



# TOWN OF HUDSON

## Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

November 14, 2023

6:30 PM

Board of Selectmen Meeting Room, Town Hall

(Regular meeting will begin @ 7:00 PM or immediately after Nonpublic Session)

### Agenda

1. **CALL TO ORDER**
2. **NONPUBLIC SESSION**  
RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
3. **CALL TO ORDER**
4. **PLEDGE OF ALLEGIANCE**
5. **ATTENDANCE**
6. **PUBLIC INPUT**
7. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS**
  - A. **Nomination**  
Sustainability Committee - Karl Huber  
(1 member vacancy expiring 04/24, 2 member vacancies expiring 04/25, 1 alternate member vacancy expiring 04/24, 1 alternate member vacancy expiring 04/26)
8. **CONSENT ITEMS**
  - A. **Assessing Items**
    - 1) BLTA Docket #30699-22PT: map 149, lot 73, 23 Sutherland Drive
    - 2) BLTA Docket #30722-22PT: map 228, Lot 4-7 Wal-Mart Boulevard
    - 3) Application for Abatement: map 175, lot 155-001 & 155-002, 109 & 109 1/2 Ferry St.
  - B. **Water/Sewer Items** - none
  - C. **Licenses & Permits & Policies**
    - 1) Pole License - Three (3) New Poles on Melendy Road
    - 2) Tag Day Permit - Salvation Army Red Kettle Campaign
  - D. **Donations**
    - 1) Donation of \$1,500 to Police Comfort Dog Donation Account from CHIPS

- E. **Acceptance of Minutes**  
 Minutes of October 12, 2023  
 Minutes of October 17, 2023  
 Minutes of October 18, 2023  
 Minutes of October 24, 2023

- E. **Calendar**

11/15	6:00	Library Trustees	Hills Memorial Library
11/15	6:30	Budget Committee	Buxton Meeting Room
11/15	7:00	Hudson Electric Aggregation Cmte.	Rodgers Memorial Library
11/16	7:00	Zoning Board of Adjustment	Buxton Meeting Room
11/16	7:00	Benson Park Committee	HCTV Meeting Room
11/20	7:00	Sustainability Committee	Buxton Meeting Room
11/21	7:00	Municipal Utility Committee	BOS Meeting Room
11/23		Thanksgiving Holiday - Town Offices Closed	
11/24		Thanksgiving Holiday - Town Offices Closed	
11/28	7:00	Board of Selectmen	BOS Meeting Room

**9. OLD BUSINESS**

- A. Votes taken after Nonpublic Session on October 24, 2023
  - 1. Selectman Guessferd made a motion, seconded by Selectman Dumont to seal the October 24, 2023 nonpublic session minutes. Carried 3-0.
  - 2. Selectman Guessferd made a motion to adjourn at 10:37 p.m. this was seconded by Selectman Dumont. A roll call vote was taken. Carried 3-0.
- B. West Road Landfill Solar Farm Warrant Article - Engineering - Decision

**10. NEW BUSINESS**

- A. Corridor Account Spending Approval - Strobe Bar Purchase - Highway Safety Committee - Decision
- B. Town Planner Vacancy - Town Administrator - Decision
- C. FY2025 Budget Tax Collector, Town Clerk - Town Administrator - Decision
- D. FY2025 Default Budgets - Town Administrator - Decision
- E. October 2023 Revenues & Expenditures - Town Administrator - Discussion
- F. Cemetery Trustees Liaison - Selectman Morin - Decision

**11. SELECTMEN LIASON REPORTS/OTHER REMARKS**

**12. REMARKS BY TOWN ADMINISTRATOR**

**13. REMARKS BY SCHOOL BOARD**

**14. NONPUBLIC SESSION**

**RSA 91-A:3 (II) (b)** The hiring of any person as a public employee. **(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. *(THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).)*

**15. ADJOURNMENT**

Items for the next agenda, with complete backup, must be in the Selectmen's Office **no later than 12:00 noon - Tuesday, November 21st.**



**TOWN OF HUDSON**  
**Board & Committees Vacancy Application**  
 (Hudson, NH Residents Only)

*Agenda 11-14-23*  
**RECEIVED**  
 NOV 09 2023  
 TOWN OF HUDSON  
 SELECTMENS OFFICE  
**7A**

Karl J Huber Jr

23 B Clearview Circle

Name

Street Address

~~508-864-4768~~

~~508-864-4768~~

Home Phone Number

Work Phone Number

RETIRED. Past experience Globa Software strategic business alliances.

~~kjh55@gmail.com~~

Occupation (or former occupation if retired)

Email Address

New Jersey Institute of Technology BS Mechanical Engineering

Education/Special Interests

Dunstable MA \* Chair. Water Commission \* Master Plan Cmte. Hudson NH \* Municipal Utility Cmte member \* HEAC member

Professional/Community Activity

A Hudson resident since 2020, I made it an important task to stay involved in the community

efforts of our town. Presently a member of the Municipal Utility Cmte and have volunteered time to support Hudson Electric Aggregation Cmte

Reason for Applying

References available upon request

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
 Selectmen's Office, 12 School Street, Hudson, NH 03051

Member       Alternate       Reappointment

- |  |  |
|--|--|
| <input type="checkbox"/> Benson Park Committee               | <input type="checkbox"/> Building Board of Appeals           |
| <input type="checkbox"/> Cable Utility Committee             | <input type="checkbox"/> Conservation Commission             |
| <input type="checkbox"/> Municipal Utility                   | <input type="checkbox"/> Nashua Regional Planning Commission |
| <input type="checkbox"/> Committee Planning Board            | <input type="checkbox"/> Recreation Committee                |
| <input checked="" type="checkbox"/> Sustainability Committee | <input type="checkbox"/> Zoning Board of Adjustment          |

Area(s) of Expertise:

- |  |  |
|--|--|
| <input type="checkbox"/> Architecture/Construction         | <input type="checkbox"/> Environmental Planning                                  |
| <input checked="" type="checkbox"/> Information Technology | <input checked="" type="checkbox"/> Communications                               |
| <input checked="" type="checkbox"/> Finance                | <input checked="" type="checkbox"/> Other: <u>Business partner relationships</u> |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in tis employment/appointment practices. Applicants must be Hudson, NH residents. Appointments are required to complete a Financial Interest Disclosure Form (FDI) in accordance with the Town Code.

Signature of Applicant:

Date: 11 / 08 / 23



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)  
[www.hudsonnh.gov](http://www.hudsonnh.gov)

Agenda 11-14-23  
**RECEIVED**



**8A-1**

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

November 14, 2023

FROM: Jim Michaud, Chief Assessor 

RE: BTLA Docket #30699-22PT  
Map 149 Lot 73 – 23 Sutherland Drive

The Assessing Department recommends that the BOS approve the attached settlement agreement and abatement documents for the referenced property. The Town assessed the property for the 2022 property tax year at \$627,500, the Town's assessment ratio for 2022 is 94.2% and the ratio'd market value estimate from the assessment above is \$666,136.

The Board of Tax and Land Appeals (BTLA) issued an order on 8/1/23 ordering the parties to conduct a settlement discussion to see if a settlement was feasible. That settlement discussion was had in person and the resultant attached settlement agreement is recommended to the BOS. The taxpayer submitted additional sales, the department also reviewed additional market data, and we recommend an abatement from \$627,500 in assessed value down to \$581,500. The settlement will result in the case being dismissed, the assessment being lowered, a resultant abatement check being issued, and some protections for the taxpayer and the Town in regards to future assessments on the property leading up to the effective date of any future town-wide reassessment, to be done no later than the 2027 property tax year.

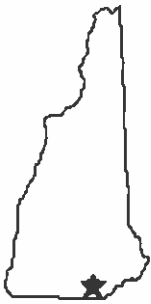
***Draft Motion:***

***Motion to approve a settlement agreement and abatement for property taxes for Map 149 Lot 73, 23 Sutherland Drive, as recommended by the Chief Assessor.***

Cc: File

2022BTLADocket3069922PT23SutherlandDrivesettlement

Agenda 11-14-23



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

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8A-2

TO: Board of Selectmen  
Steve Malizia, Town Administrator

November 14, 2023

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: Board of Tax & Land Appeals (BTLA) Docket #30722-22PT  
Proposed Settlement  
Map 228 Lot 4 – 7 Wal-Mart Boulevard

NOV 18 2023  
TOWN OF HUDSON  
SELECTMENS OFFICE

I join Attorney Dave LeFevre in recommending that the Board of Selectmen approve the attached settlement on the above referenced property. This property had an assessed value of \$14,553,400 for the 2022 property tax year and, with that years median assessment ratio of .942, the implied market value of the property was \$15,449,469, approx. \$114 per SF for the 135,792 SF property. The value of \$114 a SF for this property is not believed to be sustainable in a tax tribunal such as the BTLA. The key figure that brings us to the point of settlement is the low assessment ratio, brought about by sustained high market values and sales of residential properties.

The settlement agreement, attached, stipulates that the 2024 assessed value will decrease from \$14,553,400 down to \$12,806,000 an implied market value per SF of \$107 per SF (using an estimated ratio of .88 for the 2023 tax year),. This is a proposed reduction of \$1,747,400 in assessed value, an approx. 12% reduction. As a conditional part of the settlement, the taxpayer foregoes any abatement money for 2022 and 2023, NO, zero, abatement monies being paid out. This agreement also amends the existing Wal-Mart, 254 Lowell Road, property settlement terms, favorable to the Town, in that it bars both the Wal-Mart property, as well as the Sam's Club property, from appealing their settled assessment values for 2023 forward until the next revaluation, as long as our assessment ratio stays above 80.0%. The current Wal-Mart agreement only bars Wal-Mart from appealing if our ratio stays above 90%, and we are already anticipated to be below that (approx. 88%) for the 2023 property tax year, the attached agreement modifies that in the Town's favor.

The Assessing Department had engaged the Town's legal counsel, Dave LeFevre, Esq. through the required BTLA settlement meeting order process. The attached settlement agreement is for the BOS consideration. This negotiated proposal contains benefits to both the Town and/or the taxpayer that include:

1. Risk avoidance of; further legal litigation costs \$\$, risk avoidance of appraisal

costs and appraisal consulting fees; risk avoidance of ongoing and future abatement overlays to account for unknown decisions from the BTLA;

2. The taxpayer has agreed to settle the 2022 BTLA tax appeal; they further agree to not appeal the 2023 assessed value, nor future assessment years, as long as the assessment does not change from \$12,600,000, with protection in the instance of property construction/destruction and holding until the next town-wide reassessment.

The settlement proposal is recommended as being in the best interest of the Town as it is proactive in nature and has substantiated financial benefits (avoidance risk) to the Town. I have attached the applicable settlement document to be considered for signing.

***Draft Motion:***

***Motion to approve a settlement agreement covering BTLA Docket #30722-22PT for Map 228 Lot 4, 7 Wal-Mart Boulevard, as recommended by the Chief Assessor and Town's legal counsel.***

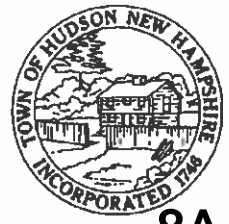
Cc: File      2022SamsClubBTLASettlementmemo

Agenda #  
11-14-23



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

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8A-3

TO: Board of Selectmen  
Steve Malizia, Town Administrator

November 14, 2023

**RECEIVED**

FROM: Jim Michaud, Chief Assessor

NOV 08 2023

RE: Application for Abatement  
Map 175 Lot 155-001 & 155-002 – 109 & 109 ½ Ferry St

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department has received an untimely abatement application (attached) under the provisos of RSA 76:16 I (a) (attached). The department requested and received a legal opinion on the same from Attorney D. LeFevre, under separate cover (Confidential Legal Advice). The thrust of the abatement application, the facts of it, are that in 2011 Plan #37044 (attached) was recorded (effective for the 2011 property tax year). The subdivision/lot line relocation plan established that the total acreage of the condex site at 109 & 109 ½ Ferry Street was to be 1.411 AC. In situations like these the department is to allocate and split in two between both condex units the total acreage, so that each condex site was to be .705 AC. This is where the error occurred, the 1.405 AC was carried on both of the condex units from 2011 tax year thru the 2022 property tax year, the error was corrected for the 2023 tax year.

The abatement RSA that controls when abatements are timely filed for, RSA 76:16 I (b), states in summary that taxpayers are to timely file an abatement application within the property tax year they are filing for, which is by March 1<sup>st</sup> after the final property tax bill of the year. If a taxpayer files timely in this manner, they can preserve their appeal rights and appeal beyond the local selectmen level. In this instance, the taxpayer has not timely filed abatement applications from 2011 forward until receipt of written communications (not on the abatement applications proscribed by the state) on August 9<sup>th</sup>/September 22<sup>nd</sup>, 2023.

The second part of the abatement statute, RSA 76:16 I (a) states that “Selectmen or assessors, for good cause shown, may abate any tax, including prior years’ taxes, assessed by them or by their predecessors, including any portion of interest accrued on such tax.”. (emphasis added) This part of the abatement statute was passed into law effective for the 2015 property tax year, four property tax years after this error had occurred. There is no appeal process beyond the local selectmen level if an abatement application is filed under the provisos of this section of the abatement RSA’s.

“Good cause”, as our attorney has summarized, is not boundless, as a general proposition the fact that the Town made a mistake is not, standing alone, “good cause” to grant an untimely abatement request. The same summary indicates that “good cause” must touch on and concern the reason why the abatement application was not timely filed in the first instance. The taxpayer reasons that were stated verbally to assessing staff, is because one of the condex bills goes to an escrow company and one does not.

The department has calculated what the abatement would be for each tax year, principal taxes amount only as the tax collector would calculate the statutory interest (if approved at the discretion of the selectmen), from the effective date of this change in the law under RSA 76:16 I (a), from the 2015 property tax year forward. The attorneys’ legal opinion clearly states that the selectmen have a great deal of discretion on this matter.

- The abatement application could be reasonably denied in its entirety;
- the abatement application could be approved in its entirety from the effective date of the change in the law (2015) forward;
- the selectmen are not limited to an “all of nothing” decision, could abate some of the years, some the amount abated, and whether any interest should be included or not.

The principal amount of property taxes from 2015 forward, if approved in its entirety, is \$4,459.93.

***Sample Motion #1: Motion to DENY an Abatement for property taxes for Tax Map 175 Lot’s 155-001 and 155-002.***

***Sample Motion #2: Motion to approve, in its entirety from the 2015 property tax year thru 2022, as per attached spreadsheet, an Abatement for property taxes for Tax Map 175 Lot’s 155-001 and 155-002, including all interest as laid out in statute.***

***Sample Motion #3: Motion to approve, partial abatement, from 2018 through 2022 property tax years, as per attached spreadsheet, an Abatement for property taxes for Tax Map 175 Lot’s 155-001 and 155-002, including all interest as laid out in statute.***



	175-155-001/ 109 1/2 Ferry St	175-155-002/ 109 Ferry St	<b>Total Principal Taxes Associated with Land Value=</b>	<b>\$4,459.93</b>
2022 Land Assessment	\$163,800	\$163,800		
2022 Corrected Land Assessment	<u>\$130,200</u>	<u>\$130,200</u>		
Land Value Assessment Difference	\$33,600	\$33,600		
2022 Tax Rate	\$14.69	\$14.69		
IF abated \$\$	\$493.58	\$493.58		
2021 Land Assessment	\$77,600	\$77,600		
2021 Corrected Land Assessment	<u>\$65,500</u>	<u>\$65,500</u>		
Land Value Assessment Difference	\$12,100	\$12,100		
2021 Tax Rate	\$21.67	\$21.67		
IF abated \$\$	\$262.21	\$262.21		
2020 Land Assessment	\$77,600	\$77,600		
2020 Corrected Land Assessment	<u>\$65,500</u>	<u>\$65,500</u>		
Land Value Assessment Difference	\$12,100	\$12,100		
2020 Tax Rate	\$21.37	\$21.37		
IF abated \$\$	\$258.58	\$258.58		
2019 Land Assessment	\$77,600	\$77,600		
2019 Corrected Land Assessment	<u>\$65,500</u>	<u>\$65,500</u>		
Land Value Assessment Difference	\$12,100	\$12,100		
2019 Tax Rate	\$20.28	\$20.28		
IF abated \$\$	\$245.39	\$245.39		
2018 Land Assessment	\$77,600	\$77,600		
2018 Corrected Land Assessment	<u>\$65,500</u>	<u>\$65,500</u>		
Land Value Assessment Difference	\$12,100	\$12,100		
2018 Tax Rate	\$20.10	\$20.10		
IF abated \$\$	\$243.21	\$243.21		
2017 Land Assessment	\$77,600	\$77,600		
2017 Corrected Land Assessment	<u>\$65,500</u>	<u>\$65,500</u>		

Land Value Assessment Difference	\$12,100	\$12,100		
2017 Tax Rate	\$19.72	\$19.72		
IF abated \$\$	\$238.61	\$238.61		
2016 Land Assessment	\$68,600	\$68,600		
2016 Corrected Land Assessment	<u>\$57,300</u>	<u>\$57,300</u>		
Land Value Assessment Difference	\$11,300	\$11,300		
2016 Tax Rate	\$21.97	\$21.97		
IF abated \$\$	\$248.26	\$248.26		
2015 Land Assessment	\$68,600	\$68,600		
2015 Corrected Land Assessment	<u>\$57,300</u>	<u>\$57,300</u>		
Land Value Assessment Difference	\$11,300	\$11,300		
2015 Tax Rate	\$21.25	\$21.25		
IF abated \$\$	\$240.13	\$240.13		

**76:16 By Selectmen or Assessors. –**

**I. (a) Selectmen or assessors, for good cause shown, may abate any tax, including prior years' taxes, assessed by them or by their predecessors, including any portion of interest accrued on such tax; or**

(b) Any person aggrieved by the assessment of a tax by the selectmen or assessors and who has complied with the requirements of RSA 74, may, by March 1, following the date of notice of tax under RSA 76:1-a, and not afterwards, apply in writing on the form set out in paragraph III to the selectmen or assessors for an abatement of the tax. The municipality may charge the taxpayer a fee to cover the costs of the form required by paragraph III.

II. Upon receipt of an application under paragraph I(b), the selectmen or assessors shall review the application and shall grant, for good cause shown, or deny the application in writing by July 1 after notice of tax date under RSA 76:1-a. The failure to respond shall constitute denial. All such written decisions shall be sent by first class mail to the taxpayer and shall include a notice of the appeal procedure under RSA 76:16-a and RSA 76:17 and of the deadline for such an appeal. The board of tax and land appeals shall prepare a form for this purpose. Municipalities may, at their option, require the taxpayer to furnish a self-addressed envelope with sufficient postage for the mailing of this written decision.

III. The abatement application form shall be prescribed by the board of tax and land appeals. The form shall include the following and such other information deemed necessary by the board:

(a) Instructions on completing and filing the form, including an explanation of the grounds for requesting tax abatements, including abatements for poverty and inability to pay pursuant to RSA 76.

(b) Sections for information concerning the person applying, the property for which the abatement is sought and other properties in the municipality owned by the person applying.

(c) A section concerning compliance with the RSA 74 inventory requirement.

(d) A section explaining the appeal procedure and stating the appeal deadline in the event the municipality denies the tax relief request in whole or part.

(e) A section requiring the applicant to state with specificity the reasons supporting the abatement request with an explanation of what specificity means.

(f) A section for the applicant to list any comparable properties supporting an abatement request.

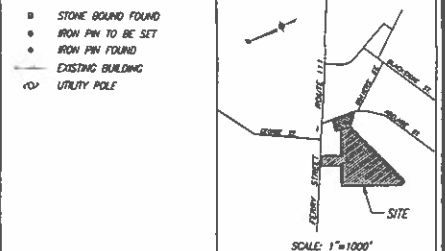
(g) A place for the applicant's signature with a certification by the person applying that the application has a good faith basis and the facts in the application are true.

(h) The statement: "If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A."

IV. Failure to use the form prescribed in paragraph III shall not affect the right to seek tax relief.

**Source.** RS 44:1. CS 47:1. GS 53:10. GL 57:11. PS 59:10. PL 64:13. 1939, 46:1. RL 77:13. RSA 76:16. 1967, 180:1. 1990, 49:1. 1991, 386:3, 5. 1992, 175:1. 1993, 86:1. 1994, 91:1, 2; 393:3. 1995, 265:16. 1997, 189:1. 2002, 217:1. 2004, 203:12, eff. June 11, 2004. 2014, 175:1, eff. Sept. 9, 2014.

I CERTIFY THAT THIS PLAN WAS PREPARED FROM BOUNDARY INFORMATION SHOWN ON PLAN REFERENCES 1 - 5 AND A FIELD SURVEY LAST MADE ON THE GROUND IN SEPTEMBER, 2005, HAVING A MAXIMUM ERROR OF CLOSURE OF 1:10,000.



LEGEND

- STONE BOUND FOUND
- IRON PIN TO BE SET
- IRON PIN FOUND
- EXISTING BUILDING
- UTILITY POLE

- NOTES:
- THE PURPOSE OF THIS PLAN IS TO RELOCATE THE EXISTING LOT LINES BETWEEN LOTS 153, 154 AND 155 AND TO SUBDIVIDE LOT 153 INTO TWO, RESULTING IN ONE ADDITIONAL BUILDABLE LOT.
  - EXISTING SIZE: RESIDENTIAL.
  - LOT NUMBERING NOTICES TO ASSESSOR'S MAP 175.
  - TOTAL AREA OF PARCELS: 328,803.S.F. = 7.526AC.
  - CONVEYANCE REQUIREMENTS:
    - MIN. LOT AREA: 10,000 S.F.
    - MIN. YARD SETBACKS:
      - FRONT: 30 FT.
      - SIDE: 15 FT.
      - REAR: 15 FT.
    - MIN. LOT FRONTAGE: 90 FT.
  - PERMANENT MARKERS ARE TO BE SET AT ALL LOT CORNERS AND STONE BOUNDS AT ALL POINTS OF CURVATURE AND TANGENCY ALONG THE RIGHT-OF-WAY BY A LICENSED LAND SURVEYOR.
  - EXISTING SETBACKS LOCATED IN FRONT SETBACK ON LOT 154 AND AND IN SIDE SETBACK ON LOT 155 TO BE REMOVED OR RELOCATED OUT OF SETBACKS.
  - A C.A.P. AMOUNT OF \$878.27 PER RESIDENTIAL UNIT SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
  - A PUBLIC SCHOOL IMPACT FEE OF \$1,570.00 PER RESIDENTIAL UNIT SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
  - A PUBLIC LIBRARY IMPACT FEE OF \$124.00 PER RESIDENTIAL UNIT SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
  - A RECREATION CONTRIBUTION IN THE AMOUNT OF \$400.00 PER RESIDENTIAL UNIT SHALL BE PAID PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
  - SEE SIZE MAP 20 INDICATES ON SITE SLOPES AS HMG-HUDSON.
  - IF LOT DEVELOPMENT INVOLVES BLASTING AND/OR REMOVAL OF BEDROCK MATERIALS, SAID ACTIVITIES SHALL BE LIMITED TO THE HOURS BETWEEN 8 A.M. AND 5 P.M. MONDAY-FRIDAY ONLY. SAID BLASTING/REMOVAL ACTIVITIES SHALL BE PROHIBITED ON SATURDAY AND SUNDAY.
  - CONSTRUCTION ACTIVITIES INVOLVING THE LOTS SHALL BE LIMITED TO THE HOURS BETWEEN 7 A.M. AND 7 P.M. MONDAY THROUGH FRIDAY ONLY.
  - PER CLASH, COMMUNITY PLAN# 3308B-0008B, THE SITE IS NOT LOCATED IN THE 100-YEAR FLOOD PLAIN.

PLAN REFERENCES:

- BOUNDARY PLAN OF LAND IN HUDSON, NH PREPARED FOR LAWRENCE WHITT, DATED OCTOBER 10, 1991 BY STEVEN J. PATRICK & ASSOCIATES, FILED HORD AS PLAN NO. 25516.
- CONDOMINIUM SITE & FLOOR PLANS TAX MAP 175/LOT 155, 100 FERRY STREET CONDOMINIUM, DATED SEPT. 20, 2004 BY MAYNARD & PAQUETTE ENG. ASSOC., LLC FILED HORD AS PLAN NO. 33451.
- HOUSE LOTS IN HUDSON, NH FOR SALE BY J.E. DEARBORN DATED OCT., 1903 BY E. JOHNSON, FILED HORD AS PLAN NO. 202.
- CONVEYANCE PLAN TAX MAP 175/LOTS 153 & 153-1 FERRY STREET & ADELAIDE STREET, DATED OCT. 15, 2005 BY MAYNARD & PAQUETTE ENG. ASSOC., LLC FILED HORD AS PLAN NO. 34289.
- SUBDIVISION/LOT LINE RELOCATION PLAN TAX MAP 175/LOTS 154 & 155 FERRY STREET & ADELAIDE STREET, DATED JANUARY 18, 2006 BY MAYNARD & PAQUETTE ENG. ASSOC., LLC, FILED HORD AS PLAN NO. 34723.

LOT NUMBER	TOTAL LOT AREA (S.F.)	WETLANDS (S.F.)	STEEP SLOPES (S.F.)	NET CONTIGUOUS BUILDABLE AREA (S.F.)
175/154	28,150	8,048	0	20,104
175/155-1	61,431	23,477	0	37,954
175/155-3	18,441	0	0	18,441
175/155-4	22,663	35	0	22,608
175/155-5	22,870	0	0	22,870
175/153-3	84,438	28,783	0	55,655
175/153-4	108,782	41,797	21,159	45,786

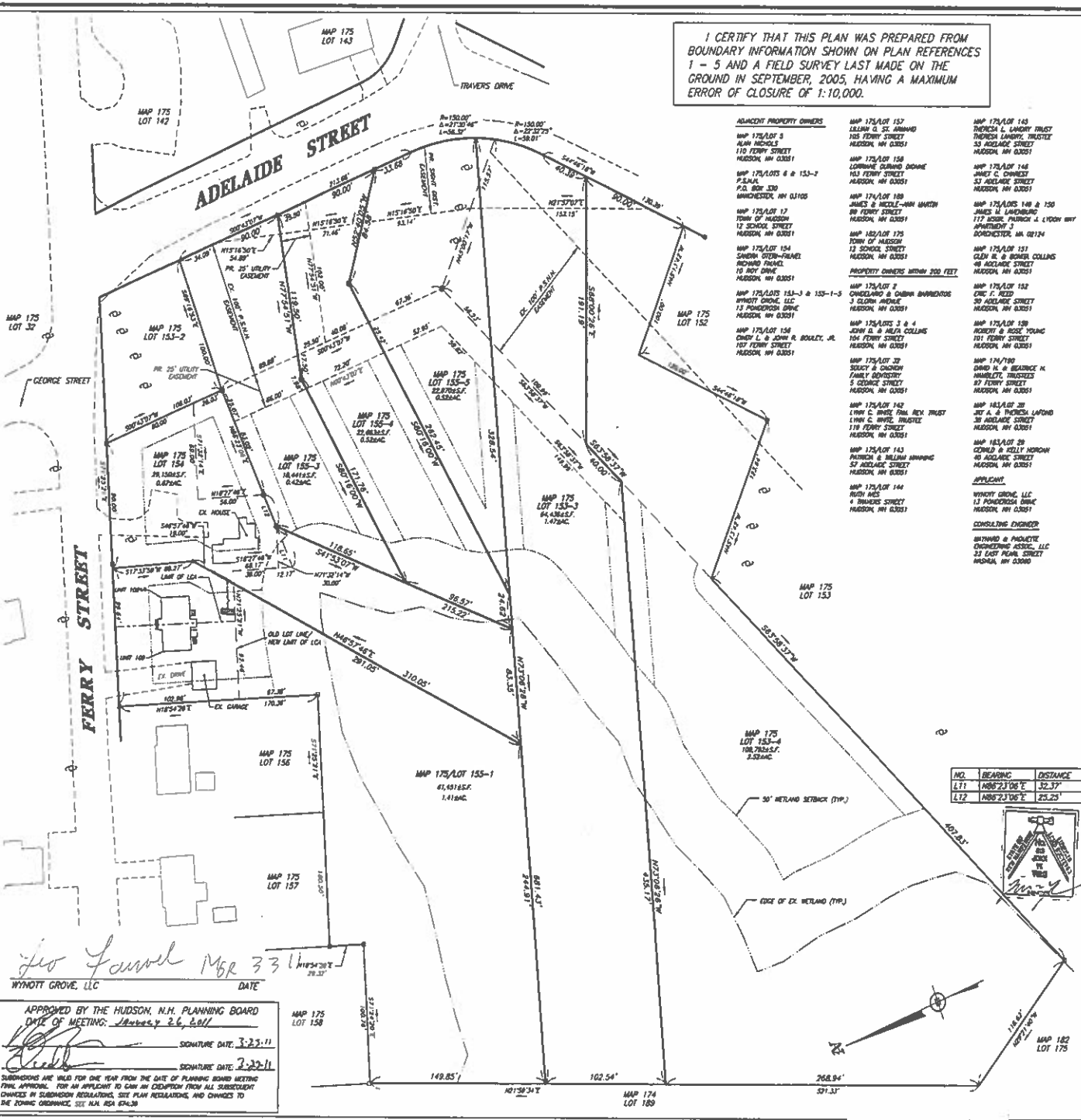
SUBDIVISION/LOT LINE RELOCATION PLAN MAP 175 / LOTS 153-3, 154, 155-1-5  
**FERRY & ADELAIDE STREETS**  
**HUDSON, NEW HAMPSHIRE**  
 OWNER OF RECORD:  
 WHITT GROVE, LLC  
 13 PONDERSH DRIVE  
 HUDSON, NH 03051

SCALE: 1" = 40'  
 DATE: NOVEMBER 8, 2010  
**Maynard & Paquette**  
 Engineering Associates, LLC  
 Consulting Engineers and Land Surveyors  
 23 East Pearl Street, Nashua, NH 03060  
 Phone: (603)863-8493 Fax: (603)863-7227

T.C.B.	T.C.B.	675/37	01	D	11491
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- ADJACENT PROPERTY OWNERS
- MAP 175/LOT 3  
ALAN NICHOLS  
110 FERRY STREET  
HUDSON, NH 03051
  - MAP 175/LOTS 4 & 153-2  
PALMA  
P.O. BOX 330  
MANCHESTER, NH 03105
  - MAP 175/LOT 17  
TOWN OF HUDSON  
12 SCHOOL STREET  
HUDSON, NH 03051
  - MAP 175/LOT 154  
SHAWN STEWART-FINLEY  
REAR PORCH  
15 ROY DRIVE  
HUDSON, NH 03051
  - MAP 175/LOT 2  
CHUCK AND GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOTS 3 & 4  
JOHN G. & MELBA COLLINS  
154 FERRY STREET  
HUDSON, NH 03051
  - MAP 175/LOT 22  
SUDNY & CATHY  
FAMILY OWNERSHIP  
5 GEORGE STREET  
HUDSON, NH 03051
  - MAP 175/LOT 142  
LWIS C. BIRSE FIRM TRUST  
LWIS C. BIRSE TRUSTEE  
178 FERRY STREET  
HUDSON, NH 03051
  - MAP 175/LOT 143  
PATRICK & WILLIAM WHIPPING  
57 ADELAIDE STREET  
HUDSON, NH 03051
  - MAP 175/LOT 144  
RUBY HES  
4 THOMAS STREET  
HUDSON, NH 03051
  - MAP 175/LOT 152  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 153  
ROBERT & ROSE YOUNG  
101 FERRY STREET  
HUDSON, NH 03051
  - MAP 175/LOT 154 & 155  
JAMES H. LANDRY TRUST  
TERESA LANDRY, TRUSTEE  
33 ADELAIDE STREET  
HUDSON, NH 03051
  - MAP 175/LOT 146  
JAMES C. CONWELL  
37 ADELAIDE STREET  
HUDSON, NH 03051
  - MAP 175/LOTS 148 & 150  
JAMES H. LANDRY  
177 SHERBORN & LYNN HWY  
APARTMENT 3  
DORCHESTER, NH 02124
  - MAP 175/LOT 151  
CLAY R. & BONNIE COLLINS  
48 ADELAIDE STREET  
HUDSON, NH 03051
  - MAP 175/LOT 152  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 153  
ROBERT & ROSE YOUNG  
101 FERRY STREET  
HUDSON, NH 03051
  - MAP 175/LOT 154 & 155  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 155  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 156  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 157  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 158  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 159  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 160  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 161  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 162  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 163  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 164  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 165  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 166  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 167  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 168  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 169  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 170  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 171  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 172  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 173  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 174  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 175  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 176  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 177  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 178  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 179  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 180  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 181  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 182  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 183  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 184  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 185  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 186  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 187  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 188  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 189  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 190  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 191  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 192  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 193  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 194  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 195  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 196  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 197  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 198  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 199  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051
  - MAP 175/LOT 200  
DUNCAN & GIBBY BARNARDS  
3 GLOBE AVENUE  
HUDSON, NH 03051

NO.	BEARING	DISTANCE
L11	N89°23'05"E	32.37'
L12	N89°23'05"E	23.25'



*Lio Farnell MGR 331142470E*  
 WYNOTT GROVE, LLC  
 DATE

APPROVED BY THE HUDSON, N.H. PLANNING BOARD  
 DATE OF MEETING: January 26, 2011  
 SIGNATURE DATE: 3-23-11  
 SIGNATURE DATE: 3-23-11

SUBDIVISIONS ARE VALID FOR ONE YEAR FROM THE DATE OF PLANNING BOARD MEETING FROM APPROVAL. FOR AN APPLICANT TO OBTAIN AN EXTENSION FROM ALL SUBSEQUENT CHANGES IN SUBDIVISION REGULATIONS, SET PLAN REGULATIONS, AND CHANGES TO THE ZONING ORDINANCE, SEE N.H. RSA 681:8.

37044 DW 2 172

DATE: 11/10/10 MAP NO. 331142470E  
 PLAN: 37044 DW 2 172  
 REGISTER OF DEEDS, MIDDLEBOROUGH COUNTY  
 Candace C. Conley

T.C.B.	T.C.B.	675/37	01	D	11491
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# TOWN OF HUDSON

## Engineering Department

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142



8C-1

*Agenda*  
11-14-23

### INTEROFFICE MEMORANDUM

**RECEIVED**

OCT 31 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

DATE: November 14, 2023  
TO: Steve Malizia, Town Administrator  
Board of Selectmen  
FROM: Elvis Dhima, P.E., Town Engineer

RE: Petition and Pole Licenses for three (3) new Poles on **Melendy Road** in the Town of Hudson, as per attached for PSNH, dba Eversource Energy

The attached Pole Petition and Licenses from PSNH, dba Eversource Energy, is for three (3) new poles on located on Melendy Road in Hudson.

The Public Works and Engineering Departments have both reviewed them and are recommending that these Pole Licenses be approved.

Thank you.

**Motion:**

**To approve the Petition and Pole Licenses from PSNH, dba Eversource Energy, for three (3) new pole located on Melendy Road.**

Enclosures



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

### INTEROFFICE MEMORANDUM

TO: Elvis Dhima, P.E., Town Engineer  
Jay Twardosky, DPW Director *E20*

FROM: Doreena Stickney, Administrative Aide

DATE: October 25, 2023

RE: Petition and Pole License for three (3) new Poles on **Melendy Road** in the Town of Hudson, as per attached for PSNH, dba Eversource Energy

Attached please find three (3) Pole License Petitions from PSNH, dba Eversource Energy, for new poles on Melendy Road in Hudson. Please sign below to verify that you have reviewed and approve these licenses.

Thank you.

  
\_\_\_\_\_  
Jason Twardosky, DPW Director

  
\_\_\_\_\_  
Elvis Dhima, Town Engineer

Attachments

**PETITION AND POLE LICENSE  
PETITION**

Manchester, New Hampshire

October 24, 2023

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License three ( 3) pole(s), 224/5Y, 224/6, 224/8 on MELENDY RD in the Town of Hudson.

**PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY**

BY: *Pam Gaudreault*  
Pam Gaudreault, Licensing Specialist

**LICENSE**

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

**ORDERED**

This 24th day of October, 2023, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1681, dated 10/19/2023, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the Town of Hudson, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Town Clerk

**PETITION AND POLE LICENSE  
PETITION**

Manchester, New Hampshire


October 24, 2023

To the Town of Hudson, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License three ( 3) pole(s), 224/5Y, 224/6, 224/8 on MELENDY RD in the Town of Hudson.

**PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY**

BY:   
Pam Gaudreault, Licensing Specialist

**LICENSE**

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

**ORDERED**

This 24th day of October, 2023, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

In accordance with the requirements of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the Town of Hudson pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the Town of Hudson pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the licensor pursuant to this license.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1681, dated 10/19/2023, attached to and made a part hereof.

Town of Hudson, New Hampshire

Town of Hudson, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the Town of Hudson, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

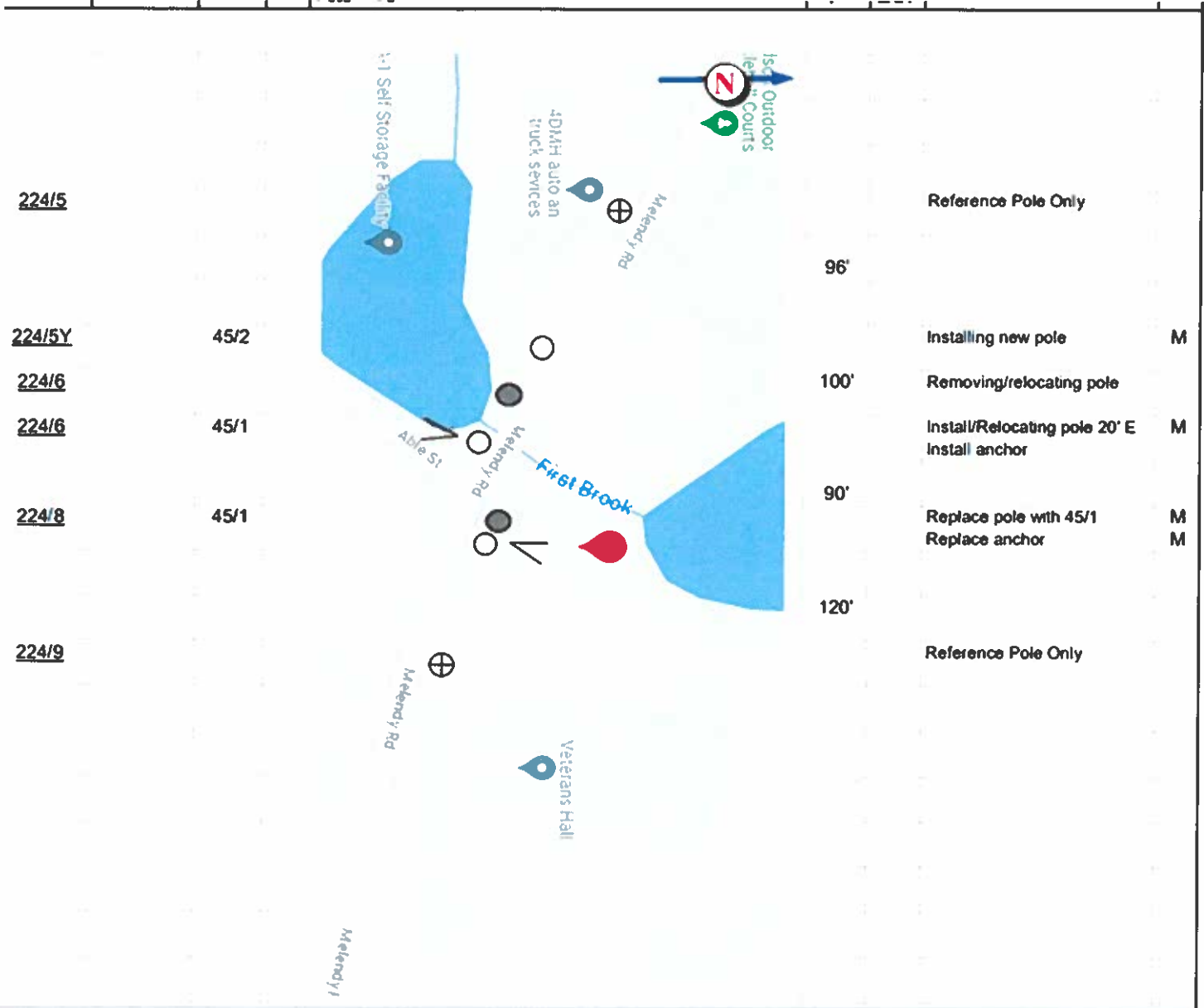
ATTEST: \_\_\_\_\_

Town Clerk



# POLE LOCATION PLAN

EVERSOURCE DATE	<u>10/19/2023</u>	LICENSE NO.	<u>21-1681</u>
MUNICIPALITY:	<u>Hudson</u>	STATE HWY. DIV. NO.	<u>5</u>
STREET / ROAD:	<u>MELENDY RD</u>	STATE LICENSE NO.	
PSNH OFFICE:	<u>Nashua</u>	WORK REQUEST#	<u>13970477</u>
PSNH ENGINEER:	<u>PETER BEDNARZ</u>	WORK FINANCIAL #	<u>80596431</u>
TELCO ENGINEER:		TELCO PROJECT #	



In accordance with the requirements of RSA 72:23, I (b) this licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality within the Town of Hudson pursuant to this license shall (unless otherwise exempt under RSA 72) be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying property of the municipality within the Town of Hudson pursuant to this license.

The license granted herein, and the duty to pay properly assessed real and personal property taxes, shall apply to any other entity, now or hereafter, using or occupying municipal property pursuant to this license. The duty to pay properly assessed real and personal property taxes shall apply both to the owner and joint owner of any such pole or conduit, or an attacher to or user of said pole or conduit, pursuant to permission or by agreement of the owner of said pole or conduit. Within 90 days of the adoption of this amendment, the licensee(s) and any other users, occupying or using municipal property pursuant to this license, shall be responsible for notifying the Clerk of the Town of Hudson as to the use of the poles and conduits hereby licensed. Such notification shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits.

As a condition of this license, the licensee shall, on an annual basis, beginning on February 1, 2015, provide the Clerk of the Town of Hudson with a complete list of each entity attaching to, or using any pole or conduit licensed hereunder. Said list shall be updated annually and shall include the following information: the identification number and location of all poles and conduits being used or occupied by any additional parties other than the named licensee; the property and equipment attached; and, the name and address of each such party using, attaching to, or occupying said poles or conduits. In the event that attachments and/or equipment is removed during the course of the year, written notification, containing the specifics thereof, shall be provided to the Town Clerk.

The changes to the within license set forth in the preceding paragraphs shall take effect April 1, 2014 and shall remain in effect until changed in accordance with the requirements of RSA 231:161163.



*Allyson*  
*11-14-23*

**RECEIVED**  
**8C-1**

OCT 23 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

**TAG DAY PERMIT**  
**Hudson, New Hampshire**

RSA 31:91  
Soliciting Funds

The right to grant permits for soliciting funds for charitable purposes and for the sale of tags, flowers or other objects for charitable purposes shall be vested in the mayor, aldermen of a city or the selectmen of towns.

Instructions to obtain Tag Day Permit:

- 1) Submit a letter to the Board of Selectmen at 12 School Street, Hudson, NH 03051, stating the date, time and location that the collection of funds will take place (or fax to 603-598-6481).
- 2) Indicate how the collected funds will be used/distributed or to whom it will benefit or to whom the funds will be collected on behalf of. Include verification of being properly registered with the NH Attorney General's Office, Division of Charitable Trusts, unless exempt, i.e., governmental subdivisions or religious organizations, who shall provide verification they are the bona fide representative of an exempt entity (RSA 7:19, ct scq).
- 3) Include name, address, phone number and e-mail of a contact person in case there are questions, concerns or if additional information is required.
- 4) Include a signed letter of permission from the establishment where the collection of funds will take place.

\*\*\*\*\*

**For Office Use Only**

*Annual Kettle Campaign*

Organization Salvation Army of Nashua

\_\_\_\_ Approved \_\_\_\_\_ Denied by Board of Selectmen on \_\_\_\_\_

If denied, reason \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

BRIAN PEDDLE  
GENERAL

MAJORS WAYNE & ELIZABETH BINK  
CORPS COMMANDING OFFICERS



## THE SALVATION ARMY

FOUNDED IN 1865 BY WILLIAM AND CATHERINE BOOTH

ONE MONTGOMERY AVENUE  
NASHUA, NEW HAMPSHIRE 03060  
TEL. (603) 889-5151

LT. COL. WILLIAM BAMFORD  
TERRITORIAL COMMANDER

MAJOR MARK MACKNEER  
DIVISIONAL COMMANDER

October 20, 2023

To The Town of Hudson Board of Selectmen:

The Salvation Army of Nashua is seeking approval from the Town of Hudson Board of Selectmen to hold our annual kettle campaign this Christmas season.

The locations requested are as follows:

Market Basket, 212 Lowell Rd - November 13, 2023 through December 23, 2023

Walmart, 245 Lowell Rd - November 18, 2023 through December 23, 2023

Sam's Club, 7 Walmart Blvd. - November 18, 2023 through December 23, 2023

The kettle campaign is The Salvation Army's largest fundraiser for the organization. Funds go towards running programs, social services, utility and rent assistance, and food for those in need. The Salvation Army serves those in Nashua, Hudson, and the surrounding towns.

Please contact Amie Groff at 603-889-5151 or [amie.groff@usa.salvationarmy.org](mailto:amie.groff@usa.salvationarmy.org) with any questions or concerns, or if any additional information is required.

Sincerely,

  
Amie Groff

Administration Assistant

# Market Basket Approval

## Crystal Dixon

---

**From:** Douglas Ferguson  
**Sent:** Thursday, September 21, 2023 9:31 AM  
**To:** Lori Page  
**Cc:** Crystal Dixon  
**Subject:** RE: TSA MA 2023 Kettle Query

Morning Lori, this is great news; as always, thank you!

Best, Douglas

Douglas Ferguson  
Director of Corporate & Foundation Relations  
The Salvation Army | Massachusetts Divisional Headquarters  
25 Shawmut Road, Canton, MA 02021  
(339) 502-5882  
[Douglas.Ferguson@use.salvationarmy.org](mailto:Douglas.Ferguson@use.salvationarmy.org)

**From:** Lori Page <[lepage@demoulasmarketbasket.com](mailto:lepage@demoulasmarketbasket.com)>  
**Sent:** Tuesday, September 19, 2023 2:55 PM  
**To:** Douglas Ferguson <[Douglas.Ferguson@use.salvationarmy.org](mailto:Douglas.Ferguson@use.salvationarmy.org)>  
**Subject:** RE: TSA MA 2023 Kettle Query

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon:

You are approved for November 12 through December 24 to hold your kettle drive at Market Basket locations. I will inform the stores that your organization will be there. Good luck with your endeavor!

**From:** Douglas Ferguson <[Douglas.Ferguson@use.salvationarmy.org](mailto:Douglas.Ferguson@use.salvationarmy.org)>  
**Sent:** Monday, September 18, 2023 12:50 PM  
**To:** Lori Page <[lepage@demoulasmarketbasket.com](mailto:lepage@demoulasmarketbasket.com)>  
**Cc:** Crystal Dixon <[Crystal.Dixon@use.salvationarmy.org](mailto:Crystal.Dixon@use.salvationarmy.org)>  
**Subject:** TSA MA 2023 Kettle Query

Hi Lori, hope all is well and that you've had a good summer. I write, not surprisingly, to check in as to whether Market Basket might again agree to be a Salvation Army Red Kettle partner this holiday season. Market Basket reaches both a geographic and demographic audience that has always been beneficial to us in terms of what kettle locations result in the most donation amounts. You're also very easy to work with, so there's that too.

I've attached a copy of the formal request, and a Kettle Agreement document. If you have any question, please do not hesitate to reach out to either myself or Crystal Dixon. Again, we do hope Market Basket will again partner with us this year. Macroeconomic indicators are looking good for next year, but as you know, the people the Salvation Army serves are often one of the last socio-economic groups to benefit from positive trends. Kettles make a sizable difference in the economic health of our Corps, and MB's partnership over the years has not gone unappreciated!

Best, Douglas

Douglas Ferguson  
Director of Corporate & Foundation Relations  
The Salvation Army | Massachusetts Divisional Headquarters  
25 Shawmut Road, Canton, MA 02021  
(339) 502-5882  
[Douglas.Ferguson@usa.salvationarmy.org](mailto:Douglas.Ferguson@usa.salvationarmy.org)

The information in this email is confidential. If you are not the intended recipient, you must not read, use or disseminate the information; please advise the sender immediately by reply email and delete this message and any attachments without retaining a copy.



**DOING THE  
MOST GOOD™**



**AGREEMENT**

**between**

**THE SALVATION ARMY NATIONAL CORPORATION  
A NEW JERSEY CORPORATION,  
THE SALVATION ARMY, AN ILLINOIS CORPORATION,  
THE SALVATION ARMY, A NEW YORK CORPORATION,  
THE SALVATION ARMY, A GEORGIA CORPORATION,  
AND THE SALVATION ARMY, A CALIFORNIA CORPORATION**

**and**

**WAL-MART STORES, INC., and**

**SAM'S WEST, INC.**

**relating to the**

**2023 Red Kettle Campaign**

This Agreement is between Wal-Mart Stores, Inc., (hereinafter "Walmart"), a Delaware corporation, Sam's West, Inc., an Arkansas corporation (hereinafter "Sam's Club") and The Salvation Army National Corporation, a New Jersey corporation, The Salvation Army, an Illinois corporation, The Salvation Army, a New York corporation, The Salvation Army, a Georgia corporation, and The Salvation Army, a California corporation, which are nonprofit organizations described in Section 501(c)(3) and in Section 509(a)(1) or 509 (a)(2) of the Internal Revenue Code of 1986, (hereinafter collectively referred to as "The Salvation Army.")

**PURPOSE**

The purpose of this Agreement is to provide a framework for the 2023 Salvation Army Red Kettle Campaign (the "2023 Campaign") to be conducted outside Walmart and Sam's Club locations in and across the United States during the 2023 Christmas seasons. This Agreement is intended to provide Walmart and The Salvation Army (collectively, the "Parties") with basic critical assurances as to the way the Campaigns will be conducted.

**Red Kettle Campaign Description**

From its humble beginnings as a local San Francisco fundraiser that featured a single crab pot in 1891, The Salvation Army's Red Kettle Campaign has grown into one of the most recognizable and important charitable events in the United States. More than 5,000 communities across the country rely heavily on the money raised during the Red Kettle Campaign to not only provide much-needed assistance during the holiday season, but to sustain year-round work as well. During the 2022 Christmas season, The Salvation Army raised \$102 million through the red kettles, enabling The Salvation Army to provide food, shelter and social services to roughly 25 million Americans in need. Red Kettles outside of Walmart and Sam's Club locations across the U.S. collected \$36 million, which contributed about 34.6 percent of the \$102 million total.

**Red Kettle Campaign Period**

This Agreement will be in effect for each of the Christmas season of 2023. The 2023 Campaign shall commence on November 18, 2023 and conclude at the end of the day, December 24, 2023 (the "2023 Campaign Period"). **Under no circumstance will it be permissible for The Salvation Army to stand kettles prior the start date or following the end date of each of the Campaign Period.** Additionally, the daily hours during which The Salvation Army will be permitted to stand kettles will be reasonable and lies within the discretion of the management of the individual Walmart and Sam's Club locations as approved in the Space Request Tool, (for Walmart locations) but should never extend beyond the stores' or clubs' hours of business. On the day after Thanksgiving, red kettle workers or volunteers may be asked by local store or club management to stand further away from the entrance and exit doors until the afternoon hours, to allow for safe ingress/egress for Walmart and Sam's Club shoppers. In order to



better ensure the safety of shoppers, The Salvation Army workers and volunteers, and Walmart and Sam's Club associates, store and club management have complete discretion to reasonably alter the start and end times on each day of the Campaign Period, particularly on the day after Thanksgiving. The Salvation Army agrees that it will follow such direction from store and club management.

### **Red Kettle Campaign Locations**

The Red Kettle Campaign will be conducted in front of Walmart and Sam's Club locations nationwide. Each Walmart and Sam's Club location has final approval as to how, where, and when during the day and/or evening the kettle worker may conduct the campaign. Approval is required in the Space Request Tool. Accordingly, each local Salvation Army Affiliate (i.e. Unit) must make specific campaign arrangements with its nearby Walmart and Sam's Club locations for the 2023 Campaign, starting on October 2 2023, but not before. The Walmart and Sam's Club Home Office does not direct the time, place, and manner of the local campaigns and, therefore, will not entertain local campaign requests. All such local campaign requests must be submitted to and approved by the local Walmart - management through the Space Request Tool.

During the Campaign Period set out above, The Salvation Army Affiliate may place one (1) red kettle and one (1) kettle worker outside any participating Walmart and Sam's Club locations in the designated area(s) as outlined herein and in the Notice of Rules for Solicitation and Distribution of Literature (hereinafter "Notice"), which each participating Salvation Army Affiliate must sign at the local store and club level for the Campaign Period. Within the sole discretion and with the express permission of the local store and/or club manager, there may be more than one "designated area" at each store or club, resulting in more than one red kettle and kettle worker being present at the store or club. Also, the local store or club manager has discretion to permit groups of volunteers including, but not limited to, boys scout troops, cheerleading squads, and local police officers, to participate in the red kettle campaign, which could result in more than one kettle worker and/or red kettle being present in a designated area(s). If the local store or club management chooses to allow more than one red kettle worker at a designated kettle, the store and club management may direct that the kettle location be changed to better accommodate the flow of customer traffic. This decision is within the sole discretion of the local store and club management.

Designated area(s) are to be at least 15 feet from the entrances to and exits from the facility. Note, however, that in order to better ensure the safety of shoppers, Salvation Army workers and volunteers, and Walmart and Sam's Club associates, store and club management have complete discretion to reasonably alter the location of the red kettle and kettle workers and volunteers on each day of the Campaign Period, particularly on the day after Thanksgiving.



Tad K. Dionne  
Chief of Police

# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Edgorka 11-14-23*

**8D**

**RECEIVED**  
NOV 08 2023  
TOWN OF HUDSON  
SELECTMENS OFFICE

- Captain David A. Cayot*  
*Special Investigations Bureau*
- Captain Steven C. McElhinney*  
*Administrative Bureau*
- Captain Patrick M. McStravick*  
*Operations Bureau*

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 07 November 2023

Re: Agenda Item – 14 November 2023

**Scope:**

The police department received a donation from CHIPS in the amount of \$1,500.00 (Check# 0358). They requested the money be donated to the Comfort Canine Donation Account.

**Motion:**

To accept the donation in the amount of \$1,500.00 from CHIPS.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the October 12, 2023 Budget Review Meeting

CALL TO ORDER - by Vice-Chairman Morin for the meeting of October 12, 2023 at 7:00 p.m. in the Selectmen's Meeting Room at Town Hall.

PLEDGE OF ALLEGIANCE - led by Finance Director, Lisa Labrie

#### ATTENDANCE:

Board of Selectmen: Bob Guessferd, Dillon Dumont, David Morin

Selectman Roy joined the meeting remotely from her residence.

Chairman McGrath had an excused absence.

Staff/Others: Steve Malizia, Town Administrator; Lisa Labrie, Finance Director; Fire Chief Scott Tice; Deputy Fire Chief, Fran Enos; Erika LaRiviere, HFD Exec. Coordinator; Jay Twardosky, Public Works Director; Paul Inderbitzen, Town Moderator; Beth McKee, Town Accountant; Jill Laffin, Executive Assistant

#### FISCAL YEAR 2025 BUDGET PRESENTATIONS

Vice-Chairman Morin introduced the Town Administrator to give an introduction to the budget. The Town Administrator started off by saying, So this is the Fiscal Year 2025 Budget, which runs from July 1st, 2024 through June 30th, 2025. So it starts next July. I'm just going to read this real quick so the public can orientate themselves, but this is also on the web page. If folks want to look at the front of our web page, I believe there's a link and a tab to this. So if they want to look at the data, it's on the web page.

At the budget parameter setting meeting in August, the Board of Selectmen directed Department Heads to submit level funded budgets exclusive of labor and benefits for their proposed fiscal year 2025 budgets, with other major items or new initiatives identified separately for the Board's consideration, either as a request outside of the department budget or in the form of a warrant article. The Department Heads submitted an operating budget that equals \$41,791,821, including Sewer, Water and Library budget requests. Offsetting non-property tax revenues have budgeted, have been budgeted in the amount of \$18,035,038. The operating budget is prepared by the Department Heads yields an estimated Town Tax Rate of \$4.77 per \$1,000, which is a seven cent decrease compared to this year's estimated Town part of the tax rate of \$4.84. In addition, there are \$806,612 of outside the budget requests, which equal \$0.16 on the tax rate. Several warrant articles have been submitted, and they equal an additional \$0.24 on the tax rate. And please note that we are still in the process of negotiating successor contracts with the Firefighters, IAFF Union and the Public Works Union. These amounts are not included in any of any of the previously referenced numbers, although at this point in time it may be \$0.06 between the two. So just in the back of your mind.

Just to orientate, folks, the summary section of the book, page two is basically the budget summary. Page three through six is the budget summaries by department. The outside the budget requests have been compiled. They're on page seven of the summary section. And the revenue estimates or the revenue budget is pages 11 through 13. So that's the high level material at this point I believe this evening we'll be looking at Planning, Moderator, Public Works, Fire and I believe Zoning. Though the Zoning Administrator couldn't be here, he had a family issue. We'll also need to discuss, my understanding is we're not going to be able to have our regularly scheduled meeting next Thursday. We'll have to look at that for next Wednesday. We can talk about that at the end. So we've basically allocated three evenings, divided up the budget so that you look at a major department on different nights. So pretty much follows the same format that we've gone over in the past. And again, you have your book and if there's any other questions about that I can answer them. If not, we can get right into the budget.

#### Planning & Planning Board (5571-5572)

The Town Administrator started off explaining, so I believe I think we've scheduled first up would be the Planning Department which is under the Land Use tab 5571. And I believe we're starting on page one. And Mr. Groth is here; the Town Planner. I will point out that bottom line, this budget is 3/10 of a percent less than last year. So when you look at the labor and all the other line items, I believe the savings is mostly in the labor. When we

brought our new Associate Planner on the benefit package is less than we had budgeted. So the bottom line for this budget is it's 3/10 of a percent less than it was last year.

Vice-Chairman Morin recognized Town Planner Brian Groth. Mr. Groth explained, Good evening. Thank you Board of Selectmen for having me here tonight as Mr. Malizia described, not much change other than going down a little bit since last year. Our operating budget, a large chunk of that is NRPC dues. That's slightly down this year. So overall our department's operating budget is somewhere around \$5,000 a year. So, happy to take any questions.

Vice-Chairman Morin asked, the Board, anybody want to go through any lines or any questions? Selectman Roy was recognized and said hey, Brian, on line 557-216. Planning Deeds and other legal documents. Why does that go? Why did you jump that up so high? Mr. Groth replied, so what that historically has been is part of the process for recording approved plans, we used to accept the plans after they've been approved, they get printed on a material called Mylar. And then we bring them to the County Registry of Deeds, record them. And, you know, we're we're reimbursed for that cost. But we have to put it upfront at first. Well, take that back. The applicant gives us the fees before we go and have that done. But since Covid, we've been having the applicants go to the registry themselves to do that and it's actually worked out much better. So we haven't had to use that as often or at all in some cases. Selectman Roy replied, so you anticipate that you will this year? You anticipate that you will this year because you went from \$25 and '23, \$1200 '24 and '25. Mr. Groth replied, that was the actual we only spent \$25 before. I think we can safely reduce that. What we do is just budget for it in the event that, you know, because we had had it in the past and on a trial basis, we were just we transferred that that task and direct cost to the applicant, which has saved us some time and money. So I think we can safely cut that if the Board would like we do. I know I think it would be wise to keep some in the budget just in case, because sometimes we do have to record things. Selectman Roy replied, and I get that, but I guess. I would look for if if you're not going to use it, then why budget for it or, or if you're going to use it sparingly, I understand it's only \$1,200, but that you budgeted for, but I think we could save the taxpayers a little money by cutting cutting that down? Maybe not, I wouldn't suggest eliminating it. I would just maybe come up with another number.

Vice-Chairman Morin asked, you all set Selectman Roy? Selectman Roy replied, yeah, I'm just waiting for Brian to. Mr. Groth replied, yeah, I think, I mean. Vice-Chairman Morin asked Mr. Groth would \$600? Mr. Groth replied, that'd be plenty, I think, because we, like I said, this is something we used to be reimbursed cost to the town, but now we've transferred that onto the applicant so we can cut this down.

Selectman Dumont was recognized and said you said the numbers for '23 and '22 and '21, those were actual expenditures. What were the budgeted appropriations for those years? Do you know? Mr. Groth replied the same. We've carried the same number always through. Yeah. We just changed how we do things in the past couple of years. And we've retained that line just as, again, we were sort of trying this out and it's been going well for the past couple of years, so I don't see any reason to go back. So I mean, we could cut that down and we can cut it in half. Selectman Roy replied, okay. I would think that's prudent thing to do. Because we know something happens we can we can always sort of go somewhere else. But right now that's that's good. And that's all I have.

Vice-Chairman Morin said, before we do that, with what you've got going on right now and things you may have to register in the future, \$600 is going to be enough? I understand that it's low, but are we going to run into something somewhere else? I personally think \$600 will be fine looking at the numbers, but just to make sure. Mr. Groth replied, I think it's I think it's safe, I do. Mr. Malizia added, we could find \$600 in the budget somewhere if we had to. Mr. Groth replied it's one of those things you don't we don't always know what's coming ahead because people.

Selectman Dumont asked, what would be a couple examples of that just so people know? Mr. Groth replied, so what had been done in the past is when a plan is finalized, approved and printed on this Mylar, which again is the permanent material that gets recorded at the Registry of Deeds. So it lives forever. We would bring that set after they've been signed by the the owner, the Planning Board. Et cetera. We'd bring that to the County Registry of Deeds in Nashua. We'd pay a fee. Um, you know, each time we do that, there's like a \$25 LCHIP fee, which is a preservation program, and then it's a certain amount of money for each sheet, depending on the size. So let's say we draw, you know, \$50 to \$70 bucks to record a medium sized plan that the medium sized amount of sheets. That we might do that in the past, we might have done that 15, 20 times a year. But again, I would add that before we do that, we're given the money, the funds by the applicant, but we budget for it because we pay out of line and then reimbursement goes. But again, since we've been trying this, trying doing it this way, we have the applicant bring it to the Registry themselves. We avoid having to incur that transaction. Um. There might be a case where we need to record something for the town, right? It doesn't happen often, but sometimes it does. Selectman Dumont then said, I'm assuming by doing it that way too obviously, having the applicant do it you're saving time.

You guys don't have to leave the office to go deal with that. Selectman Dumont made a motion, seconded by Selectman Guessferd to reduce line item 5571-216 from \$1,200 to \$600, a reduction of \$600. A roll call vote was taken. Carried 4-0.

Selectman Roy was then recognized and said, I just have one question. Lines 5571-252 Planning Professional Services. That reduced to zero because we hired an associate planner? Mr. Groth replied that's correct. Selectman Roy replied, okay. All right. That's fine. The only clarification I wanted.

#### Planning Board (5572)

The Town Administrator said, Planning Board - let's just let's just flip ahead a couple of pages. Just, we should touch it. I mean, it hasn't changed, but I believe it's page 5. Planning Board this is, you know, cost allocated towards the planning board. Again it could be varied depending on what's going on. Unchanged from last year. And again, just to make sure that we cover whatever we need to for the Planning Board.

Selectman Dumont was recognized and said the last line. So what was the difference between '22? It looks like you're up to for the last line. Sorry, 5572-252 '23 \$110, in '22 zero and then back to \$2,000 in '24. The very last line. Professional Services. Mr. Malizia replied, in case we need to do transcription minutes for maybe a legal for something legal or whatever. So we have money in there in case we actually have to have a professional. Selectman Dumont replied, I was just curious why there was nothing in the previous year, that's all. Mr. Malizia replied we didn't have to do it. To which Mr. Groth agreed saying, yeah. We didn't engage any services last year. That's not to say like we did that Lowell and Birch intersection study that was for that I don't recall what FY22 was. But yeah. Selectman Dumont replied I'm not saying to take it. I was just more or less curious. So other than that, I'm good. Seeing no further questions from the Board, the Board thanked Mr. Groth for his time and dismissed him.

#### Moderator (5041)

Vice-Chairman Morin recognized Town Moderator, Paul Inderbitzen. Mr. Inderbitzen began by saying, Town Moderator, Paul Inderbitzen was recognized by the Vice-Chair. He began his presentation saying, Good evening. I've sent a cover letter with yours. Basically, the fiscal year '25 will include three elections, This is for the public, will and a deliberative session. There'll be a state primary in September of '24 and a presidential state election in November of '24. And then our town election in March of '25 with the deliberative before that. So because of the coming presidential election, I have beefed up in the salaries, the DPW and Police overtime. They charge that off to my budget, anything over their regular, their regular duties, just because I expect in November we'll probably need some additional police help for directing traffic and that sort of thing.

The Moderator went on to say, the 257 line - Equipment Programming. With technology comes licenses and maintenance and data updates. So as you see listed there, our regular tabulator programming usually runs about \$1,500 hundred per election. So we have two elections and we do a little bit more for the primary because there's two separate ballots, and that usually raises that up a bit. Our annual maintenance fee for the tabulators is \$350 now. And the additional things that we have are the Poll Pad, license fees, which are required every year, and the the Poll Pad programming is per election, all just \$300 per election. And we'll have three elections. So that's the programming on the Poll Pads. And then there's on the cradle points that we buying this year. Those are the routers that make everything talk to each other. Those have an annual data charge. And updates is basically what it is for the programming. And that's \$500 bucks a year for the two of them. So we have two.

Mr. Inderbitzen went on to say, The the big item, as you probably see, is the request for new tabulators. The current tabulators have been here longer than I have. They've been workhorses. But finally, the Ballot Law Commission has approved two new units that can be used by towns and cities. They're both about the same price. The the one I would prefer to stay with is the ones that are serviced by LHS, a local company they're in Salem. They've been very responsive anytime we've had a problem with our tabulators. They also supply and update and do the work on our poll pads, so I'd like to stick with them. The cost between the two are almost imperceptible, just a little over \$6,000 each unit for a tabulator. My my idea is since we've split into two locations, we used to have four tabulators and a backup at one location, and when we split into two, we had to rent one. Because LHS does rent for us because we only owned five, and so we only had three at each location. And if we have one go down, we'll be we would be in trouble at a big in a bigger election. And we did have that in March. We had one of the tabulators didn't load up when we turned it on on election day morning. Luckily they had given us an extra backup. I don't know why, but we happened to get an extra backup, they didn't charge us and we were able to put that one into place.

Mr. Inderbitzen continued saying, so my my idea is that we really should have four units per election and basically have one for a backup or a lot of times I use the backup for the absentee ballots. Then you don't have to interfere with the people that are going through and putting their ballots in. You can put it in another, another box off to the side. That would be that would be very helpful, especially in November. We I anticipate about 1000. We usually have about a thousand new registrations in a November presidential election. I don't know why but the last, except for in 2020, I don't look at 2020 too much because we had 5,000 absentee ballots because of Covid. So that's the big price. The only thing I was wondering if we could find funds for that. The \$50,400, if we could find that funding, if there was any money left from the rescue, Rescue Plan funds or any other, because those were allowed for technological updates, which is basically what this is too, just like the Poll Pads were.

Meals have gone up. Well, because this is three elections. If you look at last year's, that was a two election year. This year it's the coming year is going to be a three election. So it's cyclical. You know we get down to one I think after in 2026 we'll probably only have one election. The town. We won't have a a state election because that's every two years. So if anybody has, I know it's a it's a big jump. I underestimated the number of people I needed. I thought I could just split my crew into the two locations. Didn't work out that way. I actually have to almost had to double my crew. So the the salary and benefits is is up quite a bit. It's three elections, but it's up more than it would have been if you look back, if you look back at the '23 fiscal year, that would have been the equivalent year of three elections. And it just yeah, we just had to put more. In fact, I might even have to put more people on for November. And if you have any questions, I'm glad to answer any questions.

Selectman Dumont was recognized and said, just because you brought up salary and benefits went up. And then did I just see Other Professional Services? Additional help for ballot counting went up. Is that one and the same, or are they two different? The Moderator replied no, it's two different. Right now our additional help, we've been using the Hudson Women's Club to do the write ins on and on the night of the election, but they have found out we also needed them to put the ballots together because Town Hall staff, the Clerk's office they were just too busy. So we brought them in to do that. And so I went on, based on what we did last year for each election, and I added that in if we don't need them, we don't need them. But, you know, for a town, for a town elections, we're ordering 5500 ballots now. We didn't need them that many, but occasionally we came very close. One year we came very close to needing. We were only ordering 5,000. So those got to be put into piles and counted. And a lot of times years passed the Clerk's staff did that when they're downtime, well, they don't have that much downtime anymore based on what I see when I'm here. And they helped. I mean, they did some of that, but we just needed extra help. And the Women's Club does it as a fundraiser.

Selectman Dumont then said, and the other thing, the tabulators that you brought up, you said you said six. That was \$6,000 was the cheaper version or what? What was the cost? Mr. Inderbitzen replied no. The other company is a nonprofit with open source which is what the state likes. They have open source programming. But they're not local. They would have to hire staff in New Hampshire if they got any of the contracts. To me when I saw the demos that we saw up in Concord, it's more for a smaller town than it is for a big for a big town or city. And they weren't local. And the only experience they have is in a couple of other states. They're fairly new, and I didn't really think, but they were about \$6,000 per unit as well. Selectman Dumont replied, so about a \$300 difference? To which Mr. Inderbitzen replied, yeah. Well, the \$300 is actually the maintenance fee for that fiscal year. Selectman Dumont then said, and then I'm assuming I'm assuming those ones would have a maintenance fee as well? Mr. Inderbitzen replied, yeah they didn't outline what their maintenance fee was on that.

Selectman Dumont then said, and then the request for for eight of them. You said we have six of them currently right now? Mr. Inderbitzen replied, no we have five. I rent one. And that gives me the bare minimum I'd like to have for two locations. Selectman Dumont replied right three in service and have one at each location for a backup. Mr. Inderbitzen then said, for the town elections, we might use them all because we have so many pages. It makes it a lot easier for us to separate the pages.

Selectman Dumont then asked, what happens to the old tabulators? Do they just? Mr. Inderbitzen replied they'll be...well, LHS will take those and they will use them for parts as long as they can for the towns and cities that have not yet changed over. Selectman Dumont asked, is there any reimbursement to us for those or are they? To which Mr. Inderbitzen replied, I don't think they didn't say anything about a discount, but I mean, we could do whatever we wanted with them. We could sell them. Selectman Dumont replied, well, that's why I didn't know if there was any way to generate some revenue. Mr. Inderbitzen replied no one's going to buy something that's that old. It's Explorer based. And they're not making they're not making even the data cards that go in to do the counting, they don't even make them anymore. Selectman Dumont replied, okay. I'm good. Selectman Guessferd said, I do actually want to make a comment. You had mentioned that you were essentially understaffed at the last election, and I can personally attest to that. In case, you know, for the publics, there were times when I'm sure people came through, everything looked like it was going, you know, very nicely and well-staffed. But there was at the busy

times, it was very, very difficult to keep up them, to keep up. So I you know, when I saw the budget, I certainly understood that, you know, we needed to do more. So I just wanted to make sure to make that comment. Mr. Inderbitzen replied, well, fiscal 23 was the first time we went with split, a new location. And so we were kind of learning as we went along. To which Selectman Guessferd replied, yeah. And it's not a criticism. It is what it is. And it will certainly make it a little bit more efficient.

The Moderator then said, let me let me bring up one item. If you look 214, which is notices, that's in advertising in case we needed it. If the Board considers, which is what we'll talk about in another meeting. Changing the location of Ward One voting from the Community Center, given the difficulties of parking and access, in November, you may want to consider that in doing that, you would have to notify every voter by mail in the district, in the ward, that we were changing their location. So when we did it originally, I asked Jill to put together to find out what it cost us for the mailing and the postcard printing, and I halved it so it would be about \$6500. Now, really, that's a job that's the Selectman. So my thinking would be in your budget, not mine. But I put it in there so that keep it in line that we have this we need this money if we're going to do that; when we have that discussion.

Vice-Chairman Morin then said, I just got one question. You probably can't answer it due to the comments that you've made, but if we went with the company that is already servicing the laptops and they service these new tabulators, can we get a maintenance deal since they're doing both? The Moderator replied, that I don't know, I'd have to ask them and saying, okay, since we're going to go with you, if we do that, you know, can we get a break on because they have different maintenance people. The people that do the tabulators are different than the ones that do the Poll Pads. The Poll Pads don't need a lot of maintenance. They need upgrades, which is all done over the air. So it's not like they have to come in and do it. This year, the tabulators, all the tabulators we had had had to have new batteries, the backup batteries, he said whoa, they're really not. So we had even though we're only going to use them for a couple of more elections, we had to get all new batteries, only \$37 each. But that's fine. You know, it adds up. So but in the the Poll Pads don't need that sort of maintenance. The only thing we might have to replace would be a printer once in a while. Seeing no further questions from the Board, the Board thanked Mr. Inderbitzen for coming in. Mr. Inderbitzen replied, if you need any additional information, please let me know.

Dept. of Public Works (5515, 5551 - 5556 & Warrant Article Q)

Vice-Chairman Morin recognized Public Works Director, Jay Twardosky. Mr. Twardosky started off saying, Good evening. We got a few outside budget requests. The Town Administrator interjected saying, that's at the end of your book. So I figured it'd probably be best to go through your budget and then at the end, the outside the budget. That way it doesn't get distracting from looking at the actual budget. So 5515 is the Facilities for the Public Works. I think you're basically within \$500 year over year. Seeing no comments from the Board, they went on to section 5551, Administration. The Town Administrator explained this is where Mr. Twardosky has his administrative folks are there. And I believe if I look at this budget, it's all in the labor and benefits and just just big picture labor wise, we had a 10% increase on our health insurance premiums. That's in here. And there's a, there's a, I think a 4.9 or 4.8% dental increase too. So those numbers are in here. So we were able to get it in advance. So we were able to price it out so that we don't come back later and say we need more money. This is the budget. And basically the salaries and benefits are what's driving this particular cost center. Selectman Guessferd replied, yeah, it was pretty easy to see.

The Town Administrator went on to say on occasion departments, and I'm not saying this one, but, you know, someone may move some money from one line to another just because they might have experienced something in one line item, that they can cover it from a different line item. Again, the goal to be level funded as close as we could. So again, labor and benefits. We have contractual obligations. We have health care obligations. Those get priced in. But the operating budgets typically are as close to zero as we can get them.

Selectman Dumont asked, what is the flex cash? The Town Administrator replied, so when people don't take the benefits, they get a payment of up to half of what the town would have spent. So insurance is \$10,000 our cost and they don't take it, they get five and we save five. We call it flexible benefits. We just abbreviated as flex.

Selectman Roy was recognized and said, I have a couple questions. So on line 5515-212, it talks about radio repair and went up significantly. So my first question is what radios? Mr. Twardosky replied so the two way radios in that budget, the even though we have new radios, we still have budget in there for maintaining them. That goes for antennas, so on and so forth. Selectman Roy replied, I thought that you, you folks got some radio similar to what the Police and Fire have so they could all be connected. Is that these radios? Mr. Twardosky replied correct.

Selectman Roy went on to say, okay. And then there was a significant decrease. In the the next line, the Facility Building Maintenance is dropped from from \$25,000 to \$7000. So is \$7000 are going to be enough? Mr. Twardosky replied in the last couple of years, we've had a couple issues that were unforeseen. So we actually went over budget on those last couple of years. We don't expect to have any other issues with building maintenance that was like the fire alarm system had to be renewed. Then we had problems with the sprinkler system and then a couple other issues. Right now, everything seems to be in very good working order, and we're hoping there is no other problems this year. Selectman Roy replied, okay. Thank you. That's all I have.

The Town Administrator then said, so now 5551, which is the Administration which I started to speak on that basically the operative's up zero, the labor and salary benefits is what goes up on that cost center. Selectman Roy asked what page are we on? To which the Administrator replied five. Selectman Roy then said, I have a questions if everybody's ready. She went on to say, 5551-227, Training. You got a zeroed out for the last four years, you haven't sent anyone to any kind of training that we reimburse for or paid for or anything? Mr. Twardosky replied, most of the training that we had was covered through Primex as far as flagger training and whatnot. There will be more training coming up in the future, but we don't really have a cost on that right now. The Town Administrator added, and Primex is our insurance workers comp, so they provide a lot of training as part of our dues or our insurance because it benefits them to to make sure that we get certain trainings. Mr. Twardosky then said, we go to them first because it's a non-cost issue. So if they don't have a training that we're looking for, then there would be a cost somewhere else.

Seeing no further questions, the Town Administrator went on to 5552, Streets. This is where the bulk of the money is. This is where the bulk of the employees and the bulk of the expenses here.

Vice-Chairman Morin asked, Selectman Roy any questions? To which Selectman Roy replied, yeah. 5552-219, Damage Settlements. What kind of damage settlements are we talking about? The Town Administrator replied, get in a motor vehicle accident we have a \$1,000 deductible. We get in some sort of truck and car accident it's \$1,000 deductible. So we have big trucks and we have snowy roads, and we have money in there just to cover our portion. Again, when we settle, it's the deductible basically for those large type of damage settlements. Mr. Twardosky replied, and mailbox repairs. Selectman Guessferd said that's the first thing that came to my mind is mailbox repairs. Selectman Roy added, I was going to ask about mailbox repairs.

Selectman Roy then said, so I guess moving on to 5552- 248 Street Overlay. What does that entail? The Town Administrator replied, paving. That is the cost of our paving program. Selectman Guessferd added that's with an out of budget request too. Selectman Roy said, that's not like a mapping GIS system. Mr. Twardosky replied no that's that's strictly paving. Selectman Roy said street overlay. The Town Administrator replied, yeah. That's what it's been called since. Selectman Dumont added, yeah, you're overlaying the first layer of pavement with another layer. The Town Administrator replied typically. That's what it's been called forever since I've been here.

Vice-Chairman Morin asked, anything else, Selectman Roy? Selectman Roy replied yeah what is Tarvia? Mr. Twardosky replied that's another line item for asphalt. That's for any pothole patching and trench patching that we do ourselves. Selectman Roy replied, okay. Thanks. That's all I have. Thank you.

Selectman Dumont was recognized and said line 403, Small Equipment, a good decrease. I'm just curious. What does that entail? The Town Administrator replied, I believe we paid something off. I'm not sure off the top of my head. We would have come off lease on another piece of equipment and it would have been paid. So we removed that amount from the books. I don't specifically remember what you had in there before. Mr. Twardosky replied it's the pickups that are in it. Last year it was, might have been a brush tractor. The Town Administrator replied it could very well have been, but typically something's coming off of off of either lease payment or one time purchase. Selectman Dumont replied, okay, that's why I wasn't sure if it was something that got paid off or where it was coming from. I was just curious. The Town Administrator replied typically that's what you'd see. Selectman Dumont replied, all right. I'm good.

The Vice-Chairman asked, anything else? Selectman Roy spoke up saying, I just have one question. It's off topic, but I'll ask it anyway. What is the status of Liberty Field? The Town Administrator replied about 90% done. I think they're testing the sprinklers. We're not paying it off till we see, I think more grass growing and whatever. But it's about 90% completed. At least it was last week. Selectman Roy replied okay, great. Thanks. That's all I have.



Selectman Dumont said, nope. I did actually, I missed it. Looks like page 11, under 403. It actually describes exactly what I was asking for. The Town Administrator added, so typically the top page of any center is the cost. But there's usually detail behind it that if you. Selectman Dumont replied, I didn't see it the first time I was flipping through, I just I just wanted to say that I did miss it. The Town Administrator added so typically we try to capture the majority of what we're speaking of. So you can see like year 2 of 5 is a payment and three more years that'll be gone or four more years. Selectman Dumont replied, no, I appreciate it. I just wanted to say that it is in there. So that was my fault.

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5553, which is Equipment Maintenance. That's the next center. I don't have a page number 13. Page 13. So I believe the savings in this one, as you recall, we had a promotion to a supervisor position. We had a new chief mechanic. So the salary level is different because this other person had been here for a long time. The new person is lower on the pay scale. So we actually have a savings in the in the labor side. And the operating side is still 0% increase. So that's one of those benefits. Sometimes when people move sometimes capture that I think this is a two person department. So it's very, very obvious in a two person department. Selectman Guessferd said, yeah, those benefits still went up 10%. The Town Administrator said, you have to plan on we have a vacancy right now. So typically just just for the big picture, when we have a vacancy, we have to plan on the maximum amount of benefit we could get a family plan person. And we have to cover that. If they come in and they take less than a month, great. We make out. But if they come in as a family plan, we've covered it. Selectman Guessferd replied, yeah, that makes sense. The Town Administrator replied, you have to do it that way, particularly in a small department where that can really skew your number.

Seeing no questions, the Town Administrator moved on to 5554, Drainage. That's the drainage page. Drains. We split the labor pool here with the sewer operations side of things. So that's the 60/40 split. So the people that believe that are assigned to this division, 60% of the salary and benefits are here, 40% are on the Sewer budget, which is not paid for by the taxpayer, but paid by the sewer ratepayer, because it's basically the same crew that deals with both of those elements of our systems. They are separated. They're not the same system, but the same crew works on those systems. And again, it depends on the mix of folks. You get new people, they take the benefit package, whatnot. It's basically all in in this cost center. It's all on the labor side of things. There will be some discussion and outside the budget about drainage, but that's outside the budget for the budget purpose.

The Town Administrator went on to say, I believe the next center here is 5556, Parks Division. As you're well aware, we maintain, amongst others, Benson Park, the Library Common, the ball fields. I think there's another town common over by Kimball Hill Road that's maintained by this division here. Mr. Twardosky added, cemeteries. To which The Town Administrator replied, thank you. Good point. Again. Labor contractually. Other than that, the operating budget is zero.

Selectman Dumont asked, how many Cemeteries do we maintain currently? Mr. Twardosky replied, since we added Sunnyside we have. The Sunnyside and the Poor Farm, which doesn't look like a cemetery. It's just a field. There's no gravestones. There's seven of them.

The Town Administrator then said, so the next thing is it's the IT benefits, but the IT Director does all that and he comes in. So even though we all get it assigned to us, IT Director speaks to that.

#### Outside the Budget Requests

Mr. Malizia went on to say, so I don't know the page number, but there's a list of outside the budget requests. It's the last page of this section. So Mr. Twardosky prepared this for the Board's consideration. Ms. Labrie spoke up saying, I think it's in the summary section. To which the Town Administrator replied, well, this is his list. And then I recall I recaptured it on the master list. So this is for him. So what you, what I might recommend to you is you look at these and you may want to annotate or think about because there are others in other departments. If you go to that master list I referenced, it's at the beginning of the book. You may want to hear what Mr. Twardosky has to say and every other department. And then when we get towards a wrap up type of thing, then you might want to

go through the list and determine as a Board what you want to prioritize all, some or none. I think it might be prudent if you look at them all at the same time after you've heard everybody, because again, I said there was \$800,000 and change worth of outside the budget requests. I can't remember the number I said that referenced. What was the tax rate on that? I think it was \$0.20, Ms. Labrie replied \$0.16. the Town Administrator continued saying, it's just something that, they're all valid. They're all everybody's asked for things. But I think you may want to hear everybody. And then when you get to the wrap up, you may then decide what you find to be the priorities. And that may be all. That may be some or there may be none. But I think every department, when they come in, if they have it, they they will explain or they can go through what they have. You're free to do it differently. I'm just thinking you have a master list; it might be prudent to look at it as a whole, but you're free to do different. Selectman Dumont agreed saying, I think that's the best way to do it. The Town Administrator replied, but he's here to speak to his list, and his list is specifically here. So if you want to just kind of run down it.

1) Plow Blades - Mr. Twardosky began by saying, so plow blades we're requesting another \$8,000 from so from \$17,000 to \$25,000. The cost of steel has just gone through the roof. It keeps going up. I just signed a PO today for almost \$15,000 for plow blades, so almost our entire budget just to start the year off. So will that get us through the year? It really depends on the weather. There's a good chance it won't. So, you know, this year we might be a little bit short. So we're definitely asking for more in the next one.

Selectman Guessferd was recognized and said, as we go through these, I think it would be really good if you tell us for each one, because I'll be asking the question on each one. What is the impact if we don't do this? Because there's a lot of things in here that have to do with, you know, increased prices of things, you know, increased amount of, you know, what you might think is exactly what you need, but you didn't put it in the budget because, you know, we level funded you level, you know, so so give us give us your pitch on on, you know, what are the impacts going to be to the citizens and to the town if we don't do this and I think citizens watching this will benefit from hearing that.

Vice-Chairman Morin then said, I was going to say the same thing, but I was going to add too and I hate to do this to you, but give us the top four that you would that you think you need the most. Mr. Twardosky replied, Absolutely. So on all of these because it's an increase in each line item, if we don't get the increase increases like plow blades, we still have to have plow blades. So we over expend the budget and it's got to come from somewhere else. So you're either out of parks or out of road maintenance. Typically a lot of stuff comes right out of the paving fund budget. That's the largest budget we have in every, you know, every line item we have. There's really no fat on it. It's right. So, you know, everything is if we don't get it and we have to use it, it's just tough. We have to we end up taking it from somewhere else. And it usually comes from road paving. And it's one less, two less roads we pave every year because we keep taking from that line item because it is the largest one, you know, then then we go to park maintenance. Ball fields. Everybody likes it to look nice. They like a nice, safe ball field and if we can't put the material down that we need to maintain it because we've had to use money somewhere else and the maintenance aspect of it goes down and then it looks, you know, it starts to look bad. Uh huh. Okay. So plow blades, like I said, we got to have them one way or another. You wear a plow blade out, you start wearing into the plow itself. Now, instead of a couple hundred bucks for an edge, you're at \$10,000 to \$12,000 for a new plow.

2) Sander Replacement - The annual sander replacement, that's actually sanders/plows. We're asking to boost that from \$17,000 up to \$40,000. To replace one sander now is \$36,000. We don't have a spare as of right now. So when one goes down, if we can't get it fixed, it's down for the storm. We usually have a spare. But as we've been changing from regular steel to stainless steel, we used to have a couple of regular steel sanders, but they've rotted out so bad that they're unusable. So as of right now, we don't have a spare sander. That truck will go through the whole storm without a sander. That route gets not as good a maintenance. It gets plowed, but it doesn't get sanded as well. We have to take trucks from other routes to get out there and treat it. So it becomes a little more of a safety issue.

3) Guardrails - right now for \$4,000, which is what the budget is. I'm asking to double that to \$8000, \$4,000, if we do, the guardrail ourselves gives us under 100ft of guardrail. We have many guardrails in town right now. They still have wooden posts. A lot of those wooden posts are starting to deteriorate. Even though they're pressure treated. They only last so long. So we go through and we start replacing posts. There's a number of guardrails we have, like the one at Wason Road between Empire and Winfrey. You can't just replace the post on that one, because you will never get anything back together, because it is so bent and twisted. That alone is going to be if we do it ourselves, is at least \$8,000 for that one guardrail. Now, if you have another company, come in and do it, you had their labor and everything onto it and it just goes up from there. So just for guardrail repairs and renewing posts and guardrail itself, that's why we're asking for that one. And again, if we just got to, you know, that's a safety

issue. So if it becomes unsafe we have to do it anyways. And the money just has to come from somewhere else. Okay.

4) Town Wide Paving - I'm asking for another \$100,000 in that. The cost just keep going up and up and every year they don't ever seem to go down. So if we don't keep adding to that budget, we're going to we do less mileage of road every year because the cost has gone up. There's a good chance that we're not going to have the the same contract next year. That alone is going to most likely boost the budget up, but it'll need to be boosted up because of the cost increases with the new contract versus rolling the one over we've been rolling over.

The Town Administrator then said, if I could real quick, a couple of years ago, we put together a warrant article for \$200,000 to get the voters to say yay or nay. I think we used to budget \$790,000 for paving. We put forward an article for \$200,00 to bump that budget up from \$790,000 to \$990,000. The voters approved it, and we've been at \$990,000 since. I only bring that up because you may consider doing that also here. If that's something you want to do, and you may even consider doing it for maybe \$150,000 when you get to the warrant article, when you're formulating your warrant articles. Not to not to make it more difficult for anybody, but you've given the voters, hey, if you don't if we do this, we're going to be able to do this. If we don't, we're probably not going to pave your street for the next 30 years, because it's the side roads and the lesser traveled roads that don't get the don't get the pavement . Again, we did it a couple of 3 or 4 years ago. We had a \$200,000 warrant article. The voters approved it. They had their say and we do it. So it's just I bring it out there just as a thought.

Selectman Dumont then said, real quick, just while we're on that roughly our cost, how much is the aggregate per ton of asphalt gone up? Mr. Twardosky replied, so the contract is an escalation clause in the liquid asphalt itself. And that's what basically drives the price of it. So you've got your base price, and then you take whatever price it is, and they change it once a month. And there's a whole formula you go through to find out exactly what your price is. But like this year, the base price is \$72, and we're paying about \$80 right now on it. And it doesn't tend to follow fuel, even though it's this comes from the same base product. They do tend to go the opposite way. So when fuel goes up this either stays level or goes down. This year it's been staying somewhat level. In the past it's skyrocketed. You know the per ton price for liquid. In with Brox rolling in the contract over for the last number of years, basically, the only cost that's gone up is their labor and then the price of liquid asphalt. So when we stayed with the same base price and it's just we go by the price of the liquid asphalt, calculate the asphalt per ton price. And that's when that goes up.

5) Drainage - Mr. Twardosky went on to say, so then the next number of line items have to do with Drainage. They're all in here separately because each one has to go up. And if we if we get more pipe, we got to have more stone, more gravel, more manholes, more frames, grates, manhole covers. So the gravel for drains are currently our budget is \$1,800 asking to go up another \$3,600 to \$5,400. Price of gravel alone has gone up from just a couple of years ago it was \$8.00 to \$10.00 a ton. Now gravel is close to \$18 a ton. Same thing with Stone - our budgets at \$2,000. I'm asking for another four to go to \$6,000. Same thing. All the aggregates have gone up about the same amount. We used to pay about \$11 a ton. Now we're getting closer to \$18 a ton.

Manholes/Structures - that's the concrete structures in the ground. Right now the budgets at \$5,000. I'm asking for another ten to go to \$15,000. One manhole structure, one catch basin structure, which is a sump. You get your mid-piece where the pipes come in, then you've got a top slab. Your average structure is about \$3,000 a piece now. So the budget covers two of them at what it is now. Selectman Dumont replied, concrete has gone up quite a bit. To which Mr. Twardosky replied, correct.

Frames and Grates- I'm asking for an extra \$10,000 to go from \$5000 to \$15,000. Your catch basin grates. They've gone up dramatically in price. They're cast steel. On top of that, there's a number of them that we need to replace from a standard frame rate, what we call a cascade, that let's more water through faster. Those are double the price. So instead of a regular frame and grate, they're running about \$350 to \$400. Last year I think it was up to \$500. These cascades are run up to \$800 bucks a piece, but it's the only way to efficiently get more water into a catch basin with all the rains we've been having.

Drain Pipe - I'm asking to go from \$5000 to \$25000, a \$20,000 increase. We just purchased 200ft of 12 inch drain pipe and it was \$3,400. Almost a whole budget in just to do one drain repair down on Linda Street. And so that's we it's really tough to get anything done with the budget we have with, with all the increases that have come across in the last year or two.

Drains Equipment Rental - The drains equipment rental were asking for \$20,000. What that is, is last year we well we went out to bid for MS-4 to have a private company come in and do the catch basins in MS-4 permit areas

because they need to be done twice a year according to the permit. So we do them once a year and then that company will come in and they're doing them all a second time because we don't have the time or the manpower with one truck. There's over 2000 catch basins in town. Our truck running full time does 500 a year, when it doesn't break. The new truck hasn't broke yet. It's much better than the old one. So we had \$30,000 in last year in the Budget Committee decided to take that from ARPA so it never went into the budget through this. So now we ended up the winning bid was \$17,000. So we're putting \$20,000 in to so because it has to keep getting done every year. So we we really need that \$20,000. That's just a minor increase in case the contractor either doesn't come back and we have we have to go out to bid and it comes in significantly more money. But there's you don't know what it's going to be, but it's going to be at least \$17,000 next year.

Selectman Dumont asked, and that MS-4, that's a federal requirement? To which Mr. Twardosky replied, that's correct. Selectman Dumont then asked, what happens if we don't meet that? The Town Administrator said, I'm not going to jail. Mr. Twardosky replied, that one's more of an Elvis question. The Town Administrator added, but there are severe penalties. Mr. Twardosky agreed saying, there really is. The Town Administrator replied they'll be fines and I mean they'll make you do it. Selectman Dumont added you're going to spend the money anyways. The Town Administrator replied you're going to spend the money anyways. So this year we got the ARPA funds. We had funds. And I believe when we looked at it, the board agreed to use this ARPA money for this year, one time. ARPA money's going away, it's pretty much exhausted. So now we have the responsibility, as he said, he can only get to 500. You got to do these twice. Something's got to give.

Benson's Bathrooms - and then the last item is the cleaning of Bensons bathrooms. The per day cleaning rate has gone up, so the \$5,475 that I'm asking for is just to offset that daily rate for the cleaning. And it takes two people about 2 to 3 hours once a day. So they've gone up from \$35 to \$50. And that's from April through the end of October. Selectman Dumont asked, and that cleaning, that's a private service that does that? Mr. Twardosky replied, yes.

Vice-Chairman Morin then said, before we open up for questions, all this drainage stuff is on top of a warrant article? Mr. Twardosky replied, correct. The warrant article Elvis is going to propose is for services, for engineering services. If it's a job that we can't handle ourselves, it has to go out to a private company, which we can't handle everything. We don't, we just don't have the manpower. We don't have the equipment. And some of it is just better off that way.

Vice-Chairman Morin then said, while we're on this again before question. Can you tell everybody what the town has gone through this year with drainage due to the rains and the way things are? Mr. Twardosky replied, we've just nonstop numerous complaints for flooding because with all these rains, nobody, none of the existing drainage can keep up with it. We've been having multiple problems out on behind T-Bones. We have a where we didn't even have an adequate easement to get the water out of there, so we've upgraded the pipe in the road. We still have to add more drainage further down to try and get some water away from that. That alone is going to be quite a substantial amount. We've got other drainage issues down on Linda Street. There's a pipe that goes in between two yards that is been blocked forever, apparently. And now it wasn't a problem until you get these torrential rains. And now, instead of just running down the side of the road, it fills people's yards. We've got another one on Greeley Street we've been dealing with. There's been a number of times right out here on Library Street, that Library Street is flooded because that existing drainage can't handle these storms. And the climate is changing. These storms aren't going away. We're going to have to replace the infrastructure, upsize it, make it much more efficient to get the water out of here.

The Town Administrator added, so Mr. Dhima has a warrant to establish a capital reserve fund towards drainage. So that will allow us to put money away so that we can do the projects we need to do. But that's what he's doing in the warrant article. It's establishing a capital reserve fund to put money away and to be able to add money to, to handle drainage issues. Selectman Dumont added for future years, obviously. To which the Town Administrator replied not for this year. As this money is for next year too.

Vice-Chairman Morin asked if the Board had any questions. Selectman Roy was recognized and said, yeah, I just have a simple one for Mr. Twardosky. The water and sewer are paid by the user right, not the taxpayers? Mr. Twardosky replied, water and sewer is; correct. To which Selectman Roy replied, okay. Mr. Twardosky then said, drainage is in our budget, where sewer is a ratepayer budget. Selectman Dumont added storm water management versus wastewater. Mr. Twardosky replied, correct. The Town Administrator added, they are two separate systems. Selectman Roy replied, that's all I wanted to know.

The Town Administrator then said, if you don't have any other questions, we could segway over to the Sewer Utility. Mr. Twardosky has the operations piece of this that's under a different tab, or towards the back of the book. It's under the Sewer Utility.

Selectman Guessferd asked do you want to get the priorities? Vice-Chairman Morin replied, oh yeah. So what would be your top four? Mr. Twardosky replied the top four would definitely be town wide paving, the small equipment sanders, the pipe, and the equipment rental. Vice-Chairman Morin asked, in that order? To which Mr. Twardosky replied, in that order.

The Town Administrator then said, okay now already the Sewer Utility tab, which is more towards the back of the book, we're going to go to 5562. That's where Mr. Twardosky is responsible for. I'm not quite sure what page number that is. I believe it's page five. So I believe, as Mr. Twardosky stated, the Sewer Utility and the Water Utility, these budgets are paid for by the ratepayers of those utilities. So if you don't have sewer, you're not paying it. And if you don't have water, you're not paying it. So these are paid for by the sewer and the water users. And the rates are that remain the same. We're not changing any of the rates that we charge the customers. This fits into our rate structure. So the rates are not changing. So if you're paying whatever you're paying for, whatever you're using, it's the same. Selectman Dumont then said there's a charge to be within the district, correct? So if sewer runs by your home. The Town Administrator replied there are occasions where I think there's a rule that if it runs between a certain footage from your house and you're not hooked up, you'd pay a access type fee. But you have the option of hooking up too. Selectman Dumont replied is that, what would that what would that fall under? The Town Administrator replied, under a revenue line item, because that's a revenue. I think we're charging it under sewer base charges. So because you're not producing any flow, right. You have the ability. Selectman Dumont replied you have the opportunity to hook up. Mr. Malizia replied and I don't think there's like tons of or lots of properties. Selectman Dumont replied I'm sure most people probably elected to hook up. The Town Administrator replied, at this point in time. If you're on the sewer, you're on the sewer. But there is there was an option for people that they didn't want to. They didn't have to, but they pay a fee. Selectman Dumont replied, yeah, I remember that.

The Town Administrator then said, but again, none of the fees have changed. So everything is the same. And that stands for water and sewer. So Mr. Twardosky's piece of this budget is the Operations piece. As I said before, 40% of his Drainage Division gets charged here because the folks they work on drainage and they work on sewer. At about that percentage, the waste goes over to the Nashua Wastewater Treatment Plant, which I've said repeatedly that we own 12.58% of that. So there's a there's a cost here for that. We get charged from Nashua, but we maintain our own pump stations and we maintain all the infrastructure over here.

Selectman Dumont was recognized and said that treatment went up \$10,000, was that just? Mr. Twardosky replied, that's contractual. We have no control over that. The Town Administrator replied, that's Nashua. We try to look at what they what they're forecasting, and then we just try to cover it because we get a quarter, I believe it's a quarterly bill and we pay it. Mr. Twardosky added, it's based on flow rates, which is why we have the infiltration area to try and keep any extra water from coming into the pipes and the structures.

Vice-Chairman Morin asked if anyone had any other questions. Selectman Dumont was recognized and said, Yeah, I know that obviously you had mentioned on the previous item for drainage, you were talking about pipes. And I know that these are two separate things, but I see it similar on here too. Do you see any advantage to to lining any of any of these or are you guys still do you explore both of these? Mr. Twardosky replied, Yeah, we actually have a line item now for for lining. I believe that one is under 640. The Town Administrator added, sewer line replacement line 640. He's got about \$280,000 to be able to do about 3000 linear feet, and they need to replace it or line it depending on which more cost effective. Selectman Dumont replied, yeah, I know it obviously depends item to item or every case, but I just figured I'd ask because that's always a good way to try to cut down on some stuff.

### Solid Waste

The Town Administrator explained, So he has one more cost center. It's the Solid Waste budget. It's a different tab. It's tab 5900. Non-departmental is the tab. Page 11. In essence, we have a contract with well, now it's Casella. Just for everybody's awareness Pinard, the company we contracted with was bought out by another company called Casella. They've assumed everything at the same rates. Basically, there's a provision in the contract that they could assign so they've assigned, but basically there's a COLA factor in this. So it's basically there's a certain permitted amount to increase contractually and volume. So if we have more people and more

volume more trash, costs more. It's that simple. But this is where all that budget is. When you have cleanup days over at the old landfill, you one leaf pickup a year that's covered in here. Recycling. All of that is here. All your curbside.

Vice-Chairman Morin asked, any questions? Selectman Dumont replied, Yeah, so with the landfill getting some of the updates, is there any way that do you see any reduction in costs or making it easier for things to be sorted. So that way we're not getting any additional fees? Mr. Twardosky replied, no, so the only additional fees are mattresses. And the only way to stop those additional fees is to start a fee structure and charge each resident for mattresses they bring in. We're looking into ways of charging for different things, including things we don't take now because we're not set up to take payments at the landfill. And that would be, you know, like refrigerators and air conditioners, televisions, CRT, stuff like that. Everything, there's no extra charge for what is in the dumpsters except for mattresses. Everything else is just a set, a set per ton price.

Selectman Dumont then asked, and is there any benefit or any way to capture a little bit of revenue by doing that? Similar to like how you offer passes? If someone could go down to the DPW and bypass for those type of items? The Town Administrator replied, they can contract with the company directly to get curbside pickup of certain things. I don't think mattresses is one of the things it is. Mr. Twardosky replied you can. It's a service they offer. The Town Administrator added, you can do it directly with the company. Selectman Dumont asked, I didn't know if it would be any benefit for to do it in-house. I mean I know it's maybe it's more work, maybe it's not worth it at all, but I just figured I'd ask the question. Mr. Twardosky replied, It's it's certainly something we're actually looking into. Okay. And we even have a consultant looking into what we can, what the prices are around communities in the northeast, the whole northeast, to try and figure out if a fee structure, because moving forward, everything, anything waste related is just going to keep going up. Once this contract is over, if we don't do something like that, it's going to get even significantly more than what it is. What you see in here now is just contractual obligations, okay. You know, there's certain percentage increases, haulage fees, the the per ton fees. You know, the rate changes month to month with the with the facilities. That's basically what that is. Recycling is always going up and down. And sometimes the volume changes on recycling that you know, you either get more or less. And you know, as of recently recycling has cost more than getting rid of trash. It's cost more to get rid of the recycling per ton.

Selectman Dumont replied, Yeah. Nobody's buying it anymore, right? Mr. Twardosky replied, right, and we've been shut off from China for quite a while. Most recycling facilities in the U.S. were set up for clean single stream, you know, sorry, I shouldn't say single sorted stream. So you don't when you're doing a single stream, you don't get as much. And it's easier for it to be contaminated. If it's contaminated, it costs you more money.

Vice-Chairman Morin asked, how long you think it's going to take to come up with a fee structure? Mr. Twardosky replied we're waiting to hear back right now from a consultant on on what it is going to take. Elvis has been talking with them on that. We should get an answer on what it's going to take and how long, very shortly. But I don't have an exact date. Vice-Chairman Morin then asked, have you looked at anything? The three passes that we give out a fee for that? Mr. Twardosky replied, we've talked about it. It's just it's another thing that you have. One pass is one load. It's a matter of being able, we have to get set up to be able to take payments. What payments we're going to take in, how much? Like we don't have a scale so we can't charge by weight. Vice-Chairman Morin replied the scale I get, that's going to be an expensive venture. I'm just talking about the three monthly. The monthly passes you get three every year. Correct. I'm sure it can set something up pretty quick as we've done it in the past, but if you charge for the three passes, some minimal fee or something, that would at least take off some of the burden that you have. Mr. Twardosky replied we can definitely. Not out of the question.

Selectman Dumont asked, can you buy additional passes outside of that? Mr. Twardosky replied, as of right now, no, but we've had requests for that also. That's just how it's been done in the past. Vice-Chairman Morin then said, I got to say, Hudson's pretty lucky that people get to go to the landfill because everybody else around us charges something. Mr. Twardosky replied, we are the only free. And it's getting to the point, you know, when you're paying \$2.4 million for trash and for one year, you got to start doing something, and it's going to have to start costing somebody.

Selectman Dumont then said, I just didn't know, because I know a lot of people would use that benefit. How many, and I'm sure they probably would if you if you stuck with the three and then any additional passes after that charge. I would look at both ways. But it's a nice benefit for everybody in town. The Town Administrator then said, it's one of those double edged swords. You know, you start charging for passes and I'm not saying you shouldn't. That's the one thing I get from the town, I pay my taxes. What the heck am I getting? To which Selectman Dumont replied, I didn't really I don't really want to take it away, but I was wondering if you had the option in there to

charge for some additional ones I think people...The Town Administrator interjected saying, as long as that was residential and not commercial, because you're not going to...Selectman Dumont replied residents only, show your ID so you go to get the passes. The Town Administrator replied that's a possibility. Mr. Twardosky added, that way we wouldn't have to we wouldn't have to take payments at the transfer station. When you get your passes or you get your extra passes, the payments could be taken right at our building so it's in a secure area. It's a matter of just coming up with a fee structure on what your average truckload is going to weigh. Coming up with an average price. I know other towns, neighboring town, they've got a different fee for the size pickup truck, whether it's a six foot bed or an eight foot bed or a one ton dump truck. So they come up with an average cubic yardage, an average weight for a truck, and that's what they charge. Selectman Dumont replied, I wouldn't want to get too complicated with it, but it almost be like, if you could, it could be based off someone's registration. You look at, okay, you've got a 1500 or a three quarter ton or whatever, then that that pass costs you X amount more. Mr. Twardosky replied you know, just with the these contractual obligations, you know, it's a substantial increase from, from last year.

Vice-Chairman Morin asked is this something that this Board would like them to look into sooner than later? Selectman Guessferd replied yeah. Selectman Dumont replied, I think it would be beneficial. Vice-Chairman Morin asked, Selectman Roy, any comments or questions on that? To which Selectman Roy replied, no, not at all. Vice-Chairman Morin asked you are you in favor of looking into that sooner than later? Selectman Roy replied, I am. Selectman Dumont made a motion, seconded by Selectman Guessferd for the Public Works Director to look into a fee structure for any additional passes after after the first three. Vice-Chairman Morin asked, do you want to put a time on that? Selectman Dumont replied well, I would ask Mr. Twardosky what do you think would be.... I wouldn't want to put put a burden on you that you can't meet. Mr. Twardosky replied, I would say by by January. Vice-Chairman Morin replied, well, yeah, I probably wouldn't think starting it till, till next July anyway. So. But but at least we can get it planned and get that information out if we decide to go with it. Mr. Twardosky replied, if I can get some preliminary stuff by January, then we have time to fine tune everything before before July 1st. There was no further discussion. A roll call vote was taken. Carried 4-0.

Seeing no further budget items from Mr. Twardosky, the Board thanked him for his time.

#### Fire ( 5710 - 5770 & Warrant Articles D, E, H, I, J, M, O)

Vice-Chairman Morin recognized Fire Chief, Scott Tice and Fire Department Executive Coordinator, Erika LaRiviere. Chief Tice began by saying, The Town Administrator explained, next up would be the Fire Department. This is under tab 5710 Fire Department. It's a couple of tabs ahead of where you're at right now. Similar format you'll go through, I recommend you go through the budget and at the end to go through the outside the budget. And then I believe he has warrant articles, so take them in that order.

Chief Tice began by saying, Good evening and thank you. Tonight I am pleased to present the proposed Fire Department budget for FY25. I'd like to thank our administrative staff for assisting with putting this proposal together. Our proposed operating budget does come in level funded as requested by the Board. However, in order to accomplish this, we had to reduce funding in some programs and line items. We were asking the Board to consider funding these items outside of the budget, due to the impact of the organization in our operations. We try to be conservative, but we have needs that will not be met without this funding. We recognize and appreciate the Board's position, trying to balance the needs of the departments and those of the taxpayers, but I feel I would be remiss not to bring these items forward. I thank the Board for your time and considering our budget proposal tonight.

The Town Administrator then said, the first tab would be 5710, which is right at the very first page. That's the Administration. Any questions? Selectman Roy replied, well, let's see if I can read my writing. Oh, I'm just curious. You have Association Dues & Fees. What associations are you paying for out of that line? The Town Administrator explained, so if you go to page three, there's a whole list of what they are. Chief Tice explained, we started budgeting background checks for new employees in that line item. We pay for the Border Area Mutual Aid Association, the Daniel Webster Council for the Fire Explorers, the International Association of Fire Chiefs NFPA membership, the New Hampshire Association of Fire Chiefs. We have a Department, Sam's Club membership. We pay for the Souhegan Mutual Fire Association fees out of that. And then we pay for the Souhegan Mutual Aid Response Team, which is the Hazardous Material Response Team. It's out of Nashua Fire, but they're sponsored through the Souhegan Mutual Aid District. But that's a separate fee for their services. Selectman Roy replied, okay. Thank you. I was just curious about that.

Vice-Chairman Morin asked, anybody else? Selectman Guessferd replied, yeah, I noticed I think it's consistent with what you were talking about with us the other night, the increase in service recognition?

Chief Tice replied, yes. We've been doing a little bit more. So that price did go up with the cost for that did go up. But you know, we've had some people retire and we buy them plaques when they leave for their service. So we've had a few more of those this year. And we know we have some more retirements coming up in the future, and we're going to try to continue our efforts in recognition, employee recognition.

Selectman Dumont was recognized and asked, what is the monthly plan for the cell phones and iPads? What exactly is that? Chief Tice replied it's for the for the cell phones for the command staff. Selectman Dumont asked so did we just not have them in '24 or? Chief Tice replied, oh, okay. Yes. That was moved from Emergency Management. So all the phones were paid for out of Emergency Management. So we moved them out of emergency management to try to more accurately reflect where they are. So the chief officer's cell phones got moved to this line item. Was it ambulance cell phones that got moved or just? Fire Department Executive Coordinator, Erika LaRiviere replied, no. the Town Administrator's got moved, as well as Administration. Chief Tice said, we moved them from Emergency Management to Administration. To more accurately reflect where they're being used. Selectman Dumont replied, that makes more sense because I figured you had them before. I just didn't know where. The Town Administrator replied, so he has multiple cost centers, and sometimes something goes from one cost center in the big budget to another cost center. But it's bottom line in the same budget. Selectman Dumont replied, I'm good. I was just curious about that.

The Town Administrator then said, if you're all set with that, I believe 5715 is the Facilities. Page ten. These are for the stations and the administration facility. Chief Tice explained, utilities and care and upkeep of the facilities.

Selectman Roy asked, generally are we just talking about this one item or have we moved on? Vice-Chairman Morin replied, go ahead whatever you'd like. Go ahead Selectman Roy.

Selectman Roy then said, so it's not that I don't think that you need all of the the out-of-pocket asks, but you have a lot of asks above and beyond the budget. So I think before before, and it's not just you with some of the other departments that have the same issue. I want to see what your priorities are before I make any decisions about whether I'm going to support that or not, I guess is my point.

The Town Administrator replied, so similar to what we did for the Highway, we were looking through all the cost centers and then taking at the end of that the outside the budget request. He would explain them and then maybe if you're asking him to prioritize that, that would be after he goes through the regular parts of his budget, which is what we did with the Public Works. So again, there'll be an opportunity once he gets through each of the cost centers to look at his outside the budget request, listen to what he says, and then you can start making some priorities or asking him his priorities. Vice-Chairman Morin asked, did you get that, selectman Ray? To which she replied, I did.

The Town Administrator then said, so having said that, I think we've moved to 5715, which was the Facilities. I didn't hear anybody say anything because this is basically what it costs to run the stations physically and the administration building. Selectman Guessferd said, just the fact that, as we can acknowledge that there is some increase in utilities, they seem to be the biggest places where. The Town Administrator added, natural gas went. Selectman Guessferd went on to say, natural gas, water and sewer. Selectman Dumont jokingly said, you figured the water and sewer you'd get a discount? The Town Administrator replied, Nope. No, no, we actually. Nope. They pay the same rate everybody else pays. There were no questions on this cost center.

The Town Administrator then said, so the next cost center will be 5720. That's for Dispatch. Page 13. There's been a decline in this, I believe, with the shift or the different dispatch folks we have now, salary and benefit levels are lower. So overall, this budget is down 8.1% from last year. Again, a lot of these budgets are driven by the labor components not typically, they don't typically have large operating budgets. It's more labor driven business probably 70/30 if you really look at it overall.

Fire Suppression 5730 - The Town Administrator explained, this is a big department. This is where the Firefighter/EMT's are. Page 16. So certainly there's a lot of salary and the appropriate benefits here. Obviously you can see the detail a couple of pages further in, but again predominantly labor driven here.

Vice-Chairman Morin said, I just got one question. The association dues, what are those different from the first set of association dues. Sorry about that, it's 217. The Town Administrator replied, this is where he puts the commercial driver license fees and the mechanic's association dues. So these are the CDL fees. Chief Tice



replied, Yeah, that's probably where we're paying out of there is CDL's. And we have more employees due up next year for CDL's. Selectman Guessferd said, right, yeah. I noticed that.

The Town Administrator said, it's not just dues, it's also fees. So that's where that's where we capture that. Selectman Guessferd said, the CDL's were the big one. Eleven of them. The Town Administrator replied, big trucks. They're going to have big licenses.

Selectman Dumont was recognized and said, the Other Chemicals increase quite a bit. Is that just like everything else in this world, it seems like just going up? Chief Tice replied, yeah, that's the firefighting foam. And that we have seen an increase in that like pretty much anything else we're doing. That's what I thought. I just figured I didn't know if anything changed.

Selectman Dumont then asked, 404, that was just the addition of the new vehicles? That was where that increase came from? Chief Tice replied, Yes. So what we had budgeted for the staff cars came in more than over budget. So that's why we had to adjust that.

Vice-Chairman Morin then said, while we're on staff cars, we're up one car, right? Chief Tice replied, we are currently up one car, yes. Selectman Morin then said, so are we getting rid of that? Because we were under the understanding that they all had to go because, especially yours. But now it got handed down to the deputy. Chief Tice replied, it's his right now. So we're having some problems right now with the former shift commander's vehicles electrical. So we're trying to work through that before we get rid of anything. Selectman Morin replied, okay. Chief Tice then said, we think we might have it narrowed down, but we hope...Selectman Morin interjected saying when you get onto later meetings, you have four cars. But we have, that's all. That's why I'm asking. Selectman Guessferd said it'll be a topic.

Selectman Dumont asked were you still figuring out a sale of that or to a different department or? Chief Tice replied, yeah, I think putting that out to auction because that that car, we weren't getting anything for trade in, at least at that time. I, I would have to assume if we were to get the next staff vehicle and we were doing it the same time of year, we would run into the to the same problem with the trade in on that not being. Selectman Dumont replied, I remember when you showed there was pretty low. Chief Tice replied, yeah, I think much lower than what it's truly worth. Selectman Dumont agreed replying, definitely. Yeah. So okay, if you could do it sooner rather than later, obviously that'd be good because I think used cars are starting to go down right now might be a better time, but obviously you got to fix the issue first. Chief Tice replied, yeah. We just want to make sure that vehicle is good to go before we get rid of another one.

Selectman Guessferd then said, just a question. So you have a lowering of the hose and equipment budget, and then you have an out of budget request for more hose. Chief Tice replied, we cut money out of the hose line to get to level funded. That's why we did that. Selectman Guessferd replied, I kind of gathered. That's why you did that. Chief Tice then said, the same same thing with the emergency management lines. We took a bunch of money out of that to get down to the 0% increase.

5740 is Fire Inspectional Services -The Town Administrator explained, these are the Inspectional Services division that the Fire Department manages. Again, predominantly labor driven. Page 24. Vice-Chairman Morin asked, any questions? To which Selectman Guessferd said, yeah, just the 22% increase in publication subscriptions. Chief Tice replied, that was an increase in our NFPA subscription. So that's our online service that we use to reference codes and standards. Selectman Guessferd replied, okay. Was that just a price increase of the same service or was it more service? Chief Tice replied, no it's a price increase of that service.

Seeing no further questions on this section, the Town Administrator went to say, so I believe the next cost center I believe it's 5765, which is the Fire Alarm budget. No increase on that. And it's basically a \$3,000 budget. Page 27. Selectman Guessferd said, level funded. So this is level funded, proposed as level funded. But this is also connected to the warrant article for the establishing capital reserve fund. So if we were able to do that, that would replace this. So we'd be able to take care of. The Town Administrator added, you mean a revolving fund. To which Chief Tice replied, I'm sorry. The Town Administrator then said, so if you recall, last year we did a revolving fund with the Police Department. It's kind of a concept. They can do it as an emergency service. It kind of takes it sort of offline. Fees can kind of cover it and then it's not. It doesn't become a budget item per se. It's covered by fees in its separate fund.

Selectman Dumont asked, where would those fees come from? The Town Administrator replied the people that use the service? Probably businesses. Selectman Dumont asked, but would it be a separate a new fee, would it

come from? The Town Administrator replied we have fees now. I think those fees would get dedicated to that fund as opposed to the general fund. Chief Tice then said, what we're going to propose, if we could do the revolving fund, then propose a monitoring fee. Right now, the master boxes that come in, we monitor them. We don't charge a fee for that. The idea would be we would charge a fee for that. Then that money would go into the revolving fund that we. Then we could then maintain the system. Selectman Dumont asked, that monitoring is that in any correlation to, I know commercial buildings you can have a registered agent. Is that two different things? Chief Tice replied so by Town Code if the fire alarm system runs by your building you have to connect to the system. So everyone, they have roughly 300 master boxes and those are all connected to the system. And we monitor them at the dispatch center and they ring through the stations. Selectman Dumont replied, I'm thinking something different, that's all.

The Town Administrator went on to Emergency Management is 5770. Page 28. You never know when you're going to need it. As we experienced a couple a few years ago. I think he reduced this because you moved the phones out to the administration. Chief Tice replied, so we removed the phones from here to 5710. And then to get down to the 0%, we removed funding for most of what we would use if we had to operate the Emergency Operations Center for administrative costs, such as meals. We took money out of training, you know, printing, administrative type costs, copier supplies, office supplies. These lines haven't been used. They're there to be used for an activation, but they haven't been used. And we're trying to get down to the 0%. So we took those out of the out of the budget to get to the zero and then put them in the out of out of budget request for your consideration there. Vice-Chairman Morin asked, we have to set up a emergency center, and that's at the police station, still? Chief Tice replied, the warming center. Vice-Chairman Morin replied no, a emergency. Chief Tice replied, oh, I'm sorry. Yeah, an EOC, that's going to be at the at the station. Vice-Chairman Morin asked, is that on the police budget or is that in this budget? To which the Chief replied, it's here, it's here.

Seeing no further questions, the Town Administrator went on to 5777, that's the IT Department. And again, we best left that to the IT Director when he does his evening. So I believe at that point, at this point, we're now into the Chief's outside the budget request, which is starting on page 32.

#### Fire Outside the Budget Requests

Vice-Chairman Morin said, it's the same thing, Chief. You can go through them and then give us a list. Chief Tice explained, okay, so for our training program right now, we currently have \$8,500 in our training program. We've identified a need for more training in some specialized training outside of the department. So we're asking for an additional \$20,807. Specific projects that we've identified would be a forcible entry prop. We've been able to use one from a neighboring department a couple of times, but there's only so many times they allow that out, and we think that would be a valuable tool for us as we try to build our cache of props.

Chief Tice then explained, FDIC, that's the Fire Department Instructor's Conference. That's a conference for training trainers. And this is where you go. They have really the top talent in the fire service for fire department training. And the idea is we would send a couple people there to become better instructors and to learn how to become better instructors, and then bring that information back to the department to help improve our cadre of instructors and improve the training program. Vice-Chairman Morin then asked, so what you just said, we're looking to send probably Captains, Lieutenants versus Administration to this because they're going to be the instructors. Chief Tice replied, yeah.

Selectman Dumont then said, while you are on that, by doing that, do they do they receive any certification and are they able to do; are you able to do more in-house training that could possibly save you money in the future? Chief Tice replied, they don't get a certification like when we talk about like through the New Hampshire Fire Academy, we get certifications for teaching certified courses. This is more of a personnel development to improve their skill and ability as an instructor; with the idea is they would get this information and then bring it back to help coach and mentor the other officers to help with the the ability of all of our officers as instructors. Selectman Dumont replied, okay. Vice-Chairman Morin added some of this stuff in there is discussions that this Board has had that we needed to do. Selectman Dumont replied, yeah, I was just wanting to make sure I understood it.

Chief Tice went on to explain his outside the budget requests saying, we've identified the need to go to Nashua for fire training or to go outside for fire training. Hands on fire training. The Nashua charges for the use of their facility for live fire training. It's \$300 an hour. So to go over one time a year with each group to go over for an eight hour day as a cost of \$9,720. Selectman Dumont asked, what exactly does that offer you differently than here, I

guess. I'm not I'm not familiar with it. Chief Tice replied, so they have a facility over there for training and they can actually have fires in, in the building. So it's actually a live fire training with real smoke and products of combustion. It's the closest we can get to going to a building fire without having a building fire.

Selectman Dumont then said, so outside of the live burns that you've done in town, is that a supplement to that? Chief Tice replied that would be a supplement with the intention of getting over there once a year, getting everyone at least one live fire training every year. Selectman Morin then said to Selectman Dumont, some of the pictures you've seen that I've put up, that's exactly what he's talking about; that facility. Selectman Dumont replied, that's what I was figuring, but I just wanted to make sure because I didn't know, you know, I know you guys try to do it, but obviously through donations, you guys, you were doing a lot of training at the one over off of Lowell Road this year. I didn't know if there was any way to kind of drum up more of that in town. Chief Tice replied we are paying attention anytime we have a building that we know is going to be demoed, we look into that. Not every situation is going to lend itself to a live fire training. So we do try to take advantage of that when we can. But those are few and far between. And for the same reason, you bring up a good point, Nashua charges for this, is there any ability for you to open it up to other towns to come in, and us charge for that? The Town Administrator replied we'd need the facility, wouldn't we? Selectman Dumont replied well, if you're if you're like a building donation and you offer training, I mean, I know it's not in an actual facility, but. Chief Tice replied, I think if we had an acquired structure to do a training at. I don't know that we would charge. I don't know anybody that would pay to come. They might potentially, but typically and with the department our size now, we would want to get our people through that. So we wouldn't really have, because it's not like something we can go in and burn, you know, this day and then have another department come in in another day and burn. You really once you once you do it, you really you get the training burns out of it that you can. And then by that time it's ready to be burnt down.

We do have one other item identified in here, which really we probably should have asked for more was for officer development. Professional development. Looking for outside instructors we've been looking at this and to bring in even a professional development class, either through even through like a UNH where you think they'd be a little bit more cost effective, it can be up to up to \$5,000 a day. But we would like to bring in, we're requesting \$5,500, but to bring in the type of training and development we need, that's, that's that's really one day's worth of training for that, for that level of training.

Vice-Chairman Morin asked if there were any questions. Selectman Dumont replied, just so I understand. So out of out of all those that you're asking for, out of out of budget included \$8,500 of that in the budget. What is that, \$8500? Chief Tice replied, that's \$8,500 is what we've typically had budgeted for training. Selectman Dumont replied, training, okay. It's not going to anything direct. Chief Tice replied, no, and that's part of, we're including what we typically have for training in that request, which leaves us short on our typical day to day training. We could always use more money for training. And that would be one of my highest priorities. Absolutely.

The Town Administrator then said your next cost center had your Replacement PPE Program. I think you're looking for \$52,470. Chief Tice explained, so what what we attempt to do with our employees is have two sets of PPE. That's the structural firefighting gear that they wear. The helmet, coat, pants, all that. The turnout gear, yes. So by the NFPA standard that has a life expectancy of ten years. So if things are on schedule, our employees would have a new set in a five year old set, and five years later, they'd have a five year old set and a ten year old set and would replace the ten year old set with a new set and they'd cycle through. The purpose of that is so if something happens to their gear as far as if it gets contaminated or gets damaged, or even after a fire when they're cleaning it, they have another set of gear to wear that in that time. Next year to keep up with this we're due to replace 15 sets, and we've seen some significant price increases over the year with. In the last ten years, we've seen 111% increase in the price of this items, and we're trying to get to the 0%. We were looking at different where we could pull the money out, and we were really so far over that 0%. We needed something that we could make up that ground. But this is the biggest impact to the organization based on a safety need for the employees. And if they only have the one set and something happens to it and we don't have we have some various sets, spare sets, but if they can't fit into that, they don't have a set of gear, which means now they're working without a set of gear, and we have to put them somewhere where we can't get them into a hazardous environment. So this would be my number one out of the budget request.

Vice-Chairman Morin asked, if anyone had any questions. They he said, where are we in the life cycle? Chief Tice replied the life cycle has gotten out of where we have different employees coming in. So we have some spare sets that don't fit anybody currently. So that's why we're due to replace. Vice-Chairman Morin then said, I understand that because all the new people, but all the gear as a whole, where are we is in that life cycle? Chief Tice replied, it's all varied because of when we bought them. Yeah. So it's not like we have, you know, everybody in a in a new

set and everyone in a five year old set on the same page, where every year we're replacing some sets. Vice-Chairman Morin asked, are we in a position for a grant to go for a grant? That's why I'm asking where we are in that life cycle. Chief Tice replied, I don't know where that would be in AFG. It hasn't been in previous years, a high priority is my understanding, but AFG has not been funded or released yet. To know where we would be with that, and that'd be the most likely avenue for a grant.

The Town Administrator then said, I believe your next one in the book is Hose and Equipment. It's like \$6,500. Chief Tice explained, yes, to get down to the 0% increase, this is one of the line items that we took funding out of. We took \$6,500 out of this. In 2017 we did purchase a lot of new hose, but we still even some of that and some of the older hose we do lose on a case by case basis, either damage at a fire or at an incident, or every year where we test it, we lose a bunch of hose. So this is the money we use to replace that, that hose when we lose a little bit here and there. This past July, when we did hose testing, we lost 11 lengths of hose and a length of fire attack hose can cost around \$500. Selectman Dumont asked, what is that length? It says one length. Chief Tice replied, one length, I believe that was an inch and three quarter, which is our normal attack fire hose, like the smaller hose. And they're usually 100 foot, 100 foot length. Deputy Chief Enos corrected the Chief, to which the Chief replied, oh, I'm sorry. That was for 50 foot lengths. Yeah, that was for 50 foot length. Deputy Chief Enos said, it's between \$800-\$1,000. Chief Tice replied, so it is a costly item to replace.

Fleet Funding - The Town Administrator said, fleet funding, it's to fund a vehicle. Chief Tice explained, Okay, so last year we were looking to replace three vehicles. The Board was kind enough to allow us to replace two. We'd like to continue that program and replace the third this year. As I said, we're dealing with some older vehicles. We're working through some issues with them. So the idea is to replace them before they're become a maintenance issue. And while we have I'm trying to space vehicles out, so we're not having so many lease purchases because we have another utility truck that I know is getting old, and we're trying not to have a lot of lease payments piled on top of each other. So we're trying to space these out. So we do have the vehicles that we can trade in or auction off.

Vice-Chairman Morin asked if there were any questions. Seeing none from the Board, he then said, I got a question for you. You got the old captain's car, seven electrical issues, and that's getting old. And you got the white spare Tahoe. That's getting old. One of those is your backup command car. Why didn't you go for another pickup truck and give it to the operations deputy for a backup command car? And you could get rid of those two old cars. Chief Tice replied, we, I think that the pickup truck might be a little bit more expensive. We were trying to keep....Vice-Chairman Morin replied, I understand that, but if you get rid of the two old cars that you're going to spend a lot of money on, and that will give you your backup command car that the operations deputy would be driving. I understand you're going to need another one somewhere, don't get me wrong, because I know you've got to have a spare car if something goes down, but that would give you second command vehicle, considering your two that you can use as your second backup command, or giving you a hard time mechanical wise. Chief Tice replied, and we didn't consider that we were trying to keep consistent with the program that we had with the Explorers and....Vice-Chairman Morin said, take it and run. Chief Tice replied, I'll take it. I'll take it. Absolutely.

Vice-Chairman Morin then said, and you gotta understand, it's not just for that. If we have some type of hazmat incident because we've had those in the past where something's spilled into the river, we have to put our booms. Those are little boats, may not be good enough and things of that nature. Selectman Guessferd replied okay, it's not just for jumpers. Chief Tice added, yeah, it's a, it's a rigid, rigid bottom inflatable with a center console. Vice-Chairman Morin said, there's more things than. Selectman Guessferd replied, sure than just a body or person in the water. Selectman Roy then asked, is that the only boat that we have. Do we have like a Kodiak or anything? The Chief replied, the 12 foot inflatable is the only boat we currently have. To which Selectman Roy replied, okay, thank you. That's all I had.

Seeing no further questions the Town Administrator went on to say, I believe the next one you have, or the last one you have, is Emergency Management Funding. Chief Tice explained, Aside from the money that we moved around for the for the cell phones, we did pay \$3,928 towards the increase in the radio contract or the radio maintenance contract. If you remember the radio system, the maintenance agreement for that is underneath Emergency Management because it pays for police and fire that are used in that system. And then the \$4,400 is what we removed from the line for to reach 0%, to get it down to the 0%. And that's \$600 meals in town, \$1500 in training \$150 and printing \$150 copier supplies and usage, \$250 in office supplies and \$2,000 in small equipment. And that again would be used for operating the Emergency Operations Center if the need was to be there. Selectman Dumont then said, just because it's worded the same way, but the training is obviously specific to the Emergency Management. It's separate from. Chief Tice replied, yeah that would be specific to Emergency Management. Vice-Chairman Morin asked if anyone had any questions, to which they did not.

The Town Administrator then said, So those are his out of the budget requests if you want him to identify. I think he's identified at least his top priority. Vice-Chairman Morin asked, can you just go slow so we can go page to page, put numbers on them? Selectman Dumont was recognized and said, that's what was going to ask, because I believe that was the first one you said was your top priority. But then when we came to PPE, you said that would be your number one. So I didn't know which was one. Chief Tice replied, I'm sorry if I confused you. PPE would be our top priority. And then training would be our number two priority. The Town Administrator explained, this was only put in the book because it just followed a sequence of numbers that had nothing to do with the priorities. Selectman Dumont replied, oh no. The Town Administrator said, I don't want anybody. I just did it because I went by department 5730 and 50. The Town Administrator then said, so training was number two, Chief? To which the Chief replied, yes. The Town Administrator confirmed, PPE is number one. Chief Tice replied, yes. The Town Administrator then asked, do you have a number three? To which the Chief replied hose and equipment. The Chief added, four would be the replacement vehicle. Selectman Roy asked, can you repeat that? To which the Town Administrator replied, Number one is PPE. Number two is training. Number three is hose and equipment. And number four was replacement fleet funding.

### Warrant Articles

The Town Administrator then said the Chief has warrant articles. So if we're done with that section, his first warrant article would be under tab D d as in David. And in that case this is I think, the largest one you're asking for, which is Four Firefighter/AEMTs.

The Chief addressed the Board saying, with growth not just in Hudson continuing, but in the area. It puts more people in town throughout the day. We're also having commercial growth. So our call volumes continuing to increase over the last five years. The call volumes increased by roughly 600 calls. And we continue that trend to continue year to year. And having more calls means more simultaneous calls, which requires more staffing to handle those calls. So as our continued effort to keep up with that, we'd like to add four firefighters as well. Put one more on each shift, put us up to a total of 12 on shift. The cost for this would be \$438,258. We would consider a SAFER Grant. Right now we're asking for the town to support this because the SAFER grants aren't out yet. So we'd like to move forward just based on the town supporting it with the understanding that if we had the opportunity to apply for SAFER, we would do that. But we need that to open up and the timing would have to work out, and they would have to if we approved this before that timing came out, they would also have to continue with their non-supplanting waiver, which means originally when SAFER came out it was to add firefighters not to keep firefighters. Recently they have gone and allowed what they call supplanting to allow approved positions to be funded. So after these positions are approved, but before we hire them, if we were able to apply for the grant, we would still be able to do that as long as that waiver is in there. But we feel this is important. Again, we continued call volume increasing. We're going to need more resources to be able to handle the number of simultaneous calls.

Selectman Guessferd was recognized and said, okay, so four Okay, so four additional spots, right? Slots for firefighters. How many open rigs do we have right now? Chief Tice replied, right now we have three. Selectman Guessferd replied, three open wrecks okay. All right. And we feel confident we'll be able to fill those. And then this would be four more on top of that. Chief Tice replied this would be four. This would be four next July 1. Selectman Guessferd then said, I'm just anticipating the questions we're going to get down the line as well. Chief Tice replied, correct. Correct. It is no secret the recruitment is is a challenge right now in the fire service, and that always presents a potential problem. But I think we still need to pursue new employees to be able to handle the call volume. And we're just we're going to have to continue putting our efforts into recruitment and retention. And if we can, and if we can solve retention issues, that helps with our recruitment issues, because then we don't need to recruit as much. So I understand your concern and share your concern, but I wouldn't recommend not trying to increase staffing for the call volume because of a concern of whether we'd be able to hire or not. I think we just need to continue to be out there pushing recruiting to be able to fill our positions.

Selectman Guessferd replied well, don't get me wrong, I'm not opposed to it. I'm just asking. Chief Tice replied, oh yeah. No, I think it's a concern that everyone has. I have the concern, you know. You know, I see the the applicants that come in and we see, you know, we were up at CPAT a few weeks ago and saw a low number of people taking the test. And, you know, they have one more coming up before winter in November, which I'm hoping the numbers are better for. But it's the number of candidates out there is not sufficient for the need. Selectman Guessferd replied, yeah and is four is the right number too. I mean it's four the right number is. Chief Tice replied, I think four, for four groups as we continue to try to grow one per group each each time and kind of

see I think with the call volume, this is where we need to be kind of in as we work our way through the future, see where call volume is going. If it continues to go up I would be recommending more, but at this point, I think this is where we need to take this step. I think we've got to take one step at a time. Sure. So this is my recommendation now, is this one step now looking towards the future as if call volume continues to increase, like like it is, then we would be looking for more staffing to staff additional units.

Selectman Dumont asked, would they be dispersed throughout the department? Would they, would they, would they be utilized on like all all in the same shift or how would how would that work? Chief Tice replied, No, we would be put one on each shift. So the goal would be to increase by one person per shift each time we would add staffing. Selectman Dumont replied, okay and said, and then obviously the overall number is subject to change because we're not we're not finished obviously going through contract negotiations. So this this is based off of current contract? For the tax rate impact. Chief Tice replied, correct. Selectman Dumont replied, okay, I just want to make sure.

Vice-Chairman Morin addressed the Chief saying Chief, you've come to us numerous times and explained that due to the amount of ambulance runs that we get, we have no firefighters left to go to a fire. Adelaide Street proved that. So how is this going to ensure that we have an engine crew? Chief Tice replied one of the things we started looking at, but it takes it's going to take a little bit of analyzing some data. Right now we are, we have a couple of different ways we could do this, whether we were to dedicate an ambulance. But that doesn't help with an engine crew really. We really need this position and a couple more positions per shift to guarantee, and that would be my goal in the future. If we were able to hire again down the road, would be to staff an ambulance next. And then we would staff the three companies like we do now as engines with an ambulance primary out first out town wide and the ambulance and the engine companies cross manning second and third out ambulances. But that would give us a total of five companies because the other the other thing we do for staff with with staffing is not run the squad and use that staffing for an ambulance, but we're also using the squad to try to cut down on the mileage on a large apparatus to make those last. So it's a matter of what do we think is more important? I do see a need for maintaining some fire coverage as well. And with the number of ambulance calls and the way we're staffed, as you eluded to, every time an ambulance goes out, we lose the fire coverage in that district. And until we can get more staffing to cover more apparatus, which is this is a step in that to be able to do that. Otherwise, we're kind of single threaded in each station, except for Central where they do have the squad and the the engine crew.

Vice-Chairman Morin then said, so in theory with this person, what we could do, especially with the equipment we've been purchasing for the ambulance, this would not guarantee us 100% engine coverage at Central Station, but it would increase it immensely because you can keep two guys on the ambulance and where we've just bought those machines to lift the stretcher, and you don't need three guys on that ambulance out of central. Out of Burns Hill, Lowell Road and Robinson Road, we do because we can't leave one guy behind. That's why we man it with three and three guys. Chief Tice replied right. And we don't send the squad on as many calls with those ambulances because they have more staffing. Vice-Chairman Morin then said so it's Central we can keep two firefighters as we do now on the ambulance. And again manpower I get it lifting patients into the ambulance. But we just bought those lifts, which takes that right out of the mix. If you're going to get a life threatening call at Central right now, you're going to get the squad. So you get a backup. But if the squad is not going on half of the calls, like you said, that's going to guarantee us three firefighters to be on that engine, which is the minimum crew that Hudson should require on an engine instead of what we do now, two. Because the problem we have right now is we've got two on the engine and two on the ladder, so we get two trucks that get there, but we can only make up one crew. This way we can have a two man ladder crew and a three man engine crew, and always have an engine available with a three man crew. Chief Tice replied, if they're always in quarters, yes. If the ambulance crews in quarters. Vice-Chairman Morin said we got the four guys. But again, it's Central. And if you look at every ambulance service around us, how many guys on their ambulance? Chief Tice replied, two. Vice-Chairman Morin said, two. So it would guarantee us a lot more an engine company for fires and that's where we lack. And like I said, Adelaide Street, the guys (*inaudible*) job because that was that was going to be a bad day.

Chief Tice then said, and that's that's a prime example because it was actually a fire. But quite very often we ended up with the squad on fire calls. And because the staff, the staffing is out in the squad, they're close to where the fire call is. So they're going to the fire call to provide the manpower, but they don't have the correct apparatus to handle the situation. So they're either....Vice-Chairman Morin interjected saying, You're not going to out three guys on the squad. So that's still going to be one guy back to drive that engine there. And then the two guys on the squad can be that three man engine crew. So we're still going to make out.

The Town Administrator said, if you have no more questions. Vice-Chairman Morin replied yes, I have one more. Vice-Chairman Morin said, we need to clarify right now, this manpower in no way is for the tower ladder. Chief Tice replied, correct. We don't have the luxury of staffing this piece or that piece or adding staffing to add. You know, we are very flexible to try to be able to handle whatever type of call comes up. We have more apparatus than we have people to staff it. So our staffing is very nimble to be able to handle whatever call comes up and we try to maintain that flexibility. So, you know, the yeah, the ladder is a tool. Selectman Dumont replied, just because you get a new tool doesn't mean you need another guy. Chief Tice replied, Yeah, no, the ladder, the tower ladder is a tool. The staffing is completely different. And our staffing is driven from call volume and the needs of the community, not to staff a specific piece of apparatus. Yeah. I could see people getting that, that confused or having that having that impression. But that's not how we operate.

The Town Administrator then said, now, if we're ready for warrant article E. Echo E, which is the next tab? That's for the training officer. Chief Tice explained, yes, so we've identified a need to have a dedicated training officer. We had a training officer up until 2014, at which time we had a couple of reorganizations. And we used that money to hire increase our number of firefighters. And since that time, training has fallen underneath one of the deputy chiefs. But it's one of their many duties and to to coordinate and run a training program the way it needs to be run is really a full time position between developing, training, coordinating training, scheduling, monitoring, training, delivering some of the training, developing instructor staff and instructor quality is a full time, is a full time. And so to improve our training program, we're asking to have a training officer back.

Selectman Roy was recognized and said, is that a position that already exists that's just unfunded or do we have to create the position? Chief Tice replied it would have to be created. The funding that was used for that position was reallocated to 5730 to hire two more firefighters. So when we had we had eight firefighters a shift with two working the Robinson Road schedule. That was a four day a week schedule. We used that funding to hire two more firefighters to go to nine a shift. So the position is in the supervisors contract, but it's just it's not funded. The Town Administrator then said, you don't have enough positions for the number of people. Selectman Roy replied I just didn't know if we need to do a warrant article to create a position. Chief Tice replied, we've had the position in the past. It is in the supervisors contract, but the funding that went with that was then reallocated to hire firefighters. The Town Administrator added, the positions actually went over to the firefighters. Yeah. Chief Tice replied, yeah. So it's a new new position. It's an expansion. The Town Administrator said you had 50, you need 51. So to get to the 51<sup>st</sup> we do a warrant article. Selectman Roy then said, I just wanted to be clear here. There was there was a warrant article to create position. Was there a warrant article to delete the position? The Town Administrator replied, not that I'm aware of. No. Selectman Roy replied because the funding. Because we can just do it as an add on to the budget or we have to go for a warrant article. The Town Administrator replied, so just to set the record straight, there is no law or RSA that requires you to do a warrant article to add any position to your to your, to your budget. However, there was an advisory war article back in the 1990s somewhere that basically put put forth that said any new positions we wanted on a warrant that was by the people and the board and all subsequent boards have honored that warrant article by putting new positions, as you saw, the firefighter positions on a warrant so you could split hairs and say, well, we had the position, but if you reallocated it to a different position, you've given up that position. I think that's been the thought process in the past. You could try to put it in the budget if you'd like. That's certainly up to this Board. But traditionally when you've moved or re pivoted a position from one to a different, you don't have 50 positions, you only have 49, I guess is what I'm trying to say. So I guess philosophically, how does the Board want to do it? Again, there's no RSA or law that dictates what there is a town meeting vote from some number of years ago, and that's how we've practiced this since then. So I'm not sure you want to change that practice.

Selectman Dumont replied, I would maintain the practice. Selectman Guessferd replied, I would agree. The Town Administrator said, again you're doing it with the four firefighters. Again, there's no law that says you have to do it that way. But we've honored that or you or all boards have honored that for the last, what's the 90's, 30 years ago?

At this point Selectman Roy asked if everyone could hear her. She was having computer issues. The Board assured her that they could still hear her.

Selectman Dumont was recognized and said, so right now the training is being handled by Deputy Enos, correct? Chief Tice replied, correct, and went on to explain, so by eliminating this from his workload, what else will he be able to get accomplished that'll make a bigger benefit from you? Because obviously now we're now we're paying somebody to take some work away from him. Is there what's the trade off? Chief Tice replied, part of what his future would, would be is our EMS Coordinator is going to be retiring coming up. So her duties, one of her duties or her duties would be shifted to the deputy chief level. Selectman Dumont then said, and if he's taking over that, there would be no requirement to rehire for that position. What would that savings be? Chief Tice replied, correct. I

think she's budgeted at she's under....The Town Administrator interjected saying, she's under the revolving fund. So from a budget perspective, you don't see it. It's covered by the by half of the ambulance fee. So it's not in the budget. It's part of the revolving fund which we did a couple of years ago. Selectman Dumont replied, all right.

So this is just me, so if it's covered by what we're receiving for the ambulance fund, where would those funds then go? The Town Administrator replied that stays in the ambulance fund. It just helps to defray the cost of the ambulance, I believe. I think it's 50/50. I could be wrong on that. Chief Tice asked, for the Revenue? Yes. To which the Town Administrator replied yes, for the revenue. So half of the revenue goes into the revolving fund which pays for ambulances, supplies, defib fuel, all the cost of running the ambulance EMS side.

Selectman Dumont then said, do you typically come to us or what, I guess what items in your budget... I'm trying to figure out how I could word this correctly. So any of those extra costs, can they be deferred anywhere else? I guess, but would that help offset anything at all? I mean, if the money's staying there, I would. I would assume that you don't have to ask for as much. I know it's sitting in a revolving fund, but I'm assuming that not everything can get paid through that. And now, by having more money in that revolving fund, would that take, would that help in any way? Chief Tice replied we can only use that revolving fund for EMS. So like we used it the other night when we purchased the the vents that's coming from the revolving fund, the ambulance purchasing the ambulances, the operating costs. So repairs, service maintenance to the ambulances, the fuel for the ambulances, EMS equipment, whether it's the durable equipment like a defibrillator or the stretchers or that type of equipment, or whether it's the disposable equipment, you know, bandages, that type of stuff all comes from the EMS fund. And that's really a separate thing that's funded by the 50% of our revenues

The Town Administrator then said, are you trying to say if we didn't have an EMS Coordinator we'd save some money and maybe we could take some more and put them somewhere else? Selectman Dumont replied, I was hoping, yeah. The Town Administrator replied, with the increasing costs of the ambulances, because they do go up pretty, pretty dramatically. And I can tell you when I first got here, they were, you know, a couple hundred thousand. Now they're like. Chief Tice replied oh, they're going to be over \$400,000. We've started looking...The Town Administrator then said, you know, the fee we charge every few years we reset it. But then you have to realize who you're servicing. A lot of Medicare patients and you only get Medicare. So it's that and we're talking EMS Coordinator I don't think it's 20 odd grand. Selectman Dumont replied, so that's a good example, so if you need another ambulance and there's not enough money in the revolving fund, where does the money come from? The Town Administrator replied, it comes from the revolving fund. Selectman Dumont asked, well if there's not enough there, you have to create another warrant article and ask for more money. So I would hope...The Town Administrator said, or you bump up your ambulance fees. Selectman Dumont then said, so I would hope by that reduction him taking over her workload, it would help. Chief Tice replied it does, yes, exactly. The Town Administrator added, yes, certainly it would help because it would stay there. Selectman Dumont replied, I just don't want anybody to think the money's just getting lost somewhere. There has to be, it's there. It has to offset something. Chief Tice replied, oh, I understand what you're saying now. The Town Administrator then said, and half of the revenue that comes in comes back to the town. It comes to the towns general fund. Half goes there, half comes here. Selectman Dumont said, I did a terrible job explaining that, but I figured it had to be in there somewhere. Chief Tice laughed and replied, we got where we wanted to go eventually. Selectman Dumont replied, yeah, all right, I'm good. Thank you.

Vice-Chairman Morin then said, big question. Four guys, or training officer; which one's more important? Chief Tice replied, training officer but the four guys would be my number two.

The Town Administrator went on to say, so the Chief has a couple of capital reserve funding requests. So as you're well aware, a few years ago the legislature changed the law we used to fund established. If it was already established, we could fund it through the budget appropriation. But now we have to do warrant articles. So the Chief has a couple of three, I think, requests to fund some capital reserve funds. These are pretty routine and I think one's a little higher than normal. But most of them.

Chief Tice addressed the Board saying, we did. And some of these, a couple of these we haven't done in a few years. But our philosophy, we know we have some expenses coming up and if we start putting some money away each year in smaller amounts, when we get to those expenses, we'll have money put away that instead of having to finance everything. So for this one, for a capital reserve, for Purchasing Apparatus, right now we're at least purchasing everything. So my philosophy is if we put money away now, building up to that, if we have money to put towards these purchases, it's less we have to finance and less. Thus finance charges for them and would save the money, save the town money in the long run. So this is for purchasing. This one is for purchasing new apparatus. And that's why we weren't looking to add as much into it, because we have longer before we have to



worry about purchasing apparatus, so we can take a slower approach to that one. In my mind, that was my thought as we start building that up.

The Town Administrator then said, just to assist you, the last page of his articles has a list of the capital reserve funds we have with the little arrow for this particular fund. So in this case, I believe there's \$81,757 in that fund. Just to put it in perspective. So each of the warrant articles that has a capital reserve fund request, the last page has the capital reserve fund accounting. It's also in the summary section. But I thought it would be helpful for you here in case because somebody inevitably will ask, well, how much money do we have? Well, it's in each section. So in case you ask the question, it's there. Selectman Guessferd replied, good, I'm glad you have that. The Town Administrator went on to say, I put the little arrow because I'm not really sophisticated to do anything else. So that's that one. Unless there's any questions. And again the public votes on these yes or no. And frankly they've been pretty reasonable with us because I think they realize these are savings accounts in essence. And it helps them by not having a large expense all at once down the road.

The Town Administrator went on to say, I believe the next one he has is I, which is for the Fire Apparatus Refurbishment-Repair Account. And again, I think we're trying to get more time and more out of our equipment. Chief Tice explained, the apparatus is starting to get very expensive and we've purchased what we believe to be quality apparatus. So the hope is these are going to be 20 year apparatus and spread that cost out over 20 years. But one of the things we identified to help ensure they get to 20 years was that ten years to do a refurbishment, and that would be a case by case basis depending upon what the apparatus needed. But it would go back to the factory and they would take it, go through it really bumper to bumper, any rust, any corrosion, anything that's wrong with the apparatus, they would fix it. Any of the major mechanical issues that needed to be serviced, rebuilt, anything they would go through. It's a method of investing some money into it to extend the life of it. We've been put I think with \$50,000 last year we were not moving at a pace that was going to be able to cover the expenses when that comes up. So again, my thought is if we put money away now at a pace that would pay for it at the time, instead of having to figure out whether if we were going to do it at that time, coming up with all that money at one time. So that was my recommendation here. And we have about Engine One is a 2016, Engine Four and the Ladder are 2018. So ten years is coming up in a few few budget years. So that's why I was looking to bump this up to \$150,000 a year, to try to catch up to that.

Vice-Chairman Morin asked the Board, any questions? To which there were none. He then said, just one, the amount of runs the squad takes, trucks are a lot different than they used to be. They're not taking the beating like they used to. Chief Tice replied, right, and that's why I said it would be a case by case basis. Hopefully it doesn't, they don't need that much. We have been, I think, taking care of him pretty good. They get service and maintenance on a regular basis. And again the squads taken much, so. But but I'd hate to get to that point and not have the money to be able to do it because from my understanding, is the investment at that point and extending it that the life of the truck. And we haven't had an engine here last 20 years, in my lifetime, actually my my career here, we haven't had an engine the last 20 years. And the prices of them are now are getting to be astronomical. So I think we're better off as a town protecting the investment that we have and making them last as long as we can.

The Town Administrator asked if there were any questions. Seeing no he went on to say, he has Warrant Article J. This is for Fire Equipment Capital Reserve Fund. A catch all for all his equipment. Chief Tice explained, and again we know we're going to have some some things coming up. Our self-contained breathing apparatus has about a ten year life expectancy 10 to 12 years. As I mentioned, we bought a lot of fire hose at the same time, which means potentially it's going to fail in big bulks at the same time coming up in the future. I do want to point out on this one the original intent of this. It does mention EMS equipment, fire, specialized fire and EMS equipment. We're not using this for EMS equipment anymore because we have the revolving fund. So this would just be fire equipment. In the idea is, you know, SCBA's with the last ones we got and we were lucky we got a grant for it, but there's no guarantee we would get a grant in the future. And there were about \$250,000. So that's a lot to try to come up with in one budget year. So that's why I'm putting this forward to see put a little bit away each year. And then as these, these expenses come up, we would be able to draw on that, to take care of those instead of trying to come up with it. In one budget year. Selectman Guessferd replied, well there's only \$8,000 in the fund right now. Chief Tice replied, yeah, and it hasn't been, it hasn't been funded, I think since 2018. Yeah, it hasn't been funded since FY18. But my thought is trying to come up with some of these big purchases in one one budget year is tough. Whereas if we put some of this money away now, that money would be there at that time.

Vice-Chairman Morin asked, Selectman Roy if she had any questions, to which she did not. He then said, I just got one, Chief. We saw it during Covid that we got some people that are pretty good at grants. What's our focus on grants to to try to offset this if we can. I mean, I understand you have to go for this, but we need can we focus

on grants and get somebody on that? Chief Tice replied, all the grants seem to be bogged down. You know, the big federal government grants seem to be bogged down, like we're still waiting for our Hazard Mitigation Plan to get updated because the grant funding is tied up. And that's a grant we've already been awarded and accepted. It's a SAFER is behind AFG is behind. So we are monitoring so when those come out we can put it in applications. What we try to do when the especially for AFG because they have kind of priorities. So we try to match our priority with their priority. Because if you're applying for what they identify as a priority, you have a better chance of getting it. So we don't want to apply for something that's their priority just to apply for it. We try to try to match it and increase our chances of getting it and taking care of one of our priorities. So we will absolutely be looking out for that as those come around.

The Town Administrator went on to say, his next article is Article M. Just a little history. We had an Ambulance Capital Reserve Fund where we were purchasing ambulances with that capital reserve fund. When that capital reserve fund was established to purchase those ambulances, the voters were the authority, which meant anytime we wanted to buy an ambulance to replace one of our fleet, it had to go to the voters. That's a bit of a risky strategy. If the voters say no, it puts your whole ambulance replacement schedule out of whack. So that was one of the reasons why we did a revolving fund for the EMS. That way we can take the money that we're getting from the ambulance service and put it in the fund, and we're guaranteeing ourselves the ability to buy the ambulances on the replacement schedule we need. We stopped doing this, but there's money still in this account, \$67,000, I believe. We want to liquidate it. The Chief is recommending we liquidate this account because we're not using this method anymore. Put the money into the EMS Fund, which we will use for future ambulance purchases. It's a savings account we no longer need or use.

Vice-Chairman Morin then said and I think we've seen that the ambulances, we can't take the chance not to replace an ambulance because of (in audible). Chief Tice replied, we're we're already looking at the next ambulance purchase, and we're just getting to the second of the new ones in service. There's going to be a delay on it. So we need to order it before we need it. And they're getting to the point that they're going to need to be replaced. So this is going to be coming up in the near future. The Town Administrator added gain, this is probably a reasonable thing to do because there's no sense keeping money in an account we're not going to use. So that's why he's recommending to discontinue it. Any other questions? There were no other questions.

The Town Administrator then said, I believe the last one that the Chief is proposing. I think we touched on it when we looked at the fire alarm, looking to do a revolving fund where the Chief talked about the monitoring fee, and those funds would go into that revolving fund, so that basically that program would be funded through the revolving fund, no longer raised by taxation, but more from a fee based for the people using the service.

Chief Tice replied, right, exactly. We have \$3,000 budgeted and we were able to, we're buying some equipment out of that. But that's not paying any of the labor charges. We're paying that either Fire Prevention is doing that during their normal work hours, or they're doing it on overtime or we're we're paying that overtime out of the operating budget because we don't have it anywhere else to get this work done. And we're starting to see more and more issues with the fire alarm system. So we need to invest some money to for upkeep, maintenance and repair of this. And we either have to have it in the operating budget and it's, you know, it's borne by the taxpayers. Or we take a philosophy that it's a user fee and we start charging for monitoring the fire alarm systems and then reinvest that money into the system.

The Town Administrator then said, you recall we did something similar with the police last year. The voters approved it. Basically, it was to just sort of help the taxpayer by having program things that can be funded by a user fee, actually pay for that program. So that's really what this is trying to accomplish, the same as we did last year with the Police Department. There were no questions on this and no further questions for the Chief.

#### Zoning & Zoning Board of Adjustment (5581, 5583)

The Town Administrator explained, if you'd like to talk about Zoning, I'm prepare. Our Zoning Administrator had a family issue this week. He wasn't able to make it. I think they're level funded. But the Zoning Administrator wasn't able to be here this week. He had a thing with his family, a father-in-law issue. So I said I could do it if you want me to do it. Vice-Chairman Morin replied, absolutely. Selectman Guessferd said, let's get it done.

The Town Administrator explained, so the predominant difference here is just basically all benefits. It's labor and benefits. The new person came in replaced Mr. Buttrick, he took a different level of benefit. So there's what the cost is. Salary is actually a little bit less, obviously. And just for everybody out there, that's for the Zoning

Department. And the Zoning Board of Adjustment has a separate budget, which is, I think, a couple of three pages down. But we level funded this budget.

Vice-Chairman Morin asked if there were any questions. There were not but Selectman Roy asked did we discuss when the next meeting is, cuz I didn't hear that. Vice-Chairman Morin replied, we're going to do that shortly. The Town Administrator added, we just finished we knock off these two little budget items. Selectman Roy replied, okay. The Town Administrator said, so the last one, the last one is 5583 the Zoning Board of Adjustment. And that's strictly the predominance of that is the recording of the minutes. There's also registration fees notices. We get reimbursed, but we still have to gross appropriate that sort of stuff. No change in the budget. It just depends on the level of activity. Vice-Chairman Morin said, I'm good. Any questions? Selectman Guessferd replied, I'm okay.

Next Meeting

The Town Administrator then said, so having said that, due to a work commitment, we're not going to have a quorum in the room next Thursday or it's quite possible we won't. So I talked to the departments that's Assessing, Police and Recreation was scheduled for next Thursday. They're all able to come Wednesday. I don't believe anybody else has any schedule conflicts with any other meetings. Selectman Roy replied, I'm good. Selectman Dumont said the only thing, we have a ZORK meeting that night. The Town Administrator replied, I think this probably takes over. Selectman Dumont replied it definitely does. Selectman Dumont said, you mentioned Tuesday or Wednesday. Mr. Malizia replied Tuesday we have a whole slate of events, and I was only going to move people around if they couldn't make Wednesday. I was going to stick them on the Tuesday. But I think you need, for your own sake to two nights. Selectman Dumont replied, that's fine. The Town Administrator then said, so if you can all do Wednesday, what we'll do is we'll just make sure that's in the schedule. So the department's Assessing, Police and Rec will be on Wednesday, not Thursday. You don't have a meeting on Thursday you'll have Tuesday and Wednesday. Selectman Guessferd made a motion, seconded by Selectman Dumont to move the Thursday, October 19<sup>th</sup> meeting to Wednesday, October 18<sup>th</sup>. A roll call vote was taken. Carried 4-0.

ADJOURNMENT

Selectman Dumont made a motion to adjourn at 9:38 pm. which was seconded by Selectman Guessferd. A roll call vote was taken. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant

Absent

\_\_\_\_\_  
Marilyn McGrath, Chairman

\_\_\_\_\_  
Dave Morin, Vice-Chairman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Bob Guessferd, Selectman

\_\_\_\_\_  
Dillon Dumont, Selectman

HUDSON, NH BOARD OF SELECTMEN

Minutes of the October 17, 2023 Meeting

1. CALL TO ORDER - by Vice-Chairman Morin the meeting of October 17, 2023 at 7:01 p.m. in the Selectmen Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE led by Conservation Commission Chairman, Bill Collins

3. ATTENDANCE

Board of Selectmen: Dillon Dumont, Bob Guessferd, Dave Morin

Selectman Roy participated remotely from her residence.

Chairman Marilyn McGrath had an excused absence.

Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer; Bill Collins, Conservation Commission Chairman; Christine Strout-Lizotte, Town Clerk/Tax Collector; John Beike, IT Director; Vin Guarino, IT Specialist; Doug Bosteels, IT Specialist; Linda Pilla, Library Director; Donna Boucher, Library Trustees Treasurer; Mimi Guessferd, Library Trustees Chairperson; Lisa Labrie, Finance Director; Beth McKee, Town Accountant; Jill Laffin, Executive Assistant

Vice-Chairman Morin then said, I'd like to apologize to Erika and Jill. Last week, I messed up their names. Jill, you got a new last name, and Erika got a man's name. So I corrected that tonight.

4. BUDGET PRESENTATIONS

Vice-Chairman Morin recognized Town Administrator Steve Malizia for an introduction. The Town Administrator began by saying, So just real quick. This is the second night of three scheduled nights for the budget review. Tonight, you'll be basically looking at Engineering, Sewer, Water, Conservation, Town Clerk, IT, Library, and a host of some of the smaller departments. But nonetheless pretty important. At your last meeting, I believe you made one budget adjustment and you looked at Fire and Public Works. You looked at outside the budget requests tonight. You'll I think there may be a minimal amount of those, but you'll have some of those and a few more articles. So with that, I think you should bring the Town Engineer up and start with Engineering, which is under the Land Use tab 5571-5585 says land use and I think it starts approximately page 12. And this is the Engineering budget from the Town Engineer.

Engineering (5585 & Warrant Articles N,Q,R,S)

Town Engineer, Elvis Dhima addressed the Board saying, Thank you. Good evening everyone. Good evening Selectman Roy. As you requested. I am coming in front of you with a level funded budget and an outside of budget request. With that said, I really don't want to take too much of your time. We can dive into it and see if you have any questions. But as I said, level funded, same as previous year as you requested, and we'll just continue to make it work with what we have. I will take any questions you might have.

Selectman Guessferd was recognized and said, just to kind of summarize this as you as you have mentioned, it looks like the only changes are salary and benefits. Appreciate you doing the level funded piece of this as well. I really there's really not a lot to discuss. I don't think in my mind. Selectman Dumont was recognized and said, no, I just echo the same thing. I appreciate the level funded budget.

### Outside the Budget Request

The Town Administrator explained, he does have one outside the budget request relates to engineering. I'm not sure what the page is. I think it's the last page in the section.

Mr. Dhima explained, if we were okay with a regular budget, I'd like to move into an outside of budget request for the Board of Selectmen to consider this. As you recall, we've been very aggressive with grants. We've been very lucky at some of them. And basically, while we cannot afford to hire someone, you know, to do these grants for us, we acknowledge that that's a bit more than we can offer. I think a model that has worked for the town has been utilizing funds that we have available for these grants, and what we've done in the past is Engineering Department has utilized some of the funds already in the budget that can be used for third party opinions on different things such as traffic, structural, this or that. So some of those funds have been used for grants. Moving forward, it appears that there's still a lot of opportunities for us. So I'm bringing in front of you a request for you to consider to put \$20,000 available on the engineering budget for future grants applications. This provides us with an average somewhere between 2 to 3 applications we can do for different things. And just to give you an idea, we have we successfully last year or this year, last year/this year we got about \$200,000 in grants between DES, you know, the boat launch, and this does not include the \$2.5 million that we got for the bridge at the last minute that's currently right now being evaluated for the bids. And it the money is out there if we go for it, but we need to apply for it and we don't have a mechanism right now. So this allows the Board to create that mechanism if you want to continue to pursue it. Everyone is telling us that there's still going to be money available from ARPA from, you know, other programs at the state and the feds are putting out there. But we need to have the mechanism to go for these. And I think the cheapest way, not the cheapest way, but the most cost effective way for us to do it is sub it out to someone without having to hire someone internally to provide the services. And with that said, I'll take any questions you might have and see where you're at with this request.

Selectman Guessferd was recognized and said okay, so right now we're we've been applying for grants. So who's been doing the actual grant applications? Mr. Dhima replied, so it's between myself the you know some of the grants have been done by myself. Some of the grants have been done by the Civil Engineer, but the main ones are being by our consultants, water consultants, you know, landfill consultants, those are the major grants. So the \$4 million ones that we did not get on the first round, that was done by an outside consultant. In addition, there were some other grants that were done by by our water consultant as well. But we sub those out typically. You know, the major ones. They need a lot of effort. You know, we're talking about 20, 30, page reports that needs to go with that application.

Selectman Guessferd then asked, do you know how much we've spent on grants on? Mr. Dhima replied, I want to say somewhere, I want to say probably somewhere between \$10,000 to \$15,000 probably, you know, maybe \$10,000 to \$20,000. I forget because it's been multiple ones, but no more than that. I think the the biggest one we spent was about close to \$10,000, was related to the landfill, the \$4 million grant that we pursued. But everything else has been, you know, smaller amounts. But they all add up.

Selectmen Roy then said, I have a question. I have a question for Steve, I think. How many grants overall have we, have we applied for over the last year? The Town Administrator replied, probably less than 15 if I had to. If I had to speculate overall. Are you talking for the town? Selectman Roy replied, yeah. The Town Administrator said, I'd say probably somewhere less than 15. I'm thinking Police, Fire. Selectman Roy then said, because is it is it worth our while to look into you know, contracting out the grant application work? Mr. Dhima replied, well, every department is a little different, Selectman Roy. So that is the challenge with these. So what I would what require, for example, for an engineering like one of the grants that we did recently was \$100,000 for drainage. That's in the works right now. We're awaiting confirmation for that. That would probably be...Selectman Roy interjected saying, I understand Elvis, but there's firms that do all kinds of grants. And that's my question. Is it worth our while? Instead of having an employee take an hours and hours and hours to to do a grant application that we we investigate contracting it out. Mr. Dhima replied, what I'm trying to say is you have a point. But what I'm trying to say is that every grant has a specialty on a firm. I don't think there's one firm that can do it all. So if the Fire Department is the one you want for their, you know, whatever they need to do, it's just a little different. I can tell you that the firms, for example, that we hired, there's three different ones that we have one for the landfill, one for the drainage, one for the water. They specialize in different things. I don't think

there's one firm you can hire to do it all, but I do know that they have people that helps with the grants and where that is. But as far as the application is a little different, but you can definitely entertain that if you wish to do so. Selectman Roy replied, I would be curious about what what the other members of the Board think about that.

Selectman Dumont was recognized and said, I was going to ask how much, so in the \$10-\$20,000 you're spending, how much are you seeing in in return for grants right now? Roughly. Mr. Dhima replied, so we received about \$200,000 just for us. So about a 1 to 10 returns of every dollar we spend, we usually get about ten back when we get it. So I would say it's beneficial. I mean, if I, if I could invest like that on my portfolio, I would, I would not be here tonight presenting this. I'll be in Vegas. Selectman Dumont replied, I agree but to Selectman Roy's point I would say that it would have to be equal to that for us to entertain the idea. So you wouldn't want to hire somebody and then start to dilute that down, I guess, is what I'm getting at. I don't know what anybody else feels like. Selectman Roy replied, right. But I'm talking about not having one department do it this way, one department do it another way. I'm trying to make it cohesive for folks to for the departments to have one kind of one place to go to, to talk about grants. Vice-Chairman Morin replied, to answer your question on how much money that we brought in last year with grants \$1,800,000. Selectman Roy replied, okay. Thank you.

Selectman Guessferd was recognized and said, yeah, my my thought process, and what I'm hearing, Elvis, is that each one of the departments or each of the areas, there's a there's a specialty involved in actually what they see maximizing the probability of getting a grant. So that's that's kind of what I'm hearing here. But I think what we're more talking about here, and Selectman Roy's talking about is possibly a coordinator like a grant, like a company that coordinates grants across the board for municipalities. I don't know if that exists or if just the way that the industry is that it's that it's very specialized. But but if you had conceptually if you had somebody that said, okay, you know, we will coordinate the grants, we'll send this one out here, this engineering, we'll send this one out here for fire, that sort of thing. I think that's what I'm kind of hearing here. It would be, I guess I'd say optimal if you had something like that. And it was efficient. And like you said, the return was there.

Mr. Dhima then said one complicated part about the grants is that every department still has to follow on their own. So Fire Department files their own grants. They have their own, you know, grants.gov account Engineering has its own and it's usually done from the town Police Department do their own. So at the end of the day, even if you have someone that can coordinate between all departments, at the end of the day, the department still has to do the work. Okay. What's been nice about the grant process recently has been the fact that I can hire a third party. I can give them access to it as a third party, do the application. We can do all the review online, and then when it's ready, I can submit it in. But I still got to do that at the end of the day, because I'll be the point of contact. The Police Chief and the Fire Chief have to go through that same exercise. Either have a guy that I have internally doing it and then they submit it. So it's it's that piece as well. Selectman Roy then said, so they don't allow for agents? Mr. Dhima replied, they do allow for agents, but agents cannot file the grants. It still has to be the owner or the person. So in this case, it will be the Town of Hudson. Like in some cases, been me. It will be the Police Chief. The Fire Chief. Whoever's filing that grant, we'll have to still be the entity out of Town of Hudson filing for that. The agent can help you with the process. They can upload files, but as far as hitting the submit, that has to be by representatives of the town at the end of the day. That's that's what we have done, at least as far as I'm concerned on the engineering side. Selectman Roy replied, okay, thank you. Vice-Chairman Morin asked, Selectman Roy, you have anything else? To which she replied no, I'm all set. Thank you.

Vice-Chairman Morin then said, so for the grants, I know the Fire Department has certain group of people that write their grants. So other than subbing it out, if we hired an employee to be a grant writer, is that considered the town sending it in so that one person could do the grants for all of you and send it in, and it wouldn't be an issue? Mr. Dhima replied they still wouldn't be able to do the entire grant, because they will still need specific support from third parties. Vice-Chairman Morin replied, I understand that, but if their focus is on grants it would take away from all you guys and they could send it in where you said that right now. Mr. Dhima replied so that person that would be working for the Town of Hudson would be the point of contact for all the grants will be submitted through different, if you want to call it different Applications or applicants which is Fire Department,

Town of Hudson, Police Department. Yes. That person can file for all the entities within the town and can coordinate exactly what you said, Selectman Guessferd. But I think the work will still have to be done by certain people within different departments. Vice-Chairman Morin replied but they could send the information to that person and they could put the grant together, which takes that away from you guys, saves you guys time to do your other jobs. Mr. Dhima replied, yes. Selectman Roy said and you just stated, it takes away the time that I'm putting in to put this and have a third party dedicate to that. I can tell you that City of Nashua has someone that's full time that pursues grants and files, those grants. And as you said, if you're collecting \$1.8 million, can you justify the full time position for that? If that's the return, I think we can all agree that the answer is probably yes. If you get in over a million, it's paying for itself and then some, and then allows us the time to do what we need to do, right. Vice-Chairman Morin then said, and on top of that, when they're not writing grants, they can be out there seeking grants, finding grants that we don't know about. Mr. Dhima replied, yup, absolutely. That's something to think about. I don't think, you know, my my take on it is we didn't feel like putting too much in front of you. So that's kind of why we came in with this outside the request. It still addresses the needs that I have as a department to basically seek drainage, sewer, water, whatever we need to. But this might be something that you either might consider in this round or on the next round to basically long term planning for the town as, as we can continue to get bigger.

Vice-Chairman Morin then said, I do have one more question where we have never seen this type of request before, we're obviously taking money from some other area to get the grants? Mr. Dhima replied, yeah, we are. Vice-Chairman asked, where does that come from? Mr. Dhima replied, it's coming out of Engineering Services right now. So things that could be utilized to get a third opinion on a bridge or traffic or that I'm basically saying I'm not going to do any of that because we've been in a, in a situation where I don't need to pursue other things, and I'm using that money to do this and basically closes the books for anything else that we might be able to do for the year. Because the money that I have to seek certain things, it's gone. The second I put that money towards. There's been partnership with DPW on some other things that we've done together saying, you know, I'll pay half, you pay half, but it's just getting harder and harder because as you know, the budget is tight to begin with. You know, we work with numbers pre-COVID we still holding the line. So I just don't want to be in a position where I'm in front of you and saying, we miss that opportunity to get that grant, because we just simply didn't have \$5,000 to apply for. And it just I don't want to be in that position.

Vice-Chairman Morin asked, anybody else have any questions? We'll move on then sir. Selectman Guessferd said, so we'll consider this along with the other out of budget requests at the end.

#### Warrant Article N - Melendy Road Bridge Rehabilitation

Melendy Road Bridge Rehabilitation - This is the bridge that we thought it was a five. Once we got under that deck, we figured out it was a four. We had a very productive meeting with DOT. They basically said, if you get this going, if you get this done, if you meet the NEPA which is the, you know, the federal permitting process, we can support you with the construction portion of it. The 80% of that, we're looking at about \$800,000 from them, which is a huge help for us. We have \$200,000 available right now for the construction piece, and I'm requesting an additional \$100,000 related to the bridge rehab in case we need additional funds once we get committed. While we're going to get help for the construction phase, we still have to take care of any right of way that might be required, or any easements and any utility work related to that. I think it's a small piece to pay if they come up with a big portion to cover us. And the construction doesn't always eh, only covers the construction, but also construction services related to the construction phase, which is oversight, third parties, inspections, things of that sort. There's a significant amount there too. That could be \$100,000 in itself. So if we get the State to help us with \$80,000 out of \$100,000 that's a huge help on top of the \$800,000 for the construction portion as well. So this is coming out of the general fund or surplus. So it doesn't have an impact on the tax. It's just simply something there in case we need it. We might not need it. This is just us being very cautious and making sure that if we get everything ready, we are basically have the additional funds. If something comes, you know, we start digging and we hit a dinosaur and all of a sudden we have to deal with X, Y, and Z. I don't expect it. But in this business, as you learn to plan for the worst and hope for the best, that's right. And it's been the case. But I, I just feel like if we don't, this will be the one that's going to need that additional funds and we're not going to plan for it. So that's kind of what this warrant article is. Vice-Chairman Morin asked, any questions? To which there were none.

Warrant Article Q - Establish Drainage Capital Reserve Fund

Mr. Dhima explained, So Q is establishing a Drainage Capital Reserve Fund, as you have heard, you know, over and over again, you know, we have a significant amount of infrastructure in town. We have roads, bridges, water, sewer. We have the water that's in good shape. We have the sewer it's in good shape. It pays for itself. Same thing with the the water. The bridge program, we're kind of taking care of that every year. We've been working very hard for the past, you know, nine, ten years, and we're almost there. The one thing that we haven't had a chance to pay attention to is the drainage. This summer, it's been a brutal summer, as you all know, with the water we have having a lot of issues out there. We have a lot of people coming to us asking for help and relief. We cannot do much because we have about \$10,000 at the DPW, and I don't have much to do any engineering related to any issues we need to solve. The one thing we have done right now that doesn't cost much money is basically trying to get easements to get into people's property to provide relief. But as far as the physical work, we don't, we can't do that yet. So what I'm proposing in front of you tonight is establishing a Drainage Capital Reserve Fund that every year we put some money aside for things like this that can be used for either physical design or grants that can help us move in in the future, because we can simply not continue to just say, well, we have \$10,000 a year and that's the end of it. We need to do something about this. Drainage is the only thing that has not gotten the attention in town so far, and I think it's probably the one that we really need to start paying attention to and start planning for it. We're very fortunate. We have a very capable public works department, so the intent is to have this funds to do most of the work in. But if he ends up being something beyond our capabilities, we'll bring in third parties in to help us out with X, Y, and Z. But most of them, we can handle it internally. It's just the equipment that we need to rent. It's, you know, the materials we need to buy and, and the staff that needs to be put aside to carry those tasks. But we think that \$100,000 is a good start and might not be able to solve everything, but it shows that you are you as a town, we as a town are acting in good faith to start planning for these. And start building up the piggy bank and and go from there. Vice-Chairman Morin asked, any questions? There were none.

Warrant Article R -Circumferential Highway (Lowell Road to Route 111 segment) Feasibility Study

Mr. Dhima said, this one is your favorite project. As you all know, so after some, you know, after 60 years, we finally come to the conclusion that feasibility study is finally being funded by the by the State. And it needs a 20% match. We agreed not too long ago to basically let the people of the Town vote once and for all, to which way they want to go. They want to put this behind us or we really want to look into it. That's pretty much it in a nutshell when it comes to this warrant article. It's going to have a tax rate impact of \$0.04 per thousand.

Selectman Roy asked so and that's only a feasibility study for the Circumferential Highway, right? That's not looking into any other alternatives? Mr. Dhima replied, correct. This is just simply is this even doable. Is this even worth pursuing? Yes or no? Nothing else. Correct. Selectman Roy replied, okay. The Town Administrator added, and it's the southern portion, correct? From Lowell Road to 111. It's not the whole thing. Mr. Dhima replied it's only the southern, yes. it's from Lowell and Sagamore to 111. It's not to 102, it's you know, over the bridge. This is just a portion that the State has right of way right now available. Again, that is from Sagamore and Lowell, all the way down to 111 approximately by Paul's Auto. If you're familiar with 111. That's it. It's about 4.6 miles. And they will look into is this financially feasible, environmentally feasible, yes or no? And is being funded by the State 80%. We might do a bit better than that, but we have to go and plan again for worse, which is 20%. It could be as little, you know, you know, as you know if there's any other funds out there. But we have to plan for an 80/20 approach. Vice-Chairman Morin asked, anything else Selectman Roy? To which she replied, no, I have nothing else. Thank you.

Selectman Dumont was recognized and said you kind of touched on it at the end there. That was going to be my only question. Was there any thought of looking into any other outside funding or any grant, considering the regional impact that does have? I know obviously Hudson feels it the most, but there's a lot of cut through traffic. It's not just Hudson that would be using it. Is there any way else to try to take some of that burden off the taxpayers? Mr. Dhima replied, it was brought up and we have not had an official commitment, but it's my understanding that this could be as little as 90% to 10%. 90%, from the Town, from the State, 10% from the State. But because there's not a real agreement right now between the Town of Hudson. But I can tell you that I would not be surprised if we plan for an 80/20 and we end up with a 90/10. I think that as good as you know, it's probably is going to get. I cannot guarantee you that. But I'm willing to bet my lunch money, though, that we



might get it. But I'd rather, I'd rather plan for worst case scenario. And if we do better, even better. But yes, there is, there is a small opportunity there to shave the cost for the taxpayers by half. Selectman Dumont replied, they're looking to see that initiative, obviously from us. Mr. Dhima replied, yes, they need a commitment from us. Yes. Once we do that, once we get in the weeds, once we see what's available out there, then we can see if we can do better on the match. But yes, there is a chance that the State can come as high as 90% match, which is huge. Selectman Dumont replied, thanks. To which Mr. Dhima responded, you got it.

#### Warrant Article S - South Water Tank Lease with Verizon

The Town Administrator explained, this is for the Verizon lease on the South Water Tank. You talked about this. You're asked for for a warrant article to be drawn up. I had Attorney Lefevre draw the article. And this is the article. It's probably handed out to you to the left. I believe you received that more than likely today. So that's the article. There's no cost to it. But you still have the voters approve it because it's a multi multiple year lease for that project. So again Attorney Lefevre wrote it, forwarded it to us. And all the documentation behind it is something you've already seen I believe at the meeting on the 10th. So just wanted to touch base on it. That's something for you to consider when we look at the warrant. Mr. Dhima added, this is a revenue warrant. The Town Administrator added for the water side.

Selectman Guessferd said, I'm good. Selectman Dumont said, unless there's any other way you can find out to make some money. Mr. Dhima replied yeah, this is it. But, it's a good number. Mr. Malizia and myself worked very hard to try to get these numbers in front of you, as there was some back and forth there. But you're looking at about \$950,000 revenue over 25 years. That's a good number. There were no questions from the Board.

#### Sewer Fund ( 5561, 5562, 5564)

The Town Administrator explained, as I've said, As I said before, probably countless times, the Sewer is self-funded. So if you're a sewer user, you pay a sewer bill and you fund this. If you're not a sewer user, you don't pay a sewer bill. So this is basically for all the sewer users in town. 4,600 or 4,700 maybe accounts somewhere in that ballpark. Again, this is for all those folks that have the Sewer. Mr. Dhima added, it pays for itself. The Town Administrator replied, it does. And again, no rate change, no rate increase, no rate decrease. The same rate. The first cost center here is basically the billing and collection side. We obviously build this. We build it quarterly. This is our sewer utility clerk Donna Staffier-Sommers. That's where her cost is. And basically it's mailing the bills and dealing with all of that. Pretty straightforward. It's pretty much salary and benefits at that point. Probably a couple of bucks for postage. I mean we get more mailing and all that cost money. But that's essentially what that covers. Mr. Dhima added, you got costs there related to maintaining it, costs related to maintaining our equipment. The Town Administrator replied, so that's the operations. This is sort of kind of the meat of the budget. This also includes the flow we pay for the flow that goes to the treatment plant. So that's in here and all the other things that we need to do. Mr. Dhima added, upgrades to the treatment facility, because we do own 12.58% of the volume. Therefore, we own 12.58% of any upgrades, updates to the treatment facility as well as the cost of treating it. There's a cost of maintaining it, but again, it's paid through the users and it does not have any impact on the taxpayers. It's pretty straightforward.

Mr. Dhima went on to say, some of the projects we worked on in the past has been updates to our booster stations, lift station. That's done. Generators are all up to date. The one things we're working on, some of the things we're working on right now, is continuing to basically infiltration and inflow program, which is reduce the water going into the pipe and increase our sewer capacity through that program. One of the things we're working on right now is replacing the equipment that we have for the camera. It's about ten years old. It just keeps breaking down. So we're in the process of getting a truck box with, you know, equipment inside it so the crews can basically utilize it and looking for the next level piece of equipment that's going to allow us to of buying additional equipment. We can buy additional add-ons so that provide us additional capabilities internally. That's basically our main thing right now and we're working on that right now. We're shopping. It's getting very difficult to get equipment and we're looking at 12 to 18 months out. Not any different than a fire engine basically. But we're, we're hunting them down. We got a couple demos I'm hoping in a couple of weeks bringing that to the Public Works Department to see what we like, and then put an RFP out and see what what bids will come in at. But that's basically the main thing when it comes to sewer.

Vice-Chairman Morin asked, any questions? He recognized Selectman Dumont who said, line 252, so it looks like the previous years were pretty low. Why this year? I mean, it looks like '24 obviously is the same. So do you know what the the expected expenditure for '24 will be and why '25 it was almost double from '23? Mr. Dhima asked, is that the operation professional services? Selectman Dumont replied yeah. The Town Administrator then said, 5562. So some detail in there talks about the inflow/infiltration that we're still stepping up on. Because the less the less inflow i.e. water coming from outside, the cheaper it is for us because we're not sending clean, clean storm water over to our system. So that's a big piece of it there. And the sewer camera maintenance I think is another thing.

Mr. Dhima then said, we're always looking for areas we try to do every year some areas that we think there is some water going in we shouldn't go. Lowell and Birch we have looked at that in the past. We might be looking at that or something else. That's just, you know, one of the areas that we can look at again, but there's areas where the sewer is under, like some stream or brook. Those are usually the areas that are very sensitive. We like to go back and check it out. In the past we've done like smoke detections out there to kind of see what's connected illegally and legally. But that's basically it in a nutshell. We're always looking for that additional water that shouldn't be going in. The gray water, we consider it or groundwater. We're always chasing that. Selectman Dumont replied, right. right, and then asked, by doing that do you see a reduction? Where would you see the reduction at? Mr. Dhima replied, we would see the reduction at what we're sending to Nashua. And we're also seeing reductions at Industrial Park, for example, was the latest example where we simply pumping less water every day going out. So all our lift stations are telling us that we're basically sending a little bit less out there. Every time we send less sewer to Nashua, we're paying less. Selectman Dumont then said, so that's where would I see that at? Was there a decrease? Mr. Dhima replied oh for what we're sending to Nashua? What are we paying to Nashua? Is that what you're asking? Selectman Dumont replied yeah, you said that if you're if you're finding less or if you're if you're discovering more gray water and you're pumping less, you're spending less. Mr. Dhima replied, so it'll be the the funds that we use for sending it to Nashua for treatment. And I don't have the exact number. The Town Administrator added, 239 is the cost center and \$555,000 was last year's cost. Selectman Dumont said, then it's \$10,000 more for this year. The Town Administrator said, it's about \$5,000. Mr. Dhima added, we do have more people moving to town, so blame them. Selectman Dumont replied that's that's fine. I'm just trying to just justify.

The Town Administrator said, it's a double edged sword. You build more, you add more, but then you're trying to keep. The thing is you're trying to make sure you have the adequate capacity you need for growth. And the more you, the more you wring out of that, the more capacity you still retain. Because we have a capacity limit, 2 million something gallons. Mr. Dhima added what I can tell you is that we've revised it multiple times. And it seems like and I've said in the past, like while it's a limited resource, it appears that we've got plenty in the bank in our balance sheet. That's through that I & I program that we've been doing, trying to cut off all that excess water coming into the pipe. But you do have more people moving in. You are having residential, commercial, industrial, so you won't see a reduction, probably much in the bill, but it will be pretty close to what you pay in the past. So that's basically the addition of what you're bringing in, minus what you're trying to cut out. Selectman Dumont asked, but you expect that to be similar to '23. Is that what you're saying? Mr. Dhima replied probably or maybe slightly a little bit higher. But the biggest thing is our capacity. It's there if some you know, if there's someone coming in saying, I need x, Y and Z. the Town Administrator added, don't forget too, that rates Nashua's rate. So we do the best we can to keep our rates stable. They're not always doing the same thing. Selectman Dumont replied, no I get that. I was just looking at I mean you've got \$32,000 and you've got \$61,000. So it's double.

Selectman Dumont then said, and then the other question I had was ewer, sewage chemicals. Same thing. It was doubled. In previous years it was a hell of a lot lower. Mr. Dhima replied, yeah, chemicals have gone up. You're going to see that with the water as well. Just chemicals have gone through the roof. That's all. Selectman Dumont replied, I know chlorine has and some other things I'm not too familiar with obviously the sewer side of it, but. Mr. Dhima replied, yeah, the chemicals have gone up. Selectman Dumont replied, I'm good.

Water Fund (5591-5594 & Warrant Article C)

The Town Administrator addressed the Board saying, I believe Water would be appropriate to talk about now, which is the next tab down. And again, Water Utility for by the water users. I think there's about 6,600 customer hookups in town somewhere in that ballpark. Commercial/industrial again. No rate increase, certainly no rate decrease, again paid for by the users of this utility. The first costs under 5591 again is with the billing and the collection and the, you know, the folks that work, the two gals that work in that department, Val Marquez and Barb O'Brien, do a great job making sure they're dealing with the customers, because we do all the customer service here and they stay on top of customer accounts, making sure folks are making payments and whatnot. Very dedicated. Again, just some small pressure there with nailing. It just costs more money to mail out the water bills.

On the Operations side, I think there's been a bit of a decrease over there. Again, we you know, we've got, I think, a fixed price contract with Pennichuck to buy the extra water you need. Mr. Dhima added, even though you negotiated a contract, so you've been saving an average of \$1 million a year now moving forward. The Town Administrator added, we just, you know, we've tried to do what we can to keep the rate the same, i.e. and still do the capital type projects we've needed to do. Mr. Dhima added, such as Marsh Road Booster Station, that's our main one. The Town Administrator added, which he's doing over the course of three years. We just finished paying off the Gordon Street Tank project that's last year came out this year. So that was a project to realign that tank and we spread it out over 5 or 6 years. Mr. Dhima replied, five years. And yeah, so that was about \$750,000. The Town Administrator said, yeah, but now we have a resource of the last 20 years. It's in good shape. Mr. Dhima replied, 30 years. I won't be here when they paint it again, that's all I can say.

Mr. Dhima went on to say, that's the main thing. So the one thing we will focus on once you know, the main projects are done. And really the only two major ones right now are Marsh Road Booster Station bringing that above ground. We've done, we got the pumps. We're putting the building right now. And next year we're hoping to basically have someone put it together. The reason we did this is they gave us some crazy number and we're like, no. So we're taking our time to do it. We're saving about \$100,000 per phase. So I think by the time said and done, we'll probably be close to just under \$1 million instead of 1.2. Crazy number that we got so pretty good over there. The towers and the radio program is still going, so we have a special connection from A to B to get signals how things operate. We try to have a backup. That's the radio system we're building right now. So we'll be able to basically talk to our assets in case internet goes down. For some reason it's required by the Homeland Security as well. It's one of the things that came up, and that's basically pretty much it. Overall, we're doing pretty good. The main thing, as I said, will be replacing the pipes once we're done paying off the bond, which is in 2028. So every year you get less and less money towards the interest rate. So it was about \$50,000 or \$40,00. The Town Administrator said, yeah, it declines a bit. So in 2028, the original purchase, the original 30 year purchase bond will be paid off, which will free up capital money that we can sit there and put into the ground because pipes, you know, out of sight, out of mind. But they are getting old. The core section of town in particular. There's a lot of great stuff. Anything new, right to our standards. No Indian pipe. It's all made in the USA, Mr. Dhima added that we know of. The Town Administrator continued, it's all oversized or sized properly. It's the stuff that comes in this part of town. It starts to get water main breaks. Not that they're not going to happen, but they're not prone to happen with older pipe.

Mr. Dhima said, yeah we'll get into that once we once we're done with the bond and we hold the line. And I think that's going to be a huge help. As you know, two of the things we're dealing with is obviously Saint-Gobain right now. Still without trying to deal with that, they're still in the works right now. I think we're getting close. The Board will be presented with something hopefully soon enough, and then I think will be some good stuff in the works too as well, trying to work with the State and other players in the region to see how this is all going to play out, because our system does support other systems as well. So I think that's something in the works as well. It's not cooked yet, but it's getting there. So I think I think long term we're in a we're in a very good, very good position. We'll be a key player, continue to be a key player. Let's just put it that way. So good things for the water. Something to be proud of here, that's for sure. And with that I think if you don't have any questions.

Selectman Dumont was recognized and said so, to get back on but so for the Sewer Utility the billing gets sent out to the property owner, correct? The Town Administrator replied yes. Selectman Dumont then said, or the

Water Utility does it get sent to if there's a tenant and the property owner, it's getting sent to both? The Town Administrator replied cuz the water you can shut off the sewer, you really practically can't. So it follows so you can lean it. So if you had to lean it, you could. But water you just shut them off. Selectman Dumont replied right, so it should be going to the property owner because obviously they're going to be the ones that want to know that. I just figured I don't know the necessity behind sending out two bills. Either send it to the property owner or send it to the tenant for the water. The Town Administrator replied, well, there's two separate bills. Is that what you're trying to say? The water and the sewer? Ms. Labrie spoke up saying for the water it's in the policy. Selectman Dumont asked, has it always been like that? Because I could have sworn that it seemed like it was a recent change. Ms. Labrie replied it's a policy that wasn't being followed historically. And a lot of the owners like it because then they can find out it's an issue before it's an issue before they get shut off. Sometimes the owners will pay and then. Then they go after the tenant. Selectman Dumont replied, I mean for me, I think it should just be going to whoever using the utility, the Sewer I get because you can lean the property. There's a there's an interest stake there. So but for the Water, the usage in my opinion it shouldn't be getting sent out to to. I know it may be a policy, but it might be something that everybody wants to look into. I don't know if anybody else agrees, but it's quite a bit of money to be sending out to bills to everybody. But that's just my opinion.

Mr. Dhima replied, we have it in certain way because we had to learn lessons the hard way. It works. It might take a little bit more money, but remember it's paid by the users, and the users have had the same rate for the past 23, 24 years since 1998. So if it works, if it's not impacting anyone, it's not like it's going to go back to your bottom line. It's going to go back to the Water. Selectman Dumont replied, well, I pay a water bill, so. Mr. Dhima replied, you do and you're paying the same rate because it hasn't changed in forever. So it's really you're not going to get anything back. But there's been issues when there's been cases when there's been issues and I think it's set up a certain way so it closes any loops. The Town Administrator added seems to be an effective tool to help cure some of the delinquencies we were seeing years back we would have people with thousands of dollars in back billing. Selectman Dumont replied I'm sure, just like every other utility, that that responsibility lies on them. The Town Administrator continued saying, or you'd have they leave town and stiff. Now you're kind of a lot more on top of that and enlisting the other folks. Selectman Dumont then said, but if you have I mean, and this is just my question, if you have, let's say you have 50 A and B and A owns the parcel and B doesn't pay their water bill, do you actually find that the homeowner coming in to pay the the other portion? I can't imagine that whoever owns that parcel is going to pay for 50 B is just going to let it go to it'll be delinquent and. The Town Administrator replied, and then shut off, and then they won't have water. And I don't know what else that creates, but after a while you can't live there. Selectman Dumont asked, but if it's a legal address, can you shut off to 50A?

Selectman Roy spoke up saying, I would think the owner would sue the tenant. The Town Administrator replied depending on the connection to the building, some might be single, some might be double. Mr. Dhima added, they're not always separated. Right. Selectman Dumont replied, right, I know they're not always separated but. The Town Administrator replied typically if they have an account they typically have a meter. And if they have a meter you can typically shut it off. Generally. There might be a few occasions. Ms. Labrie then said I think what we were running into too is people that rent, they would just leave and not pay. Mr. Dhima added and then the owner will find out that was outstanding bill, and they wanted to be notified. Why wasn't I notified? There goes a line of one of our three principles here, no good deed goes unpunished. Selectman Dumont replied sure but I'm just wondering, does the owner actually end up paying it because there's no recourse to the owner? It can get shutoff but whoever opens up a new account has a right to, it doesn't fall on them, I guess, is what I'm saying.

Selectman Roy spoke up saying, there's recourse to the owner. They can sue the tenant. Selectman Dumont replied I'm not talking about what they do, I'm talking about from the Town. If the tenant leaves and doesn't pay the bill, and a new tenant moves in and opens up a new account. Ms. Labrie said, then we go after them at that address. Selectman Dumont replied, you'll go after the you'll go after the tenant that left. I just don't see a benefit. I'm not. I mean, unless I'm missing something here. Mr. Dhima replied someone is paying the bill no matter what. The Town is not being stuck with it and we're not doing the chasing because what you're doing is you're notifying. Selectman Dumont replied but the owner doesn't have to pay it, I guess what I'm getting at. There's no there's nothing that holds him to paying that.

Mr. Dhima replied the owner would know there's a deficiency there. So if the owner is notified every month that the guy is not, you know, the tenant is not paying, he's being notified and he's basically. Selectman Dumont replied yea but he's just going to say, well, go get the tenant. He's not I don't I really don't see the majority of property owners chasing the tenant for a bill that. Mr. Dhima replied but the intent is to let them know that there is something, you know, is being paid or not. You know what I mean? Like they're still being notified. I know you might say no. And the second you take it off, for example, you know, then they're going to say, no, I want to be notified. We get that all the time. I want to know I'm dealing with one right now. Yeah. Not too long ago. They want to be notified. The more the merrier. Selectman Dumont replied sewer makes sense because if I own a parcel and someone doesn't pay it, well, then I want to know, because that could be a lean on my on my parcel. The Town Administrator replied no you're paying it if you're the owner. Selectman Dumont replied right. It makes it makes perfect sense. The water, though there is no recourse. That owner is not going to have any obligation to chase the tenant. They're going to just tell you guys to figure it out. I'm not paying the bill. So it just seems like, in my opinion, it just seems like a waste of (inaudible). Mr. Dhima interjected saying, I thought that the owner has to pay, Lisa? If the tenant doesn't pay, they have to. Ms. Labrie replied I think they might have to. Mr. Dhima replied, yeah, because then the account will be closed until that gets paid. I thought that was my understanding that if the tenant walks away. Ms. Labrie replied because the water gets shut off at this property. Mr. Dhima added we won't turn it back on until we get paid. Ms. Labrie said it won't get turned on until it's paid. Selectman Dumont asked, but it would be delinquent in that person's name. Ms. Labrie said but if the person moves out of state or out of town. Mr. Dhima then said, so the the primary is the tenant, the secondary is the owner. They both get notified. So if the tenant doesn't work, it will be up to the owner to pay. And if he wants a new tenant, it we can go after the new tenant. We'll be going after the owner until you know, or they won't get the water turned back on. Selectman Dumont replied we don't have to go. I was just I was mainly curious, but I got to be honest, I don't think that. I think that whoever moves in there for a new tenant would have the right to be able to open up a new account with the Water Department, and...Mr. Dhima interjected saying they can't can't. it doesn't go by the name, it goes by the address. If a tenant moves in and 50 A has a has a deficiency in pay, it won't go on until it gets paid. And the guy might say I'm not paying it and they'll be right, but the owner will. So that's the mechanism someone pays. It's either the tenant or the owner, but the new tenant doesn't get to call in and says, I want a new account. It's the same address. It won't go on until that gets sorted out. Ms. Labrie replied we have to pay for the water. So the water has to get paid in return. Selectman Dumont replied no, I get that. But it's the same thing as any other utility that you can't lean the property if someone doesn't pay their electric bill, the electric doesn't stay shut off at that unit. They go after, after the guy. Whoever moves in for a new tenant...Mr. Dhima interjected saying, but see, we don't see. We don't do that. We don't go after the new tenant. Selectman Dumont replied I know you're not going after the new tenant. That's what I'm saying. Normally when the new tenant comes in, they create a new account and you have service again. Mr. Dhima then said, in a perfect world, when everyone pays their bills because they can you wouldn't probably need to. But the world we live in, when we come in with landlords, we have to notify everyone. That's just how it is. As I said, I think it works. We get to collect our bills and it doesn't impact anyone. It's business as usual and that is the reason why we do them every month. Because as Mr. Malizia said, why don't we just send the electrical bills every three months like we do with the sewer? When we learn the hard way. So there's certain things that we have done over the 20 something years that basically have told, have indicated we should do things a certain way, and there's tweaks and turns until you got it just right. Is it perfect? No, but it works. It works pretty good. That's why you send the sewer quarterly. That's why you send the water every month. Selectman Dumont replied sewer is easy to understand. you can lean the property, but. Mr. Dhima said, wouldn't it be nice to send the sewer bill every. I mean, the water bill every three months instead of every month, you know. But can you imagine that? I'm just saying we did that. They used to do it right until they didn't.

The Town Administrator then said, when we took over the Water Utility they had just before we took it over, they went to a monthly billing because the bills were getting so high that people would get their quarterly bill and go, you've got to be kidding me. So the water company went monthly, and we just kept that because people just get used to a certain thing. And I will tell you, if we went back to quarterly, my bill went up. It didn't. the rate didn't change but you're getting three months' worth in a month. Selectman Dumont then said parcels I managed all of a sudden I started getting water bills that I never got before. And it didn't change anything for me. I just looked at it as a wasted postage stamp. Mr. Dhima replied well you're just being notified. It's a nice thing to know. Selectman Dumont replied I don't care what the tenant uses for bills. I only care if it affects me.

Selectman Guessferd said, I pay my bills electronically and....Ms. Labrie interjected saying we have a lot of people do get them just electronically. Selectman Guessferd continued saying, they still send them out....Mr. Dhima said you still have to send the hard copies. Selectman Guessferd reiterated, they still send a hard copy. The Town Administrator said, I still get people coming down here with cash. Mr. Dhima said we still got people coming with envelopes saying do you have a stamp? I mean, you hear it all, you know, I'm like, you don't need a stamp. The box is right there. Go for it. You hear it all. The Town Administrator added, we did cut out the return envelope, though, so you're on your own. We did. There's no more return. People get upset about that, but, like. No, we cut back. We cut that off. Ms. Labrie said the price went up. The Town Administrator said, so it's always something you're always evaluating. Mr. Dhima said, maybe we just put a smiley face so you don't have to worry. Paying. Smiley face, you're all set. Sad face, get on. Selectman Dumont replied, thumbs up or thumbs down. Vice-Chairman Morin then said, Selectman Dumont you all set? Selectman Roy, you all set, to which Selectman Roy replied, I am more than all set.

#### Warrant Article F - VacCon Capital Reserve Funding

Real quick, whilst he's still here, we. We neglected to look at Article F for the VacCon truck. Every year we like to put an allocation into the truck Capital Reserve Fund. It's \$30,000, which has been the standard. It's split between the Sewer Utility and the Town because it's also it's the drainage. It's the large vector truck you see that services Drainage and Sewer. So it's been a 50/50 split. I just wanted to make sure we touch base on it. It's the same \$30,000 every year. But that is a warrant article in the Sewer Fund. Mr. Dhima said, so this is raised every year to replace the next truck that we need to replace down the road. The Town Administrator then we have to go out and appropriate every 8 to 10 years or so we buy another truck. So this is just a big savings account for that. Mr. Dhima instead of coming up with 300 grand at the last minute, we have this in the bank. The Town Administrator added, it's a little more than \$300,000 now.

#### Conservation Commission (5586)

Conservation Commission Chairman, Bill Collins joined Mr. Dhima for this one. Mr. Collins addressed the Board saying, good evening. Bill Collins Hudson Conservation Commission Chairman. We're presenting the same level of funding as in prior years for the upcoming fiscal year 2024 and 2025, not seeking any increases. I think we do a pretty good job with the money we we receive, and I'm going to try to keep keep that on the same page. Mr. Dhima, staff liaison to the Conservation Commission then said, as expected, as requested by the Board, level funded. There were no questions from the Board. Vice-Chairman Morin said, and I'd just like to say you guys are doing a good job. Things are moving, well. A lot of land purchased lately. Selectman Guessferd agreed saying, absolutely.

Mr. Collins then said, we just completed another land deal off of Tiger Road. Another 43 acres. So all the way around Robinson Pond, the southern end of Robinson Pond is now Conservation Property and open to the public. We don't expect any trails or anything like that going in any time soon because of the lack of manpower to maintain them, but I mean, it is open for hunting and hiking and enjoyment, so awesome. The Board thanked Mr. Collins for coming in.

#### Town Clerk/Tax Collector (5030)

The Town Administrator addressed the Board saying, As you're well aware, the Town Clerk/Tax Collector is currently elected. If you also recall, we had a warrant article last year to separate the combined position. So now we will, and again going forward after March, we'll be able to have a separate Tax Collector from a separate Town Clerk. However, we didn't budget anything in this fiscal year. So in this upcoming fiscal year, which this budget covers, we'll see a pretty large increase in the labor and benefits that is to bring on board the Tax Collector. Basically, I looked at it for just purposes of this exercise. I put the same salary that the Town Clerk makes with the benefits package, and that that's what gets added here. In my opinion, that will go into

default budget because the voters approved separating it. We didn't know the cost at the time, but if we're going to do it and why wouldn't we do it? We asked for it. It's in this budget. So that's the majority of the increase that her budget has. There's a small ancillary bit for fit up in the office if we have to, you know desk/workstation type of thing. So again, that's really the lion's share of what is in the Town Clerk/Tax Collector's budget.

Selectman Guessferd was recognized and asked, what the heck happened with insurance? The Town Administrator replied, that's when I had to add the person. Selectman Guessferd replied, that's 112 versus 27 I know. The Town Administrator said, but benefits also change. Don't forget we you know people change their benefit packages. Selectman Guessferd said, right. I mean it could have been people that needed more benefits. The Town Clerk started to speak. The Town Administrator said, well, I wasn't going to point to you, but it's her. Ms. Strout-Lizotte replied yeah, it's me. And then the new hire. The Town Administrator replied, because we always benefit for the highest level of benefits because we don't know what we're going to get. So if you got somebody that like him or with a family plan, we only budgeted a single, we'd have a big shortfall. Selectman Guessferd replied yeah, it's just it's kind of like. Yeah, like a neon. That one came out like okay. It has to be a good reason for that. The Town Administrator replied, it's the mix. It's just quite simply put who elected to take what benefits.

Vice-Chairman Morin asked, Selectman Roy if she had any questions. She replied, I'm not sure if it's here or if it's in another spot about if we have a position for an assistant town administrator currently or if we have to create one. The Town Administrator replied it wouldn't be under the Tax Collector. It's under Administration. You'll look at that a little bit later. Selectman Roy replied, okay. All right I can I can wait. There were no further questions for the Town Clerk/Tax Collector.

#### IT (5530x 5X77's)

The Town Administrator explained, the highlight of the evening, IT. IT has its own slot, it's 5330. Not only is the IT budget here, but as you recall, when we parcel out to the various other departments for their consumable supplies and whatnot, those are also here. So we've got Mr. Beike has the big IT budget, and then he also has the smaller ones. I think we have all that. You have all the small budgets too, right? Mr. Beike replied yes. The Town Administrator then said, and Mister Guarino, is IT Specialist with him and the other IT Specialist is smart enough to sit in the back. Mr. Beike then said, and our Tech Amanda couldn't make it tonight, so she's she's watching on TV.

Mr. Beike addressed the Board saying, so this is my second time doing this. And a majority of our budget is made up of maintenance contracts, licensing. And that's what you'll see those increases. I didn't put in outside requests, but I did put an inside request. And we can talk about that a little later if you have any other questions. One of the things we did do recently is we we did increase our internet speeds. And I think a lot of people saw a big improvement in our issues. That helped out a lot. So that's we did that just recently. Another thing that I changed in here is we used to split the the phone system bill for this building between Fire and Town Hall, and I absorbed that. So when we do the Fire one you'll see that changed and the Fire side. So I just said it's easier for, for me to manage it myself instead of trying to split it with Fire. So we just put a little piece of extra money in the Fire side in case they break a phone or something like that, or they need something extra. You'll see that in there. So if you have don't have any questions up in that part, I want to talk about section 412. Vice-Chairman Morin asked, any questions? There were none.

Mr. Beike continued saying, so if you look at 412 there's a new budget request, I call it. I didn't put a outside request because it actually has to be done. Traditionally the Department would every 4 to 5 years we would purchase 36 server licenses. And when we do that, we'll just that's approximately \$27,000. And we're a small department. We can't even upgrade 36 licenses in a year and a server. So what I did is I spread it. I going to try to spread it across four years. So that's why you see in here for the server, it's \$6,750, which represents nine licenses. I'm going to purchase nine a year. And roll forward from there. So the next server license is 2022. Typically once you get to the fourth or fifth year Microsoft come out with a new license, new serve anyways. So

as we just roll forward each year and purchase nine, we might purchase the next version or the next version, the next version, and just keep rolling forward. Yeah, the price is going to go up a little bit each year, but I think we can manage it better as a department. So that's why you see that figure in there. So you don't have any questions on that? The Town Administrator asked, we have to do it, right? to which Mr. Beike replied we got to we got to do it because it's, you know, it's also security. You know, a big piece of our operation is cyber security. We spend a lot of time on that, you know, training all the employees. That's why the KnowB4, everybody's been through this KnowB4 training. Everybody hates it. But you know, that's that's that's part of our protection is to train all the employees to make sure they understand, you know, if they get a funny email, you're not clicking on it. All the phishing stuff because over 90%. That's how the virus gets in, or the offender comes in through an email, you know, and that's how they get in. So we make a big effort of trying to keep everybody trained not to click on stuff that they shouldn't be clicking on. Everybody smiling. Selectman Guessferd replied we personally have the same issues on our emails we get every day. It's crazy.

Vice-Chairman Morin asked Selectmen Dumont and Guessferd if they had any questions. Selectman Guessferd replied, no, I see the necessity. Chairman Roy was asked if she had any questions and said I just have a question about actually this year I think how is the installation for the Right to Know software going? Mr. Beike replied, it's getting there. I mean it's I don't know if you want to, the Barracuda. Mr. Guarino replied, oh the hardware is installed. It's connected to the server. We just have to configure it. So it's....Selectman Roy interjected asking and how long do you think that takes? Mr. Guarino replied, probably a couple of weeks. We work in fire mode a lot. So projects tend to take a lot longer than we hope. But yeah, we get we're working on it. Mr. Beike added, we get sidetracked a lot of different issues that are happen day to day and stuff. And so our goal is to get it completed this month. Selectman Roy replied, okay. All right. If you could just let me know when it's done, I'd appreciate it. Mr. Beike replied okay, I'll do that.

Mr. Beike went on to say, the second part of that software request is Office 365. Now, typically. Well, right now we're on Office 2016, which is already end of life. Microsoft still supports it for security updates, but there's no more improvements made to it. So we could actually go out and purchase 2021 a perpetual license similar to what we have today. But if we went out and purchased that, it would be about \$120,000 for all the users at the movement. Microsoft has been moving to cloud based stuff. So, you know, eventually we're going to have to join the the rest of the world. So to purchase, you know, roughly 275 licenses of Office 365, which is it's cloud based, but it's on premise, cloud based, because it's it's the professional version. It's roughly it's around \$24,000, as you can see, to purchase that. And that's why it's in there. It's another thing that we're going to have to have to do. It's just, you know, everybody's moving to the cloud. You know, some of the other cloud things are moving. You know, we just finished Telestaff. Telestaff went live today on the cloud. You know, the body camera stuff's all in the cloud. IWorks that we use in Engineering is on the cloud. The next thing coming that we're trying to understand is we're all on Windows 11. The next version of that, it's supposed to be cloud based from Microsoft. So it's getting crazy. And that's all. You know, that's why we need to increase the bandwidth. You know. So there's money in this budget. If we need to hit hit hit the bandwidth again we can. You know so we've been monitoring the bandwidth that we just increased; doing pretty good. But we're probably going to have to increase it again.

Selectman Roy said I do have a question. Do you have any capital reserve funds? Mr. Beike replied, not. Selectman Roy then said, cuz it seems like a lot of stuff is rotating through, right? Like it's on a cycle. Mr. Beike replied, we don't anymore. We did in the past, but previous with that, that was exhausted. So that's why I'm trying to do trying to do the same thing a little bit each year. Keep us ahead of the curve without getting into reserve funds, you know, because we would wait five years to go and make a big purchase, do it again where I think it's easier to manage if we just do a little bit each year. Selectman Roy replied, I have to think about that. Let me just say to back up just a second. Purchasing rotation equipment like purchasing PCs, we've standardized on us on one basic box, you know, for a workstation. And that workstation is about \$1,300. So you'll see those changes within all the different departments that for some reason, some were \$1000, some were \$1100, some were \$1200. But we're all we purchased the same PC every time. So I just went through and corrected them all. So and I settled on an amount of \$1300. You'll see that as we go through this.



5077 - Town Officers IT

Mr. Beike explained, there's really so this is the stuff that's applicable for the Town Clerk's office. Yeah. And again they use a lot of material there, particularly cartridges and whatnot processing. Mr. Beike added most of its cartridges. We have the panic buttons are in there.

Town Administration IT

There's no change there. The Town Administrator joked, I'm not getting a new PC? To which Mr. Beike replied, do you want one? The Administrator replied, no. I'm fine. Mr. Beike added you guys are all set for a little while. Thank you. And next year, you'll.

Finance IT

And that's where you'll see the \$1,300 for the replacement PC. I forget what it was before.

Assessing IT

5477. That's assessing. Now the number that's changed in this one is actually went down. It's the maintenance for the Vision software. We finally get them to give us a number and we put that in there. The Town Administrator replied, yeah, but if I'm not mistaken, we were getting that gratis because I think they gave us a free year of the maintenance when we did the software conversion a year or so ago. So this is the first year we have to pay for. It was either 1 or 2 years. Mr. Beike replied this year we're in now is free. But next year they're going to start. The Town Administrator added, the original deal, which you got either a year or two free. And now a charge for that in this coming up budget. But that was the deal. Like I say, we converted all our records, all our software.

Public Works IT 5577

Mr. Beike said, the PC's in there their software subscription for their Checkmate. Land Use IT 5277 Land use, pretty much the same thing. You'll see the the increase there is the is the \$1,300 for the computer.

Police IT 5677

There's really nothing changed in there other than all the price increases for all the software that's in here. The radio IP software which controls all the cruisers, VMware Exacom, which is the data recorders. Records all their phone and radio transmissions. They have their criminal investigation forensics software. Well removed the one of them. Celebrate is the mobile phone stuff. Vice-Chairman Morin asked, for the addition, we don't have any expenses for that? that's included in? Mr. Beike replied, that's that's part of why we, the Barracuda, get delayed a little bit. Because that's a major project that we're working on is getting the police online with that expansion, getting the IT, all the phones, the servers, the network switches, the fiber optic stuff. But that's all part of, that's all coming out of the building. Okay. But we've been managing the IT side. Vice-Chairman Morin replied, okay, thank you.

Fire IT 5777

You'll see there that I removed 208 the the statewide phone maintenance. And then we added back \$1,000 for replacement phones because the fire uses a lot of the handheld phones and things. They have the same thing the extra Exacom recorder, Power DMS, pretty much the same stuff.

Recreation IT

You'll see a big change here. It's not a lot of big dollar change. This is a big percentage change. The software that we use to track the people at the. Senior Center and make the little cards and stuff, they end the life of the software in the middle of us and came up with a new version. And that's that's the price change you see that's in there. Selectman Guessferd said, track the people. Mr. Beike replied, when they check in, it's a software for the seniors. So yeah they track them inside in and out. They have a little card. They come in and they scan the scan their card. So we so Senior Center knows who came in and. So that software was upgraded and you'll see that price change. And I think that's it.

Vice-Chairman Morin asked, any questions? Selectman Roy, any questions on any of it? Selectman Roy replied, I'm all set. Thanks. The Board thanked Mr. Beike for his time.

Library (5060)

The Town Administrator explained, so now the library 5060. It's right after the Water Utility towards the back of the book. And as you're well aware, the Library Trustees are an independently elected group. They are responsible for the Library, the library buildings. And this is the this is the cost that they have prepared and presented. So I think Linda Pilla is here.

Donna Boucher, started off by saying, hello. Donna Boucher, Treasurer, and Linda Pilla, the Library Director. You've seen our budget that we have agreed to as a Board. I guess I'd like to point out that ultimately the increase for our budget is 3.8%. We took some concessions on the operating side, but as you know, most of our income is spent for the salaries. And the 3.8 is less than the average COLA for Social Security over the past five years. If could do anything with inflation we could get closer to zero. So. Any questions?

Selectman Guessferd was recognized and said, I want to say a couple of things. As you know, we just got off default budget. We're now and and I just I understand, I think I just want to make sure everyone understands, not necessarily here, but also out there. As to it's a 6.9 6.2%, 6.2 increase on on on labor because you're not going to this isn't the last time you're going to get this. The Town Administrator added, and benefits so it's benefits because our health insurance premiums are up 10%. Selectman Guessferd replied, right. So just how well are your employees compensated compared to the at the median in the area? Have you done those kind of studies and understand kind of where they are and why you need to do what you have to do?

Ms. Pilla replied, it's it's kind of not even a tiny bit amusing, but there was a job listing that was released today by one of our local, hate to call them competitors, but we're looking for professional staff from the same group of people. This this particular library is is hiring. Their starting salary is for a full time position plus benefits, and they're starting at \$59,000, which is substantially more than the person who's working that job at Rogers Memorial Library. As it turns out, the person who's at Rogers is personally committed to Hudson, personally committed to Rogers Memorial Library, and is not interested in applying for this position. However, since 2021, we have lost 15 staff members, not all to higher pay increases from local libraries, but most of them are have left because of increased pay and other close by libraries. The bottom line is that what happens is that we hire people brand new out of library school or out of college, and we train them and we give them the, the, the knowledge they need, and they hang around forever in decreasing periods of time. Now, the last person we lost was we lost after seven weeks. Who went to this particular library that has just posted a new job today for a \$5.50 cent per hour increase. And so we are trying very, very hard to hold on to the professional and the committed staff that we have at Rogers Memorial Library. Does that answer your question? Selectman Guessferd replied, it does. It does. I think it's important that folks know what we're facing. A lot of times it's across the board, you know. Ms. Pilla replied, yes, certainly. I saw I saw a report from the School Department which indicated they're facing many of the same challenges that we are.

Selectman Guessferd then said, I had one other question. And this is really more about a decrease, that I see \$6000 for janitorial supplies in 24 and only \$2000 this year. Are you going to be able to get by with with a two thirds reduction? Ms. Pilla replied, okay, this is funny because last year I made an error and I neglected our if you look back, you could see the budgets. The year before it was \$3,000. We had increased it for Covid, and then we had cut it back down to \$3000. And in the paperwork that got turned into the Town, I forgot to change it back to \$3000. So the budget was put up to \$6000. I expected that it would get corrected somewhere along the line, and it didn't. When I looked at our actuals for last year, I'm satisfied that given that we are no longer going through the very careful sanitization that we were doing during Covid, that and with our abilities to purchase a really quite good discounts, that this is an adequate budget for us on that line.

Vice-Chairman Morin said, just got one question. You didn't mention who that library is, but can we see who that is if you don't want to mention them? Ms. Pilla replied, yes. Would you like me to bring you the paperwork? To which Vice-Chairman Morin replied yeah, if I just looking for the names. Just so I understand where they are in comparison to to our library. Thank you, I appreciate it. So it compares very close to us. Absolutely. Ms. Pilla replied oh, it does. Vice-Chairman Morin replied, that's what I wanted to know. Thank you. Ms. Pilla replied, close neighbors. Yes. And yeah. Thank you. I was appalled, and especially given the work that we've been trying to do to to really create...we have an amazing staff. We really do. I think if you go around the town and and ask people what they think about Rogers Library, you're going to find out that we are a library that really

makes a difference in the community. And one of the reasons that that is the case is because of the staff, really, and without the staff. We just always spinning our wheels to get going with new people. And what we're trying to do is to create that professional level of expertise that that stays with us and then brings that home to Hudson.

Vice-Chairman Morin then said, and I've got to say, because we've said it about other departments, if we don't start bringing our people up to, to, you know, this type of pay and what we're seeing it in every one of our departments in the town, every one of our departments, and at some point, the taxpayers. I understand it's tough on them, but if we're going to keep people and instead of training people, we probably spend more money on training people that leave than keeping people for long term. Ms. Pilla replied, it's heartbreaking.

Selectman Dumont was recognized and said, I just have a question. Just out of curiosity, mileage reimbursement. What kind of business, I guess. Ms. Pilla replied, okay. We're part of a consortium. There are required monthly meetings for myself that requires mileage reimbursement. There's always there's also training. There's other groups within GMLKS, that's the name of the consortium that other departments are required to attend as part of our agreement with GMLKS and Bob. Bob, our maintenance person, our facilities manager, who does a lot of toing and froing for us. So everything is it kind of goes up and down based on what's going on. Selectman Dumont replied, no, I was more more just curious. I didn't know I wasn't aware of those meetings. So thank you. Seeing no further questions from the Board, the group thanked Ms. Pilla and Ms. Boucher for their time.

#### Trustees of Trust Fund (5020)

The Town Administrator started off by saying, If you're all set with that, we're going up to the tab that says Town Offices. It's at the front of the book tab 5000. There are a lot of the smaller, some elected, some appointed offices up here. And we take a quick spin through these. The majority are pretty level funded. And obviously there's some modest budgets here. First is Trustees of the Trust Funds. I believe the only change is they have a bookkeeper person that assists them. I think there's a 3% increase in that part time bookkeeper wage. Vice-Chairman Morin asked, any questions on that? To which there were none.

#### Cemetery Trustees (5025)

The Town Administrator explained, 5025, it's the Cemetery Trustees, they did send a request and they emailed it in. I think it's in your book that they asked for some additional funds. I think they want to make sure that they're getting their duties done with headstone. Headstone maintenance. They spoke to Mr. Twardosky. They decided they discussed putting enough money. And so they added, I believe \$3800.

Yeah. So they want \$5,000 basically to do the work. So they've had a pretty paltry budget and quite frankly, they haven't done much in the past. But I sense a new energy there with some of the Trustees that we have. Also we've got is it Sunnyside now? We're maintaining that cemetery. So I think they really want to make a concerted effort. And with no money they can't make much of an effort. Selectman Roy then said, the cost of things going up like gas and stuff, it would at least have a small increase. The Town Administrator replied, they conferred with, with Jay Twardosky over at the DPW to, to say, yeah, for this kind of money we can get some good progress. So that's I realize it's above the budget, but it's pretty nominal when you look at it. Selectman Guessferd replied, I think it's necessary.

#### Supervisors of the Checklist (5042)

Supervisors of the Checklist. That's your three elected. We're going past the Moderator. We already talked to him. Your supervisors are your three elected supervisors. They get a stipend based on a number that was set by town meeting. And this is level funded also.

Treasurer (5050)

The Town Administrator explained, your Treasurer is also level funded. That's a stipend. That's an appointed position. If you recall, some years back when you went from elected to appointed, and we have a Treasurer on board, I think he's doing a really excellent job. I think we're doing very, very well, very well. I'll speak for the Finance Department, but I think she's, Ms. Labrie and Ms. McKee both spoke up saying, we're very happy. The Town Administrator went on to say, they're getting timely reports and said working together, they're, they're doing very well with our investment on the Town side of things. So again level funded.

Sustainability Committee (5055)

The Town Administrator said, Sustainability Committee, they had sent me an email. They just wanted to move a couple of buckets around. But the bottom line is the same. They just kind of said, gee, we got to put money here and here and move it from there and there. But the bottom line is they still have the same \$1,300 budget.

Not to jump ahead, but I'll just tell you it's under tab. What tab? They had asked for, and I prepared a warrant article to add money to the Capital Reserve Fund for Energy Efficiency Projects. It was \$25,000 that would be if you forward it to the to the warrant would be put into the Capital Reserve Fund for Energy Efficient Projects. That runs the gamut from soup to nuts. It could be insulation, it could be lights, it could be all kinds of things that fit into that, into that model that was started a few years ago. So again, a modest, a modest request.

Benson Park Committee (5063)

Benson Park Committee again, this is the budget for the Committee work. You know, when they do meals in town, printing and signs and whatnot. This is just to have money available for the for the things they may choose to do particularly you know mostly centered around volunteer activities.

Budget Committee (5070)

The Town Administrator explained, again, a modest budget for the Budget Committee. Of course, they are free to change this if they want at their meeting. But right now it's the Budget Committee's budget.

Vice-Chairman Morin said, can we talk about that just a second. And they can make changes. But there has been discussion related to \$9,000 addition for attorney fees. Now it's my understanding, because they are a town committee, that we already have an attorney, that that represents them for questions. Now, we ran into the issue we ran into last year, and they wanted an attorney to back them for their side. And I know it's going to be a question. And I received an email today if there was any update on that. What's the Board's position on that?

Selectman Roy replied, I think we should only have one legal fund that covers the entire town. That's just my opinion. Vice-Chairman Morin said, okay. Selectman Dumont said, I would agree. Selectman Guessferd said, I agree. Vice-Chairman Morin replied, okay. Thank you.

Vice-Chairman Morin then asked, anything else? Selectman Roy, anything else on any of the committees we've talked about? To which Selectman Roy replied, nope. I'm good thanks.

Ethics Committee (5080)

The Town Administrator said, the Town Administrator said, and last but not least in this section is the Ethics Committee. Again, a modest amount, just in case they need to, you know, hear any ethics complaints? Again, pretty pretty modest. And those are the various committees.

BOS/Town Buildings (5110 - 5120 & Warrant Articles L)

The Town Administrator said, next we'll go into if everybody's ready, the Board of Selectmen/Town Buildings. Again I believe other than labor and benefits level funded, but I do have a couple of outside the budget requests to talk about. So if you have questions on the budget, we can ask those. And then right after we can talk about the out of the budget requests. Vice-Chairman Morin asked, any questions on the budget for the Selectmen? Selectman Roy replied, no, I'm good. Vice-Chairman Morin said, nope, go ahead Steve.

Selectman Roy then said, my question from earlier about about having a position as an assistant town administrator. The Town Administrator said, so if you go to page one, two, three, I think it's page five. You'll see an outside the budget request here. And then I've included with the request is the cost which the cost of the position which has salary and benefits, and then a job description of the position. I will I will state that we've had this position in 2009 through approximately 2011. The gentleman, the individual that had it resigned, we didn't replace it. I basically got all those tasks. So at some point in time. Selectman Roy said right, but that didn't go away right? to which the Town Administrator replied, the work didn't go away. I just got a whole bunch more people to supervise. So I'm of the opinion you probably need to do something going forward. Selectman Roy said, that's the problem. That's why I bring it up. This should be you should be supervising less people. Vice-Chairman Morin said, span of control is like five, six tops.

Selectman Dumont was recognized and said so just because I'm sure people will ask, the overall wages aren't \$182,000, that's wages and benefits. The Town Administrator replied, no sir. If you look at page six, you'll see there's a salary. Where that salary come from? It's sort of a mid I say mid-grade. It's you know below the Chiefs below I think the DPW Director. It's just a number again it's what you can get somebody for. But it's a number and the rest of it the majority the other 60 some odd thousand is benefit because again we have to budget for the high level of benefits depending on who we get. Again, from an argument perspective, I think it's probably prudent to get somebody into that role for two reasons. One, obviously, the span of control. And also I'm not getting any younger. I think at some point it's prudent to start thinking this way.

Selectman Dumont asked, do you know what the other other assistant administrators, you know, neighboring towns are paying? I know you said that this was....The Town Administrator replied, a lot of them have assistant town managers, because a lot of the towns our size are managed. So if it's typically towns like that have town administrators, of which we're probably one of the largest, most of those might use their finance director. That's typically what you'll see as an assistant town administrator. So that's a dual role sometimes there. The the larger community, sometimes just have an assistant town manager because they're sufficiently sized. Selectman Dumont replied, just to I mean, I know it's not apples to apples because the overall the layout is different, but what does that town assistant town manager roughly pay? Is it within that? Is it around that 120? The Town Administrator replied, yeah, because typically the town managers are making about 20 to 40K more than myself. So if you just scale it up and scale it down, you'd see numbers about approximately that. Everybody does things a little different. You know.

Selectman Guessferd said, we're a pretty large town, you know? The Town Administrator replied, we're the ninth largest community in the State of New Hampshire. Never mind town. We're bigger than Portsmouth and Keene, which are cities. So population wise again, everybody does things different. But we're in a very busy area. We have a lot going on. some way or another. You know, you've got Land Use. They're all reporting over here. They used to report to the assistant town administrator at some point in time. Way back we had a community development director. Those positions have gone away and not been funded. When I say gone away, we didn't we didn't repurpose it. They just. We just don't have it. We took the money away and said, Steve, you do it. That's sort of where we're at. So I just think we need to deliberate and discuss what you think we should be doing going forward.

Vice-Chairman Morin asked, any questions? Selectman Roy replied no, but I think we need to discuss it. Selectman Guessferd said, yeah. My thought is that this is something that we need to do for the reasons that have been stated. And that the question I think comes to do we put it in the budget. I don't know. I know we don't have to do a warrant on it, but should we do a warrant to see if the what are the pros and cons of doing a warrant for it? The Town Administrator replied so typically if you're adding like think about the police or fire, it's a simple example. You've had 40 police, 40 firefighters. You want to add four more. You're down one because

we've had 40 right. We want to add four. Last year if you think about the the the person we had for the I'm talking about no, no and the Police Department, we added a position to to do that. That's that's a new thing. We've had this position. You can certainly put it on a warrant if you want. But a in the first place, you don't have to for any position. We've already had that discussion, but we've honored the voters' wishes. But this is a position you have. You haven't funded or populated. You can do it either way. But you really don't have to because you've already had the position and you have not funded it. Selectman Guessferd replied, right, right.

The Town Administrator said, so that's that side of it. Now the other side of it is yeah, it's a pretty big ask. And if the budget doesn't pass, you might not get the money for this position. Selectman Guessferd replied, right. And it's not. And it's also just making sure that we don't, I mean to me again it's needed, but we certainly don't want to come across as, oh, we just got our budget passed last year and now we're coming back and we're asking for more, you know, asking for. And I just don't want that to be the, the headline here. So that's my that's that would be on the negative side. I mean I think this is a badly needed position for our town, especially given the study that was done and the recommendations that were made and will help the town run more efficiently.

The Town Administrator then said, I would also articulate that if the budget doesn't pass, you're not necessarily precluded from hiring somebody. Maybe you hire them later in the year because of funding, but if you put it on a warrant and that doesn't pass, you're not hiring. You've boxed yourself in for another two years.

Selectman Roy said, I would be I would be reluctant to fill that position under a default budget. Regardless.

The Town Administrator said, I respect that. I'm just saying. But you still could if you could find the the money and you may have to defer doing it, you're probably not going be able to do it day one. You'd have to you'd have to do it. You know, somewhere later in the year.

Selectman Guessferd then said, yeah. So I, I kind of lean in that direction as well because that's the whole thing about the warrant is that if it doesn't pass, then we're stuck for two years. The Town Administrator replied, and again, I would also say that, you know, whoever replaces me, it's going to be a tall task for them not to have... to have the, the, the range of supervision and activity that they have to manage. Selectman Guessferd said if they walked right into it, as you know. Mr. Malizia said, I've been doing it for a long time. I'm just sort of used to it. I don't mean to poo poo it, but I do think it's going to be a challenge going forward. The other thing, too, is it's always a good idea to have some sort of I'll use term backup person, but somebody that can take take over in an absence or some other issue. I would also foresee possibly if you got the right person and I don't know who the person is, you might be able to do some personnel stuff with this person as we talk about here. That's always been kind of a challenge in a Finance does some of it. I try to do some of it, but hopefully if we had the right person, you might be able to have them do some of that to. Selectman Guessferd said, have a skillset. The Town Administrator replied, I mean you could look for the skill set or at least encourage and train for the skill set. Again, there's a bunch of things you can do, but I just think we need to have the discussion.

Selectman Dumont was recognized and said correct me if I'm wrong but when Fire was in here, didn't we have a similar conversation with how the position existed? But we were opting for the warrant article because of an advisory warrant article that was done in the 90s? The Town Administrator replied, they were looking, they were they were bringing the Training Captain back because they took whatever they had for that and I think they pivoted it over to another position. I think they, we, I don't believe you've done that with this position, but I think they took that Training Captain and made the fire, whatever Mr. Hebert is, I can't remember his title. Selectman Dumont replied he's Fire Marshal now. That was my only. It sounded similar, so I just want to make sure that if it was, I wanted it to be consistent. Vice-Chairman Morin replied, we did the Fire Marshal. We did the the Assistant Planner was that way. We had them and then they went away and came back.

The Town Administrator then said, I'm just pointing out this was this was 2011. We had an individual in that position. They they left that position didn't get filled. The tasks all pivoted over to my, to me, for the most part. And that's where we stand now. So just we've had these conversations. How is it going to move forward? I think it's necessary to, you know, give it some thought. That's all I'm saying. It's in the best interest of the people. Vice-Chairman asked, Selectman Roy, do you have anything to add? To which she replied, I have nothing, thank you.

The Town Administrator said, the next one was, as you're well aware, we talked about and we went through a meeting with the public about a site in town that would potentially be considered for the Town Hall. And some of what I think we heard is we might be prudent to do some sort of analysis of where we are here, what might be possible here, and what the options might be that when we go forward, if we go forward with something, we have a better handle on that. I got the sense that a lot of the public thought we should take a look at this facility. What can you do? What can we do here at a I'll use the term lesser cost because we already own it. And, you know, it might be cheaper to do something here or if that's not going to be feasible, we need to know that. Selectman Guessferd replied, I agree I think we should do it.

The Town Administrator then said, so I put together just you know, I talked to Elvis. We just said \$30,000. Seems like a reasonable number to accomplish that. Selectman Dumont was recognized and said yeah. I mean, I think the townspeople have been pretty adamant about the Master Plan. They were pretty adamant about at the town meeting about the town hall relocation, that before doing anything, they wanted to follow what was in the Master Plan, which was a feasibility study. They also wanted to make sure that they knew what was needed before looking at a property. And then, you know, we had a smaller study done. I get it was a very minute section at the very end, but it also pointed out the exact same thing. So I think this is the way to go.

Vice-Chairman Morin asked, Selectman Roy if she had any comments. Selectman Roy replied, yeah. So it just goes back to my my issue of having a forming a committee to look for, to look for an appropriate property, regardless of of some person out there that we don't know who it is, that is going to offer us a deal. I think we should just go forward with a relocation committee cuz we don't know what, we don't know what that person is proposing. Vice-Chairman Morin replied but yeah, but that's different than what we're talking about here. What we're talking about is a feasibility study, because the Master Plan and the public, when we were talking about them, wanted to take a look at this building....Selectman Roy interjected saying hold on a second, Dave. A feasibility plan for what? Town Hall. Vice-Chairman Morin replied, that's what I'm getting to, yes. Yes, to look at Town Hall and what we actually need before we even move to looking at land. We haven't heard, Selectman Roy interjected saying that's what I'm talking about is we form a committee and we give them parameters of what we what we, we want in a town hall. So that could be something like we don't want to entertain any lease agreements, right? Cuz the town was pretty clear about that a few weeks ago.

Selectman Dumont then said, without the feasibility study though, what would be those parameters? Selectman Roy replied I think that, it might. It is probably a good idea to do a feasibility study on what we need, right? Town Hall. But beyond that, I'm not sure what the feasibility study would do for us.

Selectman Guessferd then said, well, whether or not to me whether or not this building could support the need with a renovation or whether we, it becomes kind of obvious or whatever that might that might be an outcome of we really can't use this, this space to get what we need. So the feasibility study, you know, the the output would be a determination of do we look at this building or what is the feasibility of using this building? What might it cost us to do using this building versus any other X, Y, Z property somewhere else with a new facility? And I agree that that a committee also should, you know, we should also have a committee. But but the committee I think needs first to kind of know what it's looking at. Selectman Roy replied, and I agree with that. I think we should give them parameters up front. Vice-Chairman Morin said, well, that's why we do the study first and give them that study to work with. Selectman Guessferd added, as parameters. Selectman Roy replied, okay. Mean, I'm fine with that. If we want to do it that way, that's fine.

Selectman Dumont was recognized and said, I was just going to reiterate, I think that the feasibility study is necessary. You may find that feasibility study may say that you can do everything right here, and you don't need to look somewhere else until you know what the actual data is behind that, it's just very hard to move forward. So I think that this is this is what everybody kept talking about at the relocation meeting was that there was asked for or a need for a feasibility study. Why haven't you done that? Everybody was upset that we put the cart before the horse with that meeting. So I would be very hesitant to do anything else besides this at this time. Seeing no further questions or discussion from the Board, the Town Administrator said, so those, I think, were the two out of the budget requests. Then we'll go back to the regular budget.

### Town Buildings

Oakwood Facility - That's the old Rec building that we just keep the lights on and keep our town storage over there. Keeping storage records over there. And again, part of a feasibility study. Maybe we don't need that facility and we can maybe get rid of it, but for now, we're keeping the records.

Town Hall - That's this physical building. We have our maintenance and I believe with the exception of some very modest labor and benefit, the budget is level funded. Selectman Dumont asked so you said the salaries there, that's maintenance? Is that what that is? The Town Administrator replied, that's our maintenance. Janitorial and maintenance. Selectman Dumont replied, yeah, that's what I thought.

### Town Poor (5151)

The Town Administrator said, As I said before, in years before, we're required to provide some level of first level assistance to Town residents of Hudson. Typically would be housing voucher, could be electrical assistance with electric bill or utility bill. Could also be a food, medication. We have a manual policy and whatnot, and we have an excellent employee that manages this program for us. So we were able to reduce this budget. I think going into this year we try to reduce it two years ago, but the default budget put it back up to the original level. So we're down to where we think we need to be. I will say one caveat. If we go over the number, we go over the number. We are required to provide first level assistance, however that doesn't mean is you can cut this to zero and then say, oh, well, we don't have a budget, we have to perform this task. But I think it's very prudent. I will also point out we do have some money in some town for donation type accounts that if we needed to draw on it, we could okay. Like say we have an employee that's very, very well versed in this and does an excellent job of finding other resources. And that'll come up a little later when you get to the Community Grants. We use a bunch of those programs to help keep this cost in check the food pantries, the soup kitchen, the the shelter type places they go a long way to helping us not have to house people and spend direct dollars.

### Warrant Article K - Generator Replacement Capital Reserve Fund

The Town Administrator explained, kind of an oddball article. It's down in the article number K, if you recall we started a generator replacement fund several years ago. I'm just looking to allocate the typical \$30,000 into that fund. \$10,000 from the General Fund, \$10,000 from the Water Fund, and \$10,000 from the Sewer Fund. Because of the 21 generators, they're pretty equally divided. Seven I think are Water, seven are Sewer and seven are General. So this is just to keep those pretty large resources to have a funding mechanism to replace them or repair them as necessary. I believe this is just a standard fund, but I just wanted to point it out that it's in here. Capital reserve funding.

### Legal (5200)

The Town Administrator said, Next budget is legal, which is the same flat we've had our attorney has kept his rate the same, I believe, for 7 or 8 years. Selectman Roy asked is he still doing the same rate? The Town Administrator replied he did this year. He did for the year we're currently in. But I assumed a 2% increase next year, which would put them up to \$148 an hour from \$145. I don't know what we'll...Selectman Roy said, that's cheap. How does he survive? Seriously? The Town Administrator replied, well, he's in a firm, and I'm sure he has other clients that he probably charges more. But nonetheless, I put in a modest increase because I can't. I can't assume it's going to last forever. I mean, but he's been very good at holding holding the line for us. So I put in a 2% increase to go to \$148 an hour. And don't forget, we do manage this pretty diligently. I try to, you know, either use another resource or try to find another source before we get in touch with him. But he does represent us, I think, on quite a quite a wide range separate from we have a labor attorney, which I think some of you have worked with a labor attorney.

We will have two contracts next cycle. So right now we're working on two. We're working on Public Works and working on Fire. Next year we'll be working on Police and the Support Staff. So we'll be having a professional negotiator come in and work with us when we negotiate those contracts. So that money's in there. There's also a sum in there for defending our values. So typically the utilities in particular put some of the big box places. They will contest their value. They'll hire someone to come in and contest their value. And we have to provide



all sorts of legal assistance to, to maintain or to to to keep our values on assessed property. It's typically these are for the larger cases like PSA or Eversource, the Sam's Club Walmart types of cases. So that's that's the same. But the budget bottom line is flat. So no changes on the budget. We try to hold the line on that. I think

#### Finance (5310, 5320)

Ms. Labrie started off saying, huge increases. No. Umm between the two departments. Oh thank you. Between the two departments, one went down \$1,128 and the other one went up \$333. So overall, between the two departments, I'm down \$795. So basically level funded or a little bit of a decrease.

The Town Administrator then said, and again, in a nutshell, the rest of it is just labor and benefits in the mix of what people take for labor and benefits. But particularly again, I stated it before our health insurance was up 10%, which is pretty good. The rest of our pool is 12 and one half, so we did a little bit better than the pool. And a lot of some of that's our experience right here. So we did a little bit better than the average pool. But you know rates have rates have gone back up. It's out of the pandemic. Now back to going to the doctor back to doing this back to getting their prescriptions and whatever else they're doing.

Vice-Chairman Morin asked, any questions? There were none.

#### Insurance (5910)

The Town Administrator explained, so this is where the workers comp premiums are paid. And the property liability insurance for the town is paid. Some of that is parceled out to the Water Utility parceled out to the Sewer Utility. But in a nutshell, these are premiums that are pretty much based on in workers comp on our payroll. So that's the number and liability on the assets that we have and our liability exposure. Yeah, they did increase. But I don't want to be underinsured. I don't think we can be on the worker's comp. frankly. We have to. It is what it is. We get our insurance through the NHMA. Pardon me Primex. We're now going through Primex. It used to be NHMA, now it's Primex. Which is which is the entity that, you know, probably gives us the best bang for the buck.

The other thing too, is people talk about what we should go look outside. You can do that. If you can go private, that's great. But takes the cap off your liability. So right now there's a cap on liability I believe it's 275 for an incident \$275,000. If you go outside there's no cap. We could be on the hook for millions depending. I say that I don't think it'll ever happen, but you never know. So, you know, we're in a high stress business if you think about it, with the things we do. So it's insurance.

#### Community Grants (5920)

I touched on it briefly when we talked about Town Poor. We use quite a few, if not all of these agencies for some resource or another. Some were very intimately involved with because of food, housing. We contribute to veterans organizations. And I believe you got a handout tonight. We do have one new request. So the majority of these agencies we funded, there was one new one that came in. It's called Millstone Wildlife Center. It came in through our Animal Control Officer, and I believe you have a packet that has the rationale and the request. And the request is for \$1,500. It is not currently in the proposed budget. So that's something if you were inclined to do, you'd need to add it.

Vice-Chairman Morin asked, do you know, if we use them at all? The Town Administrator replied, I believe the Animal Control Officer uses them because that's for wildlife. Vice-Chairman Morin said, oh Windham, I'm familiar with it. The Town Administrator said, not your dog, not your cat, but some of your other animals that need to be housed. Selectman Guessferd asked, how much was that? To which the Town Administrator replied, \$1,500.

Selectman Roy then said so I have a question. We didn't get any requests from either the American Legion or the VFW. The Town Administrator replied I did not receive anything in writing from them.

But, I still put them in the budget because you had funded them last year, so I didn't...Selectman Guessferd said, I was going to ask why all these zeros and then we're still budgeting. The Town Administrator replied, we send out a letter to everybody saying if you want to be part of the budget, send in a letter back to us by date specific. I had them come in as late as last week. Why? I can't I can't explain that, but I don't want to short shift anybody. So I just made sure that at least we level funded to where we were last year because, you know, organizations come to depend on us.

Selectman Roy said I'm in favor towards funding the VFW and the American Legion regardless of request. The Town Administrator then said matter of fact, I think you introduced it last year. They didn't even put in anything and you introduced it. The Board funded it. And this year we sent out a letter, but we didn't get a response back. But I'm not going to assume, you know, I can't explain what goes on at their agencies. I'm just saying, you know, we gave them one. We're just trying to look at, you know what we what we funded this year's appropriations for. And then I figured, well, we'll carry it forward. You know, you have others that ask for more. But I heard the word level funded. These are charitable or these are grants basically from us to them. So we held the line. The Board's free to change these if you'd like. I'm cautious with some of them like the you know.

Selectman Roy then said, oh, I do have another question. I'm sorry. Just occurred to me the Nashua transportation thing. Are we going to be able, do we have enough money to cover that? Because I know last year we had to add money to it. The Town Administrator replied, if you recall, we went from \$16,000 the previous year to \$28,000. I didn't get their request yet, but I have to assume at this point \$28,000 is in the ballpark of what we need. I suppose if something changes, we could take it up with the Budget Committee, because once it leaves your hands, it's out of your hands. But I didn't get anything, so I'm I at least level funded them to the higher level that they asked for last year.

Selectman Dumont asked is that just the elderly transport? The Town Administrator replied that's handicapped folks that particular folks. So what it is, it's a subsidized program for elderly and or disabled. So, you know, there's subsidies out there, federal government or whatever. But then there's rideshare. A lot of these folks pay a \$5, I think, payment, but we subsidize it. Merrimack subsidized it. Nashua subsidized. Selectman Dumont replied No, I'm good with it. I just want I just wanted to make sure I knew what it was. The Town Administrator replied, yeah, it's believe me, the people that depend on it really depend on it. Selectman Dumont replied, no, it's valuable, that's for sure. Like I said, I just wanted to. At first when I saw it, I was thinking the bus system over there. The Town Administrator replied it basically can take folks over to appointments over there, or we have folks go to the adult day program over here, or they may go to an adult day program in Nashua or Merrimack, or they have mobility issues and they need to go to some sort of doctor or some sort of appointment they can get on a regular schedule. It's pretty much a regular schedule type of thing. And believe me, I've talked to folks who have used it and it's pretty much their only lifeline. So again, I didn't see their request yet. I don't know if they don't have their act together, but I couldn't not fund it because it will bite us if we don't for sure.

So again, the only new one we had was the Millstone Wildlife, which I did not add in because I didn't want to presume anything. But if you wanted to, you could add \$1500 or some other number to the appropriation. Selectman Dumont said that request come from them? It came from the Police Department, right? The Town Administrator replied, It came through our Animal Control Officer. She works closely hand in hand with them. Again, you'll get animals that they're not a dog or a cat. So we're not boarding them or they need to go to rehabilitation. It's it's it serves the area. Vice-Chairman Morin added, and they're the only ones around. Selectman Dumont asked, what else is the alternative I mean. The Town Administrator replied, I don't want to say it on TV.

Selectman Dumont then said, I just had one other question. Maybe it was just the one that was in the book was at \$78,900 for for funds requested. And the one that was in the handout tonight was \$95,400. The Town Administrator explained so for fiscal 24 those are the appropriations you approved. When I went to the fiscal 25 funds requested, I did not get in writing requests for the things that say zero. So it just adds to \$95,000. But if you go to the next column, I funded the ones that forgot to ask for the money, if that makes any sense. Selectman Dumont replied, yeah, I'm asking so the bottom number there below that. \$78,900. The one that

was in there that was in our booklet. Was just a typo? The Town Administrator replied, I'm not sure what you're looking at. Selectman Dumont replied, total community grants, paid under fiscal 25 in the booklet at \$78,900. Either way, it doesn't make a difference. Selectman Guessferd replied oh your looking at the original one, yeah. Selectman Dumont then said, I just didn't know it. Was that just a typo? Because it looks like everything was just roughly the same. The Town Administrator then said, oh yeah, Food Pantry. As I told you, I was getting I was getting people sending me requests up until last week. But you already had your books. I see what you're saying. I was still getting requests through last Friday. But you had already had your books. And it's just when I start changing pages on you, it gets a little difficult. Selectman Dumont replied, no, I appreciate this. I just want to make sure if there was what it was. The Town Administrator then said but the right now in the budget is \$104,884. Selectman Dumont replied, I understand that. I just didn't know which one was missing. The Town Administrator said, going forward there will be as updated as I can make it for the Budget Committee.

Vice-Chairman Morin then said, so just to make it clear, because we did not get requests from the VFW and the Legion, do we want to make a motion to add that back in? I know he's got it in there, but we didn't get a request that way. It just the Board did it versus a request. Selectman Dumont said I'm find with it being in there, but do you need a motion? Selectman Roy said, I would support that. I make that motion okay. Selectman Guessferd seconded the motion to fund the FY25 Community Grants for the Hudson VFW and American Legion. The Town Administrator then said, could I make one suggestion? You might want to consider anybody who has a zero to make sure they're in the budget. Selectman Dumont said, if you're going to do them, do them all. The Town Administrator said, the Nashua Transit didn't submit anything yet. Hudson Fish & Game and the Big Brothers, Big Sisters. Those are all perennial agencies. They did not submit. I just if you're doing that, I just think. Vice Chairman Morin asked, Selectman Roy, would you amend your motion? To which Selectman Roy replied, Sure. What am I what what is the verbiage that I should use? I guess I'm asking Steve that question. The Town Administrator replied so we're funding Big Brothers, Big Sisters, the Hudson Fish and Game, the Nashua Transit, the American Legion, and the VFW. Selectman Roy said, I'll amend to that. Selectman Guessferd seconded the amended motion. A roll call vote was taken. Carried 4-0.

The Town Administrator said, you did, Big Brothers, Big Sisters. That was \$3,000. You did Hudson Fish and Game. That's \$500. You did Nashua Transit. That's \$28,549. You did the American Legion, Hudson Post 48. That's \$1000. You did the VFW, Hudson Post 5791, \$1000. Vice-Chairman Morin asked did you say Millstone too? The Town Administrator replied, I did not because that's a separate issue.

Selectman Dumont was recognized and said I was just going to ask before we get on to that. And I mean, I'm fine with the motion, but was it do you need a motion? I mean, if it's in the budget and then we approve the budget. Vice-Chairman Morin replied, but they didn't send us. We did this basically by request and we got requests from them. But as Selectman Roy had brought those two forward in a motion last year. So just to keep it consistent that the Board approved it, that's all. Selectman Dumont said, I just didn't know because when you start getting into the nitty gritty, do you make a motion about everything or are you or are we making a motion. Are we approving the budget at the end? I put it in as an assumption. I just don't want anything to get missed. If you're going to make a motion about something, then you do, you know. Vice-Chairman Morin said well, they just didn't give us a request. So they didn't ask us for anything. We're just supporting just.

The Town Administrator said, I think this is probably the only spot you're really going to see this because it comes outside of us. Everything else we did, we do this. I can't control what they send me. Vice-Chairman Morin said, and the thing is, when we finalize the budget as a whole, it will finalize this as a whole. Selectman Dumont replied, that's what I was figuring. It would just happen anyways that way, but yeah, right. Yeah, I'm fine with it either way. I just wanted to clarity.

The Town Administrator said, if you wanted to consider the millstone, you would have to make a separate motion, because that is, I did not assume that in the budget that would be an addition to whatever's here. That's entirely up to you folks. Vice-Chairman Morin asked anybody like to make that motion? I'm looking at it. We use them quite a bit, and with the support that we have in this town for conservation land and looking at the type of animals that go to this facility, I think it kind of fits right in. Selectman Guessferd made a motion to add in \$1500 to the Millstone Wildlife Center to cost center 5920-259. Selectman Roy seconded the motion. A roll call vote was taken. Carried 4-0.

Patriotic Purposes (5930)

I believe that wraps up community grants if there aren't any other questions. Patriotic purposes. We make contributions to Old Home Days, Old Home Days fireworks and the Memorial Day observance and parade. And this is level funded.

Vice-Chairman Morin asked, do you know how long it's been since we've raised this? Especially with the way costs have gone up? The Town Administrator replied, so at some point, and I can't remember the year, it was \$5300. And this was probably 15 years ago. Vice-Chairman Morin asked do we want to do anything with this line?

Selectman Roy asked, what do you think Dave? Selectman Morin replied this line basically supports the whole the whole town. It's probably the two bigger events that we have, the Memorial Day Parade and Old Homes Day. You know. Selectman Roy replied, yup, I understand that. I just I'm just looking for your thoughts about how much you might want to. Vice-Chairman Morin replied, I was going to I was going to allow questions first.

Selectman Dumont was recognized and said, so I don't think it's a bad idea. I think, quite frankly, I think more people believe that Hudson funds these in totality than than we actually do. But would it be a good idea to maybe try to get some actual numbers? You know what the actual cost for Old Homes was? What the actual cost of the fireworks were? Or do you want to just kind of. The Town Administrator replied I think I think time is probably not in your favor. I think you're better off just making a motion, and I know you're acting blindly, but whatever you're giving is more than you're giving now. I think if you added maybe go to the parade to go to \$2,000 for the parade, maybe go to, you know, \$2200 for the old home days and go to \$3000 for the fireworks. You're probably in that range. Vice-Chairman Morin asked so what's the what's that total?

Selectman Dumont said say even even \$1500. Another \$500 bucks for each of them. The Town Administrator replied, yeah. I think that's not unreasonable. It's been it's been a good 15 years. Ms. Labrie said so \$5600 to \$6600. The Town Administrator, Selectman Guessferd and Selectman Dumont said, no, it would be \$7,100. The Town Administrator said, extra \$500 each. The three of them. Ms. Labrie asked, how many are there? To which the Town Administrator and Selectman Dumont replied three. Ms. Labrie replied \$1500. Yeah. All right. Got it. Selectman Dumont made a motion, Seconded by Selectman Roy to this to Patriotic Purposes 5930-260 to allocate an additional \$500 to the three activities; Memorial Day Parade, Old Home Days, Old Home Days Fireworks. A roll call vote was taken. Carried 4-0.

Other Expenses (5940)

The Town Administrator explained, Other Expenses are sort of a catch all, but amongst there is the main phone system. If there is equipment rental for the postage meter, for example. Contingency. The Board of Selectmen has a pretty modest contingency number here. That's for things that we can't anticipate or plan. And also we also have Contingency. As you recall, we talked to you twice a year about it earned time payouts. If and when we get into a situation, we have some money if we need it to help fund that. Typically it's funded through every department, but if we get into trouble, we could draw on a bucket here. If we don't use it, we don't spend it. Vice-Chairman Morin asked if the Board had any questions. They did not.

Hydrant Rental (5960)

The Town Administrator explained, Hydrant Rental. This is the cost to the Town for having a fully charged hydrant system of over 1000 fire hydrants in town. So it's quite simply goes to the Water Utility, the Water Utility maintains it, and they charge back to the town. Selectman Dumont asked, so this comes out out of there, that cost share? The Town Administrator replied, so basically that this is a revenue into the Water Utility because the Water Utility maintains all the hydrants. When we when we took over the Utility back in '98, we wanted to keep everybody whole. So we kept this on the books, but we've reduced it quite a bit. It used to be \$600,000. We got it down to this number because we could, but there's still got to be some skin in the game because again, the Town's benefiting from a fully charged system which the Water Utility is maintaining. Selectman Dumont replied, and the maintenance of that system is what is what this number is because it's build out? The Town Administrator replied, it's basically the Town's share of the maintenance of the system. That is correct.

Selectman Dumont then asked, do we handle hiring those subcontractors or does the or does that still fall under White Water? The Town Administrator replied, typically for the typical maintenance it's done with White Water, our contractor. So there's there's all kinds of things they have to do; including painting them, testing them dry, checking them. Selectman Dumont then said, I guess I was more thinking about when they have to rebuild one. You see, a lot of times there's a third party there outside of White Water. The Town Administrator replied, well, it depends on when you, yeah that's a different.. that's different than maintaining them. Typically if a developer comes in we make them put the hydrants in. Selectman Dumont replied well yeah that's why I said, I mean our system is built out any new developments, obviously they're putting it in. The Town Administrator replied, but we have to replace existing hydrants. And it's not an inexpensive proposition if we have to replace the whole thing. Selectman Dumont replied, right, no that's why I was wondering. The Town Administrator said, and the Water Utility carries that cost. Selectman Dumont replied, okay. I just didn't know what the what the process for that was. The Town Administrator said, it's on the Water Utility side. But again, there's a charge back to the Town because I think there's over at this point there's over 1000 hydrants, public hydrants. Private hydrants pay a hydrant fee too. But it's private. Selectman Dumont replied, okay, I'm good thanks.

Seeing no further questions from the Board, the Town Administrator said, So I think that's kind of what we had scheduled for tonight. I don't know if you want to do any more. When I say any more we could look at Revenue if you wanted. Revenue is non-property tax revenue. We could do it now. You could do it later. But it's towards the front of the book in the summary section. And the only reason I bring it up is because I think I want to make a recommendation. If you recall last week, I think it was last week, we looked at the tax rate and we looked at how much of the fund balance we were going to take and decided to take. \$1 million in this budget is \$900,000 I believe. I think we should go to the same million dollars next year. We can support it. We can. We can do that. We have the fund balance to do it. And I think it keeps things more even. Selectman Dumont asked, so it's a separate a separate million or? The Town Administrator replied, no, I'm adding 100,000. So if you go to this Revenue Budget and I don't know what page. I believe it's page 13. If you look at page 13 in the Summary Section of the book. It's it's called use of Fund Balance. It says \$900,000. Once you get to page 13 it should be page 13. Selectman Dumont said, oh, okay, I know, And so that's the same thing that we just basically approved. The Town Administrator replied, you just used \$1 million this year. What I'm saying is I put \$900,000 in because. Yeah, just put another \$100,000. And that way we'll bump that up to be equal year over year. I think it definitely benefits the taxpayers to do so, which would make take your revenue from \$18,035,038, to \$18,135,038. I've already bumped up, we've already bumped up the interest on our investments because we know we're doing great there. So we we're always conservative, we're always trailing a little in case things tail off tremendously, we don't want to be ahead of the curve. But we did bump that up. But I think you can safely bump up the Use of Fund Balance for your Tax Rates. Selectman Dumont made a motion, seconded by Selectman Guessferd to change the Use of Fund Balance by \$100,000 from \$900,000 to \$1 million, moving the Revenue from \$18,035,038 to \$18,135,038. A roll call vote was taken. Carried 4-0.

The Town Administrator said, I think, in fairness, you need to listen to the Police and the Recreation tomorrow night. I don't think Assessing has any outside the budget, but you'll hear the rest of the warrant articles. You'll hear the rest of the outside the budget requests. So tomorrow night, if we have time, you could start tackling, looking at those things and what you want to do and what warrants you want to afford at this point. Or if we don't have time, we could append it to the regular meeting of the 24th. But I think at that point in time, you really do need to decide where you're going to be, because we have to start turning the crank, updating everything, getting the books prepared for the Budget Committee. And we are first this year. So I just I put that out there. Any little bit of thing we can do, and I think we've done everything we can pretty much do tonight we should do.

And tomorrow night you'll have, like I say, Assessing Police and Police is a pretty good sized budget, but if we have time, you can start looking at the outside the budget request because you'll have heard from everyone. And again, you saw the warrant articles that we have so far. And again, the only ones I'm not aware of are the two for the labor contracts. Just a reminder. We are meeting tomorrow evening because we needed to change from Thursday, which was originally the schedule. Till tomorrow.

Vice-Chairman Morin asked, Selectman Roy, do you have anything else you'd like to add? Selectman Roy replied, I do, it's got nothing to do with the town. But I want to congratulate my niece and her husband on the birth of their the little boy today. It happened while we were on air. Yeah, a little healthy little boy. Charlie. The group congratulated Selectman Roy's niece and her family. Seeing no further discussion, Selectman Guessferd made a motion to adjourn at 9:16 pm. This was seconded by Selectman Dumont. A roll call vote was taken. Carried 4-0.

5. ADJOURNMENT

Motion to adjourn at 9:16 p.m. by Selectman Guessferd, seconded by Selectman Dumont. A roll call vote was taken. Carried 4-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Absent \_\_\_\_\_  
Marilyn McGrath, Chairman

\_\_\_\_\_  
Dave Morin, Vice Chairman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Bob Guessferd, Selectman

\_\_\_\_\_  
Dillon Dumont, Selectman

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the October 18, 2023 Meeting

1. CALL TO ORDER - by Vice-Chairman Morin the meeting of October 18, 2023 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE led by Police Captain Steve McElhinney
3. ATTENDANCE

Board of Selectmen: Dillon Dumont, Bob Guessferd, Dave Morin

Selectman Roy had an excused absence.

Chairman Marilyn McGrath had an excused absence.

Staff/Others: Steve Malizia, Town Administrator; Jim Michaud, Chief Assessor; Tad Dionne, Police Chief; Dave Cayot, Police Captain; Steve McElhinney, Police Captain; Lisa Labrie, Finance Director; Beth McKee, Town Accountant; Jill Laffin, Executive Assistant

4. BUDGET PRESENTATIONS

Vice-Chairman Morin recognized Town Administrator Steve Malizia for an introduction. The Town Administrator began by saying, So as everybody's aware, this is the third evening of our budget review. Tonight we'll be going through Assessing, the Police budget and the Recreation budget. I believe we've gone through all the other budgets, so we'll talk about those budgets, any other budget requests they have and any proposed warrant articles.

I would like to start, I talked to Brian yesterday. He identified an area in the Planning Board, part of the budget. If you recall, the other evening, we removed some monies out of the Planning Department. We have a corresponding removal out of the Planning Board because when he looked at it more closely, he said, gee, we really should do the same thing. So I'm proposing that you make a motion to reduce the account 5572-214, Notices/Newspaper Ads by \$2,000 from \$3,400 to \$1,400. Selectman Dumont said, quick question. Do you have what page that's on? The Town Administrator replied, Land Use tab, Planning Board. See the line there it's got \$3,400. He went on to say, it's reasonable to at least take that down \$2,000. Selectman Dumont replied, no, that makes sense. The Town Administrator then said, because when you look at that same line item, it shows zero. So we think it's prudent. And he identified it. So I just wanted to get it out there because it's just \$2,000 we can remove. Selectman Dumont said, yeah sure I'll make that motion, to which Selectman Guessferd replied, I'll second that motion. Motion carried 4-0.

#### Assessing (5410 & Warrant Articles G & P)

The Town Administrator addressed the Board saying, now we'll turn to the first presentation of the evening. It's the Assessing Department. The Assessing Department's under tab 5400. This cost center basically is the Assessing cost center. Mr. Michaud is here to answer any questions. I do believe the predominance of this budget is obviously labor and benefits, as we've talked before based on contractual contract numbers. And he has a zero funded budget here other than the labor and benefits.

Town Assessor, Jim Michaud began by saying, Good evening. Steve just took my opening line. Outside of the 100's flat on operating expenses, as Steve said. The 100's would be the salaries and the retirement system and some medical. We have no outside the budget requests. It's fairly flat as far as the budget is concerned. Vice-Chairman Morin asked, any questions? To which the Board replied, no. Selectman Guessferd added, I looked at this and yeah I'm good.

Warrant Article G - Funding for Property Revaluation CRF

The Town Administrator then went on to say, so then we should turn your attention, he has several proposal articles and I believe if you go to Tab G in the back this is looking to put, I believe it's \$25,000 into the established Capital Reserve Fund for Future Property Revaluations. As you're well aware, we're required by New Hampshire law to revals at least every five years. So what we try to do is put money in this so that we don't get hit with a large bill in say, the fifth year. This also allows us, if we need to do something in the period between the five years, we can we can do at least something. So again, this is a pretty routine, pretty regular request. And the voters have funded it for the last quite a few years.

Mr. Michaud replied that's correct. You you have the amount that's currently in there now. And you know, at five years at \$25,000, it only gets us to \$125,000. So it's kind of important to not take a year off. Right? And so you want to make sure you have enough not just for 2027 if not earlier, but also you're looking at the next one after that a little bit. So you don't have to tap budget necessarily to do it. You can do it off the Capital Reserve.

Selectman Dumont was recognized and said, your estimate. Oh I'm sorry. Go ahead. You're estimating roughly obviously a possible cost of 186,000 for that next one? Mr. Michaud replied, correct. I'm assuming some inflationary effects. You know we principally have two contracts. Right? We'll have one for public utility. That's what we've done in the past. Public utility and cell towers. And then the other one would be for all the other residential, commercial, industrial. Selectman Dumont replied, I'm good. I'll set.

Warrant Article P - Elderly, Disabled & Blind Exemptions

The Town Administrator explained, The other article is under tab P and it actually if it goes forward it'll actually be three separate articles. We're looking, Mr. Michaud is recommending, we revise the Property Tax Exemption for the Elderly, for the Disabled and for the Blind. I think I'll let him speak to it, but I believe it's been a few years since we've adjusted numbers. And given the fact that our valuations rose, we'd like to try to at least be somewhat equitable to keep our residents that need these exemptions or at least keep them qualified.

Mr. Michaud replied that's correct. So the income well, I'll deal with the income and asset limitations first, because when we requalify, folks, we have to do that at least once every five years. So we could do it every year. We do it once every five. And we've we've lost some folks. Right? Our assessment review year was last year. When the State comes in and looks at everything we're doing. And so we're required to requalify and our our income and asset amounts haven't changed since 2018. Right. So now we're talking 2024 right. Six years just on CPI alone on Social Security increases would justify some increase in the amount of the income allowed. So you allow a higher threshold on income for single and married; You A could potentially qualify more people and potentially the people that lost it on our last go around could regain it. I've given a pretty extensive spreadsheet that looks at a lot of area communities, a lot of numbers. You know, we're trying to stay somewhere in the moderate range of the area communities. You could justify going higher right, by based on this data. You know, I kind of went down the middle of the road, moderate approach. I don't recommend an adjustment to the assets. Assets, we're right in the middle range in the assets at \$160,000. And that's usually not what keeps people out. It's the income amounts that keep people out.

Mr. Michaud went on to explain, and then consistent, what we've done in the past, our Blind Exemption amount, the exemption and our disabled amount of the exemption and the disabled income and assets limits, we track the E one, the first level age category for the elderly. So we traditionally track them the same. And not every community has a Disabled exemption. Right? That is really optional. Everybody's got a blind, everybody's got an elderly. So there's a lot of math in there on the second page. And also in my in the text of the memo, I lay out how much it could cost us. Right? So \$50 million in value is, in value, is a penny on the rate. Even with these even assuming a 10% increase we're at like 39-40 million. I mean we're still not at a penny. So that's the the nice part per se, of having a nice big tax base. Right? But also keep in mind that if we do a reassessment and things go south, these things probably aren't going to be lowered. Right? So there's a little bit of a hedge on that. Right? You want to go to too high up. Right? But I think it's a rational basis for supporting. They have to be three separate warrant articles, but for supporting three separate warrant articles to increase those for 2024. Vice-Chairman Morin asked, any questions? Selectman Guessferd replied, no, I think that makes sense. Seeing no further questions, the Board thanked Mr. Michaud for coming in.



Police (5610-5673)

The Town Administrator said, so the next cost center we're going to be looking at is Police tab 5600. And the Chief is here. Captain Cayot is with him. Chief is here to speak to his budget. So, Chief, what we've done is we've gone through the budgets and at the end we go through the Out of Budget Requests. So budgets, each cost center. And then at the end the Out of Budget Request.

Police Chief Tad Dionne addressed the Board saying, yes, absolutely. Okay. Thank you. First I'd like to single out my appreciation to my Administrative Coordinator, Sherrie Kimble, who couldn't be with us tonight. Captain Cayot, Captain McElhinney, Captain McStravick, Jana MacMillan and Master Patrol Officer Jason Downey and IT Director John Beike, for helping us through the budget. Without their assistance, this would be very difficult.

Chief Dionne went on to say, during the Fiscal 25 year budget process, my staff and I focused on recruitment and retention, training, safety equipment and police facility while trying to keep the same standard of excellence, the police servants, with the level of funding. By the end of this year, we expect to be down, by the end of October, we expect to be down five officers. This year we did hire six new officers. Unfortunately, we have a net gain of one because we've had five retirements or resignations. But I'm very optimistic that we'll hire more before the end of the year, and I'm positive we will hire more in the end of the fiscal year and continue that into FY25 to become fully staffed.

We are focusing on recruitment. That means utilizing best practices to get our brand out to our candidates across the United States. Interestingly enough, the other areas we focus on will also help us with recruitment and retention, and that includes good training, good safety equipment, and an excellent facility. The first six months of FY25 will mark the last year the increase in training that's been put on by the LEAC Commission. When the State government asked us to follow that Commission and increase training hours from eight hours additional for each officer to 24 hours additionally. So that basically is two additional days of officer.... and I say additional training because we already have several disciplines that we have to have training about what in which is firearms, use of force, defensive tactics. Also, while trying to implement this and get all these new training in, we have to look at training supplies. Those are also cost increases. We try to offset that with grants, with federal and state funded training, and also with asset forfeiture whenever possible. We also concentrated on continuing the need to replace our safety equipment and fund other equipment, which will help us effectively and efficiently police the town. That includes Tasers, body worn cameras, rifle rated shields, AEDs, drones, etcetera. Some of these things will address in an outside budget request.

With the increase in the size of the police facility, we need to focus on increasing costs in order to run this facility. That includes maintenance contracts like for instance, fire suppression, HVAC, the generator. It also includes janitorial supplies, water, gas, electric and yes, thank you. As mentioned before, we will be presenting three outside budget requests for your consideration. The first would be with our safety equipment regarding the Tasers and the body worn cameras. The second will be requesting we requesting with the increase of the size of the building to actually increase facility budget, to maintain the building and run it. And then last would be more safety equipment, our AEDs or automated fibrillation defibrillators are expired in 2025, which means they're no longer going to be supported for repairs and maintenance. So we have to go to a next generation. So we'll be looking to to address that one item as well at a one-time purchase. I'd like to, I know you guys have looked over the budget, so I'd like to just go through it section by section and then present the outside budget requests after that. And I'll be happy to answer any questions as we go along.

The Town Administrator said, so 5610 is the Administration for the Police Department. I believe it starts on page two. Page two is the summary. And again, this one I believe has a -2% on the operating part. And again the labor benefits are just clearly labor and benefits. Most of that's....Chief Dionne explained, so the only I'll quickly note that our Small Equipment Repairs, which is 5610-203, we did we did reduce that for \$500. We finished upgrading all our aging radars. So we were able to reduce that line. And then 5610-214 Newspaper Ads/Notices. We did increase this line by \$500 in order to in order to compete with recruitment. Yeah, we have to advertise. We use an Indeed.com. We try to use a premium section of that so that we get top candidates, top ad searches. So I don't believe we increased or decreased any other, I'm sorry office. Other Office Supplies 5610-303. We reduced that by \$1,000. That's just based on usage, where we normally do use a lot of DVD and

thumb drives for discovery. But body worn cameras, for instance, is a web based discovery for the Attorneys. So we don't we don't need that supply. So we're able to reduce that. And I don't know if anybody had any other questions on 5610. Selectman Guessferd replied, you hit all the stuff I was looking at.

The Town Administrator said, 5615 is his Facility, the Police Facility. This is not taking into account he has an outside the budget request for the addition. But this is basically a facility. Again, the operations part is no increase. The labor part is the labor and benefits. Chief Dionne explained, so with 5615, we kept everything pretty much level the way it is, because we do have to address some of the facility concerns in the outside budget. So I don't know if you had any questions on any of those lines in the facility. Vice-Chairman Morin asked, this include the addition? To which the Chief replied, that's correct. Vice-Chairman Morin replied so you'll be okay? Chief Dionne replied, well, the the outside budget request we'll be speaking about that. The Town Administrator added, so that's kind of separately for separate considerations. Selectman Guessferd said this is for the current facility. Chief Dionne agreed.

The Town Administrator said, so 5620 is for Dispatch. Vice-Chairman Morin said, before we get go anywhere. If we're going to have the addition just just the question why didn't we just put it in? The Town Administrator replied, because he couldn't meet the parameters. Chief Dionne agreed adding, yeah, I wouldn't have been able to meet the parameters. Vice-Chairman Morin replied, okay, I understand, but we got kind of no choice. That's why I was asking. The Town Administrator laughed saying, unless you don't open that part of the building. Chief Dionne replied, I think it was procedural, I think. That was my thought we were just. The Town Administrator added, everybody really strove to kind of come in at that level funded. Vice-Chairman Morin replied, understood yep. The Town Administrator added, but the reality is you're going to have to do something.

The Town Administrator went on to say 5620 so this is the Dispatch again a zero increase on the, and they have a pretty modest operating budget. It's predominantly labor over here. And again that's contractually driven with benefits. Chief Dionne asked, any particular questions on Communication? There were none.

Patrol 5634 - The Town Administrator explained, this is obviously the largest account I believe they have, 5634. And they had a slight decline in the operating budget portion. But obviously the labor piece goes up again. It's where folks are on the salary scale, benefits and all that goes with that.

Chief Dionne explained, so in in this particular in our police line, the Sworn Personnel 5630-211, we went from zero up to 15. I'm sorry. What was it, \$1,000. So we had a \$1,000 increase in our blood alcohol tests. So that's traditionally we weren't charged for doing those tests. And we're not only being charged now, but even those have gone up. So we're looking at about \$150 a draw on a serious bodily accident injury. A serious bodily injury accident, which we have, we do have a number of those a year. So certain hospitals charge and certain don't. And if they're being if somebody's being evacuated to a hospital, that's not our call where they're going. So if we end up, if that ends up being the person that we need to request blood from, we're getting charged if they're at a certain hospital. So so that's why we added that there. And then if you do

5630-402 Automobiles - we were able to reduce that line by \$5000. Over the last couple of years we have overspent that line. But it was for the need for a shortage of police cruisers and the ability to get some at a lower value right away. So our our fleet is up to date and we're not, with the shortage of staff, we are just not pushing the mileage per year right now. So we don't we do not anticipate overspending this line at all. We've also been able to upgrade detective vehicles with using asset forfeiture as well. So I don't. And we're going to continue kind of that kind of line. So I don't believe we're going to overspend this at all. We were able to reduce it by \$5000. And I think that covers the changes we had in that. But I don't know if there's any other questions on. The Town Administrator added, but bottom line, you were still about 1% less than last year. And the predominant like I say, is labor accounts, the benefits and salaries. But when you have vacancies, we have to budget for those vacancies with with the max benefit package, because you may attract someone that has that. And if you recall, we also had that petition to article to add the the officer. So that's now in the budget. Just so you're aware that it'll also be in the default budget because the voters voted for it. So just just pointing that out, it's not just in this case just benefit. Just, you know, there are some vacancies. We have to just plan for those accordingly.

So after that it's 5640, Investigations - This is just purely operating budget. I believe there's no salaries here. And it's the same number he's got the same year over year. Chief Dionne added and in particular 5640 the only we overspent one of the lines. 325 and that was because we we bought a fuming changer for the new addition out of our crime scene line. So that was just an expected.

The Town Administrator continued with Animal Control 5650 - I know we all know what a great job the Animal Control Officer is doing. Chief Dionne agreed saying, that's true. Very true. Yeah we had no changes on that one. The Town Administrator replied, yeah, no changes on the operating budget. Selectman Guessferd said, large salary and benefits amount but that's that's. The Town Administrator replied contractually. To which Selectman Guessferd replied yep.

The next one would be Police Information Systems. This is the it that we talked about last night with Mr. Beike, so I believe we're all set. We should be all set I think was....no, pardon me. That's not the that's not the IT, that's your Records Division. So basically has the two, the two full time clerks and you have a part time clerk. Chief Dionne replied, for that? No, that's in the prosecutor one. So yes, it's two full time clerks. The Town Administrator added and that's basically salaries and benefits. They have a \$200 operating budget. So that didn't that didn't change.

Support Services 5671 - The Town Administrator said, I believe there was a modest increase here. The Chief explained, yes if I could in line 237, we added \$5,000. That is our Training budget. That is the expectation that with the additional hours, 2024 marks the year, the calendar year marks the last year for the LEAC increase in the training, additional training hours that officers need. So that obviously would be the first portion of fiscal 25. So we added \$5,000 to budget anticipation for that. question.

Vice Chairman Morin asked the Chief, under that, did you add any wellness training training since we've got the Wellness Officer and we can do stuff with that? Chief Dionne replied we're sending the Wellness Officer this year to Florida for a conference. So we anticipate continuing training with him all the time. He's also he's he's constantly searching for like right now he's he's identified training for our peer to peer support. He's identified training for our our our Critical Incident Stress Team. And he's in the process of trying to come up with a policy for a Critical Intervention Team. So we're he's working that all the time. We have a line as well for the wellness position. It's a modest line of \$1,500 as well that we have added to the budget. So yes, in essence, yes, that he would be part of that training. Vice-Chairman Morin then said, okay, so next year we should expect something to see that everybody's getting some type of wellness? Chief Dionne replied, everybody gets wellness training. Vice-Chairman Morin replied, right. But but there's got to be outside stuff that we can bring in. Now that we've got somebody to coordinate, that we can do some much better training and so much more, more care for our people. Chief Dionne replied, yes, yes. And I think it's funny, we actually had this conversation yesterday. He's looking at, he's looking at a contractual issue with an outside person now. And we're looking at seeing what we can do there. He just sent me it yesterday. Vice-Chairman Morin replied, I know that it's been was brought to me that there was a I don't even know what it's called, tell you the truth, Chief, but one of the firefighters had pursued it through the Fire Department. Chief Dionne replied that's what I'm speaking of. That's what it is. Selectman Morin replied, all right. Chief Dionne added, so, yes, we're on the same. Absolutely.

Chief Dionne asked, any any other questions on services 5671? Selectman Dumont replied, I guess just just an explanation so that the \$1,000 increase on Other Professional Services. Chief Dionne replied, yes. Good question. So thank you. And I don't know why I didn't highlight that one. Right now the exams in order to get a valid reliable exams. The price has gone almost through the roof. And we still need for entrance exams and promotional exams a valid reliable exam. So we are we're Cpt. McElhinney shops around for them but we came up with the best options. There's still an increase in the budget line and that's why we added that. Selectman Dumont replied, yeah I mean it's right below that obviously the Office Supplies you took away a thousand. So you know washes out. But I just figured I would ask just because it's in there. Chief Dionne replied, that's correct. And I think we actually added the Wellness line at 340 as well. The \$1,500 for that as well.

Selectman Guessferd was recognized and said, this is just more of an editorial thing, and I've seen it in a few other places later on as we go through your budget under 340, it's \$1500 and it goes to \$1500 and it

says 100% change. So some math issue, some software issue there or something. Chief Dionne replied I don't know where. The Town Administrator replied probably because it was zero the years before. I think it's a relatively new thing. But year over year it should just be the same. Selectman Guessferd replied, yeah I just yeah, there's a few of those in the, in the budget. To which the Town Administrator replied, no matter how much you look at this there's always so yeah. At least it doesn't say zero divisible by zero because sometimes that shows up. It drives me nuts.

Crossing Guards 5672 - I believe you have a full complement of crossing guards. Chief Dionne replied we have a couple of posts that are open, but we do have a full we're at, I think nine now. So we have a few posts open. We have a good applicant right now that's in the process as well. So we're we're very close. Selectman Guessferd replied That's great to hear. Chief Dionne replied it is good. Very good news.

Police Prosecutor - Chief Dionne explained, prosecutor, legal clerk, victim witness advocate. Those are all full time positions with benefits and the part time legal clerk. The Town Administrator replied and again, the operating portion is zero. And it's actually pretty modest on the whole budget. I think it's 2/10 of a percent just because of the mix of who's in there. Sometimes you put different people in, they have a lower salary, so it works out pretty well. And I believe our Prosecutor is working out very well. Chief Dionne replied, very well.

Selectman Guessferd was recognized and said, I have a question. When you look at the 1XX salary and benefits number for FY24, it says \$373,000. Then you go down below it says 393,714. I did the math and I guess it should be \$393,714 I'm not sure why that number up in 1XX for FY24 is \$20,000 plus lower. Chief Dionne replied, that's a good question. Selectman Guessferd then said, I mean, I added up all the numbers on the previous page for all the benefits and the salary, and it came up to the \$393,000. The Town Administrator replied, they call that a gotcha. Selectman Guessferd replied, yeah. Well again I know I'm being picky. Chief Dionne replied, no, no, no, that's quite all right.

The Town Administrator then said, \$396,938 was the number though. Bottom line. Selectman Guessferd replied \$394,000 the .2%. Vice-Chairman Morin asked, anything else? Selectman Guessferd replied, not on that section, no. Selectman Dumont replied, I'm good. Thanks.

The Town Administrator then said the last piece is the Police Station Debt Service. As you're well aware, we bonded that. So we have a bond schedule, it's a 20 year. This is year two. So just you're clearly seeing last year and then this year. Every year the the interest declines. So you're paying less interest. I believe it's a pretty level principal payment. So the principal payment will be the same. But interest you had the highest interest the first year. By the end of this you'll be down to like \$10,000. But for now, we have to amortize this over the 20 years. Selectman Guessferd said, another one of those 100% ones. The Town Administrator replied yeah, because it's the first year. You know, next year it'll. Selectman Guessferd replied, well, no, I mean, it says 100% and the numbers are the same. The Town Administrator replied yeah, it is the same at the top. Yeah I know yeah I agree.

The Town Administrator went on to say so after that, the IT piece which Mr. Beike spoke about last night. That's the 5677. So I believe we covered that.

### Outside the Budget Requests

#### Costs Associated to Police Facility Expansion

The Town Administrator started off by saying, And this is the cost associated, I think, with the expansion of your facility, that's what we have on the book. The expansion of the facility. Okay, so I think it's the \$33,076. Chief Dionne replied, okay, great. So on this one I do you all have a worksheet? I'm going to give you a new worksheet because I made a I made an error in my math. Sorry.

Chief Dionne explained, my original memo to the Board had a total increase of \$33,000, etcetera. The actual number is it should be \$35,176. And the error was made in a subtotal on the worksheet for the Professional Services highlight. I subtracted \$2100 when I should added, so the subtotal of Professional Services should be, \$3,376.66. And that's where my error was. So but anyways, that's why I've passed out the new one. Essentially

what I did was, what we did collectively was we took the size of the old building, added the expansion, got our gross square foot of 19,950. That represents an approximate 43% increase in the size of the building for us. So taking our actual expenses, for instance, in utilities, we took our actual expenses from from FY23, if we had the numbers at the time, we multiplied that out by the 43%. And that's what we gave the additional, the additional amounts that we would need. In 5616-206 for electricity, 5615-207 for water and sewer, 5615-210 for natural gas under utilities. And that represents what I do is more or less I rounded those off. So we would be asking for \$29,800 in the utilities lines. I don't know if you had any questions on that part of it.

Chief Dionne went on to say, then on Professional Services, obviously we have maintenance contracts. We were able to get a quote at the time we were putting the budget request together from PELMAC Service our security. So they were able to give us a quote. Everyone else was not able to come up with a quote at the time. So again, we used the same allocation to try to come up with that number. And we were looking for an increase in the Professional Services line of \$3,376, based on using the same PELMAC CINTAS and train, I should say, with CINTAS is our fire extinguishers, we were able to figure out how many we need for the building because they're already there. There's six new ones going into the building. So we figured out the average price for maintenance per cost, and we just we multiply that out to get that. That's a \$96 increase for the fire for the the fire extinguishers. But the total on that on the Professional Services line was \$3,376. And I don't know if anybody had a question on that.

And then the last one was Janitorial Supplies. This is a double a double conundrum. At this point, Janitorial Supplies have gone up almost 100% for toilet paper, paper toweling, things like that that we're using all the time, some of the cleaning products. But that said, we're already we've already overspend those lines the last couple of years because of that, we're we're we're still shopping around for for a less expensive product, as long as we get the same quality and quantity and often they they end up selling you less and charging you less. And wait a second, they're not apples to apples. So we got to be careful as we're trying to do it per sheet, per box, per pack and make sure we're getting the same. But anyways, what we did was took our actual from FY23, multiplied that by the 43%. And that's what we came up with the extra \$2,000 and that. And then of course, the total increase for the Professional Services/Janitorial Supplies and Utilities would be we were requesting \$35,176. And I know this is an estimate.

Vice-Chairman Morin asked, any questions? Selectman Guessferd asked, can we just put this in the budget? I mean, it doesn't make me, you know, think we need to. Vice-Chairman Morin replied we got no choice. The building will sit there and the Chief replied, we'll close it when it gets cold. Selectman Guessferd replied then you got to buy blankets. Vice-Chairman Morin added, we'll have the fans from the old building blowing heating for the new one.

#### Replacement of AED's

Chief Dionne explained, essentially our Automated Emergency Defibrillators are expiring in 2025, which is support for both software and for supplies and repairs. So we're we use currently we use G3 Cardiac Science automated ones. They were bought out by ZOLL. So there is a generator G five. That's the one we're looking for. It's a next generation of G5 Powerheart. It's the next generation up for that one. So we'd be using a product we're already familiar with. It's very user friendly and for a very small price which we have in the budget already, I can get the adapters for Fire. And I've already been in contact with with Deputy Chief Paquette. It's inexpensive and instead of us buying an adapter for every ad, we'd just buy the four that they would need. We'd buy it from our budget, give it to them for that. So we would we would have that ability to while we're working a patient, the Fire shows up. Let them take over with advanced treatment. They can they can use the same pads and same product and just hook theirs up at that point. So the the quote we received was for \$18,975 for that. And we were looking to add that to the outside budget request so we could bring our 11 up to date.

Vice-Chairman Morin asked, Chief Dionne, could you could you explain we had talked about this real quick the other day. Can you explain to everybody so everybody hears what they're doing now about putting limits on how long this equipment lasts and things of that, why we have to keep replacing all this stuff. The fire department's in the same boat that.

Chief Dionne replied, I would imagine the manufacturer is thinking at some, every one of these has some sort of life cycle, and they don't want warranty us or backers after they reach this certain life cycle, or they're facing new technology. So they're producing a new product and they're getting behind the newer product. And at that point they're stopping at some point, the support of their older products because like our Tasers, my older Tasers would have still worked, but they no longer will warranty us. They had like a \$10 million insurance policy with Tasers if they back you in a situation where it was properly used. So when they when the software is outdated and they're telling you we're not backing this anymore, that's that's an important risk aversion for us that we need to we need to go with the new. That's why we had to buy new Tasers. And we're faced with the same thing with with any product that has technology. And that's one of the reasons even body worn cameras, it's going to be the same thing. You know, the good thing we can get into a limited contracts with body worn cameras, but it's the same thing. They're all going to put out new generations, better product. And at some point they're the manufacturer is telling us when the life cycle is when it's the same thing with rated shields, they give you a lifespan for the shields for like five years. And it's like, I'm pretty sure they probably still stop something, but how do I, you know, how do we go home to someone and tell them, hey, we were using expired shields and they didn't work if something happens. But I'm pretty sure.....Selectman Guessferd interjected saying it's risk management, I mean it. Vice-Chairman Morin added, and it forces our hand. I mean, and you've got to have this equipment. Chief Dionne replied everybody's up against it. We are trying to offset that. Like for instance, we have some great heavy duty rifle rated shields, which we bought with asset forfeiture last year to help bring that bring, you know, bring those into into play without having to cost the taxpayer a cent. So but yeah, that's that's kind of where we're at. And for this, you know, when you look at that as percentage of our operating budget when it comes to someone's someone's life or something. The Town Administrator asked, and they're in the cruisers, correct? To which the Chief replied, yes. We use 11 to go out on patrol and we actually have one in the building. We actually have a generation five in the building already. So that's not expired. We don't have to replace that one.

#### Service Agreements for Tasers & Body Worn Cameras

Chief Dionne explained so we still have an existing contract with the Axon for our Taser7. And with Body Worn by Utility you still have existing contracts with them. FY25 will mark our last year in the contract with Body Worn by Utility, and we'd be on the hook for them at \$69,953 for for the body worn cameras and for Axon for the Tasers, our contract for that year would be \$35,293. We have typically gone through a warrant article on this over the last few years for this this amount, we're trying to get it into the budget and as an outside request, because these are expenses that we have to pay every year.

I don't foresee body worn cameras going away. I think that just even speaking of the supervisors and the lieutenants, it's helped. It really helps us just even with a complaint against the law. We were talking about it today. You know, one of the officers was being rude. We play the video. They weren't being rude. We even asked people they want to watch it. They don't want to watch it once we tell them we have it on video. And and that's just one aspect. I mean, there's been training value in it. There's certainly transparency. You know, it certainly helps us with discovery. And so it's been it's been great on that aspect as well. And you know, instead of us trying to present a case where we're, you know, something happened and this person really had a had a bad effect and started kicking out our cruiser windows. We have it on video now. So it's a little bit different when you can see what what the officers are kind of facing when they're out there. So I don't foresee that going away. It was one of the recommended unfunded but recommended at the time mandates from the LEAC Commission, as well as to have body worn cameras. It was the only one we hadn't accomplished at that time when we got them. The Taser7 are you know, it's an it's an excellent option in a very bad situation that is less lethal. So.

The Town Administrator then said, unfortunately we didn't make it into the budget because to default budgets. So it kept being outside outside. Last year I believe we funded it by putting money in the reserve fund and then immediately withdrawing it. Chief Dionne replied that's correct. That's what we've been doing. The Town Administrator added it's never been in the budget. I can't put it in the default budget is the issue. You may also consider, if you're looking at this maybe on Tuesday or whatever, maybe another warrant article where we're trying to put the money in the reserve fund. We do the same thing we did last year. That way you hopefully the voters vote for it. I think they see the value in it, but that's something we can discuss. That's how we did it last year. You could certainly put it in the budget. My concern, if it's if you go to default, it comes out and then we

have to find the money for it. So I'm just trying to play the odds. And they supported capital reserve funds last year. Maybe that's the way to go for this year. I'm just suggesting it. But certainly we can discuss it. Selectman Guessferd replied, yeah, yeah. Because I mean, if you had it like last year, it's highlighted. So people see it, they know it, they understand it. Yeah. But if it's just an additional cost in the budget it creeps that budget up a little bit more at some point, there's a, there's a place where the citizen goes, no. The Town Administrator replied, we clearly, I think we clearly need this and this will be the fifth year. So it's not like we're giving these back. But I'm just trying to look at what your odds are if you do it one way versus the other way. So just a thought for when we get to that.

The Town Administrator then said, and I don't think you have any warrant articles. To which the Chief replied, I do not have any warrant articles this time. No I don't. We might have one I guess. The Town Administrator replied, well that would be a Board decision. But you didn't have anything else on top. To which the Chief replied, No, I do not. Seeing no further questions for the Chief, the Board thanked Chief Dionne, Captain McElhinney and Captain C

Selectman Guessferd then said, you guys were at the top last year. Got the facility. Chief Dionne replied it's changed a lot since you've been so you got to think about coming back. It's just unbelievable right now. Selectman Guessferd replied, I want to come back over. Chief Dionne added, we're starting to see finished millworks going in and now it's really coming to life. You know, drop ceilings hanging. It just looks good. It's starting to look nice. Selectman Dumont said, it's all starting to tie together. I was watching the videos. It looks great. Chief Dionne thanked the Board. Seeing nothing further the Board thanked the Chief for coming in.

#### Recreation (5810-5839)

The Town Administrator explained, so Chrissy is here for the Recreation budget, which we all know. We all know the programs that that the Recreation Department puts on. There's a lot of excellent programs for a wide range of citizens, from seniors to little kids. I believe Chrissy has two out of the budget requests. Because she has so many small departments, it's probably best to take those as we complete the major departments. So her first department would be Administration, which starts on page one. And that's 5810. That's Chrissy herself, her administrative folks, the salary and benefits. And I believe it's down one and one half percent for the operating piece of it.

Vice-Chairman Morin asked, any questions? Selectman Guessferd said, there's two small accounts that have. One of them went down. One of them went up the Lodging and the Registration Fees for conferences, basically. Ms. Peterson replied, yes, exactly. it's just kind of flipping due to the inflated fees for them. So just kind of swapped it a little bit.

#### Outside the Budget Request - Convert Two Recreation PT Office Assistant Positions to One Full Time Position

The Town Administrator then said, so one of the outside the budget requests pertains to this cost center. It's to take the part time Rec office assistant. And I believe you had two. Two part time and make it into one full time. If you look at the scope and what they do in the year round nature of the recreation programs. And again, this is many years ago, started as a part time gig for the Recreation Director. It's been full time. I think Christy will speak to you, but I believe it believes it's time to consider going to full time so we won't have to part time. We'll just have one more full time. And I think that would work for your department. So she's provided, the Rec Directors, provided the rationale. We've done the cost. And there's also the job description to give you examples of the duties. But it's a small but mighty department that has a lot of activity. And not only that, but they you know, they will backstop the Senior Center, for example. So it's not just sitting in the office, it's going over to the Senior Center. If you do any of the programs, you'll see them there at night. You'll see them at the comedy, you'll see them on the field. So there's a lot that goes on here. And I won't speak again for you, but I'm just trying to point out that it's, you know, there's quite a lot that happens there.

Ms. Peterson then said, I appreciate that. Everything you said is absolutely true. We do have two part time positions, currently. We one position is currently open though. So I'm requesting the Board to consider to transfer it to one full time position and replace of the two part time. Just to offer a little bit of history. I believe it

was FY16. It might have been FY17. The voters had voted to make the part time office assistant position full time. So as a result, the insurance benefits were added into the budget a couple of years later the former recreation director director at the time had restructured the staff and essentially divided the full time position into two part time positions. Kind of like a job sharing. Now, fast forward to current days and looking at FY25, based on the growth in the needs of the department, it would be more conducive and cohesive to have a full time person rather than a part time person or two part time people. Essentially two part time people work different days, different hours, and you kind of get into that situation where the left hand is not talking to the right hand. So it just kind of keep things running a little bit more consistently and absolutely be a huge help for me. So due to due to the two part time positions already being, the salaries being in the budget, my request is specifically for the insurance benefits to be put back into the budget, which at most, depending on which benefits and insurance packet should be at most \$41,000. The Town Administrator then said, again, because we max out.

Ms. Peterson asked, anyone have any questions? Selectman Dumont replied well, I guess just just for clarity. So by putting those two positions together you're looking at someone with an average annual salary around \$37,000. Ms. Peterson replied, yes.

Facilities - The Town Administrator explained so the next cost center would be the Rec Facilities. This is the Community Center. But this is 5814. Page 10. And I believe it's got a modest increase because again, supplies and the maintenance things go up. Fire Alarm Maintenance whatnot. Again, this is the Community Center which gets a lot of usage. Ms. Peterson said, it's also the Senior Center too. The Town Administrator replied, Pardon me, I forgot. Yes. It's the Senior Center too. Any questions?

So the next center will be the Supervised Play. This is the big summer program. It's cost center 5821, I believe. Again, it's a modest bump up into some of the field trip costs that we have. Those are pay as you go. So I will also point out that we've budgeted \$160,000 of revenue for this cost center. So those are summer fees. Those are cookout fees. Those are field trip fees. Pay as you go. So for a budget of \$122,913, we're getting \$160,000 worth of revenue. She has an outside the budget request for this because I believe, and I'll let you speak to it, But I believe we're looking at increasing counselors and whatnot. Ms. Peterson replied, correct. Counselors and operational costs.

Outside the Budget Request - Increase Supervised Play Operating Costs and Increase Salary

Ms. Peterson explained, so the Recreation Department, the summer program has been running for two, two summers now since it was closed during the Covid 19 pandemic for a couple, a couple of years. With that said, the current budget is not reflected to the inflated fees that have occurred since 2020. Minor increases, of course, have been made over the past few years within the budget parameters and restrictions. We, of course, also had a couple of default budgets in there as well, but it's definitely becoming increasingly difficult to continue to provide a quality service to the public with, with the current budget. So my request does kind of increase both or suggesting to increase both the seasonal salary portion as well as the operational costs.

I would like to add that this past summer we had record breaking numbers. We had over 500 kids registered. We've never come close to that. In the past to look at the summer itself. It does cross over fiscal years, but if you were just to look from June to August for our eight week program, we had record breaking revenue of \$180,000, which is \$50,000 more than in the past. So I very proud of the program, but as I said, it's just becoming a little bit challenging to kind of keep up with the inflated fees. So this past summer, I did have to decrease a couple of the field trips that we go on due to the transportation, the bus fees, mileage, depending on which trip would kind of kill us a little bit. So I had to be very selective which which location we would go on and kind of consider keep everything a little bit closer, which is not a bad thing, but even the vendor fees of the locations, that became a problem too. So looking at this year, worst case scenario, if we kind of kept things where it is now, I'd be afraid that we would have to cap the amount of participants. And I really would not want to do that because it's it's no...Ms. Peterson asked Vice-Chairman Morin, do you have a question? To which he replied, I don but I'll wait til you're done.

Ms. Peterson continued saying, And then the other portion would just be the, the, the salaries portion to kind of keep a safe counselor to child ratio, especially on field trip days, which are our biggest trips. We usually run two



different field trips for younger kids, one for older kids. It's really critical that we keep a safe number. I this part of this proposal is to add an 18th counselor to the lineup. We currently are budgeted for 17 counselors, 4 CIT's and then a few substitute counselors and CIT's as well. And then the other the other half of that would be the current salary ranges from \$13.25 to \$14.00 for our full time counselors. And part of this proposal is to increase the hourly rate for the counselors, the full time counselors of the eight weeks to \$15.00 an hour. I think it's important to kind of get to a competitive, somewhat competitive rate to attract and secure qualified people. You know, the staff that we have is essentially they're the ones that are responsible for the safety of our young community members. And I think it's important to put a value on that, so.

Vice-Chairman Morin then said, just so I'm understanding you, we're making more on this than we're spending? Ms. Peterson replied, yes. The Town Administrator added, right now we've budgeted \$160,000, even with this addition to the budget we're still less than...inaudible. Selectman Morin said, that was going to be my question. The Town Administrator added she took in even more money next year.

So we're conservative when we estimate okay. So with with the budget that she's proposed with this addition, you're still under the \$160,000 of revenue that the program itself is generating. Vice-Chairman Morin replied, and I just wanted to make that clear. And the other thing is, if we add this on, is there going to be any increase to the summer campers that we have come in? Will there be an additional charge because we're raising the budget? Ms. Peterson replied, I mean, it's something that we could consider. I think that the rate that we're at now I'm comfortable with it moving forward. You know, we've increased it, you know, pre-COVID. So I think it will be okay. Vice-Chairman Morin replied, All right. I just want I just want to make that clear so people understand that we're really not raising the budget. We're covering this okay. Thank you. Any questions.

Selectman Guessferd replied, yeah. It's funny, as I went through your budget, the thought came to me immediately that, you know, you're going to need some increased staff or something to cover the record numbers. As you mentioned, you had record numbers, and I was glad to see that you had you had thought through this and added this in here. You know, obviously the thing you want is you want safety for the kids, right? So did you experience this summer were there were times when it was kind of overwhelming for the counselors a little bit? Ms. Peterson replied, I wouldn't say daily when we're at the Community Center, which is, you know, where we we have the program. Where it would get a little bit trickier, it would be on on a field trip because the participants, the parents, the community, they do not need to tell us that they're coming. It's basically drop in, you know, you register, you can come at any point except for field trips. We obviously have to pay ahead of time. So we know, like let's say 150 are going on one trip, 100 are going on the other trip. But then that leaves an unknown number that are just going to come in and not go on the trip and stay. So we always have to keep a 1 to 10 ratio. You know that the field trip place is always kind of suggest 1 to 12, but we shoot for 1 to 10. You know, it makes me feel a little bit better as well. But I did have some some substitute counselors, some substitute CIT's. So that kind of helped with having extra bodies at obviously at the Community Center. And then I'm a body as well. So you know, we factored that in as well. So but yes. So it does get a little bit a little bit difficult. And sometimes the staff you know it's an eight week program. A lot of them are college students. So you know we do face, you know, their own vacations and things like that too. So yeah. Selectman Guessferd replied, okay. Yeah. No that's that was good. It was well thought out I I'm happy with that. Thank you.

Vice-Chairman Morin asked, anything else? Selectman Dumont replied, I just want to make sure I understand. So the total outside the budget request is at the \$30,000 or is it all line items added up together. Ms. Peterson replied, so the total budget request for that one is \$30,000. I just broke down. Operational costs would be \$12,000 and then eight. Did I do that right? And then \$18,000 for the salary. Selectman Dumont replied, yeah. I just want to make sure looking at it that it wasn't obviously the, you know, the seasonal salaries, transportation and everything else you have listed above. So at first when I was looking at I was like, well, that's a lot more than \$30,000. And then I see the just the bottom line supervised increase. So I just want to make sure I understood it correct. I'm good. Thanks.

The Town Administrator went on to say, [Ball Fields 5824](#) - if you're all good with that, the next one is ball fields. Again, we produce revenue. This was a slight decrease. Probably a couple less softballs or something. But this

is 5824. And again this is the men's and women's predominantly the men's and women's leagues for softball which are very (inaudible).

Next one has 5825, I believe is the Instructional Tennis again a popular program. But we basically we don't hire folks. We hire an organization that tennis association that takes care of it. But it's been very popular with all age groups, right? Ms. Peterson replied, all age groups, including adults. So it's a collaborative program. So it's great.

The Town Administrator said, next 5826 is Lacrosse looks like a decline there. And some of the some of the costs again pretty modest. Just a coordinator type salary. And then everything else is program related dues fees equipment. But again a reduction of looks like what.

Vice-Chairman Morin asked, any questions on any of those before we move on? There were none. The Town Administrator went on to say, Basketball which is 5831, probably one of our most popular programs, if not the most popular. Ms. Peterson said, it's definitely up there. Soccer too. Extremely popular. Selectman Guessferd said, amongst the adults as well. Very competitive. The Town Administrator said, extremely popular. So all age groups I mean all age groups. Ms. Peterson said, actually we started a senior basketball as well. So we very young first grade up to our senior citizens Yep. So very popular. The Town Administrator then said, and then Soccer, which is equally very, very popular. I know because I coach both through my, through my years, years ago. Again, that's pretty straightforward budget there. I think it's slightly up, but you know, ref fees and whatnot. Ms. Peterson added, and that's really just to account the numbers being up in general. More balls, more trophies, everything. So. Selectman Guessferd asked, does this represent an increase in the membership and the participants or just an increase in fees for referees and things like that? Ms. Peterson replied, no, it's actually the the participants, to be honest with you. I mean, I did slightly increase, but it was last year, so it wasn't actually this year for the referees but the participant numbers, we have 580 kids playing. So last year we broke a record with having 500. This year we're we're through the roof. But with with that comes more trophies, more shirts and all that stuff to buy.

The Town Administrator said, I believe the next cost center is the senior, the Senior Center just we have the Senior Coordinator in there. So salary and benefits. And I believe the budget itself had a very modest decline of about 4.7%. Selectman Guessferd said, just a couple of things. Just one of the two that that kind of standout are telephone and equipment rental. This is a Senior Center, right? Ms. Peterson replied, so the telephone, telecommunications, the 5835-208 part of the the telephone was being actually billed under the summer program, under subscriptions, which we don't have that account. So this year I moved it back to where it should be. So that's that's the increase for that.

Selectman Guessferd said, the other was 221- Equipment Rental. Ms. Peterson replied, that is the lease amount. We went to a smaller copier. Selectman Guessferd replied a copier okay. And then we have that pesky 100% that came back again.

The Town Administrator said, next is Teen Dances 5836. I believe that's level funded. Again, these are pay as you go. 5<sup>th</sup> or 6<sup>th</sup> grade still? Ms. Peterson replied, yes. The Town Administrator said, you've never lived, until you chaperone one of these things. Selectman Guessferd laughed and said, I've lived, yes. the Town Administrator then said, it goes by fast for the kids. It goes by really slow for the adults. Believe me. It's fun. It's fun to experience. Been there done that a few times. Ms. Peterson said, you should come out of retirement and come back. We always need chaperones! The Town Administrator laughed and said, just the AXE Cologne alone will kill you.

Anyways, after that, it's Community Activities which I believe covers your comedy nights predominantly, right? Comedy nights, father, daughter, mother, son, Bunny Bash, all that, all that sort of stuff that you put on that the community really enjoys. And again, just a modest decline on, on overall on that. Ms. Peterson added, we don't need police details anymore. We behave ourselves at Comedy Night. Selectman Guessferd replied, Selectman Guessferd said, Yes. I've been to a couple of them. Oh yeah. Yeah they're a good time. One coming up on the 11<sup>th</sup>. 11<sup>th</sup> probably sold out though right. Ms. Peterson replied, almost a couple people did have to do a refund. A conflict came up so some games were added to their support. Selectman Guessferd then said, So if you

didn't get your tickets, get them now. The Town Administrator then said, I got my table. And I think with that the last one was the IT but Mr. Beike went through IT. So I don't believe there are any other cost centers. And I don't believe you have any separate articles. Ms. Peterson replied, Nope. So that's the Rec budget. Seeing no questions from the Board, they thanked Ms. Peterson for coming in.

The Town Administrator then addressed the Board saying, Okay, that wraps up the budget for tonight. Vice-Chairman Morin said, Um, due to the fact that we have two members that could not attend tonight, we cannot go over the out of budget requests or the warrant articles. And we do have a regular scheduled meeting on Tuesday night, which at this point, is it a good spot to give us time to review those. Plus we may have a nonpublic session also. So if I could get a motion to limit the amount of additions that we put on the agenda for the next meeting, that way we can make sure that we get this budget done and out of the way and get the books off to the Budget committee as soon as possible. Selectman Guessferd made a motion to limit the amount of new business on the Tuesday (10/24/23) meeting, and Selectman Dumont seconded it. Carried 3-0.

The Town Administrator then said, so you'll you will receive summary documents, just so you know, so that you'll know where we are going. The Finance Director will update everything. You'll get the documents. You'll get the the list of out of the budget requests. You have it in your book, but we'll make sure it's highlighted and see the warrant articles are on the summary document. So we can certainly go through that. We want to do the out of the budget requests first because you may move something to a warrant, come back in and then go then go do the warrant article. So that's probably what I would recommend. You have taken care of the revenue. You've seen all the detailed budgets. So now you're looking at the bigger picture.

Selectman Guessferd made a motion to adjourn at 8:06 p.m. this was seconded by Selectman Dumont. Carried 3-0.

## 5. ADJOURNMENT

Motion to adjourn at 8:06 p.m. by Selectman Guessferd, seconded by Selectman Dumont. Carried 3-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

Absent

\_\_\_\_\_  
Marilyn McGrath, Chairman

\_\_\_\_\_  
Dave Morin, Vice Chairman

Absent

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Bob Guessferd, Selectman

\_\_\_\_\_  
Dillon Dumont, Selectman

## HUDSON, NH BOARD OF SELECTMEN

### Minutes of the October 24, 2023 Meeting

1. CALL TO ORDER - by Vice-Chairman Morin the meeting of October 24, 2023 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE led by Deputy Fire Chief Francis Enos

3. ATTENDANCE

Board of Selectmen: Kara Roy, Dillon Dumont, Bob Guessferd, Dave Morin

Chairman Marilyn McGrath had an excused absence this evening.

Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer; Scott Tice, Fire Chief; Fran Enos, Deputy Fire Chief; Jim Paquette, Deputy Fire Chief; Lisa Labrie, Finance Director; Beth McKee, Town Accountant; Gary Gasdia, School Board Member; Jill Laffin, Executive Assistant

4. PUBLIC INPUT

1) John Hayes, Litchfield Resident, Secretary of Southern NH RC Club

Name is John Hayes. I live in Litchfield. I'm the secretary of the Southern New Hampshire Radio Control Club, and I would like to speak to the Radio Control Club versus the solar at the landfill. My time in radio control started back when I was a junior at Alvirne back in '71. And I've been in this world of radio control ever since. And the history of the Club kind of goes back when I started with the Club, we were flying at the Kashalanas Farm down at the end of Executive Drive in Hudson, down by the river, looked to the left and the Friary was right there. So we go back quite far. We we had a flying site also down in Pepperell at the Pepperell flying at the jumper school, and that we had to leave there for obvious reasons. Airplanes and jumpers don't mix. We also had a field in Nashua called the Hall Farm. It was taken over for developers. They turned it into condos or houses. We had a field in in Bedford and that was also given up for houses and and such. And finally, before the Hudson site, we were in Litchfield and that's now a golf course. So again, developers took the land and we lost. So we're sincerely hoping, after all the work that's gone into the site in Hudson, that we get to stay. We've been there for 23 years. We've done a lot of work developing it. We've done a lot of work with the FAA, and I've gone through and I've done some some math. Based on the \$210,000 that's expected for revenue from the solar panels, and that winds up looking like \$0.70 a month for each resident of the town. And if you take the 2.67 that the census says people per household that winds up being \$2.67 a month is what they'll realize from that \$210,000. I would like to think that what we do is worth something because we can we can contribute to the town. We've been asked to stay low profile over the years, and we certainly have. Many of you probably didn't even know we were there, but we'd like to be able to offer to the town our as a resource, the club. So that's, you know, that's that's what I have to say. And I'm hoping you'll take that into consideration when you make your decision.

Selectman Roy spoke up saying, I have a quick question. How much space do you need to to run your operation? Mr. Hayes replied, well, we we fly off the top of the landfill. We have two runways up there and a helipad. And we operate those two runways and we've got shelters up there. We keep our tractor there, we maintain the site. It's manicured, you know, so it's well taken care of. We've also been eyes and ears for the recycling center down below. If anybody came in after hours we would let the the Public Works know. So we've been a resource in many ways.

Vice-Chairman Morin then said, I don't know if you can answer this question, but do you guys have an event coming up? Mr. Hayes replied, oh, we just had an event a couple of weeks ago. Yes. We wanted to just make sure you could still go with that this year. Vice-Chairman Morin replied, that's why we're asking. Mr. Hayes replied you know we we had a couple of weeks ago, but we, we, you know, keep trying to have events. It's tough scheduling around the weather that we've been having this summer. But yes, we do.

Vice-Chairman Morin replied, Okay. Anybody have any other questions? Seeing none, the Vice-Chairman thanked Mr. Hayes.

2) Ed van der Veen, 9 Newton Street, member of Southern NH RC Club

Ed van der Veen, 9 Newton Street, Hudson, New Hampshire. I'm also here to talk about the solar farm proposal for the top of the landfill. I've been a member of the Southern New Hampshire Radio Control Club for eight years. We are in support of obviously keeping the radio controlled airfield up there, but are open to maybe sharing the space as well. To answer your question, we use the top of the hill and we can fly over everything else. So there's some obviously shareable opportunities there. The site, as John mentioned, is very well done and maintained, and it carries some very difficult to obtain certifications that are just not easily replaceable. For instance, it's an FAA recognized identification area, which is something that the FAA has to approve and allows airplanes and drones to fly in a safe space away from other aircraft. We also have agreements with both the Nashua and Manchester Airports, because we are kind of in their crisscross pattern of air traffic, and we also have a 1000 foot ceiling for high altitude gliders approved, which very few radio controlled airfields have. So it gives an opportunity for people to, you know, have some, you know, a good hobby. It also gives people an opportunity to experiment with things and try new things and so forth. We the airfield has a lot to offer the Town of Hudson. It's for starters, it's a great recreational opportunity for residents, many of whom have been vested in the aerospace industry, such as BAE. We've had many members over the years, including including pilots, and we also have a lot of full scale pilots that that, that, that fly at our field as well. So they fly the big planes during the day, and then on the weekends they fly the small stuff and have a great experience with that. It's also a great learning opportunity for science technology and ROTC students, and we could obviously create some sort of joint venture between the High School and our club on facilitating that. It's also would be it doesn't currently do this, but it would be a great practice field for police and fire departments to practice flying search and rescue drones or anything that they would want to do in that area, which I believe is kind of an up and coming thing. So it's a, it's a great field. It's a great activity to help people do something that they're interested in. And we would appreciate you voting to help us stay there.

3) Cody Wojick, Salem resident, President of the Southern NH RC Club

Hi, my name is Cody Wojick. I'm president of the Southern New Hampshire Arts Club. The Executive Assistant asked Mr. Wojick to state his address for the record. Vice-Chairman Morin asked, do you have an address in Hudson? Mr. Wojick replied, for the record, I live in Salem, and obviously you know why I'm here and what I'm what I'm hoping for. And I just, you know, I want to say that I do think there is a tremendous amount of value that we add to the community, to this this club that has a lot of history in the area and to the hobby in general. I'll give a short anecdote. Somebody came to us who wanted to learn how to fly. Their eventual goal was to fly their model airplane very long distance over Londonderry. It was a Londonderry resident and we convinced him what a terrible idea this was. And he actually, he he he learned and he became a, a, a valued member of another club closer to where he was. And he's still flying. And I don't really want to think what would have happened, who would have been digging his airplane out of their pool if, if, if he hadn't come to us first? I also, I work as an engineer. I work on small UAVs or drones, if you can believe that. But in fact, tomorrow I'll be testing a small drone that is designed for search and rescue or fire or power line inspection at the the Hudson field. So there's there's obviously there's there's three options that we have right now. We've looked at the proposals and it looks like all the current proposals have our area of the landfill that we're using, and we need to continue to operate as covered with panels.

Mr. Wojick went on to say and so we have three options. There's yes, there's no or there's to push this off and get different proposals. I would imagine there are three other clubs that are in in New York that I happen to find the Binghamton Aero Modelers and Binghamton, New York, the Flying Knights in Bethlehem, New York, the Rockford County RC Club in West Nyack, New York. Those are all RC clubs that do coexist with solar panels. But obviously we can't land, you know, and operate and park where there

are there are panels. So, you know, if you look back at our presentation, you can see the areas that we use and we do carry insurance if we are to fly over the panels and there's any, you know, the rare case of any incident, it's we can certainly cover that. And another just just one more point I want to bring up. One of my best friends is a full scale airline pilot. And we also fly RC together. And he is an airline pilot. As a result of his RC hobby as a kid, I can tell you I'm an engineer as the result of my RC hobby as a kid, and I think these are professions that we're we're lacking in this country. And I think a club like the Southern New Hampshire group does a lot to to try to fill these roles. So, um, that's all I have if you have any questions.

4) Harry Peters, 2 Speare Road, Southern NH RC Club

Good evening. My name is Harry Peters, 2 Speare Road. I've been a resident of this town my whole life. And I'd like to give you all a just a brief description of how the field was built. A lot of town businesses helped us out during the during the build. You're all familiar with Nadeau? Nadeau's Farm? We asked Emory to come up and look at the field. And the weeds were like this tall. Emory came up with his plow, turned it all over for us. Went home and got another implement. Harrowed it, ground it all up, nice. Then Bill Tate came into play. He was a big part of helping us out. He donated equipment for leveling it and rolling it and getting it to the point where we could have it hydro-seeded. And Hudson Paving also donated some equipment too, to help out. John, John Grace and Norm Pelletier. Has anyone of you gone to the top of the field to look and see the site? You have? You see that we've got some fencing up. Safety fencing. Gate City Fence was there to help us with the fencing and have safety fences in place. You see the, we built some shelters with a metal roof so we can get under if it rains and keep our equipment dry. A lot of work went into the building of those two, and we have a storage shed that we purchased and brought up there for our lawnmowers and trimmers and whatnot. It's just that I would just like to say the flying sites are so hard to find, where you can coexist with the surrounding people. You're just so hard to find. I'd hate to see us lose this site, because if we do, I think it's the end of us. It would. They're just so hard to find. And we do coexist pretty well. We've been there 23 years. A lot of you didn't even know we were there. What else can I tell you? That's about it. I'm not a public speaker, so. But I hope I got my point across, and I tonight, I hope you vote to not push forward with a solar farm. Thank you.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

Recognition - 20 Years of Service - Finance Director Lisa Labrie

Vice-Chairman Morin asked the Finance Director to stand. As he then said, Lisa is the Finance Director and has been employed by the Town of Hudson since October 2003. Prior to her promotion to Finance Director in December 2020, Lisa served as the Town Accountant. Please join me in congratulating Lisa on her 20 years of service to the Town of Hudson. Thank you. Ms. Labrie replied, thank you.

Nomination/Appointment

Municipal Utility Committee - one member vacancy expiring 4/30/24.

Selectman Guessferd made a motion, seconded by Selectman Roy to appoint Karl Huber as a member of the municipal Utility Committee with a term to expire 4/30/24. Carried 4-0.

6. CONSENT ITEMS

Vice-Chairman Morin asked if anyone had any item they'd like removed for separate consideration? Seeing none, Selectman Roy made a motion, seconded by Selectman Guessferd to approve Consent Items A, B, C, D, E & F. Carried 4-0.

A. Assessing Items

1) Current Use Lien Releases: map 110, lot 51- A A&B Hampton Lane; map 110, lot 49, 2 A&B Hampton Lane; map 110, lot 52 3 A&B Hampton Lane

2) Current Use Lien Releases: map 105, lot 17-2, 201 Robinson Rd., map 105, lot 17-3 199 Robinson Rd

B. Water/Sewer Items

1) Sewer Abatement: S-UTL-24-04, m/1137/004/000, 2 Harvest View Circle

2) Water Abatement: W-UTL-23-01, 48 Lowell Road

C. Licenses & Permits & Policies - none

D. Donations - none

E. Acceptance of Minutes

1) Minutes of October 03, 2024

2) Minutes of October 10, 2023

F. Calendar

10/25	7:00	Planning Board	Buxton Meeting Room
10/26	7:00	Zoning Board of Adjustment	Buxton Meeting Room
10/31	6:00-8:00 PM	Trick or Treat	
11/01	7:00	Budget Committee	Buxton Meeting Room
11/07	7:00	Budget Committee	Buxton Meeting Room
11/08	7:00	Planning Board	Buxton Meeting Room
11/09	7:00	Budget Committee	Buxton Meeting Room
11/10		Veterans Day (Observed) Town Hall Closed	
11/13	7:00	Cable Utility Committee	HCTV Meeting Room
11/13	7:00	Conservation Commission	Buxton Meeting Room
11/14	7:00	Board of Selectmen	BOS Meeting Room

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on October 10, 2023

1.) Selectman Guessferd made a motion, seconded by Selectman Dumont to have the Fire Chief prepare a survey for the Board's review by November 14, 2023. A roll call vote was taken. Carried 4-0.

2.) Selectman Guessferd made a motion to adjourn at 8:33 p.m. this was seconded by Selectman Dumont. A roll call vote was taken. Carried 4-0.

B. Hudson Community Power, Power Procurement - HEAC - Decision

Vice-Chairman Morin recognized the Town Administrator who explained, Back on October 3rd, you heard from the Hudson Electric Aggregation Committee. They had several recommendations. One was to actually stand up the Hudson Power Coalition. The other was to enter into some agreements with CPCNH, which is the Community Power Coalition of New Hampshire. The Board requested or asked that all the documents that were presented were, of course, vetted by our Town

Attorney, and I sent those documents to our attorney. And from my memo for his his response, he sees no issue or no issues with no problems with signing the agreement. They're pretty dense and pretty complex. But his review of them indicated that it would be appropriate, should the Board wish to sign those agreements, or have me sign them, that that would be appropriate. Seeing no questions from the Board, Selectman Guessferd made a motion, seconded by Selectman Dumont Welcome to adopt the relevant Community Power Coalition of New Hampshire, CPCNH policies and to authorize the Town Administrator to engage Community Power Coalition of New Hampshire as Hudson Community Power's power procurement partner, as recommended by the Hudson Electric Aggregation Committee. Carried 4-0.

8. NEW BUSINESS

A. Public Hearing - Donation Acceptance - Walmart TV Donation

Chief Dionne was recognized and said, good evening. Just a brief history on this. Sergeant Flynn a few weeks back, was was approached by the manager of Walmart, asked if they could help us out by donating any equipment for us. He politely declined at first, and they insisted in. Captain McElhinney had a conversation with the manager and they offered to to donate ten television sets. And kind of timely at this point to with the renovation and the expansion of the building, they were the sets themselves are four 43 inch smart TVs. There's three 45 inch smart TVs and also three 55 inch smart TVs, and it values \$2,130. Happy to take any questions you might have.

Selectman Dumont asked, will they be just spread out across throughout the? Chief Dionne replied, great question. Yeah. So we use some in the the EOC/ training area, some in offices and some even probably one at the range, etcetera. They would definitely spread out throughout the building. Seeing no further questions, Vice-Chairman Morin opened the public hearing for the donation of televisions at 7:21pm and asked, anybody wish to speak? Seeing none, the public hearing was closed at 7:21pm. Selectman Dumont made a motion, seconded by Selectman Guessferd to motion to authorize the Hudson Police Department approval to accept a donation of ten flat screen smart televisions with a total value of \$2,130. Carried 4-0.

B. Litchfield Ambulance & Dispatch Updated Agreements

Vice-Chairman Morin recognized Fire Chief, Scott Tice. Chief Tice addressed the Board saying, thank you, Selectman Morin. Good evening everyone. Earlier this year, we realized that our Dispatch and our Ambulance contracts with Litchfield hadn't been updated in quite some time. So we worked with Litchfield to update these. Most of the language in the contract remained the same. Operationally, the two departments work well together. One thing we did change, we had a 30 day notice of cancellation that we increased to six months. So if either party wanted to cancel the either the contracts, it would give the other party time to plan and the revenues were updated. This has been reviewed by our legal counsel, and the Litchfield Board of Selectmen has approved it for the revenue. Our Dispatch currently we receive \$12 per call that would go up January 1st of 2024 to \$15 a call, and 2025 would go up to \$17 a call. And in 2026 it would go up to \$19 a call on the ambulance contract. We get all the billing from our Litchfield calls, and they also pay us a stipend on top of that to have our personnel and our equipment ready. Last year, we generated about \$138 a call. With the new contract in 2024, we would generate \$175 per call in revenue. In 2025, it would be \$195 a call, and in 2026 it would be \$215 a call.

Vice-Chairman Morin asked, any questions? Selectman Roy asked are we taking over the ambulance? Cuz when I read the thing, it almost sounded like we were doing their whole ambulance. Chief Tice replied, and yes, so they're there. So we do. We've dispatched for them and provide the ambulance service for a little over 40 years. Okay. So this is not a, it's not a change. It's not a new thing. We just our contracts had expired many years ago and we hadn't upped what we were getting from them. So this is going to help us generate more revenue and bring us back in up to date.



Selectman Dumont was recognized and asked roughly, for the dispatcher side, how long does a dispatcher stay on the phone? Or I guess, how much time of our guys is utilized per call? Do you have, like, a rough idea? Chief Tice replied, it's going to vary from call to call, depending upon the call for dispatcher to take in the information, put everything into IMC, dispatch the call, get all the information out 3 to 5 minutes. And then there's, depending upon the depth of the call, the seriousness of the call, how many units are responding, how much radio traffic there is throughout the call, a medical call. There's going to be usually one Litchfield company in our ambulance going. So there's minimal amount of motor vehicle action when they travel. There's going to be more resources going, more radio talk, more phone calls to be made up. After that, a fire is going to be a lot more in depth with the amount of companies responding, the amount of radio talk on the radio, the amount of phone calls, call mutual aid. So it kind of depends on the on the call. Selectman Dumont replied, okay. Thank you.

Seeing no further questions Selectman Roy made a motion, seconded by Selectman Dumont to approve the Dispatch Agreement between the Town of Hudson, New Hampshire, and the Town of Litchfield, New Hampshire, effective January 1st, 2024. Carried 4-0.

Selectman Roy made a motion, seconded by Selectman Dumont to approve the Ambulance Agreement between the Town of Hudson, New Hampshire, and the Town of Litchfield, New Hampshire, effective January 1st, 2024. Carried 4-0.

#### C. Firefighter Mandates

Chief Tice was again recognized and explained, Okay. Thank you. Back in June, the Board helped us out with all the openings we had at the firefighter position. They allowed us to allow lieutenants to cover firefighter mandatory overtime. That expired on October 1st. At that time, we expected to have all our positions filled, and overtime wasn't going to be an issue, but we still ended up with two of those positions open. We've had one firefighter go out with a long term injury, and with the recent retirement, once we move people up, we'll have another opening. So we're still seeing a lot of shifts go to mandatory overtime at the firefighter level in October. So far, we've had 71 shifts that were mandatory overtime. And in November at this point, we have 31 shifts that are scheduled to be mandatory overtime for the firefighters. These positions, because probationary firefighters are the very new ones, aren't allowed to work overtime. We have 20 firefighters to cover all these positions. So what I am asking is if we could allow lieutenants to start covering firefighter mandates from now until the end of the year, along with Firefighter Boudreau who's on probation. But he's he's ahead of the other ones. He was hired earlier in the year, so he's close to getting off probation. This would be something would be greatly appreciated by the Firefighters. Seeing no questions from the Board, Selectman Dumont made a motion, seconded by Selectman Guessferd to authorize probationary firefighter paramedic Gerald Boudreau and all Lieutenants the opportunity to work over time for a firefighter vacancy that would have otherwise been mandated through December 31st, 2023. Carried 4-0.

#### D. Solar Farm - West Road Landfill

Vice-Chairman Morin recognized Town Engineer, Elvis Dhima. Mr. Dhima started off saying, Good evening everyone. As you recall, about two months ago, the Board of Selectmen gave the green light to move forward with a request for qualifications to utilize the landfill where we have for a possibility of creating or generating revenue. The Board of Selectmen created a committee consisting of myself, the Town Administrator, Public Works Director, and Selectman Guessferd. We received 11 qualified packets. Out of those, five were short listed for the interview process. At the last minute, one of them pulled out because they were out of New Jersey and they didn't feel it was the right fit. So the Committee interviewed four vendors. Out of those four, we felt that the two really stuck stood out. You have

a little comparison there on the attachments. Long story short, the Town of Hudson is looking at a revenue of about \$8.45 million for the next 40 years.

The way that works for the vendor that's being proposed, that's been recommended to you tonight, is a combination of a revenue that you're going to get every year, no matter what, based on a lease agreement, about \$14,000 per year per kilowatt. On top of that, you're going to get some funds from pilot program, which is basically something to do with the taxes. We have to work that out. And then the rest of the revenue that you're going to get is through a credit basically for your, for for your bill. The Town is going to get 2.5MW out of that, and the remaining is going to go to the School Department.

Mr. Dhima continued explaining, we're looking at a significant size project 3.46MW. We were expecting somewhere between 2 to 2.5, but this particular one is really maxing out. So overall for the next 40 years, you're looking at \$8.45 million. It's a lot of money. With that said, you have three motions in front of you tonight to consider to move forward with a recommended consultant. This particular consultant has done the Manchester Transfer Station, or landfill. I reached out to them. I got nothing but great feedback. If they had a chance to do this again, they would hire them again. Authorize the Town Administrator myself to move forward with start working on a tentative agreement if this passes in March. If it does, great. If not, we move on. And then the third one is to actually have the Town Administrator start putting a warrant article together for this, which would be in line with the Verizon agreement that we already processed. Average you're looking at about \$170,000 a year, about \$15,000 a month projected revenue. In a nutshell, you could be looking at two warrant articles that you don't have to ask taxpayers to come up with money for something like this. Between this and Verizon, which is about 200 grand a year. So it's a lot of money. It's a lot of money we don't have right now that we could have. So with that said, I'll take any questions you might have and then we'll go from there.

Selectman Roy was recognized and asked, how much space does the solar panel farm take up? Mr. Dhima replied the solar panel is going to take the area that they're utilizing, plus some of the area that's not as steep. So the top of the field, it's basically taking all the prime real estate that's at the landfill. Selectman Roy replied, so it's an acre? Mr. Dhima replied, it's more than that. Selectman Roy then said, two acres? To which Mr. Dhima replied it's about 6 or 7 acres total. To which Selectman Roy replied, all right. now have you had any any discussions with the radio club here about sharing space?

Mr. Dhima replied, there's no sharing space. It's got to be utilized 100%. We did ask during the interview process the consultants. And there is no co-existence there. It's either going to be one or the other. They do not...Selectman Roy interjected asking why. Mr. Dhima replied, because they don't like to have flying drones, there's you're producing electricity, fuel, nitrogen, electricity, whatever they're using on the panels. They just they were not in favor of that. So it's either one or the other. And the prime real estate, as I said, is the top....Selectman Roy interjected asking was any of the the folks willing to to talk about sharing space? Mr. Dhima replied not that I got out of. No.

Mr. Dhima then said, and the area that's been utilized just so everyone has an idea is 10% or less. They don't like to use the steep slopes, they only like to use the flat area. And the flat areas are the areas that can be utilized are basically the top of the field, which is basically what they utilizing right now. And then a portion of the landfill, which is basically beyond the the liner or the capped area. And that's what everyone seemed to basically come to at the end of the day when they put the proposals together. So the only thing that might be out there is basically the access road that's currently there right now, and maybe just a quick roundabout for them to get equipment in and out of there as they're servicing this. But that's about it. There's no, there's nothing there that can be close to a field that they can land gear. All the equipment that they have up there has got to go sheds, staging area, launching pads, whatever they have out there that all has to get out of there.

Selectman Roy then said, so the helipad is that ever used, and maybe one of the Chiefs can answer, is that ever used as an emergency? Mr. Dhima replied, helipad is at the shooting range, not at the top of the landfill. That's my understanding on the GIS. So it's not the same area. It's outside of that. In addition to that, you cannot land anything on top of that because ambulance or something cannot get up there through

that access road. It's not it's not meant for for an ambulance. It's too steep to get up there. So if you need to have a helicopter drop over there, one we have on the GIS for internal use shows that it's at the shooting range area, which is right off the landfill. As you come in on the right hand side. It's a flat area. It's got a nice access to it. You can drive vehicles in and out of there, not a problem.

Selectman Roy then said, I don't know how the rest of the Board feels about this, but I'd really like to see someone make a concerted effort to share space with the radio. We've had a long term relationship with the community, or they've had a long term relationship with the community, and I'd hate to see that go away. So I would not be in support of this unless somebody was willing to talk about sharing space with with the Radio Club. Mr. Dhima replied, we asked, the answer is no. So I understand your position.

Selectman Dumont was recognized and said, two questions. The slopes. Why are they, why are they against using the slopes? You normally see that around quite a bit. Mr. Dhima replied, it's a good question. So when they do the engineering analysis, it appears that anything over 10% it starts putting pressure on the membrane. So why they'd like to have is something that goes vertically, not on the slopes. They feel that if you go anything beyond that and everyone give a different answer, like someone was ten. Someone was 10 to 12. 12 to 15. But the rule of thumb that we got out of the four that we interviewed is that stake at 10%, because the second you start getting steeper, you start, you start pulling on that fabric basically because these things are not super light. They're pretty heavy. And on top of that, some of these guys are proposing to put in a concrete platform to sit on. So basically if it's flat, it's just pushing down. If it's on the slope, it's dragging on an angle. So yeah, out of the entire area, it's not the entire area is going to be used, as I said, only in the flat area. And that but again, these numbers are projected of maximizing those areas that can be utilized. You start cutting into that. You're not getting the revenue now.

Selectman Dumont replied and just so everybody understands, the reason for them not using those slopes is because the fear of them damaging the cap that's there for the landfill. Mr. Dhima replied, yes. correct. Exactly. They don't want they don't want to do that because that will damage. They feel that they will damage the landfill. Correct.

Selectman Dumont then said, if they're using you said about 10 to 12% of the overall area. Do you feel as though it would be a question for both of you guys that the RC Club could create a different landing path outside of that area? Mr. Dhima replied, they're too steep. What they're looking for is basically something on the top. There's nothing else that can use there that I can see of. You know, they could utilize maybe areas that right now are being used for storage, but they'll have to remove the stuff. They'll have to figure out what they could be used in another area. But then again, you have something in the works for a Master Plan there to build a recycling center down the road. I don't want to be in a position where they're putting all this money in that they've been talking about, and then ten years from now, we ask them to move again. It wouldn't be fair to us. It wouldn't be fair to them. I think they had a good use of this field. It's very unfortunate it's happened, but we're looking at a significant amount of revenue to utilize here. And it's just it's just what everyone else is doing out there. They utilizing land that doesn't have any revenue and all of a sudden it's creating revenue. Selectman Dumont replied, I think it's a good idea. I'm just trying to think if there's any possibility.

Mr. Dhima replied, yeah. I've talked to Ed. I mean, I know Ed from the Planning Board, you know, I have a relationship with him. And, you know, we talked about some of the site that could be utilized. And I think one of the areas we talked about was the Zac's Field. But as you know, the Hudson Bears are looking to build a field over there now, again. All of a sudden they're looking to come back. I don't know if it's happened or not. They need to come in from the Board. But you as a Town have an agreement with them to let them utilize that area. So they can, they they're free to reach out to them directly and see if they can work something out with them, but the Hudson Bears do have an agreement with the Town for utilizing that. There is an area up there, 100 by 120 that could be utilized, but when we capped that area from the asbestos, we use it for an area that could be for warm up, practice, things of that sort if the main field is below. So, you know, we thought that could be one, you know, one way, one place that can go, but that's about it. But again, there's another party there that the Town has an agreement with that it's locked in for

quite some time. But they can they can call them and see if they can work something out. I don't have a problem with that.

Selectman Dumont then said, for this site though, outside of that 10 to 12% area, not obviously part of this project, you think there's any way for them to improve a section of that to maintain that area, or a section of a landing strip or anything like that? Mr. Dhima replied, I don't see it. Selectman Dumont asked, just because the slopes are too great? Mr. Dhima replied, well, not just that, but because you're now bringing a lot of dirt in to level that out. I'm not sure what they'll do to the membrane, and I'm not sure if it would be fair to ask these people to hire a third party to come up with the engineering to do that, to figure out if it's even possible or not. I think if these parties, you know, the ones that look at it for the panels are not willing to use it because it's too steep. I don't see how they can, but the area that's on the top right now is pretty significant. It's over an acre or two acres, probably two and a half acres. So I think what they're looking for is pretty significant. I'm not sure it can be accomplished on the side slopes.

Vice-Chairman Morin asked, any questions? Selectman Guessferd said, I want to make a few statements, having been on the the selection committee. Well, actually, I guess we'll first ask a question. So to kind of get us to timing. So in March, if this is passed by the by the citizens, how soon would the field be unavailable. Then after March, would there be a period of time before they start building? Mr. Dhima replied, yeah, yeah, they're looking at at least 12 months to get ready to figure this out to where they need to go and start getting the equipment out of there. Selectman Guessferd replied, Okay. So during that timeframe, the RC Club could continue to operate and try to find another site. Mr. Dhima replied yes. and we're pretty reasonable. What I would do is if this passes in March, we will get a schedule from the contractor saying, this is our timeline, this is where the permitting is going to be completed. This is where the design is going to be completed. This is where we think we're going to be at the site. The construction itself only takes about three months. It's getting the equipment, getting everything ready. Once we get that timeline, I don't have a problem sharing that with the, you know, with the club and just say, hey, it appears that you've got to get out of there by no later than X, Y, and Z, but I envision that they probably have somewhere between 12 to 14 months from March of 2024.

Selectman Guessferd replied, okay, okay. So so we have that that aspect of this. Now let me make sure that it's clear to everybody what we're doing here tonight. What we're doing here tonight is approving moving forward. But it's got to go to the vote. Mr. Dhima replied, correct. Selectman Guessferd continued saying, and if the citizens vote for it, then it proceeds. If they vote against it, then it does not. So there's another opportunity there to to influence people. Now I'm as most people who know me, know I am I'm an Air Force veteran, retiree, very supportive of of of aeronautics, of engineering, of I work at BAE Systems as, as well and it's I'm and I know along with everyone else here that we're all sympathetic to to their plight and that it's possibly might be the end.

Selectman Guessferd then said one of the other things that was confusing to me tonight is a number of \$210,000 was was brought up by one of the first speakers. And I didn't know where that came from. Mr. Dhima replied, I'm not sure either. Selectman Guessferd continued saying, the numbers that we saw. So so that's that was a little confusing. But I having been there and seen the numbers, I know what the numbers are. We are tasked with doing what's we believe is the will of the people in this Town. And and everybody's important. You're important. Everybody's important here. However, I think we need to leave it to the citizens to decide what's what's going to happen here. We had a tax increase. Everyone in this room who lives in Hudson, their taxes went up last year. We had a default budget. We came back. We don't have a default budget this year. We have to think about our taxpayers. And this town is, is historically very frugal. That's a good word. I'm I'm torn on this in many ways, but it is because I am very sympathetic. But my view here, I think in the end, is that I think we need to push forward, let the Town decide, come to Town Meeting and express your concerns, see if you can do something on on our local, our local TV station. Get the word out. You know, to to everybody who, who can who can listen to it. And I and I would I would hope that you might be able to reach some additional people. But I think having seen what I think is going to be a very, very good decision to save money for this Town and bring in some revenue, my view is that I think we need to put it before the the taxpayers. Thank you and I appreciate you all coming in tonight for to speak your mind on it. And I'm not I'm not, I'm not not sympathetic. I think we all understand it's a great activity.

Selectman Dumont was recognized and said one other question I thought of. The top of that landfill was that always flat? Was the who made the improvements to do that? Mr. Dhima replied, it wasn't us. So as I was listening, as they were describing what was done up there, it was before my time. I, I'm not sure what really happened. I didn't feel comfortable listening to what was said over there and what was done, especially if it was done after the cap. Hopefully there was some kind of oversight, but I think it's behind us. It's beyond this, but my understanding is from what I heard, is they put some additional fill up there on top of what was already there. It's probably why explains that, you know, some of the structures have something buried in there. Hopefully they haven't gone through the cap and all that. I'm not sure who oversaw that work, whatever work was done out there. But needless to say, the removal of these, if it moves forward, will be overseen by us. So make sure that obviously moving forward will be all set. In addition to that, this project will go through the DES permit as well, and the Landfill Bureau, which is a solid waste. So if they don't feel comfortable, they won't sign off on that.

Selectman Dumont then said, and I assume there would be some inspection of the integrity of the ground up there because of that? Mr. Dhima replied, yeah, yeah, by us. And then this gets also the vendor that we're getting because this came up a couple times, is going to put a performance bond, which means that no matter what happens to any of us here, there's going to be enough money there to have these things removed, you know, at the end of the life cycle. Not everyone offered that, but this particular one that's in front of you tonight will have a performance bond to make sure this gets out of there if we don't want to do it, if, you know, if we don't want to keep them in there. But yeah, this will go through the permitting process with the State. It's a long process. It's you know, we'll have to see what the final product look like. But are the ones in Town, ah, in the State have taken place. You know, Manchester was one of the big ones out there about the same size as ours. They were successful in that they have their own engineering firms who obviously will provide QAQC, but it's pretty straightforward. All the cables are above surface. They put everything above ground so you can see everything how the power comes in. You're going to have a main transmission line from the main entrance all the way down to West Road. That's how they're going to get to the main artery, and that's how they're going to get everything into it. And then based on that, as I said, we get 2.5MW, which our average use and the rest will go to the School if they agree to it. So they'll get a savings in their bill and we get a savings on ours. And on top of that, you get about \$50,000 a year, a check no matter what happens, it's basically a lease agreement, no matter what. It's a fixed income plus 2.5% increase per year as we move forward.

Selectman Dumont asked, do you have a deadline for these? Mr. Dhima asked, for what? Selectman Dumont replied, for these three motions; do you have a deadline on them that they have to be done? Mr. Dhima replied, I mean I like to move forward because you're in budget season and you need to put a warrant article together. But if you want to put it off, you can. Selectman Dumont replied, the only reason I ask and I'll be right up front, is I kind of have a problem with the thought that they may have put their own funding into making that now "prime real estate". If we don't know where or who did that, I would like to at least have that answer. I feel kind of bad about using an RC club's funding to improve a site, and then we take advantage of it as a town. I'm all for the Town making money and generating revenue. I think that's what we should be striving to do all the time, but I don't think it should be on the backs of a small club if that's the case. If it's not, it's a different story. But I do have a problem with the thought that they may have improved that and created that now prime real estate for us to take advantage of.

Mr. Dhima replied, yeah. I mean, if they did, you know, when they did that, it was obviously, you know, whatever they did was at their own, you know, understanding. I mean, I wasn't here when that happened, but I'm assuming they didn't say, you know, we're going to do this. And we want our money back if we get out of here. As I understand, there's no agreement right now between the Club and the Town. So, you know, we get people all the time that do improvements along the right of way, but they don't come back to town and say, I want my money back because I be pushes along. Selectman Dumont replied I'm trying to be fair. Mr. Dhima replied, no, I totally understand. But there is a line where you can do whatever you want in front of the front yard, even though we tell you that the property line is way back and then the bushes get ripped out during I mean, during the storm, during Thanksgiving, and they come back, I want my bushes back. That's not how it works. We told you where the property line was. So I understand what you're saying

and I'm all for fair. And I think this Board is probably one of the fairest ones I've had to work with. But at the end of the day, what does I really get to? So let's just say you come up with if you even find the information. That they did work for a month to three months. What does that mean? You're going to give money back? it's not like you, you know what I mean? Like I'm just trying to say like, what's the end, the end of that exercise? Selectman Dumont replied, on the same note that may also have been a mutual agreement to say that in the future, if the Town elected to do something that they were fully aware of, that that would change things. Mr. Dhima replied, but there wasn't one for this case, you know what I mean? They did the work on their own. I'm not aware that they had someone from Town.

Selectman Roy spoke asking how do you know that? How do you know? How do you know that? Mr. Dhima replied from what I heard in the discussions that I've had with the previous DPW Director, Jess Forrence. Because this was happened during the when Kevin Burns was the Road Agent and there was some kind of handshake agreement with the Town that was, you know, the Town Board or whoever gave the green light. But as far as who's putting what funding, what equipment, as you heard, there was none of that. There was a dollar amount put to it. And then you got that factor from 20 years ago to versus now. What that means, I don't know, I just I just feel like what's the point of that exercise? But it's up to you. It doesn't matter.

Vice-Chairman Morin then said, real quick. Does the club have any paperwork from the Town that you signed? Mr. Hayes said we have an a, we have an agreement....Vice-Chairman Morin asked Mr. Hayes to could you come up to the mic? Thank you. Just state your name again, please. John Hayes, Secretary of the Southern New Hampshire Radio Control Club. We have a draft agreement that was drafted up by Mr. Steve Malizia in 2019. And at that point, I think somebody from the Assessor's Office wanted to take a look at what we had up there at the field. And I think Covid also settled in shortly thereafter. So nothing ever happened on the agreement to make it real. Vice-Chairman Morin replied, okay. So right now you don't have anything documented? Okay. Mr. Hayes replied, just the draft. And before that it was it was approved by Kevin Burns, I believe. The Vice-Chairman replied, Yep. Kevin Burns. And there was no paperwork to that at all? Okay. Thank you. Appreciate it.

Selectman Roy was recognized and said to Mr. Hayes, actually, sir. Sir, sorry. If you don't mind, could I ask a couple of questions? Do you know about how much money was put into the improvements made there? Mr. Hayes replied, I don't know, dollar wise. I mean, we've we've always tried to have something in the treasury for field improvements, but there was a lot involved in that. And Billy Tate was, was a big part of providing labor, manpower, materials to, to improve the field. And so it was, you know, material was brought in to level the top of the field. So we've got two runways that are about 350ft long, and those are constantly being mowed to, to maintain it for, for flight. So we've we've put a lot of work and time into it to keep it that way and trying to do a good.

Selectman Roy then said, how about the licenses and the FAA licenses that you spoke, of the permits? I'm presuming those those costs some kind of money to. Mr. Hayes replied, the the FAA put forth a ruling that no unmanned vehicles could go above 400 foot altitude anywhere. It was amazing. A blanket across the US, and we put forth paperwork to be on a to join a panel to approve that site. And after going with the FAA, they came out and looked at the site. We went before the panel, which was made up of airline pilots, EAA, you know, just there was about 20 people on this panel and they grilled us a bit. And in the end, they determined that we were not a safety issue for the FAA. And they granted us 1500 feet, which we can fly up to 1000ft any day. But with a phone call to the Nashua Airport we can go to 1500. So it's rare to get a site, but we fall at the fringe of Nashua's air traffic control circle and just outside the corridor from Manchester. So we're kind of in a no man's land right there. That just works perfectly for what we do. And we got swamped on two sides and Continental on two sides, so we don't bother anybody. And that's always been a problem with RC sites that some homeowner will get upset and you know, and we lose it.

Selectman Roy then said, so so to Mr. Guessferd's point, I think I think that you probably need to make yourself known at this point so you can get some community support behind you. But I do have two other questions. How often is that site used? Mr. Hayes replied, almost daily. There's a group of people that go out in the mornings and in the afternoons. You know, we use it in the evenings. This time of the year, it

gets, you know, obviously evening use gets gets a little tough, but the weekends will get use on Saturday and Sunday.

Selectman Roy then said so and then my final question is, do you have any affiliation with any public safety organizations? Mr. Hayes replied, we're, every club in the US is belongs to the AMA, which is the Academy of Model Aeronautics. And they're like a ruling body. And I believe the Selectmen received a letter from Andy Argenio describing, you know, who we are, what we do, and the national level of things. So, yes, we're part of that organization. And that that organization also provides us \$1.5 million worth of insurance for the site, should anything happen. Selectman Roy replied, that's all I have. Thank you very much.

Selectman Dumont was recognized and said, I guess the question would be to Steve and Elvis, too. I honestly would like to know a little bit more about everything. Is it possible to do the first two motions and defer the third until and figure out where those improvements happened and how they happened? That would allow you to keep moving, although we're just putting off the the warrant article for March. I'm not saying indefinitely, I don't think it would take long to to make a few phone calls and figure out exactly what happened, and then that way everything will be out in the open, everybody can understand how it happened and how and how it got laid out.

Mr. Dhima replied, I don't know what's going to do the research for that, because some of the people are sick that I understand that were involved with this. Some of the people are no longer involved with certain companies. So unless they're willing to do the work behind me, I'm not doing it because I don't know where to start. And I wouldn't even be able to give you a quantity to how much cubic feet of X, Y, and Z were put into it, I wasn't there. I don't think Steve Malizia will be able to do that for you. So I don't want to agree to something...Selectman Dumont replied, I think Steve can answer that question. Mr. Dhima replied, no he can. Mr. Malizia replied, I know less than him. Mr. Dhima continued saying, he's not going to be able to like yeah. The Town Administrator added, and again if it's not written down. Selectman Dumont replied, no and that's fair. But it's everybody seems to be kind of well I don't know, which is fine. I don't expect everybody to have every answer to all these questions. But I would like to just at least know, hey, we did we did check through that. I think that that would be more than fair.

Mr. Dhima replied, but I don't know what to check because the only way to check is to dig it out. Selectman Roy interjected saying, well the check is, I think the check is to see if they coordinate it all with the Town. Vice-Chairman Morin then said well, first of all, let me answer the question how things used to be done here. It was a handshake and that was that. There was no documentation. We just proved they didn't have documentation until 2019. But the Club, because you guys have to keep records, should have some records somewhere that would show what you use for material and things of that nature? Yes? No? Mr. Hayes replied, I don't have any any records on that. Mr. Wojick then said, we can, we have some. We have some old treasury documents we can dig through. And try to get together as much history and relevant information as we can in the next. Vice-Chairman Morin then said, because, because the Town wouldn't have it. Because that's the way things used to be. We did a handshake and we just proved that with the 2019 document, there's no documents since then. The landfill, I don't think, was a peak at one point. I think it was just a rounded and there was probably a level top, you know, the landfills that are capped, especially like the Nashua one, what it is, it's a slope and then it's flat on the top. But who knows what happened back then in Hudson.

Vice-Chairman Morin then asked, do you have a a plan for this future recycling site? Just just a guesstimate where everything was going on the property. Mr. Dhima replied, yes, we have a layout. We have a layout that we can we have put together. And that layout was submitted when we did the grant for the recycling center. So we have an idea to where that would go. The size of that could change depending on what we deal with. It could be smaller, could be bigger, but it's going to be basically behind the existing facility that's there right now. We're going to try to use the existing garage that's already at the place, and basically put the new building behind that. I don't know if it's going to happen or not, but what I do know is two things. There's already fill out there that needs to be moved when we do this work. Vice-Chairman Morin interjected saying, just to save you. So so the building you're looking at is going behind the existing building wall we just built? Mr. Dhima replied, correct. Vice-Chairman Morin then said, so all the property

that's behind the metal building now, what's happening with that? Mr. Dhima replied, that's where it's going to go. It's not going to go behind the wall. Vice-Chairman Morin said, oh behind the metal building, not the wall. Mr. Dhima replied, that's right up the hill if you. Vice-Chairman Morin replied, okay, alright, because that's a big area there. That's why I was asking. Mr. Dhima replied it's challenging when it comes to the slope. But that's where it's going to go. It's basically going to be located between the metal building and where like the shooting range is. But not that far back, but kind of like somewhere in between.

Vice-Chairman Morin then said, all right. So what's going on with all the property that's behind the wall where the dumpsters are on both sides? Mr. Dhima replied it's wet. It's wet over there. And a portion of that, the majority, so that that area behind the wall that you're referring to is where they bring in the compost. And the other area consists of either wetland or manmade detention areas to treat the runoff from the from the transfer station. And that area can actually the additional manmade treatment, storm water treatment that comes off the actual capped area itself. But it consists of mostly of compost. Okay. And what area there. And, you know, the Public Works goes there and turns things around every once in a while. But that's where all the that's where all the vegetation comes in to gets compacted and processed. Yes.

Vice-Chairman Morin then said, okay, anybody got any further questions? Seeing none he then asked, Anybody like to make a motion? Selectman Guessferd made a motion, seconded by Selectman Dumont to select Kearsarge Energy, Boston, MA, for the landfill solar farm project as recommended by the Committee. Carried 3-1. Selectman Roy opposed.

Selectman Guessferd made a motion, seconded by Selectman Dumont to authorize the Town Administrator and Town Engineer to work with Kearsarge on a tentative agreement pending March 2024 approval. Vice-Chairman Morin asked if there was any discussion. Selectman Guessferd was recognized and said, what I'd like to see as part of this work with Kearsarge is to kind of now, now that we've if we've if we select them and we did, to have those discussions in a little more detail and to to see if there's anything I mean, I get it and I understand that to, to take away some of the land for the solar farm and dedicate it to the club would take, would take away some revenue and take away some, some, some of the power. But I think it's worth having the discussion with them as part of this. If there's anything they'd be willing willing to do. Mr. Dhima replied, I can ask. Doesn't hurt. Selectman Guessferd then said, I know you said that we've already asked and they said we don't share it, but let's let's at least make that part of the discussion with them to revisit it and make sure that we're we've thought of everything and balanced whatever we need to balance.

Selectman Dumont was recognized and said, one thing I would throw out there as part of that conversation is to ask what the possibility of improving some of those slopes, so that way they could utilize more of that area if it's not possible, I'm sure they'll have the answer very quickly for you, but oh. Mr. Dhima replied them, asking them to do so because that one I got the answer is no. They would not like to touch anything beyond 10%. It's that simple. Selectman Dumont replied, not putting anything on. I'm talking about improving those slopes to less than 10%, if that's even possible. So you're expanding the area of prime real estate, and they would be using, if possible, using outside of what's already flat there. Mr. Dhima replied, they are they are using the top and they're using an area beyond the capped area. Selectman Dumont replied, but nothing over 10%. Mr. Dhima replied, nothing over 10%. Selectman Dumont then said, that's what I'm saying, is what the possibilities are of improving those areas that are greater than 10%, bringing in fill, reducing that slope to try to utilize some more of that area. Mr. Dhima replied, yeah, the answer was no. We asked them the answer was no. They do not want to utilize, they do not want to use any area. That's a more 10%. They're only going to use the areas that already are less than 10%. Selectman Dumont then said, they don't want to use the area or they don't want to improve it? Mr. Dhima replied, they don't want to use the area. That's more than 10%. They're not bringing fill. Selectman Dumont replied, I asked the question if they would improve it. To which Mr. Dhima replied, they will not improve it, no. Selectman Dumont replied, that was the question. Thank you.

Selectman Roy was recognized and said, so you know I'm kind of listening to this and it kind of dawns on me what did they give up? I mean, there was a negotiation, right? Mr. Dhima replied they're giving the capital, that's millions of dollars to put this thing in. And then on top of that, they're providing revenue to you



to do this work. You're not putting anything up front at all. You're just simply giving the land. They're putting millions of dollars of capital. The town is not taking any risk to do any of this. They're doing the design. They're coming up with the insurance, they're coming up with the revenue. They're coming up with the capital required for this, and they're cutting you a check every year. And then on top of that, you're getting a savings on your electrical bill. And then when you're done, the School will get a break out into as well. And that amounts to \$8.5 million for the next 40 years, which is an average of about \$170,000 a year. That's it. This doesn't cost the town a thing right now. That's that's that's the benefit of this. You're not putting any of your money up front. They're coming in and taking the entire risk. And then they're locking this in for 25 years with a 15 year extension. You're not putting any of your money up front for this. This is 100% on them. Vice-Chairman Morin asked, Selectman Roy, all set? To which Selectman Roy replied mmhmm.

Vice-Chairman Morin then said, any chance we can get that put up on screen to take a quick look at it? Mr. Dhima replied, I don't have it available, but what I will do, Selectman Morin, is for everyone I can, you know, I can make whatever we have information available, anyone that wants to reach out. Vice-Chairman Morin replied if you could send it out to us again, I'd appreciate that.

Selectman Roy was recognized and said, well, I think I would like to see that put up maybe at the next meeting so that the citizens can see it. Vice-Chairman Morin replied, oh, no. That's that's fine. Are we going to still, we got a motion on the floor right now that we have to deal with. Selectman Roy replied okay.

Vice-Chairman Morin asked, any further discussion on motion number two? If we do this tentative agreement, but we're delaying till next week, what's that going to do? Mr. Dhima replied we're not going to have it, it doesn't do anything. Basically you can put this off. What this allows you is basically to use the time between now and March 2023 to basically work on that agreement. So if the if the if the warrant article passes, you can execute it on the next Board of Selectmen meeting. That's all. The sooner you can start, the sooner the revenue start coming in. That's all there is. You can wait all you want. It's not a big deal. You can wait until the next meeting.

Selectman Guessferd then said, and this warrant article, this tentative warrant article is not a budgetary warrant article. So the Budget Committee doesn't need it for next week, right? So we have a little ways to go. The Town Administrator added, you can by December. Vice-Chairman Morin then said, to tell you the truth, I agree with you, Selectman Guessferd. If people see what the Town is going to make, unfortunately, if this Board says no. Mr. Dhima then said, the whole thing started because we wanted to generate some revenue. I get it.

Selectman Roy said, I would point out that that not for nothing in what, \$53 million budget, something like that? The Town Administrator replied, pardon me. To which Selectman Roy replied the budget 50? The Town Administrator replied the town side? It's 34(million) on the General Fund. Selectman Roy replied it's \$170,000 a year. I'm just saying. Mr. Dhima then said, but those are two things that, you know, like right now, for example, the drainage capital that I'm asking for \$100,000 a year. That could be something I don't have to ask the next year, for example. I mean, it is not small potatoes. Selectman Dumont said, it's about \$0.03 on the tax rate. It is significant. But I just want to make sure we're fair. Mr. Dhima replied I get it. Selectman Dumont went on to say and everybody can look back at this and understand where where it all came from. Mr. Dhima replied, I wish we could put the planes on top of these. I don't want to be coming across here as the nay guy. I don't, I just I just want to be upfront about it. I don't want to make it more painful than it is. I'm trying, as always. I have to be the bad guy to give you the answers that you don't always want to hear. But I want to be fair to them. I want to be providing you with the information that I was provided to. I think that's my job. That's Steve's job. Selectman Dumont replied that's is 100% your job. Mr. Dhima continued saying, I wish we can make this work. I just don't see it. But I'm willing to help him out if there's another place to look at, I really do.

Selectman Roy then said but you didn't reach out to them before, before you did? Mr. Dhima replied they reached out to me. I spoke to Ed about this before. We talked about it just. I didn't talk to the entire Board, Selectman Roy, you know, to the entire group. But I spoke to one individual about it. I told them where it's at. I also told them that I don't know if it's going to pass in March or not. I've seen, you know, it's one of

those things. Selectman Guessferd brought it up. You know, if they have enough people, they feel the same way. So be it. But, you know, let the people decide, I guess. But there's a significant revenue here that could be made. A lot of communities are doing it. That's why we looked into it. We looked into this ten years ago or not ten years ago, but seven years ago, and there was no money to be made and we walked away from it. It wasn't worth it. I think we're looking at like \$5,000 a year or \$10,000. It was foolish. It was it was starting at that time. We walked away. We were not interested. But now you're looking at the revenue and it's like, how do you walk away from that? You know, if it was ten grand a year? Sure.

Vice-Chairman Morin then said, okay. There's a motion on the floor. All those in favor? Motion carried 3-1. Selectman Roy opposed.

Selectman Dumont was recognized and asked do you need a motion to defer or can we table the third motion until our next meeting? Vice-Chairman Morin replied, whatever you'd like to do. The Town Administrator said, you don't have to do anything with this. I mean, I'm going to tell you if you want it on the warrant for this upcoming year, you need to it by December. Selectman Dumont replied, I was figuring sooner than that, quite frankly. The Town Administrator replied, well, I'm just saying by December. Selectman Guessferd replied yeah, we have time. Mr. Dhima added, you got a little bit of time. Yeah. Vice-Chairman Morin asked, okay, So you want to table it? Selectman Dumont replied, I would like to, yes. Selectman Roy added, I agree.

Vice-Chairman Morin then said, could I have one of the reps from the airplane club come back up real quick? Mr. Wojick came forward. Vice-Chairman Morin said, just so we're clear, the Town Engineer is going to bring, send us a diagram of where all this is going. So we understand, but if you guys can get us the materials list and all the work that you put into it, if you have records, that would be greatly appreciated. So we can make a decision and understand what took place through those. Because like I said, the only documentation we have would be what Mr. Malizia did in in 2019 because things just didn't happen in the past. And I'm sure we can probably well, I should hope we could probably come up with some type of diagram of what it looked like after the cap was done, or at least some type of drawing. There's got to be something because it was a federal thing. Mr. Dhima replied we have ORTHOS. We have flyovers from 1998. So I think that should help. What I can do for the Board is provide what the landfill used to look like in 1998, 2005, 2010, 2015, to give the Board an idea to what things look like through the years, for the past 20 years, and hopefully that will help.

Vice-Chairman Morin addressed Mr. Wojick saying, so if we could have those for our next meeting, your information for the next meeting, we'd really appreciate it. Mr. Wojick replied, certainly. I'll do everything I can to find records. Selectman Roy asked who do you want him to send it to? Vice-Chairman Morin replied, send it to Jill. Ms. Laffin addressed Mr. Wojick saying, I'll need it by November 5<sup>th</sup>. I'll get in touch with Ed and give you my email address to get that info from you. Mr. Dhima said, and I can get you that information. The ORTHO's, those are easy to find. Just don't ask me for the quantities. Thank you very much. Have a good night.

The Board took a brief recess. The Board reconvened at 8:22pm.

#### E. Fiscal Year 2025 Budget Wrap Up

##### FY25 Budget Summary

The Town Administrator was recognized and started by saying, So, as you are, recall, you spent three evenings looking through the various department budgets, speaking to the Department Heads made some modest changes in the budget. So tonight we're here to wrap things up. At some point we will review all the Out of the Budget Requests. So that's the recommendation that you do that. And then you have a series of warrant articles which you don't have to do tonight, but I recommend you get moving on some of them so

that we can get things to the Budget Committee, because I believe we start with them November 7th. I believe the books are due to them November 1st, so anything we can wrap up would be prudent to do so.

So before we get into the meat of it, I have a couple of things to just bring to your attention. The first thing is typical. I received the Nashua Transit Grant request, Community Grant request the other, Friday. So I'm going to pass this around. As you know, Nashua Transit provides service to our elderly and handicapped. So folks can utilize this. So in essence they're looking for \$3,607 more than we allocated this 24 fiscal year. The concern with this one and normally with the Community Grants we level funding, but this is based on ridership. The folks that are utilizing the service. So for a modest \$3,607, I'm recommending that we increase the community grants budget from \$104,884 to \$108,491 to accommodate this. Selectman Roy asked, do you need a motion for that? The Town Administrator replied, so the *motion would be to adjust Community Grants account 5920-259 from \$104,448 to \$108,491, to account for Nashua Transit System increase of \$3,607. Selectman Roy made this motion. Seconded by Selectman Guessferd. Carried 4-0.*

The Town Administrator then said, so another piece of housekeeping. The Finance Director and I were reviewing revenue today, and we looked at automobile registrations. And if you look at the automobile registrations, you'll find that we've done very well the last few years. In other words, we've been budgeting a certain sum of money. And through the last two years we've been exceeding the actual revenues received are greater than. So I'm not trying to get in front of revenue. We're always conservative. But I think it's pretty safe that the Board could add \$100,000 to the revenue, which is basically \$0.02 on the tax rate. Kind of helps out the taxpayers by adding a little bit more revenue, or allows you to go through that list and perhaps make some decisions with another \$100,000. So my recommendation would be to increase revenue Budget Automobile Registration Account 4201 from \$5,600,000 to \$5,700,000, an increase of \$100,000. Vice-Chairman Morin asked, any discussion, any motion? Selectman Guessferd asked, Any reason why we couldn't do \$200,000. The Town Administrator replied, I'm always cautious. Again, I don't know when the cliff, when the when the market's going to drop. But I think we're always you know we're always a little bit behind. You could, but again I'm always careful with that. So I think at least 100 shows that you're moving in that direction. Selectman Guessferd replied, okay. The Town Administrator then said, whatever comes in we recognize that it just will flow to the Fund Balance if we get more than we budgeted. So I'm just trying to inch the budget up.

Selectman Dumont was recognized and said, one other question just for the sake of asking, because I was kind of on the same though Selectman Guessferd was, do you think it would be wise or we already have your recommendation. Split the difference at \$150,000. The Town Administrator replied, that gives you \$0.03 on the tax rate, gives you a little bit more room. Looking at the numbers that's probably a reasonable to do. So I think if you wanted to do 150 you could. *Selectman Dumont* replied, so that's what, I would make *the motion to increase the Revenue Budget Automobile Registration Account 4201 from \$5,600,000 to \$5,750,000. An increase of \$150,000. Selectman Guessferd seconded the motion. Carried 4-0.*

The Town Administrator then said, one last quick revenue recommendation. We also looked at the Unassigned Fund Balance. There was an adjustment that the auditors had made to our fund balance. So what I, what I want to recommend is we take another \$100,000 of Unassigned Fund Balance in the budget to Revenue. I think this year we budgeted \$600,000. We took a million. Selectman Roy asked, will that affect the tax rate? The Town Administrator replied, not this year, you're not looking at this year. Selectman Roy replied, no, no, I understand that. The Town Administrator replied next year it would it would save \$0.02 on the for every \$50,000 expense or \$50,000 revenue affects the tax rate by a penny. So if you take another 100 off the Unassigned Fund Balance I think that's a reasonable thing to do. So you'd be taking budgeting \$1.1 million of Unassigned Fund Balance towards tax relief purposes for next fiscal year's budget. So that *motion would be to increase the Revenue Budget Account 4999 for Unassigned Fund Balance to reduce taxes from \$1 million to \$1.1 million, an increase of \$100,000. Selectman Dumont made this motion. Selectman Guessferd seconded it. Carried 4-0.*

The Town Administrator then said, so to go back to the script, basically, now we're looking for *a motion to approve Revenue in the amount of \$18,385,038.* That just counts the monies you just added to Revenue.

Selectman Dumont asked, what would be the tax rate impact for that new dollar amount? The Town Administrator replied so you've taken, it reduces it by \$0.05. Selectman Dumont asked so we're at \$4.70 now, correct? To which the Town Administrator replied, well you have to look at next year's estimated rate for just a General Fund is \$4.75 if you estimate. So if you take 250 off you're taking \$0.05 more. So it's \$4.70.

Selectman Dumont then said, what I was going to ask was the Board with with everything that we've been going through and the way we went through two default budgets, I know that these are only warrant articles, but I think the voters do take a look at that and look at how we're trying to spend the money. I would look for a way with our General Fund to include warrant articles, not to exceed what our previous estimated tax rate was. I think of about \$4.84. Was it? So I know we did a good job everybody doing level funding. We were actually able to bring it down a little bit. But if there's any way to include our General Fund with a couple of the need be warrant articles to be right around that previous tax rate, I think would be, would go a long way.

The Town Administrator then said, so quick math. If you're at \$4.70 before warrant articles and outside the budget requests, that's about \$0.14, right. So you know, you can do the math, but I believe that's \$700,000, give or take. So that's a goal. Selectman Dumont replied yeah, that would be my goal. I just wanted to put it out there. I don't know if anybody else was thinking the same way, but. Vice-Chairman Morin asked, anybody else? I agree with you. What we really need to think about though is, is, you know, I'm going to hate to say it, but PD's got a new station and they're doing all right. Fire Departments got all new trucks, new new headquarters and things like that. We haven't done anything for the town's infrastructure in reference to Public Works I think we should look at that first and try to. We had all these issues this year in reference to. Now let me clarify. Let me clarify something. The most important thing is the equipment and safety for everybody. So that that has to go, you know, we got the the Tasers and that that's that's a priority. That's I want to make that clear. Selectman Dumont replied, no, I don't disagree. Vice-Chairman Morin then said, but other than that I think it's time that we focus on some of our infrastructure. That's my opinion. Agreeing with you. Selectman Dumont replied yeah. No drainage I know is a huge one. That was one at the top of my list as as with that safety stuff too.

The Town Administrator said, as we go through, I'll probably have some recommendations of where you might be able to take some Unassigned Fund Balance and maybe make some adjustments to some of the things that you've been presented with. Again, safety is paramount, but as we go through things, I can certainly recommend something and you all can decide what you want to do.

Vice-Chairman Morin asked, anybody else before we get started? Selectman Roy replied, no, no. Other than than I agree about the safety issue. That needs to be a priority. And I also but I also think that I understand about the DPW and their issues. But we've had a lot of discussion about town hall issues, also about space and about. Vice-Chairman Morin replied, oh no. Absolutely. But but we got to do something. I agree with you because those are the first two we're going to deal with. Selectman Roy replied so I mean that's sort of where I'm at you know, I don't discount their needs. But we also need to have a good base to manage all of that. Right? Vice-Chairman Morin replied, yeah, no, we we do need a good base, but we need to also make sure that our residents aren't getting flooded out. That's that's the other thing.

The Town Administrator asked so did I hear a motion for the revenue? Selectman Dumont made a motion to approve the Revenue with the amended numbers the Town Administrator read. Carried 4-0.

The Town Administrator then said, unless anybody's planning to reopen it we'll need a motion to forward the Sewer Fund Operating Budget in the amount of \$2,426,706 to the warrant. That's again all borne by the Sewer users. No rate increase. Selectman Roy made this motion, seconded by Selectman Dumont. Carried 4-0.

The Town Administrator said, and similar to the Sewer, the Water Fund is an independent fund. No rate increase. And again, I recommend you forward the Water Fund Operating Budget in the amount of \$4,371,665 to the warrant. Selectman Dumont made this motion. Selectman Roy seconded it. Carried 4-0.

### Review of Outside the Budget Requests

The Town Administrator then said, so now, I believe if we go through the list in your packet, in your agenda packet, I probably best to start with the Outside the Budget Requests because those things would affect the General Fund budget. So you should all have a list. It should be the last page of that document.. So at this point I think we can just go down the list if you prefer. I believe Selectman Morin, you have motions for each one and the Board can have a discussion.

#### Administration - Assistant Town Administrator

The Town Administrator said the first one would be the funding of an Assistant Town Administrator position up to \$182,851. That would be a fully loaded with benefits position. Selectman Roy then said a person with experience kind of thing like that. That would be top. The Town Administrator agreed saying, this is not a rookie job. Selectman Roy replied yeah, that's that's kind of the top of the budget for that position. The Town Administrator replied I think you would attract candidates at that position, pardon me at that number.

Vice-Chairman Morin asked, any discussion or a motion? *Selectman Roy made a motion to move Dept. 5110-100, Administration - Salaries & Benefits, for an Assistant Town Administrator outside the budget request, in the amount of \$182,851 to the FY25 Budget. Selectman Guessferd seconded the motion.* Vice-Chairman Morin asked, any discussion? Selectman Guessferd said, Well, it's, well, it's a bit of, you know, it's a good it's a good size number. I think it's going to be important for us to, in terms of succession, in terms of coverage and making sure that we're, we're efficient about doing all the different tasks that that some of which Steve is taking on right now. So I think. Selectman Roy added, I think for efficiency, I think that, you know, I guess my general personal theory is if we're efficient, then we're at least saving money, right? We're not, we're not, you know, we're not paying overtime because we have whatever or whatever, you know what I mean? I think efficiency equals savings. Selectman Guessferd replied, I would agree. So I'm good with that. Seeing no further discussion, Vice-Chairman Morin said, okay, so after every motion Lisa is going to just give us an update so we know where we're at okay. Motion on the floor to move Department 51105 to Administration, Other Professional Services on on wrong one right. Oh, no, wrong one. Just the salaries and benefits. *Motion carried 4-0.*

#### Administration - Town Hall Feasibility Study

The Town Administrator said, so the next one is the Town Hall Feasibility Study for 30 grand. And it occurred to me that perhaps if you didn't want to put it in this year's budget, we could perhaps fund it out of the end of this year. You know, it's not unreasonable to think we're going to end up with at least \$30,000 at the end of the year. And so I know this is important, but I think, realistically speaking. Selectman Roy said, If we put it in the out of budget request, we wouldn't get it until the next fiscal year. The Town Administrator replied, no, but my point is, if you don't put it into the out of budget request, you could do at the end of this fiscal year. So that's the pro and con. Selectman Guessferd replied, I'd say that's a great idea. Selectman Roy added, I think that's a good idea. We get it done faster. All right.

Vice-Chairman Morin asked, so just leave it alone? The Town Administrator replied, so there's no motion to forward that. That is off the list.

#### Public Works - Town Wide Paving

The Town Administrator explained, next one is Town Wide Paving. The Director came in and spoke to us. So on the town wide paving, I believe three years ago, we bumped that up from \$790,000 to \$990,000 on an annual basis. The Director is asking for \$100,000. I'm suggesting you put that to a warrant article and let the let the people decide, just like you did the last time. Good, bad or indifferent. If we want to bump that budget up, I think it should go to the people consistent with what you did before, I think they can say yes,

they can say no. Something that they pay attention to, they notice their roads, they notice flooding, they notice potholes, they notice all those kinds of things.

Selectman Morin said, and I can tell you, I got an email from a resident who lives on Brightside Drive that was supposed to get paved this year, but because we had to spend money in other places, that road will not be paved. So it's very important to people. The Town Administrator replied, yeah, yeah, like I said, people notice it, you know? So if that's something you want to do when we get to the warrant articles, I prepared a warrant article that you can discuss. So if we're not moving that to the budget we can cross that off the list. Vice-Chairman Morin asked, everybody good with that? Okay.

#### Public Works - Plow Blades, Sander Replacement, Guardrails & Fencing

The Town Administrator explained, now you have plow blades, which is you know, you start with some of the smaller things that the Director identified. So I believe the next few items are plow blades, sander replacement, guardrail catch basin cleaning and then gravel for the drains and manhole structures and things for the Drains Department, I believe, and I didn't write it down, he prioritized a few of those things. The Executive Assistant said, his first was Town Wide Paving. His second was Pipe for Drain; the Drains Department, and his third was Equipment Rental for the catch basin cleaning services for the MS4 Permit.

Selectman Roy asked, what is his, can I just ask what is his total out of...because I can't do the math that quick in my head. The Town Administrator asked, what was his (Public Works Director) total? To which Selectman Roy replied yeah, for the out of budget requests. Ms. Labrie said Public Works is \$207,575. The Town Administrator added, including the \$100,000 for paving. So without the paving it's \$107,575.

Selectman Roy asked, can we do that as a group? To which the Town Administrator replied, You can certainly do that, but I'd probably recommend you do each one only because there are different cost centers. Selectman Roy replied, okay. The Town Administrator then said, and maybe not everybody agrees with all of them. Vice-Chairman Morin then said, yeah but if we did the total cost, that would cover all of them. The Town Administrator replied, if that's what you choose to do, I mean, if you're wanting to do all of. Vice-Chairman Morin said, if that's what you think. Selectman Roy replied, yeah I think. Selectman Dumont was recognized and said, I'm kind of on the same boat, but I might split it up a little bit where you put the drainage and maybe plowing, maybe separate. Just so that way if people are looking at that, they'll understand where the money's going, you know, catch basin cleaning services, gravel, stone and pipe all relate to drainage. Obviously the catch basin cleaning services, so everyone knows that's something that we're mandated now by MS4. And if we don't do it, we'll end up paying for it in fines later.

Selectman Guessferd asked not the manhole structures in the in the grates or including that? To which Selectman Roy said, so I think what he's suggesting is that we put it in pieces. Selectman Dumont replied, things that are in like. Selectman Roy agreed saying, yeah, so plows, whatever.

Vice-Chairman Morin asked you want to just go by department then? To which Selectman Roy replied, I guess is that how is that how it's separated here? The Town Administrator replied, these are in department order. Vice-Chairman Morin replied, so we'll just go by department. How is that? Selectman Roy replied, right, but I'm not. Are you talking about? The Town Administrator replied, each sub department of each. Selectman Roy replied, that's fine. The Town Administrator then said, so as an example you might take the five five twos which are, there are three of them and that's \$8000, \$23,000 and \$4,000 which adds up to \$35,000 I believe. And if you wanted to move that, that would be \$35,000 for those three. And then if you get down to the Drainage with counting the MS4, well MS4 you might want to do separate. That's \$20,000. And then the drainage is. Lisa can add them up quicker than I can with the calculator. Vice-Chairman Morin asked, somebody want to make that motion? Selectman Roy made a motion to increase I guess, is it are we increasing the DPW budget? Is that technically what we're doing? The Town Administrator replied, yes. Selectman Roy replied, I'll make a motion to increase the budget for the DPW to account for plow blades, sander replacement, and guardrails and fencing for \$35,000. Selectman Guessferd seconded the motion. Any discussion? Selectman Dumont was recognized and said, the only thing I'd like to point out, and

obviously for anybody watching at home, is it's a major safety issue for any of the if any of these problems were to occur. And that's the reason for the increase. So it's a liability on the town, which ends up falling back on the taxpayer. Selectman Roy added, and maybe some harm to a citizen, you know, which obviously we always want to avoid. Seeing no further discussion, *motion carried 4-0.*

Vice-Chairman Morin asked, Finance Director, Lisa Labrie, can you give us an update? Ms. Labrie replied \$220,358 including the prior nights. That's how much you've added. Selectman Dumont said, okay four and a half cents. Vice-Chairman Morin then said, and that's an increase, what'd you say, \$50,000? The Town Administrator replied every \$50,000 is a penny.

#### Public Works - Equipment Rental

The Town Administrator asked, do you want to do catch basin cleaning services separate? That's kind of related to the MS4 Permit. Selectman Dumont replied, you bring up a good point. The Town Administrator replied, it's just a little bit more visibility. Selectman Roy said, if we go down to like the manhole structure kind of thing. 5554-221 Equipment Rental - Selectman Dumont replied, I would I would agree I think that should be separate just because. *Selectman Roy made a motion, seconded by Selectman Dumont to move Dept. 5554-221 Public Works - Equipment Rental, Catch Basin Cleaning Services outside the budget request, in the amount of \$20,000 to the FY25 Budget.* Vice-Chairman Morin asked Selectman Dumont, would you just like to talk on that a little bit, Selectman Dumont, where you want to do it? Selectman Dumont replied, yeah. I mean, I think it's I think it's extremely important to get done. It's a new federal requirement that the town is involved in. If we don't do it, the town will get fines and we'll be reprimanded for it. So if we don't spend, spend it here, it's going to get spent somewhere else and probably more. Selectman Roy added and probably more than what we would do to actually take care of the problem. Which should be our goal anyways. We should just be able we should just take care of the problem. Selectman Dumont added, before it's a problem. To which Selectman Roy replied, exactly. *Motion carried 4-0.*

#### Public Works - Gravel, Stone, Manhole Structures, Frames & Grates, Pipe

The Town Administrator said, looks like about \$47,000 I think, if I added that correctly. Ms. Labrie said, you're starting with pipe? Looks like about \$47,100. Vice-Chairman Morin said, so that would be the next five items. *Selectman Roy made a motion to add the Public Works Outside the Budget requests for gravel, stone, manhole structures, frames, grates and pipe to the FY25 Budget. Selectman Guessferd made this motion.* Selectman Dumont was recognized and said, just just so I clarify. So after this, if this motion is to pass, that will increase us by roughly about another penny. So we'll be looking at about \$0.06 added on to that for \$4.70, putting us back at \$4.76. Seeing no further discussion, *motion carried 4-0.*

#### Public Works - Parks

The Town Administrator explained, Benson Park Restroom Cleaning. It's a modest \$5475. It's in the Parks Division. But that's just quite simply put, the rate of that service is going up. People like a nice, clean restroom facility. Selectman Roy said, I'll make that motion. Selectman Guessferd said, I'll second that motion. Selectman Roy then said, Because it is just a matter of the fees going up, right? The cleaning service. The Town Administrator said, they're doing the same job, the same service. It's just their labor costs went up like everything else has done.

Selectman Dumont was recognized and said, Since I've asked already. Is there any way for this small amount to be found anywhere else in? The Town Administrator replied in next year's budget? Selectman Dumont replied, or even possibly you mention, obviously, the feasibility study might be able to be funded out of this year's budget. Do you think....The Town Administrator replied, this will be over ever week next year. That's the problem. I can't really spend it this year. I have to wait till next year for it. So this is a next year expense. Selectman Dumont replied, All right. Do you believe that there would be anywhere in next year's budget to find \$5,500? The Town Administrator replied, I can probably find that in the couch. it's all

loose change. I mean, it's not a big number frankly. Selectman Dumont replied, it's not but, you know, \$5,000 here, \$5,000 there, \$5,000 there. You do that eventually, now you have a whole nother penny on it, so. The Town Administrator replied, we'll have to make it work, yeah. Selectman Dumont replied, not saying I don't want to discount those. And if it's not possible, feel free to tell me. But I'm just looking at if there's a couple of areas you can cut out, it makes it easier to move forward on some of the other ones. The Town Administrator replied, typically, what ends up happening if he's really tight on his budget paving gets trimmed back a little bit. Selectman Roy replied, but how long can we do that without? The Town Administrator replied all the way to \$990,000. Selectman Roy replied, well, at what cost? The Town Administrator replied we're going to be driving on dirt roads in ten years. Selectman Morin then said, and that's what I just said, they didn't get their road paved. That was supposed to get paved this year because they didn't have the money.

The Town Administrator then said, realistically speaking, yes, \$5,000 on by itself is not a number to over a huge number to overcome. So in essence you could not do that. Again, we don't expect to get everything. We work with what we get. Selectman Dumont then said, motion's been made. So how do you want to handle it? Selectman Roy said, I can withdraw the motion. Vice-Chairman Morin replied, that's up to you. Selectman Roy withdrew the motion. The Town Administrator then said, so we're not forwarding that. Selectman Dumont then said, I just want to make clear, I'm not saying not to do the cleaning. The Town Administrator added, no, we're going to do the cleaning. Selectman Dumont replied, I'm just thinking it can be handled with what they have. That's all.

#### Engineering - Engineering Fees

The Town Administrator explained, the next one is Engineering Fees for grant writing. I mean, obviously it's beneficial to write grants. And this is for outside contractor engineering firms to write the engineering type bridge road infrastructure type grants. Selectman Guessferd asked, so the the outcome here is most likely much more savings? Selectman Roy replied, and we have a town engineer doing town engineer business not writing grants. The Town Administrator added, and some of these are specialties where you actually need someone that actually has the expertise to properly, you know, put the grant together. Selectman Guessferd made a motion, seconded by Selectman Dumont to move Dept. 5585-225, Engineering, Engineering Fees Increase, outside the budget request in the amount of \$20,000 to the FY25 Budget. Carried 4-0.

#### Police - Facilities

The Town Administrator explained, next one is increased costs for the facility at the Police Station. I don't see how you don't do this unless you don't occupy that part of the facility, which seems. Selectman Guessferd said, it's the cost associated with the....Selectman Roy said, and I understand that. But I do have a question about why it wasn't part of the? Vice-Chairman Morin replied, see, and I asked the same question why it just wasn't part of the funded. Selectman Roy replied, right it wasn't part of the warrant article, I guess. Selectman Dumont added, he was just trying to meet the level funded goal that we, that we had put in front of him. And so he decided to keep it outside of the budget. The Town Administrator then said, these will be reoccurring costs every year. So I'm not sure it's something a warrant article to construct something. Selectman Morin said, it's for the new wing is what it is. The Town Administrator said, it's his electric bill, heat, it's for the utilities. Selectman Dumont added, the usage of the additional square footage. Selectman Roy replied, I'm sorry. I thought it was for other construction. That makes sense. Selectman Dumont made a motion, to move Dept. 5615-200, Police Facilities - increase for Facility Addition, outside the budget request in the amount of \$35,176 to the FY25 budget. Selectman Guessferd seconded the motion. Carried 4-0.

#### Police - Patrol

The Town Administrator said, the next one is replace Police AEDs. Certainly important. Might be something you could do at the end of the year. It's a discreet purchase. So it's not like it's a reoccurring every week next year. You might be able to eke it out of the end of this year's budget, if that's a possibility.



Selectman Roy said, I just have a really simple question what's an AED? The Town Administrator replied, the defibrillator in the cruisers, so when they respond to a call, they can actually put a defibrillator on someone. Selectman Dumont added, if I remember correctly he said, the reason for these ones was because they were also compatible with Fire Departments. So if they were able to take over, they could...Selectman Roy said, they should. They should be compatible. Right? Selectman Dumont replied, well, I guess there was one that wasn't. The Town Administrator added, but it's one of those numbers like it's a small number. But if you wanted to try to save that you could most likely try to get that at the end. Selectman Dumont said, well, the only thing I'll say is to definitely go for it. Do you? I mean, I hate to even use this word, but could you guarantee that we'd be able to fund it out at the end of this year's budget? The Town Administrator replied, there are no guarantees, but we haven't been through the winter yet. Selectman Dumont replied, Yeah. No, that's I don't. The Town Administrator replied, from an economy perspective. I mean, I can't guarantee that. If I could, I wouldn't be in this business. Selectman Roy said, I'd rather have a sure thing. Selectman Dumont replied, nope, that's why I got to ask the question. So, okay. I'm good with it. Selectman Roy made a motion, seconded by Selectman Guessferd to move Dept. 5630-325, Police - Patrol - Replacement of Police AED's, outside the budget request in the amount of \$18,975 to the FY25 Budget. Carried 4-0.

#### Police - Patrol

The Town Administrator explained, the next one is the Annual Contract for the Body Cams and Tasers. Last year we funded money into the Capital Reserve Fund. And that's how we paid for this year's allocation. I'm probably going to recommend you do the same thing. Do it as a warrant article. Take it out of Unassigned Fund Balance so there there'll be no tax impact. The voters have been very good to us when we've done it that way. And I think that kind of is the best of both worlds. You're not adding to the tax impact, but you need to do this because we need to finish that contract. So if we could move it to a warrant, which I've written an article for later on. We could do that. Selectman Roy said, and we want to, you said we want to take that out of a capital reserve fund? The Town Administrator replied, So what I'm basically doing is appropriating money into the fund, and we'll just take the money right out and pay it. Which is what we did this year, what we're doing this year. The Board was in agreement on this.

#### Fire - Training

The Town Administrator explained, So then the next thing we have is Fire Suppression Training Budget. We obviously know that's important. Vice-Chairman Morin added, yeah. And how do I say this with things that possibly are coming in the future. This is probably something we should support. Selectman Guessferd replied, well and it's been noted on multiple occasions that training is needs, needs to be more and better. Vice-Chairman Morin replied yeah, exactly.

Selectman Dumont was recognized and said, just a quick update of where we are for the tax rate. I'm at about \$0.07 that I know. The Finance Director replied \$61,609. Vice-Chairman Morin asked, what's that? How many cents? Selectman Dumont replied, \$0.07. I just want to make sure I was keeping track. No, I am definitely in support of the training budget. Vice-Chairman Morin said, so we're up around \$0.07. All right. So training. Selectman Guessferd made a motion, seconded by Selectman Dumont to move Dept. 5730-237, Fire - Training, Increase Fire Suppression Training budget, outside the budget request in the amount of \$20,807 to the FY25 Budget. Carried 4-0.

#### Fire - Uniform Purchase

The Town Administrator said, the next one is the Uniform Purchase of Replacement Personal Protective Equipment. To me, that's that's a that's a must. That's a safety issue. We can't send people out without the right equipment. Selectman Roy asked, does that is the Chief still here? Chief, does that stuff expire? To which Chief Tice and the Town Administrator replied yes. Vice-Chairman Morin said, every ten years. Selectman Roy replied, yeah okay. All right I know there was some stuff that does expire. And then there's just stuff that is durable. Selectman Roy made a motion, seconded by Selectman Guessferd to move Dept. 5730-319, Fire - Uniform Purchase, Replacement of Personal Protective Equipment, outside the budget request in the amount of \$52,470 to the FY25 Budget. Carried 4-0.

### Fire - Hose & Equipment

The Town Administrator said, next up is purchase some replacement hose for about \$6,500. Selectman Roy said, I guess I'll ask Selectman Dumont's question, is there some place we can find that money? Selectman Guessferd said, at the end of this year or maybe? The Town Administrator replied, as as we have a decent winter. Can we find \$6500? Yeah. It's just at some point you start to get to \$100,000. Selectman Guessferd replied, right, right. Selectman Roy replied, right. No, no, no. I understand. Selectman Guessferd then said, we need to be judicious about which ones. Selectman Dumont said, we're keeping track, we're not that close. Vice-Chairman Morin then said, Okay. So we're not going to move that one.

### Fire - Fire Suppression

Selectman Roy asked, what kind of boat? Chief Tice from the audience replied, rigid hull inflatable boat, 18 foot. Selectman Guessferd then said, you know, we did discuss this during the budget discussion and a little bit I think. Vice-Chairman Morin said, we can always come back to it. Selectman Roy said, I'm curious about how how often you are on the river. Selectman Guessferd said, it's part of the discussion we had. Selectman Roy then said, or on one of the ponds. Chief Tice replied, the ponds aren't the issue. It's the river. The current boat that we have, it's underpowered. It's too small. So when we have the river, when it's really flowing like it does in the spring and this past year, with all the rain, it was flowing like that a lot. There was a lot of times this year we wouldn't have been able to get on the river had we needed to. Selectman Roy asked, how often do you do it though? How often do you have to get on the river? Chief Tice replied usually a couple of times a year. It's just a matter of if we don't have it there might be an issue where somebody, somebody is in need on the river and we're not able to get out there. Selectman Roy asked is there maybe another way to do that, like a mutual aid agreement with Nashua or something that that would would save us from buying that. Now, I guess we. Chief Tice replied, we do work with Nashua and we all are also on a government surplus list, so we're trying to find one that's not a retail, retail, government service, government surplus. We could certainly do that as opposed to buying one at full retail.

Vice-Chairman Morin then said, the problem with Nashua is, can this boat be carried down the boat ramp? Oh it can't. So what I was going to say is null and void then. Okay. Never mind. Selectman Dumont was recognized and said, the other thing I was going to say for calls like that, if Nashua had to give us mutual aid, do they charge? Chief Tice replied, they don't charge. Vice-Chairman Morin then said, see, and the reason I thought he was going for this boat is if we could carry it down the boat ramp, we can get in the water a lot faster because they got to drive all the way to Hills Ferry Road and then come back up the river. Selectman Roy said, and they can't drive the boat in? Vice-Chairman Morin replied, Can't. Not in Hudson. Nope. Okay. They have to carry it down. The Town Administrator then said, there may be an improvement down the road somewhere. Selectman Roy replied, right, right. But right now, I just. I'm not sure that I can get behind this for the number of one, the number of calls. And then we have Nashua to help us out.

Selectman Guessferd then said, yeah, I'm the same way. I think I'm feeling not not feeling the love on this one for right now. I mean, I do understand it. It's needed at some point, but we have to be mindful of the fact that we are still stinging from the default budgets, and we don't want to have to go back there because somebody people might think that we're spending money that we don't really need to spend. Of course people will probably some people will probably be able to criticize. Selectman Roy interjected saying, well, the other option is we could always put it on a warrant article. Selectman Guessferd replied we put it on a warrant and it doesn't pass, then we don't get it. Selectman Roy replied, yeah, right.

Selectman Dumont was recognized and said, you had mentioned a government surplus list. Do you have, like, a time frame where you might have an answer on something like that? Or is it just kind of open ended? Chief Tice replied no, if something happens to come up, they put it out there. For other agencies to take advantage of. But there's no there's no. Selectman Dumont replied, like, I don't know if you heard anything coming down the pipeline or anything. Okay.

The Town Administrator then said, If you wanted to again, you could maybe get to the end of the year. If we had sufficient funds, it might be something that you would consider at the end of this fiscal year. Selectman

Roy replied, yeah, I think that would be a discussion to have. Yeah, I just don't, I'm not feeling it to put it in this budget right now. Selectman Guessferd agreed saying, yeah, I'm not either. Vice-Chairman Morin replied, okay. Alright.

#### Fire - Trucks

The Town Administrator said, the next one I believe was lease purchase of 2023 Ford Explorer. I believe that would complete the we, didn't buy three or we didn't buy four. Selectman Roy replied, something like that. Yeah. Fire trucks 2023 Ford Explorer. The Town Administrator replied, right. That's the one we're on now. Selectman Roy asked, is that replacing a vehicle? Chief Tice replied, yes, it would be replacing one of our older staff vehicles.

The Town Administrator asked what are we up to, Lisa? Just so everybody knows. Ms. Labrie replied, \$435,000. Selectman Dumont said, Eight and a half cents. If you had this one in, brings you up to about \$0.09 a little over.

Vice-Chairman Morin then said, no motion on that? Then we will move on. *Selectman Roy* then said, hold on a second. The Ford Explorer. I'll make the motion because it's replacement. Selectman Guessferd asked, what kind of shape is is the vehicle it's replacing? Chief Tice came forward and responded So, yeah one of the vehicles we have is that 110,000 miles. The other one's at 80,000 but that's a 2011 and it's starting to have some rust issues. And then we have the and it has some electrical issues. We may have it rectified. But as it's getting older we're starting to have more and more issues with them because both the both the Tahoe's 2011,2012. Selectman Dumont replied, the one, the electric one you were working on anyways to try to sell? Chief Tice replied, to see, we were going to get rid of the worst, worst one and keep the other ones that were in the best shape for the long term. Selectman Guessferd said, I'll second your motion. Motion to move Dept. 5730-404, Fire - Trucks, Lease/Purchase a 2023 Ford Explorer, outside the budget request in the amount of \$23,095 to the FY25 Budget. Carried 4-0.

#### Fire - Emergency Management

The Town Administrator explained, the the last piece you have is we store some emergency management funds to the \$4,400. Selectman Roy then said, what does that mean? Like what? The Town Administrator replied, he had trimmed the Emergency Management Budget to fund some other activities, now he's trying to get it back to the original or the previous number funded, if I recall correctly. Chief Tice agree saying, yeah, that was the two to get down to the 0% increase. That was one of the cuts we made. So so some of it's for emergency management training and and some of it's for in case we have to activate the EOC.

Selectman Dumont then said, I was gonna ask did any of that have anything to do with the Covid. Was that funding allocated towards that at all or? Chief Tice replied, we did activate the EOC during Covid and we did use those funds during that time. So some of those funds would only need to be used if we activated the EOC. And some of it would be for training for specifically for emergency management. Selectman Guessferd then asked, so there's nothing in there right now? To which Chief Tice replied, no, no. The only thing we left in there was the money for the the contract to maintain the radio system. Selectman Guessferd said, I'd like to make a motion to keep that, to put that in. Selectman Roy seconded the motion, to move Dept. 5730-XXX, Fire - Emergency Management, Restore Emergency Management Funds, outside the budget request in the amount of \$4,400 to the FY25 Budget. Carried 4-0.

#### Recreation - Salaries & Benefits - Office Assistant PT to FT

The Town Administrator explained, so the next one is salary and benefits that was the Recreation Department taking the two part time, making it a full time position. Obviously, you've seen the activity that the Rec Department supervises and manages. The Director came in and made her pitch for that. And that's the cost basically of benefits to get a full time, to get that to full time from two part time. Selectman Guessferd asked, they have two part time. Now this takes it to one, one full time, mostly because of the

benefits, right? The Town Administrator replied, yes. Selectman Dumont added, I'm assuming the most expensive package. Selectman Guessferd made a motion, seconded by Selectman Roy to to move Dept. 5810-100 Recreation, Salaries & Benefits, Two PT Office Assistants to One FT Office Assistant, outside the budget request in the amount of \$41,144 to the FY25 Budget. Carried 4-0.

Recreation - Supervised Play - Increase Costs to Operate Summer Program

The Town Administrator explained, so the last one is supervised play. And I believe the revenue on this had already been increased from \$120,000 to \$160,000. What does that mean? We charge for the summer program. We charge for the field trips. So when the rec director put the budget together, she estimated the revenue, which I believe was \$160,000 total, which was up from the \$120,000 I believe that was budgeted. So in essence, as the program, particularly the summer, obviously the summer program, as we potentially add another councilor to keep the ratio of like 10 to 1 camp counselors to attendees, and the cost of the field trips, which we get paid for. But still we have to gross budget. Those have gone up. So that's why she requested the \$30,473 for the summer program. But I do believe we've already bumped up the revenue. Selectman Guessferd said, it sounds like it's kind of a wash. The Town Administrator replied, it will be, but it will still add \$0.01 because you already bumped up the revenue. We put the cart, my word, cart before the horse. She's already accounted for the revenue in her budget.

Selectman Guessferd made a motion, seconded by Selectman Roy to move Recreation, Supervised Play Increase Costs to Operation Summer Program, outside the budget request in the amount of \$30,473 to the FY25 Budget. Carried 4-0.

Vice-Chairman Morin asked, Lisa, can we have an update, please? Where we're at? Ms. Labrie replied, \$533,998 or \$0.07. The Town Administrator replied, so just about \$0.11. Ms. Labrie replied, yes. rounding. That's what I was gonna to say but I figured would.

The Town Administrator then asked, would you happen to have a gross budget number after all that? Ms. Labrie replied, gross budget is \$35,527,448. The Town Administrator then said, so now that you've concluded the Out of the Budget Requests, that would be the budget that you'd be forwarding for the General Fund. That's the gross budget. Ms. Labrie reiterated, \$35,527,448

Vice-Chairman Morin asked, anybody got anything else on that before we move on? Selectman Dumont asked, do you need a motion to.....Selectman Guessferd interjected asking so what percent increase is that over this current year's budget? The Finance Director replied, this year's budget? I don't know what this year's budget is off the top of my head. Selectman Dumont then said, I think we're still a little bit under what the estimated was about by \$0.03. So that percentage that I'm not going to be able to do in my head. Selectman Guessferd replied, yeah. I mean, I just just wanted. Because that's what the taxpayers. Vice-Chairman Morin replied, she's looking it up. Selectman Guessferd replied, that's what taxpayers are going to be looking at. Our budget's increasing by this much.

The Town Administrator then said, they're going to be looking at the default budget versus the budget. Default budgets not we are not done calculating it, but it's probably going to be start with the three fourths \$34 million and something. It might be slightly more than that. So this will be 35 and something. So it could be a few hundred thousand dollars difference which the bigger that gap as we know the more tempting it is to vote for the default budget. Selectman Guessferd and Dumont both replied, saying, right. right. The Town Administrator added, so I'm not saying any of this isn't worthwhile. Just saying that. That's really what you're looking at really. Selectman Dumont agreed saying, that's what people look. That's why sometimes moving everything around.

## Review of Warrant Articles

Vice-Chairman Morin then said, want to want to take up the first one. And then when she gets it, we can we can get that? So now we're on warrant articles. Anything you'd like to start off with? The Town Administrator replied, I do have some recommendations as we get to certain warrant articles, but if I don't have a recommendation, it's up to you folks to decide.

Selectman Roy then said, can we do CRFs as, like, one block? The Town Administrator replied, I'm going to defer on that because I might have a recommendation on at least one of them. To which Selectman Roy replied, Okay. All right. That's fine. Vice-Chairman Morin then said, alright, So why don't we change the order of business? Selectman Guessferd said, and I'll have a recommendation on one of them as well. Selectman Morin replied All right.

So what we'll do is change the order of business, deal with these three, and then come back to the rest. How's that? Does that work for everybody?

At this point the Finance Director spoke up saying 6% increase over last year's gross. The Town Administrator replied, from just a gross number, right? But don't forget, that doesn't take into account all the revenue. It's just a gross number. Selectman Guessferd replied, right, right. No, I get it.

The Town Administrator asked, you said these three. Which three are you referring to? Vice-Chairman Morin replied, I don't know you said you had some. The Town Administrator replied, oh, I'm just saying as we go through, I had a few. Vice-Chairman Morin replied, no, no, we're going to do those first. And then if Selectman Roy wants to do the rest as a block, we'll do it that way.

The Town Administrator replied, okay, Warrant Article I - so what I was going to recommend is you had the Fire Apparatus Refurbishment at \$150,000. That's probably a bit aggressive. You have \$312,000 in the fund. Maybe you scale that back to \$100,000 and at least save a penny there. Selectman Guessferd asked, which one is that? The Town Administrator replied, that's I Fire Apparatus Refurbishment. I think it's worthwhile, but I think it's probably a bit aggressive. Selectman Roy asked, how much do we use out of that? To which the Town Administrator replied, well, it depends on what we're refurbishing. But big ticket. We're doing a if we do a big engine or a pumper or something, you could use some substantial money. Selectman Guessferd asked, do you know how much is in there now? To which the Town Administrator replied, Yeah \$312,312.

Selectman Roy said I think 100,000 is reasonable. Selectman Guessferd replied yeah. Selectman Dumont then said, the attachment in his paper, I think it was talking about a new apparatus was up around \$700,000 a ladder truck, around a million. Just to kind of put into perspective. The Town Administrator replied, refurbishing things gets more life out of them. It's a great program. Just looking at the warrant, you might scale it back to \$100,000 for this year. Selectman Roy replied, well, we're going to spend \$412,000 on a refurbishment probably better off just buying a new vehicle. The Town Administrator replied well that's not just one that might be....Selectman Dumont said, hopefully be a little bit. Selectman Roy replied, I understand.

Selectman Roy made a motion seconded by Selectman Dumont to move Warrant Article I, Funding for the Fire Apparatus Repair/Refurbishment Capital Reserve Fund, to the FY25 Warrant in the amount of \$100,000. Carried 4-0.

## Warrant Article L - Energy Efficiency Capital Reserve Fund Funding

The Town Administrator explained, so the other one I was going to steal from Selectman Guessferd is L the Energy Efficiency. Apparently the Sustainability Committee voted not to forward. Selectman Guessferd replied well, we voted not to support it or whatever. So yeah, that was the one I was going to do. So we only have two. The Town Administrator went on to say, there's about \$56,000 in that fund. And without any real project lined up, it's probably a year we can pass on that one. Selectman Guessferd said, so let's take that off the warrant. The Town Administrator said, to not forward L. Selectman Roy made a motion,

seconded by Selectman Guessferd to not forward Warrant Article L, Energy Efficiency Capital Reserve Funding to the warrant. Carried 4-0.

Warrant Articles F, G, H, J and K - Capital Reserve Fund Funding

The Town Administrator explained, so Articles F, G, H, J, and K are the other Capital Reserve Funding for the existing capital reserve funds. Selectman Roy replied okay and does anybody have anything else about any of those funds before I make this block motion? The Town Administrator added, some of those are defrayed by Water or Sewer. And the generator case, the VacCon truck is also 50/50 with the Sewer Utility. So looking at those it's going to be approximately less than \$0.02. Selectman Roy made a motion, seconded by Selectman Guessferd to forward Warrant Articles F, G, H, J and K to the FY25 Warrant. Selectman Dumont was recognized and said, just so I understand. So we're looking at F,G,H,J,K. Okay. I'm good. Thanks. Motion carried 4-0.

The Town Administrator then said, so that's that block. And now you can resume your regular programming if you want to go back up to date. Vice-Chairman Morin said so now we are at Liaison Reports. The Town Administrator replied, we still have a list of warrant articles. We back up to Warrant Article D. Selectman Morin replied, oh I thought that's what you were trying to do; get them all done in one shot. Selectman Roy replied, I was. But this is a Capital Reserve Funds.

Warrant Article D - Hire Four Firefighter/AEMT's

The Town Administrator explained, so D is to hire four Firefighter/EMT's. I think the Chief came in and discussed that with the Board. Selectman Roy asked, is that part of a SAFER grant? To which the Town Administrator replied there's no grant written into this at the current time.

Selectman Dumont was recognized and said, I'll ask the question right to the Chief. So that's the most significant impact on the entire list. Is there any way to to break it up, shift it over to to a different year? Is it an immediate need? I think on your list you had that as your number two as preferred option. Chief Tice replied, yes. So I would say the training officer is a bigger need than that right now. So if I was going to support one I would support the training officer. Not saying that the firefighters, we don't need them, but that gives us one per shift to do two and two. We end up with two two shifts off balance. The other thing we could do, if it helps, we were asking for support. Without a SAFER grant, we could put it in there for a SAFER grant if they become available. It's a it's a matter if they become available in the timing of it. But I recognize where you're at with the tax rate, if that's what we needed to do to keep it moving forward. I would certainly rather see that than not not moving forward at all.

Selectman Roy asked, would it be helpful to do less than for like maybe two this year and maybe two next year? Selectman Guessferd replied you end up with uneven shifts. Selectman Dumont asked, is it possible to kind of hold off until you look into that grant? Chief Tice replied, the problem is, if we don't have approval to move forward when the grant comes out, we'll lose the grant. So but it has we have done it in the past where we've worded it that it's contingent upon a grant. So it goes through the town process gets approved. We can't hire those positions unless we get the grant. But that would give us that would put us in a position to accept the grant once that comes. Selectman Dumont asked, do you know roughly what might what alleviation that might be, or do you have any kind of rough idea? Chief Tice replied, I can't say until it comes out. It's been, you know, varying percentages over the first three years. The last ones were 100% for the first three years it covered the salaries. But until they come out with that notice and we're not real sure when that's going to come out because things that the Federal Government level aren't quite moving. Selectman Dumont replied, sure.

The Town Administrator then said, I think I've said this before. Legally, you don't have to have a warrant article to hire people. Selectman Roy replied, Right We just did that as a. The Town Administrator replied, we do it because we had an advisory warrant article 1993. We've followed that practice. I just throw that out there? Because maybe if a grant came up and it was 100%, You might think differently. Maybe it'd have the public hearing accepting a grant, and maybe you could do something then. Selectman Dumont replied,

I do like that train of thought of the grant being 100%. That sounds fantastic. The Town Administrator replied, it could be 75%. Selectman Roy said, but then it goes down as the years go on. Eventually the taxpayer and. Selectman Dumont then said, with that point, I do think it's important that the taxpayer has a say on something that large.

Selectman Roy then said, I mean, there's always a piece of me that is always wants to put it in front of the voters because they, you know, it's their money, you know? But. Vice-Chairman Morin then said, we got to be careful if we throw too much at them and we still have two contracts that we're working on. The Town Administrator added, I was just going to say, you have you have two labor contracts, I think we need to take care of folks we already have. Selectman Roy replied, I don't know if this is the year for that. Chief Tice replied, right. And recognize that one of the contracts is ours. I would certainly say that is the number one priority for the Fire Department. That's that's going to be very important. Selectman Guessferd said, I'd say we let it go. Selectman Guessferd made a motion, seconded by Selectman Roy to not forward Warrant Article D, Hire Four Firefighter/EMTs to the FY25 Warrant. Carried 4-0.

#### Warrant Article E - Hire One Fire Captain Training Officer

The Town Administrator explained, I think the Chief mentioned that this was a priority. Selectman Guessferd and Selectman Roy both said, I'm good with this one. Selectman Dumont said, I just want to add I think this is extremely important. Selectman Roy made a motion, seconded by Selectman Dumont to forward Warrant Article E, Hire One Fire Captain Training Officer to the FY25 Warrant. Carried 4-0.

#### Warrant Article M - Discontinue the Ambulance Capital Reserve Fund

The Town Administrator said, so now we drop down all the way to Article M, which is Discontinuing the Ambulance Capital Reserve Fund. As you recall, that fund was established many, many years ago for the procurement of ambulances. When the town went to the Revolving Fund for EMS, we were able to procure the ambulances out of the revolving fund. So we're using revenue from the ambulance customer to help replace the ambulance. So there's I think it's 60 odd thousand left in this fund at this point. The voters vote to discontinue it, they voted to establish it. They need to vote to discontinue it. Presumably the money would just flow back to the General Fund. Selectman Roy said, I was going to ask, where does the money go after. The Town Administrator replied where it was was raised and appropriated in the first place.

Selectman Dumont then said, I thought that in his paperwork it had said about the EMS emergency services or something like that. Am I forgetting? Chief Tice came forward and said we were hoping to roll that into the Revolving Fund to go towards the next ambulance. Selectman Roy asked, can we do that? Is that is that like a legal? Selectman Dumont replied, that's how the warrant article is worded. The Town Administrator replied, we'll double check it with the Lawyer. Vice-Chairman Morin asked, so hold on this tonight? The Town Administrator replied, No, I would still forward. We'll just make sure technically we're correct. Selectman Dumont then said, well I was going to say do you want to forward with a contingent upon attorney review? The Town Administrator replied all of these will be reviewed and vetted by the lawyer. When I forward them, then we'll get them vetted. Selectman Dumont made a motion, seconded by Selectman Guessferd to forward Warrant Article M, Discontinue the Ambulance Capital Reserve Fund to the FY25 Warrant. Carried 4-0.

#### Warrant Article N - Melendy Road Bridge Rehabilitation

The Town Administrator explained, So now the next one is n Melendy Road Bridge Rehabilitation. The Engineer came and spoke to you about the way the road is going to be an issue, and we need to make sure we have sufficient funds. I believe some of this is coming from the bridge aid we got, but we just want to make sure on the front end we have enough. This was proposed to come from the Unassigned Fund Balance already. So this would be no tax impact, because you would be using the Unassigned Fund Balance of which we have sufficient monies to do that.

Selectman Dumont said, Melendy Road is utilized quite a bit, I think it's an important thing to forward. The Town Administrator replied, again, you know, we've got a lot of culverts that are classified as bridges because of the length. Selectman Guessferd said this is now a 4 or 5? The Town Administrator replied, I believe they've looked at it and determined that it was a four not a five. So that means it needs more... Selectman Roy asked, is this the one right at the end of near the pickle ball? The Town Administrator replied yes. right there. Selectman Dumont added, I guess when they got down there Elvis said it was a lot worse shape than they had imagined. The Town Administrator added, they've classified it. And so you don't want it to get below four because below four is probably going to be closed. Selectman Guessferd replied, yeah. I'm good with that. I'll make that motion. Selectman Guessferd made a motion, seconded by Selectman Roy to to move Warrant Article N, Melendy Road Bridge Rehabilitation, to the FY25 Warrant. Carried 4-0.

#### Warrant Article O - Establish a Fire Alarm/Master Box Revolving Fund

The Town Administrator explained, Warrant Article O which would be to Establish a Fire Alarm Master Box Revolving Fund. I believe the Chief came to us and talked about all the businesses that are hooked up to this. We would then be able to take a fee or charge to those businesses to support this system. The moneys would go in. Any moneys we needed to keep the system up to date would be in a revolving fund. Therefore, it takes it off the taxpayers and puts it onto the users. Selectman Dumont said, I just want to say, I think it's a very fair proposal. I mean, it makes sense that the people who are utilizing the service are the ones that are going to be paying for it. So, I'll make the motion. Selectman Dumont made a motion to forward Warrant Article O, Establish a Fire Alarm Master Box Revolving Fund to the FY25 Warrant. Selectman Guessferd seconded the motion. Carried 4-0.

#### Warrant Article P - Increase Exemptions for Elderly, Disabled and Blind Exemptions

The Town Administrator explained, So Article P was to Increase Exemptions for Elderly, Disabled and Blind. Those are three. Those are actually going to be three separate articles. There's one for Elderly. There's one for Disabled and there's one for Blind. We group them together just for ease here. But just so you're aware that when they get written onto the warrant, they will be separate. That was to raise the, I believe, income levels for those because we've had obviously the property tax increase and we just want to keep people up to speed inflation, whatnot. Selectman Roy interjected saying in line with what's going on in the economy. The Town Administrator continued saying, this predominantly affects folks that that need these programs. Selectman Guessferd made a motion, seconded by Selectman Roy to move Warrant Article P, Increase Exemptions for Elderly, Disabled and Blind Exemptions to the FY25 Warrant, as three separate warrant articles. Carried 4-0.

#### Warrant Article Q - Establish Drainage Capital Reserve Fund

The Town Administrator said, So, one article the Engineer came in to talk about establishing a Drainage Capital Reserve Fund. It's become evident with the amount of rainfall we've had this year that we have drainage deficiencies. And one way to hopefully get funding or get ahead of is to have a capital reserve fund. We've had pretty low, \$15,000 or \$10,000 budgets. That's not going to cut it anymore, because the things we have to do require a lot more, either engineering or a lot more work. So we let the voters decide. But basically it's to establish a capital reserve fund for drainage.

Selectman Guessferd then said, we've I think this is something people will resonate with people because of what's happened this year. So I think it's good to put in. Selectman Roy said, I'm always a fan of capital reserve funds.

Selectman Dumont was recognized and said, I think it's a great idea. I just had one question, probably for Steve. Is there any way to use capital improvement fees for any type of issues like this? The Town Administrator replied unless it's specifically allocated for that. Selectman Dumont replied, I know it has to go to that corridor, but I didn't know. The Town Administrator replied, you can't do repairs of things you already have. So that's or it has to be because of capacity type issues. Selectman Dumont replied, well



that was what I was....So at the NHMA that I attended to a couple of them, they brought up the issue of capacity. Obviously most of it has to do with traveling and some of it being pedestrian as well as vehicles. But couldn't there be? The Town Administrator replied if you have deficiencies, which these are probably more classified as a system that's not robust enough, you're probably not going to get away with spending. Selectman Dumont replied, I didn't know, with the more road travel, the more roads being paved. If that was causing if that would classify as an increase in capacity to use, utilize some of those funds, because otherwise the funds, if they're not utilized, they go back. The Town Administrator replied, they do. I think it's more rain. I think it's some of the infrastructure was built back in the 40s, 50s and 60s. Selectman Roy replied, it can't just be all rain. I mean, there has to be issue there. The Town Administrator replied, oh, no, we've seen some stuff this year, we've never seen before. Selectman Dumont replied, yeah. I mean I don't disagree with that. I just I looked at it increased capacity overall. But okay. The Town Administrator then said, you have some pretty specific ones that we know right now we have to do. Selectman Morin added, and we got to look at the ones we got to deal with. The pipes have been too small because it was put in way back in. Selectman Dumont replied, no way do I want to put it off. I was just really thinking about those those cap fees. Like I said, if they don't get used well, they go back. So if it could be put towards this, right. Why not? Seeing no further discussion, Selectman Roy made a motion, seconded by Selectman Guessferd to move Warrant Article Q, Establish a Drainage Capital Reserve Fund, to the FY25 Warrant. Carried 4-0.

#### Warrant Article R - Circumferential Highway (Lowell Road to Route 111 segment) Feasibility Study

The Town Administrator explained, so the next one is the Circumferential Highway Feasibility Study. If you recall we had presentations on this. The State is committing, I believe, 80%. We're looking at 20%. This would be our 20% of doing a feasibility study for the southern end of the what's known as Circumferential Highway. That's from Lowell Road to 111. States basically saying, hey, you know, we'll look at it, you're going to put 20%, possibly less, but that's the max. But if you don't raise the money, you know they're not going to do anything.

Selectman Guessferd said, I think we talked about this already when we were going over it. is going to be an opportunity for the citizens to make a decision. Do we look at the feasibility or not? I think it's something we have to do here. We should do, put it that way. We've got the traffic and everything else. Vice-Chairman Morin asked, is that a motion? To which Selectman Guessferd replied, I will make that motion. Selectman Dumont seconded the motion to move Warrant Article R, Circumferential Highway (Lowell Road to Route 111 segment) Feasibility Study, to the FY25 Warrant. Selectman Dumont then said, I do just want to say the main reason for putting this forward, and I would agree with Selectman Guessferd, is to let the voters have the final say on it. It's a very difficult thing for me to do that because it puts me now over that, that dollar amount that I was striving for earlier. So I'm not happy about that whatsoever. But if the voters don't want it, I urge you to vote no. If you do vote yes. It's your decision at this point.

Vice-Chairman Morin asked, any further discussion. Selectman Roy was recognized and said, so I can't recommend this, but I understand the idea about having the voters vote on it. Right? It should be their choice. So although I won't recommend it, I do support the idea of it being a warrant article. Motion carried 3-1. Selectman Roy opposed.

#### Warrant Article S - South Water Tank Lease Agreement with Verizon Wireless

The Town Administrator Was the lease agreement with Verizon Wireless. As you recall, we had this discussion. We're looking to lease space on the South Water Tank. We're going to receive, I believe it's 20 some odd \$27,000 for the Water Fund, with some increase for the I think it's 20 years with the article, but basically we're not raising the appropriate amount, but we would be entering into an agreement that requires the voters' approval because it's multi-year. Vice-Chairman Morin said, and this this is a funds generated for the town also. Any further discussion? Any motion? Selectman Roy made a motion, seconded by Selectman Guessferd to move Warrant Article S, Lease Agreement with Verizon Wireless, to the FY25 Warrant. Carried 4-0.

Town Wide Paving Warrant Article

The Town Administrator addressed the Board saying, I mentioned before, I have two more articles prepared. One was for Town Wide Paving because we did not forward anything from the outside the budget. So I prepared an article today from \$100,000 for that. If you're so inclined to put this on the warrant, that's the warrant article. Again, this is for town wide paving.

So again, as I recollect, I believe it was 2019 or so. We went to the voters, raised another \$200,000 because the \$790,000, it doesn't get you what you used to get to. You look at the price of the raw materials, the asphalt, the labor, and all of that goes into it and you're just able to pave less roads. So Director's just recommended adding another \$100,000, that's why I prepared an article for your consideration.

Vice-Chairman Morin asked, where does that put us, Lisa? If that went through. Ms. Labrie asked, are we are we counting that as an increase for the department as well? The Town Administrator replied, no, it was not in the department. We the Board didn't forward it or didn't approve it in the outside the budget. Now it's just a warrant article. Selectman Dumont said, including that I got it at \$4.94. Ms. Labrie said, that brings us at an increase of \$120,740 including that \$100,000, because we decreased, we increased 533-998. But then when we backed out, the firefighters from the from the outside the budget requests it brought our number down quite a bit. The Town Administrator asked, you're talking for just the warrants, right? Ms. Labrie said for just the warrants. The Town Administrator then asked, do you know what the number is on the tax rate at this point, if we added that \$0.02 in? Selectman Dumont replied, I think it's \$4.94. I think. The Town Administrator replied, yeah, sounds about right. Selectman Guessferd said yeah it makes sense. To which the Ms. Labrie replied yeah. The Town Administrator asked \$4.94? to which Ms. Labrie replied, that's what it says on here. I'm not. I wasn't making the changes to the same page that has everything so. Vice-Chairman Morin asked, you good? To which Selectman Dumont replied, I'm good. Seeing no further questions, Selectman Guessferd made a motion, seconded by Selectman Roy to forward the Town Wide Paving Warrant Article to the FY25 Warrant. Carried 4-0.

Police Safety Capital Reserve Fund - Warrant Article

The Town Administrator explained, the last one I had is I spoke before. This was for the Police Safety Capital Reserve Fund. Similar to what we've done before. This I would recommend you take from the Unassigned Fund Balance. That way it doesn't cost the taxpayers anything on the tax rate, because you really do need to do this. Selectman Roy said, okay. So does this. This is establishing a capital. It's already established? The Town Administrator replied, they already have it. This is just a mechanism to fund the last year of the contract we have for the body cams. And for the, I believe, the Tasers and the shields. We did this same article last year and was successful. So instead of putting it in the budget and maybe get a default budget, we don't have the funds, this way you put it out there funded capital reserve, and you just take the money back out when you put it in. But it's coming out of Unassigned Fund Balance. This one wouldn't change the rate. Selectman Roy made a motion, seconded by Selectman Dumont, to forward the Warrant Article for the Police Safety Capital Reserve Fund to the FY25 Warrant with the funds coming from the Unassigned Fund Balance. Carried 4-0.

At this point the Town Administrator addressed the Board saying, I have no more. Vice-Chairman Morin then said, Lisa, do you have a final number or should we keep going? And then when you get it ready, we'll come to you.

Selectman Dumont was recognized and said, No, I just want to say I appreciate everyone's time and effort on this. I think it's a I think it's a really good starting point to know that our overall budget is at \$4.81, which is less than the estimated that was the previous year. And with the warrant articles, I know it's a little bit of an increase, but it gives the voters the choice to decide how they want to spend their money. So I just appreciate that.

9. Board Liaison Reports/Other Remarks by Selectmen

Selectman Roy: I have nothing.

Selectman Guessferd: Let's see. I don't have a lot tonight. Recreation -there's a comedy night coming up. Getting ready for basketball season. There's a senior trip coming up, I believe, as well. Of course, Halloween is coming up, so we have. I think Fright Night is Friday the 27th. Fright night, whatever they call it, whatever they're calling it. And it's it's a good opportunity to get the kids out and enjoy and celebrate Halloween. I don't know what the plan is for, like, are we doing a trick or treat thing? Vice-Chairman Morin replied, yeah the 31<sup>st</sup>. Selectman Guessferd replied the 31<sup>st</sup> on Halloween. Vice-Chairman Morin said 6-8PM The Town Administrator added, it's posted on our webpage. It's out there. So in Hudson it's 6-8PM on the 31<sup>st</sup> unless for some reason we get some god awful inclement weather, it will be the 31<sup>st</sup>.

Selectman Guessferd went on to say, Planning - we're still working through the the master plan. We had another another chapter that we addressed last last meeting. And this week we got tomorrow night. We have a couple of, I think, smaller projects that we're working to look at and decide if we're going to approve or not. So I think that's what I got.

Selectman Dumont: We got an upcoming ZBA meeting on the 26th. Outside of that, Benson Park was scheduled to hold their cleanup this past weekend on the 28th. I'm sorry, this this past Saturday. If it rains, it's the rain day is scheduled for the fourth. So if anybody's out there has some time to come and help clean up Benson Park, we'd all appreciate it. And like everything else, if you have any time at all to volunteer, there's plenty of open spots down here, so thank you.

Selectman Morin: The only thing I got is Selectman Dumont and myself attended the meeting on Monday night at the Community Center with the State of New Hampshire, and they just talked to the projects on the ten year plan. It was just basically an information type of meeting. That's all I have. Selectman Guessferd asked how many how many citizens showed up for that? Vice-Chairman Morin replied, probably 20-30 anyway? Selectmen Guessferd and Roy both replied that's not bad. Selectman Dumont added, Hudson had a decent representation. There was from other towns as well. Amherst, Nashua, Merrimack. Vice-Chairman Morin replied Nashua had a lot of people. Selectman Dumont added, a lot of town reps, but some citizens from Hudson showed up, which was great.

10. Remarks by Town Administrator

Town Administrator Steve Malizia was recognized and said, you stole my thunder when you said Trick or Treat so I have nothing left. I've probably spoken enough tonight.

11. Remarks by School Board

Vice-Chairman Morin recognized School Board member, Gary Gasdia. Mr. Gasdia said, I'm going to keep it quick. So about two months into school, things are going well. A lot of good activities out there. Some of our sports teams are getting ready for making the playoffs, which is great to see. I will say sort of to echo Selectman Dumont, just watching the way all of you went through your budget and really care about the taxpayer and really keep it top of mind. Just it's great to see. And for anyone watching, if you loved watching the last hour, here we are doing it tomorrow night with the School and again next Monday and probably the Monday after that. So must see TV tomorrow night at 630. So that's it.

12. Nonpublic Session

Motion by Selectman Guessferd at 9:32 p.m., seconded by Selectman Dumont to go into non-public session under RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person request an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 4-0.

Nonpublic Session was entered at 9:32 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

Let the record show that Selectman Roy voted to go into nonpublic session but then left before the session began. Therefore she did not take part in the nonpublic session or the votes taken after nonpublic session.

The Board entered open session at 10:37 p.m.

Motions made after nonpublic session:

1. Selectman Guessferd made a motion, seconded by Selectman Dumont to seal the minutes of the 10/24/23 nonpublic session indefinitely. Carried 3-0.
2. Selectman Guessferd made a motion to adjourn at 10:37 p.m. this was seconded by Selectman Dumont. A roll call vote was taken. Carried 3-0.

13. ADJOURNMENT

Motion to adjourn at 10:37 p.m. by Selectman Guessferd seconded by Selectman Dumont. A roll call vote was taken Carried 3-0.

Recorded by HCTV and transcribed by Jill Laffin, Executive Assistant.

absent \_\_\_\_\_  
Marilyn McGrath, Chairman

\_\_\_\_\_  
Dave Morin, Vice Chairman

\_\_\_\_\_  
Kara Roy, Selectman

\_\_\_\_\_  
Bob Guessferd, Selectman

\_\_\_\_\_  
Dillon Dumont, Selectman

Agenda  
11-14-23



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

9B

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: November 9, 2023

Re: Solar Farms – West Road Landfill

At their meeting on October 24, 2023, the Board of Selectmen approved a motion to select Kearsarge Energy, Boston, MA, for the landfill solar farm project as recommended by the committee and a second motion to authorize the Town Administrator and Town Engineer to work with Kearsarge on a tentative agreement, pending March 2024 approval. Should the Board vote to move this project to the March 2024 Town Meeting ballot, the following motion is appropriate:

***Motion: To authorize the Town Administrator to prepare a warrant article for a 25/40 year lease agreement for the West Road Landfill Solar Farm project.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.



## **Town of Hudson**

# **Request for Qualifications (RFQ) for Solar Farms for West Road Landfill**

## **Shortlist Interview**



October 13, 2023

# Kearsarge Energy

*Turnkey Renewable Energy Project Developer, Owner & Operator Since 2009*

- 225+ MW/MWh of solar and energy storage projects developed, financed, owned and operated
  - Leading developer based in New England with a public-private partnership focus
  - Strong balance sheet with no outside investors allows us to be flexible and responsive
  - Excellent reputation for quality, deliverability and integrity
  - Every project matters
  
- Portfolio of municipal partnerships across New England with focus on NH
  - NH solar pipeline of over 150 MW
  - Focus on landfills and underutilized land
  - Partnered with public entities on +125 MW of solar projects in NH, MA, and RI including 60+ Power Purchase Agreements (PPAs)
  - Manchester landfill largest net metering project in NH at 3.3 MW
  - Recently awarded rights to develop projects at Belknap County, the City of Concord and Pelham School District
  - Strong relationships at the utilities and the PUC
  
- Long-term Local Owners
  - Kearsarge owns and operates all the projects we develop & build
  - Top tier components
  - Local team in NH & MA to respond to O&M and administer all contracts and asset management



3.3 MW Kearsarge Manchester (Manchester, NH)

# Case Study: City of Manchester Dunbarton Rd Landfill

- Manchester a leader in NH achieving solar re-use of capped landfill
- Thousands of dollars guaranteed annually through energy cost savings + tax revenue
- 3.3 MW DC & approx. 4 million kWh per year
- 2019 Development Start
- 2021 Commercial Operations
- 8,000+ modules
- Local construction jobs & many US made components
- Close collaboration with NH DES for permits
- Production has exceeded forecast





# Construction Case Study: City of Haverhill (MA) Landfill



Ballast Blocks placed on landfill cap



Racking structures installed on ballast blocks



Panels and above ground wiring installed



Ballasted fence installed and wiring completed

# Hudson Preliminary Site Design

3.46 MW DC / 2.81 MW AC – approximately 4,330,000 kWh produced in year 1



Year	Net Metering Credits Produced (kWh)	Net Metering Rate (\$/kWh)	Electricity savings (\$/kWh) with 15% discount	Total Electricity Bill Savings to Town of Hudson and School Department	Total Lease Revenue	Total PILOT Revenue	Total Benefits to Hudson	Total Cumulative Benefits to Hudson
1	4,330,000	\$ 0.1300	\$ 0.02	\$ 84,435	\$ 48,440	\$ 6,920	\$ 139,795	\$ 139,795
2	4,308,350	\$ 0.1333	\$ 0.02	\$ 86,113	\$ 49,530	\$ 6,920	\$ 142,563	\$ 282,358
3	4,286,808	\$ 0.1366	\$ 0.02	\$ 87,825	\$ 50,644	\$ 6,920	\$ 145,389	\$ 427,747
4	4,265,374	\$ 0.1400	\$ 0.02	\$ 89,570	\$ 51,784	\$ 6,920	\$ 148,274	\$ 576,021
5	4,244,047	\$ 0.1435	\$ 0.02	\$ 91,350	\$ 52,949	\$ 6,920	\$ 151,219	\$ 727,240
6	4,222,827	\$ 0.1471	\$ 0.02	\$ 93,166	\$ 54,140	\$ 6,920	\$ 154,226	\$ 881,467
7	4,201,713	\$ 0.1508	\$ 0.02	\$ 95,018	\$ 55,358	\$ 6,920	\$ 157,296	\$ 1,038,763
8	4,180,704	\$ 0.1545	\$ 0.02	\$ 96,906	\$ 56,604	\$ 6,920	\$ 160,430	\$ 1,199,193
9	4,159,801	\$ 0.1584	\$ 0.02	\$ 98,832	\$ 57,878	\$ 6,920	\$ 163,630	\$ 1,362,823
10	4,139,002	\$ 0.1624	\$ 0.02	\$ 100,796	\$ 59,180	\$ 6,920	\$ 166,896	\$ 1,529,719
11	4,118,307	\$ 0.1664	\$ 0.02	\$ 102,800	\$ 60,511	\$ 6,920	\$ 170,231	\$ 1,699,950
12	4,097,715	\$ 0.1706	\$ 0.03	\$ 104,843	\$ 61,873	\$ 6,920	\$ 173,636	\$ 1,873,586
13	4,077,227	\$ 0.1748	\$ 0.03	\$ 106,927	\$ 63,265	\$ 6,920	\$ 177,112	\$ 2,050,697
14	4,056,841	\$ 0.1792	\$ 0.03	\$ 109,052	\$ 64,689	\$ 6,920	\$ 180,660	\$ 2,231,358
15	4,036,556	\$ 0.1837	\$ 0.03	\$ 111,219	\$ 66,144	\$ 6,920	\$ 184,283	\$ 2,415,641
16	4,016,374	\$ 0.1883	\$ 0.03	\$ 113,430	\$ 67,632	\$ 6,920	\$ 187,982	\$ 2,603,623
17	3,996,292	\$ 0.1930	\$ 0.03	\$ 115,684	\$ 69,154	\$ 6,920	\$ 191,758	\$ 2,795,381
18	3,976,310	\$ 0.1978	\$ 0.03	\$ 117,983	\$ 70,710	\$ 6,920	\$ 195,613	\$ 2,990,994
19	3,956,429	\$ 0.2028	\$ 0.03	\$ 120,328	\$ 72,301	\$ 6,920	\$ 199,549	\$ 3,190,543
20	3,936,647	\$ 0.2078	\$ 0.03	\$ 122,720	\$ 73,928	\$ 6,920	\$ 203,567	\$ 3,394,111
21	3,916,963	\$ 0.2130	\$ 0.03	\$ 125,159	\$ 75,591	\$ 6,920	\$ 207,670	\$ 3,601,781
22	3,897,379	\$ 0.2183	\$ 0.03	\$ 127,646	\$ 77,292	\$ 6,920	\$ 211,858	\$ 3,813,639
23	3,877,892	\$ 0.2238	\$ 0.03	\$ 130,183	\$ 79,031	\$ 6,920	\$ 216,134	\$ 4,029,773
24	3,858,502	\$ 0.2294	\$ 0.03	\$ 132,771	\$ 80,809	\$ 6,920	\$ 220,500	\$ 4,250,273
25	3,839,210	\$ 0.2351	\$ 0.04	\$ 135,410	\$ 82,627	\$ 6,920	\$ 224,957	\$ 4,475,230
26	3,820,014	\$ 0.2410	\$ 0.04	\$ 138,101	\$ 84,486	\$ 6,920	\$ 229,507	\$ 4,704,737
27	3,800,914	\$ 0.2470	\$ 0.04	\$ 140,846	\$ 86,387	\$ 6,920	\$ 234,153	\$ 4,938,890
28	3,781,909	\$ 0.2532	\$ 0.04	\$ 143,645	\$ 88,331	\$ 6,920	\$ 238,896	\$ 5,177,786
29	3,762,999	\$ 0.2595	\$ 0.04	\$ 146,500	\$ 90,319	\$ 6,920	\$ 243,738	\$ 5,421,524
30	3,744,184	\$ 0.2660	\$ 0.04	\$ 149,411	\$ 92,351	\$ 6,920	\$ 248,682	\$ 5,670,207
31	3,725,464	\$ 0.2727	\$ 0.04	\$ 152,381	\$ 94,429	\$ 6,920	\$ 253,730	\$ 5,923,936
32	3,706,836	\$ 0.2795	\$ 0.04	\$ 155,410	\$ 96,553	\$ 6,920	\$ 258,883	\$ 6,182,819
33	3,688,302	\$ 0.2865	\$ 0.04	\$ 158,498	\$ 98,726	\$ 6,920	\$ 264,144	\$ 6,446,963
34	3,669,861	\$ 0.2937	\$ 0.04	\$ 161,649	\$ 100,947	\$ 6,920	\$ 269,516	\$ 6,716,479
35	3,651,511	\$ 0.3010	\$ 0.05	\$ 164,861	\$ 103,218	\$ 6,920	\$ 275,000	\$ 6,991,478
36	3,633,254	\$ 0.3085	\$ 0.05	\$ 168,138	\$ 105,541	\$ 6,920	\$ 280,599	\$ 7,272,077
37	3,615,087	\$ 0.3162	\$ 0.05	\$ 171,480	\$ 107,915	\$ 6,920	\$ 286,315	\$ 7,558,392
38	3,597,012	\$ 0.3241	\$ 0.05	\$ 174,888	\$ 110,344	\$ 6,920	\$ 292,151	\$ 7,850,543
39	3,579,027	\$ 0.3322	\$ 0.05	\$ 178,364	\$ 112,826	\$ 6,920	\$ 298,110	\$ 8,148,653
40	3,561,132	\$ 0.3405	\$ 0.05	\$ 181,909	\$ 115,365	\$ 6,920	\$ 304,194	\$ 8,452,847
			Total	\$ 5,086,244	\$ 3,089,802	\$ 276,800	\$ 8,452,847	

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SELECTMENS OFFICE

# SNHRCC Presentation to Hudson Board of Selectmen

November 14, 2023

# Summary

- Requested information regarding field improvements (Slides 3-8)
- New information (Slides 9-12)
- Requests (Slide 13)
- Usage agreement draft (Slides 14-15)

# Summary of West Road Landfill Improvements by SNHRCC

- *\*Costs have been adjusted for inflation*
- *All work was done under the supervision and permission of Kevin Burns, town Road Agent*

Item	Cost*
8 Hours Plowing and Harrowing West Runway	\$1,394.70
8 Hours Grading West Runway	\$1,394.70
Hydroseeding	\$2,615.06
East Runway Dozer Grading	\$1,394.70
Fill Material, 432 yards at \$6.97 per yard	\$3,012.55
Fill Transport, 3 trucks for 6 hours, \$87.17 per load	\$1,569.04
6 Hours East Runway Dozer Grading	\$784.52
Gravel at end of road (\$500 in 2012)	\$653.78
Used Tractor purchased in 2000	\$1,199.44
West Shelter and Shed	\$4,358.44
4' Safety Fence	\$2,789.40
East Second Shelter	\$4,358.44
Solar installation - \$2500 in 2010	\$3,268.92
Husqvarna Tractor - \$2400 in 2002	\$4,005.58
Husqvarna Tractor in 2023	\$4,998.00
Total payments for field maintenance (mowing)	\$2,200.00
<b>Total</b>	<b>\$39,997.27</b>

Satellite  
Photo, 1999



Satellite  
Photo, 2005





HARROWING







## New Information – Layout

- The proposed installation shows the majority of the panels installed at the north of the field (blue) where they would NOT affect SNHRCC
- Area currently occupied by SNHRCC only accounts for 40% of expected solar farm



## New Information – Rockland County RC Club

- Rockland County RC Club operates at Clarkstown Transfer Station alongside solar farm which was installed in 2017
- RC Club was included in planning with solar farm installers and continued to operate
- SNHRCC spoke with Greb Barbuto, club president. RC pilots regularly fly over solar panels and there have been no issues.



Distance from end of flight area to solar panels is ~338 ft in Clarkstown,  
would be ~394 ft on West Road



*RCRC in Clarkstown NY*



*SNHRCC on West Road*

# New Information

- SNHRCC was able to obtain all records pertaining to the QBS process for selection of the solar installer through a Right to Know (RTK) request
- Through over 200 emails, documents, and specifications, the RC club was never mentioned in communication to or from the solar vendors
- No records exist showing that SNHRCC could not operate alongside the solar farm

*Thank you to town administration for the huge amount of information!*

# Requests

- Include space for SNHRCC to continue to operate at West Road landfill in official requirements and proposal with Kearsarge Energy
- Include a Southern New Hampshire RC Club representative in discussions with Kearsarge Energy, the town, or both so that we can help and participate
- Consider alternate sites for solar farm panels that would have been installed on top of landfill so that the town does not lose any energy discounts or rent revenue





**TOWN OF HUDSON**  
**Office of the Town Administrator**  
 12 School Street  
 Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator - smalizia@townofhudson.gov - Tel: 603-886-4824 Fax: 603-886-4861

September 10, 2019

John Hayes  
 Southern New Hampshire Radio Control Club  
 17 Mike Lane  
 Litchfield, NH 03052

Agreement for the Use of Town of Hudson Landfill

Dear Mr. Hayes

Per our recent conversation, I am sending you a draft agreement between the Town of Hudson and the Southern New Hampshire Radio Control Club for the use of the old Hudson landfill by the club for its base operations. The agreement is similar to other agreements that the Town has entered into for the use of its property by private groups. Please review the agreement and let me know if you have any proposed changes or corrections to the agreement.

Thank you.

Sincerely,

Stephen A. Malizia  
 Hudson Town Administrator

**AGREEMENT**

AGREEMENT made and entered into between the Town of Hudson, a municipal corporation duly organized and existing under the laws of the State of New Hampshire, with its principal offices located at 12 School Street, Hudson, New Hampshire 03051, and Southern New Hampshire Radio Control Club Inc., a nonprofit organization duly organized and existing under the laws of the State of New Hampshire, with a principal mailing address of 17 Mike Lane, Litchfield, New Hampshire 03052.

WHEREAS Southern New Hampshire Radio Control Club, Inc. (hereinafter "SNHRCC") desires to contract with the Town of Hudson (hereinafter "Hudson") for the use of Hudson's property located at Map 100, Lot 002 as its "Flight Center".

WHEREAS Hudson is willing to contract with SNHRCC to authorize the use of its property located at Map 100, Lot 002 for SNHRCC's "Flight Center".

WHEREFORE for and in exchange of the mutual promises set forth herein, and other good and valuable consideration, Hudson and SNHRCC agree as follows:

**Description.** Hudson agrees to allow SNHRCC to use the premises located on Map 100, Lot 002 subject to the following terms and conditions.

**Use of Premises.** SNHRCC may use the fields on the Premises as its "Flight Center" in conjunction with its said use shall commence on July 1, 2019. Site work by SNHRCC will be performed in accordance with the approved Site Plan. As an express condition precedent to use of the premises, the 2020 Hudson Town Meeting shall have voted to ratify this lease agreement pursuant to NH RSA 41:11-a.

**Term.** SNHRCC may use the Premises for a period of twenty (20) years beginning July 1, 2020 and ending June 30, 2040.

**Costs.** SNHRCC shall bear all costs associated with its use of the Premises.

**Participants.** All participants shall be members and/or affiliated with the SNHRCC.

**Personnel.** Under no circumstances shall SNHRCC personnel be considered the employees or agents of Hudson.

**Workers' Compensation.** SNHRCC shall be responsible for complying with any necessary workers' compensation laws as may be required by the laws of the State of New Hampshire.

**REPRESENTATIONS AND WARRANTIES**

**Authority to Execute Agreement.** SNHRCC represents and warrants to Hudson that this Agreement has been duly authorized and validly executed and delivered by the SNHRCC Board of Directors, and constitutes the valid and binding Agreement of SNHRCC, enforceable against the SNHRCC in accordance with its terms.

**Policies and Procedures Prior Availability.** SNHRCC represents and warrants that it has, prior to the execution of this Agreement, made available to Hudson, any and all of its published material including all of its policies and procedures.

**Standard of Conduct.** SNHRCC represents and warrants that it will use and observe the highest standards of reasonable care and diligence in its use of the Premises. SNHRCC represents and warrants that the health, safety, welfare, and well being of all SNHRCC participants shall be its first and foremost consideration at all times.

**COMPLIANCE WITH ALL APPLICABLE LAWS**

SNHRCC agrees that it shall comply with all laws, orders, ordinances, regulations, and other public requirements now or hereafter affecting its use of the Premises. SNHRCC is not exempted from compliance with zoning or any other municipal codes or ordinances nor from any other requirements of law due to Hudson's ownership of the Premises. In addition, SNHRCC shall maintain and operate the premises to ensure protection of human health and the environment.

**REPAIR AND MAINTENANCE OF PREMISES**

SNHRCC agrees to take good care of the Premises, and to keep the same in a good state of repair and condition, and to maintain a neat and clean environment.

**INDEMNITY AND PUBLIC LIABILITY**

SNHRCC agrees at all times to indemnify and hold Hudson harmless from all loss, liability, cost, or damages that may occur or be claimed with respect to any person or property on, in or about the Premises, or to the Premises itself, arising out of or during SNHRCC's use of the Premises resulting from any act done or omission by or through SNHRCC, its agents, employees, invitees, licensees, or any person by reason of SNHRCC's use of the Premises, and any and all loss, costs, liability, or expense resulting therefrom; and SNHRCC further agrees to at all times maintain the Premises in a safe and careful manner.

During the terms of this Agreement, SNHRCC agrees that it shall obtain, pay all premiums for, and furnish certificates of insurance to Hudson, such policy(s) of insurance to provide liability in the amount of One Million Dollars (\$1,000,000.00) per person, One Million Dollars (\$1,000,000.00) per occurrence; as follows:

- (a) Public Liability insurance protecting SNHRCC and Hudson, their agents, officers, elected officials, representatives, or employees because of liability incurred in the performance of the terms of this Agreement when such liability is imposed on account of injury or death of a person or persons, such policy of insurance to provide coverage on account of any accident resulting in injury or death;
- (b) Property Damage insurance protecting SNHRCC and Hudson because of liability that may be incurred by the parties, their agents, officers, elected officials, representatives, or employees in the performance of the terms of this Agreement; and
- (c) All such insurance policies shall name SNHRCC and Hudson, and shall insure to the benefits of the parties, their agents, officers, elected officials, representatives, or employees. Such insurance policies shall be with companies acceptable to Hudson and they shall require written notice to both parties prior to any cancellation.

**DAMAGE TO PROPERTY**

SNHRCC agrees that all property of every kind and description kept, stored, or placed in, on or about the Premises shall be at SNHRCC's sole risk and hazard and that Hudson shall not be responsible for any loss or damage of any such property.

**RIGHT OF INSPECTION**

Hudson shall have the right to inspect the Premises at any time during the period that SNHRCC is using the premises. SNHRCC shall provide to the Hudson Board of Selectmen an annual written report of activities at the field, including improvement and/or renovation with the approved site plan.

**RELATIONSHIP OF PARTIES**

Nothing in this Agreement shall be construed to create any partnership, joint venture, or other type of agency relationship between the parties. SNHRCC agrees that it shall in no manner obligate Hudson to any debt, contract, or obligation, and shall not hold itself out to the public as having the authority and ability to do so.

**NOTICE**

All notices required or permitted under this Agreement shall be given in writing by actual delivery or by registered or certified U.S. Mail, postage prepaid, to the addresses of the parties as contained herein.

**FURTHER ACTION**

SNHRCC and Hudson agree to take such further action and to execute such additional instruments as may be necessary or appropriate to effectuate the purpose of this Agreement.

**ASSIGNMENT**

No assignment of this Agreement shall be valid without either party's express written consent.

**GOVERNING LAW**

This Agreement is to be construed in accordance with and governed by the laws of the State of New Hampshire.

**WAIVER**

Waiver by Hudson of any breach of any term in this agreement shall not be deemed to be a waiver of such term for any subsequent breach of the same or any other term

**SEVERABILITY**

If any provision of this Agreement or the application thereof to any person or circumstance is invalid, the remainder of the Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

**MODIFICATION**

The terms of this agreement may be modified by the parties in a written addendum attached to this Agreement.

In witness whereof, the parties have executed this agreement on this day \_\_\_\_\_, 2019.

Southern New Hampshire Radio Control Club, Inc.  
By its President

Town of Hudson  
By its Board of Selectmen

\_\_\_\_\_  
David S. Morin, Chairman

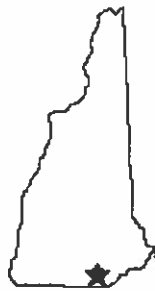
\_\_\_\_\_  
Kara Roy, Vice-Chairman

\_\_\_\_\_  
Roger E. Costu, Selectman

\_\_\_\_\_  
Marilyn McGrath, Selectman

\_\_\_\_\_  
Normand G. Martin, Selectman

AKJ  
11-14-23



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

10A

RECEIVED

MAY 26 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 12, 2023

RE: Request for Approval of Funds from Corridor Accounts  
White Strobe Bars

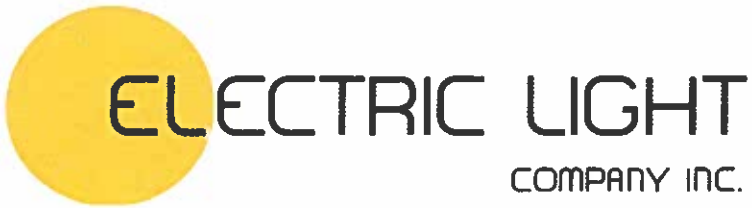
We recently installed white strobes at Library and Ferry intersection and have received positive feedback. Highway Safety Committee recently received and approved a request for installing similar devices at Lowell and Birch Street Intersection for the purpose of heightened awareness in alerting drivers when a red light is activated.

The equipment will be purchased with funds from the Planning Board corridor funds and installed by the Department of Public Works. This expenditure was reviewed and approved by the Planning Board at their October 25, 2023 meeting.

The Planning, Engineering and Public Works Department's recommendation to the Board of Selectmen is to approve this expenditure.

**Motion:**

***To approve and proceed with the white strobe bars purchase and installation at Lowell and Birch Street intersection, using Corridor Account #: 2070-000-086, not to exceed \$1,020.***



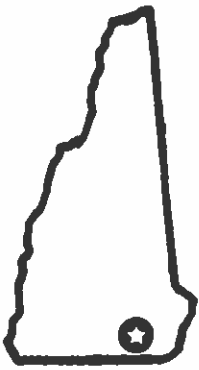
1 Morgan Way  
Cape Neddick, ME 03902  
(207) 361-1234  
www.ElectricLight.net

**QUOTE**

Customer
Town of Hudson Engineering 12 School Street Hudson, NH 03051

Quote	5898
Date	10/11/2023
Terms	Net due in 30 days

Project					
U...	Qty	Item	Description	Rate	Amount
	3	EA	Supply white strobe bars for 12" traffic signal visors. Includes power supply with adjustable flash rate.  Visors not included.	340.00	1,020.00
Signature _____ Date _____				<b>Total</b>	<b>\$1,020.00</b>



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

*Agenda*  
*11-14-23*



Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

**10B**

From: Steve Malizia, Town Administrator

Date: November 2, 2023

Re: Town Planner Vacancy

As you are all aware, Brian Groth has resigned from his position as Town Planner for Hudson. I am seeking the Board of Selectmen’s approval to start the process to replace him. I am including a copy of the job description as well as the job advertisement for the Board’s information. I anticipate that it will take a couple of months to recruit and hire a new Town Planner. I am therefore recommending that we engage the services of the Nashua Regional Planning Commission (NRPC) to provide temporary assistance as needed until Mr. Groth’s replacement is hired

Should the Board of Selectmen approve my requests, the following motions are appropriate:

***Motion: To advertise and solicit candidates for the vacant Town Planner position.***

***Motion: To engage the services of the Nashua Regional Planning Commission to provide temporary assistance until a new Town Planner is hired.***

I would also recommend that the Board of Selectmen form an interview committee consisting of two (2) Selectmen, the Planning Board Chairman and the Town Administrator. The purpose of the interview committee is to vet the final candidates for the full Board of Selectmen’s interview and selection. Should the Board of Selectmen concur with my recommendation, the following motion is appropriate:

***Motion: To form a Town Planner interview committee consisting of two (2) Selectmen, the Planning Board Chairman and the Town Administrator and to further appoint Selectmen \_\_\_\_\_ and \_\_\_\_\_ to the interview committee.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

## **TOWN PLANNER**

The Town of Hudson, NH is accepting resumes for the position of Town Planner. Working under the general direction of the Town Administrator, the Town Planner will be responsible for planning, organizing and directing the Town's planning function in support of the Town's business requirements. Duties include managing the Planning and Economic Development functions for the Town, supervising the planning staff, reviewing subdivision and site plan proposals and preparing reports and recommendations for the Planning Board. Manages the Town's Master Plan and provides support for the Capital Improvements Program. Must possess a service orientated attitude and a thorough knowledge of the operations and functions of a municipal planning department. Requires a Bachelor's Degree in Planning or similar discipline, Master's Degree highly desirable, with a minimum of seven years related experience including at least three years in a supervisory capacity. American Planning Association member and American Institute of Certified Planners (AICP) certification preferred. Must be computer literate. Salary range is \$92,061 to \$113,565 plus excellent benefits. A complete job description is available upon request. Submit resumes by December 14, 2023 to: Town Administrator, Town of Hudson, 12 School Street, Hudson, NH 03051. The Town of Hudson is an Equal Opportunity Employer.

## **TOWN PLANNER**

### **JOB SUMMARY**

Performs responsible supervisory, managerial and professional work in enforcing land use regulations, reviewing subdivision and site plan proposals, preparing staff reports and recommendations for the Planning Board, managing the Town's Master Plan, providing staff support for the Capital Improvements Program, and pursuing other assignments as directed by the Town Administrator.

### **SUPERVISION RECEIVED**

Works under the supervision of the Town Administrator; work is performed with considerable independence and involves responsibility for the use of considerable initiative and judgment in day to day operations; confers with the Town Administrator on matters concerning significant policy and priority factors.

### **SUPERVISION EXERCISED**

Exercises supervision over a small number of technical and clerical personnel.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Advises Planning Board, Citizens, Board of Selectmen, Town Administrator, and Town staff members regarding land use planning issues.

Supervises processing of all applications for Planning Board review.

Meets with engineers, architects, planners, lawyers and real estate brokers to review site plans, and other plans of variable size and complexity as they relate to design, streets, utilities, wetlands, and other issues.

Prepares staff reports for cases under consideration by the Planning Board.

Serves as the lead person for the Town's Economic Development efforts.

Supervises the management of the Town's Master Plan and Capital Improvements Program (CIP).

Prepares grant applications and manages the implementation of grant awarded projects.

Prepares Zoning Ordinances and Land Use Regulations amendments.

Facilitates contracts and manages consulting engineer design reviews and the cost allocation procedure consulting engineer reviews.

Determines/recommends cost allocation procedure amounts for both residential and nonresidential development projects.

Chairs/organizes subdivision/site plan review committee meetings.

Makes revisions/improvements to the plan review system: a) fiscal impact study methods, b) efficient handling of new site plans and subdivision plan sets.

Prepares reports and studies at the direction of the Town Administrator and the Board of Selectmen.

Develops an annual work program and operating budget for the Planning Division.

Performs personnel functions for the Land Use Division including recommendations for hiring and performance evaluations.

Performs other duties as assigned.

### **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Demonstrated experience in and thorough knowledge of the principles and practices of urban land use planning and development; extensive knowledge of municipal government, its laws, regulations and procedures pertaining to land use; applicable state and federal rules and regulations relating to zoning, land use and environmental issues; strong knowledge of urban land use patterns, their demands on physical infrastructures and relationship to community development. Ability to supervise and direct the work of others; manage budgets; negotiate; operate effectively with multiple deadlines and competing demands; solve complex problems and communicate complicated information; prepare clear and concise reports, correspondence and other written materials; communicate clearly and effectively with others orally; establish and maintain effective working relationships with a variety of people. Must be computer literate, including experience with GIS.

### **MINIMUM QUALIFICATIONS REQUIRED**

A Bachelor's Degree in Planning or similar discipline, Master's Degree highly desirable, together with seven (7) years' experience as a Municipal or State Planner or a similar background in a planning related field; with at least three (3) years of increasing supervisory and administrative responsibilities. American Planning Association member and American Institute of Certified Planners (AICP) certification preferred. A valid driver's license and ability to be bonded by an insurance carrier required.

### **PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS**

Some overtime work will be required.



November 1, 2023

**RECEIVED**

NOV 01 2023

TOWN OF HUDSON  
SELECTMENS OFFICE

Steve Malizia, Town Administrator  
Town of Hudson  
12 School Street  
Hudson, NH 03051

Dear Steve,

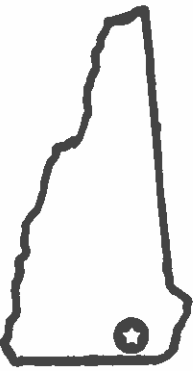
This letter is to formally notify you that I am resigning as Town Planner. My last day will be November 30, 2023. Thank you for the opportunity to serve the Town of Hudson over the past five years. I have enjoyed working with you and the rest of the team here. I hope to continue to be a resource to the community in a different role with the NH Department of Business & Economic Affairs. During the next four weeks I will do everything possible to facilitate the transition. Please let me know if there is anything I can do to help. I wish Hudson the best and I look forward to staying in touch.

Sincerely,



Brian Groth

Agenda  
11-14-23



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



10C

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen  
From: Steve Malizia, Town Administrator  
Date: November 9, 2023  
Re: FY 2025 Budget Tax Collector, Town Clerk

At their meeting on November 7, 2023, the Budget Committee discussed the Town Clerk/Tax Collector FY 2025 budget. At the March 2023 Town Meeting, the voters approved discontinuing the combined position of Town Clerk/Tax Collector and the position may be separated after the March 2024 Town Meeting. As there is no funding in the current fiscal year budget, the new position's salary and benefits were added into the existing Town Clerk/Tax Collector Fiscal Year 2025 budget under cost center, 5030. The Budget Committee believes that the budget for the separate positions be in separate cost centers. I worked with the Town Clerk/Tax Collector and the Finance Director to split the budget between the existing cost center, 5030, Tax Collector and a new cost center, 5031, Town Clerk. The salaries and benefits and the budgets to run the functions were placed into the correct cost center. There are now separate budgets for each department. Please note that the bottom line budget has not changed, just redistributed. Should the Board vote to approve this change, the following motion is appropriate:

***Motion: To reallocate the Town Clerk/Tax Collector Fiscal Year 2025 budget from cost center 5030 to two separate cost centers, Tax Collector, cost center 5030 and Town Clerk cost center 5031.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Cmnty	5030 TAX COLLECTOR	Unit	Price p/Unit	Sub TTL	FY24	FY25	% Change
		Unit	Unit Price				
1XX	<b>Salary and Benefits Combined</b> 5 Full Time Employees				371,886	421,475	13.3%
214	<b>Notices/Newspaper Ads</b> Notices for Elections, Filing Periods, Ads for positions				400	0	0.0%
216	<b>Deeds/Legal Documents</b> Property Tax Liens and Redemptions, filing fees, at Registry of Deeds				1,500	1,700	13.3%
217	<b>Association Dues, Fees</b> Association dues for Tax Collector Associations				265	124	-53.2%
221	<b>Equipment Rental</b>				902	451	-50.0%
233	<b>Mileage Reimbursement</b> For employees using their own vehicles for mandatory workshops/training sessions in Concord or other locales				550	275	-50.0%
234	<b>Lodging</b> Lodging/meals for Tax Collector Annual Conference				500	400	-20.0%
235	<b>Registration Fees</b> Fees for Annual Conferences & workshops.				435	385	-11.5%
238	<b>Postage</b> Postage for the following: - 18,000 annual motor vehicle renewal letters (approx. 1500/month) - 700-800 Delinquent Tax Notices - 900 Certified Mail (Impending Lien Letters, Impending Deed Ltrs, Mortgage Notifications as required by NH State Law. - 9,700 Semi Annual Tax Bills (19,400 total per year using lower bulk rate of \$0.53 avg) - 250/month miscellaneous mail - <b>\$0.02 anticipated rate increase for 2024</b>				36,000	29,448	-18.2%

Cmnty	5030 TAX COLLECTOR	Unit	Price p/Unit	Sub TTL	FY24	FY25	% Change
241	<b>Printing</b> Printing costs for tax bills, motor vehicle notices, 25,000 #9 return envelopes, 25,000 #7 correspondence envelopes, and 25,000 grey perforated paper for property tax bills.				4,740	3,120	-34.2%
252	<b>Professional Services</b> Mortgage research for Liens/Deeds @ \$15 per parcel <i>(Mortgage research costs of \$15/parcel are charged back to the delinquent resident).</i>				3,250	2,800	-13.8%
301	<b>Paper</b> Share of inhouse paper expense					88	100.0%
303	<b>Office Supplies</b>				3,000	4,450	48.3%
340	<b>Small Operating Materials</b>				1,375	0	-100.0%
	<b>Summary</b> <b>Salary and Benefits</b> <b>Operating Budget</b>				371,886	421,475	13.3%
					52,917	43,241	-18.3%
	<b>Total</b>				424,803	464,716	9.4%

**Town of Hudson  
Employee Wage & Benefit Detail  
Fiscal Year 2025 Budget  
Department 5030 Tax Collector**

Employee Name	Employee Title	Annual Wages	Flex	FICA/ Medicare	Pension	Health Insurance	Dental Insurance	Life & Disability Insurance	Total Benefits	Total Wage & Benefits
<b>FULL TIME EMPLOYEES</b>										
Strout-Lizotte, Christine	Tax Collector	\$61,589	\$0	\$4,712	\$8,333	\$32,190	\$1,942	\$469	\$34,601	\$109,234
Bisbing, Pamela	Assistant Town Clerk	\$53,914	\$2,053	\$4,281	\$7,295	\$14,903	\$533	\$418	\$15,854	\$83,397
Hynes-Brock, Evelyn	Assistant Town Clerk	\$46,717	\$5,716	\$4,011	\$6,321	\$0	\$0	\$305	\$305	\$63,070
Melanson, Donna	Deputy Town Clerk	\$60,362	\$10,078	\$5,389	\$8,167	\$0	\$1,031	\$468	\$1,500	\$85,494
Roberts, Cynthia	Assistant Town Clerk	\$43,025	\$0	\$3,291	\$5,821	\$23,844	\$1,067	\$305	\$25,217	\$77,355
	<b>Total Full Time #101</b>	<u>\$265,606</u>	<u>\$17,846</u>	<u>\$21,684</u>	<u>\$35,936</u>	<u>\$70,937</u>	<u>\$4,574</u>	<u>\$1,966</u>	<u>\$77,477</u>	<u>\$418,550</u>
<b>OVERTIME</b>										
Town Clerk	Overtime	\$2,414	\$0	\$185	\$327	\$0	\$0	\$0	\$0	\$2,925
	<b>Total Overtime # 105</b>	<u>\$2,414</u>	<u>\$0</u>	<u>\$185</u>	<u>\$327</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,925</u>
<b>TOTAL 5030</b>		<u>\$268,020</u>	<u>\$17,846</u>	<u>\$21,869</u>	<u>\$36,263</u>	<u>\$70,937</u>	<u>\$4,574</u>	<u>\$1,966</u>	<u>\$77,477</u>	<u>\$421,475</u>

Cmnty	5031 TOWN CLERK	Unit	Price p/Unit	Sub TTL	FY24	FY25	% Change
		Unit	Unit Price				
1XX	<b>Salary and Benefits Combined</b>				0	109,234	100.0%
	1 Elected Official						
214	<b>Notices/Newspaper Ads</b>				0	0	0.0%
	Notices for Elections, Filing Periods, Ads for positions						
216	<b>Deeds/Legal Documents</b>				0	0	0.0%
	Property Tax Liens and Redemptions, filing fees, at Registry of Deeds						
217	<b>Association Dues, Fees</b>				0	326	100.0%
	Association dues for Town Clerk Associations, renewal fees for Town Clerk's Notary Public.						
221	<b>Equipment Rental</b>				0	451	100.0%
233	<b>Mileage Reimbursement</b>				0	275	100.0%
	For Town Clerk using their own vehicle for mandatory workshops/training sessions in Concord or other locales						
234	<b>Lodging</b>				0	400	100.0%
	Lodging/meals for Town Clerk Annual Conference						
235	<b>Registration Fees</b>				0	50	100.0%
	Fees for Annual Conferences & workshops.						
238	<b>Postage</b>				0	15,552	100.0%
	Postage for the following:						
	- 4,800 Annual Dog License Letters & 1800 Overdue Dog Notices						
	- 700-800 Delinquent Tax Notices						
	- Certified Mail (Dog fines as required by NH State Law)						
	- 250/month miscellaneous mail						
	- <b>\$0.02 anticipated rate increase for 2024</b>						
	Presidential election mailer to 8900 voters in ward 1 at .43 per postcard		\$4,272.00				
	Mailing of Absentee Ballots and Request Forms for 3 elections (Sept/Nov/March)		\$2,158.00				
	Mailing to 9,700 Addresses for Sample Ballot for Town Election, cost share with School Dept		\$2,570.00				

Cmdty	5031 TOWN CLERK	Unit	Price p/Unit	Sub TTL	FY24	FY25	% Change
241	<b>Printing</b> Printing costs of approx. 50,000 #10 window envelopes for tax bills, dog & motor vehicle notices, 25,000 #9 return envelopes, 25,000 #7 correspondence envelopes, and 25,000 grey perforated paper for property tax bills, print Sample Town Election Ballots, print postcards for Presidential election.				4,740	2,880	-39.2%
301	<b>Paper</b> Share of inhouse paper expense				0	87	100.0%
303	<b>Office Supplies</b> Supplies for 3 elections (labels, envelopes, rubber bands, bankers boxes) New desk supplies Town Clerk				0	550	100.0%
326	<b>Furniture</b> Workstation/Desk for new TC				0	5,000	100.0%
340	<b>Small Operating Materials</b> Purchase of 5000 yearly dog licenses @ \$0.32/pc + shipping <b>*Increase based off of what was paid this year*</b>				0	1,600	100.0%
	<b>Summary</b>						
	<b>Salary and Benefits</b>				0	109,234	100.0%
	<b>Operating Budget</b>				4,740	27,171	473.2%
	<b>Total</b>				4,740	136,405	2777.7%

**Town of Hudson  
Employee Wage & Benefit Detail  
Fiscal Year 2025 Budget  
Department 5031 Town Clerk**

Employee Name	Employee Title	Annual Wages	Flex	FICA/ Medicare	Pension	Health Insurance	Dental Insurance	Life & Disability Insurance	Total Benefits	Total Wage & Benefits
<b>ELECTED OFFICIALS</b>										
Vacant	Town Clerk	\$61,589	\$0	\$4,712	\$8,333	\$32,190	\$1,942	\$469	\$34,601	\$109,234
	<b>Total Elected Offl #119</b>	<u>\$61,589</u>	<u>\$0</u>	<u>\$4,712</u>	<u>\$8,333</u>	<u>\$32,190</u>	<u>\$1,942</u>	<u>\$469</u>	<u>\$34,601</u>	<u>\$109,234</u>
<b>TOTAL 5031</b>		<u>\$61,589</u>	<u>\$0</u>	<u>\$4,712</u>	<u>\$8,333</u>	<u>\$32,190</u>	<u>\$1,942</u>	<u>\$469</u>	<u>\$34,601</u>	<u>\$109,234</u>



Agenda  
11-14-23

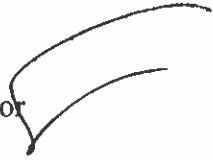
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**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen  
From: Steve Malizia, Town Administrator  
Date: November 8, 2023  
Re: FY2025 Default Budgets



Attached please find the FY2025 Default Budgets for the General Fund, Sewer Fund and Water Fund. Default budgets are calculated by taking the previous year's approved budget and adjusting it for contractual items, items approved by the voters and removing one-time expenditures. Should the Board of Selectmen vote to approve the General Fund, Sewer Fund and Water Fund Default Budgets, the following motions would be appropriate:

***Motion: To approve the Fiscal Year 2025 General Fund Default Budget in the amount of \$35,044,662.***

***Motion: to approve the Fiscal Year 2025 Sewer Fund Default Budget in the amount of \$2,375,172.***

***Motion: to approve the Fiscal Year 2025 Water Fund Default Budget in the amount of \$4,334,213.***

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Town of Hudson, NH  
Fiscal Year 2025 Default Budget by Fund

<u>Fund</u>	<u>FY2024 Budget</u>	<u>FY2025 Default Budget</u>	<u>FY2025 Proposed Budget</u>	<u>Incr/(Decr)</u>
General (*)	33,527,659	35,044,662	35,527,448	482,786
Sewer	2,175,003	2,375,172	2,426,706	51,534
Water	4,526,001	4,334,213	4,371,665	37,452
<b>Total</b>	<b><u>40,228,663</u></b>	<b><u>41,754,047</u></b>	<b><u>42,325,819</u></b>	<b><u>571,772</u></b>

\* includes Library and Conservation

Town of Hudson NH  
General Fund Default Budget Fiscal Year 2025

**Town Meeting Approved Fiscal Year 2024** **\$33,527,659**

**Adjustments:**

<b>Less:</b>	Police Facility Debt Service FY 2024	(\$518,532)	5674-497
	Lease Purchase 5 Pick-Up Trucks	(\$36,000)	5552-403
<b>Add:</b>	Moderator Election Costs	\$62,054	5041
	Lease Purchase 5 Pick-Up Trucks	\$54,000	5552-403
	Police Facility Debt Service FY 2025	\$504,930	5674-497
	Lease Purchase 2 Fire Administration Vehicles	\$23,319	5730-404
	Worker's Compensation Insurance	\$36,709	5910-117
	Property Liability Insurance	\$16,551	5910-201
	Solid Waste Contract	\$158,606	5970-242
	Health/Dental Increase	\$284,712	xxxx-122
		<b>\$34,114,008</b>	

**Adjusted Town Meeting Approved Fiscal Year** **\$34,114,008**

**Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:**

Discontinue Combined Town Clerk/Tax Collector	\$109,234	
Hire One Police Officer (By Petition)	\$126,147	
Hudson Public Works Employees Contract	\$81,628	
Hudson Police, Fire and Town Supervisors Contract	\$342,738	
Hudson Police Employees Association Contract	\$220,428	
Hudson Support Staff Union Contract	\$50,479	
	<b>\$50,479</b>	

**Total General Fund Default Budget** **\$35,044,662**

Town of Hudson NH  
Sewer Fund Default Budget Fiscal Year 2025

**Town Meeting Approved Fiscal Year 2024** **\$2,175,003**

**Adjustments:**

<b>Less:</b>	Sewer Operations - Lease Purchase Pickup Trucks	(\$12,000)	5562-401
<b>Add:</b>	Sewer Treatment	\$10,000	5562-239
	Lease Purchase 5 Pickup Trucks	\$18,000	5562-403
	Nashua Sewer Treatment Plant (Hudson share)	<u>\$180,000</u>	5564-624

**Adjusted Town Meeting Approved Fiscal Year** **\$2,371,003**

**Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:**

Hudson Support Staff Union Contract	<u>\$4,169</u>
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**Total Sewer Fund Default Budget** **\$2,375,172**

Town of Hudson NH  
Water Fund Default Budget Fiscal Year 2025

<b>Town Meeting Approved Fiscal Year 2024</b>		<b>\$4,526,001</b>	
<b>Adjustments:</b>			
<b>Less:</b>	Water Debt Service FY 2024	(\$1,140,406)	5594-497,498
	Gordon Street Tank Contract	(\$155,000)	5593-401
<b>Add:</b>	Water Debt Service FY 2025	\$1,096,156	5594-497,498
		<hr/>	
<b>Adjusted Town Meeting Approved Fiscal Year</b>		<b><u>\$4,326,751</u></b>	
<b>Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:</b>			
	Hudson Support Staff Union Contract	<u>\$7,462</u>	
	<b>Total Water Fund Default Budget</b>	<b><u>\$4,334,213</u></b>	

*Agenda*  
11-14-23

**10E**

# Town of Hudson

## Revenues and Expenditures

Through October 31, 2023

Stew

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of September 30, 2023**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
01	General Fund									
4199	5020	Trustees of Trust Funds	2,994		0	2,994	1,260	0	1,734	42%
4195	5025	Cemetery Trustees	1,250		0	1,250	7	0	1,243	1%
4140	5030	Town Clerk/Tax Collector	424,803		0	424,803	143,036	1,943	279,824	34%
4140	5041	Moderator	42,616		0	42,616	1,935	10,800	29,881	30%
4140	5042	Supervisors of The Checklist	6,286		0	6,286	22	0	6,264	0%
4199	5050	Town Treasurer	8,074		0	8,074	2,691	0	5,383	33%
4199	5055	Sustainability Committee	1,300		0	1,300	375	0	925	29%
4520	5063	Benson Park Committee	1,100		0	1,100	193	0	907	18%
4199	5070	Municipal Budget Committee	800		0	800	70	0	730	9%
4140	5077	IT - Town Officers	4,170		0	4,170	835	0	3,335	20%
4199	5080	Ethics Committee	100		0	100	0	0	100	0%
		<b>Town Officers</b>	<b>493,493</b>	<b>0</b>	<b>0</b>	<b>493,493</b>	<b>150,423</b>	<b>12,743</b>	<b>330,327</b>	<b>33%</b>
4130	5110	Board of Selectmen/Administrator	408,448	1,685	0	410,133	122,914	2,126	285,093	30%
4194	5115	Oakwood	2,275		0	2,275	1,037	0	1,238	46%
4194	5120	Town Hall Operations	107,321		0	107,321	37,017	0	70,304	34%
4442	5151	Town Poor	65,000		0	65,000	7,020	0	57,980	11%
4130	5177	IT - Town Administration	800		0	800	240	0	560	30%
		<b>Administration</b>	<b>583,844</b>	<b>1,685</b>	<b>0</b>	<b>585,529</b>	<b>168,228</b>	<b>2,126</b>	<b>415,175</b>	<b>29%</b>
4153	5200	<b>Legal</b>	<b>120,000</b>		<b>0</b>	<b>120,000</b>	<b>32,849</b>	<b>35,370</b>	<b>51,780</b>	<b>57%</b>
4150	5310	Finance Administration	190,919		0	190,919	97,333	12,148	81,438	57%
4150	5320	Accounting	339,563		4,472	344,035	105,988	1,118	236,928	31%
4150	5377	IT - Finance	2,759		0	2,759	1,330	60	1,369	50%
		<b>Finance</b>	<b>533,241</b>	<b>0</b>	<b>4,472</b>	<b>537,713</b>	<b>204,651</b>	<b>13,326</b>	<b>319,735</b>	<b>41%</b>
4150	5330	Information Technology	774,036		13,463	787,499	331,464	14	456,021	42%
		<b>Information Technology</b>	<b>774,036</b>	<b>0</b>	<b>13,463</b>	<b>787,499</b>	<b>331,464</b>	<b>14</b>	<b>456,021</b>	<b>42%</b>
4152	5410	Assessing Department	466,104	33,695	4,574	504,373	153,569	20,816	329,988	35%
4152	5477	IT- Assessing	1,200	0	0	1,200	860	0	340	72%
		<b>Assessing</b>	<b>467,304</b>	<b>33,695</b>	<b>4,574</b>	<b>505,573</b>	<b>154,429</b>	<b>20,816</b>	<b>330,328</b>	<b>35%</b>
4312	5515	Public Works Facility	61,252		0	61,252	17,077	3,263	40,912	33%
4312	5551	Public Works Administration	313,255		2,609	315,864	96,025	1,004	218,835	31%
4312	5552	Streets	3,640,579		47,611	3,688,190	1,183,921	985,841	1,518,428	59%
4312	5553	Equipment Maintenance	503,608		7,329	510,937	186,440	25,016	299,480	41%
4312	5554	Drainage	670,079		30,936	701,015	237,671	6,164	457,180	35%
4522	5556	Parks Division	243,845		3,297	247,142	67,565	14,744	164,833	33%
4312	5577	IT - Public Works	4,290		0	4,290	3,448	0	842	80%
		<b>Public Works</b>	<b>5,436,908</b>	<b>0</b>	<b>91,782</b>	<b>5,528,690</b>	<b>1,792,147</b>	<b>1,036,032</b>	<b>2,700,511</b>	<b>51%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of September 30, 2023**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4191	5277	IT - LUD	6,330		0	6,330	1,410	0	4,920	22%
4191	5571	LUD - Planning	385,118		6,971	392,089	125,398	689	266,002	32%
4191	5572	LUD - Planning Board	8,350		0	8,350	1,258	0	7,092	15%
4191	5581	LUD - Zoning	227,834		5,290	233,124	81,937	2,133	149,053	36%
4191	5583	LUD - Zoning Board of Adj	16,500		0	16,500	5,509	7,606	3,385	79%
4311	5585	LUD - Engineering	433,718		13,794	447,512	141,786	27,266	288,460	36%
		Land Use	1,077,850	0	26,054	1,103,904	357,298	27,694	718,912	35%
4210	5610	Police Administration	385,840		14,810	400,650	92,993	22,724	284,933	29%
4210	5615	Police Facility Operations	296,892	10,000	0	306,892	83,069	16,517	207,307	32%
4210	5620	Police Communications	865,535		0	865,535	289,308	940	575,287	34%
4210	5630	Police Patrol	7,428,749	9,432	169,735	7,607,916	2,330,203	150,173	5,127,541	33%
4210	5640	Investigations	15,226	7,586	0	22,812	3,183	9,956	9,673	58%
4414	5650	Animal Control	136,928	0	7,438	144,366	46,569	402	97,395	33%
4210	5660	Information Services	192,535		0	192,535	56,052	8	136,475	29%
4210	5671	Support Services	95,023	3,095	2,121	100,239	35,340	11,634	53,266	47%
4210	5672	Crossing Guards	70,703		0	70,703	9,135	0	61,568	13%
4210	5673	Prosecutor	396,939		18,985	415,924	117,682	(173)	298,415	28%
4210	5674	Debt Service	518,532		0	518,532	396,016	0	122,516	76%
4210	5677	IT - Police	94,871		0	94,871	63,407	4,441	27,023	72%
		Police	10,497,773	30,113	213,088	10,740,974	3,522,957	216,620	7,001,397	35%
4220	5710	Fire Administration	809,652		19,124	828,776	235,702	15,606	577,468	30%
4220	5715	Fire Facilities	149,418	875	0	150,293	47,106	14,384	88,804	41%
4220	5720	Fire Communications	422,701	6,877	(20)	429,558	164,727	184,956	79,875	81%
4220	5730	Fire Suppression	6,322,020	16,823	33,353	6,372,196	2,168,919	165,068	4,038,209	37%
4220	5740	Fire Inspectional Services	509,024		11,494	520,518	161,703	2,382	356,433	32%
4220	5765	Fire Alarm	3,000		0	3,000	177	100	2,723	9%
4220	5770	Emergency Management	86,868		0	86,868	69,469	119,840	(102,441)	218%
4220	5777	IT - Fire	45,528	2,970	0	48,498	37,625	10,971	(97)	100%
		Fire	8,348,211	27,545	63,951	8,439,707	2,885,427	513,306	5,040,974	40%
4520	5810	Recreation Administration	158,669	0	0	158,669	51,838	135	106,695	33%
4520	5814	Recreation Facilities	68,874	0	0	68,874	22,688	555	45,631	34%
4520	5821	Supervised Play	122,463	0	0	122,463	108,806	1,012	12,645	90%
4520	5824	Ballfields	11,842	0	0	11,842	3,915	0	7,927	33%
4520	5825	Tennis	1,500	0	0	1,500	0	0	1,500	0%
4520	5826	Lacrosse	8,506	0	0	8,506	430	0	8,076	5%
4520	5831	Basketball	51,384	0	0	51,384	1,045	1,713	48,625	5%
4520	5834	Soccer	13,314	0	0	13,314	10,139	0	3,175	76%
4520	5835	Senior Activities Operations	63,995	0	0	63,995	17,680	2,835	43,480	32%
4520	5836	Teen Dances	1,200	0	0	1,200	0	0	1,200	0%
4520	5839	Community Activities	9,190	0	0	9,190	1,270	60	7,860	14%
4520	5877	IT - Recreation	6,865	0	0	6,865	1,631	0	5,234	24%
		Recreation	517,802	0	0	517,802	219,442	6,311	292,049	44%



**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of September 30, 2023**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
4196	5910	Insurance	590,938	0	0	590,938	606,177	0	(15,239)	103%
4199	5920	Community Grants	104,884	0	0	104,884	100,990	0	3,894	96%
4583	5930	Patriotic Purposes	5,600	0	0	5,600	4,100	0	1,500	73%
4199	5940	Other Expenses	149,169	0	0	149,169	7,601	637	140,931	6%
4220	5960	Hydrant Rental	276,971	0	0	276,971	69,243	0	207,728	25%
4321	5970	Solid Waste Contract	2,240,383	0	0	2,240,383	637,935	1,821,746	(219,298)	110%
		<b>Non-Departmental</b>	<b>3,367,945</b>	<b>0</b>	<b>0</b>	<b>3,367,945</b>	<b>1,426,045</b>	<b>1,822,383</b>	<b>119,516</b>	<b>96%</b>
		<b>General Fund Appropriation Subtotal</b>	<b>32,218,407</b>	<b>93,038</b>	<b>417,383</b>	<b>32,728,828</b>	<b>11,245,360</b>	<b>3,706,742</b>	<b>17,776,725</b>	<b>45.7%</b>
		<b>Warrant Articles</b>								
4194	6013	Generator Replace/Repair	30,000		0	30,000	30,000	0	0	100%
4901	6015	Widening Lowell Rd from Wason t	0	1,285,754	0	1,285,754	53,266	2,700,060	(1,467,572)	214%
4901	6032	Development of Benson Property	10,000		0	10,000	10,000	0	0	100%
4152	6040	Future Prop. Revaluation CRF	25,000		0	25,000	25,000	0	0	100%
4210	6056	Hire New Police Officer	126,147	0	(126,147)	0	0	0	0	0%
4220	6057	Fire Apparat Refub & Repr CRF	25,000		0	25,000	25,000	0	0	100%
4130	6060	Police, Fire, Town Super Conctct	190,118	0	(190,118)	0	0	0	0	0%
4130	6062	Public Works Union Contract	81,628		(81,628)	0	0	0	0	0%
4210	6073	Estab. Police Safety Equipment CF	100,000		0	100,000	100,000	0	0	100%
4326	6095	Vacon Truck Cap Rsrv Fund	15,000		0	15,000	15,000	0	0	100%
4721	6102	Bond - Interest	0		0	0	0	0	0	0%
4903	6210	Police Facility Expan and Reno	0	4,036,562	0	4,036,562	1,798,417	2,238,145	0	100%
4915	6201	Commun Equip & Infrast CRF	0		0	0	0	0	0	0%
4909	6211	Bridge Repair State	0	4,823	86,400	91,223	4,787	79,936	6,500	93%
4909	6212	Taylor Falls & Veteran Bridge Ref	0	2,206	454,888	457,094	15,236	4,770	437,088	4%
4199	6318	Energy Efficiency CRF	0		0	0	0	0	0	0%
0000	6434	Operating Transfer to Library	0		0	0	501,359	0	(501,359)	0%
0000	6436	Operating Transfer to Cons Co.	0	0	0	0	52,753	0	(52,753)	0%
		<b>General Fund Warrant Articles</b>	<b>602,893</b>	<b>5,329,345</b>	<b>143,396</b>	<b>6,075,633</b>	<b>2,630,818</b>	<b>5,022,911</b>	<b>(1,578,095)</b>	<b>126%</b>
		<b>General Fund Total Budget</b>	<b>32,821,300</b>	<b>5,422,383</b>	<b>560,779</b>	<b>38,804,462</b>	<b>13,876,179</b>	<b>8,729,653</b>	<b>16,198,630</b>	<b>58%</b>
<b>02</b>		<b>Sewer Fund</b>								
4326	5561	Sewer Billing & Collection	176,531			176,531	93,978	8,227	74,326	58%
4326	5562	Sewer Operation & Maintenance	1,298,472	220,754		1,519,226	359,975	646,129	513,123	66%
4326	5564	Sewer Capital Projects	700,000			700,000	0	18,406	681,594	3%
4326	6095	Vacon Truck Cap Rsrv Fund	15,000			15,000	15,000	0	0	100%
		<b>Sewer Fund</b>	<b>2,190,003</b>	<b>220,754</b>	<b>0</b>	<b>2,410,757</b>	<b>468,953</b>	<b>672,761</b>	<b>1,269,044</b>	<b>47%</b>
<b>03</b>		<b>Water Fund</b>								
4332	5591	Water - Administration	317,184			317,184	154,537	23,074	139,572	56%
4332	5592	Water - Ops & Maintenance	1,762,303	382,032		2,144,335	842,945	839,599	461,792	78%
4335	5593	Water - Supply	1,306,108	50,139		1,356,247	384,916	116,920	854,411	37%
4332	5594	Water - Debt Service	1,140,406			1,140,406	67,703	0	1,072,703	6%
		<b>Water Fund</b>	<b>4,526,001</b>	<b>432,171</b>	<b>0</b>	<b>4,958,172</b>	<b>1,450,101</b>	<b>979,593</b>	<b>2,528,478</b>	<b>49%</b>

**Town of Hudson, NH**  
**Appropriations and Revenue Summary**  
**Month Ending: As of September 30, 2023**

State #	Dept #	Department	Budget FY 2024	Prior Year Encumbered	Budget and PY Adjustmts	Available Appropriation	Expended To Date	Encumbered	Balance Available	% Expended
04	5060	Library	1,256,499	11,099		1,267,598	362,734	13,387	967,865	30%
06	5586	Conservation Commission	52,753	28,000		80,753	330,852	28,000	(273,499)	444%
			1,309,252	39,099	0	1,348,351	693,586	41,387	694,366	55%
<b>Total General, Sewer, Water Funds</b>			<b>40,846,556</b>	<b>6,114,407</b>	<b>560,779</b>	<b>47,521,742</b>	<b>16,488,818</b>	<b>10,423,394</b>	<b>20,690,518</b>	<b>57%</b>
			<b>Budgeted Revenue</b>		<b>Supplemental Budget</b>	<b>Adjusted Revenue</b>	<b>Revenues</b>	<b>Use of Fund Balance</b>	<b>Balance</b>	
		<b>General Fund Revenue</b>	<b>32,171,032</b>		<b>564,763</b>	<b>32,735,795</b>	<b>4,998,747</b>	<b>0</b>	<b>27,737,048</b>	<b>15%</b>
		<b>Sewer Fund Revenue</b>	<b>2,182,004</b>			<b>2,182,004</b>	<b>606,072</b>	<b>0</b>	<b>1,575,932</b>	<b>28%</b>
		<b>Water Fund Revenue</b>	<b>4,536,001</b>			<b>4,536,001</b>	<b>1,346,181</b>	<b>0</b>	<b>3,189,820</b>	<b>30%</b>
<b>Total General, Sewer, Water Funds Revenue</b>			<b>38,889,037</b>	<b>0</b>	<b>564,763</b>	<b>39,453,800</b>	<b>6,951,001</b>	<b>0</b>	<b>32,502,799</b>	<b>18%</b>
<b>Other Funds</b>										
State #	Dept #	Department	FY 2024	Encumbered	PY Adjustmts	Appropriation	Expended To Date	Encumbered	Available	Expended
14	5630	Police Forfeiture Fund	0	4,736	0	4,736	837	9,836	(5,937)	118%
35	5845	Senior Activities Revolving Fund	0			0	61,843	0	(61,843)	0%
45	5045	Community TV Revolving Fund	0			0	128,399	59	(128,458)	100%
50	5750	EMS Revolving Fund	378,850			378,850	67,918	255,773	55,159	85%
		<b>Other Funds</b>	<b>378,850</b>	<b>4,736</b>	<b>0</b>	<b>383,586</b>	<b>258,998</b>	<b>265,668</b>	<b>(141,080)</b>	<b>137%</b>
			<b>Budgeted Revenue</b>		<b>Supplemental Budget</b>	<b>Adjusted Revenue</b>	<b>Revenues</b>	<b>Use of Fund Balance</b>	<b>Balance</b>	
		<b>Sr. Revolving Fund</b>	<b>0</b>			<b>0</b>	<b>39,281</b>		<b>(39,281)</b>	<b>0%</b>
		<b>Community TV Revolving Fund</b>	<b>0</b>			<b>0</b>	<b>93,457</b>		<b>(93,457)</b>	<b>0%</b>
		<b>EMS Revolving Fund</b>	<b>0</b>			<b>0</b>	<b>71,836</b>		<b>(71,836)</b>	<b>0%</b>
<b>Total Expenditures All Funds</b>			<b>41,225,406</b>	<b>6,119,143</b>	<b>560,779</b>	<b>47,905,328</b>	<b>16,747,815</b>	<b>10,689,062</b>	<b>20,549,438</b>	<b>57%</b>

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Run: 11/09/23  
11:37AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 1  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>General Fund</b>						
01-0000-4913-000-000	Transfer from Land Use Change Fund	0.00	0.00	0.00	0.00	0.000
01-0000-4914-000-000	Library Revenue	1,677.00	0.00	0.00	1,677.00	0.000
01-3110-4100-000-000	General Property Taxes	21,843,262.00	0.00	10,244.75	21,833,017.25	0.047
01-3110-4101-000-000	Overlay	-328,649.00	0.00	1,310,469.37	-1,639,118.37	-398.744
01-3185-4120-000-000	Yield Taxes and Interest	8,000.00	0.00	4,480.68	3,519.32	56.009
01-3186-4115-000-000	In Lieu of Taxes	12,816.00	0.00	0.00	12,816.00	0.000
01-3189-4121-000-000	Excavation Activity Tax	5,000.00	0.00	0.00	5,000.00	0.000
01-3189-4127-000-000	Boat Tax	8,000.00	80.92	1,603.24	6,396.76	20.041
01-3190-4203-000-000	Charges on Property Taxes	5,000.00	8.97	-958.05	5,958.05	-19.161
01-3190-4204-000-000	Interest on Property Taxes	160,000.00	1,637.28	16,692.25	143,307.75	10.433
01-3220-4201-000-000	Motor Vehicle Permits	5,600,000.00	620,594.94	2,130,044.74	3,469,955.26	38.037
01-3230-4216-000-000	Certificate of Occupancy Permit	15,000.00	700.00	4,240.00	10,760.00	28.267
01-3230-4218-000-000	Building Permits	280,000.00	21,527.95	183,530.57	96,469.43	65.547
01-3230-4381-000-000	Septic Inspection Fees	6,000.00	600.00	2,100.00	3,900.00	35.000
01-3290-4209-000-000	Excavation Permits	5,000.00	150.00	525.00	4,475.00	10.500
01-3290-4214-000-000	Driveway Permits	2,000.00	50.00	650.00	1,350.00	32.500
01-3290-4217-000-000	Health Permits	0.00	50.00	300.00	-300.00	0.000
01-3290-4221-000-000	Pistol Permits	2,500.00	90.00	200.00	2,300.00	8.000
01-3290-4233-000-000	Oil Bumer/Kerosene Permits	0.00	0.00	300.00	-300.00	0.000
01-3290-4238-000-000	Police Alarm Permit	2,800.00	75.00	930.00	1,870.00	33.214
01-3290-4239-000-000	Fire - Place of Assembly	2,000.00	270.00	460.00	1,540.00	23.000
01-3290-4254-000-000	Fire Alarm Permits	1,500.00	151.00	227.00	1,273.00	15.133
01-3290-4312-000-000	Zoning Application Fees	3,000.00	1,740.28	2,933.48	66.52	97.783
01-3290-4313-000-000	Planning Board Fees	120,000.00	361.36	3,169.82	116,830.18	2.642
01-3290-4315-000-000	Sewer Service Permit	3,000.00	75.00	850.00	2,150.00	28.333
01-3290-4321-000-000	UCC Filings	7,000.00	0.00	1,560.00	5,440.00	22.286
01-3290-4322-000-000	Vital Statistics	10,000.00	962.00	4,966.00	5,034.00	49.660
01-3290-4323-000-000	Police Fines, Court	0.00	0.00	0.00	0.00	0.000
01-3290-4325-000-000	Animal Control Fines/Fees	10,000.00	1,026.00	7,164.00	2,836.00	71.640
01-3290-4326-000-000	Notary Fees	100.00	0.00	0.00	100.00	0.000

Run: 11/09/23  
11:37AM

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 2  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3290-4327-000-000	Parking Violation Fees	1,000.00	0.00	0.00	1,000.00	0.000
01-3290-4328-000-000	Street Acceptance/Opening Fee	0.00	0.00	0.00	0.00	0.000
01-3290-4334-000-000	Construction Inspection Fee	20,000.00	6,209.14	17,681.41	2,318.59	88.407
01-3290-4335-000-000	Animal Boarding Fees	1,100.00	80.00	375.00	725.00	34.091
01-3290-4343-000-000	Copy Fees and Sale of Books	1,500.00	26.00	62.25	1,437.75	4.150
01-3290-4347-000-000	Bad Check Fees	2,500.00	148.53	554.88	1,945.12	22.195
01-3290-4356-000-000	Police False Alarm Fines	10,000.00	0.00	2,450.00	7,550.00	24.500
01-3290-4421-000-000	Marriage Licenses	2,000.00	-417.00	90.00	1,910.00	4.500
01-3290-4422-000-000	Hawker/Peddler License	1,000.00	0.00	80.00	920.00	8.000
01-3290-4427-000-000	Articles of Agreement	0.00	0.00	0.00	0.00	0.000
01-3290-4428-000-000	Pole Licenses	0.00	20.00	20.00	-20.00	0.000
01-3290-4430-000-000	Scrap Metal License	0.00	0.00	0.00	0.00	0.000
01-3290-4450-000-000	Animal Control Licenses	18,000.00	549.50	2,517.00	15,483.00	13.983
01-3290-4451-000-000	Drain Layers License	1,000.00	750.00	1,500.00	-500.00	150.000
01-3351-4840-000-000	Shared Revenue - Municipal Aid	0.00	0.00	0.00	0.00	0.000
01-3352-4841-000-000	Shared Revenue - Meals and Rental Tax Distribution	1,793,865.00	0.00	0.00	1,793,865.00	0.000
01-3353-4610-000-000	Shared Revenue - Highway Block Grant	537,274.00	0.00	164,965.15	372,308.85	30.704
01-3359-4656-000-000	Grants - Police	26,000.00	3,499.67	18,632.47	7,367.53	71.663
01-3359-4657-000-000	Grants - Fire	136,617.32	0.00	214,198.64	-77,581.32	156.787
01-3359-4659-000-000	Grants - Other	10,000.00	33,126.50	50,264.92	-40,264.92	502.649
01-3359-4660-000-000	Grants - Pandemic	0.00	0.00	0.00	0.00	0.000
01-3379-4300-000-000	Sewer Utility Admin Fee	44,000.00	0.00	44,000.00	0.00	100.000
01-3379-4301-000-000	Water Utility Admin Fee	66,000.00	0.00	66,000.00	0.00	100.000
01-3401-4324-000-000	Police Record Fees	7,000.00	850.00	3,024.00	3,976.00	43.200
01-3401-4342-000-000	Sale of Checklists	500.00	0.00	0.00	500.00	0.000
01-3401-4708-000-000	Welfare Reimbursement	1,000.00	0.00	0.00	1,000.00	0.000
01-3401-4716-000-000	Cash Over/Short	0.00	0.00	-290.00	290.00	0.000
01-3401-4720-000-000	Police Outside Detail	150,000.00	37,683.97	80,182.08	69,817.92	53.455
01-3401-4721-000-000	Police Outside Detail - Cruiser	0.00	1,400.00	1,400.00	-1,400.00	0.000
01-3401-4729-000-000	Contracted Services - Litchfield	30,000.00	24,114.22	12,057.11	17,942.89	40.190
01-3401-4730-000-000	Ambulance Billings	400,000.00	0.00	65,027.27	334,972.73	16.257

Run: 11/09/23  
11:37AM

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 3  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
01-3401-4731-000-000	Charges on Ambulance Receivables	0.00	0.00	-5,263.80	5,263.80	0.000
01-3401-4732-000-000	Fire Incident Reports	500.00	15.00	148.00	352.00	29.600
01-3401-4745-000-000	Cable Franchise Fees	77,000.00	0.00	23,364.79	53,635.21	30.344
01-3401-4746-000-000	Police Testing and Application Fees	0.00	0.00	0.00	0.00	0.000
01-3401-4748-000-000	Insurance Reimbursement	99,736.35	0.00	9,736.35	90,000.00	9.762
01-3401-4756-000-000	Misc Rev - Police	1,800.00	0.00	2,043.35	-243.35	113.519
01-3401-4757-000-000	Misc Rev - Fire	500.00	0.00	300.00	200.00	60.000
01-3401-4758-000-000	Misc Rev - Recreation	0.00	0.00	0.00	0.00	0.000
01-3401-4759-000-000	Misc Rev - Other	541,788.37	0.00	195,082.74	346,705.63	36.007
01-3401-4761-000-000	Rec Rev - Basketball	30,000.00	40,497.00	40,557.00	-10,557.00	135.190
01-3401-4762-000-000	Rec Rev - Supervised Play	97,000.00	0.00	48,783.00	48,217.00	50.292
01-3401-4763-000-000	Rec Rev - Flag Football	3,000.00	0.00	0.00	3,000.00	0.000
01-3401-4764-000-000	Rec Rev - Soccer	30,000.00	6,200.00	5,380.00	24,620.00	17.933
01-3401-4765-000-000	Rec Rev - Tennis	1,500.00	0.00	0.00	1,500.00	0.000
01-3401-4766-000-000	Rec Rev - Teen Dances	4,400.00	0.00	0.00	4,400.00	0.000
01-3401-4767-000-000	Rec Rev - Adult Softball	11,895.00	0.00	0.00	11,895.00	0.000
01-3401-4768-000-000	Rec Rev - Lacrosse	6,000.00	0.00	0.00	6,000.00	0.000
01-3401-4769-000-000	Rec Rev - Community Activities	11,000.00	4,095.00	4,095.00	6,905.00	37.227
01-3501-4704-000-000	Sale of Town Property	55,000.00	0.00	0.00	55,000.00	0.000
01-3502-4702-000-000	Bank Charges	-10,000.00	-587.93	-3,376.78	-6,623.22	33.768
01-3502-4703-000-000	Interest on Investments	25,000.00	53,813.23	246,422.71	-221,422.71	985.691
01-3503-4373-000-000	Rents of Town Property	3,000.00	0.00	0.00	3,000.00	0.000
01-3508-4556-000-000	Donations - Police	1,312.86	0.00	0.00	1,312.86	0.000
01-3508-4557-000-000	Donations - Fire	0.00	0.00	0.00	0.00	0.000
01-3508-4558-000-000	Donations - Recreation	0.00	0.00	0.00	0.00	0.000
01-3508-4559-000-000	Donations - Other	0.00	0.00	0.00	0.00	0.000
01-3914-4996-000-000	Voted from Surplus	100,000.00	0.00	0.00	100,000.00	0.000
01-3915-4922-000-000	From Capital Reserve Fund	0.00	0.00	0.00	0.00	0.000
01-3934-4998-000-000	Proceeds from Bonds	0.00	0.00	0.00	0.00	0.000
01-3939-4999-000-000	Use of Fund Balance	600,000.00	0.00	0.00	600,000.00	0.000

Run: 11/09/23  
11:37AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 4  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
Totals	General Fund	32,735,794.90	862,223.53	4,998,747.39	27,737,047.51	15.270

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sewer Fund</b>						
02-3190-4180-000-000	Interest on Sewer Utility	15,000.00	263.10	9,385.73	5,614.27	62.572
02-3190-4181-000-000	Sewer Betterment Interest	728.00	0.00	0.00	728.00	0.000
02-3401-4716-000-000	Cash Over/Short	0.00	0.00	0.00	0.00	0.000
02-3401-4759-000-000	Misc Rev - Other	0.00	0.00	0.00	0.00	0.000
02-3403-4780-000-000	Sewer Base Charges	565,000.00	141,816.35	283,567.42	281,432.58	50.189
02-3403-4781-000-000	Sewer Consumption Charges	564,765.00	150,229.86	294,645.35	270,119.65	52.171
02-3409-4783-000-000	Sewer Capital Assessment Other Chg	100.00	0.00	0.00	100.00	0.000
02-3500-4773-000-000	Otarnic Pond Betterment Assessment	24,911.00	0.00	0.00	24,911.00	0.000
02-3500-4782-000-000	Sewer Capital Assessment	50,000.00	775.00	19,644.14	30,355.86	39.288
02-3502-4702-000-000	Bank Charges	-3,500.00	0.00	-1,170.44	-2,329.56	33.441
02-3508-4561-000-000	Donations - Sewer	0.00	0.00	0.00	0.00	0.000
02-3509-4786-000-000	Sewer - Other Income/(Expenses)	0.00	0.00	0.00	0.00	0.000
02-3915-4922-000-000	From Capital Reserve Fund	700,000.00	0.00	0.00	700,000.00	0.000
02-3939-4999-000-000	Use of Fund Balance	240,000.00	0.00	0.00	240,000.00	0.000
02-4915-4915-000-000	To Capital Reserve Fund - Sewer	25,000.00	0.00	0.00	25,000.00	0.000
<b>Totals</b>	<b>Sewer Fund</b>	<b>2,182,004.00</b>	<b>293,084.31</b>	<b>606,072.20</b>	<b>1,575,931.80</b>	<b>27.776</b>

Run: 11/09/23  
11:37AM

**Revenue Report**  
**Month End Revenue**  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 6  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Water Fund</b>						
03-3190-4794-000-000	Interest on Delinquent Accounts	10,000.00	0.00	1,581.02	8,418.98	15.810
03-3290-4394-000-000	Backflow Testing Fees	36,000.00	11,970.00	22,705.00	13,295.00	63.069
03-3290-4395-000-000	Water Hookup Fee	296,000.00	700.00	14,524.49	281,475.51	4.907
03-3290-4396-000-000	Water Service Fees	12,000.00	871.68	2,294.22	9,705.78	19.119
03-3290-4397-000-000	Shutoff/Reconnect Fee	3,500.00	250.00	875.00	2,625.00	25.000
03-3401-4716-000-000	Cash Over/Short	0.00	0.00	23.53	-23.53	0.000
03-3401-4748-000-000	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.000
03-3401-4759-000-000	Misc Rev - Other	0.00	0.00	0.00	0.00	0.000
03-3402-4390-000-000	Rental Fee - Private Hydrant	65,500.00	5,434.10	21,736.40	43,763.60	33.185
03-3402-4391-000-000	Rental Fee - Public Hydrant	78,000.00	6,496.20	25,984.80	52,015.20	33.314
03-3402-4392-000-000	Public Fire Protection	224,000.00	19,432.38	77,980.33	146,019.67	34.813
03-3402-4790-000-000	Water Base Charges	970,200.00	83,096.66	332,176.86	638,023.14	34.238
03-3402-4791-000-000	Water Usage Charges	2,233,301.00	175,632.60	780,486.47	1,452,814.53	34.948
03-3402-4792-000-000	Fire Access Charges	215,000.00	16,584.67	66,338.68	148,661.32	30.855
03-3402-4799-000-000	Water Sales to Pennichuck	50,000.00	0.00	0.00	50,000.00	0.000
03-3502-4702-000-000	Bank Charges	-2,500.00	0.00	-1,300.67	-1,199.33	52.027
03-3509-4793-000-000	Other Income - Water	10,000.00	100.00	775.00	9,225.00	7.750
03-3915-4922-000-000	From Capital Reserve Fund	60,000.00	0.00	0.00	60,000.00	0.000
03-3939-4999-000-000	Use of Fund Balance	265,000.00	0.00	0.00	265,000.00	0.000
03-4915-4915-000-000	To Capital Reserve Funds	10,000.00	0.00	0.00	10,000.00	0.000
<b>Totals</b>	<b>Water Fund</b>	<b>4,536,001.00</b>	<b>320,568.29</b>	<b>1,346,181.13</b>	<b>3,189,819.87</b>	<b>29.678</b>



Run: 11/09/23  
11:37AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 7  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>Sr Activities Revolving Fund</b>						
35-3401-4735-000-000	Misc Rev - Senior Activities	0.00	2,590.00	10,256.00	-10,256.00	0.000
35-3401-4736-000-000	Membership Fees	0.00	0.00	5,340.00	-5,340.00	0.000
35-3401-4737-000-000	Senior Rev - Field Trips	0.00	0.00	23,685.00	-23,685.00	0.000
<b>Totals</b>	<b>Sr Activities Revolving Fund</b>	<b>0.00</b>	<b>2,590.00</b>	<b>39,281.00</b>	<b>-39,281.00</b>	<b>0.000</b>

Run: 11/09/23  
11:37AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 8  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
	<b>Community TV Revolving Fund</b>					
45-3401-4745-000-000	Cable Franchise Fees	0.00	0.00	93,457.24	-93,457.24	0.000
<b>Totals</b>	<b>Community TV Revolving Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>93,457.24</b>	<b>-93,457.24</b>	<b>0.000</b>

Run: 11/09/23  
11:37AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: October 2023, GL Year 2024

Page: 9  
bmckee  
ReportSortedRevenue  
All

Account Number		Est Rev	MTD Rev	YTD Rev	Balance	%Coll
<b>EMS Revolving Fund</b>						
50-0000-4729-000-000	EMS - Contracted Services	0.00	0.00	12,057.11	-12,057.11	0.000
50-0000-4730-000-000	EMS - 50% Ambulance Billings	0.00	0.00	65,027.28	-65,027.28	0.000
50-0000-4731-000-000	EMS - 50% Charges on Amb Billings	0.00	0.00	-5,248.79	5,248.79	0.000
<b>Totals</b>	<b>EMS Revolving Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>71,835.60</b>	<b>-71,835.60</b>	<b>0.000</b>

**TOWN OF HUDSON  
AUTOMOBILE REGISTRATION BY MONTH  
FISCAL YEARS 2019, 2020, 2021, 2022, 2023, 2024**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2019	\$429,067	\$457,722	\$389,685	\$464,888	\$471,953	\$454,133	\$2,667,448	\$531,274	\$504,668	\$444,548	\$561,605	\$513,577	\$511,323	\$3,066,993	\$5,734,441	\$5,000,000
<b>vs. Budget</b>	8.6%	17.7%	25.5%	34.8%	44.3%	53.3%	<b>53.3%</b>	64.0%	74.1%	83.0%	94.2%	104.5%	114.7%	<b>61.3%</b>	<b>vs. Budget</b>	<b>114.7%</b>
FY2020	\$437,974	\$485,183	\$410,994	\$530,162	\$446,610	\$470,237	\$2,781,159	\$638,551	\$515,784	\$416,309	\$331,136	\$452,398	\$745,339	\$3,099,517	\$5,880,675	\$5,420,000
<b>vs. Budget</b>	8.1%	17.0%	24.6%	34.4%	42.6%	51.3%	<b>51.3%</b>	63.1%	72.6%	80.3%	86.4%	94.7%	108.5%	<b>57.2%</b>	<b>vs. Budget</b>	<b>108.5%</b>
FY2021	\$516,858	\$430,094	\$461,725	\$494,524	\$440,822	\$489,084	\$2,833,106	\$542,186	\$502,930	\$627,048	\$523,883	\$518,796	\$571,111	\$3,285,953	\$6,119,060	\$5,420,000
<b>vs. Budget</b>	9.5%	17.5%	26.0%	35.1%	43.2%	52.3%	<b>52.3%</b>	62.3%	71.6%	83.1%	92.8%	102.4%	112.9%	<b>60.6%</b>	<b>vs. Budget</b>	<b>112.9%</b>
FY2022	\$433,575	\$488,988	\$450,479	\$504,693	\$429,947	\$435,191	\$2,742,872	\$536,311	\$513,594	\$552,932	\$539,268	\$528,792	\$551,548	\$3,222,444	\$5,965,316	\$5,420,000
<b>vs. Budget</b>	8.0%	17.0%	25.3%	34.6%	42.6%	50.6%	<b>50.6%</b>	60.5%	70.0%	80.2%	90.1%	99.9%	110.1%	<b>59.5%</b>	<b>vs. Budget</b>	<b>110.1%</b>
FY2023	\$462,768	\$505,396	\$453,460	\$563,076	\$441,048	\$474,930	\$2,900,677	\$538,783	\$474,370	\$555,183	\$582,626	\$543,124	\$586,057	\$3,280,142	\$6,180,819	\$5,500,000
<b>vs. Budget</b>	8.4%	17.6%	25.8%	36.1%	44.1%	52.7%	<b>52.7%</b>	62.5%	71.2%	81.3%	91.8%	101.7%	112.4%	<b>59.6%</b>	<b>vs. Budget</b>	<b>112.4%</b>
FY2024	\$415,289	\$608,209	\$485,953	\$620,595			\$2,130,045							\$0	\$2,130,045	\$5,600,000
<b>vs. Budget</b>	7.4%	18.3%	27.0%	38.0%			<b>38.0%</b>							<b>0.0%</b>	<b>vs. Budget</b>	<b>38.0%</b>

**TOWN OF HUDSON  
GENERAL FUND INTEREST BY MONTH  
FISCAL YEARS 2019, 2020, 2021, 2022, 2023, 2024**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>1st half Fiscal Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>2nd half Fiscal Year</u>	<u>Actual Fiscal Year Total</u>	<u>Budget Fiscal Year Total</u>
FY2019	\$0	\$45,557	\$38,553	\$27,494	\$0	\$46,686	\$158,289	\$45,246	\$52,094	\$42,049	\$0	\$66,149	\$19,534	\$225,072	\$383,361	\$120,000
vs. Budget	0.0%	38.0%	70.1%	93.0%	93.0%	131.9%	131.9%	169.6%	213.0%	248.1%	248.1%	303.2%	319.5%	187.6%	vs. Budget	319.5%
FY2020	\$0	\$42,580	\$39,013	\$33,695	\$24,052	\$13,649	\$152,989	\$6,066	\$35,128	\$32,541	\$8,141	\$5,937	\$21,179	\$108,992	\$261,981	\$361,000
vs. Budget	0.0%	11.8%	22.6%	31.9%	38.6%	42.4%	42.4%	44.1%	53.8%	62.8%	65.1%	66.7%	72.6%	30.2%	vs. Budget	72.6%
FY2021	\$0	\$0	\$12,143	\$0	\$0	\$3,909	\$16,052	\$0	\$611	\$210	\$204	\$198	\$142	\$1,365	\$17,417	\$261,000
vs. Budget	0.0%	0.0%	4.7%	4.7%	4.7%	6.2%	6.2%	6.2%	6.4%	6.5%	6.5%	6.6%	6.7%	0.5%	vs. Budget	6.7%
FY2022	\$147	\$147	\$195	\$350	\$175	\$102	\$1,115	\$96	\$86	\$388	\$1,460	\$2,602	\$3,060	\$7,691	\$8,806	\$20,000
vs. Budget	0.1%	1.5%	2.4%	4.2%	5.1%	5.6%	5.6%	6.1%	6.5%	8.4%	15.7%	28.7%	44.0%	38.5%	vs. Budget	44.0%
FY2023	\$3,546	\$4,916	\$4,878	\$7,048	\$8,684	\$4,055	\$33,127	\$3,578	\$3,302	\$27,860	\$36,767	\$39,973	\$41,799	\$153,279	\$186,407	\$25,000
vs. Budget	14.2%	33.8%	53.4%	81.6%	116.3%	132.5%	132.5%	146.8%	160.0%	271.5%	418.5%	578.4%	745.6%	613.1%	vs. Budget	745.6%
FY2024	\$69,731	\$67,900	\$54,979	\$53,813			\$246,423							\$0	\$246,423	\$25,000
vs. Budget	278.9%	550.5%	770.4%	985.7%			985.7%							0.0%	vs. Budget	985.7%

*Agenda  
11-14-23*



# TOWN OF HUDSON

## Board of Selectmen

10F



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12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

November 2, 2023

To: Board of Selectmen

From: Jill Laffin, Executive Assistant

Re: Cemetery Liaison

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Selectman Morin has asked that "Cemetery Trustees Liaison" be added to the November 14, 2023 Board of Selectmen agenda. Selectman Morin will lead discussion on this item.