



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

November 23, 2021

7:00 PM

Board of Selectmen Meeting Room, Town Hall

### Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
  - A. Appointment
    - 1) Conservation Commission - (2 member vacancies expiring 12/31/21, 2 alternate vacancies expiring 12/31/22 and 12/31/23)  
Bill Collins (incumbent member)
  - B. Nomination Interview
    - 1) Conservation Commission - (2 member vacancies expiring 12/31/21, 2 alternate member vacancies expiring 12/31/22 and 12/31/23)  
Brian Pisonneault (applying to be an alternate member)

## 6. CONSENT ITEMS

### A. Assessing Items

- 1) Veterans Tax Credit- map 165, lot 029, 20 Campbello Street

### B. Planning Items

- 1) Deed Easement - 56 Derry Street

### C. Licenses & Permits & Policies

- 1) Hawker Peddler License Renewal - B&B Catering

### D. Donations - None

### E. Acceptance of Minutes

- 1) Minutes of October 26, 2021
- 2) Minutes of November 02, 2021
- 3) Minutes of November 09, 2021

### F. Calendar

- |       |      |   |
|-------|------|---|
| 11/25 |      | Thanksgiving Town Offices Closed                  |
| 11/26 |      | Thanksgiving Break Town Offices Closed            |
| 12/1  | 8:30 | Highway Safety Committee - Buxton Meeting Room    |
| 12/1  | 7:00 | Budget Committee - Buxton Meeting Room            |
| 12/2  | 7:00 | Recreation Committee - BOS Meeting Room           |
| 12/7  | 7:00 | Municipal Utility Committee - Buxton Meeting Room |
| 12/8  | 7:00 | Planning Board - Buxton Meeting Room              |
| 12/9  | 7:00 | Zoning Board of Adjustment - Buxton Meeting Room  |
| 12/13 | 7:00 | Cable Utility Committee - HCTV Meeting Room       |
| 12/13 | 7:00 | Conservation Commission - Buxton Meeting Room     |
| 12/14 | 7:00 | Board of Selectmen - BOS Meeting Room             |

## 7. OLD BUSINESS

### A. Votes taken after Nonpublic Session on November 09, 2021

- 1) Selectman Gagnon made a motion, seconded by Selectman Morin to approve Chief Buxton's request to buy back 400 hours of vacation time. Carried 4-0.
- 3) Selectman Morin made a motion, seconded by Selectman Gagnon to adjourn at 8:50 p.m. Carried 4-0.

8. **NEW BUSINESS**

- A. Sustainability Committee - CPCNH Appointees
- B. Traffic and Growth Assessment
- C. Transfer Station Upgrades - Construction Phase
- D. Lowell Road Bridge - Design Phase
- E. Flagstone Drive Drainage Main Lining
- F. Hudson Trail Mapping - Contract Approval
- G. GIS High Resolution Flyover - Contract Approval
- H. Change in Polling Hours Warrant Article
- I. Warrant Article N - Benson Park Renovation Capital Reserve Fund
- J. Petition Warrant Article - Land Use Change Tax Fund
- K. Petition Warrant Article - Ballots Shall Be Hand Counted
- L. Selectmen Liaison Assignments

9. **REMARKS BY TOWN ADMINISTRATOR**

10. **REMARKS BY SCHOOL BOARD**

11. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

13. **ADJOURNMENT**

**Reminder...**

**Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than 12:00 noon on Thursday, December 14, 2021**

Agenda  
11-23-21

RECEIVED

NOV 18 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE

5A-1



How may we help you?

## Submission #53

Print Resend e-mails

[Previous submission](#)

[Next submission](#)

### Submission information

Form: Board & Committee Application

Submitted by Visitor (not verified)

Mon, 11/08/2021 - 6:51am

149.32.192.38

### Date

Mon, 11/08/2021

### First Name

William

### Last Name

Collins

### Street Address

5 Locust Street

### Home Phone

603-595-7864

### Work Phone

### E-mail Address:

bcoll66956@comcast.net

Agenda  
11-23-21  
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TOWN OF HUDSON  
SELECTMEN'S OFFICE



5B-2

How may we help you?

## Submission #54

Print Resend e-mails

Previous submission

Next submission

### Submission information

Form: Board & Committee Application  
Submitted by Visitor (not verified)  
Mon, 11/08/2021 - 7:36am  
50.225.78.102

**Date**

Mon, 11/08/2021

**First Name**

Brian

**Last Name**

Pinsonneault

**Street Address**

8 copper hill rd

**Home Phone**

6039306446

**Work Phone**

6035943560

**E-mail Address:**

pinsonneaultb@nashuapd.com

**Education**

High School Diploma

**Occupation (or former occupation if retired)**

Program Administrator

**Special Interests**

Hunting, Outdoor Activities, Conservation

**Professional/Community Activities****Reference**

William Collins

**Reason for Applying**

I'm interested in assisting with continuing the work of protecting the public open spaces and ensuring access and protection of forests and wetlands within the town of Hudson.

**Please check the area in which you are interested in serving:**

Alternate

**Please select area of interest**

Conservation Commission

**Areas of Expertise**

Other

**Are you a Hudson, NH resident?**

yes

[Previous submission](#)

[Next submission](#)



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12 School Street | Hudson, NH 03051 | (603) 886-6000



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)


[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: November 23, 2021

FROM: Jim Michaud, Chief Assessor 

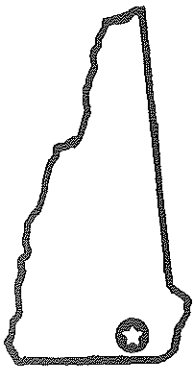
RE: All Veterans Tax Credit:

20 Campbello St. – map 165/ lot 029

I recommend the Board of Selectmen sign the PA-29 form granting an All Veterans Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit.

Jo-Ann Ellison - 20 Campbello St. – map 165/ lot 029

***MOTION: Motion to grant an All Veterans Tax Credit to the property owner referenced in the above request.***



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda*  
11-23-21



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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

6B-1

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 18, 2021

Re: 56 Derry Street Easement Deed

Attached please find an easement deed for a portion of a sidewalk that straddles 56 Derry Street. This easement was approved as part of a site plan approved by the Planning Board for 56 Derry Street. Attorney Lefevre has reviewed the easement and finds it to be in proper form. Attorney Lefevre recommends that the Board of Selectmen vote accept the easement deed as part of their consent agenda.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



Return to: Town of Hudson  
12 School Street  
Hudson, New Hampshire 03051

### **EASEMENT DEED**

Scott Zielfelder, an individual, of 169 Canaan Back Road, Barrington, New Hampshire 02825, for consideration paid, grants to the Town of Hudson, a body corporate and politic organized and existing under the laws of the State of New Hampshire, with a mailing address of 12 School Street, Hudson, County of Hillsborough, State of New Hampshire 03051 ("Grantee"), with QUITCLAIM COVENANTS:

Certain rights and easements, described below, over land situated in Hudson, Hillsborough County, New Hampshire, as follows:

1. Perpetual, non-exclusive rights and easements for a sidewalk, identified as Proposed Public Access Easement (the "Easement Area") on a plan entitled "Easement Plan, Aroma Joe's, Map 173, Lot 29, 56 Derry Street, Hudson, New Hampshire", dated June 22, 2021, through revision #4 dated 10/08/2021, prepared by Keach-Nordstrom Associates, Inc. and recorded in the Hillsborough County Registry of Deeds as Plan No. \_\_\_\_\_ (hereinafter "Plan").

2. The aforesaid easement shall be on the following conditions:

a. This Easement Area shall include the perpetual right to enter upon the real estate described at any time that the Grantee, its successors or assigns, may see fit to construct and maintain a public sidewalk and public walkway within the Easement Area. This Easement Area shall allow public pedestrian and non-motorized traffic and shall permit maintenance, repair and replacement of the pavement in the easement area.

b. All construction within said Easement Area shall be undertaken in a commercially reasonable manner.

B. Use of said Easement Area shall, except where required for construction and maintenance, not interfere with the use and enjoyment of the traveled portions of the property of which the Easement Areas are a part.

C. The Grantor, for itself and its successors and assigns, hereby covenants that it will not erect or permit any building or any other structure upon the Easement Area (except as shown on the Plan) which in the reasonable judgment of the Grantee, might unreasonably interfere with the proper maintenance of underground facilities actually constructed in the Easement Areas by Grantee, or service in connection therewith, but otherwise, Grantor shall be prohibited from use of the Easement Areas for any purpose including ingress and egress, driveways, parking areas, landscaping and the like.

The above premises is not homestead property of the Grantor herein.

This transfer is exempt from documentary tax stamps pursuant to RSA 78-B:2, I, as it consists of a transfer of title to a municipality in the State of New Hampshire.

For Grantor's title see deed recorded in the Hillsborough County Registry of Deeds at Book \_\_\_\_\_, Page \_\_\_\_\_.

*Signatures on Pages to Follow*

**GRANTOR:**

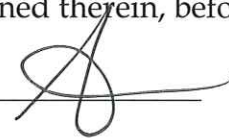
  
\_\_\_\_\_  
Scott Zielfelder

**STATE OF NEW HAMPSHIRE**

\_\_\_\_\_, SS

Oct 19, 2021

Then personally appeared Scott Zielfelder, known to me, or satisfactorily proven to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes contained therein, before me

Mattheu Petersow 



Notary Public  
My commission expires:

**GRANTEE:**

Town of Hudson

By: \_\_\_\_\_

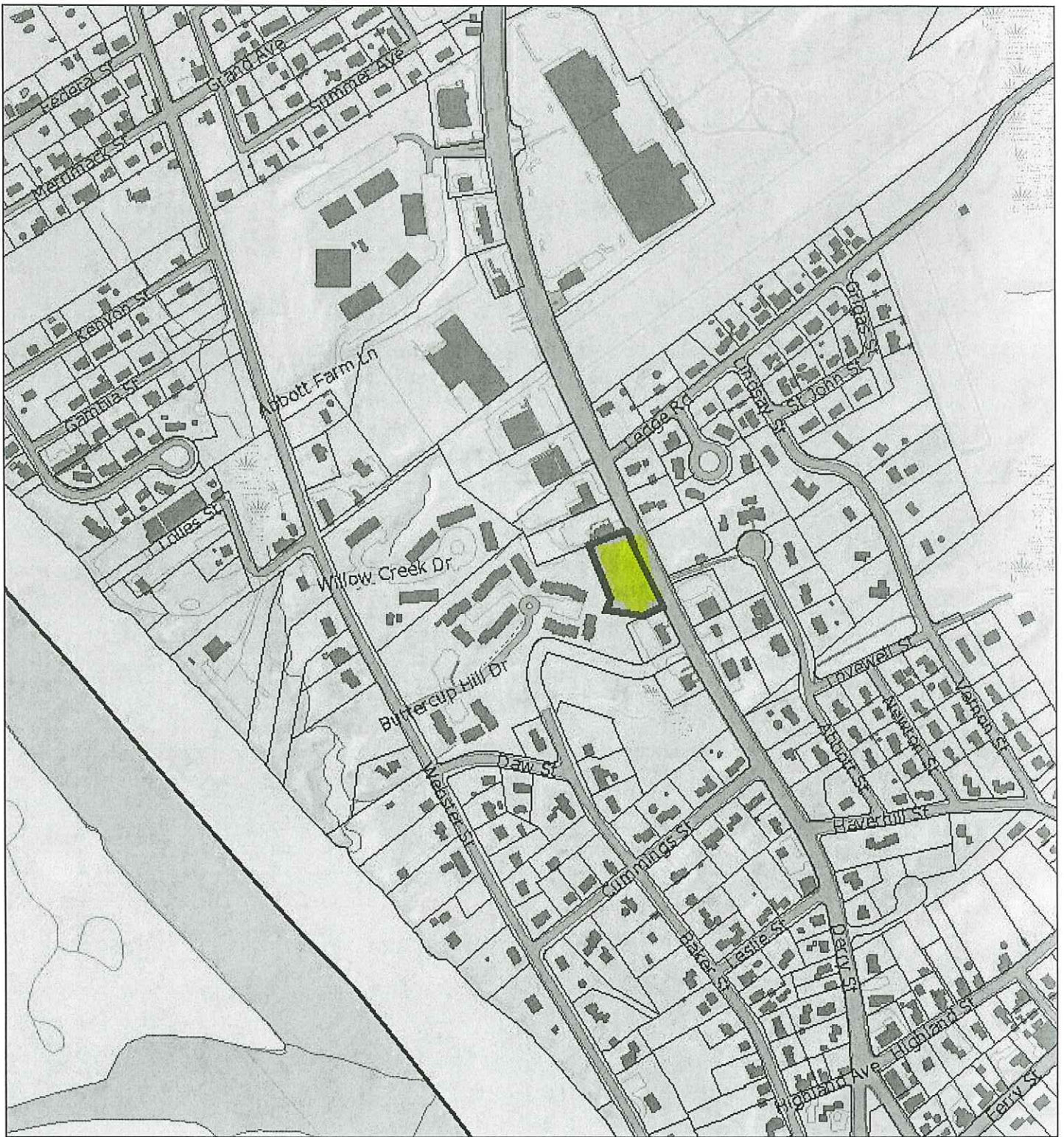
STATE OF NEW HAMPSHIRE  
COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
202\_\_, by \_\_\_\_\_, as \_\_\_\_\_ of the Town of Hudson.

\_\_\_\_\_  
Justice of the Peace / Notary Public  
My Commission Expires: \_\_\_\_\_



# 56 Derry Street

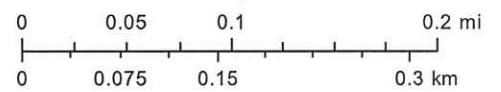


November 18, 2021

1:5,815

Legend

 Parcels



Agenda  
11-23-21

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TOWN OF HUDSON  
SELECTMEN'S OFFICE

TOWN OF HUDSON  
12 School Street  
Hudson, New Hampshire 03051  
603-886-6024

6C-1

**APPLICATION FOR HAWKER/PEDDLER/ITINERANT VENDOR'S LICENSE**  
Hudson Town Code, Chapter 232

Please complete the following information in full and return application to the Zoning Department.

1. Applicant Michael L. Bevens DOB 10 / 19 / 1971
2. Applicant's Address 8A Applewood Rd Pelham NH 03076  
Home Phone # 603-635-1928 Business Phone # 603-365-5802
3. Goods sold in the Name of B + B Catering  
Address & Phone # if different from Self —
4. Type of Vending Operation/Merchandise to be sold Hot & Cold Food, Beverages, Snacks
5. Description of Stand or Vehicle (include Make/Model) 2011 GMC Sierra 3500 Blue  
License # NHL13031933 Registration # 4869705
6. Date of Sales Monday - Friday 8AM - 2PM
7. Proposed Location(s) of Sales (be specific) CPI, SL Chasse, Clarks Auto  
Sullivan, Keystone, Joks, Reeds Ferry
8. Approximate length of time at each Location 10 minutes

•If proposed site is situated on private property, include a written statement from the owner and possessor of the property proposed to be used. This statement shall indicate consent by BOTH the owner and possessor for the proposed use and the period of time for which consent is given.

•Include copy of valid New Hampshire Hawker/Peddler/Itinerant Vendor's License\* obtained through the Secretary of State's Office (271-3242), and in the case of sales relating to foods or beverages, a copy of a valid Food Service License, issued by the State Department of Health & Human Services (271-4589).

•Applications will go before the Board of Selectmen at their next meeting following successful completion of this application, which is forwarded to the Selectmen's Office by the Zoning Administrator. If granted, applicant will be subject to all provisions of Chapter 232 of the Hudson Town Code governing Hawker/Peddler/Itinerant Vendors.

•Fees are \$5 for each day, \$25 for each week, or \$100 for each year. Annual licenses expire 12/31 each year.

\*Exception for State License: Any person selling the product of his own labor, or his family, or the product of his own farm or one he tills. (RSA 320:3-II)

I, the undersigned, certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false statement will be considered sufficient grounds to refuse issuance of a license to operate within the Town of Hudson, New Hampshire.

Name Michael L. Bevens Date 11/11/21

E-mail Address m1671@comcast.net



OFFICE USE ONLY

**ZONING ADMINISTRATOR'S SECTION**

Location is consistent w/Zoning regulations Yes

State License ✓ (Date of expiration) 10/5/2022

Health License ✓ (Date of expiration) 2/28/2022

Owner's Permission ✓

✓ Recommended

       Not Recommended w/reasons \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gene Butts \_\_\_\_\_ 11-16-21

Zoning Administrator

Date

Hillsborough County Registry of Deeds # \_\_\_\_\_ Date \_\_\_\_\_

**POLICE DEPARTMENT'S SECTION**

✓ Recommended

       Not Recommended w/reasons \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

William Long  
Chief of Police

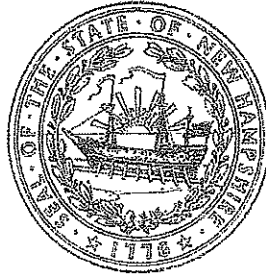
11/17/21  
Date

The following businesses allow Michael Bevens of B & B Catering to sell food and beverages on the premises as noted below daily between the hours 8:00 AM to 2:00 PM in accordance with the Town of Hudson Hawkers and Peddlers licensure requirements Chapter 232.

Business Name	Address	Signature
SL Chasse Steel	8 Christine Drive	<i>Christine L. Bevens</i>
Clayton's Auto Repair	5 Christine Drive	<i>[Signature]</i>
Clark's Car Care	317 Derry Road	<i>[Signature]</i>
Key Stone Carvings	One Rebel Road	<i>Vicki Keadael</i>
Sullivan Tire and Auto Service	134 Lowell Road	<i>[Signature]</i>
Continental Paving	One Continental Drive	<i>Dena Chamberlain</i>
One Stop Auto Body	150 Lowell Road	<i>[Signature]</i>
Jok Auto Sales & Services Inc	150 Lowell Road	<i>Justin Johnson</i>
Bobcat of NH	2 Tracy Lane	<i>Dennis Duder</i>
Reeds Ferry Sheds	3 Tracy Lane	<i>[Signature]</i>



The State of New Hampshire  
Hawker & Peddler State License  
Department of State



*Michael Bevens*

(not valid unless signed by Applicant)

Date October 5, 2021

This certifies that in accordance with RSA Chapter 320

**Michael Bevens of 8A Applewood Road, Pelham, NH 03076**  
has filed in this office an application in proper form for a Hawker & Peddler's  
State License.

A license is hereby granted to the said Michael Bevens to sell, throughout the state, any goods, wares  
and merchandise, the sale of which is not prohibited by the laws of this state.

Date of Birth 10/19/1971 Height 5'9" Weight 165

Color of Hair Brown Color of Eyes **Blue**

Distinguishing Characteristics **None**

License Number **2021/353**

This License Expires October 5, 2022

*[Signature]*

Deputy Secretary of State

*This license may be laminated*



New Hampshire Department of Health and Human Services  
FOOD PROTECTION SECTION  
29 Hazen Drive  
Concord, NH 03301-6503  
603-271-4589

## Food Service License

This certificate of license has been issued to

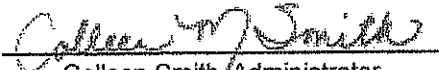
**MICHAEL LAWTON BEVENS**  
known as  
**B&B CATERING**

located at  
**8A APPLEWOOD RD in PELHAM in the state of NH**

**Under provisions of Chapter 143-A, New Hampshire revised statutes annotated.**

**This license will be in force to February 28, 2022**

Establishment Type **16D3 Cook Unit**  
Seating **0**  
Facility ID **FA0002028**

  
Colleen Smith, Administrator  
Food Protection Section  
Bureau of Public Health Protection

**LICENSE SHALL BE POSTED IN PUBLIC VIEW AT ALL TIMES - THIS LICENSE IS NON-TRANSFERABLE**

HUDSON, NH BOARD OF SELECTMEN

Minutes of the October 26, 2021 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of October 26, 2021 at 6:59 p.m. in the Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Chief Avery
3. ATTENDANCE

Board of Selectmen: Marilyn McGrath, David Morin, Kara Roy, Brett Gagnon, Bob Guessferd

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton - Fire Chief; Bill Avery - Police Chief; Tad Dionne - Police Captain; Brian Groth - Town Planner; Elvis Dhima - Town Engineer; Jess Forrence - Public Works Director; Gary Gasdia - School Board Chairman; Craig Putnam & Kate Messner - Sustainability Committee Members; Jill Laffin - Executive Assistant

4. PUBLIC INPUT there was no one present for public input.
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS - none
6. CONSENT ITEMS

- A. Assessing Items - none
- B. Water/Sewer Items - none
- C. Licenses & Permits & Policies
  - 1) Raffle Permit - Hudson Fish & Game Club
- D. Donations - none
- E. Acceptance of Minutes
  - 1) Minutes of October 5, 2021
  - 2) Minutes of October 12, 2021
- F. Calendar

10/27	7:00	Planning Board - Buxton Meeting Room
10/28	7:00	Zoning Board of Adjustment - Buxton Meeting Room
11/02	7:00	Board of Selectmen Workshop - BOS Meeting Room
11/03	7:00	Budget Committee - Buxton Meeting Room
11/06	10:00 a.m.	Planning Board Site Walk - Friars Drive
11/08	7:00	Conservation Commission - Buxton Meeting Room
11/08	7:00	Cable Utility Committee - HCTV Meeting Room
11/09	7:00	Board of Selectmen - BOS Meeting Room
11/10	7:00	Planning Board - Hudson Community Center
11/11		Veteran's Day - Town Office's Closed

Selectman Guessferd made a motion, seconded by Selectman Morin to approve Consent Items C, E, & F. Carried 5-0.

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 12, 2021

- 1) Selectman Morin made a motion, seconded by Selectman Gagnon to petition the Public Employees Labor Relations Board (PELRB) to remove the Chief Assessor position from the Hudson Police, Fire and Town Supervisors Association and to reclassify the position as a non-union Department Head position. Carried 5-0.
- 2) Selectman Morin made a motion, seconded by Selectman Roy to adjourn at 9:46 p.m. Carried 5-0.

B. County Road Reconfiguration Discussion/100 Lowell Road

Chairman McGrath said Town Planner Brian Groth is present and also Town Engineer, Elvis Dhima, is present. Mr. Groth started by saying thank you Madam Chair, members of the Board. Last time I was here I presented the idea for consideration of Town control over 100 Lowell Road due to several factors. One, the potential development of that site could potentially make a dangerous intersection more dangerous. And two, that it actually could serve other purposes for the Town. So there was sort of a twofold effect. During that discussion what came up is some design studies that the Planning Board had done for County Road, Lowell and Birch. One of those alternatives was put in the Capital Improvements Plan in 2019-2020. But I think the issue with 100 Lowell might be somewhat separate from that. Although 100 Lowell might facilitate a tweak in the design, truly the consideration is for, it's truly to avoid development of this particular piece of land because its entire frontage is on the curvature of this intersection. And two it could serve a useful purpose to the recreational fields for additional parking. I spoke with the Town Attorney to some degree. Again, I wanted to get the Board's feedback before I spent too much of my time on this. But we did chat about this. It's unlikely that it would be eligible for impact fees. It may be simply, if the Board wishes to move forward with it, it may be that it has to be placed on the ballot for the Town to vote on.

Mr. Groth went on to say, so what's the effect if we don't. If we do nothing and it gets developed. Again, it's a problematic intersection. The situation we're trying to resolve with those design studies would become more problematic. If they were to come forward with a concept and in order to prove it, it would require some off site mitigation in the form of a traffic light or some other redesign that would change the landscape there. Or alternatively, if we, if the Planning Board just simply could not find a proposal, they could prove we might be in a situation where the owners saying I've lost my property rights. So I guess what I'm looking for feedback from the Board in terms of, is this something of interest to pursue to figure out additional details, what this is really going to take? Or do you want to just sort of wait and see what comes before the Planning Board?

Chairman McGrath then said so I have a question before we move on. You said in the early part of your presentation this evening something about not being able, being able to assign impact fees to that site. Can you explain that? Mr. Groth replied, yes. Yes, I can. If we were acquiring the parcel for the redesign of the intersection, if the entire parcel was being used for that, then that's something that Town Attorney feels is defensible. If it's a portion, then perhaps we could allocate a percentage to that. But if it's simply if it's going to be used to prevent the development of that site and in turn use that for parking for recreation, that would not be an eligible expense. The Town Administrator said so what he's saying is you can't use the impact fees to buy it. That's what he's trying to convey. Chairman McGrath said, oh, that makes it a whole lot clearer. The Town Administrator went on to say, if somebody developed it, you would probably still assess the impact fees. But this is to procure.

Mr. Groth said oh, I'm sorry if you misunderstood the question. The Town Administrator said because if you were to buy the land, and looked at the option of perhaps using an impact fee. And as he said, you can't if you're not doing something with the redesign. Chairman McGrath said that makes sense. The other part didn't.

Chairman McGrath then said Ok. Mr. Dhima, did you have anything that you'd like to add or clarify? Mr. Dhima replied saying, I think Mr. Groth pretty much said everything. It's an opportunity for the Board to make a decision on this matter. So we're not here three, six months from now being fingers pointed to us or the Board of the Planning Board saying, you know what? How did you let this happen? We could have bought this. So basically going through that exercise, that's pretty much it in a nutshell. Chairman McGrath said so you're talking about the residents. Mr. Dhima said the residents. Chairman McGrath then said because if it ends up not being bought by the Town, that there's going to be a lot of finger pointing? Mr. Dhima replied yes. Trying to avoid that, trying to be proactive. That's exactly that's the whole point of the exercise.

Selectman Roy was recognized and said so first of all, I kind of I support this because I know that intersection and it's horrible. But my question is under this plan, would that just move the problem down to the other end of County Road, where it comes out on onto Lowell Road at the end, but other side with a little coffee place is? Mr. Groth replied, no. So well, are we talking about the different design studies? Selectman Roy replied yeah. So the first one shows that you make County Road one way going northbound. And so it drops out farther down Lowell Road. So wouldn't that just move that traffic issue? Mr. Groth replied that was an alternative. It was less a desirable alternative. Selectman Roy said okay. Mr. Groth then said but I do want to kind of separate the issues a little bit, although they're all part of the same issue. They're sort of different aspects to it. Selectman Roy then said but you understand my point. I just don't want to move a problem. Mr. Groth then said so the fifth alternative, which is the fifth page in that packet, which is its labeled alternative three, because it's the modification of alternative three, was the most desirable and it isn't, it is not inexpensive. It also involves reconfiguration of utilities that will be required down the road. But that is the alternative that really cleans up the intersection.

Mr. Dhima then said so, yeah, the Cadillac version, basically the one Brian is talking about is a full blown out Lowell and Birch into a four way basically taking out County Road, cutting that up. There is a bridge there as well. That would be basically obsolete if we do that approach. That bridge is currently number five, I think, or rated at five in the pink list, but that had a tag of two point something? Mr. Groth replied 2.5 million. Mr. Dhima continued saying 2.5 million, probably two years ago when the study was done. Now, it's probably more like three. So I think that's something to look at down the road, but I think this is more imminent that this this particular property.

Selectman Morin was recognized and said for the ones where it goes right through from Belknap Road to Lowell Road. You still have County Road open. Where we have a controlled intersection now, why wouldn't we block it off at both ends? Mr. Groth replied because there are still some parcels that that depend on that for access, so we wouldn't be able to remove their access. Selectman Morin then said are you talking like the coffee stand and the....what do you talk of parcels that? Mr. Groth replied there's the Town owned softball field. That parcel. Selectman Morin replied yeah, but they could go out at the light. That's what I'm saying. It'd be a lot safer. They could go out to the ball field. Take a right. Mr. Groth said but that's County Road. Right, but they're still using County Road there when they come out of the ball field and take it right. That's County Road. Selectman Morin replied, right. That's what I'm saying. So if we built that, why don't we just shut County Road off on both ends? Mr. Groth replied well, the fifth option there, which is alternative 3A it shows County Road if you're coming northbound on Lowell Road, you can still exit. You can still turn right to go one way down County Road, but there would be no traffic coming out to turn left onto Lowell Road. And one of the reasons for that was because it frankly gets traffic off Lowell Road quicker. But that's another consideration.

Mr. Dhima then said there were different concepts. We can definitely fine tune up the Town ever decides to move forward with their project that will probably be subject to multiple public hearings. Basically, we hear from everyone. Typically, the best ideas come from the people that live around that area. They'll tell you what works and what doesn't work. So I think there were great starting points, but we don't consider them final. We consider them something that the Planning Board. Mr. Groth then said it's a place to start from and to your point Selectman Morin, if we were to cut off County Road, a benefit to that, well, I'm not quite sure how it play out. But currently Belknap Road in that entire neighborhood is used as a cut through. And part of the reason it's such a convenient cut through is because of County Road. So that could mitigate some of that. But the traffic can end up somewhere, so we'd have to study where that ends up. Mr. Dhima then said so if the project ever happened, this lot would be a perfect storage area for all materials that might be used for that project. Back to this lot, I think some direction is required by the Board. What it supports, which if you wish to consider this or not.

Selectman Gagnon was recognized and said thank you. We talk about this a little bit. Kind of off the hip. A little bit. General like or appreciate the concern you bring. For the sake of theoretical discussion of if we don't do anything, if we don't buy this property, as you proposed today and someone does put it in a business there, and then we come down the road no pun intended to Mr. Morin's point, and we say, let's block off both ends of County Road and maybe put that that that intersection in like you're proposing on these drawings. Would that potential landowner and business owner have legal right to have serious complaint if we did block off County Road? I mean, he'd still have access to County Road and then come down to the new proposed intersection? Or do you have any other complaints? Mr. Groth replied saying and I think if County Road is entirely blocked off, their frontage would improve on Lowell Road. Selectman Gagnon said, okay. Mr. Groth then said they wouldn't necessarily have frontage on County Road anymore, depending on how that was configured. Mr. Groth the said but one thing we did talk about that, this is hypothetical. But if a proposal came forward and it wasn't something that the Planning Board felt comfortable approving and then another one came and it wasn't comfortable approving at some point the Town will be in a position where we have to buy it. And potentially, I mean, this is all hypothetical, so I just want, that's another avenue down this.

Selectman Gagnon then said and if I may. One last question to follow up on that because that we had we talked about that in a good point, as I reiterate, if I understand correctly, you know, if the Planning Board says, well, it's a dangerous intersection, is this hard to actually get a curb cut in there? How would you put a curb cut right in front of an intersection like that? And it became difficult in the Planning Board were to deny each and potentially every option, you're right. Then then the landowner has a problem. They're saying you can't. You can't sell it. We also talked a little bit about potentially giving access through the Town property there. Is there any likelihood to that? What I'm trying to get at is how many potentials are there to develop that property? And if there is very limited and it makes the purchase of the property look more beneficial if there are limited but reasonable options to build that property with stipulations like coming through the town parking lot or so forth, then maybe let it fly. Mr. Groth responded to Selectman Gagnon saying so the public land, the Town owned land where softball player's park today is owned by the Town of Hudson. The public property can't be used for a private benefit. The Town could essentially grant an easement through there, but I believe that would require Town vote as well. Selectman Gagnon replied okay, all right. So it's no easier option that way. That's all I had for right now. Thank you.

Chairman McGrath said Ok, so isn't there a prohibition against land-locking a piece of property within the Town? So we don't have, no matter who it is that owns that, you know, whoever buys it or whoever, you know, the current owner, we don't have the ability to land lock that parcel. They always have to have access to the road. Right? Mr. Groth replied, correct. They currently have two curb cuts.

Chairman McGrath then said so for the people here that don't know that and don't understand it, that's an important, important thing for them to understand and know. And it's not just this parcel, it's any parcel. We don't have that ability to land lock it. So this particular parcel, and I believe it was

when John Cashel was here and he presented to the Board a number of options for, that that he was looking at as well as I don't know if it was the Town Engineer at the time or I don't remember this is a number of years ago and looking at changing the configuration of Lowell Road and putting in a connection to what's the street across the way? Is it Birch Street, Birch? Yeah, and connecting. So there would be a traffic light. It'd be four stop traffic light. Mr. Dhima replied, that is one of the options that is presented to you tonight. That's one of the options that Mr. Groth was speaking early about the Planning Board paying for. Chairman McGrath said but I mean that that option was discussed a number of years ago, too. Mr. Groth added, a little over two years ago? Chairman McGrath replied, well, when I first saw it, it was more than two years ago. Mr. Groth said Oh, they did the study before? To which Chairman McGrath replied when John Cashel was here. Mr. Dhima then said they must have had some discussions about it. But we actually, two years ago, we actually put it in writing and actually had VHB really looked into details like realistic approaches and that's what's being presented to you in front of you tonight. Chairman McGrath said I mean, that seemed to be, to me, it seemed to be a reasonable option and probably the better option for taking care of traffic on Lowell Road and the accidents that happen cutting off County Road. There was one option where you can't cut it off at the end near this property. The other option was to cut it off at the other end and then a third option was to cut it off at both ends and create that other connecting road. Mr. Dhima then said there's some versions of that in the packet tonight. Yes. Chairman McGrath said but I think that that's a piece of property that we should that the Town should buy because of the safety concerns, the safety concerns that if someone else, some body, a developer or another person buys it and then wants to put a restaurant on that lot or some other high intensity use, we're going to be the Town is going to be hurting because that's not a safe, it's not a safe roadway, it's not a safe intersection and it can't be made safely. I don't think. So it would be my opinion that we should purchase it.

Chairman McGrath then said to Selectman Guessferd and Gagnon, do you want to have a conversation across the table? Selectman Guessferd said no, no, I was just putting my hand up. I think Selectman Gagnon was deferring to me. I think what we heard before was the proposed business there. That's buying that wants to buy that property is an automotive repair place. Mr. Groth corrected Selectman Guessferd saying, Oil change. 15 minute oil. Selectman Guessferd then said Ok, so. So maybe not as intensive as a restaurant, but still a lot of in and out there.

Selectman Gagnon was recognized and said I think in short, I do at this point agree with Selectman McGrath the purchase of the land based on the time constraints, the potential worry for how it could play out. Purchasing that property probably would be best. But with that in mind, may I put out the option of, you know, once it's kind of owned by us, then you can do development as you see and many, many years you need to. But once the project is done, let's say this four way intersection is realized and put in, and we do some kind of cutting of County Road. Could you redraw the property lines of that property and then resell it for our money, if not a profit? Mr. Groth replied, that's a good point. I was going to bring that up. That's good. If the if it gets purchased by the Town, the intersection gets reconfigured. Everything safe and wonderful. Yes, that parcel is now viable again. Selectman Gagnon then said so we can make our money back, potentially with profit, in due time.

Chairman McGrath asked anyone else? What do you need from us, do you need a motion to be made or just a consensus? Mr. Groth replied a consensus would do And then what I would do is then do a little more work and presenting you the options how to move forward. One of them might be a warrant article for you to choose to endorse or not to endorse.

Chairman McGrath replied okay time is running out on warrant articles. I mean, we're heading towards the end of the year or so. Ok, so let's do a consensus then of all of the members to see how you want to approach this. Selectman Guessferd was recognized and said I support this. I think there's a lot of good here, safety wise. I think I mean, the bottom for me, initial there's two there's two thoughts, right? One is the immediate thought of what this with this means at this point, but also the strategic piece that and presents us with some options. I support it. Selectman Morin was recognized and Chairman McGrath said you support it as well. Selectman Roy said I support it. Selectman

Gagnon said I support as well. Chairman McGrath then said and I do as well. So that's unanimous. Thank you.

8. NEW BUSINESS

A. Sustainability Committee - Community Choice Aggregation Presentation

Chairman McGrath welcomed Sustainability Committee members Craig Putnam and Kate Messner. Mr. Putnam started off the presentation saying Good evening. My name is Greg Putnam, 59 Rangers Drive. I'm an alternate for the Sustainability Committee. With me tonight is Kate Messner and Sarah Repeta. Also on the Sustainability Committee. If you could hold your questions to the end, I think it'll go a little more smoothly and quickly, and I'll be happy to answer questions at that point. Thanks. So this is an update to the Select Board on the work done by the committee regarding community choice aggregation. You may have heard the term community power aggregation. They're one and the same, but CCR seems to be the preferred way of referring to it. So that's what I'm going to use tonight.

So let's start with what is community choice aggregation? It allows simply a governmental entity, a town, a group of town, city, and county to engage with electricity suppliers to offer an alternative source of electricity to its homeowners and small businesses. In other words, the retail consumers in the Town, for example, and the main goal is to aggregate the buying power of those retail consumers to reduce the rate they pay for electricity. It is a requirement by the state that any power plan that's produced must meet certain renewable energy portfolio standards. And of course, CCA would have to do that as well. All right. But in addition to having a let's say, base rate that meets the RPS requirements, hopefully at a lower cost than the incumbent Eversource in our case, optional rate plans could be created, which might offer higher renewable energy content if that were of interest to the residents.

Mr. Putnam continued with his presentation saying in addition, there can be new capabilities that become available, such as smart metering, time of day usage and so on. It's important to understand that Eversource will continue to be the entity that is delivering electricity, maintaining the lines, doing the billing. None of that changes. So this graphic provides sort of an overview at the 30,000 foot level of how this works. So a consumer, a homeowner or a small business in Town would choose CCA if the Town adopts CCA and then the aggregator would work to supply and develop and supply electricity sources, ideally at a lower cost than Eversource is providing for today. Eversource in the middle, is still in charge of the transmission, as I indicated before and distribution, none of that changes at all. And then on the right, the consumers receive the electricity, usually with some specified green factor. Perhaps, as I indicated earlier, a higher amount of renewable energy in a plan that they might optionally choose.

So I want to cover a couple of key points about the way it is structured as an opt out program. And the reason for this is that studies have shown that if it's an opt in program, generally speaking, you will not get enough people who will opt in to be able to get it up and running. So by design, these are these are set up as opt out programs, but it's key to understand that the homeowners, the retail consumers are able to opt out at any point in time and opt back in at any point in time with no penalties. And so it's very safe from that standpoint, but because it's an opt out program, I think we can expect some level of discomfort and perhaps resistance to that, and we'll have to engage in some education in order to try to overcome that. And I'll speak more to that in a minute.

Another key point is that CCA is not new. It's been around in for some time. Quite a number of states have been doing CCA now for many years, and now New Hampshire has enabled this through new legislation passed very recently. And many communities in those states have been doing CCA for a long time. As a matter of fact, Hudson is already doing something very similar on the municipal side. So the electricity that Hudson buys for the schools and this building and the fire stations and



streetlights and so on is being handled by something similar to CCA. CCA legislation is enabling it for retail customers and small businesses. And that's the key difference. But my point is, is that this is this concept is not really new, it's just new on the retail side.

Mr. Putnam continued on explaining so the Sustainability Committee was given some marching orders a while ago by the Select Board to assess and evaluate competitive CCA providers. And from our standpoint, these are the kinds of things that we feel need to be done. We need to look at the advantages and disadvantages of Kia versus just staying with the incumbent provider Eversource. And so it's a question of do we want to do this at all? And then if we did, we'd want to look at the different providers that are interested in working with the Town. There's both for profit and nonprofit providers. We'd need to look at that and the services that they're offering and the contracts and you know what kind of flexibility and what are what's the cost structure and so on. So there's a lot of detail that needs to be gone through to do our due diligence in looking at these candidate providers. And then we need to report back to the Select Board with our recommendation.

Mr. Putnam then said I think I alluded to enabling legislation a minute ago. There is there has been new legislation newly signed in particular, House Bill 315 was signed by the Governor in late August, I believe, and other legislation, an amended version of RSA 53 E and so. And so, so while that legislation has been signed and it's done, it's not entirely done yet, there's still i's to be dotted and T's to be crossed. And that is going to take place over some time. And there's also changes at the state level by the creation, for example, of the new Department of Energy. That new Department of Energy has had an influx of people that used to work at the POC. And so there's some flux there between the PUC and the DOE. And so it's going to take a little time for as I kind of indicate them to stake out their turf and get their relationship with each other sorted out. That doesn't affect us directly, but it will affect how long it takes to get the dust to settle before CCA can really take effect. Mr. Putnam went on to say so the bottom line is that it's going to take some time for this to get settled out, and that's fine because the Sustainability Committee needs some time in order to do our due diligence. We also are going to need some time to educate the public around the concept of CCA and get them comfortable, hopefully with it being an opt out program and feel OK with that. So I think it's not a concern that that the legislation is going to take a little time to get done, we need that time in order to get the job done correctly.

So what's our current status? We have heard, we the Sustainability Committee, have heard presentations from three candidate providers so far. They are Community Power Coalition of New Hampshire, usually abbreviated CPCNH. A partnership between Standard Power and Good Energy and a partnership between Freedom Energy Logistics and Colonial Power Group, those presentations are all available on the Hudson website under the Sustainability Committee section and videos of those presentations. The meetings where they made the presentations are also available from HCTV.

Mr. Putnam then said the recommended next steps are that the Sustainability Committee will create an ad hoc energy committee focused solely on researching CCA. There's a number of things that the Sustainability Committee's involved with and we feel that there's a need for a focus on this. And so we will create an ad hoc committee to do that, which will report into the Sustainability Committee. That will include some Sustainability Committee members. At the moment, it's myself and Kate. But we think it should also be open to interested residents and business owners. Ideally, it would also include folks from the appropriate folks from the Town Administration who have experience with managing the municipal side of this very similar program, as I noted earlier. And my expectation is, is that we'd meet at least once a month going forward to do this work. So the work that the energy committee will do is it's going to continue to monitor the legislation that's happening up in Concord, the PUC/DOE changes and so on. We will spend the majority of our time drilling down on the information provided by the candidate providers and starting to get to answering some of those questions that I indicated earlier. The Energy Committee will update the Sustainability Committee periodically on the progress and at some point in the future, hopefully not too far in the future. The

Sustainability Committee will come back to the Select Board with our recommendation for a CCA provider.

In order for the Energy Committee to be able to better accomplish its tasks, we do have one particular recommendation. Each of these providers has a document of some type that basically allows us to indicate our interest in having in these continuing conversations and potentially partnering with them in the future for CPCNH. It's called the Joint Powers Agreement, and there are memoranda of understanding that are available from the other two providers Standard Power and Good Energy and Freedom, Energy, Logistics and Colonial. Recommendation is that the Town should sign those we believe that they can be signed simultaneously and that it none of them commit the Town to any expenditure. None of them commit the Town to any particular course of action, but they're basically just saying we want to continue the conversation and dig deeper with you.

Mr. Putnam then said signing the JPA, the joint powers agreement, in particular from CPC, and has an additional set of benefits. Let me let me put it that way, if you make it, what it does is it allows Hudson to have a seat at the table. The CPCNH was recently stood up for real by having the Secretary of State sign signed them up or enable them as a non-profit. That happened two to three weeks ago now. And if Hudson were to sign the JPA, then we could become a member, a member town in the community power coalition. And that would allow us then to influence the structure and operation future structure and operation of the CPCNH. To do that, we would need to assign the JPA and then the Town or perhaps it could be delegated to the Committee, would need to assign a voting delegate and an alternate to represent the Town.

So what's the timeline that we think is in play here? So this coming spring and into the summer, by that point, sometime in the spring summer timeframe, I'm being vague because we don't know quite how long it's going to take at this point that we should be to the point of where the energy committee and therefore for the Sustainability Committee will be in the position of recommending a provider to the Select Board. And so then the Select Board would decide that provider. Later in the summer, next fall into the winter of next year, we would then work with the Energy Committee, Sustainability Committee, would work with that provider that's been chosen to get out a public awareness and information and education campaign. We need to we need to get people on board with the concept of CCA. And my expectation is the moves ahead as we hope it would that next spring, not this coming spring, but the spring of twenty three. There would be a warrant article that would be necessary in order to make it happen for real in Town. You know, even further out, if this all happens, then the Sustainability Committee Energy Committee would. You in the position to potentially work with the Town Administrators and the providers, if that's desired. Sort of an interface role.

Mr. Putnam then said so to sort of wrap this up, I want to stress a few key points here. CCA is focused primarily on reducing the cost of electricity for retail customers, homeowners, and small businesses. In the in the town or county that's being served. And it's not a new concept, it's just new to New Hampshire, and Hudson is already doing something very similar. But on the municipal side, so there's things that we can learn from that as well. And I think there's a comfort factor that we can take away from that as well. I'm. Practically speaking, adopting CCA would make Hudson a more desirable place to live. Lower electricity rates are a good thing and a place to set up a business. And then finally, just to reiterate, Eversource would continue to do what they do today, they would still be responsible for delivery, they would still be responsible for maintaining the wires and so on. Tree trimming and all of that kind of thing. And the billing only thing that would change in the bill is the line that says here's where the electricity came from, and here's how much it cost. So thank you and are there any questions?

Selectman Morin was recognized and said what are you finding for the average savings per customer? Mr. Putnam replied we don't know yet. The legislation is not done yet, so we don't have specific pricing for any plans from any of the providers at this point. It's premature for that. I got a follow up. So other places that are doing it, what are you seeing for savings?

Typically a few cents per kilowatt hour. It varies, obviously, depending on what part of the country this is happening, but it's certainly worth doing.

Selectman Roy was recognized and asked do you know of any specific communities that participated in Mass or Rhode Island? Some place that's near us that, you know, we could maybe look at and see how successful the program is? Mr. Putnam replied sure, I have. If you bear with me, I have a couple of slides to might help with that. So these are communities that are working, and I believe these are all in Mass that are working with Colonial Power Group. All right. And there's something like 50 of them there. All right. I believe these are all on the municipal side. However, so it's not it's not exactly CCA, but it's that similar kind of thing that we're already doing. Ok. They are partnered with Colonial Power, has partnered with Freedom Energy Logistics, and these are some municipalities working with Freedom Energy Logistics. And they do have a small footprint in New Hampshire and even smaller in Maine. Standard Power. I don't have a specific list, but they are working with over 65 municipalities in New Hampshire and school districts. Again, this is on the municipal side because CCA isn't it's not done yet. It's not fully baked yet. And then Good Energy has 40 plus active programs in groups and Mass. Something similar going on in Rhode Island. So, so there's plenty of communities. Nearby that we could learn from. Chairman McGrath asked Selectman Roy are you done? To which Selectman Roy replied, I'm just so I guess I was looking for residential or small business. Mr. Putnam responded, yeah, I'd have to get back to you. I don't I don't have any anything specific on that at this point.

So let me give you and this is actually directed at Mr. Malizia, seeing that the Town does this with our Town facilities. Can you inform me of how long we've been doing it for the Town? And do you happen to remember what was the tipping point to make the Town go to such a program? The Town Administrator replied I want to say it's been since 2011. We're in a consortium and NRPC put together with, I think, 14 or 15 other communities and or small school districts. They aggregated all the electrical supply and went out to bid. I think we've done three or four contracts doing that, lower the rate from whatever PSNH charges. I want to say its pardon me, Eversource, whatever, whatever their retail rate is, we are, you know, three or four cents less than that typically. Why did we do it? Because we save money. NRPC approached us and said, hey, we're putting a program together. Do you want to participate? Why wouldn't we? It saves us. It saves us money. So again, it's been since, I think, 2011. Selectman Gagnon replied OK, thank you. That's all.

Selectman Guessferd was recognized and said have you received copies or drafts of these agreements, the agreements that you've reviewed them? Mr. Putnam replied, yes, well I'm not a lawyer, but I have the current draft of the JPA from CPCNH and I have the MOU's from both of the other party's. Selectman Guessferd then said we'd want to get a legal review. Mr. Putnam replied, oh, absolutely, yeah, I wouldn't I wouldn't recommend signing anything until absolutely yeah.

Chairman McGrath said I have one question. I have from my home, I signed off a couple of years ago now onto another energy source and it's not Eversource, but I the billing goes through Eversource, you know, all of the things that you talked about through this. How is that different than what you're proposing? And I mean, I've seen a reduction in my electricity. My bill isn't very high because I'm only one person, but I'd like to know the difference between. Mr. Putnam replied saying I would say that the difference is, is that you are signed up with. That is going out to bid to get electricity periodically and how are they aggregate? How much leverage do they have? I guess it's the question that needs to be answered, and so the leverage that they have is people that have signed up with them. Customers, you're their customer. Um, with CCA the aggregation can be much larger, it's the entire Town or all of the people in Town who choose to stay in the opt in. So yeah. Who do not opt out? Let me restate. And in talking with the providers so far, they're particularly those that have done some similar things in other states, they're finding that generally speaking, there's a pretty high rate of people that stay opted in. If you've done your work properly with the education and so on, people will see the value of staying in. particularly if it's if it's no risk if you can get out at any time and go back to your incumbent Eversource, in our case. Then that should make feel people feel pretty, pretty comfortable that this is a reasonable thing to do. Give it a try. So the aggregation is how big is the

pool of people that is purchasing power? That's the question. And so CCA is set up in such a fashion that it doesn't have to be just Hudson. Hudson, if we chose to, could link arms with I'm just doing a hypothetical here could link arms with Pelham and say, let's aggregate the two towns. A county could be the aggregation. As Mr. Malizia is noted, NRPC worked with Hudson and what a dozen or so other towns, and that was the aggregation. So the bigger the pool of consumers that are going now to negotiate the price. That's what gives you the leverage to get that price down.

Selectman Guessferd was recognized and said this is kind of an add on. So essentially what you're saving now because they've been doing this for a long time, companies have been coming in to all of us, right? We've all gotten those correspondence, you know, joined, you know, join our company. You can use, I mean, and in many cases, it is lower. But I think what you're saying is what I'm hearing is because this is such it, can be a large, larger group. You know, the savings you're getting might be even more, you know, possibly. Chairman McGrath then said or what I'm getting now could be higher than what the aggregate is going to be benefiting. So it's you have to be you have to be a consumer that looks at the rates and understands them. And, you know, sometimes the bigger the pool isn't necessarily the biggest gain. You just have to you have to be able to know what you're doing. Mr. Putnam said if I might. It also depends a lot on when and how you're going out to obtain the electricity. Eversource only goes out for bid twice a year, winter and summer for a very short period of time. I don't know the exact details, but it's like ten days or so, twice a year that that they're out there looking. And that's it. That's all they do. But if you have a group that's dedicated to trying to always track what's going on with the different electricity generators, OK and looking at things at a more fine grained level, you can probably do better. And so that's what is an expectation in moving to CCA is that that group that we would partner with would be doing that for us?

Ms. Messner was recognized and said we would develop a portfolio. Energy portfolio, much like a financial portfolio, and they would be managing it and we would have a say in the management and we would have a say in the plan that we develop, but also like a financial plan. Once it's in place, it's in place for a period and you probably would not want to change on a daily basis. Mr. Putnam said but the customers can hop in and out on a daily basis if they choose to. Ms. Messner said they can. They can opt in and out, if they wanted to watch that carefully. Without penalty. Mr. Putnam agreed.

Chairman McGrath then said anyone else? Anybody else have questions? Comments do you need anything from us or you're just presenting that information for us?

Mr. Putnam replied I'm giving you information. The request would be to take a look at those documents and consider signing them so that we can have a more robust conversation with the three different potential providers sent him to our attorney for legal review. The Town Administrator said if you can provide them we'll send them to our attorney for legal review. Then the Board, upon legal advice, could make a determination. Is it critical that it could wait till the next meeting until we hear back from the Attorney? Mr. Putnam replied, oh, there's no particular rush. The Town Administrator told the Board I'd The other thing you'd want the attorney to look at just to make sure we didn't sign up for something we didn't realize..... Selectman Roy said yeah, no, right. So if you could get them to Mr. Malizia then he can take it from there. The Town Administrator finished speaking saying, I'll get them to the attorney. They'll be three? To which Mr. Putnam replied there's the JPA from CPC NH and then there's two MOU's. Yes. So I'll make sure you get them. And the Town Administrator replied and I'll send them to the Attorney. And then once he looks at them, if they're acceptable, they'll come back to the Board. If the Board finds him acceptable, we could sign and then you could do what you need to do. Mr. Putnam replied, Great. That's our main, our main request to the Board at this point. Thanks.

Chairman McGrath replied, well, we'll get that done. Thank you very much. Selectman Gagnon spoke saying Madam Chair, a real quick statement. I just want to say thank you for all your work. As a liaison to your Committee you guys have done a lot of work on this. I've only taken part in a few of the presentations, but between listening to the presentations, questioning, re questioning, developing this presentation, this is a year's worth of work. So I'm very impressed and really appreciative of

everything you're putting into this. Mr. Putnam replied thank you. Well, I had....Ms. Messner spoke up saying I encourage people to watch the presentations too. Selectman Gagnon replied, indeed. Yeah, they're very important for more information. Thank you.

B. HFD - Health Officer Reappointment

Chairman McGrath recognized Chief Buxton who said Madam Chair, members of the Board. It's that time of the three year cycle to do the reappointments for the health officer role for the community. Starting in 2015 you moved the health officer requirements into the Fire Department. We set forward a organizational chart that covered community health, environmental health, emergency preparedness and food service programs. The program has worked good to this point in time, and we're looking to reappoint myself as the health officer. Deputy Tice as a deputy health officer. Michelle Rudolph is a deputy health officer, Elvis Dhima as a deputy health officer and Jana McMillan as a deputy health officer. I'm moving forward to keep consistent with where we've been.

Selectman Morin was recognized and asked any captains still saying in that? To which Chief Buxton replied so because of the food program changes, we have not continued that portion of the program. Selectman Morin then said so it may delay if we get an incident getting somebody in? Chief Buxton replied It's actually been easier because we can do with some of it virtually now. Selectman Morin replied Ok, thank you. Seeing no further questions Selectman Roy made a motion, seconded by Selectman Guessferd to approve the recommended appointments of Health Officer and Deputy Health Officers as recommended by the Fire Chief. Carried 5-0.

C. HFD - Proposed Amendment to Town Code Chapter 317 - Stop Intersections

Chairman McGrath recognized Captain Tadd Dionne of the Hudson Police Department. Cpt Dionne explained Good evening Madam Chair. So we are looking to, the Highway Safety Committee get together and we were looking and after discussion we recommending that adding a stop sign on Hampshire Drive at Wentworth and one at Wentworth on Hampshire Drive as well. Brief history on the intersection some years ago, when Comcast went into 55 Executive Drive and Hampshire Drive was open to Lowell Road, traffic flow was a big concern, figuring it was going to be a lot of employees there. So I believe at the time they decided to post a stop sign on the westerly approach of Hampshire drive only. So that is a non-conforming intersection, if you can imagine Wentworth Drive runs southbound. If there were no signs at all, went with drive has the duty to yield the right of way at that intersection. There's a lone stop sign on Hampshire Drive, so it's non-conforming. It's confusing. Recently we had an accident there and it was exactly that reason there was traffic turning left off of Wentworth onto Hampshire Drive heading east and there was traffic coming off a Wentworth, turning right onto Hampshire Drive. They collided. And so looking forward in the future, with the possible addition of businesses expanding into the industrial drive as well an expanding number 36 Executive Drive, we're looking to make it not confusing. So we're asking that we put the stop sign there and have a true three way intersection at Wentworth and Hampshire Drive.

Cpt. Dionne then said it was also brought originally to the Highway Safety Committee by the Supervisor of the Post Office, who actually was in a postal vehicle that was struck in that area. Researching the actual intersection. We've that's the only accent we've had in five years at that intersection. I think the concern is more simply that it is very confusing. It is very confusing to have that stop sign alone in and of itself. So what we're asking is the Board to motion that we add the stop signs at Wentworth, at Hampshire and also the stop sign adding easterly on Hampshire, at Wentworth as well. And additionally, that they be posted.

Chairman McGrath asked were there any injuries in that accident? Cpt. Dionne replied no, it was not, it was a hit and run, actually. Chairman McGrath replied Ok, thank you. Anyone else have any

questions, comments? Anyone prepared to make a motion? Selectman Gagnon made a motion, seconded by Selectman Guessferd to forward the above listed change proposal of section §317-30 Stop Intersections to a public hearing. Carried 5-0.

#### D. 2021 Tax Rate

The Town Administrator was recognized and said not actually setting the tax rate, the Department of Revenue sets the tax rate. The tax rate is basically what the voters voted for appropriations less revenues, which we had a discussion on revenues recently divided by the assessed value of the Town. So there are numbers that are that are basically calculated because of the voters. What the voters approved what I've gotten, funny was we have budgeted \$660,000 of the Town's surplus general fund balance to use for tax reduction. We've been using that basic figure for the last few years, and I just want to get the Board's consent or a motion that we're approving that just to make sure and what I estimate is a tax rate of approximately \$21.82 per thousand. Right now, it's \$21.37. That would be forty five cent increase. That's not fixed yet because the Department of Revenue Administration still has to review revenue numbers to make sure that they're in conformance with what they expect we're getting from the state. So I just put that in front of you. This is something we typically do every year, and I just wanted to get it in front of you to have that conversation, get your approval.

The Town Administrator then said the other thing is a consensus from the board should we get more revenue than we budgeted? Do we want to take that and lower the tax rate? Or do we want to put that into our general fund surplus? That's typically a question we ask. Just so we're prepared in case when we get a tax rate paper and let's say that they say, hey, you got more revenue here on rooms and meals or highway block grant. How would the Board like to handle that? So I guess we can take that in two phases.

Selectman Roy asked when would we typically hear that? The Town Administrator replied we typically should hear at any time in the next couple of weeks. It should be very soon. Selectman Roy replied, okay. And what's our average increase for tax rate over the last three or four years? The Town Administrator replied so it's gone from, I think last year was \$21.37. The year before that it was \$20.70 I think. So it's within the realm of normal. Again, the voters voted for the appropriations and you folks basically set the revenue and the assessed value is calculated by the Assessor.

Chairman McGrath asked any questions? To which Selectman Gagnon was recognized and said Selectman, yeah. So this is kind of new to me, I'm learning as I go here, so forgive the questions, but you know, you're saying to use \$600,000 from the unassigned balance to help with the tax rate, which seems reasonable just for the sake of asking, do you anticipate anything out of the ordinary which is kind of hard to anticipate happening this year where we shouldn't use that \$600,000 in that way and we should keep in the general fund? I know it's kind of a loaded question, but? The Town Administrator replied you still have \$4.3 million dollars in the Town's general fund. I forget what the School balance is. The School now maintains a balance, so I think that you are well covered should you have some sort of emergency. Unless the emergency exceeds \$5 million, which I'm we're insured for a lot of things, so I'm not sure what the emergency would be. Selectman Gagnon replied, Ok, OK, fair enough. Only question I have. Thanks.

Seeing no further comments Selectman Morin made a motion, seconded by Selectman Guessferd to authorize the use of \$600,000 of the Town's \$4,938,847 unassigned fund balance in support of a tax rate of approximately \$21.82 per thousand, as recommended by the Finance Director. Carried 5-0.

The Town Administrator then asked so what would the consensus of the Board Be should we receive more revenue? Would the Board like to see a lower tax rate in that case or the Board like to fix the tax rate and have the extra revenue going a surplus? Selectman Roy said so I guess my question

would be what would be the disadvantages and advantage to each scenario? The Town Administrator replied well, the advantage for taking it to the tax rate is a lower tax rate for the residents and for the businesses. Conversely, putting it in the surplus gives you just a better surplus balance. Selectman Roy asked and does that affect anything like our bond rating or anything?

Like it would typically? We typically use the bond bank, so we it's not as critical. In other words, when we do bonds now because of the size of the bonds we do we typically use the New Hampshire Bond Bank, which is a quasi-municipal agency. They're rated the same as us. The cost to actually go to market are cheaper because they aggregate a bunch of bonds, so it's a less cost for us. So from a creditworthiness perspective, it's not going to really make a big difference for us. It's just good to have a healthy fund balance. However, now that the School has a fund balance, I think we're well covered. So I think you have to look at it as you know, do you want to have some of that flow to the residents and save some money on their tax rate? Selectman Roy said personally would be leaning towards the tax rate. Selectman Guessferd said I would agree with that. Yeah, that's right. The Town Administrator then said so the consensus is if we were to receive more revenue, we would go to the tax rate with it. Selectman Roy said that's what I would.

Chairman McGrath then said and for my input, because I'm sure you'd want it...the Town Administrator said it's a consensus, whatever. Chairman McGrath said yes, I agree it should go to the tax rate. The Town Administrator then said that's what I need. And that's what I needed. Many years ago and I went to Concord to set the tax rate, I had no idea what to do and it was frantic phone calls. So it's better to be prepared than it is to try to react. So that's why that's why we do that.

Chairman McGrath then said okay so the next topic is the Hudson School District Waiver. The Town Administrator replied, actually no, it's the budget. Chairman McGrath said I thought we just did that. The Town Administrator replied, no that's the tax rate. The Chairman said sorry, I turned the page and I'm looking at the budget.

#### E. FY23 Budget Wrap Up

The Town Administrator explained so you have in front of you a document or a series of documents that has a header page FY23 Budget. This Board spent three evenings dealing with all the departments and going through the budgets that were submitted by the departments. I've included the first part of the handout was a summary of basically a road map of where you are based on what you've already done. So you take a look, you can see a summary here. You're forwarded some articles to the warrant, particularly the ones that deal with the capital reserve funds. You've made, I think two adjustments for outside the budget requests. One was for road salt and one was for the laptops, for the Supervisors. So in essence, you've done some things, but you still have some outstanding items on the outside of the budget requests. I gave you two pieces of paper there. Option one and option two. And the difference is the Fire Chief had originally proposed adding a third deputy. But then he came back with some documentation to say, hey, we went to a fire marshal. It would be a much reduced price. So I just I did two sheets for that one line item. Just so you could see it.

What I think you may want to do is maybe just go down this list and determine if you want to or don't want to put this into the proposed budget. One thing I would probably caution the engineering item that says Lowell Road over First Brook, that is in consideration on the American Rescue Plan Act. Right now we've had meetings. We've basically looked at the projects. That design element would potentially part of the American Rescue Plan money. So the \$50,000 I do not believe you need to take any action on this evening. We'll see what happens when the Board deliberates the list. The Town Administrator asked do you have questions. To which Selectman Roy replied well, no, it's just that that would affect maybe my support of another out of budget request. You know what I mean if that went, if that \$50,000 went forward under ARPA, then I might be more inclined to support.

The Town Administrator then said I think what I'm telling you is we don't know yet what you're going to do for the ARPA, so you might want to just defer action on the \$50,000. I'm not trying to be cute, but I don't want to put it in and take it out, put it in and take it out. Selectman Roy then said Yeah. But that doesn't really help me, right, because if the Board says we're going to use the \$50,000 then I might be inclined to support a \$30,000 item. But if we're going to spend the \$50,000, I would think it more critical than. The Town Administrator replied it wouldn't just be 50. The project that was proposed on the ARPA money includes the 50, but I think its \$600,000. It's a healthy number. It's to do the project, not just the design.

Selectman Morin then said no, I understand what she's saying is if we can put this off until after we see what we approved for the rescue, we can look at the budget more clearly and make some other decisions that we may not make tonight because of the cost. Selectman Roy replied, Right, right. Right. Yeah. Selectman Guessferd said who is the Budget Committee is reviewing next week. The books are due this week, right? The Town Administrator said the Budget Committee is not revealing us next week. The Budget Committee will be getting the books next Wednesday. That's pretty much when we're going to give them to them at the next meeting. It's just easier to distribute it. The Budget Committee doesn't review the town till December 1st. They do the school for us this year. I don't want to wait till the last minute. I try to conform to the Budget Committee schedule so if we meet Tuesday...Selectman Morin said like Selectman Roy I mean, we'll have some stuff we can look at more clearly. Selectman Roy added, Right, right. Because again, you know that that seems fairly critical to me, whereas you know, just other things, the senior bus might not be so critical. But if we're going to fund the the Lowell Road design from another source, then I would probably support the bus, right?

The Town Administrator said we're stuck in a timing issue. I don't know what to tell you. Selectman Morin asked do we have time if we put it off till November? So if we review the rescue. The Town Administrator replied no. The Budget Committee wants their books by next week. Selectman Roy then said so if we did this on, we did this portion of a November 2nd right? Would that give you enough time? The Town Administrator replied that gives me less than a day. It's the next day. Matter of fact, I think they wanted them Friday. But we'll just give them to them next Wednesday when they're meeting. Selectman Morin then said all right. One of the members of the Planning Board was on the rescue committee, where they're going to get the rest of the budget, other than the rescue plan and these out of budget. We can't put to that again. You guys got work. I get it. I get it. But you can't. We can't come up with a sheet ahead of time and you can do on the computer and go in in the morning and change things and get it out to them. You know, like Friday...Selectman Roy then said or have a conversation with the Budget Committee saying hey can we get it to you on Thursday or Friday? The Town Administrator responded, there's obviously pages in the book in the summary section that that ripples through. I'm pretty good. I'm not a miracle worker, and it depends on when we, you know.....Selectman Morin said Selectman Gannon, we have a pretty good idea where we're going with this and we've got a lot of good backup and Chief Buxton's going to be here to make those presentations on the second, yes, where we went as a committee. I don't think it's really going to be a lot of discussion by the Board, if you agree, Selectman Gannon. I mean, for what we came up with, there may be a few changes that come, but there's just no way we can. I mean, how many pages would you have to change out in the book?

The Town Administrator replied saying I have to change out the engineering section and then have to change things in the summary. So it's probably five or six pages in the summary that I have to make sure everything ties out and then it'll be in the engineering section and then I have to copy it and get it on disc for everybody. Selectman Morin then said I just think. Go ahead....Selectman Gannon then said Sorry. In support of what you said, I completely agree. So if we take an assumption that what we're going to, what the American Rescue Plan Committee is going to present to this Board and this Board will vote in favor of what they recommend. Should we go ahead and take that line item out, should we assume what we're going to potentially vote on? Make those changes now forward to the



Budget Committee and there'll be a 90% chance. That's how it's going to stay unless we do something different.

Selectman Morin said his doesn't have to be this hard. I agree with you. I mean. Chairman McGrath then said but does this with this necessitate an extra meeting for the Board of Selectmen just to take care of this? Selectman Morin replied no. Selectman Morin said but I think we could do it Tuesday. We can do the rescue plan first and then do this. Selectman Roy said Yeah. And again, you know, maybe reach out to Chairman Weissgarber and see if he can put off getting the books to him to Thursday or Friday. Because if they're not going to look at it until December 1st, they still have a month. Right. It's not. It's not like they're looking at it the following week. Selectman Guessferd said that shouldn't be any problem. They're going to be focused on the school, on the school. Selectman Morin then said I'd make a motion that we do that if that's the appropriate manner to go Selectman Roy said I would second, that motion, because again, I just like to have to know where we're going with that. Chairman McGrath then said so what exactly is the motion? Selectman Morin said the motion is that we hold off doing the fiscal year outside the budget request until November 2nd after we review the rescue plan monies. Selectman Roy seconded again. Chairman McGrath asked any discussion? She then said I'm just going to ask Mr. Malizia one more time, does that, is that going to give you enough time? The Town Administrator replied well, we're not going to maybe have it done by Wednesday, but if we had it done by Friday that week, we'd be able to do that. Selectman Guessferd said I don't that's a problem for them. I really don't. The Town Administrator then said we'd be able to do that. It's just there's all kinds of things that can happen. So I'm just I'm just being cautious. Selectman Guessferd said I understand you're uncomfortable. The Town Administrator said but Friday of next week? Yes. The Chairman said All right. Motion carried unanimously.

Selectman Morin asked the Town Administrator did the Benson's Committee send a capital reserve fund to you or talk to you about that? The Town Administrator replied no. Selectman Morin replied All right. Thank you.

The Town Administrator then addressed the Board saying before we leave the budget, I also put the police facility bond article in front of you. That is a separate standalone warrant article. You had a presentation from the Police Chief. And what I did was I basically gave you three options. As you recall, the Police Chief gave us three options the full up, less one, I think bay for the cars and less all the car bays. So I basically option one is the full up option two is a reduced option. Three is no car bays based on the three prices he gave. So I'm assuming if the Board wants to forward this warrant article, you should have a discussion about this and we can at least put this to rest.

Selectman Roy was recognized and said, as I said last week when we talked about this, I am in favor of option one, I just think there are safety reasons. There's eventually it's going to become more of a need than it already is, and somebody in the future is going to be spending more money than it's just going to get more expensive to do the whole project than it is right now. So I'm at the \$5.9 million warrant article, option one. Chairman McGrath asked is that a motion? To which Selectman Roy replied well, I think this is more discussion. Selectman Morin was recognized and said I say the same thing Selectman Roy just said, we've done this once at the Police Station, we wouldn't be in the position we're in now if we had done it right the first time. So why do it again? So I would go with option one also. Chairman McGrath then said Ok, so motion made and seconded any discussion? Motion carried unanimously. The Town Administrator followed up saying so option one will be the warrant article for the police expansion. We'll make sure that gets in the book.

Chairman McGrath then said and let me just remind everybody that's watching this meeting, that's listening. That might be sitting in this room. I'm going to remind you all of the friary property, which is now in contention. And if we had bought that when it was proposed, we wouldn't be facing that today. So that's just it's something to think about, something to think about. So and I am going to be trying my best to make sure that the Police Department expansion happens. I support it wholeheartedly. Ok. Next up, we're going beyond the budget. I'm just double checking myself.

F. Hudson School District Waiver

Chairman McGrath recognized the Town Administrator who said so the School District has sent over correspondence regarding an electronic sign at the Superintendent's office. I believe replacing the static sign that is there, the School Department is looking to invoke RSA 674:54, which exempts them from the regulations that normally apply. However, the Board of Selectmen or the Planning Board, if you'd like, may hold a public hearing on that to either ask questions or to offer input. You can't deny it, but you can at least if you want to have a public hearing or the Planning Board could have a public hearing. Again, they qualify under the RSA 674:54 for an exemption, and I'm presenting it to you just so you at least have a discussion.

Selectman Morin was recognized and said I was just gonna ask if he (Mr. Gasdia) could speak on it. Mr. Gasdia said I can speak on it and this is actually Brandon signs. Ok. So basically the idea is, you know, we're looking to find better ways to communicate with the public, and an electronic sign would certainly do that. It's a residential area. And so that's where we'd need that. And so, you know, one of the main concerns would be, you know, let's make sure that it's respectful to the neighborhood. And again, if you think about where it's located, you actually have the library on one side, you have the school on the other, you have the fire stations. So it is a residential neighborhood, but it's not like there's a house going to be right near the sign. But if you do have questions about how the site is going to work, how we're going to make sure that it wouldn't be, you know, bright in the middle of the night or anything like that, that's where Brandon's here for. So if you have any questions, if you don't, then obviously. Chairman McGrath asked how about statements? Mr. Gasdia statements are fine.

Selectman Gagnon was recognized and said so for my own knowledge, I always support public input. So just hearing the option in front of us, I would seemingly support at least a public hearing just to gather the public's thoughts on the matter for you to consider knowing its not binding. With that said, do you have a different avenue for collecting reasonable public input about this so that maybe we wouldn't have to hold a public hearing? Could you say you have another option for hearing the public or the school families input on this just so that they feel heard and we don't need to hold a public hearing? Mr. Gasdia replied so I guess I'll answer it with two hats on, right. From the standpoint of the chairman of the School Board. I'm sure we do, but I don't think that us sending an email to the district people is the same as a public hearing. So if we're going to have a public hearing, it needs to sort of be a public hearing, not a targeted public hearing, that sort of my take. So. School board person says, sure, we'll send an email. But as a resident of Hudson, I think if you deem, if the Board of Selectmen deems or the Planning Board, however it's supposed to work, deems that a public hearing is necessary, then we should do a public hearing. We shouldn't do it the other way. Selectman Gagnon replied Ok, and one quick follow up to that, I guess, to clarify more of my concern as a potential resident. If we don't hold a public hearing and potentially you don't send out a one way communication, can you convince us that you have reason we thought about your critics and address them? So you've mentioned one? Will it be super bright? In the middle of the night, you know, have you have you thought about that potential and have you mitigated that potential? Do you have a couple of examples like that where you said, Oh, these are issues we've seen in the past, we've already mitigating showing to us that you really thought it out and just let it go.

Mr. Currier from Barlow Signs said, yes, thank you again. Brandon Currier from Barlow signs here, representing obviously a school district, so to speak. On behalf of the lighting, these EMC boards the double face the so the two sided signs are built in with an automatic light sensor. So what happens when the sign is on? So say if it's a cloudy day, the illumination will automatically dim down, so there's no extra or additional distractions anywhere. In the case of it being an extremely bright day, the colors will come up a little bit, so it's not as washed out. So yes, we have thought of that and there will be a system in place to take care of that. Mr. Gasdia then said Ok. Yes. And from a size standpoint, correct me, if I'm wrong, we're using the existing area that's for the sign. So it's not like we're putting a sign where there isn't a sign. We're just taking the old manual sign and turning it into electronic, which will allow for more dynamic messaging. Selectman Gagnon asked same size? Mr.

Gasdia responded same size. Mr. Currier added same footprint. We're going to be utilizing the existing posts that are already there, so there will be no changes to the ground or the structure itself, just mounting hardware. And obviously, the power for...Chairman McGrath interjected saying electrified. Mr. Currier replied yep, there is external illumination there now. So we do have the power needed to run both of those boards already there. So there'll be no additional trenching or anything like that needed. Selectman Gagnon then said and forgive me, last question being a regulatory myself. Are there any guidelines about the flashing capability? You know, you obviously don't want to be flashing blue? Is there any limits about how fast the sign can switch colors or what colors it can use? Or is there any guidelines of that that you're aware of that you follow? Mr. Currier replied absolutely. I mean, we the way that we progress with any sort of EMC in any district or area, we like to be respectful of the neighbors and everybody around. So obviously for fire and police, we're not going to have any blue and red flashing lights because that's a distraction to motorists going by anyways. All the messages that we're planning to provide are going to be static messages. They're going to fade on and off. There's not going to be any crazy animation that's going to be an annoyance to neighbors or passive buyers. So that's all stuff that we have thought about and made sure that we don't do because we do see that that could potentially be an issue. So we might as well knock that right off the table right off the bat. Selectman Gagnon replied excellent. Ok, thank you.

Can you run the public hearing past me again? Did you say either one of us or the Planning Board has to have a public hearing? The Town Administrator replied it's not mandatory. You can have one. The Planning Board could have one. Atty. Lefevre recommends don't both have one. Either one or the other. But neither case it's not mandatory. Chairman McGrath said so just as an FYI about that. The school is, they don't have to present a site, a site plan. For any kind of building that they do on the like, as an example, the high school, when they did the um, the new edition, they came in, it's more of a courtesy. I think it should be a requirement, but it's more of a courtesy that they present their plans. But they don't have to abide by any of the regulations that the Planning Board would apply to them. So that's a difference. So you have a public hearing, the Planning Board can and they do that. They have a public hearing where they come in and they present their plans and then they walk away and do what they want. Same with this, you know, this is I mean, the Board of Selectmen, you can say that we're probably, it's more I don't know if more people would watch it if it was from a Board of Selectmen or if they'd watch it from a Planning Board meeting. It can be either or but the Planning Board, usually because it's because it's related to the building type of things, you know, and the sign. Buildings, businesses need signs and they have to go before the Planning Board. So that's the difference there. So it's either, either or.

Selectman Morin was recognized and said if that's the normal standard for a sign, I make a motion that we send it on to the Planning Board and just go through that process. So at least as a government entity, we presented a plan to the people. Chairman McGrath said and they can compare it against the regulations. Selectman Guessferd said I make the second to that. Chairman McGrath asked anyone else? Selectman Roy Morin was recognized and asked Chairman McGrath said ok, motion has been made and seconded. I have a comment about the signs. About this particular sign, and if I'm at the public hearing, I'll make the same comment. I'm opposed to it. Take a look at the fire station right across the street. They have a sign for the fire stations. Lenny Smith Central Fire Station. It fits with the neighborhood. It doesn't. It doesn't have moving letters. It doesn't have a moving message board where people that are driving by, if they get, you know, they decide that they want to read what's on the sign, they crash into the car in front of them that's already stopped and they haven't seen it because they're too busy looking at a sign. So for that reason, and it's not in keeping with the neighborhood, it's not. It's not really in keeping with the I guess the real ambience of the Town, I mean, it's I like to think of this town as as what it used to be and not so busy and not so congested, and certainly not with moving signs and letters, lit signs. So that's my position on it. I'm probably in the minority of most, but that's how I feel. Selectman Roy was recognized and said I'd actually support it. You know, we lamented for some number of years now about the loss of the HLN and how we have an issue with communicating with the public. And I just think this is maybe not the end all, be all. But it is a way for us to get for the school department to get their word out about what's going on in in the schools. So and done right, I think it would it could fit the character of

the, of the neighborhood. Chairman McGrath then said first bunch of accidents that happen there I'm going to be the first one to talk about it. So OK. So we've motion has been made and seconded to send it to have the Planning Board have a public hearing on this. Any discussion, if not all those in favor signify by saying I those opposed. *Motion carried unanimously.*

#### G. Halloween Trick or Treat Hours

The Chairman said it's my understanding that Board of Selectmen, what was it Steve 19?? The Town Administrator said it's been some number of years since 1996 that Trick or Treat hours are 6:00PM to 8:00PM on the 31<sup>st</sup> of October. I think you're just asserting that. Chairman McGrath said Yeah, just so that the public knows that. That's it's been traditionally on Halloween and it will continue that way until. The Town Administrator said we've had a few storm related incidents. And believe me, those are not fun changing that date. It doesn't go over well. Selectman Roy said I think we have one recently right? The Town Administrator replied two years ago, I think when Chairman Morin was, we were looking at a big windstorm that potentially was going to bring down limbs. So like tonight's, tomorrow storm would be an occasion where you might think about it, but the weather forecast looks, looks good. But you have to think of the kid's safety too. And but it doesn't appear that we're going to be at risk this year. Chairman McGrath then said and this year, I think Daylight Savings. The Town Administrator replied Daylight Savings was switched to the first full weekend in November, so the beginning part of trick or treat will still be in the semi light or dusk. Chairman McGrath said so that's just an FYI.

#### H. Defining Relationships with Town Employees

Selectman Roy was recognized and said Yeah. So as I put my memo that, you know, it's come to my attention that that's been some employees, that the members of the Board of Selectmen have addressed directly with job performance issues. I think that what we need to do here is for the benefit of the employees, for the benefit of the supervisors. The Department Heads and things like that is that we as a Board should stay out of it, like let them handle it. And then when it gets to the point where it has to come before the Board we are, we are more neutral in deciding what has to happen. So I guess that's what I will add to what I've put in my memo. Certainly opened for discussion. That's what I have.

Selectman Morin was recognized and said I fully agree with what you wrote here. I just have a couple of questions because this is a bigger problem than just what we're seeing here. And you're aware. In the case that we're talking about here. Did the set a set of employee come to you and report this? Selectman Roy responded, yes, they did. Yeah. Selectman Morin then asked Ok. Did you know that when this incident happened, I received an email from that employee to come in and see that employee because of what took place? And I did. Let me finish. I talked to Mr. Malizia that day and I talked to the employee that day. Both the discussions I had that I would talk to the Selectmen involved. And then I left it alone, and Mr. Malizia was going to handle it through his chains. And after a couple of days, I contacted the employee again and said, is everything OK? And that's the answer. I said, Yes, I agree with what you're saying. I'm just saying there's a bigger we need to. Selectman Roy replied right. There was more than one incident with more than one employee. Selectman Morin replied correct. Absolutely. So I'm not disagreeing with you. But all I'm saying is sort of we should agree that we should stay in our lane and let the supervisors supervise. And then when it gets to a point where somebody has to bring something to us, again, we're a more neutral party. We don't have any preconceived notions about what happened or what might not have happened. So the question that I'm asking is, do we do that simply by consensus or do we do a change to bylaws to codify that? Selectman Morin replied no. I think there needs to be a policy to put some meat to it. But what I also fully understand why sometimes employees come to us. And that needs to be addressed

also. You know what I'm saying? And so this is more of a more of a deep, deeper issue than what we're talking about and we can only talk about here. We have to go into non-public for the rest of it. Selectman Roy replied I agree. I agree. So but I'm we're talking about a policy issue. So at this point, it should be here.

Selectman Gagnon was recognized and said thank you. This is the first time I'm kind of hearing about most of this. So one thing comes to mind. I think you've touched on it either one of one of you that I think it would be best practice if there was an issue that I look to Mr. Malizia as almost a CEO to bring it to our attention. So we all see the problem at the same time. And so that there are no preconceived notions that we all can discuss it like we're like, we're doing here. I think this is very helpful. Mr. Morin, you made a very good point when it comes to, say, ethics, but, you know, handling delicate situations, if there's only one avenue, let's say, for example, the employee doesn't want to speak to the director because that's their problem, person. There needs to be a back way to respectfully get around that and come to us. So I think there should be an avenue in the case that the individual employee has a problem with their direct report to to come to us as a safety option, but it shouldn't be the first option. And then finally, I agree this should be written out. So it's quite clear that if anything happens again, that there's, you know, a path up the line or if need be a security path to the Chairperson as a backup.

Selectman Morin replied saying what you got to be careful with is it needs to be reported to the supervisor, no matter if it's the problem, and not because they can say that's my problem and I'm going around it anyway. Selectman Roy then said and I think we sort of need to be clear to that that so if it's if it's I guess, if it's somebody that has a department head supervisor over them, right, that they still have another level of command to go to right before they get to us, right? And that would be the Town Administrator, right? So if again, one of those people in that department has a problem with the department head, they still have that avenue. I think for your scenario, we're talking about relatively few people that would have to would not have that. Selectman Guessferd said the direct reports. Selectman Roy replied right, right. The direct reports.

Chairman McGrath then said but not only that, they have the avenue of the they're in the unions. Most of the people in here are, they can go to their union representative and talk to them. Right. So which I believe has happened. Selectman Roy replied and that would be another avenue before it got to us. I mean, I think that I would presume that he does it, that he tries to prevent it to turning into a union grievance he tries to resolve, which is the other thing before it gets to us. Somebody at the at the lowest level possible should try to resolve the issue, right? You know? We're just not sort of designed to do that for them, that's what they have supervisors for.

Selectman Morin was recognized and said we should we should put this in writing, but I think we should put it in front of our labor lawyer, so we get the correct verbiage. Selectman Roy replied and I don't have a problem doing. I think that that's we. So I guess my question would be as part of the bylaws or is a separate policy? Selectman Morin said well, I think it should be a policy because it's actually going to affect everybody. Selectman Roy replied OK? Selectman Morin continued said I mean, from us right down to the newest employee. Selectman Roy said and I don't I don't have a problem with that. Selectman Morin said again, it will be an interpretation of the lawyer too.

Chairman McGrath said we can have Mark Broth. Right? Write something. Selectman Morin and Roy agreed. Selectman Morin then said but we do have to give them. We need to spell out the avenues. You know what I mean? So it's clear, you know? And again, I fully understand why people would go to another level for among many things. You know what I'm saying, depending what. So we need to make it clear. And it's not right now, right? Selectman Roy replied right. And I would agree with that. Selectman Gagnon was recognized and said so in closing, I mean, I think we all seem to agree on the avenue. What is the deal? Are we going to ask the lawyer to just draft up some new policy? Or are there other towns that may have this policy in place that we can leverage like we've done with other things? I mean, what are we going to pull out here? Selectman Morin replied I'd just have the lawyer do it then we're clear. The Town Administrator added, we're going to start with this and we're

going to see what the lawyer comes back with. I'm sure it'll flesh out and be more articulated so that it's clearer. Not that you think it wasn't clearer or be more clear. It'd be conforming to law. Chairman McGrath said yeah, it's got some typos in there that need to be fixed. The Town Administrator said I wrote down notes and we'll get we'll get something to the Attorney.

Selectman Guessferd said for an additional comment. Just. And so it's clear to distinguish these sorts of discussions from just I mean, we all have contact with members, with, you know, with Town employees, but not in that manner. So just to make sure that it's clear that these are personnel issues, those sorts of things rather than just general discussion. And that's I hope there's no hope, there's no real gray. I mean, there probably is a little bit of a gray line. I don't think so, but we just need to be clear about it. Chairman McGrath then said well, you need you need to be careful about discussing things in a public setting because it can if someone slips and says the wrong thing, names a person or names a position, then we could be in trouble. And that employee would have certainly cause to bring a complaint. Selectman Guessferd replied sure. Selectman Roy then said But I think to Mr. Guessferd's this point, we have to make sure that we don't constrict our access to employees so that we can ask questions and get information that we need to make. The Town Administrator said this is a personnel type of issue as a breakthrough. I'm your liaison. I'm working with you. Or hey, can I go talk to Bob about that? There's a difference. I got it. Chairman McGrath asked so are we done with this? The Town Administrator replied I got it. Selectman Roy said I think we are.

9. Remarks by the Town Administrator

The Town Administrator said so I have two things, the first thing is that the Board's indulgence, Mr. Forrence has been patiently sitting here. Mr. Forrence received a retirement of a longtime employee who will be retiring at the end of the year. Mr. Forrence would like to get permission to start the in-house promotional process for that person's replacement.

Mr. Forrence came forward and said yeah. It was quite a shock yesterday. Getting the letter of resignation for the end of the year, December 31st is the employee's last day. Equipment operator. Been with the Town for 32 years. And if there's one thing I can say about people being around here for a long time, the knowledge and what they remember. Going to be tough replacing them and which we when I started back in eighty seven, we kept better records on what we did, what we put in, where it was. But that's not the case. So what I'd like to do is start this right away, start in house. I think that's where the promotion will come from. I think over the last couple of years with the equipment that we've bought the employees stepping up to take that chance and running a piece of equipment someday. I think we've got some pretty good candidates in House. But the timing, if we start this now, our testing on this position, some of it is done outside. Some of it is digging a hole, unloading the truck load in the sander or things like that was starting to come into the bad time of year. So we'd like to jump on it right away. Take the time we need to do to get this out of the way, kind of get a pretty good idea of where we're going to go with it. And then as we get closer to the December 31st time, maybe a couple of weeks before I'll come in and see if I can advertise for another truck driver laborers position. So as one moves out, we can have the other equipment operator move in if it goes in our favor. And then at the same time, we can set up for advertising because it's going to be two weeks of advertising. If we do select somebody and he wants two weeks for giving his notice, so it's going to be later and later. So I'd like to get one step out of the way as quickly as he can. We can't do anything until the 31st. But I'd like to get that out of the way as quick as we can just have the envelope sitting there so I can come to the Board and say, Hey, we'd like to do this, and then we'd like to advertise to fill the truck drivers spot.. So that's all I'm looking for is to just get a jump on it. Nothing will be done until the end of the year, but just starting to go through the process.

Selectman Morin was recognized and said I support this with the past record for Jess' head. Getting somebody in there give him plenty of time. Mr. Forrence laughed and said you know, and that's what

we're looking for. All the trucks need somebody in them, you know? So that's my biggest concern. Come January 1st, having an empty truck, I dread the thought of me, and so mechanic climbing into a truck and wheeling that down the road. So. That's it.

Chairman McGrath asked anybody have any questions, comments? Selectman Guessferd was recognized and said my only comment is I think this testing procedure is pretty robust, I like it. Is this typical or did you guys put this together because it's excellent. Mr. Forrence replied yeah, we sat down with the Town Administrator looking at stuff. We threw stuff to the wall, see what stuck and what was beneficial and what everybody could do, whether it was a first time out, you know, trying to go forward. But it seems like it worked pretty good. We've done a pretty good job getting seats filled. Selectman Guessferd replied, good. Excellent. Chairman McGrath asked anyone else? If not, we have a consensus to. Yes. Mr. Forrence replied, great. Very good. Thank you. To which Chairman McGrath said sorry you had to wait so long. Mr. Forrence replied it's well worth it.

The Town Administrator then said and the other thing I wanted to just mention, I think you've talked about it, but next Tuesday, a workshop to discuss the American Rescue Plan and then to wrap up the budget. So I just wanted to make sure that that's on everybody's calendar. And I think that's all I had. Chairman McGrath said it's on mine now, I guess. The Town Administrator replied yes it is.

10. Remarks by the School Board

Mr. Gasdia said Great. Thank you. So I'm going to knock on wood as I say this. I want to thank everybody, all the parents, the students, the staff, everyone that is following our COVID protocols. I know that it's still not ideal. But if you've been watching the news, some of the school districts around us are struggling a bit. A couple have had to go a day remote here, a day remote there. They've had to cancel football games and extracurricular activities. And we have not had to do that. Again I'll knock on wood, but that's because everyone is following the protocols and we do appreciate that a lot of the thanks go to the partnership with Chief Buxton and others in the Town steering us in the right direction. And if there's a vaccine coming for the younger kids that could be a game changer. You know, obviously we'll have to get out and be done and all, but that would definitely change some things. So but just wanted to say thanks to everyone.

We have some ESSER funds that we need to spend. In our District email the other day, there was a link to a form that people can come up with suggestions of where we can spend it and how we can spend it. There's also a link on our website for anyone that doesn't get that email. They can go and make suggestions as well. How to spend some of the federal funds that are coming our way.

And finally, in the spirit of communication, the Superintendent will be holding some chats both on Zoom and one in person in early November. More information will be coming out on that soon. So that's it.

11. Other Business/Comments by the Selectmen

Selectman Gagnon: No comment today.

Selectman Morin: First thing is we talked about earlier the Rescue Plan money has been split up into projects. It looks pretty good. We may be able to get almost all of them in, I believe, and there was one that I don't think we can. But everything is ready to come to this Board and move forward with that. And if we approve it, we should have the RFPs as soon as possible and get this moving. Because some of the projects need to get done sooner than later.

I just wanted to thank everybody, especially Jeremy Griffith and Chrissy, who put together the Fright Night ride at the Speedway. Again, it was filled to capacity. A lot more Town businesses this year participated and Town employees were there, and it was a great time. When I was there everybody was having a great time. All the kids were loving it.

And I just got a question for Mr. Gagnon, Selectman Gagnon because I'm kind of confused. It's perceived and I'll use that word for now, that Mr. Thompson was the one that supported Selectman Gasdia, Gasdia, you want to be a selectman? Mr. Guessferd for his bid for the selectman. But Len Lathrop I talked to Len Lathrop and he said he had a discussion with you at the 9/11 memorial, and he had brought up the concern that Mr. Gasdia was being. I keep saying that. He was concerned that a resident down on the South End supported his thing and that you made the statement that no, I paid for his filing fee. Selectman Gagnon replied and your question? Selectman Morin replied did you do that, pay for his filing fee? Selectman Gagnon responded, I supported the cause. Does that change output? Selectman Morin replied, that's not what... I'm just asking. You're a champion for being, you know, transparent and the right to know. So I just figured I'd ask the question. Selectman Gagnon replied yes, I supported his cause. Selectman Morin asked did you pay the filing fee? Selectman Gagnon replied I supported part of it. Selectman Morin then said so you paid some of the filing fees. Selectman Gagnon replied I supported part of his, of his costs, of the steps necessary. Selectman Morin said I just want an answer. Did you pay for the filing fee for the Selectman? Selectman Gagnon replied I can't say I paid for one or another. I donated funds... Selectman Morin then said Ok. That's all. That's all I wanted to know. Ok, thank you. Selectman Gagnon then said If I if I may just respond to that. You know, the end result is, you know, this isn't like, you know, paying off some under the table to take a vote. I mean, a professional judge was sitting at his bench, made a decision based on all the evidence provided and subsequently came to a conclusion. So I want to be very clear that, you know, I see, you know, this wasn't a bribe or anything illegal. This was a judge made a legal decision based on the facts in front of him. Selectman Morin then said let me make it clear I didn't say it was a bribe or anything illegal. But that was never came out in public. You kept it very quiet and you did deceive the residents of Hudson. Selectman Roy said How so? How so? That's a really that's a really umm strong accusation because you know what? I donated to! All right. So but what difference does it make? An Article three judge. A resident approached us and wanted to wanted to support him. Right? Selectman Morin replied yep. I got what I wanted to hear. Thank you. Appreciate it. Selectman Roy then said okay. Well good. Are we going to talk about you going to the State House and talking about projects of the Town that you don't disclose? Selectman Morin replied, again, we've already had that discussion that is part of my job as a selectman to represent the town, not a certain person, the Town. Selectman Roy replied and you brought that to the Board and you briefed the Board about the friary. Selectman Morin replied I wasn't chairman at the time. Thank you very much. Selectman Roy replied Oh, oh, oh OK. That means you don't have to be transparent. Ok, I get it. All right. Selectman Morin asked why do we always have to turn things around when you get caught? Selectman Roy replied who's got caught? I just told you what I did. Selectman Morin said I just wanted to make a statement, that you two supported and didn't come out forward to the public, just that you supported financially another selectman. Selectman Roy responded saying cuz what difference does it make? I wrote a letter. I wrote a letter. Selectman Gagnon said I did, too. Selectman Roy said I stood up in a court. Selectman Morin replied but you never said you financially support it. Selectman Roy asked but who cares? Selectman Morin replied OK, its fine. It's out. Selectman Gagnon said I mean the wording was submitted. Selectman Morin said thank you Chairman. Chairman McGrath asked you done? Selectman Roy said wow it's too bad.

Selectman Roy: Ok. Well, it's unfortunate that we have Selectmen that because they umm they didn't get what they want Have to keep...Selectman Gagnon spoke up and said bullying. Selectman Roy replied saying exactly. Bullying. Thank you. But I'm going to move on to that, and I just want to mention the sad passing of Dwayne King. Dwayne was an employee of the Library. He served the Library well and he served the Town well. He was an employee, I think, for approximately 30 years. The Town Administrator said I'm not sure. A very long time. At least 20 years. Selectman Roy went on to say yeah. So I just want to say my thoughts go out to his, his wife and his family.



And then my other my other thing. My other point tonight, I guess, to Selectman Morin's point is that it is never too early to talk about going making a plan to vote. You should pay attention to at least this season of the budget and what's going on there. Who the candidates are, and you should make a plan to vote on March 8th. It is never too early and that is all I have.

Selectman Guessferd: The only thing I have to say is I hope that all the citizens of Hudson have a safe and happy Halloween.

Chairman McGrath: And I don't have anything other than same thing. Happy Halloween to all of the tricksters out there. And to Selectman Roy's point. I am planning for the March election and I dropped my pen. That's OK. Ok. I don't need it, so I'm ready for March. So that's all for that. And we're going to nonpublic session.

## 12. Nonpublic Session

*Motion by Selectman Guessferd at 8:51 p.m., seconded by Chairman McGrath to go into non-public session under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. (f) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. Carried 5-0.*

Chairman McGrath entered Nonpublic Session at 8:51p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman McGrath entered open session at 9:32 p.m.

### Motions made after nonpublic session

*1) Selectman Morin made a motion, seconded by Selectman Guessferd to promote Master Patrol Officer Alan Marcotte to the position of Sergeant at \$39.57 per hour according to the Hudson Police Employee Association Contract (Step 6). This elevation in rank would be effective Wednesday October 27, 2021. Carried 5-0.*

*2) Selectman Roy made a motion, seconded by Selectman Gagnon to waive Attorney/Client privilege to discuss the Land Use Board Member Disqualification packet in public. Carried 5-0.*

13. ADJOURNMENT

Motion to adjourn at 9:33 p.m. by Selectman Morin seconded by Selectman Roy. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

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Marilyn E. McGrath, Chairman

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Bob Guessferd, Vice Chairman

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David Morin, Selectman

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Kara Roy, Selectman

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Brett Gagnon, Selectmen

DRAFT

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the November 2, 2021 Workshop Meeting

1. CALL TO ORDER - by Selectman Morin the meeting of November 2, 2021 at 7:01 p.m. in the Selectmen Meeting Room at Town Hall

2. PLEDGE OF ALLEGIANCE led by Finance Director Lisa Labrie

Selectman Morin started off informing the group everybody in the room will be having a mask and Town Hall and public buildings have gone back to mandatory masks due to the fact that the Town has reached the threshold of the number that the Board of Selectmen and the Fire Chief had determined for safety for employees and Town residents. So for the foreseeable future it will be required to wear a mask in public buildings until the numbers go down.

3. ATTENDANCE

Board of Selectmen: David Morin, Kara Roy, Brett Gagnon

Selectman Morin explained, Selectman Guessferd and McGrath are both excused absence and they are the Chairman and Vice Chairman so the senior Selectman will sit in this seat tonight for the meeting.

Staff/Others: Steve Malizia, Town Administrator; Rob Buxton - Fire Chief; Elvis Dhima - Town Engineer; Jess Forrence - Public Works Director; Lisa Labrie - Finance Director; Lisa Nute - IT Director; Jill Laffin - Executive Assistant

The Town Administrator was recognized and said this is a workshop meeting. You have a couple of topics or a couple of items to get through tonight. The first one will be the American Rescue Plan. The Committee had met and were forwarding recommendations this evening. Chief Buxton will speak to that. That will be followed by I believe three warrant articles that we need to discuss and then there are some outside of the budget requests that this all follows onto the American Rescue Plan. So we'll do it in basically that order. So Chief Buxton would be up first.

4. American Rescue Plan Project List

Chief Buxton was recognized and began by saying good evening members of the Board. Thank you for the opportunity to come in and visit with you regarding American Rescue Plan tonight. As the Board had asked we created a working group that has met on three separate occasions. I provided in your package this evening an opportunity for you to see the agenda items for all three meetings. October 5<sup>th</sup>, 19<sup>th</sup> and the 25<sup>th</sup>. The group reviewed basically 12 projects that were pushed forward by the Department Heads and we went through a process of reviewing them. Each Department Head that had a project had an opportunity to come in and pitch their project to the working group. Answer questions and advocate for their project and then the Committee completed a survey to rank the projects. The ranking that you see or the list you see in your package this evening is the ranking of the projects as they came in to the working group. As a couple of reminders for you, you have approximately 2.3 million dollars that will be allocated by the American Rescue Plan. Currently we have \$1,341,000 in the bank and we're expecting next August an additional payment of approximately 1.2 million dollars. The American Rescue Plan money is not like any other grant opportunity that is out there. You do have the flexibility with mingling capital reserve funds to basically offset without having to meet the sub planting rules. so that is one that that has been waived as part of this project. This is unexpected funds from the government or for the Town. You have voted to accept the funds and the

expenditure of the funds falls to the Board of Selectmen. So those projects are there for your consideration this evening as you move forward.

Selectman Morin then said Selectman Roy, you haven't really got to hear from the Department Heads on the projects. Would you like a brief overview of anything before we get started? Selectman Roy said umm, I'm thinking maybe, I have questions, so but not about all the projects so maybe it just be a little more efficient if I just ask my questions?

Selectman Roy then said, so the Taylor Falls Memorial Bridge. Where is Nashua in that process? Chief Buxton replied, to the best of my knowledge they have not committed funds yet on how they're gonna fund their portion. Selectman Morin said we'll have Mr. Dhima come up. Chief Buxton continued saying Elvis is here. Unless he got an update today that I'm unaware of. Mr. Dhima came forward and said so Nashua is committed to this project. How they're doing the funding hasn't been decided yet as of last night. So they're looking at two options. Either ARPA money or the budget. But it's at the discretion of the Mayor over there. And it's being discussed right now. Selectman Roy then said okay so but it's going to be coordinated right? Between the two communities and it will be spent within the appropriate time? Mr. Dhima replied yes. He then said so just to give the Board a quick history, we went through this process with them on the evaluation of the bridges. We're going through that process right now with the design process. We commit. They commit. The funding becomes available. We have an agreement in place with them, which is the municipality agreement it got signed by the Board and the Mayor. So that has happened in the past two phases we've done. That is what we're seeking for the construction phase. So as of now....Selectman Roy interjected saying this is just the construction phase right? We've already done the engineering? Mr. Dhima replied we're at 90% right now with engineering. We're waiting for the state to review the plans this month and be ready to go for an RFP as soon as they give us the green light and the funding's available. Selectman Roy then said okay and that portions already funded right? The engineering portion. Mr. Dhima replied the engineering is already funded and agreed. Yes absolutely. So the goal is to have the design completed by this year, by the end of December. Get the green light by the state. That basically tells us you have a good plan to go out for the construction phase. We're hoping that between now and then. We, Nashua and Hudson, has the funding to go out July 1<sup>st</sup> 2022. Selectman Roy replied okay, okay. Mr. Dhima followed up saying that is for one bridge only. The other bridge will be done the following year either through same mechanism or through a warrant article. This construction piece that you're evaluating tonight is only for one bridge. The Town Administrator added our portion of that one bridge. Mr. Dhima echoed that statement. He then said but we're committed to only the bridge from Hudson to Nashua. That's what we're doing first. The following year we're hoping to do Nashua to Hudson. Selectman Roy replied okay. I thought that each community each paid for one whole, like their bridge. Mr. Dhima replied so that was the original intent but after further evaluation it appears that we don't own one bridge and they own the other. We own at the middle of the bridge. So the river is basically the boundary. So we have to work with them to do half a bridge at a time. Selectman Roy replied okay. Thank you.

Selectman Roy then said so my next question goes to the HVAC systems for the Community Center and Town Hall. Why wouldn't we use CRF money to do that? The Town Administrator said we could. But this opportunity had presented itself so we put it on for consideration. I believe the capital reserve fund has a certain sum of money in it and you want to be careful that you don't deplete all that money. We put \$50,000, by the way, this past budget year. So the intent was again, put this project on the list and I think specifically there was some HVAC or air quality types of projects were favored. When I say favored, specifically they were encouraged. When we look at our facilities it's in my opinion more critical for the Community Center based on the age of the system, some of the failures we've had in the system and we really do need to replace the system. This building, it's running, it's operating. If I needed to I could wait and if something went I would take the capital reserve and do something with it if I needed to. But again because it was favored in the ARPA money it came forward as a project of importance. Selectman Roy then said okay so what is the balance of the CRF? Ms. Labrie asked for major improvements? The Town Administrator replied major repairs to Town buildings. Ms. Labrie replied \$203,000 is in there right now. With the \$50,000 addition this year. This budget addition. So \$153,000 before the \$50,000 from FY22. Selectman Roy replied okay.

Selectman Roy then said I have a question about the Transfer Station. Mr. Dhima and Mr. Forrence came forward. Selectman Roy went on to say so we have a warrant article that asks us to raise \$550,000 and you're asking for \$750,000 from the ARPA money. What's the difference? Mr. Dhima replied we went through another revaluation of the quantities and the concrete part was off a little bit on the original design. So you have two things. First the quantities were off the first time and second the numbers related to the costs are higher. We were hoping by reducing the costs with the amount of the work that would be just slightly higher. That is not the case. I had to go over the design and construction evaluation again. I came at \$715,000 they came at \$725,000 so that's why you see the discrepancy. The number that you're seeing at the ARPA is the latest and the greatest.

Selectman Roy then said okay so if this doesn't get approved for the ARPA money what are you gonna do about the warrant article? Mr. Dhima replied the warrant article language will have to change to go to \$725,000. Selectman Roy said okay but you have \$750,000 here. Mr. Dhima replied yes. Selectman Roy said so why isn't it \$725,000? What's the, what's the real number? Mr. Dhima replied, no, no, absolutely. We carry usually about a 5% buffer between now and six months from now when the construction is gonna happen if the warrant article passes. That's why. If the Board wishes to fine-tune that a little bit we can always change it to \$725,000. As I said their number came at \$725,000. Mine came at \$413,000. We typically carry a little bit extra because things change in six months. But if the Board wishes to be more fine tune on the decision we can make it \$725,000 to make sure we're on the same page, yes. Mr. Forrence then said I agree with what Elvis just said but I don't want to come back again, when the wall is three quarters built and saying we need more money. Elvis said...Selectman Roy cut in saying that would be my concern if we went ahead with the warrant article right? Mr. Forrence replied, correct, yes. But where does the warrant article get us? Mr. Dhima added the warrant article will have to be revised to \$725,000 as well. So it will be similar to the ARPA money. The warrant article cannot be \$550,000 while we're asking for APRA money for \$700,000 it will have to be the same. That number tonight I feel comfortable saying \$725,000 but as Mr. Forrence said, if things change a little bit we don't want to come back for ten or fifteen thousand. Because things change every six months. Mr. Forrence added it won't be ten or fifteen thousand. Mr. Dhima then said things are changing there by the day and we're doing the best we can to provide the Board with the best number that's available. And also realistic as well. I don't want to be too far out but the same time I want to make sure we're covered as the Town. Selectman Roy said okay. Mr. Dhima then said we haven't had a lot Selectman Roy that have gone over what we typically do and that is because we're a little conservative of things. But we always try to carry about 5% more than we think the numbers going to be just in case. We've been fortunate so far. We're either right on target or below but that's why we typically are a little over. That's why you're seeing the \$750,000. Selectman Roy replied saying okay.

Selectman Roy then said my question about the Marsh Road booster station and the water system radio system. Why isn't that coming out of the sewer and water fund? The Town Administrator said Marsh Road is actually budgeted in the water for next year. But he listed it as a project. But it is physically, actually in the budget. Which we've approved so. Mr. Dhima said both of them are. Selectman Roy replied okay. Mr. Dhima then said so if the Board decides not to its plan b is obviously to go through the budget. The Town Administrator followed up saying it's in the budget. The costs will obviously be borne by the water users because it's a water utility project. Mr. Dhima then said for as long as that budget passes we're gonna be on track to take care of those two. But if it doesn't for some reason, and it's not typically for water, that's why we went and applied for this route. This is kind of guaranteed, the warrant article is not 100%. Selectman Roy replied alright.

Selectman Roy then said this one's for Lisa (Nute). I think the \$12,500 annually, that you're asking for for the bandwidth, how would that work after after the ARPA money expires? What would be the plan? Mr. Nute replied, as I had said to the Committee, if you can't ask for money for a three year whatever, it's at least helpful because we will have to budget for this. In fact there's already a piece of this in the upcoming budget too. If this passes here it just helps us pay for it this first year. Then from here on it will be budgeted for. Selectman Roy replied, okay. Okay.

Selectman Roy then said and then I have another issue and this is an Elvis and Jess issue. I think it might be a little bit broader discussion than what's....Jess, Elvis. Actually I don't even know if Elvis is involved in this one. The gas and diesel tank why do we even do that? Mr. Forrence responded I'm sorry? Selectman Roy said why do we even do that? Why don't we just contract that out? Mr. Forrence asked what do you mean contract that out? Selectman Roy said to get fuel from a source so we're not taking on the liability of having underground tanks. Mr. Forrence replied we don't have underground tanks. Selectman Roy said or over ground tanks or any tanks. Mr. Forrence replied, we have a supplier that supplies Town Hall here. Supplies us. So maybe I don't get the question. Selectman Roy said why. The Town Administrator said I think she's thinking why don't you go to a gas station? Selectman Roy said yeah or, or, or, a contractor with a jobber like Rymes or one of those. Mr. Forrence said we tried getting Rymes as a backup for us in case we did have something go wrong or we were having trouble with the pumps and everything and they said no. they could not supply us or guarantee us with a supply. Selectman Roy asked so did you go anywhere else with that? Mr. Forrence said we went to Haffner's they said we can try. Selectman Roy said what do you mean you can try? I don't understand that. Mr. Forrence responded they can't guarantee that they're gonna have as much fuel as we're gonna need during a snowstorm. That's when we need all this. We have a very good working relationship with Burke right now. Our tanks electrically monitored. They have them. They know the winters are the tough time for us. It's not unusual to see them there twice a week just to make sure we have the supply. The biggest concern with them is the price is gonna start going up and up because they're making more trips than they really want to. They would like to update the tanks. Or have us update the tanks so they can drop off more, charge us less, and they don't have to run around as much. And the tanks are 25 years old. Selectman Roy said I think it might be worth a discussion to look into an alternate way to do that. Mr. Forrence replied, okay. I would not. Selectman Roy then said I mean to take on the liability and everything I just think it's a lot. Mr. Forrence asked the liability of? Selectman Roy replied, of if something happens to one of the tanks. Mr. Forrence said it's been 25 years....while he was saying this Selectman Roy mumbled yeah, uhhh, uhhh. Mr. Forrence continued through this saying the way they're built today with the built in dykes around them. The only thing I'd be scared about is a gas tank going down. A diesel pump going down. Selectman Roy said yeah, I just think, you know 2021 it's probably time to move away from that. I would presume that there's some kind of liability insurance premium on that. On having tanks. The Town Administrator said I don't know if it's separately called that. We have insurance that covers risk. I can't image that it would drop precipitously if we didn't have them. Maybe somebody else knows more about that. Mr. Forrence added there's a lot to it.

Mr. Dhima then said when it comes to the tanks Selectman Roy the state covers up to a million dollars if we're in compliance with the rules. That's what happens with the underground tanks. This particular tank, as long as, I'm certified. Don handles the monthly reviews and checks and all that. But basically what happens is for as long as you have an AB operator that maintains and keeps an eye on it, and you're in compliance, you're covered up to a million dollars if anything happens to that tank. Beyond that they the Town takes on as well. So we're part of that New Hampshire DES compliance. This is for underground. Not above ground above ground has different regulations. They're not as strict obviously. The underground stuff is double chambers, have the sensors, everything active, and have the pushbuttons. The signs you see out there when you fill up the tank. Things of that sort. Fire Department had one as well and they abandoned. It wasn't in accordance with the rules, this and that, but they abandoned it. They had one, three four years ago? Chief Buxton replied it was at least almost ten years ago now. We moved up to Highway. Mr. Dhima then said the one thing that everyone needs to be aware of and we came across this and we switched contractors with the water operator. There's a lot of firms out there that cannot guarantee 24 hour service. So we have standby generators. Public Works is the one that fills those up when we go through storms and we have to run the boosters and the wells. We could not find anyone, as of two years ago, that can guarantee a 24/7 operation for backup. So if they're running 24/7 they might have a hard time finding someone to say that I'm gonna guarantee that I'm gonna be available or provide access for that fuel 24/7. That's just one piece to keep in mind. Selectman Roy said okay that's all I have.

Selectman Morin asked all set? To which Selectman Roy replied mmmm. Selectman Morin asked, Selectman Gagnon anything? Selectman Gagnon said just a you had some great questions Selectman Roy. I think that one thing that was discussed during our meeting that may help you too is some of these projects are obviously a priority. So I took a note here, you were talking about I think it was the West Road transfer station, or another one, if we fund some of these in the first wave and something changes down the road I think that we can take things off the list. I'm trying to remember (mumbling) that was my own question. Forgive me I'm kind of losing track here for what my point there was. I guess what I was getting at is there's an adjustment. Selectman Roy said so I think, and I think the Chief can, I think I understand your point. And I think the Chief can speak to this cuz what we spoke about is having a monitoring of this so if there's, if one project needs more money or there's money left over from another project. Chief Buxton interjected saying we actually talked about that at the working group meeting. Selectman Roy said yeah if there's a way to shift that. Chief Buxton said you would basically receive an allotment of money for a project. If you came in under budget that money would go back to the pot. It's not extra money to spend on other parts of the project, another part of the project. It's specific to come back for review. Selectman Roy replied okay, okay. Selectman Gagnon said thank you that was said much more delicately. That's all I have.

Selectman Morin said I have no questions. Chief do you have anything else you'd like to add? Chief Buxton said no I think the reality for tonight, moving forward, is what you wish to move forward with for projects. It's in your court, back in your court from the working group and go from there. Selectman Morin recognized the Town Administrator who said again, I think what you do here determines what you forward to the warrant. Obviously there's three warrant articles in consideration. As I stated. It would seem to me you've got the drainage program that was a number one on everybody's chart. The very first one there. You can probably do, on the Lowell Road Bridge road that was a highly rated project but I think if the Town Engineer would indulge me, I think \$50,000 is needed for the design and you have some time. That is not in imminent failure. You could do \$50,000 and maybe kick the rest of it to next year's allocation. If you're so inclined to do so. Selectman Roy said can I just, that brings up actually a question. If I remember correctly that's for the entire project so the \$50,000 budgeted would come out of that out of budget request. Mr. Malizia replied yes. You have an outside the budget request for \$50,000 for the design phase of, the engineering phase of that project. That \$50,000 is in the \$700,000 that's here. So if you were to say, fund \$50,000 now the other \$650,000 he's not going to be ready to do it for another year. I think that's probably a fair way to say that. So I think you have some time on that particular project.

Selectman Gagnon then said to that, I think this is kind of getting at one of the questions I had here too, kind of the intricacies of how you expense it and how you pay for it. If we said okay let's fund Lowell Road bridge at \$700,000. We approve it tonight that \$700,000 isn't going to go out the door tomorrow per say. It's gonna go out \$50,000, \$100,000 so forth. Is that gonna be on track to fit the scope of the bill of when those full costs need to be in? Chief Buxton replied that's a great question. The money needs to be allocated by December 31<sup>st</sup> of '24. And then the project needs to be complete by December 31<sup>st</sup> of '26. I have no doubt that if we gave the Engineer \$700,000 to get that accomplished he would have that accomplished by December 31<sup>st</sup> of '26. Selectman Gagnon said so the keyword is allocated. So essentially if we approve the first \$1.3 million tonight, based on these numbers, which are a little rough, that is defined as allocated. And if that numbers changed realistically you can redirect. Chief Buxton replied yes, you'd have to do the RFP. You'd have to award the bid. You would have to award the PO. And that's, once a contracts signed, then it's allocated. Selectman Gagnon replied okay. So that's when we'll know. Chief Buxton said that kicks in our quarterly reporting requirements too. Selectman Gagnon said that's right you talked about that. Okay. So that answers my second question which is I guess the allocation part is it can be considered allocated and solidified once we initiate the PO and work begins to start. Okay, that's all I have. Thank you.

Selectman Morin said I would like to attach to the motions tonight that we make on any of these projects that the RFP's are started tomorrow. As of tomorrow's date to get this moving so this doesn't sit. I mean if these projects are so urgent that we need to get them done and we need to move on them. Selectman Roy replied okay but I think that we only at this point have \$1.3 million. You know what I mean? We

have to make sure that we, we can only spend what we have. Selectman Morin said right. We got to do each one but we need, if we approve something tonight the work should start on it tomorrow to get it moving forward. Selectman Roy replied okay.

Mr. Dhima then said to your point Selectman Morin there is an RFP ready to go for Flagstone. There's an RFP ready to go for the design phase of Lowell Road Bridge. And as I stated earlier once the design is approved by the state of New Hampshire we'll be ready to go for an RFP for the construction phase, which will be spearheaded by Nashua, not us, because of the work we've done so far. So it will be there turn now to take care of the rest of the bridge related work. All their administrative and all. For those three projects we would be ready to go tomorrow. Everything is ready to go to be advertised by this week if the Board chooses to do so.

Selectman Morin asked anybody want to make any motions or start with anything? The Town Administrator said I think we have some motions here if you permit. The Town administrator read there is a motion to approve the Flagstone Drive Drainage project, to be funded with American Rescue Plan funds, in the amount of \$350,000...Selectman Morin said before you do that are you guys okay with the rankings too? Did you have any questions you saw? That's why I didn't do that. The Town Administrator replied oh pardon me. Selectman Roy said yeah, so, I guess I would just state that umm, if I were going to vote right now it would be Flagstone, Tayler, Lowell and West Road. I mean I don't know how, if that if we want to make things efficient. You know. I think that the Community Center we should probably recommend that come out of the building money and then the Town Hall either do that next year or. The Town Administrator said trust me that's not eminent like I don't need to do this year. It can wait. Selectman Gagnon said the only thing to remember is the West Road Transfer Station. Oh I was thinking booster station. Forgive me. Selectman Roy then said I don't know if that makes it more efficient or? Selectman Morin said no it makes sense. If we got the money to do the stuff here we might as well just use it and we can use this for other projects. Selectman Roy said right and I think to Mr. Malizia's point that you don't want to stop it you do one this year and you do the next one next year because I would presume that there's money...is there money going the CRF this year? The Town Administrator said no we put \$50,000 in last year to get it back up to \$200,000. That doesn't mean next year you can't put money into it.

Selectman Morin said so out of those four the Lowell Road was in your four correct Selectman Roy? So we need to change the motion to that though or do you want to just do the whole thing? They said they could just do the engineering at this time. Selectman Roy said I guess, its number three on the list which would tell me it's somewhat imperative. So I don't know that we would wanna do the \$50,000 and then rely on a warrant article for the rest of it. Selectman Morin said, I don't know and you can correct me if I'm wrong Chief, some of these, we looked at Flagstone like needs to get done because the roads gonna collapse. But the other ones we knew we had some time and we just rated them. Go ahead Chief. Chief Buxton said so just those four projects and if I ran out of fingers I apologize here. But I think that comes to \$2,275,000 for those four projects. The Town Administrator said bingo! Chief Buxton then said the reality is you're looking at staging the first two projects this year and then in August really getting started on the Lowell Road bridge and the West Road which was slated to be a July 1<sup>st</sup> start anyway. Unless you guys finagle the money as he gets bid awards. You know what I mean? Mr. Dhima replied, I would say for Lowell Road you can only do the \$50,000. You do not have to do the \$650,000 the construction piece for Lowell Road. So the \$700,000....Selectman Roy asked why not? Mr. Dhima replied because the construction can wait. We'll have a better number if we do the design first to know exactly what the construction is. Plan B for that, if it's done all at once, will be a design build approach. You do the design and the construction at the same time. That bridge is rated a four right now, not a three. So the Board has some time, if you wish, to do the design first for \$50,000 and do the construction either on the next phase or next year. Selectman Roy said so then why was the request for \$700,000? Mr. Dhima replied because that is the total cost for the design and the construction piece. If the Board chooses to do both of them at once. Selectman Roy then said I just want to make sure I understand what we're doing here. We're allocating the entire \$2.25 million tonight. And then how the timing for the spend goes on to you folks. Chief Buxton added to the staff. Selectman Roy said yeah to the staff on whether it's done with the initial 1.3 or if it's wait til we get the other money



in August, right? Am I wrong? Chief Buxton replied that would be a road you're heading down right now. Selectman Roy responded saying right, so, to understand where you're going, are you suggesting that we just do \$50,000 and then do a warrant article? Mr. Dhima replied do the \$50,000 under the current money available and then on the second wave do the construction....Selectman Roy said okay, so. The Town Administrator said you're saying the same thing. So stop talking. (Laughter among the group). What you need to do is....you're allocating all the money from a staff perspective we're gonna do the \$50,000 first. Next year we're gonna do the \$650,000 part. But you've allocated four projects which came out to \$2.2 million dollars. How we time it we're gonna do the drainage first. We're gonna work on the bridge then we're gonna do the design for this and then....Throughout this explanation of the Town Administrator Selectman Roy was in agreement saying yeah, right. But that's how you guys manage this. Yeah. Right, right. Okay, that's fine.

Selectman Morin was recognized and said but on the same thing, and not to confuse things. If there was something else you saw you wanted to do he could only get \$50,000 now, we could use the other somewhere else and then down the road we could fund the construction. Just so that option is out there. Selectman Roy replied yeah, umm, so, I think my take is for some of those projects is alternative funding available anyways. The sewer CRF's whatever. Ummm, I think if we're gonna....so I don't want to get into a thing with a project that's only partially funded. Right? Like I don't want to do \$50,000 then we can't do the construction. Right? So I just rather. Selectman Morin replied, right, no, I understand. Selectman Roy said I'd rather do the whole thing. Selectman Gagnon then said I guess the only other devil's advocate would be if you thought let's say, the gas and diesel tanks are a high priority cuz, in your mind environmental and so forth, and so you'd rather just fund the \$50,000 for the Lowell Road Bridge construction and take the \$650,000 and fund the gas and diesel tank replacement, that'd be the only contrary thought I would think we'd follow. Selectman Roy replied, right and I, again I get that. But....The Town Administrator said you'd have to go to the voter's to get the \$650,000 and if you don't get it then you're mmmm...Selectman Roy responded, right the Lowell Road thing. You end up with an engineered project with no construction. Selectman Gagnon said touché, absolutely. The Town Administrator then said, so you're allocating \$2.2 million, let's just for arguments sake. Selectman Roy agreed saying yeah, yeah, right, right. The Town Administrator continued saying and as we do projects one if it comes out to be less, then we put that money in the pool. We do project two, it comes out to be less....Selectman Roy said at some point you reallocate....the Town Administrator continued saying you put it in the pool then at the end you say, gee we've got another \$100,000. What can we help to defray here? Because we have until '24 to do one part and to '26 to the other part. During this statement Selectman Roy was agreeing with the Town Administrator and then said you only have to allocate it by '24. The Town Administrator then said if you awarded or determined these four projects are the priority, put that to rest. We'll get the timing and as we move the project through the pipeline we'll know. Selectman Roy interjected saying whatever November or December you come back....The Town Administrator continued his sentence saying you can come back. It's not like this is it forget it. Selectman Roy agreed saying right, right no, I understand that. The Town Administrator said you take care of three warrant articles off the ballot and you take care your \$50,000 coming off and that's pretty good work. Selectman Roy then said right, right I agree and they're obviously important projects one way or the other would have to get done. Right? So. Selectman Gagnon then said we should have finalized numbers before 2024 to know where the pennies dropped to pick them back up and throw them to something else before the time expires. Selectman Roy agreed saying right, right, right.

Selectman Morin then asked if everyone was all set, which they were. He then asked can we do it all in one motion or we have to take each one separately? The Town Administrator replied it's just as easy for me to read them all separate. I'll read them individually, if the Board permits.

Selectman Roy made a motion, seconded by Selectman Gagnon to approve the Flagstone Drive Drainage project, to be funded with American Rescue Plan funds, in the amount of \$350,000. Carried 3-0.

Selectman Gagnon made a motion, seconded by Selectman Roy to approve the Taylor Falls & Memorial Bridge rehabilitation project, to be funded with American Rescue Plan funds, in the amount of \$475,000. Carried 3-0.

Selectman Roy made a motion seconded by Selectman Gagnon to approve the Lowell Road Bridge over First Brooke replacement project, to be funded with American Rescue Plan funds, in the amount of \$700,000. Carried 3-0.

Selectman Gagnon made a motion, seconded by Selectman Roy to approve the West Road Transfer Station upgrades to be funded with American Rescue Plan funds, in the amount of \$750,000. Carried 3-0.

The Town Administrator followed the votes saying so that completes the four projects that you had outstanding.

5. FY23 Budget Wrap Up

The Town Administrator said so now as we transition to the budget portion of this, I think it's probably prudent just because you've just done the American Rescue Plan funding, we had three warrant articles. Article L for the Flagstone Drainage Infrastructure project. Article E and Article F. Those articles based on what you've just done do not need to be forwarded to the warrant. So I think just for housekeeping sake you should make a motion to not move warrant article L for Flagstone Drive Drainage project to the warrant.

Selectman Roy made a motion, seconded by Selectman Morin to not move warrant article L - Flagstone Drive Drainage Infrastructure Repairs to the warrant. Carried 3-0.

The Town Administrator went on to warrant article E. Selectman Gagnon made a motion, seconded by Selectman Roy to not move warrant article E - Veteran's Memorial Bridge Rehabilitation to the warrant. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Gagnon to not move warrant article F - Transfer Station Upgrades to the warrant. Carried 3-0.

The Town Administrator then said so I believe those are the warrant articles that are still in question from your original meeting. So now you have a budget packet in front of you. Basically it's several pages. The first few pages are basically where we're at or where you're at now. You didn't forward three articles. But you do have on page eight and nine, the reason there's a difference between eight and nine is page eight is the outside the budget request with adding a third deputy chief position to the Fire Department. Page nine is the option to reinstate the fire marshal position. There was a dollar delta so I just wanted to give you both on the piece of paper. I believe, based on what you did this evening, you can strike 5585-225 for the engineering fees for the Lowell Road over First Brook. That's \$50,000. That comes right off. You accomplished that already with the \$700,000. So that's done there.

The Town Administrator went on to say, I believe you've had presentations during budget presentation to why people requested what they requested. I don't know if you want to follow this in the order top to bottom. It's up to you how you want to do it. These are the outside the budget

requests. You can forward them and add them to the budget. You can decline to add them to the budget. It's the Board's call. Again these are not in the budget currently. These are requests. Selectman Morin asked anyone like to move anything forward?

Selectman Roy made a motion, seconded by Selectman Gagnon to move Dept. # 5571-252, Professional Services - NRPC Part-time Planning Assistance outside the budget request, in the amount of \$30,000, to the FY23 budget. Carried 3-0.

Selectman Gagnon made a motion, seconded by Selectman Roy to move Dept. # 5572-252, Professional Services - Professional Minute Taker outside the budget request, in the amount of \$10,000, to the FY23 budget. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Gagnon to move Dept. # 5581-252, Professional Services - NRPC Part-time Code Enforcement Assistance outside the budget request, in the amount of \$30,000, to the FY23 budget. Carried 3-0.

Selectman Gagnon then said for the record here we're not, we're taking off the First Brook rehab design? Selectman Roy replied yup. The Town Administrator agreed saying yes that's out.

Selectman Gagnon then said temporary Chairman Morin, your thoughts on that Town forest management plan? Any updates on your thoughts on that? I don't think I support that right now. Selectman Morin replied they don't have a meeting til Monday to discuss it. But if they've got the funds, I mean. Selectman Roy said there's an alternate so I think we should. Selectman Morin said absolutely I agree with you. Selectman Gagnon replied okay, just wanted to check with you. Alright. The Town Administrator then said so no action taken on that. Selectman Gagnon replied, no sir.

Selectman Gagnon then made a motion to send the Taser Replacements to the warrant from Dept. 5671-403 for the total of \$35,294 to the FY23 budget. Carried 3-0.

Selectman Gagnon then said Selectman Roy, I look to you for any further input on body worn cameras. I know it's been a subject that you've spoke about publicly. Selectman Roy laughed and said you can go ahead and make that motion. Selectman Gagnon made a motion to move Body Worn Cameras - Dept. #5671-403, to the warrant in the amount of \$69,954. This was seconded by Selectman Roy. Carried 3-0.

Selectman Gagnon then said for my own question, are we, do we want to, which was the Fire Chief's preference? Reinstate or create new? The Town Administrator said we can certainly ask him if you'd like. He's here. Selectman Gagnon spoke to Chief Buxton saying sorry Chief, just for my clarification, I thought we had two things. Reinstate a fire marshal or page eight....Chief Buxton interjected saying yeah, our original request was for the third deputy fire chief and basically we kinda had a conversation regarding what the survivability would be of either putting that in the budget or putting that out there as an independent warrant article. So we said we would be comfortable with reinstating the fire marshal for the coming year and then put that in the budget and actually move forward with that project now. Selectman Gagnon replied, okay, okay, thank you Chief. Selectman Gagnon made a motion, seconded by Selectman Roy to reinstate the fire marshal position from Dept. 5710 and appropriate accounts, in the amount of \$16,389. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Gagnon to move Dept. #5777-215, Fire IT Software Telestaff to Vendor's Cloud outside the budget request, in the amount of \$12,550 to the FY23 budget. Carried 3-0.

Selectman Roy made a motion, seconded by Selectman Gagnon to move Dept. #5835-XXX, Senior Center Bus & Operating Bus Costs, in the amount of \$31,206. Carried 3-0.

The Town Administrator then asked the Finance Director, do you have a bottom line number now for the operating budget as it exists for the general fund based on those numbers? Ms. Labrie replied it took out once cent. The \$50,000 took out one cent. The Town Administrator said I'm looking for the actual 31 million. What's the? Ms. Labrie said the general fund operating \$32,106,523. The Town Administrator said I recommend you make a motion to forward that \$32,106,523 for the general fund budget to the warrant. Selectman Roy made this motion. Selectman Gagnon seconded. Carried 3-0.

The Town Administrator then said thank you. We'll update the book, we'll have it in the Budget Committee's hands next week. Selectman Roy asked do we need to do the other warrants now? Or did we already do those? I know we did some of them. The Town Administrator replied, there were three. You did the three. The other warrants for the capital reserve funds, you did them at the meeting. Selectman Roy replied okay, that was my question. I couldn't remember. The Town Administrator then said so at this point the only thing you had outstanding were those three warrant articles and then the general fund budget. You've included that so you are done as far as anything I had. Selectman Morin asked, anything else on the budget? Selectman Gagnon was recognized and said yeah, and so I think we did a lot of good tonight, being my first through a lot of this budget stuff. But from the ARPA money, Lisa, can you help me? I'm just trying to look through myself, what tax breaks did we give the residents with all that ARPA money? I mean I see a two cent on the thousand tax break for the engineering fees, but we just allocated almost 2.2 million dollars. Is there an easy way of you telling us, you know, what alleviation came off taxes? The Town Administrator replied about 80 cents per thousand on the tax rate. Selectman Gagnon replied the man with all the answers.

Selectman Morin asked Chief Buxton, Chief, do you have anything you'd like to add on the rescue plan before we finish up? Chief Buxton replied, nothing other than please send a thank you to the Committee members. We had several members from the public involved. They did great work to get that pulled together in minimal time.

The Town Administrator said at some point in time you should have a warrant article for a support staff contract. We are gonna be kicking off negotiations. So you'll see that. And there may be, I think possibly, an article to look at the exemption number for the elderly and disabled exemptions. That may come across. We're not raising any money but it's something that we may put in front of you for consideration. Selectman Roy asked what's the sort of deadline for that kind of thing? The Town Administrator replied everything has to be done by January 11<sup>th</sup> because that's the petition date. But obviously we like to be done much sooner than that. But just for the general public's information. January 11<sup>th</sup> is the last day for petition warrant articles, unless it's a bond. If somebody proposes a petition bond article that date is January 7<sup>th</sup>. But January 11<sup>th</sup> is the absolute last day for warrant articles. Petition or otherwise.

Selectman Morin then said when does the Town budget start? In December? The Town Administrator said December 1<sup>st</sup> for the Budget Committee. So the books will be delivered to them in person, I believe, next Wednesday at their meeting. They've consented to that so we'll have them ready.

## 6. ADJOURNMENT

Motion to adjourn at 7:48 p.m. by Selectman Gagnon seconded by Selectman Roy. Carried 3-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Excused Absence  
Marilyn E. McGrath, Chairman

Excused Absence  
Bob Guessferd, Vice Chairman

\_\_\_\_\_  
David Morin, Selectman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Brett Gagnon, Selectmen

DRAFT

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the November 09, 2021 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of November 09, 2021 at 7:10 p.m. in the Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Chief Assessor Jim Michaud
3. ATTENDANCE

Board of Selectmen: Marilyn McGrath, David Morin, Kara Roy, Brett Gagnon

Excused Absence: Bob Guessferd

Staff/Others: Steve Malizia, Town Administrator; David Lefevre - Town Attorney; Jim Michaud - Chief Assessor; Tad Dionne - Police Captain; Diana LaMothe - School Board Member; Paul Inderbitzen - Town Moderator; Jill Laffin - Executive Assistant

4. PUBLIC INPUT

Jim Dobens, 4 Eagle Drive

Mr. Dobens said my name is Jim Dobens and I have resided at 4 Eagle Drive for almost 40 years. What is happening to my town? Hudson is in the grips of overdevelopment plans that will destroy a suburban way of life. Those elected and those appointed by these same elected officials to manage our town and protect our way of life feel there is something wrong with Hudson. Since many have a strong desire to change it from suburbia to an urban asphalt concrete high density congested jungle. Is anybody on this Board worried about all this development and its impact to its residents? We know out of town developers are now looking at Hudson as an unguarded pot of gold. An innocent warrant article a few years back taking building heights from 38 feet to 50 feet started the frenzy. Hudson residents were hoodwinked. But we have ourselves to blame for not paying attention and being involved to the real intent of what that article did. That will change. I am proposing and asking that the Board of Selectmen take up and conduct an overall assessment study for the Town of Hudson to independently assess the real impacts to our roads, traffic, environment, schools and emergency services. Every development being brought to this town is considered separately without understanding the overall consolidated impact that multiple major or minor developments have. Let me say that again. Every development being brought to this town is considered separately without understanding the overall consolidated impact that multiple major or minor developments have. I have not seen any assessment that combines the Hudson Logistics Center and it's thousands of cars and trucks. The Friary Logistics Center with its hundreds or my math thousand cars and trucks. Chase Steel Distribution Center. Friary Drive with its high density units. Heritage Landing with over 55 community and the various small developments off our main roads with postage stamp size lots to maximize usage. You're talking thousands of cars. Hundreds of tractor trailers being added to our already F rated congested roads. Employees for these facilities will travel backroads in because they do not live in Hudson. We do not have the workers for these facilities. Their impact to the environment, schools, roads and importantly our emergency services have not been fully vetted in totality. But rather ignored in my opinion through this past year. All the project studies I hear about say that they'll be minimal and negligible impact to our Town. How is that even possible with what we're adding? But here we are today congested and heading to absolute gridlock by blindly adding more. I do blame leadership for what's going on. To have leaders believe that all this development will not have any impact to our town is ludicrous. Better yet I've heard we can make it better. Some may believe that they know best. Or maybe think the residents are nuts. And I've heard that. I can assure you we are not. We are capable and determined to save Hudson. So we are not going away. At least the Friary Logistics Center calls out a projected impact of 18-20 emergency calls per year for their facility. That is only the calls to the site. Not what will happen away from the site? I have not seen any other developer talk about it. Maybe they learned from us by asking. Trust me the HLC will add 100-125 calls

per year to that site alone. I gave Town Officials three years of data from a site in Mass that the developer asked us to compare, but it was ignored. It was swept away by looking at the current levels going on at Sagamore Park. That is Town Officials not doing their due diligence. But now let's not forget about the Friary Apartments. The Chase Steel and Heritage Landing impacts. They're not accounted for yet. Is it my imagination or is accident rates in Hudson picked up lately. Seems like every time I turn around there's an accident. Please do your homework on what has happened to other towns and do the due diligence of what these developments will bring. Again I urge you on your own to do an independent overall impact assessment study and get the real answers, not ones made up by developers and lawyers. By the way, high density workforce housing and apartments are next on their list. I will leave you with this and I would ask you to digest the words. Never doubt that a growing group of thoughtful, committed, intelligent citizens can change the world. Or a town for that matter. Indeed it is the only thing that ever has. Thank you.

James Crowley, 4 Fairway Drive

Mr. Crowley approached the Board and said tonight the Board of Selectmen, for new business item 8A will discuss Land Use Board Member Disqualification. The Town Attorney has supplied a significant amount of information to you in your packet concerning this subject. However I don't see where it addresses all possible scenarios that may come before the Board of Selectmen concerning new business item 8A. Specifically, I know a person that might be interested in being elected to the Planning Board, however, that person is a plaintiff on a lawsuit against the Town concerning a land use decision. It is the opinion of that person that the Town made an error in judgement and the whole Town of Hudson would benefit if the errors reversed in court to some acceptable degree. The ethics catch twenty-two is that person would most likely benefit also. So a question that I would like the Board of Selectmen discuss at the appropriate time is if that person was elected would the Board of Selectmen vote to remove that person because 1) they benefit the elected person 2) the Hudson Code of Ethics doesn't even allow an elected or appointed member to voluntarily participate with any persons initiating claims or lawsuits against the Town of Hudson or any of its departments. I think a plaintiff would be a very strong participant. Additionally what happens if the lawsuit is fully litigated for against the plaintiff? Please consider this hopefully in discussions tonight. Thank you for your time.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS - none

6. CONSENT ITEMS

A. Assessing Items - none

B. Water/Sewer Items - none

C. Licenses & Permits & Policies

1) Tag Day Permit - Salvation Army Kettle Campaign

D. Donations - none

E. Acceptance of Minutes

1) Minutes of October 14, 2021

2) Minutes of October 19, 2021

3) Minutes of October 21, 2021

F. Calendar

11/10 7:00 Planning Board - Hudson Community Center  
11/10 7:00 Budget Committee - Buxton Meeting Room  
11/11 Veteran's Day - Town Office's Closed  
11/15 7:00 Traffic Advisory Committee - Buxton Meeting Room  
11/16 7:00 Municipal Utility Committee - BOS Meeting Room  
11/16 7:00 Budget Committee - Buxton Meeting Room  
11/17 6:00 Library Trustees - Hills Memorial Library  
11/17 7:00 Planning Board - Hudson Community Center  
11/17 7:00 Budget Committee - Buxton Meeting Room  
11/18 3:30 Trustees of the Trust Funds - Buxton Meeting Room  
11/18 7:00 Zoning Board - Buxton Meeting Room  
11/18 7:00 Benson Park Committee - HCTV Meeting Room  
11/22 7:00 Sustainability Committee - Buxton Meeting Room  
11/23 7:00 Board of Selectmen - BOS Meeting Room

Selectman Roy made a motion, seconded by Selectman Gagnon to approve Consent Items E, & F. Carried 4-0.

Selectman Morin made a motion, seconded by Selectman Gagnon to approve consent item C - Tag Day Permit. Carried 4-0.

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 26, 2021

1) Selectman Morin made a motion, seconded by Selectman Guessferd to promote Master Patrol Officer Alan Marcotte to the position of Sergeant at \$39.57 per hour according to the Hudson Police Employee Association Contract (Step 6). This elevation in rank would be effective Wednesday October 27, 2021. Carried 5-0.

2) Selectman Roy made a motion, seconded by Selectman Gagnon to waive Attorney/Client privilege to discuss the Land Use Board Member Disqualification packet in public. Carried 5-0.

3) Selectman Guessferd made a motion, seconded by Selectman Gagnon to adjourn at 9:33 p.m. Carried 5-0.

8. NEW BUSINESS

A. Land Use Board Member Disqualification

Chairman McGrath said we all have in our packets information that's been provided by the Town Attorney. I've read it. Has anyone else not read it or? I would like to have this adopted and placed on the Town's website for new members, citizens that are interested and how we conduct ourselves and should be on whatever media we have for the Town of Hudson. Whether it's Facebook or Town website. And we had two people here tonight talking about this. So.



Selectman Roy was recognized and said so you just want this package, as it stands, posted? The Chairman replied, I want it posted and I want it given to all of the land use board members. Every new member that's been appointed. Old members that have been on the boards for I think a number of years haven't received this. This is something new. And I think that everyone should get into this. And I think it should be available to anyone that's interested. I think that, you know, we should conduct ourselves in an ethical manner at all times. Whether it's on the Planning Board. Whether it's on the Zoning Board. Whether it's on this Board and I think that the citizens ought to be at least confident that we have a document that outlines what an ethics is for us. How we conduct ourselves. That's what I think. I think that we've had issues in the past, certainly. But that hasn't always been the case.

Selectman Roy then said I just want to address Mr. Crowley's question about if somebody runs. And I just want to make sure that I'm reading this right. If they're elected we can't remove them right? Town Attorney David Lefevre came forward and said my name is David Lefevre. I'm the Town Attorney. Actually the Board of Selectmen, I believe, can remove an elected Planning Board member. We talked about this when we had a meeting with the Planning Board Chair here and I was sort of surprised to hear that myself that that's in the statutes. But to answer this question that was asked, which is a good one, if you have a plaintiff who's involved in a law suit against the Town the actual Town Ethics Code doesn't prohibit that because it does say you can't be involved in litigation against the Town unless it's on your own behalf. Right, and these are plaintiffs. They are asserting their own claims. So there's nothing about the Ethics Code. It would be just like you know if you went to the Zoning Board to get a variance to put an addition to your home and the Zoning Board denied it and the fact that you're a member of the Board of Selectmen could you appeal that to Superior Court, of course you could because it involves your own personal right. So in this particular instance, if you have somebody who's a plaintiff they're presumably advocating their own right that does not act as a bar to them being elected. In other words there's no, what I would characterize as an incompatibility in the office. What it would mean however if they did get elected and I'll use the pending Hillwood case as an example, something could happen in the courts where it gets remanded back to the Planning Board. That's one possible outcome. And if that were to happen, this person, who is a plaintiff in the litigation and now has become elected to the Planning Board, would absolutely have to recuse themselves as a member of the Planning Board. Does that mean they can't be a member of the Planning Board for anything else that might come up? No. of course they can, again, subject to these disqualification rules. Which in that instance they would have to disqualify themselves. You could take it a step further and say what would happen if they didn't disqualify themselves? That very well could be grounds for the Board of Selectmen to remove them from their office, which we had a similar situation involving an alternate if you all recall.

Chairman McGrath asked Selectman Roy, does that answer your question? To which Selectman Roy replied mmhmm, I just wanted to make it clear for. Selectman Gagnon was recognized and said thank you Madam Chair. And Madam Chair, I know I think we probably see a little differently on the information you provided but each to their own. I'd actually like to support your efforts to put this online. On one of the last pages here it says to address issues outside the scope of the ordinance under RSA 31-39a any municipal board is free to adopt its own nonbinding set of guidelines to help members understand the ethical standards the Board wishes to uphold. These policies are not binding and no Board, including the select board has the authority to enact ethical guidelines to bind members of other boards. So it says we're able to provide this as guidelines but it may not be binding in a court of law per say. So I support adding this to the website.

Chairman McGrath thanked Selectman Gagnon and asked anyone else? Motion to approve and place on Town's website? Selectman Gagnon said I'll make that motion Madam Chair. Selectman Morin seconded this. Chairman McGrath asked, any discussion? Seeing not the motion carried 3-0. Chairman McGrath then said I think that this is going to be very beneficial for not only the citizens but members of the Boards. Members that want to be on boards. I'm happy with this. Thank you very much Dave for your help with this. Attorney Lefevre left the meeting at this point.

B. Possible Warrant Articles - Revised Exemptions for Elderly, Disabled and Blind

Chief Assessor Jim Michaud was recognized by the Chairman. Mr. Michaud said good evening Board members. As you know we're doing a reassessment for next year. As you know the market is pretty hot and still is pretty hot. The last time we did a reassessment it was 2017. So we have not adjusted the amount of our exemptions for elderly, disabled and blind since 2007. It's a good idea to try to keep pace with increases in assessed value by taking a look at the amounts of your exemptions. So there's three age categories for elderly. There's one category for disabled. There's one category for blind. Blind does not have a means test of income and assets. But the disabled and elderly do. We did adjust the income and asset means test back in 2018. The voters approved it. We've been using those increased amounts. But we haven't adjusted our exemptions in a long time. So I put a lot of information into the memo and at the time that I was writing soon after we approved the re-evaluation contract and I was thinking we'd see around a 30% increase in value maybe across the Board for median average assessment increases for residential property. So I actually drafted the memo in June. And I did some math and figured well a 10%, a small adjustment, in the exemptions may hold harmless, so to speak, those that are receiving the exemptions to protect them you know when their values go up quite a bit. But between June and when I finished the memo for the Board, you know we're looking at a 40% or more median or average increase for next year just following the market value. April 1<sup>st</sup> isn't here but all things being equal I don't think it's going to go in a significant decline. So while I had initially recommended a 10% increase across the board for the amounts of the exemptions and that's in your memo. I ran some math and I used the estimated tax rate that the Town Administrator came up with and I would recommend a 15%, one five, a 15% increase in each of the exemption levels for the elderly and also the exemption level for the disabled and also the exemption level for the blind. You don't have to make a decision on it tonight. You know you do have time to get the warrant articles in. This is not a fiscal item, per se, so it's the Board's recommendation that would put it forward. The Board's recommendation that would be on the warrant article. It's not a Budget Committee item. So I have a lot of information there. I took a look and updated and saw what other communities were doing. I think that's important. I think looking at other communities that have a similar economic profile as Hudson. I think that's important. You know, you can look at all the data and have some kind of paralysis of analysis. The simple thing is I recommend we increase the exemptions. How much do they increase? That's you know, it's not one and done either. If we find that 20% or 15%, I should say. If 15% is not enough we can revisit it next year. Increase them again based upon the results of the reevaluation. So we anticipate that our assessment ratio for this year is at 70% of value. So that's a measurement of sales activity from October of last year through September of this year. The pace is still continuing. So you know our ratio is gonna drop below 70% that's why I'm looking at probably a 40% increase on median, on average. Not true for everybody. Some are gonna go up a lot more. Some might go up less.

Chairman McGrath thanked Mr. Michaud and asked anybody have any questions? Comments? Selectman Gagnon was recognized and said so you mentioned quickly that you did look at surrounding towns. Can you give us the Cliff Notes on what you found? Mr. Michaud responded saying so it's really a mixed bag, you know? And it really depends upon when did that community last do its last reevaluation. Right? So if it's relatively recent then the amount of their exemptions is higher than those that are older. Right? So 2017 I would call those communities older. But you know income profiles are different. Windham, Hollis, Pelham, Hudson. So it's really, if you look at that spreadsheet, it's all over the place in terms of...you know there's de minimis in the statutes. You can't go below a certain amount. We're light years above those amounts. As far as the exemption amounts. I've given you some idea of how many we have in each category. You know once you grant something you know, it's one of those you're never gonna take it back, even though you could. In this state by 2030 one out of three's gonna be 65 years of age or older is the estimates from the demographers. Does that mean they all qualify for the exemption? No. but that's just...you know, it's a good idea to change it. The voters could, at the floor of Town Meeting, you know, change it differently as well. That's what happens when you go to Town Meeting. But to answer your question it's really all over the place in terms of what other communities are doing. Selectman Gagnon then said okay and just for my confirmation you said that the median value of homes has gone up 30-40% and percentage-wise in comparison to what you're

asking, you're asking to increase the exemptions by 15%. So it's seems reasonable. Mr. Michaud replied, correct. And why that on the surface doesn't make sense but in reality makes sense because if you're increasing your base quite a bit and you're not really dramatically increasing your spending and you're not seeing dramatic decreases in other revenues, you're rates gonna drop. But it's not a one to one. Right so our tax base is gonna increase 40% let's say. That doesn't mean the tax rate is gonna drop by 40%. It's probably gonna drop a lot but there's still some spending going on. There's still some changes in the numbers that go on from year to the next. So I don't think you want to leave them where they are. So what's the sweet spot? I don't know. I give an idea of sweet spot 15%. Somebody could say 20%. I think 10% is not enough.

Chairman McGrath asked, anyone else? Do we want to make a decision on this? Selectman Roy said I read through everything. I'm ready to make a motion.

Selectman Roy made a motion, seconded by Selectman Gagnon to recommend that the exemption amounts for each of the three (3) Elderly Exemption categories be increased by 15%, in accordance with the draft warrant article presented, and that the article is forwarded to the ballot for the 2022 Annual Town Meeting, subject to Town Counsel review for legal content. Carried 3-0-1 with Selectman McGrath abstaining as she falls into this age category.

Selectman Roy made a motion, seconded by Gagnon to recommend that the exemption amount for the Disabled Exemption category be increased by 15%, in accordance with the draft warrant article presented, and that the article is forwarded to the ballot for the 2022 Annual Town Meeting, subject to Town Counsel review for legal content. Carried 4-0.

Selectman Roy made a motion, seconded by Selectman Morin to recommend that the exemption amount for the Blind Exemption category be increased by 15%, in accordance with the draft warrant article presented, and that the article is forwarded to the ballot for the 2022 Annual Town Meeting, subject to Town Counsel review for legal content. Carried 4-0.

Mr. Michaud followed up saying thank you. I just want to say we do have a public hearing requirement but that gets closer to deliberative session for these.

C. HFD - Proposed Amendment to Town Code Chapter 317 - Stop Intersections (Wentworth at Hampshire)

Chairman McGrath invited Captain Dionne forward. The Town Administrator explained so at the last meeting this public hearing was advertised and scheduled for this evening. So basically it's a public hearing to take any input from the public visa via the proposed stop signs. You can maybe briefly tell us what the stop signs are. Cpt. Dionne replied absolutely and said we're asking, the Highway Traffic Safety Committee, had met on this and we're asking to post stop signs at Wentworth at Hampshire Drive and also at Hampshire Drive heading eastbound at the intersection of Wentworth Drive as well. Currently there is one stop sign there. It's the westbound approach on Hampshire Drive at Wentworth. It's a nonconforming intersection. There was an accident there a few weeks back with a postal truck as well and essentially you had one person heading southbound on Wentworth Drive approaching Hampshire and another person traveling eastbound on Hampshire. Neither one have a stop sign both probably assuming they have the right of way and the vehicles collided. It ended up being a hit and run but that was beside the point. As far as the stop sign goes you have confusion as to who actually has the right of way. And by placing the stop sign where it was placed a few years back on Hampshire Drive it's actually nonconforming to the rules of the road. The way that intersection is set up the traffic on Wentworth Drive would, if there was no stop signs, no yield

signs, the traffic on Wentworth Drive would be the one that is actually required by law to yield the right of way. So we're asking to actually place it, make it a more conforming three-way intersection with a stop sign at each part of the roadway. Also that would probably be the best bet in light of the expansion at 36 Executive Drive as well. And possible expansion at Friars Drive.

The Chairman opened the public hearing at 7:40pm. Seeing no one from the public present to speak on the matter, the public hearing was closed at 7:40pm. Selectman Morin made a motion, seconded by Selectman Gagnon to amend Town Code Chapter 317-30 Schedule III: Stop Intersections by adding a stop sign on Hampshire Drive, at Wentworth approaching easterly and adding a stop sign on Wentworth at Hampshire approaching southerly. Carried 4-0.

#### D. DPW - Part Time Truck Drivers

The Town Administrator was recognized and said I told the DPW Director, I can speak to this briefly. Basically, he's looking to advertise or re advertise, as we did last year for part time winter maintenance truck drivers with a starting rate of \$25.00 per hour, working on all kind, all on call basis without any benefits. He's looking for permission to put in place those ads out there. Chairman McGrath asked, any discussion? Selectman Roy said is that something that we can just let him do every year, presuming he does it every year? The Town Administrator replied last year was the first year. Selectman Roy replied oh okay. The Town Administrator replied you can do whatever you'd like if you'd like to do that. Because we'd only done it last year brought it forward this year, certainly up to the Board. Selectman Morin said and last year we did it because of COVID. Selectman Roy replied, Right, right. I'm just saying if it's gonna become an annual thing that we leave it to his and your discretion, as needed. The Town Administrator added it certainly makes it more efficient in the future. Selectman Roy replied I'm just, yeah, I mean, for part time, for part time positions. The Town Administrator said you can certainly approve it this year and then make a motion that we you grant the DPW Director and Town Administrator the ability to do this in the future. Selectman Morin made a motion, seconded by Selectman Gagnon to allow the Public Works Director to advertise for the part-time winter maintenance truck driver program, with drivers starting at a rate of \$25.000 an hour working on an on-call basis without benefits. Carried 4-0. Selectman Roy made a motion, seconded by Selectman Morin to give the Town Administrator and Public Works Director authority to advertise part-time plow drivers at their discretion as needed. Carried 4-0.

#### E. Voting Districts

The Town Administrator was recognized and explained so as everybody is aware at the last Town Meeting in March, the voters approved the additional polling place for the Town of Hudson. So it took the information and work with NRPC. They did a super job of looking at all the data. Basically, I gave them the updated voter checklist and they took the updated census data and they looked at the Town and they tried to come up with. We tried to come up with two approximately equal voting districts for the Town of Hudson. That would be easy to be communicated. We have to communicate this to all the voters. If you look at census data by block, that's how census data comes in, That's scenario, one that would be difficult to communicate from the perspective that you had got different streets involved. So if you're on the street, you're voting here, if you're on... complicated. Scenario two actually looked at Central Street as the divide and it's actually fairly equal, there's I think, a few more people in the south part than there is in the north part, but not enough that you wouldn't pursue this. Scenario two basically said everybody on the even side or north of Central Street is one district, and everybody on the odd side or south of Central St. is a different district. Scenario three makes it even simpler if you live on Central Street or north, you're in this district. If you live south of Central St., you're in the other district. So you have kind of two scenarios that might

work best to divide the Town into voting districts. Scenario two where you've taken Central Street and you're putting people on the even side up to the one district on the odd side. Or Central Street in total, everybody votes in the North or the Upper District. Frankly, I think if you get out to Central Street, when you get out towards what we call 111, not a lot of residences is out that way. It's mostly kind of in this portion of Town. Not to be confused with Ferry Street or Burnham Road. This is Central Street, so it seemed to be a pretty reasonable divide. And if you look at the numbers, I believe one district will have 7,600. The other will have 8,000. So you're very close as far as numbers of voters supported by each district. And again, I think a key is communicating simple to people because it's going to be enough of a change for folks. Down the road you could determine a different district if population shifts, but this took into account you have 15,666 registered voters in Town. And there's 26,000, I think, residents in Town. Pardon me, there are 20,472 residents above the age of 18 in Town. That's the block you're looking at. This seemed to be a logical way to do something because don't forget we have to notify everybody and we have to advertise and publicize this, and we probably need to do that closer to the election. If you did it today, people are going to forget. So trying to communicate some very not complicated, but some information that makes it simple for people. Very easy to explain. You're in this district if you're on Central Street or north. You're in this district if you are south of Central St. Seems like a pretty good divide to me. So that's what you're here to discuss.

Selectman Gagnon was recognized and said so I can make assumptions. But can you tell me what effects...you know, I see you're trying to balance the Town equally by numbers. You know, option three seems to be the most balanced at 7,600 and 8,000. The Town Administrator replied option one is actually the most balanced, but it's the most difficult to communicate because you're doing it by street. So option one would be the actual most balanced. Option two is not as balanced, and Option three is just about the same as Option two. Selectman Gagnon replied got it! So thank you for that clarification. I guess what I'm getting at is, can you tell me in an extreme, you know, if these two districts weren't balanced, what effect would that have on the voting outcome? Why are we trying to balance those numbers? What's the value of that? The Town Administrator replied so that when we have resources or allocating they're approximately equal in both things? So if I have 10,000 people voting down here and they're going to maybe have a longer wait 10 minute, if I have 5,000 people voting over here, I think we're just trying to balance it to treat everybody so that you can process them. I mean, think about the presidential election, if you have this many voters down here and you only have half as many over here, and maybe that's an extreme example. Selectman Gagnon replied, no, that that's a great answer. Thank you. I think that's kind of an important but mundane. I was thinking that there was no effects on obviously the way it's tallied or anything like that. There's, you know, worries in that aspect are going to be tallied the same way. The Town Administrator said the Moderator has to fit up to two voting places, and I would think from a resource perspective, you want them to be roughly equal. Ok. I mean, there'll be A through Z here and there'll be A through Z here. It's not an alphabet thing. It's actually a geographical distribution. And again think of traffic, if I have 10,000 people over here, 5,000 people over here are going to get a lot of traffic here. Selectman Gagnon followed up saying so it's all about resources. So a couple of hundred people different isn't gonna throw it off. The Town Administrator said and again, those are the registered voters. I don't know who's going to show up. You could have more people show up in one district than another, but that's not a given. I'm not sure I currently know where they could probably look to see who voted in the last election, but that probably changes. And I think for most town elections, it's not that big of a deal. I think you get 4,000 people. It's when you look at the presidential election that you're sort of thinking about, how do you better distribute these folks. And unfortunately, once we do it, that's it. You've got to do it every time. You don't get to go back and forth from one polling place to two polling places, you've got two polling places.

Selectman Roy said it would have to be another warrant article. The Town Administrator replied yes. To which Selectman Roy replied right. The Town Administrator said the voters could change back to one. To which Selectman Roy said Yeah, but we can't. We can't. You can't just arbitrarily said this election we're gonna have two and next election we're gonna have one. The Town Administrator replied that is correct. Selectman Gagnon then said but we do have the ability to change the voting

district. So we still need two voting locations. The Town Administrator said you can change where they vote and you could change the district based on maybe information you receive. Let's say something happens population wise. But you have to have two. Selectman Gagnon replied Ok, all right. I'm OK with that. The Town Administrator then said and NRPC, like, I said, looked at the data, and I think they did a very good job of logically looking at this, my opinion.

Selectman Morin made a motion, seconded by Selectman Roy to establish two (2) voting districts for all future elections. Voters south of Central Street will be assigned to District 1 and Voters on or north of Central Street will be assigned to District 2. Carried 4-0.

#### F. Change in Polling Hours - Warrant Article

Chairman McGrath recognized Town Moderator Paul Inderbitzen. Mr. Inderbitzen said Thank you. We talked about this last year in terms of work that we have to do after voting closes, most a lot of towns and a lot of cities are 7:00 to 7:00 or 6:00 to 7:00. I'm not interested in going to 6:00 o'clock in the morning. I'm sorry, I have to get there at 5:00 anyway. I don't want to get there at 4:00. But with the two polling places, we are now required to have a central polling place, which is going to talk about that afterwards. And then we need to bring the machines, run the tapes, whether we run them at the other place or not. They have to be securely brought back to the central polling place where we put everything together, including the write-ins and all of that. And if we could end, it's 7:00 o'clock. That would be much better for the amount of time it takes to get the results out. I don't want to have to extend that an hour by having people, you know, having to drive the stuff over. We haven't figured all that out yet, but we're still working on it. So I looked into the law and it's kind of interesting. In the warrant, the Selectmen for Town meetings can set the hours just by themselves or Town meeting can vote for the hours. But when you get to state elections, it's a different process. We could do it for the Town election seven to seven, but then for state elections we'd be at seven to eight because that's what I'm not sure if we voted that. Or what. If the Town votes to change their polling hours to seven to seven in March, then we have to submit that to the Secretary of State. And he would put on the November general election the same question to the voters again in order to change the state times. So the law says you can't start after 11:00 a.m. and you can't end voting before 7:00 p.m. So 7:00 p.m. is the upper limit. Now, moderator always has the authority with the people in the building at the time, to extend voting, and we've done that many times. And when we have people waiting to vote, we've extended the hours. We just do that automatically. I kind of last few years tried to keep some information as to how many voters check in. Well, we don't have to check in information. If we get the poll pads, we'll have check in information. But the number of ballots that are cast between 7:00 and 8:00 p.m. in last March, it was 26 that went through. And they might have already been in the building and in the booths prior to seven o'clock. And just, you know, for the Town takes a while to fill out the ballot. There are other ones that were a couple of hundred, but I don't remember we've ever had a line where we've extended it, except for the over, even the presidential. If you think of it at eight o'clock, things died. Even the people registering which the state complained about to us that they couldn't get registered. By eight o'clock, everybody was registered and through and we didn't have anybody waiting to come to vote took a little while for everybody to get their ballots voted and inserted. But we didn't have a long, a long wait a couple of times. We've had some late extensions, but never more than an hour where people were still waiting to come in in that. So I think in order to be more a little more efficient that we try to change our hours to 7:00 if the Board feels, or if the Town feels that's acceptable.

Selectman Roy was recognized and said so although I appreciate the time and effort of all the people that make the elections work, I can't support that article. I believe it's a fundamental right and a civic duty of all of all registered voters to vote, and they should be afforded every opportunity to do that. So I can't. We have enough problems with people coming out and I guess that's fine unless you're one of those 26 people that came in between 7:00 and 8:00. So I just can't support this warrant article.

Selectman Gagnon was recognized and said my gut reaction, I sort of kind of feel a little bit with Selectman Roy. But let me ask some questions to see if I can narrow this down a bit. So we're having two locations, I guess question one is either one of those locations going to be a school by any chance. The Moderator replied that's what we're going to be talking about. Our recommendation looks like it's going to come down to one of the schools, possibly two. Depends on how this Board feels about what we what we've examined. I'm going to talk about it and I'll explain why I'm just talking about it because my plan was to come to you in two weeks with a full recommendation. And now I have to be out of town in two weeks, so I won't be here. I didn't really want to push it off too far. Selectman Gagnon then said ok, so if we if we assume maybe it's out of school, then I don't know who in the room, maybe yourself. Would there be any chance of closing the school for the day for voting? The Moderator replied that would probably happen because right now the primary ones we're looking at are Memorial and Alvrine, and either one would require that it be a professional day and students would have it off. I've I briefly spoke to the Superintendent this morning just to give him a heads up of what we're talking about for locations and that probably what would happen. It would not happen with school in session. It's too hard to close off the building and the parking. That's the big thing is the parking with school in session. It just it just doesn't work.

Selectman Gagnon then said so forgive me for a second and I look to Selectman Roy, so I share the same concerns. Absolutely. But if the school is closed, talking out loud here, and you know, the parents probably have to either stay home or take care of their kids. Do you think that would be kind of like a day off to vote, allowing them to vote throughout the middle of the day? Selectman Roy replied I don't know that. I don't know that, and it wouldn't really sway me because you know. Selectman Gagnon replied no, I'm just curious. I'm thinking this out loud. I'm not sure which way I go, either, but okay. The Moderator then said one of the things to consider if you're open 7:00 to 7:00, you have 12 hours to vote and even people at work, if you can't make it in those 12 hours, that's just what absentee ballots are for, you know? Selectman Morin was recognized and said just so I understand that you have to go back to a central location, I understand what you're saying, but if you take like the City of Nashua, who has what, eight voting districts, so they take all their machines at when they end, they go to one place to do all the counting? The Moderator replied no. all their wards, submit their data to the city clerk at City Hall. They don't even use City Hall as a voting place. They have to submit their data. And I think they box up and all their ballots and everything by ward, because if you get a recount request, it's by ward in the Town of Hudson. That wouldn't be that way for districts because you wouldn't have. We don't have district elections. Its town wide elections, just two places. So you still have one election, one result. So what I'd have to figure out is, do I want the... I'll have to have a really good assistant moderator if anybody out there is looking, to either run the tapes, but then the tapes still have to come back when we combine them or close up the machines and bring them over, not seal them, but bring them over. And we run the tapes when we get them all together in one place and then we do our tallies and the write ins. Write ins would be for both places. They would have to be brought together and then tallied up because if you have a lot of write ins from both places and you have to make sure that they total up together, not separately.

Selectman Morin the said so I just I guess I got to understand this again that I understand staying eight o'clock makes for a very long night for everybody. But where we're having two polling places. Can your assistant moderator run the script there instead of loading up all these machines and transporting to where you are going so some of this work gets done over there? I mean, you do absentees. You can start doing those early correct at the two polling places. So, so it is going to say some time. We don't have to at eight o'clock or seven o'clock, whatever we do. Stop load everything into a truck and drive it over to wherever you decide is the main polling place. The Moderator replied well, if they're running the tapes, then they have to secure the tapes and bring them over to me. Selectman Morin said that I understand. The Moderator continued saying the machines still have to be secured, sealed because we have these state seals that go on all the machine bags and the machines, and those have to be then brought back to the Clerk because they're put in the vault. So they still have to be brought back to either Town Hall or the central polling place where the Clerk can have everything. Selectman Morin replied, and I understand that, but the way I understood the seven o'clock is you're going to have to transport everything over to a main polling place. But if they can do

it at their own place and then just drive it over at nine o'clock once they're done...The Moderator replied yeah, we could do it. That's what I mean. We could do it. Yeah, we could do it that way. I mean, it's up to you or the Town how they want to do this. It's just it just seemed to be more efficient and helped us get the results out quicker. Now that we have two places and we've got to combine stuff, it's just going to take time. Not a lot of time, but it's going to take time. And I thought that with the not a lot of people showing up, you know, between seven and eight, you know, whether it really makes a difference. But again, we can always extend if there are people waiting. I always send one of you out into the parking lot to see if there are any cars pulling in looking that are going to want to vote and we hold everything until they do that. That's but. And then you may have been there when we're in the middle of counting everything and one or two people come in. Can I still vote? It's very, very disconcerting. Selectman Morin then said but if we have two polling places isn't going to be easier to count votes because each place has less people. So you're not getting that huge number in one spot. You're going to have two separate groups doing this. And then then once their vote counted at each place, then you just meet and combine the numbers. The Moderator then said actually, I think it's easier counting them all at once. But from my perspective, doing a tally is a lot easier if they're all together.

Selectman Gagnon then said and last question, I guess, from my fellow selectmen, if I understand this correctly, he's asking to put this on the warrant. And so he's asking the voters for the question. So in my mind, I see almost two votes for us. One, do we want to push this language forward to the warrant and in a second vote, do we support it or not? I may be apt to push this forward to the to the voters and ask what the Town wants to do. But I may say on the warrant that I don't support it. That's how I see this may be playing out for myself. Selectman Morin was recognized and said and I see both of your points because you're saying the same thing he's saying and where we've got the two differences. But either way, the townspeople are going to make that decision. I see both of you. You know what I'm saying, but it will be off of us. We let the townspeople. How long you want to vote? Selectman Gagnon replied Yeah. Selectman Roy then said I mean, I see that point about letting them decide. You know, I just, yeah, I certainly couldn't recommend it. The Moderator then said but it's up to the Board. If they don't like this, then they don't have to put it on. I'm just making it as a recommendation from me.

Selectman Gagnon then said so does it sound like we have a consensus to push it forward to the warrant and then take a second vote to see if we support it or not underneath the warrant article? Is that how this Works? The Town Administrator replied well, I think if you push it forward to the warrant, you have supported it for the warrant. I don't think you can put something forward...Selectman Roy said but what he's talking about is when we do the recommend or not recommend. It could be a different vote than pushing it to the warrant. The Town Administrator replied and if you vote no or you don't support it, if it's one to three, for example, it doesn't go to the warrant. This isn't a petitioned article a petition article...Selectman Roy interjected saying no, no, I understand that. But what we're saying is kind of as a general perception that the voters should have as much say in how they're governed as possible, right? And so so I as Selectman Gagnon said I might be able to support pushing the warrant article to look to the warrant, but then not recommending it. The Town Administrator replied I have to check with the Attorney because I'm not comfortable because I think if it's negative, if it's a one to three. In other words, you're pushing it forward to the warrant, but then at the bottom, you're recommending it or not recommending it. if you're not recommending it as if that ends up being the vote. Then it wouldn't go to the warrant.

Selectmen Morin said but we do that anyway with other ones. Selectman Roy agreed saying right. Selectman Morin said we do that with other warrant articles. The Town Administrator said yes Petition ones. Selectman Roy replied, No, no. I saw an article where it's where the majority of the Board has not recommended. It got on the warrant somehow. Selectman Morin said we had that issue last year because there was the vote after because it was recommended here and then it changed. Yeah, so that's it.



The Town Administrator asked you sure wasn't a petitioned article. Selectman Roy replied No, no, it was the Alvrine renovation. Selectman Morin agreed saying Right, right. It was the school, the school stuff. The Town Administrator replied those aren't your warrant articles. That's not your warrant. Selectman Roy said but the rules would still be the same, right? The Town Administrator replied I'll double check with the Attorney, but I'm concerned that you're when you're voting and if you were voting on this....Selectman Roy replied Yeah, that's fine. That's fine. Selectman Gagnon said we'll, take it up later. To which Selectman Roy replied Yeah. The Moderator said not a rush on that, either. The Town Administrator said we'll just have to ask the Attorney If you don't recommend something moving it forward, then does it go on the warrant? Selectman Morin then said Yeah But if we get if we get a vote tonight, three in favor, one against, it's still recommended. We just had one selectman who, that's what she's trying to say. Selectman Roy replied Right. Right. And then but again, it's a separate it's a separate vote when we go to the recommend and not recommend. Right? The Town Administrator said that's my question. I'm not sure it does. This is your warrant. In other you put the warrant on so if you don't recommend something, it doesn't go to the warrant. Petitions....Selectman Morin said I understand, we'll get the answer. Selectman Roy laughed and said we'll get the answer. That's fine. That's fine. The Town Administrator replied I'm just saying, I don't think it's that clear cut. The Town Administrator said we'll get the right answer for the next meeting. It's not going anywhere.

#### G. Voting Locations Discussion

The Moderator started off saying I put this on last minute because I realized I'm not going to be here next in two weeks when your next meeting is, I've got to be out of town. So for family issues. What we've done, we had a committee of about 10 of our workers looking at locations for the second voting place. And the initial we went, we looked at all the possible places we could either rent or schools, what their parking was, what the size of their gym or function hall was. We looked at all the function halls or and access, and we included the VFW on Melendy. the VFW out, I don't know, Backus Road, the White Birch as a possibility, and all of those really don't lend themselves or they're too close together now that we know where the districts are. It's a little bit different in terms of because they both may be in one district, but we didn't find anything in the south end of town that was suitable. Even St. Kathryn's is not. PMA. Their parking is like spread all the way around their buildings in different locations, and it would be very difficult to have people come into their new gym. Parking would be an issue there. So we thought we looked at all of that as a group, and the group felt that Alvrine cafeteria was ideal because of the parking. Because of where it is, it's on one level. And now remember, now we're cutting our voters in half. Just about in half. And the districts don't have to be evenly divided, but it would make it easier for the workers to be evenly divided right in to an easy way. An easy way out. It's all at one level. There's plenty of space for half of the voters as the workers and the layout. We met yesterday at five 30 as a walk through for that one. That's why I wanted to get that done. Set up a meeting with the School Board chair and the Superintendent, and then present something to you in your next meeting because it's your decision for where these are.

The Moderator went on to say the initial look by the committee was that saying that Alvrine and Memorial would be the best bet, the best parking, the best access and the size? I was a little more reluctant in terms of using the Community Center, our Community Center has done well with elections, even when we've had busy ones. If we're cutting that in half, I think the Community Center would work well as one of the polling places. And it's also a place where if we run into problems in counting and stuff like that, like we have in the past, we're not holding up school staff from cleaning up and doing all of that stuff. If we were if we use both schools. now, I do think in the four year cycle and I'll be sending you a list, I have the Hudson Cycles all played out. It's a four year cycle in 2024 we would not want to use Community Center. We would have to then move that one to Memorial and also Alvrine because of the access, parking and turn around. We had a little over 15,000 registered voters vote in the November election, if we had that, that number of 15,666, we would have had a 93% turnout. And that's probably more accurate because there were like 4,500 people dropped off the list because they haven't voted since I think the Supervisor said 2016. So those numbers came

off, they were probably gone even then. And so we would have had a real nice turnout. But I think the community center 15,000 turnout, even with seven and eight or eight and eight or close to seven and eight would be still tough at the Community Center. So for every fourth year, you could move and you can decide those things election to election, it's not locked in and they have to be in these locations. That's something that's on your warrant when you set it up, you don't want to move them around too much because it gets people confused. So what I'm thinking that we'll probably end up recommending is formerly would be the Community Center and Alvrine High School. Community Center would be for the South District. And then Alvrine would be for the North District.

Selectman Roy said, so I think I've expressed this before. I'm concerned that there's that that second voting area isn't actually in the south end of town, right, where most of those south end of town voters are. I guess one of my questions to be what is the issue with St. Kathryn's? The Moderator replied access. The road combination that comes in there for all that, all those the three roads that come together, plus the access and also to get into the building. There's a long corridor to get into the open area, which means you, you have lines that are going to be fairly long. Selectman Roy then asked so what are the locations did you look at in the south? In the south part of Town? The Moderator replied that one and PMA were the only two in the south part of Town that that...well, no, even the VFW and Bacchus Road is on the north side of Central St. Selectman Roy asked there's nothing in the industrial park that we could say rent for a day. The Moderator replied well, I did not look at the industrial buildings because you never know if they have... Teledyne would be ideal, but and they have signs up and there hardly any cars in there. So I don't know what they're using it for, but let's say we made arrangements to use that. And then the next year it sold and we're out.

Selectman Roy replied, I'm just concerned. To me, I believe the spirit was to divide the Town so that people in the south and can vote in the south end and people in the north end of Town can vote in the North End, right and make it more convenient for voters. But it doesn't appear that we're really getting that done. The Moderator replied we tried. I mean, we really did look to see there's really not much in the south end of town in terms of rental space or I mean, you got the industrial parks, but we have any empty buildings that the Town can guarantee that we can have that rental space. That's kind of tough. Selectman Morin then said the only problem with the industrial park parking would be an issue. Tryign to think they used to have Suburbanite's Hall down there, which at the time would have been perfect. But again, even their parking would have been an issue. The Moderator added I had looked originally last time at the hockey rink. We could rent that. Although they don't like that one in March, March is not a good time because they have that thing rented out like all the time, but again they don't have the kind of parking that we would need at that area.

Selectman Gagnon was recognized and said thank you, sir. To Selectman Roy's point, you know, I live in the south end of Town and I think I wouldn't be too worried, you know, if it's at the Community Center. Side note, I tend to like both schools instead. But I think the pure fact that we've cut the voting amount in half location that in itself is going to ease access in my mind, less traffic, less parking, less people. I think that's to me the distinguishing factor that, you know, pushes people away not to vote, potentially not the two mile difference. But I guess that's my perspective. And then to that, I actually would lean more towards Alvrine and Memorial. The Moderator added Memorial is in the south district. It's on Central Street. Selectman Gagnon went on to say and I just going back to what I said earlier I would I would like to see it at both schools. So it doesn't change, you know, so like you were saying for both state, federal and local, we could essentially keep both those locations and not change. And I'd like to if we're going to make changes, make changes once, keep them as solid as possible, kind of where I fall in that.

The Moderator then said what I'll do is I'll put together the stuff that we've looked at, all the plans, we have all the plans for the schools and stuff. And I will Superintendent is aware that we're looking at the possibility of one or two schools as well. And it's really this Board's decision as to where our locations are and you determine that. And then now you have the job of notifying every single voter by voter, not by, not by households. So if you have three voters in the house, you've got to send those three things each voter gets a letter or a notification of their voting place. Plus, I would plan to

do a lot of publicity HGTV. Probably we would need to put up some street, those signs that we use for voting ahead of time as saying, remember to look for where you vote because they'll be people that won't. The Administrator is looking into whether we use a card with a map on it, a little map on it, you know, get those cards from tire companies and all that. Now, would people be more willing to throw that out or would they be more willing to look at something in an envelope saying town of Hudson? That would be something that that has to be done, and the law requires that you notify every voter as to what district they're in.

Selectman Gagnon asked the Moderator have you have you budgeted for that, sir? That's pretty expensive. The Moderator replied that's your budget. Selectman Gagnon then asked has that been included in our budget to anticipate that expense? The Moderator replied no. Because that last March when we were it was being voted on. It was there was unknown at that point what we would. We knew what we'd have to do. The Town Administrator added and we're in a default budget. The Moderator replied, wouldn't happen unless it was a separate warrant article. So we got to look at that in terms of where the money is.

Selectman Morin was recognized and said you said there'd be longer lines at St. Kathryn's. The Moderator replied well, they have a narrow hallway. Selectman Morin replied right. But wouldn't it be better for the people, because we've seen people have to stand out in the rain and the snow, where they just come in the door and they're right at this. At least we can get everybody in a building, right? You know what I mean?

Selectman Roy added right and if I remember there's a way to loop around right? You don't have to go in and out the same door. The Moderator added the parking isn't terrible, but we'd have to look at. I didn't go in that one, except I a long time ago. I did when I was looking at this as to where we could have a location and the old St. Kathryn's where Wal-Mart is now. That was an ideal situation because they had plenty of parking and they had that the building was right there with easy access. That's when the Town Council was in. That's where they had one of the district's voting. We had we have six districts Marilyn? The Chairman replied I don't remember the number, but I remember we had more than more than what we needed, really. The Moderator added yeah, we had what we had three of them voting in one place and three of them voting in another place. So we still only had two voting places. But we could, you know, you could reexamine that. I mean, that's certainly not. Selectman Gagnon said sorry, madam chair. Just to put it out there, this is forgive me. St. Kathryn's is the church on Dracut Road, I believe. The Moderator replied yes, that's correct. Do you find that there may be any turnoff to people who may not be religious to enter a church for voting? The Moderator replied well, they're not entering the church. It's the hall. They have a church hall. It's not the church itself. Merrimack uses a church, actually. They say there, they take the pews out or something, and they use one. They use one of their Baptist churches or one of the churches as one of their voting places. And they said they have no problem. But it's a separate hall. It's a function hall is basically what it is. Selectman Gagnon replied Thank you for that clarification.

Chairman McGrath the said okay so we need to make a decision. Or? The Moderator said I'll send you the recommendations. And then if the Board wants to do a little bit more searching, you're not going to be notifying people anyway. One of the things that's also has to be done that I've talked to the Administrator about is now that we've decided the districts, that information has to be entered into Election Net. And I think it needs to be done individually, somebody said. I think the Clerk said, I think the state doesn't do that. They require us to do that. So we are going to have to have somebody enter in. Whether you're in a district, which district you're in, in election net for 15,666 people. Now probably wouldn't take that long, but Steve mentioned possibly getting an intern that would be given temporary access, remembering now you're accessing the state database. We could probably find someone or even the person that helped us do the absentees for the November election. We hired, who had been a clerk, assistant clerk and was doing that, so that all has to be done as well. So that's going to be require some work to do. But we can do that now that you've set the districts. Getting the

information out to people you don't want to do it too early because we can do a lot of publicity up front. You're going to get a card, you're going, you know, and saying, this is where if you live here. One nice thing about Central Street is that there are no streets that cross with the same name. So you don't have to say, you know, one through one through 12 is in the south and then 13 through 20 is in the north. J Street ends, it becomes Fulton Street, and so all the streets will be easy. Whoever does this, and it could be a group. The Supervisors could also be asked to participate, although it's a heavy load of work. All you'd have to do is look at the map and you know what district they're in based on their address. So and I'm not sure how that works. I've never been in the database. I don't have access to it. So it's a little different. The Clerk, the Clerk and her people and his people really can't do that during business hours. It isn't going to work because it's lengthy and takes a lot of time.

The Moderator then said I will recommend to you what we've come up with and what we thought was appropriate. And then you can go from there if you want to look at anything further, actually, if you want to, we could do if we can ask for a walkthrough at St. Kathryn's. I didn't do that with this group because I was looking at their layout. I have a map of it to their layout and stuff, and I said, you know, this will be a little bit hard to manage internally. And I'm not sure how the police would feel about the access because you've got Lowell Road, River Road, Dracut Road all coming together, and it's just a little bit up Dracut Road where you have to go into the church. Selectman Morin said yeah, but if you put a police officer there for detail, it'll take care of it. The Moderator said it'd be rough, but I think we could do it. The Police Chief loved Memorial and Alvrine. Selectman Roy said I'm sure. The Moderator then said he thought that was great. Opposite sides of town. It'd be nice if we could divide down the middle and do it that way. But he said having them far apart would be a lot easier to handle traffic wise.

That's what I would like to see a recommendation for St. Kathryn's before we make a decision, because if you're having done a walk through yet. So I'd rather I'd like to see that before we make a decision. Chairman McGrath asked is there a second to that second that? Selectman Roy replied I'll second that. The Moderator said I'll try to do that and set up something and let the Board know so you can take a look. The Chairman said so I don't think we need to vote on that consensus? The Board was in consensus.

#### H. IT Director Interview Committee

The Town Administrator was recognized and said so as everybody aware we've contracted with Municipal Resources Inc. to conduct a search for IT Director. They're doing the resume review this week. But basically what they do is they look at the qualifications, they do a quick phone interview with candidates and they'll provide lists to us of who they think are viable candidates. You can also see the candidates that they don't think are viable and has been the practice in the past, and we have this level position. Typically, we have an interview committee that works and interviews the candidates prior to I think the top three typically coming to the Board of Selectmen. So I'm just trying to follow the past practice of having two selectmen. I listed myself and the IT Director that's currently there to be the first interview committee to vet the candidates to bring forward to the Board of Selectmen.

Selectman Roy was recognized and said as is the IT liaison, I just like to throw my hat in the ring for that. The Chairman responded saying I was throwing it in anyway. Anyone else like to? Mr. Guessferd isn't here so. The Town Administrator jokingly said that's always a good reason to nominate somebody. The group laughed. Chairman McGrath replied we can nominate him and then if he can't participate, then we'll go to Plan B. Unless the Board just wants one selectman and wrap it. It's not imperative that you have two. We can do whatever the Board wants, whatever is, you know, again, this is really the first pass. The top candidates will come to the full board. We're just trying to we're just trying to get a sense of who we think would be the appropriate candidates for the Board to interview. Typically, we've used two selectmen. We don't have to.

Selectman Gagnon replied, I'm OK with one madam chair. That's fine with me. Chairman McGrath replied Ok, I'm good with that, too. So, Selectman Roy, you're it. Selectman Gagnon made a motion, seconded by Selectman Morin to appoint Selectman Roy to the IT Director interview committee along with the Town Administrator and current IT Director. Carried 4-0.

I. Sustainability Committee Agreement Review

The Town Administrator explained I believe at the last regular Board of Selectmen meeting, you had a presentation from Mr. Putnam and Mrs. Putnam. No it wasn't. It was Ms. Messner Regarding the community power aggregation. At that presentation, they gave you a community power, I think, agreement as along with two different MOU's. And the directive to me was to give it to the Attorney to review. The Attorney reviewed it and also contacted Mr. Putnam. At this point, the Attorney recommends that if you're going to sign anything, sign the is it called here, the Joint Power Agreement Coalition. The two MOUs are basically you're not there yet. You really shouldn't be signing those because you're basically, one of them you're almost signing up like, you're going to be it. And that's it. He recommends based on what you're doing, what you're trying to do is to join the Community Power Coalition because it's more well-rounded. It's a group of towns and cities in the state that are working together to try to figure out all the issues. And his recommendation would be if you're going to sign anything sign that. he is conferred with, I believe the Putnam's. And from what I understand, they were OK with that. He does not recommend signing all three things. It's just you're going in three different directions at that point. Selectman Gagnon said I'm OK with that.

Selectman Gagnon made a motion, seconded by Selectman Roy to approve the Joint Powers Agreement of Community Power Coalition of New Hampshire and to authorize the Town Administrator to sign the agreement on behalf of the Town. Carried 4-0.

J. Revenues & Expenditures

The Town Administrator explained revenues and expenditure here one third of the way through the year, which is 33%. So basically looking at the revenues and expenditures, I'm looking at the legal. As the Board is aware, we have several lawsuits that are ongoing that we're engaged in. And legal, again, I'm keeping an eye on that because the lawsuits and legal costs add up. We're not there yet, but that's just an area I'm keeping an eye on. Everything else seems to be reasonable at this point in time. We still have the winter ahead of us. We never know what's going to happen with the winter, but everything else looks reasonable. I got to tell you automobiles still doing pretty good at 34.6%, compared to 33% through the year and year over year. We're within about 30k of where we were last year at the same time. So strong revenues. Interest is pretty anemic still. But that's really not a big driver. We lowered that budget there. So from a revenue perspective, we look decent. From an expense perspective, we're OK. Again, I'm keeping an eye on legal. And the reason I say that is because if we start to get into the area where I need to transfer money, probably going to be looking at contingency to do that. Just luck would have a contingency account. We have not tapped it, but that's where I would probably look at. But don't forget, we also would use contingency for winter maintenance if we needed it. But just we'll do the best he can with the salt budget he has this year. But we have a heavy winter. He's got to do something because we all know that prices of salt went up. You put money in the budget next year for that. So just a quick heads up on that. Again, we encumber things. So sometimes when you look at things, you'll see the trash contract encumbered, it just skews the number. But that's because we committed to that PO for the year. Chairman McGrath asked anybody have any questions, comments, motions? Seeing none she moved on.

K. MRI Manpower Study

Selectman Roy was recognized and said Yeah so on the November 9, 2020 meeting (this was said in error. Selectman Roy was referring to the 11/9/2021 meeting), we had a discussion about having a manpower study done of the Town Hall. I guess we never kind of close the loop on it, so I just wanted to do that. And I guess make a motion to contract with MRI to do a manpower study of the Town Hall employees. That makes sense. So Town Hall departments. This was seconded by Selectman Morin. The Town Administrator then said so I reached out to MRI just to get an idea. And as I thought, this study would be somewhere around \$15,000 approximately based on what the parameters were that I understood. And it'd probably take approximately two months to complete such a study. There's probably going to be pretty broad. There's going to be a lot of interview. There is no budget for that. So frankly, it will probably come out of contingency, which is, you know, that's \$75,000 and we haven't spent anything. So if you want to do it, it would come out of contingency account. 5940-298. it's going to be approximately \$15,000 could be slightly more, could be slightly than less, and it'll take at least two months based on what I received from information.

The Chairman then said so just to clarify, the study would involve looking at the departments and whether or not they have adequate manpower. Selectman Roy replied yes, in Town Hall. The Town Administrator added, I qualified that this is not looking at Police, Fire, DPW. It is basically that's just a function of...Chairman McGrath said just in this building. The Town Administrator continued saying, I articulated the departments, so they're aware somewhat of what they'd be looking at when they got the rough order of magnitude from them.

The Chairman then said I think that I think we should do that because it's clear to me that there are some departments that need additional help. And...Selectman Roy added but I'd like to see that quantified, right? The Chairman replied absolutely. But I mean, I'm just saying some departments may need more than one. Others might not need any additional help. But I think I think it's a good idea to get that information. Selectman Roy the said so can I just amend the motion a little bit so that maybe we do a not to exceed \$18,000. So if it goes over a little bit, then? The Town Administrator replied I would actually sell you to not exceed \$20,000 because he thought that was the upper end. Selectman Roy then said then that's how I would amend my motion. Selectman Roy made a motion to contract with MRI to do a manpower study of Town Hall employees, not to exceed \$20,000. This was seconded by Selectman Morin. Carried 4-0.

L. FY23 Deliberative Schedule Voting

The Town Administrator explained you received correspondence from the Chairman of the Budget Committee. The Budget Committee took, I believe, a vote last week, last Wednesday at the Budget Committee meeting, basically asking that the Board direct or ask their selectmen representative to the Budget Committee to abstain from voting during the fiscal twenty three budget discussions. I believe the same request was made to the School. If I understand correctly, school took no action, didn't vote one way or the other. I didn't know that when I wrote the memo. So basically my recommendation is, well, deny the request, but you can certainly do nothing.

Selectman Roy was recognized and said I think there was I think Attorney Lefevre gave us an opinion about that, that we actually don't have the power to do that. The Town Administrator agreed saying you don't. Selectman Roy went on to say so, you know, I would support that motion to deny the request. I mean, because it would kind of be meaningless. Chairman McGrath asked so are you making that a motion?

Selectman Morin said I just would like to hear from the School Board because I know they discussed it. School Board Representative Diana LaMothe replied saying yes. The School Board did not make a

motion to request that the liaison, which is myself, would refrain from voting on fiscal year twenty three budget decisions, and we referred to the same RSA 32:15 appointed members have the same voting rights. The Board, cannot prevent the voting rights. We did bring up a discussion, though, that you know, the appointed members serve a term of one year, so perhaps we could bring up the discussion after deliberative session is over after the deliberative schedule is completed to see if that's something we would want to consider for the next liaison, which would begin, you know, in March of next year. So it's something we would consider discussing further. But at this point in time, it did not make sense to make any changes, especially with the budget starting tomorrow. Their review starts tomorrow.

Chairman McGrath asked Selectman Roy do you have anything? Selectman Roy replied no, I have nothing. Chairman McGrath then asked anybody else? Seeing no further questions Selectman Roy made a motion, seconded by Selectman Gagnon to deny the request from the Budget Committee to direct the selectmen, ex-officio member of the Budget Committee, to abstain from voting during FY 23 Budget Committee deliberations. Carried 4-0.

9. Remarks by the Town Administrator

The Town Administrator said I'll be brief. The Town Offices are closed on Thursday in honor of Veterans Day. Thank you to all the veterans out there, but Town Offices will be closed. Obviously, the police, fire and I believe hired DPW department will still be working. Also, the Town budget books will be delivered to the Budget Committee tomorrow evening. As you recall, you made some changes. They've been put through the books, so the books will be delivered tomorrow at the Budget Committee meeting, and I believe we start December 1st. So that's just a highlight. I think that's all I have.

10. Remarks by the School Board

Ms. Lamothe was recognized and said as I believe you've heard, we are beginning a search for a new superintendent who will begin July 1st. Last evening, we selected a professional search organization to help us with that search. We also need to form a search committee as soon as possible, and we will be seeking input from the community. It is one of the pillars of our strategic plan is strong connections with community, so I want to take the opportunity to share in this meeting. We will be using a search committee interest form. It is in process. We'd like to identify those who would be interested in serving on the search committee and then for those who may not have time to serve on the committee. There will be other opportunities for stakeholders to provide. Input is an important decision and again, we value community connection. Once we have more details about the process and the timeline, that information will be shared on our website and Facebook pages.

11. Other Business/Comments by the Selectmen

Selectman Gagnon: Thank you, Madam Chair. So a couple of things tonight simply, I want to remind people it is hunting season. I saw people posting online about concerns about hunting, which always come up this time of year. I actually had a brief conversation with Laurie Weissgarber, our executive

secretary, and she was kind enough to actually put some information linked to state rules and regulations around hunting on the Town's website for residents to further look into. So I thought that was very helpful. I thank her for that effort.

I also spent some time with Captain Bianchi last week. I was very thankful for him to provide some time. He sat down with me and we actually reviewed when we talked about the budget last time electric vehicles I provided him with, with two muscle cars to look at, as well as an electric vehicle. I did some research for him about police organizations around the country showing him quotes financials. He had actually some really good questions about will electric vehicles interest or interfere with their radios. I contacted the director of a testing house. I reached out to Tesla themselves and reached out to Motorola and again put together a lot of this information for him to kind of digest. We had we had a great time. It was a beautiful day. He took a ride. He took a drive, an electric car. He walked away with a pretty big smile. At least he had fun. And I think he appreciated and enjoyed his time, and I want to thank him for taking that time to speak with me realistically about that opportunity.

And finally, I'd like to provide you guys forgive me here. I know we don't always see eye to eye, and sometimes you guys can be a pain, you know, to work with, but I appreciate it. And so with that, I got you a little something. I figured we signed so many documents that it'd be nice to actually have something to sign them with. And this includes you, Mr. Malizia. Just a little token of my appreciation. I'm certainly learning a lot from you guys. This is an interesting experience. I'm sure it's going to be interesting for the next three years. I look forward to really making a team effort out of all of this. Chairman McGrath replied, you mean guys and gals, guys and gals? Yes, Madam Chair, thank you. So thank you. That's all I had tonight.

Selectman Roy: So today it was brought to my attention that there's an issue with potholes in front of the driveway coming out of Wal-Mart. So I reached out to the DPW Director and to our State Reps and State Senator. I heard back from obviously our DPW Director and one state rep. Representative Rice and Senator Carson. There seems to be some question about who is responsible for that, whether it's the state, because the state owns that road or Wal-Mart. Both Senator Carson and Representative Rice indicated they will try to follow up with the DOT about how to get that resolved. What I am going to suggest is that at our next regularly scheduled meeting, we put that on the agenda. And then if we have to follow up with them via a formal lever to the dot or whatever to try to get that resolved because from the pictures I saw, it could be a very, pretty serious issue. So I don't know if we need a consensus to do that or?

Selectman Morin asked Selectman Roy did you get an updated email that the state says it's on Wal-Mart's property and not theirs. Selectman Roy replied I did not get that email. Selectman Morin then said yeah, there was one this afternoon. I don't know what time I got it. Selectman Roy then asked so then who? Who, who forces Wal-Mart to act I guess becomes the question. Selectman Morin said that would be us. It's our Town. That's the thing it's not a state road. It's on their property. That's what the e-mail said.

Selectman Roy then said so the pictures I saw....Selectman Morin interjected saying I took I took a right to look at it. And it's, you know, you can go either way where it is. Selectman Roy then said but then who enforces that because somebody's got to fix it? Selectman Morin said it's got to be this deep. The Town Administrator said so I'm not sure what enforcement mechanism we have to force somebody on private property to fix something. Selectman Roy replied well, it's a public safety issue. The Town Administrator replied it's still private property. That's the concern. I mean, I'm trying to pass the buck. It's like, I'm not sure we can...Selectman Roy replied I know but maybe we could do some research about how we can enforce that because again, it's a public safety issue, then I think we have some obligation to try to address it.

Selectman Gagnon said OSHA? And Chairman McGrath then said it might. Well, it might be a matter of putting a blockade over the across their driveway. The Town Administrator said oh,



blockade across their driveway. There been a blockade on the pothole, which people run over and drag it out into the road. Chairman McGrath replied No, but I'm talking about the entrance. The Town Administrator replied I can only imagine the lawsuit that's going to come from that. Chairman McGrath replied yeah, I mean, that would make them sit up and take notice and maybe make some changes. Selectman Roy replied so maybe we can look into alternatives into forcing them to go.

Selectman Morin the said If you mind, I'll read the email. This is from Jess. I have talked with the State District 5 on West Road a number of times, and their response is that it is Wal-Mart's problem. State Department District 5 on West Road told him told Jess that he tried talking with the store manager, but he or she is always in a meeting. Selectman Roy replied oh I did see that. But then there were there were two other emails, one from Representative Rice and one from Senator Carson who's gonna try to follow up the DOT. So I think maybe our first step is we give them the opportunity to do that. And then if we can't get anywhere, we again we research what our options are to force Wal-Mart to fix that. You know, I don't I don't think we need any help causing accidents in Town. Selectman Morin then said it is bad. Absolutely.

Selectman Morin: The only thing I have is Conservation Committee took a walk in the Musquash property and somebody actually cut the lock on the gate at the power lines, drove down there with a truck and dumped a whole lot of trash and all kinds of stuff down there. Actually cut, cut the gate and then they went out further in the trails and they found a stolen ATV. So Jess has replaced the lock, and he's going to put boulders across that so people can't get in there. That's the only. Again, just want to bring it to the Board's attention in case you get a call that we can't get in there. That's why they did it. Selectman Roy asked does that restrict access to any of the utilities or anything? Or are they? Is that part of it? And are they aware that he's blocking it off? Selectman Morin replied yeah, he'll make the contacts.

Chairman McGrath: And I'm the last one, and I really don't have any comments. However, the two gentlemen that are sitting up in the back of the room that I can never remember their names, they had some points that they made tonight about development within Town and to try and get that so that it's all done at the same time that you're and I'm paraphrasing what you said, but I don't know that we can do that, but we can certainly have a discussion with our Town Attorney and with the land use Town Engineer, Town Planner. But I don't think that that's something that we can accomplish. Because people choose to develop their property and then they choose it on their timeline, their own timeline. And you can't you can't force that. I don't think. Anyway, we'll take that up and try and get an answer for you may not be a satisfactory answer, but an answer nonetheless. Ok. That's the end of the public session.

## 12. Nonpublic Session

Motion by Selectman Gagnon at 8:48 p.m., seconded by Chairman Morin to go into non-public session under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Carried 4-0.

Chairman McGrath entered Nonpublic Session at 8:48p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Chairman McGrath entered open session at 8:50 p.m.

Motions made after nonpublic session

1) Selectman Gagnon made a motion, seconded by Selectman Morin to approve Chief Buxton's request to buyback 400 hours of vacation time. Carried 4-0.

13. ADJOURNMENT

Motion to adjourn at 8:50 p.m. by Selectman Morin seconded by Selectman Gagnon. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

\_\_\_\_\_  
Marilyn E. McGrath, Chairman

\_\_\_\_\_  
Excused Absence  
Bob Guessferd, Vice Chairman

\_\_\_\_\_  
David Morin, Selectman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Brett Gagnon, Selectmen

Agenda  
11-23-21  
RECEIVED  
NOV 17 2021  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

8A

November 17, 2021

Dear Hudson Board of Selectmen,

As mentioned in the presentation by Craig Putnam given to the BOS on 10/26/21 the Hudson Sustainability Committee has agreed to form an ad-hoc subcommittee specifically for the purpose of handling the power aggregation project for the town of Hudson.

With this letter we ask that the BOS recognize this ad hoc subcommittee as the "Hudson Electric Aggregation Committee" pursuant to RSA 53-E. This is necessary now that the JPA (Joint Powers Agreement) for CPCNH (Community Power Coalition of NH) has been signed by the Town Administrator.

Along with signing the JPA, CPCNH requires that we appoint a Director and Alternate contact from the town to represent Hudson in community power aggregation matters moving forward. We have designated the 1<sup>st</sup> 2 members of the newly named committee hold those 2 positions unless or until additional members are in place. These 2 individuals are Craig Putnam (Director) and Kate Messner (Alternate).

Please vote in your 11/23 meeting to 1) recognize the Hudson Electric Aggregation Committee, and 2) appoint these Director and Alternate members to the CPCNH using the 2 forms attached.

Thank you.

Regards,

*Craig Putnam & Kate Messner*

# CPCNH Electric Aggregation Committee Letter

## MEMORANDUM FOR THE RECORD

DATE:

FROM: Hudson Board of Selectmen

TO: The Community Power Coalition of New Hampshire and whomever it may concern:

*Mr. Brett Gagnon moved, that the Board of Selectmen hereby designate the existing Ad Hoc Energy Committee as the Hudson Electric Aggregation Committee pursuant to RSA 53-E to research Community Power and develop a plan for an electric aggregation program.*

Please do not hesitate to contact me if you have any questions.

Signature: \_\_\_\_\_  
[Write out name and title]

[Please submit to CPCNH c//o Henry Herndon, 14 Dixon Ave, Suite 201, Concord, NH 03301, and/or Henry@cpcnh.org; and Clifton Below, 1 Court ST, Suite 300, Lebanon, NH 03766, and/or Clifton.Below@LebanonNH.gov.]



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

TO: CPCNH c//o Henry Herndon  
14 Dixon Ave., Suite 201  
Concord, NH 03301

Clifton Below  
1 Court St., Suite 300  
Lebanon, NH 03766

FROM: Board of Selectmen, Hudson, New Hampshire

DATE: November 15, 2021

RE: CPCNH Director/Alternate Appointment Letter

On behalf the governing body Select Board of the Town of Hudson, I am authorized to notify you that the governing body has appointed \_\_\_\_\_ to serve as our Member representative and Director and \_\_\_\_\_ to serve as our alternate Member representative and Director to the Community Power Coalition of New Hampshire, until further notice.

Please do not hesitate to contact me if you have any questions.

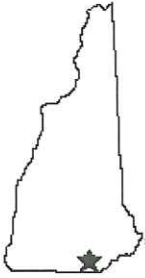
Signature: \_\_\_\_\_  
Marilyn McGrath, Chairman, Board of Selectmen

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NOV 18 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE

*A. Zedler*  
11-23-21



# TOWN OF HUDSON

## Land Use Division



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

8B

TO: Board of Selectman

FROM: Brian Groth, AICP, Town Planner  
Elvis Dhima, PE, Town Engineer

DATE: November 18, 2021

RE: Traffic & Growth Assessment

The Planning Department and Engineering Department have engaged in preliminary discussions about potential traffic studies related to future growth with the Nashua Regional Planning Commission (NRPC) and VHB, a firm who has served as the Town's traffic consultant in the past. We are scheduled to have a more detailed discussion with NRPC shortly after this memo is written.

We have discussed or anticipate discussing with NRPC and VHB:

- A project that uses the regional traffic model NRPC currently has in place, and
  - How it might be refined for Hudson,
  - How this model might be used in evaluating development applications.
- A project using a consultant that:
  - Models new traffic anticipated by current growth and projected growth,
  - Identifies sensitivities in our roadway system,
  - Recommends improvements or solutions for the Town's consideration,
  - A series of outreach and stakeholder meetings to find consensus around potential solutions.
- The cost and timeline associated with either option.

Both the Town Planner and Town Engineer plan to attend the Board of Selectmen's November 23, 2021 meeting to discuss these preliminary activities.



TOWN OF HUDSON  
Engineering Department

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NOV 10 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE



Agenda  
11-23-21

8C

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: November 9, 2021

RE: Transfer Station Upgrades – Construction Phase

On November 2, 2021 the Board of Selectmen decided to fund this project with American Rescue Plan funds. We are completing the Request for Proposal construction packet and are planning to advertise for the construction phase by the end of this calendar year. For the purpose of future audit related to American Rescue Plan funds an official motion is required by the Board of Selectmen

**Motion:**

**To approve and authorize the Town Engineer to advertise for the project listed above using American Rescue Plan funds.**

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Agenda  
11-23-21

NOV 09 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

8D

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: November 9, 2021

RE: Lowell Road Bridge (116/080) – Design Phase

On November 2, 2021 the Board of Selectmen decided to fund this project with American Rescue Plan funds. We start advertising for this the next day on the Town website and on the Union Leader on November 8, 2021. For the purpose of future audit related to American Rescue Plan funds an official motion is required by the Board of Selectmen

**Motion:**

**To approve and authorize the Town Engineer to advertise for the project listed above using American Rescue Plan funds.**



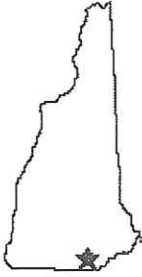
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TOWN OF HUDSON  
SELECTMEN'S OFFICE



Agenda  
11-23-21




# TOWN OF HUDSON

## Engineering Department

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

8E

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer 

DATE: November 9, 2021

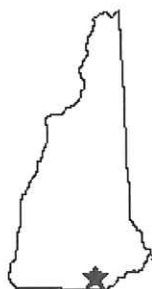
RE: Flagstone Drive Drainage Main Lining

On November 2, 2021 the Board of Selectmen decided to fund this project with American Rescue Plan funds. We start advertising for this the next day on the Town website and on the Union Leader on November 8, 2021. For the purpose of future audit related to American Rescue Plan funds an official motion is required by the Board of Selectmen

**Motion:**

**To approve and authorize the Town Engineer to advertise for the project listed above using American Rescue Plan funds.**

*Agenda*  
11-23-21



# TOWN OF HUDSON

## Engineering Department



8F

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer  
William Collins, Conservation Commission Chairman

DATE: November 18, 2021, 2021

RE: Contract Award for Hudson Map Trail Mapping

RECEIVED  
NOV 18 2021  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

The Hudson Conservation Commission along with the Nashua Regional Planning Commission, is in the final stages of a plan to update and create informational resources such as trail maps, downloadable mobile mapping apps and other information types that can be used by the public to enhance their experience when using the many open space properties throughout our community.

Hudson Conservation Commission has identified Benson's Park, Musquash Conservation Land, Robinson Pond Recreational Area, Kimball Hill Town Forest, Rangers Town Forest, Colburn Town Forest, and Pelham Road Conservation Land for these services.

Planning Board on November 17, 2021 recommended to Board of Selectmen to release \$9,020 for Recreational account to execute this contract.

The Town Engineer and Conservation Commission recommendation to the BOS is to approve the contract to NRPC.

**Motion**

**To approve the contract for trail map services, for the amount of, not to exceed \$9,020, using Account #: 2050-182.**



August 5, 2021

William Collins  
Chair, Conservation Commission  
Town of Hudson, NH  
12 School Street  
Hudson, NH 03051

Dear Mr. Collins,

Nashua Regional Planning Commission (NRPC) is pleased to submit this proposal to provide GIS services to the Hudson Conservation Commission. The Conservation Commission protects the town's natural resources; preserves and maintains important land including town forests and trails; advises the select, planning, and zoning boards on conservation matters; and makes on-site visits and recommendations for wetland, water bodies, and dredge and fill permits. The Commission's present goal for this project is to encourage utilization of the existing trail network on its properties through better mapping. Specifically, the Commission would like to make navigable, mobile trail maps available to its stakeholders along with other complimentary map products for the town's primary open-space properties.

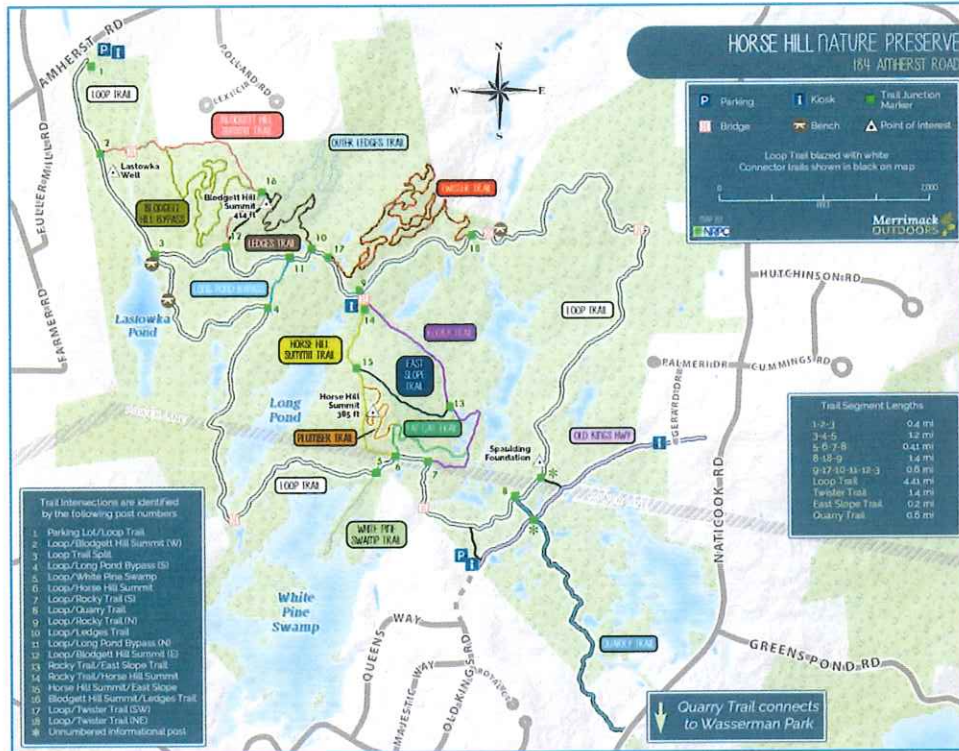
### **Deliverable 1: Data Collection**

This project will leverage and extend the existing NRPC GIS trail inventory in Hudson. Additional trail mapping/GPS will be guided by features depicted on existing trail maps and input from Commission experts. During fieldwork NRPC will also take a limited amount of photography (5-10 locations at each property) as suggested by the Commission to incorporate into the map products. NRPC will create intersection posts from nodes in the GPS data, verify permitted use attributes, and work with the Commission to GPS any missing, important landmarks requiring navigation-level mapping accuracy.

### **Deliverable 2: Trailhead Kiosk Maps**

NRPC will create static pdf maps of the trail systems based upon an appealing and uniform cartographic template. The professionally styled maps will communicate trail system overview, property outlines, suggested loops, permitted uses, information on blazes or other trail markings, images of key locations, and a QR code that brings the user to the property's webpage. These maps will be designed for large-format printing, suitable for posting at the trailhead kiosk, but they may also be printed on letter-sized (8.5"x11") layouts.

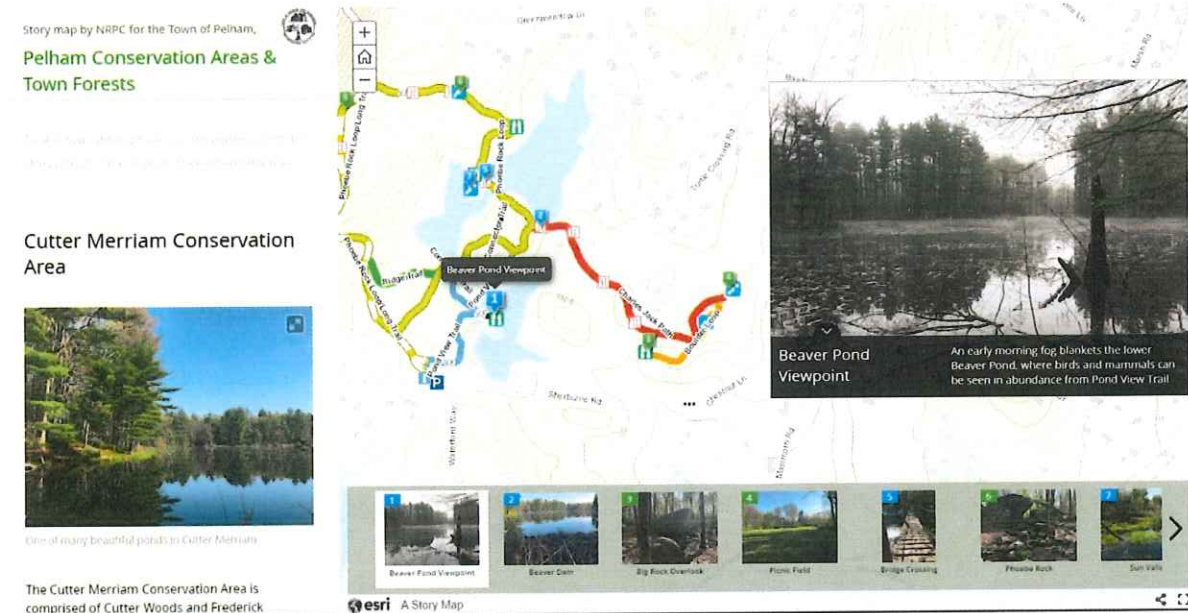




Example Trailhead Kiosk Map

### Deliverable 3: ESRI StoryMap

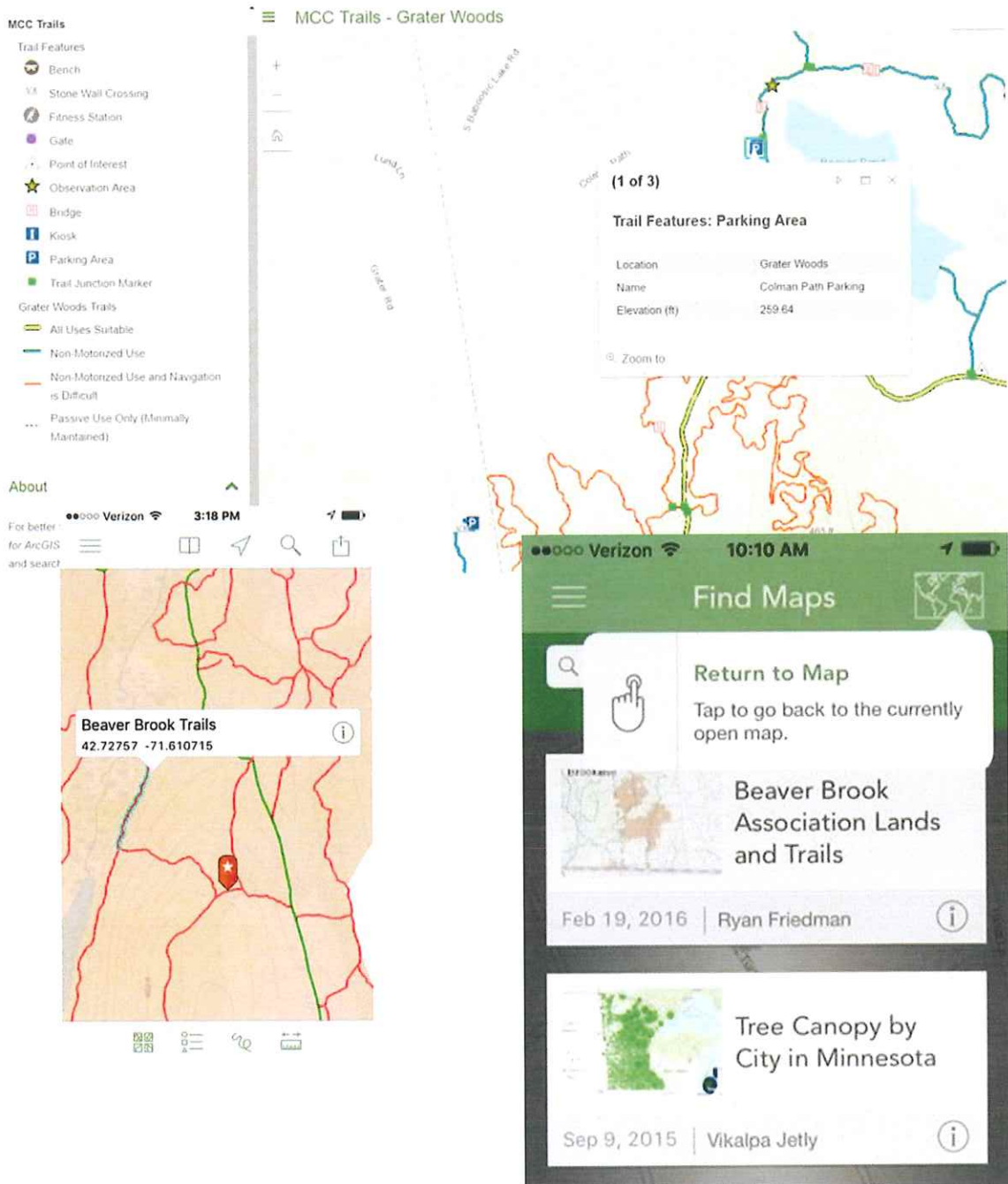
NRPC will create an online ESRI Story Map that will market the locations, photos, and key characteristics of properties featured in this project using engaging, interactive, multimedia content.



Example StoryMap

## Deliverable 4: Mobile App

NRPC will create an interactive map on the ESRI ArcGIS online cloud. It will be viewable as its own web page on desktop and mobile browsers and will be available for navigation using ESRI's app for iPhone and Android.



Example [Mobile App](#)



## Deliverable 5: Data downloads

To accommodate a variety of technical users NRPC will provide to the Commission generic GPS interchange files (GPX) files of trails and waypoints which can be hosted on the Commission's website for public download or provided to various town departments.

### Pricing

Each type of electronic deliverable is estimated individually according to two scenarios: The Commission may choose to undertake Option 1, Pilot project only, which including a kiosk/brochure map, a mobile application, and associated GPX data only. Option 2 would include the pilot as Phase 1, and then Phase 2 would cover four additional properties of the Commission's choosing and an ESRI StoryMap. Additional properties beyond 5 could be added at a cost of \$1060/each. No charges will be assessed for trail data collection under any scenario.

		Option 1	Option 2 (Recommended)	
	Item	Pilot Project (1 property only)	Pilot Project Plus 4 additional properties	Additional Properties
1.	Data Collection	No charge	No charge	No charge
2.	Kiosk/brochure Map(s)	\$1000	\$3750	\$500/each
3.	ESRI StoryMap	n/a	\$1050	\$250/each
4.	Mobile App	\$1000	\$1800	\$250/each
5.	GPX files converted from ESRI	\$60	\$300	\$60/each
<b>Total:</b>		<b>\$2600 Total</b>	<b>\$6900 Total (includes Pilot)</b>	<b>\$1060/each</b>

### Assumptions

Hudson Conservation Commission will provide written or in-person guidance for GPS field data capture. If requested, NRPC will provide a copy of all project deliverables to Hudson including all ESRI data files. NRPC will also retain a copy of the project outputs, but subsequent edits and updates are not assumed in this scope. This quote does not include custom programming or any large-volume hard-copy printing. NRPC assumes responsibility of hosting online project outputs created during the project.

Total timeline for Option 2 would be approximately 1 year from notice to proceed.

Respectfully,



Sara Siskavich, GISP  
Assistant Director - GIS & IT Programs  
Nashua Regional Planning Commission  
saras@nashuarpc.org



TOWN OF HUDSON  
Finance Department

RECEIVED

NOV 18 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE



Agenda  
11-23-21

8G

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** November 18, 2021

**Subject:** Contract with Quantum Spatial for GIS High Resolution Flyover

*Please accept this recommendation to be placed on the Board of Selectmen's next agenda.*

**Recommendation:**

I agree with the recommendation of the Town Engineer to bypass the formal bid process and issue a contract with Quantum Spatial. They will perform a high resolution aerial mapping that will update our GIS system. Total cost of the contract will be \$34,000. Quantum Spatial performed similar services for the Town in 2017 and 2020.

**Funding:** Planning Board Tax Map Update Account 1312-505 will cover \$17,000 (current balance in the account is \$20,161.50).  
Water Utility Professional Services Account 5592-252 will cover \$5,500.00  
Sewer Utility Professional Services Account 5562-252 will cover \$5,500.00  
Assessing Professional Services Account 5410-252 will cover \$1,000.00  
Engineering Professional Services Account 5585-252 will cover \$5,000.00

**Motion 1:**

*To waive the competitive bid process and sole source the work to Quantum Spatial for the following reasons:*

- 1.) They have provided similar services in 2017 and 2020.*
- 2.) They have provided the service at a significant discount in the past.*

**Motion 2:**

*To proceed with the contract to fund the GIS high resolution aerial flyover using Planning Board Tax Map Update Account 1312-505 for \$17,000, Water Utility Professional Services Account 5592-252 for \$5,500.00, Sewer Utility Professional Services Account 5562-252 for \$5,500.00, Assessing Professional Services Account 5410-252 for \$1,000.00 and the Engineering Professional Services Account 5585-252 for \$5,000.00 as recommended by the Town Engineer and Finance Director.*

**Cc:** Elvis Dhima, Town Engineer



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: November 17, 2021

RE: GIS 3 Inch High Resolution Flyover Agreement.

The Town of Hudson has been presented with an opportunity to complete a high resolution (3 inch resolution) aerial mapping of the entire Town in spring of 2022.

The last time the Town conducted a flyover was in 2020. Planning Board has approved an expenditure from Planning Board Tax Map Updates to offset \$17,000 on November 17, 2021 meeting.

This expenditure is supported by Assessing, Public Works, Planning, Zoning Police, Fire and Engineering Department.

**First Motion:**

To waive the bid process and sole source this work to Quantum Spatial for the following reasons:

1. They have provided similar services in 2017 and 2020
2. They have provided the service at a significant discount in the past.

**Second Motion:**

To proceed with the contract to fund the GIS high resolution aerial flyover using Planning Board Tax Map Update Account 1312-505 in the amount of \$17,000, Water Utility Account 5592-252 in the amount of \$5,500, Sewer Utility Account 5562-252 in the amount of \$5,500, Assessing Professional Services Account 5410-252 in the amount of 1,000 and Engineering Professional Services Account 5585-252 in the amount of 5,000.



October 19<sup>th</sup>, 2021

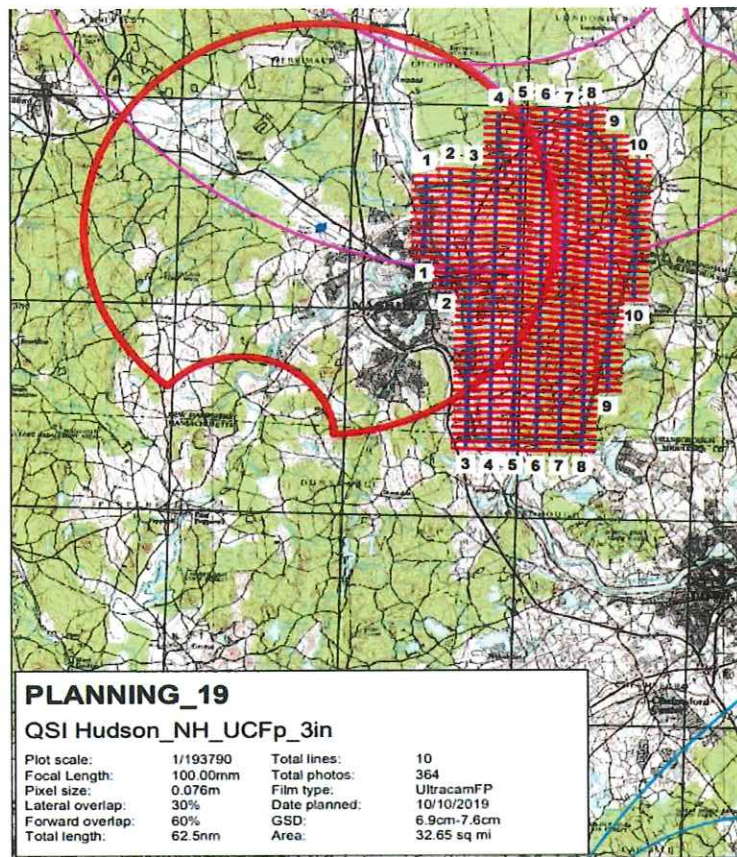
Town of Hudson  
ATTN: Elvis Dhima – Town Engineer  
12 School Street  
Hudson, NH 03051

**RE: Price Proposal – 2022 3in Ortho and Planimetric Update**

Quantum Spatial, an NV5 Company (QSI), appreciates the opportunity to present to Hudson, NH, a price proposal for QL1 Lidar derivatives for the Town area of interest (AOI). The following is a brief synopsis of our services, recommended specifications, and associated costs for the area of interest.

**1.0 Areas of Interest – Hudson, NH**

The area of interest (AOI) for both the ortho and planimetric update is for all of Hudson, which is along Northern MA border. The entire capture area totals 32.5 square miles



## 2.0 Services

### 2.1 3in 4Band Orthos Acquisition & Processing

In 2020 Quantum Spatial did acquire 3in 4 band imagery as part of the USGS GPSC contract with the State of New Hampshire.

The new imagery will be collected with a large format digital camera in 4 bands (R, G, B, NIR) at 7.5cm (3") ground sample distance (GSD) with 60% along-track overlap, and  $\geq 30\%$  sidelap. Flight parameters will be adjusted to collect imagery with a native pixel size (ground sample distance) of 7.5 cm.

Aerial Photography Specifications	
Spectral Bands	Red, Green, Blue, NIR
Pixel Resolution	7.5cm GSD (or 63in)
Horizontal Overlap	60%
Vertical Overlap	$\geq 30\%$
Rectification	< 3 pixels RMSE
Delivery Format	8-bit, Tiled Geo-Tiff



Survey equipment placed by QSI crew.

Orthorectification will be accomplished using known coordinates of photo-identifiable features within the study areas. Direct georeferencing typically results in accuracies of < 3 pixels when compared to ground targets. Individual ortho-rectified TIFFs will be mosaicked ensuring that any remaining radiometric differences between images are corrected. All four bands will be rectified, mosaicked and edited concurrently as one process. Mosaic lines will be non-apparent by carefully blending and editing seam location. The resulting data product is geo-rectified 8-bit, 7.5 cm (3") resolution imagery of the study area provided as tiled, color-balanced ortho-mosaic. Orthophotos will be collected during peak sun angles for the day, under clear conditions with minimal cloud cover.

### 2.3 Survey Control

QSI will use one or more appropriate methods to enable geo-spatial correction of aircraft positional coordinate data. These include conventional base supported ('BS') survey control, TerraPos® Precise Point Positioning ('PPP'), or Trimble® CenterPoint™ Post-Processed Real-Time Extended ('PP-RTX'). To verify lidar point calibration and enable accuracy assessment, our field crew will collect ground check points (GCPs) using GPS-based real-time kinematic (RTK) survey techniques. For an RTK survey, the ground crew uses a roving unit to receive radio-relayed corrected positional coordinates for all ground points from a GPS base unit set up over a survey control monument. Currently, the use of the 2020 imagery survey points are going to be used for the processing of the orthophotos so no new ground control will be collected. If our teams deems more control is need them our team will go out and collect where appropriate.

### 2.4 Planimetric Update

Feature updates to collect similar to that of the 2017 project:

- Roads
- Buildings
- Driveways
- Parking
- Sidewalks
- Manholes
- Catch basins
- Hydrants

Please note that sidewalks and driveways will be converted to polygons if they are not already





Figure: Town current features with update areas to collect

## 2.5 New Structure Layer

Structure features captured from the 2022 planimetric data will compare to the 2017 structure layer and will be a stand alone layer provided to the town.

### Deliverables

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Data will be delivered in UTM Zone 10, meters horizontal datum: NAD83 (2011), and vertical datum: NAVD88 (Geoid12B), **unless otherwise specified before final contracting.**

### Imagery

#### Orthophotos

- Orthophoto tiles, 7.5 cm (3") GSD/resolution or better, *GeoTIFF format***Vectors**
- Survey Boundaries, *shapefile format*
- Orthophoto Index, *shapefile format*

### Planimetrics

- **Geodatabase**

### Schedule

---

QSI anticipates the aerial acquisition will be performed in Spring 2022 (March- May). Based on anticipated workload full delivery will be done within 8-12 weeks from date of collection.



**Price**

Price options are provided in the table below and broken-down pertaining to task

Town of Hudson, NH Ortho and Planimetric update.			
Option	AOI	Services	Total
Hudson, NH	32.5mi2	3in 4band Orthos	\$23,500
Hudson, NH	32.5mi2	Planimetric Update	\$9,500
Hudson, NH	32.5mi2	New Structure layer between 2017-2021	\$1,000
		<b>GRAND TOTAL</b>	<b>\$34,000.00</b>

Sincerely,

Drew Meren, GISP, Account Manager  
45180 Business Ct. Suite 800 Sterling, VA 20166  
Cell: 703-919-8038  
Email: [drew.meren@nv5.com](mailto:drew.meren@nv5.com)

Signature for Notice to Proceed

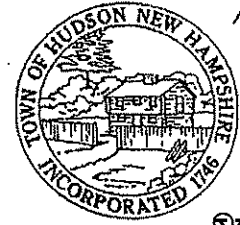
Company: Town of Hudson  
Name: Elvis Dima

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quantum Spatial would like to receive this notice to proceed by 11/30/2021 to accommodate mobilization planning for Spring 2022.



# TOWN OF HUDSON MODERATOR



8H

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

XX

RECEIVED

NOV 04 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE

## MEMORANDUM

November 3, 2021

To: Board of Selectmen

From: Paul Inderbitzen  
Moderator

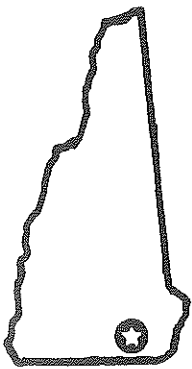
RE: Change in Polling Hours Warrant Article

As we move to two voting locations, it will be necessary to move the voting machines and ballots to a central location for tabulation of the results and write-ins at the end of the evening. I propose that the Town change its hours of voting from 7 AM to 7 PM. This will allow us to get the results out without extending an already long day. Of course, if voters are in line the polls can always be extended as we have done in the past. In recent elections, except for a few instances, there are usually low numbers of voters checking in between 7 and 8 PM.

The process to change the polling hours requires a ballot vote at a Town Election. If the article passes, the Secretary of State is required to place the question on the next State Ballot for the Town. If that passes, the hours are changed. While this seems overly regulated, the procedure is codified in the RSA's. The Board of Selectmen do have the ability to set the polling hours for Town Elections in the Warrant (RSA 669:25). However, having two different hours for Town and State Elections would be confusing to voters.

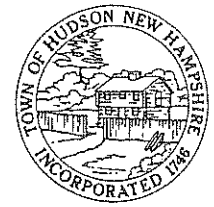
I request that the Board place the following question on the warrant for the March 2022 Election. The wording is specified in RSA 659:4-a.

"Polling hours in the Town of Hudson are now 7:00 AM to 8:00 PM. Shall we place a question on the state election ballot to change polling hours so that polls shall open at 7:00 AM and close at 7:00 PM for all regular state elections beginning in 2023?"



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda*  
11-23-21



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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

81

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 19, 2021

Re: Warrant Article N – Benson Park Renovation Capital Reserve Fund

Attached please find a proposed Warrant Article that would add funds to the existing Benson Park Renovation Capital Reserve Fund. The Benson Park Committee requested that the Board add \$20,000 to this fund. Should the Board vote to forward this article to the warrant, the following motion is appropriate:

***Motion: To forward Warrant Article N, funding for the Benson Park Renovation Capital Reserve Fund to the warrant.***

Should you have any questions or need additional information, please feel free to contact me.

**Fiscal Year 2023**  
**Warrant Article N**

**Benson Park Renovation Capital Reserve Fund Funding**

Shall the Town of Hudson vote to raise and appropriate the sum of \$20,000 which will be added to the Benson Park Renovation Capital Reserve Fund previously established in March 1998?

(Recommended by the Board of Selectmen      )

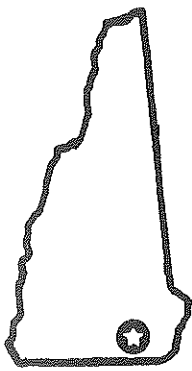
(Recommended by the Budget Committee      )

**Town of Hudson, NH**  
**Capital Reserve/Trust Funds**  
**Fiscal Year 2023**

Date of Creation	Fund	Department	Name of Trust	Market Value Balance 6/30/2021	Budgeted Additions FY22	Anticipated Withdrawals FY22	Anticipated Withdrawals FY23	FY22 Projected Balance before Expenditures	Agents/ Authority to Expend	Town Proposed FY2023
19-Aug-94	GF	5750-450	Ambulance CRF	70,728				70,728	Vote	
10-Mar-98	GF		Benson's Land CRF	110,893				110,893	BOS	
12-Mar-13	GF	5940-450	Communications Equip & Infrastructure	957,023		(659,000)		298,023	BOS	
13-Mar-01	GF		Conservation Land CRF	858,597				858,597	Vote	
16-Jun-94	GF	5940-450	Employees Earned Time	975,334				975,334	BOS	
10-Mar-20	GF		Energy Efficiency CRF	28,430				28,430	BOS	
14-Mar-00	GF	5730-450	Fire Apparatus CRF	266,494		(170,000)		96,494	Vote	
11-Mar-08	GF	5730-450	Fire Apparatus Refurb & Repair CRF	249,455	25,000	(139,781)		134,674	BOS	
08-Mar-11	GF	5730-450	Fire Equipment CRF	8,512				8,512	BOS	
11-Mar-08	GF	5410-450	Future Property Revaluations CRF	263,404	15,000	(175,100)		103,304	BOS	
09-Mar-21	LIB		Hills Mem Library Maintenance CRF	0	25,000			25,000	BOS	
14-Mar-06	GF	5330/5677	Information Services CRF	87,458				87,458	BOS	
14-Mar-17	GF	5060-450	Library Improvements CRF	59,243				59,243	Vote	
11-Mar-14	GF	5045-450	Major Repair to Town Buildings CRF	153,506	50,000			203,506	BOS	
18-Mar-95	SF	5564-450	Nashua WWT CRF	4,096,668				4,096,668	BOS	
13-Mar-07	GF	5630-450	Police Bullet Proof Vest Repl CRF	52,096				52,096	BOS	
13-Mar-07	GF	5630-450	Police Duty Weapons Repl CRF	53,184				53,184	BOS	
09-Mar-21	GF	5630-450	Police Safety Equip CRF (Tasers/Cameras)	0	50,000			50,000	BOS	
09-Mar-10	GF/CC	5586-450	Pond Reclamation CRF	70,813				70,813	BOS	
12-Mar-02	GF	5810-450	Rec Facility Land Purchase CRF	237,064				237,064	Vote	
11-Mar-14	GF	5810-450	Recreation Equipment CRF	2,105				2,105	BOS	
11-Mar-14	GF	5824-450	Recreation Field Construction CRF	1,526				1,526	BOS	
28-Nov-97	SF		Sewer Capital Assessment	10,500,217				10,500,217	BOS	
16-Sep-95	SF	5564-450	Sewer Pump Repair CRF	201,051				201,051	BOS	
14-Mar-06	GF/SF	5554/5562-450	VacCon Truck Replacement CRF	393,286	60,000	(400,000)		53,286	Vote	
12-Mar-02	WF	5592-450	Water Utility Improvement CRF	4,055,498				4,055,498	BOS	
12-Mar-02	WF	5592-450	Water Utility Capital Repair CRF	447,707				447,707	BOS	
08-Mar-16	WF	5592-450	Water Utility Infrastructure & Capital CRF	87,038				87,038	BOS	
			BOS = Board of Selectmen	<b>24,287,330</b>	<b>225,000</b>	<b>(1,543,881)</b>	<b>-</b>	<b>22,968,449</b>		<b>0</b>
			Trustees = Trustees of the Trust Fund							
			Vote = Town Meeting Vote				SF	14,797,936		
			LIB = Library Trustees				WF	4,590,243		
							LIB	25,000		



Agenda  
11-23-21



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8J

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 16, 2021

Re: Petition Warrant Article – Land Use Change Tax Fund

Attached please find a Petition Warrant Article to place 100% of the revenues of all future payments collected from the Land Use Change Tax into the Conservation Fund. Currently 75% of the Land Use Change Tax goes into the Conservation Fund. This article would increase the percentage to 100%. As this is a petition warrant article it goes to the warrant. The Board can either recommend or not recommend the article. Should the Board vote to recommend the article, the following motion is appropriate:

***Motion: To recommend the petition warrant article to place 100% of the revenues of all future payments collected from the Land Use Change Tax into the Conservation Fund.***

Should the Board vote to not recommend the petition, the following motion is appropriate:

***Motion: To not recommend the petition warrant article to place 100% of the revenues of all future payments collected from the Land Use Change Tax into the Conservation Fund.***

Should you have any questions or need additional information, please feel free to contact me.

PETITION WARRANT ARTICLE

To: Town Clerk

From: Selectmen's Office

Date: 11-12-21

Re: Request for Signature Verification on Attached Petition

Title: Land Use Change Tax

Received: Brett Gagnon 123 Wason Rd.  
Name/Address

11-12-21  
Date/Time

\* called 11/16/21 Jennifer Rousseau will present this article.

To: Selectmen's Office

From: Town Clerk

Date: 11-15-21

Re: Signature Verification on subject Petition

Number of Verified Signatures:

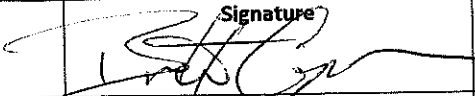
Signed: [Signature]

Comments: All Voters Verified ✓

Received back from Town Clerk's office:

We, the undersigned, call upon the Selectmen of the Town of Hudson, New Hampshire, to include the following Warrant Article in our next town meeting during the month of March 2021:

" Shall the Town vote to place 100% of the revenues of all future payments collected from the Land Use Change Tax into the Conservation Fund in accordance with RSA 36-A:5 III, as authorized under the provisions of RSA 79-A:25 II, said monies to be used for the acquisition of conservation land, conservation easements, development rights and the costs associated therewith? "

Name	Signature	Address where REGISTERED to VOTE
✓ Brett Gagnon		123 Wason Rd Hudson NH 03051
Name	Signature	Address where REGISTERED to VOTE
Name	Signature	Address where REGISTERED to VOTE
Name	Signature	Address where REGISTERED to VOTE
Name	Signature	Address where REGISTERED to VOTE
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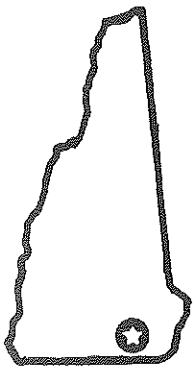


ersigned, call upon the Selectmen of the Town of Hudson, New Hampshire, to include the  
 wing Warrant Article in our next town meeting during the month of March 2021:

" Shall the Town vote to place 100% of the revenues of all future payments collected from the Land Use Change  
 Tax into the Conservation Fund in accordance with RSA 36-A:5 III, as authorized under the provisions of RSA 79-  
 A:25 II, said monies to be used for the acquisition of conservation land, conservation easements, development  
 rights and the costs associated therewith? "

Name	Signature	Address where REGISTERED to VOTE
Scott Wade		1 Fairway Drive
Chris Thatcher		15 Parkhurst Dr.
Xenophon Vreagropoulos		5 Muldoon Dr.
Mary Grookan		18 Fairway Dr
Paul Grookan		18 Fairway Dr
URS NAGER		8 Park Lane, Hudson NH
James Crowley		4 Fairway, Hudson NH
Kathleen Crowley		4 Fairway Hudson NH
Colleen Vreagropoulos		5 Muldoon drive
Susan Biss Gosselin		5 9 Fairway Dr Hudson
Robert Chester		14 Fairway Dr
Harry A. Schibano		8 Birdie Ln
Judith K Schibano		8 Birdie Lane

Name	Signature	Address where REGISTERED to VOTE
✓ Joanne Walsh	<i>Joanne Walsh</i>	2 Eagle Dr
✓ MARCUS RR	<i>Marcus</i>	2 EAGLE DR
✓ Robert Costello	<i>Robert Costello</i>	17 Fairway Drive
✓ PAILLIP Volk	<i>Phillip Volk</i>	15 FAIRWAY DRIVE
✓ Angela Volk	<i>Angela Volk</i>	15 Fairway Drive
✓ HEIDI JAKOBY	<i>Heidi Jakoby</i>	94 GOWING RD HUDSON NH
✓ Michael Jakoby	<i>Michael Jakoby</i>	94 Gowing Rd HUDSON NH
✓ Paige Schaller	<i>Paige Schaller</i>	213 Fox Hollow Dr. Hudson NH
✓ Rita Banatwala	<i>Rita Banatwala</i>	29 Fairway Dr. 03051
✓ Kathleen Martineck	<i>Kathleen Martineck</i>	14 Birdie Ln. 03051
✓ Michael Ruby	<i>Michael Ruby</i>	7 Bagley Dr 03651
✓ Marie Dobens	<i>Marie Dobens</i>	4 Eagle Dr. 03051
✓ James Dobens	<i>James Dobens</i>	4 Eagle Dr. 03051
✓ Mary Palmer	<i>Mary Palmer</i>	26 Chalfont
<del>Kathleen</del>	<del>Signature</del>	<del>Address</del>
✓ Kath Reenley	<i>Kath Reenley</i>	8 PAR LANE
✓ Jennifer Tatter	<i>Jennifer Tatter</i>	8 Muldown
✓ Scott Tatter	<i>Scott Tatter</i>	8 Muldown



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Agosta  
11-23-21



8K

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Stephen A. Malizia, Town Administrator -- smalizia@hudsonnh.gov -- Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 16, 2021

Re: Petition Warrant Article -- Ballots Shall Be Hand Counted

Attached please find a Petition Warrant Article that would require that all voting shall be by paper ballot and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices. As this is a petition warrant article it goes to the warrant. The Board can either recommend or not recommend the article. Should the Board vote to recommend the article, the following motion is appropriate:

***Motion: To recommend the petition warrant article to require that all voting shall be by paper ballot and all ballots shall be hand counted only rather than by use of optical scanning or any other types of programmable electronic counting devices.***

Should the Board vote to not recommend the petition, the following motion is appropriate:

***Motion: To not recommend the petition warrant article to require that all voting shall be by paper ballot and all ballots shall be hand counted only rather than by use of optical scanning or any other types of programmable electronic counting***

Should you have any questions or need additional information, please feel free to contact me.

PETITION WARRANT ARTICLE

To: Town Clerk

From: Selectmen's Office

Date: 11-16-21

Re: Request for Signature Verification on Attached Petition

Title: Ballots shall be Hand Counted.

Received: Fumio Taku 17 Garrison Farm Rd.  
Name/Address

11-16-21  
Date/Time

To: Selectmen's Office

From: Town Clerk

Date: 11-16-21

Re: Signature Verification on subject Petition

Number of Verified Signatures:

Signed: [Handwritten Signature]

Comments: All votes verified (3 Not Registered)

Received back from Town Clerk's office:



# PETITION FOR WARRANT ARTICLE

To the Town/City of Hudson, NH

We, the undersigned duly registered voters in the Town/City of Hudson, New Hampshire, hereby petition and apply for the insertion of the following petition warrant article:

"Shall the following provisions pertaining to elections be adopted?: **All voting shall be by paper ballot; and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices.**"


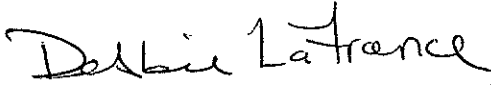





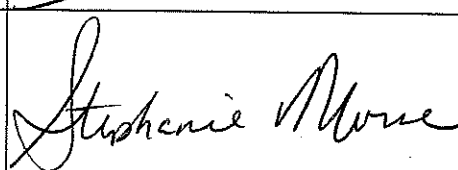
PRINTED NAME	PHYSICAL ADDRESS	SIGNATURE
Fumio Taku ✓	17 Garrison Farm Rd. Hudson, NH 03051 603-557-0655	<i>Fumio Taku</i>
ELAINE TAKU ✓	17 GARRISON FARM RD HUDSON, NH 03051 (603) 879-9114	<i>Elaine J Taku</i>
Anne-Marie Lombardi ✓	52 Campello St Hudson, NH 03051 603-521-7800	<i>AM Lombardi</i>
Wendie Laste ✓	15 Garrison Farm Rd. Hudson, NH 03051	<i>Wendie Laste</i>
Greg Laste ✓	15 Garrison Farm Rd Hudson NH 03051	<i>Gregory Laste</i>
Andrea Carbone ✓	6 Garrison Farm Rd. Hudson, NH 03051	<i>Andrea Carbone</i>
Taylor Carbone ✓	6 Garrison Farm Rd Hudson, NH 03051	<i>Taylor Carbone</i>
James Carbone ✓	6 Garrison Farm Rd. Hudson, NH 03051	<i>James Carbone</i>

# PETITION FOR WARRANT ARTICLE

To the Town/City of Hudson NH.

We, the undersigned duly registered voters in the Town/City of Hudson, New Hampshire, hereby petition and apply for the insertion of the following petition warrant article:

"Shall the following provisions pertaining to elections be adopted?: **All voting shall be by paper ballot; and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices.**"

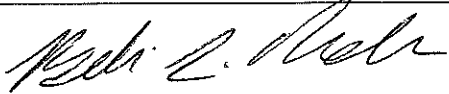


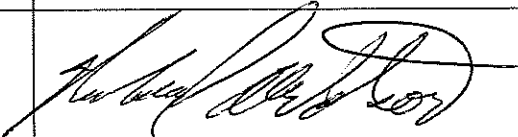
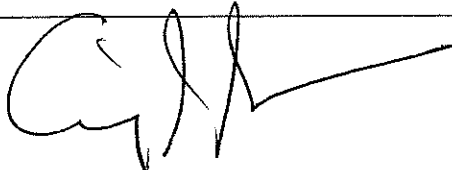
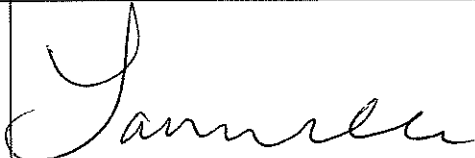


PRINTED NAME	PHYSICAL ADDRESS	SIGNATURE
Rob LaFrance ✓	19 Garrison Farm Hudson, NH 03051	
Debbie LaFrance ✓	19 Garrison Farm Hudson NH 03051	
Sean Hogan ✓ 603-305-6282	7 Garrison Farm Hudson NH 03051	
WILLIAM HARTWICK ✓ 603 880 8028	20 GARRISON FARM RD HUDSON, NH 03051	
MAURA HARTWICK ✓	20 GARRISON FARM HUDSON NH 03051	
Linda B Sartori ✓	15B Brackett Lane Hudson, N.H 03051	
Brian C. Morse ✓	1 Daw St Hudson, NH 03051	
Stephanie Morse ✓	1 Daw St Hudson NH 03051	

# PETITION FOR WARRANT ARTICLE

To the Town/City of Hudson, NH

We, the undersigned duly registered voters in the Town/City of Hudson, New Hampshire, hereby petition and apply for the insertion of the following petition warrant article:

"Shall the following provisions pertaining to elections be adopted?: **All voting shall be by paper ballot; and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices.**"





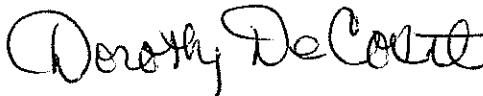
PRINTED NAME	PHYSICAL ADDRESS	SIGNATURE
Brandi Madden X	46 Webster St Hudson NH 774 314 0156	
Eric Durant X	46 Webster st Hudson, NH 603-321-9982	
Anna Marie Watson ✓	978-973-1130 21 Sunland Dr Hudson NH	
RICHARD A. WATSON ✓	21 SUNLAND DR HUDSON N.H.	
CRAG S POWERS ✓	31 Cedar St Hudson NH 03051	
Tanya Quinlan ✓	10 hurley st HUDSON NH 03051	
Patrick Quinlan ✓	10 hurley st HUDSON NH 03051	
Sean OLeary X	26 Robin Dr Hudson NH 03051	

# PETITION FOR WARRANT ARTICLE

To the Town/City of Hudson -

We, the undersigned duly registered voters in the Town/City of Hudson, New Hampshire, hereby petition and apply for the insertion of the following petition warrant article:

"Shall the following provisions pertaining to elections be adopted?: **All voting shall be by paper ballot; and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices.**"

PRINTED NAME	PHYSICAL ADDRESS	SIGNATURE
Spencer Morse ✓	1 Daw St Hudson NH	
Mackenzie Morse ✓	1 Daw St. Hudson NH	
Anthony Morse ✓	1 Daw St. Hudson NH	
ALEX MORSE ✓	4 DAW ST HUDSON NH	
Dorothy DeCaste ✓	15 Grand Ave Hudson NH	







*Agenda*  
11-23-21

RECEIVED

NOV 18 2021

TOWN OF HUDSON  
SELECTMEN'S OFFICE

8L

November 18, 2021

To: Board of Selectmen

From: Jill Laffin, Executive Assistant to the BOS

Re: Agenda Item

Selectman Gagnon asked that an agenda item be added to discuss liaison assignments as it relates to annual time required for each. Propose a more quantifiable balance for each.





# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### LIAISON ASSIGNMENTS

#### COMMITTEES:

Benson Committee .....	Morin	monthly
Budget Committee .....	Gagnon/Guessferd	Two-three times a week during budget season. Otherwise first Wednesday of the month, as needed
Cable Committee .....	Guessferd	monthly
CIP .....	Morin	when updating CIP
CTAP .....	Roy	as needed
Chamber Commerce .....	Morin/Guessferd	monthly
Conservation .....	Morin	monthly
Emergency Preparedness .....	BOS Chairman	daily during pandemic, as needed now
HazMat.....	Roy	as needed
LEPC.....	BOS Chairman	quarterly
Library .....	Gagnon	monthly
Municipal Utility Committee.....	Gagnon	monthly
NRPC.....	Roy	monthly
Nominations & Appointments .....	BOS Chairman	as needed
Planning Board.....	McGrath/Morin	2-3 times per month, sometimes more depending on case load
Recreation .....	Gagnon	monthly
School Board.....	Roy	two times a month
Sustainability Committee.....	Gagnon	monthly
State Liaison.....	Guessferd	as needed
Zoning Board of Adjustment .....	Roy/McGrath	2-3 times per month

	Morin	McGrath	Roy	Gagnon	Guessferd
Bensons Committee	12				
Budget Committee				~18	
Cable Committee					12
Capitol Improvement Plan	<i>As needed</i>				
CTAP			<i>As needed</i>		
Chamber of Commerce	12				
Conservation Commission	12				
Emergency Preparedness		<i>As needed</i>			
HazMat			<i>As needed</i>		
LEPC		4			
Library Trustees				12	
Municipal Utility Committee				12	
Nashua Regional Planning Commission			4		
Nominations and Appointments		1			
Planning Board		~24			
Recreational Committee				12	
School Board			24		
Sustainability Committee				12	
State Liaison					<i>As needed</i>
Zoning Board of Adjustments			24		
<b>Approx. Total annual meetings</b>	<b>36</b>	<b>29</b>	<b>52</b>	<b>66</b>	<b>12</b>