



# TOWN OF HUDSON

## Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

### HUDSON, NH BOARD OF SELECTMEN

October 27, 2020

Attorney-Client Session, pursuant to RSA 91-A:2 I  
(not open to the public)  
6:30 p.m.

Regular meeting will begin immediately after Attorney-Client Session

#### BOS Meeting Room at Town Hall Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

*Any Hudson resident who wishes to submit public input can do so by emailing [BOSpublicinput@hudsonnh.gov](mailto:BOSpublicinput@hudsonnh.gov) by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.*

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS

#### A. Resignations

1) Resignation of George Hall Jr. as an alternate member of the Planning Board

2) Resignation of Charlie Brackett as a member of the Planning Board and as a member of the Zoning Board of Appeals

6. CONSENT ITEMS

A. Assessing Items - None

B. Water/Sewer Items - None

C. Licenses, Permits and Policies

Tag Day Permit - Hudson Youth Baseball - Ayotte's  
Tag Day Permit - Hudson Youth Baseball - Kiwanis Hall

D. Donations - None

E. Acceptance of Minutes

Minutes of October 13, 2020

F. Calendar

10/28 7:00 pm Planning Board - Hudson Community Center

11/3 7:00am - 8:00pm Presidential Election - Voting at Hudson Memorial School

11/4 7:00 pm Budget Committee - Hudson Community Center

11/9 7:00 pm Conservation Commission - Buxton Meeting Room

11/9 7:00 pm Budget Committee - Hudson Community Center

11/10 7:00 pm Cable Utility Committee - Buxton Meeting Room

11/10 7:00 pm Board of Selectmen - BOS Meeting Room

11/11 Veteran's Day - TOWN HALL CLOSED

7. OLD BUSINESS

A. Votes taken after the non-public session on 10/13/2020

- 1) Selectman Roy made a motion, seconded by Selectman Martin, to hire Scott Descheneau as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 2) Selectman Roy made a motion, seconded by Selectman Martin, to hire Timothy Cassin as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Pervere for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 4) Selectman Roy made a motion, seconded by Selectman Martin to hire Timothy Lafortune for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

- 5) Selectman Roy made a motion, seconded by Selectman Martin to hire Patrick Chamberlain for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 6) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Perrin for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 7) Selectman Roy made a motion, seconded by Selectman Martin to hire Adam Lebor for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 8) Selectman Roy made a motion, seconded by Selectman Martin to allow the IT Director to buy back 400 hours of vacation time at her current salary. Carried 3-0.
- 9) Selectman Roy made a motion, seconded by Selectman Martin to retain the services of former Finance Director Kathy Carpentier for up to three (3) months starting October 13, 2020 at the rate of \$50.000 per hour without benefits. Carried 3-0.
- 10) Selectman Martin made a motion to adjourn at 8:14p.m. this was seconded by Selectman Roy. Carried 3-0.

**8. NEW BUSINESS**

- A. IT - Town Email Addresses for Board and Committee Members
- B. Town Clerk/Tax Collector - Request to Close to Public 11/12-11/13/2020 for Construction Prep
- C. Rec - Winter Basketball Update
- D. DPW - Diesel Powered Trailer Mounted Sewer Pump System
- E. DPW - Re-visit and Discuss Upgrading all Town Owned Street Lights
- F. HPD - Presidential Election Traffic Plan
- G. Finance Director Interview Committee
- H. Town Owned Cell Phones - Cell Phone Rates
- I. Planning Board Discussion

**9. REMARKS BY SCHOOL BOARD**

**10. REMARKS BY TOWN ADMINISTRATOR**

**11. OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee. **(i)** Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II)*

13. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than noon on November 5, 2020.**

George R. Hall, Jr.  
18 Par Lane  
Hudson, NH 03051

RECEIVED  
OCT 20 2020  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

5A-1

October 20, 2020

Board of Selectmen  
Town of Hudson, NH

I have recently received a number of suggestions relative to my continued participation in future Planning Board meetings.

After careful consideration of my options, I have concluded that the only option acceptable to me is to offer my immediate resignation from my alternate position on the Planning Board.

Sincerely,



George R. Hall, Jr.

Agenda  
10-27-20

**Laffin, Jill**

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**From:** Malizia, Steve  
**Sent:** Tuesday, October 20, 2020 2:58 PM  
**To:** Laffin, Jill  
**Subject:** FW: Hudson

5A-2

Jill,  
  
Could you please put this on the next BOS meeting agenda and send a copy to all of the BOS members.

Thanks,  
  
Steve

-----Original Message-----  
From: Charlie Brackett [mailto:cjbrackett1@gmail.com]  
Sent: Tuesday, October 20, 2020 2:57 PM  
To: Malizia, Steve <smalizia@hudsonnh.gov>; Groth, Brian <bgroth@hudsonnh.gov>; Buttrick, Bruce <bbuttrick@hudsonnh.gov>; Timothy Malley <tmalley@tjmalleyelectric.net>  
Subject: Hudson

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EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Effective today I am resigning from the Hudson Planning and Zoning Boards.

Charlie Brackett

Sent from my iPad

Elliott J. Veloso, Esq.  
25 Bradford Circle, Hudson, NH 20251

RECEIVED  
OCT 23 2020  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

5A-3

October 22, 2020.

Hudson Board of Selectmen  
Hudson Town Hall  
12 School Street  
Hudson, NH 03051

Dear Board of Selectmen,

It is with regret that I am writing to inform you of my decision to resign my position on the Conservation Commission, effective October 21, 2020.

I wish to thank the members of the Board of Selectmen for their consideration in appointing me to the position and providing me with the opportunity to serve the community. I also wish to thank Chairman Brownrigg and the members of the Conservation Commission for their work and dedication in improving the town and conserving its natural resources. It has been an honor to have served with you all, and I wish you well in your future endeavors.

If I can be of any assistance during the transition, please do not hesitate to ask.

Sincerely,



Elliott J. Veloso, Esq.

cc. Steve Malizia, Town Administrator  
Randy Brownrigg, Chairman, Conservation Commission

RECEIVED

OCT 15 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

October 15, 2020

6C-1

To Whom It May Concern,

The Hudson Youth Baseball League is requesting the approval to have a fundraising event at Ayottes Stateline Market. We will be holding this November 21 and 22 from 9am to 3pm. This event will be outside. During the event there will be two players and two adults every hour rotating at a table away from the establishment. Players and adults will be wearing masks and gloves at all times. We are trying to fundraise for our 12U Hudson Youth Baseball Team to send them to Cooperstown in July of 2021. We will be practicing all social distancing guidelines. Please reach out to Cristin Nichols the Sponsorship Director for the Hudson Youth Baseball League with any questions or concerns.

Thank you,

Cristin Nichols

Sponsorship Director for Hudson Youth Baseball

6 Cape Drive Hudson, NH

603-318-8460

Blonde273@yahoo.com

*on our  
charitable  
organization  
LST*

*[Signature]*  
10-15-20





883 - 5235 // STATE LINE  
100 River Rd. Rte. 3A, Hudson, NH 03051

I give permission to 12U Youth Baseball from Hudson, NH to fundraise in front of my store from 9:00 am until 3:00 pm on November 21<sup>st</sup> & 22<sup>nd</sup> of 2020.

Thank You,

Mike Roberts



**TAG DAY SALES**  
**Hudson, NH**

*Agenda*  
*10-27-20*

**RSA 31:91**  
**Soliciting Funds**

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor and aldermen of a city or the selectmen of towns.

**Instructions to obtain a Tag Day Permit:**

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place. (Information can be FAXed to 603-598-6481)
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, et seq).
- 3) Include name, address, phone number and e-mail address of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

For Office Use Only

Organization Hudson Youth Baseball

           Approved            Denied by Board of Selectmen on 10-27-2020

If denied, reason           

            
**Board of Selectmen Chairman**

**Laffin, Jill**

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**From:** Diane Chandonnet <diane.chandonnet67@yahoo.com>  
**Sent:** Thursday, October 22, 2020 3:40 PM  
**To:** Laffin, Jill  
**Cc:** diane.chandonnet@getinge.com  
**Subject:** Fw: Approval for Canning at Kiwanis Hall - Hudson NH  
**Attachments:** Untitled

**RECEIVED**  
OCT 22 2020  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

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**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

----- Forwarded Message -----

**From:** Diane Chandonnet <diane.chandonnet@getinge.com>  
**To:** jlaffin@hudsonnh.gov <jlaffin@hudsonnh.gov>  
**Cc:** diane.chandonnet67@yahoo.com <diane.chandonnet67@yahoo.com>  
**Sent:** Thursday, October 22, 2020, 03:34:51 PM EDT  
**Subject:** FW: Approval for Canning at Kiwanis Hall - Hudson NH

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**From:** Diane Chandonnet  
**Sent:** Thursday, October 22, 2020 10:46 AM  
**To:** jlaffin@hudsonnh.gov  
**Subject:** Approval for Canning at Kiwanis Hall - Hudson NH

To Whom It May Concern,

The Hudson Youth Baseball League is requesting the approval to have a fundraising event at Kiwanis Hall. They have approved us (see attached email chain) to do this on Thursday and Sunday's. I was hoping to get the approval to do this for the month of November starting on November 5<sup>th</sup>.

They are stating we can do this from 4pm – 6:30 pm on Thursday's and 12 pm – 3 pm on Sunday's. We will try to be at each of these but, wanted the approval for the month on those specific days.

During the time we are at the hall we will have 2 players and 2 adults during the time (possibly rotating after and 1.5 hours. All players and parents will be wearing masks and gloves at all times. We will be practicing all social distancing guidelines.

We are fundraising for our 12U Hudson Youth Baseball Team to send them to Cooperstown in July of 2021.

Please reach back out to Diane Chandonnet, 603-867-8141 with any questions or concerns.

Thank you

Diane Chandonnet

Diane Chandonnet

Credentialing Specialist & Assistant Global Training Administrator

North America



40 Continental Blvd.

Merrimack, NH 03054

Cell: (603) 809-3829

Efax: 866-683-0169  
[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)

<http://www.getingegroup.com>

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GETINGE 

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you

have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Call the selectmen's office. I am not familiar with their rules.

---

**From:** Diane Chandonnet <diane.chandonnet@getinge.com>  
**Sent:** Thursday, October 15, 2020 8:25 PM  
**To:** Daniel Zelonis <ztaxes@comcast.net> *Kiwanis*  
**Subject:** RE: [EXT] VFW answer

Does this need to be approved by the town. I am getting the heat from my President to make sure and my team. But, I told them I have your email.

---

**From:** Daniel Zelonis <ztaxes@comcast.net>  
**Sent:** Thursday, October 15, 2020 02:44 PM  
**To:** Diane Chandonnet <diane.chandonnet@getinge.com>  
**Subject:** RE: [EXT] VFW answer

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

You can start on your schedule. Just keep us informed.

---

**From:** Diane Chandonnet <diane.chandonnet@getinge.com>  
**Sent:** Wednesday, October 14, 2020 3:55 PM  
**To:** Daniel Zelonis <ztaxes@comcast.net>  
**Subject:** RE: [EXT] VFW answer

Thursday – 4-630

Sundays – Noon – 300

Is this correct??

When could we start.

---

**From:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Sent:** Sunday, October 4, 2020 11:56 AM  
**To:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Subject:** [EXT] VFW answer

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

VFW gave you the thumbs up. Just let us know the dates. They also suggested staying until 3:00pm on Sundays.

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**From:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Sent:** Friday, October 02, 2020 3:37 PM  
**To:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Subject:** RE: [EXT] Use of Kiwanis Hall

Okay could you check with them and let me know.

Thanks Diane

---

**From:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Sent:** Friday, October 2, 2020 03:12 PM  
**To:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Subject:** [EXT] Use of Kiwanis Hall

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Just to be extra clear. Kiwanis is the landlord of the bingo hall. VFW rents the building from us.

So: (1) we have clearance from the State; (2) Kiwanis does not object to your using the facility; (3) You may/may not need a permit from Town of Hudson; bit (4) since VFW is the tenant, I'll need to get their permission.

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**From:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Sent:** Thursday, October 01, 2020 4:11 PM  
**To:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Subject:** RE: [EXT] Use of Kiwanis Hall

Thank you so much. Does this have to go thru the town also for approval or are we good?? So basically if I give you dates on the Thursday and Sunday we are able to do this during these time. ?

---

**From:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Sent:** Thursday, October 1, 2020 04:04 PM  
**To:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Subject:** [EXT] Use of Kiwanis Hall

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The State says your solicitation of donations is permitted with the warning that no one under 18 yrs. old is allowed in the building since essentially gambling is underway (PB4UGO).

You will have to let me know the dates so I can get the bingo operators on board with the concept. Right now the best attended days are Thursday evenings and Sunday afternoons. Both days are run by Hudson VFW. Thursday hours would be from 4:00-6:30pm and Sunday hours would be from Noon-2:30pm.

With Covid-19 restrictions in place masks are mandatory. And there is only one entrance door at this time.

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**From:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Sent:** Tuesday, September 29, 2020 2:44 PM  
**To:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Subject:** RE: [EXT] RE: Question

Hi Dan,

Have you heard anything back on this.

Hope you are well and thank you.

Thanks Diane

---

**From:** Daniel Zelonis <[ztaxes@comcast.net](mailto:ztaxes@comcast.net)>  
**Sent:** Tuesday, September 22, 2020 02:09 PM  
**To:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Subject:** [EXT] RE: Question

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I will contact NH Lottery (who regulates bingo) to find out if this is permissible.

Dan Z

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**From:** Diane Chandonnet <[diane.chandonnet@getinge.com](mailto:diane.chandonnet@getinge.com)>  
**Sent:** Tuesday, September 22, 2020 1:03 PM  
**To:** [ztaxes@comcast.net](mailto:ztaxes@comcast.net)  
**Subject:** Question  
**Importance:** High

Hello,

Our 12U baseball team is going to Cooperstown next year and we are starting to fundraise in town. I was wondering our boys could do Canning outside prior to people arriving and leaving for BINGO to raise money.

Could you either respond to this email or call my cell at 603-867-8141.

Thanks Diane





**TAG DAY SALES**  
**Hudson, NH**

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RSA 31:91  
Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor, aldermen of a city or the selectmen of towns.

Instructions to obtain Tag Day Permit:

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place (or fax to 603-598-6481).
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, ct scq).
- 3) Include name, address, phone number and e-mail of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

\*\*\*\*\*

**For Office Use Only**

Organization Hudson Youth Baseball - Kiwanis Hall

\_\_\_\_\_ Approved \_\_\_\_\_ Denied by Board of Selectmen on \_\_\_\_\_

If denied, reason \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

HUDSON, NH BOARD OF SELECTMEN

Minutes of the October 13, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of October 13, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Selectman Morin
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin  
Excused: Marilyn McGrath & Roger Coutu

Staff/Others: Steve Malizia - Town Administrator; Larry Russel - Superintendent of Schools; Rob Buxton - Fire Chief; Jess Forrence - DPW Director; Elvis Dhima - Town Engineer; Diana Lamothe - School Board Rep.; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

There was no public input this evening.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Resignation of Jennifer Parkhurst, alternate member of the Conservation Commission.

Selectman Roy made a motion, seconded by Selectman Martin to accept alternate member Jennifer Parkhurst's resignation from the conservation Committee with the Board's thanks and appreciation. Carried 3-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Martin made a motion, seconded by Selectman Roy to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 3-0.

6. CONSENT ITEMS

A. Assessing Items

B. Water/Sewer Items

- 1) Sewer Abatement S-UTL-21-02 33 Constitution Dr.
- 2) Sewer Abatement S-UTL-21-03 17 Tolles Street

C. License, Permits, Policies

- 1) Hawker/Peddler/Itinerant Vendor's License - Emmy & Jax's Hot Dogs & Catering, LLC.
- 2) Raffle Permit - The Bar

D. Donations - none

- E. Acceptance of Minutes
  - 1) Minutes of September 15, 2020
  - 2) Minutes of September 22, 2020

- E. Calendar

- 10/14 7:00 pm Planning Board - Hudson Community Center
- 10/15 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
- 10/15 7:00 pm Benson Park Committee - Buxton Meeting Room
- 10/19 7:00 pm Conservation Committee - Hudson Community Center
- 10/19 7:00 pm Citizen's Traffic Advisory Committee - Buxton Meeting Room
- 10/20 7:00 pm Municipal Utility Committee - Buxton Meeting Room
- 10/20 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
- 10/21 6:00 pm Library Trustees - Hills Memorial Library
- 10/21 7:00 pm Planning Board - Hudson Community Center
- 10/22 7:00 pm Zoning Board of Adjustment - Hudson Community Center
- 10/22 7:00 pm Board of Selectmen Budget Review - BOS Meeting Room
- 10/26 7:00 pm Sustainability Committee - Buxton Meeting Room
- 10/27 7:00 pm Board of Selectmen - BOS Meeting Room

- 7. OLD BUSINESS

- A. Votes taken after the non-public session on 9/22/2020

- 1) Selectman Coutu made a motion, seconded by Selectman Martin to promote Master Patrol Officer Bryan Genovese to the position of Sergeant at \$38.42 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.
- 2) Selectman Coutu made a motion, seconded by Selectman Martin to promote Sergeant Roger Lamarche to Lieutenant at \$89,811 per year, in accordance with the Hudson Police, Fire, Town Supervisors association Contract (Step 5). This elevation in rank would be effective on Sunday October 4, 2020. Carried 4-0.
- 3) Selectman Roy made a motion, seconded by Selectman Coutu to hire Chrissy Peterson as the Recreation Director effective 9/23/2020 at a rate of \$52,000 per year with a review at six (6) months. Carried 4-0.
- 4) Selectman Martin made a motion, seconded by Selectman Roy to adjourn at 8:05 pm. Carried 4-0.

8. NEW BUSINESS

A. Conversation with Superintendent Russell

The Chairman said, good evening sir. Thank you for coming in tonight. We appreciate it. We're just looking for your input on how the whole COVID event has gone and what we can do, where we're going. Superintendent Russell started by saying, in the very beginning, back in March, it was a little bit alarming to go into the remote learning that was set forth by the Governor of the State. Quite frankly we had to scramble to get our act together and make sure that students were having the best remote experience as possible. In the process we had to make sure our staff was safe and that we were taking all of the appropriate precautions with that.

Around the same time the EOC was organized and we were graciously invited to contribute to that Committee. At that time it was myself, Karen Burnell our Business Manager, and Sarah Munsey who is currently the interim principal at Hills-Garrison right now. At that time she was assistant principal. I can't tell you how invaluable that contribution to our School District was from that Committee. It forged a good relationship between the people in the Town that we needed to speak with frequently, most notably Chief Buxton, and it helped us very much with the guiding document that we used for the reopening taskforce eventually. As we went through the remote learning experience, it certainly wasn't what was best for kids being out of school and us not being as prepared as we could be. We certainly didn't know what to expect and what to put into place. We learned overtime. That experience got better, but it certainly wasn't a good experience for the kids or the parents. Everyone was taken off by that. We closed school on June 5<sup>th</sup> and we were able to put together the School Reopening Taskforce and Chief Buxton was very gracious in joining us on that. He made every single meeting. Every day, he was there with us that we had the taskforce going. We did a lot of work over the summer securing PPE, getting our protocols in place in case we did have to open up remote. We had to devise a model over the summer. We knew that, through a lot of input from parents, that they needed their kids in school. Other parents said that they weren't going to be sending their kids to school regardless of what's setup in that time. So working with everyone on the Committee, working with the State, working with DHHS we were able to develop a pretty solid plan. Originally we were going to open up full in Prek-8 and do a hybrid model at the high school. There was just wasn't enough room at the high school to have everyone there at one time. Towards the 3<sup>rd</sup> week of August we had to go to a hybrid model at the middle school too. There just wasn't any way to get everybody on the buses at that grade level and get them into lunch. We made that a hybrid model also. We delayed the beginning of school by about eight days and that allowed us to have the teachers trained as well as possible to have some do remote learning. Others to put the safety protocols in place that allowed us to go full in Prek-5 and the hybrid 6-8.

The beginning of the school year I thought went off rather well. There's absolutely some angst in the teaching ranks and anybody who's a staff member in the schools. It's a very difficult thing to go into the unknown. We worked very diligently at making sure that there are three layers of protection. We have masks, social distancing and some protective shields for the students. We do the same thing for the secretaries and the teachers who have asked for them. So far, so good. I don't know if this is wood or not but (knocked on wood). Right now we are one of two communities in south central New Hampshire who have not had a positive case yet. I think it'd be naïve to think that we're never going to have one. Also, I think it'd be naïve to think that at one point in time somebody who was COVID positive probably has entered the schools, for all I know. But I think with the safety protocols we have in place it's not easily transmitted. So I think that's what's been keeping us going as well as we have been. Like I said, if the eventuality is that somebody is identified as COVID positive in our schools, I think that we're pretty well prepared for that, to react to it, to do the contact tracing that's required, working with DHHS. And I reach out to Chief Buxton continually with questions and he connects us with the State EOC. We think we have a good plan in place in order to react to a.) If there's a positive case on campus, b.) If we should have to go into remote, we think that we have the software, the personnel and the hardware in place to make that as smooth a transition as possible.

That's sort of up to date where we're at right now. The relationship between the Schools and the Town is vital at this point because if we don't have the checks and balances that go with both sides of that then we're certainly not going to be successful. We do appreciate what the Town has done. The Town has reached out to the School District, which we do appreciate. We have asked for some favors and they certainly have been given by the Town, we do appreciate that. The use of the Community Center for some of our meetings and things like that. So we do appreciate that. I think that one of the overarching reasons that we have been as successful as we have been is because the Town has taken this pretty seriously. I know there's been a recent uptick, in numbers, but many days this Town is at zero, one or two. The students, the parents and our teachers and everybody have been very compliant with the safety measures, the mask wearing, and things like that. We thought that was going to be a problem and it hasn't turned out to be a problem. So, I'm grateful to the Town itself, to the Town Department, if you will. It really helped the School out, so we do appreciate that.

Chairman Morin said, thank you. First of all, before we entertain any questions, I just want to thank you, the School Board, the Teachers and all the staff because you guys had a lot tougher job than we did. We really did. Things are going very well. We appreciate the Town and the School working very well together. I was at the EOC and everything went very smoothly. We did have some bumps in the road, but when that happened everybody got together and took care of it and things have gone pretty well. We are going to have a critique type of situation at some point, but unfortunately, it looks like we're gonna get right back into the middle of it again, so this may not be the time. But, is there anything off the top of your head that you could use, we should look at anything to that effect? Superintendent Russell replied saying, the only thing, if in the carrying out of your work and your preparing for the Town, if you see any opportunities for us to have the availability for PPE, we'd be appreciative of that. Right now we have about a three month supply and we are doing an analysis on the burn rate so we can know when to re-up our orders and how much we're gonna need. So anything in that area would be great. If the Town is fortunate enough to get funding or grant money or whatever the case may be, and any of that could be shared with us, we would appreciate that just for the PPE. Right now, at our last Board meeting we did freeze the budget. Which doesn't mean that we're out of money, it only means that we're going to be very cautious with it. So I would just like to get by a little bit easier than just squeaking by. It's not comfortable to squeak by for anybody. Anything along those lines would be greatly appreciated. Continue to help us out while we're trying to practice safe entry to and from the Schools. The Town, the Police, everybody has been helping with traffic flows and parking ideas and things like that. Anything along those lines that you have ideas with we'd greatly like to work with you with. But I think that's everything for right now.

Selectman Martin was recognized and he said, I asked the Fire Chief a question the other day. I'm sure he connected with you. Are you able to submit anything to the CARES Act to get reimbursement? Superintendent Russell replied, we absolutely have, yeah. We determined that the "cost" of doing business in COVID was about \$1.8 million dollars. We got about \$454,000 of which about \$50,000 went to PMA because part of our grant goes to private schools in Town. So we put in for all of that and then the Board saw in its wisdom to take care of some business at the end of last year which helped get a boost into this year. We've been trying to take advantage of everything we can. One thing we did not do, and it turned out to be fine is that there was supposedly FEMA money out there, which other towns had depended on and it did not come through. So that was not something we depended on and did not get. Anything other than that, we've gone after everything that we can. We've tried to look under every single rock that we can and we continue to work with the State. The Chief and I have talked about having a letter talking about that the Town contributed to the School District and show what the contribution was so that we can go to the DOE and say to them, this is what we've gotten, but this is still all the costs we have. So that's going to support us to hopefully get more funding from the State if it becomes available. Selectmen Martin then said, anything we can do to help, and we will help.

Chairman Morin then added, just to round it out, we will continue to work as close as we possibly can with the School Board and yourself to make sure you guys get through this as well as we can. Again, we want to thank you for the use of Memorial School. We understand the undertaking that's going to be for your people and what the possible exposure could have been and we appreciate the use of the

school for voting. Thank you very much. I appreciate your time. Superintendent Russell replied saying that's my pleasure. I think this is going to be a monumental election and we want to make sure that the Town has every availability to get in there and vote and we feel that's our civic duty to make sure that does happen. I can say that I am very grateful for the relationship between the Town and the School District and how it's fostered over the last year or so. I think it's a win-win situation for everybody. Lastly, I want to say that one thing I'll always say about the Town of Hudson, is when the chips are down, this Town pulls together. It came in spades this time too. Everyone just pulled together. Everybody didn't worry about themselves, they worried about everyone else and that's the true character of this Town. I'm proud to be the Superintendent of this Town.

B. Tax Collector/Town Clerk - Request for Abatement

Chairman Morin recognized the Town Administrator. Selectman Martin interjected saying, Mr. Chairman I make a motion to approve the abatement for the costs associated with map/lot 100-015 as presented by the Town Clerk/Tax Collector. Selectman Roy said, I'll second for discussion. The Town Administrator then said, this is some leftover funds from when Patti had done a billing. Monies that have been pooling money and accruing interest. We should have put it under consent but it made its way into the regular agenda. It's basically just to clear the books of this \$92.00 of interest that's accumulated over the last couple of years. Seeing no further discussion, a vote was taken. Carried 3-0.

C. Engineering/Public Works - Speare Road Culvert

Chairman Morin welcomed Town Engineer, Elvis Dhima and Public Works Director, Jess Forrence. Mr. Dhima. Mr. Dhima started off by saying thank you Mr. Chairman, good evening everyone. As you all know we experienced some issues at Speare Road with the culvert due to significant run-off. Public Works did what they do best and took care of business, went out there when they could and they fixed the pipe. Most of the pipe on the upstream side. We conducted an evaluation of the remainder of the pipe under the road and we found out that even from previous evaluations that we continue to have some gaps between sections of the pipe under the road. We believe that the best approach is to go and line the entire section to buy the Town some time. Could be a year, could be ten years. Basically trying to keep this culvert there for a little bit longer in the safest way possible. If we do this we'll avoid any gaps, any sinkholes or losing the road entirely if we have another massive run-off like we have in the past. The project will be similar to Pelham Road if it gets done full scale and it will be pretty expensive, over a million dollars. So we believe that this approach is the best approach for now to buy the Town some time as we do have other things more important to handle and trying to pace these projects out a little bit.

Selectman Roy asked, how long would that buy us I guess? Mr. Dhima replied, it could be a year, it could be ten years. Selectman Roy then asked, so what's the plan? Why would you propose that you do the real? Mr. Forrence then responded saying if we get the funding to do the lining we won't have to worry about the pipe. The pipe is going to be there beyond our life expectancy. The only thing we'll have to do, which Elvis and I talked about, is do something with the headwall further down the road. but us doing this part right here, we feel very comfortable keeping the Circumvential Highway open, because man there is some traffic on that road. But I think this will get us through. For \$31,500 I think we'll be in great shape for a while.

Selectman Martin was recognized and he said so, taking into account the 67 new homes that are being built right now, is the traffic the problem with this road or is it deterioration or the weather? Mr. Dhima replied, no it's just a cut through. It's the Circumvential Highway basically. People are using this road as a cut through Hudson to get to 111. Mr. Malizia interjected saying, I think he's asking why this might be failing. Is it because of more traffic? Mr. Dhima said, no, it's not because of that. It's just people put it on their GPS and find the path of least resistance. Speare Road is one of those roads that gets used. No different than Wason Road, Kimball Hill, Burns Hill. Selectman Roy asked, did that contribute to

the breakdown of this pipe? Mr. Dhima responded, no, this is an old culvert. What happened is it used to be about 15-18 feet wide. Then they widened it. It used to be a concrete pipe and then they put a galvanized pipe next to it but it was not really matched the right way. So right at that piece that piece failed. So what we did, we went back and replaced it, we built a drainage manhole upstream and another pipe on top of it to make it right. It was just basically something put together probably during a weekend. So as Mr. Forrence said, the pipe will stay there. It's just a matter of putting in reinforcement within that existing pipe to buy us some time. The only weak point after this gets done, if it gets done, would be the downstream side of the retaining wall. They did not build that like you would a retaining wall. It's just boulders. So again, it could be there a year. It could be there ten years or a hundred years. We don't know. It's one of those things we need to keep an eye on. As far as the pipe itself, this should take care of the integrity of the pipe under the road.

Selectmen Martin then asked, do you have a plan in case of failure or a plan for the future? Mr. Dhima replied, yeah, jersey barriers. \*laughter erupts\* Mr. Forrence replied, if there was a problem just what happened during the flood, we ended up just blocking the road off, closing both ends and just repairing it. We'll do the same thing all over again. But I think this will get us through...Selectman Martin interrupted saying, as far as, my question is, guaranteed replacement. A replacement that a firm like this is going to come in and do it all. You guys are going to be sweeping the streets and sawing wood and whatever you do out there. Is there that kind of a plan where you would go? Mr. Dhima replied, yeah, that would be ideal but we have other things in the works. As you know we have the twin bridges that's in the works. We also have a bridge that we're gonna talk about during this fiscal season that we're going to have to do the design that's under first brook on Lowell Road. That's a priority. Speare Road, unfortunately, is not a priority for the amount of money we're talking about. We're talking somewhere between half a million to \$750,000 for a culvert. And if I have to pick between a culvert on Lowell Road and this on Speare Road, I'd go with Lowell Road. That's a priority and something that's going to have a bigger impact than Speare Road being closed. Selectman Martin asked, and you're going to be talking about this during your budget? Mr. Dhima replied, yes, it's been identified. It's the only one that the Town of Hudson has on the red list. I walked the culvert. It's in good shape, but we are going to plan for the design phase for this coming up fiscal year and then on the next one we're going to be doing the construction which is not closing the road but just lining that at the bottom. Similar to what we did on Central Street. It basically buys us 15-20 years without having to gut out the whole road. That's a priority and then the twin bridge is obviously a priority. As far as Speare Road, it's on the to do list, we'll keep an eye on it but it's not something we need to do right away. There's going to be a lot of balls in the air. We need to make sure we're prioritizing as there's only a certain amount of money.

The Chairman then said, the repair on Speare Road would be what you did on Pelham Road and that was a very large project. That was basically putting in a bridge. Mr. Dhima said, yes, closing the road for 8 months, gutting it all out, building it. It's a massive undertaking and if I had to put that much money into it I would be...it's not like Pelham Road. It's not like Lowell Road. It's Speare Road. I don't think anyone would care if it's a dead end on both sides to be honest with you, except for PD and Fire for response time. The neighbors would probably love a dead end cul-de-sac. It's one of those things. We have other things in the que that is going to need more attention. Chairman Morin went on to say, what really brought this about was in the spring when the culvert got blocked up and the water was 25 feet deep there. With kids in the neighborhood, we had a lot of meetings down there to look at it. Public Works went down there a few months ago and actually we could go down into where the Brook was and the job was unbelievable what they did down there. They even put a backup spillway in case we had runoff. At this point with all the work that they did and the use of that road it's worthwhile doing this for now. This is the next step. Selectman Martin made a motion, seconded by Selectman Roy to the lining for the Speare Road culvert to Ted Barry Company, Inc. in the not to exceed amount of \$31,500, using Account #5585-225 (\$16,500) and 5554-406 (\$15,000). Carried 3-0.

D. Public Hearing - Acceptance of the FY2019 SAFER Grant

Chairman Morin recognized Fire Chief, Rob Buxton. Chief Buxton started by saying, Good evening Mr. Chairman, members of the Board. Tonight we're here to discuss the 2019 SAFER grant award. In May the Town formally applied for the SAFER grant for the 2019 season for four additional firefighters. This was supported in the March 2020 Deliberative Session through the vote and passed with a 2,844 yes and 1,214 no vote. The cost of this project is \$363,000 and we're here tonight to work through the acceptance. The public hearing has been posted by law you're required to hold a public hearing and then take action on whether you would like to accept the grant or not.

Chairman Morin opened the public hearing at 7:28pm. There was no one in the room with comment. The public hearing was closed at 7:29pm. Chief Buxton went on to say, this evening I would ask you to consider formerly accepting the 2019 SAFER grant for four additional firefighter/AEMT. One of the changes to the rules that have taken place since the COVID event has started, the federal government changed the rules to the program. Basically in a positive way for us, this grant will be 100% funded for the three year period which means there will be no match for the three years. So we'll be receiving the \$363,568 dollars each year for the first three years of the project before the salaries and benefits come on to the Town's budget. Originally the Town had put aside \$90,000 for a match this year. We will be required to look at PPE, radios, physicals, those types of things for these employees, so some of that money will be utilized for those expenses and the cost of putting on the five week recruit school that's associated with the project. Selectman Roy made a motion, seconded by Selectman Martin to authorize the Fire Chief to accept the FY2019 Staffing for Adequate Fire and Emergency Response grant in the amount of \$1,098,456 as recommended by the Fire Chief. Carried 3-0.

E. Fire Department 2008 Pierce Saber Pumper Truck Discussion

Chief Buxton started off by saying Mr. Chairman, this evening we're here to open discussion with you regarding the growing concerns regarding the truck frame and tank saddle supporting structure on our 2008 Pierce Saber. I provided you this evening in your package a small slide show that has comparison pictures between the 2008 and the 2010 frame and the damage that we're seeing on the frame today. I believe that everybody has had an opportunity to review those. This truck operates out of Central Fire Station. It currently has 87,787 miles on it. It has 6,512 engine hours. The cost of repairing the frame would require us to take the body off of the truck along with the pump and the engine and all the engine mounts and reattach it to a new frame structure along with building a new support structure under the tank. The cost of that is estimated to be over \$200,000. So we're asking you this evening to give consideration to fully replace the truck. We gave you some options this evening. 1) would be to put the truck out for a significant amount of time for a long-term refurbishment 2) would be to lease purchase a pumper truck, similar to engine four, utilizing the same contract that we utilize for engine four through the Houston Galveston Purchasing Group. The trade in value for this truck will be very, very, very minute, if anything at all. The vendor has not given me a formal trade in value of that truck yet because they cannot resell the truck. They will not resell the truck. So that means that basically the truck will be scrapped at the end of this project. This is one of the three pumpers that we own. So the deletion of this truck from our fleet would impact our ISO insurance ratings for the community and would remove a pumper from the Central Station. So we want to make sure that we're keeping that in service and ready to go. I'm opening some dialogue with you this evening, I'm going to ask you to consider moving forward with this.

Selectman Martin was recognized and said, so, are you telling me that rehabbing this truck by taking it off and doing all that ugly work would be like purchasing it a second time? Chief Buxton said, yes. Selectman Martin said thank you. That's all I have. Selectman Roy asked, Chief, what's the lifecycle of this vehicle? Chief Buxton replied, the lifecycle is expected to be 20 years. We will not make 20 years with this current truck, even if we were to refurbish it. If you put a new frame under the truck you're still dealing with the same motor, the same pump and you're not going to get any more life out



of it. You'll limp along to the 20 year mark and we're 12 years into it already. Selectman Roy then asked, how much time do you anticipate it be off the road if we didn't do anything. Would you send it out on a call today I guess? Chief Buxton responded, the truck is inspected, it does have an inspection sticker on it. It is in service. My concern is as we go into the winter months, and into the spring, we're gonna continue to see more deterioration as we head into sand and salt season. And if we get any major issues with the truck it will be removed from service from a safety perspective will not be responding. At this point, where the truck sits today, I will leave it in service, but if there's any damage done over the wintertime, we will end up having to make the hard decision on removing that truck from service if we don't have a plan in place.

Selectman Martin was recognized and he said, one other question Chief. How often are you sending that out? Chief Buxton replied, that's a great question. So with the activity that you just took with authorizing the SAFER grant to be accepted you're going to add some additional staffing to the Central Fire Station and that truck will be the primary response unit as a pumper out of Central Fire Station today. Currently that truck runs secondary in this district because we run the ladder truck out of Central. But that will be the primary response unit out of Central Fire Station for fire calls. Selectman Martin then said, that scares me for safety reasons, so I'm prepared to make a motion if there's no more discussion. Chairman Morin said, there's no motion to be made. You've got to wait til the second part for that. Seeing no further questions, Selectman Morin went on to New Business Item F.

#### F. Fire Department 2021 Seagrave Fire Apparatus Pumper

Chief Buxton said, we would encourage the Board to consider purchasing a 2021 Seagrave Fire Pumper from the Houston Galveston purchasing conglomerate. For the last 30 years have gone out to public bid to bid out these projects and they have contract numbers we can pull from and purchase that truck. We've given you two motions tonight, one is to waive the bidding process for here locally and the second is to afford us the opportunity, sorry three motions, afford us the opportunity to move forward with a lease payment this year for \$67,209.72 and then the Town Administrator/Finance Director/Welfare Officer/all the other duties he's picked up this week \*laughter in the room\*, and basically we've identified a funding plan for the first years payment because this was not budgeted but it will be added to our budget next year. So these are the line items that we would look at ot come up with the \$67,000. Selectman Roy said, so this project, this Seagrave, do you anticipate that we'll get a full lifecycle out of it? Chief Buxton responded, yes, and that's a great questions, Selectman Roy. One of the things that we reviewed prior to the meeting was the construction practices of the Seagrave contract and how they go about rustproofing. During construction of the frame, all the holes are put into the frame and drilled in prior to a salt retardant material being placed on the frame. So the entire frame is dipped in a tank and it puts a protective coating on it. As the frame is assembled, no additional drilling is done to the frame itself. Everything needs to be pre-engineered. Matter of fact even though it's a contracted truck, I'll need to review that with the manufacturer and sign off on it that we're not going to make any additions. As they put the truck together they repaint all the bolts and all the areas where the connection points are made to increase additionally. So there's no wear and tear. No flat edges are exposed which has led to a lot of the decay that we have on the 2008 Pierce. Selectman Martin made a motion, seconded by Selectman Roy to waive Chapter 98-7 Bidding Procedure of the Hudson Town Code for the purpose of lease purchasing a 2021 Seagrave Fire Apparatus Pumper. Carried 3-0.

Selectman Martin made a motion, seconded by Selectman Roy to authorize the Town of Hudson Fire Department to award the purchase to Houston-Galveston Area Council HGACBuy with an annual lease purchasing payment of \$67,209.72. Carried 3-0.

Selectman Martin made a motion, seconded by Selectman Roy to authorize the first year payment to be paid from; \$38,700 5821-104 Recreation Supervised Play, \$28,510 Fire Department Operating Budget 5730-204 Large Equipment Maintenance 5730-205 Large Equipment Repair 5730-321 Hose and Equipment. Carried 3-0

#### G. 2021 BOS Meeting Schedule

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia stated this is the schedule for next calendar year for the Board's meetings. You'll notice in March, we put that meeting on Monday because the Town Vote, Town Meeting, is on Tuesday the 9<sup>th</sup>. I don't believe there are any other elections so there are no other anomalies to the normal Tuesday schedule. Typically this is approximately the time you approve this schedule. Selectman Roy asked, do you need a motion? Selectman Martin interjected saying, I would like to suggest that our March meeting, instead of having it the Monday night before, why don't we put our business meeting on the first Tuesday and not have a meeting on the following week. Selectman Roy then said, so do it on the second and then not have a workshop date. We can do that. The Town Administrator said, that's certainly your prerogative. Selectman Martin added, it only makes sense. This way here we're not meeting on Monday and then have a long day on Tuesday and then have to take time off to recover on Wednesday. So that's what I'd like to see if we all agree. Chairman Morin then said, just put that in the motion then. Selectman Martin made a motion, seconded by Selectman Roy to approve the Board of Selectmen meeting dates with March 2<sup>nd</sup> being the first regular meeting of the Board of Selectmen in March, versus the 8<sup>th</sup>. Carried 3-0.

#### H. 2021 Scheduled Holidays

Chairman Morin went on to the 2021 Scheduled Holidays. Town Administrator Malizia explained, this is the calendar of scheduled holidays. All of these are articulated in the union contracts so this is just a formal approval of the holiday schedule. Just to take into account that in the occasion you have a holiday on a weekend you either take it the day before if it's a Saturday or the day after if it's a Sunday. Selectman Roy made a motion, seconded by Selectman Martin to approve the 2021 Scheduled Holidays. Carried 3-0.

#### I. November 3<sup>rd</sup> Election Location Mailer

The Town Administrator explained at the last regular Board meeting the Moderator came in and talked to the Board or tried to convince the Board to send out some sort of mailer to all of the households in Hudson. As we're well aware, we're changing location for the Presidential Election from the Community Center to the Hudson Memorial School. It seems like not everybody has that message. Quite honestly not everybody has Facebook, not everybody has the internet, and not everybody watches cable TV. So we looked into some pricing with postage and a postcard type thing with the information on it. You could send it out for a little bit less than \$3,200. So if the Board wants to do that, we would do that. Selectman Martin was recognized and said, my question is, how long to print them and how long to get them out because we're running short on time. The Town Administrator replied, more than likely they could be printed pretty quickly and we'd get them out the week before the election. You don't want to mail them out too early, you don't want to mail them out too late. We're looking at the week before the election. There's at least a couple of local firms we've been dealing with. We could also put on there about the masks. A reminder. Those kinds of things are important to get out there. It would get mailed to all the residences. Not all the businesses, which is about 9,200. Selectman Roy made a motion, seconded by Selectman Martin to mail a post card to all town residences notifying every one of the voting location change for the November 3, 2020 Presidential Election at a cost not to exceed \$3,120.48. Carried 3-0.

J. September Revenues & Expenditures

The Town Administrator was recognized and said, we're through the first quarter of the year. Expenses are on pace basically, as I talked before, we encumber things like the trash contract. We've also had an expense, or we booked the PO for the things we need to do upstairs in the Clerk's Office, Assessing, Fire Administration in anticipation of getting that reimbursed. But we still, none the less, put a purchase order on this. So you'll see a little bit of skewing in the percentage when you look at the Town Hall or Town building operations. Other than that everything else is pretty much on course for the first quarter of the year. Automobiles continue to do well. They're at 26%. Which is about \$75K more than they were last year at the same time, which helps make up for the interest that we're not really making yet this year. So it all sort of levels out. But motor vehicles are still strong. Which is amazing. At this point in time things seem to be going on course.

9. REMARKS BY THE SCHOOL BOARD - Ms. Lamothe started off by saying, as Superintendent Russell happily reported, there are no COVID cases for students and staff as of today. I just want to recognize, with appreciation, all the time and effort that's been put forth by all the staff, the students, the families and the Town. They made that possible. Also, in September the District created a dashboard on it's website to share the status of several categories within each of the Hudson Schools. If you're interested you can go to SAU81.org click on the news button and it will show you the latest update. It says things like staff availability, PPE supplies, adequate spacing in facilities, transportation, items of that nature. This is a great tool that will enable the District to switch to full remote learning or make changes as necessary to ensure the safety of the students and staff in the schools.

We also have sports and music activities underway at the middle and high schools with an abundance of caution. Instruction is going well. I heard better than anticipated. Especially with the hybrid models at the middle and high school. It's a plus for COVID prevention, but it's a minus in the way of student's general learning and social experiences. There's not as much contact. At any time we can adapt and keep everybody safe and healthy. Again, I wanted to just acknowledge with appreciation, all the time and effort that goes into making that possible.

10. REMARKS BY THE TOWN ADMINISTRATOR - I don't have a lot. I just want to remind everybody that the Fiscal Year 22 Budget Meetings will start on Thursday. This Thursday. If the public would like to follow along, if you go on the Town webpage under the Budget Committee you can follow the actual budget. The entire budget is put up on the webpage under the Budget Committee link on the Town's webpage. So for the people who like to follow at home, that's where you can find it.

11. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Martin - Thank you Mr. Chairman. Just a couple things. I want to remind the voters that on November 3<sup>rd</sup> we will have our wonderful elections. I will remind everybody that we are now gonna vote this year, at the middle school, which is at 1 Memorial Drive. We ask that you wear your masks. If there's any delays be patient with us because we're in this together. And I look forward to Thursday.

Selectman Roy - So I just have an announcement. The Town Moderator will conduct a drive thru absentee ballot drop off and new voter registration on Saturday October 17<sup>th</sup> from 12-3PM at the Hudson Community Center. So if you're not registered to vote or you want to drop off your absentee ballot, you can do that on Saturday October 17<sup>th</sup> between 12-3PM. If you are dropping off an

absentee ballot for somebody else, you have to be prepared to show and identification. That's all I have.

Selectman Morin - I have nothing tonight, so we will go into non-public.

## 11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee.  
A roll call vote was taken. Motion by Selectman Roy at 7:38 p.m., seconded by Selectman Martin, to go into non-public session Carried 3-0.

Chairman Morin entered Nonpublic Session at 7:48 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 8:10 p.m.

Selectman Roy made a motion, seconded by Selectman Martin, to hire Scott Descheneau as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin, to hire Timothy Cassin as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Pervere for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to hire Timothy Lafortune for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to hire Patrick Chamberlain for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Perrin for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to hire Adam Lebor for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to allow the IT Director to buy back 400 hours of vacation time at her current salary. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Martin to retain the services of former Finance Director Kathy Carpentier for up to three (3) months starting October 13, 2020 at the rate of \$50.000 per hour without benefits. Carried 3-0.

12. ADJOURNMENT

Motion to adjourn at 8:14p.m. by Selectman Martin seconded by Selectman Roy. Carried 3-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

\_\_\_\_\_  
David S. Morin, Chairman

\_\_\_\_\_  
Kara Roy, Vice-Chairman

Excused  
\_\_\_\_\_  
Marilyn E. McGrath, Selectman

Excused  
\_\_\_\_\_  
Roger E. Coutu, Selectman

\_\_\_\_\_  
Normand G. Martin, Selectman

Agenda  
10-27-20



# TOWN OF HUDSON

Recreation Department



12 Lions Ave • Hudson, New Hampshire 03051 • Tel: 603-880-1600 • Fax: 603-594-4264

8C

**TO:** Steve Malizia

**FROM:** Chrissy Peterson

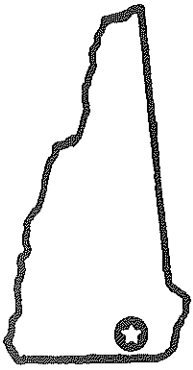
**DATE:** October 22, 2020

**SUBJECT:** Recreation Department – Basketball Update

I would like to be placed on the agenda of the next Board of Selectman Meeting to give the board an update on the status of our winter Basketball Programing.

Thank you,

Chrissy Peterson  
*Recreation Director*



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051




*Agenda*  
10-27-20

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Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8D

**To:** Board of Selectmen  
**From:** Steve Malizia, Town Administrator   
**Date:** October 22, 2020  
**Subject:** **Bid Recommendation - Diesel Powered Trailer Mounted Sewer Pump System**

*Please accept this recommendation to be placed on the Board of Selectmen's next agenda.*

**Recommendation:**

I agree with the recommendation of Jess, Forrence, Public Works Director to purchase a 4" diesel powered trailer mounted sewer pump system at the cost of \$44,977.

**Budget Information:**

This item was budgeted for \$45,000 in the FY 2021 Sewer Utility budget under account 5562-403.

**Bid Information:**

This purchase will be made through the Sourcewell Municipal Contracting Agency, which ensures cities and towns the best prices when purchasing equipment.

**Motion:**

*To waive the competitive bidding requirements as outlined in Town Code 98-1(C) and to purchase a 4" diesel powered trailer mounted bypass sewer pump system at a contracted cost from the Sourcewell Municipal Contracting Agency in the amount of \$44,977.00 from the Sewer Utility, Small equipment account (5562-403) as recommended by the Public Works Director and the Town Administrator.*

**Cc:** Jess Forrence, Public Works Director

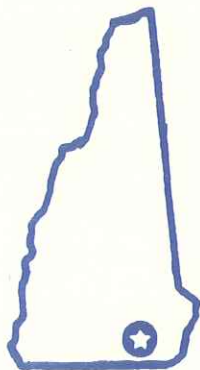
# TOWN OF HUDSON

Public Works

RECEIVED

OCT 21 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143

Date; October 21, 2020

To: The Board of Selectmen

From: Jess Forrence, Public Works Director

Reference: Purchasing a 4" trailer mounted sewer pump

Public Works is looking to purchase a 4" diesel powered trailer mounted sewer pump system. This will give Public Works the mobility of transporting this unit quickly to any emergencies or scheduled work at any of our sewer pump stations or in the town's collection systems. This pump has the ability of running 47 hours on a 100-gallon fuel tank. It comes with an automatic controlled level system and can be run in a manual mode or on the auto start and stop system. This purchase will go through the Sourcewell government purchasing agency ensuring cities and towns the best prices when purchasing equipment. The by-pass pump did go through the FY 2021 budget process and was budgeted for amount of \$45,000 in account 5562-403. If this is approved the cost for purchasing this piece of equipment will be not to exceed \$45,000.

Thank you





Municipal Sales  
4620 City Center Dr., Port Orange, FL, USA 32119  
(800) 767-7310 • Fax: (386) 761-0362  
[dperry@thompsonpump.com](mailto:dperry@thompsonpump.com)

October 13, 2020

Quote # ECR-DP-003 (REV 3)

Town of Hudson- Public Works Department  
2 Constitution Drive  
Hudson, NH 03051

PH: 603-886-6018  
M: 603-718-0337  
E: [jlavacchia@hudsonnh.gov](mailto:jlavacchia@hudsonnh.gov)

RE: FY2020-2021 4" Thompson Pump 4JSCM-

Hello Jim,

Thank you for your interest in Thompson Pump & Manufacturing and the products and the services that we provide. We understand this Thompson Pump 4JSCM- will be used primarily for various temporary, low pressure by-pass applications at waste water lift stations and possibly some storm water by-pass pumping applications within the Town of Hudson, NH service area. We have attached a specification sheet for the pump being provided.

Sourcewell, formerly NJPA, serves as a National Municipal Contracting Agency which enables the Town of Hudson to avoid the hassle and expense of purchasing this pump through the public bid process. Sourcewell facilitates a "competitive bidding process" on behalf of its members' establishing a legal contract pathway which allows you to choose the products and equipment you want while saving you time and money. You can also visit us on the Sourcewell website at [www.sourcewell-mn.gov](http://www.sourcewell-mn.gov) by entering "Thompson Pump" or our contract number (012418-TPM) to view our landing page.

**Town of Hudson Sourcewell Member #: 43921**

**Membership Start Date: September 2011**

Thompson Pump Sourcewell Contract # 012418-TPM  
Category: Facility, Maintenance, Repair, and Operations  
Description: Public Utility Equipment with Related Accessories and Supplies  
Maturity Date: 3-14-2022

Sincerely,

David Perry  
Thompson Pump & Manufacturing Co., Inc  
Municipal Sales Manager, M: 386-527-3265, E: [dperry@thompsonpump.com](mailto:dperry@thompsonpump.com)

**Note:**

- All pumps are tested utilizing Hydraulic Institute® standards.
- Thompson Pump is a member in good standing with the Contractor's Pump Bureau, the governing association of U.S. pump manufacturer standards.
- ISO 9001:2015 certified.



Municipal Sales  
 4620 City Center Dr., Port Orange, FL, USA 32119  
 (800) 767-7310 • Fax: (386) 761-0362  
[dperry@thompsonpump.com](mailto:dperry@thompsonpump.com)

**Sourcewell Contract # 012418-TPM**

Description	Qty.	Sourcewell Unit Price	Subtotal
<p><b>Thompson Pump Serial <u>4JSCM-DIST-4LE2T-MC</u></b></p> <p><b>4" Trailer Mounted, Compressor-Assisted, High Efficiency Trash Pump</b></p> <ul style="list-style-type: none"> <li>→ <b>Size:</b> 4" Galvanized Socket on Suction x 4" Galvanized Ball on Discharge</li> <li>→ <b>Pump:</b> 1,350 GPM Max; 135' TDH Max</li> <li>→ <b>Impeller:</b> 8.25" Enclosed, Ductile Iron with 3" Solids Handling</li> <li>→ <b>Engine:</b> FINAL TIER 4, Isuzu 40HP at 2,400 RPM, 4-cylinder, in-line, 4-cycle, turbo charged, electronically-governed, diesel engine. DOC Only with no additional after treatment required, to meet EPA regulated FT4 emission standards.</li> <li>→ <b>Mounting:</b> Trailer mounted, modular skid base frame/fuel tank with a 100 US gallons w/ maximum continuous operating time of 47 hours.</li> <li>→ <b>Priming System:</b> Enviroprime System with compressor-assisted dry-priming capability. Allows the pump automatically and reliably prime and reprime without allowing excess waste water from exiting the priming system. Lifetime warranty on the Venturi-Ejector device.</li> <li>→ <b>RECON 2000 Control Panel:</b> Auto start/stop capable control panel w/ 50' set of floats.</li> <li>→ <b>Standard Equipment:</b> Modular fuel tank base, lifting provision, document box, interior base drain, engine oil drain valve kit, Alternator, radiator, muffler and exhaust stack, engine safety shutdowns, tachometer, hour meter, vacuum gauge, fuel gauge, battery and fuel cap, integral fuel tank cleanouts and drain ports, (1) suction hose strainer, fuel fill strainer, fuel and vacuum gauge.</li> <li>→ <b>Silent Knight®, Sound Attenuated Canopy:</b> Fully enclosed for added protection from the environment and operating noise reduction to 69 dBA at 23 ft. Also allows all access doors to be locked for added protection.</li> <li>→ <b>DOT Light Package:</b> Included.</li> </ul> <p><b><u>Non-Specified Sourcewell Discount:</u></b></p> <ul style="list-style-type: none"> <li>→ <b>Additional discount applied to Sourcewell price due to Town of Hudson FY2020-2021 budget constraints and immediate delivery of sales stock TPM serial # 4JSCM-578</b></li> </ul>	1	\$ 44,977.00	\$ 44,977.00

<ul style="list-style-type: none"> <li>• TPM SALES STOCK SERIAL # 4JSCM-578 CURRENTLY AVAILABLE FOR IMMEDIATE DELIVERY.</li> </ul>
<ul style="list-style-type: none"> <li>• FOB: PORT ORANGE, FLORIDA</li> <li>• SALES STOCK DELIVERY IN 1-2 WEEKS OR SOONER AFTER RECEIPT OF ORDER.</li> </ul>
<ul style="list-style-type: none"> <li>• TERMS: NET 30 DAYS W/ CREDIT APPROVAL</li> </ul>
<ul style="list-style-type: none"> <li>• PLEASE PROVIDE A COPY OF YOUR TAX-EXEMPT CERTIFICATE AT TIME OF PURCHASE, IF APPLICABLE.</li> </ul>
<ul style="list-style-type: none"> <li>• NO PENALTIES OR LIQUID DAMAGES ARE ACCEPTABLE</li> </ul>
<ul style="list-style-type: none"> <li>• THIS QUOTE IS VALID FOR 30 DAYS</li> </ul>
<ul style="list-style-type: none"> <li>• DELIVERY FREIGHT: INCLUDED IN SALE PRICE ABOVE.</li> </ul>

# TOWN OF HUDSON

## Public Works

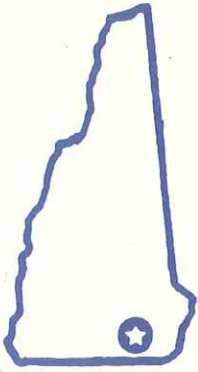
Agenda  
10-27-20  
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**OCT 22 2020**


TOWN OF HUDSON  
SELECTMEN'S OFFICE



8E

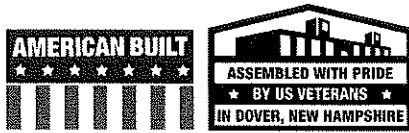


2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143

To: Board of Selectmen  
From: Jess Forrence, Public Works Director   
Date: October 22, 2020  
RE: Re-visit and discuss upgrading all town owned street lights

At the November 5<sup>th</sup> Board of Selectmen's meeting Affinity Lighting made a short presentation regarding replacing the existing street lights in town with new LED fixtures. And again I have met with Affinity LED Lighting and it appears that the savings to the town could be substantial. Since the November 5<sup>th</sup> meeting Affinity Lighting has been awarded the NH D.O.T state bid contract for upgrading old incandescent lights to the new Affinity LED light fixtures. Eversource is still offering the \$100,000 rebate to the town that can be used as the first years payment. Attached you will find the updated proposal for this project.

I will answer any questions.



To: Mr. Jess Forrence  
Public Works Director  
2 Constitution Drive  
Hudson, NH 03051

October 7, 2020

Dear Mr. Forrence,

Please find the two (2) attached files related to Affinity LED Light's proposal for a complete turnkey conversion of the Town of Hudson's unmetered streetlights currently under Eversource's Energy Efficient Outdoor Lighting (EOL) Service Rate.

The first file contains our complete proposal, inclusive of the breakdown of costs and benefits to the Town of Hudson. Our total project quotation of \$284,617, as well as Eversource's incentive rebate offer of \$100,000, equaling a net project cost of \$184,617 after rebate all remains unchanged from our previous proposal. What has changed is that due to some adjustments to both current EOL and new LED tariff rates, the Town will benefit from an additional 3.4% savings bringing the annual amount saved on the Town's street lighting operating budget to \$85,490 (from \$160,000 currently).

The second file contains MLC's current municipal lease purchase proposal dated today (Oct. 7, 2020). Funded by the \$100,000 Eversource rebate and the Town's annual budget appropriation of \$66,075 for 3 years offset by \$85,490 savings on the street lighting tariff, the project will more than pay for itself.

I'd also like to confirm that aside from MLC's standard Documentation Fee of \$695.00, there are no other costs to be incurred by the Town Hudson.

We look forward to working with you on this important project.

Sincerely yours,

A handwritten signature in black ink that reads 'Steve R. Lieber'.

Steve Lieber, Founder & President

**Affinity LED Lighting**

1 Washington Street, #5121

Dover, NH 03820

[www.affinityled.com](http://www.affinityled.com)

Ph: 978-378-LED8, ext 700

Fax: 603-590-8897

Mobile: 603-828-8919





October 7, 2020 Revised

Kathryn Carpentier  
Finance Director  
Town of Hudson  
12 School Street  
Hudson, NH 03051

Dear Kathryn,

Municipal Leasing Consultants, an independent woman-owned business, is pleased to present the following proposal to lease certain capital equipment pursuant to the following terms and conditions:

**LESSOR:** Municipal Leasing Consultants, its Agents or Assignee

**LESSEE:** Town of Hudson, NH

**EQUIPMENT:** Street Lighting Conversion Project – Smart Ready

**EQUIPMENT COST:** \$284,617.00 (\$100,000.00 incentive to be applied in first year)

**PAYMENT STRUCTURES:** **Option 1: Tax-Exempt Lease Purchase**  
**Three (3) Years – Annual Payments**  
First payment of \$100,000.00 due 4/6/2021 followed by three payments of \$66,075.40 due 1/29/2022 and Annual thereafter  
\*\*See attached payment schedule

**RATE:** **2.57%**

**Option 2: Tax-Exempt Lease Purchase**  
**Four (4) Years – Annual Payments**  
First payment of \$100,000.00 due 4/6/2021 followed by four payments of \$50,248.45 due 1/29/2022 and Annual thereafter  
\*\*See attached payment schedule

**RATE:** **2.61%**

**Please Circle the Desired Option**

*As part of the proposal process, we encourage you to contact us to discuss the intricacies of our proposal and your specific goals. There are many variations available to our proposed financing structure, which can be "fine tuned" as our dialog progresses.*

The preceding costs are estimates and thus, the payment amount would be changed in proportion to the actual cost. The Vendor(s) will be paid upon the Lessee's authorization and the execution of mutually acceptable documentation.

THE ABOVE QUOTES ARE FIXED FROM **OCTOBER 7, 2020 TO NOVEMBER 6, 2020** IN ANTICIPATION OF **CLOSING / FUNDING** BY THIS DATE. THEREAFTER, THE RATE WILL FLOAT AND NOT BE LOCKED IN UNTIL DOCUMENTS ARE PREPARED FOR CLOSING AND WILL BE BASED ON THE LIKE TERM SWAP RATES.

**EQUIPMENT ACCEPTANCE DATE:**

This proposal is based on both the assumption and the condition that any and all equipment will be delivered to and accepted by Lessee prior to October 7, 2021.

**OPTION AT LEASE EXPIRATION:**

At the lease expiration, the Lessee shall have the right to purchase the equipment for One dollar (\$1.00), assuming the lease is not in default and all terms and conditions of the lease have been met.

**NET LEASE:**

This lease will be a net lease transaction with maintenance, acceptable insurance coverage, taxes and any legal fees the responsibility of the Lessee.

**LEASE AMORTIZATION SCHEDULE:**

Amortization schedules with separate principal and interest cost breakdown will be provided with the final documentation.

**WARRANTIES:**

Lessor is bidding only as to the provision of lease purchase financing for the purchase cost of the equipment and will have no responsibility to the Lessee or any other person for the selection, furnishing, delivery, servicing or maintaining of the equipment. All equipment manufacturer or vendor warranties will be passed to the Lessee under the agreement.

**NON-APPROPRIATION:**

The lease payments shall be subject to annual appropriation for each fiscal year.

**BANK OR NON-BANK QUALIFICATION:**

Lessee reasonably anticipates the total amount of tax-exempt obligations (other than private activity bonds) to be issued by Lessee during calendar year 2020, will not exceed ten million (\$10,000,000.00) dollars.

**FINANCIAL STATEMENTS:**

*If applicable*, Lessee shall furnish Lessor with its financial statement for the last three (3) fiscal years and its current year fiscal budget.

**AUTHORIZED SIGNORS:**

The Lessee's governing board shall provide MLC with its resolution or ordinance authorizing this Agreement and shall designate the individual(s) to execute all necessary documents used therein.

**LEGAL OPINION:**

The Lessee's counsel shall furnish MLC with an opinion of counsel letter covering this transaction and the documents used herein.

**REIMBURSEMENT:**

If Lessee intends to be reimbursed for any equipment cost associated with this agreement, intent for reimbursement from the proceeds of this Agreement must be evidenced and must qualify under the Treasury Regulation Section 1.150.2.

**DOCUMENTATION:**

All documentation will be provided by Lessor, its Agents or Assignee, and must be satisfactory to all parties concerned.

**ESCROW FUNDING:**

- *If applicable*, an interest-bearing escrow account will be established to make disbursements. The proceeds of the lease will be deposited into an Escrow Account at a fee of \$500.00

We may need the following prior to disbursements from escrow:

1. Payment Request and Acceptance Certificate signed by authorized signer
2. Vendor Invoice with payment instructions (wire or check)
3. W-9 for Vendor
4. Insurance Certificate – Listing the applicable property and liability coverage and listing the lease number, equipment and any serial numbers.

**PREPAYMENT OPTION:**

The Lessee will have the option to prepay on any payment date for 103% of the remaining balance.

**BASIS OF PROPOSAL:**

This proposal is based upon financing being provided by Lessor and should not be construed nor relied upon as a commitment. Such a commitment is subject to formal credit review, approval and execution of mutually acceptable documentation. The contract, and not the proposal, will set forth the agreement between the parties.

We appreciate the opportunity to provide this proposal and look forward to working with you in the future. If the foregoing meets with the Town’s approval, please date and sign the acceptance below and return the signed proposal to the undersigned via email or fax to 802-372-4775 and subsequently remit payment of \$695.00 for the Documentation Fee. Failure to consummate the transaction after credit approval will result in a \$695.00 cancellation fee. Formal credit approval will be pursued upon receipt of the signed proposal and complete credit package. **Credit approval normally takes ten (10) to fourteen (14) business days.**

If you have any questions or need further information, please do not hesitate to contact me at 802-372-8435.

The foregoing is acknowledged and accepted as of the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**Town of Hudson, NH**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Sincerely,  
*Reneé Piche*

Reneé M. Piché  
President

Town of Hudson, NH - Option 1

Compound Period ..... : Annual

Nominal Annual Rate .... : 2.570 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/06/2020	284,617.00	1		
2 Payment	04/06/2021	100,000.00	1		
3 Payment	04/06/2022	65,789.83	3	Annual	04/06/2024

AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal	Balance
Loan 11/06/2020				284,617.00
2020 Totals	0.00	0.00	0.00	
1 04/06/2021	100,000.00	3,026.06	96,973.94	187,643.06
2021 Totals	100,000.00	3,026.06	96,973.94	
2 04/06/2022	65,789.83	4,822.43	60,967.40	126,675.66
2022 Totals	65,789.83	4,822.43	60,967.40	
3 04/06/2023	65,789.83	3,255.56	62,534.27	64,141.39
2023 Totals	65,789.83	3,255.56	62,534.27	
4 04/06/2024	65,789.83	1,648.44	64,141.39	0.00
2024 Totals	65,789.83	1,648.44	64,141.39	
Grand Totals	297,369.49	12,752.49	284,617.00	



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Town of Hudson, NH - Option 2

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Compound Period ..... : Annual

Nominal Annual Rate .... : 2.610 %

## CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/06/2020	284,617.00	1		
2 Payment	04/06/2021	100,000.00	1		
3 Payment	11/06/2022	50,789.16	4	Annual	11/06/2025

## AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal	Balance
Loan 11/06/2020				284,617.00
2020 Totals	0.00	0.00	0.00	
1 04/06/2021	100,000.00	3,073.16	96,926.84	187,690.16
2021 Totals	100,000.00	3,073.16	96,926.84	
2 11/06/2022	50,789.16	7,845.80	42,943.36	144,746.80
2022 Totals	50,789.16	7,845.80	42,943.36	
3 11/06/2023	50,789.16	3,777.89	47,011.27	97,735.53
2023 Totals	50,789.16	3,777.89	47,011.27	
4 11/06/2024	50,789.16	2,550.90	48,238.26	49,497.27
2024 Totals	50,789.16	2,550.90	48,238.26	
5 11/06/2025	50,789.16	1,291.89	49,497.27	0.00
2025 Totals	50,789.16	1,291.89	49,497.27	
Grand Totals	303,156.64	18,539.64	284,617.00	

RECEIVED

Agenda  
10-27-20



# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

OCT 21 2020  
TOWN OF HUDSON  
SELECTMEN'S OFFICE



8F

*William M. Avery, Jr.*  
Chief of Police

*Captain Tad K. Dionne*  
Operations Bureau

*Captain David A. Cayot*  
Special Investigations Bureau

*Captain David A. Bianchi*  
Administrative Bureau

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 21 October 2020

Re: Agenda Item – 27 October 2020

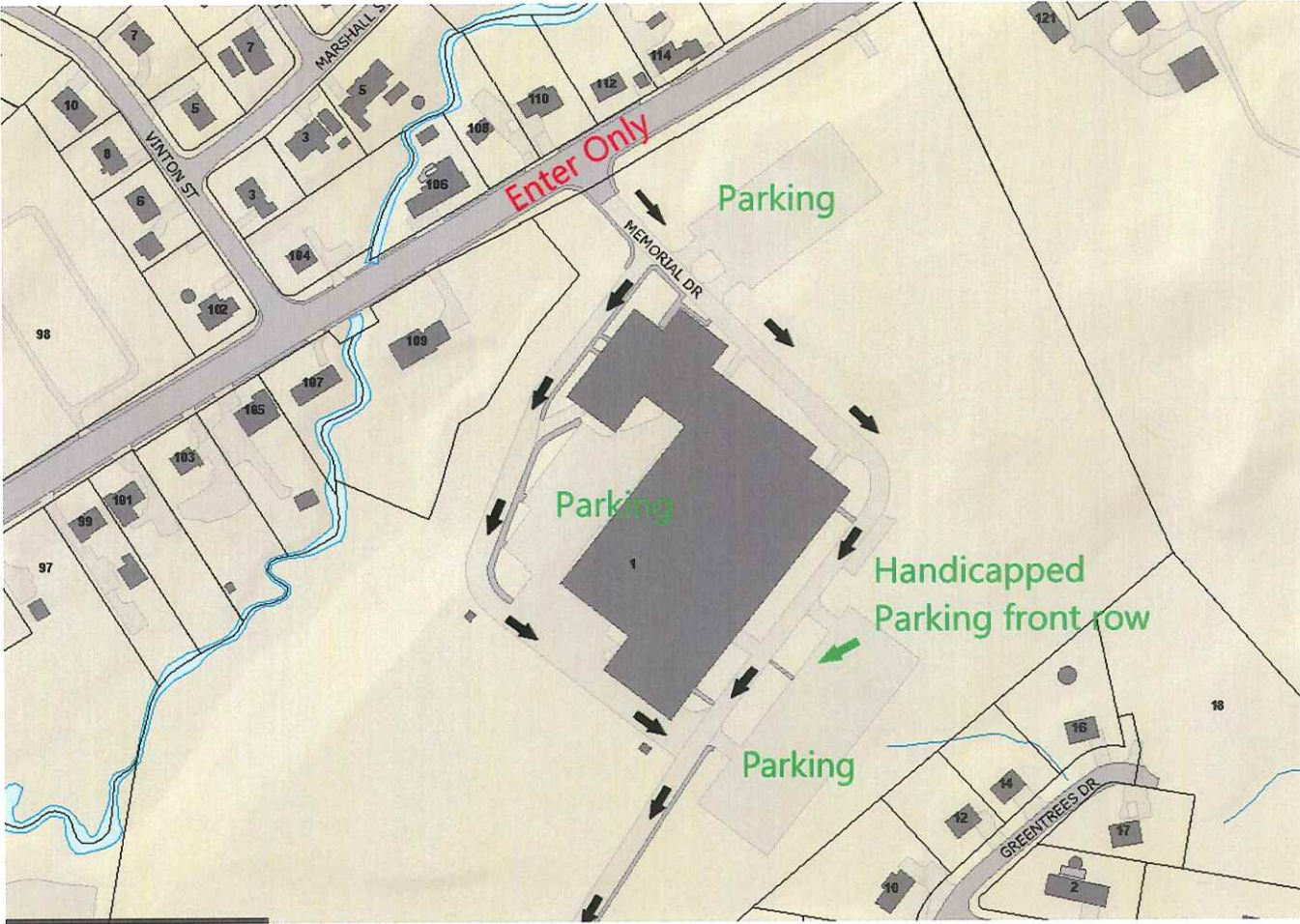
**Scope:**

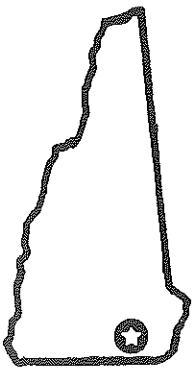
The Police Department would like to meet with the Board of Selectmen at their meeting on Tuesday, 27 October 2020 to discuss suggestions regarding parking/voting for the upcoming Presidential Election.

The Action Plan was put together by the Police Department in conjunction with the Public Works Department. The Police Department would like to present the Action Plan to the BOS and to get the information out to the public.

Thank you for your time. Should you have any questions or concerns, please feel free to contact me.







**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Agenda  
10-27-20



8G

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 22, 2020

Re: Finance Director Interview Committee

The job posting deadline for the Finance Director position is October 28<sup>th</sup>. I am recommending that the Board form an interview committee consisting of two (2) Selectmen, the Chairman of the Budget Committee, a Department Head from one of the three major operating departments (DPW, Fire, and Police) and myself to vet the applicants, conduct a preliminary interview of the candidates and recommend final candidates for the full Board to interview. Should the Board accept my recommendation, two (2) Board members and a Department Head will need to be appointed by the Board. The following motion would be appropriate:

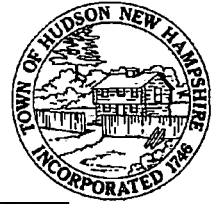
***Motion: To appoint Selectman \_\_\_\_\_ and Selectman \_\_\_\_\_ and Department Head \_\_\_\_\_ to the Finance Director interview committee along with the Chairman of the Budget Committee and the Town Administrator.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.



# TOWN OF HUDSON

## Information Technology Department



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6000, ext 1229 · Fax: 603-881-3944

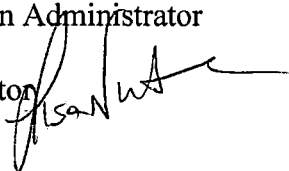
**RECEIVED**

**OCT 27 2020**

TOWN OF HUDSON  
SELECTMEN'S OFFICE

Date: October 27, 2020

To: Steve Malizia, Town Administrator

From: Lisa Nute, IT Director 

Subj: Verizon Wireless Costs in Line Item -208, Telephone/Telecommunications

Steve, I understand that there was a question by Selectman Coutu regarding the difference in phone charges between departments in their -208 line item. After review of the monthly Verizon bills, and a call to our sales representative, I offer the following explanation. The reason for the differences pertains to the actual service included in each rate. Examples follow.

### SMART PHONES

1. For all department heads who have a smartphone with unlimited data, the charge is the same: \$39.99 per month.
2. We are all taking advantage of what Verizon calls their "First Responder Rate".
3. The Fire Chief, Town Administrator, and Deputy of Inspectional Services share a very old data share plan. It was no longer available for smartphones added afterward. They are paying 4.99 less at \$35/month.

### OTHER DATA PLANS

1. The Fire Department has many different types of devices such as iPads, Smartphones, Hotspot, basic phones (no data), tablet lines and jetpacks. For this reason, they pay a basic rate and then add additional line costs per device depending on its use and type.
2. They also share a data plan among devices so that if one uses more data than usual, another that used less would compensate. An overage would be paid for any month they

go over the total limit. This would not be a viable plan for Police, DPW, IT, and Engineering who send data back and forth to our servers.

3. The other departments pay individually per smartphone or device. Whether it's a tablet in a cruiser or laptop in a DPW truck for Volvo maintenance, the bill is the same between all departments getting the same service.
4. The IT Department has only smartphones. Two are the same \$39.99 that other departments pay, and two are \$4.99 more per month for the ability to use that phone as a hotspot. This is important for our two senior IT Specialists during emergencies that require their connection when they are away from their homes. They can securely access our servers and Town systems using anyone's Internet.

NUMBER OF DEVICES

DPW	Smartphones	5
	Other Devices	5
Fire	Smartphones	5
	Basic phones	9
	Other Devices	13
Finance	Smartphones	
HCTV	Smartphones	2
IT	Smartphones	2
	Smartphones w/Hotspot	2
Land Use	Smartphones	3
	Other Devices	2
Police	Smartphones	20
	Other Devices	16
Recreation	Smartphones	<u>1</u>
		85 Devices



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

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To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: October 23, 2020

Re: Planning Board Discussion

At their meeting on October 21, 2020, the Hudson Planning Board voted unanimously to recommend that the Board of Selectmen review the matter to see if it is appropriate for the removal of Mr. Cole from his position on the Hudson Planning Board. I am placing this on the Board of Selectmen's agenda for the Board's discussion and possible action.

Should you have any questions or need additional information, please feel free to contact me. Thank you.