



# TOWN OF HUDSON

## Board of Selectmen



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

May 28, 2024

7:00 PM

Board of Selectmen Meeting Room, Town Hall

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENTS**
  - A. **Appointments**
    - 1) Sustainability Committee – Craig Putnam - *incumbent seeking alternate position*  
2 member vacancies expiring (1) April 2025, (1) April 2027; 3 alternate vacancies to expire (1) April 2025, (1) April 2026, (1) April 2027
    - 2) Sustainability Committee – Alyssa Hanley - *seeking alternate position*  
2 member vacancies expiring (1) April 2025, (1) April 2027; 3 alternate vacancies to expire (1) April 2025, (1) April 2026, (1) April 2027
    - 3) NRPC – Ed Van der Veen  
2 member vacancies with terms expiring 4 years from appointment
    - 4) NRPC – Timothy Lyko  
2 member vacancies with terms expiring 4 years from appointment
6. **CONSENT ITEMS**
  - A. **Assessing Items**
    - 1) Veteran Tax Credit: 64B Brackett Ln. – map 156/ lot 005/ sub 040
    - 2) Disabled Exemption Application: 3 Ash St. – map 246/ lot 075

**B. Water/Sewer Items – None**

**C. Licenses & Permits & Policies**

- 1) Block Party Permit – 18 Sycamore St.
- 2) Second-Hand Dealer/Pawnbroker License – Recore Trading Co.

**D. Donations**

- 1) Donation of approximately \$300 in goods to Hudson Fire Department from Walmart

**E. Acceptance of Minutes**

- 1) Minutes May 14, 2024

**F. Calendar**

05/28	7:00	Board of Selectmen	BOS Meeting Room
05/29	7:00	Planning Board	Buxton Meeting Room
06/03	7:00	Planning Board - ZORC	Buxton Meeting Room
06/05	8:30am	Hwy. Safety Committee	BOS Meeting Room
06/05	7:00	Budget Committee	Buxton Meeting Room
06/10	7:00	Cable Utility Committee	Hudson Cable Access Center
06/10	7:00	Conservation Comm.	Buxton Meeting Room
06/11	6:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

**A. Votes taken after Nonpublic Session on May 14, 2024**

- 1) Selectman Dumont made a motion, seconded by Selectman Morin to accept the Town Administrator's notice to retire effective August 30, 2024. Carried 5-0.
- 2) Selectman Dumont made a motion, seconded by Selectman Jakoby to hire Municipal Resources, Inc. (MRI) to conduct a Town Administrator recruitment search for the Town of Hudson for the not to exceed amount of \$7,000. Carried 5-0. By Consensus: Suspend the Assistant Town Administrator hiring process until such time as a successor Town Administrator has been appointed. Several applicants may be viable candidates for the Town Administrator position.

8. **NEW BUSINESS**

- A. Public Hearing to Accept NRA Law Enforcement Range Fund Grant-Police/Decision
- B. 2024 Contract Award for Trenchless Pipeline Rehabilitation-Engineering/Decision
- C. Hudson Water Utility Asset Management Update-Engineering/Decision
- D. Clean Water State Revolving Fund Grant Application-Engineering/Decision
- E. NH State Parks Land & Water Conservation Fund Request Grant Application-Engineering/Decision
- F. Contract Award for Town Hall Building Assessment-Engineering/Decision
- G. FY 2024 Town Hall Building Assessment-Town Administrator/Decision

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee. **(e)** Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

*THE SELECTMEN MAY ALSO GO INTO NON-PUBLIC SESSION FOR ANY OTHER SUBJECT MATTER PERMITTED PURSUANT TO RSA 91-A:3 (II).*

13. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, June 6, 2024.**

RECEIVED

APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE  
Craig Putnam

TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

5A1

Agenda  
4-13-24

Date: 4/17/2024

Name \_\_\_\_\_ 59 Rangers Dr. \_\_\_\_\_  
Street Address

603-882-8485 \_\_\_\_\_  
Home Phone Number Work Phone Number

Retired \_\_\_\_\_  
Occupation (or former occupation, if retired)

Energy & Sustainability issues \_\_\_\_\_  
Education/Special Interests

Sustainability COmmitee (alternate), Hudson Electric Aggregation Committee / Hudson Community Power \_\_\_\_\_  
Professional/Community Activities

Continue to work on Sustainability Committee & Hudson COmmunity Power \_\_\_\_\_  
Reason for applying

Robert Guessferd, Kara Roy, Heidi Jakoby \_\_\_\_\_  
Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

- | Member _____   | Alternate <sup>X</sup> _____ | Reappointment _____                       |
|--|------------------------------|---|
| _____ Benson Park Committee  |                              | _____ Building Board of Appeals           |
| _____ Cable Utility Committee                                      |                              | _____ Conservation Commission             |
| _____ Municipal Utility Committee                                  |                              | _____ Nashua Regional Planning Commission |
| _____ Planning Board   |                              | _____ Recreation Committee                |
| <input checked="" type="checkbox"/> _____ Sustainability Committee |                              |   |
| _____ Zoning Board of Adjustment                                   |                              |   |

Area(s) of Expertise:

- |  |  |
|--|--|
| _____ Architecture/Construction                                  | _____ Environmental Planning   |
| <input checked="" type="checkbox"/> _____ Information Technology | <input checked="" type="checkbox"/> _____ Communications                       |
| _____ Finance  | <input checked="" type="checkbox"/> _____ Other Robotics Engineering, Solar PV |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

*Craig Putnam*

Signature of Applicant

Hudson Resident:  Yes  No

craigp.hudsus@gmail.com

e-mail address

5A2

*Dej...*  
5-14-24

**To the board of selectman:**

Statement of interest:

My name is Alyssa Hanley and I have been a resident of Hudson my entire life. I had moved away for school back in 2018 and returned back to Hudson in 2020 during the pandemic wanting to become more involved. I had joined the sustainability facebook page to get started and attended a road side clean up. I began noticing the green signage posted by the sustainability committee and immediately knew this was something I would be interested in. For some people, it's recycling and composting. For others, it's cleanliness. For a few, it's not even a thought. I believe that sustainability is every step to ensure that the environment is not being harmed. It's about replacing our methods, ingredients and practices and learning new ways to be good to the Earth and I would like to be a positive part of that impact. Sustainability starts from our own home, which is why I hope to be a part of the sustainability committee in a place I have called home for many years.

Thank you for reading.

**RECEIVED**

MAY 09 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Weissgarber, Lorrie**

---

**From:** alyssa true <alyssatrue@yahoo.com>  
**Sent:** Thursday, May 9, 2024 7:52 AM  
**To:** Weissgarber, Lorrie  
**Subject:** Re: Sustainability Committee, statement of interest

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

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## To the board of selectman:

Statement of interest:

My name is Alyssa Hanley and I have been a resident of Hudson my entire life. I had moved away for school back in 2018 and returned back to Hudson in 2020 during the pandemic wanting to become more involved. I had joined the sustainability Facebook page to get started and attended a road side clean up. I began noticing the green signage posted by the sustainability committee and immediately knew this was something I would be interested in. For some people, it's recycling and composting. For others, it's cleanliness. For a few, it's not even a thought. I believe that sustainability is every step to ensure that the environment is not being harmed. It's about replacing our methods, ingredients and practices and learning new ways to be good to the Earth and I would like to be a positive part of that impact. Sustainability starts from our own home, which is why I hope to be a part of the sustainability committee in a place I have called home for many years.

Thank you for reading.

On Tuesday, April 30, 2024, 15:29, Weissgarber, Lorrie <lweissgarber@hudsonnh.gov> wrote:

Hi Alyssa –

Thank you for your interest in the committee. Not a problem at all for becoming an alternate instead.

As far as BOS meetings are concerned, they meet on the second and fourth Tuesday of each month. I see you cannot make the 28 May meeting, but, are you available for the 14 May meeting? If not, I think we can get away with a written statement of interest.

I spoke with Debbie and she said if you can put a few sentences together as to why you would like to join the committee, she said she will be more than happy to present it to the BOS.

Please advise if you can make the meeting on the 14<sup>th</sup> of May and if not, simply send me along your letter.

If you have any questions, please do not hesitate to ask.

Sincerely,

Lorrie

**From:** alyssa true <alyssatrue@yahoo.com>  
**Sent:** Tuesday, April 30, 2024 2:00 PM  
**To:** Weissgarber, Lorrie <lweissgarber@hudsonnh.gov>  
**Subject:** Re: Sustainability Committee

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

Hi Lorrie,

I just spoke with Debbie over the phone. Due to my work schedule I won't be able to attend a couple meetings, like the one with the board of selectman on May 28th. I would love to be accepted as an alternate on the sustainability committee instead of chair. I also wanted to talk a little bit about why I would like to be on the committee due to the fact that I have missed a few meetings. I have been a hudson resident since 1997 and sustainability is important to me. I started seeing the committees green signs on the side of the road and didn't realize we had a sustainability committee in our town. I looked over the committees policies and found that it was something I connected with. Please let me know if I should reapply for the alternate position and if there is anything else I could do at this time.

Thank you,

Alyssa

On Monday, April 29, 2024, 17:50, alyssa true <alyssatrue@yahoo.com> wrote:

Hi Lorrie!

My apologies, when i answered your call I had written april 22nd at 7pm down and when I went to town hall it was closed! I am still interested but not able to attend next months meeting due to working overnight starting at 7pm.

Thank you,  
Alyssa

Sent from Yahoo Mail for iPhone

On Friday, April 26, 2024, 08:47, Weissgarber, Lorrie <lweissgarber@hudsonnh.gov> wrote:

Good morning Alyssa,

It has come to my attention you did not attend last Tuesday's, April 23<sup>rd</sup>, Board of Selectmen meeting. If you are still interested in becoming a member of the Sustainability Committee, I would love to invite you to the next Board of Selectmen's meeting on Tuesday, May 14<sup>th</sup>.

If you plan on attending, please let me know via this email no later than Wednesday, May 8<sup>th</sup>, so I can include you on the agenda. Should I hear nothing I will assume you are moving on in another direction.

Have a great day!

Sincerely,

---

**Lorrie Weissgarber**

*Administrative Aide*

12 School Street

Hudson, NH 03051

(603) 816-1221 (phone)

(603) 589-6481 (fax)

 Think before you print.



## Submission information

Form: [Board & Committee Application](#) (1)

Submitted by Visitor (not verified)

Mon, 04/15/2024 - 9:06am

73.234.194.78

**Date**

Mon, 04/15/2024

**First Name**

Alyssa

**Last Name**

Hanley

**Street Address**

45 central street hudson NH

**Home Phone**

6035215820

**Work Phone****E-mail Address:**

alyssatrue@yahoo.com

**Education**

Bachelors in Nursing

**Occupation (or former occupation if retired)**

registered nurse

**Special Interests**

hiking, camping, fishing

**Professional/Community Activities****Reference**

Taylor Collins, +1 (603) 508-0752

**Reason for Applying**

I joined the sustainability group on facebook when I moved back to hudson in 2020. I would love to plan events based around the subject of being environmentally friendly and enjoy research on new developments to become more environmentally conscious.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Sustainability Committee

**Areas of Expertise**

Other

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APR 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

**Are you a Hudson, NH resident?**

yes

Source URL:<https://www.hudsonnh.gov/node/42498/submission/31110>

**Links**

[1] <https://www.hudsonnh.gov/bc-bc/webform/board-committee-application>

5A3

Agenda  
5-14-2

Submission information

Form: [Board & Committee Application](#) (1)  
Submitted by Visitor (not verified)  
Thu, 04/25/2024 - 7:24am  
73.17.182.105

**Date**

Thu, 04/25/2024

**First Name**

EDWARD

**Last Name**

VANDERVEEN

**Street Address**

9 Newton St

**Home Phone**

603-247-3181

**Work Phone**

603-247-9243

**E-mail Address:**

esvanderveen@comcast.net

**Education**

Masters, Economics

**Occupation (or former occupation if retired)**

Commodity Manager

**Special Interests**

Walkability, Bicycle Safety

**Professional/Community Activities**

Planning Board

**Reference**

Tim Malley

**Reason for Applying**

I am interested in keeping Hudson NH connected to and possibly benefiting from ongoing and developing regional planning efforts of NRPC; and providing Hudson input to those plans.

**Please check the area in which you are interested in serving:**

Member

**Please select area of interest**

Nashua Regional Planning Commission

**Areas of Expertise**

- Communications

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APR 26 2024

TOWN OF HUDSON  
SELECTMENS OFFICE



# TOWN OF HUDSON

## Board & Committees Vacancy Application

(Hudson, NH Residents Only)

5A4

5-17-24

Timothy Lyko

8 Daniel Webster Dr

Name

Street Address

978-761-2595

NA

Home Phone Number

Work Phone Number

Teach at Raytheon

LYKOS412@gmail.com

Occupation (or former occupation if retired)

Email Address

HS / Planning Board

RECEIVED

Education/Special Interests

MAY 09 2024

Hiking, fishing, swimming

TOWN OF HUDSON  
SELECTMENS OFFICE

Professional/Community Activities

To represent Hudson at the NRPLC

Reason for Applying

Tim Malley, Dillon Dement

Reference(s)

Please check the area in which you are interested in serving, then return this form to:

Selectmen's Office, 12 School Street, Hudson, NH 03051

Member

Alternate

Reappointment

Benson Park Committee

Building Board of Appeals

Cable Utility Committee

Conservation Commission

Municipal Utility Committee

Nashua Regional Planning Commission

Planning Board

Recreation Committee

Sustainability Committee

Zoning Board of Adjustment

Area(s) of Expertise:

Architecture/Construction

Environmental Planning

Information Technology

Communications

Finance

Other: \_\_\_\_\_

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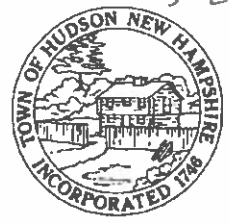
Signature of Applicant:

*Timothy Lyko*

Date:

5/9/24

GA1 Agade 5-28-24



**TOWN OF HUDSON**  
Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: MAY 28, 2024

**RECEIVED**

FROM: Jim Michaud, Chief Assessor 

MAY 22 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

RE: Veteran Tax Credit:

64B Brackett Ln. – map 156/ lot 005/ sub 040

I recommend the Board of Selectmen sign the PA-29 form granting a Veteran Tax Credit to the property owner listed below. The resident has provided a copy of their DD-214 verifying that they qualify for the credit.

Sandra Fraser - 64B Brackett Ln. – map 156/ lot 005/ sub 040

***MOTION: Motion to grant a Veteran Tax Credit to the property owner referenced in the above request.***



# TOWN OF HUDSON

Office of the Assessor

Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)



6A2

Ayala  
5-28-24

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

TO: Board of Selectmen  
Steve Malizia, Town Administrator

DATE: May 28, 2024

FROM: Jim Michaud, Chief Assessor

RE: Disabled Exemption Application – Late Filing

David Scale - 3 Ash St. – map 246/ lot 075

**RECEIVED**

MAY 22 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

The Assessing Department is in receipt of an application for a Disabled Exemption received by our office via email on May 6, 2024. This was past the statutory deadline of April 15, 2024. The applicant has provided a letter for the BOS's review (provided under General Read and exempt from public disclosure under RSA 91-A:5 IV) providing some detail as to why they feel they are qualified under 'accident/mistake/misfortune'. The BOS may accept a late filing but are not required to.

I recommend the BOS accept the late application under the provisions of "accident/mistake/misfortune" in accordance with applicable state law.

The applicant is otherwise qualified per their income and assets to receive a Disabled Exemption and have provided all required documents to show their qualifications.

***MOTION #1: Motion to accept a late filing due to accident/mistake/misfortune.***

***MOTION #2: Motion to grant a Disabled Exemption to the property owner referenced in the above request.***

RECEIVED

601

MAY 14 2024

TOWN OF HUDSON  
SELECTMENS OFFICE



# TOWN OF HUDSON

## Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

### Block Party Permit

Name: Cara Lombardi Date: 5/13/2024

Address: 18 Sycamore St Phone: 978-604-7283

Block Party to be held at: Intersection at Willow & Sycamore. Tables/tent will be on Willow St between Sycamore and Tamarack so as not to delay any emergency traffic

Date and Time of Block Party: July 20, 2024 1-5PM

Rain Date: July 27

- All of the affected neighbors, within at least 500 feet, have been notified of the event and written approval gained from a majority.
- Street to be blocked with traffic cones and barricades, available from the Highway Department (886-6018), and positioned to warn the motoring public, but, not so as to prevent access by emergency vehicles. **No structures on closed road that would be an obstacle to emergency vehicle**
- The dispensing, possession, and consumption of any alcoholic beverages must be done in compliance with all applicable laws, regulations and ordinances.
- The hours of the requested permit must be restricted to the stated times.
- If music is played, it is to be kept to a reasonable level so as not to disturb the residents in the vicinity. Music is to cease at 6 PM.
- A copy of the Party flyer is attached.

This permit should be acted upon by the board of Selectmen at least 30 days prior to the event. Exceptions may be granted, however, at the discretion of the Board of Selectmen.

Approved  Disapproved \_\_\_\_\_ by the Chief of Police on May 14, 2024

Sycamore St and Tamarack remain open. Willow St closed from Tamarack to Sycamore

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ by the Board of Selectmen on \_\_\_\_\_  
Provided all of the aforementioned conditions have been met.

\_\_\_\_\_  
Chairman

Completed form can be faxed to: (603) 598-6481 or e-mailed to: [lweisgarber@hudsonnh.gov](mailto:lweisgarber@hudsonnh.gov)

Form approved by BOS 9/27/05

## Weissgarber, Lorrie

---

**From:** Dionne, Tad  
**Sent:** Tuesday, May 14, 2024 10:17 AM  
**To:** C L  
**Cc:** Weissgarber, Lorrie; Malizia, Steve  
**Subject:** RE: Tree Streets Block Party July 20th

Hi Cara,

I have signed the permit with my restriction of closing Willow only and only from Tamarack to Sycamore. Four way stop intersection Sycamore/Willow to remain open except and closed Willow access to Tamarack as noted.

Closed portion of the road must have no structures on it that would impede an emergency vehicle as large as a fire engine.

I have sent the permit to the Town Administrator's Office to get it to the Board of Selectmen.

Best regards,

*Tad Dionne*  
*Chief of Police*  
*Hudson Police Department*  
*1 Constitution Drive*  
*Hudson, New Hampshire 03051*  
*tel#: (603) 816-2246*  
*email: [tdionne@hudsonnh.gov](mailto:tdionne@hudsonnh.gov)*

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**From:** C L <caralynlombardi@gmail.com>  
**Sent:** Tuesday, May 14, 2024 9:08 AM  
**To:** Dionne, Tad <tdionne@hudsonnh.gov>; Weissgarber, Lorrie <lweissgarber@hudsonnh.gov>  
**Subject:** Tree Streets Block Party July 20th

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

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Good Morning,

Thank you for speaking with me yesterday. Our block party is planned for July 20th from the hours of 1-5pm. We hope to block off the four way intersection of Willow and Sycamore st with any structures like tents, tables and chairs etc to



be located on the section of Willow st between Sycamore and Tamarack to allow for emergency traffic, however there is no expected obstruction to any thru way. We plan to have pot luck food and will provide juice and waters for the kids, and families can bring their own coolers. We will likely just post up a speaker and play music from that. We plan for approximately 40-50 people.

The petition sheet has been signed by the abutting neighbors within 500 feet and further. We have not received any negative feedback about the event.

The flyer is attached.

I can be reached at 978-604-7283 for any questions.

Thank you!

Cara Lombardi

SATURDAY JULY 20TH | 1PM TO 5PM

JOIN US  
FOR A NEIGHBORHOOD  
**BLOCK PARTY**

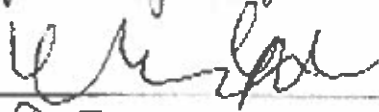
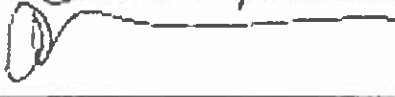
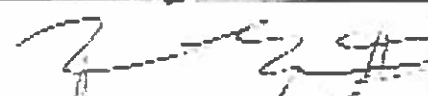
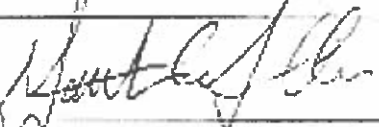
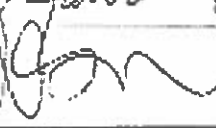



**FUN FOR THE WHOLE FAMILY!**

PIE EATING | BOUNCE HOUSE | FACE PAINTING  
LAWN GAMES | POT LUCK | CHILI COOKOFF

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WANT TO HELP OR CONTRIBUTE?  
EMAIL CARA + JUIANNA AT  
[HUDSONBLOCKPARTY@GMAIL.COM](mailto:HUDSONBLOCKPARTY@GMAIL.COM)

Fabiana Fickett	Fabiana Fickett	13 Tamarack St Hudson, NH 03051
Annie Gosselin	Annie Gosselin	14 Sycamore St Hudson, NH 03051
JEFF GOSSELIN		14 Sycamore St HUDSON NH 03051
Ashley Tamarack		23 Sycamore St HUDSON, NH 03051
Michelle Brewster	M. Brewster	5 Sycamore St HUDSON NH 03051
Lincoln Fickett II		13 Tamarack St. Hudson, NH 03051
Matthew Sullivan		11 Tamarack St Hudson, NH 03051
Milena Sullivan		14 Tamarack St HUDSON, NH 03051
Olivia + Justin Burke	Olivia	15 Tamarack St Hudson, NH 03051
Nancy Williams	Nancy Williams	33 Sycamore St HUDSON, NH
Eva <del>Metzger</del> Chris Jackson	Chris Jackson	6 Sycamore St Hudson, NH
Michael Brewster		7 Sycamore St Hudson, NH
Tamryn Williams	Tamryn Williams	22 Sycamore St HUDSON, NH 03051
Carol Anderson	CAROL ANDERSON	17 SYCAMORE ST. HUDSON, NH 03051
Roger Dilworth	Roger Dilworth	5 Willow Street HUDSON NH

602

Hudson

RECEIVED

5-28-24

MAY 09 2024

TOWN OF HUDSON, NEW HAMPSHIRE  
APPLICATION FOR SECOND-HAND DEALER/PAWNBROKER LICENSE

TOWN OF HUDSON  
SELECTMENS OFFICE

License # 01 | Date Received | New  Renewal  | \$50.00 fee

Please fill this application out completely and legibly

Business Name: Recore Trading Co LLC Business Phone: 603-437-3000  
 Business Address: 4 Bridle Bridge Rd  
Hudson NH 03051

Name of Applicant: Donald Belisle Date of Birth: 2/11/52  
 Place of Birth: Lowell MA Contact Phone: 603-235-4527  
 Home Address: (include full street address and any PO Box)  
15 Locke Mill Dr  
Kitchfield NH 03052

Previous Employer: (include full name and address)  
Recore Trading Co LLC  
 Dates of Employment: 9/1989 - Present

\*\*\*\* Please attach a list of all employees who will be employed at the business. This list should include the employee's full name, date of birth, place of birth, home address, and contact phone number.\*\*\*\*

Are you now or have you ever been affiliated with any other second-hand dealer and/or pawnbroker business?  
 Yes  No If yes, please list where on the next line: Town of Derry #7-17  
Recore Trading Co LLC 22 Manchester Rd Derry NH  
 Business Name Address City/Town State

Have you ever been refused a second-hand dealer and/or pawnbroker's license in this or any other State?  
 Yes  No If yes, please list where on the next line:  
 \_\_\_\_\_

Have you ever been convicted of a felony or any crime related to the handling of second-hand property in this State or any other State which has not been annulled?  
 Yes  No If yes, please explain below. Be sure to include the location of the conviction:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



601 Agenda 5-28



# TOWN OF HUDSON FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

**RECEIVED**

MAY 21 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Bob Guessferd  
Chairman, Board of Selectmen

FR: Scott Tice   
Fire Chief

DT: May 20, 2024

RE: May 28, 2034 BOS Public Agenda - Donation Acceptance

Please place the following item on the above-indicated agenda from the Fire Department:

We received an unexpected visit from a representative from Walmart on May 16, 2024 and they dropped off a variety of items to include:

- Cases of water
- Gatorade
- K-cups
- Ground Coffee
- Keurig
- Sleeping Bag

The value of this donation is approximately \$300.00 based on the price tags adhered to some of the merchandise and values listed on their website.

We ask the Board to accept this donation with thanks. We intend to utilize the majority of these items during our upcoming recruit school.

**Motion:**

To authorize the Fire Chief to accept the donation of goods from Walmart with a value of approximately \$300.00.

## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the May 14, 2024 Meeting

1. CALL TO ORDER – by Chairman Guessferd the meeting of May 14, 2024 at 7:05 p.m. in the Selectmen Meeting Room at Town Hall.
2. PLEDGE OF ALLEGIANCE – School Board Liaison, Grace Kennedy.
3. ATTENDANCE

Board of Selectmen: Selectman Dumont arrived at 7:09 p.m., Bob Guessferd, Dave Morin, Heidi Jakoby, Kara Roy

Staff/Others: Tad Dionne, Police Chief; Police Captain, David Cayot; Scott Tice, Fire Chief; Jay Twardosky, Public Works Director; Elvis Dhima, Town Engineer; Town Administrator Steve Malizia; Grace Kennedy, School Board Representative; Craig Putnam, Sustainability Committee; Debbie Putnam, Sustainability Committee
4. PUBLIC INPUT – None
5. RECOGNITION, NOMINATIONS & APPOINTMENTS
  - A. Appointments
    - 1) Cable Utility Committee – Mike O’Keefe  
Selectman Morin made a motion, seconded by Selectman Roy to appoint Mike O’Keefe to the Cable Utility Committee with a term to expire April 2027. Carried 4-0.
    - 2) Municipal Utility Committee – David Leary  
Selectman Roy made a motion, seconded by Selectman Morin to appoint David Leary to the Municipal Utility Committee with a term to expire April 2027. Carried 4-0.
    - 3) Sustainability Committee – Edward Thompson  
Selectman Roy made a motion, seconded by Selectman Morin to appoint Edward Thompson to the Sustainability Committee with a term to expire April 2027. Carried 4-0.
    - 4) Sustainability Committee – Karl Huber  
Selectman Morin made a motion, seconded by Selectman Roy to appoint Karl Huber to the Sustainability Committee with a term to expire April 2027. Carried 5-0.
    - 5) Benson Park Committee – Gary Williams  
Selectman Dumont made a motion, seconded by Selectman Jakoby to appoint Gary Williams to the Benson Park Committee with a term to expire April 2027. Carried 5-0.
    - 6) Conservation Commission – Mike Catanzaro  
Selectman Morin made a motion, seconded by Selectman Dumont to appoint Mike Catanzaro as an alternate to the Conservation Commission with a term to expire December 2025. Carried 5-0.
  - B. Nominations
    - 1) Sustainability Committee – (4 member vacancies expiring (1) April 2025 and (3) April 2027; (1) alternate vacancy to expire April 2025)  
Alyssa Hanley  
Chairman Guessferd recognizes Sustainability Committee Chairman, Debbie Putnam, who is speaking on behalf of Alyssa Hanley. Debbie Putnam said, that she did speak with Alyssa, and noted that she is a lifelong member of Hudson and her chosen profession is a registered nurse. That is an extremely demanding

profession and she basically has to work when the hospitals, etc. want her to work. Tonight she is starting at 7pm at night and I don't know how long her shift is, it could be 12 hours. So, when I spoke with her she initially applied to be a member. And I said, well do you have any idea as to the regularity of your work schedule? She said, no, I have to work when I'm called into work. She does know a couple of days in advance, but that's about it. So, what I'm asking for is basically some flexibility here. She saw our road-side signs, then as she indicated in her application she's been active in our Facebook page and she studied the pages and the Hudson Sustainability on the Town website. When we chatted she expressed her sincere interest in contributing to the Sustainability Committee. But, I'm asking the Board of Selectmen to honor her profession. Thank you. Selectman Morin asked if it would be better for us to make it the alternate position seat to April 2025, is that what you're looking for. Mrs. Putnam: Definitely an alternate and yes let's go with 2025 and we'll see how it works and whether it fits into her schedule. She is very sincere and I'd like to recognize that sincerity and give her a chance. Chairman Guessferd asked if there was anything else, any questions from the Board. So what we'll do typically we'll vote next time at the next meeting. And, please extend our thanks for her applying and we will decide at the next meeting.

2) NRPC – (2 member vacancies with terms expiring 4 years from appointment)

Ed Van der Veen

Chairman Guessferd recognizes Ed Van der Veen. Ed Van der Veen, 9 Newton Street, Hudson, NH. I'm applying for NRPC Commissioner. I've lived in Hudson since 2005, I've served on the Planning Board for several years. Once as a vice-chairman and currently as a secretary. I've sat on some pretty big regional projects and I know what the impacts can be. I was also involved with the creation of the new Master Plan that is almost finished, all the way back to the focus group stage so I'm familiar with what the citizens are looking for. I've been to two annual NRPC forums so I'm familiar with the information that they bring to our community. I also feel I have a good relationship with the NRPC staff through being on the Planning Board and other activities. I am also very well aware of the current challenges our region faces, such as traffic, housing, water quality and other things. The NRPCs purpose is to coordinate planning and development in the region, to serve its member jurisdictions through programs with technical planning assistance and represent the region in issues of state and federal significance. The NRPC is also an affiliate state data center and I feel that with my experience in the Town, I'm well suited to serve as a conduit of information between NRPC and Town and I would appreciate your vote. Chairman Guessferd asked if the Board had any questions. Seeing none, he thanked Mr. Van der Veen for coming and that the Board will vote next time. Mr. Van der Veen thanked the Board.

3) NRPC – 2 member vacancies with terms expiring 4 years from appointment)

Timothy Lyko

Chairman Guessferd recognizes Timothy Lyko. Mr. Lyko: I'm Timothy Lyko from 8 Daniel Webster Drive. I've lived in Hudson for probably more than half my life now and I graduated from Alvirne. I currently serve on the Planning Board and the ZORC Committee so I figured I may as well go for the trifecta and become the regional commissioner. I think it would be fun and exciting because I was just at the annual meeting they had and I liked what they offered and I liked how the all towns came together and there was a lot of good discussion. I liked that part, learning from the other towns and the other experiences, working together and bringing that back to Hudson and trying, like you said, making the whole region better because every town has to work together. So, I'd like to represent Hudson in that if you guys don't mind. Chairman Guessferd asked if the Board had any questions. He noted that they served together on the Planning Board and also attended the annual forum with Mr. Lyko and thought he would be a good representative for Hudson. He thanked Mr. Lyko and that the Board will vote next week. Mr. Lyko thanked the Chairman.

6. CONSENT ITEMS

Chairman Guessferd asked if any board member wished to remove any item for separate consideration. Selectman Morin made a motion, seconded by Selectman Dumont, to accept Consent Items 6A – F. Carried 5-0.

A. Assessing Items:



- 1) Elderly Exemptions: 39 Westchester Ct. – map 147/ lot 022/ sub 033; 107 Central St. – map 183/ lot 089
- 2) Disabled Exemption Application: 160 Dracut Rd. – map 253/ lot 074
- 3) Current Use Lien Release: 4 A&B Acadia Dr. - map 115/ lot 002/ sub 002

B. Water/Sewer Items: None

C. Licenses & Permits & Policies:

- 1) Night Trucking Permit – Brox Industries
- 2) Pole License – One (1) new pole on Webster Street
- 3) Raffle Permit – Dalton Shumsky Foundation
- 4) Raffle Permit – Friends of Benson Park

D. Acceptance of Minutes

- 1) April 23, 2024

E. Donations: None

F. Calendar:

05/14	7:00	Board of Selectmen	BOS Meeting Room
05/15	7:00	HEAC	Rodgers Library
05/15	7:00	Planning Board	Buxton Meeting Room
05/16	7:00	Benson Park Comm.	HCTV Meeting Room
05/20	6:00	Planning Board - Minor Site Plan Review	Buxton Meeting Room
05/21	7:00	Municipal Utility Comm.	BOS Meeting Room
05/21	7:00	Sustainability – Cancelled	Buxton Meeting Room
05/22	6:00	Library Trustees	Hills Memorial Library
05/23	7:00	Zoning Board	Buxton Meeting Room
05/27	-	Memorial Day	Town Hall Closed
05/28	7:00	Board of Selectmen	BOS Meeting Room

Chairman Guessferd opened discussion. Selectman Jakoby: I just want to note I will submit any typos that are found, regular typos on the minutes. I just wanted to point out that Brox Industries is being granted a permit for some afterhours trucking. And just for that neighborhood, if you live near Brox that the Town will be notified of when that's happening. So I just wanted to pull that out for the public. Because I don't know how the public is informed. Town Administrator said that Brox will inform them. Selectman Jakoby: So I just wanted to let the public know that we've approved a permit for them to do some afterhours trucking. Minimal it was just eight trucks, eight vehicles. Thank you.

7. OLD BUSINESS

A. Votes taken after Nonpublic Session on April 23, 2024

- 1) Selectman Morin made a motion, seconded by Selectman Roy to hire Annemarie Grossi with a starting salary of \$22.42 (Step 1) per hour, all in accordance with the Hudson Police Employee Association Contract as recommended by the Police Chief. A roll call vote was taken. Carried 5-0.
- 2) Selectman Morin made a motion to adjourn at 8:16 p.m. This was seconded by Selectman Roy. A roll call vote was taken. Carried 5-0.

8. NEW BUSINESS

A. IAFF Local 3154 MDA Boot Drive

Chairman Guessferd recognizes Town Administrator, Steve Malizia who said he recognizes Fire Lieutenant, Kyle Levesque who is the IAFF member who submitted the request to the Board and if there were any questions. He continued to say that this is something they do on an annual basis so they followed all the typical safety protocols. These are the weekends and they're asking your permission to be out at those intersections on those dates. Mr. Malizia asked Lieutenant Levesque if there was anything he wanted to add. Lieutenant Levesque: No, you summed it up pretty good. We've been doing this for a number of years, so as a courtesy we'd like to come to the Board of Selectmen and let them know that these are the dates that we'll be out there and we'll be doing this. So, that way if there's any concerned citizens that come to you with questions or concerns that you guys have been informed of what is that we're doing out there. And, for me to come here and answer any questions that any of you might have. Chairman Guessferd asked if anyone had any questions. It's something they do every year. Selectman Dumont: No question but I'm ready to make a motion if everybody's all set. Selectman Dumont made a motion, seconded by Selectman Jakoby to approve the Professional Firefighters of Hudson, Local 3154 request to conduct MDA Boot Drives on Friday, May 17, 2024, Saturday, June 15, 2024, Friday, July 26, 2024, Friday August 23, 2024 and Saturday, August 24, 2024 at the intersections of Ferry Street, Derry Street, Chase Street and Library Street. Carried 5-0.

#### B. Town Wide Paving Contract

Chairman Guessferd recognized Public Works Director, Jay Twardosky, who said, good evening. So the Town Wide Paving Contract with Brox Industries. Brox has sent us a letter to offer to roll the contract over with a couple increases on the line items that are listed on the memo. I've done extensive research on what bids have been going for this year and this is substantially lower than what a number of the bids are going for. I'm here to recommend we take it as a two year contract. So they're spacing out any increases over two years. If we went out to bid, I firmly believe this year would be more than the two year contract put together. I believe it's in our best interest to take this. Questions? Selectman Roy: Did you actually put it out for bid? Jay Twardosky: We haven't, we received the letter for Brox Industries rolling over existing contract, so we have not put it out to bid yet. That's if you choose not to roll this over that would be the second motion. Selectman Roy: The reason I ask, in the package there was nothing that indicated why you didn't go out for bid. There's a work sheet that's supposed to be completed if you don't use the bidding process. That's not part of this packet. Jay Twardosky: I didn't realize we needed to do that when just rolling over an existing contract. Chairman Guessferd: I'll just add on a little bit. We do a fair amount of no bids, no bidding contracts, and the idea behind the form was really just too kind of document it. Not so much that to question per se, but to document the fact that we're not going out to bid for the next two years. So they actually initiated this two year extension, correct? When does their contract end, right now? Jay Twardosky: The fiscal year. Chairman Guessferd: Ok, they came to us first but, I mean in a normal situation we would go out for bids, but that form, and this is kind of the message we've been trying to get across for the last year or two is, when you get the bid form put it in the packet so we can look at it and see. Your explanation in here was really good, looked like you did a thorough job of your analysis. And I don't doubt your expertise in all the research that you did but we just need to document these things because somebody comes and audits and looks at it say why did you do this? We have a standard procedure we can fall on and say here it is, here's the rationale. So, I would just say go ahead and add that to the file. Make sure it's in there. In the future just fill it out and put it in the packet when you give Mr. Malizia the agenda item. We'll have a chance to look at it ahead of time we won't need to be having these discussions at this point. So, it's letting the taxpayer know they're getting a good deal. And also an auditor who comes in and to say OK they followed their procedures and they did consider all factors. Selectman Dumont: I agree there is a form but I will say the information that Mr. Twardosky has provided in here far exceeds what that form requires. So for me I would prefer to see a more in depth response. Maybe you attach the form and you fill in the blanks on it, but I do appreciate this. There's other towns that are taking into consideration there's other prices. Had we simply gotten that form I don't think we would have gotten all this information. So I think he went above and beyond, in my opinion. I do want that to be noted. It's in my opinion looking through all these and the other prices and comparing what I've seen out there that I think the two year roll over is favorable to the Town when you break up how that price increase is going to happen. The majority of the other companies hit you all in that first year which would eat up the total increase that we got approved by the voters this past year. By breaking it off within the first year we actually almost double what we're getting, bang for buck wise because we're not getting hit over the head. So for me, I think this is a job well done. Selectman Jakoby: I just have a more of a general question concerning this. If Brox is contracted through the end of the year, correct? What is the detriment to going out to bid, wouldn't we still have Brox as a bidder? So, I'm just trying to understand the process. Yes, I agree that the information we have here is

exceptional and almost like a bidding process because you did the research yourself. So, I'm just trying to distinguish not going to bid v. going to bid and what's the hardship of going to bid. That was my question. Jay Twardosky: Because it's a competitive bid, all the companies know approximately what the other companies are bidding. It's kind of a price war but at the same time there's certain price points they follow. So you have a better chance of paying more money than you would with the rollover. So, going out to bid, our contract, our existing contract it's considered an all-inclusive. Like you'll notice in some of the comps I've put in here, everything is spelled out per item. Ours is all-inclusive. When we say \$83.95 a ton, or \$86 bucks a ton, that includes, I mean that's everything. That's putting a tackifier down, that's trimming all the joints. That's hand-work that's normally \$50-60 a ton more. Everything is included, it's just the one lump price. Same thing with cold planing it's a type of contract not too many companies bid on anymore because they want to see all the little line items. Once you specify this is included, that's included, the price just goes up from there. So I know when you're not involved with it, it can be tough to understand. Selectman Jakoby: More of my question is, if Brox puts in this bid and we ask for all-inclusive bid, and we don't get any additional bids, we'd be going with Brox. Jay Twardosky: But at a possibly higher rate. Because now they're putting in more leg work. Selectman Jakoby: To put in the bid? Jay Twardosky: Correct. Selectman Jakoby: So that's the detrimental part. It costs them more to put in a bid than for them to roll over a contract. Selectman Morin: And it costs us, may be small, but it does cost us in time. There is some money involved. Jay Twardosky: Right we have to advertise. Selectman Jakoby: So there's some expenses that we incur by going out to bid. So, given the information that you've put here which is a comparative analysis as Selectman Dumont said, we're getting a good idea that rolling over this contract is a better option than going out to bid because it's less expensive in the short run for us to do that. Would that be correct? Chairman Guessferd: I have a question as well. On that same line of thinking, is there a risk, I'm kind of speculating a little bit, is there a risk that if we did go out for bid, that Brox would come in with a higher bid? Jay Twardosky: Absolutely, they would. Chairman Guessferd: So that's kind of the increase, a big part. And that's probably a larger increase in my mind than the cost we would incur. Because, if I'm them, I'm going OK it's all wide open now. And the industry prices are much higher so we'll bid the industry price. Jay Twardosky: When the companies are bidding their main objective is to be one dollar lower than the next company. They're not trying to be hundreds of thousands of dollars lower because that's leaving money on the table. So they're all trying to be close to each other. And, because they do so many bids they pretty much know what each company is going to come in with numbers. It's a little game between them to try and stay a little bit lower and it doesn't help us in this case. It's one of the times I think a competitive bid is actually going to hurt more than help. Selectman Jakoby: Thank you. I have one other question. Just for future, for this Board to consider. Are there preferred vendors or situations where competitive bidding, where going out to bid is not recommended and might there be some guide lines for that? And I just put that out there because this to me is pretty obvious that it makes sense to roll over a current contract that we approve of the company, the company has served us well. And that was true for a number of other engineering things as well. So it's just a curiosity for me. Selectman Dumont: For me it's case by case. I don't know but if you could kind of put a blanket on it, but I think kind of what you said. You kind of have to look at it and say OK here's what we have for a contract, here's what we're getting, do the comparative analysis. So I think it's important that each department bring that forward to us that way. So that way we're not just putting a blanket across and saying, oh if it's somebody we've dealt with before we don't have to worry about it. Selectman Roy: There are places that we deal with. Particularly when we do vehicle purchases. We go to the (inaudible) whatever, we continually go back there instead of putting out for bid every time we want to buy a vehicle. So having a policy that states we have preferred vendors for that, might not be a bad idea. Selectman Dumont: Yes as long as we're not waiving just saying if it's a preferred vendor it gets waived. Yes. That's fine. Selectman Jakoby: And thank you for that term. The term preferred vendor is kind of where I was going. Because that would be helpful for any new member of the Board to know that Brox is a preferred vendor and when I look at this I have a different way of filtering that information. Selectman Dumont: I was looking at it a different way. That's a good idea. Selectman Jakoby: And definitely come before the Board. Absolutely. But thank you for that. Just clarification. Chairman Guessferd asked if there were any more discussion points. Does anybody want to make a motion? Selectman Morin made the motion, seconded by Selectman Dumont to accept Brox's offer to extend the existing contract with these increases for two (2) additional years. Motion carried 5-0. Selectman Morin made the motion, seconded by Selectman Dumont to waive the bid process for the Town Wide Paving Contract. Motion carried 5-0.

Selectman Dumont wished to be noted the reason why the Board waived the bidding process is due to the extensive research that Mr. Twardosky had done on the subject.

Chairman Guessferd recognizes Town Engineer, Elvis Dhima and Public Works Director, Jay Twardosky. Mr. Dhima: Thank you Mr. Chairman, good evening everyone. We'll be presenting the next case for you tonight. As you know Public Works every year provides capital improvement projects regarding our sewer utility which we own and operate. This particular year we have identified Blackstone Street, it's in need of repair of about 1100 linear feet and 12 services. As you might recall last year we went out to bid and we picked three vendors for services as such based on their rates and different services they provided for this particular application which is going to be UV liner. The National Water Main Cleaning contract, which is one of the three, provides basically the services for this particular application. So we're presenting this case to you and recommending to you tonight to hire basically the most cost effective contract that we have for these services. We don't have the funds to complete the entire job this year but we're hoping to do the main 5 out of 12 services and do the rest of them after July. Which we'll bid out if it's over \$50,000 and present that to the Board again. With that said we'll take any questions you might have. Selectman Dumont: Those services, they'll be cutting them in? Elvis Dhima: They'll be cutting them in, they'll be driving a liner within the services as well. Selectman Dumont: They'll line the whole pipe and they'll go back and they'll cut back in the service, or they'll actually line the service as well? Elvis Dhima: That is correct. All the way down to the cleaning or beyond the property line, yes. Correct. Jay Twardosky: It's all Bermaco pipe. All the services, even going out to the main it's all Bermaco. So they do the whole thing from inside the main so there's no digging, no going in anybody's house it's a pretty amazing process. Selectman Dumont: Yes, I did a similar one on the other side of Hudson and it worked out great. That stuff flows now. Elvis Dhima: We don't have to open up the road, we don't have to deal with the traffic situation. It's just painless compared to what it could be. Jay Twardosky: There's quite a few areas of asbestos that we would probably get involved in if we had to dig it. This becomes the most cost effective way of doing it. Elvis Dhima: Not that Hudson has any asbestos that we know of, only Nashua. And they say they don't have any. Capital of asbestos, right? Anyways, we'll take any questions you might have. Chairman Guessferd asked if anyone had any more questions. Selectman Jakoby: I just want to reiterate, so everything went to bid and those contractors were all selected through bidding process and today it's just to allocate the funds necessary for the work to be done. Correct? Elvis Dhima: Picking the cheapest contractor for this particular application, correct. You're absolutely right. Selectman Jakoby: Thank you. Selectman Dumont made a motion, seconded by Selectman Jakoby to award the sewer rehabilitation project to the most cost effective contractor. National Water Main Cleaning Co., for the amount of, not to exceed \$126,848, using the Sewer Capital Project Account #5564-640. Motion carried: 5-0.

#### D. South Water Tank, Verizon Lease

Chairman Guessferd recognized Town Engineer, Elvis Dhima who thanked the Chairman. Continuing he said, as you recall as always we're looking for ways to find revenue. This particular case has to deal with utilizing one of the assets on the south end to house Verizon equipment. We're looking at a 25 year lease for the amount of \$9,022.00. This needed voters' approval which happened in March of 2024. We've been working out the details of this contract between March and now and it's in front of you tonight. The attorneys, all 1,000 of them, that were involved with this have approved it, including ours. It's ready for prime time and ready for your final approval. I'm asking you to authorize the Town Administrator to sign the lease and the necessary easements for this work. I'll take any questions you might have. Selectman Roy: Did you say easements? Elvis Dhima: Yes, there is an easement for us, there's and easement for Verizon. Selectman Roy: OK, it's not in the motion. Elvis Dhima: It says to authorize the Town Administrator to sign the amendment to the existing easement. Selectman Roy: Oh, OK. It's the second motion. Elvis Dhima: I wanted to make sure you guys could pick which one you wanted to go first, that's what it was. No it's my fault, my bad. Good catch. Chairman Guessferd asked if there were any other comments. Selectman Morin made a motion, seconded by Selectman Dumont to approve the lease agreement and authorize the Town Administrator to sign the 25-year lease. Selectman Morin made a motion, seconded by Selectman Dumont to approve and authorize the Town Administrator to sign the amendment to the existing easement. Motion carried 5-0.

#### E. Design & Construction Storm Water Best Management Practices Project

Chairman Guessferd recognized Town Engineer, Elvis Dhima who began by thanking the Chairman and continuing to say, as you recall the Town of Hudson received approximately \$2.6 million in ARPA funds during COVID, American Rescue Plan. We utilized most of those funds if not all of it for construction and capital improvements projects throughout the Town including the Transfer Station, the fuel station at the Public Works, the Flagstone drainage pipe repairs and things of that sort. The funds were basically allocated by a committee that was

set up from different members in the community. Including the Budget Committee and it had final approval by the Board of Selectmen. Out of all these projects the only one that we have not dedicated yet is the \$20,000 related to design and construction storm. This is the only one that we have in works so we have not utilized yet. In addition to that because we've done most of our projects already on the list. There's approximately \$21,000 available for us to utilize for other things that we might need. So what's in front of you tonight is a recommendation to take the surplus funds, roll it into this existing basically, assigned project and give this project a name which is going to be Adams Drive Culvert that you were recently made aware of that's in need of repair. Right now the Adams Drive Culvert is out for engineering services and also construction services. We're running two RFPs at the same time to make sure that we understand what makes the most sense. We're hoping that this is something in the \$150,000 range maximum instead of half a million which we were shooting for. So the idea is to take \$100,000 that's going to become available from the Capital Reserve Funds for drainage that the taxpayers voted for in March. Roll the \$40,000 into it and then steal \$10,000 from Jay's budget after July 1<sup>st</sup> and put that project behind us and hopefully it's at the \$150,000 range. That will take care of that project, it's going to wipe us out from what we have in the books as far as drainage goes, but that's something we cannot put off too much longer. That site has been stabilized but it's still in need of repair. I'll take any questions you might have. Selectman Roy: So when we originally got the ARPA money there was a committee formed. Did this go before the committee? Elvis Dhima: Yes it did. And it was assigned \$20,000 from the committee for this. So what we're doing is we're keeping the name of this particular project the same, but we did not have a location. So what we're doing is we're keeping the intent of that the same but now we're giving a name to the project which is going to be Adams Drive culvert. And we're also asking you to increase that from \$20,000 to \$40,000 based on a surplus on the budget of \$21,000. There's still going to be \$900 left there in case anyone wants to get anything done, for paper or whatever else we need around here, pencils. Selectman Roy: I would recommend using it then. If you can do it that way, use it all. Chairman Guessferd: So it was a little confusing, the numbers, I was just trying to, as you explained it, I think I'm there. Because it said there was \$40,000 ARPA funds remaining, and then it showed a balance of \$29,034.32 so I was just a little bit confused. Elvis Dhima: It's over \$40,000 but we always like to have a little bit of money left in case the small numbers change. So we feel like we're in a good place with the Finance Director, with the numbers. But we always like to have a little bit of extra there just in case there's a (inaudible) \$5 or \$10 dollars there. So that's why you're only getting asked to roll the \$20,000, leave the rest in there. Chairman Guessferd: OK, that makes sense. Selectman Dumont: So the budget you're asking to increase is not for the entire project, it's for what we already approved which is looking for engineering services? Elvis Dhima: It was for, right now we've got two things going on. Engineering services construction. What I'm asking to do is not utilize it for engineering construction, but utilize it for the project itself which is Adams Drive. What we end up deciding to do it's going to be about in a couple of weeks I'll be coming before the Board of Selectmen very soon and basically with a recommendation to either we do engineering or we do a repair in place. If we do a replacement in place in kind, or a repair in place in kind, then we might not need engineering. We're going to just line it like we did with the sewer. If now it turns into we need a whole engineering thing because we can't do the lining, we have to make, we'll make the decision then, but, I'm running both of them hoping we're not wasting time. Either one or the other we should be able to make a decision in a couple of weeks which way we're going to go. Selectman Dumont: And then the follow-up to that, so you said you asked me about \$150,000 and if we're figuring about \$40,000 to those services we just talked about roughly or hopefully a little less, are you feeling confident in what you're seeing we'll be able to get the job accomplished if that other \$100-\$110,000? Elvis Dhima: Yes, so \$100,000 is coming from the Capital Reserve Funds it comes on July 1<sup>st</sup>, \$40,000, if you guys will forward this will be rolled into it so that makes it \$140,000 and then I'm just saying \$150,000 as a number. \$10,000 will come out of Jay's drainage, you know from the DPW. That makes it \$150,000 that we need to get this thing done. That's what I'm envisioning. We don't have to go out and ask the taxpayers for more funds. What we have in place should take care of this. Selectman Dumont: Ok, that's what I was asking. Selectman Morin: And it's got to be understood that we had this discussion last year during budget season. Our drainage is way behind and unfortunately this is an emergency case which is going to cut into what we were hoping to fix this year. So, it's part of business unfortunately. Elvis Dhima: It is. This thing just landed on us and this was one of the cases that we were trying to make to the taxpayers as we're making the case for the Capital Reserve Funds for drainage. And I know \$100,000 probably wasn't a lot but it's not a little, but you've got to start somewhere and we felt like \$100,000 was a good start. But, I just want to make everyone aware, we don't even have access to it already. But we already have the need for it. It's going to be something that's going to be rolling in every year and it's going to be needed. And it might be increased through the years. It's just something we have to deal with. It's the only one we really haven't paid attention to and it's probably going to need our attention moving forward for the next 3 to 5 years. Chairman Guessferd asked if there were any other comments. Selectman Dumont made a motion, seconded by Selectman Roy

to approve and increase the budget of ARPA project 7210 to \$40,000, related to Adam Drive repair, as recommended by the Town Engineer and Finance Director. Motion carried 5-0.

Selectman Jakoby: I just want to clarify for people. So that \$40,000 is from our ARPA grant so it is not from another Town line or taxpayers. I know I will get that question. Thank you.

#### F. Request for Expenditure of Donation Funds

Chairman Guessferd recognized Town Engineer, Elvis Dhima. Elvis Dhima: Thank you Mr. Chairman. This next one is related to a donation account that we have at the Land Use that could be utilized for anything related to the Land Use division. Two printers were purchased recently for the admin's, color printers, a stationary one for their particular stations. I'm in front of you tonight to ask for two things tonight. The first one is to basically replenish the account that used to move the donation. Funds in the other one to set aside \$5,000 for the Land Use IT division. Basically build the capabilities, start backing up everything that we have in place. IT department has some kind of backup capabilities but, they're not where they need to be. What we're trying to do is mimic what we did with backups for our emails. I tried to do the same thing for our servers 100%. There's a lot going on obviously with engineering and planning, we're trying to do that. They don't have the budget, IT department, so we basically feel that this is probably good use to start increasing our capabilities from storage/backup. I'm asking the Board to consider that tonight. It will help us obviously achieving this because the IT department doesn't have the funds necessary for this. But the idea is to do the same thing we did with emails. Start backing up everything so we never have to worry about losing anything. And that's it. I'll take any questions you might have. Selectman Jakoby: So I'm just going to be clarifying. The Land Use donations total the \$11,510.21. And you're asking to split those donations into these two projects. Elvis Dhima: Not split them up, use most of it. So, use \$5,019.96 out of the \$11,000 for the printers. And then take an additional \$5,000 out of the \$11,000 for basically IT division pocket of the Land Use. And that still leaves about \$1,600 available for anything that we might need. Paper, pencils things of that sort. Selectman Jakoby: And what is that donation? Is that what the donation money is generally used for? Elvis Dhima: Yes. That's basically the use for it. It was established prior to my time in here but it's basically not any different than PD and Fire are getting basically donations through. It gets accumulated through the years it hasn't been utilized. I was made aware of it and decided to utilize it. It's been something in the works so here I am spending most of it. Selectman Jakoby: That's wonderful, I think it's great to utilize those donations and such in a very powerful way to ensure that your department has what it needs. Elvis Dhima: I wanted to get a couch but I felt like it probably wasn't going to fly. Selectman Jakoby: I just wanted to clarify that, thank you so much. Chairman Guessferd asked if there was any more discussion and noted we have two motions. Selectman Morin read the motion. Motion #1: Selectman Morin made a motion, seconded by Selectman Dumont to approve the transfer of \$5,019.96 of funds from Account # 4559 (Hudson Economic Development), to Account #4191-5571-303 (Planning Office Supplies), not to exceed \$5,019.96. Motion carried 5-0. Motion #2: Selectman Jakoby made a motion, seconded by Selectman Morin to approve the transfer of \$5,000 of funds from Account # 4559 (Hudson Economic Development), to Account # 5570-572-411 (Land Use – IT computer Equipment), no to exceed \$5,000. Motion carried 5-0.

#### G. Memorandum of Understanding Between Town of Hudson and Pennichuck Water

Chairman Guessferd recognized Town Engineer, Elvis Dhima who said thank you Mr. Chairman. So as you all know the entire area here has been impacted by the forever chemicals. You also know that we've been engaging Saint Gobain for the past 2 1/2 years. And we're dealing with that. In addition, you also know we've been working with Pennichuck and the state of New Hampshire Department of Environmental Services in parallel with what we're doing with Saint Gobain about looking at long term solutions and how we're going to deal with this issue. Not just for Hudson but for the regional standpoint. I'm pleased to tell you tonight that Pennichuck, us and NHDES has come to an agreement to get access to about \$500,000 to \$600,000 in grants with no match required by us to do a study of the river to what the next crossing would look like. Either on the Hudson side or the Litchfield side. The water would be coming out of Pennichuck Water Works and it's going to be basically handled to what we need. Now and in the future and also anyone adjacent to us. The pot of money that's been utilized is from the same pot of money that we, as the Town of Hudson, are using right now, \$126,000 or \$128,000 for regional assessment of the entire area to what things will look like if we get the water and push it out. We'll be working with Pennichuck on this one and the state of NH, Pennichuck has agreed to spearhead this effort and they'll be paying for this upfront and get reimbursement from the State. So, it does not impact us in any way, any financial way. But, we're going to be beneficiary to it and we're going to be one of the two parties making the decisions related to this particular crossing.

This is a very good first step, it basically gets us to the design phase and the permitting and anything that goes with it and all those necessary easements for this particular work. We are working to figure out which way we need to go. We have other things we are pursuing as well. As I said with Saint Gobain and those are going to be available for you to discuss very soon during non-public. At some point we have to make a decision but, we're pursuing different avenues to make sure that we're all set now and in the future. Water is going to be obviously something that someone needs to pay attention to. There's new rules rolling in, there's time lines we need to meet, it's a serious issue and we're just being proactive and just trying to work with everyone that's involved with this. Not just as Hudson but on a regional level. This is a very good thing and for us to make sure we're on the same page we need a memorandum of understanding to who is going to do what and where we fall into this. This is in line to the agreement we have with the City of Nashua when we work on the twin bridges as well. It's something that's in writing that we all agree to, where we belong. With that said I'll take any questions you might have. Selectman Roy: Merrimack River is an interstate waterway, right? Merrimack River is an interstate waterway? It goes beyond states, multiple states. So my question is, has the EPA weighed in on any of this? Have they been asked? Elvis Dhima: They don't need to. Selectman Roy: No, I think they do. They control the waterway. Elvis Dhima: Army Corp of Engineers does and we'll be contacting them for this. We'll also be contacting the State as well, for the permits necessary for this. So we're looking at shoreline protection, dredge and fills and the crossing for the river as well. Selectman Roy: OK. Chairman Guessferd recognizes Selectman Dumont. Yes, had brought it up \$128,000 going towards trying to figure out what the regional impact would be and how we could either assist those neighboring communities most likely by wheeling the water. Has there been any numbers put to that or what Hudson could generate by doing that? Or any ideas to see if there's any benefit for us to that? Elvis Dhima: That's such a good question. So, we're not quite there yet on having the numbers in. But, it appears that all the communities around are projecting basically significant increase on what they need to use for water. So what's going to happen is, even though these communities around us, Pelham, Windham, Londonderry, Litchfield, they might be able to have the infrastructure today. They want to build a crossing big enough to make sure this is it for the next 50 years capacity wise if they end up deciding and expanding their systems. So, this is going to be probably one of the biggest crossings you'll ever see in New Hampshire. We're talking about a 24" maybe 30" pipe. It's the real deal. I'll be able to crawl in from Nashua no problem. That's how I'll test it out. It is the real deal, it's pretty significant. It's a very big investment for this region and the State is taking it very seriously. Because, you either have Manchester or Pennichuck. And anyone else, good luck. But basically trying to, anywhere to connect it somehow and just have everyone basically utilize. Because the capacity is there but the treatment, it's going to get very difficult. Especially with community wells because you can't get these forever chemicals out. It's just not sustainable if you have a small scale well. If you have a treatment facility like Manchester and Pennichuck, it makes sense, it's all based on scale. So, the idea is to, for us, to continue to provide water for the same rates. I mean that's been basically, you know, one of the main things. Selectman Dumont: Yes, that's what I wanted to make sure. Because quite frankly I don't like the idea being, I guess, forced into business with only one. But, there's limited options with water supply so if that's the case I want to see a benefit for Hudson. One of them, obviously the water rates, staying the same. And then if we're wheeling water and have an opportunity to offset some of those costs, maybe even reduce it at some point that seems worthwhile. So that's why I kind of wanted to point that out. Elvis Dhima: And I will tell you there's been discussions with Dracut Water and Tyngsboro next door and they're willing to do what we refer to as an emergency connection. They're very close to our border, about 800 feet. They can provide about half a million gallons a day. We don't have to utilize it we don't have to pay for it, it's there if we need to. That is also something we're pursuing as well, it's going to be presented later on. It's going to be a great connection between Mass. and NH. One of the, I think there's only two available right now, we might be the third one. So, we're not going to lock ourselves in just to one player. We're going to try keep the wells going to as well. Technology today might not be financial, feasible. But, tomorrow that could change. So we're not going to give away the rights, we're not going to give away the wells. We might just make some necessary changes internally, but, we're not going to corner ourselves to basically what we need to pay. That's not going to happen here. Selectman Dumont: Just wanted to make sure. Elvis Dhima: No, no. We're on the same page. But, we're going to have other options as well. There's a lot going on and I don't want to overwhelm you, but, there's a lot coming this way very soon. But, we have options, we're putting a lot of effort into it. There's a lot of resources put into, a lot of people into it, we want to make sure we're all set. And again, it doesn't cost us more money going into it. That is the main thing, we're trying to keep this financially feasible for all of us. Selectman Morin: This river crossing is the main piece of what the Senators came in and said they were looking for in the future, correct? If we don't have this, we don't have the rest of it. Elvis Dhima: That is exactly it. That's what Senator Carson and Morse was talking about. Basically that's exactly it and there's a lot of people that are going to depend on this as well and we're going to be the key players. The transmission line comes through us. This is a good thing and the value of this like I said is

somewhere between \$500,000 - \$600,000, it's a big nut. We're not talking small potatoes. And we don't need to make a match. It's our first one this year, off to a good start. Chairman Guessferd asked if there was anyone else. First, just a real quick question, I didn't see, maybe I missed it. I'm assuming that counsel reviewed this. Elvis Dhima: Yes. Chairman Guessferd: And a second thing, it's more of a comment and to go along with what's being said, PFAS and all this, and you're right, it's huge. There's a lot of things happening and as our wells are affected, and we might have to shut them down, you know we're relying more on this water coming across, there's a lot going on. Last week the theme at the NRPC forum was water management and it was eye opening. Like you said, there's a lot coming down the pike and Hudson is going to be right in the middle of it. We appreciate everything we can hear and understand about it because it's not a, I think you said it, it's not a simple issue. And for most of us who are not in that business, we need to understand it and be able to know what the effect is on our Town's folks here. That's the only thing I wanted to mention. Selectman Jakoby: Can I just add one thing? As people have been getting their wells tested, at some point if there are other private wells that are not usable, how do we get water to those citizens as well? So, it's really an interesting topic that I'm sure we'll be addressing a lot. But, I know of one, just getting some people letting me know what's coming in. So it's interesting to think of those options with many people far from public water services. Elvis Dhima: And I'm a person on a private well just like you. Where I live I don't have access to municipality water. And the weird thing about this whole thing is that it's not really enforceable on private well owners. This is only for basically water utilities. And there's a question that gets put out there that why are they going after municipalities and utilities vs. manufacturers that's still producing the PFOAs and all those things and we're the low hanging fruit, right? They can beat on us all day. They can't beat on a homeowner, good luck with that. So they go after us, the fragile. We always try and comply, that's come up multiple times, why they're not going after this. But, the people that are on private well, they don't have to worry about this, it's something you have to obviously keep an eye on but, they're not going to come down and shut off your private well. I want to make sure they understand that. Selectman Jakoby: I'm not saying that, I'm saying that as more and more people test their wells and water becomes more of an issue where wells are not viable, it'll become a municipality issue for how to get water to people who can no longer have a viable well. Elvis Dhima: I can tell you personally I have a \$120 carbon filter... Selectman Jakoby: I know its filtration systems and things but, all I'm saying is those are the questions I just know are going to be coming our way. Because some people are closer to municipal water than others. Elvis Dhima: We don't have plans right now to extend any water mains... Selectman Jakoby: And that's what I wanted you to say. Just wanted to let people know that. Elvis Dhima: But if it's there and there's plans to extend it everyone is more than welcome. I don't think in the ten years I have been here we haven't said no to anyone that's willing to basically play by our rules and ... Selectman Jakoby: To extend it? Elvis Dhima: Well to extend it at their cost and basically we take ownership of it, but I think one of the reasons you, as a town, have been very successful maintaining the rates is because you've managed it the proper way and you haven't gone and done the things that they were doing prior to taking it. Because they were basically expanding 2 miles to catch one customer and the rest of them didn't want to connect. It's just not sustainable. So, if it's done the proper way, but, if the water's available in front of them or someone or a private developer extends it and everyone's connected, absolutely. Everyone is welcome. We just don't want people to feel that oh here we are going to put down 20 miles and then we've taken a 120 million dollar bond to do that. Selectman Jakoby: Right, because there are ways to manage a private well with these issues as well. Elvis Dhima: Absolutely. Much more financially feasible, cost effective ways. Selectman Jakoby: Thank you. I just wanted to raise that, I appreciate it. Chairman Guessferd recognizes Selectman Dumont: Kind of going back a little bit, but when this issue initially happened, Saint Gobain and there was mainly (inaudible) around Merrimack and Litchfield, they were actually, they got to a point where they started reimbursing private well owners for filtration systems. Now that Hudson's been added to one of those hot lists, is there any kind of remediation program that private citizens could look at for that? Or do you know if they're still offering anything like that? Elvis Dhima: They're going town by town. Londonderry's different, Litchfield is different, the only reason we're involved with this is because our community wells are in Litchfield. But as far as anyone that can be subject to reimbursement is, I would say, go online the NHDES website and there's a map that shows the area of impact. And I think that within this area, this boundary, or what they established between NHDES and Saint Gobain, I think you might be eligible for some kind of reimbursement or treatment. I know that Londonderry right now is dealing with that right now. Litchfield they decided to extend the well. But I think they're changing their approach on community to community. What they're doing in one community might not be the same as the other one. But I think the main thing is if you're in this area of impact, I think you have options. If you're outside of the area of impact, it's a little more difficult. Selectman Jakoby: Just a reminder, in the Town Crier is the website to get your well tested by the State and there are some funds available through that depending upon how your well is assessed. So that's one way. There's probably others. Selectman Dumont: I think Saint Gobain should pay for it all. Elvis Dhima: Get in line they'll tell ya, get in line.



Chairman Guessferd: Anymore further discussion? Selectman Dumont made a motion, seconded by Selectman Jakoby to approve and authorize the Town Administrator to sign the Memorandum of Understanding, as recommended by the Town Engineer. Motion carried 5-0.

#### H. Update Regarding Taylor Falls & Veteran's Memorial Bridge

Chairman Guessferd recognized Town Engineer, Elvis Dhima. Elvis Dhima: Thank you Mr. Chairman. So, as you might have notice on Facebook and if you got a red alert through us, system through a voice mail, a text message or an email, the Twin Bridges project is starting June 3<sup>rd</sup>. The schools have been notified. It's going to start with Veteran's Memorial Bridge which is basically the bridge you take to go from Hudson to Nashua. That's the first one we're going to work on, that's rates a 6 right now out of 10. The other one is a 7. It's going to take about 12 months, we're hoping it's going to be somewhere between 6-9. But we're planning for 12 months. We're going to do one lane at a time. As you drive through the one we're going to start with is the one on the right hand side. So you'll be going to the left. This is going to cause backups along Rte. 102, 111 and when people get sick and tired of waiting, they're going to go and jump on Lowell Road which is a nightmare to begin with and then off to Sagamore. The ones that don't have that option, they're going to sit there until they get through. Mr. Malizia said, well why can't you just wait until school closes. It's going to be closed when school opens anyways in September. The reason we did that is I wanted to get a better understanding to what things are going to look like. If we need to make any necessary changes for the schools. We'll have three months to do that during the season. I feel that people will adopt to it, we contacted WMUR they're going to be covering this as well. Hopefully before the project starts, not after but, I'm not holding my breath. It's going to be something that's going to impact everyone, it's going to be a long process. There's no sugar coating it. I'm hoping it's not as bad as we think it is, but, hopefully people will adjust and make necessary adjustments. My take on it is you're going to see more pressure on Lowell Road because that's what's going to happen. And with that said, this is, doesn't require any action tonight it's more for everyone that's watching, put the word out there, get ready. Avoid it if you can, if you can't get some good music on and enjoy it, you know. It's going to be awhile. It's only morning traffic, it's not going to be afternoon traffic or night, it's just morning trying to get over the bridge. Chairman Guessferd: I'll be one of those trying to go across into Nashua to work, so. Elvis Dhima: You might want to take Sagamore, you know, I think that might be better. Pick your poison, right? Selectman Dumont: But a boat. Elvis Dhima: Buy a boat. If someone asks for that I'll say yes, there'll be ferry service getting you across. Selectman Morin: I would just caution you, only morning. Because everyone coming into Hudson has to go back to Nashua. So it's probably going to be an all-day event. Elvis Dhima: Morning will probably be the worst, but ya, you're cutting your capacity in half. You'll be cutting that. And it's about 30-35,000 vehicles going over that bridge every day. Both during the day, so that's a lot of traffic. What are you going to do? I can hear the crying from here already, but what are you going to do? It is what it is. I gotta a lot of phone calls, I was very clear says call Nashua Engineering Department but I guess they didn't pick up the phone so everything landed over here. I'm going to reroute everything to DPW, make sure they can handle it. They're coming, people have been pretty good about it, they understand it, they appreciate the heads up. I think that's all going to change when they kind of get up in the morning, like oh my God. But it is what it is. There's not much we can do, it needs to get done. There's a face lift approach to this but also there's some structural elements to this particular repair as well. The idea is if we do this now it's not going to turn into a 20 million dollar project later down the road. For bridges and structures like this, it goes from 2 million to 10 million in a heartbeat. So, we caught it in time, we got the Federal, this is as you know, 80% covered by the Feds and the State. The 20% gets split between the Town of Hudson and the City of Nashua so we're only looking at 10% of this. From 1.5 million dollars is now \$250,000. Not a bad gig. And we're using bridge aide money that we got so zero impact to the taxpayer, thank God. That was good. That's it, I just wanted to put that out there. I'll take any questions you might have and hopefully everyone can spread the good word. Chairman Guessferd: Somebody in the audience here, so why don't you come on forward. Deb Putnam from the Sustainability Committee. Deb Putnam: Elvis, could you go in to the extent to which, this is not just a quick paving job. This is something that they're actually working on the superstructure of the bridge. I don't think there's people in Hudson, judging from the Facebook postings, understand the extent to which this is not a refurbishing, this is not making it look better. Can you speak to the state of the bridge and the extent of the work? Elvis Dhima: Yes, thank you. So, the intent is basically, just so everyone understands, this whole project started with us doing coring at the bridge. Going through the asphalt, going through the membrane, going through deck. And the idea is to rip up the sidewalk, well the, I'm sorry the pavement, the membrane that separates the pavement from the concrete. Expose the concrete decking and do any repairs necessary. So the appears to be some soft spots in there. Obviously you can't see the river when you drive through, thank God. But, its things of that sort we're going to be doing. We're

going to be repairing the guardrails, we're going to repair the street lights. I don't know if you've noticed but some of them do this and are hanging in the wind there. We had to cut one of them. That's going to be done as well. They are going to get underneath the bridge as well and do some work over there, as well too. To how the bridge deck sits on the piers, as well. And all this work still does not include to the work that we need to do associated with erosion at the major pier that holds both bridges in there we have to get to that as well. But that's not part of this project, this will be something we need to tackle later on. But there is structural components to this, they need to get to underneath it. The bridge work, it's a little different that road work because there's a lot more safety elements to it. It's slower, it takes a different person to work on this vs. a road. It's not your regular paving job. So everything takes longer. There's a structural component to this particular project, it's not just a paint job. There's a bit more to it. And hopefully, when they rip everything out, it's not bad. We're now getting into ripping off the deck, we're hoping it's just small patches here and there that's what we're hearing out there, but. It's thorough work and it's going to be handled by third parties and the Feds and the State will be involved. It's a different animal. This is really like a superstructure, it's not like Lowell and First Brook that we're going to get done in three months, stop the brook. Get in there, get it done. This is a little different. Chairman Guessferd: Yes and different site conditions could make this, you just don't know what you're going to run into. Elvis Dhima: There's only so much you can do during the winter. So obviously during the summer you can do so much and during the winter can do so much. It's just changes everything. But, Jersey barriers will be there permanently until the lane is done. And then when one lane is done we're going to be switching to the other one. So you will see Jersey barriers out there permanently for 6-9 months, probably 12 months. Chairman Guessferd: And that's both lanes, it'll take, we're going to do both lanes in that time frame. It's not going to be 6-12 for each lane. Elvis Dhima: Yes. Its 6-12 months for the entire bridge. And then when we're done with one bridge, we'll be jumping to the other one. Chairman Guessferd: Any other discussion? I think we're good. Thank you very much for coming and giving us status especially given what we've all recently seen. Elvis Dhima: Thank you have a good night.

#### I. Status of Hudson Community Power

Chairman Guessferd: The Hudson Sustainability Committee wanted to get here and show us a little bit about what the status is. There's charts in our packets. He wasn't able to connect HDMI wise, so just follow along with the charts and we'll look at the status of the Community Power update. The Chair recognizes Craig Putnam. Craig Putnam: 59 Rangers Drive. Thank you Mr. Chair. So, I'll just jump right into the third slide which is a little bit looking back. We started the enrollment process of Hudson Community Power in late January and it ran for about a month ending in late February. There are four rates that customers can choose from. There's the Granite Basic rate which is the default rate at 8.1 cents/kw hour at 24.3% renewables. And then there's three additional rates that people could opt up to Granite Plus at 33%, Clean 50 at 50%, and Clean 100 at 100%. The prices are in the notes there as well. Customers that want to opt up, or out or in can do so by calling the customer service center for Community Power which is at (866) 603-7697 or you can use the Hudson Community Power website at [communitypower@nh.gov/hudson](mailto:communitypower@nh.gov/hudson). And again you can do any of the options you might want do at either. Either calling the number or going to the website, there's a form there on the website. And you'll need your Eversource account number in either case. There were some enrollment issues, most of them had to do with incomplete account data being provided to Community Power by Eversource. And that was the root of most of the problems. There were a few other issues, but they all got handled. One of the continuing issues is net metering. Progress is being made but, I still can't give you a date at which the problem will be resolved. But I'll keep the Committee posted as I have news on that. Chairman Guessferd: Can you give a simple explanation of what net metering is? Craig Putnam: So net metering is primarily when people have solar on their property, behind their meter, solar. They're paying for, they're paying the net so the solar panels generate power, that power will be consumed first by the home, or the business. Then any excess that might be available from the panels gets pushed out into the grid. And so the meter that you have installed actually records two numbers every month as opposed to just the one. When it's night time or it's a very cloudy day or your (inaudible) gets covered by the snow, you're pulling from the grid and so you're importing data. So you pay the net of the difference between those two. And that's where the term comes from for net metering. The next slide basically is some numbers on enrollment, that's as of the 7<sup>th</sup> of May. There were at that time 9,120 total electricity customers in Hudson. 8,527 of them were on the Granite Basic Default rate for Hudson Community Power. 239 customers had opted in, I would presume most of those were probably customers that came off of contracts with competitive suppliers. Some of them might be net metering customers. Net metering customers are not automatically enrolled because it could possibly financially harm them. Given the current state of play. So they were not automatically enrolled. But, you can do an analysis that would indicate that, oh I could enroll and still

benefit from that and in which case those people could opt in. 7 customer in total opted up from the Granite Basic to a higher level of renewables. 347 customers in total opted out of the program. So in terms of futures, CPCNH is continuing to grow, robustly I might add. 14 more communities are scheduled to launch in June. CPCNH expects that there will be 60 communities in total by the end of the calendar year. We're already serving approximately 1/3 of the population of the state of New Hampshire. So, it's been quite a ride so far and continues to grow. CPCNH is on track for hitting their reserve targets that are specified as part of the founding documents, so that's all good news. A new rate period is going to take place or take effect on August 1<sup>st</sup>. That's when Eversource and the other utilities change their rates, is August 1<sup>st</sup> and February 1<sup>st</sup>. And the CPCNH is expected to change their rates at that time as well. They are required by law, as all the utilities are, to publish their new rates at least 30 days in advance of August 1<sup>st</sup>. Sometime in late June or the first day or two of July both Eversource and CPCNH will be coming out with their rates. A note that Eversource in the current rate period right now, their rate is, you could say is artificially low by 1 1/2 cents per kw/hour because they're being forced by the PUC into a 1 1/2 cent remittance for previous over charging. That's only for rate class R customers which is homeowners, basically. Homeowners and small business. So, it's not affecting commercial customers. But that remittance will go away and so Eversource rates will become more in line with the other utilities starting August 1<sup>st</sup>. CPCNH is working on some new offerings. One is an annual twelfth month rate offering for customers with larger loads. That could be commercial and industrial customers or municipalities. This is not something that is initially thought to be initially offered to homeowners and so on. The final thing I wanted to note is that community specific discretionary reserve funds is something that is allowed for and possible built into the founding documents of Community Power. It's not an option today for and communities to do that, but we expect it, starting August 1<sup>st</sup>, it will become an option for communities. It's not something that's required, a community can decide to do this or not. But basically the idea would be that you, if you wanted to, build an adder onto your rates. I'll invent, maybe a 1/10 of a cent, something like that per kilowatt hour. And then that adder goes into a town specific discretionary fund. You can almost think of it like a capital reserve fund. It's baked into the rates. Again, it's entirely optional, it would be up to the Board to decide whether or not Hudson wants to do that. It is something, I believe you might want to bring to the voters through a warrant article. Although, I don't think that's actually required. And with that I'll take any questions. School Board Representative, Grace Kennedy: So is this part of ISO New England? Craig Putnam: So, Community Power is purchasing power in ISO New England, yes. We are CPCNH is not a market participant yet. The market participant actually is Calpine Energy Solutions which is a CPCNH partner. And so they're the actual market participant. The intent is that over time CPCNH as they build up their capital reserve funds, will become available. They will be able to become a market participant themselves. I'm not sure if I'm answering your question. Grace Kennedy: Granite (inaudible) has 24.3% renewable. What is considered renewable? Craig Putnam: Renewables are things such as solar, could be bio-fuels, wind, hydro, those all would be considered renewable. Grace Kennedy: Do you know what percent of energy is produced by Seabrook? Craig Putnam: In the ISO pool, if you give me one second I can tell you what it is at the moment. I have an app for that. Right at the moment, 24% of the ISO electricity is being produced by Seabrook. Grace Kennedy: And what percent is renewables? Craig Putnam: Right at the moment, 5%. Grace Kennedy: 5%. I heard from a state representative that the state has spent about a half a billion dollars on renewables but only gets 3%. Energy from renewables. Wind and solar especially. Craig Putnam: So, OK, I'm not sure how you'd like for me to respond to that. Grace Kennedy: I mean to get up to 34% there's going to have to be some changes, more... Craig Putnam: So, the way that, so the 24.3% renewables rate is achieved. That's something that applies to all of the utilities. That is the same rate of renewables that Eversource has to meet as well by the way. As to all the other utilities. That's achieved generally by purchasing what are called renewable energy certificates. And they may be generated in a variety of ways. People that have solar panels can if they choose, participate in a market that would buy their renewable energy credits. And so they get pooled and there's a market for that and utilities can go purchase that. Some of those recs are purchased from out of state. Not all of it is coming from New Hampshire, not all of its coming even from the IOS market. That's how the utilities have achieved the 24.3%. Chairman Guessferd asked if there was anyone else. The Board thanks Mr. Putnam. Craig Putnam: Oh, there is one other thing. At the annual meeting this past month, the members from various communities were given these, and I wanted to present it. This is the donation from my wife and I. The Sustainability Committee as well as the HEAC. (Unveiled is a framed Community Power logo). The Board thanks Mr. Putnam again.

#### J. Request to Use Energy Efficiency CRF for HVAC Improvements

Chairman Guessferd recognized Police Chief, Tad Dionne. Chief Dionne: There's nothing worse than following someone who gives a gift to the Board before you get up. Selectman Morin: Chief you are a gift. Chief

Dionne: Thank you sir. So, I'll give you a little history about our HVAC, actually I learned a lot more about HVAC than I ever thought I would. And some members of the Board or all of you knew more than I did before this. Our HVAC system is you know, 24 years old, I'm sorry 30 years old. It's as old as this building, 1994. We may have had one software upgrade, we may have, I don't know to be exact. But we're using very old software system. I know in general that a commercial building like ours operates pretty standard system where we're sending our (inaudible) through the main duct system at about 55 degrees and it has to maintain a certain volume so we have a global software system that's running that. And then we have throughout our old portion of the building, not part of the new renovation, we have 24 VAB boxes or variable air volume boxes. Within those boxes you can add heat to certain areas of the building and you'll be getting that standard temperature in there so you can either add it or chill it more when you add volume to it etc. And that has to be controlled by a VAB controller or a box controller. And we have 24 of those that is also, has its own software as well. Our VAB controllers, for instance, have changed ownership 4 or 5 times, they're no longer supported. Our software is no longer supported for the global end of it. So we're trying a strategic approach at upgrading the software globally. And then also upgrading our VAB controllers at least taken a hit on the ones that are failing that need the most help. So this particular presentation here, we are at requesting to upgrade the software system globally to an N4 8000 Jayce, essentially to control it. It allows us to program, it allows us to do a lot of different things that our system doesn't do now at all. Our system doesn't talk and this will allow the VAB valve controllers actually talk to the global system. And the VAB controllers operate off of thermostat so, it'll allow all that system to kind of work together. So we're taking a strategic approach on that where as we move on year after year we can replace more and more of those controllers until they're all replaced. So, we're also asking that we, that you waive the bidding process on this one because our particular system has been maintained by Control Technologies for 30 years. They're also agreeing to do the maintenance on our new HVAC system. They're intimately, they have intimate knowledge of the building they've helped keep it running through all these years. So that's part of what we're here to do today. I worked with the Sustainability Committee on this with Debbie and Craig Putnam on this as well. They're in support of this. We're asking for the money that come be appropriated from the Energy Efficiency Capital Reserve Fund. They can speak to the spirit to that, this goes to the spirit of that particular fund. I'm before you to ask for two things, one, to waive the bidding process so we can use Control Technologies to continue that. And two, so we can appropriate the funds in the amount of \$39,714.00, it's in the packet. And I'll also take any questions you may have about any of this. Selectman Roy: So it going to be two different systems? One for the old portion of the building and then one for the new? Chief Dionne: That's what we have now. Yes. Selectman Roy: And will those be able to talk to each other? Chief Dionne: They could. Yes. This will allow that, it will allow them to be able to talk to each other. Not necessarily necessary, but it would allow that. Selectman Roy: OK. That was my only question. Selectman Jakoby: On the waiving of the bid process, just again, I understand this is a company you work with regularly. What is the detrimental effect to you going out to bid and allowing them to bid alongside others? Chief Dionne: I would want them to do it because they're the ones who've maintained this, no different I guess at this point with 30 year old system of having a doctor who's been working on you for 30 years, I would want that doctor who's been keeping it up there. That's solely why we decided not to go to ... Selectman Jakoby: Why you're requesting the waiver. Chief Dionne: Correct. We did so, and I will say that there's a little more to it than that. We did ask many companies through, working through New Hampshire Saves and working through Eversource, we asked some vendors help put together a plan, sort of like an energy audit, we couldn't get anybody to come out. We had one person come out, they did give us a quote as well, simply for the software, but it's not even the same system, so you really couldn't compare it. It was a different Jayce (?) so to speak. It was a different controlling mechanism. It was through Snyder Electrics, I guess. But I mean the price was not that far off, it's different than what we were looking at. Selectman Jakoby: Let me just clarify then for people who are listening. So you had it started by looking at an energy audit and you had difficulty having any company to come out to do that audit. You had one company come out and do that audit, but then figured out that it was more about having the HVAC system, the new and the old, all working together and having a company that has serviced this for over 30 years really continue with that service because they know the system. Chief Dionne: Correct. Selectman Jakoby: Is that what I'm understanding. Chief Dionne: Yes, it is. It started a little bit more like, hey, your system is not supported. The system doesn't have, it's expired it's not, and you that's kind of how we started looking at it. This was while the project was going on. And so we were trying to get together some information that would be prudent to present to the Board as to why we need to withdraw money from Energy Efficiency Fund and to show that is was an energy efficient situation. I was hoping for something in object numbers as opposed to subjective. Just hey, its common sense too that if we have software that's up to date it will provide energy efficiency. The software would allow us even to, it would even know if the rooms occupied. It would know, you could program it for, it would be working in the same situation on a weekend when nobody's in those rooms, for instance. It is a common sense argument but we were hoping for

something more comprehensive to bring to the Board. That's why we went through Eversource and New Hampshire Saves. Quite honestly a lot of them were like, oh we thought this was a new project. And we even asked the contractor who worked on the old system, I'm sorry the new system, would you be willing to give us a quote for maintaining both systems and they said no, we don't want to deal with the old system at all. Whereas when we talked to Control Technologies, they said, would you give us a quote for maintenance on the new system they said, sure. They're familiar with the rest of the building, they had no problem having to maintain our new ... Selectman Jakoby: And I think it's important that you had asked another company who was in this field and they did not want to deal with the old system. Whereas this company is willing to deal with both systems to marry them together. As well as they can. Chief Dionne: Correct. Selectman Dumont: So just a couple questions. Do they do HVAC installation as well as maintenance or do they strictly just do controls and maintenance? Chief Dionne: I don't know if they install HVAC systems I don't know that. Selectman Dumont: So, I guess on a tough question would be is if they do that style of work, did they submit a bid for the new system that was installed at the addition of the police station? And if so, was that bid in range with other bids or was it significantly higher, is why they didn't get that job? Chief Dionne: Did Control Technologies submit a bid? I don't know if they submitted a bid. The general contractor may have known that. Selectman Dumont: Right. I just didn't know. That would help me see where their numbers were coming, if they were on line with that. Or if they simply don't do that style of work, well that would make sense. I appreciate obviously, sticking with the same guy for 30 years and I'm sure there's a lot more benefits there than where we've talked about. I'm just trying to get my head wrapped around, that's all. Chief Dionne: We used them strictly to service and maintain on a general basis. That's what we used them for at this point. As far as installation I am not sure. Chairman Guessferd: I'll just expound a little bit on that. In the contracting world I live in, we call that unique capabilities. You know, it justifies what we call like a soul source justification for a particular company. You provide a good attached document here on the bid form. Ideally I'd probably like a little bit more of that detail. You know in terms of going out for another, go out talking to the company. Perhaps using those kinds of terms. You know, this is a unique capability because of their, you know, I'm not going to word-smith them. You did fill out the form, you did provide rationale in the way you're going with this. But, from my purposes I think, going forward, you're either going with the company because they're the best value like with the Brox situation. And/or they have a unique capability that no other company could provide. And you've given the rationale in here for that, so. I guess that's my take on it. I'm not necessarily asking to do anything else here, but, as we do these things and again, these things come before us all the time for waiving the bid process. Just making sure we're documenting it very, very well. That's the best we can do for, that's what we can do for our citizens is just, so if anybody comes in with a Right-to-Know or anybody comes in auditing or whatever that they can see very clearly and concisely that this was a low bid, this was lower than anybody in the industry, this was a unique capability whatever it is. So that's the only thing I would say is that let's just continue to kind of keep our heads wrapped around that and not just the Police Department, but everybody who come in here and asks to waive the bid process. I mean I have no objection to what you're doing here. We even had a conversation when I did the walk through. Selectman Jakoby: Yes I just wanted to add and ask a question. Is this an immediate need with the bid, would a bid process prevent you from doing things that you need done? Is the timing an issue for bidding? Chief Dionne: No, I would say that I don't want a failure to occur which is what could happen. There's no upgrading, there's no supporting whatsoever. It's not targeting each other. The whole idea is to avoid this for being a catastrophe, it's not a catastrophe at this point. It's not happening. I don't know how imminent it is, but, I know it's a bad situation. Selectman Jakoby: That's fine. I'm just probably going to vote against the motion to waive the bidding process just because of where I'm sitting right now with the information I have. Chief Dionne: I guess my question would be, if I could, would the Board, if I came here with the bids and it was a higher bidder, and I said this is the people we want, does that mean we wouldn't be allowed to use that person because they've been servicing the building for 30 years and that's what I feel comfortable with. Would that be a situation where you'd vote against it? Selectman Jakoby: Can I answer? I actually went into the big book that I have reading some about bids. That there are ways of picking a higher bid because of those unique features based on those things. So there's always some flexibility within the bidding process. But it's important for the bidding process to see the options. And that's my only concern is, I don't have a clear enough vision of what that price point is connecting it. So I just want to be clear as to why that's where I'm sitting. And from what I read, in case anybody has a different understanding, is there is some flexibility within that. Because you can put certain criteria in and I think one of the bids you had a while ago for our engineering, he said this was the only company that could fulfill all the requirements. So you might have companies come in that can only fulfill half your requirements, those automatically drop off. But there's still a bid to compare to. Chairman Guessferd: Yes, and part of that contracting language is best value. This is the best value. In this case it kind of seems like that to me. You don't always have to pick the low bidder. It all

depends on the procurement. But in my case I'm comfortable with doing this, I'm comfortable enough. I think I'm good on my end. Anybody else?

Selectman Morin made a motion which was not seconded to waive the competitive bidding requirements as outlined in Hudson Town Code 98-1C and allow the Police Department to award the bid to Control Technologies, Inc. The Board did not make a motion to accept the Police Department's recommendation to use funds from the Energy Efficiency Capital Reserve Fund in the amount of \$39,714.00 to be used for HVAC improvements to software and control systems.

Chairman Guessferd: Well I guess let's kind of follow the, see if we can put something in there. And my advice would be to be very specific about what you're looking for. You know, could be things like familiarity with certain systems, things like that. Things that will clearly differentiate different contractors. Something like that. Chief Dionne: OK, thank you.

#### K. Grant Acceptance – Domestic Cannabis Eradication/Suppression Program

Chairman Guessferd recognized Police Chief, Tad Dionne. Chief Dionne: Could I have Captain Cayot present this? Chairman Guessferd: Absolutely. Captain Cayot: Good evening members of the Board. So for the past several years the Hudson Police Department has applied for the Department of Justice Domestic Cannabis Eradication/Suppression Program Grant and has been awarded said grant. This year was no exception, and we applied for the grant and the DOJ actually awarded us \$20,000 under this grant, which is actually \$5,000 more than they did last year. What I'd like to do is briefly explain what this grant is, what it's used for and actually what we did with it last year just so everyone has a better understanding of what it is. So this is DOJ money that is used for the purposes of suppression efforts including but not limited to the investigation of drug trafficking organizations involved in marijuana production and distribution. It's also money that's used to investigate and report instances involving the trafficking of controlled substances. This is DOJ money that is accepted by states where marijuana is both legal and illegal. And in talking about that, California where marijuana is legal, is actually the highest recipient and has the most erad arrests and seizures under this grant. What this money is not for, is not designed for the investigation and prosecution of the end user of marijuana. And like I said before, its money that's accepted by both states where it's legal and illegal to have marijuana. So like I said, last year we got \$15,000. \$1,500 of that was used for equipment which can be used year round outside of the grant but it was also used during the hours we worked this grant. And then this next activity I'm going to talk about is actually activity that would not have happened without this grant money. We wouldn't have the money to provide these officers to do this. So using the DOJ money, the officers conducted 67 car stops, made 19 arrests, took 16 OF reports, conducted 5 field interviews and took 1 accident report. In addition to that, it was a force multiplier and the officers were out there assisting patrol on several calls as well. So the above stops arrests and OF reports led to the seizure of fentanyl, cocaine, methamphetamine, various prescription drugs, mushrooms and marijuana. Of the arrests, the majority of them were actually drug arrests for distribution, not just possession. Several other arrests of note that were made during it is we had one arrest on a warrant for subject who had 10 charges of possession of child pornography. And one arrest for someone for reckless conduct with a deadly weapon. So that's the activity we did last year with the \$15,000 we had received. So the reason we're here today is we're requesting authorization to accept the \$20,000 that the DOJ has granted us this year. Any questions? Chairman Guessferd: Questions, comments from the Board? Selectman Roy: How much cultivation did you get rid of? Captain Cayot: Last year we did not have any of the cultivation. Selectman Roy: OK. And now do you have to report what you're using the money for and what the activities are? Captain Cayot: Absolutely. Monthly it gets reported to the DEA and then back to the DOJ. And if you read through the packet that was provided as well it highlighted a few areas. It is for cultivation but there are also several other areas that it can fall under as well, the activities you conduct. Selectman Roy: And it's not all marijuana? Captain Cayot: That is what this is designed for but, no, it doesn't have to be. One of the areas is actually, one of other specific lines in there is used to investigate and report instances involving the trafficking of controlled substances. So there are lines that talk about marijuana, but it also talks about other controlled substances as well. And a majority of what we found during that last year, the majority of that was not marijuana. Chief Dionne: And I will add one more point to this. Regardless of whether we have this grant or not, this is still what we do. It is what we have to do with the tax payers' money or what we do with the grant. Captain Cayot: I can give you a quick case that we actually recently worked, it wasn't under this grant but it's the type of case we would work under this grant. We conducted an investigation we had a warrant for someone who was distributing marijuana. They were coming up from out of state, they were bringing marijuana and selling it here in town. When we executed that arrest warrant and took that person into custody, we not only found additional marijuana, we found cocaine and we found prescription pills that were illicitly

being sold as well as \$5,000 that was bundled specific to what we typically see for a drug dealer. And that was just in the past couple weeks. And those are the types of activities we conduct using this money. Selectman Morin: My question was going to be exactly what you just said, does that fall under your drug enforcement group, which it does. Chairman Guessferd: I just wanted to make more of a comment, maybe more for discussion. Why don't you go ahead and make the motion and then I'll speak to it. Selectman Dumont made a motion, seconded by Selectman Morin to authorize the Hudson Police Department to accept the Domestic Cannabis Eradication/Suppression Program (DCE/SP) Grant which was awarded by the U.S. Department of Justice, Drug Enforcement Administration in the amount of \$20,000. Motion carried 4-1. Selectman Roy was opposed.

Chairman Guessferd: I just want to make the comment that from my perspective, doesn't matter what I think personally about marijuana. What it comes down to is giving you the tools and the ability and the support to enforce the law. That's my take on it and I get both sides of this, understanding that we're one of the only states in New England that hasn't legalized it with ... Selectman Roy: Millions of dollars on the table. Leave millions of dollars on the table. Chairman Guessferd: There's that piece of it but... Captain Cayot: Can I just add to that for one second? So states where marijuana is legal, the reason they're the biggest producers of using this money is because they want to stem the flow of illegal marijuana coming in through the drug trafficking organizations. Chairman Guessferd: With that goes controls. With that goes, what's being produced, what's being allowed. You know with the dispensaries and all of that so I get that. As much as it's legal it's uncontrolled. Captain Cayot: This grant definitely isn't a one way or another whether legal or illegal. I have the list of state that actually capitalize on it and most of them marijuana is actually legal. The states that are taking part in this grant. Chairman Guessferd: Correct. But my point I guess from my purpose is maybe I'm speaking just as the position I'm in. It is illegal in this state. It is still federally, there is still a federal prohibition for many folks on it. And so, that's where I kind of need to lie on this. So, we have a motion and a second, do you have any further comments? The Board thanks Captain Cayot.

#### L. First Responder Mental Health & Wellness Awareness

Chairman Guessferd: So now the next item on the agenda is really a joint presentation, or a joint discussion. Chairman recognizes Fire Chief, Scott Tice and Police Chief, Tad Dionne. Scott Tice: Good evening. Recently the Fire Department realized we need to do a little bit more to support our employees' mental health. Not only do they have all the same stress that everybody else has in their live but they face the traumatic events they deal with as part of their job. So where the PD is a little bit further ahead of us, and share some of the same issues, we've started working together to try to pool our resources and work together as much as possible. For our part, I've got a draft of a plan. Most of this is contingent on funding and we have applied for an Assistance to Firefighters Grant on this so we're not ready to move forward with this yet. Because anything we did that's covered by the grant before we were awarded the grant, jeopardizes the grant. But as an overview of the program, we try to be proactive, creating a culture that's more supportive of our employees and their mental health through leadership training and mental health training. We would be looking to do mental health check-ups where each of the employees would go to a clinician, a competent clinician. Which is somebody who understands emergency services and this type of trauma. And they would have the opportunity to speak to that person for an hour once a year. Really anything they wanted. You know they could get career advice, they could get advice on coping mechanisms, or if they experienced and issues they can talk about that. Sometimes even those are resistant, once they get there usually end up talking about something and sometimes this is their first step into getting some sort of care that they need. Another thing we would be looking to do, and jump in any time. Another thing we would be looking for is to have that clinician on retainer. And what that would do, that would give us 24/7 access to this clinician so if we had an employee who had a crisis, like a mental breakdown, we would have some place to get in contact with immediately and send them for an initial consultation to ensure that there's no, they're not going to do harm to themselves or anything like that and to be able to kind of get them stabilized. Then the clinician would work to get them to somebody for lasting care, follow-up care. The clinician on retainer would not do the ongoing care of the person because there's got to be a separation there. What we'd also be looking to do with, it would add time on every month. This person could work with both departments. That time could be used for some of the mental health check-ups. It could be used for training, they could be a consultant if we were going to start some sort of a new project or policy related to mental health. Our peer support team isn't anything like that, they would be able to consult on that. They would also be available for critical incident debriefings so if we had a major incident that we needed somebody come in and help with a debriefing for our people, they would be a major part of that. One thing the Fire Department, the Police

Department is already a little bit ahead of us, we would be looking to create a peer support team and what that is it would be our own people who get some training. And they're not mental health clinicians or practitioners or anything like that. They're somebody, a coworker or friend, just somebody that is trained to recognize somebody who may be having an issue that could help get them to recognize it. People tend to not, you know, sometimes be in denial when they have an issue, so they can help recognize and issue. Help guide that person into getting the help they need or sometimes just being somebody to talk to. Sometimes just being able to talk and have somebody to get whatever it is off their chest. To get them, just give them somebody to talk to, a sounding board. So most of this, like I said, is contingent upon funding and is covered by the grant we applied to and we hope to find out by early summer what the result of the grant would be. Chief Dionne: And the reason why I kind of let Chief Tice go first, is because both of us recognize our departments are similar, but different. And what works in the Fire Department in regards to mental health does not necessarily work in the Police Department and vice-versa, right? So we have a three pronged approach to our wellness officer program which starts with the building, the people in the building. The second approach is how we can help other departments within the town. And the third approach is crisis intervention for people in the residents, in the town. So this is really addressing the first prong of wellness within our building. Because we would work with, especially with training, that's where we can work best together is with training, right? We just did one with the clinician, as a matter of fact, with our supervisors. So all of our lieutenants and sergeants had training with our event clinician that we would use normally. Someone that's actually the same company shift that we had actually presented to you that had financial numbers in them. For us we already have paid support. We already have a wellness program policy and that encompasses our comfort dog, our critical incident stress management, briefing. It is very attractive, and I wasn't bringing this to the Board this year, but it is very attractive us to bring a clinician on board on retainer. That is something I'm interested in. But I also want to, we're walking through our steps because we're looking for buy-in. We're looking for buy-in from our employees. We want to make sure we have buy-ins. It is something that is ... Selectman Roy: Didn't we have a clinician on retainer for a while? Chief Dionne: No. We never had one on retainer. Chairman Guessferd: But we had on that we used. Selectman Roy: Right. Didn't we have one that we used? Chief Dionne: We use a psychiatrist, yes. Which is different than a clinician, right? But yes, we personally use the same psychiatrist for our hiring process. I still utilize that. But it's not a retainer. So the idea of having them on retainer is that we have these, you pick your choice whether you ask for 10 hours a month of clinical hours, or do you ask for 12 clinical hours, the price changed just a little bit. But in those clinical hours we can use the clinical hours for different things. And that retainer also covers if we needed a clinician during a debriefing or crisis, that retainer covers that crisis for the first 4 hours and doesn't even go against our clinical hours. So it doesn't reduce our clinical hours at that point. Dealing with some of the incidents, 4 hours would be a long time. The clinician would be on (inaudible) you could have something I'm sure. But that would be a long time. A typical debrief doesn't go 4 hours, or don't go over that. So I like the idea of having someone that's going to be in the building different times throughout the month and where the officers really don't know the clinician that we may use often, get to know her. Get to know her even better. Selectman Morin: Will this clinician be for both of you or are you having yours separate? Chief Dionne: We're looking at the same clinician. Like for instance the easiest thing for us to collaborate on is the training. They have training set aside for leadership to deal with mental health and how do our leaders within the building, how do they deal with employees in trouble? How do they recognize struggling employees, stuff like that? Selectman Roy: So would that clinician split their time between the Hudson Police Department and ... Chief Dionne: The way it would be set up is we'd each have to fund our clinician. But we could ask that, by all means. We're in the discussion process so we certainly could ask that. I would just keep in mind that it would be very difficult for us to have a same policy. Selectman Roy: No, I'm not suggesting that you do. I'm just saying the clinician. Chief Dionne: We've talked about this. Like say we get 12 hours total and for some reason we need 7 this month and Chief need 5 and we could kind of split that up. We have discussed that. I also don't think the prices are that bad that if we did separate that. I know she would be willing to collaborate on training, so in other words, I sure she would collaborate on training. But we've talked about that already where we could get maybe 10 of our employees, my 10 his 10 and we get them together in a class of 20. Be no problem for that. Selectman Roy: So I understand the joint training thing. That makes a lot of sense. But as far as clinician goes, what I'm suggesting is that maybe you up the hours but you have the same clinician and she spends Monday, Wednesday and Friday at the Police Department, whatever it is. You know what I'm saying, she splits her time between the Police Department and the Fire Department. Chief Dionne: We have discussed that. And again, I gave you in my packet, I submitted our wellness policy as it stands and I added a section. Section 5 was added to that as a potential, and I gave you two alternative because when it comes to an annual check-in, I debate this with my wellness officer about whether or not it should be mandatory or voluntary. Because I don't want to run right by people with wellness, I want them to buy in and want this. And I discussed this before with this Board, I feel we have had in the past, a few long-term



employees that we could have helped better if we had something like this. It's something I bought into. Selectman Roy: So I have a question about section 5, actually. So section 5, 5A. Do they get an 8 hour earned day per attending a 1 hour check-in? Chief Dionne: Yes. That would be an incentive. Selectman Roy: I don't think that it's comparable. I don't know that... Chief Dionne: I'm trying to give them an incentive to go to a check-in. I guess it depends on what you think that's worth, I guess, in the end, and I understand where you're coming from 100%. That's an incentive. Selectman Morin: And if they need a check-in they probably need the time off. Selectman Roy: That's not the way this reads. Chief Dionne: No, it's not. It's not because historically the last person you're going to get, or convince to go to a check-in for no apparent reason other than it's going to be the person who needs it. We try to create an incentive to someone that, we're putting this out for every employee because ... Selectman Roy: Instead of every employee can we just be specific? Are you talking about all the employees in town or just the Hudson PD? Chief Dionne: I am speaking solely of first responders. In my particular building it would be police officers, dispatchers and my tow animal control people. Selectman Dumont: Have any these or have you guys kind of like asked around the department and say hey, what do you think about going to this? And did you get an overwhelming response or people saying I don't have the time for that? Chief Dionne: In our department, either of our departments, so I have mixed reviews, right? So I have some people who think this is an excellent. And there's other people who be like, I'd rather do this if I feel. Most of them feel great that we have these resources. But that doesn't translate to most of them want to use the resources mandatory. Selectman Dumont: Right. That's why I was asking I didn't know if you guys ... Chief Dionne: That's why my thought process was if we offer that incentive I felt we'll get more people who do it now voluntarily. If we mandate them to do it, I'm afraid I might lose some buy in so early in the program. Selectman Dumont: Yes, I would definitely be cautious about mandating someone to do it for sure. The only reason why I ask is because in my mind if you had half the guys saying no, don't bother me leave me alone, I would have to guess in that group is where you're going to see more of the people that probably need it. Where you would need that incentive more, right? So that's why I was asking, I didn't know which way it seemed to be. Chief Dionne: And if I shift a little bit to Selectman Roy's point about the earned time, I didn't pull that out of the air, we offer contractually an officer, so officers are required once every three years to take a PT test and pass a certain standard. Selectman Roy: Are you talking about psychiatric? Chief Dionne: No, I'm talking about physical fitness test. So on the off years, if they take that PT test as well, they do receive one earned day off to do it. That's a great incentive. Not everybody does it. Only some of the officers do it, but some of them do. That is a wellness program that's been started long before we had a wellness officer. What you're getting there is that you're ensuring that the officers are in peak enough shape to hit a certain standard, and not having to right before they really have to test, kind of bust really hard to get to that point and actually pass. So that's what we don't want. It's another incentive to keep people in better physical shape. And that is one that we utilize contractually now. When I was in that union I took advantage of it with a free day off. Selectman Dumont: Two questions and it would be for both of you guys. Do you feel once a year is enough? Do you think it's adequate or do you think that at any point that that should be made a bi-annual thing? I don't know if you think that's necessary. Chief Dionne: When you talk around, I don't think there's anybody who's doing more than annual. There's no one doing more than annual and there's only a few department's who's doing annual check-ins now. I think some of them are doing mandatory. Selectman Dumont: And the other question I had, and either of you guys might be able to answer or Mr. Malizia, but, will this affect the contract at all that with the union? There's a policy and procedure that earned day, you're allowed to allocate that or? Town Administrator: Well we've given them to the PT, I believe. So I don't, I can see an extension of that. Selectman Morin: For the police, but for the Fire it would be different because this is new. So we probably have to have a side bar, but that's going to be my comment reference to the buy-in. I can tell you with the incidents that we've dealt with in the last 2 years and some other ones, there is definitely buy-in on this. Without any exceptions. Chief Tice: this is really, if you had asked me even a year ago I thought we had come through some stuff. What I was getting from our employees is we had come through that pretty good. Since then some things have popped up that I think we really, on our side, started to realize that we need to do more. Everyone says they're fine but sometimes they don't know what's going on until something pops up that's a major issue. Selectman Dumont: I would agree on the follow up on that, I think that's our job. Obviously, you guys more so than us exactly, just to be available or have that option there. I definitely think it's extremely important, just back on the contract thing, if you had to do an MOU or whatever I would just obviously make sure that might be in line. Just so that way if we're all on agreeance on this the union isn't going to hold either one of you guys up. Selectman Jakob: I just want to say reviewing this I think it's really comprehensive, mental health is a concern across the country right now. And I really like both policies and the idea of having a clinician on retainer makes a lot of sense to me. To have someone that employees will get to know. Having been in that field for a little bit it's that getting comfortable with an individual no matter who they are, even if you have to replace them. But, to have that expectation that they can be in the building that they're doing some training. I think it would be

wonderful if you can contract together. You know both for economics but also for, I think there is first responder brotherhood across both departments, I'm sure as well, and sisterhood. You know if its people in that field have similar experiences to each other so. I commend you on both of these. Chief Tice: I did my research paper in my last class on mental health and the numbers, not just fire and police, but all walks of life and the stress related to the work place was staggering. Selectman Jakoby: It's amazing, yes. Selectman Roy: I have two questions: The first one is, why is there no mental health qualifications in your policy under section 4? There's no mention of mental health. Chief Dionne: I don't know, are you talking to Chief Tice or me? Selectman Roy: To you, police. Chief Dionne: Which one are you referring to the section for Mental Health Wellness Officer? Selectman Roy: Yes. There's no mention of any mental health education or training or anything that would qualify someone. Chief Dionne: We're going to send them to training, it's just one officer. That's their qualification when you send them to training. Selectman Roy: Well he's not going to be this wellness officer forever. Chief Dionne: Who? Selectman Roy: Jason Downey. Chief Dionne: What does that have to do with this? We would then have another officer apply for the position and then send them to the proper training they need. Selectman Roy: But it doesn't say that. It doesn't say that they're required to do that. Chief Dionne: The opening of the policy covers what they do or what they go to in the training end of it. The opening of the policy, section 2. It indicates what their responsibilities are ... Selectman Roy: They would have to commit to going to that training. Chief Dionne: Correct. We would ask them to apply ... Selectman Roy: So it should be in the qualification selection process portion of this. Chief Dionne: No. We don't select someone based on their training. We send them to the training once we select them. You know what I'm saying? Selectman Roy: No. I don't. Selectman Morin: But that's how it is everywhere. Special, people have to have a special knack for this. You can't just throw somebody ... Selectman Roy: Exactly. I would mean they would have to have some education or training. Selectman Morin: But the point the Chief is saying is you have to, I'm going to take Officer Downey for instance. He wanted to do this, he was in this a long time before the Police Department did it. Selectman Roy: But he has no education or training that backs up his qualifications. Selectman Morin: Officer Downey doesn't? Yeah he does. Selectman Roy: No. What's his education background? Selectman Morin: Officer Downey would you like to tell all the classes you've gone to? Seriously, he's done a ton of stuff. Selectman Roy: All I'm saying, all I'm saying it should be part of the qualifications that they have to go to that training. Selectman Dumont: It is. Selectman Roy: So it should be in the qualifications section. Selectman Dumont: It is, D. Last one. Selectman Roy: No. It just says change as scheduled for debriefs meetings and training. Selectman Dumont: As required by the position and needs of the agency. Selectman Morin: Right. Which is like any other job. Like lieutenant, you got to meet qualifications for the Fire Department. It's in the policy in the beginning, it doesn't have to state. We have one gentleman in the Fire Department that has a lot of training that's had numerous discussions with the Chief that would fit in position if the Chief chose to do it. But if he's got somebody else that wants to do it, they send him to training. Take our new firefighters. We're hiring firefighters without EMTA and CDL. We're sending them to that. It's the same thing. Selectman Roy: I think this is a bit of a higher level than that. But,... Selectman Morin: It is but I'm using it as an example. Selectman Roy: So then my second question to you is, is this policy coming before us for first read. Chief Dionne: It's not coming before you at all. I brought it to your attention for your purview. I'm not asking for your permission for the policy, it's already in place. Selectman Roy: What were the policy makers? Chief Dionne: We made the policy. Selectman Morin: A long time ago. This has been in place for a while. The Fire Department is the only one with the new one. Not the Police. Selectman Roy: So when did it come into ... Selectman Morin: Probably before our time. Because they've had it that long. Chief Dionne: The wellness officer came in after the voters approved. Selectman Roy: So that would have been in 2023. Chief Dionne: I have a lot of policies I'm sure you haven't reviewed. Selectman Roy: We're the policy makers so that kind of disturbs me. Chief Dionne: We're the policy maker. Selectman Roy: We're the ones that approve policy. That's part of our job. That's part of our job. Chief Dionne: No. I have 450 policies, have you approved them? Selectman Roy: I don't know. Chief Dionne: No you haven't. Selectman Roy: Well, I think you're wrong. Chief Dionne: I understand. We also hire police officers that have no police training. We do that every time. I mean half of our police officers had no prior police training when we hired them. We select them based on ... Selectman Roy: All I'm saying this is a little different level and there should be some either education or training that qualifies them to be in that position. Selectman Morin: They do. They give it to him once make him to that position. They provide them the training. Selectman Roy: But there's no qualifications before that. They don't have to have say, a degree in counseling or mental health or anything like that. Chief Dionne: That's correct, they don't. Selectman Roy: Wow. Wow. Selectman Morin: You have to understand, Officer Downey's level is totally different than the clinician and the psychiatrist. He's what starts the process. That's all. Selectman Roy: So he still doesn't need training? Selectman Morin: He does have training, he has a ton of training, Selectman Roy. Selectman Dumont: The only thing I think we're overlooking is the wellness officer is an extension of the Police force. That's what his initial training is in, and hold on please, they are required to get the adequate training to move them

into that mental health position. Selectman Roy: With no mental health training? Is that what you're saying? Selectman Dumont: Prior to, yes and I will make a statement, I'm not looking for a back and forth here. OK, I heard what you had to say. I'm telling you, that it is more beneficial to have a police officer who's familiar with being a police officer, become the wellness officer, receive the proper training, and improve his craft that way. As well as having a psychiatrist and clinician on board, which is what is there. Over with back and forth. We're not even going to vote on that so I don't know why we're still going. Chairman Guessferd: The wellness officer from my perspective is, I think it was said, it's an entry point. It's not somebody with a master's degree in counselling or ... Selectman Roy: But they should have something. Chairman Guessferd: Well I think that's what they're saying. Selectman Dumont: How many psychiatrists have applied to be a police officer? Officer Downey: Selectman Roy, what are you expecting or what do you want from training? I'll tell you whether I have it or not. Selectman Roy: OK. What kind of degree do you have? What college degree do you have? Officer Downey: I have a college degree. I have a bachelors in criminal justice and a minor in psychology. Selectman Roy: OK. How many training sessions have you gone to and how long are they? Officer Downey: One, I'm trained by ICIS, which is international for peer support and group... Selectman Roy: What does ICS stand for? I'm sorry. Officer Downey: International Critical Incident Stress Management. They are internationally known all over the world. So they're an organization that trains us. So that is a three day process. On top of that I've gone to I can't even keep track. I have probably had almost a 100 hours of, over the in the last 12 years. I got that 12 years ago. So I've been doing this all behind the scenes. What first responders don't like is change in the way things are. We're afraid of change and we don't like it. Ultimately what I am, I am a triage person. OK, I triage, I am trained to identify what problems other people are struggling with that maybe they don't understand. Then I have, and I vet, and I meet with groups and I'm part of a regional team. I'm a team leader and that we go around and we meet once a month. We do different trainings, I actually train other people. I go to Camp Resilience. I am working with clinician's day in and day out. I'm learning training so I have over 100 hours of training between clinicians and everything else. I will tell you that the clinicians actually asked me to do trainings. I'm actually speaking at a conference on wellness. I am one of the guest speakers based on how I'm respected around the whole southern New Hampshire region. So, a lot of people say I'm a diamond in the rough based on how much I know about mental wellness in regards to as a police department. Selectman Morin: I think he needs to continue. Officer Downey: So what we're trying to do is an officer is not going to speak to a clinician. I have to be that buffer. I have to lend a warm handoff to say listen, I know you're struggling, I can see it. You might want to talk to this person. I have spoken to this person I have vetted this person. I'm the one that would probably get up at 3 o'clock in the morning and drive them to a detox center or hospital if they needed to. Because that's what's going to happen instead of them harming themselves. I've lost several people. I don't ever want to experience that again. So that's why I care about this thing and that's why I'm here. I did not have to be here tonight. Not 100% I did not have to be here. But I care about this program so much that I'm here to defend it if I needed to. Selectman Roy: I disagree you didn't have to be here, you're the wellness officer and this conversation. Officer Downey: The Chief is presenting a potential item to have a clinician. It has nothing to do with right now, in the sense of a wellness position. I'm here to support the Chief and the program, that's why I am here. Chairman Guessferd: Officer Downey, so sounds to me, I think, there's a clear line of demarcation. Chief Dionne: We didn't invent any of this. This is our best practice. Chairman Guessferd: No, no, no. Give me a second to speak a few minutes, OK? Just speak a little bit. I think that there's a demarcation between what the wellness officer does and what a clinician would do. I don't think, let me know if I'm wrong here. Officer Downey, you're not performing counseling, per se. You're not doing, you're not going into that level where counseling masters would go. Is there a demarcation there? Officer Downey: Correct. I'm trained in peer support. I am trained in peer support. I can maybe diffuse and deescalate and I've done the 40 hour training, the (inaudible) for mental health and wellness for people for responding to mental illness people out in the public. I have a 40 hour class that I attended about 4 or 5 months ago, or actually almost a year ago now. So, that's one of those pieces, that's another training that is all about understanding what people are going through mentally. And that's just the wellness, not even counting the officers. I am here to kind of be a sounding board for information and I take that information. If it's over above my pay grade as they say, I then am calling the clinician and we're transporting somebody or bringing them to where they need to be. Chairman Guessferd: See that's where I'm kind of lying in my head here. This discussion could probably continue on for hours because it's an important topic. But, where you end and where somebody else begins. The clinician is a different, I'll say scope than the wellness officer. I'd be correct on that? Chief Dionne: Absolutely. Chairman Guessferd: There may be a tiny bit of overlap, but it sounds to me what I'm hearing is that there's two different jobs. The clinician would fill in the blank essentially for that kind of help that they need from a professional counselor. Officer Downey: But if I'm not vetting them or I'm not making other officers feel comfortable with that clinician being in the building and showing that it's not scary. That's my job to help the clinician. Chairman Guessferd: I get it. Selectman Morin: What he is, whether he's a police officer or not, with the

fire department and the police department, he is the first contact. And we've seen that in the couple of years, Officer Downey was the first one that we contacted to get the process moving. And then he, with the two Chiefs, figures out where they need to go and he is the contact between the clinicians or the psychiatrist. So he's the first step in the process. Chairman Guessferd: OK, I get it. I get it. Selectman Roy: Just one more question. How much training have you done for all the employees? All the town employees? Chief Dionne: All the town employees? Selectman Roy: Yes. Chief Dionne: I know the town has sent everybody to Dr. Sawyer. That was a while ago. Selectman Jakoby: I just want to commend the process of peer to peer. Peer to peer is critically important in mental health no matter what level. I was trained as a peer person in one of my other professions and then moving on to the clinician. That first contact helps get that person to the next step. So I just commend that process and to have those resources is critical. Chairman Guessferd: And that's great because you understand that piece. Now, so here we are, we're having a discussion. What's the next step? Chief Tice: I would say for us, to wait and find out what happens with the grant. Because if we get the grant, it funds a lot of this for two years. On our side. Chairman Guessferd: And then you come back before us so we have another discussion? Correct? Chief Dionne: On our end it would be where would the funds be appropriated for it. Because it's would be probably somewhere between, on our end, depending on how many hours, \$10,000-\$15,000 for the year. For the retention. Selectman Roy: Chief, can I just ask a question? What grant? Chief Tice: The Assistance to Firefighters Grant. Selectman Roy: OK, I couldn't put the connection between what grant we were going to use. Chairman Guessferd: OK, we kind of beat this around a bit? Selectman Jakoby: Time frame for the grant? When might you hear? Chief Tice: We're hoping June/July timeframe. We know they've started reviewing them. Selectman Dumont: That last one, I know you already brought this up. I just wanted to ask do you think it's worthwhile to talk to the union prior to receiving that grant or do you think it's better to see if you get the grant first and then go from there. Chief Tice: No, I think this is something that the department can do. Selectman Morin: I don't think it's going to be an issue. Selectman Dumont: I don't think so either, you guys definitely know a lot more than me but, I just wanted to make sure there wasn't going to be road blocks for you, that's all. Selectman Morin: No, because the unions actually working with the Chief to put this together. Chief Dionne: I think it's important to let the Board know that in the event we need a clinician, we could still have a clinician. It's not like without ... Chairman Guessferd: Right, it's not all or nothing. Board agrees. Chief Dionne: And so for me it's more like are we looking at FY26? Chief Tice: With the unions, the peer support training. And that peer support program on the Fire side, is actually through the union, the International Association of Firefighters. And the International Association of Firefighters actually has an inpatient treatment center down in Maryland for mental health and substance abuse. They've recognized this as a major issue within the Fire service. Chairman Guessferd: OK, are we all set for now? The Board thanks Chief Tice and Chief Dionne.

#### M. April 2024 Revenues & Expenditures

Chairman Guessferd recognized Town Administrator, Steve Malizia. Revenues and expenditures. We are 83% of the year complete. So basically, through the end of April. As I've stated the last few months the area of concern is legal and the next agenda item speaks to that. Other than that it looks like everything is pretty much where it should be. So we are rapidly coming up to the end of the fiscal year. We'll start to look at encumbrances, money we need to carry over for projects or expenditures that we're committed to but have not completed. Automobiles continue to very well, we're at 94%. We're above \$243K ahead of where we were last year at the same time. The caveat during the budget crises we bumped up the budget for the automobiles in the interest because they are doing very well. So, that will be more recognized in the revenue for the next budget. The interest, we basically are at almost 3X the amount of interest now that we were for the whole last year. Interest, again as I've stated before, interest rates are bad for consumers but they're great for investors. With the amount of money that we flow here we've done very, very well. And that definitely flows to the bottom line and it either gives us opportunities for tax relief or maybe a project or two. Things are looking pretty good. And again, the next item is legal because I have a proposed transfer because we're going to come up short on legal. Chairman Guessferd asked if anyone had any questions.

#### N. FY 2024 Legal Budget

Chairman Guessferd recognized Town Administrator, Steve Malizia. So as I stated before looking at the legal budget we're going to most likely overrun it partially because the Budget Committee cut almost \$15,000 off the budget last year. Which is basically the same budget we've had for the last several years. And we did two major contracts this year that took more resources than we had budgeted. I'm recommending we transfer about

\$25,000 to give us the cushion to get to the end of the year. In other news, I think I told you all we did receive a verdict to get some of the money back from the Caldwell Road matter and actually collected that money yesterday. Chairman Guessferd: \$3,500? Steve Malizia: About that, 34 and change. We received a check yesterday for that. That matter is closed, we got the money. That will go towards this budget, but \$25,000 just to be on the safe side. Again, we're not still negotiating any contracts but, we get the end of the year legal bills. I have a couple of places to take it, one will be the Town Poor which we've managed very well. We've got the extra there and some from the Selectman's contingency which again, sort of the reason you have contingency. Selectman Roy: I was just ready to make a motion. Selectman Roy made a motion, seconded by Selectman Morin to transfer \$15,000 from the Town Poor account 5151-258 and \$10,000 from the Selectmen's Contingency Account #5940-298 to Legal Fees #5200-218 to cover Legal expenses for the remainder of the fiscal year. Motion carried 5-0.

#### 9. Selectman Liaison Reports/Other Remarks

Selectman Morin: Last night the Conservation Commission stepped up and took \$100,000 out of their conservation budget for the engineering and permits for the Robinson Pond project which is to redo the beach, the boat ramp, things to that nature. This project would also go to the requirements of our MS-4 permits that the federal government are requiring with the water ways. They will also be looking into grants and applying for any that they find to help us with the construction costs. That's a huge start right there. That's all I have tonight. Oh actually, I just want to reiterate what we talked about earlier with the Town Engineer referenced to traffic. When the bridge starts we've all seen what a car accident can do, this is going to double that. People need to add time to their commute and figure out what they're going to do because it's going to be bad for quite a while. Chairman Guessferd: And it's unavoidable, it needs to be done. Last thing we need is a bridge in the river. Steve Malizia: I believe the message boards will be deployed probably starting next week. There will be a big sign message board. So people who don't read our web page will be able to look at this. They'll see the big sign when they're driving. Hopefully they're paying attention.

Selectman Roy: I have nothing for liaison reports other than I had my first Benson Committee meeting this coming Thursday so I'm kind of looking forward to that. The other thing is a request. Can we put on the next agenda hiring the Town Planner? And specifically looking at a head hunter. Chairman Guessferd: Uh, yes except for the fact that by the time we meet next we will have interviewed a candidate. We finally have a viable candidate for an interview on the 24<sup>th</sup>. So Selectman Dumont and I will be involved in that. And if that doesn't come through, we'll have to come back. Then my other question is did you send out a bunch of responses to the Executive Assistant position? Steve Malizia: I sent it to you two because you're on the committee. Selectman Roy: Do we want to schedule? Start scheduling? Steve Malizia: I need to you respond back to me and let me know who you want to speak to. Selectman Roy: Oh, OK. I did not. Chairman Guessferd: Yes, there's a spread sheet that says yes or no. Steve Malizia: Don't feel bad, I just got his. Selectman Roy: I saw all the applicants because there were quite a few of them. Steve Malizia: There are and you can mark off what you want and then typically if we concur (inaudible). So if you can bring me that in the next day or two we can start the process. Shouldn't be that hard. Selectman Roy: OK, thank you.

Selectman Dumont: It was a slow couple weeks for me I didn't have any liaison meetings. I've got more coming up. I have zoning coming up and library for my first week that will be very interesting to meet the group over there. I hear a lot of good things. But other than that, everybody pay attention to traffic. Warm weather more motorcycles are out. Pay attention.

Selectman Jakoby: I just wanted to update that I am working on getting up to speed with the Budget Committee and the School Board. Unfortunately I was out of town for my first meetings so, I will continue to do that. Also, I just want to thank Lorrie Weissgarber who gave me a tour of the Town Hall and all the ins and outs and backrooms and I got to meet a lot of the staff. So thank you to the staff for being so welcoming to me and just wanted to learn more about the building itself. So thank you.

Selectman Guessferd: From my perspective we have a Planning Board meeting tomorrow night. We were going to be discussing the Central Gas plan application, that's going to be moved another two weeks. They requested an extension to the next meeting so I believe we'll probably approve that and send that on. There's a couple other items there but we're working through all that. Sustainability, we had a meeting on Monday and you're seeing some of the things tonight so I won't really need to talk too much more about Sustainability at this point. They did, I think we might have already discussed it, they did have their clean up and it was very successful. I think we talked about that before. So, it's this kind of volunteer program that Town's people come out for, get involved, volunteer it's a onetime thing, it's usually once a year. So keep your eyes peeled for that. It's a very big help and Musquash Road looks much better than it has in months. With regard to Recreational. Recreation Department, there are 325 registered right now for the summer program. So that's excellent and it can still be done. If you need to sign up your children, sign them up. Father/Daughter Dance is this weekend. There's two nights. It's so popular they have two nights, it's Friday and Saturday. Friday is sold out but the Rec does have limited tickets available for Saturday. Go to the web site or call or email Chrissy Peterson if you're interested in attending. Adult softball season has started. It's one of the big Rec adult things they do during the year, that and basketball. The first game started last night. They're usually a Jetty/Sousa Field, men's and women's. So come out and see a game they're every night of the week typically Monday through Thursday. A couple different games come on out and cheer on the teams. Tennis, we're again offering a tennis session in July for both youth and adults, registration opened last night. If you're interested in the tennis I think it kind of fills up pretty quick from what I remember from last year. So there are limited spots available on the Rec side. The only other thing I want to say is our next meeting will be after Memorial Day. So what I want to ask people is come on out for the parade on Memorial Day. It's in the afternoon I think it kicks off usually around 1:30pm. There's a step off with a ceremony in Library Park halfway through. Alvirne High School Band will be there, the American Legion band will be playing. There will be nice words said about what Memorial Day means to all of us celebrating, I wouldn't say celebrating, remembering those who have made the ultimate sacrifice for our country. Very important day, love to see people come for it. We want everybody to be safe that weekend as well because it's a long weekend and usually it's the unofficial kickoff of summer. So, be safe out there, be smart and again why we get the extra day off from work. It's because of those folks who sacrificed for us. So, that's all I have. Town Administrator.

10. Remarks by Town Administrator: Just a couple of public service announcements. Assessing wanted me to let everybody know tax forms for the State of New Hampshire Low and Moderate Income Home Owners Property Tax Relief Program are now available at the State of New Hampshire web site. This program is wholly administered by the State of New Hampshire only. So basically the application deadline is May 1<sup>st</sup> through June 30<sup>th</sup> [www.revenue.nh.gov](http://www.revenue.nh.gov) there's also a link on the front of our web page for the low or moderate income home owners. Also another reminder, dog licenses, they were due by April 30<sup>th</sup>, you have until May 30<sup>th</sup> before the fines and levies start kicking in and believe me, they're pretty stiff. They're a lot more money than actually registering your dog. So, I just encourage everybody with a dog, register their dog. I'm just reading the notice. I think it's \$6.50 for neutered/spayed and a \$25 fine. And Jana and they just have to go after and chase all kinds of people. Just a public service announcement.

11. School Board Liaison Grace Kennedy: Thank you. Today we had a retreat. Our recruit was three hours long we talked about a lot of different things. But what I wanted to go over is what we had at our last Board meeting, the superintendent report. At our last Board meeting we had people speaking about Hudson girls' softball, using the fields and talking about some fixes they'd like to see for the center fields. There was a DECA conference in California, 25,000 students across the country and 12 were from Alvirne. They've gotten mostly by the state for a small robot they brought it with them. And 20 to the middle school, 20 to the high school, they're being paid by the state. The state is being \$119, I guess there's only \$60 and the state is paying for those. There's a lot of students to learn about open sourcing, coding, different things using a 3D printers to make wheels, other things. They're going to allow these robots to be used for professional development and for engineering one classes. So if you know anybody who'd like to learn about these little robots you need to contact Alvirne High School. There is a National Skills Conference, 6 students placed at the state level. The superintendent always gives us a two page report that's very detailed. Before April vacation 48 local businesses were at the Alvirne Third Annual Career and Apprenticeship Expo at the Palmer Center. One of the students, Joey Alison, did a senior capstone project with the Barn Yard Café. That included developing a menu, seating reservations, focusing on all the aspects of the culinary industry. It was a fundraiser to support the food pantry. Emergency management (inaudible) April break all schools

competed in emergency management drills with observation and feedback from the Police Department and the Fire Department. Before vacation walkie-talkie training was facilitated by Belltronics. A company that works with the district on their radios. (inaudible) The district continues to complete a significant amount of hiring for the next school year. The majority of the hiring is focused on Alvirne High School and Hudson Memorial School. They'll be a memo in early June about any new hires. Other updates, celebrate Educator Appreciation Week as schools and nurses week. Our chef, the chef at the high school, David Wrestler, was recognized as chef of the year for professional chefs of the New Hampshire Chapter of the American Culinary Federation. Wow. One of our students at Alvirne, Shawn Boudreau, was recently named Nashua Telegraph Wrestler of the Year. And Frank Ginginis was also named the Nashua Telegraph girls basketball coach of the year. And Dave Thiebeault who was named boys hockey coach of the year. Kudos to all of the athletes named winter All Stars by the Nashua Telegraph. Last weekend Hudson Memorial School champion bicyclist, Chris Poulis visited to present his bicycle stunts. He also talked to the students about promoting kindness, core values and elimination of negative behavior. At Hills Garrison Elementary completed its transformation of its courtyard area and they got contributions from Game Creek Video, HGES Faculty staff, Countrybrook Farms and Brox Industries. Hills Garrison also completed their donation of their eclipse glasses that were used recently for the solar eclipse. They dropped two full boxes of glasses to Netfield Eye last week. Finally, on April 17<sup>th</sup> the superintendent attended a Legislative Funding Committee hearing in Concord to discuss SB396 for the CTE kitchen renovation in Alvirne. I'm having a lot of fun being on the School Board I'm just finding out it's a lot more work than ever thought. But, they're wonderful people and they're so knowledgeable and I'm finding that about the Selectmen also. You guys are so knowledgeable than 20 years ago when I went to Selectmen meetings. You guys are doing much better. Chairman thanks the Grace Kennedy for the update.

12. Nonpublic Session

Motion by Selectman Roy at 9:47 p.m., seconded by Selectman Morin to go into non-public session under 91-A:2 I. (a) Strategy or negotiations with respect to collective bargaining; RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. A roll call vote was taken. Motion carried 5-0.

Nonpublic Session was entered at 9:47 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at 10:42 p.m.

Motions made after nonpublic session:

1. Selectman Dumont made a motion, seconded by Selectman Morin to hire Caleb Lambert as a Part-Time Provisional Call Firefighter, an unpaid position with no benefits as recommended by the Fire Chief. Motion carried 5-0.
2. Selectman Dumont made a motion, seconded by Selectman Roy to authorize the Fire Chief to enter into a Memorandum of Understanding on behalf of the Town of Hudson with the Professional Firefighters of Hudson IAFF Local 3154 whereas, Firefighter Cole Lodi will remain on probationary status until either he satisfies Hudson fire Department training and certification requirements and obtains his AEMT or January 27, 2025, whichever comes sooner as recommended by the Fire Chief. Motion carried 5-0.
3. Selectman Roy made a motion, seconded by Selectman Dumont to hire Alyssa Anderson for the position of dispatcher in the Fire Department at the contracted salary of \$19.36 per hour step 1. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154 as recommended by the Fire Chief. Motion carried 5-0.

4. Selectman Dumont made a motion, seconded by Selectman Jakoby, to authorize the Fire Department to enter into Probationary Firefighter Training Costs Reimbursement Agreement. Motion carried 5-0.
5. Selectman Dumont made a motion, seconded by Selectman Morin to accept the Town Administrator's notice to retire effective August 30, 2024. Carried 5-0.
6. Selectman Dumont made a motion, seconded by Selectman Jakoby to hire Municipal Resources, Inc. (MRI) to conduct a Town Administrator recruitment search for the Town of Hudson for the not to exceed amount of \$7,000. Carried 5-0. By Consensus: Suspend the Assistant Town Administrator hiring process until such time as a successor Town Administrator has been appointed. Several applicants may be viable candidates for the Town Administrator position.

13. ADJOURNMENT

Motion to adjourn at 10:45 p.m. by Selectman Roy, seconded by Selectman Morin. Carried 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Administrative Aide.

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Bob Guessferd, Chairman

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Dillon Dumont, Vice-Chairman

---

Dave Morin, Selectman

---

Heidi Jakoby, Selectman

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Kara Roy, Selectman



8A

Agenda 5-28-24



# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne  
Chief of Police*

*Captain David A. Cayot  
Special Investigations Bureau*

*Captain Steven C. McElhinney  
Administrative Bureau*


*Captain Patrick M. McStravick  
Operations Bureau*

### RECEIVED

MAY 22 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

To: The Board of Selectmen  
Steve Malizia, Town Administrator

From: Tad K. Dionne, Chief of Police 

Date: May 22, 2024

Re: Agenda Request – 28 May 2024

**Scope:**

The Police Department would like to meet at the next scheduled Board of Selectmen meeting on Tuesday, 28 May, 2024 to request approval to accept the NRA Law Enforcement Range Fund grant in the amount of \$15,750. The focus of this grant is to moderate cost associated with lead mitigation efforts at the HPD Firing Range. This grant is awarded on a 50/50 matching basis with 50% of the project cost being provided by the HPD and 50% awarded through the NRA Law Enforcement Range Fund.

**Motion:**

To authorize the Hudson Police Department to accept the NRA Law Enforcement Range Fund in the amount of \$15,750. The grant is for range improvement projects and would require a 50% matching obligation. To this end, the Hudson Police is responsible for \$15,750 which we intend to fund through Asset Forfeiture.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



NATIONAL RIFLE ASSOCIATION OF AMERICA  
11250 WAPLES MILL ROAD • FAIRFAX, VIRGINIA 22030

Mr. Steven McElhinney  
Hudson New Hampshire Police  
1 Constitution Drive  
Hudson, NH 03051

**RECEIVED**

MAY 23 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

Dear Mr. McElhinney,

Enclosed you will find a check in the amount of \$15,750.00 made payable to the Town of Hudson, NH – Office of Selectmen for a 2024 NRA Law Enforcement Range Fund Grant. This check is issued for the Hudson, NH Police Department Firing Range Lead Mitigation Project.

Enclosed with the check is the copy of your application. You must complete the NRA Final Report form at <https://rangeservices.nra.org/funding-grants/> upon the completion of your project. Your organization is not eligible for another grant thru the Law Enforcement Range Fund until the NRA Final Report is submitted.

Please let me know if you have any questions or concerns.

Thank you!

Elizabeth Bush  
Managing Director  
NRA Community Engagement  
(703) 267-1348  
ebush@nrahq.org

8B

5-28-24



TOWN OF HUDSON

Engineering Department



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer  
Jason Twardosky, Public Works Director

DATE: May 14, 2024

RE: 2024 Contract Award for Trenchless Pipeline Rehabilitation

RECEIVED

MAY 15 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

The Public Works Department has identified sewer mains in need of rehabilitation, which can be repaired by the trenchless pipe rehabilitation process that doesn't require heavy road construction and long disruptions in the sewer service. Last year we advertised and picked three contractors

National Water Main Cleaning Co., Canton, MA  
Vortex Services LLC, Livermore, ME  
Green Mountain Pipeline LLC, Bethel, VT

based on the following criteria

- Cost / Price = 50%
- Ability to secure staff and material/ Schedule flexibility = 15%
- Ability to complete all required services= 15%
- Similar contracts with other municipalities = 10%
- Interview = 10%

On May 9, 2024 we asked the contractors listed above if they are willing to hold the same unit prices from last year and only National Water Main Cleaning Company is willing to do that. The Town Engineer and Public Works Director's recommendation to the BOS is to hire National Water Main Cleaning CO for these services. Below are two motions for your consideration.

**Motion**

To approve the contract for Trenchless Pipeline Rehabilitation to National Water Main Cleaning CO, for the same unit prices as 2023 and on as needed- basis, using Sewer Capital Project Account #: 5564-640.

**Motion**

To go out to bid for 2024 Trenchless Pipeline Rehabilitation program.

## Dhima, Elvis

---

**From:** Andrew Flannagan <aflannagan@nwmcc-bos.com>  
**Sent:** Thursday, May 9, 2024 4:13 PM  
**To:** Dhima, Elvis  
**Cc:** Dennis Sullivan; Chris Leaver  
**Subject:** RE: Hudson, NH -SERVICES FOR TRENCHLESS PIPELINE REHABILATION

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

Elvis  
We will hold our unit pricing for the year 2024

**From:** Dhima, Elvis <edhima@hudsonnh.gov>  
**Sent:** Thursday, May 9, 2024 11:50 AM  
**To:** Tarek Radwan <tradwan@nwmcc-bos.com>; adam@greenmountainpipe.com;  
patrick.holland@vortexcompanies.com; Dennis Sullivan <dennis@nwmcc-bos.com>; Andrew Flannagan  
<aflannagan@nwmcc-bos.com>  
**Cc:** Twardosky, Jason <jtwardosky@hudsonnh.gov>; Dionne, Eric <edionne@hudsonnh.gov>  
**Subject:** RE: Hudson, NH -SERVICES FOR TRENCHLESS PIPELINE REHABILATION

This Message Is From an Untrusted Sender  
You have not previously corresponded with this sender.

Everyone ,

This is for 2024 -2024 contract, trying to save some money by not going out again

Thank you Adam for bringing it up

E

*Elvis Dhima, P.E.  
Town Engineer*

12 School Street  
Hudson, NH 03051  
Phone: (603) 886-6008  
Mobile: (603) 318-8286



**From:** Dhima, Elvis  
**Sent:** Thursday, May 9, 2024 10:43 AM  
**To:** 'tradwan@nwmcc-bos.com' <tradwan@nwmcc-bos.com>; 'adam@greenmountainpipe.com' <adam@greenmountainpipe.com>; 'patrick.holland@vortexcompanies.com' <patrick.holland@vortexcompanies.com>; 'Dennis Sullivan' <dennis@nwmcc-bos.com>; 'Andrew Flannagan' <aflannagan@nwmcc-bos.com>

## Dhima, Elvis

---

**From:** Adam Stearns <adam@greenmountainpipe.com>  
**Sent:** Tuesday, May 14, 2024 8:30 AM  
**To:** Dhima, Elvis; tradwan@nwmcc-bos.com; patrick.holland@vortexcompanies.com; Dennis Sullivan; Andrew Flannagan  
**Cc:** Twardosky, Jason; Dionne, Eric  
**Subject:** RE: Hudson, NH -SERVICES FOR TRENCHLESS PIPELINE REHABILATION

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

---

Elvis,

We thank you for reaching out and considering us for the 2024-2025 On-Call Rehab project. Based on the requested work and the lack of work provided on the 2023-2024 contract we need to respectfully decline this project.

Thank You,  
Adam Stearns  
Estimator

  
**GREEN  
MOUNTAIN**  
PIPELINE SERVICES  
768 South Main St. Unit 1  
Bethel, VT 05032  
Office- (802)763-7022  
Cell- (802)281-2401  
Fax- (802)763-7048  
[Adam@greenmountainpipe.com](mailto:Adam@greenmountainpipe.com)

**From:** Dhima, Elvis <edhima@hudsonnh.gov>  
**Sent:** Thursday, May 9, 2024 10:43 AM  
**To:** tradwan@nwmcc-bos.com; Adam Stearns <adam@greenmountainpipe.com>; patrick.holland@vortexcompanies.com; Dennis Sullivan <dennis@nwmcc-bos.com>; Andrew Flannagan <aflannagan@nwmcc-bos.com>  
**Cc:** Twardosky, Jason <jtwardosky@hudsonnh.gov>; Dionne, Eric <edionne@hudsonnh.gov>  
**Subject:** Hudson, NH -SERVICES FOR TRENCHLESS PIPELINE REHABILATION

**CAUTION: This email originated from outside ISG. Maintain caution when opening external links/attachments**

Everyone

Please see attachment the current rates from last year's bid

Please update your rates and mark them up in red when you have a second



# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: ENG/DPW

Project Name: FY 25 Trench-less Pipeline Rehabilitation Program

Date: 5/15/2024

Budget: As needed basis /

Was This Project Advertised? Yes  No

Where? Union Leader / Town Web in 2023

Was it delivered to four vendors/contractors? Yes  No

If No, reason why: \_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

1.) National Water

2.) Vortex

3.) Aegion

4.) Ted Berry Company

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_

## 2023 SERVICES FOR TRENCHLESS PIPELINE REHABILITATION

### Bid Tab

UV CURED PIPE					
Length Range	Diameter	Unit	Price/unit Green Mountain Pipeline	Price/unit Vortex Services	Price/unit National Water Main Cleaning
Less than 100'	8"	LF	\$ 123.00	\$ 95.00	\$ 174.23
	10"	LF	\$ 136.00	\$ 105.00	\$ 178.25
	12"	LF	\$ 175.00	\$ 135.00	\$ 185.15
	15"	LF	\$ 188.00	\$ 145.00	\$ 192.05
	18"	LF	\$ 234.00	\$ 180.00	\$ 209.30
	20"	LF	\$ 260.00	\$ 200.00	\$ 253.58
	24"	LF	\$ 325.00	\$ 250.00	\$ 263.06
	30"	LF	\$ 390.00	\$ 300.00	\$ 334.65
	36"	LF	\$ 455.00	\$ 350.00	\$ 376.63

100' - 200'	8"	LF	\$ 104.00	\$ 80.00	\$ 110.98
	10"	LF	\$ 123.00	\$ 95.00	\$ 115.00
	12"	LF	\$ 130.00	\$ 100.00	\$ 121.90
	15"	LF	\$ 143.00	\$ 110.00	\$ 128.51
	18"	LF	\$ 145.00	\$ 135.00	\$ 146.05
	20"	LF	\$ 214.00	\$ 165.00	\$ 178.83
	24"	LF	\$ 253.00	\$ 195.00	\$ 188.31
	30"	LF	\$ 305.00	\$ 235.00	\$ 242.63
	36"	LF	\$ 383.00	\$ 295.00	\$ 284.63

200'-300'	8"	LF	\$ 84.00	\$ 65.00	\$ 65.84
	10"	LF	\$ 91.00	\$ 70.00	\$ 69.86
	12"	LF	\$ 97.00	\$ 75.00	\$ 76.48
	15"	LF	\$ 110.00	\$ 85.00	\$ 83.38
	18"	LF	\$ 136.00	\$ 105.00	\$ 100.91
	20"	LF	\$ 182.00	\$ 140.00	\$ 143.75
	24"	LF	\$ 234.00	\$ 180.00	\$ 153.53
	30"	LF	\$ 266.00	\$ 205.00	\$ 202.11
	36"	LF	\$ 325.00	\$ 250.00	\$ 243.80

300'-400'	8"	LF	\$ 75.00	\$ 58.00	\$ 58.08
	10"	LF	\$ 80.00	\$ 62.00	\$ 68.00
	12"	LF	\$ 87.00	\$ 67.00	\$ 70.00
	15"	LF	\$ 104.00	\$ 80.00	\$ 75.33
	18"	LF	\$ 130.00	\$ 100.00	\$ 93.15
	20"	LF	\$ 169.00	\$ 135.00	\$ 135.41
	24"	LF	\$ 214.00	\$ 165.00	\$ 144.90
	30"	LF	\$ 253.00	\$ 195.00	\$ 193.49
	36"	LF	\$ 292.00	\$ 225.00	\$ 235.15

SEWER LATERAL LINING					
Length Range	Diameter	Unit	Price/unit Green Mountain Pipeline	Price/unit Vortex Services	Price/unit National Water Main Cleaning

1-10'	6"	LF	\$ 975.00	\$ 825.00	\$ 569.00
	18"	LF	\$ 1,625.00	\$ 1,375.00	\$ 690.00
10-25'	6"	LF	\$ 550.00	\$ 467.50	\$ 460.00
	18"	LF	\$ 1,170.00	\$ 99.00	\$ 614.00

THERMAL CURED PIPE LINER					
Length Range	Diameter	Unit	Price/unit Green Mountain Pipeline	Price/unit Vortex Services	Price/unit National Water Main Cleaning
Less than 100'	8"	LF	\$ 44.00	\$ 48.40	\$ 104.65
	10"	LF	\$ 48.00	\$ 52.80	\$ 107.53
	12"	LF	\$ 60.00	\$ 66.00	\$ 110.98
	15"	LF	\$ 96.00	\$ 105.00	\$ 119.60
	18"	LF	\$ 99.00	\$ 108.90	\$ 128.23
	20"	LF	\$ 157.00	\$ 172.70	\$ 211.89
	24"	LF	\$ 187.00	\$ 205.70	\$ 219.65
	30"	LF	\$ 275.00	\$ 302.50	\$ 282.33
	36"	LF	\$ 300.00	\$ 330.00	\$ 308.20

100' - 200'	8"	LF	\$ 35.00	\$ 38.50	\$ 66.13
	10"	LF	\$ 39.00	\$ 42.90	\$ 69.00
	12"	LF	\$ 45.00	\$ 49.50	\$ 72.45
	15"	LF	\$ 67.00	\$ 73.70	\$ 81.08
	18"	LF	\$ 76.00	\$ 83.60	\$ 89.70
	20"	LF	\$ 121.00	\$ 133.10	\$ 140.01
	24"	LF	\$ 146.00	\$ 160.60	\$ 147.78
	30"	LF	\$ 195.00	\$ 214.50	\$ 187.45
	36"	LF	\$ 226.00	\$ 248.60	\$ 213.33

200'-300'	8"	LF	\$ 27.00	\$ 29.70	\$ 49.16
	10"	LF	\$ 32.00	\$ 35.20	\$ 52.04
	12"	LF	\$ 37.00	\$ 40.70	\$ 55.49
	15"	LF	\$ 72.00	\$ 79.20	\$ 63.83
	18"	LF	\$ 79.00	\$ 86.90	\$ 72.74
	20"	LF	\$ 99.00	\$ 108.90	\$ 111.55
	24"	LF	\$ 121.00	\$ 133.10	\$ 119.60
	30"	LF	\$ 168.00	\$ 184.80	\$ 151.51
	36"	LF	\$ 197.00	\$ 216.70	\$ 177.10

300'-400'	8"	LF	\$ 25.00	\$ 27.50	\$ 39.00
	10"	LF	\$ 29.00	\$ 31.90	\$ 42.00
	12"	LF	\$ 34.00	\$ 37.40	\$ 46.00
	15"	LF	\$ 63.00	\$ 69.30	\$ 50.60
	18"	LF	\$ 71.00	\$ 79.10	\$ 59.23
	20"	LF	\$ 89.00	\$ 97.90	\$ 97.46
	24"	LF	\$ 110.00	\$ 121.00	\$ 105.23
	30"	LF	\$ 156.00	\$ 171.60	\$ 133.40
	36"	LF	\$ 185.00	\$ 203.50	\$ 159.28

Point Sectional Repairs



Length Range	Diameter	Unit	Price/unit Green Mountain Pipeline	Price/unit Vortex Services	Price/unit National Water Main Cleaning
4 Feet	6" – 12"	Each	\$ 2,500.00	\$ 2,900.00	\$ 2,875.00
	15" – 18"	Each	\$ 3,500.00	\$ 3,500.00	\$ 5,750.00
	20" – 24"	Each	\$ 4,000.00	\$ 4,500.00	\$ 8,625.00
Protruding Service Connection Removal	4"-12"	Each	\$ 500.00	\$ 150.00	\$ 575.00

Manhole Lining					
Length Range	Diameter	Unit	Price/unit Green Mountain Pipeline	Price/unit Vortex Services	Price/unit National Water Main Cleaning
0-35	4' Diameter Manhole	VF	\$ 225.00	\$ 350.00	\$ 260.00

8C

Agenda  
5-28



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-594-1142

### INTEROFFICE MEMORANDUM

**RECEIVED**

TO: Steve Malizia, Town Administrator  
Board of Selectmen  
FROM: Elvis Dhima, P.E., Town Engineer  
DATE: May 21, 2024  
RE: Hudson Water Utility Asset Management Update

MAY 22 2024  
TOWN OF HUDSON  
SELECTMENS OFFICE

Town of Hudson received \$100,000 grant from New Hampshire Department of Environmental Services for our water utility. Part of the scope related to the grant is to develop a level of service (LOS) specific goals and Vision Statement for the Town of Hudson Water System. Level of service defines the way in which the community leaders, managers, and operators want the community's assets to perform over the long-term. In addition, it provides goals for system operations, maintenance, improvements and expansions, when possible.

Below is a list of realistic Level of Service (LOS) goals for Hudson Water Utility:

- a. Promote water system looping and reduce dead-end sections within existing water system.
- b. Continue to develop capital improvement projects (CIP) for replacement of critical water infrastructure, including mains based on findings of asset management program.
- c. Meet and improve current ISO requirements for fire flow supply within existing system.
- d. Provide better and more sustainable pressure of no less than 30 psi to all service connections under average day demand supply conditions.
- e. To plan and budget replacements or new water main installations at 1,000 ft / year rate to address the above goals.

In addition, we need to develop and adopt a vision statement that best fits Hudson Water Utility, and below is the recommendation by Town Engineer and Municipality Utility Committee.

Utilize asset management to improve and further develop our monitoring above-and below-grade water system asset conditions so Hudson Water Utility can be a reliable, sustainable and affordable utility, in line with goals listed above item a through item e.

**Motion:**

To adopt the vision statement listed above, as recommended by Town Engineer and Municipal Utility Committee.

# Town of Hudson, New Hampshire Water System Summary

# Introduction

- In 2023, the town of Hudson Water Department received funds from the New Hampshire Department of Environmental Services (NHDES) for development of a Water System Asset Management program.
- As part of the project, the town developed the following interactive guide to help residents learn more about the town's water system!

# System Overview

- Utilizing general overview display of the Hudson Water system:
  - The water system is classified as a Large Community Water System by NHDES, serving an estimated population of 16,700 people with approximately 6,600 residential, commercial, and industrial service connections. The system consists of approximately 130 miles of cast-iron and ductile iron water distribution pipe ranging from 2.5- to 16-inches in diameter, and just under 800 fire hydrants.
  - The town's Average Day Demand (ADD) is approximately 1.6 MGD, while the Maximum Day Demand is approximately 2.8 MGD.

# Where it comes from

- The Town of Hudson draws its primary water supply from the Weinstein Well, located in the neighboring town of Litchfield, NH.
- Supplemental water is provided from the Pennichuck Water Works water system located in Nashua, NH. Water is transmitted from the Nashua system across the east bound Route 101A bridge (Bridge Street) and into the town's water system using the Taylor Falls Pump Station, located in Nashua.
- The town also maintains a water system interconnection with the neighboring towns of Litchfield, Londonderry, and Pelham.

## How it's treated

- The water provided by the Weinstein Well is treated using chlorine for disinfection, hydroxide for pH adjustment, and phosphate for corrosion control and iron and manganese sequestration.
- The water received from PWW is treated using typical surface water treatment methods, including rapid mixing, coagulation, flocculation, sedimentation, Granular Activated Carbon (GAC), and finally chlorine for disinfection.
- The water is constantly monitored by the Town of Hudson and NHDES to confirm the effectiveness of the treatment methods and to ensure current drinking water standards are being met.

## A closer look at the system

- The town's system is operated and maintained by WhiteWater, Inc.
- Other major components of Hudson's water distribution system include five municipal booster pumping stations which serve the higher elevated areas in town
- &
- three water storage tanks which provide just under 4-million gallons (MG) of storage for the town.



# Asset Management Takeaways

From the asset management project, the Town has developed the following Vision Statement and Level of Service goals.

*Vision Statement: Utilize asset management to improve and further develop our monitoring above- and below-grade water system asset conditions so Hudson Water Utility can be a reliable, sustainable and affordable utility, in line with the Level-of-Service goals adopted by the Town.*

## Level-of-Service Goals (adopted by Town):

- Promote water system looping and reduce dead-end sections within existing water system.
- Continue to develop capital improvement projects (CIP) for replacement of critical water infrastructure, including water mains based on findings of asset management program.
- Meet and improve current ISO requirements for fire flow supply within existing system.
- Provide better and more sustainable pressure of no less than 30 psi to all service connections under average day demand supply conditions.
- To plan and budget replacements or new water main installations at 1,000 ft / year rate to address the above goals.

8D

Agenda  
5-28-24



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291


**RECEIVED**

MAY 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 16, 2024 

RE: Clean Water State Revolving Fund Grant Application

New Hampshire Department of Environmental Services has funds available for the above which can be utilized for our storm water asset management development program.

The grant amount could be up to 30,000 dollars and will be funding 100% by state funds. The funds can be used for software, hardware such as tablets for staff and condition assessment analyses supporting our MS4 permit obligations. Town Engineer recommendation is to pursue this grant.

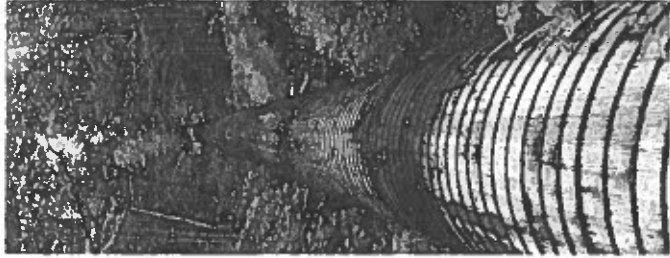
**Motion:**

**To approve and authorize the Town Engineer to apply for this grant.**



Clean Water - Stormwater and  
Wastewater  
Preparing for the 2024  
Preapplication Process (Before  
it's too Late!)

Sarah Ridyard, P.E., Sustainability Engineer  
Deborah Loiselle, Stormwater Coordinator  
Ethan Widrick, Resilience and Adaptation Manager



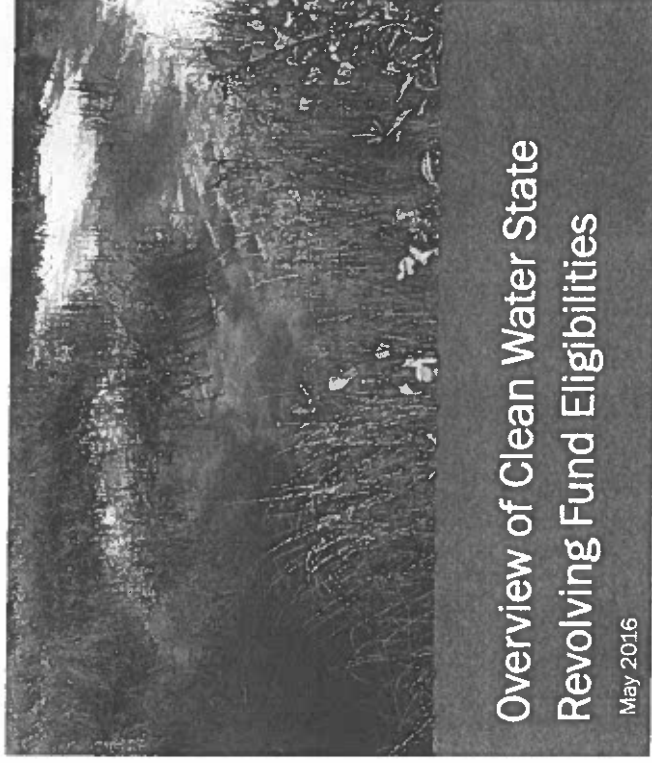


# Clean Water State Revolving Fund

Funds planning and infrastructure projects to improve water quality, including wastewater and stormwater



Clean Water  
State Revolving Fund



[Overview of CWSRF Eligibilities \(epa.gov\)](http://epa.gov)

# Overview - CWSRF Application Categories

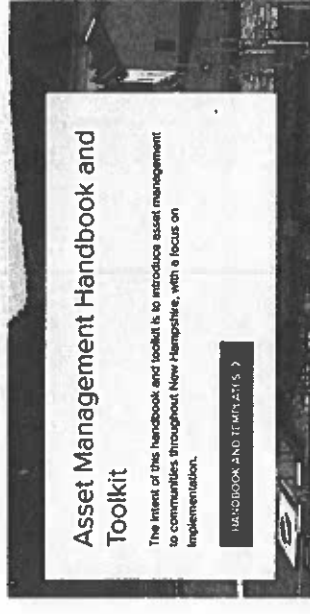


## Wastewater

- Asset Management
- Planning Project
  - Rate Studies, WW Facility Plans, Vulnerability Assessments, I&I Evaluations, etc.
- Infrastructure Project
- Sewer Extensions
- Energy Audit Measure Implementation (EAMI)
- Emerging Contaminants

## Stormwater

- Asset Management
- Planning Project
  - Stormwater Management Plans, Capital Improvement Plans, Preliminary Design Plans, etc.
- Infrastructure with Planning Component
- Infrastructure Project (Must promote water quality benefit)



# Brief Funding Overview



Category	
WW Asset Management	100% principal forgiveness/grant up to \$30,000
WW Planning	100% principal forgiveness up to \$100,000
WW Energy Audit Implementation	50% principal forgiveness up to \$250,000
WW Emerging Contaminants	Capitalization Grant - 100% subsidy/principal forgiveness
SW Asset Management	100% principal forgiveness/grant up to \$30,000
SW Planning	100% principal forgiveness up to \$100,000

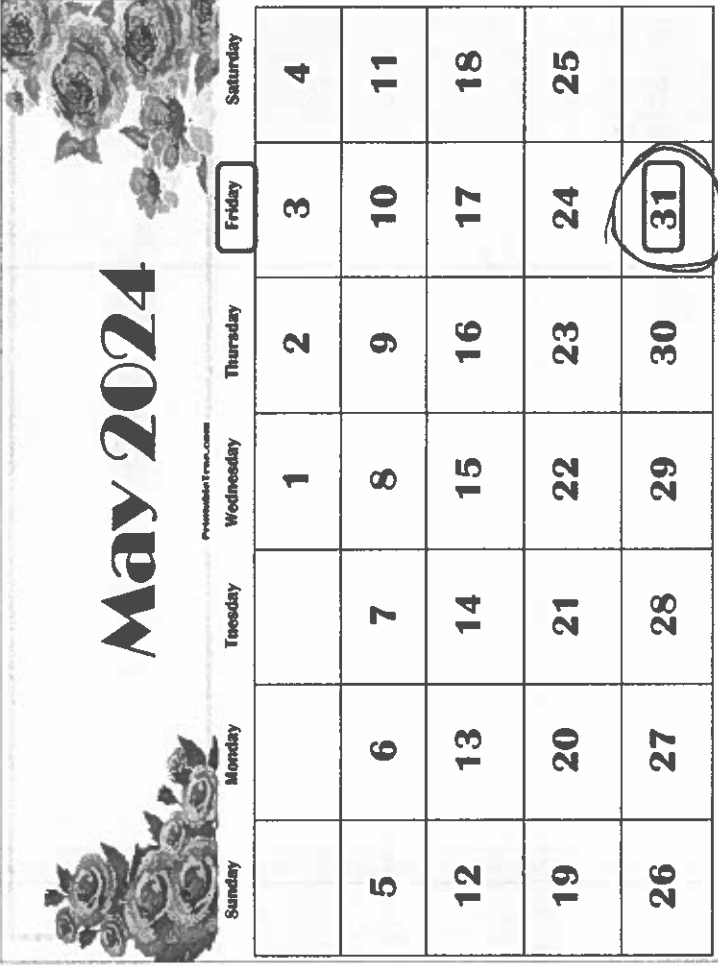
- \*\* Principal forgiveness for other projects is TBD and will be based on:
- A percentage of loan disbursements at the time of the initial principal and interest repayment
  - Affordability score

# Clean Water State Revolving Fund Pre-applications



- Open now!
- Deadline for pre-applications is **Friday May 31st**
- Stormwater and wastewater projects are ranked separately

**Apply Now** 

A calendar for the month of May 2024. The calendar is titled "May 2024" and includes the days of the week: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. The dates are arranged in a grid. The date 31st is circled in red. The URL "www.nh.gov" is visible in the top right corner of the calendar.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

8E Agenda  
5-28-24



# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291


**RECEIVED**

MAY 17 2024

TOWN OF HUDSON  
SELECTMENS OFFICE

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 17, 2024 

RE: NH State Parks Land & Water Conservation Fund Request Grant  
Application

The New Hampshire Department of State Parks has funds available which can be utilized for a Robinson Pond recreational boat launch and swimming beach area. In addition, these projects will provide credit to the Town towards our MS4 permitting requirements, which are due in 2026.

Currently, the Conservation Commission is spearheading the efforts for the design and permitting of these projects. The grant amount could be up to one million dollars, with a 50% cost match from the Town, which will require Town approval in March 2025. The funds will be used for the construction phase of the boat launch and swimming beach area, while supporting our MS4 permit obligations.

Below is a summary of the schedule:

June 7, 2024 – Intent forms due to the State  
August 2024 – Site visit completed  
November 2024 – State application due  
January 2025 – State scoring and selection  
February 2025 – Notice of selection of applicants  
March 2025 – Town meeting and federal application  
October 2025 – Federal grant award to start (3 year period, 9/30/2028)  
November 2025 – Governor & Council Approves sub-grant awards

The Town Engineer's recommendation is to pursue this grant.

**Motion:**

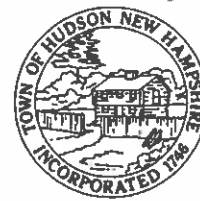
**To approve and authorize the Town Engineer to apply for this grant.**





# TOWN OF HUDSON

## Engineering Department



12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6008 • Fax: 603-816-1291

TO: Steve Malizia, Town Administrator  
Board of Selectmen

FROM: Elvis Dhima, P.E., Town Engineer

DATE: May 17, 2024

RE: Contract Award for Town Hall Building Assessment

In 2023, the Board of Selectmen held a public meeting regarding the need for a new Town Hall, and the feedback from the public was that the existing building needs to first be further evaluated before a new Town Hall is justified. Based on that feedback, a Request for Proposal was advertised with the purpose of analyzing the existing building, potential for an addition, better flow and functionality, and better handicap access throughout the first floor of building.

We advertised this on the town website and in the Union Leader on April 10, 2024. On April 30<sup>th</sup>, we held a mandatory pre-bid meeting and three parties attended. In addition, we sent the bid invitations to four different vendors. Our budget for this contract was \$40,000.

On May 10, 2024, we received two bids as follows:

Dennis Mires, The Architects, Manchester, NH:	\$38,500
NorthPoint Construction, Hudson, NH:	\$42,000

Both companies are qualified to do the work and they provide a different level of scope of work for the proposed fee. The lowest bid, from Dennis Mires, provides a basic look at what we need, however, NorthPoint provides a more in-depth evaluation and approach, based on the scope of work provided by both firms. Taking into consideration that this is the first assessment ever done and it will be considered the baseline moving forward, Town Engineer's recommendation is to hire NorthPoint for the Building Assessment contract. Below are the two motions for your consideration.

**Motion**

To approve the contract for Town Hall Building Assessment to NorthPoint Construction for a more in-depth assessment and approach, for the amount of, not to exceed \$42,000, using Account #: 5110-252.

**Motion**

To approve the contract for Town Hall Building Assessment to Dennis Mires, The Architects, for the amount of, not to exceed \$38,500, using Account #: 5110-252.



# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: Board of Selectmen

Project Name: Town Hall Building Assessment

Date: 4/10/2024

Budget: 40,000

Was This Project Advertised? Yes  No

Where? Union Leader / Town Website /NHMA

Was it delivered to four vendors/contractors? Yes  No

If No, reason why: \_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) NorthPoint
- 2.) Boniar Architecture
- 3.) McHenry Architecture
- 4.) Tony Fallon Architecture

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_

## Office of Town Clerk/Tax Collector

## Town Hall Building Assessment

Friday, May 10, 2024 @ 10:00 AM

Name and Address	Date Received	Amount
Northpoint Construction Management 22 Hampshire Drive Hudson, NH 03051	5/10/2024	\$42,000.00
Dennis Mires, The Architects 697 Union Street Manchester, NH 03041	5/10/2024	\$38,500.00

## SCOPE & FEE

We build the fee by walking through the desired scope of work and anticipating the true time commitment on our part to accomplish the tasks efficiently. Our consultants follow suit, and we build their proposals into our fee proposal generally at cost (without markup). We also look at the value we bring to the Owner based on the thoroughness of the analysis and the creative solutions we bring to resolving the issues and recommending pathways forward. Similarly, we include meetings for presentations and programming meetings as required to vet design options and determine the ideal Owner chosen solution.

- |   |           |
|---|-----------|
| 1. As a first step we would need to do as-built drawings of the existing facility so we know what we have to work with. Our engineers would walk the site to understand the existing infrastructure and document it with a narrative. We would expect to collect any drawings you may have on the building and the site.                    | \$ 9,000  |
| 2. We would then want to interview key people in each department to understand their needs. Based on that we would develop a building program that identifies the space needs of each department and support spaces. That program would also identify the relationship among spaces as well as the common and support spaces.               | \$ 10,500 |
| 3. Armed with the program and the as-built drawings, we would develop conceptual plan layouts to see how best to accommodate the program. These would be reviewed with you and the Committee to build consensus around a particular direction. We would also include a narrative of what would be involved from an engineering perspective. | \$ 12,000 |
| 4. Based on the conceptual layout we would develop a conceptual budget working with a Construction Manager. This information would then be packaged in a summary report that outlines the program, the conceptual plan and the budget for the voters to evaluate.   | \$ 7,000  |

We would expect to complete this overall process so that you will be able to take it to a vote in March.

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Total Fee	\$ 38,500
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## RFP- MUNICIPAL FACILITY STUDY

May 10, 2024

Mr. Elvis Dhima, P.E.  
c/o The Town of Hudson  
Engineering Department  
12 School Street  
Hudson, NH 03051

**RE: Town Hall Building Assessment: RFP – Municipal Facility Study**

Dear Elvis,

We are pleased to provide this Proposal for the +/- 12,632 sf Building Assessment of the Town of Hudson Town Hall and are pleased to provide you with the following scope of work for the entire assessment. Our proposal is based on the Invitation to Bid, Request for Proposal and the Mandatory Pre-Bid Meeting held on April 30<sup>th</sup>, 2024 at the Town Hall.

We have outlined our scope of work below and have based our proposal on the directive provided at the Mandatory Pre-Bid Meeting and as indicated below.

### Scope of Work for Building Assessment

- Provide As-build drawings of the first floor, basement level and the exterior site with regards to entrances, stairs, ramps, sidewalks and parking lots in relation to abutting streets and adjacent Fire Station.
- Review existing functions/ departments at the Town Hall.
  - Provide programmatic space needs for each department by meeting with key management.
    - Outline standard space requirements compared to existing conditions for staff; to include if private office or open office, cubicle.
    - Outline standard space requirements for supporting spaces such as storage/ copier rooms. Document equipment.
    - Identifying circulation space
  - Provide programmatic adjacencies for departments to facilitate service to the Town Members and efficiently of staff.
    - Outline departments that have sound issues from adjacent departments, public use.
  - Provide review of current parking and study for required number of existing parking spaces per building occupancy/ code.
  - Provide review of current toilet counts and study for required number of existing toilets per building occupancy/ code.
  - Provide review of ADA access to basement level to include the use of elevator/s and or lifts.
    - To include access to Buxton Room, outside access to Board of Selection Meeting Room and or general access from main level.
  - Provide review and recommendation of existing electrical panel and infrastructure.
  - Provide review and recommendation of the existing mechanical and plumbing systems.
  - Provide review and recommendations of the existing Life Safety means of egress out of existing building.
  - Provide review of public access to the building and departments for security purposes.

22 Hampshire Drive, Hudson NH 03051  
603.546.2000 / F. 603.546.2002  
[www.northpointcm.com](http://www.northpointcm.com)

DESIGN  
BUILD  
DONE

- Provide recommendation to the existing building to facilitate the growing needs of the Town Hall to best serve the community.
  - Provide recommendation on parking improvements and or suggestions for overflow.
  - Provide recommendations on providing ADA toilets.
  - Provide recommendations on providing ADA accessibility to entire building; exterior and interior.
  - Provide space planning recommendation of departments for the main level where Town Members need direct access/ interaction and re-locate secondary offices away from public access while providing supporting areas that can be multi used for departments.
  - Provide recommendation to correct ME&Ps.
  - Identify how to minimize public access to building and departments.
    - During business hours and after hours for Town Meetings
  
- Provide recommendation to building alterations, additions to facilitate the growing needs of the Town Hall to best serve the community to include but not limit to the growth of Town Board Meeting Rooms (The Buxton Room, Board of Selections Meeting Room)
  - Identify zoning requirements for site improvements. (building height, max addition size, setbacks etc.)
    - Identify the 'new' proposed anticipated parking to coordinate with the proposed recommendation to building alteration, addition.
  - Identify any impacts to the site or adjacent areas as a result and recommendations to correct/ compensate.
  - Provide the new vision for the Town Hall and the Town of Hudson.
  - Identify the 'new' proposed toilet counts anticipated to coordinate with the proposed recommendation to the building alteration, addition.
  - Identify the 'new' proposed accessibility to coordinate with the proposed recommendation to the building alteration, addition. To include access and toilets.
  - Provide and identify the adjacencies of the departments and recommendations to maximize space planning.
  - Provide and identify the improvements to the overall experience of the general public and employees.
  
- Provide a Rough Order of Magnitude (ROM) for the renovations proposed to existing building.
- Provide a Rough Order of Magnitude (ROM) for the 'new' building alterations / addition.
- Provide report on or before the end of December 2024.

**END OF SCOPE OF WORK**

**Assumptions & Clarifications:**

1. All work/ assessment is to be completed during regular business hours and under the direction of the Town Administrator.
2. Building is completely sprinklered.
3. Adjacent Fire House is not included as part of the evaluation.
4. No other offices other than what is identified in the Town of Hudson, Request for Proposals Description of Municipal Building shall be included in the assessment.
5. Approximately 35 employees staffed.
6. Design drawings for recommendations/ improvements are not part of the evaluation.
7. Final parking, toilet counts and egress to be verified with 'future' approved alterations and or additions identified with new scope of work.

Please contact me at your earliest convenience should you have any questions regarding this proposal.

**Total Cost for Assessment:      \$42,000.00**

Sincerely,



Gary Thomas  
President

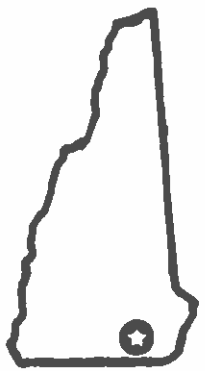
Approved / Accepted \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

8G

Agenda  
5-28-24



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051



Stephen A. Malizia, Town Administrator – [smalizia@hudsonnh.gov](mailto:smalizia@hudsonnh.gov) – Tel: 603-886-6024 Fax: 603-598-6481

To: Board of Selectmen  
From: Steve Malizia, Town Administrator  
Date: May 20, 2024  
Re: FY 2024 Town Hall Building Assessment

During the Fiscal Year 2025 budget deliberations, the Board of Selectmen discussed funding a Town Hall feasibility study to determine if it would be more economical to renovate the current Town Hall before considering building a new Town Hall. The Board decided to not include the funding in the FY 2025 budget but voted to use any remaining funds in the current (FY24) budget to conduct the study. Should the Board vote to go forward with the feasibility study, I am recommending that the Board of Selectmen transfer funds from the Selectmen's Contingency account in the amount of \$37,600 and \$4,400 from the Accrued Payout Contingency account to cover this over expenditure. Should the Board concur with my recommendation, the following motion is appropriate:

***Motion: To transfer \$37,600 from the Selectmen's Contingency Account #5940-298 and \$4,400 from the Accrued Payout Contingency Account #5940-299 to Administration, Other Professional Services # 5110-252 to cover the cost of a Town Hall Feasibility Study.***

Or, if the Board chooses the lower quote

***Motion: To transfer \$37,600 from the Selectmen's Contingency Account #5940-298 and \$900 from the Accrued Payout Contingency Account #5940-299 to Administration, Other Professional Services # 5110-252 to cover the cost of a Town Hall Feasibility Study.***

Should you have any questions or need additional information, please feel free to contact me.

**Town of Hudson  
Request for Line Item Transfer**

Date: May 28, 2024

Department Administration

Program Other Professional Services

	Description	Account Number	Amount
Transfer To	<u>Admin - Other</u>	<u>5110-252</u>	<u>\$42,000</u>
	<u>Professional Svcs</u>		
Transfer From	<u>Contingency</u>	<u>5940-298</u>	<u>(\$37,600)</u>
	<u>Accrual Payment</u>	<u>5940-299</u>	<u>(\$900)</u>
	<u>Contingency</u>		

Department Head Comments: TU Over Cost for Town Hall  
Feasibility Study / Building Assessment

Department Head Signature \_\_\_\_\_

Other Comments: \_\_\_\_\_

Finance Director Signature \_\_\_\_\_

Town Administrator Signature \_\_\_\_\_

Board of Selectmen Action Required? Yes  No

Board of Selectmen Signature \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Town of Hudson  
Request for Line Item Transfer**

Date: May 28, 2024

Department Administration  
 Program OTHER Professional Services

	Description	Account Number	Amount
Transfer To	<u>Admin - other</u> <u>Professional Svcs</u>	<u>5110-252</u>	<u>\$42,000</u>
Transfer From	<u>Contingency</u>	<u>5940-298</u>	<u>( \$37,600 )</u>
	<u>Accounting Payor</u>	<u>5940-299</u>	<u>( \$4,400 )</u>
	<u>Contingency</u>		

Department Head Comments: TO Cover Cost for Town Hall  
Feasibility Study / Building Assessment

Department Head Signature \_\_\_\_\_

Other Comments: \_\_\_\_\_

Finance Director Signature \_\_\_\_\_

Town Administrator Signature \_\_\_\_\_

Board of Selectmen Action Required? Yes  No

Board of Selectmen Signature \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_