



TOWN OF HUDSON

Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

BOARD OF SELECTMEN MEETING

May 23, 2023

Board of Selectmen Meeting Room, Town Hall

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. PUBLIC INPUT
5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS
 - A. Appointments
 - 1) Nashua Regional Planning Commission - (2 member vacancies expiring 12/31/26, 12/31/23, 1 alternate member vacancy expiring 12/31/23)
Tim Malley
 - 2) Benson Park Committee - (1 member vacancy expiring 4/30/26, 2 alternate member vacancies expiring 4/30/2024 & 4/30/2025)
Mike Catanzaro
6. CONSENT ITEMS
 - A. Assessing Items
 - 1) Elderly Exemption: map 165, lot 141, 224 Abbot Farm Ln.
 - 2) Elderly Exemption Re-qualifications: map 203, lot 077, 16 Sycamore St.; map 198, lot 128, 11 Belknap Ter.
 - 3) Disabled Exemption Re-qualification: map 198, lot 128, 11 Belknap Ter.
 - 4) Solar Exemption: map 237, lot 038, 10 Brook Dr.
 - 5) Timber Warrant: map 206, lot 001, sub 002, 134 Wason Rd.

B. Water/Sewer Items - none

C. Licenses & Permits & Policies

- 1) Raffle Permit - Saint Kathryn Parish
- 2) Night Trucking Permit - Brox Industries
- 3) Tag Day Permit - Knights of Columbus Council No. 5162

D. Donations

- 1) \$200 Donation from American Legion Post #48 for care of HPD Comfort Dog

E. Acceptance of Minutes

- 1) Minutes of May 09, 2023

F. Calendar

05/24	7:00	Planning Board	Buxton Meeting Room
05/25	7:00	Zoning Board of Adjustment	Buxton Meeting Room
05/25	7:00	Building Board of Appeals	BOS Meeting Room
05/29	-	Memorial Day - Town Offices Closed	-
06/01	7:00	Recreation Committee	BOS Meeting Room
06/07	8:30	Highway Safety Committee	BOS Meeting Room
06/07	7:00	Budget Committee	Buxton Meeting Room
06/12	7:00	Conservation Commission	Buxton Meeting Room
06/12	7:00	Cable Utility Committee	HCTV Meeting Room
06/13	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

Votes taken after Nonpublic Session on May 09, 2023

- 1.) Selectman Morin made a motion, seconded by Selectman Guessferd to hire Kenneth Ballou, Gabriel Burgess-Labonte, Logan Falk, Scott Levasseur, Steven Lubinger, Colin Murphy, Devon Rodriguez and Earvin Wanjohi, for the position of Firefighter/EMT in the Fire Department at the contracted salary rate of \$17.78 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. Carried 5-0.
- 2) Selectman Morin made a motion, seconded by Selectman Guessferd to accept the resignation of Fire Dispatcher, Cody Buskey, effective May 13, 2023. Carried 5-0.
- 3) Selectman Roy made a motion, seconded by Selectman Guessferd to hire Christopher Sullivan for the position of Zoning Administrator at a starting salary of \$84,949 (step 1) per the Hudson Police, Fire and Town Supervisors Association contract. Carried 5-0.
- 4) Selectman Morin made a motion to adjourn at 8:29 p.m. This was seconded by Selectman Dumont. Carried 5-0

8. **NEW BUSINESS**

- A. Contract Award for Engineering Services at Robinson Pond - Engineering - Decision
- B. Request for Approval of Corridor Funds - Pedestrian Push Buttons - Engineering - Decision
- C. Request for Approval of Corridor Funds- Flashing Strobe - Engineering - Decision
- D. Hills Library Building Maintenance - Library Trustees - Discussion
- E. Resignation of Firefighter/AEMT - HFD - Decision
- F. Request to Purchase of Four Police Utility Vehicles - HPD - Decision
- G. Request to Hold Public Hearing to Update Town Code Ch. 98 Limits for Purchasing, Contracts & Bids - Town Administrator - Decision

9. **BOARD LIASON REPORTS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **OTHER BUSINESS/REMARKS BY THE SELECTMEN**

13. **NONPUBLIC SESSION**

RSA 91-A:3 (II) (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee

THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).

14. **ADJOURNMENT**

Reminder.....

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than 12:00 noon on Thursday, June 8, 2023.



TOWN OF HUDSON

Board & Committees Vacancy Application

(Hudson, NH Residents Only)

RECEIVED ^{Agenda 4-18}

APR 19 2023

TOWN OF HUDSON
SELECTMENS OFFICE

5A-1

Name: Tim Malley Street Address: 4 Saint John Street

Home Phone Number: 603-756-2086 Work Phone Number: 603-595-2970

Occupation (or former occupation if retired): Electrician Email Address: Tmalley@TJMalleyElectric.net

Education/Special Interests

Professional/Community Activities: Hudson Planning Board, Hudson Building Board of Appeals

Reason for Applying: Would like the opportunity to represent Hudson on the Commission

Reference(s): Member of Hudson Planning Board

Please check the area in which you are interested in serving, then return this form to:
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member Alternate Reappointment

- | | |
|------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Municipal Utility Committee | <input checked="" type="checkbox"/> Nashua Regional Planning Commission |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Sustainability Committee | <input type="checkbox"/> Zoning Board of Adjustment |

Area(s) of Expertise:

- | | |
|----------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other: _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. Appointments are required to complete a Financial Interest Disclosure Form (FDIF) in accordance with the Town Code.

Signature of Applicant:

Date: 04/19/23

TOWN OF HUDSON
Nominations & Appointments/Talent Bank Application Form
(Hudson, NH Residents Only)

Agenda
4-25-23
5A-2

Date: _____

Mike Catanzaro 7 Spruce St
Name Street Address

(603) 404-1583 603 4375387
Home Phone Number Work Phone Number

Occupation (or former occupation, if retired)

Alumn
Education/Special Interests

RECEIVED
March 10, 2023

TOWN OF HUDSON
SELECTMENS OFFICE

Professional/Community Activities

Love Bensons protect wet lands
Reason(s) for applying

Reference(s)

Please check area in which you are interested in serving, and return this form to
The Selectmen's Office, 12 School Street, Hudson, NH 03051

- | | | |
|------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------|
| Member <input checked="" type="checkbox"/> | Alternate <input type="checkbox"/> | Reappointment <input type="checkbox"/> |
| <input type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Municipal Utility Committee | <input type="checkbox"/> Citizens Traffic Advisory Committee | |
| <input type="checkbox"/> Planning Board | | |
| <input type="checkbox"/> Sustainability Committee | | |
| <input type="checkbox"/> Zoning Board of Adjustment | | |

Area(s) of Expertise:

- | | |
|----------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other _____ |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Circle One

Yes No Hudson Resident

Mike Catanzaro
Signature of Applicant

Mike Catanzaro CPT
e-mail address

at
Telad
com



TOWN OF HUDSON
Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



*Agenda
5-28-23*

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-1

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: May 23, 2023

FROM: Jim Michaud, Chief Assessor 

RECEIVED

MAY 17 2023

RE: Elderly Exemption:

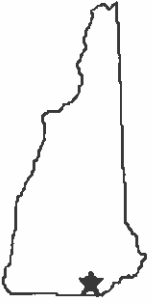
TOWN OF HUDSON
SELECTMENS OFFICE

224 Abbott Farm Ln. – map 165/ lot 141/ sub 224

I recommend the Board of Selectmen sign the PA-29 form granting an Elderly Exemption to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Donald and Mary Ellen Brown – 224 Abbott Farm Ln – map 165/ lot 141/ sub 224

MOTION: Motion to grant an Elderly Exemption to the property owners referenced in the above request.



TOWN OF HUDSON
Office of the Assessor

*Agenda
5-23-23*



Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-2

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: May 23, 2023

FROM: Jim Michaud, Chief Assessor

RE: Elderly Exemption Re-qualifications:

16 Sycamore St. – map 203/ lot 077
11 Belknap Terrace – map 198/ lot 128

RECEIVED

MAY 17 2023

**TOWN OF HUDSON
SELECTMENS OFFICE**

I recommend the Board of Selectmen sign the PA-29 form granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

Estelle Crowell - 16 Sycamore St. – map 203/ lot 077
Paul Logan - 11 Belknap Terrace – map 198/ lot 128

MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.

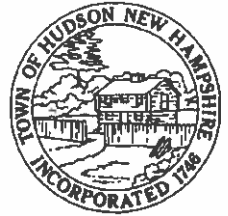


TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



6A-3

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: May 23, 2023

FROM: Jim Michaud, Chief Assessor 

RE: Disabled Exemption Re-qualification:
11 Belknap Terrace – map 198/ lot 128

RECEIVED

MAY 17 2023

TOWN OF HUDSON
SELECTMENS OFFICE

I recommend the Board of Selectmen sign the PA-29 form granting a Disabled Exemption to the property owner listed below. The resident has provided the proper documentation to show they qualify for this exemption.

Kathleen Logan - 11 Belknap Terrace – map 198/ lot 128

MOTION: Motion to grant a Disabled Exemption to the property owner referenced in the above request.



TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov

www.hudsonnh.gov



Hudson
5-23-23

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

6A-4

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: May 23, 2023

FROM: Jim Michaud, Chief Assessor

RECEIVED

MAY 18 2023

RE: Solar Exemption:

TOWN OF HUDSON
SELECTMENS OFFICE

10 Brook Dr. – map 237/ lot 038

I recommend the Board of Selectmen sign the PA-29 form granting a Solar Exemption to the property owners listed below. The Assessing Department has verified that the property owners have solar panels.

Debora Matos and Daniel Vicira - 10 Brook Dr. – map 237/ lot 038

MOTION: Motion to grant a Solar Exemption to the property owners referenced in the above request.

RECEIVED

MAY 18 2023

TOWN OF HUDSON
SELECTMENS OFFICE

Argento
5-23-23

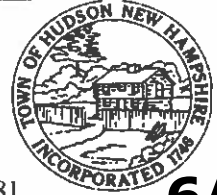


TOWN OF HUDSON

Office of the Assessor

Jim Michaud
Chief Assessor, CAE
email: jmichaud@hudsonnh.gov
www.hudsonnh.gov

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481



6A-5

TO: Board of Selectmen
Steve Malizia, Town Administrator

DATE: May 23, 2023

FROM: Jim Michaud, Chief Assessor *JM*

RE: Certification of Yield Taxes Assessed/Timber Warrant:

134 Wason Road – map 206/ lot 001/ sub-lot 002

I recommend the Board of Selectmen sign the following attached Certification of Yield Taxes Assessed and Timber Tax Warrant for:

Marco Plante
124 Bush Hill Rd.
Hudson, NH 03051

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023

TOWN / CITY OF: HUDSON
COUNTY OF: HILLSBOROUGH
DATE OF BILLING: May 23, 2023

SEND SIGNED COPY TO: NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
PO BOX 487
CONCORD, NH 03302-0487
or E-mail to timber@dra.nh.gov

Marilyn E. McGrath, Chairman	Date
David S. Morin, Vice-Chairman	Date
Robert Guessferd	Date
Kara Roy	Date
Dillon Dumont	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
MARCO PLANTE 124 BUSH HILL RD HUDSON, NH 03051	WHITE PINE	28.825			\$202.00	\$5,822.65	\$582.27	Subtotal of TAXES Due (Col. #9)
	HEMLOCK				\$63.25			
	RED PINE				\$66.75			
	SPRUCE & FIR				\$136.50			
	HARD MAPLE				\$341.25			
# 2 DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH				\$113.75			\$759.87
	YELLOW BIRCH				\$226.00			
	OAK	1.405			\$408.75	\$574.29	\$57.43	
MAP & LOT NUMBER 206-001-002	ASH	0.700			\$226.00	\$158.20	\$15.82	Less bond or amount previously paid, if applicable
	SOFT MAPLE	0.205			\$151.50	\$31.06	\$3.11	
	BEECH/PALLET/TIE LOGS				\$88.75			
	PINE BOX / PALLET				\$34.75			
	OTHER: BLACK OAK	1.215			\$408.75	\$496.63	\$49.66	
# 3 OPERATION NUMBER	OTHER:							
22-229-06-T	SPRUCE & FIR				\$ 0.85			Total Amount Due
	HARDWOOD & ASPEN				\$ 6.40			
	PINE				\$ 0.43			
	HEMLOCK				\$ 4.25			
ACCOUNT OR SERIAL #:	BIOMASS CHIPS		215.00		\$ 0.85	\$182.75	\$18.28	\$759.87
	HIGH GRADE SPRUCE				\$ 19.25			
11739	CORDWOOD			18	\$ 18.50	\$333.00	\$33.30	
						\$7,598.58	\$759.87	

**ORIGINAL WARRANT
YIELD TAX LEVY
May 23, 2023
THE STATE OF NEW HAMPSHIRE**

COUNTY OF: HILLSBOROUGH

TO: *Christine Strout-Lizotte*, Collector of Taxes for Town of: HUDSON, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00, or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at *Hudson*,

Marilyn E. McGrath, Chair Date

David S. Morin, Vice-Chair Date

Robert Guessferd Date

Kara Roy Date

Dillon Dumont Date

DATE OF BILLING: May 23, 2023

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
MARCO PLANTE 124 BUSH HILL RD HUDSON, NH 03051	206-001-002	22-229-06-T	\$759.87
DATE YIELD TAX DUE:			June 22, 2023



Agenda
5-23-23

RECEIVED

MAY 18 2023

6C-1

TOWN OF HUDSON
SELECTMENS OFFICE

RAFFLE PERMIT

Hudson, New Hampshire

Name of Organization: Saint Kathryn Parish

Address: 4 Dracut Rd, Hudson, NH 03051

Raffle Benefit of: Saint Kathryn Parish

Date & Time of Raffle: Fiscal Year 2023-2024 (July 1-June 30)

Raffle to be held at: Saint Kathryn Parish (29th Annual Christmas Bazaar and Penny Sale, 50/50 raffles, other fundraising events)

Prizes: \$1000.00, \$500.00, \$250.00, various cash prizes, gift cards, door prizes, hundreds of penny sale items, theme baskets, other prizes (TBD)

Date of Ticket Sales: as early as July 1, 2023
(must be after date of Board of Selectmen approval)

Applicant's Signature/Address/Phone Number

Charlene Maniotis

Applicant's Signature

Charlene Maniotis

Applicant's Printed Name

4 Dracut Rd, Hudson, NH 03051

Address

603-882-7793, ext. 10

Phone Number

Approved on: _____, by

HUDSON BOARD OF SELECTMEN

Chairman _____

Selectman _____

Selectman _____

Selectman _____

Selectman _____

(Fax completed form to 603-598-6481 or e-mail to lweissgarber@hudsonnh.gov, with Raffle Permit in subject line.)



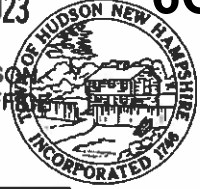
TOWN OF HUDSON
Board of Selectmen

RECEIVED

MAY 05 2023

6C-2

TOWN OF HUDSON
SELECTMENS OFFICE



Agenda
5-23-23

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

Application Fee: \$25.00 per vehicle

Amount Paid: 200.00

**APPLICATION FOR PERMIT TO OPERATE COMMERCIAL TRUCK
PRIOR TO RESTRICTED HOURS AND/OR ON RESTRICTED STREETS**

Name of Firm: Brox Industries, Inc. Date: May 5, 2023

Address: 85 Greeley Street

Telephone Number: 603-889-6174 Number of Vehicles: 8

Explain, in detail, your need and necessity for exemption: As a manufacturer and
supplier of construction materials (asphalt & crushed stone products) the requirement to be able
to supply these products during the evening hours is a common condition found in contracts
issued by the NH State DOT as well as local cities and towns. Exact dates and times
of when we anticipate the need of these permits is not known at this time.

Recommendation of Police Chief: _____

The above application is _____ approved _____ denied. Permit _____ may _____ may not be issued.

Date: _____

APPROVED BY BOARD OF SELECTMEN



BROX INDUSTRIES, INC.

1471 Methuen Street • Dracut, MA 01826-5439

(978) 454-9105

FAX:(978) 805-9719

www.broxindustries.com

RECEIVED

MAY 05 2023

TOWN OF HUDSON
SELECTMENS OFFICE

May 5, 2023

Marilyn McGrath
Chairperson, Board of Selectmen
Town of Hudson, NH
12 School Street
Hudson, New Hampshire 03051

Re: Night Trucking Permit

Dear Chairman:

The attached application and associated \$200.00 fee are made referencing Town Code Chapter 317 titled "Vehicles and Traffic". More specifically, §317-13. Trucks, commercial vehicles, and heavy vehicles.

Accordingly, Brox Industries, Inc. (Brox) requests eight (8) permits to haul construction materials between the evening hours of 7:00 P.M. – 6:00 A.M. It is our understanding these permits are valid for 30 days.

Our proposed route would be Barrett's Hill Road to Greeley Street to Rte. 111.

If approved, Brox will provide 24 hours' notice to the Police Department, Road Agent, and Town Administrator before the commencement of any night trucking.

If you have any questions, please call me at 978-805-9744.

Sincerely,

A handwritten signature in blue ink, appearing to read "Erik Stevenson". The signature is fluid and cursive, written over a light blue horizontal line.

Erik Stevenson

Vice President Real Estate

Enc.

Cc; Chief Dionne
J. Twardosky - DPW
S. Rielly - BII



Agenda
5-23-23

TAG DAY SALES
Hudson, NH

6C-3

RSA 31:91
Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor and aldermen of a city or the selectmen of towns.

Instructions to obtain a Tag Day Permit:

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place. (Information can be FAXed to 603-598-6481)
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, et seq).
- 3) Include name, address, phone number and e-mail address of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

For Office Use Only

Organization Knights of Columbus Post 5162

 Approved Denied by Board of Selectmen on

If denied, reason

Board of Selectmen Chairman

Agenda
5-27-23



Knights of Columbus

REV. ROBERT FAUCHER COUNCIL, No. 5162
P.O. Box 42
Hudson, New Hampshire 03051

RECEIVED

MAY 12 2023

TOWN OF HUDSON
SELECTMENS OFFICE

To : Hudson Board of Selectmen
Date : May 11, 2023

On June 16-17 and September 8-9, 2023 the Hudson KofC Council #5162 would like to solicit donations to benefit the mentally handicapped of New Hampshire.

The times would be 9:00 AM to 7:00 PM at the Market Basket in Hudson. Our members will stand outside wearing aprons and holding donation containers. In return for a donation, we would then offer a "Tootsie Roll". All monies collected will be distributed to New Hampshire local charities like Plus Co., Gateway, and New Hampshire Special Olympics.

Thank you for your consideration in this matter.

Sincerely,

Bill Reddy
KofC Council #5162
Hudson, NH

Ph: 603-305-5209

on all
Charitable
organizations
1155

12-2



April 4, 2023

Bill Reilly
Knights of Columbus
Breilly47@aol.com

Dear Bill:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Hudson #33

DATE(S): June 16-17, Sept. 8-9



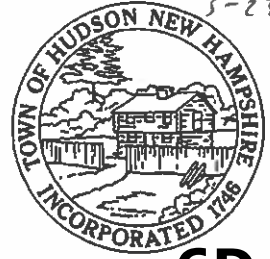
Tad K. Dionne
Chief of Police

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



Agenda
5-28-23
6D-1


RECEIVED
MAY 18 2023
TOWN OF HUDSON
SELECTMENS OFFICE

Captain David A. Cayot
Special Investigations Bureau

Captain David A. Bianchi
Administrative Bureau

Captain Michael P. Davis
Operations Bureau

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 18 May 2023

Re: Agenda Item – 23 May 2023

Scope:

The police department received a donation from the American Legion Post #48 in the amount of \$200.00 (Check# 201). HPD will use the donation towards the needs of our comfort dog, Haven.

Motion:

To accept the donation of \$200.00 from the American Legion Post #48



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

HUDSON, NH BOARD OF SELECTMEN

Minutes of the May 9, 2023 Meeting

1. CALL TO ORDER - by Chairman McGrath the meeting of May 9, 2023 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall

2. PLEDGE OF ALLEGIANCE led by Selectman Morin

Chairman McGrath asked everyone who was standing, to please rise again. She then said, on April 25th, the town lost a very valuable, valued employee and a friend when Cherie Hebert passed away. Cherie was a senior accounting clerk in our Finance Department, and she served the town for eight years. I'd like to offer our condolences to Cherie's family, and I'd ask that we observe a moment of silence in her honor. Thank you very much.

3. ATTENDANCE

Board of Selectmen: Dillon Dumont, Bob Guessferd, Marilyn McGrath, Dave Morin, Kara Roy

Staff/Others: Steve Malizia, Town Administrator; Scott Tice, Fire Chief; John Beike, IT Director; Paul Inderbitzen, Town Moderator; Jim Paquette, Deputy Fire Chief; Gretchen Whiting, School Board member; Jill Laffin Executive Assistant

4. PUBLIC INPUT

Chairman McGrath began by asking if anyone had any public input. She then said, and I'll read just, I'm going to read section one of the bylaws. And this was this was printed, adopted by the Board of Selectmen on August 25th, 2015. At regularly scheduled board meetings the agenda will reflect the time during the meeting that allows for public input. Subject to these procedures, speakers will be allotted five minutes per person unless extended by approval of the board. And we've had copies printed out. If anybody would like to get more, I'm not going to read the entire thing. But the salient point is that five minutes will be allotted for public input and it has to be something that we can take care of. Is there anyone in the audience that would like to give public input at this time? If not, we'll go to the regular agenda.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Nominations

- 1) Nashua Regional Planning Commission - (2 member vacancies expiring 12/31/26, 12/31/23, 1 alternate member vacancy expiring 12/31/23.

Tim Malley - applicant

Chairman McGrath recognized Mr. Malley who introduced himself and said, I'm applying for one of the open positions on the National Regional Planning Commission. Up until recent events, we've had a member of the Planning Board who was part of the Commission, but then he decided to join you guys. So I thought it was good to have somebody representing the Planning Board on that commission.

Chairman McGrath asked, does anyone have any questions for Tim? Selectman Roy was recognized and said so um, in the past that's kind of just, I guess, been a slot holder because they didn't actually attend the meetings. So my first question is, will you actually attend the NRPC meetings?

Mr. Malley replied, From my understanding, it's four times a year. Selectman Roy replied, yeah, roughly. There may be some special meetings or something. Mr. Malley responded saying, I intend to plan to go to those meetings and voice hopefully, some of the concerns I've heard of at the planning board level if there's an opportunity to do that. Selectman Roy replied okay. All right.

Seeing no further questions from the Board the Chairman explained to Mr. Malley that the Board practice is after tonight, we'll consider your application and make an appointment at the next meeting. Mr. Malley replied, perfect. Thank you very much. I'm going home.

- 2) Benson Park Committee - (1-member vacancy expiring 4/30/26, 2 alternate member vacancies expiring 4/30/24 and 4/30/25).

Mike Catanzaro - applicant

Chairman McGrath recognized Mike Catanzaro who is applying for a member vacancy on the Benson Park Committee. Mr. Catanzaro introduced himself and said I would like to join the committee for Benson's Park. I've been working down there with Dick Empey on the weekends, and most days after work. I'm employed for a Continental Paving. So I do a lot of labor and everything, and I've been helping him out pretty much every day as much as I possibly can down there at the park.

Chairman McGrath asked, anybody have any questions? Selectman Morin was recognized and said I do have to say Mr. Catanzaro is very eager because when I got to the meeting last week, he was already sitting at the board's table, not realizing the process. He was there, ready to go. Mr. Catanzaro replied, thank you. I had my tools out in my truck. And Dick's getting a little old, so I might have to be carrying him around a little bit to help him out over there.

Seeing no further questions from the Board, Chairman McGrath said as you heard me saying to Tim that we'll make a decision for the next meeting.

Appointments

- 2) Cable Utility Committee - (2 member vacancies expiring 04/30/23, 1 alternate vacancy expiring 04/30/23)

Stewart Kroner (incumbent member)

The Town Administrator explained, Stu, I believe has been on for many years. You've seen him sometimes working like the deliberative session or some of the larger events. So my understanding is he's a valued member of the committee and has served many years on. So he's just seeking a reappointment. And typically you don't have those candidates come in. Someone typically makes a motion and seconds it to reappoint. Selectman Guessferd made a motion, seconded by Selectman Morin to re-appoint Stewart Kroner as a member of the Cable Utility Committee with a term to expire 4/30/26. Carried 5-0.

6. CONSENT ITEMS

Chairman McGrath asked, does anyone have anything they'd like removed for separate consideration? There were no items pulled for separate consideration. Selectman Guessferd made a motion, seconded by Selectman Morin to approve Consent Items A, C, D, E, & F. Carried 5-0.

A. Assessing Items

- 1) 2022 Property Tax Abatement Application: map 105, lot 17-4, 197 Robinson Rd.
- 2) 2022 Property Tax Abatement Application: map 175, lot 34-3, 8 Village Ln.
- 3) 2022 Property Tax Abatement Application: map 178, lot 13-5, 2 Mobile Dr.
- 4) 2022 Property Tax Abatement Application: map 175, lot 39, 61 Burns Hill Rd.
- 5) 2022 Property Tax Abatement Application: map 229, lot 16, 12 Ridgecrest Dr.
- 6) 2022 Property Tax Abatement Application: map 231, lot 2, 66 Gowing Rd.
- 7) 2022 Property Tax Abatement Application: map 110, lot 56, 12 Senter Farm Rd.
- 8) 2022 Property Tax Abatement Application: map 246, lot 46, 11 Muldoon Dr.
- 9) 2022 Property Tax Abatement Application: map 235, lot 6, 9 Dracut Rd.
- 10) 2022 Elderly Exemption Application: map 173, lot 52, 36 Baker St.
- 11) Elderly Exemptions: map 203, lot 067, 1 Butternut St.; map 162, lot 040, sub 001, 30A Lund Dr.; map 245, lot 005, 26 Par Ln.
- 12) Solar Exemption: map 134, lot 028, 43 Hazelwood Dr.
- 13) Current Use Lien Release: map 110, lot 48, 4 Putnam Rd.
- 14) Gravel Tax Warrant: map 209, lot 1, 48 Friars Dr.
- 15) 2022 Property Tax Abatement: map 240, lot 10, 37 A&B River Rd.
- 16) 2022 Abatement Application: map 149, lot 73, 23 Sutherland Dr.

B. Water/Sewer Items - none

C. Licenses & Permits & Policies

- 1) Re-adopt Fund Balance Policy
- 2) Re-adopt Investment Policy

D. Donations

- 1) Donation of \$325.48 from Heidi Jakoby to the Town of Hudson

E. Acceptance of Minutes

- 1) Minutes of April 11, 2023
- 2) Minutes of April 25, 2023

F. Calendar

05/10	7:00	Planning Board	Buxton Meeting Room
05/11	3:30	Trustees of the Trust Funds	Buxton Meeting Room
05/11	7:00	Zoning Board of Adjustment	Buxton Meeting Room
05/16	7:00	Municipal Utility Committee	BOS Meeting Room
05/17	6:00	Library Trustees	Hills Memorial Library
05/17	7:00	Hudson Electric Aggregation Cmte.	Buxton Meeting Room
05/18	7:00	Benson Park Committee	HCTV Meeting Room
05/22	7:00	Sustainability Committee	Buxton Meeting Room
05/23	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on April 25, 2023

- 1.) Selectman Roy made a motion, seconded by Selectman Morin to hire Cynthia Roberts for the position of Assistant Town Clerk/Tax Collector with a starting rate of \$19.03 per hour (step 1) of the AFSCME Support Staff Agreement. Carried 5-0.
- 2) Selectman Guessferd made a motion, seconded by Selectman Dumont, to appoint Donna Melanson as Deputy Town Clerk/Tax Collector as recommended by the Town Clerk/Tax Collector, effective April 26, 2023. Carried 5-0.
- 3) Selectman Morin made a motion, seconded by Selectman Dumont, to promote Lieutenant Patrick McStravick to the position of Captain at \$105,354.00 in accordance with the Hudson Police, Fire, and Town Supervisors Association Contract (step 4). This elevation in rank will be effective Monday, May 01, 2023. Carried 5-0.
- 4) Selectman Guessferd made a motion, seconded by Selectman Dumont, to hire John Layton as a full time Police Officer with the Hudson Police Department, with a starting salary of \$32.36 (step 4) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont, to authorize the Fire Chief to enter into an MOU with the PFFH to adjust the classification of "years of service" in order to qualify for initial placement and movement within the step system as it relates to both new hires and current members. This MOU would become effective as of July 1, 2023. Carried 5-0.
- 6) Selectman Morin made a motion to adjourn at 9:44 p.m. This was seconded by Selectman Roy. Carried 5-0.

8. NEW BUSINESS

A. 2023 Town Election Debrief - Town Moderator

Chairman McGrath recognized Town Moderator Paul Inderbitzen. Mr. Inderbitzen began by saying, Good evening. For those watching, I'll just do a brief summary of it and then I'll just have a couple of things I'd like to bring to the Board's attention. On the March 28th Town & School Elections, we had 3,095 ballots cast out of 16,146 people on the checklist for registered voters, which is only 19.2%. Not our worst performance at a town election, but not one of our better ones either. So a little bit, a little bit disappointing. We did have 277 absentee ballots and we had 36 new registrations for the day. A lot of people come in and feel that they come in, they get their ballot, they check in, they vote, and then they leave and things, hey, things are going pretty good. But I think some people don't always realize the amount of work that goes into it. The people that I have that work for the town, for the elections, they do it because they love doing it and they work very hard at it. We had to have extra training this year because of the poll pads over the last year or so. So there's a lot of effort and coordination, especially with two locations. So all those people that that set up the takedown, the DPW was fantastic. Our Election Worker's, Supervisors as well as town staff. Our Town Clerk staff helped us with the absentees and they seem to like doing that. And we needed their help because we didn't have as much as I'd like. I'm going to have to go out and look for more people to work. The elections, especially coming up in '24 town staff. Mr. Inderbitzen went comment, our custodian, Wayne Medeiros and the Hudson Women's Club who did the

pre-election counting, they do the post-election write in votes. They tabulate that for us. And then the Board of Selectmen always supports us in the election. So it couldn't have happened without everybody's dedication and the integrity of the people who work for the Town of Hudson for an election.

The Moderator continued on saying, as you know, we had a recount on the one board, the Board of Selectmen, three-year term office. The results of that count were almost identical to our count of the of election night, the machine count. And really that's just a small difference. But they can be attributed to the few voters who didn't mark their ballots correctly. That's one of our problems in terms of the small but the small difference. It was a very small difference. So the recount, however, is one that I don't I don't like doing recounts only because it's extra time and stuff, but it's always a way of. Showing that our elections and the tabulators that we're using are accurate.

So with very few changes in those votes for that for that office, it really assures the voters that our elections are accurate and they're fair and they hold up to scrutiny given some of the stuff that's out there these days. So but I will if anybody has any questions. I also gave you the breakdown of the check ins and and the machine counts before we had poll pads. The count of ballots we had for the night was really done by the machines and the checkout, but we couldn't really and we did that by hours. And it was kind of a good way to do it. But now with poll pads, we can accurately do an hourly check of when people check in and I didn't send it to you, but the poll pad program gives you a nice graph of showing the different times of the day. If you're interested in that, I can send that out to you. But I gave you the totals there that we had for both Ward One and Ward Two. Mr. Inderbitzen then said, and so we did about 238 voters per hour between both locations. So that that's an interesting statistic to to follow. And we can see where things get busy and where they don't for the future.

Chairman McGrath then said, it may help some of the voters that if they want to come in at a quieter time of the day or busier time, that information might be. Mr. Inderbitzen replied, right. I mean, it's out there so they can see that if they're if they're interested.

Chairman McGrath asked if anyone had any questions for Mr. Inderbitzen. Seeing none, he replied, boy, this is a quick meeting tonight, huh! Chairman McGrath then said, Thank you, Paul. I think if I can say something, I think that, as you know, I've known you for years, Paul. Long before you were the Moderator, when you were the Chairman of the Planning Board. For those that don't know and you, your expertise and your attention to detail is really remarkable. And as a, as a citizen of the town, I'm very appreciative of that. Mr. Inderbitzen replied, Thank you. Thank you very much. Have a nice evening.

B. Email Archiving Project - IT Department

Chairman McGrath recognized IT Director, John Beike. Mr. Beike said, Good evening. So I guess I'll start. So as a result of the Right to Know Committee, one of the recommendations was for the town to purchase an email archiving system. So the IT Department has already started the process to do that, and I've outlined a brief summary of what we've started. So I can, we, I worked with one of our channel partners that we purchase a lot of our equipment from. Because you can't buy an archiver directly from the manufacturer, you have to go through a channel partner or a vendor and we use a couple of those. So we asked them for a quote. So going back and forth, make sure we get the right sizing for our department, going back and forth again. So that all started before April and then we finally settled on the size that we should purchase. And that's what you have in front of you. You have a quote and a summary.

So the appliance would be an outright purchase of the appliance. That's a piece of hardware. It's around \$12,500, and then the next two items are required purchases, and that's for the software licensing comes in and the maintenance agreement. But when when they quoted me, the they quoted it, I believe, for 14 months because I asked them in April and I said, I need it in July. So they added two months. So I'm going to ask them to re quote it for 12 months. So it should come up the merit cloud storage, which is the backup to it's a backup of a backup. So if the if the unit fails, it's also backed up into the cloud. So if you need to

replace the hardware, it's it just downloads it back into the server. The next item is the being actually the licensing and the updates that you have to purchase those to the mirror in the updates have to be purchased with the with the archiver. The third item is the what they have is instant replacement. If this thing fails, for whatever reason, they make a phone call, they send another one out by the next day. And that's what the fourth item or the third item. So after the re-quote, it should come out about \$22,248 for the total purchase, 12 months of service plus the hardware. And that would happen in July well we would start in July. Do the quote, from the quote you would sign. So it might be July, it might be August by the time we actually get it on site.

Selectman Guessferd asked, what was that number again? Mr. Beike replied, it's a guess number cuz I just took, so it's \$22,248. To which Selectman Guessferd replied, yeah that's fine. Selectman Roy was recognized and asked these two, the subscription, is that, do we have to pay that whole thing up front? Is that a monthly cost? Mr. Beike replied, it's a monthly cost. The 292 is a monthly cost. Selectman Roy replied, okay. Mr. Beike then said then obviously, cuz it's the subscription, which is the licensing. You don't want to pay a monthly, so you just pay it in year, in year blocks, 12 month blocks. Selectman Roy then said and then I'm presuming it's the same thing for the, for the storage fee there. Mr. Beike replied yeah. So the first one is the outright purchase of the equipment. Then the next three are monthly services. But there, you can pay it monthly, but we would pay it on a 12-month basis. Selectman Roy then said, so then after that we would need about? Mr. Beike replied yeah it would be roughly \$9,700 a year. The Town Administrator added, recurring cost. Mr. Beike added, under the current cost. Selectman Roy replied, yup, yup, no, I understand. That's my question. Mr. Beike then said so the recurring costs on it's like \$9,700-\$9,800. Selectman Roy replied, okay. Chairman McGrath then said might as well say \$10,000. To which Mr. Beike replied it'll probably be \$10,000 next year. Chairman McGrath then said, I mean it, you know, I mean, that's close enough that, you know, you're not going to quibble over a couple of hundred dollars. So looking I mean, that's what I do at work. You'd look at the number and if it was closer to ten, you'd say 10,000. If it were closer to 5,000, you'd say five. You know, you want to make sure that everybody gets an idea of really what you're talking about.

Selectman Dumont was then recognized and said just so I understand, so I'm not misunderstanding, what exactly is the messaging archiving? What is it doing? Mr. Beike replied, so this would monitor the email. Internal email and external email. So anything that happens to pass through the email server will end up on this device. So irregardless of you deleting the message, your message out of your own inbox, this will still be archived. Because anything that passes in and out is archived. Selectman Dumont reiterated, it gets stored. He then asked, and does it sort those, make it easier for you to be able to go through and find certain information? Mr. Beike replied, it's quicker. Yeah. It's by user, you know, so or you can do a wide search but this is this is much faster search than trying to search it on the on the on the server itself. Email server. Selectman Dumont then said, and so basically so ultimately it's making it easier to sort out the files or sort out the emails. And then again, it's just storing everything as it comes in. Mr. Beike replied, yes. And also acts as another backup to the email server. So it actually will, might save us some money on the other side because we spend a lot of time making sure that server is always backed up. Selectman Dumont replied, right. Mr. Beike went on to say, this this also can act as a backup. Plus, it's backing up itself to the cloud. So if the device did fail, they put the new one in and it would just. Yeah, just reload itself from the cloud. Mr. Dumont replied thank you. Mr. Beike then said this is the one of the best ones on the market. This is kind of the gold standard where all other email archiving systems are measured from.

Selectman Morin was recognized and said is there a time limit? You know, we've got to buy all the space, all the years. Is there a time limit? They keep it and then it gets deleted or is this forever? Mr. Beike replied it's forever. Selectman Morin responded, its forever. So we'll have everything forever. Mr. Beike replied yeah once this goes online, you sent it or received it, it's in there.

Chairman McGrath asked, anyone else? Selectman Dumont was recognized and said a follow up on that. So obviously, if it is forever, the storage is going to continue to grow. Is that subscription fee based off of a certain amount of storage? And then could it get larger or does that fee ever change or is it kind of.

Mr. Beike replied, yes, and no. There is there is going to be a time where we're going to have to increase its size, but we specked this out, so we should get a few years. Okay. Because it's we specked it out at like at half. Right. So we should get a bunch of years out of it before we actually have to buy up to the next storage level. Selectman Dumont then said and I don't know if it's a question for you or maybe Steve, but is there a certain amount of time that we we should be keeping everything so that we don't have to continuously upgrade all that amount of storage? Like, you know, you go every five years or something like that and then you're able to to dump some of that, or do you have to maintain it in perpetuity? The Town Administrator responded, I'm not sure you have to main it in perpetuity. I mean, you might look at maybe a ten-year window or something. I don't think perpetuity. Selectman Roy asked, is there an RSA? Mr. Beike replied there's RSA specifications that pretty much govern that. Mr. Dumont replied, I was just curious how often you were going to have to do that. The Town Administrator replied like town clerk records that a lot of that's forever. But like accounts payable, for example, is six years. You can get rid of them after six years, right after six. So there's some number out there. Perpetuity is a long time. Yeah. I mean, you send an email back and forth. Okay. Selectman Dumont replied, right. Well, that's what I'm saying. There's going to be a lot that gets stored on there. Obviously, it's going to build up pretty quickly, so.

Selectman Morin was recognized and said so if there is a time limit and we get to that time limit, can that be removed in that save us money for that space to reuse it again? Mr. Beike replied I'm sure we could do that, but that's still going to be a few years out. Selectman Morin replied, right, no, understood. But but we were talking in the future that we may have to buy more space, but if we can use space that we already have. Mr. Beike replied yeah, we're going to have to learn a little bit and get a feel for how this is going to work in over time. And yeah, when we get 4 or 5 years out, we might say, Yeah, let's delete administrator's account because he's got way too much stuff in his email. (Laughter) The Town Administrator jokingly replied, fine with me!

Seeing no further questions from the Board, Chairman McGrath said I don't, we don't need to take any action. To which the Town Administrator replied, no it was just an update. Mr. Beike wrapped up saying Yeah. So like I said, in July, well, I'll re-quote it probably sometime this month for purchase in July and I'll be able to firm up the numbers. Chairman McGrath replied, Thank you, John.

C. Director of Public Works Interview Committee

Chairman McGrath recognized Town Administrator, Steve Malizia who said, so as you're all well aware, Mr. Forrence retired. We had posted the position back at the beginning of April. I posted a pretty widely. Lowell Sun, Manchester Union leader, the various municipal job sites. What I'm looking for is similar to what we did for the finance director and for the IT director, a subcommittee, because frankly, I thought we'd get more applications. I got four. I thought I'd get more, but I still think it's worthwhile to have a subcommittee two selectmen, myself and the Town Engineer at least vet the candidates and maybe see if we want one, two, 3 or 4 to come to the full Board. So I'm looking basically to get at least a selectmen or possibly two that have the time, that we could sit down and meet with these candidates because I think at this point I'd meet with all four just to kind of to see what, what we what we're looking at two internal, to external.

Selectman Roy said I find it interesting that that the Town Clerk got what, 25 applications for the position and we get four. The Town Administrator added, and we went more wide on this. I went down to Massachusetts Lowell Sun and all that. I can't explain it was out there. Yeah. You know, not a huge universe like the olden days, you know, we used to get like 60, 70 people for some of these jobs. Granted, they weren't all qualified, but nonetheless, you had a plethora of. Selectman Roy laughed and said but you could boil it down to four. The Town Administrator then said, yeah, so I have four. I don't want to make this overkill. We could do one or you could do two selectmen. It's certainly up to up to this board because four.

Selectman Guessferd asked, all qualified in your mind? The Town Administrator asked, yeah, I think all four have qualifications that I think I would probably speak to all four just to, just to get a full flavor. Yeah. I don't have any, you know, taxi drivers in this group. They're all somewhat affiliated. You know, they, they have some skills. So I think it's worthwhile to definitely do at least that first round and maybe get it down to, you know, top two. I don't know. It depends on what the committee wants to do, but that's sort of a trend we've seen. You know, I remember the finance director job we didn't have, when I applied for it back 20 something years ago there was 70 people. I think we had less than ten. It's just the universe we're in. Same with the IT Director. A couple of years ago, we had maybe, I don't know, 7 or 8 maybe. So I can't explain it, but it is what it is. So I'm looking to at least appoint 1 or 2 selectmen, depending on what you what the availability is.

Chairman McGrath asked, so anyone on the Board that would like to participate in that and have the time to do it? Selectman Dumont replied, I'd be happy to. Selectman Morin was recognized and said I can do it if either Selectman Guessferd or...Selectman Roy replied I won't. Selectman Guessferd replied I think I'll defer to you. Selectman Morin replied alright. The Town Administrator added given that you're going to probably be the liaison; it probably makes sense for you to, the two of you know. Selectman Morin said I could give somebody else a chance because I got the time versus you guys are working.

Seeing no further comments Selectman Guessferd made a motion, seconded by Selectman Roy to appoint Selectman Dumont and Selectman Morin to the Public Works Director Interview Committee along with the Town Administrator and Town Engineer. Carried 5-0. The Town Administrator addressed Selectman Dumont and Selectman Morin saying I'll forward the resumes, the applicant resumes to you, and then we'll figure out some mutually acceptable times that we can start scheduling these folks. Okay, great.

D. Request to Advertise Senior Accounting Clerk Position

Chairman McGrath recognized the Town Administrator who said Next is from the Finance Director to post for the senior accounting clerk position that is available. I told her I would do this on her behalf. So basically I'm looking for permission to post that position. Seeing no questions or comments, Selectman Dumont made a motion, seconded by Selectman Morin to authorize the Finance Director to post for the Senior Accounting Clerk position. Carried 5-0.

E. IAFF Local 3154 MDA Boot Drive

Chairman McGrath again recognized the Town Administrator. The Town Administrator explained, the IAFF Local 3154 is looking to do their MDA boot drive. This year they've proposed, I believe, four dates. Pardon me, three dates. Friday, June 9th, Friday, July 7th and Friday, August 11th at the intersections of Ferry, Derry, Chase and Library Street. This is the boot drive for Jerry's Kids. They've done this for several years now. They typically ask for your permission. They follow all the safety protocols. They've been doing this for quite a while, but they do ask for your permission to be able to do their boot drive on the 9th of June, 7th of July and 11th of August. Selectman Dumont made a motion, seconded by Selectman Guessferd to approve the Professional Firefighters of Hudson, Local 3154 request to conduct an MDA Boot Drive on Friday, June 9, 2023, Friday, July 7, 2023 and Friday, August 11, 2023, at the intersections of Ferry Street, Derry Street, Chase Street and Library Street. Carried 5-0.

F. April 2023 Revenues and Expenditures

Town Administrator, Steve Malizia was recognized again and explained, we're through April. Basically, we're at about 79% of the way through the year. We have two months to go. It's a tight year. It's a default budget year. So I think we'll pull it out, obviously, as we always do. Again, we have a couple of pockets that we've been pretty good on. The Town Poor hasn't really been too bad. Neither has the Legal. We've kind of kept a good handle on that. So again, default budget, thank God we got a real budget for next year, but we'll come in and we'll make it. Auto registrations continue to do very well, 91.8% or almost \$200,000 ahead. And interest on our investments is picking up big time. So we've done very well on that. Doesn't help us spend more money, but it does help the bottom line. And so hopefully we'll have a, we will have a surplus that will grow a little bit. There were no questions or comments from the Board.

G. Board of Selectmen Liaison Assignments

Chairman McGrath asked does anyone have any issues with the assignments? Selectman Roy was recognized and said So I am going to have a significant life change and that will impede my ability to, to attend Budget Committee meetings. So I don't know if you want to adjust, umm adjust that or we work with it the way it is. Chairman McGrath replied well, I think we'll have to, I'll have to think about it and see if I can work out something else. Selectman Roy replied, okay. Chairman McGrath then said but, you know, I spent a lot of time on that and a lot of thought. And I tried to try to, you know, put you on boards that you requested and places that you didn't request but that I thought you could do. So. Selectman Roy replied to Chairman McGrath saying, and I understand that and I appreciate it. I do. I just you know, like I said. Yeah, well, you know, stuff happens. Chairman McGrath said things happen. So it may it may end up just being, you know, the alternate position will have to assume that responsibility. I don't know. I can't do it for obvious reasons. But we'll, I'll make a decision about that. I'll consult, consult with some. Okay. So everybody else is okay with their assignments. We need to make a motion to appoint Selectman Guessferd as the ex-officio member to the Planning Board. Selectman Morin made this motion, seconded by Selectman Dumont. Chairman McGrath added, for a one-year term. Selectman Roy interjected saying that's not the way it reads. Chairman McGrath replied, yes, it does. Selectman Roy asked, you have to reappoint every year? The Town Administrator said in your bylaws it's an appointment for a year. So given that the year has come up for Mr. Guessferd that... Selectman Guessferd interrupted saying gives you that option. Typically, it's for the term of the selectmen but yeah. The bylaws kind of...The Town Administrator went on to say, the bylaws clearly articulate it's one year. There's a carve out in the law that you can do it. So I just want to make sure we got you back on legally and no dispute. Selectman Roy replied okay that's fine.

Chairman McGrath reiterated Selectman Morin made a motion, seconded by Selectman Dumont to appoint Selectman Guessferd as the ex-officio member to the Planning Board. Carried 5-0.

Selectman Guessferd made a motion, seconded by Selectman Dumont to appoint Selectman Morin as the alternate ex-officio member to the Planning Board. Carried 5-0.

9. Board Liaison Reports - Chairman McGrath said so I'm not quite sure what to do about the liaison reports. Does anyone have anything to report on this week for yours?

Selectman Morin: I got something quick on conservation. It was basically a real quick meeting. They reviewed a report from the New Hampshire is on some work going on at Brox they review reviewed dredge and fill process and the biggest thing is we're really looking for lake hosts and they've been talking about this for several months. And what it is, is you go to either Ottarnic Pond or Robinson Pond and you sit at the boat ramp and you look at boats coming in out for invasive species and things of that nature. And it was kind of the way it's written by the state. It's volunteer, but it actually isn't. You get around \$17 an hour or something to do it. So, so, so a good senior citizen or somebody from high school. So those positions in Hudson have not been filled. So they are desperately trying to seek people that if somebody would do it. So if you can get ahold of Bill Collins, the Chairman of the Conservation Committee, and he'll get you set up. The Town Administrator added, we can contact him too and put it out on our media. Selectman Morin replied, yeah, he's actually gonna contact you guys. The Town Administrator replied is he? Good we'll make sure we get that out there.

Selectman Guessferd: I got a couple small ones. Planning Board is continuing to review and finalize chapters of the master plan. We'll be doing three more of those tomorrow night to hopefully finalize those after several meetings continue to make progress. That's good news.

Cable Committee -We moved the meeting till next month. We're going to have a meeting, our meeting in June and looking forward to that.

Rec Committee - there's just a couple things. The summer program is the early bird part of it. You know, you get a special rate is done, but they're still accepting applications and, you know, reservations or registrations. And of course, they're still looking for I believe they're still looking for folks to work the summer program as well. It's always a good job for some of the younger folks. Adult softball league began last night. That's always a big one this year. You know, every year the men's league and the women's league involves a lot of people. It's a good league tennis program is filled, but people can go on the website, the rec website and and register on the waiting list if they would like to join and hopefully we can get them in. And there's a dance coming up on the 19th and 20th. It's a two-night dance so you can pick one or the other. It's a father, mother, daughter sort of thing. It's a parent and and child dance, daughter dance. So either mom or dad can go and registration for that is through the 14th of May. So it'll be a fun night out. It's called Under the Stars Dance, so it should be fun. A little different sort of scenario this year. And then senior programming is there's going to be a mother's Day tea and next week at the senior center. So that's that's I think that's everything I have. Okay.

10. Remarks by Town Administrator

Chairman McGrath recognized Town Administrator Steve Malizia who said, very briefly, the transfer station is open this week for all residents if you have your pass. So just let everybody know that's open.

There'll be a sewer line replacement tomorrow night (5/10) from Central to Chase. It'll be on the eastbound side starting at 7:00 at night, ending hopefully 7:00 a.m. on Thursday. So hopefully it won't impede any traffic, just a sewer line replacement. And happy Mother's Day to all the moms out there.

11. Remarks by School Board

Chairman McGrath recognize School Board member Gretchen Whiting who said, So I wanted to say thank you guys again for collaborating with the School Board. I don't come very often. Gary usually is the one that comes. So this is... I've been before, but it's been a while. So there were a couple of things. We do have a lot of the end of the year school activities occurring, Beauty and the Beast is and I don't have the dates offhand for them, but there is a play on Beauty and the Beast that will be being performed. We also have end of the year concerts through the middle school and the high school that will be done through the end of May. June is also another very busy month with the end of the year activities between the high school, the elementary and the middle school. The high the middle school just came back from their D.C. trip. So that was their yearly trip. It had been on hiatus for a few years, so it was nice to be able to have everything back, you know, normal. So we do have quite a bit of student recognitions happening with our DCI group that was at the School Board meeting last night. They will be having, I think it is June 3rd, a world cultural fair. They actually put the School Board through a test last night on geography, geographical flags. Ethan Beals did win that one. So but the school flags were representing all of the different cultures that are within the town and the high school. So it was really neat to see, Oh, that'll be interesting. But June 3rd, they are having a world fair over at the high school, so that will be exciting too. I believe that that's at 5:30.

The last thing I wanted to say was in the last few years, we've really worked hard together to create collaboration between the two boards and I think it's been very successful. Not everybody sees it, you know, at face value. When you take a look at the boards, you know, Gary comes and we have somebody that comes to school board meetings as well. But there is a lot of collaboration that happens behind the scenes. And I want to call it out because we did a playground build and the school district was able to save money by doing a playground build where we had volunteers from the community come and participate in that. And I want to say the Department of Public Works was crucial and provided a lot of help in that playground build. So there is a lot of collaboration that does happen behind the scenes, and that was just one great example of that. And I want to call it out and I want to give a huge thank you to the town and to the DPW for that HCTV did put together a time lapse of the project build, so I don't know when that will be available, but it was a very it was a huge effort on both sides and the community that did come out. We had a lot of volunteers and we didn't need the Saturday build really only took us two days. So and it will be open by Friday tonight. So thank you again.

Selectman Guessferd said Can I add on something that occurred also, our high school marching band represented our town once again at Disney very, very well. Yes, they did. Marching down Main Street during their trip down to Disney. Yes. A couple of weeks ago. That is correct. Yes. So it was a lot of shout outs for a lot of things. DECA went on their national convention. So, yes, but the marching band got to march down Main Street at Disney World. So that's huge. High school banner. And we unfortunately couldn't get the new uniforms for them for this, but we will have new uniforms for the next time they go into it. Selectman Guessferd added it's a once in a lifetime opportunity for those kids, to which Ms. Whiting agreed. Chairman McGrath then said I saw a snippet of that.

12. Other Business/Remarks by the Selectmen

Selectman Roy: A little over four years ago I had the honor and privilege to be elected to represent the citizens of Hudson as a member of this Board. I promise that I would support and insist on transparency of those elected or appointed. A few weeks ago, I was diagnosed with cancer. As devastating as that news has been I can reflect on the positives or indeed fortunate to live in such close proximity to the best cancer treatment centers in the country, probably in the world. I'm indeed fortunate to be surrounded by family and friends. Life from time to time poses challenges. I look on this as one of those life challenges I have to win. But life doesn't just stop when a roadblock gets in the way. I fully intend to carry out my professional and civic responsibilities to the best of my abilities as long as I am able. I can't begin to tell you the outpouring of support I felt over the past few weeks. I feel so fortunate to be a citizen of our great

community. So if you see physical changes over the next few months, that's why, given my talented medical team and support of my family and friends, I'm going to beat this. That's all I have.

Chairman McGrath replied to Selectman Roy saying I wish you the very best of luck. Thank you. And I know about life's challenges. I've had a few myself, so. And it just makes you stronger. You have to stay strong.

Selectman Morin: Selectman Roy, best of luck.

Just real quick, VFW held its Loyalty Awards and we had three employees recognized. Telecommunications Specialist Colleen Jefferson from the PD, Hudson Fire Lieutenant Kyle Levesque and Town Clerk/Tax Collector Pam Bisbing. Thank you.

Selectman Guessferd: (speaking to Selectman Roy) Absolutely everything's going to be good.

Um, I really don't have anything else to say at this point. Just happy Mother's Day for all the mothers out there. Thank you.

Selectman Dumont: I don't have anything to say at this point, but I do want to wish you (Selectman Roy) the best of luck. And obviously, if you need anything, we're all here.

Chairman McGrath: And I'll just say one more thing. So I talked to Gretchen (Whiting) today. Was it today or yesterday? Yesterday about the the bylaws for the School Board, and she was kind enough to send me the, the copies that she had and I'm going to look it over. I haven't done that yet. But you also gave me some good points that are in your bylaws that I think would be applicable to our board. So I'm going to look them over. I'll probably have I'm hoping to have something prepared for the next meeting that we can look at, pick apart, make changes to if we need to. But I think that there's, you know, especially about public input that needs to be looked at. And so that's the intention. And I thank you very much for talking to me and sending that information to me. I thought it was you had a great conversation and I was very appreciative of that. So that's all we have. So nonpublic. I guess that's it for the public session of this meeting.

13. Nonpublic Session

Motion by Selectman Morin at 7:49 p.m., seconded by Selectman Guessferd to go into non-public session under RSA 91-A:3 II (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 5-0.

Nonpublic Session was entered at 7:49 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered open session at 8:26 p.m.

Motions made after nonpublic session

1.) Selectman Morin made a motion, seconded by Selectman Guessferd to hire Kenneth Ballou, Gabriel Burgess-Labonte, Logan Falk, Scott Levasseur, Steven Lubinger, Colin Murphy, Devon Rodriguez and

Earvin Wanjohi, for the position of Firefighter/EMT in the Fire Department at the contracted salary rate of \$17.78 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. Carried 5-0.

2) Selectman Morin made a motion, seconded by Selectman Guessferd to accept the resignation of Fire Dispatcher, Cody Buskey, effective May 13, 2023. Carried 5-0.

3) Selectman Roy made a motion, seconded by Selectman Guessferd to hire Christopher Sullivan for the position of Zoning Administrator at a starting salary of \$84,949 (step 1) per the Hudson Police, Fire and Town Supervisors Association contract. Carried 5-0.

4) Selectman Morin made a motion to adjourn at 8:29 p.m. This was seconded by Selectman Dumont. Carried 5-0.

14. ADJOURNMENT

Motion to adjourn at 8:29 p.m. by Selectman Morin seconded by Selectman Dumont. Carried 5-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Marilyn McGrath, Chairman

Dave Morin, Vice Chairman

Kara Roy, Selectman

Bob Guessferd, Selectman

Dillon Dumont, Selectman



TOWN OF HUDSON
Finance Department



Agenda
5-23-23

8A

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director *LL*

Date: May 12, 2023

Subject: Contract Award for Eng. Services for Pond Sampling & Evaluating Solutions

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

To award the contract for Engineering Services related to Pond Sampling to VHB, Inc.

Information:

In the efforts to improve watershed quality throughout the Town and complying with the Environment Protection Agency permit regulations, water quality at Robinson Pond has been the focus.

The Board of Selectmen approved this project utilizing American Rescue Plan (ARPA) funds.

After advertising and having a pre bid meeting on April 24, 2023, **one bid was received** on May 8th from:

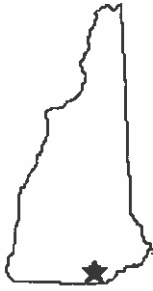
VHB Inc., Manchester, NH \$75,000

Funding: The costs of this award are to be charged to account no. 7211 which is an infrastructure account funded by the American Rescue Plan.

Motion: To approve the contract for engineering services for Robinson Pond sampling and evaluation solutions to VHB Inc. for the amount not to exceed \$75,000. Costs are to be charged to ARPA Account #7211.

Recommended by the Town Engineer and Finance Director.

Cc: Elvis Dhima, Town Engineer



TOWN OF HUDSON

Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 11, 2023

RE: Contract Award for Engineering Services for Pond Sampling and
Evaluating Solutions

Town of Hudson has been working towards improving watershed quality throughout the Town and complying with Environmental Protection Agency (EPA) permit regulations. Some of the most recent efforts have been focusing on improvements of water quality at Robinson Pond.

The Budget Committee and Board of Selectmen approved this project utilizing American Rescue Plan funds. We advertised on Union Leader and had a mandatory pre bid meeting on April, 24, 2023.

On May 8, 2023 we received one bid as follows:

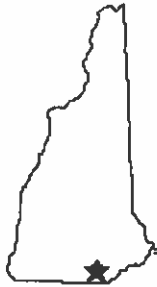
VHB Inc, Manchester, NH: \$75,000

VHB, Inc is currently our consultant for our municipal separate storm sewer system, MS4, permit and the Town Engineer recommendation to the BOS is to hire them for the engineering services.

Motion

To approve the contract for engineering services for Robinson Pond sampling and evaluation solutions to VHB Inc, for the amount not to exceed \$75,000 using ARPA Account #: 44-4311-7211.

Agenda
5-23-23



TOWN OF HUDSON

Engineering Department



8B

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 11, 2023

RE: Request for Approval of Funds from Corridor Accounts

RECEIVED

MAY 16 2023

TOWN OF HUDSON
SELECTMENS OFFICE

We have recently been evaluating and researching the next generation of pedestrian push button technology. At this time we have the opportunity to upgrade one of our existing pedestrian push button system with real time transport protocol (RTB) pushbutton and acoustic devices, which are more technology friendlier and easier to operate for people with vision limitations. In addition, the new technology provides advanced detection through a user's phone Bluetooth or phone app.

This expenditure was reviewed and approved by the Planning Board at their May 10, 2023 meeting.

The Engineering and Public Works Department's recommendation to the Board of Selectmen is to approve this expenditure.

Motion:

To approve and proceed with the Pushbuttons and Acoustic Devices at Library & Ferry Street intersection, using Corridor Account #: 2070-000-086, not to exceed \$8,072.00.



1 Morgan Way
 Cape Neddick, ME 03902
 (207) 361-1234
 www.ElectricLight.net

QUOTE

Customer
Town of Hudson Engineering 12 School Street Hudson, NH 03051

Quote	2345
Date	4/19/2023
Terms	Net due in 30 days

Project					
Unit	Qty	Item	Description	Rate	Amount
	8	EA	Supply and install 8 RTB pushbuttons at Library / Ferry.		
	16	HR	RTB Pushbuttons and Acoustic Devices	1,181.00	9,448.00
	1	EA	2- Traffic Technician w/ Service Vehicles	160.00	2,560.00
			Pilot Program Discount	-3,936.00	-3,936.00
Signature _____ Date _____				Total	\$8,072.00



RTB

- RTB Safe Traffic APS Pushbutton assembly received full approval for MassDOT on 12/15/2021 and is listed on the QTCE.
- The manufacturer recommends all buttons to be supplied in Yellow Finish, as it is more visible to the vision impaired.
- A black safety bar can be provided, leaving only the button face showing yellow.
- The tactile arrow is located underneath the face of the button, and allows the button to be placed at any location on the pole and still provide directionality toward the crosswalk to the visually impaired.



Accessible Pedestrian System

The best protection for local residents

The RTB design focuses on the reality of APS deployments. Residents that live near a traffic light often suffer from the noise pollution produced by omni-directional APS pushbutton stations, which results in the systems being turned down. Thanks to the optimal sound wave directionality of the RTB acoustic unit, RTB offers local residents unrivaled protection while providing the visually impaired community with the highest level of safety and experience. In addition, RTB can provide users temporary locator tone volume control and automatic activation of the pedestrian call, through the use of a [smartphone app](#), creating the most accessible solution in the North American market.

High ease of installation

The signal manufacturing industry and municipalities are looking to install additional devices to a traffic light as quickly and easily as possible. In close consultation with practical specialists, a particularly affordable variant has been developed that can be socket-mounted directly on a mast with hot-swappable capabilities for future replacements.

Warranty

RTB provides a 5 year warranty for our push buttons and acoustic units.



HOUSING

Model	Main Housing (H/W/D)	Weight
BLX	227 mm / 194 mm / 112,5 mm 8.94 in / 7.64 in / 4.43 in	2,1 kg 4.63 lbs
Push Button	180 mm / 68 mm / 58 mm 7.09 in / 2.68 in / 2.28 in	0,8 kg 1.76 lbs

Protection Class / Degree	110 V
Isolation	Protection class II

PERFORMANCE

Terminal	Voltage Version
Input	110 V
Power source	5-10 W
Walk Tone	1 W

VOLTAGE

Terminal	Voltage Version
Input	110 V
Power source	110 V AC
Walk Tone	110 V AC

Tolerances	110 V
Power source	89 V - 135 V

CURRENT

Terminal	Voltage Version
Input	110 V
Power source	max. 400 mA
Walk Tone	max. 10 mA

RANGE: Temperature, Humidity, Volume

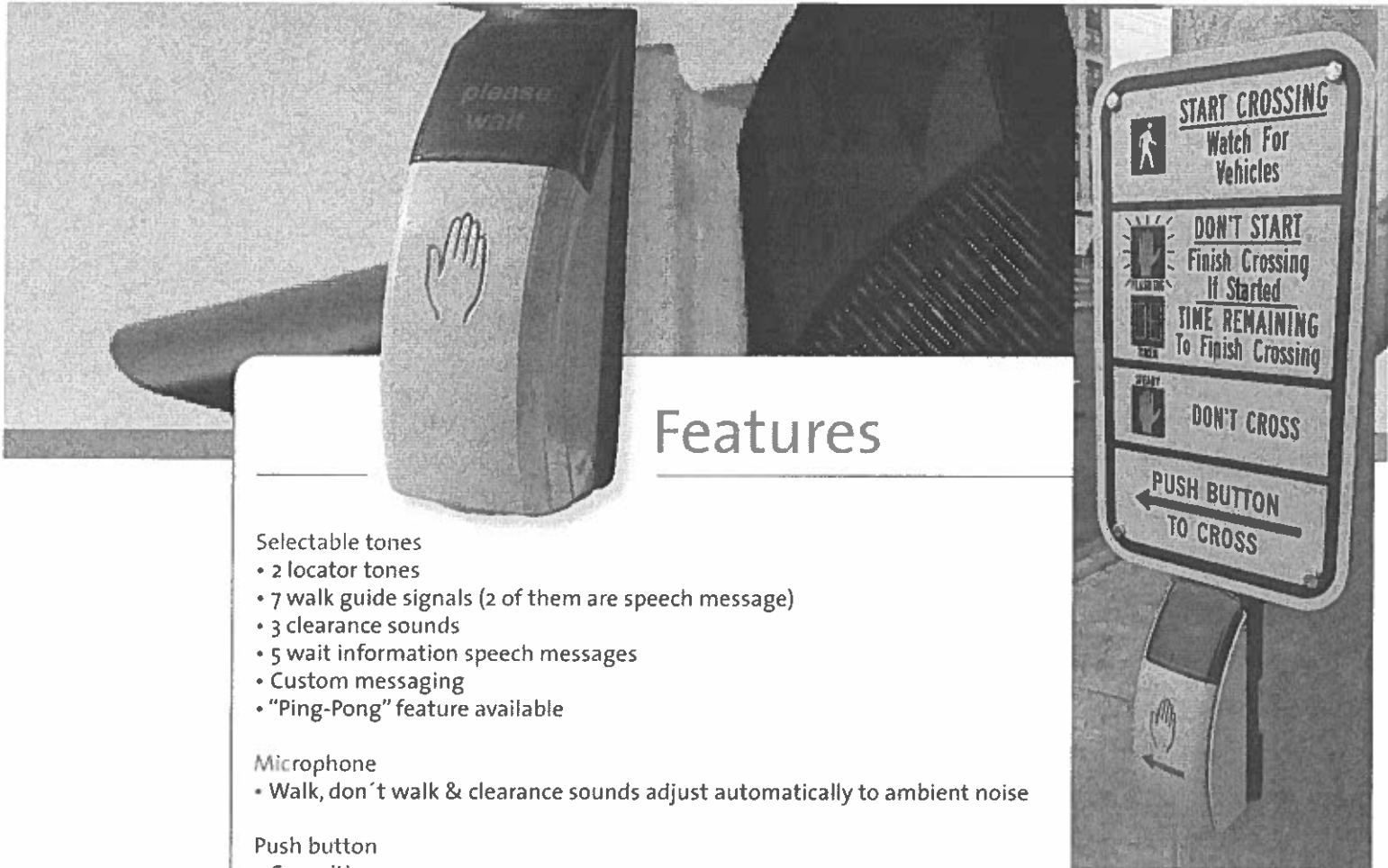
Operation and Storage	110 V
Temperature	-30 °F to +165 °F -34 °C to +74 °C
Humidity	0% to 90%
Volume	30dB to 90dB

VOLTAGE THRESHOLD ON- / OFF SWITCH RELEASE TONE

Threshold Off Switch	Threshold On Switch
110 V	110 V
80 V	50 V
185 V	89 V

AMERICAN STANDARDS - COMPLIANCE

Functionality:	MUTCD 2009 - 4E
Temperature & Humidity:	Nema TS-2 2016
Transient Voltage Protection:	Nema TS-2 2016
Mechanical Shock and Vibration:	Nema TS-2 2016
Transient Suppression:	IEC 61000-4-4, IEC 61000-4-5



Features

Selectable tones

- 2 locator tones
- 7 walk guide signals (2 of them are speech message)
- 3 clearance sounds
- 5 wait information speech messages
- Custom messaging
- "Ping-Pong" feature available

Microphone

- Walk, don't walk & clearance sounds adjust automatically to ambient noise

Push button

- Capacitive sensor
- LED indicator (text e.g. "please wait")
- Tactile arrow button rotates 360° degree underneath of the push button and provides an exact directional indication
- Tactile arrow button vibrates during walk phase
- Distinction between PED & APS call
- 3 second hold can be configured as
 - increasing the volume for 1 cycle
 - enable sounds for 1 cycle

Configuration

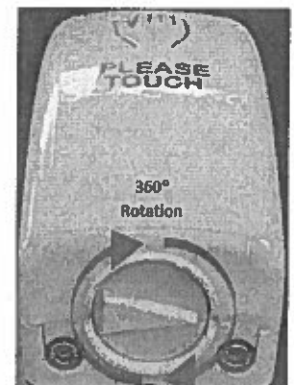
- Separate volume adjustment for all sounds
- All tones can be switched on or off

LOC.id (Smartphone App or tag)

- Temporary increase of the volume (range and volume adjustable)
- Automatic request of the PED call
- Set sensor PED call to APS call



Push Button Arrow





Technology and use



Standards and guidelines

Among others, RTB fulfills the following standards and guidelines:

- DIN VDE 0832-100, and Hd63851
- DIN VDE 0832-200, and EN50293:2000
- DIN 32981, and ISO 23600:2007
- ÖNORM V2100, and V2101
- CSA and MUTCD

Technical information

Housing

- PC Makrolon®
- Color: yellow (RAL 1007) with a red cap
- Protection Class II in accordance with DIN EN 61140
- Protection Class IP 55 in accordance with
- DIN EN 60529

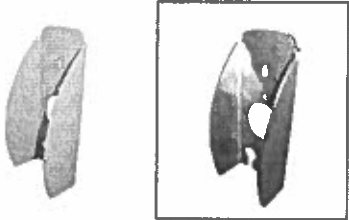
Voltage versions

- 230 V AC or 160 V dimming function
- 110 V AC
- 40 V AC or DC, or 27 V dimming function
- 24 V AC or DC
- 10 V DC

Internationally compatible and individually deployable

Today, RTB push buttons are in use around the world. Technical solutions of this type must meet a wide range of requirements; ultimately, the infrastructures and traffic problems are very distinct. That's why RTB focuses on a modular structure for its push buttons. The integration of the equipments is effortless. Reliable technical function, vandal resistance, excellent design and easy installation are other key benefits of RTB products.

For special locations



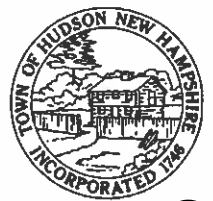
- safety bar prevents rough vandalism
- color of the stainless steel protection system freely selectable
- imprint of individual designs on both sides of the safety bar possible
- tactile information can be affixed to both sides

Agenda
5-23-23



TOWN OF HUDSON

Engineering Department



8C

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 12, 2023

RE: Request for Approval of Funds from Corridor Accounts
White Strobe Bars

RECEIVED

MAY 16 2023

TOWN OF HUDSON
SELECTMENS OFFICE

The Highway Safety Committee recently reviewed traffic safety concerns at the intersection of Ferry Street and Library Street due to significant accidents caused by failure to yield or a violation of the traffic control device. The Committee recommends the installation of white strobe bars within the traffic signal to for the purpose of heightened awareness in alerting drivers when a red light is activated.

The equipment will be purchased with funds from the Route 111 Corridor Account and installed by the Department of Public Works. This expenditure was reviewed and approved by the Planning Board at their May 10, 2023 meeting.

The Planning, Engineering and Public Works Department's recommendation to the Board of Selectmen is to approve this expenditure.

Motion:

To approve and proceed with the white strobe bars purchase and installation at Library & Ferry Street intersection, using Corridor Account #: 2070-000-086, not to exceed \$1,360.



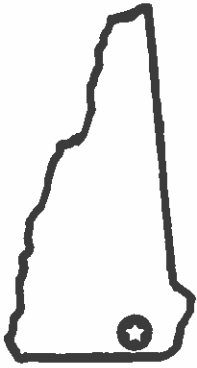
1 Morgan Way
 Cape Neddick, ME 03902
 (207) 361-1234
 www.ElectricLight.net

QUOTE

Customer
Town of Hudson Department of Public Works 2 Constitution Drive Hudson, NH 03051

Quote	2330
Date	4/11/2023
Terms	Net due in 30 days

Project					
Unit	Qty	Item	Description	Rate	Amount
	4	EA	Supply white strobe bars for 12" traffic signal visors. Includes power supply with adjustable flash rate. Visors not included.	340.00	1,360.00
Signature _____ Date _____				Total	\$1,360.00



TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

Agenda
5-23-23



8D

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: May 17, 2023

Re: Library Trustees- Maintenance of Hills Library Building Discussion

The Library Trustees have requested that they be added to the Board of Selectmen's May 23, 2023 agenda to discuss the ongoing maintenance of the Hills Library building.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Malizia, Steve

From: Mimi Guessferd <mimiguessferd@rodgerslibrary.org>
Sent: Tuesday, May 16, 2023 4:40 PM
To: Malizia, Steve
Subject: Add to 5/23 BOS agenda, please?

EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.

Hi Steve,

Would you please add the Library Trustees to the agenda for the next BOS meeting? We'd like to renew the discussion of ongoing maintenance of the Hills Library building.

Thank you,
Mimi Guessferd
Chair, Board of Library Trustees

Sent from my iPad



TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Agenda
5-23-23

8E

Emergency 911
Business 603-886-6021
Fax 603-594-1164

RECEIVED

Scott J. Tice
Chief of Department

MAY 18 2023

TOWN OF HUDSON
SELECTMENS OFFICE

TO: Marilyn McGrath
Chairperson, Board of Selectmen

FR: Scott J. Tice
Fire Chief *[Signature]*

DT: May 17, 2023

RE: May 23, 2023 BOS Public Agenda

Please place the following item on the above-indicated agenda from the Fire Department.

See the attached letter of resignation from Firefighter/AEMT Michael Mulcay effective August 10, 2023.

Firefighter Mulcay joined the department in October of 2005 as a Call Firefighter and became a full-time member in April 2007. We thank him for his service and appreciate his contributions throughout the past seventeen years.

We ask the Board of Selectman to accept his letter of resignation and we wish him well in his future endeavors.

Motion:

To accept the letter of resignation from Firefighter/AEMT Michael Mulcay effective August 10, 2023 with the Board's thanks and appreciation.

13 May 2023

Chief Scott Tice
Hudson Fire Department
39 Ferry Street
Hudson, NH 03051



Chief Tice:

Please accept this notification as my resignation as Firefighter/AEMT effective 0800 on 10 August 2023.

Respectfully,

A handwritten signature in black ink that reads "Michael J. Mulcay".

Michael Mulcay



TOWN OF HUDSON
Finance Department



8F

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

RECEIVED

MAY 18 2023

TOWN OF HUDSON
SELECTMENS OFFICE

To: Board of Selectmen
Steve Malizia, Town Administrator

From: Lisa Labrie, Finance Director

Date: May 18, 2023

Subject: Police – Purchase of 3 2022 Ford Police Utility Vehicles and 1 2023 Chevy Equinox

Please accept this recommendation to be placed on the Board of Selectmen's next agenda.

Recommendation:

I agree with the recommendation of the Police Chief to purchase three (3) Ford Police Utility Vehicles from McGovern in Framingham, MA and one (1) Chevy Equinox also from McGovern Municipal HQ. I also agree with waiving the bid process due to high demand and vehicle shortages.

Funding: The Police Department would be utilizing \$142,224.10 from their FY24 budget and cannot accept delivery or billing until after July 1, 2023. Police Automobile budgeted line item to be used is 5630-402 for the purchase of these vehicles.

Motion 1: *To waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow the Police Department to purchase from McGovern Municipal HQ.*

Motion 2: *To accept the Police Department's recommendation to purchase three (3) police utility vehicles and one (1) Chevy Equinox from McGovern Municipal HQ in the amount of \$142,224.10 using FY24 budgeted line item # 5630-402. (This does not include the cost of up fitting the vehicles with existing and new equipment.) Not to be accepted or paid for before July 1, 2023. As recommended by the Police Chief and Finance Director.*

Cc: Tad Dionne, Police Chief

TOWN OF HUDSON

Police Department

Partners with the Community

1 Constitution Drive, Hudson, New Hampshire 03051
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162

*Tad K. Dionne
Chief of Police*

*Captain David A. Cayot
Special Investigations Bureau*

*Captain Steven C. McElhinney
Administrative Bureau*

*Captain Patrick M. McStravick
Operations Bureau*

To: The Board of Selectmen
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: 16 May 2023

Re: Agenda Item

Scope:

The Police Department is requesting to meet with the Board of Selectmen at their 23 May 2023 meeting to respectfully ask the Board of Selectman to waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow us to purchase three (3) police Utility Vehicles and one (1) Chevy Equinox from McGovern Municipal HQ.

The purchasing of the vehicles would be from the FY24 Budget. There is a vehicle shortage due to high demand and lack of sufficient production the past two years. We feel if we do not order now we will not be able to obtain replacement vehicles this year.

The vehicles are available for a cost of \$142,224.10. Payment is not due until delivery, which would be after July 1, 2023.

Motion:

To accept the Police Department's recommendation to purchase three (3) police Utility Vehicles and one (1) Chevy Equinox from McGovern Municipal HQ in the amount of \$142,224.10. This does not include the cost of up fitting the vehicles with existing and new equipment.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



Estimate

Date: 4/17/2023

Customer ID:

To: ATT:MPO Ronald Cloutier
 Hudson Police Department
 1 Constitution Drive
 Hudson NH 03051
rcloutier@hudsonnh.gov/603-816-2272

Salesperson: Rudy Espinoza
 339-215-4868

Price Per GBPC/BAPERB

Qty	Item #	Description	Unit Price	Line Total
1.00	1XY26	2023 Chevy Equinox LT AWD	\$ 26,993.00	\$ 26,993.00
1.00	PCP	Confidence and Convenience Package	\$ 1,547.15	\$ 1,547.15
1.00	PDI	Safety Informant Package	\$ 1,164.00	\$ 1,164.00
1.00	PDJ	Blind Spot Zone and Rear Cross Alert	\$ 194.00	\$ 194.00
1.00	OL	Stock Vehicle	\$ 1,500.00	\$ 1,500.00
				\$ -

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Trade	\$0.00
Vehicle Subtotal	\$31,398.15
Upfit Subtotal	\$0.00
Grand Total	\$31,398.15

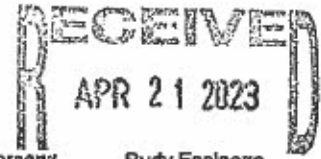


Estimate

Date: 3/17/2023

Customer ID:

To: ATT:MPO Ronald Cloutier
 Hudson Police Department
 1 Constitution Drive
 Hudson NH 03051
rcloutier@hudsonnh.gov/603-816-2272



Salesperson: Rudy Espinoza

Qty	Item #	Description	Unit Price	Line Total
1.00	K8A	2022 Ford Police Interceptor Utility AWD Black	\$ 33,702.00	\$ 33,702.00
1.00	UM	Agate Black	\$ -	\$ -
1.00	43D	Dark Car Feature	\$ 24.25	\$ 24.25
1.00	51R	Driver Side Unity LED Spotlight	\$ 383.15	\$ 383.15
1.00	549	Power Heated Mirrors	\$ 58.20	\$ 58.20
1.00	76R	Reverse Sensing System	\$ 266.75	\$ 266.75
1.00	53M	SYNC Voice activated System	\$ -	\$ -
1.00	86P	Front Headlamp housing	\$ -	\$ -
1.00	87R	Rear View Camera Relocate to Mirror	\$ -	\$ -
1.00	18D	Rear Liftgate Lock Disable Delete	\$ -	\$ -
1.00	OL	Stock Vehicle	\$ 2,000.00	\$ 2,000.00
				\$ -

Please remit payment to:

MAG Retail Holdings - FFD LLC dba McGovern Commercial HQ
 1200 Worcester Rd
 Framingham, MA 01702

Vehicle Subtotal \$36,434.35
 Upfit Subtotal \$0.00
Grand Total \$36,434.35



Estimate

Date: 4/17/2023

Customer ID:

Salesperson: Rudy Espinoza
(330)215-4888

To: ATT:MPO Ronald Cloutier
Hudson Police Department
1 Constitution Drive
Hudson NH 03051
rcloutier@hudsonnh.gov/603-816-2272

Qty	Item #	Description	Unit Price	Line Total
1.00	K8A	2022 Ford Police Interceptor Utility AWD BLACK	\$ 33,702.00	\$ 33,702.00
1.00	55F	Keyless Entry	\$ 329.80	\$ 329.80
1.00	64E	18" Painted Aluminum Wheels	\$ 460.75	\$ 460.75
1.00	65U	Interior Upgrade with Console and Carpet	\$ 378.30	\$ 378.30
1.00	649	Power Heated Mirrors	\$ 58.20	\$ 58.20
1.00	76R	Reverse Sensing System	\$ 266.75	\$ 266.75
1.00	53M	SYNC Voice Activated System	\$ -	\$ -
1.00	86P	Front Headlamp Housing	\$ -	\$ -
1.00	87R	Rear View Camera Relocate to Mirror	\$ -	\$ -
1.00	18D	Rear Liftgate Lock Disable Delete	\$ -	\$ -
1.00	OL	Stock Vehicle	\$ 2,000.00	\$ 2,000.00
				\$ -
				\$ -

Special Instructions:

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 Estimate is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Trade	\$0.00
Vehicle Subtotal	\$35,195.80
Upfit Subtotal	\$0.00
Grand Total	\$37,195.80

McGovern Municipal Headquarters
 1200 Worcester Road
 Framingham, MA 01702



Estimate

Date: 4/17/2023

Customer ID:

To: ATT:MPO Ronald Cloutier
 Hudson Police Department
 1 Constitution Drive
 Hudson NH 03051
rcloutier@hudsonnh.gov/603-816-2272

Salesperson: Rudy Espinoza
 (339)215-4868

Qty.	Item #	Description	Unit Price	Line Total
1.00	K8A	2022 Ford Police Interceptor Utility AWD BLACK	\$ 33,702.00	\$ 33,702.00
1.00	56F	Keyless Entry	\$ 329.80	\$ 329.80
1.00	64E	18" Painted Aluminum Wheels	\$ 460.75	\$ 460.75
1.00	65U	Interior Upgrade with Console and Carpet	\$ 378.30	\$ 378.30
1.00	549	Power Heated Mirrors	\$ 58.20	\$ 58.20
1.00	76R	Reverse Sensing System	\$ 266.75	\$ 266.75
1.00	53M	SYNC Voice Activated System	\$ -	\$ -
1.00	86P	Front Headlamp Housing	\$ -	\$ -
1.00	87R	Rear View Camera Relocate to Mirror	\$ -	\$ -
1.00	18D	Rear Liftgate Lock Disable Delete	\$ -	\$ -
1.00	OL	Stock Vehicle	\$ 2,000.00	\$ 2,000.00
				\$ -
				\$ -

Special Instructions:

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 Actual Cost May Change Once Project Elements are Finalized

Trade	\$0.00
Vehicle Subtotal	\$35,195.80
Upfit Subtotal	\$0.00
Grand Total	\$37,195.80

McGovern Municipal Headquarters
 1200 Worcester Road
 Framingham, MA 01702



TOWN OF HUDSON

Finance Department



8G

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

RECEIVED

MAY 1 / 2023

TOWN OF HUDSON
SELECTMENS OFFICE

TO: Board of Selectmen
Steve Malizia, Town Administrator

FROM: Lisa Labrie, Finance Director *LL*

DATE: May 15, 2023

RE: Updating the Limits for Purchases, Contracts and Bids, under Town Code 98-5, 98-6 and 98-7

The dollar limits related to the purchasing, contracts and the bidding process were established in the early 1990's in the Town Code. Currently, the Town Code, under sections 98-5, 98-6 and 98-7, have the spending ceiling limits set at \$10,000 and \$25,000.

Based on available inflation data and the Consumer Price Index (CPI), the ceiling limits today would be as follows:

Value (2023) = Value (1993) x CIP (2023)/CIP (1993) = \$10,000 x 324.86/151.9 = \$21,386

Value (2023) = Value (1993) x CIP (2023)/CIP (1993) = \$25,000 x 324.86/151.9 = \$53,465

Our recommendation is to update the current numbers listed at \$10,000 and \$25,000 to \$20,000 and \$50,000 to reflect over 30 years of inflation. These changes will be more reflective of today's costs. In order to change Town Code Chapter 98, Purchasing and Contracts, a public hearing would be required.

Motion:

To schedule a public hearing at the June 13, 2023 Board of Selectmen meeting to amend Town Code Chapter 98, Purchasing and Contracts, as recommended by the Finance Director.

Town of Hudson, NH
Thursday, May 11, 2023

Chapter 98. Purchasing and Contracts

Article I. General Purchasing Regulations

[Adopted under Article 5.14 of the Charter of the Town of Hudson,^[1] continued by motion of the Board of Selectmen 7-1-1992; amended 2-23-1993; 3-3-1999; 10-28-2003 by the Board of Selectmen.]

[1] *Editor's Note: Pursuant to Res. No. R92-71, adopted 6-8-1992, effective 7-1-1992, repealed the Hudson Town Charter.*

§ 98-1. Policy stated.

It shall be the policy of the Town of Hudson, New Hampshire, as adopted by the Board of Selectmen that:

- A. The Administrative Code shall establish purchasing and contract procedures, including the assignment of all responsibilities for such purchases, to the Board or Selectman or its designee, or such purchasing agent as established by the legislative body, and the combination purchasing of similar articles by different departments.
- B. The Board of Selectman (BOS) shall establish from time to time dollar limits for purchases and contracts, which must be by competitive bid, and shall establish the bidding procedures. No competitive bids shall be required when purchasing through the State of New Hampshire bid prices.
- C. Requirements for bids may be waived in specific instances by a majority vote of the BOS in attendance at a duly advertised meeting. The BOS shall establish dollar amounts for purchases or contracts, beyond which no purchase shall be made or contracts entered into without the affirmative vote of a majority of the BOS in attendance at a duly advertised meeting. Once the BOS has voted to make a purchase or enter into a contract, the Chairman shall carry out the vote of the BOS and enter into such transaction on behalf of the Town.
- D. The purchase of, or the contract for the provision of, all materials, supplies, and contractual services utilized by any agency of the Town of Hudson shall be pursued in accordance with the provisions of this article and other such rules and regulations, as may be promulgated by the Finance Director with the approval of the Board of Selectmen.
- E. In no instance shall such rules and regulations promulgated by the Finance Director, with the approval of the BOS, contradict any provision of this article. The provisions of these rules do not apply to the acquisition or disposition of real property or improvements, nor does it apply to appurtenant structures valued over \$10,000.

§ 98-2. Purchasing agent.

The Finance Director of the Town shall serve as the Board of Selectmen's designee as Purchasing Agent.

§ 98-3. Powers and duties of the purchasing agent.

The Finance Director shall direct the operation of the Town's purchasing system as follows:

- A. With the approval of the BOS, the Finance Director shall establish, and amend when necessary, all rules and regulations allowed by this article and necessary to the effective operation of the purchasing system.
- B. The Finance Director shall approve and/or negotiate all purchases and contracts made by the Town. All such approvals or negotiations are subject to the review and/or approval of the BOS unless otherwise provided for in this article.
- C. The Finance Director shall prescribe and maintain such forms as he/she shall find reasonable and necessary to fulfill the purpose of this article.
- D. The Finance Director shall prepare and adopt a standard purchasing nomenclature for using agencies and suppliers.
- E. When deemed necessary or desirable, the Finance Director shall combine requirements of using agencies to effect delivery, unit cost or other procurement factors that are in the best interests of the Town.
- F. When deemed necessary or desirable, the Finance Director, with the approval of the BOS, shall have the authority to join with other units of government in cooperative purchasing plans to effect delivery, unit cost or other procurement factors that are in the best interests of the Town.
- G. With the approval of the BOS, the Finance Director shall implement the conditions and terms under which services, materials, and supplies may be acquired from federal, state, school, and other government agencies or associated organizations and to negotiate the prices of such purchases.
- H. The Finance Director shall maintain such stores of materials and supplies as he/she deems necessary to support the individual and/or aggregate requirements of the using agencies. The distribution of items from such stores shall be executed only upon the approval of the Finance Director according to rules and regulations promulgated by the Finance Director.
- I. With the approval of the BOS and in cooperation with using agencies, the Finance Director may declare any operating equipment, materials and supplies surplus. After reasonable public notice, the Finance Director, with the approval of the BOS, may dispose of any item declared to be surplus in a manner that encourages the most desirable financial arrangement for the Town and provides for equal opportunity for participation by the public.

§ 98-4. Conflict of interest.

Any purchase order or contract within the purview of this article in which the Finance Director, or any officer or employee of the Town, is financially interested directly or indirectly shall be void; except that, before the execution of a purchase order or contact, the BOS shall have the authority to waive compliance with this provision when it finds such action to be in the best interest of the Town.

§ 98-5. Selectmen action required for purchases and contracts over ~~\$25,000~~.

- A. A majority vote of the Board of Selectmen in attendance at a duly advertised meeting is required to approve any purchases or contracts of ~~\$25,000~~ or more. In support of the consideration of ~~\$25,000~~.

such action, the Finance Director must provide the following information:

- (1) The department or project budget to which the purchase or contract would be charged;
 - (2) Confirmation that the budget impact of the proposed purchase or contract does not give rise to the Town authorizing an appropriation not budgeted at the annual budget, unless voted by a majority of the BOS after a public hearing, conducted by the BOS, held to discuss an appropriation transfer, and/or that no money shall be drawn from the Treasury of the Town, nor shall any obligation for the expenditure of money be incurred except pursuant to a budget appropriation.
 - (3) Confirmation that advertising and competitive bidding procedures were followed as provided for in Subsection A(4) below.
 - (4) A recommendation for award of purchase or contract to the lowest bidder in accordance with the best interest of the Town.
- B. The BOS may reject any or all bids on the recommendation of the Finance Director or for other stated cause. Upon approval by the BOS for a purchase or contract of \$25,000 or more, the Chairman is authorized to execute such contractual instruments as may be required to complete the transaction.

§ 98-6. Rules and regulations for purchases and contracts under ~~\$25,000~~.

- 50,000*
- A. For purchases and contracts less than ~~\$25,000~~^{*50,000*}, the Finance Director shall establish rules and regulations that assure the following:
- (1) Competition;
 - (2) Equal opportunity as required by applicable federal, state, and Town laws;
 - (3) Contractual protection of the Town;
 - (4) Award of purchases and contracts to the lowest bidder in accordance with the best interest of the Town; and
 - (5) Compliance with the provisions of § 98-5A(2).
- B. Approval requirements. The Board of Selectmen shall from time to time establish the approval requirements for all purchases and contracts less than ~~\$25,000~~^{*50,000*}.

§ 98-7. Bidding procedures.

For all planned purchases and contracts of goods and services estimated to total ~~\$10,000~~^{*20,000*} or more, the following shall be required.

- A. A description in the form of specifications, proposed scope of services, or other such documentation shall be developed that allows prospective bidders to make a responsive bid in accordance with the best interests of the Town. Such specifications, proposed scope of services or other such documentation shall be reviewed for compliance with all relevant Town policies and procedures by the Finance Director, and by the Town Administrator for all purchases and contracts estimated to total ~~\$25,000~~^{*50,000*} or more.
- B. Solicitation of bids. Bids shall be solicited as follows:
- (1) At least four qualified bidders shall receive direct solicitations in writing to bid on the basis

of documentation as described in § 98-7A. If fewer than four qualified bidders are solicited to bid, the reasons shall be documented and placed in the files of the Town. Such solicitations shall be mailed at least 14 days prior to the bid opening date as described below.

- (2) The Town's desire to receive bids shall be published in at least one general circulation news publication that serves the Nashua Standard Metropolitan Statistical Area. Such advertisement shall briefly describe the service, material, supply, or equipment to be purchased, the method of obtaining the complete description of the desired service, material, supply, or equipment, the form in which the bid is to be delivered to the Town, the time, date and location of receipt of the bid, and the time, date, and location for opening and announcement of bids. Such advertisement shall appear at least 14 calendar days before the planned date of receipt of bids.

- C. Determination of successful bidder. For any purchase or contact of ^{50,000} ~~\$25,000~~ or more, the Finance Director shall submit a recommendation to the Board of Selectmen, as described in § 98-5, no more than 30 days after the opening and/or announcement of bids. For purchases of ^{20,000} ~~\$10,000~~ but less than ~~\$25,000~~, the Finance Director shall submit a recommendation for approval by a majority of the BOS. ^{50,000}
- D. Disqualified bidders. The Town of Hudson BOS shall review and consider the past course of dealings that the municipality has had, if any, with a prospective bidder, respondent, contractor, or employee in evaluating a response to any Town solicitation for bids, proposals, work, or employment.

§ 98-8. Contracting authority.

- A. Subject to other provisions of this article and consistent with other applicable provisions of the laws of the state of New Hampshire and the Town of Hudson, the BOS is authorized to execute such contractual instruments as may be required to complete the purchase of any operating equipment, material, supply, service, or improvement to real property on behalf of all agencies of the Town of Hudson.
- B. The BOS may assign contracting authority, i.e., signature privilege, to the Chairman of the Planning Board for Land Use Fees called "Agency Fees," listed as 1260, 1270, and other land use fees that may be agreed to by the Planning Board and with the signature of the developer to pay for 100% of any improvement, without Town matching funds, connected with any Planning Board approved development. All purchases of goods and/or services must comply with all of the policies and regulations of the Town of Hudson and this Purchasing Policy. No expenditure of Agency Fee monies that would hold the Town of Hudson liable for reimbursement or matching funds, and therefore impact the tax rate for the Town of Hudson, may be made without the express authorization of the Board of Selectmen in compliance with this Purchasing Policy.
- C. Each land use board may accept and use gifts, grants, or contributions for the exercise of its functions, in accordance with the purchasing policy procedures established herein.