



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

May 09, 2023

Board of Selectmen Meeting Room, Town Hall

#### Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
  - A. Nominations
    - 1) Nashua Regional Planning Commission - (2 member vacancies expiring 12/31/26, 12/31/23, 1 alternate member vacancy expiring 12/31/23)  
Tim Malley
    - 2) Benson Park Committee - (1 member vacancy expiring 4/30/26, 2 alternate member vacancies expiring 4/30/2024 & 4/30/2025)  
Mike Catanzaro
  - B. Appointments
    - 1) Cable Utility Committee - (2 member vacancies expiring 04/30/23, 2 member vacancies expiring 04/30/25)  
Stewart Kroner (incumbent member)
6. CONSENT ITEMS
  - A. Assessing Items
    - 1) 2022 Property Tax Abatement Application: map 105, lot 17-4, 197 Robinson Rd.
    - 2) 2022 Property Tax Abatement Application: map 175, lot 34-3, 8 Village Ln.
    - 3) 2022 Property Tax Abatement Application: map 178, lot 13-5, 2 Mobile Dr.

- 4) 2022 Property Tax Abatement Application: map 175, lot 39, 61 Burns Hill Rd.
- 5) 2022 Property Tax Abatement Application: map 229, lot 16, 12 Ridgecrest Dr.
- 6) 2022 Property Tax Abatement Application: map 231, lot 2, 66 Gowing Rd.
- 7) 2022 Property Tax Abatement Application: map 110, lot 56, 12 Senter Farm Rd.
- 8) 2022 Property Tax Abatement Application: map 246, lot 46, 11 Muldoon Dr.
- 9) 2022 Property Tax Abatement Application: map 235, lot 6, 9 Dracut Rd.
- 10) 2022 Elderly Exemption Application: map 173, lot 52, 36 Baker St.
- 11) Elderly Exemptions: map 203, lot 067, 1 Butternut St.; map 162, lot 040, sub 001, 30A Lund Dr.; map 245, lot 005, 26 Par Ln.
- 12) Solar Exemption: map 134, lot 028, 43 Hazelwood Dr.
- 13) Current Use Lien Release: map 110, lot 48, 4 Putnam Rd.
- 14) Gravel Tax Warrant: map 209, lot 1, 48 Friars Dr.
- 15) 2022 Property Tax Abatement: map 240, lot 10, 37 A&B River Rd.
- 16) 2022 Abatement Application: map 149, lot 73, 23 Sutherland Dr.

B. **Water/Sewer Items** - none

C. **Licenses & Permits & Policies**

- 1) Re-adopt Fund Balance Policy
- 2) Re-adopt Investment Policy

D. **Donations**

- 1) Donation of \$325.48 from Heidi Jakoby to Town of Hudson

E. **Acceptance of Minutes**

- 1) Minutes of April 11, 2023
- 2) Minutes of April 25, 2023

F. **Calendar**

05/10	7:00	Planning Board	Buxton Meeting Room
05/11	3:30	Trustees of the Trust Funds	Buxton Meeting Room
05/11	7:00	Zoning Board of Adjustment	Buxton Meeting Room
05/16	7:00	Municipal Utility Committee	BOS Meeting Room
05/17	6:00	Library Trustees	Hills Memorial Library
05/17	7:00	Hudson Electric Aggregation Cmte.	Buxton Meeting Room
05/18	7:00	Benson Park Committee	HCTV Meeting Room
05/22	7:00	Sustainability Committee	Buxton Meeting Room
05/23	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

Votes taken after Nonpublic Session on April 25, 2023

- 1.) Selectman Roy made a motion, seconded by Selectman Morin to hire Cynthia Roberts for the position of Assistant Town Clerk/Tax Collector with a starting rate of \$19.03 per hour (step 1) of the AFSCME Support Staff Agreement. Carried 5-0.
- 2) Selectman Guessferd made a motion, seconded by Selectman Dumont, to appoint Donna Melanson as deputy Town Clerk/Tax Collector as recommended by the Town Clerk/Tax Collector, effective April 26, 2023. Carried 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Dumont, to promote Lieutenant Patrick McStravick to the position of Captain at \$105,354.00 in accordance with the Hudson Police, Fire, and Town Supervisors Association Contract (step 4). This elevation in rank will be effective Monday, May 01, 2023. Carried 5-0.
- 4) Selectman Guessferd made a motion, seconded by Selectman Dumont, to hire John Layton as a full time Police Officer with the Hudson Police Department, with a starting salary of \$32.36 (step 4) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont, to authorize the Fire Chief to enter into an MOU with the PFFH to adjust the classification of “years of service” in order to qualify for initial placement and movement within the step system as it relates to both new hires and current members. This MOU would become effective as of July 1, 2023. Carried 5-0.
- 6) Selectman Morin made a motion to adjourn at 9:44 p.m. This was seconded by Selectman Roy. Carried 5-0.

**8. NEW BUSINESS**

- A. 2023 Town Election Debrief - Town Moderator - Update
- B. Email Archiving Project - IT Director - Update
- C. Director of Public Works Interview Committee - Town Administrator - Decision
- D. Request to Advertise - Town Administrator - Decision
- E. IAFF Local 3154 MDA Boot Drive - Town Administrator - Decision
- F. April 2023 Revenues & Expenditures - Town Administrator - Discussion
- G. Board of Selectmen Liaison Assignments - Chairman - Decision

9. BOARD LIASON REPORTS
10. REMARKS BY TOWN ADMINISTRATOR
11. REMARKS BY SCHOOL BOARD
12. OTHER BUSINESS/REMARKS BY THE SELECTMEN

13. NONPUBLIC SESSION

RSA 91-A:3 (II) (b) The hiring of any person as a public employee (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

14. ADJOURNMENT

Reminder.....

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than 12:00 noon on Thursday, May 18, 2023.



# TOWN OF HUDSON

## Board & Committees Vacancy Application

(Hudson, NH Residents Only)

RECEIVED <sup>Agenda 4-18</sup>

APR 19 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

5A-1

Name: Tim Malley Street Address: 4 Saint John Street

Home Phone Number: 603-756-2086 Work Phone Number: 603-595-2970

Occupation (or former occupation if retired): Electrician Email Address: Tmalley@TJMalleyElectric.net

### Education/Special Interests

Hudson Planning Board, Hudson Building Board of Appeals

### Professional/Community Activities

Would like the opportunity to represent Hudson on the Commission

### Reason for Applying

Member of Hudson Planning Board

### Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member       Alternate       Reappointment

- |  |   |
|--|---|
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals                      |
| <input type="checkbox"/> Cable Utility Committee     | <input type="checkbox"/> Conservation Commission                        |
| <input type="checkbox"/> Municipal Utility Committee | <input checked="" type="checkbox"/> Nashua Regional Planning Commission |
| <input type="checkbox"/> Planning Board              | <input type="checkbox"/> Recreation Committee                           |
| <input type="checkbox"/> Sustainability Committee    | <input type="checkbox"/> Zoning Board of Adjustment                     |

### Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other: _____           |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. Appointments are required to complete a Financial Interest Disclosure Form (FDIF) in accordance with the Town Code.

Signature of Applicant:

Date: 04/19/23

TOWN OF HUDSON  
Nominations & Appointments/Talent Bank Application Form  
(Hudson, NH Residents Only)

Agenda  
4-25-23  
5A-2

Date: \_\_\_\_\_

Mike Catanzaro 7 Spruce St  
Name Street Address

(603) 484-1583 603 437 5387  
Home Phone Number Work Phone Number

Occupation (or former occupation, if retired) **RECEIVED**  
Alum March 10, 2023  
Education/Special Interests

TOWN OF HUDSON  
SELECTMENS OFFICE

Professional/Community Activities  
Love Bensons protect wet lands  
Reason(s) for applying

Reference(s)

Please check area in which you are interested in serving, and return this form to  
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- |  |  |  |
|--|--|--|
| Member <input checked="" type="checkbox"/>           | Alternate <input type="checkbox"/>                           | Reappointment <input type="checkbox"/>           |
| <input type="checkbox"/> Benson Park Committee       | <input type="checkbox"/> Building Board of Appeals           | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee     | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee    |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee |  |
| <input type="checkbox"/> Planning Board              |  |  |
| <input type="checkbox"/> Sustainability Committee    |  |  |
| <input type="checkbox"/> Zoning Board of Adjustment  |  |  |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____            |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

Yes  No Hudson Resident

Mike Catanzaro  
Signature of Applicant

Mike Catanzaro CPT  
e-mail address

at  
Telad  
com

Agenda 5-9-2

RECEIVED

APR 28 2023



TOWN OF HUDSON
Board & Committees Vacancy Application
(Hudson, NH Residents Only)

TOWN OF HUDSON
SELECTMENS OFFICE

5B-1

STEWART KRONER 17 CHAGNON LN
Name Street Address

617 529 0756
Home Phone Number Work Phone Number

ENGINEER Retired skroner@yahoo.com
Occupation (or former occupation if retired) Email Address

VIDEO, Photography
Education/Special Interests

Professional/Community Activities
Reason for Applying Reapplying to continue helping

Reference(s) Mike O'Keefe, Jim McIntosh

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member [checked] Alternate [ ] Reappointment [checked]

- Benson Park Committee [ ]
Cable Utility Committee [checked]
Municipal Utility Committee [ ]
Planning Board [ ]
Sustainability Committee [ ]
Building Board of Appeals [ ]
Conservation Commission [ ]
Nashua Regional Planning Commission [ ]
Recreation Committee [ ]
Zoning Board of Adjustment [ ]

- Area(s) of Expertise:
Architecture/Construction [ ]
Information Technology [ ]
Finance [ ]
Environmental Planning [ ]
Communications [ ]
Other: [ ]

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in tis employment/appointment practices. Applicants must be Hudson, NH residents. Appointments are required to complete a Financial Interest Disclosure Form (FDIF) in accordance with the Town Code.

Signature of Applicant: [Signature]

Date: 4/28/2023



*Agenda*  
5-9-23

# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-1**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor 

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 105 Lot 17-4 – 197 Robinson Rd

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced commercial vacant lot. The Town assessed the property for the 2022 property tax year at \$783,000; the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$831,210.

The property consists of a 9.379 AC site located at 197 Robinson Road, no site plan on record presently nor for as of the 4/1/2022 assessment date. The site sold for \$610,000 on 7/1/2020, the purchaser, and present owner, is an abutter as they are principals in the ownership of Hudson Speedway. The property owners, via their taxpayer representative, filed an abatement application indicating that their opinion of the value is \$600,000, less than their purchase price some 21 months prior, in an escalating real estate market. The abatement application was bereft of any meaningful analysis, and used residential (not commercial like the Subject) vacant lot MLS sheets of closed sales transactions from summer of 2021.

This abatement application was reviewed with the Vision revaluation project manager given the variance between the assessed value and the opinion of value contained in the abatement application. We had prior conducted a sales verification of the terms of the prior sale of the Subject, the DRA filed sales disclosure form, etc associated with the sale. The Town's records on the site were also reviewed, including the subdivision plan (#40605) that created the lot. That subdivision plan revealed that although it is a 9.379AC site, only 4.322 AC is net usable due to Chase Brook/wetlands and setbacks thereof.

The department recommends, due to the extensive wetlands and setbacks on the site, an adjustment from \$783,000 down to \$668,600 for the 2022 property tax year.



***Draft Motion:* To adjust the assessment on Map 105 Lot 17-4, 197 Robinson Road, from \$783,000 to \$668,600 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-2**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor *JM*

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 175 Lot 34-3 8 Village Lane

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$161,900, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$171,868.

The property consists of a one-family, single-wide manufactured home, located in the Otarnic Pond Manufactured Housing Park, built circa 2020, with approx. 931 SF of living area. The applicant has submitted information indicating that they believe the value of the property should be \$140,000 and they submitted some sales that they indicate are relevant. The applicant purchased the property for \$140,000 on 2/7/2021, 14 months prior to the 4/1/2022 assessment date, in a significantly appreciating market, in an open market arms-length transaction, and they indicate that they overpaid.

The department was allowed to conduct an interior and exterior review of the property in following up on the application, there was an adjustment to the kitchen rating adjusting it from "good" to "average" as well as an adjustment from 2 full baths to 1 full and 1 .5 bath.

The department recommends, after the above is taken into account, an adjustment from \$161,900 down to \$151,300 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 175 Lot 34-3, 8 Village Lane, from \$161,900 to \$151,300 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-3**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor 

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 178 Lot 13-5 – 2 Mobile Drive

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$92,600, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$98,301.

The property consists of a one-family, single-wide with addition manufactured home, located in the Hudson Mobile Estates Manufactured Housing Park, built circa 1973, with approx. 1,200 SF of living area. The applicant has submitted information indicating that they believe the value of the property should be \$40,000, no sales data provided. The applicant did provide copies of photos showing adverse and deficient condition on the interior/exterior of the property.

The department was allowed to conduct an interior and exterior review of the property in following up on the application, there were adjustments to the property record card including adjusting the overall condition from "average" to "poor", kitchen and bath ratings adjusting from "average" to "poor".

The department recommends, after the above is taken into account, an adjustment from \$92,600 down to \$63,700 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 178 Lot 13-5, 2 Mobile Drive, from \$92,600 to \$63,700 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agent  
5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-4**

To: Board of Selectmen  
Steve Malizia, Town Administrator

April 11, 2023

From: Jim Michaud, Chief Assessor

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 211 Lot 39 – 61 Burns Hill Road

MAY 13 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$1,253,000; the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$1,330,149.

The property consists of a Cape style single family home, on a 6.04 AC site, with a (revised) 4,472 SF +/- of living area, built circa 1988. The applicant submitted quite a bit of discussion on their value, detailed sketches of the building, in addition to an appraisal illustrating an opinion of value of \$1,090,000. The applicant purchased the property for \$400,000 in 2016, but the property has gone through significant condition adjustments and fit up by evidence of the building permits pulled.

The department conducted an on site interior and exterior review and noted the following errata among other items;

- Finished basement areas square footage significant decrease
- Numerous adjustments to subareas on the building sketch
- Property has significant functional obsolescence with the layout of the finished attic area, while finished, is overbuilt.

The department recommends, after the above is taken into account, an adjustment from \$1,253,000 down to \$1,152,600 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 211 Lot 39, 61 Burns Hill Road, from \$1,253,000 to \$1,152,600 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda 5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-5**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor *JM*

**RECEIVED**

MAY 03 2023

Re: 2022 Property Tax Abatement Application  
Map 229 Lot 16 – 12 Ridgcrest Drive

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$499,200, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$529,936.

The property consists of a one-family, Ranch style, property at 12 Ridgcrest Drive, built circa 1970 on a .844AC site, with a approx. (revised) 2,578 SF of living area. The taxpayer has submitted information indicating that the condition of their property is dated, dirt floor in the basement, dated windows, crumbling driveway, bathroom style adjustment from full baths to ¾ baths, and other items adverse to the value of the property. The applicant indicated that a real estate acquaintance had opined a value of \$375,000-\$389,000, no documents were submitted in the application in that regard.

The department was allowed to conduct an interior and exterior review of the property in following up on the application and the areas of the property record card adjusted are noted as above.

The department recommends, after the above is taken into account, an adjustment from \$499,200 down to \$439,800 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 229 Lot 16, 12 Ridgcrest Drive, from \$499,200 to \$439,800 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda  
5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-6**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

**RECEIVED**

From: Jim Michaud, Chief Assessor *JM*

MAY 03 2023

Re: 2022 Property Tax Abatement Application  
Map 231 Lot 2 – 66 Gowing Road

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$467,400, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$496,178.

The property consists of a one-family, Split-level style, property at 66 Gowing Road, built circa 1978 on a 1.18 AC site, with a approx. 1,442 SF of living area. The applicant has submitted information indicating that the in ground pool was removed. The applicant's opinion of market value is \$450,000.

The department was allowed to conduct an interior and exterior review of the property and the areas of the property record card adjusted are as follows; in ground pool removed from assessment record (aerial photo from 2022 confirmed prior to 4-1-22 assessment date); overall condition was adjusted from "good" to average"; kitchen and bath ratings adjusted from "good" to "average" and "fair" respectively.

The department recommends, after the above is taken into account, an adjustment from \$467,400 down to \$429,100 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 231 Lot 2, 66 Gowing Road, from \$467,400 to \$429,100 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



Agenda  
5-9-23

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-7**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: 2022 Abatement Application  
Map 110 Lot 56 – 12 Senter Farm Road

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the Board of Selectmen approve an abatement sought on the above referenced property. The property consists of a detached single-family home consisting of 3,043SF +/- of living area on a 6.85 AC +/- lot, built circa 2018, was assessed for \$746,300 for the 2022 property tax year. The property assessment increased 49%, the median increase for single family property was 57% in the last revaluation. The Town's assessment ratio for 2022 is 94.2%, the implied market value for this property is \$792,251. The applicants property in Hudson also includes a second property at 110 Derry Street, assessed at \$320,500, this property was not appealed.

The property owner submitted a "Comparative Market Analysis" (CMA) indicating a suggested "list price" range of \$645,000 to \$670,000, the applicant believes that \$645,000 is the market value. The comparable properties selected range from a property built in 1784 to the latest year built of 2003, median year built of the comparables selected was 1991. The applicant indicates adjustments should be made for proximity to the Hudson Speedway, as well as for the property not having a garage.

The department was allowed to conduct an interior and exterior review of the property; an adjustment was made to the land value to account for wetlands on the property; the grade of construction was adjusted from "B+" grade to "B" grade.

The recommendation is for the BOS to approve an abatement lowering the assessed value from \$746,300 down to \$705,700.

**DRAFT Motion: To adjust the assessment on Map 110 Lot 56, 12 Senter Farm Rd., from \$746,300 to \$705,700 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)




12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-8**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor 

Re: 2022 Property Tax Abatement Application  
Map 246 Lot 46 – 11 Muldoon Drive

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$601,300 the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value from the assessment above is \$638,323.

The property consists of a one-family, Ranch style, property at 11 Muldoon Drive, built circa 1978 on a 1.06 AC site, with approx. 1,896 SF of living area. The applicant has submitted information indicating that the condition of their property is dated, roof, boiler, hot water tank, kitchen etc in poor condition needing replacement. The applicant has an opinion of value of \$475,000, they have submitted sales that they believe to be comparable, and analysis thereof was not presented.

The department was allowed to conduct an exterior review, only, (no interior allowed) of the property in following up on the application and the areas of the property record card adjusted are noted as above, primarily a lowering of the condition to fair/average from fair and an adjustment for deferred maintenance.

The department recommends, after the above is taken into account, an adjustment from \$601,300 down to \$547,800 for the 2022 property tax year.

***Draft Motion: To adjust the assessment on Map 246 Lot 46, 11 Muldoon Drive from \$601,300 to \$547,800 as per attached abatement form as provided by the Assessing Department.***





# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



6A-9

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor *fm*

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 235 Lot 6 – 9 Dracut Road

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single-family property. The Town assessed the property for the 2022 property tax year at \$240,700, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value estimate from the assessment above is \$255,520.

The property consists of a one-family, New Englander style, property at 9 Dracut Road, built circa 1900 +/- on a .914 AC site, with approx. (revised) 1,160 SF of living area. The applicant has stated in the application, "old house, ½ dirt basement, no heat upstairs" and an unsubstantiated opinion of market value of \$143,900 (which was the prior value from 2017).

The department was allowed to conduct an exterior review only as the property is rented out. The assessment card already contained adjustments for its location in that area of Dracut Rd., as well as substantial adjustments for "poor" condition and functional obsolescence items in addition to other adjustments. The assessment card was corrected in regards to certain subareas on the building sketch, as well as adjustments to conditions on outbuildings and the like.

The department recommends, after the above is taken into account, an adjustment from \$240,700 down to \$231,200 for the 2022 property tax year.

**Draft Motion: To adjust the assessment on Map 235 Lot 6, 9 Dracut Road, from \$240,700 to \$231,200 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda  
5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-10**

**RECEIVED**

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

**MEMORANDUM**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 9, 2023

FROM: Jim Michaud, Chief Assessor 

RE: 2023 Elderly Exemption Application  
Tax Map 173 Lot 52 – 36 Baker Street

The Assessing Department is recommending that the Board of Selectmen deny the elderly exemption application from the owners of the referenced property. The married owner income limit, as approved by the voters, is \$55,000, the applicant exceeds that income limit for the 2022 calendar year, in accordance with RSA 72:39-a.

***Draft Motion: Motion to deny the elderly exemption application for Tax Map 173 Lot 52, 36 Baker Street, as recommended by the Assessing Department.***



**TOWN OF HUDSON**  
Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda  
5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-11**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 9, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

MAY 03 2023

RE: Elderly Exemptions:

- 1 Butternut St. – map 203/ lot 067
- 30A Lund Dr. – map 162/ lot 040/ sub 001
- 26 Par Ln. – map 245/ lot 005

TOWN OF HUDSON  
SELECTMENS OFFICE

I recommend the Board of Selectmen sign the PA-29 forms granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

- Sheryl Billingsley - 1 Butternut St. – map 203/ lot 067
- Thomas and Maureen Nagle - 30A Lund Dr. – map 162/ lot 040/ sub 001
- Joseph and Barbara Civitarese - 26 Par Ln. – map 245/ lot 005

***MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.***



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda  
5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-12**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 9, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

MAY 03 2023

RE: Solar Exemption:

TOWN OF HUDSON  
SELECTMENS OFFICE

43 Hazelwood Dr. – map 134/ lot 028

I recommend the Board of Selectmen sign the PA-29 form granting a Solar Exemption to the property owners listed below. The Assessing Department has verified that the property owners have solar panels.

Robert and Lucille Robbins - 43 Hazelwood Dr. – map 134/ lot 028

***MOTION: Motion to grant a Solar Exemption to the property owners referenced in the above request.***



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Byzala*  
5-9-23

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-13**

## MEMORANDUM

TO: Board of Selectmen  
Steve Malizia, Town Administrator

FROM: Jim Michaud, Chief Assessor

RE: Current Use Lien Release  
Map 110 Lot 48 – 4 Putnam Road

May 9, 2023

**RECEIVED**

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The attached Current Use Lien Release for the above referenced site is for the BOS's review and consideration to approve. The parcel is coming out of current use as foundation footings were recently installed on 4/28/2023, an activity incompatible for land to remain in the current use (RSA 79-A) program.

The Subject property is approx. 2.012 AC +/-, is located in an area of well/septic utilities, and is along a connector roadway (Putnam Road) between Rt. 102 and Old Derry Road. We have reviewed the subdivision documents that created these parcels; reviewed vacant residential building lot land sales from 2020 forward, including a vacant residential building lot sale (2.049 AC) on Putnam Road for \$185,000; as well as using the latest assessed values from the recent 2022 revaluation. We have determined a market value estimate of \$185,000 for this parcel.

2.012 AC buildable lot = \$185,000 x 10% = \$18,500.00

## DRAFT MOTION

**Motion to approve the attached Current Use Penalty Lien Release for Map 110 Lot 48 as recommended by the Chief Assessor.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda 5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-14**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 9, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: Gravel Tax Warrant:  
Tax Map 209 Lot 1 – 48 Friars Drive

MAY 03 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

I recommend the Board sign the attached Gravel Tax Warrant:

Lowell Road Prop Owner DE LLC  
Steven Goodman  
133 Pearl St.  
Boston, MA 02110-2461

**ORIGINAL WARRANT**

**GRAVEL TAX LEVY**

TAX YEAR: APRIL 1, 2022 - MARCH 31, 2023

**THE STATE OF NEW HAMPSHIRE**

**HILLSBOROUGH COUNTY, NH**

TO:CHRISTINE STROUT-LIZOTTE, Collector of Taxes for TOWN OF HUDSON, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$300.00** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HUDSON, NH

\_\_\_\_\_  
Marilyn E. McGrath, Chairman

\_\_\_\_\_  
David S. Morin, Vice-Chairman

\_\_\_\_\_  
Kara Roy

\_\_\_\_\_  
Robert Guessferd

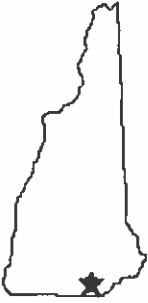
\_\_\_\_\_  
Dillon Dumont

DATE: May 9, 2023

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
LOWELL ROAD PROP OWNER DE LLC STEVEN GOODMAN 133 PEARL ST. BOSTON, MA 02110-2461	209-001-000	22-229-05-E	\$300.00

DATE DUE: June 8, 2023

TOTAL DUE: \$300.00



# TOWN OF HUDSON

Office of the Assessor



*Agenda  
5-9-23*

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-15**

To: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

From: Jim Michaud, Chief Assessor *JM*

**RECEIVED**

Re: 2022 Property Tax Abatement Application  
Map 240 Lot 10 – 37 A&B River Road

MAY 04 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced two-family property. The Town assessed the property for the 2022 property tax year at \$430,500, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value estimate from the assessment above is \$457,006.

The property consists of a duplex style 2-family property at 37 A&B River Rd., built circa 1986 +/- on a .1455 AC site, with approx. (revised) 2,003 SF of living area. The applicant has stated in the application that they have powerlines across the front yard and that area is also used as a rest stop for trucks and cars and assoc. noise and trash, they have the largest company in South Hudson visible to them, a shared private well with 2 other duplexes, the meter for that on the Subject property and owner indicates they pay for everyone's water, private driveway and the Town doesn't maintain that private driveway, rental unit is small and atypical size bedrooms. The applicant has an opinion of market value of \$385,000 based on one single family sale and one duplex sale, with no analysis presented.

The department conducted an exterior and interior review, the interior review allowed since 2001. The assessment card already contained adjustments on the land value for its location with traffic and powerline easements. The assessment card was adjusted to reflect an overall "fair" condition compared to the "average" that was prior listed; the kitchen and bath ratings were also adjusted to "fair" versus the prior "average" ratings, additional adjustments on the building value for location, as well as shared driveway and well issues as noted and the like.

The department recommends, after the above is taken into account, an adjustment from \$430,500 down to \$377,000 for the 2022 property tax year.



***Draft Motion:* To adjust the assessment on Map 240 Lot 10, 37 A&B River Rd., from \$430,500 to \$377,000 as per attached abatement form as provided by the Assessing Department.**



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)  
[www.hudsonnh.gov](http://www.hudsonnh.gov)



*Agenda*  
*5-9-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

**6A-16**

TO: Board of Selectmen  
Steve Malizia, Town Administrator

May 9, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: 2022 Abatement Application  
Map 149 Lot 73 – 23 Sutherland Drive

MAY 04 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS deny the abatement application for the referenced property. The Town assessed the property for the 2022 property tax year at \$627,500, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value estimate from the assessment above is \$666,136.

The applicant stated an opinion of value of \$520,000 "or less", without any comparable sales provided and no analysis. The department was allowed to conduct and interior and exterior review and there were no discrepancies on the assessment record. The application cites other assessed values on property in their neighborhood as the basis for an abatement. We reviewed the properties that were indicated, they are either smaller in lot size and/or smaller in square feet of living area and/or smaller in deck, porch, no Hot Tub's, smaller and/or no finished basements, overall condition ratings and/or bath and kitchen ratings lesser than the subject etc. Further, to restate the above, no market sales were provided nor any analysis. The Town's assessed value on the property does not appear to be disproportionate and the taxpayer has not met their burden of proof.

***Motion:***

***Motion to deny Abatement for property taxes for Map 149 Lot 73 as recommended by the Chief Assessor.***

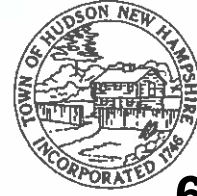
Cc: File

2022AbateDeny23SutherlandDrive

Agenda  
5-9-23



TOWN OF HUDSON  
Finance Department



6C-1

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** May 2, 2023

**Subject:** Recommendation to Re-adopt Fund Balance Policy

**Please accept this memo as a request to be placed with the consent items of the Board of Selectmen's next agenda.**

The Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, to address issues related to how Fund balance is being reported. To be in compliance with this Statement, the Town of Hudson implemented this statement for fiscal year 2011.

***Recommendation: To re-adopt the Fund Balance Policy as recommended by the Finance Director.***

# Town of Hudson, NH



## Policies and Procedures

---

Section: Fund Balance Policy

---

Policy Number:	Revision Number: 2
Approved By: Board of Selectmen	Revision Dates: 5-1-2018
Origination Date: 5/24/2011	Review Frequency: Annually

---

### **FUND BALANCE POLICY**

#### **PURPOSE AND SCOPE**

The purpose of this policy is to ensure that there will be adequate liquid resources to protect the Town of Hudson's financial stability against emergencies, economic downturns, as well as to contribute to the continuity of financial operations. This policy recommends the minimum required fund balance reserve and the allowable uses of fund balance reserves.

#### **DEFINITIONS**

*Fund Balance:* Accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

*General Fund:* Fund used to account for basic governmental services supported mainly by tax revenue. Accounts for all financial resources not required to be accounted for in another fund.

*Unrestricted Fund Balance:* The total of committed fund balance, assigned fund balance, and unassigned fund balance.

*Nonspendable Fund Balance:* Amounts that are not in a spendable form (such as inventory, prepaid items and tax deeded property subject to resale) or are required to be maintained intact (such as corpus of an endowment fund).

*Restricted Fund Balance:* Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

*Committed Fund Balance:* Amounts constrained to specific purposes by government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.

*Assigned Fund Balance:* Amounts a government intends to use for a specific purpose, intent can be expressed by the governing body or by an official or body to which the body delegates the authority.

*Unassigned Fund Balance:* Amounts that are available for any purpose; these amounts are reported only in the general fund. However, the unassigned classification includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of other fund balance amounts.

**FUND BALANCE RESERVES - GENERAL FUND**

Fund Balances recommended by the NH Department of Revenue Administration (DRA) and the Government Finance Officers Association (GFOA) are as follows:

If the Annual Budget Is:	Unrestricted Fund Balance DRA Recommended:		Unrestricted Fund Balance GFOA Recommended:	
	5%	10%	8%	17%
\$45,000,000	\$2,250,000	\$4,500,000	\$3,600,000	\$7,650,000
\$50,000,000	\$2,500,000	\$5,000,000	\$4,000,000	\$8,500,000
\$55,000,000	\$2,750,000	\$5,500,000	\$4,400,000	\$9,350,000
\$60,000,000	\$3,000,000	\$6,000,000	\$4,800,000	\$10,200,000
\$65,000,000	\$3,250,000	\$6,500,000	\$5,200,000	\$11,050,000
\$70,000,000	\$3,500,000	\$7,000,000	\$5,600,000	\$11,900,000

*Minimum Balance:* The Town shall manage operations to maintain a minimum unrestricted fund balance of 5% of the general fund operating appropriations, the state education tax amount, the local school net tax commitment, and the County appropriations.

*Target Balance:* The Town shall work toward maintaining an unrestricted fund balance at a minimum of 8% of the general fund operating appropriations, the state education tax amount, the local school net tax commitment, and the County appropriations.

If the Annual Budget Is:	Minimum Balance:	Minimum Target Balance:
	5%	8%
\$45,000,000	\$2,250,000	\$3,600,000
\$50,000,000	\$2,500,000	\$4,000,000
\$55,000,000	\$2,750,000	\$4,400,000
\$60,000,000	\$3,000,000	\$4,800,000
\$65,000,000	\$3,250,000	\$5,200,000
\$70,000,000	\$3,500,000	\$5,600,000

*Plan for Target Balances:* The unrestricted fund balance target level shall be achieved by conservatively estimating revenues and limiting the amount of fund balance used to reduce the tax rate.

*Fund Balance Uses:* The Board of Selectmen may appropriate any amount of unrestricted fund balance in excess of the minimum balance to offset property taxes as part of the final adopted budget for a fiscal year. The Board of Selectmen may appropriate unrestricted fund balances for emergency purposes, as deemed necessary, even if such use decreases the fund balance below the minimum balance, subject to the provisions of NH RSA 32:11. Emergency purposes do not include the offsetting of property taxes.

**SPENDING PRIORITIZATIONS:**

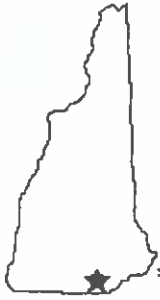
When an expenditure is incurred that would qualify for payment with either restricted or unrestricted funds, it will be paid first from the restricted funds.

When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied in the following order:

1. Committed, 2. Assigned, and 3. Unassigned

**ANNUAL REVIEW:**

Compliance with the provisions of this policy shall be reviewed annually.



**TOWN OF HUDSON**  
Finance Department



Agenda  
5-9-23

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

**6C-2**

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** May 2, 2023

**Subject:** Recommendation to Re-adopt Investment Policy

**Please accept this memo as a request to be placed with the consent items of the Board of Selectmen's next agenda.**

**Recommendation:**

I am recommending the proposed Investment Policy be re-adopted by the Board of Selectmen as required by RSA 41-9 VII.

***Motion: To re-adopt the Investment Policy as proposed by the Finance Director***

**Cc: Barbara Bouley, Town Treasurer**

# Town of Hudson, NH



## Policies and Procedures

---

Section: Investment Policy

---

Policy Number:	Revision Number:
Approved By: Board of Selectmen	Revision Dates: 06/28/2016
Origination Date: 3/9/1992	Review Frequency: Annually

---

### INVESTMENT POLICY

#### I. PREFACE

The Town of Hudson's investment policy establishes a framework for the safe and prudent investment of public funds. This policy provides guidance and direction for the Town of Hudson to conduct the daily investing activity in addition to improving consistency, creating and defining accountability and in ensuring that laws are followed.

#### II. SCOPE

The investment policy applies to all financial assets in the custody of the Treasurer of the Town of Hudson. These funds are accounted for in the Town of Hudson's annual audited financial reports and include the following:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Agency Funds
- Any new funds created by the Town of Hudson, unless specifically exempted by the governing body, in accordance with the law.

Furthermore, the investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

Except for cash in certain restricted and special funds, the Town of Hudson will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation in accordance with generally accepted accounting principles.

#### III. OBJECTIVES

The investment policy objectives are stated below:

- To ensure the preservation of capital and the protection of investment principal.



- To maintain sufficient liquidity to meet operating requirements.
- To satisfy all legal requirements.
- To attain market-average rate of return on investments taking into account risk, legal constraints and cash flow considerations.
- To assure assets will only be invested in obligations of the United States Government, the public deposit investment pool established pursuant to RSA 383:22 (Appendix C), deposits or certificates of deposits in solvent banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State Treasurer (RSA 6.7) (Appendix B).

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

The Town of Hudson will minimize interest rate risk by investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.

The investment policy shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

#### **IV. DELEGATION OF AUTHORITY**

Authority to manage the investment program is granted to Town Treasurer and derived from and in accordance with chapter 41:29 of the Revised Statutes Annotated (RSA), (Appendix A).

- No person may engage in an investment transaction except as provided under the terms of this policy and the internal procedures and controls hereby established.
- Responsibility for the operation of the investment program is hereby delegated to the Treasurer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.
- Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Town of Hudson.
- No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for

all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

#### **V. PRUDENCE**

The investment policy will be conducted in accordance with the "prudent person" standard which requires that:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict (or appear to conflict) with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the Board of Selectman any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this jurisdiction's portfolio.

Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

#### **VI. INTERNAL CONTROLS**

The internal controls for the Town of Hudson shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, and imprudent actions by employees of the Town of Hudson.

The internal controls structure shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Dual authorization of wire transfers
- Development of a wire transfer agreement with the lead bank and the third-party custodian

Accordingly, the Treasurer shall establish a process for an annual independent review and said compliance should be assured through the Town of Hudson's annual independent audit.

#### **VII. INVESTMENT INSTRUMENTS**

The Town of Hudson shall invest its funds in accordance with RSA 41:29 (Appendix A).

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll and accounts payable) as well as anticipated revenue inflows.

**VIII. POLICY CONSIDERATIONS**

Any investment currently held that does not meet the guideline of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

**IX. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

Before the Town of Hudson invests any excess funds in investment instruments, with the exception of United States Treasury securities maturing in less than one year, a competitive bid process shall be conducted by the Treasurer.

Bids shall be requested from qualified financial institutions for various options with regards to terms and instruments. The Treasurer will accept the bid(s) which provide(s) the highest rate of return, within the maturity required, and within the parameters of this policy, taking into consideration all associated costs, requirements and capabilities.

**X. QUALIFIED INSTITUTIONS**

The Town of Hudson will abide to RSA 41:29 (Appendix A) and RSA 383:22-24 (Appendix C) as the source and foundation of its qualified institution criteria.

**XI. SAFEKEEPING AND COLLATERALIZATION**

Deposits shall be fully collateralized with the delivery of US government obligations, US government agency obligations, or obligations of the State of New Hampshire in market value at least equal to 100% of the cash deposit in each case. Collateral shall be wired to the municipality's joint custody account at the Federal Reserve Bank of Boston or Federal Reserve Bank of New York no later than the day cash deposits and/or investments are wired/transferred.

Safekeeping procedures shall be reviewed annually by the Town of Hudson's independent auditors.

**XII. ACCOUNTING**

All cash bank balances will be reconciled monthly by the Treasurer and reported to the Town of Hudson Accountant under the direction of the Finance Director on a monthly basis. General ledger entries will be posted to the general ledger system at said time in order to accurately reflect the Town of Hudson's cash position.

**XIII. PERFORMANCE EVALUATION**

The Town of Hudson shall require, from any institution in which investing activity is conducted, sufficient routine reports/documentation to enable an accurate evaluation to be made as to the results of the Town of Hudson's investment program as it relates to the their stated objectives, guidelines and policies, and to assist in revealing areas for potential improvement.

**XIV. APPROVAL OF INVESTMENT POLICY**

This policy shall be reviewed at least annually by the Board of Selectmen, or its designee, with changes made as warranted, followed by re-adoption by the Board of Selectmen in accordance with RSA 41:9 Financial Duties (Appendix D)

**APPENDIX A**

**TITLE III  
TOWNS, CITIES, VILLAGE DISTRICTS,  
AND UNINCORPORATED PLACES**

***CHAPTER 41  
CHOICE AND DUTIES OF TOWN OFFICERS***

***Town Treasurer***

**Section 41:29**

**41:29 Duties of Elected and Appointed Town Treasurers. –**

I. The town treasurer shall have custody of all moneys belonging to the town, and shall pay out the same only upon orders of the selectmen, or, in the case of a conservation fund established pursuant to RSA 36-A:5, upon the order of the conservation commission, or in the case of a heritage commission fund established pursuant to RSA 674:44-a upon the order of the heritage commission, or in the case of fees held pursuant to RSA 673:16, II, upon the order of the local land use board or its designated agent, or in the case of a recreation revolving fund established pursuant to RSA 35-B:2, upon the order of the recreation or park commission, or in the case of fees deposited by the town clerk pursuant to RSA 41:25, upon the invoice of the town clerk, or other board or body designated by the town to expend such a fund.

II. The treasurer shall deposit all such moneys in participation units in the public deposit investment pool established pursuant to RSA 383:22 or in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits of the following types:

- (a) United States government obligations;
- (b) United States government agency obligations; or
- (c) Obligations of the state of New Hampshire in value at least equal to the amount of the deposit in each case.

III. The town treasurer shall keep in suitable books provided for the purpose a fair and correct account of all sums received into and paid from town treasury, and of all notes given by the town, with the particulars thereof. At the close of each fiscal year, the treasurer shall make a report to the town, giving a particular account of all his or her financial transactions during the year and account balances at year end. The treasurer shall furnish to the selectmen statements from the treasurer's books, and submit the books and vouchers to them and to the town auditors for examination, whenever so requested.

IV. Whenever the town treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the town treasurer shall invest the same in accordance with the investment policy adopted by the selectmen under RSA 41:9, VII. The treasurer may invest in the public deposit investment pool established pursuant to RSA 383:22, in deposits, including money market accounts or certificates of deposit, of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government. The obligations may be held directly or in

the form of securities of or other interests in any open-end or closed-end management-type investment company or investment trust registered under 15 U. S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and repurchase agreements fully collateralized by such obligations.

V. The treasurer shall insure that prior to acceptance of any moneys for deposit or investment, including repurchase agreements, the federally insured bank shall make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

VI. The treasurer may delegate deposit, investment, recordkeeping, or reconciliation functions to other town officials or employees provided such delegation is in writing and includes written procedures acceptable to the selectmen, or in the case of a town operating under RSA 37, to the town manager, and is agreeable to all parties involved. However any such delegation shall only be made to a town official or employee bonded in accordance with RSA 41:6 and rules adopted by the commissioner of revenue administration under RSA 541-A. Such delegation shall not eliminate the responsibility of the treasurer to comply with all statutory duties required by law.

VII. The treasurer shall ensure that all moneys remitted shall be deposited at least on a weekly basis, or daily whenever funds remitted from all departments collectively totals \$500 or more. Such deposit function may be delegated pursuant to paragraph VI. However, failure to ensure that funds are being deposited on a timely basis as required by this paragraph shall be cause for immediate removal from office pursuant to RSA 41:26-d.

**APPENDIX B**

**TITLE I  
THE STATE AND ITS GOVERNMENT  
CHAPTER 6  
*STATE TREASURER AND STATE ACCOUNTS***

***State Treasurer***

**Section 6:7**

**6:7 Bank Deposits.** – The treasurer may deposit any portion of public moneys, in the treasurer's possession, in such national banks, trust companies, and savings banks within the United States having a branch within the state of New Hampshire, as shall be approved at least once each year by the governor and council. At the discretion of the treasurer, balances may be collateralized if those balances are deemed to be significant in relation to the equity position of the bank, trust company, or savings bank. Other conditions being equal, those banks, trust companies, or savings banks shall receive preference which allow interest on balances. As used in this section the term "public moneys" shall include the general funds of the state and any funds of which the state treasurer acts as custodian or agent.

**APPENDIX C**

**TITLE XXXV  
BANKS AND BANKING; LOAN ASSOCIATIONS; CREDIT UNIONS  
CHAPTER 383  
BANK COMMISSIONER**

***Public Deposit Investment Pool***

**Section 383:22**

**383:22 Public Deposit Investment Pool. –**

I. The commissioner shall, with the assistance of the advisory committee created under RSA 383:24, establish and operate, beginning on January 1, 1992, a public deposit investment pool, for the purpose of investing funds of the state, and funds under the custody of governmental units, pooled risk management programs established pursuant to RSA 5-B, agencies, authorities, commissions, boards, political subdivisions and all other public units within or instrumentalities of the state.

II. The public deposit investment pool shall be operated under contract with a private investment advisor, approved by the bank commissioner and advisory committee. The commissioner and advisory committee shall choose an investment advisor by requesting proposals from advisors and reviewing such proposals based on criteria adopted by rule under RSA 383:23.

III. The commissioner shall make available to prospective depositors detailed information on the public deposit investment pool, similar to that information generally contained in a securities prospectus. The commissioner shall also ensure that periodic statements of accounts and reports on holdings are provided to pool participants relative to their proportionate share of the pool.

IV. The commissioner shall cause an independent audit of the pool to be conducted on an annual basis. The auditor shall be selected by the advisory committee.

**APPENDIX D**

**TITLE III  
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES**

**CHAPTER 41  
CHOICE AND DUTIES OF TOWN OFFICERS**

***Selectmen***

**Section 41:9**

**41:9 Financial Duties. –**

I. The selectmen shall pay all sums of money received by them in behalf of the town to the town treasurer immediately after receipt, and state to him from whom and for what received.

II. They shall draw orders upon the treasurer for the payment of all accounts and claims against the town allowed by them, and take proper vouchers therefore.

III. They shall keep a fair and correct account of all moneys received, all accounts and claims settled and all orders drawn by them, and of all their other financial transactions in behalf of the town.

IV. They shall publish in the next annual report, or post at the annual meeting, the general fund balance sheet from the most recently completed audited financial statements or from the financial report filed pursuant to RSA 21-J:34, V.

V. In the case of an accumulated general fund deficit, the selectmen shall insert an article in the warrant recommending such action as they deem appropriate, which may include, but is not limited to, raising a sum of money for the purpose of reducing that deficit.

VI. The selectmen shall be responsible for establishing and maintaining appropriate internal control procedures to ensure the safeguarding of all town assets and properties.

VII. The selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies.

VIII. The selectmen shall be responsible for establishing procedures to ensure that all funds paid to the town from any department shall be remitted to the treasurer at least on a weekly basis or daily whenever such funds total \$500 or more. Remittances to the treasurer from the tax collector shall be in accordance with RSA 41:35 and remittances from the town clerk shall be in accordance with RSA 261:165.

**Source.** 1869, 26:3. 1874, 85:1. GL 40:9. PS 43:7. PL 47:14. RL 59:13. RSA 41:9. 1993, 181:1. 1994, 147:2. 2007, 246:2, eff. Aug. 27, 2007.



*Agenda  
5-9-23*



# TOWN OF HUDSON

## Board of Selectmen

6D-1



---

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

May 4, 2023

To: Board of Selectmen

From: Executive Assistant, Jill Laffin

Re: May 9, 2023 Public Agenda - Donation Acceptance

---

A donation of \$325.48 has been received by the Town from resident Heidi Jacoby. Ms. Jacoby had requested a recount after the March 28, 2023 Town Election. The amount donated reflects the amount it cost to hold the recount. This is reflected in the attached information provided by the Town Moderator.

## Laffin, Jill

---

**From:** Labrie, Lisa  
**Sent:** Tuesday, May 2, 2023 11:18 AM  
**To:** Laffin, Jill; Malizia, Steve  
**Subject:** FW: Recount of Ballots Cast for 3 Year Board of Selectmen Term

What Paul Sent out. I believe this is where Heidi got her info.

Lisa

*Lisa Labrie*

Finance Director  
Town of Hudson, NH  
Hudson, NH 03051

---

**From:** Paul Inderbitzen <inderbitzen@myfairpoint.net>  
**Sent:** Saturday, April 15, 2023 9:35 PM  
**To:** 'HEIDI JAKOBY' <hjakoby@comcast.net>; Strout-Lizotte, Chris <cstrout-lizotte@hudsonnh.gov>  
**Cc:** Roy, Kara <kroy@hudsonnh.gov>; Morin, Dave <D620908@comcast.net>; Dumont, Dillon <dillondumont@gmail.com>; Morin, Dave <dmorin@hudsonnh.gov>; rguessferd@gmail.com; McGrath, Marilyn <mmcgrath@hudsonnh.gov>; Dumont, Dillon <ddumont@hudsonnh.gov>; Malizia, Steve <smalizia@hudsonnh.gov>; cooprf@yahoo.com; marcusnicolas1@gmail.com; Labrie, Lisa <lalabrie@hudsonnh.gov>  
**Subject:** RE: Recount of Ballots Cast for 3 Year Board of Selectmen Term

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

Heidi,

Here is the breakdown of the costs related to the recount:

Hudson pays Ballot Clerks at \$ 9.00 per hour. There were 16 Clerks for a total of 24.5 hours = \$ 220.50.

The Moderator is paid per meeting at \$ 125.00.

Refreshments at \$ 19.98.

Total cost \$ 365.48. Your recount application was \$ 40.00, leaving a balance of \$ 325.48.

If you do wish to reimburse the Town for the balance, please make it out to the Town of Hudson and send to Lisa Labrie, Finance Director.

We can review your other requests as we approach our next Town/School Election.

Thank you for your input,

Paul Inderbitzen

Moderator

---

**From:** HEIDI JAKOBY [mailto:hjakoby@comcast.net]  
**Sent:** Tuesday, April 11, 2023 10:23 AM  
**To:** Strout-Lizotte, Chris <cstrout-lizotte@hudsonnh.gov>; Inderbitzen, Paul <inderbitzen@myfairpoint.net>  
**Cc:** Roy, Kara <kroy@hudsonnh.gov>; d620908@comcast.net; dillondumont@gmail.com; Morin, Dave <dmorin@hudsonnh.gov>; rguessferd@gmail.com; McGrath, Marilyn <mmcgrath@hudsonnh.gov>; Dumont, Dillon

<ddumont@hudsonnh.gov>; Malizia, Steve <smalizia@hudsonnh.gov>; cooprf@yahoo.com; marcusnicolas1@gmail.com

**Subject:** Re: Recount of Ballots Cast for 3 Year Board of Selectmen Term

Thank you for such an efficient recount. All of my observers were honored to be a part of the process and appreciated all you both did along with the staff you hired.

Please send me an itemized list of the cost of the recount as I will cover the cost. There are many residents who believe this was an important step to the election process. It is always important to me to listen to the citizens of the town and to act on their behalf.

Please consider adding a section to the election information you give each candidate and publish on the town website to:

1. Explain the cost of a candidate recount and who can request it.
2. Explain the cost of a warrant article recount and who can request it.
3. Place the answers to these question under a frequently asked questions section for every election.
4. Inform each candidate by e-mail of the official results of the election once completed. Include the recount process and cost.

The RSA does not indicate that the recount has an additional cost, that decision is given to the Board of Recount.

Thank you again for all you do and have a wonderful week.

Sincerely,  
Heidi Jakoby  
603-930-6855

On 04/03/2023 11:04 AM Strout-Lizotte, Chris <cstrout-lizotte@hudsonnh.gov> wrote:

There will be a recount of ballots cast at the March 28, 2023 Town Election for the Office of the Board of Selectmen, 3 Year Term. Please see the attached letter for additional information.

Thank you,

*Christine Strout-Lizotte*

Town Clerk/Tax Collector



## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the April 11, 2023 Meeting

1. **CALL TO ORDER** - by Chairman Roy the meeting of April 11, 2023 at 7:00 pm in the Selectmen Meeting Room of Town Hall.
2. **PLEDGE OF ALLEGIANCE** - led by Richard Weissgarber, resident
3. **ATTENDANCE**

#### **Board of Selectmen:**

Bob Guessferd, Dillon Dumont, Marilyn McGrath, Dave Morin, Kara Roy

#### **Staff/Others:**

Town Administrator Steve Malizia, Town Engineer Elvis Dhima, Town Planner Brian Groth, Fire Chief Scott Tice, Police Chief Tad Dionne, School Board Liaison Gary Gasdia, Sustainability Member Craig Putnam

4. **PUBLIC INPUT**

Heidi Jakoby, 94 Gowing Road

Heidi Jakoby began My name is Heidi Jakoby and I live at 94 Gowing Road. Congratulations to David Morin and Dillon Dumont for being elected to the Board of Selectmen. My hope is this new Board of Selectmen will listen carefully to the citizens of Hudson. I hope they will be respectful and welcoming of all citizen input. When citizens bring questions and issues before this Board I urge you all to immediately make a motion for it to be added to the next agenda as New Business. These questions and concerns need to be memorialized on the agenda. They can be tabled and moved but should never be forgotten or removed from an agenda until answered or addressed. We are one community where there are no sides. One community which needs one united vision, one plan and one mission. I want to uplift all the citizens who voted in opposition to Selectman Morin and Selectman Dumont. I want to remind this Board that more votes were casted in opposition to these two candidates than in support of each one. Selectman Morin, Selectman Dumont, Selectman McGrath, Selectman Guessferd and Selectman Roy it is your responsibility to represent everyone in our community. It is the responsibility of this Board to act professionally and respectfully of every member of this community. It is the Board's responsibility to lead, to set the tone from the top. It is unfortunate that when I went over to congratulate Selectman Morin last evening he chose to tell me that quote your people need to move on end quote. Let me remind you Selectman Morin that my people are your people as well. We are one community. At the recount last evening Selectman McGrath was disrespectful and unprofessional towards me and I am asking for a public apology as no citizen of Hudson deserves to be disrespected in the manner I was last evening.

As this Board knows I have requested an itemized list of costs associated with the recount as I will cover the entire cost of the recount. Within the email I sent earlier to the Board of Selectmen, Town Clerk and Moderator I had asked for the following, please consider adding a section to the election information you give each candidate and published on the Town website to 1) explain the cost of a candidate recount and who can requested it, 2) explain the cost of a warrant article recount and who can request it, 3) place the answers to these questions under a frequently asked question section for every election and 4) inform each

candidate by email of the official results of the election once completed and include the recount process and cost. I appreciate your commitment to serving the people of Hudson, New Hampshire but there needs to be more transparency and respect for all citizens of our community. Thank you.

Mrs. Jakoby got up to leave and Selectman Morin said oh, no, no. Sit down. I'm sure we got a couple questions for you. Chairman Roy addressed Mrs. Jakoby saying, that it's up to you; to which Mrs. Jakoby responded, I choose not to.

Chairman Roy asked is there anyone else for Public Input. Seeing no-one, public input was closed at 7:05 pm.

## **5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS**

### **A. Nominations**

- 01) Sustainability Committee - (2 member vacancies expiring 04/26, 2 member vacancies expiring 04/24, 1 member vacancy expiring 04/25, 1 alternate member vacancy expiring 04/25, 1 alternate member vacancy expiring 4/26)

Christopher Thatcher

Christopher Thatcher stated my name is Chris Thatcher. I live at 15 Parkhurst Drive in Hudson, obviously. I've lived here I think somewhere around nine years. Whenever we had the big ice storm come through and knocked all the trees down. I have three kids all under seven so my wife is eager for me to come home and help with them. I currently work for a company called TESCO Associates. It's in Tyngsboro, Massachusetts. It's a family company that my father started. We manufacture bio-medical devices in [inaudible] currently. In the past I worked for social service agencies in disaster response and in emergency response as a voluntary organization liaising with FEMA or other nonprofits and other organizations across New England to respond to disasters and unmet needs. So as far as how is that relevant to this. I just feel having sat on a lot of different committees for those meetings in disastrous response meetings probably gave me a more insight as to do something useful.

Chairman Roy asked does any member of the Board have any questions for Mr. Thatcher. Chairman Roy recognized Selectman Morin. Selectman Morin stated we are a multi-million-dollar entity. Correct. The Town as a whole. That you're applying for one of the positions to be at. Mr. Thatcher replied ah, yes. Selectman Morin continued okay. So do you think it is important that we pick the best people to represent as Mrs. Jakoby just said everybody in Town so it's going to be fair and just across the board. Mr. Thatcher responded I'm not sure what you're asking. Selectman Morin reiterated do you feel it is important that when a decision is made to put someone on a board that we pick somebody that we can rely on to be fair and just to everybody in the Town. Mr. Thatcher answered I would generally agree with that. Selectman Morin inquired and you think because of what the Town is and the entity that we are and what the job is that we all do here, that this is basically a job interview and then questions should be asked to be sure we are getting the right applicant. Mr. Thatcher answered yes, I would say your job is to ask me questions pertaining to my application to the Sustainability Committee, yes. Selectman Morin added because it's important. Mr. Thatcher agreed yes because it's important to know who you bring onboard and where they're coming from, yes.

Selectman Morin then asked so why do you want the position. Mr. Thatcher answered personally I read up a lot on the energy aggregate program proposed during the elections. I found it somewhat interesting and I had a lot of discussions with my friends who live in Pepperell who are also starting to look at the energy aggregate program. With my parents who live in Chelmsford who are partaking in an energy

aggregate program in Chelmsford. And I found the information interesting enough that I wanted to participate and try to understand more of that. And upon discussing my interest with Debra Putnam and Ed Thompson who is also on the committee, they expressed it would be fun to have, in the loose sense, not in the disrespectful sense, it would be nice to have someone else come on board to go through that process with them and learn through it. I also have a very strong interest just in general in sustainability recycling programs. And to be honest the Sustainability Committee is a, I don't mean to be disrespectful to anything, so please don't take this the wrong way, it is a lower-keyed committee in my opinion. I and as far as commitment-wise I looked at the committees I could volunteer for in the Town and made the decision based on the requirements that I was given to understand and what I would be asked to do for the Sustainability Committee, I felt my time and commitment could be better served on that committee as opposed to applying for one that had required more time or material to review, that honestly I did not have the time to commit to.

Selectman Morin stated okay you're very active on several social media platforms. And you're very opinionated. So give me your opinion on what your job is and how the Town should run this because I have a pretty good idea where you're coming from. But why don't you say it to everybody. Mr. Thatcher replied I'm not necessarily understanding what you're asking. Selectman Morin reiterated you have your very strong opinions on several social media platforms. Correct. You have commented numerous times. Mr. Thatcher said regarding. Selectman Morin replied that's what I'm asking on the Town, what's going on in Town and things to that nature. Mr. Thatcher stated I would like to better understand why that is relevant to the Sustainability- Selectman Morin interrupted because you're going to serve on the Board, and going to serve the people, as we just heard, we got to be fair and represent everybody so I just want to make sure that's what you're going to do. So that's why I'm asking you. Mr. Thatcher stated I am on social media like many of the people in this room. And I am putting opinions out there. I cannot speak to which opinions you're referring to without actually seeing which ones you're referring to. With that said I don't believe based on anything that I remember putting out there for social media purposes, there was anything put out there that was misleading, disrespectful or of a nature that would disqualify me from serving on this committee. Selectman Morin then said okay then that's what I wanted to know.

Selectman Morin then said where we're having this power aggregation program and we may run into some legal issues coming down the road. We have a Town Attorney. What is your opinion on the usefulness of what we do with the Town Attorney? Mr. Thatcher replied I think it is important that the Town Attorney provides his input on whatever information we put together through the Sustainability Committee. I think like in any business, especially in our business, we look to our attorneys to provide us legal advice on what the situation is and what their opinion is and to weigh that with the information we have. Selectman Morin asked so you would follow the attorneys advise. Mr. Thatcher answered if I felt it was in the best interest of what we were doing. Selectman Morin then asked have you ever brought any law suits against the Town? Mr. Thatcher answered I'm not sure what that has to do with it. Selectman Morin reiterated because again we have to be fair. We have the right to know and we all have the right to know if you brought any law suits against the Town. That you've got to get that out to the public. Mr. Thatcher responded I don't see that is anything to do with this application to this committee. Selectman Morin stated it has nothing to do with the application, it has to do with you representing the people of this Town.

Chairman Roy interjected we are talking about this application, Selectman Morin. Selectman Morin responded but this applicant if he is going to be a member of a committee we need to have, the people have the right to know if he brought a law suit because he is going to represent everybody as we continually hear. We need to have a fair and just person representing the Town. So did you, do a law suit against the Town. Mr. Thatcher repeated I fail to see what that has to do with any of this. Selectman Morin then stated okay so you're not going to answer the question. What if I tell you I have the court paperwork right here in front of me? Would you like me to bring it out? Mr. Thatcher responded I would

say that public records are public records. I would also say that if you continue down this path I will say that I am starting to feel harassed by your interview questions. Selectman Morin inquired but you are going to be a public servant how could it be harassed? Mr. Thatcher then said because you're supposed to be asking questions about a position on a committee. Selectman Morin said right. It is a public service you're going to represent everybody in this room and everybody in this Town. They have the right to know. Mr. Thatcher then stated and if they want to know anything they have the right to look up whatever information they want. Selectman Morin said and I did that. That's why I'm asking you the question. Mr. Thatcher then stated I would ask Chairman Roy is this relevant to - Chairman Roy replied it is absolutely not relevant. Mr. Thatcher said thank you. Selectman Morin continued so we're going to hide information again from the public as always. Thank you. I'm done. You won't be getting my vote because you can't be honest in front of everybody. Mr. Thatcher then said your partial nature shows who you are. Selectman Morin said thank you, I'm done.

Chairman Roy then recognized Selectman Guessferd. Selectman Guessferd stated I just wanted to follow up on one thing. I have a different kind of thing here. So this social media thing, all the committees we have, the people in Town, we try to be, I'll say I personally do not want to post in my position as a selectman. If you are elected, if you are appointed for the position, that's not to say there's something wrong per se with social media, would you, as a, I'll say an appointee of the Town, as a representative of the Town, as a representative of the people, in that particular, once you are appointed, if you are, does that change anything in the way you will handle yourself on social media. Does that make you pause at all? You know, anything like that. Mr. Thatcher replied on my personal social media account I will still post pictures of my kids. When it comes to election season I will still post I am in favor of a candidate because that is my right as a person. But what I don't believe I will be doing is I believe I would give a little more thought to some posts. So, yes. Selectman Guessferd commented and that's where I was headed with that. We do need to understand our roles as public figures. No matter what committee it is because you said [inaudible] you're not disrespecting anybody. But no matter what committee you're on we all have to kind of think about these things. They are all important. Every single committee, every single person on these committees is an important representative of the Town. That is my comment more than a question is that we all need to recognize that.

Chairman Roy recognized Selectman McGrath. Selectman McGrath stated I agree with what Selectman Guessferd stated. And a no answer is often an answer. So by not answering the question proposed to you means more to me than what you think. So just putting that out there because you know some people like to think they're being cute and not answering a question. But the no answer is louder than an answer that you could have provided. Mr. Thatcher interrupted and I can understand how that would be perceived but I will say that I still don't fully understand why whether someone has been involved in a lawsuit in Town is relevant. And there are multiple people who are in the Town who serve that are been involved in law suits and has not affected their role. Selectman McGrath responded well from my perspective if someone has sued the Town then they essentially, I mean you say Town you think well it's just an entity. No faces attached to it. It's the taxpayers. The taxpayers have to pay in their taxes to support what our Town Attorney to defend any kinds of law suits. So those of you in this audience that have filed law suits against the Town it's costs the taxpayers money. And that is a concern because we're supposed to be looking out for the taxpayers. I look over their budgets line by line. I take that responsibility very seriously. So when someone sues the Town they are suing the taxpayer and every taxpayer in Town, the ones that like to pay their taxes, the ones that don't like to pay their taxes, the ones who complain about their taxes, they all have to pay the same thing. And they don't like it. And if they knew we were putting people on Boards for whatever the reason is they have costs the taxpayer money, they wouldn't like it one bit. And I don't like it. So - Mr. Thatcher then said I respect that opinion and I appreciate you letting me know that and I'd be happy to have a discussion with you at some point regarding this topic. But I felt that this was an inappropriate time to have that discussion on this because I did not again feel it was relevant to my qualifications before this Board for this committee position. To that end I can also say that

at least I don't believe many people - I will take that back. I would think that many people who do decide to sue a Town would do it for but for reason. And to always assume the Town is correct well sometimes it's not and there's plenty of case laws out there to show the decisions Towns have made whether that's Zoning, whether that's ah- Selectman McGrath interjected Planning. Mr. Thatcher continued Planning or whatever may not necessarily have been accurate the best decision. Selectman McGrath stated we can agree to disagree. Mr. Thatcher said and I am happy to go with you right there with you. Selectman McGrath then said but again I question that when you're not answering the question it speaks louder to me than providing an answer. And I'll vote accordingly. Mr. Thatcher commented that is your choice. Appreciate. Thank you. Selectman McGrath said you're welcome.

Chairman Roy commented so I guess I'll suggest because it's been brought up. We live in a represented democracy and sometimes in order to protect your rights as a citizen, we have mechanism for that and that is when we file suit. Right. And that consideration is a personal consideration whether you're going to file or not. But it is your right and you should be able to exercise that right without judgment, without punishment, and punishment may not be the right word. But by keeping you off of Town business because you filed that suit. But and I don't know if you did or not, it's not relevant to my decision. But everybody has the right to do that. That's the system we live in, so that's all I'll say about that. Mr. Thatcher responded thank you, I mean - I know that the topic was bound to come up. It's not surprising. I will say again that it's a discussion I am happy to have. But again I did not and still do not see how it has any barring on the application at hand now.

Chairman Roy recognized Selectman Morin. Selectman Morin began you're willing to have the conversation. Right what you just said. You told Selectman McGrath that. You told everybody here the same thing. Simple answer yes or no. You just said you would have the conversation. Did you or did you not sue the Town. Mr. Thatcher replied I said I would have the conversation outside of this application. Selectman Morin asked but what's the difference. Because you and me can talk, I already know the

answer, but what about everybody else in Town. Because you just made the statement yourself I'll have the conversation. So just trying to clarify that answer, if you willing to have the conversation with anybody sitting here one on one, then why can't we do it right now and just be done with it. Mr. Thatcher stated because I don't feel it's an appropriate place to have this discussion and if you would like to talk to me about whether or not there was-Selectman Morin interrupted no, no, that's all I was looking for. Thank you. That's all I was looking for.

Chairman Roy asked is there anything else. Chairman Roy recognized Selectman Dumont. Selectman Dumont said what is your opinion on the aggregate plan, you touched on it, but what is your actually opinion on that? What do you feel your role would be? Mr. Thatcher replied honestly there's actually a lot of information I need to learn. From my understanding from talking with Craig and Deb Putnam that we will be going forward to evaluate different power aggregate companies. I think it's a great program for Hudson. It's an opportunity if we do it correctly and select the right company to do it. And I am excited about the opportunity to provide input and experience onto this committee and looking into these aggregate programs. As I said I would have a lot to learn and read up on. But I am in favor of it. I think it has an opportunity to make an impact on the residents' electrical bills. As someone who has the kids at home with all the pads and everything else it adds up. So every penny is worth saving if we can do it. And I also believe that from an energy standpoint that it is ah it fits within the mission of the Sustainability Committee to look at this.

- 02) Planning Board - (1 member vacancy expiring 03/25, 1 alternate vacancy expiring 12/23)



Chairman Roy clarified the Board of Selectmen will be appointing an individual to the vacant Planning Board Alternate position. The vacant full member position on the Planning Board is an elected position. The Planning Board will be responsible for making an appointment for that position. And I can't speak to when they will do that. I don't know if anyone else has any more information on that. We will just be doing the Alternate tonight. My understanding of that whole thing is that once the entire Planning Board is elected they will appoint their alternates so. But tonight we're just going to do alternates.

#### Autumn Scott

Autumn Scott began my name is Autumn Scott. I live at 71B Webster Street. I'm new to Hudson. I just moved here about three months ago. I live with my partner. And I work as a regional planner in the Strafford Region. I also go to school at [inaudible] Durham campus. I will be graduating with my Masters in May, in Natural Resource Management. And my particular focus areas as a regional planner include fundamental projects, equity and sustainability, community engagement and transportation, the nexus between environment and transportation. I have a wide variety of interests and I just want to be involved in my community and bring as much expertise as I can, especially considering I have some free time coming up in the next two months. [inaudible] my application. If you have any questions.

Chairman Roy recognized Selectman Dumont. Selectman Dumont inquired what do you believe the role of the Planning Board is. Ms. Scott replied to enforce the regulations [inaudible] and to interpret the verbiage as it is written in the purpose. To uphold the spirit of the ordinance and to serve of course the residents of the Town and insure that they are enabled to use their property to its fullest extent.

Selectman McGrath stated [inaudible] they may be having a hard time hearing you.

Chairman Roy recognized Selectman McGrath. Selectman McGrath began I have a couple of questions for you. So you work in Strafford. How long have you been there? Ms. Scott replied I'm coming up on my second year. I started as an intern in 2021 when I graduated with my bachelor's. And at the end of that summer I was promoted to a full time regional planner. Selectman McGrath asked are you the only planner in the office? Tell me what your staff is like there. Ms. Scott answered yes, so above me is my direct supervisor, principal planner. So we kind of make up our environmental team. And then we have our executive director who also is a planner [inaudible]. And then we have our transportation team because we are also an [inaudible]. And we have our economic development teams. They are a little bit different, mostly land use planning because we're also an ADD. So we kind of have the full gambit. Selectman McGrath asked how much commercial-industrial development do you have. I'm not familiar with that town at all. Ms. Scott replied yes, so as for my status as the contract planner in Strafford, I mostly work with Zoning Boards, but Strafford is only one of them. There is true residential, so little industrial. And they allow commercial-industrial by special exception. Selectman McGrath commented because you have to go in front of Zoning Board to get special exception. Another question I would have for you, just based on some recent activity. You didn't say RSA that it has, any development has to meet the RSA's within State as well as any Town Ordinance. Do you consult with the town attorney, and if so do you take their advice? Ms. Scott answered so I haven't had to do that yet. We haven't had many cases. It's a small world. But I know that in the past, other teams, we consult with attorneys from the New Hampshire Municipal Association if our towns don't have their own attorneys, which they don't because they are very small. And we do take that legal advice, very important to us because of course we don't want to get in any battles, um interpreting language. Selectman McGrath interjected law suits. Ms. Scott agreed right. Selectman McGrath said I think that, well you have answered my questions. Thank you.

Chairman Roy recognized Selectman Dumont. Selectman Dumont asked do you believe that continuing education is an important factor for members moving forward on the Planning Board. If there was something offered to you do you believe that is. Ms. Scott answered absolutely, I think that is, I've

definitely attend a lot of webinars from the Office of Planning and Development. I think resources are always helpful. I'm continuing learning and I would hope that the team of people I'm working with would feel the same. And I'm always happy to share what resources I can with members of the committee. Selectman Dumont commented that's good to hear. One of the follow-up's, if I may, you touched on it briefly. Will you uphold the State's RSA's as well as the Planning Land Use Regulations and Zoning Ordinances, without bias? Ms. Scott replied yeah. Selectman Dumont said thank you.

Chairman Roy said I just have a question about, so you work for the Strafford Regional Planning Commission, so how many communities does that entail. Ms. Scott answered we have 18 entire in Strafford County plus a couple in Carroll and Rockingham. So New Market, I'm bad in geography, plus two others in Carroll county we have. Chairman Roy asked and you interact with all those Planning Boards Liaisons, and Ms. Scott said yeah and in the time I've been there I've kept in touch with most of my communities in some capacity, some more than others. Chairman Roy closed with that's all I have. Thank you for volunteering.

Chairman Roy made a general announcement typically what we do is interview you tonight and next meeting appoint we make the vote to appoint.

Planning Board - (1 member vacancy expiring 03/25, 1 alternate vacancy expiring 12/23)

Richard Weissgarber

Richard Weissgarber, 21 Flying Rock Road. I'm here tonight to apply for a position on the Planning Board. First I wanted to congratulate Selectman Dumont and Selectman Morin on their victory in the last election. The Town will benefit from having you both on the Board of Selectmen. I understand the role of the Planning Board performing its sworn duties as a quasi-judicial Board as authorize under RSA 673:1. To me it is one of the three most important Boards and Committees for a resident to volunteered for which would include the Budget Committee and Zoning Board. Having served on the Budget Committee for five years I have gained knowledge of the Town and its function. And also as a volunteer in various Town events. Some of these are the CIP and Master Plan workshops. As a resident I was [inaudible] hiring team for the Police Department and several subcommittees of the Budget Committee. I have validated myself as a dedicated hard worker and follow the rules of law and strive my best for our Town. Having served for the Air Force for over 37 years, I have become accomplished in following rules and regulations. For example, today as a project manager my expertise [inaudible] contracting, finance, program management and engineering. This strategic level of senior leadership position is accountable for making very important decisions, protecting our own set of Master Plans if you will. I demonstrate these qualities every single day. Beginning when I was about five years old, I spent many years working in construction with my Dad, as a plumber and pipe fitter gave me to look at the many facets both commercial and private construction. Reviewing site plans and architectural drawings and learning codes where standard lessons learned. I started out as a gopher and worked my way up to an advanced level plumber to learn small construction builds under my Dad's wing. As a Planning Board member, as much as I did serving on the Budget Committee, I am held to consider the RSA's and Ordinances, facts, case law precedence, other testimonies and factors, ultimately voting on an application. Please consider me for the Planning Board.

Chairman Roy asked does anybody have any questions for Mr. Weissgarber? Chairman Roy recognized Selectman McGrath. Selectman McGrath asked so if you get legal advice from the Town Attorney would you heed that advise or would you do what you did on the Budget Committee and not do so? Mr. Weissgarber replied right, so with the RSA's for the Planning Board and the Zoning Board of Adjustment as a quasi-judicial audience I think that standard is different. You are held to a higher standard. And of course I would heed that and I would if all the I's are dotted and T's crossed. And if there's no going

against the applicant. There are things that you can do obviously. Things you can dig into as far as the implication is concerned but the attorneys but [inaudible].

Selectman McGrath stated I had one more question. How do you feel about CAP fees? Mr. Weissgarber said CAP fees. Not sure I understand what a CAP fee is. Selectman McGrath answered CAP fees are cost allocations part of the procedure, price that comes, goes with the development. If they are going to have impact to the- Mr. Weissgarber interrupted, you mean impact fees. Selectman McGrath then said CAP. Mr. Weissgarber repeated CAP, impact fees you mean as far as keeping the stipulations on the impact fees, you're talking about things the Town requests. Say for instance like the fire truck or that maybe contingent on getting a Certificate of Occupancy. Selectman McGrath said well that's one of them, but CAP fees traditionally are for traffic impact on the roadway. You're not familiar with that. Mr. Weissgarber said not specifically. Selectman McGrath said thank you.

Chairman Roy recognized Selectman Morin. Selectman Morin began your application says you have expertise in construction. What's that related to. Mr. Weissgarber stated it's related to when I, again when I worked with my Dad, he would take me on sites and put me through drawings and, you know, we went through the drawings and set up the plumbing, architecture in the building, residential and commercial. That's basically what it relates to. Selectman Morin said thank you.

Chairman Roy asked does anyone else have anything? Chairman Roy recognized Selectman Dumont. Selectman Dumont asked how familiar are you with the diversity in Town. Mr. Weissgarber asked diversity as in zoning? Selectman Dumont stated Hudson has multiple zones. It's obviously there's a lot of moving pieces to that. How important do you value that for the Town? Mr. Weissgarber answered I value diversity. As far as the zoning goes, I, I want to make sure, my thing is if something is zoned a certain way, and an applicant comes in, we have to honor that. And then in the meantime, go after rezoning it, if that's what the residents want. That seems to be kind of a long process. But I do, what I think we need to do better, is. I hear a lot of people in regards to there's a house, maybe a gas station, a house and a storage facility. Maybe we can rethink how we zone and work it into the Master Plan, the Capital Improvement Plan. But I don't think we should just discount businesses coming in here, we should just do it right. Do it smartly. And truly keep the Town of Hudson everyone wants to keep Hudson that small feel, but I do think progress is important, to a certain degree. Selectman Dumont said just one follow up on that. I know you may have stated this in another questions I just wanted to ask what is the overall reason for applying for the Planning Board. You mentioned you had a lot of expertise in the Budget Committee. Why the Planning Board. Mr. Weissgarber stated so being on the Budget Committee obviously gives you a lens into many different things, on the School side as well. And I'm very interested in the Master Plan and the Capital Improvement Plan and um, I think that is an avenue into being directly involved in the Master Plan and forming it and the Capital Improvement Plan. You know there are already projects in there that are voted on and prioritized as such. Um, again I. Being with the Air Force for so long, and always they are very strict on rules and such. I think it's a good fit for me because that's kind of how I operate day to day work anyway. So I just thought it was a good fit so I know I could positively impact so. Selectman Dumont closed thank you. Mr. Weissgarber echoed thank you.

Chairman Roy recognized Selectman Guessferd. Selectman Guessferd open with we were just talking about the Master Plan. I was hoping we could talk a little bit about it. It's said in various forms about the Master Plan. As a Planning Board member we are right now in the middle of updating that Master Plan. And once it's outdated what do you view as your role if you're on the Planning Board. Implementing that Plan. Mr. Weissgarber said right. So each chapter as we said recently has to go to a Public Hearing, that's important. And that eventually I believe we are going to operationalize that Master Plan to warrant articles. It could be for Zoning; it could be for other things related to the Master Plan. So certain aspects of the Master Plan could take a while. Um but I think as a Planning Board we have to accept that Master Plan and approve that Master Plan at a certain point. Right. And snap the chalk line for that particular

Master Plan by RSA it belongs to the Planning Board. Um then I believe we should meet, reconvene with the Capital Improvement Committee and go over that Master Plan to figure out specific ways again to operate and realize and not to just sit on a shelf. Um, so, you know, the plan is only as good as using that plan and implementing that plan or pieces of that plan. But I do think we need to prioritize. I think you know the process from the school and town, know how we want to prioritize it because ultimately we are going to spend the money on some of those initiatives. Mr. Guessferd said thank you.

Chairman Roy recognized Selectman McGrath. Selectman McGrath began so you said something that made me think that if you have a development or you have an area of property, whether it's zoned for just one, Amazon is an example, that seems to be the elephant in the room, and you realize of course that you can't rezone due to reciprocity, if there's a plan that has been submitted. I mean do you realize that. Because I don't think a lot of people realize that. Mr. Weissgarber asked so is it a plan that has been submitted or a plan that has been approved. Selectman McGrath said well both. I mean certainly if it's gone through the process the Planning Board would have given it approval. And you certainly can't rezone it. But if you get a plan that's been submitted to the Planning office and they have it, it can't be rezoned that would all of a sudden. You know we've got a rezoning request in and that takes, so to speak, the plan that comes in first and then stops any changes in zoning. You realize that. Mr. Weissgarber said I do realize that. And again to me there's a lot that the Planning Board can do during the process of questioning the applicant, um to dig into the different aspects of the plan. You know whether environmentally related or traffic related as a team, trying to make sure everything is above board with what they're bringing to the Town, and stipulations is a good, I don't want to say compromise, a kind of mutual agreement- Selectman McGrath interjected it's a tool that the Planning Board can use to require whether it's cost that they're going to be creating for the Town that they would have to reimburse. To make sure that it is covered. And there are a lot of elements to it. I'm not certain that you've got a good handle on what exactly needs to be done. And I can tell you from all of my years of experiences being on that Board I've got a lot of experience. Mr. Weissgarber replied but you have to start somewhere. Selectman McGrath said you do but you often have to know what you're getting into and what the residents are going to expect and I'm not certain that you're there.

Chairman Roy questioned you were on the Budget Committee for five years. Right. As a member of that committee did you ever receive advice from Town Counsel. Mr. Weissgarber answered we received letters from Town and the School Attorneys. Which I believe the advice was to go to Court. Chairman Roy said to the Budget Committee. Right. Mr. Weissgarber then said the Town and the School went to their attorneys to request that the judication of the issue at hand and they provided you- Chairman Roy interjected so you received a letter that spelled out and gave you some advice on those RSA's. Mr., Weissgarber agreed correct. Chairman Roy continued and did you heed those two attorney's advice. Mr. Weissgarber replied no. Chairman Roy closed that's all I have.

Chairman Roy inquired does anyone else have anything. Thank you. As I said at the next meeting is when we do the new appointments. Mr. Weissgarber said thank you. Chairman Roy then said you're welcome.

**B. Appointments [Re-appointments]**

- 01) Sustainability Committee - (2 member vacancies expiring 04/26, 2 member vacancies expiring 04/24, 1 vacancy expiring 04/25, 1 alternate member vacancy expiring 04/26)

Debra Putnam (incumbent member)

Chairman Roy asked does anyone have anything to say before I entertain a motion to re-appoint Debra Putnam as a member of the Sustainability Committee with a term to expire 4/30/2026. Motion made by Selectman McGrath, seconded by Selectman

Guessferd. Carried 5-0.

02) Municipal Utility Committee - (1 member vacancy expiring 04/26)

David Shaw (incumbent member)

Chairman Roy entertained a motion to re-appoint David Shaw as a member of the Municipal Utility Committee with a term to expire 4/30/2026. Motion made by Selectman McGrath, seconded by Selectman Dumont. Carried 5-0.

03) Building Board of Appeals - (1 member vacancy expiring 04/26)

Michael Lawlor (incumbent member)

Chairman Roy entertained a motion to re-appoint Michael Lawlor as a member of the Building Board of Appeals with a term to expire 4/30/2026. Motion made by Selectman Morin, seconded by Selectman McGrath. Carried 5-0.

04) Cable Utility Committee - (3 member vacancies expiring 04/26, 1 alternate vacancy expiring 04/26)

Len Segal (incumbent member)

Chairman Roy entertained a motion to re-appoint Len Segal as a member of the Cable Utility Committee with a term to expire 4/30/2026. Motion made by Selectman Morin, seconded by Selectman Guessferd. Carried 5-0.

05) Benson Park Committee - (3 member vacancies expiring 04/26)

Scott Anderson (incumbent member)

Chairman Roy entertained a motion to re-appoint Scott Anderson as a member of the Benson Park Committee with a term to expire 4/30/2026. Motion made by Selectman Morin, seconded by Selectman Dumont. Carried 5-0.

## **6. CONSENT ITEMS**

Chairman Roy asked does any member of the Board wish to remove any Consent Item for separate consideration. Selectman McGrath replied 6. A. 3. Selectman Roy said we will remove 6. A. 3 for Selectman McGrath.

Chairman Roy entertained a motion to approve Consent Items A 1, 2, 4 to 31, B, C, D, E And F. Motion made by Selectman Guessferd, seconded by Selectman Morin. Carried 5-0.

Chairman Roy asked Selectman McGrath do you want to speak on your - Selectman McGrath replied I'm going to abstain from that because it's my property.

Chairman Roy entertained a motion to approve Consent Item 6. A. 3. Motion made by Selectman Morin, seconded by Selectman Guessferd. Carried 4-0-1. Selectman McGrath abstained.

A. **Assessing Items**

- 01) Charitable Exemption Application: 30 Richman Drive - map 237, lot 57.
- 02) Residence in Industrial or Commercial Zones: map 198, lot 17 - 89 Lowell Rd.; map 198, lot 148 - 104 Lowell Rd.; map 234, lot 31 - 281 Lowell Rd.; map 234, lot 42 - 2 Davenport Rd.; map 234, lot 32 - 4 Davenport Rd.
- 03) Residence in Industrial or Commercial Zones: map 251, lot 7 - 81 River Rd.
- 04) 2022 Property Tax Abatement Application: map 131, lot 65 - 3 Brightside Dr.
- 05) 2022 Property Tax Abatement Application: map 133, lot 57 - 4 Pinewood Rd.
- 06) 2022 Property Tax Abatement Application: map 136, lot 14-3 - 2C Hopkins Dr.
- 07) 2022 Property Tax Abatement Application: map 136, lot 26 - 38 A&B Bockes Rd.
- 08) 2022 Property Tax Abatement Application: map 138, lot 50 - 21 Sunland Dr.
- 09) 2022 Property Tax Abatement Application: map 143, lot 3 - 29 Hazelwood Rd.
- 10) 2022 Property Tax Abatement Application: map 145, lot 9 - 1 Bridle Bridge Rd.
- 11) 2022 Property Tax Abatement Application: map 156, lot 6-52 - 9B Taunton La.
- 12) 2022 Property Tax Abatement Application: map 161, lot 17-5 - 73 Windham Rd.
- 13) 2022 Property Tax Abatement Application: map 162, lot 24-8 - 8 A&B Paget Dr.
- 14) 2022 Property Tax Abatement Application: map 200, lot 28 - 152 Wason Rd.
- 15) 2022 Property Tax Abatement Application: map 203, lot 117 - 5 Locust St.
- 16) 2022 Property Tax Abatement Application: map 216, lot 14-54 - 4 Coventry Ct.
- 17) 2022 Property Tax Abatement Application: map 222, lot 39-3 - 3A Colson Rd.
- 18) 2022 Property Tax Abatement Application: map 232, lot 8 - 94 Gowing Rd.
- 19) 2022 Property Tax Abatement Application: map 258, lot 14 - 25 Schaeffer Cir.
- 20) 2022 Property Tax Abatement Application: map 228, lot 7 - 256 Lowell Rd.
- 21) Elderly Exemption Re-qualifications: 17 Melendy Rd. - map 191, lot 139; 3 Brightside Dr. - map 131, lot 065; 22 Mobile Dr. - map 178, lot 087; 16 Library St. - map 182, lot 087; 11 Rena Ave. - map 228, lot 046; 20 Williams Dr. - map 253, lot 053; 40 Greeley St. - map 168, lot 057; 8 Sheraton Dr. - map 183, lot 122; 53 River Rd. - map 246, lot 002; 32 Riviera Rd. - map 148, lot 040, sub 067; 54 Dracut Rd. - map 241, lot 067; 48 Lexington Ct. - map 147, lot 017, sub 033; 23A Quail Run Dr. - map 216, lot 018, sub 064.
- 22) Elderly Exemptions: 273 Webster St. - map 138, lot 007; 803 Elmwood Dr. - map 156, lot 063, sub 107; 33 Cedar - map 197, lot 099; 32 Mobile Dr. - map 178, lot 013, sub 069; 11 Sprue St. - map 197, lot 170.
- 23) Disabled Exemption Application: 59 Wason Rd. - map 217, lot 014; 33 Mobile Dr. - map 178, lot 013, sub 082; 273 Webster St. - map 138, lot 007; 34 Mobile Dr. - map 178, lot 013, sub 067.
- 24) Disabled Exemption Re-qualification: 259B Webster St. - map 138, lot 027.
- 25) Elderly Exemption and Veteran Tax Credit: 41 Bowers Cir. - map 147, lot 029, sub 016
- 26) Disabled Veteran Tax Credit: 48 Burns Hill Rd. - map 211, lot 063; Robin Dr. - map 157, lot 059; 20 Campbello St. - map 165, lot 029.
- 27) All Veterans Tax Credit: 138 Barbara Lane - map 157, lot 066, sub 067.
- 28) Disabled Veteran and Regular Veteran Tax Credit: 6 Alpha St. - map 191, lot 066.
- 29) Solar Exemptions: 29 Radcliffe Dr. - map 197, lot 015; 7 Blackstone St. - map 183, lot 067. 26 James Way - map 230, lot 022, sub 024; 50 Belknap Rd. - map 191, lot 098. 4 Sheraton Dr. - map 183, lot 123. 18 Patricia Dr. - map 138, lot 046. 19 Sunrise Dr. - map 197, lot 026. 12 Lorraine St. - map 198, lot 076.
- 30) Current Use Lien Releases: map 187, lot 10-6 - 258 Standish Lane; map 187, lot 10-7 - 274 Standish Lane; map 187, lot 10-8 - 282 Standish Lane; map 187, lot

10-9 - 288 Standish Lane; map 187, lot 10-10 - 291 Standish Lane; map 187, lot 10-11 - 287 Standish Lane; map 187, lot 10-12 - 283 Standish Lane; map 187, lot 10-13 - 279 Standish Lane; map 187, lot 10-14 - 271 Standish Lane; map 187, lot 10-15 - 265 Standish Lane.

31) Gravel Warrant/Excavation Tax: 129, 89 & 85 Greeley St. - map 140, lot 1; map 141, lot 1; map 150, lot 13.

**B. Water/Sewer Items**

01) Sewer Abatement - S-UTL-23-06 Acct. #3693

**C. Licenses & Permits & Policies**

01) Raffle Permit - Gate City Synchronized Skating Team

02) Hawker Peddler License - Jeannette's Fried Dough

**D. Donations** - none

**E. Acceptance of Minutes**

01) Minutes of March 21, 2023

**F. Calendar**

04/12	7:00	Planning Board	Buxton Meeting Room
04/18	7:00	Municipal Utility Committee	BOS Meeting Room
04/19	6:00	Library Trustees	Hills Memorial Library
04/20	7:00	Benson Park Committee	HCAC
04/24	7:00	Sustainability Committee	Buxton Meeting Room
04/25	7:00	Board of Selectmen	BOS Meeting Room
04/26	7:00	Planning Board	Buxton Meeting Room
04/27	7:00	Zoning Board of Adjustment	Buxton Meeting Room
05/03	7:00	Budget Committee	Buxton Meeting Room
05/08	7:00	Conservation Commission	Buxton Meeting Room
05/09	7:00	Board of Selectmen	BOS Meeting Room
05/10	7:00	Planning Board	Buxton Meeting Room
05/11	7:00	Zoning Board of Adjustment	Buxton Meeting Room

**7. OLD BUSINESS**

Votes taken after Nonpublic on March 21, 2023

- 1) Selectman Guessferd made a motion, seconded by Selectman McGrath, to promote Fire fighter/AEMT Brian Clarenbach to the position of Lieutenant/AEMT, a non-exempt position, in accordance with the International Association of Firefighters Local # 3154, Step 1, with an hourly rate of \$29.83 as recommended by the Fire Chief. Carried 4-0.
- 2) Selectman Morin made a motion, seconded by Selectman McGrath, to hire Ethan Jones as a Police officer with a starting salary of \$32.36 (Step 4) per hour, all in accordance with the Hudson Police Employees Association contract. Carried 4-0.
- 3) Selectman Morin made a motion, seconded by Selectman Guessferd, to hire Kory Palladino as a Police officer with a starting salary of \$27.17 (Step 1) per hour, all in accordance with the Hudson Police Employees Association contract. Carried 4-0.
- 4) Selectman Morin made a motion, seconded by Selectman Guessferd, to hire Cheri Hughes as a Telecommunications Technician/Dispatcher with a starting salary of

\$27.17 (Step1) per hour, all in accordance with the Hudson Police Employees Association contract. Carried 4-0.

- 5) Selectman Morin made a motion, seconded by Selectman McGrath, to promote Lorrie Hammond-Weissgarber to the position of Temporary Executive Assistant to the Board of Selectmen at the rate of \$30.47 per hour until the current Executive Assistant returns from leave. This appointment would be effective March 22, 2023. Carried 4-0.
- 6) Selectman Guessferd made a motion, seconded by Selectman McGrath, to place Christine Strout-Lizotte at Step 4, \$60,892, of the Town Clerk/Tax Collector Salary Scale upon her election to the position of Town Clerk/Tax Collector. Carried 4-0.
- 7) Motion by Selectman Guessferd, seconded by Selectman McGrath, to increase the salary of the Finance Director to \$110,525 per year, effective March 26, 2023.
- 8) Selectman McGrath made a motion to adjourn at 9:49 pm. This was seconded by Selectman Morin. Carried 4-0.

## **8. NEW BUSINESS**

### **A. Housing Opportunities Planning Grant - Decision**

Chairman Roy recognized he Town Planner, Brian Groth, to talk about the Housing Opportunity Planning Grant and to hold a Public Hearing on that.

Brian Groth - Town Planner

Planner Groth began Thank You Chair, thank you Board for tonight. Before you is a request to accept a grant from its administered through the New Hampshire Office of Business and Economic Affairs. It's part of the ARPA state and fiscal refunds they are held for housing opportunity grants. They come in three different shapes and sizes. Phase One is what we applied for. By we I mean the Planning Board requested that I prepare, apply for this grant. We were awarded the grant and I here ask the Board of Selectmen to accept that award. This phase one is a housing analysis and needs so the idea is to examine the Town's existing housing stock in the context of the regional housing assessing which NRPC should be completing at some point earlier this year, But the way we wrote the scope of the grant is to match that data analysis with a great amount of community outreach. Because it is very important that the housing issues and the housing needs of the area are both communicated and there has to be a lot of communication both back and forth, listening and educating what those housing needs are. And so the idea is at the end of the step one is to get an idea of sort of a housing needs assessment tailored to Hudson as a community. And hopefully what it would result in is maybe some recommendations on housing types that, if there are housing types that are needed in Hudson needed in the region. That those are identified and not only that but typologies that would be accepted by this community. Because of course new zoning ordinances, a change, an amendment to new zoning ordinance has to be approved by Town vote. So there's no use in coming up with ideas if solutions that wouldn't be powerful to the community. So the way the grant program was structured was to incorporate a little bit of community outreach. But we designed this grant to be about half and half of the data analysis community outreach. Following the award of the grant the Planning Board chose to task a subcommittee with reviewing a list of qualified candidates. So this grant program has a list of prequalified consultants that we can choose from. And of course not every single one of them is available or interested in doing the projects, so some of them are not close



enough to do it or some are doing other things. And so we solicited interest and availability from that list and narrowed it down to about five candidates and the subcommittee landed on a consulting firm called Play Sense. They're based in Windsor, Vermont. And the Planning Board accepted that committee's recommendation and are subsequently making that recommendation to the Board of Selectmen.

Planner Groth stated there are a couple of actions here. One is to accept. The second would be to assign Play Sense as a consultant as recommended by the Planning Board. And the third would be to authorize the Town Planner as the Project Manager of the grant on the Town's behalf. The grant is \$25,000. It is on a reimbursement basis. So the Town spends the money, we submit that invoice, and we get reimbursed that money. As part of that \$25,000, that's less \$1,000, is attributed to the Town's cost of doing business, administering the grant. That is it in a nutshell.

Chairman Roy asked before I open up to Public Hearing, does the Board have any questions. Selectman Dumont responded I'd like to ask the Chairperson and the Board, I was a sitting member of the Planning Board in this time that this was going on. Does anyone feel a recusal of myself in this area as part of the subcommittee is warranted? Chairman Roy said I don't see any conflict. Other members voiced they didn't either.

Selectman McGrath questioned so the housing that you're talking about, would the workforce housing that the one that exists now on Lowell Road. Is it the same type of housing like that? Planner Groth responded well we don't know that. Selectman McGrath stated I want to make sure we know that it is either part of it or is not part of it because I'm not happy with what exists today. Selectman Guessferd interjected you can speak to it Brian; I was there that night as well. Planner Groth replied the question is that not necessarily identifying, recommending types of housing that would be appropriate but looking at the existing housing stock today, a bit of the existing working conditions so. It is um, a lot of the work is producing data on existing conditions to give us a better understanding of what's out there. In terms of what the was recommendations will be I don't know. But the point of involving more community engagement was initially recommended by the Grant Program is to honor or look at housing types that would be found acceptable to the community. Selectman McGrath continued and where is the grant money coming from. Is it the Feds or is it the State. Planner Groth replied it's ultimately ARPA. It comes from the federal government. Selectman McGrath further inquired so their restrictions aren't might not be nearly as severe as what the State would require. Planner Groth answered well so this, from the top it comes down from ARPA to the State fiscal recovery fund and then part of the Governor's GOFERR program established. Obviously it umbrellas out from those grant programs. This one came from a fund called Invest New Hampshire Municipal Planning and Grant Programming which was part of the Invest New Hampshire initiative. So it's secure but it comes from ARPA then from the Governor and to - Selectman McGrath interrupted that's the spot I'm concerned about, the Governor's office. Okay thank you. That's all I need for now.

Chairman Roy recognized Selectman Morin. Selectman Morin stated if I remember correctly when we were talking about the Lowell Road development, it's very important that we have a certain amount of that type of housing in Town or it will affect us with grants and things. Correct. Planner Groth replied well like a workforce housing that is a question on what the Town is compliant with the workforce housing law. I'll tell you that a few years ago it was easy to look around and say yeah sure the Town is compliant because because A we saw a workforce housing development on Lowell Road built with only our base zoning as is. And secondly you look around at house prices and you could find houses in the affordable housing range which are in the mid 300's. That affordable range has gone up with rising incomes and inflation but also then the real estate market changes we've seen in the past few years. To put that into a question, because now it's hard to look around Hudson and find a house for \$350,000. Whereas it was different just three, four years ago. So that is a, an investigation, something to look into because what you wouldn't want to happen is a landowner suggests, proposes what would be a workforce

housing development that's not permitted by our zoning and they would make the argument they were not compliant with that law. And they could go to the Housing and Appeals Board and be granted their approval that way instead of at the local level. That's a hypothetical. That's a theoretical situation. But that is a complex issue that we should be looking at. Mr. Morin said thank you.

Chairman Roy asked does anyone else have anything. Okay in that case I will open the Public Hearing at 8:01pm. Does anyone in the audience want to speak for or against or neutrally about the Housing Opportunities Planning Grant. Seeing none I will close the Public Hearing at 8:01 pm.

Chairman Roy continued I will give the Board one more chance if they have any questions. Okay so there are three motions.

Chairman Roy entertained the first motion to accept the Housing Opportunity Planning Grant in the amount of \$25,000 form the New Hampshire Department of Business and Economic Affairs. Motion Made by Selectman Guessferd, seconded by Selectman Morin. Carried: 5-0.

Chairman Roy entertained a second motion to authorize the Town Planner as the project director for the grant. Motion made by Selectman Dumont, seconded by Selectman Guessferd. Carried 5-0.

Chairman Roy entertained the final motion to assign Play Sense as the consultant to perform the work funded by the grant. Motion by Selectman Morin, seconded by Selectman Guessferd. Carried 5-0.

#### B. Hazard Mitigation Grant Program - Fire - Decision

Chairman Roy recognized Fire Chief Scott Tice.

Scott Tice - Fire Chief

Chief Tice began thank you, Madam Chair, and good evening to all. Our Hazard Mitigation Plan is due to be updated every five years. It was last done in 2018 so it's due to be done this year. This is something that we do through the Nashua Regional Planning Commission. The State of New Hampshire Homeland Security Emergency Management has included Hudson as a sub applicant in the Hazard Mitigation Grant Program. As a federal grant program it's a 90-10 match. So that would cover 90% of the cost of this which is \$16,667, so the federal government would pay \$15,000.30 and Hudson would cover \$1,666.70.

Chairman Roy recognized Selectman Morin. Selectman Morin requested could you just let us, give us some background on how much that the NRPC helps you with this and why it is important and why they are onboard with it. Chief Tice responded this really is the NRCP doing it. They are going to coordinate five meetings over between now and the end of the year. And engage different stakeholders in the community. And they really facilitate the meetings, they do all the work, they do the actual writing of the Hazard Mitigation Plan, update and do he Hazard Mitigation Plan. With their just the time and effort they put into it and their knowledge and their expertise, this would be a huge undertaking if we were trying to do this ourselves locally. But with the way with them involved they really take the um do the bulk of the work. Selectman Morin inquired is this part of our normal payment or is this anything extra. Chief Tice replied this is over and above. Chairman Roy interjected but it's a grant so we're getting a grant. Chief Tice stated it's a grant so we are getting 90% of the cost. Chairman Roy said okay, okay, you

may have said this, but where did that grant come from. Chief Tice answered from the Hazard Mitigation Grant Program which is through the federal government. Chairman Roy said okay. Does anybody have anything else. Alright.

Chairman Roy opened the Public Hearing on the Hazard Mitigation Program Grant at 8:05 pm. Is there anyone in the audience who would like to speak for or against or neutrally on the Hazard Mitigation Program Grant. Seeing none, I will close the Public Hearing at 8:05 pm. Chairman Roy continued and give the Board one more chance if they have any questions.

Chairman Roy entertain a motion to authorize the Fire Chief to accept the grant funding from the Hazard Mitigation Program Grant in the amount \$15,000.30. Motion made by Selectman McGrath, seconded by Selectman Dumont. Carried 5-0.

C. Letter of Resignation - Fire - Decision

Chairman Roy recognized Fire Chief Scott Tice.

Scott Tice - Fire Chief

Chief Tice began we received a letter of resignation from Firefighter Paul Olin effective April 8th. He's decided to take a position in Manchester. He was with us for about five and a half years. So he will be missed but we wish him luck and hope he finds what he's looking for in Manchester. Chairman Roy sought clarification so is his last day April 7th. Chief Tice stated April 7th. Yes.

Chairman Roy entertained a motion to accept the letter of resignation from Firefighter/AEMT Paul Olin effective April 7, 2023 with the Board's thanks and appreciation. Motion made by Selectman McGrath, seconded by Selectman Guessferd. Carried: 5-0.

D. Taylor Falls and Veteran's Memorial Bridge Update - Engineering - Discussion

Chairman Roy recognized the Town Engineer Elvis Dhima to talk about the Taylor Falls and Veteran's Memorial Bridge.

Elvis Dhima - Town Engineer

Engineer Dhima began thank you Chairperson Roy. Good evening everyone. As you all recall [inaudible] we got lucky at the last minute when we landed two and a half million-dollars federal money on a 20-80 approach, 10% for the Town of Hudson and 10% for the City of Nashua. And we basically got the green light for the design and we are ready to go out to bid. Part of that is now coming out with contracts between the Town of Hudson and the City of Nashua, and the New Hampshire DOT, the Town of Hudson and the City of Nashua. It's a partnership between the three of us. With that said I'm in front of you tonight to let you know it's good to go. It's being reviewed by staff and legal. I'd like the Board to execute this so we can move along and start advertising for this and let the pain begin.

Chairman Roy asked so what is that going to look like when they actually start construction.

Engineer Dhima responded uh not good. We can all agree to that one. It's going to be; we try to minimize the impact. We are going to focus on one bridge at a time. And when we start focusing on one bridge a time we will close one lane at a time. So when we're done with the first lane we're going to be switching the jersey barriers in, but the directions will not change. We're looking into an option to closing the bridge and see if we can get everyone to Sagamore. The traffic model there will be no easy way to get people there, especially the first responders to that. So we looked into different options. And the best option was basically to do one bridge at a time. We're going to start with the bridge from Hudson to the Nashua direction. Complete that because that is the one that's really at its lowest. And once that's done we will go do the same thing basically. Same technique, same application for the other bridge from Nashua to the Hudson side. So for us, the Hudson side has the most traffic going to Nashua. A lot of that from 111 to a lot of on Ferry trying to get that morning traffic off. In the afternoon there won't be much of a difference. When we did the other bridge you're going to have a lot of backups that come from the Nashua side. What I envision is a lot of people instead of coming from Nashua to come to this, they may be coming from Sagamore a lot more traffic piggyback on Lowell Road and to get along. So that's going to put a lot more pressure on us on Lowell Road I believe. So yeah that is the plan. It's going to be painful. We did a public outreach. Two people showed up individuals from Nashua. One was a business from off the bridge. They understood. And I think everyone kind of gets it. I think will try to do a segment on a local tv to let everyone know, put something out there to say construction started. Yeah, but no one is going to care until that lane is closed. And then, all of a sudden, what's going on. I did not get notifications at my house. I'll deal with it then. That's all.

Chairman Roy questioned approximately, I'm not holding you to this, how long will it take to complete the project? Engineer Dhima answered we are shooting for one year. Chairman Roy said okay. Engineer Dhima added we are going to try to be done in nine months. It all depends on what we get into once we open it up. That's the biggest unknown. Once we have an idea, we have a plan of attack. The biggest thing is going in. It's like going to the dentist. It's just a filling, next you know they're pulling a tooth. Hopefully we won't get that case with the bridge. But I'm just saying, it might happen and you may have to do a crown. That is the biggest thing. I mean straight forward guardrails, street lights, asphalt. Chairman Roy interrupted so until you peel back the layers. Engineer Dhima said and some surface stuff but the biggest thing that could happen is that segment on the deck that it cannot repair and you putting in a new floor. You know cutting it. That's the biggest thing. We haven't seen any of that because if it's underneath the bridge it doesn't give any indication of that. Some work needs to be done on the sidewalk side because that's where the salt gets and then once it leaks it kind gets under there and once it's exposed to rebar and so it seems from wear and tear on the sides not as much as on the deck itself. So I'm hoping once we open it up and get into the membrane because once the membrane is gone we don't have any surprises. And that's what the radar penetration indicated, that It's what the quarrying we evaluated before the design indicated that things are in good shape but you never know till you get there. Chairman Roy interjected so timeline. Engineer Dhima said so 9 months to a year I'm hoping.

Chairman Roy said you will use all our resources so to make sure that people get timely notices, HCTV, website, signage, traffic pattern changes. And I understand some people will not get the word, but we need to do whatever we can to make sure that as many people get the word as possible. Engineer Dhima responded yeah we're going to reach out to WMUR and other like maybe radio stations things of that sort. Trying to put the word out. Facebook can only get some so far. Because it's going to be a regional problem is just not going to be for us. And, um I'm counting on Nashua to be the ones spearheading this. As you recall we did the eval and the design with the understanding that they are going to spearhead this for the construction. So if they wanted to do it I have no problem if the Board was okay for that. But we going to do our part as far as notifications go as well as much as we can. Within the budget.

Chairman Roy recognized Selectman Dumont. Selectman Dumont said you brought up the deck. One of the things I remember when I was on the Capital Improvement Committee was we had talked about there was a section at the membrane that was pretty much fully eroded and that the deck was exposed. Was that repaired or can fit it that that rot didn't happen or. Engineer Dhima responded I don't recall that. Selectman Dumont continued I believe on the bridge going into Hudson, on the left lane. But I know it was in the beginning process, when the bridge was failing. Engineer Dhima said there was a chunk of the asphalt missing and when they went and patched it. Something to do with that or an isolated one. Things like that, it's not any different than having a puddle. You have a puddle at the bridge. Maybe it was something along those lines. I'm not aware of anything of that sort as of now. We are going to evaluate the pins that the bridge is sitting on as well. You've got the pier and end of the abutment. We are going to evaluate that because I think the Nashua side is got a lot more problems. I think that's about it, so we've got a good plan in place. We've got a good project manager at the State, we are going to have to hire a consultant to help for [inaudible] as well. The City of Nashua and the Town of Hudson being involved as well. There's going to be a lot of hands on deck literally. And feet.

Selectman Dumont commented if you try something and it doesn't work but is there any option of plans of shutting both bridges down to one lane and see if the process works. And speeding up the time or putting everyone in one lane to not spend more time. Engineer Dhima replied we did; we did look at that. Looked at shutting down the whole thing and be done with it. We simply have no way of getting there faster. And with the traffic rerouting, also you have to understand our side is pretty complex but the Nashua side is as bad when it comes to refiguring which way people go. It would have been a nightmare getting people to re-adjust using one bridge and changing direction there. The other thing too is to keep in mind is when you have traffic layout like that you need, that close to each other, you need some kind of barrier in between. If you put a Jersey barrier between those lanes you probably don't have the width to get apparatus through. So there is a little bit of that issue and also if it is long term with um during the winter, you probably can't get a plow to get into the 12 feet. It's tight. It's super tight.

Selectman Dumont inquired you said Nashua will be spearheading the project. Is there anyone overseeing the spending of that and the quality. You know how Nashua does things. I was just curious as to - Engineer Dhima replied that is one of the reasons why we did the design of the evals because we have a tendency to. And Mr. Malizia put it more cleverly, I believe. Yeah we will be involved. The State is going to reimburse them 80%. And then they're going to ask us for reimbursement of the 10%. So they are going to pay anyway up front 100% and go to the State and get the 80% reimbursement and then they come to us for the 10% reimbursement. We will be doing the same as through other projects we been working with them. Selectman Dumont stated I was thinking that is more of the bid process. Engineer Dhima said they we will hire someone we don't agree it's a 50-50 on that. We have as much say as they do. It's a 50-50 partnership. If I feel that it's not a good fit, you know me I'm not shy. No, we are going to be involved. It's going to be a rating between the two communities to determine who is the best fit for this job. It's an important one. We really need to get it right the first time. There's no going back there. Selectman Dumont said thank you.

Chairman Roy asked is there anybody else. Okay. So there are two motions here.

Chairman Roy entertained the first motion to approve the Agreement for Reimbursement for Bridge Rehabilitation Construction between the Town of Hudson and the City of Nashua and authorize the Chairperson to sign it, as recommended by the Town Engineer. Motion made by Selectman McGrath, seconded by Selectman Guessferd. Carried 5-0.

Chairman Roy entertained a second motion to approve the New Hampshire Department of Transportation federal aid program project agreement and authorize the Chairperson to sign it, as recommended by the Town Engineer. Motion made by Selectman McGrath, seconded by Selectman Morin. Carried 5-0.

## E. Hudson Community Power Update - Discussion

Chairman Roy recognized the Sustainability Committee member Craig Putnam.

Craig Putnam - Sustainability Committee member

Mr. Putnam began hi, Craig Putnam, 59 Rangers Drive. Since the monitor doesn't seem to be available you're going to have to put up with the PowerPoint tonight. Sorry. [Selectmen packet had slide presentation for Board to follow.] I'll try to keep this as short as possible level 30,000 foot in the interest of time. I'm going to discuss the present state of affairs with the warrant article, the next steps and decisions to be made then open up for questions and answers. So first off I want to thank the present and past Board of Selectmen for their supported of the warrant article. And everyone's aware it did past by a greater than 4:1 margin. Which was really nice to see? And that basically allows the process of standing up Hudson Community Power to proceed. So next steps. The next major activity for the Hudson Energy Aggregation Committee is to start interviewing potential partner organizations. And then eventually make a recommendation to the Board of Selectmen as to which organization recommended and why. Actually that process has already started. We had looked at the three organizations that we have interviewed back in the summer of 2021 and back in the first of those organizations was Colonial Power Group. They were scheduled to present on March 27th. At the Sustainability meeting. It turned out that we had not had the vote by then. They were still good to come in and see us even though the vote hadn't happened yet. And the next two are Standard Power Energy scheduled Sustainability meeting on the 24th of April. And CPCNH on the 22nd. of May at the Sustainability Committee. If there are other organizations that express interest of course we would interview them as well. Those are the three so far that have approached us.

Mr. Putnam continued so then the next steps basically once those interviews are done, I expect likely there will be re-interviewing. Then the process will continue for a while we drill down and do our due diligence on their businesses and their plans. How they would interact with the Town and so on. So that will probably take a while. I expect going into the summer. The nice thing that in parallel we get to observe how things go with the Towns that are launching this spring. So as people are aware there're ten communities that associated with CPCNH that are going live as we speak. They are going live later this month, early into May. There's an additional of two to four towns beyond the ten, what is called wave one towns. And CPCNH will probably go live in June of this year. There's an additional four towns in New Hampshire that I am aware of that are using the broker model which I will discuss more. So there's a number of Towns that are starting on their journey this spring. So we get the advantage to seat back and can see how it goes with all those towns in. Plan to interact with them and learn as much as we can because there is no huge rush to make decisions for Hudson in the immediate future.

Mr. Putnam said there are two financially advantageous times to go live and they are basically mid to late spring, and mid to late fall. Spring is the better of the two. This has to do the timing of utility purchases and their cycle and also the cost of energy. As it fluctuates during the year. So bottom line we don't need to be in any big rush. But we should try to be in the position of knowing what we want to do by mid to late fall. And that first major decision we need to make is should Hudson Community Power partner with nonprofit CPCNH or to go with one of the broker model companies which are for profit. And if we choose to partner with CPCNH then there are various things we need to do. There are some CPCNH specific policies to be adopted, a cost sharing agreement which would need to be signed by the Town. Basically it amounts to an agreement to pay a portion of of CPCNH's administrative G&A. The costs I can talk more about that if you wish. And then eventually if partnering with CPCNH we sign a contract for them to purchase power for Hudson. And they will also provide services such as call center support. So

it's important to note that even have signed a cost sharing agreement that CPCNH services are, they remain free to us right up to the time Hudson Community Power goes live for revenue stream. We don't owe anything to CPCNH until we're in business and have a revenue stream.

Mr. Putnam continued the other fork in the road is to partner with one of the broker model companies. And then we have a subsequent decision which is to remain a partner with CPCNH or not. If we remain with CPCNH and remain with one of the broker companies, we still need to assign the cost share agreement. We will still be on the hook if you will for paying a portion of CPCNH G&A costs. But we don't have to do that. We could decide before going live to sever our partnership, membership with CPCNH. And then we would owe nothing toward the G&A costs. There's a couple different forks in the road we are going to have to look at as we go through the process. But again even if we sign the cost sharing agreement what we could do it costs us nothing to continue to use CPCNH serves right up to the point of which we go live either with CPCNH or with one of the brokers.

Mr. Putnam concludes with so then the final decision is the real big one which is the decision you folks have to make. Is do we go live or not. That decision can be made pretty late in the game if we are partnering with CPCNH probably in the January, February timeframe of 2024, about two months ahead of launch, is what we would be looking at. I don't know how far ahead of launch it would need to be if we were going with one of the brokers. So that's something we have to find out. More research to be done there to answer that question. Um there are quite a long list of other things that need to be done when we are progressing through this whole process. The Electric Aggregation Plan is in pretty close to final state but it does need to be finalized and then it needs to be submitted to the Public Utilities Commission. Also it goes to the Department of Energy and also goes to the Office of Consumer Advocate I believe. Um we need to at some point request data sets from Eversource. We've already gotten some which we are entitled to at this point in our journey, there are other data sets that we would get later on. Um we want to set up a website that is specific to Hudson Community Power that's actually a domain name, subdomain name that is reserved for our use. So it would be [hudson.communitypowernh.gov](http://hudson.communitypowernh.gov) and that's for our use. We would deliver public engagement activities and so on. And then plan launch and other related activities. Some of those are prescribed by our [inaudible] and others just a good thing to do as we proceed. So CPCNH has been and will continue to be a good partner for Hudson and has been already. Their services up until we have revenue flowing are free. So it would be silly not to avail ourselves of them. So with that I'll entertain any questions.

Chairman Roy recognized Selectman Guessferd. Selectman Guessferd inquired so obviously going through this process right now, going into this do you have a, are you leaning toward one or another of an option or are you. It's hard to go in with a totally open mind because it seems to me on the surface certain things might be better if you have a larger group or whatever. But what I'd like to make sure that we understand pros and cons specifically of each one of these. When you are all do your analysis and go through and be able to take a look at that process as it's going through, some may [inaudible] broker that maybe a cost saver whatever. Mr. Putnam replies absolutely will be pros and cons to all of these different paths. And we are aware of them and we certainly will be looking at that but happy to take on what your questions are. So please contact me and we can have offline meetings or whatever. But I want to make sure your interests and concerns and questions are being answered as we are doing our due diligence. And the public obviously as well, we actually have a couple more people who put their hands up to pitch in and help us with this due diligence process. There's a lot of lifting to be done. So more hands will help.

Chairman Roy recognized Selectman Dumont. Selectman Dumont asked what does enrollment look like for a citizen. To ask the question how that would work for them. Mr. Putnam answered there's actually on the [inaudible] website there's documents and presentation link I believe. There's a link to Nashua's enrollment letter that went out about two weeks ago. It's actually a lengthy letter and explains a lot. But to

answer your specific question it, the program is designed as an opt-out enrollment mechanism. It's the, the so you got to work backwards from the go live date to the working back 30 days in advance of that um live date when roughly the mailing goes out. And then that brings this period when folks can contact the call center, go on the website, there's various ways ah people can say thanks but no thanks, I'm good with using the utility supply power or the - [inaudible] - part way through that 30 day period, about half way through there's another public meeting that's required part of [inaudible] Nashua's was a week ago Wednesday and was well attended. So that's another piece of the communication. Nashua had large ads in the paper that I saw. So there's a number of mechanisms that you can go through. But if someone opts out during that then nothing happens. If they are already using a, purchasing from a competitive power supplier nothing happens. It's only if they are on what is called default supply that they would be automatically enrolled if they don't opt out. And then once the initial enrollment period is over with then people can come or go as they choose. Anytime they want and there's no penalty. Did I- Selectman Dumont said yes, thank you, I appreciate.

Chairman Roy asked does anyone else have a question. That's all we have tonight.

F. Request to Advertise for Director of Public Works Position - DPW - Decision

Chairman Roy recognized the Town Administrator to talk about the request to advertise for the DPW Director position.

Steve Malizia - Town Administrator

Town Administrator Malizia presented so as you are all aware that Mr. Forrence has announced his retirement leaving our employment by the end of April. What I'm looking for is permission is to post for his replacement. And when I say post I mean both internal as well as external using all the resources we would use. I envision coming back at some point maybe next month to put together a committee with a couple of selectmen and some various staff to interview, go through the resumes, get these base candidates to bring to the full Board to interview yourselves. That's a little bit out but now I'd like to get the ball rolling. So Mr. Forrence as you are well aware is retiring and I think it is important that we get on it.

Selectman Morin made the motion to authorize the Town Administrator to post for the position of Director of Public Works. Selectman Guessferd seconded. Carried 5-0.

G. Request to Advertise for Associate Planner Position - Planning - Decision

Chairman Roy again recognized the Town Administrator to talk about the request to advertise for an Associate Planner position.

Steve Malizia - Town Administrator

Town Administrator Malizia presented as everyone is aware the voters generously approved our budget. And included in the budget the Board of Selectmen put funding for an Associate Planner position. I'd like to get the ball rolling on that position to hire that also. As you can see here is a sample job advertisement and a job description for this position. Again I'd like to get that going because these things do take time to do. We will not be able to hire before July 1st.

Chairman Roy recognized Selectman McGrath. Selectman McGrath said so I read that over. This is supposed to be a shared position with the Planner and then the Zoning Administrator. They're supposed to



have code enforcement. Town Administrator Malizia responded Yes, I just put this on here more on the administration side. More than likely the Code Enforcement Officer or Zoning will be more about the code stuff. Probably from their expertise probably toward more zoning. Selectman McGrath interjected but that's included in this. I didn't see it. Town Administrator Malizia replied the Assistant Town Planner will [read from job description-inaudible] Selectman McGrath responded that's seems like a small item so. Town Administrator replied small but necessary. Selectman McGrath replied oh I know absolutely necessary. Ah small is probably not correct. I can understand that they are busy at times but I don't want, this position is supposed to be a 50-50 split. That's what was explained to me and I just want to make sure. Town Administrator Malizia responded 60-40 they have times when it goes the other way 30-70. Selectman McGrath responded I just don't want it to be one way. Town Administrator understood a-hum. I think there's sufficient language in here that covers us. Selectman McGrath replied I hope so. Town Administrator Malizia responded me too. Chairman Roy asked does anybody else have any questions.

Chairman Roy entertained a motion to authorize the Town Administrator to post for the Associate Planner position. Motion made by Selectman Guessferd, seconded by Selectman Morin. Carried 5-0.

#### H. Grants Received for Fiscal Year 2021 to 2023 - BOS – Discussion

Chairman Roy explained the next two items Grants Received for Fiscal Year 2021 to 2023 and ARPA Funds Update is, unless people have questions, is really informational for the new Board so that everybody has some base information about what we've done with grants and what we've done with ARPA money and things like that. I'll just point out, Mr. Dumont, that if you think there is anything else you think you need to help you get a better baseline just let the Town Administrator know.

Selectman Dumont responded I appreciate this. Chairman Roy continued so does anybody have any questions on either one of those documents.

Selectman Guessferd commented these may be handy [inaudible]. There may be another entity that may want to see this. Chairman Roy said yes. Town Administrator Malizia comment they've already seen the grants. Representation on the ARPA Committee too. It's been sent. Selectman Guessferd replied yes.

#### J. Nashua Transit System, Decision

Chairman Roy said the next is the Nashua Transit System and I'll recognize the Town Administrator.

Steve Malizia - Town Administrator

Town Administrator Malizia began so Nashua Transit our on-demand service which we use to provide assistance to elderly folks and others who have disabilities who need to go to doctor appointments and various other appointment. As you are well aware with our default budget this is not fully funded, our community grant not quite enough. If you recall last year, I came to the Board to bump up to put more money towards Nashua Transit. This year they are asking for more money to continue the on-demand service till the end of the year. Fortunately, this Board for next year bumped up their budget to account for this. So I don't anticipate problems next year but this year we are running a little short. So what I'm recommending is that we transfer some money from our Legal, Value Defense. Which we didn't seem to

spend much of. Because this account here that we continue to be sure here that the folks that are served by Nashua Transit. These folks continue to go to adult day programs, doctor appointments. Typically, the elderly, the handicapped it is not a free, let's ride around town service. Not a bus service. They share that rider towards this so. I'm asking to do some money so we can make this payment.

Chairman Roy asked does anyone have any questions. Selectman McGrath responded yes, I don't have a question but a comment. I'm going to abstain from voting because I utilize this service.

Selectman Dumont inquired is there any other companies that offer this service. Town Administrator replied no. Again we have been using Nashua Transit since I've been here. Pretty much it's a non-for-profit type of deal. They get federal grant money. It serves Hudson, Merrimack and Nashua pay to have this on-demand service. So you can call an Uber, you can call a taxi but you'll probably going to pay a lot more. Selectman Dumont then said I just wanted to ask.

Chairman Roy asked again does anybody have anything else.

Chairman Roy entertained a motion to transfer \$7,000 from the Fiscal Year 2023 Legal, Value Defense, cost center 5200-278 to the Community Grants budget, cost center 5920-259 to accommodate the increase in Nashua Transit System ride share requests. Motion made by Selectman Dumont, seconded by Selectman Guessferd. Carried 4-0-1 Selectman McGrath abstained.

#### K. Revenues and Expenditures, Discussion

Chairman Roy again recognized the Town Administrator.

Steve Malizia - Town Administrator

Town Administrator Malizia presented we are at three-quarters of the way or 75% through our fiscal year and we have two months to go. Just looking through our typical cost centers Highway has a little bit of a bump because certainly had extra pay and what not. Before he leaves I'll go over with Jess to be sure he has enough for the rest of the year. Overall given that we are in a default budget the departments have managed their budgets pretty well, as I always say. Included in this so the first half of the year term [inaudible] accounts we can get money from. Maybe to defray some of the. [inaudible]. Automobile registrations still continue to do very well. We are running ahead of budget on 61.3% that's great. That certainly helps our fund balance. And interest is doing fantastic. The rates are rising. It [inaudible] on the interest side we're doing much better. It's been very positive for us. Everything helps. It's very positive on that side of the ledger. Chairman Roy asked does anyone have any questions.

#### L. Budget Committee Joint Workshop Request. Discussion

Chairman Roy recognized Selectman Morin (Budget Committee Ex-Officio Member) for the Budget Committee Joint Workshop discussion.

Selectman Morin presented the Budget Committee has requested us and the School Board to have a joint meeting. I know there has been some further, I don't want to say discussion, but information thrown out there that may be a joint won't be good. Because what we do maybe totally two different budgets. And

enough times between both, all three Boards together may not get up anywhere and with so many questions. The reason they want to do this is because they feel that, and I'll use what was stated, that when they ask a question they get five different answers. And they want to understand why, how we do our process, and how we spend our money and how we get grants and things to that, because they feel they don't get the information they need. So it was asked that we do this for June 30th if I remember correctly. When I said I would bring it to the Board and again they'll be open, they'll be open to discuss this. With discussion goes forth and decide we're going to do this or we're not going to do this. There will be a joint meeting of members of this Board, member of the School Board and some of their Board the put together and handled forward. So that's what they're asking that. And like I said I can't say we're going to do it together because that was how it was going to be. But after thinking because that's a lot of information and would be short time if we do all three Boards as is. We just back and forth. I can't give you an answer how that'll work. Chairman Roy said I'll just sort of start with thanking Mr. Gasdia for trying to initiate that last year. We had a lively discussion. So I want to thank him. I think it's a great idea. May be it is impractical for all of us to be just because of all the different components. Although I think also some value in all hearing what each other has to say. Alright, so, but I'm good either way, I think it's a great idea.

Selectman Guessferd commented yeah, it's, I like the idea of maybe forestalling some work, avoiding some issues later in the year as the budgets come out. And maybe, hopefully, one of the goals it would involve less questions. In you know- Selectman Morin interjected that's what it's supposed to be. Selectman Guessferd asked what is your, you're in favor of this. Selectman Morin said yes. Absolutely. Selectman Guessferd continued I think it's a good idea too. However, we decide to do it I think we need to kind of figure out the format and perhaps get some questions ahead of time from them. Chairman Roy interjected obviously we need an agenda. All of that. But I think conceptually it's a good idea.

Selectman Morin added just so you are clear, because I'm don't remember if it said it in here or not. But um just to make it clear they wanted the financial people, even the attorneys. They were questioning that but I'll get into that with Selectmen Comments about the attorneys. But they would like the attorneys there. And I know the School Board rep had some concerns where they are coming up to the busy time of the school year with graduations, whether they were going to be able to make that June 30th too. So if we have a joint one we need to take that into consideration for their Board.

Selectman Guessferd commented I think the June 30th date is kind of an artificial date in some ways. As a matter of fact, it coincides with obviously the end of the fiscal year, but if it's slipped into July. Chairman Roy interjected because we don't really start the process for some months out. Selectman Guessferd said right, this is the very beginning. Once we get into June and July maybe it will allow us to focus on it. Something to think about. Maybe challenge that date.

Mr. Morin inquired do you want a motion on that or are we all. Town Administrator said a consensus of the Board. The Board is willing and amicable to do it and then the Budget Committee can. Selectman Guessferd then said the next step is theirs at this point. Selectman McGrath said it's going to be a free-for-all myself. Selectman Guessferd then said and that's part of my concern. I think everyone would have that concern. Chairman Roy said hopefully everyone would be professional and respectful of the forum. Selectman McGrath added there is always hope.

#### M. Former Town Clerk/Tax Collector Recognition, Discussion

Chairman Roy recognized Selectman McGrath to talk about the Former Town Clerk/Tax Collector Recognition.

Selectman McGrath presented I got information concerning the lady that took over and did that duty when, in the interim, above and beyond what she was normally doing. You know I'd like to, you think that she should be recognized for that and thanked for that. But I also think we probably owe her some sort of a bonus or compensation because she did do extra duties that were above and beyond what she normally did.

Selectman Guessferd commented so she did get a bump, right. Town Administrator Malizia said but the other thing to be concerned with is that she is in a bargaining union. It's not that easy to do something. Certainly if your goal is to recognize her, we can thank her publicly, she is well appreciated and I think that was her intent. Chairman Roy said if I could maybe make a suggestion that it be a little bit more formal. Like at the next meeting we have a letter prepared. Selectman McGrath responded that would be fine. She just needs to be. You know when employees step up and take on other things that they are not normally required to do, you know we need to recognize that. Selectman Guessferd agreed I absolutely agree the recognition is due. Chairman Roy concluded so the next meeting to do something a little more formal.

#### N. Nominations & Appointments - BOS Chairman and Vice-Chairman, Decision

Chairman Roy moved on to Nominations and Appointments of the Board of Selectmen Chairman and Vice-Chair. Chairman Roy recognized the Town Administrator.

Steve Malizia - Town Administrator

Town Administrator Malizia began so as is your practice, we can do this several different ways, you can make the nominations in advance for Chair and then Vice-Chair. After the nominations are closed, you vote on who the nominees are for Chair and Vice-Chair. It's typically Chair first, Vice-Chair second. This is for the rest of this year, until the next election. So with that everybody's free to make a nomination.

Selectman Morin said I make a motion for Selectman McGrath for Chairman.

Chairman Roy said I'll nominate Selectman Guessferd.

Town Administrator Malizia said if there aren't any other nominations you would close nominations and go into voting mode. Chairman Roy said there appears to be no more nominations. Town Administrator Malizia said nominations are closed. Selectman Morin inquired does there have to be a second on that. Town Administrator Malizia replied I don't know. Did anyone second yours. Selectman Morin said I didn't hear any. [inaudible] Maybe I'm missing something.

Town Administrator Malizia asked is there a second for Selectman Morin's nomination. Selectman Morin said I don't think I was nominated. Town Administrator Malizia said no I was saying who you nominated. Selectman Morin said okay, I thought you were saying I was nominated. Selectman Dumont as far as I know it's always been customary to second the nomination.

Selectman Dumont said I'll second that.

Town Administrator asked is there a second on the other nomination. Okay, so make a motion to. Selectman Guessferd said let me ask a question. Just so we have, is it going to be proper. Can they second for themselves. Chairman Roy said in a small forum.

Selectman Guessferd said I'll second for myself then.

Town Administrator Malizia said it would seem to me to be appropriate that would.

Selectman McGrath has been nominated and seconded. Are you all in favor. Selectman Morin asked of what. Town Administrator said Selectman McGrath being appointed Chair. Carried 3-2.

Town Administrator Malizia said so Selectman McGrath is the Chair. Now I think you should accept nominations for Vice-Chair. Chairman Roy asked so does somebody want to nominate the Vice. Town Administrator Malizia asked anybody.

Selectman McGrath said I'll nominate Selectman Morin, seconded by Selectman Dumont.

Town Administrator asked are there any other nominations for Vice-Chair. I don't see any so. Chairman Roy said all those in favor say aye. Carried 5-0.

Town Administrator said so Selectman Morin is the Vice-Chair.

## **9. BOARD LIAISON REPORTS**

Chairman Roy announced so we are onto Board Liaison Reports. Selectman McGrath do you have anything.

Selectman McGrath: The Police Department had their ceremony the other day and it was well attended. It's good that they broke ground. And they'll finally have the new addition and it's going to get built and occupied.

Selectman Morin: The Budget Committee has sent in three additional request for information. One is all the receipts for the attorney. What was the date for about a year? Town Administrator Malizia commented I believe for fiscal year 22 for all the legal expenses, any NRPC for the same period of time and I believe they asked for the stipulations as agreed to between the Planning Board and the development down the south end. Selectman Morin said that were related to the Town financials. And that I believe is being addressed at the next Budget Committee meeting. We take out whatever they have That's where we are with that. I did not attend Conservation last night because I was at the Recount. And Benson Committee is on Thursday night.

Selectman Guessferd: we had a few activities going on with the Rec Committee. There is ah. There was very good attendance at the Easter Waffle Breakfast. They just and this is really important, for the summer, early registration for the Rec program this summer. It actually ended yesterday but they extended it to Friday. So if anyone out there is interested in applying get your registration in. Registration are still open for that. And let's see, ah. Cable Committee we had a meeting scheduled for last night but couldn't do one because several people were missing. Would not be able to attend. So we are going to try and the Planning Board is reviewing the Plan which is scheduled for Public Hearing tomorrow night. And tried and the goal is to try and get it done by June for the update understanding that it is a living document. Hopefully we will be able to update it after that. To kind of not throw it away for 15 years on a drawer like we've kind of done in the past. I think it is something we have to continue to look at and be there and tweak it as necessary. As we need to or have the opportunity to do so. Aside from that that's what I got.

Selectman McGrath asked can I add something to yours. I agree the Master Plan is something that needs to be updated but I think too that the Town have visioning sessions more often than have happened in the past. And because that will get a good balance of hearing from developers that want to, think that they want to change zoning whatever it is. There's also residents that might be impacted. So it could be a good cull of community to have that done.

Chairman Roy: I'm all set and Selectman Dumont hasn't anything.

## **10. REMARKS BY TOWN ADMINISTRATOR**

Town Administrator Steve Malizia: just a quick thing, next waste collection day is April 22nd that's a Saturday from 8am to 12 pm. It's Nashua on Crown Street and it's open to all Hudson residents. A list of what you can bring is on our website and the street sweeper is at the North end of Town. It's out there. If people ask what street is it going to be on, it's hard maybe sometimes because it breaks down, takes longer. Everybody please be patient. It is out there. Starting on the North end of Town this year and it will make its way through and hopefully before Memorial Day.

## **11. REMARKS BY SCHOOL BOARD**

Chairman Roy recognized Mr. Gasdia, the School Board Rep.

Chairman Gasdia: thank you, Congratulations to Selectman Morin and Selectman Dumont. And the Chair and Vice-Chair good partnerships The relationship between these two Boards over the last few years has become great. Looking forward to continue that path. In the schools, a lot has been done. Recently regarding school safety, we have had drills in all the schools over the past two weeks. You know I just ask anyone out there that is listening you know talk to your kids about how to be safe. Know what they're doing, know what they're know what's going on. Really it's a whole community thing. To prevent things from happening there really needs to be the whole community working together. Lots of great stuff happening. We have April vacation coming up in two weeks. We have multiple groups traveling the country. So we have our as the DECA will be in Orlando in a National Competition. Our Band and Choral groups will be at Disney performing there. And as we get into May we will have Beauty and the Beast is the musical they're putting on. When the weather gets better and less distracted we do the fun stuff. And that's all I have.

## **12. OTHER BUSINESS/REMARKS BY THE SELECTMEN**

Selectman McGrath: replied I don't have anything else.

Selectman Morin: first I'd like to thank the Hudson voters for electing me to my third term. It is very much appreciated. And I would like to answer to Mrs. Jakoby's comment. It's come up again that we don't represent the residents. I find that, you know, one way or another we are representing the residents. It doesn't. The problem is we don't agree. That's the issue so I'm not representing her because I don't agree with her outlook and how things should be. And it's interesting because I posted some information on social media because there was some misconceptions out there and some information being submitted. She asked me specifically why I support something. I gave her a very long list of why I did it and I got no comment back. I don't represent people. So my problem is there's not just the south end of Hudson. Not just the north end there's central Hudson also. We represent all these people whether we agree or disagree

whether we have different opinions we represent them. So it's kind of an unfair analogy that we recognize the residents. Well there are residents in this Town that did support what was going on down there. There were a lot of things that could have been taken care of that weren't taken care of. We followed the rules and regulations. We got the sewer pipe which is documented. Just this case is where this is all coming from. Okay, a lot of Boards looked at this project before it even got to the Board of Selectmen. And they approved it. So they are the ones that see all this stuff way beyond all and what she talked about was the sewer pipe. We didn't go through the regulations. We didn't go through construction. We didn't go through all the stipulations. That's their job. Conservation took a hard view at it. I sat on the first four Amazon committee when we went through that. I sat on the Conservation Committee. I went to almost every meeting. The ones I didn't go I watched on TV. I looked, I actually sat in my house and looked into my computer on Nashua Telegraph. I researched this piece of property. The EPA stuff. Okay. What went on at how the citizens came through. Got all the information on that. When the Casino came in, I went through all of that. The stores that Merrimack got are making a killing on that we could have had, we lost that. I researched all that. So I didn't come into this blind. I have all the information to represent this community and the citizens as a whole because they took the time to do it. So to think we don't represent, I don't represent the community is a farce. I just wanted to make sure it was clear. If she had stayed, usually she stays till the end of all meetings. That's all I have to say. Thank you.

Selectman Guessferd: The only thing I will say is it was a little bit disappointing to only have 3,000 voters. For those who did come out, thank you very much and we appreciate your citizenship, you're getting involved. And the folks we have coming up for more Boards, I see more names on Boards for people to come up for appointments. We need more citizens that are engaged in the community. But again, it's, I think we harp on this time. We had 11 - 12,000 people come out for national elections and for ours we get 3,000 this time 3100 I think it was voters that came out. I'd like to have more people to represent in voting and voicing what they want. We saw some clear messages and they're a part of this but I do want to say and I think we've said thank you voters for trusting us with the budget this year. And thank you for the budget. It would have been a tough third year beyond that we are going to do the very best we can to represent all of Hudson this year. And I hope that, I think all of us would share that desire. So we will continue to go full to go moving forward. That's it.

Selectman Dumont: I'd just like to thank the voters and the citizens to obviously give me an opportunity to for a great Town. Bear with me a little bit but I promise I'll give it my best. Thank you.

Chairman Roy: So I want to congratulate Mr. Dumont and Mr. Morin and I want to thank everybody for their support during my tenure as the Chair. And I only hope that we can go forward in the next year displaying professionalism and avoiding some of the pettiness that has happened and lead by example. That's what we are supposed to do, to lead by example so all the members can be as a forum and we can recognize the citizens have chosen all of us to represent them. So I think we need to continually seek the essence of that.

Chairperson Roy asked Mr. Malizia to take us into nonpublic.

### **13. NONPUBLIC SESSION**

Under **RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body

itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant and (e) Consideration or negotiation of impending claims of litigation which have been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled, Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

*Motion to go into nonpublic made by Selectman McGrath, seconded by Selectman Guessferd. A roll call vote was taken. Carried 5-0.*

Chairman Roy: Nonpublic Session is being entered into at 9:03 pm thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered open session at 10:29 pm.

#### **Motions made after nonpublic session**

- 1) Selectman Morin made a motion, seconded by Selectman Guessferd, to hire Patrick Demarco as a part-time videographer, classified as a "Special Shift Employee" with a starting salary of \$15.00 per hour. Carried 5-0.
- 2) Selectman Dumont made a motion, seconded by Selectman Guessferd, to hire Barbara Bouley as Town Treasurer as recommended by the Finance Director. Carried 5-0.
- 3) Selectman McGrath made a motion, seconded by Selectman Dumont, to hire Sithoem Prak as a Police officer with a starting salary of \$27.17 (Step 1) per hour, all in accordance with the Hudson Police Employees Association contract. Carried 5-0.
- 4) Selectman McGrath made a motion, seconded by Selectman Guessferd, to extend the probation of Firefighter Mitchell Rufiange for up to an additional three months with a completion date of July 18, 2023, for a total of up to 12 months as recommended by the Fire Chief. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont, to hire Francis Enos for the position of Deputy Fire Chief, a non-exempt position, in accordance with the Hudson Police, Fire and Town Supervisors Association, Step 7, with an annual salary of \$115,179.00 with a step after the successful completion of a six-month probation, as recommended by the Fire Chief. Carried 5-0.
- 6) Selectman Morin made a motion, seconded by Selectman Dumont, to appoint Public Works Department Supervisor Jason Twardosky to the position of Interim Director of Public Works at a salary of \$112,671 per year, effective April 30, 2023. Carried 5-0.
- 7) Selectman Morin made a motion to adjourn at 10:29 pm. This was seconded by Selectman Guessferd. Carried 5-0.



14. ADJOURNMENT

Motion to adjourn at 10:29 pm by Selectman Morin, seconded by Selectman Guessferd. Carried 5-0.

Recorded by HCTV and transcribed by Diane Cannava

---

Marilyn McGrath, Chairman

---

David Morin, Vice Chairman

---

Kara Roy, Selectman

---

Robert Guessferd, Selectman

---

Dillon Dumont, Selectman

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the April 25, 2023 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of April 25, 2023 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall
2. PLEDGE OF ALLEGIANCE led by Chairman McGrath
3. ATTENDANCE

Board of Selectmen: Dillon Dumont, Bob Guessferd, Marilyn McGrath, Dave Morin, Kara Roy

Staff/Others: Elvis Dhima, Town Engineer; Jess Forrence, Director of Public Works; Jason Twardosky, Public Works Supervisor; Tad Dionne, Police Chief; Scott Tice, Fire Chief; Christine Strout-Lizotte, Town Clerk/Tax Collector; Donna Melanson, Assistant Tax Collector/Town Clerk; Lisa Labrie, Finance Director; Jill Laffin Executive Assistant

Town Administrator, Steve Malizia had an excused absence this evening.

Selectman Morin was recognized and asked for a change in the order of business. Selectman Morin then said I just want to make sure Ms. Jakoby or Mr. Thatcher are in the audience, they're not. But I'll talk to the audience. Selectman Morin went on to say, I want to take a minute to talk a bit about last meeting and what took place during the meeting. Ms. Jakoby and Mr. Thatcher are very passionate about what they do and why they want to serve. And I fully understand that. After serving this community for 40 years in many different aspects, I also take this to heart and I try to do my absolutely best. And last week that heart took over when we were having the conversation with Mr. Thatcher. People need to realize that when you're in this position, as Mr. Thatcher may be, that this might happen. People are very passionate and they're going to come after you and they're going to ask questions and they're going to be very, very to the point to make sure that they get what they need. I was I was wrong with the way that I talked to the questions, the way I put forward the questions was wrong. And I apologize. And I hope that both Ms. Jakoby and Mr. Thatcher will accept that apology. And I hope they're watching tonight. Mr. Thatcher will get my vote tonight. And again, I want to say I'm sorry, and I'll say, too, to the group. Thank you. We received I received all your emails. I read them and I appreciate it. Thank you.

#### 4. PUBLIC INPUT

Selectman McGrath began by saying so public input. I don't know if there's rules in the in the room for everyone that's here, but we allow five minutes per person to speak. And that's going to continue until we make a change, if we make a change. So for public input, does anyone in the audience wish to address the board on any issue which the Board has control of at this time? If you do, please state your name and I'll recognize both of you in the back. State your name and address for the record.

Katherine Nardoni, 20 Maple Ave

My name is Katherine Nardoni. I'm at 20 Maple Avenue here in Hudson, and I've had things read into the record about the snow dumping at Merrill Park because I can see the entrance to Merrill Park from my house. I did get some feedback on why it's dumped there, and I appreciate that. I didn't know all of those details. I did have some questions still about I understand they're supposed to be a silt fence or something and that that's supposed to be put in before. Before the first frost or before it

freezes hard anyway. And there's also supposed to be post melt cleanup, which is supposed to be done by May 15th. And I didn't know if those are scheduled.

I also was wondering about the in the plan they're going to put in some parking at Merrill Park, from what I understand, with the new boat ramp. And if that's going to change anything about where the snow is stored in the future, depending upon where those, where that parking is. And I'd like to have it put in the town plan that alternative snow storage areas are looked at that are not in public parks. Because I know that there are rules about where it has to be as far as flowing water and not, not getting into groundwater. And I understand that. But there might be other places that could possibly work because as we know, the Merrill Park is the as it's been said, the one municipal part of the along the Merrimack River. And so it's a very kind of sensitive place. We don't have a lot of public park along the river and we want to be able to use that for all of our enjoyment.

I'm really interested in the boat ramp and that that's going to be going in. But I do wonder about where the asbestos is located in the park because I know there is asbestos in the park and whether that will be at all disrupted because of that work. Do the contractors and the tree removal companies have training dealing with asbestos? What precautions are being taken to ensure the safety? Both of the neighborhood, but also of the people who are going to be working on that project? I go into the park regularly to clean up trash. I have pictures of trash I've picked up just in the last couple of days and recycling, and I put it in my own trash and recycling. So I'm wondering if more people are going to be using that park, what kind of trash collection and removal is going to be available for people. What kind of signage will be there? Will it be a carry in, carry out kind of situation? And the town website states that there are benches and tables at the park, which they are not there. So I'm wondering if any of those will be reinstalled. Um, as this this project goes forward. Currently, there are a lot of bicycles and motorcycles using the park and kind of tearing up the area. And I don't know if there's any plans for kind of making that...making it safe for everybody. And right now I know there's a plan for the boat ramp. What kind of plan could we have for more like an all access trail or something else for that park so that everybody who's in town could use the park in a safe and convenient manner? Chairman McGrath replied, well, we certainly don't have any answers for you tonight. Ms. Nardoni replied, oh, I know. But I wanted to put it in there so that we have some ideas.

Selectman Morin was recognized and said just to clarify the boat ramp. It's not going to be a motor boat ramp. Ms. Nardoni replied, oh, I know. It's a, it's a kayak ramp. Selectman Morin added, yeah, it's just going to be steps in. The main reason they're doing it is because where the Fire Department puts in their boat where it goes down to the river. So it's not going to it's going to change it because it'll be a little better access, but it won't be a lot of boats, you know, as motor boats. I just want to make sure that you understood. Ms. Nardoni responded saying, oh, yeah, no, I did understand that. I knew the parking was only going to be for like six spots or something like that. It's not like it's going. It's a small park. It doesn't it can't use a lot of people at one time. But there will still be, hopefully there will be more people. I would like there to be people being able to go in and use their kayaks. And so I still like you know, right now, people just leave their trash there. It'd be nice if they had somewhere to put it.

Chairman McGrath replied to Ms. Nardoni saying well, I mean, leave your name and address with Jill and we'll get answers back to you. I think that there's a lot of departments that you hit that will have to respond. And I'm looking at one of them right now that may be responding to you. So if you don't mind. Thank you.

Jerome Bento, 7 Muldoon Drive

I come before you tonight to check the status of the recommendations made by the Right to Know committee to you on September 27<sup>th</sup> of last year. Those recommendations included purchasing an Email Archive Server to facilitate the storage and retrieval of emails. You approved the addition of that cost of \$15k to the upcoming budget and both the Budget Committee and voters approved the budget. I

ask tonight for the status of that purchase with the understanding that the purchase cannot be completed until July 1st, 2023, but product reviews and RFPs can be completed before that date.

Another of the recommendations was to require all employees and committee members to use the town email system to conduct town business. To date I have not seen any action by this board to make that happen. I did review the town email policy and the policy has not been updated since September of 2015. I urge the Board to make this a priority.

On a different topic I would urge the Board to keep the 5-minute time limit for the public to speak at meetings. Many of us are not trained public speakers and may take longer than 3 minutes to express our thoughts. I suggest that the 5-minute limit remain, and that the Chairperson remind each presenter of the 5-minute limit and also monitor the time. I would also like to commend the 5 individuals that have volunteered to serve the Town of Hudson on various committees. They are to be commended for coming forward and I urge you to appoint all of them tonight. I also ask that you also explain anytime you vote negative or abstain from voting on an item. As a voter, I need that information to better know your position on items when I vote. Thank you for your attention and I look forward to updates regarding the Email Archival Server and the required use of the Town email system.

Chairman McGrath replied to Mr. Bento saying, you probably have to wait until Mr. Malizia gets back from vacation to get an answer on those two items because I don't certainly don't have them for you. Mr. Bento replied, that's very that's fine. Thank you very much, Madam Chair.

Selectman Roy then said Madam Chair could we possibly add that to the next agenda for Mr. Beike to maybe give us an update on At least at least the email server. I'm not sure about the email policy, but email. Chairman McGrath replied, sure and then said and I can tell you from the email policy, it may not may not be a formalized thing, but I always use the town's. I have my private for my private business and I don't do a whole lot of that, but I always try to respond for anything related to the town, whether it's the police department, the fire department, the town administrator, the girls up in the office, I use town email. Mr. Bento replied very good. Thank you very much. To which Chairman McGrath replied, you're welcome.

Chairman McGrath then said to the Executive Assistant, Jill, can you please keep the time? Because I lose track of it. Ms. Laffin replied, sure.

James Crowley, 4 Fairway Drive

My name is James Crowley, and I've lived at 4 Fairway Drive for over 35 years. And I want you to know, I wrote most of this before hearing the statements tonight. And thank you for making them. It does get to be rather passionate in here at times.

I also want to you to know, primarily based on my credentials and experience, that the voters selected me to the Planning Board a year ago. When I look around this room, I see three Board of Selectmen members that have presided and voted in Planning Board meetings alongside me. One of you even went out of his way to help obtain headphones for me at Planning Board meetings because I have a hearing deficiency. To date I know none of you have tried to use your Planning Board or Board of Selectmen authority to advocate my removal from my current Planning Board position for any reason, past or present. From that, I assume your current opinion of me is that I'm more of an asset than a liability to the functioning of Hudson government. So why do I bring all this up? Because lately, witnessing interviews by the Board of Selectmen of volunteer candidates for various town positions, I have noticed if a candidate has been involved in any past lawsuits against the town, whatever the content, it seems to be a reason to consider disqualifying a candidate. I want to remind the Board of Selectmen that before I was elected to the Planning Board, my name appeared on several lawsuits against the town of Hudson.

As far as I'm concerned, they were all necessary to resolve a legitimate issue and were not frivolous. One of those lawsuits that had my name on it was to facilitate improvement of what I, among others, felt were deficient. Hudson Right to Know policies and procedures. The resolution of that lawsuit with the cooperation of the town to do so, resulted in hopefully improved compliance with intent of the RSA rules for Right to Know which benefited the whole community. Please, please keep this in mind when voting for any volunteer candidates with involvement in prior lawsuits against the town. From personal experience, in my opinion, the lawsuit demonstrates the commitment and courage of an individual to direct Hudson attention only as a last resort to improve a town policy or further justify a particular decision that needed to be contested. Finally, I think I supply proof a candidate's qualifications to be the primary litmus test for a position, not a former involvement in a lawsuit.

And on a brighter note, just to lighten it up, I wish to thank the retiring Department of Public Works Director Jess Forrence for his many years of service to Hudson, and I greatly appreciate his contribution. I also thank the Board of Selectmen for your service to this town and allowing me this time to state my opinions. Thank you.

Dean Sakati, 11 Fairway Drive

Dean Sakati, 11 Fairway Drive. Chairman McGrath replied, I recognize the name. to which Mr. Sakati replied, and I'm on the ZBA as well. Just really quickly, I had some words. I'm going to go a little bit off script here because I would like to see Chris Thatcher be unanimously voted in the Sustainability Commission, please. So I submitted a letter. I'm going to read parts of it. I'm going to skip other parts. Please find my letter of support for Mr. Chris Thatcher, who has graciously volunteered his time to support the Town of Hudson at the Sustainability Committee. I'm reading because I just submitted this a few hours ago. I have known Mr. Thatcher for over three years and can attest that he is an exceptional candidate to serve the Town of Hudson. Mr. Thatcher has the professional and personal attributes to make him a great contributor to this committee.

Let me share a few of his personal and professional qualities, as he is one ethical and passionate in the way he in what he pursues, in the causes that he pursues in support of Hudson. He he's selfless in putting significant this is to he's selfless and submitted excuse me selfless in putting significant time and his personal reputation into what he believes is best for Hudson. Three, he's intelligent and well educated. He does his research to learn and understand the issues. As an executive at a medical device company, which he talked about during his interview, he brings to this position great professional experiences. Four he's a person of great charity. He has a big heart who is always contributing to local causes. I personally seen him donate time and treasure to local causes that he believes in. My daughter was a beneficiary of that. She did a startup and she created a GoFundMe page. He anonymously donated \$100. That just shows a little bit as it affected my daughter and her personal pursuits to create a company that was doing good for young women dancers. Chris Thatcher takes his role as an involved citizen seriously, even to the discomfort of both himself and town leadership, as we saw at the last meeting. Democracy is messy. It's essential at the local level, and it keeps engagement from both its citizens and elected leaders. Chris Thatcher's character, such that he is open to and would actively encourage citizen's thoughtful disagreement. He strongly believes that citizen involvement is essential in the running of government, hence his willingness to volunteer for the Sustainability Committee. I'm going to go a little bit off script here because I appreciate, Mr. Morin, your your apology to him. I think that's important. But I thought he was rough handled by a couple people that night. And I didn't think that was, I didn't think that was respectful. It wasn't respectful to to him. And I think it sets a tone for the for the town as a whole. I mean, things have gotten hot in this town. We all know that. The town has become emotionally supercharged. Right. And I'm sure a lot of people have said things that maybe they regret. But I think we all need to take a moment to reflect on those things. Right. And we can all I think we can all do better. And I think we all should do better.

And and you know, I guess what I'd close with is the five-minute input. I think the five-minute input should be sustained. Three minutes Have having had the pleasure of speaking before the Planning Board on

multiple occasions, I found three minutes to be absolutely disrespectful. It's too short. You could hardly get your statement out. I bet you if I'm being timed right now, I'm probably over three minutes already, right? So you find yourself unnecessarily rushing through a line of reasoning, a thought process that doesn't do anyone any service. So I would I would recommend that we keep the five-minute rule so that people can express themselves. And frankly, it may not always be well-received, but it's really important. It's a rare opportunity that these boards get feedback and we may not always like to hear it. Right? I'm on ZBA. We may not always like to hear it, but it's really important. It's the only way we can get a self-check of what we're doing. And Mr. Guessferd, you were in the military, you hot washed you after action review. You always took the time, right, to be able to self-examine what you're doing. Our boards, we have to do the same thing if we want to have high quality, modernized boards during a time that we're that we're confronted with a lot of challenges. Let's face it, things are changing rapidly and a lot of it's beyond our control. And but we have to make the best of it. Otherwise we're not going to be a great community. So that's all I have. Thank you for your time and thank you for your service.

Michael Jakoby, 94 Gowing Road

My name is Michael Jakoby. 94 Gowing Road, Hudson, New Hampshire. I had just had a couple of things in support of Chris Thatcher to the Sustainability Committee. He does a lot for this community. He works hard and has integrity, and I just wanted to acknowledge that I support him and I hope you guys do as well.

I also wanted to say that I'm opposed to dumping snow in the parks. If we can find an alternative place to put it besides Merrill Park. I would appreciate it. The other topic I wanted to address was the the Board's conduct over the last meeting. And I, I appreciate Mr. Morin apologizing to Heidi. She is my wife. Just wanted to know that. I know it's a hard job and I know that it's passionate. But the Board has to remain professional and it has to be respectful to whether it's to the residents or to each other or to other committee members that you're liaisons to. We just I know topics get passionate and it's just something that I think needs to be looked at and make sure that it doesn't get out of hand. And I do appreciate your apology, and that's all I had to say. Thank you.

## 5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

### Recognition - Deputy Town Clerk Donna Melanson

Chairman McGrath invited Donna forward and presented her with a certificate that read "This certificate of recognition is presented to Donna Melanson for going above and beyond, leading up to and during the 2023 Town Election. Your hard work and dedication is greatly appreciated. This certificate, along with a gift that's inside, is presented with the Board of Selectmen's thanks and appreciation.

### Appointments

- 1) Benson Park Committee - (2-member vacancies expiring 4/30/23, 2-alternate member vacancies expiring 4/30/2023 & 4/30/2024) Judy Brouillette (incumbent member).

Selectman Morin was recognized and said I'd just like to say Judy is taking a huge participation in the committee. She's actually volunteered for secretary and she does a lot of the work, so I'd be very happy to nominate her. Selectman Morin made a motion, seconded by Guessferd, to appoint Judy Brouillette as a member of the Benson Park Committee, with a term to expire 4/30/26. Carried 5-0.

- 2) Cable Utility Committee - (2 member vacancies expiring 04/30/23, 1 alternate vacancy expiring 04/30/23) Diane Cannava (incumbent member)

Selectman Guessferd was recognized and said I just also, kind of in the same vein as Selectman Morin sitting on this committee myself, seen her in action. She's very passionate about it, as we know. She's very involved with the Cable Committee and with HCTV. So I believe that she would, it's really the right thing to do to appoint her again. Selectman Guessferd made a motion, seconded by Morin, to appoint Diane Cannava as a member of the Cable Utility Committee, with a term to expire 4/30/26. Carried 5-0.

3) Sustainability Committee - (2 member vacancies expiring 4/30/23, 2 member vacancies expiring 4/30/24, 1 vacancy expiring 4/30/25, 1 alternate member vacancy expiring 4/30/23) - Christopher Thatcher applied. Selectman Roy made a motion, seconded by Selectman Morin to appoint Chris Thatcher as a member of the Sustainability Committee with a term to expire 4/30/26. Carried 5-0.

4) Planning Board - (1 member vacancy expiring 3/31/25, 1 alternate vacancy expiring 12/23) Autumn Scott & Rich Weissgarber both applied for the vacant alternate member seat and interviewed for the position at the April 11, 2023 Board of Selectmen meeting.

Selectman Guessferd was recognized and said I just want to make sure that that's the clarification. We're not, we're not recommending somebody for the member spot because the Planning Board will take care of that. Just for the alternate spot. To which Selectman Roy and Chairman McGrath replied, right.

Selectman Morin made a motion, seconded by Selectman Roy to appoint Autumn Scott as an alternate member of the Planning Board with a term to expire 12/31/23. Carried 5-0.

## 6. CONSENT ITEMS

Chairman McGrath asked, does anyone have anything they'd like removed for separate consideration? Selectman Roy asked to pull item 6E-Minutes of April 11, 2023. Chairman McGrath asked to pull item A4-Solar Exemption.

Selectman Dumont made a motion to accept items 6A 1,2,3,5,6,7,8,9,10, 6B, 6C, 6F. This was seconded by Selectman Morin. Carried 5-0.

Selectman Roy made a motion, seconded by Selectman Guessferd to defer the minutes of the April 11, 2023 meeting to the May 5, 2023 agenda so they can have some spelling errors corrected. Carried 5-0.

Chairman McGrath went on to talk about consent item 6A-4 Solar Exemptions. Chairman McGrath said I'll speak to that, in the list of applicants. For that, there's a person with the last name of Michaud and I checked with Jim Michaud, the town assessor. And there's no relationship at all there. There's no familial relationship, there's no friendship. He doesn't know the person he doesn't own. Jim doesn't own property in town. So I just wanted to make sure that that was clear. So we'll vote on that separately, but that's the reason for removing it. Seeing no further discussion, Selectman Dumont made a motion, seconded by Selectman Morin to approve consent item 6A-4, Solar Exemptions. Carried 5-0.

### A. Assessing Items

- 1) Disabled Veteran Tax Credit: map 203, lot 125 - 7 Hickory St.
- 2) Disabled Exemption Application: map 178, lot 013, sub 109 - 29 Mobile Dr.
- 3) Elderly Exemption & Solar Exemption: map 197, lot 180 - 14 Spruce St.
- 4) Solar Exemptions: map 241, lot 055 -10 Deerfield Ave.; map 199, lot 031, 49 Pelham Rd.; lot 231, lot 011, 64 Gowing Rd.; map 195, lot 001, sub 002, 165 Standish Ln.; map 174, lot 067 10 Haverhill St.; map 138, lot 010, 10 Forest Rd.; map 160, lot 067, 40 Rangers

Dr.; map 200, lot 043, 80 Bush Hill Rd.; map 168, lot 107, 20 Frenette Dr.; map 194, lot 010, sub 002, 4 Warren Rd.; map 197, lot 143, 9 Hemlock St.

5) Elderly Exemptions: map 229, lot 023, 21 Ridgecrest Dr.; map 241, lot 058, 5 Brookfield Rd.; map 168, lot 054, 34 Greeley St.; map 124, lot 069, 33 Beechwood Dr.; map 241, lot 032, 35 Dracut Rd.; map 144, lot 018, 60 Lawrence Rd.; map 136, lot 032, 31 Bockes Rd.; map 168, lot 068, sub 077, 422 Elk Run Rd.

6) Elderly Exemption Re-qualifications: map 229, lot 016, 12 Ridgecrest Rd.; map 204, lot 064, 15 Burns Hill Rd.; map 147, lot 017, sub 024, 4 Lexington Ct.

7) Veteran Tax Credit: map 197, lot 019, 20 Oban Dr.

8) Tax Deferral Application: map 151, lot 005, sub 002, 38B Barretts Hill Rd.

9) Gravel Tax Warrant: map 122, lot 2 - 53 Old Derry Rd.

10) Tax Deferral Lien Releases: map 175, lot's 57 & 59

B. Water/Sewer Items

1) Sewer Abatement S-CAP-23-01, 14 Howard Ave

C. Licenses & Permits & Policies

1) Raffle Permit - Friends of Benson Park

2) Hawker/Peddler Lic. - Heavny Dogs and Catering

3) Hawker/Peddler Lic. - Trinity Solar

D. Donations - none

E. Acceptance of Minutes

1) Minutes of April 11, 2023

F. Calendar

04/26	7:00	Planning Board	Buxton Meeting Room
04/27	7:00	Zoning Board of Adjustment	Buxton Meeting Room
05/03	7:00	Budget Committee	Buxton Meeting Room
05/08	7:00	Conservation Commission	Buxton Meeting Room
05/09	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on April 11, 2023

- 1) Selectman Morin made a motion, seconded by Selectman Guessferd, to hire Patrick Demarco as a part-time videographer, classified as "Regular Special Shift Employee" with a starting salary of \$15.00 per hour. Carried 5-0.
- 2) Selectman Dumont made a motion, seconded by Selectman Guessferd, to hire Barbara Bouley as Town Treasurer, as recommended by the Finance Director. Carried 5-0.
- 3) Selectman McGrath made a motion, seconded by Selectman Dumont to hire Sithoeun Prak with a starting salary of \$27.17 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.



- 4) Selectman McGrath made a motion, seconded by Selectman Guessferd, to extend the probation of Firefighter Mitchell Rufiange for an additional 3 months with a completion date of July 18, 2023, for a total of 12 months as recommended by the Fire Chief. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont to hire Francis Enos for the position of Deputy Fire Chief, a non-exempt position, in accordance with the Hudson Police, Fire and Town Supervisors Association, Step 7, with an annual salary of \$115,179.00 as recommended by the Fire Chief. Carried 5-0.
- 6) Selectman Morin made a motion, seconded by Selectman Dumont to appoint Public Works Department Supervisors Jason Twardosky to the position of Interim Director of Public Works at a salary of \$112,671 per year, effective April 30, 2023. Carried 5-0.
- 7) Selectman Morin made a motion to adjourn at 10:29 pm. This was seconded by Selectman Guessferd. Carried 5-0.

8. NEW BUSINESS

A. Public Input at Board of Selectmen Meetings (Agenda Addition)

Chairman McGrath began the discussion by saying, so despite the comments from some in the audience about having five minutes we have tonight, it's not a terribly lengthy agenda and it's not a difficult agenda, but there were meetings that we have that are lengthy and difficult. We have a lot going on. We have all of our employees sitting here, as is evidenced by the Police Chief sitting right up front, the Town Engineer over here, Finance Director. Those are, those are, all of those people as well as others are always sitting in the in the room waiting to, waiting to get their projects heard. And by and tonight, we didn't have a lot of public input was relatively quick. But there's times when it's not so quick and we're spending a lot of time and keeping the employees here and they have to show up for work the next day. So I think that three, three minutes is more than adequate. That's my my thought. And I'm willing to listen to anybody else. And if you have any comments about it.

Selectman Morin was recognized and said I'd actually like to defer this so Selectman Morin I'd actually like to defer this so I can look at a couple other because I know the School Board's got a different one than we have, and I'd like to look at that again and see how they do it, because I know they have some very specific in their wording on how public input. So I'd like to defer it till next meeting if we could. Chairman McGrath replied, sure.

Selectman Roy was recognized and said Yeah. So I was a little dismayed when I when I saw this addition to the to the, to the agenda. And as to deferring, I guess my question would be, would we still consider this a first read because we've changed the policy that any policy changes would have a first read and a second read. But we can discuss that after.

Selectman Roy went on to say, so as I've said all along, I think that we should make decisions based on data. So I did a little research and in the last year we've had an average of 3.4 citizens give us public input per meeting. Now, not every meeting has public input. Some had more than 3.4 citizens, some had less. That equates to a mere 17 minutes per meeting if we stay at the five-minute standard. I've listened to members of this Board speak for more more than five minutes about things that are barely relevant to the issues we're facing in the town. Public input is the most important form of citizen outreach. It is something we should honor. It is a forum where citizens can tell us their elected representatives how they feel about the state of the town, or any issue for which this board has control. It takes an amazing amount of courage for a person, especially a person not accustomed to public speaking, to take time out of their life and come before this board to exercise their individual right. Public input gives the messenger a forum to

deliver that message. For us to make an informed decision, we must do the difficult thing. And in the words of our newest member, to be willing to take multiple points of view with different sets of information and make an informed decision. Even using a reasonable basis standard review, it fails at any logical scrutiny. It appears. It appears that the board is trying to diminish the voice of those folks that take the time to come and give us their input. And I am strongly opposed to reducing this from 5 to 3 minutes. I think it's the least we can do for our citizens. So that's what I have to say.

Chairman McGrath then asked, Selectman Guessferd, do you have anything that you'd like to add or Selectman Dumont? Selectman Guessferd replied, yes, Madam Chair. I see both sides of this. I do. I respect, I respect the town employees time. I respect everyone else's time. And on that part of it, I do understand the data just presented does, it was I was one of the things I was going to I was going to ask. What is that what is our average? Thank you for doing that research. Also, the other thing I was thinking about is I don't know how not only the School Board does it, but how other select boards handle this situation as well. Again, data, more data, the better. But my general feeling overall when I look at this is while it may inconvenience us from time to time. Us citizen input is important and I do get one of the one of the citizens said you know it's difficult. I've done a lot of public speaking and it is difficult to kind of formulate if you have something important to say, to be limited to that three minutes, it does rush you. It does get you in a situation where you're you're more nervous and you may not be able to you may not present the way that you want to. Again, understand what we're trying to do here. And we do want to try to move these meetings along as much as we can. You know, I for one, do appreciate the public input. And sometimes we we get information that we might not otherwise would have gotten. So while I respect your your proposal to do this, I think I'll probably land on the other side to keep it at five minutes. Respectfully.

Selectman Dumont, do you have anything that you'd like to add, or? Selectman Dumont replied, I do. Yes. Thank you, Madam Chair. A couple things. I do think it's greatly important that we seek out public input. However, in the same sense, I do think it's also just as much as important that this board or with any other board, when you look at public speaking, are able to accomplish the task at hand. So I would like to know if it was at all changed, if the speaker isn't able to get their point across in that allotted time, do they have the ability to ask for more time and how would that be laid out? Chairman McGrath replied, I don't know that. Selectman Dumont replied so that would be the only thing. And hopefully maybe we can do a little bit of research and see how other boards do it. My only worry is that you see when people do get up and speak, you have a lot of good useful information, but you also do have some that is repetitive and sometimes those issues are better off written down and given directly to individual board members to get that across as to not delay or hinder that board's agenda that night. So I think the public input is extremely important. I'd like to see if there's any other option out there or if there's a way that we can lay it out. So that way, if that person isn't being repetitive, if they're just, you know, not getting their point across, in that allotted time that they have the option to ask for more time.

Selectman Morin then said I'll stick with my like to defer this. But reading it, well, everybody's been talking. There's a lot of stuff on the policy we have now that we don't follow that, you know, if we're going to keep to the five minutes, then we need to stick to the whole policy. Everything the policy says. And we don't do that now. So like I said, I want this deferred until we can take a look at some other ones. So we have some background because as everybody said, things change, policies haven't been updated. So we should look at it and update it at the same time. Selectman Guessferd replied, okay. I agree.

Chairman McGrath replied okay, so we'll defer this until another meeting. Selectman Guessferd asked, do you need a motion and a second or we'll just defer it? Selectman Morin replied, no, it's just deferred for now. It doesn't take it off the table. Just we bring it up later. Chairman McGrath replied, we'll get in touch with the School Board to find out what they do and the Planning Board, because they have a time limit on their public input. Selectman Dumont replied, yeah. I believe, if I may speak, I believe that that was changed down to three minutes. I would look at outside to see what other communities are doing, what the state does. They receive a lot of public input as well. And just for kind of clarification from my own sense on the other boards I was at, would it be tabling this issue? Because normally I would always see a deferral with a motion and a second and a tabling the chair has the ability to put it aside and and pick

another time for the agenda. I just don't know if I'm understanding that or maybe I'm wrong, but I figured I would ask just for my own. Selectman Morin replied if you want to do a motion, that's not a problem. Selectman Roy added, I think that's actually the proper way to do it, to do a motion to defer and then a second. Selectman Morin then said we probably should go back for the minutes too, because those get deferred. Selectman Dumont replied we did do a motion to defer those. That's, that's kind of why I was asking. Selectman Morin made a motion to defer discussion on changing the Board of Selectmen Public Input allotted time from five minutes to three minutes. Carried 5-0.

B. Public Hearing - Acceptance of Municipal Boat Launch Investment Relief and Recovery Funding

Chairman McGrath recognized Town Engineer, Elvis Dhima. Mr. Dhima began by saying Good evening, everyone. As you most of you recall, we've been pursuing this for quite some time. We have successfully landed this grant. At the time of the application was submitted estimates related to the work we filed for up to \$40,000 and they have approved us for the entire amount for the work, the tree clearing, the construction and the permit portion of it for the total amount of \$33,962. The way this works is you as a Board have to accept this grant. We'll have to file the paperwork that goes with it. It goes to the governor's desk to sign it and it becomes official. This is a 75% / 25% match. 75% comes from the ARPA money that's being managed by the governor's office. And 25% match from the local comes from the Conservation Commission they were kind enough to get this going. That's how the whole this project got started. With that said, you have a few motions in front of you tonight and I'll take any questions you might have.

Selectman Roy asked I just want to be clear. Is this GOFFER money or ARPA money? Mr. Dhima replied GOFFER money. But my understanding is basically it's federal money through the American Recovery that's being that's being managed by the governor's office. But they're the ones, the governor's office, is the one that finally signs off on the grant.

Selectmen Guessferd was recognized and said I noticed within here the quote, you have the quotes that you have here. Are they still valid? They look like they've already expired, but are they going to honor those? Mr. Dhima responded, yes, I called and the answer was yes. So good question, because I was asking the same thing. But yeah, those are still good. It took a little bit longer than we expected. And I think both businesses that are going to be doing this are local, and I think they understand that. So they're willing to honor it.

Chairman McGrath then said, okay. So we need to open up the public hearing on this. Selectman Dumont was recognized and asked, was there a formal bid process for either one of those? Mr. Dhima replied, no, these were estimates. And the reason we do that, that not all the grants work the same way. Some of them require estimates so they can approve the work that you're submitting. Some other ones you can do it after the fact. Unfortunately, with some of this, we file and we don't get the grant. So it's basically it's you know, you're going out for something that you might not be able to get and it's a waste of time and a bit of a waste of resources on our end, too, as well. But not for this one. And then there's some discussions I think is going to be coming up with the next Board of Selectmen meeting discussions about increasing the threshold and they'll be brought up on the next meeting. We've talked about that in the past. Right now the thresholds are \$10,000 and \$25,000. I think we're trying to increase those thresholds to \$25,000 and \$55,000 because those numbers are based on the 90's. And now due to inflation, that ten grand back then is about \$25,000 now. So things will change a little bit if it gets adopted by the Board of Selectmen, it'll be public input for those, but we're trying to adjust those thresholds there and I think that will help a little bit with what we're trying to accomplish for these small projects.

Mr. Dhima went on to say, I will add something to your point. We had two bid openings. We had to pre bid mandatory pre bid meetings for projects that are both under a million. One was under \$70,000. And we received one party for both, for each one of them, one party. And we had to call them in to show up at the pre bid meetings. So you can go through the exercise. You might not get anyone to show up. So it's it's

tough, especially with the small jobs. But yeah, we had to pre bid meetings and we only had one party show for each one of them. Tough, Tough.

Selectman Guessferd then said, I'll just say, as you we've talked about this before, Madam Chair. Sometimes for the larger jobs, even if you only have one, it's the process and the smaller ones. I get it. I understand. And I do agree that from time to time we need to revisit these these limits. We do it in the federal government as well. You know, they they, they change things. They change limits because a lot of times it doesn't make sense. 20, 30 years afterwards. But I think the process is important. And and sometimes it might cost us, you know, when you're sitting in the middle of it, you're you're thinking, you know, yeah, this is unnecessary cost, but all these things have to be weighed, right? And it's just at times important to go through it because another, you know, so again, just always we need to be always be thinking about, you know, the pros and cons of doing that because I see more things that we waive a lot of times than what we actually actually put out for bid. Mr. Dhima responded, we just so everyone feels good, you know, after this conversation, we do have five jobs out there that we're going out to bid. So one of them is federal funded, too. So we have quite a bit out there. We're just not getting the feedback that we'd like to get, but we'll go through the process, see what we get. But the town right now, Engineering and Public Works and a couple I don't know which other ones, but we have five jobs out there right now.

Selectman Guessferd replied, I understand the frustration, though, with it. I really do. Mr. Dhima replied, It's tough. It's tough. I'm concerned. I look around and the biggest issue is labor. No one can commit because they can't get labor. That's a problem. Material is one thing. I think we're over the hump on that one. But labor, you keep hearing labor, that's not going away. That issue is going to persist. And that's going to be an issue for us when we try to get work done internally and externally for projects that we need to do and for staff here. But we'll deal with it one day at a time, right? Yeah, I hear you.

Seeing no further questions or comments from the Board, Chairman McGrath opened the public hearing at 7:53 p.m. Seeing no-one present to comment, Chairman McGrath closed the public hearing at 7:53 p.m.

Selectman Morin made a motion, seconded by Selectman Dumont, to approve and accept the grant in the amount of \$33,962 for the Municipal Boat Launch Investment Program. This grant is a 75% / 25% split with the Town Conservation Commission portion to come from account number 4619-5586-252. Carried 5-0.

Selectman Guessferd made a motion, seconded by Selectman Dumont, to authorize the Town Engineer to be the principal for Hudson Municipal Boat Launch Investment Program. Carried 5-0.

Selectman Morin made a motion, seconded by Selectman Dumont to hire Kennedy's Trucking and Excavation, LLC of Hudson, New Hampshire, for the amount not to exceed \$30,000 upon receiving the grant. \$22,500 from the grant and \$7,500 from account number 4619-5586-252. Carried 5-0.

Selectman Guessferd made a motion, seconded by Selectman Dumont to hire Tip Top Tree Service, LLC, of Hudson, New Hampshire. For the amount of not to exceed \$2,800 upon receiving the grant, \$2,100 from the grant and \$700 from account number 4619-5586-252. Selectman Roy was recognized and said I just think is a little late to the game, but. And I'm not really good at math, but I only come up with \$32,800 and the grant is for \$40,000. Mr. Dhima replied, I knew someone was going to bring it up. So the delta is basically what we have to pay the State of New Hampshire for the Shoreline Protection Permit. We're getting reimbursed for that as well. So that's what the delta is. Selectman Roy replied, Okay. But you don't need another motion for that? Mr. Dhima replied, we don't need another motion because we already did that. And they're basically going to reimburse us 75% of that. So because we're as frugal as we are trying to get every nickel out of this. So we basically filed for the piece that we paid for the permit and they put that in as well. So that's where the delta is. If I could charge for my own time, I would have done that too. But I said no to that. Don't be greedy. Seeing no further questions, Chairman McGrath took the vote. Carried 5-0.

C. Public Hearing - Acceptance of Lead Service Line Inventory, Sampling Plan and Replacement Plan Grant from NHDES

Town Engineer Elvis Dhima was recognized and said Thank you. As you recall, we have filed for a significant size grant not too long ago. \$100,000 regarding our management of our water supply and we received that. That's in the works right now. In addition to that, we filed recently for another additional DES grant for the amount of \$40,000. This is basically related to doing a better job of information that we have regarding the water ties out there and basically recording to what we have for materials related to the connections from the main to the house. What we're looking for is basically taking all the data that we have and determine that we do not have any lead services out there. This is part of that. It's basically driven by EPA and we need to have this completed by next year. It's a significant amount of effort by our consultants being put into this, our water consultants, our GIS consultants. We at the Engineering Department also working to bring all this data database into our GIS. So we're now operators and we, the town staff, look for information it's available the second we get into the into that particular property, that has town water. But we need the additional help from the outside as well. So DES basically saying there's funds available, here it is, apply for it, show us what you're doing, show us who you're hiring, can they do the work? And fortunately, it's all been done by engineering firms that already work for us, Wesson and Samson and CDM Smith, which is our GIS. And with that said, we've been we've been granted the full amount that we asked for. So with that said, again, the Board has to accept it and we'll have to submit some additional paperwork. Once I get submitted with the Board of Selectmen approval, we get access to the funds and move forward with this project.

Seeing no further questions or comments from the Board, Chairman McGrath opened the public hearing at 7:59 p.m. Seeing no-one present to comment, Chairman McGrath closed the public hearing at 7:59 p.m.

Selectman Dumont made a motion, seconded by Selectman Guessferd to accept the Hudson Water Sustainability Grant for the amount of \$40,000 funded by ARPA funds. Carried 5-0.

Selectman Morin made a motion, seconded by Selectman Dumont to authorize the Town Engineer to be the principal for the Hudson Water Sustainability Grant program. Carried 5-0.

Selectman Morin made a motion, seconded by Selectman Dumont to hire Hudson Water utility consultant Weston and Sampson Engineering and CDM Smith Engineering for the amount of not to exceed \$40,000 upon receiving the grant funds. Selectman Guessferd then said, I usually ask this question. So how do we pay the consultant here? What is our kind of our mechanism monthly invoices or how does, how will that work? Mr. Dhima replied, it's basically so we'll, we'll provide a purchase order and basically we'll pay them as they go based on their deliveries, okay. Selectman Guessferd asked, based on a certain amount of rates; a rate schedule? Mr. Dhima replied, yes. Which I don't have that with me because there were different ones. But yes, basically on their hourly rate and who's going to be working on those particular tasks? There's going to be multiple tasks here, like office tasks, research tasks, GIS tasks and field probably excavation tasks as well. So there's multiple ones. We still haven't figured out everything. It's kind of one of those. The money's there, but the DES still doesn't know how the program is going to work. So I'll probably have more details about it as we, we have to have a kick off meeting for these grants with the state first to figure out what the first step will be and we'll have a better idea to what their expectations are. And then we'll just kind of work around that. Selectman Guessferd asked, the contract will have a rate schedule in it? Mr. Dhima replied, yes, yes. We'll have some rates included into the into the contract. It will be two contracts. It will be a principal contract with Weston and Sampson and a secondary one with CDM Smith and they're both going to have their language in it. Yes, similar to other contracts we've done in the past. Selectman Guessferd replied, sure, sure, yeah. Seeing no further comments, Chairman McGrath called for a vote. Carried 5-0. Mr. Dhima thanked the Board and said, we've got a couple other grants in the works. Those are the millions. We'll see, maybe I'll come back for those. We'll see. We'll know in a couple months. Thank you.

D. Town Wide Paving Contract

Chairman McGrath recognized Public Works Director, Jess Forrence and Supervisor Jay Twardosky by saying this is the last night we're going to see you (Mr. Forrence) at a Board of Selectmen meeting. Mr. Forrence said stop by the house anytime you'd like to say hi. There was a gentleman that lived down the road, Mr. Anger, that used to do that all the time. Sit on the porch. And boy, he knew everybody, and I'm not far behind.

Thank you, Madam Chair, members of the Board, I'd like to hone in on what Elvis said just a couple of minutes ago. We've been looking for a truck driver labor now for almost two months. And we've called them all in except for one gentleman from Texas. I talked to him on the phone. And the first question they come in when they sit there and ask is, what can we do about starting pay? The \$21.34 is very difficult for anybody with a family. So it's difficult. We still haven't got anybody even close. You know, we hear from the next day calling and repeating that. So it is tough out there. It is tough. The Board's going to have a tough time when negotiation comes up again to try keeping the help we have.

Mr. Forrence went on saying, to get into the Brox extension. Primarily the only cost in here is salaries like Continental has done. A lot of big communities around here. They throw money at their employees to keep them. Brox has done just about the same thing, not only to keep employees, but to keep truck drivers trucks and that. That's why I'm coming before you to ask to extend. And if you recall the last couple of years we did default budget, we've had to take money out of town wide paving to pay for the first year's lease on the roadside mower for the front end loader. And that that added up to \$52,000 that Brox didn't get after they were promised, you know, the money for the paving. They understood, they understood what our needs were. And that's why we like dealing with them. We told them with the budget passing this year, everything that we had in line should be covered. So we should not have to go back after town wide paving to cover any other costs. Jay (Twardosky) has done the legwork on this on streets that we need to top. I've said it in the years past that streets aren't going to get topped, that should be. But that's what we're going to go after big time this year and then take care of the roads that are in dire need. So I'm asking the Board to look at the prices, look at the increase minimum, if you ask us. And we really enjoyed dealing with Brox and their workmanship within town, you can see their prices throughout other towns. They do a great job with us.

Chairman McGrath said well, I can tell you that I was driven around Nashua today and the roads over in Nashua desperately need Hudson's crew over there to clean up there. Mr. Forrence replied, well, they're throwing a lot of money this year at it. You know, they're up around \$9 Million on taking care of streets. So, you know, they'll get there and everything is everything is time. Everything is money. You know, next couple of years we should catch up where we fell behind for the last couple of years. So that'll be a good thing.

Selectman Guessferd was recognized and said Okay. Yeah. I mean, when you look at the data here, it. It really kind of screams at us. But, and what I see is that we did some research. You did some research, and you talk about one town, one city. And I get I get it that they're a lot higher. And I'm not opposed to this. I just again, it's about transparency. It's about making sure that we're doing everything we can to assure our taxpayers that we got the best deal possible. And I know we have a good relationship with Brox, and that all works out. You said that you had said here that recent bids in the area. Besides Nashua, are they were there other bids you were looking at for other towns as well? And if so, I would just say include them. That way we can see that they're all higher rather than just one data point. And I'm certain that they probably are. But I just want to make sure, again, assuring all of us that that, you know, we didn't just focus in laser focus in on one town that's a lot higher than ours. Maybe there's four that are a lot higher than ours. And that's even a stronger case for, for continuing our what I'll call sole source with Brox. So that would be my advice to you is, is that if you can at least you may have done the work and it sounds like you've done some very good legwork on this, but to just kind of expand what you put in here so that we can see it and say, Yeah, there's 3 or 4 towns and they're paying a lot more than we are, you know, for this, you know, not just Nashua, which is, you know, it's hard to compare, but you would think that there would be likely higher, you know, given or maybe not. Right? Because they're a bigger town. Maybe they

have more buying. Mr. Twardosky added they have a lot more volume. To which Selectman Guessferd replied, right. So they might be able to get a better deal. Right. So that again is a is a good data point. But just my point is that's let's document the good work we're doing to make sure that everyone understands that it's not just, you know, one city that's paying a lot more. There's a lot of towns around here and we're we're getting a great deal, you know, for our citizens. Correct. The more bang for the buck, right? Yes. Thank you, Madam Chair. You're welcome.

Chairman McGrath asked, anyone else? Mr. Twardosky replied, there was a couple of towns. There's a number of towns that haven't The bids hadn't opened yet. and then there was. There was two. I had preliminary information, but I didn't have it in writing. o I didn't want to put something on here that didn't actually have the Facts on. But there have been a couple and they are significantly higher. Selectman Guessferd asked, the other ones are as well? Mr. Twardosky replied, yes. Chairman McGrath then asked Selectman Guessferd, so are you suggesting that we get that information before we go ahead with this? Selectman Guessferd replied not at this point. I mean, I don't think so. I mean, everything lends itself to saying that this is this is a good a deal. I mean, maybe we should I don't know what. Selectman Roy interjected saying, well, I mean, I think that maybe we go forward with it. But when we start to look at the policy, maybe we look at having some sole source justification language in there. So so that if if they are doing a sole source, they have to tell us why. Right? And it could very well be this. You know? Selectman Guessferd then said the federal government uses something called a justification and approval or just a J and A and we used to call them sole source justifications. And it really it's just something for the file that says here's a unique capability or here's something that's so compelling that that we don't that we want to get a justification to to waive the bid process or to go out and look because there's probably other paving companies out there that, I don't know if they can do it at this level. I mean, there probably are, but it really just reinforces what you're telling us, that's all. So that if somebody down the line comes in and says, well, this is what you did, but you really did a lot more. And again, just kind of putting that in a I like the idea of a sole source justification that goes in your file done. And that way somebody comes in and looks at it and says, there we are. Yep, that's a good reason and we move on. Mr. Forrence replied that won't be a problem for Jay. Mr. Twardosky replied, it's not a problem. Selectman Guessferd laughed saying, I like the way you said that Jess. Seeing no further questions from the Board, Selectman Morin made a motion, seconded by Selectman Guessferd to extend the town wide paving contract with Brox Industries for Fiscal Year 2024. Carried 5-0. Chairman McGrath then addressed Mr. Forrence saying, thank you very much, Jess and happy, happy retirement. And don't be a stranger.

#### E. Notice of Retirement - Firefighter/AEMT

Chairman McGrath recognized Fire Chief Scott Tice. Chief Tice began saying Thank you, Madam Chair, and good evening, everyone. Good evening. Received notification from firefighter JT Bavaro that he intends to retire as of July 1st. JT has been with us since August of 2000 when he started as a call firefighter and he was hired full time in March of 2002. In that time, he's been a really good employee of the department. He has received several different awards and citations, so he will be missed. But I certainly wish him well in retirement. Seeing no questions from the Board Selectman Roy made a motion, seconded by Selectman Dumont to accept the notice of retirement from Firefighter/AEMT James Bavaro, effective July 1, 2023, with the Board's thanks and appreciation. Carried 5-0.

#### F. Seagrave-Hudson Tower Truck Contract

Chairman McGrath again recognize Chief Tice. Chief Tice explained, yeah, so Yeah. So in regards to the contract, we have the contract that we discussed about a month ago that you authorized me to sign. There was two things that we were looking at in that contract. First one, I thought we could, we should change the jurisdiction to settle any disputes to New Hampshire courts, which Seagrave has

agreed to. And Steve had asked me to see if we could add any language relative to surcharges in the contract, which Seagrave was not willing to do. But they offered another option of a contract which lowered the price by about \$100,000, but then put it in the Producers Price Index, which is an inflationary index, and they would take the difference between the value of the PPI, the month the contract is signed, and the month before delivery, and any increase or decrease would affect the price. Where we have \$2.1 million from Target, and the intention is that the Target money is paying for the truck and the taxpayers are not paying for the truck and they couldn't put a cap on that; it would not be my recommendation that we go with that contract because that would be agreeing to an open ended price. And if we saw another bout of inflation like we saw this year, we would have no legal standing and it could exceed the \$2.1 million where; the first option is a contract with a set price. And that would be my recommendation. It's, there was a \$900 increase, so that contract would be \$2,079,643 for cash on delivery. Or if we did a prepay option, we would get a \$122,500 discount, which would bring the price down to \$1,957,143.

Selectman Guessferd said so they're not willing to cap the contract? Chief Tice replied, if they put the if we went with the contract with the Producers Price Index, they wouldn't put a cap on it. So it would be open ended and we'd have no legal standing if we saw inflation go up in the price of the truck went over the \$2.1 million. Selectman Guessferd then said okay, so the alternative to that is? Chief Tice replied is The original contract with the fixed price.

Selectman Dumont was recognized and said so that original contract with the fixed prices is the \$1,000,957 if prepaid? Chief Tice replied yes. Selectman Dumont then said you had spoken about surcharges. Is that, that's included in that original contract as well, do you know? Chief Tice replied so what happened with the with engine two, which we replaced, which we took delivery of last year, there was because of the incredible inflation that they had in the last year, Seagrave couldn't absorb all that inflation, so they passed that on to the consumers and charged surcharges on their existing contracts. We were not in a position because of the condition of the engine that we were replacing, to have a drawn out legal battle with them over the contract because the truck that we were replacing was, should have been off the road already. So we bit the bullet. We paid the surcharge and took delivery of the truck. We wouldn't be in that same position this time if it if it came about. We do have the contract, there's a contract. They were violating the contract. So there was, I don't you know, from the lawyer, there's the contracts, the contract. And we did even with engine two, we had legal means that we could have used. It just would have been very delayed. And we weren't in a position to have that delay.

Selectman Guessferd was recognized and said so what I'm hearing is so if we if, it sounds to me like you're recommending that we sign the original contract. The 1.957. And so if something if they try to come back to us with a price increase on that and try to hit us with another surcharge, we will have legal standing to fight that because we don't have a truck that we are replacing. We don't have an urgent need. We would be able to go through that process without that leverage that they would have on us. Chief Tice replied correct. Selectman Guessferd then said I just want to make sure we understand it and everybody else understands it as well.

Selectman Roy was recognized and said so my one concern about if that scenario played out is if that truck is not available for Target to occupy that building, like what would what would what would our liability be on that? You know what I mean? If they did the surcharge and we said, well, no, we'll just wait, right? And they build their building and then they can't get in cuz we didn't get the truck, you know? Selectman Guessferd said has to be part of it has to be there before the certificate of occupancy. Selectman Roy replied right, right, right. What's what's our exposure? What's our exposure on on that. Because because really, you just be hard pressed for me to pay any taxpayer dollars. Chief Tice replied right, we still we would still have about \$143,000 cushion if we held on to that. Selectman Roy asked with the prepay option? Chief Tice replied the prepay option and with the 2.1 set aside.

Selectman Morin was recognized and said so if we prepay and give them the money up front and they're going to put it away and me collect interest on it or whatever, we still may get hit with a surcharge even though we paid up front. I would say in an extraordinary circumstance, inflation, everything I've been researching, inflation has been leveling out. The PPI actually came down in March. Supply chains are



getting back to normal. So anything could happen. But it was a very extraordinary circumstance that led to that surcharge. Selectman Morin replied, but 860 days is a long ways away. Chief Tice replied, yes, but they also have some cushion built in. That's why they were able to drop the price. \$100,000. Selectman Guessferd said well, hopefully they're going to use that money to buy materials. Selectman Morin said but, you know, because they're not going to get to the truck probably until the last year of that 860 days. So it's going to sit there because they're not going to start building it today. You know what I mean? Selectman Guessferd replied, right. Hopefully they ordered a lot of the material at least. And so some of the money is utilized. But I get what you're saying. Selectman Morin said they're going to stop building it in 12 to 9 months before it's due. So it's going to be two years just sitting there. That's why I asked the question, because that money's just going to sit there. Selectman Roy added, well I think we make the same argument to them that we did with the other truck, and we get that whatever interest they made, you know, we negotiate that, negotiate that out at that time, you know, that that would be what I would suggest.

Selectman Dumont was recognized and asked but does that, that money actually sit in a I'll call it an escrow account because that's what I'm used to, an account that's not touched until materials are purchased for that truck? Or does it just go right into their general operating budget and they spend it as they as they wish? I don't see how you could get interest if it just gets pumped in and gets spent right away. Chief Tice replied It doesn't go into an escrow account. It goes into are however they put it. But theoretically it's in it's in their bank accounts and earning interest. And we did get credit for interest from the original surcharge for engine two. They did discount that based on interest.

Chairman McGrath then said it sounds a little... it sounds like it's ripe for problems. You know, on our end and on. Is it Seagrave? They're on their end. I mean, if they're not if they don't put it put that money into it. That's a lot of money. And if they don't put it into a special account, that that isn't being utilized for any other purpose other than for our truck. Then I mean, I just think that something just doesn't sound right to me. There's something that's a little fishy, and I don't I don't like to say that, but it's that's how I feel. It's and it's not on it's not on our end, but it's on their end. They want to they want to take the they want to get the money up front, which is understandable because it's a big truck. It's an expensive truck. But if we don't know what they're doing with that money, if they're utilizing it for some other purpose other than what it was meant to be used for, then we could we could end up.

Chief Tice replied, but they're also giving us a discount in the price of \$122,000. Selectman Roy added and that only becomes a problem if we don't get the truck at the end of the day because they misuse the funds. Right? Well, I mean, and just just to clarify what I mean, I don't know that I'm that concerned about it. Seagrave, and correct me if I'm wrong, is a fairly well established business that's been around for a long time. It doesn't appear that they we've done business with them for a while now. Chief Tice added, yeah, we have four Seagrave apparatus, right now. Selectman Roy went on to say so, so, you know, I'm not. Selectman Guessferd added, they're not going to run off with our money. Selectman Roy replied, right. They're not some fly by night company. Chairman McGrath then said I'm not trying to impugn their their credentials or anything. It's just it's concerning because it's such a large sum of money and it's a long period of time in between the time we give them the money and when they actually have to produce the truck for our use. Chief Tice replied, right. I would I would imagine they have some of that money invested or in accounts that's earning interest. They're also able to prepay for their supplies to build the truck, which then they're not paying interest charges on. So it saves them money when they're building the truck and it's giving us, we could we could do the cash on delivery, keep the money. But I don't know that we're going to make \$122,000 in interest in that time.

Selectman Dumont was recognized and said just to follow up, that's kind of what I was going to hint at I guess. With that discount, you'd be more, at least in my opinion, more apt to move forward with it. I think this Board needs to be willing to move forward with this project and try to push things along to eventually get there. If by the time that that truck becomes, if it becomes a problem and the money is not available or if it or for whatever reason, if they break contract again, again, that's a stipulation that Target we will have to revisit at that time. But for right now, you have to look at what's available. The money's there, the

money's allocated for that truck, the contracts available. You've done your research on it. I think it's proper to move forward with it. It's my opinion.

Selectman Roy added, I wouldn't disagree. Selectman Guessferd added, I wouldn't disagree either. Yeah, it's different than what we're used to in certain other public sectors where you're not paying any know you're not paying. We call it an advance payment to a company and to get an advance payment on a fixed price contract is unusual. But I think given the discount and all the other factors, it would be great if you could put something into the contract that would say, okay, you're going to put the money here, you know? You know, and show us your, you know, your, your build schedule and when you're going to have to buy long lead items so that we're comfortable with their process because I think they're going to try. I mean, if they're smart, they're going to order the materials as soon as they possibly can. So the long, I don't know how long the material would take to get. But and then you're right, they probably won't build it for a year or a year and a half from now or start it. So but I'm not sure we're going to be able to get that sort of detail from them. And and to me, it sounds like we got we probably have as good of a situation as we could hope for at this point. Chief Tice added, yeah, I think the last year was an extraordinary circumstance. Not, not not the norm. Selectman Guessferd asked, so you're comfortable with that? Chief Tice replied yes. Selectman Roy asked, do you need something from us? To which Chief Tice replied no, if, if you're okay with that, I will move forward with signing the contract and moving that forward. I just wanted to make sure we were completely out in the open. And you and the Board was fully aware of all the details. Chairman McGrath asked, so do we have a consensus, then, that we should move forward? Selectman Dumont asked and just to clarify that's with the prepayment of the \$1,957,000? Chief Tice replied yes. And we do have Target has wired the money to the town. So the town does have the money.

#### 9. Board Liaison Reports

Selectman Roy: Selectman Roy So I usually let the School Board handle the school thing. But they're not here tonight, so I'll say that schools on vacation. The school system is on vacation this week, so please be careful out there. And then I believe it's this weekend coming up, there's they're going to build a playground over at H.O. Smith School. I know on their website there is a sign up for volunteers because it is all going to be built by volunteers. So if you have some time that weekend and you want to sign up, please do so.

And then I went to the Library Board of Trustees. Their pavilion projects is a little bit on hold right now as the big come in is almost double the donation that they receive. So they're trying to figure that out. They're going back to the donor and seeing what they want to do about that. I encourage everybody to check out the library. There's tons of programming for all ages there. And then if I could just be a little bit library nerdy cuz I find it exciting. A woman is doing a study on the benefits of public libraries in communities, and she is using, I think, about 11 patrons out of the interview, about 11 patrons out of the out of the Rogers Memorial Library to in that study. So I find that exciting. That's all I have.

Selectman Morin: Benson's Committee, they had discussion on fundraising, but there's a lot of questions whether it meets the deed requirements or not, so they're relooking at that. They're waiting on to get a report on if there's any lead paint in the old train station because they want to move forward with something with that. That is a historic building, part of the park. So they got all the paperwork from the state to move forward. That has to be submitted to see if they're going to do any work inside the building. So that's going to come, but that's probably going to take a while. They talked about park fees again for use of the parks, you know, weddings, things like that there. We're still working on that. And we had a sign donated. It was a basically a what do you call it when the old style when you made newspapers, a printing plate. Somebody donated an actual printing plate that had to be this long. And that's how they made the signs for the park. So it got donated, and that was given to the Friends of Benson's to be put in the museum. That's all I have tonight. But they have some stuff that will be coming forward to this board as soon as they get it squared away and they can start moving forward.

Selectman Guessferd: Don't have too much more updates from the the Department at this point. I do believe they closed out their their summer registrations. You know, their programs are running along smoothly. I'm sure we'll be hearing more soon on some of the newer programs and summer things going on.

As far as Planning the Planning Board, we are in the process of continuing the master plan review. There's public hearings tomorrow night on three of the chapters: natural resources, community facilities and historic resources chapters, hoping to wrap that up, get public input and finalize those chapters and move on and continue to our goal of trying to have the entire master plan updated by the end of June. That's our goal as to try to do that. And again, understanding that it's a, it's a living document. And so if there's something else that comes up, we can add it to it at some future time. But it's something that, again, the idea is to keep this on the on the front burner versus on the back burner as it's been as much as we can. But there are no there are no applications for tomorrow night. So it's focused on on the chapters of the master plan. That's all I got.

Selectman Dumont: Chairman McGrath said Selectman Dumont, you don't have committees to report on just yet.

Chairman McGrath: I don't have anything this evening either. I will tell you that I'm going to have Jill send out the committee, list of committees, and I ask you to get it back to me, one that you'd like to participate on, and I'll get back to you just as quickly as I can.

10. Remarks by Town Administrator - Town Administrator had an excused absence this evening.

11. Remarks by School Board - No School Board member present.

12. Other Business/Remarks by the Selectmen

Selectman Roy: Yeah so I guess I'll just give a little safety message. The weather is getting nicer out. It's staying out late, lighter later, so more people are outside, particularly motorcycles. So just please be careful on the road. That's. That's all I have tonight.

Selectman Dumont: I got nothing tonight.

Selectman Guessferd: Did we want to say anything about today? Selectman Morin and Chairman McGrath both replied no, not yet. Selectman Guessferd added, beyond that, I really don't have much else to say except I hope everyone has a good couple of weeks until we get on your TV again.

Selectman Morin: All I got to say is The Telegraph runs the "Best of" whatever. I want to say that our EMS service was voted number one. Our Fire Department was voted number two and our Police Department

was voted number two. Selectman Roy added, Benson's Park was on that too. Selectman Morin replied, yup, number one!

Chairman McGrath:

13. Nonpublic Session

Motion by Selectman Morin at 8:35 p.m., seconded by Selectman Guessferd to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 5-0.

Nonpublic Session was entered at 8:35 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered open session at 9:42 p.m.

Motions made after nonpublic session

- 1.) Selectman Roy made a motion, seconded by Selectman Morin to hire Cynthia Roberts for the position of Assistant Town Clerk/Tax Collector with a starting rate of \$19.03 per hour (step 1) of the AFSCME Support Staff Agreement. Carried 5-0.
- 2) Selectman Guessferd made a motion, seconded by Selectman Dumont, to appoint Donna Melanson as deputy Town Clerk/Tax Collector as recommended by the Town Clerk/Tax Collector, effective April 26, 2023. Carried 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Dumont, to promote Lieutenant Patrick McStravick to the position of Captain at \$105,354.00 in accordance with the Hudson Police, Fire, and Town Supervisors Association Contract (step 4). This elevation in rank will be effective Monday, May 01, 2023. Carried 5-0.
- 4) Selectman Guessferd made a motion, seconded by Selectman Dumont, to hire John Layton as a full time Police Officer with the Hudson Police Department, with a starting salary of \$32.36 (step 4) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont, to authorize the Fire Chief to enter into an MOU with the PFFH to adjust the classification of "years of service" in order to qualify for initial placement and movement within the step system as it relates to both new hires and current members. This MOU would become effective as of July 1, 2023. Carried 5-0.
- 6) Selectman Morin made a motion to adjourn at 9:44 p.m. This was seconded by Selectman Roy. Carried 5-0.

14. ADJOURNMENT

Motion to adjourn at 9:44 p.m. by Selectman Morin seconded by Selectman Roy. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

\_\_\_\_\_  
Marilyn McGrath, Chairman

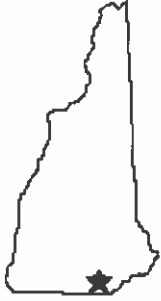
\_\_\_\_\_  
Dave Morin, Vice Chairman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Bob Guessferd, Selectman

\_\_\_\_\_  
Dillon Dumont, Selectman

DRAFT



RECEIVED

MAY 03 2023

TOWN OF HUDSON  
SELECTMEN'S OFFICE  
MODERATOR



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

8A

May 4, 2023

To: Board of Selectmen

RE: March 28<sup>th</sup> Town and School Elections

Members of the Board,

Attached are the Voter Participation and Statistics from the March 2023 Town and School District Elections. The 19.2% voter turnout was disappointing but in line with past local elections.

Voting day went smoothly for the most part. We did not see any delays or backups at either voting location. The poll pads worked well making check-in very efficient and eliminated a lot of hand counting of statistics post-election. We did have one tabulator that would not start at the beginning of the day. Luckily, we had a backup unit ready to use. These machines are at the end of their lives and we will be looking to replace them as soon as the Ballot Law Commission approves new units for the State.

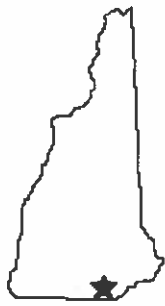
There was some confusion by voters marking the ballot that resulted in 185 spoiled ballots. We usually see only a handful. Since the number of votes for the different offices varied, voters mistakenly over-voted and had to request a new ballot. I will be working with the Clerk on the layout of the ballot for next year to show more clearly how many candidates are to be marked for each office.

I want to thank all those who made the election go smoothly: the DPW workers for the set up and take down of the voting locations, our Election Workers, who performed their duties so well, the Town Clerk's staff for managing the absentee ballots, other members of the Town staff, in particular custodian Wayne Medeiros, the Hudson Women's Club for the pre-election counting and post-election tabulation of the write-in votes, and the support of the Board of Selectmen. The election could not happen without everyone's dedication and integrity.

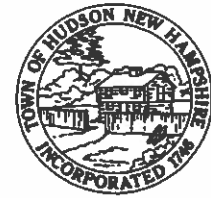
As you know, we had a recount for the Board of Selectmen's three year term office. The results of the hand recount were nearly identical to the machine count on Election Day. The small difference can be attributed to a few voters not marking the ballots correctly. The recount confirms the accuracy of the machine counts and should reassure Hudson voters that our elections are fair and accurate.

I am available if the Board has any additional questions.

Paul Inderbitzen  
Moderator



# TOWN OF HUDSON MODERATOR



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

## TOWN OF HUDSON VOTER PARTICIPATION AT TOWN/SCHOOL ELECTIONS

Date	Ballots Cast	Absentee	New Registrations	Total Checklist	%	Issues Effecting Turnout
March 2024						
March 2023	3095	277	36	16,146	19.2	High School Renovation Bond, Teacher Contract, Town Supervisors Contract
March 2022	4259	121	93	15,713	27.1	Police Facility Bond, Zoning Petitions, School Petitions
March 2021	3031	234	18	20,325	14.9	High School Renovation Bond, Police Renovation Bond, Teacher Contract.
March 2020	4156	101	98	18,974	21.9	High School Renovation Bond, Police Renovation Bond, 4 Union Contracts.
March 2019	4539	144	134	18,597	24.4	High School Renovation Bond; Full day Kindergarten; 4 Union Contracts
March 2018	3167	137	109	18,056	17.5	2 High School Construction Bonds
March, 2017	2534	69	23	16,763	15.1	Fire Station build; Police & Highway Employee contracts; School Leadership contract
March 2016	3754	78	72	16,691	22.5	Fire Station Bond; Firefighters contract; Teachers & Administrators contract; HS Track
March 2015	2748	46	65	16,061	17.1	Fire Station Bond & renovation; Police, Fire, & Town Supervisors contract; HS Track Bond; School Leadership contract.
March 2014	3620	53	162	15,763	23.0	Police, Fire & Highway Employee contracts; Police, Fire, & Town Supervisors contract; Teachers & Principals/Dept. Heads contracts
March. 2013	3238	49	76	15,565	20.8	Police, Fire, & Highway contracts; Town Supervisors contract; Senior Center Construction; Teacher contract
March, 2012	2340	52	45	13,941	16.8	Town Supervisors contract; Support Union contract;



# TOWN OF HUDSON MODERATOR



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

## MARCH 28, 2023 TOWN & SCHOOL ELECTION STATISTICS

### Number of Voters per Hour

TIME	POLL PADS CHECK-INS			MACHINE COUNTS		
	Ward 1	Ward 2	TOTAL	Ward 1	Ward 2	TOTAL
7-8	79	78	157	69	66	135
8-9	84	71	155	81	76	157
9-10	103	173	276	183	95	278
10-11	139	151	290	151	104	255
11-12	228	120	348	264	124	388
12-1	148	86	234	136	82	218
1-2	123	97	220	116	99	215
2-3	108	105	213	116	100	216
3-4	122	132	254	127	125	252
4-5	149	123	272	137	125	262
5-6	147	129	276	153	123	276
6-7	144	142	286	136	143	279
7-8	52	63	115	72	92	164
Total	1626	1470	3096	1741	1354	3095
Ave/Hr.	125	113	238	134	104	238





# TOWN OF HUDSON

## Information Technology Department



*Agenda  
5-9-23*

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000, ext 1229 • Fax: 603-881-3944

**8B**

To: Board of Selectmen  
Steve Malizia, Town Administrator

**RECEIVED**

MAY 04 2023

From: John Beike, IT Director  
Re: Email Message Archiving Project

TOWN OF HUDSON  
SELECTMENS OFFICE

The following is a summary of the Email Message Archiving Project.

One of the recommendations of the RTK committee was to incorporate an email message archiving system to archive internal and external email for the Town of Hudson.

Once the Town's budget passed in March, I started the process of looking into and acquiring a system to archive Town emails.

The IT department looked to our major supplier of equipment and software for a quote. I have been working over the past few months with this supplier (channel partner, ISC Group LLC) to firm up a quote for purchase in July 2023.

Current summary of equipment and services is based on an initial subscription of 14 months.

Appliance Message Archiver (outright purchase cost)	\$12,502.08
Archiver Appliance 450 Mirrored Cloud Storage \$273.77 -	\$3832.78
Archiver Appliance 450 Energize Updates Subscription \$292.03 -	\$4088.42
Archiver Appliance 450 Instant Replacement \$246.39 -	\$3449.46
	<b>Total \$23,872.74</b>

*See Attachment for the latest quote.*

**ISC Group LLC**



**QUOTE**

9550 Ridgehaven Ct.  
 San Diego, CA 92123  
 858-573-8600X173, Cell:603-560-2643

Town of Hudson  
 Quote # Barracuda  
 DW05022023.XLSX

Q-1010565-4

**Quotation For:**

Town of Hudson NH  
 Attn: John Beike  
 12 School St  
 Hudson, NH 03051  
 JBeike@hudsonnh.gov> John Beike Office: 603.816.1229  
 Cell: 603.913.5264

Prepared by: Dave Whipple  
 dave.whipple@iscgroupllc.com  
 5/28/2023

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	TERMS
Dave Whipple			Best Way	Net 30

QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
1	BMA450A	Barracuda Message Archiver 450	\$ 12,502.08		\$12,502.08
14	BMA450A-B	Barracuda Message Archiver Appliance 450 Mirrored Cloud Storage Subscription 1 Month, All subscription and SaaS products have a 12 month purchase term minimum	\$ 273.77		\$3,832.78
14	BMA450A-E	Barracuda Message Archiver Appliance 450 Energize Updates Subscription 1 Month, All subscription and SaaS products have a 12 month purchase term minimum	\$ 292.03		\$4,088.42
14	BMA450A-H	Barracuda Message Archiver Appliance 450 Instant Replacement Subscription 1 Month	\$ 246.39		\$ 3,449.46

SUBTOTAL	\$ 23,872.74
TAX RATE	
SALES TAX	\$ -
OTHER	\$ -
<b>TOTAL</b>	<b>\$ 23,872.74</b>

Actual Shipping cost and any required state or local taxes added to final invoice... Credit cards are a 3.5 % fee

THANK YOU FOR YOUR BUSINESS!



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051


*Malizia*  
5-9-23



Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

**8C**

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: May 3, 2023

Re: Director of Public Works Interview Committee

The application deadline for the Director of Public Works position was May 5, 2023. I am recommending that the Board form an interview committee consisting of two (2) Selectmen, the Town Engineer and myself to vet the applicants, conduct a preliminary interview of the candidates and recommend final candidates for the full Board to interview. Should the Board accept my recommendation, two (2) Board members will need to be appointed by the Board. The following motion would be appropriate:

***Motion: To appoint Selectman \_\_\_\_\_ and Selectman \_\_\_\_\_ to the Director of Public Works interview committee along with the Town Administrator and Town Engineer.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Agenda  
5-9-23



# TOWN OF HUDSON

## Finance Department



8D

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director

**Date:** May 2, 2023

**Subject:** Permission to Advertise for a Senior Accounting Clerk *Lab*

*Please accept this recommendation to be placed on the Board of Selectmen's next agenda.*

I am requesting permission to post and advertise for the Senior Accounting Clerk position. Should the Board of Selectmen grant permission to post for this position, the following motion is appropriate:

***Motion: To authorize the Finance Director to post for the Senior Accounting Clerk position.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

# Senior Accounting Clerk

## **Job Summary**

Performs a variety of routine and complex clerical, administrative and technical work in the administration of Accounts Payable, Payroll and administrative tasks.

## **Supervision Received**

Reports to the Finance Director and receives direct supervision from the Town Accountant.

## **Examples of Duties**

Process weekly payroll checks and related reports.

Payroll taxes payments and reports.

Prepare weekly accounts payable manifests.

Maintains and updates the vendor database with all account information.

Serve as internal contact to vendors and employees for payroll items.

Make daily bank deposits.

Process and distribute Finance petty cash.

Purchase order processing, posting and reconciliation of encumbrances.

Filing of related financial documents.

Prepares files and reconciliations for annual audit and annual report.

Mailroom administrator including copier and postage machines.

Clerical assistance to the Finance Director.

Assist with 1099 preparation and Affordable Care Act (ACA) reporting.

Reconciliation of monthly vendor statements.

Pursue the cashing of uncashed checks.

Police Detail billing.

Assist with Fixed Assets inventory.

Perform other duties as assigned.

## **Knowledge, Skills and Abilities Required**

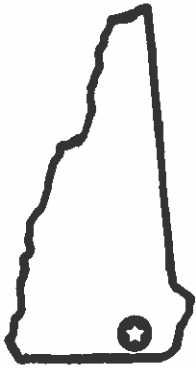
Knowledge of accounting principles and practices. Experience with Microsoft office.

Experience in using office equipment required. Knowledge of department rules, regulations, standard operating procedures, directive and written policies as they relate to the duties and responsibilities of the position. Ability to communicate effectively in oral and written form.

Understand the requirements of working with confidential matters.

## **Minimum Qualifications Required**

Associates Degree in Accounting or High School graduate (or certified equivalency) with a minimum of 5 years related experience. A combined aggregate of related training, experience and education is acceptable. Possess excellent oral and written communications, human relations and organizational skills. Must pass a criminal background check and credit check.



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Agenda  
5-01-23



---

Stephen A. Malizia, Town Administrator -- smalizia@hudsonnh.gov -- Tel: 603-886-6024 Fax: 603-598-6481

**8E**

To: Board of Selectmen  
From: Steve Malizia, Town Administrator  
Date: May 1, 2023  
Re: IAFF Local 3154 MDA Boot Drive

Attached please find a request from the Professional Firefighters of Hudson IAFF Local #3154 seeking permission to hold MDA Boot Drives on Friday, June 9<sup>th</sup> between the hours of 3:00 pm and 7:00 pm, Friday, July 7<sup>th</sup> between the hours of 3:00 pm and 7:00 pm and Friday, August 11<sup>th</sup> between the hours of 7:00 am and 10:00 am at the intersections of Ferry Street, Chase Street and Library Street. Should the Board of Selectmen approve the request, the following motion would be appropriate:

***Motion: To approve the Professional Firefighters of Hudson, Local 3154 request to conduct an MDA Boot Drive on Friday, June 9, 2023, Friday, July 7, 2023 and Friday, August 11, 2023, at the intersections of Ferry Street, Derry Street, Chase Street and Library Street.***

Should you have any questions or need additional information, please feel free to contact me.

**Laffin, Jill**

---

**From:** Dave Morin <d620908@comcast.net>  
**Sent:** Wednesday, April 26, 2023 10:28 PM  
**To:** Laffin, Jill  
**Subject:** Fwd: MDA Boot Drives 2023

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

Jill

Could you please place the boot drive on the agenda for the next board meeting

Thank you for you time

Dave Morin

Begin forwarded message:

**From:** Dave Morin <D620908@comcast.net>  
**Date:** April 26, 2023 at 22:26:27 EDT  
**To:** "Levesque, Kyle" <klevesque@hudsonnh.gov>  
**Subject: Re: MDA Boot Drives 2023**

Kyle

I will place your request on the next selectmen's meeting agenda

with the history of the drive, and information you provided I don't believe you need to attend, but if you would like to, you're always welcome

Thank you for continuing these boot drives each year it's a great cause, tradition with the local and a great PR event

Dave Morin

On Apr 26, 2023, at 18:57, Levesque, Kyle <klevesque@hudsonnh.gov> wrote:

Selectman Morin,

I am writing to you to seek permission for the Professional Firefighters of Hudson IAFF Local #3154 to conduct MDA Boot Drive Fundraising events at the intersections of Ferry St, Derry St, Chase St, and Library St in Hudson. There is a long history of Hudson firefighters raising money in the roadway on behalf on the MDA.

I have provided in this email an attached safety plan document, as well as a map with the general layout of where firefighters will be standing, along with where warning signs will be placed. Please note that this signs and positions may change depending on how many firefighters volunteer to fill the boot; there may be fewer volunteers and all the spots may not be utilized. Additionally, we will be setting up a tent for hydration and rest on the lot of grass adjacent to the Town Hall parking lot along Chase St.

I am asking permission to hold MDA boot drives on the following dates and times:

- Friday, June 9th from 3pm – 7PM  
Rain Date June 10<sup>th</sup> 8AM-11AM
- Friday, July 7th from 3PM-7PM  
Rain Date July 8<sup>th</sup> 8AM-11AM
- Friday, August 11th from 7AM-10AM  
Rain Date August 12<sup>th</sup> 8AM-11AM

Thank you for your time.

KYLE M. LEVESQUE, B.S., NRP

Fire Lieutenant/Paramedic, Group 1 | Hudson Fire Department

52 Robinson Road | Hudson Fire Station #1 | Hudson, NH 03051

(603) 816-3290 (station) | (603) 996-6470 (cell) | klevesque@hudsonnh.gov

<Fill the Boot Safety Plan.docx>

<MDA Boot Drive Street Collection Layout.pdf>



# Town of Hudson

## Revenues and Expenditures

Through April 30, 2023

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of April 30, 2023**

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,875	0	59	2,934	1,476	0	1,458	50%
4195	5025	Cemetery Trustees	1,250	0	0	1,250	7	0	1,243	1%
4140	5030	Town Clerk/Tax Collector	410,019	0	319	410,338	322,050	8,689	79,599	81%
4140	5041	Moderator	30,045	17,000	0	47,045	46,237	8,530	(7,722)	116%
4140	5042	Supervisors of The Checklist	6,286	3,851	0	10,137	6,896	0	3,241	68%
4199	5050	Town Treasurer	8,074	0	0	8,074	6,392	0	1,682	79%
4199	5055	Sustainability Committee	1,300	0	0	1,300	992	0	308	76%
4520	5063	Benson Park Committee	1,100	0	0	1,100	95	0	1,005	9%
4199	5070	Municipal Budget Committee	800	0	0	800	0	135	665	17%
4140	5077	IT - Town Officers	4,170	0	0	4,170	513	0	3,657	12%
4199	5080	Ethics Committee	100	0	0	100	0	0	100	0%
		<b>Town Officers</b>	<b>466,019</b>	<b>20,851</b>	<b>378</b>	<b>487,248</b>	<b>384,657</b>	<b>17,354</b>	<b>85,237</b>	<b>83%</b>
4130	5110	Board of Selectmen/Administration	391,769	0	9,037	400,806	320,738	2,539	77,529	81%
4194	5115	Oakwood	2,275	0	0	2,275	4,491	0	(2,216)	197%
4194	5120	Town Hall Operations	97,324	0	2,800	100,124	85,172	288	14,664	85%
4442	5151	Town Poor	80,000	0	(15,000)	65,000	24,709	0	40,291	38%
4130	5177	IT - Town Administration	800	0	0	800	1,194	0	(394)	149%
		<b>Administration</b>	<b>572,168</b>	<b>0</b>	<b>(3,163)</b>	<b>569,005</b>	<b>436,304</b>	<b>2,827</b>	<b>129,873</b>	<b>77%</b>
4153	5200	Legal	136,560	3,750	(7,000)	133,310	87,340	3,661	42,308	68%
4150	5310	Finance Administration	204,957	0	(4,109)	200,848	155,665	371	44,812	78%
4150	5320	Accounting	306,966	0	7,576	314,542	258,741	695	55,107	82%
4150	5377	IT - Finance	2,250	320	0	2,570	1,398	81	1,091	58%
		<b>Finance</b>	<b>514,173</b>	<b>320</b>	<b>3,467</b>	<b>517,960</b>	<b>415,804</b>	<b>1,147</b>	<b>101,010</b>	<b>80%</b>
4150	5330	Information Technology	748,638	7,274	0	755,912	575,980	10,763	169,169	78%
		<b>Information Technology</b>	<b>748,638</b>	<b>7,274</b>	<b>0</b>	<b>755,912</b>	<b>575,980</b>	<b>10,763</b>	<b>169,169</b>	<b>78%</b>
4152	5410	Assessing Department	475,265	114,821	126,625	716,710	380,699	32,953	303,059	58%
4152	5477	IT- Assessing	14,650	0	(5,325)	9,325	0	0	9,325	0%
		<b>Assessing</b>	<b>489,915</b>	<b>114,821</b>	<b>121,300</b>	<b>726,035</b>	<b>380,699</b>	<b>32,953</b>	<b>312,384</b>	<b>57%</b>
4312	5515	Public Works Facility	59,903	0	10,146	70,049	74,287	509	(4,746)	107%
4312	5551	Public Works Administration	296,458	0	4,818	301,276	255,243	119	45,914	85%
4312	5552	Streets	3,216,180	0	467,498	3,683,678	3,545,944	170,652	(32,918)	101%
4312	5553	Equipment Maintenance	506,133	0	0	506,133	420,513	5,922	79,698	84%
4312	5554	Drainage	697,327	0	0	697,327	478,257	6,101	212,969	69%
4522	5556	Parks Division	239,836	0	45,610	285,446	199,353	6,013	80,080	72%
4312	5577	IT - Public Works	4,290	0	0	4,290	3,602	0	688	84%
		<b>Public Works</b>	<b>5,020,127</b>	<b>0</b>	<b>528,072</b>	<b>5,548,199</b>	<b>4,977,199</b>	<b>189,315</b>	<b>381,685</b>	<b>93%</b>

Town of Hudson, NH  
 Appropriations and Revenue Summary  
 Month Ending: As of April 30, 2023

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,300	0	0	6,300	1,314	0	4,986	21%
4191	5571	LUD - Planning	261,433	6,575	25,628	293,636	227,337	3,770	62,529	79%
4191	5572	LUD - Planning Board	8,350	0	0	8,350	603	0	7,747	7%
4191	5581	LUD - Zoning	218,863	0	2,677	221,540	178,670	759	42,111	81%
4191	5583	LUD - Zoning Board of Adj	16,500	0	0	16,500	11,158	3,995	1,347	92%
4311	5585	LUD - Engineering	419,252	5,420	1,544	426,216	339,088	23,954	63,174	85%
		<b>Land Use</b>	<b>930,698</b>	<b>11,995</b>	<b>29,849</b>	<b>972,542</b>	<b>758,170</b>	<b>32,478</b>	<b>181,894</b>	<b>81%</b>
4210	5610	Police Administration	354,001	80	1,410	355,491	307,191	12,560	35,740	90%
4210	5615	Police Facility Operations	287,854	916	3,524	292,294	242,230	2,638	47,425	84%
4210	5620	Police Communications	827,190	0	0	827,190	702,099	3,235	121,856	85%
4210	5630	Police Patrol	7,285,316	36,019	105,429	7,426,764	6,012,268	56,086	1,358,411	82%
4210	5640	Investigations	14,420	0	1,449	15,869	10,314	133	5,422	66%
4414	5650	Animal Control	133,559	0	0	133,559	104,735	894	27,930	79%
4210	5660	Information Services	194,189	0	0	194,189	147,972	8	46,209	76%
4210	5671	Support Services	88,023	695	19,457	108,175	76,146	5,019	27,010	75%
4210	5672	Crossing Guards	58,755	0	0	58,755	36,472	0	22,283	62%
4210	5673	Prosecutor	376,297	0	0	376,297	213,957	900	161,440	57%
4210	5677	IT - Police	93,629	3,637	0	97,266	68,515	7,383	21,368	78%
		<b>Police</b>	<b>9,713,233</b>	<b>41,348</b>	<b>131,269</b>	<b>9,885,849</b>	<b>7,921,899</b>	<b>88,856</b>	<b>1,875,095</b>	<b>81%</b>
4220	5710	Fire Administration	782,246	0	13,855	796,101	525,623	14,630	255,848	68%
4220	5715	Fire Facilities	142,009	0	0	142,009	135,750	4,497	1,762	99%
4220	5720	Fire Communications	432,845	91,278	(80)	524,043	390,361	30,643	103,039	80%
4220	5730	Fire Suppression	6,049,329	70,868	(6,633)	6,113,564	5,257,341	66,469	789,754	87%
4220	5740	Fire Inspectional Services	508,051	0	26,838	534,889	389,664	2,368	142,858	73%
4220	5765	Fire Alarm	3,746	0	0	3,746	1,725	932	1,089	71%
4220	5770	Emergency Management	86,368	22,000	0	108,368	32,109	742	75,517	30%
4220	5777	IT - Fire	36,506	2,425	2,000	40,931	29,715	20,237	(9,022)	122%
		<b>Fire</b>	<b>8,041,100</b>	<b>186,571</b>	<b>35,980</b>	<b>8,263,651</b>	<b>6,762,289</b>	<b>140,518</b>	<b>1,360,844</b>	<b>84%</b>
4520	5810	Recreation Administration	178,081	0	0	178,081	111,297	23	66,761	63%
4520	5814	Recreation Facilities	66,122	0	0	66,122	63,356	400	2,366	96%
4520	5821	Supervised Play	120,063	0	2,390	122,453	87,586	12,000	22,868	81%
4520	5824	Ballfields	12,242	0	0	12,242	4,390	882	6,970	43%
4520	5825	Tennis	0	0	0	0	0	1,440	(1,440)	0%
4520	5826	Lacrosse	12,366	0	0	12,366	1,934	309	10,122	18%
4520	5831	Basketball	52,604	0	0	52,604	37,526	14	15,064	71%
4520	5834	Soccer	13,314	0	0	13,314	13,667	0	(353)	103%
4520	5835	Senior Activities Operations	62,629	0	0	62,629	50,235	661	11,733	81%
4520	5836	Teen Dances	1,500	0	0	1,500	(108)	399	1,209	19%
4520	5839	Community Activities	7,060	0	0	7,060	3,756	864	2,440	65%
4520	5877	IT - Recreation	7,065	0	0	7,065	7,675	0	(610)	109%
		<b>Recreation</b>	<b>533,046</b>	<b>0</b>	<b>2,390</b>	<b>535,436</b>	<b>381,315</b>	<b>16,992</b>	<b>137,129</b>	<b>74%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of April 30, 2023**

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	555,850	0	0	555,850	535,903	0	19,947	96%
4199	5920	Community Grants	90,484	0	7,000	97,484	93,509	0	3,975	96%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	161,569	9,650	0	171,219	30,165	0	141,054	18%
4220	5960	Hydrant Rental	276,971	0	0	276,971	230,809	0	46,162	83%
4321	5970	Solid Waste Contract	2,095,828	0	0	2,095,828	1,673,342	424,529	(2,043)	100%
		<b>Non-Departmental</b>	<b>3,186,302</b>	<b>9,650</b>	<b>7,000</b>	<b>3,202,952</b>	<b>2,567,828</b>	<b>424,529</b>	<b>210,595</b>	<b>93%</b>
		<b>General Fund Appropriation Subtotal</b>	<b>30,351,979</b>	<b>396,580</b>	<b>849,541</b>	<b>31,598,100</b>	<b>25,649,484</b>	<b>961,393</b>	<b>4,987,222</b>	<b>84.2%</b>
		<b>Warrant Articles</b>								
4194	6013	Generator Replace/Repair	30,000	0	0	30,000	30,000	0	0	100%
4199	6061	Admin & Support Contract	57,781	0	(57,781)	0	0	0	0	0%
4901	6015	Widening Lowell Rd from Wason t	0	1,317,930	0	1,317,930	31,958	1,286,189	(218)	100%
4901	6032	Development of Benson Property	10,000	0	0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000	0	0	25,000	25,000	0	0	100%
4220	6057	Fire Apparat Refub & Repr CRF	25,000	0	0	25,000	25,000	0	0	100%
4210	6073	Estab. Police Safety Equipment CF	100,000	0	0	100,000	100,000	0	0	100%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
4721	6102	Bond - Interest	148,225	0	0	148,225	152,306	0	(4,081)	103%
4903	6210	Police Facility Expan and Reno	5,928,980	0	0	5,928,980	265,736	5,663,244	0	100%
4915	6201	Commun Equip & Infrast CRF	0	51,350	0	51,350	51,350	0	0	100%
4909	6211	Bridge Repair State	0	0	142,500	142,500	51,530	84,470	6,500	95%
4909	6212	Taylor Falls & Veteran Bridge Ref	0	11,241	534,788	546,029	20,219	2,206	523,604	4%
4199	6318	Energy Efficiency CRF	25,000	0	0	25,000	25,000	0	0	100%
0000	6434	Operating Transfer to Library	0	0	0	0	938,422	0	(938,422)	100%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	0	0	0	100%
		<b>General Fund Warrant Articles</b>	<b>6,364,986</b>	<b>1,380,521</b>	<b>619,507</b>	<b>8,365,014</b>	<b>1,741,522</b>	<b>7,036,109</b>	<b>(412,617)</b>	<b>14</b>
		<b>General Fund Total Budget</b>	<b>36,716,965</b>	<b>1,777,100</b>	<b>1,469,048</b>	<b>39,963,113</b>	<b>27,391,006</b>	<b>7,997,502</b>	<b>4,574,605</b>	<b>89%</b>
<b>02</b>		<b>Sewer Fund</b>								
4326	5561	Sewer Billing & Collection	168,854	0	2,803	171,657	147,617	5,984	18,056	89%
4326	5562	Sewer Operation & Maintenance	1,169,611	15,318	(4,500)	1,180,429	849,782	231,997	98,649	92%
4326	5564	Sewer Capital Projects	800,000	0	0	800,000	194,439	106,000	499,561	38%
4326	6095	Vaccon Truck Cap Rsrv Fund	15,000	0	0	15,000	15,000	0	0	100%
		<b>Sewer Fund</b>	<b>2,153,465</b>	<b>15,318</b>	<b>(1,697)</b>	<b>2,167,086</b>	<b>1,206,838</b>	<b>343,981</b>	<b>616,267</b>	<b>72%</b>
<b>03</b>		<b>Water Fund</b>								
4332	5591	Water - Administration	300,685	638	3,576	304,899	259,044	2,906	42,949	86%
4332	5592	Water - Ops & Maintenance	1,731,889	5,500	0	1,737,389	1,235,211	616,841	(114,662)	107%
4335	5593	Water - Supply	1,396,108	0	195,782	1,591,890	1,549,576	345,829	(303,514)	119%
4332	5594	Water - Debt Service	1,193,906	0	0	1,193,906	1,193,906	0	1	100%
		<b>Water Fund</b>	<b>4,622,588</b>	<b>6,138</b>	<b>199,358</b>	<b>4,828,084</b>	<b>4,237,736</b>	<b>965,575</b>	<b>(375,227)</b>	<b>108%</b>
<b>Total General, Sewer, Water Funds</b>			<b>43,493,018</b>	<b>1,798,556</b>	<b>1,666,709</b>	<b>46,958,283</b>	<b>32,835,580</b>	<b>9,307,058</b>	<b>4,815,644</b>	<b>90%</b>

Town of Hudson, NH  
 Appropriations and Revenue Summary  
 Month Ending: As of April 30, 2023

State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
			<b>Budgeted Revenue</b>		<b>Supplemental Budget</b>	<b>Adjusted Revenue</b>	<b>Revenues</b>	<b>Use of Fund Balance</b>	<b>Balance</b>	
		<b>General Fund Revenue</b>	38,597,294		1,505,244	40,102,538	38,314,482	0	1,788,056	96%
		<b>Sewer Fund Revenue</b>	2,138,465		0	2,138,465	1,370,376	0	768,089	64%
		<b>Water Fund Revenue</b>	4,622,590		195,782	4,818,372	2,928,840	0	1,889,532	61%
<b>Total General, Sewer, Water Funds Revenue</b>			<b>45,358,349</b>	<b>0</b>	<b>1,701,027</b>	<b>47,059,376</b>	<b>42,613,698</b>	<b>0</b>	<b>4,445,677</b>	<b>91%</b>
<b>Other Funds</b>										
State #	Dept #	Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,182,077	0	0	1,182,077	830,250	572	351,255	70%
06	5586	Conservation Commission	52,753	39,155	(12,700)	79,208	28,724	39,211	11,273	86%
14	5630	Police Forfeiture Fund	0	22,575	0	22,575	22,575	0	0	0%
35	5845	Senior Activities Revolving Fund	0	51,244	0	51,244	50,040	67,778	(66,574)	230%
45	5045	Community TV Revolving Fund	0	0	4,021	4,021	293,284	219	(289,482)	100%
50	5750	EMS Revolving Fund	422,997	0	30,439	453,436	441,263	53,413	(41,240)	109%
		<b>Other Funds</b>	<b>1,657,827</b>	<b>112,975</b>	<b>21,760</b>	<b>1,792,562</b>	<b>1,666,136</b>	<b>161,194</b>	<b>(34,768)</b>	<b>102%</b>
State #	Dept #	(ARPA) Department	Budget FY 2023	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
44	7201	Lowell Rd Bridge/Rd Infrast	0	3,745	0	700,000	23,555	342,330	334,115	0%
44	7203	West Rd Trms Stn Infrast	0	169,802	0	550,000	140,844	5,000	404,156	0%
44	7204	Seagrave Fire Truck Added	0	0	0	77,539	77,539	-	0	0%
44	7205	HVAC Replace 12 Lions Ave	0	0	0	79,650	-	79,650	0	0%
44	7206	HVAC Replace 12 School	0	0	0	100,000	218	104,650	(4,868)	0%
44	7207	Gas & Diesel Tank Design	0	0	0	-	34,020	38,430	(72,450)	0%
44	7209	Service for Catch Basin Clean	0	0	0	-	-	218	(218)	0%
			<b>0</b>	<b>173,547</b>	<b>0</b>	<b>1,507,189</b>	<b>276,176</b>	<b>570,278</b>	<b>660,736</b>	<b>0%</b>
			<b>Budgeted Revenue</b>		<b>Supplemental Budget</b>	<b>Adjusted Revenue</b>	<b>Revenues</b>	<b>Use of Fund Balance</b>	<b>Balance</b>	
		<b>Senior Activities Revolving Fund</b>	<b>0</b>			<b>0</b>	<b>90,964</b>		<b>(90,964)</b>	<b>0%</b>
		<b>Community TV Revolving Fund</b>	<b>0</b>			<b>0</b>	<b>256,723</b>		<b>(256,723)</b>	<b>0%</b>
		<b>EMS Revolving Fund</b>	<b>0</b>		<b>5,886</b>	<b>5,886</b>	<b>326,887</b>		<b>(321,001)</b>	<b>0%</b>
<b>Total Expenditures All Funds</b>			<b>45,150,845</b>	<b>2,085,077</b>	<b>1,688,470</b>	<b>48,750,844</b>	<b>34,501,717</b>	<b>9,468,252</b>	<b>4,780,876</b>	<b>90%</b>

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>General Fund</b>						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	1,677.00	0.00	0.00	1,677.00	0.000
01-3110-4100-000-000	General Property Taxes	21,843,262.00	0.00	21,055,683.51	787,578.49	96.394
01-3110-4101-000-000	Overlay	-328,649.00	-44,333.59	-148,767.63	-179,881.37	45.266
01-3185-4120-000-000	Yield Taxes and Interest	8,000.00	0.00	16,827.79	-8,827.79	210.347
01-3186-4115-000-000	In Lieu of Taxes	13,704.00	0.00	0.00	13,704.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	4,000.00	0.00	0.00	4,000.00	0.000
01-3189-4127-000-000	Boat Tax	8,000.00	1,596.36	5,981.28	2,018.72	74.766
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	1,501.71	4,257.67	742.33	85.153
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	22,520.04	106,505.53	53,494.47	66.566
01-3220-4201-000-000	Motor Vehicle Permits	5,500,000.00	582,625.86	5,051,636.96	448,363.04	91.848
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	300.00	8,800.00	6,200.00	58.667
01-3230-4218-000-000	Building Permits	280,000.00	25,263.30	457,693.92	-177,693.92	163.462
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	600.00	6,300.00	-300.00	105.000
01-3290-4209-000-000	Excavation Permits	5,000.00	0.00	680.00	4,320.00	13.600
01-3290-4214-000-000	Driveway Permits	2,000.00	300.00	2,150.00	-150.00	107.500
01-3290-4217-000-000	Health Permits	0.00	50.00	300.00	-300.00	0.000
01-3290-4221-000-000	Pistol Permits	2,500.00	50.00	-707.00	3,207.00	-28.280
01-3290-4233-000-000	Oil Burner/Kerosene Permits	0.00	0.00	0.00	0.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	150.00	1,440.00	1,360.00	51.429
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	20.00	960.00	1,040.00	48.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	200.00	1,566.50	-66.50	104.433
01-3290-4312-000-000	Zoning Application Fees	3,000.00	1,323.62	7,664.77	-4,664.77	255.492
01-3290-4313-000-000	Planning Board Fees	120,000.00	4,796.05	190,595.88	-70,595.88	158.830
01-3290-4315-000-000	Sewer Service Permit	3,000.00	475.00	1,850.00	1,150.00	61.667
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	3,570.00	3,430.00	51.000
01-3290-4322-000-000	Vital Statistics	10,000.00	1,480.00	14,744.00	-4,744.00	147.440
01-3290-4323-000-000	Police Fines, Court	133.00	0.00	233.00	-100.00	175.188
01-3290-4325-000-000	Animal Control Fines/Fees	10,000.00	0.00	12,066.00	-2,066.00	120.660
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	Parking Violation Fees	2,000.00	20.00	1,220.00	780.00	61.000
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	15,000.00	0.00	31,585.13	-16,585.13	210.568
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	0.00	380.00	720.00	34.545
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	5.75	267.25	1,232.75	17.817
01-3290-4347-000-000	Bad Check Fees	2,500.00	132.82	1,027.78	1,472.22	41.111
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	900.00	9,050.00	950.00	90.500
01-3290-4421-000-000	Marriage Licenses	4,000.00	392.00	2,236.00	1,764.00	55.900
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	164.00	1,147.00	-147.00	114.700
01-3290-4427-000-000	Articles of Agreement	0.00	5.00	10.00	-10.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	0.00	270.00	-270.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	6,604.50	21,991.50	-3,991.50	122.175
01-3290-4451-000-000	Drain Layers License	1,000.00	500.00	4,750.00	-3,750.00	475.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	2,255,050.00	0.00	2,255,049.95	0.05	100.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	1,024,063.25	0.00	912,719.95	111,343.30	89.127
01-3359-4656-000-000	Grants - Police	42,876.80	9,197.30	102,453.83	-59,577.03	238.949
01-3359-4657-000-000	Grants - Fire	343,001.11	60,871.76	258,255.02	84,746.09	75.293
01-3359-4659-000-000	Grants - Other	10,000.00	0.00	49,704.30	-39,704.30	497.043
01-3359-4660-000-000	Grants - Pandemic	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	815.00	7,559.00	-559.00	107.986
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	25.00	475.00	5.000
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	4,546.30	18,003.21	-17,003.21	###.###
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	-73.95	73.95	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	14,568.10	180,165.01	-30,165.01	120.110
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	16,849.18	36,996.25	-6,996.25	123.321
01-3401-4730-000-000	Ambulance Billings	422,000.00	0.00	322,611.99	99,388.01	76.448
01-3401-4731-000-000	Charges on Ambulance Receivables	-22,000.00	0.00	-17,579.45	-4,420.55	79.907

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3401-4732-000-000	Fire Incident Reports	500.00	75.00	906.00	-406.00	181.200
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	64,180.73	12,819.27	83.352
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	70.00	-70.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	99,990.00	6,668.32	25,243.07	74,746.93	25.246
01-3401-4756-000-000	Misc Rev - Police	1,107.30	0.00	5,928,993.08	-5,927,885.78	###.###
01-3401-4757-000-000	Misc Rev - Fire	1,216.00	600.00	2,516.00	-1,300.00	206.908
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	677,788.37	40.00	696,035.94	-18,247.57	102.692
01-3401-4761-000-000	Rec Rev - Basketball	38,720.00	0.00	43,195.00	-4,475.00	111.557
01-3401-4762-000-000	Rec Rev - Supervised Play	141,825.00	1,110.00	24,310.86	117,514.14	17.141
01-3401-4763-000-000	Rec Rev - Flag Football	0.00	-2,100.00	-2,100.00	2,100.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	22,000.00	0.00	9,205.00	12,795.00	41.841
01-3401-4765-000-000	Rec Rev - Tennis	3,680.00	0.00	0.00	3,680.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	8,580.00	1,350.00	2,997.50	5,582.50	34.936
01-3401-4768-000-000	Rec Rev - Lacrosse	7,000.00	0.00	0.00	7,000.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	11,000.00	0.00	3,905.00	7,095.00	35.500
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	6,645.00	48,355.00	12.082
01-3502-4702-000-000	Bank Charges	-10,000.00	-325.00	-5,075.55	-4,924.45	50.756
01-3502-4703-000-000	Interest on Investments	25,000.00	36,767.37	104,634.34	-79,634.34	418.537
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	1,000.00	2,000.00	33.333
01-3508-4556-000-000	Donations - Police	5,013.77	0.00	3,387.00	1,626.77	67.554
01-3508-4557-000-000	Donations - Fire	3,303.40	0.00	3,150.00	153.40	95.356
01-3508-4558-000-000	Donations - Recreation	2,390.16	0.00	3,100.00	-709.84	129.698
01-3508-4559-000-000	Donations - Other	0.00	0.00	5,900.00	-5,900.00	0.000
01-3914-4996-000-000	Voted from Surplus	0.00	0.00	0.00	0.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	280,426.30	234,816.30	280,426.30	0.00	100.000
01-3934-4998-000-000	Proceeds from Bonds	5,928,980.00	0.00	0.00	5,928,980.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000
<b>Totals</b>	<b>General Fund</b>	<b>40,102,538.46</b>	<b>993,492.05</b>	<b>38,314,482.22</b>	<b>1,788,056.24</b>	<b>95.541</b>



Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sewer Fund</b>						
02-3190-4180-000-000	Interest on Sewer Utility	20,000.00	51.96	10,885.42	9,114.58	54.427
02-3190-4181-000-000	Sewer Betterment Interest	728.00	0.00	0.00	728.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	Misc Rev - Other	0.00	0.00	207.14	-207.14	0.000
02-3403-4780-000-000	Sewer Base Charges	560,000.00	141,580.70	565,201.56	-5,201.56	100.929
02-3403-4781-000-000	Sewer Consumption Charges	570,726.00	115,094.10	574,043.13	-3,317.13	100.581
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	100.00	0.00	0.00	100.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	24,911.00	0.00	100.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	0.00	197,476.42	-147,476.42	394.953
02-3502-4702-000-000	Bank Charges	-3,000.00	0.00	-2,323.90	-676.10	77.463
02-3508-4561-000-000	Donations - Sewer	0.00	0.00	0.00	0.00	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	-25.00	25.00	0.000
02-3915-4922-000-000	From Capital Reserve Fund	800,000.00	0.00	0.00	800,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	100,000.00	0.00	0.00	100,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	15,000.00	0.00	0.00	15,000.00	0.000
<b>Totals</b>	<b>Sewer Fund</b>	<b>2,138,465.00</b>	<b>256,726.76</b>	<b>1,370,375.77</b>	<b>768,089.23</b>	<b>64.082</b>

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Water Fund</b>						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	1,967.22	8,032.78	19.672
03-3290-4394-000-000	Backflow Testing Fees	35,000.00	3,895.00	36,670.00	-1,670.00	104.771
03-3290-4395-000-000	Water Hookup Fee	240,000.00	5,350.00	23,395.00	216,605.00	9.748
03-3290-4396-000-000	Water Service Fees	12,000.00	10,805.00	18,277.90	-6,277.90	152.316
03-3290-4397-000-000	Shutoff/Reconnect Fee	8,500.00	0.00	1,625.00	6,875.00	19.118
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	Misc Rev - Other	195,782.09	0.00	196,870.31	-1,088.22	100.556
03-3402-4390-000-000	Rental Fee - Private Hydrant	64,000.00	5,434.10	48,985.00	15,015.00	76.539
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	64,962.00	13,038.00	83.285
03-3402-4392-000-000	Public Fire Protection	224,000.00	19,480.15	176,133.50	47,866.50	78.631
03-3402-4790-000-000	Water Base Charges	965,000.00	81,478.34	735,936.79	229,063.21	76.263
03-3402-4791-000-000	Water Usage Charges	2,233,590.00	127,185.30	1,474,928.18	758,661.82	66.034
03-3402-4792-000-000	Fire Access Charges	215,000.00	16,584.67	142,765.70	72,234.30	66.403
03-3402-4799-000-000	Water Sales to Pennichuck	70,000.00	0.00	4,561.91	65,438.09	6.517
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-388.21	-2,111.79	15.528
03-3509-4793-000-000	Other Income - Water	10,000.00	175.00	2,150.00	7,850.00	21.500
03-3915-4922-000-000	From Capital Reserve Fund	60,000.00	0.00	0.00	60,000.00	0.000
03-3939-4999-000-000	Use of Fund Balance	400,000.00	0.00	0.00	400,000.00	0.000
<b>Totals</b>	<b>Water Fund</b>	<b>4,818,372.09</b>	<b>276,883.76</b>	<b>2,928,840.30</b>	<b>1,889,531.79</b>	<b>60.785</b>

Run: 5/04/23  
12:53PM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Page: 7  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sr Activities Revolving Fund</b>						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	3,660.00	21,080.00	-21,080.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	260.00	7,710.00	-7,710.00	0.000
35-3401-4737-000-000	Senior Rev - Field Trips	0.00	-40.00	62,173.60	-62,173.60	0.000
<b>Totals</b>	<b>Sr Activities Revolving Fund</b>	<b>0.00</b>	<b>3,880.00</b>	<b>90,963.60</b>	<b>-90,963.60</b>	<b>0.000</b>

Run: 5/04/23  
12:53PM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Page: 8  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	<b>Community TV Revolving Fund</b>					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	256,722.89	-256,722.89	0.000
<b>Totals</b>	<b>Community TV Revolving Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>256,722.89</b>	<b>-256,722.89</b>	<b>0.000</b>

Run: 5/04/23  
12:53PM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: April 2023, GL Year 2023

Page: 9  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>EMS Revolving Fund</b>						
50-0000-4729-000-000	EMS - Contracted Services	5,885.99	0.00	21,701.04	-15,815.05	368.690
50-0000-4730-000-000	EMS - 50% Ambulance Billings	0.00	0.00	322,612.05	-322,612.05	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	0.00	0.00	-17,426.20	17,426.20	0.000
<b>Totals</b>	<b>EMS Revolving Fund</b>	<b>5,885.99</b>	<b>0.00</b>	<b>326,886.89</b>	<b>-321,000.90</b>	<b>###.###</b>

**TOWN OF HUDSON  
AUTOMOBILE REGISTRATION BY MONTH  
FISCAL YEARS 2018, 2019, 2020, 2021, 2022, 2023**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2018	\$345,710	\$427,939	\$416,805	\$443,016	\$371,576	\$453,830	\$2,458,875	\$582,567	\$460,122	\$473,141	\$402,980	\$543,706	\$507,592	\$2,970,108	\$5,428,983	\$4,700,000
<b>vs. Budget</b>	7.4%	16.5%	25.3%	34.8%	42.7%	52.3%	<b>52.3%</b>	64.7%	74.5%	84.6%	93.1%	104.7%	115.5%	63.2%	<b>vs. Budget</b>	<b>115.5%</b>
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
<b>vs. Budget</b>	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	<b>53.3%</b>	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	61.3%	<b>vs. Budget</b>	<b>114.7%</b>
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
<b>vs. Budget</b>	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	<b>51.3%</b>	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	57.2%	<b>vs. Budget</b>	<b>108.5%</b>
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
<b>vs. Budget</b>	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	<b>52.3%</b>	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	60.6%	<b>vs. Budget</b>	<b>112.9%</b>
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000
<b>vs. Budget</b>	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	<b>50.6%</b>	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	59.5%	<b>vs. Budget</b>	<b>110.1%</b>
FY2023	\$462,768	\$505,396	\$453,460	\$563,076	\$441,048	\$474,930	\$2,900,677	\$538,783	\$474,370	\$555,183	\$582,626			\$2,150,961	\$5,051,638	\$5,500,000
<b>vs. Budget</b>	8.4%	17.6%	25.8%	36.1%	44.1%	52.7%	<b>52.7%</b>	62.5%	71.2%	81.3%	91.8%			39.1%	<b>vs. Budget</b>	<b>91.8%</b>

**TOWN OF HUDSON  
GENERAL FUND INTEREST BY MONTH  
FISCAL YEARS 2018, 2019, 2020, 2021, 2022, 2023**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2018	\$14,877	\$14,656	\$7,236	\$4,331	\$9,647	\$6,947	\$57,694	\$16,560	\$18,741	\$14,208	\$15,488	\$19,596	\$16,919	\$101,512	\$159,206	\$25,000
<b>vs. Budget</b>	59.5%	118.1%	147.1%	164.4%	203.0%	230.8%	230.8%	297.0%	372.0%	428.8%	490.8%	569.1%	636.8%	406.0%	vs. Budget	636.8%
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
<b>vs. Budget</b>	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
<b>vs. Budget</b>	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
<b>vs. Budget</b>	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
<b>vs. Budget</b>	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546	\$4,916	\$4,878	\$7,048	\$8,684	\$4,055	\$33,127	\$3,578	\$3,302	\$27,860	\$36,767			\$71,507	\$104,634	\$25,000
<b>vs. Budget</b>	14.2%	33.8%	53.4%	81.6%	116.3%	132.5%	132.5%	146.8%	160.0%	271.5%	418.5%			286.0%	vs. Budget	418.5%



# TOWN OF HUDSON

## Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

### 2023 LIAISON ASSIGNMENTS

8G

COMMITTEE	LIAISON	ALTERNATE
Benson	Dumont	
Budget Committee	Roy	Guessferd
Cable Committee	Guessferd	
CIP	Dumont	
CTAP	McGrath	
Chamber of Commerce	Morin	
Conservation	Morin	
Emergency Preparedness	Morin	
HazMat	Roy	
LEPC	McGrath	
Library	Roy	
Municipal Utility	McGrath	
NRPC	Dumont	
Nominations & Appointments	Chairman	
Planning	Guessferd	Morin
Recreation	Guessferd	
School Board	Roy	
Sustainability	Guessferd	
State Liaison	Guessferd	
Zoning Board of Adjustment	Dumont	
DEPARTMENT		
Assessing	McGrath	
Finance & Water	McGrath	
Fire, Inspectional Services & Health	Morin	
Hudson Cable Television	Guessferd	
Information Technology	Roy	
Land Use	Morin	
Library	Roy	
Public Works	Morin	
Police	McGrath	
Recreation	Guessferd	
Sewer Utility	Dumont	
Tax Clerk/Tax Collector	Dumont	