



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

June 28, 2022

Board of Selectmen Meeting Room, Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
 - A. Appointments
 - 1) Recreation Committee - (2 member term vacancies - 1 member term to expire 4/30/24, 1 member term to expire 4/30/25)
 - a. Cristina Farris
 - b. Tim Powers
 - 2) Planning Board - (1 member term vacancy to expire 12/31/23, 1 alternate member term vacancy to expire 12/31/22)
 - a. Victor Oates
 - b. Brian Etienne
 - c. Troy Tumpney
 - d. George Hall Jr.
 - B. Removal - Sustainability Committee (member term to expire 4/30/24)

Sarah Repeta
6. CONSENT ITEMS
 - A. Assessing Items
 - 1) Elderly Exemption Re-qualifications: 6 Falcon Drive, map 148, lot 068, sub 000; 36 Webster Street, map 173, lot 019, sub 000; 7 Easy Street, map 156, lot 019, sub 000
 - 2) Certification of Yield Taxes Assessed/Timber Warrant: 112-114 Greeley Street, map 140, lot 002, sub 003

B. Water/Sewer Items

- 1) Water Abatement - W-UTL-22-01, 24A Rangers Drive

C. Licenses & Permits & Policies

- 1) Raffle Permit - Dalton Shumsky Foundation
- 2) Outdoor Gathering Permit - Hudson Old Home Days
- 3) Second Hand Dealer/Pawnbroker License - Recore Trading Company, LLC

D. Donations - none

E. Acceptance of Minutes

- 1) Minutes of June 7, 2022

F. Calendar

7/04	-	Independence Day - Town Hall Closed
7/6	7:00	Cancelled - Budget Committee
7/11	7:00	Conservation Commission - Buxton Meeting Room
7/11	7:00	Cable Utility Committee - HCTV Meeting Room
7/12	7:00	Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on June 14, 2022

- 1.) Selectman Gagnon made a motion, seconded by Selectman McGrath to promote Firefighter/Paramedic Zachary Whitney to the position of Lieutenant/Paramedic, a non-exempt position, in accordance with the International Association of Firefighters Local #3154, Step 1, with an hourly rate of \$31.30, as recommended by the Fire Chief. Carried 4-0.
- 2.) Selectman Gagnon made a motion, seconded by Selectman McGrath to hire Madison Merchant for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$17.78 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. Carried 4-0.
- 3.) Selectman Gagnon made a motion, seconded by Selectman McGrath to hire William Nigzus for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$17.78 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. Carried 4-0.
- 4) Selectman McGrath made a motion, seconded by Selectman Gagnon to approve the successor Employment Agreement between the Town of Hudson and the Town Administrator for a three (3) year period commencing on July 1, 2022. Carried 4-0.
- 5) Selectman Morin made a motion to adjourn at 11:03 p.m. this was seconded by Selectman Gagnon. Carried 4-0.

8. NEW BUSINESS

- A. Public Hearing - APRA SFRF Locality Equipment Matching Program Acceptance
- B. HPD - Request to Increase School Crossing Guard Hourly Wage
- C. HPD - Request to Increase Student Maintenance Assistant Hourly Wage
- D. HPD - Request to Advertise - PT Student Maintenance Assistant
- E. HPD - Request to Advertise - Police Prosecutor
- F. Marsh Road Pump Station Equipment Purchase FY23
- G. Sparkling River Clubhouse - Water Line Acceptance
- H. Lowell Road Bridge - Design Phase - Amendment #1
- I. Accrued Time Payouts
- J. Fiscal Year 2022 Encumbrances
- K. Request for Payments from Sewer Capital Reserve Fund

9. BOARD LIAISON REPORTS

10. REMARKS BY TOWN ADMINISTRATOR

11. REMARKS BY SCHOOL BOARD

12. OTHER BUSINESS/REMARKS BY THE SELECTMEN

13. NONPUBLIC SESSION

RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee. **(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

14. ADJOURNMENT

Reminder....Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than 12:00 noon on Thursday, July 7, 2022.

Agenda
6-14-22
5A-1a



RECEIVED

JUN 02 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

How may we help you?

Submission #66

[Print](#) [Resend e-mails](#)

[Previous submission](#)

[Next submission](#)

Submission information

Form: Board & Committee Application
Submitted by Visitor (not verified)
Thu, 06/02/2022 - 11:17am
73.89.33.6

Date

Thu, 06/02/2022

First Name

Cristina

Last Name

Farris

Street Address

67 Sousa Blvd

Home Phone

9786216748

Work Phone**E-mail Address:**

cristinafarris22@gmail.com

Education

BSBA (Marketing) from Suffolk University; MBA (Global Business) from UNH

Occupation (or former occupation if retired)

Marketing Manager, Microsoft

Special Interests

Outside activities, event planning, gardening, puzzles, networking, tennis, basketball

Professional/Community Activities

PTO Volunteer, Soccer Coach, DEI Committee @ Microsoft, Pondview Association HOA Board Member

Reference

Daniel Farris

Reason for Applying

As a member of the community, I greatly appreciate everything that has been done from a Recreational standpoint. I think Chrissy and team are doing a great job and not only my children, but my husband and I have benefited from the programs.

Would love to join the committee to help use my background to continue to create and implement wonderful programs.

Please check the area in which you are interested in serving:

Member

Please select area of interest

Recreation Committee

Areas of Expertise

- Communications
- Other

Are you a Hudson, NH resident?

yes

[Previous submission](#) [Next submission](#)



Agenda
6-14-22

RECEIVED

JUN 02 2022 5A-1b

TOWN OF HUDSON
SELECTMEN'S OFFICE



How may we help you?

Submission #65

[Print](#) [Resend e-mails](#)

[Previous submission](#)

[Next submission](#)

Submission information

Form: Board & Committee Application
Submitted by Visitor (not verified)
Wed, 06/01/2022 - 7:42pm
71.255.116.188

Date

Wed, 06/01/2022

First Name

Tim

Last Name

Powers

Street Address

36 Pelham Rd

Home Phone

603-883-1657

Work Phone

E-mail Address:

tjpowers50@gmail.com

Education

Doctorates

Occupation (or former occupation if retired)

School Administration

Special Interests**Professional/Community Activities****Reference**

Mandy Powers

Reason for Applying

Be involved in the community

Please check the area in which you are interested in serving:

Member

Please select area of interest

Recreation Committee

Areas of Expertise

- Finance
- Other

Are you a Hudson, NH resident?

yes

[Previous submission](#)

[Next submission](#)



[Home](#) [Logout](#) [Contact Us](#) [Dashboard](#) [Website Credits](#)

12 School Street | Hudson, NH 03051 | (603) 886-6000

Agenda 5-24-22
RECEIVED

TOWN OF HUDSON
Nominations & Appointments/Talent Bank Application Form
(Hudson, NH Residents Only)

MAY 13 2022
5A-2a

Date: 5/13/22
TOWN OF HUDSON
SELECTMEN'S OFFICE

Victor Oates
Name

77 Soosa Blvd Hudson NH
Street Address

(603) 617 803 6717
Home Phone Number

978 394 9796
Work Phone Number

IT & Data Security Manager
Occupation (or former occupation, if retired)

Six Sigma Project manager
Education/Special Interests

1 Local coach & town volunteer
Professional/Community Activities

current Alternate on planning board
Reason(s) for applying

Reference(s)

Please check area in which you are interested in serving, and return this form to
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|---|--|--|
| Member <input checked="" type="checkbox"/> | Alternate <input type="checkbox"/> | Reappointment <input type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Sustainability Committee | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Zoning Board of Adjustment | <input type="checkbox"/> Citizens Traffic Advisory Committee | |

Area(s) of Expertise:

- | | |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

Yes No Hudson Resident

[Signature]
Signature of Applicant

voatesnh@gmail.com
e-mail address

Agenda
6.14.22

5A-2b



RECEIVED
JUN 01 2022
TOWN OF HUDSON
SELECTMEN'S OFFICE

How may we help you?

Submission #64

[Print](#) [Resend e-mails](#)

[Previous submission](#)

[Next submission](#)

Submission information

Form: Board & Committee Application
Submitted by Visitor (not verified)
Wed, 06/01/2022 - 9:14am
136.226.75.79

Date

Wed, 06/01/2022

First Name

Brian

Last Name

Etienne

Street Address

13 Chase St, Hudson, NH 03051

Home Phone

713-540-3024

Work Phone

E-mail Address:

baetienne@gmail.com

Education

Master of Management, Masters of Business Administration

Occupation (or former occupation if retired)

Digital Infrastructure Innovation

Special Interests**Professional/Community Activities****Reference**

Florence Nicolas

Reason for Applying

I am applying for a position as member of the planning board to serve the local community by helping guide the future development of the town through a thoughtful and sustainable approach. As a professional in the wireless technology and infrastructure space, I bring an added value of understanding the current and future needs of digital infrastructure. As I serve presently on the zoning board, the planning board is a natural extension as the policies and procedures are intersectional. I look forward to the opportunity to serve my community further.

Please check the area in which you are interested in serving:

Member

Please select area of interest

Planning Board

Areas of Expertise

- Communications
- Construction
- Finance
- Information Technology

Are you a Hudson, NH resident?

yes

[Previous submission](#) [Next submission](#)



TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

Agenda
6/14/22

RECEIVED

JUN 03 2022

Date: 6/3/2022 TOWN OF HUDSON
SELECTMEN'S OFFICE

5A-2c

Troy W Tumpney 3 Regina St Hudson NH 03051
Name Street Address

603-724-0469
Home Phone Number Work Phone Number

Construction Supervisor
Occupation (or former occupation, if retired)

High School, 2 Years Electrical School, Interior bath design
Education/Special Interests

8 years Hillsboro County Sheriff's office as a bailiff, Hudson Historical Society
Professional/Community Activities

I feel my construction experience and design will benefit the board and
Reason for applying The residence of Hudson

Karen Ferrante 603-321-2081 / Matt Carpentier 603-785-0877
Reference(s) Steve Armstrong 603-231-6177

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|--|--|--|
| Member <input checked="" type="checkbox"/> | Alternate _____ | Reappointment _____ |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee | |
| <input checked="" type="checkbox"/> Planning Board | | |
| <input type="checkbox"/> Sustainability Committee | | |
| <input type="checkbox"/> Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Troy W Tumpney
Signature of Applicant

Hudson Resident: Yes No

tumpneyt@gmail.com
e-mail address

6-14-22

JUN 06 2022

TOWN OF HUDSON
Vacancy on Elected Board or Committee Application Form
(Hudson, NH Residents and Registered Voters Only)

TOWN OF HUDSON
SELECTMEN'S OFFICE

Date: 6/6/2022 5A-2d

GEORGE R HALL JR 18 PAR LAKE
Name Street Address

(603) 889-4065 N/A
Home Phone Number Work Phone Number
CELL

RETIRED, FORMER MANAGER OF REAL ESTATE DIV. OF BROX INDUSTRIES INC.
Occupation (or former occupation, if retired)

ASSOC. DEGREE IN CIVIL & HIGHWAY ENGINEERING FROM WENTWORTH INST.
Education/Special Interests

HUDSON PLANNING BOARD FEB 1995 THRU DEC 2015 & 5/20-10/20
Professional/Community Activities

RENEW COMMUNITY INVOLVEMENT
Reason(s) for applying

SELECTMEN MORIN & McGRATH, TIM MALLEY
Reference(s)

Please check area in which you are interested in serving, and return this form to
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | |
|---|------------------------------------|
| <input checked="" type="checkbox"/> <u>PLANNING BOARD</u> | _____ Selectmen |
| <input type="checkbox"/> Budget Committee | _____ Supervisors of the Checklist |
| _____ Cemetery Trustees | _____ Town Clerk/Tax Collector |
| _____ Code of Ethics | _____ Treasurer |
| _____ Library Trustee | _____ Trustee of Trust Funds |
| _____ Moderator | |

Area(s) of Expertise:

- | | |
|---|------------------------------|
| <input checked="" type="checkbox"/> Architecture/Construction | _____ Environmental Planning |
| _____ Information Technology | _____ Communications |
| _____ Finance | _____ Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Information Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

- | | | |
|--------------------------------------|--------------------------|------------------|
| <input checked="" type="radio"/> Yes | No | Hudson Resident |
| Yes | <input type="radio"/> No | Registered Voter |

George R Hall Jr
Signature of Applicant

GRGHLL@AOL.COM
e-mail address

Voter Identification number: _____

Laffin, Jill

Sustainability Committee

Agenda
6-28-22

From: hudsonsustainability@gmail.com
Sent: Monday, June 20, 2022 10:26 AM
To: Gagnon, Brett; Laffin, Jill
Subject: June 2022 meeting - Elections
Attachments: Policies and Procedures - Approved by members Feb 24^J 2020.docx

RECEIVED

JUN 20 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

5B-1

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Dear Members,

The document attached is are the Policies and Procedures as approved in Feb. 2020.
This document is being sent a bit early for the June meeting as elections need to be held on June 27th.

The committee has not had an official Secretary due to the fact that Sarah Repeta has not responded to any form of communication since November of 2021.
I was advised that the committee needed to wait until Sarah did not attend four meetings before I, as Chair, can submit a message to the BOS to have her name removed from the membership list. Since meetings resumed in February there have now been four months where Sarah has not responded to receiving the Agendas and Packets.

I have copied Jill Laffin on this message so that this matter can be formally presented to the BOS at a future meeting.

I will release the Agenda and Packet for the June 27 meeting no later than midday this Thursday.

Take care,
Debbie

SUSTAINABILITY COMMITTEE

Town of Hudson NH

POLICIES AND PROCEDURES

MEMBERS: The Sustainability Committee (formerly called the Recycling/Energy Committee) is a seven-member committee with three alternates. There is one Selectman liaison and the Public Works Director as an ex-officio member, pursuant to Hudson Board of Selectmen vote on 8/25/15.

MEMBER SELECTION: Members are residents of Hudson who volunteer to participate on the Committee. They are interviewed and approved by the Board of Selectmen for 3-year terms, normally set to expire on April 30 of the third year. At the end of a term, members may apply to the Board of Selectmen to be re-appointed to the Committee. If there is a vacancy on the Committee because a member resigns or moves, it is advertised and filled by the Board of Selectmen to end on April 30 of the current term, or to fill the term of the absent member.

Members serve without compensation but may be reimbursed by the Town for necessary and reasonable expenses incurred in the course of their duties.

Members are permitted to request information from Town departments and officials in the course of their duties, and may seek advice and consultation from other citizens, government employees and officials, professionals, and other groups as needed.

OFFICERS: There are three officers of the Committee: Chairman, Vice Chairman and Secretary. The Chairman will create an agenda for each meeting and have it posted at least 24 hours prior to each meeting; will gather information for items on the agenda and provide it to the committee members; will preside over committee meetings; and will be the liaison between committee members and Town Staff and Selectmen. The Chairman will submit the Annual Report of the committee to the Board of Selectmen for inclusion in the Annual Report of the Town.

The Vice-Chairman will perform the duties of the chairman when the chairman is unable to do so; and will perform any other duties requested by the chairman or by the committee.

The Secretary will take minutes at the meetings; will write the minutes and present them to the members a minimum of one week prior to the next meeting; and will make any corrections noted at the meeting. The final minutes will be emailed to the Town Administrator/Board of Selectmen for filing. The final version will be made available to the public as soon as practicable through hudsonnh.gov, the official website for the town of Hudson.

A member of the committee may propose a new officership and its responsibilities, all of which must be approved by vote by a quorum of committee members.

MEETINGS: The Sustainability Committee meets on the fourth Monday of the month at 7:00 PM in one of the Town Meeting Rooms. All meetings are open to the public. If the regular meeting day is a holiday or in a holiday season, the meeting may be canceled, or another date may be chosen by consensus of the members. The Town Administration will be notified of any changes in the meeting schedule as voted on by the members. The revised meeting dates will be posted in a timely manner on the Town Calendar.

Meetings shall follow an abridged version of Robert's Rules of Order; members will request permission to speak from the Chairman and will address the Committee through the Chairman. One person at a time has permission to speak and will be identified so the TV camera can focus on each speaker.

AGENDA: An agenda for each meeting will be made by the Chairman of the Committee and will be posted at Town Hall at least 24 hours before the meeting. Information pertaining to the items on the agenda will be gathered by the Chairman wherever possible with the goal to send the information and Agenda to all members at least 4 days before the meeting. This timing is to allow members to prepare for discussion and voting if relevant. An example: The Agenda and all documents needed for a meeting are to be released to members no later than the Thursday before a Monday meeting.

RIGHT TO KNOW: The committee complies with the New Hampshire statutes covering public access to government information (informally known as the Right-To-Know laws). Members may not discuss any business of the committee in person or by email except within the scope of a regular meeting.

Members correspond with each other by email using the BCC feature with the Hudsonsustainability@gmail.com email account which will be monitored by the chairman or such other member to whom he/she designates this responsibility. Members are encouraged to set up a committee specific email account. Subcommittees planning events are not subject to these restrictions.

QUORUM and VOTING: A majority of the regular members of the Committee shall constitute a quorum for the transaction of business. At any meeting, if a regular member is absent, an Alternate may be seated in his/her place and is then included when defining a quorum and when votes are taken. (Otherwise, alternates participate in discussion but do not vote.) At any meeting where a quorum is present, the acts of the majority of the members at such meeting shall be acts of the Committee.

Any member unable to attend a meeting shall notify an officer of the committee as far in advance of the meeting as possible.

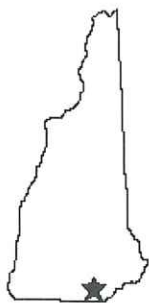
SUBCOMMITTEES: Subcommittees may be formed at the request of the chairman or any other member of the committee when a specific task or project is identified that a subcommittee can perform. The chairman may ask for members to volunteer for the subcommittee or may

appoint members if needed. For example, subcommittees may be formed to organize events and/or to pursue specific information or contribute to projects within the town.

OPERATING EXPENSES: The committee shall have the authority to request appropriations from the Board of Selectmen as part of their budget. Any other funds appropriated to the committee shall be maintained in accordance with state financial requirements for the purpose of the committee. The committee shall have the authority to recommend to the Selectmen that they receive gifts, grants or money from any sources that shall be held for the purposes of the committee and used solely for these stated purposes. Any funds from private, state, or federal sources that impose any obligation on the Town shall be accepted only by consent of the Board of Selectmen.

AMENDMENTS TO POLICIES AND PROCEDURES: These policies and procedures may be amended or repealed and replaced by a vote of 2/3 of the members. At least 30 days written notice must be given of a request to alter or repeal them. Proposed changes will be provided in writing at that time. Proposed changes will be discussed and voted on at the next regular committee meeting.

Agenda
6-28-22



TOWN OF HUDSON

Office of the Assessor



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

6A-1


12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

RECEIVED

JUN 22 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Board of Selectmen
Steve Malizia, Town Administrator

FROM: Jim Michaud, Chief Assessor 

RE: Elderly Exemption Re-qualifications

June 28, 2022

I recommend that the Board of Selectmen sign the PA-29 form granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

- Constance Lee – 6 Falcon Drive – map 148/lot 068/ sub 000
- John McClaughlin – 36 Webster Street – map 173/ lot 003/ sub 000
- Joseph Paglierani – 7 Easy Street – map 156/ lot 019/ subplot 000

MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE

email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481



6A-2


RECEIVED

JUN 22 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: June 28, 2022

FROM: Jim Michaud, Chief Assessor 

RE: Certification of Yield Taxes Assessed/Timber Warrant:

112-114 Greeley Street map 140/ lot 002 and map 140/ lot 003

I recommend the Board of Selectmen sign the following attached Certifications of Yield Taxes Assessed and Timber Tax Warrants for:

K & M Developers, LLC
46 Lowell Rd
Hudson, NH 03051

TOWN / CITY:
 COUNTY:
 OWNER:
 COMPANY / OWNER 2:
 ADDRESS:
 TOWN / STATE / ZIP:

HUDSON
HILLSBOROUGH
K & M DEVELOPERS LLC
46 LOWELL RD
HUDSON NH 03051

INTENT FILED DURING TAX YEAR: April 1, 2021 to March 31, 2022

ACCOUNT & SERIAL #:	3076 & 3077
TAX MAP & LOT #:	140-002 & 140-003
OPERATION #:	21-229-08-T
DATE OF BILLING:	June 28, 2022

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE*	BOARD FEET (In Thousands)			
WHITE PINE	\$75.00	\$200.00			\$125.00	0.85	\$ 181.25	22.325			
HEMLOCK	\$15.00	\$75.00			\$60.00	0.85	\$ 66.00	9.415			
RED PINE	\$10.00	\$60.00			\$50.00	1.00	\$ 60.00	0.000			
SPRUCE & FIR	\$40.00	\$160.00			\$120.00	1.00	\$ 160.00	0.000			
HARD MAPLE	\$120.00	\$400.00			\$280.00	1.00	\$ 400.00	0.000			
WHITE BIRCH	\$30.00	\$100.00			\$70.00	1.00	\$ 100.00	0.000			
YELLOW BIRCH	\$50.00	\$250.00			\$200.00	1.00	\$ 250.00	0.000			
OAK	\$180.00	\$425.00			\$245.00	0.85	\$ 388.25	16.220			
ASH	\$75.00	\$250.00			\$175.00	1.00	\$ 250.00	0.000			
SOFT MAPLE	\$50.00	\$175.00			\$125.00	1.00	\$ 175.00	0.000			
BEECH/PALLET/TIE LOGS	\$20.00	\$85.00			\$65.00	0.85	\$ 75.25	23.665			
PINE BOX / PALLET	\$5.00	\$25.00			\$20.00	1.00	\$ 25.00	0.000			
OTHER: WHITE OAK	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS	STUMPAGE VALUE CORDS	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$1.00			\$1.00		0.00	\$ -		0.000	
HARDWOOD & ASPEN	\$0.50	\$5.00			\$4.50		0.85	\$ 4.33		270.000	
PINE	\$0.00	\$1.00			\$1.00		0.00	\$ -		0.000	
HEMLOCK	\$0.00	\$5.00			\$5.00		0.00	\$ -		0.000	
BIOMASS CHIPS	\$0.00	\$1.00			\$1.00		0.85	\$ 0.85		735.000	
HIGH GRADE SPRUCE	\$20.00	\$30.00			\$10.00		0.00	\$ 20.00		0.000	
CORD WOOD/FUELWOOD			\$8.00	\$20.00		\$12.00	0.00		\$ 8.00		0

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2021 to March 31, 2022

TOWN / CITY OF: HUDSON
COUNTY OF: HILLSBOROUGH
DATE OF BILLING: June 28, 2022

SEND SIGNED COPY TO: NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
PO BOX 487
CONCORD, NH 03302-0487
or E-mail to timber@dra.nh.gov

Kara Roy, Chairperson	Date
Bob Guessferd, Vice-Chairman	Date
David S. Morin	Date
Marilyn E. McGrath	Date
Brett Gagnon	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
K & M DEVELOPERS LLC 46 LOWELL RD HUDSON NH 03051	WHITE PINE	22.325			\$181.25	\$4,046.41	\$404.64	Subtotal of TAXES Due (Col. #9)
	HEMLOCK	9.415			\$66.00	\$621.39	\$62.14	
	RED PINE				\$60.00			
	SPRUCE & FIR				\$160.00			
# 2	HARD MAPLE				\$400.00			
DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH				\$100.00			\$1,453.86
	YELLOW BIRCH				\$250.00			
	OAK	16.220			\$388.25	\$6,297.42	\$629.74	
<u>MAP & LOT NUMBER</u>	ASH				\$250.00			Less bond or amount previously paid, if applicable
140-002 & 140-003	SOFT MAPLE				\$175.00			
	BEECH/PALLET/TIE LOGS	23.665			\$75.25	\$1,780.79	\$178.08	
	PINE BOX / PALLET				\$25.00			
	OTHER: WHITE OAK							
# 3	OTHER:							
<u>OPERATION NUMBER</u>					TONS	CORDS		
21-229-08-T	SPRUCE & FIR				\$ -			Total Amount Due
	HARDWOOD & ASPEN		270.00		\$ 4.33	\$1,167.75	\$116.78	
	PINE				\$ -			
	HEMLOCK				\$ -			
<u>ACCOUNT OR SERIAL #:</u>	BIOMASS CHIPS		735.00		\$ 0.85	\$624.75	\$62.48	\$1,453.86
3076 & 3077	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD				\$ 8.00			
						\$14,538.51	\$1,453.86	

**ORIGINAL WARRANT
YIELD TAX LEVY
June 28, 2022
THE STATE OF NEW HAMPSHIRE**

COUNTY OF: HILLSBOROUGH

TO: *Roger Ordway*, Collector of Taxes for Town of: HUDSON, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00, or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at HUDSON,

Kara Roy, Chairperson Date

Bob Guessferd, Vice-Chair Date

David S. Morin Date

Marilyn E. McGrath Date

Brett Gagnon Date

DATE OF BILLING: June 28, 2022

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
K & M DEVELOPERS LLC 46 LOWELL RD HUDSON NH 03051	140-002 & 140-003	21-229-08-T	\$1,453.86
DATE YIELD TAX DUE:			July 28, 2022

TOWN OF HUDSON, NH
12 School Street

Hudson, NH 03051
(603) 886-6000

K & M DEVELOPERS LLC

46 LOWELL RD
HUDSON NH 03051

YIELD TAX ON TIMBER CUT

Account & Serial #: **3076 & 3077**

Tax Map & Lot #: **140-002 & 140-003**

Operation #: **21-229-08-T**

Date of Billing: **June 28, 2022**

Subtotal of Taxes Due: **\$1,453.86**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$1,453.86**

18% APR interest will be charged on unpaid taxes after: **July 28, 2022**

APPEAL: An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

TAX COLLECTOR OFFICE HOURS:

Monday through Friday 8:00 A.M.-4:30 P.M.

Sincerely,

Roger Ordway
Tax Collector



RECEIVED

JUN 23 2022

TOWN OF HUDSON
OFFICE OF THE TOWN CLERK

7A Agents
6-28-22



TOWN OF HUDSON Water Utility

6B-1

12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # W-UTL-22-01

***** APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN *****

Water Account #: 3506540705 Date: 5/13/22
 Name of Applicant: Alita Wycoff
 Name of Property Owner: Alita Wycoff
 Address of Property: 24 A Rangers Dr
 Parcel ID: 151-038-001 Amount: \$ ~~324.19~~ 293.70

I/We request an Abatement of water charges on the property listed above for the billing period

12/30/2021 thru 1/31/2022, for the following reason(s): broken / replaced

meter & was not read, so they estimated according to past usage. However, spring/summer of 2021 was a record year for rain. I only watered 3 times. I usually water weekly. Therefore, the current years estimates were way off. I probably used 1/7th the usual amount.

Signature of Applicant(s): Alita Wycoff Date: 5/13/22
Date: _____

Mailing Address: Street: 24 A Rangers Dr Town/City: Hudson
State: NH Zip Code: 03051 Phone #: (603) 731-0516

RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK

Do not write below this line- official use only

Date Received: 5/13/2022 Received By: W Mangus

Type of Request:

Monthly Utility Rents: Monthly Fire Service Fee: Water Connection Fee: Water Access Fee:

Total Abatement Amount: \$ 293.70 Refund Amount: \$ _____



Agenda
6-28-22

RECEIVED

JUN 16 2022

6C-1

TOWN OF HUDSON
SELECTMEN'S OFFICE

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Dalton Shumsky Foundation
 Address: 16 Linda Street Hudson, NH 03051
 Raffle Benefit of: Opioid Addiction Motorcycle Ride
 Date & Time of Raffle: Aug 6th 2pm
 Raffle to be held at: White Birch Banquet + Catering
 Prizes: Various
Kids Baskets, BBQ, Fishing Equip
 Date of Ticket Sales: August 6th 2022 (rain date Aug 7th)
(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number

Michelle Goyette
Applicant's Signature

Michelle Goyette
Applicant's Printed Name

16 Linda Street Hudson NH
Address

(603) 566-7743
Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman _____

Selectman _____

Selectman _____

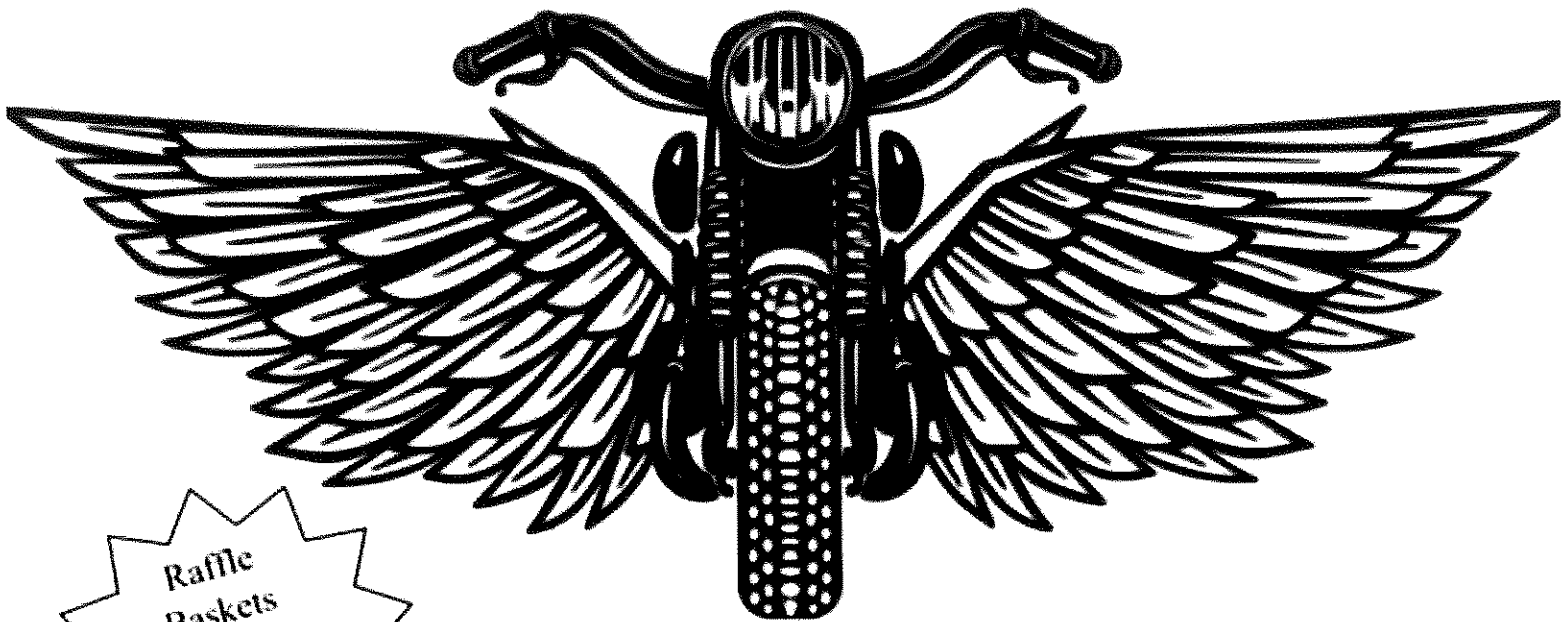
Selectman _____

Selectman _____

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)

4th Annual Addiction Awareness Motorcycle Ride

In Memory of Dalton Shumsky



Raffle
Baskets
&
50/50
Raffle

When: Saturday August 6, 2022

Registration: starts at 10:00 AM

Where: Boys & Girls Club of Greater Nashua

One Positive Place Nashua, NH

Kickstands up: at 11:00 AM

Ride ends at: White Birch Catering & Banquet Hall

222 Central Street Hudson, NH

\$25/Rider and \$15/Passenger

Lunch
provided at
end of ride

OUTDOOR GATHERING PERMIT
(Chapter 253 of the Hudson, NH Town Code)

RECEIVED

JUN 13 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda 6-28-22

6C-2

Type of Activity Hudson Old Home Days
Date & Time of Activity Aug. 11 - 14 - 2022
Site (address) of Activity Hills House Field 24 Derry Rd.
Name & Address of Company conducting Activity Hudson Old Home Days Committee

I certify that all state regulations regarding this request have been met:

Signature of Officer of Company conducting Activity *[Signature]* President Date 6/13/22

Name, Address & Phone No. of President/Manager Tim Malley 603-765-2086
4 Saint John Street, Hudson NH 03051

State of Incorporation (if incorporated) N.H.

Name & Address of Registered Agent (if corporation) _____

Name of Local Organization sponsoring Activity Hudson Old Home Days

Signature of Officer of Local Organization sponsoring Activity *[Signature]* Pres Address P.O. Box 572

Phone Number 603-765-2086 e-mail Address Hudson Old Home Days@gmail.com

◆ **Signed letter of authorization from establishment where the event will be held must be provided with application.** (BOS consensus 7/22/08)

◆ **Proof of Insurance—Certificate must be provided w/application, setting forth policy limits, activity & location of activity.**

!! Please note that the application, with attachments, must be submitted at least 30 days prior to the event !!

e-mail completed form to lweissgarber@hudsonnh.gov or FAX to 603-598-6481

For Office Use Only

Attachments to permit application: 1) Report of town Building Inspector/Health Officer, ensuring site of proposed activity is suitable, with minimum sanitary and safety requirements having been met, with signoff/clearance from the Fire Chief and Police Chief; 2) Signed letter of authorization; 3) Proof of insurance certificate.

Proof of public notice.

Date approved by Board of Selectmen

Chairman, Board of Selectmen

OFFICE USE ONLY

Applicant _____ Date of Event _____

Map _____ Lot _____ Building Permit Req'd _____ Street _____

SANITARY APPROVALS

Stipulations Portable toilets on site prior to opening

Health Officer/Date David R. Helbert 6-14-22

FIRE SAFETY

Stipulations Food vendor trailers require inspection prior to opening

Fire Dept./Date David R. Helbert 6-14-22

ZONING

Stipulations _____

Zoning Administrator/Date Tom Butler 6-14-22

BUILDING

Stipulations Canvas structure tent permits and inspection prior to opening

Building Inspector/Date David R. Helbert 6-14-22

POLICE DEPARTMENT

Stipulations Will need one officer with a cruiser Traffic Detail for Friday, SATURDAY (AND SUNDAY IF THERE IS A CONCERT)

Police Chief/Date [Signature] 6-20-22



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Financial Insurance Services Inc PO Box 950 Derry NH 03038		CONTACT NAME: Kassandra Burke PHONE (A/C, No, Ext): (603) 432-6414 E-MAIL ADDRESS: kburke@fisins.com		FAX (A/C, No): (603) 432-3852
INSURED Hudson Old Home Days Committee PO Box 422 Hudson NH 03051		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Tudor Ins Co / SCU		
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 8/11/2022 - 8/14/2022 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP8740028	08/11/2022	08/14/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Hudson 12 School Street Hudson NH 03051	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

RECEIVED
MAY 23 2022
TOWN OF HUDSON
ELECTIONS OFFICE

TOWN OF HUDSON, NEW HAMPSHIRE
APPLICATION FOR SECOND-HAND DEALER/PAWNBROKER LICENSE

License # _____ Date Received _____ New Renewal \$50.00 fee

6C-3

Please fill this application out completely and legibly

Business Name: Recore Trading Company LLC Business Phone: 603-437-3000
Business Address: 4 Bridle Bridge Rd
Hudson NH 03051

Name of Applicant: Donald Belisle Date of Birth: 2/11/52
Place of Birth: Lowell MA Contact Phone: 603-235-4527
Home Address: (include full street address and any PO Box)
15 Locke Mill Dr
Hitchfield NH 03052

Previous Employer: (include full name and address)
Recore Trading Company LLC
Dates of Employment: 9/1989 - Present

**** Please attach a list of all employees who will be employed at the business.
This list should include the employee's full name, date of birth, place of birth,
home address, and contact phone number.****

Are you now or have you ever been affiliated with any other second-hand dealer and/or pawnbroker business?
 Yes No If yes, please list where on the next line: Town of Derry #7-17

Recore Trading Co LLC 22 Manchester Rd Derry NH 03038
Business Name Address City/Town State

Have you ever been refused a second-hand dealer and/or pawnbroker's license in this or any other State?
 Yes No If yes, please list where on the next line:

Have you ever been convicted of a felony or any crime related to the handling of second-hand property in this State or any other State which has not been annulled?
 Yes No If yes, please explain below. Be sure to include the location of the conviction:

SIGNATURE, CERTIFICATION, AND RELEASE OF INFORMATION

YOU MUST SIGN THIS APPLICATION: Read the following carefully before you sign. A false statement on any part of this application will be cause for refusal of any application for any license under the provisions of the Second-Hand Dealer/Pawnbroker Ordinance of the Town of Hudson and is punishable under New Hampshire RSA 641:3.

I understand that the information I give may be investigated as allowed by law.

I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete and made in good faith.

I acknowledge that I have reviewed and understand the requirements of the Second-Hand Dealer/Pawnbroker Town Ordinance for the Town of Hudson.

I understand that if this license is issued, it can be revoked or suspended upon the discretion of the Board of Selectmen.

Applicant Signature: _____

Date: _____

5/19/22

Approved By: _____

Chief of Police

Title: _____

Date: _____

6-1-2022

REFUSAL OF APPLICATION

Refused By: _____

Title: _____

Date: _____

Reason for Refusal (Attach any pertinent documentation)

HUDSON, NH BOARD OF SELECTMEN

Minutes of the June 7, 2022 Meeting

1. CALL TO ORDER - by Chairperson Roy the meeting of June, 2022 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Selectman Guessferd
3. ATTENDANCE

Board of Selectmen: Brett Gagnon, Bob Guessferd, Dave Morin, Kara Roy

Excused Absence: Marilyn McGrath

Staff/Others: Steve Malizia, Town Administrator

4. NEW BUSINESS

A. Municipal Resources Inc. Report on Town Hall Staffing Needs/Assessment

Chairperson Roy started off by saying, so we're here tonight to go over the Municipal Resources and incorporate town staffing needs assessment that was published in May. So I think what I want to do first is maybe go around the room and get everybody's general feelings about the report. The Town Administrator was recognized and said so maybe just for the public's edification, this was commissioned by the Board of Selectmen, and it's basically a Town Hall staffing study. So it wasn't town-wide, per se. It was mostly the functions that come out of Town Hall, which would be the Clerk, for example, Finance, Administration, Land Use, which includes Planning, Engineering and Zoning, I think Assessing and IT. So basically the intent of the Board was to take a look at our staffing and what we may or may not improve upon, I think with an eye towards potentially looking at next budget cycle to maybe effectuate some of this. As we are all well aware, we are heading into a default budget for the upcoming year and funds are tight. I'm just prefacing that. So the general public knows that this study was basically requested for the Board and I think with an eye, my understanding to look forward to see what we may or may not be able to do to improve the functions at Town Hall. I think someone said we do a lot with a little or we do a lot with less staff than maybe some other communities. That's a good thing. But maybe there's some areas we need to bolster so that we are providing the service and making sure that we're dotting all the t's.... dotting all the l's and crossing all the t's.

The Town Administrator went on to say, just a quick thing. This was Municipal Resources. They are an organization consisting typically of retired municipal officials from police chiefs, fire chiefs, all the way to town administrators, town managers. Carol Grandfield is a retired town administrator, worked in several different towns in New Hampshire over a long career. She was the lead person on the study. I do believe she interviewed at least three of the selectmen, myself and other various staff members for input into this report, along with looking at basically all the job descriptions we have for the jobs here at Town Hall. She received all of those along with just head count numbers. So I think she did a reasonably thorough job of that. She also came toward the building. So she physically came here just to set that scenario. So she's worked for MRI for quite a while. Pretty experienced administrator and probably has done this type of study for other communities. The Board had budgeted \$20,000. We ended up spending a shade under \$14,500. So we basically came in under the \$20,000 budget that they had. So it's a report, it's been posted online for the last probably month at least. So it's accessible if the public wanted to look at it, it's in the agenda packet. So if the public wanted to look at the agenda packet the entire report is there. So with that. Selectman Gagnon then said it's in the packet from May 10th. The Town Administrator replied, along with tonight's packet, if somebody's following along they can look at the report if they want to. I just I just wanted to set the scenario a little bit for the general public.

Chairperson Roy then said so just sort of add to that. It is to look forward, obviously, and I think our job here tonight is to prioritize how we grow staff, to meet the needs of the community and to continue to provide the quality of service they get, the community gets now. So I guess with that, I'll go around the table and ask for general thoughts and comments.

Selectman Morin was recognized and said Looking at the report it pretty much didn't surprise me what it came back to say. It's basically a lot of stuff that we've already talked about. It says basically what the Board has talked about in the past. There is three positions that I saw that I would see as a priority. But we've got to take each of those positions to see what it's going to best benefit the town. But pretty much the report didn't surprise me at all when I read it. I get.

Selectman Gagnon said Dave, to that, since I believe you're kind of the senior here. Are there any positions, you've said that this report highlighted a lot that you've talked about in the past. Are there any watch outs that the rest of us should be aware of that saying this this study called out a certain employee to be added, but you and your past Board has already tried that and failed or anything like that. You think will happen? Selectman Morin replied, we have never tried to add since I've been on the Board. But there's a couple of positions in here that we've had in the past which will make it a little easier for the Board because we can put them in the budget because we already have them like we did with the fire marshal. Got it. But then there's others that are a priority that will probably have to go, will have to go to a warrant article. So it's a, it's a Board needs to decide what's our priority to move forward. Selectman Gagnon replied, Okay. Thanks.

Selectman Gagnon was recognized and said so I had two general topics. One, I'm going to tiptoe here just generally and look at Mr. Malizia. We had a talk in non-public where you were active participant. Is that something that we can talk about in this forum? I know that's very vague. The Town Administrator replied, in general terms, yeah, sure, go ahead if you want to talk about how it relates to this, that's fine. Selectman Gagnon replied, I think so. Is that okay? All right. Yeah. Chairperson Roy added yes, as long as you stay away from specific things. Selectman Gagnon then said so there are two things that I thought are to me strike as high priority. Obviously, we're going into a default budget, so we can't be a lot of these things are certainly necessary, needed and I can see the value. But to prioritize them, the first one would be enforcement. You know, I know the individual associated with enforcing some of the regulations or fines thereof I think is tough. Isn't his position right now currently assessing an enforcement isn't even taking a double roll don't we have a? The Town Administrator replied, so the person that you're talking about is the Zoning Administrator, would write zoning determinations and also does code enforcement if it's the same person. Code enforcement is not building code. It's more like you drive down the street, there's the signage, there's things that are not acceptable from our code perspective, our town code, our zoning code. So that person does and has worn those two hats for their tenure here. Selectman Gagnon replied saying and so I think that was my concern is I would really like to see a separate, I think it does state this too, a zoning or an ordinance enforcer because, you know, once you know, individuals who do whatever in town and figure out that there really isn't much enforcement, you know, a bad habits seem to persist. So getting a couple slaps on the hand here and there may get Hudson known for actually enforcing its ordinance. So to me that seems like a decent priority.

Selectman Gagnon then said the other one, you know, personally speaking as a first time selectman, some of the documentation that we sign, the topics that we see in our meetings, I feel like kind of limit us from looking further into the future and really discussing innovative ideas for the town moving forward and kind of bog us down. So with that, I would like to talk about a town administrator versus a town manager to see if we can remove some of those current requirements that we handle and unfortunately push them off onto someone like yourself or a position thereof so that we can focus as a Board on more innovative discussions like this tonight. So those are the two that boil to the top for me.

Selectman Guessferd was recognized and said Okay. Yeah, I don't disagree at all with what Dave said. We are seeing a lot of this already. It's nothing new. What it comes down to, what we have to really decide, which you've said. I think the word priority came up, is what should we do versus what can we do and where do those kind of intersect? Where we can possibly maybe add to the staff that's needed. I mean, there's a number of these. I looked at a lot of this and I said, yeah, we have to look

at this, but we also need to take a look at and talk to the staff as well ourselves, some of the department heads, and see what their thoughts are on it. Because I'm guessing that there's probably a few areas where when they look at it, they may not see it exactly the same way. So I think to have a complete picture for us, I think we need to kind of maybe get some of the inputs and say, well, what did you think about your department? I'll say I'll just use Planning as an example. So, you know, just kind of another data point, right, for any final decisions we want to make.

Chairperson Roy said I just want to ask a question. So do you think it would be a good tool if we sort of made a list of priorities and then sort of sent it out for the staff review? Selectman Guessferd replied, yeah, I think, I think that's a good idea. Yeah. I mean, I don't think we should move forward, you know, finally with a final move forward until we actually do get some input. I mean, we the thing that people need to understand that department heads, from my perspective is this town is run very well. And as you said, you know, we do a lot with little, but and it's no if we decide that we want to make a change because this comes down to morale, too. If we decide we want to make some changes that we need to consider, I mean, we don't need to kowtow to people, but we do need to consider how that will affect the day to day operations of the town and the people that work in the town and whether or not that would affect them negatively. So they might say, well, I'm going to go somewhere else. You know, we have some really, really good employees in this town and the message can't be, you're doing a lousy job. The message has to be we think this is what it would take to make this a more efficient operation here or there.

Selectman Guessferd continued on saying, you mentioned a couple of specifics. Specifics, I think. I think the tax collector recommendation is probably one of my, would be one of my highest priorities. And I think the other high priority for me well, one of them would be I like the idea of like finance right now we're a one, one stop place right there. And if she's not there, if she's out or something or things need to be done. What I've seen in here is that she's really the only one that can do certain things, certain, certain of these things. The Finance Director. Chairperson Roy asked, are you talking about the cross training? Selectman Guessferd replied, Yeah. Yes. The cross training, I think, is important. I think that we definitely need to take a look at the town administrator position and and what we can do to help. Span of control is too large in my mind, but I think that whoever sits in that position, whatever we want to call it or change it to or we keep it, that some of those tasks you may you made a very good point. I see us doing a lot of things that could could definitely be done just as well at that at the town employee level, at the department head level or the town administrator level. So I think we need to look at span of control and then we need to also look at responsibility and authority. These are kind of my my thoughts.

Selectman Gagnon then said may I just tweak slightly, maybe not using span of control as we're trying to take control or change control...Selectman Guessferd replied, no, no, no. I'm talking about his (Town Administrator) span of control as she talks about it in the report. Selectman Gagnon replied, I fully understand, I would call it more of just a loosening the responsibility. I feel like it's not taking control back or change control. It's just taking a responsibility off his shoulders. Selectman Guessferd then said well, what it comes down to, let me just try to explain a little bit what it comes down to. And it's a as you know, I mean, it's a it's a basic management term. People, managers need to have a certain level of supervisory responsibility over certain numbers of people when it gets too large, that's what I'm talking about. Too many people that they're supervising. Then then you can end up with some inefficiencies. And and then the person who is in that position can't do their job as well. They're doing a lot of things, but they may not be doing quite as well. And then other people can take on some of the other responsibilities. So that's what I'm talking about. So yeah, I mean, I don't want anybody to think we're trying to I think we should loosen that a little bit, quite frankly, from our perspective, I think we should from the selectmen there are things that the administrator or manager or whatever we decide to to look at can do better. And the HR thing is to me is very important as well. That's another one I think we have to really think about. But again, here we are positions, right? What do we do? Selectman Morin was recognized and said span of controller is 3 to 5 people. Look what he's got. Chairperson Roy replied, exactly. You're absolutely right. Selectman Morin said that tells you right there. Selectman Guessferd then said exactly to be very specific, it's exactly. Selectman Morin then said for some of the stuff that we do, like we did last meeting, we can take some of this as a select Board and vote from now on handle it. We don't want we don't see it. So that could cure that problem. And correct me if I'm wrong and I don't know if the town's ready for this right yet. That's why I'm asking, town manager...The Town Administrator said it's a change in form of government.

Selectman Morin then said they kind of lose some of their input. Yeah. I don't know if we're ready for that in this town right now. The Town Administrator said I do believe you'd have to wait til Town Meeting to change that. Selectman Morin said I think that that may be a problem because they will lose some of their input with a town manager versus and administrator. Selectman Guessferd then said I'm not saying I want to do that...Selectman Morin said Oh, no, no, I understand that. But I'm just saying that we got to understand that it's two different roles. Selectman Guessferd said there's pros and cons. Selectman Morin replied, right, right. Exactly. Chairperson Roy then said and that would take a warrant. We can't we the Board can't can't just do that. I mean, we're prohibited to do that. And but I think to to your point is and to Brett is before we shift more responsibility to to the town administrator, we need to fix the span of control issue. Right? We can't just pile on and pile on and say you're responsible for this in this and this. Right? So so I think that it's important that we look at ways we might be able to to reduce his span of control. And then if we want to shift certain decision making processes to him, then we do that. Selectman Gagnon replied, fabulous point. Great.

Selectman Morin then said and if I just real quick, since everybody's bringing it up, I would thought we were going to discuss positions after but I'll just my three were the assistant administrator, human resources, and then the Treasurer's office. Those were the three that I saw and this afternoon I went home and read it again and all the discussions we've had in the past about human resources and stuff, that's, that's. Chairperson Roy the said but there might be some opportunity that HR person, this is just something for discussion, is the same person as the assistant administrator. You know what I mean? To which Selectman Guessferd replied, that was like one of the recommendations. The Town Administrator added, if you can find the right skill set, that might be...or get the training for the person if they maybe don't have as much training there. You can get trained. But that would be two birds with one stone. For lack of a better word. Selectman Morin replied, exactly. Chairperson Roy added, right, right, right.

The Town Administrator then said and the tax collector as Selectman Morin referred to, that would also require a warrant article. So I mean, things like that you put to the voters, hey, we're running a \$50 million business here. It's gotten more sophisticated through the years. We're the only town other than Merrimack that has the same, that has the dual position. Everybody else has gone to two separate to a clerk, and there's a tax collector because the clerk's responsibilities, as you can tell, with the elections and all the motor vehicles that's gone up incrementally, and then the tax collector, you're running millions of dollars through here. Chairperson Roy said I think it's just an operation of growing with the population of the town, right? The Town Administrator replied, yes and some of it's the sophistication of what's going on in the requirements that are being foisted, that are being put upon the town from outside forces like the state. You know, they require certain things. This isn't the olden days when they did it in somebody's porch. You know what I'm talking about? It was down the road, you know what I mean? It's a much more sophisticated operation.

Chairperson Roy said and sort of to the HR person thing. I also see that as a way to help not only free up the town administrator, but department heads from doing a lot of the stuff that a human resources and it would be uniform and consistent and yeah you know you don't have just different departments doing it their way which may or may not meet some standard. Selectman Morin replied, Right. There'll be every department does it the same way. Absolutely. The Chairperson replied, right. Right. You know, so I think that would be valuable to us in a sort of protectionist thing where if somebody wanted to complain. Right. From a liability perspective, somebody would complain. Well, this guy in this department had this thing and this happened to him. And then I did the same thing and something else happened to me.

Selectman Gagnon then said so, so with that, I think that this seems to be coming to the surface as a good priority because it's going to double take the assistant manager's position manager, secretary administrator, sorry, assistant administrative position as well as HR. So it's two birds with one stone. Do we need or do we legally need to warn article or should we do a one article for a position like this? Chairperson Roy replied, interestingly, I was just having a conversation with somebody about that. The position, actually the assistant town administrator position exists. It is not funded. Right? The Town Administrator replied, so in approximately 2009, the Board of Selectmen took the Community Development Director position, when it existed. Changed that to the assistant town administrator. They still had responsibility over the folks over in the land use, but they're assistant town administrator. That position was put into the budget was funded, that individual was an individual

hired 2009 was here through 2011, left our employ for whatever reason. We never backfilled it. We attempted to go back to the community development model at some point later on. That didn't work out either, but that's for different purposes. That was probably more of an individual purpose, the person we hired. So the theory is we've had the position. We just, like Chairperson Roy said, we didn't fund it. So it's not like we just invented it. You know, if you said just HR director, straight HR director, I might have a different opinion because we've never had, in my knowledge, an HR director that would be a different position. But you've had an assistant town administrator. You've just we've just chosen not to fund it through the years. So depending on how you look at it, if you were to resurrect that position and attempt to put that in the budget next year, you see where it goes.

Selectman Morin added, we just did that with the fire marshal. Chairperson Roy added, right, right. It would just have to be put into next year's budget. The Town Administrator explained, but a tax collector, for example when you're splitting there's statutory requirements there and to split that you'd actually have to have that in a warrant article and people would vote yay or nay. Chairperson Roy then said and I just want to be clear, the tax collector part of that is appointed. The Town Administrator said that would be correct. The town clerk was always is elected. The tax collector would be an appointment, which this Board is the hiring authority would actually hire that individual. Selectman Guessferd said it requires a particular set of skills. Chairperson Roy said Right, right we would look for certain things. The Town Administrator said you would certainly be looking for financial skills, potential possible other experience in the business. But yes, that is that is a yeah, you need training, you need education, you need a financial background. You could have somebody on staff already. I don't know. I'm just saying. But that's the difference. But the clerk, again, is elected will continue to be elected.

Selectman Gagnon then said so if we're taking some notes here, I'm mentally kind of just thinking what we're discussing. It seems like an assistant administrator/HR seems to be a very high priority for an employee re-hire or re-appointment. Are there any other positions that we want to take on during this default budget or is we want to take on one employee and then shift to other material things? Chairperson Roy said I think we need to hold on one second because I think that I know we're talking about it, but with the default budget, I'm not sure how realistic it is to add any of this, you know, I mean, maybe we could. And I think we need to have a little bit more in-depth discussion about the zoning, the code enforcement person. There might be some opportunity, if there's some money, to contract that position out through NRPC or something like that. But I don't know that in FY 2023, adding an HR director to a default budget would be a realistic thing to do.

The Town Administrator said if you recall, we had a conversation I believe at the last meeting about the default budget, specifically some of the activities or things that were going to not be accomplished this next upcoming year based on the default budget. Just a rough estimate. And again, this is very rough somewhere between \$125,000 to \$150,000 with benefits, is probably what you're looking at. I'm not aware that right now we have the capacity to take that on. Selectman Morin added, and I personally think it would be cleaner if we went through the process and the budget put it in the budget. People can see it instead of us just putting somebody in there. Selectman Guessferd added, absolutely. Visibility, transparency. Yeah. And we need to market it. We need to sell it. We need to say this is what benefit you're going to get. Chairperson Roy added, right. I think that would be. And I think that we have to have a good plan in place to do that. Right. And again, look forward to probably FY24.

Selectman Morin then said you know, and speaking of your position, I was talking with Mr. Malizia today and if we put it in the budget temporarily, for a temporary time, get somebody that can help zoning and planning so they can be, you know, working with both of those groups. We can at least move on that way for a while because the person could do the code enforcement stuff, plus help with some planning stuff, which would take the load off the Planner and the Zoning Administrator. But you're still getting one person but doing two positions. So that would be like the human resource and the assistant administrator. Chairperson Roy then said I also think that those having one on one conversations with both the Zoning Administrator and the planning guy, Selectman Guessferd added planner, town planner. Chairperson Roy replied, thank you. I think before we went ahead and sort of went full force, we should probably have a discussion with them. Because I don't I don't know that they would agree that they need a full time, all the time kind of thing. I think they need to help get dug out first and then do an analysis on what's needed after that.

The Town Administrator then said so as you're aware, we've pivoted money from the default in the default budget to at least accomplish some of the planning activity within NRPC's assistance. Perhaps as the year goes on, we may have identified other opportunities, depending on how the year goes, to maybe get some assistance with the code side from an NRPC, for example, or maybe some part time retiree who wants to keep his hand in the game or her hand in the game for maybe a few hours a week. You know, go out and go out and do this and speak to that person and, you know, go look at this, you know, report to the code enforcement/zoning administrator. But, you know, another set of boots on the ground or eyes or whatever you want to call it.

Selectman Gagnon said yeah. And just to reinforce that, I mean, I've actually talked to a few design engineers in the region and they're very interesting people. They know the towns, they know the towns, the town officials very well, and they know which towns they can get away with a lot at and they make jokes about it. It's actually quite funny to listen to them. So I don't want Hudson to be known as that town where that's not a bad town. You can you can wiggle that. You can wiggle this. You know, I want to make sure that if we have ordinances the town people have voted on and want enforced, they are enforced. And it only takes, again, one or two hand slaps before the community knows okay, we can't wiggle on that, you know, whether it's wetlands or anything else in our ordinances. That's kind of what I'm I really want to hit home about.

The Town Administrator then said what's interesting, when you look at some of the litigation that we've been involved in, when you get to code enforcement, if somebody doesn't want to play ball, you've got to go to court and you really have to look at that like what's it worth to go to court? I mean, I'm not trying to say make examples of people, but there are things that are egregious enough that, yeah, we need to we need to do something to mean what we say, do what we say. I mean, it's sort of like when you look at tax dealing for years, we'd resist taking maybe manufactured housing as tax deeds because they're really not worth it. But every once in a while you've got to do it. So everybody goes, yeah, they're going to do it. Yeah, and I'm not trying to single anybody out, but code enforcement can be a long road because people who don't want to play or go along, they're not going to go along unless you take them to court. Chairperson Roy said even those tend to be long cases. The Town Administrator continued saying, most people comply. Most people some people don't know any better. They didn't know what they did. And you refresh it, you let them know. Others are kind of like, Yeah, it's my property, you know? But in the end, sometimes you end up in court and depending on what kind of money we want to spend in court, again, it depends on the violation. How egregious is it? Certainly, if it's an environmental issue or something like that, you know, we'll go.

Selectman Gagnon then said just I think from some example that I've seen in surrounding towns, you know, it's may not be a court issue, but if the individual doing it may know. But if no one's watching them, you know, and it covers it up, no one will ever know. But if they do get caught in the act, it takes one call to it, to a state agency like the EPA or so forth. And then there's no need to go to court. It's it will be handled properly. You know, those are the kind of issues, without getting too much detail that I'm curious about seeing how many of those get away.

Selectman Morin then said I just want to say, make it clear out there to the public, too, that I talked to the Zoning Administrator today and as a case he's working on right near here. So it is getting taken care of when it comes in. So it's not like....Chairperson Roy said I know of at least two active cases that I know of. The Town Administrator added, there's varying levels of activity. Some is certainly a more advanced, but the Zoning Administrator does keep a log and keeps track of the complaint what he did about it when he investigated. And sometimes it's just neighbors like, yeah, and we're not going to get in the middle of a neighbor or private property type of dispute. We're mostly looking at, you know, you look at the corridors in town, are they in compliance? That's really key because if you see it you need to do something, you get complaints. If I don't know, something's going on this street in the back woods, I don't typically drive over there. But if I get a report, I need to go investigate it. But I can't just go trample in your backyard and see what you're doing. It's never quite that simple. But I do think that just so people know, we do do stuff. We do go out. We do. We are not passive about it. We do, and I think our Zoning Administrator is an experienced individual that does take it serious and does the best he can with the amount of time that he has. Selectman Gagnon replied, no disagreeing with that. The Town Administrator then said there's a lot that goes on in the Town of Hudson. You've got 25,000 residents. You got probably almost just under 10,000 properties. We're a bedroom

community. We're in a great location. There's a lot that goes on here, you know, and for what you get here, I think I think if you've looked at if you have a chance to look at maybe other towns and see what they have. Selectman Morin replied, we're behind. The Town Administrator added we're not as fully staffed as maybe our, our contemporaries in Londonderry or Derry. But then again, we don't pay the same tax rate that they do in Derry.

Selectman Guessferd then said our taxes probably aren't exactly the same. People do complain about them, obviously, but I got to believe we pay a little bit less. The Town Administrator said on the municipal side we're in the lower tier of property tax. On the municipal side. I'm not commenting on the schools. Selectman Guessferd replied, okay, that's what I thought. I mean. The Town Administrator continued saying, and that goes through the organization highway. I mean, I think we added two people in the 25 years I've been here. We've got a lot more roads. Selectman Morin said and that's the problem. We do a lot and get things done with very little. You've got to look at the employees because that's how it gets done, because we do do that. Chairperson Roy then said but eventually there's there's a cost for that. There's a cost where we can no, we can't maintain that. And services are lost regardless of the quality of the employee. They just can't do what needs to be done. Selectman Guessferd then said and I see that from people I know in other towns you drive through Hudson and especially in the winter, you know, it's like, Wow. You guys do a great job with the roads. I mean, they do. I mean, I'm proud about those kind of things for my town that these that we take care of the people pretty well and at a pretty decent tax rate.

At this point Selectman Gagnon said any other positions we want to discuss or employee type topics? Selectman Morin replied, I really think we need to be careful. Two default budgets. We can't try to throw a lot on the...Chairperson Roy said no, butt, but I think there's some, so...Selectman Morin said I mean, we can put a five year plan together. Selectman Gagnon replied, I think that's more. Chairperson Roy then said yeah, yeah, yeah, cuz honestly, as I was saying, I don't see anything before 2024. FY 2024. Right now, we're not going to kind of add anything.

Selectman Guessferd said the next budget that we're going through. We should probably have something in there. Chairperson Roy replied, right. Right. But there's also sort of suggestion in here about the Town Engineer and where he sort of belongs. Selectman Guessferd said I was gonna have that conversation. Chairperson Roy laughed and replied, yeah, I guess what to be clear, what they recommend is that typically they work with the public works department is. Selectman Morin added that's that's very common. Chairperson Roy replied saying, right. So I guess the question is, is that something that we want to consider is moving the Town Engineer over to the DPW?

Selectman Morin said you've got to get Jess in here, see if they got room, first of all. But that's a very common thing. Chairperson Roy replied, right. Right. Selectman Guessferd said not only organizationally, but physically. Chairperson Roy replied, right, Right. Selectman Gagnon said a reporting structure. Chairperson Roy then said yeah. And so that that would well it'll. Selectman Guessferd said where he actually sits. Selectman Gagnon replied, that too. Chairperson Roy then said it would do I think it do a couple of things if I'm reading this right, one free up some physical space and two free up a little bit of a span of control issue. Selectman Morin then said span of control, my only problem with that is moving him up there where we've moved everybody together to make it easier for the resident to get everything done in one spot with everybody that's going to take away from that. And that's why they did that in the past. The Town Administrator then said I do think you have to make that a consideration. You know, we were always careful that if you come in as a resident, you don't always necessarily know who you need until you start talking. And they said, oh, you need the engineer you got to go over there now. And they go and then they go over and he says, No, not really. You really should talk to this guy and then you come back here. I'm not saying you shouldn't do anything. I'm just saying that's a consideration. Selectman Morin then said the public works thing t that's why we did what they did.

Chairperson Roy said so I mean, we could do it that way too. We could just do it organizationally. And he continues to. Selectman Guessferd said so they would report to the Public Works Director. Selectman Morin said and they work close together now anyway all the time. So it's not like it would be real big of a change. Selectman Gagnon then said and right now, he currently, the Town Engineer currently reports to you, Mr. Malizia, is that correct? The Town Administrator replied, yes. Selectman Gagnon then said so he'll be reporting to Mr. Forrence instead. Selectman Guessferd said it's

another way to reduce the span of control. Chairperson Roy added, right. It reduces a span of control. Selectman Morin asked the Town Administrator, is that something that? The Town Administrator replied, I would I would just recommend maybe we have a conversation just because you said something earlier about morale. I'm not saying it would affect positively or negatively, but I do think you need to maybe get some at least input. Listen.

Selectman Guessferd replied saying sure. I mean, you can't be afraid of how somebody's going to react, but at the same time, he deserves....the Town Administrator said are we missing something? Are we missing? Did we not think of something Chairperson Roy then said well, I think I think there's there's two players in here that we need to talk to. There's the Town Engineer and then there's DPW. You know? Yeah, because it is. And I know it's not a long ways, but now he's going to essentially be supervising somebody that's remote from him. Right? He's here and everybody else is over there. You know, so just a discussion. Selectman Gagnon then said and the DPW Director may then ask for soundproofing of his cubicle walls. Chairperson Roy said yeah. What's the chances of that happening in Town Hall? Selectman Gagnon said joking, joking. Chairperson Roy said not the first time I've heard that comment. The Town Administrator then said but I mean, in theory, like, you know, I have people reporting through me to you like that, not sitting here. Rec Director, Police Chief. I mean, you know, they report through me to I mean, you are in charge of everybody, but in reality, they're not sitting here.

Selectman Guessferd replied, right, true. Selectman Gagnon then said so with that, a fair point, I'm asking you, I should be asking the Town Engineer. But for your point of view, how much interaction does he have with residents? So to your point...The Town Administrator asked, the Town Engineer? Chairperson Roy and Selectman Gagnon both replied, yeah. The Town Administrator then said I would say some with residents, more with like the business community, like the like the engineering peers on projects and stuff. Some, because we all have it with residents, depending, you know. Typically I would think that Planning and Zoning, you know, they tend to have more of the residential contact, but the engineers go out and deal with all the like the builders and developers and people coming in and the engineering firms are coming with their plans. They inspect septic's. They go out and, you know, I'm not digging my own septic. So they usually they're dealing with the guy that somebody hired to deal with their septic.

Selectman Gagnon then said so to me, you know, I think if you told me the Town Engineer was dealing with a lot of residents, I would lean to keeping them here as this is the resident headquarter. But, you know, if he's if he's majority dealing with professionals and commercial, I would feel more apt to put them at the DPW. The Town Administrator then said I mean, obviously, after we talk to him, from my knowledge, again, it seems more like the engineering peer community and then the development community is certainly more of who they seem to deal with on a day to day basis. But they deal with residents, as we all do, and certainly deals with all the traffic issues, which is a Public Works working in tandem with that, the traffic lights and all that goes with that. Selectman Gagnon said Okay. Thank you. The Town Administrator added, there's a natural or there should be a natural relationship synergy there, whatever, because it's basically infrastructure.

Chairperson Roy then said so then so that would depending on how the conversation worked out that would be one less person. The span of control actually. The Town Administrator replied, actually three. Three technically. Because the other people, you know, they report they report through him to me, too. Chairperson Roy replied, but he's not a department head. The Town Administrator replied, no, but I have people that aren't department as a report to me. Selectman Morin added, right now does right now. Yes. The Town Administrator then said he reports, he gets his day to day from the Engineer and he gets his evaluation from the Engineer. But theoretically, in our organization, they all tear up through me, all the land use people do. Chairperson Roy said but there's no, there's no department head. Selectman Morin replied, no.

The Town Administrator then explained, so years ago, we had a community development director that was in charge of all that, those functions. We pivoted to the assistant town administrator who still maintained those functions. When that person left the employee it all came to me. We tried to resurrect the community development director. That didn't work out. Came back to me. Selectman Guessferd said but she said that was probably as much of a personality issue as it was anything else. The Town Administrator replied, it was more of a personality issue than it was a bad idea. The

original community development director also served as a zoning administrator. So not only did he have the responsibility of supervising that function, he was the zoning administrator writing the zoning determinations and the zoning decisions and supporting the Zoning Board of Adjustment. The latest iteration of that was actually somebody that did planning, so he was serving as the town planner as well as the community development director. Selectman Morin added, yeah, at one time we had a planner and an assistant planner whatever the title was. Had two of them and that's what this town, we do it and then we get somebody leaves and we never do it again. You know, it makes no sense. Selectman Guessferd replied, I agree.

Chairperson Roy said but again, I think we have to do some work. 18 direct reporting people is right is a lot. Right. Plus whatever else. All the other stuff he does. So. So I guess how do we...Selectman Guessferd said that gets to the assistant. That gets the assistant administrator is what you know. Selectman Gagnon replied, well, yes and no. Selectman Guessferd then said not all of it, but a good portion, I think. I think your largest chunk of span of control would probably be through an assistant town administrator/HR person. Selectman Morin added, and I think that's the first step to start getting this stuff split up and moved and under control would be that, you know, he takes, the administrator takes this group, you know, because like Londonderry, the assistant administrator over there, does all the negotiations, not the town administrator, you know. So you got to think of all that stuff, too, you know what I mean? There's a lot of other duties that he has that could get split up, too.

Selectman Gagnon said I think I'm tend to follow Mrs. Roy's thoughts that anyone who's not a department head, at least for the time being, for the sake of conversation, department heads report to the town administrator. Anyone who's not a department head, we should have a discussion about what department head they should report to. That seems simple enough and potentially the less impact on financials. And then... Selectman Morin said absolutely. Oh, know I agree with you, but...Selectman Gagnon continued saying, I think, I think those changes and you should happen first. We should have that discussion first and then the assistant administrator to focus on HR and then taking additional roles or responsibilities off of your shoulders as well.

Selectman Morin asked, what do you got? Police, Fire, Public Works, Land Use, Rec Department, Finance. Just trying to see how many we got, that's all. Yeah, you know, and then we can take. Selectman Gagnon asked, where does 18 come from? I mean, you named maybe 8, 9 people. 18! The Town Administrator said I've got the administrative staff in my office, I got the janitor, Town Hall Janitor. I got that. Theoretically, I'm the boss of the folks in Community Development. So there's six more. That's what it is. Selectman Morin then said Zoning used to be under the Fire Department and that got changed. So there's another one if and I don't know the whole background to that, but. Chairperson Roy asked, should we move that back over to Inspectional Services? Selectman Morin replied, that's what I'm saying, because it's kind of like that. But that's something we got to look at. The Town Administrator replied, but we moved it for a reason. And I got to think, I'm trying to remember the rationale because it was there and then it wasn't there. Selectman Guessferd said what makes sense. Selectman Morin replied, I don't remember what the reason what they were under the Fire Department at one time and because that kind of all goes together too, you know. The Town Administrator added, but then Planning and Zoning kind of work together, too. So if you got one over here and one over there, it's...

Chairperson Roy then said you know, we have to cross staffs all the time, you know? You know what I mean? That has to be...Selectman Guessferd said dotted lines? Yeah. Chairperson Roy replied, yeah. I just kind of look at it as, you know, you have your staff and they're going to one always coordinate with the four, right. Like, you know, so so I don't know. Is that something that we want to consider moving Zoning over to to to the Inspectional Services? Selectman Gagnon replied, I think so. I'm I'm going to say I'm a visual person, so I'm actually just trying to make an actual tree here of of communication. Steve, can you can you just do me the favor of staying those? Start with the department heads. What department heads? Report to you? The Town Administrator replied, Police, Fire, DPW, Finance, I.T., Recreation, Assessing. I think that's everybody. Selectman Gagnon responded, okay, so one, two, three, four, five, six, seven. That would be incredible if you only had seven people reporting to you other than 18.

Selectman Gagnon then said so now let's talk about the non-department heads that report to you. The Town Administrator replied saying so the next tier of people would be the Engineer, the Planner

and the Zoning Administrator. They each have administrative staff that work with them. But theoretically I sign all their timesheets and all that goes with that. So there's three more of those. Selectman Gagnon said so if you stop there for a minute, for a moment. So what I'm trying to say is if all the Department Heads report to you and these are not departments, but they report to you, where and we've already had the discussions, can we put these individuals and their associated staff. Engineering, we just had that discussion could maybe go under DPW. The Planning do we want to...The Town Administrator interjected saying there's really nowhere else it goes under. The Chairperson agreed saying, right. Selectman Gagnon asked, but there is no department head for land use, right? The Chairperson responded, right. The Town Administrator then said we've had the model where we had somebody in charge of the whole shebang....Chairperson Roy interjected saying but right now there's not. The Town Administrator continued saying, but right now, we don't have that. Selectman Gagnon replied, so maybe I'll put in parentheses a Land Use Director. These are scribbles here. And then Zoning would go under... no, I'm sorry, Engineering. I'm sorry. Engineering would go under that individual planning. What am I confusing myself in? I'm sorry. Forgive me. Engineering under DPW, if we had a Land Use Director it would be Planning and then Zoning Administrator. You were thinking preliminary, maybe back to Fire.

Selectman Morin said yeah. But if you if you're doing Engineering and Zoning, you don't need a Land Use Director. Chairperson Roy replied, right. If you split those out to because the only person left at this point is the town planner plus plus his administrative assistant, which I just have to ask the question. I understand they're not department heads, but why wouldn't the Town Engineer the Town Planning and Zoning Administrator take care of their own support staff? As far as payroll and things like that? The Town Administrator replied, they generally take care of that on a day to day basis. I'm just saying, absent anybody else, they all report through me to you because before they all reported to...Selectman Guessferd interrupted saying you said you sign off on their time cards though. To which the Town Administrator replied, yeah. Selectman Guessferd then said I don't know why that would not be something we might look at. I mean, do you need do you need to sign up on their time cards? The Town Administrator replied, I don't necessarily need to. They could do it. Selectman Guessferd replied, yeah, that's the kind of thing I'm talking about. Chairperson Roy then said right. I know, it's only three people, but it's three less people that I guess would be in that span of control as they, as this report defines it.

The Town Administrator went on to say and then there's the two administrative people in our office and the custodian. Chairperson Roy said I could see those very easily falling into an assistant Town Administrator. But that's sort of like. Selectman Guessferd said like the next. Selectman Gagnon then said the assistant would take all of the non-department heads. Chairperson Roy then said I have a, I don't know what else to call it all because it all sounds bad to me when I say it in my head. But yeah, just people like that are off on their own, like the Janitor, the Town Planner. That doesn't have, that doesn't have a whole department there. Right?

The Town Administrator replied saying in a perfect model, I would, the position I hold would probably have like Police Chief, Fire Chief, DPW director. I don't want to use wrong term, but like a senior type department head. Those are the non-union, those are the non-union folks. You know, some of the other folks are down in the Association. They're important jobs. They have responsibilities. They're maybe not the same level as the Fire Chief. That could be the tier of people from that tier down. You work with someone else, someone else supervises your day to day. And then I would supervise, this position would supervise the assistant position and then you get away from all those other people. Selectman Guessferd said and they supervise all of that.

Selectman Gagnon then said so if we can play this game here. Bear with me here. You said so.... I had the Town Administrator, the Police, Fire, DPW, Finance, I.T., Rec and Assessing report to you. Sub level to those Department Heads would be Zoning under Fire, potentially Engineering under DPW, potentially. And then you said the individuals or positions that are not town department heads that report to you. Are the administrative support in for the Selectman as well as the janitor? Those would be something that maybe the assistant town admin could take because that what we're all agreeing with this is just scratches here. Chairperson Roy replied, Yeah. Yeah, but...Selectman Gagnon asked, am I going off course? Chairperson Roy replied, well, no, I just think we need to maybe focus on what we can do right now to reduce. Selectman Gagnon replied, I agree, but I'm thinking if we can draw a big picture, then we can circle the motions that should take priority. So if we

can see a big picture about where everything should go, whether it's myself or new selectman, in the future, we can say, okay, this group of individuals, this group of five selectmen will make this motion, you know, that move and that move. The next Board will have to make that move that move and that move just playing out the whole Board.

Selectman Morin then said got a pretty good idea what we're looking at. Do we want to bring the Department Heads in all together and hash this out? I mean, we kind of got a direction we want to go. We got some feelers. We know the ins and outs. Do we want to bring them in? And that's what that's what Selectman Guessferd had started with anyway, let's talk with them first before we do anything, before. Selectman Guessferd then said so unless there's a decision we can make, that's not going to necessarily affect somebody negatively or possibly negatively....Selectman Morin then said and they'll know better than we do. I mean, we can think Elvis is good to go DPW, but what are we missing? Chairperson Roy then said so maybe what we do is we do an initial proposal of what we came up with and yeah, we have. And then because I think we before we bring, we need to have a framework there before we bring in the Department Heads right? Like it can't just be can't be a...Selectman Guessferd said can't be a fee for all. To which Chairperson Roy replied, right. Selectman Gagnon added, my thoughts exactly. Chairperson Roy said you know, so maybe we put together again an initial proposal. We get it out to them. So they have some time to digest it, get their thoughts together. Right. And, and then have a discussion about it.

Selectman Guessferd then said yeah and I think, I think we need to keep it with a mind to the next budget season. Right. So that we know what we're going to put in for next year. You know I guess I'll say it might be step two, but you know, the next step that's going to require, you know, the approval of the voters, you know, whether it's as part of the budget or whether it's as a new position or whatever. Chairperson Roy said adding a new position. Selectman Morin then said well, in that case, I think we can do both. We really can. We've already got a position in the budget it's just got to be funded and then we need to add a position. Selectman Guessferd replied, right, right and yeah.

Chairperson Roy said and then I think its incumbent on us to sort of however we do that, we put together, for lack of a better phrase, a marketing plan so that we, we, citizens understand what we're trying to do and in, you know, hopefully get their support to do it, to make and make the service of the Town just a little bit better without wearing down good employees. You know?

Selectman Guessferd asked the Town Clerk reports to? The Town Administrator replied, the voters. Chairperson Roy said yeah, he's and elected person. Selectman Guessferd said he's just an elected position. The Town Administrator said elected official. Selectman Guessferd then said I won't say just, he's in charge. Chairperson Roy said I mean, informally, he goes to you for some guidance. The Town Administrator responded, yeah but he does not report. The reporting structure is...Selectman Guessferd said but the reality is...the the evaluation is the vote. Right? Chairperson Roy then said but his staff, do they report to him? The Town Administrator replied, he directs their day to day work. So yes, in essence, they report to him. But like all employees, they ultimately report to you. Chairperson replied, no, and I understand that but...The Town Administrator replied, yes, they don't report to me. He does their evaluations. He's appointed with your blessing, one of them is the Deputy. The rest are called assistant. They're all trained. But there's one that's a deputy which he made the appointment. With your blessing, you had to verify. You remember doing that, you just recently did that. So he has that authority, that ability to do. But again, he's an elected official. They're all appointed, hired. Chairperson Roy said so they're town employees. To which the Town Administrator replied, they're town employees. Yep.

The Town Administrator went on to say, and again, if you looked at the Tax Collector separating that out, I'm not sure that would report. I don't believe that would report to the Town Clerk. That would just be another position that you may have to consider putting it under...Selectman Guessferd said the assistant. The Town Administrator replied, yeah, I guess we could look at, I'm not sure it could go on to the Finance Director. We'd have to look at that specifically statutorily where that because it's appointed. But where does it go? Chairperson Roy asked, the tax collector? To which the Town Administrator replied, if it was a separate tax collector because that typically is usually separation of just...Chairperson Roy said Assessing? The Town Administrator replied, no, no, no, no, no, no. Because now you've got to keep certain things separate because of the conflicts that may be inherent in that. So I'm not sure it goes under finance either because, you know, they're a check and

balance. If you're working for me I can't be checking and balancing you. Chairperson Roy replied maybe it's kind of like Planning. It's just a one person show if you would. The Town Administrator replied, it may be, but I don't believe they'd report to the Clerk again. That would be if you separate it that's separate. The Chair said I would think if there were an employee they would report to another an appointed employee they would.

Selectman Gagnon then said so if I have a decent understanding of how this all lays out, who reports to who in a perfect situation, what other non-employee related tasks, well I shouldn't say, what other tasks do you do that isn't supporting a Department Head or an individual? So we have contracts as one example that you said, can you rattle off a few others that we can differentiate between keeping with the Town Administrator role and potentially....The Town Administrator replied, sort of running things day to day and making sure everybody else is doing what they're supposed to be doing day to day. That's probably the biggest thing. I mean, I deal with everything that walks in the door and either have to figure out how to appropriately handle it. I mean, I'm certainly the person that because of my seniority, I guess my tenure, you hire somebody new and through the department, I'm pretty much it to make sure that they get up to speed. That'd be anywhere from Finance to Rec. I certainly spent a lot of time getting those folks at least, and don't get me wrong, they're very intelligent people. They know what to do, but there's just certain things they needed to get up to speed on because they hadn't been exposed to it. A lot of it tends to be with the budget. That's that's a pretty key component right there. Obviously HR.... Chairperson Roy asked, is there training for that? The Town Administrator replied, so you can get training through NHMA. They put on budget workshops, they put them on they typically did a big one every year and then they've done other ones through the year. So you can get training there. DRA has had training but that was on their specific system. That's, that's, I think if you reached out to them, there's tutorials online. But frankly a lot of it's just...you know the training I got was good luck, buddy. Here you go! My predecessor was gone three months when I got here as finance director. So you basically, I had to figure it out. Yeah, I learned a lot from our Auditors. I will say our Auditors are another good resource because they will certainly assist you with making sure that you're complying with all the rules and regulations. So I reach out to them a lot.

Chairperson Roy replied, that might be another benefit of having somebody that's. Like an HR Director that can have in-house training on certain things, you know? Selectman Guessferd replied, because you probably shouldn't have to do that. Chairperson Roy replied, Right. Right. Yeah. The Town Administrator replied, for whatever reason, I'm the person that's been here and kind of seen it all to some degree. Maybe not all of it, but certainly some. I mean, you know, the HR would be good for uniformity of certain things. You know, as we're explaining, not explaining benefits, Ms. Wilson does a great job with all of that side of the house. So I don't want people to think that we're not consistent there. But it's just when you're going through the whole process of bringing somebody on board, you're interviewing them, offer letters, background checks, police does a certain thing. I think fire does a certain thing. But the rest of us, we could benefit from more uniformity. Chairperson Roy and we had a we had a Department Head not too long ago explaining he meant he spent an enormous number of hours trying to research an issue about disability and things like that that I think an HR Director could probably answer a lot quicker than that. Again, leaving the Department Head to do the work of the department. The Town Administrator then said and typically if we don't know the answer, we'll go get the answer typically from our labor attorney, because again, that's a wealth of knowledge from that side of the house. But I mean, as Selectman Morin knows, I've sat in on every contract negotiation for the last 25 years. I mean, good or bad, that takes a lot of time. We're going to be doing two this year. It can take time to go through that process.

Selectman Morin then said you've got bid openings, you take care of all that stuff. I mean there's...Chairperson Roy replied, I thought the Town Clerk did that. The Town Administrator replied, they open the bid but I have to review everything and. Selectman Morin then said there's a lot of other stuff that we don't even see, you know what I mean? The Town Administrator replied, it's just hard to...I just do it. I'm not, you know, like, again, I try to keep them going in the right direction. Hey, did we do this? Did we do that? You know, it's constantly checking things. Chairperson Roy then said so I think that that that's something you might want to consider as you start sort of tracking that stuff. Cuz if we can if if this happens, then what are you going to shift over to to to an assistant? Right? Like.

Selectman Guessferd said an assistant administrator and it's all kind of in my mind, it goes down, it kind of comes downhill a bit. And that and that there are things that we can probably delegate to you and then there are things that you could delegate because I wouldn't want to delegate things to you without you being having to delegate to somebody mean because now we're just piling more on you. But I mean, this has to be, again, a systematic kind of thought process. You know, the things that you can delegate, that you can now get off your shoulders and then things we can we can provide to you that are things that that we probably don't need to be doing.

Chairperson Roy said, little off topic. But I also think that there's things that we we should explore, like electronically signing of manifests and things like that, that that would just be a little more efficient than what we do right now. Selectman Morin said what is wrong with you bringing us into the modern age? Selectman Gagnon said Dave comes out of left field with jokes. Chairperson Roy laughed and replied, I know. It's crazy, right? Selectman Guessferd said 20th century. So 20th century.

Selectman Gagnon asked, do we want to do we want to pivot then and move away from employee and structure and talk about a software, technology and that kind of stuff? Chairperson Roy replied, I think we should keep on topic with this. That was just my little note. Selectman Gagnon said no, I mean, there are there are some you know, some notes in here, recommendations for that type of stuff. Chairperson Roy replied, yeah. I mean, if we're all set with what we want to do going forward, I don't know that we've sort of resolved any of the span of control issues. Selectman Morin replied, well, I think now that we've got an idea, we can take it, think about it and either talk at one of our regular meetings and put something together and then move forward with it. Because we've got a pretty good idea where....Selectman Guessferd replied, and I think we're all in pretty close proximity here on what where we want to go. Selectman Gagnon said yeah. I've drawn out a picture that I think I like the looks of it. And I think as we stated, if we can draft this up into like a one page document, this is we've we've just had preliminary discussions based on this feedback. This is what we think logically makes sense. So we go in to discussions with the Department Heads, which is completely valid to get their input obviously. But at least we go in with a plan. We don't just say, what do you think? We say, this is what we think....Chairperson Roy interjected saying again, there has to be a structure

Selectman Guessferd said report our recommendations here. Here's what we think we can do with this. Selectman Gagnon said I definitely see it being a free for all. If you just ask, what do you think? I want to have a structure that we base it on. Selectman Guessferd replied cuz I guarantee you there'll be a few that that have differing opinions and we need to get those out and understand whether it's valid or not. Chairperson Roy said part of it is change is hard and I think there are people.... like we need....it's obviously easier if everybody is on board with it just you know. Selectman Guessferd replied saying that's Pollyanna, you know? Chairperson Roy replied, yeah, I know. But at least give them the opportunity. Selectman Guessferd replied, at least they understand what we're where we're heading or what what we're asking them. And we have a specific agenda for that. So.

The Town Administrator then said you may also wish to solicit comments from Selectman McGrath, who couldn't be here today, just saying she may, as a senior person in the town, I mean, senior and service, she may have some insight or maybe have some suggestions or just take her thoughts into consideration too. Unfortunately, she couldn't be here tonight, but I mean, great discussion, but she may or may not have some thoughts being a senior member of the group. Selectman Morin added yeah, she was there when the zoning got changed. She may have the background on that. The Town Administrator said she spent many years in Planning, many years in that whole area. So just I just throw that out there.

Chairperson Roy asked, so did you want did you want to? To which Selectman Gagnon replied, transition into other stuff, into more non-employee based assets. So you started the conversation with kind of joking, but I think seriously, technology. Efficiency. Technology, for efficiency purposes, which may cost money up front, but will efficiency in itself should save money in the long run. And not only money, but time of both this Board and paid professionals that can be doing other things, maybe more beneficial. Do you want to continue with that thought? Some examples....Chairperson Roy said well, so so again, things like just having electronic manifests as opposed to them printing those out

and every time. Selectman Guessferd said coming to Town Hall. Chairperson Roy then said and us coming to Town Hall and those kinds of things. I don't know what else. I'm not a tech person. So.

One question to Mr. Malizia if your position stays as a Town Administrator, can we designate power for you to sign payroll? Do we have to sign payroll? Is that legally required? The Town Administrator replied, I believe in the law it articulates that you're responsible for the affairs of the Town. And my understanding, through the law, is you have to sign off on the manifest. I'm not aware that you can designate that authority to me as Town Administrator. I believe it's articulated in law. Selectman Gagnon asked, but a town manager could just for clarity? The Town Administrator replied, I'll cautiously say yes. But town manager has a lot more authority. So perhaps that is one of the authorities, but it's one of your main responsibilities. You are responsible ultimately for the the prudent financial affairs of the town and other language. Selectman Gagnon then said and I think I'll speak for myself personally. I if we trust in our Department Heads as trained professionals, they should be able to do that seemingly day to day activity. And we trust in their choices unless it comes to the surface as a problem. Just how I look at it. Selectman Guessferd said and that's how when I when those things come before us, I mean, looking at the other side of this, when they come before us, if we have to sign something, I, I have the confidence that, that it's been reviewed that and it's. Then what value add do you have if you already trust what you're seeing, sign off on it respectfully, blindly. What value add do we have? Selectman Guessferd replied, I agree. But if it's, if it's mandated by law.

The Town Administrator added, that you have to sign. Doesn't mean you have to...you could sit there and say, I don't agree with this. I'd like to pull it off our conversation. So you have that you always have that ability. I'm not sure anybody has ever exercised it. Believe me, it gets reviewed by the Finance Director, it gets reviewed. I'm talking the weekly, the manifest. It gets reviewed by the Finance Director, it gets reviewed by myself. I've pulled things out and said, Hey, what's this? What are we doing? You know, what did I miss here? You know what I'm saying doesn't happen often because I think we have a good system because things get preapproved. But when I sign it, you can look at it. That's why it's there. But right. I know you're putting trust in us. Selectman Morin said and I think if you try to change a government that may change. But but again, if you go to a manager, it's different. The power of this Board. Chairperson Roy said we don't hire and fire. We we, we don't...The Town Administrator added, you hire and fire the manager. That's it. Chairperson Roy said that's it, yeah.

Selectman Gagnon said I mean I guess I don't think it's for tonight, but I would like to have that discussion. I would like to see a pro and con list is it's worth it. Chairperson Roy said but to your point, we may want to look at certain policies and see if there's there's adjustments that can be made that do give some Department Heads a little more authority. Selectman Guessferd said within their authority of the Administrator. Chairperson Roy replied, Right, right. Right. The Town Administrator said so if you gave us a list of five or six things you say, can we look at this, this and this we can confer with the Attorney, look at statute and say, yes, you can or no, you can't. And at least kind of get more like down the...

Selectman Gagnon said I think the only thing that comes to the surface for me would, would be payroll, which seems to be weekly or would be hiring and firing those. Those are two things that seem so mundane that department, you know, I don't see why we would have to do that. I don't know what else there would be, but those always seem to be...Chairperson Roy interjected saying well there's contracts. There's contracts there's and I think we resolved this cuz I don't think we ever did it. This like given the Department Heads the authority to use credit cards. Town cards. The Town Administrator said we during the pandemic we enabled a policy that allowed credit cards. But you still have to follow purchasing rules. That's not carte blanche. But they just have another mechanism as opposed to, you know, doing a PO, cutting the checks and the check that they can be more expedient. Chairperson Roy said right. The Town Administrator continued saying there's been latitude with that. I mean, and governments are slow governments, you know, we're glacial. We are not moving at lightning speed. We are this is the people's money. This is this is a democracy. This isn't a dictatorship. This isn't the business. Hey, go do that. It doesn't work quite like that. This is a very different model. You try to adopt some of the practices, but you don't always get that.

Selectman Guessferd asked, do we have the ability to reduce the dollar amounts that we have to sign off on? In other words, I think there's delegation of authority...Chairperson Roy said you mean increase, right? Selectman Guessferd replied, right. To increase the delegation. Increase the delegation, because you know, where I work, we have a delegation of authority and it's based on usually like for PO's would be like dollar amounts, anything below above this level we have to sign. But anything below this and you have tiers, you know. The Town Administrator replied, we have tiers now for the full Board or for majority of the Board, its \$10,000 and over. Chairperson Roy said so I mean, maybe that is something that we we look at again for efficiency or whatever. Selectman Guessferd asked how long has, how long has it been \$10,000. The Town Administrator replied, somewhere in the 00's. I'm trying to think what year. '03, '04. I think we adopted a, I think I gave you a copy of the policy. So we used to be like a lot lower. Selectman Guessferd replied, I'm sure. Signing off on a \$500.

The Town Administrator said so when you look at a manifest like you sign this manifest in the old days we had a separate manifest of the water, a separate manifest for the sewer, a separate manifest for the general fund. And then if we had agency funds, now you have one manifest. Surprisingly, I know it doesn't seem it, but it's gotten more efficient through the years. Chairperson Roy replied, yeah. you know, I also think as much as I understand your point about it being people's money and all that, that we also have to have some trust in the people that we employ, that they're going to do the right thing right until they prove us wrong. Selectman Guessferd echoed, until they prove us wrong. Chairperson Roy then said You know. So, I mean, maybe it's it's a little bit worthwhile to take a dive into some policies and see if there's some stuff that we can make a little more efficient. Selectman Guessferd said maybe delegations or whatever. Chairperson Roy the said Yeah. It could be, you know, as far as like hiring and firing, it could be no different than what we did for the Rec Department and what we did for DPW. Maybe we'd do that for all part time employees. We give that authority to, coordination between that department head and and the Town Administrator. Right. Selectman Guessferd replied, yeah. As long as as long as by law we have some flexibility and latitude. Yeah, we should, we should look at those things. Okay.

Selectman Guessferd then said so you wanted to look at more of the technologies? Selectman Gagnon replied, yeah. Forgive me. I think I derailed that conversation because we started with assets you know and software, things of that nature, non-employee related for efficiency purposes. Your example was payroll software. Are there any other examples of either software, hardware, technology, that we can do better on? Selectman Morin replied, I agree with you, but I guess we should give our new IT Director a little time first. You know what I mean? He just got in there. Where we've gone to and where we're going to. I agree. I agree with you because we're way behind in a lot of areas. Chairperson Roy said although it brings up a good point. And that is before the former IR Director left, there was a big thing about Munismart not supporting that. And we have we have to they do all of the um...the Town Administrator said the financial suite is basically a Munismart product which we've also tailored to some of the other utilities Planning and Zoning I believe have some input into that. So it would be a major it's going to be a major undertaking to evaluate and look at what's the next iteration look like. Chairperson Roy said because Munismart is not going to, my understanding, is going to stop supporting that software.

Selectman Gagnon said aren't we aren't we already taking I thought I had a conversation with the IT Director or the Finance Director that we actually are we're like the multiple step process right now where we change that one software, then the base structural software is going to change soon. Steve can you...The Town Administrator replied, so we change the Assessing software, which is not related to that conversation, but the actual financial suite is not changed yet. And I believe with the new people that have more recently been in place, they'll have to get on top of that at some point in the next year or so, so they can determine where we're going. Software is a funny thing, you know, you think you got it down and then the next thing you know, you get you got to pivot and go over here. We pick Munismart because we used to be on a home grown program. We had a programmer here, you might remember her, that we were dependent on, you know, updating our software on the fax, and that's what we used. And we went to this suite of products, which through the years is I used the word customized, but it's been very well adapted to us. And now to replace all of that with one software might be difficult because some of this has been very adapted, very not to use the word customized. I'm trying to be careful, but very, very adapted to our range of service that we do here. When we do utilities, not everybody does utilities. We have some I believe some of the planning and

zoning is track through some of these some of this software, different elements of it. But you have to think of all of that and it's an expense.

The Chairperson said yeah. And as I said, the former IT Director had had done some work towards that. It kind of for whatever reason stopped. The Town Administrator replied, but we hadn't settled on a particular a particular product. I mean, you'll find a range of product out there. Chairperson Roy said I think we were sort of looking for something that does everything and I'm not sure that that actually exists. So then what, what can interface with each other? Right. So I think that's probably a huge thing for the IT Department and it might solve some of just some of the efficiency issues that are there. The Town Administrator added, yeah, there may be enhancements there that hey, yeah, you can just hit this button, you could all just review it online. Somebody's always going to look at something. Somebody's going to look at it.

Selectman Gagnon then said so I guess that's that's what this conversation comes down to is Selectman Roy you said you're not an expert, so you don't know what to upgrade. But why don't you think about we all think about processes. What processes do we think are inefficient? We talked about payroll. What other processes, Steve and we look to you, do you feel like a really inefficient and need innovation, whether that is new software or something else, but what process is inefficient?

Chairperson Roy then said I just have a question and it is sort of. I guess to me it's rudimentary, but it might go hand in hand with the online manifests is like automatic bill, so we know we're going to pay. Instead of cutting a check for everything we know, we're going to pay an electric bill. You know, is there a way that we can legally and anything else? Like I do at home. The Town Administrator replied, I wouldn't say that's not possible, but again, would have to research it.

Selectman Gagnon then said so maybe it sounds like we this one, we actually have the Department Head to lead us. We asked them that question of specifically what processes are outdated, inefficient, and what do you think is necessary to make them more efficient. And see what we get back is that and ask them to carry this question? Chairperson Roy said that's something that maybe Brian can help us is do like an employee survey of what stuff like that. You know?

The Town Administrator replied, one small microcosm so many years. For years we printed out employee paychecks. So you either got a live check or you got a check that was not live, but it was still printed on check stock and all that. Nowadays you get a piece of paper emailed to you, unless you're one of the last holdouts that still demands a check. And there are a couple of people that still do. But other than that, my weekly check on Tuesday morning, here's my piece of paper that gets emailed to me. They don't print it out, it gets emailed to me. So as un-innovative as we see, we do make some innovative. Selectman Gagnon said that's a great example. The Town Administrator said that is totally different than when I got here. That's totally different than it was ten years ago, probably even five years ago. And just to put it in perspective, payroll is usually tightened and done by Monday at noon. So it's input. I get my direct deposit slip typically Tuesday morning, which is why we have a person that does payroll and can also do accounts payable. And it's a shared function. It's not just payroll.

Selectman Morin said speaking of payroll, correct me, because it was like that's when I retired. They actually have to walk it over from the admin building of the fire department to Town Hall. Selectman Gagnon asked, right now? Chairperson Roy replied, yes. Today, yes. 2022. The Town Administrator said I think Helen drops something off. Chairperson Roy said it's 2022. The Town Administrator said but she puts it all in. That's just for the record that you just physically just to keep it for the auditors it's all input online.

Selectman Gagnon then said you brought up another topic I'm just spinning off on that records. We currently keep a paper file copy of a lot of stuff, right? Is it I mean, again, I know it costs money, though, is it possible to have a new process where you say, okay, you keep the paper copy for six months a year, and then after that, every year we take that one year stash, we pay someone to scan it, digitize it and trash it. Chairperson Roy said so that actually brings up a couple of things that we might want to think about. One, usually RSA's cover that I know like on the federal side does. Selectman Guessferd said records retention. Selectman Gagnon said do you need paper records or can you have digital? Chairperson Roy said without seeing the RSA, however, and I also understand

this cost money. So it's something that we would have to think about. Is there an opportunity for us to free up some town building space if we had things digitized and destroyed. Yeah. And, and destroyed some after they're digitized obviously. Selectman Morin said but they are in the process of doing that. The building up on Oakwood. Yeah, they are in process of scanning stuff and making it, I don't know if it's microfilm or whatever. The Town Administrator said not microfilm. No. It's basically goes it goes into something (laughter, inaudible). Selectman Morin reiterated, I know they are doing that. Chairperson Roy asked, and is that a contract or like? The Town Administrator said staff does it. Selectman Morin said because they moved, we were paying for storage and they moved everything up there. And then they started going through everything and scanning it and putting it wherever they're putting it. The Town Administrator said and not adding to the pile as much to things get scanned as they're more alive. But you know, accounts payable to your point, you know, you have a few drawers of accounts payable. I guess you could pay somebody some money to go scan all that or just put it in a box. You wait six years and you throw it out because that's the law. You have to hold it for six years. So does it make sense to scan it? And I don't know. You know.

Chairperson Roy said I would presume that that that becomes less and less. Right. Like what I mean is more and more stuff is just electronic anyways. So there's no physical paper copies. Because when Selectman Luszey was here, his big thing was to try to put everything on the cloud. And that was another slow process. The Town Administrator then said but there's also security issues is also other issues. And once they get you, then they start, you know, there's a maintenance cost and all of that that goes with that. Chairperson Roy said I have a thing about this big that's that holds three terabytes of of of files for me. Right. So, you know, if we can go down from a banker's box to still progress, I guess.

Chairperson Roy then said and so then I think maybe the last thing she talked about was something we just sort of started talking about in that's space. Space. So I don't think any of us surprised that this is a overused building. Overpopulated, overused. So I know and I know I've talked to a couple of folks about this, and I'll throw it out there for discussion. But we may want to consider a plan like buying the old Santander Bank that's three doors down. Moving some of our operation over there and then obviously reconfiguring the Town Hall. So it's more efficient for everybody.

Selectman Morin said we've talked about that before. Selectman Guessferd said like what operations could you see? Chairperson Roy said I can see the Finance and the Town Clerk's office moving over there. And possibly if at that point there's a tax collector, I don't know if that would be the proper place to put. The Town Administrator said as long as you know that there'll still be movement between the buildings because say somebody comes in and they have a question about their tax bill, sometimes they're directed to Assessing across the hall. Not just saying now they may have to go to that building over there. I'm not saying that's not the reason to do it. I'm just saying you'd be surprised.

Chairperson Roy replied, right. And I think I might be a little more. First of all, I. I think it might be a cost efficient way for us to do it, because I don't know things like where we would add on here or things like that. The Town Administrator added, I think your options are limited. People talk up but up requires....Selectman Guessferd interjected saying one of our options is renovating Town Hall or whatever, you know, and that's going to be a less expensive option than doing that, I would think, in the long run. Selectman Morin added, especially right now. And they're close enough where if there was an issue, you can go right over there. You know, it's just on Campbell Avenue, right in. Is that for rent or for sale? Chairperson Roy replied, it hasn't been on the market for a while and it's still owned by the same person. I looked it up. So it's never sold. It's never rented. And I think that if we wanted to go forward with that, that would be us approaching them saying, hey, you know, I know that it was a reasonable price when it was on the market like two or three years ago.

The Town Administrator said who knows what today market is. Selectman Morin added, even if we did a lease or something for now, too. But that is a practical thing. Selectman Guessferd said right. And, you know, to do that, I think about how can we sell that, right? Because we because we're going to have to we have to do something. Selectman Morin said well, you can pay 8 million to build a new Town Hall or you can...Chairperson Roy laughed and said, or? Selectman Guessferd said this is you know, we've talked you know, we've done a study or whatever. It would cost this much to move town, to build a new Town Hall. Instead, we're going to do this and it's only this much. And this is what you

get. Chairperson Roy said I mean, there's infrastructure there, right? Like there's a there's parking, there's a vault, there's, you know, all those kinds of things. And I don't know what there is underneath. Selectman Gagnon said a soundproof vaults, right? Selectman Guessferd laughing said, he keeps going back to that, to which Chairperson Roy replied, I know, right.

Selectman Gagnon said so two things. I feel like there's Pandora's box kind of floating in front of us here about building a new Town Hall. We don't want to go down that road tonight. One thing, if that was a real option, a viable option, I don't think there's great commuter access in and out potentially. So if that is assumed correct, I'd put people over there that aren't, again, residential face and keep Town Hall as the headquarters for anything that residents generally need. Maybe HR or I.T., Finance put people over there that don't interact with residents as much because of the location. Selectman Morin said that is easy access. you just go down this side street right here and you can come in and out without any issues. Chairperson Roy said or you can go on one 111. Selectman Guessferd said you just go right down to School Street. Selectman Morin said it's real easy to get in over here. (lots of talking among each other regarding location of Santander Bank). The Town Administrator then said behind Dominos Pizza. Selectman Gagnon replied Oh, okay. Selectman Guessferd said yeah, yeah, it's a good location. Selectman Morin added, it's easy in and out. Selectman Gagnon then said so then if I step a little closer to that Pandora's Box of a new Town Hall for the sake of discussion, the Police Station past, they have \$6 million to build a police station. If we were ever going to have a discussion, would it be valid? And the discussion now about do we throw a little money on top of that to say, hey, build us a wing for Town Hall to know that too? Selectman Morin said no room. Selectman Gagnon said I mean, their 6 million, they build their facility and we have to add to that pot. But essentially, if you build the same building at the same time, it'd be cost effective. The Town Administrator replied, you don't have the authority to do that. Chairperson Roy said you can't. Selectman Morin said to tell you the truth, the police station may turn into an issue. So you got to remember that. The Town Administrator reiterated, you don't have the authority to do it. Selectman Morin then said the high school is possibly on the agenda again this year, too.

Chairperson Roy replied, Right. And I my personal feeling is they supported us for the Police Station and we should reciprocate that. Selectman Guessferd said oh, yeah, absolutely. Absolutely. Chairperson Roy said yeah, but the other problem we have is the one article was to build a police station. We can't, there's not a lot of wiggle room then you. Selectman Gagnon said well if you build a town square, a police station and a Town Hall. The Town Administrator asked, where's all the money coming from? Chairperson Roy said okay, Plainville, Massachusetts from Plainville, Massachusetts just did that. And they're half the size of us. It was \$35 million. Selectman Morin said, good luck with that. The Chairperson said it's a beautiful comp complex, mind you, but it was 35 million dollars. The Town Administrator said think about it. We can't get the budget passed. My concern would if you put a Town Hall on there you probably wouldn't be successful right in this environment.

Selectman Gagnon replied, oh, don't get me wrong. I absolutely. That's why I said this is a Pandora's Box. I mean, it's going to be a, a shit show. But I figured the professionalism to have the conversation in five years maybe. Chairperson Roy then said I think that all of the reasonable options, that's one of them, the Santander Bank thing. Selectman Guessferd replied saying well, and I think that, you know, like if we're talking about these sorts of things and hopefully we're not going too far out there. But yeah, I mean, again, this is part of our plan, right? You know, we support the school and then the following year, right, we do this, you know, that's our capital project because we know we need something, we need to do something. And that seems to me to be the most cost effective option.

Chairperson Roy replied saying right, because and you can correct me if I'm wrong, but if we want to go down the road of a brand new Town Hall, we'd have to look at land and those I mean, we don't own a piece of property that we could. The Town Administrator said so you'd have to either temporarily house everybody here somewhere else and knock this down and start again because you're not going to. That's one. Or two, you'd have to find a piece of land. And I'm not trying to put Town Hall by the Police Station, which is already in the of nowhere. Selectman Morin and Chairperson Roy also said, nowhere. Selectman Guessferd said on the outsides of Town.

Selectman Gagnon then said and again, this conversation will die after tonight's meeting. But for the sake of asking it, what if the Police Station, we obviously know will have trouble even with their 6 million, to build something new. And we don't have anything even on the docket, per se. What if both

of us were to buy an existing building and we renovate the building to be Police Station and a Town Hall? I mean, I'm thinking of the place on Lowell Road there. Chairperson Roy said, Teledyne. The Town Administrator said, I've been in there. I think it would be a lot more renovation than you think. It's set up to be a factory, some minimal offices...Selectman Gagnon said wouldn't it be easier than building new, though, still? The Town Administrator replied, I bet you not. I think you'd have to really take I mean, I've been in there and again....Selectman Guessferd said depending upon the configuration it's a...Chairperson Roy said it's always already the movement forward for the Police Station. I'd have a hard time supporting like, oh, we just built this new police station. Now come move over here. Selectman Gagnon replied saying Well, no, what I'm saying is I don't I don't know, there's any possibility of this, but we wouldn't build a new Police Station. We'd take that money, and we'd renovate a new building for police station. And, again, would would add more money to the plot to do a police, say, half police, half Town Hall.

The Town Administrator replied, I suspect the voters would probably throw you all out of office. You'd be violating you'd be violating what they what they voted for. Chairperson Roy agreed. Selectman Gagnon then said and that's that's the feedback I was looking for. The Town Administrator said I guess if you wanted to not do it at all and then go put another warrant article down next year, you could do that, but I wouldn't. Selectman Gagnon said and that's the feedback I want. I just want to ask the question to see what the possibility is. I'm just trying to be, you know. The Town Administrator then said the idea would have been 20, 30, 40, whatever the year was...Chairperson Roy said buy the Friary? Yeah, for less than a million dollars. The Town Administrator said yeah, that would have been a great that would have been great. It didn't happen. So we, we can't cry over spilt milk that did not happen. But that would have been a great.

Selectman Morin said I believe five or six years ago they actually looked at buying the Teledyne building, making it the Rec Center, Town Hall, basketball courts in it. But it was, what, \$6 Million to buy...The Town Administrator replied, they're not even sure if they're selling yet. They've gone, they vacillated, the owners of that have vacillated between leasing it to somebody and they've had inquiries from companies or selling it. They haven't made a decision what they're doing. They sort of had to be a willing seller. And I don't think they've calculated what they want to do yet with it. Again, you don't know what's going to. I'm just saying you don't know what these folks want to do either. Selectman Guessferd replied saying right. But that sounds like that sounds like a viable. The Town Administrator said it's more of a viable option. When you think because it's set up to be sort of a customer service center, for lack of a better word. You mean that you might you might get synergy with a town clerk's office there because, hey, you're going to drive up. Chairperson Roy said and that doesn't mean we don't have to tweak something to make it ours. The Town Administrator said you'd more than likely have to do something, but it would probably be a lot less something there than somewhere else.

Selectman Morin said good point there! There is a drive up window. Chairperson Roy said yeah, there is one. Laugher. The Town Administrator then said I'm just thinking about it. It's set up as a bank. So, you know, you come in or you can handle transactions out the door. It's just a thought. If you were to put that group and maybe someone else with them, you know, maybe it's Assessing, maybe it's Finance. I'm not sure. Chairperson Roy said I mean, that's things we're figure out but yeah. yeah. The Town Administrator added, and to your point, it's right there.

Selectman Guessferd said if we do decide that that's something that we want to pursue in the next couple of years, we started feeding that a little bit, now. I mean we start... I mean, I think anybody who's watching this can will probably agree with us that there's a need for doing something with this this building, and to make sure that we let people know, especially the people that aren't active, that, hey, this is an option here. The other option is this. And just start kind of getting those optics so that when we do get to that point that it'll be in people's minds that, yeah, this is a good idea, you know, I mean, it's yes, it's going to cost us money, but it's gonna cost us hell of a lot less than something else.

Chairperson Roy replied, right, right. Anybody else have anything? Selectman Gagnon replied, not at the moment, that that was a lot of topics and I think good discussion. I think active discussion. Chairperson Roy replied, okay. So we'll put together we'll put together some stuff to talk about at the... I don't...how heavy is? The Town Administrator replied, I think next meeting is going to start to

get towards the end of the year so that's to get busy with bids and stuff. It might be a little too soon. It's next week.

Selectman Guessferd said couple meetings away. Chairperson Roy said maybe the 28th we throw it on. The Town Administrator replied, possibly. The Chairperson then said okay, so at least the 28th would be the earliest date. So I'll entertain a motion to adjourn, unless somebody has something else.

5. ADJOURNMENT

Motion to adjourn at 8:29 p.m. by Selectman Gagnon seconded by Selectman Guessferd. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Kara Roy, Chairperson

Bob Guessferd, Vice Chairman

David Morin, Selectman

ABSENT
Marilyn McGrath, Selectman

Brett Gagnon, Selectmen



**TOWN OF HUDSON
FIRE DEPARTMENT**

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051

RECEIVED

JUN 13 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agenda
6-28-22

8A

Emergency 911
Business 603-886-6021
Fax 603-594-1164

Robert M. Buxton
Chief of Department

TO: Kara Roy
Chairperson, Board of Selectmen

FR: Robert M. Buxton
Fire Chief *RMB*

DT: June 6, 2022

RE: June 28, 2022 BOS Public Agenda - Acceptance of ARPA SFRF Locality Equipment Matching Program Funding

In May of 2022, the Hudson Fire Department submitted a formal application for the ARPA SFRF Locality Equipment Matching Program for funding to support the purchase of EMS equipment consisting of two LUCAS 3 Chest Compression Systems.

On June 6, 2022, we were notified by GOFERR that our application has been approved for award. Tonight we are asking you to officially accept this award so we can move forward with GOFERR to secure the funding.

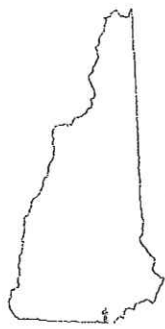
This funding opportunity has been approved with the federal share awarded in the amount of \$23,673.00. This program does require a 10% match. We would utilize \$2,630.00 from the EMS Revolving Fund to meet our obligation.

Thank you for your continued support.

Motion:

To authorize the Fire Chief to accept the ARPA SFRF Locality Equipment Matching Program Award in the amount of \$23,673.00 as recommended by the Fire Chief.

Agenda
6-28-22



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



8B

Tad K. Dionne
Chief of Police

RECEIVED

JUN 23 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael P. Davis
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: 22 June 2022

Re: Agenda Item – 28 June 2022



The Police Department would like to meet with the Board of Selectmen at their Tuesday, 28 June 2022 meeting to discuss the current wage for our part time school crossing guards. Currently, the position is \$14.50 per hour. With the increase of current minimum pay, we are asking to increase the hourly wage to \$17.50 per hour.

Thank you for your time. Should you have any questions or concerns, please feel free to contact me.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Agenda 6-28-22

8C

*Tad K. Dionne
Chief of Police*

RECEIVED

JUN 23 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

*Captain David A. Cayot
Special Investigations Bureau*

*Captain David A. Bianchi
Administrative Bureau*

*Captain Michael P. Davis
Operations Bureau*

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 22 June 2022

Re: Agenda Item – 28 June 2022

The Police Department would like to meet with the Board of Selectmen at their Tuesday, 28 June 2022 meeting to discuss the current wage for our part time Alvirne student maintenance assistant position. Currently, the position is \$10.30 per hour. With the increase of current minimum pay, we are asking to increase the hourly wage to \$14.00 per hour.

Thank you for your time. Should you have any questions or concerns, please feel free to contact me.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Agenda
6-28-22



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



8D

Tad K. Dionne
Chief of Police

RECEIVED

JUN 23 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael P. Davis
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 22 June 2022

Re: 28 June 2022 Agenda - Maintenance Assistant

Purpose:

I am requesting authorization to advertise for the position of part time Alvirne student maintenance assistant position.

Scope:

The Police Department is looking to fill the open position for part time Alvirne student maintenance assistant working fifteen (15) hours a week.

Recommendation:

To approve the Hudson Police Departments request to advertise for part time Alvirne student maintenance assistant.

Motion:

To accept Chief Dionne's request to advertise for part time Alvirne student maintenance assistant.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



8E

RECEIVED

JUN 23 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael P. Davis
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 22 June 2022

Re: 28 June 2022 Agenda - Police Prosecutor

Purpose:

I am requesting authorization to advertise for the Hudson Police Prosecutor position, contingent upon vacancy.

Scope:

The Police Department has received notice from the Police Prosecutor of a potential impending vacancy to this position, predicated to his confirmation by New Hampshire government officials. This position has been filled since 29 April 2013.

Recommendation:

To approve the Hudson Police Department request to advertise for a full time Police Prosecutor with a beginning salary ranging between \$84,458.00 - \$90,902.00 (depending on experience) per the Hudson Police, Fire and Town Supervisors Association Agreement, upon fruition of contingency.

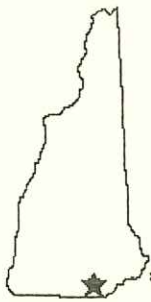
Motion:

To accept Chief Dionne's request to advertise for a full time Police Prosecutor.



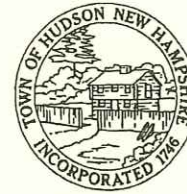
A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Agenda
6-28-22



TOWN OF HUDSON

Finance Department



8F

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director *LL*

Date: June 23, 2022

Subject: Marsh Road Pump Station Equipment PurchaseE FY23

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

To purchase pumps from Hayes Pumps, Inc. out of Concord, MA for year one of this project - as agreed to by the Board of Selectmen on June 14, 2022. The amount of the pumps are \$291,802.00. See attached for the details of each pump.

Information:

Hayes Pump is the manufacturer of the pumps. This purchase will include certified factory performance and lead-time will be 35 – 42 weeks from approval of the shop drawings.

Motion 1: To waive the big process and sole source the work to Hayes Pumps, Inc.

- 1.) They are the only vendor providing the pumps in the area.
- 2.) They have provided similar pumps to our water operator.
- 3.) Their quote is less than the budget amount.

Motion 2: To approve the purchase of the pumps/motors, VFDs and accessories, to Hayes Pumps, Inc., for the amount of, not to exceed \$291,802.00 using account number 5592-401. Recommended by the Town Engineer and Finance Director.

Cc: Elvis Dhima, Town Engineer



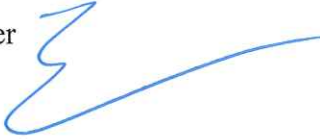
TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer 

DATE: June 20, 2022

RE: Marsh Road Pumps Station – Equipment Purchase (FY23)

On June 14, 2022, the Board of Selectmen adopted a three year completion for this project, in which the first year the Town purchases the pumps directly from the manufacturer.

We have received the quote from Hayes Pumps, Inc. out of Concord, MA for the amount of \$291,802.00, which includes the following:

- One (1) Vertical turbine domestic 100 horse power pump/motor including variable frequency drive (VFD)
- Two (2) Vertical turbine domestic 50 horse power pump/motor including variable frequency drive (VFD)
- One (1) Vertical turbine domestic 15 horse power pump/motor including variable frequency drive (VFD)

This purchase will include certified factory performance, and the lead-time will be 36 to 42 weeks from approval of the shop drawings. The Town Engineer's recommendation to the BOS are the following motions:

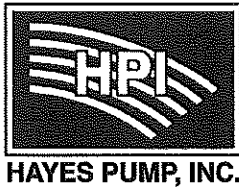
First Motion

To waive the bid process and sole source this work to Hayes Pump, Inc., for the following reasons:

- 1. They are the only vendor providing the pumps in the area.**
- 2. They have provided similar pumps to our water operator.**
- 3. Their quote is less than the budget amount.**

Second Motion:

To approve the purchase of the pumps/motors, VFDs and accessories, to Hayes pump, Inc., for the amount of, not to exceed \$291,802.00, using Account #: 5592-401.



QUOTATION

HAYES PUMP, INC.
 66 Old Powder Mill Road
 West Concord, MA 01742
 PH: 978-369-8800
 Fax: 978-369-8461

TO:	ALL BIDDING CONTRACTORS	ATTN:	Estimators	DATE:	May 18, 2022
PROJECT:	Marsh Road Water Pump Station				
	Hudson, NH				
ENGINEER:	Weston & Sampson				
	Reading, MA				
BID DATE:	May 20th				
ADDENDUM:	#1				

The following is a scope of supply/quotation for the equipment we are offering for this project:

REFERENCE: Section 43 21 13.13 – Vertical Turbine Pumps and Drawing M001 – Pump Schedule

ITEM – Vertical Multistage Jockey Pump – P-1 – Quantity One (1) Pump/Motor Unit

DESCRIPTION:

Pentair Aurora model PVMX20-6 vertical multistage pump, rated for design conditions of 120 GPM @ 240 FT TDH, complete including the following:

- 304 stainless steel construction NSF 372/61 rated for potable water use
- 2" flanged inline suction and discharge connections
- 15 HP, 3600 RPM, 3/60/230-460 volt, 254TC frame vertical electric motor
- Compression type split coupling
- Certified factory performance testing

ITEM – Vertical Turbine Domestic Flow Pumps – P-2 & P-3 – Qty Two (2) Pump/Motor Units

DESCRIPTION:

Pentair Fairbanks size 10M-SS 6-stage canned vertical turbine pump, rated for design conditions 550 GPM @ 240 FT TDH, complete including the following:

- Cast iron ASTM A48 Class 30 bowl assembly
- Materials of construction NSF 372/61 rated for potable water use
- 316 stainless steel dynamically balanced impeller
- 416 stainless steel bowl shaft
- 6" diameter flanged open lineshaft short column section
- 1.25" diameter 416 stainless steel lineshaft
- 14" diameter fabricated steel suction vessel with 10" below surface suction inlet
- L-type D discharge head assembly with 6" ANSI 125 lb. flanged discharge
- Fabricated carbon steel soleplate
- John Crane type 5610 cartridge type mechanical seal
- Two piece headshot assembly with threaded coupling
- 50 HP, 1800 RPM, 3/60/460 volt, 326TP frame, WP1 enclosure, type RUI NEMA Premium efficiency inverter duty rated VHS electric motor with non-reverse ratchet

- NSF61 approved Tnemec N140 Pota-Pox epoxy coating for bowl assembly exterior, column interior/exterior, discharge head interior, and suction vessel interior/exterior
- Certified factory performance testing of bowl assembly at full speed with HI 14.6
- Documentation as follows:
 - Submittal package
 - Certified factory performance test results and curves
 - As-built O & M manuals
 - Field installation inspection, start-up, and field testing reports
- Eight (8) days of field service for inspection, start-up, testing, and training

ITEM – Vertical Turbine High Flow Pumps – P-4 – Qty One (1) Pump/Motor Unit

DESCRIPTION:

Pentair Fairbanks size 12E-SS 6-stage canned vertical turbine pump, rated for design conditions 1,000 GPM @ 245 FT TDH, of same description as above except driven by 100 HP, 1800 RPM, 404TP frame motor, and provided with 18" diameter can with 12" suction inlet

ITEM – Booster Pump VFD's – Qty Four (4) VFD's

DESCRIPTION:

Danfoss VLT Aqua FC-202 variable frequency drive

- NEMA 12 enclosure for wall mounting
- Sizes as follows:
 - P-1 – 15 HP
 - P-2 & P-3 – 50 HP
 - P-4 – 100 HP
 - E
- Submittal and O & M documentation
- Field service for start-up, testing, and training

TOTAL PRICE PER ABOVE SCOPE: \$291,802.00 (Please see notes below.)

SUBMITTAL LEADTIME: 10 to 12 weeks after receipt of order

SHIPMENT LEADTIME: 26 to 30 weeks after release to production

EXCEPTIONS/CLARIFICATIONS:

- 1.) We are quoting pump/motor units and controls **ONLY**. *Installation, anchor bolts, hardware piping, valves, controls, pressure gauges, conduit, wiring, and other appurtenances not described above BY OTHERS.*
- 2.) The following items specified in Section 43 21 13.13 are **NOT INCLUDED** in our scope of supply:
 - Page 1, Part 1.01.A – Installation
 - Page 2, Part 1.08 – Jobsite Offloading, Storage, & Handling
 - Page 12, Part 3.01.A – Installation
 - Page 13, Part 3.02.C – Calibrated Pressure Gauges, Flow Meter, and Other Field Testing Instruments

- Page 13, Part 3.02.E – Field Signature Vibration Testing By Independent Agent

3.) The following is a list of *EXCEPTIONS/CLARIFICATIONS* to the written specifications in Section 43 21 13.13:

- Page 1, Part 1.01.A – Motors will be inverter duty rated suitable for VFD application, *not constant speed*.
- Page 2, Part 1.05.B.3 – *VFD manufacturer will be Danfoss*.
- Page 5, Part 2.01.B.5 – *Steel soleplates will NOT BE PROVIDED as they are not applicable for this application*.
- Page 14, Part 3.04 – *Motor bearings ONLY will be provided as spare parts. The other specified motor spare parts are not wear items or user replaceable*.
- Page 1, Part 1.01.A – *Pump assemblies, mechanical seals, suction cans, motors, and headshafts will be shipped separately for field assembly and installation BY THE CONTRACTOR*.

GENERAL REMARKS:

Price is **F.O.B. point of shipment (manufacturer's facility)** with standard truck freight allowed to jobsite, *not including any sales taxes* that may apply.

Price quoted is firm for acceptance within 30 days from date of this quotation.

Standard Hayes Pump Terms and Conditions to apply. (Copy available upon request.) Purchase Orders should be addressed to Hayes Pump, Inc. at the address listed on page one.

Payment terms are NET 30 days, subject to credit approval. Retainage amount withheld not to exceed 10% of total sell price. Retainage to be released for payment following completion of start-up or 180 days after shipment, whichever comes first.

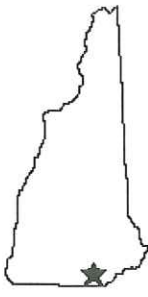
All warranties offered on the products sold hereby are the warranties of the manufacturer. The seller hereby disclaims all warranties, express or implied, including any implied warranty or merchantability or fitness for a particular purpose.

Sincerely,

HAYES PUMP, INC.

J. Craig Huff III
Vice President
Contract Sales

Agenda
6-28-22



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

8G

INTEROFFICE MEMORANDUM

RECEIVED

JUN 21 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: June 22, 2022

RE: Sparkling River Condo Development –
Water Main Acceptance – Club House – Leybridge Drive

Mr. Malizia,

The Engineering Department has received the Notice of Water Main Acceptance for the above. Construction of the water main was done by TDD Earth Tech Inc., Hudson, NH and inspected by the Engineering Department.

The current owner's agent, K&M Developers, LLC, has provided the Engineering Department with an as-built plan of the water line extension, which has been reviewed and approved by the Town Engineer and Public Works Director. In addition, we have received copies of the results of pressure testing and bacteria testing of the water main, with all criteria meeting the local standards. The water main will become the property of the Hudson Water Utility.

The water main subject to acceptance includes the following

1. Approximately 185 linear of 8 inch main along Leybridge Drive.
2. One fire hydrant.

This water main comes with one year warranty from the date of acceptance by Board of Selectmen.

Motion:

To accept the Leybridge Drive water main and fire hydrant as recommended by the Town Engineer, DPW Director and Municipality Utility Committee.

"NOTICE OF WATER ACCEPTANCE"

1. The water line as described herein:

Project Name: Sparkling River Contractor: Continental Paving, Inc.

Owner: Sparkling River Condo Association

Street and Station (Location): Leybridge Street

Has been inspected and tested and is in compliance with the Town of Hudson requirements for water construction (inspection and test report on file with the DPW).

2. Portions which are Public Water are described as (attach legal documentation) and are so dedicated as such:

Leybridge Drive between station 11+15 and 13+25

3. Portions which are Private Water are described as: None

4. The following sites/lots/units which have "accessibility" are: (list by Tax Map & Lot #'s)

Sparkling River Clubhouse, Map 156, Lot 6

Access fees for these lots/sites are to be assessed as of June 14, 2022 (Date)

5. I, Sparkling River Condo (owner), state that the above-described water(s) has been constructed in accordance with the requirements for water construction of the Town of Hudson, and I further understand and accept the conditions set forth by the Town of Hudson for Public and Private Waters and accessibility.


Owner President

6/15/2022
Date

6. In accordance with the above stipulation and description, this water is recommended for acceptance.



Town Engineer or Authorized Agent

6/15/2022
Date


Road Agent or Authorized Agent

6/15/2022
Date

7. In accordance with the above stipulations and descriptions, this water is hereby recommended for Acceptance by the Municipal Utility Committee and is subject to all rules and regulations and fees of the Hudson Water Utility.


MUC Chairman

Approved at meeting of:
6-21-22
Date

8. Water Accepted by Water Utility and Town of Hudson

Board of Selectmen Chairman

Approved at meeting of:

Date

HOLD HARMLESS AGREEMENT

Sparkling River Condo Association LLC , a New Hampshire limited liability company with its principal office at 14 Doveton Lane , Hudson, Hillsborough County, in consideration of the review and acceptance by the Town of Hudson, New Hampshire of (1) certain as-built utility plan for the development known as Sparkling River Subdivision entitled "Water Extension As-Built Plan, Sparkling River Clubhouse Utility As-built 6/14/2022 prepared by GPI engineering Inc. for Owner and Applicant Sparkling River Condo Association LLC dated June 14 2022; and (2) as-built plan for Sparkling River Condo Association LLC of the Sparkling River Subdivision, hereby agrees to hold the Town of Hudson harmless with regard to any digging or damage to the roadways or utilities or any of the nineteen lots within the development, including drainage components such as trench drain, in connection with the maintenance and repairs to the water mains dedicated to the Town of Hudson within the roadways. This Hold Harmless Agreement shall remain in effect indefinitely or until the roadways have been accepted by the Town of Hudson.

Date: June 16, 2022

Sparkling River Condo Association LLC

By: 
Robert Frescura
President



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TOWN OF HUDSON

Engineering Department

RECEIVED

JUN 21 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE



Agard
6-28-22

8H

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: June 20, 2022

RE: Lowell Road Bridge (116/080) – Design Phase – Amendment # 1

On December 14, 2021 the Board of Selectmen awarded the design engineering services to Wright-Pierce, Inc. for the amount of \$28,810. The budget for the design phase is \$50,000.

The original scope of work included Permit by Notification, similar to the Central Street Culvert repair in 2016. After further consultation with New Hampshire Department of Environmental Service (NHDES), we are now required to submit a standard Dredge and Fill Permit application and approval of our slip lining solution approach under the Alternative Design criteria, which NHDES concurred on June 10, 2022.

The additional effort related to submitting the Standard Dredge and Fill application will require a change order for the amount of \$11,910. This amendment brings the total contract amount to \$40,720.00.

Motion:

To approve the Amendment #1, Contract for Design Engineering Services for the Lowell Road Bridge (116/080) to Wright-Pierce, Inc. for the amount of, not to exceed, \$11,910, which brings the total contract amount to \$40,720 using Account #: 7201.

AMENDMENT NO. 1

TO

AGREEMENT BETWEEN

TOWN OF HUDSON, NEW HAMPSHIRE

AND

WRIGHT-PIERCE

FOR

LOWELL ROAD CULVERT REHABILITATION

AMENDMENT NO. 1
TO
AGREEMENT BETWEEN
TOWN OF HUDSON, NEW HAMPSHIRE
AND
WRIGHT-PIERCE
FOR
LOWELL ROAD CULVERT REHABILITATION

This AMENDMENT made the 17th day of June, 2022, by and between Town of Hudson, New Hampshire, (hereinafter called CLIENT), and WRIGHT-PIERCE (hereinafter called ENGINEER).

WHEREAS, an Agreement was entered on December 30, 2021 between the CLIENT and ENGINEER, which Agreement is entitled Agreement between Town of Hudson, New Hampshire and Wright-Pierce for Lowell Road Bridge Repair (hereinafter referred to as AGREEMENT).

WHEREAS, the CLIENT requested ENGINEER provide engineering design services for the repair via concrete liner of the Lowell Road Bridge.

WHEREAS, it was initially determined that the project would likely qualify for a Permit by Notice (PBN). After further coordination with NHDES, it was determined the project would be considered a major permit application and would require submission of a Standard Dredge/Fill permit application. A Standard Dredge/Fill application requires additional wetland delineation and assessment and preparation of additional application materials. In addition, the proposed slip lining solution requires approval under the Alternative Design criteria per Env-Wt 904.10. NHDES concurred with the proposed Alternative Design approach on June 10, 2022. The Alternative Design proposal includes an analysis of three alternatives: the proposed slip lining solution, a replacement culvert that fully satisfies Env-Wt 904.10, and a solution that does not fully meet Env-Wt 904.10 but satisfies more requirements than the slip lining solution.

NOW, THEREFORE, in consideration of said AGREEMENT and other good and valuable considerations, it is hereby agreed and acknowledged by and between CLIENT and ENGINEER to amend the AGREEMENT as follows:

1. The AGREEMENT shall be amended to include this AMENDMENT, a copy of which shall be attached thereto and made a part thereof.
2. **REPLACE** paragraph III.A with the following:
 - A. Complete and submit an NHDES Standard Dredge/Fill application for the proposed slip lining solution based on final sizing, location, and details of the invert lining with CLIENT comments on the preliminary design incorporated. This task includes:
 - a. Permitting coordination with NHDES including a pre-application meeting.
 - b. Wetland Delineation and Functional Assessment Services performed by CSA Environmental Consultants as a subconsultant to Wright-Pierce.

- c. A mitigation pre-application meeting and corresponding mitigation strategy development.
 - d. Preparation of an Alternative Design Request in accordance with Env-Wt 904.10(c)(1):
 - i. *"A detailed financial comparison of the costs of the structure that complies with all applicable design requirements, the proposed structure, and a structure that requires fewer waivers than the proposed structure, with a range of cost estimates for each"*
 - ii. *"A detailed description of the physical limitations of the site"*
 - iii. *"A hydraulic analysis to show that the proposed stream crossing can accommodate the applicable design storm or that the crossing, together with the associated roadway and roadway embankment, can safely accommodate overtopping flows"*
 - e. Develop a hydrologic analysis for each of the three design alternatives.
 - f. Coordination with NH Fish & Game relative to minimizing impacts to rare and endangered species.
 - g. Preparation of a Standard Dredge/Fill Application and required attachments in accordance with NHDES Wetland Bureau requirements.
3. The fee shall be increased from \$28,810 to \$40,720 (Adds \$11,910) for the services described herein

IN WITNESS WHEREOF, the parties hereto have made and executed this AMENDMENT to said AGREEMENT as of the day and year first above written.

CLIENT:

ENGINEER:

By:

By: Ryan T. Wingard, PE

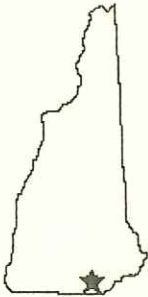
Title:

Title: Vice President

Date:

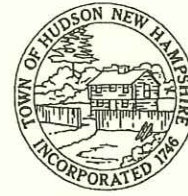
Date: June 17, 2022

Agenda
6-28-22



TOWN OF HUDSON

Finance Department



81

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

RECEIVED

JUN 22 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie *LL*

Date: June 21, 2022

Subject: **Accrued Time Payouts**

I am sending this memo to give you a snapshot of the funds paid out in fiscal year 2022 and the fund balance in the Capital Reserve Fund. We have had 58 accrued time payouts through June 2022, 9 employees left employment and 14 ET Max Payouts. The FY22 year to date costs are \$619,880.42 which is the amount that has been booked into the salary and benefit accounts within the departments.

Currently the Capital Reserve Fund (CRF) is 43% funded based on last year's compensated absence liability. The balance in the CRF is \$900,614.90.

As of June 17, 2022 the Town is 98.9% expended after the June buyouts which totaled \$83,953. With an available balance of \$368,889.26 in the budget, we will most likely overspend the budget. We still have 2 more payrolls and 4 more check runs to capture FY22 payable invoices. I am requesting to make a motion to use up to \$450,000 from the Employee's Earned Time Fund from the Trustees of the Trust Funds. My hope, is that we won't need this much.

Proposed Motion

The Board of Selectmen as Agents to Expend request the distribution of up to \$450,000 from the Employees' Earned Time Fund from the Trustees of the Trust Funds as reimbursement for fiscal year 2022 appropriations if needed.

Town of Hudson, NH Employees' Earned Time Analysis

Rollforward

As of May 31, 2022	900,615
Fiscal Year 2023 Funding	-
Projected FY22 Balance (before any payouts)	900,615
Estimated % Funded	43%

Percent Funded

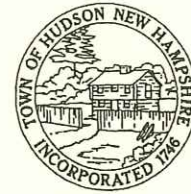
As of June 30, 2021	
Compensated Absence Liability	2,594,087
Capital Reserve Fund Balance	975,334
Percent Funded	38%
As of June 30, 2020	
Compensated Absence Liability	2,339,351
Capital Reserve Fund Balance	814,045
Percent Funded	35%
As of June 30, 2019	
Compensated Absence Liability	1,953,126
Capital Reserve Fund Balance	831,202
Percent Funded	43%
As of June 30, 2018	
Compensated Absence Liability	1,992,487
Capital Reserve Fund Balance	773,354
Percent Funded	39%
As of June 30, 2017	
Compensated Absence Liability	1,913,383
Capital Reserve Fund Balance	685,831
Percent Funded	36%
As of June 30, 2016	
Compensated Absence Liability	1,811,736
Capital Reserve Fund Balance	578,130
Percent Funded	32%

Town of Hudson, NH												
FY22		Vested or			Hourly							
Dept. #	Employee	Not Vested	Hours	Rate	Earnings	Pension	Taxes	TOTAL COST	Type			
1	5410	MICHAUD, JIM	V	80	50.209	4,016.69	564.75	307.28	4,888.71	ET Buyout		
2	5410	MICHAUD, JIM	V	100	51.589	5,158.94	725.35	394.66	6,278.95	ET Buyout		
3	5585	DHIMA, ELVIS	NV	100	53.892	5,389.23	-	412.28	5,801.51	ET Buyout	16,969.16 Steve	
4	5030	MELANSON, DONNA	V	120	23.710	2,845.20	400.04	217.66	3,462.89	ET Buyout		
5	5030	SHEA, MELINA	NV	41.501	19.310	801.38	-	61.31	862.68	Termination	4,325.58 Roger	
6	5060	BUCKMAN, KRISTEN	NV	50	22.400	1,120.00	-	85.68	1,205.68	Vac buyout		
7	5060	GAGNON, ROBERT	V	80	24.860	1,988.80	279.63	152.14	2,420.57	Vac buyout		
8	5060	SWEENEY, CHRISTINA	NV	30	19.060	571.80	-	43.74	615.54	Vac buyout	4,241.79 Linda	
9	5330	BOSTEELS, DOUG	NV	20.94	39.609	829.41	-	63.45	892.86	Termination		
10	5330	BOSTEELS, DOUG	NV	34.77	39.609	1,377.20	-	105.36	1,482.56	Termination		
11	5330	BOSTEELS, DOUG	NV	155.78	39.609	6,170.29	-	472.03	6,642.32	Termination		
12	5330	GUARINO, VINCENT	NV	168.01	48.087	8,079.00	-	618.04	8,697.04	ET Max		
13	5330	NUTE, LISA	V	498.67	51.276	25,570.00	3,595.14	1,956.11	31,121.25	Termination		
14	5330	NUTE, LISA	V	240	51.276	12,306.34	1,730.27	941.43	14,978.04	Termination		
15	5330	NUTE, LISA	V	719.16	51.276	36,875.94	5,184.76	2,821.01	44,881.70	Termination	108,695.78 John	
16	5551	CHARTIER, CHERYL	NV	80	30.280	2,422.40	-	185.31	2,607.71	ET Buyout		
17	5551	FORRENCE, JESS	V	300	55.583	16,674.81	2,344.48	1,275.62	20,294.91	Vac buyout		
18	5552	ADAMS, KENNETH	V	64.438	32.120	2,069.75	291.01	158.34	2,519.10	ET Max		
19	5552	CIALEK, JOHN	NV	80	26.630	2,130.40	-	162.98	2,293.38	ET Buyout		
20	5552	CLARKE JR, DANIEL	NV	78.5	33.820	2,654.87	-	203.10	2,857.97	ET Max		
21	5552	DAIGLE, BRUCE	V	135.5	32.120	4,352.26	611.93	332.95	5,297.14	ET Max		
22	5552	FAULKNER, JEREMY	NV	130	36.700	4,771.00	-	364.98	5,135.98	ET Max		
23	5552	HUSSEY, KEVIN	V	120	26.630	3,195.60	449.30	244.46	3,889.36	ET Buyout		
24	5552	TWARDOWSKY, JAY	V	120	50.209	6,025.03	847.12	460.91	7,333.07	ET Buyout		
25	5552	TWARDOWSKY, JAY	NV	120	50.209	6,025.03	847.12	460.91	7,333.07	ET Buyout	S/B VESTED	
26	5553	DIONNE, ERIC	V	80	36.700	2,936.00	412.80	224.60	3,573.41	ET Buyout		
27	5553	DIONNE, ERIC	V	80	37.800	3,024.00	425.17	231.34	3,680.51	ET Buyout		
28	5553	MELANSON, RICHARD	V	423.45	31.190	13,207.41	1,856.96	1,010.37	16,074.73	Termination		
29	5554	COSTA, MATTHEW	NV	80	31.190	1,497.12	-	114.53	1,611.65	ET Buyout		
30	5554	JACQUES, JIMMY	NV	40	23.240	557.76	-	42.67	600.43	ET Buyout		
31	5554	SITEMAN, MICHAEL	NV	18	31.190	336.86	-	25.77	362.63	ET Max		
32	5556	EDWARDS, JOSHUA	NV	40	33.130	1,325.20	-	101.38	1,426.58	ET Buyout		
33	5556	EDWARDS, JOSHUA	NV	40	34.430	1,377.20	-	105.36	1,482.56	ET Buyout	88,374.17 Jess	
34	5610	AVERY, WILLIAM	V	521.53	59.675	31,122.30	10,544.24	451.27	42,117.81	Vac buyout		
35	5610	AVERY, WILLIAM	V	33.33	59.675	1,988.95	673.86	28.84	2,691.65	Termination		
36	5610	AVERY, WILLIAM	V	131.95	59.675	7,874.25	2,667.80	114.18	10,656.23	Termination		
37	5615	CLARKE SR, DANIEL	V	120	24.530	2,943.60	413.87	225.19	3,582.66	ET Buyout		
38	5615	CLARKE SR, DANIEL	V	170.87	24.530	4,191.44	589.32	320.65	5,101.40	ET Max		
39	5620	ALLEN, ANGELA	V	40	30.680	1,227.20	172.54	93.88	1,493.63	ET Buyout		
40	5620	ALLEN, ANGELA	V	40	30.680	1,227.20	172.54	93.88	1,493.63	ET Buyout		
41	5620	DEPLOEY, BRIAN	V	81	30.680	2,485.08	349.40	190.11	3,024.59	ET Max		
42	5620	DEPLOEY, BRIAN	V	80	30.680	2,454.40	345.09	187.76	2,987.25	ET Buyout		
43	5620	JEFFERSON, COLLEEN	NV	40	30.060	1,202.40	-	91.98	1,294.38	ET Buyout		
44	5620	JEFFERSON, COLLEEN	NV	80	30.060	2,404.80	-	183.97	2,588.77	ET Buyout		
45	5630	BLAZON, MATTHEW	NV	40	39.186	1,567.44	-	22.73	1,590.17	ET Buyout		
46	5630	BIANCHI, DAVE	V	450	52.450	23,602.50	7,996.53	342.24	31,941.26	ET Buyout		
47	5630	BRODERICK, PATRICK	NV	120	41.290	4,954.80	-	71.84	5,026.64	ET Buyout		
48	5630	BRODERICK, PATRICK	NV	80	41.290	3,303.20	-	47.90	3,351.10	ET Buyout		
49	5630	CAYOT, DAVE	NV	50	52.450	2,622.50	-	38.03	2,660.53	ET Buyout		
50	5630	CAYOT, DAVE	NV	80	53.892	4,311.38	-	62.52	4,373.90	ET Buyout		
51	5630	CLOUTIER, RONALD	NV	160	37.320	5,971.20	-	86.58	6,057.78	ET Buyout		
52	5630	DAVIS, MICHAEL	V	300	45.548	13,664.28	4,629.46	198.13	18,491.87	ET Buyout		
53	5630	DENG, PARITH	V	569.13	39.040	22,218.96	7,527.78	322.17	30,068.92	Termination		
54	5630	DIONNE, TAD	V	256	52.450	13,427.24	4,549.15	194.70	18,171.09	ET Max		
55	5630	DOWNEY, JASON	V	128	39.040	4,997.12	1,693.02	72.46	6,762.60	ET Max		
56	5630	FLYNN, MATT	NV	146.63	39.186	5,745.84	-	83.31	5,829.16	ET Max		
57	5630	MCELHINNEY, STEVEN	NV	100	45.548	4,554.76	-	66.04	4,620.80	ET Buyout		
58	5630	RILEY, KEVIN	NV	2,545.1	44.042	112.09	-	1.63	113.72	ET Max		
59	5630	TOBIN, KYLE	NV	5.33	28.900	154.04	-	2.23	156.27	Termination		
60	5673	CARNEY, TRACY	V	80	30.680	2,454.40	345.09	187.76	2,987.25	ET Buyout	219,235.05 Tad	
61	5710	BUXTON, ROBERT	V	400	59.675	23,869.80	7,874.65	1,826.04	33,570.49	Vac buyout		
62	5710	TICE, SCOTT	V	80	53.892	4,311.38	1,422.33	62.52	5,796.22	ET Buyout		
63	5710	TICE, SCOTT	V	24.62	52.450	1,291.32	426.01	18.72	1,736.05	ET Max		
64	5710	TICE, SCOTT	V	60	53.892	3,233.54	1,066.74	46.89	4,347.17	ET Buyout		
65	5730	ARMAND, MICHAEL	NV	930	26.490	24,635.70	-	357.22	24,992.92	ET Buyout		
66	5730	BRADISH, GLEN	NV	40	26.490	1,059.60	-	15.36	1,074.96	ET Buyout		
67	5730	BRIDEAU, DAVID	V	196.58	26.490	5,207.51	1,717.96	75.51	7,000.98	Termination		
68	5730	CLARENBACH, BRIAN	NV	203.52	26.490	5,391.24	-	78.17	5,469.42	ET Max		
69	5730	CONLON, MASRTIN	NV	40	35.560	1,422.40	-	20.62	1,443.02	ET Buyout		
70	5730	CRANE, BENJAMIN	NV	100	30.690	3,069.00	-	44.50	3,113.50	ET Buyout		
71	5730	DELOS REYES, SARAH	NV	100	29.040	2,904.00	-	42.11	2,946.11	ET Buyout		
72	5730	DELOS REYES, SARAH	NV	80	29.040	2,323.20	-	33.69	2,356.89	ET Buyout		
73	5730	GANNON, STEVE	V	250	44.580	11,145.03	3,676.74	161.60	14,983.37	ET Buyout		
74	5730	GREBINAR, KEVIN	NV	150	44.580	6,687.02	-	96.96	6,783.98	ET Buyout		
75	5730	GREBINAR, KEVIN	NV	130	45.806	5,954.82	-	86.34	6,041.16	ET Buyout		
76	5730	HACKETT, ERIC	NV	400	24.030	9,612.00	-	139.37	9,751.37	ET Buyout		
77	5730	MAMONE, SEAN	V	400	41.719	16,687.56	5,653.75	241.97	22,583.27	ET Buyout		
78	5730	OLIN, PAUL	NV	200	25.230	5,046.00	-	73.17	5,119.17	ET Buyout		
79	5730	PERKINS, ANDREW	NV	60	26.490	1,589.40	-	23.05	1,612.45	ET Buyout		
80	5730	PROVENCAL, TOBY	NV	127.29	35.560	4,526.43	-	65.63	4,592.07	Termination		
81	5730	RICH, GREGORY	NV	200	37.290	7,458.00	-	108.14	7,566.14	ET Buyout		
82	5730	SANDS, JEFFREY	V	31.82	26.490	842.91	285.58	12.22	1,140.71	ET Buyout		
83	5740	HOTHAM, DAVID	NV	78.151	27.350	2,137.44	-	163.51	2,300.95	ET Buyout	176,322.37 Rob	
SF 5562	COSTA, MATTHEW	NV	80	31.190	998.08	-	76.35	1,074.43	ET Buyout			
SF 5562	JACQUES, JIMMY	NV	40	23.240	371.84	-	28.45	400.29	ET Buyout			
SF 5562	SITEMAN, MICHAEL	NV	18.004	31.190	224.62	-	17.18	241.80	ET Buyout	1,716.52 Sewer		
					512,466.14	85,359.25	22,055.02	619,880.42				

ET Buyouts:
276,475.28
Termination
172,102.26
Vac. Buyout
100,225.00
ET. Max
71,077.88
proof s/b Col L



TOWN OF HUDSON
Finance Department



Agenda
6.28.22

8J

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director *LL*

Date: June 23, 2022

Subject: Fiscal Year 2022
Encumbrances

RECEIVED

JUN 23 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

Please accept this request to be put on the Board of Selectmen's next agenda.

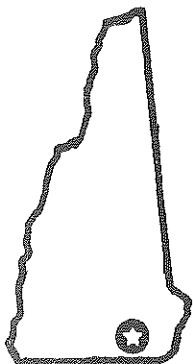
The attached list represents encumbrances requested by the Town of Hudson Department Heads and Committees for Fiscal Year 2022. I have also included Warrant Articles (Lapsing and Non-Lapsing) for your review and consideration. I have segregated requested encumbrances by fund (General, Sewer, Water, Conservation and ARPA).

Motion:

To encumber the not to exceed amount of \$2,806,609.88 for Fiscal Year 2022 as recommended by the Finance Director.

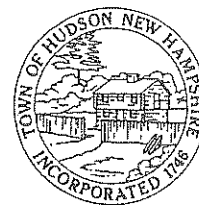
Should you require any additional information or have any questions, please feel free to contact me.

Town of Hudson, NH					
Fiscal Year 2022 Actual Encumbrances					
Department	Account #	Department	Description	Amount	PO#
	6015	WA15 FY19 Widening Lowell Rd from Wason Rd to Sagamore B	remaining funds	1,308,874.93	
	6015	Lowell Road Widening Project	Vanasse Hangen Brustlin Phase III - Final Design Phase	13,353.21	CIP21000
	6201	Communications Equip & Infrastructure CRF - Fire	Motorola Solutions, Inc. Phase 2 Radio System Upgrade	31,750.00	CRF21000
	6201	Communications Equip & Infrastructure CRF - Fire	2-Way Communications Phase 2 Radio Tower Construction	19,600.00	CRF21001
	6212	Taylor Falls & Vet Bridge Rehab	DuBois & King Engineering Twin Bridges Design Phase remainder	11,240.74	IMP21000
			Subtotal Warrant Articles	1,384,818.88	
	5041-340	Moderator, Sm. Operating Mtls	LHS Associates, Inc. Poll Pads & Printer	17,000.00	TWC22053
	5042-411	Superv of Chkfst, New Computers	International Systems Consultants Dell Latitude Laptops	3,850.74	TWC22055
	5200-218	Legal, Fees	Devine, Millimet & Branch Police Facility Bond Counsel	3,750.00	LEG22022
	5940-298	Other Expenses, Contingency	ACM Group, Inc. Asbestos Abatement @ 45 Sagamore Park Rd.	9,650.00	GEN22099
	5330-411	IT, Computer Equipment	International Systems Consultants 6 PCs for PD and TH	7,273.92	FIN22075
	5377-411	IT - Finance, Computer Equipment (exp shared with Water)	Govconnection, Inc LaserJet M610 Printer (1/3 of cost)	320.00	FIN22073
	5677-411	IT - Police, Computer Equipment	International Systems Consultants 3 PCs for PD Dispatch	3,636.96	FIN22393
	5777-411	IT - Fire, Computer Equipment	International Systems Consultants 2 PCs for FD Dispatch	2,424.64	FIN22393
	5410-252	Assessing - Prof. Services	George E. Sansoucy Eversource Court Case Consult Contract remainder	4,128.03	ASR21004
	5410-252	Assessing - Prof. Services	Quantum Spatial Inc. 2022 GIS High Resolution Flyover	1,000.00	PWADM22013
	5410-450	Assessing - Future Property Revaluations	George E. Sansoucy 2022 TX Public Utility Valuation Contract	26,100.00	ASR22010
	5410-450	Assessing - Future Property Revaluations	Vision Government Solutions, Inc. 2022 Full Stat. Revaluation Contract	97,127.10	ASR20054
	5571-252	Planning, Prof. Services	NRPC FY22 Planning Assistance Services Remainder of PO	9,275.00	PAZ22026
	5585-225	Engineering Fees	Vanasse Hangen Brustlin MS4 Permit FY22 - Year 4 Portion	7,302.44	PWADM22002
	5585-252	Engineering, Other Prof. Services	Quantum Spatial Inc. 2022 GIS High Resolution Flyover	5,000.00	PWADM22013
	5610-252	Police Admin, Prof. Services	Municipal Resources, Inc. PD Strategic Plan	6,000.00	POL22383
	5610-319	Police Admin, Uniform Purchases	Ben's Uniforms Dionne	80.00	POL22409
	5615-212	Police Facility, Radio Repairs	Motorola Solutions Batteries for Portable Radios	916.23	POL22400
	5615-224	Police Facility, Building Maintenance	Monarch Plumbing & Heating LLC	1,200.00	POL22382
	5630-204	Police Patrol, Large Equipment Maintenance	Global Public Safety, LLC Repairs, Keyboard Stnd, Computer ACO	769.50	POL22407
	5630-256	Police Patrol, K9 Supplies and Materials	Elite K-9, Inc. Scent Detection Trainer, Narcotic Scent Powder	1,089.90	POL22318
	5630-319	Police Patrol, Uniform Purchases	Ben's Uniforms Davenport	1,755.00	POL22362
	5630-319	Police Patrol, Uniform Purchases	Ben's Uniforms Colishaw	1,775.00	POL22378
	5630-319	Police Patrol, Uniform Purchases	Ben's Uniforms Genovese, Royston	150.00	POL22409
	5630-402	Police Patrol, Automobiles	McFarland Ford Sales, Inc. 2022 Ford Utility Interceptor	32,335.00	POL22327
	5630-402	Police Patrol, Automobiles	Global Public Safety, LLC Fit up ACO Truck	4,320.00	POL22354
	5630-402	Police Patrol, Automobiles	Globe Cap LLC 5 Ft Bed Cap for ACO Truck	2,620.00	POL22386
	5671-319	Police Suppt Services, Uniform Purchases	Ben's Uniforms Lloyd, Cloutier, Downey, Mirabella	695.00	POL22409
	5671-320	Police Suppt Services, Ammunition	White Birch Armory Ammo	11,150.00	POL22403
	5720-212	Fire - Communications, Radio Repairs	2-Way Communications DPW Radio Upgrades	40,875.20	FIR22257
	5720-212	Fire - Communications, Radio Repairs	Motorola Solutions Mobile Radios, Radio Upgrades	44,581.42	FIR22258
	5720-212	Fire - Communications, Radio Repairs	New England Vehicle Outfitters T46 Radio Install	770.00	FIR22307
	5720-325	Fire - Communications, Equip Repair Parts	Motorola Solutions APX Batteries / Antenna	966.00	FIR22317
	5720-403	Fire - Communications, Small Equip	Motorola Solutions T46 APX 6500 Mobile Radio	4,085.83	FIR22306
	5730-204	Fire - Suppression, Large Equip. Maintenance	Fleetmasters Sales & Service LLC Fall PM Apparatus Service	3,507.31	FIR22033
	5730-204	Fire - Suppression, Large Equip. Maintenance	Harrison Shrader Enterprises, LLC T42, T45, T38 Pumper Equip	16,450.00	FIR22313
	5730-205	Fire - Suppression, Large Equip. Repairs	Yankee Custom, Inc. V40 Fiberglass Ranch Sierra Cap	2,932.00	FIR22309
	5730-237	Fire - Suppression, Training	Rescue Technology Training Manikins	3,280.00	FIR22312
	5730-319	Fire - Suppression, Uniform Purchases	Bergeron Protective Clothing, LLC	5,897.69	FIR22325
	5730-319	Fire - Suppression, Uniform Purchases	Simons Uniforms Kelly, Lewis	1,750.00	FIR22327
	5730-321	Fire - Suppression, Hose Equip	Harrison Shrader Enterprises, LLC T40, T47, T30 Brush Equip	15,000.00	FIR22314
	5730-321	Fire - Suppression, Hose and Equip.	Firematic Supply, Inc. Hose, Equip, Oper Equip, Chemicals	12,860.51	FIR22322
	5730-324	Fire - Suppression, Chemicals	Firematic Supply, Inc. Hose, Equip, Oper Equip, Chemicals	3,960.00	FIR22323
	5730-340	Fire - Suppression, Sm. Oper. Equip.	Firematic Supply, Inc. Hose, Equip, Oper Equip, Chemicals	2,250.00	FIR22324
	5730-340	Fire - Suppression, Sm Oper. Equip.	Harrison Shrader Enterprises, LLC Hydrant Equip Repairs	2,980.72	FIR22109
	5770-252	Fire - Emergency Mgmt., Prof. Services	2-Way Communications Phase 2 Radio Tower Construction	22,000.00	FIR21311
			Subtotal General Fund	446,841.14	
		Sewer Fund			
	5562-239	Sewer - Oper/Maint, Sewage Treatment	Nashua, City of - Sewer Services 4th Qtr FY22 Flume & BAE Treatment	124,930.77	SWR22011
	5562-252	Sewer - Oper/Maint, Prof Services	Quantum Spatial Inc. 2022 GIS High Resolution Flyover	5,500.00	PWADM22013
	5562-252	Sewer - Oper/Maint, Prof Services	BROX Industries, Inc. Sewer Cover Adjustments	9,817.50	SWR22419
			Subtotal Sewer Fund	140,248.27	
		Water Fund			
	5591-411	Water - Admin, Computer Equipment	Govconnection, Inc LaserJet M610 Printer (2/3 of cost)	638.00	FIN22073
	5592-252	Water - Oper/Maint, Prof Services	Quantum Spatial Inc. 2022 GIS High Resolution Flyover	5,500.00	PWADM22013
			Subtotal Water Fund	6,138.00	
		Conservation Commission			
	5586-252	Conserv Comm, Prof. Services	Aqualogic, Inc.	12,700.00	CON22014
	5586-252	Conserv Comm, Prof. Services	Solitude Lake Management, LLC Otarnic Pond Herbicide Treatment	27,130.00	CON22016
	5586-252	Conserv Comm, Prof. Services	Solitude Lake Management, LLC Robinson Pond Herbicide Treatment	31,355.00	CON22017
			Subtotal Consv Comm Fund	71,185.00	
		ARP Infrastructure Projects			
	7201	Lowell Rd Bridge / Rd Infrastructure	Wright - Pierce Lowell Rd Bridge Design	3,745.30	431322001
	7203	West Rd Trans Sm Rpr - Infrastructure	William P. Davis Excavation, LLC West Rd Landfill	526,620.00	SWI22002
			Subtotal ARP Infrastructure	530,365.30	
		Donations			
	4556	Police		56,276.63	
	4557	Fire		23,046.91	
	4558	Recreation		21,815.72	
	4559	Cable Committee		500.00	
	4559	Benson		10,582.02	
	4559	Benson 911 Monument		666.26	
	4559	Hudson Economic Development		11,510.21	
	4559	Sustainability Committee		150.00	
	4559	Town Poor		9,375.00	
	4559	Senior Center		100.00	
	4560	Conservation Commission		7,151.40	
	4535-35	Hudson Senior Council of Aging		5,205.40	
	4561	Sewer - Greeley Street		80,633.74	
			Subtotal Donations	227,013.29	
			Total Actual Encumbrances	2,806,609.88	



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
6-28-22

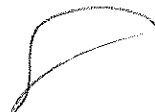


Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8K

To: Board of Selectmen

From: Steve Malizia, Town Administrator



Date: June 20, 2022

Re: Request for Payments from Sewer Capital Reserve Funds

Attached please find three (3) requests for reimbursement from Sewer Capital Reserve Funds. The first request is for \$232,946.91 from the Nashua Wastewater Treatment Capital Reserve Fund. The second request is for \$45,000 from the Sewer Pump Repair Capital Reserve Fund. The third request is for \$186,169 from the Sewer Capital Assessment Fund. There are sufficient funds in each of the Capital Reserve Funds and the Board of Selectmen are the agents to expend for all three (3) funds. Should the Board of Selectmen approve the requests, the following motion is appropriate:

Motion: To approve the reimbursement requests of \$232,946.91 from the Nashua Wastewater Treatment Capital Reserve Fund, \$45,000 from the Sewer Pump Repair Capital Reserve Fund and \$186,169 from the Sewer Capital Assessment Fund. The Board of Selectmen are the agents to expend for these funds.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



713

[Handwritten signature]
EPP

TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: atp

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Dona Staffier - Sommers (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: * 232,946.91
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.) CRF

Name of fund from which payment is requested: Nashua Waste Water Treatment

Date and warrant article number which authorizes this request: 3/18/1995 Article 44
Or

Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22050**

TO: Nashua, City of- Sewer Services
c/o Tax Collector's Office
229 Main Street
P.O. Box 2019
Nashua, NH 03061-2019

Date: 10/25/2021
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment:

Contact: Rosemarie Evans
Vendor ID: N00400 (603) 589-3166
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dsommers

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1811	Hudson share of FY 2021 capital exp NWWTF	1.0000	232,946.9100	232,946.91
Debit Account No: 02-4326-5564-624-000		Desc: Sewer - Const, Nashua STP		
			Total	232,946.91

Vendor: N00400-Nashua, City of- Sewer Services

Payee: Nashua, City of- Sewer Services

Check Date: 11/12/2021

Check Number: 01073365

Invoice Number	PO Number	Date	Description	Amount	Discount
1811		10/18/2021	Sewer-Const, Nashua STP	\$232,946.91	

Subtotal: \$232,946.91 \$0.00
Check Total: \$232,946.91 ✓

L. Labrie
Finance Director

[Signature]
Board of Selectmen

[Signature]
Town Administrator

[Signature]
Board of Selectmen

[Signature]
Chairman, Board of Selectmen



City of Nashua
 C/O Tax Collector's Office
 P.O. Box 2019
 Nashua, NH 03061-2019

PHONE
 (603) 589-3195
 FAX
 (603) 589-3229
 nashuawastewater@nashuanh.gov

HOURS
 Monday - Friday
 8:00 a.m. - 5:00 p.m.
 www.nashuanh.gov

INVOICE
 Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
TOWN OF HUDSON NH	10/18/2021	1811	\$0.00	11/21/2021	\$232,946.91
HUDSON CAPITAL IMPROVEMENTS HUDSON CAPITAL IMPROVEMENTS - FY 2021	1	\$232,946.91 EACH	\$232,946.91	\$0.00	\$0.00 \$232,946.91

CAPITAL IMPROVEMENTS - FY 2021

YOU CAN VIEW YOUR ACCOUNT ONLINE AT:

[HTTPS://SERVICES.NASHUANH.GOV/MSSLIVE/CITIZENS/GENERALBILLING/DEFAULT.ASPX](https://services.nashuanh.gov/msslive/citizens/generalbilling/default.aspx)

OK
[Signature]

Customer Number: 36

DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



7B

[Handwritten signature]
ESA

TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Nona Staffier - Sommer (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

- Action as agent to expend.
- Warrant article approved at town/school district annual or special meeting.
- This request is for only a portion of the amount authorized by the article
- This request is for the total amount authorized by the article in question or represents the final payment in a series.
- Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$ 45,000.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Sewer Pump Repair, CRF

Date and warrant article number which authorizes this request: 3/11/95

Or
Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.



PURCHASE ORDER

PO No: **SWR21112**

Date: 6/09/2021

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: FY22 Goods/Services cannot be received or paid prior to 7/1/21 - Federal St. Sewage Pump Station

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

TO: Interstate Water & Wastewater
Specialists LLC
36 Page Hill Road
Goffstown, NH 03045

Contact:
Vendor ID: 100843
1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
CONTRACT	Federal Street Pump Station	1.0000	138,000.0000	138,000.00
	Debit Account No: 02-4326-5564-608-000 Desc: Sewer - Const, Pump Station Contingency			
	Design and construction services for the Federal St. Sewage Pump Station upgrade.			
CHG ORDER #1	Federal Street Pump Station	1.0000	21,020.0000	21,020.00
	Debit Account No: 02-4326-5564-608-000 Desc: Sewer - Const, Pump Station Contingency			
	Installation and material cost - control panel.			
			Total	159,020.00

9/14/21 (Rev. 11/29/21) Invc. # 21231.01 \$45,000.⁰⁰ \$ 114,020.⁰⁰

Vendor: 100843-Interstate Water & Wastewater

Payee: Interstate Water & Wastewater

Check Date: 12/03/2021

Check Number: 01073511

Invoice Number	PO Number	Date	Description	Amount	Discount
21231.01		9/14/2021	Pump Station	\$45,000.00	

Subtotal: \$45,000.00 \$0.00
Check Total: \$45,000.00 ✓

RECEIVED

NOV 29 2021

Town of Hudson
Engineering Department



Interstate Water & Wastewater

PO Box 1047
Manchester, NH 03105
(603) 882-4845
info@InterstateWasteWater.com
www.interstateWasteWater.com

INVOICE

BILL TO
Hudson DPW
2 Constitution Drive
Hudson, NH 03051

INVOICE 21231.01
DATE 09/14/2021
TERMS Net 30
DUE DATE 10/14/2021

P.O. NUMBER SWR21112 JOB TITLE Federal Street PS Rehab JOB SITE Federal Street Lift Station

DESCRIPTION	QTY.	RATE	AMOUNT
Furnish labor, materials, equipment, and supervision to perform the following repairs and upgrades at the Federal Street Pump Station:	0.326087	138,000.00	45,000.00
- Install of (2) Gorman Rupp pumps and piping			
Change Order 01 - Addition of control panel	0	21,020.00	0.00

BALANCE DUE

\$45,000.00 ✓

EZO



7B

[Handwritten signature]

TOWN OF HUDSON

Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: Finance Director
(Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 5/31/22 Date payment required: asap

Printed name of person submitting request: Lisa Labrie

Title of person submitting request: Finance Director

Deliver payment to: Donna Staffier - Sommers (Sewer Dept.)

Signature of person submitting request: Lisa Labrie

Signature of Finance Director: Lisa Labrie

Submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$186,169.00
(Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: Sewer Capital Asset. CRF

RSA 149 - I: 10

Date and warrant article number which authorizes this request: 11/28/1997 BOS

Or
Date and minutes of meeting by boards and trustees authorizing withdrawal: _____
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22023**

Date: 8/20/2021

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: Hudson-Nashua Flume - PHASE 3; 14 & 20-inch Siphon Lining

TO: Weston & Sampson Eng., Inc.
55 Walkers Brook Drive Suite 100
Reading, MA 01867

Contact:

Vendor ID: W00538 (978) 532-1900

1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
PROPOSAL	Hudson-Nashua Flume Lining	1.0000	5,927.0000	5,927.00

Debit Account No: 02-4326-5564-640-000

Desc: Sewer - Const, Line Replacement

Services related to 14 & 20-inch Siphon Lining.

Total 5,927.00

Inv. # 11211763 attached

Vendor: W00538-Weston & Sampson Eng., Inc.

Payee: Weston & Sampson Eng., Inc.

Check Date: 11/19/2021

Check Number: 01073455

Invoice Number	PO Number	Date	Description	Amount	Discount
11210949		11/11/2021	Review	\$1,640.00	
11211763		11/12/2021	Flume Lining	\$5,927.00	

Subtotal: \$7,567.00

\$0.00

Check Total:

\$7,567.00 ✓

Tax ID No: 04-2601184

INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

November 12, 2021

Project No: ENG21-0842

Invoice No: 11211763

Elvis Dhima, PE
Town Engineer
HUDSON (NH), TOWN OF
12 School Street
Hudson, NH 03051

Project ENG21-0842 HUDON-NASHUA FLUME, 14 & 20-INCH SIPHON LINING

PURCHASE ORDER NO: SWR22023

Professional Services through October 29, 2021

Fee

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-SIPHON CONSTRUCTION ADMIN	5,927.00	100.00	5,927.00	0.00	5,927.00
Total Fee	5,927.00		5,927.00	0.00	5,927.00
	Total Fee				5,927.00
			TOTAL THIS INVOICE		\$5,927.00

✓
EZO



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR21113**

Date: 6/09/2021

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: FY22 Goods/Services cannot be received or paid prior to 7/1/21 - Hudson/Nashua Sewer Flume

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

TO: Vortex Services LLC
521 Federal Road
Livermore, ME 04253

Contact:

Vendor ID: V00373 (207) 897-3348

1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: dstickney

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
CONTRACT	Hudson/Nashua Sewer Flume, 14 & 20-inch Si	1.0000	173,950.0000	173,950.00

Debit Account No: 02-4326-5564-640-000

Desc: Sewer - Const, Line Replacement

Services related to cleaning and lining both sewer siphons. Motion to approve made by BOS on 6/8/21.

Total

173,950.00

\$ 148,950.-

\$ 25,000.-

12/9/21 Invc.# 305178

Vendor: V00373-Vortex Services LLC

Payee: Vortex Services LLC

Check Date: 12/10/2021

Check Number: 01073618

Invoice Number	PO Number	Date	Description	Amount	Discount
305178		10/31/2021	Services	\$148,950.00	

Subtotal: \$148,950.00

\$0.00

Check Total:

\$148,950.00 ✓

Vortex Services, LLC
521 Federal Rd
Livermore, ME 04253
O: (207) 897-3348



Invoice 305178

Bill to: Town of Hudson, NH 2 Constitution Dr Hudson, NH 03051	Job: 21T0390 Siphon Sewer Lining Hudson, NH
---	---

Invoice #: 305178	Date: 10/31/21	Customer P.O. #: SWR21113
Payment Terms: Upon Receipt	Project Manager: Conor McManus	
Customer Code: 10853		

Remarks: October 4 - 8 & 11 - 15, 2021

Quantity	Description	U/M	Unit Price	Extension
1.000	Lining Services for 14" & 20" Siphons	LS	173,950.000	173,950.00
			Subtotal:	173,950.00
			Total:	173,950.00

PROCESS on ~~173,950~~ 148,950 ✓
SAME CLEAN UP
TO DO
EJD



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22094**

Date: 2/28/2022

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment:

TO: Vortex Services LLC
521 Federal Road
Livermore, ME 04253

Contact:
Vendor ID: V00373 (207) 897-3348
1099 Eligible: Yes

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Sewer manholes lining to eliminate water	1.0000	21,000.0000	21,000.00
	Debit Account No: 02-4326-5564-640-000		Desc: Sewer - Const, Line Replacement	23625.02
			Total	21,000.00 23625.00

Vendor: V00373-Vortex Services LLC

Payee: Vortex Services LLC

Check Date: 4/08/2022

Check Number: 01074873

Invoice Number	PO Number	Date	Description	Amount	Discount
306480		3/31/2022	CSI SEWER MAIN LINING	\$79,947.00	
306481		3/31/2022	MANHOLE LINING	\$23,625.00	

Subtotal: \$103,572.00 \$0.00
Check Total: \$103,572.00 ✓

Vortex Services, LLC
 521 Federal Rd
 Livermore, ME 04253
 O: (207) 897-3348



Invoice 306481

Bill to: Town of Hudson, NH 2 Constitution Dr Hudson, NH 03051	Job: 2010201 Hudson Manhole Lining Hudson, NH
---	---

Invoice #: 306481 Date: 03/31/22 Payment Terms: Net 30 Customer Code: 10853	Customer P.O. #: Elvis Dhima Project Manager: Conor McManus
--	--

Remarks: March 14 -19 & 21, 2022

Quantity	Description	U/M	Unit Price	Extension
7.000	Goekrete Manhole Lining	EA	3,375.000	23,625.00
			Subtotal:	23,625.00
			Total:	23,625.00 ✓



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22109**

Date: 4/04/2022
Dept. Of: Sanitation, Sewage
Job No:
Ship Via: Standard Shipping
Terms: Standard Terms
Comment:

TO: Everett J. Prescott, Inc.
P.O. Box 350002
Boston, MA 02241-0502

Contact:
Vendor ID: E00759 (603) 224-9545
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	8" pipe	1.0000	4,855.0000	4,855.00
Debit Account No: 02-4326-5564-640-000		Desc: Sewer - Const, Line Replacement		4895.00
			Total	4,855.00 4895.00

Vendor: E00759-Everett J. Prescott, Inc.

Payee: Everett J. Prescott, Inc.

Check Date: 4/22/2022

Check Number: 01074954

Invoice Number	PO Number	Date	Description	Amount	Discount
5998850		4/12/2022	8" pipe	\$4,895.00	

Subtotal: \$4,895.00 \$0.00
Check Total: \$4,895.00 ✓

SEE CONDITIONS OF SALE AND
PAYMENT TERMS ON REVERSE



Everett J. Prescott Inc.
32 Prescott Street
P.O. Box 600
Gardiner, Me. 04345-0600

PAGE NO.	1
INVOICE NO.	5998850
INVOICE DATE	4/12/22
PACKING SLIP NO.	5998850
CUSTOMER NO.	2066
WAREHOUSE	020

ORIGINAL INVOICE

REMIT TO > TEAM EJP Concord, NH
E.J. PRESCOTT INC.
P.O. BOX 350002
BOSTON, MA 02241-0502

WAREHOUSE > TEAM EJP Concord, NH
210 Sheep Davis Road
Concord, NH 03301-0000

Telephone: 603-224-9545

SOLD TO >

SHIP TO >

HUDSON HIGHWAY DEPARTMENT
2 CONSTITUTION DRIVE
HUDSON, NH 03051

HUDSON HIGHWAY DEPARTMENT
2 CONSTITUTION DRIVE
HUDSON, NH 03051

CUSTOMER P.O. NO.	JOB NAME	JOB NO.	SLS.	DATE DUE	DATE SHIPPED	SHIPPING METHOD
SWR22109	8 ADS		027	5/12/22	4/11/22	Our Truck

LINE	PRODUCT NUMBER AND ITEM DESCRIPTION	U/M	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1	78238 2 8 ADS N12 PIPE SOIL-TITE	FT	500	9.79	4,895.00

PLEASE USE THE REMIT TO ADDRESS BELOW TO MAIL YOUR
PAYMENT FOR FASTEST CREDIT TO YOUR ACCOUNT.
P.O. BOX 350002 BOSTON, MA. 02241-0502

**THANK YOU
FOR YOUR BUSINESS!**
PLEASE NOTE: OUR TERMS
ARE NET 30 DAYS. YOUR
HELP IS NEEDED AND
APPRECIATED.

AMOUNT	4,895.00
TAX	.00
FREIGHT	.00
TOTAL DUE	4,895.00

SERVICE CHARGE IS 1 1/2% PER MONTH (18 % A.P.R.) ON THE BALANCE OVER 30 DAYS OF AGE. THE BUYER AGREES TO PAY ALL COSTS AND EXPENSES OF COLLECTION, INCLUDING REASONABLE ATTORNEY'S FEES, AND EJP CLAIMS A MECHANIC'S LIEN UNDER APPLICABLE STATE LAW.



PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR22097**

Date: 3/22/2022

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment:

TO: Neenah Foundry Co
PO Box 74007026
Chicago, IL 60674-7026

Contact: 800-558-5075 Corp
Vendor ID: N02451 (781) 344-1711
1099 Eligible: No

BILL TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH
2 Constitution Drive
Hudson, NH 03051-4249

Attention:

Requested By: cbeaulieu

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	manhole castings Debit Account No: 01-4312-5554-314-000	1.0000	1,419.0000	1,419.00
				Desc: PW - Drains, Grates, Frames, Covers
1	manhole castings Debit Account No: 01-4312-5554-406-000	1.0000	3,685.0000	3,685.00
				Desc: PW - Drains, Drainage Construction
1	manhole castings Debit Account No: 02-4326-5562-314-000	1.0000	1,705.0000	1,705.00
				Desc: Sewer - Oper/Maint, Grates/Frames/Covers
1	manhole castings Debit Account No: 02-4326-5564-640-000	1.0000	2,772.0000	2,772.00
				Desc: Sewer - Const, Line Replacement
			Total	9,581.00

Vendor: N02451-Neenah Foundry Co

Payee: Neenah Foundry Co

Check Date: 4/29/2022

Check Number: 01075091

Invoice Number	PO Number	Date	Description	Amount	Discount
450081		4/14/2022	MANHOLE CASTINGS	\$9,581.00	

Subtotal: \$9,581.00

\$0.00

Check Total:

\$9,581.00 ✓

INVOICE

Invoice #:	450081
Invoice Date:	04/14/22
Terms:	Net 30
Please Remit Payment To:	
Neenah Foundry Company Infrastructure P O Box 74007026 Chicago, IL 60674-7026	

NEENAH FOUNDRY

The NEI Group

Payable in U.S. Dollars FEIN 39-1580331
Phone: 800-558-5075 Fax: 920-729-3682

P.W.

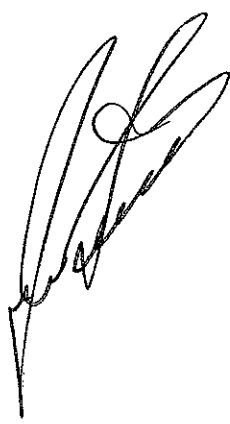
Sold To:

TOWN OF HUDSON
12 SCHOOL STREET
HUDSON, NH 03051 US

Shipped To:

TOWN OF HUDSON
2 CONSTITUTION DRIVE
HUDSON, NH 03051

Customer	PO No.	Date Shipped	Routing	Carrier	Page
T00746	SWR22097	04/13/22	DELIVERED	SAIA MOTOR FREIGHT	1 of 1
Job No.	Salesperson		Yard		
62569	LESA GIRARD		MORGANS		
Qty	Part Number	Catalog	Description	Price	Amount
15	3570-0002	3570	GRATE	94.60 EA.	1,419.00
15	3570-0003	3570-A	INLET FRAME	132.00 EA.	1,980.00
20	1743-2300	1743-W	FRAME	138.60 EA.	2,772.00
10	1743-5513	1743-W	SOLID PLATEN LD	170.50 EA.	1,705.00
10	1743-5512	1743-W	SOLID PLATEN LD	170.50 EA.	1,705.00
				SUB-TOTAL	9,581.00
				** TOTAL	9,581.00 ✓



Claims for errors in weight or number must be made within ten days after the receipt of the castings. Neenah Foundry Co. is not responsible for loss of or damage to patterns by fire or other casualties, it shall be the obligation of the customer to insure his equipment. We do not insure customers' patterns. Prices do not include sales, use, occupational or similar tax. If any tax of this nature is imposed on this sale, it is to be paid by the purchaser directly to the governmental agency assessing the tax. Any sales, use, occupational, or similar tax imposed on this sale, if unbilled, is the obligation of the purchaser. Seller hereby certifies that the above materials were produced in conformity with the Fair Labor Standards Act of 1938, as amended. Limitation of damages: under no circumstances will Neenah Foundry Co. be responsible for incidental or consequential damages arising from or in connection with the use of any Neenah Foundry casting. Past due invoices may be subject to 1.5% per month service charge.

Town of Hudson, NH
Capital Reserve/Trust Funds
Fiscal Year 2023

Date of Creation	Fund	Department	Name of Trust	Market Value Balance 6/30/2021	Budgeted Additions FY23	Anticipated Withdrawals FY22	Anticipated Withdrawals FY23	FY23 Projected Balance before Expenditures	Agents/ Authority to Expend	Town Proposed FY2023
19-Aug-94	GF	5750-450	Ambulance CRF	70,728				70,728	Vote	
10-Mar-98	GF		Benson's Land CRF	110,893	10,000			120,893	BOS	
12-Mar-13	GF	5940-450	Communications Equip & Infrastructure	957,023		(659,000)		298,023	BOS	
13-Mar-01	GF		Conservation Land CRF	858,597				858,597	Vote	
16-Jun-94	GF	5940-450	Employees Earned Time	975,334				975,334	BOS	
10-Mar-20	GF		Energy Efficiency CRF	28,430	25,000			53,430	BOS	
14-Mar-00	GF	5730-450	Fire Apparatus CRF	266,494		(170,000)		96,494	Vote	
11-Mar-08	GF	5730-450	Fire Apparatus Refurb & Repair CRF	249,455	25,000	(139,781)		134,674	BOS	
08-Mar-11	GF	5730-450	Fire Equipment CRF	8,512				8,512	BOS	
11-Mar-08	GF	5410-450	Future Property Revaluations CRF	263,404	25,000	(175,100)		113,304	BOS	
09-Mar-21	LIB		Hills Mem Library Maintenance CRF	25,000				25,000	BOS	
14-Mar-06	GF	5330/5677	Information Services CRF	87,458				87,458	BOS	
14-Mar-17	GF	5060-450	Library Improvements CRF	59,243				59,243	Vote	
11-Mar-14	GF	5045-450	Major Repair to Town Buildings CRF	203,506				203,506	BOS	
18-Mar-95	SF	5564-450	Nashua WWT CRF	4,096,668				4,096,668	BOS	
13-Mar-07	GF	5630-450	Police Bullet Proof Vest Repl CRF	52,096				52,096	BOS	
13-Mar-07	GF	5630-450	Police Duty Weapons Repl CRF	53,184				53,184	BOS	
09-Mar-21	GF	5630-450	Police Safety Equip CRF (Tasers/Cameras)	50,000	100,000			150,000	BOS	
09-Mar-10	GF/CC	5586-450	Pond Reclamation CRF	70,813				70,813	BOS	
12-Mar-02	GF	5810-450	Rec Facility Land Purchase CRF	237,064				237,064	Vote	
11-Mar-14	GF	5810-450	Recreation Equipment CRF	2,105				2,105	BOS	
11-Mar-14	GF	5824-450	Recreation Field Construction CRF	1,526				1,526	BOS	
28-Nov-97	SF		Sewer Capital Assessment	10,500,217				10,500,217	BOS	
16-Sep-95	SF	5564-450	Sewer Pump Repair CRF	201,051				201,051	BOS	
14-Mar-06	GF/SF	5554/5562-450	VacCon Truck Replacement CRF	53,286	30,000			83,286	Vote	
12-Mar-02	WF	5592-450	Water Utility Improvement CRF	4,055,498				4,055,498	BOS	
12-Mar-02	WF	5592-450	Water Utility Capital Repair CRF	447,707				447,707	BOS	
08-Mar-16	WF	5592-450	Water Utility Infrastructure & Capital CRF	87,038				87,038	BOS	
			BOS = Board of Selectmen	24,072,330	215,000	(1,143,881)	-	23,143,449		0
			Trustees = Trustees of the Trust Fund							
			Vote = Town Meeting Vote				SF	14,797,936		
			LIB = Library Trustees				WF	4,590,243		
							LIB	25,000		