



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

April 23, 2024

7:00 PM

Board of Selectmen Meeting Room, Town Hall

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS**
  - A. **Resignation**
    - 1) **Marcus Nicolas – Zoning Board of Adjustment**  
Vacancy to expire December 2024  
(4 alternate vacancies to expiring December 2024, 2025, 2026, & 2026)
  - B. **Nominations**
    - 1) **Benson Park Committee – Gary Williams**  
(2 member vacancies expiring April 2026 and 2027, 1 alternate vacancy expiring April 2025)
    - 2) **Conservation Commission – Mike Catanzaro**  
(1 alternate vacancy expiring December 2025)
    - 3) **Sustainability Committee – Alyssa Hanley**  
(2 member vacancies expiring April 2027, 1 alternate vacancy to expire April 2025)
    - 4) **Sustainability Committee – Derrick Dike**  
(2 member vacancies expiring April 2027, 1 alternate vacancy to expire April 2025)

**C. Appointments**

- 1) Sustainability Committee – Craig Putnam (incumbent alternate member)  
(3 member vacancies expiring (1) April 2025 & (2) April 2027, 1 alternate vacancy to expire April 2025)
- 2) Cable Utility Committee – Peter Lanzillo (incumbent member)  
(6 member vacancies expiring (3) April 2027, (2) 2025, (1) 2026)

**6. CONSENT ITEMS**

**A. Assessing Items**

- 1) Solar Exemptions: 8 Paradise Ln. – map 254/ lot 011; 4 Rega Ave. – map 228/ lot 030; 44 Robinson Pond Dr. – map 134/ lot 039; 7 North Ridge Rd. – map 139/ lot 018; 41 Cottonwood Dr. – map 203/ lot 043; 13 Rega Ave. – map 228/ lot 038; 10 Shoreline Dr. – map 147/ lot 001/ sub 028; 45 Webster St. – map 173/ lot 049; 22 Sanders Rd. – map 242/ lot 003; 6 Paula Cir. – map 191/ lot 024/ sub 002; 137 Standish Ln. – map 194/ lot 010/ sub 005; 5 Lorraine St. – map 198/ lot 120; 1 Blackstone St. – map 183/ lot 011; 33 B St. – map 191/ lot 071; 5 Blackstone St. – map 183/ lot 068; 2 Shoreline Dr. – map 147/ lot 001/ sub 031; 3 Schaeffer Cir. – map 253/ lot 068/ sub 001; 18 B St. – map 191/ lot 039; 54 Ledge Rd. – map 166/ lot 012; 32 Cedar St. – map 197/ lot 128; 4 McCrady Dr. – map 136/ lot 007; 25 George St. – map 175/ lot 021; 15 Porter Ave – map 190/ lot 068/sub 001; 54 Adelaide St. – map 175/ lot 153/ sub 003; 53 Sullivan Rd. – map 163/ lot 010; 41 Winnhaven Dr. – map 197/ lot 069; 9 Muldoon Dr. – map 246/ lot 052; 5 Brookfield Rd. – map 241/ lot 058; 132 Highland St.- map 167/ lot 046; 100B Pelham Rd. – map 193/ lot 015; 5 Monroe Dr. – map 167/ lot 089; 35 Cedar St. – map 197/ lot 098; 31 Moose Hill Rd. – map 207/ lot 008/ sub 007
- 2) Elderly Exemptions: 20A Quail Run Dr. – map 216/ lot 018/ sub 060; 8 Phillips Dr. – map 156/ lot 040; 8 Rena Ave. – map 228/ lot 028; 59 Lowell Rd. – map 197/ lot 041; 182A Old Derry Rd. – map 102/Lot 002/ sub 001; 3 Vinton St. – map 183/ lot 071; 18 Stoney Ln. – Map 116/ lot 088; 204 Elmwood Dr. – map 156/ lot 063/ sub 016; 23 Mobile Dr. – map 178/ lot 013/ sub 103; 5 Cobblestone Dr. – map 184/ lot 027/ sub 001; 6 Blackstone St. – map 183/ lot
- 3) Veteran Tax Credits: 30 David Dr. – map 118/ lot 040; 5 Wyman Dr. – map 140/ lot 002/ sub 043; 5 Bruce St. – map 234/ lot 019; 37A Shadowbrook Dr. - map 177/ lot 005/ sub 111

- 4) All Veterans Tax Credits: 157 Highland St. – map 158/ lot 030; 30 B St. – map 191/ lot 074
- 5) Veteran Tax Credit and Solar Exemption: 4 Wagner Way – map 157/ lot 027
- 6) Charitable Exemption: 30 Richman Dr. – map 237/ lot 057
- 7) Gravel Warrant/Excavation Tax: 129 Greeley St. – map 140/ lot 001; 89 Greeley St. – map 141/ lot 001; 85 Greeley St. – map 150/ lot 013; 53 Old Derry Rd. – map 122/ lot 002
- 8) Tax Deferral Application: 38B Barretts Hill Rd. – map 151/ lot 005
- 9) Institutional Property Tax Exemptions:
  - a) Charitable Exemption Requests: Kiwanis Club of Hudson, Inc. – map 190/ lot 015; The PLUS Company – map 242/ lot 058; Area Agency Properties, Inc. – map 106/ lot 006 and map 190/ lot 085; Goodwill of Northern New England – map 222/ lot 041/ sub 001; Southern New Hampshire Medical Center – map 109/ lot 010; Alvirne School Trustees – map 147/ lot 027
  - b) Exempt by Specific Statute: Hudson Grange #11 – map 168/ lot 122
  - c) Exempt by Specific Statute: VFW Hudson Post 5741-map 136/ lot 036 and map 182/ lot 100; American Legion Post 48 – map 182/ lot 030 and lot 022
  - d) Religious Exemption Requests: Community Church of Hudson – map 182/ lot 049; New Life Christian Church – map 228/ lot 054; Hudson Congregation of Jehovah’s Witnesses – map 140/ lot 047; Roman Catholic Bishop of Manchester – map 166/ lot 001; map 166/ lot 017; map 235/ lot 009; map 182/ lot 129; Sisters of the Presentation of Mary – map 210/ lot 010; United Pentecostal Church/Parsonage – map 156/ lot 035; First Baptist Church of Hudson – map 176/ lot 034

**B. Water/Sewer Items**

- 1) Water Abatement: W-UTL-24-01 (04/11/2024) Granite State Plastics

**C. Licenses & Permits & Policies**

- 1) Re-adopt Fund Balance Policy
- 2) Re-adopt Investment Policy

**D. Donations – None**

**E. Acceptance of Minutes**

- 1) Minutes March 26, 2024
- 2) Minutes April 9, 2024

**F. Calendar**

04/23	7:00	Board of Selectmen	BOS Meeting Room
04/24	7:00	Planning Board	Buxton Meeting Room
04/25	7:00	Zoning Board	Buxton Meeting Room
04/26	10:00am	Cemetery Trustees	Sunnyside Cemetery
04/29	7:00	Planning Board – ZORC	Buxton Meeting Room
05/01	7:00	Budget Cmte.	Buxton Meeting Room
05/08	7:00	Planning Board	Buxton Meeting Room
05/13	7:00	Cable Utility Cmte.	Cable Access Center
05/13	7:00	Conservation Comm.	Buxton Meeting Room
05/14	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

**A. Votes taken after Nonpublic Session on April 9, 2024**

- 1) Selectman Morin made a motion, seconded by Selectman Dumont to agree to the request from the Hudson Administrative and Support Staff AFSCME Council 93 Union to add the positions of Senior Services Coordinator and Office assistant to the unit at Grade 1, Step 3 and Grade 1, Step 1, respectively, and to authorize the Town Administrator to sign the modification permit. Carried 5-0.
- 2) Selectman Roy made a motion, seconded by Selectman Dumont to unseal the minutes of the Board of Selectmen non-public session of July 26, 2022. Carried 5-0.

**8. NEW BUSINESS**

- A. Request to Advertise and Post internally for a Mechanic Position - Decision
- B. Replacement of Crime Scene / Accident Reconstruction Van – Decision
- C. Request for NRA Law Enforcement Range Fund – Decision
- D. Apply for Patrick Leahy Bullet Proof Vest Partnership Program Grant – Decision
- E. Application for Payment from Sewer Capital Reserve Fund - Decision
- F. 2024 Liaison Assignments – Decision

**9. SELECTMEN LIASON REPORTS/OTHER REMARKS**

**10. REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (b)** The hiring of any person as a public employee.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

13. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, May 14, 2024.**

**Weissgarber, Lorrie**

*Respon*  
*4/16*  
**5.A.1**

**From:** Goodwyn, Tracy  
**Sent:** Tuesday, April 16, 2024 8:41 AM  
**To:** Malizia, Steve; Weissgarber, Lorrie  
**Cc:** Dumont, Dillon; Sullivan, Christopher  
**Subject:** FW: Resigning My Position

Good morning,

FYI, in case Chris hasn't already forwarded to your office.

**RECEIVED**

APR 16 2024  
TOWN OF HUDSON  
SELECTMENS OFFICE

**Tracy Goodwyn**  
Zoning and Code Enforcement  
Administrative Aide II



**Town of Hudson**  
Land Use Division  
12 School Street  
Hudson, NH 03051  
Ph: (603) 886-6008  
Fax: (603) 594-1142

**From:** Sullivan, Christopher <csullivan@hudsonnh.gov>  
**Sent:** Tuesday, April 16, 2024 8:24 AM  
**To:** Goodwyn, Tracy <tgoodwyn@hudsonnh.gov>  
**Subject:** FW: Resigning My Position

FYI

**From:** Marcus Nicolas <marcusnicolas1@gmail.com>  
**Sent:** Monday, April 15, 2024 1:27 PM  
**To:** Daddario, Gary <gdaddario@meeb.com>; Gary Daddario <GDaddarioHudson@gmail.com>; Sullivan, Christopher <csullivan@hudsonnh.gov>  
**Subject:** Resigning My Position

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

Hi Gary and Chris

My research/studies are taking even more out of me. As part of my PhD regimen, I have to take up some teaching position whether it is via a class or as a TA. I would not want to devote less than I should to the Zoning Board of Adjustments. As a result, I will have to resign my position. When I will have acquired my PhD, I will check to see if you have room again either full time or as an alternate. In the meantime, I do not want to be unfair to the board or to the community. Thank you for giving me the opportunity to serve the community and I hope to serve again soon.

Marcus Nicolas



5.B.1.

Agenda  
4-23-24

Submission information

Form: [Board & Committee Application](#) (1)  
Submitted by Visitor (not verified)  
Fri, 04/12/2024 - 10:39am  
71.233.191.132

**Date**

Sat, 04/13/2024

**First Name**

Gary

**Last Name**

Williams

**Street Address**

St.Laurent Dr.

**Home Phone**

3392211487

**Work Phone**

**E-mail Address:**

k.williams15@verizon.net

**Education**

High school

**Occupation (or former occupation if retired)**

Truck driver

**Special Interests**

Outings with my family and two puppies

**Professional/Community Activities**

**Reference**

Judy Brouillette

**Reason for Applying**

Want to better the dog park before we lose it to the rain washing away all the dirt and grass and stop the flow from flowing into the wetlands. If we all don't find a solution to fix this problem we will be left with just granite and rocks in about 5 years.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Benson Park Committee

**Areas of Expertise**

Construction

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APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE



**Are you a Hudson, NH resident?**

yes

**Source URL:**<https://www.hudsonnh.gov/node/42498/submission/31078>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

Submission information

Form: Board & Committee Application (1)  
Submitted by Visitor (not verified)  
Sun, 04/14/2024 - 1:41pm  
192.219.255.22

**Date**

Sun, 04/14/2024

**First Name**

Mike

**Last Name**

Catanzaro

**Street Address**

7spruse st

**Home Phone**

6034841583

**Work Phone**

6034841583

**E-mail Address:**

mikecatanzarocpi@icloud.com

**Education**

High school

**Occupation (or former occupation if retired)**

Continental paving

**Special Interests**

Outdoors and wildlife conservation

**Professional/Community Activities**

Spent as much time in the woods as I can

**Reference**

Im also on the Benson park committee

**Reason for Applying**

Help support my town and take care of our wetlands

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Conservation Commission

**Areas of Expertise**

Construction

**RECEIVED**

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Are you a Hudson, NH resident?**

yes

**Source URL:**<https://www.hudsonnh.gov/node/42498/submission/31102>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

### Submission information

Form: [Board & Committee Application](#) (1)  
Submitted by Visitor (not verified)  
Mon, 04/15/2024 - 9:06am  
73.234.194.78

**Date**

Mon, 04/15/2024

**First Name**

Alyssa

**Last Name**

Hanley

**Street Address**

45 central street hudson NH

**Home Phone**

6035215820

**Work Phone****E-mail Address:**

alyssatrue@yahoo.com

**Education**

Bachelors in Nursing

**Occupation (or former occupation if retired)**

registered nurse

**Special Interests**

hiking, camping, fishing

**Professional/Community Activities****Reference**

Taylor Collins, +1 (603) 508-0752

**Reason for Applying**

I joined the sustainability group on facebook when I moved back to hudson in 2020. I would love to plan events based around the subject of being environmentally friendly and enjoy research on new developments to become more environmentally conscious.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Sustainability Committee

**Areas of Expertise**

Other

**RECEIVED**

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Are you a Hudson, NH resident?**

yes

**Source URL:** <https://www.hudsonnh.gov/node/42498/submission/31110>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

Submission information

Form: [Board & Committee Application](#) (1)  
Submitted by Visitor (not verified)  
Mon, 04/15/2024 - 4:24pm  
172.56.112.8

**Date**

Sun, 04/14/2024

**First Name**

Derrick

**Last Name**

Dike

**Street Address**

8 Applewood Drive

**Home Phone**

6035570080

**Work Phone**

**E-mail Address:**

dcdike@icloud.com

**Education**

High School

**Occupation (or former occupation if retired)**

High School Student

**Special Interests**

Pre Med, Biochemistry

**Professional/Community Activities**

Feed Our Kids Programs, Leo's Club

**Reference**

Alvirne High School

**Reason for Applying**

I am applying because I want to pursue Biochemistry and I noticed that it is pretty similar to it. I also want to join that way I can put this on my college application seen it will definitely stand out.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Sustainability Committee

**Areas of Expertise**

- Finance
- Other

RECEIVED

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Are you a Hudson, NH resident?**

yes

**Source URL:**<https://www.hudsonnh.gov/node/42498/submission/31118>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

RECEIVED

5.C.1.

Agenda  
4.28.24

APR 17 2024

TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

Date: 4/17/2024

TOWN OF HUDSON  
SELECTMENS OFFICE  
Craig Putnam

Name \_\_\_\_\_ 59 Rangers Dr. \_\_\_\_\_  
Street Address

603-882-8485 \_\_\_\_\_  
Home Phone Number Work Phone Number

Retired \_\_\_\_\_  
Occupation (or former occupation, if retired)

Energy & Sustainability issues \_\_\_\_\_  
Education/Special Interests

Sustainability Committee (alternate), Hudson Electric Aggregation Committee / Hudson Community Power \_\_\_\_\_  
Professional/Community Activities

Continue to work on Sustainability Committee & Hudson Community Power \_\_\_\_\_  
Reason for applying

Robert Guessferd, Kara Roy, Heidi Jakoby \_\_\_\_\_  
Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member _____	Alternate <input checked="" type="checkbox"/> _____	Reappointment _____
<input type="checkbox"/> Benson Park Committee		<input type="checkbox"/> Building Board of Appeals
<input type="checkbox"/> Cable Utility Committee		<input type="checkbox"/> Conservation Commission
<input type="checkbox"/> Municipal Utility Committee		<input type="checkbox"/> Nashua Regional Planning Commission
<input type="checkbox"/> Planning Board		<input type="checkbox"/> Recreation Committee
<input checked="" type="checkbox"/> Sustainability Committee		
<input type="checkbox"/> Zoning Board of Adjustment		

Area(s) of Expertise:

<input type="checkbox"/> Architecture/Construction	<input type="checkbox"/> Environmental Planning
<input checked="" type="checkbox"/> Information Technology	<input checked="" type="checkbox"/> Communications
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Other <u>Robotics Engineering, Solar PV</u>

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

*Craig Putnam*

Signature of Applicant

Hudson Resident:  Yes  No

craig.hudsus@gmail.com

e-mail address



RECEIVED

5.C.2.

4/23/24

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

Date: 4/17/2024

Peter Langillo  
Name

12 Blackstone ST  
Street Address

603-305-6088  
Home Phone Number

Work Phone Number

Boiler Maker  
Occupation (or former occupation, if retired)

Racing  
Education/Special Interests

Producer for HCTV  
Professional/Community Activities

Re New  
Reason for applying

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

Member

Alternate

Reappointment

- Benson Park Committee
- Cable Utility Committee
- Municipal Utility Committee
- Planning Board
- Sustainability Committee
- Zoning Board of Adjustment

- Building Board of Appeals
- Conservation Commission
- Nashua Regional Planning Commission
- Recreation Committee

Area(s) of Expertise:

- Architecture/Construction
- Information Technology
- Finance

- Environmental Planning
- Communications
- Other \_\_\_\_\_

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Peter Langillo  
Signature of Applicant

Hudson Resident:  Yes  No

pglangillo@yahoo.com  
e-mail address

6A.1



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor

RE: Solar Exemptions:

- Domingo Rivera - 8 Paradise Ln. – map 254/ lot 011
- Sandra Ives - 4 Rega Ave. – map 228/ lot 030;
- Tonh Dom - 44 Robinson Pond Dr. – map 134/ lot 039;
- Idrissa & Yahaira Niang - 7 North Ridge Rd. – map 139/ lot 018;
- David & Vickie Tavares- 41 Cottonwood Dr. – map 203/ lot 043;
- Bernard & Stephanie Masterson - 13 Rega Ave. – map 228/ lot 038;
- Fahd & Amina Qureshi - 10 Shoreline Dr. – map 147/ lot 001/ sub 028;
- Orianna & Christopher Grillo - 45 Webster St. – map 173/ lot 049;
- Kevin & Anna Heenan - 22 Sanders Rd. – map 242/ lot 003;
- Rodrigo Moreira - 6 Paula Cir. – map 191/ lot 024/ sub 002;
- Ethan Brown - 137 Standish Ln. – map 194/ lot 010/ sub 005;
- Juan Vu - 5 Lorraine St. – map 198/ lot 120;
- Susan Hart - 1 Blackstone St. – map 183/ lot 011;
- Ronald and Jeri Cloutier - 33 B St. – map 191/ lot 071;
- James Callahan - 5 Blackstone St. – map 183/ lot 068;
- Jeff & Kate Trainor - 2 Shoreline Dr. – map 147/ lot 001/ sub 031;
- John & Patricia Modrich - 3 Schaeffer Cir. – map 253/ lot 068/ sub 001;
- Juan & Diana Cruz - 18 B St. – map 191/ lot 039;
- Ricardo & Jennifer Montanez - 54 Ledge Rd. – map 166/ lot 012;
- Matthew & Maria Keller - 32 Cedar St. – map 197/ lot 128;
- John & Kathryn Gallant - 4 McCrady Dr. – map 136/ lot 007;
- Susan & Gerald Cloutier - 25 George St. – map 175/ lot 021;
- Marlon Uliana - 15 Porter Ave – map 190/ lot 068/sub 001;
- Scott & Melinda Spencer - 54 Adelaide St. – map 175/ lot 153/ sub 003;
- Philip & Sara Decologero - 53 Sullivan Rd. – map 163/ lot 010;
- Charlene Maison (Clark) - 41 Winnhaven Dr. – map 197/ lot 069;
- Rachel McGraw & Michael Hancock - 9 Muldoon Dr. – map 246/ lot 052;
- Daniel Lessard - 5 Brookfield Rd. – map 241/ lot 058;

Bryan Parent - 132 Highland St. - map 167/ lot 046;  
Stephen Therriault - 100B Pelham Rd. – map 193/ lot 015;  
Eric Courounis - 5 Monroe Dr. – map 167/ lot 089;  
David Long - 35 Cedar St. – map 197/ lot 098;  
Sonny & Katy Russell - 31 Moose Hill Rd. – map 207/ lot 008/ sub  
007

I recommend the Board of Selectmen sign the PA-29 forms granting Solar Exemptions to the property owners listed above. The Assessing Department has verified that these properties have installed solar panels.

***MOTION: Motion to grant Solar Exemptions to the property owners referenced in the above request.***



GA.2

Agenda  
4.23.24

# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: Elderly Exemptions:

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

- 20A Quail Run Dr. – map 216/ lot 018/ sub 060
- 8 Phillips Dr. – map 156/ lot 040
- 8 Rena Ave. – map 228/ lot 028
- 59 Lowell Rd. – map 197/ lot 041
- 182A Old Derry Rd. – map 102/ lot 002/ sub 001
- 3 Vinton St. – map 183/ lot 071
- 18 Stoney Ln. – map 116/ lot 088
- 204 Elmwood Dr. – map 156/ lot 063/ sub 016
- 23 Mobile Dr. – map 178/ lot 013/ sub 103
- 5 Cobblestone Dr. – map 184/ lot 027/ sub 001
- 6 Blackstone St. – map 183/ lot 037

I recommend the Board of Selectmen sign the PA-29 forms granting Elderly Exemptions to the property owners listed below. The residents have provided the proper documentation to show they qualify for this exemption.

- Jean Labbe - 20A Quail Run Dr. – map 216/ lot 018/ sub 060
- Gail LaShomb - 8 Phillips Dr. – map 156/ lot 040
- Jeanne Smith - 8 Rena Ave. – map 228/ lot 028
- Diane Briand - 59 Lowell Rd. – map 197/ lot 041
- Russell Raiche - 182A Old Derry Rd. – map 102/ lot 002/ sub 001
- Katherine Corleto - 3 Vinton St. – map 183/ lot 071
- Victor Pelletier - 18 Stoney Ln. – map 116/ lot 088
- Francis and Linda Jarek - 204 Elmwood Dr. – map 156/ lot 063/ sub 016
- Dennis Chaplin – 23 Mobile Dr. – map 178/ lot 013/ sub 103
- Marie DeVito - 5 Cobblestone Dr. – map 184/ lot 027/ sub 001
- Judith Geer - 6 Blackstone St. – map 183/ lot 037

***MOTION: Motion to grant Elderly Exemptions to the property owners referenced in the above request.***



**TOWN OF HUDSON**  
Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

64.3

Agade 4.23.24



TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor 

**RECEIVED**

RE: Veteran Tax Credits:

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

- 30 David Dr. – map 118/ lot 040
- 5 Wyman Dr. – map 140/ lot 002/ sub 043
- 5 Bruce St. – map 234/ lot 019
- 37A Shadowbrook Dr. – map 177/ lot 005/ sub 111

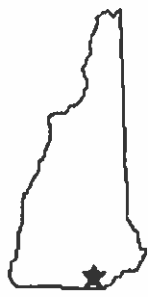
I recommend the Board of Selectmen sign the PA-29 forms granting a Veteran Tax Credit to the property owners listed below. The residents have provided a copy of their DD-214 verifying that they each qualify for the credit.

- Marquita Brown - 30 David Dr. – map 118/ lot 040
- Richard Barisano - 5 Wyman Dr. – map 140/ lot 002/ sub 043
- Brendon Sullivan - 5 Bruce St. – map 234/ lot 019
- Matthew Aiello - 37A Shadowbrook Dr. – map 177/ lot 005/ sub 111

***MOTION: Motion to grant Veteran Tax Credits to the property owners referenced in the above request.***

GA.4

Agenda  
4-23-24



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor 

**RECEIVED**

RE: All Veterans Tax Credits:  
  
157 Highland St. – map 158/ lot 030  
30 B St. – map 191/ lot 074

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

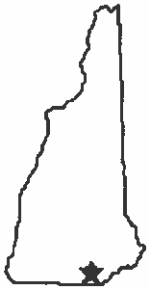
I recommend the Board of Selectmen sign the PA-29 forms granting All Veterans Tax Credits to the property owners listed below. The residents have each provided a copy of their DD-214 verifying that they qualify for the credit.

Francis Andrews - 157 Highland St. – map 158/ lot 030  
Henry Naro - 30 B St. – map 191/ lot 074

***MOTION: Motion to grant All Veterans Tax Credits to the property owners referenced in the above request.***

6A.5

April  
4-23-24



**TOWN OF HUDSON**  
Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor *JM*

**RECEIVED**

RE: Veteran Tax Credit and Solar Exemption:

APR 18 2024

4 Wagner Way – map 157/ lot 027

TOWN OF HUDSON  
SELECTMENS OFFICE

I recommend the Board of Selectmen sign the PA-29 form granting a Veteran Tax Credit and Solar Exemption to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit and have installed solar panels for the exemption.

Marie Akiki -4 Wagner Way – map 157/ lot 027

***MOTION: Motion to grant a Veteran Tax Credit and a Solar Exemption to the property owner referenced in the above request.***



GA.6

Agenda  
4-23-24

# TOWN OF HUDSON

Office of the Assessor




Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)  
[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

## MEMORANDUM

To: Board of Selectmen  
Steve Malizia, Town Administrator

From: Jim Michaud, Chief Assessor 

Re: Charitable Exemption Application  
30 Richman Drive -Map 237 Lot 57

April 23, 2024

**RECEIVED**

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department recommends that the BOS Chairman sign the attached letter informing New England Forestry Foundation Inc. of the Board's (pending) decision to deny their request for a charitable exemption. According to our interpretation of RSA 72:23 V (the charitable exemption RSA) this property does not qualify to be exempt from property tax as it is not "used and occupied directly" by them. Further, their cited "charitable" criteria is that they are "educating community members about the benefits of sustainable forest management". While their mission is laudable in the aggregate, we are not of the opinion that this qualifies as a charitable function of the property, 44 +/- acres of vacant land in the current use program.

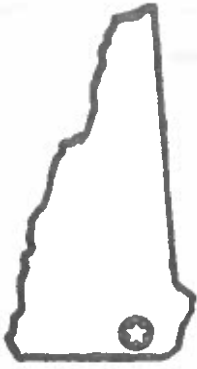
The property owners have been submitting their charitable exemption application for over 15 years now, and the BOS have denied them each time. The property has an assessed value of \$3,786.00, as the entire parcel is enrolled in the Current Use (RSA 79-A) program, a property tax burden of \$59.36.

### **Motion:**

*To deny a 2024 charitable exemption for a property located at 30 Richman Drive, Map 237 Lot 57, owned by New England Forestry Foundation Inc., as recommended by the Chief Assessor.*



1-2-19-19



# TOWN OF HUDSON

## Board of Selectmen

12 School Street Hudson, New Hampshire 03051 603/886-6024 FAX 603/598-6481



New England Forestry Foundation  
P.O. Box 1346  
Littleton, MA 01460

April 23, 2024

To Robert Perschel, Executive Director:

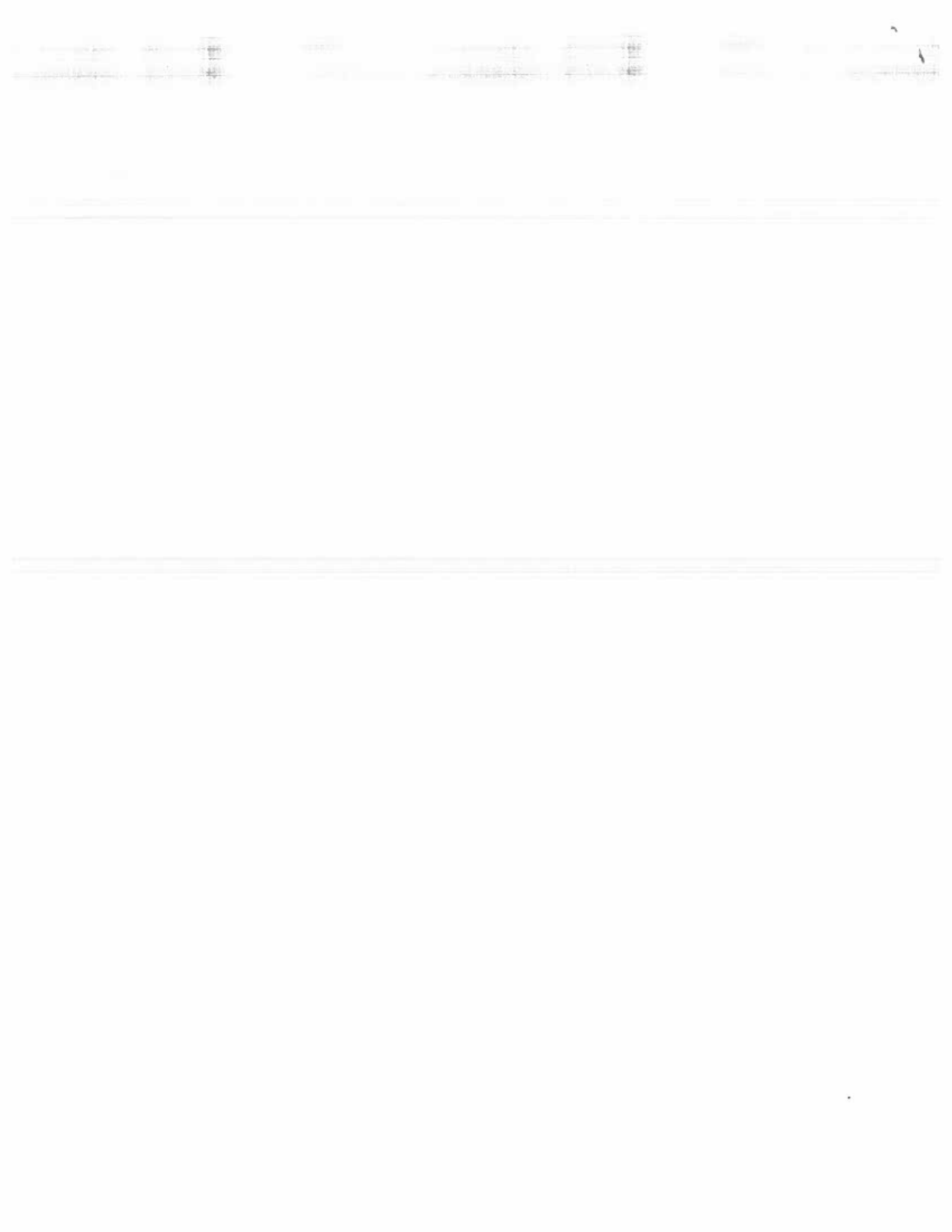
The Hudson, NH Board of Selectmen have voted to deny New England Forestry Foundation the charitable property tax exempt status for the 2024 property tax year for property located at 30 Richman Drive (Tax Map 237 Lot 57) as submitted under RSA 72:23 V. According to State Statute RSA 72:23 V, this property does not qualify to be exempt from property tax as it is not "used and occupied directly" by you. Further, the cited "charitable" criteria that the organization "educates landowners and the general public about the benefits of sustainable forest management", while laudable in the aggregate, we are not of the opinion that this qualifies as a charitable function of the property, 44 +/- acres of vacant land enrolled in the current use program.

Further appeal to the Board of Tax and Land Appeals is available to you if you disagree with this decision, by September 1, 2024.

Sincerely,

---

Bob Guessferd, Chairman  
Hudson, NH Board of Selectmen



RECEIVED

APR 10 2024

TOWN OF HUDSON  
ASSESSORS OFFICE

The State of New Hampshire

List of Real Estate and Personal Property on which Exemption is Claimed

Pursuant to RSA 72:23-c

This form must be filled in and filed annually before April 15. The ORIGINAL list must be filed with the selectmen (assessors) of the town (city) in which such property is located. A DUPLICATE copy should be retained by the applicant. Failure to file this list may result in denial of the exemption.

*This is to certify that the answers to the following interrogatories are true and correct to the best of my knowledge and belief and that I am duly authorized to sign on behalf of the applicant organization.*

Date: 3/25/2024

Signed by: Donna Sibley Admin Assistant

- |   | NAME  | TITLE                             |
|---|---|-----------------------------------|
| 1. Name of applicant organization:  | <u>New England Forestry Foundation, Inc.</u>                                    |                                   |
| (OWNER OF PROPERTY OR PRINCIPAL OCCUPANT - CIRCLE ONE OR BOTH)  |   |                                   |
| 2. Mailing address and telephone number:  | <u>P O Box 1346 Littleton, MA 01460 (978) 952-6856</u>                          |                                   |
| 3. In what municipality is this exemption claimed?  | _____   |                                   |
| 4. Under which section is applicant requesting exemption: (An organization may not claim multiple exemptions under separate provisions of RSA 72:23)                      |   |                                   |
| RSA 72:23 III (religious)   | RSA 72:23 IV (educational)  | RSA 72:23 V (charitable) <u>X</u> |
| (Form A-12 must also be filed, if applicant is requesting exemption as a charitable organization.)  |   |                                   |
| 5. Is the applicant organization organized or incorporated in New Hampshire (Yes _____ No <u>X</u> )  |   |                                   |
| Does it have a principal place of business in this state (Yes _____ No <u>X</u> If yes, where:  |   |                                   |
| ADDRESS   | TELEPHONE NUMBER  |                                   |
| 6. State general purpose for which applicant is organized or incorporated:  | <u>See enclosed Statement of Incorporation from 1944 and Mission Statement.</u> |                                   |
| 7. If applicant is requesting exemption as a charitable organization under RSA 72:23, V:  |   |                                   |
| (a) What service of public good or welfare is provided? <u>Educating landowners &amp; general public about the benefits of sustainable forest management.</u>             |   |                                   |
| (b) Who are the beneficiaries of this service? <u>New Hampshire landowners and community members.</u>   |   |                                   |
| (c) Is there a charge for this service? <u>NO</u> If yes, explain   |   |                                   |
| (d) For what purpose is any income used? <u>Income from demonstration timber harvests is used to further the education and conservation activities of the foundation.</u> |   |                                   |
| 8. If the applicant is a religious organization, is it a regularly recognized and constituted denomination, creed or sect?  |   |                                   |
| If so, give its generally recognized name _____   |   |                                   |

Hudson

9. State whether the applicant has been granted exemption from taxation by special act of legislature since May 7, 1913. \_\_\_\_\_

If so, give date. \_\_\_\_\_

10. Did the municipality where the applicant claims exemption vote prior to April 1, 1958 to grant exemption on property not specifically exempted by Chapter 72 RSA as amended by Chapter 202 of the Laws of 1957? \_\_\_\_\_

If so, what is the total amount of the exemption voted? \_\_\_\_\_

11. List real estate and personal property on which exemption is claimed for this town (city) and the purpose of which each item is used. Itemize each building or tract of land separately indicating the approximate area or percentage used for exempt purposes.  
(See example)

Tax Map & Lot No.	Property Description	Primary Use and its extent or duration	Other Use and its extent or duration
237-057-000	44 acres	Year round active	
	30 Richman Rd	Forests promoting	
		And educating	
		Community members	
		About the benefits	
		Of sustainable	
		Forest management.	

EXAMPLE:

Tax Map & Lot No.	Property Description	Primary Use and its extent or duration	Other Use and its extent or duration
25/6	5 acres of land	Continual support of	
		Smith & Jones bldgs.	
25/6	Smith house	25% science teacher's apt	
		75% dormitory (18 students)	4-H for 6 wks.
25/6	Jones Bldg.	40% a/t rent to public	
		50% student assemble room	Rented to town 4-5 times/yr.
		10% school nurse's office	
35/2	Brown lot-28 acres	Camping and hiking by scouts;	
		150/yr for 2 wk. Period	Logging

6A.7

Agenda  
4-27-24



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

**RECEIVED**

FROM: Jim Michaud, Chief Assessor 

APR 18 2024

RE: Gravel Warrant/Excavation Tax:

TOWN OF HUDSON  
SELECTMENS OFFICE

129, 89, & 85 Greeley St: Map 140 Lot 1, Map 141 Lot 1, & Map 150 Lot 13

I recommend the Board sign the attached Gravel Warrant:

Stephen Brox  
Brox Industries, Inc.  
1471 Methuen St.  
Dracut, MA 01826-5439

**TOWN OF HUDSON, NH**  
**OFFICE OF THE TAX COLLECTOR**  
 12 SCHOOL STREET  
 HUDSON, NH 03051  
 (603) 886-6003

April 23, 2024

STEPHEN BROX  
 BROX INDUSTRIES, INC.  
 1471 METHUEN ST.  
 DRACUT, MA 01826-5439

**EXCAVATION TAX ASSESSMENT PER RSA 72-B**

**TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024**

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
<b>PARCEL I.D./ TAX MAP NUMBER:</b>	GRAVEL	7,323	\$0.02	\$146.46
140-001-000				
<b>OPERATION NUMBER:</b>	SAND	0	\$0.02	\$0.00
23-229-01-E				
<b>ACCOUNT NUMBER:</b>	LOAM	3,200	\$0.02	\$64.00
#3079				
<b>SERIAL NUMBER:</b>	STONE PRODUCTS	326,401	\$0.02	\$6,528.02
#				
	OTHER	5,322	\$0.02	\$106.44
	<b>TOTAL EARTH:</b>	342246	<b>TOTAL TAX:</b>	\$6,844.92

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER May 23, 2024 ON UNPAID TAXES \*\*\*

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday - Friday 8 to 4:30

**TOWN OF HUDSON, NH**  
OFFICE OF THE TAX COLLECTOR  
12 SCHOOL STREET  
HUDSON, NH 03051  
(603) 886-6003

April 23, 2024

STEPHEN BROX  
BROX INDUSTRIES, INC.  
1471 METHUEN ST.  
DRACUT, MA 01826-5439

**EXCAVATION TAX ASSESSMENT PER RSA 72-B**

**TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024**

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
<b>PARCEL I.D./ TAX MAP NUMBER:</b>	GRAVEL	2,000	\$0.02	\$40.00
141-001-000				
<b>OPERATION NUMBER:</b>	SAND	0	\$0.02	\$0.00
23-229-02-E				
<b>ACCOUNT NUMBER:</b>	LOAM	2,295	\$0.02	\$45.90
#3075				
<b>SERIAL NUMBER:</b>	STONE PRODUCTS	117,980	\$0.02	\$2,359.60
#				
	OTHER	0	\$0.02	\$0.00
	<b>TOTAL EARTH:</b>	122275	<b>TOTAL TAX:</b>	\$2,445.50

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER **May 23, 2024** ON UNPAID TAXES \*\*\*

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday - Friday 8 to 4:30



**TOWN OF HUDSON, NH**  
 OFFICE OF THE TAX COLLECTOR  
 12 SCHOOL STREET  
 HUDSON, NH 03051  
 (603) 886-6003

April 23, 2024

STEPHEN BROX  
 BROX INDUSTRIES, INC.  
 1471 METHUEN ST.  
 DRACUT, MA 01826-5439

**EXCAVATION TAX ASSESSMENT PER RSA 72-B**

**TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024**

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
<b>PARCEL I.D./ TAX MAP NUMBER:</b>	GRAVEL	0	\$0.02	\$0.00
150-013-000				
<b>OPERATION NUMBER:</b>	SAND	0	\$0.02	\$0.00
23-229-03-E				
<b>ACCOUNT NUMBER:</b>	LOAM	0	\$0.02	\$0.00
#3074				
<b>SERIAL NUMBER:</b>	STONE PRODUCTS	0	\$0.02	\$0.00
#				
	OTHER	0	\$0.02	\$0.00
	<b>TOTAL EARTH:</b>	<b>0</b>	<b>TOTAL TAX:</b>	<b>\$0.00</b>

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER **May 23, 2024** ON UNPAID TAXES \*\*\*

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday - Friday 8 to 4:30

**ORIGINAL WARRANT**

**GRAVEL TAX LEVY**

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

**THE STATE OF NEW HAMPSHIRE**

**COUNTY OF HILLSBOROUGH, NH**

TO: Christine Strout-Lizotte, Collector of Taxes for TOWN OF HUDSON, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$9,290.42** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HUDSON, NH

Robert Guessferd, Chairman

Dillon Dumont, Vice Chairman

David S. Morin

Kara Roy

Heidy Jakoby

DATE: April 23, 2024

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
STEPHEN BROX BROX INDUSTRIES, INC. 1471 METHUEN ST. DRACUT, MA 01826-5439	140-001-000	23-229-01-E	\$6,844.92
STEPHEN BROX BROX INDUSTRIES, INC. 1471 METHUEN ST. DRACUT, MA 01826-5439	141-001-000	23-229-02-E	\$2,445.50
STEPHEN BROX BROX INDUSTRIES, INC. 1471 METHUEN ST. DRACUT, MA 01826-5439	150-013-000	23-229-03-E	\$0.00

DATE DUE: May 23, 2024

TOTAL DUE: \$9,290.42



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

FROM: Jim Michaud, Chief Assessor

**RECEIVED**

RE: Gravel Tax Warrant:  
Tax Map 122 Lot 2 - 53 Old Derry Road

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

I recommend the Board sign the attached Gravel Tax Warrant:

Nash Family Investment Properties  
Q Peter Nash  
91 Amherst Street  
Nashua, NH 03064

**ORIGINAL WARRANT**

**GRAVEL TAX LEVY**

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

**THE STATE OF NEW HAMPSHIRE**

**HILLSBOROUGH COUNTY, NH**

TO:CHRISTINE STROUT-LIZOTTE, Collector of Taxes for TOWN OF HUDSON, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$45.12** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HUDSON, NH

Robert Guessferd, Chairman

Dillon Dumont, Vice-Chairman

David S. Morin

Kara Roy

Heidi Jakoby

DATE: April 23, 2024

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
NASH FAMILY INVESTMENT PROP. Q PETER NASH 91 AMHERST ST NASHUA NH 03064-2514	122-002-000	23-229-04-E	\$45.12

DATE DUE: May 23, 2024

TOTAL DUE: \$45.12

**TOWN OF HUDSON, NH**  
 OFFICE OF THE TAX COLLECTOR  
 12 SCHOOL ST  
 HUDSON, NH 03051  
 (603) 886-6000

April 23, 2024

NASH FAMILY INVESTMENT PROP.  
 Q PETER NASH  
 91 AMHERST ST  
 NASHUA NH 03064-2514

**EXCAVATION TAX ASSESSMENT PER RSA 72-B**

**TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024**

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
<b>PARCEL I.D./ TAX MAP NUMBER:</b>	GRAVEL	1472	\$0.02	\$29.44
122-002-000				
<b>OPERATION NUMBER:</b>	SAND	0	\$0.02	\$0.00
23-229-04-E				
<b>ACCOUNT NUMBER:</b>	LOAM	0	\$0.02	\$0.00
#6259				
<b>SERIAL NUMBER:</b>	STONE PRODUCTS	0	\$0.02	\$0.00
#				
	OTHER	784	\$0.02	\$15.68
	<b>TOTAL EARTH:</b>	2256	<b>TOTAL TAX:</b>	\$45.12

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

\*\*\* 18% APR INTEREST WILL BE CHARGED AFTER **May 23, 2024** ON UNPAID TAXES \*\*\*

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

**TAX OFFICE HOURS: Monday - Friday 8-4:30**

GA.8

Agenda 4/23/24



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Assistant Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-594-1160

**TO:** Board of Selectmen  
Steve Malizia, Town Administrator

**FROM:** Jim Michaud, Chief Assessor *JM*

**DATE:** April 23, 2024

**RE:** Tax Deferral Application- map 151 Lot 005  
38 B Barretts Hill Road

**RECEIVED**

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

Please grant and sign the attached Tax Deferral Application for the property listed below:

38 B Barretts Hill Road – Map 151 Lot 005

The applicant has provided all required documentation to adequately demonstrate the financial hardship. The Assessing Department has included a (non-public) spreadsheet showing an aggregate of income, expenses and assets of the applicant. The requested amount of this Tax Deferral does not exceed 85% of the assessed value (per RSA 72:38-a/attached).

The Town would receive payments, with 5% interest, on the tax deferrals once; the taxpayer decides to pay it back, and/or; the property were to sell the tax lien would be satisfied at closing and/or; if a taxpayer were to demise, the heirs have 9 months to pay. The tax deferral (lien) does get recorded at the registry of deeds. The BOS decision is appealable.

***MOTION:***

***Motion to grant a Tax Deferral for the property owner referenced in the above request.***

**PLEASE SIGN IN BLACK INK**

# TITLE V TAXATION

## CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

### Property Taxes

#### Section 72:38-a

##### **72:38-a Tax Deferral for Elderly and Disabled. –**

I. Any resident property owner may apply for a tax deferral if the person:

(a) Is either at least 65 years old or eligible under Title II or Title XVI of the federal Social Security Act for benefits for the disabled; and

(b) Has owned the homestead for at least 5 consecutive years if the person qualifies as an elderly applicant, or has owned the homestead for at least one year if the person qualifies as a disabled applicant; and

(c) Is living in the home.

The assessing officials may annually grant a person qualified under this paragraph a tax deferral for all or part of the taxes due, plus annual interest at 5 percent, if in their opinion the tax liability causes the taxpayer an undue hardship or possible loss of the property. The total of tax deferrals on a particular property shall not be more than 85 percent of its equity value. The total of tax deferrals shall be determined by the following formula:

Assessed Value = Equalized Assessed Value

Equalization Ratio

Equalized Assessed Value - Total of Priority Liens = Equity Value

Equity Value X .85 = Total Amount Which May be Deferred

At any time during the tax deferral process, the governing body may consider an abatement pursuant to RSA 76:16.

II. A tax deferral shall be subject to any prior liens on the property and shall be treated as such in any foreclosure proceeding.

II-a. No person shall be entitled to the deferral under this section unless the person has filed with the selectmen or assessors, by March 1 following the date of notice of tax under RSA 72:1-d, a permanent application therefor, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the deferral is claimed and that the applicant is duly qualified at the time of application. Any person who changes residence after filing such a permanent application shall file an amended permanent application on or before December 1 immediately following the change of residence. The filing of the permanent application shall be sufficient for said persons to receive a deferral on an annual basis so long as the applicant does not change residence; provided, however, that towns and cities may require an annual application for the tax deferral authorized for the elderly and disabled by this section. The form shall include the following and such other information deemed necessary by the commissioner:

(a) Instructions on completing and filing the form, including an explanation of the grounds for requesting a deferral.

(b) Sections for information concerning the applicant, the property for which the relief is sought, and other properties owned by the person applying.

(c) A section explaining the appeal procedure and stating the appeal deadline in the event the municipality denies the tax relief request in whole or in part.

(d) A place for the applicant's signature with a certification by the person applying that the application has a good faith basis and the facts in the application are true.

III. If the property is subject to a mortgage, the owner must have the mortgage holder's approval of the tax deferral. Such approval does not grant the town a preferential lien.

IV. When the owner of a property subject to a tax deferral dies, the heirs, heirs-at-law, assignee, or devisee shall have first priority to redeem the estate by paying in full the deferred taxes plus any interest due. If the heirs, heirs-at-law, assignees, or devisees do not redeem the property within 9 months of the date of death of the property owner, the municipality may commit the accrued amount of the deferral to the collector of taxes with a warrant signed by the assessing officials requiring him or her to collect it; and the collector of taxes shall have the same rights and remedies in relation thereto as provided in RSA 76:13 and RSA 80. Prior to holding a tax sale or executing a priority tax lien under RSA 80:59, the collector shall, at least 30 days prior to such tax sale or tax lien execution, send notice by certified or registered mail, to the last known post office address of the current owner, if known, or to the last known address of the deceased taxpayer, and to all mortgagees from whom permission has been sought pursuant to paragraph III of this section. Any person with a legal interest in the property may redeem it, either prior to the tax sale or tax lien execution, or subsequently as set forth in RSA 80:32 or RSA 80:69.

IV-a. When the owner of a property subject to a tax deferral sells or otherwise conveys the property, the owner or grantee shall pay in full the deferred taxes plus any interest due and the municipality shall provide recorded written release or satisfaction of the notice of tax deferral. If the owner or grantee, who shall be deemed to have notice of and shall take title to the property subject to the notice of tax deferral, does not pay the accrued amount on the property within 9 months of the date of sale or conveyance of the property, the municipality may commit the accrued amount of the deferral to the collector of taxes with a warrant signed by the assessing officials requiring him or her to collect it; and the collector of taxes shall have the same rights and remedies in relation thereto as provided in RSA 76:13 and RSA 80. Prior to holding a tax sale or executing a priority tax lien under RSA 80:59, the collector shall, at least 30 days prior to such tax sale or tax lien execution, send notice by certified or registered mail, to the last known post office address of the current owner, if known, or to the last known address of the taxpayer who received the deferral, and to all mortgagees from whom permission has been sought pursuant to paragraph III of this section. Any person with a legal interest in the property may redeem it, either prior to the tax sale or tax lien execution, or subsequently as set forth in RSA 80:32 or RSA 80:69.

V. The assessing officials shall file notice of each tax deferral granted, within 30 days, with the registry of deeds of the county in which the property is located to perfect it.

VI. When a taxpayer appeals the denial of a deferral application to the superior court or board of tax and land appeals, the court or board may reverse or affirm, wholly or partly, or may modify the decision brought up for review when there is an error of law or when the court or board is persuaded by the balance of probabilities, on the evidence before it, that said decision is unreasonable.



PART Rev 401 DEFINITIONS

Rev 401.07 "Eligible person" means a person who meets all the eligibility requirements of a property tax credit, exemption, or deferral.

Rev 401.09 "Entitled applicant" means an eligible person who applied for a property tax credit, exemption, or deferral in the approved manner.

Rev 401.11 "Homestead" means the real estate on which a person's principal place of abode is located, including the land and buildings identified in the property tax bill(s) for the person's principal place of abode and contiguous lots. The term does not include any portion of the land and buildings rented or used for commercial or industrial purposes.

Rev 401.14 "Municipal assessing officials" means the:

- (a) Governing body of a municipality;
- (b) Assessors of a municipality; or
- (c) County commissioners of an unincorporated place.

Rev 401.15 "Municipality" means a city, town, or unincorporated place.

Rev 401.16 "Owner" means a person who owns residential real estate or other property and:

(a) Includes a person who has:

- (1) Placed property in a grantor/revocable trust;
- (2) Equitable title in property;
- (3) A life estate in property; and

(b) Does not include a person who has placed property in an irrevocable trust or any other legal entity distinct from the person.

Rev 401.20 "Property tax deferral" means a postponement of the payment of all or part of the property taxes due on a person's homestead. The term includes "tax deferral for elderly and disabled" pursuant to RSA 72:38-a.

Rev 401.22 "Real estate" means "real estate" as defined in RSA 21:21. The term includes "real property."

Rev 401.23 "Resident" means a person who has a principal place of abode in any New Hampshire municipality. The term includes "residency."

Rev 401.24 "Residential real estate" means the real estate which a person occupies as the person's principal place of abode together with any appurtenant land or buildings, including manufactured housing if used for that purpose.

Rev 401.30 "Tax year" means the time period beginning April 1 of any year and ending March 31 of the next year, inclusive.

Rev 401.31 "Undue hardship" means a significant difficulty or expense.

#### PART Rev 402 GENERAL INFORMATION

Rev 402.01 Types of Mandatory Property Tax Credits, Exemptions, and Deferrals. The municipal assessing officials shall grant the following property tax credits, exemptions, and deferrals to entitled applicants:

(g) Tax deferral for elderly and disabled pursuant to Rev 417.

Rev 402.03 Ownership Requirements.

(a) The applicant for any property tax credit, exemption, or deferral shall own residential real estate or other property, if applicable, either individually or jointly, whether as joint tenants or as tenants in common, except as provided in (b) below.

Rev 402.04 Limit on Property Tax Credits, Exemptions, and Deferrals.

(b) The total of property tax deferrals on a particular homestead shall not be more than 85% of the homestead's equity value.

#### PART Rev 417 TAX DEFERRAL FOR ELDERLY AND DISABLED

Rev 417.01 Tax Deferral for Elderly and Disabled.

(a) The municipal assessing officials may annually grant an eligible applicant a property tax deferral if:

(1) In their opinion, the property taxes due on the applicant's homestead causes the applicant:

- a. An undue hardship; or
- b. Possible loss of the applicant's homestead; and

(2) The total of property tax deferrals on the applicant's homestead is not more than 85% of the equity value in the applicant's homestead.

(b) A property tax deferral is granted:

- (1) Only at the discretion of the municipal assessing officials; and
- (2) For all or part of the property taxes due on the applicant's homestead.

Rev 417.02 Eligibility Requirements. An applicant shall not be eligible for a property tax deferral unless the applicant:

(a) Is either:

- (1) At least 65 years old; or
- (2) Eligible under Title II or Title XVI of the federal Social Security Act for benefits for the disabled;

(b) Has owned a homestead for at least:

- (1) Five consecutive years if the applicant is at least 65 years old; or
- (2) One year if the applicant is eligible under Title II or Title XVI of the federal Social Security Act for benefits for the disabled; and

(c) Resides at the applicant's homestead.

Rev 418.02 Applying for a Property Tax Deferral.

(a) An applicant for a property tax deferral shall complete and file Form PA-30, "Tax Deferral Application for Elderly or Disabled," with the municipal assessing officials in the municipality in which the property tax deferral is claimed by March 1 following the date of notice of tax, on an annual basis.

(b) If there is a mortgage against the property, the mortgage holder shall indicate approval for the property tax deferral by dated signature prior to Form PA-30 being filed with the municipal assessing officials.

Rev 419.02 Form PA-30, "Elderly and Disabled Tax Deferral Application."

(a) Form PA-30 shall be completed and filed by every applicant for a property tax deferral with the municipal assessing officials in the municipality in which the property tax deferral is claimed.

(b) Form PA-30 shall document that the applicant for a property tax deferral is:

- (1) The owner of the homestead on which the property tax deferral is claimed, in accordance with Rev 402.03; and
- (2) Eligible for the property tax deferral at the time of the application.

(c) If a property tax deferral is granted, the municipal assessing officials shall perfect the resulting lien by filing the applicant's original Form PA-30, within 30 days, with the registry of deeds of the county in which the homestead is located.

649

April 23, 24



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: April 23, 2024

**RECEIVED**

FROM: Jim Michaud, Chief Assessor

APR 18 2024

RE: Institutional Property Tax Exemptions

TOWN OF HUDSON  
SELECTMENS OFFICE

I have reviewed and qualified the following applications for Charitable and Religious Exemptions, and Exemptions by Specific Statutes. The Town has sixteen distinct owners of these kinds of exempt properties, representing twenty-two separate map/lots, all have timely filed their required BTLA A9 & A12 forms and attachments, as applicable. This is an annual process that these property owners are required to adhere to in order to receive the full property tax exemptions.

Charitable Exemption Requests – RSA 72:23 V:

- Kiwanis Club of Hudson, Inc. – map 190/ lot 015
- The PLUS Company – map 242/ lot 058
- Area Agency Properties, Inc. – map 106/ lot 006 and map 190/ lot 085
- Goodwill of Northern New England – map 222/ lot 041-001
- Southern New Hampshire Medical Center – map 109 lot 10
- Alvirne School Trustees – map 147/ lot 27

Exempt by Specific Statute – RSA 72:23-h

- Hudson Grange #11 – map 168/ lot 122

Exempt by Specific Statute – RSA 72:23-a

- VFW Hudson Post 5741 – map 136/ lot 36 – map 182 lot 100
- American Legion Post #48 – map 182/ lot 30 and lot 22

Religious Exemption Requests – RSA 72:23 III:

- Community Church of Hudson – map 182/ lot 49
- New Life Christian Church - map 228 lot 54

Hudson Congregation of Jehovah's Witnesses – map 140/ lot 047

Roman Catholic Bishop of Manchester

- ◆ Map 166/ lot 001 – St. Patrick's Cemetery
- ◆ Map 166/ lot 017 – St. Casimir Cemetery
- ◆ Map 235/ lot 009 – St. Kathryn Church
- ◆ Map 182/ lot 129 – St. John the Evangelist Church

Sisters of the Presentation of Mary Map 210/ lot 010

United Pentecostal Church/Parsonage Map 156/ lot 035

First Baptist Church of Hudson Map 176 Lot 34

Completed applications are available in the Assessing Department for your review as needed.

*MOTION:*

**Motion to grant the Institutional Exemptions listed to the property owners referenced in the above request.**

---

*Bob Guessferd, Chairman*

---

*Dillon Dumont, Vice Chairman*

---

*David S. Morin*

---

*Kara Roy*

---

*Heidi Jakoby*

**72:23 Real Estate and Personal Property Tax Exemption. –**

The following real estate and personal property shall, unless otherwise provided by statute, be exempt from taxation:

III. Houses of public worship, parish houses, church parsonages occupied by their pastors, convents, monasteries, buildings and the lands appertaining to them owned, used and occupied directly for religious training or for other religious purposes by any regularly recognized and constituted denomination, creed or sect, organized, incorporated or legally doing business in this state and the personal property used by them for the purposes for which they are established.

V. The buildings, lands and personal property of charitable organizations and societies organized, incorporated, or legally doing business in this state, owned, used and occupied by them directly for the purposes for which they are established, provided that none of the income or profits thereof is used for any other purpose than the purpose for which they are established.

V-a. The real estate and personal property owned by any organization described in paragraphs I, II, III, IV or V of this section and occupied and used by another organization described in said paragraphs, but only to the extent that such real estate and personal property would be exempt from taxation under said paragraphs if such property were owned by the organization occupying and using the property, as long as any rental fee and repairs, charged by the owner, are not in clear excess of fair rental value.

VI. Every charitable organization or society, except those religious and educational organizations and societies whose real estate is exempt under the provisions of paragraphs III and IV, shall annually before June 1 file with the municipality in which the property is located upon a form prescribed and provided by the board of tax and land appeals a statement of its financial condition for the preceding fiscal year and such other information as may be necessary to establish its status and eligibility for tax exemption.

VII. For the purposes of this section, the term "charitable" shall have the meaning set forth in RSA 72:23-l.

**72:23-a Veterans Organization. –** The real estate and the personal property owned, occupied and used directly by the New Hampshire Veterans Association, the United Spanish War Veterans, Veterans of Foreign Wars, the American Legion, the Disabled American Veterans, Sons of Union Veterans of the Civil War, Veterans of World War I Incorporated and any other veterans organization incorporated by Act of Congress or of its departments or local chapters or posts, shall be exempt from taxation.

**72:23-h Granges. –** The real estate and personal property owned by Granges which are incorporated in this state shall be exempt from property taxes. If such property is rented for business purposes, the real estate shall not be exempt.

**72:23-c Annual List. –**

I. Every religious, educational and charitable organization, Grange, the Veterans of Foreign Wars, the American Legion, the Disabled American Veterans, the American National Red Cross and any other national veterans association shall annually, on or before April 15, file a list of all real estate and personal property owned by them on which exemption from taxation is claimed, upon a form prescribed and provided by the board of tax and land appeals, with the selectmen or assessors of the place where such real estate and personal property are taxable. If any such

organization or corporation shall willfully neglect or refuse to file such list upon request therefor, the selectmen may deny the exemption. If any organization, otherwise qualified to receive an exemption, shall satisfy the selectmen or assessors that they were prevented by accident, mistake or misfortune from filing an application on or before April 15, the officials may receive the application at a later date and grant an exemption thereunder for that year; but no such application shall be received or exemption granted after the local tax rate has been approved for that year.

II. City assessors, boards of selectmen, and other officials having power to act under the provisions of this chapter to grant or deny tax exemptions to religious, educational, and charitable organizations shall have the authority to request such materials concerning the organization seeking exemption including its organizational documents, nature of membership, functions, property and the nature of that property, and such other information as shall be reasonably required to make determinations of exemption of property under this chapter. Such information shall be provided within 30 days of a written request. Failure to provide information requested under this section shall result in a denial of exemption unless it is found that such requests were unreasonable.

### **Section 72:23-1**

**72:23-1 Definition of "Charitable".** – The term "charitable" as used to describe a corporation, society or other organization within the scope of this chapter, including RSA 72:23 and 72:23-k, shall mean a corporation, society or organization established and administered for the purpose of performing, and obligated, by its charter or otherwise, to perform some service of public good or welfare advancing the spiritual, physical, intellectual, social or economic well-being of the general public or a substantial and indefinite segment of the general public that includes residents of the state of New Hampshire, with no pecuniary profit or benefit to its officers or members, or any restrictions which confine its benefits or services to such officers or members, or those of any related organization. The fact that an organization's activities are not conducted for profit shall not in itself be sufficient to render the organization "charitable" for purposes of this chapter, nor shall the organization's treatment under the United States Internal Revenue Code of 1986, as amended. This section is not intended to abrogate the meaning of "charitable" under the common law of New Hampshire.

G.B.1. Agenda  
4-27-24



# TOWN OF HUDSON

## Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

April 17, 2024

The Municipal Utility Committee recommends to the Board of Selectman that the following application(s) for abatement(s) from water utility charges be

**APPROVED:**

**W-UTL-24-01 (04/11/2024) Granite State Plastics Acct # 3507859201**

The Municipal Utility requests abatement on the basis that customer was billed in error because of a clerical error. The committee recommends abatement in the amount of \$164.40.

The Committee voted to recommend approval of this abatement due to clerical error.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

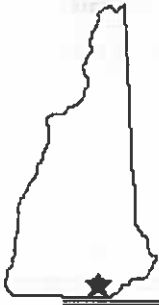
Date: \_\_\_\_\_

**RECEIVED**

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE





# TOWN OF HUDSON

## Selectmen's Office



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6024 Fax: 603-598-6481

**Account #** 3507859201      **Date:** 04/24/2024  
**Name:** Granite State Plastics  
**Property Address:** 37 Executive Drive  
Hudson, NH 03051

### RE: WATER UTILITY ABATEMENT REQUEST

Dear Sir or Madam:

Please be advised that the Board of Selectmen reviewed your Abatement Request at their regular meeting which was held on April 23, 2024.

The Hudson Board of Selectmen has approved your abatement request in the amount of \$164.40. If you have any questions concerning your account, please contact the Water Utility Clerk at the Water Utility Office between the hours of 8:00 am and 4:30 pm Monday through Friday. 603-886-6002.

The Hudson Board of Selectmen:

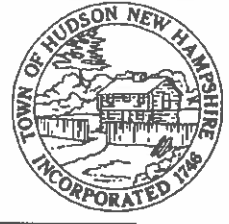
\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

7A



# TOWN OF HUDSON Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

## APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # W-UTL-24-02

\*\*\*\*\* APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN \*\*\*\*\*

Water Account #: 3507859201 Date: 4/11/2024  
 Name of Applicant: Valerie Marquez  
 Name of Property Owner: Granite State Plastics, Inc.  
 Address of Property: 37 Executive Drive  
 Parcel ID: 209-007-000 Amount: \$ 164.40

I/We request an Abatement of water charges on the property listed above for the billing period  
1/31-3/29, for the following reason(s): The charge of  
54.60 was supposed to be for 12 months.  
I forgot to remove it so account kept getting  
billed.

Signature of Applicant(s): Valerie Marquez Date: 4/11/2024  
 Date: \_\_\_\_\_

Mailing Address: Street: 12 School Street Town/City: Hudson  
 State: NH Zip Code: 03051 Phone #: 603-886-6002

**RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK**  
 Do not write below this line- official use only

Date Received: 4/11/2024 Received By: Valerie Marquez  
 Type of Request: \_\_\_\_\_

Monthly Utility Rents: \_\_\_\_\_ Monthly Fire Service Fee: \_\_\_\_\_ Water Connection Fee: \_\_\_\_\_ Water Access Fee: \_\_\_\_\_  
 Total Abatement Amount: \$ 164.40 Refund Amount: \$ \_\_\_\_\_

ABATEMENT RECOMMENDATION REPORT

1. Water Utility Department:

Date of Filing: 4/11/2024

Utility Clerk: Valerie Marquez

Accuracy check, corrections, and deficiencies: Account was already billed for the 12 months it was supposed to be billed for.

2. Finance Director:

Finance Director Recommends: Approving Abatement: [checked] Denying Abatement: [ ]

Comments: clerical error needs to be reversed

Signature: L. Labrie

Date: 4/12/24

3. Municipal Utility Committee:

Date Submitted and Reviewed: 4/16/24

Municipal Utility Committee Recommends: Approving Abatement: [checked] Denying Abatement: [ ]

Comments:

Signature: [Signature]

Date: 4/16/24

Recommended Total Abatement/Refund Amount: \$ 164.40

4. Board of Selectman: Granted: [ ] Denied: [ ] Date: \_\_\_\_\_

5. Date Notification Letter Sent to Applicant: \_\_\_\_\_

6. Date Copy given to the Sewer Utility Department: \_\_\_\_\_

**TOWN OF HUDSON, WATER UTILITY**

12 SCHOOL STREET, HUDSON NH 03051

**WATER BILL**

Bill#	Bill Date:	Due Date:	Map/Lot
01736333	2/09/2024	3/05/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
1/31/2024	33	35	2
Service Location	Account#		
37 EXECUTIVE DRIVE	3507859201		
Bill To:			

Description	Charges
Usage	\$6.60
1.5" Monthly	\$65.49
1.5" Monthly	\$54.80
<b>Total Current Charges:</b>	<b>\$126.89</b>

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

Billing Period

Usage 12/27/2023 through 1/31/2024

PAYMENTS MADE ON OR AFTER THE ABOVE BILL DATE WILL NOT BE REFLECTED ON THIS BILL. TO AVOID SEEING OUTSTANDING AND/OR INTEREST CHARGES ON YOUR MONTHLY BILLS, PLEASE ENSURE YOUR PAYMENTS ARE MADE BY THE DUE DATE.

- \* For billing inquires please call the Town of Hudson Water Utility at (603) 886-6002. The hours of operation are Monday through Friday 8:00am to 4:30pm.
- \* For after hours EMERGENCY service call WhiteWater at (603) 324-8318 \* BE ADVISED THAT A \$250 AFTER HOURS FEE WILL BE CHARGED IF A TECHNICIAN IS REQUIRED TO GO TO PROPERTY\*\*\*\*
- \* All water passing through the meter will be charged, whether used, wasted or lost by leakage.
- \* Interest of 12% per annum will be charged for all unpaid balances. Returned check fee is \$25.00 per returned check. Payments will be applied to interest and any outstanding charges prior to being applied to current charges.

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 Pay online 24/7 at [www.hudsonnh.gov](http://www.hudsonnh.gov)

**TOWN OF HUDSON, WATER UTILITY**

12 SCHOOL STREET, HUDSON NH 03051

**WATER BILL**

Bill#	Bill Date	Due Date	Map/Lot
01736333	2/09/2024	3/05/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
1/31/2024	33	35	2
Service Location	Account#		
37 EXECUTIVE DRIVE	3507859201		

Description	Charges
<b>Total Current Charges</b>	<b>\$126.89</b>

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

TOWN OF HUDSON WATER UTILITY  
 PO BOX 9572  
 MANCHESTER, NH 03108-9572

Bill#	Bill Date:	Due Date:	Map/Lot
01755405	3/11/2024	4/05/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
2/29/2024	35	37	2

Description	Charges
Usage	\$6.60
1.5" Monthly	\$65.49
1.5" Monthly	\$54.80

Service Location	Account#
37 EXECUTIVE DRIVE	3507859201

Bill To:

Total Current Charges: \$126.89

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

Billing Period

Usage 1/31/2024 through 2/29/2024

PAYMENTS MADE ON OR AFTER THE ABOVE BILL DATE WILL NOT BE REFLECTED ON THIS BILL. TO AVOID SEEING OUTSTANDING AND/OR INTEREST CHARGES ON YOUR MONTHLY BILLS, PLEASE ENSURE YOUR PAYMENTS ARE MADE BY THE DUE DATE.

\* For billing inquires please call the Town of Hudson Water Utility at (603) 886-6002. The hours of operation are Monday through Friday 8:00am to 4:30pm.

\* For after hours EMERGENCY service call WhiteWater at (603) 324-8318 \* BE ADVISED THAT A \$250 AFTER HOURS FEE WILL BE CHARGED IF A TECHNICIAN IS REQUIRED TO GO TO PROPERTY\*\*\*\*

\* All water passing through the meter will be charged, whether used, wasted or lost by leakage.

\* Interest of 12% per annum will be charged for all unpaid balances. Returned check fee is \$25.00 per returned check. Payments will be applied to interest and any outstanding charges prior to being applied to current charges.

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Bill#	Bill Date	Due Date	Map/Lot
01755405	3/11/2024	4/05/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
2/29/2024	35	37	2

Description	Charges
Total Current Charges	\$126.89

Service Location	Account#
37 EXECUTIVE DRIVE	3507859201

TOWN OF HUDSON WATER UTILITY  
 PO BOX 9572  
 MANCHESTER, NH 03108-9572

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

TOWN OF HUDSON, WATER UTILITY

12 SCHOOL STREET, HUDSON NH 03051

WATER BILL

Bill#	Bill Date:	Due Date:	Map/Lot
01762204	4/10/2024	5/06/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
3/29/2024	37	39	2
Service Location	Account#		
37 EXECUTIVE DRIVE	3507859201		
Bill To:			

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

Description	Charges
Usage @ 3.3000	\$6.60
1.5" Monthly	\$65.49
1.5" Monthly	\$54.80
Backflow Testing Fee	\$95.00
<b>Total Current Charges:</b>	<b>\$221.89</b>
<b>Past Due</b>	<b>\$126.89</b>
<b>Interest</b>	<b>\$1.29</b>
<b>Total Due</b>	<b>\$350.07</b>

Billing Period

Usage 2/29/2024 through 3/29/2024

PAYMENTS MADE ON OR AFTER THE ABOVE BILL DATE WILL NOT BE REFLECTED ON THIS BILL. TO AVOID SEEING OUTSTANDING AND/OR INTEREST CHARGES ON YOUR MONTHLY BILLS, PLEASE ENSURE YOUR PAYMENTS ARE MADE BY THE DUE DATE.

\* For billing inquires please call the Town of Hudson Water Utility at (603) 886-6002. The hours of operation are Monday through Friday 8:00am to 4:30pm.

\* For after hours EMERGENCY service call WhiteWater at (603) 324-8318 \* BE ADVISED THAT A \$250 AFTER HOURS FEE WILL BE CHARGED IF A TECHNICIAN IS REQUIRED TO GO TO PROPERTY\*\*\*\*

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TOWN OF HUDSON, WATER UTILITY

12 SCHOOL STREET, HUDSON NH 03051

WATER BILL

Bill#	Bill Date	Due Date	Map/Lot
01762204	4/10/2024	5/06/2024	209-007-000
Reading Date	Prev Reading	Cur Reading	Usage
3/29/2024	37	39	2
Service Location	Account#		
37 EXECUTIVE DRIVE	3507859201		

\*GRANITE STATE PLASTICS, INC.  
 37 EXECUTIVE DRIVE  
 HUDSON, NH 03051

Description	Charges
<b>Total Current Charges</b>	<b>\$221.89</b>
<b>Past Due</b>	<b>\$126.89</b>
<b>Interest</b>	<b>\$1.29</b>
<b>Total Due</b>	<b>\$350.07</b>

TOWN OF HUDSON WATER UTILITY  
 PO BOX 9572  
 MANCHESTER, NH 03108-9572

24 0001762204 0000035007 1

G.C.1

Agenda  
4-23-24



# TOWN OF HUDSON

## Finance Department



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12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603-881-3944

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** April 16, 2024

**Subject:** Recommendation to Re-adopt Fund Balance Policy

**Please accept this memo as a request to be placed with the consent items of the Board of Selectmen's next agenda.**

The Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, to address issues related to how Fund balance is being reported. In order to be in compliance, the Town of Hudson implemented this policy beginning in fiscal year 2011.

***Recommendation: To re-adopt the Fund Balance Policy as recommended by the Finance Director.***

# Town of Hudson, NH



## Policies and Procedures

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Section: Fund Balance Policy

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Policy Number:	Revision Number: 2
Approved By: Board of Selectmen	Revision Dates: 5-1-2018
Origination Date: 5/24/2011	Review Frequency: Annually

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### **FUND BALANCE POLICY**

#### **PURPOSE AND SCOPE**

The purpose of this policy is to ensure that there will be adequate liquid resources to protect the Town of Hudson's financial stability against emergencies, economic downturns, as well as to contribute to the continuity of financial operations. This policy recommends the minimum required fund balance reserve and the allowable uses of fund balance reserves.

#### **DEFINITIONS**

*Fund Balance:* Accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

*General Fund:* Fund used to account for basic governmental services supported mainly by tax revenue. Accounts for all financial resources not required to be accounted for in another fund.

*Unrestricted Fund Balance:* The total of committed fund balance, assigned fund balance, and unassigned fund balance.

*Nonspendable Fund Balance:* Amounts that are not in a spendable form (such as inventory, prepaid items and tax deeded property subject to resale) or are required to be maintained intact (such as corpus of an endowment fund).

*Restricted Fund Balance:* Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

*Committed Fund Balance:* Amounts constrained to specific purposes by government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.



*Assigned Fund Balance:* Amounts a government intends to use for a specific purpose, intent can be expressed by the governing body or by an official or body to which the body delegates the authority.

*Unassigned Fund Balance:* Amounts that are available for any purpose; these amounts are reported only in the general fund. However, the unassigned classification includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of other fund balance amounts.

**FUND BALANCE RESERVES - GENERAL FUND**

Fund Balances recommended by the NH Department of Revenue Administration (DRA) and the Government Finance Officers Association (GFOA) are as follows:

If the Annual Budget Is:	Unrestricted Fund Balance DRA Recommended:		Unrestricted Fund Balance GFOA Recommended:	
	5%	10%	8%	17%
\$45,000,000	\$2,250,000	\$4,500,000	\$3,600,000	\$7,650,000
\$50,000,000	\$2,500,000	\$5,000,000	\$4,000,000	\$8,500,000
\$55,000,000	\$2,750,000	\$5,500,000	\$4,400,000	\$9,350,000
\$60,000,000	\$3,000,000	\$6,000,000	\$4,800,000	\$10,200,000
\$65,000,000	\$3,250,000	\$6,500,000	\$5,200,000	\$11,050,000
\$70,000,000	\$3,500,000	\$7,000,000	\$5,600,000	\$11,900,000

*Minimum Balance:* The Town shall manage operations to maintain a minimum unrestricted fund balance of 5% of the general fund operating appropriations, the state education tax amount, the local school net tax commitment, and the County appropriations.

*Target Balance:* The Town shall work toward maintaining an unrestricted fund balance at a minimum of 8% of the general fund operating appropriations, the state education tax amount, the local school net tax commitment, and the County appropriations.

If the Annual Budget Is:	Minimum Balance:	Minimum Target Balance:
	5%	8%
\$45,000,000	\$2,250,000	\$3,600,000
\$50,000,000	\$2,500,000	\$4,000,000
\$55,000,000	\$2,750,000	\$4,400,000
\$60,000,000	\$3,000,000	\$4,800,000
\$65,000,000	\$3,250,000	\$5,200,000
\$70,000,000	\$3,500,000	\$5,600,000

*Plan for Target Balances:* The unrestricted fund balance target level shall be achieved by conservatively estimating revenues and limiting the amount of fund balance used to reduce the tax rate.

*Fund Balance Uses:* The Board of Selectmen may appropriate any amount of unrestricted fund balance in excess of the minimum balance to offset property taxes as part of the final adopted budget for a fiscal year. The Board of Selectmen may appropriate unrestricted fund balances for emergency purposes, as deemed necessary, even if such use decreases the fund balance below the minimum balance, subject to the provisions of NH RSA 32:11. Emergency purposes do not include the offsetting of property taxes.

**SPENDING PRIORITIZATIONS:**

When an expenditure is incurred that would qualify for payment with either restricted or unrestricted funds, it will be paid first from the restricted funds.

When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied in the following order:

1. Committed, 2. Assigned, and 3. Unassigned

**ANNUAL REVIEW:**

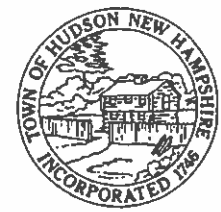
Compliance with the provisions of this policy shall be reviewed annually.

G.C.2.

Agenda  
4/23/24



TOWN OF HUDSON  
Finance Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603-881-3944

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** April 16, 2024

**Subject:** Recommendation to Re-adopt Investment Policy

**Please accept this memo as a request to be placed with the consent items of the Board of Selectmen's next agenda.**

**Recommendation:**

I am recommending the proposed Investment Policy be re-adopted by the Board of Selectmen as required by RSA 41-9 VII.

***Motion: To re-adopt the Investment Policy as proposed by the Finance Director***

**Cc: Barbara Bouley, Town Treasurer**

# Town of Hudson, NH



## Policies and Procedures

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Section: Investment Policy

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Policy Number:	Revision Number:
Approved By: Board of Selectmen	Revision Dates: 06/28/2016
Origination Date: 3/9/1992	Review Frequency: Annually

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### INVESTMENT POLICY

#### I. PREFACE

The Town of Hudson's investment policy establishes a framework for the safe and prudent investment of public funds. This policy provides guidance and direction for the Town of Hudson to conduct the daily investing activity in addition to improving consistency, creating and defining accountability and in ensuring that laws are followed.

#### II. SCOPE

The investment policy applies to all financial assets in the custody of the Treasurer of the Town of Hudson. These funds are accounted for in the Town of Hudson's annual audited financial reports and include the following:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Agency Funds
- Any new funds created by the Town of Hudson, unless specifically exempted by the governing body, in accordance with the law.

Furthermore, the investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

Except for cash in certain restricted and special funds, the Town of Hudson will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation in accordance with generally accepted accounting principles.

#### III. OBJECTIVES

The investment policy objectives are stated below:

- To ensure the preservation of capital and the protection of investment principal.
- To maintain sufficient liquidity to meet operating requirements.
- To satisfy all legal requirements.
- To attain market-average rate of return on investments taking into account risk, legal constraints and cash flow considerations.
- To assure assets will only be invested in obligations of the United States Government, the public deposit investment pool established pursuant to RSA 383:22 (Appendix C), deposits or certificates of deposits in solvent banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State Treasurer (RSA 6.7) (Appendix B).

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

The Town of Hudson will minimize interest rate risk by investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.

The investment policy shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

#### **IV. DELEGATION OF AUTHORITY**

Authority to manage the investment program is granted to Town Treasurer and derived from and in accordance with chapter 41:29 of the Revised Statutes Annotated (RSA), (Appendix A).

- No person may engage in an investment transaction except as provided under the terms of this policy and the internal procedures and controls hereby established.
- Responsibility for the operation of the investment program is hereby delegated to the Treasurer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.
- Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Town of Hudson.
- No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for

all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**V. PRUDENCE**

The investment policy will be conducted in accordance with the "prudent person" standard which requires that:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict (or appear to conflict) with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the Board of Selectman any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this jurisdiction's portfolio.

Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

**VI. INTERNAL CONTROLS**

The internal controls for the Town of Hudson shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, and imprudent actions by employees of the Town of Hudson.

The internal controls structure shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Dual authorization of wire transfers
- Development of a wire transfer agreement with the lead bank and the third-party custodian

Accordingly, the Treasurer shall establish a process for an annual independent review and said compliance should be assured through the Town of Hudson's annual independent audit.

**VII. INVESTMENT INSTRUMENTS**

The Town of Hudson shall invest its funds in accordance with RSA 41:29 (Appendix A).

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll and accounts payable) as well as anticipated revenue inflows.

**VIII. POLICY CONSIDERATIONS**

Any investment currently held that does not meet the guideline of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

**IX. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

Before the Town of Hudson invests any excess funds in investment instruments, with the exception of United States Treasury securities maturing in less than one year, a competitive bid process shall be conducted by the Treasurer.

Bids shall be requested from qualified financial institutions for various options with regards to terms and instruments. The Treasurer will accept the bid(s) which provide(s) the highest rate of return, within the maturity required, and within the parameters of this policy, taking into consideration all associated costs, requirements and capabilities.

**X. QUALIFIED INSTITUTIONS**

The Town of Hudson will abide to RSA 41:29 (Appendix A) and RSA 383:22-24 (Appendix C) as the source and foundation of its qualified institution criteria.

**XI. SAFEKEEPING AND COLLATERALIZATION**

Deposits shall be fully collateralized with the delivery of US government obligations, US government agency obligations, or obligations of the State of New Hampshire in market value at least equal to 100% of the cash deposit in each case. Collateral shall be wired to the municipality's joint custody account at the Federal Reserve Bank of Boston or Federal Reserve Bank of New York no later than the day cash deposits and/or investments are wired/transferred.

Safekeeping procedures shall be reviewed annually by the Town of Hudson's independent auditors.

**XII. ACCOUNTING**

All cash bank balances will be reconciled monthly by the Treasurer and reported to the Town of Hudson Accountant under the direction of the Finance Director on a monthly basis. General ledger entries will be posted to the general ledger system at said time in order to accurately reflect the Town of Hudson's cash position.

**XIII. PERFORMANCE EVALUATION**

The Town of Hudson shall require, from any institution in which investing activity is conducted, sufficient routine reports/documentation to enable an accurate evaluation to be made as to the results of the Town of Hudson's investment program as it relates to the their stated objectives, guidelines and policies, and to assist in revealing areas for potential improvement.

**XIV. APPROVAL OF INVESTMENT POLICY**

This policy shall be reviewed at least annually by the Board of Selectmen, or its designee, with changes made as warranted, followed by re-adoption by the Board of Selectmen in accordance with RSA 41:9 Financial Duties (Appendix D)

**TITLE III  
TOWNS, CITIES, VILLAGE DISTRICTS,  
AND UNINCORPORATED PLACES**

***CHAPTER 41  
CHOICE AND DUTIES OF TOWN OFFICERS***

***Town Treasurer***

**Section 41:29**

**41:29 Duties of Elected and Appointed Town Treasurers. –**

I. The town treasurer shall have custody of all moneys belonging to the town, and shall pay out the same only upon orders of the selectmen, or, in the case of a conservation fund established pursuant to RSA 36-A:5, upon the order of the conservation commission, or in the case of a heritage commission fund established pursuant to RSA 674:44-a upon the order of the heritage commission, or in the case of fees held pursuant to RSA 673:16, II, upon the order of the local land use board or its designated agent, or in the case of a recreation revolving fund established pursuant to RSA 35-B:2, upon the order of the recreation or park commission, or in the case of fees deposited by the town clerk pursuant to RSA 41:25, upon the invoice of the town clerk, or other board or body designated by the town to expend such a fund.

II. The treasurer shall deposit all such moneys in participation units in the public deposit investment pool established pursuant to RSA 383:22 or in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits of the following types:

- (a) United States government obligations;
- (b) United States government agency obligations; or
- (c) Obligations of the state of New Hampshire in value at least equal to the amount of the deposit in each case.

III. The town treasurer shall keep in suitable books provided for the purpose a fair and correct account of all sums received into and paid from town treasury, and of all notes given by the town, with the particulars thereof. At the close of each fiscal year, the treasurer shall make a report to the town, giving a particular account of all his or her financial transactions during the year and account balances at year end. The treasurer shall furnish to the selectmen statements from the treasurer's books, and submit the books and vouchers to them and to the town auditors for examination, whenever so requested.

IV. Whenever the town treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the town treasurer shall invest the same in accordance with the investment policy adopted by the selectmen under RSA 41:9, VII. The treasurer may invest in the public deposit investment pool established pursuant to RSA 383:22, in deposits, including money market accounts or certificates of deposit, of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government. The obligations may be held directly or in



the form of securities of or other interests in any open-end or closed-end management-type investment company or investment trust registered under 15 U. S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and repurchase agreements fully collateralized by such obligations.

V. The treasurer shall insure that prior to acceptance of any moneys for deposit or investment, including repurchase agreements, the federally insured bank shall make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

VI. The treasurer may delegate deposit, investment, recordkeeping, or reconciliation functions to other town officials or employees provided such delegation is in writing and includes written procedures acceptable to the selectmen, or in the case of a town operating under RSA 37, to the town manager, and is agreeable to all parties involved. However any such delegation shall only be made to a town official or employee bonded in accordance with RSA 41:6 and rules adopted by the commissioner of revenue administration under RSA 541-A. Such delegation shall not eliminate the responsibility of the treasurer to comply with all statutory duties required by law.

VII. The treasurer shall ensure that all moneys remitted shall be deposited at least on a weekly basis, or daily whenever funds remitted from all departments collectively totals \$500 or more. Such deposit function may be delegated pursuant to paragraph VI. However, failure to ensure that funds are being deposited on a timely basis as required by this paragraph shall be cause for immediate removal from office pursuant to RSA 41:26-d.

**APPENDIX B**

**TITLE I  
THE STATE AND ITS GOVERNMENT  
CHAPTER 6  
STATE TREASURER AND STATE ACCOUNTS**

***State Treasurer***

**Section 6:7**

**6:7 Bank Deposits.** – The treasurer may deposit any portion of public moneys, in the treasurer's possession, in such national banks, trust companies, and savings banks within the United States having a branch within the state of New Hampshire, as shall be approved at least once each year by the governor and council. At the discretion of the treasurer, balances may be collateralized if those balances are deemed to be significant in relation to the equity position of the bank, trust company, or savings bank. Other conditions being equal, those banks, trust companies, or savings banks shall receive preference which allow interest on balances. As used in this section the term "public moneys" shall include the general funds of the state and any funds of which the state treasurer acts as custodian or agent.

APPENDIX C

**TITLE XXXV  
BANKS AND BANKING; LOAN ASSOCIATIONS; CREDIT UNIONS  
CHAPTER 383  
BANK COMMISSIONER**

***Public Deposit Investment Pool***

**Section 383:22**

**383:22 Public Deposit Investment Pool. –**

I. The commissioner shall, with the assistance of the advisory committee created under RSA 383:24, establish and operate, beginning on January 1, 1992, a public deposit investment pool, for the purpose of investing funds of the state, and funds under the custody of governmental units, pooled risk management programs established pursuant to RSA 5-B, agencies, authorities, commissions, boards, political subdivisions and all other public units within or instrumentalities of the state.

II. The public deposit investment pool shall be operated under contract with a private investment advisor, approved by the bank commissioner and advisory committee. The commissioner and advisory committee shall choose an investment advisor by requesting proposals from advisors and reviewing such proposals based on criteria adopted by rule under RSA 383:23.

III. The commissioner shall make available to prospective depositors detailed information on the public deposit investment pool, similar to that information generally contained in a securities prospectus. The commissioner shall also ensure that periodic statements of accounts and reports on holdings are provided to pool participants relative to their proportionate share of the pool.

IV. The commissioner shall cause an independent audit of the pool to be conducted on an annual basis. The auditor shall be selected by the advisory committee.

**APPENDIX D**

**TITLE III  
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES**

**CHAPTER 41  
CHOICE AND DUTIES OF TOWN OFFICERS**

***Selectmen***

**Section 41:9**

**41:9 Financial Duties. –**

I. The selectmen shall pay all sums of money received by them in behalf of the town to the town treasurer immediately after receipt, and state to him from whom and for what received.

II. They shall draw orders upon the treasurer for the payment of all accounts and claims against the town allowed by them, and take proper vouchers therefore.

III. They shall keep a fair and correct account of all moneys received, all accounts and claims settled and all orders drawn by them, and of all their other financial transactions in behalf of the town.

IV. They shall publish in the next annual report, or post at the annual meeting, the general fund balance sheet from the most recently completed audited financial statements or from the financial report filed pursuant to RSA 21-J:34, V.

V. In the case of an accumulated general fund deficit, the selectmen shall insert an article in the warrant recommending such action as they deem appropriate, which may include, but is not limited to, raising a sum of money for the purpose of reducing that deficit.

VI. The selectmen shall be responsible for establishing and maintaining appropriate internal control procedures to ensure the safeguarding of all town assets and properties.

VII. The selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies.

VIII. The selectmen shall be responsible for establishing procedures to ensure that all funds paid to the town from any department shall be remitted to the treasurer at least on a weekly basis or daily whenever such funds total \$500 or more. Remittances to the treasurer from the tax collector shall be in accordance with RSA 41:35 and remittances from the town clerk shall be in accordance with RSA 261:165.

**Source.** 1869, 26:3. 1874, 85:1. GL 40:9. PS 43:7. PL 47:14. RL 59:13. RSA 41:9. 1993, 181:1. 1994, 147:2. 2007, 246:2, eff. Aug. 27, 2007.

**HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN**

**Minutes of the March 26, 2024 Meeting**

1. CALL TO ORDER – by Vice-Chairman Morin the meeting of March 26, 2024 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE – Debbie Putnam, Sustainability Chairman

3. ATTENDANCE

Board of Selectmen: Dillon Dumont, Bob Guessferd, Dave Morin, Heidi Jakoby, Kara Roy

Staff/Others: Steve Malizia, Town Administrator; NH Senator Sharon Carson; Chuck Morse, former NH Senate President; Elvis Dhima, Town Engineer; Jay Twardosky, Public Works Director; Tad Dionne, Police Chief; David Cayot, Police Captain; Scott Tice, Fire Chief; Paul Inderbitzen, School Moderator; Gary Gasdia, School Board Member

4. PUBLIC INPUT (first portion of video was unavailable)

1) Jerry Bento, 7 Muldoon Drive

... throughout the remainder of your term is to please look past to what divides you and work toward what could bring us together as a town. *(excuse me)* The other side is not always wrong, nor right for that matter. Compromise will bring us together. Another request I have of you is to do a better job with communicating with each other. Please do not use social media or your regular meetings as the only point of communication. If you have a question of another member, pick up the phone and call your fellow member. To be a fully functional board, it is not necessary for you to like each other. Just that you respect each other and each other's opinions. Some of the public behavior in your meetings the past year has been embarrassing. Tonight I also challenge the board to investigate ways to increase volunteerism in the town. Too many boards have vacancies, the number of people coming forward to run for elected positions is low. Maybe reach out to local groups, Chamber of Commerce, rotary club, lions club, the schools. Maybe advertise at Benson's, at elections, at Old Home Days. Maybe job fairs. I hope this board takes up this challenge and puts this item on an upcoming agenda, both for public input and board discussion. In the past, ConCom had a list of volunteers that would periodically, when they need clean-ups, they would send emails to them. Thought that was a good idea. Haven't received an email recently so I'm not sure if that process has changed. Maybe that's something the board could consider going forward. Please feel free to reach out to me if you would like input from a long time resident on any topic. Thank you for your time tonight.

Selectman Morin asked, anyone else in the audience? Please state your name and address.

2) Cody Wojcik, non-resident

Good evening I am Cody Wojeck, I am not a Hudson resident but I am the president of the Southern New Hampshire RC Club which is a Hudson based organization and I've been asked to speak on behalf of a number of Hudson residents who are members of the club. I'd like to publically thank everybody who supported the Southern New Hampshire RC Club at the polls on March 12<sup>th</sup>. I would also like to congratulate selectman Jakoby on her election to the board and selectman Dumont for his re-election. Our petition warrant article which, allows continued use of the West Road Landfill for activities central to the club, passed by a wide margin. When we made our case to continue to use the town land that we have cared for, improved and enjoyed for nearly a quarter century, we were humbled by the outpouring of support that we received from the community, in person, online, and at the polls. In the past, many RC clubs did not have much interaction with their towns or cities unless they were viewed as a nuisance due to noise,

security of the land or other concerns. To our detriment, we operated under this premise for a long time. We didn't want to upset the town in any way and a large part of that was making sure that we didn't bother anybody or let anything happen to the landfill or transfer station on our watch. This is why we are well known to the flying community, but, not the residents of Hudson. But, what we've heard from a large number of people is that we are valued. People are interested and they want us here. The number at the polls, bore this out. As president, I will ensure that we have a stronger presence in the Hudson community in the form of events that are more visible to the public and programs or events with schools and other youth groups. At the same time, I promise we will continue to act with the highest regard for the security and care of the land as we have for the past 24 years. I would humbly ask that we establish a more formal agreement for at least the part of the landfill that we use and be included in conversations in the future. Continuing where we left off in 2019 with our draft Use Agreement would be a great start. I hope that we continue to be part of what makes Hudson a great town. Thank you.

Selectman Morin asked, anyone else? Addresses Selectman Roy.

Selectman Roy: If I could just suggest that we put, we put that on the agenda for next, the Radio Club on the agenda for next time, we have to resolve it, you know, however it gets resolved we have to resolve it.

Selectman Guessferd: inaudible ...

### 3) Wade Wagner, 150 Robinson Road

As Cody had said and everybody I would like to congratulate Selectman Jakoby on her election, Selectman Dumont congratulations on your re-election and again thank you to Marilyn McGrath because for a lot of years of service that she gave the town. Um, I'm also speaking on behalf of the results of the election. And it's going to be, obviously you guys are going to put that on the agenda for discussion at a later date. But I just had a couple of quick numbers that I'd seen, um, we had um, when we were talking about the original, um, first warrant article, to approve the solar farm, that article only passed by about 366 votes. However, we on the, our warrant article 31, believe it was 31, passed by 965 votes. Which is a, um, almost a 600 vote margin of error in favor of us remaining on there and seeking an alternate site. Um, I believe the numbers speak for themselves and the one thing I wanted to implore of the Board was it was said at the meeting, let the voters decide, we need to put this off to the voters. It seems fairly clear to me with the numbers that the voters have decided and I believe that we do have alternate sites I just believe we have to take the time to go and inspect them. I do believe that the solar is a good idea for the town. But I also believe that we have to maintain and preserve our green spaces and conserve things like the airfield. Things that we may not see the value of but do have that perceived value over a course of time. And they benefit the community. Um, the radio control club, and I've spoken to a bunch of the people and the members, they've said they're going to begin reaching out to the schools. They're going to start doing some programs. Now that we have the OK to do that I believe that's a positive direction. And I believe the town is going to benefit from us and we can, um, we almost make an attraction for people and young people. Anyway, but that's basically all I want to say, I wanted to thank you all for your consideration and um, again, um...

Selectman Morin said: hold on just a second, can I get the president back up here real quick too? I just have a question, because he just brought up something. Now that we have the OK. We have heard several times that you were told to stay very low, keep a low key, quiet, what were the reasons you were given for that?

Cody Wojcik answered: Ah, we had to ensure that the um, that the land is secure, right? That, that we take the fact that we're caretakers of the land very seriously. Um, we don't want, you know, just anybody coming in and putting things in the, in the um, transfer station and you know, it's a volunteer organization. So our work load to make sure all that happens is, is, is quite high. So, you know obviously now we need to um, we really need to set all this up and we need to continue to um, take care of land as well as we can, but, um, ya obviously we need to have a greater outreach to, to the community and you know, really increase our value. And we're going to do that.

Wade Wagner added: If I may add, um, having been part of the original process when this this field was established. Um, again, um, president has um, explained how, why we were low key, but the biggest thing is was we tried to contain um, there were issues with other people going in at the time doing illegal dumping that had no, had nothing to do with the club, people that were getting in there. We were trying to limit the access, we were trying to find that happy medium. And going forward, um, we're probably going to look at different ways to secure, not just transfer station but our own entrance within a probably re-evaluate that and look forward and see if there's some way we could work with the town to make sure that um, the transfer station is respected. But yet maybe our field we could work on the access point.

Selectman Morin responded: OK, that's all we needed to know. Thank you. Wade Wagner also said thank you. Selectmen Morin asked if anyone else would like to speak. Nonpublic, uh, public input?

4) Harry Peters – 2 Speare Road

Uh, I'd like to congratulate Selectman Jakoby and Dillon Dumont for the election, and I'd like to also thank Marilyn McGrath for all her useful service for the town. Uh, I've been up here before speakin' for the club, I'm a long time member. Uh, I could say the same thing over and over but, I know you've got a big docket tonight and I'm not to take up a lot of your time. Everything our club president and Wade went over is everything I want to say. But, I would just like to thank all of you in advance. For your reconsideration of the, of the club and the consideration we did not get from the beginning of these talks. But thank you again for your reconsideration of the club. Thank you. Board thanks back.

Selectman Morin asked: Anyone else? You all set? Moving on.

5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS

A. Appointments

- 1) John Walter – Conservation Committee: (1 member vacancy to expire 12/31/26 and 1 alternate member vacancy to expire 12/31/25)

*Selectman Guessferd made a motion, seconded by Selectman Roy to appoint John Walter as a member to the Conservation Commission with a term to expire 12/31/26. Carried 5-0.*

- 2) Jeff Emanuelson (incumbent member) Building Board of Appeals: (1 member vacancy to expire 4/30/27)

*Selectman Dumont made a motion, seconded by Selectman Guessferd to reappoint Jeff Emanuelson as a member to the Building Board of Appeals with a term ending 4/30/27. Carried 5-0.*

- 3) Karl Huber (incumbent member) Municipal Utility Committee: (2 member vacancies expiring 4/30/27)

*Selectman Roy made a motion, seconded by Selectman Dumont to reappoint Karl Huber as a member to the Municipal Utility Committee with a term ending 4/30/27. Carried 5-0.*

- 4) Tim Powers (incumbent member) Recreation Committee: (3 member vacancies to expire 4/30/27)

*Selectman Dumont made a motion, seconded by Selectman Guessferd to reappoint Tim Powers as a member to the Recreation Committee with a term ending 4/30/27. Carried 5-0.*

6. CONSENT ITEMS

Chairman Morin asked if any board member wish to remove any item for separate consideration. *Selectman Dumont made a motion, seconded by Selectman Roy, for the meeting minutes to be removed for separate consideration a motion to accept Consent Items A-D and F and remove Consent Item E for separate consideration. Carried 5-0.*

A. Assessing Items:

- 1) Solar Exemptions: 11 Old Robinson Rd. – map 117/ lot 005; map 221/ lot 007; 18 Park Ave – map 162/ lot 008; 12 Park Ave – map 162/ lot 002; 19 Second St. – map 182/ lot 167; 82A Greeley St. – map 150/ lot 001/ sub 001; 3 Adelaide St. – map 182/ lot 200/ sub 001; 15 Shoreline Dr. – map 147/ lot 001/ sub 006; 41 Pelham Rd. – map 198/ lot 174; 49 Central St. – map 182/ lot 024; 1 Copeland Dr. – map 152/ lot 065; 194 River Rd. – map 190/ lot 138; 33 Cottonwood Dr. – map 203/ lot 047; 105 Musquash Rd. – map 242/ lot 006; 18 Williams Dr. – map 248/ lot 011; 65 Bush Hill Rd. – map 193/ lot 001; 8 Charbonneau St. – map 198/ lot 126; 202 Standish Ln. – map 195/ lot 001/ sub 013; 34 Alvirne Dr. – map 130/ lot 002; 32 Schaeffer Cir. – map 258/ lot 008; 36 Winnhaven Dr. – map 197/ lot 093; 13 Stonewood Ln. – map 116/ lot 049; 51 Sousa Blvd – map 149/ lot 050; 1 Farmington Dr. – map 137/ lot 015; 1 Williams Dr. – map 248/ lot 016; 9 Hayward Pl. – map 174/ lot 186; 22-24 Hampshire Drive LLC - 22 Hampshire Dr. – map 216/ lot 006; 73 Kimball Hill Rd. – map 178/ lot 027; 57 Bear Path Ln. – map 177/ lot 046; 2 Madison Dr. – map 168/ lot 009; 8 Wende Dr. – map 157/ lot 023; 14 Beaver Path – map 225/ lot 001; 9 Windham Rd. – map 168/ lot 130; 8 Plaza Ave. – map 129/ lot 044; 22 Moose Hill Rd. – map 207/ lot 008/ sub 017; 9 Copper Hill Rd. – map 223/ lot 043/ sub 006; 16 Rolling Woods Drive – map 144/ lot 021/ sub 004
- 2) Elderly Exemptions: 155 Derry Rd. – map 148/ lot 017; 38 Mobile Dr. – map 178/ lot 013/ sub 063; 26 Baker St. – map 173/ lot 042; 54 Mobile Dr. – map 178/ lot 013/ sub 037; 103 Ferry St. – map 175/ lot 158; 65 Ferry St. – map 174/ lot 234; 33 Chagnon Ln. – map 111/ lot 056
- 3) Disabled Veteran Tax Credit: map 165, lot 141, sub 224 224 Abbott Farm Ln
- 4) All Veterans Tax Credits and Solar Exemptions: map 210, lot 019, 10 Saint Mary Drive; map 241, lot 046, 13 Deerfield Ave.
- 5) Veteran Tax Credit and Solar Exemption: map 211, lot 056, 15 Glen Drive
- 6) Veteran Tax Credits: map 246, lot 027, 5 Par Lane; map 165, lot 118, 13 Grand Ave.
- 7) Current Use Lien Release: map 193, Lot 57 & Map 193, lot 58 – Speare Road
- 8) 2023 Property Tax Abatement: map 161, lot 5, 118 Barretts Hill Road
- 9) 2023 Property Tax Abatement: map 116, lot 68, 49 Heritage Circle
- 10) Certification of Yield Taxes/Timber Warrant: map 239, lot 001, 32 Meadow Drive

B. Water/Sewer Items: none

C. Licenses & Permits & Policies:

- 1) Outdoor Gathering Permit – British Cars of New Hampshire
- 2) Raffle Permit – British Cars of New Hampshire
- 3) Salvage Permit – Granite State Salvage Company, Inc.
- 4) Hudson Speedway 2024 Permit

D. Donations: none

F. Calendar:

03/27 7:00	Planning Board	Buxton Meeting Room
03/27 7:00	Ethics Committee	BOS Meeting Room
03/28 7:00	Zoning Board	Buxton Meeting Room
04/03 8:30a.m.	Hwy. Safety Cmte.	BOS Meeting Room
04/03 7:00	Budget Committee	Buxton Meeting Room
04/08 7:00	Cable Utility Cmte.	HCTV Meeting Room
04/08 7:00	Conservation Comm.	Buxton Meeting Room
04/09 7:00	Board of Selectmen	BOS Meeting Room

Selectman Dumont noted: In the attendance (March 5, 2024 BOS meeting) it has you (Selectman Morin) listed as here as well as participating remotely, I believe it was Selectman Roy that had participated remotely and not Selectman Morin. That was the only snag that I had on that.



Selectman Morin said: I'd like to make a motion to accept that with the correction. Selectman Dillon made the motion as edited seconded by Selectman Guessferd for item "E" with all the corrections to be made. Carried 4-0-1, Selectman Jakoby abstained.

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on March 5, 2024

1. Selectman Dumont made a motion, seconded by Selectman Guessferd to hire Troy Marcinkewich for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$18.14 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. A roll call vote was taken. Carried 5-0.
2. Selectman Guessferd made a motion, seconded by Selectman Dumont to hire Peter Sykes-Clark for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$18.14 per hour (step 1). This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. A roll call vote was taken. Carried 5-0.
3. Selectman Dumont made a motion, seconded by Selectman Guessferd to authorize the Fire Chief to hire Matthew Vowels as a Part-Time Provisional Call Firefighter, an unpaid position with no benefits, as recommended by the Fire Chief. A roll call vote was taken. Carried 5-0.
4. Selectman Dumont made a motion, seconded by Selectman Guessferd to enter into a professional development and mentoring agreement with Municipal Resources Inc. (MRI) for the Fire Department in the not to exceed amount of \$29,850, subject to clarification of travel time. A roll call vote was taken. Carried 5-0.
5. Selectman Guessferd made a motion, seconded by Selectman Dumont to transfer \$15,000 from the Selectmen's Contingency account #5940-298 to Fire Administration account #5410-252, Other Professional Services, to cover the fiscal year 2024 portion of the agreement and to transfer \$14,850 from Selectmen's Contingency account #5940-298 to Fire Administration account #5710-252, Other Professional Services to cover the fiscal year 2025 portion of the agreement. A roll call vote was taken. Carried 5-0.
6. Selectman Dumont made a motion to adjourn at 8:35p.m. This was seconded by Selectman Guessferd. A roll call vote was taken. Carried 5-0.

8. NEW BUSINESS

A. NH House Bill 1114

Former State Senate President Morse and Senator Carson were recognized. Senator Carson began by saying good evening to the Hudson town select board. Again, offer my congratulations for Ms. Jakoby and Mr. Dumont for running to serve, I think we all know this is often times can be a difficult job and it's always great when we have people step forward that want to serve their community to the best of their abilities. I had received a request from the town to come in and discuss the water issue and decided to bring former Senator, State Senator and Senate President Chuck Morse in to talk. Chuck has more knowledge about the water and the water issues here in the state of New Hampshire and the money, where it is, where it's going and everything, more than I could know, he just has so much experience. And I want to make sure that all of you have the most up to date information you can get because you are going to be making some very important decisions for the people of the town of Hudson concerning their water supply. In regards to NH HB 1114, I've asked some of the state reps, I sent out an email to every one of them to come tonight, they've been very involved in this issue and so I want, just again I wanted them to be here. Um, it's my understanding how NH HB 1114 had passed the House, it is currently in the Senate, it got the Senate in February. Um, we have been dealing with all the Senate bills so this bill has not been scheduled for public hearing yet. When it does, we'll make sure that, um, you all are advised about the public hearings so you can either come in, uh in person and testify or you can write letters to the committee letting them know whether or not support the bill or not. And I suspect you probably do support the legislation because it really speaks to an area that has really been contaminated by PFOAS. I live in Londonderry, I lived in south Londonderry and we've been on bottled water for probably a good year and a half. So, I understand that and even with the new pipeline going down High Range Road, um, I probably won't be able to hook up to it because that's on the other

part of town. So, I think this is just an ongoing project the town of Londonderry did have on our, a warrant article concerning PFAS and the water supply. It did pass by a large number so our town council is going to be getting to work on that issue. So, again this is something everybody is just really, really concerned about and we want to make sure two things. Number one, the people that did this are held responsible. It's my understanding there is currently a court case that is going to be heard April 15th. You might to, if I can, I can get you the citations and send that to you so you can follow that court case. I know I'm going to be watching it to see what ends up being decided. And we do have another bill, in fact we passed it today, concerning PFOAS, um, that will be able to give individuals a private right of action to sue, if they so decide to do that. So, but again, that's a Senate bill and it's going to go over to the house. So, we're watching all of this very, very carefully. We know that this is a huge problem and we've been battling it for quite a while. So, um, there's one other thing I'd like to do is to thank your Chair, Mr. Morin for coming to the Senate, I met him last week. We had the hearing on naming a portion of 101 after Senator, 111, excuse me, former Senator Bob Clegg who unexpectedly passed away. It's my understanding they exec the bill right after the public hearing and they voted to pass it. So, it will be going to the floor. But I wanted to thank you Mr. Morin for taking the time out of your day to come in and testify. So at this point I'm going to turn it over to Senator Morse. And we can begin a discussion. I'm going to be taking notes. If there's something that you want me to do in particular, let me know and I'll right back to you as soon as I can. Senator Morse...

Senator Morse began by saying let me just be clear, I'm not on the Commission anymore, I stepped down from that. But the governor in 2016 made it perfectly clear when we form the Commission that we were going to be the source for clean drinking water to all the communities and then the communities would pick it up from there. We've already worked on your part of the source, we approved that money in the budget last year. There's issues being worked out, the crossing right now is scheduled to go where it is. We're talking about other things right now, or you are, we're not. But, that's been funded. If it's going to cost a few more dollars we'll have to come back and talk about that, but. The fact is we've done that. Um, as we sit here there's a *site* committee going with engineers that are looking at a whole bunch of things. You have a copy of that if not I have a spare one or two with me. We put up \$130,000 to work out some issues in the area. We're always looking to the future. That's kind of how it works when you have, you're going to be a recipient from Pennichuck and then from you can we will water to other communities. No one's getting rich on willing water to, I'd like to make that clear. Wheeling water helps your community make some decisions in the future about pumps and pipe sizing and things like that. So, as you look at that, um, it's not a model of strong revenues. It's just, it will help. It'll produce some money and you'll probably use it to keep up you system in the future. Those are things you look at as a community, we would like to get in to Windham and we would like to get into Pelham. I think Pennichuck would like to have a backup source for Londonderry. So, as all those things are being talked about we've already made the decision that we're going to go across the Merrimack and we're going to tie in with Pennichuck to help you. Those decisions as you make them and look, New Hampshire is best because we work slow. The federal government will probably step up next month, from what I hear and make a decision to change the level of PFOAs which will put your third well in trouble that you have over here. I'm sure you're aware of all these things, but, once they do that they'll be a little bit more urgency on connecting this source over here. So, it's things to think of, I think the value of having myself or any of the people we have in DES and water come over here frequently. They're a wealth of knowledge. There's money in a lot of different buckets, some of it grant money. We actually approve you money by directly making an appropriation. And then there's money you can borrow at more than reasonable interest rates on PFOAs. And then there's been a lot of federal money that's coming in in other buckets that has forgiveness with it. Whether or not your town would qualify, I'm not sure, but, it's definitely stepped up forgiveness so that more communities can participate. But, there all things you should be looking at as you go forward to solve this problem but, we're looking for your help after you solve your own problem. We're looking to march in to Windham and Pelham so as you size the pipe over here we'll certainly be here to talk about it.

Selectman Morin asked if there were any questions. He himself asked: Where we have our wells, is there any grants or programs or anything to that to decontaminate our wells so we can still use them?

Chuck More responded: Well I think you'd have to, you're dealing right now, I mean Elvis is dealing with already on those issues. Two of them we've had to put offline. I talked to the commissioner just before I got over here, he's away at an event but he said that third well, from what he's hearing nationally, is going to, you know, have CLF coming after you as soon as the federal government makes a decision. So, I'm not sure that's the solution for the future. You know we'd much rather protect these crossings in the Merrimack, you know, we have one major in Manchester and one major one that we're going to build here. There's one up in Litchfield that's a little smaller. Protecting that one river is a big deal but, it seems to be what we decided is going to be our source.

Selectman Morin asked if there were any more questions. Would our state reps like to add anything? Mister Dhima, you have anything?

Elvis Dhima said: Thank you all for coming. You guys are doing a great job supporting us for what we're doing. The board of selectmen is going to be provided with some, an update very soon on this matter as you stated. I think some decision will be made very soon. We're trying to figure out what that final piece looks like before the board makes a decision, we're very close. But, I just want to thank all the support we got from DES so far it's been great. It's been a great working relationship, very professional. Thank you very much for all your help.

Selectman Morin responded: Thank you. And I'd like to thank you too because I know at the beginning Hudson was not included in the original list and you guys worked to get it on there. So I, I thank you very much. Mr. Renzullo, could you come up here just so we can hear the mike?

Mr. Renzullo said: Last year, last term there was a, also a program for individual home owners could get relief if they PFOAs in their wells. Be able to get to that, that taken care of. Basically, point source cleanup of your, at your local well head. And, I don't know if that's still operable I know it was operable last year so might very well still be in operation.

Selectman Morin: Thank you sir. Acknowledges Selectman Roy.

Selectman Roy: I just have a question, was that, was that program advertised to those ...? Mr. Renzullo said I'm not certain if it was ... it was well ... Selectman Roy asked: were those well owners notified that that program existed? Mr. Renzullo answered: Yes, yes. Anybody who, anyone who was, the state found had that, a, their well contaminated at all. Cuz the state gets that data whenever a well is tested. And they will let the people know that it was available.

Selectman Roy: Thank you.

Senator Carson: If I can, Selectwoman Roy, we get periodically like a mailer from different companies letting us know that this program is still available if you wanted to go ahead and, they'll bring in filters, new filtering system for you water. So, as far as I know, it is still available. I remember getting one just a few weeks ago. So it's just a question of finding out if there are any local companies here in Hudson that are doing that for Hudson.

Chuck Morse: The one thing I'd like to make clear though, and we've been paying attention to this in Londonderry and over here, in the long run, it's going to be public water that you're going to need because it's not MTB, it was back in the early 2000s that seems to come and gone. We still have money in the fund for that if it's anywhere in the southern tier which is where it was. What we're doing right now with PFOAs, it's just here now, we certainly have Londonderry's half our problem. We have 900 homes in Londonderry, if we don't work on bringing public water into the communities, we're not going to solve it. Because the next one's going to come down the road. It's going to come through the air, probably. And much like what these communities are experiencing right now. I think it's the working together we're asking you to do. I think what's going to be coming to you if you need to talk and that, you're probably not at the point where someone like myself can come in and say hey, did you look at this bucket, did you look at that bucket? But I can work with Senator Carson, you know when you get to that point on these decisions that the state's working with you on, you add engineering and it slows down a little bit (laughter). So that seems to be what happen (more laughter). We have three major projects right now in the southern tier all because of contamination. We just got the one passed in Londonderry which was a \$25 million project, you're up with a \$35 million over here between the connection and what we have to do in the community. We have a \$55 million dollar one that goes through like 8 communities that's coming in an ABC format. The representative doesn't know it but he's getting it shortly, it just passed the senate. It's going to come over to him in a totally different version. But, all these things are happening and it's to keep the stuff working. We have to keep the pipes going. And the cost has changed dramatically. I remember one was a million dollars a mile and that wasn't that long ago and it's probably closer to double right now. So, making the decision is your choice. Us helping you make that decision? Just call on us, we can certainly point you to different buckets and figure out how to finance this. I just think the public system is where we're all going to be going. I don't think you'll see more wells being drilled in the state of New Hampshire. You couldn't permit them under the process we have right now anyways. When you're doing a large ground water withdrawal it's, it would take years. I think this is a good solution, team up with Pennichuck, but, um you have to do your negotiation I'm not going to get involved in that.

Selectman Morin: So what you're saying to is the water is coming to Hudson, it's going to help our community but we also need to be the point where it all goes to these surrounding communities because it's going to come through here then out. Is that ...

Chuck Morse: Yeah, we're not telling you, you have to, all I'm saying .... Selectman Morin: No, no I understand that but that's what you're looking to do. Chuck Morse: You have an opportunity to make money is called wheeling. You have an opportunity to make some money on that. In all the ones that I put together in the southern tier, nobody got rich. I mean, you know Derry helped a lot of communities let money, let water pass through them, but, we set up the system so that Derry probably got the best benefit out of it. The other communities made a little bit of money to connect to the next community, to connect to the next community.

Selectman Morin recognizes Selectman Dumont: Two quick questions, as you were just speaking there. First one I was thinking about, the Pennichuck water source I'm not familiar, but where, where are they drawing their water from. Chuck Morse: That's Nashua and they're only about a third committed on what they have over there. So, there's a lot of water available. Selectman Dumont: Well my question to that is what are the odds of that becoming contaminated and this becoming an issue down the line? If we're figuring that ground water, and this is going to continue..... Chuck Morse: The state's made it pretty clear that they have to protect the Merrimack based on what they've done. And south of here Haverhill is in that same system. I would think on the federal side we'll have a lot of support between New Hampshire and Massachusetts. Because they did the same thing down there. The only thing down there is they wouldn't share it with us (*in audible*) which would have helped a lot easier on the southern tier. We had to bring it from Manchester.

Elvis Dhima: They also the treatment in place to deal with PFOA already. Selectman Dumont: Well that's what I want to make sure because I'm assuming obviously there's going to be investment like you had brought up on our part and then we're also going to have to negotiate rate with them to bring that water over here and I would hate to see an issue with that down the line that ends up costing the tax payers more money here in Hudson. Where you know, like what Selectman Morin had brought up if we could have mitigated the problem here vs. mitigate something down the line. I just want to make sure that was part of that plan, you know so...

Chuck Morse: Yes, we've looked into like if were to ask you to set a system and come out of the Merrimack, those systems cost \$100 million bucks. You couldn't wheel enough customers into a model to do it. They have a model that they're only using a third on over there. It's Nashua's you know, and its Pennichuck, so what you do within negotiation, they want to sell water. I think you could do alright there. Selectman Dumont: And then my final question, you brought it up, we're familiar with wheeling we do some of that now. Do believe that will be able to offset these costs to the tax payers of Hudson? Chuck Morse: I have no idea what you're looking at. You know so, I brought over a thing that we ran, that basically shows the 9.7 (million) that we're funding the crossing on, it shows about 25 million in improvements to you system. I think we all know where you're negotiating those improvements and that's why I said once you get the deal that you have on the table, that commission that I sat on would fund a third of the project. That's what they were set up for. They don't like to go above a third of it, but, if there's something in order for you to protect even more people community, those are the things you have to sit down and put together. We could help point you in the right directions on that. Rates on water, I mean, I can tell you, you couldn't get a better deal than what you were probably doing having your own wells, right? Now that you're going to have to buy it, is it sticker shock? I don't know. You're going to have to get you best deal out of this because everybody's working hard to do that. This is your shot. So, you know, do that but then ask for how you could leverage this project to solve some of the other problems. It's very doable. Let's put it this way, when I walked into Londonderry and the town manager saw me on the side of the street one day and said could you come visit? I went to visit, I brought in everybody from DES because I didn't feel like I was in the position to make these positions. And they had already done some of the same negotiations that you're doing. Then they had another bucket of money that they had and as we started adding up these buckets, all of a sudden we were able to create a \$25 million project instead of like a \$10 million one that they called me about. Because we were able to leverage that money then go back to the commission and say we need your help to put up some of this money. That's what we produced and they just took a strong vote on it. They have \$200 million worth of problems over there. So, you know, they're, as they get through their part of it, there'll be a lot of participation. Selectman Dumont: I appreciate that, thank you for the explanation.

Selectman Morin acknowledges Selectman Roy: So what's the EPA's involvement in the river portion of this because they wouldn't, I would presume, because it's an interstate waterway, it would trump the DES? Chuck Morse: On withdrawals you're talking about, how much can you withdraw out of the river? Selectman Roy: Ya, and how do they, what is their involvement in protecting against the PF.... Chuck Morse: Everything we're talking about now on the withdrawals is already permanent. You're not asking to get anymore. Selectman Roy: So what about the protection from the PFOAs and have they weighed in on that at all? Chuck Morse: You'd have to bring the department in on that. They're certainly going to weigh in next month on where we are on PFOA standards. And

that's nationwide, that's not just New Hampshire. I mean so the thing to follow there, as you hedge your bets on how to build your water system, is if they're going to change the standard, which you'll be in court for a while I would guess, but, are they going to fund things behind that? As a federal government. You know, that's certainly what we'd want to know as legislature.

Selectman Roy: Thank you.

Selectman Morin acknowledges Selectman Jakoby: Yes, I just wanted to circle back to uh, wells for a moment. Um, I actually do have a well and the state offered a program that I signed up for last November and they're now coming to my house to check my well. So for the public I will find that information and make sure we have that up on our website. So, they're coming like next week or so to check for specifically PFOAs. Um, so there is a program out there and Hudson is a part of it, so.

Selectman Morin: Anything else?

Debbie Putnam, 59 Rangers Drive: Chair of the sustainability committee. At one point many minutes back you said something about that no new wells would be approved at this point in time. From this point in time forward, so that, does that effect homeowners? Chuck Morse: Don't misunderstand me, community wells. Large ground water withdrawals would tweak past back in what 2004 or 2005 we passed legislation back then, remember USA Springs? Um, we passed legislation. That is such a complicated process right now. Like you need to fix today. To permit another well, um, that, that would take years. Debra Putnam: You were talking about a community well. Chuck Morse: Yes, yes. Debra Putnam: Not about a personal homeowner well. Chuck Morse: No, not a personal home well. Debra Putnam: That's what I was asking when .., for clarification. Chuck Morse: ... 70,000 gallons an hour. And there hasn't been one since that ... Senator Carson: That USA Springs... (in audible) Chuck Morse: We had one from my committee, uh, a bill on that exact issue and there has not been any inkling of a request for that type of well since you passed that law.

Senator Carson: Just to, I'd like to make a comment to selectwoman Jakoby. You might have people that are getting, have been getting their water tested. For us we get ours we get our tested every 6 months. So you might want to put out something through a newsletter or something. Are you, are you having your water tested? And start gathering your information at that point. But, you'll get a better idea how many people in Hudson are getting their water tested. Selectman Jakoby: Thank you.

Selectman Morin: Anything else? Thank you very much we appreciate it. Senator Carson: Thank you very much Chairman Morin, appreciate it. To take the opportunity for us to come in. And please, don't hesitate if any of you have any questions about anything. Please don't hesitate to email or call. Um, and if I can't get an answer I'll certainly speak to Senator Morse or DES to get you the answers you're looking for as you're going through this process of developing your own system and what you want to do. Selectman Morin: Thank you. Thank you sir.

#### B. Corridor Funds – Request for Approval

Selectman Morin: Next we have order funds for quest for approval engineering. I recognize Town Engineer Elvis Dhima and DPW Director Jay Twardosky.

Elvis Dhima: Good evening everyone. In 2022, we received a request from public works department to install three cross, beacon crossings along Alvirne High School. One will be at the entrance by the library, one will be by the main entrance and the third one will be by the Old Home Days/Café that was recently added to the high school. This was brought by the Highway Safety Committee, obviously our concern was funding, was identified that the funding could be coming from the corridor funds along 102. As long as that the funding is done 100% corridor funds and some of it is from the town. Uh, staff. So, the previous town planner started the process and I picked it up after he left. We went out to bid, we got three bids, we had certain specs for it. The one thing this is a little different is that this is a state right of way vs. town right of way so we have to meet their requirements as well to what goes in their right of way. So, long story short we went out to bid, we got three bids. The first two did not have a complete packet so I reached out to them. I asked them to submit what they missed, one of them did supply it, one did not. So, we only reviewed the two that we had full packets from. And the only one that meets the specs is Electric Light Co. for \$64,500. The estimate for this was \$75,000 and with that said, um, we will take any questions you might have. But you have three motions in front of you tonight regarding moving forward with this. And then, approving the DOT agreement between the Town of Hudson and New Hampshire DOT. And I'll take any questions you might have.

Selectman Morin recognizes Selectman Dumont: So, was American Flagging and the heavy electrical company that you, or you reached back out to saying that they didn't have a complete bid pac. What was American Flagging missing after they responded, you said it did meet specs? Elvis Dhima: So, there was three things. One of the specs was battery design, so, because there's a lot of these out there. But the ones that seem to be the most, that makes most sense, that they're very, uh, basically, um, requires the least amount of maintenance are if they design them to the, to the locations there going to go. So, depending how much light you get. So, some of these are into the tree lines, some of these are not. What required in the specs was that the, whoever puts the bid on, do they have a company that's going to go out there and design exactly what the size of the battery is? This is going to basically extend the life of that particular system because we're going own them, we're going to have to pay for them if done less. Another the piece was the foundation design for these particular poles. State of New Hampshire requires a very specific design for these. Um, and the ones we saw was the 2x3 that was submitted in the packet. And also, if you don't want it designed by a structural engineer you have to put a regular pole which is like a 2x4 very extensive. The specs that we got from the American Flag it did not indicate that it was a regular 12" it wasn't even that. So, that was one. The other one was access to the systems. We like to have access to these systems so the cloud basically tells us what the life of the battery is, how this thing is performing. If we want to connect the three of them between each other, so some of them are pretty close, we might want to have a more rapid flashing light going at the same time. Ah, as you know you have significant activity for the town during the Old Home Days, we might want to synch them together. So, those were three of the things that stuck out that we had requirements for, that one of them did not meet. So, based on that we felt that we basically were going to give to the low bid that meets all or the bid that the requirements. And remember, we're paying for these and paying to replace them and to maintain them. So we want to put something in there that's going to last awhile, that's going to be least amount of maintenance for the public works, cuz they got enough to do as it is. And then I don't get the call! Selectman Dumont: That's what you're really trying to avoid (laughter) Elvis Dhima: 20 lashes and on and on it goes. It's going to increase the safety for pedestrian crossing. It will make everyone driving there aware. These are going to have floodlights for night, too, so there's pedestrian crossing at night. You all know there's been significant accidents and serious accidents out there along this corridor. And we feel like it's a nice Christmas present. Early, one for the school department, on the Town, you're welcome. It's a feel good project. It's going to be beneficial to everyone. I'll take any questions you might have.

Selectman Morin asks Selectman Dillon if he had a follow up: Yes, sorry, um, for the size of the battery, to just understand, you're talking about depending on how much solar is available in that location, the size of the battery will change so you want someone design it specific for that. Elvis Dhima: That's right. I don't want someone to come in here with a 12 volt battery saying this is a tractor battery, this should be good enough Elvis and the thing basically doesn't get battery half the time. That is the main challenge with these systems. If you don't design them right, or if you don't get the right thing, they're not going to last what they tell you they're going to last. Selectman Dumont: And that's the second part of my question. So, with those three things do you believe that the \$6500 difference from the low bid to the one we're going with is offset by those? By those three items, the battery, the maintenance, the cloud sync all those items. Elvis Dhima: I will tell you that the \$64,475 which is the second one, and the \$64,500 it's right there. And I think that those are the two that probably makes most sense for us. We've been burnt before when we hired someone to do a bridge project for us, it was about 30% cheaper, and found a year later they could not do the work. So I would say based on the fact that we carried \$75,000 for this system and the two probably closest ones were within \$65,000, I would say that is probably more realistic than what it is and the foundations alone, yes, that makes all the difference. The, so there's three systems, two poles each, that's six poles right there, six foundations. That makes quite a bit of a difference. They don't know what they're getting into, so, yes. You're basically paying for these three things I just stated, the delta. And having access to it, it's a nice thing. I'm a bit of a nerd with that, like I to have it ...

Selectman Dumont: No I agree. Elvis Dhima: And so that's the Public Works Director he will say no but he will (laughter).

Jay Twardosky: It's much easier when we can get it through the cloud. Selectman Dumont: Yeah, if you can do it on the fly like that. Elvis Dhima: It would be good to know, and we have this with the radar system we got through the grants for the you know, it's good to know what the life expectancy of that battery is if you have, for example, an activity and the thing is 10%, you probably want to go in and take care of it before you have an event there and things not working, it's all, all of us look bad. So, those are the things we like to have too and technology is our friend, most times. Selectman Dumont: And one last thing is just a comment, now that those poles get up you talk to NRPC and get those pedestrian counters put up and actually figure out how many people are using that side.

Elvis Dhima: These poles can be utilized as an accessory to additional features along the sidewalk so we can figure out how much bike lanes, I mean bikes, trips and pedestrian crossings cuz that's one of the thing NRPCs doing. But, they don't have the proper equipment on the right away to monitor these things, so. Yes, this will be also added to that. Selectman Dumont: Good, thank you. Elvis Dhima: Be utilized in the future. So, with that said that's basically it.

Selectman Morin acknowledges Selectman Roy: So, it's a state road so is there any state funding available to assist with this? Elvis Dhima: No, I mean they're providing emotional support like they always do. Selectman Roy: Well that's nice. That doesn't help our taxpayers. Elvis Dhima: There's no money for these, there's no money for traffic lights, there's no money for anything. I mean they'll review the contract, they turn it around pretty quick. I was a little nervous about that because sometimes they take forever. But, no this is all on us. It's about 90% corridor funds and it's about 10% staff. And that's about it. There's a little time on our end, but, we're on salary anyway, who cares. But, it's not 100% corridor funds. Jay Twardosky: Just like with the school zone, the blinking lights that are out there. Basically the state says, you want it, you pay for it and it's got to be to our specs. Selectman Dumont: And just a follow up on that, I'm glad you brought up I want to touch on that. And we are using corridor funds so those are coming from developments that happen in that area. So this is not a direct effect, the 90% is not a direct effect to the taxpayer. Which is a good use of those funds. But I do agree it would have been nice if the state pitched in some of that other 10. But, you know how it is with them. Elvis Dhima: At least it's not a direct cost to the taxpayer, but, yes, there's a little bit of time on our end. But, it will be a good project as you said will mostly be paid by corridors. Collected by the Planning Board, so it's a win, win.

Selectman Morin recognizes Mr. Gasdia: I just wanted to thank the Town Engineer, the DPW and the Board of Selectmen, I mean this, like you said there's a lot of activity there during the day, Old Home Days so on and so forth. Anything that can be done to improve the safety is greatly appreciated, and so, really appreciate the effort being done there to do that. It will even help out the crossing guards while they're there. Makes them much more visible.

Selectman Morin asked if Selectman Roy was finished and she said she was done.

Selectman Morin said you just asked the question now I'm going to ask the Chief, but, we're still going to keep the crossing guards out there, correct with these? Fire Chief Tice answered yes.

Selectman Morin asked if there were any other questions. Selectman Dumont made a motion, seconded by Selectman Jakoby to approve and hire Electric Light Co., Inc. for the purchase and installation of three rectangular rapid flashing beacons using corridor account number 2070-000-091 not to exceed \$64,500. A roll call vote was taken. Motion carried 5-0.

Selectman Dumont made a motion, seconded by Selectman Jakoby to assign the Town Engineer as the principle for the project. A roll call vote was taken. Motion carried 5-0.

Selectman Dumont made a motion, seconded by Selectman Jakoby to authorize the Town Engineer to sign the agreement between the New Hampshire DOT and the Town of Hudson. A roll call vote was taken. Motion carried 5-0.

Elvis Dhima: Thank you very much and I just forgot to mention the Planning Board already approved this and recommended the expenditure so. Selectman Guessferd: Thank you for putting the sheet in there like we talked about. Elvis Dhima: I did, I took it heart the comment you had at the other meeting, I said I'll make sure it's done. As promised. Have a good night, thank you.

### C. Request to Sell Old Generator

Selectman Morin: Next is request to sell old generator, Public Works decision. Recognize Public Works director Jay Twardosky. Jay Twardosky: So last year we replaced the standby generator at the Public Works facility. We've still been in possession of the old one since then, we, uh, sent a request out for bids through the Union Leader, through our website, sent it out to four different vendors to get bids. We received three bids and the highest bid, we're recommending, asking for approval to go with the highest bid on this one. Selectman Guessferd: This is one of those cases where we want the high bid. Jay Twardosky: Correct (agreement from Board) Selectman Guessferd made a motion, seconded by Selectman Dumont to approve the sale of the 24 year old generator for the amount of \$1275. A roll call vote was taken. Motion carried 5-0.

Town Administrator Steve Malizia: If I may, to the highest bidder Hasting Welding and Fabrication LLC. Selectman Guessferd: As you said. Selectman Dumont: Just so I'm, I'm not familiar with this part of the process. This funding now that comes back into us... Town Administrator Steve Malizia: Sale of Town property is basically goes onto the Town's revenue. We can't spend it but it'll be like in our unassigned fund balance at the end of the year. Selectman Dumont: Ok, thank you.

Before you head out, you want to give an update on the fuel station? Jay Twardosky: Yes. The fueling station is just about complete. Paving is done, DES just gave us approval to fill the tanks. With that, tomorrow morning at 10am Dennis Burke will be there to fill the tanks. Representatives from SRS will be there while the truck is filling, checking everything out. Purging all the system and everything and then from that point as long there's no leaks, DES will give us approval to go ahead and start utilizing the system which is going to be a couple week process because we have a PetroVen system with it. We got a, and a Veter Route alarm system we have to be, have everybody trained on it. We should be up and running in the next three weeks or so.

#### D. Request to Use Fire Department Donation Money

Selectman Morin: Thank you. Next request to use Fire Department donation money. Recognize Fire Chief Scott Tice: Thank you and good evening everybody. Odd tonight I ask to use \$622.40 of our donation fund to buy shirts for the Explorer Post. We haven't bought shirts for them since December of 2019. At this point we have a pretty active force, post. The kids that are involved in the post now have been sticking around for a while and really showing a lot interest in this career field, potentially. We do have one going to college next year actually to be a paramedic. And we do have Lieutenant Haernick and he's being assisted by Lieutenant Provincial who stepped up to be the new advisor, so, we have some stability with the post as well. And with the interest that we have in it and the stability that we have and the commitment that the kids are showing, we want to start integrating them back into more events with the organization, so. Would like them to be in a more proper uniform representing the Explorer Post and the fire department. Selectman Morin asked if there are any questions. Anybody want to a .... Selectman Roy made a motion, seconded by Selectman Dumont to authorize Fire Chief to withdraw \$622.40 from the fire department donation account, 4557 to be used to purchase T-shirts and polo shirts for the Explorers. A roll call vote was taken. Motion carried 5-0.

Fire Chief Scott Tice: Thank you and I just want to take a minute to thank the Board for their support especially the way our elections went this year, thank the uh, the budget committee and the voters of Hudson for the support they show in the Fire Department.

#### E. Request to Use Police Department Donation Money

Selectman Morin: Next is, let's see, request to use Police Department donation money. Recognize Chief Tad Dionne, Captain Cayot. Chief Tad Dionne: So, I come before you today, we were hoping to be allotted \$5155 from donation money from our general equipment fund. Used to purchase mats. These are, some of them are very large mats, they go in our hallways from the new part. Now that we're 99.5% done in the building we need to accessorize it. We were looking to purchase these mats with our, either our name on them or/and our patch. They look fantastic, they're high quality mats and we'd like to take it out of that donation account. Selectman Morin asks if there are any questions. Seeing none, anybody have a motion? Selectman Guessferd made motion, seconded by Selectman Jakoby to authorize Chief Dionne to withdraw \$5155 from the Police Department equipment donation account 4556 to be used to purchase entryway mats with logo or name for the police facility. A roll call vote was taken. Motion carried 5-0.

#### F. Town Election Debrief

Selectman Morin: Town election debrief, recognize Town Moderator Paul Inderbitzen: Thank you, former. Let's be clear .... Selectman Dumont: You seem happy about that. Paul Inderbitzen: But, I felt my duty to also report on that since I was in charge that day. As you see from what I submitted, we had a 19.4% turnout. Which, while disappointing is in line with what we have had in the past for turnout as you see from the breakdown over the years. Town elections don't seem to be that demanding as much as people like to come out for federal



and state, they don't come out for town, I don't understand it. That's where your money is spent, but, they seem to have more, think they have more of an effect at the federal level. We did have a pretty smooth day I thought because it wasn't super busy. We didn't have any delays or backups which I anticipated given the size of the ballot, 7 pages. But we did not have a problem in the booths. I even set up extra booths at each location just in case. But, there wasn't a difficulty there. The people we had worked well, we were short staffed. Over the weekend before I had 4 or 5 sick calls of staff so we kind of fudged around, ran around to make sure we had enough people. But, it worked out pretty well. We did have a lot of spoiled ballots and that's just because the size of the ballot. People made mistakes as they went through. A lot of people came with their cheat sheets that was mailed out to everybody. That was good I think that's, I did that too. But, it was of those things helps but there was still some confusion as to how too many things to check off.

I can only put so many instructions there, hopefully people read them. I do want to thank those people who really made it possible, the workers. The people who check in, the people at the ballot boxes, the people that count the ballots and fill them all in, put them all in piles of 50. There was a lot of that this time. The DPW was great, they set up, they're so efficient. In an hour and a half, two hours they set each location. It's phenomenal then they take them all down the next day. Well, at the high school they take them down the same night so that's even a little bit more. The Town Clerk and her staff for doing the absentees. Absentees weren't high this time but they did them, they enjoy doing it and makes it a lot easier for us not having to have more staff to do that, they took care of it. And, our custodian Wayne, he's just fantastic. He brings chairs, he does the electrical, he does whatever he can to help us out and he's a real plus for the Town. And then the Hudson Women's Club for their, they collated all the ballots and put them in piles of 50 beforehand, it took two days. And they also do the write-ins at the end of the evening. And they were pretty good, it didn't, weren't too much. We had more write-ins on the school of course, cuz there was a write-in attempt. But otherwise there weren't that many write-ins but you had your typical cartoon characters, anyone else, nobody, I don't get it but people throw their votes away. But they all worked well and did the job and I think we had a pretty good. There was one mistake on the totals for the school, one of their warrant articles but that was an addition error is they would, you know, at 11pm at night and they're going across trying to (in audible) all those tapes. Having one I thought was pretty good. But corrected that the next day. I look forward to working with the new moderator, Ms. Stangroom. I've offered my help in any way that she feels necessary. We've already done a few things and I'm getting some stuff ready for her. And passed along some of the state things that she'll need to know. She has the law book and the manual from the Secretary of State's Office. So a little light reading she can go through that. Anybody have any questions?

Selectman Morin recognizes Selectman Roy: I actually just want to thank you for your years of service as the moderator. And none of this could have happened without you. So, I want to thank you and I know the pole workers are important and all the other folks that contribute but, you bring it all together. Moderator Inderbitzen: Thank you, but I do give credit to them. Without their support it wouldn't happen. With all the different parts coming together, I try, and that's what I feel is important. That we have people, we need to have more people, we will for November. I'll to you about that sometime.

Selectman Morin recognizes Selectman Jakoby: I just wanted to um, reiterate what an excellent job you have done over the years. I had the opportunity before I decided to run for Board of Selectmen to consider being Moderator and you were gracious in showing me the ropes and how everything works. Just your ability to get the pull pads going and to make efficiencies and processies in place in order to pass on this position to someone else. I just want commend you in all the ground work and infrastructure you set up for our new moderator, so thank you.

Selectman Morin recognizes Selectman Guessferd: I think we all probably could just shower the cudos on you and it's, so I'm not going to spend too much more time there I just want to reiterate, so absolutely. The town owes you a huge debt for all those years. We're spoiled because you do some things that not necessarily moderators do. Things that the actual clerk is going to end up probably doing. So, we've been spoiled in that way. I do want to say I think we're in, after being at the elections and working at the election, I think we're in pretty good hands between your coaching, I'll call it. And Ms. Stangroom's abilities. I was very impressed with her that day, at the election. I think she's going to do fine. Probably bring in some ideas of her own as well to enhance the process. And we're going to need that as we go into these, next election. It's, November's going to be a handful. I guess it's probably a, an understatement, so. Again, thanks and I think we're, the transitions gonna go well.

Selectman Morin recognizes Selectman Dumont: I would also like to just add my own personal thanks. I know that everyone's gone through it but you do deserve thank you for that. I'm sure the Town's very appreciative as I am so thank you very much for all your support.

Selectman Morin: And I got everybody's, pretty much echoed everybody's feelings. But, I do have to say, yes the people do it but there has to be someone to lead them, so thank you. We appreciate that. And you're not actually going away totally cuz you're still going to do the school's side.

Moderator Inderbitzen: I am still school moderator .... And I enjoy doing the elections so that's, you know I really enjoy doing that. And I intend to stay doing that. As however Ms. Stangroom wishes me to partake part in doing that. I have a couple points I wanted to make to the board, though. First being, with a new Town Clerk, there's no funding until July 1<sup>st</sup>, but, I would urge the Board and the Administration to begin the process to look for one before then. So that whenever the date for the money comes in, July 1<sup>st</sup> it is, they can hit the ground running and be prepared. I'm willing to help you any way with that. But I would not wait until July to start looking for Town Clerk, at least for the position and see what's out there. The second point is based on Chief Dionne's recommendation in his after-action report, if you've all go ahold of that, from the presidential primary. You need to start now considering how we're going to do the November, the September State Primary and the November election. His recommendation moving to Ward 1 voting to Memorial School makes sense. But it's going to take some coordination and study because little different than when we were in 2020 when everybody went to Memorial. There'll be only half the people this time, but, we now have pull pads that require two plugs which we didn't have, the plugs at Memorial, have to look at that and see where's the best place to lay out both the voting booths and the check-in process with the anticipated 7,000 people showing up to vote. Also, depending on how many absentees we have. I know we won't have the 5,000 we had for the 2020 election, but, I anticipate there will be a lot of absentee voting for the presidential. So I think it would be time to start now to looking at that and if the Board would consider at least starting to, the planning process. Looking at the school, need some people going out taking a look, where can we do it, how can we lay it out, I've already got some maps that we did from 2020. Figuring out where and how we can do it. Plus, the set up and the take down is going to be different because they can't come in the morning and set it up like they do at the Community Center. So it may be an all afternoon thing for all, but I'm not sure how we would work that out. But there's some different ideas that I might have if we can look at that together and figure that out. Since we did it once before now we're only at half the number of people coming into Memorial, might be a lot easier to handle. But, there parking certainly is better and the traffic pattern is so much better. But those are the two points I wanted to make to the Board to start think about it. You can't start early enough to start thinking about these things.

Selectman Morin recognizes Selectman Roy: Would you suggest that as a permanent move, the polling station be a permanent move to Memorial School? Moderator Inderbitzen: If it works out, it could be logistics may be different. You know when we have our Town meeting and we have a State Primary., State Primary is usually about the 3,000-4,000 people that we have at a Town election. Community Center seemed, I don't think there were any parking problems at the Community Center for the Town meeting. It's unfortunate but, you might want to consider doing that. That's something the Board need to talk to the School Board about. Most towns use their schools. As the only ones that have the biggest parking areas. That might be worthwhile.

Selectman Morin asked if there were anybody else. What is the schedule for you for us to schedule that for the school board and the school calendar? School Liaison Gary Gasdia: Well we already, I mean we already have the calendar but, I don't think it's, we're not in the same situation we were three years ago. In that, when we talked about this last time, the plan was everyone was going to go to school and Alvirne was not going to go. We're not allowed to do that so therefore, we're going to be closed on Election Day either way. So, it's just a logistics piece at this point. We're not in the, it's a very different situation than when we first talked about it 3 or 4 years ago.

Selectman Morin asked if there were any other questions. Seeing none, thank you sir. Moderator Inderbitzen: Well thank you very much I appreciate the Boards support over the years and the Town workers support. We have a phenomenal group of people here. Thank you.

#### G. Nashua Transit System Contract

Selectman Morin: Next item, Nashua Transit System contract. Town Administrator Mr. Malizia: Nashua Transit has provided us with an updated contract for fiscal year 2025 which starts July 1<sup>st</sup>, 2024. As most of you are aware we fund Nashua Transit through a community grant. This provides transportation primarily for elderly and/or disabled. They seem to be focusing more on disabled folks who need ride to medical appointments or other opportunities. There actually updating their contract to reflect the level of service their providing to Hudson. So what that basically means is they're no longer to adult day programs and they no longer go to Merrimack from here. They go

between here and Nashua. And I believe maybe in location to the side of Hudson. I reviewed this with our attorney just to double check he had one suggestion, there was an early termination clause that didn't reflect the fact that Hudson would get refunded if for some reason they terminated early so we're protecting ourselves should we send them the money and they terminate us, for some reason. Can't imagine why, but there's some language on that. But other than that, this contract reflects what they're actually providing for service to the Town of Hudson residents. Selectmen Roy: Do you know why they eliminated some the services? Mr. Malizia: I don't think they had the demand for it. Selectmen Roy: OK. As long as that was it and it wasn't .... Mr. Malizia: I'm not aware that they cut anybody off I believe they're tailoring it to what they actually have demand for.

Selectman Morin asked if there were any other questions. Selectman Jakoby: I just have a question. So, the community grant money is used for a variety of things that are on this sheet. And the increase, so I'm just curious because there is an increase for this new contract. Mr. Malizia: There's an increase year over year. Selectman Jakoby: And is it, do we pay it per, I just want to make sure I understand it, we pay it as it's needed? Or it's a contract for the, what was it? 100, the 612 hours? Mr. Malizia: Yes. We pay for 612 hours. Selectman Jakoby: And do we generally get to the 612 hours? Mr. Malizia: We've exceeded some years in the past so they've come back and asked for more. Selectman Jakoby: that's what I wanted to ask, I just wanted to make that clear for anyone looking at it. Mr. Malizia: (in audible) underneath it in my experience. It's at least at it or a little bit over it. Selectman Jakoby agrees. Mr. Malizia: And they let us know ahead of time, by the way we're getting close, what do you want to do? Selectman Jakoby: So once we get to about 80% they'll let us know. OK. Thank you for that clarification.

Selectman Morin asked, anybody else? Selectman Dumont made a motion seconded by Selectman Roy to approve the updated contract between the city of Nashua, Nashua Transit System and the Town of Hudson for transit services for the Town of Hudson for fiscal year 2025. A roll call vote was taken. Motion carried 5-0.

#### H. NH Liquor Commission – Whip Poor Will Golf Course

Selectman Morin: Next, New Hampshire liquor commissioner Whip Poor Will Golf Course. Town Administrator, Mr. Malizia: Similar to a probably a meeting or two ago when the World Cup Golf Center wanted to do an extension of liquor out to their patio area, the Whip Poor Will Golf Club changed ownership. So in order to change ownership you need to transfer the liquor license, the liquor commissioner requested that we send a letter stating we have no objection to that. Checked with Chief Dionne, there's no reason for us to object it. To that he said no problem, it's basically a transfer of liquor from one owner to another owner.

Selectman Roy made a motion, seconded by Selectman Guessferd to send a letter the NH Liquor Commission stating that the Town has no objection to the Whip Poor Will Golf Club serving alcohol at facility. A roll call vote was taken. Motion carried 5-0.

#### I. Applications for Payment from Capital Reserve Funds

Selectman Morin: Next applications for payment for capital reserve funds. Acknowledges Administrator Mr. Malizia: There are two applications for payments for capital reserve funds both effecting the sewer utility. One's for sewer pump repair and the amount of \$19,002. The other is from the Nashua waste water treatment capital reserve fund in the amount of \$268,339.86. These funds specifically were set up these types of expenditures. So we make the expenditure, it comes back through the Utility Committee, it comes to you, because the Trustees of the Trust Funds will not release funds until you make a motion. So basically this is the paperwork, forms, but this is pretty typical standard stuff. But still needs to be approved by you folks, the Trustees look for that. Selectman Morin asks if there's any discussion. Motion #1: Selectman Dumont made a motion seconded by Selectman Guessferd to approve the disbursement from the sewer pump repair capital reserve fund in the amount of \$19,002 as requested by the finance director. A roll call vote was taken. Motion carried 5-0.

Motion #2: Selectman Guessferd makes a motion seconded by Selectman Roy approve the disbursement from the Nashua waste water treatment capital reserve fund in the amount of \$268,339.86 as requested by the finance director. A roll call vote was taken. Motion carried 5-0. Selectman Roy asked how much is in that fund?

Administrator Mr. Malizia: I believe if you look at the Nashua waste water treatment facility has \$3,023,628.00 in it. Selectman Roy: Alright.

## J. February 2024 Revenues &amp; Expenditures

Selectman Morin: Next we have February 2024 revenues and expenditures. Acknowledges Administrator Mr. Malizia: So this is a little late because we didn't have time to get this on the agenda the ending of March. But basically we are, were 67% of the way through the year. So basically, 8 months done. The only area I'm watching very closely is legal because we just spent some money there. Primarily it got absorbed by the negotiation for contracts and all that. Keeping an eye on it and may have to come forward with a recommendation to transfer some money. We do watch that like a hawk. Other than that everything else seems to be in line for where we are in the year. Automobiles are at 72.6% which is \$150k greater than we budgeted. And actually \$150k more than last year at the same time. Interest has been fantastic, it's twice what we collected last year for the whole year. So, those numbers still look pretty positive. Interest rates, like I said it hurts the consumer but helps the investor. Selectman Morin recognizes Selectman Roy: So, (in audible) happen on the legal fees for the Speare Road? Administrator Mr. Malizia answered: There's a ... (Selectman Roy asks: Caldwell Rode?) no that's coming up in I believe April. Selectman Roy: And then ... Administrator Mr. Malizia: We may recover some of the money. Selectman Roy: So does that, does that go to ... Administrator Mr. Malizia: Because we recovered the same year we'll be able to put it against the expense. Selectman Roy: OK, that was my question. Administrator Mr. Malizia: If it's recovered in the same year that's, that, it'll qualify for that because we're basically getting out money back. Selectman Morin asked if there were any other questions. Moving on.

## K. Executive Assistant to Board of Selectmen Vacancy

Selectman Morin recognizes Administrator Mr. Malizia: As you can see we have a vacancy over here at the Executive Assistant level and I'm basically looking for permission to start the process of advertising, soliciting candidates for that position. I think it is important to have and again, it's a process and I'm looking for your approval to start it. I have included the job description and a sample of the advertisement. Selectman Roy asked where we were advertising. Administrator Mr. Malizia: NHMA, The Union Leader more than likely, MMA, Mass. Municipal Association, our web page, HCTV, a variety of places like that. Selectman Roy said OK. Administrator Mr. Malizia: Probably throw it on Indeed but I'm very hesitant because I get every hairdresser in the world. All we get.

Selectman Morin asked if there was any more discussion. Anybody for the motion. Selectman Jakoby made them motion seconded by Selectman Guessferd to advertise and solicit candidates for the vacant Executive Assistant to the Board of Selectmen position. Selectman Morin asks if there's any discussion. Seeing none, motion carries 5-0.

Administrator Mr. Malizia: Now given that this position basically reports to you as Executive Assistant, in the past we've appointed a subcommittee of two Selectmen and myself to conduct the initial interviews. So, if two folks would like to volunteer we could certainly name them in this motion that I've... Selectmen Guessferd and Roy volunteered.

Selectman Morin: Selectmen Roy and Selectmen Guessferd. OK, and you guys want to make the motion to do it same time? Selectman Guessferd made the motion, seconded by Selectman Dumont to form an Executive Assistant to the Board of Selectmen interview committee consisting of two selectmen and the Town Administrator and to further appoint Selectmen Roy and Guessferd to the interview committee. A roll call vote was taken. Motion carried 5-0.

## L. Board of Selectmen Chairman &amp; Vice-Chairman Nomination &amp; Appointment

Selectman Morin: Next is Board of Selectmen Chairman and Vice-Chairman Nominations and appointments. Selectman Morin recognizes Administrator Mr. Malizia: I don't think this needs much saying but obviously it's time to nominate and select a member as chair and then to nominate and select a member as vice-chair so, it's certainly all up to you folks.

Selectman Roy made a motion, seconded by Selectman Dumont to nominate Selectman Guessferd as Chairman. A roll call vote was taken. Motion carried 5-0.

Selectman Guessferd made a motion, seconded by Selectman Morin to nominate Selectman Dumont as Vice-Chairman. A roll call vote was taken. Motion carried 5-0.

9. Board Liaison Reports/Other Remarks by Selectmen

Selectman Roy: So I just have a couple of things, um, I haven't been to any meetings but, um, as I mentioned I think we should add to the next agenda the radio club. There's a conflict between the two warrant articles, the one for the solar farm and the one for the radio club land use. So, I think one of those things, one of the things should be included that is maybe a legal opinion from ... Administrator Mr. Malizia: That was the plan, I have that. It'll be on the next meeting. Selectman Roy: OK, then ... Selectman Guessferd asked if Administrator Mr. Malizia had the legal ... Administrator Mr. Malizia: I got a read from attorney Lefevre, right there. Selectman Roy: And then, um ... Administrator Mr. Malizia: Because I was curious too. Selectman Roy: I think we should start looking at two things one is the job description for Tax Collector so we should be able to advertise that first. And I want to be clear that we're advertising for the Tax Collector we can't advertise for the Town Clerk cuz that's an elected position, right? Administrator Mr. Malizia: So, if you think about it because the next election is not until March you probably most likely need to appoint someone to serve until next March. Selectman Roy: But, we haven't hired a Tax Collector yet. Administrator Mr. Malizia: We'll have to do both. Selectman Roy: But, well we still, we have, but we have a Town Clerk. Administrator Mr. Malizia: We have a Town Clerk/Tax Collector right now. We have a combined. So you're going to be separating them. Selectman Roy: OK, so we have to, we have to appoint the Town Clerk and then, and then ... Selectman Guessferd: And then separate ... Selectman Roy: So, ... Administrator Mr. Malizia: The Collector position will be a higher position. The Clerk position will be an elected position but because you're doing it, you're not waiting until March, you have to appoint someone until the next election in March. Selectman Roy: So I guess, I guess my, my, my ask is that we have a job description for the Tax Collector. Administrator Mr. Malizia: I believe when we separated them it was in the budget book, so we'll have it for sure. But, I believe we already propagated one when we did the budget process. Selectman Roy: And then start developing a job description for the Assistant Town Administrator. Administrator Mr. Malizia: I already have that, that'll be on the next agenda. Don't want to give you too much in one night.

Selectman Jakoby: I just want to say thank you to all those who came out and voted and congratulate all those who were elected. I also want to thank Marilyn McGrath for her service, um to the town throughout her many years. I'm honored and humbled to be on the Select board and I really look forward to working with everyone on this board. My hope is that all the elected officials and appointed individuals volunteerism and employees of the Town can come together as a team. It is with understanding and respect we can serve Hudson to the best of our ability continuing the goal of keeping Hudson a great place to call home. Leadership begins with understanding and team work, the Board of Selectmen is a team charged with leading this town. My hope is that as a team we can set a direction for Hudson that meets the needs and expectations of its citizens today and well into the future. So, thank you all and thank you to all the citizens of Hudson.

Selectman Dumont: I just want to congratulate Selectman Jakoby on her election, welcome here to the Board and looking forward to working with you. I would like to thank everybody that did come out to vote and participate in our election that is huge. As noted we don't have the best turn outs, so everybody that comes out is extremely important. Would also like to thank former Selectman McGrath for all of her years of service here. But I do have one thing that's been on my mind since our last meeting. Or, since the meeting at the end of February 27<sup>th</sup>. At the end of the meeting I feels as though this board disrespected the public and our staff. We need to be the gold standard. I can't speak for the entire board, but personally I would like to apologize as far as staff and the public who witnessed that. We need to treat everybody with respect, it's that simple. Thank you.

Selectman Guessferd: OK, so, yeah, we're in a good position right now, we are thanking people and you know I, I think that's totally appropriate. I do want to congratulate both Selectman Dumont and Selectman Jakoby for reappointment and appointment to the board. We're looking forward to having a board that we could work together. And so I'm excited about that. I also want to thank the board for your confidence in voting me as chair. I will do what I, everything I can to serve in a respectful manner. I'll probably have a statement to make at the next meeting, the beginning of the meeting just in terms of kind of how I see things, I don't think I at this point might be

a little premature. But, I'm looking forward to serving this year as the chair. With Selectman Dumont as the vice and working together with each one of you to make this a really effective year. It's a think that we're at a place in our Town where there's kinda, I'd like to call it a crossroads, I guess. There's a lot of places we can go. I to see us move forward and uh, in a positive way that reflects what the citizens of our town expect of us and would like to see, so. Having said all that, planning board we have the meeting tomorrow night. We will be I believe tomorrow night if not the next meeting we will be discussing the application again for the gas station at intersection of Lowell Road and Central Street. I know that's an important application for a lot of folks in town, so if anybody is interested in coming to the meeting, we now have a new policy of public input as well, that the citizens voted on at the election. So, we'll be welcoming any public opinion or input. As far as the recreation department, we gotten some, this is the fun part of what I have to say always. Um, we have an awesome recreation department. If anybody's been kinda paying attention to the recreation, pages and things, we just had the Easter bunny waffle breakfast. There was 280 people attended, was wonderful went great. Lots of waffles and toppings and things and uh. And the Easter bunny of course was there. So, lot of people had a lot of fun. An (in audible) event took place that's gonna look like, take place yearly now cuz was a huge success was the Mother Son Sneaker Ball. I saw lots of pictures out there, people were having a great time. I think it was, you know, excellent event, it was on the 15<sup>th</sup> of March. There were 330 people, it was sold out. So, the moms and sons had a great night dancing. So it's definitely going to happen again next year. Citizens, senior citizens, there's going to be a comedy show coming up on April 9<sup>th</sup>. Check with the senior programming on that and there is actually a spring party tomorrow celebrating the entrance of spring. And then one of the big things we do in the rec department is our summer program. Which is, you know, after the pandemic has, has blossomed again. Registrations are open, they opened on the 19<sup>th</sup>. And, there's an early bird special that runs until April 14<sup>th</sup> so if you want to register your kids register them before April 14<sup>th</sup> and I think, there'll be a little bit of I believe it's a discount. They already have 125 kids registered and we've taken in \$37,000 in revenue. So again, lot of people don't really know about a lot of these things that our rec department does a great job. The other part of that is the summer counselor position are usually taken by a lot young folks. They are accepting applications until the end of the month which is this weekend. So, it can be found on the website for the rec department or email to Chrissy Peterson our rec director. Other than that we had sustainability committee meeting last night. I know Ms. Putnam is sitting over there going, he better mention it. (laughter) I think the big thing there, we spent a lot of time talking about last night is that we're going to have a clean-up on Musquash Road on April 20<sup>th</sup> it's a Saturday from 9am -12:30pm and if you come and help clean up, guess what, you get lunch afterwards. So, they've included lunch to try and entice folks to come out. But really we've already had a couple people I talked to at the election that were interested in coming. Hopefully they will sign up. We do need at least 8 citizens to come out in addition to the sustainability committee. And so you can, there's information on the website to sign up. And you go online it's an email that you'll send. From audience Debbie Putnam: it's [HUDSONSUSTAINABILITY@GMAIL.COM](mailto:HUDSONSUSTAINABILITY@GMAIL.COM). Selectman Guessferd: There we go [HUDSONSUSTAINABILITY@GMAIL.COM](mailto:HUDSONSUSTAINABILITY@GMAIL.COM) Thank you Deb. So, it's going to be a great event we really looking forward to people coming out, it's going to be a great and safe. Our police department is working hand in hand with us to make sure it's a safe event. And will be there and helping us to maintain a safe environment so. No worries about that with regard to safety. We're looking forward to people coming out and having a great day. Alright, that's it. I guess that's all.

Selectman Morin: Ya that's longest time (laughter) What I got is congratulations to Selectman Jakoby and Selectman Dumont. Good luck. We haven't had any conservation or budget meetings. Budget won't start up again til April. They cancelled their meetings til April. The only other things Senator Carson did already say that the Senate passed the highway name for Bob Clegg and that will move on they'll be putting signs at some point. At some point just probably figure out some type of little ceremony when they do place the signs have the family over. Other than that, that's all I got.

Town Administrator Mr. Malizia: Ya real quick if I may, the assessing department wishes to make the public aware that the filing deadline is April 15<sup>th</sup>, 2024 to apply for new veterans tax credits, disabled veterans tax credits and elderly disabled, blind and solar exemptions. Please contact the assessing department for more information.

School Board Liaison Mr. Gasdia: A few things, first, congratulations on your election Selectman Jakoby and Selectman Dumont on re-election I look forward to working with both of you. And to Selectmen Guessferd and Dumont to election to chair and vice-chair so congratulations. And to Selectman McGrath, thank you for all the years of service to the town on this board and many others. On the school board we have a new member as well, Grace Kennedy was elected we had our first meeting about a week ago. So, looking forward to working with her. And I do want to thank everyone that came out to vote. And the support for the school was overwhelming and really do appreciate it. Couple of those contracts were vital to get passed and they were passed by a large margin, so that's very appreciated. At Alvirne we have an organization called DACA they are our young business students. And they go to a state competition earlier in the year and 12 of them have are qualified for the international DACA conference which is in Anaheim, CA at the end of April. Since it's in Anaheim, CA and they're going to Disney Land one of those days. It's tends to be a little bit expensive so they are having a fund raiser this Thursday. This Thursday March 28<sup>th</sup> from 4-8pm at Blaze Pizza at the Pheasant Lane Mall. So if you want to go and make your own pizza, proceeds will go to help their trip. Coming up on April 5<sup>th</sup> and 6<sup>th</sup> the HMS Theater group is running Adams Family young at park, if anyone wants to go see that. And earlier this week we had a celebrity visit, Kevin Scarupa, who is the WMUR meteorologist was at HMS talking to kids about a career in meteorology. Nice to have a celebrity in town. That's all I have. Selectman Guessferd asked how cabaret went. Mr. Gasdia: Cabaret was fantastic. It really was, it was a great show. Three great shows and thank you the HCTV you can actually see it on Facebook and on HCTV if you missed it.

#### 12. Nonpublic Session

Motion by Selectman Dumont at 8:40 p.m., seconded by Selectman Guessferd to go into non-public session under RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this paragraph. A roll call vote was taken. Carried 5-0.

Nonpublic Session was entered at 8:40 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at

#### Motions made after nonpublic session:

1. Selectman Guessferd made a motion, seconded by Selectman Jakoby to move Mike Pilon to the status of Full-Time HCTV Assistant with a compensation rate of \$21.50 per hour. Carried 5-0.
2. Selectman Dumont made a motion, seconded by Selectman Roy to authorize Magdalena Whittemore two weeks of unpaid leave. Carried 5-0.
3. Selectman Dumont made a motion, seconded by Selectman Guessferd to promote Master Patrol Officer Robert McNally to the position of Sergeant at \$41.98 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank will be effective Wednesday, March 27, 2024. Carried 5-0.
4. Selectman Jakoby made a motion, seconded by Selectman Dumont to hire Alexander Horan as a Full-Time Police Officer with a starting salary of \$27.98 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.

5. Selectman Guessferd made a motion, seconded by Selectman Dumont to hire Cheri Hughes as a Full-Time Police Officer, pending a final background check, with a starting salary of \$27.98 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.

13. ADJOURNMENT

Motion to adjourn at 9:15 p.m. by Selectman Dumont, seconded by Selectman Guessferd. Carried 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Administrative Aide.

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Bob Guessferd, Chairman

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Dillon Dumont, Vice-Chairman

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Dave Morin, Selectman

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Heidi Jakoby, Selectman

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Kara Roy, Selectman



## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the April 9, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of April 9, 2024 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.

2. PLEDGE OF ALLEGIANCE – Selectman Jakoby  
MOMENT OF SILENCE – Chairman Guessferd asked to remain standing for a moment of silence for Scott Anderson, member of the Benson Park committee who passed away on March 23<sup>rd</sup>, 2024.

3. ATTENDANCE  
Board of Selectmen: Dillon Dumont, Bob Guessferd, Dave Morin, Heidi Jakoby, Kara Roy  
  
Staff/Others: Steve Malizia, Town Administrator; Elvis Dhima, Town Engineer; Jay Twardosky, Public Works Director

4. PUBLIC INPUT

1) Cody Wojcik, non-resident

I'm not a Hudson resident but I'm here representing the Southern New Hampshire RC Club, a Hudson organization. I want to talk a little bit about, I was able to look at the packet and some of the details in there about the work we did at the cap landfill for the RC Club's use. Again, we've stated that all the communication between the club and the town was between the club and the road agent. Our records of that communication like any emails were with the gentleman for which the field is named, Daryl Wagner, and he's deceased right now. We do have access to his emails but his daughter is in control of those and she's out of town. She'll be able to get access to them, I believe on Thursday when she's back. So, we can look into communication between the club and the town in a little bit more detail. If you, if you folks would like that information. Additionally, you know we've seen town officials or perhaps New Hampshire officials at the land fill doing testing in the past. And, with just a little bit of searching we found that the landfill was tested quite often and with just some searching we found this memo. One of our club members brought to me between the town and the NHDES regarding testing in 2018 which occurred, I think the last structure we put up the site was roughly 2010 it was another shelter that we put up. So, I have copies of this memo if the Board would like it.

Chairman Guessferd asked if the Town engineer had a copy of it. Do you have a copy? Cody Wojcik: Actually there should be six there but, to use. That's all I have at the moment unless there's questions.

Chairman Guessferd: We appreciate you coming. (Board thanks him) Is there anyone else who would like to make some public input. Ok, seeing none.

Selectman Jakoby: Excuse me, I just have a point of order question. I had committed to letting people know about well water testing. Can I do that at the beginning of the meeting?

Town Administrator Malizia: Probably best to do it in your comments.

Selectman Jakoby: So that'll come in my comments just so that the public knows. Chairman Guessferd: Cuz it's really no public input. Even though you are a member of the public as well.

Selectman Jakoby: I know I just wanted to double check to make sure that we do that. Thank you.

5. RECOGNITION, NOMINATIONS & APPOINTMENTS

A. Resignation

1) Robert Wherry – Code of Ethics

Selectman Morin made a motion, seconded by Selectman Dumont to accept Robert Wherry's resignation from the Code of Ethics Committee with the board's thanks and appreciation. Carried 5-0.

2) John Leone – Benson Park Committee

Selectman Roy made a motion, seconded by Selectman Jacoby to accept John Leone’s resignation from the Benson Park Committee with the board’s thanks and appreciation. Carried 5-0.

6. CONSENT ITEMS

Chairman Guessferd asked if any board member wish to remove any item for separate consideration. Selectman Dumont made a motion, seconded by Selectman Morin, for the meeting minutes to be removed for separate consideration a motion to accept Consent Items 6A – F. Carried 5-0.

A. Assessing Items:

- 1) Solar Exemptions: 40 Baker St. – map 173/ lot 027; 10 Hill St. – map 165/ lot 108: 5 Homestead Ln. – map 218/ lot 025; 10 Highland St. – map 174/ lot 087; 4 Mockingbird Ln. – map 148/ lot 083; 14 Lorraine St. – map 198/ lot 077; 5 Merrimack St. – map 165/ lot 076; 16 Blackstone St. – map 175/ lot 138; 6 Campbello St. – map 165/ lot 027; 1 Scenic Ln. – map 147/ lot 001/sub 020; 5 Pasture Dr. – map 206/ lot 022; 52 Highland St. – map 174/ lot 110; 20 Hazelwood Rd. – map 142/ lot 029; 16 East Hill Dr. – map 205/ lot 010; 10 Riverside Dr. – map 190/ lot 027; 96 Pelham Rd. – map 193/ lot 013; 39B River Rd. – map 246/ lot 066/ sub 002; 58 Barretts Hill Rd. – map 142/ lot 017.
- 2) Elderly Exemptions: 65 Brody Ln. – map 184/ lot 032/ sub 033; 59 Dracut Rd. – map 241/ lot 002;
- 3) Disabled Exemption: 13 Tessier St. – map 198/ lot 064
- 4) Veteran Tax Credit: 3A Julie Ln. – map 117/ lot 006/ sub 001
- 5) Veteran Tax Credits and Disabled Veteran Tax Credits: 6 Cin-Fre Dr. – map 217/ lot 009; 409 Elk Run Rd. – map 168/ lot 068/ sub 064; 5 Buswell St. – map 174/ lot 150
- 6) All Veterans Tax Credit: 4A Farnum Ct. – map 177/ lot 005/ sub 013
- 7) Current Use: 4A and B Hampton Ln. – map 110/ lot 050
- 8) Discretionary Easement Application: 82 Old Derry Rd. – map 115/ lot 001
- 9) Residence in Industrial or Commercial Zones: 89 Lowell Rd. – map 198/ lot 017; 104 Lowell Rd. – map 198/ lot 148; 281 Lowell Rd. – map 234/ lot 031; 2 Davenport Rd. – map 234/ lot 042; 4 Davenport Rd. – map 234/ lot 043; 81 River Rd. – map 251/ lot 007
- 10) 2023 Property Tax Abatement: 1 Madison Dr. – map 168/ lot 051
- 11) 2023 Property Tax Abatement: 1 Cape Dr. – map 198/ lot 172
- 12) 2023 Property Tax Abatement: 12 Hummingbird Ln. – map 139/ lot 040
- 13) 2023 Property Tax Abatement: 2 Madison Dr. – map 168/ lot 009
- 14) 2023 Property Tax Abatement: 39 Rangers Dr. – map 160/ lot 035

B. Water/Sewer Items: none

C. Licenses & Permits & Policies: none

D. Donations:

- 1) Donation of \$525 to Fire department Explorer program from John Blue

F. Calendar:

04/09	7:00	Board of Selectmen	BOS Meeting Room
04/10	7:00	Planning Board	Buxton Meeting Room
04/11	3:30	Trustees/Trust Fund	Buxton Meeting Room
04/11	7:00	Zoning Board	Buxton Meeting Room
04/12	2:30	Supervisors/Checklist	Supervisors Room (across BOS)
04/16	7:00	Municipal Utility	BOS Meeting Room
04/17	6:00	Library Trustees	Rodgers Memorial Library
04/17	7:00	HEAC	Rodgers Memorial Library
04/18	7:00	Benson Park Cmte.	HCAC

04/22	7:00	Sustainability Cmte.	BOS Meeting Room
04/23	7:00	Board of Selectmen	BOS Meeting Room

## 7. OLD BUSINESS

### A. Votes taken after Nonpublic Session on March 26, 2024

- 1) Selectman Guessferd made a motion, seconded by Selectman Jakoby to move Mike Pilon to the status of Full-Time HCTV Assistant with a compensation rate of \$21.50 per hour. Carried 5-0.
- 2) Selectman Dumont made a motion, seconded by Selectman Roy to authorize Magdalena Whittemore two weeks of unpaid leave. Carried 5-0.
- 3) Selectman Dumont made a motion, seconded by Selectman Guessferd to promote Master Patrol Officer Robert McNally to the position of Sergeant at \$41.98 per hour according to the Hudson Police Employee Association Contract (step 6). This elevation in rank will be effective Wednesday, March 27, 2024. Carried 5-0.
- 4) Selectman Jakoby made a motion, seconded by Selectman Dumont to hire Alexander Horan as a Full-Time Police Officer with a starting salary of \$27.98 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Dumont to hire Cheri Hughes as a Full-Time Police Officer, pending a final background check, with a starting salary of \$27.98 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract. Carried 5-0.
- 6) Selectman Dumont made a motion to adjourn at 9:15 p.m. This was seconded by Selectman Guessferd. Carried 5-0.

## 8. NEW BUSINESS

### A. Status Update on Adam Drive Culvert

Chairman Guessferd recognizes Town Engineer, Elvis Dhima. Elvis Dhima thanked the chair and said good evening to everyone. So as you all know Hudson tax payers were kind enough to approve the capital reserve fund for the drainage. We're already looking to one of our projects we would like to tackle that one is particularly for Adam Drive. This particular culvert really took one the chin during the December storms. But we got about 4" of rain, as you all know, on Lowell Road we had flooding there as well. Long story short, we got a size of the wall behind you or behind me that has collapsed. We are concerned that if this is not looked at right away we're going to have significant erosion control issues out there and we might lose the road. Right now this culvert only serves one property on the other side of Adams Drive but, nevertheless it needs to be addressed. The plan of attack is to go out seek engineering services and the permitting for this and getting that locked in. And then in March of 2025 we basically seek a warrant article to address this matter. Because we don't have anything right now to address this with. But we do have some funds that are coming online July 1<sup>st</sup> to do the engineering, so. We'll lock this thing in, work for the couple months or two and when July 1<sup>st</sup> comes along we'll have a contract locked in and ready to go. It should take about 4-6 months to get everything ready to go. We'll have a cost estimate by then, we'll be ready for the next phase. We're staying active, we're addressing it, it's not going to collapse tomorrow, but, we're basically kinda keep doing what we're doing, a little bit at a time. Selectman Roy: Is it, is there any plan to temporary shore up what's going on there? Elvis Dhima: No, have you seen the pictures Selectman Roy? Selectman Roy: I did. Elvis Dhima: Yeah, perfect, thank you. Selectman Dumont can probably talk a little bit about it. He had a chance to go out there, it's very deep, we can't get to it. And we actually brought in one of our contractors that's working on Lowell and First Brook, the one they're going to do the bridge over there. And they're like, they took a step back. So, it's the challenge there it's very deep, there's no access road to it. And it's one of those projects where you kind of build it and you're like, naaah, let's let the next guy worry about it 50 years from now. And it's unfortunate but it's kind of one of those things and we're right there. The Town stream side has collapsed it's just nothing we can do

about it. The upstream side has shown fatigue, but I think we can still save it if we brace it just right. I'm hoping that we have an approach that we might not be able to fix it the way we want to fix it but, we want to stabilize it. And buy ourselves somewhere between 20-30 years. And let the next guy in line deal with it. But, it could be very expensive. It's just one of those things. Selectman Morin: When we had talked about this before you had said it serviced one property. But looking at the picture now and your paperwork, it actually goes under the street. That is a dead end street. That caves in and we lose the street all the people will have no emergency services or anything else. Elvis Dhima: Correct, that is correct. Just one house, just one property. It's at the end of the street. Selectman Morin: Oh, OK. Selectman Jakoby: I just have one question, how, when was this constructed? Just so people get an idea of how long it's been. Elvis Dhima: The 70's. And what I found interesting is we're down there evaluating it, there was no rebar installed whatsoever. They did not believe in steel back then, it's just concrete. Well it was probably expensive, \$5 a pop back then. Plus, they were probably learning, too. But, it's just different techniques back then, we really can sit here and beat on them for what they did. What they did was probably pretty good back then, now we have different standards. It served its purpose like everything else, got a 50 lifespan on it. Then that's all there is to it, you know. We just, like everything else all the bridges and everything else we do we just got to deal with it. But, we planned for it, we have the funds coming online July 1<sup>st</sup>, we'll go out and we'll just deal with this like do with everything else. Chairman Guessferd if there were any more comments. Selectman Dumont: I'll just make one, when I saw it come in the packet I took a ride out just to go take a look at it and he is right. It's about 30 feet down. You would need some significant machinery to be able to pick up what's broken off. So I think this is the step in the right direction to try to get this thing shared up. Chairman Guessferd: Just one question because, so you're going to be out on approval getting engineering service. What's the uh, what's the plan there in terms of the engineering services? Elvis Dhima: So, we need to do a wetland delineation, obviously, because we need to figure out what we need to do. My only concern is the dredge and fill permit. I hope that the State does not require us to do a dredge and fill permit for this one because we're kind of doing a repair. But their rules have changed they expect more of us at the last minute they pulled the same thing on us for Lowell and First Brook. I'm thinking it's probably going to be somewhere between \$30-50,000. If that's what you're looking for. Chairman Guessferd: Yeah, what's the budget, what you're forecasting? Elvis Dhima: My budget is going to be \$30,000. What they come up with is a different story. You know, I mean, listen, everyone knows that pay our bills in time here, but you're not going to be rich working here. But, we treat people well, we try to take care of them, we help them with the agencies they get involved with, but yeah, you're not going to get rich working here, that's the bottom line. That's kind of where I'm seeking. But it's still a lot of money for something like that. But we do need the permit for it there's no way around it. No one is going to touch it if we go out for construction, the first thing they're going to say is .... Chairman Guessferd: ....where's the permit? So are you planning to seek different engineering firms? Elvis Dhima: Yes were going to go out to bid tomorrow if you move forward with this tonight there's going to be an RFP going out tomorrow. We going to seek engineering services for this, yes. It's going to go out to four vendors, we're going to do the dance. Bring them out there to check out the side, I think it's important they understand what they're dealing with. And we'll go from there. Someone will get it who's hungry enough. Chairman Guessferd: Does anybody want to make a motion? Selectman Dumont made a motion, seconded by Selectman Jakoby to authorize the Town Engineer to obtain engineering services for this project. A roll call vote was taken. Carried 5-0.

#### B. Solar Farms – West Road Landfill

Chairman Guessferd recognized Town Engineer Elvis Dhima who said, your favorite item tonight, probably, the solar farm West Road Landfill. So, as you all know we started the journey last year when we were looking for revenue and savings similar to what other municipalities are doing. We started the process to select a vendor, which was Kearsarge at the time, as we were dealing with that we also had the RC Club members that came forward and said they were utilizing it. Through their multiple presentations and public input they really got into details about what they did up there, the impact and the efforts they put in. Including how much fill they brought

up there and how they leveled everything and that started the process of how's it going to impact our permit moving forward with the solar farm. As you all know in March of 2024 the warrant article passed for the lease agreement and also petition for the RC Club use as well. So, what are we dealing right now is looking into the details to what was back then, what was approved what the permit for the post closure is and what really happened out there it's basically clear that, it appears that they OK to go out there and do activities, but they never came back to make changes to the landfill, which they were not allowed to do. It doesn't matter if there was a word agreement between the road agent of the time, it was nothing approved. There was no one in Town that had the authority to make changes to that landfill and cap landfill. So what we're dealing is with four major issues. The main one is significant alteration to the landfill by the fill they brought in. Insulation about 350 linear feet of road that's not in line to what the design intent was which clearly says the road, maintenance road that was built up there was 36" of sand, 8" of gravel. So, from a technical standpoint we've been driving over a membrane that wasn't designed for that kind of loading, which is H-20 loading. It's clear that there was not supposed to be any activities there whatsoever once this project was done and the gate was closed. There's buildings up there they're sitting on Sonotubes, that membrane is not designed to have a concentrated load over it, it's just that simple. I don't know if they've impacted it or not. From the presentations it appeared that they intercepted it but they did no breach it they put it back. I don't know what to tell you. We're dealing with basically something that we need to investigate and find out what the extent of this is. We are in violation of our landfill cap. There were discussions about testing there, we do test for the, uh, we do test for the methane levels there, we tubes for that. There was no out there testing for anything else. I don't think anyone is even aware, including myself, to the extent of what happened out there. So you have a situation where unauthorized work happened, unpermitted work happened out there that needs to be verified. My biggest concern is integrity of the membrane and what you have in front of you tonight is the steps we need to have to take forward to basically show to the State that we take this seriously. And we're going to get to the bottom of it. And then, the most important thing is we need to determine about 4 to 6 weeks when I come back here to see who's going to pick up the tab. Because this is going to be significant and you have the engineering piece, you have design piece and then you have mitigations from the State, if any. And hopefully they don't fine us. That's kind of what we're dealing with so, the intent is to recognize we have an issue, tell the State, yes, we're going to get on this and this is what we're planning to do and go from there. So, those are the motions you have in front of you tonight. And we need to know if all the parties are still interested or not. And I'll take any question you may have. Remember I was not here in 1999 so, if you ask me to go back .... Chairman Guessferd recognizes Selectman Roy who said: So, I'm looking at this memo that was addressed to you from the DES dated January 24, 2018. And it actually that says methane gas is not being monitored but no explanation was provided in Section 8. It also says there were supposed to be annual reports done, they're looking for annual reports from 2005, 2016 and then it looks like annual reports for 2017 and 2018. So, we've been doing that testing? Elvis Dhima: We've been doing, I have to go back and see because usually these get done by third parties, GGA (?) and previous companies so I have to go back and figure out. But we do annual submittals for the Burns Hill and the West Road as well. Chairman Guessferd asked about certification and Elvis Dhima answered it's basically a report that says this is what we're doing there's been no changes to it, and we'll go from there. The changes we're talking about happened between 1999-2003 or 4. I can't tell exactly when but from the Ortho images that's been provided to you was somewhere between 1999-2005. And I think that time, I really can't tell, cuz I wasn't here. But, I can provide you a full (?) for that, I've gotta get the details for that. Selectman Roy: And then, all those issues you addressed, this is the first time you're addressing them. Elvis Dhima: Yes, that is correct. I wasn't, so I typically don't go out there. The only time we went out there when we started doing, for example, the, you know, we're, this project is going, this and that. But I don't prepare the reports it was done by third parties right now they've been done internally since we hired someone. I was not aware of the extent, you can say that. I think a lot of this, if you, I started working in 2014. I think you look at it from a standpoint, if I went there the first time in 2014 and be like, ya nothing has changed since then because most of the work happened prior to that. But it's clear to me that they were told to keep this quiet for a reason. Because what happened out there should

not have happened. I think that's basically what it comes down to. And that's what I get out of it. If they go a verbal OK from the road agent he had no authority to do that. It's just that simple. Only the State has the authority to approve any changes to that capped land fill. It's that simple. Selectman Dumont: The reports that they're talking about in this, I obviously don't deal with landfills but I got a property in Nashua that we deal with hazardous waste and it has to do with groundwater. And we're required by the same amount, originally it was every 6 months then they extended it to every year now it's biannually. Is it the same style of report that they're looking for just different type of waste? Elvis Dhima: So we have monitoring wells including in Litchfield that basically takes water samples and shows what's happening, how things are traveling, so we do that, take samples of that we send it to a lab and they send it back. And that's what we're looking for. What they're monitoring is and what they really care the most about are how things are travelling from the landfill to the adjacent property is, or, in this case including Litchfield as well. Selectman Dillion: So my follow-up then, that was going to be my question. So what they're looking for are the actual, and this is going to be the wrong word, but, not the test pits, but normally they have little areas they continuously go to monitoring wells. Do they have those out there? Is that what they're going by for these reports? Elvis Dhima: Yes. We have different monitoring wells within the site and outside the site because you have to monitor things. Typically the way it works is to figure what the downgrade of the water table is and which way the water's travelling. In this particular case is from the landfill towards the river. So that's why most of it is kind of where some wells in Litchfield, some wells in Hudson. And the same thing of Burns Hill. Selectman Dumont: But I just wanted to be able to understand a little more when these guys are going out doing those testings and those inspections they're not looking at the physical characteristics of the landfill. They're looking for the well and they're testing the water within it. So, it'd be a different group and they normally are a third party some of them in my case is State funded. I don't know how this is when it comes to landfill... Elvis Dhima: This 100% by us. Selectman Dumont: Third party we're not allowed to have any control over it, they come out they take the sample and they leave. Elvis Dhima: And staff changes, too. Could have done it back then, could've been something different here. Selectman Dillion: But what we're talking about if physical changes to that. These reports don't look at physical changes. They look at the monitoring wells. Which is why these reports would not have picked that up. Elvis Dhima: I think if someone put a house up there, it would be like, whoa, hold on a second. But I think for something like this especially was done between 1999-2005 is difficult to basically point to that, you know. So, it's hard to tell, as I said we need to notify them that there are significant changes that shouldn't have happening over there and we're going to have to deal with it. My biggest concern, obviously, is integrity of the membrane. That's what concerns me the most. Selectman Jakoby: These reports, didn't they have to occur from 2002-2010? So do we have those reports and were there any issues? Elvis Dhima: I can find out. Selectman Jakoby: OK for me I would need to see that information. You also cited a drawing, an original drawing, but you gave up pictures, but you didn't give us the original drawing within this document. So I would also like to see that. So my concern is that there's a lot of information that I would need to make this decision today. You know to really understand it because if there hasn't been an issue with the annual report and the monitoring, then we need to see what the issue is and really look at the questions that were raised throughout. And that's my concern. And I also think to the point of public input, if there was correspondence it would have been with the former president, who is deceased. And we do have the opportunity on Thursday to see what emails did occur between the Town and the RC Club. So I think that's also important information to have going forward. Because right now from what you're saying there isn't a breach or an issue we're aware of. Is that correct? Elvis Dhima: We need to verify that, I don't know that. We need to verify that that's what I'm seeking tonight. There's no one, that doesn't tell you anything about the membrane. Selectman Jakoby: Well it tells you it's not leaking. Elvis Dhima: No, that's not it. Selectman Jakoby: Ok, then tell me how, tell me the difference between the monitoring, cuz I thought we were monitoring to see if there's leakage. Elvis Dhima: You are not monitoring the breach of the membrane. What you do know is you do not have a permit for this from the State, they don't have a permit from the State. I can't tell you what happened 25 years ago, I can go back and look. But I'm telling you ... Selectman Jakoby: But we're working on finding that information. Elvis Dhima: I can tell you that Mr. Wagner as a planning board

chairman, did not have authority to do any of this and if there was a permit from the State we would have found it. We don't have that. I know that much. I can't tell you how they operated back then. What we do know is that, if we went through Kearsarge process, you would seek a permit to any changes to that or even the use. There's no state permits for that right now. Right now we're in violation of our conditions. We can't sit, I can't sit here as the Town Engineer and tell you that's fine with what's there and oh, no one has brought this up so we shouldn't have an issue. Absolutely not. We have a major concern out there, with what they did. I can't tell you what's going with that membrane. But what I can tell you is if it continues to do this without getting on it right away it would be a gross negligence on our part. And I gotta tell you, I really don't want to be a part of that. It's really concerning. That's my take on it. Again, I have a license that goes with it but, I can't tell you that, well we don't have anything from the State should be all set. I don't agree with that conclusion. Selectman Dumont: Just to clarify one of Heidi's points, just from my experience with what I deal with, the monitoring wells they going to monitor things basically going down. Where the membrane is the opposite of that. So the monitoring wells from my experience wouldn't notify or wouldn't see if there was any issue or breaching from that point of it. Without digging test pits and actually going down and actually visualizing it. The other part of that is regardless of who we forward with is this application and process required? Elvis Dhima: Yes. Selectman Dumont: So let's say solar club's not a part of this and we're full force ahead with the RC Club, are we required to notify the State and move forward with this same exact thing? Elvis Dhima: Yes, yes. Chairman Guessferd: So what does the State know right now? Elvis Dhima: I don't think the State knows of these changes. I don't think it's been made aware of, this is what's happening. I think Selectman Jakoby brought up the plan that she was referring to that is the as built plan which basically shows to what this capped landfill look like. Chairman Guessferd: So nothing on top of it. Elvis Dhima: Nothing on top of it but the access basically going and the landing area up there. What they changed up there is not documented. What they tried to do up there by adding a road, that's not documented. I think you have changes (?) it's very difficult to understand what's happening or not. The plan we can find for you is basically a topography that shows to what, what the (?) shows from a grading standpoint. You would not be able to tell what's what because Ortho images really tell you what's really happened there year to year. They should have gone back to State and got approval for this. It's indefensible. Selectman Roy: I think that to Selectman Jakoby's point having the communication between the Town and the RC Club is important. Because if the Town was telling them something and they relied on that, then that. Elvis Dhima: I don't think it was the Town Selectman Roy. Selectman Roy: It was a road agent who was a representative of the Town. Elvis Dhima: I get it. This is where I'm going. Selectman Roy: And then it doesn't become an issue to just state the obvious it doesn't come an issue until there's a project you want to do on that land. Elvis Dhima: Well, first of all, it's not personal here so, it's not because I came, it's because they, they, during public input, state all the things they did out there. And I gotta tell you I'm sitting on the side like oh, my God, but anyway. This all came up because they brought this up by saying all the things they changed out there. I can tell you from what I've seen including the Board of Selectmen meeting that night, that they got approval to go there. Nothing prevented them to tell the road agent we need to make some changes here, can we go back to the Board of Selectmen and see what they say. And at that time the people that were involved with the cap landfill would have said we can't make any changes. We were told not to touch anything. And this would never happen. But it appeared that a decision was made and I don't know who did it, I don't know who did it. But a decision was made to keep that from the Board. And basically saying they don't need to know, just go ahead and make the changes. Keep this to ourselves and that's the end of it. Selectman Roy: And they relied on the representation of the Town representative. Selectman Morin: We have no proof of that. Elvis Dhima: I'm not disputing that, I'm not disputing that, I'm not here to beat down on people either. But reality is that whoever was involved with this did not get the proper approvals. It's that simple. And it appears an individual representing the Town or not, made wrong decision. It's that simple. And to be honest with you I don't even understand how they came and they told them to go ahead drive up there because I'm looking at the conditions and it clearly states that the road that was build for the construction purposes was not to be used but anything for maintenance and observation from staff. Not public out there driving. It's that simple. But I ...

Selectman Roy: But you were aware they were out there. Right? And you never went out? Selectman Morin: Let me answer that question. This board didn't know they were there and he came in after this was all done. And if the permits were done and there was nothing that didn't know about, why should he go up there? We didn't even know about it. Selectman Roy said because it's Town property. Selectman Morin continued to say he knew about it because I work here but, nobody else knew about it. Elvis Dhima: The first time I heard.... Selectman Morin: Let's look at this. We have a landfill on Burns Hill Road which was capped way before this one. Because we went to West Road after Burns Hill Road. When I was on the fire department we looked at it to make it a training ground. We couldn't do that. We looked to make baseball fields, we couldn't do that because we can't pull up all the trees and stuff and they're not even going that deep they're just, they're roots systems because cannot disturb anything on top of that landfill. So, that's a perfect example why you can't disturb anything and the changes from when the Burns Hill Road was capped vs. that are totally different. So I'm sure it's much stricter when West Road was capped. Second of all, why would this Town, when we have baseball fields, and we do all kinds of things to keep this quiet. This is a good group, we're letting citizens, but you must keep this quiet. Why would the Town say that? Seriously? Why would the Town say keep this quiet? Selectman Roy: Well I'm taking them at their word they were told that. Selectman Morin: What we have to see if we actually got emails because right now, everything we're hearing from them, I haven't see any documentation to go against us. That's the problem. And until we have that we can't. They're up there, that was a, I don't know the square acres, but we're up to about 3 acres of fill on top of that. We have pictures of very large graders up there and I can tell ya they probably didn't bring graders up there when they capped it. Because of the membrane. We have a road, I went up there last week to take a look. We have a metal fence with cement holding it down so they dug into the dirt, we don't know how far those are from the membrane. We have a little building, picnic tables are under which has the supports dug into the dirt also. So we don't know how deep those go down and they have to be pretty considerable because you're up on a hill and you got the wind. So we got to be able to hold these structures up. So they gotta be pretty deep. We have a building out there, we have all kinds of stuff that there's no permits for. Nobody knew about. So, we need to look into this to cover us and cover our tax payers so they don't get hit with a huge fine. Chairman Guessferd: Let me just say something here. I think we're all kind of heading in the same direction but I just want to make sure there's a lot of emotion here. And I get it. On your side, with us you know and the RC Club as well. Bottom line is we could all point fingers different directions, the bottom line is that the Town, whoever the representative was, authorized something and he was unauthorized to do it, but he did. Whatever. And I don't think anybody's intention here was negative. OK and you know whether there was some and you know we know that they were told to keep it you know calm, but, but I think right now we are where we are. And we have to deal with that so I think the main questions here, I think we need to just focus in on what is the next step. And how do we, how do we then, you know, manage the expectations and wants of various groups and the Town. And we gotta do the right thing and you're absolutely right Selectman Morin. We have to protect the Town's interest. But, I don't think we know what we know yet. And I think we have to go down that road and we have to take, a little bit of a, we have to step back, pump the brakes a little bit. Say OK, what are we going to do first? Elvis Dhima: The first thing to do obviously is to better understand what we're dealing with. And basically let the State know that this is what we're planning to do. I think that's important. If we go in and say we some issues out there but we don't know what we're going to do next, God know what they're going to do. Drop the hammer on us. I like to go in with obviously telling them things we're seeing, how we're going to attack this. And if they find a level confidence in us that we know how we're going to do this and the help we're going to get, they might just say alright report back to us with the findings and we'll go from there. Chairman Guessferd: I would say the Town and the RC Club all bear some responsibility here. Elvis Dhima: Ya, I'm no there tonight to say them or.... All I can tell you is that .... It doesn't change the fact that is shouldn't have happened but I'm not here to blame one or the other. Whoever was involved at the time should have never made that decision. You're right, there's no point of wasting time in that. My only concern is making sure that we have no liability out there or exposure and making sure that we addressed it right away and show good faith moving forward. It's that simple. I'd rather hear it from the State



once we let them know to what can or cannot be done there. I don't feel comfortable continue business as usual here until I know for a fact that we're good to go. Because, again we need to show we're acting in good faith not as business as usual. Chairman Guessferd recognizes Selectman Dumont: I was going to say what you said I was going to bring it back around. I think tonight the more important matter is the problem that's at hand. I don't think it's the stuff that happened before. I don't think it's the he said she said stuff. I think all's that really is important is that we as a Town have an obligation to fix the issue. And we need to figure out how to do that. I wouldn't blame anybody. I said regardless of who goes there whether it's the RC Club or the solar you still have to take care of this. So the other stuff, for this issue is irrelevant, in my opinion. Chairman Guessferd: We all bear responsibility. Selectman Dumont: Quite frankly if there's anyone to blame it's the Board of Selectmen. It's not the staff, it's not the RC Club, it's the Board of Selectmen. We're the ones who have to take the blame. A year ago we asked him to go out and look at all the Towns property and look for a place to do solar. We're the ones that made that request. We all voted in favor of it, it was unanimous. So if you want someone to blame, blame yourselves. Chairman Guessferd: So bottom line is we need to move forward. Selectman Jakoby: I just have two quick questions. So I absolutely agree. I think it's important to move forward and yes I thank you for pointing that out because it was the board of selectmen that approved them to be on the site and for the solar farm to go forward. So, it falls with us. And um, I just wasn't sure at what point we also engage legal in this issue. That comes down the road probably ... Elvis Dhima: I would not, we'll find out after notify them, let's just put it that way. If we need to legal up or not. We're going to know from the response from the state too, where we're at. I think we'll know more by then. Chairman Guessferd: So how do we get to that point? Elvis Dhima: I have a letter prepared for the State tomorrow and I wanted to obviously talk to you tonight before I do it. I'd like to also tell them that we're going to seek engineering services that's why that second motion is in there. Based on the response which I'm obviously going to share with the Board, we're going to know which way we're going to tackle this from a legal standpoint. Selectman Roy: I would still like to see some more information about what's going on up there. Chairman Guessferd: I personally would like to visit up there. Selectman Morin you've been up there? Has anybody else been up there on the Select Board? I think, I would certainly like to know. I don't have enough facts right now. I don't know if there's a way that we can set up a, I'll call it a site visit like we do on the planning board. But, we can actually go up there and actually see it. Administrator Malizia: If you go up there individually you don't have to call a meeting. (41:56.8) Board agrees. Elvis Dhima: Just don't drive up there. Selectman Morin: We got two things. No matter what we say here tonight, he has to send that letter tomorrow. Because if we don't, it's going to come back on the Town. Whether you guys want to take a ride up there or not because we know about it now. Selectman Roy: Can we see the letter? Elvis Dhima: I can show you the letter, absolutely. Selectman Roy: Before it's sent? Elvis Dhima: The letter is basically in line with this. There is some changes made... Selectman Roy: Can we see the letter? Elvis Dhima: Ya, ya, ya absolutely. And the only thing that will change based on your feedback is basically, we're going hire a third party or not hire a third party which I'd like to do because we can't seek those internally. But the letter is in line with this. Selectman Morin: In reference to the letter, I want the letter to go tomorrow because it's delaying us, we know of the problem, we have delayed this enough. And I'll tell you what if the letter gets voted down I'll call DES myself tomorrow. Selectman Roy: So I'm not saying it's voted down. Elvis Dhima: How about this. What I can do is, I can send you the letter tonight after I leave and then tomorrow, I still have a job to do obviously, but, if you see something that's earth shattering you let me know. The only thing I'm asking you, I can do that right after this it's not a big deal. And I'm going to tell you right now Selectman Roy, there's nothing there pointing fingers to anyone. Selectman Roy: I, I, that's not what I'm looking for I just want to see the letter. Elvis Dhima: Absolutely, and you have the right to do that so what I can do is, I will send it to you tonight, after this and you will see it and if you have any objections you tell me by tomorrow and I won't send it out. I will ask for everyone's OK by tomorrow to send it out. How's that? But I still like something to them tomorrow. But there's nothing there. One thing I don't want to do is, this is a letter coming from me. Not the Board. We need to be clear about that. Selectman Roy: I understand that. But, we still, we still have a responsibility to it. Chairman Guessferd: Yes. Elvis Dhima: We all do, but, I'm drafting the letter. Board agrees. Selectman Jakoby: So, if it's based

on this letter, a couple of suggestions that you might want to consider because you asked some really good questions about how far did they go down in the post? And what's actually on there. There here now, you can even give the State more accurate information. Wait, wait. If you would like to, also, if you need more information I think it's important for this letter to be cc'd to the RC Club. Because you're mentioning them and they need to be cc'd on your letter. I think that's just appropriate to keep them in the communication link. So those are just things to consider if you want to give more detail. And if you are referring to please include the actual drawing. To make sure the State has exactly what, to which you're speaking. Cuz I just saw that as, those are my two minor suggestions. Elvis Dhima: Just to touch base real quick. Anything moving forward is gonna have to be witnessed and certified by a third party. There's no Joey said, this happened and that. We're going to have to dig that out and figure out exactly what's going on. It's that simple. It's not going to be me, it's going to be them, it's going to be a third party that's certified in this service that's going to say this is what we see and that's what's going to happen. We're not handling this, there's going to be a third party handling this. So, I understand what you're saying we can share the findings with them, I can share the letter with them. It's going to be public anyways when it goes to the State. But, there's not going to be anymore moving forward, Joey said this, Jimmy said, no. We're going to have to really certify what really happened out there and what the conditions are. Including, doing our own investigation on digging and vacuum digging because you can't dig really there you have to do a vacuum dig approach to see what's going on with the membrane on different locations. Off the areas we talked about which is the access road, the membrane along the building footings. Selectman Jakoby: I'm sorry just to comment. I'm just saying that any records that they have I think is important information for the State to have and for you to have in the future. That's all I'm saying. If you disagree that's fine. But I thank you for your explanation. Chairman Guessferd recognizes Selectman Dumont. I think that the records want to be attached I think that's fine but I definitely don't think we should be certifying their records. Selectman Jakoby agrees. So I don't want the State to think we're verifying. We want to offer, say here's some additional information. Here's where you can contact them. That's totally fine but we definitely need to make sure those two things are separate. Chairman Guessferd: We don't want to represent... Selectman Dumont: I want to make sure this is clear because me sitting here, I'm wondering it, so I figure like people watching might. But nobody here wants to avoid the obligation to notify the State, correct? Board agrees. Chairman Dumont: It doesn't matter RC Club or solar, we have a problem here and I'm just amazed that there's discussion about a problem. I think everything is important but we have an obligation as a municipality to say in contact with the State. That's what we are going to do. Selectman Roy: I agree, I just want to see the letter before it's sent out. Selectman Dumont: That's fine, I have no problem with that, no problem with that. Selectman Morin: And all I've got to say for the record is out employees send out letters every single day and all kinds of different matters that we've never requested to see a letter. I just want that for the record. Chairman Guessferd: For the record absolutely. But also understand this is a very sensitive issue. Selectman Morin: It's not really in the realm of things it's something we have to deal with, we deal with this kind of stuff every day. We're in court all the time, we don't see every letter that gets sent. I just want that for the record. Selectman Dumont: If we're moving forward on this, the first thing is, quite frankly if we don't have all the information we need to pause. That is that first motion. So is everybody ready? Chairman Guessferd: I was just going to go down that road. I think motion number one is good. And then we can go from there. I don't think motion three or four, in my mind, are you know we go down that road ya. Selectman Dumont: I don't think you need to do that right yet. But, I would definitely say we need to pause which is our first motion. So, if everybody's ready I will make that motion. Chairman Guessferd: And why don't we say, well, OK, we'll make that motion we'll go ahead and make that motion. Selectman Dumont made the motion, seconded by Selectman Morin to restrict activities to only maintenance and compliance at the capped landfill and restrict unauthorized driving until further action from the Town's Board of Selectmen. To restrict activities to only maintenance and compliance at the capped landfill and restrict unauthorized driving until further action from the Town's Board of Selectmen. Motion carried 5-0.

Selectman Jakoby: I just have a question. Do you know that um when I was campaigning that was some confusion over, um, access and the locking of that gate? So, has that all been figured out? Because I know someone had to contact Ed van der Veen to get in. Elvis Dhima: There's like 50-60 people that have access. Selectman Jakoby: OK, so we're going to notify once this motion is made. I just want to notify in writing the RC Club that that's... Elvis Dhima: The present is behind us. If you make the motion to do that they will notify and we'll also notify ... Selectman Jakoby: No just notify in writing. That's all. Just want to ensure that. Selectman Roy: Again, to Selectman Dumont's point that everything's clear and laid out. Selectman Jakoby: This is new to me so I don't know who sends that memo. Is it the Chair, then sends the memo? Elvis Dhima: It can be Mr. Malizia, it can be myself, can be both of us whatever you're heart desires, it's not a problem. Selectman Jakoby: It doesn't matter I just want it in writing. Chairman Guessferd: I think the Town Administrator can do that. Selectman Morin: Whatever the normal process. Selectman Dumont: The notice should come from the Board of Selectman. I believe. Selectman Jakoby: Thank you. I'm new. Chairman Guessferd: OK, any further discussion on the motion? OK.

Chairman Guessferd: Should we go down the road here, motion #2 is the next one to address. Do we want to address this one or do we want to, do we want to push that? Selectman Roy: I think that, that um, we should send the letter first to the State and then we can address that. And depending on their response. Elvis Dhima: We need to stay ahead of this so we cannot figure out what actually happened. I need the engineering services to do that and I think if we show them that, it tells them that we are already moving ahead in the right direction. Because the first question is what are the changes? Can you please describe to us exactly what's going on? And I don't have the answer to that. Chairman Guessferd: OK, I can see that point. Elvis Dhima: And also the other thing too is the fill that was brought in we probably need to test that. That's what they're going to ask as well. You know soil testing for that particular. There's a lot there and I think if we tell them we're already out there looking for this, they're going to say alright, report back to us then. And then they're going to tell us all the violations whatever. But my intent is to avoid any fines. And I think, again, if we stay ahead of this and we show we're trying to act in good faith. Then they're going to say, alright, they're trying. If we go in and be like here's the violation we know what our next step is. I don't think sitting on this is the right thing to do. We going to do this anyway no matter what. Selectman Morin: At this time we're going to send the letter. We've gotta go through the process, we gotta go through bids. This isn't going to be done til probably the middle of summer anyway so at least we're making that progress that way. So, when the time comes we're working on it. Elvis Dhima: You're not locking any contracts for engineering services yet. We're simply going out to see what this is going to cost you. It shows that you're doing something about it you're not sitting there. What we end up doing 4-6 weeks from now, that will be the time when you actually seek the services and lock them in in a contract. Right now just being proactive to see what's out there and what's it's going to take. You have a rough idea to what we're dealing with. Selectman Roy: What's the typical turnaround or response from the State? Elvis Dhima: It all depends how this is going to hit them. It could be within a week it could be two weeks. It could be within the next day I get a phone call. Selectman Roy: So up to 2 weeks? Elvis Dhima: No. That's probably like worst case scenario. I could be tomorrow. Selectman Roy: No I understand that. Up to 2 weeks. It could take them up to 2 weeks to respond. That's my only question. Elvis Dhima: Not on this particular. Typically on different things that we get. This is a violation, I don't know what it's going to take. I don't know how long it's going to take. This is, I've never, let's just put it this way, Selectman Roy, I've never submitted anything that has been in violation and basically took them 2 weeks to get back to us. Usually it's right away. Selectman Roy: OK. Elvis Dhima: I can tell you for things that we deal with water, within the same day. Because, it's critical. I consider this critical I would say, I would not be surprised if I hear by the end of the week. Does that make sense? Selectman Roy said yes. Selectman Dumont: I'm fine with going out to bid, I'm not fine with obviously you going and securing those services. I'm with going out to bid because I know the follow-up from the State is going to be what is your plan? And if we don't even know what the cost of those are we're not going to be able to answer that question. Chairman Guessferd: If we say we're already in the process of, I get it, I get it. Elvis Dhima: I need to come back to the Board of Selectman, to you, to lock that

contract in and figure out where the money's coming from. Chairman Guessferd asked if there was any further discussion on motion #2. Is there a motion?

Selectman Dumont made the motion, seconded by Selectman Jakoby to authorize the Town Engineer to seek engineering and environmental services for the landfill. Motion carried 5-0.

Selectman Jakoby: I just have a question. So, does that then become that becomes a bid, right? Just like everything else. And then once we get the bids it comes back here then for us to approve, or disapprove. OK. Elvis Dhima: And the amount as well. Board: members talking and laughing.

Chairman Guessferd: I think we're going to defer the last two. Town Administrator: That is correct. Elvis Dhima thanks the Board and leaves. Board thanks him back.

B. Solar Farms – West Road Landfill

Chairman Guessferd: OK, our next item. NH Attorney General Opioid Settlement Participation Form. Recognizes Town Administrator Malizia: So we have a request from the NH Attorney General's office, we've done this before with one of the opioid litigants. In this case there are five of them. Allergen Finance, CVS Health and Pharmacy, Walmart, Walgreens and Teva Pharmaceutical. The AGs office has negotiated settlements and what they're basically looking for is us to do a release so we don't individually sue them. At this point there's really no need to individually sue anybody so they're requesting we sign off on these. So, if you're in agreement I would sign them, send them back to the AGs office. (inaudible) My understanding is settlement funds go into the NH AGs Opioid Fund, which I believe they would use for eradication or you whatever efforts they're doing. Selectman Roy: So, so I guess that goes to my question. Do we have a plan on how we get our portion of that settlement? Administrator Malizia: We get what they give us. Selectman Roy: So but do we have to do anything? And do we have a plan in place on how to use it? Administrator Malizia: No. Not that I'm aware of. Selectman Roy: Cuz we would have to obviously ... Administrator Malizia: If we get money, I'd have to come back to the board to determine how much, if they give you something and what you want to do with it. There is no plan that I'm aware of. Selectman Roy: OK. But we participated before? Administrator Malizia: There was one. Selectman Roy: And did we get money from that? Administrator Malizia: I don't believe we received any money yet from that. Selectman Roy: OK. Administrator Malizia: I did review it with attorney Lefevre just so you know and he was like, yep makes sense to do this. Chairman Guessferd asked if there were any other comments and if someone would like to make a motion. Selectman Morin made a motion, seconded by Selectman Roy to authorize the Town Administrator to sign Participation Forms for Allergan Finance LLS, CVS Health Corporation and CVS Pharmacy, Walmart, Walgreens and Teva Pharmaceutical as requested by the New Hampshire Attorney Generals' office. Motion carried: 5-0.

Special Recognition - Fire Chief Scott Tice

Chairman Guessferd recognizes Selectman Morin: Could I request a change of if you would? Chief Tice is not here on the agenda tonight, but, we had a discussion today and he's got some information for us and some of it we need to deal with it right away because we're ending up heading down the same thing we did last summer with over time and manpower and things to that nature. And I think this Board needs to do something for the Chief so we can try and cut that off, if you don't mind. He's not on the agenda. Chairman Guessferd asked if anyone had any objections. Board agrees to no objection. Chairman Guessferd: I want of formally, for the record recognize Chief Tice, thank you Chief. Chief Tice: I appreciate the flexibility and I apologize for kinda barging into your meeting. I was planning on coming forward to the next meeting with this information. But, I need to make some decisions in the next couple weeks. I thought it was important to come tonight and get a sense of where the Board was at. This is following up toward the discussion we had a month or two ago on commercial driver's licenses. Since then we've been looking for training options for the commercial driver's license. Under state law we're not required

to have driver's licenses, commercial driver's licenses. For fire fighters driving fire apparatus on fire department business. We've required it locally so as long as I can remember and I don't know if you remember how long but, I can't tell you why. I've always been told through my career was due to liability reasons. I've done some more research into it. I spoke to Primex who is our insurance carrier for liability and for property liability. Their requirement is for us to follow the law. They do not have a requirement for us to have a commercial driver's licenses. They said if we're following the law, commercial driver's license, having it doesn't have it doesn't change anything liability wise. If we have an accident and we cause it, Primex is going to be on the hook for that. Whether our driver had a license, CDL license, or not. If we don't, didn't cause the accident, doesn't matter if we have a commercial driver's license or not. Any additional, all the liability we could face dollar wise is capped through state law as well. And Primex covers all of that. So what we have for coverage covers the max of what could be allowed under State law. So, the training if we were to go forward with it and this is one of the things I need to make a decision on soon because we're getting pressure from the facility that we found that has the best price by quite a bit is pushing for an answer. That cost is \$25,000. That's not budget in this year's budget. And we've been doing the training in-house, we've always been doing training in-house. How we've been doing it before this requirement came about is the fire fighters got the CDL book, they started the CDL book, they trained with our guys. What was in the CDL book on the pre-trip inspection of maintaining the vehicle, they would go take the written test get their drivers permit that way we could take them and do behind the wheel driving in a parking lot so they get the feel of the vehicle, and then on the road to learn how to drive the vehicle. When they felt they were ready they would go take the test over with the State which is a pre-trip inspection, a skills inspection like a parallel parking, alley parking, something along those lines. And then over the road test. All this class does is allows them to go take that practical test. So what we would be looking to do is not even just continuing, cuz I know one of the things people would be concerned about is if we don't have to go take that State test is our training going to become lax? I can guarantee you, under my watch it will not become lax of anything we're going to strengthen it. There is still a great responsibility with driving these apparatus we don't take that lightly. But I can't tell you, I don't feel that spending this money is a good use of the taxpayer money. And it's not just this time, it's continuing. Because if we are to keep hiring people with no CDLs we're going to need to do this training and you're looking. This is a class of 10 for \$25,000. We've got prices per person anywhere from \$3,000-5,000 per person. I don't think it's fair and I don't think it's reasonable to try to push this cost of employees at what they're making. I already know if we do that we're going to have another reason to push people out of here to other departments. Chairman Guessferd recognizes Selectman Roy: Is there anything in the union contract that says they have to have a CDL license? Chief Tice: No they have to be approved as a driver operator for the engine. Selectman Roy: OK, so there's nothing that says that they have to have a CDL? Chief Tice: No. Selectman Dumont: There are requirements just in our by-laws, correct, or your (inaudible) Chief Tice: As far as having a CDL? That is, as long as I've been here it's been required, I don't know where it came from. I don't know if you have any more input on that. Selectman Morin: When the State put it in that truck drivers had to have CDLs that's when we got them. Chief Tice: We've just always done it. I understand, I think it's a false sense of security I understand why people think of it as a sense of security. But, it doesn't change our liability insurance, it becomes more responsibility on us to make sure we're maintaining that training standard. If we weren't taking the test, but, we'd be spending a lot of money on this and we're not getting anything for that other than that CDL that doesn't give us any additional protection for liability. Selectman Dumont: So you have mentioned that \$25,000 covers for ten people. Just for the sake of asking, has there been any talk with Mr. Twardosky at DPW, I know he's running the same thing maybe you guys split it. Chief Tice: Last time I talked to him he was still trying to figure .... Selectman Dumont: Because was \$2500 per person is not bad. I mean I'm sure municipal you guys, but if you in the private sector, it's five times that. Chief Tice: Right. That's the prices are getting up to \$5,000 per person. Selectman Dumont: The only other thing I would say is that the CDL I understand that it doesn't make the fire fighter, I do think it shows a little bit of the character of the person you're hiring. Somebody that was willing to take the time to go through those steps to get that type of license. Not knocking anybody that doesn't have it, but obviously it's hard. It's not an

easy thing to get. I think there is some weight there. But we do see the issue you are having, so I'm not closed minded to it that's for sure, but I definitely see some value in that CDL. Chief Tice: I can tell you hiring probably 20% of the people we've hired in the last year have CDL. And I'd say probably the last 10 years, very few. Selectman Dumont: Ya, I don't think there's been one since I've been here. Chief Tice: Very few come through with their CDL and with this requirement, it's going to be even less. Chairman Guessferd: Ya I think there's one that I remember. Selectman Morin: When the Chief called me today I was definitely against not dropping this. And, I'm still not comfortable with it, but the road we're going down he has nine fire fighters that can't get off probation because they can't drive because they don't have CDLs which means those nine are going to need to be covered all summer long, because we don't know when they're going to get a CDL. We got more bad news today, but, he can talk about that after. With the people we are hiring today, you know the generation is different when back when I got hired. They drive little Hondas not million dollar fire trucks. There's a lot to do when you're driving through town with lights and sirens and I know the reason why we got the CDLs and what you were instructed in during getting your CDLs and what information to bring especially to these new kids that have no idea what a truck is, some of them. I had this discussion with the Chief he didn't mention it here, but, I made the suggestion and I will stand firm with this that we add an additional week to the rookie school that will strictly be driver/operator. And not put these guys on shift without it. If we're not going to require CDL with it, they're going to get this training from the State and be certified, I think before we put them on shifts that we add a week of driver training to go over this. And that way when they come on shift, we can get the guys through quicker instead of having to deal with your fire-fighting, your EMS because the cases he's got right now, he's got a whole class who have just finished EMTA. So, everything else was put on the back burner because we couldn't hire EMTAs. So the more we can knock off in rookie school, the less abuse the lieutenants and the fire fighters are going to have to do. So, I will support this reluctantly, I think at some point we'll probably go back to this once it gets squared away. I think we should, I think it should be an additional week on the rookie school so we come in ahead of the game instead of having to do this on shift and put it on all the different officers. And the training done in the rookie school is basically done with one guy. If you put these kids on trying to drive a fire truck, you got 6 or 7 different officers who are going to tell them different things. If you have one person, this is how it is, then we can knock it off. Again, I'm reluctant to do it, I understand why it is and the summer's not going to be good if we don't do something and we're lose even more guys. We really are. Selectman Dumont: I think that's a good idea, it does kind of have some similarities to what we were already talking about with the DPW director and obviously the Chief before about trying to find some alternatives. I could get behind it if there was a training program in-house where you guys could sign off on the individual to say I visually, you know, I visualize this person driving the truck doing your version of a pre-trip. Because those things are important, a lot kids like Selectman Morin brought up have no idea that those trucks have air brakes or what to do if you lose breaks on a vehicle like that. It's totally different, you know. I think we definitely have to make sure that they're competent before we're putting them in a truck. So, if we have some steps in place to do that, I could definitely get behind this. Chief Tice: And we have a pretty robust training program for driver/operator and we we'll continue to work the, improve that even more because I understand everyone's concern. Selectman Roy: That goes to my question. Is there, you're recruit program, is that memorialized somewhere? Like what the training things are? Chief Tice: Ya, we've been running it the same way so this recruit school we're running now... Selectman Roy: So, if you added a week to that, like Selectman Morin suggested, of just driver training. Chief Tice: That's easily accomplished. Selectman Roy: OK. That would be my only concern it's memorialized somewhere that we did it so incase Primex has a change of heart, we can say we did this phase and we did a week of training with them. Chief Tice: Everything, very documented, we're working very hard to make everything consistent. Our operations, our training program just for that purpose. So, we're not doing one way this time and one way the next time. Very standardized. Selectman Dumont: So, I did have one other follow-up that just came to mind, now I know municipalities can be exempt from state law, I'll use DPW for example. Like they don't have to have a tarp over their truck when they're in Town. However, if they leave Town they're subject to different laws. Is that, do you know if that's... Chief Tice: It's a state-wide law. Selectman Dumont:

OK, so it does cover if you guys gotta go to Litchfield, Nashua or leaving the town of Hudson. Chief Tice: Correct. Same thing in Massachusetts. Selectman Jakoby: I just want to thank Selectman Morin for really explaining that because I think the ride-along piece is my biggest concern. Because even when I had to drive youth in a big van, they did a drive along with me before I was allowed to do it. This is much more major, so thank you for your explanation and the understanding. So, I'm in full support of Selectman Morin's.. Chairman Guessferd: OK, so to recap, what is the ask here? Selectman Morin: Before I make a motion let me ask discussion. Do we make this a temporary thing until the state gets the CDL thing squared away? Chairman Guessferd: Yes. That's my view. Selectman Morin: That's the question. Selectman Dumont: I had that same thought, do you have a time frame because I'd hate to say we'll do it for six months then we're back here in six months or we're here for a year? Board: Agrees not to say six months. Selectman Roy: I think it should be open ended and they come back to us when it's squared away. Chief Tice: That also gives us time to look and see if there's any issues that come up with this like a pilot program. We can continue to monitor. Selectman Morin made a motion, seconded by Selectman Roy to relieve the requirement of CDL but in its place the fire department will add an additional week onto the recruit school to cover driver/operator training related to the CDL and that when the State gets together and gets this all figured out the Chief will come back to the Board of Selectmen and we'll that discussion whether to reinstate it. Motion carries 5-0.

Board: All speak to it in agreement at once. Selectman Morin: While he's still here, if you don't mind Mr. Chairman if he'd just ... Chief Tice: Right, so I know you got one letter of resignation in your packet and that is somebody who is going home to the department he originally applied for. And he lives literally within sight of the fire station. So, that's a quality to life move that he's making and I certainly understand that. We did get another one yesterday, somebody's going to Providence. Selectman Roy: Why? (laughs) They have the River Fires. Chief Tice: There's some people that they want a bigger department, they go to a city, they think they're going to have fires all the time. They want that kind of atmosphere. That's what this move is. Selectman Roy: Actually it's a wonderful city. Chief Tice: Have one potentially coming... Oh, is it? I've heard nothing but bad things about it. Selectman Roy: Really? It's not as good as when Buddy Cianci was the mayor but, you know. (laughter) Chief Tice: It's different and I wouldn't be surprised to how one another one coming for somebody going to another city department. And again, it's just, we can't offer that kind of culture. We're Hudson, we're not Providence, we're not Boston, we're not Manchester. Selectman Morin: Chief is working on how we're going to deal with this overtime situation cuz we're heading right back for it like we did last year and we've got to cut that off in the path. But what I would like to do for next meeting, is we require when we pay for a paramedic class that they have a contract with us and they sign. At this point all this hiring and purchasing of gear and equipment and clothing and everything is starting to cost us a lot of money. I would like the Board to think about doing a contract when we hire a fire fighter. Also, cuz we're losing a lot of money we're training these people and then they're going and we're stuck with everything else. I understand it may hurt our recruitment a little more, but again we need to protect ourselves and all this money because he's spending all this money out of his budget and we're getting nothing out of it. Chairman Guessferd: We should probably put it on the agenda. Selectman Roy: So, (inaudible) in a contract that they stay with the department for some term of period. After training? OK. And then would they be responsible for the cost of the training if they didn't... Selectman Morin: They have a contract now for paramedics it would be based on. Chief Tice: We'd have to figure out that cost is that we're trying to recruit. Then it's prorated depending upon how... (inaudible) Administrator Malizia: There's been a model in the police department ... (inaudible) It's up for a two year period that's prorated that if you leave a year in you pay half back, if you leave 18 months it's .... Selectman Morin: And see what we can include to that is the time that they've spent training them. You know the overtime, the time the guys have taken on shift to train them. There's a lot of cost that we don't even see that's related to this. So, I think we need to do something. I'd like to see it on the next agenda. Administrator Malizia: You can talk to Chief Dionne to see how it ... Chief Tice: Yes, and model after that. Chairman Guessferd: Alright, I think it's a good idea. Selectman Dumont: Just a follow-up on that, correct me if I'm wrong in the contract negotiations we worked something in there with the incentives, right, for them to, they have to stay with us for a certain amount of time, to or was that for .... Chief Tice: It was for the reimbursement for

training. That's for them going out and taking a training course. Selectman Dumont: But that didn't seem to be too offensive to anybody, do think there'll be a problem with this with the paramedics? Selectman Morin: They're not under the union so it doesn't even affect them. Selectman Dumont: I'm looking for any pushback from employees or anything like that or putting a bad taste in anybody's mouth. Selectman Morin: There shouldn't be cuz it's only related to new hire. It would only be related to the new hires it wouldn't be anybody that's already there. Chief Tice: You could see people not want to come in because of it. But I know other departments have started to look at it. And I think they all have the same concern as far as how much money they put in for training and so many people coming and going. But they also have the same concern of, if we do this are we going to put up barriers to somebody. Until we take a look at it a little bit more closer I can't give you a good idea of how it would affect us. Selectman Dumont: I think it's a good idea, I think it's a normal process, you see it in the private sector everywhere. They have no compete clauses they have a certain amount of time they have to stay with the company, if they're going to do anything. Fidelity, if they give you training they require so many years of time back to them. So I don't think it's anything out of the norm, I'm very much in favor of that. Chairman Guessferd and the Board thanks the Chief and returns the gesture.

Chairman Guessferd asks for a 5 minute recess at 8:16p.m.

The Board returns at 8:20 p.m.

#### D. Invitation to Bid – Town Hall Building Assessment

Chairman Guessferd recognized Town Administrator Mr. Malizia: If you all recall during the budget deliberations the Board discussed possibly putting something in the budget for next fiscal to do a bid for evaluation/assessment of Town Hall. We took it out of the budget, we're going to try and see if we have funds this year to do it, but in order to see if we have the funds we have to get a better idea of what it'll cost to do. This invitation to bid has been prepared and vetted to basically accomplish that. The goal is to try to get bids in before the end of the fiscal year to evaluate and determine if we have the sufficient funding to award a contract and most likely encumber it. That's the goal. So, I just didn't want this to slip by and the time to do it is now. Chairman Guessferd asks if there are any questions. Selectman Jakoby: Do you want comments before or after the motion? Board: Says either way and Selectman Jakoby asks by looking at the warrant articles and I know there was warrant article 27, the study needs for the new Town Hall, which was done by petition, which it failed. And then we had the article 29, comprehensive infrastructure study, by petition which passed. So, I kinda, when I think about infrastructure I think about the Town Hall as part of that infrastructure. So, I'm just curious and thinking out loud, would it be better to ask for, to seek bids, for a comprehensive infrastructure study that includes the Town Hall but then we can get an estimate for each section of that and maybe begin with the Town Hall part of it. But, that might not be possible cuz how we do things, but, this kind of was conflicted for me. Because of the petition and the infrastructure and to me the Town Hall is part of the infrastructure. Selectman Morin: I understand the petition for infrastructure was looking at roads, all that kind of stuff. Not Town Hall. Selectman Jakoby and Roy emphasized they thought it included buildings. Selectman Morin: I took it as if you're going to look at the fire department, manpower, apparatus, it was that kind of thing. Not just a building, it was everything. Selectman Roy said the building was part of it. And said that she think because there's no appropriation associated with comprehensive study, that we do it as sorta two separate things. We do this one because we committed to doing this as a Board. We do this one, and then we address the comprehensive study as we get closer to the ... Board: Agreed it would make sense to do them separate. Selectman Morin: I think the comprehensive study is going to be very expensive, Selectman Roy agrees, if we want a new Town Hall we probably should do it separately. Selectman Dumont: I think the cost will outweigh that. But, if you look at that petition, too, there's a list of items that they reference that they're looking to have taken care of. I don't have that in front of me, I don't remember the Town Hall, but I do view that as part of our infrastructure but I don't think the petitioner was, had that in mind in my opinion. I think they both do need to be



done but I don't see it happening this year with that cost. Selectman Roy agrees it would be expensive. Selectman Jacoby: I hear all of you, I just want to let you know that part of the study did mention the Master Plan, as well. And, to me it is all of the buildings and things. But I understand you were all on the Board when you made these decisions previously. I just want you to know where I'm sitting on this particular topic. Especially since the voters did vote against article 27 which was the study needs for a new Town Hall. And they did approve the infrastructure study. So, I am most likely going to vote against this motion on those grounds at this point. Chairman Guessferd: The Town Hall, let me clarify though, the Town Hall comprehensive study on the ballot was a petitioned warrant article. One of the reasons it wasn't recommended at the time, Board: all agreed it was not recommended. Town Administrator pointed out the thought process where our goal was to tackle Town Hall first. Selectman Dumont pointed out we got the comprehensive infrastructure study petitioned after that. Selectman Roy agreed the comprehensive study was a more complicated and comprehensive. Selectman Jakoby reiterated her position. Continuing, Chairman Guessferd agreed everyone made a great point but needed to move forward. Selectman Roy made a motion, seconded by Selectman Morin to approve the Invitation to Bid and the Request for Proposals for the Town Hall Building Assessment as recommended by the Town Administrator. Motion carried 4-1 with Selectman Jakoby voted against the motion.

#### E. Assistant Town Administrator Position

Town Administrator Malizia: As part of the approved fiscal year 2025 budget, there was the Board of Selectmen put in funding for an Assistant Town Administrator position. We had that position on roll and populated back in 2009 -2011. The Board put it back into the budget, I want to get the process going because July 1<sup>st</sup> would be nice to hit the ground running if possible. I don't know what the markets going to be out there. But, I think we need to get going sooner rather than later. I think you brought up at the last meeting but I planned on putting on this agenda for the Boards consideration. Selectman Roy: So, um, I was looking at the job description and I didn't anything in there about human resources which is something we've had a lot of discussion about. About the need for a human resources professional. So I think that we should maybe take a little time and take a swipe at this. Email suggestions to you before we go ahead and approve this. Town Administrator: I don't know if that unicorn exists out there. When I say that I mean human resources is sort of a specialty on its own. When the Board contemplated this back in the budget season, it was kind of specific we need assistance with land use and backing me up when I'm gone. I see personnel as almost a separate function all to itself and probably a dedicated resource. I'm not sure you'd find the right person to be that dedicated resource to do that. Selectman Roy: I don't think we can afford not to have an HR person. Town Administrator said they haven't had one since he's been there. Selectman Roy said exactly but that we've run into a number of issues that an HR professional would have been helpful with. Town Administrator: I'm not sure this is the right position to marry it to. I'm not saying we don't deserve one, it should be its own position. That's all I'm. Selectman Roy: But in discussions we talked about this person, this assistant town administrator being the HR person, doing both jobs. And in fact when we had the fire people in here, he mentioned a town, maybe it was Arlington, MA, that has their assistant town administrator is their HR person. Selectman Morin: I see Selectman Roy brought up what I was going to bring up. We did like you said originally to get you assistance but, because what has taken place, and the several issues we have had, we talked about this before. Just before the vote that if this passed, we would try to include that in there somehow as a HR person. And I understand we can go out if we get lucky and find somebody, I mean, talking to you today where were getting other applications it's thin. But at least we should give is a shot. And if we can't, then next year we put on the budget to get a HR person. Chairman Guessferd: I think we should give it a shot, too. Selectman Dumont: I was going to ask if we could add it just to knowledge and skills. Not necessarily maybe, maybe not minimum qualifications, but say hey we're looking for someone who has knowledge and skill in this area. If we can't find that person, then so be it. But if you do see someone, who said oh I'd be interested in that and I have HR skills and that get them to put in their application. Selectman Roy believes it should be part of the job description. Selectman Dumont said he would hate to put it in the job description then end up getting nobody with it. Selectman Roy: I just think that we're so desperate for an HR professional that we need to put it in here. Selectman Dumont asked if we get nobody with HR experience, will this Board entertain an employee without that for this job? Are we going to let it sit, I don't think it should sit vacant either. Because if even they can't pick up the HR side of it, there's a lot of work here that they need to do, that we need to fill, too. I think we need to work towards both

but I wouldn't just hang our hat on one. Selectman Roy: (inaudible) goes out to how we're gonna sort of market it. Because there's, essentially we could hire a head hunter to recruit somebody for us. You know if we wanted to do that. Instead of just doing the same old advertising in the paper or advertise on the web site and things like that. That we actually make a concerted effort to get somebody. Selectman Dumont wasn't sure of the cost yet wasn't against the idea. Town Administrator: If you a typical MRI, and I just put that out there, it's probably at least \$5,000. Selectman Jakoby: I would like to just take some time to review this in more detail. I would also appreciate the current job description for the Town Administrator so I can understand the linkage between the two. I think you can use also the term preferred skills, or additional skills. I like that on a resume. I actually have HR experience. So, preferred skills is always a great way of putting on some things that you would like, but if you don't get them it's OK. Along with those preferred skills I would really like to see additional social media, management for the Town. Because I think that's a place we're lacking as well. I had HR, leadership development or someone who can look for training for our staff and social media. Again, I think preferred or and not required is always a way to go. And I would also like, the job description from the other town that did combine the two, what does that look like in comparison to what we have here. Those would be the things I would like to see prior to making this decision. Selectman Morin: I understand your need for information, but that's not that person's job, social media. That's what we have employees, that's what Lorrie does in the office. She takes care of that, that's not that level. Selectman Roy: And I think we would run into just adding too many things to the job description. Chairman Guessferd: I like the idea of preferred skills and we could preferred HR experience, education or something like that rather than a required skill. Selectman Dumont: I was going to say I think that as a Board I think we should move forward with this because all the changes that we're talking about can be done even if we're moving forward with this. We're still going to have an interview committee, we're still going to be coming back to the Board. And we can still make changes to the job description. I get it, once you put it out there it's a little bit different. If you give him the authority to do it and you want to send him off some of the changes, you have that ability to do that. Selectman Roy agreed. Town Administrator: I've added preferred skills to include HR experience. Selectman Roy: Would you add verbiage into the job description? Town Administrator said he did as well as the posting being the same in both. Selectman Roy: So that's all I'm suggesting if we have other suggestions. Selectman Dumont: And if you do have something else to I would say you could send it off and then you can try and incorporate those in. I just hate when we defer something cuz we lose 2 weeks. Chairman Guessferd: Right. I'll just go on top of that, yeah. I mean the concern, I was talking, I was thinking about this earlier, 2 weeks may not be that much time to sit and kind of work some things in. But, I do see the point that we have to get this out there. We have to. But, I um, you know I would hate to see us miss something but at the same time I would like to, I'm seeing the point of getting it out there sooner than later. Selectman Jakoby: So it begs the question of the newbie. So when I received by packet on Friday, if I wanted these documents should have I requested them from Steve or someone? I'm trying to understand because my understanding is we get the packet we come here then we discuss and we look for additional information. Selectman Dumont suggested to ask any questions you may have. Selectman Jakoby said she was surprised the Town Administrators job description wasn't included with this. So that we could understand the relationship between the two and what was covered by each especially as being a new person. And then if someone else knew of a position that had both, then that could have been included right away. So I'm just talking about for all of us to add to the packet of information going forward. So I can do that, so what I'm hearing is I should have requested that information Monday after I reviewed the packet knowing that I wanted to see it. Chairman Guessferd: Well not necessarily you should have, I mean. Selectman Morin said anyone can go online and see all the descriptions, they're all there. Selectman Jakoby: It's also for the public, so just to give the public an idea of how these packets come together. So that's helpful, thank you. Selectman Dumont: Any time you have a question whether it's before you get the packet or the day you get it, I would go ask. Selectman Jakoby: Sometimes I get a response, sometimes I don't. Selectman Morin: And that's why it's important to come into Town Hall and know what's going on. Selectman Jakoby: And I do. I still need a tour. (laughter) Chairman Guessferd asked if there were any other comments and addressed if they do this now or in 2 weeks. Selectman Dumont made a motion, seconded by Selectman Morin to advertise and solicit candidates for the Assistant Town Administrator position that was approved in the Fiscal Year 2025 budget. Motion carried 5-0. Selectman Roy suggested the amendment as edited.

Selectman Jakoby: My only comment is again, as I had put into a memo earlier is just too really support the Chamber of Commerce members in promoting any jobs that we have as well as using social media, too. It's utmost. Chairman Guessferd asked if they wanted a committee for motion #2 and the Town Administrator answered he presumed he wanted to have some sort of review committee before it comes to the full Board depending on what

we get for candidates. So, I just throw it out there, typically it's been a committee of myself and two selectmen. Chairman Guessferd asked if anyone would like to be on the committee. Selectmen Jakoby and Dumont are the two members volunteering for the committee. Selectman Dumont made a motion, seconded by Selectman Morin to form an Assistant Town Administrator interview committee consisting of two (2) Selectmen and the Town Administrator and to further appoint Selectman Jakoby and Selectman Dumont to the interview committee. Motion carried 5-0.

F. Discontinue Combined Town Clerk/Tax Collector

Town Administrator Malizia: As you're all aware, back in March 2023 the voters voted in affirmative to separate the combined Town Clerk/Tax Collector. It was perceived that the position is too much for one person. Most of the communities of our size and some smaller than us have it separated so that decision was made by the voters back in 2023. But it could not take effect until after this election. We didn't put a budget until fiscal 25, so that's when we have the funding to do it. So the thought process is let's get going on seeing candidates, soliciting candidates for the Tax Collector. Tax Collector will also do the motor vehicles, they'll be the motor vehicle agent so if you think about it they'll have all the financial side of things. And that's the position you hire. As opposed to the Clerk, who's elected and may not have the same financial skills. I think we realized a couple of years ago that it's important to have somebody with financial skills when you're dealing with taxation, collection, motor vehicles whatnot. And it may be a different skill set for Town Clerk which is a lot of records, elections all that goes with that. Chairman Guessferd noted there are particular sets of skills for each position. Selectman Dumont: Do we need to appoint somebody to this position in the interim? Administrator Malizia: I don't believe so, I think because we don't have any funding to do so. Selectman Dumont: I didn't know if it just was figured as a hold over or we actually had to take an action on it. Administrator Malizia: We are taking action by looking to hire someone. Chairman Guessferd asked who was doing it in the meantime and the Administrator Malizia said right now the person, the Clerk that's also the (inaudible) Selectman Roy asked if they'll continue to do that, Administrator Malizia said yes until we resolve all of this. Selectman Morin: So in theory this doesn't go in effect until July 1<sup>st</sup>. Administrator Malizia: We don't have the funding to do it. Selectman Morin confirmed it would start July 1<sup>st</sup>. Administrator Malizia: I would assume by the time we get through the process it'll be July 1<sup>st</sup>. That's why we are starting now. Selectman Dumont made a motion, seconded by Selectman Roy to advertise and solicit candidates for the Tax Collector position that was approved by the voters in March 2023 and approved in the Fiscal Year 2025 budget. Motion carried 5-0.

Selectman Roy asked if they were going to have an interview committee. Administrator Malizia: Most likely on this type of position what we'll do is probably go through all of our finance folks, my Finance Director, myself and we'll bring the preferred candidates to you at that point. Selectman Roy agreed.

G. March 2024 Revenues and Expenditures

Administrator Malizia: We just talked about this last meeting because we were late on that one so we're early on this one but we're up. We are 75% of the way through the year which is 3/4. Everything looks on track. The only one that's, again I mentioned last, time is legal. Probably have a recommendation to transfer some money. Our legal budget was reduced by the Budget Committee, if you all recall and we had 2 labor contracts which took some time and expense for legal. So, nothing out of the ordinary but we are typically running where we run with legal but we're going to be short. We do have, I think there was a hearing at the end of March we have a (inaudible) we're going to recoup anything from one of the suits. If we do that'll go in but that's probably not going to be enough to cover the rest of the year. Everything else looks to be in range. Auto, we're 150k ahead of last year's pace, we're at 82.4%. Interest we are more than 2x what we collected for all of last year. So those things are very positive, they contribute to the bottom line. The will flow to surplus, the Board can then make decisions on either tax rate or project or keep a fund balance of x%. We still continue to do well. Chairman Guessferd asked if there were any more comments. Moving on.

H. 2024 Liaison Assignments

Chairman Guessferd: This is one I put in for, the liaison assignments. All I wanted to do was basically just put it out here this meeting, attached is this past year's liaison's assignments. Within the next, I'll

say week if you can, just send me an email and let me know what you're interested in doing. You know if you want to keep doing what you're doing I typically not going to have an issue with that. What I'd like to do is actually become the liaison for the Police if nobody has an objection to that. But, again, put everything together, I'll take a look it, go over it with Steve. We'll decide what we're going to do. So, the next meeting, what I'll do is send something out before the next meeting in terms of what I think it should be based on everybody's inputs. And then you can let me know and then we'll just finalize it at the next meeting. Selectman Jakoby: There was just one committee missing, the Highway Safety Committee. Members of the Board said there wasn't one. Administrator Malizia: By the Town Code I'm not aware that, because it's articulated... Selectman Morin: It's a really only an advisory type of thing anyway. They talk about some stuff, I've been to a couple meetings. There's really not much that happens there. Selectman Jakoby: I've been to them too, I'm just wondering so. Selectman Roy: Don't they bring stuff forward to us? Selectman Jakoby: So I guess I,... Selectman Morin: They bring if forward if they have to spend money. Administrator Malizia: Town Code formulated the Highway Safety Committee, I don't believe there's a Selectman member on that in the Town Code. Selectman Jakoby: Oh, OK. But, in our By-Laws there's not liaisons to departments either. But we have them. So I guess that's where I was just confused. Chairman Guessferd: Ya and you know there's always discussion, I wouldn't say always, but, we certainly could at some point discuss, I'd like to keep the liaison assignments, um, going on at least, you know, for this year. There's probably arguments on both cases and both sides of that. But, I mean I certainly don't want it to be something that would at any point bypass the Town Administrator. But, at the same time it does give another connection between us and the departments. Selectman Dumont: I was going to say if there at any point in time make staff's job a little bit easier by giving that extra avenue, I definitely think that a department's... Obviously it doesn't get utilized much Steve handles 90% of that stuff for us. But, if they need it, we're there. So I think that's important. As far as Highway Safety goes I will definitely say they are an important committee. I reached out to them a couple times over the past year. I handled directly with Elvis and Scott Tice and it was smooth, quick, so I would say if any member has something that they need to be brought forward, very easy to communicate with them. Selectman Jakoby: I agree. I attended them. I'm just saying that if we can make that discretionary decision with departments, why not just, with our discretion, create a liaison to that committee? Just something I'm raising. Not necessary, was just a curiosity given everything I had examined. Selectman Dumont: I thought you were trying to say get rid of the departments. Board laughs. Selectman Jakoby: It's that, you know no here, yes here and it's like we can put one there it's, they don't have authority. Chairman Guessferd: And you're welcome to go to as many Highway Safety meetings as you would like. Selectman Jakoby: They're 8:30 in the morning. But thank you, that was my point. Board laughter. Chairman Guessferd: And at the other thing we'll do at the next meeting is, we have to vote on the Planning Board rep or liaison member. Again, I think from my perspective I'd like to continue in that capacity for the next year. Just to express that, and, but if someone has a burning desire we can talk about it. But we have to vote on that next time. That's all I really wanted to say there. Thank you very much and I'll look forward to hearing from each of you in the next week, or so.

#### 9. Selectman Liaison Reports/Other Remarks

Selectman Morin: We had a budget committee meeting and basically it was a round-up of what took place this year and where the Budget Committee's going to go next year. And Mr. Cole was elected as the Chairman. We had ComCon last night and the big discussion was, so you know MS4 permit is related to pollution. And the federal government is starting to come down very hard and as we all know we have a lot of problems with phosphorus at Robinson Pond to where the beach has been closed for several years and we haven't gotten much use out of it. So a consultant has been, by the NRPC, which has been working with the Town and this MS4 permit expires in 2026 so we need to get moving. To eliminate the pollution that's coming from the surrounding properties where homeowners are using fertilizer things like that, that's going to take some time. But something that we can do in the near future will take a lot of the problems coming from what we are responsible for, is to construct a new boat ramp, a real boat ramp with a wall which will have a water collecting system which will filter the water and take care of our stuff coming off the streets and the vehicles and all that stuff. And then the second one is the beach itself. There's some retaining walls that they can build again with water treatment, things to that nature. Take care of the geese problem which is one of the big problems with the algae and some other stuff. So they came, talked to the conservation committee, they have some funds in their conservation fund that this can be used for the permitting and the planning of it and the drawings. So they're going to come back next month with some costs to present to the ConCom and see if we can move forward. It is going to probably at some point have

to go to the voters to pay for some of this stuff but a lot of it can be done by public works which will save a lot of money vs. bringing in a contractor to do the whole thing. So until we get some numbers next month we don't know where it's going to move. But, like Elvis said, tonight we have to have some type of plan in place for them to see that we're trying to mitigate this stuff so this would be the beginning of it while they still work on the surrounding properties and how they're going to do all that. That's all I have.

Selectman Roy: I have nothing tonight, thank you.

Selectman Dumont: Sorry, Chairman, I do have one question for Selectman Morin on that. I know it most likely is not, but, was there any talk to see if that representative will be able to find, possible funding for the private property owners for water shed? If there is any available or any programs that they could ... Selectman Morin: To tell you the truth I don't know how far they are on that part. That wasn't discussed so I don't know. I know we talked, they talked to him about grants and stuff to fund this part of it so I'm sure there's something out there. But there was no discussion on that because that's dealing with people's property and all that. So ya, I don't know. Selectman Dumont: I just didn't know obviously if you tell people, hey we have an issue, but, there's free money out there to take care of it you might have a couple of them that jump on it. Like I said most likely not, but just wanted to ask. Selectman Morin: But see the big thing he said was what's going to take care of it you need to buy all the property around the pond. So .... Selectman Dumont: OK

Selectman Jakoby: Um I just wanted to share with the public um, how if they have a well they can get their well tested for PFASs through the state. So it's through the New Hampshire Department of Environmental Services the PFOA. They do investigations. And if you go to [pfas.des.nh.gov](http://pfas.des.nh.gov), you can fill out a form and they'll come to your house and do that. Or you can call (603) 271-8520 to ask about well testing in Hudson for PFOAs. Thank you. Selectman Morin: I just got a quick question. I was looking at that because somebody asked me about it. When you go online, people that had their wells tested. They're on a map, marked. That's out to the whole public. I just didn't know if people understood once you get that tested and you get a bad well you're going to be put on. Selectman Jakoby: Right, it does tell you all of that information. I was tested, what I realized was that it was very nice to have the State testing so they can track the aquifers. What I did learn is that you can be as far away as 5 miles from a contaminated well and it could affect your well. I have no idea the distance underground. And they were very educational, very helpful and kind. So I had the process, it'll take 6-8 weeks for me to get results. Selectman Morin: And the concern was from the person, am I going to be marked now. So if I want to sell my house, it shows up on the website that I got a contaminated well. That was the question. Selectman Jakoby: But they will fund the remediation so have to understand that through this program if they find PFAS they will fund a remediation program. Because we're a part of that whole southern tier and there's funding for this. So this is a remediation process that if they find PFAS they will help you remediate it. And there's funding for that. And also, it's a health issue for people so. The more information we have the better and I know a couple of people they went online, it was very simple to do. But thank you for the question.

Selectman Dumont: Had a zoning board meeting, nothing too crazy up in there. Benson Park I had to miss my son was sick. But I did just want to say Benson Park lost a great member, Scott Anderson. I got to spend the last year on that board with him. Fantastic guy, extremely knowledgeable in what he did and offered a lot to that so, I just wanted to say my personal condolences to their family. Thank you that's it.

Selectman Guessferd: OK, I will, I'm going to make a statement, I was going to make it at the beginning of the meeting. But I figured I'll make it here during my remarks. So, as we go into this year, first I'd like to thank the other members of this Board for electing me as Chairman of the Hudson Board of Selectmen. I'm humbled by this support and take the responsibility seriously. To that end I know that there have been some concerns raised in regarding the conduct of the Board during our meetings. I also have been concerned. Healthy debate is important and all opinions are welcome as we look at all aspects of a decision. It's understandable that each of us is passionate about Hudson and what's the best for our citizens. However, it is also important that while we may disagree on some issues, we need to respect each other and other opinions. The problem is that when those opinions result in comments targeted to each other and or emotional outbursts, it becomes counterproductive.

And quite frankly, a poor representation of our citizens who have elected each of us to the Board. Such behavior by anyone is unacceptable and has no place. I intend to be diligent about addressing these behaviors if or when they occur so that our meetings may proceed efficiently. This will apply to both the public and the nonpublic portions of our meetings. I really appreciate everyone's efforts to adhere to this. I thought we had an effective meeting tonight, we had some good discussion. There was a lot of good discussion, especially on the solar farm. So, I just like to see that continue over the course of the year. As far as liaisons, Planning Board we've had a few smaller plans that have come up recently. Tomorrow night we think we have a few small things. We did a site-walk on a new subdivision over on Barretts Hill Road last Saturday. That was a lot of fun in the snow and the mud. But did get a good picture of the property and all that. Those things are very worthwhile to do. As far as Sustainability, that's we now have a, I think I mentioned this before, we have a clean-up on the 20<sup>th</sup> of April on Musquash Road. The morning, it's a Saturday 9:00 – 12:30pm. Afterwards there's lunch so if food entices you, great. But right now we're kind of short on volunteers. We need more volunteers to come out and the way that you sign up is through their email: [HUDSONSUSTAINABILITY@GMAIL.COM](mailto:HUDSONSUSTAINABILITY@GMAIL.COM). Which we're switching over to the [HUDSONNH.GOV](mailto:HUDSONNH.GOV), an email address to we can keep it all under the umbrella. But right now it's [HUDSONSUSTAINABILITY@GMAIL.COM](mailto:HUDSONSUSTAINABILITY@GMAIL.COM). Please come on out. I mean all's we need is 8 volunteers from the public in addition to our committee. And we'll do a lot of good. If you drive along Musquash Road, you realize what I mean. There's a lot of space there with no homes and people just throw stuff out of their cars, so. Appreciate any support on that. Rec Department, which is one of my favorite things to talk about. Alright so, they had their Easter Bunny Waffle Breakfast you know, this year. Weather did not scare people away. The weather wasn't good. 280 people at the event. It was a great time, it was a great event. Now we have coming up, we just recently had the Mother/Son Dance. That was on the 15<sup>th</sup> and there was 330 in attendance. It was a rousing success, they're going to be doing it now hopefully on an annual basis. Well that was the Mother/Son, let me see. Senior Citizen, I don't know if anybody drove up by Benson's Park yesterday in the afternoon about 3pm. But there was an awful lot of people at the Senior Center sitting outside watching the eclipse. So they had a party, basically, a solar eclipse party. Everybody had a great time it was a lot of fun. And, I know I drove by there and I saw them all out there as I was heading home to watch the eclipse myself. There's going to be a comedy show on April 9<sup>th</sup> for the seniors. And then the summer program, very important. The open registration on the 19<sup>th</sup> of March, the early bird special. So if you want to get a special deal ends on the 14<sup>th</sup> which is Sunday. So, they currently have 125 kids and have taken it \$37,000 in revenue. So, again a good thing. A really good thing. It's a great program they do a great job over there. And, in addition, they are accepting, still applications for counselors for the summer program. And usually we get a lot of young folks that come in and help and do the counseling and it's a lot of fun. The kids really identify with them. So, on the rec side that's what's happening there. Um, I think that's all I have.

10. Remarks by Town Administrator: Just a couple quick things is there's a rabies clinic this Saturday from 9-12 at the Palmer CTE Center. I believe it's \$15 I believe our animal control folks will be there, so just put that out there for folks. Pretty good idea to get your pets vaccinated. And just I don't know if folks have noticed but we're doing the annual hydrant flushing this week. So, what that basically means is they flush the hydrants to release sediment from the system, keep the system flowing. I believe they started in the middle, they're going to do the south then they'll do the north. But, if you hear somebody out at night releasing water from a hydrant, it's us. It's official. So, just so you know sometimes people ask what's going on. It's annual hydrant flushing, it's once a year and it's this week. And, I believe landfill's open this week. I think it now starts twice a month so I expect it to be very busy Saturday from 8-12. All the stuff everybody saved over the winter will show up on Saturday. Get there early. And that's it.

11. School Board Liaison Mr. Gasdia: Not present.

Chairman Guessferd: I do want to make one other comment. I was able to, I was honored actually, to go and present awards at the Chamber of Commerce dinner last Tuesday night. It was recognized, Paul Inderbitzen from the Town was recognized as Citizen of the Year. I won't go through everybody but, but, it was a real nice event. They usually, they hold this every year and it was excellent and I was glad I was able to represent the Select Board to send over some certificates. Mr. Malizia helped me kind of at the last minute to get that done. So, I'm hoping again next year we can do that, send somebody there and make that presentation next year. I think it's important for us to have that connection with the Chamber of Commerce. And that's it.

12. Nonpublic Session

Motion by Selectman Morin at 9:01 p.m., seconded by Selectman Dumont to go into non-public session under RSA 91-A:2 (III) (a) Strategy or negotiations with respect to collective bargaining.  
RSA 91-A:3 (II) (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. A roll call vote was taken. Carried 5-0.

Nonpublic Session was entered at 9:01 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at 9:08 p.m.

Motions made after nonpublic session:

1. Selectman Morin made a motion, seconded by Selectman Dumont to agree to the request from the Hudson Administrative and Support Staff AFSCME Council 93 Union to add the positions of Senior Services Coordinator and Office assistant to the unit at Grade 1, Step 3 and Grade 1, Step 1, respectively, and to authorize the Town Administrator to sign the modification permit. Carried 5-0.
2. Selectman Roy made a motion, seconded by Selectman Dumont to unseal the minutes of the Board of Selectmen non-public session of July 26, 2022. Carried 5-0.

13. ADJOURNMENT

Motion to adjourn at 9:09 p.m. by Selectman Dumont, seconded by Selectman Morin. Carried 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Administrative Aide.

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Bob Guessferd, Chairman

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Dillon Dumont, Vice-Chairman

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Dave Morin, Selectman

---

Heidi Jakoby, Selectman

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Kara Roy, Selectman



# TOWN OF HUDSON

8A.

Agenda  
4-23-24

## Public Works

2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Board of Selectman

From: Jay Twardosky, Public Works Director 

Date: April 16, 2024

Re: Request to advertise and post internally for a mechanic position

I am requesting permission to advertise for a mechanic due to a resignation. Public Works will advertise in the Nashua Telegraph, Indeed, NHMA, PW.net, the town's website and Facebook pages. This position is in the Local #1801 AFSCME Union with a starting pay of \$ 25.56 per hour. I would like to continue to advertise until the position is full.

cc: Steve Malizia



# INTERNAL JOB POSTING

## TOWN OF HUDSON PUBLIC WORKS DEPARTMENT MECHANIC POSITION

Appendix B  
Town of Hudson, NH  
LOCAL 1801 - PUBLIC WORKS WAGE SCHEDULE  
Effective July 1, 2023 with 3% COLA Adjustment (FY24)

Classifications shall be assigned to the grade as indicated below

<u>Grade</u>	<u>Rank/Classification</u>
VIII	Truck Driver/Laborer (Truck Driver Laborer I); Dispatch Clerk
XII	Operations Assistant/Dispatch
XII	Truck Driver/Laborer (Truck Driver Laborer II); Special Equipment Operator - Sewer Equipment Operator I; Mechanic; Head Grounds-keeper
XIV	Traffic Technician
XIV	Sub-Foreman (Assistant Foreman)
XVI	Foreman, Sewer; Foreman, Highway or General; Chief Mechanic - Shop Foreman

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
VIII	\$ 21.98	\$ 22.87	\$ 23.78	\$ 24.66	\$ 25.56	\$ 26.51	\$ 27.43	\$ 28.25	\$ 29.10	\$ 29.97
XII	\$ 25.56	\$ 26.65	\$ 27.76	\$ 28.82	\$ 29.95	\$ 31.03	\$ 32.13	\$ 33.08	\$ 34.08	\$ 35.10
XIV	\$ 27.62	\$ 28.80	\$ 30.02	\$ 31.22	\$ 32.39	\$ 33.66	\$ 34.83	\$ 35.87	\$ 36.96	\$ 38.06
XVI	\$ 29.93	\$ 31.23	\$ 32.55	\$ 33.87	\$ 35.15	\$ 36.53	\$ 37.80	\$ 38.93	\$ 40.11	\$ 41.31

**Job Specifications:** Applicant must possess a valid CDI, Class B driver's license. Works under the general supervision of the chief mechanic who assigns work; incumbent uses some independent judgment as to procedures, methods and results expected; work is reviewed through inspection of work and results obtained. This is a permanent position offering fulltime year round employment, 4-day work week, overtime possibilities and an extensive benefits and vacation package.

Please sign your name below if you are interested in this position.

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*The Town of Hudson is an equal opportunity employer.*

**TOWN OF HUDSON  
HIGHWAY DEPARTMENT**

**MECHANIC**

**JOB SUMMARY**

Performs skilled mechanical work in the maintenance and repair of automotive and heavy-duty motor equipment.

**SUPERVISION RECEIVED**

Works under the general supervision of the chief mechanic who assigns work; incumbent uses some independent judgment as to procedures, methods and results expected; work is reviewed through inspection of work and results obtained.

**SUPERVISION EXERCISED**

Not applicable.

**EXAMPLES OF DUTIES**

(Any one position may not include all of the duties listed, nor do the listed examples include all duties, which may be found in positions of this class.)

1. Overhauls, adjusts, maintains and repairs motor driven equipment such as automobiles, trucks, graders, tractors, sweepers, loaders, air compressors and related mechanical equipment; installs or builds special accessory equipment or attachments.
2. Performs major repairs by disassembling, replacing work or broken parts, assembling and adjusting gasoline and diesel engines, clutches, transmissions, drive trains, rear and front ends, suspension systems, electrical and ignition systems, brakes, hydraulic and pneumatic equipment, cooling systems, exhaust and pollution control devices and accessory power equipment; uses a variety of hand and power tools.
3. Performs minor and major tune up of electrical and fuel systems, using test equipment.
4. May make emergency road maintenance repairs; weld and modify equipment and fabricate parts as necessary or as directed; install lights, light brackets, mirrors, and other accessories; install and replace snowplowing equipment.
5. Operates equipment as necessary to ensure it is properly functioning.

6. May perform minor automotive servicing such as oil change and lubrication.
7. Operates on an emergency and seasonal basis, trucks and equipment for winter snow removal.

Performs all other duties as assigned.

### **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Thorough knowledge of standard practices, methods, materials, tools and equipment used in the automotive mechanic's trade; working knowledge of design, operation and repair of light and heavy duty gasoline and diesel equipment, hydraulic and accessory powered equipment; skill in use of mechanic's tools, materials and equipment; ability to follow detailed oral and written instructions, technical manuals and schematics; ability to diagnose mechanical defects and determine parts and adjustments necessary for repair.

### **MINIMUM QUALIFICATIONS REQUIRED**

High school or technical school graduation, supplemented by or including automotive mechanics training course, plus three years experience of progressively responsible automotive repair and maintenance work; OR any equivalent combination of education and experience, which demonstrates possession of the required knowledge, skills and abilities. Possession of a valid New Hampshire Commercial Driver's License (CDL) is required.

### **PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS**

Works in maintenance area and frequently out of doors under varying weather conditions in dirty and greasy places; frequently work is performed in a cramped position, with exposure to fumes and noise from operating motors requiring standing and considerable walking with a possibility of cuts from sharp-edged tools or parts and burns from hot surfaces of the motor and exhaust pipe.



# TOWN OF HUDSON

## Finance Department

8.B.

Agenda  
4.23.24



12 SCHOOL ST. HUDSON, NEW HAMPSHIRE 03051 (603) 886-6000

### RECEIVED

APR 10 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** April 10, 2024

**Subject:** Replacement of Crime Scene / Accident Reconstruction Van

*Please accept this recommendation to be placed on the Board of Selectmen's next agenda.*

**Recommendation:**

To award the purchase of one (1) Ford Transit Cargo Van from McGovern Municipal Group of Framingham MA.

**Information:**

The current Crime Scene / Accident Reconstruction Van no longer passes inspection and needs replacement. This is a critical piece of equipment for the Police Department.

**Motion 1:** To waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow the Police Department to award the bid to McGovern Municipal Group HQ.

**Motion 2:** To accept the Police Department's recommendation to use the remaining FY24 funds in the Police Patrol Automobiles account # 5630-402 which currently has a balance of \$42,965.32. This balance would be used as a down payment to purchase one (1) Ford Transit Cargo Van from McGovern Municipal Group

**Motion 3:** To accept the Police Department's recommendation to use funds from the FY25 budget to pay the remaining balance of this purchase, at time of delivery, in the amount of \$99,260.33. This does include the cost of up fitting the vehicle with new equipment.

**Cc:** Tad Dionne, Chief of Police



# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne*  
Chief of Police

*Captain David A. Cayot*  
Special Investigations Bureau

*Captain Steven C. McElhinney*  
Administrative Bureau


*Captain Patrick A. McSwivick*  
Operations Bureau

**RECEIVED**

APR 16 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 16 April 2024

Re: Agenda Item – 23 April 2024

### Scope:

The Police Department is requesting to meet with the Board of Selectmen at their 23 April, 2024 meeting to respectfully ask the Board of Selectman to waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow us to purchase a 2024 Ford Transit Cargo Van from McGovern Municipal Group, HQ in Framingham Massachusetts. McGovern is part of the Massachusetts bid system that we have used in the years prior to 2024.

This vehicle will be outfitted as a new Crime Scene / Accident Reconstruction Team vehicle. The existing Crime Scene / Accident Reconstruction vehicle has extensive undercarriage rust and exhaust issues and no longer passes state inspection requirements.

An initial down payment of \$42,965.32 would be from the FY24 Budget and would expend the *Police Patrol, Automobiles* line for this fiscal year. The remaining balance will be paid in FY25, payment is not due until delivery, which will be after July 1, 2024.

The total cost of purchase and up-fit for this vehicle is \$142, 225.65.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

**Motion 1:**

To waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow the Police Department to award the bid to McGovern Municipal Group HQ.

**Motion 2:**

To accept the Police Department's recommendation to use the remaining funds in the *Police Patrol Automobiles* line, FY24, in the amount of \$42,965.32 to be used as a down payment to purchase (1) one Ford Transit Cargo Van from McGovern Municipal Group.

**Motion 3:**

To accept the Police Department's recommendation to use funds from FY25 to pay the remaining balance of the above purchase, at time of delivery, in the amount of \$99,260.33. This does include the cost of up fitting the vehicle with new equipment.



# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: Police

Project Name: Crime Scene Van Replacement

Date: 04/23/24

Budget: \$180,000

Was This Project Advertised? Yes  No

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes  No

If No, reason why: This is a specialty vehicle being built by McGovern MHQ which is part of the Massachusetts bid system.

If Yes, list of vendors/contractors delivered to:

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_

Selected Contractor/Vendor: McGovern Municipal HQ

Award Amount: \$142,225.65



**Steven Anderson**  
 Public Safety Vehicle Specialist  
 (508) 726-1962(c.)

# Purchase and Sales Agreement

**Hudson, NH**

Contact Name: Steven McElhinney, Captain  
 Company/Dept: Police  
 Street Address: 1 Constitution Drive  
 City, State, Zip: Hudson, NH 03051  
 Phone: (603) 816-2244(s.)  
 E-Mail: smcelhinney@hudsonnh.gov

Date: 3.27.2024  
 Valid Through: 60 days \*  
 Customer #: \_\_\_\_\_  
 Contract: Active MA  
 Sales Rep: Steven Anderson

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
U8U/101A	[Fleet] 2024 Ford Transit Cargo Van (U8U) T-350 HD 148" EL HI Rf 11000 GVWR DRW AWD	\$ 57,904.00	1	\$ 57,904.00
99G	Engine: 3.5L EcoBoost V6	\$ -	1	\$ -
44U	Transmission: 10-Spd Automatic w/OD & SelectShift	\$ -	1	\$ -
UM	Exterior 1:Agate Black Metallic	\$ -	1	\$ -
VK	Interior:Dark Palazzo Gray, Vinyl Front Bucket Seats	\$ -	1	\$ -
153	Front License Plate Bracket	\$ -	1	\$ -
18L	Exterior Upgrade Package	\$ 441.00	1	\$ 441.00
21P	Dark Palazzo Gray Vinyl Bucket Seats w/Armrests	\$ 44.10	1	\$ 44.10
43R	Reverse Sensing System	\$ 289.10	1	\$ 289.10
52C	Keyless Entry Keypad	\$ 93.10	1	\$ 93.10
53B	Heavy-Duty Trailer Tow Package	\$ 475.30	1	\$ 475.30
53K	Modified Vehicle Wiring System	\$ -	1	\$ -
544	Long-Arm Manual-Folding Heated Pwr Adjusting Mirrors	\$ 215.60	1	\$ 215.60
55D	Front Fog Lamps	\$ -	1	\$ -
57G	Driver Controlled Front/Rear Aux A/C & Heater	\$ 842.80	1	\$ 842.80
58B	Radio: AM/FM Stereo w/SYNC 4	\$ 911.40	1	\$ 911.40
61E	High Resolution Digital Camera	\$ -	1	\$ -
63E	Dual AGM Batteries (70 Amp-hr Each)	\$ -	1	\$ -
66C	D-Pillar Assist Handles	\$ 29.40	1	\$ 29.40
67D	Trailer Brake Controller (TBC)	\$ 396.90	1	\$ 396.90
67E	Large Center Console	\$ -	1	\$ -
68B	Remote Start	\$ 485.10	1	\$ 485.10
68J	Extended Length Running Boards	\$ 641.90	1	\$ 641.90
86F	2 Additional Keys (4 Total)	\$ 73.50	1	\$ 73.50
87E	Auxiliary Fuse Panel	\$ 377.30	1	\$ 377.30
91L	6 Speakers (4 Front/2 Rear)	\$ 24.50	1	\$ 24.50
	Remainder of Factory Equipment for this Trimline		1	\$ -
	<b>Active MA Ford Contract Total :</b>			<b>\$ 63,245.00</b>
2241	WeatherTech Floor Liners (per row)	\$ 108.00	1	\$ 108.00
SERVICES	Tint Front Door Glass - 40%	\$ 195.00	1	\$ 195.00
SERVICES	McGovern Graphics Package "C" (does not include full/high int. chevron)	\$ 750.00	1	\$ 750.00
SERVICES	McGovern Graphics - Full Chevron on Utility Vehicle	\$ 450.00	1	\$ 450.00
TAB3	Whelen M4 DUO (each) front fenders, rear wheels, lower rear doors M4D*	\$ 290.00	6	\$ 1,740.00
TAB3	Whelen ION DUO LED Lights (each) - inner grille I2*	\$ 225.00	4	\$ 900.00
342	Whelen M6V2BC 180 deg warning w/area lighting high sides/rear doors	\$ 624.60	6	\$ 3,747.60
TAB3	Whelen Inner Edge FST/XLP WCX Duo 12 Lamp	\$ 1,397.00	1	\$ 1,397.00
TAB3	Nova Strobe Dash Mounted Opticom/Emitter MDASHCPE	\$ 455.00	1	\$ 455.00



146	Whelen CORE Siren/Switch Controller C399	\$ 1,000.00	1	\$ 1,000.00
TAB3	Whelen CORE Ford Super Duty/Transit Gateway Kit C399K5	\$ 162.55	1	\$ 162.55
TAB3	Whelen CORE CCTL6 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob.	\$ 314.30	1	\$ 314.30
TAB3	Whelen WeCanX Expansion Module CEM16	\$ 200.00	2	\$ 400.00
TAB3	Whelen "Photo-Cell" (needed on "Slicktop" with CanTrol) - CANLITEB	\$ 110.00	1	\$ 110.00
315	Whelen UHF2150A Headlamp Flasher/Wig Wag	\$ 92.00	1	\$ 92.00
361	Whelen Vertex hide away light ea. Green IC Lights	\$ 220.70	6	\$ 1,324.20
335/336	Whelen LED Under Mirror System LINSV2* / LSVBKT50 - Pair/Installed	\$ 544.00	1	\$ 544.00
370	WHELEN WCX TRACER 6 LAMP DUO PAIR / INSTALLED	\$ 1,193.00	2	\$ 2,386.00
337	Whelen LED Warning Lights (1 pair) hatch btm. TLI* / PLSW15 inside doors when open	\$ 141.00	2	\$ 282.00
TAB3	PLSW15 Rocker Switch for Gate Lights	\$ 35.00	1	\$ 35.00
362	Whelen Vertex LED Hide-a-ways VTX609-4 tail lights VTX609* 2 Red 2White	\$ 496.00	1	\$ 496.00
2995	Whelen Pioneer NANO 6 LED Bail Mount Black NP6BB one over rear doors/1 side	\$ 161.00	2	\$ 322.00
143	Whelen 100W Composite Siren Speaker SA315p / SAK*	\$ 350.00	1	\$ 350.00
TAB3	Magnetic Mic Clip(s) #MMSU1	\$ 55.00	2	\$ 110.00
402	Central Wiring Harness/Power Distribution System CH27120	\$ 750.00	1	\$ 750.00
TAB3	Pro-Gard "SafeStop" Anti-Theft Device S0009	\$ 285.00	1	\$ 285.00
892	OPS Rear Cargo ICS/CSI set - up, installed/finished inc. add ons, heater/cabinets/awning	\$ 60,000.00	1	\$ 60,000.00
2005	Install / Transfer Cust. Supplied 2-way Radio(s) EACH	\$ 275.00	1	\$ 275.00
	<b>Active MA AfterMarket Equipment Contract Total :</b>			<b>\$ 78,980.65</b>

Cost per Unit : \$ 142,225.65

Qty. : 1.00

Trade : \$ -

**TOTAL: \$ 142,225.65**

#### TERMS AND CONDITIONS

##### Deferrals and Cancellations of Sales Orders

In all cases where vehicles, products, and labor are purchased against government and public contracts, the terms and conditions of that contract shall prevail and bind MHQ. In cases where contract terms on deferral and/or cancellation are not defined, and for non-contract sales, the following MHQ policy shall prevail.

##### Deferrals

For this discussion, "deferral" refers to a customer-initiated action to delay the delivery of purchased items\* beyond the delivery date

confirmed to the customer in writing (Purchase Order confirmation). All deferral requests must be communicated to MHQ in writing. MHQ, at their sole discretion, reserves the right to accept or reject deferral requests. Once the subject item has started the production / fabrication process, delivery deferrals are not allowed – the item will be built, shipped, and billed upon completion. For deferral requests on items not yet in production, MHQ shall negotiate deferral terms with the customer's purchasing or sourcing authority (not the requisitioner). Consequences of order deferrals may include, but not be limited to, loss of scheduled production timeslot and reallocation of vehicles and/or materials to other active jobs or other customers.

Special Order and Non-Cancellable/Non-Returnable Items (NCNR)

Certain items and material are categorized as "Special Order" or "NCNR." Attempts to cancel shall be handled on an individual basis. Depending on the stage of production of a special-order item, and the suppliers involved, special order items may incur cancellation charges based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Special Order items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

NCNR items are not cancellable with our suppliers. MHQ will make a reasonable attempt to minimize the financial impact of cancelling NCNR items, but no assurance is offered that the customer's purchase liability for these item types can be reduced in any way. NCNR items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

Cancellations

For this discussion, "cancellation" refers to a customer-initiated action to cancel a customer committed order\* or any part thereof. All cancellation requests must be communicated to MHQ in writing. Cancellations will be accepted, without penalty, until the point in time where material has been ordered to support production of the ordered item(s). Once components or material is ordered against a committed customer order, cancellation charges may apply based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Depending on the type of material/components and the suppliers involved, the range of customer purchase liability can range from complete release of purchase liability, up to and including full liability of the original material cost.

Supplier Failure to Perform

MHQ shall be held harmless in cases where their suppliers fail to source, build, or deliver quoted or ordered products required to satisfy customer committed orders. MHQ shall also be held harmless in cases where a supplier discontinues availability of a product, places a product on allocation, or delivery times extend beyond their normal quoted delivery times such that the subject product becomes unavailable, or experiences extended delivery times. In these cases, MHQ shall offer alternatives, where commercially available, to the customer for consideration as acceptable substitutes.

\*Purchased Items

"Purchased Items" is defined as any item, component, or material required to fulfill a committed customer order.

\*Customer Committed Order

"Customer Committed Order" is defined as any acceptable form of communication that directs MHQ to produce and sell an item to their customer. Acceptable forms of communication are customer Purchase Orders, quotes that are signed and dated by a customer purchasing authority, Letters of Intent or Letters of Commitment that are signed and dated by a customer purchasing authority, or similar instruments that communicate an intent to purchase.

**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE

Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team  
(508) 573-2677 or sanderson@mhq.com

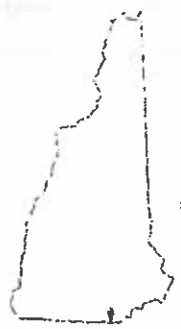
8.C. Agenda 4.23.24

# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne  
Chief of Police*

*Captain David A. Cayot  
Special Investigations Bureau*

*Captain Steven C. McElhinney  
Administrative Bureau*

*Captain Patrick M. McStravick  
Operations Bureau*

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police

Date: 16 April 2024 

Re: Agenda Request – 23 April 2024

**RECEIVED**

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Scope:**

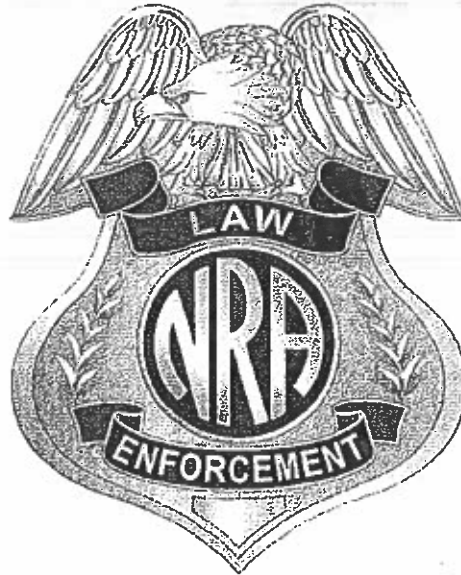
The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 23 April, 2024 to request approval to apply for the NRA Law Enforcement Range Fund. This grant is awarded on a 50/50 matching basis with 50% of the project cost being provided by the HPD and 50% awarded through the NRA Law Enforcement Range Fund. The focus of this grant is to mitigate cost associated with lead mitigation efforts at the HPD Firing Range. A contract agreement has been entered with MT2 Metals Treatment Technologies, LLC to complete this project. If awarded, the HPD intends to use Asset Forfeiture funds to meet our financial obligation. The total cost is \$31,500.00 of that we would be matched \$15,750.00 through this program.

**Motion:**

To authorize the Hudson Police Department to apply for the NRA Law Enforcement Range Fund. The grant is for range improvement projects and would require a 50% matching obligation. To this end, the Hudson Police would be responsible for \$15,750.00 which we intend to fund through Asset Forfeiture.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



# NRA LAW ENFORCEMENT RANGE FUND

The NRA Law Enforcement Range Fund was established in 2024 as a matching grant program to encourage city and county governments, and state or federal agencies, to work with NRA on efforts to build and improve law enforcement ranges across the United States. At the NRA's sole discretion, grants are awarded to qualifying city, county, state or federal agencies to assist with the development and improvement of law enforcement firearms ranges. Grants are also awarded to assist qualifying agencies or local governments with projects designed to improve community relations and to address environmental issues related to range operations.

## Eligibility

In reviewing grant applications, NRA Range Services and the NRA Law Enforcement Division will review the applications. Only projects that conform to these guidelines will be considered:

- An applicant may be any city, county, state or federal government agency that plans to build or improve, or is currently building or improving, law enforcement firearms training ranges.
- Grants are awarded on a 50/50 matching basis with 50% of the cost of

the project being provided by the applicant and 50% awarded from the NRA Law Enforcement Range Fund. In-kind services of labor, materials, and equipment may be considered to provide the applicant's 50% contribution to the project. Applicants must be able to guarantee their portion of matching funds thru a binding statement.

## Projects and Activities Eligible for Funding

- To build or improve upon existing law enforcement training ranges at the city, county, state, or federal level by providing assistance for construction, labor, materials, and equipment costs.
- To provide assistance for the maintenance, security, and upgrades of existing law enforcement firearms training ranges at the city, county, state, or federal level.
- Law Enforcement firearms ranges that are, or will be, utilized by multiple law enforcement agencies will be given greater consideration. Additionally, the law enforcement firearms ranges that allow civilian use, under the agencies' oversight, for such things as civilian concealed carry training, or general use by civilians, is also preferential.
- To support activities and objectives set forth in the bylaws of the National Rifle Association of America.
- Other types of projects will be considered on a case-by-case basis.

## Restrictions on Funding

- Applications for grant funding will not exceed \$25,000 for any qualifying applicant per year.
- Applicant will be required to show proof to provide the matching amount of requested funding.
- NRA Law Enforcement Range Grants will not be approved for multi-year funding of projects.
- A final report must be submitted for any and all funding projects. Failure to submit a final report will result in disqualification for future consideration.
- All projects must be for the sole purpose of range development/range

improvement for law enforcement firearms training ranges. Applications for non-essential equipment and/or consumables such as targets, target backers, range light bulbs, manuals, etc. will not be accepted. (Short-term being defined as supplies or projects with a life of less than 10 years.)

- Grant applications for administrative costs, engineering fees, surveys, drawings, feasibility studies, environmental assessments or exploratory costs will not be funded.
- Application must be submitted for consideration each year. Prior year funds awarded shall not be construed as a guarantee of funding in subsequent years.
- Deficit financing. (Payment for something already purchased or reimbursement for an event that has already taken place).

[APPLY NOW](#)

[Please click here to complete your Final Report.](#)

[ACCESS A PENDING OR INCOMPLETE GRANT APPLICATION](#)

Want To Know More 

Contact our office at (877) NRA RANGE (672-7264) or via email at [range@nrahq.org](mailto:range@nrahq.org) for more information.

8.D. Agenda 4-23-24

# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne  
Chief of Police*



*Captain David A. Cayot  
Special Investigations Bureau*

*Captain Steven C. McElhinney  
Administrative Bureau*

*Captain Patrick M. McStravick  
Operations Bureau*

**RECEIVED**

APR 18 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: 16 April 2024

Re: Agenda Request – 23 April 2024

**Scope:**

The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 23 April, 2024 to request approval to apply for the Patrick Leahy Bullet Proof Vest Partnership. This program provides reimbursement at 50% for the purchase of new and replacement bullet proof vests. We intend to purchase (16) sixteen replacement vests which are purchased through the Bullet Proof Vest Replacement Fund. The total cost is \$18,400.00 of that we would be reimbursed \$9,200.00, through this program.

**Motion:**

To authorize the Hudson Police Department approval to apply for the Patrick Leahy Bullet Proof Vest Partnership (BVP) Program Grant in the amount of \$9,200.00. The grant is the partial reimbursement cost for replacement bullet proof vests purchased from now until August 31, 2025.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

# BUREAU OF JUSTICE ASSISTANCE FACT SHEET

## PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM

The Patrick Leahy Bulletproof Vest Partnership (BVP) Program, administered by the Department of Justice, Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), reimburses states, units of local government, and federally recognized Indian tribes for up to 50 percent of the cost of body armor vests purchased for law enforcement officers. Since 1999, more than 13,000 jurisdictions have participated in the BVP Program, with a total of \$573 million in federal funds for the purchase of more than 1.5 million body armor vests. See the BVP program resources page for detailed award history.



Since FY 2015, body armor vests were directly attributable to saving the lives of at least 305 law enforcement and corrections officers (based on data collected by OJP). Forty-three of those body armor vests were purchased, in part, with BVP funds.

### Program Requirements and Instructions

The following is an overview of the BVP requirements and instructions. Detailed information can be found in the BVP Frequently Asked Questions (FAQs).

**Eligible Applicants:** States, units of local government, and federally recognized Indian tribes—that is, jurisdictions—that employ eligible law enforcement officers are eligible to apply for BVP funds. For the purposes of the BVP Program, “state” means each of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, the

United States Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands; “unit of local government” means a county, municipality, town, township, village, parish, borough, or other unit of general government below the state level.

**Law Enforcement Officer Definition:** “Law Enforcement Officer” is defined as any officer, agent, or employee of a state, unit of local government, or federally recognized Indian tribe authorized by law or by a government agency to engage in or supervise the prevention, detection, or investigation of any violation of criminal law, or authorized by law to supervise sentenced criminal offenders. This includes full-time, part-time, and auxiliary personnel, whether paid or volunteer.

**Small Jurisdiction Priority Funding:** By statute, funds are first allocated to qualifying units of local government with fewer than 100,000 residents. Any remaining funds are then awarded to other qualifying applicants.



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

U.S. Department of Justice • Office of Justice Programs • Bureau of Justice Assistance

April 2023  
<https://bja.ojp.gov>



BUREAU OF JUSTICE ASSISTANCE  
**FACT SHEET**

**Match Requirement:** The federal portion of the costs for body armor vests purchased under the BVP Program may not exceed 50 percent.

**Application Period:** The annual BVP application period typically begins in April and closes six weeks from the opening date. The [BVP website](#) includes [user guides and checklists](#) for each step of the BVP application process.

**How to Apply:** Applications are accepted in OJP's BVP system, located at <https://vests.bja.ojp.gov/bvp/login/externalAccess.jsp>. An OJP [Digital Identity and Access Management Directory \(DIAMD\) account](#) is required to access the BVP system. See the [DIAMD OJP User Activation Job Aid](#) for more information.

**Payment Process:** When a BVP recipient is notified of an award amount, the funds are not disbursed until the recipient logs into the BVP site and provides the receipt information for the body armor vests. Once the payment request is made, BJA reviews the request for accuracy and completes payments on a monthly schedule. See [Submitting Payment Requests in BVP](#) for detailed information. An active registration in the System for Award Management at [www.sam.gov](http://www.sam.gov) is required to receive funds.

**Body Armor Vest Requirements:** Body armor vests purchased with BVP funds must have been tested through the National Institute of Justice (NIJ) [Compliance Testing Program \(CTP\)](#) and found to comply with the most current NIJ body armor standards; appear on the [NIJ Compliant Products List](#) as of the date the body armor was ordered to be uniquely fitted; and made in the United States. In

addition, applicants must have a written mandatory wear policy for uniformed patrol officers in place at the time of application. See the [Mandatory Wear Requirement FAQs](#) for detailed information on the mandatory wear requirement.

## Contact Information

The BVP Helpdesk can be contacted at 1-877-758-3787 or [vests@usdoj.gov](mailto:vests@usdoj.gov).

Media and Congressional inquiries should be directed to the OJP Office of Communications at 202-307-0703 or [ojp.o.com@usdoj.gov](mailto:ojp.o.com@usdoj.gov).

## ABOUT BJA

BJA helps America's state, local, and tribal jurisdictions reduce and prevent crime, lower recidivism, and promote a fair and safe criminal justice system. BJA provides a wide range of resources—including grants, funding, and training and technical assistance—to law enforcement, courts and corrections agencies, treatment providers, reentry practitioners, justice information sharing professionals, and community-based partners to address chronic and emerging criminal justice challenges nationwide. To learn more about BJA, visit [bja.ojp.gov](http://bja.ojp.gov) or follow us on Facebook ([www.facebook.com/DOJBJA](http://www.facebook.com/DOJBJA)) and Twitter ([@DOJBJA](https://twitter.com/DOJBJA)). BJA is a component of the Department of Justice's Office of Justice Programs.



8.E. Agenda  
4-23-24



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



---

Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: April 17, 2024

Re: Application for Payment from Sewer Capital Reserve Fund

Attached please find an Application for Payment from Capital Reserve Funds. The application is for reimbursement for sewer camera equipment for the Sewer Utility. This reimbursement request is in the amount of \$177,796.69 and is coming from the Sewer Capital Assessment Reserve Fund that was established for this purpose.

The Trustees of Trust Funds have requested that the Board approve all disbursements from capital reserve funds. The Board of Selectmen are the agents to expend for this capital reserve fund and there are sufficient funds in the capital reserve fund to make this disbursement. Should the Board of Selectmen vote to approve this disbursement, the following motion is appropriate:

***Motion: To approve the disbursement from the Sewer Capital Assessment Reserve Fund in the amount of \$177,796.69.00 as requested by the Finance Director.***

Should you have any questions or need additional information, please feel free to contact me.



# TOWN OF HUDSON

## Trustees of Trust Funds

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6014 • Fax: 603-598-6481

### APPLICATION FOR PAYMENT FROM CAPITAL RESERVE OR TRUST

(All requests for payment must be submitted using this form.)

Submitted by: FINANCE DIRECTOR  
 (Selectman, School District Unit 81, Cemetery Trustees, Sewer Utility Committee, Other)

Date request submitted: 4/15/24 Date payment required: ASAP

Printed name of person submitting request: LISA LABRIE

Title of person submitting request: FINANCE DIRECTOR

Deliver payment to: DOMINIA STAFFIER-SOMMERS SEWER DEPT.

Signature of person submitting request: L. Labrie

Signature of Finance Director: L. Labrie

Submitted pursuant to:

- Action as agent to expend.
- Warrant article approved at town/school district annual or special meeting.
- This request is for only a portion of the amount authorized by the article
- This request is for the total amount authorized by the article in question or represents the final payment in a series.
- Trustees of Trust Funds, as agents to expend.

Amount of distribution requested: \$ 177,796.69  
 (Attach copy of invoice/documentation for services and/or perpetual care maintenance and lots covered by Trust Fund.)

Name of fund from which payment is requested: SEWER CAPITAL ASSESSMENT RESERVE FUND

Date and warrant article number which authorizes this request: RSA 149-I:10 11/28/97  
 Or

Date and minutes of meeting by boards and trustees authorizing withdrawal: \_\_\_\_\_  
 (Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

NOTE: All payments will be made by check unless special arrangements have been made in advance with the Trustees of Trust Funds. Allow 5 to 12 business days for delivery of payment.

Vendor: C00109-C.N. Wood Enviro, LLC

Payee: C.N. Wood Enviro, LLC

Check Date: 3/29/2024

Check Number: 01082499

Invoice Number	PO Number	Date	Description
E00556		3/19/2024	Camera Equipment


Amount	Discount
\$388,430.43	

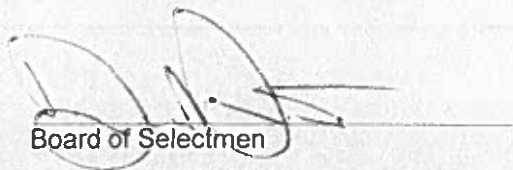
Subtotal: \$388,430.43  
 Check Total: \$388,430.43 ✓

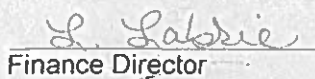
Attention:

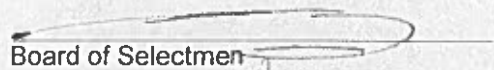
Requested by:

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Sewer camera equipment Debit Account No: 02-4326-5562-401-000	1.0000	210,633.7400	210,633.74
	<i>Handwritten: \$20,633.74 Donations - purchase will gross up budget as follows</i>			
1	purchase Debit Account No: 02-4326-5564-640-000	1.0000	177,796.6900	177,796.69
	Desc: Sewer - Oper/Maint, Lg Operating Equip			
	Desc: Sewer - Const, Line Replacement			
	Total			388,430.43

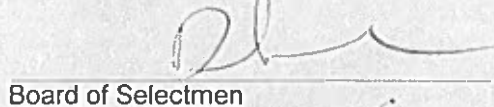
  
 Department Head

  
 Board of Selectmen

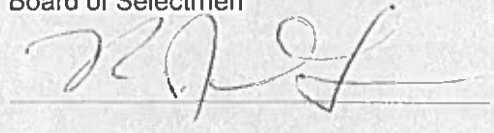
  
 Finance Director

  
 Board of Selectmen

  
 Town Administrator

  
 Board of Selectmen

  
 Chairman, Board of Selectmen

  
 Board of Selectmen

Wood Enviro, LLC  
d, LLC



# PURCHASE ORDER

(Pending Posting Process)

PO No: **SWR24066**

Date: 12/13/2023

Dept. Of: Sanitation, Sewage

Job No:

Ship Via: Standard Shipping

Terms: Standard Terms

Comment: *Contract Award 8A*

TO: C.N. Wood Enviro, LLC  
200 Merrimac Street  
Woburn, MA 01801

Contact:  
Vendor ID: C00109  
1099 Eligible: Yes

BILL TO: Town of Hudson, NH  
2 Constitution Drive  
Hudson, NH 03051-4249

SHIP TO: Town of Hudson, NH  
2 Constitution Drive  
Hudson, NH 03051-4249

Attention: Requested By: cbeaulieu

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	Sewer camera equipment Debit Account No: 02-4326-5562-401-000	<i>1.0000</i>	210,633.7400	210,633.74
	<i>480,633.74 Donation will gross up budget</i>			
1	purchase Debit Account No: 02-4326-5564-640-000	1.0000	177,796.6900	177,796.69
			Total	388,430.43

*[Signature]*  
Department Head

*[Signature]*  
Finance Director

*[Signature]*  
Town Administrator

*[Signature]*  
Chairman, Board of Selectmen

*[Signature]*  
Board of Selectmen

*[Signature]*  
Board of Selectmen

*[Signature]*  
Board of Selectmen

Agenda  
12.12.23



# TOWN OF HUDSON

## Finance Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6000 • Fax: 603 881-3944

8A

**To:** Board of Selectmen  
Steve Malizia, Town Administrator

**From:** Lisa Labrie, Finance Director *LL*

**Date:** December 7, 2023

**Subject:** Contract Award for Sewer Camera Equipment

Selectman Guessferd made a motion, seconded by Selectman Roy to approve the contract for Sewer Service Equipment to CN Wood Environmental, LLC for the amount of not to exceed, \$388,430.43 using \$80,633.74 in Donations \$130,000 from account #5562-401 (Sewer Large Operating Equipment), and \$177,796.69 from account #5564-640 (Sewer Line Replacement). Recommended by the Public Works Director, Town Engineer and Finance Director. Carried 5-0.

cc: Finance, DPW, Engineering

*Please accept this recommendation to be placed on the Board of Selectmen's next agenda.*

**Recommendation:**

To award a contract for the purchase of sewer camera equipment from CN Wood Environmental, LLC. This equipment will be used for sewer and drainage mains and sewer service line repairs.

**Information:**

The work was advertised on the Town's website and in the Union Leader on November 8, 2023. On November 21, 2023, a mandatory pre-bid meeting was held and two (2) parties attended. In addition, bid invitations were sent to four (4) different vendors. Our estimated cost for this contract was \$315,000 and two (2) add on features were requested. A lateral sewer camera and reverse camera.

We received two (2) bids:

- 1.) CN Wood Environmental, LLC, Woburn MA
- 2.) Mini Cam, LLC., Livonia MI

The Mini Cam bid did not meet specifications so the Town Engineer and Public Works Director are recommending to approve the contract bid from CN Wood Environmental which does meet the standard specifications listed in the bid proposal.

**Motion:** To approve the contract for Sewer Service Equipment to CN Wood Environmental, LLC for the amount of not to exceed, \$388,430.43 using \$80,633.74 in Donations; \$130,000 from account # 5562-401 (Sewer Lg. Operating Equip); and \$177,796.69 from account # 5564-640 (Sewer Line Replacement). Recommended by the Public Works Director, Town Engineer and Finance Director.

**Cc:** Elvis Dhima, Town Engineer  
Jay Twardosky, Public Works Director

**NOTICE OF AWARD**

Dated December 14, 2023

TO: CN Wood Enviro LLC

(BIDDER)

ADDRESS: 200 Merrimac Street

OWNER'S PROJECT NO: \_\_\_\_\_

PROJECT: SEWER CAMERA EQUIPMENT

OWNER'S CONTRACT NO: \_\_\_\_\_

CONTRACT FOR: SEWER CAMERA EQUIPMENT

(Insert name of contract as it appears in the Bid Documents)

You are notified that your Bid dated December 7, 2023 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for:

Hudson – RFP 23

SEWER CAMERA EQUIPEMENT

(Indicate total Work, alternates or sections of Work awarded)

The Contract Price of your contract is Three hundred eighty eight thousand, four hundred Thirty Dollars and 43 cents (\$ 388,430.43 ).

You must comply with the following conditions precedent within **five** days of receiving this Notice of Award.

1. You must deliver to the OWNER all of the fully executed counterparts of the Agreement.
2. You must deliver with the executed Agreement as specified in the Information for Bidders and General Provisions.
3. (List other conditions precedent).

List of Equipment

IBAK Sewer Inspection Camera System installed on a fully converted Ford E450 Chassis.



**FORM OF AGREEMENT  
BETWEEN OWNER AND VENDOR**

**THIS AGREEMENT** is dated as of the     14     day of December in the year 2023 by and between the Town of Hudson, 12 School Street, Hudson, NH (hereinafter called OWNER) and     C.N. Wood Enviro LLC     (hereinafter called VENDOR).

OWNER and VENDOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

**ARTICLE 1 - WORK**

VENDOR shall provide equipment and training as specified or indicated in the Contract Documents. The Work is generally described as follows:

**SEWER CAMERA  
HUDSON, NEW HAMPSHIRE**

**ARTICLE 2 – OWNER**

The Project is being managed by the Director of Public Works, who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the contract.

**ARTICLE 3 - CONTRACT PRICE**

OWNER shall pay VENDOR for completion of the Work in accordance with the Contract Documents an amount equal to the sum of the Lump Sum Cost as shown on the Proposal Form (attached).

- 3.1 **Liquidated Damages:** OWNER and VENDOR recognize that time is of the essence of this Agreement and that if the Work is not completed within the times specified, the OWNER and VENDOR agree that as liquidated damages for delay (but not as a penalty) the OWNER shall deduct from payments due the VENDOR **Two Hundred and Fifty (\$250.00)** for each calendar day that expires past the date for each calendar day that expires after the Substantial Completion date specified, until said portions of the work have been completed. If payments due the VENDOR are less than the amount of such liquidated damages, said damages shall be deducted from any other monies due or to become due the VENDOR, and then the VENDOR or his Surety shall pay the balance to the OWNER.

- 3.2 In addition to the above, if the Contract is not completed within the time specified and no extension of time is authorized by the OWNER, the VENDOR shall indemnify the OWNER for costs to the OWNER of additional engineering work required during any such extension period.

#### **ARTICLE 4 - PAYMENT PROCEDURES**

CONTRACTOR shall submit Applications for Payment, which will be processed by OWNER within thirty (30) days of submittal.

The Town waives any retainage requirement for this project. All payments to the VENDOR r will be based on the payment schedule noted above.

#### **ARTICLE 5 - INTEREST**

All monies not paid when due as provided in the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

#### **ARTICLE 6 - CONTRACTOR'S REPRESENTATIONS**

In order to induce OWNER to enter into this Agreement VENDOR makes the following representations:

- 7.1 VENDOR has examined and carefully studied the Contract Documents including the Addenda and the other related data identified in the Bidding Documents including "technical data".
- 7.2 VENDOR has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that OWNER has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to VENDOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

#### **ARTICLE 7 - CONTRACT DOCUMENTS**

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 Request for Proposal RFP 23.
- 7.2 Town of Hudson required contract forms:
- a.) Proposal Document
  - b.) Specifications Exception Form
  - d.) Alternate Form W-9

d.) Indemnification Agreement

- 7.3 Notice of Award.
- 7.4 This Agreement.
- 7.5 CONTRACTOR's Proposal.
- 7.6 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to the General Conditions.

**ARTICLE 8 - MISCELLANEOUS**

- 8.1 Terms used in this Agreement which are defined in the General Conditions will have the meanings indicated in the General Conditions.
- 8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without written consent of the party sought to be bound; and, specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.3 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 8.4 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf.

This Agreement will be effective on December 14, 2023 (which is the Effective Date of the Agreement).

OWNER Town of Hudson

CONTRACTOR C.N. Wood Enviro LLC

By: [Signature]

By: [Signature]

Print Name Marilyn McGrath

Print Name Gerald Carney Jr.

Title: Chairman - Board of Selectmen

Title: Manager

STATE OF NEW HAMPSHIRE  
COUNTY OF Hillsborough

STATE OF Massachusetts  
COUNTY OF  
Middlesex

The foregoing instrument was acknowledged before me this 15 day of December, 2023, by

The foregoing instrument was acknowledged before me this 14 day of December, 2023, by

Marilyn McGrath, duly authorized Chairman of Hudson NH Board of Selectmen, a New Hampshire corporation, on behalf of same.

Gerald Carney Jr., duly authorized manager of CN Wood Enviro LLC, a Partnership corporation, on behalf of same.

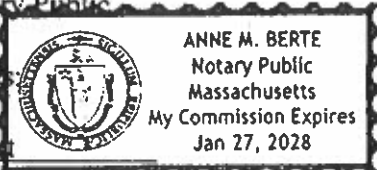
Jill A. Laffin  
Notary Public, State of New Hampshire  
My Commission Expires June 2028

[Signature]  
Justice of the Peace/Notary Public

[Signature]  
Justice of the Peace/Notary Public

Address for giving notices:  
Town of Hudson, 12 School Street,  
Hudson, New Hampshire

Address for giving notices:  
200 Merrimac Street  
Woburn, MA 01801



(If OWNER is a public body, attach evidence of authority to sign and resolution of other documents authorizing execution of Agreement.

MA License No.: 539010744  
Agent for service of process: \_\_\_\_\_

(If CONTRACTOR is a corporation, attach evidence of authority to sign).



**The Commonwealth of Massachusetts**  
**William Francis Galvin**

No Fee

Secretary of the Commonwealth, Corporations Division  
One Ashburton Place, 17th floor  
Boston, MA 02108-1512  
Telephone: (617) 727-9640

**Statement of Change of Resident Agent/Resident Office**

(General Laws, Chapter 156C, Section 5A and Section 51)

Exact name of limited liability company: C.N. WOOD ENVIRO LLC

Current resident agent name: PAULA F. BENARD

Current resident agent office address: 200 MERRIMAC STREET , WOBURN , MA 01801

New resident agent office address in the commonwealth and the name of the appointed resident agent at that office:

*(The company may not appoint itself resident agent. Resident agent may be an individual or a different business entity.)*

Name: GERALD CARNEY, JR.

No. and Street: 200 MERRIMAC STREET

City or Town: WOBURN

State: MA

Zip: 01801

Country: USA

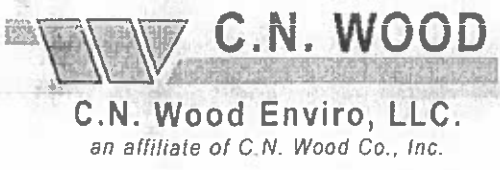
The street address of the resident office of the limited liability company and the business address of the resident agent are identical as required by General Laws, Chapter 156C, Section 51 and GL. Chapter 156D Section 15.08.

Consent of resident agent:

I, GERALD CARNEY, JR., consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 5A and Section 51.

This statement is effective at the time and on the date approved by the Division.

**SIGNED UNDER THE PENALTIES OF PERJURY, this 25 Day of January, 2023,**  
GERALD CARNEY, JR., Signature of Authorized Signatory.



Woburn, MA (781) 935-1919  
 Avon, MA (508) 584-8484  
 Johnston, RI (401) 942-9191  
 Whately, MA (413) 665-7009  
 North Haven, CT (203) 848-6735  
 Westbrook, ME (207) 854-0615

REMIT TO	
CN Wood Enviro C/O Berkshire Bank PO Box 118 Worcester, MA 01613-0118	

**Ship To:** TOWN OF HUDSON NH-HWY DEPT  
 2 CONSTITUTION DR  
 HUDSON, NH 03051-3986

**Invoice To:** TOWN OF HUDSON NH-HWY DEPT  
 2 CONSTITUTION DRIVE  
 HUDSON NH 03051

Attention: PRIMARY CONTACT

Branch 01 - WOBURN 0102		
Date 03/19/2024	Time 9:45:19 (O)	Page 1
Account No HUDSO003	Phone No 16038866018	Inv No 01 E00556
Ship Via	Purchase Order SWR24066	
Tax ID No		
BOSHAR, KATHERINE		Salesperson 035 / 027

**EQUIPMENT INVOICE**

Description	Amount
Stock #: E001053                      Serial #: D14600 New 2024 RV CAMERA TRUCK New 2024 RAPIDVIEW INSPECTION CAMERA TRUCK * MOUNTED ON CHASSIS FORD E-450 SD VIN: 1FDXE4FN9RDD14600 *	388430.43

Subtotal: 388430.43  
 Total (CHARGE SALE): 388430.43 ✓

\* THANK YOU FOR YOUR BUSINESS, IT IS GREATLY APPRECIATED.

  
 Received By

**Thank You For Your Business**

4.0 SEWER RENTS

Sewer Rents for use of and or access to the System are established commencing July 1, 1987 or Fiscal Year 1988. Sewer Rents are to be paid by the owners of buildings and/or land using or connected with the System. Sewer Rents are fixed according to the formulas set forth in Schedule B and C. These schedules shall be reviewed and revised by the Sewer Utility Committee on a yearly basis, subject to final review and approval by the Hudson Governing Board. The schedules shall be filed with the Town Clerk.

5.0 SEWER CAPITAL ASSESSMENT RESERVE ACCOUNT

5.1 Pursuant to the authority of RSA 149-1:10, there is established a separate and distinct non-lapsing fund known as the "Sewer Capital Assessment Reserve Fund Account". This account shall be reserved to fund construction and reconstruction, replacement, expansion, or improvement of the System or for any lawful purpose relating to the Sewer System. The Sewer Capital Assessment Reserve Fund Account shall be for the exclusive use of the Sewer system.

5.2 DEPOSIT OF SEWER CAPITAL ASSESSMENTS:

All sewer capital assessments, paid to the Town, shall be deposited in the Sewer Capital Assessment Reserve Fund Account and shall be used for the purposes reserved for the Fund, as designated in Section 5.1.

6.0 SEWER FUND ACCOUNT

6.1 In accordance with RSA 149-1:10, there is established a separate and distinct non-lapsing fund known as the "Sewer Fund Account". This account shall be reserved to fund management, operation, maintenance, and repair or reconstruction of the Sewer System, including related bond principal and interest. Any surplus in this Fund existing at the end of the fiscal year, as confirmed by the Town's independent audit, shall be used consistent with the lawful purposes to which any surplus may be put, subject to the approval of the Governing Board.

6.2 DEPOSIT OF SEWER RENTS:

In accordance with RSA 149-1:10, all sewer rents paid to the town shall be deposited in a separate Sewer Fund Account and shall be used for the purposes reserved for the Fund, as designated in section 6.1 above.

**Town of Hudson, NH  
Capital Reserve/Trust Funds**

**Fiscal Year 2024**

Date of Creation	Fund	Department	Name of Trust	Market Value Balance 6/30/2023	Budgeted Additions FY24	Anticipated Withdrawals FY23	Anticipated Withdrawals FY24	FY24 Projected Balance before Expenditures	Agents/ Authority to Expend	Town Proposed FY2025
19-Aug-94	GF	5750-450	Ambulance CRF	67,324				67,324	Vote	(67,324)
10-Mar-98	GF		Benson's Land CRF	66,940	10,000			76,940	BOS	10,000
12-Mar-13	GF	5940-450	Communications Equip & Infrastructure	244,555		(40,875)		203,680	BOS	
13-Mar-01	GF		Conservation Land CRF	817,264				817,264	Vote	
16-Jun-94	GF	5940-450	Employees Earned Time	928,381				928,381	BOS	
10-Mar-20	GF		Energy Efficiency CRF	53,410				53,410	BOS	
14-Mar-00	GF	5730-450	Fire Apparatus CRF	81,757				81,757	Vote	50,000
11-Mar-08	GF	5730-450	Fire Apparatus Refurb & Repair CRF	287,598	25,000			312,598	BOS	100,000
08-Mar-11	GF	5730-450	Fire Equipment CRF	8,103				8,103	BOS	25,000
11-Mar-08	GF	5410-450	Future Property Revaluations CRF	133,719	25,000			158,719	BOS	25,000
08-Mar-22	GF/SF/WF		Generator Replacement/Repair	31,619	30,000			61,619	BOS	10,000
09-Mar-21	LIB		Hills Mem Library Maintenance CRF	23,803				23,803	BOS	
14-Mar-06	GF	5330/5677	Information Services CRF	83,247				83,247	BOS	
14-Mar-17	GF	5060-450	Library Improvements CRF	56,391				56,391	Vote	
11-Mar-14	GF	5045-450	Major Repair to Town Buildings CRF	193,722				193,722	BOS	
18-Mar-95	SF	5564-450	Nashua WWT CRF	3,660,458		(216,830)	(420,000)	3,023,628	BOS	
13-Mar-07	GF	5630-450	Police Bullet Proof Vest Repl CRF	43,800				43,800	BOS	
13-Mar-07	GF	5630-450	Police Duty Weapons Repl CRF	50,624				50,624	BOS	
09-Mar-21	GF	5630-450	Police Safety Equip CRF (Tasers/Cameras)	6,112	105,000		(105,000)	6,112	BOS	105,000
09-Mar-10	GF/CC	5586-450	Pond Reclamation CRF	67,405				67,405	BOS	
12-Mar-02	GF	5810-450	Rec Facility Land Purchase CRF	225,651				225,651	Vote	
11-Mar-14	GF	5810-450	Recreation Equipment CRF	2,004				2,004	BOS	
11-Mar-14	GF	5824-450	Recreation Field Construction CRF	1,453				1,453	BOS	
28-Nov-97	SF		Sewer Capital Assessment	9,803,726		(41,389)	(260,000)	9,502,337	BOS	←
16-Sep-95	SF	5564-450	Sewer Pump Repair CRF	145,204		(15,292)	(20,000)	109,911	BOS	
14-Mar-06	GF/SF	5554/5562-450	VacCon Truck Replacement CRF	66,740	30,000			96,740	Vote	15,000
12-Mar-02	WF	5592-450	Water Utility Improvement CRF	3,860,262				3,860,262	BOS	
12-Mar-02	WF	5592-450	Water Utility Capital Repair CRF	426,155				426,155	BOS	
08-Mar-16	WF	5592-450	Water Utility Infrastructure & Capital CRF	82,848				82,848	BOS	
				<b>21,520,271</b>	<b>225,000</b>	<b>(314,386)</b>	<b>(805,000)</b>	<b>20,625,885</b>		<b>272,676</b>
BOS = Board of Selectmen										
Trustees = Trustees of the Trust Fund							GF	3,507,492		
Vote = Town Meeting Vote							SF	12,704,787		
LIB = Library Trustees							WF	4,389,803		
							LIB	23,803		
										**Purple signifies multiple funds





**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

8.F.

Agenda  
4-23-24



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Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen

From: Steve Malizia, Town Administrator

Date: April 19, 2024

Re: 2024 Liaison Assignments

Chairman Guessferd will distribute the 2024 Board of Selectmen liaison assignments at the April 23, 2023 Board of Selectmen meeting. The Board of Selectmen should vote to appoint a member to serve as the ex-officio member to the Planning Board and another member to serve as the alternate ex-officio member. The following motions would be appropriate:

***Motion: To appoint Selectman \_\_\_\_\_ as the ex-officio member to the Planning Board.***

***Motion: to appoint Selectman \_\_\_\_\_ as the alternate ex-officio member to the Planning Board.***

Should you have any questions or need additional information, please feel free to contact me.

A copy of any amendment shall then be certified and submitted to the Town Clerk for inclusion in the Town Records.

**G. APPOINTMENT TO BOARDS AND COMMISSIONS:**

1. The Chair shall request from members their choices of committees, boards and commissions they wish to serve on as Selectmen's Representative. The Chairman shall distribute to the Board all choices and set a meeting date as to when the Chair shall make appointments.
2. The term of all appointments of Selectmen Representatives, including the terms of any ex-officio members (voting members) of the Board of Selectmen serving on local land use boards (i.e., Planning Board, Conservation Commission, and Historic District Commission) shall be for one (1) year, or until next Town Meeting, whichever is sooner.

**H. E-MAIL COMMUNICATION**

1. When sending correspondence to the entire Board, blind copy (bcc) all members of the Board. If any member replies to the e-mail, they will not reply to all the other members it will only go to the original sender and therefore avoid an open communication to the entire Board making the e-mail compliant with RSA 91-A.

**I. EMPLOYEE PERFORMANCE REPORTING**

1. Any Board of Selectmen member desiring to address an issue dealing with any aspect of a Town employee's job performance shall bring those concerns to the attention of the Town administrator, who will investigate the matter and advise the Board of Selectmen if Board action is necessary.
2. Any Board of Selectmen member contacted by a Town of Hudson employee or a member of the public regarding the job performance of a Town employee will advise the employee/member of the public to report the issue to the Town Administrator. If the employee raises an issue regarding the job performance of the Town Administrator, the employee should be advised to report the issue to the Board of Selectmen Chair.

**Document History**

Adopted May 14, 2019

Amended July 28, 2020

Amended July 27, 2021

Amended February 8, 2022