



# TOWN OF HUDSON

## Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

### HUDSON, NH BOARD OF SELECTMEN

December 8, 2020

7:00 pm

Buxton Meeting Room at Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT

*Any Hudson resident who wishes to submit public input can do so by emailing [BOSpUBLICinput@hudsonnh.gov](mailto:BOSpUBLICinput@hudsonnh.gov) by 5:00 p.m. the day of the meeting. Please be sure to include your name & address with your public input. Also, please include a phone number that the BOS can reach you at should they wish.*

5. RECOGNITIONS, NOMINATIONS, APPOINTMENTS AND RESIGNATIONS

**A. Appointments**

- 1) Recreation Committee (2 member vacancies expiring on 4/30/22 and 4/30/23)  
Nicholas Reval

- 2) Conservation Commission (2 member vacancies expiring on 12/31/22 and 12/31/23; 1 alternate member vacancy expiring 12/31/23)

Brett Gagnon (incumbent member)

Paula Hubert (currently alternate would like to become full member)

- 3) Planning Board (1 full member vacancy, 3 alternate member vacancies expiring 12/31/20, 12/31/21, 12/31/22)

Tim Malley (incumbent member)

- 4) Zoning Board of Adjustment (2 member vacancies expiring on 12/31/23; 3 alternate member positions expiring 12/31/23)

James Pacocha (incumbent member)

- 5) Benson Park Committee (1 member vacancy expiring 4/30/23, 1 alternate member vacancy expiring 4/30/23)

Daniel Febrer

## **B. Nomination Interviews**

- 1) Recreation Committee (2 member vacancies, expiring on 4/30/22 and 4/30/23)

Cindy Holton

- 2) Planning Board (1 full member vacancy 3 alternate member vacancies, expiring 12/31/20, 12/31/21, 12/31/22)

Victor Oates

## **6. CONSENT ITEMS**

### **A. Assessing Items**

- 1) Solar Exemptions: Map 163, Lot 017 - 21 Telolian Dr.; Map 124, Lot 017 - 27 Heritage Cir.
- 2) Disable Veteran Tax Credit: Map 156, Lot 006, Sub 060 - 13 Wickford Ln.
- 3) All Veterans Tax Credit: Map 191, Lot 085 - 44 Belknap Rd.
- 4) Veteran Tax Credits: Map 149, Lot 001, Sub 007 - 2 Sterling Way; Map 118, Lot 055 - 29 David Dr.; Map 184, Lot 027, Sub 027 - 8 Cobblestone Dr.; Map 138, Lot 046 - 18 Patricia Dr.

### **B. Water/Sewer Items - None**

### **C. Licenses, Permits and Policies**

- 1) Tag Day Permit - Salvation Army Bell Ringing Market Basket

**D. Donations**

- 1) \$355.80 to Recreation Department from Clix New England
- 2) \$640.00 to Recreation Department in Memory of Jay Mousseau

**E. Acceptance of Minutes**

Minutes of October 27, 2020  
Minutes of November 5, 2020

**F. Calendar**

12/9	7:00	Planning Board - Hudson Community Center
12/10	7:00	Budget Committee - Hudson Community Center
12/14	7:00	Cable Utility Committee - Buxton Meeting Room
12/14	7:00	Conservation Commission - Hudson Community Center
12/14	7:00	Traffic Advisory Committee - BOS Meeting Room
12/15	7:00	Municipal Utility Committee - BOS Meeting Room
12/15	7:00	Budget Committee - Hudson Community Center
12/16	6:00	Library Trustees - Hills Memorial Library
12/16	7:00	Planning Board - Hudson Community Center
12/17	3:30	Trustees of the Trust Funds - Buxton Meeting Room
12/17	7:00	Benson Park Committee - BOS Meeting Room
12/17	7:00	Zoning Board of Adjustment - Hudson Community Center
12/22	7:00	Budget Committee - Hudson Community Center
12/25		* CHRISTMAS TOWN HALL CLOSED *
12/28	7:00	Conservation Commission - Hudson Community Center

**7. OLD BUSINESS**

**A. Votes taken after the non-public session on 11/24/2020**

- 1) Selectman Roy made a motion, seconded by Chairman Martin, to hire James Moran as a full-time police officer with a starting salary of \$26.84 (step 1 with certification) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 3-0.
- 2) Selectman Roy made a motion, seconded by Selectman Martin to accept the offer of \$40,000 for the Town owned property at 151 Robinson Road. Carried 3-0.

- 3) Selectman Roy made a motion, seconded by Selectman Martin to approve the Town Administrators request to buy back 80 hours of vacation time. Carried 3-0.
- 4) Selectman Martin made a motion to adjourn at 7:31p.m. This was seconded by Selectman Roy. Carried 3-0.

B. IT - PD - FD Cell Phones (follow up from 10/27)

C. COVID-19 Update

D. Discussion of Going to Remote Meetings

8. **NEW BUSINESS**

- A. HPD - Transfer of Vehicle to Rec Dept.
- B. Hudson Speedway Operating License
- C. Musquash Conservation Land - Proposed Parking Area
- D. 112 & 114 Greeley Street - Sewer Main Extension
- E. Town Clerk's Office Closing Early 12/9/20
- F. Town Clerk's Office/Sewer Dept. Closing Early 12/24/20
- G. Discussion of Future Polling Places
- H. November Revenues and Expenditures

9. **REMARKS BY SCHOOL BOARD**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (b)** the hiring of any person as a public employee

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER  
PERMITTED PURSUANT TO RSA 91-A:3 (II)*

13. **ADJOURNMENT**

Reminder ... Items for the next agenda, with complete backup, must be in the Selectmen's Office  
**no later than noon on January 7, 2020.**

*Agenda*  
11-  
27  
20

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

Home > Applications for Boards & Committees > Board & Committee Application > Webform results > Board & Committee Application

Submission information

Form: Board & Committee Application (1)  
Submitted by Visitor (not verified)  
Mon, 10/19/2020 - 7:13pm  
73.238.126.14

Recreation Committee

5A-1

**Date**

Mon, 10/19/2020

**First Name**

Nicholas

**Last Name**

Reval

**Street Address**

32 Barbara Lane

**Home Phone**

6039889261

**Work Phone**

**Education**

MS - Political Science

**Occupation (or former occupation if retired)**

Sr. Sales Consultant

**Special Interests**

**Professional/Community Activities**

**Reference**

None

**Reason for Applying**

I want to be involved within the community and make a positive impact on others.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

- Benson Park Committee
- Cable Utility Committee
- Citizens Traffic Advisory Committee
- Recreation Committee
- Sustainability Committee

**Areas of Expertise**

Other

**Are you a Hudson, NH resident?**

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yes

**E-mail Address:**

nicholas.reval@yahoo.com

**Source URL:** <https://www.hudsonnh.gov/node/42498/submission/14021>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

Agenda #70  
**RECEIVED** 12-8-20  
 NOV 18 2020  
 TOWN OF HUDSON  
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**TOWN OF HUDSON**  
**Nominations & Appointments/Talent Bank Application Form**  
*(Hudson, NH Residents Only)*

Date: \_\_\_\_\_

5A-2a

Brett Gagnon 123 Wason Rd  
 Name Street Address

(603) 401 0654  
 Home Phone Number Work Phone Number

Electrical Safety Specialist - Regulatory Affairs  
 Occupation (or former occupation, if retired)

Masters Degree Business, Bachelors in Electrical Engineering  
 Education/Special Interests

Previous ConCom member and self-declared Environmentalist  
 Professional/Community Activities

Passionate about protecting land in perpetuity  
 Reason(s) for applying

Bill Collins (Current member), Debra Putnum (Sustainability), Bob Guesford (Budget)  
 Reference(s)

Please check area in which you are interested in serving, and return this form to  
 The Selectmen's Office, 12 School Street, Hudson, NH 03051

- |  |   |   |
|--|---|---|
| Member <input checked="" type="checkbox"/>           | Alternate _____   | Reappointment <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals                      | <input type="checkbox"/> Conservation Commission  |
| <input type="checkbox"/> Cable Utility Committee     | <input checked="" type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee     |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee            |   |
| <input type="checkbox"/> Planning Board              |   |   |
| <input type="checkbox"/> Sustainability Committee    |   |   |
| <input type="checkbox"/> Zoning Board of Adjustment  |   |   |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning                                       |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications   |
| <input type="checkbox"/> Finance                   | <input checked="" type="checkbox"/> Other <u>Regulatory / land protection actions</u> |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

Yes  No Hudson Resident

Brett Gagnon  
 Signature of Applicant  
Gagnon.Brett@gmail.com  
 e-mail address

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TOWN OF HUDSON  
SELECTMEN'S OFFICE

TOWN OF HUDSON  
Nominations & Appointments/Talent Bank Application Form  
(Hudson, NH Residents Only)

Date: 11-19-20

Name: Paula Hubert  
Street Address: 9 Karas Crossway Dr.

Home Phone Number: (603) 809-4761  
Cell Work Phone Number: (603) 505-1350

Occupation (or former occupation, if retired): Admin Asst & Marketing Advertising

Education/Special Interests

Professional/Community Activities

Reason(s) for applying: Become a seated member

Reference(s)

Please check area in which you are interested in serving, and return this form to  
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- |  |   |  |
|--|---|--|
| Member <input checked="" type="checkbox"/>           | Alternate <input type="checkbox"/>                          | Reappointment <input type="checkbox"/>                       |
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals          | <input type="checkbox"/> Conservation Commission             |
| <input type="checkbox"/> Cable Utility Committee     | <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Nashua Regional Planning Commission |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Recreation Committee               | <input type="checkbox"/> Senior Affairs Committee            |
| <input type="checkbox"/> Planning Board              | <input type="checkbox"/> Senior Affairs Committee           |  |
| <input type="checkbox"/> Sustainability Committee    |   |  |
| <input type="checkbox"/> Zoning Board of Adjustment  |   |  |

Area(s) of Expertise:

- |  |  |
|--|--|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning    |
| <input type="checkbox"/> Information Technology    | <input checked="" type="checkbox"/> Communications |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____               |

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Circle One

Yes  No Hudson Resident

Paula Hubert  
Signature of Applicant

phubert9@comcast.net  
e-mail address

5A-2b



TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

Agenda  
12-8-20

5A-3

Date: Nov. 25, 2020

Timothy J. Malley  
Name 4 Saint John Street Hudson NH 03051  
Street Address

603-265-2086-cell  
Home Phone Number 603-595-2970  
Work Phone Number

Electrician  
Occupation (or former occupation, if retired)

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Education/Special Interests

Current Member of Planning Board  
Professional/Community Activities

Reappointment  
Reason for applying

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

- |  |  |   |
|--|--|---|
| Member <input checked="" type="checkbox"/>           | Alternate <input type="checkbox"/>                           | Reappointment <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals           | <input type="checkbox"/> Conservation Commission  |
| <input type="checkbox"/> Cable Utility Committee     | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee     |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee |   |
| <input checked="" type="checkbox"/> Planning Board   |  |   |
| <input type="checkbox"/> Sustainability Committee    |  |   |
| <input type="checkbox"/> Zoning Board of Adjustment  |  |   |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____            |

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Hudson Resident:  Yes  No

[Signature]  
Signature of Applicant  
Tmalley@TJMalleyElectric.net  
e-mail address

Agenda  
11/17/20  
12-8-20  
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NOV 17 2020

**TOWN OF HUDSON**  
**Board & Committees Vacancy Application**  
(Hudson, NH Residents Only)

TOWN OF HUDSON  
SELECTMEN'S OFFICE

Date: 17 Nov 2020

JAMES PACCIOCHA 14 EDGEWOOD DR  
Name Street Address

603 883 7442  
Home Phone Number Work Phone Number

RETIRED  
Occupation (or former occupation, if retired)

BS ME  
Education/Special Interests

ZBA MEMBER  
Professional/Community Activities

RE APPOINTMENT  
Reason for applying

C BRACKET G DEARBORNE B BUTRIC M McGRATH  
Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

- |  |  |   |
|--|--|---|
| Member <input checked="" type="checkbox"/>                     | Alternate <input type="checkbox"/>                           | Reappointment <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee                 | <input type="checkbox"/> Building Board of Appeals           | <input type="checkbox"/> Conservation Commission  |
| <input type="checkbox"/> Cable Utility Committee               | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee     |
| <input type="checkbox"/> Municipal Utility Committee           | <input type="checkbox"/> Citizens Traffic Advisory Committee |   |
| <input type="checkbox"/> Planning Board                        |  |   |
| <input type="checkbox"/> Sustainability Committee              |  |   |
| <input checked="" type="checkbox"/> Zoning Board of Adjustment |  |   |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____            |

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Hudson Resident:  Yes  No

James Pacciocha  
Signature of Applicant

JCPNH@HOTMAIL.COM  
e-mail address

*Repsch*  
11-24-20

Published on *Hudson New Hampshire* (<https://www.hudsonnh.gov>)

Home > Applications for Boards & Committees > Board & Committee Application > Webform results > Board & Committee Application

<p><b>Submission information</b></p> <p>Form: <u>Board &amp; Committee Application</u> [1]  Submitted by Visitor (not verified)  Tue, 10/13/2020 - 9:31am  75.68.94.86</p>	<p><i>Benson Park Committee</i></p>
--	-------------------------------------

5A-5

**Date**

Tue, 10/13/2020

**First Name**

Daniel

**Last Name**

Febrer

**Street Address**

99 Sullivan Rd

**Home Phone**

5166594711

**Work Phone**

**Education**

MSc Crop Science, BA Mathematics

**Occupation (or former occupation if retired)**

Director of Data Science

**Special Interests**

Agriculture, forestry, gardening, hiking

**Professional/Community Activities**

**Reference**

Karesa Febrer, 661-619-8249

**Reason for Applying**

I am a relatively new resident to Hudson (since 2017) and am very interested in playing a greater role in the community. My family uses Benson Park very frequently and we view it as a very integral part of the local as well as regional community (we see many people from neighboring townships visiting it and uses its amenities). I am very fond of the park and passionate about its continued maintenance and development.

As a data science professional in the Greater Boston tech community, I have unique and valuable skills and insights that can be brought to bear for the town and park, such as my proclivity for rigorous quantitative analysis and f technical solutions to problems. I consider myself an "optimizer" in the sense that I am always looking at creative ways things around me could be better. While walking the park, I find myself coming up with very interesting ideas to reduce cost of maintenance and generate more revenue.

Thank you for considering my application. If selected I am very much looking forward to working together with you!

**Please check the area in which you are interested in serving:**

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SELECTMEN'S OFFICE

Member

**Please select area of interest**

Benson Park Committee

**Areas of Expertise**

- Environmental Planning
- Finance
- Information Technology
- Other

**Are you a Hudson, NH resident?**

yes

**E-mail Address:**

dfebrero@protonmail.com

**Source URL:** <https://www.hudsonnh.gov/node/42498/submission/13821>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

*Agenda  
11-24-20*

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Home > Applications for Boards & Committees > Board & Committee Application > Webform results > Board & Committee Application

Submission information

Form: Board & Committee Application [1]  
Submitted by Visitor (not verified)  
Thu, 11/12/2020 - 9:09pm  
73.61.23.248

*Recreation Committee*

**Date**

Thu, 11/12/2020

**First Name**

Cindy

**Last Name**

Holton

**Street Address**

14 Breakneck Rd

**Home Phone**

883-9925

**Work Phone**

882-9491

**Education**

Bachelors in business communications

**Occupation (or former occupation if retired)**

Flooring Consultant

**Special Interests**

Softball, tennis, basketball, music, kayaking, fishing

**Professional/Community Activities**

Soup kitchen, religious ed, softball coach/director

**Reference**

David Forman

**Reason for Applying**

I would like to volunteer to be a member of the rec committee in order to keep on top of current programs offered in Hudson and to be invoked in decision making concerning these programs. I am also dedicated to the continuance of adult sports leagues such as men and women's softball.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Recreation Committee

**Areas of Expertise**

- Communications
- Other

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12-8-20

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NOV 23 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

5B-2

**TOWN OF HUDSON**  
**Board & Committees Vacancy Application**  
(Hudson, NH Residents Only)

Date: 11/20/2020

Victor J. Oates 77 Sousa Blvd

---

Name Street Address

978-294-9796

---

Home Phone Number Work Phone Number

IT Manager

---

Occupation (or former occupation, if retired)

Business, Technology, The stock market

---

Education/Special Interests

Hudson Mens softball, coaching town Baseball and YMCA Basketball

---

Professional/Community Activities

I noticed the opening and would like to be a more active participant in the community.

---

Reason for applying

Ross Hergenbahn - 6033214375 Dave Ceppetelli - 6039232750

---

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member <input checked="" type="checkbox"/>	Alternate	Reappointment
<input type="checkbox"/> Benson Park Committee		<input type="checkbox"/> Building Board of Appeals
<input type="checkbox"/> Cable Utility Committee		<input type="checkbox"/> Conservation Commission
<input type="checkbox"/> Municipal Utility Committee		<input type="checkbox"/> Nashua Regional Planning Commission
<input checked="" type="checkbox"/> Planning Board		<input type="checkbox"/> Recreation Committee
<input type="checkbox"/> Sustainability Committee		<input type="checkbox"/> Citizens Traffic Advisory Committee
<input type="checkbox"/> Zoning Board of Adjustment		

Area(s) of Expertise:

<input type="checkbox"/> Architecture/Construction	<input type="checkbox"/> Environmental Planning
<input checked="" type="checkbox"/> Information Technology	<input type="checkbox"/> Communications
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Other _____

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*Victor Oates*

Signature of Applicant

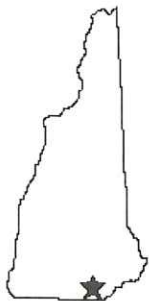
vjoates@gmail.com

e-mail address

Hudson Resident: Yes No

currently 3 alternate member positions available

Agenda  
12-8-20



# TOWN OF HUDSON

Office of the Assessor

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DEC 03 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6A-1

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: December 8, 2020

FROM: Jim Michaud, Chief Assessor

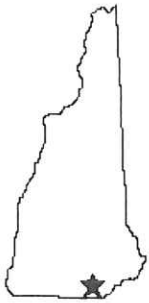
RE: Solar Exemptions:

21 Telolian Dr. – map 163 / lot 017  
27 Heritage Cir. – map 124/ lot 017

I recommend the Board of Selectmen sign the PA-29 form granting Solar Exemptions to the property owners listed below. The Assessing Department has verified that the property owners have solar panels.

Matthew Boston - 21 Telolian Dr. – map 163 / lot 017  
Jessica Huckins - 27 Heritage Cir. – map 124/ lot 017

***MOTION: Motion to grant Solar Exemptions to the property owners referenced in the above request.***



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

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TOWN OF HUDSON  
SELECTMEN'S OFFICE



Agenda  
12-8-20

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6A-2

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: December 8, 2020

FROM: Jim Michaud, Chief Assessor

RE: Disabled Veteran Tax Credit:

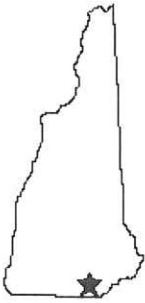
13 Wickford Ln. – map 156/ lot 006/ sub 060

I recommend the Board of Selectmen sign the PA-29 form granting a Disabled Veteran Tax Credit to the property owner listed below. The resident has provided documentation verifying that they do qualify for this credit.

John Carson - 13 Wickford Ln. – map 156/ lot 006/ sub 060

***MOTION: Motion to grant a Disabled Veteran Tax Credit to the property owner referenced in the above request.***





# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

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TOWN OF HUDSON  
SELECTMEN'S OFFICE

[www.hudsonnh.gov](http://www.hudsonnh.gov)



Agenda  
12-8-20

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6A-3

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: December 8, 2020

FROM: Jim Michaud, Chief Assessor 

RE: All Veterans Tax Credit:

44 Belknap Rd. – map 191/ lot 085

I recommend the Board of Selectmen sign the PA-29 form granting an All Veterans Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit.

Brian Thomson - 44 Belknap Rd. – map 191/ lot 085

***MOTION: Motion to grant an All Veterans Tax Credit to the property owner referenced in the above request.***



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

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[www.hudsonnh.gov](http://www.hudsonnh.gov)



Agents  
12/8/20

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

6A-4

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: December 8, 2020

FROM: Jim Michaud, Chief Assessor *JM*

RE: Veteran Tax Credits:

- 2 Sterling Way – map 149/ lot 001/ sub 007
- 29 David Dr. - map 118/ lot 055
- 8 Cobblestone Dr. – map 184/ lot 027/ sub 027
- 18 Patricia Dr. – map 138/ lot 046

I recommend the Board of Selectmen sign the PA-29 form granting Veteran Tax Credits to the property owners listed below. The residents have provided a copy of their DD-214 verifying that they are qualified for the credit.

- Ryan Modugno - 2 Sterling Way – map 149/ lot 001/ sub 007
- Daniel Slauta - 29 David Dr. - map 118/ lot 055
- Barry Sanuels - 8 Cobblestone Dr. – map 184/ lot 027/ sub 027
- Norbert Ledoux - 18 Patricia Dr. – map 138/ lot 046

***MOTION: Motion to grant Veteran Tax Credits to the property owners referenced in the above request.***



# TAG DAY SALES Hudson, NH

6C-1

RSA 31:91  
Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor, aldermen of a city or the selectmen of towns.

### Instructions to obtain Tag Day Permit:

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place (or fax to 603-598-6481).
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, ct scq).
- 3) Include name, address, phone number and e-mail of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

\*\*\*\*\*

### For Office Use Only

Organization Salvation Army - Market Basket

\_\_\_\_ Approved \_\_\_\_\_ Denied by Board of Selectmen on 12-8-2020

If denied, reason \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

*Amie Groff*  
*12-8-20*

The Salvation Army  
1 Montgomery Avenue  
Nashua, New Hampshire 03060

**RECEIVED**  
**DEC 01 2020**  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

Telephone 603.889.5151



*Captains Wayne and Elizabeth Bink, Corps Officers*

December 1, 2020

To The Town of Hudson Board of Selectmen:

The Salvation Army of Nashua is seeking approval from the Town of Hudson Board of Selectmen to hold our annual kettle campaign this Christmas season. The location will be at Market Basket, 212 Lowell Rd, from December 2, 2020 through December 24, 2020.

The kettle campaign is The Salvation Army's largest fundraiser for the organization. Funds go towards running programs, social services, utility and rent assistance, and food for those in need. The Salvation Army serves those in Nashua, Hudson, and the surrounding towns.

Please contact Amie Groff at 603-889-5151 or [amie.groff@use.salvationarmy.org](mailto:amie.groff@use.salvationarmy.org) with any questions or concerns, or if any additional information is required.

Sincerely,

Amie Groff  
Development and Community Relations Manager

RECEIVED

DEC 01 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

Cassidy Bowers  
Volunteer and Event Manager  
Advancement  
The Salvation Army  
Massachusetts Divisional Headquarters  
25 Shawmut Road  
Canton, MA 02021

Dear Ms. Bowers:

In accordance with your request, Market Basket is returning this form indicating our agreement to have a Salvation Army representative stationed at our store location(s) for the sole purpose of receiving holiday contributions from the public, unless otherwise noted below.

We understand that the Red Kettle Campaign is officially classified as a "temporary seasonal act of charity" and will begin on November 1, 2020 and conclude on December 24, 2020.

David McLean  
Signature

Nov 20, 2020  
Date

David Mclean  
Print Name

Operations manager  
Position

If you require proof of Liability Insurance please provide pertinent information relating to Additional Insureds (additional sheets may be attached):

Please provide a Certificate of Insurance naming Demoulas Super Markets, Inc. as an additional insured.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return to Alexandria Bellavance  
alexandrie.bellavance@usa.salvationarmy.org | Fax: (339) 502-5966

on my  
charitable  
organization  
list





DOING THE MOST GOOD

# The Salvation Army Red Kettle Placement 2020 Christmas Season

The Salvation Army, a New York corporation on behalf of its  
Massachusetts Division operating unit

enters into this agreement with

Demoulas Super Markets, Inc dba Market Basket  
(legal name of partner) (hereinafter, "Partner")

for placement of Salvation Army red kettles and bell ringers at location(s) of the Partner during the hours that each respective location of Partner is open to the public. This agreement will be in effect for the 2020 Christmas season, commencing on Nov.22, 2020 and concluding at the end of the day on December 24, 2020. Any modifications or blackout dates shall be indicated in the space below.

The Salvation Army will assume total responsibility for the placement and care of the red kettles, signage, bell ringers, collection of and accounting for donations, set-up and take-down. In addition, in consultation with location management, The Salvation Army will assure that the bell ringers will be appropriately attired and identified in a manner that will complement the image of the Partner. The Salvation Army may provide Christmas music while on-site. Other special events and activities shall be agreed upon and/or restricted as identified below.

Due to the COVID-19 pandemic, all bell ringers will be required to follow the safety protocols outlined in Appendix A.

Upon request, an insurance certificate shall be provided to include the legal name and address of the Partner, and any applicable location(s) as "additional insured." Coverage shall be as appropriate for general liability, excess liability trust, and automobile liability.

The Salvation Army and Partner will provide a contact representative for each location.

Identify any modifications, special conditions, restrictions:

Please supply an insurance certificate listing Demoulas Super Markets, Inc. as an additional insured.

Please check in with store manager prior to setting up kettle.

The Salvation Army Local Representative & Contact Info: \_\_\_\_\_  
\_\_\_\_\_

Kettle Location #1: \_\_\_\_\_  
Address: \_\_\_\_\_  
Kettle Placement: \_\_\_\_\_  
Local Representative: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Email/Fax#: \_\_\_\_\_

Kettle Location #2: \_\_\_\_\_  
Address: \_\_\_\_\_  
Kettle Placement: \_\_\_\_\_  
Local Representative: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Email/Fax #: \_\_\_\_\_

*For additional locations, please attach a list including same info as requested above.*

# The Salvation Army Red Kettle Placement

Demoulas Super Market, Inc.[Partner]

The Salvation Army

David McLean 11.20.2020  
Authorized Signature Date

\_\_\_\_\_  
Authorized Signature Date

David McLean Operations  
Print Name and Title

\_\_\_\_\_  
Print Name and Title

875 East St Tewksbury MA 01876  
Corporate Address

978 851-8000  
Telephone #

dmclean@demoulasmarketbasket.com  
Email/Fax

## APPENDIX A

### Bell Ringer COVID-19 Safety Protocols

The Salvation Army is able to help struggling individuals, families, and communities thanks to our Red Kettle Campaign partners. The public's generosity allowed us to serve more than 23 million people living in poverty last year. Due to COVID-19, we anticipate the need will grow exponentially. The need for a bright Christmas will be great, but we are committed to being a source of help and hope for all who seek us.

Thank you for continuing to support The Salvation Army as a generous Red Kettle partner. The funds raised in the kettles at your store locations will stay in the community to provide much needed support for those in need.

This year we are implementing protocols to ensure the health and safety of our Bell Ringers and your customers and associates.

The following safety protocols have been implemented:

1. Bell Ringers must wear a mask during their entire shift.
2. All kettle equipment will be sanitized at the beginning and end of each day.
3. As an individual approaches the kettle, Bell Ringers will be trained to step aside to allow six feet of separation for safe social distancing.
4. Bell Ringers will not have any physical contact with any donations or individuals.

To note, Red Kettles are enabled with Apple/Google Pay technology for an additional contactless form of donation.



Agenda  
12-8-20



# TOWN OF HUDSON

## Recreation Department



Community Center 12 Lions Ave Hudson, NH 03051 Phone: 603-880-1600

6D-1

RECEIVED

DEC 02 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

TO: Steve Malizia  
FROM: Chrissy Peterson  
DATE: December 1, 2020  
SUBJECT: Selectmen Meeting Agenda Item

Could you place the following item on the agenda of the next Board of Selectman Meeting.

Received contribution to the Recreation Department from AAT Photo LLC, dba Clix New England, 224 Main St. Ste 3D, Salem, NH 03079-3193 in the amount of \$355.80. Request the BOS approval of this amount to be put in the Recreation Donation Account.

Thank You.

Agenda  
12-8-20



# TOWN OF HUDSON

## Recreation Department



Community Center 12 Lions Ave Hudson, NH 03051 Phone: 603-880-1600

6D-2

RECEIVED

DEC 02 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

TO: Steve Malizia  
FROM: Chrissy Peterson  
DATE: December 1, 2020  
SUBJECT: Selectmen Meeting Agenda Item

Could you place the following item on the agenda of the next Board of Selectman Meeting:

Jay Mousseau recently passed away. His family has made a request that donations be made in his memory to the Hudson Recreation Department. To date, I have received at total of \$640.00 in donations. Request the BOS accept these donations to be put in the Hudson Recreation donation account.

Thank You.

3 Attachments

*Letter from Colleen Mousseau*  
*List of Donations*  
*Copy of donation checks*

November 25, 2020

To The Board of Selectmen,

I would respectfully request that the nine donation checks totaling \$640, made in memory of my husband, Gerard "Jay" Mousseau, be spent for the needs of the Hudson Recreation Department Youth Sports Program.

Jay was employed by the Hudson School District, teaching for 36 years. During his career he was very active with the sports programs at Memorial School. For many years he coached the boys and girls basketball teams, girls softball team, and intramural flag football teams. He was extremely dedicated to the students of Hudson, both as an educator and a coach.

I feel this is a wonderful way to honor Jay. He had a love of sports and always felt that playing sports was a great learning experience for children.

Please accept these donations for the benefit of the Town of Hudson Recreation Department Youth Sports Program.

Thank you very much.

Sincerely,  
Colleen Mousseau

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the October 27, 2020 Meeting

1. CALL TO ORDER - by Chairman Morin the meeting of October 13, 2020 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Selectman Morin
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Normand Martin, Roger Coutu  
Excused: Marilyn McGrath

Staff/Others: Steve Malizia - Town Administrator; Lisa Nute - IT Director; Jess Forrence - DPW Director; Chrissy Peterson - Recreation Director; Bill Avery - Police Chief; Jim McIntosh - Dir. of Community Media; Tad Dionne - Police Captain; Dave Cayot, Police Captain; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

Hudson resident Peter Lanzillo of 12 Blackstone Street came forward. Mr. Lanzillo explained that he is a member of the Hudson Cable Committee and a producer of a number of shows on HCTV. Mr. Lanzillo went on to say I do Peter's Corner which is a multifaceted show. Late Model Stock Car racing which is self-explanatory and Firearms, Fishing and more which is about firearms, fishing and outdoors. As we all know the studio has been shut down for months because of the COVID and I've kind of wondered why we haven't been able to work something out since the place is pretty big and the studio setting is pretty large where people would have plenty of distance. But the last couple of weeks spiked my interest. First off, I had business at Town Hall. At Town Hall you have to wait in a corridor, which is a lot narrower than the space you have at the studio and you have more people in it. But second, I was at the studio the other day dropping off a show I did on the outside and the parking lot was almost full. I said wow, that's cool. Wonder what's going on. Well, the Town was doing a film in the studio. I said their masks work better than mine? I don't understand this inconsistency. Either it's unsafe and we close it and do stuff in the parking lot or it's safe to do in a controlled manner and we open it up to the producers. So my question is why can't we figure out a way to open up a way to open up the show. I'm doing a show Friday with two ladies on dementia. We're planning on doing a number of shows and at this point I have to do it on Zoom, which I don't think is going to work nearly as well as if I had the studio setting. I would like to get back into the studio and I was just wondering why it's okay to use it if you're a Town uppity-up, I shouldn't say that. You know what I mean. In other words the Town can use it when they determine they want to use it but otherwise the producers can't use it.

Selectman Coutu was recognized and said as an uppity-up Peter, Mr. Lanzillo apologized saying, I'm sorry that was my lack of vocabulary. Selectman Coutu went on to say, I know you well enough to know we can joke about that. Mr. Chairman I don't know who he's talking about that the parking lot was full and they were doing a production but I certainly sympathize with what you're saying. That if the government itself can go in there and produce a show and a civilian like yourself who volunteers and does a variety of shows a HCTV, why you couldn't go in with one or two people as opposed to maybe having four, five or six people. Can we defer this to the Fire Chief? Is he the one that is? Chairman Morin said, he is but I'd like to hear from Jim (McIntosh) who's sitting right there first. What his opinion is and what's going on at the studio, but we can take this, absolutely. Jim McIntosh, Director of Community Media approached a microphone and said the only shows we do are public information shows by the Town, simply because of the restrictions and stuff like that. Part of it is trying to keep the place sanitary. We only have three people, well two and a half people right now that actually do all the work. If one of us gets sick we're going to be hurting really bad. So we try to keep away from people as much as possible. We try to deter the public from coming to the door. I try to protect Mike and Jackie as much as I can. Same thing with me. We wear masks. We have three separate offices. We usually stay pretty far apart. Just social distancing and stuff. We try not to come t Town Hall. I'm the only one

that usually comes here if notice. I'll come in, drop off paperwork and I'll leave. As for having the public in the studio, we don't know where Pete goes, we don't know where his guests go. But everybody that's there, I have a really good idea of where they've been and where they go during the day. I talk to everybody all the time and we try to be up on everything. People come in and I try to make sure they at least get their temperature or something, if possible, if I'm outside my office. We haven't had any problems yet, but I think it's because we've been trying to be as careful as we could. Following all the restrictions. Some people don't believe the COVID is that bad. Other's believe it's horrible. I know Mike is deathly afraid that he's gonna get sick and his parents are elderly. If Mike gets sick he can't go see his parents because they would suffer heavily. Basically we're following the restrictions set in place at the time. We would have liked to have opened at one time but from what I understand from talking to people earlier tonight, everything is starting to ramp up again, so. The choice is yours. You're my bosses. If you say Jim try it, we'll do it but just be aware that we're very very busy right now and that extra time it's gonna take to sanitize the studio could take out of productive time we could be doing other things.

Selectman Coutu was recognized and said, Mr. Chairman, again, we have an emergency management team. You and Selectman Roy are part of that team. The head of that team is the Fire Chief. I don't want to presume to know, Jim brought a lot of things to light that are important. I'm asking that this Board defer this matter to the Fire Chief and to that team and let them make and evaluation. I do know now that you mention it, I know Kara you've done several programs on Friday's but they were for the most part related to updates on COVID. Selectman Roy responded saying they were all from March til now. Selectman Coutu then said, all updates on COVID because we find that we're taking advantage of every media outlet that's available to us as a municipality to keep our citizens informed and safe. Jim presented some legitimate concerns. I forgot about Mike living with his parents. I know they are elderly. So I would move that we defer this to the Emergency Team. Selectman Roy agreed with this and said we can bring it to the EOC. Chairman Morin said, we will forward this to the Chief. We have another meeting on Thursday, so we will have some discussion on it then and we'll come up with one way or the other. Okay? Mr. Lanzillo said thank you. Thank you very much for hearing me.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Resignation of George Hall Jr. alternate member of the Planning Board

Selectman Coutu made a motion, seconded by Selectman Roy to accept alternate member, George Hall Jr. resignation from the Planning Board with the Board's thanks and appreciation. Carried 4-0.

Resignation of Charlie Brackett as a member of the Planning Board and Zoning Board of Adjustment.

Selectman Coutu made a motion, seconded by Selectman Roy to accept the resignation of Charlie Brackett as a full member of the Planning Board and Zoning Board of Adjustment with the Board's thanks and appreciation. Carried 4-0.

Resignation of Elliot Veloso as a member of the Conservation Commission.

Selectman Coutu made a motion, seconded by Selectman Roy to accept the resignation of Elliott Veloso as a member of the Conservation Commission. Carried 4-0.

Chairman Morin went on to Consent Items and asked, does any Board member wish to remove any item for separate consideration on consent items? Seeing none. Selectman Coutu made a motion, seconded by Selectman Roy to approve consent items A, B, C, D, E & F as noted and appropriate. Carried 4-0.

6. CONSENT ITEMS

A. Assessing Items -none

B. Water/Sewer Items - none

C. License, Permits, Policies

- 1) Tag Day Permit - Hudson Youth Baseball, Kiwanis
- 2) Tag Day Permit- Hudson Youth Baseball, Ayotte's

D. Donations - none

E. Acceptance of Minutes

- 1) Minutes of October 13, 2020

E. Calendar

- 11/3 7:00am - 8:00pm Presidential Election - Voting at Hudson Memorial School
- 11/4 7:00 pm Budget Committee - Hudson Community Center
- 11/9 7:00 pm Conservation Commission - Buxton Meeting Room
- 11/9 7:00 pm Budget Committee - Hudson Community Center
- 11/10 7:00 pm Cable Utility Committee - Buxton Meeting Room
- 11/10 7:00 pm Board of Selectmen - BOS Meeting Room
- 11/11 Veteran's Day - TOWN HALL CLOSED

7. OLD BUSINESS

A. Votes taken after the non-public session on 10/13/2020

- 1) Selectman Roy made a motion, seconded by Selectman Martin, to hire Scott Descheneau as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 2) Selectman Roy made a motion, seconded by Selectman Martin, to hire Timothy Cassin as a truck driver/laborer in the Public Works Department at a rate of \$20.12 per hour (Grade VIII, Step One) in accordance with the Hudson Public Works Department Local #1801 AFSCME agreement. Carried 3-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Pervere for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.

- 4) Selectman Roy made a motion, seconded by Selectman Martin to hire Timothy Lafortune for the position of Firefighter/EMT in the Fire Department at the contracted starting salary of \$16.93 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 5) Selectman Roy made a motion, seconded by Selectman Martin to hire Patrick Chamberlain for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 6) Selectman Roy made a motion, seconded by Selectman Martin to hire Christopher Perrin for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 7) Selectman Roy made a motion, seconded by Selectman Martin to hire Adam Lebor for the position of Firefighter/AEMT in the Fire Department at the contracted starting salary of \$21.17 per hour (Step1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as per the union contract. Carried 3-0.
- 8) Selectman Roy made a motion, seconded by Selectman Martin to allow the IT Director to buy back 400 hours of vacation time at her current salary. Carried 3-0.
- 9) Selectman Roy made a motion, seconded by Selectman Martin to retain the services of former Finance Director Kathy Carpentier for up to three (3) months starting October 13, 2020 at the rate of \$50.000 per hour without benefits. Carried 3-0.
- 10) Selectman Martin made a motion to adjourn at 8:14p.m. This was seconded by Selectman Roy. Carried 3-0.

8. NEW BUSINESS

IT - Town Email Addresses for Board and Committee Members

Chairman Morin recognized IT Director Lisa Nute. Ms. Nute came forward and said thank you Mr. Chairman, good evening Board members. I understand from my liaison, Selectman Roy that this Board is looking to issue email addresses for members of the Planning Board and I think ZBA? Selectman Roy said yeah, ultimately all of the Boards I think those are our immediate concerns. Ms. Nute then went on saying I do want to just discuss that a little bit with the cost and I believe this Board's aware every member would need to go through security awareness training. I can do that online. I'd be looking to do all the training remotely if possible and they would sign off on the policy regarding our email. The total number for all the boards together is 105. That would be a cost of \$9,345 dollars for the exchange licenses. We more than likely though would be able to eliminate the Library Trustees because they have their own email and hopefully they could use that. I haven't talked to Jim but maybe HCTV, the five members there for Cable. So if we did take them off we're down to 91 members so that would be a cost of \$8,099. Chairman Morin asked what is the cost? Why is there a cost? Ms. Nute responded saying there's licenses for Exchange. So right now we have 200 licenses. We're upgrading the server right now. So I just purchased so I have a very recent cost. We just purchased those and that was just for the users we have. As it is I need to purchase five new firefighter licenses so that alone will be \$445 dollars. The cost per license is \$88.81 so I just rounded that up to \$89.00 per license and 91 users is \$8,099. So if you wanted to at least start with

Planning Board and ZBA or I'm not sure. I will say this one thing though. Obviously we met over a year ago. I had security concerns at that time. We did make some network changes and this Board had requested that at least all the chairmen get an email. When I started reaching out to chairmen, people like the previous Budget Committee Chairman, had already established, I forget what his account was, already established an email, separate from his own personal account. It was working for him. It was established. He had no desire to go on to this. I don't know if other board members would be like that or not. Same thing happened with Sustainability Committee. She has already created that. I did have interest from the Ethics Committee Chairperson. We had scheduled an appointment to go through the training and after about three reschedules she opted to do the same thing. Just create a separate email from her personal one and left it at that. Is this going to be a mandatory thing? Every new member coming in would need it? Then that would be an adequate license cost.

Selectman Martin was recognized and said I think the Planning Board, the Zoning Board and Conservation should be the three we go with. The liaisons can poll the other Boards, the members. I know Budget Committee is elected. There are a lot of elected Town Officials. You got the Cemetery Trustees. You got the Trustees of the Trust Fund and then you got another trustee group that I think I'm missing. Supervisors and all that. But I think the most important ones are the Planning, Zoning and Conservation. Selectman Roy then said I think at this moment in time that they're the most immediate concern because of everything that's going on. If there was some reason to some litigation there that would...Chairman Morin interrupted saying I get it. But do we constantly tell our people that if something goes wrong your emails are gonna be subpoenaed? Selectman Martin said that's right. They could be subpoenaed, yes. Chairman Morin replied saying right. So why don't we and I get the cost. I don't get \$9,000, I get the licenses but there's got to be a better way but that's a different story. Like the Trustees of the Trust Fund. What they're dealing with and the amount of money and the things they could talk about, I would think they would be one of the groups that get it right away. See that's the thing. We can't pick and choose because we're not...Selectman Roy interjected saying Mr. Chairman I'm not saying we're picking and choosing I'm suggesting that we prioritize. Chairman Morin replied, oh, okay, alright. Selectman Roy went on to say, yeah, I'm just saying there could be other things going on right now that would change my mind about who should have... Chairman Morin interjected saying we already had one person from a Board that they were because they don't have it and they're nervous about that. I had a meeting last night with the Sustainability Committee. One of the members was offering some stuff out to help the public and he has an AOL email you got to send it to. It's a Town related thing that he's doing. So you know, again, we're dealing with something that we've dealt with how many times before and that really irritates me okay? Because we keep revisiting all this stuff. We're not getting anywhere. So we need to make a decision tonight, set a time limit when it's going to get done, and have a report back that it's done. I don't want to deal with this again. Selectman Martin then said then we have to find out where we're taking the money from. Chairman Morin said that we can figure out. That's our job. So what do we want to do? Selectman Roy said so Mr. Chairman, what I might suggest is that we do set a time limit that she makes a formal notification to those folks to contact her with a suspense date then she can come back to us after that and tell us where she is with it. That would be my suggestion. Selectman Martin said I would agree with that. Chairman Morin then said Selectman Coutu asked Selectman Roy to repeat her suggestion. Selectman Roy said what I'm suggesting is she formally notifies specifically send a letter to their home of record telling them the policy that we want all of these folks to have Hudsonnh.gov email addresses, give them a date to get back to her and those that say yes obviously she starts processing them and then she comes back to use and tells us where she's at with that. Chairman Morin then asked okay then what's the time? Selectman Roy asked, I don't know what's a reasonable time? Selectman Coutu asked what happens if she sending out notices like she did with the one she eluded to the Ethics Committee and they keep trying to get ahold of them and they don't respond? How many times does she send messages out to them? Chairman Morin said okay so this is what we do. We have Chairmen of every committee. You send the letter to the Chairman of the committee to poll their committee members and get back to you within two weeks? Selectman Roy responded saying yeah, I think that's a reasonable time. That way if we don't hear from a chairman we will deal with the chairman. Ms. Nute then said okay that is a valid point. Selectman Coutu asked you want all of them notified immediately or you want to do the three priorities first? Chairman Morin said no let's get a number. She can come back and give us a report



and then I understand what Selectman Martin is saying that those...but at some point we need to figure this out and get everybody one. When she comes back with some numbers that may give us a better idea where we're at.

Selectman Coutu was recognized and asked, is this a reoccurring cost? Ms. Nute said no, once I have the licenses we're fine. Selectman Coutu then said so all of the people who have emails now those licenses are paid for we don't pay anything in addition except for upgrades to the system, what we pay for which has nothing to do with the emails. It's all encumbered? Ms. Nute replied saying right. When you add new employees like we just had five new firefighters, I need to go out and purchase those additional licenses. We happen to be maxed. But you do bring up a valid point. I've been working with the Budget Committee Chair, the previous one didn't want an address, and this one does. But it's also trying to work with his timeline. So we haven't been able to do the testing with him yet either but I am working with him. So within in the two weeks, just to make sure I understand you just want to know from me how many licenses we need to purchase. It won't be a mandatory thing, they can opt to have it or not? Chairman Morin then said we offered them an email. If they don't take one it's off our plate. Selectman Roy then said, but I do have a question for you. So once you purchase those and say that person leaves the board or whatever, you can reuse that place, right? Ms. Nute then replied saying yes, however, if I may, what we've had in the past, because I've never had 225, let's say people, but what happens is we get retirements, let's say in the Police Department, but they stay on as a special, details or whatever. But they still have an email address because that's how they're communicating. We've retained the Finance Director, so the new finance director comes in and now I need duplicate, I need another license. Selectman Roy then said, I guess specifically to the board. But then there's people that sit on more than one board. They obviously would only need one email address. Ms. Nute said, that's a valid point. I understand there's a Right to Know request out there right now. So I have to keep active email addresses. So things like that happen, we don't just get rid of an email address right away. We hang on to it. Chairman Morin then asked, so correct me if I'm wrong, when I retired, you couldn't take my email and give it to the person was hired to fill my spot? Ms. Nute replied as long as Fire was now okay, go ahead and get rid of that, let's take your administrative assistants however. The next ones need to make sure that email is still coming in so they could see what business they didn't want to lose. If I just cut that email off and deleted that they no longer have access to. They have no notification...Chairman Morin interjected saying, that's not what I'm saying. When I retired and I was gone and you didn't need that. You can't take that license and give it to the new person hired. So every time even though we have 50 licenses now. I retired. We have 49. You can't use that 50<sup>th</sup> one for the new person? Ms. Nute responded saying eventually I do but it's not that quick. You need to hang onto it. Selectman Martin then said I just wanted to say that you never want to cut off somebody who retired. Let's say Steve retires. You don't want to cut that off. Chairman Morin interrupted Selectman Martin saying, I understand that. I was understanding that we had to buy a new one. That's what I wanted to clarify.

Selectman Coutu was then recognized and said but eventually they become free so I mean if we buy 100 licenses we should still have 100 licenses. Selectman Roy said she's just saying they have to keep for a variety of reasons she has to keep them active for a certain period of time. Selectman Coutu said, I have one other question. Mrs. Nute in terms of the fees for the licenses, are you billing them out by department? Ms. Nute responded saying I never have. Selectman Coutu went on to say, in other words the Fire Department is gonna need five. Is that coming out of their budget? Ms. Nute replied I was hoping to. Selectman Coutu asked where it is coming out of your budget. An unanticipated expense coming out of your budget? Ms. Nute replied, it will. Initially I had a pool all out of my budget. We have this many employees. But from this point on now that I am maxed out yes, I do expect to reach out to Chief Buxton and see if he might be able to help with that. Selectman Coutu said you shouldn't reach out to him he might help. He should be billed for it. Ms. Nute said this is a tough year for my budget too so I don't have extra like that. So I will be letting him know. Selectman Coutu responded saying I would think it's appropriate that each department be charged for their need for...otherwise it shouldn't come out of her budget it should come out of the Administration part of the budget. Mr. Malizia said, I don't have a budget for that. I only have two people. Selectman Coutu went on to say that's what I'm saying. Nobody wants to pay for it but everybody wants it. If you want it, it comes out of your budgets. It's the fair thing to do. Chief wants 500 boxes of pencils for the Fire Department I don't think the Board of Selectmen wants him buying 500 boxes of pencils. Right? It

comes out of his budget. Selectman Coutu then said that's a stupid example but. Chairman Morin said no I gotcha. Ms. Nute said, just out of curiosity, do the boards have a budget that could handle their 4, 5, 10, 9 licenses? The Chairman replied I think at this point because where we're at and how many we're gonna have to get then we're gonna have to find it somewhere. But we can't do that til you come back and give us an exact number. Selectman Coutu asked, well why can't we figure out the number of people in each department, each one of these boards and commissions, the budgets not done and add them. Selectman Roy said yeah but we're in this budget year. We can do that for another budget year but for...Selectman Coutu said 2022. Selectman Roy replied saying yeah. Selectman Coutu then said, okay, good enough. Thank you. Chairman Morin asked if there were any other questions. Seeing none he went on to say, alright so two weeks, what's the meeting date on that? The Town Administrator replied, that would be the 10<sup>th</sup>. Ms. Nute said November 10<sup>th</sup>, I will see you then.

The Town Administrator spoke up saying, If I might suggest, to take something out of order. Ms. Nute has worked on the cell phone, which I believe you all got a copy of. It would probably be prudent to speak to her now because she did the material. So if you could take item H we'll move it up to now. Chairman Morin said, sounds good to me. Is everybody good with that? The Board agreed.

#### A. Town Owned Cell Phones

IT Director Lisa Nute started off saying I understand that there was a question and I apologize I did hear. I believe it was Selectman Coutu who raised a question on cell phones. I did not catch the meeting itself, so I did not hear the exact question but I would like to explain the cost center 53-3208. There may have been some confusion on cost within there. That is not just for my four cell phones for my staff. It's also the phone maintenance for this entire building. All the hands sets on the desks etc. and it's also an estimated amount for problems not covered by maintenance. Chairman Morin said, just to clarify, and I'm not speaking for him because he can correct me, but he wasn't specifically going....the differences between Fire is this amount, Highway is this amount, how come they're all different instead of on one plan. Ms. Nute then said, I don't handle everybody's accounts, I don't have access to everybody's accounts. But I am familiar for the most part, and I did pull some bills to try to get some answers for us. We are all paying the same, for the same service. So in other words all Department Heads have what we're calling the "first responder rate" so ever Verizon has given that to me even though I'm not a law enforcement officer or firefighter, DPW, everybody. We have for the most part on those cell phones, unlimited data for a good reason and we all pay \$39.99. There are five cell phones in the Fire Department that do pay \$4.99 less that's because they have a very old grandfathered shared system. So Steve's on that, the Fire Chief, a couple of his deputies etc. there's five altogether where the rest of us pay \$39. We weren't rprivy to that same plan. Then within each of these departments there are other devices so things like all the cruiser laptops, the DPW system to maintain the truck that's now on the side of the road. Things like that. That is also all the same cost. Fire seems to be the only one that has really a different type of plan because they have so many different types of devices. Cell phones, jetpacks, iPads. They pay like a bulk rate then they pay an additional fee per device per age of the device. So that's why there's might look a little bit different. I can try to answer any specific questions you might have on it.

Selectman Coutu was recognized and said, you have how many phones in your department? Ms. Nute replied four. Selectman Coutu said yours come back at \$225 a piece if I'm not mistaken in your budget. Ms. Nute replied I have my bill here. Selectman Coutu asked, we don't have a budget book here do we? Ms. Nute then said, again, there was more in that cost center. Selectman Roy said, I was gonna say it's not just your phone on that line. Ms. Nute replied, that's correct. Selectman Coutu said, it said phones on there. Cell phones. Selectman Roy said, but I thought you said at the beginning you said there were other things that were covered by that line. Ms. Nute said, I do have mine, Selectman Coutu, just one second here, I'll read you the description of my justification. Ms. Nute continued on to say, 208 is Telephone/Telecommunications. Cell phone usage for staff of four, annual maintenance for the entire town wide phone system plus service not covered under that maintenance cost. My actual bill is here for one particular month. So my monthly charge was \$169.96. There is one difference with two of my people. I had said that \$39.99 is what we all pay for

unlimited with the cell phones. I do have two members of my department, senior members, who I do pay \$5.00 extra dollars to have their phone capable of a hot spot.

Selectman Coutu said, if I might Mrs. Nute, for the purpose of time consumption, I looked at 208 every single budget to see what they had for phones and how much it cost. I know you had four people in your department. I took the total cost per random, divided by four, divided by twelve gave me a monthly charge of \$225 per phone in your department. You were the high one. You're saying there's a lot more than phones involved in that line item in 208? Ms. Nute replied, yes, there are other things in there but I do see that I have \$2,300, round it up. If you want the actual cost per month, based on this one bill here, which means I had no overage, no roaming, or anything like that that. Selectman Coutu asked is this for your phone or all phones? Ms. Nute replied all four. \$2,039.52. So if you do want to cut out \$200 out of there you could. Selectman Coutu said, that's for one month? \$2,000 for four phones? Ms. Nute replied no \$169.96 per month when I do that times twelve. Selectman Coutu said okay you said I have the monthly change here. I'm trying to figure it out per phone then you went up to \$2,000. I'm getting more confused as we progress. The Town Administrator spoke up and said that's for the year the \$2,000. Ms. Nute said yes the \$2,039.52 is for the year. You can have this if you'd like the monthly. Selectman Coutu then said is there any way that we can, I know you're overburdened, I think it's our responsibility, get each Department Head together say look you guys need to sit down with this guy from Verizon and work out a better deal or we should go somewhere else. This 15% discount that Verizon is claiming they're giving us, if I go get a Verizon phone, which I don't have because they're too expensive. The service is way too expensive. If I go there and they're gonna say oh you're Selectman Coutu you get that 15% discount we give all the municipal employees. So anybody comes in even if they've served on the Cemetery Commission, they go to Verizon and say they're appointed or elected to be on, they can get that 15% discount. So I don't think they're being fair to us at all. I have two phones, my wife and I. we pay \$55.00 a month even though my wife doesn't text she doesn't do anything, her phone has unlimited everything, my phone has unlimited everything. \$55.00, \$62.00 with the tax per month. Per month for two phones. And that's Comcast. I know there are other plans that are even cheaper than that. Four phones for \$100 bucks. There's all kinds of plans like that.

We should be consolidating all of the phone service, one company, put it out to bid and see who comes back with the lowest price. I'll bet you we'll save several thousand dollar a year by doing it that way. I didn't realize how many 208 lines. 208 line in every single budget so they're all renting tablets and phones and there's got to be somebody out there. I'm not faulting you I'm just saying. I wasn't trying to have you overshadow everybody. I just took your total 208 line divided it by four then divided that by twelve to come up with a monthly cost. It comes to \$225. I read the explanation on 208 on each one and they all at some point or another have whatever it is you said and I'm figuring oh we must have a lot of problems with the phones if we're paying all that. So that's what I'm suggesting Mr. Chairman. That we find a way to consolidate all of this and come up with a better price. Chairman Morin asked, would you like to make a motion for that and set up a time to have this back to us. Selectman Coutu said I don't think that should be her responsibility to do. I think that's up to the Department Heads to come together at a Department Head meeting and see how we can do this. Chairman Morin said, you're gonna need somebody to get the information. I mean all the Department Heads can meet but seven of them aren't gonna call different people. We need to have one contact. Selectman Coutu said, yes I understand that, is that a function of IT to do that telephones? Ms. Nute then spoke up saying, this I'm sure would have been calculated by the Finance Director had we had one at the moment. Chairman Morin laughed saying but we do...The Town Administrator laughed and said this will be at the bottom of the list, I'm sorry. Trying to get the budget done. The IT Director then said, I also want you to know Mr. Coutu that we do get priority call at the municipal rate. It also gives priority to the municipal government should there be issues or problems, they are very very quick in response. So as long as the next vendor does the same, it certainly would be something to look at. Selectman Coutu said what's bothering me Mrs. Nute, obviously we're gonna have to put a package together and see what we come up with. I am not an expert. Common sense dictates everything here. Especially when it comes to budgets. I can remember having a conversation and Steve, you would remember this, about budgets. And we talked about telephones and one of the things that was prevalent at the time was that we were wiring up the whole Town. We were going to do away with this that we're not going to have any more land lines. Well, here we are 13 years later and we're still

paying for land lines. We have three phone companies doing business with our Town. Three phone companies doing business with our Town. We have Verizon, what's that one out of Maine? The company out of Maine? Consolidated...the one that was coming into Town and they were going to do cable phones. The IT Director replied, the old Fair Point, Consolidated Communications. Selectman Coutu went on to say they have phones and we have land lines with Fair Point. The Town Administrator spoke up saying there is no more Fair Point. Ms. Nute said Consolidated is Fair Point. So the three we have is Verizon which is just the wireless service, Consolidated does our copper, so in other words if the phone line goes down...Selectman Coutu said that's our redundancy? Ms. Nute said yes, if the phones go down Dispatch needs a backup. So we do still have copper in place so that we can seamlessly roll over to that copper and they aren't losing 911 calls or anything else. So Police and Fire both have that. There are also things like ancient, some alarms, copper alarms. Chairman Morin said yes there is. Ms. Nute went on to say we still do have circuits. We got rid of as many circuits as we could but you do still have a little pool of possibly even underground sewer or something I think. There are certain intersection that have copper. Selectman Coutu said, we were told all of this was gonna go away. Everything is a cost saving til we get the bill. We were gonna save thousands upon thousands of dollars for electricity by converting all these lights, the electric bills keep going up higher and higher every year. Where are the savings? I don't see it.

Chairman Morin asked again, do you want to make a motion to have somebody look into that? Selectman Coutu asked, look into what? Why the light bill keeps going up? Chairman Morin replied, no, we talked about that last night. I'll let you know later on. Selectman Coutu asked Ms. Nute can you take it on? Ms. Nute replied, oh my gosh, Selectman Coutu replied to her, I know I feel badly. Ms. Nute then said, you know maybe if I had a clerical person, it's just I don't. Selectman Roy asked, what if we push it out, you know to the beginning of next year, next calendar year. Give her plenty of time. Ms. Nute spoke up saying a new job for the new finance director. Chairman Morin recognized Chief Avery in the audience and asked are you volunteering? Chief Avery replied saying, no, Captain Bianchi will take care of it. Chairman Morin said okay there we go. Selectman Coutu said I'm fine with it but I want to put it in the form of a motion. Selectman Coutu made a motion, seconded by Selectman Martin to ask the Police Chief to ask Captain Bianchi to look into consolidating all of our wireless service under one contract for all Town side municipal employees. With a report coming back to us by the end of the calendar year. Carried 4-0.

#### B. Town Clerk/Tax Collector - Request to Close to Public 11/12-11/13/2020

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia explained to the Board that the intent is we're going to kick off the construction of the Assessing and the Town Clerk's Office. So as you're well aware, there's a lot of records and a lot of data up there. In the Town Clerk's office specifically, that they'd need to relocate. The intent is to keep the office open. More than likely we're going to route people and use this space down here with the barricades and shields and whatnot because quite simply put, Town Clerk does not want to close for the two weeks or so that the constructions going to take. But in anticipation of the move or that work, they need to get their stuff moved, there's stuff that needs to be secured so we're not going to be open on Wednesday the 11<sup>th</sup> for Veteran's Day. And those two days afterwards would be the Thursday and Friday and then resuming activities on the 16<sup>th</sup> which is the Monday. Quite honestly we can't do it any earlier because they're going to be recovering from the election and goodness knows what kind of aftermath is going to come from that. So Patti Barry, the Town Clerk has basically asked that the office be closed to the public for those two days so that they can rearrange and be prepared to serve the public.

Selectman Roy then asked do they need two days on the other end too. Will they need, when the construction is all complete, are they gonna need the time to move back up? The Town Administrator replied, hopefully not but I don't know. Chairman Morin added she didn't ask for that when I talked to her either. And the way it's gonna work, they come down here, do their business and then go out that door so keeping the spacing and the limit. Selectman Coutu asked this is just her office right? The Town Administrator said, Assessing we can redeploy assign a room. Assessing does not get, frankly

none of the departments maybe with the acceptance of Inspectional Services, get the kind of walk in traffic. And it's exacerbated right now because of the absentee balloting. It will seem like nothing after that but nonetheless, if you recall back in the March, April, May timeframe when we had runners and we had folks going to the front door, we're trying not to repeat that. What we'd like to do again, is keep her office functioning during the construction which is estimated to be two to no more than two and a half weeks. They've got everything built, they just have to install. So they've got to demo and install. They can't work in that space they just can't be there. Chairman Morin spoke up saying, I can tell you, I was over at the Admin office today. It is quite a job what they're gonna be doing. Over there right now they moved everybody out of the first floor of the Admin building at the Fire Department because it's so much work. It's probably worthwhile to do.

Selectman Martin was recognized and said was it about a week's timeframe for them to do this? Selectman Roy replied two. The Town Administrator then said about two. Figure at least two weeks because again, you're doing two spaces but you've got to rebuild and install a whole new counter. That counter was installed right when I first got here so it's 24 years old and it's falling apart. People can't even really write on it. It's literally falling apart. So the new space will be hardened. In other words we don't anticipate having to shut down again for the COVID because everything will be hardened for the employees and for the public. They'll have those little sound speaker like when you go to the bank. So it's anticipated that we won't have to shut down that critical function in the future like we did before. Selectman Coutu was recognized and said you say I talk on and on. Mr. Chairman I make a motion to close the Town Clerk and Tax Collector's office to the public on November 12<sup>th</sup> and 13<sup>th</sup> for construction preparation. This was seconded by Selectman Roy. Carried 4-0.

#### C. Rec - Winter Basketball Update

Chairman Morin recognized Recreation Director, Chrissy Peterson. Ms. Peterson started off by saying thank you for the opportunity to come in and provide you an update on winter basketball. Typically under normal circumstances we would have concluded registration for two of our leagues as of now. Our intramural and our instructional league. Recently Chief Buxton received final determination from Superintendent Larry Russell that they would not be allowing outside groups into the gyms this winter. Without the facilities unfortunately we don't have the space. There's approximately 50-56 teams depending on the year for those two leagues combined. It's just not possible to offer those two programs. So unfortunately we'll have to cancel both of those. Our high school league and our over 35 league, they typically begin in December and then practice at the Community Center. However right now the Community Center is being used for the Hudson Logistic Center meetings so I'm sure exactly when those are scheduled to end so without knowing that it is hard to put a definite plan in motion for those leagues. I would like to later, the end of November, early December, have a discussion with Chief Buxton and EOC about the possibility of maybe offering teen and adult basketball if the Board approves of it. I could come back in with a contingency plan that would outline what the season would look like with COVID precautions and safeguards implemented in it.

Chairman Morin recognized Selectman Coutu who said, Mr. Chairman considering the amount of time that's gonna be required to review the Hudson Logistic project, personally I don't see that we're going to be in a position to offer basketball at the Community Center this year. I would suggest to the Board that we not allow that program to proceed. He then asked Ms. Peterson what else did you want? Ms. Peterson replied, just basketball. We have a couple different programs within it. Chairman Morin said, if you shot for the first of the year would that be viable? Ms. Peterson said yes, absolutely. I would definitely suggest postponing it without a doubt. Selectman Coutu said they won't have taken a vote on the Logistics Center by then. MS. Peterson continued saying just for the teen and adult. Selectman Roy said I think it should be a goal to revisit with the EOC at that point. Chairman Morin interjected saying oh no, absolutely. But at some point when she's gonna revisit us. I understand fully what Selectman Coutu is saying because as things are ramping up we're definitely probably going to end up putting all our meetings back there, the way it looks right now. Not saying we are at this point but we may get there.

Selectman Coutu said I wouldn't plan on it. I just think that it would be too much of a rush to try to put it all, it just won't make sense to try to do it this year. Chairman Morin asked, would you be okay with if she puts together a plan and if things seem to have gotten to that point she can come back in and talk to us? Selectman Coutu said it's always good to be prepared in the event. That's not a bad idea. Ms. Peterson said, sure, that sounds good, I'll do that. The Town Administrator then asked, do you want a motion for the intramural and the instructional league basketball? Do we think that's appropriate? Selectman Coutu asked to not? Selectman Roy said to cancel that season. To officially cancel. Selectman Coutu said that's my motion. Selectman Roy seconded that. Selectman Coutu made a motion, seconded by Selectman Roy to cancel the intramural league and instructional league basketball programs for the 2020-2021 season. Carried 4-0. Chairman Morin said just have something just in case everything happens to move forward and things change and we can readdress it. Ms. Peterson replied saying, sounds good. Thank you.

#### D. DPW - Diesel Powered Trailer Mounted Sewer Pump

Chairman Morin recognized Jess Forrence, Director of Public Works. Mr. Forrence said, Public Works is looking to purchase a four inch diesel powered trailer mounted sewer pumping system. This system will give Public Works the ability to transporting it on the trailer mounting part of it. Used in emergency situations, scheduled work at any of our pump stations and the Town's collecting systems. The pumps are capable of running, correction there. it shouldn't be 47, it should be 40 hours. That was my bad. 40 hours on 100 gallon fuel tank. This system can run automatically so it doesn't have to be manned at night to run the pump station. It has a level controlling system in it, on and off like you have on a sump pump or it can be run manually. Through the budget we requested the \$45,000 which was approved in line item 5562-403 and if approved tonight we will not exceed. The purchase did go through the Sourcwell Government purchasing agency.

Selectman Coutu was recognized and said this has been problematic for me in government ever since I first got involved in government bouku years ago. We ask the voters to approve \$45,000 for such an item and it just so happens that the bid comes in at \$44,977. How coincidental is that? I see this all the time. Do these people get notified, hey guess what. They're gonna have a pump they're gonna spend \$45,000 just keep it a little below that? I don't know. Mr. Forrence replied saying when we go out to get prices even though it was early that year Sourcwell will hold the price for us and that's what we were quoted for what we needed. Selectman Coutu said so prior to the item being put on the warrant you solicited a price. I want to understand the mechanics. Mr. Forrence replied, correct. Selectman Coutu went on to say so you figure it's gonna cost. He might have said to you \$44,997 and you said okay I'll just put on \$45,000. Mr. Forrence said the quote I have is \$45,000. Selectman Coutu asked, is he the only person that provides this equipment? Mr. Forrence said, no, we actually look at two or three of the government agencies that we buy from. Selectman Coutu asked, well how do you know who's the cheapest so you call them all? Mr. Forrence said we get the three bids. Selectman Coutu said oh you do get those. Mr. Forrence replied yes we get the three bids. Selectman Coutu then said well how come we're not presented with three bids as opposed to saying to waive the competitive bidding process. Mr. Forrence said this was the cheapest. Selectman Coutu said no, I know. It's not good for government to waive. I've learned this the hard way over the years. Our government or any government, any municipality, any state, any federal agency should never waive a bidding process if you can get a bidding process. It makes it look like we're taking care of friends, bluntly, that's what the people see. Who did they take care of? We appropriate \$45,000 then all of a sudden it's gonna cost \$44,977. They shaved it by three bucks to make it look good. I want people to know that we're not doing that. We're not scamming them. I'm not faulting you. I'm not angry with you. I was just curious, where did we get that. You initially went out for three bids. You went out to three companies to submit a price. Mr. Forrence replied, correct. Selectman Coutu said

we should have all three documents before us and say, and this should be common practice with Department Heads, and say, we went out, we got three quotes. Thompson Pump. We've vetted them. They've been to other municipalities. They work well. We're going to recommend that we buy from the \$44,977 from Thompson Pump. Everything's above board. We're not waiving the bidding process. You know what I'm saying? It looks a lot better that way. It's like you know, where do we buy cars? We want to make sure we have bids come in. Selectman Coutu asked, do you understand Mr. Chairman? Chairman Morin said, yes, would you like to make a motion that that happens in the future? Selectman Coutu said, I can do that. I make a motion that any item of purchase above, what is the Chairman's authorization? Up to? Selectman Roy asked, when do they have to go out to bid what's the dollar amount that they have to go out to bid? Town Administrator Malizia replied \$15,000 and then \$25,000 awarded publicly. He went on to say, so what this is, this is a municipal purchasing just like the Houston Galveston we've used these countless. This is somebody's already done all the bid work. We're going to, they're not our friends this is a national bid. Selectman Coutu said I know that, I'm not saying that, we're waiving a bidding process but he said he had three prices. The Town Administrator said I'm assuming you went three different of these groups? Mr. Forrence said three of the government agencies, correct. The Chairman then said, so what you did was this person gets them because it's the federal they get the best price for everybody. Mr. Forrence and the Town Administrator both said, yes. Chairman Morin went on to say so they go out to do the bidding and give you the best price that they received. Selectman Roy said, can I ask who the two other agencies were? Mr. Forrence said Houston Galveston is one of them and I want to say it was a Boston something or other. I can't recall the name of it right off the top of my head. Chairman Morin then said the Fire Department uses the Galveston one for trucks and things to that nature. Mr. Forrence said I'll probably end up with them when we look to purchase the Vacon. They've done very good in the past. Selectman Coutu was recognized and said I don't know what you want me to do. Selectman Martin was recognized and said motion to waive the competitive bidding requirement as outlined in Town Code 98-1:C and to purchase a four inch diesel power trailer mounted bypass sewer pump system at a contracted cost from Sourcewell Municipal Contracting Agency in the amount of \$44,977 from the Sewer Utility Small Equipment Account 5562-403 as recommended by the Public Works Director and the Town Administrator. Selectman Roy seconded this. Carried 3-1 with Selectman Coutu in opposition. Selectman Coutu said that's a protest vote I'm not objecting. We can't go out to bid then shame on us I'll bring it up every time. This is ridiculous.

#### E. DPW - Re-visit and Discuss Upgrading Town Street Lights

The Chairman again recognized Jess Forrence director of the DPW. He explained, last November I had the two gentlemen here from Affinity Lighting talking about changing the candescent lights that we have today, changing over to the LED lights. The cost saving is quite a bit. Since then Eversource has come out with a \$100,000 rebate. What that would do, if you look at the backup, a three or four year lease would come from Eversource. Eversource would write us a check, we would forward it to Affinity Lighting. That would take care of the first year. The second year, third year or fourth year, whatever we decide to go with, would come out of the line item for street lights right now. That would cover for the next two or three years or whatever we end up budgeting it for. Recently Affinity was awarded NH DOT State bid. From what I understand a lot of municipalities out there jumped on board once that happened. Not only the savings from Eversource but knowing it will be one of the cheapest companies to provide us with this. It is also gives us an accurate count of street lights we own. What we need to maintain, some we might now own but we are paying for. So they will actually do a pole by pole building by building. Give us some pretty inventory that we can keep up with on computer.

Mr. Forrence went on to say, the only down side to this, we own them after that. Public Service owns them now. So we would have to stock some. There's a ten year guarantee on all their lights. So they will replace anything that goes bad. A tree comes down, takes a street light out, we got to pay for it. Car hits a telephone pole, street light goes out, and usually insurance will pick it up. But we got to do it. We have to purchase some for in stock. Public Service will put them up for us when they're repairing the pole or if one happens to go out in another ten years. But that's the only thing that I can

see that's a bad side of this. Chairman Morin asked, do you have the amount of street lights that go out are pretty slim, but a truck will reach it? Mr. Forrence said, our truck will not reach it. It will be Public Service. So we call them and for a fee they will come in and replace the street light. That's a little bit too high for us and too many things around it for us. Selectman Coutu asked, they'll bill us? MR. Forrence responded, they will bill us, yes. That money will come out of the street light account that we have established now.

Selectman Roy was recognized and asked so is this a system similar to what the library converted to? Do you know? Mr. Forrence replied I say yes because I believe they're parking lot lights were all changed over, yes. If you're talking inside the building no, this is something totally different. They are going that way but this is just all the street lights, that's it. Selectman Roy then asked, do you know what the estimated electricity savings would be? Mr. Forrence said, if you do a complete year it's about \$7,000 a month that you would be saving. So times 12, you're up \$85,000 a year. Selectman Coutu was recognized and said, alright, this is where the fun begins. How much do we appropriate in the, what is the line item for lighting for the Town of Hudson right now? Outside lighting. Street lighting. Mr. Forrence said I believe for street lighting its \$160,000. Selectman Coutu said, it's what we appropriate? The Town Administrator said that's correct. Selectman Coutu went on to say okay first year Eversouce pays \$100,000. We're going to pay, looking at what it is here we're gonna pay payment two, three and four \$65,789. Plus the cost of electricity. Plus the cost of now we have to repair, replace poles, and replace the lights if they burn out. We assume all those costs. If we have ten accidents in the month of January because of icy streets and they all hit poles and knock them over we have to replace ten poles at? Chairman Morin interjected saying, no, that's not what he said. Only the light bulbs. Selectman Coutu said, he said if the pole gets hit by a truck and comes down it's our responsibility. The Chairman said if the light bulb breaks it's our responsibility. Mr. Forrence said Public Service still owns the pole. Selectman Coutu said I thought you said we were gonna own the poles. Mr. Forrence, Mr. Malizia and the Chairman said, we own the light and the mast. Selectman Coutu then asked so if the light falls and breaks in the street we have to buy a whole new light fixture? Mr. Forrence said we have to have some in stock. Selectman Coutu said so we have to buy those too. He went on to say but on top of this we're gonna be paying electric bills. On top of all of these cost. Mr. Forrence replied at a savings of \$7,000 a month. Selectman Coutu said, that's what they tell us. It's like buying a refrigerator and the guy says if you buy this refrigerator you're going to save \$14.00 a month and I get my electric bill same as it was before. I'm not saving \$14.00 a month. This is what's happening with all of these electrical things. But anyway.

Chairman Morin asked, what are you looking for to have the light fixtures? How many you planning on getting and how much do they cost each? Mr. Forrence said I would feel comfortable, I mean there's a ten year warranty on the lights themselves, I'd feel comfortable with five of them sitting there. the cost on them, I can't remember off the top of my head. It wasn't bad. Chairman Morin then said, so let me clarify then. You said you'd have to replace a light fixture which is the light that comes off the pole not the bulb. Do we have to replace those too? Mr. Forrence said you got to do the arm also. Chairman Morin said okay, so how much those cost? Mr. Forrence said, I will find out. I know he said it and I didn't jot it down. Chairman Morin said okay, any other questions? Selectman Roy was recognized and said, I think we should let him get some more of that information and go. Mr. Forrence said there is no hurry on this. The only thing I brought up to Steve was I don't know how long that \$100,000 is going to last from Eversource. So that was the big kicker why I want to bring it forward either to get stones thrown at me and to figure out what I need to come back with. Chairman Morin said just give us a number of what our responsibility is and what we're gonna have to keep in stock and how much it's gonna cost. We'll take all the numbers and add them to what we're supposed to be saving and figure it out from there.

#### D. HPD - Presidential Election Traffic Pattern

Chief Avery was recognized. As Chief Avery was walking up Selectman Coutu asked Chairman Morin, can you tell me why the Police Chief is here to talk about the traffic plan and yet we have an item in nonpublic. Chairman Morin said, because there's things he's gonna talk about, safety and thing to that nature that we need to do in nonpublic that can't be. You'll see when he talks about it.



Selectman Coutu said I read it all. I didn't see anything that's nonpublic. The Chairman said he's gonna need to do it in nonpublic the other stuff. It's safety and things to that nature.

Chairman Morin welcomed Chief Avery who said thank you Mr. Chairman, members of the Board. I'm before you tonight, as I did last night with Selectman Roy at HCTV, thank you to Mr. McIntosh and his staff. We got the traffic plans out for the residents of Hudson. What the Police Department and the Public Works proposal is moving forward on November 3<sup>rd</sup>. I have two maps behind me. The best way to approach the voting polls at Memorial School, I have to say it again, the voting polls will be held at Memorial School on Central Street, is by way of Central Street. If you're trying to come any other way it's going to be very difficult to get to the school. So if you're coming from the south your best bet would be coming up Lowell Road, take a right hand turn onto Central Street. If you're coming from the Highland Street area obviously go Ferry Street to Central Street. Again you could take Belknap Road to Central Street. Chief Avery went on to say what's gonna happen on Central Street is very important and for the motorists to be very leery of their speeds and paying attention to detail as they're proceeding down Central Street. Whether you're voting or just passing through Hudson. If you're coming from Lowell Road to Memorial School the right turn lane will be the breakdown lane. That will be the lane turning into Memorial School. There will be a set of cones there and the main travel lane, the eastbound travel lane will be or through traffic heading towards Ferry Street, Burnham Road, Greely Street or off into Windham, Kimball Hill Road, wherever. The opposite holds true coming from the east heading westbound to Memorial School. So right around Little Squirt Car Way there will be another traffic pattern change. The breakdown lane will be for through traffic and the westbound travel lane will be for left hand turn only into Memorial School. So in essence there's going to be three travel lanes instead of two on Central Street. That's gonna go from Melendy Road all the way down to Belknap Road. The other note to make is Vinton Street is gonna be closed so motorists cannot come down Vinton Street and try to cross three lanes of traffic and make their way to Memorial School. If you're coming from that neighborhood. Blackstone, Marshall, Burton, you're best bet is to take Adelaide Street down to central Street and then make your way to the polls that way. There will be police officers directing traffic, helping motorists. There's also signs that the Public Works Director obtained. They'll be out there illuminated and hopefully be able to give people clear direction as they make their way to the school.

Chief Avery went on to say, the next part I'd like to talk about is the parking as you enter Memorial School. Again, there will be police officers directing you once you turn either left or right into Memorial Drive. There's a parking lot immediately to your left that some motorists will be directed into. They'll also be helped getting out of there. The key is if you're parking in your first spot on your left when you're crossing to street making your way to the front of the school. Do not walk in the travel lane, get to the sidewalk. There will be a steady flow of vehicles making their way to the school. There's more parking in the rear by the gymnasium. Important for all handicapped residents. Make sure your placards are visible when entering the school lot. Handicapped parking will be directly in front of the school. Officers will be looking for handicapped placards. Public Works has helped us tremendously in making sure we have plenty of handicapped parking in front of the school. Ten times more than we have at the Community Center. When leaving Memorial School you're going to take a right onto Thorning Drive and there will be a police officer at the intersection of Melendy Road and Thorning Drive directing you left only onto Melendy Drive. We do not want any traffic rerouting back into the heavy traffic pattern back on Central Street. Another note, people attending to hold campaign signs, there's a large area designated by the Moderator just passed your first parking lot as you enter Memorial Drive on your left hand side. It's going to be roped off and they'll be allowed to hold signs there. I'd be happy to take any questions on the traffic. Selectman Roy asked, so on Central Street are you going to notify people about parking on Central Street. Chief Avery said, very good point. The Public Works Director came up with a placard that he's going to be dropping off at all the residences on Central Street. We only have a couple. He'll be leaving placards, do parking. We will also assist if there is someone out there, we'll send officers to the door early morning to have those vehicles removed. Selectman Coutu asked what the parking capacity is at the Memorial School. Chief Avery replied, it's double what we have at the Community Center. He said we want to get people in and out quickly. We'll keep traffic moving to make that happen.

Chairman Morin asked if there were any other questions on parking. Seeing none he went on to say, I know we talked today and you had concerns of residents about the cleaning of Memorial School when this is all down. I want to say that this was originally in the plan when we went to the school to ask if we could use the building. As soon as voting is cleared out we will have the school disinfected. So there should be no concerns about COVID or anything like that. They're going to go in there with the fogging machines and do a complete cleaning of everywhere the voters were. That will be done before school opens the next day. Chief Avery added there's a limited area that the voters will actually be in. In closing Chief Avery asked residents to please be patient and courteous on voting day.

#### G. Finance Director Interview Committee

Chairman Morin recognized Town Administrator, Steve Malizia. Mr. Malizia said, the requisition for the Finance Director ends tomorrow so applications should be in by tomorrow unless there's a few stragglers. Anticipation of hiring a Finance Director, I'd like to put together a committee consisting of two selectmen, a major department head, myself and the Chairman of the Budget Committee to do the first round preliminary interviews. I think it's a good way for us to look at who we've got for candidates with the cross section of the staff here and the elected officials. I propose we have an interview committee similar as we did with the Rec, though we didn't use a major department head nor the chairman of the Budget Committee but given the financial nature I thought it might be appropriate to get a good cross section of people. Chairman Morin asked if there were any volunteers. Selectman Coutu volunteered. Seeing no others the Chairman said, okay I'll be the second one then. Selectman Coutu said can I recommend that the Fire Chief be the appointed department head? Chairman Morin said yes, I believe so. Mr. Malizia said, it's up to you. Selectman Roy agreed with Selectman Coutu. Selectman Martin made a motion, seconded by Selectman Roy to appoint Selectman Coutu and Selectman Morin and the Fire Chief, Rob Buxton, to the Finance Director Interview Committee along with the Chairman of the Budget Committee and the Town Administrator. I have something to say, you might want to check with the Chairman of the Budget Committee because he has a part time job. The Town Administrator replied, I already have, he's more than honored to serve. Carried 4-0.

#### H. Planning Board Discussion

Selectman Martin was recognized and said Mr. Chairman at the October 21<sup>st</sup> meeting of the Hudson Planning Board we voted unanimously, 7-0, to forward to the Board of Selectmen to review the matter to see if it's appropriate to remove Mr. Cole from his position on the Hudson Planning Board. I wholeheartedly support it due to the fact that the retaining of the attorney for the opposition group is representing his wife and was representing him. And his unwillingness to step down, to recuse himself from the case at all.

Selectman Roy made a motion to hold a public hearing on November 5<sup>th</sup> at 6:00pm to decide about Mr. Cole's removal from the Hudson Planning Board. Chairman Morin asked, would you like to put a location in that? Selectman Roy said at the Community Center. This was seconded by Selectman Martin. Carried 4-0.

#### I. Halloween

Chairman Morin said Halloween is Saturday. We have COVID on the rise. I know there has been some concerns. I think at this point viewing different areas, people are going to do it no matter what we say anyway. There's really no emergency for us to cancel or postpone. I think the Town has sent out a lot of info on having Halloween safely. There's been a lot of discussion on the national news about it. People building tubes to slide the candy down to the kids. At this point we should just let it go. the people that give out candy, if you want to participate, turn your light on like you always do. If you don't leave your lights off. It's up to the parents if they want to send their children out or not. Any

further comments? Seeing now. Chairman Morin said Halloween just moves on. Selectman Martin said Halloween moves on because we have no control of the populous just doing it. Chairman Morin said, that's true and not true. We have postponed it in the past due to concerns of safety. So we could, in theory, because this would be a concern of safety to people. So we could if we had to, yes.

9. REMARKS BY THE SCHOOL BOARD - no School Board member present

10. REMARKS BY THE TOWN ADMINISTRATOR- The Town Administrator said, just a couple of things. Budget Committee, we start the budget review with them on the 4<sup>th</sup> which is next Wednesday. So I'm getting the books ready and prepared for that. We got notice that we're going to be undergoing a New Hampshire Retirement System audit. It's something they do every five years, just so you all know, we're going to have to be working with the New Hampshire Retirement System to make sure that all of our records and all of our pension documentation is in order.

I put on your desk this evening, tax rate. I received this information this afternoon from the DRA. In essence the DRA has looked through all the documentation that the Town and the School has submitted and they're prepared to recommend the tax rate, or preliminary tax rate. But I wanted to just make sure I went over it so you're all aware. I did the top sheet. The other documents are from the Department of Revenue Administration. The top sheet is probably the easier one to follow. So if you kind of look to the right hand side you can see the impact on each part of the tax rate. The Town piece is 59 cents. The School piece is 52 cents. The county piece is flat. It's zero. So it's a \$1.09 cent increase to the tax rate over last year. On the Town side, preliminarily it was basically because we had a police contract, a highway contract, we hired two new Public Works employees. We funded four capital reserve funds and just typical operating budget expenses that went up such as healthcare and pension. Those contributed to the Town's piece of the rise. On the School side I thought that originally when Kathy Carpentier calculated it was going to be lower but it appears that the School miscalculated, I'm not sure if that's the right word but their revenue was \$500,000 less than they had originally anticipated. So their portion of the rate went up by that \$500,000. So I'm bringing this to you. Typically we discuss how much surplus we use. We budgeted \$600,000 worth of surplus. I don't see any reason to make a big difference in that. We would still retain, if we use the \$600,000 we'd still be retaining about 7.47% of our surplus which is 5.8 million dollars. Which is certainly well within the reasonable guidelines. I didn't want to say yes, let's execute this rate, until the Board had an opportunity to look at it. If you have any questions or comments, I wanted you to have the opportunity to do that. Typically Ms. Carpentier does that, but it came in today.

Selectman Martin was recognized and said Steve, the State portion of the taxes, you know, Mr. Malizia said, the \$2.08, yes. Selectman Martin went on to ask who gets that money. The Town Administrator replied, we collect it and we keep it. Selectman Martin asked, we keep it? The Town Administrator replied, we're not a donor community. We're a community that we raise it, it's called the State Tax Rate, but we end up keeping it. Selectman Martin then said so when somebody looks at their tax bill and it says Town, School, County, and State or however it is, the State portion stays here in this Town. The Town Administrator said, correct. Okay, thank you. Mr. Malizia said if you look at the calculation you can see we get sort of a credit for it, see a -6287 then you see the 6287. It's just a show game for lack of a better word. We raise it and we keep it. They just call it the State tax. Mr. Malizia said so the bottom line on the tax rate is it looks like its \$21.37. I just want to make sure that's clear. Selectman Coutu said before the warrant articles. Mr. Malizia said, that's this year's tax rate for what we appropriated for this fiscal year. We're not talking next year. This is all the stuff that the voters approved in March. So they approved a police contract, a highway contract, they approved adding two highway guys. There was an approval for firefighters, although there's a grant that offsets that. They approved capital reserve fund funding's. And there were items in the operating budget including healthcare increase, pension, and all the other sundry things that add up. That's what they voted on in March. That's this years budget. Selectman Coutu said, if I might, maybe you can shed some light. Relative to the Schools, you said that they caught a \$500,000 error in the appropriation for revenue. Mr. Malizia replied, in the original calculation that Kathy Carpentier had received in the

original revenue submission by the School, it was approximately \$491,000 higher. In other words the School had anticipated getting \$491,000 with the revenue. Selectman Coutu then said, my question is this, when they calculated their budget last year for this year, the fiscal year we're in, was that \$500,000 in there? Did they lower what their proposed tax rate would be on the School side with that \$500,000 in it or is this something that happened since then? The Town Administrator replied, it appears to have happened since then. The State is not giving them as much federal special education money. There was also kindergarten adequacy money, that my understanding is now that we've gone to full day kindergarten we don't get this part time money. It's part of the adequate education grant. That's my understanding from Karen Burnell who I emailed today to say how come your revenue went down \$491,000? And that's what I was told. I looked at the sheet and could see that the special ed money was decreased from the State. I'm not sure if it's just some formula they use or if they're suffering, they don't have the money. Then the kindergarten money which we used to use for part time kindergarten. Now that they're full time that money comes out. It's supposedly in the adequate education grant. Is that an error on their part? I don't know. I don't calculate all of their numbers. I just see there's a difference between what they originally submitted and what the revised rate is based on what DRA went through with them. Selectman Coutu said, so all this federal money coming in there, this is happening nationwide, they've allocated by state, the trillions of dollars to help stabilize the economy of each of the governments of each state so that everything else would stabilize. We in turn, have spent money, out of necessity to protect our employees and general public. We've been reimbursed by some of it. All of that that stays with the state. We were assured that the education funds would not be depleted as a result of anything that's happened. Apparently that's what they did. I think that speaks volumes about how the state runs our government. I'm still very upset with them. Selectman Martin asked, is this number finalized with the State? Mr. Malizia replied, once you tell me it is, it is. I did not finalize with them. I brought it to you first. Selectman Martin made a motion, seconded by Selectman Roy to set the Town tax rate at \$21.37 per thousand. Carried 4-0.

11. OTHER BUSINESS/REMARKS BY THE SELECTMEN

Selectman Coutu - Again, Election Day is next Tuesday. It will be held at the Memorial School which is on Central Street which is route 111. The end closest to Lowell Road. Quarter of a mile down the road from Lowell Road. Please get out and vote. The next four years are going to be very important years and we need a good leader at the top.

On Halloween the only comment I want to make is parents please be aware that trick or treating is being allowed. We anticipate you'll use common sense in sending your children out.

I went to church Sunday and I walked out and had an epiphany. What struck me was love your neighbor as yourself and do what's feasible or possible to do. If somebody is seeking help and you have an ability to do it, you need to do it. I sat in the car and I said these are trying times for this nation and just as trying in each of our communities. I thought about the Food Pantry. I thought about publicly stating that there was no way we could do a Telethon this year. And I said I'll call Chairman Morin because we're partners in crime in this Telethon thing and said let me pass this off to him. Made some suggestions, he was on board. We are going to have a Telethon. We're going to finalize the details. You've booked that room. The date is going to be the Saturday of Thanksgiving weekend. We're going to do an appeal. We're going to get the word out to the Rec webpage, our webpage and whatever other commission has webpages. We're going to reach out to the Chamber of Commerce. I'm going to personally reach out to businesses in the community. See if we can get people to donate money and food. Canned goods, turkeys, whatever. We could use toys if you bring toys. We'll have the Scouts. Gary Gasdia will have the Scouts here, outside of whatever building we're in they'll receive the gifts and the food. We'll get them loaded right onto a truck. We will do the Telethon from 11AM to 3PM. A four hour Telethon. Even if we only raise \$2,000 that's more than if we did nothing.

Selectman Martin - just a reminder, on November 3<sup>rd</sup> we'll have the national elections and also on November 4<sup>th</sup> we have the first meeting of Town deliberations with the Budget Committee. You're all welcome to come and enjoy that evening with us. I look forward to that Telethon.

Selectman Roy - Just to repeat it, November 3<sup>rd</sup> at Memorial School. The Federal election will be there. I will repeat what the Police Chief said, please be respectful and courteous of your fellow citizens.

Chairman Morin - the only thing I've got tonight is on Saturday night we had Fright Night at the Hudson Speedway. I want to thank the CHIPS Committee, the Police Department, the Fire Department and all of the community businesses and volunteers. It went flawlessly a little more than 500 people came through. They did it in waves and there had to be 30-40 cars in each wave. The kids all had a good time. Even the parents did driving on the track out there. a big thumbs up to everyone that worked. They did it in such a short time too. The Hudson Speedway, I shouldn't leave them out because without them we wouldn't have been able to do it.

#### 11. NONPUBLIC SESSION

The Town Administrator said, the Chairman will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. & (b) The hiring of any person as a public employee. (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

A roll call vote was taken. Motion by Selectman Roy at 9:03 p.m., seconded by Selectman Martin, to go into non-public session. Carried 4-0.

Chairman Morin entered Nonpublic Session at 9:03 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Morin entered open session at 9:52 p.m.

- 1) Selectman Roy made a motion, seconded by Selectman Coutu, to hire Jessica Trickett as a full-time Telecommunications Technician at the Hudson Police Department with a starting salary of \$20.52 (Step 1) per hour, in accordance with the Hudson Police Employee Association Contract. Carried 4-0.
- 2) Selectman Coutu made a motion, seconded by Selectman Roy to hire Jacqueline Lemay as a full time production coordinator at \$21.96 per hour, Step 1, of the Hudson Support Staff AFSCME Local 1801 contract. Carried 4-0.
- 3) Selectman Roy made a motion, seconded by Selectman Martin to allow Community Media Director, Jim McIntosh to advertise for an HCTV part-time assistant position with a starting rate of \$15.00 per hour. Carried 4-0.
- 4) Selectman Coutu made a motion, seconded by Selectman Roy to approve Tax Collector/Town Clerk request to buy back 80 hours of vacation time. Carried 4-0.

- 5) Selectman Coutu made a motion, seconded by Selectman Roy to approve DPW Director's request to buy back 200 hours of vacation time. Carried 4-0.
- 6) Selectman Martin made a motion, seconded by Selectman Coutu to accept the resignation of Brittany Lewis of the HPD effective 10/27/2020. Carried 4-0.
- 7) Selectman Martin made a motion to adjourn at 9:55p.m. This was seconded by Selectman Roy. Carried 4-0.

12. ADJOURNMENT

Motion to adjourn at 9:55 p.m. by Selectman Martin seconded by Selectman Roy. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

\_\_\_\_\_  
David S. Morin, Chairman

\_\_\_\_\_  
Kara Roy, Vice-Chairman

Excused  
\_\_\_\_\_  
Marilyn E. McGrath, Selectman

\_\_\_\_\_  
Roger E. Coutu, Selectman

\_\_\_\_\_  
Normand G. Martin, Selectman

## Hudson Board of Selectmen

Minutes of November 5, 2020  
PUBLIC HEARING

1. Call to Order
2. Chairman Morin called the meeting to order at 6:00p.m.in the Hudson Community Center
3. Attendance

Board of Selectmen: David Morin, Roger Coutu, Kara Roy, Normand Martin  
Excused: Marilyn McGrath

Staff/Others: Town Administrator - Steve Malizia, Planning Board Alternate Member - Bill Cole, Jill Laffin, Executive Assistant

4. Pledge of Allegiance

After the Pledge of Allegiance Chairman Morin explained, this public hearing is being held per RSA 673:13 Consideration of Removal of Alternate Planning Board member. He went on to say at their October 21, 2020 the Planning Board discussed the applicant for the Hudson Logistics Center to have alternate Planning Board member, Bill Cole, recuse himself from the proceedings. When asked if he planned on recusing himself on the Hudson Logistics Center proposal that his currently in front of the Planning Board, Mr. Cole stated he would not be recusing himself from the proceedings. Attorney Amy Manzelli who represents Savehudsonnh.org, stated to the Planning Board that Mr. Cole was a former client in this matter and his wife is a current client in this matter. After receiving this information the Hudson Planning Board then approved a motion to request that the Board of Selectmen review the matter to see if it is appropriate for the removal of the Planning Board alternate member, Bill Cole, from his position on the Planning Board. The Board of Selectmen discussed this matter at their October 27, 2020 meeting and scheduled a public hearing for tonight under RSA 673:13 to consider whether the grounds exist to remove Mr. Cole as an alternate member of the Planning Board due to his refusal to recuse himself due to his refusal to recuse himself from the Planning Board procedures involving the Hudson Logistics Center.

Chairman Morin then recognized Selectman Martin. Selectman Martin said, thank you Mr. Chairman. At the Planning Board's October 21, 2020 meeting Chairman Malley stated that he received correspondence from the applicant of Hudson Logistics Center requesting Mr. William Cole recuse himself from deliberations in this matter. Chairman Malley gave Mr. Malley the opportunity to respond to the request. Mr. Cole read prepared remarks and I as a Selectmen, and ex-officio member then asked Mr. Cole if he intended to recuse himself to which Mr. Cole responded hell no. Chairman Malley told the Board the Town Planner, Brian Groth, received a phone call from Attorney Amy Manzelli telling him that Mr. Cole was a former client in this matter and that his family continues to be a client.

At this point Attorney Manzelli addressed the Board and confirmed that Mr. Cole was a former client in this matter and that Mr. Cole's wife is a current client. Mr. Van der Veen made a nonbinding motion asking Mr. Cole to recuse himself. The motion passed unanimously and Mr. Cole still refused to recuse himself. Mr. Ulery made a motion to have the Board of Selectmen hear the issue of removing Mr. Cole from the Planning Board and that's the facts as I know them.

Chairman Morin thanked Selectman Martin and then said, Mr. Cole would you like to address the Board? Mr. Cole came forward and sat at the microphone. He then went on to read a prepared statement which said: I want to thank the Board of Selectmen for this opportunity this evening. He took off his mask and continued with his statement saying Mr. Chairman, members of the Board of Selectmen, in the summer of 1982 our family moved to Hudson from the Washington D.C. area. Our sons attended local schools and grew up participating in the usual community activities. Scouting, sports, student government and the like. Activities that we all too often took for granted at the time as normal but no longer the case today.

Following my retirement from the United States Army in 1987, after 21 years of service, we decided to remain in Hudson and make it our home. My first formal introduction to the Town Government arena occurred in 1991 when I was appointed to the 15 member Hudson Town Council representing what was referred to at that time as District 1. In addition to being a member of the Town Council I served as the Council president until on or about July of 1992. In 1992 the Town voted to return to its previous Selectmen form of government. I was fortunate enough to be elected as one of the five members of the newly constituted Board of Selectmen, serving on the Board until 1993. In 2002 I was again elected to the Board of Selectmen, serving three consecutive terms as Board chairman until leaving office until 2006. During the mid-1990's I was instrumental of the creation of the Town sponsored Hudson Economic Development Corporation commonly referred to as HED Corp. serving as its first and only president. HED Corp's goal was to provide a one stop shopping experience for companies looking at Hudson as a possible business location. HED Corp linked up interested businesses with appropriate Town departments and local business related organizations in order to get questions answered quickly and correctly while also providing a comprehensive introduction to the Hudson Community as a whole. As I recall, HED Corps first success was the Southeastern Container Company. A company which today continues to be a vital component of the Hudson business environment. In conjunction with, and related to HED Corps efforts, I planned coordinated and conducted the first Hudson Economic Development Conference in 1995 or 96 as I recall. The Conference, held over a two day period at Alvrine High School brought together business leaders and residents from Hudson and surrounding communities along with representatives of various economic and development agencies from the State. In 2005 I coordinated the second Hudson Economic Development Conference, again held at Alvrine, and equally successful as the first.

I reference my involvement in HED Corp and the Economic Development conferences as a somewhat ironic segway into the reason for my being here this evening. That being allegations that I am somehow against business or development that serve the well-being and best interest of our community. Let me add, if I might, that over the course of the last 29 years as an elected or appointed official, or in any other capacity in which I have served our community, I have never taken any action that I did not believe to be in the best interest of Hudson. Now, with regard as to just why I was invited here this evening, my invitation from the Board of Selectmen, although referencing, I'm sure the applicable RSA, and highlighted with a smattering of terms such as inefficiency, neglect of duty, malfeasance in office, was at best somewhat sketchy. Providing no specifics or any indication of evidence against me. If I may then, with the Board's indulgence, be of assistance in this regard. It appears that the allegations against me stem from one or more of the following. First the supposed attorney-client relationship between BCM Environmental and land law attorney, Amy Manzelli and myself. I certainly admit to having signed a representation authorization document on 20 June of this year. My purpose for signing this document was quite simple. First and foremost, it was to support my family, my friends, my neighbors, and my fellow Hudson citizens. At the time I signed this document, I believed, and I still do, that the need for timely and accurate information from all sources and support of the entire community remains imperative. Such information was lacking back in June and continues to be the case even now. My hope back in June was that BCM's involvement would add an additional and viable means of collecting and distributing such information to everyone involved.

Between my signing of the representation authorization document on 20 June and 28 September, I had no contact whatsoever with BCM or Attorney Manzelli. On 28 September Attorney Manzelli



contacted me by phone to pass along her concerns with regard to a possible attorney-client relationship that might exist. Why this issue was not raised and brought to my attention during the three months prior to 28 September is something I am unable to speak to. I simply don't know. In response to Attorney Manzelli's phone call I sent her a termination of representation letter on 12 October. At that time I also requested a copy of the representation authorization document that I signed back on the 20<sup>th</sup> of June. At this time I would ask the members of the Board if you'd refer to the copy of the representation of authorization that I signed. Do you have it? To which the Board replied no. Mr. Cole then said if I may be allowed Mr. Chairman? And he handed out copies of this document. Mr. Cole then said, it's like a self-inflicted wound giving you the evidence. After each member of the Board had a copy Mr. Cole said this is the representation authorization document that I freely admit to having signed back on June 20<sup>th</sup>. I will simply ask the Board is there anything unusual about the document you have in front of you? Anything jump out at you? Please don't hesitate. The Town Administrator said, it was not signed by the Attorney, to which Chairman Morin agreed. Selectman Martin said, I won't hesitate, Mr. Chairman, what jumps out at me, I'm just going to answer your question, I'm not going to debate it, what jumps out at me is you signed it on June 20<sup>th</sup> and you were sitting on the Planning Board. Thank you. Mr. Cole replied to Selectman Martin saying, okay that's one possible answer. Is there another answer? Does anyone see another signature on that document except mine? Mr. Cole went on to say, I'm not a legal scholar but my understanding of contract law is it takes two parties to make a contract. I never received a signed copy from the Attorney Manzelli or her firm. I'm not quibble here, but that document does not indicate an attorney-client relationship. Questions comments from the Board? Chairman Morin replied, nope. All set to continue sir.

Mr. Cole went on to say the second basis for the allegations against me appears to stem from a reported financial conflict of interest on my part. As an aside, during the 38 years has called Hudson home, my financial dealings with the Town have been limited to paying my property taxes, automobile registrations, a monthly water bill and the voter approved stipend that I received during those periods when I served on the Board of Selectmen. Nothing else. With regard to the alleged conflict of interest, as I understand the prevailing narrative, because of the proximity of my property to the Green Meadows Golf Course, it is alleged that I have a direct financial interest in what does and does not happen at that property. A financial interest that is uniquely mine. Separate and totally unrelated to the financial interest of anyone else in Hudson. Based on this prevailing narrative, now would be an appropriate time for a deep breath and a reality check. The reality is quite simple. Any increase or decrease in property values in one part of Hudson will most assuredly impact and be reflected in property values throughout the entire Town. Also, any increase or decrease in the Town tax rate will equally impact and be felt, good or bad, by every tax payer in Hudson.

The third supposed rational upon which allegations have been based would have us believe that I have prejudged the Hudson Logistics Center proposal. That I have in fact made up my mind. An interesting claim, but a claim with one inescapable flaw. From my perspective and a perspective I suspect of others, Hillwood has yet to submit a coherent, cohesive and fact based proposal for the Town's serious consideration. Rather, what the Town has received is a series of constantly changing engineering drawings, impact statements lacking any serious scholarship, gratuitous job and revenue statistics and the recent introduction of the term mitigation into the conversation. This focus on mitigation is of special interest. Since the Town has repeatedly been assured that any impacts, if they exist at all, will be minimal. What we don't have yet are answers to the scores of questions and issues that had been raised and Town staffing consultants over the last six months. Once again Mr. Chairman, if I might. Mr. Cole handed out a document to the Board. As he was handing it out he said, I just jotted down, off the top of my head, 40 issues that have not been addressed and are required to be resolved if Hillwoods proposal is gonna go forward. That's not a complete list and I assure you each one of those topics have various sub elements related to it. Mr. Cole said, I'll pause if there are any questions or comments from the Board. Chairman Morin said, nope. All set sir. You may continue. Mr. Cole went on to say given the continued absence of any concrete information, I absolutely reject any suggestion that I have prejudged Hillwood. That said, I freely admit to and offer the following personal opinion. An opinion I feel certain will resonate with any and all clear thinking rational individuals. Removing approximately 350 plus acres of rolling grass and woodlands. Replacing it with millions of square feet of steel and concrete, displacing and

or destroying the current native wildlife and potentially introducing unknown levels of air, water, and other forms of pollution into residential and urban environments is not in the best interest of the Hudson community. Or any community for that matter.

In closing Mr. Chairman, with the resignations of George Hall and Charlie Brackett from the Planning Board back on the 20<sup>th</sup> of October, the Town managed to inexplicably lose and deprive itself of the expertise and experience, not to mention integrity, of Hudson's two most knowledgeable individuals on the subjects of and issues related to both planning and zoning. With regards to this evenings proceedings, I certainly don't put myself in the same category of either Mr. Hall or Mr. Brackett. What happens to me here tonight is in the final analysis, of little personal consequence. What is of consequence though, is embodied by the residents attending here this evening, those watching on TV and the thousands of citizens who this past Tuesday, exercised their constitutional right in the voting booth. I strongly suggest that the Board of Selectmen recognize and take appropriate steps to reverse the increasingly disturbing trend, possibly on the part of some public officials of viewing the honest and sincere concerns as secondary or merely an inconvenience to doing the bidding for and reacting to demands of outside interest. To do anything less would be a serious misjudgment by the Board. Mr. Cole closed by saying that completes my remarks, Mr. Chairman, I appreciate the opportunity.

Chairman Morin then said, if you took an agenda upon entering, you will see that the Town of Hudson public input at the Board of Selectmen meeting procedure is attached. Please take a moment to review this. Please not the following from the said document:

- Any person wishing to speak during public input must state their name, and address for the record and state the issue they wish to be heard on.
- Persons should try to speak directly to the issue, as briefly - and fully - as possible.
- Persons should try to be specific about what they want acted upon - if that is the case - by the Board.
- The Chairman of the Board conducts the public input.
- The Chairman indicates how much time will be allowed for public input.
- The Chairman will call on those wishing to be heard.
- No discussion on individual personalities (good or bad) is permissible in public session.
- Any person whose conduct is in violation of the rules set forth in the Public Input at Board of Selectmen's Meetings Policy and Procedure will be ordered to cease and desist such behavior. Should their behavior continue after due warning, they will be removed from the meeting room.

After reading the rules of public input, Chairman Morin opened the public hearing for RSA 673:13 Consideration of removal of alternate Planning Board member Bill Cole, as recommended by the Planning Board by unanimous vote at their 10/21/20 meeting. The Public Hearing was opened at 6:24p.m. Chairman Morin invited residents in the audience who wish to speak to come forward to the microphone.

Resident Dean Sokoty, 11 Fairway Drive approached the microphone and said, I'd like to thank the Board of Selectmen, the Planning Board, and the Conservation Committee for the time that they've put into this. I know you're working weekends, long hours, to support our Town and I

appreciate that. I know all residents do. I want to voice my support. I'm here specially to voice my support for Bill Cole who has looked out for the interests of the Town and its residents, always. Before himself, as long as I've known him for the last 34 years.

We overlapped in the US Army. I was a mere second lieutenant, he was lieutenant colonel and he was a legend. A true patriot. With the highest of standards and he always exercised what was best for the troops and the best for the country. You can see it here today. He's objective, he's tough, and he sets very high standards. He's provocative and probing in his questions and he's incredibly constructive to this process that's been taking place with the Planning Board. His critical and rigorous questioning gives residents faith that they Towns interests are being considered. As such it would be absurd to remove Mr. Cole from his position. At this moment the Town is facing a crisis of confidence because of this process. The Planning Board and Conservation Committee have seen record numbers of resignations. Two from the Planning Board and one from the Conservation Committee. There's claims of bias. I place the responsibility of its failure though, squarely at the actions of Hillwood. Mr. Cole is the one that's helping to right the process.

I just want to briefly talk about the actions the applicant has taken and what the perception is of the residents for full color, right. It's a little bit unvarnished, it's not personal, and it's just what's happening. Hillwood claimed in May that they had the aspirational goal of starting construction September 2020. The lifestyle center proposal took two years. What's the perspective of the residents? This left many residents believing the process was rigged or an inside job that the Planning Board was a rubber stamp or more likely that the applicant was simply naive in making that type of statement or projection. Then there was the discount debacle. The Town residents first in person exposure to Hillwood was them asking to reduce the amount of the application fee. Then to pay in three installments. What was the perceptiveness of the residents? The residents felt like are they financially viable? Are they capable to even undertake this project? There was questioning like why would the Planning Board even accept that? Then there was a description of the project. We had a meeting we went through it. It was very difficult to understand, it's confusing, it was vague. They may have had a short time in preparation. But this again left residents wondering if the developer actually understood the project they proposed. Many residents also questioned why the Planning Board did not demand that they come back and just do a redo. Just so that everyone could fully understand what was happening.

Mr. Sokoty went on to say, property values, when the applicant tried hard to suggest the property values would not be diminished, where warehouses would replace golf courses, their consultants struggled to stand by their claims and were questioned intensely during a peer review, for having incomplete data or poor comparable. Again, it left the Town wondering if the process was simply a check the box exercise. Then there was the Governors letter. Then the Governor weighed in. erroneously stating that the project was approved by the NH Dept. of Transportation. Again, it left the residents wondering, was there lobbying? What's going on with the process? Then there was the start of intimidation. Am I allowed to mention a name? Then we had Mr. Jay Leonard, Friel's personal lawyer, back to intimidate residents by asking Mr. Hall and Mr. Cole to recuse themselves on the basis that they lived amongst the people who have spoken out against the project. And right out of a spy novel, he included an aerial map showing the locations of approximately 55 opposing residents live. Within Hudson it's referred to as the bullseye map. And for the record, it's not even correct. This left residents feeling absolutely disgusted, appalled, that it was creepy, it was targeting, it was below the pale. I think what really stung residents was the fact that no one, there was aggressive questioning of Mr. Leonard, but no one said stop, leave this room right now, it's evident what you're trying to do. You're trying to intimidate our residents and that's unacceptable.

So let me finish my point. The Planning Board needs the conviction and critical questioning that Mr. Cole has demonstrated. If he does not serve on the Board, residents will be left thinking that the process is already decided and frankly, it's actually good for the applicant to go through the rigors of a very difficult process with a huge, it's the largest project in New Hampshire. That's all I have. Thank you for your time.

Resident Jim Dobbins, 4 Eagle Drive was recognized by the Chairman. Mr. Dobbins stated off saying, I've been a resident of this Town for almost 40 years. I'm here in support of Bill Cole. I've known Bill Cole for over 30 years. Character, integrity, trustworthy, honest and ethical. That's Bill Cole. He's served unselfishly, his Town for years and his country for years and I still think he serves his country. To think Bill Cole would be in this for his own interest is wrong. Dead wrong. He has the best interest of this Town and its residents at heart. Removal of Bill Cole will clearly set a president that this Town will forever regret. Thank you.

Resident Shawn Jasper, 83 Old Derry Road was recognized and said I don't have any interest in this process. I don't have an opinion whether this is a good plan or not because I haven't viewed the specified of the plan. But what I've always cared about, through my 41 year, nearly 41 year career as a Town and State official, is that we follow the law. Because if don't follow the law then we don't have anything. And so we can go back to 2007 and look at the record from there forward, I'm sure you have all the minutes, I don't need to go through that. But for everyone else, because I'm also sure that you've looked at 673:14 Disqualification of a member. And what we heard missed an important part. We heard about the financial reasons, the personal reasons, but we didn't hear that or if a member would be disqualified for any cause to act as a juror upon said trial of the same manner in any action at law. That is what is key here today in my opinion. So we go to section 500A:12 of the RSA's and look at the questions. Any one of which would disqualify a juror and have him or her be set aside. Has advised or assisted either party. Now, I'm not sure here, we're all aware of savehudson.org which is opposed to this. So a question that should be asked, has Mr. Cole met with that group and advised them in any way. If he has, that would disqualify him. Is prejudice to any degree regarding the case? You just heard Mr. Cole's own words tonight. As an impartial juror, as a member of the Planning Board, he has to go by the planning and zoning rules and regulations. Those are the only things that he can use to decide whether or not a plat before the Planning Board should be approved or disapproved. But we heard him say that it's not right to displace the wildlife, to take 400 acres of green and open space and do this to it. Now, on a personal level, I agree with him. As the Commissioner of Agriculture that is one of the things that hurts me very deeply when I see this type of development take place. But what we traditionally do in the State of New Hampshire is we ban together whether it's conservation commissions, whether it's land trusts, or the state or the town and we purchase the land that we are concerned about. We don't tell the owner of land that he can't get the best financial use out of his property. That's not what we do here. We just don't say hey, you've got that land, it's beautiful, and you can't do whatever you want that is legal under the zoning of our town. So you can't do that.

I mention 2007 because 2007 was 13 years ago. There has been a 13 year period where there has been the opportunity for us to attempt to buy the development rights to that property. I haven't seen a warrant article to do that. I haven't seen an effort to do that. So that's been our failure. It's not the failure of the owners of the property. So I think just based on the comments you heard here tonight, nothing else, Mr. Cole is disqualified to serve on the Planning Board for this particular case. So he's prejudiced to a degree. We've heard that prejudice. Employs any of the counsel appearing. We heard him tonight say that he signed an agreement. Now he fell back on the fact that the attorney didn't sign it. I have hired, and my family have hired, a dozen or more lawyers over the years. Never once have we had a signed contract with an attorney. That is not a requirement in the State of New Hampshire. He put something forward saying I want you which would be a protection for the attorney perhaps, but there's no requirement that the attorney do anything more than to verbally agree to represent. I think we know that during the period of time that this plat came before the Planning Board Mr. Cole's intent was to hire that, whether he paid anything or not, the intent was there. That disqualifies him, absolutely, because that was his intent and that's a jury disqualification. That relationship whether it was ever carried through or not, that was he's disqualified. So if it appears that any jury is not indifferent, he should be set aside for the trial, which is what the Planning Board attempted to do, voted unanimously to do, and he refused to do. You are left with no choice in my opinion, but to follow through on this RSA and for each of you make your own determination as to whether he met the jury qualifications.

We heard about the fact that the plan wasn't perfect. I served as the selectmen's representative to the Planning Board. There has rarely, in the history of this Town, been a plat that's come before the Planning Board in a perfect state to begin with. They come in, the Planning Board asks questions, raises concerns relative to how it meets the criteria of the Town's zoning and planning regulations and they go back and forth. So the fact that something comes in that's a mess is not a reason to become prejudice against it. So I've had my say. I appreciate the opportunity to have been heard. I wish you good luck.

Thomas J. Leonard approached the microphone. He explained I am a lawyer at 29 Factory Street in Nashua NH. I'm here representing Green Meadow Golf Course Inc. and the Friel family as the owners of the property which is the subject before the Planning Board where this all came from. Mr. Chairman, with your approval I have two letters. One, I'd like to deliver, a letter from Hillwood. I have copies for everyone. It's from Justin Pasay, the attorney for Hillwood. I also have a letter that I have written to you, this Board and I have copies of that for you to follow along.

Dear Chairman Morin:

This office represents Green Meadow Golf Club, Inc. and the Friel family as owners of property located at Steele Road, Hudson, NH (the "Property"). The Property is under contract for sale and development with Hillwood Enterprises, LP ("Hillwood"). Hillwood seeks to redevelop the Property as the Hudson Logistics Center. On behalf of the owner of the Property, I filed a formal request that Mr. William Cole disqualify himself as a participating member of the Planning Board charged with reviewing the Hudson Logistics Center project (the "Project"). Between the time of my objection and the Planning Board's October 21, 2020 meeting, Planning Board Alternate Member George Hall, who also resides in the Green Meadow Subdivision, submitted his resignation from the Planning Board to the Board of Selectmen, and we understand the Board voted to accept Mr. Hall's resignation. Following my objection, the Planning Board conducted a straw poll of its members at its October 21, 2020 meeting. The Planning Board unanimously recommended that Mr. Cole step down and recuse himself from the Planning Board review of the Project. In response, Mr. Cole refused, and the Planning Board took a second vote which unanimously recommended that the Board of Selectmen address the matter. The purpose of this letter is to provide supplemental information and comment from Green Meadow Golf Club, Inc. as the owner of the Property objecting to participation by Mr. William Cole.

On behalf of the owner of the Property, our goal has been to assure and protect fairness in the process. For your information and for the record, I have included a copy of a letter previously filed with the Planning Board including an exhibit which was part of the letter. The exhibit shows the neighborhood known as Green Meadow subdivision. The home at which Mr. Cole resides is shown, and the red dots are the addresses of people who have taken a position against the project, claiming a direct and personal impact from the Project. I have also enclosed for your information and for the record, a copy of a Memorandum of Law which we provided to the Hudson Planning Board at the request of the members. The enclosed information and testimony with the Planning Board provide a good summary of our position on the matter.

Since initiating our request, at the most recent public hearing before the Hudson Planning Board (October 21, 2020), we learned, for the first time, that in addition to the facts including in my letter and our Memorandum of Law, Mr. William Cole had previously engaged Attorney Amy Manzelli to represent him in opposing the Hudson Logistics Center. While Attorney Manzelli stated that she is no longer engaged by Mr. Cole, it is apparent from her comments that Mr. Cole (with assistance from Attorney Manzelli) was actively opposing the project while he was an active alternate member of the Planning Board participating in hearings. Neither Mr. Cole nor Attorney Manzelli disclosed the relationship prior to October 21, 2020. No further details were revealed except that Attorney Manzelli confirmed that Mr. Cole's spouse has continued as a client of Attorney Manzelli engaged to oppose to the Project, apparently in order to protect her interests as owner of the family home located at 12 Fairway Drive, Hudson. The tax assessor

sheet indicates that Mr. Cole and his spouse are joint owners of the property at 12 Fairway Drive.

The new disclosure confirms the objections of Green Meadow Golf Club, Inc., as owner of the Property. It also raises the question as to whether there are other matters that Mr. Cole should have disclosed. *see* RSA 500-A:12. and RSA 673:14 II. Under the law, Planning Board members act in a quasi-judicial capacity when reviewing applications before the Planning Board. Effectively, they are 'judge and jury'. The New Hampshire Constitution, RSA 673:14, and RSA 500-A:12 establish the standards and prohibit any Planning Board member sitting in a judicial capacity from participating in the review of a matter if that member has a direct personal or pecuniary interest in the outcome which differs from the interest of other citizens. Further, Planning Board members must be "indifferent" and must be "as impartial as the lot of humanity will admit." New Hampshire jurisprudence frames the rule of law in this context to ensure that a fair and equitable process is preserved for all applicants who appear before municipal Planning Boards.

Mr. Cole does not meet the standard of indifference and impartiality required of members acting in their quasi-judicial capacities. He has a direct personal and pecuniary interest in the outcome. He and his wife own the property at 12 Fairway Drive. As a property owner within the neighborhood, Mr. Cole cannot be indifferent in his assessment of the impacts of the Project on his property or the neighbor's property, nor can he be indifferent in his review of remedial actions proposed by Hillwood to mitigate those impacts. Mr. Cole apparently made up his mind to oppose the Project before the public hearings etc. Further, Mr. Cole and his wife engaged the opposing party's attorney to protect their interests and to oppose the Project. In simple and direct terms, he would be 'disqualified for any cause to act as a juror upon a trial of the same matter' *See* RSA 674:14 I.

Under the law, Mr. Cole is legally required to step down and disqualify himself in the Planning Board review process associated with Hudson Logistics Center and the Property. In our view, the Planning Board has made the correct assessment of the law and has taken appropriate action to protect fairness in the review process. Green Meadow Golf Club, Inc. and the Friel family urge the Hudson Board of Selectman to support the Planning Board's actions and to take the necessary steps to assure that Mr. Cole does not sit in judgment of the Hudson Logistics Center proposed at the Property.

Very Truly Yours,  
Thomas J. Leonard  
Enc.

Chairman Morin asked if anyone else would like to come up to speak. At this point resident Paige Schaller, 213 Fox Hollow Drive approached the microphone. Ms. Schaller said you'll notice I do not live in the Green Meadow sub division. I have a lot of concerns over the project. But one of the concerns I do have is how the dismissal of Mr. Cole is being handled. Attorney Leonard stated, when he first made the address to the Planning Board that it had just come to the Friel Families attention that Mr. Cole was sitting on the Planning Board. But at the same time he said that he knew back when the WS development was on the table that Mr. Cole and Mr. Hall lived in that neighborhood and at that time were also on the Planning Board. So why did it take from May until October for him to figure out that Mr. Cole was on the Planning Board. Instead what's happening now is people are now leaving the Conservation Commission, we have big overturn on the Planning Board while we're in the middle of a very long application process. As a resident of this Town I'm concerned when we're adding new people in or taking people out are we still getting the same amount of scrutiny put on it as would have originally been put on. This is an enormous project. Whether I'm for it or against it, I want everything to be done, everyone to be looking at it with the right eyes to make sure that this is the right thing for the Town. Because once it's approved or not approved we can't turn back. This is a lot of land. I'm not against the Friel's selling their property. I'm just concerned about the project and how things are being

handled and I want to make sure that everybody is in the know from the beginning to the end. Thank you.

Chairman Morin asked if anyone else would like to speak. Seeing no one he closed the public hearing at 6:49pm. Chairman Morin then asked Mr. Cole if he had any final comments. Mr. Cole replied saying no. Chairman Morin went on to say, at this time the Board will go into deliberations. We will take no more comments from the audience.

Selectman Martin was recognized and said I personally want to point out I don't see, I sat on the Zoning Board for nearly 14 years and I've had attorney's, developers, licensed practicing engineers come to the Board to present the persons case with this type of picture. Granted, now I'll point out one thing, they never superimposed names on it like they are here, but attorneys will use things like this because it's free and available to the public, not just the attorneys and people sitting at this table. Everybody can get this type of information online and do this exact same thing. I don't see, I understand your concern, it's a bullseye for you. I understand that. Maybe I would think the same thing if it happened to me. But it's a little different for me because I served on the Zoning Board before becoming a selectman. So attorneys and all those people I mentioned generally use this type of document to tell us this ones an abutter and this one and so on and so forth. For me I don't even look at them because sometimes attorneys give too much information that's not relevant to the case sometimes.

Selectman Martin went on to say I just want to also say that during the public hearing we were given, well, before the public hearing we were given by Mr. Cole his signed document of a contract from BCM Environmental and I generally don't, I've never done a contract with an attorney, so I don't know if they sign and return papers but the intent, in my opinion, nobody told me, reading this document, in the middle of it says advise about opposing proposed distribution center. And he signed it. He signed it while serving as an alternate member on the Planning Board. I'm not here saying it's, it was bad judgment to say this. To do this. When you're sitting over there deciding a case. To be represented by the attorney of the rest of his neighbors. And the juror standard, yes, I feel, I read this while I was listening and I was going to read from it but I don't have to because another person in the public read 673:14, well didn't read it but he explained it. If that member had a direct personal or pecuniary interest in the outcome which defers from the interest of other citizens, or if that member would be disqualified for any cause to act as a juror upon the trial of the same matter in any action at law. And based on that and reading section 500A:2, RSA, and looking at all A-G of the juror standard, he's disqualified. It's only my opinion. So therefore it would be prudent upon me to remove him. I'm removing him because of these laws. I don't have no personal beef with Bill Cole. Okay. I'm removing him because of the laws. Thank you.

Chairman Morin recognized Selectman Roy who said, so it's clear to me that there's a conflict here. And a conflict that disturbingly was created after he was appointed to the Planning Board. By just having a discussion about the representation authorization he created an attorney-client privilege and then as quite a few people have said, including Selectman Martin, he intended to employ Ms. Manzelli as his attorney to oppose this matter. He did that after he was appointed. I believe that he had an affirmative duty to let the Planning Board know that he had a conflict and recuse himself and he just refused to do that. I think it's important in all of this that we have as much transparency as possible in the government and Mr. Cole simply did not do that. So I don't see where we have a lot of wiggle room in this area. He has a conflict and I think he has to be removed. That's all I have Mr. Chairman.

Chairman Morin recognized Selectman Coutu who said, thank you Mr. Chairman. I want to clarify one thing that was stated by one of the previous speakers. Relative to representation on the Planning Board that a result of having two members resign, one was an alternate and one was a full voting member, and if we were to proceed with the action we're reviewing this evening that it sets up the Planning Board with having to place a person into fill the seat of Mr. Brackett who was a full voting member. Now that that's out there I want to clarify that' an alternate member to the Planning Board who was also a member of the Conservation Commission, thus holding tow

land board seats, could not serve as a voting member to the Planning Board. He attends the meetings, he serves as an alternate, he deliberates, and he has resigned from the Conservation Commission in order to continue and wanted to be a full voting member of the Planning Board. That person has been involved in this projects deliberations right from the outset. So in terms of having it well scrutinized we have seven voting and active members who are scrutinizing and will give both the developer, Hillwood and the objectors of the project, equal, fair and absolute justice in the deliberation process when we conclude all of the hearings with the proposal. Again, there's still a lot of work to be done. It's not going to happen today. It's not going to happen tomorrow. There's a lot of work to be done. So I, as a representative of the people, have no concerns about the scrutinization of the plan and whether or not it will be fair.

Selectman Coutu went on to say, the other thing I want to bring to everyone's attention if it has not been made clear, it certainly hasn't been stated in the manner in which I'm going to state it, but Mr. Cole chose to bring us to this table for this hearing. He had an opportunity, even as a resident of that neighborhood, to recuse himself. We didn't ask him to resign from the Planning Board. We asked him to recuse himself because it's all about transparency. If this were someone who had some affiliation with the Hillwood Development Corp. the opponents would be up in arms that that person was sitting on this Board. Whether it be an alternate or a full member. The shoe is on the other foot. There was a person who resides in the vicinity, who will be directly impacted as all of you will by the decision that is going to be made by the Planning Board. He had an opportunity to recuse himself and remain a member of the Planning Board. Again I repeat, he chose not to do so. Attorney Manzelli, aside from calling the Town Planner to inform him that she had represented Mr. Cole, and felt it necessary at that time to divulge that. In my opinion she should have divulged it immediately upon her first appearance here. She then presented herself before the Planning Board and stated the same thing. That she was representing him. From my perspective she did that, a little late again, because she knew there was a conflict. She couldn't tell him what to do, but she may or may not have advised him. Mr. Cole's actions with regard to his refusing to recuse himself, which would have still given him his citizens' rights to sit in the audience and participate in the discussion when we had open and public forms. His refusal to recuse himself and the actions take thereafter by the Planning Board to send a letter to the Board of Selectmen, and still to this day refusing to recuse himself, can only tell me that he had no intention to continue serving on the Planning Board after this project case was heard and a decision made. His personal interest in this project was the reason why he applied to serve on the Planning Board. You've heard all of the other reason why, eloquently, why we as a Board, should move to remove Mr. Cole. He's in direct violation of statutes, RSA's, which are state law. As a member of the Board of Selectmen, and my fellow Board members and all of the members of the Planning Board, we swear an oath. And that oath binds us to uphold the laws and constitution of the State of New Hampshire and the laws of the State of New Hampshire. And because of that I will be voting, if a motion is made, to remove Mr. Cole. It's the right thing. It's legal. It's binding. And I thank you Mr. Chairman.

Chairman Morin then said as the rest of my fellow Board members have stated, they pretty much hit on all the topics I was going to hit on. We have a piece of paper right in front of us that says representation authorization. Mr. Cole signed it and it says "advise about opposing proposed distribution center". I also served as a liaison to the Planning Board and I have seen people recuse themselves for much less than what we are dealing with tonight because they were concerned. The attorney made a public statement that she is representing Mr. Cole. There is nothing we can go back on. It meets all the RSA's and all the requirements that he is not meeting. He should have recused himself and told us about this at the beginning. He came in front of the Board of Selectmen. He could have told us that night before we appointed him to the Board. He chose not to. So at this time is there a member that would like to make a motion? Selectman Roy made a motion to remove William Cole as an alternate member of the Planning Board per RSA 673:13. In support of the motion, Mr. Cole and his wife are current and or former members of Save Hudson New Hampshire, the group organized in opposition to the pending Planning Board application involving the Hudson Logistics Center. Attorney Manzelli, the lawyer for Save Hudson New Hampshire confirmed that Mr. Cole was a former client, and his wife a current



client, in opposition to the Hudson Logistics Center. Mr. Cole cannot both serve as an alternate member of the Planning Board and be a party or married to a party in opposition to a case before the Planning Board at the same time. Additionally, Mr. Cole articulated a clear prejudgment of the matter this evening without hearing the entire case. Mr. Cole's refusal to recuse himself from the Planning Board under the circumstances amounts to inefficiency, neglect of duty or malfeasance in office under RSA 673:13 and is grounds for removal. This was seconded by Selectman Coutu. A roll call vote was taken. Carried 4-0.

Chairman Morin adjourned the meeting at 7:06pm

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant

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David S. Morin, Chairman

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Kara Roy, Vice-Chairman

Excused absence

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Marilyn E. McGrath, Selectman

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Roger E. Coutu, Selectman

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Normand G. Martin, Selectman



# TOWN OF HUDSON

## Police Department

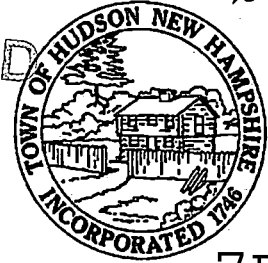
*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

RECEIVED

DEC 03 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



*Agenda*  
12-8-20

7B

*William M. Avery, Jr.*  
Chief of Police

*Captain Tad K. Dionne*  
Operations Bureau

*Captain David A. Cayot*  
Special Investigations Bureau

*Captain David A. Bianchi*  
Administrative Bureau

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 03 December 2020

Re: Agenda Item – 08 December 2020

**Scope:**

The Police Department, Fire Department and IT Department would like to meet with the Board of Selectmen at their meeting on Tuesday, 08 December 2020 to discuss comparable cell phone providers and their service.

Thank you for your time. Should you have any questions or concerns, please feel free to contact me.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

**Hudson Police  
Department**

# Memo

**To:** The Board of Selectmen  
**From:** Captain David Bianchi  
**cc:** Chief William Avery  
**Date:** November 19, 2020  
**Re:** Cell Phone Service

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I was recently tasked with checking with comparable sell phone providers to see if there were any better plans the Town of Hudson could use to save money for that service. I looked into the two major competing carriers with Verizon. They were:

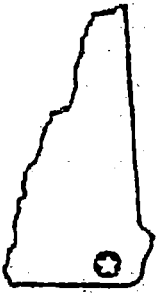
**AT&T First Net:** It is a government based plan that Derry NH Police Department currently utilizes. I met with the representatives from AT&T in early November. I went over the particulars for our town wide needs. We also reviewed the equipment we currently use i.e. phones, tablets, and Lifepacks. AT&T also provided four (4) demo phones to check for coverage in the town. These were given out to The Shift Commander, The Shift Supervisor (Sergeant), the prosecution division and SRO Mirabella to check coverage. The coverage is the same as Verizon with dead spots in the same locations as well as no service in the high school.

In addition we found we have equipment in our vehicles that are not compatible with the AT&T network at this time. These would require infrastructure change at additional cost. They offered mobile hot spots to run the vehicles MDT communications. According to IT we would not use mobile hot spots in the cars as they are not sufficient. The AT&T system also does not support the communication capabilities of the fire department's Lifepacks (monitor defibs). The cost is more per year by around \$1,400, and we would be required to carry a Verizon plan to handle the fire department's Lifepacks.

I had two phone meetings with T-Mobile. T-Mobile just merged with Sprint. Their government plan is called Connecting Heroes. The plan cost is less than Verizon and First Net; however they do not have equipment compatible with our MDT's in our patrol units. They also do not have the capability of communication with the Lifepacks. This would cause the town to have to carry Verizon and T-Mobile plans ending up being the same or more than the current plan. I was not offered demo phones from T-Mobile. In speaking with persons who have T-Mobile phones there are multiple spots in town where there is no coverage while Verizon has coverage in the same areas. This presents a connectivity problem.

I then contacted our Verizon representative, Todd Wiggins. I asked him if there were any addition perks we could get to lower our bill. He advised me that we have the lowest plan available for all the unlimited devices. I also asked him if the cost was going up in December. He stated the agreement write up is changing but the service and the cost will be the same.

I recommend we stay with Verizon Wireless for now as it is the most cost effective all-encompassing plan for the town and the various diverse devices we currently utilize.

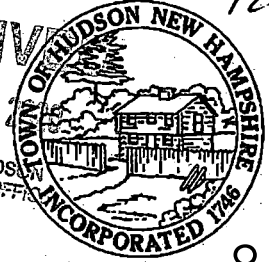


# TOWN OF HUDSON RECEIVED

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



*Agenda*  
12-8-20

DEC 03

TOWN OF HUDSON  
SELECTMEN'S OFFICE

8A

*William M. Avery, Jr.*  
Chief of Police

*Captain Tad K. Dionne*  
Operations Bureau

*Captain David A. Cayot*  
Special Investigations Bureau

*Captain David A. Bianchi*  
Administrative Bureau

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 03 December 2020

Re: Agenda Item

**Scope:**

The Police Department, along with Recreation Director Chrissy Peterson, is requesting to meet with the Board of Selectmen at their 08 December 2020 meeting to discuss transferring one of our vehicles to the Recreation Department and to use the trade-in value to purchase a replacement vehicle. We are also asking to waive the bidding process and allow us to purchase one (1) Chevy Silverado Vehicle through the Greater Boston Police Council..

The vehicle is available at a cost of \$24,981.00 with a trade-in of \$1,200.00 for the Recreation Department's Blazer. The Recreation Department would also transfer \$4,000.00 to the Police Department's Automobile account in trade for one of our police utility vehicle.

**Motion:**

To accept the Police Department's recommendation to purchase one (1) Chevy Silverado Vehicle from Colonial Municipal Group of Plymouth, MA in the amount of \$24,981.00.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

If the Board of Selectmen approve the previous motion, a motion to authorize a line item transfer for the transfer of a Police vehicle to the Recreation Department is required.

***Motion: To authorize a line item transfer in the amount of \$4,000 from the Recreation Department Basketball program, account 5831-252 to the Police Department Patrol Automobile account 5630-402 for the trade in value of a vehicle being transferred from the Police Department to the Recreation Department.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.



**Town of Hudson  
Request for Line Item Transfer**

Date: 12-3-20

Department Police Patrol

Program Automobiles

	Description	Account Number	Amount
Transfer To	<u>5630</u>	<u>402</u>	<u>\$4,000</u>
	<u>Police Patrol</u>	<u>Automobiles</u>	
Transfer From	<u>5831</u>	<u>252</u>	<u>(\$4,000)</u>
	<u>Recreation Basketball</u>	<u>Services</u>	

Department Head Comments: For Trade In value of  
Police vehicle transferred to Recreation  
Department

Department Head Signature [Signature]

Other Comments: \_\_\_\_\_

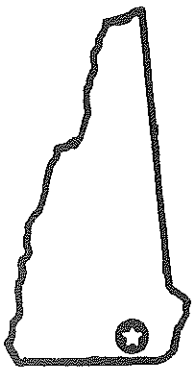
Finance Director Signature \_\_\_\_\_

Town Administrator Signature \_\_\_\_\_

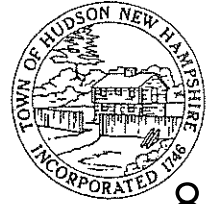
Board of Selectmen Action Required? Yes  No

Board of Selectmen Signature \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_





**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



*Agenda*  
12-8-20

8B

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Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: December 1, 2020

Re: Hudson Speedway Operating License

Ben Bosowski, the owner/operator of the Hudson Speedway, has submitted his 2021 Motor Vehicle Race Track License for the 2021 season (page 2). Mr. Bosowski has also submitted an application to conduct additional races for the 2021 season (page 3) as well as dates for a program called Hudson Heroes Driving School (page 4). The Town Code as it is currently written (Chapter 264) only allows racing on Sundays and holidays with certain time restrictions. If the Board of Selectmen are interested in granting the Hudson Speedway additional race dates Town Code would need to be amended to allow for racing and events on days other than Sundays and holidays. Two (2) public hearings would be required in order to change Town Code. The following motion would be appropriate:

***Motion: To schedule two (2) hearings to discuss amending Town Code, Chapter 264, to allow for racing on days other than Sundays and holidays.***

I have included Mr. Bosowski's applications, information he provided regarding the Hudson Heroes Driving School, a 2021 Calendar highlighting all of the dates Mr. Bosowski is requesting as well as a copy of Town Code Chapter 264, Racetracks, Motor Vehicle for the Board's information

Should you have any questions or need additional information, please feel free to contact me. Thank you.



40 Temple Street  
Nashua, NH 03060  
(603)882-2702  
bosowskiracing@gmail.com

November 25, 2020

To: Town of Hudson – Board of Selectmen

RE: 2021 Motor Vehicle Race Track License

To Whom it May Concern,

I hereby submit this application for my 2021 license to conduct races at Hudson Speedway. All races will be conducted in accordance with all applicable laws and ordinances. The following race schedule of dates and times are requested;

April 4, 11, 18 & 25	12:00 Noon – 5:45PM
May 2, 9, 16, 23, 30 & 31	12:00 Noon – 5:45PM
June 6, 13, 20, & 27	12:00 Noon – 5:45PM
July 4, 11, 18 & 25	4:00PM – 10:00PM
August 1, 8, 15, 22 & 29	4:00PM - 10:00PM
September 5, 6, 12, 19 & 26	12:00 Noon – 5:45PM
October 3, 10, 11, 17, 24 & 31	12:00 Noon – 5:45PM

If you have any questions, please contact me at your earliest convenience at (603)882-2702 or e-mail me at [bosowskiracing@gmail.com](mailto:bosowskiracing@gmail.com).

Respectfully Submitted,

Benjamin Bosowski  
Owner – Bosowski Racing, LLC



40 Temple Street  
Nashua, NH 03060  
(603)882-2702  
bosowskiracing@gmail.com

November 25, 2020

To: Town of Hudson – Board of Selectmen

RE: 2021 Motor Vehicle Race Track License

To Whom it May Concern,

I hereby submit this application to conduct additional race days at Hudson Speedway. These races will be conducted in accordance with all applicable laws and ordinances. The following is the race dates and times requested;

**Hudson Heroes – Kids Driving School**

May 20 & 27  
June 3 & 17  
July 1, 15 & 29  
August 12 & 26  
September 12

**Open Practices**

May 6 & 20	3:00PM – 7:00PM
June 3, 10, 17 & 24	12:00PM – 4:00PM
July 1, 8, 15, 22 & 29	12:00PM – 4:00PM
August 5, 12, 19 & 26	12:00Pm – 4:00PM
September 2, 9, 16, 23 & 30	3:00Pm – 7:00PM

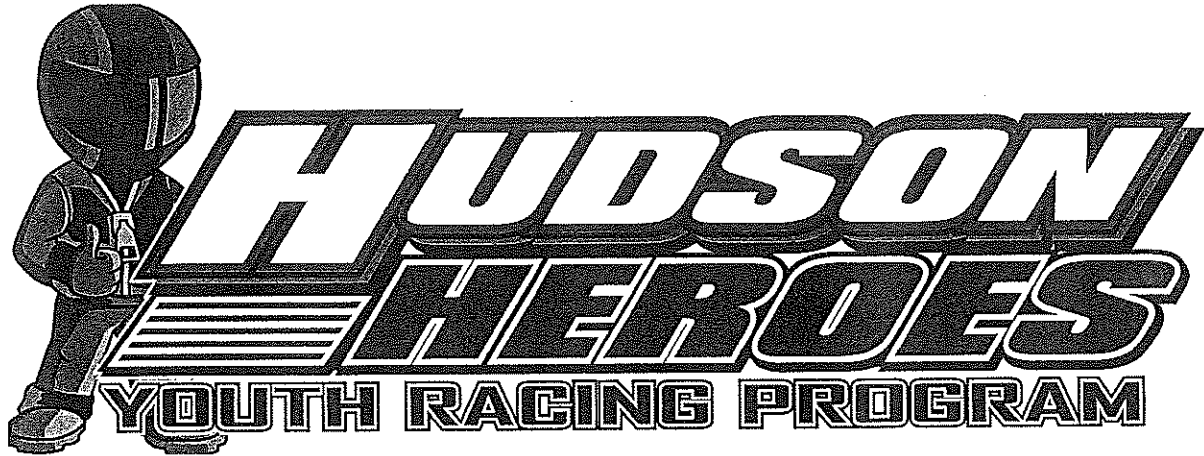
**Special Events**

May 1, 8, 15, 22 & 29	August 7, 14, 21 & 28
June 5, 12, 19 & 26	September 4, 11, 18 & 25
July 3, 10, 17, 24 & 31	October 2, 9, 16, 23 & 30

If you have any questions, please contact me at your earliest convenience at (603)882-2702 or e-mail me at [bosowskiracing@gmail.com](mailto:bosowskiracing@gmail.com).

Respectfully Submitted,

Benjamin Bosowski  
Owner – Bosowski Racing, LLC



## 2021 Hudson Hero's Youth Racing Program

The intention of this school is to allow the youth to learn good habits in racing, including safety, competition, racing etiquette, competition awareness, and most importantly, sportsmanship.

### Goals:

- This program is in developmental stages and will be holding informational meetings for those interested as we move forward.
- Allow families to build a new vehicle or find an existing Pure Stock racecar and adjust vehicle to compete.
- Bring in experienced racers/crew/guest instructors for guest appearances for informative sessions
- Learn vehicle, ins and out of car
- 1 night under the lights w/ out of car on track intros
  - Hudson Hero's night. Meet and greet, sign autographs, etc
- Graduates to be able to go into pure stocks using current vehicle w/ minimal changes

### Eligibility:

- 8-12 year olds

## **Driver Safety:**

Please contact R & R Raceparts, NH, 576 High St, Candia NH. 603 396 8928. They will know what safety equipment is required and can guide you in the right direction.

- HANS type Head and neck required (no neck brace, must be strapped to driver or strapped between driver and seat belts)
- Quality Containment seat or quality aluminum racing seat with proper head and neck bracing, side and rib bracing and leg supports.
- 5 point harness minimum, harness must have date stamp 5 years or less with no tears, cuts, abrasions
- Latching window net on Left window
- All roll bars within driver's reach must be covered in high density foam
- Removable steering wheel, padded center
- Full multilayered driving suit OR single layered suit WITH full Nomex underwear
- Full faced SA2005 Helmet (minimum spec), Gloves, racing shoes
- Fire extinguisher in reach of driver or fire bottle system
- Functioning scanning radio and earphones
- A throttle stop which is to be adjusted by track personnel to keep vehicles going a safe speed. If a vehicle has an advantage, track officials reserve the right to adjust up or down, the speed of vehicle. No tampering of this setting once season has begun. Tampering may result in disciplinary actions.

## **Competitive Vehicles:**

- Cars 10 years or older, no convertibles, and no trailer hitches
- FWD cars, absolutely no modifications to suspension, camber, springs, tie rods, control arms, etc.
- Camber may be adjusted so long as it is done with stock adjustments and does not exceed 1deg at any corner. If camber appears advantageous, management reserves rights to adjust vehicle for speed and purpose of learning
- A stock steering column may be used, or a racing steering column may be installed with racing column that is collapsible and designed in such a way that the column cannot be pushed into driver under frontal impact.
- Floor pan must be stock; holes must be sealed.
- Must have dash board, either stock (with pad removed) or a metal replacement
- Must have stock, functioning brakes at all 4 corners

-All glass, except windshield must be removed (windshield may be replaced with lexan). All front lights, side lights Rear tail lights, except for center brake light, must be removed. Entire interior must be stripped, all carpet, roof paneling, trim, etc.

-3<sup>rd</sup> brake light, if not already there must be mounted on center top of rear window opening. Light must function with brake operated.

-ABS brakes, SRS systems must all be disabled. SRS bags must be removed.

-Must have stock, functioning brakes at all 4 corners

-4 cylinder engines only. Naturally aspirated, completely stock. NO ANTIFREEZE ALLOWED. WATER AND WATER WETTER TYPE SOLUTIONS ARE ALLOWED.

-Stock Automatic transmissions only. Must be able to go into a manual drive gear.

-Battery must be in stock location, with proper mounting so battery will not come free from vibration or impact. Must have no conductive cover for top post batteries. Side posts must be covered.

-Stock exhaust only. No cherry bombs, glass packs, straight pipes, racing muffles, etc. Car must be as quiet as when it was removed from road. Exhaust must be legal each race and can be inspected at anytime for any reason. All systems must be secured to vehicle and exit behind rear tires in stock location.

-Catalytic converters can be removed with section being filled in with new pipe, clamped or welded in place.

-Stock fuel tank may be used. A 1/8" steal plate must be securely bolted to bottom of vehicle to prevent tank puncture.

-An optional 8 gal fuel cell max may be used as well. Cell must be held in place by minimum of 2inch straps. Cell must be in trunk, mounted center front to back, and side to side. Rear firewall required made of 20gauge steel if cell is there.

-Fuel lines must exit trunk and run under car.

-1 exterior mirror allow on left side of car. No other mirrors allow. No communications to driver besides race control. That is the only channel to be programmed to their in car radio.

-Stock front and rear bumper reinforcements must be used. They must be attached in a manner as such they do not fall off if hit. A stock or aftermarket racing bumper cover, cut to fit may be used. No other aftermarket racing body components allowed.

-All doors must be welded or chained shut.

-Roof openings must be covered with sheet metal, such as sunroof openings.

-No cutting or lightening of body panels allow. Only hood reinforcement may be removed

## Roll Cage:

- All cars must have a four-point roll cage constructed of 1 $\frac{3}{4}$ " outside diameter X .095 wall steel tubing. The roll cage shall consist of 4 vertical upright bars connected at the top on all sides and shall be adequately cross braced. The base of the upright members shall be solidly welded to the frame of the car. Four curved door bars on the left side and three curved or straight door bars on the right side are mandatory. The roll cage members must closely conform to window/door/roof contour and not be readily apparent when car is viewed from the side. Offset cages are not allowed. 4 B. Forward bars attached to the main cage can only go to the strut tower, minor front bracing for protection of the radiator is allowed. Hoops may come thru the front nose piece but can only be attached to the front bumper and cannot be taller than the radiator. All bracing must pass NHSTRA Tech Staff inspection. C. The roll cage must not alter the geometry of the vehicle. D. Rear roll cage bars are allowed for added/crash protection. Only one side cage bar per side). Rear bars should/must be mounted from back of cage to rear trunk area only. Rear bars cannot directly connect to the upper/top part of the rear strut itself (suspension). You may connect a rear center cage bar from side to side of the inner side tub/strut box (recommend). Also, the side to side cage bar may be connected to the top of the cage bar that goes into the trunk area.

-Vehicle may have 2"x3"x .083" min tubing to reinforce side rocker panels. Cage may be secured to this tubing.

Please call or email with any questions.

Mike-603 402 8102

[Mikem29ss@hotmail.com](mailto:Mikem29ss@hotmail.com)

Facebook at Hudson Heros Youth Racing Program

It is the intentions of Hudson Hero's Driving school to promote safety, sportsmanship, and equal competition for all those who participate. We reserve the right to adjust any rules, vehicle speeds or specifications, as needed to maintain this goal. The spirit of this division is to allow youth a safe environment, where they can learn driving, respect, etc. This is paramount to anything else. We also expect everyone to be courteous and respectful. This series is for the kids, and all the officials are volunteering their time for them and the program. We will not tolerate anyone yelling, swearing, or showing disrespect in any way to a child, crew or track official. Hudson Heros reserves the right to ask anyone not in compliance to leave the premises immediately. There is also NO ALCOHOL OR DRUGS at track while Hudson Heros is in progress. Anyone caught will be removed from property immediately.

Artwork compliments of Steve Dickey @ Synergy Signworks

Last Edit 10.24.2020

MM

# Hudson Heroes Driver Profile and Number Request Form

Driver's Name: \_\_\_\_\_

Age: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Driver's Hobbys: \_\_\_\_\_

\_\_\_\_\_

Parent or Gaurdian: \_\_\_\_\_

Address (if different): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Requested Number: \_\_\_\_\_

Vehicle Info: \_\_\_\_\_

**\*Please provide a copy of the child's birth certificate when registering.**



## Hudson Heroes Specific Info

This series is intended to show kids (8 to 12 years of age) all aspects of racing, including proper safety equipment usage, basic vehicle safety inspections, on track etiquette, escaping a vehicle quickly in case of emergency, sportsmanship, and respect. The kids will be on track in their own vehicles, which will be safety inspected by track officials. They will be racing but not competitively. The series will not reward traditional finishing positions (first, second and third place), rather we will reward kids who perform certain actions on track that represent

The vehicles will be equipped with a full roll cage, containment seat, fire extinguisher, multilayered driving suit, helmet, head and neck restraint (Hans), gloves and racing shoes. Each vehicle will be equipped with a throttle stop to limit vehicle speed, and a stock exhaust to ensure vehicles do not make much noise. Speeds will be monitored by use of a speed radar gun. There will also be an EMT onsite when cars are on the track.

This series will be operated solely for the purpose to allow kids to learn how to race in a safe environment with people experienced in racing. Our hopes are to not have the kids there on the same days as a normal raceday, so we can work with them in a quiet atmosphere and allow sufficient time to work with each child both on and off the track. At the end of the season, there will be one night where they race on a standard day, it will be a day special to the kids and be called "Hudson Heroes' Night". It will highlight what the kids learned and allow them to showcase their talents.

# 2021 Calendar

## January 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## February 2021

Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28						

## March 2021

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## April 2021

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## May 2021

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30	31					

## June 2021

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27	28	29	30			

## July 2021

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25	26	27	28	29	30	31

## August 2021

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
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29	30	31				

## September 2021

Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30		

## October 2021

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December 2021

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				1	2	3
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25	26	27	28	29	30	31

P10

Town of Hudson, NH  
Tuesday, December 1, 2020

## Chapter 264. Racetracks, Motor Vehicle

### Article I. Licensing; Rules and Regulations

[Adopted 3-26-1983 ATM, Art. 36; BOS 4-8-1983 by Ord. No. 115]

#### § 264-1. Authority.

This article is enacted pursuant to the provisions of RSA 31:41-a.

#### § 264-2. Definitions.

For purposes of this article, the terms below are defined as follows:

**MOTOR VEHICLE**

Any self-propelled vehicle, except tractors, activated by an internal-combustion engine and not operated exclusively on stationary tracks.

**PERSON**

Any individual, partnership, corporation or other entity proposing to or operating a motor vehicle racetrack.

#### § 264-3. License to be obtained; fee.

[Amended 7-26-1988 by Ord. No. O88-3]

Annually, before April 1, any person proposing to operate a motor vehicle racetrack within the Town of Hudson shall obtain a license from the Board of Selectmen.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen." The specific fees set forth in this section were removed at the request of the town. For current fees, see Ch. 205, Fees.*

#### § 264-4. Regulations.

At any motor vehicle racetrack operated within the Town of Hudson, the following regulations shall apply:

- A. No alcoholic beverages shall be sold, served, dispensed, distributed or consumed at any time.
- B. <sup>(1)</sup>The dates and hours of operation shall be:
  - (1) Dates. Racing shall be conducted on Sundays and holidays only.
  - (2) The hours. The afternoon races shall be from 12:00 noon to 5:45 p.m., and evening races shall be from 4:00 p.m. to 10:00 p.m.  
[Amended 4-8-2014 by Ord. No. 14-02]

[1] *Editor's Note: See also Art. II, Hours of Operation in June, of this chapter.*
- C. Night and evening races are only permitted during the summer season; specifically, after the Hudson public schools (elementary) have closed in June and prior to the date on which they open in September.

- D. Every motor vehicle participating in any races sponsored by a motor vehicle racetrack in Hudson will be equipped with mufflers or noise-reduction devices, which shall be approved by the Board of Selectmen.<sup>[2]</sup>  
[Amended 7-26-1988 by Ord. No. O88-3]  
[2] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*
- E. Any person operating a motor vehicle racetrack shall permit town officials, or their designated representatives, to conduct from time to time, at said person's expense, such noise level tests or readings as may be deemed appropriate and necessary by the Hudson Board of Selectmen.<sup>[3]</sup>  
[Amended 7-26-1988 by Ord. No. O88-3]  
[3] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this subsection has been revised to replace "Executive Administrator" with "Board of Selectmen."*

## § 264-5. Restrictions in license.

Any license issued by the Hudson Board of Selectmen pursuant to § 264-3 shall contain the following:

- A. The proposed schedule of racing dates and hours of operation for which the license is requested.
- B. A requirement that the person operating the motor vehicle racetrack shall make public announcements, during and at the conclusion of a day's racing activities, requesting that spectators and participants observe local speed limits,<sup>[2]</sup> refrain from littering and excessive noise and refrain from using streets when prohibited by local ordinance.<sup>[3]</sup>  
[2] *Editor's Note: For speed limit provisions, see Ch. 317, Vehicles and Traffic.*  
[3] *Editor's Note: For street use restrictions, see Ch. 317, Vehicles and Traffic.*
- C. A requirement that the person operating the motor vehicle racetrack provide adequate trash receptacles on the premises, that said receptacles be emptied on a regular basis and that the premises constituting the racetrack be maintained in a neat and orderly fashion, including the parking areas, and that all cleanup activities be completed within 24 hours of the conclusion of any day's racing activities.
- D. A requirement that the racetrack be kept secure from unauthorized entry when not being used.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

## § 264-6. Inspections.

[Amended 7-26-1988 by Ord. No. O88-3]

The Hudson Board of Selectmen, Building Inspector and Health Officer are authorized to make announced or unannounced inspections of the property to ensure compliance with the requirements of this Article and any license issued hereunder.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

## § 264-7. Insurance.

[Amended 7-26-1988 by Ord. No. O88-3]

Any person operating a motor vehicle racetrack shall be required to provide such insurance as may be deemed necessary and appropriate by the Hudson Board of Selectmen. Certificates of said insurance shall be filed with the Board of Selectmen prior to the commencement of any racing season or meet.

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

## § 264-8. Violations and penalties.

[Amended 7-26-1988 by Ord. No. O88-3]

- A. Any violation of the provisions of this Article or of a license issued by the Board of Selectmen hereunder shall be punishable by a fine not to exceed \$100 for each day that said violation exists. Any fines collected hereunder shall be paid into the general fund of the Town of Hudson.
- B. In addition to or instead of monetary fines, the Board of Selectmen is hereby authorized to revoke any permit issued hereunder where a violation of this Article or of a license issued hereunder exists and the same has not been corrected within five days of sending notice of the violation to the person operating the motor vehicle racetrack.
- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*

## § 264-9. Variances.

[Amended 7-26-1988 by Ord. No. O88-3]

The Board of Selectmen is hereby authorized to vary the requirements set forth in § 264-4B and C and the restrictions in § 264-5 if, in the opinion of the Selectmen, a significant hardship exists for the person operating the motor vehicle racetrack and no significant harm will result to the public health, safety and welfare.

- [1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, this section has been revised to replace "Executive Administrator" with "Board of Selectmen."*



# TOWN OF HUDSON

## Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

RECEIVED

NOV 17 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE



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### INTEROFFICE MEMORANDUM

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer  
Jess Forrence, Public Works Director

DATE: November 17, 2020

RE: Musquash Conservation Land - Proposed Parking Area

Mr. Malizia,

The Hudson Conservation Commission has been working with the Public Works Department and Engineering Department to design and construct a dedicated parking area for twenty vehicles at the Musquash Pond conservation land.

The design and permit were completed in house by the Engineering Department, and the permit is ready to be filed with the New Hampshire Department of Environmental Services, Shoreland Protection Bureau.

Abutter notifications were completed in October 2020 and public input was taken at the Conservation Commission meeting on November 9, 2020.

The construction cost of his project will be approximately \$12,000, funded by the Hudson Conservation Commission, and the work will be performed by the Public Works Department in the spring of 2021.

Prior to filing for the permit, approval from the Board of Selectmen is required.

**First Motion:**

To authorize the Town Engineer to file for the Shoreland Projection permit to the NHDES.

**Second Motion**

To authorize the Public Works Director to assist with construction of this project.

**Third Motion:**

To take no action at this time.

Agenda  
12-8-20

RECEIVED

DEC 01 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

### Musquash Pond Parking Upgrade

Good Evening

The Conservation Commission is looking to improve parking at the Musquash Pond Conservation area and would appreciate your support and approval of the proposed project. With the public using the property on a more consistent basis it's become apparent that the current parking area at Musquash Pond no longer functions properly and has become a safety and environmental hazard. **(Image 1)** shows the existing area, as can be seen it's a relatively small area and can only accommodate up to 5 cars leaving limited room for maneuvering and additional parking. Commission members have been monitoring the site and have found that there are far more people using the land for hiking than in previous years leaving little room for additional cars. Thus, vehicles park closer to the water's edge and in more obscure areas leaving them less visible. During the winter months the situation tends to worsen due to ice buildup on the access road leading down to parking **(Image 2)**. Visitors tend to park on the historic parts of the property and closer to Musquash Road which makes it difficult to enter and exit the property. **(Image 3)**

Commission members have discussed the situation and have determined that the topography in the current area does not work for expansion due to a steep grade or address winter conditions. With the help of the engineering staff we have come up with a potential solution to correct the problem and provide a much safer alternative to what currently exists. **(See Figure 1)**. We have identified as a more suitable location for parking which should mitigate current deficiencies. Our goal is to create a 60' x 100' parking area that will provide an improved level of service for visitors to the property. The new area will offer space for up to 20 vehicles and allow for adequate maneuverability. The new location will move parking further away from the pond thus lessening the possibility of an environmental impact due to a leak or spill and lastly, by moving the parking closer to the road it also makes it much more viewable to police patrolling the area during day and evening hours. Members of the Commission and the Town Engineer feel that with minimal site work and cost a safer and more attractive area for visitors to use will be a much needed improvement to an already beautiful location. We ask that you support our efforts as this greatly benefits the community at large.

Thank you for your time and considerations.

#### Current Parking:

The current parking area will be reconfigured as a "turn-around only" to allow for continued access to the existing boat launch. "No parking" signage will be installed in that area and large rocks will be placed to deter random parking on the site. It's possible that a few benches could be installed in this area so that visitors could just sit and relax after hiking the trails.

#### What will it cost? And who will pay for it.

The Conservation Commission members have discussed this project extensively and feel that it's a highly worthwhile endeavor for the community. Members have agreed to fund this project with monies from the Conservations Fund as this type of expense is a permissible use.

The Town Engineer and Highway Superintendent offered their expertise with design and site work which saves a great deal of money. The estimated fees below would more than double without their help.

Initial cost estimate is approximately \$12,000.00 and breaks down as follows.

Permitting fees ~ \$2,700 (state fees)

Tree Removal ~ \$4,000 (outside services)

Gravel approximately \$4,000 (6" cover on the parking lot)

Loam ~ \$500

Seed ~ \$100

Miscellaneous expenses to include equipment rental & fuel ~ \$700

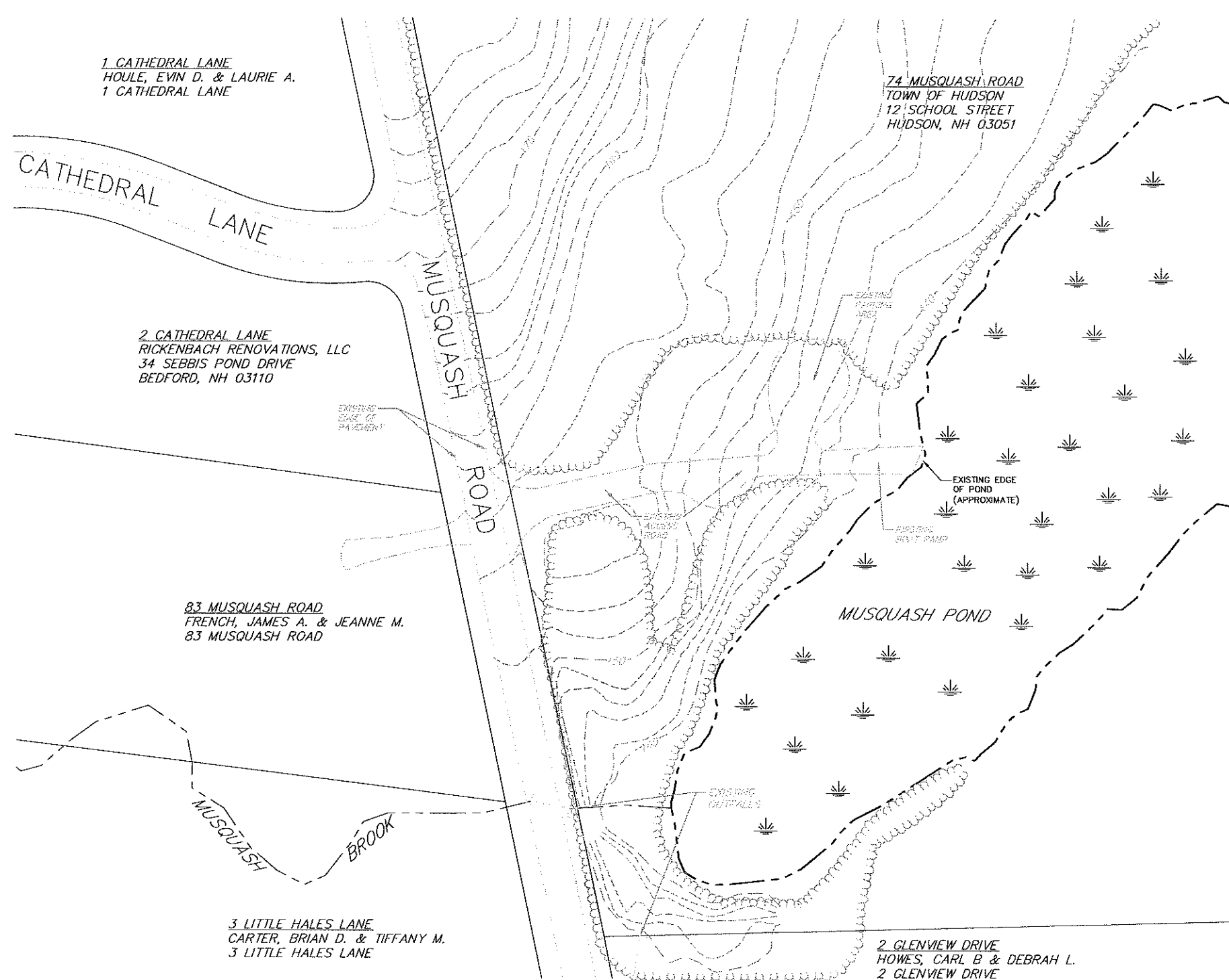
### **Key Benefits**

- Moving parking and subsequent automobile pollution such as oil spills and debris away from water's edge
- Reducing traffic that goes down the embankment to the boat launch area which can be difficult to drive up and down in wet or icy conditions.
- Moving parking closer to main road where loitering vehicles will be noticed
- Allowing for twice the parking spaces in a more efficient manner. Square design
- Ability for dedicated handicap access
- Freeing up previous parking area for alternate use

bg







**LEGEND**

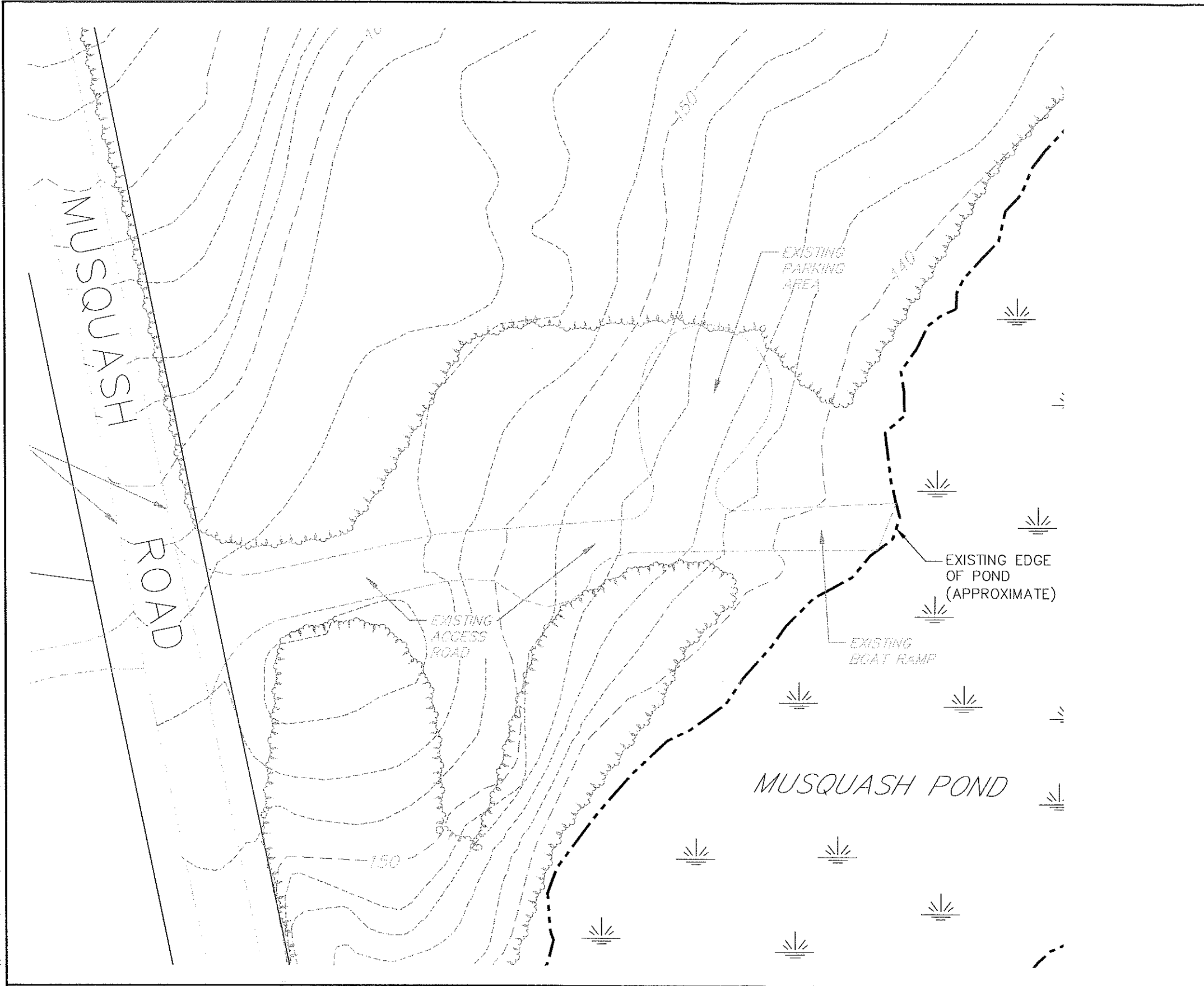
--- 160 ---	EXISTING CONTOURS
--- 170 ---	INTERMEDIATE CONTOURS
- - - - -	PROPOSED SILT FENCE
—————	PROPERTY LINE
~~~~~	EXISTING TREE LINE
.....	PROPOSED TREE LINE
—————	PROPOSED ACCESS ROAD



NO.	DATE	REVISION
MUSQUASH ROAD PARKING LOT SITE PLAN		
PREPARED FOR: TOWN OF HUDSON, 12 SCHOOL STREET HUDSON, NEW HAMPSHIRE		
SCALE: 1" = 40'		DATE: OCTOBER 2020
TOWN ENGINEER'S OFFICE		
SHEET 2		E.Z.D. E.Z.D. DESIGNED DRAFTED

PLOTTED: 10/22/20 4:58PM BY: EPHAMIA  
 LAST PAVED: 10/22/20 10:01AM BY: EPHAMIA  
 DRAWING: 22-00-PLANS-001-CONSERVATION CONSERVATION AREA 2020 PARKING AREA SITE PLANS.DWG [EXISTING]

PLOTTED: 10/20/20 4:30PM ESK:SWM24  
 LAST SAVED: 10/22/20 4:30PM ESK:SWM24  
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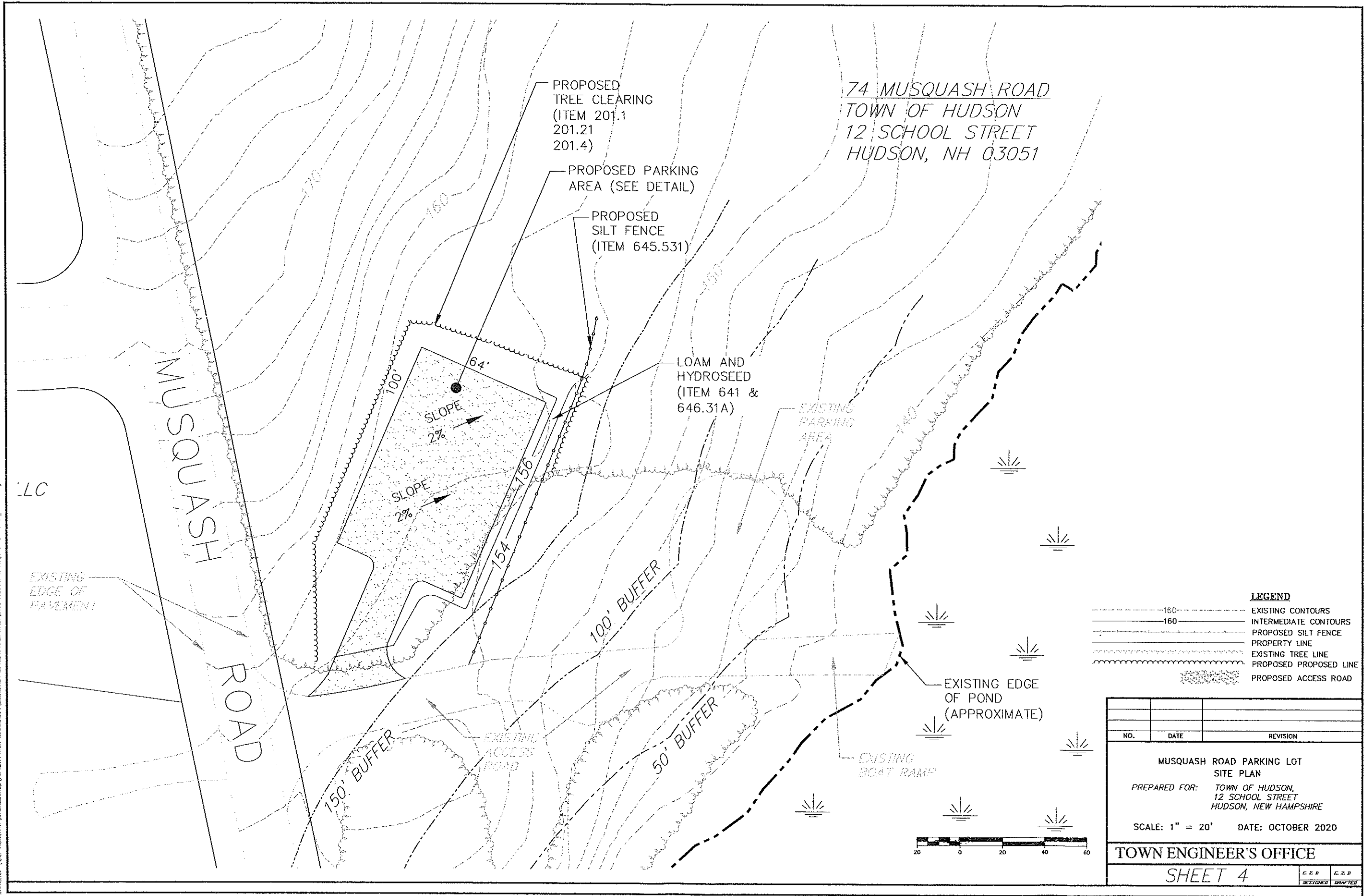
**LEGEND**

	EXISTING CONTOURS
	INTERMEDIATE CONTOURS
	PROPOSED SILT FENCE
	PROPERTY LINE
	EXISTING TREE LINE
	PROPOSED PROPOSED LINE
	PROPOSED ACCESS ROAD



NO.	DATE	REVISION
MUSQUASH ROAD PARKING LOT SITE PLAN PREPARED FOR: TOWN OF HUDSON, 12 SCHOOL STREET HUDSON, NEW HAMPSHIRE SCALE: 1" = 20'      DATE: OCTOBER 2020		
TOWN ENGINEER'S OFFICE		
SHEET 3		E.S.B.    E.Z.S. DESIGNED    SHAPED

PLOTTER: 10/22/20 4:27PM BVEBPAHA  
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NO.	DATE	REVISION
MUSQUASH ROAD PARKING LOT SITE PLAN PREPARED FOR: TOWN OF HUDSON, 12 SCHOOL STREET HUDSON, NEW HAMPSHIRE		
SCALE: 1" = 20'		DATE: OCTOBER 2020
TOWN ENGINEER'S OFFICE		
SHEET 4		E.Z.B. BESTONED

**EROSION CONTROL NOTES:**

1. EXPOSED EARTHWORK SHALL BE CONFINED TO AS LIMITED AN AREA AS IS PRACTICAL AT ANY GIVEN TIME THROUGHOUT THE CONSTRUCTION SEQUENCE. AT NO TIME SHALL MORE THAN ONE HALF ACRE OF SITE AREA BE IN AN UNSTABLE CONDITION. NO GIVEN AREA OF THE SITE SHALL BE LEFT IN AN UNSTABILIZED CONDITION FOR A PERIOD OF TIME EXCEEDING FIVE CALENDAR DAYS.
2. TEMPORARY EROSION CONTROL MEASURES SHALL BE INSTALLED IN STRICT ACCORDANCE WITH PROJECT PLANS. IN ADDITION, SIMILAR MEASURES SHALL BE INSTALLED WHERE AND WHEN THE FIELD CONDITION OR FIELD OPERATION OF THE INDIVIDUAL SITE CONTRACTOR MAY WARRANT. ALL TEMPORARY EROSION CONTROL MEASURES USED SHALL BE PERIODICALLY INSPECTED, CLEANED AND MAINTAINED AND OTHERWISE KEPT IN AN EFFECTIVE OPERATIONS MANNER THROUGHOUT THE CONSTRUCTION PERIOD.
3. ALL DISTURBED AREAS DESIGNATED TO BE TURF, SHALL RECEIVE A MINIMUM APPLICATION OF 4-INCHES OF LOAM (COMPACTED THICKNESS), PRIOR TO FINAL SEEDING AND MULCHING.
4. ALL SWALES AND DITCHLINES SHALL BE PERIODICALLY CLEANED OF DEPOSITED SEDIMENT SO AS TO MAINTAIN AN EFFECTIVE GRADE AND CROSS SECTION. ALL SWALES AND DITCHLINES SHALL BE FULLY STABILIZED PRIOR TO HAVING STORMWATER DIRECTED TOWARDS THEM.
5. IN THE EVENT THAT DURING CONSTRUCTION OF ANY PORTION OF THIS PROJECT, A WINTER SHUTDOWN IS NECESSARY, THE CONTRACTOR SHALL STABILIZE ALL INCOMPLETE WORK AND PROVIDE FOR SUITABLE METHODS OF DIVERTING RUNOFF IN ORDER TO ELIMINATE SHEET FLOW ACROSS FROZEN SURFACES.
6. DUST SHALL BE CONTROLLED BY THE USE OF WATER AS NECESSARY THROUGHOUT THE CONSTRUCTION PERIOD.
7. IN NO WAY ARE THOSE TEMPORARY EROSION CONTROL MEASURES INDICATED ON THESE PLANS TO BE CONSIDERED ALL INCLUSIVE. THE CONTRACTOR SHALL USE JUDGMENT IN INSTALLING SUPPLEMENTARY EROSION CONTROL MEASURES WHERE AND WHEN SPECIFIC SITE CONDITIONS AND/OR CONSTRUCTION METHODOLOGIES MAY WARRANT.
8. AREAS HAVING FINISH GRADE SLOPES OF 3 : 1 OR STEEPER, SHALL BE STABILIZED WITH JUTE MATTING WHEN AND IF FIELD CONDITIONS WARRANT, OR IF SO ORDERED. JUTE MATTING INSTALLED TO CONFORM WITH THE RECOMMENDED BEST MANAGEMENT PRACTICE OUTLINED IN THE "STORMWATER MANAGEMENT AND EROSION AND SEDIMENT CONTROL HANDBOOK FOR URBAN AND DEVELOPING AREAS IN NEW HAMPSHIRE".

**CONSTRUCTION NOTES FOR FABRICATED SILT FENCE**

1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
2. FILTER CLOTH TO BE FASTENED SECURELY TO WOVEN WIRE FENCE WITH TIES SPACED EVERY 24" AT TOP, MID SECTION, AND BOTTOM.
3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER, THEY SHALL BE OVERLAPPED BY 6 INCHES, FOLDED AND STAPLED.
4. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.

**CONSTRUCTION SPECIFICATIONS**

1. THE GEOTEXTILE FABRIC SHALL MEET THE DESIGN CRITERIA FOR SILT FENCES.
2. THE FABRIC SHALL BE EMBEDDED A MINIMUM OF 8 INCHES INTO THE GROUND AND THE SOIL COMPACTED OVER THE EMBEDDED FABRIC.
3. WOVEN WIRE FENCE SHALL BE FASTENED SECURELY TO THE FENCE POSTS WITH WIRE TIE OR STAPLES.
4. FILTER CLOTH SHALL BE FASTENED SECURELY TO THE WOVEN WIRE FENCE WITH TIES SPACED EVERY 24 INCHES AT THE TOP, MIDSECTION, AND BOTTOM.
5. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER, THEY SHALL BE OVERLAPPED BY 6 INCHES, FOLDED, AND STAPLED.
6. FENCE POSTS SHALL BE A MINIMUM OF 36 INCHES LONG AND DRIVEN A MINIMUM OF 16 INCHES INTO THE GROUND. WOOD POSTS SHALL BE OF SOUND QUALITY HARDWOOD AND SHALL HAVE A MINIMUM CROSS SECTIONAL AREA OF 3.0 SQUARE INCHES.

**MAINTENANCE:**

1. SILT FENCES SHALL BE INSPECTED IMMEDIATELY AFTER EACH RAINFALL AND AT LEAST DAILY DURING PROLONGED RAINFALL. ANY REPAIRS THAT ARE REQUIRED SHALL BE MADE IMMEDIATELY.
2. IF THE FABRIC ON A SILT FENCE SHOULD DECOMPOSE OR BECOME INEFFECTIVE DURING THE EXPECTED LIFE OF THE FENCE, THE FABRIC SHALL BE REPLACED PROMPTLY.
3. SEDIMENT DEPOSITS SHOULD BE INSPECTED AFTER EVERY STORM EVENT. THE DEPOSITS SHOULD BE REMOVED WHEN THEY REACH APPROXIMATELY ONE-HALF THE HEIGHT OF THE BARRIER.
4. SEDIMENT DEPOSITS THAT ARE REMOVED OR LEFT IN PLACE AFTER THE FABRIC HAS BEEN REMOVED SHALL BE GRADED TO CONFORM WITH THE EXISTING TOPOGRAPHY AND VEGETATED.

**TURF ESTABLISHMENT SCHEDULE:**

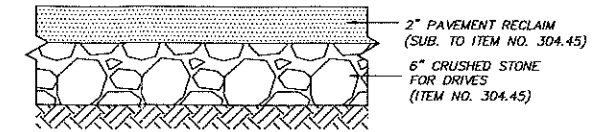
**SEED BED PREPARATION:**

1. PLACE 4-INCH (MINIMUM) COMPACTED THICKNESS OF CLEAN SUITABLE LOAM.
2. RAKE OUT LOAM TO FREE SOIL OF DEBRIS AND STONES GREATER THAN 1-INCH IN DIAMETER.
3. FINE GRADE SURFACE AND SUPPLEMENT WITH LOAM WHERE NEEDED TO CREATE A UNIFORM SURFACE.
4. APPLY AGRICULTURAL LIMESTONE AT A RATE OF 11-POUNDS PER 1,000 S.F.

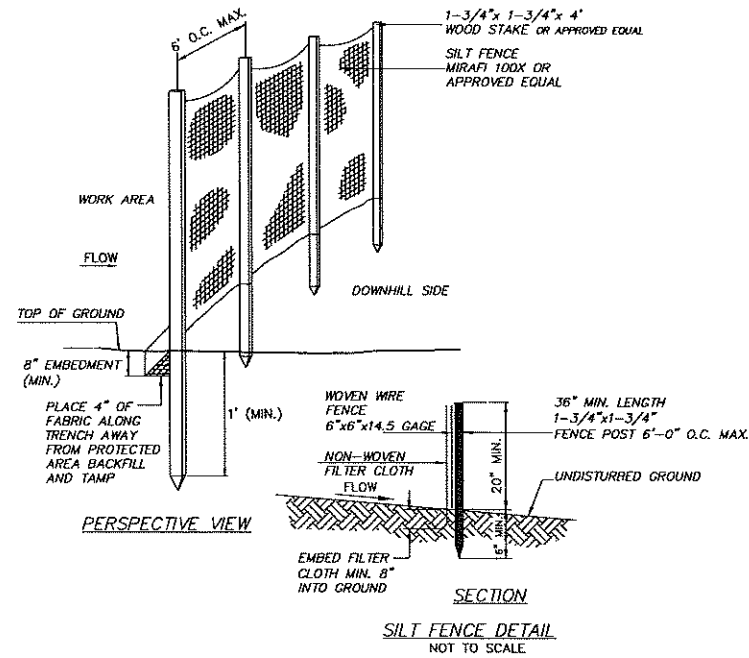
**SEEDING SPECIFICATIONS:**

1. SEED SHALL BE SPREAD UNIFORMLY BY BROADCASTING, DRILLING OR HYDROSEEDING. IF HYDROSEEDING, USE 4-TIMES THE RECOMMENDED RATE OF INOCULANT.
2. SEEDING FOR PERMANENT COVER SHALL OCCUR BETWEEN APRIL 15 AND OCTOBER 1. WHEN SEEDING BETWEEN MAY 15 AND SEPTEMBER 1, ALL AREAS SEEDED SHALL BE MULCHED WITH HAY, STRAW OR OTHER ACCEPTABLE MATERIAL AT A RATE OF 2-TONS PER ACRE.
3. SEED MIXTURE FOR LAWN AREAS SHALL CONTAIN 45% TALL FESCUE, 45% CREEPING RED FESCUE, AND 10% REDTOP APPLIED AT A RATE OF 4.5-POUNDS PER 1,000 S.F.
4. ALL STEEP SLOPE AREAS (3 : 1 OR STEEPER) SHALL BE HYDROSEEDED WITH A SEED MIXTURE CONTAINING 25% PERENNIAL RYEGRASS, 50% CROWN VETCH AND 25% WILDFLOWER MIX APPLIED AT A RATE OF 4.5 POUNDS PER 1,000 S.F.

EXCAVATION, ITEM 203.1



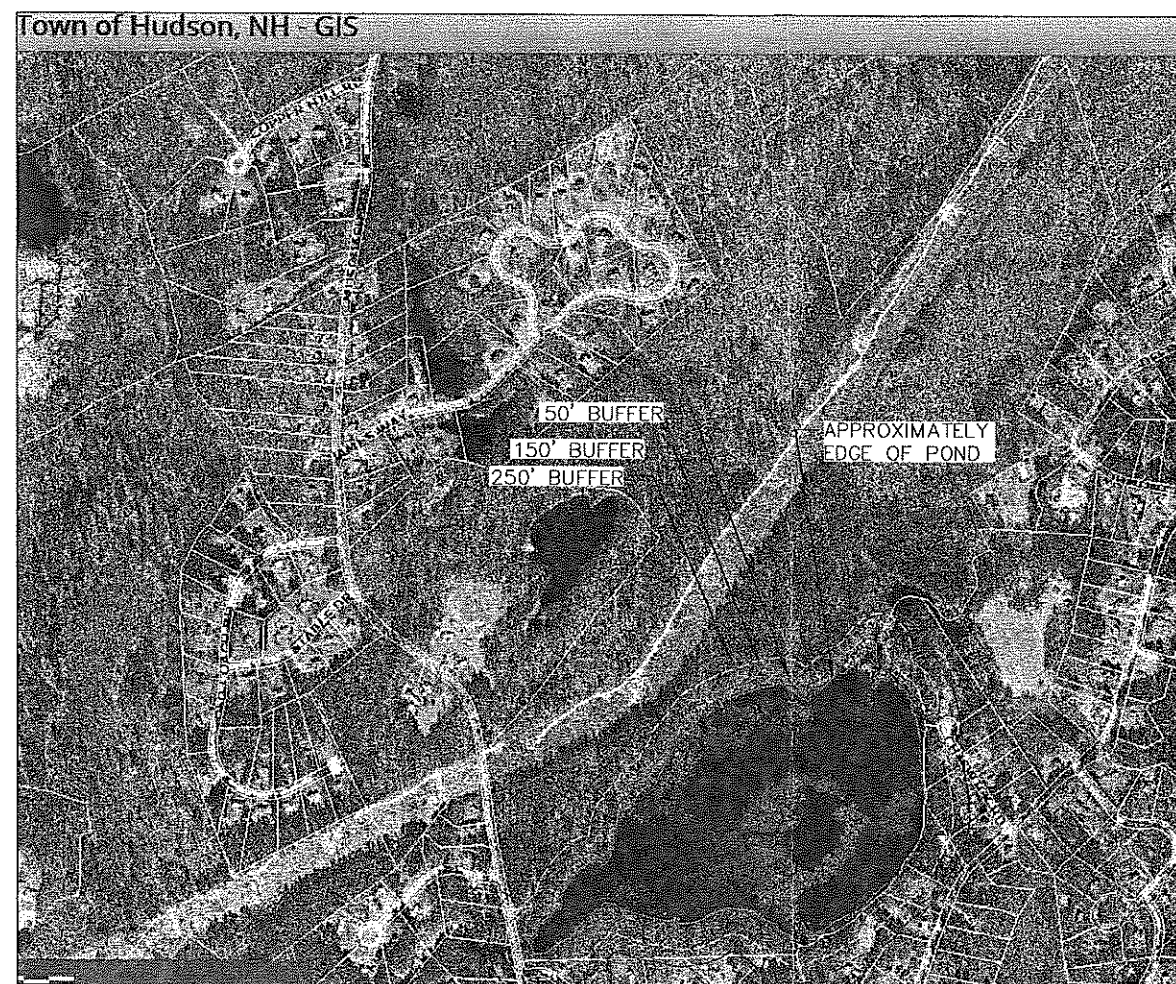
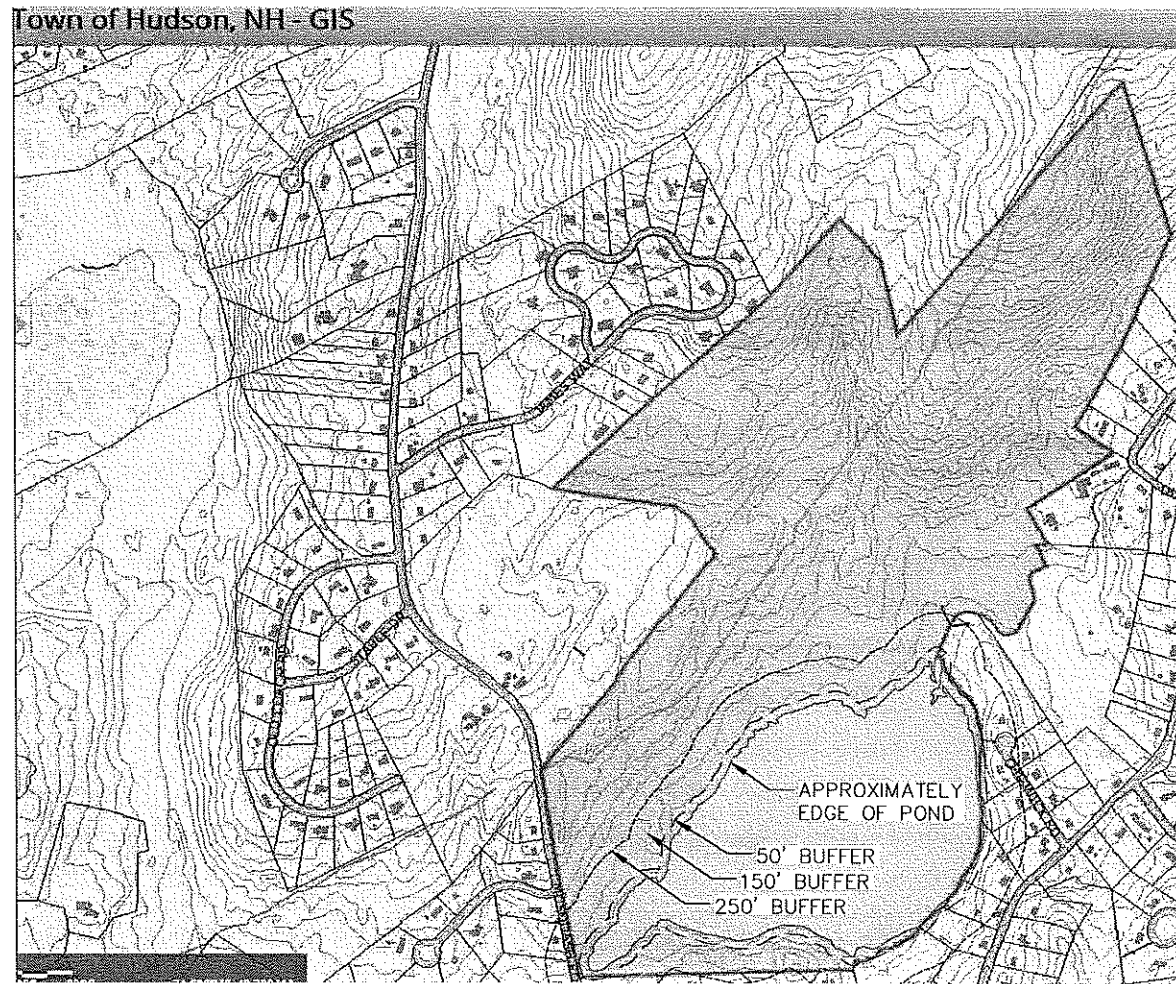
TYPICAL PARKING/ACCESS ROAD SECTION  
NOT TO SCALE



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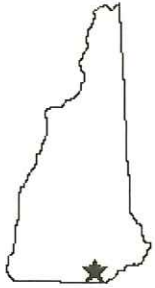
NO.	DATE	REVISION
MUSQUASH ROAD PARKING LOT SITE PLAN PREPARED FOR: TOWN OF HUDSON, 12 SCHOOL STREET HUDSON, NEW HAMPSHIRE DATE: OCTOBER 2020		
TOWN ENGINEER'S OFFICE		
SHEET 5		E.D.B. DESIGNED
		E.D.B. DRAFTED

PLOTTED: 10/22/20 4:23PM BY: EPH/MA  
LAST SAVED: 10/22/20 4:18PM BY: EPH/MA  
DRAWING: \\S:\Projects\2020\2020-010\Drawings\Site\SitePlan.dwg



NO.	DATE	REVISION
MUSQUASH ROAD PARKING LOT SITE PLAN		
PREPARED FOR: TOWN OF HUDSON, 12 SCHOOL STREET HUDSON, NEW HAMPSHIRE		
SCALE: 1" = 500'    DATE: OCTOBER 2020		
TOWN ENGINEER'S OFFICE		
SHEET 6		E.Z.B. E.Z.B. DESIGNED DRAFTED

Agenda  
12-8-20



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

8D

### INTEROFFICE MEMORANDUM

RECEIVED  
NOV 18 2020  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer *EJD*

DATE: November 18, 2020

RE: 112 & 114 Greeley Street – Sewer Main Extension Request

Mr. Malizia,

The Engineering Department has received a requests from Mr. Wyman for a sewer main extension for the two properties listed above, currently located adjacent to the sewer district but outside of it.

The Town Charter **270 -17** Sewer Limitation Allocation Procedure, Section B states the following:

**B.** Method for allocation of remaining sewer capacity.

- (1) In furtherance of the new policy of allocation, the Board of Selectmen establishes the following standards to be implemented for the allocation of municipal sewer capacity. Except as provided in this subsection, the Board of Selectmen will not approve new sewer allocations from the remaining sewer capacity for any use located outside of the system boundary as described in Exhibit A; provided, however, that **the Selectmen may**, in their sole discretion, **grant a request to deliver sewer outside the existing system** boundary described in Exhibit A for public facility uses, such as schools and other governmental uses, for community facilities, such as hospitals and public utilities, **or for other residential, commercial or industrial uses** that in the opinion of the Board of Selectmen are **essential for the public health, safety and welfare of the Town of Hudson.**

The applicant has submitted a letter related to why they should be granted this request for the amount of, not to exceed 14,700 gallons per day, please see attachment.

Below is a matrix breakdown for the Board of Selectmen to reference:

Sewer allocation currently available	200,000 gallons per day	
Proposed usage amount	14,700 gallons per day	
Property adjacent to sewer boundary	<u>Yes</u>	No
Private Sewer	<u>Yes</u>	No
Residential Use	<u>Yes</u>	No
Commercial Use	Yes	<u>No</u>
Industrial Use	Yes	<u>No</u>
Construction cost by the Town	Yes	<u>No</u>

The applicant is offering to donate \$30,000 towards the ongoing sewer infiltration and inflow program and for the camera equipment and software.

In addition, the contractor will have to purchase the sewer allocation in the amount of: 14,700 gpd x \$3.53 = \$51,891, if approved by Board of Selectmen.

**First Motion:**

**To grant the request of the sewer allocation for an average daily use of not to exceed 14,700 gallons per day for the amount of \$51,891.**

**Second Motion**

**To deny this request**

**Third Motion**

**To accept the donation of \$30,000 for Town of Hudson regarding Sewer Infiltration and Inflow, and equipment and software related to it.**

**Fourth Motion**

**To not accept the donation of \$30,000 for Town of Hudson regarding Sewer Infiltration and Inflow, and equipment and software related to it.**





KEACH-NORDSTROM ASSOCIATES, INC.

November 18, 2020

Town of Hudson  
Engineering Department  
12 School Street  
Hudson, New Hampshire 03051

**Subject: Sewer Request for 112-114 Greeley Street - Hudson, New Hampshire**

Dear Mr. Dhima:

On behalf of our client, Jeffery Wyman, we respectfully request access to municipal sewer for the above referenced parcels of land. Both parcels combined are approximately eighteen (18) acres of land and are bisected by an intermittent stream. The two parcels of land are excluded from the sewer district, but adjacent to it on all three sides. In addition, existing sewer mains are also located on three sides of the parcel of land.

Given the proximity of existing municipal sewer, it is good engineering practice to connect whenever there is sewer capacity and allowed by the Board of Selectmen. Allowing connection to the existing sewer provides a better environmental alternative than using on-site septic system and is beneficial to the owners of the land as well as the community at large.

We are aware that Town of Hudson current sewer balance is approximately 200,000 gallons per day (GPD) available for properties within the sewer district, thanks to the previous and current work to reduce the infiltration and inflow in the municipality system. The property owner is requesting a not to exceed amount of sewer allocation of 14,700 GPD, which will purchase from the Town in the amount of 51,891 dollars. In addition, we are willing to contributing to the ongoing sewer inflow and infiltration program.

We respectfully ask for the Board of Selectmen to consider this request and hope to hear from you soon.

Sincerely;

Anthony M. Basso, LLS  
Vice President  
Keach-Nordstrom Associates, Inc.

*Civil Engineering*

*Land Surveying*

*Landscape Architecture*

10 Commerce Park North, Suite 3B

Bedford, NH 03110

Phone (603) 627-2881

Fax (603) 627-2915

**§ 270-17 Sewer limitation allocation procedure.**

**A.**

Basis for imposing new sewer allocation limitations.

**(1)**

Pursuant to Hudson Town Code (HTC) § 270-14, the Town of Hudson entered into an intermunicipal agreement with the City of Nashua for the purpose of providing wastewater treatment services to the Town of Hudson. The agreement provides the Town of Hudson 2,000,000 gallons per day of secondary wastewater treatment;

**(2)**

The Town of Hudson is presently undertaking a study as part of its Sewer Master Plan to evaluate methods to reduce infiltration and inflow into the Town of Hudson's wastewater treatment system that may result in an increase in available sewer capacity;

**(3)**

The Town of Hudson wastewater treatment system is presently distributed within an area described in the attached Exhibit A, Town of Hudson Sewer Master Plan Amendment System Boundary and Nonsewered Parcels. Before the Town of Hudson undertakes an expansion of its wastewater treatment system beyond the existing system boundary, the Town must first provide sewer to all land uses within the presently serviced region and then the Town can plan for possible expansion of the wastewater treatment system to those areas outside of the presently serviced area as described in Exhibit A; and

**(4)**

In November of 1999 the Town of Hudson Board of Selectmen adopted a Master Plan Amendment for the Town of Hudson Sewer Master Plan. That Master Plan Amendment indicated that there presently remain approximately 200,000 gallons of average daily flow available within the per-day limit of 2,000,000 gallons established by the intermunicipal agreement with the City of Nashua. Therefore, in order to protect the public health, safety and welfare of the Town of Hudson and to fairly allocate the remaining sewer capacity among the land uses permitted under the Hudson Zoning Ordinance, the Board of Selectmen must implement new procedures for making sewer allocations to new and existing land uses within the Town of Hudson.

**(5)**

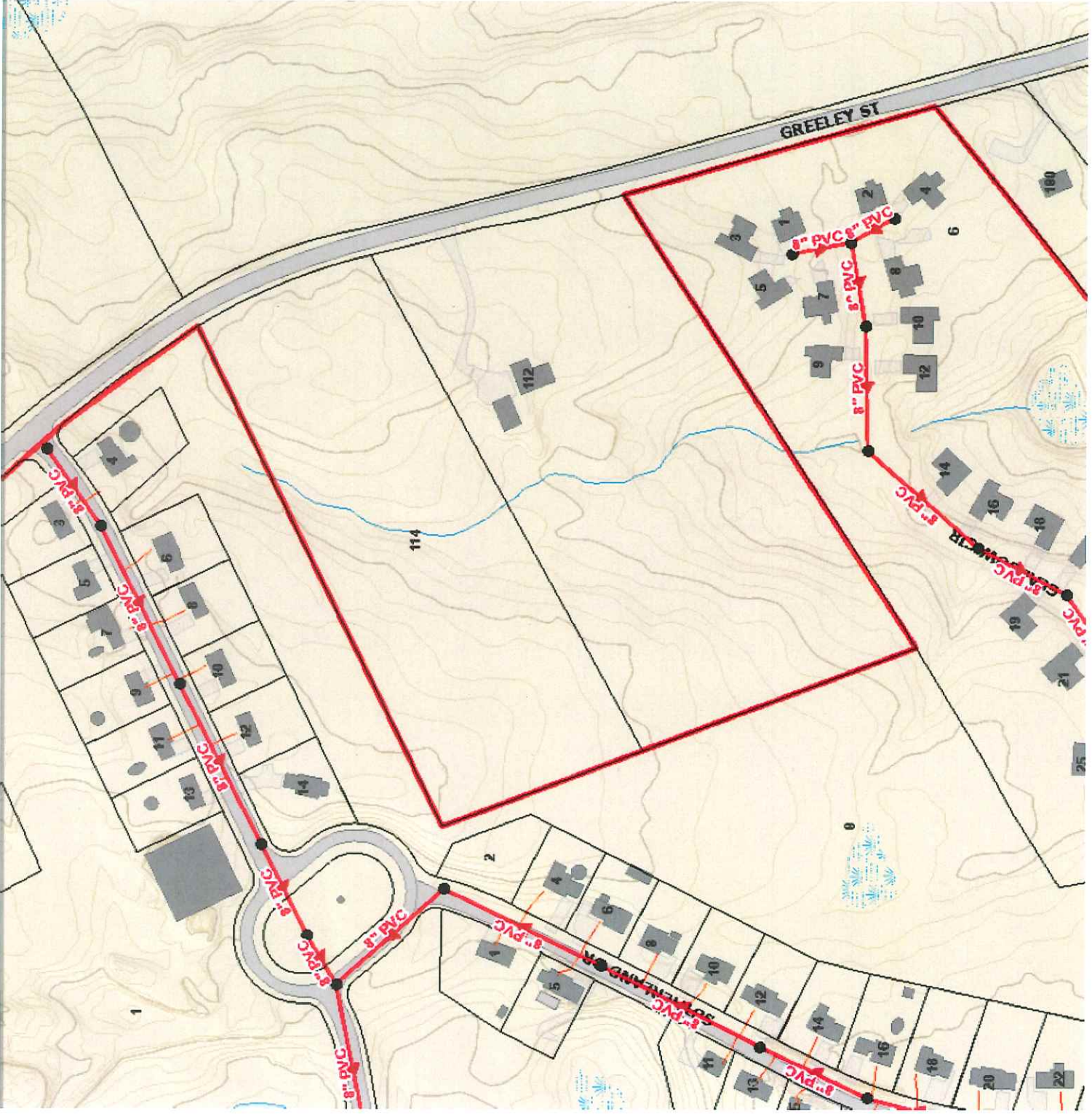
Now, therefore, the Board of Selectmen adopts the following new regulations with regards to the allocation of the remaining sewer capacity presently available to the Town of Hudson under its current agreement with the City of Nashua.

**B.**

Method for allocation of remaining sewer capacity.

**(1)**

In furtherance of the new policy of allocation, the Board of Selectmen establishes the following standards to be implemented for the allocation of municipal sewer capacity. Except as provided in this subsection, the Board of Selectmen will not approve new sewer allocations from the remaining sewer capacity for any use located outside of the system boundary as described in Exhibit A; provided, however, that **the Selectmen may**, in their sole discretion, **grant a request to deliver sewer outside the existing system** boundary described in Exhibit A for public facility uses, such as schools and other governmental uses, for community facilities, such as hospitals and public utilities, **or for other residential, commercial or industrial uses** that in the opinion of the Board of Selectmen are **essential for the public health, safety and welfare of the Town of Hudson.**



Agenda  
12-9-20

RECEIVED

DEC 02 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

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INTEROFFICE MEMORANDUM

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**TO:** BOARD OF SELECTMEN  
**FROM:** PATTI BARRY *PB*  
**SUBJECT:** TOWN CLERK'S OFFICE  
**DATE:** 12/2/2020

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8E

The Town Clerk's Office renovation is scheduled to be completed on Friday, 12/4. We would like permission to close at Noon on Wednesday, 12/9/20, in order to move back into the office during the afternoon. The move back in should be quicker than when we relocated downstairs.

Your support is greatly appreciated.

*Agenda  
12-8-20*

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INTEROFFICE MEMORANDUM

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RECEIVED

8F

**TO:** BOARD OF SELECTMEN  
**FROM:** PATTI BARRY *PB*  
**SUBJECT:** CHRISTMAS EVE  
**DATE:** 12/2/2020

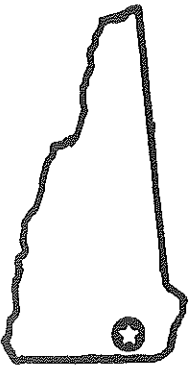
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DEC 02 2020

TOWN OF HUDSON  
SELECTMEN'S OFFICE

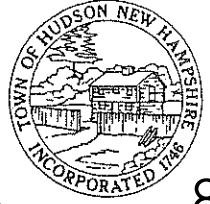
The Town Clerk's Office and the Sewer Department will be closing early at 1:00pm on Christmas Eve, 12/24/20. The clerks will use Earned Time for closing early. We would like to request the support of the Board of Selectmen on this early closure and wish the Board a very Happy Holiday Season!

Your continued support is greatly appreciated.



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda  
12-8-20*

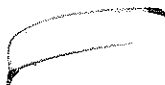


8G

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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: November 17, 2020

Re: Discussion of Future Polling Places

The Board of Selectmen requested that an item be placed on the December 8, 2020 Board of Selectmen agenda to discuss the possibility of having two (2) polling places for future Town elections. I have included a copy of RSA 658 which deals with elections and polling places. In particular, RSA 658:10 through RSA 658:17 discuss the specifics regarding having more than one polling location.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

# TITLE LXIII ELECTIONS

## CHAPTER 658 PRE-ELECTION PROCEDURE

### Warrant

#### Section 658:1

**658:1 General Election.** – At least 14 days before any state general election, the selectmen shall post a warrant at all the polling places and at the office of the town or city clerk or at the town hall. Said warrant shall prescribe the hour the polls are to open and the hour before which they may not close as provided in RSA 659:4 and RSA 659:4-a. It shall also state all offices and questions which are to be voted on and the location of the central polling place and of any additional polling places. If the selectmen neglect to issue a warrant for the state general election, or if they neglect to cause copies of such warrant to be posted agreeably to any vote of the town, they shall for each offense be guilty of a violation and any fines collected shall be remitted to the town.

**Source.** 1979, 436:1. 1990, 119:12. 1998, 275:1, eff. Aug. 25, 1998.

### Inspectors of Election

#### Section 658:2

**658:2 Appointment.** – Each state political committee of the 2 political parties which received the largest number of votes cast for governor at the last previous general election is authorized through their respective chairmen to appoint between May 15 and July 15 of each general election year 2 inspectors of election to act at each polling place. If the number of voters qualified to vote at a polling place shall exceed 2,000, said political committees may each appoint for such polling place one additional inspector for each 1,500 qualified voters or fraction thereof in excess of 2,000. By April 15 of each general election year, the secretary of state shall provide a list to the chairman of each such state political committee of the number of inspectors of election that should be appointed for each town or ward. Each such state political committee may also appoint such equal number of additional inspectors as the moderator considers necessary for the efficient conduct of the election. On or before July 15, the chairmen of said political committees shall notify the appointees and the town or ward clerk concerned as to appointments made under this authority. If any such appointments are not made by said political committees and proper notification thereof given on or before July 15, then the appointments shall be made by the selectmen of the town or ward in equal numbers from said 2 political parties.

**Source.** 1979, 436:1. 1983, 426:7. 2014, 27:1. 2015, 55:1, eff. Aug. 1, 2015.

#### Section 658:3

**658:3 Qualifications.** – The inspectors of election shall be registered to vote at the polling place where they serve.

**Source.** 1979, 436:1. 1983, 426:8, eff. Aug. 23, 1983.

#### Section 658:4

**658:4 Oath; Term.** – Each inspector of election shall be sworn to the faithful performance of his or her duties and shall hold office for 2 years from August 1 in the year in which he or she is appointed or until a successor is appointed and qualified.



**Source.** 1979, 436:1. 2014, 27:2, eff. July 22, 2014.

### **Section 658:5**

**658:5 Alternates.** – In making appointments of inspectors of elections as provided in RSA 658:2, political committees or, in the absence of such appointments by a political committee, the town and ward selectmen, in consultation with the moderator, may designate a list of alternates to the list of appointed inspectors, who shall meet the same qualifications as inspectors of elections. Alternates shall be called in numerical order to serve in case one or more of the principal appointees fails to accept the appointment or is otherwise unavailable to perform his or her duties.

**Source.** 1979, 436:1. 2015, 55:2, eff. Aug. 1, 2015.

### **Section 658:6**

**658:6 Appointment by Court.** – In case any appointment shall not be made as provided in RSA 658:2 or 658:5 or vacancies are not filled as provided in RSA 658:22, then, on application of 6 qualified voters of the town or ward, a justice of the municipal or district court shall appoint the inspectors.

**Source.** 1979, 436:1, eff. July 1, 1979.

## **Assistant Election Officials**

### **Section 658:7**

**658:7 Appointment.** – For all state elections, the moderator is authorized to appoint an assistant moderator who shall take the oath of office in the same manner as the moderator. The moderator may also appoint such other election officials as he or she deems necessary and request the town clerk to appoint an assistant town clerk. The assistant moderator, assistant town clerk, and said other election officials shall take the oath of office and perform such duties and have such powers as the moderator may delegate to them, except that the power of making the declaration of the vote cast shall not be delegated to them. The supervisors of the checklist are authorized to appoint assistant supervisors of the checklist who shall be assistant election officials and have the powers of supervisors for the purpose of registering voters on election day. The provisions of this section shall apply only to the appointment of assistant election officials to serve at the central polling place. Appointment of officers to act at additional polling places shall be accomplished as provided in RSA 658:14.

**Source.** 1979, 436:1. 1990, 119:13. 2007, 331:3, eff. July 16, 2007.

### **Section 658:7-a**

**658:7-a Qualifications.** – An assistant election official appointed as provided in RSA 658:7 shall be at least 17 years of age as of the date on which such official initiates performance of the duties of office.

**Source.** 1997, 195:1. 2015, 5:1, eff. July 4, 2015.

### **Section 658:8**

**658:8 Term.** – The term of office of each of the assistant election officials appointed as provided in RSA 658:7 shall expire at the termination of the proceedings at the election for which he or she was appointed.

**Source.** 1979, 436:1. 2007, 331:4, eff. July 16, 2007.

## **Preparation of Polling Place**

### **Section 658:9**

**658:9 Arrangement. –**

I. The selectmen of each town and ward shall provide for a suitable place in which to hold state elections and shall see that the same is warmed, lighted, and furnished with proper supplies and conveniences. Such supplies and conveniences shall include a ballot box and a sufficient number of pens with machine-readable ink or soft black lead pencils and booths with shelves to enable the voter to mark his or her ballot screened from all observation as to the manner in which he or she does so. Each place in which state elections are held shall be easily accessible as provided in RSA 658:9-a to all persons including persons with disabilities and elderly persons who are otherwise qualified to vote in the choice of any officer or officers to be elected or upon any question submitted at such election. The selectmen of each town and ward shall be charged with the responsibility to see that the flag of the United States is displayed inside and, weather conditions permitting, flown outside the polling place on election day. A guardrail shall be so constructed and placed so that only such persons as are inside such rail can approach within 6 feet of the ballot box and of the voting booths. The arrangements shall be such that the voting booths can be reached only by passing within the guardrail.

II. The voting booths shall be in plain view of the election officers, and both they and the ballot box shall be in plain view of those outside the guardrail. Each of said booths shall have 3 sides enclosed, one side in front to open and shut by a door swinging outward or to be enclosed with a curtain. Each side of the booths shall be not less than 6 feet high. The booth shall be between 28 and 36 inches wide, and between 28 and 36 inches deep. The door or curtain shall extend to within 2 feet of the floor and shall be closed while the voter is marking his or her ballot. Each booth shall be well lighted and shall contain a shelf between 12 and 15 inches wide running the width of the booth at a convenient height for writing.

III. In addition to the voting booths described in paragraph II, each polling place shall have at least one voting booth which is easily accessible to elderly persons and to persons with physical disabilities. Each booth shall have 3 sides enclosed, one side in front to open and shut by a door swinging outward or to be enclosed with a curtain. The entrance to the booth shall have a clear opening of at least 60 inches and shall have clearances that comply with the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36. Each side of the booths shall be not less than 6 feet high. The booth shall be at least 60 inches wide at its front, at least 60 inches deep, and at least 60 inches wide along the back wall. The door or curtain shall extend to within 2 feet of the floor and shall be closed while the voter is marking his or her ballot. Each booth shall be well lighted and shall contain a shelf or table at a height of between 30 and 32 inches which shall be convenient for writing with at least 28 inches of unobstructed space from the floor to the bottom of the shelf. The secretary of state shall include a diagram of an accessible booth that satisfies the requirements of this section in the election laws and procedures manual issued pursuant to RSA 652:22.

IV. In addition to the voting booths described in paragraphs II and III, each polling place shall have table-top voting screens available for use in an election. Each voting screen shall consist of 3 panels, to be positioned on a table or similar surface so that when a voter is marking a ballot he or she is provided privacy. Each panel of the screen shall be at least 17 inches high and 15 inches wide.

V. (a) Each polling place shall have available for use in an election at least 2 of the voting booths described in paragraph II, one of the voting booths described in paragraph III, and 2 of the voting screens described in paragraph IV.

(b) The minimum number of voting booths and screens that shall be erected for an election shall be as follows:

(1) For a general election where votes will be cast for president, one for every 100 voters on the checklist. This requirement may be modified with the approval of the secretary of state and the attorney general for specific polling places, if conditions within the polling place will not permit the required number of voting booths. Under no circumstances shall the required number of voting booths drop below one booth for every 125 voters for a general election where votes will be cast for president.

(2) For a general election where votes will not be cast for president, one for every 125 voters on the checklist.

(3) For all other state elections, including the state primary election, one for every 150 voters on the checklist.

(4) For all city, town, school district, and village district elections, one for every 200 voters on the checklist.

(c) The minimum requirements established in subparagraph (b) may be satisfied with any combination of booths or screens, provided that no more than 50 percent of the minimum requirement is satisfied by voting screens and that the requirements of subparagraph (a) are also met. The moderator may require that booths or screens exceeding the minimum number be erected or available at the polling place. This section shall not be interpreted to mandate the erection of voting screens if there are sufficient booths to satisfy the requirements of subparagraph V(b).

VI. In addition to or in lieu of voting booths described in paragraphs II, III, and IV, portable booths set up in pods of up to 4 voting stations may be used. Each pod shall meet the requirements of paragraph II except as described in this paragraph. Each voting station in the pod shall have 2 sides enclosed that are at least 32 inches long and meet at a right angle. A table top shall fit into the corner of the enclosed sides with the edges of the table top that contact the sides being at least 14 inches deep, and the edge of the table facing the voter no less than 25 inches in width. The third, open side of the voting station shall be enclosed by a curtain large enough, and designed in a way, to give the voter privacy.

[Paragraph VII repealed by 2020, 14:13, III effective January 1, 2021.]

VII. The requirements of this section may be satisfied by alternative requirements issued by the secretary of state in consultation with the attorney general and the commissioner of the department of health and human services or designee.

**Source.** 1979, 436:1. 1987, 210:1. 1998, 110:1. 2007, 312:1. 2008, 66:1. 2014, 105:1. 2015, 196:1, eff. July 6, 2015. 2020, 14:6, eff. July 17, 2020.

### Section 658:9-a

#### **658:9-a Accessibility.** –

Every polling place in which state elections are held shall be easily accessible to all persons, including persons with disabilities and elderly persons who are otherwise qualified to vote in the choice of any officer or officers to be elected or upon any question submitted at such election. In order for a polling place to be considered accessible to elderly persons and to persons with physical disabilities, the following conditions shall be met; provided, however, that the provisions of paragraph I may be adopted by each municipality on an optional basis:

- I. Where parking is provided for the polling place, there shall be at least one van-accessible parking space that is in compliance with the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36 and designated with the international symbol of accessibility. The van-accessible parking space shall be at least 8 feet wide with an adjacent and parallel access aisle that is at least 8 feet wide and located on a level surface as close as possible to the accessible entrance. There shall be a clear path of travel without curbs or steps to the accessible entrance of the polling place from the van-accessible parking.
- II. The paths of travel to and from the polling place shall comply with the accessible route requirements of the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36.
- III. If there is a curb in a path of travel to the accessible entrance to the polling place, there shall be a curb ramp that complies with the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36.
- IV. Where a ramp is provided, the ramp shall comply with the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36.
- V. Entrances, doors, and doorways shall comply with the New Hampshire building code, RSA 155-A, with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36, and with the following requirements:
  - (a) There shall be at least one primary entrance to the polling place accessible to elderly persons and persons with disabilities and clearly marked with the international symbol of accessibility.
  - (b) If there are entrances that are not accessible, they shall have signs posted directing voters to the accessible entrance.
- VI. The path of travel in the interior of the polling place shall comply with the accessible route requirements of the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36.

**Source.** 1987, 210:2. 2007, 312:2, eff. Sept. 1, 2008.

## Additional Polling Places

### Section 658:10

**658:10 In Towns.** – If any town shall so vote, the selectmen shall provide one or more additional polling places in such town and shall, at least 30 days before the next following general election, determine the boundaries of the voting district to be served by each such additional polling place.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:11

**658:11 Central Polling Place.** – The polling place presided over by the moderator of the town or ward shall be known as the central polling place and all other polling places shall be known as additional polling places.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:12**

**658:12 Checklist.** – Immediately after the establishment of an additional polling place and the creation of the voting district to be served thereby, the supervisors of the checklist shall prepare a separate checklist of the voters entitled to vote at such a polling place. Such separate checklist shall thereafter be posted and revised along with the checklist for the central polling place as provided in RSA 654. No later than the Tuesday 2 weeks before any state election, the supervisors shall post at the town or city clerk's office or at the town hall a true and attested copy of such list and shall, before the election, file with the town clerk 2 copies of such list.

**Source.** 1979, 436:1. 1990, 119:14. 1994, 4:15, eff. May 27, 1994.

### **Section 658:13**

**658:13 Central Polling Place Officers.** – Election officers who have their domicile in additional polling districts but are on duty at the central polling place may keep their names on the central polling place checklist by notifying the supervisors of the checklist before the polls are opened.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:14**

**658:14 Officers.** – The moderator shall appoint an assistant moderator for each additional polling place and the town clerk shall appoint an assistant clerk for each additional polling place. Each assistant moderator and assistant clerk shall have their domicile in the voting district covered by the additional polling place where they will serve. The powers and duties of the assistant moderator and the assistant clerk shall be the same as those of the moderator and the clerk at the central polling place except as otherwise provided in the election laws. The inspectors of elections appointed as provided in RSA 658:2 shall be sworn in by the assistant moderator before entering upon their duties.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:15**

**658:15 Equipment.** – The selectmen shall equip each additional polling place in the same manner required for central polling places.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:16**

**658:16 Conduct of Elections.** – Except as otherwise provided, the conduct of the election at the additional polling place shall be the same as at the central polling place.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:17**

**658:17 Discontinuance.** – A voting district and polling place so established shall continue to be such for successive state elections until the town shall vote to discontinue the same, but the selectmen may from time to time increase or diminish the boundaries thereof in order to effectively accommodate the voters.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:18**

**658:18 Special Provision for Cities.** – Cities may adopt the provisions of RSA 658:10-658:17. The city council shall create and discontinue the voting districts in city wards, establish the additional polling places therein, and select the election officers for the additional polling place.

**Source.** 1979, 436:1, eff. July 1, 1979.

## Absences Among Election Officers

### Section 658:19

**658:19 Moderator Pro Tem.** – If the moderator is absent from any state election or is unable to perform his duties, a moderator pro tempore shall be appointed by the moderator.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:20

**658:20 Clerk Pro Tem.** – If a town or ward clerk is absent from any state election or is unable to perform his duties and there is no deputy clerk as provided in RSA 41:18, a town or ward clerk pro tempore shall be appointed by the town clerk.

**Source.** 1979, 436:1. 1990, 119:15, eff. June 18, 1990.

### Section 658:21

**658:21 Supervisor Pro Tem.** – If more than one member of the board of supervisors is absent from any state election or is unable to perform his duties, a supervisor pro tempore shall be appointed by the moderator.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:21-a

**658:21-a Selectmen Pro Tem.** – If a selectman is absent from or unable to perform his or her duties for all or any part of the day at any state election, the selectman is authorized to appoint a selectman pro tem to perform his or her duties. If one or more selectmen are absent or unable to perform their duties and have not appointed selectmen pro tem, or if a selectman pro tem is absent or unable to perform his or her duties for all or any part of the day, the moderator is authorized to appoint selectmen pro tem to perform their duties.

**Source.** 2016, 3:1, eff. Mar. 26, 2016.

### Section 658:22

**658:22 Inspectors Pro Tem.** – If any of the appointed inspectors of election shall be absent from any state election or unable to perform his duties, the selectmen shall appoint some person qualified as provided in RSA 658:3, using the list of alternate appointees provided under RSA 658:5 unless no person on said list is available.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:23

**658:23 Duties; Term.** – An election officer pro tempore as provided for in RSA 658:19 through 658:22 shall have all the powers and duties of the officer he replaces as provided in the election laws and shall take the oath of office in like manner. His term of office shall expire at the termination of the proceedings at the election for which he was appointed.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:24

**658:24 Disqualification of Certain Persons.** – Any person, other than a moderator, clerk, selectman, inspector of election, or supervisor of the checklist, whose name appears on a ballot for an elective position, other than a position of an election official, shall be disqualified from performing duties as an election official in that election. A moderator, clerk, selectman, inspector of election, or supervisor of the checklist whose name appears on a ballot for an elective position, other than the position of an election official, shall be disqualified from the handling of marked ballots and the counting of votes.

**Source.** 1979, 436:1. 1983, 366:4. 1990, 119:16. 2008, 66:2, eff. July 20, 2008. 2016, 62:1, eff. July 4, 2016.

## Election Day Morning Procedures

### Section 658:25

**658:25 Designation of Ballot Clerks.** – Two of the inspectors, one from each of the 2 political parties, shall be designated by the moderator at the opening of the polls to act as ballot clerks. They shall have charge of the ballots and shall furnish them to the voters. They shall be given a duplicate copy of the checklist by the town or ward clerk. The other inspectors shall be assigned such duties in the polling place as the moderator may determine including, but not limited to, the relief of the ballot clerks and the assistance of voters marking their ballots as provided in RSA 659:20.

**Source.** 1979, 436:1. 2009, 139:1, eff. Aug. 28, 2009.

### Section 658:26

**658:26 Sample Ballots to be Posted.** – The town or city clerk shall cause the sample ballots provided for in RSA 656:18 and 656:28 to be posted outside the guardrail in the polling place. For the general election, he shall cause 2 sample ballots to be posted. For the state and presidential primaries, he shall cause 2 sample ballots of each party to be posted. At least one sample ballot for the general election and one sample ballot of each party for each of the primaries shall be posted no higher than 48' so as to be convenient for those voters in wheelchairs.

**Source.** 1979, 436:1. 1983, 426:16. 1991, 254:8, eff. Aug. 9, 1991.

### Section 658:27

**658:27 Repealed by 1998, 246:6, eff. June 25, 1998.** –

### Section 658:28

**658:28 Voter Instruction Cards to be Posted.** – The secretary of state shall also prepare full instructions for the guidance of voters at such elections as to obtaining ballots, the manner of marking them, the method of gaining assistance and obtaining new ballots in place of those accidentally spoiled. He shall cause the same to be printed on separate cards to be called voter instruction cards and shall furnish a suitable number of the same to each town and ward clerk. Each town and ward clerk shall cause one voter instruction card to be posted in each voting booth and not less than 3 such cards to be posted immediately outside the guardrail in the polling place.

**Source.** 1979, 436:1, eff. July 1, 1979.

### Section 658:29

**658:29 Statutes Posted.** – The secretary of state shall prepare and distribute copies of the following RSA sections which the selectmen shall post or cause to be posted outside the guardrail in the polling place at all elections: RSA 654:7-a, RSA 654:7-b; RSA 659:13, RSA 659:13-b, RSA 659:27, RSA 659:30, RSA 659:31, RSA 659:32, RSA 659:34, RSA 659:35, RSA 659:37, RSA 659:38, RSA 659:40, RSA 659:41, RSA 659:103; RSA 666:4, RSA 666:5, RSA 666:8. In addition, the secretary of state shall include any other statutes or regulations that are required to be posted by state or

federal law. The secretary of state may also include statutes or regulations that, in the secretary of state's judgment, would aid a voter in casting a vote or in contacting the appropriate official if the voter believes that his or her voting rights are being violated.

**Source.** 1979, 436:1. 2003, 28:1; 151:2. 2005, 111:1. 2012, 284:5, eff. June 27, 2012; 284:9, eff. Sept. 1, 2015.

### **Section 658:29-a**

**658:29-a Proof of Voter Identity Instructions to be Posted.** – The secretary of state shall prepare a notice explaining to voters the photo identification requirement in RSA 659:13, including all the permissible methods for proving identity, and directing voters to the department of state's website or to the town or city clerk to obtain the explanatory document described in RSA 652:26, I, for additional information. Such notice shall also include the penalties as described in RSA 659:34. The governing body of each town or ward shall prominently display this notice for at least 14 days prior to each election held after the effective date of this section. The poster shall be placed outside the guardrail at each polling place at all elections.

**Source.** 2012, 284:10, eff. Sept. 1, 2015.

### **Section 658:30**

**658:30 Delivery of Ballots to Election Officers.** – The city or town clerk shall deliver to the election officers before the opening of the polls on the day of the election the sealed packages of ballots in their possession together with filament tape or other similar tape with which to seal the ballots. Any city or town clerk who shall fail to deliver such material to the election officers as herein provided shall be guilty of a violation.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:31**

**658:31 Counting Ballots.** – At or prior to the opening of the polls in each town or ward, the seal of the packages shall be publicly broken by the town or ward clerk; and the ballots shall be given to the ballot clerks and the ballots shall be examined and counted by the election officers in the presence of the clerk, the moderator, and at least one other legal voter. If the ballots are counted prior to the opening of the polls, the clerk shall post, in an appropriate place and prior to election day, notice of the time and place of the counting.

**Source.** 1979, 436:1. 1999, 12:1, eff. June 18, 1999.

### **Section 658:32**

**658:32 Moderator's Certificate.** – The secretary of state shall prepare and distribute to each town or ward clerk 2 copies of the moderator's certificate. When the ballots are counted, the moderator shall certify thereon the total number of ballots received. One copy shall be retained by the moderator for his or her records; the other shall be certified by the clerk and forwarded to the secretary of state with the election returns pursuant to RSA 659:75.

**Source.** 1979, 436:1. 2011, 185:1, eff. Jan. 1, 2012.

### **Section 658:33**

**658:33 Delivery of Ballots to Additional Polling Place.** – Before the polls are opened at the central polling place on the day of an election, the town clerk shall seal up the 2 duplicate copies of the checklist for each additional polling place lodged with the clerk by the supervisors with the number of blank ballots determined by the moderator to be likely to be sufficient for the voters expected to vote at the additional polling place. If the moderator has authorized the counting of votes and thereby authorized the processing of absentee ballots at the additional polling place, the absentee ballots of those persons qualified to vote in that additional polling place shall be sealed up along with a list of those persons qualified to vote at that additional polling place to whom absentee ballots have been sent pursuant to RSA 657:15. This package shall be prepared and sealed in the presence of the moderator and selectmen and shall be delivered immediately

to the assistant moderator of the additional polling place by 2 election officers designated by the moderator.

**Source.** 1979, 436:1. 1981, 454:6. 2010, 182:11, eff. June 21, 2010. 2020, 35:2, eff. Sept. 26, 2020.

### **Section 658:34**

**658:34 Pastors.** – If pastors are to be used at the election and have been delivered to the town or city clerk, the clerk shall deliver the pastors to the moderator who shall cause them to be pasted in the proper place on each ballot before it is handed to the voter.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:35**

**658:35 Unofficial Ballots.** – If the official ballots have not been received at the polling place of any town or ward on the morning of election before the opening of the polls, it shall be the duty of the town or city clerk to cause unofficial ballots to be prepared, as far as possible, in form of the official ballots. Upon receipt of such unofficial ballots from a town or city clerk accompanied by a statement under oath that the same have been so prepared and that the official ballots have not been received, the moderator shall cause the unofficial ballots so substituted to be used in lieu of the official ballots.

**Source.** 1979, 436:1, eff. July 1, 1979.

### **Section 658:36**

**658:36 Inspection of Ballot Box.** – At the opening of the polls, the ballot box shall be publicly opened and shown to be empty; and the election officers shall ascertain that fact by a personal examination of the box.

**Source.** 1979, 436:1, eff. July 1, 1979.



*Agenda*  
*12-8-20*

8H

# Town of Hudson

## Revenues and Expenditures

Through November 30, 2020

JKK

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: November 30, 2020**

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
<b>01</b>	<b>General Fund</b>									
4199	5020	Trustees of Trust Funds	2,818	0	0	2,818	783	0	2,035	28%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	135	0	1,115	11%
4140	5030	Town Clerk/Tax Collector	400,467	0	0	400,467	173,404	2,855	224,208	44%
4140	5041	Moderator	32,762	0	0	32,762	14,506	825	17,431	47%
4140	5042	Supervisors of The Checkliist	6,286	0	0	6,286	1,457	0	4,829	23%
4199	5050	Town Treasurer	8,074	0	0	8,074	3,364	0	4,710	42%
4199	5055	Sustainability Committee	1,300	0	0	1,300	220	0	1,080	17%
4520	5063	Benson Park Committee	1,100	0	0	1,100	277	0	823	25%
4199	5070	Municipal Budget Committee	800	0	0	800	0	0	800	0%
4140	5077	IT - Town Officers	4,170	0	0	4,170	2,155	118	1,897	55%
4199	5080	Ethics Committee	100	0	0	100	3	0	97	3%
		<b>Town Officers</b>	<b>459,127</b>	<b>0</b>	<b>0</b>	<b>459,127</b>	<b>196,303</b>	<b>3,799</b>	<b>259,025</b>	<b>44%</b>
4130	5110	Board of Selectmen/Administration	392,579	2,500	30,758	425,837	194,379	5,105	226,353	47%
4194	5115	Oakwood	2,275	0	0	2,275	1,397	0	878	61%
4194	5120	Town Hall Operations	104,633	0	0	104,633	282,927	56	(178,350)	270%
4442	5151	Town Poor	80,000	0	0	80,000	17,152	0	62,848	21%
4130	5177	IT - Town Administration	800	0	0	800	120	2,737	(2,057)	357%
		<b>Administration</b>	<b>580,287</b>	<b>2,500</b>	<b>30,758</b>	<b>613,545</b>	<b>495,976</b>	<b>7,898</b>	<b>109,671</b>	<b>82%</b>
4153	5200	<b>Legal</b>	<b>136,560</b>	<b>0</b>	<b>0</b>	<b>136,560</b>	<b>32,195</b>	<b>33,518</b>	<b>70,847</b>	<b>48%</b>
4150	5310	Finance Administration	196,214	0	0	196,214	104,665	15,738	75,811	61%
4150	5320	Accounting	286,671	0	0	286,671	110,191	8,112	168,368	41%
4150	5377	IT - Finance	2,350	0	0	2,350	1,240	359	751	68%
		<b>Finance</b>	<b>485,235</b>	<b>0</b>	<b>0</b>	<b>485,235</b>	<b>216,095</b>	<b>24,209</b>	<b>244,930</b>	<b>50%</b>
4150	5330	Information Technology	751,454	0	475	751,929	358,571	24,274	369,085	51%
		<b>Information Technology</b>	<b>751,454</b>	<b>0</b>	<b>475</b>	<b>751,929</b>	<b>358,571</b>	<b>24,274</b>	<b>369,085</b>	<b>51%</b>
4152	5410	Assessing Department	444,911	0	0	444,911	150,173	66,328	228,409	49%
4152	5477	IT- Assessing	14,650	0	0	14,650	1,684	0	12,966	11%
		<b>Assessing</b>	<b>459,561</b>	<b>0</b>	<b>0</b>	<b>459,561</b>	<b>151,858</b>	<b>66,328</b>	<b>241,375</b>	<b>47%</b>
4312	5515	Public Works Facility	99,903	800	(150)	100,553	52,562	26,792	21,200	79%
4312	5551	Public Works Administration	272,461	0	5,518	277,979	121,176	2,632	154,171	45%
4312	5552	Streets	2,836,891	0	99,577	2,936,468	1,460,164	504,542	971,762	67%
4312	5553	Equipment Maintenance	474,079	0	6,489	480,568	166,419	14,445	299,704	38%
4312	5554	Drainage	531,385	0	82,304	613,689	246,585	31,276	335,828	45%
4522	5556	Parks Division	237,327	0	6,716	244,043	85,863	25,229	132,951	46%
4312	5577	IT - Public Works	5,240	0	0	5,240	5,884	387	(1,031)	120%
		<b>Public Works</b>	<b>4,457,286</b>	<b>800</b>	<b>200,454</b>	<b>4,658,540</b>	<b>2,138,653</b>	<b>605,303</b>	<b>1,914,585</b>	<b>59%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: November 30, 2020**

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,300	0	0	6,300	3,203	2,625	472	93%
4191	5571	LUD - Planning	245,819	0	0	245,819	117,686	29,542	98,591	60%
4191	5572	LUD - Planning Board	8,350	0	0	8,350	449	0	7,901	5%
4191	5581	LUD - Zoning	202,221	0	0	202,221	77,569	2,532	122,120	40%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	6,180	9,156	1,164	93%
4311	5585	LUD - Engineering	390,578	0	0	390,578	112,453	33,070	245,055	37%
		<b>Land Use</b>	<b>869,768</b>	<b>0</b>	<b>0</b>	<b>869,768</b>	<b>317,539</b>	<b>76,925</b>	<b>475,303</b>	<b>45%</b>
4210	5610	Police Administration	333,864	0	15,671	349,535	166,252	14,083	169,201	52%
4210	5615	Police Facility Operations	287,732	30,690	0	318,422	170,588	19,465	128,370	60%
4210	5620	Police Communications	685,916	0	39,462	725,378	286,858	609	437,910	40%
4210	5630	Police Patrol	6,233,526	3,554	293,486	6,530,566	2,736,321	81,754	3,712,491	43%
4210	5640	Investigations	13,820	0	0	13,820	4,944	1,200	7,676	44%
4414	5650	Animal Control	120,509	0	1,480	121,989	45,706	1,105	75,179	38%
4210	5660	Information Services	154,488	0	14,335	168,823	71,477	17	97,329	42%
4210	5671	Support Services	88,023	0	0	88,023	36,317	14,871	36,836	58%
4210	5672	Crossing Guards	58,755	0	0	58,755	15,599	0	43,156	27%
4210	5673	Prosecutor	321,692	0	13,030	334,722	136,175	1,297	197,250	41%
4210	5677	IT - Police	93,629	0	0	93,629	65,977	384	27,268	71%
		<b>Police</b>	<b>8,391,954</b>	<b>34,244</b>	<b>377,464</b>	<b>8,803,662</b>	<b>3,736,214</b>	<b>134,783</b>	<b>4,932,665</b>	<b>44%</b>
4220	5710	Fire Administration	726,510	0	29,385	755,895	297,153	24,223	434,519	43%
4220	5715	Fire Facilities	141,635	0	0	141,635	49,796	35,512	56,327	60%
4220	5720	Fire Communications	384,845	0	0	384,845	153,006	1,543	230,296	40%
4220	5730	Fire Suppression	5,265,180	7,103	402,694	5,674,977	2,325,797	123,778	3,225,402	43%
4220	5740	Fire Inspectional Services	513,274	0	0	513,274	173,779	22,656	316,840	38%
4220	5750	Fire Emergency Medical Services	0	0	(33)	(33)	0	(62)	28	186%
4220	5765	Fire Alarm	3,746	0	0	3,746	464	4,116	(833)	122%
4220	5770	Emergency Management	86,368	0	3,871	90,239	57,978	19,179	13,082	86%
4220	5777	IT - Fire	45,506	0	0	45,506	27,336	976	17,193	62%
		<b>Fire</b>	<b>7,167,064</b>	<b>7,103</b>	<b>435,917</b>	<b>7,610,084</b>	<b>3,085,309</b>	<b>231,921</b>	<b>4,292,854</b>	<b>44%</b>
4520	5810	Recreation Administration	160,645	0	0	160,645	26,068	2,116	132,461	18%
4520	5814	Recreation Facilities	77,384	0	0	77,384	20,040	347	56,998	26%
4520	5821	Supervised Play	120,063	0	(53,991)	66,072	2,503	104	63,466	4%
4520	5824	Ballfields	12,242	0	0	12,242	337	0	11,905	3%
4520	5825	Tennis	0	0	0	0	1,750	0	(1,750)	0%
4520	5826	Lacrosse	12,366	0	0	12,366	0	0	12,366	0%
4520	5831	Basketball	52,604	0	0	52,604	6	0	52,598	0%
4520	5834	Soccer	13,314	0	0	13,314	7,492	0	5,822	56%
4520	5835	Senior Activities Operations	60,150	0	0	60,150	976	622	58,552	3%
4520	5836	Teen Dances	1,500	0	0	1,500	0	0	1,500	0%
4520	5839	Community Activities	7,060	0	0	7,060	644	597	5,819	18%
4520	5877	IT - Recreation	7,065	0	0	7,065	1,570	0	5,495	22%
		<b>Recreation</b>	<b>524,393</b>	<b>0</b>	<b>(53,991)</b>	<b>470,402</b>	<b>61,385</b>	<b>3,786</b>	<b>405,232</b>	<b>14%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
 Month Ending: November 30, 2020

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	519,000	0	0	519,000	500,807	0	18,193	96%
4199	5920	Community Grants	90,508	0	0	90,508	82,008	0	8,500	91%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	0	0	5,600	0%
4199	5940	Other Expenses	165,460	0	0	165,460	11,120	1,911	152,428	8%
4220	5960	Hydrant Rental	276,971	0	0	276,971	115,404	0	161,567	42%
4321	5970	Solid Waste Contract	1,677,130	0	0	1,677,130	573,267	1,076,025	27,837	98%
		<b>Non-Departmental</b>	<b>2,734,669</b>	<b>0</b>	<b>0</b>	<b>2,734,669</b>	<b>1,282,607</b>	<b>1,077,936</b>	<b>374,126</b>	<b>86%</b>
<b>General Fund Appropriation Subtotal</b>			<b>27,017,358</b>	<b>44,647</b>	<b>991,077</b>	<b>28,053,082</b>	<b>12,072,704</b>	<b>2,290,681</b>	<b>13,689,697</b>	<b>51.2%</b>
<b>Warrant Articles</b>										
4901	6015	Widening Lowell Rd from Wason to Sag	0	1,406,338	0	1,406,338	0	1,406,338	0	100%
4152	6040	Future Prop. Revaluation CRF	15,000	0	0	15,000	15,000	0	0	100%
4220	6054	Hire Four Firefighters/AEMTs	363,568	0	(363,568)	0	0	0	0	100%
4220	6057	Fire Apparatus Refurb & Repr CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6058	Police Union Contract	377,464	0	(377,464)	0	0	0	0	100%
4312	6062	Public Works Union Contract	85,493	0	(85,493)	0	0	0	0	100%
4902	6089	Communication Systems	0	131,800	(32,950)	98,850	65,900	32,950	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4902	6200	Fire Squad Vehicle	170,000	0	0	170,000	0	0	170,000	0%
4915	6201	Commun Equip & Infrast CRF	810,000	0	0	810,000	0	0	810,000	0%
4915	6208	Library Improvements CRF	25,000	0	0	25,000	25,000	0	0	100%
4909	6212	Taylor Falls & Vet Bridge Rehabilitation	125,000	0	0	125,000	0	0	125,000	0%
4312	6213	Hire Two Truck Driver/Laborers	111,111	0	(111,111)	0	0	0	0	100%
3319	6319	Establish an Energy Efficiency CRF	25,000	0	0	25,000	25,000	0	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	230,283	0	(230,283)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	100%
<b>General Fund Warrant Articles</b>			<b>2,147,636</b>	<b>1,538,138</b>	<b>(970,586)</b>	<b>2,715,188</b>	<b>401,183</b>	<b>1,439,288</b>	<b>874,717</b>	<b>68%</b>
<b>General Fund Total Budget</b>			<b>29,164,994</b>	<b>1,582,785</b>	<b>20,491</b>	<b>30,768,270</b>	<b>12,473,887</b>	<b>3,729,969</b>	<b>14,564,415</b>	<b>53%</b>
<b>02</b>	<b>Sewer Fund</b>									
4326	5561	Sewer Billing & Collection	159,899	0	0	159,899	92,859	9,195	57,845	64%
4326	5562	Sewer Operation & Maintenance	1,165,734	120,000	34,873	1,320,607	429,382	485,607	405,618	69%
4326	5564	Sewer Capital Projects	785,000	0	0	785,000	51,314	30,234	703,453	10%
4312	6062	Public Works Union Contract	2,716	0	(2,716)	0	0	0	0	100%
4312	6213	Hire Two Truck Driver/Laborers	37,037	0	(37,037)	0	0	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
		<b>Sewer Fund</b>	<b>2,165,386</b>	<b>120,000</b>	<b>(4,880)</b>	<b>2,280,506</b>	<b>588,555</b>	<b>525,035</b>	<b>1,166,915</b>	<b>49%</b>
<b>03</b>	<b>Water Fund</b>									
4332	5591	Water - Administration	285,543	0	0	285,543	156,048	21,753	107,741	62%
4332	5592	Water - Ops & Maintenance	1,409,742	0	0	1,409,742	407,075	493,789	508,879	64%
4335	5593	Water - Supply	809,000	41,537	0	850,537	549,305	302,628	(1,395)	100%
4332	5594	Water - Debt Service	1,298,006	0	0	1,298,006	139,003	0	1,159,003	11%
		<b>Water Fund</b>	<b>3,802,291</b>	<b>41,537</b>	<b>0</b>	<b>3,843,828</b>	<b>1,251,430</b>	<b>818,170</b>	<b>1,774,228</b>	<b>54%</b>
<b>Total General, Sewer, Water Funds</b>			<b>35,132,671</b>	<b>1,744,322</b>	<b>15,611</b>	<b>36,892,604</b>	<b>14,313,872</b>	<b>5,073,174</b>	<b>17,505,558</b>	<b>53%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: November 30, 2020**

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		General Fund Revenue	30,383,049		708,061	31,091,110	22,980,870	0	8,110,240	74%
		Sewer Fund Revenue	2,162,670		0	2,162,670	644,208	0	1,518,462	30%
		Water Fund Revenue	3,802,291		0	3,802,291	1,869,937	0	1,932,354	49%
<b>Total General, Sewer, Water Funds Revenue</b>			<b>36,348,010</b>	<b>0</b>	<b>708,061</b>	<b>37,056,071</b>	<b>25,495,015</b>	<b>0</b>	<b>11,561,056</b>	<b>69%</b>
<b>Other Funds</b>										
State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,162,586	0	0	1,162,586	438,673	1,434	722,479	38%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	100%
06	5586	Conservation Commission	52,753	40,204	(9,068)	83,889	24,170	22,515	37,204	56%
14	5630	Police Forfeiture Fund	0	40,220	0	40,220	49,478	387	(9,645)	100%
35	5845	Senior Activities Revolving Fund	0	51,244	0	51,244	0	51,244	0	100%
45	5045	Community TV Revolving Fund	0		2,213	2,213	112,910	627	(111,324)	100%
46	8901	Grants	0	0	0	0	0	0	0	100%
50	5750	EMS Revolving Fund	423,322	0	270	423,592	151,068	27,907	244,617	42%
		<b>Other Funds</b>	<b>1,638,661</b>	<b>131,668</b>	<b>(6,585)</b>	<b>1,763,744</b>	<b>776,299</b>	<b>104,115</b>	<b>883,330</b>	<b>50%</b>
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		Senior Activities Revolving Fund	0			0	(4,968)		4,968	0%
		Community TV Revolving Fund	0			0	155,944		(155,944)	0%
		EMS Revolving Fund	423,322			423,322	130,555		292,767	0%
<b>Total Expenditures All Funds</b>			<b>36,771,332</b>	<b>1,875,991</b>	<b>9,026</b>	<b>38,656,349</b>	<b>15,090,171</b>	<b>5,177,289</b>	<b>18,388,889</b>	<b>52%</b>

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>General Fund</b>						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	9,675.00	0.00	0.00	9,675.00	0.000
01-3110-4100-000-000	General Property Taxes	19,509,486.00	18,942,457.18	18,942,457.18	567,028.82	97.094
01-3110-4101-000-000	Overlay	-185,000.00	-1.00	-23,091.78	-161,908.22	12.482
01-3185-4120-000-000	Yield Taxes and Interest	1,500.00	0.00	0.00	1,500.00	0.000
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	0.00	0.00	3,000.00	0.000
01-3189-4127-000-000	Boat Tax	7,000.00	5.00	1,683.91	5,316.09	24.056
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	141.66	-2,825.03	7,825.03	-56.501
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	6,567.74	46,979.71	113,020.29	29.362
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	440,822.00	2,344,021.80	3,075,978.20	43.248
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	800.00	4,500.00	10,500.00	30.000
01-3230-4218-000-000	Building Permits	275,000.00	16,173.85	155,542.84	119,457.16	56.561
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	500.00	3,500.00	2,500.00	58.333
01-3290-4209-000-000	Excavation Permits	5,000.00	0.00	300.00	4,700.00	6.000
01-3290-4214-000-000	Driveway Permits	2,000.00	100.00	1,350.00	650.00	67.500
01-3290-4217-000-000	Health Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	130.00	950.00	3,050.00	23.750
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	175.00	175.00	-175.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	390.00	1,425.00	1,375.00	50.893
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	140.00	920.00	1,080.00	46.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	125.00	981.50	518.50	65.433
01-3290-4312-000-000	Zoning Application Fees	3,000.00	310.70	2,882.40	117.60	96.080
01-3290-4313-000-000	Planning Board Fees	120,000.00	2,361.70	88,667.74	31,332.26	73.890
01-3290-4315-000-000	Sewer Service Permit	3,000.00	50.00	625.00	2,375.00	20.833
01-3290-4321-000-000	UCC Filings	7,000.00	3,195.00	5,220.00	1,780.00	74.571
01-3290-4322-000-000	Vital Statistics	7,000.00	2,338.00	17,968.00	-10,968.00	256.686
01-3290-4323-000-000	Police Fines, Forfeit, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	123.00	9,295.00	-1,295.00	116.188
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	Parking Violation Fees	2,000.00	60.00	285.00	1,715.00	14.250
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	665.00	5,920.00	9,080.00	39.467
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	245.00	855.00	22.273
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	189.25	405.00	1,095.00	27.000
01-3290-4347-000-000	Bad Check Fees	2,500.00	238.70	848.06	1,651.94	33.922
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	1,700.00	3,500.00	6,500.00	35.000
01-3290-4421-000-000	Marriage Licenses	4,000.00	-1,229.00	2,535.00	1,465.00	63.375
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	0.00	382.00	618.00	38.200
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	5.00	-5.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	0.00	0.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	50.00	-50.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	230.50	6,111.50	11,888.50	33.953
01-3290-4451-000-000	Drain Layers License	1,000.00	0.00	750.00	250.00	75.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	268,277.00	0.00	262,412.93	5,864.07	97.814
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	0.00	1,291,333.00	0.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	539,910.00	161,972.88	323,945.76	215,964.24	60.000
01-3359-4656-000-000	Grants - Police	26,000.00	14,024.98	17,712.21	8,287.79	68.124
01-3359-4657-000-000	Grants - Fire	499,882.00	0.00	38,514.09	461,367.91	7.705
01-3359-4659-000-000	Grants - Other	10,000.00	780.00	1,004.47	8,995.53	10.045
01-3359-4660-000-000	Grants - Pandemic	57,731.18	12,304.86	179,014.99	-121,283.81	310.084
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	665.00	3,107.00	3,893.00	44.386
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	112.00	388.00	22.400
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	29.65	2,219.67	-1,219.67	221.967
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	64.03	-64.03	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	106,955.10	137,735.21	12,264.79	91.823
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	0.00	13,911.40	16,088.60	46.371
01-3401-4730-000-000	Ambulance Billings	422,000.00	0.00	138,912.65	283,087.35	32.918
01-3401-4731-000-000	Charges on Ambulance Receivables	-22,000.00	0.00	-8,357.76	-13,642.24	37.990

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3401-4732-000-000	Fire Incident Reports	500.00	126.00	614.00	-114.00	122.800
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	19,844.46	38,985.95	38,014.05	50.631
01-3401-4746-000-000	Police Testing and Application Fees	0.00	730.00	1,490.00	-1,490.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	90,000.00	380.99	61,902.85	28,097.15	68.781
01-3401-4756-000-000	Misc Rev - Police	500.00	0.00	6,957.10	-6,457.10	###.###
01-3401-4757-000-000	Misc Rev - Fire	500.00	210.00	545.00	-45.00	109.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	285.67	460.67	39.33	92.134
01-3401-4761-000-000	Rec Rev - Basketball	0.00	0.00	0.00	0.00	0.000
01-3401-4762-000-000	Rec Rev - Supervised Play	0.00	0.00	1,800.00	-1,800.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	20,000.00	50.00	-150.00	20,150.00	-0.750
01-3401-4765-000-000	Rec Rev - Tennis	4,000.00	0.00	0.00	4,000.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	1,500.00	0.00	0.00	1,500.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	13,000.00	0.00	0.00	13,000.00	0.000
01-3401-4768-000-000	Rec Rev - Lacrosse	12,000.00	0.00	0.00	12,000.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	5,000.00	0.00	0.00	5,000.00	0.000
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	766.85	54,233.15	1.394
01-3502-4702-000-000	Bank Charges	-10,000.00	0.00	-819.47	-9,180.53	8.195
01-3502-4703-000-000	Interest on Investments	261,000.00	0.00	12,143.43	248,856.57	4.653
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	0.00	1,500.00	8,000.00	-8,000.00	0.000
01-3508-4557-000-000	Donations - Fire	0.00	1,100.00	2,100.00	-2,100.00	0.000
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	0.00	0.00	0.000
01-3508-4559-000-000	Donations - Other	0.00	0.00	1,200.00	-1,200.00	0.000
01-3914-4996-000-000	Voted from Surplus	935,000.00	0.00	0.00	935,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	170,000.00	0.00	0.00	170,000.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
<b>Totals</b>	<b>General Fund</b>	<b>31,091,110.18</b>	<b>19,739,718.87</b>	<b>22,980,869.86</b>	<b>8,110,240.32</b>	<b>73.915</b>



**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sewer Fund</b>						
02-3190-4180-000-000	Interest on Sewer Utility	21,000.00	879.11	12,889.43	8,110.57	61.378
02-3190-4181-000-000	Sewer Betterment Interest	500.00	0.00	0.00	500.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3403-4780-000-000	Sewer Base Charges	555,500.00	0.00	279,034.42	276,465.58	50.231
02-3403-4781-000-000	Sewer Consumption Charges	628,259.00	103.57	322,916.17	305,342.83	51.399
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	500.00	0.00	0.00	500.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	29,971.62	20,028.38	59.943
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-321.32	-2,678.68	10.711
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	-282.55	282.55	0.000
02-3915-4922-000-000	From Capital Reserve Fund	745,000.00	0.00	0.00	745,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	125,000.00	0.00	0.00	125,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
<b>Totals</b>	<b>Sewer Fund</b>	<b>2,162,670.00</b>	<b>982.68</b>	<b>644,207.77</b>	<b>1,518,462.23</b>	<b>29.788</b>

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Water Fund</b>						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	1,211.26	8,788.74	12.113
03-3290-4394-000-000	Backflow Testing Fees	25,000.00	7,600.00	8,075.00	16,925.00	32.300
03-3290-4395-000-000	Water Hookup Fee	20,000.00	100.00	8,055.00	11,945.00	40.275
03-3290-4396-000-000	Water Service Fees	12,000.00	2,868.00	5,416.00	6,584.00	45.133
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,500.00	125.00	1,625.00	6,875.00	19.118
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	11.03	-11.03	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	61,000.00	4,580.17	26,006.05	34,993.95	42.633
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	25,984.80	52,015.20	33.314
03-3402-4392-000-000	Public Fire Protection	224,000.00	17,330.26	92,217.02	131,782.98	41.168
03-3402-4790-000-000	Water Base Charges	955,000.00	70,570.03	393,199.69	561,800.31	41.173
03-3402-4791-000-000	Water Usage Charges	2,122,291.00	137,953.20	1,217,836.24	904,454.76	57.383
03-3402-4792-000-000	Fire Access Charges	199,000.00	16,584.67	89,419.55	109,580.45	44.934
03-3402-4799-000-000	Water Sales to Pennichuck	80,000.00	0.00	0.00	80,000.00	0.000
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-119.30	-2,380.70	4.772
03-3509-4793-000-000	Other Income - Water	10,000.00	100.00	1,000.00	9,000.00	10.000
03-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
<b>Totals</b>	<b>Water Fund</b>	<b>3,802,291.00</b>	<b>264,307.53</b>	<b>1,869,937.34</b>	<b>1,932,353.66</b>	<b>49.179</b>

Run: 12/02/20  
10:04AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Page: 6  
llabrie  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sr Activities Revolving Fund</b>						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	0.00	-4,968.00	4,968.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	0.00	0.00	0.000
<b>Totals</b>	<b>Sr Activities Revolving Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,968.00</b>	<b>4,968.00</b>	<b>0.000</b>

Run: 12/02/20  
10:04AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Page: 7  
llabrie  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Community TV Revolving Fund</b>						
45-3401-4745-000-000	Cable Franchise Fees	0.00	79,377.82	155,943.78	-155,943.78	0.000
<b>Totals</b>	<b>Community TV Revolving Fund</b>	<b>0.00</b>	<b>79,377.82</b>	<b>155,943.78</b>	<b>-155,943.78</b>	<b>0.000</b>

Run: 12/02/20  
10:04AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: November 2020, GL Year 2021

Page: 8  
llabrie  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>EMS Revolving Fund</b>						
50-0000-4729-000-000	EMS - Contracted Services	15,000.00	0.00	0.00	15,000.00	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	430,322.00	0.00	138,912.65	291,409.35	32.281
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	-22,000.00	0.00	-8,357.76	-13,642.24	37.990
<b>Totals</b>	<b>EMS Revolving Fund</b>	<b>423,322.00</b>	<b>0.00</b>	<b>130,554.89</b>	<b>292,767.11</b>	<b>30.841</b>

**TOWN OF HUDSON  
AUTOMOBILE REGISTRATION BY MONTH  
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$355,622	\$375,666	\$396,497	\$432,624	\$383,736	\$331,951	\$2,276,095	\$464,698	\$434,255	\$466,096	\$378,514	\$463,070	\$492,415	\$2,699,048	\$4,975,135	\$4,200,000
vs. Budget	8.5%	17.4%	26.9%	37.2%	46.3%	54.2%	54.2%	65.3%	75.6%	86.7%	95.7%	106.7%	118.5%	64.3%	vs. Budget	118.5%
FY2017	\$327,635	\$400,991	\$435,251	\$400,872	\$390,525	\$422,355	\$2,377,628	\$527,661	\$425,856	\$464,481	\$397,461	\$521,282	\$460,464	\$2,797,204	\$5,174,832	\$4,550,000
vs. Budget	7.2%	16.0%	25.6%	34.4%	43.0%	52.3%	52.3%	63.9%	73.2%	83.4%	92.2%	103.6%	113.7%	61.5%	vs. Budget	113.7%
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822		\$2,344,022							\$0	\$2,344,022	\$5,420,000
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%		43.2%							0.0%	vs. Budget	43.2%

**TOWN OF HUDSON  
GENERAL FUND INTEREST BY MONTH  
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$2,934	\$0	\$2,630	\$417	\$1,262	\$990	\$8,232	\$1,703	\$2,866	\$2,296	\$2,094	\$2,444	\$2,881	\$14,284	\$22,516	\$5,000
vs. Budget	58.7%	58.7%	111.3%	119.6%	144.8%	164.6%	164.6%	198.7%	256.0%	301.9%	343.8%	392.7%	450.3%	285.7%	vs. Budget	450.3%
FY2017	\$6,112	\$0	\$5,786	\$4,242	\$3,440	\$2,256	\$21,836	\$0	\$5,991	\$9,498	\$16,578	\$6,333	\$7,235	\$45,635	\$67,471	\$19,000
vs. Budget	32.2%	32.2%	62.6%	84.9%	103.1%	114.9%	114.9%	114.9%	146.5%	196.4%	283.7%	317.0%	355.1%	240.2%	vs. Budget	355.1%
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0		\$12,143							\$0	\$12,143	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%		4.7%							0.0%	vs. Budget	4.7%