



TOWN OF HUDSON

Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

August 23, 2022

Board of Selectmen Meeting Room, Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
 - A. Recognition

20 Years of Service - Cpt. David Cayot - Hudson Police Department
 - B. Appointments
 - 1) Zoning Board of Adjustment - (2 alternate member terms to expire 12/31/22 and 12/31/24, 1 member term to expire 12/31/23)

Tim Lanphear
 - C. Nomination
 - 1) Municipal Utility Committee (1 member term to expire 4/30/24)

David Leary
6. CONSENT ITEMS
 - A. Assessing Items - none

B. Water/Sewer Items

- 1) S-UTL - 23-01, 12 Sousa Blvd.
- 2) S-UTL - 23-03, 17 Scenic Lane

C. Licenses & Permits & Policies

- 1) Raffle Permit - Friends of Benson Park

D. Donations

- 1) Benson Park Tree Replacement Donation of \$1,200
- 2) Benson Park Tree Replacement Donation of \$1,200 from Jennifer Harris
- 3) Walmart Keurig Coffee Maker & Beverage Refrigerator for HPD

E. Acceptance of Minutes

- 1) Minutes of August 9, 2022

F. Calendar

8/24	7:00	Planning Board - Buxton Meeting Room
8/25	7:00	Zoning Board of Adjustment - Buxton Meeting Room
8/31	6:00	Right to Know Committee - BOS Meeting Room
9/1	5:00	BOS & School Board Joint Mtg - Hudson Community Center
9/5	-	Labor Day - Town Offices Closed
9/6	6:30	Board of Selectmen Workshop - Rodgers Memorial Library
9/7	7:00	Budget Committee - Buxton Meeting Room
9/8	7:00	Sustainability Committee - Buxton Meeting
9/12	7:00	Cable Utility Committee - HCTV Meeting Room
9/12	7:00	Conservation Commission - Buxton Meeting Room
9/13	7:00	Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on August 9, 2022

1. Selectman Gagnon made a motion to adjourn at 9:16 pm. This was seconded by Selectman Morin. Carried 5-0.

B. Serious Incident Reporting Policy

8. NEW BUSINESS

A. Public Hearing - Bush Hill Road Right of Way Donation

B. September 13, 2022 State Primary Election - Town Moderator - Decision

C. Project Solicitation - NH 10 Year Transportation Improvement Plan - Town Planner - Decision

D. Request to Apply Walmart Community Grant - HFD - Decision

E. Request to Purchase Sweatshirts - HFD - Decision

- F. Request to Advertise PT Legal Clerk - HPD - Decision
- G. Police Facility Expansion and Renovation Contract Award - HPD - Decision
- H. Benson Park - Train Station Asbestos Abatement - TA - Decision
- I. Hudson Special One-Time Highway Payment (Senate Bill 401) - TA - Decision
- J. Goose Control at Benson Park and Robinson Pond - HPD - Discussion
- K. Fiscal Year 24 Budget Parameters
- L. Hudson Police, Fire and Town Supervisors Association Successor Contract - TA - Decision
- M. Public Works Dept. AFSCME Local 1801 Successor Contract - TA - Decision
- N. July 2022 Revenues and Expenditures

9. **BOARD LIAISON REPORTS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

13. **NONPUBLIC SESSION**

RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

14. **ADJOURNMENT**

**Reminder... Items for the next agenda, with complete backup, must be in the Selectmen's Office
no later than 12:00 noon on Thursday, August 18th, 2022.**

Agenda
8-9-22

RECEIVED
AUG 01 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

TOWN OF HUDSON
Nominations & Appointments/Talent Bank Application Form
(Hudson, NH Residents Only)

Date: 8-1-22

5B-1

Tim Lanphear 6 Winn Haven
Name Street Address

(603) 603-496-9567 500
Home Phone Number Work Phone Number

Real Estate
Occupation (or former occupation, if retired)

Alvirne High school
Education/Special Interests

Professional/Community Activities

I Enjoy the Community
Reason(s) for applying

Reference(s)

Please check area in which you are interested in serving, and return this form to
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- | Member | Alternate | Reappointment |
|--|--------------------------|--|
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> | <input type="checkbox"/> Building Board of Appeals |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> | <input type="checkbox"/> Nashua Regional Planning Commission |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Sustainability Committee | <input type="checkbox"/> | <input type="checkbox"/> Citizens Traffic Advisory Committee |
| <input checked="" type="checkbox"/> Zoning Board of Adjustment | <input type="checkbox"/> | |

Area(s) of Expertise:

- | | |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

Yes No Hudson Resident

[Signature]
Signature of Applicant

Timothy Lanphear @ Gmail - Com
e-mail address

Agenda 8-27-22

RECEIVED

TOWN OF HUDSON
Nominations & Appointments/Talent Bank Application Form
(Hudson, NH Residents Only)

AUG 18 2022

Date: 08/18/2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

5C-1

DAVID LEARY 2 BRADFORD CIRCLE
Name Street Address

(603) 978-886-8120 SAME
Home Phone Number (CELL) Work Phone Number

FACILITY MGR / HVAC SERVICE / HVAC INSTRUCTOR (RET'D)
Occupation (or former occupation, if retired)

ASSOC. DEP. AVIATION MAINT TECH WESTBOROUGH HVAC DESIGN NORTHEASTERN
Education/Special Interests

G. LAND NH PLANNING BOARD
Professional/Community Activities

NEW TO HUDSON AND ENJOY VOLUNTEER WORK
Reason(s) for applying

DONNA STAFFIER-SOMMERS
Reference(s)

Please check area in which you are interested in serving, and return this form to
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|---|--|--|
| Member <input checked="" type="checkbox"/> | Alternate <input type="checkbox"/> | Reappointment <input type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee |
| <input checked="" type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee | |
| <input type="checkbox"/> Planning Board | | |
| <input type="checkbox"/> Sustainability Committee | | |
| <input type="checkbox"/> Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Architecture/Construction | <input checked="" type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

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Circle One
 Yes No Hudson Resident

David Leary
Signature of Applicant

dsleary101@gmail.com
e-mail address

TOWN OF HUDSON

Sewer Utility Department

12 School Street Hudson, New Hampshire 03051 (603-886-6029)

6B 1&2



RECEIVED

AUG 17 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

August 17, 2022

IN ACCORDANCE WITH ORDINANCE 092-13, the Municipal Utility Committee recommends to the Board of Selectmen that the following application(s) for abatement(s) of sewer utility charges be **APPROVED**:

S-UTL-23-01 (07/22/22) Knight, 12 Sousa Blvd m/l 140/009/000 Acct. #4301

The applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$30.95 (26 x 1.1905). The request was received within 30 days of the 7/21/2022 billing.

Motion made by Dan O'Brien; second by Bill Abbott "to recommend the Board of Selectmen approve abatement S-UTL-23-01 in the amount of \$30.95 for the reason given." Motion carried.

S-UTL-23-03 (8/5/22) Balasubramanian 17 Scenic Lane m/l 147/001/025 Acct. #6472

The applicant requests abatement of sewer charges on the basis of late filing of an auxiliary meter card used to record outside water use. Request abatement of \$89.29 (75 x 1.1905). The request was received within 30 days of the 7/21/22 billing.

Motion made by Bill Abbott; second by Dan O'Brien "to recommend the Board of Selectmen approve abatement S-UTL-23-02 in the amount of \$89.29 for the reason given." Motion carried.

APPROVED:

Date _____

Town of Hudson Board of Selectmen



Agmt 8-23-02

RECEIVED

AUG 16 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

6C-1

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Friends of Benson Park

Address: P.O. Box 91, Hudson, NH 03051 (27 Kimball Hill Rd.)

Raffle Benefit of: Friends of Benson's Family Fun Day

Date & Time of Raffle: Sept. 10th, 11 A.M. - 4 P.M.

Raffle to be held at: Benson Park Amphitheatre

Prizes: Gift cards for pizza, subs, Golf simulator, Axe Play, Camping Chair.

Date of Ticket Sales: Sept. 10th, 2022

(must be **after** date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number

Natalie A. Newell
Applicant's Signature

Natalie A. Newell / FOBP Board Secretary
Applicant's Printed Name

27 Kimball Hill Rd.
Address

(603) 821-0788
Phone Number

Hudson, NH

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman

Selectman

Selectman

Selectman

Selectman

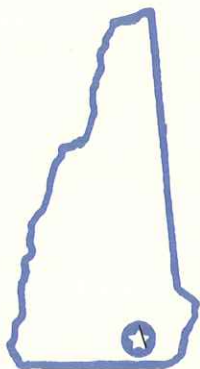
(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)

TOWN OF HUDSON

Public Works


Agenda
8-23-22

6D-1

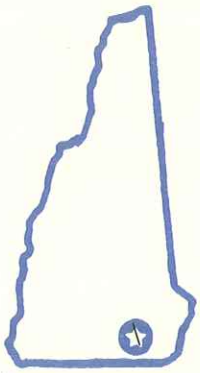


2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



Date: August 9 2022
To: Board of Selectmen
From: Jess Forrence Public Works Director 
Re: Donation to the Benson Park Tree Replacement Account

Public Works has received a \$1200 donation from the Richard and Ann West family on behalf of a family member who enjoyed spending time in Benson Park. The \$1200 will be added to the Benson Park tree donation account with thanks.



TOWN OF HUDSON


Public Works

Ayala
8-23-22

6D-2

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



Date: August 15 2022
To: Board of Selectmen
From: Jess Forrence Public Works Director 
Re: Donation to the Benson Park Tree Replacement Account

Public Works has received a \$1200 donation from Jennifer Harris of Nashua NH who enjoyed spending time in Benson Park. The \$1200 will be added to the Benson Park tree donation account with thanks.



Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162

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AUG 16 2022
TOWN OF HUDSON
SELECTMEN'S OFFICE



6D-3

- Captain David A. Cayot
Special Investigations Bureau
- Captain David A. Bianchi
Administrative Bureau
- Captain Michael P. Davis
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad Dionne, Chief of Police 

Date: 10 August 2022 2022

Re: Agenda Item – 23 August 2022

Scope:

The police department would like request approval to accept a Walmart donation of one (1) Keurig Coffee maker, value of \$129.00 and one (1) Beverage Refrigerator, value of \$199.00. The total value of the donation is \$328.00

Motion:

To accept the donations of the Keurig Coffee Maker and the Beverage Refrigerator in the total value amount of \$328.00 from Walmart.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Walmart

603-598-4226 NOR-YOKAIRA

254 LOVELL RD

HUDSON NH 03051

SIN 01705 UPN 009052 TEN 94 IHW 04170

PRODUCT SERIAL N A220242022002034

BEV FRIDGE 005046581739 109000 H

PRODUCT SERIAL N 910.B200 0216644 129000 H

K-SUPREME BL 061124738636 318000

SUBTOTAL 318000

TOTAL 318000

CASH TEND 316000

CHANGE DUE 0000

N ITEMS SOLD 2

INVALID RECEIPT - REMAINING *****

***** 07/12/22 11:18:12 *****

HUDSON, NH BOARD OF SELECTMEN

Minutes of the August 9, 2022 Meeting

1. CALL TO ORDER - by Chairperson Roy the meeting of August 9, 2022 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Jess Forrence, Public Works Director
3. ATTENDANCE

Board of Selectmen: Brett Gagnon, Bob Guessferd, Marilyn McGrath, Dave Morin, Kara Roy

Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer; Jess Forrence, DPW Director; Rob Buxton, Fire Chief; Bill Collins, Conservation Committee Chairman; Gretchen Whiting School Board Representative

4. PUBLIC INPUT - there was none
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
 - A. Nomination

Tim Lanphear - Zoning Board of Adjustment

Chairperson Roy recognized Hudson resident, Tim Lanphear and asked him to come up. Selectman McGrath interjected saying, can I make a correction? Because he's got Planning Board and Zoning Board checked off. Chairperson Roy replied, right, it's the Zoning Board though. The Town Administrator added, there are no seats on the Planning Board. Chairperson Roy added, there's no seats on the Planning Board. Chairperson Roy then asked Mr. Lanphear for his address for the record. Mr. Lanphear said Timothy Lanphear, 6 Winnhaven Drive. The Chairperson then said you're applying to be an alternate on the Zoning Board of Adjustment. Mr. Lanphear replied, correct.

Chairperson Roy asked, does any Board member have any questions? Selectman McGrath said, I do. I have some. So you put down as your occupation real estate. Can you expound on that? Mr. Lanphear replied, sure. I started up actually I was in Hooksett. I lived for about eight years and I was on their zoning board for about two or three years, I believe it was. And I was developing a mall up in Concord, New Hampshire. I used to have a garden center for 16 years up there. I actually grew up in Hudson. And then I left for 24 years when I was 24, went up there for 24 years, and then come back down now. So I developed a mall up there in Concord, New Hampshire, on Loudon Road, next to Wal-Mart. So that's I don't like do like a lot of development. It's not my thing. It's just that's my one baby that I bought when I was back in high school. I bought that when I was in Alvirne High, the land. Selectman McGrath asked, and then I just there was no conflict with you sitting on the zoning board and developing? Mr. Lanphear replied, I was in Hooksett, not in Concord. I was on the Hooksett Zoning Board. A different, different town.

Selectman McGrath then asked, so what are your plans for Hudson? Mr. Lanphear replied, I don't think it's so much that I don't have plans of how it works. But like in Hooksett, we ran into a couple of issues that the zoning board was ready to approve it. And I guess it was what it was is like a land dispute. And the older man that was there was maintaining it for like 15 years or something like that. Well, he was trying to get it subdivided, so it was part of his land. So everyone was like, oh yeah, yeah, yeah. It was a it was a younger board at the time. And I was like, No, no, no, we can't do that yet. Legally, we are bound to that. That has to go to court. Then they can make the decision, then they can come back to the board here and then we can address it that way. I just understand a lot of the engineering plans and looking at that, I can read those and understand all that stuff as well. So I

just thought that might be a decent asset to have on the zoning board as well. Being able to read that stuff.

Selectman McGrath then asked Mr. Lanphear, so are you planning to do any development in Hudson? Mr. Lanphear replied, if I did any development before my own personal house, that's it. That I will build right now. I rent in Hudson now. I've been here for five years now on Woodhaven Drive. I don't plan on leaving until I build my house. It'll probably be somewhere in Hudson, maybe someday. Selectman McGrath replied, because I'm not, I'm not really in favor of putting developers on the land. Mr. Lanphear replied, I get that. I'm not a big I'm not into a developer. I have a small strip mall, which is five tenants. That's all it is. It's actually smaller than the little strip malls that you have here in Hudson. That's just what I could. That's what I built. I only had two and a half acres. That's all I could do with it. At the time, I was dealing with wetlands. I was dealing with wetland easements, conservation easements. I dealt with all that stuff. So I mean, I dealt with the city in the level. I dealt with engineers designing it, coming up with sometimes alternate plans that maybe works for a board. I mean, that's normally the engineer's job to do, but sometimes I think, you know, as a board, we have to somehow that's more the planning department zoning would be this is our rule to you have to be so many setbacks from a swamp you get so many setbacks from this brook or you have to be so many setbacks on the borderline for your building something. I'm not like a builder. I mean, what I do is I have one development that I own. I'm upfront with it. I don't I didn't try to hide it. It can be common knowledge. Its TDL Investments is the name of my company and I'm not a developer. That's all that I can. I just did my one development.

Selectman McGrath then said so my last question for you is, do you have any relationships with any or any... let me qualify the word relationship. Do you have any business dealings with any of the developers that are prevalent in Hudson because that might pose a conflict? Mr. Lanphear replied, I know what you're saying. I don't personally have any dealings with them. A lot of my family is down here. If you know Ricky Finance, those are my cousins off my mother's side. I think the building houses, the Tate brothers, the Continental Paving, all those. They're all the Dumais' were all like all intermingled. I guess somehow you could say. If I have to get to that point, I have to excuse myself. I have to excuse myself in those cases. I understand that one hundred percent. If you're open to that, I'd be forthcoming to let you know that information, though. Selectman McGrath replied, I think once you're on the board, then it's up to you, to be honest. Mr. Lanphear replied, absolutely. Selectman McGrath then said and recuse yourself from acting on any plan that you might have any interest in or any family member had an interest in. And I expect...this is what I expect from people when they're coming in from to apply for a position, whether it's on this board, whether it's on the planning board or whether it's on this board, I expect them to be honest. And if I find out that they're not, that's the last time that I would ever, ever support you. So.

Mr. Lanphear replied, I understand. I understand where you're coming from. Selectman McGrath said I mean, I've been I've been burned a couple of times.

Mr. Lanphear replied, I understand that. I've seen it in other board meetings and stuff. It's I've seen some in Hooksett where they actually excuse themselves because they had a relationship, whether it was they even if it was one of my engineers that helped me say for some reason he was down here in Hudson doing something. I'd have to excuse myself because I worked with him. Correct? Wouldn't you like to see me do that? Selectman McGrath said I would certainly like to see you. And that's what I would expect you to do. Mr. Lanphear said and I would 100% do that. Selectman McGrath said but again, I've been burned. And that's not a good feeling. It's not a good feeling for me. Mr. Lanphear said it's like you get burned once you get burned twice. You don't want that score in the third time. Selectman McGrath said it's not going to happen.

Mr. Lanphear then said another board that I'm on that I do we meet once a month, is I'm on the New Hampshire Police, Fire and EMS Foundation, where we raise money for all the fire departments, police departments, EMS, first responders, all that, and help them when they're in need that's over above their insurance doesn't cover. We've helped a lot of people in the area all the way up to up north. So, I mean, I try to do what I can do for good. If I feel it's something that I have a conflict, I would either come to one of the members and say, I think I might know him. Selectman McGrath said

I wouldn't do that. I would refer to the conflict of interest packet that you would get when you're if you're appointed to the board, you will get that. And that explains what conflicts are and when you'd have to recuse yourself and step away and not participate in the discussions or the the votes.

Mr. Lanphear said til it's done and then you come back. No, I want to I definitely agree with you. You would 100% have my trust that that's what I would do. Selectman McGrath replied, thank you. Mr. Lanphear then said I'm not that type of person that would. Selectman McGrath said like I said. Mr. Lanphear said you've been burned twice. I get it. Selectman McGrath then said and the last one that I'll never forget. And I will never, ever trust that person again. Mr. Lanphear replied, sorry you had to go through that. Selectman McGrath replied, well, me too. It's not me generally. It's the Town that ends up being the one that suffers. So thank you.

Chairperson Roy asked, does any other Board member have any questions? Mr. Lanphear said she summed it all up. Chairperson Roy then said so what we typically do is we interviewed you tonight and then at our next meeting we'll take a vote on the appointment and our executive assistant will reach out to you and let you know.

B. Resignations

Gary Dearborn - Zoning Board of Adjustment

Selectman McGrath made a motion, seconded by Selectman Morin to accept the resignation of Gary Dearborn from the Zoning Board of Adjustment with the Boards sincere thanks and appreciation. Carried 5-0.

6. CONSENT ITEMS

The Chairperson asked, does anyone have anything they'd like removed for separate consideration? Seeing none, Selectman Gagnon made a motion, seconded by Selectman Guessferd to accept Consent Items A, B, C, D, E & F. Carried 5-0.

Selectman McGrath said I was just I just I was I was concerned about one of the one of the tax deferral applications. And I had a question about it, and Steve was able to provide an answer for me today. But that it posed a question for me. I'm sure that it posed a question for others on this Board. So in any event, my question has been answered.

A. Assessing Items

- 1) 2022 Elderly Exemption Requalification's: Map 171, Lot 040, 2 Greenfield Drive; Map 204, Lot 064, 15 Burns Hill Road; Map 225, Lot 003, 15 Beaver Path
- 2) Elderly Exemption: Map 175, Lot 034, Sub 017, 7 Village Lane
- 3) Disabled Exemption Application - late filing: Map 106, Lot 046, 5 Boyd Road
- 4) Tax Deferral Application: Map 106, Lot 046, 5 Boyd Road
- 5) Tax Deferral Lien Release: Map 178, Lot 13-47, Artie R. Glenn
- 6) 2021 Tax Abatement Application: Map 170, Lot 31, 20 Constitution Drive

B. Water/Sewer Items - none

- C. Licenses & Permits & Policies
 - 1) Raffle Permit - Hudson Republican Committee
 - 2) Raffle Permit - Hudson Historical Society
 - 3) Raffle Permit - Sparkling River Condo Association
 - 4) Block Party Permit - 10 -15 Sandalwood Road
- D. Donations - none
- E. Acceptance of Minutes
 - 1) Minutes of July 26, 2022
- F. Calendar
 - 8/10 6:00 Right to Know Committee - BOS Meeting Rom
 - 8/10 - Planning Board - CANCELLED
 - 8/16 7:00 Municipal Utility Committee - BOS Meeting Room
 - 8/17 6:00 Library Trustees - Hills Memorial Library
 - 8/18 7:00 Benson Park Committee - HCTV Meeting Room
 - 8/22 7:00 Sustainability Committee - Buxton Meeting Room
 - 8/23 7:00 Board of Selectmen - BOS Meeting Room

7. OLD BUSINESS

- A. Votes Taken After Nonpublic Session on July 26, 2022
 - 1. Selectman Guessferd made a motion, seconded by Selectman McGrath to seal the nonpublic meeting minutes of July 26, 2022. Carried 3-1. Selectman Morin opposed.
 - 2. Selectman Guessferd made a motion to adjourn at 10:13pm. This was seconded by Selectman McGrath. Carried 4-0.
- B. Bush Hill Road Right of Way

Chairperson Roy recognized Elvis Dhima, Town Engineer and Jess Forrence, Director of Public Works. Mr. Dhima started by saying Thank you, Chairperson. Good evening, everyone. If you recall, about two months ago, we came in front of the Board asking for guidance related to a possibility of getting some right away on a very difficult spot we have along this road. For the past couple of months, we've been working while consulting and the owner of both properties and we have come up to a plan that's ready for prime time in front of you tonight. So in a summary, the owner has agreed to donate 8,082 square feet of each property on both sides of this particular segment, along 112 -118 Bush Hill. And with that said, first up, for this acceptance is to move forward with this and have a public hearing on the 23rd. If the Board wishes to move forward with this. With that said Mr. Forrence and myself, we'll take any questions you might have.

Selectman Gagnon was recognized and said thank you, Madam Chair. Gentlemen, you might have said this last meeting. I know we've talked about this a couple of times, but just remind me. I mean, what you present today is pretty cut and dry. He's just donating some land, and that's it. Just to clear the record and make sure we talked about kind of like trying to give him something to take something that became sticky. Can you just remind me how that how those cards fell? And is it truly as simple as you're making it today as he is just donating it and there's nothing else he's getting in return? Mr. Dhima replied, yeah. So the first, first shot of this was we were going to trade in land. There was a corner piece, there's a piece of land that the town owns adjacent to his property we ran it by legal and

while the Board of Selectmen has the authority to accept right of way, they do not have the authority to trade land. That would take a meeting. The voters in town voted on that matter, so therefore that was presented to the owner and therefore it was abandoned as an idea. So the only thing left was basically him donating land for this.

Mr. Dhima continued saying, what he's getting out of this is basically a better frontage for his property. One of them had a house on it that's been demoed and he's going to look to rebuild that. It's my understanding that the lot across as well is vacant and he's going to develop both of them. And those would be better laws to develop for him and his son if this is a better road to tie into. So that's basically the return this individual is getting in exchange for donating right of way. And the understanding is that if this goes through, then Public Works will go out there and complete the work that they've been trying to do, but they haven't had the right of way to do this. And that's why there's a time frame of October 2023 to complete that that improvement out there.

Mr. Forrence added, the other thing that worked out for the town is he needed sight distance to put in driveways into locations that he needed to. And that corner being as tight as it was, he wasn't getting the distance on it. So when he came into the office, we were talking about it. Elvis got involved with it and I said, you know, if we move this to move that, it's a win-win for the town, getting rid of that tough corner for emergency services or just even the public. And he would be able to develop what he was looking to do. So it was it was a win for both of us. And that's why we want to jump on it.

Mr. Dhima added, and this will provide the best layout possible without taking the entire lot, obviously. But we started at 4,000 square feet, up to 5,000. And after the meeting with the gentleman and the rest of the team, we came out with 8,000. That's what's really needed to make this as good as you know, build it the way we need to so we never have to go back and say, I wish we could have gone a bit further. This is it. So he's providing everything that we need to make this as good as it can be. Selectman Gagnon replied, okay. All right. Thank you very much for that.

Chairperson Roy then said and I just want to be clear, that's you'll be able to widen the road so that curve is kind of straightened out a little bit, is that my understanding? Eventually that's what. Mr. Forrence replied it will be straightened out quite a bit. We're actually going to move the road over probably the width of the road now. So we'll take a lot of that bad corner out there. You've driven it. You picture a plow truck going around that corner, a school bus coming the other way, which has happened, it gets quite tight. Mr. Dhima added, that stone wall. It's going to be moved completely. Quite a bit 30 feet from an existing utility pole that's already out there. That's how far back there right away it's going to be moving. So quite a bit.

Chairperson Roy asked, anybody else? To which Selectman McGrath said I have a question for Mr. Dhima and Mr. Forrence. You would never withhold information from this Board concerning any, any plan that you were presenting or mislead us in any way, would you? Mr. Dhima replied, no, absolutely not. Business as usual. Selectman McGrath replied, I know I expected that answer, but I just wanted to make it clear that that we can rely on you to be honest with us. Thank you.

Chairperson Roy then said all right. Anybody else have anything else? Seeing no further questions from the Board, Selectman McGrath made a motion, seconded by Selectman Morin to hold a public hearing on August 23, 2022 regarding this land donation on Bush Hill Road. Carried 5-0.

C. Transfer Station Project Update

Chairperson Roy said and then I want to take a minute and recognize Mr. Forrence to talk about I don't know which is the right name...the landfill or the transfer station? Mr. Forrence said it is now a transfer station. The change was incredible. If people haven't been up there to see it yet, we're talking about a dump or a transfer station. But the transform on it was just phenomenal with the work Elvis did on it. The work we did on it to make the numbers work, to keep it

within budget was phenomenal. The guys did a great job. and to go up there and I think Selectman Morin was there that morning when we first opened it and the traffic was backed up to West Road. Usually that's a death sentence. That's when the guys are working until 1:00 and getting everybody else. But within a couple of hours that was gone. I've had a number of people, one of the first questions was where to get the money for this? And I told them right up front and we took it out of petty cash, explained the ARPA money that the town had secured. I had another gentleman come up to me and it meant a lot to me, he says you know, this went so quick, I can go back home, fill my trailer up, come back and get rid of it before 12:00 and not have to do it in two weeks. So that said a lot to. Which is done, but to see the way it turned out, see the future kind of looking in front of us, very proud of the guys and developer and everybody that was involved with it. Anybody wants a private tour just to explain things, but that's whenever you want. Pick up the phone. I can meet you there. But it was, it was it was incredible.

Selectman McGrath said I don't want a tour, but I mentioned to you upstairs that I saw it, it was on, I think HCTV one and it looks great job. And what was the fellow that was presenting the information? Mr. Forrence said Jay Twardosky. Selectman McGrath replied, he did a great job explaining it and it was clear and concise and. Mr. Forrence replied, that's Jay's niche, being out, doing stuff like that. He'll be involved with Bush Hill start to finish. He enjoys doing stuff like that. Mr. Dhima added, Merrill Park too. Mr. Forrence replied, Merrill Park, the boat ramp. The guys enjoy doing different things like that. You know, it's a change for him and Jay loves it. He puts things together very well.

Chairperson Roy said I also have not been out there, but I did watch HCTV and it looks amazing. Mr. Forrence then said still have a little bit of the roof to take care of. But that stock coming in, you know, that's still on a boat someplace, I guess. So that will be the finishing touches. But it is it is something to see. Mr. Dhima added, thank you and the Board for supporting this project because it wouldn't be possible without you identifying as one of the four projects that were identified for the ARPA. So thank you for making it happen.

8. NEW BUSINESS

A. 103 Wason Road Conservation Commission Land Purchase

Chairperson Roy recognized Town Engineer Elvis Dhima and Conservation Commission Chairman, Bill Collins. Mr. Dhima said Thank you. Chairperson. I'm going to let the Chairman do the honors on this one. Hi. Good evening. The Conservation Commission has an opportunity to procure another parcel of land in town for conservation purposes. This one lands at 103 Watson Road. We've talked with the landowner, it was in trust. So we've been working to get the deeds and things along that line straightened out. The parcel of land is actually I'll say it's got a little history to it. The old ski tow area, some of the remnants of a ski lift or tow area is still there going up the hill, but it's really not usable for that anymore. The parcel is all upland. It has a nice stream running through it. It's got good selection of hardwoods and soft woods that could potentially be harvested at some point in the future for revenue source for the Conservation Commission and things along that line. It ties in directly to the Mile Swamp area. It's across the street from that, but it actually kind of protects that watershed a little bit without having any development on it. We're not going to see any runoff from that area into the you know nutrients and things along that line. And it also is abuts the Circumvential Highway corridor which people are kind of using for hiking and doing, doing things like that. So indirectly it, it can be tied into some of the other conservation properties in that general area. The Colburn property and Musquash are not too far away. At some point if we do acquire the property, we're going to put a small parking area one or two cars so people can get in off of Wason Road and then maybe hike that whole area. There's a few other ideas that we can do to maybe make it tie in more easily with some of the other conservation properties. But for the value, I think the property value itself, I think we're getting a good deal on this one. And Mr. Dhima has been working closely with the applicant, not the applicant, the representative of the property to get this

sealed up. Mr. Collins went on to say so I guess the next, the next process would be to sign a purchase and sales agreement. And we're going to hold a public meeting in September at the Conservation Commission for input from the Commission members and things along that line.

Mr. Dhima then said and another thing is this property will be adjacent to an existing property already owned by the Town of Hudson. It's a small parcel, but nevertheless will be in addition to something already owned in the area. Mr. Collins added, its two acres down in the lower southern portion of the property that the town owns. It's kind of a pie shape, but I'm not sure if it's sellable and buildable, but Mr. Dhima added, probably leftovers or something either way. So it can be merged or it's adjacent to something we already own. So it won't be a standalone parcel.

Chairperson Roy asked, does anybody have any questions? Selectman McGrath asked, how much money do you have left in your conservation fund currently? Mr. Collins replied, currently \$750,000 is currently the balance. Selectman McGrath asked, thousand? Mr. Dhima said \$750,000. That does not include the \$150,000 that was recently utilized to purchase Kimball Hill. So I think it's approximately it's probably just about \$600,000. So if this purchase goes forward, Conservation Commission is still going to have about \$450,000 on standby for anything else that they might need.

Mr. Collins then said you know, and to that, I'd like to take a look at that this year during the budget process and see how things land. We can't obviously we haven't seen any real big developments come to come to fruition in the community. So you don't have that land use change tax going into that fund. And obviously we just can't keep spending money, but no rhyme or reason. But this is a pretty good parcel of land. It could be beneficial to, you know, to us in terms of logging or things along that line, selective cutting and revenue source. Selectman McGrath then said well, you know, I trust your judgment. It's just that I wanted to find out how much it's going to be left. And, you know, that sounds like a decent amount to have in your bank account. So if something else popped up you'd be able to possibly buy.

Mr. Dhima then said and this and this purchase will be in line with Kimball Hill, which Conservation is basically spent. About \$5,000 an acre typically in the past has been up as much as ten. That was one of the reasons they're pursuing it, because they get in a much better deal on per acre than they have in the past. So that's kind we were going for Kimberly Hill was \$5,000 per acre. This one is similar to that. So that's been our threshold at this time, \$5,000 per acre, which is as good as you're going to get in this town.

Selectman Gagnon then said Elvis, you actually took the wind from under my sails there because I was doing the calculation. I was going to applaud you guys for doing that exactly. That I know some of your other purchases were up \$10,000, \$12,000 an acre, so at \$5,000 an acre in today's economy, that's phenomenal. I know seven is a good target. Anything under that great. For the Board I'm two or three properties down from this. I don't believe I have a financial conflict with this so you want to put that out there? I am familiar with this property. It's got an incredibly steep, you know, ascent and then maybe even views come the fall. So it's a beautiful piece of property. I think it's a great target. Well, job well done.

Selectman Guessferd was recognized and said yeah. Are there any other parcels that you're looking at for the near future right now that would also expend some of the possibly some of that money that's in the account? Mr. Collins replied, well, there's always that that hunt for those ultimate pieces of property to tie things together. But there's a few other ideas that I'm thinking along the lines that we may have to spend a little money on to maybe make a pedestrian easement from one parcel to another, you know, talks with some of the abutting landowners to Musquash and things along that line. That way we could start tying property in together a little more. A lot of this is people, I don't want to, I don't want to say people are looking just to get rid of their property. You know, these properties are in trust and the wishes of the property owners or the past property owners was to have conservation in mind. That's what happened off at Kimball Hill Road. The Mary McFarland Trust was always, she always wanted it to be in a conservation effort. It's just always comes down to money for

the most part. There's a few other parcels that we may be looking at in the future and just take it from there.

Mr. Dhima then said what's happening too... I just want to add a little bit to that is how we are having a lot of people contacting us now as conservation becomes more aggressive on deals that they see through. So that's that's that that's happening a lot, too. A lot of these are hot and cold. They come in, they get a feel, they go back, they come back. Things change, family members, ownership, this and that. And usually, I mean, this has been in the works for at least a year. The other one prior to that, two years. It's when you think that the deal is falling through. That's when everything comes back together. It's just its very bizarre. There's not really any timeline until it really gets ready for prime time in front of the Board. But yeah, you can be as quick as six months, could be as long as 30 months. It's a very inconsistent process dealing with people or multiple parties.

Selectman Guessferd replied yeah, I just want to make sure that we're we have the money that we need in the account still to be able to look at other properties that we might be looking at right now for the near future. Obviously, this is an ongoing process, as you as you've mentioned.

Mr. Collins then said so yeah. And to that, you know, the properties have to at least meet a certain criteria. You know, they can't be all wetland, you know, because that does the public no good, you know, and it has to have some recreational value to it or some kind of timber harvest value to it or something along that line. We do look at that when we kind of walk the properties and see what's going on, you know, can we expand our trail systems for more people? We've been out on Kimball Hill Town Forrest for us for the past few workdays, we'll call it, and people are using that more and more. The mindset of the COVID crisis, where everybody just stayed locally has kept up. It's people still aren't real....I mean, they're going out a little more now, but I mean, they're still hiking local trails that a lot higher rates than they have been in the past. So that's a good thing.

Mr. Dhima added, and another piece to that the Conservation looks at is access. You've got to be able to have access to these properties. Can't just simply have some kind of pedestrian. You've got to be able to either drive in or be able to park. But but legally how have access that that's been the biggest thing to as well. A lot of landlocked land out there that people might be looking to unload. But if you can't get access to it or legally be able to get from one point to the other, there's absolutely no value there. So that's another piece that's been very challenging sorted out. But these are all be a part of the master plan that has pursued in the past and they basically walking down the list. So quite a bit for four I think so far? Past couple of, couple of years. Four years. Mr. Collins replied, yeah. 68 Pelham Road, 1625 Robinson, Kimball, and this one.

Mr. Collins then said just to let everybody know, the the Boy Scout that was doing his Eagle Scout project off of Pelham Road and connecting a trail system up to Benson's has finished his project, and I was out there inspecting that. It looks great. People can walk all the Benson's come down a well-marked trail now and, you know, kind of meander through the 68 Pelham Road property and then come back around and go home or start from the other end. So, you know, connectivity is there.

Selectman Morin then said on Selectman Guessferd's comment in reference to sounds like we're getting down on money. How many properties you guys have been very busy. How many properties have you purchased in the last four or five years? Mr. Dhima replied, five, including this one if it goes through. Selectman Morin replied so they've been moving right along. Selectman Guessferd replied, yeah. And I know before that there was kind of a lull and there was not a lot of that going on. And I'm glad to see what's been going on. And I'm not, you know, I'm just want to make sure that, you know, that obviously I know that you're thinking longer term and making sure that that fund, you know, is going to be sufficient and kind of coinciding with with the possible plans that we might have.

Mr. Collins replied saying well, you know, to that with that fund also covers a lot of other services. And that's something that we're going to have to talk about at the budget end of things. So you can't beat the fun down to nothing because if you do, there's a few other things that won't happen in the community, water testing and a few other items. So, you know, you do have to be careful, no doubt

about it. You know, only write the checks that won't put any money in the account. But, you know, the biggest thing is like projects coming before the community. We, you know, or before the Planning Board, you know, residential projects, you know, change of use tax. I mean, it just hasn't really been there. I mean, I haven't seen it. Construction costs are really high and things like that. And a lot of the land that is being developed is in current use anyway. It's, it's business or it's already zoned residential. So.

Selectman McGrath was recognized and said so how much do the voters give you every year? Mr. Collins replied, the voters gave us \$1,500 last year. So it's not a lot of money. A lot of it we've been kind of like....Selectman McGrath interjected asking you don't have an automatic...I thought it was more than that.

Chairperson Roy then said so can I just ask a question that clarify? You get a certain percentage of the...the Town Administrator said 75% of the land use change tax. Sometimes there's a lag when it gets brought in. Mr. Collins said that's been flat. Chairperson Roy said right. So if there's no land use change tax then you don't get anything. You only get if that happens. Okay.

Selectman Gagnon then said the Commission does deal with approximately \$30,000 worth of work for the lakes, right? That comes out of, I believe, the budget. The Town Administrator replied, correct. Selectman Gagnon then said but that that's budgeted. That's not out of the Con Comm fund, correct? Mr. Collins replied, that comes out of the comp fund. Selectman Gagnon replied oh it does? Mr. Collins replied, yeah. Matching grants for the weed control. Lake testing, water quality testing at Ottarnic, I believe, and Robertson Pond or at least Robinson anyway. And a few other items lake hosts as salaries come out.

The Town Administrator then said we raise an appropriate that every year that comes through the budget, whether it goes into it goes in for conservation use, but it's part of the bottom line budget when you vote on that for town meeting. That 50 odd thousand.

Selectman Gagnon then said so if there's 50 odd thousand for all that lake host program and so forth, I know we get major grants for that nearly half. Mr. Dhima said 40%. Selectman Gagnon then said so are you saying that that we actually get taxpayer budgeted money to make up for that? Or are you taking from the change use? The Town Administrator replied it's raised and appropriated as part of the, as part of the appropriation that you see when you vote for the general fund, it's in that number. Selectman Gagnon replied, so we aren't just drawing from the change use change tax fund? Mr. Collins replied, oh yeah, yeah, yeah. Not the changed tax rate. Selectman Gagnon then said that so what we're speaking about the lake host program is self-sustaining then right now. So if the account goes to zero, that can still be funded? The Town Administrator replied, that's correct. Chairperson Roy then said I don't know that it would still be wise to bring it to zero. Selectman Gagnon replied, yeah there are two accounts. I mean, there's the change use tax and their budget, which should be understood or separate. Okay. Thank you, gentlemen.

Chairperson Roy asked Selectman McGrath, do you have anything? Selectman McGrath replied, I do, but I'm not quite sure how to how to phrase it. So why don't we have a warrant article that sets up a... what's what's the accounts where...Chairperson Roy said capital reserve. Selectman McGrath said capital reserve every year. And it can be just a nominal amount like \$5,000. To at least get that fund starting to get built up on a regular basis, I mean, I wouldn't go crazy, you know, for the amount for putting in as opposed to five or \$10,000 and going to \$50,000 because the voters aren't.... First of all, this year is probably not the time to do something like that, but I would think that we'd want to do that at some point.

Chairperson Roy then said so, so I just want to be clear, are you talking about like a capital reserve fund for the Con Comm budget or for land? Selectman McGrath replied, to purchase land. The Town Administrator replied, I'll have to check but I thought we already had one. Chairperson Roy replied, yeah,

Yeah, well, I mean...Selectman McGrath said, that's what I thought too, but I'm not sure based on the conversation we just had that we do. The Town Administrator replied, I'm reasonably sure we have something already on the books for conservation as a capital reserve fund. Chairperson Roy then said but that's not the same as the land use tax, correct? The Town Administrator replied, correct, that's a different account.

Selectman McGrath said okay. Well, I guess we can talk about it some more when it gets closer to budget season, but I would think that we'd want to, you know, at least a nominal amount into a fund that could build over the years and to land purchases that, you know, we might not have the money for and we might want to create some sort of a fund. And I would think based on the development that we've seen over the years and how people now today, all of a sudden they're reacting to the development, they're paying more attention to it. So I would think that they might want to add, you know, like I said, just a small amount, \$5,000 or \$10,000 start socking money away so that if a nice piece of land comes up and it's within the budget range that they have, that they'd be able to buy it. So. Chairperson Roy replied I think it's worth the discussion, you know, closer to budget season. But yeah.

Selectman Gagnon then said just a couple of points, if you're not aware, Chairman I believe the Con Comm budget if there's a leftover in the budget end of the year, I believe legally you're allowed to transfer that into the current use change and purchases. Mr. Collins replied, that's correct. So it's reoccurring. So any monies that are resident in the any budgets just get rolled right into the lane into the Con Comm fund. Selectman Gagnon replied, yeah. So that is a small trick. Mr. Collins continued saying, we don't really have any money generally left over. Quite a few projects this year in between the lake host program, the weeds, weed control at Ottarnic and Robinson Pond and then Merrill Park. We're looking at improving river access down there. I mean, it's a lot going on. It's good. It's good for the community because it allows people to get out and enjoy their community a lot more, you know? So I have no qualms about spending the money for that type of stuff, you know, as long as it's a good investment for the community. Just like I said, we're not going to go buy the swampland and call it I call it a good, good purchase.

Selectman Gagnon then said the other thing I just want to make note, too, is, I mean, it's even in today's economy, which is very tough, you know, and it's hard to ask voters for more money. You know, there are statistics that are pretty surprising, even last March, where three or four towns around us passed multimillion dollar warrant articles for conservation amongst even failing budgets. So you'd be very surprised about what people will do. I mean, we're going to ask people for \$1,000,000, but, you know, you can ask for a decent amount and you'd be surprised how much support you may indeed get, even if a budget does fail. I personally, as you all know, believe that Con Comm is very important to a lot of people and I think you know that as well.

So yeah, I'd like to get with Mr. Malizia about our current status with finances at the conservation level and then come back before the Board and talk about how to shift things around so that it's more applicable to that. Because I know there's some state laws that the Board of Selectmen or the town becomes a realtor at that point. You know, we get money through land use change tax and we go out and purchase land for that. If we're raising money by warrant article, you know, is that to be placed? I don't want to get too into it, but, you know, its how are you going to word it and where are you going to place it and who's going to be responsible for it? There's a lot more to it than just that. And then, like you said, it's going to be a tough, tough year with re appraisals and things like that. So anyway.

Mr. Dhima asked, what is the wish of the board? Chairperson Roy asked, does anybody have anything else? Seeing no further questions, Selectman Morin made a motion, seconded by Selectman McGrath to approve the purchase 103 Watson Road (Map 212, Lot 16) for the amount of \$155,000 as recommended by the Conservation Commission and the Town Engineer. Carried 5-0.

B. 2022 9/11 Observance

Chairperson Roy recognized the Town Administrator who said yes, typically, I put this on the Board's agenda about a month in advance of the actual observance. As you're all well aware, we have the memorial at Benson Park and we've done an observance now, I think since year one. Last year was the 20th anniversary this year on 9/11, proper falls on a Sunday, typically do it at 9:30 in the morning. So I throw it out to the Board of the Board wishes to do it on 9/11 at 9:30 at Benson Park. We'll get everything set up as we typically do.

Chairperson Roy asked, does anybody have any questions? Does that sort of work for everybody? Selectman Morin asked, we did it, what last year right? The Town Administrator replied, we did it last year at 9:30 on a Saturday. This year it just happens to be on a Sunday. We typically, as I said, do it on the day of 9/11.

Seeing no further questions from the Board, Selectman McGrath made a motion, seconded by Selectman Guessferd to hold the annual Town of Hudson 9/11 observance on Sunday, September 11, 2022, at 9:30 a.m. at Benson Park. Carried 5-0.

C. Board of Selectmen - School Board Joint Meeting

Chairperson Roy began by saying so we're scheduled to have a joint meeting on September 1st. I first want to thank Chairman Gasdia for really doing a great job outlining our vision. There's been some changes from the, from the way we did it last year to the way we're doing it this year. And that was based on some feedback that we got from the public about that. So the plan is to start at about 5:00 and have a more of a professional fair format at the beginning. So from about 5:00 to 6:30, we'll have certain departments, most forward facing departments, police, fire, dpw, planning, rec, set up tables. They can have one on one conversations with citizens or other employees as a school, school folks or any of that. And then around 6:30, we'll transition to a more traditional format. It's actually more of a semi candidate format. So the women's club will collect questions from the audience. It will be you will have to be in person to to submit the questions, but they'll give them to the moderator, Mr. Inderbitzen will be moderating it. And then whoever appropriately is the appropriate person to answer the question. It won't be like candidates where everybody answers every question. Right. And it can be turned over to an employee or a department head or the school, whoever is most appropriate to answer it. And then we have it going out to 9:00. I don't know if it will last that long for that period of time. So when I think about it in the vision, I don't know that every selectman needs to be present at 5:00, but we should probably be in and out of you know, maybe somebody should be there all the time. One of us should be there at all times. So. And I have, I got it today Mr. Gasdia. I have a copy for you if you can pass it down. I have the draft agenda. Did you see this? So you can take a look at that if you have any questions looking over your shoulder.

Selectman Gagnon said Madam Chair, I think this might have been said last night at the School Board meeting. I don't know if you noted it tonight. I see it here on the agenda, but just to be clear, so we have that open kind of an area for people to come and talk to the department heads. Then there'll be a state of the town and then a state of the school district. So both boards will present. Chairperson Roy replied, and there will be, thank you, because there will be two specific joint discussions. One is on school safety, and then the other one will be on the master plan and the capital improvement plan for the town. So so that we'll have a little briefing about that and then and then a discussion between both Boards about both those two those two items. And when I say Boards, I mean sort of if the Fire Chief wants to be involved in that discussion, then that's obviously they'll be allowed to be involved.

Selectman Gagnon then said and if I may finish that thought, too, I said it last night to Mr. Gasdia as well as you and this Board and your board as well. I think this is a phenomenal example of what diligence can look like. And we we talked about something like this last year or the year before. We

had a variation of it which was decent, but we got some critical feedback and that you reinventing it to be what it is today and then implementing it. I think it's a phenomenal example that the town people have asked for both, especially on the school side, and residents have asked why. I think this could be a really good event. I'm truly looking forward to something like this. It could be very beneficial.

The Chairperson then said and just if I haven't said it, I appreciate both the Woman's Club and Mr. Inderbitzen helping us out with this. Does anybody else have anything? All right. We'll hopefully see a bunch of people on the first.

9. Board Liaison Reports

Selectman Morin: The Budget Committee met. It was actually a very short meeting. I did answer a few questions that they had and they'll be coming up again at the next meeting. And we received a couple emails requesting some information that's being worked on, but it was a real quick meeting.

Other than that, Benson's Committee is next week and there was no Conservation meeting this week, but they just actually talked about everything. So that's all I have.

Sorry. I apologize. The water is back to normal. After. After our meeting the next day, people watching. Obviously, things changed quite a bit. The tank filled up pretty well and the pump has been repaired. So we're on pretty good ground right now.

Selectman Gagnon: I thank you. So a couple of updates. School Board talked about retention issues, kind of an ongoing discussion on what they can do about it. And then they talk about some policy updates. I know it's very generic.

Right to Know Committee, as you probably already know, have been in front of us. We meet tomorrow and we are working on that final draft that I'm pretty excited about. It's quite good, I think very detailed, so I'm really looking forward to finalizing that.

Sustainability Committee talked about a number of things, but most importantly right now they're planning to be at Old Home Day and they have a booth set up and what they're going to do there.

And then NRPC kind of the same old is continuing the master plan survey there. They're kind of holding it for us with Brian Groth. I talked to Brian today quickly and he said that there's over 300 results, which is, I think, solid. But I would obviously love to see more. Chairperson Roy replied, absolutely.

Other than that, the Transportation Technical Advisory Committee is meeting tomorrow. I will be attending that. And then on August 17th, the Executive Committee meeting for NRPC will be meeting.

Selectman McGrath: I received an email from the Police Chief, Mr. Dionne, and I'm going to go through it. They're going to be interviewing the final, final candidates for the addition to the police station. And those are going to happen on Monday. They have three companies that they're going to be interviewing, and they anticipate spending an hour to an hour and a half with each one of them. So that will be on Monday. And then I'm sure that they'll make a decision at some point after that and provide that information to us. I received an email from Chief Dionne and these are the outreach programs and it's been over the last month and a half or so. So they completed their first RAD, which

is a self-defense education program class in several years with the help of our newest instructors, Tracey Simmons and Taylor Morin. They were assisted by HPD Special Officer Adam Lachinsky, I hope I'm pronouncing that correctly, full time Salisbury, Mass P.D., and Hillsborough County Sheriff Lieutenant Mike Merrifield. Then we conducted. When I say we, I mean they conducted ALICE training for the summer counselors at the Recreation Department. They collaborated with Saint Joseph, Saint Joseph's Hospital and Hudson Fire Department for a live scale active shooter exercise at 208 Robinson Road. We will be conducting ALICE training for Gateways, which is an elderly day care service at Alvirne High School. They completed National Night Out, which was a huge success. They will be big stakeholders at Old Home Days for all four days. They're conducting the youth academy at HPD this week. They're beginning the Citizen's Police Academy mid-August, and they will be providing training for administrators, principals, assistant principals and some other staff for SEIU 81 on September 13th. Sometime likely in September or October will be a blood drive. The date had to be moved for voting day, and that is a mouthful of activity for the Hudson Police Department and they deserve a lot of credit and thanks for doing that for the community.

Chairperson Roy said, I do have one question. I don't know if you or Mr. Malizia, how many applicants, if any, do we have for the police prosecutor position? The Town Administrator replied, I believe the last count it looked like maybe possibly four viable candidates. I believe they're still...The Chairperson asked, when might we see something on that? To which the Town Administrator replied, probably not at the next meeting. Probably the meeting after at the earliest, because next meeting, they're going to be coming up with the police station bids. So that's taken up their time right now.

Selectman Guessferd: Let's see so Planning Board We met two weeks ago. Went over the final phase of Shepherd's Hill. Long time coming. There's no meeting tomorrow night. There's no Planning Board meeting tomorrow night we're moving that to two weeks from tomorrow.

Rec, just keep rolling along with the summer program. They have a new program which they're very excited about for young kid's k through to second grade and it includes those with disabilities and those without. So they're really excited. They're working with Special Olympics and that's and our Director is extremely excited about that. So that'll be a great program. And getting that started as soccer program, summer program keeps on going on. We're coming down toward the end, I think another couple of weeks and everything's going well. And talking about the police, they were over there the other day giving out Kona cones and snow cones. And to the kids, it was a great community outreach. So, again, just great, great activity by the police department showing community involvement and getting out there. It's really, really important.

Chairperson Roy said I also heard that the fire department cooled them off. Selectman Guessferd replied, did they? Excellent! I didn't see that here. But, yeah, they're hosting a community food drive. Senior Center, busy place. But I know they were closed down yesterday for some air conditioning issues. Is that back open again? To which the Town Administrator replied, I have not heard whether it was I didn't see anything about that. So it was pretty hot in there. So they closed it down and they're going to get it. We're going to get it fixed. So more to follow there hopefully it'll be very soon. They've had other activities. They had a luau, tournament. Softball, finished four women's and they had a champion called the Knockouts. It was a good season for the women's softball. So it's always great to see the women and the men's softball leagues. Its good softball if you're interested in going over to the field and. It's the, men's playoffs are just starting, so the playoffs are always exciting. I used to be involved. It's it's pretty fun. Other than that, there's really Cable hasn't met since the agreement we went over and those are our activities.

Selectman McGrath said, can I ask why the Planning Board was deferred for another week or so? Selectman Guessferd replied, we made the decision a month or so ago. There wasn't a lot on the agenda. I think that was one thing. And they're just I think they decided to just take one of the one of the Wednesdays off in the summer here. I don't really know of any other reason, but there really wasn't a lot on the docket. Last the last docket we had, we had a couple of deferrals. But the decision was made a couple of months ago, maybe about a month and a half ago or so to. Selectman

McGrath then said so did the, the applicants that were on the agenda. Did they agree to the deferrals? Selectman Guessferd replied, there wasn't an agenda set for when we actually canceled and when we canceled the meeting. So the agenda hadn't been set yet at that point. Selectman McGrath replied, thank you. But again, there's not a ton of projects right now. We're kind of in a little bit of a lull. Selectman McGrath replied, that's not going to last. Selectman Guessferd said no, it's not going to last. So I think they probably felt that let's take this one and then move on from there. So. We will have a few on the next meeting.

So the ZBA, they finalized their new bylaws. So we should we should see that soon. Make it easier. Easier to read. Lots of things line up. Now, that didn't sort of line up before. It's kind of like the same Planning Board problem, those changes that were made and they weren't put in logical positions. So they kind of change that around. So it makes a little more sense and it's maybe little user friendly for for applicants so they know what they have to do.

The Library also participated in National Night Out and it was a great success. I heard there was a water balloon fight that was fairly amazing. So yeah, thank you for everybody that came out. That is a program that seems to just keep growing every year. I don't know what the count was this year. I know last year they had some 2000 people go through that. They had they have food trucks, they had everything was great. So I look forward to it happening again next year.

The Master Plan survey is still up, I think until the 17th, if I'm not mistaken. Or is it the fifth? Yeah, you can find it on the town website and I encourage people to to participate.

And then I'm going to ask Chief Buxton for an assist on our insurance rating. Is that what it was, if you want to talk about that a little bit?

Chief Buxton came forward and said so very quickly, the ISO group came in and did a review of the Fire Department's suppression capability, and we successfully dropped our rate from a four/four to a three. So that means that our insurance rates will improve if you're a commercial buyer or a residential buyer, if you're have your insurance company, contact the ISO, they can buy the data and get the reduced, you know, be able to reduce your insurance rate on your property. So a lot of work put in by Deputy Paquette and Deputy Tice in regards to pulling the programming together. And there's only, there's 293 fire departments in the state of New Hampshire. There's only 15 fire departments that are in ISO three, and we're about six points away from an ISO, two, which is only five fire departments in the state that are ISO two. So your investment is being utilized well and we're progressing in the right direction. Selectman McGrath said so it's ISO? Chief Buxton replied, ISO three.

Selectman Gagnon said, Chief, do you mind explain a little bit. I heard there was a benefit to residents because of this. Chief Buxton replied, yeah. So your house insurance. So if you're if you're a State Farm buyer or whoever, they have the ability to download the data and see that this many houses were within this many miles of a fire hydrant or a fire station. Certainly over the years, you've received a big increase when you open the Robinson Road Station on a 24 hour basis because it dropped our response times. And those are all positive things that help bring your insurance rate down in your home. Selectman Gagnon then said so you're essentially saying residents can call for that? Chief Buxton replied, I would I certainly would be making the call if I was a resident. Selectman Gagnon replied, that's phenomenal. Wow, that's a huge impact to residents, but also a big congratulations to all that work.

Chief Buxton replied, so it's good. It's kind of a it's a best practices for us. And when you do that review about every five years, they also do the Building Department and they have a different rating system for that.

Chairperson Roy replied, thank you. All right. Now I'll turn it over to remarks by the Town Administrator. Selectman McGrath said before you do, I have a question about the Zoning Board. Are they going to take advantage of the training that has been offered to them? Chairperson Roy replied, I'm not sure how many of the members signed up. I know that, I know that Mr. Buttrick put it

out to all of the members and encouraged people to sign up. I just don't know how many of them. Selectman McGrath replied, because I think that that's critically important for the members, but also, more importantly, the residents that come before the Zoning Board and expect them to be able to understand what they're voting on and how it impacts not only them, but the neighbors and the community that is being affected. So I would I would strongly encourage that they take advantage of that. Chairperson Roy replied, I agree.

10. Remarks by Town Administrator

The Town Administrator was recognized and said just very briefly, the auditors are on site this week. They're over in the Buxton Room. They're basically conducting their field work for the annual audit that's this week. They should hopefully be done this week. Sometimes it goes into a second week, but everything's pretty much prepared by the Finance Department, so it should go pretty smoothly.

As you all recall, as a Visioning Workshop on September 6th, looking to maybe secure the Rogers Memorial Library for that. The only reason, we couldn't do the last scheduled one there was because of National Night Out. We'll confirm that.

And just real quick, Old Home Days starts this Thursday at the Hills House grounds and runs through Sunday. So lots of events planned.

Chairperson Roy said so I have a question for you. There's been a lot of chatter about the property revaluation and the tax rate. The Town Administrator replied, we don't have a tax rate, so we can't really estimate at this point in time. Chairperson Roy replied, but I just want to, I just want to make sure that what I understand is correct. That. The reevaluation has....we can't raise money beyond what the voters voted us to raise. The Town Administrator replied, the voters approved a budget for the School and a budget for the Town. That's the number. So that's what we're raising and appropriating. We're just changing the base on how it gets, for lack of a better word, allocated. The expectation is the rate will drop because you have a bigger base which to spread the expense out. But we're not raising or getting more money or keeping more money. Whatever we raise and appropriated for the budget is what we get to raise and appropriate. It's just going to be spread out, I'll use the word more equitably based on the market values that are currently out there. Chairperson Roy replied, so just because the valuation of my house went up doesn't mean my tax bill is going to go up. The Town Administrator replied, at least it shouldn't go up any more than what people approved at town meeting. So you may get an increase. Don't forget we bonded a police station. There's a cost for that. We approved some contracts on the School side. I think we had one contract on the Town side. There's going to actually be some sort of increase, but no way should the average person see a doubling of their taxes because their valuation went up. That that's not going to be the case. What we don't have the tax rate yet. There's still some factors that we don't know yet.

Selectman McGrath then said yeah. So I'm glad you brought that up. So I got, I've gotten a couple of phone calls as well as I would expect others have as well. So I referred them to instead of me trying to provide an answer, I told them to watch the Board of Selectmen meeting of the previous week that there was a really good explanation of how, how the money was going to be spread out. And I know I couldn't do it justice. They did, I thought they did a phenomenal job. Do not and this is for the voters. This is for people that are watching this meeting. This is for people that are in this room. Do not go on social media, because I was getting complaints about people that from this Board that were providing explanations, explanations that weren't correct. And they were freaking out because they thought that their taxes were going to be doubled. So please, people, please, if you have any questions, either talk to the Assessor's Office or watch the Board of Selectmen meeting when they came in and provide provided an explanation. Don't listen to social media.

Chairperson Roy asked, does anybody else have anything on that subject?

Selectman Gagnon said I think it just should be said that we touched upon the tax rate. The tax rate is not set by the town. It's set by the state. So I spoke with the Assessor this week a little bit and kind of got a more detailed understanding of his position. And his position is pretty much locked in. What he has to do is state law telling him what to do. There's an algorithm telling them how to assess and then the tax rate and then what our budget says. I mean, he's he's exactly locked. There is no play. This isn't a business, per se that we can raise revenues because we want more money to spend more money. It doesn't work that way as as the Town...The Town Administrator added, it's capped at what we can spend based on what the voters approved. It's that simple. It's just allocated, we'll shift perhaps. But again, this reassessment doesn't put more money in our coffers. We're raising and appropriating whatever the voters allowed us to raise and appropriate. Selectman Gagnon replied, that was all I want to add that that piece. Thank you.

11. Remarks by School Board

Chairperson Roy recognized School Board Vice-Chair Gretchen Whiting. Ms. Whiting started by saying, Nice to be here. So I am here in place of Gary. He has a personal commitment, so thank you. I do have a couple of items I wanted to bring up. The first is we do have a teacher over at Alvirne High School, Christian Cheatham, who has been nominated within New Hampshire for the Teacher of the Year. There are still some processes to go through for the state, but he is up for nomination of Teacher of the Year. So that's a really big honor.

Selectman Guessferd said just to I personally, I know who he is. He's the Air Force, he's the Junior ROTC instructor, senior ROTC instructor over there. They do an excellent job in that program. I'm really glad to see that he's being recognized, even if he doesn't come out on top of that. To be nominated is, as they always say, is an honor. Ms. Whiting replied, it is an honor. It is an honor. And we're very, very proud. So I wanted to make sure that that was known.

We are still trying to hire, as our many other areas and businesses out there. And we are doing some hiring, but we still have 20 positions open and available within the District that doesn't include any paras or recess or lunch monitors. So SAU.81.org. Great place to go if anybody's listening. We are looking to do an enrollment study to try and understand what those numbers might look like for Hudson in the future. Trying to figure out compare that to a budget, compare that with the capital plan and bring that kind of information in.

We are going to be putting out a playground at the Early Learning Center on Saturday the 14th. We are looking for public assistance on putting that in, trying to, based on the warrant article that was out there to put in the playground, we opted to allow for the public to come in and assist in putting in the playground in order for that amount of money that was approved by the voters to get more equipment. So we were making the playground handicap accessible and ADA compliant. So that is part of what we are able to do. But we are able to add more equipment by not having the installment done by the company. By doing it, they will come by and they will certify it when it's done, but that will be on Saturday the 14th. I don't have times as of yet, but that will be when it is.

Chairperson Roy asked, is there like a point of contact somebody if they want to volunteer to help? Ms. Whiting replied, I will say right now either, that's a really good question. I'm going to say Dan Moullis, Dr. Superintendent Moullis, I think that he would be a very good individual to contact right now. Either myself or Gary can make sure we provide more information. Selectman Gagnon asked, and this is August 14th? Ms. Whiting replied, October. Did I say August? October 14th. Selectman Gagnon replied, thank you. I'll write that down.

Ms. Whiting continued saying so good news that we had over the summer. We did. We do a Summer Scholars program over the summer. We did it last summer in hopes of trying to make sure some of

the students any learning loss that they had over COVID. So we had a great program last year. We did the program again this year. The kids absolutely loved it and it was a very big success again.

And the last thing I have is at Old Home Days on Saturday the 13th, from 12:00 to 4:00, Chairman Garcia, School Board Member Mike Campbell, as well as Superintendent Moullis, will be at a table at Old Home Days so that people can come up and talk and ask questions and gather information and that again, they'll be there from noon until four on the 13th.

Selectman McGrath said so I have a question. So you mentioned about the students losing part of their education from COVID and missing classes. When you said kids, did you mean little ones, big ones or all the way from first grade through high school? Ms. Whiting replied, there was a great range and I'm not exactly sure of the grade range, but it was elementary, I believe, into middle school. It did not go into the high school whatsoever. I can get you the actual grade range that was included in the Summer Scholars and let you know. But it was geared more towards the elementary and early middle. Selectman McGrath replied, I was just curious when you said kids, I didn't know if you meant little. They're all kids. Selectman McGrath replied, no, but I know. But you know, like the little ones, I think probably had a much harder time with COVID. If they had to wear masks, they didn't get to see the facial expressions of their teachers and their classmates. So I was just curious as to what you meant. Ms. Whiting replied, no, I will I can get you what grade levels they went through. I'm not 100% sure. Kim Organic was running that program. Assistant Superintendent Kim. And but I can get you what grade levels they were and they were. Selectman McGrath replied, don't go to any extra work. But I was just curious about that. Thank you.

12. Other Business/Remarks by the Selectmen

Selectman McGrath: I think I've said enough tonight.

Selectman Morin: I was going to talk about National Night Out an Old Homes Days, but everybody's covered that already. So moving on.

Selectman Guessferd: Yeah, I just first thing I want to say regarding National Night Out. I had never been before this year and I always thought it was this kind of small little activity. And I was almost shocked when I went over there. Even though I have family members who are actively involved. I have to tell you, it was amazing. I mean, it's a community event. I mean, it's almost like Old Home Days in one night, you know, kind of thing. Everybody comes out, it's we have the police there, fire, like you said, food trucks. All all the service organizations in town were there with tables for information. If people wanted to come and join or understand what their services were, what they do. I was I was just floored. It was it was an amazing evening. I certainly plan to attend every year as I can. So just wanted to mention that.

Selectman Gagnon: No, I think everything was covered well tonight. Thank you.

Chairperson Roy: All right. The only thing I have is I look forward to seeing people at Old Homes Day next week.

13. Nonpublic Session

Motion by Selectman Guessferd at 8:16p.m., seconded by Selectman Gagnon to go into non-public session under RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (c) Matters which, if discussed in public, would likely affect

adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 5-0.

Nonpublic Session was entered at 8:16 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public is asked to leave the room.

Selectman Gagnon, who was participating in the meeting remotely, was accidentally disconnected at the beginning of nonpublic session. Therefore he voted to enter nonpublic session, but did not end up participating in the discussion or subsequent votes.

The Board entered open session at 9:15 p.m.

14. ADJOURNMENT

Motion to adjourn at 9:16 p.m. by Selectman Gagnon seconded by Selectman McGrath. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

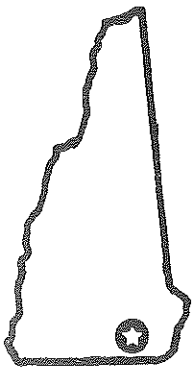
Kara Roy, Chairperson

Bob Guessferd, Vice Chairman

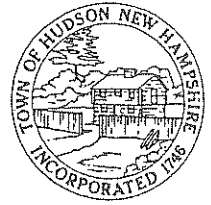
David Morin, Selectman

Marilyn McGrath, Selectman

Brett Gagnon, Selectmen



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Agenda
8-23-22

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

7B

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: August 18, 2022

Re: Serious Incident Reporting Policy

The attached draft Serious Incident Reporting policy and reporting form was prepared by the Town's labor attorney, Mark Broth, for the Board of Selectmen's consideration. The attached policy and form was designed to alert the Board to the fact that a serious incident has occurred and that basic information regarding the incident has been obtained (e.g., names of person involved, damage, etc.), but does not ask the person completing the form to provide any level of detail regarding the incident itself. The draft policy was sent to all Board of Selectmen members and Department Heads for their review, comment and recommended edits. I reviewed the policy with the Department Heads and received recommended language changes from the Police and Fire Chiefs and those changes have been incorporated into the policy. Should the Board of Selectmen vote to approve the Serious Incident Reporting policy, the following motion is appropriate:

Motion: To approve the Serious Incident Reporting policy effective August 23, 2022.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Town of Hudson, NH

Policies and Procedures



Section: **Serious Incident Reporting**

Policy Number:	Revision Number:
Approved By: Board of Selectmen	Revision Dates:
Origination Date: 8/23/2022	Review Frequency: Annually

SERIOUS INCIDENT REPORTING POLICY

I. Purpose:

To establish a policy for reporting serious incidents to the Board of Selectmen. This policy is not intended to supplant or replace individual department policies which may have different reporting requirements.

II. Responsibility:

It shall be the responsibility of all Town of Hudson Department Heads to ensure that this policy is followed.

III. Procedure:

All serious incidents or accidents will be reported immediately to the responsible supervisor or Department Head. Serious incidents include, but are not limited to, any incident with damages estimated to be in excess of \$5,000 to Town property, equipment or vehicles or when Town property or employees are involved, damages to private property in excess of \$5,000. Serious incidents also include serious injury to employees or non-employees when Town property, equipment or vehicles are involved and/or death of an employee or non-employee when Town property, equipment or vehicles are involved. Serious incidents may also include, at the discretion of the Department Head, any incident where employees or Town property is involved, which, by nature, is grave or urgent *and* may be likely to cause injury or death.

Supervisors will ensure that enough information is gathered to accurately complete the Serious Incident Report (Appendix A). Department Heads will review the completed Serious Incident Report and will submit it to the Town Administrator or his designee within 48 hours for submission to the members of the Board of Selectmen.

IV. Approval of Policy

This policy shall be reviewed as needed by the Board of Selectmen, or its designee, with changes made as warranted, followed by re-adoption by the Board of Selectmen.

Appendix A

**TOWN OF HUDSON
SERIOUS INCIDENT REPORT**

Enclosed herein please find a Serious Incident Report dated [DATE] involving a Town employee and/or Town property.

1. Date of Incident:

2. Department affected:

3. Employee(s) involved:

4. Town equipment involved? Y/N

If yes, please describe equipment involved:

5. Did incident involve failure, malfunction, defect, break down, or otherwise involuntary and/or uncontrollable problem with Town equipment? Y/N

If yes, please describe:

If yes, has manufacturer of equipment been contacted? Y/N

6. Town vehicle involved? Y/N If Yes, VIN of vehicle:

7. Injury to Town Employee? Y/N If yes, name of employee:

8. If injury to Town Employee, has a First Report of Injury been filed? Y/N

9. Injury to non-employee? Y/N If yes, name of individual:

10. If Injury to non-employee, has insurance carrier been notified? Y/N

11. Police report filed? Y/N

12. Insurance claim filed? Y/N

13. Damage to Town property? Y/N

Has insurance carrier been notified? Y/N

If yes, please describe town property damaged, and extent/nature of damage.

14. Damage to private property? Y/N

Has insurance carrier been notified? Y/N

If yes, please provide name(s) and address(es) of the owner(s) of the damaged private property, describe property damaged, and describe extent/nature of damage.

15. Has private insurance claim been filed by non-employee? Y/N/Unknown

16. Did this incident involve severe injury or loss of life? Y/N

17. Name of individual severely injured or deceased:

18. Did this occurrence involve a medical emergency other than injury or death? Y/N



TOWN OF HUDSON
Engineering Department



Agenda
8-23-22

8A

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer
Jess Forrence, Public Works Director

DATE: August 17, 2022

RE: Bush Hill Road Right of Way Acceptance

Bush Hill Road is currently a road that has poor sight distance issues due to its geometry and layout. One of the most challenging spots is along the 112-118 Bush Hill Road segment.

At the Board's request, Town staff has prepared the plan indicating the right of way necessary to make the improvements along 112 – 118 Bush Hill Road. The property owner, Mr. Tyler, is willing to donate 8,082 square feet of his property to the Town of Hudson in exchange for the Town completing the necessary improvements by October 2023. Funds for this project will come from the Public Works Department's paving program.

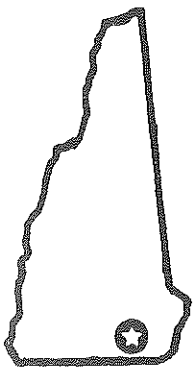
The Town Engineer and Public Works Director's recommendation to the BOS is to accept the land donation.

First Motion:

To authorize the Town Engineer to complete the necessary Right of Way transfer.

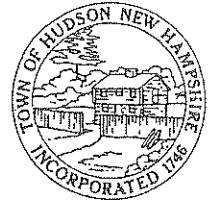
Second Motion:

To authorize the Public Works Director to complete the necessary road improvements by October 1, 2023.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051


Agenda
8-23-22



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8B

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: August 16, 2022

Re: September 13, 2022 State Primary Election

Town Moderator Paul Inderbitzen has requested a place on the Board of Selectmen's August 23, 2022 agenda to brief the Board on the upcoming State Primary Election which will be held on Tuesday, September 13, 2022. Please note that there is a scheduled Board of Selectmen meeting on September 13th. The Board may choose to reschedule the Board meeting to Monday, September 12th. Should the Board vote to reschedule the meeting, the following motion is appropriate:

Motion: To reschedule the Board of Selectmen meeting of Tuesday, September 13, 2022 to Monday, September 12, 2022.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON

Land Use Division



8C

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

RECEIVED

AUG 18 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

TO: Board of Selectmen

FROM: Brian Groth, AICP, Town Planner

DATE: August 17, 2022

RE: Project Solicitation for the FY 2025-2034 NH Ten Year Transportation Improvement Program

The Nashua Regional Planning Commission (NRPC) is in the process of soliciting new projects from municipalities for potential inclusion in the State's Ten Year Transportation Improvement Plan (TYP). The deadline to submit initial project proposal was August 5, 2022. Project proposals will be reviewed and rated by the Transportation Technical Advisory Committee (TTAC) during September and October 2022, the final candidate list will be submitted to NH DOT in November 2022, and the list will be finalized for inclusion in the draft Ten Year Plan in March 2023. Based on input from Planning Board members, from public outreach and from the Highway Safety Committee, I submitted three project proposals to meet the August 5, 2022 deadline, understanding that they will require the endorsement of the Planning Board and the Board of Selectmen to move any further in the process. If either Board does not wish to support these proposals, I will have them removed from consideration.

A summary of each project proposal is attached to this memorandum.

2025-2034 TEN YEAR PLAN PROJECT SOLICITATIONS

Submitted by:

Brian Groth, AICP

Town Planner

Town of Hudson, NH

bgroth@hudsonnh.org

603-886-6008

Contents: Narrative, Project Area Map & Cost Estimate

ROUTE 111 – BRIDGE TO BENSON PARK

The purpose of this project is to complete a fractured pedestrian network connecting densely settled neighborhoods, town facilities, school facilities, recreational facilities and regional assets. Anchoring this loop to the west is the Taylor Falls Bridge to Nashua/Souhegan Rail Trail and Benson Park to the east.

The current sidewalk network ends abruptly and has intermittent segments around the intersection of Central Street and Ferry St./Burnham Rd. (Route 111). There are no crosswalks or pedestrian phases at the Ferry/Burnham & Central Street intersection. There are no bicycle accommodations along either the Ferry Street or Central Street corridors. Currently, the only safe passage to the business district along Route 11 and Benson Park is by automobile. The pedestrian trail entrance to Benson Park on Central Street is overgrown and difficult to navigate.

Feasibility assessment & Design. Install sidewalk, curbing and striping along Ferry Street and Central Street. Provide pedestrian crossing facilities at Ferry/Burnham & Central Street intersection. Improve pedestrian trail & entrance to Benson Park on Central Street.

During recent Master Plan outreach efforts (2019, 2020 and present), lack of sidewalks and safe routes for non-automobile traffic have emerged as a major concern of the community. Completing this network provides safe connections on a local & neighborhood level. Along this network are densely developed neighborhoods, parks & playgrounds, restaurants, schools, a library and even Town Hall. It also expands upon a burgeoning regional network in the Souhegan Rail Trail across the Merrimack River in Nashua. Benson Park has long been a regional recreational asset but is isolated from other recreational opportunities in the area. This project provides an opportunity to change that, to bring Benson Park into a regional pedestrian & bicycle network.

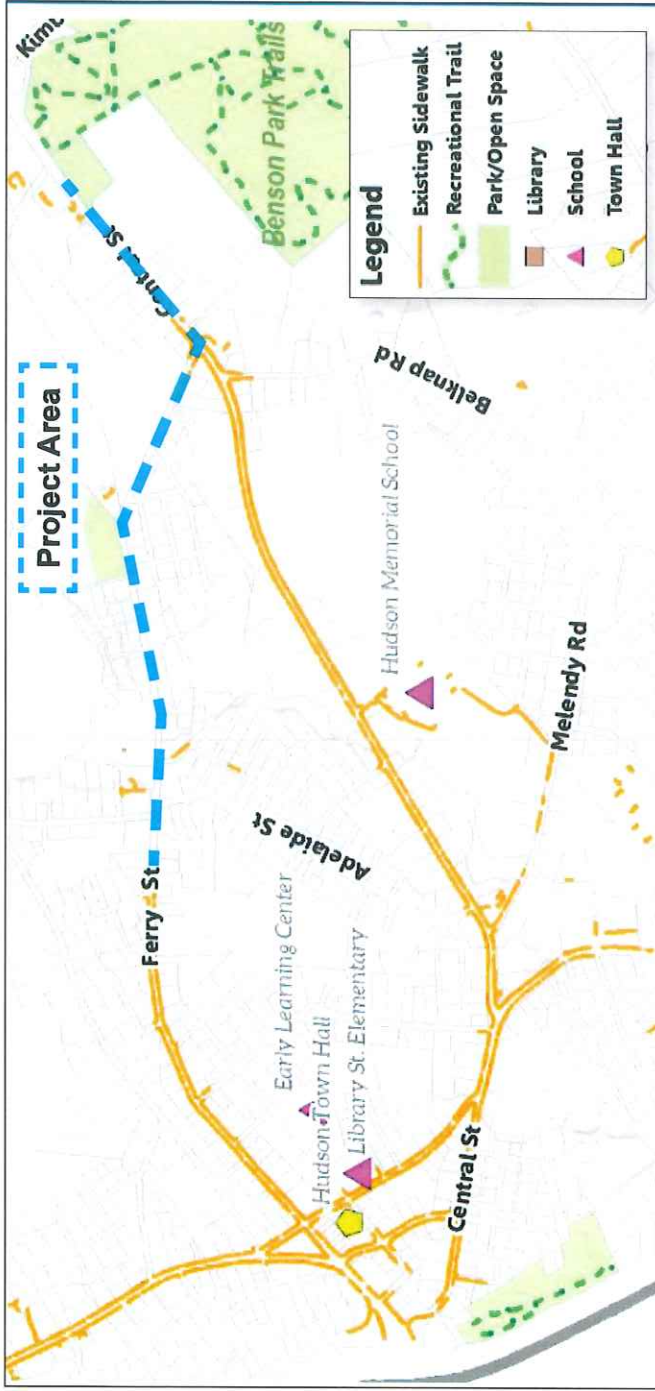
These gaps in the pedestrian network have long been identified in public outreach efforts in support of the Town's Master Plans, of past and present.

Impact Fees may be used to offset some of the cost but not all. Impact Fees are a possible option for local match.

2025-2034 Ten Year Plan Project Solicitations

Town of Hudson
Project: Bridge to Benson
Area Map & Estimate

Submitted by:
Brian Groth, Town Planner
August 5, 2022



Route	Side	Street Name Start	Street Name End	Length	Cost (Asphalt & Granite Curb)	Connects to
111	North	Gloria Avenue	George Street	650	\$58,500	Existing Sidewalk ends at Gloria Avenue
111	North	George Street	Marshmallow Path	1,820	\$163,800	Mid-Project Segment
111	North	Marshmallow Path	Central Street	1,730	\$155,700	Existing sidewalk at NE corner of Central St. & Burnham Rd
111	North	Central Street	Greeley Street	1,500	\$135,000	Existing & underconstruction sidewalk from Bluebird Site to Greeley St.
		<i>SubTotal</i>		<i>5,700</i>	<i>\$513,000</i>	
111	South	Gloria Avenue	Adelaide Street	700	\$63,000	Existing Sidewalk across from Gloria Avenue
111	South	Adelaide Street	State Street	1,800	\$162,000	Mid-Project Segment
111	South	State Street	Central Street	1,425	\$128,250	Existing sidewalk at NW corner of Central St. & Burnham Rd.
111	South	Central/Burnham	Benson Park footpath	2,100	\$189,000	Central/Burnham intersection to Benson Park footpath
111	South	Benson Park footpath	Benson Park Main Entrance	1,500	\$135,000	
		<i>SubTotal</i>		<i>7,525</i>	<i>\$677,250</i>	
		Total		13,225	\$1,190,250	

Additional Items	Cost Estimate
Feasibilit & Design	\$30,000
Crosswalk Facilities at Ferry/Burnham & Central	\$25,000
Benson Park Pedestrian Entrance Improvements	\$10,000
<i>Subtotal</i>	<i>\$65,000</i>
Grand Total	\$1,255,250

2025-2034 TEN YEAR PLAN PROJECT SOLICITATIONS

Submitted by:

Brian Groth, AICP

Town Planner

Town of Hudson, NH

bgroth@hudsonnh.org

603-886-6008

Contents: Narrative, Project Area Map & Cost Estimate

ROUTE 102 – SIDEWALK INFILL

Location: Route 102 (aka Derry Road) sidewalks from residential neighborhoods to Hills Garrison Elementary School, Rogers Memorial Library and Alvirne High School.

Scale: About 6,000-foot total span between beginning of intermittent sidewalk area to Alvirne High School. There are two gaps, 590 feet and 1,725 feet, on the east side of Derry Street totaling 2,315 feet. There are three gaps, 380 feet, 660 feet and 4,100 feet, on the west side of Derry Street totaling 5,140 feet.

Need: Currently, students are forced to walk in the shoulder in segments of Route 102 where there are gaps in the sidewalks. This section of Route 102 has an ADT of over 26,000 creating an unsafe environment for students walking to school.

Scope: Assess, design and install sidewalks and address potential stormwater drainage needs created by the sidewalk installation. Install mid-block pedestrian crossings & beacons at Hills Garrison Elementary/Rogers Memorial and Alvirne High School.

Additional information: Students regularly walk in the shoulder of a heavily traveled corridor that serves as a regional commuter connection to employment areas in Nashua and Hudson from surrounding communities such as Litchfield, Merrimack, Manchester and Londonderry. This project has long been identified as a need by Master Plans and other corridor studies.

Public Involvement: This issue has been specifically identified during the 2019 Master Plan outreach sessions and survey. General lack of sidewalks and crosswalks is a concern to more than half of all survey respondents.

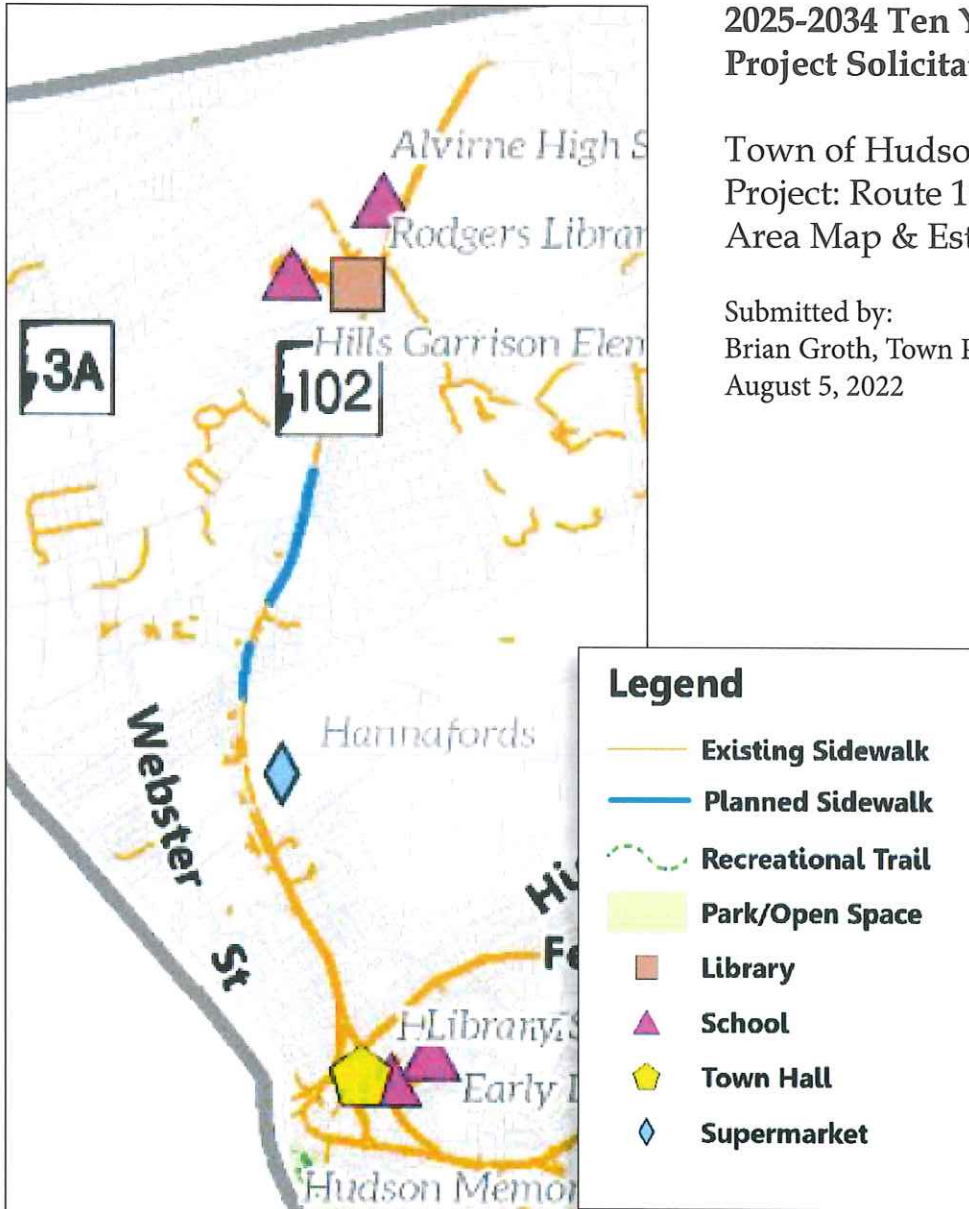
Opportunities for further public discussion: Yes. There is a current outreach effort, through survey an in-person sessions, underway to supplement the Master Plan outreach of 2019. Additional public outreach specifically regarding this project can be conducted by town staff.

Alternative options: Impact Fees may be used for local match but cannot be used to fund the entire project.

**2025-2034 Ten Year Plan
Project Solicitations**

Town of Hudson
Project: Route 102 Sidewalk Infill
Area Map & Estimate

Submitted by:
Brian Groth, Town Planner
August 5, 2022



Route	Side	Street Name Start	Street Name End	Length	Cost (Asphalt & Granite Curb)
102	East	107 Derry Street	Phillips Drive	583	\$52,470
102	East	Phillips Drive	Towhee Drive	1,723	\$155,070
	<i>SubTotal</i>			2,306	\$207,540
102	West	76 Derry Street	86 Derry Street	383	\$34,470
102	West	86 Derry Street	Elm Avenue	660	\$59,400
102	West	Elm Avenue	Hills Garrison Elementary	4,101	\$369,090
	<i>SubTotal</i>			5,144	\$462,960
	Total			7,450	\$670,500

Additional Items	Cost Estimate
Feasibility & Design	\$20,000
Crosswalk Beacon & Bumpout	\$45,000
<i>Subtotal</i>	\$65,000

Grand Total	\$735,500
--------------------	------------------

2025-2034 TEN YEAR PLAN PROJECT SOLICITATIONS

Submitted by:

Brian Groth, AICP
Town Planner
Town of Hudson, NH
bgroth@hudsonnh.org
603-886-6008

Contents: Narrative, Project Area Map & Cost Estimate

ROUTE 3A LOWELL ROAD – SAFE CROSSINGS

Location: Route 3A (Lowell Road). Improved crosswalk equipment at intersection of Lowell Road and Central Street. Crosswalk beacons and curb bump-outs on Lowell Road at Winn Avenue and Roosevelt Avenue.

Scale: Three locations spanning a total of 2,500 feet along Lowell Road.

Purpose: The purpose of this project is to provide safe crossings for pedestrians accessing residential neighborhood and local business establishments.

Need: While the speed limit is 30 mph, Lowell Road is a heavily trafficked (> 20,000 ADT) at unsafe speeds for pedestrian crossing.

Scope: Improve crosswalk equipment at the intersection of Lowell Road and Central Street. Install crosswalk beacons and curb bump-outs on Lowell Road adjacent to intersection with Winn Avenue and Roosevelt Avenue.

Additional information: Local and regional traffic volumes & speeds result in an unsafe environment for pedestrian seeking to cross Lowell Road to move between densely settled residential areas and access local businesses.

Public Involvement: General lack of sidewalks and crosswalks is a concern to more than half of all 2019 survey respondents. Traffic and unsafe conditions along Lowell Road was also a common theme among respondents. This concept was recently brought to the attention of the Highways Safety Committee by a life-long resident, current member of the Conservation Commission and former member of the Planning Board. The Highway Safety Committee recommended this project.

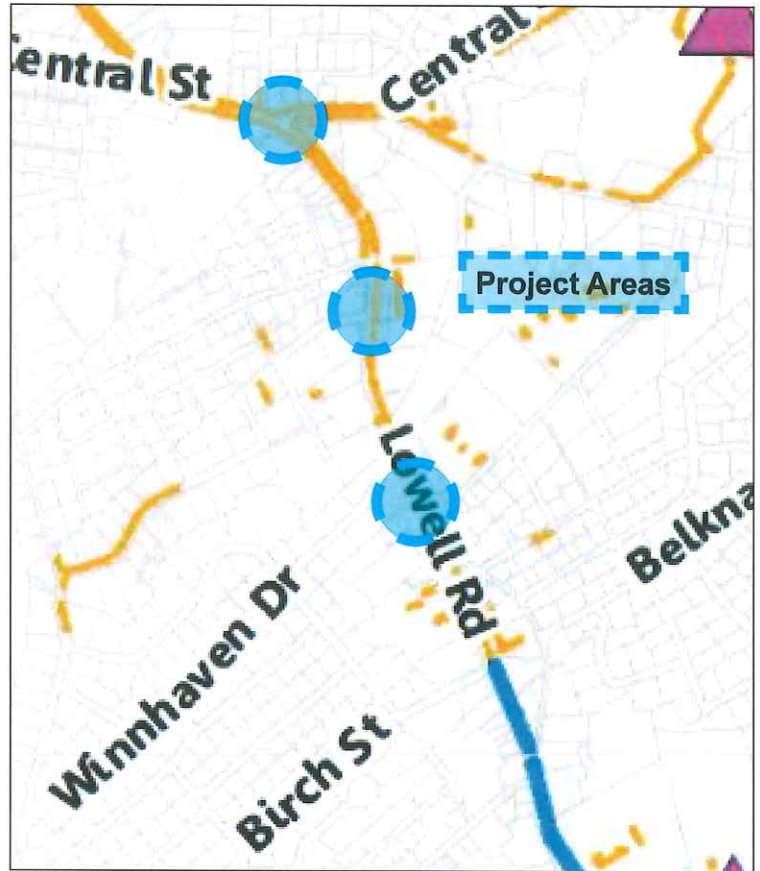
Opportunities for further public discussion: There is a current outreach effort, through survey an in-person sessions, underway to supplement the Master Plan outreach of 2019. Additional public outreach specifically regarding this project can be conducted by town staff.

Alternative options: Impact Fees may be used for local match but cannot be used to fund the entire project. Installation of equipment may be performed by the Department of Public Works.

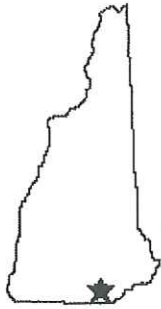
**2025-2034 Ten Year Plan
Project Solicitations**

Town of Hudson
Project: Route 3A Lowell Road
Crosswalk Improvements
Area Map & Estimate

Submitted by:
Brian Groth, Town Planner
August 5, 2022



Location	Equipment	Estimate
Lowell Road & Central Street	Improved Crosswalk Technology	\$10,000
Lowell Road and Winn Avenue	Crosswalk Beacon & Curb Bump-out	\$45,000
Lowell Road and Roosevelt Avenue	Crosswalk Beacon & Curb Bump-out	\$45,000
<i>Total</i>		\$100,000



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Agenda
8-23-22

Emergency 911
Business 603-886-6021
Fax 603-594-1164

RECEIVED

AUG 10 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

Robert M. Buxton
Chief of Department

8D

TO: Kara Roy
Chairperson, Board of Selectmen

FR: Robert M. Buxton *RMB*
Fire Chief

DT: August 10, 2022

RE: August 23, 2022 BOS Public Agenda – Walmart Grant Application

Please place the following item on the above-indicated agenda from the Fire Department.

The Fire Department is requesting permission to apply for a local community grant sponsored by Walmart. The following is a brief synopsis of the program:

The local community grants are awarded through an open application process. Funding is provided directly from Walmart and Sam's Club facilities and awarded to local organizations and recognized government entities such as fire departments. The grants range from a minimum of \$250 to a maximum of \$5,000. Management at the facility to which we are applying will review the application and make initial funding recommendations on all submitted requests.

The proposal this evening is simply for permission to apply for the grant. Prior to accepting the grant if awarded, the Board of Selectmen would have the opportunity to hold a public hearing and decide whether we want to accept the funds.

Motion:

To authorize the Fire Chief to apply for the local community grant sponsored by Walmart.



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



*Agenda
8-23-22*


Emergency 911
Business 603-886-6021
Fax 603-594-1164

RECEIVED
AUG 10 2022
TOWN OF HUDSON
SELECTMEN'S OFFICE

Robert M. Buxton
Chief of Department

8E

TO: Kara Roy
Chairperson, Board of Selectmen

FR: Robert M. Buxton 
Fire Chief

DT: August 10, 2022

RE: Donation Funds – August 23, 2022 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department:

The Fire Department is requesting the ability to utilize \$3,450.00 of donation monies for purchasing sweatshirts, customized with our Hudson Fire logo for the department.

We would like to thank our members for their contributions and show our appreciation for their hard work. We feel it is important to recognize them and let them know they are valued here at Hudson Fire.

Motion:

To authorize the Fire Chief to withdraw \$3,450.00 from the Fire Department donation account (4557) to be used to purchase sweatshirts for the department.

Run: 8/11/22
11:59AM

General Ledger By Account

Page: 1
smalizia
ReportSortedGL_ByAccount

Town of Hudson, NH
2022 to 2023

Account Number		Description					Running Balance		
Batch	Orig Year	Related Account Number	Date	Src	Type	Ref #	Debits	Credits Description	
01-3508-4557-000-000		Donations - Fire					2022 Beginning Balance		0.00
45703	2022	01-0000-1999-000-000	7/07/2021	CR-RAD	A	12165-11	50.00	FIN 7/7/21-11	
46159	2022	01-0000-1999-000-000	8/18/2021	CR-RAD	A	12220-11	5,000.00	FIN 8/18/21-11	
47960	2022	01-0000-1999-000-000	4/18/2022	CR-RAD	A	12600-16	4,924.00	FIN 4/18/22-16	
48270	2022	01-0000-1999-000-000	5/26/2022	CR-RAD	A	12656-11	1,310.00	FIN 5/26/22-11	
2023 Ending Balance for Acct # 01-3508-4557-000-000							0.00	11,284.00	-11,284.00
Total Debit/Credit							0.00	11,284.00	
Grand Total							-11,284.00		

Agenda
8-23-22



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



8F

Tad K. Dionne
Chief of Police

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael P. Davis
Operations Bureau

RECEIVED

AUG 18 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 17 August 2022

Re: 23 August 2022 Agenda - Part Time Legal Clerk

Purpose:

I am requesting authorization to advertise for the position of part time Legal Clerk position.

Scope:

The Police Department is looking to fill the open position for part time Legal Clerk working twenty-nine and half (29.5) hours a week per the Hudson Police Employee Association.

Recommendation:

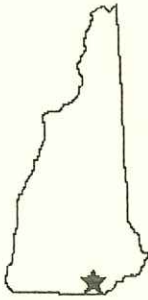
To approve the Hudson Police Department request to advertise for part time Legal Clerk with a beginning salary of \$21.77.

Motion:

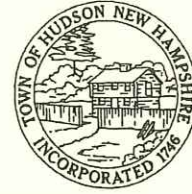
To accept Chief Dionne's request to advertise for part time Legal Clerk.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



TOWN OF HUDSON
Finance Department



Agenda
8-23-22

8G

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

RECEIVED

AUG 18 2022

TOWN OF HUDSON
SELECTMEN'S OFFICE

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director *LL*

Date: August 17, 2022

Subject: Police Facility Expansion and Renovation Contract Award

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

I agree with the recommendation of the Police Chief to award the bid for the expansion and renovation contract to North Point Construction.

Details:

The request for proposals was advertised and posted on the Town website. In addition, an invitation to bid was extended to five (5) vendors directly. During the mandatory pre-bid meeting, held on July 13, 2022, 12 interested parties attended. On July 15, 2022, we received three (3) bids for Base Contract and Car Ports.

A committee of six (6) people was formed to review, evaluate and rate the bids. The rating by committee members was done independently and North Point scored the highest. In addition, all three (3) contractors were interviewed on August 15, 2022.

Funding: The Police Department has a budget of \$5,928,980.00. The voters passed Warrant Article #9 in March of 2022.

Motion 1:

To award the bid for the Hudson Police Facility Expansion and Renovation Contract to North Point Construction. The amount not to exceed \$5,928,980, using account # 6021 as recommended by the Police Chief and Finance Director.

Cc: Tad Dionne, Police Chief



TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Tad K. Dionne
Chief of Police

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael Davis
Operations Bureau

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Chief Tad Dionne *TD*

DATE: August 23, 2022

RE: Hudson Police Department Facility Expansion and Renovation

In March of 2022, Hudson residents voted in favor of a warrant article, for the amount of \$5,928,980, related to Hudson Police Department Facility Expansion and Renovation. A conceptual design for this project was developed after a spatial/security needs assessment was conducted by MRI.

A Request for Proposals was prepared and after review, was advertised with the Union Leader, New Hampshire Municipal Association and Construction Summary of New Hampshire, Maine, and Vermont. An invitation to bid was sent directly to five (5) vendors and also advertised on the Town website.

We held a mandatory, pre-bid meeting on July 13, 2022, in which 12 interested parties attended. On July 15, 2022, we received three bids from the following (Base Contract & Car Ports):

North Point Construction	\$6,028,746
Meridian Construction	\$6,410,229
Hutter Construction	\$5,355,113

We formed a committee to review, evaluate and rate the bids, In addition we conducted interviews on all three contractors on August 15, 2022.

The proposals were rated based on the following scoring criteria:

Rating Category	Weight	Rating
1. Experience	15	0-10
2. Project Approach	25	0-10
3. Ability to meet Schedule	10	0-10
4. Cost	50	0-10

Rating Scale: Each Category was rated on a Score of 0-10 - Unacceptable 0, Average 5, Excellent 10

Category Score: Each Category score was completed by multiplying the weight by the rating to determine the score for each Category. The Category scores were added together to determine the Total Score.

All 6 members of the source selection team rated each company independently. The results of each members' ratings were totaled and averaged for a final score.

The scores were objectively based on:

- Critical review of all offered proposals against the Request for Proposal (RFP)
- Question and answer between the requestor and offering party both through email and face- to-face
- Multiple discussions with the source selection team, to include subject matter experts
- Site survey feedback and results of findings from each offering party

Based on the above criteria, the contractors scored as follows:

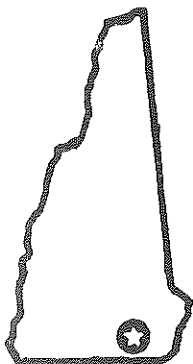
North Point Construction	856.66
Hutter Construction	770.83
Meridian Construction	714.16

In conclusion, we recommend that the Board of Selectmen award this contract to the contractor with the highest score, North Point Construction.

Motion: To award the bid for the Hudson Police Facility Expansion and Renovation Contract to North Point Construction, for the amount not to exceed \$5,928,980, using Account # 01-4903-6210-000-000.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Agenda
8-23-22

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8H

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: August 17, 2022

Re: Benson Park – Train Station Asbestos Abatement

Attached please find correspondence from Jack Madden of the Benson Park Committee regarding asbestos abatement at the Benson Park Train Station. Mr. Madden has provided an Asbestos Inspection Report (Attachment A) and two (2) bids to abate the asbestos inside the Train Station (Attachments B and C). Mr. Madden is recommending that the asbestos abatement contract be awarded to the low bidder, A-Best Abatement, in the amount of \$3,500 (Attachment B). Funds for this project will come from the Benson Park Capital Reserve Fund which was most recently used to replace the roof at Benson Park. The capital reserve fund has a balance of over \$75,000. Should the Board of Selectmen vote to abate the asbestos at the Benson Park Train Station, the following motion is appropriate:

Motion: To award a contract for the abatement of asbestos inside the Train Station at Benson Park to A-Best Abatement in the amount of \$3,500 using Benson Park Capital Reserve Funds.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Malizia, Steve

From: John Madden <jmadden2217@gmail.com>
Sent: Tuesday, August 16, 2022 5:42 PM
To: Malizia, Steve
Cc: Ralph Alio; Morin, Dave; Dave Morin
Subject: Train Station Asbestos Abatement Proposals for BOS Meeting Tuesday, August 23rd
Attachments: 18-207.pdf; 2022 08 03 A-Best 19 Kimball Hill Rd., Hudson, NH R.pdf; Proposal_benson-park-train-station-abatement.pdf

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Steve,

This is in follow-up to our discussion on Monday August 15th concerning the current bids for asbestos abatement at the Train Station building in Benson Park. I understand that you will provide the proposals to the Board of Selectmen for a decision at their next meeting on Tuesday evening, August 23, 2022.

We have received bids from A-Best Abatement, Inc. dated August 3, 2022 and from ACM Demo Group, Inc. dated August 10, 2022. PDF copies of both are attached.

Both bidders were supplied with a copy of the Asbestos Inspection Report dated August 18, 2018 from Air Testing Services, Inc., a PDF copy of which is attached. Both bidders refer to the work items from the Asbestos Inspection Report in their proposals.

A-Best Abatement was the low bidder of three vendors who provided bids when we originally solicited for the work in fall of 2019. (Their 2019 proposal was \$3,200.) I contacted them and their updated proposal for 2022 is \$3,500.

ACM Demo Group was the vendor whom the Town used recently for asbestos removal on another project. Selectman Liaison Dave Morin provided me the contact information for them after the last Benson Park Committee meeting on July 21st. The ACM Demo Group proposal totals \$5,330.

I respectfully recommend to the Board of Selectmen that they select A-Best Abatement as the lowest bidder.

On August 23rd, I plan to attend the Board of Selectmen meeting to answer any questions if needed.

Jack Madden
Member, Benson Park Committee

--

Attachment 1

A.T.S.

AIR TESTING SERVICES, INC.

ASBESTOS SAMPLING & TESTING

37 INDIAN HILL STREET, WEST NEWBURY, MA 01985

OFFICE / FAX (978) 499-0115 CELLULAR: (508) 662-7496 EMAIL: CAESAR5@COMCAST.NET

ASBESTOS INSPECTION REPORT

Page 1 of 4

DATE: 08/13/18
A.T.S. #: 18-207

CLIENT: Jack Madden
Benson Park Committee
23 Weymouth Court
Hudson, New Hampshire 03051

JOB SITE: 19 Kimball Hill Road, Benson Park Train Station Building, Hudson, NH

PROJECT SCOPE: Inspection and Survey for Suspect Asbestos Building
Materials to Facilitate Building Interior Renovation.

Dear Jack,

On August 9, 2018 I was onsite at 19 Kimball Hill Road, Benson Park Train Station Building, Hudson, NH to conduct your requested Suspect Asbestos Building Materials Inspection. A total of Twenty-three (23) Suspect Asbestos Samples were collected and analyzed by Polarized Light Microscopy (PLM) using Method EPA/600/R-93/116. PLM Analysis was performed by Asbestos Identification Lab, Woburn, MA, a Commonwealth of Massachusetts Licensed and NAVLAP Certified Laboratory.

ANALYZED AND FOUND TO CONTAIN ASBESTOS

Bath Hallway Floor Linoleum, Yellow Pebbles **20 % Chrysotile Asbestos**
Associated Yellow Mastic Does NOT Contain Asbestos
5' x 7' +/-

Freight Room Floor Linoleum, Yellow Pebbles **30 % Chrysotile Asbestos**
Associated Yellow Mastic Does NOT Contain Asbestos
6' x 12' +/-
Also Includes Kitchen
10' x 19' +/-

continued

A.T.S.

AIR TESTING SERVICES, INC.

ASBESTOS SAMPLING & TESTING

37 INDIAN HILL STREET, WEST NEWBURY, MA 01985

OFFICE / FAX (978) 499-0115 CELLULAR: (508) 662-7496 EMAIL: CAESAR5@COMCAST.NET

ASBESTOS INSPECTION REPORT

Page 2 of 4

DATE: 08/13/18

A.T.S. #: 18-207

CLIENT: Jack Madden
Benson Park Committee
23 Weymouth Court
Hudson, New Hampshire 03051

JOB SITE: 19 Kimball Hill Road, Benson Park Train Station Building, Hudson, NH

PROJECT SCOPE: Inspection and Survey for Suspect Asbestos Building
Materials to Facilitate Building Interior Renovation.

Bathroom Floor Tiles, 9" x 9" Beige and Blue Associated Mastic Does NOT Contain Asbestos 4' x 7' +-	2 % Chrysotile Asbestos
Kitchen Closet Floor Linoleum, Off White Associated Mastic Does NOT Contain Asbestos 2' x 4' +-	40% Chrysotile Asbestos
Boiler Room Chimney Flue Sealer Insulation 1 SF+- (round duct at chimney area)	10 % Chrysotile Asbestos

A.T.S.

AIR TESTING SERVICES, INC.

ASBESTOS SAMPLING & TESTING

37 INDIAN HILL STREET, WEST NEWBURY, MA 01985

OFFICE / FAX (978) 499-0115 CELLULAR: (508) 662-7496 EMAIL: CAESAR5@COMCAST.NET

ASBESTOS INSPECTION REPORT

Page 3 of 4

DATE: 08/13/18

A.T.S. #: 18-207

CLIENT: Jack Madden
Benson Park Committee
23 Weymouth Court
Hudson, New Hampshire 03051

JOB SITE: 19 Kimball Hill Road, Benson Park Train Station Building, Hudson, NH

PROJECT SCOPE: Inspection and Survey for Suspect Asbestos Building
Materials to Facilitate Building Interior Renovation.

Analyzed and Found **NO** Asbestos Detected

Windows Glazing Caulk, 6 Panes per Sash
Bathroom Wall Mastic, Brown
Boiler Room Ceiling Plaster, Single Layer
Men's Waiting Room Wall Plaster, Single Layer
Men's Waiting Room Ceiling Sheetrock & Joint Compound
Bath Hall Floor Sub Layer Linoleum, Blue (Top Layer Contains Asbestos)
And Associated Mastic
And Associated Black Asphalt Paper
Bathroom Floor Sub Layer Linoleum, Dark Blue (Top Layer Linoleum Contains Asbestos)
And Associated Mastic
And Associated Black Asphalt Paper
Kitchen Floor Sub Layer Black Asphalt Paper (Top Layer Linoleum Contains Asbestos)
Freight Room Closet Floor Linoleum, Light Brown, No Mastic Present

A.T.S.

AIR TESTING SERVICES, INC.

ASBESTOS SAMPLING & TESTING

37 INDIAN HILL STREET, WEST NEWBURY, MA 01985

OFFICE / FAX (978) 499-0115 CELLULAR: (508) 662-7496 EMAIL: CAESAR5@COMCAST.NET

ASBESTOS INSPECTION REPORT

Page 4 of 4

DATE: 08/13/18

A.T.S. #: 18-207

CLIENT: Jack Madden
Benson Park Committee
23 Weymouth Court
Hudson, New Hampshire 03051

JOB SITE: 19 Kimball Hill Road, Benson Park Train Station Building, Hudson, NH

PROJECT SCOPE: Inspection and Survey for Suspect Asbestos Building
Materials to Facilitate Building Interior Renovation.

SURVEY LIMITATIONS

This Asbestos Survey was conducted with the intent that all suspect asbestos building materials be discovered as best as could be expected without actual demolition of the buildings. Many walls, ceilings, and floors were opened up (broken open) during the survey to discover the nature of construction and materials used. It is recommended that during Asbestos Abatement and or Renovation / Demolition an Onsite Asbestos Inspector be present to ensure that if any undiscovered suspect asbestos building materials arise, they be addressed appropriately. ATS is not responsible for inaccessible or hidden building materials. This survey did not include: Soils, Underground Utilities, Drainage Systems, Inaccessible Spaces, Inaccessible Crawl Spaces, & Inaccessible Foundations.

Only a State Licensed Asbestos Abatement & Disposal Company is Permitted to Remove & Dispose Asbestos Containing Materials.

Please feel free to contact me with any questions or for clarifications.

Sincerely,

Caesar Orlandella
Asbestos Inspector No. AI 000414 09/10/18

ATTACHMENT: Asbestos PLM Bulk Sampling / Analysis Field Sheets (5 Pages)

MASSACHUSETTS ANALYTICAL SERVICES LICENSE NO. AA 000124
NEW HAMPSHIRE ASBESTOS INSPECTION LICENSE NO. 000414

Attachment 2



Commercial/Industrial
ASBESTOS REMOVAL

ASBESTOS ABATEMENT PROPOSAL

August 3, 2022

Benson Park Committee
23 Weymouth Court
Hudson, NH 03051

Re: Benson Park Trail Station Building
19 Kimball Hill Road
Hudson, NH 03051

Attention: Jack Madden

This proposal is submitted in accordance with your invitation to provide a quotation for the abatement, encapsulation and disposal of the asbestos containing building materials as identified in site survey by Air Testing Services dated August 13, 2018. The undersigned, having become familiar with the proposed work, agrees to furnish all materials, labor and equipment to complete the abatement work to your satisfaction.

SCOPE OF WORK

The scope of work will include the abatement, decontamination and the disposal of approximately 305 square feet of linoleum, 28 square feet of floor tile and 1 square foot of chimney flue sealer. The mastic does not contain asbestos. The area should be free and clear of all moveable objects before work is performed. Work will be completed in agreed upon shifts.

All state and federal guidelines will be strictly adhered to when abatement work is conducted. All methods will be acceptable to the State of NH DEP. A-Best Abatement will retain the services of a CIH (when applicable) to complete background sampling, personal sampling and final air clearance testing.

SPECIAL CONDITIONS

- Owner to provide the following:
- *Supply all electrical requirements
 - *Supply all water requirements for abatement work
 - *Area must be accessible to A-Best Abatement Inc. without interruption of other trades
 - *Snow Removal and Parking

CLOSEOUT DOCUMENTATION

Upon completion of the specified work, documentation for the completed project will be submitted to the owner. This documentation is a crucial element for the assurance against any legal entanglement or litigation if and when the property is ever sold. This comprehensive package is a standard service provided by A-Best Abatement Inc. that ensures the total completion of the contracted work.

PRICE

A-Best Abatement carries 5 million in general aggregate asbestos specific insurance as well as the required statutory worker's compensation insurance.

The total price for the completion of the above work including all necessary notification fees as well as all applicable disposal costs and air testing will be: **THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00).**

TERMS

Terms of payment are upon the successful completion of the contracted work.

Sincerely,

Karen Susi

Karen Susi
A-Best Abatement

Accepted by: _____ Date: _____

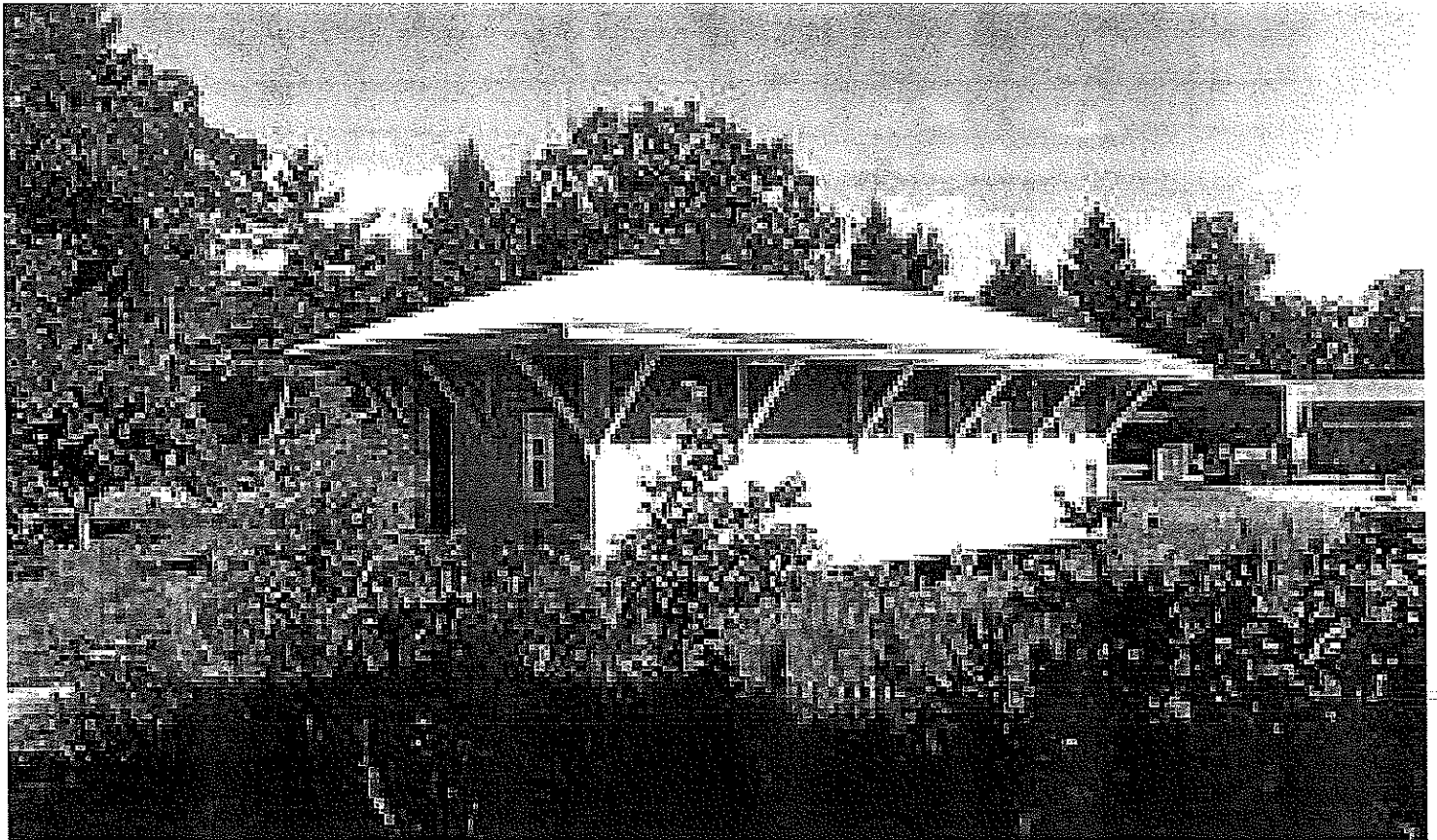
Attachment 3



50A Northwestern Drive, Unit #10
Salern, NH 03079
603-319-1270
robert@acmdemogroup.com

Proposal

08/10/2022
Benson Park Committee
19 Kimball Hill Rd. Hudson, NH 03051





50A Northwestern Drive, Unit #10
Salem, NH 03079
603-319-1270
robert@acmdemogroup.com

Respected Client:

ACM Group Inc. is pleased to submit this Proposal, and we greatly appreciate the opportunity. ACM Group Inc., hailing out of Southern New Hampshire, is your one stop shop for environmental remediation and demolition. We have 20+ years of industry experience at commercial, industrial, and residential properties throughout New England. We have a wealth of knowledge spanning across all facets of the industry, but most importantly, we have your specific program goals and objectives in mind. We look forward to working with you in the future.

General Provisions: ACM Group will furnish all labor, materials, equipment, and disposal to complete the scope of work listed in this proposal. The proposal is based on non prevailing wage / open shop wage rates and void after sixty (60) days. The proposal is based on the survey provided with the material listed at the specific locations described. Building materials assumed to contain asbestos were not included in the proposal.

The following estimate is for:

1. Remove and disposal of asbestos containing materials
2. Provide all waste shipment records
3. Provide a NH DES asbestos notification
4. Final Clean work Area
5. Your own dedicated Production Scheduling team.
6. All employees are licensed in the state of New Hampshire
7. All Employees are required to undergo Medical Surveillance and Monitoring
8. Punchlist follow up to ensure customer satisfaction

The health and safety of our employees is of the utmost importance to us. Therefore, we have mandatory safety training given to all employees who conduct on site work, on top of their official licensing courses. In any case of accident or injury we maintain current WCB for all employees in addition to carrying \$6,000,000 in liability insurance.

If you have any questions, please give me a call 603-319-1270. We always want to provide the best value to our clients.



50A Northwestern Drive, Unit #10
Salem, NH 03079
603-319-1270
robert@acmdemogroup.com

Quote

NH DES asbestos abatement notification

Quantity: 1

Removal and disposal of linoleum floor 5' x 7'

Quantity: 1

Removal and disposal of linoleum floor 6' x 12'

Quantity: 1

Removal and disposal of linoleum floor in kitchen 10' x 19'

Quantity: 1

Removal and disposal of 9"x9" bathroom floor tiles 4' x 7'

Quantity: 1

Removal and disposal of kitchen closet floor linoleum 2' x 4'

Quantity: 1

Removal and disposal of boiler room chimney flue sealer insulation 1 square foot

Quantity: 1

Quote Subtotal: \$4,930.00

Final air clearance by licensed industrial hygienist

Quantity: 1

Price: \$400.00 (PAY DIRECT TO HYGIENIST, NOT PAYABLE TO ACM GROUP INC.)



TERMS & CONDITIONS

ACM GROUP INC.

CONTRACTING AND PROFESSIONAL SERVICES

ACM Group Inc. ("ACM Group") hereby agrees to provide "CLIENT", with the professional services ("Services") set forth in the attached Proposal for Services under the following Terms and Conditions. These Terms and Conditions are incorporated by reference into the attached Proposal for Services.

Billing and Payments

The CLIENT is contracting ACM Group, for professional and/or contracting services. Full payment for all lump sum or fixed fee services is due by CLIENT at completion of project or as otherwise stated in the proposal. Payment is not conditional upon the Client's securing of mortgage monies, permits or insurance coverage. CLIENT shall have sole responsibility for understanding its available insurance coverages and sources of payment for ACM Group's services. ACM Group may submit interim invoices for expenses incurred from outside analytical laboratory, drilling, earthwork or surveying companies or other outside vendors to CLIENT, and CLIENT is responsible for paying these expenses in the same manner as ACM Group's own services.

All payments are due by CLIENT upon receipt of ACM Group's invoice. Finance charges of two percent per month shall be imposed after 30 days (expressed as an annual percentage, the finance charge is 21%). The CLIENT agrees that if ACM Group turns its account over for collection, CLIENT shall be responsible for paying all of ACM Groups costs of collection including, but not limited to, whether or not legal action is instituted.

If CLIENT fails to pay any invoice due to ACM Group within 30 days, ACM GROUP may without waiving any other claim or right against the CLIENT and without liability whatsoever to the Client terminate its performance hereunder upon notice to CLIENT.

Prior to performing any work on the property, ACM GROUP reserves the right to post a notice of contract and property (lien). Please be advised that, in the event of a payment dispute, ACM Group intends to assert a lien against the project for the labor, equipment, and materials it supplies to the project.

If CLIENT stops work on a project for any reason, ACM GROUP will not be responsible for consequences, financial or otherwise associated with project delays or completion thereof including consequential or incidental damages CLIENT agrees to defend, indemnify, and hold ACM GROUP harmless for any liability imposed upon ACM GROUP for CLIENT'S decision to stop work on a project.

The parties agree that ACM Group, LLC has no obligation to release drawings or other project documents until CLIENT has paid the final bill for services.

Confidentiality and Standard Limitations

ACM Group proposes to perform these services on a confidential basis on behalf of the CLIENT. Our personnel and subcontractors

I acknowledge that I have read and understand this page. Initials: _____



involved in the performance of these studies shall be instructed about the confidential nature of these tasks, such that neither the nature of our work nor our findings will be disclosed to others without the CLIENT's permission, or as required by law. Thus, all work progress findings, reports, etc. will be delivered only to the CLIENT or other persons designated by the CLIENT.

ACM GROUP is not responsible for the accuracy and veracity of information provided to us by outside parties with respect to project sites and adjacent properties. Data presented in reports and opinions are based on data and provided in accordance with our Proposal for Professional and/or Contacting services, which is hereby incorporated by reference. Reports and Opinions generated by ACM GROUP are for the sole use of the CLIENT. Any reuse or reliance on ACM Group's reports or opinions by third parties is prohibited and shall only be allowed with the prior written consent of ACM Group and opinions are valid for a period not to exceed twelve (12) months from the date of the report or opinion. Any use beyond his time period will require the report and opinions be updated. ACM Group reserves the right to request additional compensation for the task of updating its reports or opinions.

All services are provided solely for the benefit of the CLIENT and not for the benefit of any other third party. No party other than the CLIENT shall be entitled to rely on the Services or any information, documents, records, data, interpretations, advice or opinions given to the CLIENT by ACM GROUP in the performance of the Services. The Services relate solely to the specific project for which ACM GROUP has been retained under this Agreement and shall not be used or relied upon by the CLIENT or any third party for any variation or extension of this project, any other project or any other purpose. Any unpermitted use by the CLIENT or any third party shall be at the CLIENT's or such third party's own risk. The CLIENT agrees to defend, indemnify, and hold ACM GROUP and, its present and future officers, directors, owners, agents and employees (an "Indemnitee") harmless from any and all liability, loss or damage which an Indemnitee is required to pay, including, without limitation, liability, losses, penalties, or damages arising from the bodily injury, illness, death, property damage or any other source and reasonable attorneys' fees and investigative and discovery costs, resulting from or relating to any unpermitted use of the Services or of any information, documents, records, data, interpretations, advice, reports or opinions given by ACM GROUP to the CLIENT.

ACM GROUP makes no representations, warranties, or guarantees concerning the presence of Asbestos Containing Materials (ACM), lead, radon gas or polychlorinated biphenyls (PCB's) unless expressly addressed by ACM GROUP in a formal report or opinion. Reports present the opinions of ACM GROUP with respect to the environmental conditions on the subject property. The actual determination of compliance of present or former operators of a site with federal or state regulations can only be made by the appropriate regulatory agencies. The opinions rendered by ACM GROUP are not intended to imply a warranty or a guarantee and are based solely upon site conditions at the time of our investigation.

Right of Entry and Normal Disturbances

CLIENT hereby grants to ACM Group warrants (if site is not owned by CLIENT) that permission has been duly granted for a Right of Entry from time to time, by ACM Group personnel, contractors or subcontractors upon the site for the purpose of performing and with the right to perform all Services, acts, assessments, and research, including without limitation the making of earth excavations, pursuant to the scope of services in the attached Proposal for Services. In addition, the CLIENT hereby recognizes the use of earth equipment may unavoidably affect, alter or damage terrain, affect vegetation and subterranean structures upon the site. CLIENT accepts the fact that this risk is inherent in ACM Group's work and will not hold ACM GROUP liable or responsible for any such reasonable effect or damage. If ACM Group required to restore land or subterranean structures (i.e., pipes, tanks, telephone cables) to their former condition, CLIENT will be responsible for all costs and expenses associated with such remediation work.

General/Professional Liability

To the fullest extent permitted by law, ACM Group's liability to the CLIENT and to all owners, contractors and subcontractors on the project for any and all injuries, claims, losses, expenses or damages, arising out of or in any way related to the project or this Agreement from any cause or causes including, but not limited to, ACM Group's negligent acts, errors, omissions, breaches of contract or breaches of warranty, ACM Group shall not exceed the total fee for ACM Group's services stated in the Proposal for Services.

I acknowledge that I have read and understand this page. Initials: _____



Under no circumstances shall ACM Group be liable to the Client for any consequential or incidental damages, including, but not limited to, loss of use, loss or rental income, loss of profit or cost of any financing, however caused including by ACM Group fault or negligence.

Indemnification for Hazardous Materials

The CLIENT agrees that ACM Group not contributed to the presence of hazardous wastes, oil or other hazardous materials that may exist or be discovered in the future at the site and that ACM Group does not assume any liability for the known or unknown presence of such materials.

Therefore, the CLIENT shall defend, indemnify, and hold harmless ACM Group its consultants, agents, employees, and contractors from and against all claims, damages, losses and expenses including defense costs and attorneys' fees that result from the actual alleged or threatened discharge and dispersal, release or escape of any of any solid, liquid, gaseous or thermal irritant, asbestos in any form, asbestos or contaminants including smoke, vapor, soot, fumes, acids, alkalis, chemicals, waste, oil or other hazardous materials.

Public Responsibility

The CLIENT acknowledges that the CLIENT or the Site Owner, as the case may be, is now and shall remain in control of the Site for all purposes at all times. Except as required by law, ACM GROUP does not undertake to report to any federal, state, county or local public agencies having jurisdiction over the subject matter of any conditions existing at or on the Site from time to time that may present a potential danger to public health, safety, or the environment. The CLIENT agrees to timely notify each appropriate federal, state county and local public agency, as required by law, of the existence of any condition at the Site that may present a potential danger to public health, safety, or the environment.

Notwithstanding the foregoing, ACM GROUP will comply with subpoenas, judicial orders or government directives and federal, state, county and local laws, regulations and ordinances, and applicable agencies of findings with respect to potential dangers to public health, safety or the environment. ACM GROUP shall not have liability or responsibility to the Client or to any other person or entity for reports or disclosures made in accordance with such statutory or other lawful requirements. The CLIENT shall defend, indemnify, and hold ACM GROUP harmless from and against any and all claims, demands, liabilities and expenses, including reasonable attorney's fees, incurred by ACM GROUP and arising directly or indirectly in connection with ACM Group's reporting such information under a bona fide belief or upon advice of counsel that such reporting or disclosure is required by law.

Observation Services

If applicable, upon request, ACM Group will provide professional personnel to observe and report on specific aspects or phases of a project. This does not include supervision or direction of the work of the general contractor, his employees, or agents. The contractor should be advised of the Observation Services by the CLIENT and should also be informed by the CLIENT that neither the presence of our field representative nor observation and/or testing by ACM GROUP shall excuse contract for defects discovered in its work. Providing that all pertinent readings, observations and reports are made by ACM Group without the necessity of reliance upon others, ACM GROUP will provide all representations and documentation necessary to obtain permits and licenses from governmental authorities and required by lending institutions. ACM Group, LLC shall be free to decline to make such representations or to limit their scope when it is not satisfied that aspects or phases of the project comply with the required criteria. Unless otherwise agreed, ACM GROUP representations will be limited to establishing compliance with the technical requirements of the contract documents which the firm is engaged to produce and do not extend to any other technical requirements whether or not incorporated in the technical provisions by reference. ACM Group is not responsible for the Contractor's use or administration of personnel, machinery, temporary or precautionary construction, safety procedures, or contractual compliance. Observation services provided by ACM GROUP Care solely for the benefit of the CLIENT.

I acknowledge that I have read and understand this page. Initials: _____



50A Northwestern Drive, Unit #10
Salem, NH 03079
603-319-1270
robert@acmdemogroup.com

Opinions of Probable Construction/Cleanup Cost

ACM Group may render opinions or probable environmental construction/clean-up costs for purposes of evaluating alter- native systems. These opinions may also involve approximate quantity estimates and prices. ACM Group does not guarantee the accuracy of probable construction/clean-up costs unless they are within Proposal for Services being provided.

Sale of Products

ACM Group may, from time to time, provide CLIENT with certain products. In such event, CLIENT agrees that the terms and conditions on the ACM GROUP Bill of Sale will be incorporated into this agreement and will govern in the event of any conflict between the terms of this agreement and the Bill of Sale as to matters arising from the sale of product(s) by ACM GROUP to CLIENT.

Governing Law & Choice of Venue

The parties agree that this Agreement shall be governed by the laws of the State of New Hampshire without regarding to its conflict of law principles. All disputes concerning, or arising from, the Scope of Work or these related Terms and Conditions shall be filed in New Hampshire state or federal court.

I acknowledge that I have read and understand this page. Initials: _____



50A Northwestern Drive, Unit #10
Salem, NH 03079
603-319-1270
robert@acmdemogroup.com

Acceptance of Estimate:

All work will be completed in a workmanlike manner according to industry standards. Any modification to the above specifications may involve extra costs and will be executed only upon written change order, the change order will become part of this estimate. The cost or credit to the Owner from a change in the work shall be determined by mutual agreement. As part of the change order the contract date of commencement and/or completion will be adjusted accordingly. The above detailed scope of work was based solely on information provided by others and was not intended to identify existing and/or additional hazardous or contaminated materials unless otherwise specifically noted. ACM Group Inc. was not contracted to investigate, inspect, interrupt, identify or delineate any additional areas or materials as a part of this estimate. ACM Group Inc. is therefore not liable for other materials and/or areas not identified in this estimate. Owner is required to carry fire, tornado and other necessary insurance. Project acceptance and authorization to proceed must be in writing and may require additional contract documents. The signing and return of this estimate does not constitute a formal and binding contract unless accepted and approved by ACM Group Inc. Project permitting requests or acquisition shall not infer or constitute project/work acceptance or authorization to proceed. This service if offered or requested is provided as an additional service. The cost of securing permits as required to complete the scope of work documented in this estimate is included in the estimated cost. Services offered but not chosen to be completed, may affect project outcome. ACM Group Inc. will not be responsible for the final project when specific activities are recommended but are not chosen to be performed.

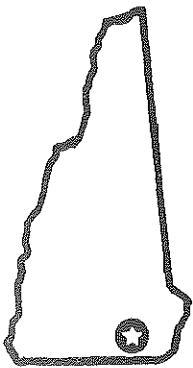
Authorization

By signing this form I agree to and confirm the following: I certify that I am the registered owner of the above project property, or have the legal permission to authorize the work as stated. I agree to pay the total project price and understand that this work will be completed in accordance with industry best practices.

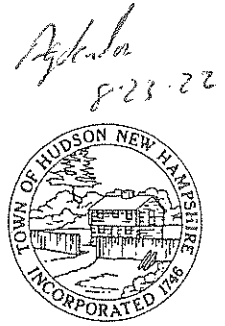
Your Name: _____

Today's Date: _____

Signature: _____



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

81

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: August 18, 2022

Re: Hudson Special One-Time Highway Payment – in Accordance with Senate Bill 401 Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways

Attached please find correspondence from the New Hampshire Department of Transportation notifying the Town of Hudson of a one-time highway payment in Fiscal Year 2023 in the amount of \$467,498.25. This payment is based on the passage of Senate Bill 401 which divides and distributes a \$30 million one-time payment between all New Hampshire municipalities. I reviewed this with Attorney Lefevre, Public Works Director Jess Forrence, Finance Director Lisa Labrie and Public Works Department Supervisor Jay Twardosky. If the Board of Selectmen accept the funds, the Public Works Director will dedicate these funds to additional paving this year. In order to do so, Attorney Lefevre recommends that the Board of Selectmen hold a public hearing in accordance with RSA 31:95-b, II through IV to accept the funds. Should the Board of Selectmen vote to hold the public hearing to accept the funds, the following motion is appropriate:

Motion: To hold a public hearing on September 12, 2022 to accept a one-time payment of \$467,498.25 from the State of New Hampshire Department of Transportation that was allocated to the Town of Hudson based on the passage of Senate Bill 401.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

August 10, 2022

William Cass, P.E.
Assistant Commissioner

Kara Roy, Chair of Selectboard
Town of Hudson
12 School Street
Hudson, NH 03051

RECEIVED
AUG 15 2022
TOWN OF HUDSON
SELECTMEN'S OFFICE

**Re: Hudson Special One Time Highway Payment – in Accordance with Senate Bill 401
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways**

Dear Ms. Roy:

The following is notification of a one time highway payment being made available to your town in State Fiscal Year 2023 based on the passage of Senate Bill 401 effective in July 2022. SB 401 directs the department to divide and distribute a \$30 million one time payment between all New Hampshire municipalities based on the distribution methods of Block Grant Aid Apportionment A. This one time payment is separate from your regular quarterly payments.

This one time payment is anticipated to be available to the Town of Hudson during the month of August 2022 as follows:

August 2022 Actual Payment: \$467,498.25

In generalized terms and in accordance with statutory provisions for distribution of Block Grant Aid “Apportionment A” funds, this one time highway payment is based on the municipalities’ mileage of Class IV and Class V highways, as well as the municipalities’ population.

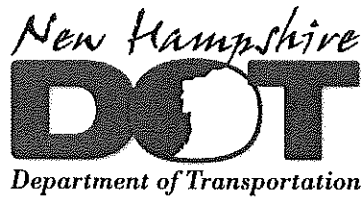
Please contact us at 271-3344 if you have any questions.

Sincerely,

C. R. Willeke

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp



HIGHWAY BLOCK GRANT AID

By law, all municipalities in the State having Class IV and V mileage are entitled to Highway Block Grant Aid. RSA 235:23 stipulates the funding apportionments. Highway Block Grant Aid is distributed to municipalities by the State of New Hampshire on a yearly basis with partial disbursements made four times a year. Sixty percent (60%) of the funds are distributed in the first two payments (30% in July and October) and the other 40% in the final two payments (20% in January and April). **The funds can only be used for construction, reconstruction and maintenance of each municipality's Class IV and V highways.** It can, therefore, be used to be part of the match for a project in the bridge aid program. It also can be used towards equipment to maintain the local roads. The intent here is that it be used towards the local roads; i.e., not used to build a new library or school or buy a fire truck.

Highway Block Grant Aid funds represent a portion of the State's highway revenues received in the preceding fiscal year including revenues resulting from SB 367. There are two "pots" of money from which allotments are made. The first, identified as Apportionment A, represents 12% of the State's highway revenues. One-half of that "pot" is distributed among the municipalities based on their population in proportion to the entire State's population and the other half is disbursed based on a municipality's Class IV and V road mileage in proportion to the total statewide Class IV and V mileage. In general, the allocation of these funds represents a disbursement of approximately \$1,476 for each mile of Class IV and Class V highway inventoried by each municipality and \$13 for each person residing in a municipality based on the state planning estimate of population.

The formula for dispensing funds from the second "pot" of money (a set sum of \$400,000) is less straightforward. It was established to assist those municipalities having high roadway mileage to maintain and whose overall value of property (on an equalized basis) is very low in relationship to other communities. In FY 2022, 18 municipalities received funds from this "pot".

As the New Hampshire Department of Transportation (NHDOT) is responsible for determining the actual disbursements of funds, it is important that they be provided accurate and current information regarding each municipality's Class IV and V mileage. This is typically accomplished by filling out the "Information Report" sent to municipalities each year by the Bureau of Planning and Community Assistance. At the conclusion of each municipality's yearly legislative meeting (i.e. Town Meeting), the NHDOT should be notified of all changes to the community's roadway system. The information should include the length and location of all Class IV and V highways reclassified, accepted, and/or discontinued by the municipality that year.

The total amount of funding distributed statewide annually over the last five state fiscal years is:

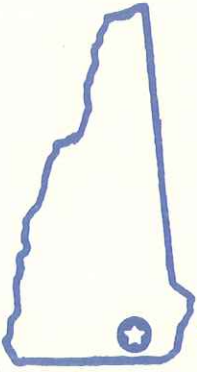
FY 2019	\$36,287,968
FY 2020	\$36,911,575
FY 2021	\$35,009,311
FY 2022	\$34,877,596
FY 2023	\$36,078,558

**For more information contact: Bureau of Planning and Community Assistance,
NHDOT, PO Box 483, Concord, NH 03302-0483. Telephone: 603.271.3344**

TOWN OF HUDSON


Public Works

Azeahr
8-23-22



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



Date: August 17, 2022
To: Board of Selectmen
From: Jess Forrence Public Works Director 
Re: Discussion on Goose Control at Benson Park and Robinson Pond Beach

Last week Public Works received an email with a video attached showing the ongoing problem we have with geese at the Robinson Pond beach and Benson Park. Public Works as tried to control the geese but nothing really works for any length of time. Public Works is going to try a number of options included in the folder to help with this ongoing problem.

CANADA GEESE POPULATION MITIGATION PLAN

Overview

In response to the rising concerns about the number of Canada geese and the excrement they leave on the grounds at Benson Park and Robinson pond beach, creating a potential public health hazard and diminishing the community's ability to safely enjoy outdoor recreational amenities, the Hudson Public Works is developing this proposed plan, by which the Town may respond to public safety issues and work towards drastically reducing the population of Canada geese in these areas. This plan provides an update on actions taken to date and identifies the next steps in this ongoing effort.

The plan outlines strategies for population reduction and also provides a guide for Town staff and members of the public to address Canada goose removal if necessary. It should be noted that the purpose of this plan is to be a guiding document and as such, the techniques prescribed will only be implemented as needed.

Background and Past Efforts

Most regional surveys show that Canada goose numbers are either increasing or stable, but overall they are at unprecedented numbers due to overpopulation. In the Town of Hudson, the increasing number of Canada geese has led to increased conflict and concern among town residents and park visitors.

To keep the goose population at appropriate levels, for many years the DPW has implemented several management tactics. Some of these techniques have been implemented independently, as well as in conjunction with others, all with varying degrees of success. The chart below provides a summary of measures attempted through the years.

PAST EFFORTS TO ADDRESS GEESE POPULATION MANAGEMENT		
Method	Description	Did it Work?
Harassment	Physically shoeing and walking the geese away from the affected areas.	Yes and no. This approach is temporary and tends to push geese to other properties and they eventually migrate back.
Balloons and streamers	Large "eye" balloons and mylar streamers placed around the parks.	No. Once the geese realize there is on physical threat, they ignore them. No noticeable effects on the Goose behavior.
Loud noise makers	Fish and game let us borrow guns that shoot small whistlers and flashbangs.	Temporarily. Again, once the geese realize there is no physical threat, they ignore it.

Although control efforts have some limited success, the regional nonmigratory goose populations continue to increase.

Concerns

Canada geese present an inherent concern in that they can cause damage to town parks as a result of overgrazing turf grass and landscaping, excessive bird-fecal accumulations, aggressive nesting behavior towards the public, and human health and safety hazards (i.e., disease transmission, traffic hazards when geese cross roads).

The majority of complaints with Canada geese involve accumulations of feces on lawns and walkways in our public parks and beach, compromising the overall quality of life, and having the potential to pose serious health threats due to the presence of disease-causing organisms.

Due to their inefficient digestive systems, grazing habits and molting patterns, geese do pose a risk to human health and safety. Canada geese and their fecal matter can cause a deterioration in water quality in the Town's water bodies (i.e., ponds and town beach).

For a number of years now, high bacteria levels partly attributed to goose droppings have been identified in Robinson Pond. These findings have resulted in multiple, lengthy, mandatory beach closures after water sample analysis.

Recommendations

The most effective strategy for alleviating resident Canada goose conflicts is an integrated mitigation plan to reduce the overall local population of geese. This involves curtailing reproduction, site aversion, and habitat modification to discourage and/or limit the number of birds in certain areas. Throughout the year an integrated goose program may include a combination of tactics.

Goals and Measures

This mitigation plan is meant to target specific areas, where public health, safety, and property damage are at risk due to increased populations. The DPW'S goal is to systematically work on these aspects to help address these issues.

We have identified three goals for implementing a Canada goose management program.

1. Deter or reduce the goose population at Benson Park and deter geese from congregating on or near Robinson Pond Beach area to address community concerns.
2. Evaluate and develop strategies annually that employ both short-term and long-term methods, such as creating physical barriers that deter geese from loafing on property and adding eggs to curtail reproduction.
3. Inform private property owners to develop plans and implement processes of their own to reduce the number of Canada Geese on property not owned by the Town of Hudson.

Effective management plans are multi-faceted and generally follow a seasonal timeline, and therefore, We would implement multiple strategies during late winter, spring, summer, and fall seasons.

Management Techniques

The options for Canada goose management are varied in type and meeting the goals as outlined will require the implementation of a broad set of techniques. Any one management strategy used alone will likely be ineffective for any significant length of time, since tolerance and habituation will likely occur. As a result, We will implement the use of an integrated management approach, where a number of techniques are applied in varying ways at unique times and locations. Staff understands that future reduction plans may require new management strategies that require adjustments or improvements.

Population Reduction

Nesting Management

Annual nest search and treatment will be conducted in areas of Benson Park. The areas to be searched and treated include suitable nesting habitat immediately adjacent to water body areas. Nest searches and treatment protocol

will follow methods prescribed by the required U.S. Department of Agriculture and U.S. Fish & Wildlife Service permits.

Habitat Modification and Site Aversion

Site Modifications include but are not limited to: increasing height of vegetation around ponds, possibly adding landscape plantings where appropriate, and added temporary or permanent fences. The use of temporary snow fence, woven wire, stranded wire, etc. that limits Canada goose access to the water areas during the spring, summer, and fall season. Fencing would be established in a manner that prevents geese from entering the fenced off area from the water or from the adjacent property areas.

Goose Deterrents

The use of nontoxic spray deterrents that make the grass unappealing and unpalatable to geese. These sprays also designed to irritate the respiratory tract of geese to deter them from congregating in non-feeding areas (ie; roadways, walkways, beaches).

Visual and auditory

Low intensity strobe lights designed to irritate the birds and disturb there sleep, which in turn, will force them to relocate.

Speakers that broadcast goose warning and distress calls (since these can be annoying and take away from enjoying the park, they would only be used during months/times of lower park demand or as a last resort).

Mechanical

Possibly integrate the use of remote control boats, vehicles and drones to harass geese away from ponds and manicured areas.

Removal and Disposition

Capture and removal of flightless, mixed age groups of geese during the spring/summer flightless period may be an effective way to reduce localized population of geese during peak park use time (MaySeptember). The use of contractors to capture and remove for the disposition of geese is a management option for consideration. Goose removal and disposition would need to be conducted according to the regulatory permit conditions.

Permits for this would be issued by United States Fish and Wildlife Service and NH Fish and Game. They will only issue permits after we show written proof that we have implemented this multi-faceted approach with little or no success.

Products Currently being Researched			
Product	Type	Approx. Cost	Comment
Flock Free	Tank mix spray concentrate with invisible dye	\$450.00 per gallon	Treat vegetation and structures once a week for 3 weeks then once a month thereafter. Coverage depends on spray rate.
Fencing	Stranded wire, welded wire, woven wire, vinyl coated wire	\$1,500-\$15,000	Price is dependent upon type and quality

Fowl Out	Battery operated, remote controlled "predator"	\$4,000-\$6,000	Used to harass geese on land and water
Bird X	Sonic speaker system	\$1,000-\$1,500	Plays naturally recorded sounds to deter geese. Requires electrical connection.
Wildlife control specialist	Specialist licensed in wildlife control	Waiting on quote	Aid in hazing and harassing geese to move to other locations

Public Information and Communication Plan

Informing the public about Canada geese population management activities may be part of an integral part of a successful goose management plan. Information may be shared through community publications, electronic tools, and public meetings as needed. Signage or posted notices may also be developed for certain areas and activities if needed. All persons performing management activities will provide Town staff with accurate and thorough information about goose management objectives, strategies, and schedules if needed.

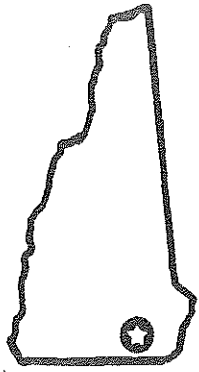
To incorporate early, open and ongoing communication, community engagement efforts may include, but is not limited to, the following means:

- Town Webpage: A dedicated webpage on the City's website that will provide information regarding goose mitigation.
- Factsheet: An informational handout summarizing the public health & safety issue, goals of the *Canada Geese Population Mitigation Plan*, and where to learn more
- Brochure/Signage: Brochure for Park kiosks, as well as posted signage throughout parks to discourage members of the public from feeding birds
- Educational Video: An informational HCTV video that provides information about goose mitigation
- Town's e-Newsletter: Sharing of relevant updates through the City's e-Newsletter (as needed)
- Social Media: Posts through the City's social media platforms (as needed)

Permit Requirements

Under the Migratory Bird Treaty Act (MBTA), Canada geese are protected and are subject to the regulations of the Code of Federal Regulations, Title 50 - Wildlife and Fisheries. In general, state regulations follow federal regulations for the control of Canada geese. The MBTA prohibits the "take" of protected migratory bird species without prior authorization (through a depredation permit) by the Department of Interior U.S. Fish and Wildlife Service. A depredation permit is required to control migratory birds that are causing, or if there exists the potential to cause serious damage. Depredation permits should only be sought after other deterrents have proved unsuccessful. They are intended to provide short-term relief for bird damage until long-term, non-lethal measures can be implemented to eliminate or significantly reduce the problem.

Coordination of all Canada geese population management activities will be communicated with the appropriate regulatory agencies, Public Works Department, and the Town Administrators Office. Population monitoring, permitting, annual reporting for egg addling and/or any other depredation permit, dates/conditions for permits, permit in possession while conducting activities, etc. will be the responsibility of Town staff and all contractors (if needed) employed to implement such services.



TOWN OF HUDSON

Public Works

Azeala
8-23-22

2 Constitution Drive. Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



8J

Date: August 17, 2022
To: Board of Selectmen
From: Jess Forrence Public Works Director *JF*
Re: Discussion on Goose Control at Benson Park and Robinson Pond Beach

Last week Public Works received an email with a video attached showing the ongoing problem we have with geese at the Robinson Pond beach and Benson Park. Public Works as tried to control the geese but nothing really works for any length of time. Public Works is going to try a number of options included in the folder to help with this ongoing problem.

CANADA GEESE POPULATION MITIGATION PLAN

Overview

In response to the rising concerns about the number of Canada geese and the excrement they leave on the grounds at Benson Park and Robinson pond beach, creating a potential public health hazard and diminishing the community's ability to safely enjoy outdoor recreational amenities, the Hudson Public Works is developing this proposed plan, by which the Town may respond to public safety issues and work towards drastically reducing the population of Canada geese in these areas. This plan provides an update on actions taken to date and identifies the next steps in this ongoing effort.

The plan outlines strategies for population reduction and also provides a guide for Town staff and members of the public to address Canada goose removal if necessary. It should be noted that the purpose of this plan is to be a guiding document and as such, the techniques prescribed will only be implemented as needed.

Background and Past Efforts

Most regional surveys show that Canada goose numbers are either increasing or stable, but overall they are at unprecedented numbers due to overpopulation. In the Town of Hudson, the increasing number of Canada geese has led to increased conflict and concern among town residents and park visitors.

To keep the goose population at appropriate levels, for many years the DPW has implemented several management tactics. Some of these techniques have been implemented independently, as well as in conjunction with others, all with varying degrees of success. The chart below provides a summary of measures attempted through the years.

PAST EFFORTS TO ADDRESS GEESE POPULATION MANAGEMENT		
Method	Description	Did it Work?
<i>Harassment</i>	Physically shoeing and walking the geese away from the affected areas.	Yes and no. This approach is temporary and tends to push geese to other properties and they eventually migrate back.
<i>Balloons and streamers</i>	Large "eye" balloons and mylar streamers placed around the parks.	No. Once the geese realize there is no physical threat, they ignore them. No noticeable effects on the Goose behavior.
<i>Loud noise makers</i>	Fish and game let us borrow guns that shoot small whistlers and flashbangs.	Temporarily. Again, once the geese realize there is no physical threat, they ignore it.

Although control efforts have some limited success, the regional nonmigratory goose populations continue to increase.

Concerns

Canada geese present an inherent concern in that they can cause damage to town parks as a result of overgrazing turf grass and landscaping, excessive bird-fecal accumulations, aggressive nesting behavior towards the public, and human health and safety hazards (i.e., disease transmission, traffic hazards when geese cross roads).

The majority of complaints with Canada geese involve accumulations of feces on lawns and walkways in our public parks and beach, compromising the overall quality of life, and having the potential to pose serious health threats due to the presence of disease-causing organisms.

Due to their inefficient digestive systems, grazing habits and molting patterns, geese do pose a risk to human health and safety. Canada geese and their fecal matter can cause a deterioration in water quality in the Town's water bodies (i.e., ponds and town beach).

For a number of years now, high bacteria levels partly attributed to goose droppings have been identified in Robinson Pond. These findings have resulted in multiple, lengthy, mandatory beach closures after water sample analysis.

Recommendations

The most effective strategy for alleviating resident Canada goose conflicts is an integrated mitigation plan to reduce the overall local population of geese. This involves curtailing reproduction, site aversion, and habitat modification to discourage and/or limit the number of birds in certain areas. Throughout the year an integrated goose program may include a combination of tactics.

Goals and Measures

This mitigation plan is meant to target specific areas, where public health, safety, and property damage are at risk due to increased populations. The DPW'S goal is to systematically work on these aspects to help address these issues.

We have identified three goals for implementing a Canada goose management program.

1. Deter or reduce the goose population at Benson Park and deter geese from congregating on or near Robinson Pond Beach area to address community concerns.
2. Evaluate and develop strategies annually that employ both short-term and long-term methods, such as creating physical barriers that deter geese from loafing on property and adding eggs to curtail reproduction.
3. Inform private property owners to develop plans and implement processes of their own to reduce the number of Canada Geese on property not owned by the Town of Hudson.

Effective management plans are multi-faceted and generally follow a seasonal timeline, and therefore, We would implement multiple strategies during late winter, spring, summer, and fall seasons.

Management Techniques

The options for Canada goose management are varied in type and meeting the goals as outlined will require the implementation of a broad set of techniques. Any one management strategy used alone will likely be ineffective for any significant length of time, since tolerance and habituation will likely occur. As a result, We will implement the use of an integrated management approach, where a number of techniques are applied in varying ways at unique times and locations. Staff understands that future reduction plans may require new management strategies that require adjustments or improvements.

Population Reduction

Nesting Management

Annual nest search and treatment will be conducted in areas of Benson Park. The areas to be searched and treated include suitable nesting habitat immediately adjacent to water body areas. Nest searches and treatment protocol

will follow methods prescribed by the required U.S. Department of Agriculture and U.S. Fish & Wildlife Service permits.

Habitat Modification and Site Aversion

Site Modifications include but are not limited to: increasing height of vegetation around ponds, possibly adding landscape plantings where appropriate, and added temporary or permanent fences. The use of temporary snow fence, woven wire, stranded wire, etc. that limits Canada goose access to the water areas during the spring, summer, and fall season. Fencing would be established in a manner that prevents geese from entering the fenced off area from the water or from the adjacent property areas.

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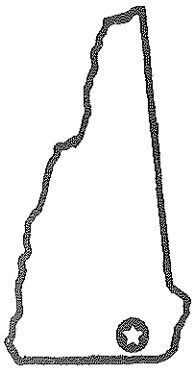
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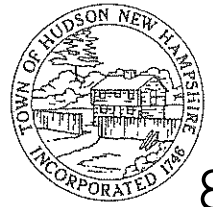
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TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051




Agenda
8-23-22

8K

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

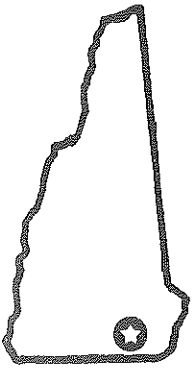
Date: August 16, 2022

Re: Fiscal Year 2024 Budget Parameters

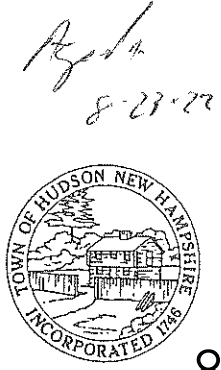
As budget season is approaching, it is appropriate that the Board of Selectmen provide budget parameters to the Department Heads for their Fiscal Year 2024 (July 1, 2023 to June 30, 2024) budget submissions. For Fiscal Year 2023, the Board directed the Department Heads to submit operating budgets with up to a 1.5% increase, exclusive of labor and benefit costs, with major items or new initiatives to be addressed separately for the Board's consideration, either as a request outside of the department budget or in the form of a warrant article. As you aware, the voters did not approve the budget for Fiscal Year 2023 and the Town is operating under a default budget for the second year in a row. I think it would be prudent to recommend level funded operating budgets, exclusive of labor and benefits due to the high level of inflation that our economy is currently experiencing. Similar to previous budget years, other major items or new initiatives may be addressed separately for the Board's consideration, either as a request outside of the department budget or as a separate warrant article for Fiscal Year 2024. Should the Board vote to direct the Department Heads to submit level funded budgets, exclusive of labor and benefits, the following motion is appropriate:

Motion: To direct Department Heads to submit level funded budgets, exclusive of labor and benefits, for their proposed Fiscal Year 2024 budgets. Any large projects or warrant articles shall be submitted separately for the Board's consideration.

Should you have any questions or need additional information, please feel free to contact me. Thank you.




TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8L

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

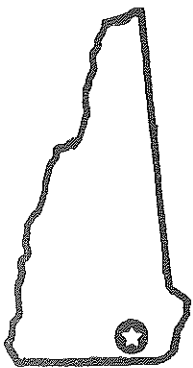
Date: August 15, 2022

Re: Hudson Police, Fire and Town Supervisors Association Successor Contract

In anticipation of a request to negotiate a successor contract from the Hudson Police, Fire and Town Supervisors Association, I am requesting that the Board of Selectmen appoint the Selectman member of the negotiating team. Per Town Code Chapter 75, Negotiating Team for Labor Contracts, a member of the Board of Selectmen shall serve as a liaison to the negotiation team for the Town. The Board will need to appoint a member to serve on the negotiating team for the Supervisors Association successor contract. As this association covers supervisors and other professionals from the various Town departments, there is no Selectman liaison appointed for this Association. The Selectmen will need to appoint a member to this negotiation team. The following motion is appropriate:

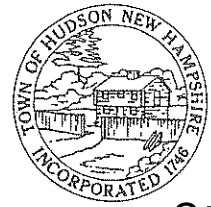
Motion: To appoint Selectman _____ to the negotiating team for the Hudson Police, Fire and Town Supervisors Association successor contract.

Should you have any questions or need additional information, please feel free to contact me. Thank you.



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

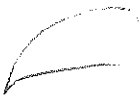
Agenda
8-13-22



8M

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: August 15, 2022

Re: Town of Hudson Public Works Department, AFSCME Local 1801 Successor Contract

In anticipation of a request to negotiate a successor contract from the Hudson Public Works Department AFSCME Local 1801 Union, I am requesting that the Board of Selectmen appoint the Selectman member of the negotiating team. Per Town Code Chapter 75, Negotiating Team for Labor Contracts, a member of the Board of Selectmen shall serve as a liaison to the negotiation team for the Town. The Board will need to appoint a member to serve on the negotiating team for the Public Works Union successor contract. As Selectman Morin is the liaison to the Public Works Department, it would be appropriate to appoint him as the Selectman member of that negotiating team. Should the Board of Selectmen approve this appointment, the following motion is appropriate:

Motion: To appoint Selectman Morin to the negotiating team for the Town of Hudson Public Works Department, AFSCME Local 1801, Union successor contract.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Agenda
8-23-22

8N

Town of Hudson

Revenues and Expenditures

Through July 31, 2022

JAKU

Town of Hudson, NH
 Appropriations and Revenue Summary
 Month Ending: As of July 31, 2022

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and FY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,875	0	59	2,934	95	0	2,839	3%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	0	0	1,250	0%
4140	5030	Town Clerk/Tax Collector	410,019	0	319	410,338	25,169	18,842	366,327	11%
4140	5041	Moderator	30,045	17,000	0	47,045	0	19,625	27,420	42%
4140	5042	Supervisors of The Checklist	6,286	3,851	0	10,137	3,851	0	6,286	38%
4199	5050	Town Treasurer	8,074	0	0	8,074	673	0	7,401	8%
4199	5055	Sustainability Committee	1,300	0	0	1,300	0	0	1,300	0%
4520	5063	Benson Park Committee	1,100	0	0	1,100	0	0	1,100	0%
4199	5070	Municipal Budget Committee	800	0	0	800	0	0	800	0%
4140	5077	IT - Town Officers	4,170	0	0	4,170	0	0	4,170	0%
4199	5080	Ethics Committee	100	0	0	100	0	0	100	0%
		Town Officers	466,019	20,851	378	487,248	29,787	38,467	418,994	14%
4130	5110	Board of Selectmen/Administr	391,769	0	9,037	400,806	22,269	0	378,537	6%
4194	5115	Oakwood	2,275	0	0	2,275	11	0	2,264	0%
4194	5120	Town Hall Operations	97,324	0	2,800	100,124	4,372	2,737	93,015	7%
4442	5151	Town Poor	80,000	0	(15,000)	65,000	3,787	0	61,213	6%
4130	5177	IT - Town Administration	800	0	0	800	0	0	800	0%
		Administration	572,168	0	(3,163)	569,005	30,439	2,737	535,829	6%
4153	5200	Legal	136,560	3,750	0	140,310	0	63,750	76,560	45%
4150	5310	Finance Administration	204,957	0	(4,109)	200,848	9,309	35,400	156,139	22%
4150	5320	Accounting	306,966	0	7,576	314,542	20,117	966	293,459	7%
4150	5377	IT - Finance	2,250	320	0	2,570	0	320	2,250	12%
		Finance	514,173	320	3,467	517,960	29,426	36,686	451,848	13%
4150	5330	Information Technology	748,638	7,274	0	755,912	95,951	8,961	650,999	14%
		Information Technology	748,638	7,274	0	755,912	95,951	8,961	650,999	14%
4152	5410	Assessing Department	475,265	114,821	(2,945)	587,141	21,708	114,823	450,610	23%
4152	5477	IT- Assessing	14,650	0	(5,325)	9,325	0	0	9,325	0%
		Assessing	489,915	114,821	(8,270)	596,466	21,708	114,823	459,935	23%
4312	5515	Public Works Facility	59,903	0	156	60,059	7,263	4,540	48,256	20%
4312	5551	Public Works Administration	296,458	0	4,818	301,276	18,378	0	282,898	6%
4312	5552	Streets	3,216,180	0	0	3,216,180	136,970	223,127	2,856,083	11%
4312	5553	Equipment Maintenance	506,133	0	0	506,133	34,356	57,573	414,205	18%
4312	5554	Drainage	697,327	0	0	697,327	58,767	14,150	624,410	10%
4522	5556	Parks Division	239,836	0	0	239,836	56,157	16,375	167,304	30%
4312	5577	IT - Public Works	4,290	0	0	4,290	1,388	0	2,902	32%
		Public Works	5,020,127	0	4,974	5,025,101	313,279	315,765	4,396,057	13%

Town of Hudson, NH
Appropriations and Revenue Summary
Month Ending: As of July 31, 2022

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and FY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,300	0	0	6,300	0	0	6,300	0%
4191	5571	LUD - Planning	261,433	6,575	25,628	293,636	14,734	6,575	272,327	7%
4191	5572	LUD - Planning Board	8,350	0	0	8,350	106	0	8,244	1%
4191	5581	LUD - Zoning	218,863	0	2,677	221,540	13,719	196	207,625	6%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	228	0	16,272	1%
4311	5585	LUD - Engineering	419,252	5,420	1,544	426,216	26,306	20,220	379,690	11%
		Land Use	930,698	11,995	29,849	972,542	55,094	26,991	890,457	8%
4210	5610	Police Administration	354,001	80	0	354,081	16,935	13,174	323,972	9%
4210	5615	Police Facility Operations	287,854	916	3,391	292,161	14,968	15,797	261,397	11%
4210	5620	Police Communications	827,190	0	0	827,190	57,351	0	769,839	7%
4210	5630	Police Patrol	7,285,316	36,019	0	7,321,335	425,571	198,587	6,697,177	9%
4210	5640	Investigations	14,420	0	0	14,420	410	1,831	12,178	16%
4414	5650	Animal Control	133,559	0	0	133,559	8,184	1,000	124,375	7%
4210	5660	Information Services	194,189	0	0	194,189	11,610	0	182,579	6%
4210	5671	Support Services	88,023	695	0	88,718	13,201	20,683	54,834	38%
4210	5672	Crossing Guards	58,755	0	0	58,755	0	0	58,755	0%
4210	5673	Prosecutor	376,297	0	0	376,297	27,624	1,980	346,693	8%
4210	5677	IT - Police	93,629	3,637	0	97,266	46,364	13,709	37,193	62%
		Police	9,713,233	41,348	3,391	9,757,972	622,219	266,761	8,868,992	9%
4220	5710	Fire Administration	782,246	0	9,836	792,082	44,394	25,659	722,029	9%
4220	5715	Fire Facilities	142,009	0	0	142,009	14,261	22,665	105,083	26%
4220	5720	Fire Communications	432,845	91,278	0	524,123	29,335	93,728	401,060	23%
4220	5730	Fire Suppression	6,049,329	70,868	(20,214)	6,099,983	549,421	171,827	5,378,735	12%
4220	5740	Fire Inspectional Services	508,051	0	26,838	534,889	26,044	2,615	506,230	5%
4220	5765	Fire Alarm	3,746	0	0	3,746	0	100	3,646	3%
4220	5770	Emergency Management	86,368	22,000	0	108,368	941	22,000	85,427	21%
4220	5777	IT - Fire	36,506	2,425	0	38,931	11,188	4,225	23,518	40%
		Fire	8,041,100	186,571	16,460	8,244,131	675,582	342,819	7,225,730	12%
4520	5810	Recreation Administration	178,081	0	0	178,081	8,602	50	169,429	5%
4520	5814	Recreation Facilities	66,122	0	0	66,122	3,902	825	61,394	7%
4520	5821	Supervised Play	120,063	0	0	120,063	29,816	738	89,509	25%
4520	5824	Ballfields	12,242	0	0	12,242	40	49	12,153	1%
4520	5825	Tennis	0	0	0	0	0	0	0	0%
4520	5826	Lacrosse	12,366	0	0	12,366	0	0	12,366	0%
4520	5831	Basketball	52,604	0	0	52,604	0	0	52,604	0%
4520	5834	Soccer	13,314	0	0	13,314	0	0	13,314	0%
4520	5835	Senior Activities Operations	62,629	0	0	62,629	3,508	1,127	57,993	7%
4520	5836	Teen Dances	1,500	0	0	1,500	0	0	1,500	0%
4520	5839	Community Activities	7,060	0	0	7,060	0	0	7,060	0%
4520	5877	IT - Recreation	7,065	0	0	7,065	0	0	7,065	0%
		Recreation	533,046	0	0	533,046	45,869	2,790	484,388	9%

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State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	555,850	0	0	555,850	555,493	0	357	100%
4199	5920	Community Grants	90,484	0	0	90,484	68,149	0	22,335	75%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	161,569	9,650	0	171,219	855	9,650	160,714	6%
4220	5960	Hydrant Rental	276,971	0	0	276,971	23,081	0	253,890	8%
4321	5970	Solid Waste Contract	2,095,828	0	0	2,095,828	16,311	2,081,413	(1,896)	100%
		Non-Departmental	3,186,302	9,650	0	3,195,952	667,989	2,091,063	436,900	86%
General Fund Appropriation Subtotal			30,351,979	396,580	47,086	30,795,645	2,587,344	3,311,613	24,896,688	19.2%
Warrant Articles										
4194	6013	Generator Replace/Repair	30,000	0	0	30,000	30,000	0	0	100%
4199	6061	Admin & Support Contract	57,781	0	(57,781)	0	0	0	0	0%
4901	6015	Widening Lowell Rd from Was	0	1,317,930	0	1,317,930	13,412	1,332,654	(28,136)	102%
4901	6032	Development of Benson Proper	10,000	0	0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000	0	0	25,000	25,000	0	0	100%
4220	6057	Fire Appar Refub & Repr CR	25,000	0	0	25,000	25,000	0	0	100%
4210	6073	Estab. Police Safety Equipment	100,000	0	0	100,000	100,000	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4903	6210	Police Facility Expan and Reno	5,928,980	0	0	5,928,980	0	0	5,928,980	0%
4915	6201	Commun Equip & Infrastr CRF	0	51,350	0	51,350	0	51,350	0	100%
4909	6212	Taylor Falls & Veteran Bridge	0	11,241	0	11,241	0	11,241	0	100%
4199	6318	Energy Efficiency CRF	25,000	0	0	25,000	25,000	0	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	257,128	0	(257,128)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	100%
General Fund Warrant Articles			6,216,761	1,380,521	(57,781)	7,539,501	500,540	1,395,244	5,643,716	12
General Fund Total Budget			36,568,740	1,777,100	(10,695)	38,335,145	3,087,884	4,706,857	30,540,404	20%
02 Sewer Fund										
4326	5561	Sewer Billing & Collection	168,854	0	2,803	171,657	11,679	11,360	148,618	13%
4326	5562	Sewer Operation & Maintenance	1,169,611	15,318	0	1,184,929	48,973	22,835	1,113,120	6%
4326	5564	Sewer Capital Projects	800,000	0	0	800,000	0	200,000	600,000	25%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
Sewer Fund			2,153,465	15,318	2,803	2,171,586	75,651	234,195	1,861,739	14%
03 Water Fund										
4332	5591	Water - Administration	300,685	638	3,576	304,899	16,181	34,098	254,620	16%
4332	5592	Water - Ops & Maintenance	1,731,889	5,500	0	1,737,389	89,706	881,853	765,831	56%
4335	5593	Water - Supply	1,396,108	0	0	1,396,108	160,904	515,720	719,484	48%
4332	5594	Water - Debt Service	1,193,906	0	0	1,193,906	91,953	0	1,101,953	8%
Water Fund			4,622,588	6,138	3,576	4,632,302	358,743	1,431,671	2,841,888	39%
Total General, Sewer, Water Funds			43,344,793	1,798,556	(4,316)	45,139,033	3,522,278	6,372,723	35,244,031	22%

Town of Hudson, NH
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State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
		General Fund Revenue	32,210,013		0	32,210,013	503,942	0	31,706,071	2%
		Sewer Fund Revenue	2,242,825		0	2,242,825	289,929	0	1,952,896	13%
		Water Fund Revenue	3,871,994		0	3,871,994	373,930	0	3,498,064	10%
		Total General, Sewer, Water Funds Revenue	38,324,832	0	0	38,324,832	1,167,802	0	37,157,030	3%
Other Funds										
State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,182,077	0	0	1,182,077	91,540	0	1,090,537	8%
05	5598	Land Use Change Tax Fund	0	0	0	0	0	0	0	0%
06	5586	Conservation Commission	52,753	39,155	0	91,908	0	39,155	52,753	43%
06	6500	Purchase Property	0	0	0	0	0	0	0	0%
14	5630	Police Forfeiture Fund	0	22,575	0	22,575	0	22,575	0	0%
35	5845	Senior Activities Revolving Fund	0	51,244	0	51,244	4,236	51,244	(4,236)	108%
45	5045	Community TV Revolving Fund	0	0	4,021	4,021	18,990	2,848	(17,817)	100%
50	5750	EMS Revolving Fund	422,997	0	0	422,997	8,237	77,824	336,936	20%
		Other Funds	1,657,827	112,975	4,021	1,774,823	123,003	193,646	1,458,174	18%
		(ARPA)	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
44	7200	Flagstone Drainage Infrast.	0	0	0	0	0	0	0	0%
44	7201	Lowell Rd Bridge/Rd Infrast	0	3,745	0	700,000	369	15,286	684,345	0%
44	7203	West Rd Trns Stn Infrast	0	169,802	0	550,000	2,224	169,802	377,975	0%
44	7204	Seagrave Fire Truck Added	0	0	0	77,165	0	77,165	0	0%
			0	173,547	0	1,327,165	2,593	262,253	1,062,319	0%
			Budgeted Revenue		Supplemental Budget	Adjusted Revenue	Revenues	Use of Fund Balance	Balance	
		Senior Activities Revolving Fund	0			0	7,473		(7,473)	0%
		Community TV Revolving Fund	0			0	0		0	0%
		EMS Revolving Fund	423,322			423,322	0		423,322	0%
Total Expenditures All Funds			45,002,620	1,911,530	(295)	46,913,855	3,645,281	6,566,370	36,702,205	22%

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General Fund						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	9,675.00	0.00	0.00	9,675.00	0.000
01-3110-4100-000-000	General Property Taxes	21,316,634.00	0.00	0.00	21,316,634.00	0.000
01-3110-4101-000-000	Overlay	-185,000.00	0.00	0.00	-185,000.00	0.000
01-3185-4120-000-000	Yield Taxes and Interest	1,500.00	0.00	0.00	1,500.00	0.000
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	3,000.00	0.00	0.00	3,000.00	0.000
01-3189-4127-000-000	Boat Tax	7,000.00	878.80	878.80	6,121.20	12.554
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	820.98	820.98	4,179.02	16.420
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	6,404.24	6,404.24	153,595.76	4.003
01-3220-4201-000-000	Motor Vehicle Permits	5,420,000.00	462,767.50	462,767.50	4,957,232.50	8.538
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	400.00	400.00	14,600.00	2.667
01-3230-4218-000-000	Building Permits	275,000.00	7,298.34	7,298.34	267,701.66	2.654
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	300.00	300.00	5,700.00	5.000
01-3290-4209-000-000	Excavation Permits	5,000.00	0.00	0.00	5,000.00	0.000
01-3290-4214-000-000	Driveway Permits	2,000.00	150.00	150.00	1,850.00	7.500
01-3290-4217-000-000	Health Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4221-000-000	Pistol Permits	4,000.00	20.00	20.00	3,980.00	0.500
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	150.00	150.00	2,650.00	5.357
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	40.00	40.00	1,960.00	2.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	0.00	0.00	1,500.00	0.000
01-3290-4312-000-000	Zoning Application Fees	3,000.00	1,219.80	1,219.80	1,780.20	40.660
01-3290-4313-000-000	Planning Board Fees	120,000.00	902.67	902.67	119,097.33	0.752
01-3290-4315-000-000	Sewer Service Permit	3,000.00	0.00	0.00	3,000.00	0.000
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	0.00	7,000.00	0.000
01-3290-4322-000-000	Vital Statistics	7,000.00	2,115.00	2,115.00	4,885.00	30.214
01-3290-4323-000-000	Police Fines, Forfeit, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	8,000.00	6,308.00	6,308.00	1,692.00	78.850
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

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01-3290-4327-000-000	Parking Violation Fees	2,000.00	20.00	20.00	1,980.00	1.000
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	3,500.00	3,500.00	11,500.00	23.333
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	0.00	1,100.00	0.000
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	42.00	42.00	1,458.00	2.800
01-3290-4347-000-000	Bad Check Fees	2,500.00	64.66	64.66	2,435.34	2.586
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	1,100.00	1,100.00	8,900.00	11.000
01-3290-4421-000-000	Marriage Licenses	4,000.00	700.00	700.00	3,300.00	17.500
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	80.00	80.00	920.00	8.000
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	0.00	0.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	0.00	0.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	1,590.00	1,590.00	16,410.00	8.833
01-3290-4451-000-000	Drain Layers License	1,000.00	0.00	0.00	1,000.00	0.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,291,333.00	0.00	0.00	1,291,333.00	0.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	539,910.00	0.00	0.00	539,910.00	0.000
01-3359-4656-000-000	Grants - Police	26,000.00	6,907.38	6,907.38	19,092.62	26.567
01-3359-4657-000-000	Grants - Fire	485,910.00	0.00	0.00	485,910.00	0.000
01-3359-4659-000-000	Grants - Other	10,000.00	0.00	0.00	10,000.00	0.000
01-3359-4660-000-000	Grants - Pandemic	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	0.00	44,000.00	0.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	0.00	66,000.00	0.000
01-3401-4324-000-000	Police Record Fees	7,000.00	260.00	260.00	6,740.00	3.714
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	0.00	500.00	0.000
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	29.65	29.65	970.35	2.965
01-3401-4716-000-000	Cash Over/Short	0.00	10.05	10.05	-10.05	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	-7,271.26	-7,271.26	157,271.26	-4.848
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	0.00	0.00	30,000.00	0.000
01-3401-4730-000-000	Ambulance Billings	422,000.00	0.00	0.00	422,000.00	0.000
01-3401-4731-000-000	Charges on Ambulance Receivables	-22,000.00	0.00	0.00	-22,000.00	0.000

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01-3401-4732-000-000	Fire Incident Reports	500.00	15.00	15.00	485.00	3.000
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	0.00	77,000.00	0.000
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	0.00	0.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	90,000.00	0.00	0.00	90,000.00	0.000
01-3401-4756-000-000	Misc Rev - Police	500.00	0.00	0.00	500.00	0.000
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	0.00	500.00	0.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	500.00	1,767.99	1,767.99	-1,267.99	353.598
01-3401-4761-000-000	Rec Rev - Basketball	38,720.00	0.00	0.00	38,720.00	0.000
01-3401-4762-000-000	Rec Rev - Supervised Play	141,825.00	3,385.00	3,385.00	138,440.00	2.387
01-3401-4763-000-000	Rec Rev - Flag Football	0.00	0.00	0.00	0.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	20,000.00	0.00	0.00	20,000.00	0.000
01-3401-4765-000-000	Rec Rev - Tennis	4,950.00	0.00	0.00	4,950.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	8,840.00	0.00	0.00	8,840.00	0.000
01-3401-4768-000-000	Rec Rev - Lacrosse	7,500.00	0.00	0.00	7,500.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	11,000.00	0.00	0.00	11,000.00	0.000
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	0.00	55,000.00	0.000
01-3502-4702-000-000	Bank Charges	-10,000.00	-1,579.69	-1,579.69	-8,420.31	15.797
01-3502-4703-000-000	Interest on Investments	261,000.00	3,546.03	3,546.03	257,453.97	1.359
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	0.00	0.00	0.00	0.00	0.000
01-3508-4557-000-000	Donations - Fire	0.00	0.00	0.00	0.00	0.000
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	0.00	0.00	0.000
01-3508-4559-000-000	Donations - Other	0.00	0.00	0.00	0.00	0.000
01-3914-4996-000-000	Voted from Surplus	0.00	0.00	0.00	0.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	575,000.00	0.00	0.00	575,000.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
Totals	General Fund	32,210,013.00	503,942.14	503,942.14	31,706,070.86	1.565

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sewer Fund						
02-3190-4180-000-000	Interest on Sewer Utility	20,000.00	70.81	70.81	19,929.19	0.354
02-3190-4181-000-000	Sewer Betterment Interest	728.00	0.00	0.00	728.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	Misc Rev - Other	0.00	0.00	0.00	0.00	0.000
02-3403-4780-000-000	Sewer Base Charges	560,000.00	141,003.34	141,003.34	418,996.66	25.179
02-3403-4781-000-000	Sewer Consumption Charges	581,086.00	148,855.31	148,855.31	432,230.69	25.617
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	100.00	0.00	0.00	100.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	0.00	50,000.00	0.000
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	0.00	-3,000.00	0.000
02-3508-4561-000-000	Donations - Sewer	0.00	0.00	0.00	0.00	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	0.00	0.00	0.000
02-3915-4922-000-000	From Capital Reserve Fund	870,000.00	0.00	0.00	870,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	124,000.00	0.00	0.00	124,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
Totals	Sewer Fund	2,242,825.00	289,929.46	289,929.46	1,952,895.54	12.927

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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Water Fund						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	0.00	10,000.00	0.000
03-3290-4394-000-000	Backflow Testing Fees	25,000.00	6,175.00	6,175.00	18,825.00	24.700
03-3290-4395-000-000	Water Hookup Fee	25,000.00	1,650.00	1,650.00	23,350.00	6.600
03-3290-4396-000-000	Water Service Fees	12,000.00	380.00	380.00	11,620.00	3.167
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,500.00	500.00	500.00	8,000.00	5.882
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	Misc Rev - Other	0.00	0.00	0.00	0.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	64,000.00	5,434.10	5,434.10	58,565.90	8.491
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	6,496.20	71,503.80	8.328
03-3402-4392-000-000	Public Fire Protection	224,000.00	19,480.15	19,480.15	204,519.85	8.696
03-3402-4790-000-000	Water Base Charges	960,000.00	81,687.52	81,687.52	878,312.48	8.509
03-3402-4791-000-000	Water Usage Charges	2,173,994.00	235,342.80	235,342.80	1,938,651.20	10.825
03-3402-4792-000-000	Fire Access Charges	204,000.00	16,584.67	16,584.67	187,415.33	8.130
03-3402-4799-000-000	Water Sales to Pennichuck	80,000.00	0.00	0.00	80,000.00	0.000
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	0.00	-2,500.00	0.000
03-3509-4793-000-000	Other Income - Water	10,000.00	200.00	200.00	9,800.00	2.000
03-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
Totals	Water Fund	3,871,994.00	373,930.44	373,930.44	3,498,063.56	9.657

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Revenue Report
Month End Revenue
Town of Hudson, NH
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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Sr Activities Revolving Fund						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	335.00	335.00	-335.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	1,580.00	1,580.00	-1,580.00	0.000
35-3401-4737-000-000	Senior Rev - Field Trips	0.00	5,558.00	5,558.00	-5,558.00	0.000
Totals	Sr Activities Revolving Fund	0.00	7,473.00	7,473.00	-7,473.00	0.000

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Revenue Report
Month End Revenue
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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	Community TV Revolving Fund					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	0.00	0.00	0.000
Totals	Community TV Revolving Fund	0.00	0.00	0.00	0.00	0.000

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Revenue Report
Month End Revenue
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Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
EMS Revolving Fund						
50-0000-4729-000-000	EMS - Contracted Services	15,000.00	0.00	0.00	15,000.00	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	430,322.00	0.00	0.00	430,322.00	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	-22,000.00	0.00	0.00	-22,000.00	0.000
Totals	EMS Revolving Fund	423,322.00	0.00	0.00	423,322.00	0.000

**TOWN OF HUDSON
AUTOMOBILE REGISTRATION BY MONTH
FISCAL YEARS 2018, 2019, 2020, 2021, 2022, 2023**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
vs. Budget	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	52.3%	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	vs. Budget	115.5%
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
vs. Budget	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	53.3%	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	vs. Budget	114.7%
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
vs. Budget	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	51.3%	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	vs. Budget	108.5%
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
vs. Budget	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	52.3%	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	vs. Budget	112.9%
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000
vs. Budget	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	50.6%	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	59.5%	vs. Budget	110.1%
FY2023	\$462,768						\$462,768							\$0	\$462,768	\$5,420,000
vs. Budget	8.5%						8.5%							0.0%	vs. Budget	8.5%

**TOWN OF HUDSON
GENERAL FUND INTEREST BY MONTH
FISCAL YEARS 2018, 2019, 2020, 2021, 2022, 2023**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
vs. Budget	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
vs. Budget	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546						\$3,546							\$0	\$3,546	\$261,000
vs. Budget	1.4%						1.4%							0.0%	vs. Budget	1.4%