



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

May 24, 2022

Board of Selectmen Meeting Room, Town Hall

#### Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

#### A. Nominations

- 1) Benson Park Committee - ( 5 vacancies - 1 member term to expire 4/30/25, 1 member term to expire 4/30/23, 2 alternate member vacancies to expire 4/30/25, 1 alternate member term to expire 4/30/24)

Erica Carreau

- 2) Recreation Committee - ( 2 member term vacancies - 1 member term to expire 4/30/24, 1 member term to expire 4/30/25)

Lauren Young

#### B. Appointments

- 1) Benson Park Committee - ( 5 vacancies - 1 member term to expire 4/30/25, 1 member term to expire 4/30/23, 2 alternate member vacancies to expire 4/30/25, 1 alternate member term to expire 4/30/24)

Sarah Petkiewicz

**6. CONSENT ITEMS**

**A. Assessing Items**

- 1) Elderly Exemption Re-qualifications: 14 Oliver Dr. - map 142/ lot 007/ sub 013; 23 Bonnie Heights - map 158/ lot 001/ sub 007; 24 Riviera Rd. - map 148/ lot 040/ sub 059; 72 Mobile Dr. - map 178/ lot 013/ sub 077; 24 Ledge Rd. - map 166/ lot 008; 6 Hurley St. - map 182/ lot 158; 9 Eagle Dr. - map 240/ lot 008; 513 Abbott Farm Ln. - map 165/ lot 141/ sub 513; 11 Belknap Terrace - map 198/ lot 128; 1 Blackstone St. - map 183/ lot 011; 2 Sunland Dr. - map 138/ lot 031; 19 Glasgow Cir. - map 149/ lot 001/ sub034; 11 Rena Ave, - map 228/ lot 046; 925 Fox Hollow Dr. - map 204/ lot 006/ sub 925; 54 Dracut Rd. - map 241/ lot 067; 69 Wason Rd. - map 217/ lot 019; 814 Elmwood Dr. - map 156/ lot 063/ sub 118
- 2) Disabled Exemption Re-qualifications: 13A Intervale Ct., map 177, lot 005, sub 075; 259 B Webster St., map 138, lot 027
- 3) Disabled Exemption: 11 Belknap Terrace, map 198, lot 128
- 4) Certification of Yield Taxes Assessed/Timber Warrant: 282 & 286 Lowell Road, map 234, lot 038 and map 234, lot 040
- 5) 2021 Abatement Application - Eversource Energy: map 100, lot 8; Map 100 Lot 8-1; Map 100 Lot 8-2; Map 167, Lot 9; Map 190, Lot 192; Map 179, Lot 31; Map 107, Lot 30; Map 208, Lot 11; Map 107, Lot 3-1; Map 144, Lot 8; Map 175, Lot 153; Map 182, Lot 181; Map 162, Lot 80; Map 138, Lot 36; Map 179, Lot 11; Map 195, Lot 5; Map 175, Lot 6; Map 171, Lot 30; Map 171, Lot 31; Map 162, Lot 16; Map 135, Lot 7; Map 135, Lot 2; Map 171, Lot 46; Map 138, Lot 56; Map 175, Lot 153-2; Map 138, Lot 86

**B. Water/Sewer Items - none**

**C. Licenses & Permits & Policies**

- 1) Raffle Permit - Hudson Fish & Game

**D. Donations - none**

**E. Acceptance of Minutes - none**

**F. Calendar**

- |      |      |  |
|------|------|--|
| 5/25 | 7:00 | Planning Board - Buxton Meeting Room             |
| 5/26 | 7:00 | Zoning Board of Adjustment - Buxton Meeting Room |
| 5/30 |      | Memorial Day - Town Offices Closed               |
| 6/01 | 8:30 | Highway Safety Committee - BOS Meeting Room      |
| 6/01 | 7:00 | Budget Committee - Buxton Meeting Room           |
| 6/02 | 6:30 | Recreation Committee - BOS Meeting Room          |
| 6/07 | 7:00 | Board of Selectmen Workshop - BOS Meeting Room   |
| 6/08 | 7:00 | Planning Board - Buxton Meeting Room             |
| 6/13 | 7:00 | Conservation Commission - Buxton Meeting Room    |
| 6/14 | 7:00 | Board of Selectmen - BOS Meeting Room            |

7. **OLD BUSINESS**

A. Votes taken after Nonpublic Session on May 10, 2022

- 1.) Selectman Gagnon made a motion, seconded by Selectman Guessferd to approve Chief Assessor Jim Michaud's request to buy back 100 hours of his earned time. Carried 3-0.
- 2) Selectman Guesfferd made a motion, seconded by Selectman Gagnon to accept Chief Dionne's recommendation to recognize & award Attorney Joe Tessier, Lieutenant Steve McElhinney, Lieutenant Roger Lamarche, Executive Coordinator Sherrie Kimball and Animal Control Supervisor Jana McMillan with a merit award of \$200 each per the Supervisors Association Contract. Carried 3-0
- 3) Motion to adjourn at 8:34 p.m. by Selectman Guessferd seconded by Selectman Gagnon. Carried 3-0.

8. **NEW BUSINESS**

- A. Right to Know Committee - Draft Policy
- B. Public Hearing - Changes to Town Code 202 - Explosives
- C. American Rescue Plan Monies
- D. HFD - Letter of Resignation
- E. IAFF Local 3154 MDA Boot Drive
- F. ~~HPD - Locality Equipment Purchase Grant Application~~
- G. Candidate Information Flyer - Final Draft
- H. Fiscal Year 2023 Default Budget
- I. Board of Selectmen Visioning Session

9. **BOARD LIAISON REPORTS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

13. **NONPUBLIC SESSION**

**RSA 91-A: 3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

14. **ADJOURNMENT**

**Reminder... Items for the next agenda, with complete backup, must be in the Selectmen's Office  
no later than 12:00 noon on Thursday, June 9, 2022.**





How may we help you?

5A-1

## Submission #62

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### Submission information

Form: Board & Committee Application

Submitted by Visitor (not verified)

Mon, 04/25/2022 - 10:09pm

73.249.224.158

### Date

Mon, 04/25/2022

### First Name

Erica

### Last Name

Carreau

### Street Address

13 Blackstone St Hudson NH

### Home Phone

6035665383

### Work Phone

### E-mail Address:

ecarreau18@gmail.com

**Education**

HS Diploma; Nashua Community College student

**Occupation (or former occupation if retired)**

Boys & Girls Club of Greater Nashua

**Special Interests**

Exploring outdoors; community service

**Professional/Community Activities**

Unofficially aided in Benson Cleanups

**Reference**

Members of the Park Cleanup Committee

**Reason for Applying**

I love going to Benson's & have a deep appreciation for the hard work that gets put into maintaining the park. I would like to be an official part of volunteering at Benson Park.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Benson Park Committee

**Areas of Expertise**

Other

**Are you a Hudson, NH resident?**

yes

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12 School Street | Hudson, NH 03051 | (603) 886-6000

RECEIVED

MAY 19 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE

5A-2

*Agenda*  
*5-24-22*



NEW HAMPSHIRE

~~XXXXXX~~

How may we help you?

# Submission #63

[Print](#)   [Resend e-mails](#)

[Previous submission](#)

[Next submission](#)

## Submission information

Form: [Board & Committee Application](#)

Submitted by Visitor (not verified)

Mon, 05/09/2022 - 12:35pm

98.229.192.179

**Date**

Mon, 05/09/2022

**First Name**

Lauren

**Last Name**

Young

**Street Address**

123 Dracut Rd

**Home Phone**

603-930-0620

**Work Phone**

**E-mail Address:**

lauren.scire.young@gmail.com

**Education**

Masters in Education, Bachelors in Social Work

**Occupation (or former occupation if retired)**

Special Educator, Child & Caregiver Yoga Teacher, Stay at home mom

**Special Interests**

anything with improving kids lives & community (expecially the different kiddos), non-profit, cross stitching, stained glass art

**Professional/Community Activities**

None yet. I moved back to the area in 2012 (I'm born & raised here) and had my energy trying to build a family.

**Reference**

I want to get their permission, so I'll get back to the BOS members with this one.

**Reason for Applying**

My oldest is turning 5 and finally able to participate in-town programs. I participated in training 6 years ago that recommended the graduates to look at Parks & Recreation departments to offer our programming. This lead me to pay attention to neighboring town programs. Merrimack, NH, Pelham, NH, Milford, NH, and Nashua, NH have the most diverse and expansive programs in the area.

I want to help guide Hudson to become like them- providing not only events, but also weekly programs to meet the mission of the Rec. department (which I can't even seem to find on the Town's website, but definitely read in a past newsletter) to meet all the needs of the community in every age group and interest.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Recreation Committee

**Areas of Expertise**

Communications

**Are you a Hudson, NH resident?**

yes

**Laffin, Jill**

---

**From:** Lauren Young <lauren.scire.young@gmail.com>  
**Sent:** Monday, May 9, 2022 9:41 PM  
**To:** ~BoS  
**Subject:** references for Recreation Committee application

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

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To whom it may concern,

This afternoon I submitted my application to the Recreation committee via the Hudson.gov website. I left the reference area blank with a note stating that I will email with the reference information. If you could please add the following resident's information to my application under references, that would be greatly appreciated!

1) Lianne Marie Poisson, Resident of Hudson, Principal software engineer at BAE Systems, [eve6grl02@gmail.com](mailto:eve6grl02@gmail.com), 401-749-0561.

2) Malia Downey, Resident of Hudson, Alvirne High School student, [maliar624@gmail.com](mailto:maliar624@gmail.com), 603-759-7738.

With gratitude,

Lauren Young

Lauren S. Young, M.Ed., RYT-200, (she/her)

[lauren.scire.young@gmail.com](mailto:lauren.scire.young@gmail.com)

Social Media: @laurenyoungyoga

*Agenda 5-10-22*  
**RECEIVED**  
**APR 22 2022**  
TOWN OF HUDSON  
SELECTMEN'S OFFICE



5B-1

How may we help you?

## Submission #59

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[Previous submission](#)

[Next submission](#)

### Submission information

Form: Board & Committee Application  
Submitted by Visitor (not verified)  
Fri, 04/22/2022 - 8:47am  
73.68.79.5

**Date**

Fri, 04/22/2022

**First Name**

Sarah

**Last Name**

Petkiewicz

**Street Address**

18 Heritage Circle

**Home Phone**

617-777-0293

**Work Phone**

**E-mail Address:**

s\_petkiewicz@yahoo.com

**Education**

Masters in Public Health, Masters in Mental Health Counseling, BSc. Biology

**Occupation (or former occupation if retired)**

HR Director

**Special Interests**

Love spending time outside with my children. Love encouraging mental health for all

**Professional/Community Activities****Reference**

Samantha Sheriff, sampcuk@yahoo.co.uk, Chief People Officer

**Reason for Applying**

I spend a lot of time outdoors at the various parks in Hudson and I would love to help keep them clean and accessible for all to enjoy. I actually went to Bensons as a child when it still had animals so this holds a special place in my heart.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Benson Park Committee

**Areas of Expertise**

- Communications
- Other

**Are you a Hudson, NH resident?**

yes

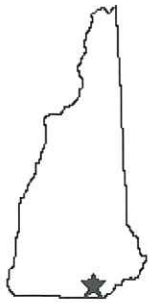
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12 School Street | Hudson, NH 03051 | (603) 886-6000

Agenda  
5-24-22



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-1

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 24, 2022

FROM: Jim Michaud, Chief Assessor

RECEIVED

MAY 19 2022

RE: Elderly Exemption Re-qualifications

TOWN OF HUDSON  
SELECTMEN'S OFFICE

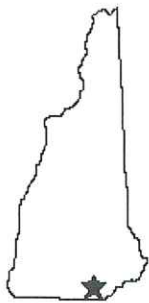
I recommend the Board of Selectmen sign the PA-29 form granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

- Barbara Wolseley – 14 Oliver Dr. – map 142/ lot 007/ sub 013
- Karen Leach – 23 Bonnie Heights – map 158/ lot 001/ sub 007
- Joyce Hoenig – 24 Riviera Rd. – map 148/ lot 040/ sub 059
- Raymond Dionne – 72 Mobile Dr. – map 178/ lot 013/ sub 077
- Shirley LaChance – 24 Ledge Rd. – map 166/ lot 008
- Jane Ruitter – 6 Hurley St. – map 182/ lot 158
- Daniel and June Sylvester – 9 Eagle Dr. – map 240/ lot 008
- Joaquina Joy – 513 Abbott Farm Ln. – map 165/ lot 141/ sub 513
- Paul and Kathleen Logan – 11 Belknap Terrace – map 198/ lot 128
- Susan Hart – 1 Blackstone St. – map 183/ lot 011
- Daniel Dube – 2 Sunland Dr. – map 138/ lot 031
- Pauline Eno – 19 Glasgow Cir. – map 149/ lot 001/ sub034
- Andrew and Gayle Diantonio – 11 Rena Ave, - map 228/ lot 046
- Maureen Petro – 925 Fox Hollow Dr. – map 204/ lot 006/ sub 925
- Beatrice Duchesne – 54 Dracut Rd. – map 241/ lot 067
- Cecile Coulombe – 69 Wason Rd. – map 217/ lot 019
- Jonathan Ackerman – 814 Elmwood Dr. – map 156/ lot 063/ sub 118

***MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.***



Agenda  
5-24-22



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-2

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 24, 2022

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

**MAY 19 2022**

TOWN OF HUDSON  
SELECTMEN'S OFFICE

RE: Disabled Exemption Re-qualifications:

I recommend the Board of Selectmen sign the PA-29 forms granting a Disabled Exemption to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Diane Spillane – 13A Intervale Ct. – map 177/ lot 005/ sub 075  
David and Patricia Fleury – 259B Webster St – map 138/ lot 027

***MOTION: Motion to grant Disabled Exemptions to the property owners referenced in the above request.***

Agenda  
5-24-22



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-3

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 24, 2022

FROM: Jim Michaud, Chief Assessor *JM*

**RECEIVED**  
**MAY 19 2022**  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

RE: Disabled Exemption:  
  
11 Belknap Terrace – map 198/ lot 128

I recommend the Board of Selectmen sign the PA-29 forms granting a Disabled Exemption to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Paul and Kathleen Logan - 11 Belknap Terrace – map 198/ lot 128

***MOTION: Motion to grant a Disabled Exemption to the property owners referenced in the above request.***

Agenda  
5-24-22



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE

email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

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6A-4

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 24, 2022

FROM: Jim Michaud, Chief Assessor *JM*

**RECEIVED**

**MAY 19 2022**

TOWN OF HUDSON  
SELECTMEN'S OFFICE

RE: Certification of Yield Taxes Assessed/Timber Warrant:

282 & 286 Lowell Road – map 234/ lot 038 & map 234/ lot 040

I recommend the Board of Selectmen sign the following attached Certification of Yield Taxes Assessed and Timber Tax Warrant for:

286 Lowell Road LLC  
20 Trafalgar Sq. Suite 610  
Nashua, NH 03064

TOWN / CITY:

HUDSON

COUNTY:

HILLSBOROUGH

OWNER:

286 LOWELL ROAD LLC

COMPANY / OWNER 2:

ADDRESS:

20 TRAFALGAR SQ. SUITE 610

TOWN / STATE / ZIP:

NASHUA NH 03064

INTENT FILED DURING TAX YEAR: April 1, 2021 to March 31, 2022

ACCOUNT & SERIAL #: 6320 & 3986

TAX MAP & LOT #: 234-038 & 234-040

OPERATION #: 21-229-11-T

DATE OF BILLING: May 24, 2022

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE*	BOARD FEET (In Thousands)			
WHITE PINE	\$90.00	\$190.00			\$100.00	0.85	\$ 175.00	30.260			
HEMLOCK	\$20.00	\$60.00			\$40.00	1.00	\$ 60.00	0.000			
RED PINE	\$15.00	\$60.00			\$45.00	1.00	\$ 60.00	0.000			
SPRUCE & FIR	\$70.00	\$125.00			\$55.00	1.00	\$ 125.00	0.000			
HARD MAPLE	\$120.00	\$350.00			\$230.00	1.00	\$ 350.00	0.000			
WHITE BIRCH	\$50.00	\$100.00			\$50.00	1.00	\$ 100.00	0.000			
YELLOW BIRCH	\$75.00	\$250.00			\$175.00	1.00	\$ 250.00	0.000			
OAK	\$180.00	\$500.00			\$320.00	0.85	\$ 452.00	1.745			
ASH	\$75.00	\$200.00			\$125.00	1.00	\$ 200.00	0.000			
SOFT MAPLE	\$50.00	\$150.00			\$100.00	0.85	\$ 135.00	0.590			
BEECH/PALLET/TIE LOGS	\$20.00	\$60.00			\$40.00	0.85	\$ 54.00	0.485			
PINE BOX / PALLET	\$5.00	\$25.00			\$20.00	1.00	\$ 25.00	0.000			
OTHER: WHITE OAK	\$75.00	\$200.00			\$125.00	0.85	\$ 181.25	1.610			
OTHER:	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS	STUMPAGE VALUE CORDS	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$1.00			\$1.00		0.00	\$ -		0.000	
HARDWOOD & ASPEN	\$0.50	\$4.00			\$3.50		0.00	\$ 0.50		0.000	
PINE	-\$0.05	\$0.50			\$0.55		0.00	\$ (0.05)		0.000	
HEMLOCK	\$0.00	\$3.50			\$3.50		0.00	\$ -		0.000	
BIOMASS CHIPS	-\$3.00	\$1.00			\$4.00		0.85	\$ 0.40		186.000	
HIGH GRADE SPRUCE	\$20.00	\$30.00			\$10.00		0.00	\$ 20.00		0.000	
CORD WOOD/FUELWOOD			\$8.00	\$20.00		\$12.00	0.00		\$ 8.00		0

\* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2021 to March 31, 2022**

**TOWN / CITY OF:** HUDSON  
**COUNTY OF:** HILLSBOROUGH  
**DATE OF BILLING:** May 24, 2022

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

Kara Roy, Chairperson	Date
Bob Guessferd, Vice-Chairman	Date
David S. Morin	Date
Marilyn E. McGrath	Date
Brett Gagnon	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
286 LOWELL ROAD LLC  20 TRAFALGAR SQ. SUITE 610 NASHUA NH 03064	WHITE PINE	30.260			\$175.00	\$5,295.50	\$529.55	<b>Subtotal of TAXES Due (Col. #9)</b>
	HEMLOCK				\$60.00			
	RED PINE				\$60.00			
	SPRUCE & FIR				\$125.00			
	HARD MAPLE				\$350.00			
<b># 2</b> <b>DESIGNATED ON NOTICE OF INTENT TO CUT</b>	WHITE BIRCH				\$100.00			\$655.63
	YELLOW BIRCH				\$250.00			
	OAK	1.745			\$452.00	\$788.74	\$78.87	
<b>MAP &amp; LOT NUMBER</b>  234-038 & 234-040	ASH				\$200.00			<b>Less bond or amount previously paid, if applicable</b>
	SOFT MAPLE	0.590			\$135.00	\$79.65	\$7.97	
	BEECH/PALLET/TIE LOGS	0.485			\$54.00	\$26.19	\$2.62	
	PINE BOX / PALLET				\$25.00			
	OTHER: WHITE OAK	1.610			\$181.25	\$291.81	\$29.18	
<b># 3</b>	OTHER:							
<b>OPERATION NUMBER</b>					<b>TONS</b>	<b>CORDS</b>		
21-229-11-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN				\$ 0.50			
	PINE				\$ (0.05)			
	HEMLOCK				\$ -			
<b>ACCOUNT OR SERIAL #:</b>  6320 & 3986	BIOMASS CHIPS		186.00		\$ 0.40	\$74.40	\$7.44	\$655.63
	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD				\$ 8.00			
						\$6,556.29	\$655.63	

**ORIGINAL WARRANT  
YIELD TAX LEVY  
May 24, 2022  
THE STATE OF NEW HAMPSHIRE**

COUNTY OF: HILLSBOROUGH

TO: *Roger Ordway*, Collector of Taxes for Town of: HUDSON, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00, or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at HUDSON,

\_\_\_\_\_  
Kara Roy, Chairperson Date

\_\_\_\_\_  
Bob Guessferd, Vice-Chair Date

\_\_\_\_\_  
David S. Morin Date

\_\_\_\_\_  
Marilyn E. McGrath Date

\_\_\_\_\_  
Brett Gagnon Date

**DATE OF BILLING: May 24, 2022**

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
286 LOWELL ROAD LLC	234-038 & 234-040	21-229-11-T	\$655.63
20 TRAFALGAR SQ. SUITE 610 NASHUA NH 03064			
<b>DATE YIELD TAX DUE:</b>			<b>June 23, 2022</b>

TOWN OF HUDSON, NH  
12 School Street

Hudson, NH 03051  
(603) 886-6000

286 LOWELL ROAD LLC

20 TRAFALGAR SQ. SUITE 610  
NASHUA NH 03064

**YIELD TAX ON TIMBER CUT**

Account & Serial #:	<b>6320 &amp; 3986</b>	
Tax Map & Lot #:	<b>234-038 &amp; 234-040</b>	
Operation #:	<b>21-229-11-T</b>	
Date of Billing:	<b>May 24, 2022</b>	
Subtotal of Taxes Due:		<b>\$655.63</b>
<b><u>Less</u> bond or amount previously paid, if applicable:</b>		
Amount Committed to me for Collection Per RSA 79:		<b>\$655.63</b>
<b>18% APR interest will be charged on unpaid taxes after:</b>		<b>June 23, 2022</b>

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

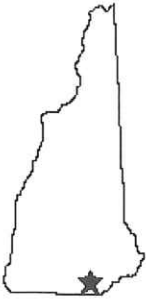
*Monday through Friday 8:00 A.M.-4:30 P.M.*

Sincerely,

***Roger Ordway***  
Tax Collector



*Agenda  
5/24/22*



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)  
[www.hudsonnh.gov](http://www.hudsonnh.gov)

6A-5

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

May 24, 2022

**RECEIVED**

FROM: Jim Michaud, Chief Assessor

**MAY 19 2022**

RE: 2021 Abatement Application – Eversource Energy  
Map 100 Lot 8; Map 100 Lot 8-1, Map 100 Lot 8-2; Map 167 Lot 9; Map 190 Lot 192; Map 179 Lot 31; Map 107 Lot 30; Map 208 Lot 11; Map 107 Lot 3-1; Map 144 Lot 8; Map 175 Lot 153; Map 182 Lot 181; Map 162 Lot 80; Map 138 Lot 36; Map 179 Lot 11; Map 195 Lot 5; Map 175 Lot 6; Map 171 Lot 30; Map 171 Lot 31; Map 162 Lot 16; Map 135 Lot 7; Map 135 Lot 2; Map 171 Lot 46; Map 138 Lot 56; Map 175 Lot 153-2; Map 138 Lot 86

TOWN OF HUDSON  
SELECTMEN'S OFFICE

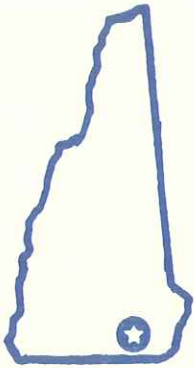
Please approve the signing of the attached form denying an abatement on the above referenced property. The property owner, Eversource Energy owns a distribution network of telephone poles, electric wires, transformers, substations and associated taxable real estate, in addition to land rights, throughout Hudson. The property was collectively assessed at \$96,919,500 for the 2021 tax year in accordance with an appraisal received on the same from the Town's public utility valuation contractor, George E. Sansoucy.

The taxpayer representative, Kevin P. Morrissey, represented that their opinion of market value was based on the DRA's allocated value opinion, \$60,408,075. The information provided within the abatement application did not provide a credible value, nor a credible basis for the requested value. That value is essentially book value, an approach to value that does not represent market value for public utility property according to the recent decisions of the NH Supreme Court. The taxpayer has not proven that their property assessment was disproportionate relative to the marketplace.

***Draft Motion:***

***Motion to deny a 2021 abatement for map/lots as in this memo, as recommended by the Chief Assessor.***





# TOWN OF HUDSON

## Board of Selectmen



12 School Street Hudson, New Hampshire 03051 603/886-6024 FAX 603/598-6481

Eversource Energy

PO Box 270

Hartford, CT 06141-0270

Attn: Richard C. Heitz

May 24, 2022

Re: 2021 Abatement Requests ; Map 100 Lot 8; Map 167 Lot 9; Map 190 Lot 192; Map 179 Lot 31; Map 107 Lot 30; Map 208 Lot 11; Map 107 Lot 3-1; Map 144 Lot 8; Map 175 Lot 153; Map 182 Lot 181; Map 162 Lot 80; Map 138 Lot 36; Map 179 Lot 11; Map 195 Lot 5; Map 175 Lot 6; Map 171 Lot 30; Map 171 Lot 31; Map 162 Lot 16; Map 135 Lot 7; Map 135 Lot 2; Map 171 Lot 46; Map 138 Lot 56; Map 175 Lot 153-2; Map 138 Lot 86; Map 100 Lot 8-1; Map 100 Lot 8-2

Dear Richard Heitz:

This will acknowledge your request for a 2021 property tax abatement on the above referenced property. The abatement application cited that you believe that your assessment of April 1, 2020 is too high, is disproportionate, and cited a Department of Revenue allocated value of \$60,408,075.

The property was assessed for \$96,919,500 for 2021 in accordance with an appraisal received on the same from the Town's public utility valuation contractor, George E. Sansoucy. The information provided within the abatement application did not provide a credible value, nor a credible basis for the requested value. That value is essentially book value, an approach to value that does not represent market value for public utility property according to the recent decisions of the NH Supreme Court.

The data that was provided did not show a disproportionate assessment. The Town hereby denies your appeal for abatement. If you wish, a further appeal to the State Board of Tax and Land Appeals, or Superior Court, may be made, the filing deadline for that next level of appeal is September 1, 2022.

Very truly yours,

HUDSON BOARD OF SELECTMEN

Kara Roy, Chairperson



George E. Sansoucy, PE, LLC  
Engineers & Appraisers

*Sent via email; [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)*

May 12, 2022

Town of Hudson  
Board of Selectmen  
12 School Street  
Hudson, NH 03051

RE: 2021 Abatements

Dear Board:

We have received and reviewed the 2021 abatements requested for the following utilities:

- Eversource

We recommend that the abatement be denied. Eversource has presented no information or appraisal to support their request and Eversource relies upon Department of Revenue (DRAs) value for its abatement which has been found to be not reliable as a valuation of public utility property by the Board of Tax and Land Appeal (BTLA).

Should Eversource provide new information, or if the company has misinformed the town as to the inventory of property, we will consider those issues when and if they arise.

If you have any questions, please do not hesitate to contact me.

Very truly yours,  
GEORGE E. SANSOU CY, P.E., LLC

A handwritten signature in cursive script that reads "George E. Sansoucy". The signature is written in black ink and is positioned below the typed name.

George E. Sansoucy, P.E.  
NHCG-774  
GES/lh

George E. Sansoucy, PE, LLC  
148 Main Street, Lancaster, NH 03584 Tel: 603.788.4000 [gsansoucy@sansoucy.com](mailto:gsansoucy@sansoucy.com)  
101 Gulliver Street, Fountain Inn, SC 29644 Tel: 864.408.7988  
Remittance Address 86 Reed Road, Lancaster, NH 03584



*Jim McLean*

PSNH dba Eversource Energy  
PO Box 270  
Hartford, CT 06141-0270  
**Richard C. Heitz**  
State Tax Manager

February 28, 2022

**CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

RECEIVED  
RECEIVED MAR 03 2022  
MAR 07 2022  
TOWN OF HUDSON  
SELECTMENS OFFICE  
TOWN OF HUDSON  
ASSESSORS OFFICE

Board of Selectmen  
Town of Hudson  
12 School Street  
Hudson, NH 03051

Dear Sir/Madam:

Enclosed is Public Service Company of New Hampshire d/b/a Eversource Energy's Application for Abatement of Taxes Pursuant to New Hampshire RSA 76:16, which is filed with respect to taxes assessed by Hudson as of April 1, 2021.

**A portion of this request may be the direct result of the taxpayer not receiving a breakout from the municipality pertaining to the assessment between Transmission and Distribution assets pursuant to HB-700. Absent such delineation, the taxpayer cannot determine if the Town has properly complied with the statutory provisions governing the treatment for assessment purposes of PSNH's distribution property, or the level of its assessment of PSNH's transmission property. Submission and return of this information to the taxpayer may rectify some of the need of having to file this protective abatement claim.**

Should you have any questions concerning our abatement request, you may direct them to me at [richard.heitz@eversource.com](mailto:richard.heitz@eversource.com) or by phone at (860) 665-2746.

Very truly yours,

*Richard C. Heitz*

Richard C. Heitz  
State Tax Manager

Enclosure

cc: K. Morrissey  
N. Cadwallader  
D. Lick

STATE OF NEW HAMPSHIRE

Town of Hudson

Application for Abatement of Taxes  
Pursuant to New Hampshire RSA 76:16

To the Board of Selectmen:

Pursuant to New Hampshire RSA 76:16, Public Service Company of New Hampshire, doing business as Eversource Energy, a New Hampshire corporation with a principal place of business at 780 North Commercial Street, Manchester, New Hampshire 03101 (hereinafter "PSNH"), applies for abatement of taxes as follows:

(1) PSNH was, on April 1, 2021, the owner of certain transmission and/or distribution assets and other property, as described on the attached schedule, located in Hudson, and was liable to pay not more than a just and proportionate tax on its taxable property in Hudson.

(2) PSNH duly complied with all the requirements of New Hampshire RSA Chapter 74 with respect to its 2021 property taxes in Hudson.

(3) Hudson, by its Assessor, appraised PSNH's property for the purposes of ad valorem taxes as of April 1, 2021, in the aggregate sum of \$96,919,500 and assessed against PSNH a tax upon its said property aggregating \$1,960,637 and notified PSNH of said tax. PSNH has paid the liability to date.

(4) Said appraisal of \$96,919,500 is in excess of a just and proportionate valuation of PSNH's taxable property in Hudson; the said tax assessed thereon is illegal, excessive in amount, disproportionate and unjust; and therefore, PSNH maintains that just cause exists for the abatement of a portion of the taxes assessed against its property as of April 1, 2021. PSNH is requesting abatement of the taxes assessed against all of the properties listed on the attached schedule of its assessed properties in Hudson.

(5) In support of its abatement request, PSNH submits that the Town's assessment of PSNH's taxable property in Hudson does not adequately identify the proper delineation between reported transmission assets and reported distribution assets; or the taxpayer was not provided the calculation of valuation of distribution assets in accordance with RSA 72:8-d, IV. Absent such delineation, PSNH cannot determine if the Town has properly complied with the statutory provisions governing the treatment for assessment purposes of PSNH's distribution property or the level of its assessment of PSNH's transmission property. Based on the statute, PSNH's distribution property must be assessed in accordance with the formula prescribed in RSA 72:8-d, IV.

(6) With respect to its transmission property, PSNH submits that the Town's assessment must reflect the pervasive regulation imposed on this property by the Federal Energy Regulatory Commission (the "FERC") which, among other things, limits the earnings which can be achieved for such property.

(a) Pursuant to RSA 83-F, the New Hampshire Department of Revenue Administration (“DRA”) annually conducts an appraisal to determine the market value of PSNH and allocates the aggregate value to all communities served by PSNH. In doing its appraisals, the DRA employs generally accepted appraisal techniques and methodology and utilizes the same standard

of market value as prescribed for *ad valorem* assessments under RSA 75:1. See RSA 83-F:3. PSNH understands that the DRA advises all communities of the value allocated to each community under its appraisal. Based on the DRA’s 2021 appraisal, the fair market value of PSNH’s taxable real estate in the Town of Hudson for 2021 was \$60,408,075.

(7) PSNH understands that there have been a number of sales of regulated transmission property, all of which transacted at or about the property’s net book value, the base of utility earnings. Furthermore, the New Hampshire Supreme Court affirmed a decision of the Merrimack County Superior Court in favor of PSNH with respect to its tax appeals involving the Town of Bow for tax years 2012 and 2013. *See PSNH v. Town of Bow*, 170 N.H. Among other things, the Supreme Court made clear that net book value is an appropriate valuation methodology for regulated transmission and distribution property which the finder of fact can properly rely upon based on its evaluation of the evidence presented. Similarly, the Rockingham County Superior Court also recently opined that net book value is an appropriate valuation methodology for regulated transmission and distribution property in the City of Portsmouth. *See, Pub. Serv. Co. of N.H. v. City of Portsmouth*, Docket Nos. 218- 2016-CV-00899 & 218-2017-CV-00917 (Rockingham Cnty. Super. Ct., May 20, 2019) (Messer, J.).

(8) PSNH reserves the right to present additional information in support of its request for abatement, including an appraisal by an independent appraisal firm utilizing all applicable approaches to value.

(9) PSNH hereby requests a hearing before the Selectmen to discuss its request for an abatement and reserves the right to present additional relevant information in support of its request.

(10) By signing below, PSNH certifies and swears under the penalties of perjury that this application has a good faith basis and the facts stated are true to the best of its knowledge.

WHEREFORE, PSNH requests (a) that the Board of Selectmen reconsider the matter of a just and proportional valuation of PSNH’s property for the purpose of ad valorem property taxation as of April 1, 2021, and re-determine a just and proportional valuation thereof and a just and proportional tax thereon; and (b) that so much of the taxes assessed against PSNH on account of said property as of April 1, 2021, as may be found to have been unjust, disproportional and unreasonable in light of such re-determined valuation be abated and refunded to PSNH together with interest from the date of payment of said taxes to the date of repayment; and (c) such other or further relief on account of said taxes as may be just and equitable.

Respectfully submitted,

PUBLIC SERVICE COMPANY  
OF NEW HAMPSHIRE d/b/a EVERSOURCE ENERGY

Dated: February 28, 2022

By: *Kevin Morrissey*

Kevin P. Morrissey  
Director - Taxes  
PO Box 270  
Hartford, CT 06141-0270



RECEIVED

MAR 14 2022

TOWN OF HUDSON  
ASSESSORS OFFICE

TOWN: HUDSON

DIVISION: SOU/CEN

DESCRIPTION	MAP/LOT NO.	LAND	BUILDINGS	ASSESSMENT
1 PHYSICAL PROPERTY*	100 008 000 ✓	0	52,941,000	52,941,000
2 15 POWER STREET	167 009 000 ✓	656,400	427,400	1,083,800
3 52 LOWELL ROAD	190 192 000 ✓	374,400	0	374,400
4 HAWKVIEW ROAD	179 031 000 ✓	87,400	0	87,400
5 BOYD ROAD	107 030 000 ✓	86,700	0	86,700
6 BUSH HILL ROAD	208 011 000 ✓	65,500	0	65,500
7 BOYD ROAD	107 003 001 ✓	29,700	0	29,700
8 34 LAWRENCE ROAD	144 008 000 ✓	668,600	0	668,600
9 ADELAIDE STREET***	175 153 000 ✓	76,100	0	76,100
10 LIONS AVENUE	182 181 000 ✓	60,000	0	60,000
11 11 MEADOW DRIVE	162 080 000 ✓	112,600	0	112,600
12 12R SUNLAND DRIVE	138 036 000 ✓	63,400	0	63,400
13 KIMBALL HILL	179 011 000 ✓	56,900	0	56,900
14 HAWKVIEW ROAD	195 005 000 ✓	133,400	0	133,400
15 112 FERRY STREET	175 006 000 ✓	79,700	0	79,700
16 91 SULLIVAN ROAD	171 030 000 ✓	84,800	0	84,800
17 87 SULLIVAN ROAD	171 031 000 ✓	73,800	0	73,800
18 5R HILLSIDE DRIVE	162 016 000 ✓	136,300	0	136,300
19 ROBINSON ROAD	135 007 000 ✓	38,900	0	38,900
20 36 ROBINSON ROAD	135 002 000 ✓	60,200	0	60,200
22 12R GREENFIELD DRIVE	171 046 000 ✓	42,900	0	42,900
23 9R SUNLAND DRIVE	138 056 000 ✓	70,900	0	70,900
24 ADELAIDE STREET	175-153-002 ✓	84,600	0	84,600
25 1R ALVIRNE DRIVE	138 086 000 ✓	16,600	0	16,600
26 PHYSICAL PROPERTY*	100-008-002 ✓	0	285,600	285,600
27 PHYSICAL PROPERTY*	100-008-001 ✓	0	43,065,800	43,065,800
		<u>3,159,800</u>	<u>96,719,800</u>	<u>99,879,600</u>

**Michaud, Jim**

---

**From:** George E. Sansoucy <gsansoucy@sansoucy.com>  
**Sent:** Thursday, April 14, 2022 1:44 PM  
**To:** nancy.cadwallader@eversource.com; Richard Heitz - Eversource Energy (richard.heitz@eversource.com)  
**Cc:** Michaud, Jim; Rebecca Colby  
**Subject:** Eversource - Request for 2021 Assessment Support - Town of Hudson  
**Attachments:** Hudson 2021 Trend CoGen.pdf; Hudson 2021 Trend Summary.pdf; Hudson 2021 Trend.pdf

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

Good afternoon, Nancy,

Attached please find the information you requested regarding the 2021 assessments for Eversource in the Town of Hudson, NH. If you need any additional information, please do not hesitate to contact us.

Thank you.

Rebecca Colby/dlb

George (Skip) E. Sansoucy  
George E. Sansoucy, P.E., LLC  
148 Main Street  
Lancaster, NH 03584  
603-788-4000  
Email: [gsansoucy@sansoucy.com](mailto:gsansoucy@sansoucy.com)

**STATEMENT OF CONFIDENTIALITY:**

The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain confidential or privileged information. If you are not the intended recipient, please notify George E. Sansoucy, P.E., LLC immediately at (603)788-4000 and destroy all copies of this message and any attachments contained therein.





By *Regula*  
**RECEIVED** 5-24-22  
**MAY 17 2022**  
TOWN OF HUDSON  
SELECTMEN'S OFFICE

6C-1

**RAFFLE PERMIT**

Hudson, New Hampshire

Name of Organization: Hudson Fish & Game

Address: 53 Pine Rd

Raffle Benefit of: Hudson Fish & Game

Date & Time of Raffle: 8/6/22 2pm

Raffle to be held at: Hudson Fish & Game

Prizes: 3 fire arms

Date of Ticket Sales: 6/6 - 8/6/22

(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number

*James Marques*  
Applicant's Signature

JAMES MARQUES  
Applicant's Printed Name

8 BREWSTER ST NASHUA, NH 03060  
Address

978-995-0995  
Phone Number

Approved on: \_\_\_\_\_, by

HUDSON BOARD OF SELECTMEN

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

(Fax completed form to 603-598-6481 or e-mail to [lweissgarber@hudsonnh.gov](mailto:lweissgarber@hudsonnh.gov), with Raffle Permit in subject line.)

*Agenda 5-24-22*

RECEIVED

MAY 19 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE

8A

**HUDSON NEW HAMPSHIRE'S**  
Right To Know Policy, Procedures and Forms

Draft

Release Date:  
June 2022

## Table Of Contents

### Section 1.0 (Brett)

- 1.1 Purpose
- 1.2 Scope of the policy
- 1.3 Legal Definitions

### Section 2.0 (Flo and Jerry)

- 2.1 Overview of the regulations
- 2.2 Local storage and data collection policies
- 2.3 Town Email policy
- 2.4 Training Resources
- 2.5 Applicable Costs
- 2.6 Exemptions

### Section 3.0 (John)

- 3.1 Local Contacts (contact hierarchy tree to a single point of contact)
- 3.2 State contacts
- 3.3 Judicial appeals and legal escalations

### Addendum (Joe)

- Attachment 1: Town RTK Request form
- Attachment 2: Police RTK Request form

## Section 1.0

### 1.1 Purpose

This policy is intended to provide town personnel with guidance regarding the requests of citizens and others for information. The town seeks to balance openness and transparency (in accordance with RSA 91-A) with staff time and town resources. To these ends please familiarize yourself with the Town's Administrative Procedure regarding the Right to Know statute and follow the steps below.

### 1.2 Scope

The Statute applies to “governmental records” maintained by “public agencies” and “public bodies.” A “public agency” means “any agency, authority, department, or office of the state or of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision.” RSA 91-A:1-a, V.

### 1.3 Procedure

- a. All requests for information per RSA 91-A should be referred to the Town Administrator’s Office. The intent here is that there is but one point of contact for our offices and one point of information dissemination. Exception, in the case of law enforcement records, the Hudson Police Records Division, for school records, the school district, for the fire department, Hudson fire department
- b. The department receiving the request will ask the person making the request to fill out a “Right to Know” Request form. (See Attachment 1) We cannot require citizens to use this form; however, we can use the form for our own purposes to document the request. If a citizen does not fill out the form, the department taking the request will fill out the form on behalf of the person making the request at the time the person makes the request, and forward [it](#) to the Town Administrator's Office, or in the case of law enforcement records, the Hudson Police Records Division.
- c. The Town Administrator, or in the case of law enforcement records, the Hudson Police Records Division, will review the request and determine how we are to respond (who, what, when, how). If the information requested is readily available for immediate inspection, we must allow immediate inspection, regardless of whether a form has been filled out and processed.

Any information produced in response to a Right to Know request per RSA 91-A will be copied and kept in a separate file in the Town Administrator's office, or in the case of law enforcement records, the Hudson Police Records Division, along with the corresponding Right to Know request form (Attachment 1)

- d. If the town is unable to make a governmental record available for immediate inspection and copying, the Town must, within 5 business days of a request, make such record available, deny the request in writing with reasons, or furnish written acknowledgment of the receipt of the request and a statement of the time reasonable necessary to determine whether the request shall be granted or denied (the Right to Know Form should be used for this purpose).
- e. Nothing in the law required the Town to provide information to an out-of-state individual. See McBurney v Young, 569 U.S. 221 (2013). Requests from out-of-state individuals will be reviewed and analyzed on a case-by-case basis.
- f. Nothing in the law requires the Town to answer questions. The law only requires the Town to disclose governmental records.

#### 1.4 Legal Definitions

The following definitions apply to the Right-to-Know law.

“Governmental proceeding” means the transaction of any functions affecting any or all citizens of the state by a public body. RSA 91-A:1-a (II). “Governmental records” means any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term “governmental records” includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body.

The term “governmental records” also includes the term “public records,” as defined in RSA 91-A:10, relative to the release of personal information for research purposes. That very limited aspect the Right-to-Know Law is not covered in this book. “Information” means knowledge, opinions, facts, or data of any kind and in whatever physical form kept or maintained, including, but not limited to, written, oral, visual, electronic, or other physical form. RSA 91-A:1-a (III)

“Information” means knowledge, opinions, facts, or data of any kind and in whatever physical form kept or maintained, including, but not limited to, written, oral, visual, electronic, or other physical form. RSA 91-A:1-a (IV).

“Public agency” means any agency, authority, department, or office of the state or of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision. “Public body” means any of the following:

- The general court including executive sessions of committees; and including any advisory committee established by the general court.
- The executive council and the governor with the executive council; including any advisory committee established by the governor by executive order or by the executive council.
- Any board or commission of any state agency or authority, including the board of trustees of the university system of New Hampshire and any committee, advisory or otherwise, established by such entities.
- Any legislative body, governing body, board, commission, committee, agency, or authority of any county, town, municipal corporation, school district, school administrative unit, chartered public school, or other political subdivision, or any committee, subcommittee, or subordinate body thereof, or advisory committee thereto.
- Any corporation that has as its sole member the state of New Hampshire, any county, town, municipal corporation, school district, school administrative unit, village district, or other political subdivision, and that is determined by the Internal Revenue Service to be a tax-exempt organization pursuant to section 501(c)(3) of the Internal Revenue Code. RSA 91-A:1-a (V).

Draft



## Section 2.0

### 2.1 Overview of the regulations

Provides guidance to Town employees and volunteers on what is required to maintain records of government activities, including meetings, to maintain government transparency, consistent with RSA 91-A. The Town is also responsible for maintaining systems and procedures for the storage and retrieval of documents.

### 2.2 Local storage and data collection policies

Municipal records shall be retained in accordance with N.H. R.S.A. 33-A:3-a.

Nothing in RSA 91-A, requires the town to compile, cross reference, manipulate or assemble information into a form in which it is not kept or reported by the town already.

### 2.3 Town Email policy

- a. RSA 91-A:4, VI requires that records pertaining to lawsuits or threatened lawsuits be retained for at least 10 years. RSA 91-A:9 prohibits the destruction of “any information with the purpose to prevent such information from being inspected or disclosed in response to a request under this chapter.” The Town may have its own separate retention periods. It is recommended that the Town include the following in the email policy: Never use email or other communication outside a meeting to express ideas, concerns, opinions, etc. on matters related to the business and duties of your public body.
- b. Use an administrative person (i.e., someone who is not a member of the public body) to send an email to members of a public body, if you have that option.
- c. Put the recipients’ email addresses in the BCC line of the email to prevent the possibility of “Reply All” and a discussion ensuing among a quorum of the public body.
- d. Always use official email addresses issued by the municipality, school district, or other governmental entity for communicating town business, because such communications constitute governmental records that will be subject to disclosure.
- e. Leave discussion and deliberation of official matters for a public meeting, a properly held nonpublic session, or a proper “non-meeting,” as discussed later in this chapter.

### 2.4 Training Resources

The Town Administrator will ensure that respective Town Departments have access to 91-A training resources and stay current with developments in the law.

### 2.5 Applicable Costs

If permitted by law, the individual requesting a copy of a governmental record will be charged with the actual cost of providing the copy.

Digital media will be provided on an unopened, new thumb drive approved by the Town IT Department.

No fee shall be charged for the inspection or delivery, without copying, of governmental records, whether in paper, electronic, or other form." RSA 91-A:4. If the Town is not required to "copy" a record before delivery or inspection, then no copying fee shall be charged. Examples included, but are not limited to, documents delivered in electronic format or documents with multiple copies already in existence at the time of request. 2.6 Exemptions

Exemptions from disclosure include but are not limited to the following: preliminary drafts, notes, memoranda, and other documents not in their final form and not already disclosed to the public, circulated or available to a quorum or a majority of the members of a public body. The town has five (5) business days after a public meeting to make the minutes available to the public. If not finalized in five (5) days, the Town can release a draft version with the notation "draft version"

Draft



**Section 3.0**

3.1 Local Contacts (contact hierarchy tree to a single point of contact)

3.2 State contacts

3.3 Judicial appeals and legal escalations

The Statute provides an immediate remedy in Superior Court where the case is given “high priority on the court calendar.” RSA 91-A:7 A Superior Court ruling on a petition for access is deemed a final judgment, which may be appealed as of right to the New Hampshire Supreme Court. An appeal must be filed within thirty days of the date on the clerk's written notice of the decision on the merits.

Draft

## SAMPLE HUDSON'S "RIGHT TO KNOW" REQUEST FORM

The public information identified below is requested pursuant to New Hampshire RSA 91-A.

Pursuant to the Right to Know Law (RSA. 91-A), I am requesting public access, within five business days, to the governmental records reasonably described as follows

**INFORMATION REQUESTED FROM: Describe the records sought with enough detail for the public agency to respond. ]** for the period from MM/DD/YYYY to MM/DD/YYYY.

Name of Public Body
Address

Person Making the Request (print):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ (optional)

Once payment is received\*, if requested information is not immediately available; I would like to have it:

- Sent to me via U.S.P.S. mail to \_\_\_\_\_
- Held for me. Call me at \_\_\_\_\_ and I will pick it up.

Signature of person making the request: \_\_\_\_\_

Description of Information Requested:
---------------------------------------

IN ACCORDANCE WITH RSA 91-A, THE TOWN ADMINISTRATOR, OR IF LAW ENFORCEMENT RECORDS, THE POLICE RECORDS DIVISION, WILL DETERMINE WHETHER THE REQUESTED GOVERNMENTAL RECORD IS AVAILABLE FOR PUBLIC INSPECTION. UPON SUCH DETERMINATION, IT SHALL, WITHIN FIVE (5) BUSINESS DAYS OF THE DATE OF THE REQUEST, MAKE THE RECORD AVAILABLE, DENY THE REQUEST IN WRITING WITH SPECIFIC REASONS, OR ACKNOWLEDGE THE RECEIPT OF THE REQUEST WITH A STATEMENT OF THE TIME REASONABLY NECESSARY TO DETERMINE WHETHER THE REQUEST WILL BE GRANTED OR DENIED.

I hereby attest that I have received a copy of this public information request on behalf of the public body named above at \_\_\_\_\_ a.m. or p.m. on \_\_\_\_\_  
(Circle One) (Month, Day and Year)

\_\_\_\_\_  
Name of the person accepting the request (Print)

\_\_\_\_\_  
Signature

Attachment 1: Hudson New Hampshire's Right To Know (RTK) Request Form

- The requested information is NOT AVAILABLE. Reason\_\_\_\_\_

Attach explanation if necessary - Per RSA 91-A:4 IV(c), If you deny any portion of this request, please cite the specific exemption used to justify the denial to make each record, or part thereof, available for inspection along with a brief explanation of how the exemption applies to the information withheld.

- The information may not be available. We will search and notify you of our results
- The information is available, and the cost to reproduce will be \_\_\_\_\_ per 8.5 x 11 photocopy

\$ \_\_\_\_\_ Per audiotape. Larger documents or records will be charged at the cost to reproduce them\*

\_\_\_\_\_  
Name of person responding (Print)

\_\_\_\_\_  
Signature of Person Responding

\_\_\_\_\_  
Date of Response

\*Black and White photocopies of documents and black and white computer-printed documents will be charged at \$0.50 per page for the first ten pages of any document for letters (8.5 x 11) size, legal (8.5 x 14) size, and ledger (11 x 17) size and \$0.10 per page after that. For example, since each document is treated separately for purposes of these charges, if a person wanted copies of both a 10-page document and a 20-page document, there would be a \$5.00 charge for the first document (\$0.50 x 10) and a \$6.00 charge for the second document (\$0.50 x 10 + \$0.10 x 10), not a \$7.00 charge for the two documents.

Colored photocopies of a letter, legal and ledger size documents, and colored computer-printed documents will be charged \$1.00 per page for the first ten pages and \$0.25 per page after that. If necessary, employees may need to indicate in writing that a document requested to be reproduced in color will require additional time consistent with the Town's personnel and other capabilities to produce a colored copy of the paper.

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# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

APR 07 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE




*Agenda  
4.12.22*

8B

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: Kara Roy  
Chairman

FR: Robert M. Buxton   
Fire Chief

DT: April 6, 2022

RE: BOS Public Agenda April 12, 2022, Blasting Hudson Town Code 202

Over the last few months we have been working to review Hudson Town Code 202 Explosives.

This section of Town Code applies to the transportation, storage, possession and use of explosive materials in the Town of Hudson. We are asking the Board of Selectmen to consider the following adjustments to this program, which have been highlighted in the attached copy of Town Code and are outlined below.

### **Section 202-12 Permit applications; fee; preblasting conference; renewal;**

Under this section, we have the ability to assign a fee for the permitting.

Section D;

- Currently the fee is \$175.00. We are recommending the board consider moving this fee up to \$300.00. The justification for this increase is the additional notification responsibility that will be facilitated by Town staff. This will be addressed further in this document.
- This currently states that all checks are made payable to the Hudson Fire Department-Prevention. We would like to simply update this to match current practice of Town of Hudson.

### **Section 202-13 Permit restrictions;**

- Section C shall read as follows;
  - The permit expiration date shall not be later than the expiration date of the blaster's insurance certificate, blaster's State of New Hampshire license to use, purchase and transport explosive materials or the blasting Supervisors State of New Hampshire certificate of competency to conduct blasting operations.

- Section D shall read as follows;
  - The permit shall bear the name and address of the blasting company, the address of the blasting location and the name of the person(s) designated to supervise the blasting operation and the signature of the approving authority.

**Section 202-17 General regulations;**

- Section G shall read as follows:
  - Blasting operations shall be conducted no earlier than 10:00AM, except by permission of the Fire Chief.

**Section 202-18 Notification;**

Section A;

Currently, Town Code requires that blasting operations shall be published in a local daily newspaper on at least three consecutive days prior to the start of blasting. As we are all aware, most of our daily newspaper activities have moved to a membership based electronic format. This has ultimately led to a regulation that is to a certain extent not successful.

We are asking the board to consider the following alteration. When a blasting company files for a permit they will provide the Town of Hudson with the required information for public notification. Upon the issuance of the permit, the Hudson Fire Department would list this notification on the Town of Hudson website under the blasting page. Additionally, an updated notice shall be posted on HCTV and both the Town of Hudson and Hudson Fire Department social media accounts.

Section C:

We would recommend the following two-step process for the day of blasting activities;

1. Between the hours of 07:00 and 08:00 the blasting company shall notify the Hudson Fire Department Dispatch Center. The purpose of this notification is to inform the Hudson Fire Department of their intent to blast on that specific day.
  - a. At 09:00 the Hudson Fire Department shall distribute a Code Red alert through the State of New Hampshire alerting system of pending blasting that will take place in the Town of Hudson on that specific day.
    - i. If there is no pending blasting activities scheduled for that day, the Code Red Alert will not be sent out.
2. The blaster shall notify the Hudson Fire Department Dispatch Center 30 minutes prior to each blast.
  - a. The blaster shall provide;
    - i. The name of the company conducting the blasting
    - ii. The address of the blasting
    - iii. The time of the blasting
    - iv. The amount of explosive material to be used
  - b. Upon receipt of this information, the Hudson Fire Department shall issue an additional Code Red alert that blasting is scheduled for the address submitted.

If the Board of Selectmen are in agreement with the suggested changes, we would recommend scheduling two public hearings in accordance with RSA 41:14-b at the May 10, 2022 and May 24, 2022 meetings.

Thank you for your consideration in this matter.

## Chapter 202. Explosives


[HISTORY: Adopted by the Town Council of the Town of Hudson 12-13-1988 as Ord. No. O88-8. Amendments noted where applicable.]

### GENERAL REFERENCES

Fire Department — See Ch. 58.

Fire prevention — See Ch. 210.

**202a Seismographic Instrumentation** 

**202b Records Requirements** 

## Article I. General Provisions

### § 202-1. Applicability.

- A. This chapter shall apply to the transportation, storage, possession and use of explosive materials in the Town of Hudson.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- B. This chapter shall not apply to:
- (1) Explosive materials while in the course of transportation via railroad, water, highway or air when explosive materials are moving under the jurisdiction of and in conformity with regulations adopted by any federal or state department or agency.
  - (2) The laboratories of schools and similar institutions when confined to the purpose of instruction or research or to explosive materials in the forms prescribed by the official United States Pharmacopeia or the National Formulary and used in medicines and medicinal agents.
  - (3) The normal and emergency conditions of any government, including all departments, agencies and divisions thereof, provided that they are acting in their official capacity and in the proper performance of their duties or functions.
  - (4) Explosive materials for delivery to any government or any department, agency or division thereof.
  - (5) Pyrotechnics commonly known as "fireworks," including signaling devices such as flares and fuses.
  - (6) Small arms ammunition and components thereof, which are subject to the Gun Control Act of 1968 (Title 18, Chapter 44, of the United States Code) and regulations promulgated thereunder.



- (7) Gasoline, fertilizers and propellants used in propellant-activated power devices or tools.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]

## § 202-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

### **AUTHORIZED, APPROVED or APPROVAL**

Authorized, approved or approval by the Fire Chief.

### **BLAST AREA**

The area of a blast within the influence of flyrock gasses and concussion.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]

### **BLASTER**

That qualified person in charge of and responsible for the loading and firing of a blast.

### **BLASTING AGENT**

An explosive material which meets prescribed criteria for insensitivity to initiation in conformity with Title 27 of the Code of Federal Regulations, Section 55.11 (for storage), and Title 49 of the Code of Federal Regulations (for transportation).

### **BLAST SITE**

The area where explosive material is handled during loading, including the perimeter of blast holes and for a distance of 50 feet in all directions from loaded holes or holes to be loaded.

### **DETONATING CORD**

A flexible cord containing a center core of high-velocity explosive and used to initiate other explosives.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]

### **DETONATOR**

Any device containing any initiating or primary explosive that is used for initiating detonation. The term includes, but is not limited to, electric blasting caps of instantaneous and delay types, blasting caps for use with safety fuses, detonating cord delay connectors and nonelectric instantaneous and delay blasting caps which use detonating cord or other replacement for electric lag wires.

### **EXPLOSIVE**

Any chemical compound mixture or device, the primary or common purpose of which is to function by explosion.

### **EXPLOSIVE MATERIALS**

These include explosives, blasting agents and detonators. The term includes, but is not limited to, dynamite and other high explosives, safety fuses, detonating cord and igniters. Title 49 of the Code of Federal Regulations, Parts 1 through 999, subdivide these materials into:

- A. Class A explosives: detonating or otherwise maximum hazard.
- B. Class B explosives: flammable hazard.

C. Class C explosives: minimum hazard.

D. Blasting agents: See definition.

#### **HIGH EXPLOSIVES**

Explosives which are characterized by a very high rate of reaction, high pressure development and the presence of a detonation wave in the explosive.

#### **PERSON**

Any individual, corporation, company, association, firm, partnership, society or joint-stock company.

#### **PYROTECHNICS**

Any combustible or explosive compositions or manufactured articles designed and prepared for the purpose of producing audible or visible effects. "Pyrotechnics" are commonly referred to as "fireworks."

#### **SAFETY FUSE**

A flexible cord containing an internal burning medium by which fire or flame is conveyed at a continuous and uniform rate from the point of ignition to the point of use, usually a fuse detonator.

### **§ 202-3. Word usage.**

Words used in the singular shall include the plural and in the plural shall include the singular. Words used in the masculine gender shall include the feminine gender and vice versa.

### **§ 202-4. Forms and procedures.**

The Fire Chief shall issue forms necessary or useful for carrying out the purposes of this chapter.<sup>[1]</sup> He may also establish procedures necessary or useful for carrying out the purposes of this chapter which are consistent with the provisions of this chapter.

[1] *Editor's Note: Said forms are on file in the town offices and may be examined there during regular business hours.*

### **§ 202-5. Violations and penalties.**

Any person who violates any provision of this chapter commits a separate violation of this chapter for each provision violated and shall be subject to a civil fine of not more than \$500 for each separate violation.

## **Article II. Licenses and Permits**

### **§ 202-6. Applicability of Article.**

Safety and security are primary considerations in the manufacture, transportation, storage, sale, possession and use of explosive materials. An appropriate and thorough system of licensing or permitting is designed to promote these considerations by assuring that these

products come only into the hands of qualified persons who require them in their own occupation.

- A. The license and permit requirements of this Article shall apply to all explosive materials.
- B. This Article is intended to supplement existing federal and state laws and regulations.

### § 202-7. Exceptions.

This Article shall not apply to hand-loading of small arms ammunition for personal use and not for resale.

### § 202-8. Manufacture of explosives.

- A. The manufacture of explosive materials within the Town of Hudson shall be limited to those having an appropriate state and/or federal license.
- B. The manufacture of explosive materials within the Town of Hudson shall be prohibited when such manufacture presents an undue hazard to life and property.

### § 202-9. Dealers of explosives.

- A. Persons intending to act as dealers in explosive materials must possess an appropriate federal license from the Bureau of Alcohol, Tobacco and Firearms.
- B. Explosive materials shall not be sold, given, delivered or transferred to any person not in possession of a valid license or permit.

### § 202-10. Blaster's license required.

- A. No person may load or fire explosive materials unless such person or his supervisor is a licensed blaster in conformance with the rules and regulations promulgated under RSA 158:9 of the State of New Hampshire.
- B. Proof of said license shall be provided upon request to the Fire Chief.

### § 202-11. Permit required.

- A. No person shall use explosive materials within the Town of Hudson without first obtaining the proper permit which authorizes him to use such materials.
- B. The authorized agent or person conducting an operation or activity requiring the use of explosive materials shall obtain a permit to use explosive materials and shall be responsible for the results and any other consequences of any loading and firing of explosive material and shall permit the loading and firing to be performed or supervised only by a licensed blaster.

## § 202-12. Permit applications; fees; preblasting conference; renewal.

- A. Application for a permit or its renewal shall be made to the Fire Chief on forms provided by him and shall contain such information as may be required.
- B. Applications submitted shall have attached proof of the following:
- (1) State of New Hampshire license to use, purchase and transport explosive materials.
  - (2) State of New Hampshire certificate of competency to conduct blasting operations.
  - (3) Certificate of insurance showing minimum coverage of \$1,000,000 bodily injury and \$500,000 property damage by a carrier authorized by the State of New Hampshire Insurance Commissioner to do business in New Hampshire. The insurance certificate shall state that the insurance company is authorized to do business in the State of New Hampshire.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
  - (4) The blaster's license of the person in charge of or supervising the use of explosives.
  - (5) Written permission from the owner of the land on which the use of explosives will occur for the Fire Chief to inspect the land during the period of the permit and until 20 days after the expiration of the permit.
- C. Applications must be received by the Fire Chief at least 10 and not more than 30 business days prior to the estimated start date of blasting operations.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- D. A fee shall be assessed for each permit. Checks shall be made payable to the Hudson Fire Department-Prevention and must be received by the Fire Department prior to permit approval and issuance. Permit fee rates have been established by the Board of Selectmen.<sup>[1]</sup>  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]  
[1] *Editor's Note: See Ch. 205, Fees.*
- E. Preblasting conferences may be scheduled by the Fire Chief prior to approval of permit application. Conference attendees may include but not be limited to representatives of the blaster, other town officials and/or citizens likely to be affected by blasting operations.
- F. If an application for renewal is filed with the issuing authority before expiration of the old permit, the renewal will become effective when the old permit expires. No renewal permit shall be issued more than 30 days before the expiration date of the current permit.
- G. If an application for renewal is filed after the expiration of the old permit, it shall be considered as an application for a new permit.

## § 202-13. Permit restrictions.

- A. No permit shall be assigned or transferred.
- B. Approved permits shall be dated and be valid for no more than one year from date of issue.
- C. The permit expiration date shall be no later than the expiration date of the blaster's insurance certificate.
- D. The permit shall bear the name and address of the person who applied for the permit, the name and address of the person(s) with a blaster's license who will supervise the use of explosives and the signature of the approving authority.

## § 202-14. Denial, revocation or suspension of permit.

- A. A permit for use of explosive materials may be denied, revoked or suspended for any of the following reasons:
  - (1) Noncompliance with any order of the issuing authority.
  - (2) If it is determined that any applicant or permit holder was or is under the influence of any drug (prescription or nonprescription) or alcohol that may have impaired their judgment or ability to transport, store, possess or use any explosive material under the jurisdiction of the Town of Hudson in a safe and prudent manner, while operating under such permit, their permit to operate in the town shall be suspended immediately. The Fire Chief or his designee shall contact the Hudson Police Department and the State of New Hampshire Department of Safety if they feel that any applicant or permit holder has or is suspected of violating this or any part of this chapter because they may have been or were impaired by any drugs (prescription or nonprescription) or alcohol. No permit to operate shall be reissued until the matter is fully investigated and the Fire Chief's office provided with the findings of any investigations into the matter.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
  - (3) Proof that the permit holder or applicant suffers from a mental or physical defect that would interfere with the safe handling of explosive materials.
  - (4) Violation by the applicant or permit holder of any provision of any law or regulation relating to explosive materials or proof that false information was willfully given or a misrepresentation was willfully made to obtain the permit.
  - (5) Determination by the issuing authority that blasting operations pose a hazard to the health or property of any person or have or will cause an unnecessary nuisance to any person.
  - (6) For other good cause.
- B. Notification; hearing.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
  - (1) In any case where the Fire Chief determines that it may be appropriate to deny a permit, he shall promptly notify the applicant. Said notice will set forth specific basis for the denial and state that, upon written request, a hearing before the Chief will be held within 10 days after the date of receiving the request. Following said hearing,



the Chief will make a final determination as to whether to grant or deny the applicant a permit.

(2) In any case where the Fire Chief determines that it may be appropriate to revoke a permit from a current permit holder, he shall promptly notify the applicant that the applicant's current permit is temporarily suspended pending a hearing. Said notice will set forth specific basis for the suspension and anticipated revocation and state that, upon written request, a hearing before the Chief will be held within 10 days after the date of receiving the request. Following said hearing, the Chief will make a final determination as to whether to revoke the permit.

- C. Within 15 days after such hearing, the Fire Chief shall state his findings and conclusions, in writing, and transmit a copy to the applicant or former permit holder.
- D. Upon notice of the revocation or suspension of any permit, the former permit holder shall immediately surrender to the issuing authority the permit and all copies thereof.

## § 202-15. Licenses and permits available for public inspection; protection of permits.

- A. Licenses (or copies thereof) to deal in explosive materials shall be kept available for inspection at each place of operation.
- B. A permit to blast (or copies thereof) shall be kept available for inspection at each place of operation.
- C. Permit holders shall take every reasonable precaution to protect their permits from loss, theft, defacement, destruction or unauthorized duplication, and any such occurrence shall be reported immediately to the Fire Chief.

## § 202-16. Recordkeeping and reporting.

- A. A holder of a permit to use explosive materials shall make a record of all operations within the Town of Hudson. Such record shall be made available to the Fire Chief upon request and shall be retained for five years.
- B. All persons holding a blaster's permit shall make daily records for each blast that at a minimum contains the information required by the current version of the Hudson Fire Department's **Records Requirements** for Blasting. These records shall be retained for five years.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- C. The Fire Chief shall be notified promptly by any permit holder of a change in business address or phone number and home address, if applicable.
- D. The theft or loss of explosive materials shall be reported immediately to the Fire Chief and to the Hudson Police Department.
- E. Records made and kept pursuant to regulations promulgated by any federal or state agency need not be duplicated to satisfy the requirements of this section.

## Article III. Use of Explosive Materials

### § 202-17. General regulations.

- A. The conduct of all blasting operations shall be governed by the New Hampshire Code of Administrative Rules, Chapter Saf-C 1600, Explosives.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- B. In the case of conflicting rules or regulations, the most stringent rule or regulation shall apply.
- C. While explosive materials are being handled or used, smoking shall not be permitted, and no one near the explosive material shall possess matches, open flame or fire- or flame-producing devices, except that the blaster may possess a device for the specific purpose of igniting the safety fuse.
- D. No one shall handle explosive materials while under the influence of alcohol, narcotics or other substances that may impair one's judgment.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- E. For all blasts, the blaster shall exercise precautions to prevent injury to persons and damage to property and to prevent earth vibrations and atmospheric sounds from exceeding regulatory limits.  
[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]
- F. When conducting blasting operations, the holder of the permit shall use reasonable precautions, including but not limited to warning signals, flags, barricades or mats as may be required or appropriate to maximize safety.
- G. **Blasting operations shall be conducted during daylight hours only, except by permission of the Fire Chief.**
- H. No explosive materials shall be intentionally abandoned in any location for any reason, nor left in such a manner that they may easily be obtained by children or other unauthorized persons. All unused explosive materials shall be returned to proper storage facilities.
- I. Explosive materials shall be loaded and used in a manner that is consistent with any recommendations or instructions of the manufacturer for that explosive material.
- J. Transportation, storage and possession of explosive materials in the Town of Hudson shall be governed by the New Hampshire Code of Administrative Rules, Chapter Saf-C 1600, Explosives.  
[Added 3-14-2000 by ballot by the ATM, Art. No. 34]

### § 202-18. Notification.

[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]

- A. **Notification of intent to conduct blasting operations shall be published in a local daily newspaper on at least three consecutive days prior to the start of blasting. Said**

notification shall also be published in the local weekly newspaper at least once prior to the start date of blasting. Notification shall include the area of operations and the name of the company responsible for operations.

- B. Persons intending to conduct blasting operations within the Town of Hudson shall submit written notification of such intent to the Chief of the Police Department. Said notification shall be made no less than 24 hours prior to the estimated start date of blasting and shall be submitted on forms provided by the Police Department.
- C. The blaster shall notify the Hudson Fire Department dispatcher no less than 30 minutes prior to each blast. The blaster shall provide:
  - (1) The name of the company conducting the blasting;
  - (2) The address of the blasting;
  - (3) The time of the blasting; and
  - (4) The amount of explosive material to be used.

## § 202-19. Preblast surveys.

[Amended 3-14-2000 by ballot by the ATM, Art. No. 34]

Prior to conducting any blasting operations, the applicant or their agent shall conduct a preblast structural inspection condition survey of all existing structures and conditions on the site, adjacent to the site or in the vicinity of the site at no cost to the property owner or the Town of Hudson. This survey shall extend to such structures or conditions as may be affected by the applicant's blasting operations. As a minimum, preblast structural inspection condition surveys shall be performed on all structures, including homes, foundations, driveways, roadbeds, swimming pools, wells and mobile homes within 500 feet of the anticipated blasting area. The applicant as well as the owner of the property being surveyed shall sign all such surveys once completed. If an owner refuses to allow for or sign a preblast survey form for whatever reason the applicant shall note this on the form. The applicant shall make at least three attempts to notify the owner of the need for such surveys; the last such attempt shall include written notification and the name and contact number of a person that they may contact.

- A. The preblast structural inspection condition survey shall consist of a written description of the interior and exterior condition of each of the structures examined. Descriptions shall locate any existing cracks, damage or other defects and shall include such information so as to make it possible to determine the effect, if any, of the blasting operations on the defect. Where significant cracks or damage exist, or for defects too complicated to describe in words, photographs shall be taken. A good quality videotape survey with appropriate audio description of locations, conditions and defects can be used in lieu of a written form. Prior to the start of work, a copy of the preblast condition survey shall be submitted to the Fire Chief or his designee and the homeowner or occupant.
- B. The individual person conducting the survey shall give written notice to the owner of the property concerned and tenants of the property. The notice shall state the dates on which the surveys are to be conducted. Copies of all notices shall also be provided to the Fire Chief or his designee.



## § 202-20. Blasting operations.

- A. During the time that holes are loaded or are being loaded with explosives, blasting agents or detonators, the blast site shall be barred to all but those authorized personnel engaged in the drilling and loading operations or otherwise authorized to enter that site. The blast site shall be guarded or barricaded and posted.
- B. After loading for a blast is completed, and before firing, all excess explosive materials shall be removed from the area and returned to proper facilities.
- C. As soon as practical after all blastholes are connected, prior to connecting to a source of initiation, such as a blasting machine, and until the shot has been fired and subjected to post-blast examination, the blast area shall be guarded or barricaded and posted or flagged against unauthorized entry.

## § 202-21. Warning required.

- A. No blast shall be fired until the blaster in charge has made certain that all surplus explosive materials are in a safe place, all persons and equipment are at a safe distance or under sufficient cover and that an adequate warning signal has been given.
- B. The blaster shall inform the Fire Chief of the method by which a signal is sounded and the type of signal prior to starting blasting operations.

## § 202-22. Supervision of operations.

- A. Loading and firing shall be performed or supervised only by a person possessing an appropriate blaster's permit. (See Article II.)
- B. The Fire Chief or his designee may, at his discretion, monitor at or near the blast site any blasting operations conducted within the Town of Hudson.
- C. If, making the required thirty-minute prior notification (§ 202-18D), the blaster is informed that the blast will be monitored, the blaster shall delay initiation of the shot until such time as the Fire Department representative is in position to monitor the blast.

## § 202-23. Seismographic monitoring.

- A. The Fire Chief may, at his discretion, require that seismographic monitoring be conducted by the blaster for any or all blasts initiated.
- B. The location of seismographic equipment for tests may be determined by the Fire Chief in coordination with the blaster.
- C. The seismographic instrumentation shall, at a minimum, meet the specifications as outlined by the Hudson Fire Department. The Chief has the option of requiring that the original seismographic strip chart, digital seismographic data and calibration data be provided.<sup>[1]</sup>

[Added 3-14-2000 by ballot by the ATM, Art. No. 34<sup>[2]</sup>]

[1] *Editor's Note: Said specifications are located at the end of this chapter.*

[2] *Editor's Note: Said article also provided for the relettering of former Subsection C as Subsection D.*

- D. All seismographic test results shall be made available, in writing, to the Fire Chief upon request. The Chief has the option of requiring that the original seismographic strip be provided.

## Article IV. Complaints

### § 202-24. Categories of complaints.

- A. The Fire Chief shall have the responsibility of coordinating all activities relative to complaints received concerning blasting operations within the Town of Hudson.
- B. Complaints received may be grouped into two categories:
  - (1) Complaints of an informational nature or of a nuisance nature relative to blasts.
  - (2) Complaints wherein possible damage is claimed as a result of blasting operations.

### § 202-25. Nuisances.

- A. Complaints of an informational nature or reporting a nuisance factor relating to blasting operations shall be handled by the Fire Chief. The Chief shall contact, in a timely manner, the complainant and attempt to resolve the complaint. In the event that the complainant is not satisfied after contact by the Chief, the Chief shall require the blaster or the blasting company to contact the complainant directly.
- B. If, in the determination of the Fire Chief, sufficient complaints have been received in reference to a specific blasting operation, the Chief may direct such actions as may reduce the possible nuisance factor. Such actions may include but not be limited to reductions in the amounts of explosive materials used, change in the time of the blast initiation and monitoring of blasts by noise level or earth vibration equipment to determine the extent of or existence of the nuisance factor.

### § 202-26. Damage complaints.

- A. Complaints received by the Fire Department which allege damage to property as a result of blasting operations shall be coordinated promptly by the Fire Chief.
- B. The complainant shall be contacted directly by the Fire Chief to ascertain pertinent information relative to the alleged damage.
- C. The complainant shall also receive written instructions outlining the procedures to follow in order to seek compensation for possible damage.
- D.



The Fire Chief may elect to inspect the alleged damage and shall be authorized to document and/or photograph such evidence as he deems necessary.

- E. If, in the determination of the Fire Chief, the blaster, the blasting company or their insurance representatives are not dealing with the complainant in a satisfactory manner, the Chief may exercise any option provided by the Code, including ordering suspension of blasting operations until such time as a satisfactory resolution is attained.





# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

MAY 19 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE



*Agenda*  
5-24-22

8C

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: Kara Roy  
Chairperson, Board of Selectmen

FR: Robert M. Buxton  
Fire Chief *AMB*

DT: May 18, 2022

RE: American Rescue Plan Monies

As you are aware, we have been working on the four approved projects that are being funded under the American Rescue Plan. Below you will find a status update on each project with one request for additional funding;

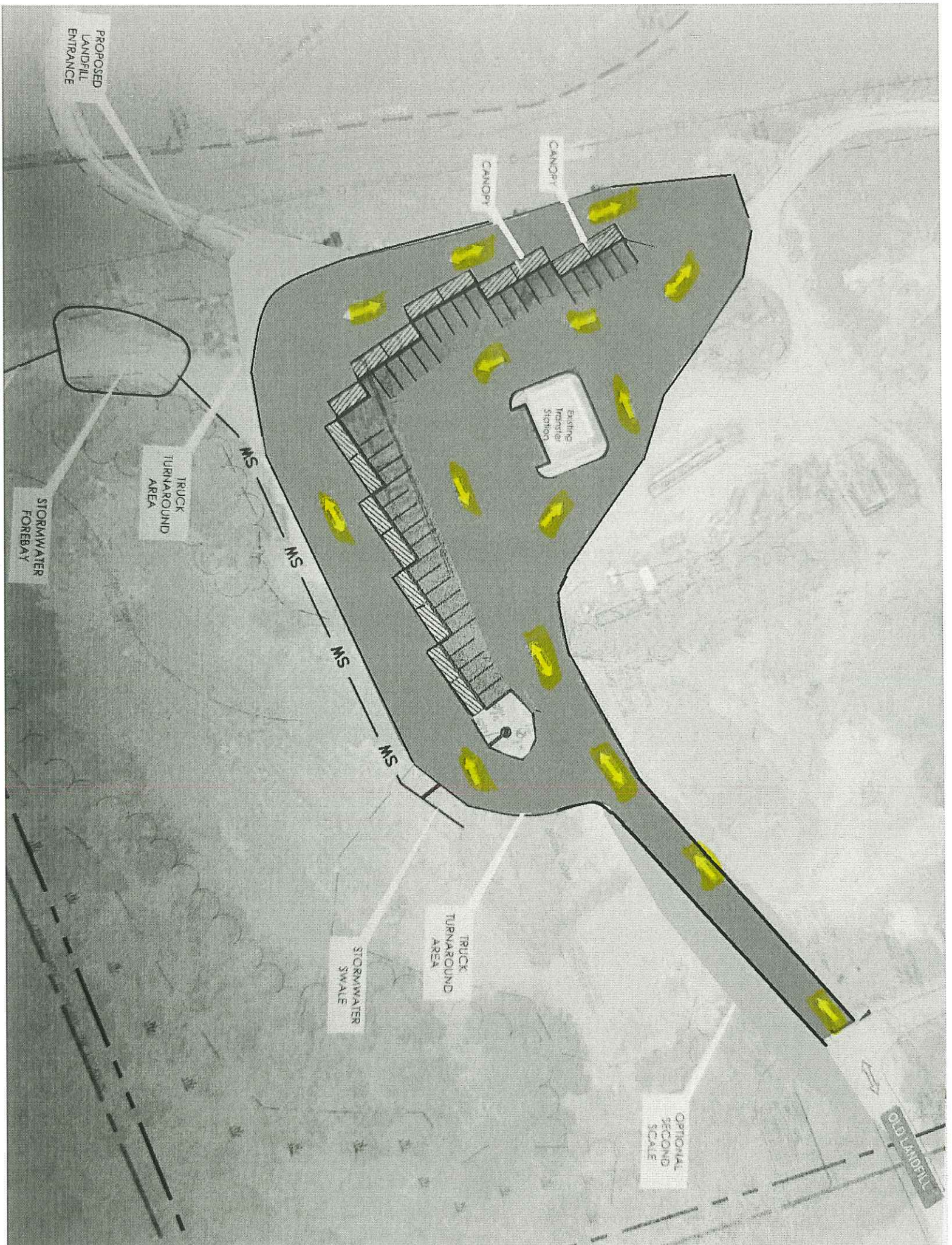
- **Flagstone Drive**
  - This project included a repair to an underground storm water culvert. This project was funded at \$350,000. With the project now closed out, the final money spent on this repair was \$243,875.68. During the Board of Selectmen's meeting on March 22, 2022, the board authorized to transfer the remaining \$106,124.32 to the West Road Transfer Station project.
  - This project has been closed out.
- **Lowell Road Bridge**
  - This project involves the repair of the culvert under Lowell Road. As of today, the Town Engineer has completed the design phase of the project and is working on developing the final construction phase of this project.
  - As of this document total expenditure on the project has been \$25,435. The total project is budgeted at \$700,000.
  - This project is currently in transition from design to construction phases.
- **Taylor Falls & Memorial Bridge**
  - This project involves the rehabilitation project for the Taylor Falls Bridge. The cost of this project is split with the City of Nashua.
  - This project is funded at \$475,000.
  - Currently this project is in the planning phase.
- **West Road Transfer Station**
  - This project includes the redevelopment of the Town of Hudson Transfer station. This goal was to improve efficiency, on-site safety and environmental compliance for the transfer station.
  - The total budget funds for the this project is \$856,124.32
  - As of this document the total monies spent on this project is \$315,460.78.

- After a discussion with the Town Administrator, Public Works Director and Town Engineer we would like to request the Board of Selectman to commit an additional \$48,000 for this project.
  - Additional funds would be utilized to complete paving on site. This would be inclusive of the roads entering the site, around the existing metal building and in front and behind disposal areas.
    - This additional work will finish this upgrade and provide a better opportunity for Public Works to maintain the site, further improving environmental protection from potential spilled materials.
- If the Board of Selectmen are amenable to this suggestion the following motion would be acceptable.

**Motion;**

**To approve an additional \$48,000 to the West Road Transfer Station project account #7203 for the purpose of paving on site. Funds to come from the American Rescue Plan monies received by the Town of Hudson.**





PROPOSED  
LANDFILL  
ENTRANCE

CANOPY

CANOPY

Existing  
Transfer  
Station

TRUCK  
TURNAROUND  
AREA

MS

MS

MS

MS

STORMWATER  
FOREBAY

TRUCK  
TURNAROUND  
AREA

STORMWATER  
SWALE

OPTIONAL  
SECOND  
SCALE

OLD LANDFILL





# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

MAY 19 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE




*Agenda  
5-24-22*

8D

Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Robert M. Buxton  
Chief of Department

TO: Kara Roy  
Chairperson, Board of Selectmen

FR: Robert M. Buxton   
Fire Chief

DT: May 17, 2022

RE: May 24, 2022 BOS Public Agenda

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Please place the following item on the above-indicated agenda from the Fire Department.

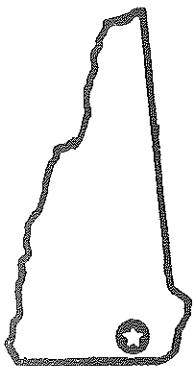
I am in receipt of a letter of resignation from Support Services Robert Haggerty effective May 17, 2022.

Bob began his career with the department in August of 2002 as a Call Firefighter and transitioned into the Support Services role in July of 2018. Bob was an integral part of the team during the COVID-19 pandemic, providing critical information and updates, which were essential in successfully navigating town operations through the pandemic. We are grateful for his many years of service and appreciate all that he has contributed over the past 20 years.

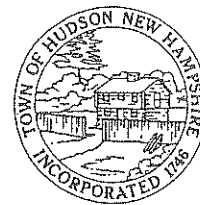
We ask the Board of Selectman to accept his letter of resignation and wish him well in his future endeavors.

**Motion #1:**

**To accept the letter of resignation from Support Services Robert Haggerty effective May 17, 2022 with the Board's thanks and appreciation.**



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



Agenda  
5-24-22

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Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8E

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: May 17, 2022

Re: IAFF Local 3154 MDA Boot Drive

Attached please find a request from the Professional Firefighters of Hudson IAFF Local #3154 seeking permission to hold MDA Boot Drives on Saturday, June 11, 2022 between the hours of 8:00 am and 11:00 am, Friday July 15, 2022 between the hours of 3:00 pm and 7:00 pm and Friday, August 19, 2022 between the 7:00 am and 10:00 am at the intersections of Ferry Street, Chase Street and Library Street. Should the Board of Selectmen approve the request, the following motion is appropriate:

***Motion: To approve the Professional Firefighters of Hudson, Local 3154 request to conduct an MDA Boot Drive on Saturday, June 11, 2022, Friday, July 15, 2022 and Friday August 19, 2022, at the intersections of Ferry Street, Derry Street, Chase Street and Library Street.***

Should you have any questions or need additional information, please feel free to contact me.



## Malizia, Steve

---

**From:** Dave Morin <d620908@comcast.net>  
**Sent:** Tuesday, May 17, 2022 6:42 AM  
**To:** Malizia, Steve  
**Subject:** Fwd: MDA Boot Drives  
**Attachments:** MDA Boot Drive Street Collection Layout.pdf; Fill the Boot Safety Plan.docx

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

Steve

Could you please place this on the next agenda for the board

Thank you for your time and have a great day

Dave Morin

Begin forwarded message:

**From:** "Levesque, Kyle" <klevesque@hudsonnh.gov>  
**Date:** May 16, 2022 at 23:37:33 EDT  
**To:** "Morin, Dave" <dmorin@hudsonnh.gov>  
**Subject:** MDA Boot Drives

Selectman Morin,

I am writing to you to seek permission for the Professional Firefighters of Hudson IAFF Local #3154 to conduct MDA Boot Drive Fundraising events at the intersections of Ferry St, Derry St, Chase St, and Library St in Hudson. There is a long history of Hudson firefighters raising money in the roadway on behalf on the MDA.

I have provided in this email an attached safety plan document, as well as a map with the general layout of where firefighters will be standing, along with where warning signs will be placed. Please note that this signs and positions may change depending on how many firefighters volunteer to fill the boot; there may be fewer volunteers and all the spots may not be utilized. Additionally, we will be setting up a tent for hydration and rest on the lot of grass adjacent to the Town Hall parking lot along Chase St.

I am asking permission to hold MDA boot drives on the following dates and times:

- Saturday, June 11<sup>th</sup> from 8AM – 11AM
- Friday, July 15<sup>th</sup> from 3PM-7PM
- Friday, August 19<sup>th</sup> from 7AM-10AM

Thank you for your time.

**KYLE M. LEVESQUE, B.S., NRP**  
Fire Lieutenant/Paramedic, Group 1 | Hudson Fire Department  
52 Robinson Road | Hudson Fire Station #1 | Hudson, NH 03051



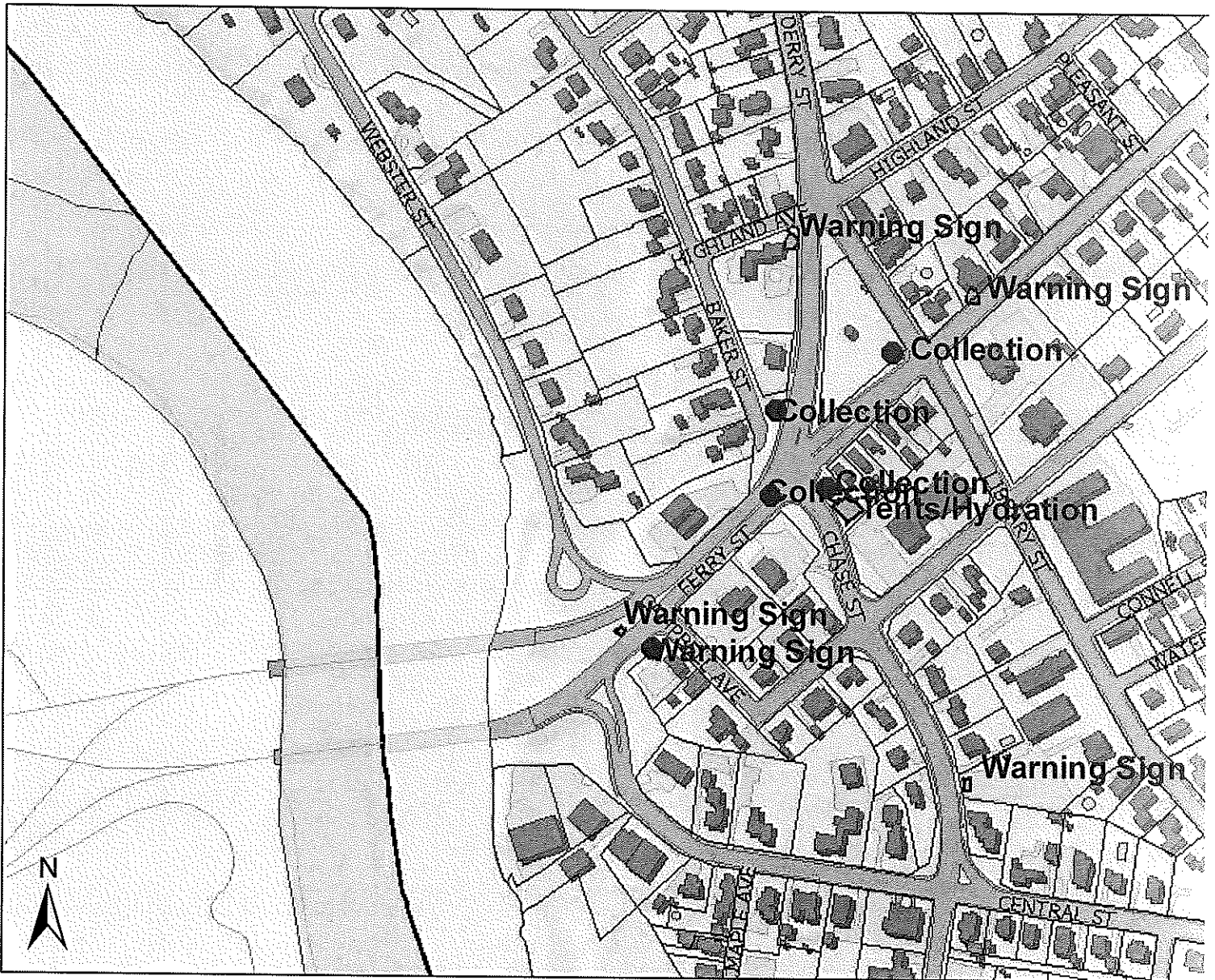
# Fill the Boot Safety Plan

## Safety Measures:

- ✓ All members wear safety vests for maximum visibility; and crews use signage nearby.
- ✓ IAFF #3154 will take all necessary precautions to ensure that our members are not exposed to any unnecessary risk.
- ✓ Intersections will be well marked. MDA will provide banners, signs, and caution signs to be posted at each intersection. Signs should also be posted well ahead of each location so that oncoming traffic knows we are there.
- ✓ One member of the crew is to be a “lookout” during the Fill the Boot operations at an intersection. They will be advising of light changes, possible hazards, etc.
- ✓ Firefighters must move to the sidewalk or median before a green light.
- ✓ Firefighters should only collect during red lights, when vehicles are stopped. Firefighters should initiate all collections from roadside or median, during a red light.
- ✓ Never stop traffic, only approach stopped vehicles.
- ✓ Volunteers and Explorers shall carry signs or banners and remain on the roadside. They shall not be permitted to enter traffic.
- ✓ Boots emptied every 15-20 minutes to avoid theft.
- ✓ Hydrate and wear sunscreen.



# MDA Boot Drive Street Collection Layout



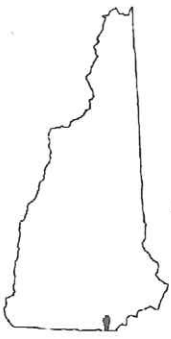
August 2, 2019

Parcels

0







Tad K Dionne  
Chief of Police

# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Agenda 5-24-22*

RECEIVED

MAY 19 2022

TOWN OF HUDSON  
SELECTMEN'S OFFICE

Captain David A. Cayot  
Special Investigations Bureau

Captain David A. Bianchi  
Administrative Bureau

Captain Michael Davis  
Operations Bureau

8F

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: 19 May 2022

Re: Agenda Request – 24 May 2022

**Scope:**

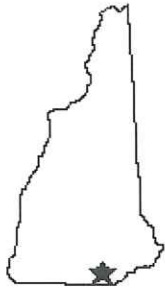
The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 24 May 2022 to request approval to apply for the Locality Equipment Purchase Program Grant. This program provides reimbursement for purchasing safety and emergency equipment needed as a result of or in response to the health crisis. This funding will be used to purchase four 70" televisions, two ballistic Shields, a drone, and a less lethal launcher. The cost to the town is 10% of the total funding which is estimated at \$2,250.

**Motion:**

To authorize the Hudson Police Department approval to apply for the Locality Equipment Purchase Program Grant to purchase four televisions, two ballistic shields, a drone, and a less lethal launcher.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



# TOWN OF HUDSON

## Board of Selectmen

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

*Agenda*  
**RECEIVED**

*5-24-22*

**MAY 19 2022**

TOWN OF HUDSON  
SELECTMEN'S OFFICE

8G



May 19, 2022

To: Board of Selectmen

From: Selectman Gagnon

Re: Candidate Information Flyer - Final Draft

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Attached you will find the final draft of the Candidate Information Flyer



## Candidate and Political Advertising INFORMATIONAL REFERENCE

### What constitutes Political Advertising?

RSA 664:2 defines *Political Advertising* as "any communication...which expressly or implicitly advocates the success or defeat of any party, measure or person at any election."

This means things such as newspaper publications, internet publications, radio broadcast, television broadcasts, telephone transmission, fax, billboard or similar outdoor notices and direct mailings all must meet the following regulations outlined in this document and specifically within NH RSA 644

The term *Measure* refers to "any constitutional amendment or question which is submitted or intended to be submitted to a popular vote at an election" otherwise referred to as warrant articles.

### What basic requirements must political advertising contain?

Pursuant to RSA 664:14; political advertising for a candidate "shall be signed at the beginning or the end... Said signature shall clearly designate the name of the candidate, party or political committee by or on whose behalf the same is published or broadcast." Meaning that the individual or party associated with the advertisement must be clearly defined on the marketing medium including the name and address of said individual or party.

Political advertising for a measure or warrant article; "Political advertising to promote the success or defeat of a measure by a business organization, labor union, or other enterprise or organization shall be signed. The name of the enterprise or organization shall be indicated, and the chairman or treasurer of the enterprise or organization shall sign his name and address." Additionally, information must be "printed or written in a legible size."

### Where can political advertising be placed

Pursuant to RSA 644:17 "No political advertising shall be placed on or affixed to any public property including highway rights-of-way or private property without the owner's consent...Signs shall not be placed on or affixed to utility poles or highway signs. Political advertising may be placed within state-owned rights-of-way as long as the advertising does not obstruct the safe flow of traffic and the advertising is placed with the consent of the owner of the land over which the right-of-way passes."

Public property is understood as property owned by Hudson NH. State property would be understood as anything owned by NH or a department of NH such as the Department of Transportation.

### Removal of Political Signs

Pursuant to RSA 644:17 "All political advertising shall be removed by the candidate no later than the second Friday following the election"

"No person shall remove, deface, or knowingly destroy any political advertising which is placed on or affixed to public property or any private property except for removal by the owner of the property, persons authorized by the owner of the property, or a law enforcement officer removing improper advertising. Political advertising placed on or affixed to any public property may be removed by state, city, or town maintenance or law enforcement personnel. Political advertising removed prior to election day by state, city, or town maintenance or law enforcement personnel shall be kept until one week after the election at a place designated by the state, city, or town so that the candidate may retrieve the items."

Political advertising held by town, or its associated departments, after the official retrieval deadline, are subject to disposal/destruction.

*This document is for informational purposes only and is not being provided as legal advice. Please refer to the New Hampshire Revised Statutes Annotated for all election laws, which are available on-line at [www.gencourt.state.nh.us/rfa/html/nhtoc.htm](http://www.gencourt.state.nh.us/rfa/html/nhtoc.htm)*

*Additional information may also be available from the Office of the NH Secretary of State at <https://sos.nh.gov/>."*





**Candidate and Political Advertising  
INFORMATIONAL REFERENCE**

**Littering of Political Signs**

If signs are left past their removal deadlines or are intentionally discarded haphazardly around the town of Hudson, enforcement of NH’s littering laws will take effect.

Pursuant to RSA 163-B:3, “It shall be unlawful for any person or persons to dump, deposit, throw or leave, or to cause or permit the dumping, depositing, placing, throwing or leaving of litter on any public or private property in this state, or in or on ice or in any waters in this state”

Penalties can include a misdemeanor charge a financial fine or community service to remove all litter per the court’s discretion.

**Political Advertising Complaints**

It is recommended that any individual or party wishing to complain about political advertising should first reach out to a representative of Hudson town hall. As noted in the above paragraph, certain town official may have the ability to take corrective action if necessary. Otherwise for any other complaints or to raise a complaint above the officials within Hudson NH, please reach out to the New Hampshire Attorney Generals office.

Pursuant to RSA 644:18 “Any candidate or voter may make complaint in writing to the attorney general of any violation of any of the provisions of this chapter.” For more contact information reference, <https://www.doj.nh.gov/>

*For additional support with political advertising or if you have questions, please utilize the following contact information.*

**Political Advertising Resources:**

Hudson Cable Television	603 886 3959
Hudson Senior Center	603 578 3929
Hudson Chamber of Commerce	603 889 4731
General Federation of Woman (NH) <i>(Sponsoring Hudson Candidates night)</i>	<a href="mailto:info@gfwcnh.org">info@gfwcnh.org</a>

**Question and Concerns:**

Town Hall Administration	603 886 6024
Town Clerk	603 886 6003
Hudson Department of Public Works	603 886 6018
Hudson Police Department	603 886 6011

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*Additional information may also be available from the Office of the NH Secretary of State at <https://sos.nh.gov/>.”*

**Additional Information From the Hudson Town Moderator**

Article I. Display and Distribution of Campaign Materials (RSA 31:41-c)  
[Hudson Ord. No. O98-04; Adopted 8-25-1998 ]

§ 196-1. Prohibited activities.

Persons as candidates for elected office, or as representing or working for a candidate for office, or promoting a petition, resolution, referendum or measure on the ballot, may not solicit votes, display, exhibit, or distribute any campaign or electioneering materials within 75 feet of the polling place building. The Moderator shall exercise his powers under state law relative to the conduct of elections, distribution of campaign materials, and electioneering within the polling place.

**HUDSON COMMUNITY CENTER**



**ALVIRNE HIGH SCHOOL**



Also note: No political advertising may be affixed to the polling place building or property except for designated areas at each polling place. All electioneering signs and placards may not be left unattended at any time. Electioneering is prohibited within the polling place.



## Commercial and Other sign Ordinances INFORMATIONAL REFERENCE

### Hudson N.H. Ordinance 334 (subsection 57 through 69)

The purpose of this document and its associated Hudson N.H. town ordinances is to encourage the effective use of signage to direct movement, advertise and inform while also protecting public safety, preserving neighborhood character, aesthetics and minimizing visual clutter.

A full list of Hudson N.H. Town sign ordinances can be reviewed under [334-58](#)

The following requirements apply to all signs:

- [A.](#) No sign may be erected within a public right-of-way.
- [B.](#) Except as noted in § [334-65](#), no off-premises advertising signs are permitted in any district.
- [C.](#) All signs shall be set back from any public right-of-way a distance not less than 50% of the front setback requirement for other structures within the district in which the sign is located.
- [D.](#) No sign may be erected in side or rear setback areas.
- [E.](#) All signs shall be set back a distance not less than 25 feet from the point of intersecting rights-of-way.
- [F.](#) No sign shall be erected in a residential district, except as allowed in § [334-67](#), Home occupation signs, § [334-62](#), Subdivision identification signs, and § [334-58](#), Residential real estate signs.
- [G.](#) No flashing signs are permitted in any district.
- [H.](#) Electronic changing signs are permitted in the Business (B) and Industrial (I) Zoning Districts subject to the requirements of § 336-64C below. Electronic changing signs shall be prohibited in the Town Residence (TR), Residential (R-1, R-2) and General (G and G-1) Zoning Districts.
- [I.](#) Nonconforming signs and signs associated with nonconforming uses are governed by Article [VIII](#), Nonconforming Uses, Structures and Lots.
- [J.](#) In zoning districts that allow freestanding signs, the maximum height of such signs shall be 30 feet. In addition to the language specific to advertising, all freestanding signs shall have the street number clearly identified. Numbers are to be four inches in height and black or white, whichever will contrast with the proposed sign colors.
- [K.](#) No inflatable, balloon or portable signs are allowed in any DISTRICT unless specifically authorized in a permit issued by the TOWN Board of Selectmen for a fair, festival, limited-duration performance or other event of a temporary nature.
- [L.](#) No sign in any zoning district shall include nudity, images of or reference to specific sexual conduct or activities, images of or references to specific anatomical areas, images of or references to instruments, devices or paraphernalia which are designed for use in connection with specific sexual conduct or activities in any district.
- [M.](#) No sign in any zoning district shall emit audible sound, odor, smoke, steam, mist, laser, hologram or other visible matter, including any sign that employs any stereopticon or motion picture projection.





## Candidate and Political Advertising INFORMATIONAL REFERENCE

**Authoritative Powers:** It is the Hudson N.H. Board Of Selectmen's ultimate responsibility to enforce the zoning regulations under section 334 of Hudson N.H. town ordinance's but enforcement can also be carried out by the Zoning Administrator and Building Inspector per 334-77 and 334-78 respectfully.

**Violations and Penalties:** The Town is empowered to pursue violations to this chapter by means of any of the equitable or legal remedies available in state statute, including but not limited to the injunctive relief provision set forth in RSA 676:15; the fines and penalties provision set forth in RSA 676:15; the fines, penalties and award of attorney's fees as set forth in RSA 676:17; the provisions for cease and desist orders as set forth in RSA 676:17-a; the provisions for local land use citations and pleas by mail as set forth in RSA 676:17-b; and such other enforcement or penalty provisions which may be enacted by the New Hampshire Legislature.

**676:15 Injunctive Relief.** – In case any building or structure or part thereof is or is proposed to be erected, constructed, altered, or reconstructed, or any land is or is proposed to be used in violation of this title or of any local ordinance, code, or regulation adopted under this title, or of any provision or specification of an application, plat, or plan approved by, or any requirement or condition of a permit or decision issued by, any local administrator or land use board acting under the authority of this title, the building inspector or other official with authority to enforce the provisions of this title or any local ordinance, code, or regulation adopted under this title, or the owner of any adjacent or neighboring property who would be specially damaged by such violation may, in addition to other remedies provided by law, institute injunction, mandamus, abatement, or any other appropriate action or proceeding to prevent, enjoin, abate, or remove such unlawful erection, construction, alteration, or reconstruction.

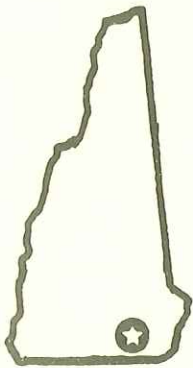
**676:17 Fines and Penalties; Second Offense.** –

- I. Any person who violates any of the provisions of this title, or any local ordinance, code, or regulation adopted under this title, or any provision or specification of any application, plat, or plan approved by, or any requirement or condition of a permit or decision issued by, any local administrator or land use board acting under the authority of this title shall be guilty of a misdemeanor if a natural person, or guilty of a felony if any other person; and shall be subject to a civil penalty of \$275 for the first offense, and \$550 for subsequent offenses, for each day that such violation is found to continue after the conviction date or after the date on which the violator receives written notice from the municipality that the violator is in violation, whichever is earlier. Each day that a violation continues shall be a separate offense.
- II. In any legal action brought by a municipality to enforce, by way of injunctive relief as provided by RSA 676:15 or otherwise, any local ordinance, code or regulation adopted under this title, or to enforce any planning board, zoning board of adjustment or building code board of appeals decision made pursuant to this title, or to seek the payment of any fine levied under paragraph I, the municipality shall recover its costs and reasonable attorney's fees actually expended in pursuing the legal action if it is found to be a prevailing party in the action.

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**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

**RECEIVED** *5-24-22*  
**MAY 19 2022**


TOWN OF HUDSON  
SELECTMEN'S OFFICE



Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

8H

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: May 19, 2022

Re: Fiscal Year 2023 Default Budget

As you are all aware, Warrant Article 10, the Town of Hudson General Fund Operating Budget for Fiscal Year 2023, did not pass at the March 8, 2022 Town Meeting. Therefore, the Town will be operating under a Default Budget for Fiscal Year 2023. The default operating budget is \$31,586,809 which is \$504,232 less than the proposed operating budget of \$32,091,041. I have reviewed the Default Budget with the Department heads. Based on the Department Head reviews, \$405,801 of the \$504,232 deficit can be resolved via transfers from other accounts in the budget, capital reserve account funding, accelerating expenditures to Fiscal Year 2022 or deferring expenditures to Fiscal Year 2024. I am putting this on the Board's agenda so that the Board can discuss how they would like to proceed.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Town of Hudson, NH  
Fiscal Year 2023 Default Budget by Fund

<u>Fund</u>	<u>FY2022 Budget</u>	<u>FY2023 Default Budget</u>	<u>FY2023 Proposed Budget</u>	<u>Incr/(Decr)</u>
General (*)	30,479,143	31,586,809	32,091,041	504,232
Sewer	2,242,825	2,108,825	2,138,465	29,640
Water	3,871,994	4,184,025	4,622,590	438,565
<b>Total</b>	<b><u>36,593,962</u></b>	<b><u>37,879,659</u></b>	<b><u>38,852,096</u></b>	<b><u>972,437</u></b>

\* Includes Library and Conservation

Town of Hudson NH  
General Fund Default Budget Fiscal Year 2023

**Town Meeting Approved Fiscal Year 2022** **\$30,479,143**

**Adjustments:**

<b>Less:</b>	Supervisors of the Checklist Purge Postage	(\$2,500)	5042-238
	Public Works Streets - Excavator Final Payment	(\$14,000)	5552-401
	Public Works Drainage - Excavator Final Payment	(\$14,000)	5554-401
	Public Works Parks - Replace 61" Lawnmower	(\$17,500)	5556-401
	Unemployment Insurance	(\$5,000)	5910-116
 <b>Add:</b>	Moderator Election Costs	\$14,986	5041
	Lease Purchase Fire Pumper	\$66,782	5730-404
	Worker's Compensation	\$5,600	5910-117
	Property Liability Insurance	\$14,250	5910-201
	Solid Waste Contract	\$385,444	5970-242

**Adjusted Town Meeting Approved Fiscal Year** **\$30,913,205**

**Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:**

Town Wide Paving	\$200,000
Hudson Firefighters IAFF Local 3154 Union Contract	\$76,983
Hudson Police, Fire and Town Suprv Assoc Contract	\$95,547
Hudson Police Employees Association Contract	\$215,263
Hudson Public Works Local 1801 Union Contract	\$85,811

**Total General Fund Default Budget** **\$31,586,809**

**Town of Hudson  
Fiscal Year 2023 Budget - Default**

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
<b>General Fund</b>						
4199	5020	Trustees of Trust Funds	2,934	(59)	2,875	2.1%
4195	5025	Cemetery Trustees	1,250	0	1,250	0.0%
4140	5030	Town Clerk/Tax Collector	395,631	14,388	410,019	-3.5%
4140	5041	Moderator	47,045	(17,000)	30,045	212.4%
4140	5042	Supervisor of The Checklist	7,006	(720)	6,286	-37.3%
4199	5050	Town Treasurer	8,074	0	8,074	0.0%
4199	5055	Sustainability Committee	1,300	0	1,300	0.0%
4520	5063	Benson Park Committee	1,100	0	1,100	0.0%
4199	5070	Municipal Budget Committee	800	0	800	0.0%
4140	5077	IT - Town Clerk/Tax Collector	4,170	0	4,170	0.0%
4199	5080	Ethics Committee	100	0	100	0.0%
<b>TOTAL TOWN OFFICERS</b>			<b>469,410</b>	<b>(3,391)</b>	<b>466,019</b>	<b>3.2%</b>
4130	5110	Board of Selectmen/Administration	398,322	(6,553)	391,769	1.9%
4194	5115	Oakwood	2,275	0	2,275	0.0%
4194	5120	Town Hall Operations	97,586	(262)	97,324	0.3%
4442	5151	Town Poor	65,000	15,000	80,000	-18.8%
4130	5177	IT - Town Admin	800	0	800	0.0%
<b>TOTAL ADMINISTRATION</b>			<b>563,983</b>	<b>8,185</b>	<b>572,168</b>	<b>-1.3%</b>
<b>4153</b>	<b>5200</b>	<b>LEGAL</b>	<b>136,560</b>	<b>0</b>	<b>136,560</b>	<b>0.0%</b>
4150	5310	Finance Administration	184,620	20,337	204,957	-9.9%
4150	5320	Accounting	315,680	(8,714)	306,966	3.8%
4150	5377	IT - Finance	2,050	200	2,250	-8.9%
<b>TOTAL FINANCE</b>			<b>502,350</b>	<b>11,823</b>	<b>514,173</b>	<b>-1.8%</b>
<b>4150</b>	<b>5330</b>	<b>INFORMATION SERVICES</b>	<b>752,198</b>	<b>(3,560)</b>	<b>748,638</b>	<b>1.4%</b>
4152	5410	Assessing	466,191	9,074	475,265	-0.7%
4152	5477	IT - Assessing	9,325	5,325	14,650	-36.3%
<b>TOTAL ASSESSING</b>			<b>475,516</b>	<b>14,399</b>	<b>489,915</b>	<b>-1.8%</b>
4312	5515	Public Works Facility	64,471	(4,568)	59,903	7.6%
4312	5551	Public Works Administration	300,536	(4,078)	296,458	3.3%
4312	5552	Streets	3,466,542	(250,362)	3,216,180	15.0%
4312	5553	Equipment Maintenance	506,869	(736)	506,133	1.6%
4312	5554	Drainage	644,094	53,233	697,327	-6.1%
4312	5556	Parks Division	243,288	(3,452)	239,836	-4.3%
4312	5577	IT - Public Works	8,724	(4,434)	4,290	103.4%
<b>PUBLIC WORKS</b>			<b>5,234,524</b>	<b>(214,397)</b>	<b>5,020,127</b>	<b>8.8%</b>
4191	5571	Planning	293,475	(32,042)	261,433	2.1%
4191	5572	Planning Board	8,350	0	8,350	0.0%
4191	5581	Zoning	251,396	(32,533)	218,863	2.6%
4191	5583	Zoning Board of Adjustments	16,500	0	16,500	0.0%
4311	5585	Engineering	419,511	(259)	419,252	2.6%
4191	5277	IT - Land Use	6,300	0	6,300	0.0%
<b>LAND USE DIVISION</b>			<b>995,532</b>	<b>(64,834)</b>	<b>930,698</b>	<b>2.4%</b>
4210	5610	Police Administration	358,260	(4,259)	354,001	1.8%
4210	5615	Police Facility Operations	291,520	(3,666)	287,854	1.3%
4210	5620	Police Communications	840,544	(13,354)	827,190	5.0%
4210	5630	Police Patrol	7,322,943	(37,627)	7,285,316	3.3%
4210	5640	Investigations	17,020	(2,600)	14,420	18.0%
4414	5650	Animal Control	133,764	(205)	133,559	2.8%
4210	5660	Information Services	191,776	2,413	194,189	2.5%
4210	5671	Support Services	205,271	(117,248)	88,023	2.3%
4210	5672	Crossing Guards	58,755	0	58,755	0.0%

**Town of Hudson  
Fiscal Year 2023 Budget - Default**

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
4210	5673	Prosecutor	380,447	(4,150)	376,297	4.4%
4210	5677	IT - Police	94,493	(864)	93,629	0.9%
		<b>POLICE DEPARTMENT</b>	<b>9,894,793</b>	<b>(181,560)</b>	<b>9,713,233</b>	<b>3.3%</b>
4220	5710	Fire Administration	793,561	(11,315)	782,246	2.8%
4220	5715	Fire Facilities	143,966	(1,957)	142,009	1.4%
4220	5720	Fire Communications	434,914	(2,069)	432,845	1.6%
4220	5730	Suppression	6,029,542	19,787	6,049,329	2.3%
4220	5740	Inspectional Services	527,353	(19,302)	508,051	1.8%
4220	5765	Fire Alarm	3,000	746	3,746	-19.9%
4220	5770	Emergency Management	86,868	(500)	86,368	0.6%
4220	5777	IT - Fire	57,516	(21,010)	36,506	23.2%
		<b>FIRE DEPARTMENT</b>	<b>8,076,720</b>	<b>(35,620)</b>	<b>8,041,100</b>	<b>2.3%</b>
4520	5810	Recreation Administration	156,758	21,323	178,081	-12.0%
4520	5814	Recreation Facilities	66,025	97	66,122	-0.1%
4520	5821	Supervised Play	121,163	(1,100)	120,063	0.9%
4520	5824	Ballfields	12,142	100	12,242	-0.8%
4520	5825	Tennis	3,680	(3,680)	0	100.0%
4520	5826	Lacrosse	10,956	1,410	12,366	-11.4%
4520	5831	Winter Basketball	51,959	645	52,604	-1.2%
4520	5834	Soccer League	13,364	(50)	13,314	0.4%
4520	5835	Senior Operations	92,546	(29,917)	62,629	-2.1%
4520	5836	Teen Dances	1,900	(400)	1,500	26.7%
4520	5839	Community Activities	7,620	(560)	7,060	7.9%
4520	5877	IT - Recreation	6,865	200	7,065	-2.8%
		<b>RECREATION DEPARTMENT</b>	<b>544,978</b>	<b>(11,932)</b>	<b>533,046</b>	<b>0.0%</b>
4196	5910	Insurance	555,850	0	555,850	2.7%
4199	5920	Community Grants	90,484	0	90,484	0.0%
4583	5930	Patriotic Purposes	5,600	0	5,600	0.0%
4199	5940	Other Expenses	164,060	(2,491)	161,569	0.0%
4220	5960	Hydrant Rental	276,971	0	276,971	0.0%
4321	5970	Solid Waste Contract	2,095,828	0	2,095,828	22.5%
		<b>TOTAL NON DEPARTMENTAL</b>	<b>3,188,793</b>	<b>(2,491)</b>	<b>3,186,302</b>	<b>14.4%</b>
		<b>TOTAL GENERAL FUND BUDGET</b>	<b>30,835,357</b>	<b>(483,378)</b>	<b>30,351,979</b>	<b>3.8%</b>
4326	5561	Sewer Billing & Collection	168,854		168,854	1.9%
4326	5562	Sewer Operation & Maintenance	1,169,611		1,169,611	-3.1%
4326	5564	Sewer Capital Projects	800,000		800,000	-8.0%
		<b>TOTAL SEWER FUND BUDGET</b>	<b>2,138,465</b>	<b>0</b>	<b>2,138,465</b>	<b>-4.7%</b>
4332	5591	Water - Administration	300,685		300,685	0.5%
4332	5592	Water - Ops & Maintenance	1,731,889		1,731,889	13.3%
4335	5593	Water - Supply	1,396,108		1,396,108	75.8%
4711/4721	5594	Water - Debt Service	1,193,906		1,193,906	-4.5%
		<b>TOTAL WATER FUND BUDGET</b>	<b>4,622,588</b>	<b>0</b>	<b>4,622,588</b>	<b>19.4%</b>
4550	5060	Library	1,202,158	(20,081)	1,182,077	0.0%
4619	5586	Conservation Commission	53,526	(773)	52,753	0.0%
		<b>TOTAL BUDGET</b>	<b>38,852,094</b>	<b>(504,232)</b>	<b>38,347,862</b>	<b>4.8%</b>
<b>WA#</b>		<b>Warrant Articles</b>				
<b>9</b>	<b>D</b>	Police Facility Expansion and Renovation	5,928,980		5,928,980	
<b>10</b>	<b>A</b>	General Fund Operating Budget (includes Libr and Consv Comm)	32,091,041	(504,232)	31,586,809	
<b>11</b>	<b>B</b>	Sewer Fund Operating Budget	2,138,465		2,138,465	
<b>12</b>	<b>C</b>	Water Fund Operating Budget	4,622,588		4,622,588	
<b>13</b>	<b>O</b>	Hudson Support Staff Local 1801 Union Contract	57,781		57,781	
<b>14</b>	<b>G</b>	Property Revaluation CRF Funding	25,000		25,000	
<b>15</b>	<b>H</b>	Fire Apparatus Refurb/Repair CRF Funding	25,000		25,000	

**Town of Hudson  
Fiscal Year 2023 Budget - Default**

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
16	I	VacCon Truck CRF Funding	30,000		30,000	
17	J	Energy Efficiency CRF Funding	25,000		25,000	
18	K	Police Safety Equipment CRF Funding	100,000		100,000	
19	M	Establish Capital Reserve Fund for Generator Replace	30,000		30,000	
20	N	Benson Park Renovation CRF Funding	10,000		10,000	
21	P	Revised Property Exemption for the Elderly				
22	Q	Revised Property Exemption for the Disabled				
23	R	Revised Property Exemption for the Blind				
24	S	Change in Polling Hours				
25	T	Ballots Shall be Hand Counted (By Petition)				
26	U	Land Use change Tax (By Petition)				
	E	Veteran's Memorial Bridge Rehabilitation	0			
	F	Transfer Station Upgrades	0			
	L	Flagstone Drive Drainage Infrastructure Repairs	0			

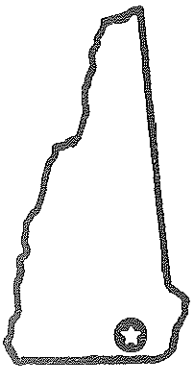
**PRIOR Warrant Articles not in Operating Budget**

Purchase Replacement VacCon Truck  
Town Wide Paving  
VacCon Truck Replacement CRF Funding  
Fire Apparatus Refurbishment/Repair CRF Funding  
Property Revaluation CRF Funding  
Major Repairs to Town Buildings CRF Funding  
Establish Police Safety Equipment CRF  
Establish Hills Memorial Library CRF

<b>TOTAL APPROPRIATIONS</b>	<b>45,073,855</b>	<b>(504,232)</b>	<b>44,579,623</b>	
<b>TAX IMPACT ANALYSIS</b>				
Less: Non-Property Tax Revenue	(23,397,372)		(23,397,372)	
Add: Overlay	185,000		185,000	
Add: War Service Credits	822,000		822,000	
<b>NET TAX IMPACT</b>	<b>22,683,483</b>	<b>(504,232)</b>	<b>22,189,251</b>	
<b>TOWN VALUATION</b>	<b>3,268,932,520</b>		<b>3,268,932,520</b>	<b>1.6%</b>
<b>ESTIMATED TOWN TAX RATE</b>	<b>\$6.98</b>		<b>\$6.83</b>	<b>\$0.46</b>
<b>Town Tax Rate Percent Increase/(Decrease)</b>	<b>7.1%</b>		<b>4.8%</b>	

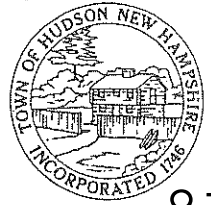
Town of Hudson NH  
General Fund Default Budget Fiscal Year 2023

Department	Description	Default Reduction	Funded Amount	Recommended Action
5030	Town Clerk/Tax Collector Salary & Benefits	\$14,388	\$0	No action needed Excess Funds
5041	Moderator - Electronic Poll Books	(\$17,000)	\$0	Purchased in FY 2022
5042	Supervisors of the Checklist - Computers	(\$1,500)	\$0	Defer to FY 2024
5110	Administration Salary & Benefits	(\$6,553)	\$7,025	Transfer from excess accounts
5151	Town Poor	\$15,000	\$0	No action needed Excess Funds
5310	Finance Administration - Salary and Benefits	\$20,337	\$3,610	No action needed Excess Funds
5320	Finance Accounting - Salary and Benefits	(\$8,714)	\$8,714	Transfer from 5310
5330	IT Salary & Benefits	(\$3,560)	\$3,732	Transfer from excess accounts
5410	Assessing - Salary and Benefits	\$9,074	\$3,918	No action needed Excess Funds
	Assessing - IT Software Maintenance	\$5,325	\$0	No action needed Excess Funds
5515	Public Works - Facilities Building Maintenance	(\$4,568)	\$4,568	Transfer from Street Paving Acct.
5551	Public Works - Administration Salary & Benefits	(\$4,078)	\$4,222	Transfer from excess accounts
5552	DPW Streets - Road Salt, Insurance Benefits, Front End Loader	(\$197,129)	\$197,129	Transfer from Street Paving Acct.
5553	DPW Parks - Benson Park Train Station asbestos removal	(\$3,500)	\$0	Defer to FY 24
5556	DPW IT Time Clock, Landfill line	(\$4,434)	\$4,434	Transfer from Street Paving Acct.
5571	Planning - Part time NRPC contract planner	(\$30,000)	\$24,000	Transfer from excess accounts
5581	Zoning - Part time Code Enforcement	(\$30,000)	\$0	Defer to FY 24
5610	Police Administration Salary & Benefits	(\$4,259)	\$4,872	Transfer from excess accounts
5620	Police Dispatch - Salary & Benefits	(\$13,354)	\$0	No action needed department vacancies
5630	Police Patrol Salary & Benefits	(\$37,627)	\$0	No action needed department vacancies
5671	Police Support Services - Body Cameras/Replace Tasers	(\$105,248)	\$105,248	Fund from Capital Reserve Fund
	Police Support Services -Ammunition	(\$10,000)	\$0	Will fund from Operating Budget
5710	Fire Administration Salary & Benefits, Medical Exams	(\$11,315)	\$11,315	Transfer from excess accounts
5730	Fire Suppression Insurance Benefits	\$19,787	\$0	No action needed Excess Funds
5740	Fire Inspectional Services - Fire Marshall Salary & Benefits	(\$19,302)	\$19,302	Transfer from Suppression Insurance
5777	IT-Fire - Software Subscriptions - Stock Photo, Small Equip.	(\$21,010)	\$0	No action needed department vacancies
5810	Recreation Administration - Salary & Benefits	\$21,323	\$2,339	No action needed Excess Funds
5835	Recreation Senior Operations - Bus - Salary & Operations	(\$31,206)	\$1,373	Defer hiring and operating bus to FY 24
5060	Library	(\$20,081)	\$0	No action needed
5586	Conservation	(\$773)	\$0	No action needed
	All other department budget reductions	<u>(\$24,255)</u>	<u>\$0</u>	No action needed
	Total	<u>(\$504,232)</u>	<u>\$405,801</u>	
Town Public Hearing			<u>(\$98,431)</u>	Unfunded Difference



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda 5-24-22*



81

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Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: May 18, 2022

Re: Board of Selectmen Visioning Session

PRIMEX, our property/liability and workers comp insurer, has confirmed that they could facilitate a visioning session for the Board of Selectmen as part of our membership at no additional cost. Chairperson Roy would like to hold a visioning session on Tuesday, August 2, 2022 which is set aside as a Board of Selectmen workshop meeting. I am putting this on the agenda so that Board members can discuss their availability to hold the session on this date.

Should you have any questions or need additional information, please feel free to contact me.