



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

July 13, 2021

Attorney-Client Session, pursuant to RSA 91-A:2 I
(not open to the public)
6:30 p.m.

Regular meeting will begin immediately after Attorney-Client Session

Board of Selectmen Meeting Room, Town Hall

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS**
 - A. Recognition of Isaac Allan, DPW Volunteer
 - B. Nominations, Interviews & Appointments
 - 1) **Sustainability Committee** (2 member vacancies expiring 4/30/22. 3 alternate vacancies to expire 4/30/22, 4/30/23, 4/30/24)
Craig Putnam (appointment)
 - 2) **Planning Board** - (1 alternate member vacancy to expire 12/31/21)
Roger Coutu (nomination interview)

6. CONSENT ITEMS

A. Assessing Items

- 1) All Veteran Tax Credit: Map 191, Lot 113, 11 Coll Street
- 2) Disabled Exemption: Map 191, Lot 113, 11 Coll Street

B. Water/Sewer Items - None

C. Licenses & Permits & Policies

- 1) Humane Society for Greater Nashua - Tag Day Permit
- 2) The Bar- Raffle Permit

D. Donations

- 1) \$250 from American Legion Post #48 to HPD for Haven the Comfort Dog

E. Acceptance of Minutes

- 1) Minutes of June 15, 2021
- 2) Minutes of June 22, 2021

F. Calendar

- 7/14 7:00 Planning Board - Buxton Meeting Room
- 7/15 7:00 Benson Park Committee - HCTV Meeting Room
- 7/20 7:00 Municipal Utility Committee - BOS Meeting Room
- 7/21 6:00 Library Trustees - Hills Memorial Library
- 7/22 7:00 Zoning Board of Adjustment - Buxton Meeting Room
- 7/26 7:00 Sustainability Committee - Buxton Meeting Room
- 7/27 7:00 Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on June 22, 2021

1) Selectman Morin made a motion, seconded by Selectman Roy to hire Joseph McCarthy for the position of full-time Police Officer with a starting salary of \$26.37 (Step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

2) Selectman Gagnon made a motion, seconded by Selectman Roy to promote Grace Lemay from the position of Camera Operator to the position of HCTV Assistant for up to 29 hours per week, at a rate of \$16.50 per hour, moving to \$17.50 per hour after successful completion of a six month probationary period. Carried 4-0.

3) Selectman Morin made a motion, seconded by Selectman Gagnon to grant the FY2022 budgeted 3.0% Cost of Living Adjustment raises to non-union personnel effective July 1, 2021. Carried 4-0.

4) Motion to adjourn at 9:11 p.m. by Selectman Gagnon, seconded by Selectman Roy. Carried 4-0.

8. NEW BUSINESS

- A. DPW - Request to Advertise for a Mechanic
- B. Public Hearing - Town Code Chapter 205 (Fees) ZBA Application Fee Proposed Increase
- C. Public Hearing - Town Code Chapter 188 (Dogs and Other Animals) and Chapter 205 (Fees)
- D. Public Hearing - Town Code Chapter 317 Vehicles and Traffic (Stop Sign: Madison Drive/Washington Street)
- E. Public Hearing - Town Code Chapter 317 Vehicles and Traffic (Stop Sign: Adelaide Street/Travers Street)
- F. HPD - Request to Purchase Vehicle
- G. HPD - Request to Apply for Grant
- H. Revenues and Expenditures
- I. Proposed Amendment to BOS Bylaws

9. REMARKS BY TOWN ADMINISTRATOR

10. REMARKS BY SCHOOL BOARD

11. OTHER BUSINESS/REMARKS BY THE SELECTMEN

12. NONPUBLIC SESSION

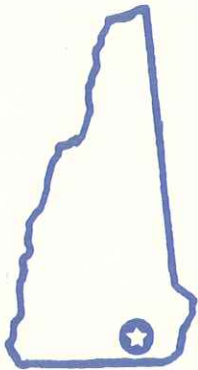
RSA 91-A:3 II (b) The hiring of any person as a public employee.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

13. ADJOURNMENT

Reminder...

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than 12:00 noon on Thursday, July 22, 2021



TOWN OF HUDSON

Public Works

RECEIVED

JUL 08 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

Agenda
7-13-21

5A-1

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Board of Selectman

From: Jess Forrence Director of Public Works

Date: July 8, 2021

Ref: Letter of appreciation

This past June I had a young man, Isaac Allan, ask to volunteer for some roadside cleanup for a school community service project. I chose Greeley Street from Barretts Hill North to Timothy Lane . We provided him with safety vests and gloves. We did put out roadside cleanup signs on either side of Greeley Street to warn oncoming traffic. Each night Isaac would text me with what he had accomplished and where the bags could be picked up the next morning. He worked for a total of 10 hours and collected well over 100 pounds of trash not including a large number of bags of cans and bottles for recycling. Isaac worked very hard and I would like him to be recognize at the July 13th B.O.S. meeting with a letter of appreciation for his hard work.

Thanks

TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

Agenda
 6-22-21
RECEIVED
 JUN 09 2021
 TOWN OF HUDSON
 SELECTMEN'S OFFICE

5B-1

Date: 5/28/21

CRAIG B PUTNAM 59 RANGERS DR. HUDSON
 Name Street Address

603-882-8485 508-831-6658
 Home Phone Number Work Phone Number

COLLEGE PROFESSOR
 Occupation (or former occupation, if retired)

B.S. PHYSICS, M.S. ENG. ACOUSTICS, M.S. EDUCATION RESEARCH
 Education/Special Interests RENEWABLE ENERGY, E.V. & INFRASTRUCTURE

ASCE, FIRST ROBOTICS, ROADSIDE CLEANUPS
 Professional/Community Activities

HELP SUSTAINABILITY COMM. W/ RENEWABLE ENERGY & COMMUNITY
 Reason for applying POWER STUDIES & COMMUNICATION

Reference(s)

Please check the area in which you are interested in serving, then return this form to:
 Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|---|---|---------------------------------------|
| Member <u> </u> | Alternate <u>X</u> | Reappointment <u> </u> |
| <u> </u> Benson Park Committee | <u> </u> Building Board of Appeals | <u> </u> Conservation Commission |
| <u> </u> Cable Utility Committee | <u> </u> Nashua Regional Planning Commission | <u> </u> Recreation Committee |
| <u> </u> Municipal Utility Committee | <u> </u> Citizens Traffic Advisory Committee | |
| <u> </u> Planning Board | | |
| <u>X</u> Sustainability Committee | | |
| <u> </u> Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|---|--|
| <u> </u> Architecture/Construction | <u> </u> Environmental Planning |
| <u>X</u> Information Technology | <u>X</u> Communications |
| <u> </u> Finance | <u>X</u> Other <u>ROBOTICS, S/W ENG.</u> |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Craig B. Putnam
 Signature of Applicant

Hudson Resident: Yes No

CBP952@GMAIL.COM
 e-mail address

Applied
6-22-21

5B-2

Submission information

RECEIVED

JUN 16 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

Form: [Board & Committee Application](#) [1]
Submitted by Visitor (not verified)
Tue, 06/15/2021 - 8:19pm
73.238.127.223

Date

Tue, 06/15/2021

First Name

Roger

Last Name

Coutu

Street Address

7 Pond View Drive

Home Phone

6035668219

Work Phone

E-mail Address:

rogerec@comcast.net

Education

Some college

Occupation (or former occupation if retired)

Retail store owner/BOS

Special Interests

POLITICS

Professional/Community Activities

Served on several Boards & Committees. Funraising for 9/11 Memorial and Hudson Food Pantry.

Reference

Available upon request if found necessary.

Reason for Applying

Need to get out of the house once in a while. I loved serving on the Planning Board and would love the opportunity to learn more and provide input to our Master Plan.

Please check the area in which you are interested in serving:

Alternate

Please select area of interest

Planning Board



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-2

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: July 13, 2021

FROM: Jim Michaud, Chief Assessor *gm*

RE: Disabled Exemption:

11 Coll St. – map 191/ lot 113

I recommend the Board of Selectmen sign the PA-29 forms granting a Disabled Exemption to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Alan and Patricia Gilbert - 11 Coll St. – map 191/ lot 113

MOTION: Motion to grant a Disabled Exemption to the property owners referenced in the above request.



Accepted
7-13-21

TAG DAY SALES

Hudson, NH

6C-1

RSA 31:91

Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor, aldermen of a city or the selectmen of towns.

Instructions to obtain Tag Day Permit:

1. **Submit a letter to the Board of Selectmen** at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place (or fax to 603-598-6481).
2. **Indicate how the collected funds will be used/distributed** or to whom it will benefit or to whom the funds will be collected on behalf of.
3. **Include verification of being properly registered** with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, ct scq).
4. **Include name, address, phone number and e-mail** of a contact person in case there are questions, concerns or if additional information is required.
5. **Include a signed letter of permission** from the establishment where the collection of funds will take place.

.....

For Office Use Only

Organization _____

_____ Approved _____ Denied by Board of Selectmen on _____

If denied, reason _____

Chairman, Board of Selectmen



Humane Society
for Greater Nashua

RECEIVED

JUN 24 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

June 22, 2021

To: Hudson Town Clerk, Board of Selectmen

Board of Trustees

Fm: Humane Society for Greater Nashua

Joan Lehoullier, EdD
Board Chair

Re: Request to Solicit Funds at Market Basket, Lowell Rd. Nashua

Mary Anne Cacciola
Vice Chair

We'd like to formally request for your endorsement to allow us to solicit funds at Market Basket supermarket on 212 Lowell Road. Having already received permission from the Demoulas corporate office, it is our understanding to seek permission from you to do so as well.

Brian Rourke, MS, CPA, CIA
Treasurer

Carla L. Reardon
Secretary

Trustees

The dates for this activity are: **August 28, 2021 and October 2, 2021**

Danielle Archambault
Jocelyn Beiswenger, JD
Carolyn Cline, MS
Jim Friend

If there are any questions, please contact us, or if there are no questions and once approved, we'd welcome your approval as an email attachment (katie@hsfn.org) or by fax to my attention at (603) 889-2240.

Nancy Gerardi
Jennifer Gureckis, CPA
Deniece Johnson, KPA CPT, CCFT
Kari Oldach

Cheryl Puerling, PsyD
Kristin Schepici
Kyle Simas
Melina Taylor
Rhonda Voss

With gratitude & best regards,

Douglas A. Barry, CAE
President/CEO

Katie Boyden
Humane Society for Greater Nashua
24 Ferry Road
Nashua, NH 03064
(603) 889-2275 x36

24 Ferry Road
Nashua, NH 03064
(603) 889-2275
www.hsfm.org

*on all charitable
organization list*

Board of Trustees

Joan Lehoullier, EdD
Board Chair

Mary Anne Cacciola
Vice Chair

Brian Rourke, MS, CPA, CIA
Treasurer

Carla L. Reardon



March 30, 2021

Katie Boyden
Humane Society of Greater Nashua
katie@hsfn.org

Dear Katie:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Hudson #33

DATE(S): August 28, October 2



Agenda
7-13-21
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JUL 06 2021
TOWN OF HUDSON
SELECTMEN'S OFFICE

6C-2

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Trinity LLC dba The Bar
Address: 26 Burnham Rd Hudson
Raffle Benefit of: Muscular Dystrophy Association
Date & Time of Raffle: July 17th 1:00 pm to 5pm
Raffle to be held at: The Bar
Prizes: Assorted Raffles

Date of Ticket Sales: July 17th
*(must be **after** date of Board of Selectmen approval)*

Applicant's Signature/Address/Phone Number

Judy Lafreniere-Mark
Applicant's Signature
Judy Lafreniere-Mark
Applicant's Printed Name
56 Richman Rd Hudson
Address
978 837-0515
Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

- _____
Chairman
- _____
Selectman
- _____
Selectman
- _____
Selectman
- _____
Selectman

*This will be our 3rd year
doing this event - would have
been 4 but damn Covid!*

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

RECEIVED

JUL 08 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda 7-13-21

6D-1

*William M. Avery, Jr.
Chief of Police*

*Captain Tad K. Dionne
Operations Bureau*

*Captain David A. Cayot
Special Investigations Bureau*

*Captain David A. Bianchi
Administrative Bureau*

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 08 July 2021

Re: Agenda Item – 13 July 2021

Scope:

The police department received a donation from the American Legion Post #48 in the amount of \$250.00. HPD will use the donation towards the needs of our comfort dog, Haven.

Motion:

To accept the donation of \$250.00 from the American Legion Post #48.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 15, 2021 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of June 15, 2021 at 6:59 p.m. in the Board of Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Selectman Morin
3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Marilyn McGrath, Brett Gagnon

Staff/Others: Steve Malizia - Town Administrator; Jill Laffin - Executive Assistant

Chairman McGrath explained, prior to the meeting starting tonight Mr. Malizia and the staff upstairs drew numbers randomly to select the order of the interviews. The order is going to be Mr. Guessferd, Richard Maddox, Rich Weissgarber, Jordan Ulery and Shawn Murray. That's the order we'll follow. So the first one is Mr. Guessferd...

At this point Selectman McGrath said before we get started so, first I know there's members of the public here do you want to allow public input before we get started? Mr. Malizia said it's up to the wishes of the Board. If the Board wishes to. Chairman McGrath said do you want to or do you want to wait til after we hear the applicants? Selectman Roy said I would think we'd do it now. Do it first or get it up front. Selectman Roy then said just so I understand what happened. Is your intent to have a vote tonight or are we just doing? Selectman Morin said I rather give us a week to review our notes and everything. That's my opinion. Selectman Roy said I agree. The Chairman said that would be my opinion as well. Selectman Roy said I just want to make sure.

4. PUBLIC INPUT

Chairman McGrath invited anyone from the public with comment to come forward.

Ed Thompson, 22 Burns Hill Road

Good evening, evening. My name is Ed Thompson, I live at 22to Burns Hill Road. I think I know most of you. I really don't have any prepared statement tonight. I sent in some questions earlier today that I hope some of you touch on. I'm really thankful for what you do for the town. And I know you've got a big job ahead of you. My big concern for the candidates that you interview tonight are really to get the answers for what their vision is for the future of our town. I think we've all I've lived here twenty eight years and I've seen a lot of good and I've seen a lot what I don't consider good. And for me, I'm approaching that age, not like any of you, but I've got five years left to retire and I'm trying to decide whether I want to stay or not. So I'm really looking forward to answers from the people behind me of where they see the direction of the town going. And, you know, maybe it's maybe it's in a really good position that that we're going to be. And so I thank you for your time tonight.

Tony Lekas, 30 Barretts Hill Road

Hello, I'm Representative Tony Lekas here in support of Representative Ulery for the position, and again, I don't have anything prepared, but I've, you know, worked with him in the legislature for a number of years. You know, I think he certainly does a lot of work as diligent and thoughtful in the positions he takes and the decisions he makes. And, you know, I think he would be a good addition to the Board, you know, to try and help the town. Do the best I can. So that's pretty much what I have.

I think he he'd be good. And I've seen, you know, him in operation in the legislature for some years. And I think I think he'd be a great candidate for him. So thank you. Thank you. Thanks.

Alicia Lekas, 30 Barretts Hill Road

Representative Alicia Lekas, I live in 30 Barrett's Hill Road, been here it'll be 37 years next month. And so I've known Jordan for a long time as in government and whatever. And in fact, when I first ran, I asked him to be my mentor because I respected him so much. And all the decisions I've seen him make over the years has been really to help the people of Hudson. And so I think he would do an excellent job as a selectman because as he really does, put the people in the town first. Thanks.

5. NEW BUSINESS

A. Board of Selectmen Candidate Interviews

Chairman McGrath asked Mr. Guessferd to come forward. Mr. Guessferd asked are you looking for an initial statement? To which the Chairman replied, if you have one you'd like to give us, then sure. We haven't gone through this process before ourselves, so, I think I can speak for everyone here, we're all new to this particular process. Mr. Guessferd started off saying, my name is Bob Guessferd. I appreciate and thank you for inviting me here tonight to interview for the position of selectmen. I am a 31 year resident of the town, so I wasn't born and raised here. But Hudson is the place I've lived the longest in my life after being in the Air Force and traveling around a bit. I love this town and this is home. And so for me it comes down to, um, I've always lived a life of service in one form or another. I've spent the last five years on the Budget Committee and very much, very much like the ability and to be able to serve the citizens of the town to help to kind of shape were things, you know, maybe going but I'm here because exactly that. I want to have an impact. I want to be able to help this town move forward in the way that is best as far as our citizens, you know, would like it to be. That's basically it.

Chairman McGrath asked if the Board members had questions. Selectman Gagnon was recognized and said Thank you, Madam Chair, thank you for stepping up and volunteering for sure. And thank you for being first. I know it's probably the most nerve wracking one to go first. And as Madam Chair said, we're all new at this. So forgive me as well for stumbling through some questions here. I went over your application, your resume. You seem to have a solid background, you know, decent work experience, good education. So I have a couple of questions here. I'm going to see which one makes the most sense for you. You touched a little bit upon the town and where you want the town to go. What do you see as the biggest challenges in town? And how would you like to see the town approach those challenges? Can you give examples? Mr. Guessferd replied, Very good question. This the way I look at our town right now is that we are we're kind of at a crossroads, I think. And I believe there's a lot of things that are going on. I think I've been vocal about making it known that we don't seem to have a solid direction. Our school system, our school board seems to want to push in one direction our select board and the town, perhaps a different one. I see us kind of in kind of treading water. I'll say I'd like to be able to see the town move forward together and determine where, you know, what we want. I've said this before. Where do we want to be when we grow up? OK, ten years from now, I just don't I don't see a lot of long term planning. So my view is I'll say I'm not sure exactly where we'll be in ten years, but I'd really like to see a coherent, cohesive plan to moving forward with making sure that, you know, our infrastructure is improved, that that we are setting ourselves up for to be the town, a town that people the people want to move to and raise their families and come to work.

Selectman Gagnon followed up saying, Selectman Gagnon then said, and one more question, Madam Chair, and what do you do to understand a point of view that you least understand or think differently? You may fall on a certain topic one way out of the box, but do you strive to understand the opposite point of view? So you better construct your stance on a topic? Mr. Guessferd responded saying, there's no better way to do business. One of the things I do for a living is I negotiate contracts. And unless you understand the person across the table from you and what their motivations are and what their, what their, what their, their points are, you're not you're not going to be able to negotiate a deal or work toward a common, a common understanding. I'm not going to take my opinion and throw and shove it down people's throats. I am going to try to understand. I do research. I make sure that I understand what those other positions are, what the pros and cons are of those other positions, and strive to make sure that that whatever consensus is reached or whatever and is the closure of whatever issue it is, is, is handled in the best way possible. There's just again, there's no other way to look at these things. You can't just think that you're always right every time.

Selectman Morin was recognized and said you just brought up where we're going to be in 10 years. Being on the Budget Committee, you've seen the school side, you've seen the town side, you see where our differences are and why in a lot of cases. OK. And you stated that you want to see us work together. How would you do that? We've had plans in the past. We've always had bumpy roads with them and us because we need things, they need things. How would you change that?

Mr. Guessferd replied, It's a bit more and that's a great question, because it's easy to talk about it both, you know, in in your day to day activities with in running this town and and to talk or criticize being critical of it. Um, my view is that you have to move beyond I know there's been meetings. I know there's things that have occurred, but I just haven't seen the action that follows those meetings or those things. I still see that there's some division there and there are some motivations and some goals, I think, that are maybe different. What I've said recently is that, you know, there's some way that we have to have, you know, joint we'll call the meetings and go beyond that and come up with maybe a workshop where we sit down and decide what projects, what things are. Most important that we worked on a capital improvement plan a couple of years ago. And initially the school system, the School Board didn't have a lot of input on that. But then they brought some things to the table. When we think about this town and the capital projects and the things that we need to do, we need to jointly get behind each organization. If this if the school wants to do something, it shouldn't be a surprise to the Select Board or it shouldn't be something that that is looked at, at the last minute and a critical eye. It's got to be together. What I see like, for example, I'll give you a very good example. This past year, the voters sent a message that I don't think anybody, not many people expected that the Town budget was going to be disapproved by the voters. And I think the voters sent a message because they disapproved a number of things. So it's important to get together and decide what are those things that aren't going to put the taxpayer, the taxpayers pockets, you know, at risk and to try to read the tea leaves a little bit. But I mean, it's hard to. I mean, like I said, I don't think anybody saw that part of this coming that we had no issues when the Budget Committee, with the School, with the Town budget. But the taxpayers did. And we have to listen to them but stray a little bit from the question. But I think it's going to take constant reinforcement and action beyond just maybe having meetings. And again, I'm not privy to a lot of the details of those meetings, a lot of the things that have occurred. But we've got to go beyond that and we've got to actually come out of there with a joint plan for where we want to be. And I'll say in 10 years, what projects do we want to have approved and completed and how is that going to impact our town moving forward?

Selectman Morin then said, you actually answered part of my next question, so I appreciate that reference to the budget. We came in zero budget and the School Board and schools came in huge. So how do we fix that? Because the discrepancy I don't understand, because we understood what the Covid and everything that we were going to come in at zero, give the taxpayers a break. Schools came in with raises and things like that, and the budget ended up that way. So how do we fix that? Where do you see the problem lies? Mr. Guessferd replied saying Yeah, that's I mean, it's interesting because the Selectmen can't really tell the School Board how to how to run the school system but I think it occurs I don't think it's an easy fix in one year in. One, it takes time to come to a

process where, you know, we're actually listening to each other. But I don't I have to say, I'm not sure I have an easy fix for that. But I think the leaders of these, of these two organizations somehow have to come together and say this is what we're going to look at going forward. But there were things that, you know, weren't approved on that side as well. And the voters. I think this year, the School, the schools got a lot of, I'll say positive reinforcement because of everything that went on, it was so visible because of all the things that were happening with the schools. And I think that that enabled the citizens because, quite frankly, you all did a great job. You know, this year, the Town did a great job. It was almost transparent to the townspeople on what the Town was able to accomplish during this year. And, you know, setting up, you know, the, you know, the emergency response team and all of that. And, you know, but the schools tended this year to get a little bit more, I think I'll say caché, because of all the things that were happening with the students. I mean, it's hard to be in an environment like this put down. I guess I'll say that, you know, that organization for all that they went through and it was much more visible than what the town went through.

Mr. Guessferd continued saying, I'm hoping that going down in the future that we do have ability to perhaps influence that and to and a lot of it happens before the budget is put together. Is that collaboration or that communication has got to happen before then, you know, to try to see what are you doing? What are the things you're looking at this year? What are we looking at? And not and I don't know if anybody's doing this. I don't think they are. But I just think there has to be the openness is going to have to come out a little bit more and it's going to take it's going to take a lot of discussion. It's going to take a lot of building of trust, because I think there's also some trust issues between the organizations because of some of the, you know, things that have occurred in the past. I mean, we've been through a few budget cycles where there was some tension, you know, back and forth. So is there an easy fix? No, but I think it can be done over time.

Selectman Roy was recognized and said, I just have a couple of questions. Um, what do you think is your fiduciary responsibility as a member of the Board of Selectmen? Mr. Guessferd responded, that's a great question. I mean, bottom line, it comes down to making sure that every dollar we spend is spent in the best way and the most efficient way possible. It's, uh, it's not just looking at the big picture, but it's also looking at the small picture of all the things that are being done that the people in this Town deserve to know that their money is being spent well and for those things that are going to forward and make our town better.

Selectman Roy then said, Ok, um, so I want to talk a little bit about sort of hiring leadership positions, what minimum qualifications do you believe are department head in the Town? Mr. Guessferd replied, Should have one without having a lot of knowledge. I think given what I see and given, you know, given the level of, um, responsibility and financial compensation, um I mean, they obviously, you know, from an education perspective, they should have at least a bachelor's degree. In my mind at that point in their career, they should have at least gotten a bachelor's degree at a minimum, because there's a lot of things that come with that experience wise. I think they have to have had some level of, I'll say, supervisory experience. And is there a number of years or is there a number of different positions that, you know, they might have had? I don't necessarily think so. But I mean, they have to have demonstrated leadership in another capacity, whether it's an actual being, an actual manager or a supervisor or acting in that manner. As I myself know that I spent a lot of years in my job where I didn't have managerial experience, but I did a lot of mentoring and a lot of managerial type tasks. But it's awful tough to get promoted sometimes when you're getting told, well, you have to manage well, how can I manage if I don't get that promotion so. Or have that ability. But, you know, I also had other things that I did before that. So I think there's got to be some level of experience in managing, in managing people, or supervising. There's got to be at least a bachelor's degree required.

Selectman Roy said and then my last question is, do you think that filling those department positions should be limited to current Town employees? Mr. Guessferd asked, Could you say that again, please? Selectman Roy said, do you believe that in filling those permanent positions, it should be limited to current town employees? Mr. Guessferd replied, I don't think that that should be a hard and

fast rule, no, I think I think there are you know, there are a lot of folks out there that especially depends on the department, too. I would want, for example, the chairman of my IT department to have done this sort of supervisory work. Some, you know, whether it was here or somewhere else, I wouldn't want to limit it to 10 employees only until I have anybody else.

Chairman McGrath said, so I'm going to ask a couple of questions that Mr. Thompson submitted. I've picked two randomly, but I may go back to the others. OK, the first one is, what do you see as the biggest challenges in our town? And how would you like to see the town approach those challenges? Mr. Guessferd responded saying, I'll say there's a couple of things that I'm, and again, I don't want to keep beating the same horse here. But I think one of the biggest challenges is, is moving together as a Town and a School Board toward making sure that we are growing in the direction that is a, it's a joint direction, because when one organization is going this way and the other is going this way, a lot of times you end up here, and you don't end up forward. I do think right now we you know, we have and it's probably the what the 500 pound elephant in the room, you know, the Hillwood project is, I think, a big it's a big project in and of itself. And it's also kind of an example of those sorts of things that that face the Town. And, you know, when we were doing it, considering these sorts of things. And, um, you know, we need to make sure that, um, we're considering all the right, all the different aspects. And you mentioned earlier about, you know, if you're on one side of position or the other and really understand what because they're just like with many other things, there are many positives and negatives with a lot of these decisions that are being made and, you know, where do we want our town to develop? We want it to be more of a city or do we want it to be you know, do we want to continue to have that feel of that that town that we all you know, I'll say I grew up with, but the town I've known for the last 30 years, that's going to be a huge challenge. And how and if things move forward, how they move forward and how we best can utilize those decisions to make our town better.

Chairman McGrath then said, and then the other one that Mr. Thompson submitted was, most people in our community say that we have severe traffic problems. What do you think? How would you go about mitigating those concerns or change the situation? And I think that he speaks for a lot of people when he's talking about the traffic challenges. Mr. Guessferd responded saying, sure. And that's a tough one. I have to admit, I don't have a lot of experience. I have a lot of time in this town. And I do see that there are traffic issues. You know, we are going to have to find ways to. Now they've talked about widening Lowell Road more. I'm not sure how much more of that you can do at this point. I don't know. I'm not sure that in and of itself is going to, you know, alleviate especially if things move forward with other projects. The problem that we have with some of the other solutions is that there are other issues at play in terms of conservation, land and things like that. And I don't and I'll just have to admit that I don't I don't really have the answer right now, but I'll tell you what I mean. It's something that I know is near and dear to people's hearts, especially not just the people in this town, but the people that come through our Town. And we're concerned about that traffic coming through because there's not a lot of ways to get across that river right over to Nashua in that way. So I just I will have to admit that I know that it's something that I would have to want to dig into a lot more.

Selectman McGrath said I jotted down a couple of things. As you were talking and making your presentation, are you familiar with the master plan or the capital improvements plan that was being reviewed and discussed. There were multiple meetings. Mr. Guessferd replied yes. Selectman McGrath Did you attend any of those? Mr. Guessferd responded, yes.

Selectman McGrath said, then my last question, and this is going to be for all of you, is do you have any relationships at all with any members of the Board of Selectmen? Mr. Guessferd asked can you define relationships Chairman McGrath said well, friendship. I don't mean a romance, but, you know, a friendship. Anything that you would feel that you might have a conflict of interest between you and another Board member. Mr. Guessferd replied No, I, I tend to be a pretty friendly person. And I would say I'm probably I don't want to say this in a negative way, but I you know, you and I probably have the least contact of other people of the Selectmen here. I mean, I've I have some common

background with Selectman Roy. I I've been friends with Mr. Morin for a long time. And I say friends, acquaintances, I'll say. And I've been acquaintances with Mr. Gagnon as well. So I don't think there's anything with the four of you that would cause me to think I had a conflict of interest of any kind whatsoever.

Chairman McGrath said Thank you. That's all that I have four questions, at least at this time. Anybody else have anything? Seeing no further questions from the Board Chairman McGrath thanked Mr. Guessferd for coming in to interview.

Chairman McGrath asked Mr. Richard Maddox to come forward. Mr. Maddox said my name is Richard Maddox, I live at 323 Fox Run with my wife Eloise, and we've lived here for 33 years. I do want to say that I probably guess the one person in the room that has been through this process before. I uttered those famous words, it's tied two to two, let's take Coutu. And that's how we got to that point, because the Board was deadlocked between two other candidates. So I have been through this. And you have a challenge before you. I got a call from a couple of people saying that, Selectman Coutu had resigned and I might want to take a look at it, and I looked at it and looked at it and looked at it. Having been here before. I submitted my application, I did not do a resume because I've been in the fire protection business for 40 years and I've done a little bit of everything. I didn't think you wanted to see four pages of this job, this job with this company. I've worked for only three companies, but when three different groups and they've been bought and sold so many times, the names change repeatedly, but I put the important thing on my application, I was a member of the Planning Board for 15 years and a member of this Board of Selectmen for 12 years and also in our NRPC for 10 years. So I have a certain amount of experience with the land use side and the challenges that face you four on a given Tuesday night. I said to myself, I have some skills that I can hopefully help the Board with, and that's why I put my name in. I can tell you that I went through the first Green Meadows adventure with the two million square feet of retail space, which was, again, a challenge. As well as we went through the probably the toughest economic times in the last 30 years, 40 years. And we managed to not only provide the services, but we never laid anybody off. We just want people around. We didn't fill positions, but we did what we had to do to keep the tax rate to where it should be. So. I really just said I have some skill sets that the Board could possibly use, I put in my name and I can hopefully help them with my town. I'm ready for the questions!

Selectman Roy was recognized and said where do you see Hudson in 10 years? Mr. Maddox replied, I see Hudson continuing to grow as far as population. I see it as an attractive location is right over the border, it is well managed, the tax rate is reasonable. And I really hate to say this, but the housing pricing, even though it is exorbitant, we think, compared to many other communities, it is a bargain. So I think we're going to continue to see growth. I think we're going to continue to see people who want to come to live here. So we're going to have to do some planning as far as land use, as far as our infrastructure. And I think I'm going to answer your question earlier about what do I see as one of our major disconnects is the loss of the Hudson Litchfield news. I think without some method of communicating to every household it is tough to get the message out of what you're trying to do, whether it be the School Board or the Selectmen there needs to be some method in which you can get what we're trying to do out to the general populace. I've always used the 5, 10, 70 rule. Five percent are adamant on either side, 10 percent aligned with them and the 70 percent in the middle don't know or care. So it's those people you need to get involved, educated, ask the questions whether you do some sort of survey regularly, whether you do a charrette with, you know, trying to see how people feel about development and the way the Town is going, you know, a great place. Unfortunately, it's not going to happen again this year is the Old Home Days is for the Selectmen to have a booth there to say we have some questions, could you help us out? So, again, just getting some input from the people that you only see on Election Day, get some input from the people that are in that 70 percent. They're you know, they like living here, but they don't really want to get involved.

Chairman McGrath said, I need to make a correction. I believe we are going to have Old Home Days. Mr. Maddox said, Oh, good! Chairman McGrath said I'm not I'm not positive about that. But I know

that there's been discussion about it. The Town Administrator said, they put in an application last week. I sent it to Mr. Malley and they turned it in for everybody to go through the process. The Chairman said so that will likely happen. Mr. Maddox said, and that's good news.

Selectman Roy said just one more question. How would you increase the collaboration between the scout, the Town and the School District? Mr. Maddox replied saying, I think you need to get the citizens behind that project. Until they want that to happen. The School Board wants to do what they need to do to educate. They believe that what they're spending is the right amount. The Selectmen have their agenda, I think, until they get more input from the citizens to say we want X it is going to be a challenge to get the two, I mean, you can teach an alligator in an elephant to dance, but it ain't fast and it ain't cheap. You need to have that ability to have some crosstalk between, I think, some sort of and I know we did it in the past and I'm sure you've done it meetings with the School Board. But again, they are their focus is on the education process. And if it costs more money, that's what they tend to go with. So, again, I think that communication is the real key to see people wanting to have us do X, Y or Z needs to push from US citizens.

Selectman Morin was recognized and he said, Mr. Maddox, you've talked about the Hudson Litchfield News. You're absolutely right that that's been a big, big problem in Town since it went out of business. Today we have social media, we have email, we have websites. We have the Hudson cable TV. You said 70 percent of the people don't care. I would agree with you. With everything that we're doing, with all the technology we have, we can't get to these people. How else can we do it? Mr. Maddox replied saying, I think the cable television is underutilized. I think that we should look at Almost like a and I don't a news program, if you would, that the Town kind of put out there, whether it's just a screenshot that says there's these meetings, this is what happened, here's the police log, whatever it may be, so that people can see a place to go to. If you go to Facebook, you don't know where you're getting that, because that's where I heard that the Old Home Days was going to be canceled. Somebody on Facebook put it there. So you need something official from the Town. I don't think enough people do Twitter to make it viable. Maybe you do have a dedicated homepage for the Facebook, but does enough people go to it? Are enough joining it? Do they see a need to? So I think it's going to be a case of trial and error to see what may or may not work. Selectman Morin said I believe that Facebook, unfortunately, is where most people are getting their information. Have you seen Selectman Roy's show? Mr. Maddox replied, No. Selectman Morin asked, have you seen the newscast that HCTV does every week? Mr. Maddox replied, no. Selectman Morin replied, OK, that's being done. Mr. Maddox said, oh good! Then then hopefully we can build on that to be able to say. You know, like I watched one of your last meetings and I guess you went into non-public for a while, but you just kind of reappeared on the screen, maybe there's a scroll for 30 seconds in between those two breaks that says go to this location, though, the link that you have for the HCTV and say, see this information in more advertising, a more public service announcements for the lack of a better term for these shows that are available.

Selectman Morin then said in your opinion, you said the tone is going to continue to grow. So what do you see the goal and objectives the tone should be working towards? Mr. Maddox replied, to make it as pleasant as possible to get from point A to point B, to be able to have a place where you can feel safe at home, so where you can feel that you have a town government that is working towards communication, security and some sort of Input from their citizens.

Selectman Gagnon was recognized and said, Thank you, Madam Chair. Um. With your background and our NRPC, I also know Hudson Con Comm. and Select Board. What's your stance on how to balance land use to help with future success. Balance of conservation, development, you know, a business. How do you see that playing out over the next couple of years? Mr. Maddox responded, it really comes down to all of those groups submitting things for the warrant that they can explain. You know, I will tell you that whenever I see on the ballot approved by the Planning Board, I vote for it because I know those people and I know the hard work they put in. I think we need to do a better job of tightening up some of those loopholes. You know, I can remember when I first got on the Planning

Board, there was a developer that had these lots that literally wrapped around other units so they could have road frontage and it took a couple of years to get that cleaned up. So now we have a number of house lots that that are interesting, to say the least. Unfortunately, the Town isn't as quick to respond as some applicants engineers. You know, I'm sure you're having issues with sewer allocations and how that's going to play out. I understand now you have a much greater amount than we did the last time I heard the number. But there's still going to be a need to be able to see how that controls growth. Taking our land use boards and having them meet twice a year to be able to say what to what is the ZBA seeing that the Planning Board could correct through our zoning? Those type of communication. Again, back to that communication issue.

Selectman Gagnon said, Ok, and one more, Madam Chair. So there may be instances where the Board is divided on a particular issue or decision to be made. Do you believe it's important to maintain professionalism and refrain from disrespect and personal attacks? Please share any personal experiences to help us understand your commitment to professionalism. Mr. Maddox replied saying, I had the pleasure of being the chairman three times during my 12 year stint. And the toughest person I had to keep in line was myself, because, as you know, once you go, it's tough to get it back. I think that all the. Anyone that has served on this Board comes in with a passion to be the best they can for this community and sometimes those things clash with another member. I have been on a board with a number of personalities. You have to be able to say, I disagree on this issue, but on the very next one, I'm going to vote with that person because it's the right thing to do. So you really have to take this as a never ending negotiation. The there's no left side, right side. It is purely what is best for Hudson. So you have to maintain the decorum you need so that you all will work together as a unit.

Chairman McGrath said, OK, so I'm going to go back to Mr. Thompson's list of questions. What type of jobs do you want to see come to our Town in the future? Mr. Maddox replied, all kinds of jobs, we need plumbers in this state. Manufacturing is not a bad thing, you know, to say all office workers or whatever, it doesn't make any sense. You want a well-rounded community that can sit down and discuss their issues because they have different viewpoints. If everybody was just an office worker, they probably just want everything to be air conditioned or, you know, great parking. We need to have a group of people that live here that appreciate that and want to be part of our community. I know when I first moved here 33 years ago, it was more of a transient. People were kind of testing the waters from Massachusetts coming to Hudson right over the border. So a lot of those came and went. I think you're seeing a much more stable group of people within the Town, but I don't see us wanting to have any particular type of worker. I think that, again, manufacturing. You need to have that, somebody has to make the stuff that we're going to buy and just say we just want to have, again people that sit in cubicles, I don't see that as an advantage. So I would want to see us try to do something again with we have a great resource at Alvrine with the trade school. I think that should be, you know, something that we talk to the School Board about expanding my company would hire electricians by the dozens, we just can't get people to come in and want to do the work. So again, I think we need to find the ability to keep both balance of commercial, industrial and even farmland.

Chairman McGrath then said Next question is, if you received if you received a one million dollar grant to use for the Town any way you wanted, what would you do with it and why? Mr. Maddox replied, I think it goes back to our communications. I would probably put a couple of those boards as you come into Hudson that says Go to Selectman Roy's show It's on at 7:30 tonight. Some of that, but also better communication, upgrading as much as we can, our infrastructure as far as IT and getting that to be able to be multiplatform. And I'm sure it is. But to be able to expand that, to get that message out, that this is a great community and be able to make the 70% aware of what is going on,

Chairman McGrath then said those are the only questions that I'm taking for Mr. Thompson, for you. Just a couple of informational things for me. I think all of the Board members know and certainly not the audience knows that we're going to be having a joint Board of Selectmen and School Board meeting on the 18th of August. So that's in the planning phase. This is a matter of fact, I think we all

got emails today. And then Selectman Morin and I have talked briefly and not in any great detail about bringing before this Board, a monthly newsletter to send out to the residents as an informational thing. So that's in the thought process. We haven't presented it to this Board. And, of course, as a member of the Board and as each member knows or should know, that this is a Board and it's made up of all of the members and the decisions that are made are jointly made. So that's all that I have.

Selectman Roy was recognized and said so it's not so much a question as a comment. If you have the opportunity, you should tour the CTI. It's amazing. They just opened it, what, a couple of weeks ago? And I think that I think that you're correct, that that's a good opportunity to have some trades come out of there that can contribute to the Hudson.

Selectman Morin was recognized and said, I have one more. And I missed Mr. Guessferd, so you lucked out. I had it written down and I missed it, so I'm going to start with you when you've been there, done that. So with the amount of people we have turned out at town meeting and then for town vote, do you think it's time to change our form of government? Mr. Maddox replied, No, I think the town form of government is appropriate. I don't think we want to be a city. I'm sure that there are those that think it would be a great idea, but I think you lose that feel, you know, I guess some cities in the state of New Hampshire that have half the population. I think Lebanon is one of them. You just get a different vibe, I think. Being a Board of five people elected by those citizens, you know what they're looking for? I think once you get into a city, you fall into the mayor and the council and all of that stuff. I think it's what you have can certainly be improved. But it's a great form of government.

Chairman McGrath asked, anyone else? At which point Mr. Maddox said, you didn't ask me the question. I thought you were asking everyone the question about relationships. Chairman McGrath said, oh, I'm sorry. Do you have a relationship with any of the members of this Board? No, but I once wore Captain Morin's hat once. Selectman Morin said I tried to kill him. Mr. Maddox said you try to kill me twice. Selectman Morin said, I remember once. Mr. Maddox continued saying, I am a hands on person. I got to see it, got to try it. I'm probably the only selectman that's done a tour in a snowplow. And I took the four hour trip around his route and I got to tell you, it was the longest two days of my life. That is one difficult job. The people you have plowing our streets, and I travel all over Massachusetts and New Hampshire primarily, you know, when you're back in Hudson, they do a great job on our roads. I'm probably the only one that went down inside the sewer pumping station. And again, the quality and the attentiveness. I've been in facilities where it was half the age and there's all kinds of stuff mounted on the wall that's no longer used, the wires are hanging out. None of that in this facility that nobody sees. So, again, we have great people that work here. And the Fire Department was nice enough to let me go up the ladder, but I had to wear the hat. So it was the only real. And again, Captain Morin and now Selectman Morin, I know him. But again, great respect for the years he put in at the fire department having to deal with selectmen that wanted to do right alongside. He got stuck with me most of the time. Chairman McGrath said, Thank you very much.

Chairman McGrath welcomed Rich Weissgarber and asked him to tell the Board a little about himself. Mr. Weissgarber said, I'm Rich Weissgarber, I live at 21, Flying Rock Road, married with three older boys. I been with the Department of Defense for about 36 years. 20 of it was active duty Military. I have had many unique jobs while with the Air Force. I haven't been in Hudson very long, probably about four years. I see that as a strength. I see it as you know, It allows me to be unbiased, I think, and kind of look at things through a lens from that perspective and to collaborate and communicate and work with others in that manner. So, you know, over the 36 years have been fortunate enough to take a lot of formal leadership training, management, and supervisor. I'm one of the key leaders over a branch of About 350 people, so I run into a lot of challenges, difficult situations and love rewarding people. Love serving, love what I do, and I just I want to carry that over to the Board of Selectmen and keep an open mind. I collect I, I do my research, collect the data and formulate a decision based on that. And I want to, you know, I'm a good listener and I want to I want

to listen to the residents and not just the Board of Selectmen on matters and to make a decision. So that's really why I'm here. That's me in a nutshell. I don't want to bore you for another three hours. Chairman McGrath said, you have an impressive background, to be sure. Mr. Weissbarger replied, we all do, ma'am to be honest with you.

Selectman Gagnon was recognized and said two questions for you, sir, and thank you for volunteering. And did your background is impressive. I read over your application as well. So have you read the existing master plan? A two part question here? Mr. Weissgarber replied, No, I have not. I have not read the master plan. I read the capital improvement plan. Selectman Gagnon then said, Ok, and have you participated in any of the new master planning sessions that was happening before the Hudson Logistics Center took over? Mr. Weissgarber replied no.

Selectman Gagnon then said, OK, so move on to the next question. Do you believe that residents have the responsibility to seek out public available information on town topics? Or should town leadership do a better job proactively providing information on multiple platforms? Mr. Weissgarber replied, so both. I think that's a double edged sword. I think residents have the right under, you know, Freedom of Information Act type requests and they can always come in and talk to, I've always been able to come into the Town Hall and talk to the Town Administrator and director to get information as a private resident. Never had an issue with that. I've learned a lot by doing that. But I do think that The Town, you know, part of its services and part of its communication to the resident. As we were, we seem to be stuck as to how we can communicate things to the residents in an effective way. And media is not necessarily getting it done. So ideas of how we could do that, um, maybe I don't know if I don't know if the selectmen have ever thought about having, like a an unfunded intern or something or interns from the school that could go out and give the residents can newsletter or something or a pamphlet. A lot of people still do that. There's. That physical copy of the information, we do it and the government as well to some folks just don't use electronics. So I think we you come up with an alternative way to push that information out. And we have interns on base that go out and do that. They push information like that through newsletters and such. And it's a great way to get to people that aren't getting on the media.

Selectman Roy was recognized and asked so what do you think is Hudson's biggest challenges? Mr. Weissgarber replied saying, I think so, the gentleman talked about vision. And it kind of resonated with me because, you know, I always think about a formal vision mission, goals objective. Because you can measure them, you can create milestones, I think that one of the biggest challenges is that we Lack a unified roadmap. So we do have a capital improvement plan. To me, that's a powerful document that we need to leverage more, not only to inform budgetary decisions and to prioritize matter, but to answer to the state and federal governments potentially when they want when they give you money and they want to understand how you spent the money. But I do think that when we're talking about the School and the Town and we talk about communication and collaboration and there's a gap there. I think that we should have a unified strategic plan and Chairman McGrath talked about getting together in August and that's awesome is maybe think about actually putting something in writing. I know the school had a Strat plan, but actually coming together like we did with a capital improvement plan with a representatives from basically the Board of Selectmen, the School. The Planning Board, a resident member, I believe, and Budget Committee, has built a strong plan like that and have milestones in it for, you know, and prioritize the different goals. Like for me, goal number one is. Safety, security and health and welfare of the residents, that's and so we create objectives that support that. Maybe we have a goal to reduce paper usage by 20% and within three years or so. Maybe we have a goal to robust the Senior Center, because to me that's a critical item in the town, the programs within the senior center. So to answer your question, to me, it's lack of a unified strategic plan.

Selectman Roy then said my final question is, what do you think is your fiduciary responsibility to the Board as a member of the Board of Selectmen? Mr. Weissgarber replied, It's to remain an unbiased objective, you know, an objective member of the Board and take input from everyone on the Board

and the residents and to be a good listener and to ultimately make that decision based on as much information as possible in an objective manner.

Selectman Morin was recognized and said serving on the Budget Committee, as I had asked earlier, you've seen the School side, you've seen the Town side. You know where the differences are. How would you bring both sides together to work together? Mr. Weissgarber replied, Again, I would get everybody at the table and I keep talking about the capital improvement plan. But I really think that that plan, which is only done every four or five years, should be the catalyst to start prioritizing the projects that the Town needs. And I think that that plan needs more publicity to the public of its power and what it was meant for, because I've only been on there a short time, but it always seems like there's a separate drive-bys with the budgets and never a unified, you know, story. So really, that's what I would do, I would I would want to use that as a way to prioritize those big projects, you could potentially do them in the same fiscal year. But we would have to talk about that and understand, you know, the cause and effect of doing that and whether or not it's a good idea to do that. Because right now, I don't think we know. We don't know what the cost is today versus the cost tomorrow and waiting. And we just again, we the School comes in and the Town comes and we listen. We asked questions about the budget, but we have to have something more strategic. I mean, you're the strategic leaders of the Town and you're not tactical. You don't do tactical level work. So we have to have some more of a strategic thought process on how we're going to unify things and do projects in that way and to fall back on something that has informed us together.

Selectman Morin then asked how would you get that 70% we talked about earlier, involved? Mr. Weissgarber answered saying, so, again, I would, I would get folks, myself included, we should do a newsletter and start maybe putting it in businesses are going around and putting it in mailboxes, if that's allowed, I'm really not sure, but. That I don't think the electronic means is working. I think we need, If we're not going to have a newspaper and I read that newspaper when it was around and I liked that, I enjoyed reading it, is that we should create something that's much lower cost, that we can inform the public with a physical document because that seems like the majority of the population that's the way that they get their news. Today, anyway.

Selectman Morin then asked one last one, do you think we need to change the form of government for the Town? Mr. Weissgarber said No. to be honest with you, I enjoy the non-partisan, you know, collaboration and stuff. I think when you start going to other forms of government, you may start getting into partisan politics. And I think this is a great way to manage and govern the town. Plus, I wouldn't be sitting here if it was partisan as a federal employee.

Seeing no further questions from the Board, the Chairman said OK, so I'm going to go back to Mr. Thompson's list. I'm going to select one question because I have to save one, one remaining one for either Mr. Ulery or Mr. Murray. OK, so how do you plan to involve residents in the decision making process on issues in our Town? Mr. Weissgarber replied we have, well, outside of the electronic means, we have Town Halls. That's a great way to inform people, you know, actually have, you know, invite them to a town hall meeting, maybe at the Community Center, have several of them, go door to door. You know, we our Town is not we're still making the transition from analog to digital on a lot of things. I mean, I think we've come a long way. And even with the Comm system that we have for the first responders and stuff, which I think is great, we still live in a very Hands-On world in our Town. And so we cannot rely on, you know, the digital means to get the message across. If voter turnout has anything to do with how we're publicizing things, I really think that we should... we haven't made that jump yet. And so I do think, you know, driving around and knocking on doors and having the town halls would be a good way to get the word out.

Selectman McGrath then said, I have one final question. And this one isn't is it an easy one to broach, but it's necessary. Your wife works upstairs in the Selectman Office. And how would you handle any kind of conflict that might arise? Um, Steve is her supervisor. We, the Board of Selectmen, have impact on her salary. So I think it's important to bring it out so that people know that we're trying to be as transparent as we can be. Mr. Weissgarber replied, Sure, I would make a go

work at Wal-Mart. No, I'm just kidding. Chairman McGrath laughed and said, we don't want that either. Mr. Weissgarber then said, nothing against Wal-Mart. To be honest with you, I would have no problem, you know, recusing myself or abstaining. I mean, that's really a simple answer. I would I would just step away and, you know. The Chairman replied, thank you for that, because it's important that people would know that you would actually recuse yourself, we're going to be faced with that in the not too distant future. Thank you very much.

Chairman McGrath then welcomed Mr. Ulery. Mr. Ulery said my name is Jordan Ulery. I live down the street here on Baker Street and I've lived here since 1972. My kids went to school for grade school and then we sent them over to Bishop Guertin. I serve in the New Hampshire legislature on the Ways and Means Committee. There I get to understand where revenues are and where they come from and how they develop. I also understand how the Town fits into the overall function of the state since we're Dillon Rule State and there's a subordinate to operation there. Since I graduated from St. Anselm College, I went into EMS because I think the monks over there, when there were a lot of them, matter of fact, my classmate is now the abbot. It kind of put a thing in my mind about being of service to people. So I went into EMS. I was one of the first and was in the first class and graduated with first class paramedic school from New Hampshire Technical Institute. The former director of FEMA emergency services for the State of New Hampshire was also in my class. Chris Pope. After that injured my back pretty seriously. And then I went into doing private investigation work as a private investigator. I like to watch asphalt grow, but did a lot of antifraud investigations for insurance companies. Matter of fact, I was able to send one attorney to the Board of Bar Review because he was holding the cane, the crutch that neck brace had an image of the patient of his client or his client got in and climbed in the car. He brought them to the doctor's appointment with him. I didn't go over very well with the bar. Since then, I've done a few things of my own with a very small business that deals with lack of a better term, collections, but that's not the entire thing, that in service of process, I've served on the Planning Board for many years. Mr. Maddox was instrumental in convincing me to put my name in for that and have had some input in the state and most those other things. I'm also familiar with the EMS system here in Town, unfortunately. But that's basically who I am. I'm pretty outspoken, but at the same time I'm able to understand other people's points of view. Even if I don't disagree with them, I understand them and try and come up to some sort of compromise. I'd be glad to take any questions anyone has.

Selectman Roy was recognized and asked, so where do you see Hudson in 10 years? Mr. Ulery replied, Oh, that's kind of hard to say, but Hudson is a border community unless all the border communities, even tiny Towns like Rindge, are developing very rapidly with an increase in population that is coming from other states. Massachusetts to a degree, but even further away, New York, New Jersey, Connecticut, moving up here to escape the high taxation that they have. And that's the generally accepted term. That's what the demographers tell us every two years. But the state house, I see Hudson continuing to grow, but we already have in place some pretty good zoning where we've isolated most of the areas for industrial growth. We need to have a mix. You can't wind up like, wow, I shouldn't say, but like a community town with no industry whatsoever because that just makes the tax burden so high that people aren't going to be willing to put their kids in school. They're not willing to come here and live. But at the same time, we offer services and programs, I mean, there are staff here in Town is tremendous. I mean, the Town comment is something people drive all around to come and see at Christmas time because we spend a couple of days putting stuff up and that comes out of the taxpayers' dollars. But everyone enjoys it. The roads are well maintained. We don't have potholes like a certain city to the west of us. They maintain the roads well and there's a schedule that's set up to pave the roads that need to be paid in a timely fashion. Hudson does things right. Thus far, the educational system in town is first and not first class. It's one of the reasons I work to get funding through and we got that through and now you've got a pretty nice school there.

Selectman Roy then asked, so how would you attract younger families to Hudson? Mr. Ulery answered, well, we're going to have to get rid of the four hundred and five hundred thousand dollar

homes. I shouldn't say get rid of, but reduce them and back in, you wouldn't remember, but I remember the first house that my father had was a small ranch, two bedrooms. My brother and I were in one room. Mom and dad were in the other room. One bathroom shared what they call a starter home. We have no starter home developments here because people are willing to pay for a one acre lot and five bedrooms and three baths and a two car garage. So some development and encouragement of development of the smaller starter homes would be one way to start doing that. That would be one way to get younger people to come into Town. Our access to the highway is good, regardless of which way you go over the river. Our access to BAE is very good so long as you don't have to be at work at nine o'clock. But if they allow you there at nine thirty, that's fine. That's. Those are several areas that could be looked at.

Selectman Roy then said, one

And one final question, do you believe the Board of Selectmen should be informed when a police officer is put on the Laurie. I can't hear you. Do you believe the Board of Selectmen should be informed when a police officer is put on the Laurie list? Mr. Ulery replied, No, I do believe the law should be made public and available to the defense attorney. But the Laurie also has people with a question of credibility that may or may not relate to his performance of his job as a policeman. It may relate to an omission by accident rather than an omission of fact on purpose. That list has got a reputation as being a list of individuals that are quote unquote liars, when in fact it has other individuals on there that have faced disciplinary questions by the by the chief. If the officer staff of the police department has a problem, they have recourse within their contract is how to deal with it. Within the department. I don't see the select board get involved in it until such time as it becomes necessary to get to discharge an individual, even if it goes through arbitration and then goes into further actions

Selectman Gagnon was recognized and said Thank you, Madam Chair. Just one question. So you have a lot of roles when you're on the Planning Board, your part legislator. So thank you for volunteering there and you're applying to be selectman. How would you either balance all those roles or would you have to give up one legally? How would you what would you do with all that if you got the position? Mr. Ulery replied saying, Thank you. With the Select Board meets once or twice a week plus the month plus the various committee meetings, those are done at night. Most of the work at the state house is done during the day. I'm also on Hillsborough County Executive Board, which is the overseer board for the operations of Hillsborough County. We, the commissioners, decide what to spend and we tell them whether they can or can't. And then we put it to the entire 121 members of the delegation to see whether or not the tax rates are going to go up and we'll know on the 23rd. But look, right now, tax rates are not going to go up on the county level at least. But there's ample room to balance these, these things. It's not like, you know, I've got plenty of time because I'm semi-retired right now.

Selectman Morin was recognized and asked where you are part of it the other part of the government and some of the actions that take place up there, you know, kind of relate to what takes place down here sometimes. How are you going to take the problem solving that you've learned up here and use here so we work together with the schools? Mr. Ulery answered that's an interesting thing. I'll give you an example. Generally, there's a split on taxes in ways and means, one particular party. Doesn't have a strong objection to new taxes and the other party has a strong objection to new taxes without cause, and yet within that committee, 90% of our bills come out unanimous because we work on them to get a response to get answer. Recently, a bill came over from the Senate, its 101, Senate bill, 101 which raised the minimum threshold of filing for BPT or business profits tax. They wanted to raise it to 75,000. Now, there was some objection. So I put in an amendment to raise it to 100,000, but we got it worked with on the committee, bring it back down to ninety two thousand, which was a reasonable rate based upon inflation from the time that it was originally set at 50,000. So you work with people when you make them under, I shouldn't say make, but when both sides understand what the problems are. And what a logical resolution is that requires, however, work on both sides, not just one side, but from both sides to accomplish a common goal. And when you sit down with someone, you can have a discussion and give all sorts of answers and give all sorts of reasons, reasons why

and why not. But unless there's a common goal and that is known in advance on any negotiation, whether it's a contract negotiation or it's a military deal or it's working with one of the agencies, what happens is you have to have a common set or one side or the other is going to have to put their foot down and then you're going to wind up with a split decision coming out of your process. I'm very happy to hear that the Select Board is setting up our meeting with the School Department. It's certainly well done. Our time needed to do that to determine what is needed, particularly what the enrollment situation that's happening throughout the state and in Hudson. What's enrollment in the schools, whether money is being well spent, whether additional funds can be done, and whether or not there are areas within the School budget that could be trimmed a little bit by combining them perhaps with Town operations that would spread out the work over instead of being limited to working in one place and working over a larger area so that you have a better balance and maybe you need 15 guys to set up for graduation just off the top of my head, where you can have the entire town staff available as opposed to just a few people that are there, get it done quicker, more efficiently and safer for all parties involved things.

Selectman Morin then asked again, you at the state level, we've heard a lot tonight, communication to our residents getting the information out. Big problem. With your experience up there is there anything you can bring here from Mr. Ulery replied, there's Constant Contact. We've got old home days coming up. Hopefully it's planning on it, but there would be nothing wrong with asking residents if they would like to receive a weekly monthly email from the Towns from the Town Select Board, talking about things going on in the town and newsletter on an email format, have them sign up for it. That way they were opting in. If they don't want to, they can always unsubscribe. But you get the information directly into the household by using that format. We have a Facebook site. I don't think we have a website, though, that would need to be advertised out where people could research things in and get paper work more easily than negotiating through a Facebook page after page. It's on this page. I have to go back to this page to to get the information. That's one way to do it. And with Old Home Days coming up, as I mentioned, I'd do it like the two political parties doing put a tent up there and say, got a question. Marilyn McGrath is going to be there on Saturday afternoon from two to five or two to four or two to three, whatever. Yeah, I know it gets hot on Saturday's in August. But at the same time, put yourselves out there, answer questions, give a response. If you're going to be a select person, if you're going to be a state representative, answer the questions that are asked or at least give your idea and be willing to listen.

Chairman McGrath asked if there was any additional questions. Selectman Morin said two more if you don't mind and said, Traffic. Mr. Ulery replied I think Mr. Gagnon may not like this answer too. A lot of things have changed since the EPA advisory on the route to the bypass. Many things have changed and there are now new techniques of essentially causeway construction over wetlands, which have minimal impact. With the new infrastructure plans and the money that's being spent by the federal government, Hudson if it contacts its state or federal delegation may be able to get some earmarked funds for that without impacting, seriously, the wetlands. I believe that a bypass can be built. As you guys know, the majority of the traffic on Lowell Road during rush hour isn't Hudson residents. It's people going to Wyndham. It's people going to Salem who work down on the Waltham side of 128. And it's easier to come across here than it is to drive all the way down to 95 and follow 128 in two and a half mile an hour traffic. It's easier to drive at three mile an hour traffic down Route three, but that's one of the problems, not one of the problems? That's one of the things about New Hampshire is approximately a third of our workforce works in Massachusetts and the other third works either in Maine or Vermont, and the remainder are right here. So we have to make some considerable consideration for people who are traveling back and forth to work. And as we said earlier, there's only a few ways across that river. And one of the ways and that's already planned for land is already secured by the state, would be to put in segmentally, the bypass. But at the same time, the bypass has to take into consideration the substantial wetlands, particularly in the south end of town. That's one way to address the traffic. The other the other way would be a stop sign doesn't mean you roll through it. It means stop. Selectman Morin said get us 50 more police officers. We can take care. Mr. Ulery replied, I don't think 50 more would be necessary. 25 is OK. Selectman Morin said, OK, I'll hold you to that.

Selectman Morin then asked, the change of government question. Do you believe the town? Mr. Ulery replied, No town government is fine. It's closer to the people, more responsible.

Chairman McGrath then said, okay, I have two. I'm going to go with again with Mr. Thompson's list. I've already asked this question once, but I think it would be appropriate for you. Thank you. Will you serve on the Planning Board? Most people in our community say that we have severe traffic problems. What do you think? How would you go about mitigating those concerns or change the situation? Mr. Ulery replied, I already addressed that, ma'am, with the growth of...Chairman McGrath said, I want to say again. I want you to repeat it.

Mr. Ulery said I would I would push as hard as possible to get that circumferential done so long as it doesn't impose upon the wetlands. There is a place, I think there's a meeting ground that can be met there where we can actually divert some of the traffic that isn't going to Hudson. It's going to Windham. It's going to Salem, it's going to Londonderry. Or we can divert some of that traffic around the northern portion of Lowell Road. We could, I suppose, put a two lane road all the way up to Central Street that would require a huge expenditure on the part of the town taking property and it wouldn't do much good. Quite honestly. Town ordinance is restricting truck size traffic I think are due for the next town meeting to be approved. I think that would be a good thing as well to reduce some of the, uh, truck size traffic that goes in there. But because Hudson's location, because we have the southernmost bridge over the Merrimack in New Hampshire, we're going to get traffic. We could say, you know, everyone who put up a sign and saying, if you live in Windham, go north to Manchester, cut across 293 and then come down. Try that, it not gonna work. So we need to be reasonable about it and seek a way to divert the traffic around Hudson. It's not even going to stop in Hudson.

Chairman McGrath then said Ok, and then the last question, and it's the one that Mr. Maddox reminded me about is the relationship to any member on the Board of Selectmen. Mr. Ulery responded saying, well, I've served with you on the Planning Board and I've served with Mr. Morin on the Planning Board. I know, Brett, from standing outside, we've had several conversations at campaigning. I don't know Ms. Roy very well at all other than I think you're an attorney. Is that correct? I don't think I've done any work for your office. Selectman Roy said you did once. Mr. Ulery replied I did? OK, Senior.

Chairman McGrath then said, and last but not least, certainly not least is with Mr. Murray. Mr. Murray started by saying, good evening. I'm Shawn Murray. I'm a resident of Hudson since 2001. And I was a municipal employee, your fire chief for 13 years and semi-retired back in 2013. And I'm also currently on the Budget Committee, most recently serving as chairman last year. And I think I've been on the Board since maybe around 2017. I want to thank you for the opportunity to put in for the open selectmen seat. My goal in doing so is I'd like to continue my service to constituents or, you know, our taxpayers, but at a different level or in a different venue. I've certainly enjoyed being on the Budget Committee. I think we've made some significant progress with both school and town budgets in the way that we approach them and that we view them now rather than going through hundreds of pages. I believe I've come up with a system where we can actually look at summaries and get just as much good information out of it as going page to page. But with that, I'll open it up for questions for you.

Selectman Roy said so anyway, so I'm going to preface this with you and I already had a conversation, so I got a feel about where you think the Town is going and everything. So I want to sort of get a feel for you in a different aspect. Have you ever held a position that you weren't as successful as you wanted to be? Mr. Murray asked in a, well, like an elected position or any position? Yes, absolutely. When I retired from the Town of Hudson, I became the Director of the Massachusetts Fire Academy, responsible for over 300 people. And there was an organizational misstep, if you will. In other words, I was reporting to three different people, and in such a large organization, it just never worked out. And this was, this was an excellent job, had a lot of

responsibility. And I really started my career, my fire service career in the training aspect. But after about eight months, it wasn't a good fit and I left.

Selectman Roy then asked, Ok, um. What did you learn from that? Mr. Murray responded saying, Well, I certainly learned that, you know, you try and do the best that you can in anything that you go and do, but you also shouldn't stay in a position that isn't working out for you. You have to. Yeah. You know, you have to move on if you need to. And and, you know, in a way, it ties in with when you're dealing with issues on a board of selectmen to there has to be compromise or, you know, you have to look at issues and from many different angles and be willing to be open enough to change your mind, if that's what comes out of it. You know, if you learn new information or anything like that,

Selectman Roy then said, just one more question. So traditionally, I guess at a Town Meeting, the deliberative session, there's a re-vote on on warrant articles. Do you believe that that should continue without new information from citizens? Mr. Murray replied, I do. But I of course, I'm going to, you know, preface that with I think there is a gray area within the law and in the way that it reads. As a matter of fact, I know there is, because in that particular situation, we got advice, different advice from two different attorneys. The Town's attorney and School Boards was a similar interpretation. But, yeah, I believe it should because and I'll give you a fine example. If you'll recall, in this last town meeting, there was a resident who was looking to or that town was going to discontinue her road and part of it. And on the surface, it seemed like it was a no brainer, you know, that that's what she wanted and was going to happen. But through the deliberative session and listening to different people in this woman, I became convinced that I supported her position over the Towns closing the road. And that's because she provided with some compelling information, you know, along that whole top. Selectman Roy then said, Right, but I guess my question was, without that kind of information, should there be a revote? Mr. Murray replied, well, you know, information doesn't only come from the deliberative session, you know, there is a gap. You have your public hearing, the Town's public hearing, and then you go to a deliberative session and there's a couple of week period there. And we continue to get information throughout or sometimes you've asked for information and it doesn't come to you and people have a right to, you know, make their decision based on that. It's the same as we sit on the Budget Committee. OK, I can tell you throughout the whole budget process, if I get two or three calls from our taxpayers, I consider that a good year. And so what happens is, will we're left at having to take whatever information we have and make our best decision that we can without a lot of input.

Selectman Gagnon was recognized and he said, Thank you, Madam Chair. One question and you're on the Budget Committee. I think this may fit you, but it's a little difficult. We always say we the Town different boards always talk about keeping the tax rate low. What initiatives do you believe are so important that they should that they can and they should adjust the tax rate up? So put differently, is there something that is so vital to this Town that you think a tax rate increase is absolutely valid for you? Mr. Murray responded saying, Well, I think essential services is one of them. Public safety, you know, police, fire highway. Those are those are the three major areas of the Town that the taxpayer gets the most services out of. So if there's a true justification, then I think that would be one area that you would if there is a demonstrated need through the presentation that we receive, you know, from Department Heads or, you know, on a School Board side this past budget year, the Committee learned a lot. And we really get into depth of special education and what the costs, the hidden costs of special education are. And in a way, you know, it justifies to a point why special education is so expensive, because of what they're required to do, because of federal laws and all of those types of things.

Selectman Gagnon said, thank you, sir. And one more question, Madam Chair, what's your stance on how to balance land use? I've asked this previously. You know, the balance between, you know, industrial, commercial, conservation, you know, housing. How do you how do you plan on balancing something or being a part of a group that tries to balance that?

Mr. Murray replied, you've heard and I've heard already tonight, you know, from everyone else that I think lacking a vision or strategic plan and not finding a way. I think we as a town, we have our different boards. You have your Board of Selectmen, you have your Conservation Committee, and you have your Planning Board. But no one ever gets together as a big group and has a discussion. Now, the Board of Selectmen can appoint the Planning Board, OK? And that's an important position for them to have. But do they really ever have a general conversation? Now, where does the Town want to go as far as growth, you know, or what should we consider and all that comes out of long term strategic planning, creating a vision of, look, this is what we envision in the future. This is what we want for industrial. This is what we want for business. This is what we want for housing. But it has to be collaborative amongst all those types. As far as conservation goes, that has to be a balance to I think even more so if there's a long term plan and it shows, you know, how you build in recreation, land or preserve in that type of property, then I think it's very valid. Thank you. As a matter of fact, I work in a community just over the mass border who buys hundreds and thousands of acres of property to save as conservation land because it fits the community. You know, there are farming community and they invest in it, you know, so that's the balance I see that's needed.

Selectman Morin was recognized and said I heard from everyone tonight, in my opinion, the biggest problems that we need to tackle up front is the working together and getting the residents involved. Everybody has said the same thing that we lack on both of those things. You've been working for the Town for many years and now on the Budget Committee. First, how would you take care of the working together problem with the School Board and you just brought up getting together with Planning and all that. So how would you take care of that? Mr. Murray replied, well, I can tell you, back when I was fire chief, we had sat in on meetings with the School District and really were just looking for low hanging fruit. OK, copy paper. Back then, they were using the highway department. And so we were meeting, I think we met two or three times and had a meeting said, yeah, we should do this. This is what we spend for, you know, copy papers, what we spend for computers and all of that. And then it stopped. And so I've seen it not work over the years, but I think it's from a lack of really following through with it. And when you meet with a joint board, you know, set some goals and some follow ups. Yeah. You know, a prime, one positive thing I see is having the School Board sit on the Selectmen meetings and having the Selectmen sit on the School Board. That certainly opens up communications. But I think it's a long term hard effort that you're going to have to take to make sure you keep following through.

Selectman Morin then said, the second one would be communication with the residents. I mean, we've heard numerous different options that we can take. You have anything to add to that other than what's being discussed tonight? Mr. Murray responded, Yeah, I'd like to think a little broader, OK, or globally. And, you know, the Town of Hudson essentially is an 89 million dollar corporation and this Board is the board of directors. The only difference in a corporation and this Board is you're not out to make money, OK? You're out to manage the revenue and the finances of the Town. And I think what happens is while we try to communicate with the public as much as we can, it's too fractured. OK, the Board trying to put out a message and communicate. You have departments and department heads that communicate with the public in her own way. And there's nothing that is consistent or there's not there's again, no real plan on what we should be communicating to the public and how we do it. My thought would be to invest in a full time position for a marketing public information type position that would coordinate all departments, all forms of communications and be the spokesman for the Town through the Board of Selectmen. And we've seen it done at the School District. You know, they created that communications position. You know, what's ironic and sometimes hard to understand is when you see the Schools budget at 85 million and then I said thirty million. They're servicing a couple thousand students and we're service and, you know, 25,000 residents. And believe me, I fully support education. I have two kids that went through the schools that have been very successful in life. But when you look at that perspective there, there's got to be ways we can, you know, collaborate and try and make improvements in the way the Town runs.

Selectman Morin then said just the last question I got, a change in government, Mr. Murray replied saying, so I don't know if the Town needs to change the government, but I would suggest this again. I would suggest that, you know, the Town consider entering into some long term strategic planning, identify a vision, and where the Town wants to go. And as part of that strategic planning, just as a check, you know, on the Town itself, perhaps they ought to put together the Charter Commission and with citizens and groups of people and take a look of whether it's warranted or not. And you don't always it doesn't always mean you're going to change the form of government. You can still have a board of selectmen or governing body. Typically, what might change is the role of the town administrator who switches over to a town manager. And then they take on different responsibilities, which leaves more time for the Board of Directors to do long term strategic planning.

Chairman McGrath said OK, so I'm going to go back to my Mr. Thompson list, and this is the only question that hasn't been asked on this list. Back in 2017 there was a zoning change amendment to increase Zone one, max building height that was largely snuck under the voters noses since the specifics of land use amendments aren't discussed at the annual town hall meeting. If you could change one thing in our zoning code, what would it be and why? Mr. Murray replied saying, That there would be mandated public hearings on that, you know, on those types of issues and that it must be fully presented at the time deliberative session, just like all the other articles are done. The Chairman then said, Ok, so I'm just going to add a comment to that, because those types of decisions, when it's a zoning change, it has to be discussed. And I think that the Zoning Board discusses it, but it ultimately gets before the Planning Board and the Planning Board votes to put it on the warrant for the voters to vote on. So there is public hearings about that. So just so that it's clear that it's not done in the dark of night, it's not done, you know, in secret meetings, it is done. But a lot of times people aren't listening or they're not interested in watching Planning Board meetings. And so it gets it gets discussed at that point. Mr. Murray then said And again, and I would suggest that, you know, there's another fine example of utilizing someone, as, you know, uh, marketing or communications person that would be able to make sure that gets out. Chairman McGrath said, and again, another point of clarification is that the Town Planner usually attends the deliberative sessions with a poster board that's, you know, on display explaining what the zoning changes are. So it's not done in secret, but people have that thought.

The Chairman then said, And then the last question, and it's the same as everybody else. Do you have any relationships with any of the Board members? Mr. Murray responded saying, I don't, except to say, you know, I worked with Selectman Morin and Mr. Malizia I've known you over the years through my, you know, position as fire chief. And Kara, you know, I've known for the last couple of years.

Chairman McGrath asked, Ok, thank you. So I'm going to just open this. Mr. Malizia, do you have any questions for any of the candidates that you'd like to pose?

The Town Administrator responded saying, no. I just want to make sure that everybody understands this position, this appointment is until the next election, just for the public out there. This position is to go to March. Coincidentally Selectman Coutu's term was ending in March. So this will be a full term when somebody runs. But just so folks know, out there in TV land, this is just an appointment until March.

Chairman McGrath added it's a temporary appointment. She then asked the candidates, do any of you have any questions for us that you'd like to ask at this point? No. OK, I guess we can call it a night.

6. ADJOURNMENT

Motion to adjourn at 8:46 p.m. by Selectman Roy by Selectman Gagnon. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Marilyn E. McGrath, Chairman

David Morin, Selectman

Kara Roy, Selectman

Brett Gagnon, Selectman

DRAFT

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 22, 2021 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of June 22, 2021 at 6:59 p.m. in the Hudson Community Center.
2. PLEDGE OF ALLEGIANCE led by Chief Buxton
3. ATTENDANCE
Board of Selectmen: Marilyn McGrath, David Morin, Kara Roy, Brett Gagnon
Staff/Others: Steve Malizia - Town Administrator; Jess Forrence - Public Works Director; Lisa Labrie - Finance Director; Bill Avery - Police Chief; Tad Dionne - Police Captain; Jana McMillan - Animal Control Officer; Bruce Buttrick - Zoning Administrator; Jim McIntosh - Dir. of Community Media; Rob Buxton - Fire Chief; Gary Gasdia - School Board Chairman; Jill Laffin - Executive Assistant
4. PUBLIC INPUT - none
5. Recognition, Resignations, Appointments and Interviews

Resignation of Roger Coutu as Selectman

Selectman Roy made a motion, seconded by Selectman Morin to accept Selectman Roger Coutu's resignation from the Board of Selectmen, effective May 25, 2021, with the Board's deepest regrets and sincerest appreciation for his service to our community. Carried 4-0.

Interviews

Craig Putnam - Alternate Member - Sustainability Committee

Chairman McGrath asked Craig Putnam to come forward and tell the Board a little about why interested in an alternate member vacancy on the Sustainability Committee. Mr. Putnam said I am about to retire from WPI, Worcester Polytechnic and my wife is the Chair of the Sustainability Committee and is looking for me to help with particular aspects of what the Committee is addressing. Having to do with things like renewable energy, EV charging facilities, community power and things of that nature. Chairman McGrath thanked Mr. Putnam. Seeing no questions from the Board the Chairman said, typically what we do with first time applicants is we wait until the next meeting to make the official appointment. So we'll do that in this case. So in a couple of weeks, you don't need to come back, we'll act on it at the next Board of Selectmen meeting.

Roger Coutu - Alternate Member - Planning Board

The Chairman stated that Mr. Coutu was unable to make it for an interview tonight so we will add this item to a future agenda.

Selectman Gagnon made a motion, seconded by Selectman Morin to approve all Consent Agenda Items as noted and appropriate. Carried 4-0.

6. CONSENT ITEMS

A. Assessing Items

- 1) Certification of Taxes Yielded/Timber Warrant: Map 194, Lot 9-2, 2 Aspen Drive Pelham, NH
- 2) Certification of Taxes Yielded/Timber Warrant: Map 166, Lot 11, 32 Ledge Road
- 3) 2020 Abatement Application: Map 165, Lot 146, 68 Derry Street
- 4) 2020 Abatement Application: Map 227, Lot 3, 31 Sagamore Park Road
- 5) 2020 Abatement Application: Eversource Energy - Map 100, Lot 8; Map 167, Lot 9; Map 190, Lot 192; Map 179, Lot 31; Map 107, Lot 30; Map 208, Lot 11; Map 107, Lot 3-1; Map 144, Lot 8; Map 175, Lot 153; Map 182, Lot 181; Map 162, Lot 80; Map 13836; Map 179, Lot 11; Map 195, Lot 5; Map 175, Lot 6; Map 171, Lot 30; Map 171, Lot 31; Map 162, Lot 16; Map 135, Lot 7; Map 135, Lot 2; Map 171, Lot 46; Map 138, Lot 56; Map 175, Lot 153-2; Map 138, Lot 86
- 6) Current Use Lien Release: Map 156, Lot 5 Multiple Sites- Sparkling River Condo Site - Remainder of adjusted Phase VI

B. Water/Sewer Items

- 1) Water Abatements: W-UTL-20-03 Acct#3501818204; W-UTL-20-04 Acct #3505238004; W-UTL-21-02 Acct #350008905

C. Licenses & Permits & Policies

- 1) Hawker Peddler License - Cedi's Tasty Treats
- 2) Outdoor Gathering Permit - Hudson Old Home Days

D. Donations

- 1) \$500.00 donation to DPW for Town Common Christmas Lights from Roger & Doris Coutu

E. Acceptance of Minutes

Minutes of the June 1, 2021
Minutes of June 8, 2021

F. Calendar

- 6/23 7:00 Planning Board - Buxton Meeting Room
6/24 7:00 Zoning Board - Buxton Meeting Room
6/28 7:00 Sustainability Committee - Buxton Meeting Room
7/12 7:00 Conservation Commission - Buxton Meeting Room

7/12 7:00 Cable Utility Committee - Hudson Cable Access Center
7/13 7:00 Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Board of Selectmen Applicants

The Chairman stated at the last meeting we interviewed candidates for the vacancy on the Board of Selectmen and those applicants were Robert Guessferd, Richard Maddox, Richard Weissgarber, Jordan Ulery and Shawn Murray. Does anyone on the Board wish to make a nomination at this time? Selectman Morin made a nomination for Shawn Murray. Chairman McGrath asked, is there a second? Seeing none, Chairman McGrath seconded the nomination. She then asked any other nominations? At this time Selectman Roy made a nomination for Robert Guessferd. Selectman Gagnon seconded this nomination. Chairman McGrath then said, so we have a tie. So do you want to, how do you want to proceed? Selectman Morin said I think you probably should bring up both names, see if we get three votes. If not, we'll move on. The Chairman then said Mr. Murray has been nominated and seconded. A vote was taken. Motion failed 2-2 with Selectman Roy and Selectman Gagnon in opposition. Chairman McGrath then said the next nominee is Mr. Guessferd. Motion failed 2-2 with Selectman Morin and Chairman McGrath in opposition. Chairman McGrath then said so we have a tie for both. Selectman Morin was recognized and made a motion to nominate Richard Weissgarber. Chairman McGrath seconded that. Seeing no discussion a vote was taken. Motion failed 2-2 with Selectman Roy and Selectman Gagnon in opposition.

At this time Selectman Morin was recognized and said I'd like to make a motion that we send the applications out again and try this one more time before it ends up in the courts. I don't think there is a need for us to get to the courts. This group should come to some type of conclusion. I understand everybody's feelings but there are other people whether we want them or not that are in my words, neutral. So I would like to make a motion that we send out a request for applications again. Have people submit applications, go through the process one more time, see what we can come up with. Chairman McGrath seconded that motion.

Selectman Roy was recognized and said I'd actually like to re-nominate Mr. Guessferd. Um, okay, can I get a second? Selectman Gagnon seconded the motion. Selectman Roy then said so I want to speak to Mr. Guessferd's application a bit because I took a lot of time. I read this resume. I watched his presentation when he came before us. So throughout his approximate 30 years as a member of this community he's gotten involved. We've all seen his involvement first hand on the Budget Committee. You may not know this but he was also president of Alvrine High School Friends of Music, president of the local Kiwanis Club and Chairman of the Jeannie Berkley Memorial Fund. Mr. Guessferd is a graduate of one of the most elite institutions in this country, the United States Air Force Academy. The United States Air Force Academy, the United States Military Academy, United States Naval Academy and the Coast Guard Academy are the Ivy League level colleges of our military. Only the best of the best go to those schools. Bob went on to receive his master's degree in business administration from Bentley College and he is one of two candidates for the position to have graduate degrees. He's had approximately 32 years of leadership experiences and as many years as contract negotiating experience. He is experience in US government accounting and budgeting and for anyone who has been an operator in the federal system you would have an appreciation for this skill. He has served the Town as an elected member of the Board of the Budget Committee, I stand corrected, for about five years. Again Bob, Mr. Guessferd, is a graduate of the US Air Force Squadron Officer Course and the prestigious Air Force Command and Staff College. The air university is headquartered at Maxwell Air Force Base Alabama and is the United States Air Forces center for professional military education. The air university is accredited by the Southern Association of Colleges and School Commissions on Colleges to award masters and doctoral degrees. Mr. Guessferd's presentation to the Board was articulate and well thought out. He's

demonstrated he can recognize multifaceted issues and can use his abilities to critically think to examine issues and develop solutions. He will represent the citizens of Hudson well. I have no idea what Mr. Guessferd's positions regarding issues this Board and the Town will face over the next nine months. His positions may be radically different from mine. What I do know is that healthy debate and discussion from learned, critical thinking people that truly care about Hudson can only make us a better community. Selectman Roy continued on saying, I can tell you what the constituents don't want. They don't want the status quo and I can tell you this is evidenced by the petition warrant articles presented over the past few years and by some of the people elected to this very Board. They want well educated, bright, articulate and experienced leaders and we owe that to them. So Madame Chair I then make a motion to appoint Mr. Bob Guessferd to the Board of Selectmen. Selectman Gagnon seconded the motion. Chairman McGrath said, motion made and seconded. Anyone else want to make a motion? Selectman Gagnon said Madame Chair, I don't want to make a motion, I just have a comment but, just really quick I'd like to second that motion because similar to what Kara said just in short I got a real feeling from Mr. Guessferd that he had a sense of what the constituents and the people of the Town want. And to me he's a fresh mindset. Although he's volunteered he brings kind of a new look on Hudson's future. And I really do believe he comes across as very nonbiased to a lot of things and open to debate which is very enticing to have someone like that join us. That's all I had. Thank you.

Selectman Morin was then recognized and he said first status quo, you know, there's two sides to every story and we need to remember that. Okay? We don't have this one side that believes the whole Town is saying the same thing. Because I get people that tell me we made the right moves. Okay. So we need to take that out of it. Second of all we have a room full of qualified people sitting here. We have another gentleman that spent a lot of time in the military serves whose resume is right up there with Mr. Guessferd. Absolutely. And he was also...Selectman Roy interrupted Selectman Morin saying I would agree. Selectman Morin continued saying, he also was nominated. Okay. We have a past selectman who has the knowledge that we need for nine months. We have a past fire chief who worked here, knows all the ins and outs and is also on the Budget Committee. So we have some experience that we should be tapping into that we're not. So, again, I'm not going to vote for Mr. Guessferd. And I think if we can't come to, we need to do this again and if not it goes to court. Chairman McGrath said, and I would agree with you. And I don't know Mr. Guessferd. I don't know that we've ever met other than at the last meeting. I do know some of the other people that applied as well and you're right. They're all qualified. Every one of them. They all have different qualifications, different strengths to bring to this Board. It just so happens that I think that Mr. Weissgarber is the perfect candidate for this Board. So we can take a vote and we'll take a vote now on Mr. Guessferd that's the nominee and we'll see where that goes. A vote was taken. Motion failed 2-2 with Selectman McGrath and Selectman Morin in opposition. The Chairman then said, and again, from my perspective I think Mr. Weissgarber is the perfect candidate for this Board. I didn't write out a lengthy speech about it but I've certainly reviewed all of the resumes that we received. I watched the meeting a couple of times. So I think that I've made the right decision for myself and for this Town and for this Board.

At this time Selectman Morin made a motion, that we have the Town Administrator start the process, set up the dates and the applications and the interviews and we take it from there. Chairman McGrath then said, and those that have applied, and just didn't make the cut tonight, among the four of us, you can apply again and we'll see where it goes the next time. We may end up in court. This is a four member Board and it seems that we've got some real division among these four members. But I would encourage those that really want, I know you're shaking your head no, but you may go home and think about it and decide you want to try again. In any event I would encourage all of you to reapply if you want to go through this again. So, Mr. Malizia will you? The Town Administrator then said, he (Selectman Morin) made a motion, who seconded it? Selectman Morin said nobody yet. Chairman McGrath asked made a motion to? The Town Administrator replied Mr. Morin made a motion to go back out and advertise. Chairman McGrath said, oh, I'll second that. I'll second that. Okay, so that motion is on the floor to go out again, to seek nominees for this position and hold the interviews at the next meeting or two meetings after? The Town Administrator said given next week

is coming up on the 4th of July, I would say put it out a little. You might want to maybe have that off week meeting again. I think you need to give people some time in my opinion. Give them a couple, maybe three weeks to go through the application which would probably put you at. You have a regular meeting on the 13th. You might want to do it on the 20th. I hate to say it, it's an off week, but again you could devote that evening to that topic. Chairman McGrath then said so the 20th of July. Again, that's going to cut the term of office a little bit too. Mr. Malizia replied, yes, it will. Chairman McGrath took a vote on Selectman Morin's motion to go back out to advertise for the vacant Selectman seat and go through the process again. Motion failed 2-2 with Selectman Roy and Selectman Gagnon in opposition. Once the vote failed Chairman McGrath said we just won't bother advertising and I would encourage those in this room that really want to serve this Town and serve it well, if you're interested in this position and you're seriously interested in helping the Town, go to the court over in Nashua and petition the court to make a decision because that's what's gonna happen. Maybe not either one of these two (Selectman Roy and Selectman Gagnon) but it's gonna be somebody related. And they're going to go to the court and they're going to petition the court to make a decision for us and if you want to be in control of your Town do that yourself. Selectman Morin then said I can't believe we have a choice, it's going to go to court if we can't make a decision. I don't think it matters about someone filing. Selectman Roy said, somebody has to file a petition. The Town Administrator said a citizen has to. Chairman McGrath said that was the first question that came out at the first meeting that we had. So it's not a secret. It's been in the plans all the time. So that's the way we're going to have to go. So thank you all for applying. I truly appreciate it. I've lived in this Town my entire life. My entire life. And I plan to spend the rest of my life here. Whether or I do or I don't. That's my plan. I've never seen anything so ridiculous in my life. Nothing close to this. Anyway, I'm sorry that it's come to this but that's the way they want it. So let's go.

8. NEW BUSINESS

A. Roadside Brush Cutter Lease to Purchase

Chairman McGrath recognized Mr. Forrence who said good evening, Madame Chair and members of the Board. Shortly after we found out that the budget was default the Board had asked us to put together a list of things we felt were essential for the Department to keep running and safety part of it. We had done that. We brought some items to the Board to be looked at and Public Works feels that the roadside mower is probably the biggest thing that we really need to be replaced. The other thing they asked is if you want it, how you gonna pay for it? Mr. Forrence went on to say, we've looked through everything as we discussed. I brought up going through Town-wide paving account. Pulling the money we need to out of that to pay for the first year lease which it states in here what the machine is, shows a picture of it, and it also states that the \$24,000 is gonna be transferred out of the Town-wide pavement account and through the budget, the Town sewer account passed, so we had the \$2,770 in there that was also going to be used to offset part of the first year's payment. So we pulled all the money we could, we went out to bid and if you look we went through the government agencies that we always did and going through the actual company that's hopefully going to supply us with the machine, we checked with their finance company, we did the same thing with the VacCon truck that we purchased and it was a better deal than going through the government agency. It's still a government agency but not one we've used very often. So the total price you see on here is including the total cost of the vehicle, the machine, with financing. You'll see the first page, it talks about \$120 some odd dollars but then you see the other one it kicks it up with the 3% financing cost. So I'm asking to proceed with this where we do have the funding available. Selectman Roy was recognized and said what effect does this have on the paving plan? Mr. Forrence replied, when we first brought it up there was probably one or two streets that will not get what we call "top" on it. It's been based for at least a year. Construction that was done on it, it was milled or it was ground, I should say. We like letting it set for a year before we put the top on it. Doing it this way there will probably be two streets that won't get the top on it this year. But we will get that next year. Selectman Roy asked so total of two streets? To

which Mr. Forrence replied total of two streets, yes. Selectman Roy then asked including the ones that were already put aside? Mr. Forrence said no that includes that.

Selectman Morin was recognized and said this machine isn't your regular brush cutter. It has an arm that goes up in the air and you use at a lot of intersections with overgrowth so you can see. That's one of the big uses for that so you can get high so it gives a longer span of view when you get to an intersection. Mr. Forrence then said, right now this is as popular as the street sweeper. With all the vegetation and everything that's growing. We have calls all the time. Bus drivers call in when they can't see around the corner. We notice it with stop signs, street signs, all the rest of the stuff that we've got to take care of. This is a lot quicker. Seeing no further questions Selectman Roy made a motion, seconded by Selectman Morin to waive the competitive bid process. Carried 4-0.

Selectman Morin made a motion, seconded by Selectman Roy to purchase a 2021 Kubota M6/Terrain King Roadside Brush Cutter from MB Tractor & Equipment in Plaistow, NH for \$134,338.80. Financing will be for 5 years thru Kansas State Bank with the 1st payment being \$26,867.76 as recommended by the Public Works Director and the Finance Director. Payment and Item not to be delivered before July 1, 2021. Carried 4-0. Selectman Morin asked if we were trading in the old brush cutter. Mr. Forrence said no, it's that bad. We'll probably end up doing an auction ourselves.

B. Accrued Time Payouts

Chairman McGrath recognized Finance Director, Lisa Labrie. Ms. Labrie so, before you is the accrued time payouts that happened in this year. There were \$710,000 if you include the taxes and pension. This has all been absorbed through our budget so far. So there are several departments that have gone over in their labor line items because of it. A good chunk of this time, \$237,000, were for people that have left employment. So that really affected us quite a bit. The buyouts were \$401,000 for the year and max payouts for people that went over the maximum they can carry was \$75,000. I'm asking, I made a motion to request from the Board of Selectmen as agents to expend, to be able to take out up to \$450,000 as needed from our Employees Earned Time fund that's in the trust funds, capital reserves. Hopefully we won't, as the dust settles and we get all our numbers in we won't need that much but like to get permission to take up to that amount. The Town Administrator added, if you may recall this is an annual request and basically what we're doing is looking at when we get to the bottom line, if we need to, to cover some of these we go to the trust fund. If we don't need to we won't. So quite simply put this is a contingency. Seeing no questions Selectman Morin made a motion, seconded by Selectman Roy to Expend request the distribution of up to \$450,000 from the Employees' Earned Time Fund from the Trustees of the Trust Funds as reimbursement for fiscal year 2021 appropriations if needed. Carried 4-0.

C. FY2021 Encumbrances

Chairman McGrath again recognized Finance Director Lisa Labrie who said, the second thing I'm here about is the FY201 encumbrances that we come before you at the end of every year. This is to bring forward purchase orders where things have, we've already committed money to vendors. A lot of this money, \$2 million dollars is from warrant articles that have already been approved by the voters. Approximately \$650,000 is our PO's from Department Heads that they feel need to go forward. A

portion of it, \$164,000 is donations. Selectman Roy made a motion, seconded by Selectman Gagnon to encumber the not to exceed amount of \$2,932,335.85 for fiscal year 2021 as recommended by the Finance Director. Carried 4-0.

D. Town Code Chapter 188 (Dogs and Other Animals) and Chapter 205 (Fees)

Chairman McGrath recognized Police Captain, Tad Dionne and Animal Control Officer Jana McMillan. Chairman McGrath said, I read that document this afternoon. That you're presenting. ACO McMillan said, that's quite a bit of your packet. I apologize. Chairman McGrath said, no, no, I read it, in its entirety this afternoon. It's quite a document. ACO McMillan said, it was a lot of work. We are here tonight basically proposing changes to Chapter 188 and 205. And we're just hoping that the Board will bring it forward to a public hearing. I'm here to answer any questions that you have. Seeing no questions from the Board, Selectman Roy made a motion, seconded by Selectman Morin to bring the recommendations of the Hudson Police Department, to amend Town Code Chapter 188 Section 188-1 through 188-5 and Chapter 205 Section 205-9, to two public hearings to be held July 13 2021 and July 27, 2021. Carried 4-0. The Town Administrator added, just so everybody knows this section of the Code requires the two hearings. After the second hearing you have to wait to the next meeting before you can enact it. Just so everybody knows. You give the public an opportunity to comment, come in, speak to it. Two hearings, then after the second you have to wait til the next meeting. Chairman McGrath added so it's like three meetings. Mr. Malizia replied, it will be August before it will be on the docket for final approval.

E. ZBA Application Fee Increase Request

Chairman McGrath recognized Bruce Buttrick, Zoning Administrator/Code Enforcement Officer. Mr. Buttrick explained, thank you Madame Chair, members of the Board. Last time I was here was 2018, and it's to do the fee section within the Town Code for Zoning Applications. It's a two part process. The first part is a flat application fee. Currently it's \$130. What that includes is the public advertising in a newspaper. We still have to do that on the Zoning Board, as well as the recording of the decision. They get recorded at the Hillsboro Registry of Deeds. So we lost the Hudson Litchfield News, which happened to be our paper of choice up until a year and a half ago when they disbanded. We've shopped it around and have been advertising our public notices with the Union Leader. I had the administrative aide, Tracy do some studies or history of what we've gotten charged for costs both for advertising as well as the notice of decisions. She did the averages and it came out we should probably bump it up to \$185. It's a big increase but it covers our cost. We are actually deficit when we do that particular line item in our budget because it costs more than what we have budgeted in the past. We don't get to recover that from the applicant. Whereas the postage mailing, that's open ended at current rates. So the certified letters go out at the current rate. We get covered for that, first class mailings at the current rate. That gets covered in the application and gets filled in at the time of the application. That's the two part of our fees. The first one that gets fixed and it includes some variable costs that do go up. That's what I'm trying to recover with this fee increase. So basically I'm asking to go forward with the public hearing that's required in that. Is that two? The Town Administrator replied, only one hearing for a fee. I did check with the Attorney. Selectman Roy was recognized and asked do you know of any anticipated increase in that advertising fee with the Union Leader? Have they published any fee structures or anything? Mr. Buttrick replied, they haven't indicated to us, no. Selectman Roy then asked, and the second question would be could you make that part of the ordinance the same way so it's flexible as to the advertising cost? Mr. Buttrick replied, it's hard in that regards because of the print length when they put it in the paper. So there's this base fee that one case is going to have all the lettering of Hudson details. Then that case specific, it's an economies of scale the second one gets that first heading so to speak then their case gets carried in. so the second case they both average out

the first announcement that the ZBA is having a meeting, for the following cases. So it varies on the type of the case. If it's a wordy case it's going to cost more. But we can't recoup it after. It's kind of like we get the fee built in first then it's worded and published and then we get the bill after we've received the money from the application. I wish this was an open end we could say fill it in after it's gotten published but we don't. we take in the application to process it, and that's the front part, the application fee, so we can process it. Seeing no further questions from the Board Selectman Gagnon made a motion, seconded by Selectman Roy to bring the recommendation of the Zoning Administrator, to amend Town Code Chapter 205 Section 205-13 to a public hearing to be held July 13, 2021. Carried 4-0.

F. Town Code Chapter 317 - Madison Drive/Washington Street

Chairman McGrath recognized Captain Dionne of the Hudson Police Department. Captain Dionne started by saying, we're proposing a stop sign at Madison and Washington. There would be an addition to 317-9 under stop intersections and the additional actual stop sign to be added to subsection 317-30 which is the schedule of the stop sign intersections. This was recommended by the Highway Department and it's at Madison Drive as you're heading northbound, at the intersection of Washington Street. So what we're asking is a motion to bring that forward to public hearing. Seeing no questions from the Board Selectman Roy made a motion, seconded by Selectman Morin to bring the recommendation of the Police Department and Highway Safety Committee, to amend Town Code 317 Section 30, to a public hearing to be held July 13, 2021. Carried 4-0.

G. Town Code Chapter 317 - Adelaide Street/Travers Street

Chairman McGrath again recognized Captain Dionne who explained same idea, we're asking in this particular intersection that two stop signs be added to the schedule. Schedule 30 on that one as well. Northbound on Adelaide Street as you approach Travers and a stop sign westbound on Travers as you approach Adelaide. The installation of stop sign at both. Again, this was recommended by the Highway Safety Committee. We're asking for a motion to bring that to public hearing as well. Selectman Morin was recognized and said this was brought to me by a resident that lives in that area. Their concern was that with Dairy Queen if you've been by there they traffic backs up on that street and that's on a corner. They were very concerned with the cars coming down there fast and in that intersection. They did come to the Traffic Safety Committee, talk to the Committee, explained why they wanted to do it and the Committee approved the stop signs. Seeing no further questions Selectman Gagnon made a motion, seconded by Selectman Roy to bring the recommendation of the Police Department and Highway Safety Committee, to amend Town Code 317 Section 30, to a public hearing to be held July 13, 2021. Carried 4-0.

H. Monthly Newsletter

Chairman McGrath started by saying, this is a discussion. Nothing has been prepared and just comments we've been getting about not being able to provide information to the residents and not everybody has access to HCTV. Not everyone has access to the internet. They don't have access, thankfully, to Facebook. They don't have access to a lot of the social media sites that those of us that have computers do. So there's a void in our Town and people are complaining, they're concerned because they're not getting the information that they really want, nor need. I had talked to Selectman Morin, briefly, wasn't any lengthy discussion. But I had thought of trying to do a monthly newsletter. You know a one page, maybe double sided, saying what events are going to be happening, what meetings are going to take place and have a mailing out to the local citizens. I mentioned that to Mr. Malizia and he had some thoughts and he didn't really, I don't think you were too enthusiastic about the idea. The Town Administrator commented, I would say there are some challenges. For one thing you're headed into a default budget. So there's obviously costs to produce this and to mail it and that's

a concern. We certainly don't want to not inform our residents, but let's be honest, we're facing a default budget and some sort of postage is going to be involved if you're going to mail it. My biggest concern with a lot of the stuff that we mail people is it basically ends up in the circular file. I'm not sure they even read that stuff. Another concern is the timeliness of things. I don't always know, or we don't always know, when we're going to have public hearings. We might already have sent out the June monthly newsletter "I didn't know about that" I don't think you're going to capture everything. What I thought, one of the suggestions I had, was why don't you ask people what they want? Maybe do it at Old Home Days or a survey. Say how do you want us to communicate with you? Selectman Roy was recognized and said interesting, I was just talking to Brian Groth about that very thing. About surveys and maybe there's a way that he can develop a survey through Survey Monkey about how citizens want us to communicate. And in the meantime, maybe there is some middle ground, like instead of mailing out we produce some and leave them at places like the Library, like the Police Station, you know. Places where folks go. There might be a little middle ground until we can have a more solid plan with maybe a more solid budget. Chairman McGrath responded saying, I mean I think there's certainly a void and people really, I mean I look at everything that comes into my house. Now it may end up in the circular file, most of it does, but I look at everything. But I know some people, they don't they don't really care and they just toss it out. But I think that we, there's certainly a need for communication among the residents for this Town. So I just wanted to have a discussion about it and see where we wanted to go. I think that's probably a good idea having Brian try to.....

Selectman Gagnon was recognized and he said, I agree, I think that's a great idea for sure. Implementation certainly has it's challenges, one criticism, constructive criticism, to Mrs. Roy would be if you do Survey Monkey, that's digital, so you'd be asking people who have computers how they want to see it, thus you probably know what their response would be. Putting it in places that don't require postage is certainly a great idea, whether it's the VFW Hall. The Town Administrator said Senior Center, Community Center, put the surveys there for people to fill out. Selectman Roy said, I would agree about the digital part of that but maybe there is, particularly through the Senior Center, use them and have a hard copy option to survey. Right. Selectman Gagnon then said, my final point what I'm trying to get at would be what if we actually had people sign up for it. Whether it's at Town Hall, or online. Right now we're trying to guess, I'm thinking from what's being played out here it's either, we send it to the whole Town or no Town. Can we have a survey of sorts to ask who would like a hard copy? And it would be free but just sign up for it, put your address down and then that way we know how many people we're talking about and the cost could be a little less. Maybe a third of the Town. The Town Administrator said that may be part of the survey and some of the data that we collect from the survey. Right now there's a capability, I believe, that folks can sign up on our webpage, and I know that's a webpage, that's not the same thing as mailing, but they can sign up for notices. You can pick which departments. You can pick what you want to get and if I understand correctly, you'll get that when we post something. That's one tool. It doesn't reach the folks who don't have HCTV or the internet or look at our webpage. Some people probably don't know we have a webpage. Hard to believe, but I think there's folks out there that don't know. So you got to kind of go through a bunch of iterations of how do you want us to communicate with you? We put out a lot of material. It amazes me that folks don't get it. You have to make a little bit of an effort. Maybe click on the Town's page or put on channel 22? 21? Mr. McIntosh, Director of Community Media replied, 20, 21 and 22. The Town Administrator added, cable runs all kinds of information. All kinds of public service notices. All kinds of scrolls. But again, timely, that's a concern I also have. In a static newsletter I'm just a little concerned.

Selectman Roy added, I guess one of the questions I would also, I guess, have, is who would publish that? Who would be responsible for content and those kinds of things? You know. The Town Administrator replied that's a challenge. Selectman Morin said, that's a lot of work. Selectman Roy agreed saying yeah. The Town Administrator said, I hazard to guess you know, the HLN was a resource a lot of people looked at and unfortunately, that didn't make a go of it. I know that's a financial profit and everything else. I'm not sure we're in the same business. I just don't know. We have a lot of bright people, we can do something, but it's just, who? Mr. Gasdia was recognized and said we're having the same problem on the School side. And one of the things in our strategic plan is how do we get to the people who aren't in the schools to know what's going on? So we're at the very early stages

of this exact conversation. So I wonder if there's an opportunity for us to partner together. It would hold down costs and we may have the ability to then, you know, get out there, find ways, between the electronic media you have, we have, different spots, it might be worth trying to collaborate on this. And seeing if there's an opportunity for us to work together. Chairman McGrath replied, that might be a good topic for our meeting coming up. Mr. Gasdia agreed with that.

Selectman Morin was recognized and said, in the interim, because we learned last week that people didn't know we had a news program and we didn't have a website. So it's not getting out there. I asked Jim (McIntosh, Dir. of Community Media) to come up here, something we can talk about for the interim, Is they already do a news program. Can we expand that to include more of what we're looking for? Mr. McIntosh replied, absolutely! What we started off doing was during the pandemic, a lot of people weren't hearing a lot of things and the loss of the HLN right before all that actually happened was tremendously bad so we were working hard on trying to get stuff going. Unfortunately, reaching out to people in other departments and stuff you don't get...people didn't think it's important enough to send us notice of stuff so we started searching through things. You know its HCTV, it's the Community Media. So we reach out to people. We look on people's Facebook pages, we go to LinkedIn, and we hit all the little things as quick as we can. We gather all the news about Hudson that we can and we put it in there. What we started incorporating in the last couple of meetings was a synopsis of each meeting that happens at Town Hall. The camera operator in the other room, Grace Lemay, she is, her and Jackie, work on synopsizing the meetings and looking around for more information. The more we have, the more people we reach. But we don't just post it on our Facebook pages or just on HCTV. I mean we put it up at Town Hall, on the monitors at the Senior Center and at the Community Center. We also reach out to other organizations and we try to throw our news out to them. Something that might be important to other people. I don't know if any of you saw it but a few times WMUR took video clips from us and they called us up and asked us about the information about what was going on with Hillwood and stuff. We referred them to different people. I don't know if they reached out to them because they're very silent about what they actually do. But we do reach a lot of people. We're more than willing to help out. If people send us the information we'll get it together. You know we have enough people that we can actually do something pretty effective in that respect. The idea of spreading circulars is a good idea. The problem is I find it's hard to find a place that everybody goes to who need those. I'd like to get the Hippo and I usually go down to one of the pizza places to get it. It just depends where the people go that you're actually trying to hit. People that don't have the internet and stuff like that, generally you're talking about people like me that are ready to retire and don't want to see that kind of stuff. The only newspaper that come to my house are good for is I roll them up, wrap them in string and when I have a bonfire out back I use it to feed the bonfire. Maybe I should recycle it, I don't know. If we had a better recycling system I would do that. There's still a lot of junk mail that comes in. I don't know about you. Every week I get the stuff in there. I don't really read it. The only thing I do is the Manchester paper. I open it up, do the puzzle then roll it up and get it ready to burn. Mr. McIntosh went on to say, I think you all have great ideas. We do have to reach out to the community. We've been trying to do it ourselves over the past year it's just a question of having the time. a tremendous amount of our labor went into doing the meetings at night and it took a lot of our time to do that. But now we're getting going pretty good. I don't know if you saw last week. We had a lot of stuff available from the week before too. A lot of people reached out to us and they were happy to see they got that. I think we are reaching a lot of people. I think the idea of having a hard copy and mailing it, to me, that's going to be cost prohibitive. There's got to be a better way to do it. Just discussing it, working with the School Board and everybody else, I'm sure solutions can come up. But no matter what you do, you're only going to hit 75-80% of the population. Its goes without saying.

Chairman McGrath followed up saying, I don't know what the answer is. I just know that there's a big vacuum and we have to try and take care of it. As far as the HLN, that always ended up in my circular file. Without a doubt. Mr. McIntosh added, it started making a good fire at my house too. Chairman McGrath said, I understand a lot of people felt the same way. The Chairman went on to say, I think just a discussion we need to continue to have and try to come up with some sort of a solution. Selectman Morin asked, do we want to move forward with Selectman Roy's idea to do a survey? Chairman McGrath said yeah, I think that's a good idea. And Brian's probably the....Selectman Roy then said do

you kind a want to weigh in on this but do we want to do that survey as a joint effort? The Town Administrator said, maybe you want to get to the joint meeting and then have that discussion. Not to delay or anything but maybe coordinate about it because you (School) also have a communications person I think on the SAU staff that may have some wisdom that we don't share. She may have some ideas. I'm just saying you may want to....Selectman Roy interrupted saying I think it should be coordinated from the beginning also. The Town Administrator continued saying, instead of going on sort of half baked, you may want to have it fully baked. Mr. Gasdia then said, I guess the question would be do you want to wait til August 18th or if you want to do something behind the scenes we can. Chairman McGrath said if people come up with ideas and we jot them down and perhaps collect them and we can all take a look at it. The Town Administrator said, we can take a survey about the survey. Selectman Morin said what my thought is, we got this meeting coming up, if we get this out here, they have us there questions, we have ours, I mean how many questions you gonna have? How do you want it? What's better print, whatever, do that now and when we have the meeting we'll have the information to get started. Selectman Roy then said, maybe Mr. Russell and Mr. Malizia can touch base about which employees are gonna do that and you know they can figure out amongst themselves. You know, from what I've seen what Brian's done he's really good at formulating. The Town Administrator said he might have exposure with some of that stuff. Selectman Roy said to Mr. Gasdia, I know you guys have been doing surveys through this whole thing, so. Chairman McGrath said, although he may not have time because he may be bowing to a new, I can't even say what I'm thinking. The Town Administrator said, we'll figure it out. Selectman Morin asked, do you think the School Board would be on board to get this started now just so we have the information? We can get it out together? Mr. Gasdia replied, again, we haven't talked about doing a survey or anything like that. We had the conversation about some sort of newsletter, some sort of way to do it. So. But I think at a minimum we'll get Larry and Steve and Terri who is our communication person together and we can get the ball rolling, I think that would be advantageous for all of us to at least get some feelers out there and see if it's viable. Chairman McGrath agreed. Selectman Gagnon said one last comment Madame Chair. And Old Homes Day that's when is that again? Mr. Malizia said in the teens usually 13th, 14th. Selectman Gagnon said, so it's close to our joint meeting then. What I was going with that, I was thinking of, you know, I'm thinking having an iPad, it is a digital survey but taking that digital survey to the people. So what are the biggest events coming up this summer? Old Homes Day, even standing out in front of Market Basket or Hannaford's and just asking people. Or going to the Senior Center at a certain date. You know, going to actual publicized events and then listing it there. Who can do that or no. The Chairman then added, but that has to be somebody that this Board agrees on that's going to do that work and it's not going to be one of us on the Board that's going to take it upon ourselves to gather that information. It's got to be an agreed upon person. The Town Administrator said, again, we may want to articulate what we're asking before we start putting it out there to anybody. I hate to use the word baby steps, but it's going to take some steps. Selectman Gagnon replied, agree. Mr. Malizia went on to say, I don't know what people want. Selectman Gagnon said, I think the key would be if we can gather, even a small subsequent piece of data, so when we go to the joint meeting we say okay well, even if we have 10%, 20% response rate, now let's generate some ideas. So that meeting becomes a little more productive, I think would be a goal. That's all Madame Chair. Thank you. Mr. Malizia wrapped up saying, we'll be touching base with the School, see where they're at, and we'll see what we can provide for a resource to maybe work with Terri and Larry.

I. Social Media Posts

Chairman McGrath started by saying, so I wanted to have a conversation about this because I was surprised when I got home, the next day, after our last meeting and I got a notification when I checked my notices in the morning, my emails. I saw there was a notification about a post that you (Selectman Roy) did on Facebook. So clicked on it. All it was you copied, you shared a posting that the Town had put on about Benson's bathroom issue. The very next post right beyond yours was a post by Selectman

Gagnon that went on to explain, in great detail, what he thought, only he verbalized, or wrote that it was "we" decided and it was about that bathrooms and what he perceived to be the problem. It wasn't true. And so, needless to say, I wasn't happy because that went out to the public. You can smile about it, but you lied to the public. Selectman Gagnon said, I didn't lie ma'am. Chairman McGrath said, you certainly did because what you put in your posting wasn't something that Mr. Forrence said. It wasn't anything that the Police Chief said. It wasn't anything that was stated in this meeting. So I think that we need to have a discussion among ourselves about social media and what we can post on it. As individuals you have, anybody can post anything that they want. But when you're a member of this Board, you should have some common sense and some understanding of what your position is within this. I wouldn't have posted anything about it. At all. It wouldn't occur to me. I wouldn't put anything on Facebook about what happened at a Board meeting. Just wouldn't do it. Other people feel differently. But when you post something it needs to be truthful and it needs to be accurate. And what was posted wasn't either of those things. So, I think we need to have a discussion at some point about what this Board wants to do. Do you want individuals to post things that happen at these meetings instead of letting the Town Administrator and the staff take care of that and post what accurately happened?

Selectman Gagnon was recognized and said, I'm disappointed that we constantly keep going around in circles with postings and what I do. Let me start by saying I apologize I used an incorrect word. I used the word lewd to describe the acts that were described to us which was incorrect, they were just disgusting. But the point of the post was that something was happening and I told people to self-police and be aware and that we were simply closing the bathrooms to help stop some of this activity. By no means do I believe that I was lying or said in truthfulness, but I do believe that we should talk to our constituents so unless, with all due respect, the Chief tells me I'm doing something illegal, I'm gonna do my best to be respectful and as accurate as possible. But I will continue to talk with our constituents via social media. I think that is very valid and a good thing to do. So I listen to your comments but I greatly disagree with what you're saying. Chairman McGrath responded saying, I have no doubt that you will continue to post things. But the next time that I see something like that, I'm going to correct you immediately with a similar post. I didn't do that the other day. I was tempted to but I always try to pull myself back from doing something that I'm going to regret. That's something that I really should have done because what you told the public was that there were lewd events happening in the bathrooms. You didn't know that. I didn't know that. None of us here knew that. That wasn't stated and what you did is you scared parents of small children that may have been going into that bathroom and they may have wondered if their child was being subjected to a predator. That's what I took from it and I don't have children. But I certainly wouldn't send a small child into a bathroom where there might be a deviant in there. The terms that you used, that's what it indicated. That's what it indicated to me and I'm sure that that's what it indicated to a lot of parents of small children that frequent that park. First of all, it's shameful. Second of all, as a parent of a small child yourself, I would think that you'd worry about that. You don't want to scare parents. You want them to feel comfortable bringing their children to that park. What you posted on Facebook did anything but that. Selectman Gagnon responded to Chairman McGrath saying, so ma'am, I don't need this to get dragged out because this is a pathetic conversation and we don't need to keep having these conversations, but you know, put my daughter aside to it, I used one word that should have been disgusting. If you're throwing feces, it's gross. And the public needs to know it. I didn't do those acts. Chairman McGrath asked, did you know that at the time? Selectman Gagnon replied, we talked about it ma'am, in the meeting. Chairman McGrath replied we didn't. We didn't talk about it in specifics, we did not. Selectman Gagnon then said, I greatly warn you not to slander me in these meetings because you're literally going above and beyond and saying things that are quite frankly just made up and exaggerated. Selectman Morin said, really? You got it in writing. You wrote it. I got the copy of it. Selectman Gagnon replied, the way she explained it is very exaggerated. Selectman Morin said, no you put the wrong word. Lewd and that's not what happened. Selectman Roy asked for a point of order saying, there is a part of me that agrees with Ms. McGrath, and you and I (Selectman Roy and Selectman Gagnon) have talked about that you might want to be a little more careful about what you post. However, I also agree that we don't need to drag this conversation on. You made your point. Mr. Gagnon made his point and I think we can move on. Chairman McGrath asked, so can we have an agreement about postings on Facebook that we have to be careful about...I'm not going to post anything. I'm not going to post anything related to what I do

at these Board meetings. I don't post anything anyway. I make comments on some of the family stuff but. Selectman Roy replied saying I am very reluctant to try to control anyone's speech. That goes against the grain of everything I know about the first amendment of the United States Constitution. We need to make judgement calls, I agree with that. But to mandate that somebody can or cannot post something, I can't, I can't be party to that. Chairman McGrath then said, anyway. We had the discussion. You know where I stand. Selectman Gagnon replied, yes Madame Chair.

J. School District Safety Concerns

Selectman Morin started this off saying we've had, over the last year and a half, several incidents that have taken place at the schools that have affected the students. Could have affected our first responders. This Board has bent over backwards. We have met with the School Board as a full group. With their full group. On each incident we had the, unfortunately I'm going to bring it up because it needs to get out there, we had a chemical that was brought into one of the schools. It was tested in a classroom of kids then it was poured down the sink. Police and Fire were not notified. It was taken care of in the school. Then we had a gun that showed up at a school and the Police were notified but they received a phone call "you can come with traffic" now this is a gun, in a school, and with the way the world is today, that's not a good thing. At that point the School had no idea where the gun was but we're telling the Police....Selectman Roy interrupted asking, Madame Chair, can I just make a point of order? Can we just be clear that that is stuff that happened a while ago? Selectman Morin said, and I said the last year and a half. So I'm giving some information to get to the point where we're at. Selectman Roy said I don't want people watching to think that this stuff happened over the last couple of weeks. Selectman Morin said it happened the last year and a half but it continues to happen. That's the problem. Selectman Roy said I just want it to be clear for the public. Selectman Morin again said, it continues to happen. That's the problem. Selectman Roy said that's all I wanted to say. Selectman Morin went on to say, then we had a child that walked away from a school and an off-duty police officer happened to find the child quite a distance from the school and notified the Police and that was the first notification that they received and that was 40-45 minutes after the incident took place that the School was aware. Now I'm going to say again. On the first incident this Board and the whole School Board met together and the Fire Chief and Police Chief were there and we offered anything we can possibly do to help them to do this. The second incident, we again met with School Board and the Administration of the Schools with the Police Chief and again offered anything we possibly can do to help them. The third incident, again, we met with the Police Chief, School Board members and the Administration and again offered whatever we can do. We'll bend over backwards to help make sure there's policies, this gets done, we don't have these problems. Selectman Morin continued saying, what brings this up? And it was the final straw. I get we have to have graduation parades and I'm all for it because the kids deserve it. Especially after the year they've gone through. But last week when one of the Schools had a graduation parade, I just happened to live on that street and I looked out the window and there was a car blocking my driveway. Not a big deal, happens all the time. I'm on a main drag. I get it. But when I went outside to see if there was anything going on, the traffic extended from one end of Library Street, down Lowell Road, down Central Street because of this parade. And what I understand it extended all the way out Library Street and up Derry Street. Then there was an employee who got ahold of the Police Chief in the middle of the meeting saying Town Hall was all bound up and the Fire Station was blocked with traffic. This is another instance where, before we get there, at that point when the Police Chief was notified, we ended up sending four officers off the street. One for the morning session to clean everything up, it was almost over at that point and then the afternoon, we had to send three officers out there to keep this under control. That's over \$1,200 in a detail pay and we had to take four officers off the street to protect the rest of the Town to control a parade that if they had come to us ahead of time, the Police could have assisted them, had this set up and it would have been no issues. I'm really, really thinking about asking the School to pay that detail due to the fact that we had to take our officers off the street. We don't need to be in this situation because again, we have done everything we can to help them if any situation. We've told them they need to notify the Police. Get them there. It's gonna take the liability off them because the Police and

Fire are going to take care of the situation. But it continues to happen. I don't know who's not getting it over there but it sounds like if they have a policy they're not following through or they're just doing things on their own. I can tell you that if we have another situation it will come out right when it happens. You guys got to do something. You're putting our guys in risk. You're putting our Firefighters at risk and the biggest thing is you're putting your students and teachers at risk. Okay, the three things I talked about before, we really could have had somebody hurt. And it keeps happening and it's in a very short period of time. Something's got to get done.

Mr. Gasdia replied saying, yeah. I get it. Umm, I'm not gonna debate. We've talked about these things. And so I'm not in a position to, nor would I want to, say this is what, this is this. This was actually on our meeting last night, School Safety Concerns. We know we need to do better. So with the graduation for example, it was as simple as can be, a communication breakdown because the people that are organizing thought the Police were notified. In fact what went out to the parents said the Police would be there. But lo and behold, the Police were not notified. So there are problems and I think you know what, we'll figure out how that happens. I can't sit here and say we're gonna be perfect. I can't. I know that we now have, we got a grant. And so we now have someone who is responsible for school safety. They're working, I know with Deputy Tice, maybe I believe who they're working with. And we are working on our incident control and all this. Again, I'm not promising perfection. But we are taking steps and I do appreciate, you know how it works, and if there is something we need to work out, if it comes down to that, we appreciate all the help. That's what got us to in contact with Deputy Tice and we're making things. It is important, it is something I can't pinpoint on one person. I think, if I'm being honest, I think one of the difficult parts is that prior to having someone as a central figure in control of this it revolved on each building. And hopefully we can take some steps that will limit these. Again, when you have people who that's not their goal, that's not their number one thing, they're teachers by day, and they think they're organizing a graduation and some cars are gonna come they don't think it through. And you know, so, I can't promise perfection, I can tell you we've take some steps. I hope we continue to work together. You know there are reasons why we didn't bring some of this stuff up at the time, right? And so it's not that we're trying to hide things. But you know, you mention that you came to us, you came to us in nonpublic, there was a reason for that. Right? And so I always appreciate the call. If there's something that's there we will try and address it and we will do our best. And so again, if there's something that we need to organize if it's a matter of making sure that the Town gets reimbursed, I mean we definitely want to handle that but more importantly, we are taking steps. I think we are in a better position, but again, I can't promise perfection.

Chairman McGrath then asked, what would happen if, and I certainly didn't see any of this traffic, I live way down in the south end of Town and I wasn't up here. But what would happen if the police either didn't show up or if they showed up and said we didn't get notified about this and we're gonna shut this down? What would happen then? All of the people that came, whatever the event was, it would have to dissipate and there might be arrests made because I'm sure people wouldn't take too kindly to being told that they couldn't participate in a graduation. Or they couldn't participate in whatever activity it was. So that message needs to get sent to whoever is making these decisions. That they need to notify the Police Department well ahead of any event like that. So that not only are they kept safe by our wonderful Police Department but they're also not endangering them. It doesn't, I don't know why, common sense doesn't seem to be a strong suit in this instance or in the previous instance that we were just talking about. Mr. Gasdia replied, I'm not going to disagree. Again I think in this particular instance, there was clearly a breakdown in communication because they belief was somewhere along the chain that the Police were notified. Obviously they were not. But those are things we're definitely looking into. And I agree we need to do more. That's why it was on our agenda last night to make sure that this is something that we're focusing on. Because I agree with you. I mean look, if the Police had some that day and broke it up, which they would have had every right to do, if it's a safety issue and things like that then yeah, everything you talked about is legitimate and would happen and I'm not here to say it's...all I'm saying is in these particular cases we need to do better, we're working with the Emergency Management team. We have a much better relationship, we had a good relationship, with the person in place now, we're hoping that it will give us the momentum we need to...again, I say minimize because I can never, I'm not going to sit here and promise we're not gonna have another one

of these. Chairman McGrath said but that message needs to get sent to whoever is making the decisions that they need to well notify the Police before anything happens and if the Police aren't notified I would happily tell them close it down and arrest anybody that doesn't adhere to the rules. so I mean I'm not in charge but that's what I would do. Mr. Gasdia replied, yup and that's not that directly, but the spirit of what one of the pieces of last night was. Again, there's more to the school safety then here right. We have a lot of other things that go on. But one piece that was, is a focus, is the incident management. The planning of these events and things like that. So I know like I said we're working closely with I believe it's Deputy Tice, if I'm not mistaken to get a good process in place and hopefully being centralized. Chairman McGrath replied, but he's with the Fire Department. Is he, I'm sure he's communicating with the Police Department but that's a break in the chain if he's not and so...Mr. Gasdia replied, he's working with us for a process and a plan. He's not going to be the contact. It's not like we're going to call him and then he calls someone else. It's reviewing our processes. Reviewing our procedures and seeing how we can do things better? I know, I believe the Police are involved in that as well.

Chairman McGrath said would Chief Buxton or Chief Avery like to come up and talk to us about this or if you have any input about either of these events. Both Chiefs came forward. Chief Avery said, thank you Madame Chair. What I will say there's definitely been some breakdown in communication. I personally went down and met with the principal. All very apologetic. Again, it was a breakdown in communication between her, her staff and other people involved. I don't want to get into specific names. No problem. We can deal with it. Our goal and I have spoken with Selectman Morin is to do things right. And what is right? I think common sense plays a big part of it. I'm very confident and I will tell the four of you there, and the person, and I don't know if it's public yet, of who is taking over that position within the School District. I'm very confident in that person's ability, leadership, doing the right thing if that bell goes off and notification needs to be made. Very well versed, was part of our EOC during the year. Smart person and a lot of common sense. So I am confident that these small breakdown in communication, and with the assistance of Deputy Chief, if he's helping mold some policies and procedures as we move forward for specific incidents, that we'll get these things ironed out. Hopefully it's all done and we don't have to talk about it again. Chief Buxton then said, the only think I would offer is the School has its own emergency management committee that meets. Certainly that has been strained over the last school year as we worked through the Covid process. The Police Department, the Fire Department and the School District have multiple members that sit on that committee and I would point to that breakdown happening because there have been other things to handle throughout the year. So we're seeing some chinks in the armor but I'm assuming those will come back in line as they were before. And get taken care of. Deputy Tice has worked specifically with the Schools to try to forward them information regarding how to put incident action plans together, work on their incident management pieces. So that's all part of the process. And this is a new state requirement for them. They need to have their own independent emergency management plan for the Schools and this is all a growth step that is moving forward. So everybody has input in that moving forward.

Selectman Morin was again recognized and said, guys, I know you well and I appreciate what you just said and I understand why you said it, but testing a chemical in a room full of kids, pouring it down the sink, telling the Police to respond with traffic when there's a gun involved and a missing kid don't notify the Police Department in 45 minutes. I don't see that as a breakdown of communications. I see that as a big problem. Chief Avery replied I was referring to the parade. Selectman Morin replied, I understand what you guys are saying. I know you were talking about the parade, but unfortunately those cases are very serious and they continue to happen. The parade was just the breaking point for me. That's what I'm getting at here. That bothers me and the way things are in this country, it happens almost every day now and unfortunately if we're gonna have situations like we've had by the time you two get there we're gonna be way beyond where we should have been. That's the problem. Chief Avery replied, understood. Mr. Gasdia then said, so may I just ask, I guess, the question I have is so we've taken some action, we're trying to get better. I get that right. The situations that you're referencing from a couple of years ago, yes, terrible, got it. We've got that. You've offered help, we've accepted it, gladly. We're taking it. This is an important conversation, I'm glad we're having it. Is there something specific

that you're looking for us to do that we haven't done? Selectman Morin replied, no. what the problem here is, and it hasn't been a couple years, it's been within a year and a half if that, okay. And unfortunately this is what bothers me it took me tonight to have to come out and talk about it in public that you guys moved forward doing it when we've tried three other issues. You just did this stuff last night at your meeting. That you were gonna start pushing this forward. Mr. Gasdia interrupted saying, no but that's not true Selectman Morin. I mean last night was when we had our presentation to the Board. We've been working with these folks for a while now, so. Selectman Morin asked, when you say a while was it after the last case when the kid was missing, and I don't want to beat on your Gary, that's not what I'm here for. I just want to make the point clear that enough is enough with the safety. That's all. Mr. Gasdia replied, I get that and we take safety extremely seriously. And we appreciate the partnership. We appreciate the partnership and we've taken all of the advice and all of the support that's been given to us over the years. We've addressed every single issue that's come up with the people that are involved to make them better. We've worked with everybody that's been offered. We will take any additional help that's offered out there. My point of bringing it up last night was this is something that's important. This is something that we talk about. The safety and security of our students is the number one priority that we have and so I just want to make sure that this is a good discussion but I want to be clear that the School District acts on their own with these in partnership, the great partnership, with both of these gentlemen's department and the more infmraiotn you can give us the better. But I just don't want to continue to go back because there will be incidents. I'm not going to say there's not going to be another instance. Every department in our group has had an incident. Right. I don't want to start saying what about this from, yes. Made a mistake. Mia culpa. It happens. Moving forward I just want to know, you know, if something happens tomorrow that's a completely different situation than anything we talked about here, that doesn't mean we, you know, didn't listen to you. That doesn't mean we didn't do anything. That means you know what, we're not perfect. So we are doing everything we can to partner with them. We're open to any suggestions anybody has. I just want to, you know, again, realize that we will continue to do things. But the past is the past. We need to continue to move forward. And I get it it's frustrating but we are taking it seriously and it's not because it's brought up at this meeting tonight it's been taken seriously. The results are not going to be perfection, that's just reality. Selectman Morin said, we understand that. And I understand that. Again, I don't want to push this much father but the serious delays that both these departments receive, especially those three other incidents are uncalled for. But we'll move on. I'm with you. Mr. Gasdia said, I'm in agreement with you, I get it. I'm not disagreeing. And we need to do better and I hope this partnership continues.

9. Remarks by the Town Administrator

The Town Administrator said I don't have much tonight. Just a couple of quick updates. The LED light replacement at the Highway is complete. That was finished in the last couple weeks. They are in the process of doing the street lights. So if you see folks out, all the street lights and stock are in. now it's just a question of just installing them all.

The only other thing I have is we're not going to meet, no workshop in July that's off the calendar, so Happy 4th of July. I know I'm the first one, I'm early, but Happy 4th of July.

10. Remarks by the School Board

Mr. Gasdia said, actually my first comment I think is gonna dovetail a little bit with the conversation we just having. We just finished, given the circumstances, a really fantastic school year. It was different, very. But the reality is that we could not have done it without the partnership with the Town. Especially those two gentlemen that were sitting right there (Chief Avery and Chief Buxton). The fact that all of our students that are eligible, all of our teachers and staff are vaccinated. The fact that we

were one of the few towns that had a sustainable plan going in September because we had such a great emergency group that came together. Especially Chief Buxton, working together. Many Towns around us were struggling well into March of this year trying to get their kids in one day and we were in September. So that partnership has been absolutely fantastic and I hope a lot of the things we learned over the past year can continue.

The other thing with the year is obviously because we didn't have full in school, we had a rather large fund balance and while we did allocate some of it last night, I'm proud to say that we're gonna be returning well over a million dollars probably about 1.3 million to the taxpayers this year. So we're really appreciate of that.

The last thing I want to say is sort of probably out of my lane but it's, I want to make sure that everybody that can hear it does hear it, Malcom Price, who was our former School Board Chair, is in need of a kidney and he has a very rare blood type. If you were to go onto Facebook and look up either Malcom Price or kidney for Malcom you will see the post. If you're one of the people that could donate, great. If you're not please share it. The more people we can get it the better. He served our Town very well over the years and anything we can do to help him would be great. Thank you. Chairman McGrath said, I did see that post. I'm not in a position to donate an organ or blood but he is certainly in my thoughts and prayers. I hope he recovers well and lives a good long life.

11. Other Business/Comments by the Selectmen

Selectman Gagnon: thank you Madame Chair. Just a couple notes from my recent Library Trustees meeting. One comment from one of the Trustees' this is kind of outside of their jurisdiction per say but still valid. They said can we put a sign or is there a sign on Robinson Pond when the park is closed. So to give some context to this, the park was closed recently for algae or whatnot in the pond and I think the gate was closed. One of the Trustees' was saying I didn't know. The gate was closed but it didn't say why. Do we put up a sign of why it's closed? Selectman Morin said, I believe they post because it's a health warning. I believe they do post a state issues type of thing but I'll look. The Town Administrator added, it's also on our webpage the warning is right there. You can go into the park it's just recommended don't use the beach. You can hike, you can walk in there, just don't go in the water.

Other than that some good things they're working on. They're working on a Diversity Inclusion Initiative. Don't ask me exactly what that is but it's about kind of change out some of the books to be more inclusive. They also partnered with the Friends of the Library and they had 35 boxes of books recently donated during their book drive. So that as a great success.

Last but not least, I just respectfully make a comment, as a parent I think it's really important not just to teach your children yes or no but to give an example or to tell why. So I think that's why I like to reach out to the public is not because we did this but we did this because of this. I'd like them to see what our thoughts are. Why we came to a decision. And I'm very sorry if I used an incorrect wording but the intent was simply to inform the public. Thank you Madame Chair. That's all I had.

Selectman Morin: a couple things. The Knights of Columbus cleaned up the cemetery on Central Street as a community service. Jess tells me they did an outstanding job and they piled it all up. Public Works went in there the other day, cleaned it up. It's where it should be. They did it over two weekends.

The trees have been cut down at Musquash Pond for the new parking lot. So they're moving forward with that. There was a meeting on Monday morning on the construction of that. They're looking to do that the end of July, beginning of August. So that should be finished by the end of the summer.

I stopped by the Senior Center today to see how things were going as they prepare. Lori Bowen is doing a ton of work to get things back. They've had some problems with their instructors because of Covid. They've been doing things different so they're working on that. They had to get their food license again that expired. They had the air conditioning in the building was broken down but they got that repaired this afternoon so they're going to be ready to open up the beginning of July.

Last thing, the Friends of Benson's are going to be doing a fundraiser. It was passed on through Mr. Malizia to get it approved to remove the asbestos in the train station. That got cut out of the budget when we went to the budget this year. So they're going to take it up to see if they can raise the funds to get that asbestos out of the building.

Selectman Roy: I attended the NRPC meeting on June 16th. It was the first one I attended and I found it rather fascinating. Just a couple of things, I don't know how the notification process works for the NRPC to the Town, but the dues will remain stagnant for FY22 and FY23. So just to put that out there. They discussed a program, a grant program, and there's some matching funds involved that was a regional bicycle and pedestrian plan they did an initial briefing on and they're goinna talk about some more. I've asked Brian Groth to kind of keep his eye on that to see if there's something we can take advantage of because I do get the sense that there may be some programs in there we might want to take advantage of to help move our community forward.

Chairman McGrath: I don't have anything for this evening, however I do want to make a couple of comments. Anyone that's watching this meeting, if they want to communicate with their neighbors, I would urge them, instead of going to Facebook to get their news and to get the information, that they go to the Town's website. Because anything that happens at a meeting here, any of the decisions we make, will be posted by our staff and it will be credible information they can count on. I will not be posting anything on Facebook for any of the decisions that are made by this Board. Because I don't think it's my position to do that nor do I think I need to speak for others on this Board. Everyone has their own voice. They can and hopefully speak the truth. That's all that I have.

12. Nonpublic Session

The Chairman said, I will entertain a motion to go into non-public under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee.

Motion by Selectman Morin at 8:33 p.m., seconded by Selectman Roy to go into non-public session. A roll call vote was taken. Carried 4-0.

Chairman McGrath entered Nonpublic Session at 8:33 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman Coutu entered open session at 9:10 p.m.

Motions made after nonpublic session

1) Selectman Morin made a motion, seconded by Selectman Roy to hire Joseph McCarthy for the position of full-time Police Officer with a starting salary of \$26.37 (Step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 4-0.

2) Selectman Gagnon made a motion, seconded by Selectman Roy to promote Grace Lemay from the position of Camera Operator to the position of HCTV Assistant for up to 29 hours per week, at a rate of \$16.50 per hour, moving to \$17.50 per hour after successful completion of a six month probationary period. Carried 4-0.

3) Selectman Morin made a motion, seconded by Selectman Gagnon to grant the FY2022 budgeted 3.0% Cost of Living Adjustment raises to non-union personnel effective July 1, 2021. Carried 4-0.

13. ADJOURNMENT

Motion to adjourn at 9:11 p.m. by Selectman Gagnon seconded by Selectman Roy. Carried 4-0.

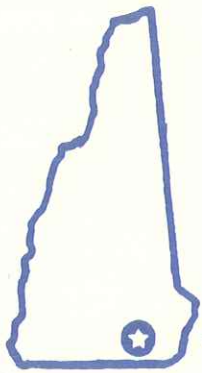
Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Marilyn E. McGrath, Chairman

David Morin, Selectman

Kara Roy, Selectman

Brett Gagnon, Selectman



TOWN OF HUDSON

Public Works

Agenda ~~2021~~
7-13-21

RECEIVED

JUL 08 2021


TOWN OF HUDSON
SELECTMEN'S OFFICE



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143

8A

To: Board of Selectman

From: Jess Forrence, Public Works Director 

Date: July 8, 2021

Re: Request to advertise for a mechanic position.

I am requesting permission to advertise for one mechanic position due to a retirement. This position will be vacant starting August 14, 2021 with the last day of work being September 1, 2021. This position is in the Local #1801 AFSCME Union with a starting pay of \$ 24.10 per hour. I would like to continue to advertise until the position is filled.

cc: Steve Malizia

July 7, 2021

To Whom This May Concern,

I, Richard Melanson, hereby resign from my position of mechanic for the Town of Hudson Public Works Department effective September 1, 2021.

Regards,

Richard Melanson

A handwritten signature in black ink that reads "Richard Melanson". The signature is written in a cursive style with a large, prominent initial 'R'.

Appendix B
TOWN OF HUDSON, NH
LOCAL 1801 - PUBLIC WORKS WAGE SCHEDULE
Effective July 1, 2021 with 3.0% COL Adjustment

3%

Classifications shall be assigned to the grade as indicated below:

<u>Grade</u>	<u>Rank/Classification</u>									
VIII	Truck Driver/Laborer (Truck Driver/Laborer I); Dispatch Clerk									
XII	Operations Assistant/Dispatch									
XII	Truck Driver/Laborer (Truck Driver/Laborer II); Special Equipment									
XIV	Operator - Sewer; Equipment Operator I; Mechanic; Head Grounds-keeper									
XIV	Traffic Technician									
XIV	Sub-Foreman (Assistant Foreman)									
XVI	Foreman, Sewer; Foreman, Highway or General; Chief Mechanic - Shop Foreman									

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
VIII	\$20.72	\$21.56	\$22.42	\$23.24	\$24.10	\$24.99	\$25.85	\$26.63	\$27.43	\$28.25
XII	\$24.10	\$25.12	\$26.17	\$27.16	\$28.23	\$29.25	\$30.28	\$31.19	\$32.12	\$33.09
XIV	\$26.04	\$27.15	\$28.30	\$29.42	\$30.54	\$31.73	\$32.83	\$33.82	\$34.83	\$35.88
XVI	\$28.21	\$29.43	\$30.68	\$31.92	\$33.13	\$34.43	\$35.63	\$36.70	\$37.80	\$38.94

Agenda
6-22-21

Memo

8B

To: Steve Malizia , Town Administrator
From: Bruce Buttrick, Zoning Administrator/Code Enforcement *BT 6-17-21*
Date: June 17, 2021
Re: ZBA application fee increase request

RECEIVED
JUN 17 2021
TOWN OF HUDSON
SELECTMEN'S OFFICE

Currently the ZBA application fees are set in Town Code as:

§ 205-13 **Zoning fees.**
[Amended 10-25-2005; 12-22-2009; 8-14-2018]

A. Zoning fees are set as follows:

(1) Zoning Board of Adjustment applications (variances, special exceptions, appeal of an administration decision, equitable waiver of dimensional requirement); includes advertising for newspaper public notice and recording of decisions: \$130.

I propose to increase item A (1) above as follows:

(1) Zoning Board of Adjustment applications (variances, special exceptions, appeal of an administration decision, equitable waiver of dimensional requirement); includes advertising for newspaper public notice and recording of decisions: \$185.

Due to HLN no longer being available to publish public notices, we've had to use other newspapers to satisfy state statute and to cover the recording fee at the HCRD, these costs are recoverable by the applicant within our application fee we charge.

I'd like to move this forward to the BOS in the near future for the required Public Hearing etc.

From: david.ayotte@yahoo.com
Sent: Thursday, July 1, 2021 11:12 AM
To: McMillan, Jana; Laffin, Jill; BOSpublicInput
Subject: Support Town Ordinance 188

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hello,

I am expressing my support for amendments to town ordinances 188 and 205 to address complaints regarding noisy chickens, roaming chickens and barking dogs. I have lived on Rangers Drive in Hudson for over 20 years. Over the last couple of years one of my neighbors had a very loud rooster. It was so loud that I was not able to work at home with my window open, which was especially troubling during COVID because I worked exclusively from home. I did frequently work from home in 2019, but not every day like I did in 2020. Even when not working the rooster was annoying at times as it crowed throughout the day. Fortunately, the rooster has been relocated and things are much better. An ordinance against this would have been a blessing back when it first started.

We also have several dogs in the area that bark a lot, but none do so enough to warrant a complaint.

I do plan to attend one of the town meetings on this on July 13th or 27th to show my support for this.

Thank you,

David Ayotte
30 Rangers Drive
Hudson, NH

Laffin, Jill

Public

From: Many Blessings <many_blessings@myfairpoint.net>
Sent: Friday, July 9, 2021 10:27 AM
To: Laffin, Jill
Subject: Support Town Ordinance 188

Input

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

I am writing in support of the adoption of Town Ordinance 188.

A neighbor's chickens have been loose in the neighborhood since last summer, and rooting about my property from August 2020 til Spring of 2021.

Watching them desperately seeking food in the midst of winter has been heartwrenching.

In addition, the rooster's incessant crowing from dawn to dusk has been grating and disruptive to my concentration --I work at home--and interferes with the once peaceful pursuits of gardening and reading for relaxation.

Conversation with the neighbor has yielded little to no improvement.

Sincerely,
Ann Brooke Smith
3 Leslie Street

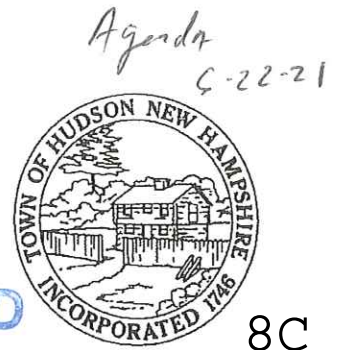


TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8C

William M. Avery, Jr.
Chief of Police

JUN 16 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 22 June 2021

Re: Code of the Town of Hudson Chapter 188 and Chapter 205

Scope:

The Hudson Police Department is proposing changes to Chapter 188 titled "Dogs and Other Animals" and Chapter 205 titled "Fees" section 205-9 Animal control fees. Section 188-1 through 188-4 to add noisy and at-large animals and barking dogs. Our current ordinance does not address noisy animals, at-large animals, or barking dogs which are a significant quality of life issue for residents resulting in increased calls for service each year. Adding applicable fees to section 205-9.

Recommendation:

The Hudson Police Department recommends changes to the Code of the Town of Hudson Chapter 188 titled "Dogs and Other Animals", adding to and amending Section 188-1 "Dogs to be Controlled by Owners". Suggested changes to enable enforcement of said violations are included. In addition, add fees for violations to Chapter 205 "Fees," section 205-9 "Animal Control Fees".

Motion:

To accept the recommendation of the Hudson Police Department to amend Chapter 188 Section 188-1 through 188-5 and Chapter 205 Section 205-9 of the Code of the Town of Hudson and to bring forward to a public hearing.



****INSERT NEW NUMBER §188-1 AUTHORITY**

§ 188-4 (RENUMBER) §188-1.1 Dogs to be controlled by owners.

[Amended 9-27-2011 by Ord. No. 11-03]

A. As used in this section, the following terms shall have the meanings indicated:

AT-LARGE

Not under the control of the owner or keeper by a leash. Electronic devices are not considered a form of physical restraint.

LEASH

A chain, rope, or strap, not to exceed six feet, attached to the collar or harness of a dog and used to lead it or hold it in check by a physically able, competent person.

DOG

Shall include any animal of the canine species whether licensed or unlicensed, including any animal which is considered to be a wolf-hybrid as defined in RSA 466-A.

OWNER

Shall include any person or persons, firm, association or corporation owning, keeping or harboring a dog. The owner identified on any current dog license shall be prima facie evidence of the ownership of the dog.

KEEPER

Any person or persons, firm, association or corporation who or which has temporary control or responsibility for a dog with the permission of the owner.

VICIOUS DOG

A dog that, without provocation, attacks or bites a person or other domestic animal.

B. At-large prohibited.

(1) Prohibition. Except as exempted below, no person or keeper shall permit a dog owned or kept by him/her to be at-large as defined by this section or to trespass upon the property of another, private or public, to include Town-owned or school district property.

(2) Exemptions. A dog shall not be deemed at-large if it is:

(a) On the premises of the dog's owner;

(b) On the premises of the person under whose control the dog is supervised;

(c) On the premises of another person as long as that person has given permission for the dog to be at-large;

(d) In any designated off-leash dog area regulated by the Town of Hudson. Designated off-leash areas shall be any Town property posted under the authority of the Board of Selectmen as an off-leash area.

(e) A working service dog for a disabled person (see ADA).

(f) Assisting a police officer who is engaged in law enforcement duties, to include training and exhibitions.

(3) No defense. Failure of a keeper to comply with this provision shall not relieve the owner of responsibility for compliance.

(4) Penalties.

(a) First offense: \$25. This section is in 205.9

(b) Second offense: \$50.

(c) Third offense: court action to be taken.

C. Dog waste.

(1) Duty to dispose. It shall be the duty of each person who owns, possesses or controls a dog to immediately remove any feces left by his/her dog on any sidewalk, street or other public area. It shall further be the duty of each person who owns, possesses or controls a dog to immediately remove any feces left by his/her dog on any private property neither owned or occupied by said person, unless said private property owner or occupant agrees otherwise. Disposal of such feces shall be in a manner consistent with all applicable laws.

(2) Duty to possess means of removal/disposal. No person who owns, possesses or controls such dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog. Disposal of such feces shall be in a manner consistent with all applicable laws.

(3) Exemption. Compliance with this regulation is not required by any handicapped person who, by reason of his/her handicap, is physically unable to comply with this subsection.

(4) Penalties.

(a) First offense: \$25. This section is in 205.9

(b) Second offense: \$50.

(c) Third offense: court action to be taken.

D. Conduct in off leash areas.

(1) Voice control and observation on public property. Every person who allows a dog to be off-leash in a designated area under Subsection A(2)(d) above shall maintain voice

control over the dog and shall keep the dog under observation at all times. The following also shall apply:

- (a) Dogs must wear current license tags and rabies vaccination tags.
- (b) Children 10 years or younger are not allowed in the off-leash area.
- (c) All handlers must be 18 or older.
- (d) Children 11 through 17 must be accompanied and supervised by an adult.
- (e) No female dogs in season (heat) are allowed in the off-leash area.
- (f) No prong or choke collars on dogs in the off-leash area.
- (g) No animals other than dogs are permitted in the off-leash area.
- (h) No more than two dogs to any one handler at a time in the off-leash area.
- (i) No vicious dogs allowed in the off-leash area.

~~§ 188-2 Picking up dogs at large; notice to owner. RENAME 188-2~~

All dogs which are found running at large will be picked up by the Animal Control Officer and held for a period of seven days. If the dog has an identification tag or license, the owner will be notified immediately and will have seven days in which to claim the dog.

~~§ 188-3 Disposal of unclaimed dogs.~~

~~At the expiration of the seven day holding period, any unclaimed dog shall be disposed of at the discretion of the Animal Control Officer.~~

*******COMBINE 188-2 and 188-3 under 188-2*******

188-3 will include the new section

BELOW SECTION ALREADY IN 205-9

~~§ 188-4 Fines and fees.~~

~~All violations and/or services performed by the Animal Control Officer shall be subject to the following fines and fees, payable to the Town of Hudson:~~

A. ~~Running at large:~~

~~(1) For unlicensed dogs, the fine shall be \$10 for the first offense and \$25 for all others (plus boarding charges).¹³~~

~~[1] Editor's Note: The specific fees set forth in this subsection were removed at the request of the town. For current fees, see Ch. 205, Fees.~~

~~(2) For licensed dogs, if the Animal Control Officer has been notified, the fine shall be \$5 (includes boarding fee and pickup charge).¹²~~

~~[2] Editor's Note: The specific fees set forth in this subsection were removed at the request of the town. For current fees, see Ch. 205, Fees.~~

~~(3) If the Animal Control Officer has not been notified, the fine for licensed dogs shall be the same as for unlicensed dogs.~~

B. Unwanted animals:

~~[Amended 10-14-2003]~~

~~(1) For dogs, the fee shall be \$120.~~

~~(2) For cats, the fee shall be \$60.~~

~~(3) Added to the fee shall be a \$20 pickup fee if not delivered by the owner.~~

C. Investigation of bites:

~~(1) The fee for inspection of an owner's property to determine proper facility for the required ten-day confinement, if the dog has had rabies shot, shall be \$5.~~

~~(2) The fee for confinement by the Animal Control Officer for the required ten-day period.¹³~~

~~[3] Editor's Note: The specific fees set forth in this subsection were removed at the request of the town. For current fees, see Ch. 205, Fees. Former Subsection D, Sale of animals, was repealed 10-14-2003.~~

§ 188-5 4 (RENUMBER) Failure to pay fines and fees.

Failure to pay any of the fines or fees in ~~§ 188-4~~ **(Add: §205-9)** will result in the issuance of a summons, and the owner will be required to appear in Nashua District Court and be subject to such fines and/or other measures as the Court shall deem appropriate.

Chapter 188 **Dogs and Other Animals**

[HISTORY: Adopted by the Board of Selectmen of the Town of Hudson 8-1-1973 by Ord. No. 68; amended in its entirety 7-26-1976 by Ord. No. 70B. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Fees — See Ch. 205.

Parks and recreation areas — See Ch. 259.

Traps — See Ch. 314.

Zoning — See Ch. 334.

§ 188-1 **Authority.**

§ 188-1.1 **Dogs to be controlled by owners.**

§ 188-2 **Disposition of Dogs, Animals, and Fowl at Large.**

§ 188-3 **Noisy and At Large Animals/Fowl and Barking Dogs.**

§ 188-4 **Failure to pay fines and fees.**

Refer to §205-9 for all penalties for this section.

§ 188-1 **Authority**

This chapter is adopted pursuant to RSA 31:39 and RSA 466:39. The authority under this Chapter is in addition to any other generally applicable law.

§ 188-1.1 **Dogs to be controlled by owners.**

A. Definitions:

At-Large: Not under the control of the owner or keeper by a leash. Electronic devices are not considered a form of physical restraint.

Leash: A chain, rope, or strap, not to exceed six feet, attached to the collar or harness of a dog and used to lead it or hold it in check by a physically able, competent person.

Dog: Shall include any animal of the canine species whether licensed or unlicensed, including any animal which is considered to be a wolf-hybrid as defined in RSA 466-A.

Owner: Shall include any person or persons, firm, association or corporation owning, keeping or harboring a dog. The owner identified on any current dog license shall be prima facie evidence of the ownership of the dog.

Keeper: Any person or persons, firm, association or corporation who or which has temporary control or responsibility for a dog with the permission of the owner.

Vicious Dog: A dog that, without provocation, attacks or bites a person or other domestic animal.

B. At-large prohibited.

(1) Prohibition. Except as exempted below, no person or keeper shall permit a dog owned or kept by him/her to be at-large as defined by this section or to trespass upon the property of another, private or public, to include Town-owned or school district property.

(2) Exemptions. A dog shall not be deemed at-large if it is:

- (a) On the premises of the dog's owner;
- (b) On the premises of the person under whose control the dog is supervised;
- (c) On the premises of another person as long as that person has given permission for the dog to be at-large;
- (d) In any designated off-leash dog area regulated by the Town of Hudson. Designated off-leash areas shall be any Town property posted under the authority of the Board of Selectmen as an off-leash area.
- (e) A working service dog for a disabled person (see ADA).
- (f) Assisting a police officer who is engaged in law enforcement duties, to include training and exhibitions.

(3) No defense. Failure of a keeper to comply with this provision shall not relieve the owner of responsibility for compliance.

C. Dog waste.

(1) Duty to dispose. It shall be the duty of each person who owns, possesses or controls a dog to immediately remove any feces left by his/her dog on any sidewalk, street or other public area. It shall further be the duty of each person who owns, possesses or controls a dog to immediately remove any feces left by his/her dog on any private property neither owned or occupied by said person, unless said private property owner or occupant agrees otherwise. Disposal of such feces shall be in a manner consistent with all applicable laws.

(2) Duty to possess means of removal/disposal. No person who owns, possesses or controls such dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog. Disposal of such feces shall be in a manner consistent with all applicable laws.

(3) Exemption. Compliance with this regulation is not required by any handicapped person who, by reason of his/her handicap, is physically unable to comply with this subsection.

D. Conduct in off leash areas.

(1) Voice control and observation on public property. Every person who allows a dog to be off-leash in a designated area under Subsection A(2)(d) above shall maintain voice control over the dog and shall keep the dog under observation at all times. The following also shall apply:

- (a) Dogs must wear current license tags and rabies vaccination tags.
- (b) Children 10 years or younger are not allowed in the off-leash area.
- (c) All handlers must be 18 or older.
- (d) Children 11 through 17 must be accompanied and supervised by an adult.
- (e) No female dogs in season (heat) are allowed in the off-leash area.
- (f) No prong or choke collars on dogs in the off-leash area.
- (g) No animals other than dogs are permitted in the off-leash area.
- (h) No more than two dogs to any one handler at a time in the off-leash area.
- (i) No vicious dogs allowed in the off-leash area.

§ 188-2 Disposition of Dogs, Animals, and Fowl at Large.

- A. All dogs which are found running at large will be picked up by the Animal Control Officer and held for a period of seven (7) days. If the dog has an identification tag or license, the owner will be notified immediately and will have seven (7) days in which to claim the dog.
- B. At the expiration of the seven-day holding period, any unclaimed dog shall be disposed of at the discretion of the Animal Control Officer.
- C. Animals and fowl.
 - 1) Any animal or fowl found running at-large, and not under the control of its owner or keeper, may be taken into custody by the Hudson Animal Control Officer or a Hudson Police Officer. The Officer shall make reasonable efforts to notify the owner or keeper of the animal or fowl, before seizing it.

Any animal or fowl that is seized for running at large by the Hudson Animal Control Officer or a Hudson Police Officer, where the owner or keeper cannot be identified or located, may be placed by the Town in an appropriate shelter or boarding facility. Any unclaimed animal may be disposed of by such facility in accordance with applicable law. The owner or keeper of the animals or fowl shall be responsible for all damages and expenses incurred in the capturing, transporting and holding of the at large or seized animal, boarding costs, and any medical care required by the holding facility, whether the animal is claimed or not.

§ 188-3 Noisy and At Large Animals/Fowl and Barking Dogs.

A. Definitions.

Animal: means and includes any domestic animal, including any pet, livestock, bovine animal, horse, mule, burro, sheep, goat, swine or other animal, except a dog or cat.

Fowl: means and includes any rooster, chicken, duck, turkey, poultry, goose or other domestic fowl.

Owner/Keeper: any person, firm, corporation, organization, or department possessing, harboring, keeping, having an interest in, or having control or custody of an animal. The occupant of any premises on which a domesticated animal remains, or to which it customarily returns, for a period of ten (10) days or more shall also be deemed to be the owner. This does not include a person caring for a feral cat as a feral cat caregiver.

At Large Animal: means off the premises of, and not physically restrained by the owner/keeper.

Noisy Animal: means an animal that makes any noise or sounds common to the species.*

Noisy Fowl: means fowl that make any noise or sounds common to the species, including but not limited to: squawk, quack, crow, or related noises.*

Barking Dog: means a dog that barks, bays, cries, howls or makes any noise common to the species.*

*Anytime between 9 p.m. and 7 a.m. OR between 7 a.m. and 9 p.m. when the sound is plainly audible *incessantly* for more than (10) ten minutes or *intermittently* for more than (30) thirty minutes, regardless of whether the animal/fowl or dog is physically situated in or upon private property.

Incessant: means continuing or following without interruption: unceasing. **

Intermittent: means coming and going at intervals: not continuous. **

**Merriam Webster

B. At Large Animal/Fowl Prohibited.

No owner/keeper owning or having charge of any animal or fowl shall permit the same to be at large on any highway, street, sidewalk, lane, alley or other public place, or upon any private property other than that of the owner unless such owner or person having charge of such animal or fowl has the consent of the owner of the private property. The mere fact that the animal as defined shall be off the property of its owner or keeper and not under control of its owner or keeper shall be construed as prima facie evidence of a violation of this chapter.

C. Noisy Animal/Fowl and Barking Dogs Prohibited.

No owner/keeper owning or having charge of any animal or fowl shall permit the same to make noise or for a dog to bark in the manner defined above. Each occurrence of a violation, or, in the case of continuous violations, each day (24-hour period) a violation occurs or continues, constitutes a separate offense and may be addressed separately.

D. Exclusions.

- a. An animal or fowl shall **not** be deemed a "Noisy Animal/Fowl" for purposes of this section if: at any time the animal/fowl is creating a noise disturbance, a person is trespassing upon private property in or upon which the animal/fowl is situated; or the animal/fowl is being teased or provoked; or the animal/fowl was responding to pain or injury; or was protecting itself, its living space, its offspring or a person from an actual threat.
- b. A dog shall **not** be deemed a "Barking Dog" for purposes of this section if, at any time the dog is barking, a person is trespassing upon private property in or upon which the dog is situated; or when the dog is being teased or provoked; or responding to pain or injury; or was protecting itself, its kennel, its offspring or a person from an actual threat.
- c. Agricultural properties or activities:
This section shall have no application to noises or disturbances made by livestock, fowl, or other animals emanating from an legitimate agricultural activity or legitimate farming operation, (per RSA 21:34-a, RSA 432, and RSA 674:32-(a-d) nor shall it apply to a properly permitted animal shelter established for the care and/or placement of unwanted or stray animals, nor a properly zoned commercial boarding kennel or other permitted animal facility.

E. How to Report a Noisy Animal/Fowl/Barking Dog.

If a person is disturbed by a noisy animal/fowl or barking dog that violates this ordinance, then that person may make a report to the Hudson Animal Control Division. ("Noise" below includes barking dogs)

Before submitting a complaint, it is recommended that the person suffering the disturbance contact the person responsible for the animal or for the property where the animal is kept, and notify them that their animal's noise is causing a disturbance. Sometimes the Responsible Person is unaware of the noise and grateful for the opportunity to address the issue. Experience shows that attempting to resolve a disturbance informally may avoid escalating tensions with one's neighbors.

To report a noisy animal, the Complainant **must** provide an **Affidavit sworn to before a Notary**. The sworn affidavit must include the following information: the complainant's name, address and phone number; provide the address where the disturbance occurred; provide the date and time when the disturbance occurred; indicate whether the noise qualifies as "incessant" or "intermittent" as explained above; and describe the animal. The initial report should also identify the person responsible for the animal and the property where the animal is kept. Only one complaint per household per incident. *A complaint should not be submitted unless the violation has been documented by recording the date(s), the time(s) of the noise and their duration and the*

Complainant can show the noise is either incessant or intermittent as explained and defined above.

After an investigation of the complaint, the Animal Control Officer, or other officer, may give a warning letter to the owner at the address identified in the initial report and inform them of the complaint. The responsible person has 15 days after receiving the warning letter to abate the noise by ensuring the noise does not continue.

§ 188-4 Failure to pay fines and fees.

Failure to pay any of the fines or fees in § 205-9 will result in the issuance of a summons, and the owner will be required to appear in Nashua District Court and be subject to such fines and/or other measures as the Court shall deem appropriate.

§ 205-9 Animal control fees.

[Amended 10-14-2003; 3-8-2010; 8-14-2012]

Animal control fees governed by state statute are not listed in this section but are set in accordance with RSA 466.

A. Transport animal: \$10.

B. Board per day: \$15.

C. Ten-day quarantine: \$150 (additional charges for longer quarantine.)

D. Dogs at large:

(1) First offense: \$25.

(2) Second offense: \$50.

(3) Third offense: Court action to be taken.

E. Waste removal:

(1) First offense: \$25.

(2) Second offense: \$50.

(3) Third offense: Court action to be taken.

F. Unwanted animals:

(1) Each dog: \$120

(2) Each cat: \$60.

(3) Pick-up fee: \$20.

G. Noisy Animal/Fowl/Barking Dog & At Large Animals

1) First offense: \$25

2) Second offense: \$50

3) Third offense: Court action to be taken

In addition to any penalty, in conjunction with any penalty, or as an alternative to any penalty imposed under this section, the Town of Hudson may request that the Court require the owner or keeper of any dog, animal, and/or fowl which has been impounded for running at large, to pay for the boarding and impoundment fees established by an animal shelter or holding facility and any reasonably necessary medical expenses incurred during the impoundment of the animal regardless of whether the owner or keeper retrieves the animal.



TOWN OF HUDSON

Land Use Division



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

Memo

Date: May 5, 2021

To: Jana McMillan – Animal Control Officer

From: Bruce Buttrick – Zoning Administrator/Code Enforcement Officer *JB*

Re: Your request for comment on proposed § 188-3 Noisy and At Large Animals/Fowl and Barking Dogs ordinance.

.....

I would agree with your intro statement for justification for a regulation pertaining to “noisy” animals (especially roosters).

Our Zoning Ordinance has no prohibition against the keeping of roosters (or other animals), it allows them under Section §334—22 Table of Permitted Accessory Uses: “*Traditional secondary accessory uses....., and other customary uses and structures.*” within all zoning districts.

And from the Zoning Ordinance definitions §334-6: Use- Accessory “*Any use which is customary, incidental and subordinate to the principal use of a structure or lot.*”

State Law does, in my opinion, pre-empt any Zoning Ordinance that bans/prohibits the keeping of specific animals/species, especially farming/farm animals (roosters in particular).

Per RSA 672:1.III-d. “*For purposes of paragraphs III-a, III-b, III-c, and III-e, “unreasonable interpretation” includes the failure of local land use authorities to recognize that agriculture and agritourism operations or activities as defined in RSA 21:34-a,when practiced in accordance with applicable laws and regulations, are traditional, fundamental and accessory uses of land throughout New Hampshire, and that a prohibition upon these uses cannot necessarily be inferred from the failure of an ordinance or regulation to address them*”

This means to me that the Town must identify with specificity where agriculture uses: (principal and accessory) is permitted and prohibited, Hudson currently does not address accessory agricultural uses.

In accordance with RSA 672: I, III-d “*whenever agricultural activities (accessory uses) are not explicitly addressed with respect to any zoning district or location, they shall be deemed to be permitted there, as either a primary or accessory use.*”

The Town of Hudson's Zoning Regulations do not have any prohibition against roosters (in particular) or other animals as accessory uses. The State RSA's have no provisions for addressing noisy animals (especially roosters) as you propose to do locally.

Therefore your proposed ordinance addresses the citizens' complaints of "the keeping of noisy animals" (roosters in particular). As you are aware of the numerous inquiries of keeping as well as the complaints about "roosters" etc., that we answer/act on.

I support your efforts.

Hudson NH Police Department Barking & Animal Noise Affidavit

YOUR NAME: _____

YOUR ADDRESS: _____

YOUR PHONE NUMBER & EMAIL: _____

*Incident information (Be specific with all details, dates and times; fill in all fields use N/A if do not know)
Incomplete affidavits will NOT be processed and you will not be notified that the case is closed.*

DATE OF NOISE/BARKING: _____
Start Time (circle AM or PM): _____ AM/PM End Time: _____ AM/PM

Longest break in noise: _____ hours _____ minutes _____ seconds

Approximate number of interruptions or breaks during the listed time: _____

Do you have an audio or video recording of the incident? _____ YES _____ NO

Animal Description: _____

Address of Noise/Barking: _____

Approximate Distance from Noise to your Address: _____

Name of Owner/Keeper (if known): _____ Check if you spoke to them.

Do you know if the dog is tethered? _____ Yes _____ No

Is the dog/animals confined to a specific area _____ Yes _____ No

If "yes" – What area? _____

Does the dog/anima appear to be injured? _____ Yes _____ No

Other observations of dog/animal condition: _____

Detailed Description of the incident (please provide as much exact detail as possible, continue on page 2.

Hudson NH Police Department Barking & Animal Noise Affidavit
Page 2: Detailed Description of the Incident (continued from page 1)

I declare under penalty of perjury, under the laws of the United States of America and NH RSA 641:1, that the foregoing is true and correct.

_____ Signature and Date
State of New Hampshire, County of Hillsborough

Sworn to (or affirmed) and subscribed before me this ____ day of _____, 20 __,
by _____

Personally known ___ or Produced Identification ____

Type of Identification Produced:

Notary seal & signature

Agenda
6-22-21



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8D

William M. Avery, Jr.
Chief of Police

RECEIVED
JUN 16 2021
TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 22 June 2021

Re: Town Code Chapter 317 Vehicles and Traffic

§ 317-9 Stop intersections: The intersections described in Schedule III (§ 317-30), attached to and made a part of this chapter, are hereby designated as stop intersections, and any vehicle approaching such intersections on the first-named streets shall come to a full stop before entering said intersections.

§ 317-30 Schedule III: Stop Intersections: As provided in § 317-9, § 317-30 describes intersections that are designated as stop intersections, at which vehicles approaching such intersections shall come to a full stop before entering such intersections, and that such stop signs shall be installed.

The Highway Safety Committee has recommended adding a stop sign on Madison Drive at Washington Street, approaching north. We are requesting that this stop intersection be added to § 317-30, the schedule of listed stop intersections, for Madison Drive at Washington Street, north bound.

We are further requesting that a stop sign be installed at the location listed above.

Motion:

To forward the above-listed change proposal of § 317-30 to a public hearing.



Agenda
6-22-21



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



8E

William M. Avery, Jr.
Chief of Police

JUN 16 2021

Captain Tad K. Dionne
Operations Bureau

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 22 June 2021

Re: Town Code Chapter 317 Vehicles and Traffic

§ 317-9 Stop intersections: The intersections described in Schedule III (§ 317-30), attached to and made a part of this chapter, are hereby designated as stop intersections, and any vehicle approaching such intersections on the first-named streets shall come to a full stop before entering said intersections.

§ 317-30 Schedule III: Stop Intersections: As provided in § 317-9, § 317-30 describes intersections that are designated as stop intersections, at which vehicles approaching such intersections shall come to a full stop before entering such intersections, and that such stop signs shall be installed.

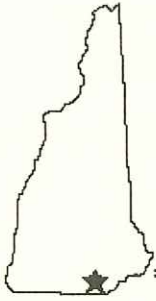
The Highway Safety Committee has recommended adding a stop sign on Adelaide Street at Travers Street, approaching north and adding a stop sign on Travers Street at Adelaide Street, approaching west. We are requesting that these stop intersections be added to § 317-30, the schedule of listed stop intersections, for Adelaide Street at Travers Street, north bound and Travers Street at Adelaide Street, west bound.

We are further requesting that a stop sign be installed at both of these locations listed above.

Motion:

To forward the above-listed change proposal of § 317-30 to a public hearing.





TOWN OF HUDSON
Finance Department

RECEIVED

JUL 09 2021



Agenda
7-13-21

8F

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director *LL*

Date: July 8, 2021

Subject: Police – Purchase of 3 2021 Ford Police Utility Vehicles and 1 2021 Chevy Colorado Vehicle

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

I agree with the recommendation of the Police Chief to purchase 3 Ford Police Utility Interceptors and 1 Chevy Colorado. I also agree with waiving the bid process as the Town of Hudson belongs to the Greater Boston Police Council and the prices have proven to be the best.

Funding: The Police Department has \$180,000.00 in the fiscal year 2022 Police Automobile budget 5630-402 for the purchase of these vehicles.

Motion 1:

To waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C

Motion 2:

To purchase three (3) Ford Police Utility Vehicles in the amount of \$84,675.05 and one (1) Chevy Colorado Extended Cab for \$21,394.30 from Colonial Municipal Group of Plymouth, MA. As recommended by the Police Chief and Finance Director.

Cc: William Avery, Police Chief

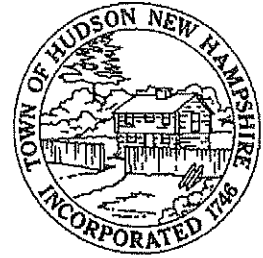


TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605



William M. Avery, Jr.
Chief of Police

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 08 July 2021

Re: Agenda Item

Scope:

The Police Department is requesting to meet with the Board of Selectmen at their 13 July 2021 meeting to respectfully ask the Board of Selectman to waive the bidding process and allow us to purchase three (3) Police Utility vehicles and one (1) Chevy Colorado vehicle. The breakdown is as follows:

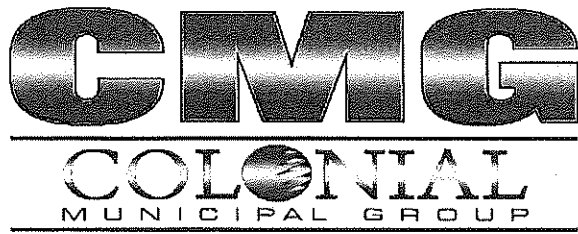
Colonial Municipal Group (Ford Police Utility Interceptor)	-	\$102,175.05
(Trade-in allowance)	-	\$ 17,500.00
(Final cost)	-	\$ 84,675.05
Colonial Municipal Group (Chevy Colorado Extended Cab)	-	\$ 27,394.30
(Trade-in allowance)	-	\$ 6,000.00
(Final cost)	-	\$ 21,394.30

Motion:

To accept the Police Department's recommendation to purchase three (3) Police Utility vehicles in the amount of \$84,675.05 and one (1) Chevy Colorado in the amount of \$21,394.30 from Colonial Municipal Group of Plymouth, MA. It should be noted that this cost does not include the cost to swap-over equipment and the installation of graphics.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



Estimate

Date: 6/17/2021

Customer ID: Hudson NH PD

TO: Hudson Police Department
 Attn: Rachele Megowen
 1 Constitution Dr.
 Hudson, NH 03051
 603-816-2249

Salesperson: Mike Chase
 508-280-6603

Price Per GBPC/BAPERN

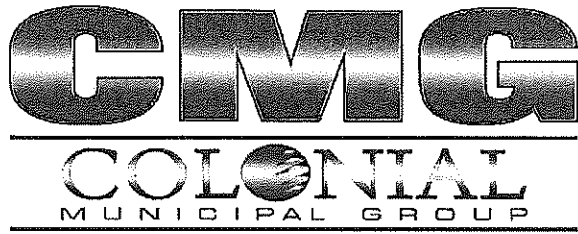
Qty	Item #	Description	Unit Price	Line Total
3.00	K8A	2021 Ford Police Utility AWD Black with Caps	\$ 33,101.00	\$ 99,303.00
3.00	43D	Dark Car Feature	\$ 24.25	\$ 72.75
3.00	51R	Driver Side Spot Lamp Unity LED	\$ 383.15	\$ 1,149.45
3.00	549	Power Heated Mirrors	\$ 58.20	\$ 174.60
3.00	76R	Reverse Sensing System	\$ 266.75	\$ 800.25
3.00	Inc.	SYNC Voice Activated System	\$ -	\$ -
3.00	Inc.	Front Headlamp Housing	\$ -	\$ -
3.00	87R	Rear View Mirror with Rear Camera	\$ -	\$ -
3.00	18D	Rear Liftgate Lock Disable	\$ -	\$ -
3.00	FK	Fleet Key to Department Specs	\$ 225.00	\$ 675.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
1.00	Trade	2017 Ford Police Interceptor Utility 1FM5K8AR3KGB22241	\$ (4,500.00)	\$ (4,500.00)
1.00	Trade	2018 Ford Police Interceptor Utility 1FM5K8AR8JGA83709	\$ (6,000.00)	\$ (6,000.00)
1.00	Trade	2019 Ford Police Interceptor Utility 1FM5K8AR6HGD58603	\$ (7,000.00)	\$ (7,000.00)

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and Is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Subtotal \$84,675.05
Sales Tax
Grand Total \$84,675.05

Thank you for your business



Estimate

Date: 7/1/2021

Customer ID: Hudson NH PD

TO: Hudson Police Department
 Attn: Rachelle Megowen
 1 Constitution Dr.
 Hudson, NH 03051
 603-816-2249

Salesperson: Mike Chase
 508-280-6603

Price Per GBPC/BAPERN

Qty	Item #	Description	Unit Price	Line Total
1.00	12M53	2021 Chevy Colorado 4WD Extended Cab WT White	\$ 25,001.00	\$ 25,001.00
1.00	LGZ	3.6L V6 Engine	\$ 1,410.75	\$ 1,410.75
1.00	PCN	WT Convenience Package	\$ 503.05	\$ 503.05
1.00	CGN	Spray-In Bedliner	\$ 451.25	\$ 451.25
1.00	UD7	Rear Park Assist	\$ 28.25	\$ 28.25
1.00				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
1.00	Trade	2013 Silverado 1GCRKPEAXDZ316681	\$ (6,000.00)	\$ (6,000.00)

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Subtotal \$21,394.30
Sales Tax
Grand Total \$21,394.30

Thank you for your business



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 886-0605

JUL 08 2021

TOWN OF HUDSON
SELECTMEN OFFICE



Agenda
7-13-21

8G

William M. Avery, Jr.
Chief of Police

Captain Tad K. Dionne
Operations Bureau

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: William M. Avery, Chief of Police *WMA*

Date: 08 July 2021

Re: Agenda Request – 13 July 2021

Scope:

The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 13 July 2021 to request approval to apply for a Local Giving Community grant through Walmart, which would be used for the purchase of equipment. Applications for the Local Giving Community grant must be submitted by 01 August 2021 with an award of \$2,000.

Motion:

To authorize the Hudson Police Department approval to apply for a Local Giving Community grant through Walmart.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Agenda
7-13-21

8H

Town of Hudson

Revenues and Expenditures

Through June 30, 2021

Preliminary - Unaudited

Town of Hudson, NH

RECEIVED

Appropriations and Revenue Summary

Month Ending: June 30, 2021 ***PRELIMINARY UNAUDITED***

JUL 09 2021

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,818	0	0	2,818	1,548	0	1,270	55%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	137	0	1,113	11%
4140	5030	Town Clerk/Tax Collector	400,467	0	49,468	449,935	432,031	760	17,144	96%
4140	5041	Moderator	32,762	0	2,934	35,696	31,293	0	4,403	88%
4140	5042	Supervisors of The Checklist	6,286	0	0	6,286	5,824	0	462	93%
4199	5050	Town Treasurer	8,074	0	0	8,074	8,074	0	0	100%
4199	5055	Sustainability Committee	1,300	0	0	1,300	220	0	1,080	17%
4520	5063	Benson Park Committee	1,100	0	0	1,100	443	0	657	40%
4199	5070	Municipal Budget Committee	800	0	0	800	11	0	789	1%
4140	5077	IT - Town Officers	4,170	0	0	4,170	4,217	16	(63)	102%
4199	5080	Ethics Committee	100	0	0	100	48	0	52	48%
		Town Officers	459,127	0	52,402	511,529	483,845	776	26,907	95%
4130	5110	Board of Selectmen/Administration	392,579	2,500	30,758	425,837	414,054	1,748	10,035	98%
4194	5115	Oakwood	2,275	0	0	2,275	4,292	167	(2,184)	196%
4194	5120	Town Hall Operations	104,633	0	243,650	348,283	338,476	34	9,773	97%
4442	5151	Town Poor	80,000	0	0	80,000	31,946	0	48,054	40%
4130	5177	IT - Town Administration	800	0	2,737	3,537	10,850	0	(7,313)	307%
		Administration	580,287	2,500	277,145	859,932	799,618	1,949	58,365	93%
4153	5200	Legal	136,560	0	(2,737)	133,823	126,949	5,490	1,384	99%
4150	5310	Finance Administration	196,214	0	0	196,214	177,649	4,006	14,559	93%
4150	5320	Accounting	286,671	0	0	286,671	265,999	4,482	16,190	94%
4150	5377	IT - Finance	2,350	0	816	3,166	2,047	269	849	73%
		Finance	485,235	0	816	486,051	445,696	8,757	31,598	93%
4150	5330	Information Technology	751,454	0	475	751,929	789,007	6,075	(43,154)	106%
		Information Technology	751,454	0	475	751,929	789,007	6,075	(43,154)	106%
4152	5410	Assessing Department	444,911	0	0	444,911	361,094	48,762	35,055	92%
4152	5477	IT- Assessing	14,650	0	0	14,650	14,660	2,431	(2,441)	117%
		Assessing	459,561	0	0	459,561	375,754	51,192	32,614	93%
4312	5515	Public Works Facility	99,903	800	(150)	100,553	120,349	1,456	(21,252)	121%
4312	5551	Public Works Administration	272,461	0	5,518	277,979	308,324	203	(30,547)	111%
4312	5552	Streets	2,836,891	0	99,577	2,936,468	2,956,497	62,912	(82,941)	103%
4312	5553	Equipment Maintenance	474,079	0	6,489	480,568	440,068	13,697	26,803	94%
4312	5554	Drainage	531,385	0	82,304	613,689	573,677	5,239	34,773	94%
4522	5556	Parks Division	237,327	0	6,716	244,043	182,271	5,799	55,973	77%
4312	5577	IT - Public Works	5,240	0	0	5,240	8,317	387	(3,464)	166%
		Public Works	4,457,286	800	200,454	4,658,540	4,589,502	89,694	(20,656)	100%

Town of Hudson, NH

Appropriations and Revenue Summary

Month Ending: June 30, 2021 ***PRELIMINARY UNAUDITED***

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			6,300	0	0	6,300	7,491	0	(1,191)	119%
4191	5277	IT - LUD								
4191	5571	LUD - Planning	245,819	0	0	245,819	260,503	20,452	(35,136)	114%
4191	5572	LUD - Planning Board	8,350	0	0	8,350	2,026	4,498	1,826	78%
4191	5581	LUD - Zoning	202,221	0	0	202,221	198,186	172	3,863	98%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	16,820	0	(320)	102%
4311	5585	LUD - Engineering	390,578	0	0	390,578	349,211	8,585	32,782	92%
		Land Use	869,768	0	0	869,768	834,236	33,707	1,824	100%
4210	5610	Police Administration	333,864	0	16,052	349,916	378,996	4,955	(34,035)	110%
4210	5615	Police Facility Operations	287,732	30,690	35,000	353,422	317,032	1,271	35,119	90%
4210	5620	Police Communications	685,916	0	39,462	725,378	784,171	0	(58,793)	108%
4210	5630	Police Patrol	6,233,526	3,554	319,657	6,556,737	6,501,122	41,315	14,300	100%
4210	5640	Investigations	13,820	0	40	13,860	11,413	146	2,301	83%
4414	5650	Animal Control	120,509	0	1,480	121,989	106,835	893	14,261	88%
4210	5660	Information Services	154,488	0	14,335	168,823	180,125	3	(11,305)	107%
4210	5671	Support Services	88,023	0	9,164	97,187	81,452	2,485	13,250	86%
4210	5672	Crossing Guards	58,755	0	0	58,755	49,339	0	9,416	84%
4210	5673	Prosecutor	321,692	0	13,030	334,722	347,964	162	(13,404)	104%
4210	5677	IT - Police	93,629	0	0	93,629	84,919	0	8,710	91%
		Police	8,391,954	34,244	448,220	8,874,418	8,843,367	51,229	(20,178)	100%
4220	5710	Fire Administration	726,510	0	31,941	758,451	750,647	175	7,629	99%
4220	5715	Fire Facilities	141,635	0	4,705	146,340	155,211	5,007	(13,878)	109%
4220	5720	Fire Communications	384,845	0	8,258	393,103	423,276	0	(30,173)	108%
4220	5730	Fire Suppression	5,265,180	7,103	731,951	6,004,234	5,974,880	157,720	(128,366)	102%
4220	5740	Fire Inspectional Services	513,274	0	2,673	515,947	466,257	0	49,690	90%
4220	5750	Fire Emergency Medical Services	0	0	(33)	(33)	0	0	(33)	0%
4220	5765	Fire Alarm	3,746	0	0	3,746	5,961	0	(2,215)	159%
4220	5770	Emergency Management	86,368	0	58,024	144,392	79,838	22,000	42,554	71%
4220	5777	IT - Fire	45,506	0	0	45,506	42,940	4,459	(1,893)	104%
		Fire	7,167,064	7,103	837,519	8,011,686	7,899,009	189,362	(76,685)	101%
4520	5810	Recreation Administration	160,645	0	0	160,645	80,452	106	80,087	50%
4520	5814	Recreation Facilities	77,384	0	0	77,384	76,948	100	336	100%
4520	5821	Supervised Play	120,063	0	(53,991)	66,072	3,328	0	62,744	5%
4520	5824	Ballfields	12,242	0	0	12,242	4,481	0	7,761	37%
4520	5825	Tennis	0	0	0	0	3,590	0	(3,590)	0%
4520	5826	Lacrosse	12,366	0	0	12,366	758	0	11,608	6%
4520	5831	Basketball	52,604	0	(4,000)	48,604	2,850	0	45,754	6%
4520	5834	Soccer	13,314	0	0	13,314	8,501	0	4,813	64%
4520	5835	Senior Activities Operations	60,150	0	0	60,150	4,447	0	55,703	7%
4520	5836	Teen Dances	1,500	0	0	1,500	0	0	1,500	0%
4520	5839	Community Activities	7,060	0	0	7,060	1,747	0	5,313	25%
4520	5877	IT - Recreation	7,065	0	0	7,065	6,010	0	1,055	85%
		Recreation	524,393	0	(57,991)	466,402	193,112	206	273,085	41%

Town of Hudson, NH										
Appropriations and Revenue Summary										
Month Ending: June 30, 2021 ***PRELIMINARY UNAUDITED***										
State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	519,000	0	0	519,000	500,807	0	18,193	96%
4199	5920	Community Grants	90,508	0	0	90,508	76,008	0	14,500	84%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	0	0	5,600	0%
4199	5940	Other Expenses	165,460	0	0	165,460	32,645	637	132,178	20%
4220	5960	Hydrant Rental	276,971	0	0	276,971	276,970	0	1	100%
4321	5970	Solid Waste Contract	1,677,130	0	0	1,677,130	1,555,513	93,779	27,837	98%
		Non-Departmental	2,734,669	0	0	2,734,669	2,441,944	94,416	198,309	93%
General Fund Appropriation Subtotal			27,017,358	44,647	1,756,302	28,818,307	27,822,040	532,854	463,413	98.4%
Warrant Articles										
4901	6015	Widening Lowell Rd from Wason to Sag	0	1,406,338	0	1,406,338	61,055	1,345,283	0	100%
4152	6040	Future Prop. Revaluation CRF	15,000	0	0	15,000	15,000	0	0	100%
4220	6054	Hire Four Firefighters/AEMTs	363,568	0	(363,568)	0	0	0	0	100%
4220	6057	Fire Apparat Refub & Repr CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6058	Police Union Contract	377,464	0	(377,464)	0	0	0	0	100%
4312	6062	Public Works Union Contract	85,493	0	(85,493)	0	0	0	0	100%
4902	6089	Communication Systems	0	131,800	(32,950)	98,850	98,850	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4902	6200	Fire Squad Vehicle	170,000	0	0	170,000	50,904	119,096	0	100%
4915	6201	Commun Equip & Infrast CRF	810,000	0	0	810,000	158,750	725,400	(74,150)	109%
4915	6208	Library Improvements CRF	25,000	0	0	25,000	25,000	0	0	100%
4909	6212	Taylor Falls & Vet Bridge Rehabilitation	125,000	0	0	125,000	18,467	61,824	44,709	64%
4312	6213	Hire Two Truck Driver/Laborers	111,111	0	(111,111)	0	0	0	0	100%
3319	6319	Establish an Energy Efficiency CRF	25,000	0	0	25,000	25,000	0	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	1,080,416	0	(1,080,416)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	100%
General Fund Warrant Articles			2,147,636	1,538,138	(970,586)	2,715,188	1,573,442	2,251,603	(1,109,857)	141%
General Fund Total Budget			29,164,994	1,582,785	785,716	31,533,495	29,395,483	2,784,457	(646,445)	102%
02 Sewer Fund										
4326	5561	Sewer Billing & Collection	159,899	0	0	159,899	153,116	857	5,926	96%
4326	5562	Sewer Operation & Maintenance	1,165,734	120,000	34,873	1,320,607	950,873	226,833	142,901	89%
4326	5564	Sewer Capital Projects	785,000	0	0	785,000	469,679	9,427	305,893	61%
4312	6062	Public Works Union Contract	2,716	0	(2,716)	0	0	0	0	100%
4312	6213	Hire Two Truck Driver/Laborers	37,037	0	(37,037)	0	0	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
Sewer Fund			2,165,386	120,000	(4,880)	2,280,506	1,588,668	237,118	454,720	80%
03 Water Fund										
4332	5591	Water - Administration	285,543	0	0	285,543	284,254	385	904	100%
4332	5592	Water - Ops & Maintenance	1,409,742	0	10,474	1,420,216	1,148,838	22,330	249,047	82%
4335	5593	Water - Supply	809,000	41,537	0	850,537	649,349	236,723	(35,534)	104%
4332	5594	Water - Debt Service	1,298,006	0	0	1,298,006	1,298,006	0	1	100%
Water Fund			3,802,291	41,537	10,474	3,854,302	3,380,447	259,438	214,417	94%
Total General, Sewer, Water Funds			35,132,671	1,744,322	PA 791,310	37,668,303	34,364,598	3,281,012	22,693	100%

Town of Hudson, NH
Appropriations and Revenue Summary

Month Ending: June 30, 2021 ***PRELIMINARY UNAUDITED***

State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		General Fund Revenue	30,383,049		1,420,884	31,803,933	29,342,979	1,535,000	925,954	97%
		Sewer Fund Revenue	2,162,670		0	2,162,670	1,225,980	125,000	811,690	62%
		Water Fund Revenue	3,802,291		0	3,802,291	3,488,534	0	313,757	92%
		Total General, Sewer, Water Funds Revenue	36,348,010	0	1,420,884	37,768,894	34,057,493	1,660,000	2,051,401	95%
Other Funds										
State #	Dept #	Department	Budget FY 2021	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,162,586	0	0	1,162,586	1,075,210	0	87,376	92%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	100%
06	5586	Conservation Commission	52,753	40,204	(24,368)	68,589	62,724	13,230	(7,365)	111%
06	6500	Purchase Property	0	0	0	0	490,000	0	(490,000)	0%
14	5630	Police Forfeiture Fund	0	40,220	0	40,220	143,803	0	(103,582)	358%
35	5845	Senior Activities Revolving Fund	0	51,244	0	51,244	0	51,244	0	100%
45	5045	Community TV Revolving Fund	0	0	7,904	7,904	479,470	53,003	(524,569)	6737%
46	8901	Grants	0	0	0	0	0	0	0	100%
50	5750	EMS Revolving Fund	423,322	0	270	423,592	207,179	3,166	213,247	50%
		Other Funds	1,638,661	131,668	(16,195)	1,754,135	2,458,386	120,643	(824,894)	147%
			<u>Budgeted Revenue</u>		<u>Supplemental Budget</u>	<u>Adjusted Revenue</u>	<u>Revenues</u>	<u>Use of Fund Balance</u>	<u>Balance</u>	
		Senior Activities Revolving Fund	0			0	(5,808)		5,808	0%
		Community TV Revolving Fund	0		7,904	7,904	235,547		(227,643)	0%
		EMS Revolving Fund	423,322		270	423,592	320,945		102,647	0%
		Total Expenditures All Funds	36,771,332	1,875,991	775,115	39,422,438	36,822,984	3,401,655	(802,201)	102%

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: June 2021, GL Year 2021

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
General Fund						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	9,675.00	0.00	0.00	9,675.00	0.000
01-3110-4100-000-000	General Property Taxes	19,509,486.00	0.00	18,946,575.57	562,910.43	97.115
01-3110-4101-000-000	Overlay	-185,000.00	-2,760.08	-67,554.52	-117,445.48	36.516
01-3185-4120-000-000	Yield Taxes and Interest	1,500.00	517.18	631.26	868.74	42.084
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	0.00	7,799.68	-4,799.68	259.989
01-3189-4127-000-000	Boat Tax	7,000.00	2,025.96	10,476.71	-3,476.71	149.667
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	201.58	569.42	4,430.58	11.388
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	2,636.49	159,879.30	120.70	99.925
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	571,111.40	6,119,060.40	-699,060.40	112.898
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	1,600.00	12,000.00	3,000.00	80.000
01-3230-4218-000-000	Building Permits	275,000.00	26,021.45	382,739.62	-107,739.62	139.178
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	800.00	9,000.00	-3,000.00	150.000
01-3290-4209-000-000	Excavation Permits	5,000.00	0.00	525.00	4,475.00	10.500
01-3290-4214-000-000	Driveway Permits	2,000.00	400.00	3,600.00	-1,600.00	180.000
01-3290-4217-000-000	Health Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	134.00	2,268.00	1,732.00	56.700
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	350.00	-350.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	1,185.00	4,250.00	-1,450.00	151.786
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	0.00	1,080.00	920.00	54.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	150.00	1,722.00	-222.00	114.800
01-3290-4312-000-000	Zoning Application Fees	3,000.00	471.85	5,402.60	-2,402.60	180.087
01-3290-4313-000-000	Planning Board Fees	120,000.00	17,862.19	122,845.83	-2,845.83	102.372
01-3290-4315-000-000	Sewer Service Permit	3,000.00	50.00	1,025.00	1,975.00	34.167
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	6,885.00	115.00	98.357
01-3290-4322-000-000	Vital Statistics	7,000.00	298.00	25,615.25	-18,615.25	365.932
01-3290-4323-000-000	Police Fines, Forfeit, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	3,354.00	13,593.00	-5,593.00	169.913
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

Run: 7/08/21
6:17PM

Revenue Report
Month End Revenue
Town of Hudson, NH
As Of: June 2021, GL Year 2021

Page: 2
bmckee
ReportSortedRevenue
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	Parking Violation Fees	2,000.00	0.00	1,080.00	920.00	54.000
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	0.00	12,215.00	2,785.00	81.433
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	415.00	685.00	37.727
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	0.00	570.25	929.75	38.017
01-3290-4347-000-000	Bad Check Fees	2,500.00	156.67	1,375.13	1,124.87	55.005
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	800.00	9,050.00	950.00	90.500
01-3290-4421-000-000	Marriage Licenses	4,000.00	-175.00	1,966.00	2,034.00	49.150
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	330.00	1,735.20	-735.20	173.520
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	30.00	-30.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	0.00	0.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	50.00	-50.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	2,310.50	32,327.50	-14,327.50	179.597
01-3290-4451-000-000	Drain Layers License	1,000.00	1,000.00	5,250.00	-4,250.00	525.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	268,277.00	0.00	262,412.93	5,864.07	97.814
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	1,291,077.46	255.54	99.980
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	539,910.00	0.00	539,772.15	137.85	99.974
01-3359-4656-000-000	Grants - Police	26,000.00	3,253.44	45,359.74	-19,359.74	174.461
01-3359-4657-000-000	Grants - Fire	734,807.78	44,020.93	369,877.59	364,930.19	50.337
01-3359-4659-000-000	Grants - Other	10,000.00	0.00	33,999.77	-23,999.77	339.998
01-3359-4660-000-000	Grants - Pandemic	499,782.36	37,932.69	619,569.75	-119,787.39	123.968
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	1,201.00	8,301.00	-1,301.00	118.586
01-3401-4342-000-000	Sale of Checklists	500.00	573.50	735.50	-235.50	147.100
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	29.65	2,427.23	-1,427.23	242.723
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	74.03	-74.03	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	19,237.79	267,690.39	-117,690.39	178.460
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	11,389.71	35,852.86	-5,852.86	119.510
01-3401-4730-000-000	Ambulance Billings	422,000.00	0.00	412,301.69	9,698.31	97.702
01-3401-4731-000-000	Charges on Ambulance Receivables	-22,000.00	0.00	-21,677.94	-322.06	98.536

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01-3401-4732-000-000	Fire Incident Reports	500.00	90.00	1,185.00	-685.00	237.000
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	78,469.23	-1,469.23	101.908
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	1,490.00	-1,490.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	118,509.68	10,846.54	206,921.97	-88,412.29	174.603
01-3401-4756-000-000	Misc Rev - Police	540.00	4,076.07	6,827.02	-6,287.02	###.###
01-3401-4757-000-000	Misc Rev - Fire	500.00	80.00	2,883.41	-2,383.41	576.682
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	3,197.50	5,869.01	-5,369.01	###.###
01-3401-4761-000-000	Rec Rev - Basketball	0.00	1,530.00	1,530.00	-1,530.00	0.000
01-3401-4762-000-000	Rec Rev - Supervised Play	0.00	0.00	1,800.00	-1,800.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	20,000.00	27,535.00	27,385.00	-7,385.00	136.925
01-3401-4765-000-000	Rec Rev - Tennis	4,000.00	7,325.00	7,250.00	-3,250.00	181.250
01-3401-4766-000-000	Rec Rev - Teen Dances	1,500.00	0.00	0.00	1,500.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	13,000.00	9,480.00	10,375.00	2,625.00	79.808
01-3401-4768-000-000	Rec Rev - Lacrosse	12,000.00	630.00	600.00	11,400.00	5.000
01-3401-4769-000-000	Rec Rev - Community Activities	5,000.00	420.00	420.00	4,580.00	8.400
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	1,892.25	53,107.75	3.440
01-3502-4702-000-000	Bank Charges	-10,000.00	-1,068.07	-10,230.31	230.31	102.303
01-3502-4703-000-000	Interest on Investments	261,000.00	141.94	17,416.49	243,583.51	6.673
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	12,162.51	0.00	13,485.00	-1,322.49	110.873
01-3508-4557-000-000	Donations - Fire	0.00	0.00	7,115.00	-7,115.00	0.000
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	1,365.80	-1,365.80	0.000
01-3508-4559-000-000	Donations - Other	0.00	500.00	1,700.00	-1,700.00	0.000
01-3914-4996-000-000	Voted from Surplus	935,000.00	0.00	0.00	935,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	233,700.00	0.00	63,700.00	170,000.00	27.257
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
Totals	General Fund	31,872,499.33	812,903.88	30,263,627.22	1,608,872.11	94.952

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Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	21,000.00	-5.33	15,550.35	5,449.65	74.049
02-3190-4181-000-000	Sewer Betterment Interest	500.00	0.00	727.76	-227.76	145.552
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3403-4780-000-000	Sewer Base Charges	555,500.00	0.00	558,793.36	-3,293.36	100.593
02-3403-4781-000-000	Sewer Consumption Charges	628,259.00	0.00	563,022.85	65,236.15	89.616
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	500.00	0.00	0.00	500.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	24,911.00	0.00	100.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	35,537.17	14,462.83	71.074
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-2,020.60	-979.40	67.353
02-3508-4561-000-000	Donations - Sewer	0.00	0.00	30,000.00	-30,000.00	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	-282.55	282.55	0.000
02-3915-4922-000-000	From Capital Reserve Fund	745,000.00	0.00	0.00	745,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	125,000.00	0.00	0.00	125,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
Totals	Sewer Fund	2,162,670.00	-5.33	1,226,239.34	936,430.66	56.700

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	5,492.24	4,507.76	54.922
03-3290-4394-000-000	Backflow Testing Fees	25,000.00	2,470.00	37,905.00	-12,905.00	151.620
03-3290-4395-000-000	Water Hookup Fee	20,000.00	4,063.20	17,468.20	2,531.80	87.341
03-3290-4396-000-000	Water Service Fees	12,000.00	2,248.76	11,396.76	603.24	94.973
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,500.00	750.00	2,375.00	6,125.00	27.941
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	11.03	-11.03	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	61,000.00	5,356.47	64,277.64	-3,277.64	105.373
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	0.00	58,465.80	19,534.20	74.956
03-3402-4392-000-000	Public Fire Protection	224,000.00	19,097.94	227,025.28	-3,025.28	101.351
03-3402-4790-000-000	Water Base Charges	955,000.00	80,402.68	964,369.64	-9,369.64	100.981
03-3402-4791-000-000	Water Usage Charges	2,122,291.00	205,372.20	2,211,010.42	-88,719.42	104.180
03-3402-4792-000-000	Fire Access Charges	199,000.00	23,080.87	218,504.64	-19,504.64	109.801
03-3402-4799-000-000	Water Sales to Pennichuck	80,000.00	57,653.51	68,601.78	11,398.22	85.752
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-229.80	-2,270.20	9.192
03-3509-4793-000-000	Other Income - Water	10,000.00	1,326.91	3,687.11	6,312.89	36.871
03-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
Totals	Water Fund	3,802,291.00	401,822.54	3,890,360.74	-88,069.74	102.316

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	184.00	-5,624.00	5,624.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	0.00	0.00	0.000
Totals	Sr Activities Revolving Fund	0.00	184.00	-5,624.00	5,624.00	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	Community TV Revolving Fund					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	313,876.90	-313,876.90	0.000
Totals	Community TV Revolving Fund	0.00	0.00	313,876.90	-313,876.90	0.000

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund						
50-0000-4729-000-000	EMS - Contracted Services	15,000.00	7,741.71	28,196.87	-13,196.87	187.979
50-0000-4730-000-000	EMS - 50% Ambulance Billings	430,322.00	0.00	412,301.69	18,020.31	95.812
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	-22,000.00	0.00	-21,927.96	-72.04	99.673
Totals	EMS Revolving Fund	423,322.00	7,741.71	418,570.60	4,751.40	98.878

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$355,622	\$375,666	\$396,497	\$432,624	\$383,736	\$331,951	\$2,276,095	\$464,698	\$434,255	\$466,096	\$378,514	\$463,070	\$492,415	\$2,699,048	\$4,975,135	\$4,200,000
vs. Budget	8.5%	17.4%	26.9%	37.2%	46.3%	54.2%	54.2%	65.3%	75.6%	86.7%	95.7%	106.7%	118.5%	64.3%	vs. Budget	118.5%
FY2017	\$327,635	\$400,991	\$435,251	\$400,872	\$390,525	\$422,355	\$2,377,628	\$527,661	\$425,856	\$464,481	\$397,461	\$521,282	\$460,464	\$2,797,204	\$5,174,832	\$4,550,000
vs. Budget	7.2%	16.0%	25.6%	34.4%	43.0%	52.3%	52.3%	63.9%	73.2%	83.4%	92.2%	103.6%	113.7%	61.5%	vs. Budget	113.7%
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	vs. Budget	112.9%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2016, 2017, 2018, 2019, 2020, 2021**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2016	\$2,934	\$0	\$2,630	\$417	\$1,262	\$990	\$8,232	\$1,703	\$2,866	\$2,296	\$2,094	\$2,444	\$2,881	\$14,284	\$22,516	\$5,000
vs. Budget	58.7%	58.7%	111.3%	119.6%	144.8%	164.6%	164.6%	198.7%	256.0%	301.9%	343.8%	392.7%	450.3%	285.7%	vs. Budget	450.3%
FY2017	\$6,112	\$0	\$5,786	\$4,242	\$3,440	\$2,256	\$21,836	\$0	\$5,991	\$9,498	\$16,578	\$6,333	\$7,235	\$45,635	\$67,471	\$19,000
vs. Budget	32.2%	32.2%	62.6%	84.9%	103.1%	114.9%	114.9%	114.9%	146.5%	196.4%	283.7%	317.0%	355.1%	240.2%	vs. Budget	355.1%
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%

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JUN 30 2021

TOWN OF HUDSON
SELECTMEN'S OFFICE

81

Amendment to the Bylaws

I think it is inherent on us, as the governing body of this town, to have an open dialogue about issues concerning the town. To that end, we must ensure:

- a. Each and every member can adequately prepare by having as a much information, about agenda items, as possible prior to any meeting or workshop;
- b. The public should have that same information when it pertains to the public portion of our meetings or workshops;
- c. Department heads and/or town employees may be properly prepared if the item pertains to them.

Currently Chapter D(2) reads: **Agenda** – Shall be published with meeting notice, and included in the minutes. A suggested agenda is provided. It may be changed by the chair or by vote of the Board...

I propose that we amend our Chapter D(2) of the bylaws to read: **Agenda** – Shall be published with meeting notice, and included in the minutes. Members that want to add an item to the agenda must do so writing; provide a synopsis of the issue and include supporting documents, if any. All agenda items, including all back up documentation, must be received by the Administrative Assistant no later than noon on Thursday before the meeting. A suggested agenda is provided. It may be changed by the chair or by voter of the Board...

This proposal should be handled in accordance with Chapter F **Amendment Procedure** and should go have a legal review, if the Board deems it necessary.

**Town of Hudson, NH
BOARD OF SELECTMEN
BY-LAWS**



By-Laws	Revision Number:
Approved By: Board of Selectmen	Revision Dates: 7/14/20, 7/28/20
Origination Date: 05/14/2019	Review Frequency: As Needed

A. PURPOSE:

These By-Laws describe the duties and methods of operation of the Hudson Board of Selectmen.

B. ORGANIZATION:

1. Responsibilities of Members:

All members shall make every effort to attend each scheduled meeting. Members shall make every effort to notify the Chairman if they are going to be absent from a meeting as soon as possible.

Members of the Board have authority only when acting as a Board legally in session. The Board shall not be bound by any action or statement of any individual Board member, except when such statement or action is at the direction of the Board.

2. Officers:

(a) Election - A Chairman, and Vice-Chairman shall be elected at the first regularly scheduled meeting following the election of Selectman that are elected at the annual Town Meeting. Election shall be by a majority vote of those present at the Board meeting.

Vacancies created during the year shall be filled by special election of the Board at the next regularly scheduled meeting.

(b) Duties - The Chairman shall preside at all meetings of the Board and perform all duties required by law.

In the absence of the Chairman, the Vice-Chairman shall preside and assume all duties and responsibilities of the Chairman.

In the absence of both the Chairman and Vice-Chairman the next senior member of the board shall assume all duties and responsibilities of the Chairman

- (c) Selectmen wishing to place an item on the agenda must notify the Executive Assistant to the Board of Selectman before Thursday at 12:00 p.m. prior to a Tuesday meeting. Citizens wishing to place an item on the Selectmen's agenda and plan to make a presentation must provide a copy of all presentation material and documentation to be included in each selectman's "packet" before Thursday at 12:00 p.m. prior to a Tuesday meeting.

C. OPERATION:

1. Meetings:

- (a) Organizational Meetings - An organizational meeting to elect officers shall be held in accordance with B, 2(a). The Board may adopt the previous Board's policies and procedures, subject to amendment as provided in these by-laws. The Board shall establish a schedule for meetings.
- (b) Regular Meetings - A more formalized meeting of the Board generally conducted in accordance with the order of the "Agenda" contained herein.
- (c) Workshop Meetings - A formalized meeting of the Board that is generally conducted for the purpose of providing the Board the opportunity to meet with other committees and boards, department heads, and the School Board to get a better understanding of any issues that other committees and boards may be having and to work to help them resolve those issues. This meeting is not generally used to conduct regular business of the Board.
- (d) Non-Public Meetings - A meeting of the Board held for town legal and personnel issues in accordance with RSA 91-A:3. All non-public meetings requested by a member of the Board of Selectman will follow the Non-Public Meeting Requests & Rules of Procedure as adopted by the Board of Selectman.
- (e) Special Meetings - May be called by the Chairman in accordance with RSA 91-A: 2, II; upon demand of three (3) members of the Board; or at the request of the Town Administrator through the Chair. The Chairman shall notify each member in accordance with RSA 91-A: 2, II.

- (f) Attorney/Client sessions are not considered meetings and therefore do not have to be posted.
- (g) During meetings, cell phones must be turned off or placed on silent mode. Members are prohibited from reading or sending e-mail or text messages to or from the public using on their personal cell phones during meetings. Unless the use is readily apparent to the public and pertains directly to that Board meeting, e.g. use of a cell phone to access the internet for information relative to a matter being discussed is permissible. This policy shall not prohibit a Member from receiving calls, e-mail, or text messages, regarding urgent personal matters which require the Member's immediate attention, in which case the Member shall excuse themselves from the meeting prior to responding.

2. Schedule of Meetings:

Shall be published annually. Each meeting shall be posted in accordance with RSA 91-A.

- 3. Reports of Liaisons':** All members of the Board that are liaisons' to any board, committee or commission shall give report to the Board of Selectman at the next regular meeting of the BOS or as necessary. The representative to the budget committee shall ask the board how they wish him/her to vote on matters of warrant articles that are presented to the budget committee during the budget deliberations.

4. Review of Audit Reports:

The Board shall review the audit report as soon as the report is made available and take any action related thereto.

5. Water & Sewer Commissioners

As part of their responsibilities as Water & Sewer Commissioners, the Board shall conduct an annual review of the Unreserved Water and Sewer Funds with the Town Administrator and Finance Director each year. The Board shall then vote to set Water and Sewer Rates no later than April for billing the following July. A vote shall be recorded even if the determination is made that the rate(s) should not change.

6. Town Administrator

Annually, the Board of Selectmen are responsible for evaluating the job performance of the Town Administrator. It is the Chairman's responsibility to coordinate the evaluation, including obtaining input from the other members of the Board, aggregating that information, and presenting to the Board a comprehensive draft of the evaluation document. The current seated Board of

Selectmen must complete the final evaluation document prior to the next annual election.

The final evaluation document shall remain on file in the Human Resources Department.

D. RULES OF ORDER:

1. **Quorum** - A quorum shall consist of three (3) members of the Board.
2. **Agenda** - Shall be published with meeting notice, and included in the minutes. A suggested agenda is provided below. It may be changed by the chair or by vote of the board.

AGENDA

- Call to Order
- Pledge of Allegiance
- Nominations and Appointments
- Public Input
- Consent Items
- Old Business
- New Business
- Remarks by Selectman
- Adjournment/Non Public Session RSA 91

3. Role of the Chairman:

The Chairman's duties are as follows:

- To open the session at the time at which the Board is to meet by calling the members to order;
- to recognize members entitled to the floor;
- to state and put to vote all the questions which are regularly called or necessarily arise in the course of the proceedings and to announce the result of the vote;
- to maintain decorum during meetings;
- to assist in expediting all business in every way compatible with the rights of the members, as by allowing brief remarks when un-debatable motions are

pending or by calling a brief recess to permit restoration of order or clarification of an obscure point if the Chairman thinks it advisable;

- to restrain the members by gaveling he/she out of order when engaged in debate within the rules or order;
- to enforce on all occasions the observance of order and decorum among the members, deciding all questions of order (subject to an appeal by any two (2) members) unless he prefers to submit the question for the decision of the Board;
- to inform the Board on a point of order or practice pertinent to pending business;
- to authenticate by their signature, when necessary, all acts, orders and proceedings as directed by vote of the Board. This is when we are sending correspondence to an outside agency as a Board.

The Chairman shall vote as a member of the Board.

Discussions which are not addressing the business before the Board, or which are conducted in a disorderly or disrespectful manner, shall be ruled out of order. The Chairman shall take whatever action is necessary to achieve and maintain order, including ordering the removal of any person who continues disorderly conduct.

4. Role of the Vice-Chairman:

Please see section 3 above.

5. Conduct of Meetings:

Meetings shall be conducted in accordance with generally accepted practices of order and decorum. In the event of dispute regarding procedural matters Robert Rules of Order shall serve as a guideline with a vote of the Board being the final deciding authority.

6. Recording of Votes:

Votes shall be verbal or by a roll call. The vote of each member present shall be recorded. No action shall be considered at a subsequent meeting in the same calendar year except by majority vote of the members present and voting.

7. Requests for Information:

- (a) Should it become apparent to the Chairman or an individual Board member, in the interim between meetings, that additional information relative to a specific item may be needed for the Board's use at the next

regularly scheduled meeting, a request for this information shall be submitted to the Town Administrator before the agenda is set. All members of the Board shall receive copies of the information being requested.

E. EMPLOYEES:

1. Duties:

The Executive Assistant shall be the official recorder of the minutes of the Board of Selectmen and an official copy of the records are to be filed in the Selectmen's Office and open to inspection by any person at reasonable times. In addition to keeping the minutes of the meetings, it is the duty of the Executive Assistant to keep a roll of members present and to call the roll when required. The Executive Assistant shall record the essentials called "the minutes" of the proceedings as follows:

- (a) The kind of meeting - regular, special, work session, or recessed.
- (b) Time of meeting and place of meeting
- (c) The presence/absence of Board members
- (d) Whether the minutes of the previous meeting were approved or amended.
- (e) All main motions and points of order and appeals, whether sustained or lost, and all other motions that were not lost or withdrawn.
- (f) The time of adjournment.

The Executive Assistant shall record the essentials of the proceedings, the name of the member who introduced a main motion or amendment and the name of the second, and should enter the number and names of votes on each side.

F. AMENDMENT PROCEDURE:

An amendment to these By-Laws may be moved at one Board meeting but shall not be voted upon until the next regularly scheduled meeting, not less than seven (7) days later. A copy of any amendment shall then be certified and submitted to the Town Clerk for inclusion in the Town Records.

G. APPOINTMENT TO BOARDS AND COMMISSIONS:

1. The Chair shall request from members their choices of committees, boards and commissions they wish to serve on as Selectmen's Representative. The Chairman shall distribute to the Board all choices and set a meeting date as to when the Chair shall make appointments.
2. The term of all appointments of Selectmen Representatives, including the terms of any ex-officio members (voting members) of the Board of Selectmen serving on local land use boards (i.e., Planning Board, Conservation Commission, and Historic District Commission) shall be for one (1) year, or until next Town Meeting, whichever is sooner.

H. E-MAIL COMMUNICATION

1. When sending correspondence to the entire Board, blind copy (bcc) all members of the Board. If any member replies to the e-mail, they will not reply to all the other members it will only go to the original sender and therefore avoid an open communication to the entire Board making the e-mail compliant with RSA 91-A.