



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

HUDSON, NH BOARD OF SELECTMEN

October 13, 2020

7:00 PM

BOS Meeting Room at Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

Any Hudson resident who wishes to submit public input can do so by emailing BOSpUBLICinput@hudsonnh.gov by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS

A. Resignation

Resignation of Jennifer Parkhurst as an alternate member of the Conservation Commission

6. CONSENT ITEMS

A. Assessing Items - None

B. Water/Sewer Items

1) Sewer Abatement S-UTL-21-02 33 Constitution Dr.

2) Sewer Abatement S-UTL-21-03 17 Tolles Street

C. Licenses, Permits and Policies

1) Hawker/Peddler/Itinerant Vendor's License - Emmy & Jax's Hot Dogs & Catering, LLC.

D. Donations - None

- E. Acceptance of Minutes
1) Minutes of September 15, 2020
2) Minutes of September 22, 2020

- F. Calendar
10/14 7:00 pm Planning Board - Hudson Community Center
10/15 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
10/15 7:00 pm Benson Park Committee - Buxton Meeting Room
10/19 7:00 pm Conservation Committee - Hudson Community Center
10/19 7:00 pm Citizen's Traffic Advisory Committee - Buxton Meeting Room
10/20 7:00 pm Municipal Utility Committee - Buxton Meeting Room
10/20 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
10/21 6:00 pm Library Trustees - Hills Memorial Library
10/21 7:00 pm Planning Board - Hudson Community Center
10/22 7:00 pm Zoning Board of Adjustment - Hudson Community Center
10/22 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
10/26 7:00 pm Sustainability Committee - Buxton Meeting Room
10/27 7:00 pm Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after the non-public session on 9/22/2020

1) Selectman Coutu made a motion, seconded by Selectman Martin to promote Master Patrol Officer Bryan Genovese to the position of Sergeant at \$38.42 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.

2) Selectman Coutu made a motion, seconded by Selectman Martin to promote Sergeant Roger Lamarche to Lieutenant at \$89,811 per year, in accordance with the Hudson Police, Fire, Town Supervisors association Contract (Step 5). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.

3) Selectman Roy made a motion, seconded by Selectman Coutu to hire Chrissy Peterson as the Recreation Director effective 9/23/2020 at a rate of \$52,000 per year with a review at six (6) months. Carried 4-0.

4) Selectman Martin made a motion, seconded by Selectman Roy to adjourn at 8:05 pm. Carried 4-0.

8. **NEW BUSINESS**

- A. Conversation with Superintendent Russell
- B. Tax Collector/Town Clerk - Request for Abatement
- C. Engineering/Public Works - Speare Road Culvert
- D. Public Hearing - Acceptance of FY2019 SAFER Grant
- E. Fire Dept. - 2008 Pierce Saber Pumper Truck
- F. Fire Dept. - 2021 Seagrave Fire Apparatus Pumper
- G. 2021 BOS Meeting Schedule
- H. 2021 Scheduled Holidays
- I. November 3rd Election Location Change Mailer
- J. September Revenues & Expenditures

9. **REMARKS BY SCHOOL BOARD**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

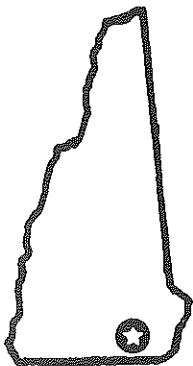
12. **NONPUBLIC SESSION**

RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II)

13. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than noon on October 22, 2020.**



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Agenda
10-13-20

5A

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator



Date: October 7, 2020

Re: Conservation Commission Alternate Member Resignation

Attached please find a letter of resignation from Jennifer Parkhurst who is an alternate member of the Conservation Commission. Ms. Parkhurst's term expires on December 31, 2020.

Motion: To accept Alternate Member Jennifer Parkhurst's resignation from the Conservation Commission with the Board's thanks and appreciation.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Dhima, Elvis

From: mmbrousn@aol.com
Sent: Monday, September 28, 2020 2:34 PM
To: Dhima, Elvis
Subject: Fwd: A note to my dear colleagues
Attachments: Jennifer Parkhurst _ Conservation Commission _ Resignation Letter.pdf

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

RECEIVED

SEP 28 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

-----Original Message-----

From: Jennifer Parkhurst <jennifersr@msn.com>
To: mmbrousn@aol.com <mmbrousn@aol.com>
Cc: Bill Collins <bcoll66956@comcast.net>; Br G <gagnon.brett@gmail.com>; phubert9@comcast.net <phubert9@comcast.net>; Elliott Veloso <elliottveloso@gmail.com>; Ken Dickinson <KMD12@comcast.net>
Sent: Fri, Sep 25, 2020 06:38 PM
Subject: A note to my dear colleagues

Hi Randy (and fellow members),

I apologize that I was unable to make the last meeting. I understand I was the subject of discussion, and since I was not present, I did want to clarify. I did in fact move from my 21 Roy address, In November of 2019 I moved across town to lease an apartment at 41 Gowing Road in Hudson. Since I was going through a divorce, I was understandably private about this move. I do own an investment property in Nashua.

Despite this, I actually had recently made the decision to step down, for reasons that I have shared in my attached letter. I hope you will find my words to represent my sincere appreciation for the time I spent learning from you all and serving our community on this Commission. Although I do express some disappointment and concern due to the current limitations, I look forward to returning to the Commission when the politics have evolved. I still will look forward to volunteering on trail work days and helping your efforts anyway I can.

Sincerely,

Jen Parkhurst

APPENDIX D

RECEIVED

SEP 28 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

September 14, 2020

Hudson Conservation Commission
12 School Street
Hudson, NH 03051

Dear Fellow Commissioners,

I am writing this letter to express my appreciation for the opportunity to serve on this Commission. During my time serving, I have come to learn so much about our wonderful town, its forests, flora, fauna, wildlife, aquatic life, and our vital watershed resources. I have experienced the tedious and sometimes stressful work of processing wetland exception applications, working as a team to purchase land for conservation, working on trails days, and getting our community engaged in the enjoyment of our beautiful spaces. I am a better community member for serving on this commission.

Mr. Dickinson, Ms. Hubert, Mr. Veloso, and Mr. Brownrigg have all been welcoming and supportive colleagues. Mr. Collins I would like to thank him for his mentorship, especially for his dedication and efforts in ensuring our Commission follows through on its responsibilities. I would last like to thank Mr. Gagnon, for his passion and focus to fight for the protection of land and watershed, despite the efforts of outside influences to silence and stop you from speaking your truth. Doing the right thing is not always the easiest.

I will close this letter by officially notifying you all my intent to resign from this Commission, effective immediately. This is a difficult decision for me, as now more than ever, our Town needs strong voices and leaders who will speak for the protection of our natural resources. Sadly, I no longer have confidence that this Commission can be an independent, or effective advocate of the environment. In my tenure, I have witnessed many concerning acts of interference by Select Board Members and Town Officials, meant to limit the scope and autonomy of this Commission, preventing it from doing its job. These interferers seek only to serve their own agendas and willfully disregard the integrity of Chapter 36-a. I have been silenced during meetings, my agenda items intercepted, I have watched my colleagues be yelled at, shamed, and attacked inappropriately and unethically during nonpublic sessions. I have even received calls from town officials warning me to be silent or get sued by Hillwood Developers, who "have a file on me". Selectman Roger Coutu even went as far to reprimand me for my sanctioned research to gain public recreational usage on state lands (formerly known as the Circumferential Highway corridor), I will no longer accept the blatant disregard for the environmental impact by the current leadership in this town. I do not blame or mean to offend my fellow Commission members, I will not speak for you, but I suspect I am not alone in my frustration. I will step down now and use my time, my expertise and leadership skills to be a powerful voice for the protection of our valuable resources, before it is too late.

I hope to continue to support this Commission, promote our protected spaces, and assist where I can. I wish you all the best, thank you for our time serving together.

Sincerely,

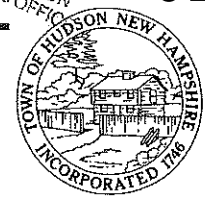
Jennifer Parkhurst
Alternate Member of the Hudson Conservation Commission

TOWN OF HUDSON
Sewer Utility Department

12 School Street Hudson, New Hampshire 03051 (603-886-6029)

RECEIVED
SEP 23 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

6B



September 23, 2020

IN ACCORDANCE WITH ORDINANCE 092-13, the Municipal Utility Committee recommends to the Board of Selectmen that the following application(s) for abatement(s) of sewer utility charges be **APPROVED**:

S-UTL-21-02 (08/21/20) Intervala 33 Constitution Dr. m/I 170/036 Acct # 6518

Applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$97.62 (82 x 1.1905).

Motion made by Dawn Lavacchia; second by Chelsea Prindiville "to recommend the Board of Selectmen approve abatement S-UTL-21-02 in the amount of \$97.62 for the reason given." Motion carried.

S-UTL-21-03 (9/14/20) Town/Turbo Realty 17 Tolles St m/I 173/018 Acct.# 3942

Unknown to the Sewer Utility, lot 18 merged with lot 22 (17 Tolles merged with 15 Tolles St) on 4/17/18 and a sewer access fee of \$23.93 continued to be billed to both lots. Unpaid bills became liens in 2019 and 2020 in addition to a July bill in FY2021. Total abatement request is \$306.62 for all charges billed to 17 Tolles St. after 4/17/18. (2019 sewer lien \$168.84) + (2020 sewer lien \$113.71) + (FY2021 \$24.07).

Motion made by Chelsea Prindiville; second by Dawn Lavacchia "to recommend the Board of Selectmen approve abatement S-UTL-21-03 in the amount of \$306.62 for the reason given.

APPROVED:

Date _____

Town of Hudson Board of Selectmen

Agenda
10-17-20

RECEIVED
OCT 08 2020
TOWN OF HUDSON
SELECTMEN'S OFFICE

TOWN OF HUDSON
12 School Street
Hudson, New Hampshire 03051
603-886-6024

APPLICATION FOR HAWKER/PEDDLER/ITINERANT VENDOR'S LICENSE
Hudson Town Code, Chapter 232

6C

Please complete the following information in full and return application to the Zoning Department.

- Applicant Teresa Silva DOB 8/26/68
- Applicant's Address 19 Atwood Rd Pelham NH 03076
Home Phone # (603) 386-8609 Business Phone # Same
- Goods sold in the Name of Emmy & Jax's Hot Dogs & Catering, LLC
Address & Phone # if different from Self _____
- Type of Vending Operation/Merchandise to be sold Food Cart
- Description of Stand or Vehicle (include Make/Model) Hot Dog Cart
License # IT634078 Registration # 0652A0220250
- Date of Sales Annually
- Proposed Location(s) of Sales (be specific) Granite State Gun Range,
Various spots around Hudson
- Approximate length of time at each Location 5 hours approx

•If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.

•Include copy of valid New Hampshire Hawker/Peddler/Itinerant Vendor's License* obtained through the Secretary of State's Office (271-3242), and in the case of sales relating to foods or beverages, a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).

•Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.

•Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.

*Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Name Teresa Silva Date 10-2-2020
E-mail Address Emmyjaxhotdogsandcatering@yahoo.com

OFFICE USE ONLY

ZONING ADMINISTRATOR'S SECTION

Location is consistent w/Zoning regulations

State License (Date of expiration) 8 / 21 / 2021

Health License (Date of expiration) 9 / 15 / 2021

Owner's Permission

Recommended

Not Recommended w/reasons _____

[Signature]

Zoning Administrator

10-2-20

Date

Hillsborough County Registry of Deeds # _____ Date _____

POLICE DEPARTMENT'S SECTION

Recommended

Not Recommended w/reasons _____

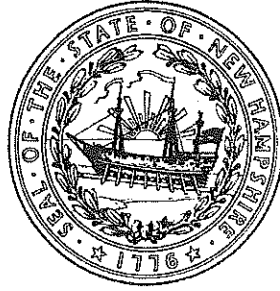
[Signature]

Chief of Police

10/7/20

Date

The State of New Hampshire
Hawker & Peddler State License
Department of State



Teresa Silva
(not valid unless signed by Applicant)

Date August 21, 2020

This certifies that in accordance with RSA Chapter 320

Teresa Silva of 19 Atwood Road, Pelham, NH 03076
has filed in this office an application in proper form for a Hawker & Peddler's
State License.

A license is hereby granted to the said Teresa Silva to sell, throughout the state, any goods, wares and
merchandise, the sale of which is not prohibited by the laws of this state.

Date of Birth 8/26/1968 Height 5'7" Weight 160

Color of Hair Brown Color of Eyes **Blue**

Distinguishing Characteristics **Scar on right eyelid and tattoo on left arm**

License Number **2020/194**

This License Expires August 21, 2021

A handwritten signature in cursive script, appearing to read "D. Seaman".

Deputy Secretary of State

This license may be laminated



New Hampshire Department of Health and Human Services
FOOD PROTECTION SECTION
 29 Hazen Drive
 Concord, NH 03301-6503
 603-271-4589
 DHHS.FoodProtection@dhhs.nh.gov

Date	09/15/2020
Time In	10:30 am
Time Out	11:40 am
Inspector	JEFFREY HUGHES

GREEN
ISSUED FINAL

RETAIL FOOD INSPECTION REPORT

Facility ID FA0007133 Establishment Name EMMY & JAX'S HOT DOGS AND CATERING
 Address 19 ATWOOD RD, PELHAM Licensee EMMY & JAX'S HOT DOGS AND CATERING LLC
 Purpose LICENSING/CERTIFICATION INSPECTION Est. Type 16F2 Push Cart and other MFU

IN = In Compliance OUT = Out of Compliance COS = Corrected Onsite NA = Not Applicable NO = Not Observed R = Repeat Violation

Violation Summary

3 Management and food employee knowledge, and conditional employee; responsibilities and reporting. Out of Compliance
Comments: 2-103.11(M) -Pf; [DUTIES OF PIC] Food employees and conditional employees are informed of their responsibility to report in accordance with law, to the person in charge, information about their health and activities as they relate to diseases that are transmissible through food, as specified under 2-101.11(A).

Employee Health Policy needed. *See link in email

5 Procedures for responding to vomiting and diarrheal events Out of Compliance
Comments: 2-501.11 -PF; [CLEAN UP OF VOMITING AND DIARRHEAL EVENTS] A food establishment shall have written procedures for employees to follow when responding to vomiting or diarrheal events. The procedure shall address the specific actions employees must take to minimize the spread of contamination and the exposure of employees, consumers, food, and surfaces to vomitus or fecal matter

Written procedure for Vomit and diarrheal events needed.

FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS

Supervision

1	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Person in charge present, demonstrates knowledge, and performs duties
2	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA	<input type="checkbox"/> R Certified Food Protection Manager

Employee Health

3	<input type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Management and food employee knowledge, and conditional employee; responsibilities and reporting.
Comments: 2-103.11(M) -Pf; [DUTIES OF PIC] Food employees and conditional employees are informed of their responsibility to report in accordance with law, to the person in charge, information about their health and activities as they relate to diseases that are transmissible through food, as specified under 2-101.11(A).		

Employee Health Policy needed. *See link in email

4	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Proper use of restriction and exclusion
5	<input type="checkbox"/> IN <input checked="" type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Procedures for responding to vomiting and diarrheal events

Comments:
2-501.11 -PF; [CLEAN UP OF VOMITING AND DIARRHEAL EVENTS] A food establishment shall have written procedures for employees to follow when responding to vomiting or diarrheal events. The procedure shall address the specific actions employees must take to minimize the spread of contamination and the exposure of employees, consumers, food, and surfaces to vomitus or fecal matter

Written procedure for Vomit and diarrheal events needed.

Good Hygienic Practices

6	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> NO <input type="checkbox"/> R Proper eating, tasting, drinking, or tobacco use
7	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> NO <input type="checkbox"/> R No discharge from eyes, nose, and mouth

Preventing Contamination by Hands

8	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> NO <input type="checkbox"/> R Hands clean and properly washed
9	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> NO	<input type="checkbox"/> R No bare hand contact with RTE foods or a pre-approved alternate properly followed.
10	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Adequate handwashing sinks, properly supplied and accessible

Approved Source

11	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA	<input type="checkbox"/> R Food obtained from approved source
12	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input checked="" type="checkbox"/> NO	<input type="checkbox"/> R Food received at proper temperature
13	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA	<input type="checkbox"/> R Food in good condition, safe and unadulterated



RETAIL FOOD INSPECTION REPORT

Facility ID: FA0007133 Establishment Name: EMMY & JAX'S HOT DOGS AND CATERING

FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS			
14	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Required records available: shellstock tags, parasite destruction
Protection from Contamination			
15	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA		<input type="checkbox"/> R Food separated and protected
16	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA		<input type="checkbox"/> R Food-contact surfaces: cleaned and sanitized
17	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA		<input type="checkbox"/> R Proper disposition of returned, previously served, reconditioned, and unsafe food
Potentially hazardous Foods (TCS food)			
18	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Proper cooking time and temperatures
19	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Proper reheating procedures for hot holding
20	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Proper cooling time and temperatures
21	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Proper hot holding temperatures
22	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA		<input type="checkbox"/> R Proper cold holding temperatures
23	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Proper date marking and disposition
24	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA <input type="checkbox"/> NO		<input type="checkbox"/> R Time as a Public Health Control: procedures and records
Consumer Advisory			
25	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA		<input type="checkbox"/> R Consumer advisory provided for raw or undercooked food
Highly Susceptible Populations			
26	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA		<input type="checkbox"/> R Pasteurized foods used; prohibited foods not offered
Chemical			
27	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA		<input type="checkbox"/> R Food additives: approved and properly used
28	<input checked="" type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input type="checkbox"/> NA		<input type="checkbox"/> R Toxic substances properly identified, stored, and used; held for retail sale, properly stored
Conformance with Approved Procedures			
29	<input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> COS <input checked="" type="checkbox"/> NA		<input type="checkbox"/> R Compliance with variance, specialized process, reduced oxygen packaging criteria or HACCP plan
GOOD RETAIL PRACTICES			
Safe Food and Water			
30	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Pasteurized eggs used where required
31	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Water and ice from approved source
32	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Variance obtained for specialized processing methods
Food Temperature Control			
33	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Proper cooling methods used; adequate equipment for temperature control
34	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Plant food properly cooked for hot holding
35	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Approved thawing methods used
36	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Thermometers provided and accurate
Food Identification			
37	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Food properly labeled; original container
Prevention of Food Contamination			
38	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Insects, rodents and animals not Present
39	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Contamination prevented during food preparation, storage and display
40	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Personal cleanliness
41	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Wiping cloths; properly used and stored
42	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Washing fruits and vegetables
Proper Use of Utensils			
43	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R In-use utensils; properly stored
44	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Utensils, equipment and linens; properly stored, dried, handled
45	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Single-use/single-service articles; properly stored, used
46	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Gloves used properly
Utensils, Equipment and Vending			
47	<input type="checkbox"/> OUT <input type="checkbox"/> COS		<input type="checkbox"/> R Food/non-food-contact surfaces cleanable, properly designed, constructed, used



RETAIL FOOD INSPECTION REPORT

Facility ID: FA0007133 Establishment Name: EMMY & JAX'S HOT DOGS AND CATERING

GOOD RETAIL PRACTICES

48	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Warewashing facilities, installed, maintained, used, test strips
49	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Non-food-contact surfaces clean
Physical Facilities		
50	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Hot and cold water available; adequate pressure
51	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Plumbing installed; proper backflow devices
52	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Sewage and waste water properly disposed
53	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Toilet facilities: properly constructed, supplied, clean
54	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Garbage/refuse properly disposed; facilities maintained
55	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Physical facilities installed, maintained, and clean
56	<input type="checkbox"/> OUT <input type="checkbox"/> COS	<input type="checkbox"/> R Adequate ventilation and lighting; designated areas used:

Measured Observations

Item/Location	Measurement	Comments
No Measured Observations		

Inspection Images

Total # of Images: 0

Overall Inspection Comments

No Overall Inspection Comments

Person in Charge (Signature)

Teresa Silva
Owner

HUDSON, NH BOARD OF SELECTMEN

Minutes of the September 15, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of September 15, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Reverend Howe
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin, Roger Coutu
Absent: Selectman McGrath

Staff/Others: Rob Buxton - Fire Chief; Bill Avery - Police Chief; Jess Forrence - DPW Director; Elvis Dhima - Town Engineer; Kathy Carpentier - Finance Director; Jill Laffin - Executive Assistant

4. RECOGNITION

Chairman Morin stated that he was going to go out of order from the agenda and recognize Officer Jason Downey first. Master Patrol Officer, Jason Downey of the Hudson Police Department was recognized for his 20 years of service with the Town. Chairman Morin read the following: "Master Patrol Officer Downey began his Law Enforcement career with the Hudson Police Department August 20, 2000. Upon graduation from the New Hampshire 124th Police Academy, MPO Downey was assigned to the Patrol Division Unit until January 2004 when he transferred to Support Services. He holds a Bachelor's Degree in Criminal Justice from the University of Massachusetts.

MPO Downey is currently our Comfort Dog Handler to our beloved dog, Haven. He is an SRO officer in the Memorial School and has great rapport with the children. He is also a member of the critical incident management team.

MPO Downey is actively involved with volunteering at department blood drives in conjunction with the American Red Cross; the C.H.I.P.S. Fright Night event; the DARE program; New Hampshire Special Olympics; Lacrosse Coach for Alvirne High School; Director of the Youth Police Academy; the Senior Citizen's Police Academy and Neighborhood Crime Watch Program at Westchester Place; and with the Citizen's Police Academy. MPO Downey also has volunteered as an Advisor to members of the Hudson Police Explorer Post #320.

MPO Downey is dedicated to his job and has certainly been an asset to the Hudson Police Department." Chairman Morin thanked MPO Downey and presented him with a certificate.

5. PUBLIC INPUT

Chairman Morin said, we're going to now go back to the regular order of business. Public Input. A couple of weeks ago, the Town had contacted the Governor's office in reference to getting support from the DOT reference to the project at Green Meadows. At that time we were just looking for some input from DOT to assist us with the, as everyone knows in Town, the major traffic problem, and they were very slow to react. Due to that contact with the Governor's office we got a virtual meeting that included the Town Engineer, the Town Planner, and the Chairman of the Planning Board, Mr. Malizia, Selectman Coutu and myself. We thought we had a very good meeting. That's all we expected and we moved on to work with DOT. A week later we received an invitation from the Governor to meet in his office. Really had no reason why, other than we were going to discuss the traffic situation in Hudson.

This meeting was scheduled four times and due to other circumstances it was canceled three. On the meeting last Monday, Tuesday, I'm sorry, Mr. Malizia and myself traveled to Concord under the understanding that we were going to discuss the Sagamore Bridge and the possibility of an exit off of the bridge and an entrance ramp back onto the Sagamore related to the project. We stated our case briefly and were immediately told that it was not going to happen. Then the Governor brought forth the Circumvential Highway and he was told on at least two occasions that we understand that that would be a long process, that there were funds and that Hudson had failed twice to get a grant and that we were not prepared to talk about the highway and that did not realize that's why we were coming up to his office. He proceeded to continue to talk about the highway and actually made an offer to the Town. His offer to us was that if the development at the Green Meadow Golf Course was approved within 45 days, he would start the engineering for the highway the next day and move forward with the funding mechanism through the State which has to go through legislature, which is a long process due to budgeting.

He was given no guarantees that we were going to do any of this and he was told that we, at this point, couldn't discuss it because that's not why we went up for the meeting. We did not have the Board or anything like that. Then we received it in writing, which everyone has seen the letter over the last week which has caused a lot of concern and a lot of comment. I can tell you that there are groups in this Town that have blown this out of proportion and made a lot of misinformation. I've received numerous emails from people that either misunderstood what they letter said or didn't read it completely and we have a vast amount of public input tonight related to this letter.

People need to understand that the Town process is that this is not a Board of Selectmen issue. This is a Planning, Town Planning, issue. The Board of Selectmen will be taking these letters. We will be forwarding them to the Planning Committee. We will not be taking any action. At some point, have no idea when at this time, if it gets to this level, the Board of Selectmen will only make a decision on water and sewer. This again, is not a Board of Selectmen problem. This is a Planning Board. We understand that there is a lot of concern out there with the residents but we have full confidence in our Town Planner and our Planning Board to make sure that this process is completed in the correct manner, in a timely manner and in the right way. So again, we appreciate the letters, we appreciate the input, but at this time the Board will not be taking any action on any of letters. Is there anyone that would like to comment before we move on?

Selectman Roy was recognized and said, so I did actually write a statement about it that I'm just gonna go through. I read with dismay, the Governor's letter to the Chairman. Now less than 50 days before the gubernatorial election the Governor has presented us with the ultimate quid pro quo. The offer is to exchange the planning and engineering of the Circumvential Highway in exchange for the Planning Board approving the Hillwood-Amazon development project. The Circumvential Highway is a project that has not gained traction in over 50 years. The community has not displayed the will to actively pursue the project. Concerns about this project include the damage to the environment and cost to the tax payers. Additionally, as six of our seven State Representatives pointed out, the Circumvential Highway addresses neither the impact of increased traffic caused by the Hillwood-Amazon project, nor the quality of life matters raised by our citizens. The Planning Board is appointed to, among other thing, review, approve or disapprove subdivision and site plans. There is a clear process in place to assist the Planning Board in approving these plans. The applicant completes the application and submits it along with the plans and supporting documents, to the Planning Board. The Town staff reviews the plan and it is sent for legal review. Public notice is sent to the abutters and a date is set for public hearing. At the public hearing the Board accepts or rejects the application, the applicant presents their proposal and there is public input. For a project this size it is not unreasonable to have several meetings that include public input and discuss specific aspects of the plan. For example, there may be a meeting just about traffic and another meeting to discuss the environmental impact. To suggest that we forgo this process and not allow the Planning Board to conduct the due diligence their position requires is reprehensible. The Planning Board has a statutory obligation to their community to weigh the benefits and drawbacks of a project and make a decision on that analysis. The Planning Board should have an opportunity to meet that statutory obligation without the undue influence of the Governor. Thank you, Mr. Chairman.

Chairman Morin recognized Selectman Coutu who said, I'm going to be very careful with my choice of words Mr. Chairman, as you know I am the Selectman Representative on the Planning Board. I appreciate the fact that the Governor recognizes that there's a traffic problem in Hudson and as I read through his letter I think it goes beyond the Hillwood project in terms of trying to assist us with the traffic problem. Something we've been trying to do for the 13 years that I've been on this Board. However, I want to make it very clear, two things. 1) The Governor's letter does not indicate the 45 days. That was a comment he made to you, with the presence of our Town Administrator that he would like to have it done in 45 days. That has been excluded from the letter and it would appear that there is no timetable. I want to make one thing very clear. In no way, nor at any time, will I consider the Governor's offer to resolve the issue with our traffic by easing congestion on Lowell Road as it exists today, without giving due diligence to Hillwood Developers to present their plan and again, I'll reiterate something that I've said in the past, I continue to read each and every single email, each and every single letter that his sent to this Board, every email that is sent to us individually and I take them all into consideration and they will all be absorbed and taken into consideration. And again, I repeat, under no circumstance will I make a decision on the proposed Hillwood project at Green Meadow because of a letter sent to us by the Governor. I think they're two separate and distinct issues. Obviously the easiest way for Hillwood or when it becomes a viable discussion would be if DOT allows us to have an exit ramp off of the bridge, directly onto the property and they've pretty much stated clearly that that's not going to be the case. So we'll judge it on the merits of the plan, if we ever get one, in its entirety and in its completion. Thank you Mr. Chairman.

Chairman Morin then asked, anyone else for comments? Ms. Laffin said, Mr. Chairman, I have a statement from Selectman McGrath regarding this. I was holding it until new business. Chairman Morin scanned over the statement and said we received a letter from Selectman McGrath. Again, there's several questions related here about construction costs, who's responsible for maintenance. At this point, I'm not going to move further with this letter either because we're not gonna deal with this and this plan is not moving forward at this point. But it will be placed on file for future reference if we do have discussions on the highway in the future. The letter from Selectman McGrath was received.

The statement from Selectman McGrath stated:

September 15, 2020

From: Selectman McGrath

Re: Gov. Sununu letter dated September 9, 2020

Although I cannot be present this evening, I want to offer my comments concerning the Governor's letter and offering of assistance to the Town.

In my opinion the offer should be rejected in its entirety. The offer fails to specify the following:

- Who is responsible for construction cost?
- Once constructed, who will be responsible for the maintenance?
- Will this be a toll road? If so, who will be the beneficiary of the tolls?
- Will the State construct additional lanes along Lowell Road and Dracut Road to alleviate the traffic in the southern end of Town at no cost to Hudson residents?

These are my preliminary comments on the Governor's letter. I will say this; as a lifelong Hudson resident and of the State I'm disgusted that the State government continues to use Hudson as a dumping ground. I'll have more to say as I continue on my path to recovery."

Additionally three (3) emails were received for this public input. They are listed here.

1.

Mr. David Morin (via mail to Town website)

Chairman of the Board of Selectmen

12 School Street

Hudson, NH 03051

RE: Governor Sununu's letter dated September 9, 2020 to Hudson Board of Selectmen

Dear Mr. Morin

The Governor's letter stated concerning the Hudson Logistics Center project that; "It has adequately met both transportation and environmental requirements of the State for

successful development,”

How can this be correct? Currently the following environmental and transportation issues are unresolved:

- NHDES Wetlands Permit file #2020-00956 review is not complete as of September 14, 2020. Per my phone call to them today the Wetlands Bureau has only received a “cover letter and approximately 40 pounds of plans” last week in response to the bureau’s Request For More Information (RFMI) letter dated June 9, 2020. The Wetlands Bureau has not had a chance to review any revised plans and RFMI requested documentation as of September 14, 2020. The Wetlands Bureau has approximately 30 days to complete the second review. So how can the Governor state environmental requirements are adequately met?
- NHDES Alteration of Terrain Permit (AoT) file #20200630-092 review is not complete as of September 14, 2020. A RFMI letter was send on August 5, 2020 to the Applicant for the Hudson Logistics Center project. The Applicant has until December 3, 2020 to respond. As of September 14, 2020 the NHDES Alteration of Terrain Permit has not been approved. So how can the Governor state environmental requirements are adequately met?
- Traffic: The Hudson Logistics Center Traffic Report dated September has just been issued. No peer review reports have been written. The first Planning Board meeting regarding the traffic issue is scheduled for October 21, 2020. So how can the Governor state traffic requirements are adequately met?

I wish I had time to research other issues with the Governor’s September 9, 2020 letter but I needed to meet the 5:00 PM Board of Selectmen cutoff period for public input to the September 15, 2020 meeting. Please make sure the Board of Selectmen has all the factual pertinent information available concerning the Hudson Logistics Center project before rendering any decisions concerning it.

Respectfully Submitted
James Crowley
4 Fairway Drive

2. September 14, 2020

To: Hudson Town Administrator Steve Malizia

Hudson Town Planner Brian Groth

Hudson Planning Board Chair Tim Malley

Hudson Board of Selectmen: Roger Coutu, Normand Martin, Marilyn McGrath, David Morin, Kara Roy

Commissioner of NH Department of Transportation Victoria Sheehan

Senior Transportation Planner of Nashua Regional Planning Commission Matt Waitkins

As a long-time resident of Hudson, I am writing for the third time to express my strong opposition to the proposed Hudson Logistics Center at Green Meadow Golf Course. The first time I wrote, in June of this year, I was writing my observations as a resident of Lowell Road.

In August, I wrote because I found a document titled NH DOT Statewide Freight Plan, Final Report 2019. I read it thoroughly and shared my observations with all of you. I also attended the NRPC virtual meeting on Wednesday, September 9 (a mere five days ago!). Brian Groth was on the call to represent Hudson. The NRPC acknowledged that there are areas in Hudson which are already on the list of what is considered ‘High Priority’ for the entire State of New Hampshire. The Nashua Regional Planning Commission did not have their traffic study complete and they stated it would probably be three weeks before their results were conclusive. An estimated date was given as the first week in October.

So it was with extreme surprise and frustration the next day that I read Governor Sununu’s letter dated September 10 to the town. He incorrectly stated that the Hillwood project had already secured the necessary approvals to go forward. There is no evidence at all “the State has demonstrated that the Hudson Logistics Center proponent can mitigate for their impacts in the vicinity of the project.” The Governor, I believe must have just read the massive Langan traffic impact report; and concluded that it was both factual and that it met the NHDOT’s requirements.

The Langan report on pages 3 and 4 incorrectly states that Walmart Boulevard (East and West) is a “two-lane private driveway” with no posted speed limit. The very next point is that “Rena Avenue is a two lane east west local road under local jurisdiction.” When these statements are shown grouped together, it is very misleading. Walmart Boulevard is at least 5 lanes wide (three lanes exit Sam’s and Walmart, and two lanes enter each property). Knowing that this is a misleading statement, I suspect that there is a lot more other misleading information! The Governor doesn’t know this town and he is way out of line to try to bully the Hudson Selectmen into approval this monstrous Hillwood proposal. The Selectmen thus far have done a fantastic job with studying all aspects and trying to remain impartial. I urge you to continue to weigh the facts, at least until the NHDOT concludes its traffic findings. A Governor who is seeking re-election in a year when he knows his political party is flailing is trying to bribe Hudson with only the promise “of the preliminary design and engineering phase” of Hudson Boulevard. He uses the language that “the timeline to in which project funding is available is limited” because of economic conditions. It is not true. The State DOT has millions of excess funds which I learned from attending the NRPC meeting. If time is short, it is only because the Gubernatorial Election is in 7 weeks. Creating low-paying jobs with little advancement opportunity, is not worth destroying the whole southern NH region, and most importantly, Hudson. Our infrastructure cannot handle the impact! Every day does not have to become a traffic nightmare as residents go to work and go about their normal activities.

As a Hudson resident, taxpayer, and voter I again state that my family is against the Hillwood HLC proposal. I continue to write because I passionately care about my town, my neighbors and my quality of life. Please VOTE NO.

Sincerely,
Steven and Jennifer Varney
285 Lowell Road, Hudson

3. Via Email Only

Town of Hudson Selectboard
12 School Street
Hudson, NH 03051
bos@hudsonnh.gov

Re: Corrections to Governor Sununu Letter About Hillwood Amazon Proposal

Dear Chairman Morin and Members of the Hudson Selectboard,

I write on behalf of more than fifty Hudson households that I represent in connection to concerns with the proposal of Hillwood Enterprises, L.P. to convert the Green Meadows Golf Course into a logistics and distribution center for Amazon (and another, unknown, tenant).

Today I received and reviewed a copy of Governor Sununu’s letter to you dated September 9, 2020, which I understand you will be taking up as new business at your meeting this evening. I wanted to briefly correct two significant mistakes in his letter. In summary, the letter suggests that the State Departments of Environmental Services and Transportation have approved the proposal, but those departments are only at the beginning stages of evaluating the proposals. First, the letter states that “the State has demonstrated that the Hudson Logistics Center proponent can mitigate for their impacts in the vicinity of the project ...” This and other statements in the letter imply that the State Department of Transportation (NHDOT) has approved the proposal. However, it has not. As demonstrated by the attached Intra-Department Communication between NHDOT District 5 and the Bureau of Traffic, dated September 1, 2020, communications continue internally at NHDOT about agreeing on the methodology and adequacy of projected traffic volumes to be used for design purposes. The communication specifically says (with underlining in the communication), “does not imply approval of the proposal.”

Second, the letter says that the proposed project has adequately met environment Improvement requirements of the state. Again, that is not the case. The State Department of Environmental Services (NHDES) has not rendered any final decision on Hillwood’s applications for Alteration of Terrain or Dredge and Fill (Wetlands). In fact, to the contrary, for both applications, NHDES requested more information. See attached status page from NHDES OneStop database documenting the pending request. With respect to the Wetlands application, Hillwood itself put a delay on responding to NHDES’s request. See attached extension request dated August 6, 2020 asking to move the deadline for Hillwood’s response to September 8, 2020.

Offices in Concord and Keene, New Hampshire and Portland, Maine

3 Maple Street, Concord, NH 03301 • nhlandlaw.com

In conclusion, please reserve judgement and defer any action with respect to Hillwood's proposal or the Governor's letter in light of the fact that permitting is still pending, both with the Hudson Planning Board and various state departments.

Thank you for your attention to this matter.

Very truly yours,

Amy Manzelli, Esq.

Licensed in New Hampshire

(603) 225-2585

manzelli@nhlandlaw.com

Seeing no further comments, Chairman Morin moved on.

6. RESIGNATIONS & NOMINATIONS

Resignations

1) Resignation of Dalton Perry as a member to the Municipal Utility Committee

Selectman Coutu made a motion, seconded by Selectman Roy to accept the resignation of Dalton Perry from the Municipal Utility Committee.

2) Resignation of Paula Hubert as a member to the Benson Park Committee

Selectman Martin made a motion, seconded by Selectman Roy to accept the resignation of Paula Hubert from the Benson Park Committee.

Nomination/Interview

1) Municipal Utility Committee - (with Dalton Perry's resignation there is now 1 full member vacancy which expires 4/30/21 & 1 alternate member vacancy which expires 4/30/22) Brian Prindiville (new applicant)

Mr. Prindiville came forward and was asked by the Chairman to state his name and address for the record and to tell us a little about himself. Mr. Prindiville said, Good evening, my name is Brian Prindiville. I'm here applying for the position of full time position for volunteer on the utilities committee. Chairman Morin asked if there were any questions for Brian. Selectman Coutu asked, could he tell us a little bit about himself? Mr. Prindiville then said, so I've lived in Hudson for about five years. I think this is just a good way to get more involved with the Town activities and also my professional experience, I think, will help out with the position on the utilities committee. I'm a chemical engineer. I graduated from University of Massachusetts, Lowell. I've worked on large scale utilities services commissioning of power plants, closed cooling water systems, I've also worked with waste water treatment plants and equipment. It just seems like a good spot for me to fill.

Selectman Coutu asked, are you a utility user presently? Mr. Prindiville replied, yes. Water and sewer. Selectman Coutu then asked have we met the quota on the division of utility users versus. We are in compliance? Good. Thank you Brian, I appreciate it. Chairman Morin asked if there were any further questions. Seeing none, he said, we'll take a vote next week and you will be notified. Thank you for coming tonight. I appreciate it very much.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Coutu made a motion, seconded by Selectman Martin to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 4-0.

6. CONSENT ITEMS

A. Assessing Items

1) Current Use Lien Release: Map 194, Lot 1 - 36 Speare Rd.

2) Current Use Lien Releases

Map 201 Lot 7-12 - 19 Warren Road
Map 201 Lot 7-13 - 33 Warren Road
Map 201 Lot 7-14 - 16 Warren Road
Map 201 Lot 7-15 - 24 Warren Road
Map 201 Lot 7-16 - 49 Warren Road
Map 202 Lot 4 - 45 Warren Road
Map 202 Lot 2 - 41 Warren Road
Map 194 Lot 10-1 - 7 Warren Rd
Map 194 Lot 10-2 - 4 Warren Rd
Map 194 Lot 10-3 - 125 Standish Lane
Map 194 Lot 10-12 - 98 Standish Lane
Map 201 Lot 7-11 - 15 Warren Rd

B. Water/Sewer Items

1) Water Abatement Account # 3506585701 - 83 River Road

C. License, Permits, Policies

1) Raffle Permit - The Dalton Shumsky Foundation
2) Outdoor Gathering - Hudson Speedway - Car Show

D. Donations

E. Acceptance of Minutes

1) Minutes of the August 25, 2020 Meeting

E. Calendar

9/16 6:30 pm Library Trustees - Hills Memorial Library
9/16 7:00 pm Planning Board - Hudson Community Center
9/17 7:00 pm Benson Park Committee - BOS Meeting Room
9/21 7:00 pm Traffic Advisory Committee - Buxton Meeting Room
9/22 7:00 pm Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

The Town Administrator read the motions made after non-public at the 8/25/20 Board of Selectmen meeting.

1) Selectman Roy made a motion, seconded by Selectman Coutu to hire Brittany Lewis as a full time police officer with a starting salary of \$26.84 (Step 1 with Certification) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.

2) Selectman Martin made a motion seconded by Selectman Roy to adjourn at 9:01p.m. Carried 5-0.

8. NEW BUSINESS

A. Amend Town Code Chapter 264, Racetracks and Chapter 158 Alcohol Beverages

Chairman Morin recognized Town Administrator, Steve Malizia who said, as you recall, the Board had the required two public hearings to amend the Town Code. Specifically the 264, Racetracks, Motor Vehicle and Chapter 158-4 Alcoholic Beverages to allow for the sale of beer and wine in a confined area of the Hudson Speedway. There was no comment, I believe, no public representation. So at this point if the Board wishes to amend the Town Code, there's a motion to amend Town Code Chapter 264-4 Racetracks, Motor Vehicle Regulations by striking paragraph A in its entirety and Town Code Chapter 158-4 Alcoholic Beverage Restrictions by striking the words "and racetracks" from the paragraph. Selectman Roy made this motion, seconded by Selectman Martin. Carried 4-0.

B. DPW - Purchase Roadside Mower & Brush Cutter

Chairman Morin recognized Public Works Director, Jess Forrence. Mr. Forrence said, good evening members of the Board. Public Works has a couple items on the agenda. First one is the roadside mower. What we're looking to do is purchase a, it's actually a Bobcat. Please don't get it confused with the one that has the giant arm that reaches up to 20 feet. That is not what this thing is. People have asked me about it. This is to cut sewer easements, drain easements, landfill cap, anything around guardrail use and minor brush. It's not that big tractor we were talking about. You'll see that going through the budget process to see if we can get that replaced. The Bobcat multipurpose piece of equipment is going to come out of the large equipment line item. It is going through the Sourcewell government agency. So we know we got a pretty good price on it for the sum of \$58,326. It was approved through the budget process.

Chairman Morin asked if there were any questions. Selectman Roy said, so it says here it wasn't budgeted for FY21. Mr. Forrence replied, it was in the budget process there was \$40,000 funded for it. We came back to it that machine was not available anymore. It was discontinued. We searched for its replacement it came in a little bit higher. We're looking to take some money from the truck account that we saved the money on to cover the cost of that. Selectman Roy then asked, okay, so \$40,000 was budgeted for this but the rest was not? Okay.

Seeing no further questions, Selectman Roy made a motion, seconded by Selectman Coutu to waive the competitive bidding requirements as outlined in Town Code 98-1 (C) and to purchase a Bobcat roadside mower and brush cutter from Bobcat at a contracted cost from Sourcewell Municipal Contracting Agency in the amount of \$58,326 from the Streets large operating equipment account (5552-401) as recommended by the Public Works Director and the Finance Director. Carried 4-0.

C. Sewer Camera Systems Upgrade

Mr. Forrence explained this upgrade system is software and hardware to keep us up to date on information that we can collect. Actually tv and lines, this will also interface with the Town's GIS system so if we do locate something that's not quite right or a service that we see that we don't have any paperwork on we'd be able to bring it up on GIS and actually locate it on there for further use. This is the very baseline. It is expandable years to come down the road. But there's a couple good products in there too. This was also budgeted through the FY21 budget process and I'd like to go forward with it. And it is shopped through the HGAC Buy Municipal Contracting.

Selectman Coutu was recognized by the Chairman and asked, Jess we presently have a camera system for the sewers, correct? Mr. Forrence replied, correct. Selectman Coutu went on to ask, we're

going to replace that hardware? Mr. Forrence replied, yes, the hardware is going to be added to the one we have, the software we're going to replace. Selectman Coutu then asked the hardware is going to be added to the one we have? It's a better camera? Mr. Forrence replied yes, when you're going through the pipeline you see the circle in front of you. If you're going over an offset joint that's our biggest concern. You can't look behind you. So with the rearview camera, you can go over the offset joint and then look behind you to see what the problem is. It's also got an elevating system in it that if you come in to where there's a sag in the line, which is common, you can elevate it up so your camera lens is out of the liquid to look. But we're not buying a whole new camera system. This is just to add on. Selectman Coutu then asked, in the process of controlling the camera when you reach the offset joint I can see how you can miss it on the front side camera. On the backside camera can you slow it down to get a better view and stall it and absolutely take a photo? Mr. Forrence replied, you can bring the camera up just beyond the offset joint so the back camera is so you can see it, stop the camera, and you can put up two screens with the new software, on your monitor so you can still see the front and you can still see the back also. Selectman Coutu asked, we can capture a still picture of the problem on our monitor? Mr. Forrence replied, yes. Selectman Coutu thanked Mr. Forrence.

Seeing no further questions *Selectman Martin made a motion, seconded by Selectman Roy to waive the competitive bidding requirements as outlined in Town Code 98-1 (C) and to purchase hardware and software upgrades from CUES at a contracted cost to HGAC Buy Municipal Contracting Agency in the amount of \$27,403 from the Sewer Operations and Maintenance large operating equipment account (5562-401) as recommended by the Public Works Director and the Finance Director. Carried 4-0.*

D. Transfer Station Facility Upgrades

Chairman Morin recognized Jess Forrence, Public Works Director and Elvis Dhima, Town Engineer. Mr. Dhima started off by saying, thank you Mr. Chairman, members of the Board. As you might recall, last year this Board planned for a \$40,000 Master Plan for the landfill. The purpose of that is to get the landfill to be setup with our facility at some point. So we're looking for a master plan of the current landfill to convert it to a transfer station at some point. And if possible, have the ability to hand that over to a third party if we need to do that. We went out to bid. Public Works and Engineering worked together on this one. We sent it out to four (4) contractors with a mandatory pre-bid. Budget was \$40,000 and we got three (3) bids. Weston & Sampson for \$36,222, Tighe & Bond for \$38,500 and CMA for \$39,200. We did a breakdown of what we believe are some things, criteria, that we need to look at. You have a matrix here. DPW and Engineering worked together to do a breakdown and came up to the same conclusion. Basically what it comes down to is we believe we're getting the most services out of the CMA Engineers. In comparison, we compared the prices, we compared the understanding and what they were bringing to the table and our recommendation tonight would be to hire CMA for the services in front of us.

Mr. Dhima went on to say, what you also have in front of you is an 11x17 layout of what we're looking to do in the long run as well. So basically convert the landfill to a transfer station. State of the art transfer station through multiple steps.

Selectman Coutu was recognized and said, Mr. Dhima, we have used the services of Weston & Sampson considerably in the past. What is it about their bid, they are the low bidder, that you are excluding them, I'm sorry, you're not excluding anybody. They're all here for us to absorb. Why are you selecting a higher bidder? Mr. Dhima replied, if you look at the matrix that was provided to you, there was a scoring matrix. The parameters we looked at was cost, conceptual...Selectman Coutu interrupted Mr. Dhima and asked, who did the scoring? Mr. Dhima replied, Engineering and Public Works together. Selectman Coutu then said, so you and Jess? Mr. Dhima replied, yes, and staff as well. Jay and Mr. Lavacchia, yes. Engineering did their own independent and we came to basically the same conclusion that we're getting the most out of it. The things we're looking at, to answer your question, Selectman Coutu was who's maximizing the site the most? Which engineering firm is looking to get the most out of the containers? That was one of the things that they scored the highest for example. They're saying that the container layout for CMA can be 10-20 containers versus the

other ones are up to 14 and the other one did not show anything at all. They simply didn't have the layout. The other thing we're looking at for example is a breakdown of the existing conditions. What they thought was the existing conditions. CMA did a better job of describing exactly what we're dealing with the operations. And also better understanding of where we're heading as well and what the needs could be. That's why, if you look at the layout that's been provided to you, you will see that they took their time to really understand to what the Town's needs were during the pre-bid when we had the discussion of what we envisioned. To your point, it is different to what Mr. Forrence described earlier when you're buying something, and there's a good. And it's a little different when you're hiring someone for services. There's a bit of a difference there. That's why you have to look at everything. Are you getting all the things that you're requesting? And who is doing it better and are you getting the most for the buck? But, all three of them came within budget. They're all reasonable. It's just a matter to who we think we're going to get the best product, or best master plan out of this.

Selectman Coutu then asked, you're recommending who? Mr. Dhima replied, we're recommending CMA in this case. We, Engineering and Public Works. They scored the highest on the matrix. So CMA scored 66, Tighe scored 61 and Weston & Sampson scored 60. This is out of 70. They were very, very close. It's just a matter to what we thought we could get the most out of the services. Mr. Forrence added, we actually thought they put together a better package right from the container walls to where the containers were located. Where they were looking to put the building if it ever goes that far. We really like their setup. Selectman Coutu then said, let me ask you a question that goes a little beyond this. Once this is approved, how long is the process going to be for them to come back with the engineering plan? Mr. Dhima replied, so their delivery was sometime late November. The first task under this master plan is to build a retaining wall that's going to handle current and future container layouts. As you all know, going to the landfill that is basically made from the Public Works with concrete blocks. We want to make sure that we have something that's stable, it's safer and obviously structurally sound. So that would include the design. We're hoping, and we're still in discussions, that as soon as that's done we'll come in front of the Board of Selectmen to ask for this here, if entertained, to do the retaining wall for FY22 which could be as much as half a million dollars. To accommodate somewhere between 14-20 containers. To start that phase. Then walk into the building, get into the scale, get into the final of what the operation is going to look like. Selectman Coutu went on to say, so Mr. Dhima, we don't have the funds presently to precede once the engineering plan is complete. We have to wait for the FY22 budget approval and you're gonna request a half a million dollars and then how much more after that? Mr. Dhima replied, the facility that we're looking to do is somewhere close between \$3.5-\$4 million dollars when all is said and done over a period of five years. We understand that we're not going to be able to do this in one shot so we're trying to break this down to where it needs to be over a period of five years. Selectman Coutu asked, what happens if the voters reject the request for a half a million dollars for the retaining wall? Mr. Dhima replied, that's okay. We have a master plan in place so when we decide to do that again, it's there, ready to go. The need for the retaining wall is there and it will not go away. Selectman Coutu said, based on your conversations with the, amongst yourselves, relative to reviewing the three bids, what is the lifespan of those bids? What do you feel, at what point do we have to go back out for engineering? Mr. Dhima replied, if we get a master plan on the layout, and the building layout and an idea. The design for the wall is not going to change. The cost for the wall will change. It could be 3-5% every year, depending how the economy goes. It could go down 3-5% if everything tanks. But as far as the retaining walls you're gonna have that number good for 3-5 years. Cost associated with the retaining wall. As far as the building and the needs, those would change. And we still don't know what those are because they need to tell the designer, whoever you pick tonight, what those needs are. Are we going to recycle there? Are we not going to recycle? Are we going to focus on certain needs? It's something that Mr. Forrence basically has taken upon himself to make sure that it's heading in the right direction. So at least we're heading five years from now. Because recycling is gonna be big business. Selectman Coutu then said, I know that both of you are very familiar with the Nashua operation. I'm sure that that's served as a purposeful guide for designing this particular transfer station. There's isn't perfect, but it's damn good, if I might say.

Selectman Coutu went on to say, Mr. Forrence, in the long-term, let's make an assumption here. The assumption is that the voters are going to approve the cost of the wall and then subsequently they'll approve the money to complete the project and we have a transfer station. Is it your intent, and we're

looking now, three years out, there's a lot of construction going on in Town relative to residential properties. We're going to have more and more an influx of more residents in our community. Is it your intent to open up the Transfer Station on a daily basis, do you want to maintain a once a month or twice a month? Mr. Forrence replied, it would have to be six days a week. Putting a shift in there, but yeah, it would be six days a week and we would open it to other haulers coming in. When Elvis and I...Selectman Coutu interrupted saying, at a fee. Mr. Forrence, replied, at a fee, the scales tell no lies. When Elvis and I took a ride to Keene and looked at their facility where they have waste management coming in. They have their own facility but they have other carriers coming in for disposal, the thing is funded by itself. It runs by itself and with a pretty good profit margin. So he said, if you can afford to do it right up front, that's the way to go. They do a lot better in recycling. They do a lot better with hazardous waste, TV's to get rid of everything will cost a dollar, I'm underrating what it will probably cost, but everything is going to have a fee to it. That would only benefit the Town doing it that way. Mr. Dhima added, the intent for this whole exercise, starting last year, was to reduce the cost of the current operations in place. The intent is for this facility to pay for itself. Then it's just gravy after 5-10 years.

Selectman Coutu said, my closing comment is my intent in putting both of you through this exercise is to answer all the questions now, because people are going to ask us where are we going with this. I want to show that as a community, as a Town, we have a vision, it's in the master plan and we would like to see it through. And we'll do it in stages if necessary so we don't burden the tax payers all up front with this. But ultimately, we're setting ourselves in a very good position to realize some income from accepting outside loaders to come in and to dump their wares and we'll sort them appropriately but we'll make sure that we have more than the cost of recovery from them in order to make this thing work. Thank you. I thank you both for explaining it thoroughly.

Selectman Roy was recognized and said, so, once the retaining wall is built, does that sort of immediately increase your capacity? Mr. Forrence replied, the capacity will be the same. I mean every year it grows a little bit more with houses but right now we fill all the dumpsters that we have up there now. We don't have room for any more. And a lot of the debris goes onto the ground. So we spend the next Monday, Tuesday, Wednesday, reloading dumpsters again. This way we'll be able to get all the dumpsters brought against the new retaining walls and everybody will be able to throw them in there saving us time that way. So even if the building sets out a couple years, we still have what we have now, to work with. Mr. Dhima added, and the other thing to add to it is, access to containers right now currently, you have to back up and you only have the short distance of the container. We're going to try to turn them so that their wider, so now a few people can. Mr. Forrence added, you can probably get three cars backed up to one dumpster instead of one, cutting down the line for the people coming in. it's not bad on a nice day, but on a hot day or a rainy day it sure does make things a little bit more difficult. Mr. Dhima said, it will speed the process up. People in and out of there. Longer lines will be avoided. Most important thing is it will be safer to back up into these now. In addition to that the wall is gonna add a slab to the bottom. Currently right now they just sit on dirt. So any spills or so now it's going to be contained and help with compliance as well. And that's where everything is heading. Selectman Roy then said, and then ultimately the larger projects you had talked about, it being open every day, six days a week, would that mean that you would need an increase in manning? Would you need to hire specific people to run? Mr. Forrence replied, yes, you would probably need three more people. At least three people. I don't want to say that on tv and then be held to three. So at least three people to make it work. Selectman Roy replied saying, okay I just want to be clear about what all of this means. Mr. Forrence then said, you know if we find that subbing it out is the way to go and that can be done through a contract, you got to remember, next year we've got to go out to bid for the trash contract. It's going to go up. Pinard has been very good to us in the last number of years holding onto their contract numbers, but he's already warned us that going out whether it's him or somebody else, you're going to see the numbers go up. So if we can work towards that, it goes out a couple years, we make the contract a three year contract if that's what the thing would be, if we have to extend for a year we can do it that way also.

Selectman Martin was recognized and said, thank you Mr. Chairman. I just want to remind everybody in the room, if not aware, we're behind in times. The little town that's nestled in our hip there, Litchfield, is way ahead of the curve. And they're open on Sunday's. I went with my brother. He's a

Town resident over there but we're behind the times. I think it's time for us to move forward. Thank you.

Selectman Coutu was recognized and said, Mr. Forrence, I know that next year is going to be a tough year because of negotiations with Pinard, will we also be looking at other firms? To which Mr. Forrence replied, oh yes, this is going to be open. Selectman Coutu said, I know they've been good to us but. Mr. Forrence said, Pinard wouldn't do another extension. Selectman Coutu said, when we reach over a million dollars, it's time to look everywhere. Okay, thank you. I'm good, thank you Mr. Chairman. Seeing no further questions, Selectman Martin made a motion, seconded by Selectman Roy to award the bid for engineering services for the Transfer Station Facility Upgrades to CMA Engineers, Inc. in an amount not to exceed \$39,200 with funds from the Public Works Facility Building Maintenance account (5515-224) as recommended by the Town Engineer, the Public Works Director and the Finance Director. Carried 4-0.

E. Bid Recommendation - Industrial Park Drive Infiltration and Inflow

Chairman Morin again recognized Elvis Dhima, Town Engineer and Jess Forrence, Director of Public Works. Mr. Dhima started by saying, thank you Mr. Chairman. As you all know in 2016 the Town undertook major town-wide infiltration and inflow, related to our sewer system. Out of the eight sub systems three of them were a bit above standards when it come to the I & I but the overall system is below standards so we're doing really good as far as what we're taking into the pipe. The Industrial Park Drive is one of the three systems that needs to be looked at. And that's exactly what we're doing. So we budgeted \$30,000 for this. We went out to bid and we got three bids back Weston and Sampson was \$22,900, Fuss & O'Neil was \$28,506 and Wright-Pierce was right on target at \$30,000.

When we looked at the bids, and what was proposed, when it comes to the infiltration and inflow studies, it can be done in different ways. You can do a smoke detection, which is basically pump smoke into the mains and see where it's coming from illegals, such as catch basins, drains out of the house, things of that sort. Another way is to put meters into the manholes and measure how much sewer is getting through when you have runoff so you can do a comparison of how much sewer is going through versus how much rain and where there's a correlation, then you know that the water is coming from illegal connections. Also you can do a dye test. Some of these require you to get inside the buildings. Weston and Sampson was the lowest, but they also focused 100% on smoke and going to people's homes. There's a lot of them. About 117 buildings. In a perfect world we wouldn't have to deal with COVID-19. That would have been the way to go. And we would have picked that one. But because we don't believe we're going to have a good return on people allowing us into their homes and doing what we need to do, to get this done, we believe the needs to get the job done while trying to be sensitive to what's going on out there would be with Fuss & O'Neil, which is the second. Their approach is doing a meter flow approach, doing some smoke detections, which would be local in some areas of the sub-systems if needed. They'll also work with Public Works to do cameras. So we felt through the review approach that we felt that Fuss & O'Neil was the way to go for this one because we're currently dealing with. So that's that. We'll take any questions you might have.

Selectman Coutu was recognized by the Chairman and said, again, Mr. Dhima, I don't know what happened with, I mean, that's, I'm not involved in the day to day operations of your office, or anybody else's for that matter. But again, we have a \$6,000 difference in the bid. Weston & Sampson was always our go to company and they're being overlooked for \$6,000 more. So I'm gonna ask you this, what I think is probably the most critical question I can ask based on my knowledge, when I look at the score sheet, there is a four point variance between Weston & Sampson and Fuss & O'Neil. When I go down and I would assume, I hate assuming anything but, Jess were you involved in this process as well? Mr. Forrence replied, yes. Selectman Coutu then went on to say, okay, when I look at the score sheet and I look at Fuss & O'Neil versus Weston & Sampson, of those, of the following: Kickoff Meeting, everybody scored the same thing, we'll skip that one. Flow Metering and all the other

categories, which of those are the two most critical? Mr. Dhima answered, so, for Flow Metering, Weston & Sampson scored a 3 versus Wright-Pierce and Fuss & O'Neil scored 5. The reason they scored low is because they don't have any flow metering at all. Again, because their approach is 100% smoke and going to basically buildings. So they scored the lowest. They didn't score zero, we still gave them something, but they did not score, obviously as high as the other two firms, which are basically gonna drop manholes. They're gonna drop meters into manholes. As you can see on the description, Wright-Pierce is doing two locations in eight weeks, versus Fuss & O'Neil is doing two locations in four weeks. Versus Weston & Sampson is not doing any at all. So we still give them a rating but they did not score as high as the other two. Again, I think Weston & Sampson would have been our pick on this one, if we're not dealing with basically people still being nervous about letting people in when it comes to what we're dealing with out there. That's what that smoke detection will require, having to go into facilities. We still might have to do that, but not at the entire system. I think that's going to be hard. We might not be able to get the results.

Selectman Coutu followed up saying, again, let's look at house building inspections, which is at the bottom of the list there. I look across to Wright-Pierce, Fuss & O'Neil and Weston & Sampson. I notice that under Fuss & O'Neil it says here, that the inspections of industrial buildings included in the proposal. Where that is an exclusive attribute to them, it's attributed to them, are you in essence telling the Board that Wright-Pierce and Weston & Sampson were not going to inspect industrial buildings? Mr. Dhima replied saying, no, for house building...Selectman Coutu interrupted him asking, did you just say no? Is the answer no? You started off by saying no. I asked a question, is Wright-Pierce and Weston & Sampson based on the fact that you put the notification under Fuss & O'Neil that inspections of industrial buildings is included in the proposal that Wright & Pierce and Weston & Sampson did not have it included in their proposal? Mr. Dhima answered saying, well first of all they did not score the same. I'm getting a little confused, Selectman Coutu interrupted Mr. Dhima again saying I'm asking a yes or no question. Mr. Dhima then said, I can't answer it because you're comparing three and five. Weston & Sampson scored a 5 because I'm saying, after 117 inspections that are included in the proposal, they scored a 5. Why Fuss & O'Neil scored a 5 is because it says inspection of industrial buildings proposed in the proposal. Selectman Coutu then said, that's what I'm asking you. Were the other two offering to inspect industrial buildings? Mr. Dhima said, Fuss & O'Neil was, yes, versus Wright-Pierce says optional, additional costs. So they scored 3. Selectman Coutu then said, it says optional additional costs. It doesn't tell us. Mr. Dhima said, they're saying they might do it, for extra cost. So I'm basically saying that for what they're proposing there's none of that. They still didn't score zero, they scored the 3 but the other two are saying that they're going to go into people's homes and they're going to do inspections. That's why they scored both a 5. Weston & Sampson is doing the entire thing and Fuss & O'Neil is saying we're going to focus on industrial buildings included in the proposal, which is basically the heavy users. So that's why they both scored a 5 versus Wright-Pierce scored a 3 because they're saying they can do that for extra cost. Selectman Coutu then said and you're saying of the three, Weston & Sampson scored the worst on flow metering, which is very important, but the way, and flow meter evaluations, why? What was it that they showed or lacked to show? Mr. Dhima answered saying because they're not doing it at all. Selectman Coutu then said, pardon me? Mr. Dhima replied, they're not doing it at all Mr. Coutu, versus the other two are. Selectman Coutu then said, why would they score a 3 if they weren't doing it I'd put a zero. Mr. Dhima said, I know. We're trying to be basically, even with that said, we gave them something, but yeah, it could have been zero. We were not trying to go extreme. We were just trying to say...Selectman Coutu interrupted Mr. Dhima and said, it's not extreme, if they're not going to do it it's a zero. Mr. Dhima said, I know but if that was the case...Selectman Coutu again interrupted Mr. Dhima and said I don't answer a question on a test, I don't mean to interrupt but if I don't answer a question on the test I get a zero for it. Not a half a point. Mr. Dhima said, I know what you're saying but looking at everything, if we start with five or zero it would have been tough. Even with when you do the cost for example, Weston & Sampson got a five. I did not give a zero to Fuss & O'Neil and Wright-Pierce because I did not think that obviously if you're the low bid or not, we gave a four to Fuss & O'Neil because they were the second one and I gave them a three. Yeah, you can sit here and discuss the scoring. We felt like trying to keep it balance. Like I said, if you look at the total, we felt like they were very close but we believe that the best way to get this thing done without interfering with day to day lives out there and people's facilities we need to do a hybrid and that's what Fuss & O'Neil is saying. They're doing meters, they're doing flows, they're doing dye tests, and

they're going to work with DPW. We feel that that might be the best way to get the results without interfering. This could be done during the winter, flu season. This could be done next year. We have until June 30th. We felt like maybe the number is there. We're not really getting everyone upset about smoking everyone out of there and not getting into people's homes. We're dealing with a bit of that when we're replacing meters for the water. Sometimes we get in, sometimes we can't. We have to move to the next person. People are very nervous out there with what's going on. We're trying to be sensitive to that. Selectman Coutu then said, I understand all of that Mr. Dhima. I don't disagree with who you selected. There's an exercise. Someone's going to call and say how come you went with the highest bidder. I deal with subjectivity. Mr. Dhima said, I expected that. Selectman Coutu then said, there's something very subjective when you say you're going to give a guy a three when he says not going to do it, you should have put a zero. Then that would have eliminated the reason why we went with the others. The score would have been significantly different.

Mr. Dhima went on to say, we we're trying to be fair to the process. Selectman Coutu said, don't get me wrong, you're serving us well. Selectman Roy made a motion, seconded by Selectman Martin to award the bid for inspectional services for the Industrial Park pump station to Fuss & O'Neill Inc. in an amount not to exceed \$28,506 with funds from the Sewer Capital Projects Inflow and Infiltration Study account (5564-625) as recommended by the Town Engineer, the Public Works Director and the Finance Director.

F. Zach's Field Update

Chairman Morin again recognized Town Engineer Elvis Dhima and Director of Public Works Jess Forrence. Mr. Dhima started by saying, as you all know, there's been a significant amount of work done at Zach's Field. The biggest task basically has been removing about 1500 yards of fill from previous operations. The contractor has expressed a need to stay there longer in return for additional services. What we're dealing with right now, if you've been out there, is a significant amount of boulders that Public Works would like to use to do that they need to moved and broken down. The contract has the ability to bring a hammer in and basically break them down and move them where they need to be for future use. In addition to that during the paving program there's been some excess material there at the site. The contractor has again agreed to take about 300 yards of that in return to stay there until March 30, 2021. What you're being presented in front of you tonight are two motions. To entertain it if you'd like or not to entertain it if you wish. It's up to the Board which way you want to go. Mr. Malizia then asked, the current contract expires when? Mr. Dhima said the current contract expires October 31st and the new contract you have in front of you tonight, if you decide to proceed, it's March 30, 2021. The liability insurance and the bond is in place until March 31, 2021.

Selectman Martin said, I've been to the site several times and this contractor is doing exactly what he said he would do. No more, no less. Maybe more, we don't see it. But he's done exactly what he stated he would do and I would support the motion to extend it to extend the agreement. Selectman Coutu was recognized and said, I believe, Mr. Chairman, you and I we have been to the site on several occasions. On one day you had just left, you suggested that I go over and take a look and it was almost off hours when I got there and they were still in the back continuing to work. So I would agree with Selectman Martin that there are times that they have gone above and beyond and I know that you've been very pleased, both of you, with the work. So therefore, I'll make a motion, seconded by Selectman Roy, to extend the agreement between TTD Earth Tech, Inc., and the Town of Hudson until March 31, 2021. Carried 4-0.

Chairman Morin then said, while I got you two here, reference to what we're gonna do with that. Should we form some type of committee to get moving on that where it's been sitting so long and we see light at the end of the tunnel to see what we're gonna do there. I know we talked though the family. Mr. Malizia said, they would have to give us some formal notification that they're giving up their right to do whatever they want to do there. Selectman Coutu then said, it's not the family. Mr. Malizia said, it's the Hudson Bears organization. We have not received any correspondence from

them. Selectman Coutu then said, we notified, notified, notified. Mr. Chairman I think we should send a certified letter, notifying them that their failure to notify us whether or not they intend to use it, will nullify the lease. I mean, I don't know what else to do at this point. It might have to be run by the attorney, because this was voted on by the citizens. Mr. Malizia then said, we can certainly send them a letter asking their intention and then respond accordingly. Selectman Coutu said, do we know who to contact? Mr. Malizia said, the Hudson Bears. That's who the lease agreement is with. Selectman Coutu then said, do we know who the president of the Hudson Bears is? Mr. Malizia said, I'm sure we can find out.

Chairman Morin then said, we can take this up later then, how we're going to proceed. Mr. Dhima said, this spring would be the right time to. Right after March 30th.

G. HPD - Capital reserve Request

Chairman Morin recognized Police Chief, Bill Avery. Chief Avery started off by saying thank you Mr. Chairman, members of the Board of Selectmen. I'm here before you tonight to request to expend \$3,555.00 out of our Bullet Proof Vest Capital Reserve Account. The bullet proof vests each cost \$1,185.00. They expire every five years. So we have an account. Remaining balance in that account is \$60,000. These new vests will be replacing current vests that three of our police officers are currently wearing as they're expiring very shortly. Selectman Coutu made a motion, seconded by Selectman Roy to allow the Police Department to utilize funds in the amount of \$3,555.00 from the Bullet Proof Vest Capital Reserve Account to purchase three (3) new Bullet Proof Vests at \$1,185.00 per vest. Selectman Martin was recognized and asked, Chief, the new gear that they're wearing on the above, does that accommodate for a vest and if it does is it better or worse for your use? Chief Avery explained, those are merely vest carriers. So instead of wearing the vest underneath the uniform shirt, the vest goes inside that carrier. The outside carrier has to be in conjunction with the make of the bullet proof vest. There's no mix-matching or they don't guarantee them. Selectman Martin replied saying, okay, that answers my question. Thank you. Carried 4-0.

H. HPD - Facility Concerns

Chief Avery was again recognized by the Chairman. He stated, sorry to bring this news to the Board. Over the last several months, Captain Bianchi and Dan Clarke, our maintenance man has been experiencing a lot of equipment failures throughout our structure. The building is 25 years old. Some of the things on here include the chiller system, the fire alarm system, which inspector Dube from the Fire Department has basically said we're running on a battery backup. It needs to be replaced, sooner, rather than later. I mentioned it to the Board last year, I believe, the HVAC at the Kirby Building is on its last leg. We were told by the company to make sure we put a carbon monoxide detector inside that building, just in case there is a leak. Again, it's on its last leg. Then a pump bearing assembly, which we're going to be able to save some money because Dan is capable of replacing those. I currently do not have the money in my budget to fix these items. As you can see that they are quite costly. The Trane Chiller System is at \$21,856. The fire alarm system is at \$16,540. The HVAC for the Kirby Building across the street is \$13,999. The pump bearing assembly is \$3,300 for a total of \$56,695.

My request, and I sought some advice from Mr. Malizia, is to utilize the Capital Reserve Fund Repairs to Building that was established on March 11, 2014, which currently has enough money in that fund to go ahead and fund this project. I have no other way of funding it other than to go way over on my line item. Selectman Roy was recognized and asked, when was the Trane Chiller System installed? Chief Avery said, my understanding is all of these systems were initially installed. And have been getting repaired throughout the years. Selectman Roy then asked, so do you know what the life cycle of that piece of equipment is? Chief Avery replied, I don't and I'm sorry. I don't have that answer. Selectman Roy then said, okay, I would take it's the same for all of them? Chief Avery replied I'm fairly certain, except for the pump bearing assemblies, those kind of go not on a regular basis but they don't last

forever. Dan has replaced some throughout the years. Selectman Roy then said, I just think maybe it would be a good idea if we knew the lifecycle and we could start addressing them before it becomes an issue. You know what I'm saying? If we replace this now and the lifecycle is 15 years from now we should be looking at it. Chief Avery replied, they have multiple, so the Chiller System has two compressors in it that have failed in the past month. We have two other compressors so we're basically running on half of what we should be for our chiller system. And as you know the temperatures this summer, we limped to the finish line. I know the temperatures have cooled off now, so we should be good to go. But I don't want to go until now the last couple of these going. Great question Selectman Roy, I just don't know the exact lifecycle of the Chiller System. Selectman Roy then said, and again, I would go for all of those items, so that you can plan for the future that we don't get to where it's an emergency kind of thing. Chief Avery agreed and said, we currently budget \$46,000 in this building maintenance. I'm going to be exploring it during this budget cycle. I pulled some numbers like 2018, we spent \$117,000 on building maintenance. \$1903 fiscal year 2015 \$7,000. I was not in this position at that time, so I can't recall exactly what they were for but obviously the building is 25 years old and we're going to have some expenditures. The last thing I'd like to mention is that current Capital Reserve Fund has \$165,820 as of August 31, 2020. Thank you Kathy Carpentier, who provided me that information.

Selectman Martin was recognized and said, thank you Mr. Chairman. I think these upgrades are very important to us. It's definitely important to the safety and well-being of the employees that work in that building. I just want to make a comment that the total cost should come out of the Capital Reserve Fund so that he has that line for other building maintenance issues he might have. I wouldn't want to see it get deducted from that and then have nothing in that line for him for the rest of the year. So if someone is going to make a motion, I'll support it to have it all come out of the Capital Reserve Fund.

Selectman Coutu was recognized. He said, I have a question and I don't know that you have the answer. Chief, we have forfeiture funds and we know that there are restrictions on how we spend forfeiture funds. Have we ever asked for an interpretation from our council as to whether or not we can prorate based on amount of work in house that we do, relative to drug cases to acquire based on the percentage of arrests and work entailed in the drug arrests, based on that percentage could we acquire it for building maintenance? Chief Avery replied saying, sitting here today, and I know the law pretty well sir, no. that is specifically for training and equipment and other accessories that we use during the course of narcotic investigations. I think I'd be pushing the envelope if I was to go ahead and use those funds for this. Selectman Coutu then said so we can buy a vehicle if it's used strictly for drug enforcement. Chief Avery said, we can buy vests because we wear bullet proof vests while we're conducting drug investigations. We can send people to drug training. We could buy a laptop if the narcotic guys were using it. So it is lenient in some ways, but in some ways it is not. Selectman Coutu then said well with the Town Administrator and the Finance Director both in the room, I would ask therefore, not that I object to anything that Selectman Martin just stated. I share the same concern that Selectman Martin mentioned relative to using up all of the money that we have, we have a total of \$41,900 so we're going to have to use all of that. That's all we have left out of the budget. Then we're going to have to look to appropriate another \$15,000. Would it be a better fiscal practice in this case, for us to take it all out of the Capital Reserve and leave the fund balance that's in there now in anticipation you know we still have til June 30th of next year to have some money to be able to fund. Or do we drain this account and then have him come back and say I need this, its \$20,000 then we have to go to the Capital Reserve. Which is more prudent? Mr. Malizia replied saying, certainly we need to do the repairs. So if he does the repairs and if his budget for some reason could cover it, great. You don't have to put the request in to get the money until the end of the year. You could wait but if you give him approval to do it and for some reason he gets to the end of the year and he doesn't have the money then you'd get it from the fund. We do that with like earned time. So if people cash out their earned time and we absorb it through the year, we get to the end of the year and we don't have enough to absorb we would go to the trust fund to get it. Selectman Coutu said, he's gonna drain it now. Mr. Malizia said, he's gonna drain it now, yes. Selectman Coutu went on to say, he only has \$41,900, he needs \$56,000. Mr. Malizia responded saying, he'd have to take the money from some other account he has and hope he doesn't spend that. Six of one, half a dozen of another. Selectman Coutu then said, okay so if something comes up three months from now and it's a \$30,000 expense...Mr. Malizia said, he won't have it if he drains this account. Selectman Coutu said, so you're saying that at that time

he would come to us depending on whether or not it's an emergency situation. We're not shining your shoes. Something that's appropriate. Okay, so you're saying that we should drain the account? Mr. Malizia said, I'm just saying that's an option. Selectman Coutu then asked, well, which is more prudent? I suspected that draining the account would be more prudent. The Town Administrator replied, it's always great to keep the money in the account because we don't know what else is going to go too. And it's not a huge account. It's got \$165,000 in it. We got a lot of buildings. Selectman Coutu then asked, so what do we do? Do we drain the account or do we get it from Capital Reserve? Mr. Malizia replied, I'm okay with getting it from Capital Reserve if you want to. Again, you can go up to that amount of money. He then asked the Chief, are you going to do it all at once? Chief Avery replied, we would move pretty quickly on this with winter fast approaching. Mr. Malizia then said, I don't know what you'll have for vacancies. I don't know what you'll have for leftover monies in your budget. We're in September. Selectman Coutu said, well, we have some money. Mr. Malizia said, well, I don't know that. We're not in the wintertime yet either where other things tend to go. Chief Avery added, the fire alarm system will be the first thing getting fixed. That's on battery backup right now. Selectman Coutu said, well then you just have your custodian yell. Okay. I'm all set. Thank you Mr. Chairman.

Selectman Martin was recognized and said I wouldn't support a motion to draw down this account and his budget. I feel it wouldn't be prudent of us to say okay let's draw down this account and come back with any other expenditures and take it from another line item when he may need it for that. Everything in the budget is planned but sometimes it's unanticipated too. So he may need emergency training for fire....Chief Avery said, did you call me a fireman? Chief Buxton, laughing added, everybody needs heroes Chief!" Selectman Martin went on to say, for the policemen to go for training or whatever. So I support what's going on and what needs to be fixed but I can't support a motion to drain the line item in the budget. So Chairman Morin asked, would you like to make a motion? To which Selectman Martin replied, I make a motion to approve the expenditure of up to \$56,695 from the Major Repairs to Town Buildings Capital Reserve Funds for the repairs to the Hudson Police Station and Hudson Police Annex Building. This was seconded by Selectman Coutu for purpose of discussion. Selectman Coutu then said, do you have an interpretation for what a building maintenance fund is to be used for? Mr. Malizia replied, yes. Selectman Coutu then said, we've had this lengthy discussion. The Town Administrator replied, this is the type of thing that it's for. Repair and replacement of systems....Selectman Coutu interrupted saying, a fire alarm system? The Town Administrator went on to say repair and replacement of major systems in buildings and I consider something of that magnitude a major system. Selectman Coutu questioned that saying, it says major systems in the building in the interpretation of the? Selectman Martin pointed out that the description of this Capital Reserve fund was listed in the packet. Selectman Coutu read it and said that's good enough for me. That has garnered my support. I was just concerned that we don't violate the voter's intent. Motion Carried 4-0.

I. Recommendation to Revise Estimated Revenues for FY21

Chairman Morin recognized Finance Director, Kathy Carpentier. Before discussing this item, Chairman Morin presented Ms. Carpentier with a certificate for 20 years of service to the Town of Hudson. After receiving her certificate, Ms. Carpentier explained one of my duties this time of year is to come before the Board and discuss revenues. We're not setting the tax rate at this point, but it's a component of the taxes. The Town Administrator and I looked at the revenues, the trends that are happening right now, some of the decisions the Board has made and we've made recommendations to decrease some of the line items for the revenue for \$222,000. I believe I gave you some backup on this. For instance, interest on property taxes we decreased about \$60,000 because there was a change in the law on the percentage that the tax collector can keep. We increased Planning Board because we're already at \$86,000 by the tune of \$90,000. We got a letter from DOT, so we decreased the Highway Block Grant by \$29,000 because DOT said that they'd be decreasing our funds. We increased the rates for Police Detail so we increased that by \$30,000. We got a letter from Healthtrust, our health insurance company saying they were going to be returning some surplus to us. So we increase that by \$90,000.

Ms. Carpentier went on to say, the big hitter is Recreation Revenues. Town Administrator and I went through each one, you're probably not going to see \$150,000 in Supervised Play because you're not doing that at this point. If you start doing it next June that would technically be for next fiscal year so we zeroed out that line and some of the smaller ones. So I'm coming before you right now to ask you to authorize me to decrease the revenues by \$222.326 on the revised estimated revenues for Fiscal Year 21.

Selectman Coutu was recognized and said, when you're doing this because you brought up the recreation, alright, so we won't realize, what was the revenue figure again, \$150,000? To which Ms. Carpentier replied, correct. Selectman Coutu went on to say, we won't realize \$150,000 but, so, we know there's a budgeted amount to run it. Let's assume it is \$150,000. Because one is an expense, you can't offset it by saying okay, we don't have to spend the money, so it's a zero because you have to treat each one as separately when we're reporting to the DRA, we have to report. Mr. Malizia replied, correct, we have to report expenses. Selectman Coutu went on to say, so we'll report this now because we're going to be offsetting, what we spend we can't tabulate til the end of the year. Mr. Malizia replied, well we didn't spend it this summer. Selectman Coutu answered, no we didn't but it doesn't get tabulated til next year. Til the end of the fiscal year. Ms. Carpentier replied saying, well, technically we have already been authorized for a certain appropriation. The voters approve it and that's how much money we're gonna raise in taxes. If we don't spend the \$150,000 we in theory would return it, but unfortunately it is part of the tax calculation because we've been approved to raise and appropriate that dollars. Selectman Coutu said, what made me feel good, I saw the .07cent increase, but then we have the offset. I don't want the voters to panic saying whoa we're reducing by \$222,000, seven cents is correct but with the increase in property values it should offset it.

Ms. Carpentier was recognized and said, so this \$222,000 decrease in revenue is a seven cent increase to the municipal tax rate. However, we had budgeted to have a valuation increase of \$15 million dollars and it ended up being \$50 million dollars. So that's an eight cent offset. So it's gonna kind of be a neutral tax rate for the municipality. I do want to say thought that estimated the tax rate right now, on the municipal side it will be going up. We did a lot of things last year catching up new civil engineer, highway guys, couple contracts, so the municipal tax rate is going up. Mr. Malizia added, but the voters voted for that. In theory that was what they were voting for. Ms. Carpentier added, so when I say neutral change, I'm not initiating a change right now but there will be an increase to the municipal tax rate at this point. In a month or so, I will be back once all the pieces, the counties done, DRA is done, all the forms are submitted with an estimated tax rate. But at this point this is the most conservative approach to take because you decided not to do Rec programs so we should decrease the revenues by those amounts. Some of the laws have changed so. Mr. Malizia added, the interest on property taxes went down from 18 and twelve to I think it was 6 and 8 if you recall. There was a legal change. We can't charge 12% or 18% anymore. Selectman Coutu added, I appeal to anyone who wants to get married to come to Hudson to get married. Laughter.

Ms. Carpentier added, I think I skipped one. We also decreased the interest on investments by \$100,000 because we're just not realizing that right now with the state of economy. She then went on to say I'm asking a *motion to approve the Revised Estimated Revenues for Fiscal Year 2021 in the amount of \$17,673,854 as recommended by the Finance Director and Town Administrator. Selectman Roy made this motion and it was seconded by Selectman Coutu. Carried 4-0.*

J. Fiscal Year 2022 BOS Budget Schedule

Ms. Carpentier said I guess I'll start. So I just take the initiative of creating this calendar for you and pretty much follow the same routine year after year. Just making sure that we hit any deadlines that we need to hit. The biggest one is at the bottom of the page, the Deliberative Session. We get to go first for the Deliberative Session this year, so that is on January 30th. I try to miss some of your bigger meetings. You know, Planning Board or ZBA. I did send this out to the Department Heads just to give them a heads up in case they had any big conflicts and I didn't hear of any. You'll have your budget books or electronic books in your hands by October 9th. That is the goal. The Department Heads are already working on the budgets. The Town Administrator added, and we're first with the Budget Committee, correct? So we'll be with them in November? Ms. Carpentier replied, right, that's correct.

So I will deliver the books to the Budget Committee on October, I forget what day it is. Mr. Malizia added, 30th. Ms. Carpentier continued on saying, October 30th. The School, it doesn't pertain to us, did ask for because they're second in the rotation, the Budget Committee just granted them a couple extra weeks. If they get both books they can't look at them all at the same time anyway. So they're getting our books earlier than the School. The School asked for a couple extra weeks. I don't see that we need the extra time.

Chairman Morin asked if there were any questions. Seeing none, Selectman Coutu started to make a motion when Ms. Carpentier interrupted him saying, if you don't have any conflicts I don't know that, do we need a motion? The Town Administrator said, you can make one or you can do it by consensus. Whatever you prefer. Chairman Morin said, I'm good with it. Selectman Roy said I'm fine with it. Selectman Martin said I'm fine with it. Selectman Coutu was recognized and he said I'm going to object to a consensus on the basis of our being chastised for not having legitimate motions made as opposed to consensus. Chairman Morin replied, okay, so make your motion please. Selectman Coutu made a motion, seconded by Selectman Roy to approve the FY2022 BOS Budget Schedule. Carried 4-0.

K. Correspondence from Governor Sununu's Office

Chairman Morin said, item K is the correspondence from the Governor. I think we pretty much covered that if everybody's good to move on, no further comments on that? The Town Administrator asked, did you want to read Selectman McGrath's comments? To which the Chairman replied, yes we already talked about that.

L. August 2020 Revenues & Expenditures

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia started off by saying, it's early into the year obviously, two months. Not really a long time to establish any patterns at 17% of the year. Again, really too early to call any patterns. We do encumbrances so that will throw some of the percentages off because we commit to trash contract, we put a legal purchase order out. Auto registrations still seem to be doing pretty well. We're slightly ahead, but not by very much. And we booked no interest year for investments. Doesn't mean there hasn't been any, it just means it hasn't been booked yet. So that shows at zero. But again, two months in really no trends at this point developing. Chairman Morin asked if there were questions or comments. Selectman Martin said, just a question. What are we slightly ahead of on auto registrations? It says 17.5%. Are we slightly ahead of 2020? The Town Administrator replied, no, if you looked at a pure linear, each month, we're 17%.5% ahead of the 17%. Not over last year, just over this year's budget.

9. REMARKS BY THE TOWN ADMINISTRATOR

The Administrator said just a couple of quick things. I just want to remind everybody that the Hudson Chamber Covid-19 Small Business Partnership Grant applications are due by Friday the 18th. We've received eight so far. We have not deliberated or reviewed them as the committee. I just want everyone to know that those are due and the Chamber is well aware of that too, that they're due on Friday.

The only other thing I have is Rec Soccer starts on Saturday. As you recall we're doing a soccer program this year for the youth. I think kindergarten through 8th grade. And on Sunday we're starting a tennis program for the youth. So those two outdoor activities will be starting this weekend. All the protocols have been put in place. The coaches have all got their bag of sanitizer. They've had a meeting with the rules and regulations of what they're doing for safety purposes so knock on wood, hopefully that goes well.

10. OTHER BUSINESS/REMARKS BY SELECTMEN

Selectman Coutu - I just have one thing because I've got to say this. It bothers me day in, day out. As you know Mr. Chairman, and my fellow members. We've been inundated with emails relative to the Hillwood proposed development project at Green Meadow. There has been a flood of information, as you eluded to, Mr. Chairman, appearing on Facebook and other social media outlets that are available. A lot of it is nonsense. A lot of it is not true. Some of it is conjecture. Misinterpretation of what people are saying and doing and not very tasteful at all for a community such as Hudson. I think everybody should realize 1) what you said earlier, Mr. Chairman, this is not a matter before the Board of Selectmen. But I have enough respect in each and every one of you and as I said at the start of this process, that I will, at the appropriate time, be conferring with each and every one of you. I know at the last meeting you were there Mr. Chairman. I recommend that my fellow members try to catch up or watch as much of the process as you can at the Planning Board level because I will be asking for your opinions and I will make a decision at the last moment. I try to maintain and I have tried to maintain, and I think I have been exemplary, if I may compliment myself, in showing a neutral approach to where I may or may not go with this development. We don't have the final plans, the revised plans in yet. It's too early to make a call. People should not read into what we do here or what the Planning Board does until we get down to the brass tax. And the brass tax is having all of the studies given to us for an analysis. We have contracted people to review those studies and come in with anything they find contrary or anything they may applaud within those studies and present them before the Planning Board. I will be listening intently to all of that. In the end, in the end, and I can't say this loud enough, nor clear enough, we understand, we as members of the Board of Selectmen and I know I speak on behalf of the Planning Board when I say, we understand the significance that this will have on our town. Good or bad. We understand how impactful this is going to be. Good or bad.

Please let us review all of the material and matter as it comes before us. Do not interpret or misinterpret a question or a comment because it may not well reflect what we are thinking. In most instances it's done so in an inquisitive fashion. You saw me here this evening for example question the Town Engineer and the Public Works Director on matters that were before us. You could have interpreted my questions as being against the proposal. All I was doing was try to get clarification for the benefit of the listening audience. So that they would know, you the public, would know firsthand why these matters were before us and exactly what those matters were. I do the same thing, as do some of my peers that serve on the Planning Board. I respect you. We understand that you elected us. We understand that you pay our \$8.00 a day to sit here and serve you seven days a week. I respect all of that. But I also have an obligation as a member of the Planning Board, as do all of us on the Planning Board, we have an obligation to render to the person or company that is presenting the plan, and in this case, and I'm talking about all plans that come before us, whether it's building a house, moving a shed and they need something from the Planning Board, whatever. We owe them due diligence and I for one am going to make sure that that is given to the developer, in this case, which is Hillwood.

We have given due diligence in terms of having the public come before us. There are meetings where we don't have public input and at every opportunity that public input is available, you will receive notices of such and I know the Chairman of the Planning Board will make, and give, the opportunity to everyone who wishes to speak even though you might want to repeat the same thing eight or nine times, we will listen to it. And we will give it due diligence. We understand how impactful this is going to be for our Town. What I, as an individual member of the Planning Board, have not decided is, is that impact positive or negative. Will the ultimate result be positive for our Town or negative? I have to look to the out years. I have to look at mitigation. How much of the problems are being mitigated? Are they going to be satisfactory mitigations because we do care about, it's a small development when you compare it to a whole town and we are concerned about how impactful this is going to be for them. We understand where you're coming from. They're putting on one hell of a campaign. I will say that. I'm envious, I wish my campaigns had that kind of support. But you do what you have to do when the time approaches. Please give us an opportunity to listen to the developer, some day, hopefully they'll come in with a revised plan everything that is going to be substantive enough for us to make an intelligent decision. If they fail to do it then it's going to go nowhere. If they succeed now that's the time when we put things on the scale and we weigh what is in the best interested for the entire Town? Thank you Mr. Chairman.

Selectman Martin - I don't have anything for you.

Selectman Roy - Just town things. 1) I want to congratulate the Town for breaking the voter turnout record for the State Primary. I hope to see that repeated both in November and again in March. Particularly in March, although November is just as important.

The other thing I want to say is there's a vacancy on the School Board. So if anybody is interested in applying to fill Patty Langliss' seat on the School Board, there's information on the SAU website. And Mr. Malizia is there any way we can post that on the Town website? Mr. Malizia asked, School Board vacancy? We can if the Board wants to do so. Selectman Coutu added, I think we should. A good idea, as many citizens that know. Although I'm going to get it and I'm not applying. Laughter.

Selectman Morin - I want to make it perfectly clear the first thing I'm going to discuss does not mean that there will be no Halloween so I don't want to see Facebook tomorrow saying the Selectmen cancelled Halloween. As of right now there has been no discussion on Halloween and we're at status quo. But do to the fact that covid and we understand that some parents may not send their children out in fear of covid, and some of the residents may not answer their door due to covid, the Fright Night will take place this year but it is going to be very different than you've seen different years. Usually it's held at the Community Center this year the Hudson Speedway has donated the Speedway so they will be setting up a drive through Fright Night. We had a meeting the other night with the Fire Department, the Police Department, the CHIPS group and the Speedway. They put a lot of thought and preparation into this. More information will be coming out shortly but we wanted to make sure the kids do enjoy Halloween somehow. So that will be coming out shortly on how that is gonna work. That will be held on October 24th from 6-9pm at the Hudson Speedway.

Second thing I have is, I went to the School Board the other night and discussed the use of Memorial School for voting. They did approve that so we need to start getting an education thing out there to the public in making sure people know they need to go to the Memorial School instead of the Community Center. I know the Town Moderator is already working on the plans. The Police Department is already working on their plans so we should have everything in place ahead of time so we can have a review.

Third thing I got and Selectman Roy had brought things forward, due to the project going on a Green Meadows we've kind of fallen behind on our Master Plan cuz the Town Planners been tied up so this Board I think needs to have a discussion maybe to get some type of assistance to him to either help him with that process down on the south end or somebody to move forward on the master plan so we don't get behind on that. So we can disuses that. Put that on the agenda for next meeting, how we want to approach that. Cuz I think it's very important that we continue to move on with the Master Plan and he's tied up. He's very busy with the project. Selectman Coutu asked, are they both tied up, because he has a part timer? The Town Administrator added, that may be an option to utilize that part timer. Chairman Morin said, yes that's why next meeting we can.

And the last thing I got, a little concern because of what took place at voting and seeing some of the events in Town. We are still under the covid policies. And yes we take our masks off to talk because people like me that are deaf can't understand you and it's hard for people at home to hear through the mask when we're talking on the microphone. But looking at events and the meeting that we had the other night, a lot of people on the Boards and Committees and related to the Town are not wearing their masks. There were two people that we asked to either put on masks at voting or they couldn't vote because that was our policy. We required all of our employees there. All the people that come to our meetings as the public are wearing masks and hear we are, the officials of the Town, and we're not wearing masks when we should be. Again, I understand when you talk it's gonna make it easier, but I think we need to be conscious of this and as the committees and all the when we're out in the public that we need to put the mask on and set the example. That's all I have tonight.

Selectman Coutu asked, can I ask one, going back to the Middle School, in that conversation the other day, I'm sure it wasn't private, I'm sure you conferred with all members of the Board, are we going to be hiring a professional cleaning company to go in after voting? Chairman Morin replied, that was offered to them last night. They didn't really give an answer. They use their own people and they have those fogging machines already. So I don't know if their people will come in on overtime. Selectman

Roy answered, I believe it is a contractor and we'd just pay for that portion of it to have that cleaned. Selectman Coutu added, I just wanted the people to know that we're not going in there using that facility and we don't care. We do care. We made the offer. Chairman said, oh no that was made perfectly clear last night. Selectman Roy added there was a lot of discussion about that. Selectman Coutu added, if we're paying the fee, it's well worth it because they were gracious enough to let us use the building. We made some inroads.

11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

A roll call vote was taken. Motion by Selectman Martin at 8:40 p.m., seconded by Selectman Roy, to go into non-public session Carried 4-0.

Chairman Morin entered Nonpublic Session at 8:40 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 10:21 p.m. The following motions were made following the non-public session.

Selectman Roy made a motion, seconded by Selectman Martin to hire Donald Kirkland for the position of Civil Engineer at Step 2 \$64,531 of the Hudson Police, Fire and Town Supervisors Association Contract, with an increase to Step 3, \$68,592 per year, upon the successful completion of six (6) moth probation period. Carried 3-1. Coutu opposed.

Selectman Martin made a motion, seconded by Selectman Roy to hire Corrine Blanchard in the Police Department with a starting salary of \$25.61 (Step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

Selectman Roy made a motion, seconded by Selectman Martin to Consensus to hire Kyle Tobin in the Police Department each with a starting salary of \$25.61 (Step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

Selectman Martin made a motion, seconded by Selectman Roy to allow Chief Buxton to support Chief Buxton in developing a memo of agreement with Sousa Realty regarding the relocation of the Firefighter's Memorial. Carried 4-0.

Selectman Martin made a motion, seconded by Selectman Roy to Consensus to support the selection of a site at Benson Park for the Firefighter's Memorial to allow for the installation estimates to be gathered. Carried 4-0.

Selectman Martin made a motion, seconded by Selectman Coutu to Consensus to add 2019 to the 2018 PSNH Tax Appeal case. Carried 4-0.

Selectman Martin made a motion, seconded by Selectman Roy to accept the resignation of Finance Director, Kathy Carpentier and to allow the Town Administrator to start the search process for a new Finance Director. Carried 4-0.

12. ADJOURNMENT

Motion to adjourn at 10:25 p.m. by Selectman Martin seconded by Selectman Roy. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Excused

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman

HUDSON, NH BOARD OF SELECTMEN

Minutes of the September 22, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of September 22, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Selectman Morin
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin, Roger Coutu
Excused: Marilyn McGrath

Staff/Others: Steve Malizia - Town Administrator Rob Buxton - Fire Chief; Kathy Carpentier - Finance Director; Bill Avery - Police Chief; Paul Inderbitzen - Town Moderator; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

There was no public input this evening.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Jeffery Sands - 20 Years of Service with Hudson Fire Department

Chairman Morin called Jeff Sands forward and read: Jeff was hired 9/17/2000 as a Firefighter/EMT. He received a Unit Citation in 2011. In September of 2016 he received his AEMT license. Jeff has been an active member with the Professional Firefighters of Hudson Local 3154 serving as a Member at Large and beginning in 2016 through 2019 he served as President. During his tenure as President, Jeff was the driving force and an integral part in securing a five year contract for the group which was approved by the voters in March of 2019. Jeff resides in Kingston NH with his wife Monique and children Sammy, Liam and Brady. We thank him for his dedicated service and commitment to the Town of Hudson and the members of the Hudson Fire Department.

- 1) Municipal Utility Committee - (1 full member vacancy which expires 4/30/21 & 1 alternate member vacancy which expires 4/30/22) applicant - Brian Prindiville

Selectman Coutu made a motion, seconded by Selectman Roy to nominate and appoint Brian Prindiville as a member of the Municipal Utility Committee with a term to expire 4/30/21. Carried 4-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Coutu made a motion, seconded by Selectman Martin to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 4-0.

6. CONSENT ITEMS

- A. Assessing Items
- B. Water/Sewer Items

C. License, Permits, Policies

- 1) Raffle Permit - Knights of Columbus
- 2) Raffle Permit - Hudson Republican Committee

D. Donations

- 1) \$500 donation for Haven, HPD Comfort Dog, from the Nash Foundation

E. Acceptance of Minutes

E. Calendar

- 9/23 Cancelled - Planning Board
- 9/24 3:00 pm Trustees of the Trust Funds - Buxton Meeting Room
- 9/24 7:00 pm Zoning Board of Adjustment - Hudson Community Center
- 9/28 7:00 pm Sustainability Committee - Buxton Meeting Room
- 10/6 7:00 pm Board of Selectmen Workshop (if necessary) BOS Meeting Room
- 10/7 7:00 pm Budget Committee - Hudson Community Center
- 10/8 7:00 pm Zoning Board of Adjustment *TENTATIVE* - HCC
- 10/12 - Columbus Day - Town Offices Closed
- 10/13 7:00 pm Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after the non-public session on 9/15/2020

1) Selectman Roy made a motion, seconded by Selectman Martin to hire Donald Kirkland for the position of Civil Engineer at Step 2 \$64,531 of the Hudson Police, Fire and Town Supervisors Association Contract, with an increase to Step 3 \$68,592 per year, upon the successful completion of six (6) month probation period. Carried 3-1, Selectman Coutu opposed.

2) Selectman Martin made a motion seconded by Selectman Roy to hire Kyle Tobin as a Police Officer with the Hudson Police Department with a starting salary of \$25.61 (Step 1) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

3) Selectman Roy made a motion, seconded by Selectman Martin to hire Corrine Blanchard as a Police Officer with the Hudson Police Department with a starting salary of \$25.61 (Step 1) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

4) Selectman Martin made a motion, Seconded by Selectman Roy to support Chief Buxton in developing a memo of agreement with Sousa Realty regarding the relocation of the Firefighter's Memorial. Carried 4-0.

5) Selectman Martin made a motion, seconded by Selectman Roy to support the selection of a site at Benson Park for the Firefighter's Memorial to allow for the installation estimates to be gathered.

6) Selectman Martin made a motion, seconded by Selectman Roy to accept the resignation of Finance Director, Kathy Carpentier and to allow the Town Administrator to start the search process for a new Finance Director.

7) Selectman Martin made a motion, seconded by Selectman Coutu to add 2019 to the 2018 PSNH Tax Appeal case.

8) Selectman Martin made a motion, seconded by Selectman Roy to adjourn at 10:25 pm. Carried 4-0.

B. Town Credit Cards Policy & Procedure - Six month revisit

Chairman Morin recognized Finance Director, Kathy Carpentier. Ms. Carpentier started by saying, Good evening. In March 2020, shortly after the EOC was activated, I came before you to change the limits and authorize four (4) additional credit cards. We wrote a procedure and a policy and part of your motion was to come back and revisit it after six months. It is my recommendation that you leave the limits and the cards in place. But I'm open to your suggestions and questions. Chairman Morin asked if there was any discussion. Selectman Roy spoke up saying, I just have one question. Have we encountered any issues? Ms. Carpentier replied saying, nope, nope. We haven't had a lot of use. I haven't used mine at all. Mine was more for emergencies. But the Chief has, the Community Media Director has used his, the Public Works Director has used his and everybody's been according to the policy. Selectman Martin made a motion, seconded by Selectman Roy to maintain the Town credit cards at the current limits. Carried 4-0.

8. NEW BUSINESS

A. HFD - Replacement of Monitors & Defibrillators

Chief Buxton was recognized by the Chairman. He started off by saying good evening Mr. Chairman, members of the Board. I'm here this evening to request authorization to update our defibrillators for the ambulances and additionally to purchase a Lucas device which is a manual CPR device for compressions. We're looking to purchase this out of the EMS Revolving Fund.

The LifePak currently that we utilize is ten years old. We're running into an issue that the software platform will not support the new software that they try to download in the machine. Basically we're looking to update those same machines that we have because our batteries will interchange and the supporting documents will be as of use. Additionally we're looking to add a mechanical CPR device to our stockpile of equipment that we carry. We're looking to purchase one at this time. This is part of the State EMS protocol to basically free up a responder from having to do the compressions so you get consistent compressions the entire time. Currently under the protocol we do 20 minutes of CPR consistently in the field prior to making any notification to a hospital where the call is to discontinue the code or to continue to bring the code to the hospital.

So this is sticking with one type of device that we've been utilizing for 25 plus years. With Visio control and not outfitting with all new equipment which is basically the other supporting cables, battery stations and those types of things within the building. So we're looking to move forward with waiving the bid process and authorize me to move forward with the purchase. Chairman Morin asked

if there were any questions. Seeing none Selectman Martin made a motion, seconded by Selectman Coutu to waive Chapter 98-7 Bidding Procedure of the Hudson Town code for the purpose of purchasing replacement monitors/defibrillators and mechanical CPR device. Carried 4-0.

Selectman Martin a motion, seconded by Selectman Coutu to authorize the Fire Chief to purchase four replacement monitors/defibrillators at a cost of \$101,705.60 and a chest compression system at a cost of \$22,721.12 from Stryker, to be funded by the EMS Revolving Fund. Carried 4-0.

B. HFD - Town Hall & Fire Administration Renovations

Chief Buxton was again recognized and went on to say last week we had a conversation regarding moving forward with this project. Tonight I'm bringing forward the formal PO process to be accepted by the Board. This is the COVID-19 monies to update the workspaces upstairs in the Town Clerk's office and the Assessing office and to add a barrier to an area within the Fire Administration building. Additionally to take care of some ventilation issues in the Fire Administration, along with a door in the rear. So those activities are outlined for you here. We worked with Northpoint Construction which is a local contractor here in Town and basically felt the reason we stayed with them was because of the rate that they could get the work done and the infrastructure that they have in place to get the work accomplished. There was less time to advertise and go out to bid so we're asking you to award us this opportunity this evening by waiving the bidding process and moving forward with the project.

Selectman Martin asked, was that in our packet? Selectman Coutu responded, mhm. Selectman Martin then said, I must have missed it. Chief Buxton stated, it's on the second page. Selectman Roy, made a motion, seconded by Selectman Martin to waive Chapter 98-7 Bidding Procedure of the Hudson Town code for the purpose of renovating the recommended spaces at Town Hall and Fire Administration. Chairman Morin asked if there as any further discussion. Selectman Coutu was recognized and he said Chief, did I hear you say you didn't have time to go out to bid? Chief Buxton replied saying, yes, the bidding process, because we got down to September when we were trying to get authorization from the State, we had under the amount of time to advertise and go out to bid which would have taken us past the deadline to get the work accomplished. Because it would have had a 30 day review process and go from there. Chairman Morin added, the State put that on us. He discussed that last time he was here with us. Selectman Coutu then asked, so the State makes the rules about bidding procedures and they set it up so you can't go out to bid. That's what I'm hearing. Chief Buxton said, as I expressed last week the moving target with the CARES Act money and the GOFFER money has been back and forth with deadlines and activities across the Board and we're trying to move as efficiently as we can through the system that's why I came to the Board last week with this project and then move forward with this tonight to formalize it. Because we have until October 15th to basically get this work started and the purchasing for the installation parts to be done prior to the 15th of October. Selectman Coutu went on to say, I'm just gonna state my position, I will support it because we've used this company on several occasions. For the most part they've been under budget on a lot of what they've done and that what they do has been well done. However, I'm a strong advocate of the bidding process in order to give everybody a shot at it. If in the process of reviewing those who bid and we vet the bidders, it may end up being within, even if were a little more, because I'd rather pay for a quality job. Not bidding out projects like this to the local community and its environs just goes totally against everything that's right about the laws regarding the bidding process. I will support the motion. We need to get this done. I have nothing contrary to say about the contractor. It's the process that I'm upset with. It has nothing to do with you. I'm upset with the State about a lot of things. Chairman Morin added, just to make it clear, because of the uncertainty it put him in a bad position with the State and this money we're going to get back, hopefully through the grant, so I understand where you're coming from but we were just put in a bad position. Selectman Coutu said, he's blameless in this. I'm not faulting him in this. I just don't like the way the State, the Federal Government have gone about this whole process. It's a nightmare. Hopefully they've learned

from it. It's all been politics because it happened through the summer and a major election. So the whole thing's been political. Anyway, that's my opinion.

Chairman Morin asked if there was any other discussion. Seeing none. Motion carried 4-0.

Selectman Martin made a motion, seconded by Selectman Roy to Authorize the Fire Chief to award the renovation project at Town Hall and Fire Administration to Northpoint Construction Management in the amount of \$243,650.00. Carried 4-0.

C. Town Moderator - Primary Wrap Up & Election Planning

The Chairman recognized Town Moderator, Paul Inderbitzen. Mr. Inderbitzen started by saying, thank you. I sent you some documentation just to give you a post view of the Primary. Which was the biggest primary that we've had at least since 2008. When I came on board and started keeping some records. We normally have a 15-16% turnout, we had a 23% turnout. That was remarkable. Just for the public who haven't gone on your website and pulled up these things, we had 4,428 ballots cast, which was a record for a primary. This is now talking about a primary. They usually don't generate a lot of interest in that like a presidential primary does. Our absentee for our last state primary in a presidential year was 82. We had 1,279, which is 29% of the ballots cast. That is going to hold into November. We already have well over 2,000 absentee requests out there. We just received the ballots so they're going to be going out very soon. As soon as can get people to stuff envelopes. Selectman Martin said, call me, tell me what day. The Moderator said she's going to let me know.

We had 98 voting day registrations which usually is, we've had 81. We've had 32. It depends on the number of people. But we have a lot of new people in Town. There seems to be a lot of real estate transactions that I read in the paper every week. There was a voter registration drive. Today was national Voter Registration Day. The Hudson Women's Club held a drive at the Library. I provided them with some equipment. Shields and masks and sanitizer and they had 10 new registrations today. Which is a little unusual. Usually when the Supervisors get together they have 2 or 3 come in. but they like doing it at the library. They did it outside. They had 10 new registrations. So that was a plus. The more we can get to register ahead of time, the better we'll be in November. Last presidential election we had 1,200 same day registrations which is a lot.

As I said the in person was 3,186. That was about 245 people per hour through the checklist. We had quite a bit. We had 81 new voters and 17 absentee registrations that we found on the day of registration that came in that day. The preprocessing, remember we had a preprocessing of absentee ballots? Which the State allowed under the emergency order allowed us to. We did that on the Thursday before. We processed about 1,000 absentee ballots. We still had to go back on Election Day to check the box and mark AV in case they came in and voted in person. We always have a handful of people. They always call ahead and say I'm going to be in Town, I'm not going to be away, I want to vote in person. The Clerk will pull their ballot and mark it as voted in person. We've requested that the Governor and Secretary of State let us complete the checklist on the preprocessing day. It's a lot. So if they allow us, there's some wiggle room if the Attorney General and the Secretary say go ahead and do that. If someone wants to come in and vote in person, it's easier to fix the dozen or so that do that than it is to have to go back and check off 3,000-4,000 people on the checklist. I think that would be a lot easier. We have a meeting Thursday with the Moderators. I know it's going to be brought up. So we'll see what happens. That would improve our process on November 3rd.

I would just ask if there's any questions, comments or that we have on the Primary. And if you want to discuss anything for November we could do that as well. Chairman Morin asked, does anyone have any questions? Selectman Martin said, yeah, can we have Cahill's back? I'll buy boxes and we can put the sandwiches in boxes. Call it a boxed lunch. The Moderator replied, I haven't heard any negatives about the boxed lunches that we did. Selectman Martin replied, a local business. Mr. Inderbitzen said, I know I like to keep it local. Selectman Martin then said, just a quick question about the new place we're going to go to. Have you started drafting plans or taken a tour and walked it? The Moderator replied, we've done that. We did it in the spring. We started that process. I'm getting a

layout. We're going to try and figure out where we're going to put people and how we're going to do it. I know the Police Chief get started planning for the circulation and all of that. I would suggest, I think I sent you guys a quote from a company that would do a mailing. When you suggested we mail out an absentee application to every household. We can use that same quote and send out a notecard. Couse there's so many cards coming in the mail now, political, so we'd have to make it, let every household know that we're voting at the Memorial School on November 3rd. That might not be a bad idea for publication purposes.

Chairman Morin said, we need to start that now, on Facebook everything. Are we going to have to station somebody at the Community Center to send people that way if they show up there? Mr. Inderbitzen said, we'll put a big sign in front of the door. Voting is at Memorial School Central Street. Chairman Morin said, I think that's going to be a big change. That's something we've got to start as early as possibly can to get that out. Any other questions? Selectman Roy said, you guys did a great job once again at the State Primary. Mr. Inderbitzen said, it went very well. It went very well across the State. There was a Clerk's meeting today. The Secretary was very thankful for all the work that was done. My thought on absentees, I was looking at the calendar, because people are concerned about the mail and everything. I was looking at the last couple of Saturdays in October. Which would have been the 24th oh, and Halloween. Selectman Martin interjected saying, we're not trick or treating so...The Moderator asked, we're not trick or treating? Selectman Martin said, not that I know of. Chairman Morin said, no, everything is status quo at this time. Selectman Roy said, we haven't decided anything yet. Mr. Inderbitzen went on to say, well, the 31st may be a little, to, well, we can probably do it. We'll probably do the processing on the Thursday or Friday, 29th or 30th. The pre-processing. I'll talk to the Clerk and see what she wants to do. But I was thinking of publicizing that we will accept absentee ballots, I will go to the Community Center and we'll have a drive through absentee ballot drop off. I'll publicize that as well. Seeing no further questions, Chairman Morin thanked the Moderator for his hard work and time. I'll be having a meeting with the maintenance man for the Schools about what we need to do and stuff, so if any of the Selectmen want to be included in that, I'll include you in anything we set up.

D. Master Plan Update

Town Planner, Brian Groth was not present. In his absence the Town Administrator went on to say, I can certainly speak to this. I believe last meeting it was asked about the Master Plan. Just a quick update about it. Quite honestly it's been on hold because of the Green Meadow project. That's been a major piece of it. The Planning Board actually has the chapters. They've got the public input. My understanding is that they have to review it. At this point in time, my understanding is they don't have time to review it. They've been tied up with the Green Meadow. I would also point out that if Green Meadow gets approve, it's going to have a major impact on the Master Plan itself. So at this point in time it may not make sense to do the Master Plan and then have this come in afterwards. Selectman Coutu agreed saying, correct.

Selectman Roy said, I'll just comment that it appears that we're letting the Hillwood Development decide the destiny of the Town. Selectman Coutu was recognized and said, this project is of a great magnitude. Approximately 10 years ago we went through this with the potential of having a casino and a huge development center down there with river walks and shopping center and it was very time consuming. It was a lengthy process. We had to bring in additional staff that they paid for. As is happening here. It's not something that you review in two or three meetings and say yay or neigh. There's lot of studies. This here (held up booklet) by itself, is just a traffic impact study. We as Board members, if we're going to do our job, are going to read through this and go through the maps and try to make heads or tails out of it. This is only one study. This will be discussed at length. Where there's going to be virtual meetings with the Department of Environmental Services. We've had virtual meetings with the Department of Transportation. The State is totally involved. I don't want to blame a person who wants to develop in our Town that it's their fault that we can't do certain things. It's not their fault, it's the planning process that overwhelms us. It is what it is. Selectman Roy added, it's unfortunate is what it is. Chairman Morin asked if there was anything else.

9. REMARKS BY THE TOWN ADMINISTRATOR

Mr. Malizia stated I just have one. The small business partnership with the Chamber, the applications were due and were closed as of Friday. We ultimately received 13 applicants for a total of \$11,290.51. I'll hand out a list so you can have a look. The Fire Chief, Finance Director and myself, met yesterday and reviewed the application. We reviewed the documentation that was provided. We found it all to be in order. It was PPE type equipment. Sanitizer type equipment, Plexiglas types of installation. I'll put that material in your office to look at. It's pretty voluminous. Bottom line, these are the folks that applied. We're recommending, as you gave us the authority, to make these payments. The only thing we're asking is for a W9 from all these folks so we make sure we have the appropriate tax filing for the end of the year. I did communicate that to Brenda Collins who we did work with on this project. Just wanted to give you an update. I think it was appreciated. These are the folks who took advantage of it. Chairman Morin said, thank you. Any questions?

Selectman Coutu said, so you're saying Steve is that between you, the Fire Chief and the Finance Director, you vetted all of these? The Administrator said, we went through every application. Selectman Coutu then said, so the only missing document is what we need for taxes? The Administrator said, I wouldn't call it missing. We're requesting a W9. There was a question on the application that said type of business: sole proprietorship, corporation and people answered, hair salon. I don't know if you're a sole proprietor so in this case we're going to get a W9 from everybody and make the payments. Selectman Coutu then said, would you prefer, rather than us putting this to bed now, wait til you have the W9 in? The Administrator replied, you don't have to do anything you gave us the authority to take care of it. I'm just informing. You of this. We are going to process the payments once we get the W9. We're confident. We signed off on it. We're going to process it. I just wanted to let everybody know that's where that is.

10. OTHER BUSINESS/REMARKS BY SELECTMEN

Selectman Roy - I have nothing

Selectman Coutu - I have nothing tonight sir.

Selectman Martin - I have nothing tonight.

Selectman Morin - We received a letter from the Fish and Game that they have canceled the Thanksgiving assistance meals that they do, due to covid, which is going to be a big hit to a lot of people on Thanksgiving. Again, covid-19 is what led them to determine they're not going to do it this year.

Also, I talked to Supt. Russell, he'll try to make our next meeting. He'll be coming.

The Town Administrator spoke up and said, just to that point, I wanted to bring up, because the Fish and Game isn't going to be able to do their event, we allocated \$500 to them through the Community Grants. If this Board wanted to, the Board could repurpose that maybe to the Food Pantry to be able to buy maybe some additional meals for families. Selectman Coutu said, good idea. Selectman Roy and Martin also agreed. Chairman Morin asked, do you need a motion on that? The Town Administrator replied, let's make a motion to move the \$500 allocation for Hudson Fish and Game for the Food Pantry. Selectman Coutu made this motion, seconded by Selectman Roy. Carried 4-0.

11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining

of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee. A roll call vote was taken. Motion by Selectman Roy at 7:38 p.m., seconded by Selectman Martin, to go into non-public session Carried 4-0.

Chairman Morin entered Nonpublic Session at 7:38 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board’s next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 8:04 p.m.

Selectman Coutu made a motion, seconded by Selectman Martin to promote Master Patrol Officer Bryan Genovese to the position of Sergeant at \$38.42 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.

Selectman Coutu made a motion, seconded by Selectman Martin to promote Sergeant Roger Lamarche to Lieutenant at \$89,811 per year, in accordance with the Hudson Police, Fire, Town Supervisors association Contract (Step 5). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.

Selectman Roy made a motion, seconded by Selectman Coutu to hire Chrissy Peterson as the Recreation Director effective 9/23/2020 at a rate of \$52,000 per year with a review at six (6) months. Carried 4-0.

12. ADJOURNMENT

Motion to adjourn at 8:05p.m. by Selectman Martin seconded by Selectman Roy. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

David S. Morin, Chairman

Kara Roy, Vice-Chairman

Excused

Marilyn E. McGrath, Selectman

Roger E. Coutu, Selectman

Normand G. Martin, Selectman

Agulz
10-13-20

INTEROFFICE MEMORANDUM

8B

TO: BOARD OF SELECTMEN
THROUGH: STEVE MALIZIA, TOWN ADMINISTRATOR
FROM: PATTI BARRY *PB*
SUBJECT: REQUEST FOR ABATEMENT
DATE: 9/22/2020

RECEIVED

SEP 22 2020

TOWN OF HUDSON
SELECTMEN'S OFFICE

I would like to request the Board of Selectmen approve the attached Abatement for costs and interest associated with the 2017 property tax lien erroneously placed against Map/Lot 100-015-000 for the following reason:

The Board approved a tax abatement for the 2017 tax year on November 14, 2017 (attached). However, I miscalculated the interest that had accrued at the time which left a small balance due. The balance has been accruing interest since then and has had additional costs applied due to the lien being placed in May 2018. This error was not noticed until the owner called in response to an impending tax deed letter that he recently received and informed me of the original abatement.

Thank you for your consideration.

PROPERTY TAX ABATEMENT / ~~SUPPLEMENT~~

TOWN OF HUDSON, NEW HAMPSHIRE

ACCOUNT # 11642

(Finance Acct# 4101)

DATE: October 13, 2020

PROPERTY OWNER NAME(S): Segtel Inc, dba First Light Fiber

PROPERTY LOCATION: School Street

MAP / LOT / SUBLLOT: Map 100 Lot 015

REASON: per memo/clear Tax Collector's screens

TO: PATTI BARRY, TAX COLLECTOR:

PLEASE ISSUE AN **ABATEMENT** OF THE COSTS & INTEREST ON **2017** PROPERTY TAXES ON THE ABOVE-REFERENCED PROPERTY.

RECALCULATE AS FOLLOWS:

	<u>ORIGINAL VALUE</u>	<u>CORRECTED VALUE</u>
LAND		
BUILDING		
YARD ITEMS / FEATURES		
TOTAL VALUE		
EXEMPTED VALUE		
NET TAXABLE VALUE		
GROSS FINAL TAX		
VETERAN'S TAX CREDIT		
NET TAX		

NET ABATEMENT- \$ 92.90



HUDSON BOARD OF SELECTMEN

DAVE MORIN, CHAIRMAN

KARA ROY, VICE-CHAIRMAN

ROGER E. COUTU

MARILYN MCGRATH

NORMAND G. MARTIN

PROPERTY TAX ABATEMENT / ~~SUPPLEMENT~~
TOWN OF HUDSON, NEW HAMPSHIRE

ACCOUNT # 10328

(Finance Acct# 4101)

DATE: November 14, 2017

PROPERTY OWNER NAME(S): segTel Inc. / dba First Light Fiber

PROPERTY LOCATION: School Street
MAP / LOT / SUBLOT: Map 100 Lot 15

REASON: per memo/clear tax collectors screens

TO: PATTI BARRY, TAX COLLECTOR:

PLEASE ISSUE AN ABATEMENT OF THE ~~2017~~ PROPERTY TAXES, WITH INTEREST, ON THE ABOVE-REFERENCED PROPERTY.

RECALCULATE AS FOLLOWS:

LAND	\$0
BUILDING	\$0
YARD ITEMS / FEATURES	\$900
TOTAL VALUE	\$900
EXEMPTION(S)	\$0
NET TAXABLE VALUE	\$900
GROSS TAX	\$601.15
VETERAN'S TAX CREDIT	\$0
NET TAX	\$17.75

Due Date

7/3/17

583.40

x 12%

72.1380

÷ 365

0.1918

x 134

25.7012

NET ABATEMENT: \$583.40 + 25.70 = 609.10

~~~~~

HUDSON BOARD OF SELECTMEN

  
TED LUSZEY, CHAIRMAN

  
MARILYN McGRATH, VICE-CHAIRMAN

  
ROGER E. COUDU

  
ANGELA ROUTSIS

  
DAVID S. MORIN

Agenda  
10-17-20



# TOWN OF HUDSON



## Engineering Department

8C

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Jess Forrence, Public Works Director  
Elvis Dhima, P.E., Town Engineer E20

DATE: October 7, 2020

RE: Speare Road Culvert

The Hudson Public Works Department recently repaired the upstream side of the Speare Road culvert. The work consisted of removing the galvanized pipe within the concrete pipe and replacing it with HDPE (plastic) pipe.

The remainder of the concrete pipe is in good condition but there are gaps at the pipe joints that need to be addressed. The most efficient method of fixing the gaps would be to insert a plastic liner in the pipe that will be inflated and will seal all of the gaps. We received three quotes to line the pipe and extend the life of this culvert, as follows:

- |                                        |          |
|----------------------------------------|----------|
| 1. Ted Berry Company, Inc:             | \$31,500 |
| 2. East Pipe Service, LLC :            | \$33,800 |
| 3. Wright-Pierce, Inc., Manchester, NH | \$35,084 |

The lining of the pipe will extend the life of this culvert. If we don't do anything, the gaps in the pipe joints could expand further and cause sink holes in the road or cause complete failure of the pipe which will result in the complete closure of the road. The cost to replace this pipe could be over half a million dollars.

The Town Engineer and Public Works Director's recommendation to the BOS is complete this work and hire Ted Berry Company, Inc for this work.

**Motion:**

**To approve the lining for the Speare Road culvert to Ted Berry Company, Inc. in the not to exceed amount of \$31,500, using Account #: 5585-225 (\$16,500) and 5554-406 (\$15,000).**





08/26/2020

**Re: UV CIPP Lining**

Greetings,

Thank you for giving us the opportunity to provide you with the following proposal to rehabilitate a 36in x 70' Failing Cross Culvert in Hudson, NH.

**Scope of work:**

- Mobilization
- 36in UVGRP Lining – Install a fully structural Ultraviolet Cured Glass Reinforced Liner. The pipe liner will meet design criteria based off traffic loading, depth, and water table with an expected design life of 75+ years. This method will only reduce the inside diameter of the pipe by less than 1".

**Project Responsibilities**

Hudson Public Works: To help achieve a smooth and successful project, you will be considered the owner of the project and it will be your responsibility to perform the following:

- Provide all permitting and fees associated with the project.
- Provide water source for pre-cleaning operation.
- Provide site access and adequate setup area for equipment at either end of the drain line including coordination with affected property owners.
- Provide disposal location for materials removed.

**Ted Berry Company, Inc.**

- Provide a designated project manager
- Provide general maintenance of traffic using typical signs and cones. If flaggers or police details are required, they will be billed at actual +10%.
- Provide pre cleaning and CCTV inspections
- Provide Flow isolation (Project will be performed during low flow events)
- Provide UV CIPP installation team with all labor, materials and equipment required to complete the scope of work.
- Provide final CCTV report and UV CIPP quality assurance report for each line segment.

**Ted Berry Company, Inc. Employees**

- Utility Project Manager
- Project Crew Supervisor
- UV Cure Truck Operator
- Blower Truck Operator
- (2) Technicians

**Ted Berry Company Inc. Equipment**

- UV CIPP Cure Truck and Blower Truck

# **TED BERRY**

**COMPANY Inc.**

- Constant Tension Variable Speed HG12 Winch
- Trailer Jet
- (2) Service Trucks
- Confined space entry equipment and various tools of the trade

**Condition of Property:** The parties acknowledge that the nature of the Work to be performed hereunder at the Property is such that the drain line and other characteristics and conditions of the site and Property cannot be fully assessed by Contractor until the Services identified in the proposal have commenced. As such, the parties acknowledge that the condition of the Property including the drain line may necessitate modifying the proposal and executing applicable Purchase Orders. Neither party, at this time, can satisfy itself as to coordination of such schedules and as to the existing condition of all parts of the Property and its location, including, without limitation, access to the Site, availability, location, and condition of the drain line, all necessary utilities, climatic conditions, surface and subsurface conditions, potential exposure to hazardous or toxic wastes and substances, gases and other hazardous conditions and the condition of all improvements in or on the Property. Once the actual condition of the Property or of any of the other items described above is determined and necessary modifications to the proposal and/or Purchase Orders are mutually agreed upon, the Contractor shall be solely responsible for completing the Work.

### **Billable Units**

| <b>ITEM:</b>     | <b>UNITS:</b> | <b>TOTAL</b> |
|------------------|---------------|--------------|
| Mobilization     | Lump Sum      | \$4,000.00   |
| 36in UVGRP Liner | Lump Sum      | \$27,500.00  |

We appreciate the opportunity to provide you with this proposal and we look forward to the chance to work with you.

Sincerely,

Isaiah Bean  
Operations Manager

**No job is so important and no service is so urgent that we cannot take the time out to perform or work safely.**



# Eastern Pipe Service, LLC

September 14, 2020

Mr. James Lavacchia  
Town of Hudson  
Public Works Supervisor  
2 Constitution Drive  
Hudson, NH 03051

jlavacchia@hudsonnh.gov

RE: Spear Road – 36 Inch CIPP Culvert Lining

Dear Mr. Lavacchia:

In accordance with your recent request and site visit we are pleased at the opportunity to offer a cost proposal for CIPP lining 70 feet more or less of existing 36 Inch Concrete storm drain culvert on Spear Road from a Drain Manhole structure to headwall outlet in Hudson, NH

Eastern Pipe Service offers trenchless CIPP lining with Permaliner CIPP Mainline lining (15 mil thickness) of 70 feet more or less of the existing 36 inch Concrete drain for the budget cost of \$33,800.00. The seamless, continuous, structural Permaliner CIPP Liner is inverted or pulled through the existing Drain pipe and using the Cured In Place process is tightly reformed into the existing conduit to form a new structural pipeliner and maintain existing flow capacity. See attached Permaliner mainlining specifications.

In order to determine suitability for pipe lining EPS would require advance Video inspection the cost for advance CCTV is \$950.00. To perform this work at the cost offered, The Town of Hudson should furnish the advance cleaning of the culvert prior to CCTV. Any removal clearing of brush to access the outlet. Any permits for legal access to each end of culvert from property owners, Lane closure and the cost of any traffic control flagging for lane closure when working at the site. For 36 Inch CIPP lining installation the Town should furnish temporary removal and restoration of the Drain Manhole frame and cover and top corbel section to provide 48 inch diameter clearance into the manhole structure.

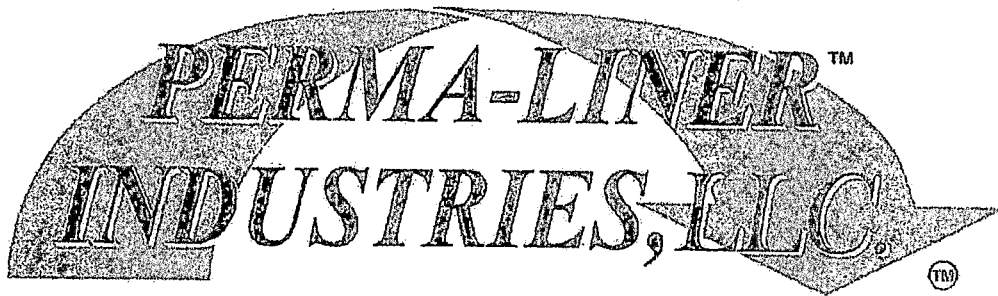
If this proposal meets with your approval, kindly reply your authorization or purchase order. Upon authorization, Allow thirty days for ordering and manufacture of liner materials before scheduling for this site. Thank You for the opportunity to quote this potential work and we look forward to the possibility to again be of service to you and the Town of Hudson.

Sincerely,

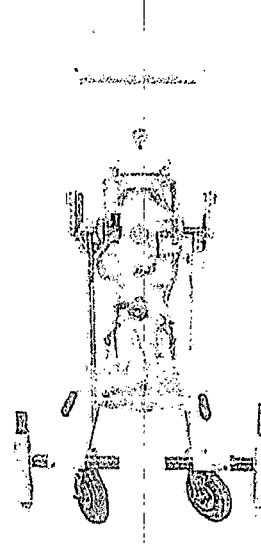
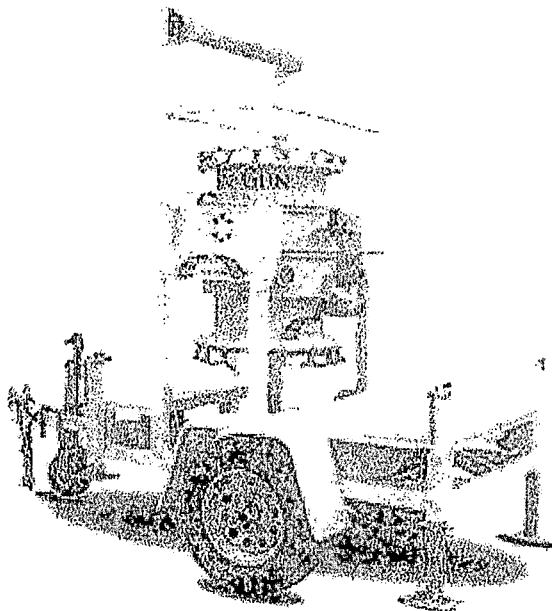
Richard Berthiaume  
Manager, Eastern Pipe Service

Approved: \_\_\_\_\_

Date: \_\_\_\_\_



# Perma-Liner Mainline Submittals



## **PERMA-MAINLINING SPECIFICATIONS**

### **1.00 Scope**

This section of the specifications covers the reconstruction of existing sewer lines by insertion of the **PERMA-MAINLINING LINER** product into the host pipe by the cured-in-place-pipe (CIPP) method.

### **2.00 General**

#### ***2.01 Description of Work:***

It is the intent of this specification to provide for the reconstruction of existing, sewer lines by forming a new pipe within an existing structurally deteriorated pipe which has generally maintained its original shape. The cured-in-place-pipe (CIPP) shall provide flow capacity equal to or greater than 100% of the original pipe's flow capacity when new. The process is defined as the reconstruction of sewer lines by installation of a thermosetting resin impregnated flexible felt fiber tube having an impermeable inner surface. The resin impregnated tube is formed to the host pipe utilizing air pressure. Curing is accomplished by introducing low pressure Dry Steam throughout the length of the tube to cure the thermosetting resin into a hard impermeable pipe in accordance with the specified curing schedule supplied by Perma-Liner Industries, LLC. The CIPP shall extend the full length of the original pipe and shall provide a structurally sound, impermeable, jointless and close-fitting to the host pipe.

#### ***2.02 Reference of Specifications:***

This specification references American Society for Testing and Materials (ASTM) standard specifications, which are made a part hereof by such reference and shall be the latest edition and revision thereof.

F-1216 - Standard Practice for Rehabilitation of Existing Pipelines and Conduits by the Inversion and Curing of a Resin Impregnated Tube.

D-638 - Test Method for Tensile Properties of Plastics.

D-790 - Test Method for Tensile Properties of Unreinforced and Reinforced Plastics and Electrical Insulating Materials.

### **3.00 Pipe Materials - Cured-In-Place**

#### ***3.01 Flexible Felt Tube:***

The tube shall consist of one or more layers of flexible needled felt material capable of carrying resin and withstanding installation pressures and curing temperatures. The felt tubular material shall be lined on one side with a translucent waterproof coating such as polypropylene polyurethane, polyethylene, or polyvinylchloride (PVC), and be fully impregnated with a liquid thermosetting polyester or vinyl ester resin and catalyst system compatible with the inversion process. The resin must be able to cure in the presence of pressurized air/dry steam and the initialization temperature for cure shall be less than 180° F (82.2° C). The tubing shall be properly sized to the diameter of the wastewater pipe and the length of the wastewater main to be rehabilitated and be able to stretch to fit irregular pipe sections.

#### ***3.02 Resin/Catalyst:***

The liquid thermosetting resin used to impregnate the tube shall produce a properly cured tube which will be resistant to abrasion due to solids, grit and sand. The cured tube shall also be resistant to corrosion due to acids and gases such as sulfuric acid, carbonic acid, hydrogen sulfide, methane and carbon monoxide. The resin selected shall have proven resistance to normal municipal sewage.

#### ***Polyester Resin:***

A resin created by reaction products between isophthalic/terthalic, maleic anhydride and a glycol characterized by reactive unsaturation located along the molecular chain. The resin is compounded with a reactive styrene monomer and reacted together with initiators/promoters to produce cross linked copolymer matrices.

#### ***Vinylester Resin:***

A resin created by reaction products of epoxy resins with methacrylic acid and characterized by reactive unsaturation located in terminal position of the molecular chain. The resin is compounded with a reactive styrene monomer and reacted together with initiators/promoters to produce cross linked copolymer matrices. The chemical corrosion resistance of the actual resin system (neat plus modifications) selected shall be tested by the resin manufacturer in accordance with ASTM 1216-93. Sewage, chemical resistance tests shall be conducted with actual samples of the fluid flowing in the pipe.

#### ***4.00 Structural Requirements***

##### ***4.01 Design Criteria:***

The CIPP thickness shall be calculated and designed based upon the following physical condition of the existing pipe to be rehabilitated.

- 1) All pipes shall be Design in accordance with ASTM 1216-93 specifications
  - 2) All pipes shall be subjected to soil load of 120 lbs./c. ft. with applicable
  - 3) All pipes shall have a minimum of 2% ovality in the circumference
- Condition 1 and/or 3 may change after the TV report, for later case by case design calculations.

##### ***4.02 Testing Requirements:***

###### ***Chemical Resistance:***

The CIPP pipe shall meet the chemical resistance requirements of ASTM F1216, Appendix X2. CIPP pipe samples for testing shall be tube and resin system similar to that proposed for actual construction. It is required that CIPP pipe samples without plastic coating meet these chemical testing requirements.

#### ***5.00 Installation Procedures***

##### ***5.01 Safety:***

The contractor shall carry out his operations in strict accordance with all OSHA and manufacturer's safety requirements. Particular attention is drawn to those safety requirements involving working with entering confined spaces and operations with hot media.

##### ***5.02 Pre-Installation:***

###### ***Inspection of Pipelines:***

Inspection of pipeline shall be performed by experienced personnel trained in locating breaks, obstacles, and service connections by closed-circuit television. The interior of the pipeline shall be carefully inspected to determine the location of any conditions which may prevent proper installation of the lining into the pipelines, and it shall be noted so that these conditions can be corrected. A video tape and suitable log shall be kept for later reference by the owner.

###### ***A) Bypass***

**Bypass Pumping:** The contractor shall provide for the flow of sewage around the section of sewer lines designated for lining. The bypass shall be made by plugging the line at an existing upstream manhole and pumping or directing the flow to a downstream manhole or adjacent sanitary sewer system. The pump(s) and bypass lines shall be of adequate capacity and size to handle the flow. Raw sewage shall be routed back to the sanitary sewerage system.

### *B) Cleaning*

**Pre-Insertion Cleaning:** It shall be the responsibility of the contractor to remove all debris/which is located within the sewer pipe and dispose of debris in accordance with all applicable laws and regulations.

### *C) Pre-Inspection*

**Pre-Insertion Television Inspection:** It shall be the responsibility of the contractor to video (TV) inspect the sewer pipe immediately before the insertion of the resin impregnated tube to assure that the pipe is clean and existing pipe conditions are acceptable for lining.

### *5.03 Resin Impregnation:*

The contractor will designate a location where the felt tube will be impregnated. The quantity of resin used for tube impregnation shall be sufficient to fill the volume of air voids in the tube with additional allowances for polymerization shrinkage and the loss of resin through cracks and irregularities in the original pipe wall. A vacuum impregnation process shall be used, and a roller system shall be used to uniformly distribute the resin through out the tube.

### *5.04 Inversion Using Air Pressure:*

The resin-impregnated felt tube shall be inserted through an existing manhole by means of an air inversion ring, capable of applying the proper amount of pressure required to fully extend the tube to the next designated manhole or termination point. The tube shall be inserted into the air inversion ring, the tube shall be turned inside out and attached to the air inversion head so that a leak-proof seal is created. The inversion pressure shall be adjusted to be a sufficient amount of pressure to invert the tube from manhole to manhole and to hold it tight against the existing pipe wall, producing dimples at side connections and flared ends at the manhole. Care shall be taken not to over-stress the felt tube at the elevated curing temperatures, which may cause damage or failure prior to cure.

### *5.05 Curing Using Dry Steam:*

After the inversion is completed, the contractor shall supply an approved Perma-Liner Viper Dry Steam equipment capable of delivering dry steam throughout the section to uniformly raise the air temperature above the temperature required to effect a cure of the resin. This temperature shall be as recommended by the resin/catalyst system manufacturer.

The heat source shall be fitted with suitable monitors to gauge the temperature of the incoming and outgoing steam supply. Another such gauge shall be placed between the impregnated felt tube and the host pipe in the upstream and the downstream manhole at or near the bottom to determine the temperatures during cure. Dry Steam temperature in the line during the cure period shall not be less than 150° F or more than 200° F as measured at the heat source relief line. Initial cure may be considered completed when the exposed portions of the felt tube pipe appear to be hard, and the remote sensing device indicates the temperatures to be adequate, as recommended by the resin/catalyst system manufacturer.

### *5.06 Cooling Down:*

#### *Cool-down:*

The contractor shall cool the hardened CIPP to a temperature below 100 degrees Fahrenheit before relieving the air pressure. Cool air may be added to the cured pipeline while steam is released from the relief line at the opposite end of the CIPP so that a constant air pressure is maintained until cool-down is completed. Care shall be taken in the release of the steam pressure so that a vacuum will not be developed that could damage the newly installed CIPP.

|                                                                                                               |                                                                                                    |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <p><b>PROJECT INFORMATION</b></p> <p style="text-align: center;">Hudson NH<br/>Spear Road 36 inch Culvert</p> | <p style="text-align: center;">Fully Deteriorated Design<br/>Required Liner Thickness: 15.7 mm</p> |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|

|                                 |                        |                                                           |                                    |
|---------------------------------|------------------------|-----------------------------------------------------------|------------------------------------|
| <b>BY ASTM F1216 VERSION</b>    | F1216-07a              | CIPP liner design by Appendix X1 method of ASTM F1216-07a |                                    |
| <b>EXISTING PIPE PARAMETERS</b> | ENTERED                | <b>FACTOR SUMMARY - FULLY DETERIORATED</b>                |                                    |
| Design Condition                | Fully Det.             | Flexural Modulus Design                                   | 231,772 psi      50% of Short-term |
| Inside Dia. of Existing Pipe    | 36 ins                 | Flexural Strength Design                                  | 3,446 psi      50% of Short-term   |
| Depth to Invert                 | 22 ft                  | Minimum Dia for host pipe                                 | 35.28 ins                          |
| Water Table Below Surface       | 19 ft                  | Maximum Dia for host pipe                                 | 36.72 ins                          |
| Ovality                         | 2%                     | Ovality Reduction Factor                                  | 0.836                              |
| Soil Density                    | 120 lb/ft <sup>3</sup> | Water Buoyancy Factor                                     | 1.000      Upper Limit             |
| Soil Modulus                    | 1,000 psi              | Coeff of Elastic Support                                  | 0.46222                            |
| Live Load                       | 2. HS-20               | Soil Pressure, Overt                                      | 15.83 psi      19.00 ft Cover      |
| Other Load                      | 0 psi                  | Water Pressure, Overt                                     | 0.00 psi                           |
| Vacuum Condition                | 0 psi                  | Live Load Pressure                                        | 0.00 psi      Note 1               |
| <b>CIPP LINER PARAMETERS</b>    | ENTERED                | Other Load Pressure                                       | 0.00 psi                           |
| Flexural Modulus short-term     | 463,544 psi            | Vacuum Pressure                                           | 0.00 psi                           |
| Flexural Strength short-term    | 6,891 psi              | Total Design Pressure                                     | 15.83 psi                          |
| Long-term Retention             | 50%                    | Inside Diameter after Lining                              | 34.76 ins      15.7 mm liner       |
| Enhancement Factor              | 7                      | Note 1: AASHTO HS-20. Refer AWWA M11, M23, M55.           |                                    |
| Poisson's Ratio                 | 0.3                    |                                                           |                                    |
| Safety Factor                   | 2                      |                                                           |                                    |

|                                                                                                                                                 |                    |                  |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------|--------------|
| <b>FULLY DETERIORATED DESIGN REQUIRES SATISFYING F1216-X1 EQUATIONS X1.1, X1.2, X1.3 &amp; X1.4</b>                                             |                    |                  |              |
| <b>Equations X1.1, X1.2, X1.3 &amp; X1.4 solved for liner thickness t</b>                                                                       | <b>t mm</b>        | <b>t ins</b>     | <b>DR</b>    |
| X1.1: $P = [2KE_L / (1 - \nu^2)] \times [1 / (DR - 1)^3] \times [C / N]$<br><i>For hydraulic loads due to groundwater</i>                       | 9.2 mm             | 0.362 ins        | 99.39        |
| X1.2: $(1.5\Delta / 100)(1 + \Delta / 100)DR^2 - 0.5(1 + \Delta / 100)DR = \sigma_L / (PN)$<br><i>For minimum thickness for ovality</i>         | 4.3 mm             | 0.169 ins        | 212.65       |
| X1.3: $qt = [C / N] \times [32 \times R_{wx} B' \times E' \times s_x (EL \times l / D^3)]^{1/2}$<br><i>For hydraulic, soil &amp; live loads</i> | Governs<br>15.7 mm | 0.618 ins        | 58.24        |
| X1.4: $E / D^3 = E / [12(DR^3)] \geq 0.093$<br><i>For minimum thickness fully deteriorated</i>                                                  | 12.3 mm            | 0.484 ins        | 74.34        |
| <b>Required Liner Thickness - Fully Deteriorated</b>                                                                                            | <b>15.7 mm</b>     | <b>0.618 ins</b> | <b>58.24</b> |
| ROUNDING: t mm rounded-up to 1 decimal place; t ins = t mm/25.4; DR = (Inside Diameter ins)/(t mm/25.4)    NA - Not Applicable                  |                    |                  |              |

**COMMENTS**



ASTM F1216 APPENDIX X1 CALCULATION DETAILS: FULLY DETERIORATED DESIGN F1216-07a

Fully deteriorated design requires satisfying 4 equations: X1.1, X1.2, X1.3 and X1.4

**Check Equation X1.1**

$$X1.1: P = [2KE_L / (1-v^2)] \times [1 / (DR-1)^3] \times [C/N]$$

For selected liner thickness t:  $t = 15.7 \text{ mm} = 0.618 \text{ ins} = DR 58.24$  From summary page

Where:

P = Allowed external pressure for liner. Calculated for selected liner thickness t.

K = Enhancement factor = 7 As entered.

$E_L = \text{Flex Modulus Long-term, psi} = (\text{Flex Modulus Short-term}) \times (\text{Long-term Retention})$   
 $= 463544 \times 50\% = 231772 \text{ psi}$

v = Poisson's ratio = 0.3 As entered.

DR = Dimension Ratio = (Liner OD)/(liner t) Where Liner OD = Existing Pipe Inside Diameter as entered.

$$DR = 36 / (15.7 / 25.4) = 58.24$$

C = Ovality Reduction Factor =  $([1-\Delta/100]/[1+\Delta/100]^2)^3$ , where  $\Delta$  is ovality of host pipe as entered.

$$C = ([1-2/100]/[1+2/100]^2)^3 = 0.836$$

N = Safety Factor = 2 As entered.

$$P = [(2 \times 7 \times 231772) / (1-0.3^2)] \times [1 / (58.24-1)^3] \times [0.836/2] = 7.95 \text{ psi}$$

Compare to actual external pressure on liner.  $P_{\text{actual}} = P_a = \text{ground water } P + \text{vacuum } P \text{ (if any)}$

Ground water Pressure =  $0.433 \times H_w = 0.433 \times 3 \times = 1.3 \text{ psi}$ . Where  $H_w$  is height of water over invert.

Vacuum P = 0 psi As entered.

$$P_a = 1.3 + 0 = 1.3 \text{ psi}$$

Actual external pressure,  $P_a = 1.3 \text{ psi}$  Due to ground water + any vacuum.

Allowed external pressure,  $P = 7.95 \text{ psi}$  From Equation X1.1 solution above

Is allowed external pressure sufficient? Yes, Equation X1.1 is satisfied

Check for DR less or equal to 100 as per F1216 Appendix X1 Note X1.2

DR selected = 58.24 as calculated above

Is DR less or equal to 100? Yes, Note X1.2 is satisfied

**Check Equation X1.2**

$$X1.2: [(1.5 \times \Delta/100) \times (1+\Delta/100) \times DR^2] - [0.5 \times (1+\Delta/100) \times DR] = (\sigma_L) / (P \times N)$$

Where:

$\Delta = 2$  As shown above in determination of C, Ovality Reduction Factor.

DR, calculated above = 58.24

$\sigma_L = \text{Flex Strength Long-term} = (\text{Flex Strength Short-term}) \times (\text{Long-term Retention}) = 6891 \times 50\% = 3445.5 \text{ psi}$

P = external pressure on liner (see above),  $P = P_a = 1.3 \text{ psi}$

N = safety factor = 2 As entered.

Solve Eq. X1.2 for liner thickness, t. Where  $DR = (\text{Liner OD}) / (t)$

$$t = [3 \times (\Delta/100) \times Do] / [0.5 + \{0.25 + (6 \times (\Delta/100) \times (\sigma_L / (P \times N \times (1+(\Delta/100))))\}^{0.5}]$$

$$t = [3 \times (2/100) \times 36] / [0.5 + \{0.25 + (6 \times (2/100) \times (3445.5 / (1.3 \times 2 \times (1+(2/100))))\}^{0.5}] = 0.167 \text{ ins (rounded up)}$$

Compare selected t to t required by Equation X1.2

Selected t: 0.618 ins

Required t: 0.167 ins

Is selected liner thickness sufficient? Yes, Equation X1.2 is satisfied

Fully Deteriorated calculation details continued on next page

**FULL FLOW CAPACITY, Q, BEFORE/AFTER LINING, MANNING CALCULATION - Not Required**

$Q = \text{Area} \times \text{Velocity} = [(Pi \times D^2) / 4] \times [(1.486/n) \times R^{2/3} \times S^{1/2}]$  Manning formula

S = Slope = same before & after lining; R = Hydraulic Radius = D/4 for full flow (D in ft)

$$Q2/Q1 = \{[(Pi \times (D_2^2) / 4) \times [(1.486/n_2) \times (D_2/4)^{2/3}] \times S^{1/2}] / \{[(Pi \times (D_1^2) / 4) \times [(1.486/n_1) \times (D_1/4)^{2/3}] \times S^{1/2}]\}$$

Flow capacity comparison was not required.

ASTM F1216 APPENDIX X1 FULLY DETERIORATED CALCULATION DETAILS CONT'D

F1216-07a

**Check Equation X1.3**

If F1216-07a, Equation X1.3 is:  $q_t = [C/N] \times [32R_w B' E'_s (E_L I / D^3)]^{1/2}$  Using this equation  
 If F1216-09, Equation X1.3 is:  $q_t = [1/N] \times [32R_w B' E'_s C (E_L I / D^3)]^{1/2}$  Not using this equation

For selected liner thickness t:  $t = 15.7 \text{ mm} = 0.618 \text{ ins} = \text{DR } 58.24$  From summary page

Where:

$q_t$  = allowed total external pressure for liner. To be calculated for selected liner thickness t  
 C = Ovality Reduction Factor, calculated on page 1, = 0.836  
 N = Safety Factor = 2 as entered  
 $R_w$  = Water Bouyancy Factor (0.67 min, 1.0 max) =  $1 - 0.33(H_w/H) = 1 - 0.33(0/19) = 1$  Upper Limit  
 Where  $H_w$  and  $H$  are height of water and height of soil over top of pipe. See F1216 X1.2.2  
 $B'$  = Coefficient of elastic support =  $1 / (1 + 4e^{-0.665H}) = 0.462$  Where  $H = 19$   
 $E'_s$  = Modulus of soil reaction = 1000 psi, as entered.  
 $E_L$  = Long-term modulus for CIPP, calculated on page 1 = 231,772 psi  
 I = Moment of inertia for selected wall thickness =  $(t^3)/12 = (0.618^3)/12 = 0.01968$   
 D = Inside diameter of existing pipe (as entered) = OD of liner = 36 ins  
 $q_t = [C/N] \times [32 \times R_w \times B' \times E'_s \times (E_L \times I / D^3)]^{1/2}$

$q_t = (0.836/2) \times [32 \times 1 \times 0.462217 \times 1000 \times ((231772 \times 0.01968)/36^3)]^{1/2} = 15.89 \text{ psi}$

Compare  $q_t$  to required load pressure,  $q_r$ , to be provided for due to all external loads

$q_r = P_w + P_s + P_l + P_v + P_o$

Where:

$P_w$  = Water load =  $0.433 \times H_w = 0.433 \times 0 = 0 \text{ psi}$   $H_w$  = height of water over top of pipe  
 $P_s$  = Soil load =  $(\text{Soil Density} \times H \times R_w) / 144 = (120 \times 19 \times 1) / 144 = 15.83 \text{ psi}$   $H$  = soil height over top of pipe.  
 $P_l$  = Live load, 2. HS-20 = 0 psi Note 1: AASHTO HS-20. Refer AWWA M11, M23, M55.  
 $P_v$  = Vacuum equivalent load = 0 psi As entered  
 $P_o$  = Other load = 0 psi As entered  
 $q_r = P_w + P_s + P_l + P_v + P_o = \text{total external load on liner}$   
 $= 0 + 15.83 + 0 + 0 + 0 = 15.83 \text{ psi}$

Compare  $q_r$  (required) to  $q_t$  (allowed)

$q_r = 15.83 \text{ psi}$  Required external pressure to be provided for  
 $q_t = 15.89 \text{ psi}$  Allowed external pressure for liner from equation X1.3 in F1216-07a

Is allowed external pressure sufficient? Yes, Equation X1.3 is satisfied

**Check Equation X1.4**

X1.4:  $(E \times I) / D^3 = E / (12 \times (DR^3)) \geq 0.093$

For selected liner thickness t:  $t = 15.7 \text{ mm} = 0.618 \text{ ins} = \text{DR } 58.24$  From summary page

Where:

E = initial (short-term) modulus = 463544 psi as entered  
 DR = liner dimension ratio =  $D/t = 36 / (15.7 / 25.4) = 58.24$   
 $E / (12 \times (DR^3)) = 463544 / (12 \times 58.24^3) = 0.1955$   
 Is X1.4 requirement satisfied? Yes, Equation X1.4 is satisfied

**Summary for Fully Deteriorated Design**

Fully Deteriorated design requires satisfying Eqs X1.1, X1.2, X1.3, X1.4  
 Eq X1.1 Satisfied by selected liner thickness of 15.7 mm  
 Eq X1.2 Satisfied by selected liner thickness of 15.7 mm  
 Eq X1.3 Satisfied by selected liner thickness of 15.7 mm  
 Eq X1.4 Satisfied by selected liner thickness of 15.7 mm

**Required liner thickness for fully deteriorated design is... 15.7 mm = 0.618 ins = DR 58.24**

10/05/2020 7:41  
MENHUDSONDR Hudson NH  
\*\*\* Nate.Holmes

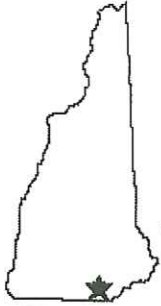
**BID TOTALS**

| <u>Biditem</u> | <u>Description</u>  | <u>Status - Rnd</u> | <u>Quantity</u> | <u>Units</u> | <u>Unit Price</u> | <u>Bid Total</u> |
|----------------|---------------------|---------------------|-----------------|--------------|-------------------|------------------|
| 50             | Mob                 | U                   | 1.000           | LS           | 6,500.00          | 6,500.00         |
| 60             | 36" CIPP Drain Line | U                   | 72.000          | LF           | 375.00            | 27,000.00        |
| 70             | CCTV and clean      | U                   | 72.000          | LF           | 22.00             | 1,584.00         |

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Bid Total ==>>> \$35,084.00

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# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED  
SEP 16 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



*Agenda*  
10-13-20

8D

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: David Morin  
Chairman

FR: Robert M. Buxton *RMS*  
Fire Chief

DT: September 16, 2020

RE: October 13, 2020 BOS Public Agenda - Acceptance of the FY 2019 SAFER Grant

This past May, the Hudson Fire Department submitted a formal application for a FY 2019 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for funding to hire four Firefighter/AEMT's.

In March of 2020 we received a positive vote during the town election endorsing Warrant Article 12 Hire Four (4) Firefighter/AEMT's for the funding of the match portion of this grant program.

On September 16, 2020, we were advised by FEMA that we have successfully been selected to receive the 2019 SAFER Grant. Tonight we are asking you to officially accept this grant so we can move forward with FEMA to put this additional staffing in place.

I would like to thank the members of the Hudson Fire Department who participated in this project. Once accepted we look forward to working with the Board of Selectmen to bring our hiring process to a conclusion.

Thank you for your continued support.

**Motion:**

**To authorize the Fire Chief to accept the FY 2019 Staffing for Adequate Fire and Emergency Response Grant in the amount of \$1,098,456 as recommended by the Fire Chief.**

Agenda  
10-8-20

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OCT 08 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

8E

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: David S. Morin  
Chairman

FR: Robert M. Buxton   
Fire Chief

DT: October 8, 2020

RE: 2008 Pierce Saber - October 13, 2020 BOS Public Agenda

By way of this memo the Hudson Fire Department would like to open discussion with the Board of Selectmen regarding a growing concern surrounding the truck frame and tank supporting structure on the 2008 Pierce Saber. Attached you will find a small slide show we would like to review with the Board of Selectmen.

## Vehicle History

The Pierce Pumper was purchased by the Town of Hudson in 2008. Currently this vehicle is assigned out of the Lenny Smith Central Fire Station. The purchase price for this vehicle was \$367,343. The following is data on the truck;

- 87,787 road miles and 6,512 engine hours
- Constructed with a steel frame and aluminum body
- Current motor will require extensive work on the cooling systems
- The water pump and foam system will also require extensive work
- The largest concern surrounds the actual frame and tank cradle

As you will note from viewing the attached slides we are starting to experience significant frame deterioration. As noted in the pictures the frame is showing significant strain.

In 2008 we spent \$2,371 in maintenance costs, and since that time we have spent an additional \$86,355. Repairs have surrounded the following areas;

- Cab Tilt System
- Turbo Injector
- Coolant System
- Emission System
- Fire Pump
- Foam Pump
- Exhaust
- Door Latches
- Undercarriage

## **Concern**

The discussion this evening surrounds the longevity of this vehicle. This vehicle has been part of our fleet for the last 12 years. This vehicle is the primary fire pumper out of the Lenny Smith Central Fire Station. With the listed concerns above we have significant apprehension surrounding the ability of this vehicle to make its predicted lifespan, even if a major refurbishment of the vehicle takes place. The value of the refurbishment to address the concerns highlighted above will cost in excess of \$200,000 with no guarantee of any extended lifespan for the vehicle.

This unit is one of the three primary pumpers owned by the Town of Hudson. If this unit is lost for any length of time it will cause a severe reduction in our capabilities as a department and force the utilization of the tanker truck as a front line response vehicle out of Central Station. The tanker truck is not the type of vehicle that is set up for this type of emergency response use.

## **Options**

Our first option would be to remove this unit from service and develop a long term refurbishment plan. The risk with this plan is the removal of the unit for well over nine months. This option comes with an unknown amount of additional costs associated with the work once they begin.

The second option is the potential of lease purchasing a replacement pumper. It would be my opinion that we utilize the fast track product line from Seagrave that is currently part of the Huston Galveston Area Council (HGACBuy) program. This is the same unit and contract that we utilized to purchase Engine 4, which currently operates out of the James Taylor Fire Station on Lowell Road. This would provide the opportunity for all three of our pumpers to match operationally. This contract has provided a good opportunity for us to standardize our fleet.

Construction for the fast track pumper will take approximately 200 days. It would be our intention to utilize the current truck until the delivery takes place. Once the new truck is ready for delivery the current pump would be disposed of in one of two ways. We would first make an effort to secure a trade in value for the truck through the vendor. The second option would be to scrap the vehicle. Unfortunately, the return for this vehicle will be minimal at best.

Should you have any questions please contact me.



2008 Pierce Sabre  
Fire Pumper

## Overview:

- 2008 Pierce Pumper – 87,787 miles / 6512 hours  
Aluminum on steel frame
- Excessive frame rot and corrosion, water tank and body support structure rot and corrosion
- Replacement requires complete disassembly
- Repair would inevitably uncover other issues, making costing difficult



# Rear Axle

**2008 Pierce**



**2010 Seagrave**



# Rear Axle Supports

**2008 Pierce**



**2010 Seagrave**



# Frame and Tank Cradle

**2008 Pierce**

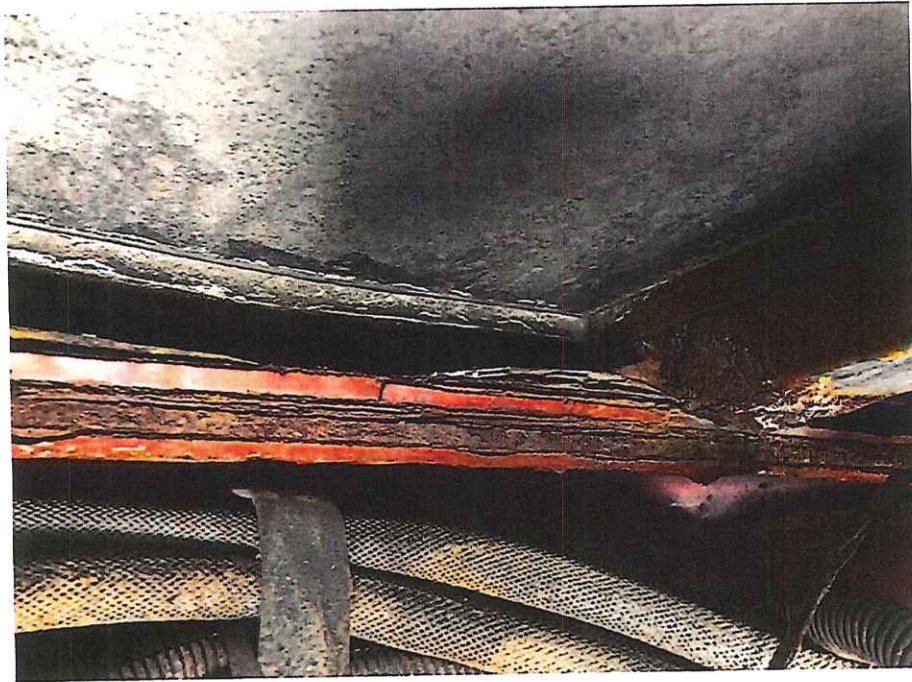


**2010 Seagrave**



# Tank Cradle

**2008 Pierce**

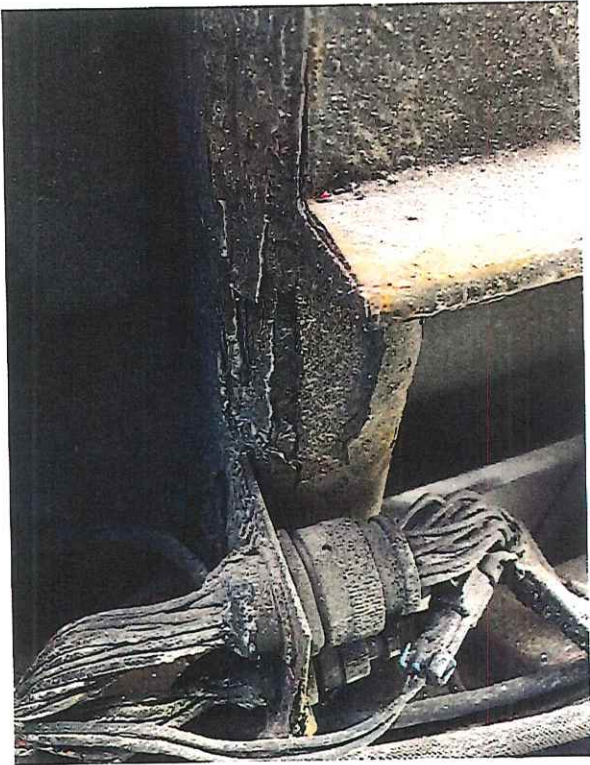


**2010 Seagrave**



# Rear Body Support

2008 Pierce



2010 Seagrave

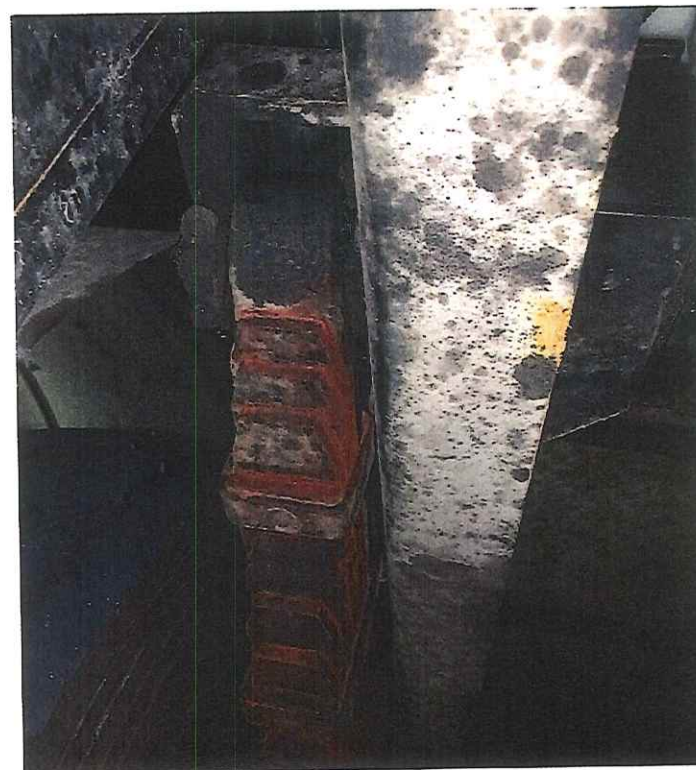


# Left Rear Frame /Spring Hanger

**2008 Pierce**

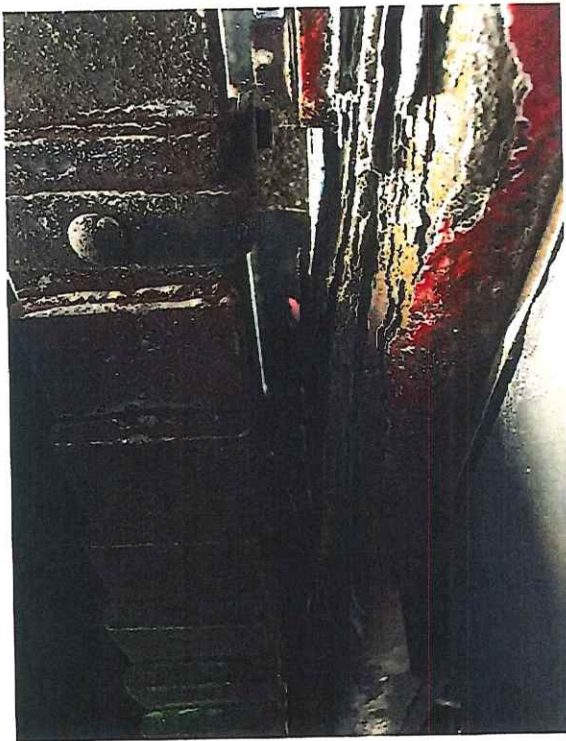


**2010 Seagrave**



# Left Rear Frame

**2008 Pierce**



**2010 Seagrave**

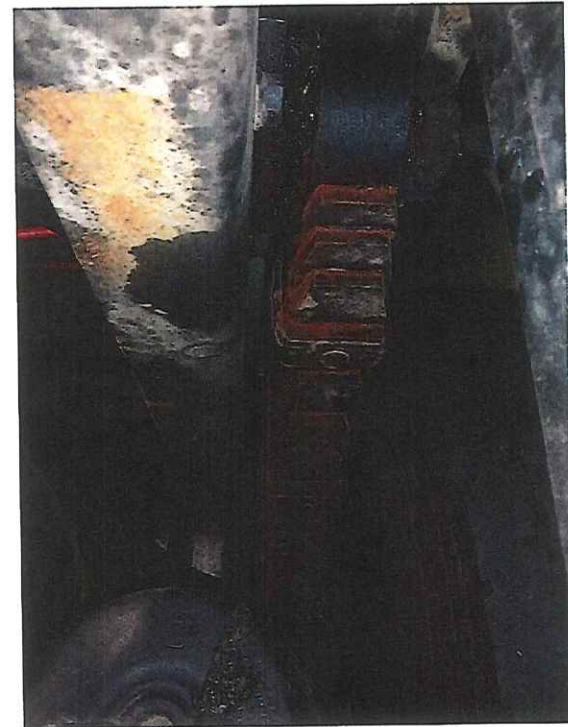


# Right Rear Frame /Spring Hanger

**2008 Pierce**



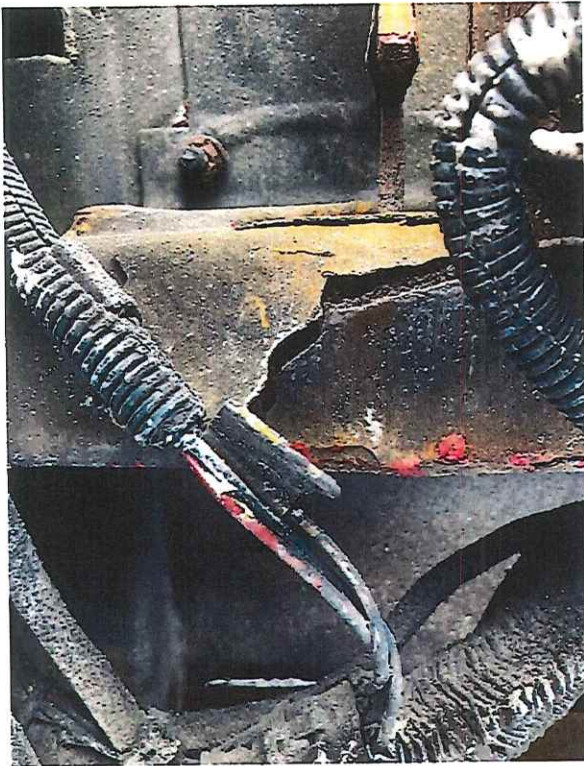
**2010 Seagrave**



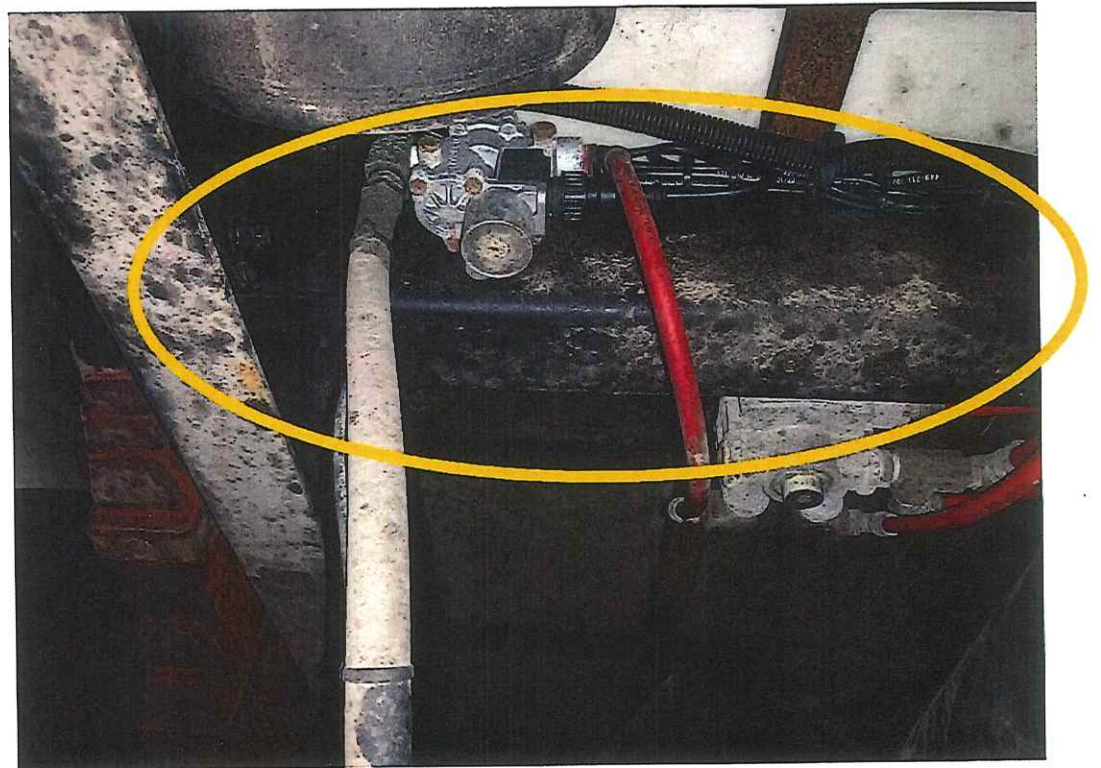


# Body Support Structure

2008 Pierce



2010 Seagrave

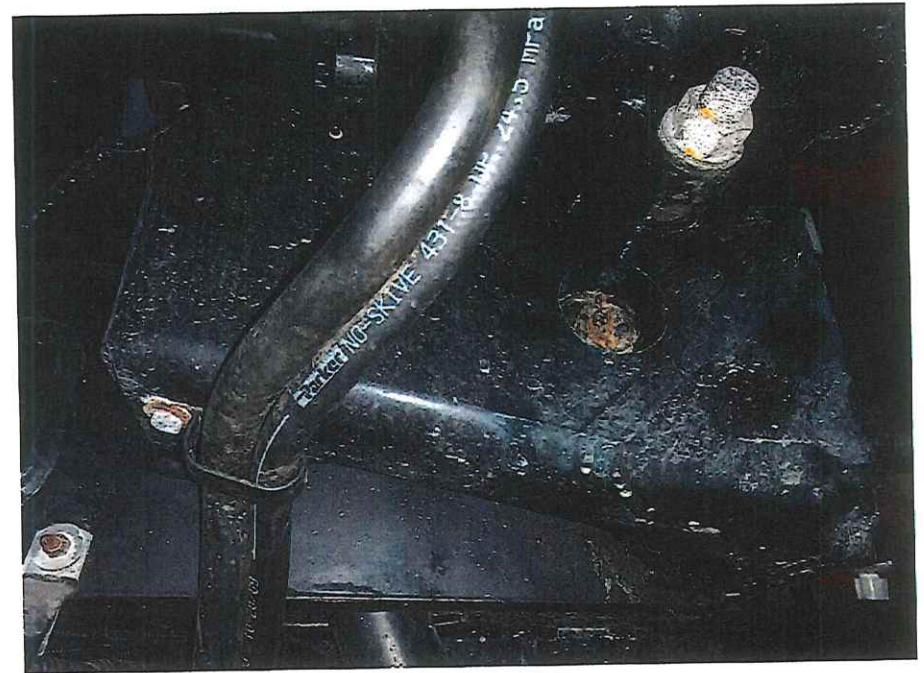


# Rear Body Support

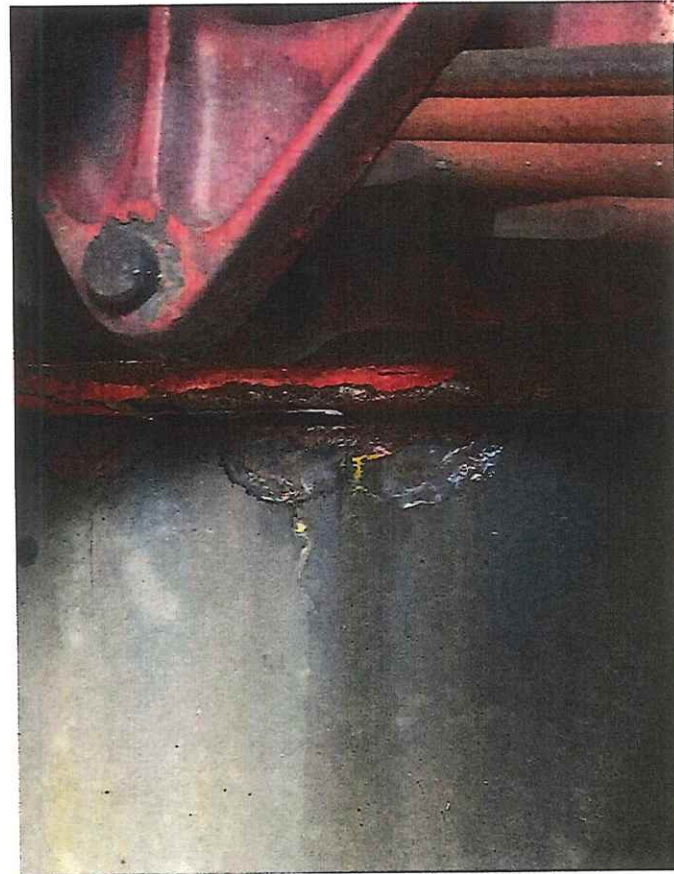
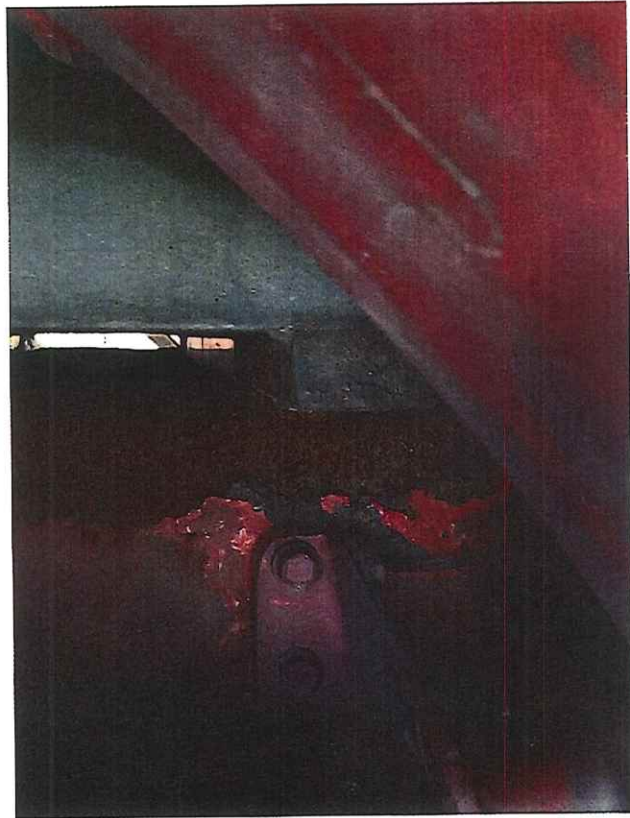
2008 Pierce



2010 Seagrave

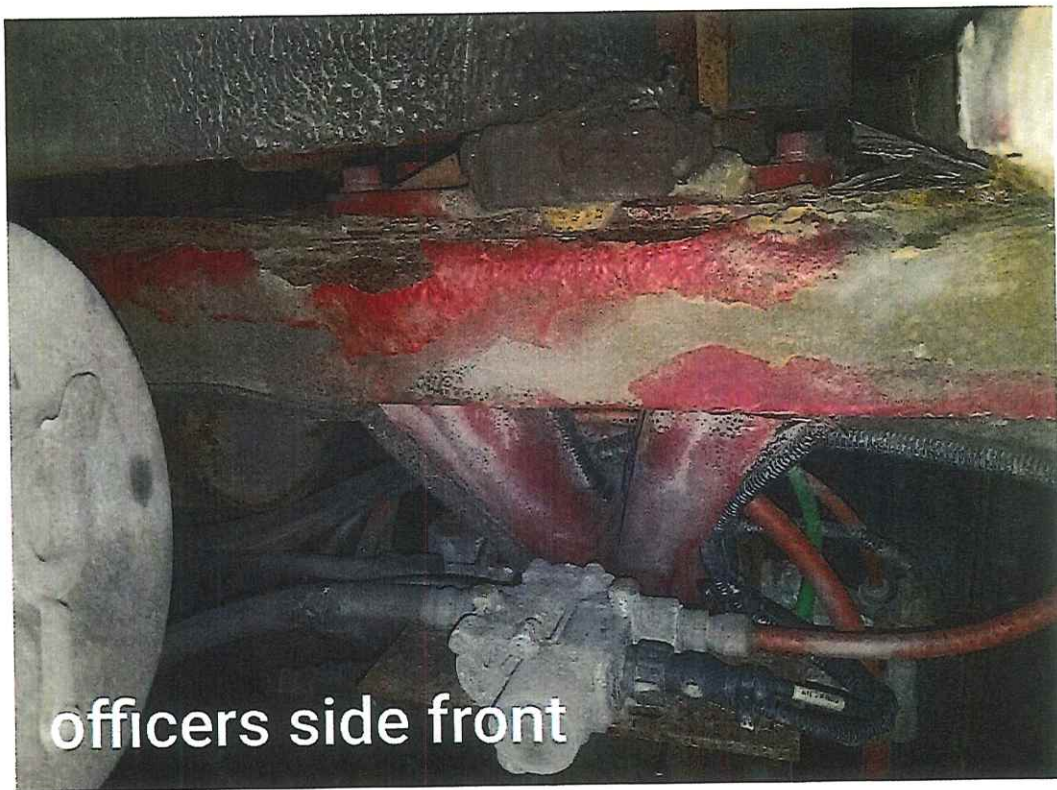


# Supporting Photos

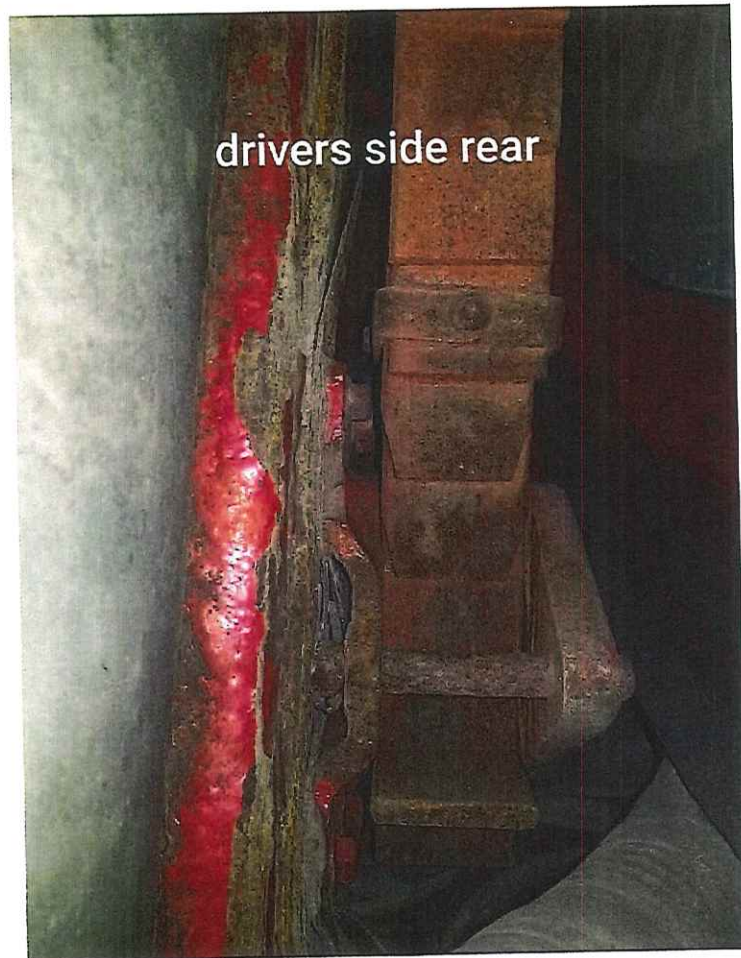




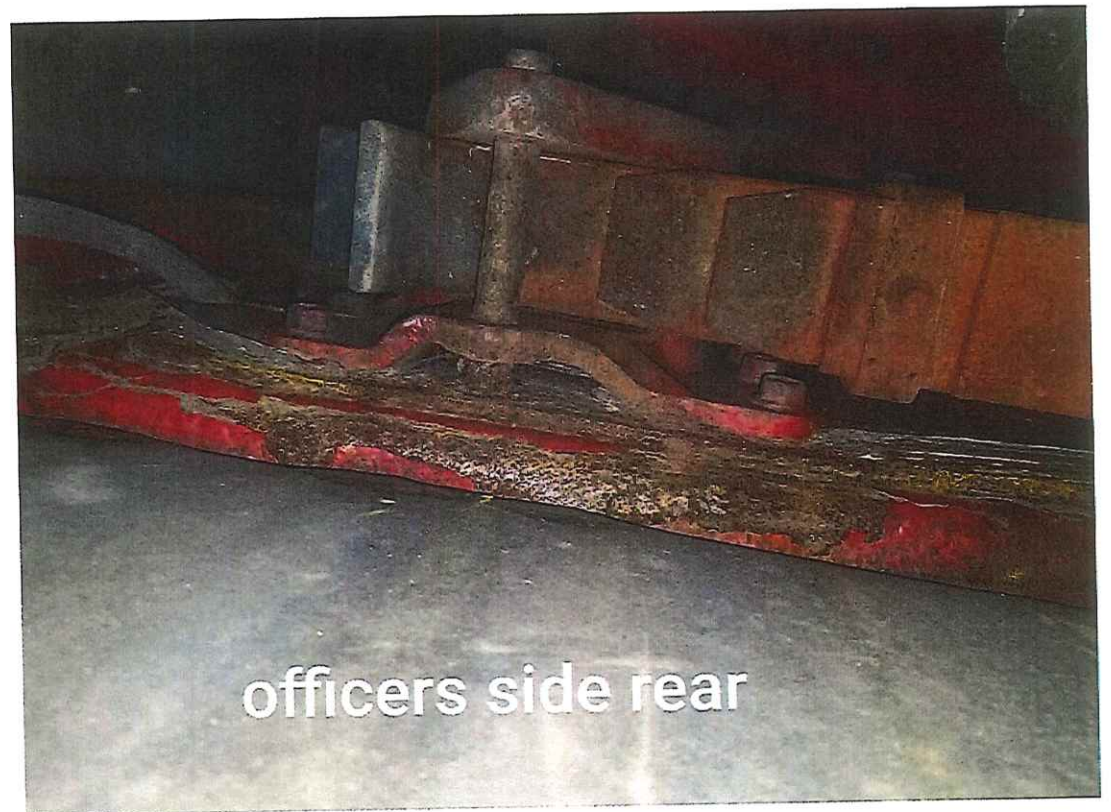
drivers side front



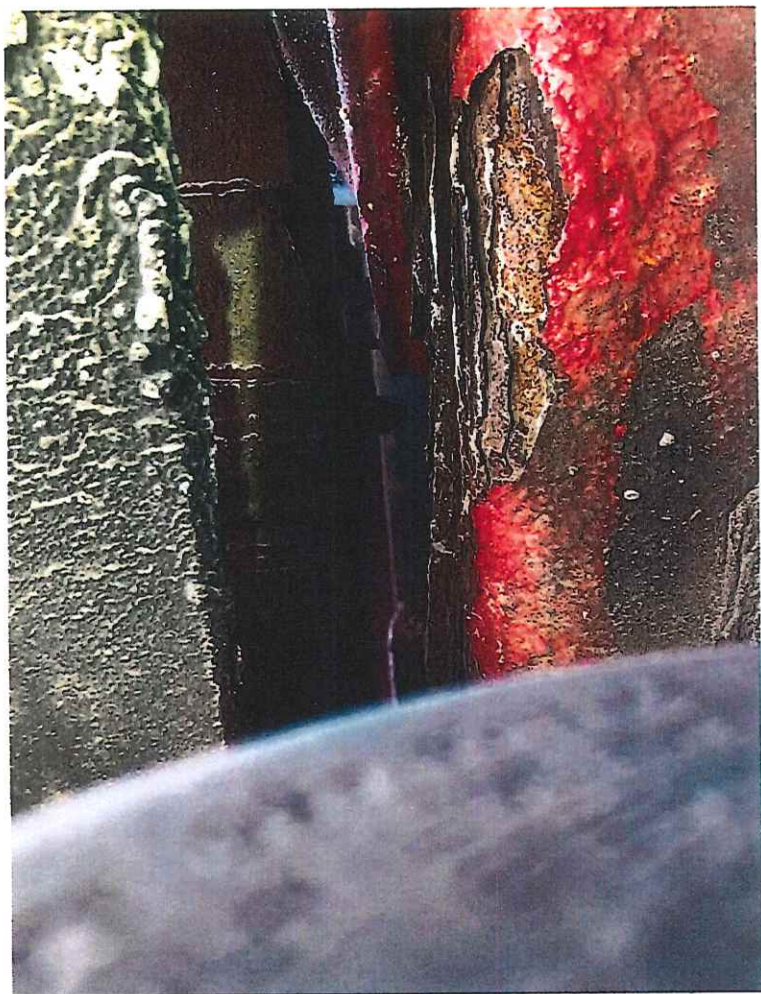
officers side front

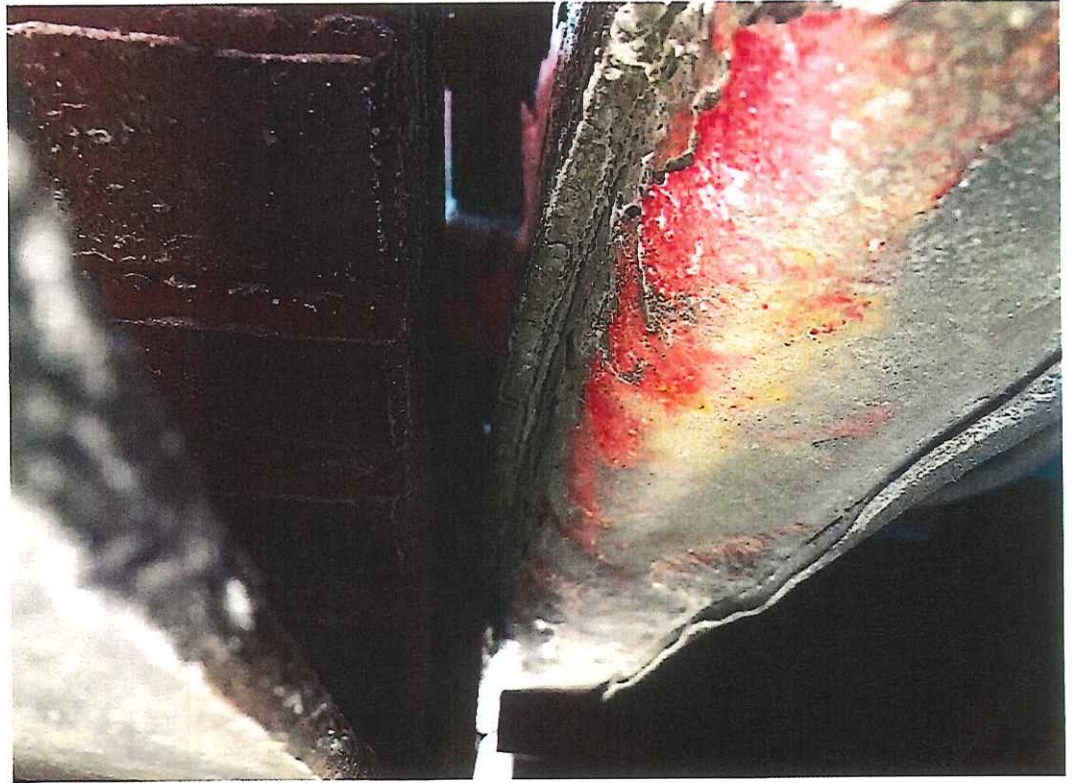


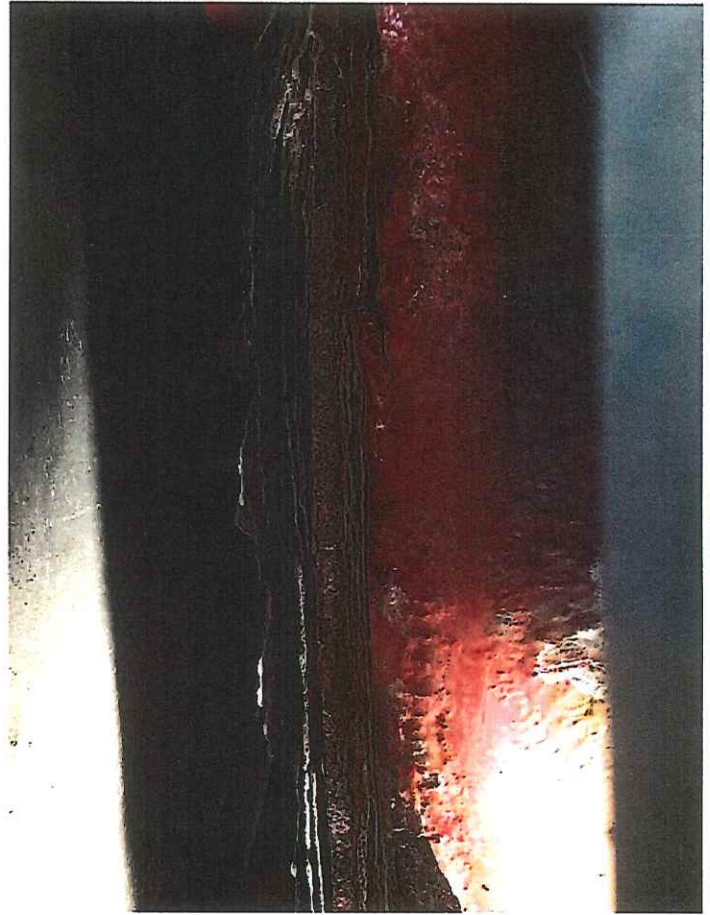
drivers side rear



officers side rear











# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

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OCT 08 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



Agenda  
10-13-20

8F

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: David S. Morin  
Chairman

FR: Robert M. Buxton *Rmb*  
Fire Chief

DT: October 13, 2020

RE: October 13, 2020 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working on the purchase of a 2021 Seagrave Fire Apparatus Pumper.

We are looking to utilize the services of Houston-Galveston Area Council (HGACBuy) as our purchasing agent. We have utilized their services for our last three apparatus purchases. A few details regarding the program:

- The HGACBuy Program is over 30 years old and specializes in high ticket, capital intensive products and services that require technical, detailed specifications and extensive professional skills to evaluate bid responses.
- All products offered through HGACBuy have been awarded by virtue of a public competitive process.
- There are no annual membership dues required to purchase thru HGACBuy. HGACBuy uses mass circulation, minority emphasis print media, and internet services to post legal notices and bid solicitations. Therefore, posting of public notices to solicit bids and the formal competitive bid process are satisfied thru HGACBuy procedures.

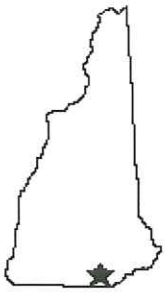
With that, we would request that we are allowed to utilize their services and waive the normally required bid process by the town.

**Motion:**

1. To waive Chapter 98-7 Bidding Procedure of the Hudson Town Code for the purpose of lease purchasing a 2021 Seagrave Fire Apparatus Pumper.
2. Motion to authorize the Town of Hudson Fire Department to award the purchase to Houston-Galveston Area Council HGACBuy with an annual lease purchasing payment of \$67,209.72

**3. To authorize the first year payment to be paid from;**

- a. \$38,700 5821-104 Recreation Supervised Play**
- b. \$28,510 Fire Department Operating Budget**
  - i. 5730-204 Large Equipment Maintenance**
  - ii. 5730-205 Large Equipment Repair**
  - iii. 5730-321 Hose and Equipment**



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

8G

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 SEP 30 2020  
 TOWN OF HUDSON  
 SELECTMEN'S OFFICE

### Meeting Schedule 2021

To: Board of Selectmen  
 From: Steve Malizia, Town Administrator  
 Date: October 13, 2020  
 Subject: 2021 Meeting Schedule for the Board of Selectmen

The following dates are presented for the Board's consideration and approval as the proposed meeting schedule for 2021. Workshops, if necessary, are held on the first Tuesday of each month and the regular meetings are on the second and fourth Tuesday of each month, unless otherwise noted.

| <u>Workshop Dates</u> | <u>Regular Meeting Dates</u> |    |
|-----------------------|------------------------------|----|
| January 5             | 12                           | 26 |
| February 2            | 9                            | 23 |
| March 2               | 8*                           | 23 |
| April 6               | 13                           | 27 |
| May 4                 | 11                           | 25 |
| June 1                | 8                            | 22 |
| July -                | 13                           | 27 |
| August 3              | 10                           | 24 |
| September 7           | 14                           | 28 |
| October 5             | 12                           | 26 |
| November 2            | 9                            | 23 |
| December 7            | 14                           |    |

*\*March 9<sup>th</sup> meeting moved to Monday March 8<sup>th</sup> – Town Meeting*



# TOWN OF HUDSON

## Board of Selectmen



8H

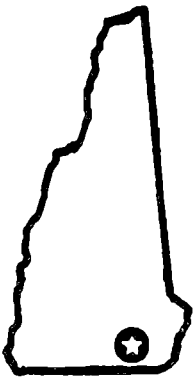
12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

TO: Board of Selectmen  
FROM: Jill Laffin, Executive Assistant  
DATE: September 30, 2020  
SUBJECT: 2021 SCHEDULED HOLIDAYS

The eleven standard dates as set by the personnel policies are as follows:

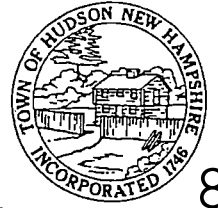
| <u>DATE</u> | <u>HOLIDAY</u>              | <u>TOWN HALL<br/>CLOSED</u> |
|-------------|-----------------------------|-----------------------------|
| January 1   | New Year's Day              | Friday                      |
| January 18  | Martin Luther King, Jr. Day | Monday                      |
| February 15 | Presidents' Day             | Monday                      |
| May 31      | Memorial Day                | Monday                      |
| July 5      | Independence Day            | Monday                      |
| September 6 | Labor Day                   | Monday                      |
| October 11  | Columbus Day                | Monday                      |
| November 11 | Veterans' Day               | Thursday                    |
| November 25 | Thanksgiving Day            | Thursday                    |
| November 26 | Floating Holiday            | Friday                      |
| December 24 | Christmas                   | Friday                      |

cc: Department Heads  
Post



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Agenda  
10-13-20




8 I

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Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: October 8, 2020

Re: November 3, 2020 Election Location Change Mailer

At the September 22, 2020 Board of Selectmen meeting, Town Moderator Paul Inderbitzen recommended that the Board of Selectmen send a notification to all residences in Hudson notifying everyone that the voting location for the November 3, 2020 Presidential Election was being moved from the Hudson Community Center to the Hudson Memorial School. The cost to produce a two sided postcard and mail it to all 10,075 residential addresses in Town would be \$3,102.48. The voting location change notification is on the Town's web page and Facebook page as well as HCTV. The concern is that not everyone has access to the internet or HCTV and this will ensure that all residents are made aware of the voting location change. Should the Board vote to accept the Town Moderator's recommendation, the following motion is appropriate:

***Motion: To mail a postcard to all Town residences notifying everyone of the voting location change for the November 3, 2020 Presidential election at a cost not to exceed \$3,120.48.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

*Aggata*  
10-13-20

# Town of Hudson

8J

## Revenues and Expenditures

Through September 30, 2020

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: September 30, 2020**

| State # | Dept #              | Department                        | Budget<br>FY 2021 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered     | Balance<br>Available | %<br>Expended |
|---------|---------------------|-----------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|----------------|----------------------|---------------|
| 01      | <b>General Fund</b> |                                   |                   |                          |                            |                            |                     |                |                      |               |
| 4199    | 5020                | Trustees of Trust Funds           | 2,818             | 0                        | 0                          | 2,818                      | 564                 | 0              | 2,254                | 20%           |
| 4195    | 5025                | Cemetery Trustees                 | 1,250             | 0                        | 0                          | 1,250                      | 0                   | 0              | 1,250                | 0%            |
| 4140    | 5030                | Town Clerk/Tax Collector          | 400,467           | 0                        | 0                          | 400,467                    | 91,837              | 2,229          | 306,401              | 23%           |
| 4140    | 5041                | Moderator                         | 32,762            | 0                        | 0                          | 32,762                     | 6,539               | 859            | 25,364               | 23%           |
| 4140    | 5042                | Supervisors of The Checklist      | 6,286             | 0                        | 0                          | 6,286                      | 821                 | 0              | 5,465                | 13%           |
| 4199    | 5050                | Town Treasurer                    | 8,074             | 0                        | 0                          | 8,074                      | 2,018               | 0              | 6,056                | 25%           |
| 4199    | 5055                | Sustainability Committee          | 1,300             | 0                        | 0                          | 1,300                      | 220                 | 0              | 1,080                | 17%           |
| 4520    | 5063                | Benson Park Committee             | 1,100             | 0                        | 0                          | 1,100                      | 207                 | 0              | 893                  | 19%           |
| 4199    | 5070                | Municipal Budget Committee        | 800               | 0                        | 0                          | 800                        | 0                   | 0              | 800                  | 0%            |
| 4140    | 5077                | IT - Town Officers                | 4,170             | 0                        | 0                          | 4,170                      | 2,090               | 0              | 2,080                | 50%           |
| 4199    | 5080                | Ethics Committee                  | 100               | 0                        | 0                          | 100                        | 1                   | 0              | 99                   | 1%            |
|         |                     | <b>Town Officers</b>              | <b>459,127</b>    | <b>0</b>                 | <b>0</b>                   | <b>459,127</b>             | <b>104,298</b>      | <b>3,087</b>   | <b>351,742</b>       | <b>23%</b>    |
| 4130    | 5110                | Board of Selectmen/Administration | 392,579           | 2,500                    | 9,667                      | 404,746                    | 58,801              | 3,566          | 342,379              | 15%           |
| 4194    | 5115                | Oakwood                           | 2,275             | 0                        | 0                          | 2,275                      | 1,087               | 0              | 1,188                | 48%           |
| 4194    | 5120                | Town Hall Operations              | 104,633           | 0                        | 0                          | 104,633                    | 19,737              | 245,565        | (160,669)            | 254%          |
| 4442    | 5151                | Town Poor                         | 80,000            | 0                        | 0                          | 80,000                     | 10,221              | 0              | 69,779               | 13%           |
| 4130    | 5177                | IT - Town Administration          | 800               | 0                        | 0                          | 800                        | 120                 | 0              | 680                  | 15%           |
|         |                     | <b>Administration</b>             | <b>580,287</b>    | <b>2,500</b>             | <b>9,667</b>               | <b>592,454</b>             | <b>89,965</b>       | <b>249,130</b> | <b>253,358</b>       | <b>57%</b>    |
| 4153    | 5200                | <b>Legal</b>                      | <b>136,560</b>    | <b>0</b>                 | <b>0</b>                   | <b>136,560</b>             | <b>20,102</b>       | <b>42,657</b>  | <b>73,800</b>        | <b>46%</b>    |
| 4150    | 5310                | Finance Administration            | 196,214           | 0                        | 0                          | 196,214                    | 52,998              | 16,479         | 126,737              | 35%           |
| 4150    | 5320                | Accounting                        | 286,671           | 0                        | 0                          | 286,671                    | 64,852              | 425            | 221,394              | 23%           |
| 4150    | 5377                | IT - Finance                      | 2,350             | 0                        | 0                          | 2,350                      | 1,240               | 0              | 1,110                | 53%           |
|         |                     | <b>Finance</b>                    | <b>485,235</b>    | <b>0</b>                 | <b>0</b>                   | <b>485,235</b>             | <b>119,090</b>      | <b>16,904</b>  | <b>349,242</b>       | <b>28%</b>    |
| 4150    | 5330                | Information Technology            | 751,454           | 0                        | 0                          | 751,454                    | 249,336             | 24,752         | 477,366              | 36%           |
|         |                     | <b>Information Technology</b>     | <b>751,454</b>    | <b>0</b>                 | <b>0</b>                   | <b>751,454</b>             | <b>249,336</b>      | <b>24,752</b>  | <b>477,366</b>       | <b>36%</b>    |
| 4152    | 5410                | Assessing Department              | 444,911           | 0                        | 0                          | 444,911                    | 91,828              | 61,258         | 291,826              | 34%           |
| 4152    | 5477                | IT- Assessing                     | 14,650            | 0                        | 0                          | 14,650                     | 1,157               | 0              | 13,493               | 8%            |
|         |                     | <b>Assessing</b>                  | <b>459,561</b>    | <b>0</b>                 | <b>0</b>                   | <b>459,561</b>             | <b>92,985</b>       | <b>61,258</b>  | <b>305,318</b>       | <b>34%</b>    |
| 4312    | 5515                | Public Works Facility             | 99,903            | 800                      | 0                          | 100,703                    | 8,546               | 46,626         | 45,532               | 55%           |
| 4312    | 5551                | Public Works Administration       | 272,461           | 0                        | 5,518                      | 277,979                    | 60,901              | 721            | 216,357              | 22%           |
| 4312    | 5552                | Streets                           | 2,836,891         | 0                        | 99,577                     | 2,936,468                  | 1,105,086           | 399,889        | 1,431,493            | 51%           |
| 4312    | 5553                | Equipment Maintenance             | 474,079           | 0                        | 6,489                      | 480,568                    | 92,727              | 11,841         | 376,000              | 22%           |
| 4312    | 5554                | Drainage                          | 531,385           | 0                        | 82,304                     | 613,689                    | 150,645             | 35,077         | 427,967              | 30%           |
| 4522    | 5556                | Parks Division                    | 237,327           | 0                        | 6,716                      | 244,043                    | 58,990              | 29,584         | 155,469              | 36%           |
| 4312    | 5577                | IT - Public Works                 | 5,240             | 0                        | 0                          | 5,240                      | 5,854               | 387            | (1,001)              | 119%          |
|         |                     | <b>Public Works</b>               | <b>4,457,286</b>  | <b>800</b>               | <b>200,604</b>             | <b>4,658,690</b>           | <b>1,482,748</b>    | <b>524,125</b> | <b>2,651,817</b>     | <b>43%</b>    |

Town of Hudson, NH  
 Appropriations and Revenue Summary  
 Month Ending: September 30, 2020

| State # | Dept # | Department                      | Budget<br>FY 2021 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered     | Balance<br>Available | %<br>Expended |
|---------|--------|---------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|----------------|----------------------|---------------|
| 4191    | 5277   | IT - LUD                        | 6,300             | 0                        | 0                          | 6,300                      | 2,453               | 3,375          | 472                  | 93%           |
| 4191    | 5571   | LUD - Planning                  | 245,819           | 0                        | 0                          | 245,819                    | 71,340              | 38,248         | 136,230              | 45%           |
| 4191    | 5572   | LUD - Planning Board            | 8,350             | 0                        | 0                          | 8,350                      | 340                 | 0              | 8,010                | 4%            |
| 4191    | 5581   | LUD - Zoning                    | 202,221           | 0                        | 0                          | 202,221                    | 44,435              | 3,347          | 154,440              | 24%           |
| 4191    | 5583   | LUD - Zoning Board of Adj       | 16,500            | 0                        | 0                          | 16,500                     | 4,098               | 10,848         | 1,554                | 91%           |
| 4311    | 5585   | LUD - Engineering               | 390,578           | 0                        | 0                          | 390,578                    | 57,571              | 19,516         | 313,491              | 20%           |
|         |        | <b>Land Use</b>                 | <b>869,768</b>    | <b>0</b>                 | <b>0</b>                   | <b>869,768</b>             | <b>180,236</b>      | <b>75,334</b>  | <b>614,198</b>       | <b>29%</b>    |
| 4210    | 5610   | Police Administration           | 333,864           | 0                        | 15,671                     | 349,535                    | 117,863             | 16,003         | 215,669              | 38%           |
| 4210    | 5615   | Police Facility Operations      | 287,732           | 30,690                   | 0                          | 318,422                    | 88,733              | 61,974         | 167,715              | 47%           |
| 4210    | 5620   | Police Communications           | 685,916           | 0                        | 39,462                     | 725,378                    | 157,721             | 2,081          | 565,576              | 22%           |
| 4210    | 5630   | Police Patrol                   | 6,233,526         | 3,554                    | 293,486                    | 6,530,566                  | 1,594,726           | 143,644        | 4,792,195            | 27%           |
| 4210    | 5640   | Investigations                  | 13,820            | 0                        | 0                          | 13,820                     | 3,628               | 1,556          | 8,636                | 38%           |
| 4414    | 5650   | Animal Control                  | 120,509           | 0                        | 1,480                      | 121,989                    | 26,068              | 1,235          | 94,687               | 22%           |
| 4210    | 5660   | Information Services            | 154,488           | 0                        | 14,335                     | 168,823                    | 40,491              | 17             | 128,315              | 24%           |
| 4210    | 5671   | Support Services                | 88,023            | 0                        | 0                          | 88,023                     | 26,634              | 16,485         | 44,904               | 49%           |
| 4210    | 5672   | Crossing Guards                 | 58,755            | 0                        | 0                          | 58,755                     | 2,918               | 0              | 55,837               | 5%            |
| 4210    | 5673   | Prosecutor                      | 321,692           | 0                        | 13,030                     | 334,722                    | 76,884              | 1,621          | 256,218              | 23%           |
| 4210    | 5677   | IT - Police                     | 93,629            | 0                        | 0                          | 93,629                     | 52,586              | 13,675         | 27,368               | 71%           |
|         |        | <b>Police</b>                   | <b>8,391,954</b>  | <b>34,244</b>            | <b>377,464</b>             | <b>8,803,662</b>           | <b>2,188,251</b>    | <b>258,291</b> | <b>6,357,120</b>     | <b>28%</b>    |
| 4220    | 5710   | Fire Administration             | 726,510           | 0                        | 0                          | 726,510                    | 177,660             | 26,902         | 521,948              | 28%           |
| 4220    | 5715   | Fire Facilities                 | 141,635           | 0                        | 0                          | 141,635                    | 30,643              | 40,341         | 70,651               | 50%           |
| 4220    | 5720   | Fire Communications             | 384,845           | 0                        | 0                          | 384,845                    | 87,689              | 2,062          | 295,094              | 23%           |
| 4220    | 5730   | Fire Suppression                | 5,265,180         | 7,103                    | 363,568                    | 5,635,851                  | 1,321,072           | 200,537        | 4,114,242            | 27%           |
| 4220    | 5740   | Fire Inspectional Services      | 513,274           | 0                        | 0                          | 513,274                    | 98,382              | 22,206         | 392,686              | 23%           |
| 4220    | 5750   | Fire Emergency Medical Services | 0                 | 0                        | (33)                       | (33)                       | 0                   | (62)           | 28                   | 186%          |
| 4220    | 5765   | Fire Alarm                      | 3,746             | 0                        | 0                          | 3,746                      | 420                 | 4,116          | (790)                | 121%          |
| 4220    | 5770   | Emergency Management            | 86,368            | 0                        | 0                          | 86,368                     | 15,009              | 60,273         | 11,086               | 87%           |
| 4220    | 5777   | IT - Fire                       | 45,506            | 0                        | 0                          | 45,506                     | 27,155              | 701            | 17,650               | 61%           |
|         |        | <b>Fire</b>                     | <b>7,167,064</b>  | <b>7,103</b>             | <b>363,535</b>             | <b>7,537,702</b>           | <b>1,758,030</b>    | <b>357,076</b> | <b>5,422,597</b>     | <b>28%</b>    |
| 4520    | 5810   | Recreation Administration       | 160,645           | 0                        | 0                          | 160,645                    | 12,167              | 2,943          | 145,535              | 9%            |
| 4520    | 5814   | Recreation Facilities           | 77,384            | 0                        | 0                          | 77,384                     | 11,836              | 647            | 64,901               | 16%           |
| 4520    | 5821   | Supervised Play                 | 120,063           | 0                        | (15,291)                   | 104,772                    | 2,345               | 0              | 102,427              | 2%            |
| 4520    | 5824   | Ballfields                      | 12,242            | 0                        | 0                          | 12,242                     | 0                   | 0              | 12,242               | 0%            |
| 4520    | 5825   | Tennis                          | 0                 | 0                        | 0                          | 0                          | 0                   | 1,750          | (1,750)              | 0%            |
| 4520    | 5826   | Lacrosse                        | 12,366            | 0                        | 0                          | 12,366                     | 0                   | 0              | 12,366               | 0%            |
| 4520    | 5831   | Basketball                      | 52,604            | 0                        | 0                          | 52,604                     | 2,184               | 6              | 50,414               | 4%            |
| 4520    | 5834   | Soccer                          | 13,314            | 0                        | 0                          | 13,314                     | 710                 | 2,117          | 10,487               | 21%           |
| 4520    | 5835   | Senior Activities Operations    | 60,150            | 0                        | 0                          | 60,150                     | 682                 | 823            | 58,645               | 3%            |
| 4520    | 5836   | Teen Dances                     | 1,500             | 0                        | 0                          | 1,500                      | 0                   | 0              | 1,500                | 0%            |
| 4520    | 5839   | Community Activities            | 7,060             | 0                        | 0                          | 7,060                      | 200                 | 0              | 6,860                | 3%            |
| 4520    | 5877   | IT - Recreation                 | 7,065             | 0                        | 0                          | 7,065                      | 1,570               | 0              | 5,495                | 22%           |
|         |        | <b>Recreation</b>               | <b>524,393</b>    | <b>0</b>                 | <b>(15,291)</b>            | <b>509,102</b>             | <b>31,694</b>       | <b>8,286</b>   | <b>469,122</b>       | <b>8%</b>     |



**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
 Month Ending: September 30, 2020

| State #                                    | Dept # | Department                               | Budget<br>FY 2021 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered       | Balance<br>Available | %<br>Expended |
|--------------------------------------------|--------|------------------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|------------------|----------------------|---------------|
| 4196                                       | 5910   | Insurance                                | 519,000           | 0                        | 0                          | 519,000                    | 500,807             | 0                | 18,193               | 96%           |
| 4199                                       | 5920   | Community Grants                         | 90,508            | 0                        | 0                          | 90,508                     | 76,008              | 0                | 14,500               | 84%           |
| 4583                                       | 5930   | Patriotic Purposes                       | 5,600             | 0                        | 0                          | 5,600                      | 0                   | 0                | 5,600                | 0%            |
| 4199                                       | 5940   | Other Expenses                           | 165,460           | 0                        | 0                          | 165,460                    | 6,115               | 0                | 159,345              | 4%            |
| 4220                                       | 5960   | Hydrant Rental                           | 276,971           | 0                        | 0                          | 276,971                    | 69,243              | 0                | 207,728              | 25%           |
| 4321                                       | 5970   | Solid Waste Contract                     | 1,677,130         | 0                        | 0                          | 1,677,130                  | 309,726             | 1,339,566        | 27,837               | 98%           |
|                                            |        | <b>Non-Departmental</b>                  | <b>2,734,669</b>  | <b>0</b>                 | <b>0</b>                   | <b>2,734,669</b>           | <b>961,899</b>      | <b>1,339,566</b> | <b>433,204</b>       | <b>84%</b>    |
| <b>General Fund Appropriation Subtotal</b> |        |                                          | <b>27,017,358</b> | <b>44,647</b>            | <b>935,979</b>             | <b>27,997,984</b>          | <b>7,278,634</b>    | <b>2,960,467</b> | <b>17,758,883</b>    | <b>36.6%</b>  |
| <b>Warrant Articles</b>                    |        |                                          |                   |                          |                            |                            |                     |                  |                      |               |
| 4901                                       | 6015   | Widening Lowell Rd from Wason to Sag     | 0                 | 1,406,338                | 0                          | 1,406,338                  | 0                   | 1,406,338        | 0                    | 100%          |
| 4152                                       | 6040   | Future Prop. Revaluation CRF             | 15,000            | 0                        | 0                          | 15,000                     | 15,000              | 0                | 0                    | 100%          |
| 4220                                       | 6054   | Hire Four Firefighters/AEMTs             | 363,568           | 0                        | (363,568)                  | 0                          | 0                   | 0                | 0                    | 100%          |
| 4220                                       | 6057   | Fire Apparat Refub & Repr CRF            | 25,000            | 0                        | 0                          | 25,000                     | 25,000              | 0                | 0                    | 100%          |
| 4210                                       | 6058   | Police Union Contract                    | 377,464           | 0                        | (377,464)                  | 0                          | 0                   | 0                | 0                    | 100%          |
| 4312                                       | 6062   | Public Works Union Contract              | 85,493            | 0                        | (85,493)                   | 0                          | 0                   | 0                | 0                    | 100%          |
| 4902                                       | 6089   | Communication Systems                    | 0                 | 131,800                  | (32,950)                   | 98,850                     | 65,900              | 32,950           | 0                    | 100%          |
| 4326                                       | 6095   | Vaccon Truck Cap Rsrv Fund               | 15,000            | 0                        | 0                          | 15,000                     | 15,000              | 0                | 0                    | 100%          |
| 4902                                       | 6200   | Fire Squad Vehicle                       | 170,000           | 0                        | 0                          | 170,000                    | 0                   | 0                | 170,000              | 0%            |
| 4915                                       | 6201   | Commun Equip & Infrast CRF               | 810,000           | 0                        | 0                          | 810,000                    | 0                   | 0                | 810,000              | 0%            |
| 4915                                       | 6208   | Library Improvements CRF                 | 25,000            | 0                        | 0                          | 25,000                     | 25,000              | 0                | 0                    | 100%          |
| 4909                                       | 6212   | Taylor Falls & Vet Bridge Rehabilitation | 125,000           | 0                        | 0                          | 125,000                    | 0                   | 0                | 125,000              | 0%            |
| 4312                                       | 6213   | Hire Two Truck Driver/Laborers           | 111,111           | 0                        | (111,111)                  | 0                          | 0                   | 0                | 0                    | 100%          |
| 3319                                       | 6319   | Establish an Energy Efficiency CRF       | 25,000            | 0                        | 0                          | 25,000                     | 25,000              | 0                | 0                    | 100%          |
| 0000                                       | 6434   | Operating Transfer to Library            | 0                 | 0                        | 0                          | 0                          | 112,290             | 0                | (112,290)            | 100%          |
| 0000                                       | 6436   | Operating Transfer to Cons Co.           | 0                 | 0                        | 0                          | 0                          | 0                   | 0                | 0                    | 100%          |
| <b>General Fund Warrant Articles</b>       |        |                                          | <b>2,147,636</b>  | <b>1,538,138</b>         | <b>(970,586)</b>           | <b>2,715,188</b>           | <b>283,190</b>      | <b>1,439,288</b> | <b>992,710</b>       | <b>63%</b>    |
| <b>General Fund Total Budget</b>           |        |                                          | <b>29,164,994</b> | <b>1,582,785</b>         | <b>(34,607)</b>            | <b>30,713,172</b>          | <b>7,561,824</b>    | <b>4,399,755</b> | <b>18,751,593</b>    | <b>39%</b>    |
| <b>02 Sewer Fund</b>                       |        |                                          |                   |                          |                            |                            |                     |                  |                      |               |
| 4326                                       | 5561   | Sewer Billing & Collection               | 159,899           | 0                        | 0                          | 159,899                    | 74,584              | 9,695            | 75,620               | 53%           |
| 4326                                       | 5562   | Sewer Operation & Maintenance            | 1,165,734         | 120,000                  | 34,873                     | 1,320,607                  | 227,883             | 561,135          | 531,589              | 60%           |
| 4326                                       | 5564   | Sewer Capital Projects                   | 785,000           | 0                        | 0                          | 785,000                    | 46,208              | 32,089           | 706,703              | 10%           |
| 4312                                       | 6062   | Public Works Union Contract              | 2,716             | 0                        | (2,716)                    | 0                          | 0                   | 0                | 0                    | 100%          |
| 4312                                       | 6213   | Hire Two Truck Driver/Laborers           | 37,037            | 0                        | (37,037)                   | 0                          | 0                   | 0                | 0                    | 100%          |
| 4326                                       | 6095   | Vaccon Truck Cap Rsrv Fund               | 15,000            | 0                        | 0                          | 15,000                     | 15,000              | 0                | 0                    | 100%          |
| <b>Sewer Fund</b>                          |        |                                          | <b>2,165,386</b>  | <b>120,000</b>           | <b>(4,880)</b>             | <b>2,280,506</b>           | <b>363,675</b>      | <b>602,920</b>   | <b>1,313,911</b>     | <b>42%</b>    |
| <b>03 Water Fund</b>                       |        |                                          |                   |                          |                            |                            |                     |                  |                      |               |
| 4332                                       | 5591   | Water - Administration                   | 285,543           | 0                        | 0                          | 285,543                    | 126,152             | 24,797           | 134,593              | 53%           |
| 4332                                       | 5592   | Water - Ops & Maintenance                | 1,409,742         | 0                        | 0                          | 1,409,742                  | 240,565             | 591,809          | 577,368              | 59%           |
| 4335                                       | 5593   | Water - Supply                           | 809,000           | 41,537                   | 0                          | 850,537                    | 401,924             | 392,816          | 55,796               | 93%           |
| 4332                                       | 5594   | Water - Debt Service                     | 1,298,006         | 0                        | 0                          | 1,298,006                  | 139,003             | 0                | 1,159,003            | 11%           |
| <b>Water Fund</b>                          |        |                                          | <b>3,802,291</b>  | <b>41,537</b>            | <b>0</b>                   | <b>3,843,828</b>           | <b>907,644</b>      | <b>1,009,423</b> | <b>1,926,761</b>     | <b>50%</b>    |
| <b>Total General, Sewer, Water Funds</b>   |        |                                          | <b>35,132,671</b> | <b>1,744,322</b>         | <b>(39,487)</b>            | <b>36,837,506</b>          | <b>8,833,143</b>    | <b>6,012,097</b> | <b>21,992,265</b>    | <b>40%</b>    |

Town of Hudson, NH  
 Appropriations and Revenue Summary  
 Month Ending: September 30, 2020

| State #            | Dept # | Department                                       | Budget<br>FY 2021           | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts     | Available<br>Appropriation  | Expended<br>To Date | Encumbered                     | Balance<br>Available | %<br>Expended |
|--------------------|--------|--------------------------------------------------|-----------------------------|--------------------------|--------------------------------|-----------------------------|---------------------|--------------------------------|----------------------|---------------|
|                    |        |                                                  | <u>Budgeted<br/>Revenue</u> |                          | <u>Supplemental<br/>Budget</u> | <u>Adjusted<br/>Revenue</u> | <u>Revenues</u>     | <u>Use of Fund<br/>Balance</u> | <u>Balance</u>       |               |
|                    |        | <b>General Fund Revenue</b>                      | 30,383,049                  |                          | 650,330                        | 31,033,379                  | 2,182,438           | 0                              | 28,850,941           | 7%            |
|                    |        | <b>Sewer Fund Revenue</b>                        | 2,162,670                   |                          | 0                              | 2,162,670                   | 310,675             | 0                              | 1,851,995            | 14%           |
|                    |        | <b>Water Fund Revenue</b>                        | 3,802,291                   |                          | 0                              | 3,802,291                   | 1,252,323           | 0                              | 2,549,968            | 33%           |
|                    |        | <b>Total General, Sewer, Water Funds Revenue</b> | 36,348,010                  | 0                        | 650,330                        | 36,998,340                  | 3,745,436           | 0                              | 33,252,904           | 10%           |
| <b>Other Funds</b> |        |                                                  |                             |                          |                                |                             |                     |                                |                      |               |
| State #            | Dept # | Department                                       | Budget<br>FY 2021           | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts     | Available<br>Appropriation  | Expended<br>To Date | Encumbered                     | Balance<br>Available | %<br>Expended |
| 04                 | 5060   | Library                                          | 1,162,586                   | 0                        | 0                              | 1,162,586                   | 268,339             | 1,913                          | 892,335              | 23%           |
| 05                 | 5598   | Land Use Change Tax Fund                         | 0                           | 0                        | 0                              | 0                           | 0                   | 0                              | 0                    | 100%          |
| 06                 | 5586   | Conservation Commission                          | 52,753                      | 40,204                   | (10,069)                       | 82,888                      | 21,324              | 15,874                         | 45,690               | 45%           |
| 14                 | 5630   | Police Forfeiture Fund                           | 0                           | 40,220                   | 0                              | 40,220                      | 40,220              | 9,695                          | (9,695)              | 100%          |
| 35                 | 5845   | Senior Activities Revolving Fund                 | 0                           | 51,244                   | 0                              | 51,244                      | 0                   | 51,244                         | 0                    | 100%          |
| 45                 | 5045   | Community TV Revolving Fund                      | 0                           | 0                        | 0                              | 0                           | 57,516              | 8,482                          | (65,997)             | 100%          |
| 46                 | 8901   | Grants                                           | 0                           | 0                        | 0                              | 0                           | 0                   | 0                              | 0                    | 100%          |
| 50                 | 5750   | EMS Revolving Fund                               | 423,322                     | 0                        | 0                              | 423,322                     | 18,662              | 155,248                        | 249,412              | 41%           |
|                    |        | <b>Other Funds</b>                               | 1,638,661                   | 131,668                  | (10,069)                       | 1,760,260                   | 406,060             | 242,456                        | 1,111,745            | 37%           |
|                    |        |                                                  | <u>Budgeted<br/>Revenue</u> |                          | <u>Supplemental<br/>Budget</u> | <u>Adjusted<br/>Revenue</u> | <u>Revenues</u>     | <u>Use of Fund<br/>Balance</u> | <u>Balance</u>       |               |
|                    |        | <b>Senior Activities Revolving Fund</b>          | 0                           |                          |                                | 0                           | (4,968)             |                                | 4,968                | 0%            |
|                    |        | <b>Community TV Revolving Fund</b>               | 0                           |                          |                                | 0                           | 76,566              |                                | (76,566)             | 0%            |
|                    |        | <b>EMS Revolving Fund</b>                        | 423,322                     |                          |                                | 423,322                     | 68,184              |                                | 355,138              | 16%           |
|                    |        | <b>Total Expenditures All Funds</b>              | 36,771,332                  | 1,875,991                | (49,556)                       | 38,597,766                  | 9,239,204           | 6,254,553                      | 23,104,010           | 40%           |

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

| Account Number       |                                    | Est Rev       | MTD Rev    | YTD Rev      | Balance       | %Coll   |
|----------------------|------------------------------------|---------------|------------|--------------|---------------|---------|
| <b>General Fund</b>  |                                    |               |            |              |               |         |
| 01-0000-4913-000-000 | Transfer from Land Use Change Fund | 0.00          | 0.00       | 0.00         | 0.00          | 0.000   |
| 01-0000-4914-000-000 | Library Revenue                    | 9,675.00      | 0.00       | 0.00         | 9,675.00      | 0.000   |
| 01-3110-4100-000-000 | General Property Taxes             | 19,509,486.00 | 0.00       | 0.00         | 19,509,486.00 | 0.000   |
| 01-3110-4101-000-000 | Overlay                            | -185,000.00   | -0.54      | -23,033.76   | -161,966.24   | 12.451  |
| 01-3185-4120-000-000 | Yield Taxes and Interest           | 1,500.00      | 0.00       | 0.00         | 1,500.00      | 0.000   |
| 01-3186-4115-000-000 | In Lieu of Taxes                   | 12,816.00     | 0.00       | 0.00         | 12,816.00     | 0.000   |
| 01-3189-4121-000-000 | Excavation Activity Tax            | 3,000.00      | 0.00       | 0.00         | 3,000.00      | 0.000   |
| 01-3189-4127-000-000 | Boat Tax                           | 7,000.00      | 259.88     | 1,636.63     | 5,363.37      | 23.380  |
| 01-3190-4203-000-000 | Charges on Property Taxes          | 5,000.00      | 110.89     | -3,286.44    | 8,286.44      | -65.729 |
| 01-3190-4204-000-000 | Interest on Property Taxes         | 160,000.00    | 4,367.58   | 18,079.12    | 141,920.88    | 11.299  |
| 01-3220-4201-000-000 | Motor Vehicle Permits              | 5,420,000.00  | 461,724.80 | 1,408,676.30 | 4,011,323.70  | 25.990  |
| 01-3230-4216-000-000 | Certificate of Occupancy Permit    | 15,000.00     | 800.00     | 2,200.00     | 12,800.00     | 14.667  |
| 01-3230-4218-000-000 | Building Permits                   | 275,000.00    | 29,053.35  | 112,047.49   | 162,952.51    | 40.745  |
| 01-3230-4381-000-000 | Septic Inspection Fees             | 6,000.00      | 600.00     | 2,200.00     | 3,800.00      | 36.667  |
| 01-3290-4209-000-000 | Excavation Permits                 | 5,000.00      | 0.00       | 300.00       | 4,700.00      | 6.000   |
| 01-3290-4214-000-000 | Driveway Permits                   | 2,000.00      | 550.00     | 1,150.00     | 850.00        | 57.500  |
| 01-3290-4217-000-000 | Health Permits                     | 0.00          | 0.00       | 0.00         | 0.00          | 0.000   |
| 01-3290-4221-000-000 | Pistol Permits                     | 4,000.00      | 260.00     | 620.00       | 3,380.00      | 15.500  |
| 01-3290-4233-000-000 | Oil Burner/Kerosene Permits        | 0.00          | 0.00       | 0.00         | 0.00          | 0.000   |
| 01-3290-4238-000-000 | Police Alarm Permit                | 2,800.00      | 195.00     | 765.00       | 2,035.00      | 27.321  |
| 01-3290-4239-000-000 | Fire - Place of Assembly           | 2,000.00      | 230.00     | 590.00       | 1,410.00      | 29.500  |
| 01-3290-4254-000-000 | Fire Alarm Permits                 | 1,500.00      | 513.50     | 587.50       | 912.50        | 39.167  |
| 01-3290-4312-000-000 | Zoning Application Fees            | 3,000.00      | 156.25     | 1,260.75     | 1,739.25      | 42.025  |
| 01-3290-4313-000-000 | Planning Board Fees                | 120,000.00    | 169.20     | 86,306.04    | 33,693.96     | 71.922  |
| 01-3290-4315-000-000 | Sewer Service Permit               | 3,000.00      | 175.00     | 525.00       | 2,475.00      | 17.500  |
| 01-3290-4321-000-000 | UCC Filings                        | 7,000.00      | 0.00       | 2,025.00     | 4,975.00      | 28.929  |
| 01-3290-4322-000-000 | Vital Statistics                   | 7,000.00      | 5,547.50   | 10,342.50    | -3,342.50     | 147.750 |
| 01-3290-4323-000-000 | Police Fines, Forfeit, Court       | 0.00          | 0.00       | 0.00         | 0.00          | 0.000   |
| 01-3290-4325-000-000 | Animal Control Fines/Fees          | 8,000.00      | 5,893.00   | 6,506.00     | 1,494.00      | 81.325  |
| 01-3290-4326-000-000 | Notary Fees                        | 100.00        | 0.00       | 0.00         | 100.00        | 0.000   |

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

| Account Number       |                                                    | Est Rev      | MTD Rev   | YTD Rev    | Balance      | %Coll   |
|----------------------|----------------------------------------------------|--------------|-----------|------------|--------------|---------|
| 01-3290-4327-000-000 | Parking Violation Fees                             | 2,000.00     | 145.00    | 145.00     | 1,855.00     | 7.250   |
| 01-3290-4328-000-000 | Street Acceptance/Opening Fee                      | 0.00         | 0.00      | 0.00       | 0.00         | 0.000   |
| 01-3290-4334-000-000 | Construction Inspection Fee                        | 15,000.00    | 3,400.00  | 4,420.00   | 10,580.00    | 29.467  |
| 01-3290-4335-000-000 | Animal Boarding Fees                               | 1,100.00     | 25.00     | 60.00      | 1,040.00     | 5.455   |
| 01-3290-4343-000-000 | Copy Fees and Sale of Books                        | 1,500.00     | 61.25     | 94.25      | 1,405.75     | 6.283   |
| 01-3290-4347-000-000 | Bad Check Fees                                     | 2,500.00     | 25.00     | 577.80     | 1,922.20     | 23.112  |
| 01-3290-4356-000-000 | Police False Alarm Fines                           | 10,000.00    | 0.00      | 450.00     | 9,550.00     | 4.500   |
| 01-3290-4421-000-000 | Marriage Licenses                                  | 4,000.00     | 893.00    | 3,651.00   | 349.00       | 91.275  |
| 01-3290-4422-000-000 | Hawker/Peddler License                             | 1,000.00     | 0.00      | 282.00     | 718.00       | 28.200  |
| 01-3290-4427-000-000 | Articles of Agreement                              | 0.00         | 0.00      | 5.00       | -5.00        | 0.000   |
| 01-3290-4428-000-000 | Pole Licenses                                      | 0.00         | 0.00      | 0.00       | 0.00         | 0.000   |
| 01-3290-4430-000-000 | Scrap Metal License                                | 0.00         | 0.00      | 50.00      | -50.00       | 0.000   |
| 01-3290-4450-000-000 | Animal Control Licenses                            | 18,000.00    | 2,464.50  | 5,055.00   | 12,945.00    | 28.083  |
| 01-3290-4451-000-000 | Drain Layers License                               | 1,000.00     | 250.00    | 750.00     | 250.00       | 75.000  |
| 01-3351-4840-000-000 | Shared Revenue - Municipal Aid                     | 268,277.00   | 0.00      | 0.00       | 268,277.00   | 0.000   |
| 01-3352-4841-000-000 | Shared Revenue - Meals and Rental Tax Distribution | 1,291,333.00 | 0.00      | 0.00       | 1,291,333.00 | 0.000   |
| 01-3353-4610-000-000 | Shared Revenue - Highway Block Grant               | 539,910.00   | 0.00      | 161,972.88 | 377,937.12   | 30.000  |
| 01-3359-4656-000-000 | Grants - Police                                    | 26,000.00    | 3,291.43  | 4,972.91   | 21,027.09    | 19.127  |
| 01-3359-4657-000-000 | Grants - Fire                                      | 499,882.00   | 0.00      | -1.33      | 499,883.33   | 0.000   |
| 01-3359-4659-000-000 | Grants - Other                                     | 10,000.00    | 1,080.00  | -4,906.21  | 14,906.21    | -49.062 |
| 01-3359-4660-000-000 | Grants - Pandemic                                  | 0.00         | 0.00      | 0.94       | -0.94        | 0.000   |
| 01-3379-4300-000-000 | Sewer Utility Admin Fee                            | 44,000.00    | 0.00      | 44,000.00  | 0.00         | 100.000 |
| 01-3379-4301-000-000 | Water Utility Admin Fee                            | 66,000.00    | 0.00      | 66,000.00  | 0.00         | 100.000 |
| 01-3401-4324-000-000 | Police Record Fees                                 | 7,000.00     | 895.00    | 1,800.00   | 5,200.00     | 25.714  |
| 01-3401-4342-000-000 | Sale of Checklists                                 | 500.00       | 0.00      | 87.00      | 413.00       | 17.400  |
| 01-3401-4708-000-000 | Welfare Reimbursement                              | 1,000.00     | 90.27     | 294.01     | 705.99       | 29.401  |
| 01-3401-4716-000-000 | Cash Over/Short                                    | 0.00         | 0.00      | 64.03      | -64.03       | 0.000   |
| 01-3401-4720-000-000 | Police Outside Detail                              | 150,000.00   | 70,779.87 | 85,640.48  | 64,359.52    | 57.094  |
| 01-3401-4729-000-000 | Contracted Services - Litchfield                   | 30,000.00    | 0.00      | 0.00       | 30,000.00    | 0.000   |
| 01-3401-4730-000-000 | Ambulance Billings                                 | 422,000.00   | 0.00      | 72,227.30  | 349,772.70   | 17.115  |
| 01-3401-4731-000-000 | Charges on Ambulance Receivables                   | -22,000.00   | 0.00      | -4,043.07  | -17,956.93   | 18.378  |

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

| Account Number       |                                     | Est Rev              | MTD Rev           | YTD Rev             | Balance              | %Coll        |
|----------------------|-------------------------------------|----------------------|-------------------|---------------------|----------------------|--------------|
| 01-3401-4732-000-000 | Fire Incident Reports               | 500.00               | 121.00            | 443.00              | 57.00                | 88.600       |
| 01-3401-4745-000-000 | Cable Franchise Fees                | 77,000.00            | 0.00              | 19,141.49           | 57,858.51            | 24.859       |
| 01-3401-4746-000-000 | Police Testing and Application Fees | 0.00                 | 0.00              | 760.00              | -760.00              | 0.000        |
| 01-3401-4748-000-000 | Insurance Reimbursement             | 90,000.00            | 2,396.65          | 61,521.86           | 28,478.14            | 68.358       |
| 01-3401-4756-000-000 | Misc Rev - Police                   | 500.00               | 0.00              | 6,299.34            | -5,799.34            | ######       |
| 01-3401-4757-000-000 | Misc Rev - Fire                     | 500.00               | 0.00              | 255.00              | 245.00               | 51.000       |
| 01-3401-4758-000-000 | Misc Rev - Recreation               | 0.00                 | 0.00              | 0.00                | 0.00                 | 0.000        |
| 01-3401-4759-000-000 | Misc Rev - Other                    | 500.00               | 0.00              | 0.00                | 500.00               | 0.000        |
| 01-3401-4761-000-000 | Rec Rev - Basketball                | 0.00                 | 0.00              | 0.00                | 0.00                 | 0.000        |
| 01-3401-4762-000-000 | Rec Rev - Supervised Play           | 0.00                 | 1,800.00          | 1,800.00            | -1,800.00            | 0.000        |
| 01-3401-4764-000-000 | Rec Rev - Soccer                    | 20,000.00            | 0.00              | 0.00                | 20,000.00            | 0.000        |
| 01-3401-4765-000-000 | Rec Rev - Tennis                    | 4,000.00             | 0.00              | 0.00                | 4,000.00             | 0.000        |
| 01-3401-4766-000-000 | Rec Rev - Teen Dances               | 1,500.00             | 0.00              | 0.00                | 1,500.00             | 0.000        |
| 01-3401-4767-000-000 | Rec Rev - Adult Softball            | 13,000.00            | 0.00              | 0.00                | 13,000.00            | 0.000        |
| 01-3401-4768-000-000 | Rec Rev - Lacrosse                  | 12,000.00            | 0.00              | 0.00                | 12,000.00            | 0.000        |
| 01-3401-4769-000-000 | Rec Rev - Community Activities      | 5,000.00             | 0.00              | 0.00                | 5,000.00             | 0.000        |
| 01-3501-4704-000-000 | Sale of Town Property               | 55,000.00            | 0.00              | 47.32               | 54,952.68            | 0.086        |
| 01-3502-4702-000-000 | Bank Charges                        | -10,000.00           | 0.00              | -819.47             | -9,180.53            | 8.195        |
| 01-3502-4703-000-000 | Interest on Investments             | 261,000.00           | 0.00              | 12,143.43           | 248,856.57           | 4.653        |
| 01-3503-4373-000-000 | Rents of Town Property              | 3,000.00             | 0.00              | 0.00                | 3,000.00             | 0.000        |
| 01-3508-4556-000-000 | Donations - Police                  | 0.00                 | 4,500.00          | 6,500.00            | -6,500.00            | 0.000        |
| 01-3508-4557-000-000 | Donations - Fire                    | 0.00                 | 0.00              | 0.00                | 0.00                 | 0.000        |
| 01-3508-4558-000-000 | Donations - Recreation              | 0.00                 | 0.00              | 0.00                | 0.00                 | 0.000        |
| 01-3508-4559-000-000 | Donations - Other                   | 0.00                 | 0.00              | 1,200.00            | -1,200.00            | 0.000        |
| 01-3914-4996-000-000 | Voted from Surplus                  | 935,000.00           | 0.00              | 0.00                | 935,000.00           | 0.000        |
| 01-3915-4922-000-000 | From Capital Reserve Fund           | 170,000.00           | 0.00              | 0.00                | 170,000.00           | 0.000        |
| 01-3939-4999-000-000 | Use of Fund Balance                 | 600,000.00           | 0.00              | 0.00                | 600,000.00           | 0.000        |
| <b>Totals</b>        | <b>General Fund</b>                 | <b>31,033,379.00</b> | <b>602,823.38</b> | <b>2,182,438.09</b> | <b>28,850,940.91</b> | <b>7.033</b> |

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

| Account Number       |                                    | Est Rev             | MTD Rev       | YTD Rev           | Balance             | %Coll         |
|----------------------|------------------------------------|---------------------|---------------|-------------------|---------------------|---------------|
| <b>Sewer Fund</b>    |                                    |                     |               |                   |                     |               |
| 02-3190-4180-000-000 | Interest on Sewer Utility          | 21,000.00           | 797.67        | 7,839.45          | 13,160.55           | 37.331        |
| 02-3190-4181-000-000 | Sewer Betterment Interest          | 500.00              | 0.00          | 0.00              | 500.00              | 0.000         |
| 02-3401-4716-000-000 | Cash Over/Short                    | 0.00                | 0.00          | 0.00              | 0.00                | 0.000         |
| 02-3403-4780-000-000 | Sewer Base Charges                 | 555,500.00          | 0.00          | 139,428.71        | 416,071.29          | 25.100        |
| 02-3403-4781-000-000 | Sewer Consumption Charges          | 628,259.00          | 0.00          | 164,503.41        | 463,755.59          | 26.184        |
| 02-3409-4783-000-000 | Sewer Capital Assessment Other Chg | 500.00              | 0.00          | 0.00              | 500.00              | 0.000         |
| 02-3500-4773-000-000 | Otarnic Pond Betterment Assessment | 24,911.00           | 0.00          | 0.00              | 24,911.00           | 0.000         |
| 02-3500-4782-000-000 | Sewer Capital Assessment           | 50,000.00           | 0.00          | -774.83           | 50,774.83           | -1.550        |
| 02-3502-4702-000-000 | Bank Charges                       | -3,000.00           | 0.00          | -321.32           | -2,678.68           | 10.711        |
| 02-3509-4786-000-000 | Sewer - Other Income/(Expenses)    | 0.00                | 0.00          | 0.00              | 0.00                | 0.000         |
| 02-3915-4922-000-000 | From Capital Reserve Fund          | 745,000.00          | 0.00          | 0.00              | 745,000.00          | 0.000         |
| 02-3939-4999-000-000 | Use of Fund Balance                | 125,000.00          | 0.00          | 0.00              | 125,000.00          | 0.000         |
| 02-4915-4915-000-000 | To Capital Reserve Fund - Sewer    | 15,000.00           | 0.00          | 0.00              | 15,000.00           | 0.000         |
| <b>Totals</b>        | <b>Sewer Fund</b>                  | <b>2,162,670.00</b> | <b>797.67</b> | <b>310,675.42</b> | <b>1,851,994.58</b> | <b>14.365</b> |

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

| Account Number       |                                 | Est Rev             | MTD Rev           | YTD Rev             | Balance             | %Coll         |
|----------------------|---------------------------------|---------------------|-------------------|---------------------|---------------------|---------------|
| <b>Water Fund</b>    |                                 |                     |                   |                     |                     |               |
| 03-3190-4794-000-000 | Interest on Delinquent Accounts | 10,000.00           | 0.00              | 1,211.26            | 8,788.74            | 12.113        |
| 03-3290-4394-000-000 | Backflow Testing Fees           | 25,000.00           | 0.00              | 95.00               | 24,905.00           | 0.380         |
| 03-3290-4395-000-000 | Water Hookup Fee                | 20,000.00           | 450.00            | 6,100.00            | 13,900.00           | 30.500        |
| 03-3290-4396-000-000 | Water Service Fees              | 12,000.00           | 570.00            | 1,503.00            | 10,497.00           | 12.525        |
| 03-3290-4397-000-000 | Shutoff/Reconnect Fee           | 8,500.00            | 1,125.00          | 1,250.00            | 7,250.00            | 14.706        |
| 03-3401-4716-000-000 | Cash Over/Short                 | 0.00                | 0.00              | 11.03               | -11.03              | 0.000         |
| 03-3401-4748-000-000 | Insurance Reimbursement         | 0.00                | 0.00              | 0.00                | 0.00                | 0.000         |
| 03-3402-4390-000-000 | Rental Fee - Private Hydrant    | 61,000.00           | 5,356.47          | 16,069.41           | 44,930.59           | 26.343        |
| 03-3402-4391-000-000 | Rental Fee - Public Hydrant     | 78,000.00           | 6,496.20          | 12,992.40           | 65,007.60           | 16.657        |
| 03-3402-4392-000-000 | Public Fire Protection          | 224,000.00          | 18,667.94         | 56,003.82           | 167,996.18          | 25.002        |
| 03-3402-4790-000-000 | Water Base Charges              | 955,000.00          | 80,632.72         | 241,782.03          | 713,217.97          | 25.317        |
| 03-3402-4791-000-000 | Water Usage Charges             | 2,122,291.00        | 282,819.90        | 858,548.74          | 1,263,742.26        | 40.454        |
| 03-3402-4792-000-000 | Fire Access Charges             | 199,000.00          | 16,584.67         | 56,250.21           | 142,749.79          | 28.266        |
| 03-3402-4799-000-000 | Water Sales to Pennichuck       | 80,000.00           | 0.00              | 0.00                | 80,000.00           | 0.000         |
| 03-3502-4702-000-000 | Bank Charges                    | -2,500.00           | 0.00              | -119.30             | -2,380.70           | 4.772         |
| 03-3509-4793-000-000 | Other Income - Water            | 10,000.00           | 175.00            | 625.00              | 9,375.00            | 6.250         |
| 03-3915-4922-000-000 | From Capital Reserve Fund       | 0.00                | 0.00              | 0.00                | 0.00                | 0.000         |
| <b>Totals</b>        | <b>Water Fund</b>               | <b>3,802,291.00</b> | <b>412,877.90</b> | <b>1,252,322.60</b> | <b>2,549,968.40</b> | <b>32.936</b> |

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Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

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| Account Number                      |                                     | Est Rev     | MTD Rev     | YTD Rev          | Balance         | %Coll        |
|-------------------------------------|-------------------------------------|-------------|-------------|------------------|-----------------|--------------|
| <b>Sr Activities Revolving Fund</b> |                                     |             |             |                  |                 |              |
| 35-3401-4735-000-000                | Misc Rev - Senior Activities        | 0.00        | 0.00        | -4,968.00        | 4,968.00        | 0.000        |
| 35-3401-4736-000-000                | Membership Fees                     | 0.00        | 0.00        | 0.00             | 0.00            | 0.000        |
| <b>Totals</b>                       | <b>Sr Activities Revolving Fund</b> | <b>0.00</b> | <b>0.00</b> | <b>-4,968.00</b> | <b>4,968.00</b> | <b>0.000</b> |



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Revenue Report  
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| Account Number                     |                                    | Est Rev     | MTD Rev     | YTD Rev          | Balance           | %Coll        |
|------------------------------------|------------------------------------|-------------|-------------|------------------|-------------------|--------------|
| <b>Community TV Revolving Fund</b> |                                    |             |             |                  |                   |              |
| 45-3401-4745-000-000               | Cable Franchise Fees               | 0.00        | 0.00        | 76,565.96        | -76,565.96        | 0.000        |
| <b>Totals</b>                      | <b>Community TV Revolving Fund</b> | <b>0.00</b> | <b>0.00</b> | <b>76,565.96</b> | <b>-76,565.96</b> | <b>0.000</b> |

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Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: September 2020, GL Year 2021

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| Account Number            |                                   | Est Rev           | MTD Rev     | YTD Rev          | Balance           | %Coll         |
|---------------------------|-----------------------------------|-------------------|-------------|------------------|-------------------|---------------|
| <b>EMS Revolving Fund</b> |                                   |                   |             |                  |                   |               |
| 50-0000-4729-000-000      | EMS - Contracted Services         | 15,000.00         | 0.00        | 0.00             | 15,000.00         | 0.000         |
| 50-0000-4730-000-000      | EMS - 50% Ambulance Billings      | 430,322.00        | 0.00        | 72,227.30        | 358,094.70        | 16.784        |
| 50-0000-4731-000-000      | EMS - 50% Charges on Amb Billings | -22,000.00        | 0.00        | -4,043.06        | -17,956.94        | 18.378        |
| <b>Totals</b>             | <b>EMS Revolving Fund</b>         | <b>423,322.00</b> | <b>0.00</b> | <b>68,184.24</b> | <b>355,137.76</b> | <b>16.107</b> |

**TOWN OF HUDSON  
AUTOMOBILE REGISTRATION BY MONTH  
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

|            | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>1st half<br/>Fiscal Year</u> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> | <u>2nd half<br/>Fiscal Year</u> | <u>Actual<br/>Fiscal Year<br/>Total</u> | <u>Budget<br/>Fiscal Year<br/>Total</u> |
|------------|-------------|---------------|------------------|----------------|-----------------|-----------------|---------------------------------|----------------|-----------------|--------------|--------------|------------|-------------|---------------------------------|-----------------------------------------|-----------------------------------------|
| FY2016     | \$355,622   | \$375,666     | \$396,497        | \$432,624      | \$383,736       | \$331,951       | \$2,276,095                     | \$464,698      | \$434,255       | \$466,096    | \$378,514    | \$463,070  | \$492,415   | \$2,699,048                     | \$4,975,135                             | \$4,200,000                             |
| vs. Budget | 8.5%        | 17.4%         | 26.9%            | 37.2%          | 46.3%           | 54.2%           | 54.2%                           | 65.3%          | 75.6%           | 86.7%        | 95.7%        | 106.7%     | 118.5%      | 64.3%                           | vs. Budget                              | 118.5%                                  |
| FY2017     | \$327,635   | \$400,991     | \$435,251        | \$400,872      | \$390,525       | \$422,355       | \$2,377,628                     | \$527,661      | \$425,856       | \$464,481    | \$397,461    | \$521,282  | \$460,464   | \$2,797,204                     | \$5,174,832                             | \$4,550,000                             |
| vs. Budget | 7.2%        | 16.0%         | 25.6%            | 34.4%          | 43.0%           | 52.3%           | 52.3%                           | 63.9%          | 73.2%           | 83.4%        | 92.2%        | 103.6%     | 113.7%      | 61.5%                           | vs. Budget                              | 113.7%                                  |
| FY2018     | \$345,710   | \$427,939     | \$416,805        | \$443,016      | \$371,576       | \$453,830       | \$2,458,875                     | \$582,567      | \$460,122       | \$473,141    | \$402,980    | \$543,706  | \$507,592   | \$2,970,108                     | \$5,428,983                             | \$4,700,000                             |
| vs. Budget | 7.4%        | 16.5%         | 25.3%            | 34.8%          | 42.7%           | 52.3%           | 52.3%                           | 64.7%          | 74.5%           | 84.6%        | 93.1%        | 104.7%     | 115.5%      | 63.2%                           | vs. Budget                              | 115.5%                                  |
| FY2019     | \$429,067   | \$457,722     | \$389,685        | \$464,888      | \$471,953       | \$454,133       | \$2,667,448                     | \$531,274      | \$504,668       | \$444,548    | \$561,605    | \$513,577  | \$511,323   | \$3,066,993                     | \$5,734,441                             | \$5,000,000                             |
| vs. Budget | 8.6%        | 17.7%         | 25.5%            | 34.8%          | 44.3%           | 53.3%           | 53.3%                           | 64.0%          | 74.1%           | 83.0%        | 94.2%        | 104.5%     | 114.7%      | 61.3%                           | vs. Budget                              | 114.7%                                  |
| FY2020     | \$437,974   | \$485,183     | \$410,994        | \$530,162      | \$446,610       | \$470,237       | \$2,781,159                     | \$638,551      | \$515,784       | \$416,309    | \$331,136    | \$452,398  | \$745,339   | \$3,099,517                     | \$5,880,675                             | \$5,420,000                             |
| vs. Budget | 8.1%        | 17.0%         | 24.6%            | 34.4%          | 42.6%           | 51.3%           | 51.3%                           | 63.1%          | 72.6%           | 80.3%        | 86.4%        | 94.7%      | 108.5%      | 57.2%                           | vs. Budget                              | 108.5%                                  |
| FY2021     | \$516,858   | \$430,094     | \$461,725        |                |                 |                 | \$1,408,677                     |                |                 |              |              |            |             | \$0                             | \$1,408,677                             | \$5,420,000                             |
| vs. Budget | 9.5%        | 17.5%         | 26.0%            |                |                 |                 | 26.0%                           |                |                 |              |              |            |             | 0.0%                            | vs. Budget                              | 26.0%                                   |

**TOWN OF HUDSON  
GENERAL FUND INTEREST BY MONTH  
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

|            | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>1st half<br/>Fiscal Year</u> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> | <u>2nd half<br/>Fiscal Year</u> | <u>Actual<br/>Fiscal Year<br/>Total</u> | <u>Budget<br/>Fiscal Year<br/>Total</u> |
|------------|-------------|---------------|------------------|----------------|-----------------|-----------------|---------------------------------|----------------|-----------------|--------------|--------------|------------|-------------|---------------------------------|-----------------------------------------|-----------------------------------------|
| FY2016     | \$2,934     | \$0           | \$2,630          | \$417          | \$1,262         | \$990           | \$8,232                         | \$1,703        | \$2,866         | \$2,296      | \$2,094      | \$2,444    | \$2,881     | \$14,284                        | \$22,516                                | \$5,000                                 |
| vs. Budget | 58.7%       | 58.7%         | 111.3%           | 119.6%         | 144.8%          | 164.6%          | 164.6%                          | 198.7%         | 256.0%          | 301.9%       | 343.8%       | 392.7%     | 450.3%      | 285.7%                          | vs. Budget                              | 450.3%                                  |
| FY2017     | \$6,112     | \$0           | \$5,786          | \$4,242        | \$3,440         | \$2,256         | \$21,836                        | \$0            | \$5,991         | \$9,498      | \$16,578     | \$6,333    | \$7,235     | \$45,635                        | \$67,471                                | \$19,000                                |
| vs. Budget | 32.2%       | 32.2%         | 62.6%            | 84.9%          | 103.1%          | 114.9%          | 114.9%                          | 114.9%         | 146.5%          | 196.4%       | 283.7%       | 317.0%     | 355.1%      | 240.2%                          | vs. Budget                              | 355.1%                                  |
| FY2018     | \$14,877    | \$14,656      | \$7,236          | \$4,331        | \$9,647         | \$6,947         | \$57,694                        | \$16,560       | \$18,741        | \$14,208     | \$15,488     | \$19,596   | \$16,919    | \$101,512                       | \$159,206                               | \$25,000                                |
| vs. Budget | 59.5%       | 118.1%        | 147.1%           | 164.4%         | 203.0%          | 230.8%          | 230.8%                          | 297.0%         | 372.0%          | 428.8%       | 490.8%       | 569.1%     | 636.8%      | 406.0%                          | vs. Budget                              | 636.8%                                  |
| FY2019     | \$0         | \$45,557      | \$38,553         | \$27,494       | \$0             | \$46,686        | \$158,289                       | \$45,246       | \$52,094        | \$42,049     | \$0          | \$66,149   | \$19,534    | \$225,072                       | \$383,361                               | \$120,000                               |
| vs. Budget | 0.0%        | 38.0%         | 70.1%            | 93.0%          | 93.0%           | 131.9%          | 131.9%                          | 169.6%         | 213.0%          | 248.1%       | 248.1%       | 303.2%     | 319.5%      | 187.6%                          | vs. Budget                              | 319.5%                                  |
| FY2020     | \$0         | \$42,580      | \$39,013         | \$33,695       | \$24,052        | \$13,649        | \$152,989                       | \$6,066        | \$35,128        | \$32,541     | \$8,141      | \$5,937    | \$21,179    | \$108,992                       | \$261,981                               | \$361,000                               |
| vs. Budget | 0.0%        | 11.8%         | 22.6%            | 31.9%          | 38.6%           | 42.4%           | 42.4%                           | 44.1%          | 53.8%           | 62.8%        | 65.1%        | 66.7%      | 72.6%       | 30.2%                           | vs. Budget                              | 72.6%                                   |
| FY2021     | \$0         | \$0           | \$12,143         |                |                 |                 | \$12,143                        |                |                 |              |              |            |             | \$0                             | \$12,143                                | \$261,000                               |
| vs. Budget | 0.0%        | 0.0%          | 4.7%             |                |                 |                 | 4.7%                            |                |                 |              |              |            |             | 0.0%                            | vs. Budget                              | 4.7%                                    |