



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

August 25, 2020

Attorney-Client Session, pursuant to RSA 91-A:2 I
(not open to the public)
6:30 p.m.

Regular meeting will begin immediately after Attorney-Client Session

BOS Meeting Room at Town Hall
Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

Any Hudson resident who wishes to submit public input can do so by emailing BOSpUBLICinput@hudsonnh.gov by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS
6. CONSENT ITEMS
 - A. Assessing Items
 - 1) Solar Exemption: Map 167, Lot 044 - 5 Bonnie Lane
 - 2) Elderly Exemption:: Map 182, Lot 035 - 3 Fulton Street
 - 3) Current Use Lien Release: Map 105, Lot 17-4 - 197 Robinson Road
 - B. Water/Sewer Items
 - 1) Sewer Abatement S-UTL-21-01 53 Bear Path Lane

C. Licenses, Permits and Policies

- 1) Raffle Permit - The Dalton Shumsky Foundation
- 2) Outdoor Gathering - Hudson Speedway - Car Show

D. Donations

- 1) \$1,000 to Hudson Fire Department from Hudson Lion's Club
- 2) \$4,000 to Hudson Police Department from Anonymous

E. Acceptance of Minutes

- 1) Minutes of the August 11, 2020 Meeting
- 2) Minutes of the August 17, 2020 Meeting

F. Calendar

- 8/26 7:00 pm Planning Board - Hudson Community Center
- 8/27 7:00 pm Zoning Board of Adjustment - Hudson Community Center
- 8/28 7:00 pm State Voter Primary Registration - Hudson Community Center
- 8/31 7:00 pm Sustainability Committee - Buxton Meeting Room
- 9/2 7:00 pm Budget Committee - Hudson Community Center
- 9/3 6:30 pm Recreation Committee - BOS Meeting Room
- 9/4 6:30 am Voting Setup at Community Center
- 9/8 7:00 am - 8:00 pm State Primary Election - Hudson Community Center
- 9/9 7:00 pm Planning Board - Hudson Community Center
- 9/14 7:00 pm Cable Utility Committee - HCTV Meeting Room
- 9/14 7:00 pm Conservation Committee - Hudson Community Center
- 9/15 7:00 pm Municipal Utility Committee - Buxton Meeting Room
- 9/15 7:00 pm Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after the non-public session on 8/11/2020

- 1) Selectman Roy made a motion, seconded by Selectman Martin, to hire Chris Mangroo, Dylan Elliot and Edward Anderson as Truck Driver/Laborers, at \$20.12 per hours (Grade VII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement.
- 2) Selectman Martin made a motion seconded by Selectman Roy to adjourn at 9:06 p.m. Carried 5-0.

8. **NEW BUSINESS**

- A. Public Hearing - Amend Racetrack, Alcoholic Beverage Town Code Chapters
- B. Public Hearing - CARES Act Election Cost Recovery Grant
- C. Town Clerk - Request to Hire Temporary Help
- D. Public Hearing - Acceptance of the 2019 AFG Grant
- E. HFD - Compressor and Fill Station Purchase
- F. Town Moderator - State Primary Election Discussion
- G. HPD - Request to Advertise
- H. Fiscal Year 2022 Budget Parameters
- I. Board and Committee Meeting Locations

9. **REMARKS BY SCHOOL BOARD**

10. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

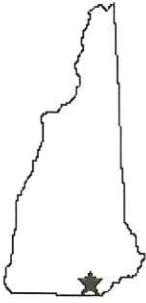
11. **NONPUBLIC SESSION**

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
(b) The hiring of any person as a public employee

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II)

12. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than noon on September 10, 2020.**



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

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Agenda
8-25-20

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6A-1

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: August 25, 2020

FROM: Jim Michaud, Chief Assessor

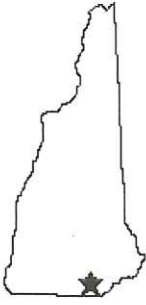
RE: Solar Exemption:

5 Bonnie Ln. – map 167/ lot 044

I recommend the Board of Selectmen sign the PA-29 form granting a Solar Exemption to the property owner listed below. The Assessing Department has verified that the property owner has solar panels.

Kendall Reilly - 5 Bonnie Ln. – map 167/ lot 044

MOTION: Motion to grant a Solar Exemption to the property owner referenced in the above request.



TOWN OF HUDSON
Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov


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6A-2

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: August 25, 2020

FROM: Jim Michaud, Chief Assessor 

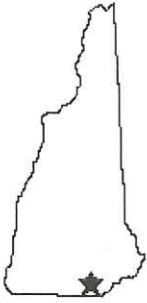
RE: Elderly Exemption:

3 Fulton St. – map 182/ lot 035

I recommend the Board of Selectmen sign the PA-29 form granting an Elderly Exemption to the property owner listed below. The resident has provided the proper documentation to show they qualify for this exemption.

Barbara Beyer - 3 Fulton St. – map 182/ lot 035

MOTION: Motion to grant an Elderly Exemption to the property owner referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

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6A-3

MEMORANDUM

TO: Board of Selectmen
Steve Malizia, Town Administrator

FROM: Jim Michaud, Chief Assessor *JM*

DATE: August 25, 2020

RE: Current Use Lien Release
Map 105 Lot 17-4 – 197 Robinson Rd

The attached Current Use Lien Release for the above referenced site is for the BOS's review and consideration. The land to come out of current use in this recently recorded subdivision is less than 10 acres, coming out of current use due to sale of the property, is a 9.379 AC lot, with 4.322 AC's of wetlands. The new owner of the property is an abutter (Hudson Speedway's owner) and, as such, likely paid a premium above market value for the property, the subdivided site was not exposed for sale to the open market via a realtor etc. I have come to an agreement with the property owners legal representative that a 10% abutter premium is a fair adjustment to the sale price; the sale price was \$610,000, 10% off of that results in a fair market value estimate of \$549,000, a statutory 10% land use change tax percentage times that equals \$54,900 for a land use change tax bill.

DRAFT MOTION

Motion to approve the attached Current Use Penalty Lien Release for Map 105 Lot 17-4, as recommended by the Chief Assessor.

CurrUseLienRelease197RobinsonRdBOSmemo

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Ref. No. 21-02

TOWN OF HUDSON
Sewer Utility Department

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12 School Street Hudson, New Hampshire 03051 (603-886-6029) TOWN OF HUDSON
SELECTMEN'S OFFICE

6B-1



August 19, 2020

IN ACCORDANCE WITH ORDINANCE 092-13, the Municipal Utility Committee recommends to the Board of Selectmen that the following application(s) for abatement(s) of sewer utility charges be **APPROVED**:

S-UTL-21-01 (08/17/20) Cummings 53 Bear Path Lane m/l 177/048/000 Acct # 5545

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$35.72 (30 x 1.1905).

Motion made by Chelsea Prindiville; second by Dawn Lavacchia "to recommend the Board of Selectmen approve abatement S-UTL-21-01 in the amount of \$35.72 for the reason given." Motion carried.

APPROVED:

_____ Date _____

Town of Hudson Board of Selectmen



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6C-1

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: The Dalton Shumsky Foundation
Address: 6 Linda Street Hudson, NH 03051
Raffle Benefit of: The Dalton Shumsky Foundation
Date & Time of Raffle: September 5th, 2020 1-2pm
Raffle to be held at: White Birch Banquet Facility Central St Hudson, NH
Prizes: kids games & toys baskets, wine, cheese and chocolates, lottery tickets, fishing equip, hair salon stuff
Date of Ticket Sales: September 5, 2020 (rain date Sept. 16th)
(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number
Michelle L. Goyette
Applicant's Signature
Michelle L. Goyette
Applicant's Printed Name
6 Linda Street Hudson, NH 03051
Address
603-566-7743
Phone Number

Approved on: 8-25-2020, by

- HUDSON BOARD OF SELECTMEN
- _____
Chairman
 - _____
Selectman
 - _____
Selectman
 - _____
Selectman
 - _____
Selectman

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)

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TOWN OF HUDSON
SELECTMEN'S OFFICE

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6C-2

OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

Type of Activity Car Show
Date & Time of Activity Saturday October 17th 9AM - 5PM
Site (address) of Activity 120 Old Derry Rd. Hudson, NH
Name & Address of Company conducting Activity BOSOWSKI Racing, LLC
40 Temple St Nashua, NH

I certify that all state regulations regarding this request have been met:

[Signature] 8/20/20
Signature of Officer of Company conducting Activity Date

Name, Address & Phone No. of President/Manager Ben BOSOWSKI
44 County Rd Amherst, NH (603) 233-1328

State of Incorporation (if incorporated) _____

Name & Address of Registered Agent (if corporation) _____

Name of Local Organization sponsoring Activity _____

Signature of Officer of Local Organization sponsoring Activity Address

Phone Number e-mail Address

✦ **Signed letter of authorization from establishment where the event will be held must be provided with application.** (BOS consensus 7/22/08)

✦ **Proof of Insurance**—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lwcisgarber@hudsonnh.gov or FAX to 603-598-6481

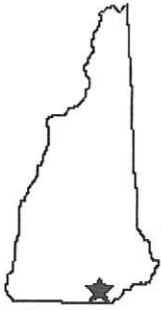
For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

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SELECTMEN'S

Agenda
8-25-20




6D-1

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton 
Fire Chief

DT: August 17, 2020

RE: Donation Acceptance – August 25, 2020 BOS Consent Agenda

Please place the following item on the above-indicated agenda from the Fire Department:

Acceptance of a \$1,000.00 donation from the Lion's Club.

This donation will be used towards the purchase of two new flag poles installed at the Fire Administration building and the Leonard A. Smith Central Fire Station.

In appreciation of this donation, a plaque of recognition will be purchased and installed on each pole.

Motion:

To authorize the Fire Chief to accept the \$1,000.00 donation from the Lion's Club to be used towards the purchase of two new flag poles installed at the Fire Administration building and the Leonard A. Smith Central Fire Station.



Lions Clubs International

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BY: 

Gary J Rodgers
Hudson Lions Club
Past District Governor
2002~2003

• Hudson, NH 03051

Phone: 603-883-4351 • Fax: (603) 879-9707 •
E-Mail: Deputy.G.Rodgers@gmail.com

August 11, 2020

Hudson Fire Department
Chief Robert Buxton
39 Ferry Street
Hudson, NH 03051

Dear Chief Buxton,

On behalf of the Hudson Lions Club, a long-standing strong community partner of Hudson Fire, I would ask you to please accept this monetary donation. The Lions Club would like to present you with a check in the amount of \$1,000 for the purchase of a flag pole for the Central Hudson Fire station. Our only request would be that a small plaque of recognition also be purchased.

Respectfully



Gary J Rodgers, PDG
Hudson Lions Club
PO Box 3
Hudson, NH 04051
603-883-4351

Cc: Hudson Lions Club
President Ray Bouley
Deputy James Paquette



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

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TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
8-25-20

6D-2

*William M. Avery, Jr.
Chief of Police*

*Captain Tad K. Dionne
Operations Bureau*

*Captain David A. Cayot
Special Investigations Bureau*

*Captain David A. Bianchi
Administrative Bureau*

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 20 August 2020

Re: Agenda Item – 25 August 2020

Scope:

The police department received an anonymous donation in the amount of \$4,000.00 to be used for Training and Equipment for the department.

Motion:

To accept the donation of \$4,000.00 from the anonymous donor.



HUDSON, NH BOARD OF SELECTMEN

Minutes of the August 11, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of August 11, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE led by HPD Detective Lischinsky

3. ATTENDANCE

Board of Selectmen: David Morin, Marilyn McGrath, Kara Roy, Normand Martin, Roger Coutu

Staff/Others: Rob Buxton - Fire Chief; Jess Forrence - Public Works Director; Bill Avery - Police Chief; Tad Dionne, HPD Captain, Derek Lischinsky, HPD Detective; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

There was no public input this evening

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Recognitions:

Chief Buxton came forward and recognized Hudson resident Nathan Ruiter for his heroic actions during a fire on July 8, 2020. Mr. Ruiter's quick actions helped save the life of Mr. Dinsmoor. He was presented with a certificate of commendation.

Appointments:

Zoning Board of Adjustment: (4 alternate member positions: 1 expiring 12/31/20, 2 expiring 12/31/21, 1 expiring 12/31/22)

Ethan Severance (new applicant)

Selectman McGrath made a motion, seconded by Selectman Roy to nominate and appoint Ethan Severance as an alternate member of the Zoning Board of Adjustment with a term to expire 12/30/21. Carried 5-0.

Resignations:

Chairman Coutu made a motion seconded by Selectman McGrath to accept the resignation of Tim Wyatt from the Sustainability Committee. Carried 5-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Coutu made a motion, seconded by Selectman Roy to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 5-0.

6. CONSENT ITEMS

A. Assessing Items

1) Solar Exemptions: Map 128, Lot 001, 19 Farmington Drive; Map 211, Lot 005, 23 Francis St.

2) All Veterans Tax Credit: Map 194, Lot 009, Sub 001, 24 Standish Lane

B. Water/Sewer Items - None

C. License, Permits, Policies - Raffle Permit - Hudson Historical Society

D. Donations -

E. Acceptance of Minutes

1) Minutes of the July 28, 2020 Meeting

E. Calendar

8/12 7:00 pm Planning Board - Hudson Community Center

8/13 7:00 pm Zoning Board of Adjustment - Hudson Community Center

8/14 2:00 pm Special Site Review Committee - Buxton Meeting Room

8/17 7:00 pm Traffic Advisory Committee - Hudson Community Center

8/18 7:00 pm Municipal Utility Committee - Hudson Community Center

8/19 6:00 pm Library Trustees - Hills Memorial Library

8/20 7:00 pm Benson Park Committee - Hudson Community Center

8/24 7:00 pm Conservation Commission (tentative) - Hudson Comm. Center

8/25 7:00 pm Board of Selectmen - BOS Meeting Room

Chairman Morin recognized Ms. Laffin who read the vote taken after nonpublic session at the 7/28/20 Board of Selectmen meeting. The motion was Selectman Roy made a motion to adjourn at 10:47p.m. This was seconded by Selectman Martin. Carried 5-0.

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on July 28, 2020

Selectman McGrath made a motion to adjourn at 10:47 p.m, this was seconded by Selectman Roy. Carried 5-0.

8. NEW BUSINESS

- A. Public Hearing - Amend Town Code Chapter 264, Racetracks and Chapter 158 Alcohol Beverages

Chairman Morin opened the public hearing at 7:06p.m. and asked if there was anybody in the audience that would like to talk about this item? Seeing no one the Chairman closed the hearing at 7:07 p.m.

- B. Proposed Small Business Grant Program

Chairman Morin welcomed Brenda Collins, Executive Director of the Greater Hudson Chamber of Commerce. Ms. Collins came forward and said, I have some information that I have a copy for everybody. (Copies handed out to BOS). Ms. Collins went on to say, nice to see you everyone. Thank you for having me. With the pandemic going on the Hudson Chamber has been working diligently to keep abreast of all of the information for our business community in regards to resources from the State and Federal Government. We came across a program that the Town of Londonderry is doing right now. They just actually closed it. It's a business grant in order to help businesses cover some of the covid related costs such as Plexiglas, hand sanitizers that type of things to keep their business in a safe, compliant manner. So the Town of Londonderry is setting aside \$50,000. They're utilizing the municipal fund from the CARES Act. They believe that that should cover it. However, if it doesn't they also realize because GOPHERR is the one that makes the final determination of reimbursement that they would be willing to accept the risk of that \$50,000. So I just spoke to them yesterday. They said it went well. They closed their application process on the 31st of July and are ready to submit. Their finance department went through everything and it looks like they feel confident that the GOPHERR will reimburse them for everything. They ended up with 30 applicants. They're considering if some of them exceeded the \$1,000 per applicant level, that they might allow that because they set aside \$50,000. So they provided me with an application, which is in here. As well as the definitions. So these expenses have to be accompanied with a receipt with their application. They certify that they did not receive any other funding for these products to continue their covid compliant guidelines. They're just trying to help any of the little businesses that might have that struggling going on trying to maintain all the guidelines that the State has imposed. That's pretty much it.

Selectman Coutu was recognized and he said, Thank you Mr. Chairman. Brenda and I initially communicated relative to the program. I was very impressed with the initiative that was taken by the Town of Londonderry. And I can say, and as you know you Brenda, even though we had the covid-19 situation nationwide, that a lot of people are still working and you're one of them. You're in touch with still, a lot of people within the business community. I have taken the initiative within the past three weeks, to meet with several business people independently. Didn't call for any meeting, just met with them independently and I can remember some of the conversations that I had. One business man told me that financially all of the requirements that he had to meet and the costs associated with the requirements were somewhat prohibitive but if he wanted to keep his business afloat he had to do it. So he had to borrow some money to do it. There are other businesses that are not as fortunate that are not in a position, that were not in a position to open and have sidewalk cafes because they didn't have the room. There was no space allocated within the plaza or the area where they were. Or they were confused about the process so they didn't do it. In the meantime they're also spending money to eventually get it open or to get it open at the point where they're at now which is what, 50% capacity, most restaurants? We have smaller convenience stores in Town. I spoke to a couple of people that didn't realize how much Plexiglas costs and installation costs are until they started doing and they wanted to know if there were any grants available. So I referred them to the pages that you send out every week to refer people to various grants they can apply to. Mr. Chairman, as the Director of our local Chamber and regional Chamber will attest, and as you know, first hand, having worked together on charity events, our business community for the most part has been very responsive to the needs of the people of our community. Whether it was the 9/11 Memorial, whether

it was the Food Pantry, and you're more intuitive about the Food Pantry than I am because you're much more involved. This was a way, I thought, that we could let our community know that we care enough that we could do something. This is not a lot of money. It's not going to require a lot of work. Obviously I'm sure the Fire Chief, our acting Town Administrator, would want to make sure and monitor whatever the process is and advise us as to how to monitor and vet the application process. And whether or not it's even advisable or feasible. So with that said, Mr. Chairman, I wholeheartedly endorse the Town of Hudson undertaking a program of this nature to say thank you to our community in a very small way. Our business community.

Selectman McGrath was recognized and she said, I have a couple of questions. I'm in favor of doing something like this but I think we need to know what the value of the, you know, what defines a small business? Is it the restaurant type of business that this is going to be geared towards? Is it going to be small manufacturing companies? I think that we need to know that part of it. Where the money is actually going to be funneled to. It's not a lot of money, but it is the tax payer's money and we need to be cautious about that.

Selectman McGrath went on to say, the other question that I had was where is that money coming from out of our budget? Have we talked, has anyone talked to Kathy Carpentier? Steve is on vacation this week so he normally would be aware of that but I think that's another thing that we need to find out. But I am in favor of going forward with something like this, but we need to get those questions answered.

Selectman Coutu then said, why don't we clarify and Brenda, please correct me if I'm wrong. I'll talk about the business size and scope and nature and you can talk about the, as could the Fire Chief for a matter of fact, talk about the grant monies. We're talking about grant money, not Hudson raised revenue. So it's a different pool of money. Selectman McGrath interjected saying, accept I believe, what Brenda said, was that if we're reimbursed. It's not a guarantee. Selectman Coutu interrupted at this point saying, what Londonderry did was they, as Brenda explained, they agreed, they said that they were going to go and apply through the CARES Act for money but if it wasn't going to be made available they were going to go forward with the \$50,000 out of revenue somewhere. Ms. Collins spoke up at this point saying, right, they believe that, GOPHERR is the one who has the final say as you know when you submit all your reimbursements for your activities, they won't give you a heads up in advance letting you know if this is allowable or not allowable so you just have to take it in faith that it would be covered. They're reading into it based on the GOPHERR guidelines under the Municipal Act on the last page there under B Expenditures the second order effects of the public health emergency. So that's how they're quantifying it, in the Town of Londonderry. In all of the documentation they have listed instructions for the type of business, sole proprietor that type, so it's under the application and then once they've received the receipts they verify that there's actually receipts and it has to be between the March 1st and date of the application. With that they feel they've met all of the obligations and they're hopeful, like I said, I talked to them yesterday at their Town offices. They haven't officially submitted it because they just collected all of the applications as of July 31st and are filling out the paperwork. So it is something they feel very confident, that's what they told me, the truth words, very confident that it will be taken care of by their staff that does their reporting to the GOPHERR. But again, there could be that caveat that maybe it didn't qualify so that responsibility would fall on the Town's budget. Selectman McGrath then said, right, so you know \$50,000 is a significant amount of money that we're going to have to, if we don't get the grant money, I would hope that we would, but if we don't, that's going to come out of the tax payers.

Selectman Coutu responded to that saying, In terms of the businesses, I know I did say that I've spoken to some small business owners in the community in the past three weeks, all business would be eligible to apply if we were to use the same proviso that was established by the Town of Londonderry the maximum would be a thousand dollar grant it would be to reimburse the safety related, either having to buy masks, hand sanitizers, putting up shields and things of that nature, up to a thousand dollars, reimbursable upon evidence that they spend the money with legitimate receipts. So I would think that we should do the same thing. It would be open to all businesses and then it would go through a vetting process. We may have more applications than they do. And some may be large businesses that are very successful and we can vet them through you and say, you know, they don't qualify as much as this person does, which is another large business which is

struggling. You know there's a real need or a legitimate need and if we want to extend it then it would have to come back to the Board to extend it beyond the \$50,000 if that's what they Board would wish to commit. Chief, have you had an opportunity to understand, read and understand the, do you see logistically if that may be something that we could do in this Town? Would you look favorably upon our trying to do something like that? Chief Buxton, who was in the audience replied, so I think it's a great idea, the only concern that I have regarding the GOPHERR money is our last opportunity for expenditure is between September 1 and October 15. So you're really looking to compress time to get the application process out then review. Londonderry used their Town Manager, their Assistant Town Manager and I think their Town Solicitor to look at the review of the applications because they were spending public funds. So you just need to keep the timing of the reimbursement in mind as you put this process in place. Because after October 15th you certainly will not be able to secure anymore additional GOPHERR money. Selectman Coutu responded saying, okay, Brenda if the Board were to approve something like this, of course time is of the essence now in order to meet these deadlines, I know we have until October 31st Chief? Chief Buxton replied October 15th. Selectman Coutu said, October 15th. So it seems like an awful lot of time, but getting the application process out, would you assist us in utilizing the networks that you use which are outstanding, cuz you're all over the place, I can't go on LinkedIn or wherever I go your pages are popping up, to assist us with the download of the information. We would obviously put it on our Town page, but to assist us by getting this out to the business community and having then we have to do some of the logistical would be, do we have the applications go to the Chamber office or do we have everything come here to our Administrator? I would think coming to the Administrator makes more sense but.

At this time Chairman Morin said, it depends on what the, well, it's gonna be taxpayer money at some point. What's the usual time period to find out if you get a grant Chief through that? Chief Buxton responded, so the review process, what will happen is you'll put the application process in place, you'll actually take them and review them, they're going to have to supply their receipts and that will be a piece you'll have to verify, and then you'll put in for your reimbursement. They have 30 days to do that, so we would know by November 15th per say, to close that out. Its 30 days after your submittal. Chairman Morin then said, so that's a long of time to wait to see, are we going to wait til November. That's what we got to figure out if, I think the Town should be the ones to do the review to make the, to give the grant to. But if Brenda would be willing to because everybody knows her, that's their focus point. The Chamber, the businesses in Town. That would probably be the best way to do it, my opinion, would that be work for you guys? Ms. Collins asked, to disseminate the information and the application? Chairman Morin was talking over Ms. Collins at this point saying, you guys receiving everything that's your business group that would be the best it would be easy for them and then you could get them over to us for a review panel. Ms. Collins asked, oh, so then they would send their application to the Chamber and then you'd give a yay or nay?,...Chairman Morin was speaking over Ms. Collins question saying, right, we would have somehow, we'd probably have to have somebody from you, cuz you know the businesses well, to your point, because I think if we decide to put something up front the Town should have some hands in it definitely.

Selectman McGrath was recognized and said, so I'm going to point out, the document that Brenda just handed to us, it's entitled under the banner of the Hudson Chamber of Commerce, proposed small business grant program for reimbursement of covid-19 related expenses. The very first sentence in the description says, recently the Town of Londonderry approved a small business grant program designed to assist small businesses in their town where they can apply for a grant of up to \$1,000. The point being is its small businesses and we need to have a definition of what small business means, I think. Again, I'm supporting in this in theory but I need information back on what that entails. Selectman Coutu asked, Brenda on an annual basis the Chamber awards small business and large business awards by definition. So can we apply the small business definition and can we have it...Ms. Collins interjected saying utilize it based on the number of full time employees so 50 or more is large, 49 or under is small. Selectman Coutu echoed 49 and under, and went on to say 49 and under, that's what the Walmart Corporation uses 49 or under. So it'd be a business with 49 employees or under is considered a small business. Anything over that is defined. Selectman McGrath then said, so they need to provide that information when they're applying for the grant for the money. Selectman Coutu said, right, and she has, Brenda has a list with, I believe, all of the demographics of the businesses in Town and their size, right? Ms. Collins replied, not all of the

business, chamber members, yes. Selectman Roy interjected saying, it's on the application, the number of employees, they have to fill that out on the application. Selectman McGrath went on to say, so the \$50,000 really equates to 50 businesses, right? Do we have that many small businesses in the Town of Hudson? Ms. Collins answered saying, oh yeah. Maybe they don't all need to apply for it. Like Londonderry, they only had 30 that applied. Selectman McGrath then said, again, in theory I'm in favor of this but where is the money coming out of our budget? What line item? So no one has talked to Kathy Carpentier about this? Selectman Coutu said, no because we didn't know where it was gonna go, if there was going to be any support. I didn't want to prejudge everybody's decision on this. Chairman Morin asked, what are you looking for a timeframe you're gonna need? If we could defer this until our next meeting so we can get some information from our Finance Director. Is that gonna give enough time to get this done, do you think? Ms. Collins replied, yeah, as long as you're okay with similarity of the application from Londonderry. That's pretty much standard. We can definitely clarify that 49 or under apply only. And then to just get it out to the public, I mean to the business community. I think that Londonderry gave them about 3-3 ½ weeks to apply so you know if we could set a deadline so that it comes back to you in a timely manner for you to do the determination. Chairman Morin asked, would that be agreeable to everybody to defer it til next week and we can talk to Kathy Carpentier and then make a decision next week? Selectman Coutu said, it would be two weeks from tonight, wouldn't it? Chairman Morin said, yes, it would be. Selectman McGrath said, there's another option available to us and that's if you get the information and you can provide it to each of the Board members and do a telephone poll about whether or not we're in agreement and I think that that, because of the time constraints, I would be willing to do that. Chairman Morin asked, is that acceptable to everyone? Selectman Coutu was recognized and said, I don't think we can spend taxpayer money over the telephone. I think that's problematic. Because we'd be in essence saying, we agree, but we can't take a vote on the money and you can't agree on anything til we know that we have everything in place. I mean you can always call an emergency meeting if you wanted to. For me, the way I look at it Mr. Chairman, the business community responds when we ask. A 15 minute meeting is not too much to ask. Chairman Morin said, I fully agree with you over my years businesses have been absolutely great. You're in support, you just need your information and I understand that. Would you be willing to...Selectman McGrath said, I'm up here so often that another trip to the Town Hall...Selectman Coutu jokingly said, so Friday at what time? I'm only kidding. Chairman Morin said, today's what? So we need what 24 hours notification for a meeting anyway. So it can't be at least til Thursday at this point. Selectman McGrath said, Thursday I have a meeting in the evening, and I'm in Boston on Thursday in the afternoon, so. Chairman Morin said, how about next Monday? Does Monday work for everybody? Selectman Roy and Coutu said that's fine. Selectman Roy said later in the afternoon would be best for me, like 4:30-5:00p.m. Selectman Martin said 5:00p.m. I can be here for 5:00. Chairman Morin said 5:00p.m. for Monday. Is that good for you Selectman McGrath? He then asked Ms. Collins, would you like to be here also for that, just in case we have any further questions? She replied sure. Chairman Morin then said, okay so 5:00pm on Monday. We'll get that. I will talk to the Finance Director tomorrow and ask her to get some information put together to the Board before the meeting so they can take a look at it and we'll go for Monday at 5:00p.m. Okay, excellent. Thank you very much.

C. 2020 9/11 Observance

Chairman Morin said, I recognized Chief Buxton, or should I say, acting Town Administrator Chief Buxton said, Fire Chief is fine, thanks. He went on to say, so prior to Steve's departure for vacation we had a conversation with trying to get this in front of the Board for a discussion on how to conduct the 9/11 observance this year. So he has put together a memo for you this evening that talks about scaling back our events to do a quick invocation with a moment of silence with the laying of a wreath at the memorial at Benson Park at 9:00 a.m. I support this and this is what we would like to do this year to get us through the covid event. Chairman Morin asked if there was any discussion. Any questions for the Chief? Do you want to make a motion or is everybody good with it? Selectman Roy said, there's a motion here, I'll do a motion to hold the abbreviated 9/11 observance on Friday September 11, 2020 at 9:00a.m. at Benson Park. This was seconded by Selectman McGrath. Carried 5-0.

D. Fall Soccer Program

Chief Buxton went on to say, so as you're aware to this point through the pandemic we have canceled all recreation programs. Now coming into the fall we need to make a decision if we would like to move forward with fall soccer or not to give the Recreation Department an opportunity to setup for registration and moving that process forward. Although it seems a little early to start talking fall we do need to put a plan together. The proposal from Steve and the Recreation Department is to do an abridged schedule this year to kind of scale the program back, do a shorter registration period and put some policies in place regarding the scheduling of games to try to afford the opportunity for the fields to clear before the next team is coming onto the field. They used to put them right on top of each other so 8-9, 9-10, you know? So they would allow a 20 minutes to a half hour for the field to clear so there's less congregating on the field itself. The School Department has given us authorization to utilize the fields on their facility, because as you're aware, we use the fields on the back side of Alvrine for this program. That's the proposal this evening in front of you.

Selectman McGrath was recognized and said, just a question, soccer is different than like football, aren't they spaced further apart? They chase after a ball to kick it into a....you can tell how up on this program I am. Chief Buxton said, let me try to give you just a little bit of help. So the NHIAA, which is the Board that looks over the high school sports, has put the sports into three different levels. Low, moderate and high. It's my understanding with talking with the School Department that cross country and soccer fall on the low area. There is opportunity for some brief contact with another player, but they believe they can move forward from there. One of the concerns that I discussed with Steve was the number of people that may be in attendance. I have not seen the order but today apparently the Governor has issued an order that basically requires mask usage in any venue that is going to have more than 100 people. I think on any given Saturday morning at the recreational area down behind Alvrine I think its pretty common sense that we'll have more than 100 people there. So it will be mandatory mask usage. We would supply the coaches with hand sanitizer and the players would have to have masks with them but not be worn during the games. Those are some of the precautions that would go into place. Selectman McGrath said, I think these children probably need some good exercise. Chief Buxton said, I would agree with that. Selectman McGrath said, because of the way the game is played, I think that I could support this. Chairman Morin asked if there were any other comments. Selectman Martin asked, do you have a motion, Mr. Chairman? The Chairman replied, I do not. I think it was just a matter of letting them open up again. Chief Buxton added, it's a consensus thing. The Board was in consensus to move forward with the fall soccer program.

Selectman Coutu said to the Chairman, umm, while he's here? Chief, before you get up, I received a message today, I spoke to the Chairman about it. One of our citizens who lives up at this end of Town sent me a message that he rode by the bingo hall this past Friday or Saturday. I have the message on my phone, but I'm not going to open it for that. He said there were, his quote "hundreds of cars there". Were you aware of it? Chief Buxton replied, so the Kiwanis Hall or Hope Hall as we know it, is a private establishment who operates under their own rules under the State requirement. They are operating at 50% capacity. I did double check because I talked to the Chairman this afternoon. I did double check with Chief Avery. They stated they had about 270 patrons which is just shy of the 50% capacity for that building. So if you drove by in the evening time you could have seen several hundred cars there depending if everyone drove separately. This would also be an establishment with the new mandate coming down that over 100 people, I would say they'd be looking at the mandatory mask policy in that establishment moving forward. I haven't seen that in writing yet. Selectman Coutu replied, I notified the individual that I would bring it up this evening to allay any fears that they might have. I'm good. I just want to make sure that it's out there. Thank you Chief.

E. Request to Delay Dog Fines

Chairman Morin recognized Town Clerk/Tax Collector, Patti Barry. Ms. Barry started by saying, good evening, thank you. It's been a busy day. I'm here tonight to request the Board's permission to delay the issuance of dog fines. I spoke with the dog officer, Jana McMillan we discussed the warrant last week and she's concerned also with issuing fines right now with a large number of people still being out of work. This year the warrant that I submitted to you was the highest it's ever been at 983 unlicensed dogs. As of today, we're only down to 945. That's 300 more than we usually have. Part of that problem is that when we have rabies clinic in April we have a licensing staff there as well. We usually do a couple of hundred licenses just that day and that was canceled this year. With the Clerk's office being closed to the public, even though we were there processing registrations and dog licenses and taxes, I think a lot of people just assume we were closed. So I think that contributes to the large number. Usually in May we send a reminder letter out that people are unlicensed which we did this year. But then we do a follow up, all the Clerks call everybody that we have numbers for just as a reminder, hey, you're still unlicensed and fines are going to be issued the beginning of July. We didn't get to do that this year just because of the circumstances. So in talking with Jana, we were hoping to send another reminder letter out to all the residents trying to get them, for the third time, to get in and license their dogs before we actually issue the fines. That's what I need the Board's approval for. The Chairman asked if there were questions or comments. Selectman McGrath said, I'm good with that because of the circumstances and I think that people are making choices about what they spend their money on. Especially if they're not working. The Chairman said, probably should do a motion just so it's official. Selectman McGrath made a motion to delay issuing dog fines for 60 days, would that be enough time? Ms. Barry said, actually, I put in the memo here that we would issue another round of reminder letters for licensing by August 30th. But this week with all of the absentee ballots we're dealing with right now, that would put me in a timeline of having to get those letters out this week and I don't see that happening. So maybe if I could do September 15th as the deadline and then we issue fines right after that. Selectman McGrath said, okay, so Motion to delay issuing dog licensing fines until September 15th of 2020. This was seconded by Selectman Martin. Carried. 5-0.

F. Friends of Benson Park - Natural Gas Connection

Chairman Morin recognized John Leone of the Friends of Benson Park. Mr. Leone said good evening, thank you all for having me. So I assume you've got a copy of the letter that I sent to Mr. Malizia a few weeks ago. As I think everyone's aware when the Friends of Benson Park and the Town reached an agreement on the lease of the Elephant Barn, one of the obligations of the Town was to provide services like water, sewer and so on natural gas is the only remaining service that has yet to be provided. Friends of Benson Park has reached out to Liberty Utilities and asked them to provide us an estimate for what it would take to do that and fund it on our own, understanding the circumstances that we're in about trying to mitigate optional spending at this point. The quote was such that we believe we have the means to support it. We would like to go ahead and do that with the Town's support and blessing, approval, I guess. I guess I'm here to answer any questions but we'd like to get that connection put in place. The Chairman asked if there were any questions. Selectman Martin was recognized and asked, is natural gas already to the property line? Mr. Leone said, it's to Bush Hill Road. It would come in behind the old woman's shoe. Selectman Martin asked is the quote for them to work through Benson property to the barn? Mr. Leone said, yes. It would, if you've seen the drawing that was in the packet, it sort of makes a left-hand turn as it comes in and there will be a connection stub there for future connections if the Town chooses to connect any of the other buildings it will be available and won't have to be brought in another line. Selectman Martin thanked Mr. Leone for his response.

Chairman Morin asked if there were any other questions. Selectman McGrath said, just a question for Mr. Forrence. Are you in agreement with this? Mr. Forrence, who was in the audience, answered

yes. *Selectman Coutu made a motion seconded by Selectman Martin to authorize the Friends of Bensons to contract with Liberty Utilities for the installation of the gas lines at Benson Park and brought into the red barn. Carried 5-0.*

G. HPD Grant Acceptance

Chairman Morin recognized Detective Lischinsky of the Hudson Police Department. Detective Lischinsky came forward and said thank you very much for having us. So we're here in front of the Board earlier this year we requested permission to apply for a grant through Walmart local CARES program. They give back to local communities. We've gone through this grant before. The Board approved us going through the process and since then it has been accepted through Walmart and they have been able to send those funds. So we are looking to accept those funds towards training and equipment for the Department. It was in the amount of \$2,000 through Walmart Grant Foundation. *Selectman McGrath made a motion seconded by Selectman Coutu, to accept the grant of \$2,000 from Hudson Walmart facility #1785. Carried 5-0.*

H. Liberty Field - Update

Chairman Morin said, if you, the Board, would accept to defer this for now and we can discuss later. Okay?

I. Revenues and Expenditures

Chairman Morin said, our next item, Revenues and Expenditures, I don't know if there's really anybody we can ask questions to tonight. Selectman Martin said, the acting Town Administrator is here. Chairman Morin then asked, any questions or anything or you want to just put this off and we can wait til the Town Administrator comes back?

9. OTHER BUSINESS/REMARKS BY SELECTMEN

Selectman Roy - I'm all set tonight, thank you.

Selectman McGrath - Just one thing. The Planning Board meeting that is scheduled for tomorrow evening, we had gotten some complaints about the last meeting that people were standing outside. They weren't able to access the Community Center because of overcrowding. No seats were provided so there were complaints. So I called Chief Buxton yesterday and seats are going to be available tomorrow evening for any kind of overflow crowd. And I'd like to thank him for taking care of that. That's all that I have.

Selectman Coutu said, one of the things, I think that one of the problems we had the last meeting was that we had a lot of people from out of town there. And I think people should be vetted before they're allowed to come in. Citizens first. Residents of the Town of Hudson should have priority with the seating. There were several people there who identified themselves as friends of...they were asked to come into Town to carry signs and have signs. And I would think that in all fairness to our citizens they should have priority seating. Selectman McGrath said, I agree, but who's going to do the vetting? Are we going to have someone standing at the Community Center entrance and asking to make sure they're Hudson residents? Selectman Coutu said, I think we should. In my opinion I think we should. Selectman McGrath said, who is that person? I can't do it. I won't do it. And I don't know who we could designate. Chairman Morin said, we can get to that in a minute.

Selectman Roy was then recognized by the Chairman and she said, I would be concerned that that would not pass the First Amendment muster. There's no requirement for public input that people be

citizens of the Town to provide public input. I don't, I'm just not sure it would pass First Amendment muster. Selectman Coutu said, what's the muster? They're not citizens of the Town. They're not allowed to speak. Selectman Roy said, sure they can. The RSA, public input does not prohibit somebody that doesn't live in Town from speaking.

Chairman Morin asked Chief Buxton to come up. Chief Buxton came forward and said, to Selectman Roy's point, I actually inquired that question to the Town Administrator last week and it is a public venue that anybody can show up and speak at. We actually asked the question about checking id's to give preferential treatment to get residents in and that doesn't seem to pass muster. So we did explore this last week. That's why we're going to try to go with the seating outside. Believe me I would love to do that but it doesn't appear to be that option.

Selectman McGrath said, can I add one thing? I know Selectman Coutu took a trip with the Town Administrator out to the F. W. Webb Company in Londonderry. I did the same thing along with Charlie Brackett who is a member of the Planning Board and George Hall. It was really enlightening. I took a video and I don't know that that is going to be posted on the Town's website but people ought to take a drive out there if they want to get an indication of what one of the buildings would look like, times three. That was a very informative trip. Well worth taking. Chairman Morin asked, is that all you have Selectman McGrath. She replied, yes it is. Thank you.

Selectman Martin - thank you Mr. Chairman. The only thing I have is the Budget Committee. I keep telling you about the Budget Committee. We're planning on meeting the first meeting in September to appoint a new person and get presentations from the School and the Town on how covid has impacted the spending. That's all I have.

Selectman Coutu - First off, Mr. Forrence, you know you've heard me, the generic you, not you in particular, the citizens of the Town, talk about the gem in Hudson. But we have a couple of gems and one of them you were involved with this week. I want to extend my sincerest appreciation to you and your staff for your quick response. The feedback that you provided the citizens request and the way you handled it. And the gem that we do have is Robinson Pond. This year, more so than previous years in Town we have quite an influx of Canadian geese. They've messed up Atonic Pond, Robinson Pond. I've had 15-16 of them in the front of my yard and we've got it all fenced off. How they're getting in, we don't know. But they get there. You responded, I understand. I was up in the area today. I had to go, my doctor is on Robinson Road. The pond is being well used. Utilized today. There was a significant number of young people and adults there. Hopefully they were all townies. Probably were. But you did an outstanding job and I just want you and your crew to know how much that's appreciated by me, not as a selectman but as a citizen and I'm sure all the citizens who were there. My wife asked me to take her up one day this week so I'll be taking her up to Robinson Pond.

Another thing Mr. Chairman is that I want to advise people, I recollect Selectman McGrath making mention of some similarity about scamming that's going on. Most recently the Town of Litchfield had to issue a warning to all its citizens that there is no phone solicitation for funds for the fire or police departments being allowed or there are none that have been authorized by either of them so people are obviously making phone calls. The scamming they're getting more and more creative every day and phone calls, email messages, various posts, be very, very careful. When I read this I say I thank God, though you might dispute this that I'm of sound mind, and I realize what I'm getting, but I can see my wife responding with something like that. Are you all set Mr. Chairman? We have EMT's in the house. (Laughter). I just want people to be aware of all of the scamming that's going on. A lot of it recently has been political in nature. So just be very careful.

I want to ask everybody not to let your guard down just because you're hearing that the numbers are fantastic in Massachusetts or New England as a whole. Where there are problems are where people are not adhering to the regulations that are set forth by the various governors and in some cases we have governors that could care less and let people do whatever they want. Their numbers are spiking. We've been very fortunate in terms of the overall picture of covid cases versus population when you look at the geographic, we may have a lower population number than a lot of states but testing is ongoing. The numbers have been relatively low for a community of our size. We're larger than some cities in New Hampshire and considering our location and the flow of traffic from Massachusetts into

the Town of Hudson, we've done exceptionally well. Kudos to you Chief and the committee that has worked with you to survey and ascertain that the rules are being adhered to and we're able to keep our numbers down. I just don't want people to let their guard down. Don't ever feel exceptionally safe. We have long way to go. A resurgence of this virus could happen. It could happen. The numbers could be greater than what we've had and what we've had to endure and now that we have a new element going into the mix, which is the opening of schools in one fashion or another, we're reading and hearing about more and more children are coming down with THE virus or a virus that is adjunct to this virus that's even more dangerous than the original virus. So don't be fooled by you know there's going to be an inoculation. It's going to be tomorrow, it's going to be next week. Let's be safe. Keep our masks on when in public. Try to social distance at all times and we will continue to maintain good numbers. Thank you Mr. Chairman.

Selectman Morin - I'd just like to talk, I already talked to Jess about it this earlier this morning, but, I just want to again but this morning three vehicles showed up at the Food Pantry full of food and his guys were out there getting ready for the pavement to start. While they were waiting for the trucks to come up they saw that we had the three vehicles and they offered to help us get the food into the Food Pantry and we really appreciate that they offered. We had enough volunteers, but they did offer and we appreciate that very much.

The only other thing that I got is the Board needs to start thinking about, I spoke to Chief Buxton about this that we're going to have some events coming up at the Community Center. Elections, we've had a request again for another blood drive on September 15th. We may want to start thinking about moving some meetings because they're gonna have to breakdown and if depending on what happens with basketball we're going to have to breakdown anyway because that's where that takes place. So we probably should start thinking about how we want to do that. It probably won't help the case you were helping about, Selectman McGrath, because that is such a large crowd that shows up for those meetings, we have to have it there anyway. But we probably should start thinking about what we're gonna do about meetings with things coming up. Selectman McGrath spoke up and said, I had asked at the last meeting about the Municipal Utility Committee meeting being moved to this room. Has any decision been made on that because that's only....Chairman Morin spoke over Selectman McGrath saying, we can make that right out because that's actually the kind of consideration that we need to look at when I spoke with the Chief. Selectman McGrath replied, there's only five members. There's never anyone from the public that comes to those meetings. The only staff member is Elvis so it's a very small group and it can be well accommodated in this room. The Chairman said, Chief, are you prepared to talk about this a little bit tonight or do you want to wait? Chief Buxton, who was in the audience said, I'll give you a brief thought. So, I think when you look at some of your committee meetings. Sustainability Committee and Municipal Utility, those types, where you're not getting a big crowd, I think it might be time to afford them an opportunity to maybe meet back at Town Hall. It certainly makes that easier on HCTV staff and certainly makes that easier for scheduling that larger venue. Because breaking down and setting up, breaking down and setting up is gonna become a problem, specifically as we get closer to September and you have the election season starting to kick off. So the Public Works Department will need to set up for the election. We're going to start storing protective clothing for the election in that facility because we have a large order coming in. Space is going to become short here soon. So I would encourage you to kind of give that some consideration. We'd just need to review the cleaning of the facilities after they leave.

Selectman Roy was recognized and said, do you have any suggested parameters I guess? Like? Chief Buxton responded saying, all of the rooms are posted at 50% capacity with social distancing. There's hand sanitizer available and cleaning directions available on the sign over there in regards to cleaning the facility on their way out. So I would encourage whether it's the staff member or the next morning we'll leave Wayne a note that the rooms are getting a deep cleaning. We've provided a disinfecting machine here at Town Hall that can be utilized by Wayne. I think you have some of those capabilities to handle that stuff internally now. Selectman McGrath was recognized and she said, so are you aware that the Planning Board just decided that they're going to hold three meetings a month? Are you aware of that? Chief Buxton replied, so Brian had mentioned that because of the workload that the Planning Board was getting that they were giving that some consideration. I was not aware that that is formally

happened. I know that they were providing at least one meeting, if not two meetings a month, specific for the Logistics Center. Then their regular agenda. So folks that were coming in for the regular agenda were provided an opportunity getting somewhat efficient getting through the process. Selectman McGrath then said, I'm fairly certain that I received an email within the last few days, several days that that decision has been made. I don't think it was a decision made by the entire Board, I think it was just by the Chairman. Chief Buxton said, I would encourage the larger groups at least for the short term to continue you know. The Logistics Center is going to have to continue to meet over there. Because of the pure number of people showing up to those meetings. You're only afforded an opportunity to seat 46 people inside plus the Planning Board. You're not doing that in the meeting room next door. So that provides you better seating over there to begin with. Then with the outside seating that Jim has setup. It provides some flexibility to that group. Hopefully we'll get through that process and then we can return to some normal process.

Selectman McGrath then said, Zoning may be in a position to move either into this room or into the other room next door. It depends on the case and depends on the number of people that might want to show up. So that might have to be a decision made when the agenda is set. Chief Buxton then said, we meet every Monday, with the Community Development staff, so if Bruce is getting ready to post a meeting or something I guess we can kind of...Selectman McGrath said, and Zoning is only once a month. So they have a fairly light schedule. Selectman Roy then added, I might suggest that if the Planning Board is going to do that, that they coordinate so that none of those dates overlap, right, so there's not more than one event inside of there.

Selectman Martin was recognized. He said to the Chief, I know you're working with the Schools on opening. Is there any word of their definitely opening or they are not opening? Chief Buxton responded, so they have a plan in place, K-8 will open, I believe, September 8th at 100% occupancy. Then the high school will open the 8th in a hybrid model at 50% capacity. That is their plan. They also had a deadline which I believe was Monday for the opportunity for remote learning. I know that once they saw the actual number for remote learning there would be an evaluation to see what that did to the elementary schools for numbers. Because the 100% occupancy for the elementary schools was gauged on some of the survey information they had up front so they needed to validate their data. We have another task force meeting on Thursday of this week. Selectman Martin then said, just the reason why I asked is with the upcoming meeting schedule for the Planning Board, was there, could there be a possibility where one of those school gyms, such as the Middle School, would be larger for the Planning Board meeting. Chief Buxton then said, at this point the School District has taken the stance that they're not allowing any outside school activities to take place in the building because of the cleaning activities that would have to take place afterwards. So there's no external groups going inside the facilities. Exterior so the fields, they've afforded opportunity for usage but inside the building itself, they've drawn the line in the sand to say they're not doing that at this point. At this point, Chairman Morin said, so the problem here lies for us because of the requirements we have to meet for the election, we're probably gonna have to look at that whole scenario again for November with traffic and the number of people and all that stuff because that's probably where we're gonna end up. Chief Buxton responded, I know that this is on the Administrators radar screen along with the Superintendent of Schools. They wanted to get through the first few weeks of school to see where we're at and then potentially start leveraging/loosening up some of those types of things to see if we could use those facilities, so they'll be more news to come.

Chairman Morin said, do we want to make a decision on meetings or would you rather wait til...Selectman Martin said my comment is there's nothing wrong with having the Municipal Utilities Committee come here. Chairman Morin said, I agree. Selectman Martin went on to say so I would say make that happen as soon as their next meeting. That would be my opinion. Chairman Morin then said, do we want to look at the other groups tonight or do we want to wait? Selectman McGrath was recognized and said, let me talk to Charlie Brackett, he's the Chairman of the Zoning Board, what he'd prefer to do. We have at least four members of that group that are fall into the age bracket that they're more in danger without the social distancing. He may feel more comfortable having it at the Community Center. I'll talk to him and I can bring it back the next time. Chairman Morin then said, alright, so why don't we put this off. We'll put it on the agenda for the 25th to talk about which groups will come back in.

The other thing I got real quick is that they're requesting to do a blood drive on September 15th. They are hurting because of covid for places to hold these. Is this the police one, Chief? It is the Police blood drive? Chief Avery, who was in the audience spoke up and said, yes, we eliminated the one in the spring because of covid and we've now committed to one a year so if possible we'd like to do it this September. Chairman Morin said, what's the Boards? Selectman Coutu interjected asking, what's the date? The Chairman replied, the 15th of September. Selectman Coutu then asked, the facility is available? Chairman responded yes, they had scheduled it. We put a stop to it because of. Selectman Martin added, I'm for it. We need blood. Selectman Roy said, I don't have a problem with it. Selectman McGrath said, I don't have a problem either. Chairman Morin said, I had talked to her on the phone the other day, do you guys want to talk to her or you want me to give her a call tomorrow? Chief Avery replied, we had communicated with her. We've made contact with her. We'll take care of it. I just don't think there will be as much food as we normally offer at the Police blood drive. I thought you should be aware of that. Chairman Morin said, alright, thank you, that's all I have.

10. NONPUBLIC SESSION

Ms. Laffin said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee.
A roll call vote was taken. Motion by Selectman Roy at 8:04 p.m., seconded by Selectman Martin, to go into non-public session Carried 5-0.

Chairman Morin entered Nonpublic Session at 8:04 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 9:05 p.m.

11. ADJOURNMENT

Motion to adjourn at 9:06 p.m. by Selectman Roy seconded by Selectman Martin. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman

HUDSON, NH BOARD OF SELECTMEN

Minutes of the August 17, 2020 Meeting

1. Call to Order by Chairman Morin the meeting of August 17, 2020 at 5:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. Attendance
Board of Selectmen: David Morin, Marilyn McGrath, Kara Roy, Normand Martin, Roger Coutu
Staff/Others: Steve Malizia - Town Administrator; Rob Buxton - Fire Chief; Brenda Collins - Dir. of Greater Hudson Chamber of Commerce; Jill Laffin - Executive Assistant
3. Pledge of Allegiance led by Chairman Morin
4. New Business

A. Small Business Grant for Covid Expenses

Chairman Morin started off by saying I call up Chief Buxton for a small business grant for covid expenses. Chief Buxton came forward and said, this is a follow up item to the Board's last meeting. I believe you wanted to revisit the funding for the small business grant. I believe the Finance Director provided that, which the Town Administrator gave you this evening.

Town Administrator Steve Malizia then said, if you're looking to look at the funding, the Finance Director had given you a recommendation in a packet, I don't know if you saw that? I'm making a different recommendation. We're so early into the fiscal year I'm not comfortable taking money out of some of those accounts. But I can recommend that the Supervised Play account had \$115,000 in it. You took \$4,000 out for the roof at Benson Park. I think you could take another \$50,000 out. I did inform Chrissy Peterson. We'll have enough money to start the program up next summer if we need to. We'll have another allocation next July and August. I just think it's much more prudent to take \$50,000 from that program, which you know you're not going to spend this year. So that's my recommendation.

The Town Administrator went on to say, so what we think, Chief and I were talking about it. In order to implement the program we probably should have a review committee because Londonderry had a modest review committee to look at the applications because we're responsible. So we're recommending myself, the Finance Director and the Fire Chief be the review committee. So when an applicant puts in an application we just go through the forms and make sure that everything's tied out and then we would give the go-ahead for it. Chief Buxton will tell you, when we submit our GOPHERR package, the funding package, it's eighty-something pages long. So we just want to make sure we don't miss any detail, and I think the three of us are pretty familiar with how that grant works. And, should it not go through the grant and just come out of this budget, we can handle that too.

Chairman Morin then said, any questions for the Chief or Mr. Malizia? Any questions for Brenda before? Selectman Coutu spoke up and said, I have a question. Are you talking two sources of money? Mr. Malizia replied saying, so originally there was the GOPHERR money which is the government, federal government, but I think Londonderry is not doing GOPHERR or the possibility that we don't do GOPHERR we do it on our own. That's why we'd be transferring this money. If you want to do it no matter what GOPHERR says. In other words, I don't know if Londonderry got approval. I know you talked to them last week, just to be clear.

Chief Buxton came forward again and said, sorry, I tried to escape (laughter). So I talked to Londonderry, the Assistant Town Manager over there. They have not put their program through the GOPHERR account yet. The project for the week was to identify possible funding if the GOPHERR funds could not be used to cover the account. That was the suggestion this evening was how to come up with the \$50,000 out of the Town's operating budget if we couldn't utilize GOPHERR or it was rejected. Selectman Coutu then asked, so we're gonna attempt to go through GOPHERR, if that fails we revert back to this? You'll have identified say, 50 businesses or 1,000 or whatever. Some may have less expenses than others. Mr. Malizia said, they may have \$800, they don't need a \$1,000. Selectman Coutu said, I know I spoke to a couple of other small businesses, I know one business is definitely gonna apply, he has spent thousands of dollars. People don't understand. And others spent less than \$300-\$400 then they ask me if it's reimbursable and I said what is it and he said, masks, hand sanitizers, shields but it was less than \$500. I said, yeah you can apply. I don't guarantee anything I figured it was gonna go through a review committee which I support. The Town Administrator said, we emulated Londonderry, so if you look at what Londonderry did they used their Town Manager, Assistant Manager and Assistant Town Solicitor, their assistant Town Attorney. So we're capable here of doing that. Chief is well versed in it, Kathy is well versed in finance and I am too. Selectman Coutu asked, how many assistant town attorneys do we have? Mr. Malizia laughed and said, it caught me off guard when it said, assistant solicitor, I thought, wow, they have a solicitor and assistant solicitor? That's pretty good. We don't even have either one. We're using outside council.

Chairman Morin spoke up at this time saying, just so it's clear, we're going to move forward with this with the Town, where the Town found money and apply for the grant and pay it back if we get it? The Town Administrator then said, can I give you a recommendation? Here's a motion just to think about "To implement a Small Business Grant Program of up to \$50,000 to help assist Hudson small businesses affected by the Covid-19 pandemic and to request reimbursement of these funds from the GOPHERR grant program. The grant award committee shall consist of the Town Administrator, Finance Director and Fire Chief. The proposed funding of \$50,000 will come from Supervised Play, Seasonal Salaries account 5821-104 going to the Community Relations account 5110-345". After reading the proposed motion the Town Administrator went on to say, GOPHERR first. If they don't approve GOPHERR, for some reason it doesn't go through, we've committed \$50,000 of Town funding coming from Supervised Play to Community Relations. Chairman Morin then said, okay so we're gonna wait til we get an answer back from GOPHERR before we do anything? Okay. Selectman Roy then said, but each max grant would be \$1,000 right, per business? The Town Administrator replied, correct, so you theoretically could do up to 50 businesses, but if they're lesser, great. We'll look at somebody for \$400-\$500.

Chairman Morin then said to Brenda Collins of the Greater Hudson Chamber of Commerce who was in the audience, Brenda, you're all set, you understand that we're going to apply for the grant first and see what happens. So it's gonna delay it a little longer than what we had talked about last meeting. Ms. Collins then said, okay so you would not be seeking applications right now? Chief Buxton spoke up and said, we would need to start the applications for sure. Selectman Coutu then asked, what's the process for the application? Chairman Morin then asked Ms. Collins to come up and explain. As Ms. Collins was coming forward Selectman Coutu said, how we're going to...again, Brenda, many thanks for your volunteering to do this and for bringing it to my attention. Not a single businessman member or non-member of the Chamber, matter of fact a couple of people said maybe I should join the Chamber, I said it's not a bad idea, but I'm not soliciting for the Chamber. I'm just saying, it's available and they were very excited about the fact that the Town and the Chamber are working cohesively to do something for the business community. Something that we've never done in the past. We obviously support our small businesses but we've never gone this far and the opportunity is there and I have to say, Kudos to Londonderry for putting it together so we can ape them and hopefully we'll be as successful as they were. So, again, thank you Brenda. Ms. Collins then said, so, based on our conversation before you were very concerned about making sure it was under 50 employees for the small business portion. That was in the app under the definition but I moved that and I revamped the app to be identical to the Londonderry one to save you from staff time and everything. Putting your seal on it and I also incorporated their EIN number, their taxpayer number so that way it's also an added verification process to make sure that it's a verified business

in the community, along with their authorized signer in putting all that information on there. That's clearly defined in the application. So I did put that together and I knew that time was of the essence because you have the October 15th deadline to get the reimbursement in. So I put together, all in draft form that can be adjusted, that say you guys approve that today, we could roll it out by the end of the week and then four weeks from Friday would be September 17th and that's when the apps would be deadlined for. Then they could be collected and then the committee could look at them and then move forward from that point.

Chairman Morin asked if there were any questions to which Selectman McGrath was recognized and said, so, why couldn't, if we're not awarded the grant, the GOPHERR grant and we're gonna take the money out of this account, the special play account, why can't we, if they apply for the grant and the committee looks at it and they meet all of the requirements, why wait until to some point we find out that the GOPHERR grant wasn't awarded, or was, I mean, if it's awarded we could put the money back into the accounts. Chairman Morin said, that was my understanding, that's why I asked the question because that's not what I was hearing. I agree with you. Mr. Malizia, just your thoughts? Mr. Malizia said, Chief Buxton is much more familiar with the GOPHERR grant. There's no reason why I don't think you couldn't do it that way. You could certainly do it that way. Selectman Roy said, they're gonna get their money either way so it's just you know. Selectman McGrath then said, giving it to them sooner, they may have a real need for it now. Not six weeks from now. Selectman Roy added, it might be too late six weeks from now for some of these small businesses. Selectman McGrath said, that would be something I think that we should do that. Selectman Coutu was recognized and said, are you going to work something out with Brenda for the timeline and things like that? The application process is going to be ongoing, I'm sure she's not going to want to hand carry or mail every application as they come in. You guys going to get together and set a deadline and work with Brenda? Mr. Malizia said, yes, we can certainly do all that. Selectman Coutu said, alright, that's all I need. Selectman Coutu went on to say, with that said, Mr. Chairman, the motion that Steve read, I'm proposing. Selectman Roy said, I'll second it. Chairman Morin said, motion on the floor by Selectman Coutu, seconded by Selectman Roy, and just so we're clear, we're going to go move forward with the funding from the Town and just reimburse if we get the grant? So everybody understands that? Selectman Coutu then added, again, that's with our thanks and appreciation to the Chamber and Brenda Collins. The Chairman asked if there was further discussion. Seeing none, motion carried 5-0.

The Chairman then said, unless nobody has anything else, motion to adjourn?

Motion to adjourn at 5:11 p.m. by Selectman Roy seconded by Selectman Martin. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant

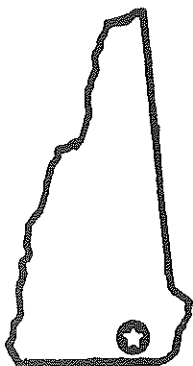
David S. Morin, Chairman

Kara Roy, Vice-Chairman

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051




Agenda
8-25-20

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8A

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: August 20, 2020

Re: Public Hearing – Amend Town Code Chapter 264, Racetracks and Chapter 158
Alcohol Beverages

The Board of Selectmen scheduled two (2) public hearings on August 11, 2020 and August 25, 2020 to take public comment on amending Town Code Chapter 264-4 A, Racetracks, Regulations and Chapter 158-4, Alcoholic Beverages, Restrictions, to allow for the sale and consumption of alcoholic beverages in a confined area at the Hudson Speedway. I am including a copy of the amended Town Code Chapters as well as the plans for the beer garden from the operator of the racetrack. This is the second of the required two (2) hearings. At the conclusion of the second hearing, no action is taken until the following Board of Selectmen meeting as the rule is that the Selectmen vote on the amendments to the Town Code no sooner than 10 days nor later than 21 days after the second public hearing. These amendments will be on the September 15, 2020 Board of Selectmen meeting for the Board's consideration and action.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

Town of Hudson Public Notice

The Board of Selectmen will hold a public hearing on Tuesday, August 25, 2020, in conjunction with its regularly scheduled meeting starting at or around 7:00 p.m., in the Selectmen's Meeting Room at Town Hall, 12 School Street, to receive input from Town residents on amending Town Code 264-4 A, Racetracks, regulations and Chapter 158-A Alcoholic Beverages, Restriction, to allow for the sale and consumption of alcoholic beverages in a confined area at the Hudson Speedway.

Chapter 264. Racetracks, Motor Vehicle

Article I. Licensing; Rules and Regulations

[Adopted 3-26-1983 ATM, Art. 36; BOS 4-8-1983 by Ord. No. 115]

§ 264-1. Authority.

This article is enacted pursuant to the provisions of RSA 31:41-a.

§ 264-2. Definitions.

For purposes of this article, the terms below are defined as follows:

MOTOR VEHICLE

Any self-propelled vehicle, except tractors, activated by an internal-combustion engine and not operated exclusively on stationary tracks.

PERSON

Any individual, partnership, corporation or other entity proposing to or operating a motor vehicle racetrack.

§ 264-3. License to be obtained; fee.

[Amended 7-26-1988 by Ord. No. O88-3]

Annually, before April 1, any person proposing to operate a motor vehicle racetrack within the Town of Hudson shall obtain a license from the Board of Selectmen.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen." The specific fees set forth in this section were removed at the request of the town. For current fees, see Ch. 205, Fees.

§ 264-4. Regulations.

At any motor vehicle racetrack operated within the Town of Hudson, the following regulations shall apply:

~~A. No alcoholic beverages shall be sold, served, dispensed, distributed or consumed at any time.~~

A. B. The dates and hours of operation shall be:

(1) Dates. Racing shall be conducted on Sundays and holidays only.

(2) The hours. The afternoon races shall be from 12:00 noon to 5:45 p.m., and evening races shall be from 4:00 p.m. to 10:00 p.m.

[Amended 4-8-2014 by Ord. No. 14-02]

[1]

Editor's Note: See also Art. II, Hours of Operation in June, of this chapter.

B G. Night and evening races are only permitted during the summer season; specifically, after the Hudson public schools (elementary) have closed in June and prior to the date on which they open in September.

C D. Every motor vehicle participating in any races sponsored by a motor vehicle racetrack in Hudson will be equipped with mufflers or noise-reduction devices, which shall be approved by the Board of Selectmen.^[2]

[Amended 7-26-1988 by Ord. No. O88-3]

[2]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."

D E. Any person operating a motor vehicle racetrack shall permit town officials, or their designated representatives, to conduct from time to time, at said person's expense, such noise level tests or readings as may be deemed appropriate and necessary by the Hudson Board of Selectmen.^[2]

[Amended 7-26-1988 by Ord. No. O88-3]

[3]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."

§ 264-5. Restrictions in license.

Any license issued by the Hudson Board of Selectmen pursuant to § 264-3 shall contain the following:

A. The proposed schedule of racing dates and hours of operation for which the license is requested.

B. A requirement that the person operating the motor vehicle racetrack shall make public announcements, during and at the conclusion of a day's racing activities, requesting that spectators and participants observe local speed limits,^[2] refrain from littering and excessive noise and refrain from using streets when prohibited by local ordinance.^[2]

[2]

Editor's Note: For speed limit provisions, see Ch. 317, Vehicles and Traffic.

[3]

Editor's Note: For street use restrictions, see Ch. 317, Vehicles and Traffic.

C. A requirement that the person operating the motor vehicle racetrack provide adequate trash receptacles on the premises, that said receptacles be emptied on a regular basis and that the premises constituting the racetrack be maintained in a neat and orderly fashion, including the parking areas, and that all cleanup activities be completed within 24 hours of the conclusion of any day's racing activities.

D. A requirement that the racetrack be kept secure from unauthorized entry when not being used.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."

§ 264-6. Inspections.

[Amended 7-26-1988 by Ord. No. O88-3]

The Hudson Board of Selectmen, Building Inspector and Health Officer are authorized to make announced or unannounced inspections of the property to ensure compliance with the requirements of this Article and any license issued hereunder.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."

§ 264-7. Insurance.

[Amended 7-26-1988 by Ord. No. O88-3]

Any person operating a motor vehicle racetrack shall be required to provide such insurance as may be deemed necessary and appropriate by the Hudson Board of Selectmen. Certificates of said insurance shall be filed with the Board of Selectmen prior to the commencement of any racing season or meet.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."

§ 264-8. Violations and penalties.

[Amended 7-26-1988 by Ord. No. O88-3]

A. Any violation of the provisions of this Article or of a license issued by the Board of Selectmen hereunder shall be punishable by a fine not to exceed \$100 for each day that said violation exists. Any fines collected hereunder shall be paid into the general fund of the Town of Hudson.

B. In addition to or instead of monetary fines, the Board of Selectmen is hereby authorized to revoke any permit issued hereunder where a violation of this Article or of a license issued hereunder exists and the same has not been corrected within five days of sending notice of the violation to the person operating the motor vehicle racetrack.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."

§ 264-9. Variances.

[Amended 7-26-1988 by Ord. No. O88-3]

The Board of Selectmen is hereby authorized to vary the requirements set forth in § 264-4B and C and the restrictions in § 264-5 if, in the opinion of the Selectmen, a significant hardship exists for the person operating the motor vehicle racetrack and no significant harm will result to the public health, safety and welfare.

[1]

Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."

Chapter 158. Alcoholic Beverages

[HISTORY: Adopted by the Board of Selectmen of the Town of Hudson: Art. I, 9-7-1977 as Ord. No. 73; Art. II, 3-31-1982 as Ord. No. 105. Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. 259.

Motor vehicle racetracks — See Ch. 264.

Article I. Public Places

[Adopted 9-7-1977 as Ord. No. 73]

§ 158-1. Drinking restricted.

No person shall drink any alcoholic beverage or alcoholic liquor, as defined in RSA 175:1, within the limits of or upon any public highway, public sidewalks, municipal parking lots, the Town of Hudson Common or any other town property, except as covered in prior ordinances, within the limits of the Town of Hudson, New Hampshire.

§ 158-2. Violations and penalties.

Any person who violates the provisions of this Article shall be fined not more than \$100) and not less than 25 for the first offense and each offense thereafter.

§ 158-3. Exceptions.

Written exceptions, issued by the Board of Selectmen and the Police Department, shall be available upon request.

Article II. Ballfields and Racetracks

[Adopted 3-31-1982 as Ord. No. 105]

§ 158-4. Restrictions.

Unless otherwise permitted on a case-by-case basis, it shall be unlawful within the Town of Hudson at or on ballfields and racetracks and their associated parking areas, whether public or private, for any person to sell, use or possess any type of alcoholic beverage.

§ 158-5. Violation and penalties.

Any person who violates any provision of this Article shall be fined not more than \$100 but not less than \$25 for each offense.

RECEIVED

JUL 23 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



40 Temple Street
Nashua, NH 03060
(603)882-2702

July 15, 2020

Board of Selectmen
Town of Hudson, NH

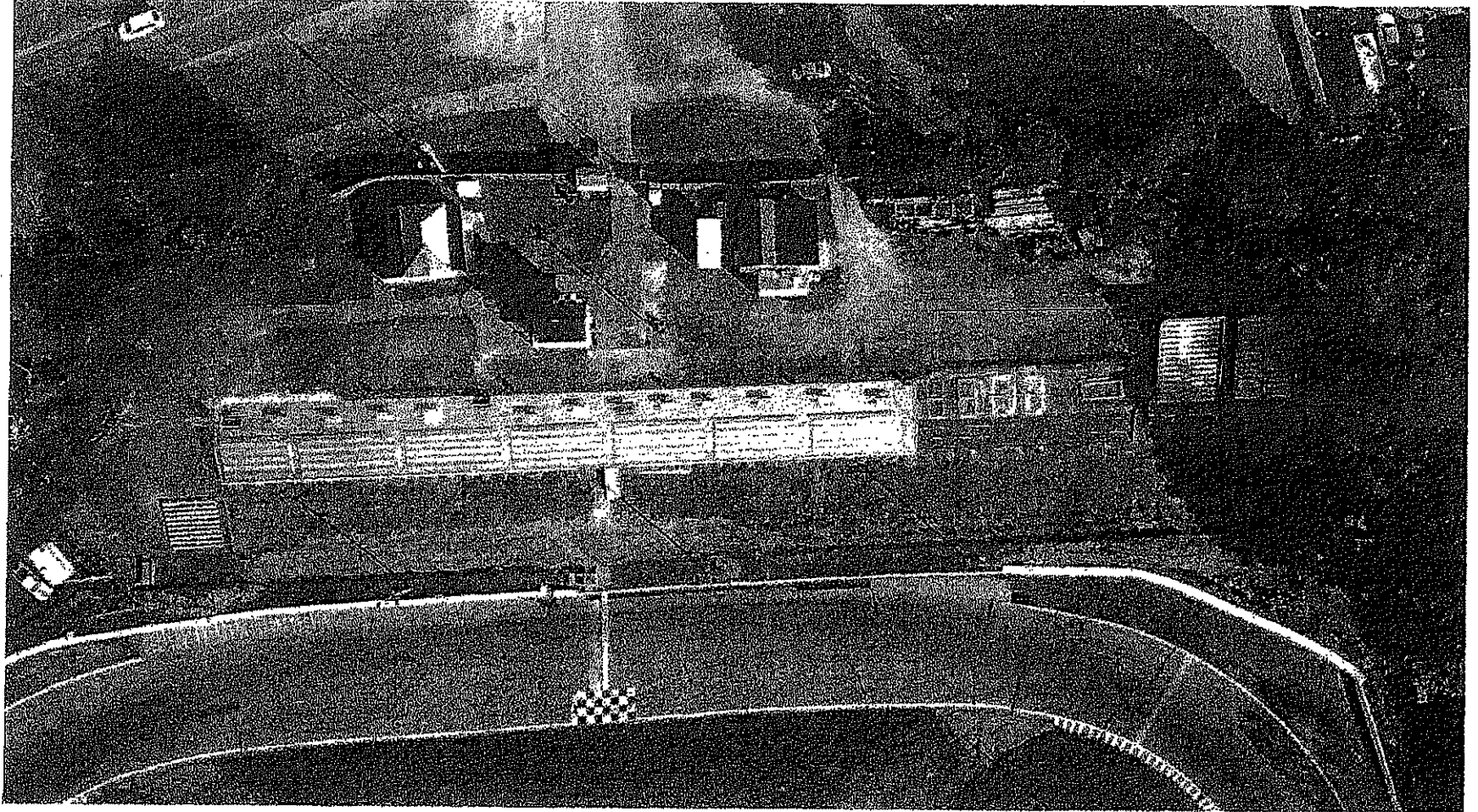
Per request of the Board of Selectmen, Chief of Police, and Fire Chief, Hudson Speedway will perform the following duties on race days at the Beer Garden:

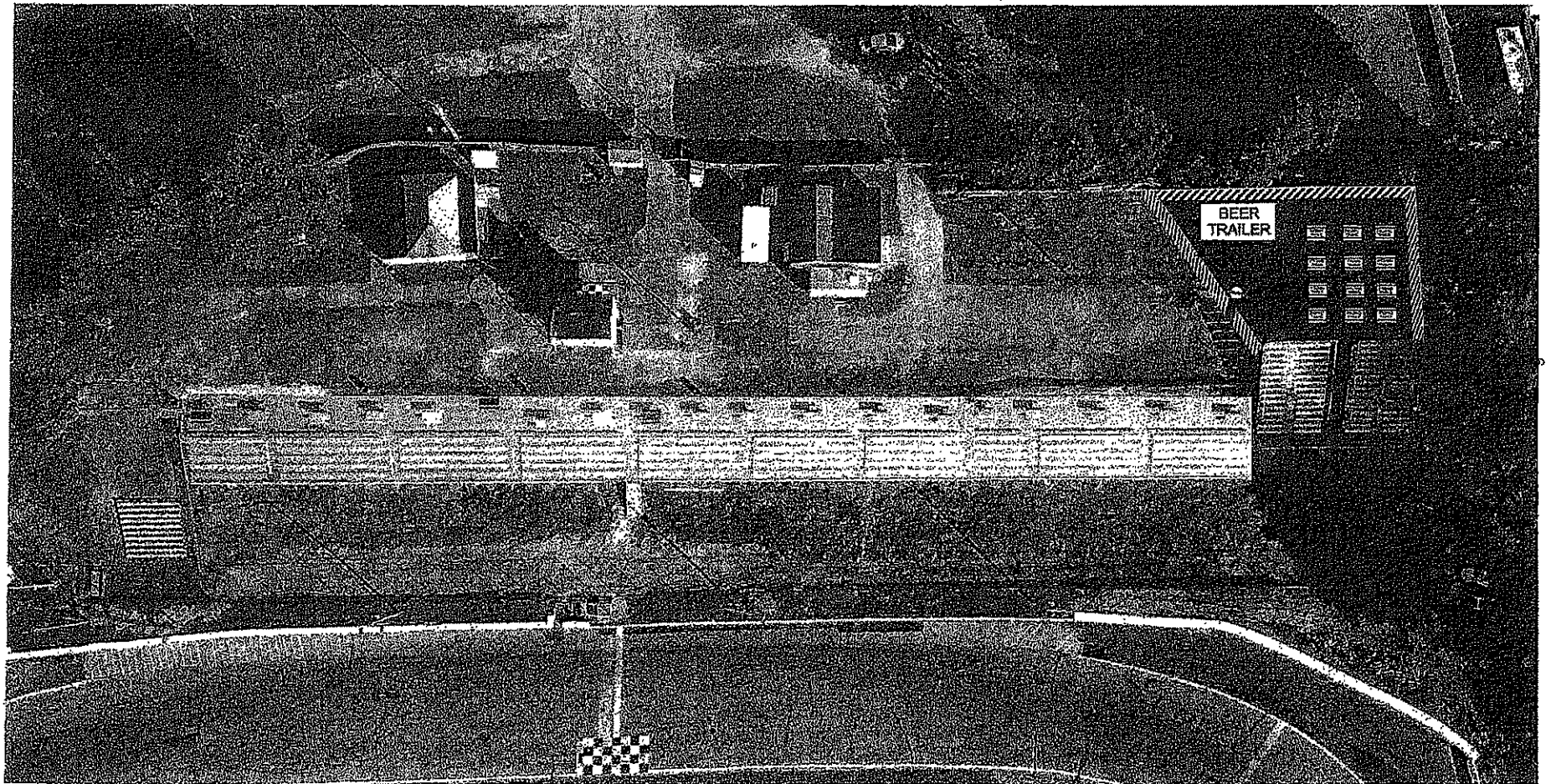
- There will be a bouncer checking ID's before entering
- Once patrons enter the beer garden they will be given a wrist band to let the bartenders know they are the legal age for alcohol consumption
- There will be a Manager on site who has taken the Alcohol Course required by the State of New Hampshire
- We will have professionally trained bartenders on staff
- Proper signage will be displayed
- Security cameras will be installed in and around the beer garden area

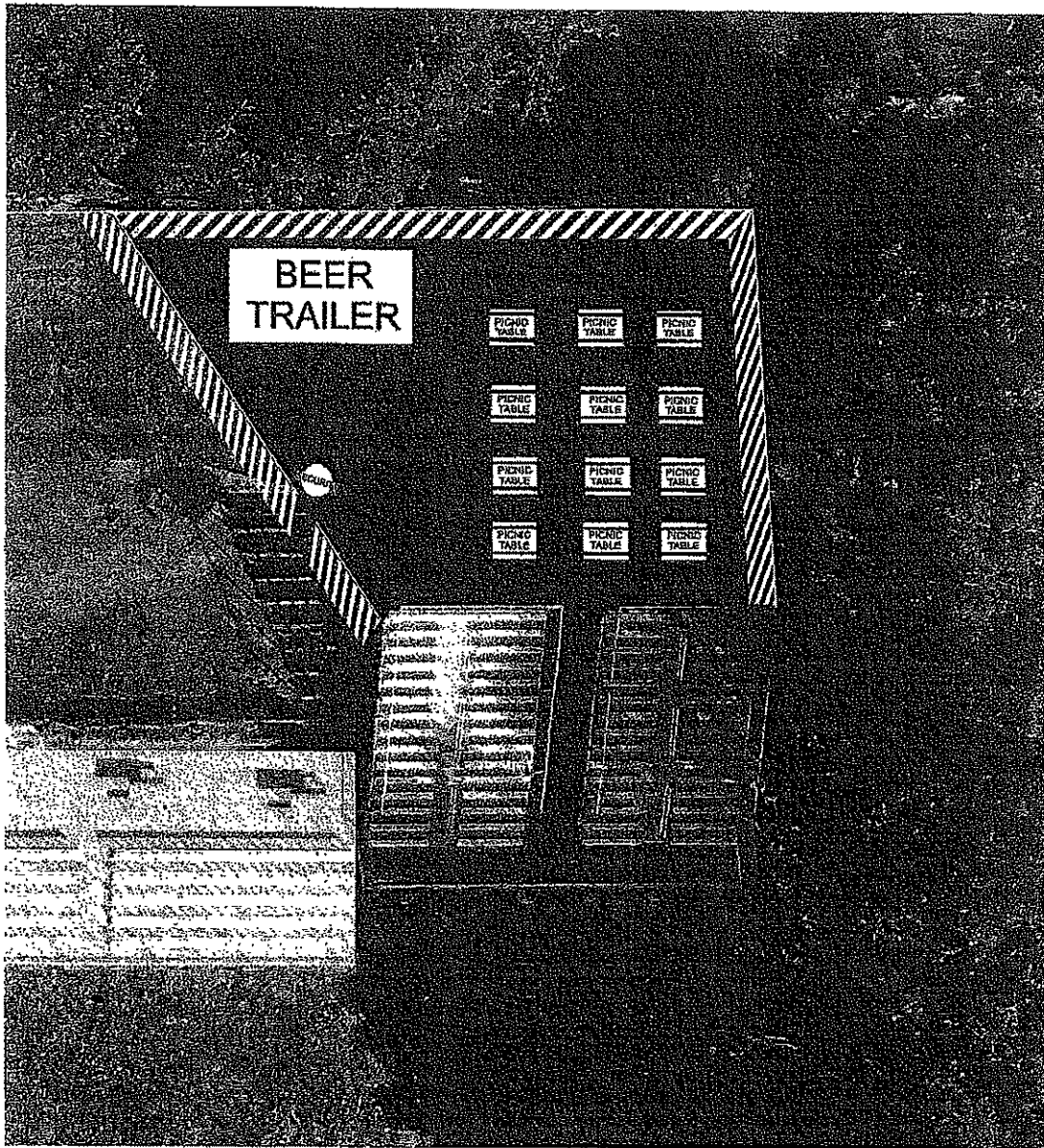
Hudson Speedway will comply with all state statues regarding the sales of alcohol.

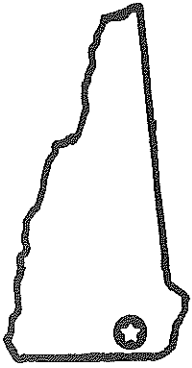
Sincerely,

Ben Bosowski
Owner









TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Agenda
8-28-20

8B

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: August 20, 2020

Re: Notice of Grant Opportunity – CARES Act Election Cost Recovery

Town Clerk Patti Barry has requested that the attached Notice of Grant Opportunity for funding through the federal CARES Act for the upcoming September 8, 2020 State Primary and the November 3, 2020 General Election be placed on the Board of Selectmen’s August 25, 2020 agenda for acceptance. The purpose of the grant is to allow cities and towns to obtain partial reimbursement for qualified expenses of carrying out the upcoming elections during the COVID-19 pandemic. The basis for reimbursement will be the number of absentee ballots cast during the two (2) upcoming elections. The Town of Hudson is eligible for reimbursement of up to \$51,075.48 with a required match of 20%. There is no application process for this grant and the grant must be accepted by Friday, August 28, 2020. Unanticipated funds require a public hearing before they can be accepted so if the Board of Selectmen votes to accept the grant funding, the following motions are appropriate:

Motion: To hold a public hearing regarding the CARES Act Election funding in the amount of \$51,075.48 with a 20% match from the Town of Hudson.

Once the public hearing is held the following motion is appropriate:

Motion: To accept the CARES Act election funding from the State of New Hampshire in the amount of \$51,075.48 with a 20% match coming from the Town of Hudson and to authorize Town Clerk/Tax Collector Patricia Barry to sign all documents related to this grant.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

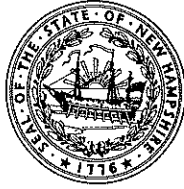
PUBLIC NOTICE

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on August 25, 2020 which starts at 7:00 p.m. and is held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH, to accept the CARES Act Election Funding from the State of New Hampshire. Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

**Stephen Malizia
Town Administrator**

NEW HAMPSHIRE DEPARTMENT OF STATE

William M. Gardner
Secretary of State



Robert P. Ambrose
Senior Deputy Secretary of State

David M. Scanlan
Deputy Secretary of State

August 10, 2020

To the Election Officers of New Hampshire and the Governing Bodies of New Hampshire Towns and Cities and unincorporated places:

We are pleased to provide this Notice of Grant Opportunity for funding through the federal CARES Act for the election. The attached document explains how cities, towns and unincorporated places can obtain partial reimbursement for qualified expenses of carrying out the upcoming September 8, 2020 state primary and November 3, 2020 general election.

This grant program provides 3 million dollars of CARES Act funding for the upcoming elections to New Hampshire's cities, towns and unincorporated places. The grant allocates to each city, town and unincorporated place a maximum amount that is proportional to that town or city's share of the total votes cast in the 2016 primary and general election. Federal law and regulation requires extensive agreements and documentation to receive a sub-grant of federal funds. We are striving to make the process as simple as possible. BerryDunn, an accounting firm, has extensive experience with federal grant funds. They will assist you with this process.

The federal Election Assistance Commission has just approved use of a Statewide Standard Cost Rate for additional absentee ballots as a basis for making reimbursements. This substitute procedure for documenting the local expense of absentee ballot processing above the level in the most recent similar elections requires only that each town and city report the total absentee ballots sent out and the total cast at each federal election. Provided the number of additional absentee ballots in your town or city supports reimbursing your full allocation, you will not need to submit additional documentation to the state.

BerryDunn and my office are presenting a webinar to explain the grant program on Wednesday August 12th, starting at 2:00 PM. Register to attend Wednesday's webinar at this link:

<https://zoom.us/join/joinMeeting/register/tjwrde2trjwrGtMZqG9aeikBcfw33ZGJhJRy>

We repeat the webinar on Thursday August 13th at 11:00 AM. Register to attend Thursday's webinar at this link: https://zoom.us/join/joinMeeting/register/tJMqcOGhrz4uHdd4Ko_IN94t9xJh8QsqXoNI

Each webinar will be limited to the first 500 registrants. A recording of a webinar will be available for anyone unable to attend one of these sessions. BerryDunn has established a help line and e-mail address: (603) 518-2650, Vote@BerryDunn.com.

Sincerely,

William M. Gardner Secretary of State

State House Room 204, 107 N. Main St., Concord, NH 03301

Phone: 603-271-3242 Fax: 603-271-6316

TDD Access: Relay NH 1-800-735-2964

www.sos.nh.gov

email: elections@sos.nh.gov

NOTICE OF GRANT OPPORTUNITY

General Information

Document Type: Grants Notice

Funding Opportunity Number: DC20101CARES

Funding Opportunity Title: Coronavirus Aid, Relief, and Economic Security (CARES) Act
(Public Law 116-136)

Opportunity Category: Discretionary

Grant Type: Sub-Grant through the State of New Hampshire Secretary of State

Funding Instrument Type: Formula Grants

Category Explanation: The Coronavirus Aid, Relief and Economic Security (CARES) Act provided \$400 million to the Election Assistance Commission (EAC) to allocate to states, the District of Columbia and U.S. Territories "to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle." The CARES Act provided the funds to EAC under Section 101 of the Help America Vote Act (HAVA) which authorizes EAC to provide funds to states to "improve the administration of federal elections." The EAC followed the requirements of Section 101 and allocated a portion the funds to the State of New Hampshire to address issues arising from the pandemic during the primary election in September 2020 and the general election in November 2020.

Expected Number of Sub-Awards: Up to 237

CFDA Number(s): 90.404

Cost Sharing or Matching Requirement: Yes

Version: 1

Posted Date: 8/10/2020

Last Updated Date: 8/10/2020

Original Closing Date for Applications: There is no application requirement under this opportunity. Cities, towns and unincorporated places will be required to return the signed Grant Agreement and required Certifications within 30 days of the "Posted Date" above.

Current Closing Date for Applications: There is no application requirement under this opportunity. Cities, towns and unincorporated places will be required to return the signed Grant Agreement and required Certifications within 30 days of the "Posted Date" above.

Estimated Total Program Funding:

Total Program Funding: Up to \$3,000,000

Award Ceiling: \$207,315.88

Award Floor: \$47.54

Eligibility

Eligible Applicants: Cities, Towns, and Unincorporated Places within New Hampshire

Additional Information on Eligibility The State of New Hampshire has received approval from the U.S. Election Assistance Commission (EAC) for the use of a Statewide Standard Cost Rate. Under the Statewide Standard Cost Rate, cities, towns and unincorporated places will be reimbursed a fixed rate for each absentee ballot mailed and/or processed for both the Primary election in September and the General Election in November in excess of the total number of ballots processed during the Primary and General elections in 2016. This rate will be based upon time studies determined by the Secretary of State.

Each city, town and unincorporated place will be allowed to claim funds up to a maximum based upon its proportionate share of the funds as defined by its relative share of the ballots cast in 2016.

Additional Information

Agency Name: New Hampshire Secretary of State

Grantor Contact Information: General Election Questions:
NHvotes@sos.nh.gov

Grant Related Questions:
Vote@berrydunn.com
(603) 518-2650

Additional Funding: The State of New Hampshire has also been awarded funds from the EAC under the 2020 HAVA Election Security Grant. Some funding may be distributed to the Cities, Towns and Unincorporated places under that award.

GRANT AGREEMENT

FORM NUMBER P-37 (version 12/11/2019)

Notice: This agreement and all of its attachments shall become public upon submission to Secretary of State. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

| | | | |
|--|--|--|---|
| 1.1 State Agency Name State of New Hampshire Secretary of State | | 1.2 State Agency Address State House Room 204, 107 N. Main Street Concord, New Hampshire 03301 | |
| 1.3 Contractor Name Hudson New Hampshire | | 1.4 Contractor Address 12 School Street Hudson, NH 03051 | |
| 1.5 Contractor Phone Number 603-886-6003 | 1.6 Account Number DC20101CARES | 1.7 Completion Date December 31, 2020 | 1.8 Price Limitation \$51,075.48 |
| 1.9 Contracting Officer for State Agency David Scanlan | | 1.10 State Agency Telephone Number (603) 271-3242 | |
| 1.11 Contractor Signature Date: | | 1.12 Name and Title of Contractor Signatory Patricia Barry Town Clerk/Tax Collector | |
| 1.13 State Agency Signature Date: | | 1.14 Name and Title of State Agency Signatory David Scanlan, Deputy Secretary of State | |

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached TERMS AND CONDITIONS which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in the TERMS AND CONDITIONS, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in the TERMS AND CONDITIONS which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing

in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached TERMS AND CONDITIONS. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which

shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in the TERMS AND CONDITIONS) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached TERMS AND CONDITIONS are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Instructions to complete the Grant Agreement

- Line 1.3 This will be the specific City, Town or Unincorporated Place
- Line 1.4 This will be the specific address of the City, Town or Unincorporated Place
- Line 1.5 This will be the specific phone number of the City, Town or Unincorporated Place
- Line 1.8 This will be the specific price maximum as defined on Attachment B
- Line 1.11 + 1.12 This will be signed and dated by the person authorized to signed on behalf of the City, Town or Unincorporated Place by the governing body.
- Line 1.13 This will be signed by the Deputy Secretary of State after the signed agreements are received from the respective City, Town or Unincorporated Place.

Please return the signed agreement to BerryDunn at Vote@berrydunn.com, no later than Friday, August 28, 2020. If the City, Town or Unincorporated Place does not wish to participate in the grant, please notify BerryDunn via email at Vote@berrydunn.com.

See the listing below for what is included in a completed signed agreement:

- Signed Form P-37
 - o This includes the pages of provisions that are dated and initialed
- Signed Attachment A
- Signed Attachment F
- Evidence that the City, Town or Unincorporated Place complied with RSA 31:95-b or RSA 21-P:43 concerning acceptance of unanticipated revenue. Municipalities using the designated signing authority option must also attach evidence demonstrating the authority to sign. This can be supported by providing copies of Board minutes.

TERMS AND CONDITIONS

The New Hampshire Secretary of State (NH SoS) hereby offers and agrees to pay eighty (80) percent of the allowable costs incurred "to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle." These funds are a sub-grant of the funds received by the NH SoS from the Election Assistance Commission (EAC) through the Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law 116-136).

This Offer is made on and subject to the following terms and conditions:

CONDITIONS

- 1. Maximum Obligation.** See Attachment B for the maximum obligation of the State payable to each individual City, Town or Unincorporated Place under this Offer.
- 2. Period of Performance.** The CARES Act makes clear that states must spend all federal funds by December 31, 2020 or return any unspent funds as of that date to the U.S. Treasury. The project period on the Notice of Grant Award is March 28, 2020 through March 27, 2022. However, states cannot spend any federal funds on activities after December 31, 2020. The budget period for the federal funds ends on the Notice of Grant Award on December 31, 2020.
- 3. Ineligible or Unallowable Costs.** The State of New Hampshire has received approval from the U.S. Election Assistance Commission (EAC) for the use of a Statewide Standard Cost Rate. Under the Statewide Standard Cost Rate, Cities, Towns and Unincorporated Places will be reimbursed a fixed rate for each absentee ballot mailed and/or processed for those ballots that were processed in excess of the absentee ballots during 2016 for both the Primary election in September and the General Election in November. This rate will be based upon time studies determined by the Secretary of State. See Attachment B for the listing of ballots mailed and ballots cast in 2016 for each individual City, Town and Unincorporated Place.
- 4. Indirect Costs.** There are no indirect costs allowable under the sub-grant.
- 5. Amendments or Withdrawals before Grant Acceptance.** The State reserves the right to amend or withdraw this offer at any time prior to its acceptance by the City, Town or Unincorporated Place.
- 6. Improper Use of Federal and State Funds.** The City, Town or Unincorporated Place must take all steps, including litigation if necessary, to recover Federal and State funds spent fraudulently, wastefully, or in violation of Federal and State antitrust statutes, or misused in any other manner in any project upon which Federal and State funds have been expended. The City, Town or Unincorporated Place must return the recovered Federal and State shares, including funds recovered by settlement, order, or judgment, to the State. The City, Town or Unincorporated Place must furnish to the State, upon request, all documents and records pertaining to the determination of the amount of the Federal and State shares or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the City, Town or Unincorporated Place, in court or otherwise, involving the recovery of such Federal and State share require advance approval by the State.

7. System for Award Management (SAM) Registration and Universal Identifier.

A. Requirement for System for Award Management (SAM): Unless the City, Town or Unincorporated Place is exempted from this requirement under 2 CFR 25.110, the City, Town or Unincorporated Place must maintain the currency of its information in the SAM until the City, Town or Unincorporated Place submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the the City, Town or Unincorporated Place review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

B. Requirement for Data Universal Numbering System (DUNS) Numbers: The City, Town or Unincorporated Place must provide its DUNS number as part of accepting the grant. If the City, Town or Unincorporated Place does not have a DUNS number, they should apply for such. DUNS number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D & B) to uniquely identify business entities. A DUNS number may be obtained from D & B by telephone (currently 866-606-8220) or on the web (<https://www.dnb.com/duns-number/get-a-duns.html>).

8. Payment Requests. Payments will be made to Cities, Towns and Unincorporated Places through reimbursement requests. This requests will be due by Monday, September 14, 2020 for the Primary Election and Monday, November 9, 2020 for the General Election. See Attachment C for the reimbursement request and certification to be used for payment requests based on the approved the Statewide Standard Cost Rate. See also Attachment D for the instruction on completing the reimbursement requests.

9. Financial Reporting and Payment Requirements. The City, Town or Unincorporated Place will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

10. Buy American. Under SPE Memo SPE-2020-11, Supplement 2, the exception to Buy American has been extended through September 30, 2020. The U.S. General Services Administration has deemed that there is still not sufficient supply related to PPE to enforce the Buy American statue.

11. Maintenance of Records: In addition to the eligibility records specified above, the City, Town or Unincorporated Place covenants and agrees to maintain the following records during the Contract Period:

Fiscal Records: books, records, documents and other data evidencing and reflecting all costs and other expenses incurred by the City, Town or Unincorporated Place in the performance of the Contract, and all income received or collected by the City, Town or Unincorporated Place during the Contract Period, said records to be maintained in accordance with accounting procedures and practices which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

12. Audit: Cities, Towns or Unincorporated Places are required to have an annual audit. If the City, Town or Unincorporated place expended over \$750,000, the report must be prepared in accordance with the provision of Office of Management and Budget 2 *CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the provisions of Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the US General Accounting Office (GAO standards) as they pertain to financial compliance audits.

Audit and Review: During the term of this Contract and the period for retention hereunder, the State, the United States Election Assistance Commission, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts.

Audit Liabilities: In addition to and not in any way in limitation of obligations of the Contract, it is understood and agreed by the City, Town or Unincorporated Place that the City, Town or Unincorporated Place shall be held liable for any state or federal audit exceptions and shall return to the Secretary of State, all payments made under the Contract to which exception has been taken or which have been disallowed because of such an exception.

13. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the City, Town or Unincorporated Place must:

- A. Verify the non-federal entity is eligible to participate in this Federal program by:
 - 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if non-federal entity is excluded or disqualified; or
 - 2. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - 3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
- B. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. Sub-contracts).
- C. Immediately disclose to the State whenever the City, Town or Unincorporated Place: (1) learns they have entered into a covered transaction with an ineligible entity or (2) suspends or debar a contractor, person, or entity.

See Attachment E for instructions as to how to verify if an individual or vendor has been classified as Suspended or Debarred.

14. Trafficking in Persons. See Attachment A. This certification is to be signed and returned to the State with the Grant Agreement.

15. Americans with Disabilities Act. The City, Town or Unincorporated Place agrees to make reasonable efforts to comply with all applicable provisions of the Americans with Disabilities Act of 1990.

16. Drug-Free Workplace Requirement. See Attachment F. This certification is to be signed and returned to the State with the Grant Agreement.

17. Environmental Tobacco Smoke. The City, Town or Unincorporated Place agrees to comply with the provisions of Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

18. Availability of Funds. Notwithstanding anything in this agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this agreement immediately upon giving the City, Town or Unincorporated Place notice of such termination. In any event neither the State nor United States shall be required to transfer funds from any other grant, program or account in the event funds under this grant are reduced or become unavailable.

19. Effective Date. If the date for commencement precedes the Effective Date, all services performed by the City, Town or Unincorporated Place between the commencement date and the Effective Date shall be performed at the sole risk of the City, Town or Unincorporated Place and in the event that this Agreement does not become effective, the State shall be under no obligation to pay the Sponsor for any costs incurred or services performed; however that if this Agreement becomes effective all costs incurred prior to the effective date shall be paid under the terms of this Agreement.

20. Assignment of Interest. The City, Town or Unincorporated Place shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Services shall be delegated or subcontracted by the City, Town or Unincorporated Place without the prior written consent of the State.

21. Other Sources of Federal Awards. There are other grant funds available to Cities, Towns or Unincorporated Places that can be used for expenditures related to the Elections. An example of these funds are the Governor's Office for Emergency Relief and Recovery Grants (GOFERR). If the specific City, Town or Unincorporated Place is anticipating utilizing these funds for any Election related activities, please consult BerryDunn at Vote@berrydunn.com in advance of submitting any reimbursement requests in order to verify the appropriate use of such funds.

22. Signature Authority. The Cities, Towns or Unincorporated Places must attach evidence that they have complied with RSA 31:95-b or RSA 21-P:43 concerning acceptance of unanticipated revenue. Municipalities using the designated signing authority option must also attach evidence demonstrating the authority to sign. Congress has imposed a requirement that a report on the use of CARES funds must be made by the State within 20 days of each election. Therefore, this

agreement requires each Town, City, or Unincorporated Place to submit the reimbursement request by the Friday following the election. The standard cost rate procedure limits the information required immediately after each election to the number of absentee ballots mailed and the number of absentee ballots cast. The clerk maintains a record of all absentee ballots mailed in the Statewide Voter Registration System and the number of absentee ballots cast is reported by the clerk to the Secretary of State on election night. As most governing bodies do not meet frequently enough to satisfy the immediate reporting requirement, it is strongly recommend that the governing body authorize the town/city clerk to certify the reimbursement requests.

ATTACHMENT A
EAC CERTIFICATIONS

To: US Election Assistance Commission

Standard Certifications

Certification Regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Certification Regarding Trafficking in Persons

The undersigned certifies to his or her understanding that this grant is subject to the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) as follows:

- I. Provisions applicable to a recipient that is a private entity.
 - A. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not:
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the award.

- B. We as the federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity
 - 1. Violates a prohibition in paragraph A of this award term; or
 - 2. Has an employee who violates a prohibition in paragraph A of this award term through conduct that is either:
 - a. Associated with performance under this award; or
 - b. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)”.
- II. Provisions applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is not a private entity—
 - A. Is determined to have violated an applicable prohibition of paragraph I.A of this award term; or
 - B. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph I.A of this award term through conduct that is –
 - 1. Associated with performance under this award; or
 - 2. Imputed to you using the standards and due process for imputing conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB 12 Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 2200.
- III. Provisions applicable to any recipient.
 - A. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph I A of this award term.
 - B. Our right to terminate unilaterally that is described in paragraph (1) and (2) of this section:
 - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - 2. Is in addition to all other remedies for noncompliance that are available to us under this award.
 - C. You must include the requirements of paragraph I A of this award term in any subaward you make to a private entity.
- IV. Definitions. For purposes of this award term:
 - A. “Employee” means either:
 - 1. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - 2. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose service are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

B. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

C. "Private entity":

1. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR §175.25.

2. Includes:

a. A nonprofit organization, including any non-profit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR § 175.25(b).

b. A for-profit organization. d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102

Patricia Barry

Printed Name

Town Clerk/Tax Collector

Title

Town of Hudson

Organization

Signature

Date

ATTACHMENT B
ALLOCATIONS TO MUNICIPALITIES

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|---------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Acworth | 12 | 59 | 71 | 10 | 54 | 64 | 171 | 575 | 746 | 0.1% | \$2,364.25 | \$472.85 | \$2,837.10 |
| Albany | 5 | 49 | 54 | 3 | 45 | 48 | 123 | 410 | 533 | 0.1% | \$1,689.21 | \$337.84 | \$2,027.05 |
| Alexandria | 15 | 93 | 108 | 11 | 85 | 96 | 276 | 980 | 1,256 | 0.1% | \$3,980.57 | \$796.11 | \$4,776.68 |
| Allentown | 11 | 102 | 113 | 10 | 98 | 108 | 519 | 2,251 | 2,770 | 0.3% | \$8,778.80 | \$1,755.76 | \$10,534.56 |
| Aistead | 9 | 83 | 92 | 8 | 72 | 80 | 286 | 1,055 | 1,341 | 0.1% | \$4,249.95 | \$849.99 | \$5,099.94 |
| Alton | 67 | 603 | 670 | 52 | 573 | 625 | 1,009 | 3,585 | 4,594 | 0.5% | \$14,559.48 | \$2,911.90 | \$17,471.39 |
| Amherst | 223 | 1,072 | 1,295 | 144 | 981 | 1,125 | 1,926 | 7,670 | 9,596 | 1.0% | \$30,412.03 | \$6,082.41 | \$36,494.44 |
| Andover | 32 | 127 | 159 | 25 | 119 | 144 | 492 | 1,461 | 1,953 | 0.2% | \$6,189.53 | \$1,237.91 | \$7,427.43 |
| Antrim | 25 | 124 | 149 | 19 | 118 | 137 | 389 | 1,548 | 1,937 | 0.2% | \$6,138.82 | \$1,227.76 | \$7,366.58 |
| Ashland | 10 | 85 | 95 | 5 | 82 | 87 | 300 | 1,132 | 1,432 | 0.2% | \$4,538.35 | \$907.67 | \$5,446.02 |
| Atkinson | 91 | 576 | 667 | 71 | 541 | 612 | 1,316 | 4,581 | 5,897 | 0.6% | \$18,689.01 | \$3,737.80 | \$22,426.81 |
| Auburn | 34 | 278 | 312 | 23 | 260 | 283 | 949 | 3,580 | 4,529 | 0.5% | \$14,353.49 | \$2,870.70 | \$17,224.19 |
| Barnstead | 25 | 188 | 213 | 19 | 173 | 192 | 709 | 2,817 | 3,526 | 0.4% | \$11,174.74 | \$2,234.95 | \$13,409.69 |
| Barrington | 78 | 382 | 460 | 51 | 346 | 397 | 1,175 | 5,366 | 6,541 | 0.7% | \$20,730.00 | \$4,146.00 | \$24,876.00 |
| Bartlett | 38 | 331 | 369 | 34 | 304 | 338 | 584 | 1,984 | 2,568 | 0.3% | \$8,138.61 | \$1,627.72 | \$9,766.33 |
| Bath | 7 | 48 | 55 | 7 | 46 | 53 | 165 | 562 | 727 | 0.1% | \$2,304.04 | \$460.81 | \$2,764.85 |
| Bedford | 480 | 2,951 | 3,431 | 335 | 2,748 | 3,083 | 3,947 | 13,657 | 17,604 | 1.9% | \$55,791.31 | \$11,158.26 | \$66,949.57 |
| Belmont | 53 | 261 | 314 | 32 | 247 | 279 | 984 | 3,765 | 4,749 | 0.5% | \$15,050.72 | \$3,010.14 | \$18,060.87 |
| Bennington | 4 | 51 | 55 | 4 | 48 | 52 | 217 | 827 | 1,044 | 0.1% | \$3,308.89 | \$661.74 | \$3,970.42 |
| Benton | 0 | 56 | 56 | 0 | 49 | 49 | 62 | 191 | 253 | 0.0% | \$801.82 | \$160.36 | \$962.18 |
| Berlin | 63 | 318 | 381 | 58 | 315 | 373 | 1,120 | 4,065 | 5,185 | 0.5% | \$16,432.51 | \$3,286.50 | \$19,719.02 |
| Bethlehem | 14 | 200 | 214 | 11 | 190 | 201 | 327 | 1,487 | 1,814 | 0.2% | \$5,749.00 | \$1,149.80 | \$6,898.80 |
| Boscawen | 20 | 259 | 279 | 14 | 226 | 240 | 506 | 1,939 | 2,445 | 0.3% | \$7,748.79 | \$1,549.76 | \$9,298.55 |
| Bow | 134 | 682 | 816 | 93 | 590 | 683 | 1,872 | 5,169 | 7,041 | 0.7% | \$22,314.62 | \$4,462.92 | \$26,777.55 |
| Bradford | 32 | 124 | 156 | 22 | 119 | 141 | 400 | 1,010 | 1,410 | 0.1% | \$4,468.63 | \$893.73 | \$5,362.36 |
| Brentwood | 102 | 434 | 536 | 86 | 397 | 483 | 780 | 2,594 | 3,374 | 0.4% | \$10,693.02 | \$2,138.60 | \$12,831.62 |
| Bridgewater | 11 | 122 | 133 | 5 | 120 | 125 | 239 | 719 | 958 | 0.1% | \$3,036.13 | \$607.23 | \$3,643.36 |
| Bristol | 9 | 208 | 217 | 10 | 203 | 213 | 488 | 1,697 | 2,185 | 0.2% | \$6,924.79 | \$1,384.96 | \$8,309.75 |
| Brookfield | 9 | 42 | 51 | 7 | 37 | 44 | 170 | 459 | 629 | 0.1% | \$1,993.45 | \$398.69 | \$2,392.14 |
| Brookline | 45 | 323 | 368 | 29 | 287 | 316 | 722 | 3,210 | 3,932 | 0.4% | \$12,461.45 | \$2,492.29 | \$14,953.74 |
| Campton | 22 | 225 | 247 | 17 | 207 | 224 | 470 | 1,941 | 2,411 | 0.3% | \$7,641.04 | \$1,528.21 | \$9,169.25 |
| Canaan | 30 | 187 | 217 | 20 | 177 | 197 | 378 | 1,954 | 2,332 | 0.2% | \$7,390.67 | \$1,478.13 | \$8,868.80 |
| Candia | 41 | 201 | 242 | 33 | 190 | 223 | 797 | 2,636 | 3,433 | 0.4% | \$10,880.00 | \$2,176.00 | \$13,056.00 |
| Canterbury | 47 | 160 | 207 | 27 | 131 | 158 | 598 | 1,619 | 2,217 | 0.2% | \$7,026.21 | \$1,405.24 | \$8,431.45 |
| Carroll | 11 | 70 | 81 | 8 | 64 | 72 | 128 | 493 | 621 | 0.1% | \$1,968.10 | \$393.62 | \$2,361.72 |
| Center Harbor | 20 | 126 | 146 | 19 | 121 | 140 | 277 | 736 | 1,013 | 0.1% | \$3,210.44 | \$642.09 | \$3,852.53 |
| Charlestown | 14 | 176 | 190 | 12 | 170 | 182 | 473 | 2,417 | 2,890 | 0.3% | \$9,159.11 | \$1,831.82 | \$10,990.93 |
| Chatham | 1 | 24 | 25 | 1 | 22 | 23 | 53 | 209 | 282 | 0.0% | \$830.34 | \$166.07 | \$996.41 |
| Chester | 30 | 258 | 288 | 30 | 221 | 251 | 803 | 3,041 | 3,844 | 0.4% | \$12,182.56 | \$2,436.51 | \$14,619.07 |
| Chesterfield | 48 | 238 | 286 | 32 | 227 | 259 | 513 | 2,223 | 2,736 | 0.3% | \$8,671.04 | \$1,734.21 | \$10,405.25 |
| Chichester | 27 | 98 | 125 | 22 | 92 | 114 | 523 | 1,612 | 2,135 | 0.2% | \$6,766.33 | \$1,353.27 | \$8,119.59 |
| Claremont | 72 | 437 | 509 | 48 | 427 | 475 | 1,216 | 5,727 | 6,943 | 0.7% | \$22,004.04 | \$4,400.81 | \$26,404.85 |
| Clarksville | 5 | 22 | 27 | 5 | 21 | 26 | 63 | 180 | 243 | 0.0% | \$770.13 | \$154.03 | \$924.15 |
| Colebrook | 17 | 106 | 123 | 10 | 85 | 95 | 339 | 1,063 | 1,402 | 0.1% | \$4,443.28 | \$888.66 | \$5,331.93 |
| Columbia | 11 | 32 | 43 | 10 | 29 | 39 | 118 | 352 | 470 | 0.0% | \$1,489.54 | \$297.91 | \$1,787.45 |
| Concord | 480 | 2,205 | 2,685 | 320 | 2,016 | 2,336 | 7,169 | 22,864 | 30,033 | 3.2% | \$95,181.80 | \$19,036.36 | \$114,218.16 |

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|-----------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Conway | 88 | 795 | 883 | 71 | 759 | 830 | 1,049 | 5,312 | 6,361 | 0.7% | \$20,169.54 | \$4,031.91 | \$24,191.45 |
| Cornish | 0 | 87 | 87 | 12 | 85 | 97 | 264 | 1,059 | 1,323 | 0.1% | \$4,192.91 | \$838.58 | \$5,031.49 |
| Croydon | 5 | 30 | 35 | 4 | 29 | 33 | 182 | 439 | 621 | 0.1% | \$1,968.10 | \$393.62 | \$2,361.72 |
| Dalton | 8 | 50 | 58 | 8 | 50 | 58 | 145 | 512 | 657 | 0.1% | \$2,082.19 | \$416.44 | \$2,498.63 |
| Danbury | 12 | 62 | 74 | 11 | 62 | 73 | 214 | 706 | 920 | 0.1% | \$2,915.70 | \$583.14 | \$3,498.84 |
| Danville | 24 | 176 | 200 | 22 | 168 | 190 | 646 | 2,612 | 3,258 | 0.3% | \$10,325.39 | \$2,065.08 | \$12,390.46 |
| Deerfield | 51 | 225 | 276 | 36 | 191 | 227 | 840 | 2,915 | 3,755 | 0.4% | \$11,900.50 | \$2,380.10 | \$14,280.60 |
| Deering | 10 | 76 | 86 | 9 | 75 | 84 | 326 | 1,073 | 1,399 | 0.1% | \$4,433.77 | \$886.75 | \$5,320.52 |
| Derry | 212 | 1,390 | 1,602 | 110 | 1,258 | 1,368 | 3,576 | 17,399 | 20,975 | 2.2% | \$66,474.82 | \$13,294.96 | \$79,769.79 |
| Dixville | 5 | 1 | 6 | 5 | 1 | 6 | 7 | 8 | 15 | 0.0% | \$47.54 | \$9.51 | \$57.05 |
| Dorchester | 5 | 25 | 30 | 4 | 24 | 28 | 81 | 221 | 302 | 0.0% | \$957.11 | \$191.42 | \$1,148.53 |
| Dover | 220 | 1,799 | 2,019 | 142 | 1,698 | 1,840 | 3,615 | 17,678 | 21,293 | 2.2% | \$67,462.64 | \$13,496.53 | \$80,979.17 |
| Dublin | 30 | 184 | 214 | 23 | 161 | 184 | 387 | 1,063 | 1,450 | 0.2% | \$4,595.40 | \$919.08 | \$5,514.48 |
| Dummer | 5 | 32 | 37 | 5 | 29 | 34 | 60 | 180 | 240 | 0.0% | \$760.62 | \$152.12 | \$912.74 |
| Dunbarton | 33 | 166 | 189 | 23 | 145 | 168 | 642 | 1,841 | 2,483 | 0.3% | \$7,869.22 | \$1,573.84 | \$9,443.07 |
| Durham | 115 | 842 | 957 | 80 | 770 | 850 | 1,298 | 9,721 | 11,019 | 1.2% | \$34,921.86 | \$6,984.37 | \$41,906.23 |
| East Kingston | 25 | 154 | 179 | 22 | 145 | 167 | 434 | 1,578 | 2,012 | 0.2% | \$6,376.51 | \$1,275.30 | \$7,651.81 |
| Easton | 7 | 24 | 31 | 7 | 24 | 31 | 101 | 200 | 301 | 0.0% | \$953.94 | \$190.79 | \$1,144.73 |
| Eaton | 4 | 38 | 42 | 3 | 37 | 40 | 128 | 293 | 421 | 0.0% | \$1,334.25 | \$266.85 | \$1,601.10 |
| Effingham | 12 | 79 | 91 | 12 | 73 | 85 | 236 | 888 | 1,104 | 0.1% | \$3,498.84 | \$699.77 | \$4,198.61 |
| Ellsworth | 0 | 5 | 5 | 0 | 5 | 5 | 23 | 58 | 81 | 0.0% | \$256.71 | \$51.34 | \$308.05 |
| Enfield | 48 | 302 | 350 | 40 | 295 | 335 | 553 | 2,622 | 3,175 | 0.3% | \$10,062.34 | \$2,012.47 | \$12,074.81 |
| Epping | 50 | 367 | 417 | 32 | 347 | 379 | 948 | 4,040 | 4,988 | 0.5% | \$15,808.17 | \$3,161.63 | \$18,969.81 |
| Epsom | 32 | 241 | 273 | 16 | 209 | 225 | 671 | 2,694 | 3,365 | 0.4% | \$10,664.49 | \$2,132.90 | \$12,797.39 |
| Errol | 5 | 25 | 30 | 2 | 25 | 27 | 92 | 219 | 311 | 0.0% | \$985.63 | \$197.13 | \$1,182.76 |
| Exeter | 262 | 1,570 | 1,832 | 135 | 1,446 | 1,581 | 2,343 | 9,551 | 11,894 | 1.3% | \$37,694.95 | \$7,538.99 | \$45,233.94 |
| Farmington | 29 | 213 | 242 | 19 | 203 | 222 | 611 | 3,181 | 3,792 | 0.4% | \$12,017.76 | \$2,403.55 | \$14,421.31 |
| Fitzwilliam | 30 | 120 | 150 | 21 | 110 | 131 | 363 | 1,292 | 1,655 | 0.2% | \$5,245.09 | \$1,049.02 | \$6,294.11 |
| Francestown | 41 | 142 | 183 | 33 | 124 | 157 | 373 | 1,041 | 1,414 | 0.1% | \$4,481.31 | \$896.26 | \$5,377.57 |
| Franconia | 24 | 164 | 188 | 19 | 148 | 167 | 294 | 764 | 1,058 | 0.1% | \$3,353.06 | \$670.61 | \$4,023.67 |
| Franklin | 41 | 258 | 297 | 31 | 241 | 272 | 1,070 | 3,902 | 4,972 | 0.5% | \$15,757.46 | \$3,151.49 | \$18,908.96 |
| Freedom | 24 | 151 | 175 | 21 | 149 | 170 | 350 | 969 | 1,319 | 0.1% | \$4,180.23 | \$836.05 | \$5,016.27 |
| Fremont | 16 | 209 | 225 | 10 | 189 | 199 | 652 | 2,791 | 3,443 | 0.4% | \$10,911.70 | \$2,182.34 | \$13,094.03 |
| Gilford | 113 | 767 | 880 | 84 | 728 | 812 | 1,471 | 4,800 | 6,271 | 0.7% | \$19,874.31 | \$3,974.86 | \$23,849.17 |
| Gilmanton | 51 | 241 | 292 | 47 | 237 | 284 | 683 | 2,297 | 2,980 | 0.3% | \$9,444.34 | \$1,888.87 | \$11,333.20 |
| Gilsum | 8 | 48 | 56 | 3 | 38 | 41 | 125 | 462 | 587 | 0.1% | \$1,860.34 | \$372.07 | \$2,232.41 |
| Goffstown | 215 | 986 | 1,201 | 159 | 873 | 1,032 | 2,522 | 9,980 | 12,502 | 1.3% | \$39,621.85 | \$7,924.37 | \$47,546.22 |
| Gorham | 9 | 166 | 175 | 10 | 156 | 166 | 386 | 1,563 | 1,949 | 0.2% | \$6,176.85 | \$1,235.37 | \$7,412.22 |
| Goshen | 10 | 48 | 58 | 10 | 45 | 55 | 150 | 457 | 607 | 0.1% | \$1,923.73 | \$384.75 | \$2,308.47 |
| Grafton | 9 | 55 | 64 | 8 | 54 | 62 | 192 | 733 | 925 | 0.1% | \$2,931.55 | \$586.31 | \$3,517.86 |
| Grantham | 51 | 307 | 358 | 43 | 286 | 329 | 617 | 2,127 | 2,744 | 0.3% | \$8,696.40 | \$1,739.28 | \$10,435.68 |
| Greenfield | 6 | 52 | 58 | 4 | 51 | 55 | 261 | 940 | 1,201 | 0.1% | \$3,806.26 | \$761.25 | \$4,567.51 |
| Greenland | 44 | 326 | 370 | 34 | 313 | 347 | 694 | 2,661 | 3,355 | 0.4% | \$10,632.80 | \$2,126.56 | \$12,759.36 |
| Greenville | 12 | 64 | 76 | 9 | 65 | 74 | 226 | 994 | 1,220 | 0.1% | \$3,866.47 | \$773.29 | \$4,639.77 |
| Groton | 1 | 24 | 25 | 0 | 25 | 25 | 112 | 335 | 447 | 0.0% | \$1,416.65 | \$283.33 | \$1,699.98 |
| Hale's Location | 3 | 39 | 42 | 3 | 37 | 40 | 59 | 126 | 185 | 0.0% | \$586.31 | \$117.26 | \$703.57 |

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|-----------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Hampstead | 71 | 565 | 636 | 54 | 527 | 581 | 1,306 | 5,535 | 6,841 | 0.7% | \$21,680.78 | \$4,336.16 | \$26,016.93 |
| Hampton | 198 | 1,758 | 1,956 | 140 | 1,634 | 1,774 | 2,268 | 10,419 | 12,687 | 1.3% | \$40,208.16 | \$8,041.63 | \$48,249.79 |
| Hampton Falls | 37 | 187 | 224 | 24 | 161 | 185 | 478 | 1,615 | 2,093 | 0.2% | \$6,633.22 | \$1,326.64 | \$7,959.86 |
| Hancock | 24 | 145 | 169 | 23 | 132 | 155 | 548 | 1,235 | 1,783 | 0.2% | \$5,650.76 | \$1,130.15 | \$6,780.91 |
| Hanover | 255 | 1,399 | 1,654 | 144 | 1,257 | 1,401 | 1,277 | 7,930 | 9,207 | 1.0% | \$29,179.20 | \$5,835.84 | \$35,015.04 |
| Harrisville | 19 | 80 | 99 | 15 | 74 | 89 | 273 | 700 | 973 | 0.1% | \$3,083.67 | \$616.73 | \$3,700.41 |
| Hart's Location | 0 | 16 | 16 | 0 | 16 | 16 | 19 | 39 | 58 | 0.0% | \$183.82 | \$36.76 | \$220.58 |
| Haverhill | 38 | 259 | 297 | 20 | 249 | 269 | 556 | 2,193 | 2,749 | 0.3% | \$8,712.24 | \$1,742.45 | \$10,454.69 |
| Hebron | 17 | 71 | 88 | 14 | 70 | 84 | 187 | 447 | 634 | 0.1% | \$2,009.30 | \$401.86 | \$2,411.16 |
| Henniker | 41 | 253 | 294 | 26 | 217 | 243 | 703 | 2,759 | 3,462 | 0.4% | \$10,971.91 | \$2,194.38 | \$13,166.29 |
| Hill | 7 | 38 | 45 | 3 | 35 | 38 | 191 | 562 | 753 | 0.1% | \$2,386.44 | \$477.29 | \$2,863.73 |
| Hillsborough | 43 | 208 | 251 | 33 | 188 | 221 | 747 | 3,051 | 3,798 | 0.4% | \$12,036.78 | \$2,407.36 | \$14,444.13 |
| Hinsdale | 14 | 133 | 147 | 12 | 125 | 137 | 325 | 1,799 | 2,124 | 0.2% | \$6,731.47 | \$1,346.29 | \$8,077.76 |
| Holderness | 61 | 192 | 253 | 46 | 172 | 218 | 482 | 1,342 | 1,824 | 0.2% | \$5,780.69 | \$1,156.14 | \$6,936.83 |
| Hollis | 88 | 804 | 892 | 55 | 721 | 776 | 1,196 | 5,292 | 6,488 | 0.7% | \$20,562.03 | \$4,112.41 | \$24,674.44 |
| Hooksett | 108 | 796 | 904 | 88 | 754 | 842 | 1,997 | 8,246 | 10,243 | 1.1% | \$32,462.53 | \$6,492.51 | \$38,955.04 |
| Hopkinton | 123 | 573 | 696 | 85 | 535 | 620 | 1,538 | 3,976 | 5,514 | 0.6% | \$17,475.19 | \$3,495.04 | \$20,970.23 |
| Hudson | 120 | 1,165 | 1,285 | 82 | 1,078 | 1,160 | 2,581 | 13,535 | 16,116 | 1.7% | \$51,075.48 | \$10,215.10 | \$61,290.58 |
| Jackson | 33 | 175 | 208 | 25 | 175 | 200 | 240 | 698 | 938 | 0.1% | \$2,972.75 | \$594.55 | \$3,567.30 |
| Jaffrey | 53 | 269 | 322 | 32 | 237 | 269 | 765 | 2,893 | 3,658 | 0.4% | \$11,593.08 | \$2,318.62 | \$13,911.70 |
| Jefferson | 12 | 69 | 81 | 14 | 73 | 87 | 234 | 638 | 872 | 0.1% | \$2,763.58 | \$552.72 | \$3,316.29 |
| Keene | 311 | 1,172 | 1,483 | 183 | 1,034 | 1,217 | 3,265 | 12,887 | 16,152 | 1.7% | \$51,189.57 | \$10,237.91 | \$61,427.49 |
| Kensington | 8 | 125 | 133 | 4 | 105 | 109 | 369 | 1,418 | 1,787 | 0.2% | \$5,663.43 | \$1,132.69 | \$6,796.12 |
| Kingston | 36 | 338 | 374 | 34 | 306 | 340 | 827 | 3,754 | 4,581 | 0.5% | \$14,518.29 | \$2,903.66 | \$17,421.95 |
| Laconia | 157 | 869 | 1,026 | 99 | 758 | 857 | 2,741 | 8,187 | 10,928 | 1.2% | \$34,633.46 | \$6,926.69 | \$41,560.15 |
| Lancaster | 31 | 195 | 226 | 24 | 181 | 205 | 554 | 1,652 | 2,206 | 0.2% | \$6,991.34 | \$1,398.27 | \$8,389.61 |
| Landaff | 4 | 20 | 24 | 4 | 17 | 21 | 74 | 257 | 331 | 0.0% | \$1,049.02 | \$209.80 | \$1,258.82 |
| Langdon | 0 | 28 | 28 | 3 | 27 | 30 | 89 | 402 | 491 | 0.1% | \$1,556.10 | \$311.22 | \$1,867.32 |
| Lebanon | 133 | 998 | 1,129 | 76 | 932 | 1,008 | 1,620 | 7,408 | 9,028 | 1.0% | \$28,611.90 | \$5,722.38 | \$34,334.29 |
| Lee | 38 | 252 | 290 | 27 | 234 | 261 | 644 | 2,694 | 3,338 | 0.4% | \$10,578.93 | \$2,115.79 | \$12,694.71 |
| Lempster | 17 | 65 | 82 | 15 | 60 | 75 | 215 | 686 | 901 | 0.1% | \$2,855.49 | \$571.10 | \$3,426.58 |
| Lincoln* | 25 | 153 | 178 | 23 | 147 | 170 | 222 | 862 | 1,084 | 0.1% | \$3,435.46 | \$687.09 | \$4,122.55 |
| Lisbon | 11 | 66 | 77 | 7 | 59 | 66 | 171 | 732 | 903 | 0.1% | \$2,861.82 | \$572.36 | \$3,434.19 |
| Litchfield | 30 | 407 | 437 | 18 | 380 | 398 | 938 | 5,034 | 5,970 | 0.6% | \$18,920.37 | \$3,784.07 | \$22,704.44 |
| Littleton | 65 | 355 | 420 | 50 | 331 | 381 | 751 | 2,994 | 3,745 | 0.4% | \$11,868.81 | \$2,373.76 | \$14,242.57 |
| Londonderry | 239 | 1,764 | 2,003 | 157 | 1,622 | 1,779 | 3,369 | 14,416 | 17,785 | 1.9% | \$56,364.94 | \$11,272.99 | \$67,637.93 |
| Loudon | 35 | 280 | 315 | 23 | 256 | 279 | 937 | 3,362 | 4,299 | 0.5% | \$13,624.57 | \$2,724.91 | \$16,349.48 |
| Lyman | 4 | 33 | 37 | 3 | 26 | 29 | 93 | 331 | 424 | 0.0% | \$1,343.76 | \$268.75 | \$1,612.51 |
| Lyme | 49 | 213 | 262 | 35 | 214 | 249 | 365 | 1,200 | 1,565 | 0.2% | \$4,959.86 | \$991.97 | \$5,951.83 |
| Lyndeborough | 17 | 87 | 104 | 15 | 84 | 99 | 334 | 1,086 | 1,420 | 0.2% | \$4,500.32 | \$900.06 | \$5,400.39 |
| Madbury | 23 | 117 | 140 | 15 | 101 | 116 | 321 | 1,164 | 1,485 | 0.2% | \$4,706.32 | \$941.26 | \$5,647.59 |
| Madison | 26 | 201 | 227 | 17 | 190 | 207 | 433 | 1,497 | 1,930 | 0.2% | \$6,116.63 | \$1,223.33 | \$7,339.96 |
| Manchester | 1,096 | 4,594 | 5,690 | 634 | 4,229 | 5,063 | 14,376 | 51,039 | 65,415 | 6.9% | \$207,315.88 | \$41,463.18 | \$248,779.05 |
| Marlborough | 15 | 99 | 114 | 12 | 94 | 106 | 323 | 1,206 | 1,529 | 0.2% | \$4,845.77 | \$969.15 | \$5,814.92 |
| Marlow | 8 | 36 | 44 | 8 | 29 | 37 | 133 | 459 | 592 | 0.1% | \$1,876.19 | \$375.24 | \$2,251.43 |
| Mason | 20 | 69 | 89 | 12 | 65 | 77 | 229 | 873 | 1,102 | 0.1% | \$3,492.50 | \$698.50 | \$4,191.00 |

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|----------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Meredith* | 109 | 650 | 759 | 81 | 623 | 704 | 1,485 | 4,177 | 5,663 | 0.6% | \$17,947.41 | \$3,589.48 | \$21,536.89 |
| Merrimack | 192 | 1,652 | 1,844 | 112 | 1,472 | 1,584 | 3,767 | 15,389 | 19,156 | 2.0% | \$60,709.97 | \$12,141.99 | \$72,851.97 |
| Middleton | 5 | 49 | 54 | 5 | 48 | 53 | 234 | 948 | 1,182 | 0.1% | \$3,746.04 | \$749.21 | \$4,495.25 |
| Milan | 7 | 70 | 77 | 7 | 68 | 75 | 203 | 766 | 969 | 0.1% | \$3,070.99 | \$614.20 | \$3,685.19 |
| Millford | 122 | 720 | 842 | 85 | 670 | 755 | 1,817 | 8,378 | 10,195 | 1.1% | \$32,310.41 | \$6,462.08 | \$38,772.49 |
| Millsfield | 0 | 7 | 7 | 0 | 7 | 7 | 16 | 21 | 37 | 0.0% | \$117.26 | \$23.45 | \$140.71 |
| Milton | 28 | 186 | 214 | 19 | 163 | 182 | 532 | 2,374 | 2,906 | 0.3% | \$9,209.81 | \$1,841.96 | \$11,051.78 |
| Monroe | 13 | 65 | 78 | 8 | 63 | 71 | 129 | 502 | 631 | 0.1% | \$1,999.79 | \$399.96 | \$2,399.75 |
| Mont Vernon | 25 | 166 | 191 | 18 | 155 | 173 | 505 | 1,579 | 2,084 | 0.2% | \$8,604.70 | \$1,320.94 | \$7,925.64 |
| Moultonborough | 96 | 715 | 811 | 53 | 660 | 713 | 1,210 | 3,276 | 4,486 | 0.5% | \$14,217.21 | \$2,843.44 | \$17,060.66 |
| Nashua | 612 | 3,924 | 4,536 | 392 | 3,499 | 3,891 | 8,726 | 43,604 | 52,330 | 5.5% | \$165,846.36 | \$33,169.27 | \$199,015.63 |
| Nelson | 25 | 76 | 101 | 16 | 68 | 84 | 184 | 448 | 632 | 0.1% | \$2,002.96 | \$400.59 | \$2,403.55 |
| New Boston* | 53 | 303 | 356 | 45 | 288 | 333 | 978 | 3,452 | 4,430 | 0.5% | \$14,039.74 | \$2,807.95 | \$16,847.68 |
| New Castle | 44 | 182 | 226 | 36 | 162 | 198 | 409 | 822 | 1,231 | 0.1% | \$3,901.34 | \$780.27 | \$4,681.60 |
| New Durham | 22 | 162 | 184 | 19 | 150 | 169 | 410 | 1,689 | 2,099 | 0.2% | \$6,652.24 | \$1,330.45 | \$7,982.68 |
| New Hampton | 28 | 161 | 189 | 22 | 148 | 170 | 439 | 1,994 | 1,833 | 0.2% | \$5,809.22 | \$1,161.84 | \$6,971.06 |
| New Ipswich | 30 | 237 | 267 | 28 | 222 | 250 | 666 | 2,862 | 3,528 | 0.4% | \$11,181.08 | \$2,236.22 | \$13,417.30 |
| New London* | 118 | 509 | 627 | 99 | 477 | 576 | 1,172 | 3,088 | 4,260 | 0.5% | \$13,500.97 | \$2,700.19 | \$16,201.16 |
| Newbury | 39 | 249 | 288 | 37 | 235 | 272 | 492 | 1,377 | 1,869 | 0.2% | \$5,923.31 | \$1,184.66 | \$7,107.97 |
| Newfields | 26 | 142 | 168 | 21 | 129 | 150 | 437 | 1,177 | 1,614 | 0.2% | \$5,115.15 | \$1,023.03 | \$6,138.19 |
| Newington | 10 | 97 | 107 | 10 | 94 | 104 | 213 | 617 | 830 | 0.1% | \$2,630.47 | \$526.09 | \$3,156.56 |
| Newmarket | 57 | 557 | 614 | 45 | 497 | 542 | 1,177 | 5,523 | 6,700 | 0.7% | \$21,233.91 | \$4,246.78 | \$25,480.69 |
| Newport | 42 | 268 | 310 | 33 | 243 | 276 | 800 | 3,001 | 3,801 | 0.4% | \$12,046.28 | \$2,409.26 | \$14,455.54 |
| Newton | 20 | 177 | 197 | 14 | 156 | 170 | 521 | 2,770 | 3,291 | 0.3% | \$10,429.97 | \$2,085.99 | \$12,515.97 |
| North Hampton | 85 | 557 | 642 | 54 | 526 | 580 | 870 | 3,233 | 4,103 | 0.4% | \$13,003.99 | \$2,600.68 | \$15,604.07 |
| Northfield | 17 | 199 | 216 | 13 | 189 | 202 | 652 | 2,417 | 3,069 | 0.3% | \$9,726.40 | \$1,945.28 | \$11,671.68 |
| Northumberland | 36 | 130 | 166 | 29 | 123 | 152 | 308 | 1,025 | 1,333 | 0.1% | \$4,224.60 | \$844.92 | \$5,069.52 |
| Northwood | 24 | 191 | 215 | 18 | 175 | 193 | 699 | 2,658 | 3,357 | 0.4% | \$10,639.14 | \$2,127.83 | \$12,766.97 |
| Nottingham | 49 | 365 | 414 | 36 | 331 | 367 | 754 | 3,166 | 3,920 | 0.4% | \$12,423.42 | \$2,484.68 | \$14,908.11 |
| Orange | 0 | 21 | 21 | 3 | 18 | 21 | 64 | 174 | 238 | 0.0% | \$754.28 | \$150.86 | \$905.14 |
| Orford | 19 | 112 | 131 | 19 | 106 | 125 | 234 | 751 | 985 | 0.1% | \$3,121.70 | \$624.34 | \$3,746.04 |
| Ossipee | 40 | 303 | 343 | 36 | 295 | 331 | 643 | 2,252 | 2,895 | 0.3% | \$9,174.95 | \$1,834.99 | \$11,009.94 |
| Pelham | 62 | 707 | 769 | 47 | 650 | 697 | 1,246 | 7,841 | 9,087 | 1.0% | \$28,798.89 | \$5,759.78 | \$34,558.67 |
| Pembroke | 54 | 304 | 358 | 47 | 354 | 401 | 945 | 4,072 | 5,017 | 0.5% | \$15,900.08 | \$3,180.02 | \$19,080.10 |
| Peterborough | 101 | 598 | 699 | 78 | 59 | 137 | 1,367 | 4,016 | 5,383 | 0.6% | \$17,060.02 | \$3,412.00 | \$20,472.03 |
| Piermont* | 7 | 26 | 33 | 7 | 25 | 32 | 124 | 406 | 530 | 0.1% | \$1,679.70 | \$335.94 | \$2,015.64 |
| Pittsburg | 6 | 67 | 73 | 6 | 65 | 71 | 182 | 487 | 669 | 0.1% | \$2,120.22 | \$424.04 | \$2,544.27 |
| Pittsfield | 30 | 137 | 167 | 17 | 121 | 138 | 688 | 2,008 | 2,696 | 0.3% | \$8,544.27 | \$1,708.85 | \$10,253.13 |
| Plainfield | 53 | 187 | 240 | 35 | 166 | 201 | 410 | 1,520 | 1,930 | 0.2% | \$6,116.63 | \$1,223.33 | \$7,339.96 |
| Plaistow | 58 | 387 | 445 | 31 | 358 | 389 | 933 | 4,487 | 5,420 | 0.6% | \$17,177.28 | \$3,435.46 | \$20,612.74 |
| Plymouth | 36 | 254 | 290 | 25 | 239 | 264 | 746 | 3,817 | 4,563 | 0.5% | \$14,461.24 | \$2,892.25 | \$17,353.49 |
| Portsmouth | 287 | 1,970 | 2,257 | 174 | 1,778 | 1,952 | 3,521 | 13,544 | 17,065 | 1.8% | \$54,083.09 | \$10,816.62 | \$64,899.71 |
| Randolph | 19 | 73 | 92 | 16 | 72 | 88 | 114 | 260 | 374 | 0.0% | \$1,185.30 | \$237.06 | \$1,422.36 |
| Raymond | 45 | 422 | 467 | 39 | 387 | 426 | 1,122 | 5,488 | 6,610 | 0.7% | \$20,948.68 | \$4,189.74 | \$25,138.42 |
| Richmond | 14 | 61 | 75 | 11 | 50 | 61 | 192 | 682 | 874 | 0.1% | \$2,769.92 | \$553.98 | \$3,323.90 |
| Rindge | 45 | 283 | 328 | 31 | 284 | 315 | 846 | 3,540 | 4,386 | 0.5% | \$13,900.29 | \$2,780.06 | \$16,680.35 |

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|-------------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Rochester | 134 | 1,088 | 1,222 | 92 | 1,038 | 1,130 | 3,289 | 15,430 | 18,719 | 2.0% | \$59,325.02 | \$11,865.00 | \$71,190.02 |
| Rollinsford | 19 | 137 | 156 | 15 | 130 | 145 | 339 | 1,635 | 1,974 | 0.2% | \$6,256.08 | \$1,251.22 | \$7,507.30 |
| Roxbury | 0 | 13 | 13 | 0 | 10 | 10 | 36 | 143 | 179 | 0.0% | \$567.29 | \$113.46 | \$680.75 |
| Rumney | 19 | 106 | 125 | 17 | 98 | 115 | 314 | 904 | 1,218 | 0.1% | \$3,860.14 | \$772.03 | \$4,632.16 |
| Rye | 159 | 999 | 1,158 | 129 | 945 | 1,074 | 1,344 | 4,114 | 5,458 | 0.6% | \$17,297.72 | \$3,459.54 | \$20,757.26 |
| Salem | 169 | 1,598 | 1,767 | 114 | 1,483 | 1,597 | 3,295 | 16,422 | 19,717 | 2.1% | \$62,487.92 | \$12,497.58 | \$74,985.50 |
| Salisbury | 7 | 49 | 56 | 5 | 48 | 53 | 277 | 834 | 1,111 | 0.1% | \$3,521.03 | \$704.21 | \$4,225.23 |
| Sanbornton | 47 | 206 | 253 | 32 | 220 | 252 | 719 | 1,948 | 2,667 | 0.3% | \$8,452.36 | \$1,690.47 | \$10,142.84 |
| Sandown | 28 | 300 | 328 | 15 | 263 | 278 | 457 | 3,631 | 4,088 | 0.4% | \$12,955.86 | \$2,591.17 | \$15,547.03 |
| Sandwich | 25 | 147 | 172 | 19 | 138 | 157 | 390 | 1,025 | 1,415 | 0.1% | \$4,484.48 | \$896.90 | \$5,381.37 |
| Seabrook | 38 | 446 | 484 | 40 | 412 | 452 | 877 | 4,587 | 5,464 | 0.6% | \$17,316.73 | \$3,463.35 | \$20,780.08 |
| Sharon | 3 | 45 | 48 | 3 | 35 | 38 | 102 | 248 | 350 | 0.0% | \$1,109.23 | \$221.85 | \$1,331.08 |
| Shelburne | 7 | 47 | 54 | 6 | 40 | 46 | 85 | 259 | 344 | 0.0% | \$1,090.22 | \$218.04 | \$1,308.26 |
| Somersworth | 41 | 401 | 442 | 36 | 384 | 420 | 1,001 | 5,587 | 6,588 | 0.7% | \$20,878.96 | \$4,175.79 | \$25,054.75 |
| South Hampton | 5 | 58 | 63 | 4 | 55 | 59 | 136 | 604 | 740 | 0.1% | \$2,345.24 | \$469.05 | \$2,814.29 |
| Springfield | 9 | 92 | 101 | 7 | 79 | 86 | 265 | 833 | 1,098 | 0.1% | \$3,479.83 | \$695.97 | \$4,175.79 |
| Stark | 3 | 29 | 32 | 3 | 29 | 32 | 82 | 303 | 385 | 0.0% | \$1,220.16 | \$244.03 | \$1,464.19 |
| Stewartstown | 8 | 39 | 47 | 6 | 39 | 45 | 101 | 358 | 459 | 0.0% | \$1,454.68 | \$290.94 | \$1,745.62 |
| Stoddard | 16 | 103 | 119 | 14 | 94 | 108 | 236 | 785 | 1,021 | 0.1% | \$3,235.79 | \$647.16 | \$3,882.95 |
| Strafford | 38 | 300 | 338 | 27 | 299 | 326 | 717 | 2,610 | 3,327 | 0.4% | \$10,544.06 | \$2,108.81 | \$12,652.88 |
| Stratford | 9 | 24 | 33 | 8 | 23 | 31 | 83 | 281 | 364 | 0.0% | \$1,153.60 | \$230.72 | \$1,384.32 |
| Stratham | 113 | 985 | 1,098 | 81 | 939 | 1,020 | 1,253 | 4,997 | 6,250 | 0.7% | \$19,807.75 | \$3,961.55 | \$23,769.30 |
| Sugar Hill | 19 | 63 | 82 | 19 | 60 | 79 | 194 | 435 | 629 | 0.1% | \$1,993.45 | \$398.69 | \$2,392.14 |
| Sullivan | 8 | 30 | 38 | 6 | 31 | 37 | 121 | 414 | 535 | 0.1% | \$1,695.54 | \$339.11 | \$2,034.65 |
| Sunapee | 61 | 368 | 429 | 55 | 342 | 397 | 662 | 2,175 | 2,837 | 0.3% | \$8,991.14 | \$1,798.23 | \$10,789.36 |
| Surry | 3 | 42 | 45 | 2 | 32 | 34 | 127 | 520 | 647 | 0.1% | \$2,050.50 | \$410.10 | \$2,460.60 |
| Sutton | 16 | 130 | 146 | 11 | 114 | 125 | 400 | 1,289 | 1,689 | 0.2% | \$5,352.85 | \$1,070.57 | \$6,423.42 |
| Swanzey | 66 | 291 | 357 | 43 | 279 | 322 | 828 | 3,918 | 4,744 | 0.5% | \$15,034.88 | \$3,006.98 | \$18,041.85 |
| Tamworth | 41 | 213 | 254 | 25 | 202 | 227 | 466 | 1,642 | 2,108 | 0.2% | \$6,680.76 | \$1,336.15 | \$8,016.91 |
| Temple | 12 | 78 | 90 | 10 | 74 | 84 | 328 | 890 | 1,208 | 0.1% | \$3,828.44 | \$765.69 | \$4,594.13 |
| Thornton | 29 | 223 | 252 | 13 | 204 | 217 | 357 | 1,541 | 1,898 | 0.2% | \$6,015.22 | \$1,203.04 | \$7,218.26 |
| Tilton | 42 | 194 | 236 | 31 | 174 | 205 | 599 | 1,898 | 2,497 | 0.3% | \$7,913.59 | \$1,582.72 | \$9,496.31 |
| Troy | 4 | 51 | 55 | 4 | 47 | 51 | 205 | 1,030 | 1,235 | 0.1% | \$3,914.01 | \$782.80 | \$4,696.81 |
| Tuftonboro | 46 | 278 | 324 | 31 | 265 | 296 | 595 | 1,706 | 2,301 | 0.2% | \$7,292.42 | \$1,458.48 | \$8,750.91 |
| Unity | 5 | 61 | 66 | 4 | 63 | 67 | 212 | 821 | 1,033 | 0.1% | \$3,273.83 | \$654.77 | \$3,928.59 |
| Wakefield | 53 | 385 | 438 | 31 | 392 | 423 | 700 | 2,861 | 3,561 | 0.4% | \$11,285.67 | \$2,257.13 | \$13,542.80 |
| Walpole | 44 | 228 | 272 | 31 | 212 | 243 | 630 | 2,158 | 2,788 | 0.3% | \$8,835.84 | \$1,767.17 | \$10,603.01 |
| Warner | 29 | 179 | 208 | 26 | 172 | 198 | 678 | 1,838 | 2,516 | 0.3% | \$7,973.81 | \$1,594.76 | \$9,568.57 |
| Warren | 9 | 32 | 41 | 8 | 32 | 40 | 176 | 480 | 656 | 0.1% | \$2,079.02 | \$415.80 | \$2,494.83 |
| Washington | 1 | 107 | 108 | 5 | 78 | 83 | 202 | 718 | 920 | 0.1% | \$2,915.70 | \$583.14 | \$3,498.84 |
| Waterville Valley | 37 | 97 | 134 | 28 | 87 | 115 | 111 | 272 | 383 | 0.0% | \$1,213.82 | \$242.76 | \$1,456.58 |
| Weare | 52 | 443 | 495 | 37 | 404 | 441 | 1,148 | 5,159 | 6,307 | 0.7% | \$19,988.40 | \$3,997.68 | \$23,986.08 |
| Webster | 27 | 99 | 126 | 21 | 88 | 109 | 357 | 1,182 | 1,539 | 0.2% | \$4,877.46 | \$975.49 | \$5,852.95 |
| Wentworth | 3 | 53 | 56 | 10 | 51 | 61 | 178 | 538 | 716 | 0.1% | \$2,269.18 | \$453.84 | \$2,723.01 |
| Westmoreland | 0 | 115 | 115 | 10 | 108 | 118 | 299 | 1,034 | 1,333 | 0.1% | \$4,224.60 | \$844.92 | \$5,069.52 |
| Whitefield | 28 | 130 | 158 | 24 | 120 | 144 | 337 | 1,166 | 1,503 | 0.2% | \$4,763.37 | \$952.67 | \$5,716.04 |

Attachment B - Allocations to Municipalities

| Municipality | Ballots Issued to Voters | | | Ballots Cast by Voters | | | | | | | Grant Allocations | | |
|--------------|--------------------------|--------------------------|----------------------|--------------------------|--------------------------|----------------------|-----------------------|-----------------------|---------------|------|---------------------|----------------------|--------------------------|
| | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Absentee Ballots | General Absentee Ballots | All Absentee Ballots | Primary Total Ballots | General Total Ballots | Total Ballots | % | Maximum Grant (80%) | Required Match (20%) | Total Expenditure (100%) |
| Wilmot | 15 | 96 | 111 | 8 | 81 | 89 | 310 | 915 | 1,225 | 0.1% | \$3,882.32 | \$776.46 | \$4,658.78 |
| Wilton | 42 | 237 | 279 | 33 | 220 | 253 | 693 | 2,299 | 2,992 | 0.3% | \$9,482.37 | \$1,896.47 | \$11,378.84 |
| Winchester | 25 | 156 | 181 | 21 | 146 | 167 | 345 | 1,815 | 2,160 | 0.2% | \$6,845.56 | \$1,369.11 | \$8,214.67 |
| Windham | 166 | 1,208 | 1,374 | 81 | 1,092 | 1,173 | 1,553 | 9,024 | 10,577 | 1.1% | \$33,521.06 | \$6,704.21 | \$40,225.27 |
| Windsor | 4 | 9 | 13 | 3 | 8 | 11 | 39 | 125 | 164 | 0.0% | \$519.76 | \$103.95 | \$623.71 |
| Wolfeboro | 142 | 763 | 905 | 118 | 779 | 897 | 1,579 | 4,395 | 5,974 | 0.6% | \$18,933.04 | \$3,786.61 | \$22,719.65 |
| Woodstock | 27 | 97 | 124 | 24 | 92 | 116 | 226 | 792 | 1,018 | 0.1% | \$3,226.29 | \$645.26 | \$3,871.54 |
| | 13,062 | 81,964 | 95,026 | 9,270 | 75,305 | 84,575 | 190,749 | 755,850 | 946,599 | | \$3,000,000.00 | \$600,000.00 | \$3,600,000.00 |

The Absentee Ballots Issued to Voters and the Absentee Ballots Cast by Voters are official numbers as reported to the Secretary of State. If your records show different numbers please send an email to NHvotes@sos.nh.gov describing the discrepancy between your numbers and the numbers on Attachment B

ATTACHMENT C
STANDARD RATE

NEW HAMPSHIRE DEPARTMENT OF STATE



William M. Gardner
Secretary of State

Robert P. Ambrose
Senior Deputy Secretary of State

David M. Scanlan
Deputy Secretary of State

| | |
|--|--|
| 1. City, Town or Unincorporated Place Name: | 2. Period Covered by this Application |
| | |
| 3. Progress Payment Number: | 4. Project Grant No. |
| | |

| 5. Status of Funds | | | |
|---|--------------|-------------------------------------|---|
| | Total (100%) | To be reimbursed by the State (80%) | Match assumed by City, Town or Unincorporated Place (20%) |
| 5.1 Amount of Original Offer | | | |
| 5.2 Total Spent to Date | | | |
| 5.3 Amount Spent this Period (From 6 below) | _____ | _____ | _____ |
| 5.4 Amount of Payment Request | | | |

| 6. Amount Spent this Period | | | |
|---|--------------------------------------|------------------------------------|-------|
| | A. Absentee Ballots Issued to Voters | B. Absentee Ballots Cast by Voters | Total |
| 6.1 Number of Absentee Ballots | | | |
| 6.2 Less: Number of Ballots from 2016 (See Attachment B) | (_____) | (_____) | |
| 6.3 Number of Absentee Ballots to be reimbursed for | | | |
| 6.4 Standard Cost Rate | \$ <u>XX.XX</u> | \$ <u>XX.XX</u> | |
| 6.5 Total Reimbursement | | | |

| 7. Certification of Sub-Grantee | | | |
|--|--------------|--------------------|-----------|
| I certify that the statements contained in this grant payment are true and correct and are in accordance to the approved grant agreement. I also certify that the match was not satisfied through other federal grant funds. | | | |
| | | Clerk/Deputy Clerk | |
| Date | Printed Name | Title | Signature |

Internal use only: Approved: _____ Dated: _____

ATTACHMENT D
INSTRUCTIONS TO COMPLETE
ATTACHMENT C:
STANDARD RATE
REIMBURSEMENT REQUEST

Attachment D: Instructions to Complete Attachment C: Standard Rate Reimbursement Request

- Section 2** This will be either the "Primary Election" or the "General Election"
- Section 3** If this is for the Primary Election, it will be Payment # 1; if this is for the General Election, it will be Payment # 2.
- Section 4** This is pre-completed with the number from the Notice of Grant Opportunity – DC20101CARES
- Section 5** This section includes the breakout of the 20% match as defined in the terms and conditions of the grant. Under this grant, the State of New Hampshire will be reimbursing the City, Town or Unincorporated Place for 80% of the total costs included. The remaining 20% of costs covered by the individual City, Town or Unincorporated Place and will not be reimbursed to comply with the match requirement.
- Line 5.1 The Amount of Original Offer can be found on Attachment B.
- Line 5.2 The Amount Spent to Date will be \$0 for the first reimbursement submission in September 2020. For the second reimbursement submission in November 2020, this amount will represent the September payment received.
- Line 5.3 The Amount Spent this period will be the Total of Columns A and B from Line 6.5
- Line 5.4 The line is calculated as the lessor of Line 5.1 minus Line 5.2 or Line 5.3
- Section 6**
- Line 6.1 This line represents the number of:
- A. Absentee ballots issued to voters
 - B. Absentee ballots cast and reported on the "Official Return of Votes" forms submitted to the Secretary of State's office on election night.
- Line 6.2 This line is the number for the absentee ballots cast in 2016. Reimbursement will only be made for the ballots in excess of those processed in 2016. These figures can be found by City, Town or Unincorporated Place within Attachment B.
- Line 6.3 This line is calculated as Line 6.1 less Line 6.2.
- Line 6.4 This is the statewide standard cost rate that was determined by the New Hampshire Secretary of State under a method approved by the Election Assistance Commission.
- Line 6.5 This is calculated as Line 6.3 multiplied by Line 6.4. The total reimbursement is the total of columns A and B. This is carried up to Line 5.3
- Section 7** This section is to be signed by the individual approved by the City, Town or Unincorporated Place to act on their behalf.

Please submit the signed reimbursement request to:

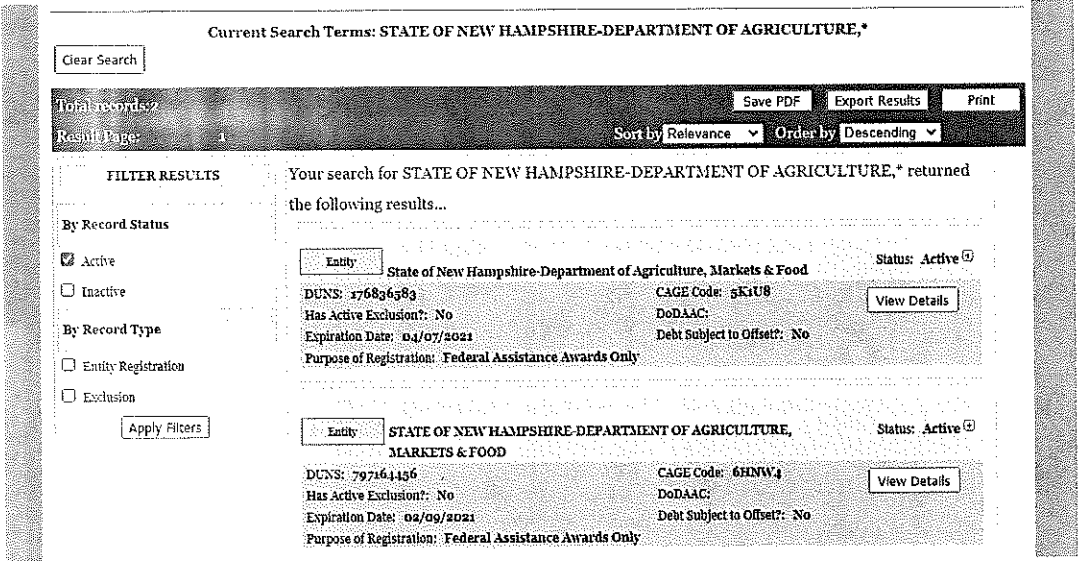
Vote@berrydunn.com

Submit no later than end of day Monday, September 14, 2020 for the Primary Election and Monday, November 9, 2020 for the General Election

ATTACHMENT E
SUSPENSION AND DEBARMENT

Suspension and Debarment

- For all individuals that are hired due to the additional needs related to the 2020 Election Season, please obtain verification that the individual or vendor was not considered suspended or debarred by the Federal Government. To receive payments of federal funds, an individual or vendor cannot be listed as suspended or debarred by the Federal Government. The System for Award Management (SAM) is a database that includes individuals or vendors that have been listed as suspended or debarred. This website should be verified to confirm that an individual or vendor has not been classified as such. To achieve this:
 - Go to www.sam.gov
 - Select the option of "Search Records"
 - Start with a quick search with the individual's name or company name, applicable DUNS number.
 - There are two types of results that can be obtained:
 1. A result will be returned if the Entity is registered with sam.gov – for example, see the screen shot below when searching for the State of New Hampshire



- If the entity is registered like the State of NH Dept. of Agriculture, you will want to select "View Details" to see if there are any exclusion listed. See below. This would be the record to print and provide with the approved invoice.

State of New Hampshire-Department of Agriculture, Markets & Food 25 Capitol St Fl 2
DUNS: 176836583 CAGE Code: 5K1U8 CONCORD, NH, 03301-6312,
Status: Active UNITED STATES
Expiration Date: 04/07/2021
Purpose of Registration: Federal Assistance Awards Only

Entity Overview

Entity Registration Summary

Name: State of New Hampshire-Department of Agriculture, Markets & Food
Doing Business As: Bureau of Markets
Business Type: US State Government
Last Updated By: Michelle Thibeault
Registration Status: Active
Activation Date: 04/07/2020
Expiration Date: 04/07/2021

Exclusion Summary

Active Exclusion Records? No

- 2. The other result that can be returned is: "No records found" –this would indicate that the individual or vendor is not registered with SAM.gov and that they do not have any active suspensions and debarments against them. See below:

Current Search Terms: Michael Jordan*

Clear Search

Total records: 0 Save PDF Export Results Print

Result Page: Sort by: Relevance Order by: Descending

FILTER RESULTS Your search for Michael Jordan* returned the following results...

No records found.

By Record Status

- Active
- Inactive

By Record Type

- Entity Registration
- Exclusion

Apply Filters

Result Page: Save PDF Export Results Print

Note: While we are not requiring you to submit documentation of that the individuals or vendors are not on the suspended and debarred listing from www.SAM.gov, these documents should be properly retained by the individual City, Town or Incorporated Place according to # 11 in the Terms and Conditions.

ATTACHMENT F
DRUG-FREE WORK PLACE

Attachment F: Certification Regarding Drug Free Workplace

The City, Town or Unincorporated Place agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the City, Town or Unincorporated Place's representative, as identified in Section 22 of the Terms and Conditions execute the following Certification:

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989, regulations were amended and published as Part II of the May 25, 1990, Federal Register (pages 21681-21691), and require certification by the City, Town or Unincorporated Place, prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a the City, Town or Unincorporated Place (and by inference, sub-grantees and sub-contractors), that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. The City, Town or Unincorporated Place using this form should send it to: vote@berrydunn.com

- (A) The City, Town or Unincorporated Place certifies that it will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the City, Town or Unincorporated Place's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 2. Establishing an ongoing drug-free awareness program to inform employees about—
 - i. The dangers of drug abuse in the workplace;
 - ii. The City, Town or Unincorporated Place's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 - i. Abide by the terms of the statement; and
 - ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notices shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The City, Town or Unincorporated Place may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, State, zip code) (list each location)

12 Lions Avenue, Hudson, NH 03051 Hillsborough County

12 School Street, Hudson, NH 03051 Hillsborough County

Check if there are workplaces on file that are not identified here.

Town of Hudson

City, Town or Unincorporated Place

Date

Signature

Agenda
8-25-20

INTEROFFICE MEMORANDUM

RECEIVED

AUG 20 2020

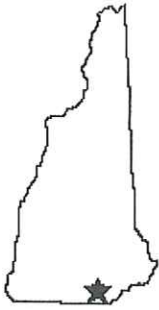
TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: BOARD OF SELECTMEN
FROM: PATTI BARRY *PB*
SUBJECT: TEMPORARY HELP
DATE: 8/20/2020

8C

Due to large number of absentee ballot requests that we are receiving, I am requesting permission to hire a temporary worker to help process absentee ballots. The position would work a minimum of 4 hours per day, up to 8 hours per day as needed, Monday through Friday until the November 3rd Presidential Election. I would like to hire as soon as possible at a rate of \$15.00/hour based on what other towns are paying their temporary help. The funds for this position would be reimbursed at 80% through the CARES Act.

Your support and approval is greatly appreciated. Thank you.



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

AUG 17 2020

TOWN OF HUDSON
SELECTMEN'S




Agenda
8-25-20

8D

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton 
Fire Chief

DT: August 17, 2020

RE: August 25, 2020 BOS Public Agenda - Acceptance of the 2019 AFG Grant

In March of 2020, the Hudson Fire Department submitted a formal application for the 2019 Assistance to Firefighters Grant Program (AFG) for funding to support the purchase of a compressor and fill station.

On August 5, 2020, we were notified by FEMA that our grant application has been approved for award. Tonight we are asking you to officially accept this grant award so we can move forward with FEMA to secure the funding.

The funding opportunity has been approved in the amount of \$63,636.36. This program does require a 10% match. We would utilize \$6,363.64 from the Operational Budget to meet our obligation.

With the increased demands that we put on our members each year, the largest benefit to this program will be the great strides it will make in increasing firefighter safety and operational readiness.

I would like to thank the members of the Hudson Fire Department who participated in this project.

Thank you for your continued support.

Motion:

To authorize the Fire Chief to accept the FY2019 Assistance to Firefighters Grant in the amount of \$63,636.36 as recommended by the Fire Chief.



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6018 • Fax: 603-594-1143

PUBLIC NOTICE

Pursuant to RSA 31:95-b and in accordance with Article 36 of the March 12, 1994 Town Meeting, the Hudson Board of Selectmen shall hold a public hearing in conjunction with its regularly scheduled meeting on August 25, 2020 which starts at 7:00 p.m. and is held in the Selectmen's Meeting Room at Town Hall, 12 School Street, Hudson, NH, to accept the FY2019 Assistance to Firefighters Grant of \$63,636.36 from the Federal Emergency Management Agency (FEMA). Any Hudson, NH resident who wishes to speak on this matter is invited to attend.

Stephen Malizia
Town Administrator



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

AUG 20 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
8-25-20

8E

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: David Morin
Chairman

FR: Robert M. Buxton
Fire Chief

DT: August 17, 2020

RE: Compressor and Fill Station Purchase - August 25, 2020 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department:

As you are aware, the department was just awarded the FY2019 Assistance to Firefighters Grant (AFG) in the amount of \$63,636.36 for the purchase of a new compressor and fill station for our self-contained breathing apparatus (SCBA). This memo aims to provide supplemental information regarding this proposed purchase.

While the award of this grant provides significant funding, it does not cover the entire cost of this project. In addition to the 10% match of \$6,363.64 that will be funded from our department operating budget, additional funds are needed to bring this project to fruition.

Replacing this system will bring us back to our #1 department objective of a dependable system, updated NFPA compliant standards and supply the proper air quality for SCBAs. Failing performance of our SCBA compressor and fill station creates the inability to keep air cylinders filled in a timely manner restricting our capability to follow our own initiatives and industry standards. Many benefits for this new system are first and foremost, Firefighter safety and public protection. A new modern compressor system with advances in technology ensure that air generated for our SCBA is compliant and of high quality for our members.

The total cost of this purchase is \$90,000. We will receive a \$5,000 trade in value for our current compressor. To fund the purchase in full, we will utilize \$63,636.36 from the FY2019 AFG, \$11,364 from the Fire Department Operating budget and we are requesting authorization to utilize \$10,000 from the Fire Equipment Capital Reserve Fund.

Please contact me with any questions. Thank you for your continued support.

Motion #1:

To waive Chapter 98-7 Bidding Procedure of the Hudson Town code for the purpose of purchasing a compressor and fill station in the amount of \$90,000.

Motion #2: Authorize the Fire Chief to purchase a compressor and fill station at a cost of \$90,000 with \$5,000 in trade in value, \$63,636.36 funded by the FY2019 Assistance to Firefighters Grant, \$11,364 funded by the Fire Department Operating Budget and \$10,000 funded by the Fire Equipment Capital Reserve Fund.

BREATHING AIR CATALOG

High-Pressure Systems for Safety & Sports Applications



WORLDWIDE QUALITY INNOVATION RELIABILITY



Contract#
GS-07F-195GA



Contract# EE08-1519



Contract# PS17006

UNICUS 4®

4 AND 5-STAGE ALL-IN-ONE
HIGH PRESSURE BREATHING AIR COMPRESSORS

A modern upgrade with the simplicity of analog controls; Aesthetically pleasing yet robust design found only in the UNICUS 4 All-In-One platform. The system is available in either 5000 or 6000 psig with discharge capacities ranging from 13 scfm charge rate to 26 scfm charge rate. Unsurpassed maintenance accessibility abounds as we have provided all access doors with Snap pin technology – pull the pin and lift the door, no hand tools are required. Should you require accessibility to the back of the operations panel, no problem, we have your back, the panel tilts forward. All requisite panels are equipped with sound attenuated material. An integral rack built to accommodate four (4) storage cylinders is standard, along with the piping. Additionally, we provide two (2) ASME coded air storage cylinders as a part of the standard scope of supply. If you want to dress your unit up in concert with the Fire Department theme, ask about our Fire Edition package. When your department needs the best All-In-One compressor system on the market today and backed by our global network of service Partners look to BAUER.

- › **PRESSURE:**
Up to 6000 PSIG
(414 BAR)
- › **CHARGING RATE:**
13 to 42 SCFM
(368 to 1190 L/MIN)
- › **POWER:**
10 to 30 HP
(7.5 to 22 kW)



**UNICUS 4
FIRE EDITION**
OPTIONAL FIRE EDITION PAINT SCHEME
(SHOWN HERE)

STANDARD SCOPE OF SUPPLY

- › BAUER breathing air purification system with SECURUS
- › BAUER PLC based controller with 7" color HMI touchscreen display
- › NEMA 4 rated electrical enclosure with UL® listed control panel
- › Compressor low oil pressure and high temperature safety shutdowns
- › Emergency stop push button
- › Hinged cascade fill control panel with Lexan laminate air flow/fill schematic
- › Audible alarm on safety shutdowns
- › Inlet filter maintenance indicator
- › Automatic condensate drain system with non-corrosive condensate reservoir and integrated float sensor and automatic "Full" indication and compressor shutdown
- › Two (2) ASME code stamped air cylinders installed in an integral rack designed to hold four cylinders
- › Sound attenuating enclosure with slam-action latches and lift-off type hinges
- › NFPA 1901 2016 edition compliant 3 position containment fill station accommodates SCBA or SCUBA cylinders up to 31" overall length

AVAILABLE ACCESSORIES
(FACTORY INSTALLED)

- › CO monitoring system
- › H₂S monitoring system with audible alarm
- › 100 ft high pressure cabinet enclosed hose reel
- › Additional air storage cylinders
- › Panel mounted remote fill hose connection
- › Dual Fill/3 position
- › Tri Fill/3 position

TECHNICAL DATA

| Model | Charging Rate ¹ | | Number of Stages | Motor | | FAD ² | RPM | Purification System |
|----------------------------|----------------------------|-------|------------------|-------|-----|------------------|------|---------------------|
| | SCFM | L/MIN | | HP | KW | | | |
| 5000 PSIG (345 BAR) | | | | | | | | |
| UN 4/20-E3 | 21 | 595 | 4 | 15 | 11 | 17.5 | 1300 | P5 SECURUS |
| UN 4/26-E3 | 26.4 | 748 | 4 | 20 | 15 | 22 | 1350 | P5 SECURUS |
| 6000 PSIG (414 BAR) | | | | | | | | |
| UN 4/13H-E1/E3 | 13 | 368 | 4 | 10 | 7.5 | 10.8 | 1420 | P2 SECURUS |
| UN 4/18H-E3 | 18 | 510 | 4 | 15 | 11 | 15 | 1325 | P5 SECURUS |
| UN 4/25H-E3 | 25.2 | 714 | 5 | 20 | 15 | 21 | 1300 | P5 SECURUS |

¹ Based on recharging an 80 cubic foot tank from 500 to 2000 psig.

² Compressor capacity referenced to standard inlet conditions.

E1-Single phase electric, 230 VAC/60 Hz. E3-Three phase electric, 208/230/440 VAC/60 Hz. Other voltages available on request. Dimensions and weight are approximate and are subject to change.

SYSTEM FOOTPRINT

UN 4/13H-E1/E3 - UN 4/26-E3:
DIMENSIONS L X W X H inches (mm)

- › 101" x 38" x 78" (2565mm x 965mm x 1981mm)

WEIGHT pounds (kg)

- › 4350 - 4550 lb (1973 - 2064 kg)

INNOVATION AT YOUR FINGERTIPS

Lab on Locale 2™ (OPTIONAL)

Analyzes, stores and transmits gas-sample readings via internet to an accredited A2LA lab, to satisfy quarterly air-sample testing & data reporting requirements prescribed by NFPA 1989.



BAUER Gas-Tek™ (OPTIONAL)

State-of-the-Art gas-sensor technology integrated with the HMI display detects trace amounts of harmful gases (CO, O₂, H₂S, CO₂) and automatically shuts off unit, while displaying an alarm.



HMI / Interactive Touch-Screen

Facilitates intuitive control of the entire system, including:

- Automatic air-storage cascading
- SCBA-filling
- Desired regulated fill-pressure

CFS 5.5 BAUER COMPRESSORS

RFID Reader (OPTIONAL)

Data-logging interface, automatically reads & records 6 data-points from the RFID-equipped SCBA cylinders; in accordance with NFPA 1989 data-collection requirements.

WARNING

BEFORE PERFORMING ANY SERVICE CHARGE, MAKE SURE OF THE FOLLOWING:
FOR HIGH PRESSURE AND PURE BREATHING AIR

UNICUS[®] 4i

4 AND 5-STAGE HIGH PRESSURE BREATHING AIR COMPRESSORS

This game-changing filling station employs our state-of-the-art control system centered around a 15-inch HMI touch screen interface, which allows the operator to manage the entire system from the single-point touch screen. UNICUS 4i has several innovative optional features including BAUER Gas-Tek™ monitoring system, Lab On Locale 2™ and RFID Reader.

- ▶ **PRESSURE:**
5000 to 6000 PSIG
(345 to 414 BAR)
- ▶ **CHARGING RATE:**
13 to 26.4 SCFM
(368 to 748 L/MIN)
- ▶ **POWER:**
10 to 20 HP
(7.5 to 15 kW)



▶ UNICUS 4i



▶ UNICUS 4i
(SHOWING INSIDE FRONT)



▶ UNICUS 4i
(SHOWING INSIDE BACK)

STANDARD SCOPE OF SUPPLY

- ▶ BAUER breathing air purification system with SECURUS
- ▶ BAUER 15-inch HMI touch-screen interface
- ▶ Solid state auto cascade system
- ▶ Compressor low oil pressure and high temperature safety shutdowns
- ▶ Emergency stop push button
- ▶ Ergonomic system-operations panel
- ▶ Ergonomically designed stainless steel fill adaptors with integral bleed valve
- ▶ Automatic condensate drain system with non-corrosive condensate reservoir and integrated float sensor and automatic "Full" indication and compressor shutdown
- ▶ Two (2) ASME code stamped air cylinders installed in an integral rack designed to hold four cylinders
- ▶ NFPA 1901 2016 edition compliant 3 position containment fill station accommodates SCBA or SCUBA cylinders up to 31" overall length

AVAILABLE ACCESSORIES (FACTORY INSTALLED)

- ▶ BAUER Gas-Tek™ gas monitoring system
- ▶ Lab on Locale 2™ accredited remote air testing system
- ▶ RFID Reader which reads and records data from the RFID equipped cylinders
- ▶ Hose reel for 100' of high pressure breathing air hose
- ▶ Reg./RF
- ▶ Dual Fill/3 position
- ▶ Tri Fill/3 position
- ▶ Additional air storage cylinders

SYSTEM FOOTPRINT

DIMENSIONS L x W x H inches (mm)

- ▶ 101" x 38" x 78" (2565mm x 965mm x 1981mm)

WEIGHT pounds (kg)

- ▶ 4350 - 4550 lb (1973 - 2064 kg)

*Weight are based on a unit equipped with 4 ASMEs

TECHNICAL DATA

| Model | Charging Rate ¹ | | Number of Stages | Motor | | FAD ² | Purification System |
|----------------------------|----------------------------|-------|------------------|-------|-----|------------------|---------------------|
| | SCFM | L/MIN | | HP | kW | | |
| 5000 PSIG (345 BAR) | | | | | | | |
| UNICUS 4i-26-E3 | 26.4 | 748 | 4 | 20 | 15 | 22 | P5 SECURUS |
| UNICUS 4i-20-E3 | 21 | 595 | 4 | 15 | 11 | 17.5 | P5 SECURUS |
| 6000 PSIG (414 BAR) | | | | | | | |
| UNICUS 4i-13-E1/E3 | 13 | 368 | 4 | 10 | 7.5 | 10.8 | P2 SECURUS |
| UNICUS 4i-18-E3 | 18 | 510 | 4 | 15 | 11 | 15 | P5 SECURUS |
| UNICUS 4i-25-E3 | 25.2 | 714 | 5 | 20 | 15 | 21 | P5 SECURUS |

¹ Based on recharging an 80 cubic foot tank from 500 to 2000 psig.
² Compressor capacity referenced to standard inlet conditions. Tolerance +/- 5%



Industrial Protection Services, LLC
 33 Northwestern Drive Salem, NH 03079
 Office Phone (603) 685-8040

QUOTE

Date: 08/19/20

To: Chief Rob Buxton
 Hudson Fire Department
 15 Library Street
 Hudson, NH 03051

| Salesperson | Shipping Method | Payment Terms |
|---------------|-----------------|---------------|
| David Giberti | | Net 30 |

| Qty | Description | Each Price | Line Total |
|--|---|-------------|-------------|
| 1 | Bauer Unicus 4i 15hp Breathing Air Compressor 15 HP, 208 3 Phase, 6000 psi, 18 SCFM Charge Rate - 4 ASME Storage Cylinders Includes the additional options: - Gas Tek CO Monitor with Cal Kit - RFID SCBA data logging | \$90,000.00 | \$90,000.00 |
| 1 | Trade-In for Existing Scott Compressor and Fill Station | -\$5,000.00 | -\$5,000.00 |
| <p>Pricing Includes Delivery and Installation Building Electrical Modifications Required and Electrical Connection of Compressor to be the Responsibility of Hudson Fire Dept</p> | | | |

David Giberti

Sales Rep: David Giberti Cell: (508) 509-7864

Email: dgiberti@ipp-ips.com

Web: www.ipp-ips.com

| | |
|--------------|--------------------|
| Total | \$85,000.00 |
|--------------|--------------------|

Capital Reserve/Trust Funds
Fiscal Year 2021

| Date of Creation | Fund | Department | Name of Trust | MV Balance 6/30/2019 | Budgeted Additions FY20 | Anticipated Withdrawals FY20/21 | FY20/21 Projected Balance before Expenditures | Agents/ Authority to Expend | Town Proposed FY2021 |
|------------------|-------|---------------|--|-------------------------|----------------------------|------------------------------------|---|-----------------------------------|----------------------------|
| 19-Aug-94 | GF | 5750-450 | Ambulance CRF | 57,119 | | | 57,119 | Vote | |
| 13-Feb-99 | GF | | Benson's Land CRF | 89,555 | | | 89,555 | BOS | |
| 12-Mar-13 | GF | 5940-450 | Communications Equip & Infrastructure | 772,873 | | (773,000) | (127) | BOS | |
| 13-Mar-01 | GF | | Conservation Land CRF | 693,386 | | | 693,386 | Vote | |
| 16-Jun-94 | GF | 5940-450 | Employees Earned Time | 831,202 | | | 831,202 | BOS | |
| 14-Mar-00 | GF | 5730-450 | Fire Apparatus CRF | 215,216 | | (170,000) | 45,216 | Vote | |
| 11-Mar-08 | GF | 5730-450 | Fire Apparatus Refurb & Repair CRF | 178,495 | | | 178,495 | BOS | 25,000 |
| 08-Mar-11 | GF | 5730-450 | Fire Equipment CRF | 78,705 | | | 78,705 | BOS | |
| 11-Mar-08 | GF | 5410-450 | Future Property Revaluations CRF | 184,014 | 15,000 | | 199,014 | BOS | 15,000 |
| 14-Mar-06 | GF | 5330/5677 | Information Services CRF | 165,533 | | (93,063) | 72,470 | BOS | |
| 14-Mar-17 | GF | 5060-450 | Library Improvements CRF | 1 | 25,000 | | 25,001 | Vote | 25,000 |
| 11-Mar-14 | GF | 5045-450 | Major Repair to Town Buildings CRF | 173,869 | | (25,728) | 148,141 | BOS | |
| 18-Mar-95 | SF | 5564-450 | Nashua WWT CRF | 3,584,811 | | | 3,584,811 | BOS | |
| 13-Mar-07 | GF | 5630-450 | Police Bullet Proof Vest Repl CRF | 61,980 | | (3,705) | 58,275 | BOS | |
| 13-Mar-07 | GF | 5630-450 | Police Duty Weapons Repl CRF | 42,950 | | | 42,950 | BOS | |
| 09-Mar-10 | GF/CC | 5586-450 | Pond Reclamation CRF | 57,188 | | | 57,188 | BOS | |
| 12-Mar-02 | GF | 5810-450 | Rec Facility Land Purchase CRF | 191,448 | | | 191,448 | Vote | |
| 11-Mar-14 | GF | 5810-450 | Recreation Equipment CRF | 1,700 | | | 1,700 | BOS | |
| 11-Mar-14 | GF | 5824-450 | Recreation Field Construction CRF | 1,233 | | | 1,233 | BOS | |
| 28-Nov-97 | SF | | Sewer Capital Assessment | 8,479,767 | | | 8,479,767 | BOS | |
| 16-Sep-95 | SF | 5564-450 | Sewer Pump Repair CRF | 162,365 | | | 162,365 | BOS | |
| 14-Mar-06 | GF/SF | 5554/5562-450 | VacCon Truck Replacement CRF | 260,199 | 30,000 | | 290,199 | Vote | 30,000 |
| 12-Mar-02 | WF | 5592-450 | Water Utility Improvement CRF | 3,275,139 | | | 3,275,139 | BOS | |
| 12-Mar-02 | WF | 5592-450 | Water Utility Capital Repair CRF | 511,536 | | (155,000) | 356,536 | BOS | |
| 08-Mar-16 | WF | 5592-450 | Water Utility Infrastructure & Capital CRF | 120,745 | | (90,000) | 30,745 | BOS | |
| | | | BOS = Board of Selectmen | 20,191,030 | 70,000 | (1,310,496) | 18,950,534 | | 95,000 |
| | | | Trustees = Trustees of the Trust Fund | - | | | | | |
| | | | Vote = Town Meeting Vote | | | SF | 12,226,943 | | |
| | | | LIB = Library Trustees | | | WF | 3,662,421 | | |

Laffin, Jill

From: Paul Inderbitzen <inderbitzen@myfairpoint.net>
Sent: Thursday, August 20, 2020 3:55 PM
To: Laffin, Jill
Subject: BOS 8/25/20 meeting

RECEIVED

AUG 20 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

8.F

August 20, 2020

MEMORANDUM

To: Board of Selectmen

From: Paul Inderbitzen, Moderator

RE: Selectmen attendance at State Primary Election

Ladies & Gentlemen,

I would like a few minutes of your time at your August 25th Board meeting to discuss plans for the State Primary Election on September 8th.

Thank you.

CAUTION!!

This email came from outside of the organization. Do not click links/open attachments if the source is unknown or unexpected.



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



William M. Avery, Jr.
Chief of Police

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

8G

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 20 August 2020

Re: 25 August 2020 Agenda - Full Time Police Officer

Purpose:

I am requesting authorization to advertise for a Full Time Police Officer with a starting salary of \$25.61, depending on experience per the Hudson Police Employee Association.

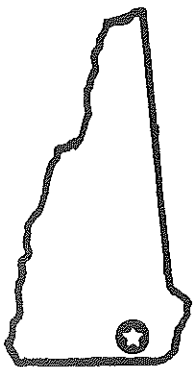
Scope:

To establish a list in the event that we experience any vacancies.

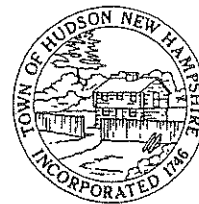
Motion:

To accept Chief Avery's request to advertise for a full time police officer.





TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8H

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: August 19, 2020

Re: Fiscal Year 2022 Budget Parameters

As budget season is approaching, it is appropriate that the Board of Selectmen provide budget parameters to the Department Heads for their Fiscal Year 2022 (July 1, 2021 to June 30, 2022) budget submissions. I have attached some statistical information for the Board's review. For Fiscal Year 2021, the Board directed the Department Heads to submit budgets that didn't exceed a 2.5% increase of the operating budget not including labor and benefit costs. Other major items or new initiatives were to be addressed separately for the Board's consideration, either as a request outside of the department budget or in the form of a warrant article. With the uncertainty of the COVID-19 pandemic, I think it would be prudent to recommend level funded operating budgets, exclusive of labor and benefit costs with other major items or new initiatives to be addressed separately for the Board consideration, either as a request outside of the department budget or as a separate warrant article for Fiscal Year 2022.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

**TOWN OF HUDSON
FISCAL YEAR 2022 PARAMETER SETTING
BUDGET STATISTICS**

| | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | |
|--|-----------------|-----------------|---------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------|
| Net Property Valuation: | \$2,909,396,466 | \$2,525,898,591 | \$2,540,585,108 | \$2,570,693,633 | \$2,606,159,920 | \$2,641,720,555 | \$3,071,777,122 | \$3,109,246,743 | \$3,128,960,800 | \$3,143,960,787 | estimated |
| <i>% Change</i> | -0.08% | -13.18% | 0.58% | 1.19% | 1.38% | 1.36% | 16.28% | 1.22% | 0.63% | 0.48% | |
| Town Gross Appropriations (Including General, Sewer and Water Funds, excluding Warrant Articles) | \$28,256,157 | \$28,443,196 | \$28,796,762 (DEFAULT) | \$28,779,867 (DEFAULT) | \$29,315,592 | \$29,483,924 | \$31,110,195 | \$32,171,977 | \$32,566,826 | \$34,105,621 | |
| <i>% Change</i> | 2.74% | 0.66% | 1.24% | -0.06% | 1.86% | 0.57% | 5.52% | 3.41% | 1.23% | 4.73% | |
| Tax Rate Town Portion | \$5.18 | \$6.27 | \$6.37 | \$6.35 | \$6.33 | \$6.29 | \$5.72 | \$5.54 | \$5.69 | \$5.87 | estimated |
| <i>% Change</i> | -0.19% | 21.04% | 1.59% | -0.31% | -0.31% | -0.63% | -9.06% | -3.15% | 2.71% | 3.16% | |
| Total Tax Rate | \$16.62 | \$19.95 | \$20.56 | \$20.83 | \$21.25 | \$21.97 | \$19.72 | \$20.10 | \$20.28 | \$21.29 | estimated |
| <i>% Change</i> | 3.17% | 20.04% | 3.06% | 1.31% | 2.02% | 3.39% | -10.24% | 1.93% | 0.90% | 4.98% | |
| CPI-U | 1.6% | 2.7% | 1.6% | 1.4% | 1.6% | 0.6% | 1.5% | 2.5% | 3.3% | 1.9% | |