectman

McGrath, I think it's going to be a distraction and I think it's going to be an unsightly distraction when you look at the esthetics of your building. To me and it's funny you mention this, Thursday or Friday Doris and I stopped by the old age home across the street, I'm going to be there shortly, Fairview. How beautiful that property is, the flowers, the landscaping. I know you're laughing because I know you want to carry me in there. So, I'd like to explore alternatives. I'm not ready to support a motion to spend the money just yet.

Chairman Morin asked, how does that get programed? Would we be able to sit in this building and program a sign at Lowell and Sagamore? Is that how it works or do you have to physically go to the sign? Chief Buxton said, you can program it. Selectman Coutu said, PMA does it, Sister Maria does it from inside the building. The Town Administrator said, you don't have to go there. Chief Buxton said, I would defer for one second, quickly, (speaking to Town Engineer, Elvis Dhima who was standing in the doorway of the meeting room), you have cameras on the sanction poles over there, correct? So do you have fiber optic running down there? Mr. Dhima responded saying there's only certain channels that we use for that. I don't know if we have additional capabilities within the fiber there. Chief Buxton said, you might be able to get that on the network. We'd have to research that but you might be able to get that on the network. So Steve can control it from his office. Mr. Dhima said, I'm going to add to it, I'm sorry, I have to, the engineer in me, another thing to look at and I agree with Selectman Coutu, Selectman McGrath is, on that particular area, there's double lanes on Lowell Road so it's going to be very hard a 40mph trying to get a message for people to read through as they're trying to double lanes. Something like that would be ideal if it's one lane at a time. Also the speed needs to be taken into consideration. If people are doing 40-45mph you're not going to be able to get a message through. Or they'll have to slow down, it's going to be distracting, so that's something that needs to be looked at. Maybe that would be feasible, something further down when Lowell Road gets converted to one lane on each side because double lanes would be hard to get. It would be only one side getting it if they can, if there's no truck in the way or something to think about. That's all. Thank you.

Selectman Coutu said, have a good night, Elvis. Elvis has left the building. Selectman Roy chuckled and said, he's on the agenda, he's coming back. Selectman McGrath was recognized and said, I'd like to suggest that we defer this so that we can research other locations. I really don't like these signs but if it's trying to get messages to the residents of this Town than that's probably the only way we're going to do it. The Telegraph isn't doing a great job and the other paper didn't do a great job either, that's why it's no longer in existence. So, I'd like to defer this and another area I just thought of is the fire station right next door. There's a sign there, the Lenny Smith Fire Station sign. And maybe a messaging sign could be put next to it one way or another. There's other areas in Town. I think it might be more acceptable. That's a two lane road out here. And people are slowing down because they're getting to the light. That's what I suggest we defer this.

Selectman Roy said, I don't have a problem with deferring to explore those options. Chairman Morin said, thank you Chief. Mr. Malizia said, so as I understand, we'll defer it and look at alternate options, alternate locations? Selectman Coutu said, and justify the reason for that location. I like the south end because a lot of people from the north end go to the south end and come on and off the highway. But not a lot of people from the south end come up here except Town Hall. They don't even know where Hannaford's is people down on Rita Ave. Mr. Malizia jokingly said, we'll put it by Market Basket. Everybody goes there. Selectman Coutu said, if they pay for it, sure. Chairman Morin said to Mr. Dhima, you have some input on this? Mr. Dhima said, yes, I can't help it. Chairman Morin said, sit down! Mr. Dhima, Town Engineer said, to Selectman Coutu's point, we do have traffic data to show where most of the traffic is in Town. Basically the one that sees the most traffic right now is Lowell Road which is the south end. Benson could be, around Kimball Hill, there's a lot of traffic there as well. People going to work. A few different options we can be looking at, but I think we're in the right direction. Selectman Coutu said, you should be on the committee to study this then. Mr. Dhima replied, I'm okay, thank you. Jokingly, Selectman Coutu said I make a motion we appoint the Fire Chief and the Town Engineer. Mr. Dhima responded, no good deed goes unpunished, I knew it. Chairman Morin asked, all set with that? To which Selectman Roy responded, we're all set. Thank you.

D. Request for approval of Funds for Tax Map Update

Chairman Morin recognized Town Engineer, Elvis Dhima. Mr. Dhima started off by saying, thank you Mr. Chairman, good evening everyone. This particular expenditure is related to updating our tax maps. The funds come 100% from the Planning Board related to fees that they collect for things like this. This is basically a single lot that could be subdivided that eventually shows 5, 6 lots, right of way, things of that sort. We do this exercise every year. I'm in front of you tonight to ask you to proceed with the expenditure as recommended by Planning, Zoning, Engineering and the Planning Board as well. I'll take any questions you might have. The Town Administrator added, if I could just provide some information, the balance on that account is currently \$15,196.50, so we have more than enough money. We anticipate doing this every year. So there's certainly a sufficient budget to do this work coming from Planning Board fees, and as he said, the Planning Board has approved this. Selectman McGrath made a motion, seconded by Selectman Coutu to proceed with the upgrade of GIS Tax Maps using Planning Board Tax maps update account 1312-505 in the amount of \$2,000. Carried 5-0.

E. Review Outside Water Usage

Mr. Dhima explained, the second item for you tonight is revisions related to outdoor water usage. As we've all experienced, there's a significant deficiency in the rainfall. I didn't want to say drought yet, because we're not into it yet, but we're heading that way it appears. So, one of the policies we have in place in the Town is a water ban. It is a voluntary one right now. Most of the municipalities around us their utilities have a mandatory one. I think it's time for the Town to look into switching from the voluntary to mandatory. I'm here tonight to ask you if the Board is willing to entertain the idea for us to move forward with a policy and procedure related to this and it will be presented to you for July 14th meeting to take it to the next level. Chairman Morin asked if there were questions. Selectman Martin asked, who's going to enforce it. Who's going to come to my house and give me a \$250 fine? I just want to know. Mr. Dhima responded, part of the policy and procedure would be who will be enforcing it? What I envision is it being Town staff and our operators. Selectman Martin asked, you're going to drive around Town every day? To which Mr. Dhima responded, not all of us but it would be certain staff in, it could be Whitewater doing their policies every day, doing their day to day operation such as replacing metes, gate repairs, things of that sort. Mr. Dhima went on to say, the intent is to continue to maintain the integrity of the system in place which is primarily domestic and fire protection. Irrigation is not a necessity, it's something that we accommodate and we make a lot of money on it, but something like this, where everyone else is being conservative, we need to make sure that we do everything on our end to have the most up to date procedures in place and the intent is if everyone else is doing a mandatory ban, it might be time for Hudson to look at that as well. That's why I'm in front of you tonight to see if you're willing to entertain it or not. Selectman Martin said, just one more follow up, just to give you devil's advocate now, oh that Whitewater guy is already gone. It's been four hours. Mr. Dhima responded saying, it's not going to be perfect. You're going to have a lot of people basically violating it. The intent here, when it comes to fines, is not to get people. It's to tell them that we're serious about this and there's going to be consequence. But I don't expect to come here six months from now and say we've made \$10,000 in fines. That's not the intent here. The intent here is to basically say, we're doing everything that everyone else is doing around us, simply updating our procedures in place. It's not going to be perfect, I can tell you that. But I don't think it's a good reason to say well, this is going to be very hard to do, therefore we shouldn't do it at all. I don't think that's a good reason not to go forward with this. Selectman Martin said, I just wanted to hear your enforcement efforts, that's all. Mr. Dhima said, we had the discussions internally and we've gone through this exercise before to how we can prevent it and it's going to be very hard. It is live free or die in this state, it's one of those things. But I think if we have any place at least, and we have a good mechanism, I think we can try, and that's all we can do. The intent is to be conservative, the intent is to be proactive, not reactive, so I'm bringing this up to you because I don't want to be here a month or two from now saying, you know we should have done this. Everyone else is already a little ahead of us when it comes to this. We're in good shape right now but I am concerned because I'm seeing water usage now, that we typically see at the end of July beginning of August. Just to give you an idea, so far this year, as of now, as of May, we have consumed over 60 million gallons more

than last year. 916 that was only last month. That has to do with the pandemic of course, there's more people at home. But also there's a significant increase in irrigation. We see that through our Dig Safe that come through us. So there's a lot of people doing that. And I understand it. Mr. Malizia and I had discussions. I think people are home taking care of their lawns. Getting the stimulus package, they want the irrigation, I totally get it. Mine has died, so has Chairman Morin's! My concern is day to day operation. We want to make sure we don't end up like the system in Windham which ran out of water last week. Just like that because they were not paying attention. Someone wasn't paying attention. We're not there, I don't see us being there, but I'd rather be prepared and have all the tools in place that I need and our operators to make sure that doesn't happen. Selectman Martin said, just one further question, if we authorize you to do this you're going to come back with some plans for us to vote on? That's what I want to understand. Mr. Dhima said, the intent today, we had other plans but we had a discussion and I understand, I didn't want to feel rushed, I don't want to rush this either, I just want to make sure that we're moving in the right direction. So the intent tonight is simply ask you to authorize to basically come with a policy and procedure so I can present this to you on the 14th. Then we can sort of discuss it then, then at that point we'll have to decide if we agree with it, and if it needs to go in front for a public hearing meeting, which has to be the case for implementing fees.

Selectman Roy asked, do you have an idea of a timeline of when the storage tank couldn't recover giving that the conditions remain the same, how long before? Mr. Dhima replied, we started seeing a significant reduction on recharging the tanks about two weeks ago. We thought this was simply a spike. Something related to the weather and not getting the rain we'd been getting we're deficient right now between last month and this month. As of Friday it was two weeks at basically, we'd been monitoring. We have three stations. One in my office, one at the operators and the third that goes with on-call operator. We're seeing the same trend. It comes up, it goes down, it comes up, it goes down. It's not getting completely full. I like to have the tanks full at night but we're not reaching that. So what's happening is if we see a significant drop in the morning from 3-8:30 in the morning. That is related to people getting ready. But the biggest factor is irrigation. Most of that happens in the morning. It's not just Hudson. We feed Pelham, Windham, Londonderry and Litchfield. Most of the tanks, all the tanks mostly, are in Hudson. So everything basically is being provided by us. So what's happening is water is coming in and out of Hudson, it's being stored here but then we're providing basically we're supporting all the demand out there in Pelham, Windham, Londonderry, so we're kind of responsible for that. As you remember, most of you, we had issues with pressure in Windham. The reason we solved that is by putting a pressure valve going to Pelham so every time things do drop in the morning that value closes very slowly and reduces the flow in Pelham and Windham so people in the high end, in Hudson, like Barrett's Hill, Rangers Drive, they do not have pressure issues like we did in the past. In addition we went through a significant upgrade to the Windham booster station. Selectman Roy asked, so would you say that like in another two weeks it couldn't even recover at the same rate of consumption? Mr. Dhima said, we might not be able to see a change in trend from what we're seeing right now. These two weeks is going to be more like three months. Because what we see right now is what we typically see in June, July. So my concern is we have plans in place to implement. We have increased production, you know from Pennichuck, we have a Plan B and a Plan C in place to increase that. I want to make sure we have this in place as well if we need to. And there's two options here. Tier One is to basically make it mandatory. Exactly what we have in place but mandatory and option B is another option which is basically a total ban. Salem is looking into that. They have a meeting tomorrow. Other municipalities are looking at that as well. I don't think we'll end up to that but I want to make sure that I have that option if I need to.

Selectman Coutu was recognized and he said, one of the problems that we have, Elvis, that I'd like to see addressed if this goes into effect, either option one or option two, we have a lot of businesses in Town who have irrigation systems and they run. Nothing aggravated me more than driving up Lowell Road and seeing sprinkler systems going in the middle of a rain storm in the middle of the afternoon and I remember seeing the same thing in the morning. So they're on timers but it's aggravating. But I spoke to one particular business which is closing and relocating within Town, their sprinkler system was going off almost all the time. So I said, you know, you have to be conservative about your water use. That's the way it's set up, we don't know how to shut it down. I said well you need to get ahold of somebody and shut this system down. You got water pouring down your parking lot, it's going down Lowell Road, it just, from a conservative, to watch that much water getting thrown away I was getting

upset. So we would have to get ahold of the community and the best resource for that business community is obviously the Chamber of Commerce because she puts out bulletins every day to all the members and most of them are loyal when they read it. Mr. Dhima said, part of the policy would be, I already started it today, identifying to what people will be required to do, including businesses. Time when they're allowed to do it and there's different ways to do it and I think that will be part of the night's discussion, do we want to be conservative, we don't want to go extreme but it would be across the board. Residential, commercial, also we have to be sensitive to certain things, gardens etc. businesses, as far as car washes, gardens, flower shops, they will be exempt. There will be a list of businesses exempt. Also residents will be exempt for filling a 100 gallon pool for the kids for the summer. We're not going to go crazy here. What we want to do is send the right message out there that we as a community are trying to be conservative and we're doing everything we can. That's the intent.

Selectman McGrath said, so I think we do need to enact a policy. I've been reading that the water shortage that we're going through, they're calling it a drought. It may not be here it may not be here today, but we're facing that in the very near future. And as somebody, I have a well, but, my well went dry two or three years ago. When you're without water, you might as well just, there's nothing more frustrating. You can do without electricity. You can do without heat for a short period of time but when you don't have water you can't cook, you can't use the facilities, you can't take showers, it really alters your life and people, I'm one person. But people that have families and small children, and all of a sudden they don't have water and they're on a Town water system? We need to be careful about our resource and people may not like having to not water their lawns and make them nice and green but I'd rather put up with a pretty gray lawn as opposed to being without water. So I'm in favor enacting a policy. Mr. Dhima responded, thank you Selectman McGrath, I just want to be clear for everyone that's watching. Just because we're going to have this ban, doesn't mean that you can't water the lawns. If you're on a well, that's entirely up to you to continue to do that. You can be conservative and take it easy on the well, obviously you don't have to. So we won't be going after people that have a private well. We also have a lot of people that have connection to the Town and use either a dug well or an irrigation well, as they call it. Basically it's the same, it can very well do that as well. So I don't want people to feel that we're coming in tomorrow and we're going to start unplugging them. That is not the intent. The intent is to be conservative. If something happens, climate, something out of our hands, we have something in place to protect, which is the primary goal is domestic and fire protection. Selectman McGrath said, I just have a comment. There's a typo on the front page of this that's pretty important, so you need to. I'll give you my copy. It's as opposed to odd/even its add. Mr. Dhima said, thank you. You can tell it was rushed on Friday. We'll have it clean on July 14th. Thank you very much.

Chairman Morin asked if there were further questions. *Selectman Martin made a motion, seconded by Selectman McGrath to authorize the Town Engineer to prepare the Policy and Procedure for the Revised Outdoor Water Usage for the Board of Selectmen meeting on July 14, 2020. Carried 5-0.*

F. Sustainability Committee Roadside Cleanup Approval

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia said, the Sustainability Committee sent an email through their Chairman looking to do a roadside cleanup on October 3rd. They originally had scheduled something for April 18th that obviously got canceled from the pandemic. So they're asking for the Board's permission to get it out there that it will be October 3rd. they're looking to do Wason Road and we realize inherently that's a pretty busy road, so a police escort will be provided. It's my understanding that the Public Works Department will be picking up the trash that day. They're not going to let it sit there like on some of the side roads you can wait til the next day. They're going to be working hand in hand on that. They're basically asking that permission and I put it on the agenda for you to do so. Chairman Morin added, we had approved this previously with all the police detail and everything. Just covid kind of took care of it. Is there a motion on the floor? *Selectman Roy made a motion, seconded by Selectman McGrath to approve a Sustainability Committee clean on Wason Road on October 3, 2020. Carried 5-0.*

G. Accrued Time Payouts

Chairman Morin recognized Finance Director, Kathy Carpentier. Ms. Carpentier started off by saying, one of my annual duties at your last scheduled meeting is to give you a snapshot of the accrued time payouts. In fiscal year 2020 we had 75 accrued time payouts. Ten employees have left employment and 12 were earned time max payouts. The total cost including taxes and pension were \$347,785. Those dollars were booked into the salary and benefit accounts within each department. So the Department Heads have been absorbing that cost this year.

The Capital Reserve Fund is about 41% funding based on last years compensated absence liability. The balance in this Capital Reserve Fund is \$802,698. It is my duty to ask you to use some of those funds if I see necessary to cover any over expenditure due to these buyouts. At this point we do not see that being a problem. As of May 31st the Town had been about 90% expended, which is slightly less than it should have been at a trend rate. Only \$56,847 was bought out in June. So I do not think we need to tap into the Capital Reserve Fund this year. Last year I came to you asking up to \$200,000. We only took \$45,000 out of the Fund. But at this point we don't need to use any of the Capital Reserve Funds. We can leave it there to accumulate interest and growth. So, I don't need a motion, but if you have any questions I'd be more than happy to. Selectman Martin asked, what is a max payout? I don't understand that. Ms. Carpentier responded, in the contracts it will say something like you can only accrue 60 days or 90 days is some of them. So if that person hits the 60 or 90 days on their anniversary of hire we would automatically pay them out anything over that 90 or 60 days. Selectman Martin asked, not in hours, just in days, because you got to buy them out in 40 or 80 hours, right? Ms. Carpentier responded, that's a different clause, the max is, we hit a ceiling so that people couldn't just keep building and building and building their accruals. We said once you hit 90 days is one contract. So its 90 days times 8 hours if that's your contract. 720 hours so if on your anniversary you're 900 hours we'd automatically pay you out the difference so that person just can't keep accumulating over and over. The other things the buyout. Twice a year all the contracts have a clause in it saying you can buy out and some of the contracts now say you can do it in increments of 10 hours but they can buy out in December or June of each year and that's what some employees have done. We did not see a lot in June you know June's the caveat. Like you could have a whole bunch of people buying out a whole bunch of hours and we did not see that so we're fortunate. Selectman Martin said, okay, thank you.

Selectman Coutu said, sometimes this is a thorn in my side and sometimes it isn't. but right now it's a thorn in my side. We have a lot of public safety employees both Fire and Police. We had covid-19 this year. We saw what it did to the morale of some of the people in the building, how they reacted to it. There seemed to be a lot of stress and strain. And I started reading these, line by line. I do it every year, but this year especially because I thought the amount was a lot higher than it had been in the past and apparently it isn't. It's a high amount, but. But I look at the amount of time that we buy out. Some of these retired people and I say to myself, apparently these people never take any time off. It's just a bank account. When they leave they get all this money. And I'm a firm believer, always have been, that if you earned vacation time, you should take some vacation time. You need to get away from your job. You need to get that relief, that stress relief. And I find that you know, its, I'm, well, I'm not going to go there. I just feel that we've got to start talking to our unions in negotiations that we're going to have to set, I think we should have a firm policy on vacation time. It's earned time but time off. That people should take a week or two every single year. We should have a policy to that effect. Just to get them away from their job and so they can relax and refresh with their families. But yet we have people that never take any time out based on what I see here. They just never take any time out. They're either buying it out when they go over and they just keep that same amount then when they leave some of these people, what's the highest one like \$26,000? Selectman Martin responded, \$29,000. Selectman Coutu then said, \$29,000 we have to pay them when they leave their employment because they didn't use any sick time and vacation time and holidays and whatever else they accrue in that, in that pool. It's just, I'm a strong advocate of still maintaining this. It's a benefit that we've allowed them to have. But we have a mandatory vacation period for employees. That's something for another discussion. It's just this brought up the subject. I think we ought to talk about it, seriously about mandating time off for people so they're not as stressed out as they appear to be sometimes. And some of the jobs, the work itself, causes the stress because it,

being a firefighter might seem like a fun time for a lot of people, but it isn't when an incident happens and in Hudson that's like every ten minutes. And police departments today. I wouldn't put a police uniform on today. You couldn't pay me enough to put a police uniform on today. It's a crazy world out there. I saw what it did, the covid-19 did or how a lot of people in this building reacted to the covid-19 and it's understandable. I'm not faulting them. I'm not ridiculing them. And I think having time to get away from the stress and that's what we try to accommodate in our processes here in trying to make the people feeling uncomfortable coming to work in a closed environment like this, we try to accommodate by giving you know, extra time off and things like that and I felt it was justified. But I think that vacation overall, everybody should take at least, at a very minimum, one week's vacation a year. At a minimum. If I had my druthers and I was rewriting everything I'd say, you have to take two and that's the rule and that's what it's going to be. You have to take two weeks' vacation every year. Just to get away from things and relax. Anyway. Subject for another day.

Chairman Morin asked if there were any other comments, questions. Seeing none.

H. Online Transaction

Chairman Morin recognized Finance Director, Kathy Carpentier who said, I believe it was Selectman Coutu who asked me if online transactions had increased and I didn't know the answer so I promised I would be back. So I did a comparison of 2019 to 2020 for March, April, May and half of June. You can see a steady increase in both transactions and an increase in funds. I believe Selectman Coutu's question came from us saying that we were no longer going to be taking water and sewer face to face payments here at Town Hall. So I also wanted to take the opportunity to point out that there are many ways right now that you can pay without doing face to face opportunities for water and sewer and that is the only two that I'm talking about. You can mail a check to our lockbox service which is the address on the bill. You can mail a check to Town Hall at 12 School Street. You can drop a check off, we have brown wooden boxes out front. You can just drop them in the mail at no cost. You can pay with your credit card. Usually there's a 2.95% fee that the Town is currently covering through August 31st. you can do an EFT check through online, this costs .40 cents. The town is absorbing that cost through August 31st. you can also set up an automatic payment through your own personal online banking. So, I do see the costs have gone up. I gave you a comparison on both transactions and dollars. So it is nice to see that in these times people are taking advantage of the online but online payments was only one flavor of payments and we are trying to make sure that people that need to be walked through the online process because they're not technically savvy, we will spend time walking through and helping them set it up. So I don't believe there's a motion necessary. But I wanted to follow up with the answer for Selectman Coutu.

Selectman Roy was recognized and said, so is there any way we can explore either a reduced credit card fee or no credit card fee going forward? I know we're waiving it right now but that ends on August 31st I believe. And the same with the EFT check. Ms. Carpentier responded it is not our fee, it's a third party vendor um and it is going to get charged, um what you could do, the Town could absorb the fee but it's. Selectman Roy asked, so but have we explored I guess other vendors that would have maybe a better rate? Ms. Carpentier responded, the Town Clerk/Tax Collector was the one who did it and it is comparable with others but it has to also match with your software. So, I mean you know it has to upload into our current billing software also, so. Invoice Cloud is the vendor that works with Munismart which is our financial software package so.

Selectman McGrath asked, so in the past, were there any people that came in with cash payments? Ms. Carpentier responded, cash and checks to our doors. Selectman McGrath said, I'm not talking about checks. I'm talking strictly cash. I don't carry much cash, I use my debit card for just about everything but some people that are old school, I used to work with someone. He didn't have a checking account, he, it was cash. Cash only for everything. He'd go and pay his bills with cash. So, you know, I was, when I read this I was wondering if there's other people that do want to pay with cash and not rely with having to have checks or credit cards or anything of that nature. Ms. Carpentier responded, there's definitely 100-200 people that show up in a month to pay their bill, whether it's by check or cash. I don't know if it's for the social aspect or to just get a hard copy receipt in their hands, you know,

what their rationale is. But we do have a small number of people that do show up and I'm talking for water. I don't know how many stop up at Sewer. But down here in water there's the same customers who show up the minute the bill hits their mailbox and they're paying. If there were to be somebody who doesn't have any method of paying other than cash, we have had people dropping money in an envelope in the front door. You know so it comes right into Town Hall. Selectman McGrath asked, so how would they get a receipt for that? Ms. Carpentier said, if they ask for one we'd mail it to them. But they'd see their payment on the next invoice. So. It was a way of decreasing face to face contact. You know. I don't, I personally, and I'm not the norm, but I don't run to pay my electric bill or cable bill, I think that it's just a convenience in these times we didn't need to continue. I guess we'd be more than happy to look and see but I believe it was a compatibility on the third party vendor to the billing.

Selectman Martin was recognized and he said, Mr. Chairman, I think we should move, I'll move to have that option looked at because we talked about it last week with the Fire Chief. It would be nice to have no fees for the residents to pay online. You'd probably see a higher increase. Not saying it will happen but at least it will be less money that they have to pay out of their pockets so they could pay their tax bill. So they're expecting to pay \$3,000 in taxes, they pay \$3,000 in taxes. Not \$3,004.12.

Selectman Roy added, I just want to be clear. I don't know that if we're going to use a credit card service that we'd ever get it to zero. Right, because they have to make money because otherwise they'd go out of business. I just, all I'm saying is maybe there's a better deal out there than the one we currently have. Selectman Martin said, right. So, I point out that when you have a moving violation in your vehicle, they hand you a ticket. There's no option but to go to Concord and pay it in person or you pay it online. I paid mine online. \$62.00 that's what my ticket amount was. And I didn't pay anything extra. So maybe we can visit the State of New Hampshire and ask what kind of service they have or they use cause I'm sure they're not waiving fees. Mr. Malizia said, I don't know that. They very well may. Selectman Martin said, I think it's worth the explore in my opinion. Ms. Carpentier added, I would think they're absorbing the fees. We also charge, and I look at it as a convenience fee. If I want to use my credit card I'm paying a convenience fee. But if you just look at halfway through June on the second sheet I gave you, we took in a little over \$515,000 at the 2.95% convenience fee, that's \$15,000. So for the whole month that would be \$30,000. In the month where you have taxes, if we have a lot of people paying you know huge taxes and it's based on the transaction fee, you know we could have a big corporation pay their taxes and we'd be absorbing that fee. And if it is less than 2.95% it's still a big hit to the Town. Selectman Martin said, I think in this day and age, asking is free, so why don't we ask what the State does and then we can go from there. It does not hurt to ask. Selectman Roy said, I think looking for a better deal is worth exploring. Selectman Martin added, exactly. I agree. Chairman Morin said we'll move to have them look into it and come back and tell us what they found. How's that? Everybody good with that? Any other questions? Ms. Carpentier said, I'm just going, so we're looking for a better deal and we're looking at what the State does for parking tickets is that? Selectman Martin said, moving violations.

I. FY2020 Encumbrances

The Finance Director started off by saying, so one of my year-end responsibilities is to come to you with a list of encumbrances. These are financial liabilities that have been committed to and not completed before June 30th. I asked the Department Heads and Committee Chairs. This list is smaller than it's been in prior years because we've had some freezing holding off on spending since March, but some of these are reoccurring. At the top we also have some non-lapsing warrant articles. The construction of the new fire station that Town Administrator Malizia mentioned is up the top there. Line item number 2. Before you entertain this motion I do need to bring up two things. You have another \$100 donation that was on the consent items today. So I would need to increase this by \$100. No big deal. Then I only have one concern, on the signage that you were previously deferring. You're out of time for this year, if you're going to be spending the contingency money. I don't know how long you were deferring or what you were intending. But if it is your intention to use some funds in fiscal year 20 you kind of have to have a liability by June 30th and get it on the encumbrance list. Unless you were putting it at the fire station. I did look it up and it does say construction of the fire station so you couldn't go put it at Sagamore Bridge or wherever you were talking about. So I'm only

bringing it up this is a not to exceed amount. So you can always add for an example the \$75,000 Contingency for that project. If you do not have a good liability by June 30th you can take it off and decrease the number. But there's no moving the number up after June 30th you can only move it down. So I know I just gave you a lot of information. Selectman Coutu said, I heard what she said. We either add \$100 or we add \$75,100, whatever so that we have enough money for the sign. I don't think there's such a rush on the sign. I'm ready to make a motion Mr. Chairman. Selectman Coutu made a motion, seconded by Selectman Martin, to encumber the not to exceed amount of \$2,055,098.66 for fiscal year 2020 as recommended by the Finance Director. Carried 5-0.

After the vote Chairman Morin asked the Finance Director before you leave how's taxes? To which Ms. Carpentier responded, as of yesterday because today's deposit hasn't hit, we're 68.3% collected. To put that in monetary we bill out about \$31 million, we've taken in \$21 million. We're still waiting for ten more million to come in. There's about nine more days some of those it's over the weekend, so they have til July 1st to pay so we're seeing some big bulk tax service payments come in. \$9 million, \$2 million, that type of thing. So we're heading in the right direction but we're still only two-thirds of the way there. The Town Administrator added, I think last year at this time we were somewhere in that approximate ballpark. So at this point last year we were somewhere in the sixties so we're not 50% of what we did last year. We are right kind of where we were based on the numbers that we saw. Selectman Coutu added, it's fair to assume that it's some of the major developments in Town that wait til the last minute to pay? Ms. Carpentier responded, some of the tax services. You know it's the escrow companies. That type of thing. But you also have people you know, a person might be holding onto their money thinking you know I'm not going to pay them til the last possible minutes. Selectman Coutu then said, didn't Patti say that she assessed how much was through tax service and we're very healthy. We have about 85%. The Administrator answered, it was a pretty healthy number. I'm not sure if it was 85 but it was. Selectman Coutu said, a lot of other towns I know the people pay it themselves as opposed to the bank. The Administrator responded, again, we've removed some obstacles, waiving that fee for this period of time certainly helps. I actually paid my taxes with a credit card online this year. Why not? It's simple, I did it. I didn't have to pay the fee and I just figured from a cash flow perspective, for the Town it was helpful and I did it that way this year. So it looks like we're right where we should be. But we're keeping an eye on it. Obviously that was a big concern was the cash and the cash flow for this fiscal year. And it appears that our citizens have stepped up to the plate, the tax services are pretty much where they should be. Selectman Coutu added, we don't have to do a Go Fund Me page for the Town of Hudson? The Town Administrator laughed and replied, not yet! You can put your little elf hat on and do that again.

J. DPW - Request to Advertise Truck/Driver Labor Position

Chairman Morin recognized Jess Forrence, DPW Director. Mr. Forrence started off by saying, thank you. I haven't been up this late in a long time. Three items to bring before the Board tonight. First one is actually just a replacement truck driver/laborer. We lost this guy in March. He was a pretty good guy. He moved on to a different Town. Hate to see him go. Steve and I talked, we were going to wait until this time of the year to help with the covid cause and that's why I'm here tonight to see if we can get somebody on board, get them trained and look forward to winter. Selectman Roy made a motion, seconded by Selectman McGrath, to grant permission for the DPW Director to advertise for a truck driver/laborer position. Carried 5-0.

K. DPW - Request to Advertise 2 New Truck/Driver Labor Positions

Mr. Forrence went on to say through the budget process we discussed adding a couple more people. We settled with the two new guys. We went through the budgeting, we went through Town Meeting, everything was passed on it. So we'd like to react to that now for the same reasons. We get them in, find out what they're capabilities are, see what we get for applicants in, see what kind of training and everything that they need to get ready for the winter months. The advertising will be done Lowell Sun, Telegraph the Sunday paper the public works of New Hampshire Municipal, the Town webpage,

Indeed. That one always brings out some candidates. Selectman Coutu stated, you'll get some more forklift operators with Indeed. Selectman Coutu made a motion, seconded by Selectman McGrath to authorize the Public Works Director to advertise for two new additional truck driver/laborer positions for the Highway Department. Carried 5-0.

L. DPW - Request to Go to Bid

Mr. Forrence said, through the budget process again, the Board was gracious enough to put it into working budget but we looked at lease purchasing two new six wheel dump trucks. We checked on local government pages. We found a couple that might work but adding the stuff we needed to it didn't quite fit what we needed to do. So we decided to go out to bid, take the long way around, but I think we're going to get better products that way. Like I said, it's a five year lease coming out of the four different departments and I think we'd be in good shape with it. Selectman Roy made a motion, seconded by Selectman McGrath, to allow the DPW Director to go out to bid for two six wheel dump/plow trucks. Selectman Coutu asked, Mr. Forrence, you're looking to buy new vehicles, correct? To which Mr. Forrence replied, correct. Selectman Coutu went on to say, I just want to make sure I didn't misinterpret that you were trying to buy something that we can put stuff and fit on. Mr. Forrence responded, no this is going to come through complete. Chairman Morin asked if there was any further discussion. Seeing none, motion Carried 5-0.

M. HPD - Request to Advertise Telecommunications Tech

Chairman Morin recognized Town Administrator Steve Malizia. Mr. Malizia said, I offered to do this for Chief Avery. He's been working many nights and days and this is very simply put. He needs to get permission to hire or to go out and advertise for two police dispatchers. He has one that's moving out of the area and the other is retiring after many years of service. I basically told I could pinch hit. Quite simply put, it's a request to hire replacement police dispatchers. Selectman Roy said, I have a questions. I thought this particular dispatcher who's retiring, he was going to convert that to a full time position? Mr. Malizia replied, that is correct. That's what he's looking to do is two full time people. Which I think he had discussed previously with the Board. Selectman Coutu made a motion, seconded by Selectman McGrath to accept Chief Avery's request to advertise for two telecommunications technicians. Carried. 5-0.

Chairman Morin said, I just have one question. The Dispatcher, she's part time but she's been here for 22 years. Do we do anything? I mean 22 years part time, that's a long time. Something should be, is there any past practice? Mr. Malizia replied, not that I'm aware of. Selectman Coutu said, none, we've never had a part timer work here 22 years. This is a rare occasion in Hudson and I agree with you. We should do something. Whatever you come up with, you talk to the Town Administrator, I'm sure. The Town Administrator asked, are you talking a certificate or something like that? Chairman Morin replied, yeah we need to do something. Selectman Coutu added in, some public recognition. Have her come in, picture taken. We give them the schmooze. It's our way of saying thank you. We let them know we appreciate them and what they put in. That's a tough job. Chairman Morin said, we took a vote on her leaving. If you've ever had her chocolate chip cookies, I vote she's not leaving. She's not leaving (laughter from the Board).

N. Town Hall Time Clark

Chairman Morin said, I'll start off with questions. The other day I came in to meet with you and we met with some employees. Did anybody call anybody and announce they were coming in late that day? The Town Administrator responded, I don't know I'd have to check. I'm not sure which employees. The employees may have talked to KC or they might have talked to Mr. Michaud. I don't know. So the simple answer is I don't know if they called in, if they were here, they went out, they came back. I don't know. Chairman Morin then said, we've had this discussion in the past about a time clock here. Every other department in Town fills out some type of time sheet and they're

recorded. I know the DPW Director is actually looking for a new program right now for his people. I know Fire Department has Telestaff. I don't know exactly what the Police use but they do have something but they do have something. I was here to meet with the Town Administrator and some people the other morning and the person that we were meeting came in 15 minutes late. And I know for a fact talking with the Town Administrator, he wasn't aware that they were coming in late. As I sat in the Town Administrator's office looking out the window at the personnel door, I witnessed six other employees come to work after eight o'clock. I mean, I'm not saying they do it every day but you know what, we're paying them to serve our Town, our residents. Fire Fighters are on time. Police Officers have to be on time. DPW people have to be on time because they have to do specific jobs. We should require and expect that every employee is here at eight o'clock. That wasn't the only time I witnessed this because I've been in here mornings early for other items. The day we had our covid meltdown I was here early that day and not everybody was here on time because we had to deal with some people that came in after. I think this, we need to take a step to start documenting some of this and make sure people are here and they're getting paid for their work. I asked the Town Administrator to get some prices on a wall mount type unit for now until we can come up with some type of computerized program that we may purchase in the future. See how this works. I just want to throw this out there to the Board see what you want to do.

Chairman Morin recognized Selectman Martin who said I don't know what it's going to take. My company uses Paylocity. All hourly employees that come into work they go to a computer. They have to punch in their employee number and hit clock in, clock out, clock in, clock out. I don't know if you have to use Paylocity's service of payroll, I don't know but I know they have that timeclock. So that maybe an option you want to look at. It's up to you. Just throwing that out there. Paylocity. Chairman Morin responded saying, I think we need what the Board wants to do before we. He then recognized Selectman Roy who said, I mean I think there needs to be some kind of tracking mechanism. I think if an actual wall mounted time clock gets us to 1968 then we'd look at long-term, a more computerized, automated system where you're logged in. once you log in that's your clock in, right? Once you're sitting at your desk and you log in then. We can generate reports that show that they, when people were logged in and all those kinds of things.

Chairman Morin recognized Selectman McGrath who said, so when I found out that this was on the agenda, I asked Steve to get some information from other surrounding towns. Were you able to get that Steve? The Town Administrator responded, yes, I communicated with the Town Manager or Town Administrator of Litchfield, Londonderry, Pelham and Windham. Specifically asked about their Town Hall personnel. None of them have time clocks. Some of them don't have time clocks for any departments including. Selectman Coutu added in, neither does the City of Lowell and they have over 150 people in their Town Hall. City Hall. They don't use time clocks either. Selectman Roy asked are we using any method of tracking time. Selectman Coutu said, supervisor. Town Administrator Malizia responded, their supervisor. Pelham is looking at something along the lines of this computer thing you're talking about but they have not done anything with it yet. Because I thought maybe if they had something I could get some information about that. And they're basically towns in our area that touch us. I thought that would probably be an appropriate place to go look. Again, that's they feedback I got from all those time managers. Selectman Coutu said, if I might Mr. Chairman, most of those that's how we, Walmart Corporation uses the badge. You have to be tied into a payroll system. They're not doing it just to give you hours. They want your payroll. Most of those companies. Walmart Payroll Company does their time clocking. Keeps track of it. And when it breaks down what do you do? And we've had a lot of breakdowns. I mean Walmart's largest employer in the world and their things are always breaking down. There are days you go in. you can't clock in. the employees are 15 minutes at the clock waiting for it to kick in. it just becomes a nightmare sometimes. Then every supervisor has to be notified because the supervisor has to go in the following day and correct everybody's time. So it's problematic but at the same time it is the most fashionable way to get people in and out of work to record their time is to have the badge and scan the badge or punch in as Normand said. We used to, at Walmart, we did a badge. But when the badge didn't work then we had to go to the computer and more often than not they were linked. When one was down they were both down. But we had numbers we could punch into the computer to log in. Selectman Roy said although I worked in a place that was actually tied to a security as opposed to a payroll system so you had to swipe in. but you could still get the information about

when an individual card was swiped. You know? And stuff like that. S I think there might be products out there.

Selectman Coutu said, if I might, Mr. Chairman, I don't know if they Police and the Fire do it the same way, when, as a Captain, you have a crew that reports to you directly. You logged in their time manually, correct? Then would enter it into the computer? Chairman Morin said, correct but I was at five minutes of eight, upstairs with the whole crew, making sure everybody was there because we did have times that people didn't show up and things like that. We knew before 8:00 that everyone was present. Because you shouldn't be coming in two minutes late. You shouldn't be coming in one minute late. Your job starts at 8:00. In reference to any type of system, I did for 20 years over there, with a pen. Come in every day. In at 8:00, I was out at 8:00 the next morning. Wrote my overtime on the back of the card with a pen. So we have systems out there but this building no matter what other towns are, because let's look at things. We do different things than every other town does. Everybody has their own way. This building is the only building in here that our employees are not held accountable to what time they're supposed to be here. I was here to talk to an employee and they came in late. I mean, we shouldn't have that. We shouldn't have that. Selectman Coutu said, I agree. That was shocking to me.

Chairman Morin recognized Selectman McGrath who said, so it shouldn't be shocking because some of these same employees work late. You're not here at 4:30 or 5:00 or 6:00 when they're still here and they're walking out of the building. And if they came in 15 minutes late in the morning they've more than made up the time on the other end. We heard from one employee a while ago where they had to come in late. Not terribly late. Maybe 10-15 minutes because it was a childcare issue. But made up that time by not going to lunch or staying late at night. So when I worked at BAE I had to first of all, when I started there we had badges but we had to show them to a security guard to be let into the building. Then they changed it. They got rid of the security guards and we had to swipe our badge to just get access into the building. Our labor was recorded, initially it was on paper, initially when I went there. Then they changed it to a computerized system. So I had to log in. I think it's fair to say. I don't know about in the assembly areas, I don't know if they have to hit a time clock or not. But for all of the professional people, we filled out our own. We recorded our time on the computer. We had, if I worked on certain programs, and there were times that I worked on two or three or four different programs at once during the week. Different projects. You had a code for the project so they could charge the government for that time. But I never had to in all of the years that I worked, I don't think I ever used a time clock. I think I recorded my own time.

Selectman Roy asked, so does everybody have the same hours? Like does every employee in Town Hall work from 8:00-4:30? The Town Administrator responded, I believe they do. Unless they've made a prearrangement for a day or. Selectman Roy interjected saying, so then that would beg this next question, is there some sort of policy about approvals for their deviations from that schedule? So if you take Marilyn's example if somebody has a problem with childcare they can't drop off their child. The Town Administrator replied saying, there are provisions in either labor contracts or personnel policies that if somebody had some sort of issue they could work out some sort of adjustment. Selectman Coutu said, here's another question. I'm sorry, relative to labor contracts. We're people that have job titles within this building that belong to a union that others from other departments outside of this building also belong to. In the secretarial area. If we tell one, you have to punch a time clock don't we have to make them all do the timeclock? Because they're all in the same union contract. The Town Administrator responded saying somebody could make a credible argument for that. You got 32 people in this building that typically are assigned to this building. 14 of them are exempt. They're salaried. So 18 people are non-exempt. In other words, they're the ones that are hourly, for lack of a better word. Yes they are spread. There are people here that are in bargaining units and there are people in other locations that are in those same bargaining units. The Support Staff, for example. The Professional Staff for example. Those are spread out in other departments, to answer your question. So you're talking, you have 32 employees here. 14 are salaried, 18 are exempt. Pardon me, non-exempt. They're eligible for overtime. Selectman Morin said, I would agree with you. If they're in the union they should be following whatever everybody else is doing no matter what building they're in. I agree with you. And for the people that are on salary, I get if they're at a meeting at night they come in late the next day because

that's actually been the past practice. But if they didn't have a meeting the night before or any other reason, they should be here at 8:00 unless they notify you and get permission to do it. Which again, didn't happen the other day. They came in late. So we need some kind of system that's going to document this stuff when people are coming in and people are leaving.

Chairman Morin recognized Selectman McGrath who said, so, I would suggest instead of installing a time clock, if they're going to be late. Maybe establish a policy that if they're going to be late, if their time to work is from 8:00-4:30 and they're going to be late, they need to notify their supervisor. I think that that's one of the policies that we could do. Let me just say it this way, to penalize how many are in this building? 18 are non-exempt and 14 are exempt? The Town Administrator said, that's the count, yes. So, to penalize that number of people because you saw one person or a few people coming in late when this building was closed to the public? I mean, I think that that's...I can understand your concern about tardiness. I can understand that. But these are professional people and I think that having a discussion with them and their supervisors having a discussion with them, then that's probably the more appropriate thing to do. But to come down with, I just think that it's harsh. That's my opinion. Chairman Morin responded saying, well whether the building was opened or closed, they should be here doing their job. That's irrelevant in my opinion. Selectman McGrath said, but again if they stayed late, you don't know that. Chairman Morin responded, but they shouldn't be staying late unless they've talked to somebody. So that's another violation that they're doing. If they're coming late so they can stay late, that's not the policy. Their job is 8:00 in the morning to 4:30 in the afternoon. That's their schedule unless somebody gives them permission to change it. They can't make the change. Top of that, it being an inconvenience or we're affecting a lot of people just because a few, well what about all the fire fighters, police officers and all the DPW guys that have to come in every single day at their regular time and work their regular time and if they want overtime they have to get permission. If they want to work late they have to get permission. If they want to swap with somebody they get permission. The standard is more than three quarters of the employees it's just this small few that don't have any rules. Everybody else does. Selectman McGrath responded saying, I'm not certain that that's accurate. I think that they do have rules but there may be extenuating circumstances. I don't know what the situation was when you were sitting up in Steve's office. I don't know. They may have, some of them that may be a pattern. I don't think that it probably is. But, maybe it is. Again, you don't know if they're staying late at night, maybe they're getting ready for a meeting. I know that up in Land Use Brooke is here late with Brian trying to get packets ready for Planning Board meetings. This project that they're facing, they're spending an inordinate amount of time on. Chairman Morin said, you just bring up another problem, another thing, if the secretaries are staying late we paying them overtime? We should be. Selectman Coutu interjected saying point of order for one thing Mr. Chairman. I'm just trying to be respectful here. Can we avoid using names? Selectman McGrath said, I don't think I used a name. Selectman Coutu responded saying you used two names, we're getting into personnel and that's non-public. Chairman Morin said, you did. And went on to say, but are we paying them overtime? If they're staying late and their hours are 8:00 to 4:30 and they're staying after that, are we paying them overtime? Because we should be. So that's another thing. Selectman McGrath said, I can't answer that. Chairman Morin said, I can tell you we're not.

Selectman Roy was recognized and said, first of all, I don't see the correlation between asking people to punch in or somehow electronically keep their time is a punishment. And then, you know, we as a Board have an obligation to the tax payers here. So if we're paying an employee to work 40 hours they should be working 40 hours. Not 39 hours and 58 minutes. Not 35 hours. They should be working what they were hired to work. Now are there always going to be adjustments to that for specific instances? Yeah, but that needs to be communicated which I just get the sense that that's not what's happening here. People are kind of coming and going as they please. And maybe they are making up the time. I don't know that. And I think that's the problem that we don't know that we're getting what we're paying for as far as time goes. I'm not going into quality of work, as far as time goes. Chairman Morin asked, did you have a comment? I'm sorry. To which Selectman McGrath responded, no I was just going to ask a question. To which the Chairman responded, go ahead. Selectman McGrath asked, Steve, how is their time recorded? The Town Administrator responded, on a time sheet. They have a spreadsheet that they keep track of it for the week they turn in their timesheet. For the hourly people it's listed by days. What time they came in, what time they left and

then they tally it at the bottom. For salaried people it's pretty much 40 hours but if they had exceptions for a holiday, a sick day, a vacation day they would put that exception on that you see every week. Well, you see mine every week but that's the typical one for a salaried person because a salaried person by law, is salaried. Most frequently they'll put in more time than 40 hours and they get paid the 40 hours. But the other folks basically have a daily, it's recorded daily. Or they turn it in and it has a daily recording. Selectman Coutu asked the Chairman, can I follow up on that? He proceeded to say, I'm a secretary in an office. I do clerical work. When I come in, do I fill something out? Mr. Malizia responded, you turn in a timesheet at the end of the week. Selectman Coutu went on to say, so I'm supposed to fill one, if I'm going to do it right I'm going to do it every day, right? What do I put on that sheet? Do I put the time I came to work? Or I just put, I worked 8 hours today? The Town Administrator responded, it usually has a start and a finish time. It's typically 8:00 to 4:30 with eight hours. Selectman Coutu then asked, what if you discovered that somebody put that they came in at 8:00 and left at 4:30 but you saw them walking in at 8:30? Who monitors that to see if they're telling the truth on the sheet? Town Administrator Malizia responded, they all have supervisors. Let's be frank. Their supervisors should be speaking to them. Selectman Coutu then said, you, generically, I'm not saying you, how do you. How do Department Heads, the supervisors? They're supposed to be monitoring that right? The Town Administrator responded saying, yes, they're supposed to be keeping track and speaking to their people. So for example, pick an office, whoever supervises that office should be speaking to those people if they're tardy or constantly tardy. Unless they had previously said, hey, Bob, I'm going to be 15 minutes late. Selectman Coutu then asked, does every office have a sub-supervisor to the Department Head? To which Mr. Malizia responded, we're not that big of an organization. Selectman Coutu said, that's what I'm saying. So, if the Department Head in your case, you have some people in Land Use that report to you, do you look at their timesheets? To which Mr. Malizia responded, the three people that directly report to me are salaried people. Yes, I look at their timesheets. The other folks I get. Selectman Coutu then asked, they're on salary? To which Mr. Malizia responded, I don't want to get into names but the Town Planner, the Town Engineer and the Zoning Administrator are salaried employees. Selectman Coutu said, really? I always thought they got paid by the hour. The Town Administrator replied, they do not. They're salaried. Chairman Morin added in, in reference to your question, remember we had this discussion about one department in here that wasn't going through supervisors? They were sending text messages to each other saying hey, I'll be late or and no one knew what was going on until we were looking into this before. Selectman Roy added, right, so we don't really, we don't know at that point what they put on, wrote in on their timesheet. You know what I mean? That person could have texted another person in that department, said, hey, I'm gonna be 20 minutes late and then put on his or her timesheet, 8:00am til 4:30. Selectman Coutu said, falsifying a document. That's going over the edge for me. Well, it's a mess. It's a mess but it isn't a mess. I sympathize and agree in some respect what Selectman McGrath eluded to, is that it's going to be a punishment for some people because they're always here on time and they're always leaving at 4:30 or after 4:30. I don't know what the solution is. The best solution would be, and I think it's a simple solution, would be to have a clocking mechanism. IT and if they were in here right now and they told me they couldn't do this, I think I'd go right through the roof here, should be able to devise a program, where somebody can clock in on their computer. So a Department Head can look at the computer every day to see who clocked in at what time. That's what they put on the timesheet. When they lock out at night, the next morning the Department Head looks to see what time did they clock out at night and write it on the timesheet. It should be a simple process to do that. Chairman Morin asked, would you like me to get the Fire Fighter that did the other program and do something? You know what I mean? Selectman Coutu said, well, I thought about that. I was going to ask you privately. I mean that's a simple process to do. That's just a computer application. Chairman Morin said, absolutely, we can put him on overtime and come up with a computer application. I mean he came up with the other program that couldn't be done. Selectman Coutu asked, can we explore having IT design a program where people can log in and log out on their computer? That person has to know their password to be able to log in. and if we find out that somebody shares that password with somebody else for other purposes, for deceit, we'll deal with that appropriately.

Selectman Martin was recognized and he said, I know that one of the IT people programed through Outlook Express, a paging system or email text system for call outs for the special operations unit, through Outlook Express at no cost to the taxpayer. I'm sure that same person could probably do the

same for a timeclock. Through Outlook Express, which is the email app everybody uses. Chairman Morin then said, so we know of two people that can do it if there's a problem. Selectman Martin said, I think we should have IT explore it. Chairman Morin said, it's whatever you want to do. Selectman Roy said, works for me. Chairman Morin said, works for me. Selectman Martin & Selectman Coutu both said, works for me. Chairman Morin asked recognized Selectman McGrath who said, I'm not in favor of it. Selectman Roy then said, do we want to put a suspense date on it? A date that we want to see some kind of...Chairman Morin asked, what about by the end of July? To which Selectman Martin said second meeting in July 28th. I'll make that motion if you want. Chairman Morin said, yup, let's do a motion. Selectman Martin made a motion to have IT explore timeclock system using Outlook Express, a date with some kind of answer by July 28th. Chairman Morin said, if I may suggest why don't we tie their hands just at that. Let them see what they have within the systems or come up, make a program. Because like I said, they did the permit program at the Fire Department without using anything that was. Okay, you understand what I'm saying? Selectman Martin replied, I am good with that because that's my motion and I'll speak to it after if you want. Selectman Roy asked, would you like me to clarify, I don't mind doing that. Chairman Morin said sure. The Town Administrator said, it will probably be good for the minutes. Selectman Roy said, a motion for IT to explore a computerized time keeping system for employees with a report to the Board no later than July 28th. Selectman Coutu asked, a timeclock system or a computerized timeclock system? Selectman Roy said a computerized timeclock system. Chairman Morin said, within house, not a program. Within house. Chairman Roy seconded this motion. Chairman Morin asked if there was further discussion to which Selectman Martin said, I personally don't think it's harsh on everybody. It's something that should be done. I punch in, in fact, it reminded me that I didn't even write my time, put my time in the computer today for today. So I'll do that tomorrow morning. Shame on me, but I was there 8-4:30. But anyway, I think it can be done and quite frankly the program to renew your burn permit is perfect. You fill it out, within 24 hours it comes back. So I support the motion. Chairman Morin asked if there was further discussion. The Town Administrator asked, when you say employee you're not saying employees just as a general category? Chairman Morin said, this building. Everybody else has their own system. Selectman Roy said, Town Hall. Selectman Coutu said, Recreation Department doesn't, there's three employees there. Chairman Morin said, they're part of Town Hall. Selectman Roy said yeah but I think we need to be specific, Town Hall, Recreation, who else is off site? Selectman Coutu said, Seniors that's recreation. She reports to Dave. HCTV. Selectman Coutu said the program would be applicable to everybody because we're all in the same, we're all linked on the computers in house. So, they'll have to go on their computer and clock in. Chairman Morin asked, is that acceptable? To which Selectman Martin said, oh yeah absolutely.

Selectman McGrath was recognized and said, I wanted to ask Steve. Do you foresee any issues or do you have anything you'd like to convey to us? The Town Administrator responded, do I see any issues? Well you got the salaried people for one thing. And that's all great and I respect that people need to be on time, but, they are salaried. I'm not trying to be a wise guy but they do have some flexibility in their schedules. So just respectfully I tell you that. I respect that the Boards trying to ensure attendance. I can tell you the majority of the time people are in attendance here. And I don't know if they'll be an unintended consequence. So for example, I'll be here at eight and I'm leaving exactly at 4:30. Selectman Martin said, you can't ask for more than that. Chairman Morin agreed. Mr. Malizia then said, so when I've got a customer upstairs in the line and they're standing there, I'm leaving at 4:30. Just so you know. Chairman Morin responded, so we pay them overtime. Like I said, if people are staying longer, doing their job, they should be getting paid. Selectman Coutu said, but if they're salaried they're salaried. Chairman Morin responded saying but the salaried guys, but at least we're going to know they're working 40 hours now. Selectman Coutu said, well, one of the problems that led to this was because of a salaried person. That's what gave me the confusion, I thought that they were hourly but no, that's a salaried person. Chairman Morin said, well at least we have a document of when they were here. It's pretty simple. At least we have a document. And you know, the 8:00 to 4:30, yeah, I get it. I'm a union guy myself, but you know what, if somebody stays then the document it on their timesheet that they were here, the reason why they should be getting paid overtime. Selectman Coutu said, another thing I might add to what Steve said, is that I'm a supervisor in a department. You can name any department here in Town. And there's a customer at the window at 25 past four and they've got four or five documents to be processed, as a supervisor, I'm going to walk out and say, hey, I'll take care of this, why don't you just go home. Or if you want to stay, I'll stay

with you, I've got some paperwork to do. I'll put you in for the overtime. That's a supervisor's responsibility to make that decision. But I would hope that the supervisor is still here at 25 past when somebody comes in with three documents and offers to. I can see some of our Department Heads doing that and say, yeah, I'll take care of it, you go home. And if the person says, I'll stay, I don't mind staying to do it, okay, I'll make sure you get paid for it and they clock out when they leave. But I mean, if a supervisor says to me or I hear that a supervisor said, I'm working 8-4:30, that's what they want us to do, that's what I'm going to do, we'll deal with that one separately.

Selectman Martin was recognized and he said, well, I just want to point out, I don't think that I'm not overly concerned about a salaried person their hours. I'm concerned but they have a little bit more flexibility, that's why they're salaried. But the hourly employees, start time is at 8:00 and you leave at 4:30 and if you happen to work overtime, well, we pay overtime. That's how it works. I think I was looking at it more towards hourly paid employees. I know there's only a few of them, but. Cuz, I'll tell you now, I'm sure it happens everywhere, the salaried employees where I work don't punch a clock but the hourly employees do. Chairman Morin said, no, no, and I understand that. Our problem is with your place is different than here. Especially our salaried employees, they're very important to deal with many things that take place continually every day. We need to know where they are and why they weren't here. That's the issue here. The issue is not the salary, the issue is having our people here to take care of our customers. And we've already seen where that caused problems. Selectman Martin responded, okay.

Selectman McGrath was recognized and she said, so for those offices in this building, that deal with the public and they have to deal with multiple applications or forms or whatever it is that's time consuming, so I can foresee them wanting to close the office to the public, starting at 4:00 or 4:15 that's the last person in because they're not going to stay beyond 4:30. I can see that happening. I can see that they're going to want to do that because there's at least one office upstairs where they deal with that consistently. People coming in at the very last minute and oh, I need to get this done or I need something else. Then they're here, this is going to have some unintended consequence that I don't know that we're going to be very happy about. Chairman Roy responded saying, but see the problem is, I understand what you're saying, and if they have to do that then they have to bring that to us. But right now, what I'm hearing, if I'm understanding right, we've got employees staying after their time to leave and they're not getting compensated for it. So what's the difference if we close at quarter past four or they stay til quarter to five, if we close at 4:15 we're not going to pay overtime? If they're staying right now, they should be getting the money that they're here for and that's not happening. Selectman McGrath said, that's if they're hourly. If they're salaried people they could work here until midnight and they're still going to get the same salary, right? Chairman Morin responded, that's right but if they work here til midnight, they should be letting their supervisor know, I was here til midnight, I'm going to take tomorrow off. That way at least we know and we can arrange for that. That's how this all started. We dealt with this before but that's what we run into. The matter is, yup, I worked til midnight, I'm taking tomorrow off, simple, polite phone call but it's not happening. Town Administrator Malizia said, I have people that do that. I'm sorry, I don't mean to interrupt, there are people who say, I worked two nights this week I'm planning on taking Friday afternoon off. I don't want you to think that never happens. That happens. People tell me, they email me, call me. Chairman Morin added, but we're here for a reason why. Because that wasn't happening. That's why this all happened. That's why I'm going to leave it at that because I can't go down that road. Selectman McGrath said, no, I don't think you should, but in the cases where people are here attending meetings and staying late, some of them go right up until 11:00 and that's the cutoff time for meetings but the next day, they may not want to take the whole day off. They may want to come in maybe an hour late in the morning if they need to take a little bit of time in the morning. But the next day maybe really busy for them, they may be doing other things that are a service to the residents. I know that a former employee used to work late attending meetings and sometimes maybe not take comp time for that for two or three weeks afterwards because there was so much else going on they weren't able to. So that's one of the things that we really need to think about. This is a unique business. I'm not trying to ignore some potential problems but I think we need to take a look at the whole structure and figure out what is appropriate and I don't think we're there yet. Chairman Morin said, I don't think we need to look at the whole structure. It's pretty cut and dry. Salaried people they know they got the meetings. They know when the meetings are. Okay, this is

nothing new, they've been doing it for years here. Simple phone call, I'm not coming in tomorrow or a visit to his office, I got a meeting tonight, I'll be in one hour late, I'll be six hours late, I'm not coming in. if they can't use the time they can get together with him and say this is the plan, maybe in three weeks I'll come back to you and talk to you. All I'm looking for here is making sure we know where our people are so if we have customers. The second thing is with the people that are not salaried, they're supposed to be here 8:00-4:30. If they're here after 4:30 they should be getting overtime, they shouldn't be working their overs and if we have to close at 4:15 so we don't pay overtime, we have to close at 4:15. It's pretty cut and dry. I mean there's no, we've been doing this for years. It's just all of a sudden it came to a head.

Selectman Martin was recognized and he said, just to point out, I had to renew my driver's license. The State DMV office at Exit 6 stops taking people at 4:15. Anybody in that seating area is serviced until they're serviced out. So nobody new. if somebody comes in at 4:29, sorry, we're closed. 4:16, whatever it may be. And if that's what we need to do then that's what we need to do. It all goes to accountability. Chairman Morin asked, any further discussion, if not there's a motion on the floor. Would you like to state the motion again so we're.... Selectman Martin made a motion, seconded by Selectman Roy, for IT to explore a computerized time keeping system for employees of Town Hall, Senior Center, Rec Center and HCTV, we should have something in writing by the second meeting in July. Carried 4-1. Selectman McGrath in opposition.

9. REMARKS FROM THE SCHOOL BOARD - no School Board member present

10. REMARKS BY THE TOWN ADMINISTRATOR -

The Town Administrator stated, very briefly, obviously Benson Park is open. That seems to be going well. That's much appreciated. Robinson Pond we had our attendant at the beach area on Saturday and Sunday. He did turn away some non-residents. So that's what the goal is to allow that amenity to be used for our residents. That's up and running. It seems to be going okay so far. Town Hall, Town Clerk opened yesterday. We put out a supply of masks, that's mandatory when people enter the building. We have a designated pathway. At this point through today, I'm not aware of any problems or issues. It seems like sometimes there's nobody in the building then they'll be a couple people in the building. The folks servicing them wear masks just to make sure everybody is understanding the seriousness of that. At this point I think its going as well as can be expected. We do expect next week to open other departments by appointment so folks can come visit Assessing if they need to do some paperwork. Land Use/Inspectional Service's we will have them make appointments to come into the building.

11. OTHER BUSINESS/REMARKS BY SELECTMEN

Selectman Coutu - I'm all set thank you.

Selectman Martin - Thank you Mr. Chairman. I was going to ask how the opening went. Seems like it's going out very well. That's good that the attendants are catching and turning away non-residents. It is a good program and it's nice to have that park open. That's all I have.

Selectman McGrath - I have nothing tonight.

Selectman Roy - I have nothing.

Chairman Morin - The only think I got is we have a letter here from the Police Chief of Nashua Police thanking our Police Department for their assistance during the protests that took place over in Nashua and their deep appreciation for all they did and I will forward this over to the Police Chief.

12. NONPUBLIC SESSION

Motion by Selectman Roy seconded by Selectman Martin, to go into non-public session under RSA 91-A: 3 II. (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. A roll call vote was taken. Carried 5-0.

Chairman Morin entered Nonpublic Session at 9:54 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board’s next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 10:46 p.m.

Selectman Roy made a motion, seconded by Selectman Martin to exit nonpublic session. Carried 5-0.

Selectman McGrath made a motion, seconded by Selectman Roy to deny the Step 2 Grievance filed by the Hudson Public Works Union, AFSCME Local 1801 for the Article XII Discipline and Termination for Cause: Matt Costa. Carried 5-0.

13. ADJOURNMENT

Motion to adjourn at 10:47 p.m. by Selectman Martin seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 30, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin for the meeting of June 30, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Chairman Morin
3. ATTENDANCE
Board of Selectmen: David Morin, Kara Roy, Marilyn McGrath, Roger Coutu

Selectman Martin participated remotely from his residence

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton, Fire Chief; Jill Laffin, Executive Assistant
4. PUBLIC INPUT - None this evening
5. OLD BUSINESS
A. the Town Administrator read motions made after the non-public session of the 6/23/20 Board of Selectmen meeting.

Selectman McGrath made a motion, seconded by Selectman Roy to deny the Step 2 Grievance filed by the Hudson Public Works Union, AFSCME Local 1801 for the Article XII Discipline and Termination for Cause: Grievant Matt Costa. Carried 5-0.

Selectman Martin made a motion to adjourn at 10:47p.m. This was seconded by Selectman Roy. Carried 5-0.

B. Hudson Speedway

The Town Administrator explained to the Board, when the owner/operator Mr. Bosowski sent his original license request in, which the Board approved on April 14th, he omitted to put a July 19th date on. That is a Sunday. If you look, there's an amended schedule attached to this. Quite simply put we need a motion to amend the approved 2020 Hudson Speedway License previously approved on April 14, 2020 by adding July 19, 2020, 4:00-10:00 p.m. to the license. Selectman Roy said, I'll make that motion. This was seconded by Selectman McGrath. A roll call vote was taken. Carried 5-0.

6. NEW BUSINESS

Covid-19 Update

Chief Buxton thanked the Board for having him here for the 16th weekly covid-19 update. He went on to say, this will be our final weekly update as we move the EOC back to the monitoring level. And we prepare for what goes on in the future here. The incident itself continues to remain very fluid as we're watching across the country and what's happening with the numbers and we'll get into those in a couple

of minutes. We've had besides issuing 16 different reports to the Board, we've managed 56 separate emergency orders. This past week the Governor extended the State of Emergency for an additional 21 days, so that will go on into next month. We don't actually anticipate that going away anytime in the near future. It is my understanding that because of the way the funding and the grants have been attached to the State of Emergency that that will continue on for quite some time until they can legislate a different path.

Implementation for the week; we continue with the reopening efforts. Inspectional Services and Community Development are starting to see folks by appointment. We continue to monitor our case numbers here in Hudson and watch those. To date we've had 5,760 cases of covid-19 in Hudson itself. We have 34 current hospitalizations. One of the things that's been positive the last couple of days has been hospitalization numbers and I got really excited the 29th because we had new cases of covid in the State. And actually no new hospitalizations. I guess I jinxed us because we had 22 new cases today. No new hospitalizations but we did have four additional deaths. Unfortunately. One of the things that we continue to track are the long-term care facilities. The Governor at his press conference today at 3:00 p.m. talked about a monitoring program that they have established for the long-term care facilities. They're basically testing every two weeks. Staff and patients throughout all of the long-term care facilities in New Hampshire. They have a contractor going through and doing that. Over the last two weeks they've only identified an additional 15 cases. We do have one outbreak at a long-term care facility in Nashua that currently has 150 cases in their one facility. The long-term care facility in Hudson still has no cases of covid-19 either with staff or patients. So we applaud them for their efforts.

One of the things that I think we need to have a conversation on is what's going on nationally. Several states have started to pause or roll back their reopening plans. We actually saw several states with big increases regarding covid-19 cases. Last Friday we had the largest single day update to 39,000 cases in one single day. Today, the United States was announced to be on the no admittance list for European travel because of the covid-19 cases in this country. So we continue to monitor that. Globally we've now had over 500,000 deaths. One quarter of the cases in the world are actually within the United States now. So that's no necessarily a position we want to hold on to. But we want to finish up strong and get this pushed back. So we need to, community transmission is still alive in the State of New Hampshire. It's still an issue. The Stay at Home guidance in regards to travel, a couple of pieces on that. The Governor on more than one occasion has said, the Stay at Home Order has been deleted. But they're encouraging folks to stay at home to the best of their ability. That's something we're encouraging. We want to see more staycations. We want to see you traveling within your community itself. Mask usage, hand washing, those types of things.

State EOC this week has moved to one weekly EMD call. That will take place on Wednesdays. They transitioned their hours from Monday-Friday 0800-1600 in the afternoon. After the 4th of July holiday when we come back all of the departments will be open by appointment and the Town Clerk/Tax Collectors office will be open to the public on a first come, first served basis. So we continue to move our reopening plan forward. The 14th we'll revisit basketball courts, the dog park and playgrounds. Additionally continue to support the School District and their reopening plan. That is certainly several items over there to watch.

Forward viewing for covid-19, this is truly an unknown. One of the pieces that will drive the covid-19 response as we move forward in the year, will be the compliance with mask usage within the community and the State and the country, hand washing and social distancing. Those are three pieces that we really need to start watching. One of the largest concerns that were highlighted in the Governors press conference today was regarding what's going to happen in September-October when we start reloading the State with the students that will travel to New Hampshire for secondary education as they start reloading the college campuses. I know there are several plans. My daughter goes to Keen State, I know Steve's son goes to UNH, they're starting to figure out how they're going to do isolation up front and what their semester is going to look like to try to minimize those things. As with any event, as we move forward into our monitoring stage, we'll certainly be looking for ways to continuously improve our process. Those will surround continuous training, mitigation and response training. One of the things that came out during

the event was there was no plan, right? You go to the Emergency Operation Plan and there's no section in there that says pandemic. Really staff in Town needed to rely on theory and training that we'd received in the past. On more than one occasion we talked about flying a plane and building it at the same time. That's exactly what happened. But we're very thankful for the support from this Board to the Department Heads and your trust as we move forward with learning how to address things here. Move together as a team. We built bridges with the Library and the School District. To really bring to close a response here locally that I think we can be proud of. I know not all of you were on the conference calls every day. Selectman Morin and Roy certainly know that I would throw up a quote every now and then. One of my favorites that I continually throw up every few days was from Abraham Lincoln and I think this really sums up what we've done as a group. It says "the best way to predict the future is to create it" and I think we created a good future here in Hudson for what we've done for response and mitigating those things. We just need to now close it and continue to monitor it. It will be a process that goes on for quite some time. Just because we're moving the EOC to a monitoring level doesn't mean our work is done. We have several grants to monitor and finish those projects out. Construction projects that will take place in this building. And really looking at preventative mitigation type projects that will help us as a community really address this long-term.

A couple of things that I picked up that I think are important for the public tonight on the Governor's press conference. He made an announcement today. They're putting \$35 million dollars into an account to assist with house and utility assistance. As you're aware they had whether it was utility shutoffs or it was rent relief that was provided through the State of Emergency that goes away, sunsets actually today. So they needed to come up with a bridge to get folks back that may still be having financial issues. So they've created a \$35 million dollar account. Folks can access that one of two ways. Either through 211 or capnewhampshire.org they'll put them through the guidance and push them out in regards if they need rent or utility relief or any of those types of things will be there. Then they gave a picture as to what the State revenues look like as they close out their fiscal year. They're in a biennium so tomorrow starts the second piece of their biennium. Their projected revenues for FY20 were down \$182 million dollars and they're forecasting at this point that they'll be down approximately \$350 million next year, which starts tomorrow. So they're dealing with that. They're expecting a stimulus package. Senate comes back the end of July, beginning of August and they're expecting a stimulus package this time that will address revenue replacement and loses that states and municipalities had. So we continue to hold on there. The Governor was very upbeat as to how they address that but he talked about transparency today and he talked about making sure everybody knew where the State was at. That's why I'm reporting it out tonight. I think it's very important that everybody have that clarity. I'm certainly willing to entertain any questions.

Selectman McGrath was recognized by the Chairman and she said, so the two programs that you mentioned, the 211 and the other, is that something we can put on our Town page? Chief Buxton replied, we will get it on the page tomorrow underneath our business section and make sure it's on the front page so folks know where to get it. Selectman McGrath responded, okay, thank you. That's all I have.

Selectman Coutu was recognized and he said, Chief, if I might. Initially when you began speaking I don't want people to panic. You gave the State number as the number of cases we had in Hudson. I don't want people to panic that we have that many cases. Chief Buxton replied saying, oh, no, we have 109 total in the community with 17 currently active. Selectman Coutu went on to say, in terms of the grants, where are we with the grants? Chief Buxton responded, so last week you authorized us to move forward with some additional CARES projects. So I know the Finance Director gave us a snapshot here this evening. Total expenditures. So as we wind down the EOC everything goes into recovery mode and we start managing those. So the GOFERR money we'll start looking at. The first responder stipend actually ends this pay period. So that number will be totally recovered. And then the Fire, Public Works and Police any of the payroll numbers that you're seeing will drop substantially because we closed the EOC, anyone working in those logistical areas and stuff get reassigned back out to their original duties. So we move down that path. So those numbers will start coming down. We received the first payment from GOFERR. You'll see that as the \$8,100. We put in for our first installment of the DOJ grant which was \$19,000. We're

expecting that payment out here within the next few days. So the project regarding AFG-S which is a Fire Fighters Grant Supplemental. That is a project that is sitting in the que but has not been spent yet. We're waiting to hear on whether we're going to get those monies or not. If not, can we find another avenue to fund those projects. All the money that we're spending are pots of money that are 100% reimbursable. So the public assistance process is only 75% basically utilizing as we have expenses we're trying to put them in buckets that will allow us 100% reimbursement back. So we basically try to come out to zero at the end of the day. It changes week to week unfortunately. As they decide that say GOFERR says hey the draw down on the account has been this percentage point to this point it might open up other opportunities. Because they know the municipalities want to recover as much as they can. They don't want see them out the 25%. Selectman Coutu the said, so the cost recovery the \$169,000 that's all in the making. Last question I have is relative actually, she's here the Town Clerk's office. Are still using a runner for her department? Chief Buxton responded saying no, they're fully opened. So they come up the handicapped ramp, come into the building, across the hallway, down into the, Selectman Coutu interjected asking so we are doing the stationing all the way around where it's designed. Chief Buxton replied, yes. Selectman Coutu said thank you sir. Thank you Mr. Chairman.

Chairman Morin said thank you Chief. And before you leave again, we appreciate everything you've done. You got the Town through it with your leadership and we appreciate that very much. Thank you.

5. TOWN ADMINISTRATOR REMARKS

The Town Administrator started off saying, the Chairman had received some correspondence from the Chair of the Ethics Committee. The Board had sent a letter to a couple of members of the Conservation Commission about a year ago. There's been an ethics complaint filed. There was a meeting and the Ethics Committee asked for some information which I'm able to provide, I'm just going to give you a quick, just information we wanted to share. Quite simply put during one of the non-public sessions this Board had a conversation and directed that the letters be drafted by our attorney which I have evidence of. We're going to respond to this request for information by the Code of Ethics Committee. Just making you aware that the Chairman had received correspondence. We're responding. I have back and forth legal information from our attorney but is attorney-client confidential so I'm not sharing it with. Chairman Morin told Selectman Martin we'd get him the paperwork.

The Town Administrator went on to say, I wish everyone a happy and healthy 4th of July. It's this Saturday. As a reminder fireworks are not permitted in the Town of Hudson. So just putting that word out there. I believe our Police Department will be on alert that evening so just be aware. Fireworks are not permitted in the Town.

6. SELECTMEN COMMENTS

Selectman Martin - I have no comments thank you.

Selectman Coutu - I just want to take the opportunity to wish everyone a best a 4th of July weekend as you possibly can considering the mess that we're in as a country. But it's here, we have to deal with it on a daily basis. Please drink responsibly and please don't drink and drive. Thank you.

Selectman McGrath - I just want to echo the comments for everyone to have a safe and happy 4th of July. Our country is something to celebrate this year in particular. We've faced a lot of illness, a lot of death and a lot of destruction and I think it's a shame. Thank you.

Selectman Roy - Just what everyone else said. I wish everyone a healthy and happy 4th of July. Echo what the Town Manager said, lighting off fireworks in the Town of Hudson is not legal. If you're going to do

that take a minute to think about how it affects certain members of the population particularly veterans. Just maybe take a step back and not do it.

Chairman Morin - I'd just like to remind everybody at home that this is the last every week meeting. We are going back to our normal schedule and our next meeting will be on July 14th. This is getting to be our second home, I'm going to miss it. Last but not least I'd like to wish everybody a happy 4th of July.

7. NONPUBLIC SESSION

Motion by Selectman McGrath seconded by Selectman Roy, to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 5-0.

Chairman Morin entered Nonpublic Session at 7:20 p.m., thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 7:55 p.m.

Selectman McGrath made a motion, seconded by Selectman Coutu to approve salary increases for non-union personal as the Board agreed upon. A roll call vote was taken Carried 3-2. With Chairman Morin and Selectman Roy opposed. Selectman Roy asked the record note she agreed with all increases except the DPW Directors.

8. ADJOURNMENT

Motion to adjourn at 7:57 p.m. by Selectman Martin, seconded by Selectman Roy. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Norman G. Martin, Selectman

**Town of Hudson, NH
BOARD OF SELECTMEN
BY-LAWS**

RECEIVED

JUL 08 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



7B

By-Laws	Revision Number:
Approved By: Board of Selectmen	Revision Dates: 7/8/2020
Origination Date: 05/14/2019	Review Frequency: As Needed

A. PURPOSE:

These By-Laws describe the duties and methods of operation of the Hudson Board of Selectmen.

B. ORGANIZATION:

1. Responsibilities of Members:

All members shall make every effort to attend each scheduled meeting. Members shall make every effort to notify the Chairman if they are going to be absent from a meeting as soon as possible.

Members of the Board have authority only when acting as a Board legally in session. The Board shall not be bound by any action or statement of any individual Board member, except when such statement or action is at the direction of the Board.

Cell phone use during meetings is prohibited unless the member is looking something up that pertains directly to that Board meeting.

2. Officers:

(a) Election - A Chairman, and Vice-Chairman shall be elected at the first regularly scheduled meeting following the election of Selectman that are elected at the annual Town Meeting. Election shall be by a majority vote of those present at the Board meeting.

Vacancies created during the year shall be filled by special election of the Board at the next regularly scheduled meeting.

- (b) Duties - The Chairman shall preside at all meetings of the Board and perform all duties required by law.

In the absence of the Chairman, the Vice-Chairman shall preside and assume all duties and responsibilities of the Chairman.

In the absence of both the Chairman and Vice-Chairman the next senior member of the board shall assume all duties and responsibilities of the Chairman

- (c) Selectmen wishing to place an item on the agenda must notify the Executive Assistant to the Board of Selectman before Thursday at 12:00 p.m. prior to a Tuesday meeting. Citizens wishing to place an item on the Selectmen's agenda and plan to make a presentation must provide a copy of all presentation material and documentation to be included in each selectman's "packet" before Thursday at 12:00 p.m. prior to a Tuesday meeting.

C. OPERATION:

1. Meetings:

- (a) Organizational Meetings - An organizational meeting to elect officers shall be held in accordance with B, 2(a). The Board may adopt the previous Board's policies and procedures, subject to amendment as provided in these by-laws. The Board shall establish a schedule for meetings.
- (b) Regular Meetings - A more formalized meeting of the Board generally conducted in accordance with the order of the "Agenda" contained herein.
- (c) Workshop Meetings - A formalized meeting of the Board that is generally conducted for the purpose of providing the Board the opportunity to meet with other committees and boards, department heads, and the School Board to get a better understanding of any issues that other committees and boards may be having and to work to help them resolve those issues. This meeting is not generally used to conduct regular business of the Board.
- (d) Non-Public Meetings - A meeting of the Board held for town legal and personnel issues in accordance with RSA 91-A:3. All non-public meetings requested by a member of the Board of Selectman will follow the Non-Public Meeting Requests & Rules of Procedure as adopted by the Board of Selectman.

- (e) Special Meetings - May be called by the Chairman in accordance with RSA 91-A: 2, II; upon demand of three (3) members of the Board; or at the request of the Town Administrator through the Chair. The Chairman shall notify each member in accordance with RSA 91-A: 2, II.
- (f) Attorney/Client sessions are not considered meetings and therefore do not have to be posted.

2. Schedule of Meetings:

Shall be published annually. Each meeting shall be posted in accordance with RSA 91-A.

- 3. Reports of Liaisons':** All members of the Board that are liaisons' to any board, committee or commission shall give report to the Board of Selectman at the next regular meeting of the BOS or as necessary. The representative to the budget committee shall ask the board how they wish him/her to vote on matters of warrant articles that are presented to the budget committee during the budget deliberations.

4. Review of Audit Reports:

The Board shall review the audit report as soon as the report is made available and take any action related thereto.

5. Water & Sewer Commissioners

As part of their responsibilities as Water & Sewer Commissioners, the Board shall conduct an annual review of the Unreserved Water and Sewer Funds with the Town Administrator and Finance Director each year. The Board shall then vote to set Water and Sewer Rates no later than April for billing the following July. A vote shall be recorded even if the determination is made that the rate(s) should not change.

6. Town Administrator

Annually, the Board of Selectmen are responsible for evaluating the job performance of the Town Administrator. It is the Chairman's responsibility to coordinate the evaluation, including obtaining input from the other members of the Board, aggregating that information, and presenting to the Board a comprehensive draft of the evaluation document. The current seated Board of Selectmen must complete the final evaluation document prior to the next annual election.

The final evaluation document shall remain on file in the Human Resources Department.

D. RULES OF ORDER:

1. **Quorum** - A quorum shall consist of three (3) members of the Board.
2. **Agenda** - Shall be published with meeting notice, and included in the minutes. A suggested agenda is provided below. It may be changed by the chair or by vote of the board.

AGENDA

- Call to Order
- Pledge of Allegiance
- Nominations and Appointments
- Public Input
- Consent Items
- Old Business
- New Business
- Remarks by Selectman
- Adjournment/Non Public Session RSA 91

3. Role of the Chairman:

The Chairman's duties are as follows:

- To open the session at the time at which the Board is to meet by calling the members to order;
- to recognize members entitled to the floor;
- to state and put to vote all the questions which are regularly called or necessarily arise in the course of the proceedings and to announce the result of the vote;
- to maintain decorum during meetings;
- to assist in expediting all business in every way compatible with the rights of the members, as by allowing brief remarks when un-debatable motions are pending or by calling a brief recess to permit restoration of order or clarification of an obscure point if the Chairman thinks it advisable;
- to restrain the members by gaveling he/she out of order when engaged in debate within the rules or order;
- to enforce on all occasions the observance of order and decorum among the members, deciding all questions of order (subject to an appeal by any two (2)

members) unless he prefers to submit the question for the decision of the Board;

- to inform the Board on a point of order or practice pertinent to pending business;
- to authenticate by their signature, when necessary, all acts, orders and proceedings as directed by vote of the Board. This is when we are sending correspondence to an outside agency as a Board.

The Chairman shall vote as a member of the Board.

Discussions which are not addressing the business before the Board, or which are conducted in a disorderly or disrespectful manner, shall be ruled out of order. The Chairman shall take whatever action is necessary to achieve and maintain order, including ordering the removal of any person who continues disorderly conduct.

4. Role of the Vice-Chairman:

Please see section 3 above.

5. Conduct of Meetings:

Meetings shall be conducted in accordance with generally accepted practices of order and decorum. In the event of dispute regarding procedural matters Robert Rules of Order shall serve as a guideline with a vote of the Board being the final deciding authority.

6. Recording of Votes:

Votes shall be verbal or by a roll call. The vote of each member present shall be recorded. No action shall be considered at a subsequent meeting in the same calendar year except by majority vote of the members present and voting.

7. Requests for Information:

- (a) Should it become apparent to the Chairman or an individual Board member, in the interim between meetings, that additional information relative to a specific item may be needed for the Board's use at the next regularly scheduled meeting, a request for this information shall be submitted to the Town Administrator before the agenda is set. All members of the Board shall receive copies of the information being requested.

E. EMPLOYEES:

1. Duties:

The Executive Assistant shall be the official recorder of the minutes of the Board of Selectmen and an official copy of the records are to be filed in the Selectmen's Office and open to inspection by any person at reasonable times. In addition to keeping the minutes of the meetings, it is the duty of the Executive Assistant to keep a roll of members present and to call the roll when required. The Executive Assistant shall record the essentials called "the minutes" of the proceedings as follows:

- (a) The kind of meeting - regular, special, work session, or recessed.
- (b) Time of meeting and place of meeting
- (c) The presence/absence of Board members
- (d) Whether the minutes of the previous meeting were approved or amended.
- (e) All main motions and points of order and appeals, whether sustained or lost, and all other motions that were not lost or withdrawn.
- (f) The time of adjournment.

The Executive Assistant shall record the essentials of the proceedings, the name of the member who introduced a main motion or amendment and the name of the second, and should enter the number and names of votes on each side.

F. AMENDMENT PROCEDURE:

An amendment to these By-Laws may be moved at one Board meeting but shall not be voted upon until the next regularly scheduled meeting, not less than seven (7) days later. A copy of any amendment shall then be certified and submitted to the Town Clerk for inclusion in the Town Records.

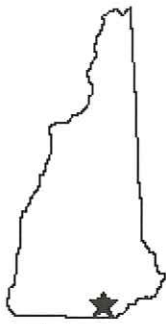
G. APPOINTMENT TO BOARDS AND COMMISSIONS:

- 1. The Chair shall request from members their choices of committees, boards and commissions they wish to serve on as Selectmen's Representative. The Chairman shall distribute to the Board all choices and set a meeting date as to when the Chair shall make appointments.

2. The term of all appointments of Selectmen Representatives, including the terms of any ex-officio members (voting members) of the Board of Selectmen serving on local land use boards (i.e., Planning Board, Conservation Commission, and Historic District Commission) shall be for one (1) year, or until next Town Meeting, whichever is sooner.

H. E-MAIL COMMUNICATION

1. When sending correspondence to the entire Board, blind copy (bcc) all members of the Board. If any member replies to the e-mail, they will not reply to all the other members it will only go to the original sender and therefore avoid an open communication to the entire Board making the e-mail compliant with RSA 91-A.



TOWN OF HUDSON

FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Agenda
7-14-20

8A

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

RECEIVED
JUL 09 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: David S. Morin
Chairman

FR: Robert M. Buxton
Fire Chief

RMB

DT: July 9, 2020

RE: COVID-19 Follow Up Items

As a follow up to the June 30, 2020 Board of Selectmen's meeting the following topics need to be revisited with the Board of Selectmen;

- Basketball Courts
- Playgrounds
- Dog Park

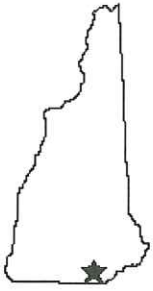
Basketball Courts/Playgrounds

- As you are aware, currently we have both the basketball courts and public playgrounds closed for public use. Currently, there has been no change in guidance documents for the utilization of these areas.
- With that said, if the Board of Selectmen would like to make these public areas available for use it would be my suggestion that we create signage stating the following;
 - "Park is open but is not sanitized; use cautiously at your own risk"
 - Additionally include messaging in these spaces regarding stay at home, masking, social distancing, large groups and hand washing.
- Although not perfect, this would make the areas available to the public. Additionally, both areas have very little employee support on a normal basis so exposure risk would be low. Supervisors would need to communicate the opening with their staff and make sure protective clothing policies are followed.

Dog Park

- If the Board of Selectmen wish they could take a similar approach as reviewed above.
- My only concern is this area will provide a greater opportunity for people not to be able to socially distance as they will need to manage their pet.
- Additionally, this area does raise the risk of the town employee base. Specifically, the Animal Control officers with Hudson Police Department.
- We currently have Benson Park as an available resource for dog owners to exercise their pets.

If you should have any questions please feel free to contact me directly.



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-886-6009

8B

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: July 6, 2020

RE: Revisions Related to Outdoor Water Usage Ban

RECEIVED

JUL 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Mr. Malizia,

Attached please find the Policy and Procedures regarding the Outdoor Water Usage Ban, on Attachment A. This policy provides a breakdown of the rules and regulations regarding the outdoor water usage ban.

The proposed policy provides a three tier approach as listed below:

Tier 1: Voluntary Odd/Even Days - Lawn Watering Restrictions

Tier 2: Mandatory Odd/Even Days – Outdoor Water Usage Restrictions

Tier 3: Total Ban on Outside Water Usage

If approved, these policies will be part of the Town of Hudson Water Utility Regulations, Chapter IX.

In addition, as of June 30, 2020 ninety five percent (95%) of public water systems in NH have reported implementations of outdoor water use restrictions, see Attachment B.

Motion:

To approve the proposed amendments to the Town of Hudson Water Utility Rules and Regulations, Mandatory Outdoor Water Ban and forward them to a Public Hearing on July 28, 2020.

TOWN CODE: CHAPTER 274
TOWN OF HUDSON WATER
UTILITY
Rules and Regulations

IX. Mandatory Outdoor Water Ban

Objective:

The water ban is in place to protect the integrity and ensure availability for domestic use, public health and fire protection. Our priority is to maintain adequate storage tank levels and system pressure throughout the Hudson Water Utility area of service.

Reporting Agents:

Town employees and Water Operation staff are the reporting agents authorized to implement and execute the water ban.

The Town will also have three volunteer residents of Hudson appointed by the Board of Selectmen with one year term. The term will start annually April 1st and end November 1st. They will coordinate their effort, schedule, findings and report to the Engineering/Water Department. The volunteers will only report violations and will not interact with offenders. They will be required to wear Town issued ID.

Enforcement of Water Restriction:

First time violators will receive a written warning for non-compliance from the Water Department, and further instances that violate outside usage restrictions will result in fines and/or disconnection of service.

Water Ban Tier Classifications:

Tier 1: Voluntary Odd/Even Days - Lawn Restrictions

All residents and businesses with odd numbered addresses may use outdoor water on odd numbered days.

All residents and businesses with even numbered addresses may use outdoor water on even numbered days.

Lawn watering is recommended from 12 AM to 7AM only.

Tier 2: Mandatory Odd/Even Days - Lawn Restrictions

All residents and businesses with odd numbered addresses may use outdoor water on odd numbered days.

All residents and businesses with even numbered addresses may use outdoor water on even numbered days.

All water customer's activities outside of the exception list below shall comply with the ban.

Washing of vehicles including automobiles, trailers, trucks, etc., by hand held hose will not be allowed.

Lawn watering will only be allowed from 12 AM to 7AM.

Tier 3: Total Ban on Outside Water Usage

All outside water usage is banned with the exception of:

Hand held water cans for use in vegetable and flower gardens on any day.

Annual Outdoor Water Usage Restriction Schedule:

Outdoor Water Usage Restriction will be in effect each year, from May 1st through October 1st.

Implementation of the Water Bans:

Tier 1: This restriction is automatically in effect each year, starting May 1st

Tier 2 & Tier 3: These restrictions shall require Board of Selectmen approval, per Town Engineer and Water Operator's request and recommendation.

Exceptions to the Water Ban, Tier 2 & 3:

- A. Watering by hand held hose is allowed for incidental use only, such as filling watering cans, children's pools of no greater than 100 gallons, and vegetable gardens.
- B. Businesses related to commercial car washes, cash crops, farms, flower shops or garden centers.
- C. Water usage required to sustain animal life.
- D. Properties that obtain water from other sources than the Hudson Water Utility i.e. private wells.
- E. Water customers who can prove that they have an irrigation well and their irrigation system is disconnected from the Town Water Utility.
- F. All town facilities with activities associated with vehicle maintenance.
- G. Charity or community events with special permission by Board of Selectmen and Town Engineer.

Fee/Fine Structure for Tier 2 & 3 Violations

1st Offense: Written warning hand delivered to site of violation by Town employees or Water Operation staff.

2nd Offense: \$100 fine

3rd Offense: \$250 fine

Each Subsequent offense: \$500 fine and shut off water service

All current fees will be applicable in addition to fines including, but not limited to, fees for water shut-off and turn-on. Fines shall be included on the regular monthly bill and the same rules shall apply to regular billing requirements and be delivered by the Water Department. All applicable

fee/fines timeline resets each year on May 1st and does not carry over from year to year.

Reporting of Violations by Residents:

All reports of violations from residents shall be in writing and submitted to:
HUDSONWATERBAN@HUDSONNH.GOV

The reporting must include the following:

Address of the property in violation of the ban
Time of the violation
Date of the violation
Pictures related to the violations

All violations shall be reported on the same business day of the violation.

Notifications:

All water customers shall be notified about the **Tier 1** water ban, before each season and information will be included with their regular water bill. In addition, the **Tier 1** water ban will be posted on the Town website, Hudson Cable Television, and the Town's Facebook page.

All water customers shall be notified by **Code Red** about the **Tier 2 and 3** water ban. In addition, the **Tier 2 and 3** water ban will be posted on the Town website, Hudson Cable Television, and the Town's Facebook page.



TOWN OF HUDSON

Water Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6002 • Fax: 603-816-1291

Annual Water Ban in Effect May 1st through October 1st

Dear Valued Water Customer:

You are receiving this notice because we are entering the Water Ban Season starting on May 1st and running through October 1st.

Please find below the Tiers related to the water ban going into effect.

Water Ban Tier Classifications

Tier 1- Voluntary Odd/Even Days Lawn Watering Restrictions, takes effect May 1st.

Tier 2- Mandatory Odd/Even Days Outdoor Water Usage Restrictions, not in effect at this time.

Tier 3- Total Ban on Outside Water Usage, not in effect at this time.

For further information please visit the Town website (www.hudsonnh.gov) or Town Facebook page.

Your cooperation during this time is key to protect the integrity and ensure availability of water for domestic use, public health and fire protection. Our priority is to maintain adequate storage tank levels and system pressure throughout the Hudson Water Utility area of service. Please plan accordingly during this time to comply with the water ban.

Outside Watering is recommended between **12:00 AM - 7:00 AM**, for **Tier 1**, **Mandatory** for **Tier 2** and **NOT Allowed for Tier 3**.

There are exceptions made and you may contact the Hudson Water Department for more information or visit the Town website or Town Facebook page.

Should you have any questions or need additional information, please feel free to contact the Water Department at (603) 886-6002.

The Hudson Water Department would like to thank all of its valued customers in advance for your cooperation in this matter.



TOWN OF HUDSON

Water Department



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6002 · Fax: 603-816-1291

Water Ban Violation

Dear Valued Water Customer:

You are receiving this notice because you were found in violation of the water ban **Tier 2 or 3**, currently in place. The date of the most recent violation is _____.

Water Ban Tier Classifications:

Tier 2- Mandatory Odd/Even Days Outdoor Water Usage Restrictions

Tier 3- Total Ban on Outside Water Usage

The outside watering restriction is **mandatory for Tier 2** and outside water usage is **not allowed for Tier 3.**

Fee/Fine Structure for Tier 2 & 3:

1st offense: Written warning hand delivered to site of violation. Date: _____

2nd offense: \$100 fine Date: _____

3rd offense: \$250 fine Date: _____

Each Subsequent offense: \$500 fine and shut off of water service. Date: _____

The fine amount, if applicable, will be added to your next monthly bill.

Your cooperation during this time is key to protect the integrity and ensure availability for domestic use, public health and fire protection. Our priority is to maintain adequate storage tank levels and system pressure throughout the Hudson Water Utility area of service.

Should you have any questions or need additional information, please feel free to contact the Water Department at (603) 886-6002.



Water Use Restrictions Reported to NHDES

Last Updated: June 25, 2020

The below table includes a list of municipalities and/or public water systems that have reported to NHDES the implementation of voluntary or mandatory outdoor water use restrictions. For details regarding the specifics of the restrictions, please contact the entity listed in the table directly.

The list will be updated each Thursday as long as drought conditions exist. Restrictions submitted to NHDES before Wednesday at 9 a.m. will be included in the release of the list the following day. To add, remove, or change the status of a restriction, please fill out the electronic [Restrictions List Form](#).

Questions may be sent to Stacey Herbold, NHDES Water Use and Water Conservation Program Coordinator, by email at stacey.herbold@des.nh.gov.

Table Acronyms

HAWC: Hampstead Area Water Company

LRWC: Lakes Region Water Company

PEU: Pennichuck East Utility Company

Ninety-five community water systems have water use restrictions in place. Seventy of the systems have mandatory restrictions in place and twenty-five have voluntary restrictions in place.

Town	Water System or Municipality	Status	Start or Reported Date
AMHERST	PEU: SOUHEGAN WOODS	MANDATORY	6/23/2020
ATKINSON	PEU: ATKINSON	MANDATORY	6/23/2020
BARRINGTON	PEPPERIDGE WOODS COOPERATIVE	VOLUNTARY	6/23/2020
BEDFORD	PEU: CABOT PRESERVE	MANDATORY	6/23/2020
BEDFORD	PEU: ENGLISH WOODS	MANDATORY	6/23/2020
BEDFORD	PEU: POWDER HILL	MANDATORY	6/23/2020
BOW	PEU: STONE SLED	MANDATORY	6/23/2020
BOW	PEU: WHITE ROCK SENIOR	MANDATORY	6/23/2020
CENTER BARNSTEAD	PEU: AIRSTRIP	MANDATORY	6/23/2020
CENTER BARNSTEAD	PEU: PEACHUM	MANDATORY	6/23/2020
CHESTER	HAWC: OAK HILL	VOLUNTARY	6/19/2020
CHESTER	PEU: SHAKER HEIGHTS	MANDATORY	6/23/2020
DANVILLE	HAWC: COLBY POND	VOLUNTARY	6/19/2020
DERRY	PEU: EAST DERRY/FARMSTEAD	MANDATORY	6/23/2020
DERRY	PEU: GLEN RIDGE	MANDATORY	6/23/2020
DERRY	PEU: MAPLE HAVEN	MANDATORY	6/23/2020
DERRY	PEU: RICHARDSON	MANDATORY	6/23/2020
EAST KINGSTON	HAWC: CRICKET HILL/MAPLEVALE	VOLUNTARY	6/19/2020
EAST KINGSTON	COUNTRY HILLS OF EAST KINGSTON	MANDATORY	6/23/2020
EPPING	PEU: WOODLANDS	MANDATORY	6/23/2020
EXETER	PEU: FOREST RIDGE	MANDATORY	6/23/2020

FREMONT	HAWC: BLACKROCKS VILLAGE	VOLUNTARY	6/19/2020
HAMPSTEAD/E. HAMPSTEAD/ATKINSON	HAWC: HAMPSTEAD AREA WATER CORE	VOLUNTARY	6/19/2020
HEBRON	STONE GATE ACRES	VOLUNTARY	6/23/2020
HINSDALE	NORTH HINSDALE WATER DEPARTMENT	MANDATORY	6/23/2020
HINSDALE	HINSDALE WATER DEPARTMENT/DOWNTOWN	MANDATORY	6/23/2020
HOLLIS	PITARYS MOBILE HOME PARK/EAST	MANDATORY	6/23/2020
HOLLIS	PITARYS MOBILE HOME PARK/WEST	MANDATORY	6/23/2020
KINGSTON	HAWC: LAMPLIGHTER ESTATES	VOLUNTARY	6/19/2020
KINGSTON	HAWC: COOPERS GROVE	VOLUNTARY	6/19/2020
KINGSTON	HAWC: KINGS LANDING	VOLUNTARY	6/19/2020
LEE	PEU: THURSTON WOODS	MANDATORY	6/23/2020
LITCHFIELD	PEU: LITCHFIELD	MANDATORY	6/23/2020
LONDONDERRY	PEU: AVERY ESTATES	MANDATORY	6/23/2020
LONDONDERRY	PEU: HARVEST VILLAGE	MANDATORY	6/23/2020
LONDONDERRY	PEU: HICKORY WOODS	MANDATORY	6/23/2020
LONDONDERRY	PEU: MINISTERIAL HILLS	MANDATORY	6/23/2020
LONDONDERRY	PEU: PINEHAVEN	MANDATORY	6/23/2020
LONDONDERRY	PEU: R & B	MANDATORY	6/23/2020
MIDDLETON	PEU: MIDDLETON	MANDATORY	6/23/2020
MILFORD	MILFORD WATER UTILITIES	MANDATORY	6/23/2020
MILFORD	PEU: ASHLEY COMMONS	MANDATORY	6/23/2020
MILFORD	PEU: BADGER HILL	MANDATORY	6/23/2020
MILFORD	PEU: FEDERAL HILL RESERVE	MANDATORY	6/23/2020
MILFORD	PEU: GREAT BROOK	MANDATORY	6/23/2020
MILTON	MILTON WATER DISTRICT	MANDATORY	6/25/2020
MOULTONBOROUGH	KILNWOOD ON KANASATKA	MANDATORY	6/23/2020
MOULTONBOROUGH	LRWC: FAR ECHO HARBOR	MANDATORY	6/19/2020
MOULTONBOROUGH	LRWC: PARADISE SHORES	MANDATORY	6/22/2020
MOULTONBOROUGH	LRWC: WEST POINT	MANDATORY	6/19/2020
NASHUA	PEU: FARLEY ROAD	MANDATORY	6/23/2020
NEWMARKET	PEU: GREAT BAY	MANDATORY	6/23/2020
NEWTON	HAWC: SARGENT WOODS	VOLUNTARY	6/19/2020
NOTTINGHAM	HAWC: CAMELOT COURT	VOLUNTARY	6/19/2020
PELHAM	PEU: GAGE HILL	MANDATORY	6/23/2020
PELHAM	PEU: SKY VIEW	MANDATORY	6/23/2020
PELHAM	PEU: WHISPERING WINDS	MANDATORY	6/23/2020
PELHAM	PEU: WILLIAMSBURG	MANDATORY	6/23/2020
PEMBROKE/ALLENSTOWN	PEMBROKE WATER WORKS	VOLUNTARY	6/23/2020
PLAISTOW	HAWC: RAINBOW RIDGE	VOLUNTARY	6/19/2020
PLAISTOW	HAWC: LITTLE RIVER VILLAGE	VOLUNTARY	6/19/2020
PLAISTOW	HAWC: THE RESERVE AT SNOWS BROOK	VOLUNTARY	6/19/2020

PLAISTOW	PEU: ROLLING HILLS	MANDATORY	6/23/2020
PLAISTOW	PEU: SWEET HILL	MANDATORY	6/23/2020
PLAISTOW	PEU: TWIN RIDGE	MANDATORY	6/23/2020
PLAISTOW	PEU: VALLEYFIELD	MANDATORY	6/23/2020
RAYMOND	PEU: CLEAR WATER	MANDATORY	6/23/2020
RAYMOND	PEU: LIBERTY TREE	MANDATORY	6/23/2020
SALEM	HAWC: LANCASTER FARMS	VOLUNTARY	6/19/2020
SALEM	SALEM WATER DEPARTMENT	MANDATORY	6/25/2019
SALEM	PEU: AUTUMN WOODS	MANDATORY	6/23/2020
SALISBURY	PEU: SALISBURY	MANDATORY	6/23/2020
SANDOWN	HAWC: FAIRFIELD ESTATES	VOLUNTARY	6/19/2020
SANDOWN	HAWC: STONEFORD ESTATES	VOLUNTARY	6/19/2020
SANDOWN	HAWC: CORNERSTONE ESTATES	VOLUNTARY	6/19/2020
SANDOWN	HAWC: LITTLE MILL WOODS	VOLUNTARY	6/19/2020
SANDOWN	HAWC: WATERFORD VILLAGE ESTATES	VOLUNTARY	6/19/2020
SANDOWN	HAWC: AUTUMN HILLS	VOLUNTARY	6/19/2020
SANDOWN	HAWC: TOWNHOUSES AT WELLS VILLAGE	VOLUNTARY	6/19/2020
SANDOWN	PEU: BEAVER HOLLOW	MANDATORY	6/23/2020
STRAFFORD	HAWC: BOW LAKE ESTATES	VOLUNTARY	6/19/2020
STRATHAM	SALT RIVER CONDOMINIUMS	MANDATORY	6/23/2020
SWANZEY	FOREST VIEW ESTATES	MANDATORY	6/23/2020
TAMWORTH	LRWC: TAMWORTH WATER	MANDATORY	6/19/2020
TILTON	PEU: NORTHERN SHORES	MANDATORY	6/23/2020
TILTON	PEU: WINNISQUAM	MANDATORY	6/23/2020
WEARE	SOUTH WEARE WATER	MANDATORY	6/22/2020
WEARE	PEU: DANIELS LAKE	MANDATORY	6/23/2020
WINDHAM	PEU: CASTLE REACH	MANDATORY	6/23/2020
WINDHAM	PEU: FLETCHERS CORNER	MANDATORY	6/23/2020
WINDHAM	PEU: GOLDEN BROOK	MANDATORY	6/23/2020
WINDHAM	PEU: HARDWOOD	MANDATORY	6/23/2020
WINDHAM	PEU: LAMPLIGHTER VILLAGE	MANDATORY	6/23/2020
WINDHAM	PEU: SPRUCE POND	MANDATORY	6/23/2020
WINDHAM	PEU: W & E	MANDATORY	6/23/2020

Known Water Use Restrictions

Last Updated: June 25, 2020

Legend

- County Boundary
- Town Boundary

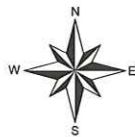
Municipality or Water System Status

- Mandatory Restriction
- Voluntary Restriction

Drought Condition

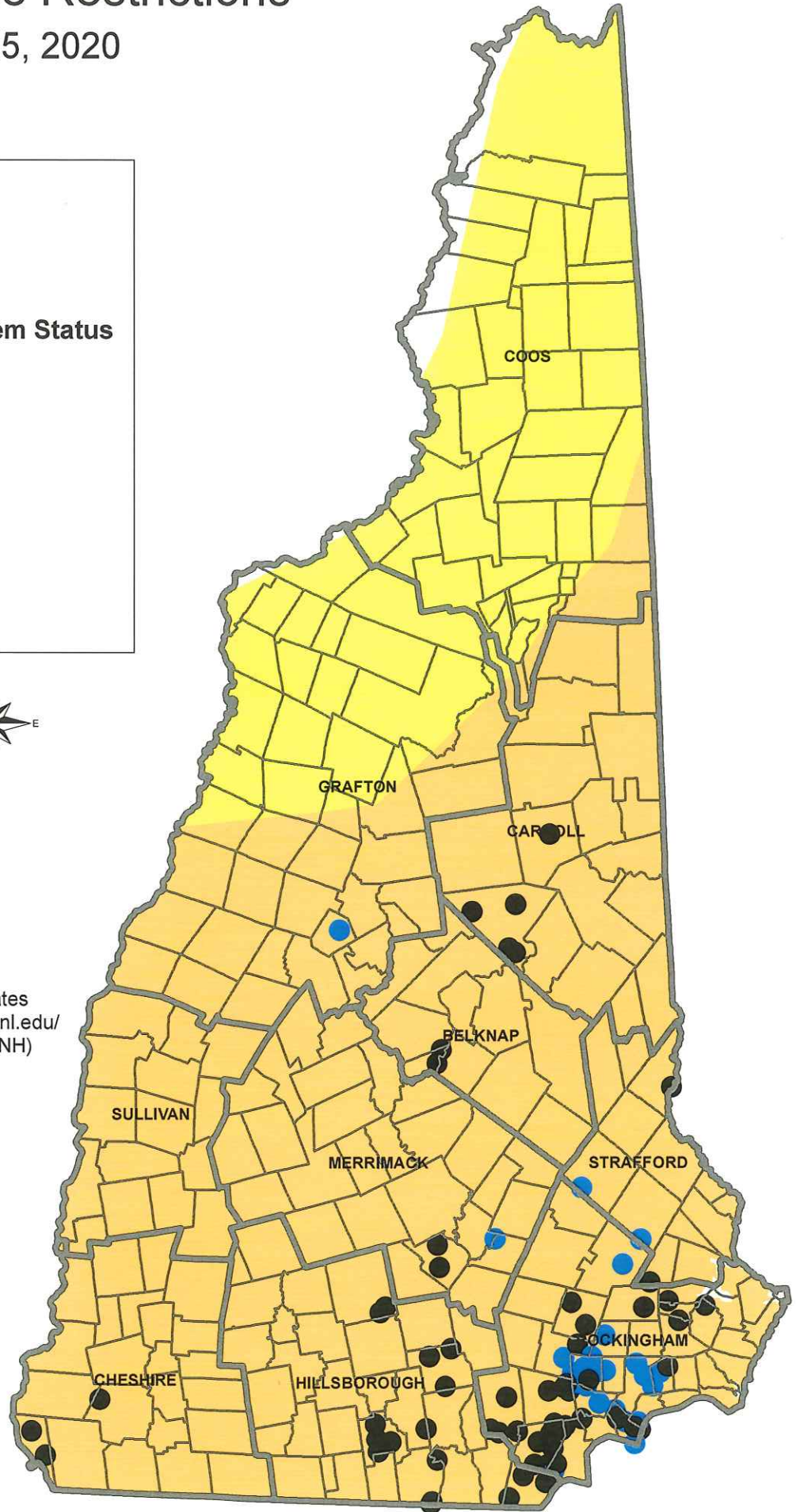
- Abnormally Dry
- Moderate Drought
- Severe Drought
- Extreme Drought

0 5 10 20 Miles



Drought Conditions based on United States Drought Monitor (<http://droughtmonitor.unl.edu/CurrentMap/StateDroughtMonitor.aspx?NH>)

Disclaimer: The status of water use restrictions is based on information submitted to the New Hampshire Department of Environmental Services and may not be comprehensive.





TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

RECEIVED
JUL 06 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE




Agenda
7-14-20

8C

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: July 2, 2020 

RE: Mansfield Drive Subdivision – 8” Sewer Main Acceptance

Mr. Malizia,

The Engineering Department has received the application, plans and testing results for the above. Construction of the sewer main was done by TDD Earth Tech Inc., Hudson, NH, and inspected by the Town Engineer.

The current owner, M R. Lacasse Homes, LLC, has provided the Engineering Department with an As-Built plan of the sewer main, which has been reviewed and approved by the Town Engineer and Public Works Director. In addition, we have received results of deflection and vacuum test as well as visual inspections of the sewer main, with all criteria meeting the local standards. The sewer main and manholes will become property of the Hudson Sewer Utility.

The sewer main subject to acceptance includes the following:

1. Approximately 900 linear feet of 8 inch sewer main.
2. Six sewer manholes.

This sewer main comes with a one year warranty from the date of acceptance by the Board of Selectmen.

Motion:

To accept the Mansfield Drive sewer main as recommended by the Town Engineer and DPW Director.

"NOTICE OF SEWER ACCEPTANCE"

1. The sewer line as described herein:
Project Name: Mansfield Drive Contractor: TDD Earthtech
Owner: M R. Lacasse Homes, LLC
Street and Station (Location): Mansfield Drive

Has been inspected and tested and is in compliance with the Town of Hudson requirements for sewer construction (inspection and test report on file with the DPW).

2. Portions which are Public Sewer are described as (attach legal documentation) and are so dedicated as such:
See Easement Deed and Subdivision (ROW) Plans
3. Portions which are Private Sewer are described as: None
4. The following sites/lots/units which have "accessibility" are: (list by Tax Map & Lot #'s)
Map 147/Lots 24, 24-1, 24-2, 24-3, 24-5, 24-6, 24-7

Access fees for these lots/sites are to be assessed as of _____ (Date)

5. I, Michel R. Lacasse (Owner), state that the above-described sewer(s) has been constructed in accordance with the requirements for sewer construction of the Town of Hudson, and I further understand and accept the conditions set forth by the Town of Hudson for Public and Private Sewers and accessibility.

Michel R. Lacasse
Owner

6-26-20
Date

6. In accordance with the above stipulation and description, this sewer is recommended for acceptance

ELVIS SKIMM, P.E.
Town Engineer or Authorized Agent

7-1-20
Date

[Signature]
Director of Public Works or Authorized Agent

7/1/20
Date

7. In accordance with the above stipulations and descriptions, this sewer is hereby recommended for Acceptance by the Municipal Utility Committee and is subject to all rules and regulations and fees of the Hudson Sewer Utility.

Approved at meeting of:

MUC Chairman

Date

8. Sewer Accepted by Sewer Utility and Town of Hudson

Approved at meeting of:

Board of Selectmen Chairman

Date

281
Maynard P

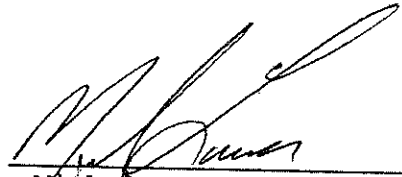
Edward Sapienza
Register of Deeds, Hillsborough County

HOLD HARMLESS AGREEMENT
MANSFIELD DRIVE, HUDSON, NH

M. R. Lacasse Homes, LLC, a New Hampshire Limited Liability company with its principal office at 9 Scenic Lane, Hudson, NH 03051 in consideration of the review and acceptance by the Town of Hudson, New Hampshire of (1) certain as-built utility plans for the development known as Mansfield Drive entitled "Utility As-Built Plan and Profiles," prepared by: Maynard and Paquette Engineering Associates, LLC dated 06/10/20 (the "Plans"); hereby agrees to hold the Town of Hudson harmless with regard to any digging or damage to the roadways or utilities within the development, including drainage components such as trench drain, in connection with the maintenance and repairs to the water mains and sewer mains dedicated to the Town of Hudson within the roadways. This Hold Harmless Agreement shall remain in effect indefinitely or until the roadways have been accepted by the Town of Hudson.

Date: June 29, 2020

By:



Michel Lacasse
M. R. Lacasse Homes, LLC

781
Maynard

SEWER EASEMENT DEED

SEWER EASEMENT DEED

James Silverthorn, the GRANTOR, for valuable consideration received, grants and conveys with Warranty Covenants to the Town of Hudson, a New Hampshire Municipal Corporation with offices at Town Hall, 12 School Street, Hudson, Hillsborough County, State of New Hampshire, the TOWN, an easement in, over, under and through a certain tract of land situated in the Town of Hudson, Hillsborough County, State of New Hampshire. The easement areas are shown on a plan entitled "Consolidation and Subdivision Plan", Mansfield Drive, Hudson, New Hampshire. Prepared for Hudson Five, LLC, Dated February 24, 2020, Prepared by Maynard & Paquette Engineering Associates, LLC. being recorded at the Hillsborough County Registry of Deeds as Plan No. 40503. The easements are described in the attached Exhibit A.

The purpose of this conveyance is to grant an easement in order for the TOWN to layout, construct, build, install, maintain, repair, improve, remove, replace and/or rebuild a sewer line for the transportation of waste and to provide access thereto.

The GRANTOR shall not make any improvements within or abutting this easement which interferes with or will interfere with the Town's exercise of its right under this deed.

The TOWN, its employees, and its agents have the right to enter and leave the easement area with workers, equipment and materials in order to inspect and survey the easement and to carry out the easement purposes.

The rights, conditions, restrictions and duties created by this deed shall run with the land and shall accrue to and be binding on the successor's-in-interest, heirs and assigns of the GRANTOR and the TOWN.

Alan B. Lee
Witness

By: [Signature]
Duly Authorized
JAMES SILVERTHORN

ACKNOWLEDGMENT

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this, 6/18/20, before me personally appeared James Silverthorn and acknowledged the foregoing instrument to be his voluntary act and deed.

[Signature]
Notary Public

My Commission Expires



EXHIBIT A
Legal Description

A certain tract or parcel of land situated in Hudson, Hillsborough County, State of New Hampshire, bounded and described as follows:

Beginning at a point at the northeast corner of Map 147/Lot 24, said point also being the southeast corner of Map 147/Lot 24-7, said point is in the west line of Mansfield Drive; thence

By a curve to the right having a radius of three hundred and 00/100 feet a distance of one hundred seventeen and 65/100 feet (117.65'); thence

S 26°-41'-56" E, a distance of two and 35/100 feet (2.35'), to a point; thence

S 63°-01'-36" W, a distance of two hundred and 14/100 feet (200.14'), to a point; thence

S 63°-17'-51" W, a distance of eight hundred nine and 53/100 feet (809.53'), to a point; thence

N 26°-42'-09" W, a distance of two hundred eighty four and 06/100 feet (284.06'), to a point; thence

N 63°-17'-51" E, a distance of one hundred twenty and 00/100 feet (120.00'), to a point; thence

S 26°-42'-09" E, a distance of one hundred and 00/100 feet (100.00'), to a point; thence

N 63°-17'-51" E, a distance of three hundred twenty and 00/100 feet (320.00'), to a point; thence

S 26°-30'-12" E, a distance of ninety four and 06/100 feet (94.06'), to a point; thence

N 63°-17'-51" E, a distance of three hundred sixty nine and 86/100 feet (369.86'), to a point; thence

N 54°-20'-27" E, a distance of one hundred seventy nine and 55/100 feet (179.55'), to the point of beginning.

Underground Testing & Services, LLC.



809 Back Mountain Rd. • Goffstown, NH 03045
 (603) 497-5549 Fax (603) 497-5549

NAME Sale
 JOB NAME Mansfield
 CLIENT TOD Earth Tech
 DATE 10/21/19
 INSPECTOR ELVIS DRUMOND PE

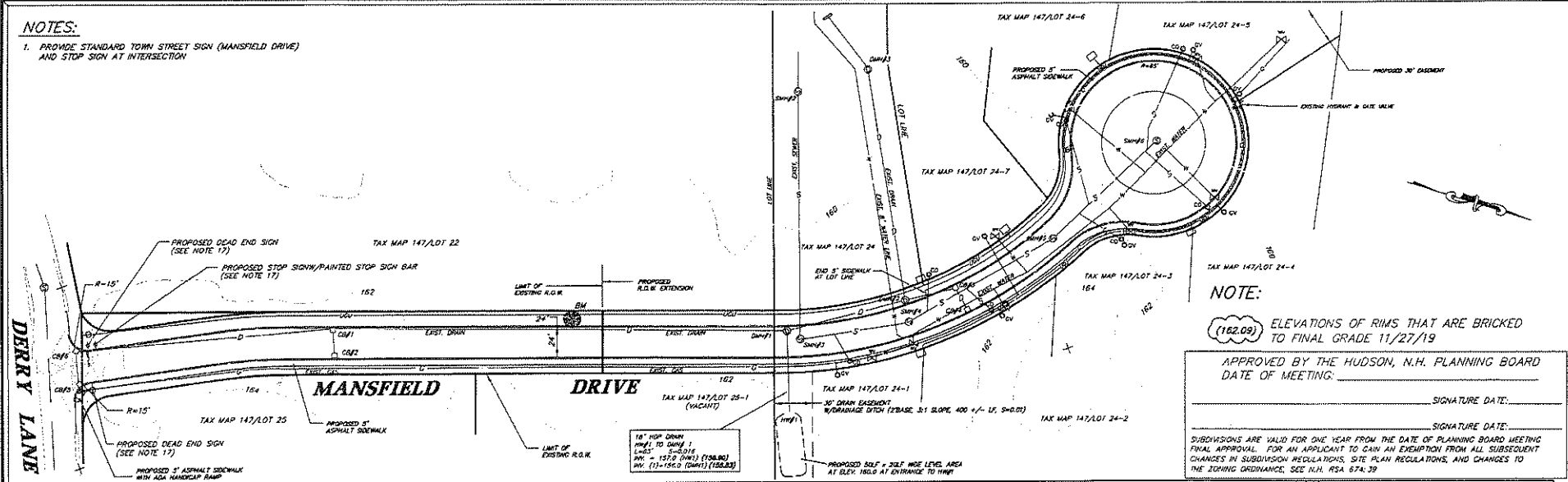
SEWER LINE TESTING REPORT

LINE SIZE	STREET NAME	TOTAL FOOTAGE	FROM MH #	TO MH #	TEST PRESSURE	TIME HELD	PRESSURE LOSS	RESULTS	
8"	Mansfield dr	86'	Exi	1	5	5	0	Passed	
8"	↑	223'	1	2	5	5	0	Passed	
8"		200'	2	3	5	5	0	Passed	
8"		90'	3	4	5	5	0	Passed	
8"		130'	4	5	5	5	0	Passed	
8"		112'	5	6	5	5	0	Passed	
				deflection					
8"	↓	86'	Exi	1				Passed	
8"		223'	1	2				Passed	
8"		200'	2	3				Passed	
8"		90'	3	4				Passed	
8"		130'	4	5				Passed	
8"		112'	5	6				Passed	
8"									Passed

Comments - 217 - 0.00
- 218 - 0.00
- 219 - 0.00
- 220 - 0.00
- 221 - 0.00
- 222 - 0.00
- 223 - 0.00
- 224 - 0.00
- 225 - 0.00
- 226 - 0.00
- 227 - 0.00
- 228 - 0.00
- 229 - 0.00
- 230 - 0.00
- 231 - 0.00
- 232 - 0.00
- 233 - 0.00
- 234 - 0.00
- 235 - 0.00
- 236 - 0.00
- 237 - 0.00
- 238 - 0.00
- 239 - 0.00
- 240 - 0.00
- 241 - 0.00
- 242 - 0.00
- 243 - 0.00
- 244 - 0.00
- 245 - 0.00
- 246 - 0.00
- 247 - 0.00
- 248 - 0.00
- 249 - 0.00
- 250 - 0.00

NOTES:

1. PROVIDE STANDARD TOWN STREET SIGN (MANSFIELD DRIVE) AND STOP SIGN AT INTERSECTION



NOTE:
 (152.09) ELEVATIONS OF RIMS THAT ARE BRICKED TO FINAL GRADE 11/27/19

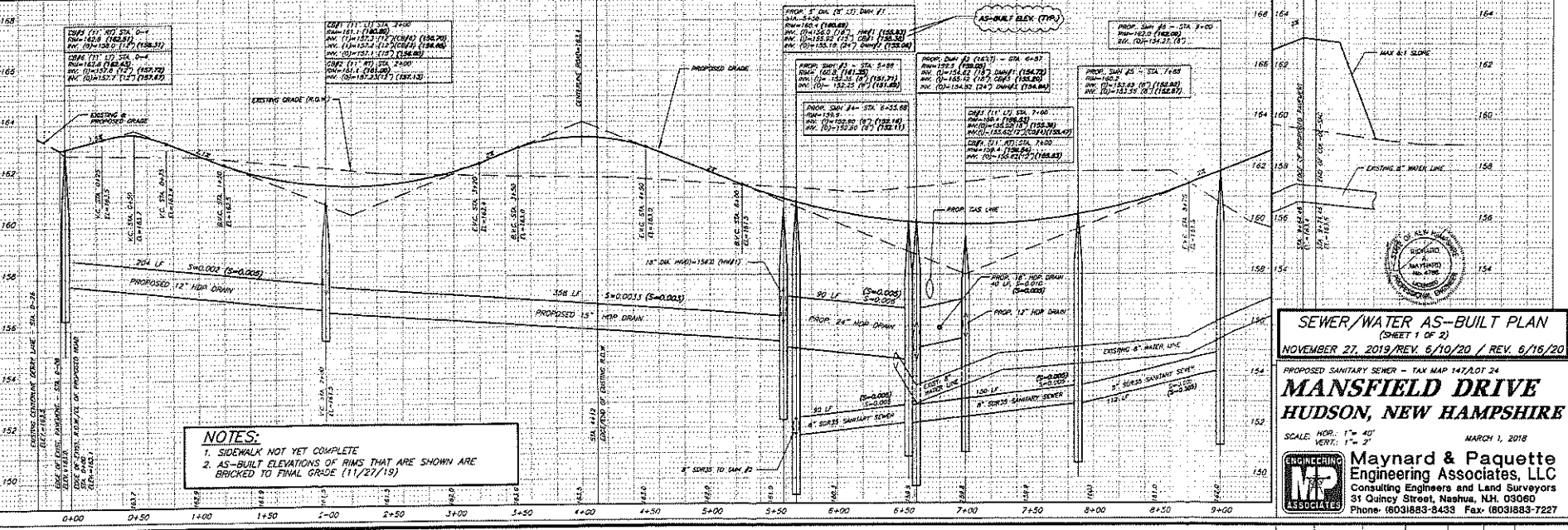
APPROVED BY THE HUDSON, N.H. PLANNING BOARD
 DATE OF MEETING: _____

 SIGNATURE DATE: _____

 SIGNATURE DATE: _____

SUBDIVISIONS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FOR AN APPLICANT TO OBTAIN AN EXEMPTION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SITE PLAN REGULATIONS, AND CHANGES TO THE ZONING ORDINANCE, SEE N.H. RSA 674:39

1	01/27/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
2	02/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
3	03/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
4	04/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
5	05/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
6	06/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
7	07/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
8	08/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
9	09/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
10	10/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
11	11/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
12	12/22/2019	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
13	01/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
14	02/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
15	03/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
16	04/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
17	05/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
18	06/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
19	07/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
20	08/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
21	09/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
22	10/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
23	11/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
24	12/22/2020	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
25	01/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
26	02/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
27	03/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
28	04/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
29	05/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
30	06/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
31	07/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
32	08/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
33	09/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
34	10/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
35	11/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
36	12/22/2021	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
37	01/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
38	02/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
39	03/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
40	04/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
41	05/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
42	06/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
43	07/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
44	08/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
45	09/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
46	10/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
47	11/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
48	12/22/2022	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
49	01/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
50	02/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
51	03/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
52	04/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
53	05/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
54	06/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
55	07/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
56	08/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
57	09/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
58	10/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
59	11/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
60	12/22/2023	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
61	01/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
62	02/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
63	03/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
64	04/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
65	05/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
66	06/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
67	07/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
68	08/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
69	09/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
70	10/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
71	11/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
72	12/22/2024	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
73	01/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
74	02/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
75	03/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
76	04/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
77	05/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
78	06/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
79	07/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
80	08/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
81	09/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
82	10/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
83	11/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
84	12/22/2025	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
85	01/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
86	02/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
87	03/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
88	04/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
89	05/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
90	06/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
91	07/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
92	08/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
93	09/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
94	10/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
95	11/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
96	12/22/2026	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
97	01/22/2027	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
98	02/22/2027	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
99	03/22/2027	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW
100	04/22/2027	REVISED DRAIN AND SANITARY LINE LOCATIONS AND ELEVATIONS	AW



NOTES:
 1. SIDEWALK NOT YET COMPLETE
 2. AS-BUILT ELEVATIONS OF RIMS THAT ARE SHOWN ARE BRICKED TO FINAL GRADE (11/27/19)

SEWER/WATER AS-BUILT PLAN
 (SHEET 1 OF 2)
 NOVEMBER 27, 2019/REV. 6/10/20 / REV. 6/16/20

PROPOSED SANITARY SEWER - TAX MAP 147/LOT 24
MANSFIELD DRIVE
 HUDSON, NEW HAMPSHIRE

SCALE: HOR. 1" = 40'
 VERT. 1" = 2'

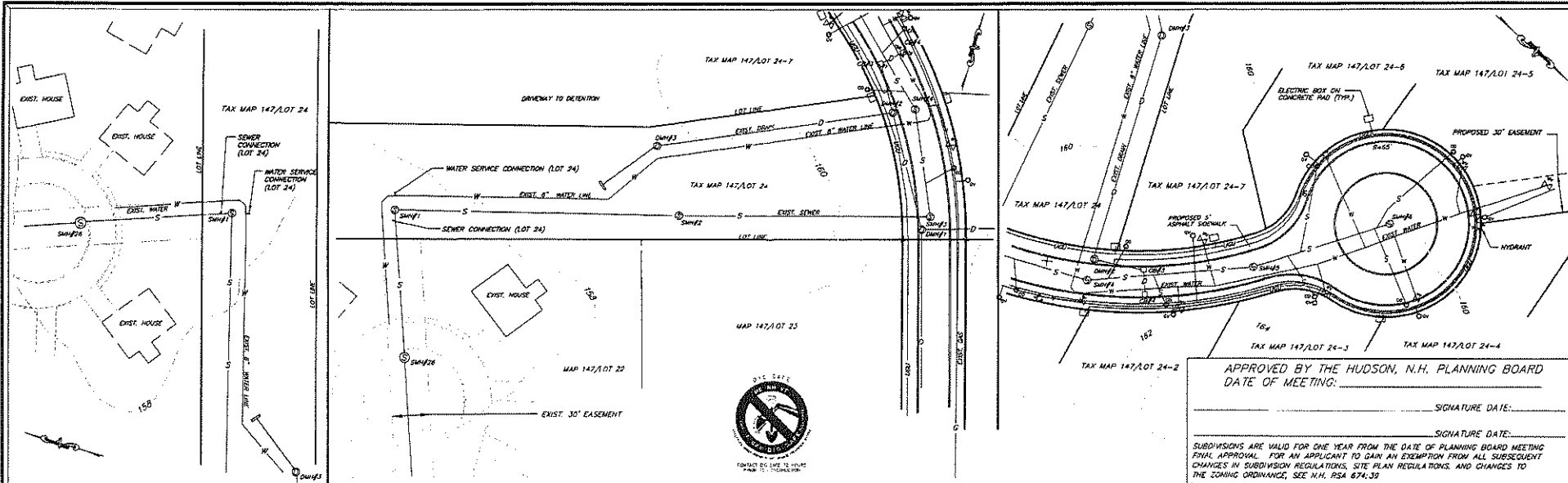
MARCH 1, 2018

ENGINEERING
VP
RESIDUAL

Maynard & Paquette
 Engineering Associates, LLC
 Consulting Engineers and Land Surveyors
 31 Quincy Street, Nashua, N.H. 03060
 Phone: (603)883-8433 Fax: (603)883-7227

KPA	APB	RAM	13	D	12253
RESPOND	DESIGN	CHECKED	APPROVED	REVISION	DATE

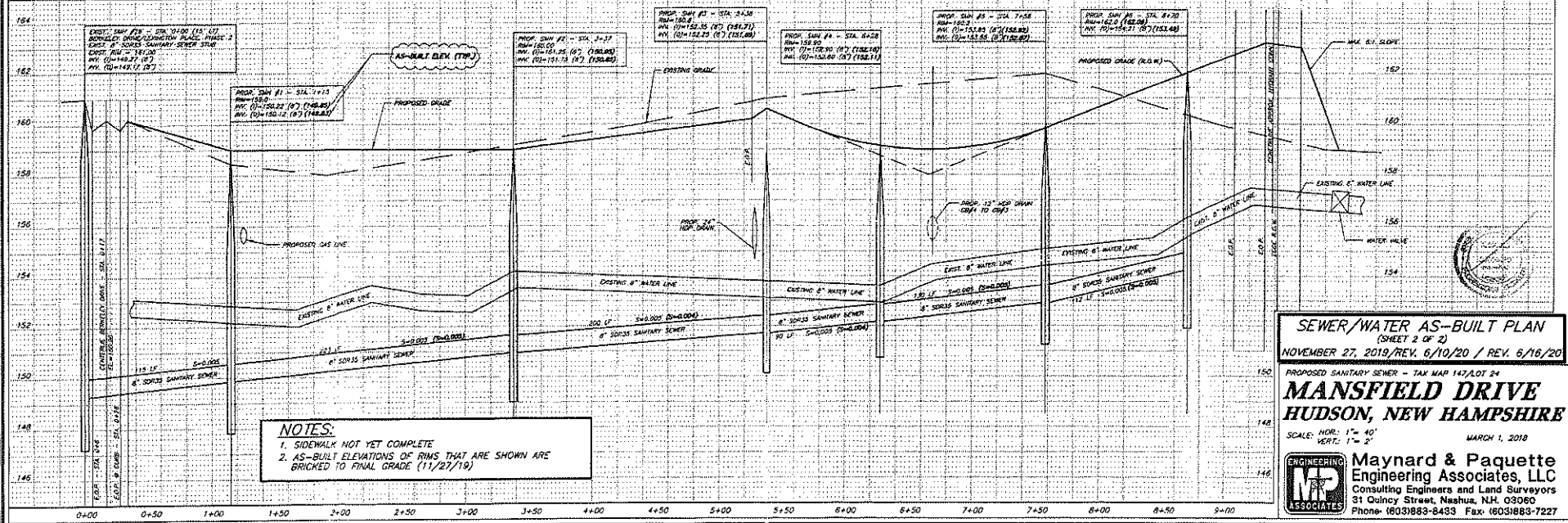
NO.	DATE	BY	DESCRIPTION
1	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
2	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
3	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
4	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
5	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
6	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
7	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
8	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
9	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
10	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
11	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
12	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
13	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
14	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
15	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
16	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
17	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
18	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
19	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
20	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
21	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
22	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
23	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
24	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
25	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
26	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
27	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
28	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
29	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
30	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
31	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
32	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
33	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
34	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
35	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
36	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
37	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
38	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
39	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
40	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
41	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
42	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
43	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
44	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
45	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
46	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
47	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
48	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
49	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
50	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
51	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
52	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
53	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
54	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
55	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
56	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
57	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
58	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
59	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
60	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
61	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
62	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
63	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
64	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
65	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
66	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
67	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
68	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
69	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
70	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
71	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
72	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
73	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
74	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
75	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
76	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
77	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
78	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
79	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
80	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
81	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
82	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
83	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
84	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
85	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
86	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
87	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
88	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
89	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
90	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
91	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
92	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
93	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
94	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
95	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
96	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
97	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
98	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
99	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN
100	1/17/2019	MP	PROFILE & M.V. ADJUSTMENTS, METEORIC EXTENSION BASIN



APPROVED BY THE HUDSON, N.H. PLANNING BOARD
DATE OF MEETING: _____

SIGNATURE DATE: _____

SUBDIVISIONS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FOR AN APPLICANT TO OBTAIN AN EXEMPTION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SITE PLAN REGULATIONS, AND CHANGES TO THE ZONING ORDINANCE, SEE N.H. RSA 674:33



NOTES:
1. SIDEWALK NOT YET COMPLETE
2. AS-BUILT ELEVATIONS OF RIMS THAT ARE SHOWN ARE BRICKED TO FINAL GRADE (11/27/19)

SEWER/WATER AS-BUILT PLAN
(SHEET 2 OF 2)
NOVEMBER 27, 2019/REV. 6/10/20 / REV. 6/16/20
PROPOSED SANITARY SEWER - TAX MAP 147/LOT 24
MANSFIELD DRIVE
HUDSON, NEW HAMPSHIRE
SCALE: HOR: 1" = 40'
VERT: 1" = 2'
MARCH 1, 2019
ENGINEERING
MP ASSOCIATES
Maynard & Paquette
Engineering Associates, LLC
Consulting Engineers and Land Surveyors
31 Quincy Street, Nashua, N.H. 03060
Phone: (603)883-8439 Fax: (603)883-7227

K/P/M	APB	RAM	1.3	D	12253
DESIGNED	DRAWN	CHECKED	APPROVED	IN CHARGE	JOB NUMBER



TOWN OF HUDSON

Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

RECEIVED
JUL 06 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
7-14-20

8D

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: July 2, 2020

RE: Mansfield Drive Subdivision – 8” Water Main Acceptance.

Mr. Malizia,

The Engineering Department has received the Notice of Water Main Acceptance for the above. Construction of the water main was done by TDD Earth Tech Inc, Hudson, NH, and inspected by the Town Engineer.

The current owner, M R. Lacasse Homes, LLC, has provided the Engineering Department with an As-Built plan of the water line extension, which has been reviewed and approved by the Town Engineer and Public Works Director. In addition, we have received copies of the results of pressure testing and bacteria testing of the water main, with all criteria meeting the local standards. The water mains will become property of the Hudson Water Utility.

The water main subject to acceptance includes the following:

1. Approximately 950 linear of 8 inch main along Mansfield Drive.
2. One fire hydrant.

This water main comes with a one year warranty from the date of acceptance by the Board of Selectmen.

Motion:

To accept the Mansfield Drive water main and fire hydrant as recommended by the Town Engineer and DPW Director.

"NOTICE OF WATER ACCEPTANCE"

1. The water line as described herein:

Project Name: MINSFIELD DRIVE Contractor: TDD EARTHTECH

Owner: MR. UCHASSE HOMES, LLC

Street and Station (Location): MINSFIELD DRIVE

Has been inspected and tested and is in compliance with the Town of Hudson requirements for water construction (inspection and test report on file with the DPW).

2. Portions which are Public Water are described as (attach legal documentation) and are so dedicated as such:

SEE EASEMENT DEED AND SUBDIVISION (ROW) PLANS

3. Portions which are Private Water are described as: NONE

4. The following sites/lots/units which have "accessibility" are: (list by Tax Map & Lot #'s)

MAP 147/LOTS 24, 24-1, 24-2, 24-3, 24-5, 24-6,
24-7 AND MAP 138/LOTS 82/88

Access fees for these lots/sites are to be assessed as of _____ (Date)

5. I, _____ (owner), state that the above-described water(s) has been constructed in accordance with the requirements for water construction of the Town of Hudson, and I further understand and accept the conditions set forth by the Town of Hudson for Public and Private Waters and accessibility.

Mark L...
Owner

6-26-20
Date

6. In accordance with the above stipulation and description, this water is recommended for acceptance.

Elvis D...
Town Engineer or Authorized Agent

7-1-20
Date

[Signature]
Public Works Director or Authorized Agent

7/1/20
Date

7. In accordance with the above stipulations and descriptions, this water is hereby recommended for Acceptance by the Municipal Utility Committee and is subject to all rules and regulations and fees of the Hudson Water Utility.

MUC Chairman

Approved at meeting of:

Date

8. Water Accepted by Water Utility and Town of Hudson

Board of Selectmen Chairman

Approved at meeting of:

Date

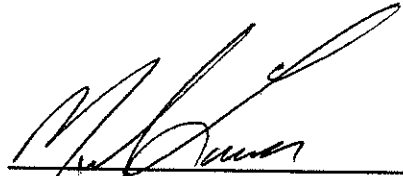
781
Maynard & P

**HOLD HARMLESS AGREEMENT
MANSFIELD DRIVE, HUDSON, NH**

M. R. Lacasse Homes, LLC, a New Hampshire Limited Liability company with its principal office at 9 Scenic Lane, Hudson, NH 03051 in consideration of the review and acceptance by the Town of Hudson, New Hampshire of (1) certain as-built utility plans for the development known as Mansfield Drive entitled " Utility As-Built Plan and Profiles," prepared by: Maynard and Paquette Engineering Associates, LLC dated 06/10/20 (the "Plans"); hereby agrees to hold the Town of Hudson harmless with regard to any digging or damage to the roadways or utilities within the development, including drainage components such as trench drain, in connection with the maintenance and repairs to the water mains and sewer mains dedicated to the Town of Hudson within the roadways. This Hold Harmless Agreement shall remain in effect indefinitely or until the roadways have been accepted by the Town of Hudson.

Date: June 29, 2020

By:



Michel Lacasse
M. R. Lacasse Homes, LLC

490 East Industrial Park Drive
 Manchester, NH 03109
 www.nelsonanalytical.com
 (603)622-0200
 NH ELAP Accreditation #NH1005

NELSON ANALYTICAL LAB

RP200611165

Maine State Certification #NH01005
 Vermont State Certification # VT1005
 Maine Radon Certification # ME17500
 Massachusetts State Certification #M-NH1005

Report of Analysis

Customer: Underground Testing & Services
Client Sample ID: TDT Earth
Laboratory ID: 120061208.01
Sample Matrix : Municipal Water
Sample Location: Mansfield Drive, Hudson, NH

Date Collected: 06/10/2020 02:54 PM
Collected By : UTS
Date Received : 06/10/2020 04:05 PM
Temperature Rec'd °C: #17.8

Parameters	Results	Acceptable Level	Units	Date Analyzed	Test Method	Test Type	Test Remarks
Total Coliform Bacteria	Absent	Absent	/100mL	06/10/2020 17:00	SM 9223B	Primary	Within EPA Standard
E. coli Bacteria	Absent	Absent	/100mL	06/10/2020 17:00	SM 9223B	Primary	Within EPA Standard

Test Types: EPA Primary: Regulated by the EPA as a health related parameter
 EPA Secondary: Aesthetic parameter - not regarded as a health concern

Respectfully Submitted



Andrew Nelson, Laboratory Director

Notes: mg/L=ppm; ug/L=ppb; ng/L=ppt. "<" denotes "less than". This report of analysis may not be modified in any way, or reproduced except in full, without written approval from Nelson Analytical, LLC. Results reported above relate only to samples as submitted, unless specifically noted otherwise. Nelson Analytical, LLC is currently accredited by the New Hampshire Environmental Lab Accreditation Program, the Vermont Laboratory Accreditation Program, the Massachusetts Laboratory Certification Program and the Maine Laboratory Accreditation Program. For a list of current accredited labs, please visit the websites listed below. Sampling performed by the lab is according to the lab document "Water Sampling Instructions". EPA standards list pH & Chlorine as field parameters which should be tested immediately upon sample collection. Samples tested for pH after submission are beyond the hold time. Samples will be analyzed as quickly as laboratory operations allow. Metals samples may be analyzed the same day they are received. *Sample(s) received at laboratory do not meet method specified temperature criteria.

Solid samples are reported on a dry weight basis unless noted otherwise.

Subcontract Laboratories: SUB2: Nelson Analytical Maine NH2018 SUB 7: Nelson Analytical E&I Div. NH1007, SUB4: NH2673/2239, SUB5: NH2530, SUB3: NH2136, SUB8: NH2557

<http://des.nh.gov/organization/divisions/water/dwgb/rhelap/>

http://health.vermont.gov/environmental-ph_lab/PUBLICHealthLaboratory.aspx

<https://www.maine.gov/dhsa/mecdc/environmental-health/dwgb/professionals/jobCert.shtml>

<https://www.mass.gov/certified-laboratories>

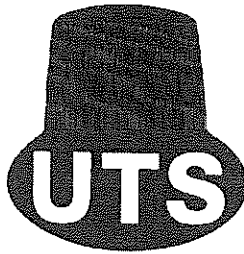


WATER LINE PRESSURE TEST

UNDERGROUND TESTING AND SERVICES, INC.

809 Back Mountain Road

Goffstown, NH 03045
Tel/Fax (603) 497-5549
Cell (603) 759-4088



Client: TOO equipment

Project Name: Mansfield Dr

Address: Mansfield Dr
Hudson NH

Location: 2" blow off in
 easement.

Test Date: 6-8-20

Water System: White Water Hudson

Diameter of Main: 8"

Length of Main: 900'

Time Start: 10:30am

Time Finished: 12:30pm

Static Pressure: 65 PSI

Diameter of Main: _____

Length of Main: _____

Test Requirements: 150 PSI for 2 Hrs.

Allowable Leakage Loss: 5 ^{PSI} ~~OZ.~~ for 2 Hrs.

Actual Loss: 0 OZ. for 2 Hrs.

Inspector: [Signature]

Hydrostatic Pressure Test: Pass Passed Failed

Approved by: _____ Date: _____

UTS Operator: Nate Trask Date: 6-8-20

Chlorination Requirements: 3 Gallons of 12.5 % Solution.

Results and Comments: _____

781
Maynard

WATER EASEMENT DEED

WATER EASEMENT DEED

James Silverthorn, the GRANTOR, for valuable consideration received, grants and conveys with Warranty Covenants to the Town of Hudson, a New Hampshire Municipal Corporation with offices at Town Hall, 12 School Street, Hudson, Hillsborough County, State of New Hampshire, the TOWN, an easement in, over, under, and through a certain tract of land situated in the Town of Hudson, Hillsborough County, State of New Hampshire, The easement areas are shown on a plan entitled "Consolidation and Subdivision Plan", Mansfield Drive, Hudson, New Hampshire, Prepared for Hudson Five, LLC, Dated February 24, 2020, Prepared by Maynard & Paquette Engineering Associates, LLC. Being recorded at the Hillsborough County Registry of Deeds as Plan No. 40503. The easements are described in the attached Exhibit A.

The purpose of this conveyance is to grant an easement in order for the TOWN to layout, construct, build, install, maintain, repair, improve, remove, replace and/or rebuild a water line for the transportation of water and to provide access thereto.

The GRANTOR shall not make any improvements within or abutting this easement which interferes with or will interfere with the TOWN's exercise of its right under this deed.

The TOWN, its employees, and its agents have the right to enter and leave the easement area with workers, equipment and materials in order to inspect and survey the easement and to carry out the easement purposes.

The rights, conditions, restrictions and duties created by this deed shall run with the land and shall accrue to and be binding on the successor's-in-interest, heirs and assigns of the GRANTOR and the TOWN.

Alan Boelen
Witness

By: [Signature]
Duly Authorized
JAMES SILVERTHORN

ACKNOWLEDGMENT

STATE OF NEW HAMPSIDRE
COUNTY OF HILLSBOROUGH

On this 6/18/20, before me personally appeared James Silverthorn and acknowledged the foregoing instrument to be his voluntary act and deed.

[Signature]
Notary Public

My Commission Expires:



EXHIBIT A
Legal Description

A certain tract or parcel of land situated in Hudson, Hillsborough County, State of New Hampshire, bounded and described as follows:

Beginning at a point at the northeast corner of Map 147/Lot 24, said point also being the southeast corner of Map 147/Lot 24-7, said point is in the west line of Mansfield Drive; thence

By a curve to the right having a radius of three hundred and 00/100 feet a distance of one hundred seventeen and 65/100 feet (117.65'); thence

S 26°-41'-56" E, a distance of two and 35/100 feet (2.35'), to a point; thence

S 63°-01'-36" W, a distance of two hundred and 14/100 feet (200.14'), to a point; thence

S 63°-17'-51" W, a distance of eight hundred nine and 53/100 feet (809.53'), to a point; thence

N 26°-42'-09" W, a distance of two hundred eighty four and 06/100 feet (284.06'), to a point; thence

N 63°-17'-51" E, a distance of one hundred twenty and 00/100 feet (120.00'), to a point; thence

S 26°-42'-09" E, a distance of one hundred and 00/100 feet (100.00'), to a point; thence

N 63°-17'-51" E, a distance of three hundred twenty and 00/100 feet (320.00'), to a point; thence

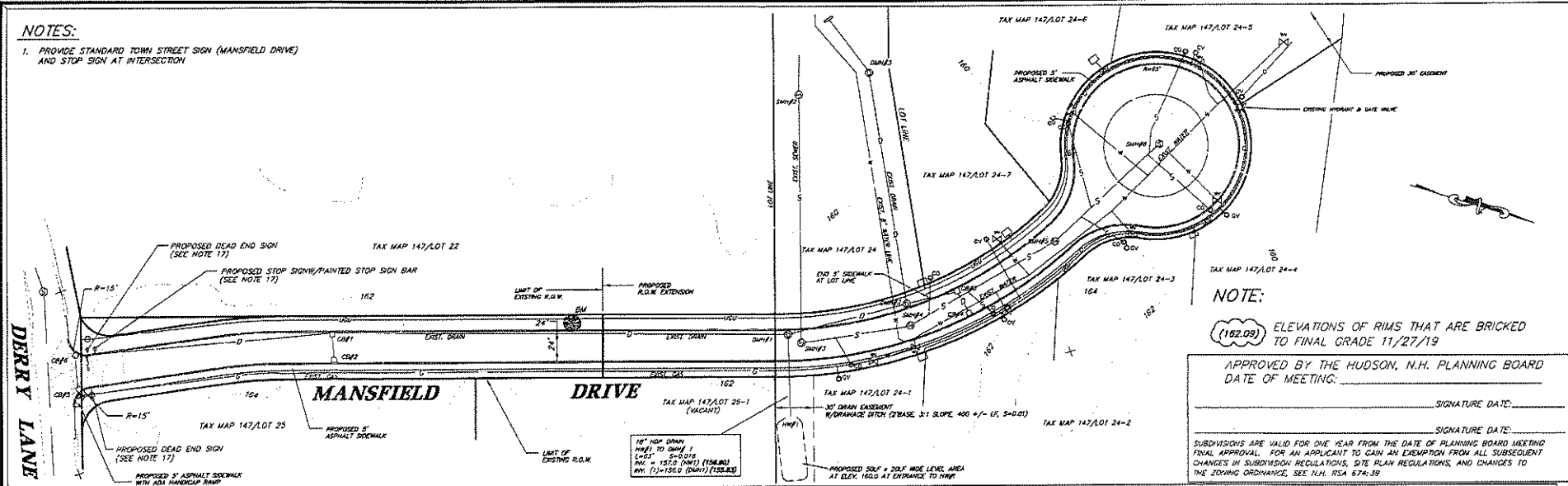
S 26°-30'-12" E, a distance of ninety four and 06/100 feet (94.06'), to a point; thence

N 63°-17'-51" E, a distance of three hundred sixty nine and 86/100 feet (369.86'), to a point; thence

N 54°-20'-27" E, a distance of one hundred seventy nine and 55/100 feet (179.55'), to the point of beginning.

NOTES:

1. PROVIDE STANDARD TOWN STREET SIGN (MANSFIELD DRIVE) AND STOP SIGN AT INTERSECTION



NOTE:
 (182.09) ELEVATIONS OF RIMS THAT ARE BRICKED TO FINAL GRADE 11/27/19

APPROVED BY THE HUDSON, N.H. PLANNING BOARD
 DATE OF MEETING: _____

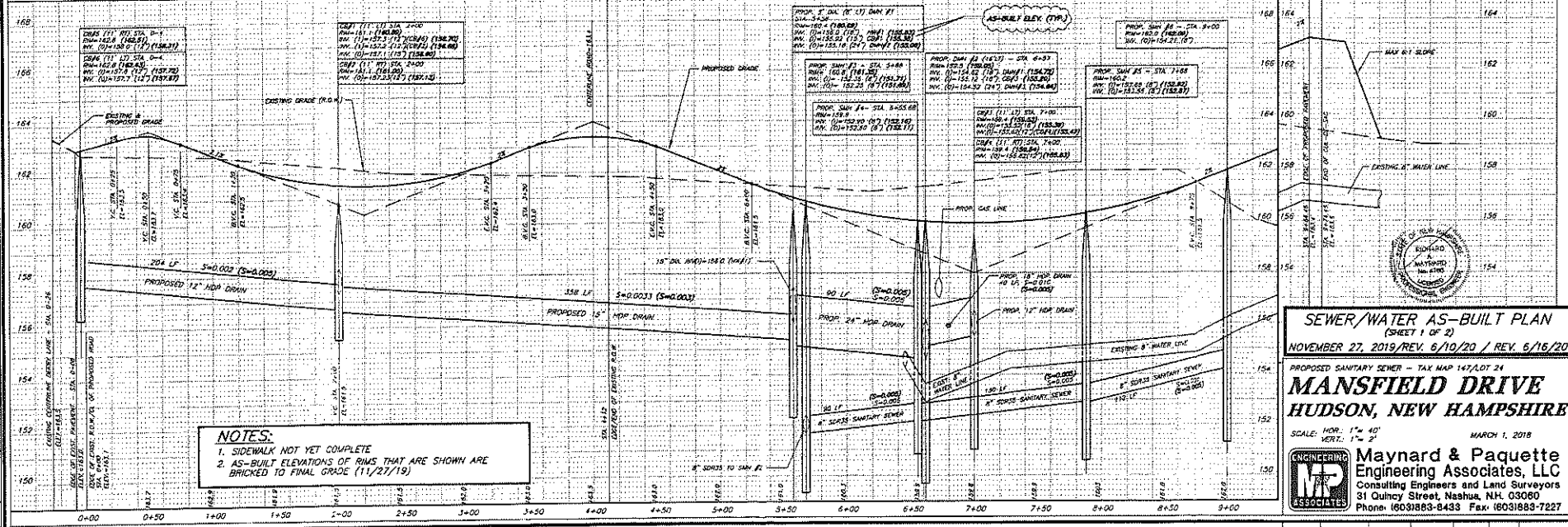
SIGNATURE DATE: _____

SIGNATURE DATE: _____

SUBDIVISIONS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FOR AN APPLICANT TO GAIN AN EXEMPTION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SITE PLAN REGULATIONS, AND CHANGES TO THE ZONING ORDINANCE, SEE N.H. RSA 674:39

NO.	DATE	DESCRIPTION
1	01/15/19	PRELIMINARY PLAN
2	02/15/19	REVISED PLAN
3	03/15/19	REVISED PLAN
4	04/15/19	REVISED PLAN
5	05/15/19	REVISED PLAN
6	06/15/19	REVISED PLAN
7	07/15/19	REVISED PLAN
8	08/15/19	REVISED PLAN
9	09/15/19	REVISED PLAN
10	10/15/19	REVISED PLAN
11	11/15/19	REVISED PLAN
12	12/15/19	REVISED PLAN

NO.	DATE	DESCRIPTION
1	01/15/19	PRELIMINARY PLAN
2	02/15/19	REVISED PLAN
3	03/15/19	REVISED PLAN
4	04/15/19	REVISED PLAN
5	05/15/19	REVISED PLAN
6	06/15/19	REVISED PLAN
7	07/15/19	REVISED PLAN
8	08/15/19	REVISED PLAN
9	09/15/19	REVISED PLAN
10	10/15/19	REVISED PLAN
11	11/15/19	REVISED PLAN
12	12/15/19	REVISED PLAN



NOTES:
 1. SIDEWALK NOT YET COMPLETE
 2. AS-BUILT ELEVATIONS OF RIMS THAT ARE SHOWN ARE BRICKED TO FINAL GRADE (11/27/19)

SEWER/WATER AS-BUILT PLAN
 (SHEET 1 OF 2)
 NOVEMBER 27, 2019/REV. 6/10/20 / REV. 6/16/20

PROPOSED SANITARY SEWER - TAX MAP 147/LOT 24

MANSFIELD DRIVE
 HUDSON, NEW HAMPSHIRE

SCALE: HOR. 1" = 40'
 VERT. 1" = 2'

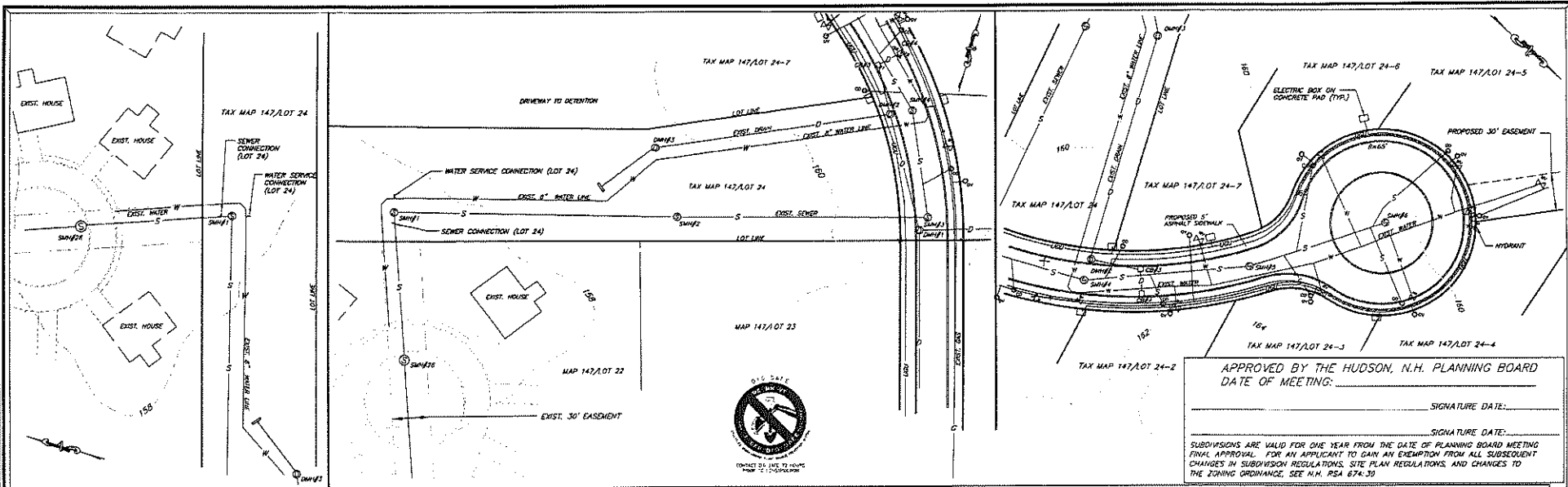
MARCH 1, 2018

MP ASSOCIATES
 Maynard & Paquette
 Engineering Associates, LLC
 Consulting Engineers and Land Surveyors
 31 Quincy Street, Nashua, NH, 03080
 Phone: 603-883-8433 Fax: 603-883-7227

KPM	APB	RAM	13	D	12253
DESIGNED	CHECKED	IN CHARGE	APPROVED	REVISION	SHEET

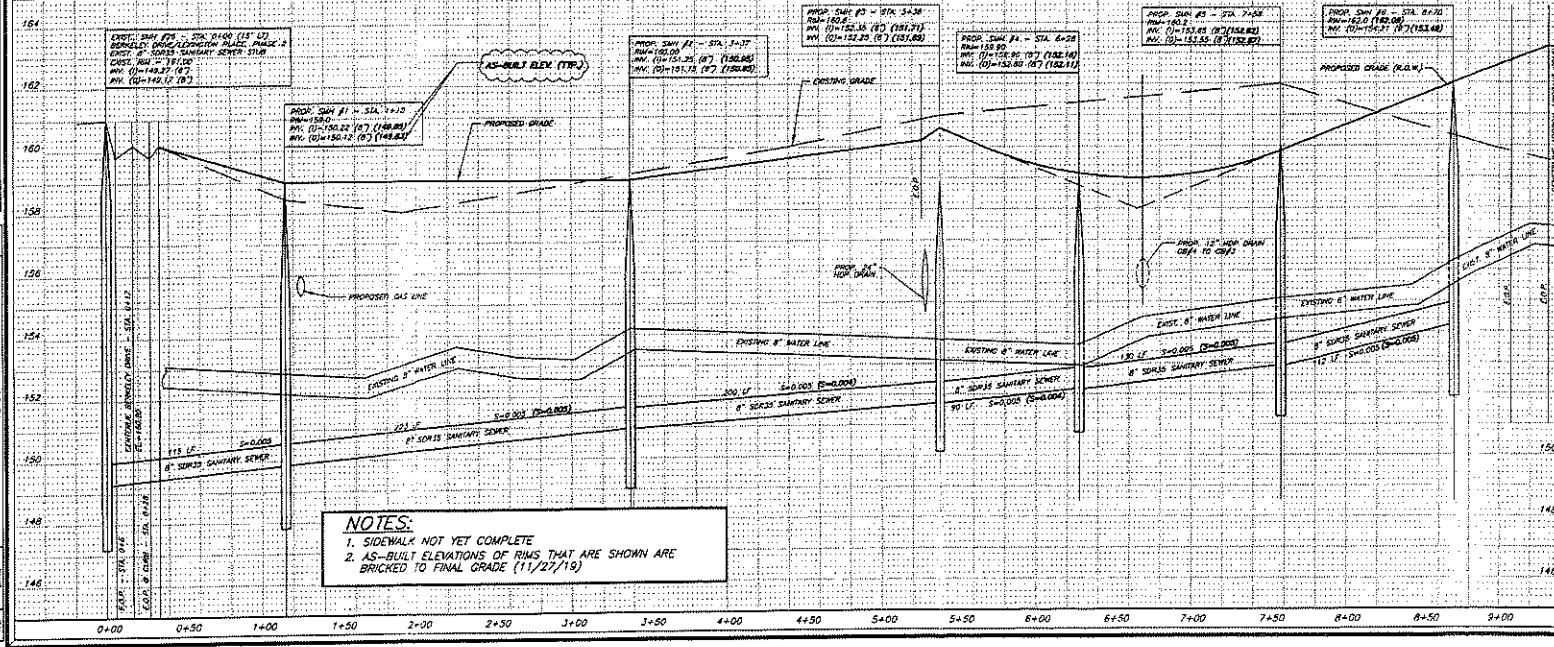
NO.	DATE	BY	DESCRIPTION
1	05/27/2019	AW	ISSUE PERMITS
2	06/10/2019	AW	REVISIONS PER 1. MANSFIELD DRIVE 2. 2019/01/13
3	06/10/2019	AW	NO CHANGES TO SHEET
4	06/10/2019	AW	NO CHANGES TO SHEET
5	06/10/2019	AW	NO CHANGES TO SHEET
6	06/10/2019	AW	NO CHANGES TO SHEET
7	06/10/2019	AW	NO CHANGES TO SHEET
8	06/10/2019	AW	NO CHANGES TO SHEET
9	06/10/2019	AW	NO CHANGES TO SHEET
10	06/10/2019	AW	NO CHANGES TO SHEET

NO.	DATE	BY	DESCRIPTION
1	06/10/2019	AW	ISSUE PERMITS
2	06/10/2019	AW	REVISIONS PER 1. MANSFIELD DRIVE 2. 2019/01/13
3	06/10/2019	AW	NO CHANGES TO SHEET
4	06/10/2019	AW	NO CHANGES TO SHEET
5	06/10/2019	AW	NO CHANGES TO SHEET
6	06/10/2019	AW	NO CHANGES TO SHEET
7	06/10/2019	AW	NO CHANGES TO SHEET
8	06/10/2019	AW	NO CHANGES TO SHEET
9	06/10/2019	AW	NO CHANGES TO SHEET
10	06/10/2019	AW	NO CHANGES TO SHEET



APPROVED BY THE HUDSON, N.H. PLANNING BOARD
DATE OF MEETING: _____
SIGNATURE DATE: _____
SIGNATURE DATE: _____

SUBDIVISIONS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FINAL APPROVAL. FOR AN APPLICANT TO OBTAIN AN EXEMPTION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SITE PLAN REGULATIONS, AND CHANGES TO THE ZONING ORDINANCE, SEE N.H. RSA 674:39



NOTES:
1. SIDEWALK NOT YET COMPLETE
2. AS-BUILT ELEVATIONS OF RIMS THAT ARE SHOWN ARE BRICKED TO FINAL GRADE (11/27/19)

SEWER/WATER AS-BUILT PLAN
(SHEET 2 OF 2)
NOVEMBER 27, 2019/REV. 6/10/20 / REV. 6/16/20
PROPOSED SANITARY SEWER - TAX MAP 147/LOT 24
MANSFIELD DRIVE
HUDSON, NEW HAMPSHIRE
SCALE: HORIZ. 1" = 40'
VERT. 1" = 2'
MARCH 1, 2018

ENGINEERING
MP ASSOCIATES
Maynard & Paquette
Engineering Associates, LLC
Consulting Engineers and Land Surveyors
31 Quincy Street, Nashua, NH, 03060
Phone: 603.883-8433 Fax: 603.883-7227

KPM	APB	RAM	13	D	12253
DESIGNED	2014/20	CHECKED	APPROVED	REVISION	6/18

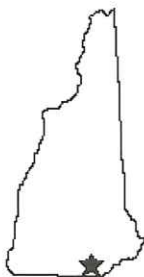
Agenda

7-14-20

RECEIVED

JUL 01 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



TOWN OF HUDSON

Engineering Department

8E

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: June 30, 2020

RE: Update Regarding Taylor Falls and Veteran's Memorial Bridge

Taylor Falls and Veteran's Memorial bridges, aka the twin bridges, are in need of repairs and are the responsibility of the City of Nashua and Town of Hudson. Both municipalities worked together to complete the evaluation of both bridges in 2018, which was spearheaded by the Town of Hudson Engineering Department.

It has been agreed upon that the Town of Hudson Engineering Department will spearhead the design phase of this project and the Request for Proposal (RFP) has been completed, reviewed by both parties, and is ready for advertisement (see Attachment A).

The Town of Hudson and the City of Nashua will have to update the 2018 Municipality Agreement to match the current scope of work and fee (see Attachment B).

First Motion:

To authorize the Town Engineer to work with the City of Nashua to complete the 2020 Municipality Agreement.

Second Motion

To authorize the Town Engineer to advertise for the Taylor Falls and Veteran's Memorial Bridge Design.

REQUEST FOR PROPOSAL

**ENGINEERING SERVICES FOR
BRIDGE DESIGN (109/068) & (110/068)
TOWN OF HUDSON, NH**

MAY 2020



Prepared by

**Town of Hudson
Engineering & Public Works Departments
12 School Street
Hudson, NH 03051**

REQUEST FOR PROPOSAL

The Town of Hudson, New Hampshire wishes to engage the services of a qualified engineering company to provide design and permitting services for:

ENGINEERING SERVICES FOR BRIDGE DESIGN (109/068) & (110/068)

The ENGINEER must be lawfully engaged in the service of bridge design and permitting in the State of New Hampshire.

An overview and detailed specifications are provided later in the Request for Proposal (RFP).

Proposals must be received no later than **10:00 AM on SEPTEMBER 25, 2020** from interested firms, to be eligible for consideration by the Town. Proposal shall follow the format listed below and be on the forms provided as required. Each statement shall be submitted in a sealed envelope, which is clearly marked,

“ENGINEERING SERVICES FOR BRIDGE STREET DESIGN (109/068) & (110/068)”

Requests may be issued only by the Town Engineer, or his designee, to authorized firms, and are not transferable unless authorized by the Town Engineer or his designee.

Complete copies of RFP are available from:

Mr. Elvis Dhima, P.E.
Town Engineer
Town Hall
12 School Street
Hudson, NH 03051
edhima@Hudsonnh.gov

All proposals received will be considered confidential and not available for public review until after a vendor has been selected.

The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information or errors in the proposal, to accept the proposal considered to be in the best interest of the Town, or to purchase on the open market if it is considered in the best interest of the Town to do so. Failure to submit all information called for and/or submission of an unbalanced proposal are sufficient reasons to declare a proposal as non-responsive and subject to disqualification.

Proposals which do not incorporate our requested format for providing **ENGINEERING SERVICES FOR BRIDGE STREET DESIGN (109/068) & (110/068)** will not be considered.

All proposals are advertised, at the Town's discretion, in various publications and are posted publicly as detailed below:

Name	Advertising Medium	Address	Phone/Fax	Email and Web Address
Town Hall Hudson, NH	Post at Town Hall	12 School Street, Hudson NH 03051	603.886.6008 603.594.1142(fax)	edhima@hudsonnh.gov

TOWN OF HUDSON, NEW HAMPSHIRE

Mr. Elvis Dhima, PE, Town Engineer

Date: _____

PROPOSAL DUE DATE/TIME: SEPTEMBER 25, 2020 NOT LATER THAN 10:00 AM AT THE TOWN HALL OFFICES, 12 SCHOOL STREET, HUDSON, NH.

A MANDATORY PRE-PROPOSAL MEETING WILL BE HELD AT TOWN HALL ON AUGUST 28, 2020 AT 11:30 AM.

ALL QUESTIONS DUE BY SEPTEMBER 11, 2020 AT 10:00 AM.

PREPARATION OF PROPOSALS:

Proposals shall be submitted on the forms provided and must be signed by the Proposer or the Proposer's authorized representative. The person signing the proposal shall initial any corrections to entries made on the proposal forms.

Proposers must quote on all items appearing on the proposal forms. Failure to quote on all items may disqualify the proposal.

Unless otherwise stated in the Request for Proposal (RFP), the Proposer agrees that the proposal shall be deemed open for acceptance for sixty (60) calendar days subsequent to submittal to the Town of Hudson or as modified by addendum.

Any questions or inquiries must be submitted in writing, and must be received by the Town Engineer, Elvis Dhima (edhima@hudsonnh.gov) no later than seven (7) calendar days before the Request for Proposals due date to be considered. Any responses to questions, clarifications, or changes to the Request for Proposals will be provided to all Proposers of record that attended the mandatory pre-proposal meeting.

The Proposer shall not divulge, discuss or compare this proposal with other Proposers and shall not collude with any other Proposers or parties to a proposal whatever.

MANDATORY PRE-PROPOSAL MEETING:

All Proposers are required to attend the pre-proposal meeting at **Town Hall at 11:30 AM on August 28 , 2020.**

SUBMISSION OF PROPOSALS:

Proposals must be submitted at the Clerk's Office, Town Hall Offices, 12 School Street, Hudson NH by **10:00 AM SEPTEMBER 25, 2020** as directed in the Request for Proposals, and on the forms provided unless otherwise specified. Proposals must be typewritten or printed in ink. Proposals must be mailed or delivered in person. Proposals that are faxed or e-mailed will not be accepted.

AMENDMENTS TO PROPOSALS

If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

Proposers shall acknowledge receipt of any amendment to this solicitation (1) by identifying the amendment number and date on the Proposal form, or by letter. Proposals which fail to acknowledge the Proposer's receipt of any amendment will result in the rejection of the Proposal if the amendment(s) contained information which substantively changed the municipality's requirements.

Amendments will be on file in the offices of the municipality and the Engineer at least 1 day before Proposal opening.

WITHDRAWAL OF PROPOSALS:

Proposals may be withdrawn by written notice, telegram (including mailgram) or facsimile machine transmission received at any time before the exact time set for opening of proposals; provided that written confirmation of telegraphic or facsimile withdrawals over the signature of the proposer is mailed and postmarked prior to the specified proposal opening time. A proposal may be withdrawn in person by a proposer or its authorized representative if, before the exact time set for opening of proposals, the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal. Negligence on the part of the Proposer in preparing this proposal shall not constitute a right to withdraw a proposal subsequent to the proposal opening. Proposals may not be withdrawn for the period as indicated in this Request for Proposals or as modified by addenda.

RECEIPT AND OPENING OF PROPOSALS:

Proposals shall be submitted prior to the time fixed in the Request for Proposals. Proposals received after the time so indicated shall be returned unopened.

All qualified Bidders will receive consideration without regard to race, color, religion, creed, age, sex, or national origin.

PROPOSAL RESULTS:

All proposals received shall be considered confidential and not available for public review until after a contractor has been selected. All proposals may be subject to negotiations prior to the award of a contract.

NO TELEPHONE REQUESTS FOR RESULTS WILL BE ACCEPTED OR GIVEN.

TIE PROPOSALS:

When identical Proposals are received, with respect to price, delivery, financial resources, experience, ability to perform and quality, award may be made by a toss of a coin.

LIMITATIONS:

This Request for Proposal (RFP) does not commit the Town to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services, supplies or equipment. The Town reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety this RFP, if it is in the best interest of the Town to do so.

The OWNER reserves the right to waive any informalities, to negotiate with any Bidder and to reject any or all Bids. No Bidder may withdraw his Bid within ninety (90) days after the actual date of the opening thereof.

PROPOSAL EVALUATION:

In an attempt to determine if a Proposer is responsible, the Town, at its discretion, may obtain technical support from outside sources. Each Proposer will agree to fully cooperate with the personnel of such organizations.

PROJECT BACKGROUND

Town of Hudson and City of Nashua share ownership of the two bridges in question and are looking for engineering services at this time. The two bridges we constructed in 1970 (109/068) (Hudson to Nashua) and 1973 (110/068) (Nashua to Hudson) and are inspected bi-annually by NHDOT. The most recent inspection report (2019) and the evaluation of both bridges completed in 2018 by McFarland Johnson Engineering are attached. Each bridge is approximately 600 feet long and 28 feet wide, excluding the sidewalk.

Town of Hudson will execute this contract and will be the point of contact through this task. City of Nashua staff will be involved with the decision making and selecting the Engineering firm winning this contract. In case a municipality agreement is not reached between Hudson

and Nashua, Town of Hudson reserves the right to execute this work for bridge (109/068) (Hudson to Nashua).

This project will be 100% (50/50) funded by the Town of Hudson and City of Nashua.

SCOPE OF SERVICES

The Town of Hudson Engineering Department is soliciting Engineering services for **BRIDGE DESIGN (109/068) & (110/068)**

The work will involve the following:

- Revise existing plans, inspections and evaluation report related to the bridges and provide/conduct additional inspections if necessary using National Bridge Inspection guidelines.
- Provide full Structural Design for both bridges rehabilitation
- Permitting and approval with NHDOT and NHDES
- Providing Plans and Specification, which Town of Hudson and City of Nashua can utilize to bid the construction phase for both bridges

Proposers shall demonstrate experience in the completion of similar design work.

1. Description of Services Requested

The Engineering Firm will need to provide the Town with a detailed written description of the proposed work for review and approval.

Work will include:

- Complete schedule of the work and fees for the proposed tasks

2. Time Frame for Performance of Services

A contract will be signed as soon as possible after the Proposal due date and completion of the Proposal evaluations, but no later than July 1, 2020 and the project will proceed immediately. **The Engineer will be able to start work as of July 1, 2020 and must be substantially complete no later than October 30, 2020.**

APPROXIMATE BUDGET FOR ENGINEERING SERVICES

The budget is \$200,000 for both bridges and \$100,000 for one bridge.

TRAFFIC CONTROL/MAINTENANCE

The Town reserves the right to hire Hudson Police Department or Highway Department staff directly to reduce the cost of the traffic control/maintenance, if necessary.

PROPOSAL STATEMENT PREPARATION

In order to facilitate the evaluation of the Proposals, the Proposer is instructed to follow the outline below in responding. Proposals that do not follow the outline, or do not contain the required information may be considered as unresponsive Proposals. Additional or more detailed information may be annexed to the main body of the Proposal. Proposals shall be submitted in electronic and two (2) identical hard copy formats.

1. Company or Contractor Team Background Material

The Proposer shall provide information concerning the background of the firm including a brief description of the firm's experience providing similar services. This shall include any proposed subcontractor or consultants that the Proposer plans to engage on this project.

2. Experience/References

The Proposer shall provide a Client reference list, with names, addresses, and telephone numbers, especially for clients whom the Proposer has provided similar services in the past. The Proposer should be able to provide a list showing that they have worked on at least one similar project in the last ten (10) years that are of similar size and scope. References shall include a brief description of the project and the services provided. Contractor shall be familiar with the New Hampshire Department Environmental Services.

3. Project Approach

The Proposer shall provide a work schedule and cost estimate of their design, including permitting. The Proposer shall also describe recent similar work and any other information that the Proposer deems relevant to the project, and which the Proposer believes will further the competitiveness of the Proposal, including work samples, pictures, etc. from similar completed projects.

4. Schedule

The Proposer shall provide a brief description of their ability to meet the schedule set forth in this Request for Proposal.

5. Cost Proposal

Proposers shall submit an hourly rate breakdown for each task and a Cost Proposal in a total in Lump Sum not to exceed format.

AWARD OF CONTRACT:

Any contract entered into by the Town shall be in response to the proposal and subsequent discussions. It is the policy of the Town that contracts be awarded, among other considerations, only to responsive and responsible Proposers. In order to qualify as responsive and responsible, a prospective Engineering Firm must meet the following standards as they relate to this request:

- Have the necessary experience, organization, technical and professional qualifications, skills and facilities;
- Be able to comply with the proposed or required time of completion or performance schedule;
- Have a demonstrated satisfactory record of performance.
- Adhere to the specifications of this proposal and provide all documentation required of this proposal

The contract will be awarded to a responsive and responsible Proposer based on the evaluation criteria (design approach, experience of the engineering firm and sub consultants, cost and schedule), not necessarily the lowest price.

The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information and/or errors in the proposal, to accept any proposal in part or in whole as may be in the best interest of the Town, or any other option if it is considered in the best interest of the Town to do so.

This solicitation requires proposing on all items, failure to do so will disqualify the proposal.

CONTRACT AWARD PROTEST POLICY AND PROCEDURE:

- a. Definitions. As used in this provision:

“Interested party” means an actual or prospective bidder whose direct economic interest would be affected by the award of the contract.

“Protest” means a written objection by an interested party to this solicitation or to a proposed or actual award of a contract pursuant to this solicitation.

- b. Protests shall be served on the Contracting Officer by obtaining written and dated acknowledgement from:

Steve Malizia, Town Administrator
Town of Hudson
12 School Street
Hudson, NH 03051

- c. All protests shall be resolved in accordance with the municipality’s protest policy and procedures, copies of which are maintained at the municipality.

MODIFICATIONS AFTER AWARD:

The Contract shall constitute the entire understanding between the parties, and it shall not be considered modified, altered, changed, or amended in any respect unless in writing and signed by the parties hereto. Such modification shall be in the form of a contract amendment executed by both parties.

CANCELLATION OF AWARD:

The Town reserves the right to cancel the award without liability to the Proposer at any time before a contract has been fully executed by all parties and is approved by the Town.

CONTRACT:

Any Contract between the Town and the Contractor shall consist of (1) the Request for Proposal (RFP) and any amendments thereto and (2) the Contractor's proposal in response to the RFP, (3) Form of Agreement. In the event of a conflict in language between documents (1), (2), and (3) referenced above, the provisions and requirements set forth and referenced in the RFP shall govern. However, the Town reserves the right to clarify any contractual relationship in writing and such written clarification shall govern in case of conflict. In all other matters, not affected by written clarification, if any, the RFP shall govern. The Proposer is cautioned that this proposal shall be subject to acceptance without further clarification.

EXECUTION OF CONTRACT:

The successful Proposer shall sign (execute) the contract documents and shall satisfy all conditions set forth in the contract to enter into the contract and return such signed documents to the Town, within ten (10) calendar days from the date mailed or otherwise delivered to the successful Proposer.

APPROVAL OF CONTRACT:

Upon receipt of the contract that has been fully executed by the successful Proposer (Contractor), the Town shall complete the execution of the contract in accordance with local laws or ordinances and return the fully executed contract to the Contractor. Delivery of the fully executed contract, along with a Notice to Proceed and a Town purchase order, to the Contractor shall constitute the Town's approval of the contract with the Contractor.

FAILURE TO EXECUTE CONTRACT:

Failure of the successful Proposer to execute the contract within ten (10) calendar days from the date mailed or otherwise delivered to the successful Proposer shall be just cause for cancellation of the award.

DISQUALIFICATION:

Awards will not be made to any person, firm and/or corporation that has defaulted upon a contract with the Town, the State of New Hampshire or the Federal Government within the past 5 years. Awards will not be made to any principal owner or officers that have a 10% or greater interest in a firm or corporation that has defaulted upon a contract with the Town, the State of New Hampshire or the Federal Government within the past 5 years. Corporations must currently be in good standing with the Secretary of State's Office in the state of incorporation.

INSURANCE:

The successful Proposer shall procure and maintain insurance, in the amounts and coverage as set forth in this Request for Proposals, or otherwise required by the Town, at the Proposer's sole expense, with Town approved insurance companies, insuring against any and all public liability, including injuries or death to persons and damage to property, arising out of or related to the goods or Proposer's performance hereunder and shall furnish to the Town certificates of such insurance and renewals thereof signed by the issuing company or agent upon the Town's request. Such certificates shall name the Town of Hudson and City of Nashua as an additional insured. Such policies shall provide for cancellation only subsequent to 30 days prior written notice to the Town and proof of subsequent insurance upon cancellation of prior policy.

The Town's examination of, or failure to request or demand, any evidence of insurance hereunder, shall not constitute a waiver of any requirement and the existence of any insurance shall not limit the Proposer's obligation under any provision hereof.

Except to the extent of comparable insurance acceptable to, or express waiver by the Town, the Proposer shall, or shall cause any carrier engaged by the Proposer, to insure all shipments of goods for full value.

If the contract with the Proposer involves the performance of work by the Proposer's employees at property owned or leased by the Town, the Proposer shall furnish such additional insurance as the Town may request in respect thereof, but in any event and without such request, workers' compensation insurance and unemployment compensation insurance as required by laws of the State of New Hampshire and public and automotive liability and property damage insurance. In no event shall such employees of the Proposer be deemed to be the employees of, or under the direction or control of the Town for any purpose whatsoever.

WORKER'S COMPENSATION:

All Proposers and subcontractors at every tier under the Proposer will conform with the requirements of RSA 281 Title XXIII, Section 281-A:2 with close attention to sections VI(a), VI(c) and VII(a) as well as Section 281-A:4.

DISAGREEMENTS AND DISPUTES:

All disagreements and disputes, if any, arising under the terms of any contract, either by law, in equity, or by arbitration, shall be resolved pursuant to the laws and procedures of the State

of New Hampshire, in which state any contract shall be deemed to have been executed. No action at law, or equity, or by arbitration shall be commenced to resolve any disagreements or disputes under the terms of any contract, in any jurisdiction whatsoever other than the State of New Hampshire and Hillsborough County.

TERMINATION OF CONTACT FOR CAUSE:

If the Contractor shall violate any provision of the Contract, the Town shall have the right to terminate the Contract. To terminate the Contract, the Town shall provide written notice to the Contractor of such termination. Such written notice shall state the Contract violation(s) and be delivered to the Contractor's address as identified in the Contract Documents. This notice shall provide the Contractor with fifteen (15) calendar days from the date of delivery, to correct the violation(s) to the Town's satisfaction. Should the Contractor fail to satisfactorily correct all violations within (15) fifteen calendar days, the Town may terminate the contract immediately upon delivery of a Notice of Termination to the Contractor. Such termination shall become effective immediately or as otherwise determined by the Town. Upon termination, all finished or unfinished work, services, plans, data programs and reports prepared by the Contractor under the Contract shall become the Town's property. The Town may also terminate this Contract in accordance with any other applicable Contract provision.

Notwithstanding the above, the Contractor shall not be relieved of liability to the Town for damages sustained by the Town by virtue of any breach of any contract, and the Town may withhold any payments until such time as the exact amount of damages due the Town is determined.

TERMINATION FOR THE CONVENIENCE OF THE TOWN:

The Town may terminate any contract at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination.

In that event, all finished or unfinished work, services, documents and materials shall become the Town's property. If any Contract is terminated by the Town as provided herein, the Vendor will be paid an amount which bears the same ratio to the total compensation as the services covered by any contract, less payments of compensation previously made.

PATENT PROTECTION:

The successful Proposer agrees to indemnify and defend the Town of Hudson from all claims and losses resulting from alleged and actual patent infringements and further agrees to hold the Town of Hudson and City of Nashua harmless from any liability arising under RSA 382-A, 2-312 (3). (Uniform Commercial Code).

OWNERSHIP OF REPORTS:

All data, materials, plans, reports and documentation prepared pursuant to any contract between the Town of Hudson and the successful Proposer shall belong exclusively to the Town of Hudson and City of Nashua.

ASSIGNMENT PROVISION:

The successful Proposer hereby agrees that it will assign to the Town of Hudson all cause of action that it may acquire under the anti-trust laws of New Hampshire and the United States as the result of conspiracies, combination of contracts in restraint of trade which affect the price of goods or services obtained by the Town under this contract if so requested by the Town of Hudson.

PAYMENT:

Payment will be made within thirty (30) days of the completion of the work based upon the payment schedule listed in the Form of Agreement after receipt of invoice by the Town.

TAX:

The Town is exempt from all sales and Federal excise taxes. The Town's tax exemption certificate will be provided to the successful Contractor upon request. Please bill less these taxes.

FUNDING OUT:

The Town of Hudson's obligations to pay any amount due under a contract are contingent upon availability and continuation of funds for the purpose. The Town may terminate the contract at any time, due to the non-appropriation of funds, and all payment obligations of the Town cease on the date of termination.

ASSIGNMENT OR SUB-CONTRACTING:

None of the work or services covered by the contract shall be assigned in full or in part, or sub-contracted without the prior approval of the Town.

PRICING:

Unless otherwise specified all prices listed are firm for the term of the contract. All prices should include all labor, material and transportation costs, and any discounts offered. No fuel surcharges shall be allowed at any time.

AUDIT:

For a period of at least three (3) years after completion of any contract, it is the responsibility of the Contractor to make available at the Contractor's place of business, upon demand, all

price lists, documents, financial records and other records pertaining to purchases made and /or work performed under contract for the purposes of audit by the Town of Hudson.

FUGITIVE NOISE ORDINANCES

All work shall be conducted in conformance with the Town's Code Part II General Legislation

1. Chapter 249-4, Prohibited Noise Emissions and Conditions

The Town Code can be viewed on-line at <http://ecode360.com/HU1110>

GUARANTEES & WARRANTY:

All parts and labor related to contracts must be guaranteed and include a 12 month warranty from the date of acceptance by the Town. If any work is unable to be guaranteed, the contractor must inform the Town, in writing, prior to the delivery of an item or any work being performed. Non-guaranteed work must be offered at a discount rate from the proposal prices. **Inspection, testing and final determination of non-warranty work shall be performed at no cost to the Town.**

FORCE MAJEURE:

Neither party shall be liable for any inability to perform its' obligations under any subsequent contract due to war, riot, insurrection, civil commotion, fire, flood, earthquake, storm or other act of God.

SEVERABILITY:

If any of this Request for Proposals or subsequent contract are held to be invalid or unenforceable, it will be construed to have the broadest interpretation which would make it valid and enforceable under such holding. Invalidity or the inability to enforce a term or condition will not affect any of the other this Request for Proposals or subsequent contract.

PROVISION REQUIRED BY LAW DEEM INSERTED

Each and every provision and clause required by law to be inserted in this Request for Proposals and any subsequent Contract shall be deemed to be inserted herein and this Request for Proposals and Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Request for Proposals and/or Contract shall forthwith be physically amended to make such insertion or correction.

DISADVANTAGED BUSINESS ENTERPRISES

The Town hereby notifies all Contractors that it will affirmatively insure that in any contract entered into pursuant to this Request for Proposals, disadvantaged business enterprises will be afforded full opportunity to submit proposals in response to this request and will not be discriminated against on the grounds of race, color, national origin, religion, sex, age or disability in consideration for an award.

NON-DISCRIMINATION

Contracts for work resulting from this Request for Proposals shall obligate the Contractor and the Contractor's subcontractors not to discriminate in employment practices on the grounds of race, color, national origin, religion, sex, age or disability. Statements as to non-discriminatory practices may be requested from the successful Vendor(s).

DEFINITIONS:

Proposal shall also mean quotation, bid, offer and qualification/experience statement.

Vendors shall also mean Proposers, offerors, bidders, contractors or any person or firm responding to a Request for Proposals.

Contract shall also mean agreement.

GOVERNING LAW:

The Laws of the State of New Hampshire shall govern all contracts entered into by the Town of Hudson. Any disputes shall be resolved within the venue of the State of New Hampshire and Hillsborough County.

FAILURE TO ACKNOWLEDGE THIS REQUEST FOR PROPOSALS MAY RESULT IN WITHDRAWAL FROM THE PROPOSAL LIST FOR THIS COMMODITY OR SERVICE.

FAILURE TO COMPLY WITH THESE REQUIREMENTS COULD RESULT IN THE CANCELLATION OF AN ORDER OR CONTRACT.

PROPOSAL SUBMISSION CHECKLIST

In order to be considered responsive, each prospective vendor must submit the following documents, in **electronic and two (2) identical hard copy formats** as part of its proposal:

1. Proposal Document as outlined above
2. Specifications Exception Form
3. Alternate Form W-9
4. Town of Hudson and City of Nashua Indemnification Agreement

The successful contractor must submit, prior to contract signing, its insurance certificate (naming the Town of Hudson and City of Nashua) that meets the minimum required types and levels of coverage.

April 17, 2018

**AGREEMENT FOR REIMBURSEMENT
FOR
BRIDGE EVALUATION**

This agreement is made and entered into, by and between the **City of Nashua**, a New Hampshire municipal corporation, by and through its Division of Public Works, with offices at 9 Riverside Street, Nashua, New Hampshire and the **Town of Hudson, 12 School Street, Hudson, New Hampshire** (individually the "City" and the "Town" or "Hudson," respectively, and collectively as the "Parties") and each understands and agrees to the commitments, terms and conditions contained in this Agreement (the "Agreement").

WHEREAS, City and Town jointly own approximately 50% interest each, in the two parallel bridges that span the Merrimack River and connect the two municipalities known as the Taylor Falls/Veterans Memorial Bridges (a.k.a. The Hudson Bridge) ("Bridges");

WHEREAS, City and Town are jointly responsible for the Bridges;

WHEREAS, the Bridges may need significant repairs and maintenance;

WHEREAS, City and Town have determined that it is in their common interests to collaboratively address the repairs and maintenance of the Bridges;

WHEREAS, Town has obtained a proposal from an engineering consultant to perform an evaluation of the Bridges to determine the extent of work and make recommendations on how to proceed ("Evaluation"); and

WHEREAS, City will reimburse Hudson fifty percent (50%) of the cost of the Evaluation, in keeping with the Parties' joint responsibility for the Bridges.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. **Evaluation**. Hudson will procure proposals and manage the contract with the selected engineering firm for the Evaluation. Hudson will comply with all applicable laws and rules in such procurement and management. Except for the amount being contributed by the City as provided herein, Hudson will be solely responsible for all aspects of the engineering contract and Evaluation, including but not limited to permits, work quality, and safety, and any and all costs of the Evaluation. The City shall have the right to an electronic and hard copy of the Evaluation and the right to copy, distribute and use the Evaluation.

2. **City's Contribution**. The City agrees to reimburse Hudson in an amount not-to-exceed Twenty Five Thousand Dollars (\$25,000) for the Evaluation. The City will pay within 30 days of Hudson's submittal of written invoice(s) acceptable to the City. If the Evaluation is not completed by **April 1, 2019**, and this Agreement will terminate and no further reimbursements will be made by the City to Hudson for the Evaluation.

3. Insurance. The contract with the selected engineering firm shall contain appropriate provisions insuring against public liability, including injuries or death to persons and damage to property, arising out of or related to the engineer's performance thereunder, in the amounts and coverage as required by the City and Hudson, and shall name the City and Hudson as additional insured.

4. **General Provisions**

a. This Agreement shall be governed exclusively by the laws of the State of New Hampshire and any claim or action brought relating to this agreement, the work performed or contracted to be performed thereunder, or referable in anyway thereto shall be brought in Hillsborough County (New Hampshire) Superior Court Southern Judicial District or in the New Hampshire 9th Circuit Court—Nashua and not elsewhere.

b. Neither party shall assign the Agreement as a whole or in part without prior written consent of the other.

c. The Agreement represents the entire and integrated agreement between the Parties and supersedes prior negotiations, representations or agreements, either written or oral regarding the subject matter hereof. The Agreement may be amended or modified only by a written modification signed by both Parties.

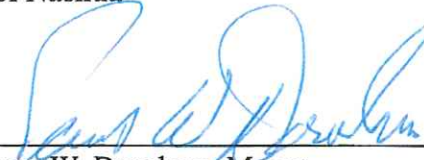
d. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

Town of Hudson

By:  _____

Print Name: Roger E. Coutu

City of Nashua

By:  _____

James W. Donchess, Mayor



TOWN OF HUDSON
Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

8F

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: June 30, 2020

RE: Request to Advertise for the Civil Engineer Position

The full time position for a Civil Engineer was approved for the FY21 budget and the position is currently within the Hudson Police, Fire and Town Supervisors Association.

The position will be advertised in the Union Leader, NHMA website, Town Website, and the Nashua Telegraph.

Motion:

To authorize the Town Engineer to advertise for the Civil Engineer position.

JOB DESCRIPTION

CIVIL ENGINEER

JOB SUMMARY:

Performs a variety of engineering duties required to support development and Town construction projects.

SUPERVISION RECEIVED:

Works under the general supervision of the Town Engineer, who provides general instructions and objectives and provides assistance when difficult or unusual problems are encountered; work is reviewed for adherence to sound engineering practices.

SUPERVISION EXERCISED:

Not applicable.

1. Private and public construction projects inspections and coordination:

Presides over pre-construction meetings, coordinates with developers and Land Use staff to ensure proper issuance of permits. Construction Compliance enforcement including: ongoing site inspections and testing for roadways, utilities, drainage, water, sewer, erosion work, and coordinate construction efforts required by development agreements, Planning Board requirements and engineering specifications.

2. Water utility efforts:

Coordinates with and assists the Town Engineer with various efforts regarding any utility efforts, including coordination with contractors and Hudson Water Utility operator for inspections and ongoing transmission line repairs and upgrades. Assist with enforcing policies/ procedures and construction requirements.

3. AutoCad and GIS efforts:

Coordinate and upgrade master utility plan using AutoCad.

4. New MS4 Stormwater Program:

Assist Town Engineer with implementation of EPA mandatory program, including testing/sampling and working with the Town consultant.

5. Septic Systems inspections:

Perform septic system evaluations, soil testing and bed bottom inspections.

6. Driveway Permits:

Coordinate issuance of permits and on going inspections for compliance.

7. Coordinate Street Acceptance:

Inspect new roadways for final acceptance and coordinate with Town Engineer for street acceptance by the town.

8. Assist Town Engineer:

Assist with any engineering department efforts/coordination as requested.

Respond to miscellaneous issues and questions raised by residents and other interested parties as necessary, in coordination with the Land Use staff.

9. Perform other Duties as assigned

Minimum Qualifications Required:

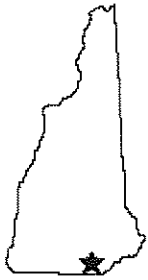
Graduation from a college or university with major course work in Civil Engineering, plus 5-years progressively responsible experience in the field of civil engineering; OR any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities.

Knowledge of AutoCAD and/or ArcView GIS systems is a plus.

Required Licenses and Certifications:

Preferred Registered Professional Engineer – with the State of New Hampshire civil or environmental designation.

Valid Driver's License



TOWN OF HUDSON

Land Use Division



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima P.E., Town Engineer

DATE: September 18, 2019

RE: Reinstate Existing Civil Engineer Position in FY21

The Engineering Department is requesting that the above position be reinstated into FY21 budget. The primary duties performed by this position will include the following:

1. Provide inspection services for water, sewer, drainage, roadway, septic and driveways, including testing (public and private projects).
2. Provide support regarding compliance with state and federal requirements related to the new MS4 permit.
3. Provide support to Town Engineer with Town project and coverage, when necessary.

All the above tasks are currently performed by the Town Engineer. This position is currently in the Hudson Police, Fire and Town Supervisors Association and the successful candidate shall be a full time employee and Licensed Professional Engineer in the State of New Hampshire.

The Town has experienced a healthy growth and has taken a proactive approach to infrastructure, utility and traffic which does require additional staff to meet the current and future needs.

Recommended salary, starting July 1, 2020 is \$64,531, Step 2.

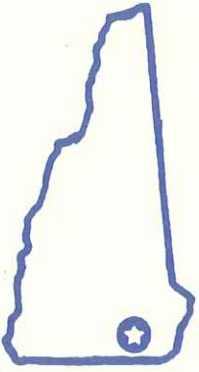
Motion:

To include existing Civil Engineer position in FY21.

TOWN OF HUDSON

Public Works

Agenda
7-14-20



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



8G

Date; July 6th

To; The Board of Selectmen

From; Jess Forrence Public Works Director

RECEIVED

JUL 07 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Reference; Purchasing a 2020 Caterpillar Vibratory Roller.

The Public Works Department is requesting permission to purchase a 2020 Caterpillar CB 1-8 Vibratory roller which was approved in the FY 21 budget process. This roller will be used in trench work, asphalt paving, and roadside shoulder work. The funding for this will be from the following accounts 5552 Street, 5592 Water, and 5562 Sewer totaling \$27,500.00.

This Caterpillar Vibratory Roller will be purchased through the Sourcewell National Municipal Contracting Agency. This agency allows the town to find the equipment needed while saving time and money.

Thank you

CC. Kathy Carpentier



Mr. Jim Lavacchia, Public Works Supervisor
Town of Hudson
2 Constitution Drive
Hudson, New Hampshire 03051

July 1, 2020

Dear Jim,

I want to thank you for allowing Milton Caterpillar one of the leading Caterpillar dealers in the Nation the opportunity to provide you with a Quote for your upcoming Vibratory Roller needs. Milton Cat highly values your business and you can be assured you will receive the finest service and dealer support on machines that lead the industry.

As you may know the Caterpillar line of equipment is the leader in the industry in performance, reliability, durability, and resale value, this matched with Milton Cat's industry leading product support will provide the town with a machine that will still be operating for the next 20+ years and will retain a high resale value. In most cases Caterpillar does not have the lowest purchase cost, however, when you look at the above benefits of buying a Caterpillar from Milton Cat you will be getting the lowest cost per year of owning and operating costs.

Pursuant to your request, please find enclosed a Quote on a new 2020 Caterpillar CB1.8 as per your needs and desires.

Corporate 100 Quarry Drive Milford, MA 01757 508.634.3400	84 Concord Street North Reading, MA 01864 978.276.2400	14 Kendrick Road, Rt. 28 Wareham, MA 02571 508.291.1200	2158 Plainfield Pike Cranston, RI 02920 401.946.6350	30 Industrial Drive Londonderry, NH 03053 603.665.4500	One Cat Lane, Rt. 2 Richmond, VT 05477 802.434.4228
79 Robertson Boulevard Brewer, ME 04412 207.988.1890	16 Pleasant Hill Road Scarborough, ME 04074 207.883.9586	500 Commerce Drive Clifton Park, NY 12065 510.877.8000	294 Ainsley Drive Syracuse, NY 13210 315.476.9981	4610 E. Saito Drive Batavia, NY 14020 585.815.6200	55 Industrial Park Drive Binghamton, NY 13904 607.772.6500

Mr. Jim Lavacchia

Page 3

2020 New Caterpillar CB1.8 Vibratory Roller, as per the attached specifications:

\$ 27,500.00 2020 Caterpillar CB1.8, including all discounts

~~Add \$2,000.00 for a 5 Year/1000 Hour Premier Warranty~~

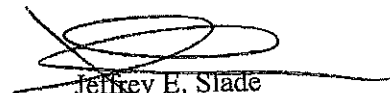
~~Add \$3,300.00 for a 7 Year/1500 Hour Premier Warranty~~

This quote is facilitated through the national Sourcewell Contract. Sourcewell, formerly NJPA. As you know Sourcewell serves as a National Municipal Contracting Agency. Sourcewell facilitates a "competitive bidding process" on behalf of its members' establishing a legal contract pathway which allows municipalities the ability to choose the products and equipment you want while saving you time and money.

Should the town wish to lease the Caterpillar vibratory roller, Caterpillar Financial offers municipalities' low lease rates for up to Seven (7) years. These municipal leases can be structured with monthly, quarterly, semi-annual or annual payments, both upfront and in arrears. I would be more than happy to provide you with any specific lease term or amounts, should you so desire.

Again, I want to thank you for the opportunity to provide you with this information and I look forward to discussing this with you further.

Sincerely,


Jeffrey E. Slade
Territory Manager
Governmental Accounts
New Hampshire/Vermont

JES

surface/udsonnhcb1.8quote20r

cc:bricejohnson

403	<p>Small Equipment This will allow continued lease purchase of five pick up trucks. 3rd year of a 5 year lease purchase the cost being shared between 5552 Streets (\$24,000), 5554 Drains(\$12,000) and 5562 Sewer(\$12,000). Annual sander replacement (\$12,000). Asphalt roller for trench patching 5552 Streets (\$25,000), cost being shared between 5592 Water (\$5,000) and 5562 Sewer (\$5,000)</p>	61,000	68,000	61,000	-10.3%
405	<p>Guardrail & Fencing This cost center is used to repair, maintain and install guard rail.</p>	4,000	3,000	4,000	33.3%
415	<p>Loam This line item to cover cost of loam associated with town wide paving and drainage projects.</p>	4,000	4,000	4,000	0.0%
	<p>Summary Salary and Benefits Operating Budget</p>		1,190,636	1,168,740	-1.8%
			1,609,329	1,668,150	3.7%
	Total	-	2,799,965	2,836,890	1.3%



Cat[®]

CB1.7 and CB1.8

UTILITY COMPACTORS

TOP SELLING FEATURES:

1. Simple Operation

- Ergonomic operating environment with vandal protection
- Spacious seating and easy access due to logically placed handles and lower platform height
- Simple operation with mechanical propel and speed control levers

2. Efficient Performance

- Compact size for excellent maneuverability in tight spaces
- Excellent drum-edge visibility enhances control for better coverage and compaction results
- Industry-leading compaction force delivers outstanding results
- Industry-leading water tank capacity of 145 L (38 gal) sized for less fills throughout the day
- Single-Point Lift for trench work and alternative transport options

3. Optimized Power

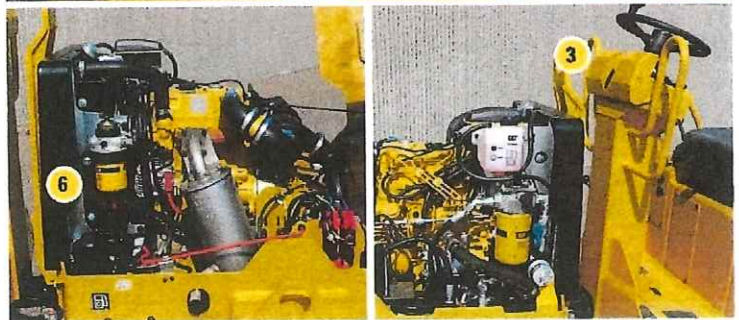
- Powerful Cat[®] C1.1 engine; single source supplier for parts, service, and support
- Cooling system capability of up to 49° C (120° F) for good performance in harsh environments
- Quickly move around the job site with a fast travel speed of 8.6 kph (5.3 mph) for good mobility

4. Reliable and Easy to Maintain

- 3 year/3000 hour vibratory drum service interval
- Reliable triple filtration design for the water spray system
- Easy access to engine service points
- Robust hitch design easily supports single lift point option
- Remote monitoring available with Product Link[™] option



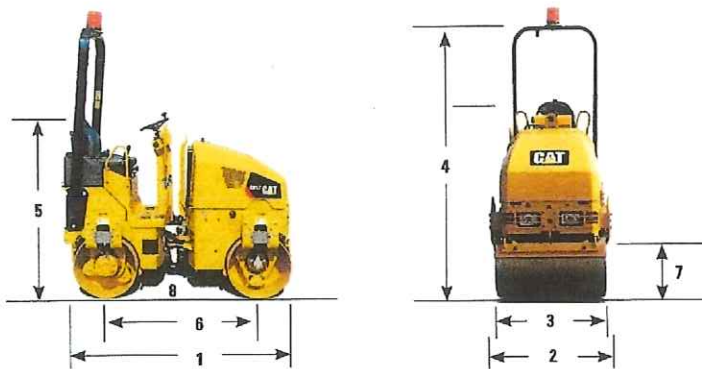
- 1 Simple Console Design
- 2 Enhanced Visibility
- 3 Single Point Lift Option
- 4 Spacious Operating Environment
- 5 Foldable ROPS Option
- 6 Quick Service Access



CB1.7, CB1.8 Utility Compactors

Dimensions

	CB1.7	CB1.8
1 Overall length - mm (in)	2040 (80)	2040 (80)
2 Overall width - mm (in)	1012 (40)	1112 (44)
3 Drum width - mm (in)	900 (35")	1000 (39)
Drum shell thickness - mm (in)	10 (0.39)	10 (0.39)
Drum diameter - mm (in)	575 (22.5)	575 (22.5)
4 Height with ROPS/FOPS - mm (in)	2400 (94.5)	2400 (94.5)
Height without ROPS/FOPS (steering wheel) - mm (in)	1630 (64)	1630 (64)
5 Transport height (w/foldable ROPS) - mm (in)	1630 (64)	1630 (64)
6 Wheelbase - mm (in)	1376 (54)	1376 (54)
Inside turning radius - mm (in)	1950 (77)	1900 (75)
7 Curb clearance - mm (in)	403 (16)	403 (16)
8 Ground clearance - mm (in)	251 (10)	251 (10)



Capacities

Fuel Tank - L (gal)	30 (7.9)
Cooling System - L (gal)	3.9 (1.0)
Engine Oil w/filter - L (gal)	4.4 (1.1)
Hydraulic Tank - L (gal)	34 (8.9)
Water Tank - L (gal)	145 (38)

Performance

Travel Speed - km/hr (mph)	8.6 (5.3)
Maximum Gradeability	20°
Articulation Angle	32°
Oscillation Angle	8°
Water Spray Timer Interval	15 sec
Alternator - 12 volt	40 amp
Battery	650 CCA

OPTIONAL EQUIPMENT

- Battery disconnect switch
- Bio-hydraulic oil
- Lights, working, roading, IRH
- Light guard
- Non-suspension seat
- Product Link
- ROPS, fixed
- ROPS, foldable
- Single lift point
- Suspension seat w/safety switch
- Warning light

Power, Weights, and Vibratory Specifications

	CB1.7	CB1.8
Cat C1.1 Engine - kW (hp)*	18.4 (24.7)	
Operating Weight - kg (lb)**	1605 (3,538)	1735 (3,825)
Max. Operating Weight - kg (lb)***	1808 (3,985)	1953 (4,305)
Static Linear Load - kg/cm (pli)	9.4 (72)	9.1 (63)
Amplitude - mm (in)	0.50 (0.019)	0.47 (0.018)
Frequency - Hz (vpm)	57 (3,420)	
Centrifugal Force Maximum - kN (lbF)	13.6 (3,057)	

* C1.1 meets U.S. EPA Tier 4 Final and EU Stage V emissions.

** Standard Operating weight includes 80 kg operator, full fuel and 1/2 full water tank

*** Maximum Operating weight includes 80 kg operator full fuel, full water tank, and attachments

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at www.cat.com

© 2020 Caterpillar
All rights reserved

Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

CAT, CATERPILLAR, LET'S DO THE WORK, their respective logos, "Caterpillar Yellow," the "Power Edge" and Cat "Modern Hex" trade dress as well as corporate and product identity used herein, are trademarks of Caterpillar and may not be used without permission.

VisionLink is a trademark of Trimble Navigation Limited, registered in the United States and in other countries.

QEHO2351-01 (1/20)



Agenda
7-14-20



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8H

William M. Avery, Jr.
Chief of Police

RECEIVED
JUL 09 2020
TOWN OF HUDSON
SELECTMENS OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 09 July 2020

Re: Agenda Item

Scope:

The Police Department is requesting to meet with the Board of Selectmen at their 14 July 2020 meeting to respectfully ask the Board of Selectman to waive the bidding process and allow us to purchase one (1) Police Utility vehicle.

The vehicle is available at a cost of \$33,756.60 without a trade-in from the Greater Boston Police Council. The Police Department will weigh their options regarding the vehicles that are being replaced with either the Town Auction or a Trade In depending on which value is greater.

Motion:

To accept the Police Department's recommendation to purchase one (1) police utility vehicle from Colonial Municipal Group of Plymouth, MA in the amount of \$33,756.60. It should be noted that this cost does not include the cost to swap-over equipment and the installation of graphics.



Agenda
7-14-20



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



81

William M. Avery, Jr.
Chief of Police

RECEIVED
JUL 09 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 09 July 2020

Re: 14 July 2020 Agenda - Part Time Telecommunications Technician

Purpose:

I am requesting authorization to change our part time Telecommunications Technician position to a full time position.

Scope:

The Police Department is looking to change the part time Telecommunications Technician working up to a maximum of forty (40) hours a week per the Hudson Police Employee Association to a full time position working forty (40) hours a week including benefits.

Motion:

To accept Chief Avery's request to change the part time Telecommunications Technician position to a full time position.



Agenda
7-14-20



TOWN OF HUDSON

Police Department

Partners with the Community

RECEIVED
JUL 09 2020
TOWN OF HUDSON
POLICE OFFICE



1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

William M. Avery, Jr.
Chief of Police

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

8J

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 09 July 2020

Re: 14 July 2020 Agenda - Personnel

The Hudson Police Department received Alec Golner's resignation which is effective July 26th as he has accepted a position with the Lowell Police Department. We ask the Board of Selectman to accept Alec Golner's resignation.

Should you have any questions or concerns, please do not hesitate to contact me. Thank you in advance for your anticipated assistance with this request to meet.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

WMA
—

7 July 2020

Chief William Avery
1 Constitution Drive
Hudson, New Hampshire

Chief,

It is bittersweet that I have to write this letter to resign my position as a police officer for the Town of Hudson. I am so grateful to yourself, the men and women of the Hudson Police and the citizens of the Town of Hudson. I have thoroughly enjoyed the relationships that I have built with members of the department and members of the community we serve. I am honored to have served as a member of the Hudson Police Department and to have had the opportunity to serve under you. I have received training and experience that I know will benefit me as I continue my career in law enforcement. I have been offered a position as a police officer for the City of Lowell Police Department. As you know, I will have the opportunity to work with and for my father. I am so grateful for the knowledge and support I have garnered as a member of the Hudson Police Department and hope to continue the friendships and partnerships as I move my career across the border. My last day of work would be July 21st and would like to utilize earned time until July 26th. My start date in Lowell would be Monday July 27th.

Respectfully,

Officer Alec Golner

Agenda
7-14-20

TOWN OF HUDSON

Police Department

Partners with the Community



1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

William M. Avery, Jr.
Chief of Police

RECEIVED

JUL 09 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

8K

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 09 July 2020

Re: Agenda Request – 14 July 2020

Scope:

The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 14 July 2020 to request approval to apply for a Local Giving Community grant through Walmart, which would be used for the purchase of equipment and/or training. Applications for the Local Giving Community grant must be submitted by 01 August 2020 with an award range from \$250 to \$5,000.

Recommendation:

The Police Department is requesting authorization to apply for a Local Giving Community grant with Walmart.

Motion:

To authorize the Hudson Police Department approval to apply for a Local Giving Community grant through Walmart.





WHO WE ARE
HOW WE GIVE

WHAT WE DO
CONTACT US

Community Grant Program

Review Your Application

Please review your proposal information. If you are not ready to submit your proposal at this time, click the "Save Only" button. The proposal will then be available to edit from the Welcome page. Clicking the Submit button will immediately send the application to Walmart and you will then be unable to perform further editing.

Please note: if you do not click the "Submit" button at the bottom of this page, your application will not be submitted to Walmart for review.

Contact Information

* First Name	Adam
* Last Name	Lischinsky
* Contact Title	Detective
* Address	1 Constitution Drive
* City	Hudson
* State	New Hampshire
* Zip	03051
* Telephone	603-886-6011
* E-mail Address	alischinsky@hudsonnh.gov
* Contact Type	Primary Contact

Program Information

Grant Type Local Community Contribution
* Program Name Hudson Police Department Training and Equipment
* Requested Grant Amount \$2,000.00
* International Funding No
* Focus Area Public Safety
You have selected:
Public Safety

Agreement

* MOU Applicant's Name Adam Lischinsky
* MOU Applicant's Title Detective
* Acknowledgement of Terms and Conditions AGREE

SAVE ONLY

Need Support?

[Terms of Service](#) [Privacy Policy](#)



© 2020 Walmart, Inc.

Walmart Inc. ("Walmart") requires each Grantee to accept the following terms which shall apply to any grant funds awarded by Walmart in response to the Grantee's application. Your acceptance of these terms is a prerequisite for the consideration of your grant application.

Please note that your review and agreement to the following terms does not create any agreement on behalf of Walmart to approve your grant application or to provide any donation to your organization. The following terms become binding only upon the issuance of a check by Walmart in response to your organization's grant application.

Unless otherwise specified, all terms shall apply to all Grantees.

The Grantee agrees to the following:

1. AUTHORITY

Grantee's signatory possesses all necessary capacity and authority to act for, sign and bind the Grantee to this Agreement.

2. REPRESENTATIONS OF GRANTEE

The Grantee represents to Walmart (the "Grantor") that it qualifies as one of the following types of organizations:

- An organization holding a current tax-exempt status under Section 501(c)(3) or (19) of the Code;
- A recognized government entity: state, county, or city agency, including law enforcement or fire department;
- A K-12 public or private school, charter school, community/junior college, state/private college or university; or
- A recognized church or other faith-based organization.

3. PURPOSE AND ADMINISTRATION

The grant shall be used exclusively for the purposes selected by Grantee in the Grantee's Community Grants application (the "Fund Use"). Additionally, Grantee agrees as follows:

- The Grantee will directly administer the project or program being supported by the grant and agrees that no grant funds shall be re-granted to any organization or entity, whether or not formed by the Grantee.

- The Grantee will use funds for exclusively charitable, scientific, and/or educational purposes.
- The Grantee shall expend the grant funds exclusively within the United States in accordance with this Agreement.

4. USE OF GRANT FUNDS

The Grantee shall use the full amount of the grant for the purposes set forth in the Fund Use. Unless otherwise agreed in writing by Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Internal Revenue Code of 1986, as amended (the "Code");
- To influence the outcome of any specific public election;
- To conduct activities outside the United States;
- To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code; or
- To promote or engage in criminal acts of violence, terrorism, hate crimes; the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, gender identity, age, or sexual orientation, or support of any entity that engages in these activities.

Any interest or other income generated by the grant funds must be applied to the purposes described in the Fund Use.

To the extent that the Grantee is a governmental entity, and in addition to all other requirements contained in this Agreement, the Grantee agrees that grant funds are to be used exclusively for public purposes within the meaning of Section 170(c)(1) of the Code.

5. RECORD RETENTION

The Grantee agrees to maintain complete and accurate records of receipts and expenditures and make its books and records available to the Grantor at reasonable times upon its request. Grantee will maintain books, accounts, and records that, with a sufficient detail, accurately and clearly reflect its transactions and the disposition of funds. No "off the books" or unrecorded funds or accounts shall be created or maintained for any purpose. Furthermore, Grantee will maintain records of expenditures charged against the grant that are adequate to identify the use of the funds in compliance with the purposes and restrictions specified in this Agreement. Such records shall be retained for a period of at least five years after the completion of the use of the grant.

The Grantor may, at its expense, monitor and conduct an evaluation of operations under the grant, which may include visits by representatives of the Grantor to observe the Grantee's program, procedures and operations, and discussions of the program with the Grantee's personnel.

6. ADDITIONAL TERMS AND CONDITIONS

The Grantor reserves the right to terminate the grant for cause as a result of the Grantee's breach of the terms of this Agreement or the Grantee's failure to make adequate and sustained progress toward the completion of the activities and achievement of the objectives contained in the Funds Use. Notwithstanding the foregoing, in the event that Grantor determines, in its sole discretion, that Grantee has engaged in conduct that violates Section 12 of this Agreement, Grantor immediately shall have the right to suspend future donations and to suspend or terminate this Agreement.

If the Grantor determines, in its reasonable discretion, that the Grantee has breached or failed to carry out any provision of this Agreement, the Grantor may, in addition to any other legal remedies it may have, terminate the grant and demand the return of all or part of the grant funds not spent or obligated to third parties in accordance with the terms of this Agreement, including, without limitation, all grant funds expended by the Grantee for purposes other than for the Funds Use. The Grantee shall return all such grant funds to the Grantor within thirty (30) days of receiving a termination notice from the Grantor.

7. PUBLICITY

The Grantor may make information regarding this grant public at any time and in a manner which it deems appropriate. Grantee agrees to cooperate with any effort by Grantor to publicize the grant, including but not limited to designating a suitable representative to appear on behalf of Grantee at publicity events, providing relevant and pertinent information to include in press releases and distributions, and responding as appropriate to relevant and pertinent press inquiries.

Grantee agrees to provide Grantor an opportunity to review and comment on the contents of any statement, release, or report concerning this grant in advance of its release to the public or any third party.

Notwithstanding anything to the contrary contained herein, Grantee may list Grantor as a supporter of Grantee for up to one year following Grantor's transfer of funds to Grantee pursuant to this Agreement; *provided, however*, (i) any such listing will include the names of other supporters of Grantee and (ii) Grantor's position on such listing shall be reasonable in proportion to the amount given by Grantor. No license to use Grantor's (or Grantor's subsidiaries' or affiliates') trademarks, trade names or other intellectual property is granted hereunder.

8. NO ADDITIONAL SUPPORT

It is expressly understood that the Grantor has no obligation to provide additional support to the Grantee for this or any other project or purposes.

9. GENERAL INDEMNIFICATION

The Grantee shall indemnify, defend, save and hold harmless the Grantor, its governing board, and the individual members thereof, and all officers, agents, employees, representatives and volunteers from and against any and all liability, loss, cost, expense, injury, proceeding, claim or obligation arising out of, related to, connected with, or as a result of any acts or omissions of the Grantee, including, without limitation, any injury or property damage suffered by any third party due to the negligence or willful misconduct by the Grantee or any Grantee employee, officer, agent, employee, representative or volunteer in performance of this Agreement. Such provision shall not apply to any liability, loss, cost, expense, injury, proceeding, claim or obligation arising out of, connected with, or as a result of any negligent act or willful misconduct committed by the Grantor.

In no case shall the Grantor be liable to the Grantee or any third party for consequential damages. The Grantor shall have no liability for any debts, liabilities, deficits, cost overruns, or negligence or willful misconduct of the Grantee. It is expressly understood by the parties that no trustee, director, member, officer, employee or other representative of the Grantor shall incur any financial responsibility or liability of any kind or nature in connection with this Agreement. The parties agree that the liability of the Grantor hereunder shall be limited to the payment of the grant awarded by Grantor, if any, pursuant to the terms and conditions of this Agreement and that the Grantor shall have no other duty or obligation to the Grantee or any other person.

To the extent that the Grantee is a governmental entity described in Section 170(c)(1) of the Code and is prohibited by law from providing Grantor with the above indemnification, this Section 10 shall not be applicable.

10. COMPLIANCE WITH LAWS

Grantee will comply in full with all applicable federal, state, and local laws and regulations and rules of governmental agencies and bodies relating to Grantee's acceptance and use of the grant, including those that govern gifts, donations, contributions, expenditures, and

anything else of value that benefit, directly or indirectly, public officials. Grantee agrees to notify Grantor immediately: (a) of any conduct on Grantee's part that may be in violation of any applicable federal, state and local laws and (b) if Grantee receives notice of, or otherwise becomes aware of, any actual or threatened investigation, action, litigation, or disciplinary or other proceeding of which Grantee is or may be a subject in connection with the grant and to the extent permitted by applicable law, shall provide Grantor with all written notices and communications received by Grantee relating to any such investigation, action, litigation, or disciplinary proceeding.

11. ANTI-TERRORISM AND ECONOMIC SANCTIONS

Grantee affirms that neither Grantee nor any of Grantee's affiliates (i) is or will act in violation of any Anti-Terrorism Law (as defined below), (ii) is or will become a Prohibited Person (as defined below), (iii) conducts or will conduct any business or engages or will engage in any transaction or dealing with any Prohibited Person, including the making or receiving of any contribution of funds, goods or services to or for the benefit of any Prohibited Person, (iv) deals in or will deal in or otherwise engages or will engage in any transaction relating to property or interests in property blocked pursuant to Executive Order No. 13224 (as defined below); or (v) engages in or will engage in or conspires to engage in any transaction that evades or avoids, or has the purpose or intent of evading or avoiding, or attempts to violate, any of the prohibitions set forth in any Anti-Terrorism Law. As used herein: (A) "Anti-Terrorism Law" is defined as any Law relating to terrorism or money-laundering, including Executive Order No. 13224 and the USA Patriot Act (as defined below); (B) "Executive Order No. 13224" is defined as the Executive Order No. 13224 on Terrorist Financing, effective September 24, 2001, relating to "Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism", as amended; (C) "Prohibited Person" is defined as any person or entity (1) listed in the Annex to, or is otherwise subject to the provisions of, Executive Order No. 13224; (2) owned or controlled by, or acting for or on behalf of, any party described in clause (C)(1) above; (3) with whom any lender is prohibited from dealing or otherwise engaging in any transaction by any Anti-Terrorism Law; (4) who commits, threatens or conspires to commit or supports "terrorism" as defined in Executive Order No. 13224; (5) named as a "specially designated national and blocked person" on the most current list published by the U.S. Treasury Department Office of Foreign Assets Control at its official website, <http://www.treas.gov/ofac/t11sdn.pdf> or at any replacement website or other official publication of such list; or (6) affiliated with any party described in clauses (C)(1)-(5) above; and (D) "USA Patriot Act" is defined as the "Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001" (Public Law 107-56), as amended.

12. ANTI-CORRUPTION COMPLIANCE

Grantee agrees that its use of all funds received under this Agreement will be in full compliance with all applicable anti-corruption laws and regulations, including but not limited to the United States Foreign Corrupt Practices Act ("FCPA") and the UK Bribery Act. Accordingly, Grantee agrees that in connection with its activities under this

Agreement, neither Grantee nor any agent, affiliate, employee, re-grantee, or other person acting on its behalf will offer, promise, give, or authorize the giving of anything of value, or offer, promise, make, or authorize the making of any bribe, rebate, payoff, influence payment, kickback, or other unlawful payment, to any government official, political party, or candidate for public office in order to gain any unfair advantage or to influence any act or decision of a government official. Grantee further agrees that the funds provided under this Agreement shall not be used for the personal benefit or enrichment of any government official.

Grantee agrees to provide timely information to Walmart regarding any changes to the representations made in this Agreement. Grantee further agrees to assist and cooperate in any investigations related to the use of the grant funds received under this Agreement.

13. APPLICABLE LAW

This Agreement, and the rights and obligations of the parties, will be construed, interpreted and enforced in accordance with, and governed by, the laws of the State of Arkansas.

14. REPRESENTATIVES AND SUCCESSORS BOUND

This Agreement shall be binding upon and inure to the benefit of the parties, their legal representatives, successors and assigns.

15. DEPOSIT OF FUNDS

Notwithstanding anything else to the contrary in this Agreement, the Grantee, by executing this grant Agreement, expressly agrees to deposit the grant funds check in its account in a timely fashion. Grantee acknowledges and agrees that if it does not cash the check within one hundred eighty (180) days of the effective date of this Agreement, the Grantor will issue a stop payment order on such check, and Grantee releases any and all interest in the grant funds and the check and hereby acknowledges that the Grantor is not holding the grant funds on Grantee's behalf. Further, such failure to timely cash the check shall be deemed to be a waiver by Grantee of any rights of action against Grantor. If a stop payment is issued pursuant to this provision, the Grantee may submit a new request to Grantor for grant funds, for similar or different purposes, but the determination as to whether to issue a new grant check to Grantee in such circumstance is in the sole discretion of the Grantor.

16. ENTIRE CONTRACT

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the subject matter covered herein and contains all of the covenants and agreements between the parties with respect to the Fund Use in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or

binding. Any modification of this Agreement will be effective only if it is in writing signed by the parties hereto. Any changes, additions or deletions to this Agreement, including the Fund Use, must be approved in writing by both the Grantor and the Grantee. This Agreement and all amendments may be signed in counterparts, each of which will constitute one and the same document. Any signature delivered via facsimile or other electronic means shall be deemed an original signature to this Agreement. The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

17. SEVERABILITY

If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each and every remaining term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.

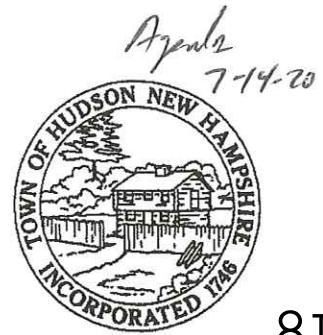


TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8L

William M. Avery, Jr.
Chief of Police

RECEIVED
JUL 09 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police

Date: 09 July 2020

Re: Police Detail Rates

Scope:

The Police Department is requesting to meet with the Board of Selectmen at their 14 July 2020 meeting to respectfully ask the Board of Selectman to increase the private detail rate charged per hour for an outside private detail request.

Our current fees are at \$70.00 per hour without a cruiser with a four (4) hour minimum charge per detail request per officer. We charge an additional \$15.00 per hour if a cruiser is requested. The HPEA contract which became effective 1 July 2020 increased the pay per hour for a bargaining unit employee from \$50.37 to \$56.85 (overtime rate for top step of Master Patrol Officer) and in excess of eight (8) hours or on a holiday paid at a rate of time and one half (1 1/2) which would be a rate of \$85.28.

Motion:

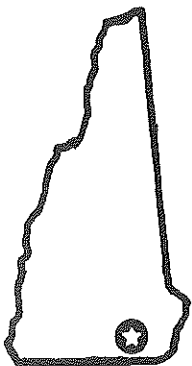
With the revision to the agreement between the Town of Hudson and Hudson Police Employees Association an increase in fees to the consumer is in order. I would agree with the Police Detail Analysis prepared by Kathy Carpentier that the charge for the consumer should increase from \$70.00 to \$90.00 per hour and an overtime rate of \$135 per hour for details over eight hours or on holidays.

Please inform at your earliest convenience, since our "Outside Private Detail Request" form will need to reflect these changes. Thank you in advance for your assistance.



**Police Detail Rates
Effective 7/1/2020**

	<u>MPO Rate Step 8</u>	<u>Police Detail Rate</u>	<u>Medi Tax</u>	<u>Pension</u>	<u>Total FY21 Cost</u>	<u>FY20 Billing Rate</u>	<u>FY21 Proposed Rate</u>	<u>% Markup</u>
Regualr Hourly Rate Paid to Officers	\$ 37.90	\$ 56.85	\$ 0.82	\$ 16.16	\$ 73.84	\$ 70.00	\$ 90.00	22%
Overtime/Holiday Hourly Rate Paid to Officers	\$ 56.85	\$ 85.28	\$ 1.24	\$ 24.24	\$ 110.76	\$ 105.00	\$ 135.00	22%



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
7-14-20



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8M

To: Board of Selectmen
From: Steve Malizia, Town Administrator
Date: July 9, 2020
Re: Recreation Director Job Posting

Recreation Director Dave Yates has submitted his notice of retirement, effective July 25, 2020. Attached please find the Recreation Director job description as well as a job posting notice. I am recommending that the position be posted internally and externally in order to have a pool of candidates to evaluate for the position. Should the Board of Selectmen approve my recommendation, the following motion is appropriate:

Motion: To approve the posting for the Recreation Director position.

In addition to posting the position, I am also recommending that the Recreation Director be brought back from furlough for one week in order for him to work with the Recreation Office Assistant on transitioning records, files and any other outstanding items. Should the Board of Selectmen approve my recommendation, the following motion is appropriate:

Motion: To reinstate Recreation Director David Yates from furlough status, effective July 20, 2020 to July 24, 2020.

Should you have any questions or need additional information, please feel free to contact me.

RECREATION DIRECTOR

The Town of Hudson, NH is accepting resumes for the position of Recreation Director. Working under the general direction of the Board of Selectmen and Town Administrator, the Recreation Director is responsible for planning, directing, supervising and administering all functions of the Hudson Recreation Department. Must possess a service orientated attitude and be well organized and able to perform independently in a busy, fast paced environment. Associates degree in Recreation or a related field with a minimum of three (3) years relevant work experience or any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities. Must be computer literate. Possession of a valid driver's license required. Must pass a criminal background check. Salary commensurate with experience plus excellent benefits. A complete job description is available upon request. Submit resume by August 11, 2020 to: Town Administrator, Town of Hudson, 12 School Street, Hudson, NH 03051 or via email to jlaffin@hudsonnh.gov.

The Town of Hudson is an Equal Opportunity Employer.

RECREATION DIRECTOR

JOB SUMMARY

Provides leadership in development, implementation and coordination of recreation programs for the community.

SUPERVISION RECEIVED

Reports to the Board of Selectmen through the Town Administrator.

SUPERVISION EXERCISED

Provides supervision to the Administrative Assistant, Senior Services Coordinator, maintenance worker and program coordinators.

EXAMPLES OF DUTIES

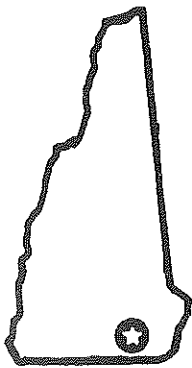
- Coordinates the development, implementation and maintenance of programs, facilities and policies.
- Organize, direct and manage all resources of the department.
- Work within the approved budget to maintain facilities, equipment and staffing at an appropriate level of service.
- Understand and implement policies, procedures, ordinances and laws affecting department operations and recreation programs.
- Works with the public, town employees, Recreation Committee, public agencies and their staff, the media and private organizations.
- Exercise discretion within guidelines established by the Town Administrator and Board of Selectmen.
- Recommend staff (which varies seasonally in number and composition) hiring to the Board of Selectmen.
- Remain current in concepts and techniques of community recreation programs by continuing education; analyze problems, issues and opportunities; develop and recommend courses of action.
- Schedule, supervise, conduct and evaluate recreation programs for the community.
- Manage the Senior Services program.
- Recruit, train, supervise and effectively use volunteers to achieve program goals.
- Perform other duties as assigned.

KNOWLEDGES, SKILL AND ABILITIES REQUIRED

- Knowledge of town and department policies and procedures and program objectives of the Recreation Department. Knowledge of the methods, materials and programming tools necessary for the effective, efficient and economical operation of the department.
- Ability to plan for department needs, distribute personnel and to direct, coordinate and review the work of the department.
- Knowledge of the work hazards, safety practices and Federal, State and local regulations appropriate to the Recreation Department.
- Ability to communicate effectively in oral and written form.

MINIMUM QUALIFICATIONS REQUIRED

- Associates Degree in Recreation or related field with a minimum of three years relevant work experience, or, a combined aggregate of related training, experience and education which demonstrates the knowledge to effectively perform the job.
- Training in the development and implementation of effective recreation programs for all age groups essential.
- Training in public relations with courses in supervision and effective communication is highly desirable.
- Must have good working relationships with other departments, employees, organizations, schools and the general public.
- Possess excellent oral and written communications, human relations and organizational skills.
- Must be computer literate and experienced with Microsoft Office applications.
- Must pass a criminal background check.
- Must have a valid Driver's License.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
7-14-20



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8N

To: Board of Selectmen

From: Steve Malizia, Town Administrator

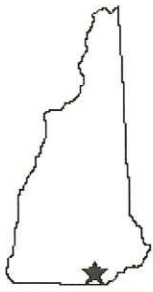
Date: June 30, 2020

Re: School Impact Fee Release Request

At their meeting on June 24, 2020, the Hudson Planning Board approved a request from Karen Burnell, the Business Administrator for the Hudson School District, requesting the release of \$250,000 from School Impact Fee Account # 09-2000-2080-000-051. This request is to offset the School District's bond payment. The balance available in this account as of June 30, 2020 is \$259,272.76. Should the Board of Selectmen vote to release \$250,000 from the School Impact Fee account, the following motion is appropriate:

Motion: To release \$250,000 from School Impact Fee account 09-2000-2080-000-051 per the request from Karen Burnell, Business Administrator for the Hudson School District, dated April 29, 2020 and approved by the Planning Board on June 24, 2020. The funds will be used to offset this fiscal year's School District bond payment.

Should you have any questions or need additional information, please feel free to contact me.



TOWN OF HUDSON

Planning Board

Timothy Malley, Chairman Roger Coutu, Selectmen Liaison



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

NOTICE OF APPROVAL

RECEIVED

JUN 25 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

June 25, 2020

Board of Selectmen
12 School Street
Hudson, NH 03051

On Wednesday, June 24, 2020, the Hudson Planning Board heard the following item;

- A. Request to Release School Impact Fees from Karen Burnell, Business Administrator, Hudson School District.

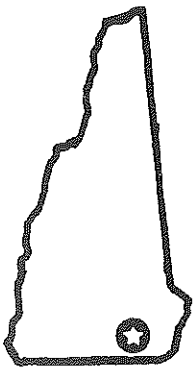
Concerning the subject matter presented before the Planning Board, you are hereby notified of the following action:

The Planning Board moved to recommend to the Board of Selectmen, the release of \$250,000.00 from the School Impact Fee Account (2080-000-051), in accordance with the written request from the Hudson School Board. Note: previous to this request, expenditure of the subject account funds for the stated purpose has been favorably recommended on by Town Counsel.

For specific discussion relative to this decision, please consult the public minutes recorded during this Hearing.

Signed:  Date: 6/25/2020
 Brian Groth
 Town Planner

cc: Karen Burnell, Hudson School District Business Administrator



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Brian Groth, Town Planner

From: Steve Malizia, Town Administrator

Date: May 4, 2020

Re: School Impact Fee Release Request

Attached please find a request from Karen Burnell, the Business Administrator for the Hudson School District requesting the release of \$250,000 from School Impact Fee Account # 09-2000-2080-000-051. This request is to offset the School District's Fiscal Year 2020 bond payment for the Hills Garrison School. The balance available in this account as of March 31, 2020 is \$233,986.35. Please place this request on the next available Planning Board agenda so that the Board can vote to authorize the release of \$250,000 from the School Impact Fee account. Please advise when the Planning Board approves the request so that I can place this item on the Board of Selectmen's agenda.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

HUDSON SCHOOL DISTRICT
SAU # 81
20 Library Street
Hudson, NH 03051-4240
phone (603) 883-7765 fax (603) 886-1236

Lawrence W. Russell, Jr.
Superintendent of Schools
(603) 886-1235
lrussell@sau81.org

Mary Wilson
Assistant Superintendent
(603) 886.1235
mwilson@sau81.org

Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

To: Hudson Board of Selectmen and
Hudson Planning Board

From: Karen Burnell, Business Administrator
Hudson School District *KB*

Re: Request for release of Impact Fees

Date: April 29, 2020

The Hudson School District requests that the Board of Selectmen and the Planning Board release impact fees for \$250,000 to the school district.

The impact fees the School Board is currently requesting will be applied as offset to this year's bond payment. The payment for this fiscal year is \$776,113. By applying impact fees of \$250,000, there will be a reduction in the bond payment of approximately 32.2% for this fiscal year.

\$250,000 was anticipated as revenue during the setting of the 2019 tax rate.

Please inform the school board as to the balance of the impact fees held by the town after the release of \$250,000.

Thank you for your consideration of this request.

RECEIVED

MAY 01 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

Town of Hudson

Revenues and Expenditures

Through June 30, 2020

Town of Hudson, NH
Appropriations and Revenue Summary

Month Ending: 6/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	3,675	0	0	3,675	1,143	0	2,532	31%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	56	0	1,194	4%
4140	5030	Town Clerk/Tax Collector	376,809	0	8,651	385,460	388,024	1,068	(3,633)	101%
4140	5041	Moderator	22,204	0	0	22,204	23,483	0	(1,279)	106%
4140	5042	Supervisors of The Checklist	4,840	0	0	4,840	3,838	0	1,002	79%
4199	5050	Town Treasurer	8,074	0	0	8,074	8,074	0	0	100%
4199	5055	Sustainability Committee	1,300	0	0	1,300	645	0	655	50%
4520	5063	Benson Park Committee	1,100	0	0	1,100	0	0	1,100	0%
4199	5070	Municipal Budget Committee	800	0	0	800	0	0	800	0%
4140	5077	IT - Town Officers	3,265	0	0	3,265	2,643	312	310	91%
4199	5080	Ethics Committee	100	0	0	100	4	0	96	4%
		Town Officers	423,417	0	8,651	432,068	427,910	1,380	2,777	99%
4130	5110	Board of Selectmen/Administration	383,733	0	24,351	408,084	386,517	5,038	16,529	96%
4194	5115	Oakwood	2,275	0	0	2,275	4,690	0	(2,415)	206%
4194	5120	Town Hall Operations	121,631	0	2,475	124,106	113,308	601	10,197	92%
4442	5151	Town Poor	85,000	0	0	85,000	53,937	0	31,063	63%
4130	5177	IT - Town Administration	800	0	0	800	1,323	0	(523)	165%
		Administration	593,439	0	26,826	620,265	559,775	5,639	54,851	91%
4153	5200	Legal	136,560	9,658	(30,558)	115,660	77,570	7,322	30,768	73%
4150	5310	Finance Administration	191,726	3,800	0	195,526	183,755	2,315	9,456	95%
4150	5320	Accounting	264,293	0	7,646	271,939	271,733	53	153	100%
4150	5377	IT - Finance	2,350	0	0	2,350	48	1,042	1,260	46%
		Finance	458,369	3,800	7,646	469,815	455,536	3,409	10,870	98%
4150	5330	Information Technology	806,773	3,588	5,370	815,731	788,549	78,877	(51,695)	106%
		Information Technology	806,773	3,588	5,370	815,731	788,549	78,877	(51,695)	106%
4152	5410	Assessing Department	401,892	23,145	9,251	434,288	426,132	75	8,081	98%
4152	5477	IT- Assessing	14,750	0	0	14,750	11,696	1,004	2,050	86%
		Assessing	416,642	23,145	9,251	449,038	437,828	1,079	10,131	98%
4312	5515	Public Works Facility	56,110	0	0	56,110	66,742	1,140	(11,772)	121%
4312	5551	Public Works Administration	259,498	0	1,336	260,834	269,187	1,034	(9,387)	104%
4312	5552	Streets	2,799,965	0	20,202	2,820,167	2,735,349	47,131	37,686	99%
4312	5553	Equipment Maintenance	464,275	0	5,585	469,860	428,576	5,917	35,367	92%
4312	5554	Drainage	510,419	0	16,636	527,055	469,150	0	57,905	89%
4522	5556	Parks Division	204,967	0	3,161	208,128	149,061	2,985	56,081	73%
4312	5577	IT - Public Works	4,840	0	0	4,840	2,684	2,650	(494)	110%
		Public Works	4,300,074	0	46,920	4,346,994	4,120,749	60,858	165,387	96%

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: 6/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustnts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	5,345	0	0	5,345	6,198	864	(1,717)	132%
4191	5571	LUD - Planning	239,566	0	7,602	247,168	247,348	520	(699)	100%
4191	5572	LUD - Planning Board	8,250	0	0	8,250	4,881	0	3,369	59%
4191	5581	LUD - Zoning	181,077	0	3,899	184,976	188,028	497	(3,549)	102%
4191	5583	LUD - Zoning Board of Adj	12,400	0	0	12,400	14,587	1,789	(3,976)	132%
4311	5585	LUD - Engineering	272,669	0	3,593	276,262	257,744	(572)	19,090	93%
		Land Use	719,307	0	15,094	734,401	718,786	3,097	12,518	98%
4210	5610	Police Administration	324,919	1,560	4,066	330,544	416,926	4,232	(90,614)	127%
4210	5615	Police Facility Operations	318,146	21,000	2,752	341,898	277,315	31,271	33,311	90%
4210	5620	Police Communications	716,521	0	0	716,521	685,160	46	31,315	96%
4210	5630	Police Patrol	5,910,899	83,014	212,887	6,206,800	5,918,280	7,276	281,244	95%
4210	5640	Investigations	15,470	0	0	15,470	12,975	1,149	1,346	91%
4414	5650	Animal Control	113,279	0	1,475	114,754	112,932	549	1,273	99%
4210	5660	Information Services	247,966	0	2,014	249,980	158,075	0	91,905	63%
4210	5671	Support Services	79,875	1,700	825	82,400	63,884	1,320	17,196	79%
4210	5672	Crossing Guards	56,763	0	0	56,763	45,269	0	11,494	80%
4210	5673	Prosecutor	314,042	0	2,685	316,727	319,276	152	(2,702)	101%
4210	5677	IT - Police	93,672	0	0	93,672	75,022	10,251	8,399	91%
		Police	8,191,552	107,274	226,704	8,525,530	8,085,116	56,247	384,167	95%
4220	5710	Fire Administration	662,971	0	11,643	674,614	781,182	126	(106,694)	116%
4220	5715	Fire Facilities	133,328	0	0	133,328	126,991	862	5,475	96%
4220	5720	Fire Communications	362,300	52,150	0	414,450	423,160	0	(8,710)	102%
4220	5730	Fire Suppression	4,787,633	23,946	406,118	5,217,697	5,397,960	11,207	(191,470)	104%
4220	5740	Fire Inspectional Services	422,558	0	6,637	429,195	350,980	25	78,190	82%
4220	5750	Fire Emergency Medical Services	112,052	0	0	112,052	96,444	1,674	13,934	88%
4220	5765	Fire Alarm	3,746	0	0	3,746	286	75	3,385	10%
4220	5770	Emergency Management	8,000	0	0	8,000	19,625	19,674	(31,299)	491%
4220	5777	IT - Fire	36,265	0	0	36,265	33,448	4,578	(1,760)	105%
		Fire	6,528,853	76,096	424,398	7,029,347	7,230,075	38,221	(238,949)	103%
4520	5810	Recreation Administration	158,957	0	0	158,957	144,526	300	14,131	91%
4520	5814	Recreation Facilities	71,065	0	0	71,065	72,480	200	(1,615)	102%
4520	5821	Supervised Play	114,304	0	0	114,304	94,959	0	19,345	83%
4520	5824	Ballfields	11,755	0	0	11,755	4,686	0	7,069	40%
4520	5826	Lacrosse	11,276	0	0	11,276	2,995	0	8,281	27%
4520	5831	Basketball	52,615	0	0	52,615	38,078	0	14,537	72%
4520	5834	Soccer	18,635	0	0	18,635	14,619	0	4,016	78%
4520	5835	Senior Activities Operations	41,542	0	0	41,542	35,111	132	6,299	85%
4520	5836	Teen Dances	1,500	0	0	1,500	1,267	0	233	84%
4520	5839	Community Activities	7,060	0	0	7,060	3,126	33	3,901	45%
4520	5877	IT - Recreation	3,250	0	0	3,250	5,849	0	(2,599)	180%
		Recreation	491,959	0	0	491,959	417,695	665	73,598	85%

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: 6/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and FY Adjustmnts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	490,000	0	0	490,000	480,760	0	9,240	98%
4199	5920	Community Grants	90,508	0	0	90,508	90,484	0	24	100%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	165,000	4,950	0	169,950	31,072	930	137,948	19%
4220	5960	Hydrant Rental	277,000	0	0	277,000	276,970	0	30	100%
4321	5970	Solid Waste Contract	1,615,815	0	0	1,615,815	1,526,714	89,775	(675)	100%
		Non-Departmental	2,643,923	4,950	0	2,648,873	2,410,100	90,705	148,067	94%
General Fund Appropriation Subtotal			25,710,868	228,511	740,302	26,679,680	25,729,690	347,500	602,490	97.7%
Warrant Articles										
4901	6015	Widening Lowell Rd from Wason to Sag	0	1,464,726	201	1,464,927	93,662	1,371,265	0	100%
4901	6032	Dev. of Benson Property	0	7,302	0	7,302	7,802	(551)	50	99%
4152	6040	Future Prop. Revaluation	15,000	0	0	15,000	15,000	0	0	100%
4210	6056	New Police Officers	187,668	0	(187,668)	0	0	0	0	0%
4220	6059	Fire Fighters Union Contract	132,624	0	(132,624)	0	0	0	0	0%
4130	6060	Hudson, Pol, Fire, Town Supv	95,612	0	(95,612)	0	0	0	0	0%
4199	6061	Admin & Support Contract	39,851	0	(39,851)	0	0	0	0	0%
4312	6062	Public Works Union Contract	38,709	0	(38,709)	0	0	0	0	0%
4902	6089	Communication Systems	0	0	0	0	560,150	98,850	(659,000)	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4915	6208	Library Improvements CRF	25,000	0	0	25,000	25,000	0	0	100%
4903	6209	Construction of New Fire Station	0	135,768	0	135,768	0	135,768	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	1,140,984	0	(1,140,984)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	51,453	0	(51,453)	0%
General Fund Warrant Articles			549,464	1,607,796	(494,263)	1,662,997	1,909,052	1,605,332	(1,851,387)	211%
General Fund Total Budget			26,260,332	1,836,307	246,039	28,342,677	27,638,742	1,952,832	(1,248,897)	104%
02	Sewer Fund									
4326	5561	Sewer Billing & Collection	151,612	0	2,654	154,266	149,428	913	3,925	97%
4326	5562	Sewer Operation & Maintenance	1,057,592	206,786	(27,937)	1,236,441	1,012,430	123,630	100,381	92%
4326	5564	Sewer Capital Projects	560,000	237,516	(20,544)	776,972	528,279	0	248,693	68%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
		Sewer Fund	1,784,204	444,302	(45,827)	2,182,679	1,705,137	124,543	352,998	84%
03	Water Fund									
4332	5591	Water - Administration	277,629	0	3,438	281,067	274,298	6,934	(165)	100%
4332	5592	Water - Ops & Maintenance	1,404,773	244,535	(48,251)	1,601,057	1,312,127	23,480	265,450	83%
4335	5593	Water - Supply	843,945	61,444	6,321	911,710	543,369	46,294	322,048	65%
4332	5594	Water - Debt Service	1,354,476	0	0	1,354,476	1,354,476	0	1	100%
		Water Fund	3,880,823	305,979	(38,492)	4,148,310	3,484,269	76,707	587,333	86%
Total General, Sewer, Water Funds			31,925,359	2,586,587	161,719	34,673,665	32,828,148	2,154,083	(308,565)	101%

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: 6/30/2020

State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		General Fund Revenue	27,466,263		267,847	27,734,110	28,240,015	655,000	(1,160,906)	104%
		Sewer Fund Revenue	1,784,204		0	1,784,204	1,442,219	76,000	265,985	85%
		Water Fund Revenue	3,880,823		0	3,880,823	3,728,840	0	151,983	96%
Total General, Sewer, Water Funds Revenue			33,131,290	0	267,847	33,399,137	33,411,075	731,000	(742,938)	102%
Other Funds										
State #	Dept #	Department	Budget FY 2020	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,154,478	0	0	1,154,478	1,037,569	0	116,909	90%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	0%
06	5586	Conservation Commission	51,453	67,079	(525)	118,007	461,033	59,475	(402,502)	100%
14	5630	Police Forfeiture	0	0	0	0	87,455	40,220	(127,675)	100%
35	5845	Senior Activities Revolving Fund	0	75,477	(13,586)	61,891	63,861	67,999	(69,970)	100%
45	5045	Community TV Revolving Fund	0	2,957	(2,874)	83	261,982	4,326	(266,225)	100%
46	8901	Grants	0	860	(860)	0	0	0	0	0%
		Other Funds	1,205,931	146,373	(17,845)	1,334,459	1,911,900	172,020	(749,461)	156%
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		Senior Activities Revolving Fund	0			0	56,757		(56,757)	100%
		Community TV Revolving Fund	0			0	319,096		(319,096)	100%
Total Expenditures All Funds			33,131,290	2,732,961	143,874	36,008,125	34,740,048	2,326,103	(1,058,027)	103%

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund						
01-0000-4914-000-000	Library Revenue	12,329.00	0.00	12,329.00	0.00	100.000
01-3110-4100-000-000	General Property Taxes	16,750,188.00	0.00	16,794,421.11	-44,233.11	100.264
01-3110-4101-000-000	Overlay	-216,779.00	0.00	27,404.03	-244,183.03	-12.641
01-3185-4120-000-000	Yield Taxes and Interest	10,000.00	0.00	1,699.27	8,300.73	16.993
01-3186-4115-000-000	In Lieu of Taxes	12,713.00	0.00	12,815.64	-102.64	100.807
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	0.00	8,217.42	-5,217.42	273.914
01-3189-4127-000-000	Boat Tax	7,000.00	2,428.99	8,190.47	-1,190.47	117.007
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	391.16	4,420.91	579.09	88.418
01-3190-4204-000-000	Interest on Property Taxes	220,000.00	11,718.75	165,772.52	54,227.48	75.351
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	745,339.00	5,880,675.71	-460,675.71	108.500
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	1,400.00	8,200.00	6,800.00	54.667
01-3230-4218-000-000	Building Permits	275,000.00	29,031.55	253,634.85	21,365.15	92.231
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	1,400.00	6,400.00	-400.00	106.667
01-3290-4209-000-000	Excavation Permits	5,000.00	75.00	3,225.00	1,775.00	64.500
01-3290-4214-000-000	Driveway Permits	2,000.00	550.00	2,400.00	-400.00	120.000
01-3290-4217-000-000	Health Permits	150.00	0.00	0.00	150.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	430.00	1,804.00	2,196.00	45.100
01-3290-4233-000-000	Oil Burner/Kerosene Permits	1,000.00	0.00	-30.00	1,030.00	-3.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	465.00	4,170.00	-1,370.00	148.929
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	0.00	1,095.00	905.00	54.750
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	444.50	1,444.00	56.00	96.267
01-3290-4312-000-000	Zoning Application Fees	3,000.00	825.55	5,965.55	-2,965.55	198.852
01-3290-4313-000-000	Planning Board Fees	30,000.00	141,888.91	180,807.20	-150,807.20	602.691
01-3290-4315-000-000	Sewer Service Permit	3,000.00	275.00	1,175.00	1,825.00	39.167
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	6,750.00	250.00	96.429
01-3290-4322-000-000	Vital Statistics	7,000.00	1,634.00	11,851.00	-4,851.00	169.300
01-3290-4323-000-000	Police Fines, Forfeit, Court	500.00	0.00	0.00	500.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	267.50	11,376.00	-3,376.00	142.200
01-3290-4326-000-000	Notary Fees	300.00	0.00	5.00	295.00	1.667
01-3290-4327-000-000	Parking Violation Fees	2,000.00	0.00	815.00	1,185.00	40.750

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	100.00	-100.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	1,275.00	15,100.00	-100.00	100.667
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	805.00	295.00	73.182
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	0.00	858.60	641.40	57.240
01-3290-4347-000-000	Bad Check Fees	2,500.00	138.60	1,489.27	1,010.73	59.571
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	650.00	6,750.00	3,250.00	67.500
01-3290-4421-000-000	Marriage Licenses	1,000.00	1,764.00	4,387.00	-3,387.00	438.700
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	80.00	1,076.40	-76.40	107.640
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	5.00	-5.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	50.00	-50.00	0.000
01-3290-4430-000-000	Scrap Metal License	50.00	0.00	0.00	50.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	3,786.50	18,081.25	-81.25	100.451
01-3290-4451-000-000	Drain Layers License	0.00	250.00	2,750.00	-2,750.00	0.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	268,277.48	-268,277.48	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	1,291,332.87	0.13	100.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	568,939.00	0.00	568,877.01	61.99	99.989
01-3359-4656-000-000	Grants - Police	26,000.00	0.00	37,253.23	-11,253.23	143.282
01-3359-4657-000-000	Grants - Fire	499,749.14	0.00	427,529.45	72,219.69	85.549
01-3359-4659-000-000	Grants - Other	10,000.00	0.00	63,722.78	-53,722.78	637.228
01-3359-4660-000-000	Grants - Pandemic	0.00	238,063.94	265,752.93	-265,752.93	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	865.00	8,306.00	-1,306.00	118.657
01-3401-4342-000-000	Sale of Checklists	500.00	454.00	529.00	-29.00	105.800
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	1,720.89	5,528.70	-4,528.70	552.870
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	179.76	-179.76	0.000
01-3401-4720-000-000	Police Outside Detail	120,000.00	11,743.50	156,173.56	-36,173.56	130.145
01-3401-4729-000-000	Contracted Services - Litchfield	60,000.00	21,965.32	70,709.41	-10,709.41	117.849
01-3401-4730-000-000	Ambulance Billings	840,000.00	0.00	728,451.50	111,548.50	86.720
01-3401-4731-000-000	Charges on Ambulance Receivables	-40,000.00	0.00	-40,795.04	795.04	101.988
01-3401-4732-000-000	Fire Incident Reports	500.00	58.00	528.00	-28.00	105.600

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3401-4745-000-000	Cable Franchise Fees	88,000.00	0.00	79,774.01	8,225.99	90.652
01-3401-4746-000-000	Police Testing and Application Fees	2,000.00	0.00	0.00	2,000.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	27,174.99	0.00	71,675.60	-44,500.61	263.756
01-3401-4756-000-000	Misc Rev - Police	500.00	-1,200.00	30,498.95	-29,998.95	###.###
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	760.00	-260.00	152.000
01-3401-4758-000-000	Misc Rev - Recreation	500.00	0.00	0.00	500.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	0.00	2,182.80	-1,682.80	436.560
01-3401-4761-000-000	Rec Rev - Basketball	50,000.00	0.00	7,155.00	42,845.00	14.310
01-3401-4762-000-000	Rec Rev - Supervised Play	150,000.00	0.00	42,566.95	107,433.05	28.378
01-3401-4764-000-000	Rec Rev - Soccer	25,000.00	0.00	2,040.00	22,960.00	8.160
01-3401-4765-000-000	Rec Rev - Tennis	4,000.00	0.00	0.00	4,000.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	3,000.00	0.00	2,415.00	585.00	80.500
01-3401-4767-000-000	Rec Rev - Adult Softball	13,000.00	-1,080.00	757.50	12,242.50	5.827
01-3401-4768-000-000	Rec Rev - Lacrosse	12,000.00	-125.00	-7,240.00	19,240.00	-60.333
01-3401-4769-000-000	Rec Rev - Community Activities	12,000.00	0.00	2,620.00	9,380.00	21.833
01-3501-4704-000-000	Sale of Town Property	65,000.00	0.00	107,187.18	-42,187.18	164.903
01-3502-4702-000-000	Bank Charges	-10,000.00	0.00	-8,247.78	-1,752.22	82.478
01-3502-4703-000-000	Interest on Investments	361,000.00	0.00	261,979.65	99,020.35	72.571
01-3503-4373-000-000	Rents of Town Property	3,000.00	400.00	2,200.00	800.00	73.333
01-3508-4556-000-000	Donations - Police	3,471.37	0.00	12,616.96	-9,145.59	363.458
01-3508-4557-000-000	Donations - Fire	528.60	0.00	5,525.00	-4,996.40	###.###
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	1,498.34	-1,498.34	0.000
01-3508-4559-000-000	Donations - Other	1,000.00	0.00	0.00	1,000.00	0.000
01-3914-4996-000-000	Voted from Surplus	55,000.00	0.00	0.00	55,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	123,063.00	191,207.44	191,207.44	-68,144.44	155.374
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
Totals	General Fund	27,734,110.10	1,410,582.10	28,240,015.44	-505,905.34	101.824

Run: 7/06/20
8:12AM

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 4
Ilabrie
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	20,000.00	-8.77	17,305.65	2,694.35	86.528
02-3190-4181-000-000	Sewer Betterment Interest	800.00	0.00	1,023.90	-223.90	127.988
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.23	-0.23	0.000
02-3403-4780-000-000	Sewer Base Charges	550,000.00	0.00	557,445.17	-7,445.17	101.354
02-3403-4781-000-000	Sewer Consumption Charges	519,993.00	0.00	538,722.13	-18,729.13	103.602
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	500.00	0.00	0.00	500.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	24,911.00	0.00	100.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	977.81	20,357.46	29,642.54	40.715
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-3,108.58	108.58	103.619
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	-25.00	-119.22	119.22	0.000
02-3915-4922-000-000	From Capital Reserve Fund	530,000.00	285,681.59	285,681.59	244,318.41	53.902
02-3939-4999-000-000	Use of Fund Balance	76,000.00	0.00	0.00	76,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
Totals	Sewer Fund	1,784,204.00	286,625.63	1,442,219.33	341,984.67	80.833

Run: 7/06/20
8:12AM

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 5
llabrie
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	8,000.00	0.00	6,155.55	1,844.45	76.944
03-3290-4394-000-000	Backflow Testing Fees	33,000.00	0.00	11,573.00	21,427.00	35.070
03-3290-4395-000-000	Water Hookup Fee	30,000.00	2,900.00	12,850.00	17,150.00	42.833
03-3290-4396-000-000	Water Service Fees	12,000.00	4,925.06	19,228.17	-7,228.17	160.235
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,000.00	0.00	5,125.00	2,875.00	64.063
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	28.95	-28.95	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	13,870.00	-13,870.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	60,000.00	5,356.47	64,277.64	-4,277.64	107.129
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	77,954.40	45.60	99.942
03-3402-4392-000-000	Public Fire Protection	224,000.00	18,667.94	223,824.12	175.88	99.921
03-3402-4790-000-000	Water Base Charges	940,000.00	80,079.28	959,445.09	-19,445.09	102.069
03-3402-4791-000-000	Water Usage Charges	1,971,823.00	176,236.50	1,932,565.74	39,257.26	98.009
03-3402-4792-000-000	Fire Access Charges	199,000.00	16,584.67	197,589.38	1,410.62	99.291
03-3402-4799-000-000	Water Sales to Pennichuck	320,000.00	11,555.50	11,555.50	308,444.50	3.611
03-3502-4702-000-000	Bank Charges	-5,000.00	0.00	-329.70	-4,670.30	6.594
03-3509-4793-000-000	Other Income - Water	2,000.00	2,637.17	4,737.17	-2,737.17	236.859
03-3915-4922-000-000	From Capital Reserve Fund	0.00	188,389.97	188,389.97	-188,389.97	0.000
Totals	Water Fund	3,880,823.00	513,828.76	3,728,839.98	151,983.02	96.084

Run: 7/06/20
8:12AM

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 6
llabrie
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	-7,468.00	50,396.68	-50,396.68	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	6,360.00	-6,360.00	0.000
Totals	Sr Activities Revolving Fund	0.00	-7,468.00	56,756.68	-56,756.68	0.000

Run: 7/06/20
8:12AM

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 7
llabrie
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	Community TV Revolving Fund					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	319,096.05	-319,096.05	0.000
Totals	Community TV Revolving Fund	0.00	0.00	319,096.05	-319,096.05	0.000

Run: 7/06/20
8:12AM

Revenue Report
Month End Revenue Pre-Audit
Town of Hudson, NH
As Of: June 2020, GL Year 2020

Page: 8
llabrie
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund						
50-0000-4729-000-000	EMS - Contracted Services	0.00	0.00	0.00	0.00	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	0.00	0.00	0.00	0.00	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	0.00	0.00	0.00	0.00	0.000
Totals	EMS Revolving Fund	0.00	0.00	0.00	0.00	0.000

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2015, 2016, 2017, 2018, 2019,2020**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2015	\$322,029	\$367,748	\$337,695	\$363,640	\$322,115	\$361,393	\$2,074,620	\$392,340	\$350,311	\$456,552	\$397,465	\$377,970	\$475,774	\$2,450,411	\$4,525,023	\$4,000,000
vs. Budget	8.1%	17.2%	25.7%	34.8%	42.8%	51.9%	51.9%	61.7%	70.4%	81.8%	91.8%	101.2%	113.1%	61.3%	vs. Budget	113.1%
FY2016	\$355,622	\$375,666	\$396,497	\$432,624	\$383,736	\$331,951	\$2,276,095	\$464,698	\$434,255	\$466,096	\$378,514	\$463,070	\$492,415	\$2,699,048	\$4,975,135	\$4,200,000
vs. Budget	8.5%	17.4%	26.9%	37.2%	46.3%	54.2%	54.2%	65.3%	75.6%	86.7%	95.7%	106.7%	118.5%	64.3%	vs. Budget	118.5%
FY2017	\$327,635	\$400,991	\$435,251	\$400,872	\$390,525	\$422,355	\$2,377,628	\$527,661	\$425,856	\$464,481	\$397,461	\$521,282	\$460,464	\$2,797,204	\$5,174,832	\$4,550,000
vs. Budget	7.2%	16.0%	25.6%	34.4%	43.0%	52.3%	52.3%	63.9%	73.2%	83.4%	92.2%	103.6%	113.7%	61.5%	vs. Budget	113.7%
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,676	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2015, 2016, 2017, 2018, 2019,2020**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2015	\$0	\$0	\$3,664	\$1,732	\$1,362	\$1,000	\$7,758	\$0	\$2,526	\$3,773	\$1,660	\$1,342	\$1,052	\$10,353	\$18,111	\$5,000
vs. Budget	0.0%	0.0%	73.3%	107.9%	135.2%	155.2%	155.2%	155.2%	205.7%	281.1%	314.3%	341.2%	362.2%	207.1%	vs. Budget	362.2%
FY2016	\$2,934	\$0	\$2,630	\$417	\$1,262	\$990	\$8,232	\$1,703	\$2,866	\$2,296	\$2,094	\$2,444	\$2,881	\$14,284	\$22,516	\$5,000
vs. Budget	58.7%	58.7%	111.3%	119.6%	144.8%	164.6%	164.6%	198.7%	256.0%	301.9%	343.8%	392.7%	450.3%	285.7%	vs. Budget	450.3%
FY2017	\$6,112	\$0	\$5,786	\$4,242	\$3,440	\$2,256	\$21,836	\$0	\$5,991	\$9,498	\$16,578	\$6,333	\$7,235	\$45,635	\$67,471	\$19,000
vs. Budget	32.2%	32.2%	62.6%	84.9%	103.1%	114.9%	114.9%	114.9%	146.5%	196.4%	283.7%	317.0%	355.1%	240.2%	vs. Budget	355.1%
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%