



# TOWN OF HUDSON

## Board of Selectmen



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12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

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### BOARD OF SELECTMEN MEETING

July 22, 2025

Board of Selectmen Meeting Room, Town Hall

**Attorney-Client Session, pursuant to RSA 91-A:2 I**

(not open to the public)

**6:30 PM**

Regular meeting will begin immediately after Attorney-Client Session

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENT**
  - A. **Recognition**
    - 1) Colleen Jefferson – Hudson Police Department
      - Certificate of Recognition, 20 years of service
    - 2) Kim Brooks – Finance Department
      - Exemplary payroll support for the Police Department
  - B. **Nomination**
    - 1) Todd Boyer – Zoning Board of Adjustment, *seeking member position*
      - One (1) member vacancy to expire December 2026
      - Two (2) alternate vacancies to expire December 2025
      - One (1) alternate vacancy to expire December 2026
  - C. **Appointments**
    - 1) Jan Horvath - Benson Park Committee, *seeking member position*
      - One (1) member vacancy to expire April 2027
6. **CONSENT ITEMS**
  - A. **Assessing Items** – None
  - B. **Water/Sewer Items** – None
  - C. **Licenses & Permits & Policies**
    - 1) Scrap Metal Permit – Recor Trading

**D. Donations**

- 1) Fire – Kevin Meeks, water jugs and dispenser

**E. Acceptance of Minutes**

- 1) July 8, 2025

**F. Calendar**

|      |      |                            |                            |
|------|------|----------------------------|----------------------------|
| 7/22 | 7:00 | Board of Selectmen         | BOS Meeting Room           |
| 7/23 | 7:00 | Planning Board             | Buxton Meeting Room        |
| 7/24 | 7:00 | Zoning Board of Adjustment | Buxton Meeting Room        |
| 7/28 | 7:00 | Sustainability Committee   | Buxton Meeting Room        |
| 8/6  | 7:00 | Budget Committee           | Buxton Meeting Room        |
| 8/11 | 7:00 | Cable Utility Committee    | Hudson Cable Access Center |
| 8/11 | 7:00 | Conservation Commission    | Buxton Meeting Room        |
| 8/12 | 7:00 | Board of Selectmen         | BOS Meeting Room           |

**7. OLD BUSINESS**

**A. Votes taken after Nonpublic Session on July 8, 2025**

- 1) Selectman Jakoby made a motion, seconded by Selectman Vurgaropulos, to appoint Sandra Kirkland to the position of Water Utility Clerk, with effective date and terms of salary to be negotiated by Town Administrator Roy E. Sorenson, to be finalized upon signed Conditional Offer of Employment executed through the signatory of the chairman of the Board of Selectmen, Dillon Dumont. Motion carried, 5-0.
- 2) Selectman Vurgaropulos made a motion, seconded by Selectman Jakoby, for the Board of Selectmen to hereby authorize Mike Johnson, Director of Community Media, to hire Matthew Guerrero as a Production Coordinator, with a starting salary of \$26.00 per hour (grade 12, step 1), all in accordance with the Hudson Support Staff Teamsters Local #633 contract. Motion carried, 5-0.
- 3) Selectman Vurgaropulos made a motion, seconded by Selectman Guessferd, to adjourn at 9:17 p.m. Motion carried, 5-0.

**8. NEW BUSINESS**

- A. Acting Police Chief – *Police/Decision***
- B. Assessing Department Update – *Assessing/Informational (presentation)***
- C. Town Treasurer Report – *Finance/Informational (presentation)***
- D. Phone System Upgrade – *IT/Decision***
- E. Employee Resignation – *DPW/Decision***
- F. Plow Trucks Replacement Project Grant – *DPW/Decision***
- G. Central Station Apparatus Floor Renovation – *Fire/Decision***
- H. Central Station HVAC System Replacement Award – *Fire/Decision***
- I. Computer Aided Dispatch System Award – *Fire/Decision***

- J. Rope Rescue Technician Level Training Award – *Fire/Decision*
- K. June FY25 Revenue & Expenditures – *Administration/Informational (presentation)*
- L. CPCNH Rate Change – *Administration/Informational (presentation)*
- M. 9 Industrial Park - *Administration/Discussion*

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR** – *(presentation)*

11. **REMARKS BY SCHOOL BOARD**

12. **NONPUBLIC SESSION**

**RSA 91-A:3 II (b)** The hiring of any person as a public employee.

13. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office  
no later than **12:00 p.m. on Thursday, August 7, 2025.**

# CERTIFICATE OF RECOGNITION

Presented to

*Colleen Jefferson*

of the

**Hudson, New Hampshire Police Department**

in recognition of 20 years  
of dedicated public service

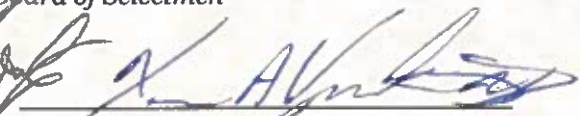


  
**Dillon Dumont**  
Chairman, Board of Selectmen

  
**Robert Guessferd**  
Vice-Chairman, Board of Selectmen

  
**David Morin**  
Board of Selectmen

  
**Heidi Jakoby**  
Board of Selectmen

  
**Xen Vurgaropoulos**  
Board of Selectmen





# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne*  
Chief of Police



*Captain David A. Cayot*  
Special Investigations Bureau

*Captain Steven McElhinney*  
Operations Bureau

*Captain Patrick McStravick*  
Administrative Bureau

July 10, 2025

Laurie May  
Finance Director – Town of Hudson  
12 School Street  
Hudson, NH 03051

Re: *Kimberly Brooks*

Dear Director May,

I would like to thank you and Kimberly Brooks for allowing Kim to assist Sherrie Kimball with the police payroll this week. Specifically, Kim provided excellent guidance, advice and direction as she and Sherrie navigated through a spilt fiscal pay period with an additionally complex new collective bargaining agreement. Kim worked all day with Sherrie and into the evening to make sure our employees were correctly compensated.

Kim's experience and skill with payroll was critical to this process. She provided essential knowledge to help us over this initial obstacle. As you know, this week's task was monumental for us. Kimberly Brooks is a great representative of your department and I deeply appreciate her attendance here on Monday.

This type of aid from the Finance Department is in the true spirit of teamwork and is so appreciated by Sherrie, my command staff and me. Do not hesitate to let us know if we can be of assistance to you or your staff at any time.

Sincerely,

Tad K. Dionne  
Chief of Police

CC: Roy Sorenson, Kimberly Brooks



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

5B1

RECEIVED

JUL 08 2025

**TOWN OF HUDSON**  
**Board & Committees Vacancy Application**  
 (Hudson, NH Residents Only)

TOWN OF HUDSON  
SELECTMEN'S OFFICE

Date: 7-8-25

Todd Boyer

Name

2 Merrill St. Hudson NH 03051

Street Address

603-321-5318

Home Phone Number

Work Phone Number

Business Owner

Occupation (or former occupation, if retired)

Criminal Justice Degree

Education/Special Interests

Professional/Community Activities

To give back to my community

Reason for applying

Tom Malley, Dillon Dumont

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
 Selectmen's Office, 12 School Street, Hudson, NH 03051

Member ☐Alternate ☐Reappointment ☐

- ☐ Benson Park Committee  
☐ Cable Utility Committee  
☐ Municipal Utility Committee  
☒ Sustainability Committee  
☐ Zoning Board of Adjustment

- ☐ Building Board of Appeals  
☐ Conservation Commission  
☐ Nashua Regional Planning Commission  
☐ Recreation Committee

Area(s) of Expertise:

- ☐ Architecture/Construction  
☐ Information Technology  
☐ Finance

- ☐ Environmental Planning  
☐ Communications  
☐ Other \_\_\_\_\_

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Hudson Resident: ☒ Yes ☐ No

Signature of Applicant

Todd@Boyerstruckequipment.com  
 e-mail address

RECEIVED

JUL 08 2025

BOS AGENDA

**TOWN OF HUDSON**  
**Board & Committees Vacancy Application**

*(Hudson, NH Residents Only)*

Date: June 27th 2025

Jan Horvath

7 B Rangers Dr, Hudson , NH

Name

Street Address

978 371 2130

Home Phone Number

Work Phone Number

Software engineer

Occupation (or former occupation, if retired)

MSEE, website design certificate, FAA license, outdoor activities.

Education/Special Interests

Board member at Evergreen Center for Early Development in MA, HFGC

Professional/Community Activities

Enjoy walking in Benson Pk., want to help to maintain and improve it.

Reason for applying

Kathleen Coughlin 978 760 3316

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
 Selectmen's Office, 12 School Street, Hudson, NH 03051

Member <sup>x</sup>\_\_\_\_\_

Alternate \_\_\_\_\_

Reappointment \_\_\_\_\_

☒ Benson Park Committee  
☐ Cable Utility Committee  
☐ Municipal Utility Committee  
☐ Sustainability Committee  
☐ Zoning Board of Adjustment

☐ Building Board of Appeals  
☐ Conservation Commission  
☐ Nashua Regional Planning Commission  
☐ Recreation Committee

Area(s) of Expertise:

☒ Architecture/Construction  
☒ Information Technology  
☒ Finance

☒ Environmental Planning  
☐ Communications  
☐ Other \_\_\_\_\_

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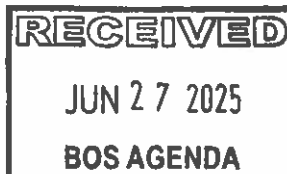
Hudson Resident: ☒ Yes ☐ No

Jan Horvath

Signature of Applicant

janhh43@gmail.com

e-mail address





**TOWN OF HUDSON**  
Board of Selectmen



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481

**LICENSE TO PURCHASE SCRAP METALS**

Date: July, 2025

Nature of Business: buy and sell scrap metal

This is to certify that in accordance with Town Ordinance 098-03 amending Chapter 248 "Licenses and Permits" Code of Hudson, a license is hereby granted to:

**Recor Trading Co., Inc.**  
**4 Bridle Bridge Road**  
**Hudson, NH 03051**

The above named has agreed to abide by and be subject to all provisions of 098-03, Amending Chapter 248 of the Code of Hudson, as it may be from time to time amended.

Per Hudson Board of Selectmen

Date: \_\_\_\_\_

Chairperson: \_\_\_\_\_

*Permit Expires one year from date of issue*

**TOWN OF HUDSON, NEW HAMPSHIRE**  
**APPLICATION FOR SECOND-HAND DEALER/PAWNBROKER LICENSE**

|           |               |  |                                      |
|-----------|---------------|--|--------------------------------------|
| License # | Date Received | New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/> | \$50.00 fee <input type="checkbox"/> |
|-----------|---------------|--|--------------------------------------|

Please fill this application out completely and legibly

|  |  |
|--|--|
| <p>Business Name: <u>Recore Trading Co LLC</u></p> <p>Business Address: <u>4 Bridle Bridge Rd</u><br/><u>Hudson NH 03051</u></p>   | <p>Business Phone: <u>603-437-3000</u></p>                                     |
| <p>Name of Applicant: <u>Donald Belisle</u></p> <p>Place of Birth: <u>Lowell MA</u></p> <p>Home Address: (include full street address and any PO Box)<br/><u>15 Locke Mill Dr</u><br/><u>Litchfield NH 03052</u></p> | <p>Date of Birth: <u>2/11/52</u></p> <p>Contact Phone: <u>603-235-4527</u></p> |
| <p>Previous Employer: (include full name and address)<br/><u>Recore Trading Co LLC</u></p> <p>Dates of Employment: <u>9/1989 - Present</u></p>   |  |

\*\*\*\* Please attach a list of all employees who will be employed at the business.  
This list should include the employee's full name, date of birth, place of birth,  
home address, and contact phone number.\*\*\*\*

|  |                             |  |                      |
|--|-----------------------------|--|----------------------|
| Are you now or have you ever been affiliated with any other second-hand dealer and/or pawnbroker business? |                             |  |                      |
| <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No | If yes, please list where on the next line: <u>Town of Derry #7-17</u> |                      |
| <u>Recore Trading Co LLC</u>   | <u>22 Manchester Rd</u>     | <u>Derry NH</u>  | <u>03038</u>         |
| <small>Business Name</small>   | <small>Address</small>      | <small>City/Town</small>   | <small>State</small> |

|   |  |
|---|--|
| Have you ever been refused a second-hand dealer and/or pawnbroker's license in this or any other State? |  |
| <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No |
| If yes, please list where on the next line:   |  |
|   |  |

|   |  |
|---|--|
| Have you ever been convicted of a felony or any crime related to the handling of second-hand property in this State or any other State which has not been annulled? |  |
| <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No |
| If yes, please explain below. Be sure to include the location of the conviction:  |  |
|   |  |

## SIGNATURE, CERTIFICATION, AND RELEASE OF INFORMATION

**YOU MUST SIGN THIS APPLICATION: Read the following carefully before you sign. A false statement on any part of this application will be cause for refusal of any application for any license under the provisions of the Second-Hand Dealer/Pawnbroker Ordinance of the Town of Hudson and is punishable under New Hampshire RSA 641:3.**

I understand that the information I give may be investigated as allowed by law.

I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete and made in good faith.

I acknowledge that I have reviewed and understand the requirements of the Second-Hand Dealer/  
Pawnbroker Town Ordinance for the Town of Hudson.

I understand that if this license is issued, it can be revoked or suspended upon the discretion of the Board of Selectmen.

**Applicant Signature:**

Date: \_\_\_\_\_

Approved By:

**Title:**

Captain

Date: 7/15/2025

## REFUSAL OF APPLICATION

Refused By:

Title:

Date: \_\_\_\_\_

Reason for Refusal (Attach any pertinent documentation)





Buyers of catalytic converters, aluminum wheels, flattened car bodies and more  
4 Bridle Bridge Rd., Hudson, NH 03051  
603-437-3000

**Recore Trading Co LLC  
Employee List  
Town of Hudson Second-Hand Dealer License**

|                     |           |                      |   |
|---------------------|-----------|----------------------|---|
| Jonathan Ingalls    | 12/9/1972 | Haverhill, MA        | 200 Stage Rd, Hampstead NH<br>603-320-4775        |
| Michael Bennett     | 6/27/1988 | Boston, MA           | 11 Reserve St, Allentown, NH<br>603-717-4190      |
| Suzanne Champagne   | 10/6/1958 | Worcester, MA        | 27 Winterwood Dr, Londonderry, NH<br>603-490-2690 |
| Anthony Quintiliani | 4/10/1999 | Derry, NH            | 90 Drew Rd, Derry, NH<br>603-505-6728             |
| Rebecca Skowyra     | 1/20/1990 | Nashua, NH           | 32 York Rd, Hudson, NH<br>603-508-8487            |
| Steven Clavette     | 8/17/1976 | Edmundston<br>Canada | 93 Chandler St, Nashua, NH<br>603-999-1754        |



# TOWN OF HUDSON

## FIRE DEPARTMENT


39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

FR: Scott J. Tice  
Fire Chief 

DT: July 15, 2025

RE: July 22, 2025 BOS Public Agenda – Donation Acceptance

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Please place the following item on the above-indicated agenda from the Fire Department:

We have been contacted by Kevin Meeks, a resident of Pelham, NH, regarding his intention to donate 11 five-gallon jugs of water along with a dispenser. These items are brand new and unused. During his conversation with Deputy Paquette they discussed our donation policy, and Mr. Meeks clarified that the water holds no retail value as it cannot be sold and must be distributed freely. He expressed a preference for public safety services to have the first chance to utilize these resources. If approved, we will arrange to collect the donation and plan on placing it at the Robinson Road Station, as that is the only station reliant on well water.

We would request the Board of Selectmen accept this donation with thanks. Upon your acceptance we will forward Mr. Meeks a thank you for this donation.

**Motion:**

**“To authorize the Fire Chief to accept the donation from Kevin Meeks of 11 five-gallon jugs of water along with a dispenser” as recommended by the Fire Chief.**

## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the, July 8, 2025 Meeting

1. **CALL TO ORDER** – by Chairman Dumont the meeting of July 8, 2025 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.
2. **PLEDGE OF ALLEGIANCE:** – Benson Park Advisory Committee Chairman, Jack Madden.
3. **ATTENDANCE:**

Board of Selectmen: Dillon Dumont, Bob Guessferd, Dave Morin, Xen Vurgaropulos and Heidi Jakoby.

Staff/Others: Town Administrator, Roy Sorenson; Police Chief, Tad Dionne; Police Captain, David Cayot; Police Captain, Patrick McStravick; Master Patrol Officer, Ron Cloutier; Police Sergeant, Roger Lamarche; Police Wellness Officer, Jason Downey; Police Court Liaison Officer, Bryan Genovese; Town Engineer, Elvis Dhima; Zoning Administrator, Christopher Sullivan; Executive Assistant, Lorrie Weissgarber.

#### 4. **PUBLIC INPUT**

Chairman Dumont: We will open up public input at 7.01. Does anyone in the audience wish to address the Board on any issue which the Board has control of at this time? Please come up, state your name, address for the record. Hello, good evening.

Master Patrol Officer, Ron Cloutier: My name is Ron Cloutier. I live at 33 B Street, Hudson, New Hampshire. I know some of you already represent this. I represent the Hudson Police Employee Association. I came to talk today about succession of command and why it's important. Succession is important for leadership, predictability, and how environments foster a cohesive environment to move forward. Leadership is important because what's the definition of leadership? It's to, you know, to inspire your subordinates to move forward with enthusiasm together to accomplish a common mission. In the event that something were to happen with our Fire Department, our Police Department, or whatever, I think it's important to have leadership in place to take that next step. I was, you don't know much about me, but I did 21 years in the military, retired, held a lot of command positions within the military, retired First Sergeant. Succession command was important in that environment because if, say, if my commander above me went down in combat, who would be the next person to step up and take charge of that? Would be me. So, in the event that somebody were to, say, leave the department, or I'd like to, for us to understand why it's so important for somebody within the department to step up and take that next leadership position. Why is it important? Because the camaraderie, the morale, that person would know the ins and outs of the department and to keep that, the Police Department going, or the Fire Department going. In the event that something were to change that environment, a dynamic, I mean, it's synergy. We all work together for that common goal. We, when you throw a new element inside of that, we tend to lose focus and the predictability of the person that you know versus the person you don't know. I hope this Board would consider that in the future that we'd have some kind of succession. I know the Police Department's trying to foster an environment of that nature. I know that because I work there. So, I hope that the Board of Selectmen would do that and consider that if there's something were to come awry. I also have a document here signed by my association, all the members but one, because that person's on vacation. So, signed to support that and why it's so important for us to have that succession of command, that succession of, in place. It just, it makes it for an easy environment to move forward. That's all I have. Thank you.

Selectman Guessferd: Is it your opinion from being inside the organization that the Police Department is operating at a high level of efficiency at this point?

Ron Cloutier: Absolutely. It is a high level of efficiency. I think we've had, we've been blessed with it. We've had, in my time, I've been there for almost 12 years, we've had some turbulence within the Police Department. We had leadership when we needed it. Through the Board of Select been helping that, but the leadership that understood

the environment and where the PD needed to go. We had Chief Avery, who was very enthusiastic. He was, had a lot of charisma. He got us over that hump to getting people back into the PD after we lost a lot of people. Then we have, we have a leader now with Chief Dionne, who's had us to sustain and create a foster an environment for people who want to come from the outside in. I think in the environment that we have, people have a level of comfort knowing that their leadership is going to be supportive and have their back in the event that something tragic were to happen. Thank God, nothing's happened. But I think having those people in the side of the department that have the same methodology of how to attack problems like he's had, we would be a better place to accommodate any kind of shortfalls that we may happen, may have down the road. If those happen.

Selectman Guessferd: Appreciate that.

Chairman Dumont: Selectman Vurgaropoulos, do you have a question or?

Selectman Vurgaropoulos: Oh, I just want to say thank you for your service and I appreciate your, not only your service, but your explanation of what you believe leadership does. And I fully support that idea. I'm also a former military and Selectman Guessferd is also, so.

Ron Cloutier: So, you understand that kind of leadership, especially in an environment where everything is, it's almost like a pyramid. I mean.

Selectman Vurgaropoulos: Oh yeah. You have to, you have to have a strong base in order to, from a similar organization, you know, you have to build the base strong and the top can't succeed unless you have a strong base. Absolutely. Yeah.

Ron Cloutier: That's how I would explain it too. Just being the fact that, you know, Chief Dionne is definitely, he's got some, he's got his things and that has made us a better, thank you for laughing, but he has definitely made our department a lot better through the transitions of what we've got a new department and getting, and me speaking perfectly clear on my contract has been, it was outstanding. So, he helped us through that. So, I mean, like I, it's hard to express how much, you know, he's sitting right behind me, how much of a great guy he is. But when I first started here, it wasn't that way. But now he's a great, he's a, he's a great guy and I enjoyed my time that I worked with him and I'm hoping to keep that same, you know, I'm speaking for 52 people right now and the, the environment that he's fostered, I want to keep it going because we're going to, we're going to, people are going to retire, people are going to move on. I want to be able to have that, those people who, you know, we bring back into the department, see this environment that they can work in. It's not just somebody who's, you know, driving fast and arresting people. It's a family.

Selectman Vurgaropoulos: I totally agree. And I think Chief Dionne has done a tremendous job establishing a solid base to make that, and we've had quite a few discussions about succession and stuff like that. So, I think he's doing a good job.

Ron Cloutier: I think we're doing ourselves a disservice if we don't do it. We don't have clear understanding because officers every day are, I mean, you start the, well, who's going to come in? You know, if something were to happen, who's going to take over? And then you tend to lose the cohesion. But I mean, that's up to you, for you guys to decide, but I hope I can advocate for that and you guys will consider that. Thank you very much.

Chairman Dumont: Thanks a lot. If you want to, yeah, I was gonna say pass that down. Is anyone else in the audience that would like to step up and speak? What about those things?

Police Chief, Tad Dionne: Chief Dionne: Yeah, what are those things?

Selectman Vurgaropoulos: So, what is your plan for succession?

Chief Dionne: So yeah, Chief Dionne, your police chief. Thank you, Ron. No. So I think Ron kind of stole some of my thunder in the sense that he came right up here and said what was on his mind, and that's our union president. And I think that speaks volumes for how we're working as a group, because the union president comes up here with signatures from almost the entire Police Department in support of our succession plan. With that in mind, I wanted to address this board so that I could address the community publicly and tell them that I have obviously began my retirement paperwork, and I plan on retirement effectively August 1st. And I wanted to give that opportunity to thank this community of Hudson for a tremendous amount of support in my 30 years here. My family loves this place. I love this place. I love the people I work with. I'm privileged to serve the officers and the civilian staff, and I mean that. And obviously this community will always be a very strong part of my heart and soul. But I also think that it's important that I announce, you know, that I mentioned publicly I think we're in great shape for succession. And I think the person

is in the room, and I wholeheartedly recommended Dave Cayot when I wanted to mention that to the community, that I believe we're in a very good place for that. And then I wanted to reassure our community that we have spent, I mean, the better part of six years planning for even my retirement, because my boss kind of had the foresight that it was important to kind of establish a line as best we could, because things change, and it has to be fluid. But as best we could, and always be working, level up, trying to work a level up, and train, and make sure that you're, that to Ron's point, I guess, the next person up is ready to go. There's nothing more I can train my colleague with, Dave Cayot, there's nothing more I could teach him and he comes with a great resume. But I want an opportunity to tell our community how much I appreciated them. Thank you. Appreciate it.

Chairman Dumont: Thank you very much, Chief.

Police Sergeant, Roger Lamarche: Hello, I'm Roger Lamarche. I'm a resident at 6 Patricia Drive in Hudson. And it's no secret, I do work for the Police Department. I've been with the agency for over 20 years. But I come here as a resident of the town, a husband and father of four, very little children that I've decided to establish our family and grow up in this community. And in working for the Police Department, and working with the schools, and the other agencies that run this town, I could not find a better community to raise my family in. So, I come before you with a heartfelt opinion on how this agency progresses, mostly as a resident. But I do have a lot of intimate knowledge. So, thank you, Board, Chairman, and Mr. Sorensen for letting me speak. One of the things I want to touch on is, it's hard for police officers to retire, because after July 31, Chief Dionne is not going to have access to the building. That's the protocol. He's going to have his key card turned in, and he's technically not going to be allowed into the building unless he's escorted. I can't imagine what it looks like. I'm in the twilight of my careers, and I'm not far off from that. But I can only imagine what that feels like. But what he is presenting before you is a legacy, a legacy of the officers that he trained, that he supported, that he had to either reprimand, or correct, or make better. And I'm definitely a product of that. I would not be where I am today with the Hudson Police Department if it wasn't for Chief Dionne's leadership. But that legacy, I ask that you just consider his recommendation with the weight of that. He's got nothing to owe to this town after July 31. And he's putting his legacy on the line by asking you for support of Captain Cayot to be the next chief of police. There is a time and a place to maybe go outside the agency. We're not there. We are making great progress. Captain Cayot does have a tremendous resume. I can tell you, I'm working with him for the 20-plus years, I've enjoyed time on the mountain bike unit with him, a lot of events through Special Olympics, where we volunteered our time to help support the athletes through the law enforcement torch run, the investigations he performed through the detective division. It's a tremendous body of work, and he's earned his opportunity, and he wants to be the chief of police here to support that. And with that being said, I just ask that you take into consideration everything, everybody that does come before you in support of that. There's nothing to hide behind the curtain. This is all authentic, people being genuine with you that want to see our agency thrive. We continually on a day-to-day basis look at that department mission of partners with the community, and Captain Cayot will take that baton from Chief Dionne and carry it forward. I have 100 percent confidence in that, and I'll just take myself as an example. I'm a testament to the leadership this agency provides and develops in its people. Again, I wouldn't be where I am today if it wasn't through the program that is the Hudson Police Department. And it started a long time ago, and anybody that's a resident in town for all these years, you can see that continually our agency provides that service at the highest level, CALEA accredited. It makes life easy, I think, for people when there are problems. We're there to help and support the community. So, I do appreciate the opportunity to speak on behalf of myself as a resident with that bias towards the agency and everything we do. Thank you.

Police Wellness Officer, Jason Downey: Good evening, everyone. My name is Jason Downey, 3 Paula Circle in Hudson. I've been a resident for the last 14 years. I actually moved from the community, but I've been a police officer in this town for it'll be 25 years in August. So as soon as Chief Dionne steps away, I am the most senior sworn officer for this agency. So, I wanted to talk about it because I've lived through now, soon will be six chiefs at this time. During that time, our culture has swung in a great positive direction now. Being the Mental Health and Wellness Officer and being able on a system team that goes regionally around the state, I'm in and out of departments that are struggling or have different issues. And for the support that we have on the mental health side, on the wellness side alone is a culture that we've created that I think you can't put on any other agency in the state and we do a great job. But if you're willing to potentially look outside or try to mix it up, we take a gamble with potentially changing that culture again or trying to get back and we could go backwards. I think, you know, I think we need to trust you've had, you know, you've been working with Chief Dionne for a long time for you not to follow his recommendation. I think, I believe you've, he's given you everything trust and built that relationship with you. So, I don't think he's going to give you any false

information that would be best for this agency. And I truly agree with Chief Dionne. And just like, you know, Ron said, you know, me and Sergeant Dionne, we're not best of friends, but the respect that I have for him and in this agency. So, I think that is, that is what is really potentially at stake. If we try to not follow the succession, there's a reason why we have this leadership program in place. You know, and then if, if also, if you go outside or if something is to happen, you stall everybody else. We have some phenomenal people that are talented, but we are a big small department. So, there's sometimes not always a lot of time for movement and then you can stall that and it can cause frustration and it can cause negativity. So, I mean, with that, you know, I think there's a lot of stuff that we can look at. And I think there's a reason why we're, where we are, where we are today. And at the same time, I don't think there is another agency that works better in this whole entire state. And I put money down on it. That doesn't work more with the community and for the community in this state. And that is all about the culture that we have. And, you know, and people can come in here and their shiny badges and tell you what they've done for their other communities and, and BS and all the way until, because they want this PD, because I'll tell you right now, this is a gold mine. There's, you don't even, you don't even, you just hop in the car and it can just run on itself. That guy could sit there or a woman could come in and sit here and just ride the train on a retirement where this guy here, he's paid his dues. He's done all of this thing. He knows the ins and outs and I trust him. And I'm looking forward to having, you know, having meetings with him. He is one of these persons that is not an emotional leader. He is fax. He doesn't automatically, but he wants all the information before he makes a decision. He is a highly intelligent man and he actually has a lot of, like I said, credit and he's very calm and methodical. And I think that is definitely something that we need to, especially when we come to a lot of these different things that we come because, you know, sometimes it's great to have that emotional leader, but when it gets hot, you know, it can, you know, if you have an emotional leader, it can sometimes can turn into negativity. So, I appreciate you guys listening to me. I just, hopefully you'll follow the recommendations of Chief Dionne, but thank you very much for your time.

Chairman Dumont: Thank you. Is there anyone else in the audience that would like to come up and speak? With that, we will close the public hearing at 7:19 p.m. and move on to item number five. All right, recognitions, nominations, and appointments.

## **5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS:**

### **A. Resignation**

#### **1) Normand Martin – Zoning Board of Adjustment**

Chairman Dumont: We do have a resignation item A, number one, Norm Martin of the Zoning Board of Adjustment. We'll be looking for a motion to accept his resignation with the thanks and appreciation.

Selectman Guessferd made a motion, seconded by Selectman Morin, to accept Normand Martin's resignation from the Zoning Board of Adjustment effective immediately. Motion carried, 5-0.

Chairman Dumont: Any comments? Selectman Guessferd?

Selectman Guessferd: Yeah, I just want to say that, you know, we've all, every one of us in various roles around town or even as citizens here have interacted with Mr. Martin. Good or bad in certain, you know, things that have happened over the time, he has served in various positions. One, he was a selectman as well, so he served a term there. So, I think no matter what, it's very difficult, I mean, to find people willing to serve. We constantly look for people to step up and serve on committees and run for elections. And over time, I don't even know how many years, he has consistently been, you know, a servant of this community. So, for whatever, like I said, for whatever interactions we've had with him, positive or negative, I really, I just want to publicly thank Norm Martin for his service to this town over an extended period of time.

Selectman Jacobi: I'd like to also reiterate that. I think, you know, I was sad to see that he had moved out of town for all the many roles that he has done from, I believe he was a clerk, he was always at the elections helping out. He helped out in so many ways. And he always tried to stand by his values and his own integrity. And I will miss him not being here in town. And I really appreciated all the work that he did. And I know he was the chairman of the Zoning Board most recently and handled many cases that were challenging. So I want to appreciate that and recognize that as well.

Chairman Dumont: Yes, if the word's out of my mouth, so I'll just echo what you guys said. Very much with thanks and appreciation.



**B. Nominations**

1) Jan Horvath – Benson Park Committee, *seeking member position*

- One (1) member vacancy to expire April 2027
- Two (2) member vacancies to expire April 2026
- One (1) alternate vacancy to expire April 2028

Chairman Dumont: We have Jan Horvath of Benson Park Committee, Benson Park Committee looking for a one-year member, sorry, one-member vacancy to expire April 2027. I will recognize Jan Horvath and the Benson Park Chair to come on up and speak. Good evening.

Jan Horvath: My name is Jan Horvath and I live in Hudson for about 12 years. And I am about two miles from the Benson Park. So, I enjoyed walking there and appreciate that town is supporting the maintenance and improvement of the park. And I, as a user, feel like I should contribute to the maintenance and accessibility of the park. So, I'd like to join the advisory board of the Benson Park.

Chairman Dumont: Thank you very much. Mr. Chair, do you have anything to add?

Jack Madden: I'm Jack Madden, Chair of the Benson Park Advisory Committee. Yes, I'm in support of Jan becoming a member. He has volunteered for the Benson Park cleanup days and he has also attended the most recent Benson Park committee meeting. He's already, as a fellow engineer, he's already jumped on something I had proposed. Well, it's better if you do it this way, Jack. Oh yeah, you're right. Okay, so you're welcome. So, I'm, you know, definitely in support. I'll make a note that there's a little confusion on my part as far as the member vacancy termination date. We show one member vacancy expiring in 2027 on the website. We show a member vacancy on also expiring. We have two for 2026 and one for 2028. So, if the one for 2028 is the actual date of the vacancy, I would recommend that Jan be appointed to that one so he don't have to come back and get them get re-appointed at a subsequent date. All right, thank you very much.

Chairman Dumont: Any questions from the board? I just have a question.

Selectman Jakoby: So, on our sheet it says the one alternate vacancy to expire April 2028 and then the full members are 27 and 26.

Jack Madden: Yeah, on the website you've got member vacancies April 2026.

Selectman Jakoby: 27 and 28.

Jack Madden: 26, 26 and 28 and an alternate of 28.

Selectman Guessferd: Nothing in 27.

Jack Madden: Nothing in 27. Okay. So, I mean, I'm not sure.

Selectman Jakoby: Sometimes this is just the longest one. Yeah, just the longest. The longest fall member.

Jack Madden: Yeah, not that we don't want to come back and talk to you.

Chairman Dumont: We just had our Executive Assistant take a look at what was available. She is saying that the member vacancy for 2027 is the correct date. Okay. Or the longest one available. So we'll take a look at the website and make the updated corrections there. All right, any questions from the board? Yep, well, we will consider this. So the process will be that it'll be considered tonight. We'll make a decision at the subsequent meeting of this, the following one. I just want to say, obviously, as you heard, and I'm sure you're aware, we have many other vacancies. So, if you're interested in volunteering anywhere else, feel free to feel free to toss your name in. But thank you very much for applying. And we really appreciate you trying to step up and volunteer.

Selectman Jakoby: Thank you so much.

Jan Horvath: Thank you very much.

Jack Madden: Thank you.

**C. Appointments – None**

Chairman Dumont: All right. With that, we have no appointments. Consent items. Does any Board member wish to remove any item for separate consideration? With that, I'll be looking for a motion to approve the consent items.

Selectman Morin made a motion, seconded by Selectmen Vurgaropulos, to approve consent Items 6A-F. Motion carried, 5-0.

**6. CONSENT ITEMS****A. Assessing Items**

- 1) Current Use Lien Releases
- 2) Tax Deferral Application
- 3) Elderly Exemption Requalification
- 4) Disabled Exemption Requalification

**B. Water/Sewer Items – None****C. Licenses & Permits & Policies**

- 1) Raffle Permit – Friends of Benson Park
- 2) Outdoor Gathering Permit – Old Home Days
- 3) Raffle Permit – St. Kathryn Parish

**D. Donations – None****E. Acceptance of Minutes**

- 1) June 24, 2025

**F. Calendar**

|      |      |  |                        |
|------|------|--|------------------------|
| 7/8  | 7:00 | Board of Selectmen                     | BOS Meeting Room       |
| 7/9  | 7:00 | Planning Board                         | Buxton Meeting Room    |
| 7/10 | 3:30 | Supervisors of the Checklist           | BOS Meeting Room       |
| 7/14 |      | Cable Utility Cmte. - <i>CANCELLED</i> |                        |
| 7/14 | 7:00 | Conservation Commission                | Buxton Meeting Room    |
| 7/15 | 7:00 | Municipal Utility Cmte.                | BOS Meeting Room       |
| 7/16 | 6:00 | Library Trustees                       | Hills Memorial Library |
| 7/17 | 7:00 | Benson Park Committee                  | Cable Access Center    |
| 7/22 | 7:00 | Board of Selectmen                     | BOS Meeting Room       |

**7. OLD BUSINESS****A. Votes taken after Nonpublic Session on June 24, 2025**

- 1) Selectman Guessferd made a motion, seconded by selectman Jakoby, to hire Bryan LaBarge for the position of Firefighter/AEMT in the Fire Department at the contracted salary of \$33.85 per hour (step 6). This rate is effective as of July 1, 2025. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by the Fire Chief. Motion carried, 5-0.
- 2) Selectman Vurgaropulos made a motion, seconded by Selectman Jakoby, to hire Joshua Chase for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$23.08 per hour (step 2). This rate is effective as of July 1, 2025. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by the Fire Chief. Motion carried, 5-0.
- 3) Selectman Guessferd made a motion, seconded by Selectman Jakoby, to hire Ryan Senior for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$26.08 per hour (step 2). This rate is effective as of July 1, 2025. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by the Fire Chief. Motion carried, 5-0.
- 4) Selectman Jakoby made a motion, seconded by Selectman Vurgaropulos, to hire Tyler Burgoyne for the position of Firefighter/EMT in the Fire Department at the contracted salary of \$23.80 per hour (step 1). This rate is effective as of July 1, 2025. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by the Fire Chief. Motion carried, 5-0.

- 5) Selectman Jakoby made a motion, seconded by Selectman Guessferd, to appoint Daniel Thibeault to the position of Town Accountant, with effective date and terms of salary to be negotiated by Town Administrator Roy E. Sorenson, to be finalized upon signed Conditional Offer of Employment executed through the signatory of the Chairman of the Board of Selectmen, Dillon Dumont. Motion carried, 5-0.
- 6) Selectman Guessferd made a motion, seconded by Selectman Morin, to adjourn at 11:06 p.m. Motion carried, 5-0.

Roy Sorenson: If I may, Mr. Chair. Item 7A5 on the Town Accountant, he has accepted. We have agreed to terms of principle, he will be beginning on Monday.

Chairman Dumont: Fantastic.

## **8. NEW BUSINESS**

### **A. Public Hearing: 9 Industrial Drive Donations – Engineering/Decision**

Chairman Dumont recognizes Town Administrator, Roy Sorenson.

Roy Sorenson: All right, thank you, Mr. Chair. As the Board is well aware, this project came on earlier in the spring. We've received numerous donations to date. I think the full amount we have to date is around \$165,000, somewhere in there. This is an additional \$10,000, a very kind, generous donation from Shellback Harbor and Apparel Gymnastics for this project. You do have a motion in front of you, Mr. Chair, if you want to read that into the record. And as I mentioned, this project I'll talk about in my comments, but work will be beginning on this project soon.

Chairman Dumont: Yeah, we do have an updated motion. I can give that to you guys after we do the public hearing, just so it's not forgotten. But I guess we will open up the public hearing for this at 7.30 p.m. Is there anybody in the audience that would wish to come forward and speak on the donations? With that, I will close it at 7.30 p.m. Any questions or comments by the board?

Selectman Morin: I know the Town Engineer has been working on this, but I believe Mr. Sullivan is the one that got this donation for us, so I just wanted to thank him.

Chairman Dumont: Thank you very much, Mr. Sullivan. Any other questions or comments?

Selectman Morin made a motion, seconded by Selectman Guessferd, for the Board of Selectmen acting under the authority of RSA 31:95 b, hereby accepts with gratitude, a donation in the amount of \$10,000 from Shellback Harbor and Imperial Gymnastics for 9 Industrial Drive Recreational Project. Motion carried, 5-0.

### **B. Zoning/Code Enforcement Department Update – Zoning/Informational (presentation)**

Chairman Dumont recognizes Zoning Administrator, Chris Sullivan.

Roy Sorenson: One second, Chris, I'll pull this up for you. **[preparing slide show]** Okay, it's your time to shine. Might have to switch seats, yeah. If I may, Mr. Chair, so this is the fifth installment of the department updates as part of our organizational development, and Mr. Sullivan, as many of you know, is our Code Enforcement and Zoning Administrator, and he's put this presentation tonight, and it's before you, and he'll take questions at the end if you have any. Sounds good.

Chris Sullivan: Hi, everybody. I hope everybody had a good Fourth of July. I've been here for two years. It's been an interesting journey, so let's get started. Okay, the zoning mission statement is to enhance the quality of life in working cooperatively with the public within the framework of the zoning ordinance, to enforce regulations which preserves the character of the town, to prevent blight and help the town be safe. Zoning and Code Enforcement helps contribute to the overall advancement of the town's objectives. The Zoning Department has three people that work here. There's me, there's the Associate Planner. He's been here for two years, his name is Ben Witham-Grater. And then, we have Tracy Goodwin, Zoning Aid. She does everything. She's always at the counter helping people get their applications ready to go and get ready for the Zoning Board. She's a very big help, believe me. If I didn't have her, we'd be in trouble. Okay, then this is what the Zoning Department and Code Enforcement does. We advance with the Zoning Department. We assist property owners and help them with zoning questions. You know, when they have a shed that's too close to the property line, we've helped at the last March elections bring the setbacks to five feet because prior to that, it was like every week we'd have somebody in with a shed that was within the setbacks, so we'd fix that,

and now it's hardly ever now. We don't have anybody really coming in with sheds in the setbacks, which is nice. We give technical assistance to the Zoning Board, which during the Zoning Board, they usually ask questions about certain things, and sometimes they take your information, and sometimes they really don't, and it's okay. It's their prerogative. We work with signs. We permit them, and also, we sign off on building permits, make sure that things are where they're supposed to be. Sometimes people will bring their plans in, and their houses aren't where they're meant to be, and they have to go back through the variance process and get relief. There's a lot of things that go into what the zoning looks at when we're doing things like we look at heights of buildings. We look at different setbacks and things of that nature, so we look at what uses are happening on the land for industrial, residential, and businesses. We have a bunch of different people coming in. We're the starting point of where people come and ask, what can we do on our land? It's usually a good thing. Sometimes they don't, and then they find out they have to go through a whole process. Then they come to the Code Enforcement, and we have to deal with it from there. People come in with subdivision questions, making sure that they have their setbacks and make sure that the buildings are where they're supposed to be and things like that. A lot of questions that we get from people are size restrictions of their lots, like the TR zones are 10,000 square feet, R2 is 43,560, and so on. Building setbacks, we get that a lot. Wetlands, we don't really deal with them, but we talk about them so they know what's happening. Signs, if they're in the wrong place, we have to tell them, so they either have to get a variance or move them. Commercial uses, some people like to have commercial uses in their homes, so we have to work with them to get them a home occupation and work with them to do that. A lot of times, projects that don't meet the regulations will have to go either to the Zoning Board or we work with them to help them get to the Planning Board and do that. Sometimes, some of those code enforcement things have to go to court. That's usually what we try not to do, but it does happen. The objectives for zoning department is to develop. We are on the point where we help develop the comprehensive plan. That's usually the 10-year plan of the town. We help bring in the different uses that the town needs for housing and recreation and things like that. We regulate the different urban uses, zoning regulations for those uses for different developments. We protect the properties as well, the neighboring properties, so they don't get loose, so they don't go in to get their neighbors in trouble. Code enforcement, we try to work with the community so that people don't break the law and make the town work out the wrong way. We try to assist the property owners through the code enforcement process because some people don't understand what they've done wrong, so we have to help them and bring them through the process slowly. Sometimes, you can get things done in a week. Sometimes, it takes a year, or sometimes, you have to go to court, as I said before. We provide assistance and help them bring their houses into compliance. Okay, the strengths. The staff works closely with the homeowners on the code enforcement to resolve the issues as quickly as possible. Code enforcement builds a sense of community. They help work with the community on some things that, like in the business districts, we have to work with a bunch of different businesses to bring their areas into compliance to make them look good and help the overall look of the town. Code enforcement improves the quality of life. We have some people who have a lot of junk on their property. We help them remove it, or they get somebody to help remove it, and it improves that area so that you're not looking at junk in the front yard or smell the different smells that you get from trash and things of that nature. So, that helps that. Zoning, we help to protect and enhance property values. Zoning can help implement community goals and objectives. Zoning can conserve neighborhoods. We help the older neighborhoods keep their look as much as we can. Some people like to do improvements on their homes, and with the older neighborhoods, we have setback issues and things that hopefully we'll try to fix this year. And they don't understand that there's setbacks in these neighborhoods that are really close, so we have to work with them and educate them on setback issues and bring them and how they have to get that done. Zoning can also prevent a lot of mixed and incompatible uses, such as schools and day shops or other inappropriate uses that aren't together. Most importantly, Zoning and the community control over land use is the appearance and quality of the future. So, over the next couple years, this town is going to change, and hopefully with Zoning and working with developers, we can make things look better and place buildings so that they're not in a wrong place in that issue. Okay. The weaknesses. The public perceives that we selectively enforce things such as sheds, which we had a couple years, last couple years, and also other little issues that we've had over the years. But we, like I said, we fixed the issue, and now it doesn't happen. We have a lot of complaints coming in that people will not fill out the complaint form, so they don't understand why they don't become a priority, because if they don't fill out the complaints, we get to them when we can and go look at them and time constraints are usually the issue. There's a lot of things going on, and we're trying to keep up with them and do them as much as we can. Relying on the complaints are really, we help the people that are being complained to resources and different things such as giving them the dump information so that they know where to go and take their trash, because a lot of them surprisingly don't understand the whole dump

process. They just leave it in their yard. And a lot of the tenants don't like to complain about their landlords because they feel like they're going to get displaced and told to leave. And then in Zoning, a lot of the individual property owners will, they think they'll lose their freedoms because, you know, they can't do things like put their pool where they want or their shed or their garage because there's setbacks and there's certain things that they have to do for even the Fire Department on some garages because they want to be detached and they have to be five feet, but they don't understand that. And so, we have to educate them and figure out how to make that work. Zoning is so much fun. So, we discourage, Zoning can discourage some development in some locations, which is sometimes a bad thing because some things are needed, such as hospitals and things like that. But we also have people asking why we can't have doggy daycares everywhere. I've had that call now four or five times, so we're going to try to work on that this year and try to add some areas. But I think doggy daycares can just be doggy babysitting. They think that's a different thing. So, we're working with that now. As the Zoning Department, we have limited funds to go to training, which we worked on last year a little bit. And that's to work with the members and staff to go to different classes and different things that nature. So that's one of the big weaknesses I've noticed over the years I've been here. Opportunities. We like working with during code enforcement. We work with the landowners to educate them on what they've done wrong. We bring them through the process and get their properties into compliance. We collaborate with other departments during different projects, such as planning. We work with them on their planning cases and make sure that their projects are ready to go for Planning Board. There are different circumstances when we have to recognize that support protections of property owners in different positions. There's like residential and business have to have sometimes had different protections that we have to deal with, and we work with them at the same time. With Zoning, we are developing new ordinances every March, and we are working on those now as we speak, and I'll get more of that at the end of the presentation. Granting variances. We grant variances to help people bring their projects to what they want to do. They want to bring projects to proceed and help them do what they want to do on their property in the future. Ensuring the compliance of Planning regulations. We want to make sure that people understand that there are regulations that local planning regulations, so we work with them as well on regulations. We address permit disputes and help the community leaders and businesses to make decisions to improve the community growth. Threats. Okay. The threats on Code Enforcement is the low-income homeowners can't afford repairs, which is sometimes, which takes a long time for some, and we let them take time. As long as they're talking to us and we work with them, they, we don't really penalize them on those things. There's a lot of problems with some homeowners that are out of town that rent their apartments because they have management companies that are hard sometimes to get a hold of. They don't always call you back, so we have to keep calling and deal with that, and sometimes those are the people we end up sending to court, and then they finally call and we deal with it. And sometimes the price of some of these repairs or cleanups are more than what the property's worth, and we're finding that out on some things, but people want to stay on their property, so they actually will fix those things, and it's sad, but to get to that point. And Code Enforcement, the values of reflecting the values and goals are those wielding it. In Zoning, there's a lack of flexibility. Sometimes in zoning, you can't, you know, break the law or, you know, get exclusionary zoning as what's said in the second part. We can't just say, okay, yeah, we're just going to keep this part there and keep just staying with that thing and just work with it. Violating zoning laws can cause serious financial damages and also zoning can also limit mixed-use development. Now, these are the code enforcement cases. In 24, we did have quite a few, but we're in June we had a big rise because summer came and people were noticing that wow, there's a lot of junk in my neighbor's yard, so we better call. We didn't have anything in March because it was cold and still, I think, and people weren't doing much, so it was okay, but a lot of these things are getting resolved without going to court. We're doing pretty good with cleaning up the 25 problems, and the older cases that I inherited from the past zoning administrator are getting cleaned up as well. These are the determinations. We're pretty busy with determinations, here's a lot of people wanting to do ADUs. Garages are big right now and, you know, just people asking about businesses and things of that nature, so last year was a little busier, but we're still pretty busy as far as zoning determinations go. These are the Zoning Board decisions for 24. There was a lot of variances, we had some pretty bad cases during that time, we had some pretty strange cases. We had a lot of requests for re-hearings because of certain cases that were coming through, and so those were resolved, and we're hopefully going to get those ones done soon as well. Our goals and objectives for these, for zoning and code enforcement, is to ensure the compliance of the public health, safety, and business, and to promote an attractive, lawful, and safe community for code enforcement. Zoning, we want to preserve the community character by maintaining aesthetics, historic, and cultural integrity in neighborhood communities. Okay, now we're on to ZORC. ZORC is the Zoning Ordinance Review Committee. This is where it's run by the Planning Board, by their charter, and we all work together. We bring members



from all the different Boards to come together and work on different ordinances for the zoning. Usually, we end in November. As far as meeting, we start working on getting them cleaned up, and then in December, we bring them into public meetings, and then they go into you guys, and we have them on March vote, and hopefully the community will vote for them, and we have some new ideas. These are some of the ideas I'm running through right now. As driving around through town, there's a lot of conex boxes. People are getting them for really cheap, and I've seen people with five, six, seven of them in their backyard, and some of them in their front yard. It's getting a little nuts. I want to try to see if we can get some regulations for them. Going through the vape shops and the different community grocery stores, there's cigarette and advertising boards. They're getting a little bit aggressive and nuts. We've noticed it seems like they're getting more and more. We'd like to try to see if we can limit those. The bright LED open lights that the vape shops have, for some reason, come accustomed to, we'd like to get those removed and have them not allowed. If you go down on the south end, there's one guy down there, that thing is really, really bright. If you go to Nashville by the mall, there's one that you basically get blinded by. I'm already talking about that one. Also, I guess the Planning Board had talked about some wall signs that are really bright, so I want to talk about that as well. Home occupations, we're going to talk about those. Basically, if you're just doing stuff in your house, on the computer, whatever, you can do that. We're going to try to get that so you just do that. If it's something outside, you're doing work outside, landscape company, that kind of thing, we're going to deal with that as well. I'm going to try to bring the zone back because we need something because we've got a lot of things coming, but I'm going to exempt the business zone from that area because that was a big problem last year. That, right now, is what we've got for that. Any questions?

Chairman Dumont: Questions from the Board? Comments?

Selectman Jacoby: I just want to thank you. I think it's a great compilation of what's been happening. I think the charts of what has been covered in zoning, the number of cases that you're working with, gives an understanding to the public all the different matters that you're involved with. Even looking at those descriptions, the amount of time each one of those takes is quite extensive just from the description. I really appreciate that. I also appreciate the looking ahead, those items that you brought up, because as you said them, I'm like, oh yeah. I thought it was a great presentation and I appreciate it.

Chris Sullivan: No problem.

Chairman Dumont: Any other questions or comments? I'd just like to add, being the liaison to the Zoning Board, I think Chris does a good job. He has the fun job of either being someone's best friend or their worst enemy. That's not an easy thing to deal with. I think he does a good job at navigating that. He has a lot of ideas that will, I think, help staff up there, planning and zoning alike, with issues that come across quite frequently. So hopefully he'll be able to get some support for those in the Zoning Ordinance Review Committee and push those forward. So thank you.

Roy Sorenson: If I may, Mr. Chair. Yeah, I thought I actually learned quite a bit working with Chris on this. He put together things that I didn't know and that you really don't think of, but you see them, but you don't see them, if that makes any sense. And then you start seeing them more as I drive around now, so. And it is a tough job, as you mentioned. You know, he comes in and I try to talk with him on how to handle situations or what he thinks we should do. And there is that happy medium, and where do you find it?

Chris Sullivan: Well, there's a thing you got to do, is you got to put your blinders on. I mean, I could be, I could be really busy.

Chairman Dumont: Yeah, you got to focus on certain items.

Roy Sorenson: I think you have to nail in the head. As long as you can, some people don't know it, they just don't know. Yeah, right. To educate them and then work with them to get where they need to be, I think is important. That's the primary duty, right?

Chris Sullivan: Yeah, exactly. We just want to, like I said, I'm not out to get people. I'm not out to selectively find people and say, this is what we're doing. I'm here to help make people, make their yards look nice, you know, as far as I can, you know, make it the ordinance, make it work with the ordinance, and that's it. Like I said, I've been told I'm selectively coming after you for this. You know, I've been told many times. I mean, it seemed like the signs on the side of the road have, are getting less and less, which is good.

Roy Sorenson: Springtime, they pop up just like the tulips.



Chris Sullivan: Yeah, they do. But when I started, it was a lot worse. We'd probably get two or three hundred signs in the spring, and this year we were a lot better, so.

Chairman Dumont: Thank you very much. Any other questions or comments? Good to go. You're free, sir. Thank you, sir.

Chris Sullivan: Thank you.

### **C. Emergency Management Performance Grant – Police/Decision**

Chairman Dumont recognizes Police Chief, Tad Dionne.

Chief Dionne: Thank you again for bringing traffic up here with me, because you've worked on this a little bit. But this, we come before you tonight on this item because it's actually, if you look towards one of our next items, we're going to talk about repairs. This is, this grant that we're looking to apply for doesn't actually have a close date that I'm aware of, it seems to be revolving. It's a state grant through SEM, and so it's Homeland Security Emergency Management, and this provides for the ability to get a matching grant to purchase a generator. And because the EOC room, the Emergency Operations Center room, is at the Police Department in the roll call room, we would qualify. So, we're here to basically ask to apply for this. It is a 50% match. That match is both soft or hard, or both. And it's, essentially, I think the max grant would be \$75,000. I could speak probably a little bit more about it, but we're looking at a generator to do what, to do what we wanted to do for the entire building would be somewhere between \$100,000-ish. So, \$150,000 would be probably a Cadillac plan, somewhere around there, something more than we probably need to run that. So essentially, we could be in it for a \$50,000 or a \$75,000 match. And if it was to that point, we would then, if we were able to get that grant, we would probably, at that point, move forward to ask to use the Capital Reserve Fund for generators at that point to get it. The generator we have now is a CAT, and it's 30 years, 30 years old. And it was built for a smaller building, but it's a good, it's, you know, knock on wood. It's well maintained. It goes through all of its tests and all of its maintenance all the time. We've made numerous repairs throughout the years to keep it running. It's a diesel-operated generator as well. And I don't know if you have any other questions, and Pat may be able to help us along with those as well, since he did some of the research on this, or most of the research on this.

Selectman Morin: You know what we have in the generator fund?

Roy Sorenson: I was just looking at that. I don't have that number. I think, as the Chief mentioned, if we do receive the grant, I think we have the compensation at that time.

Chief Dionne: We do have the money in there, because I made sure we had enough money in it. I don't know the number either, though. Unfortunately, I had it, and I don't know.

Roy Sorenson: Would you say the total value, you think, on this might be max \$150,000? Give or take.

Patrick McStravick: I did some research, sir. Basically, they were anywhere from \$100,000. If we're looking like probably six, seven months away, they guesstimate that it would be about, for the one that we have to replace for the size and for the expansion of the building because of it, around \$100,000, give or take.

Roy Sorenson: All-inclusive install labor and everything?

Patrick McStravick: That's what they're saying at this point, about \$100,000.

Selectman Guessferd: So, the grant would then be \$50,000, and then- right?

Patrick McStravick: Yeah, so the grant, it's a pretty good grant, because it actually lists a bunch of different categories, and one of them is backup power solution for primary EOC, maximum matching award of \$75,000, so.

Selectman Jakoby: Yeah, I just wanted to say, I remember the conversation around the age of your generator previously at a previous meeting, so I think this is right in line with what needs to happen, and I fully support this going forward.

Selectman Guessferd: Yeah, just for the purpose of all of us and the public, what does hard match and soft match mean?

Chief Dionne: Sure, so essentially, a hard match means we're coughing up real money to match that, and the soft matches, it could be hours put into it, for instance, with training, it could be administrative hours, research, RFP, writing up RFPs for bids, etc., etc. You have to tally and keep accurate count of our hours that were actually put into it, and that would be that.

Selectman Guessferd: Okay, yep.

Chairman Dumont: Any other questions or comments?

Selectman Jakoby made a motion, seconded by Selectman Guessferd, to authorize the Hudson Police Department approval to apply for the Emergency Management Performance Grant. Motion carried, 5-0.

#### **D. HVAC System Repair – Police/Decision**

Chairman Dumont recognizes Police Chief, Tad Dionne.

Chief Dionne: Did you happen to get my waiver bid? Does everybody have the waiver bid? I just wanted to make sure because I originally sent the paperwork without it, and Sherry told me she would take care of it. She's been busy with payroll this week. If you don't have it, just let me know when I have it.

Chairman Dumont: Yes, I have a copy of mine. Does everybody have a copy of yours?

Chief Dionne: Thank you. So here we go. We had a routine systems check the other day and found out that the chiller coil is failing in our HVAC chiller system. And like I said, I think this job has done one thing. I've learned more about HVAC than anything else in the world that I ever knew, didn't know I existed. But the chiller essentially helps us not only cool the building, but it also helps us heat the building. It's a vital piece of the HVAC. Most of the building works off our chiller. So, it's an important system for us to fix. It's a trained product, so it's proprietary. It's a sole source. That's where I have to buy the part from. We'd have to buy the part from. The quote we have on it is for \$28,000 and change. So, this is something I have to get done or replace the chiller would be the other option. If we don't fix this and it fails, that is going to put a strain on... the system will essentially be operating at about a 50% capacity, and that'll put a strain on what's left of the system running. If we do fix it, we should be able to keep moving on and continue as that. But, I will say the... I did mention it. Sorry, it's a sole source. I lost my train of thought. I'd take any questions you might have at this point. Let's put it that way.

Chairman Dumont: I just want to add, I did speak with the Police Chief about this, and just, I guess, some information to add to it. Obviously, with HVAC components and the chiller part of it, the Freon that's used in that, the EPA has changed numerous times over the past couple of years. So, when that part goes, the system can't be repaired. It used to be able to buy certain fixes for it. It's not, you can't do that anymore. So that has to be replaced. And I would agree with him. If that goes down, that would cause the other system to overwork, really causing it to overheat, which then burns out the Freon in that one. And then you're left with the same problem, but twofold. So just wanted to throw that in there for information.

Police Chief: I regained my train of thought on that. So I was, and I appreciate you rescuing me for that too, as far as the Freon. And we did have that, I remember that now. But one of the things with this particular system, what we're asking for is not necessarily what we need. But we were asking for the reimbursement, if it became necessary, from our budget. And that's why we came here before you, to ask for a capital improvement reimbursement. Capital repair, I should say. Reimbursement. There is money in that account at this point. I don't know if I have the total, but there is money in that account. I checked it before we came here.

Patrick McStravick: We checked it today before. If we pay for this out of our budget, it's 85%, 90% of that chunk. We're talking July 8th going right away.

Chief Dionne: But in general, obviously, we would only be asking it if we were in jeopardy overall.

Roy Sorenson: It would be end of the year at some point, if we had to. Correct.

Chairman Dumont: Selectman Vurgaropoulos, do you have a question?

Selectman Vurgaropoulos: Thank you. Yeah, no, I know this is a critical piece. Actually, coincidentally, I'm dealing with something with this. And not in my home, thank God. Yes. But at my outside job, with the freon, as you spoke of. Actually, I think that regulation just changed this year, or is going to change this year, where the good stuff, we'll call it, is no longer going to be viable or obtainable. And they're moving to like freon 5-something, 513, I think it is, or something like that. So yeah, this was a challenge that we just had to overcome ourselves. And we actually had our compressor fail. And we had to obviously service it once we found a temporary compressor to replace it, we're ultimately replacing the whole unit. So, if we can get it repaired, that would be great. But obviously, we should have the backup plan, because you guys need this.

Chief Dionne: Thank you.

Selectman Jakoby: I just want to point out to the public, too, that you're looking at, has been, you know, we are replacing an old unit. So, if we got the lifespan out of it, this is something that I believe needs to happen immediately, given we're in the summer. So, I'm in full support of both waiving the bidding process and moving this forward.

Chairman Dumont: Any other questions or comments? Motions?

Selectman Guessferd made a motion, seconded by Selectman Morin, to authorize the Hudson Police Department approval to expend up to \$28,785.00 from the Town Buildings Major Repair Capital Reserve Account.

Selectman Jakoby: Just a question.

Chairman Dumont: Discussion, go ahead.

Selectman Jakoby: Can we add thus waiving the bidding process?

Selectman Guessferd: I think we have to do that, too.

Selectman Jakoby: You have to just pop that right in there.

Chairman Dumont: Friendly amendment.

Selectman Guessferd: Friendly amendment.

Chairman Dumont: Okay. Secunder. So, we will amend the motion to add in while waiving the...

Selectman Jakoby: And waiving. I guess it would be and waiving.

Chairman Dumont: And waiving the proposal/bid and adding in the request for proposal bid checklist.

Selectman Guessferd made a motion, seconded by Selectman Morin, to authorize the Hudson Police Department approval to expend up to \$28,785.00 from the Town Buildings Major Repair Capital Reserve Account and waiving the proposal/bid and adding in the request for proposal bid checklist. Motion carried, 5-0.

#### **E. Office of Highway Safety FY26 Motor Vehicle Enforcement Grant – Police/Decision**

Chairman Dumont recognizes Police Chief, Tad Dionne.

Chief Dionne: So you're retiring.

Selectman Jakoby: Yes. Bring it all in before you go.

Chief Dionne: I should have. And I apologize. I should have put a motion in there for you. But okay, so you're familiar with this grant? This is one of the grants that we recurred year after year. You've given us permission not to have to apply year after year in front of the Board. So, this particular grant here, what we're asking for today is the permission to accept what was awarded to us. This is a \$8,500 award with a matching soft or hard \$2,125 from the PDN. We're usually very successful at matching that just in the administrative costs of this. But that being said, the award is for \$8,500, and there is a match from the town at \$2,125, both hard and soft.

Chairman Dumont: Mm-hm. Questions, comments? Any questions you might have about the Highway Safety Grant at all?

Selectman Vurgaropulos made a motion, seconded by Selectman Morin, to authorize the Hudson Police Department to accept the Office of Highway Safety FY26 Motor Vehicle Enforcement Grant in the amount of \$8,500.00. Motion carried, 5-0.

Chief Dionne: Thank you for that. Appreciate it, very much.

Selectman Vurgaropulos: You think you got more for us? Come on. Yeah.

Chief Dionne: We do.

Selectman Vurgaropulos: You're already sitting.

Chief Dionne: We do, but it's going to be a little later.

Selectman Guessferd: We'll see you next time.

Selectman Vurgaropulos: We're about to squeeze everything we can out of you.

Chairman Dumont: All right. And with that, we will move on to liaison reports. And we'll start with Selectman Vurgaropulos.

**9. SELECTMEN LIAISON REPORTS/OTHER REMARKS**

Selectman Vurgaropoulos: Yeah, I don't have much going on right now. The only thing I've been working on recently is to send a request over to the Budget Committee so that they can put on the agenda to select a representative for the Town Hall Advisory Committee that we're forming for the town renovation so we could review that. So, I will bring that up. We don't meet again until next month. So, we'll see how that goes once that goes through. The only other thing I have is I hope the public and everybody here had a safe 4th of July. Hopefully there's no crazy, just good times. You know, be safe. It's very hot as of late. So just make sure we're staying hydrated.

Selectman Morin: School Board canceled their meeting for the holiday. And ConCom meeting is next week so, I have had no meetings. I do have a question. Who is the representative from the Sustainability Committee to the power company?

Selectman Jakoby: Kate Messner.

Selectman Morin: Okay. So, she's the one that should be giving the reports. Nobody else, correct?

Selectman Jakoby: Currently, she's the only representative. Because we have one opening.

Selectman Morin: Okay. Mr. Putnam gave a report after she did at the last meeting. And I was just wondering where that information was coming from.

Selectman Jakoby: At sustainability?

Selectman Morin: Yeah.

Selectman Jakoby: (motions to Roy Sorenson) So, we were both there. And what I indicated was that they should be giving the report to the Board of Selectman that the report no longer would go to Sustainability as they advised us to go with CPCNH. We did. So now those reports should come directly here or through Mr. Sorensen.

Selectman Morin: No, I understand. Okay. Mr. Putman gave a report after Kate did. That's what I'm asking about.

Selectman Jakoby: All I know is that he did attend the public meeting and added what he gathered from that public meeting.

Selectman Morin: Okay. With the concern that we had...

Selectman Jakoby: Because he is not a representative and he's not on any of the Boards.

Selectman Morin: I want to make that clear. But if he's coming and speaking at a town committee, he kind of represents us. So that's why Kate should be the only one making statements reference to that committee or giving us the reports.

Selectman Jakoby: Correct. And I think there'll be some clarity around that with the charter indicating that those reports should not be there, they should be here.

Selectman Morin: That's all I have.

Chairman Dumont: I appreciate that. And that does raise a question because I got Kate's email concerning the rate increase, maybe I'm hoping that you'll speak to that. So, not being representative to that anymore, he's not on the Board of Directors?

Selectman Jakoby: No.

Chairman Dumont: Okay.

Roy Sorenson: No, he resigned this past April.

Chairman Dumont: All right. That was my understanding too. I just wanted to make sure because I was asked the question.

Selectman Jakoby: Correct.

Roy Sorenson: Yeah, I think if I may. We talked a lot. Unfortunately, I left, I think, when some of this took place Selectman Jakoby was there. But I think we made it pretty clear in the beginning that and then maybe they started talking about it just because they brought it up. But I'm not sure they'll have much more discussion on that moving forward. I'll present at the next meeting on the CPCNH rates and then rates across the board, whether it's Eversource or whoever, just so this Board understands what's happening. I think to Selectman and Morin's point, I think it's perception.

Selectman Guessferd: Right. And that was the problem.

Selectman Jakoby: Yep. So, and I've been talking with the Sustainability Committee and I was very clear that now that topic has moved on. It's no longer part of their advisory committee responsibilities. It is now in our hands and in the Town Administrator's hands. I did contact Roy Sorensen this afternoon to ask if we would be talking about rates or CPCNH this evening. He said he's going to plan on bringing it forward at our next meeting and had asked me to say that and put that there instead of him and I not having the same information and being very purposeful, I think, in giving the correct information to the community. And that was my understanding.

Roy Sorenson: Yeah, no, absolutely. I think you hit the nail on the head.

So that's exactly what we talked about.

Chairman Dumont: I appreciate that. Roll right into your reports, please.

Selectman Guessferd: OK. So, Rec update, receive one summer program is the big thing going on right now. The kids are heading to the Stone Zoo down in Stoneham on a field trip. And they'll be going to Dave and Buster's. They're looking forward to that. The HFD allowed them to visit Central Station yesterday. So, they had a tour for two local field trips. The kids love to learn about the Fire Department. These Fire Departments are always a big hit for the kids.

Selectman Morin: Yes, they are.

Selectman Guessferd: (motion to PD) If you get some cool toys, you know, like a big copter or something like that.

Roy Sorenson: Those little plastic red hats they give them.

Selectman Guessferd: Oh, yeah, the plastic red hats are a hit. So, they were very excited for sitting in the fire truck. So, I know you'll have police cars at National Night Out, right?

Chief Dionne: Oh, yeah, absolutely.

Selectman Guessferd: Senior Programming, they open the annual registrations for the 26th year and they have 150 seniors registered for the senior program. So that's pretty much where we are there. Something I forgot to mention last time about the library, there hasn't been a meeting since our last meeting. But one of the things that they've been able to do, just so the public is aware if they're not already aware, when you borrow a book from our library, they're actually a member now of what's called the Greater Manchester Interlibrary Consortium System, GMILCS. So, you can actually order a book from another library that's a member and they'll send it over to our library to pick it up there. So, it gives a very broader lending ability for books and for source information for people. So just something, if you didn't know about it, talk to the library. Because a lot of times the very popular books are reserved months in advance. And a lot of people, that's how they get their reading done. They don't go out and buy books, they come to the library. We'd love them to do that. So it gives them another opportunity to get a book quicker.

Selectman Vurgaropulos: Just a quick question. Is that searchable online?

Selectman Guessferd: I think you can go to the library website.

Selectman Vurgaropulos: That's a very cool program.

Selectman Guessferd: Yeah, it really is. Again, just another part of it.

Selectman Vurgaropulos: It just makes our library essentially bigger.

Selectman Guessferd: Exactly, much bigger. I mean, exponentially bigger. So, there was that. There is a Planning Board meeting tomorrow night. We have a conceptual plan. And a couple of regulations we're looking at, public hearings. So that's kind of where we are. We're kind of in a little bit of a lull right now in terms of applications. We do have some that are pending that we're waiting to bring back to the Board after having kind of sent them off to take care of some of the things they needed to. And so right now we're kind of in a little down. But I guarantee you it's going to get busier again. It does that. So, it's a lot of ups and downs. Beyond that, I think that's pretty much everything I've got. All right.

Selectman Jakoby: Okay, here we go. So, the Sustainability Advisory Committee has embraced working on the charter, hence this clarification about they advised us. We said, yes, we will move forward. Now it's out of their hands. So, we're going to make that really clear within the charter. Mr. Sorensen presented and gave them a lot of past information. They have since pulled the other information that they wanted. They're creating a document for members to look at, and they're moving that forward. They have a great plan for National Night Out. They want to build awareness about the Sustainability Advisory Committee, as well as surveying and asking the public what types



of sustainability items and interests does the public have that they would like this committee to research and then possibly bring forward to the Board of Selectmen. Additionally, Deb Putnam, who was the current chair of the Sustainability Advisory Committee, has stepped down as chair. She will continue to serve. But at their next meeting, they hope to elect a new chair. Oh, and Benson Park was the week before. And everyone, just stay safe in the heat. Thank you.

Chairman Dumont: Thank you very much. For me, there wasn't much going on. But we did have Zoning Board on the 26th. That was a rather long meeting, but we made it through quite a few cases. The next agenda is filling up pretty quick as well. So, just to kind of give more credit to Chris. He's been working through quite a bit in that department and they've been doing a good job at it. I did want to give an update because it was a conversation last time about the Group 2 Funding. I can happily say that funding was added to the budget and was signed back in. It's my understanding that a lot of issues or concerns that were raised was satisfied with that. So, hopefully everybody will be good moving forward with that. The final thing, I guess, was just to hope that everybody had an amazing 4th of July. Enjoyed their time with family and friends. And got some good relaxation. And with that, I will recognize Mr. Sorenson for his remarks.

#### 10. REMARKS BY TOWN ADMINISTRATOR

All right. Thank you, Mr. Chair. No electronic update tonight. I'll just do it verbally. I must say we've run very efficient tonight, which is nice. Keep that going. Melindy Road Bridge, I don't know if you've been down there, it's probably going to be open up by next week. First layer of pavement went down, road's still closed, but doing a great job. There's an update on HCTV on that. Trolley stops in place, if you haven't seen it. Some final touches will be done on that later in the year once the concrete cures. Nine Industrial Drive, it's taking shape, they're starting to work on that. If you've been to the Transfer Station, when you drive in there, you see years and years and years of compost on your left. I tasked the DPW Director and Town Engineer with a potential solution for reprocessing that, screening it, and getting it to a product where it's real compost. I did this in my previous experience, professional experience. That RFP closes next week. I'll keep the Board up to speed on what might happen there. Town Hall Advisory Committee, I think there's a lot of energy there. That's good to see. Executive Assistant Laurie Weissgarber has also helped develop a website page, we'll probably go live with that next week. Secretary Jakoby talked about the Sustainability Advisory Committee, CPCNH. Revenue/expenditures, probably a full report at the next meeting. So, we'll kind of dive into that unaudited version on the audit. To that note, preliminary information is coming in from Ploddick & Sanderson, and we'll begin that process, which means you've seen the questionnaires in the past that go to the Board. You'll probably see some of that coming out in the next couple weeks as well. I think that's Policy Subcommittee. They've got to get the gang back together and hit that again. That'll probably pick up next week and the week after. We'll probably bring four more to the next meeting on that as well.

#### 11. REMARKS BY SCHOOL LIAISON - None

#### 12. NONPUBLIC SESSION

Selectman Guessferd made a motion, seconded by Selectman Jakoby to enter into nonpublic session under:

**RSA 91-A:3 II (a)** *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*

Nonpublic Session was entered at 8:24 p.m. thus ending the televised portion of the meeting. Any votes taken upon entering open session will be listed on the Board's next agenda. The public was asked to leave the room.

The Board entered into public session at 9:16 p.m.



Motions made after nonpublic session:

- 1) Selectman Jakoby made a motion, seconded by Selectman Vurgaropulos, to appoint Sandra Kirkland to the position of Water Utility Clerk, with effective date and terms of salary to be negotiated by Town Administrator Roy E. Sorenson, to be finalized upon signed Conditional Offer of Employment executed through the signatory of the Chairman of the Board of Selectmen, Dillon Dumont. Motion carried, 5-0.
- 2) Selectman Vurgaropulos made a motion, seconded by Selectman Jakoby, for the Board of Selectmen to hereby authorize Mike Johnson, Director of Community Media, to hire Matthew Guerrero as a Production Coordinator, with a starting salary of \$26.00 per hour (grade 12, step 1), all in accordance with the Hudson Support Staff Teamsters Local #633 contract. Motion carried, 5-0.
- 3) Selectman Vurgaropulos made a motion, seconded by Selectman Guessferd, to adjourn at 9:17 p.m. Motion carried, 5-0.

**13. ADJOURNMENT**

Motion to adjourn at 9:17 p.m. by Selectman Guessferd, seconded by Selectman Morin. Carried, 5-0.

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

\_\_\_\_\_  
Dillon Dumont, Chairman

\_\_\_\_\_  
Bob Guessferd, Vice-Chairman

\_\_\_\_\_  
Xen Vurgaropulos, Selectman

\_\_\_\_\_  
Heidi Jakoby, Selectman

\_\_\_\_\_  
Dave Morin, Selectman



**TOWN OF HUDSON**  
Office of the Town Administrator  
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Hudson, New Hampshire 03051



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Roy E. Sorenson, Town Administrator · rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: July 17, 2025  
Re: Acting Police Chief

***Recommended Motion: "To appoint Captain David A. Cayot as the Acting Chief of Police effective no later than the end of the business day, July 31, 2025. Further, such action to remain in effect until formal appointment of the next Police Chief at a future meeting."***

As you know, Police Chief Dionne will be retiring effective July 31, 2025. It would be prudent at this time to appoint Captain David A. Cayot as the Acting Chief of Police until the Board chooses to take formal action on hiring his replacement. We have heard public input on the validity of Mr. Cayot's candidacy notwithstanding Chief Dionne's attached memo. As the Town Administrator, I would request that each of you respectively have a formal conversation with Mr. Cayot before the next meeting where we might announce him as the next Chief. I have no reservations on his abilities and/or character and believe that the search for the next Chief begins and ends with him. The period in between meetings should be used to certify my opinion, through your own observations, moreover finalize salary and benefits associated with this personnel action.

I look forward to the presentation and any questions you may have.



# TOWN OF HUDSON

## Police Department

*Partners with the Community*

1 Constitution Drive, Hudson, New Hampshire 03051  
Voice/TTY (603) 886-6011/Crime Line (603) 594-1150/Fax (603) 594-1162



*Tad K. Dionne*  
*Chief of Police*

*Captain David A. Cayot*  
*Special Investigations Bureau*

*Captain Steven McElhinney*  
*Operations Bureau*

*Captain Patrick McStravick*  
*Administrative Bureau*

To: The Board of Selectmen  
Roy Sorenson, Town Administrator

From: Tad Dionne, Chief of Police

Date: 17 July 2025 *TD*

Re: Meeting – 22 July 2025

With my pending retirement August 1, 2025, I would respectfully ask the Board of Selectmen to discuss the appointment of an "Acting Chief of Police" effective no later than the end of the business day, July 31, 2025. This will allow the Board of Selectmen any time necessary to administrate the next Police Chief appointment. It would also cover the time gap to the first Board of Selectmen meeting (August 12, 2025) following my retirement, in the event the Board of Selectmen may have a decision.

It is imperative the Hudson Police Department has a person in place with the authority to act as the Chief Executive Officer immediately following my departure. This will ensure the administration of normal duties are completed in a timely manner, allow for a successful chain of command for any unusual occurrences or public safety concerns, and have accountability to all agencies necessary. The Hudson Police Department reports to or works in conjunction with the NH Attorney General's Office, Police Standards and Training Council, The Hillsborough County Attorney, NH State Police, DCYF, Greater Nashua Mental Health, and a number of state and federal departments.

I recommend Captain David Cayot be appointed Acting Chief of Police, effective July 31, 2025 until such time that the Board of Selectman has named a Chief of Police. Captain Cayot has an outstanding record as a public servant for over two decades with the Hudson Police Department which is also why I have recommended him as my successor as permanent Police Chief.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



# TOWN OF HUDSON

Office of the Assessor



Jim Michaud  
Chief Assessor, CAE  
email: [jmichaud@hudsonnh.gov](mailto:jmichaud@hudsonnh.gov)

[www.hudsonnh.gov](http://www.hudsonnh.gov)

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6009 · Fax: 603-598-6481

## MEMORANDUM

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

July 22, 2025

FROM: Jim Michaud, Chief Assessor 

RE: Assessing Department - Update

I would like to respectfully request the opportunity to present an update of the Assessing Department at the upcoming Board meeting on July 22, 2025. This presentation will provide an overview of the department and outline a vision for the future. I will share an updated organizational chart, available resources, and some key challenges we face.

In addition, I will present the results of a recent SWOT analysis, which highlights the departments strengths, weaknesses, opportunities, and threats. A core mission of the Assessing Department is complying with all applicable State of New Hampshire Statutes, Administrative Rules, and Town of Hudson policies, regarding tax assessments, abatements, exemptions, and credits and related. It is my hope that this presentation will not only shed light on the essential work our department does for the Town of Hudson, but also for the greater Hudson Community. Thank you for considering this request. I look forward to this opportunity to present to the Board.



# TOWN OF HUDSON NH

DEPARTMENT UPDATES TO BOARD OF SELECTMEN

**ASSESSING DEPARTMENT**

**7/22/25**

# ORGANIZATION CHART

Chief Assessor  
Jim Michaud, CPM,  
CNHA, CAE

Deputy Assessor  
Mike Rotast, CNHA

Administrative Aide II  
Amy McMullen





# MISSION STATEMENT

The mission of the Assessing Department is to perform our duties in a courteous and professional manner, while ensuring fairness and equity by:

- Complying with all applicable State of New Hampshire Statutes, Administrative Rules, and Town of Hudson policies, regarding tax assessments, abatements, exemptions, and credits
- Impartially treating every property owner with fairness and equity
- Providing the public with the highest level of service and professionalism
- Maintaining a staff with the highest level of technical expertise



# CURRENT ASSESSING SWOT ANALYSIS

As part of the strategic plan, the Assessing Department staff conducted a SWOT analysis to provide insight and their perception regarding department functions.

**SWOT:** an acronym for Strengths, Weaknesses, Opportunities and Threats

It is an instrument that ensures a well-rounded approach to gathering relevant information designed to focus upon internal dynamics and gather insight and expertise from staff.



# SWOT STRENGTHS

Department personnel noted that the Assessing Department is in a sound, stable state and continues to provide compliance with all applicable State of New Hampshire Statutes, Administrative Rules, and Town of Hudson policies, regarding tax assessments, abatements, exemptions, and credits.

The department staff has a strong work ethic and are willing to do what is needed to get an issue resolved as efficiently as possible to ensure minimal impact. They continually strive to provide stakeholders with immediate and effective administration of applicable laws and rules regarding the assessment process.



# SWOT STRENGTHS

## Expert Knowledge and Certification

Having in-house Assessing professionals with extensive knowledge, certifications and a high degree of competency. Competency achieved through decades of experience in the industry.

## Up-to-Date Assessing Laws and Rules Knowledge

Keeping current with changing assessment laws, rules and regulations helps to ensure accurate and compliant recommendations and advice. Continuing education for professional certifications and licensing helps to ensure that.

## Strong Administrative and Cross-Department Relationships and Collaboration

Strong relationships developed over the course of 30+ years both internally as well as externally.

## Strategic alignment

Consistent alignment with external specialty appraisal firms (i.e. George E. Sansoucy PE, LLC) as well as strong alignment with legal teams, to support overall town objectives.

## Cross-department collaboration

Strong relationships with other departments, ensuring smooth communication and understanding of the Assessing process. Examples of departments most involved with include the Tax Collectors, Finance and Town Administration Departments, as well all of Land Use Division and Inspectional Services Division.



# SWOT WEAKNESS

Several items arose during the SWOT analysis which should be noted and considered as items that should be deliberated upon. These items are noted under the heading weaknesses below and garner a greater sense of urgency.



# SWOT WEAKNESS

## Budget Constraints

Despite high levels of technical expertise, funding limitations hinder the implementation of new initiatives or upgrades (i.e. a town-wide boots on the ground remeasure and relist of real estate).

## Legislative Support

Overall, though not necessarily solely under the sole authority of the Assessing Department, there is a general lack of involvement in the legislative process. The General Court needs to have local stakeholders, department heads etc., involved in testifying on legislative proposals, to help ensure the best possible outcome on laws and rules being adopted, to mitigate poorly drafted laws and rules that hamper and impact municipal governance operations, including assessing administration.

## Legacy system integration

Tax collection software (MuniSmart), that interacts with the departments contemporary mass appraisal software (VISION), is outdated. The legacy software does not contain anymore upgrades, though software support is provided.

## GIS improvements

Overall, though not necessarily under the authority of the Assessing Department, it has become very apparent that the Town needs to devote more \$\$ resources to GIS staffing, whether employee or by contract. The on-going and periodic responsible maintenance and improvement of GIS is no longer achievable via the current, ad hoc, process.





# SWOT OPPORTUNITIES

Several items emerged from the SWOT analysis that should be considered as opportunistic and vision for the future of the Assessing Department. These items are listed below under the Opportunities heading.



# SWOT OPPORTUNITIES

## Emerging Technologies

Aerial imagery, combined with change detection software acquisition and implementation, as well as possible (proven) AI/machine learning tools, and leveraging GIS investments, can assist the Town in further producing and continuing a mass appraisal system that produces fair & equitable property valuations.

## GIS Staff Position

We would echo the call of the Town Engineer of the need for a GIS professional on staff. That person's skill set would improve the Assessing Department's analysis, and public representation of assessing data and the like.

## Public Education

Further improving public awareness of the property assessment process and how it works.



# SWOT THREATS

This area of the process indicates what the department recognizes as potential threats or future challenges to the organization if not contemplated and/or addressed in advance.



# SWOT THREATS

## Changes in Tax Laws

New regulations, legislative changes, new case law, can disrupt existing assessment practices and require significant \$\$ adjustments at the local level.

## Succession Planning

The staffing of Assessing positions in the State, whether at the municipal level, and in oversight roles at NH DRA, is anemic. This is also amply so with revaluation companies that cannot fill positions. There is simply a dearth of trained and experienced assessing officials in the state.

The lack of supply of industry professionals has led, and will continue to lead to, increased costs for contractors and employees alike.

## External Pressure

Increased negative public scrutiny or negative media coverage can impact the agency's reputation and influence assessment practices

## Cybersecurity Threats

Potential for cyberattacks that could compromise data integrity and disrupt the assessment process.

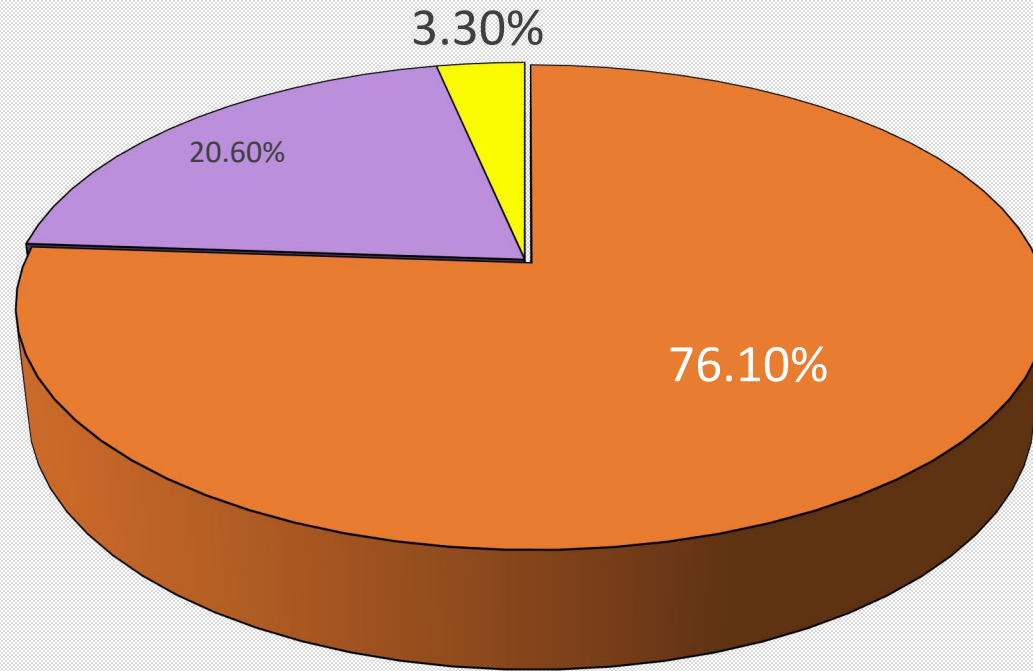
## Economic Downturns

Economic downturns can reduce property values and lead to disputes over assessments. History has shown us that economic downturns lead to increased abatements and increased fiscal outlays in abatement overlay funds



# FY26 – ASSESSING BUDGET SNAPSHOT

\$486,926 – 1.07% OF OVERALL TOWN BUDGET



■ In-house Professional Labor   ■ External Labor-Contractors   ■ All Other



# PROPERTY STATISTICS – TAX RATE ANALYSIS

| Property Tax Year | Total Tax Rate | Town Tax Rate | County Tax Rate | State/Local School Tax Rates | Assessment Ratio | Net Assessed Value |
|-------------------|----------------|---------------|-----------------|------------------------------|------------------|--------------------|
| 2024              | \$16.45        | \$4.97        | \$0.94          | \$1.24/\$9.30                | 81.10%           | \$5,014,301,111    |
| 2023              | \$15.68        | \$4.71        | \$0.89          | \$1.29/\$8.79                | 86.40%           | \$4,928,386,656    |
| 2022              | \$14.69        | \$4.58        | \$0.81          | \$1.02/\$8.28                | 94.2%            | \$4,768,015,119    |
| 2021              | \$21.67        | \$6.52        | \$1.20          | \$2.04/\$11.91               | N/A              | \$3,218,932,520    |
| 2020              | \$21.37        | \$6.14        | \$1.15          | \$2.08/\$12.00               | 80.73%           | \$3,179,000,329    |
| 2019              | \$20.28        | \$5.55        | \$1.15          | \$2.10/\$11.48               | 88.5             | \$3,128,960,767    |
| 2018              | \$20.10        | \$5.54        | \$1.15          | \$2.14/\$11.27               | 91.5             | \$3,109,246,743    |
| 2017              | \$19.72        | \$5.72        | \$1.19          | \$2.11/\$10.70               | 97.8             | \$3,071,954,872    |
| 2016              | \$21.97        | \$6.29        | \$1.32          | \$2.44/\$11.92               | 87.94            | \$2,641,720,555    |
| 2015              | \$21.25        | \$6.33        | \$1.30          | \$2.45/\$11.17               | 92.7             | \$2,606,159,920    |
| 2014              | \$20.83        | \$6.35        | \$1.23          | \$2.49/\$10.76               | 97.8             | \$2,570,693,633    |
| 2013              | \$20.56        | \$6.27        | \$1.21          | \$2.53/\$10.45               | 98.8             | \$2,540,585,108    |
| 2012              | \$19.95        | \$6.27        | \$1.15          | \$2.49/\$10.04               | 99.6             | \$2,525,898,591    |





# PROPERTY STATISTICS – VALUATION STATISTICS

| Property Tax Year           | Net Assessed Valuation | Increase in Assessed Value | Tax Rate per \$1000 | Assessment Ratio - % |
|-----------------------------|------------------------|----------------------------|---------------------|----------------------|
| 2024                        | \$5,014,301,111        | \$85,914,455               | \$16.45             | 81.10%               |
| 2023                        | \$4,928,386,656        | \$160,371,537              | \$15.68             | 86.40%               |
| 2022 *** (Revaluation Year) | \$4,768,015,119        | \$1,549,082,599            | \$14.69             | 94.20%               |
| 2021                        | \$3,218,932,520        | \$39,932,191               | \$21.67             | 71.30%               |
| 2020                        | \$3,179,000,329        | \$50,039,529               | \$21.37             | 80.73%               |
| 2019                        | \$3,128,960,800        | \$19,714,057               | \$20.28             | 88.50%               |
| 2018                        | \$3,109,246,743        | \$37,291,871               | \$20.10             | 91.50%               |
| 2017*** (Revaluation Year)  | \$3,071,954,872        | \$427,122,467              | \$19.72             | 97.80%               |
| 2016                        | \$2,641,720,555        | \$35,560,635               | \$21.97             | 87.94%               |
| 2015                        | \$2,606,159,920        | \$35,466,287               | \$21.25             | 92.70%               |
| 2014                        | \$2,570,693,633        | \$30,108,525               | \$20.83             | 97.80%               |
| 2013                        | \$2,540,585,108        | \$14,686,517               | \$20.56             | 98.80%               |
| 2012*** (Revaluation Year)  | \$2,525,898,591        | \$383,497,875              | \$19.95             | 99.60%               |



# ASSESSMENT RATIO STATISTICS

(RSA 21-J:11-a-standards are required to be met in \* revaluation year

| Property Tax Year | DRA Assessment Ratio for Hudson | State of NH - Assessing Standards Board (ASB) - State Standard Ratio Range- 90%-110% | Assessment Equity Standard - NHDRA - Coefficient of Dispersion (COD) for Hudson | State of NH - ASB - State Standard - Coefficient of Dispersion (COD) = <= 20 % |
|-------------------|---------------------------------|--|---|--|
|                   |                                 | Standard Met By Hudson Assessing Department?   |   | Standard Met By Hudson Assessing Department?                                   |
| 2024              | 81.10%                          | NO   | 8.90%   | YES  |
| 2023              | 86.40%                          | NO   | 9.20%   | YES  |
| 2022 *            | 94.2%                           | YES  | 8.87%   | YES  |
| 2021              | 71.3%                           | NO   | 12.00%  | YES  |
| 2020              | 80.7%                           | NO   | 7.89%   | YES  |
| 2019              | 88.5%                           | NO   | 7.40%   | YES  |
| 2018              | 91.5%                           | YES  | 7.40%   | YES  |
| 2017 *            | 97.8%                           | YES  | 5.23%   | YES  |
| 2016              | 87.9%                           | NO   | 9.04%   | YES  |
| 2015              | 92.7%                           | YES  | 8.15%   | YES  |
| 2014              | 97.8%                           | YES  | 7.73%   | YES  |
| 2013              | 98.8%                           | YES  | 7.69%   | YES  |
| 2012 *            | 99.6%                           | YES  | 6.80%   | YES  |



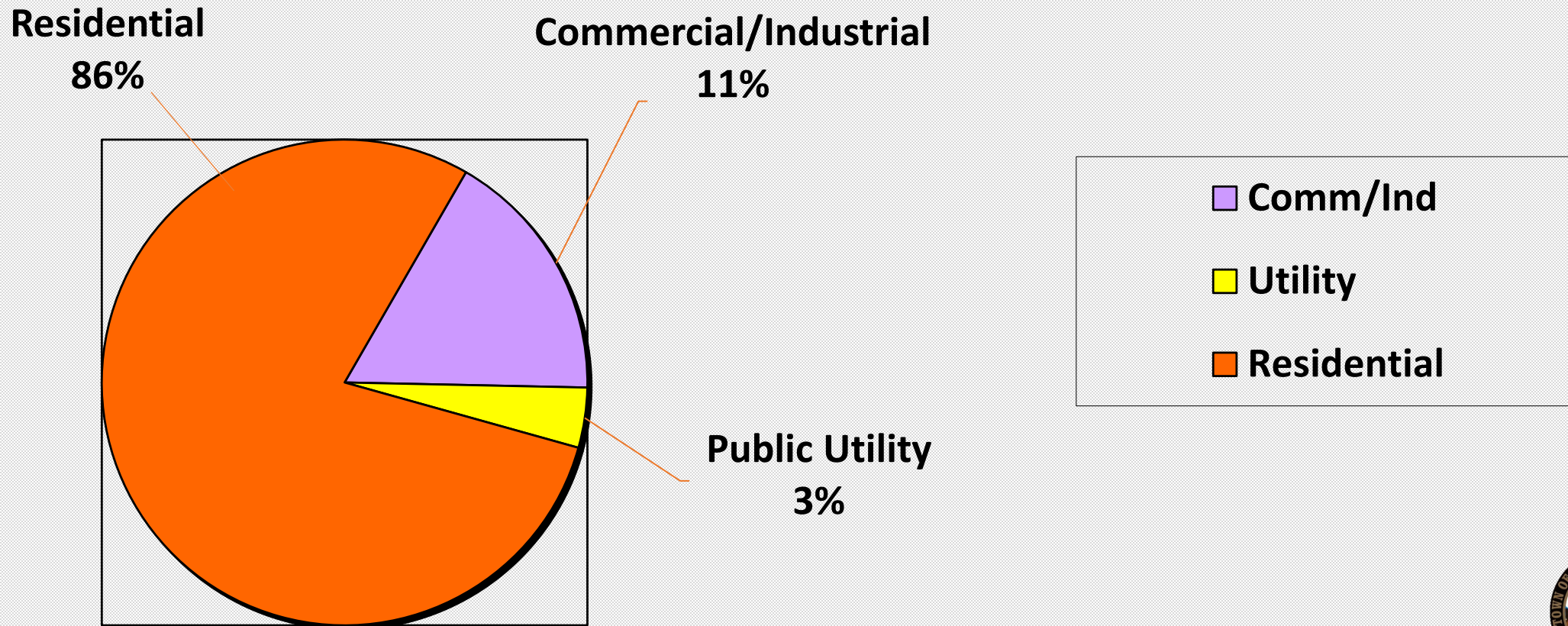
# TAX BASE SHIFTS – REVALUATION STATISTICS

| 2022 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift | 2017 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift | 2012 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift | 2007 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift | 2004 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift | 2002 Revaluation<br>Year - Assessed Value -<br>Tax Base Shift |
|---|---|---|---|---|---|
| 2022  | 2017  | 2012  | 2007  | 2004  | 2002  |
| 2.65%   | 0.24%   | 3.17%   | 0.84%   | 2.37%   | 3.70%   |
|   |   |   |   |   |   |
| Residential Tax<br>Base Shift                                 | Residential Tax<br>Base Shift                                 | Commercial & Industrial<br>Tax Base Shift                     | Commercial & Industrial<br>Tax Base Shift                     | Residential Tax<br>Base Shift                                 | Residential Tax<br>Base Shift                                 |



# ASSESSED VALUE TAX BASE COMPONENTS

## TOTAL TAX BASE: \$5.01 BILLION



# VETERAN'S TAX CREDITS STATISTICS

| Property Tax Year                       | # of Optional/All Vet Credits | \$\$\$ Amount Per Property Tax Bill Credit | \$\$ of Taxes Shifted to Other Taxpayers |
|---|-------------------------------|--|--|
| 2024                                    | 1,016                         | \$600                                      | \$607,800                                |
| 2023                                    | 1,001                         | \$600                                      | \$598,800                                |
| 2022                                    | 1,036                         | \$600                                      | \$619,500                                |
| 2021                                    | 1,069                         | \$600                                      | \$822,000                                |
| 2020                                    | 1,086                         | \$500                                      | \$650,330                                |
| 2019                                    | 1,207                         | "  | \$640,750                                |
| 2018                                    | 1,075                         | "  | \$634,580                                |
| 2017                                    | 1,014 (All VETS start)        | "  | \$589,000                                |
| 2016                                    | 942                           | "  | \$549,000                                |
| 2015                                    | 1,001                         | "  | \$568,000                                |
| 2014                                    | 1,005                         | "  | \$570,500                                |
| 2013                                    | 1,031                         | "  | \$582,580                                |
| 2012                                    | 1,032                         | "  | \$578,580                                |
| NOTE: Some are partial interest credits |                               |  |  |



# PROPERTY TAX EXEMPTIONS STATISTICS

| Property Tax Year | Property Tax Exemptions - Elderly, Blind, Disabled, Solar - Count | Property Assessment Exemption Value - Amount Totals | Property burden – taxes - shifted to other taxpayers |
|-------------------|---|---|--|
| 2024              | 447   | \$42,800,600  | \$704,070  |
| 2023              | 322   | \$32,125,400  | \$503,726  |
| 2022              | 289   | \$31,102,382  | \$456,894  |
| 2021              | 350   | \$35,715,600  | \$773,957  |
| 2020              | 356   | \$36,986,800  | \$790,404  |
| 2019              | 351   | \$36,936,800  | \$749,078  |
| 2018              | 303   | \$34,680,900  | \$697,086  |
| 2017              | 281   | \$31,341,700  | \$618,058  |
| 2016              | 282   | \$34,342,500  | \$754,505  |
| 2015              | 303   | \$37,285,000  | \$792,306  |
| 2014              | 318   | \$39,130,000  | \$815,078  |
| 2013              | 313   | \$38,240,000  | \$786,214  |
| 2012              | 311   | \$37,955,000  | \$757,202  |





# BUILDING PERMITS – PERMITS FORM THE PRIMARY BASIS TO GO OUT, ON SITE, IN PERSON, TO INDIVIDUAL PROPERTIES

| Property Tax Year | # of Permits – Per Property Tax Year |
|-------------------|--------------------------------------|
| 2024              | 2,317                                |
| 2023              | 2,716                                |
| 2022              | 2,770                                |
| 2021              | 2,361                                |
| 2020              | 2,110                                |
| 2019              | 1,886                                |
| 2018              | 2,045                                |
| 2017              | 2,368                                |
| 2016              | 2,365                                |
| 2015              | 2,468                                |
| 2014              | 1,980                                |
| 2013              | 1,700                                |
| 2012              | 1,152                                |
|                   | Median per Property Tax Year = 2,317 |



# UPCOMING PROJECTS AND PROGRAMS

- Continued monitoring and involvement in Eversource public utility valuation tax cases
- Anticipate end-of-year RFP for general 2027 Tax Year - Revaluation Contractor
- Anticipate possible warrant article proposal to limit the \$\$ value of the exemption in regards to Solar Exemptions
- Anticipate warrant article to increase Totally & Permanently Disabled Veterans Tax Credit, in light of the passage into law of HB 99
- Warrant article - Capital Reserve for Future Property Revaluation Fund – funds = \$200,388
- Review and see if an Assessing Vehicle replacement is warranted





**TOWN OF HUDSON**  
Office of the Town Administrator  
12 School Street  
Hudson, New Hampshire 03051



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Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: July 14, 2025  
Re: Town Treasurer Report

The Town Treasurer, Barbara Bouley, will be before you to present a report on the various accounts including interest and fees. As you know, she is responsible for the custody, deposit, and disbursement of town funds in compliance with detailed statutory standards. The duties thereof include investing excess town funds not needed for immediate expenditures in accordance with the investment policy and consistent with the limitations stated in RSA 48:16 and RSA 41:29. The Town Investment Policy includes safety of principal as the foremost objective of the investment program. Investments shall be undertaken in a manner that seek to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk. The investment portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Since her appointment in April of 2023, she has been able to earn significant interest across the various funds in a safe manner moreover would like to discuss considerations for the future.

I look forward to the presentation and any questions you may have.



# TOWN OF HUDSON NH

## TOWN TREASURER REPORT

Board of Selectmen: July 22, 2025

# 2025 Fund Performance

| Account                                       | Account (abbreviated)                | Ending Balance  | Interest  | Fees     |
|---|--------------------------------------|-----------------|-----------|----------|
| General Fund                                  | GF                                   | \$34,982,048.01 | \$0.00    | \$10,710 |
| General Fund Investment Acct (Citizens) 2.29% | GF Inv Acct (Citizens) 2.29%         | \$91,306.70     | \$74,998  | \$0.00   |
| General Fund Investment Acct (Fidelity) 3.94% | GF Inv Acct (Fidelity) 3.94%         | \$14,396,089.05 | \$396,089 | \$0.00   |
| Water Fund                                    | Water Fund                           | \$1,588,259.40  | \$0.00    | \$6,286  |
| Water Fund Investment Acct (Fidelity) 3.94%   | Water Fund Inv Acct (Fidelity) 3.94% | \$4,389,589.57  | \$189,590 | \$0.00   |
| Sewer Fund                                    | Sewer Fund                           | \$212,895.34    | \$0.00    | \$3,910  |
| Police Forfeiture                             | Police Forfeiture                    | \$395,715.86    | \$9,915   | \$0.00   |
| Conservation Commission                       | Conservation Commission              | \$809,729.73    | \$20,509  | \$0.00   |
| Other Permits and Fees (Rec)                  | Other Permits and Fees (Rec)         | \$53,184.46     | \$1,410   | \$452    |
| Agency Fund 9                                 | Agency Fund 9                        | \$4,010,504.85  | \$85,994  | \$0.00   |
| Agency Fund 16                                | Agency Fund 16                       | \$8,729,277.89  | \$127,733 | \$0.00   |

Total Fees Citizens = \$21,358

Total Interest Fidelity = \$585,679

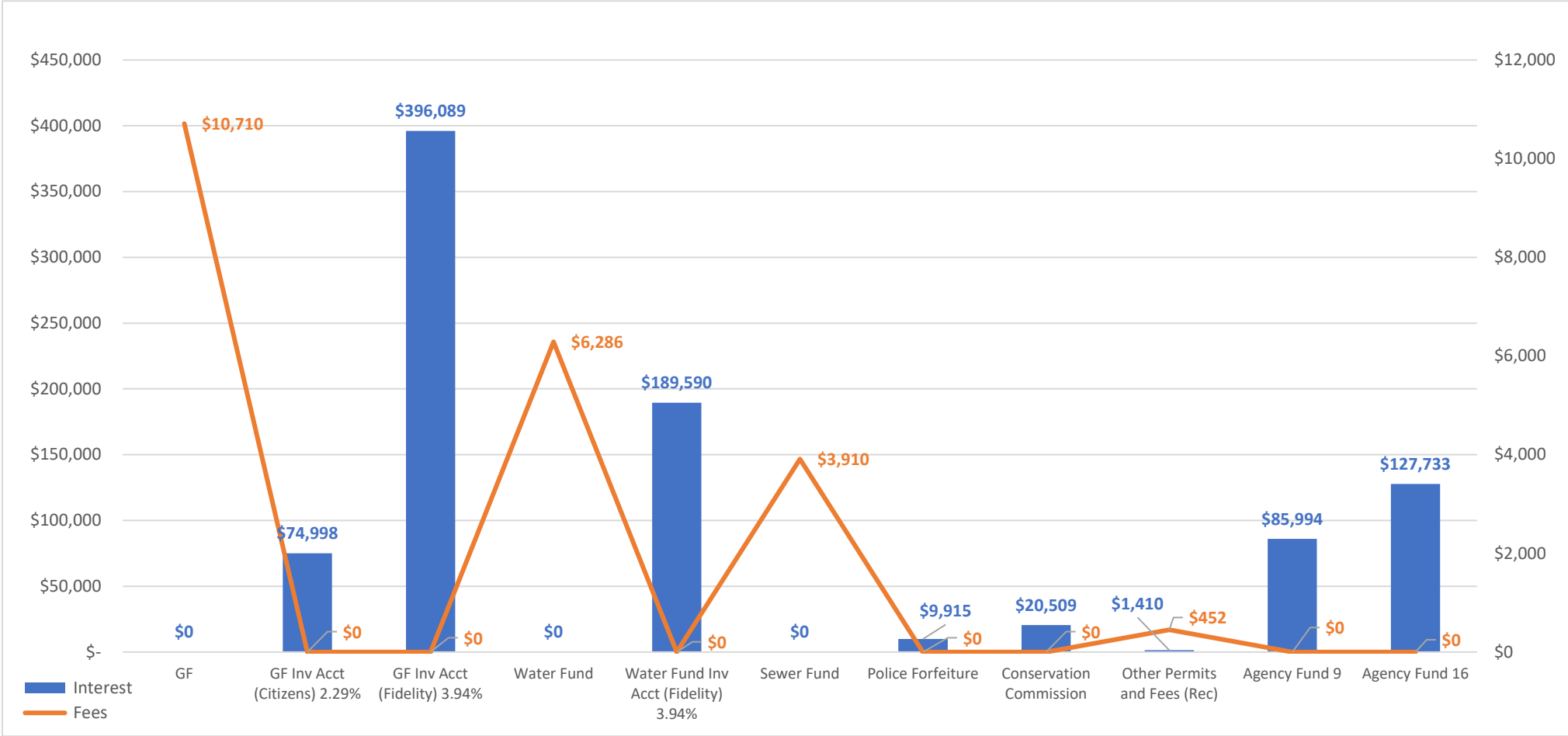
Total Interest Citizens = \$314,559



**TOWN OF HUDSON NH**

Barbara Bouley – Town Treasurer

# Interest Earned & Fees Charged



**TOWN OF HUDSON NH**  
Barbara Bouley – Town Treasurer

# NEXT STEPS - RFI

- **Helps Ensure Competitive Interest Rates**
  - By comparing providers, the town can secure the highest possible return on idle funds or investments maximizing taxpayer dollars.
- **Identify Fees**
  - The bidding process highlights service charges that may be reduced or eliminated.
- **Improve Service Quality**
  - New providers may offer better tools, reporting, and customer service – especially around transparency, automation, or compliance support.
- **Encourages Accountability and Transparency**
  - A formal bid process demonstrates fiscal responsibility and stewardship to the public.
- **Support Policy of Periodic Review**
  - Best practices in public finance recommend reviewing fund management providers on a regular basis, even when current relationships are satisfactory.
- **Potential Cost Savings or Revenue Gains**
  - Improved interest yields and reduced service charges can directly impact the town's bottom line
- **Level Playing Field for Local/Regional Institutions**
  - Inviting bids gives smaller or regional financial institutions a fair chance to compete and potentially support local economic development.



**TOWN OF HUDSON NH**

Barbara Bouley – Town Treasurer





# TOWN OF HUDSON

## Information Technology Department



Douglas Bosteels, Director

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12 School Street, Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481

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To: Board of Selectmen  
Roy Sorenson, Town Administrator

From: Doug Bosteels, IT Director

Date: July 10, 2025

RE: Phone System / Service change / upgrade

***Recommended Motion: “The Board of Selectmen authorize the IT Director to contract with FirstLight for replacement of municipal phones including maintenance thereof and applicable fiber needs required to secure connectivity.”***

### **Background:**

I recommend that the Board of Selectmen authorize and approve the attached proposal from our ISP vendor FirstLight for the replacement of our on-premise Avaya phone system. Our current system is no longer upgradable and we have run out of expansion at the Townhall and Fire Dept. Avaya has filed chapter-11 several times throughout the past several years and it is difficult to find hardware. Costs to support the existing system continue to rise. Several quotes were obtained (attached) and summarized below:

### **Firstlight**

#### **Option -1**

\$2959.00 / Month --- \$35,508/yr. This is an increase of \$8940.92/yr. This includes all new IP phones. This is a cloud-based phone system that utilizes our high speed fiber redundant connections and a guaranteed uptime of over 99%

#### **Option -2**

\$3349.00 / Month --- \$40,188/yr. This is an increase of \$13,620/yr. This includes all new IP phones. This also includes a fiber run/connection to the landfill at a discounted rate per month of \$390.00 from \$500.00 a savings of \$1320.00/yr.

### **Statewide**

VOIP \$4170.08 / Month --- \$50,040.96/yr. This is an increase of \$23,473.88.  
This Does not include phones which would be an additional cost.

Current support costs for existing system: \$26,567.08/yr. (no longer able to upgrade or add hardware) our current Vendor has increased support 20% for both the Police Dept. and Town Hall, and 40% for the DPW.

FY-24 Costs were \$19,803.82

FY-25 Costs were \$21,803.72

FY-26 are \$26,567.08

### **Mako Networks**

VOIP 4746.00 / Month --- \$56.952.00/yr. This is an increase of \$30,384/yr.  
This does not include phones.

It is recommended to grant this contract to our ISP vendor FirstLight based on several factors:

- 1) They are our current Fiber ISP.
- 2) They have installed their VOIP systems in the following towns and were given exceptional reviews by each
  - a. Goffstown
  - b. Exeter
  - c. Hampton
  - d. Portsmouth
- 3) They are the most cost effective
- 4) Their solution includes all new phones
- 5) They have an SLA of 99% uptime

### **Funding:**

|               |   |
|---------------|---|
| <b>IT</b>     | <b>5330-208: Telephone/Telecommunications - \$11,200</b><br><b>5330-252: Other Professional/Outside Services - \$10,000</b> |
| <b>Police</b> | <b>5615-208: Telephone - \$13,200</b>   |
| <b>DPW</b>    | <b>5515-208: Telephone - \$4,200</b>  |



**TOWN OF HUDSON, NEW HAMPSHIRE**  
**FINANCE DEPARTMENT**

12 SCHOOL STREET, HUDSON, NH 03051  
(603) 886-6000 · FAX: (603) 881-3944

**Request for Proposal/Bid Checklist**

**Date:** \_\_\_\_\_

**To:** \_\_\_\_\_

**From:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Budget - Funding Line:** \_\_\_\_\_

**Was This Project Advertised?**      **Yes**      **No**

**Where?**      **Union Leader**      **The Telegraph**      **Town Hall Bulletin Board**

**Town Website**      **Emailed to RFP Subscribers**

**Other** \_\_\_\_\_

**Was it delivered to four vendors/contractors?**      **Yes**      **No**

**If No, reason why:** \_\_\_\_\_

**If Yes, list of vendors/contractors delivered to:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

**Selected Contractor/Vendor:** \_\_\_\_\_

**Award Amount:** \_\_\_\_\_

**Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Service Order

Opportunity ID: 117573  
Order Date: 05/22/2025  
Requested Service Date:  
  
Account Executive: Adam Rodgers  
Email: arodders@firstlight.net  
Phone:  
Sales Engineer: Jeffrey Tougas  
  
Technical Contact: Doug Bosteels  
Email: dbosteels@hudsonnh.gov  
Phone: (603) 816-1296  
Mobile Phone: (603) 425-8157

Customer: Town of Hudson, NH  
Billing Address: 1 CONSTITUTION DR  
HUDSON, NH 030513986  
Account #: 3256  
Purchase Order:

Order Type: New Service  
Business Case: 2025-14201  
Term: 36 months  
Existing MRC: \$0.00

Primary Contact: Doug Bosteels  
Email: dbosteels@hudsonnh.gov  
Phone: (603) 816-1296  
Mobile Phone: (603) 425-8157

Billing Contact: Doug Bosteels  
Email: dbosteels@hudsonnh.gov  
Phone: (603) 816-1296  
Mobile Phone: (603) 425-8157

| SERVICE ADDRESS: 1 Constitution Drive, Hudson, NH 03051, US On Net, FLB072992 |                               |   |              |     |                          |                      |      |                                |                            |
|---|-------------------------------|---|--------------|-----|--------------------------|----------------------|------|--------------------------------|----------------------------|
|   | Group                         | Product   | Product Code | QTY | Monthly Recurring Charge | Non-Recurring Charge | Rate | Total Monthly Recurring Charge | Total Non-Recurring Charge |
| Cloud Communications  |                               |   |              |     |                          |                      |      |                                |                            |
|   | Add-ons (Cloud)               | Auto Attendant                                  | CC-TIPAA     | 1   | \$5.00                   | \$0.00               |      | \$5.00                         | \$0.00                     |
|   | Switches (Cloud)              | Cloud Comm - Customer Responsibility, Switches  | -            | 1   | \$0.00                   | \$0.00               |      | \$0.00                         | \$0.00                     |
|   | Training (Cloud)              | Cloud Communications - Configuration & Training | CC-HPBXSETUP | 1   | \$0.00                   | \$495.00             |      | \$0.00                         | \$495.00                   |
|   | Netsapiens Seat Types (Cloud) | Cloud Communications Standard 25+ Seats         | CC-S25       | 59  | \$10.00                  | \$0.00               |      | \$590.00                       | \$0.00                     |
|   | Routers (Cloud)               | ISR Cisco 4221                                  | CC-CISR4221  | 1   | \$35.00                  | \$0.00               |      | \$35.00                        | \$0.00                     |
|   | Phones (Cloud)                | Polycom VVX 450                                 | CC-VVX450    | 59  | \$7.00                   | \$0.00               |      | \$413.00                       | \$0.00                     |
|   | Phones (Cloud)                | Polycom VVX Color Expansion Module              | CC-VVXEXP    | 4   | \$7.00                   | \$0.00               |      | \$28.00                        | \$0.00                     |
| Group Total:  |                               |   |              |     |                          |                      |      | \$1,071.00                     | \$495.00                   |
| Standard Voice  |                               |   |              |     |                          |                      |      |                                |                            |
|   | Direct Inward Dial (DID)      | DID - Qty 100                                   | DID100       | 1   | \$20.00                  | \$0.00               |      | \$20.00                        | \$0.00                     |
|   | Local & Long Distance         | Per Minute Fees - Local Calling                 | RPMLOCAL     | 1   | \$0.00                   | \$0.00               |      | \$0.00                         | \$0.00                     |
| Group Total:  |                               |   |              |     |                          |                      |      | \$20.00                        | \$0.00                     |
| Service Address Total:  |                               |   |              |     |                          |                      |      | \$1,091.00                     | \$495.00                   |
| SERVICE ADDRESS: 12 School Street, Hudson, NH 03051, US On Net, FLB073010     |                               |   |              |     |                          |                      |      |                                |                            |
|   | Group                         | Product   | Product Code | QTY | Monthly Recurring Charge | Non-Recurring Charge | Rate | Total Monthly Recurring Charge | Total Non-Recurring Charge |
| Cloud Communications  |                               |   |              |     |                          |                      |      |                                |                            |
|   | Add-ons (Cloud)               | Auto Attendant                                  | CC-TIPAA     | 1   | \$5.00                   | \$0.00               |      | \$5.00                         | \$0.00                     |
|   | Switches (Cloud)              | Cloud Comm - Customer Responsibility, Switches  | -            | 1   | \$0.00                   | \$0.00               |      | \$0.00                         | \$0.00                     |
|   | Training (Cloud)              | Cloud Communications - Configuration & Training | CC-HPBXSETUP | 1   | \$0.00                   | \$495.00             |      | \$0.00                         | \$495.00                   |
|   | Netsapiens Seat Types (Cloud) | Cloud Communications Standard 25+ Seats         | CC-S25       | 90  | \$10.00                  | \$0.00               |      | \$900.00                       | \$0.00                     |
|   | Routers (Cloud)               | ISR Cisco 4221                                  | CC-CISR4221  | 1   | \$35.00                  | \$0.00               |      | \$35.00                        | \$0.00                     |
|   | Phones (Cloud)                | Polycom VVX 450                                 | CC-VVX450    | 90  | \$7.00                   | \$0.00               |      | \$630.00                       | \$0.00                     |
|   | Phones (Cloud)                | Polycom VVX Color Expansion Module              | CC-VVXEXP    | 2   | \$7.00                   | \$0.00               |      | \$14.00                        | \$0.00                     |
| Group Total:  |                               |   |              |     |                          |                      |      | \$1,584.00                     | \$495.00                   |
| Standard Voice  |                               |   |              |     |                          |                      |      |                                |                            |
|   | Direct Inward Dial (DID)      | DID - Qty 100                                   | DID100       | 1   | \$20.00                  | \$0.00               |      | \$20.00                        | \$0.00                     |
|   | Local & Long Distance         | Per Minute Fees - Local Calling                 | RPMLOCAL     | 1   | \$0.00                   | \$0.00               |      | \$0.00                         | \$0.00                     |
| Group Total:  |                               |   |              |     |                          |                      |      | \$20.00                        | \$0.00                     |
| Service Address Total:  |                               |   |              |     |                          |                      |      | \$1,604.00                     | \$495.00                   |

| SERVICE ADDRESS: 19 Kimball Hill Road, Hudson, NH 03051, US Off Net |                               |   |              |   |                          |   |      |                                |                            |
|---|-------------------------------|---|--------------|---|--------------------------|---|------|--------------------------------|----------------------------|
|   | Group                         | Product   | Product Code | QTY   | Monthly Recurring Charge | Non-Recurring Charge  | Rate | Total Monthly Recurring Charge | Total Non-Recurring Charge |
| <b>Cloud Communications</b>   |                               |   |              |   |                          |   |      |                                |                            |
|   | Add-ons (Cloud)               | Auto Attendant                                  | CC-TIPAA     | 1   | \$5.00                   | \$0.00  |      | \$5.00                         | \$0.00                     |
|   | Switches (Cloud)              | Cloud Comm - Customer Responsibility, Switches  | -            | 1   | \$0.00                   | \$0.00  |      | \$0.00                         | \$0.00                     |
|   | Training (Cloud)              | Cloud Communications - Configuration & Training | CC-HPBXSETUP | 1   | \$0.00                   | \$495.00  |      | \$0.00                         | \$495.00                   |
|   | Netsapiens Seat Types (Cloud) | Cloud Communications Standard 25+ Seats         | CC-S25       | 12  | \$10.00                  | \$0.00  |      | \$120.00                       | \$0.00                     |
|   | Routers (Cloud)               | ISR Cisco 4221                                  | CC-CISR4221  | 1   | \$35.00                  | \$0.00  |      | \$35.00                        | \$0.00                     |
|   | Phones (Cloud)                | Polycom VVX 450                                 | CC-VVX450    | 12  | \$7.00                   | \$0.00  |      | \$84.00                        | \$0.00                     |
| <b>Group Total:</b>   |                               |   |              |   |                          |   |      | <b>\$244.00</b>                | <b>\$495.00</b>            |
| <b>Standard Voice</b>   |                               |   |              |   |                          |   |      |                                |                            |
|   | Direct Inward Dial (DID)      | DID - Qty 100                                   | DID100       | 1   | \$20.00                  | \$0.00  |      | \$20.00                        | \$0.00                     |
|   | Local & Long Distance         | Per Minute Fees - Local Calling                 | RPMLOCAL     | 1   | \$0.00                   | \$0.00  |      | \$0.00                         | \$0.00                     |
| <b>Group Total:</b>   |                               |   |              |   |                          |   |      | <b>\$20.00</b>                 | <b>\$0.00</b>              |
| <b>Service Address Total:</b>                                       |                               |   |              |   |                          |   |      | <b>\$264.00</b>                | <b>\$495.00</b>            |
|   |                               |   |              | <b>Service Order Total Monthly Recurring Charge: \$2,959.00</b> |                          | <b>Service Order Total Non-Recurring Charge: \$1,485.00</b> |      |                                |                            |

| NOTES                   |  |  |  |  |  |  |  |  |  |
|-------------------------|--|--|--|--|--|--|--|--|--|
| New Cloud Comm Services |  |  |  |  |  |  |  |  |  |

**At Customer's option and expense, FirstLight is willing to provide at least one technical solution capable of supporting at least 8 hours of uninterrupted 911 services and install a customer owned battery backup unit. It's Customer's obligation to request a technical solution and further Customer acknowledges as reasonably necessary applicable Service Schedule(s).**

THIS ORDER IS GOVERNED BY FIRSTLIGHT'S STANDARD TERMS AND CONDITIONS POSTED AT [www.firstlight.net/terms-conditions](http://www.firstlight.net/terms-conditions). By signing this Order and initialing the applicable Service Schedules, Customer certifies that Customer has read and agrees to abide by FirstLight's standard terms and conditions and associated Service Schedules, and E911 acknowledgement. Customer acknowledges terms and conditions, and E911 services may change from time to time and that Customer's continued use of the service indicates acceptance of the terms and conditions and E911 acknowledgement. In the event that Customer and FirstLight or its affiliates\* have an existing Master form of contract for the type of service ordered, that master form of contract shall supersede FirstLight's standard terms and conditions. Unless otherwise specifically identified, the prices included are exclusive of any taxes, surcharges, and other applicable fees which, whether specified or not, may be revised at any time. Taxes, surcharges, and other fees may include but are not limited to federal, state, and local taxes, surcharges and fees, Universal Service Fund charges and network surcharges. The list of current rates and charges can be found at [www.firstlight.net](http://www.firstlight.net). You have the right to opt-out if you do not want your CPNI data used by FirstLight for marketing purposes. Visit [www.firstlight.net/CPNI](http://www.firstlight.net/CPNI) to learn more or to inform FirstLight of your desire to opt-out. \* Affiliates including, but not limited to: Oxford Networks, BayRing Communications, Sovernet, ION, Finger Lakes Technologies Group, 186 Communications, Maine Fiber Company, Inc., FirstLight Construction, LLC, TruePath Technologies, PrimeLink and Best Web. FirstLight may also utilize the assets in Pennsylvania acquired from the Keystone Initiative for Network Based Education and Research.("KINBER").

The execution and delivery of this Service Order and all Customer obligations contemplated herein, have been duly and validly authorized by all necessary action on the part of such Customer. This Service Order has been duly executed and delivered by such authorized representative of Customer and, assuming due authorization, execution, and delivery by FirstLight, this Service Order constitutes the valid and binding obligations of FirstLight and Customer, enforceable against each FirstLight and Customer in accordance with its terms.

Security Incidents. Subject to FirstLight's obligation under Applicable Laws, in the event FirstLight knows or reasonably believes that there has been unauthorized access to Personal Information in the possession or control of FirstLight that compromises the security, confidentiality or integrity of such Personal Information, FirstLight shall (1) promptly notify Customer of such unauthorized access; and (2) use good faith efforts to cooperate with Customer as reasonable necessary to facility compliance with any Applicable Laws regarding access of Personal Information. FIRSTLIGHT SHALL HAVE NO LIABILITY FOR UNAUTHORIZED ACCESS TO OR UNAUTHORIZED ACQUISITION OF PERSONAL INFORMATION, IF CUSTOMER HAS FAILED TO ENCRYPT THE PERSONAL INFORMATION, WHETHER AT REST OR IN TRANSIT.

**CUSTOMER AGREEMENT:** By signing below, the signatory represents and warrants authority to execute this Service Order on behalf of Customer and Customer's acceptance of this Service Order as a legally binding contract.

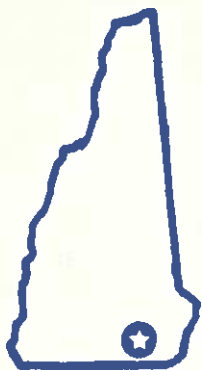
|                    |                       |
|--------------------|-----------------------|
| Town of Hudson, NH | FirstLight Fiber, Inc |
| Signature: _____   | Signature: _____      |
| Title: _____       | Title: _____          |
| Date: _____        | Date: _____           |

8E

# TOWN OF HUDSON

Public Works

*Bus Agenda 7/22/25*



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



To: Roy E. Sorenson, Town Administrator  
Board of Selectman

From: Jay Twardosky, Director of Public Works

Date: July 14, 2025

Re: Employee resignation



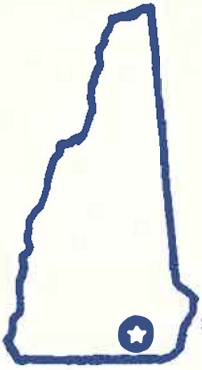
I received the attached email on 7/13 stating that Nick Fazio has resigned from his position as a truck driver laborer for the Public Works Department effective immediately, foregoing the professional courtesy of a two week notice. We now have two open truck driver laborer positions. One in the street division and one in the sewer/drain division. It is my recommendation that the board accept Mr. Fazio's resignation.

Motion: Accept the resignation of Nick Fazio effective immediately.



## TOWN OF HUDSON

## Public Works



2 Constitution Drive Hudson, New Hampshire 03051 603/886-6018 Fax 603/594-1143



TO: Board of Selectmen;  
Roy E. Sorenson, Town Administrator

FROM: Jason Twardosky, Public Works Director

DATE: July 16, 2025

RE: NHDES - Plow Trucks Replacement Project Grant



The Department of Public Works recently submitted a grant application to the New Hampshire Department of Environmental Services for assistance with the replacement of much-needed plow trucks.

I'm pleased to report that the Town of Hudson has been selected to receive this grant in the amount of up to \$225,126.75, and we have received the official Notice to Proceed.

Per the grant requirements, the acceptance process will include a public hearing and Board of Selectmen approval.

Below is a motion for your consideration:

**Motion:**

**To approve and accept funding in the amount of up to \$225,126.75 from the New Hampshire Department of Environmental Services as part of the Clean Diesel Grant Program. Further, to authorize the Town Administrator and/or Public Works Director to sign all documents necessary to effectuate this agreement.**





The State of New Hampshire  
**Department of Environmental Services**

**Robert R. Scott, Commissioner**



June 25, 2025

Jason Twardosky, Director of Public Works  
Town of Hudson, New Hampshire  
2 Constitution Drive  
Hudson, New Hampshire, 03051

**Re: 00A00749-2025-002 – Town of Hudson, Plow Trucks Replacement Project**

Dear Mr. Twardosky,

The New Hampshire Department of Environmental Services (NHDES) is pleased to notify you that on June 25, 2025 ("Effective Date"), the Governor and Executive Council approved the above-referenced grant agreement to replace three (3) diesel-powered plow trucks. The completion date of the agreement is September 30, 2025.

**Notice To Proceed:** This letter serves as your notice to proceed with the project as described on the grant agreement signed on April 15, 2025.

**Documentation & Reporting:** As a reminder, per Section 15 of Exhibit B, quarterly reports describing the project's progress are due on the 15<sup>th</sup> of the month following each quarter, starting with the first report due on October 15, 2025, reporting on the activities occurring from July through September. Scrappage requirements are described in Section 13 & 14 of Exhibit B; please make sure to contact NHDES no less than 2 weeks before scrappage occurs as NHDES may wish to send a representative as a witness.

**Reimbursement:** Per Exhibit C, NHDES will reimburse the Town of Hudson no more than \$225,126.75 or 25% of eligible project costs, whichever is less, for the truck replacements.

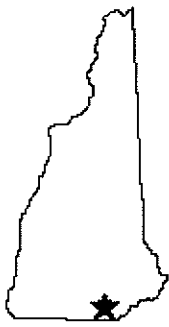
Please read the approved agreement thoroughly and if you have any questions, please contact me at [ms-grants@des.nh.gov](mailto:ms-grants@des.nh.gov) or (603) 271-8330.

Sincerely,

Mac Bevier  
Grants Program Coordinator, Mobile Sources Section

Enclosure(s): (1) Signed Agreement

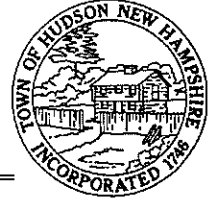
CC: Jack Wade, Kathy Wilson, Cheryl Chartier



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

FR: Scott Tice  
Fire Chief

DT: July 14, 2025

RE: July 22, 2025 BOS Public Agenda  
Central Station Apparatus Floor Renovation RFP Award

---

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working through the formal bidding process for the Apparatus Floor Renovation project at the Leonard A. Smith Central Fire Station. A request for proposal (RFP) was developed and advertised. The RFP included two sections that could be bid together or separate; the removal and replacement of the existing floor drain system and the epoxy coating the floor surface. In the RFP we allowed vendors to propose either or both aspects of the work as they are specialties in the concrete field.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement
  - a. Posted on the Town of Hudson Website
  - b. Posted in the Union Leader
  - c. Emailed direct solicitations to vendors

2. Solicitations of vendors
  - a. Erickson Foundation Solutions
  - b. Jet Concrete
  - c. Concrete Cutting of Nashua
  - d. Saber Concrete Repair, LLC
  - e. Salem Concrete Constructions Co.
  - f. Al Monaco

3. Formal Bid Opening

There was one formal bid received by the deadline of 10:00AM on Friday, May 30, 2025 for the epoxy work but we did not receive any proposals for the concrete repairs.

- a. Elite Garage / Superior Surfaces

- \$ 28,000 Epoxy & Polyurea Product
- \$ 39,000 Polycrete MD & Polyurea Product

Both of these prices exceed the \$25,000 that was funded within the departments FY26 budget for the resurfacing project. At this time we would request that the Board reject this bid and allow us to work through an alternate plan.

In the weeks since the opening of the bids, we have solicited numerous local contractors who specialize in these processes and we have received estimates and options to accomplish the repairs.

1. Repair Floor Drain as described in RFP
  - a. Jet Concrete, LLC \$ 23,565.00
  - b. Northeast Concrete Foundations and Flatwork \$ 26,400.00

We would ask the board to allow the Fire Chief to contract with Jet Concrete, LLC to repair the floor drains at the Leonard A. Smith Central Fire Station in an amount not to exceed \$23,565.

After reviewing the bids, we found the estimated square footage was overstated by about 500 square feet leading to a potential savings of \$2,500-\$4,000 depending on the product and vendor. We contacted more vendors and received estimates from two reputable sources, but they exceeded our budget for the project. To stay within budget, we would need to compromise on the quality, durability, and warranty of the products. With funding of \$25,000 available for the floor drain project and \$19,000 available for the resurfacing project, we plan to reallocate funds from the building maintenance budget, expecting savings from service contracts related to fire extinguisher maintenance and the diesel exhaust removal system to cover the remaining balance of \$16,008.

2. Floor Coating Installation
  - a. Jet Epoxy, LLC \$ 36,443.00
  - b. Elite Garage / Superior Surfaces \$ 35,268.24
  - c. Epoxy Max by Ghostshield \$ 36,471.20

We would ask the board to allow the Fire Chief to contract with Jet Epoxy LLC to repair the apparatus bay floor surface and install an epoxy coating at Central Fire Station in an amount not to exceed \$36,443.

Should the Board concur with my recommendations, the following motions would be appropriate.

**Motion #1:**

"To reject the bid received at the bid opening on May 30, 2025 from Elite Garage/Superior Surfaces" as recommended by the Fire Chief.

**Motion #2:**

"To award the contract to repair the floor drains at the Leonard A. Smith Central Fire Station to Jet Concrete, LLC not to exceed \$23,565.00" as recommended by the Fire Chief.

**Motion #3:**

"To award the contract to repair the apparatus bay floor surface and install an epoxy coating at the Leonard A. Smith Central Fire Station to Jet Epoxy, LLC not to exceed \$36,443.00" as recommended by the Fire Chief.



# TOWN OF HUDSON

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget: \_\_\_\_\_

Was This Project Advertised? Yes \_\_\_\_\_ No \_\_\_\_\_

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

1.) \_\_\_\_\_

2.) \_\_\_\_\_

3.) \_\_\_\_\_

4.) \_\_\_\_\_

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_

# JET CONCRETE, LLC

## Proposal

P.O. Box 378  
New Ipswich, NH 03071

(603) 878-4454 Office  
(603) 250-2978 Fax

**To: Jim Paquette**

**From: Jason Lehtonen**

**Phone: 603-759-0224**

**Cell: 603-396-5891**

**Email:**  
[jpaquette@hudsonnh.gov](mailto:jpaquette@hudsonnh.gov)

**Email:** [j@jetconcretellc.com](mailto:j@jetconcretellc.com)

**JOB NAME: Hudson Fire**

**Date 06-12-2025**

**LOCATION: Hudson NH**

**Quote # 24-025**

*JET Concrete LLC would like to submit our concrete proposal for the  
above-named project as follows.*

**Interior Work to include:**

- a. +/- 68 L/ft of trench drain to be cut out and replaced
- b. Cut and remove between 1'-2' wide of concrete around drain
- c. Supply concrete
- d. Supply new aco s200k drain 8"
- e. Supply rebar around drain
- f. Place and finish
- g. Soff-cut

**Total for drain replacement: \$23,565.00**

***Above scope of work to include:***

- 1) All labor and supervision to prepare place and finish.
- 2) Labor rates are based on using open shop non-prevailing wage labor.

❖ **Exclusions:**

- Engineering/Underpinning.
- Materials not previously mentioned in proposal.
- Temporary power.
- Winter conditions.
- Supply or install any vertical rigid insulation at perimeter of foundation.
- Supply or install caulking or joint filling.
- Bonding
- Testing of concrete materials or flatness/ levelness testing.

***All prices are good for 30 days from above date. This Proposal is to be made part of the contract documents.***

***No materials are included unless specifically noted in above scope. All floors are to be hard troweled, and any exterior work is to be broom finish unless noted otherwise.***

***THE ONLY WORK TO BE PERFORMED IS IN ABOVE SCOPE.***

***ANY EXTRAS SHALL BE BILLED SEPARATELY***

**Payment Terms**

***-Requisitions shall be submitted by the 30<sup>th</sup> of each month for work completed to that date.***

***Each requisition -5% Retainage shall be due and payable within 30 days of the requisition date.***

***No Retainage is to be held on out of contract "extra" and change order work.***

***No Retainage is to be held on materials.***

***Retainage for interior concrete flatwork scope is to be paid within 30 days of interior flatwork completion.***

***Exterior flatwork Retainage is to be paid 30 days within exterior flatwork completion.***

***-Late payment penalties of 1.5% shall be assessed monthly for unpaid balances over terms. Collection fees (if any) will also be required.***

Jay Lehtonen  
Owner/ Sales  
**Jet Concrete, LLC**



---

James Paquette  
Hudson Fire  
39 Ferry Street  
Hudson, NH 03051

June 12, 2025

***Epoxy floor  
Hudson Fire  
Hudson, NH***

JET EPOXY LLC would like to submit our proposal for the above-named project as follows.

***Interior epoxy coating (solid color white):***

- 1) +/-2484 SF of slab main Bay floor ( Urethane cement)
- 2) +/- 2128 Sf of slab in ladder bay, gear room , hallway , closet, counter, bathroom, pole hole and stairs ( using solid color epoxy and or flake )
  - i) **Step 1.** Machine grind concrete using 16 grit diamonds to achieve proper concrete profiling for lifetime adhesion and acceptance of epoxy flooring system. (dust mitigation equipment /vacuums are used at all times)
  - ii) **Step 2.** Examine concrete for imperfections(crack/pitting) and make all necessary repairs. Repairs will be made from 2 part epoxy mix and then sanded to ensure they are no longer visible when the flooring system is finished.
  - iii) **Step 3.** Install pigmented ResinWerks (or equivalent in main bay)1100 EP (Epoxy Primer)  
The Primer penetrated and seals concrete to achieve the systems initial bond to the substrate.
  - iv) **Step 4.** Install Pigmented ResinWerks (or equivalent in main Bay) level Guard epoxy and Cyclo Hardner. This epoxy is far more UV stable than other epoxies, meaning it will age better and resist yellowing.
  - v) **Step 5.** Install pigmented ResinWerks (or equivalent in main bay) HDC 100 Urethane topcoat. Topcoat is extremely chemical resistant and able to withstand high amounts of traffic. A non-skid traction additive can be added to improve slip resistance
  - vi) **Step 1 (remainder of floor)** same procedure as step 1 and 2
  - vii) **Step 2 (remainder of floor)** install mvp epoxy coat with color
  - viii) **Step 3 (remainder of floor)** install 2<sup>nd</sup> coat of pigmented epoxy coat
  - ix) **Step 4 (remainder of floor)** install satin topcoat



**Total for main bay floor: \$20,493.00**

**Total for epoxy floor: \$ 15,960.00**

**Job total: \$ 36,453.00**

**Notes:**

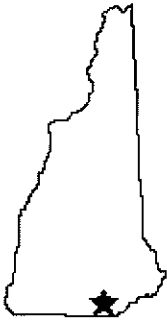
- 1) We used Dustless grinders with vacs
- 2) No Bonds

***All prices are good for 30 days from above date. This Proposal is to be made part of the contract documents. No materials are included unless specifically noted in above scope.***

***THE ONLY WORK TO BE PERFORMED IS IN ABOVE SCOPE.  
ANY EXTRAS SHALL BE BILLED SEPARATELY***

-

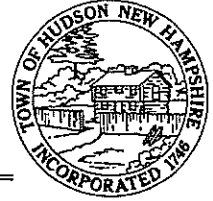
Sincerely,  
Jay Lehtonen  
Owner



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

FR: Scott Tice  
Fire Chief

DT: July 14, 2025

RE: July 22, 2025 BOS Public Agenda  
Central Station HVAC System Replacement RFP Award

---

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working through the formal bidding process for the replacement of the HVAC system at the Leonard A. Smith Central Fire Station. A request for proposal (RFP) was developed and advertised. The RFP was designed to provide for the complete removal and replacement of the HVAC system at Central Station including the removal of all old systems, components and wiring. Funding for this project was approved as part of the fire departments FY26 budget in the amount of \$200,000.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement
  - a. Posted on the Town of Hudson Website
  - b. Posted in the Union Leader
  - c. Emailed direct solicitations to vendors
2. Solicitations of vendors
  - a. Joyce Cooling & Heating Inc.
  - b. Walley's Heating & Air
  - c. Affiliated HVAC Services
  - d. Winchester Mechanical
  - e. A&A Commercial Air
  - f. Accurate Air Inc
3. Formal Bid Opening
  - a. There were two formal bids received by the deadline of 10:00AM on Friday, May 30, 2025 from the following:
    - Northshore Home Energy \$164,000.00
    - Eckhardt & Johnson, LLC \$298,000.00

- b. We did receive a late bid from Winchester Mechanical in the amount of \$ 272,568.

While reviewing the bids we discovered an issue with the one bid that was within our budget provided by Northshore Home Energy. Their quote for \$164,000 only included a single condensing unit that would cover the whole building. We had concern with the lack of a redundant system in case of failure and they revised their quote to provide a redundant system while remaining within budget for this project. We would ask the Board to award the bid to Northshore Home Energy not to exceed \$171,200.

Should the Board concur with my recommendation, the following motion would be appropriate.

**Motion:**

"To award the bid for the replacement of the HVAC system at the Leonard A. Smith Central Fire Station to Northshore Home Energy, not to exceed \$171,200" as recommended by the Fire Chief.



# TOWN OF HUDSON

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget: \_\_\_\_\_

Was This Project Advertised? Yes \_\_\_\_\_ No \_\_\_\_\_

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_



# North Shore Home Energy LLC

77 Exeter Rd, B  
South Hampton, NH 03827

|                 |              |
|-----------------|--------------|
| ESTIMATE        | #2352        |
| ESTIMATE DATE   | Jun 24, 2025 |
| EXPIRATION DATE | Jul 18, 2025 |
| TOTAL           | \$171,200.00 |

Town of Hudson  
12 School St  
Hudson, NH 03051

CONTACT US  
 (978) 457-1772  
 nshomeenergyconsulting@gmail.com

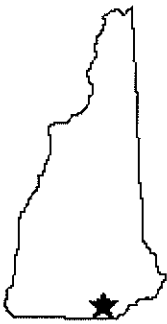
## ESTIMATE

| Services   | qty | unit price   | amount       |
|--|-----|--------------|--------------|
| Fire Dept VRF System   | 1.0 | \$171,200.00 | \$171,200.00 |
| Demo<br>Remove and dispose of the four existing gas fired HVAC systems, ERV units and all associated ductwork and piping. Make safe all electrical back to junction boxes.   |     |              |              |
| Furnish and install a new 16 ton Samsung Max Heat VRF system that simultaneous heats and cools to serve the fire department. Crane condenser onto the flat roof on a bigfoot stand and vibration isolators. This condensing unit utilizes two compressors creating one circuit allowing one compressor to fail and the other will still run. On the first floor install a 12,000btu four way ceiling cassette in the dispatch and the office. On the second floor install a 7,000btu wall mounted air handler in each of the inner bunk rooms and 9,000btu wall mounted air handlers in the outer bunk rooms. Install two 12,000btu four way ceiling cassettes in the meeting room, a 9,000btu wall mounted air handler on the interior walls of the den, kitchen and dinning area. Install a 12,000btu wall mounted air handler in the gym and a 7,000btu in the captains office and in the records room. Run all necessary refrigeration and drain lines from each air handler back to the distribution branch boxes located in the attic of the building. Install the necessary 3 phase electrical piping up the exterior of the building to the new condensing unit placed on a bigfoot pad on the flat roof. All units will be controlled by wall mounted programmable thermostats. |     |              |              |
| Furnish and install a new 200cfm Renewaire ERV system to serve the building. Install the ERV on vibration isolators in the attic and duct the system into the second floor with its own ductwork.  |     |              |              |
| Upon job being awarded the system will be engineered and a full set of plans will be drawn and stamped. A complete as build and system binder will be created and left on site.  |     |              |              |
| System comes with a 3 year labor warranty and one year free annual maintenance. Cost of maintenance annually is \$1,800 consisting of two visits per year.   |     |              |              |
| All ductwork will be Areosealed down to 2% leakage.  |     |              |              |

Services subtotal: \$171,200.00

**Total** **\$171,200.00**

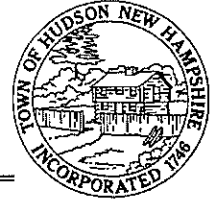
Thank you again for choosing North Shore Home Energy. Please take time to share your experience with us on the link below, we appreciate your continued business!  
<https://g.page/r/CVrIFulOJSr7EB0/review>  
Ask us about our maintenance plans! With emailed reminders for your yearly maintenance, our plans make it easy to maintain the lifespan of your unit, which in-turn saves you time and money!



# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

FR: Scott Tice  
Fire Chief

DT: July 14, 2025

RE: July 22, 2025 BOS Public Agenda  
Computer Aided Dispatch System (CAD) RFP Award

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working through the formal bidding process for a new Computer Aided Dispatch System (CAD) for the Fire Department. A request for proposal (RFP) was developed and advertised.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement
  - a. Posted on the Town of Hudson Website
  - b. Posted in the Union Leader
  - c. Emailed direct solicitations to vendors
2. Solicitations of vendors
  - a. CSI Technology Group
  - b. Alpine Software
  - c. Central Square Tech, LLC
  - d. Tyler Technologies
3. Formal Bid Opening
  - a. There were four formal bids received by the deadline of 10:00AM on Friday, May 30, 2025 from the following:
 

|                            |             |
|----------------------------|-------------|
| • CSI Technology Group     | \$74,871.68 |
| • Alpine Software          | \$70,254.00 |
| • ProPhoenix Corp.         | \$74,761.80 |
| • Central Square Tech, LLC | \$72,143.80 |

The bids that were received were reviewed by members of the administration, communications and operations. Each proposal was compared to the RFP and to the value

that the proposal included. We found that the four companies who responded to our request were all very reputable with three of the four vendors with local customers that we reached out to for feedback.

Upon the conclusion of that process, we recommend awarding the bid for a five-year contract to purchase and maintain a Computer Aided Dispatch System (CAD) to CSI Technology Group, with a maximum value of \$74,871.68 for FY26, followed by an annual fee of \$39,871.68 for each of the subsequent four years, covering FY27 through FY30.

In recommending the bid from CSI, the reviewers found that CSI started with the New Hampshire State Police CAD product and since then, they have picked up Grafton County, Hanover Communications Center which handles 25 towns and 65 agencies, The City of Dover and the Towns of Bedford, Merrimack, Litchfield Police, as well as the Rhode Island State Police who just went live with them.

CSI continues to have a growing presence in NH as they just signed a contract with Southwest Fire Mutual Aid which serves 3 states and over 75 communities. We are currently using iPads in the trucks, the plan moving forward is to integrate those as mobile data terminals which CSI is very familiar with as the City of Dover operates with iPads.

Our most senior dispatcher knows all of the products that were proposed and, in his opinion, "I've touched it, I've pushed the buttons, I've talked to the end users and the administrators, I've talked to the people at the top all the way down to the support team. This is a tailored system that has a police side, and has a fire side. The fire side was built specifically for fire departments, and CSI has built modules to work with many outside resources. They are local, well established and well liked in New Hampshire. They are being used by similarly sized and structured departments, and now they are going to be providing CAD services for SWNHMFA, another strictly fire based operation."

Should the Board concur with my recommendation, the following motion would be appropriate.

**Motion:**

"To award a five-year contract to CSI Technology Group for the purchase and maintenance of a Computer Aided Dispatch System (CAD), with a maximum value of \$74,871.68 for FY26, followed by an annual fee of \$39,871.68 for each of the subsequent four years, covering FY27 through FY30." as recommended by the Fire Chief.





# TOWN OF HUDSON

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget: \_\_\_\_\_

Was This Project Advertised? Yes \_\_\_\_\_ No \_\_\_\_\_

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_



Response to RFP

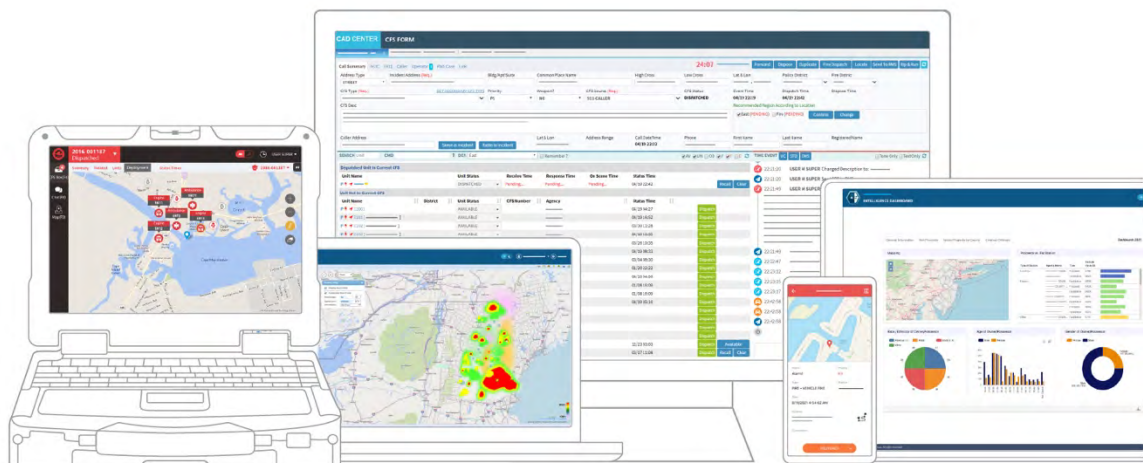
# PUBLIC SAFETY COMPUTER AIDED DISPATCH SOFTWARE PROGRAM HUDSON FIRE DEPARTMENT

Due date: May 30, 2025

## Submitted By

Nathan Noyes  
Director  
nnoyes@csitech.com

CSI Technology Group  
300 Mac Lane,  
Keasbey, NJ 08832  
(732) 346-0200  
www.csitech.com



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| Specifications Exception Form                  |    |
| Alternate Form W-9                             |    |
| Town of Hudson Indemnification Agreement       |    |

# Company or Contractor Team Background Material

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Computer Square, Inc., d/b/a CSI Technology Group, is a New Jersey-based company that has been developing cost-effective, browser-based applications since 1996. Our focus is on customizable, user-friendly, commercial off-the shelf (COTS) software products and support services for law enforcement, judicial, and regulatory agencies. For over 20 years, our systems have evolved significantly, based on our focused effort to provide our clients with superior information technology. CSI's standards-based approach has allowed us to efficiently integrate with a myriad of systems and networks, and has enabled our customers to acquire the best solution that meets their needs. CSI's first InfoShare® customer was the Atlantic County (NJ) Prosecutor's Office. From there, mostly through customer referrals and recommendations, CSI became recognized throughout New Jersey as an innovative developer of criminal justice case management software. InfoShare® is now used by all 21 New Jersey County Prosecutors' offices.

As our reputation for customer service and technical excellence grew, so did our client base. We expanded our product offerings to include modules specifically designed for other areas of government including law enforcement and public safety, regulatory agencies, and the courts. Besides being used throughout New Jersey in courts, public utility regulation and law enforcement (state, regional and local), InfoShare® products are also being utilized and highly regarded in agencies in New Hampshire, Oklahoma, North Carolina, Pennsylvania, and New Mexico. We enjoy a high rate of customer loyalty and satisfaction and invite you to contact any of our customers to discuss our service, our products, and our support.

- Years in business under present name.  
Founded in 1990, CSI Technology Group (CSI) located in Keasbey, New Jersey, is the company at the heart of providing software and technology services.
- Company size  
100+ employees

CSI Technology Group is an established, respected organization with adequate resources including staffing, experience, and financial capability to successfully execute the requirements of this RFP. We are a leader in providing computer aided dispatch systems and record management systems to government agencies. Our systems are installed in both regional and local police departments across New Jersey, New Hampshire, and in Montgomery County, Pennsylvania, where it is providing a unique, comprehensive solution to public safety organizations. Many of our other law enforcement modules are also in use by the New Jersey State Police, as well as local and regional public safety agencies.

CSI has been chosen as Most Promising Low Code/No Code Platform Solutions Provider by CIO Review in July 2022 and one of the 10 Most Promising Law Enforcement Solution Providers in April 2019.

The screenshot shows a CIOReview article. At the top, there's a navigation bar with links like Technology, Industry, Solutions, Platforms, Functions, Vendors, Newsletter, Whitepapers, Conferences, News, and Awards. Below this, the article title is "CSI Technology Group: A Leap toward Modernization of the Public Sector". The article features a photo of Richard Norcross, Executive Vice President, and a quote from him: "We are challenging this status quo with our patented low code development platform for government ERP applications. Our platform drastically reduces application implementation, customization, maintenance, upgrade, upscale, and deployment costs all at once." The article also mentions that CSI's next plan is to utilize its technology for deploying another application, Rosigner, a cloud-based software application sharing platform. On the right side of the article, there is a trophy icon labeled "MOST PROMISING LOW CODE NO CODE PLATFORM SOLUTIONS PROVIDER 2022" awarded by CIOReview.

▲ Our Executive Vice President, Rich Norcross, has been awarded for Professional Innovation in Victim Services.

CSI Technology Group will not sub-contract this project, other than to utilize Amazon Web Services for cloud-hosting our applications and Bing Map for displaying Mapping service. Our own staff will support this project.

# Experience/References

|                            |   |
|----------------------------|---|
| <b>Customer Name</b>       | <b>State of New Hampshire, Department of Safety<br/>c/o New Hampshire State Police</b>  |
| Address                    | 33 Hazen Drive, Concord, NH 03305   |
| Main Contact               | Capt. Victor Muzzey   |
| Phone#                     | (603) 223-8880  |
| E-mail                     | <a href="mailto:victor.g.muzzey@dos.nh.gov">victor.g.muzzey@dos.nh.gov</a>  |
| Project Title              | STATE POLICE COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM  |
| Application installed      | Regional Police CAD/MDT<br>Regional Police RMS<br>Fleet Management<br>Permit & License<br>Evidence<br>Personnel with Scheduling & Policy/Procedure<br>Warrants<br>Citation Management<br>Internal Affairs Management<br>Intelligence/Fusion<br>eTicketing |
| Key Interfaces             | CAD/RMS<br>CAD2CAD<br>SPOTS<br>E9-1-1<br>Livescan<br>J-One<br>IBOBT   |
| Original Installation Date | 2021/6/26   |
| Population and User Size   | Population: 1,300,000<br>User Size: 500+  |

|                      |   |
|----------------------|---|
| <b>Customer Name</b> | <b>North Country (NH) Regional Communications Consortium</b>          |
| Agency 1             | Grafton County Sheriff's Communications Center                        |
| Address              | 3785 Dartmouth College Highway, Box 6, North Haverhill, NH 03774-4936 |
| Main Contact         | Director Thayer Paronto   |

|                            |   |
|----------------------------|---|
| Phone#                     | (603)787-2111 Extension 5100  |
| E-mail                     | <a href="mailto:tparonto@grafftoncountynh.gov">tparonto@grafftoncountynh.gov</a>  |
| Agency 2                   | Hanover (NH) Communications Center  |
| Address                    | 46 Lyme Road, Hanover NH 03755  |
| Main Contact               | Director Doug Hackett   |
| Phone#                     | (603) 640-3333  |
| E-mail                     | <a href="mailto:Doug.Hackett@HanoverNH.org">Doug.Hackett@HanoverNH.org</a>  |
| Project Title              | North Country (NH) Regional Communications Consortium Public Safety Solution  |
| Application installed      | Police & Fire CAD/MDT<br>Police & Fire RMS<br>Fleet<br>Permit & License<br>Evidence<br>Personnel with Scheduling & Policy/Procedure,<br>Warrants<br>eTicketing  |
| Key Interfaces             | CAD/RMS<br>CAD2CAD<br>SPOTS<br>E9-1-1<br>Livescan<br>J-One  |
| Original Installation Date | 2022/3/15   |
| Population and User Size   | Population: 91,118<br>User Size: 300<br>NOTE: (1)This project in its current configuration consists of three (3) other centers that are in the process of going live. These counts reflect the Grafton & Hanover Centers only.<br>(2) The population does not include the population at Dartmouth University. |

|                      |  |
|----------------------|--|
| <b>Customer Name</b> | <b>Jersey City</b>   |
| Address              | 1 Journal Square Plaza, Jersey City, NJ 07306                |
| Main Contact         | Director Robert Baker, Sr.                                   |
| Phone#               | 201-547-5449   |
| E-mail               | <a href="mailto:rbakersr@njicps.org">rbakersr@njicps.org</a> |
| Project Title        | Jersey City Public Safety System                             |

|                            |   |
|----------------------------|---|
| Application installed      | Police & Fire CAD/MDT<br>Police & Fire RMS<br>Fleet Management<br>Permit & License<br>Evidence<br>Personnel with Scheduling & Policy/Procedure                          |
| Key Interfaces             | CAD/RMS<br>Livescan<br>RMS/ePro<br>E9-1-1<br>NCIC   |
| Original Installation Date | 2020/12/15  |
| Population and Agency Size | Census Population 292,449 / Daytime Population 600,000 +/- The Police Department alone does 1,000+ calls for service per day.<br>User Size: 2,000+<br>User Size: 2,000+ |



# Project Approach

---

CSI brings to the table over three decades of experience in planning, developing, and deploying software solutions, making us well-versed in adhering to industry standards and best practices. Our implementation approach for CAD and RMS systems aligns closely with these standards to ensure robust, reliable, and secure software.

- **Initial Planning and Requirements Gathering:** We kick off the project by conducting a comprehensive analysis of the agency's requirements. This initial phase sets the stage for all further development, testing, and deployment. It's in this phase that we follow the best practice of defining the scope, objectives, and key performance indicators (KPIs) for the software.
- **Test-Driven Development:** In line with best practices, we employ a test-driven development approach. We define test plans for each module and sub-module, setting clear expectations for functionality. This practice ensures that the software is thoroughly tested at every stage of development. By adhering to these industry standards, we catch and rectify issues early, reducing the likelihood of costly errors later in the project.
- **Validation and Acceptance Testing:** Before any software is presented to the agency's testers, we ensure it has passed all internal testing and validation, including compliance with industry standards. Once in the agency's test environment, we promote the practice of user acceptance testing (UAT), where the agency's core team rigorously tests the system against their needs and workflow. The goal is to make the system align perfectly with agency-specific processes and compliance requirements.
- **Continuous Improvement and Agile Methodologies:** The software industry is increasingly adopting agile methodologies, and our approach aligns with these evolving industry standards. Agile promotes iterative development, flexibility, and constant communication between developers and clients. CSI is committed to adapting to the ever-evolving industry standards and best practices to ensure that CAD and RMS systems are not only cutting-edge but also compliant with the latest security and data protection requirements.
- **Training and Documentation:** To ensure successful adoption, we provide training sessions

aligned with instructional design principles. In addition, we deliver documentation that follows best practices for clarity and accessibility. This way, users can effectively leverage the system as intended.

Incorporating industry standards and best practices into our implementation approach guarantees that the final CAD and RMS systems are not just functional but also compliant with the ever-evolving landscape of technology, security, and data protection. By adhering to these standards, we create software that is robust, reliable, and positioned for longevity in a rapidly changing software development environment.

The project scope will include the following technical functionalities:

| Technical Functionality  | CSI Compliance |   |                 |
|--|----------------|---|-----------------|
|  | Y              | N | to be discussed |
| Transfer and integration of existing IMC Data  | Y              |   |                 |
| Incident information with direct integration of all available information that is provided by NH911  | Y              |   |                 |
| Dispatch capabilities that include all applicable information that is available as well as the ability to update as the incident progresses.                                       | Y              |   |                 |
| Incident reporting with direct integration with NFIRS / NERIS to include automatic updating and the uploading of data to both or either of the State of NH or Federal requirements | Y              |   |                 |
| Pre-Incident Planning and integration with response  | Y              |   |                 |
| Town of Hudson, NH GIS integration   | Y              |   |                 |
| GIS Mapping capabilities with local modifications and changes  | Y              |   |                 |
| Significant, robust and in depth data reporting capabilities   | Y              |   |                 |
| Real time vehicle mapping (IPAD in trucks) with integration of GPS and Mapping to aid in dispatch (MDT)  | Y              |   |                 |
| Options for varying dispatch decisions that could include system status, geographical or first available   | Y              |   |                 |
| Incident categorization as emergency response, non-emergent response, service call and various other categories  | Y              |   |                 |
| System integration to all current dispatching programs as listed in the background information.  |                |   | TBD             |

| Technical Functionality   | CSI Compliance |   |                 |
|---|----------------|---|-----------------|
|   | Y              | N | to be discussed |
| A daily event log to meet the needs of the organization   | Y              |   |                 |
| Cloud hosting preferred above on site server.   | Y              |   |                 |
| Downtime usability  |                | N |                 |
| Back end data management in a SQL type database, which can be exported to excel.  | Y              |   |                 |
| Ability to edit GIS mapping data by end user  |                |   | TBD             |
| User end site file maintenance to include records management  | Y              |   |                 |
| Keyboard shortcuts  | Y              |   |                 |
| Ability to send and receive messages with MDT   | Y              |   |                 |
| Ability to see caution reports by MDT user end  | Y              |   |                 |
| CAD to CAD sharing for potential future mutual aid information sharing  | Y              |   |                 |
| EOC / Mobile based back up / redundant system   | Y              |   |                 |
| Full compliance with Town of Hudson , NH policies for security, integrity and access  |                |   | TBD             |
| Business process improvement capable  | Y              |   |                 |
| Efficient and effective search and retrieval of information   | Y              |   |                 |
| Compliance with state and federal record keeping laws   | Y              |   |                 |
| A mobile Application across Apple and android mobile products   | Y              |   |                 |
| All submissions should include a Planned Maintenance Service Contract at minimum for three years with any costs associated. Subcontracting of this service aspect is not permitted. | Y              |   |                 |
| Station alerting system or the option to include / integrate for future   |                |   | TBD             |
| System should be designed and functional with the User Experience as a priority   | Y              |   |                 |
| Fire Prevention Inspection assignments, Public Education Events and tracking of activity.   |                |   | TBD             |
| A component that tracks requests for information and complaints through system  | Y              |   |                 |
| Site data management with redundant servers or cloud management   | Y              |   |                 |

| Interface or integration                                   | CSI Compliance |   |                 |
|--|----------------|---|-----------------|
|  | Y              | N | to be discussed |
| NH911 PSAP Valor CAD                                       | Y              |   |                 |
| Digitizer with 100 Milliamp Gamewell Fire Alarm system     |                |   | TBD             |
| Motorola Solutions Digital Radio System                    |                |   | TBD             |
| Town hardware and software and all applicable programs     |                |   | TBD             |
| Fluent Information Management System - Burn Permit Program |                |   | TBD             |
| UKG scheduling software (Telestaff)                        |                |   | TBD             |
| Vector Solutions Data Management                           | Y              |   |                 |
| IamResponding  | Y              |   |                 |
| RapidSOS   | Y              |   |                 |

# Schedule

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# Cost Proposal

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# PROPOSAL FORM

# REQUEST FOR PROPOSAL

# COMPUTER AIDED DISPATCH PROGRAM

HUDSON FIRE DEPARTMENT  
TOWN OF HUDSON, NH

THE UNDERSIGNED HEREBY OFFERS TO PROVIDE PROGRAM SERVICES FOR THE PROJECT LISTED ABOVE FOR THE FOLLOWING PRICE.

1. Design / Install / Implementation / Training Services for CAD Program in year 1, not to exceed the sum of:

|                    |                     |
|--------------------|---------------------|
| Year 1 (2025-2026) | \$ <u>74,871.68</u> |
|--------------------|---------------------|

2. Annual subscription/maintenance fees for each of the next 3-5 years:

|                    |                     |
|--------------------|---------------------|
| Year 2 (2026-2027) | \$ <u>39,871.68</u> |
|--------------------|---------------------|

|                    |                     |
|--------------------|---------------------|
| Year 3 (2027-2028) | \$ <u>39,871.68</u> |
|--------------------|---------------------|

|                    |                     |
|--------------------|---------------------|
| Year 4 (2028-2029) | \$ <u>39,871.68</u> |
|--------------------|---------------------|

|                    |              |
|--------------------|--------------|
| Year 5 (2029-2030) | \$ 39,871.68 |
|--------------------|--------------|

### 3. Available Options:

|     |    |
|-----|----|
| N/A | \$ |
|-----|----|

\_\_\_\_\_ \$ \_\_\_\_\_

Length of the warranty for labor shall be contract period from the date of Project acceptance.


Length of the warranty for any hardware shall be contract period from the date of Project acceptance.

The warranty shall include parts, labor, and travel to and from the site to remedy any warranty repairs.

The undersigned acknowledges:

1. That he/she is an authorized agent of the vendor submitting this proposal
2. The receipt of the following addenda:  
  
\_\_\_\_\_
3. The firm submitting this bid has never defaulted on any municipal, state, federal or private contract
4. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.
5. The undersigned hereby certifies that he (has) (has not) (CIRCLE 1) performed work subject to the President's Executive Order No. 11246 entitled "Equal Employment Opportunity."
6. The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Company: Computer Square, Inc. d/b/a CSI Technology Group

Signed by:  Printed name: Richard Norcross

Address: 330 Mac Ln. Keasbey, NJ 08832

Telephone number: 603-506-9876 e-mail: nnoyes@csitech.com

Cell phone number: 603-506-9876

Primary point of contact: Nathan Noyes

Payment terms and conditions: Richard Norcross

Please fill out, sign and return to:

Town Clerk's Office  
Town of Hudson  
12 School Street, Hudson, NH 03051  
603-886-6003; 603-594-1142 (Fax)

**Due Date/Time: MAY 30, 2025 Not Later Than 10:00 AM**

## **SPECIFICATIONS EXCEPTION FORM**

### **REQUEST FOR PROPOSAL COMPUTER AIDED DISPATCH PROGRAM HUDSON FIRE DEPARTMENT TOWN OF HUDSON, NH**

In the interest of fairness and sound business practice, it is mandatory that you state any exceptions taken by you to our specifications.

It should not be the responsibility of the Town of Hudson to ferret out information concerning the materials, which you intend to furnish.

If your bid/quotation does not meet all of our specifications, you must so state in the space provided below:

"Downtime usability" will not be provided. "Town of Hudson, NH GIS integration" and "Town of Hudson, NH GIS integration" will be provided if agency use ESRI.

The details of the following functionalities will be discussed collaboratively between Hudson and CSI personnel: "System integration to all current dispatching programs as listed in the background information.", "Ability to edit GIS mapping data by end user", "Full compliance with Town of Hudson, NH policies for security, integrity and access", "Station alerting system or the option to include / integrate for future", "Fire Prevention Inspection assignments, Public Education Events and tracking of activity.", "Digitizer with 100 Milliamp Gamewell Fire Alarm system", "Motorola Solutions Digital Radio System", "Town hardware and software and all applicable programs", "Fluent Information Management System - Burn Permit Program", and "UKG scheduling software (Telestaff)".

The Town, however, may consider proposals on equipment, vehicles, supplies, service and materials not meeting specifications all deviations must be listed above.

If your proposal does not meet our specifications, and your exceptions are not listed above, the Town of Hudson may claim forfeiture on your proposal bond, if submitted.

Signed: \_\_\_\_\_

I DO meet specifications

Signed: \_\_\_\_\_

I DO NOT meet specifications as listed in this bid; exceptions are in the space provided.

Failure to submit this form with your RFP response may result in your Proposal being rejected as unresponsive.

|  |   |   |
|--|---|---|
| Alternate Form<br><b>W-9</b><br><small>(rev 01/2011)</small> | <b>Request for Taxpayer Identification Number and Certification</b> | Give form to the requester. Do not send to the IRS. |
|--|---|---|

|  |  |   |
|--|--|---|
| Name (as shown on your income tax return)<br><b>Computer Square, Inc</b>   |  |   |
| Business name/disregard entity name, if different from above<br><b>CSI Technology Group</b>  |  |   |
| Check appropriate box for federal tax classification (required):<br><input type="checkbox"/> Individual/ Sole proprietor<br><input type="checkbox"/> Partnership<br><input type="checkbox"/> Limited Liability Company – Enter the tax classification (C= Corporation, S-S Corporation, P= Partnership) _ _ _ _ _<br><input type="checkbox"/> Other (see instructions) |  | <input checked="" type="checkbox"/> C Corporation<br><input type="checkbox"/> S Corporation<br><input type="checkbox"/> Trust/estate<br><input type="checkbox"/> Exempt payee |
| Address (number, street, and apt. or suite no.)<br><b>330 Mac Lane</b>   |  | Requester's name and address (optional)<br><b>City of Concord</b><br><b>41 Green Street</b><br><b>Concord NH 03301</b>  |
| City, state, and ZIP code<br><b>Keasbey, New Jersey, 08832</b>   |  |   |
| List account number(s) here (optional)   |  |   |

|               |   |
|---------------|---|
| <b>Part I</b> | <b>Taxpayer Identification Number (TIN)</b> |
|---------------|---|

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3. Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

|                          |  |
|--------------------------|--|
| Social Security number — | Employer identification number — <b>22-3077430</b> |
|--------------------------|--|

|                |                      |
|----------------|----------------------|
| <b>Part II</b> | <b>Certification</b> |
|----------------|----------------------|

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

|           |  |                        |
|-----------|--|------------------------|
| Sign Here | Signature of U.S. Person<br><i>Ju-Chen Chang</i> | Date: <b>5/19/2025</b> |
|-----------|--|------------------------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income. Note. If a requester give you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Pursuant to IRS Regulations, you must furnish your Taxpayer IRS Identification Number (TIN) to the City whether or not you are required to file tax returns. If this number is not provided, you may be subject to required withholding on each payment made to you. To avoid this withholding & to ensure that accurate tax information is reported to the IRS, A RESPONSE IS REQUIRED

# REQUEST FOR PROPOSAL

## COMPUTER AIDED DISPATCH PROGRAM

HUDSON FIRE DEPARTMENT  
TOWN OF HUDSON, NH

THE FOLLOWING INDEMNIFICATION AGREEMENT SHALL BE, AND IS HEREBY A  
PROVISION OF ANY CONTRACT

The successful contractor agrees to indemnify, defend and save harmless the Town, its officials, officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation which may be injured or damaged by the contractor in the performance of this contract. In any case, the foregoing provisions concerning indemnification shall not be construed to indemnify the Town for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Town or its employees. This indemnification shall survive the expiration or early termination of this contract.

Company Computer Square, Inc. d/b/a CSI Technology Group

Address 330 Mac Ln. Keasbey, NJ 08832

Telephone 609-743-5629

E-mail address rnorcross@csitech.com

Taxpayer identification number 223-077-430/000

Authorized signature  Date May 22, 2025



CSI Technology Group  
300 Mac Lane,  
Keasbey, NJ 08832

---

(732) 346-0200  
[www.csitech.com](http://www.csitech.com)





# TOWN OF HUDSON

## FIRE DEPARTMENT

39 FERRY STREET, HUDSON, NEW HAMPSHIRE 03051



Emergency 911  
Business 603-886-6021  
Fax 603-594-1164

Scott J. Tice  
Chief of Department

TO: Board of Selectmen  
Roy E. Sorenson, Town Administrator

FR: Scott Tice  
Fire Chief 

DT: July 14, 2025

RE: July 22, 2025 BOS Public Agenda  
Rope Rescue Technician Level Training RFP Award

Please place the following item on the above-indicated agenda from the Fire Department:

The Hudson Fire Department has been working through the formal bidding process for our Rope Rescue Technician Level Training program. A request for proposal (RFP) was developed and advertised.

In accordance with the Town of Hudson purchasing policies the following steps were completed;

1. Advertisement
  - a. Posted on the Town of Hudson Website
  - b. Posted in the Union Leader
  - c. Emailed direct solicitations to vendors
2. Solicitations of vendors
  - a. First Choice Safety Solutions
  - b. Spec International
  - c. CMC Rescue School
  - d. Vector Rescue
  - e. Advanced Rescue Solutions
3. Formal Bid Opening
  - a. There were four formal bids received by the deadline of 10:00AM on Friday, May 30, 2025 from the following:
 

|                                 |             |
|---------------------------------|-------------|
| • First Choice Safety Solutions | \$76,580.00 |
| • Corvus Professional           | \$52,800.00 |
| • Spec Rescue International     | \$74,755.00 |
| • Vector Rescue                 | \$68,168.00 |

After evaluating the proposals, we recommend awarding the contract to First Choice Safety



Solutions in the amount not to exceed \$76,580.00. Although they were the highest bid, they were the only company that included both a pro-board certification as well as certification at the State level. Pro-board accreditation is the gold standard of third-party assessment in an affirmation that the testing process is fair, valid and reliable. The proposal provided by First Choice Safety Solutions was all inclusive, very comprehensive and exceeded the requirements as set forth in the RFP.

Should the Board concur with my recommendation, the following motion would be appropriate.

**Motion:**

"To award the bid for the Rope Rescue Technician Level Training contract to First Choice Safety Solutions not to exceed \$76,580.00" as recommended by the Fire Chief.



# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: Fire

Project Name: Rope Rescue Technician Level Training

Date: 4/22/2025

Budget: N/A

Was This Project Advertised? Yes<sup>x</sup>\_\_\_\_\_ No\_\_\_\_\_

Where? Union Leader 4/24/25 edition, Town Hall bulletin board, Town of Hudson Website, and emailed to RFP subscribers

Was it delivered to four vendors/contractors? Yes<sup>x</sup>\_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) First Choice Safety Solutions, LLC
- 2.) Spec International
- 3.) CMC Rescue School
- 4.) Vector Rescue, LLC      5.) Advanced Rescue Solutions

Selected Contractor/Vendor: First Choice Safety Solutions

Award Amount: \$76,580.00



# FIRST CHOICE

SAFETY SOLUTIONS

## PROPOSAL

### Rope Rescue Technician

--

NFPA 2500

Inclusive of NFPA 1006 - Chapter 5

This proposal meets or exceeds all requirements of the Request for Proposal (RFP) provided by the Hudson (NH) Fire Department (HFD) with no exceptions

*The proposal is for the sole review and consideration of the Hudson Fire Department and may not be reproduced or distributed without First Choice Safety Solutions LLC's expressed written consent.*

**Presented to**



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| LABOR DETAILS       | 8 |
| CONTACT INFORMATION | 9 |

# FCSS AT A GLANCE

## TRAINING FOR EMERGENCY RESPONDERS AND RESCUE PROFESSIONALS

At First Choice Safety Solutions, we equip emergency responders and technical rescue professionals with the real-world skills needed to perform safely, effectively, and confidently under pressure.

Our trusted reputation across the public and private sectors has led organizations to seek out our specialized training and consulting services. We offer a comprehensive catalog of open enrollment and contract training programs, including:

- **Rope Access (SPRAT Certification)**
- **Rope Rescue** – Awareness, Operations, and Technician
- **Confined Space Rescue** – Awareness, Operations, and Technician
- **Vertical Movement and Artificial High Directionals (Tripod/Vortex)**
- **Firefighter Bailout, RIT, and Safety & Survival**
- **Hazmat Training** – Awareness, Operations, and Technician
- **Foundational Fire Department Skills**

Our "learn by doing" approach sets us apart. Students train under seasoned instructors using the tools of the trade, solving realistic rescue scenarios in conditions that mirror the field. This immersive, scenario-based learning ensures that knowledge translates to action—when it matters most.

## INSTRUCTORS CADRE

Our instructor team brings decades of operational experience across federal, state, municipal, and private sector response agencies. Each instructor holds nationally recognized Instructor and Technician-level certifications and has served in roles such as:

- Regional Supervisors & Sector Managers
- Chief and Company Officers
- Firefighters & Emergency Medical Professionals
- Law Enforcement & Bomb Technicians
- Federal On-Scene Coordinators
- WMD and HazMat Specialists
- Rope Access Technicians and supervisors (SPRAT)
- Rope and Confined Space Rescue Technicians

We don't just teach standards—we've lived the work.

## WHAT WE CAN DO FOR YOU

First Choice Safety Solutions is an industry leader in **Safety Oversight, Standby Rescue, and Technical Training Services**, trusted by organizations that demand the highest level of operational readiness and compliance. We proudly serve clients across critical infrastructure sectors, including:

- **Power Generation, Transmission & Distribution**
- **Water Management and Treatment**
- **Construction and Industrial Manufacturing**
- **Emergency Services and Defense**

From our **headquarters in Mystic, Connecticut**, we deliver training at our state-of-the-art facility or directly at your site—customized to meet your operational needs and regulatory requirements. Our programs go beyond compliance, preparing your team with the skills and confidence to perform at a higher standard.

## PETZL TECHNICAL PARTNER



First Choice Safety Solutions is a Petzl Technical Partner recognized for our exceptional expertise in work-at-height and rescue operations. This prestigious designation acknowledges our demonstrated proficiency with Petzl equipment and safety protocols, placing us among an elite global network of specialized training centers that meet Petzl's stringent standards. Through this partnership, we maintain direct lines of communication with Petzl's technical teams, gaining privileged access to advanced product information, specialized training resources, and collaborative opportunities. This relationship enhances our ability to deliver cutting-edge solutions for complex vertical environments while reflecting our unwavering commitment to safety, innovation, and professional development in height-related industries.



# DELIVERABLES

**This proposal meets or exceeds all requirements of the Request for Proposal (RFP) provided by the Hudson (NH) Fire Department (HFD)**

The Rope Rescue Technician program is 48 hours and covers all of the Job Performance Requirements of NFPA 2500 (formerly NFPA 1006, NFPA 1670, and NFPA 1983) for rope rescue technician cognitive and psychomotor skills, including awareness and operations skills. Students will be presented with the theory and the supporting practical skills necessary to perform the skills of a Rope Rescue Technician. This is an intensive hands-on course with a heavy emphasis placed on developing critical thinking, rigging theory, and rope skills.

- The class size options are as required by the Request for Proposal (RFP) provided by the Hudson (NH) Fire Department (HFD) <https://www.hudsonnh.gov/fire/page/rope-rescue-technician-level-training-rfp>.

## HFD Responsibilities

- The class will be delivered in the Town of Hudson.
- HFD will provide a classroom that accommodates the class size with the ability to project a digital presentation with sound speakers.
- Students are required to wear pants, steel/safety-toe footwear, leather gloves compatible with rope rescue, a rescue or fire helmet, and eye protection.
- HFD will provide a training facility with suitable rated anchors and accommodations, such as a tower or similar structure, to accomplish the skills listed below.
- HFD will provide students who are not assigned to shift work during class hours.

## ProBoard® Certification

- Two additional days of testing are required.
  - First Choice Safety Solutions (FCSS) will contract with the Connecticut Fire Academy (CFA) to deliver a ProBoard® certified testing process.
  - The testing process will be at the availability of the CFA. Generally, a minimum of three months' notice is required.
  - The test will be delivered at the provided HFD training grounds.
  - A Practical Examination will be conducted after the completion of the 48 hours of program delivery.
  - A written examination will be conducted no sooner than 10 days after the completion of the practical examination.
  - A ProBoard® Firefighter II certification is a prerequisite for Rope Technician certification.

## First Choice Safety Solutions (FCSS) responsibilities

- FCSS will provide experienced rope rescue instructors.

- **The instructor-to-student ratio will not exceed 1:8 as per the Rope Rescue Technician Level Training RFP – Q&A**
- FCSS will provide all of the equipment necessary to accomplish the skills listed below. Additionally, FCSS will afford the students the opportunity to utilize various devices to determine which equipment best suits their future needs. This will also expose the students to various types of gear and rope rescue techniques, which will enhance their knowledge base while working with mutual aid partners.
- FCSS will provide a task sheet to each student to document completion of the required skills.

FCSS and the HFD will mutually agree upon the dates and times of the delivery. In the event that portions of the class are cancelled due to student staffing issues, additional charges will be incurred by HFD to cover the cost of the instructors plus a 5% administration fee for the hours that are to be made up, as well as per diem travel and lodging expenses, if any are incurred.

### **Topics Covered:**

#### **5.2 Rope Rescue Awareness Skills:**

- Initiating size-up to ascertain immediate response needs at a rope rescue incident
- Identifying resources necessary to conduct rope rescue operations
- Carrying out the emergency response system where rope rescue is required
- Carrying out site control and scene management
- Recognizing general hazards associated with rope rescue and the procedures necessary to mitigate these hazards
- Identifying and using PPE assigned for use at a rope rescue incident
- Supporting an organization at the operations or technician level while functioning within an IMS

#### **5.3 Rope Rescue Operations Skills**

- Conducting size-up of operations level rope rescue incidents
- Ensuring risk management techniques for rope rescue incidents are identified and complied with
- Incorporating procedures or methods to ensure systems are constructed as prescribed and function as intended prior to use
- Establishing a method of command and communications so control of the rope rescue systems is established and maintained throughout the operation of rope rescue system
- Identifying rope rescue techniques for use by the agency that facilitate the objective of moving a rescue load from one stable location to another in a low-angle environment
- Identifying rope rescue techniques for use by the agency that facilitate the objective of moving a rescue load from one stable location to another in a high-angle environment
- Selecting and identifying methods of constructing rope rescue mechanical advantage systems
- Selecting and identifying methods for lowering a load in a manner so that the speed of descent is controlled or can be stopped as desired
- Selecting and identifying methods for changing from a lowering or raising operation while the system is loaded



- Identifying methods for selection and construction of anchors and anchor system(s) for rope rescue systems
- Identifying methods for the construction of fixed-line rope rescue systems
- Selecting, using, maintaining, and inspecting rope rescue equipment and hazard specific PPE according to the manufacturer's instructions and best practices
- Providing redundancy in rope rescue systems in a manner that prevents an uncontrolled fall and limits the energy transmitted to the load and anchor system(s) in the event of a failure of any singular component within the system
- Implementing methods for the use of litters or other adjuncts identified by the AHJ for the movement of victims as part of a rope rescue system
- Selecting and identifying methods of connecting rescuers to the rope rescue system
- Developing and implementing methods to provide for the retrieval of a rescuer who has become stranded while suspended from a rope rescue system
- Developing and implementing methods to prevent rescuers from falling while working on or near unprotected edges
- Developing and implementing methods for rescuers to negotiate an edge in a manner that minimizes dynamic forces and prevents equipment damage
- Developing and implementing methods for negotiating a loaded litter over various types of edges, including those that must pass directly over an edge without the advantage of overhead anchors

#### 5.4 Rope Rescue Technician Skills

- Accessing a patient using techniques that require rescuers to climb up or down natural or man-made structures, which can expose the climber to a significant fall hazard
- Using rope rescue systems to move a rescuer and a patient along a horizontal path above an obstacle or projection
- Performing a high-angle rope rescue of a person suspended from, or stranded on, a structure or landscape feature
- Applying the principles of the physics involved in constructing rope rescue systems, including system safety factors, critical angles, and the causes and effects of force multipliers
- Performing a high-angle rope rescue with a litter using tender(s) to negotiate obstacles, manipulate or position the patient, or provide medical care while being raised and lowered
- Performing rope rescue operations where the subject is in emotional or psychological crisis or distress

## EQUIPMENT

First Choice Safety Solutions is uniquely positioned to support your team beyond the classroom as an authorized dealer for the industry's most trusted rescue equipment manufacturers. If contracted for this training, we can offer exclusive discounted pricing on future equipment purchases, ensuring your personnel are outfitted with the same high-quality gear they train with. This value-added benefit promotes continuity, readiness, and long-term savings for your organization.

**We proudly offer equipment from the following industry-leading manufacturers:**

- Petzl
- CMC Rescue
- Sterling Rope
- Rock Exotica
- Rock-n-Rescue
- SKYLOTEC
- KONG USA
- FallTech
- Safewaze
- Harken Industrial
- NRS
- SMC (Seattle Manufacturing Corporation)
- Conterra
- Omega Pacific
- Cascade Rescue
- Camp USA
- Junkin Safety
- Skedco
- FAST Rescue Solutions
- Reeves EMS
- Courant
- STREP (Static Rope Edge Protection)
- CMI Corporation
- And many more..

## LABOR DETAILS

|               |  |
|---------------|--|
| Name:         | James D. Paquette, BS, NRP - Deputy Fire Chief |
| Organization: | Hudson Fire Department                         |
| Address:      | 39 Ferry Street Hudson, NH 03051               |
| Phone:        | 603-816-3249 (W) 603-759-0224 (C)              |
| Email:        | jpaquette@hudsonnh.gov                         |

### **PROPOSAL FORM**

#### **Hudson Fire Department RFP Rope Rescue Technician Level Training**

**THE UNDERSIGNED HEREBY OFFERS TO PROVIDE EDUCATION AND TRAINING SERVICES FOR THE PROJECT LISTED ABOVE FOR THE FOLLOWING PRICES**

**Education and Training for Rope Rescue through Technician to meet objectives of NFPA 1006 and/or 1670, Chapter 6, to the Technician Level. :**

- A. Cost of Course based on providing two (2) twenty (20) student classes inclusive of all education materials, practical exercises and certification. \$ \_\_\_\_\_
- B. Cost of course per student based on a minimum of 18 and maximum of 48 students over the course of two (2) courses inclusive of all education materials, practical exercises and certification. \$ \_\_\_\_\_
- C. Cost of full program for up to 48 students in two to three courses inclusive of all education materials, practical exercises and certification. \$ \_\_\_\_\_

Source: <https://www.hudsonnh.gov/fire/page/rope-rescue-technician-level-training-rfp>.

| Item   | Cost        |
|--|-------------|
| <b>Option A</b>  | \$76,580.00 |
| <b>Option B – Minimum of 15 students with a maximum of 24 students</b>                                     | \$2,130.00  |
| <b>Option C</b>  |             |
| Two Deliveries   | \$76,580.00 |
| Three Deliveries   | \$88,941.00 |
| <b>All options include the cost of certification, student equipment, and travel expenses. (Firm price)</b> |             |

## CONTACT INFORMATION

We thank you for your consideration and look forward to working with you in the future.

Please see our contact information below, as we can be reached anytime.

**Jeff Chandler - AS, FSI-III, FO-IV, FDSO, HMT, Rope Access Technician**

Manager - Special Operations Training

First Choice Safety Solutions LLC

Cell: 860-961-5983

[jchandler@firstchoicesafetysolutions.com](mailto:jchandler@firstchoicesafetysolutions.com)

**Benjamin Ragsdale - CSHO, CUSP, FSI-I, FO-II HMT, Rope Access Supervisor**

Health & Safety Professional

Co-Owner

First Choice Safety Solutions LLC

Cell: 860-857-6480

[bragsdale@firstchoicesafetysolutions.com](mailto:bragsdale@firstchoicesafetysolutions.com)

**Stephen Bergel - CSHO, CUSP, COHC, FSI-II, FO-IV**

Health & Safety Professional

Co-Owner

First Choice Safety Solutions LLC

Cell: 860-941-0659

[sbergel@firstchoicesafetysolutions.com](mailto:sbergel@firstchoicesafetysolutions.com)



# REQUEST FOR PROPOSAL

## Rope Rescue Technician Level Training

TOWN OF HUDSON, NH

April 2025



Prepared by  
Hudson Fire Department  
39 Ferry Street  
Hudson, NH 03051

## **REQUEST FOR PROPOSAL**

The Town of Hudson, New Hampshire wishes to engage the services of a qualified private firm to provide educational services for the following course: **Rope Rescue Technician**

The Town must receive all proposals no later than 10:00 AM on May 30, 2025 from interested firms to be eligible for consideration. Proposal shall follow the format listed below and be on the forms provided as required. Each proposal shall be submitted in a sealed envelope, which is clearly marked:

### **“Hudson Fire Department RFP Rope Rescue Technician Level Training”**

Request for Proposals are only issued by the Fire Chief or his designee to authorized firms, and are not transferable unless authorized by the Fire Chief or his designee.

Complete copies of the RFP are available by contacting:

James D. Paquette  
Deputy Fire Chief  
39 Ferry Street  
Hudson, NH 03051  
Jpaquette@hudsonnh.gov

**All proposals received are considered confidential and not available for public review until after a vendor has been selected.**

The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information or errors in the proposal, to accept the proposal considered to be in the best interest of the Town, or to purchase on the open market if it is considered in the best interest of the Town to do so. Failure to submit all information called for and/or submission of an unbalanced proposal are sufficient reasons to declare a proposal as non-responsive and subject to disqualification.

Proposals, which do not incorporate our requested format for providing Rope Rescue education and training, will not be considered.

All proposals are advertised at the Town's discretion, in various publications and are posted publicly as detailed below:

| Name                       | Advertising Medium     | Address                                     | Phone/Fax    | Email and Web Address  |
|----------------------------|------------------------|---|--------------|------------------------|
| Town Hall<br>Hudson,<br>NH | Posted at<br>Town Hall | 12 School<br>Street,<br>Hudson, NH<br>03051 | 603.886.6021 | jpaquette@hudsonnh.gov |

TOWN OF HUDSON, NEW HAMPSHIRE

\_\_\_\_\_  
James D. Paquette, Deputy Fire Chief

Date: \_\_\_\_\_

**PROPOSAL DUE DATE/TIME: MAY 30, 2025 NOT LATER THAN 10:00 AM AT THE TOWN HALL OFFICES, 12 SCHOOL STREET, HUDSON, NH.**

**BID OPENING WILL TAKE PLACE ON MAY 30, 2025 AT 10:00 AM AT THE TOWN OF HUDSON TOWN HALL, 12 SCHOOL STREET, HUDSON, NH IN THE BOARD OF SELECTMEN'S MEETING ROOM. PROPOSALS WILL NOT BE ACCEPTED AT THE BID OPENING, THEY SHALL BE SUBMITTED TO THE TOWN CLERK AS REQUIRED.**

PREPARATION OF PROPOSALS:

Proposals shall be submitted on the forms provided and must be signed by the Proposer or the Proposers authorized representative. The person signing the proposal shall initial any corrections to entries made on the proposal forms.

Proposers must quote on all items appearing on the proposal forms. Failure to quote on all items may disqualify the proposal.

Unless otherwise stated in the Request for Proposal (RFP), the Proposer agrees that the proposal shall be deemed open for acceptance for ninety (90) calendar days subsequent to submittal to the Town of Hudson or as modified by addendum.

Any questions or inquiries must be submitted in writing, and must be received by the Deputy Fire Chief, James D. Paquette, (jpaquette@hudsonnh.gov) no later than seven (7) calendar days before the Request for Proposals due date to be considered. Any responses to questions,

clarifications, or changes to the Request for Proposals will be provided to all Proposers of record that request that information via email to the Deputy Fire Chief.

The Proposer shall not divulge, discuss or compare this proposal with other Proposers and shall not collude with any other Proposers or parties to a proposal whatever.

#### SUBMISSION OF PROPOSALS:

Proposals must be submitted to the Town Clerk's Office, 12 School Street, Hudson NH by 10:00AM MAY 30, 2025 as directed in the Request for Proposals, and on the forms provided unless otherwise specified. Proposals must be typewritten or printed in ink. Proposals must be mailed or delivered in person. Proposals that are faxed or e-mailed will not be accepted.

#### AMENDMENTS TO PROPOSALS

If this solicitation is amended, then all terms and conditions, which are not modified, remain unchanged. Proposers shall acknowledge receipt of any amendment to this solicitation by identifying the amendment number and date on the Proposal form or by letter. Proposals, which fail to acknowledge the Proposers receipt of any amendment, will result in the rejection of the Proposal if the amendment(s) contained information, which substantively changed the municipality's requirements.

#### WITHDRAWAL OF PROPOSALS:

Proposals may be withdrawn by written notice, telegram (including mailgram) or facsimile machine transmission received at any time before the exact time set for opening of proposals; provided that written confirmation of telegraphic or facsimile withdrawals over the signature of the proposer is mailed and postmarked prior to the specified proposal opening time. A proposal may be withdrawn in person by a proposer or its authorized representative if before the exact time set for opening of proposals, the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal. Negligence on the part of the Proposer in preparing this proposal shall not constitute a right to withdraw a proposal subsequent to the proposal opening. Proposals may not be withdrawn for the period as indicated in this Request for Proposals or as modified by addenda.

#### RECEIPT AND OPENING OF PROPOSALS:

Proposals shall be submitted prior to the time fixed in the Request for Proposals. Proposals received after the time so indicated shall be returned unopened.

All qualified Bidders will receive consideration without regard to race, color, religion, creed, age, sex, sexual orientation or national origin.

Submitted proposals shall be opened at 10:00AM on May 30, 2025.



### PROPOSAL RESULTS:

All proposals received shall be considered confidential and not available for public review until after a contractor has been selected. All proposals may be subject to negotiations prior to the award of a contract.

### **NO TELEPHONE REQUESTS FOR RESULTS WILL BE ACCEPTED OR GIVEN.**

### TIE PROPOSALS:

When identical Proposals are received with respect to price, delivery, financial resources, experience, ability to perform and quality, award may be made by a toss of a coin.

### LIMITATIONS:

This Request for Proposal (RFP) does not commit the Town to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services, supplies or equipment. The Town reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety this RFP, if it is in the best interest of the Town to do so.

The OWNER reserves the right to waive any informalities, to negotiate with any Bidder and to reject any or all Bids. No Bidder may withdraw its Bid within one hundred eighty days (180) days after the actual date of the opening thereof.

### PROPOSAL EVALUATION:

In an attempt to determine if a Proposer is responsible, the Town, at its discretion, may obtain technical support from outside sources. Each Proposer will agree to fully cooperate with the personnel of such organizations.

### PROJECT BACKGROUND

The Hudson Fire Department has received funding for training and equipping a multi-discipline technical rescue team. This program will be a multi-year process that includes training all of the staff (not to exceed 50) in multiple technical rescue programs to the technician level. The plan timeline is flexible, as the go live date has not been established.

This request is being sent on behalf of the Hudson Fire Department in order to solicit qualification and proposal statements for professional training and education services in multiple Rope Rescue Technician Level courses to be held in Town on a mutually agreed upon date.

The number of classes will be dependent on the proposer's capacity in each course.

We have access to multiple local training areas without cost and those locations can be discussed as needed.

This project will be 100% funded by the Town of Hudson

SERVICES REQUESTED:

- Provide multiple education programs that train and prepare students for testing in Rope Rescue at the Technician Level in accordance with NFPA 1006 and/or 1670 Chapter 6.
- Provide the practical experiences and testing required for certification.
- Provide all necessary equipment for the programs.
- Negotiate program dates to suit Hudson Fire and their scheduling requirements.

AWARD OF CONTRACT:

A contract will be signed as soon as possible after the Proposal acceptance, but no later than sixty (60) days after the Bid opening. Training will commence as soon as practical after execution of agreement and when mutually agreed upon between the parties. We anticipate this training to be the first of the four planned.

Any contract entered into by the Town shall be in response to the proposal and subsequent discussions. It is the policy of the Town that contracts are awarded, among other considerations, only to responsive and responsible Proposers. In order to qualify as responsive and responsible, a prospective Firm must meet the following standards as they relate to this request:

- Have adequate financial resources for performance or have the ability to obtain such resources as required during performance;
- Have the necessary experience, organization, technical and professional qualifications, skills and facilities;
- Be able to comply with the proposed or required time of completion or performance schedule;
- Have a demonstrated satisfactory record of performance;
- Adhere to the specifications of this proposal and provide all documentation required of this proposal.

The contract will be awarded to a responsive and responsible Proposer based on the evaluation criteria (design approach, experience of the engineering firm and contractor, cost and schedule), not the lowest price.

The Town reserves the right to reject any or all proposals or any part thereof, to waive any formality, informality, information and/or errors in the proposal. To accept any proposal in part or in whole as may be in the best interest of the Town, or any other option if it is considered in the best interest of the Town to do so.

This solicitation requires proposing on all items, failure to do so will disqualify the proposal.

### CONTRACT AWARD PROTEST POLICY AND PROCEDURE:

a. Definitions. As used in this provision:

“Interested party” means an actual or prospective bidder whose direct economic interest would be affected by the award of the contract.

“Protest” means a written objection by an interested party to this solicitation or to a proposed or actual award of a contract pursuant to this solicitation.

b. Protests shall be served on the Contracting Officer by obtaining written and dated acknowledgement from:

Roy Sorenson, Town Administrator  
Town of Hudson  
12 School Street  
Hudson, NH 03051

c. All protests shall be resolved in accordance with the municipality’s protest policy and procedures, copies of which are maintained at the municipality.

### MODIFICATIONS AFTER AWARD:

The Contract shall constitute the entire understanding between the parties, and it shall not be considered modified, altered, changed, or amended in any respect unless in writing and signed by the parties hereto. Such modification shall be in the form of a contract amendment executed by both parties.

### CANCELLATION OF AWARD:

The Town reserves the right to cancel the award without liability to the Proposer at any time before a contract has been fully executed by all parties and is approved by the Town.

### CONTRACT:

Any Contract between the Town and the Contractor shall consist of (1) the Request for Proposal (RFP) and any amendments thereto, (2) the Contractor’s proposal in response to the RFP, and (3) Form of Agreement. In the event of a conflict in language between documents (1), (2), and (3) referenced above, the provisions and requirements set forth and referenced in the RFP shall govern. However, the Town reserves the right to clarify any contractual relationship in writing and such written clarification shall govern in case of conflict. In all other matters not affected by written clarification, if any, the RFP shall govern. The Proposer is cautioned that this proposal shall be subject to acceptance without further clarification.

#### EXECUTION OF CONTRACT:

The successful Proposer shall sign (execute) the contract documents and shall satisfy all conditions set forth in the contract to enter into the contract and return such signed documents to the Town, within ten (10) calendar days from the date mailed or otherwise delivered to the successful Proposer.

#### APPROVAL OF CONTRACT:

Upon receipt of the contract that has been fully executed by the successful Proposer, the Town shall complete the execution of the contract in accordance with local laws or ordinances and return the fully executed contract to the Contractor. Delivery of the fully executed contract, along with a Notice to Proceed and a Town purchase order, to the Contractor shall constitute the Town's approval of the contract with the Contractor.

#### DISQUALIFICATION:

Awards will not be made to any person, firm and/or corporation that has defaulted upon a contract with the Town, the State of New Hampshire or the Federal Government within the past five years. Awards will not be made to any principal owner or officers that have a 10% or greater interest in a firm or corporation that has defaulted upon a contract with the Town, the State of New Hampshire or the Federal Government within the past five years. Corporations must currently be in good standing with the Secretary of State's Office in the state of incorporation.

#### INSURANCE:

The successful Proposer shall procure and maintain insurance, in the amounts and coverage as set forth in this Request for Proposals, or otherwise required by the Town, at the Proposer's sole expense, with Town approved insurance companies. This will insure against all public liability, including injuries or death to persons and damage to property, arising out of or related to the goods or Proposer's performance hereunder and shall furnish to the Town certificates of such insurance and renewals thereof signed by the issuing company or agent upon the Town's request. Such certificates shall name the Town of Hudson as an additional insured. Such policies shall provide for cancellation only subsequent to 30 days prior written notice to the Town and proof of subsequent insurance upon cancellation of prior policy.

The Town's examination of, or failure to request or demand, any evidence of insurance hereunder, shall not constitute a waiver of any requirement and the existence of any insurance shall not limit the Proposer's obligation under any provision hereof.

Except to the extent of comparable insurance acceptable to or express waiver by the Town, the Proposer shall, or shall cause any carrier engaged by the Proposer, to insure all shipments of goods for full value.

If the contract with the Proposer involves the performance of work by the Proposer's employees at property owned or leased by the Town, the Proposer shall furnish such additional insurance as the Town may request in respect thereof, but in any event and without such request, workers' compensation insurance and unemployment compensation insurance as required by laws of the State of New Hampshire and public and automotive liability and property damage insurance. In no event shall such employees of the Proposer be deemed the employees of, or under the direction or control of the Town for any purpose whatsoever.

#### WORKER'S COMPENSATION:

All Proposers and subcontractors at every tier under the Proposer will conform with the requirements of RSA 281 Title XXIII, Section 281-A:2 with close attention to sections VI(a), VI(c) and VII(a) as well as Section 281-A:4.

#### TERMINATION OF CONTACT FOR CAUSE:

If the Contractor shall violate any provision of the Contract, the Town shall have the right to terminate the Contract. To terminate the Contract, the Town shall provide written notice to the Contractor of such termination. Such written notice shall state the Contract violation(s) and be delivered to the Contractor's address as identified in the Contract Documents. This notice shall provide the Contractor with fifteen (15) calendar days from the date of delivery, to correct the violation(s) to the Town's satisfaction. Should the Contractor fail to correct all violations within fifteen (15) calendar days, the Town may terminate the contract immediately upon delivery of a Notice of Termination to the Contractor. Such termination shall become effective immediately or as otherwise determined by the Town. Upon termination, all finished or unfinished work, services, plans, data programs and reports prepared by the Contractor under the Contract shall become the Town's property. The Town may also terminate this Contract in accordance with any other applicable Contract provision.

Notwithstanding the above, the Contractor shall not be relieved of liability to the Town for damages sustained by the Town by virtue of any breach of any contract, and the Town may withhold any payments until the exact amount of damages due the Town is determined.

#### TERMINATION FOR THE CONVENIENCE OF THE TOWN:

The Town may terminate any contract at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination.

In that event, all finished or unfinished work, services, documents and materials shall become the Town's property. If the Town as provided herein terminates any Contract, the Vendor will be paid an amount, which bears the same ratio to the total compensation as the services covered by any contract, less payments of compensation previously made.

ASSIGNMENT PROVISION:

The successful Proposer hereby agrees that it will assign to the Town of Hudson all cause of action that it may acquire under the anti-trust laws of New Hampshire and the United States as the result of conspiracies, combination of contracts in restraint of trade which affect the price of goods or services obtained by the Town under this contract if so requested by the Town of Hudson.

PAYMENT:

The Town will make payment within thirty (30) days of the completion of the work after receipt of the invoice.

TAX:

The Town is exempt from all sales and Federal excise taxes. The Town's tax exemption certificate will be provided to the successful Contractor upon request. Please bill less these taxes.

FUNDING OUT:

The Town of Hudson's obligations to pay any amount due under a contract are contingent upon availability and continuation of funds for the purpose. The Town may terminate the contract at any time, due to the non-appropriation of funds, and all payment obligations of the Town cease on the date of termination.

ASSIGNMENT OR SUB-CONTRACTING:

None of the work or services covered by the contract shall be assigned in full or in part, or sub-contracted without the prior approval of the Town.

PRICING:

Unless otherwise specified all prices listed are firm for the term of the contract. All prices should include all labor, material and transportation costs, and any discounts offered. No fuel surcharges shall be allowed at any time.

AUDIT:

For a period of at least three (3) years after completion of any contract, it is the responsibility of the Contractor to make available at the Contractor's place of business, upon demand, all price lists, documents, financial records and other records pertaining to purchases made and /or work performed under contract for the purposes of audit by the Town of Hudson.

#### GUARANTEES & WARRANTY:

All parts and labor related to contracts must be guaranteed and include a 12 month warranty from the date of acceptance by the Town. If any work is unable to be guaranteed, the contractor must inform the Town, in writing, prior to the delivery of an item or any work being performed. Non-guaranteed work must be offered at a discount rate from the proposal prices. **Inspection, testing and final determination of non-warranty work shall be performed at no cost to the Town.**

#### FORCE MAJEURE:

Neither party shall be liable for any inability to perform its' obligations under any subsequent contract due to war, riot, insurrection, civil commotion, fire, flood, earthquake, storm or other act of God.

#### SEVERABILITY:

If any of this Request for Proposal or subsequent contract are held to be invalid or unenforceable, it will be construed to have the broadest interpretation, which would make it valid and enforceable under such holding. Invalidity or the inability to enforce a term or condition will not affect any of the others of this Request for Proposals or subsequent contract.

#### PROVISION REQUIRED BY LAW DEEM INSERTED:

Each and every provision and clause required by law to be inserted in this Request for Proposals and any subsequent Contract shall be deemed to be inserted herein and this Request for Proposals and Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Request for Proposals and/or Contract shall forthwith be physically amended to make such insertion or correction.

#### DISADVANTAGED BUSINESS ENTERPRISES:

The Town hereby notifies all Contractors that it will affirmatively insure that in any contract entered into pursuant to this Request for Proposals, disadvantaged business enterprises will be afforded full opportunity to submit proposals in response to this request and will not be discriminated against on the grounds of race, color, national origin, religion, sex, sexual orientation, age or disability in consideration for an award.

#### NON-DISCRIMINATION:

Contracts for work resulting from this Request for Proposals shall obligate the Contractor and the Contractor's subcontractors not to discriminate in employment practices on the grounds of race, color, national origin, religion, sex, sexual orientation, age or disability. Statements as to non-discriminatory practices may be requested from the successful Vendor(s).

#### DEFINITIONS:

Proposal shall also mean quotation, bid, and offer and qualification/experience statement.

Vendors shall also mean Proposers, offerors, bidders, contractors or any person or firm responding to a Request for Proposals.

Contract shall also mean agreement.

#### GOVERNING LAW, DISAGREEMENTS AND DISPUTES:

All disagreements and disputes, if any, arising under the terms of any contract, either by law, in equity, or by arbitration, shall be resolved pursuant to the laws and procedures of the State of New Hampshire, in which state any contract shall be deemed to have been executed. No action at law, or equity, or by arbitration shall be commenced to resolve any disagreements or disputes under the terms of any contract, in any jurisdiction whatsoever other than the State of New Hampshire and Hillsborough County. The Laws of the State of New Hampshire shall govern all contracts entered into by the Town of Hudson. Any disputes shall be resolved within the venue of the State of New Hampshire and Hillsborough County.

FAILURE TO ACKNOWLEDGE THIS REQUEST FOR PROPOSALS MAY RESULT IN WITHDRAWAL FROM THE PROPOSAL LIST FOR THIS COMMODITY OR SERVICE.

FAILURE TO COMPLY WITH THESE REQUIREMENTS COULD RESULT IN THE CANCELLATION OF AN ORDER OR CONTRACT.



## **PROPOSAL SUBMISSION CHECKLIST**

In order to be considered responsive, each prospective vendor must submit the following documents in **one (1) original, three (3) identical** and **one (1) PDF** electronic copies as part of its proposal:

1. Proposal Document as outlined above
2. Specifications Exception Form
3. Alternate Form W-9
4. Town of Hudson Indemnification Agreement

**The successful contractor must submit prior to contract signing, it's insurance certificate (naming the Town of Hudson) which meets the minimum required types and levels of coverage.**

## **PROPOSAL FORM**

### **Hudson Fire Department RFP Rope Rescue Technician Level Training**

THE UNDERSIGNED HEREBY OFFERS TO PROVIDE EDUCATION AND TRAINING SERVICES FOR THE PROJECT LISTED ABOVE FOR THE FOLLOWING PRICES

**Education and Training for Rope Rescue through Technician to meet objectives of NFPA 1006 and/or 1670, Chapter 6, to the Technician Level. :**

- A. Cost of Course based on providing two (2) twenty (20) student classes inclusive of all education materials, practical exercises and certification.  
\$ 76,580.00
- B. Cost of course per student based on a minimum of 18 and maximum of 48 students over the course of two (2) courses inclusive of all education materials, practical exercises and certification.  
\$ 2,130.00
- C. Cost of full program for up to 48 students in two to three courses inclusive of all education materials, practical exercises and certification.  
\$76,580.00 / \$88,941.00
-

The undersigned acknowledges:

1. That he/she is an authorized agent of the vendor submitting this proposal.
2. The receipt of the following addenda: Hudson Fire Department – Rescue Training RFP (updated 4/25/2025)
3. The firm submitting this bid has never defaulted on any municipal, state, federal or private contract.
4. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.
5. The undersigned hereby certifies that they (has) (has not) (CIRCLE ONE) performed work subject to the President's Executive Order No. 11246 entitled "Equal Employment Opportunity."
6. The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Company: First Choice Safety Solutions, LLC

Signed by: Benjamin Ragsdale

Printed or typed name: Benjamin Ragsdale

Address: 800 Flanders Road Unit 11-11 Mystic, CT 06355

Telephone number: 860-857-6480 Fax number: \_\_\_\_\_

Toll free number: 844-343-3277 E-mail: bragsdale@firstchoicesafetysolutions.com

Cell phone number: 860-857-6480

Primary point of contact: Benjamin Ragsdale

Payment terms and conditions: Within thirty (30) days of the completion of the work after receipt of the invoice.

Please fill out, sign and return with proposal to:

Town of Hudson  
Town Clerk  
12 School Street  
Hudson, NH 03051

**Due Date/Time: MAY 30, 2025 Not Later Than 10:00 AM**

## SPECIFICATIONS EXCEPTION FORM

### Hudson Fire Department RFP Rope Rescue Technician Level Training

In the interest of fairness and sound business practice, it is mandatory that you state any exceptions taken by you to our specifications.

It should not be the responsibility of the Town of Hudson to ferret out information concerning the materials, which you intend to furnish.

If your bid/quotation does not meet all of our specifications, you **must** so state in the space provided below:

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The Town may consider proposals on equipment, vehicles, and supplies, service and materials not meeting specifications; however, all deviations must be listed above.

If your proposal does not meet our specifications, and your exceptions are not listed above, the Town of Hudson may claim forfeiture on your proposal bond, if submitted.

Signed: Benjamin Ragsdale

**I DO** meet specifications

Signed: \_\_\_\_\_

**I DO NOT** meet specifications as listed in this bid; exceptions are in the space provided.

**Failure to submit this form with your RFP response may result in your Proposal being rejected as unresponsive.**

## Rope Rescue Technician Training

### TOWN OF HUDSON, NEW HAMPSHIRE

#### THE FOLLOWING INDEMNIFICATION AGREEMENT SHALL BE, AND IS HEREBY A PROVISION OF ANY CONTRACT

The successful contractor agrees to indemnify, defend and save harmless the Town, its officials, officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation which may be injured or damaged by the contractor in the performance of this contract.

In any case, the foregoing provisions concerning indemnification shall not be construed to indemnify the Town for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Town or its employees.

This indemnification shall survive the expiration or early termination of this contract.

Company Name: First Choice Safety Solutions

Taxpayer identification number: 47-1370295

Authorized signature: Benjamin Ragsdale Date: 05/23/2025

Representative's Name: Benjamin Ragsdale

Company Address: 800 Flanders Road Unit 11-11 Mystic, CT 06355

Telephone: 860-857-6480

E-mail address: bragsdale@firstchoicesafety.com

|   |  |   |
|---|--|---|
| <b>Alternate Form</b><br><b>W-9</b> (rev 01/2011) | <h2 style="margin: 0;">Request for Taxpayer Identification Number and Certification</h2> | Give form to the requester. Do not send to the IRS. |
|---|--|---|

|  |  |   |
|--|--|---|
| Name (as shown on your income tax return)<br><div style="text-align: center; font-size: 1.2em;">First Choice Safety Solutions, LLC</div>   |  |   |
| Business name/disregard entity name, if different from above   |  |   |
| Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Exempt payee |  |   |
| <input checked="" type="checkbox"/> Limited Liability Company – Enter the tax classification (C= Corporation, <u>S-S Corporation</u> , P= Partnership)   |  |   |
| <input type="checkbox"/> Other (see instructions)  |  |   |
| Address (number, street, and apt. or suite no.)<br>800 Flanders Road Unit 11-11  |  | Requester's name and address (optional)<br>City of Concord<br>41 Green Street<br>Concord NH 03301 |
| City, state, and ZIP code<br>Mystic, CT 06355  |  |   |
| List account number(s) here (optional)   |  |   |
| <b>Part I</b>  | <b>Taxpayer Identification Number (TIN)</b> 47-1370295 |   |

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3. **Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

|                           |                                   |
|---------------------------|-----------------------------------|
| Social Security number -- | Employer identification number -- |
|---------------------------|-----------------------------------|

|                |                      |
|----------------|----------------------|
| <b>Part II</b> | <b>Certification</b> |
|----------------|----------------------|

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions:** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

|                  |  |                         |
|------------------|--|-------------------------|
| <b>Sign Here</b> | <b>Signature of U.S. Person</b> <i>Benjamin Ragsdale</i> | <b>Date:</b> 05/23/2025 |
|------------------|--|-------------------------|

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income. **Note.** If a requester give you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Pursuant to IRS Regulations, you must furnish your Taxpayer IRS Identification Number (TIN) to the City whether or not you are required to file tax returns. If this number is not provided, you may be subject to required withholding on each payment made to you. To avoid this withholding & to ensure that accurate tax information is reported to the IRS, **A RESPONSE IS REQUIRED.**

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|  |   |  |
|--|---|--|
| Print or type.<br>See Specific Instructions on page 3. | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)<br><br>First Choice Safety Solutions, LLC  |  |
|  | <b>2</b> Business name/disregarded entity name, if different from above.  |  |
|  | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ S<br>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) _____ | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|  | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>   |  |
|  | <b>5</b> Address (number, street, and apt. or suite no.). See instructions.<br><br>800 Flanders road Unit 11-11   | <b>6</b> City, state, and ZIP code<br><br>Mystic, CT 06355   |
| <b>7</b> List account number(s) here (optional)        |   |  |

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |   |   |   |   |   |   |   |   |
|--------------------------------|---|---|---|---|---|---|---|---|
| Social security number         |   |   |   |   |   |   |   |   |
|                                |   |   | - |   |   |   | - |   |
| or                             |   |   |   |   |   |   |   |   |
| Employer identification number |   |   |   |   |   |   |   |   |
| 4                              | 7 | - | 1 | 3 | 7 | 0 | 2 | 9 |

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|                  |   |
|------------------|---|
| <b>Sign Here</b> | Signature of U.S. person <i>Benjamin Ragadale</i> |
|                  | Date 01/07/2025                                   |

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



**TOWN OF HUDSON**  
Office of the Town Administrator  
12 School Street  
Hudson, New Hampshire 03051



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Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: July 15, 2025  
Re: June FY25 Revenue and Expenditures

Attached hereto are the Revenue and Expenditure Reports for the Fiscal Year 2025 through the month of June. For the record, the report run date was July 15, 2025. As this is end of fiscal year, it is important to understand that this report is unaudited at this time albeit final resolution thereof will not become true until the annual audit is complete. I have prepared a presentation to break down some of the areas that had significant margins as compared to proposed. Most of this was based in the salary lines and due to a multitude of things including retirements, resignations, extended vacancies, and overtime for shift coverage. Because of this we will see some salary lines near or over one hundred percent. With any municipal budget it is important to understand the larger department's expenses as they can affect the bottom-line budget more significantly than the smaller departments and we will take a close look at that notwithstanding the balancing of the Melendy Road Bridge funding. It generally appears that we will finish the year around 1.6% under budget based on preliminary data without any major reconciliation via the accrued time reserve fund.

I look forward to the presentation and any questions you may have.



Town of Hudson

Revenues and Expenditures

Through June 30, 2025

PRELIMINARY - UNAUDITED

Report Run Date: July 15, 2025

## PRELIMINARY - UNAUDITED

| Town of Hudson, NH  |              |                                  |                   |                          |                            |                            |                     |                 |                      |                 |
|---|--------------|----------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|-----------------|----------------------|-----------------|
| Appropriations and Revenue Summary                                |              |                                  |                   |                          |                            |                            |                     |                 |                      |                 |
| Month Ending: As of June 30, 2025 - Report Run Date July 15, 2025 |              |                                  |                   |                          |                            |                            |                     |                 |                      |                 |
| State #   | Dept #       | Department                       | Budget<br>FY 2025 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered      | Balance<br>Available | %<br>Expended   |
| 01  | General Fund |                                  |                   |                          |                            |                            |                     |                 |                      |                 |
| 4199  | 5020         | Trustees of Trust Funds          | 3,057             | 0                        | 0                          | 3,057                      | 2,964.28            | 0               | 92.72                | 96.967%         |
| 4195  | 5025         | Cemetery Trustees                | 5,050             | 0                        | 0                          | 5,050                      | 3,928.31            | 3,500           | (2,378.31)           | 147.095%        |
| 4140  | 5030         | Town Clerk/Tax Collector         | 464,716           | 0                        | 0                          | 464,716                    | 569,480.75          | 780             | (105,544.75)         | 122.712%        |
| 4140  | 5031         | Town Clerk                       | 136,406           | 0                        | 0                          | 136,406                    | 12,306.01           | 0               | 124,099.99           | 9.022%          |
| 4140  | 5041         | Moderator                        | 104,670           | 0                        | 0                          | 104,670                    | 47,379.27           | 38,502          | 18,788.73            | 82.050%         |
| 4140  | 5042         | Supervisors of The Checklist     | 6,286             | 0                        | 0                          | 6,286                      | 3,877.09            | 0               | 2,408.91             | 61.678%         |
| 4199  | 5050         | Town Treasurer                   | 8,074             | 0                        | 0                          | 8,074                      | 8,073.72            | 0               | 0.28                 | 99.997%         |
| 4199  | 5055         | Sustainability Committee         | 1,300             | 0                        | 0                          | 1,300                      | 693.78              | 0               | 606.22               | 53.368%         |
| 4520  | 5063         | Benson Park Committee            | 1,100             | 0                        | 0                          | 1,100                      | 932.31              | 0               | 167.69               | 84.755%         |
| 4199  | 5070         | Municipal Budget Committee       | 800               | 0                        | 0                          | 800                        | 544.32              | 0               | 255.68               | 68.040%         |
| 4140  | 5077         | IT - Town Officers               | 4,250             | 0                        | 0                          | 4,250                      | 1,669.20            | 0               | 2,580.80             | 39.275%         |
| 4199  | 5080         | Ethics Committee                 | 100               | 0                        | 0                          | 100                        | 0.00                | 0               | 100.00               | 0.000%          |
|   |              | <b>Town Officers</b>             | <b>735,809</b>    | <b>0</b>                 | <b>0</b>                   | <b>735,809</b>             | <b>651,849</b>      | <b>42,782</b>   | <b>41,178</b>        | <b>94%</b>      |
| 4130  | 5110         | Board of Selectmen/Administrator | 608,553           | 47,948                   | 43,918                     | 700,419                    | 526,364.56          | 7,014.62        | 167,039.32           | 76.151%         |
| 4194  | 5115         | Oakwood                          | 2,275             | 0                        | 37                         | 2,312                      | 4,118.05            | 100.00          | (1,906.29)           | 182.461%        |
| 4194  | 5120         | Town Hall Operations             | 108,823           | 0                        | 500                        | 109,323                    | 117,403.12          | 260.77          | (8,340.87)           | 107.630%        |
| 4442  | 5151         | Town Poor                        | 65,000            | 0                        | 0                          | 65,000                     | 43,084.71           | 0.00            | 21,915.29            | 66.284%         |
| 4130  | 5177         | IT - Town Administration         | 800               | 0                        | 0                          | 800                        | 2,101.11            | 0.00            | (1,301.11)           | 262.639%        |
|   |              | <b>Administration</b>            | <b>785,451</b>    | <b>47,948</b>            | <b>44,455</b>              | <b>877,853</b>             | <b>693,072</b>      | <b>7,375</b>    | <b>177,406</b>       | <b>80%</b>      |
| 4153  | 5200         | <b>Legal</b>                     | <b>120,000</b>    | <b>0</b>                 | <b>0</b>                   | <b>120,000</b>             | <b>122,924.02</b>   | <b>3,220.58</b> | <b>(6,144.60)</b>    | <b>105.121%</b> |
| 4191  | 5277         | <b>IT - COMM DEVEL</b>           | <b>6,580</b>      | <b>0</b>                 | <b>0</b>                   | <b>6,580</b>               | <b>4,851.63</b>     | <b>0.00</b>     | <b>1,728.37</b>      | <b>73.733%</b>  |
| 4150  | 5310         | Finance Administration           | 211,603           | 0                        | 0                          | 211,603                    | 179,628.35          | 7,893.56        | 24,081.09            | 88.620%         |
| 4150  | 5320         | Accounting                       | 356,230           | 0                        | (43,918)                   | 312,312                    | 307,542.71          | 175.00          | 4,594.29             | 98.529%         |
| 4150  | 5377         | IT - Finance                     | 2,945             | 0                        | 0                          | 2,945                      | 881.40              | 5,216.00        | (3,152.40)           | 207.042%        |
|   |              | <b>Finance</b>                   | <b>570,778</b>    | <b>0</b>                 | <b>(43,918)</b>            | <b>526,860</b>             | <b>488,052</b>      | <b>13,285</b>   | <b>25,523</b>        | <b>95%</b>      |
| 4150  | 5330         | Information Technology           | 863,097           | 0                        | 0                          | 863,097                    | 794,096.37          | 43,045.87       | 25,954.76            | 96.993%         |
|   |              | <b>Information Technology</b>    | <b>863,097</b>    | <b>0</b>                 | <b>0</b>                   | <b>863,097</b>             | <b>794,096</b>      | <b>43,046</b>   | <b>25,955</b>        | <b>97%</b>      |
| 4152  | 5410         | Assessing Department             | 486,926           | 37,059                   | 0                          | 520,526                    | 415,083.40          | 46,337.06       | 59,105.54            | 88.645%         |
| 4152  | 5477         | IT- Assessing                    | 12,612            | 0                        | 0                          | 12,612                     | 13,387.10           | 0.00            | (775.10)             | 106.146%        |
|   |              | <b>Assessing</b>                 | <b>499,538</b>    | <b>37,059</b>            | <b>0</b>                   | <b>533,138</b>             | <b>428,471</b>      | <b>46,337</b>   | <b>58,330</b>        | <b>89%</b>      |
| 4312  | 5515         | Public Works Facility            | 61,728            | 0                        | 0                          | 61,728                     | 116,915.11          | 0.00            | (55,186.99)          | 189.403%        |
| 4312  | 5551         | Public Works Administration      | 335,036           | 0                        | 3,903                      | 338,939                    | 333,974.14          | (119.16)        | 5,084.02             | 98.500%         |
| 4312  | 5552         | Streets                          | 3,713,909         | 203,729                  | (75,885)                   | 3,841,753                  | 3,630,882.04        | 0.00            | 210,871.02           | 94.511%         |
| 4312  | 5553         | Equipment Maintenance            | 490,436           | 0                        | 7,924                      | 498,360                    | 476,303.23          | (412.82)        | 22,469.59            | 95.491%         |
| 4312  | 5554         | Drainage                         | 768,541           | 0                        | 16,666                     | 785,207                    | 744,945.75          | 0.00            | 40,261.25            | 94.873%         |
| 4522  | 5556         | Parks Division                   | 249,893           | 0                        | 3,610                      | 253,503                    | 206,599.17          | 0.00            | 46,904.07            | 81.498%         |

## PRELIMINARY - UNAUDITED

| Town of Hudson, NH  |        |                              |                   |                          |                            |                            |                     |                |                      |               |
|---|--------|------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|----------------|----------------------|---------------|
| Appropriations and Revenue Summary                                |        |                              |                   |                          |                            |                            |                     |                |                      |               |
| Month Ending: As of June 30, 2025 - Report Run Date July 15, 2025 |        |                              |                   |                          |                            |                            |                     |                |                      |               |
| State #   | Dept # | Department                   | Budget<br>FY 2025 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered     | Balance<br>Available | %<br>Expended |
| 4312  | 5577   | IT - Public Works            | 5,040             | 0                        | 0                          | 5,040                      | 5,376.94            | 0.00           | (336.94)             | 106.685%      |
|   |        | <b>Public Works</b>          | <b>5,624,583</b>  | <b>203,729</b>           | <b>(43,782)</b>            | <b>5,784,530</b>           | <b>5,514,996</b>    | <b>(532)</b>   | <b>270,066</b>       | <b>95%</b>    |
| 4191  | 5277   | IT - LUD                     | 6,580             | 0                        | 0                          | 6,580                      | 4,851.63            | 0.00           | 1,728.37             | 73.733%       |
| 4191  | 5571   | LUD - Planning               | 383,443           | 0                        | 0                          | 383,443                    | 281,928.04          | 0.00           | 101,514.96           | 73.525%       |
| 4191  | 5572   | LUD - Planning Board         | 6,350             | 0                        | 0                          | 6,350                      | 3,353.57            | 0.00           | 2,996.43             | 52.812%       |
| 4191  | 5581   | LUD - Zoning                 | 237,249           | 0                        | 270                        | 237,519                    | 236,873.40          | (124.12)       | 769.71               | 99.676%       |
| 4191  | 5583   | LUD - Zoning Board of Adj    | 16,500            | 0                        | 0                          | 16,500                     | 11,767.44           | 3,131.25       | 1,601.31             | 90.295%       |
| 4311  | 5585   | LUD - Engineering            | 478,577           | 2,915                    | 569                        | 482,061                    | 1,264,395.53        | 504,008.41     | (1,286,343.16)       | 366.843%      |
|   |        | <b>Land Use</b>              | <b>1,128,699</b>  | <b>2,915</b>             | <b>839</b>                 | <b>1,132,453</b>           | <b>1,803,170</b>    | <b>507,016</b> | <b>(1,177,732)</b>   | <b>204%</b>   |
| 4210  | 5610   | Police Administration        | 400,959           | 0                        | 14,068                     | 415,027                    | 369,804.30          | (345.09)       | 45,568.24            | 89.020%       |
| 4210  | 5615   | Police Facility Operations   | 336,128           | 0                        | 45,803                     | 381,931                    | 372,921.98          | (16,220.00)    | 25,229.39            | 93.394%       |
| 4210  | 5620   | Police Communications        | 878,331           | 0                        | 0                          | 878,331                    | 917,710.32          | (232.05)       | (39,147.27)          | 104.457%      |
| 4210  | 5630   | Police Patrol                | 7,909,169         | 7,699                    | 147,283                    | 8,064,151                  | 7,815,272.22        | 3,644.27       | 245,234.62           | 96.959%       |
| 4210  | 5640   | Investigations               | 15,226            | 0                        | 0                          | 15,226                     | 14,895.77           | 0.00           | 330.23               | 97.831%       |
| 4414  | 5650   | Animal Control               | 160,627           | 0                        | 16                         | 160,643                    | 158,629.01          | 0.00           | 2,014.47             | 98.746%       |
| 4210  | 5660   | Information Services         | 202,009           | 0                        | 0                          | 202,009                    | 193,244.29          | 0.00           | 8,764.71             | 95.661%       |
| 4210  | 5671   | Support Services             | 100,023           | 14,556.12                | 18,382.61                  | 132,961.73                 | 113,347.88          | 4,770.00       | 14,843.85            | 88.836%       |
| 4210  | 5672   | Crossing Guards              | 70,703            | 0                        | 0                          | 70,703                     | 62,196.81           | 0.00           | 8,506.19             | 87.969%       |
| 4210  | 5673   | Prosecutor                   | 397,783           | 0                        | 0                          | 397,783                    | 402,957.87          | 0.00           | (5,174.87)           | 101.301%      |
| 4210  | 5674   | Debt Service                 | 504,930           | 0                        | 0                          | 504,930                    | 504,930.05          | 0.00           | (0.05)               | 100.000%      |
| 4210  | 5677   | IT - Police                  | 96,431            | 0                        | 0                          | 96,431                     | 109,946.25          | 0.00           | (13,515.25)          | 114.015%      |
|   |        | <b>Police</b>                | <b>11,072,319</b> | <b>22,255</b>            | <b>225,554</b>             | <b>11,320,128</b>          | <b>11,035,857</b>   | <b>(8,383)</b> | <b>292,654</b>       | <b>97%</b>    |
| 4220  | 5710   | Fire Administration          | 858,585           | 1,974                    | 32,906                     | 893,466                    | 897,270.92          | 1,106.78       | (4,912.03)           | 100.550%      |
| 4220  | 5715   | Fire Facilities              | 154,562           | 14,312                   | 2,606                      | 171,480                    | 168,255.63          | 895.00         | 2,329.52             | 98.642%       |
| 4220  | 5720   | Fire Communications          | 388,528           | 21,600                   | 11,509                     | 421,637                    | 472,478.53          | 118.00         | (50,959.80)          | 112.086%      |
| 4220  | 5730   | Fire Suppression             | 6,497,820         | 81,184                   | 405,140                    | 6,984,144                  | 7,350,984.44        | 26,084.56      | (392,925.12)         | 105.626%      |
| 4220  | 5740   | Fire Inspectional Services   | 549,255           | 0                        | 0                          | 549,255                    | 550,842.35          | 0.00           | (1,587.35)           | 100.289%      |
| 4220  | 5765   | Fire Alarm                   | 3,000             | 0                        | 0                          | 3,000                      | 145.02              | 0.00           | 2,854.98             | 4.834%        |
| 4220  | 5770   | Emergency Management         | 87,196            | 0                        | 12,000                     | 99,196                     | 99,745.15           | 1,925.00       | (2,473.91)           | 102.494%      |
| 4220  | 5777   | IT - Fire                    | 48,339            | 0                        | 0                          | 48,339                     | 44,970.43           | 0.00           | 3,368.57             | 93.031%       |
|   |        | <b>Fire</b>                  | <b>8,587,285</b>  | <b>119,070</b>           | <b>464,161</b>             | <b>9,170,517</b>           | <b>9,584,692</b>    | <b>30,129</b>  | <b>(444,305)</b>     | <b>105%</b>   |
| 4520  | 5810   | Recreation Administration    | 205,888           | 0                        | 0                          | 205,888                    | 219,292.61          | 0.00           | (13,404.61)          | 106.511%      |
| 4520  | 5814   | Recreation Facilities        | 69,879            | 0                        | 326                        | 70,205                     | 75,839.35           | 199.50         | (5,834.29)           | 108.310%      |
| 4520  | 5821   | Supervised Play              | 153,386           | 0                        | 994                        | 154,380                    | 148,875.17          | 280.51         | 5,224.27             | 96.616%       |
| 4520  | 5824   | Ballfields                   | 11,742            | 0                        | 0                          | 11,742                     | 11,431.15           | 0.00           | 310.85               | 97.353%       |
| 4520  | 5825   | Tennis                       | 1,500             | 0                        | 0                          | 1,500                      | 1,500.00            | 0.00           | 0.00                 | 100.000%      |
| 4520  | 5826   | Lacrosse                     | 7,746             | 0                        | 0                          | 7,746                      | 5,364.38            | 0.00           | 2,381.62             | 69.254%       |
| 4520  | 5831   | Basketball                   | 50,659            | 0                        | 0                          | 50,659                     | 45,376.92           | 9.47           | 5,272.61             | 89.592%       |
| 4520  | 5834   | Soccer                       | 13,986            | 0                        | 0                          | 13,986                     | 13,194.75           | 0.00           | 791.25               | 94.343%       |
| 4520  | 5835   | Senior Activities Operations | 65,453            | 0                        | 0                          | 65,453                     | 79,990.89           | (302.03)       | (14,235.86)          | 121.750%      |
| 4520  | 5836   | Teen Dances                  | 1,200             | 0                        | 0                          | 1,200                      | 676.53              | 0.00           | 523.47               | 56.378%       |

## PRELIMINARY - UNAUDITED

| Town of Hudson, NH  |  |                                   |                   |                          |                           |                            |                     |                   |                      |                |
|---|--|-----------------------------------|-------------------|--------------------------|---------------------------|----------------------------|---------------------|-------------------|----------------------|----------------|
| Appropriations and Revenue Summary                                |  |                                   |                   |                          |                           |                            |                     |                   |                      |                |
| Month Ending: As of June 30, 2025 - Report Run Date July 15, 2025 |  |                                   |                   |                          |                           |                            |                     |                   |                      |                |
| State #   | Dept #                                     | Department                        | Budget<br>FY 2025 | Prior Year<br>Encumbered | Budget and<br>PY Adjusmts | Available<br>Appropriation | Expended<br>To Date | Encumbered        | Balance<br>Available | %<br>Expended  |
| 4520  | 5839                                       | Community Activities              | 8,600             | 0                        | 0                         | 8,600                      | 8,398.34            | 33.98             | 167.68               | 98.050%        |
| 4520  | 5877                                       | IT - Recreation                   | 8,000             | 0                        | 0                         | 8,000                      | 5,011.10            | 0.00              | 2,988.90             | 62.639%        |
|   |  | <b>Recreation</b>                 | <b>598,039</b>    | <b>0</b>                 | <b>1,320</b>              | <b>599,359</b>             | <b>614,951</b>      | <b>221</b>        | <b>(15,814)</b>      | <b>103%</b>    |
| 4196  | 5910                                       | Insurance                         | 644,198           | 0                        | 0                         | 644,198                    | 640,113.00          | 0.00              | 4,085.00             | 99.366%        |
| 4199  | 5920                                       | Community Grants                  | 108,491           | 0                        | 0                         | 108,491                    | 101,156.00          | 0.00              | 7,335.00             | 93.239%        |
| 4583  | 5930                                       | Patriotic Purposes                | 7,100             | 0                        | 0                         | 7,100                      | 0.00                | 0.00              | 7,100.00             | 0.000%         |
| 4199  | 5940                                       | Other Expenses                    | 149,169           | 0                        | (14,850)                  | 134,319                    | 27,193.58           | 0.00              | 107,125.42           | 20.246%        |
| 4220  | 5960                                       | Hydrant Rental                    | 276,971           | 0                        | 0                         | 276,971                    | 253,889.57          | 0.00              | 23,081.43            | 91.666%        |
| 4321  | 5970                                       | Solid Waste Contract              | 2,398,989         | 0                        | 0                         | 2,398,989                  | 2,415,203.68        | 0.00              | (16,214.68)          | 100.676%       |
|   |  | <b>Non-Departmental</b>           | <b>3,584,918</b>  | <b>0</b>                 | <b>(14,850)</b>           | <b>3,570,068</b>           | <b>3,437,556</b>    | <b>0</b>          | <b>132,512</b>       | <b>96%</b>     |
|   | <b>General Fund Appropriation Subtotal</b> |                                   | <b>34,170,516</b> | <b>432,975</b>           | <b>633,779</b>            | <b>35,233,812</b>          | <b>35,169,686</b>   | <b>684,497</b>    | <b>(620,371)</b>     | <b>101.8%</b>  |
|   | <b>Warrant Articles</b>                    |                                   |                   |                          |                           |                            |                     |                   |                      |                |
| 4194  | 6013                                       | Generator Replace/Repair          | 10,000            | 0                        | 0                         | 10,000                     | 10,000.00           | 0.00              | 0.00                 | 100.000%       |
| 4901  | 6015                                       | Widening Lowell Rd from Wason     | 0                 | 53,535.95                | (21,316.06)               | 32,219.89                  | 26,064.19           | 1.86              | 6,153.84             | 80.900%        |
| 4901  | 6032                                       | Development of Benson Property    | 10,000            | 0                        | 0                         | 10,000                     | 10,000.00           | 0.00              | 0.00                 | 100.000%       |
| 4152  | 6040                                       | Future Prop. Revaluation CRF      | 25,000            | 0                        | 0                         | 25,000                     | 25,000.00           | 0.00              | 0.00                 | 100.000%       |
| 4220  | 6053                                       | Fire Captain Training Officer     | 164,891           | 0                        | (164,891)                 | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4220  | 6055                                       | Fire Apparatus CRF                | 50,000            | 0                        | 0                         | 50,000                     | 50,000.00           | 0.00              | 0.00                 | 100.000%       |
| 4220  | 6057                                       | Fire Apparat Refub & Repr CRF     | 100,000           | 0                        | 0                         | 100,000                    | 100,000.00          | 0.00              | 0.00                 | 100.000%       |
| 4220  | 6059                                       | Fire Fighters Union Contract      | 230,106           | 0                        | (230,106)                 | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4130  | 6062                                       | Public Works Union Contract       | 54,160            | 0                        | (54,160)                  | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4220  | 6072                                       | Fire Equipment CRF                | 25,000            | 0                        | 0                         | 25,000                     | 25,000.00           | 0.00              | 0.00                 | 0.000%         |
| 4210  | 6073                                       | Police Safety Equipment CRF       | 105,000           | 0                        | 0                         | 105,000                    | 105,000.00          | 0.00              | 0.00                 | 100.000%       |
| 4326  | 6095                                       | Vaccon Truck Cap Rsrv Fund        | 15,000            | 0                        | 0                         | 15,000                     | 15,000.00           | 0.00              | 0.00                 | 100.000%       |
| 4909  | 6099                                       | Town Wide Paving                  | 100,000           | 0                        | (100,000)                 | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4909  | 6211                                       | Bridge Repair State               | 0                 | 157,900                  | 0                         | 157,900                    | 330,733.80          | 0.00              | (172,833.80)         | 209.458%       |
| 4909  | 6212                                       | Taylor Falls & Veteran Bridge Reh | 0                 | 0                        | 0                         | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4909  | 6212-500                                   | Taylor Falls/Veteran Brdg (State) | 0                 | 0                        | 0                         | 0                          | 106,427.17          | 0.00              | (106,427.17)         | 0.000%         |
| 4909  | 6214                                       | Melendy Rd Bridge Rehab.          | 100,000           | 0                        | 0                         | 100,000                    | 100,000.00          | 0.00              | 0.00                 | 0.000%         |
| 0000  | 6434                                       | Operating Transfer to Library     | 0                 | 0                        | 0                         | 0                          | 773,688.56          | 0.00              | (773,688.56)         | 0.000%         |
| 0000  | 6436                                       | Operating Transfer to Cons Co.    | 0                 | 0                        | 0                         | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
|   | <b>General Fund Warrant Articles</b>       |                                   | <b>989,157</b>    | <b>211,436</b>           | <b>(570,473)</b>          | <b>630,120</b>             | <b>1,676,914</b>    | <b>2</b>          | <b>(1,046,796)</b>   | <b>266%</b>    |
|   | <b>General Fund Total Budget</b>           |                                   | <b>35,159,673</b> | <b>644,411</b>           | <b>63,306</b>             | <b>35,863,932</b>          | <b>36,846,600</b>   | <b>684,499</b>    | <b>(1,667,167)</b>   | <b>105%</b>    |
| <b>02</b>   | <b>Sewer Fund</b>                          |                                   |                   |                          |                           |                            |                     |                   |                      |                |
| 4326  | 5561                                       | Sewer Billing & Collection        | 184,184           | 0                        | 0                         | 184,184                    | 175,824.00          | 2,436.44          | 5,923.56             | 96.784%        |
| 4326  | 5562                                       | Sewer Operation & Maintenance     | 1,332,522         | 186,637                  | 10,570                    | 1,529,730                  | 1,162,866.07        | 252,146.94        | 114,716.66           | 92.501%        |
| 4326  | 5564                                       | Sewer Capital Projects            | 910,000           | 126,848                  | 334,772                   | 1,371,620                  | 516,523.01          | 0.00              | 855,097.00           | 37.658%        |
| 4326  | 6013                                       | Generator Replace/Repair CRF      | 10,000            | 0                        | 0                         | 10,000                     | 10,000.00           | 0.00              | 0.00                 | 0.000%         |
| 4312  | 6062                                       | Public Works Union Contract       | 36,107            | 0                        | (36,107)                  | 0                          | 0.00                | 0.00              | 0.00                 | 0.000%         |
| 4326  | 6085                                       | Drainage CRF                      | 100,000           | 0                        | 0                         | 100,000                    | 100,000.00          | 0.00              | 0.00                 | 0.000%         |
| 4326  | 6095                                       | Vaccon Truck Cap Rsrv Fund        | 15,000            | 0                        | 0                         | 15,000                     | 15,000.00           | 0.00              | 0.00                 | 0.000%         |
|   | <b>Sewer Fund</b>                          |                                   | <b>2,587,813</b>  | <b>313,485</b>           | <b>309,235</b>            | <b>3,210,534</b>           | <b>1,980,213</b>    | <b>254,583.38</b> | <b>975,737.22</b>    | <b>69.608%</b> |

PRELIMINARY - UNAUDITED

| Town of Hudson, NH  |            |                                    |                   |                          |                            |                            |                     |                    |                      |               |
|---|------------|------------------------------------|-------------------|--------------------------|----------------------------|----------------------------|---------------------|--------------------|----------------------|---------------|
| Appropriations and Revenue Summary                                |            |                                    |                   |                          |                            |                            |                     |                    |                      |               |
| Month Ending: As of June 30, 2025 - Report Run Date July 15, 2025 |            |                                    |                   |                          |                            |                            |                     |                    |                      |               |
| State #   | Dept #     | Department                         | Budget<br>FY 2025 | Prior Year<br>Encumbered | Budget and<br>PY Adjustmts | Available<br>Appropriation | Expended<br>To Date | Encumbered         | Balance<br>Available | %<br>Expended |
| 03  | Water Fund |                                    |                   |                          |                            |                            |                     |                    |                      |               |
| 4332  | 5591       | Water - Administration             | 324,598           | 900                      | (100)                      | 325,398                    | 305,364.60          | 88.63              | 19,944.77            | 93.871%       |
| 4332  | 5592       | Water - Ops & Maintenance          | 1,644,803.00      | 274,291.52               | 202,742.70                 | 2,121,837.22               | 2,011,935.88        | 134,421.53         | (24,520.19)          | 101.156%      |
| 4335  | 5593       | Water - Supply                     | 1,306,108         | 29,536                   | 985                        | 1,336,629                  | 1,224,988.26        | 0.00               | 111,640.63           | 91.648%       |
| 4721  | 5594       | Water - Debt Service               | 1,096,156         | 0                        | 0                          | 1,096,156                  | 1,096,155.50        | 0.00               | 0.50                 | 100.000%      |
| 4194  | 6013       | Generator Replace/Repair CRF       | 10,000            | 0                        | 0                          | 10,000                     | 10,000.00           | 0.00               | 0.00                 | 0.000%        |
|   |            | <b>Water Fund</b>                  | <b>4,381,665</b>  | <b>304,727</b>           | <b>203,628</b>             | <b>4,890,020</b>           | <b>4,648,444</b>    | <b>134,510</b>     | <b>107,066</b>       | <b>98%</b>    |
| 04  | 5060       | Library                            | 1,304,179         | 13,924                   | (1,235)                    | 1,316,867                  | 1,304,546.04        | (571.98)           | 12,893.23            | 99.021%       |
| 06  | 5586       | Conservation Commission            | 52,753            | 162,329                  | (11,127)                   | 203,955                    | 149,136.20          | 46,659.37          | 8,159.41             | 95.999%       |
|   |            |                                    | 1,356,932         | 176,253                  | (12,362)                   | 1,520,822                  | 1,453,682           | 46,087             | 21,053               | 99%           |
| <b>Total General, Sewer, Water Funds</b>                          |            |                                    | <b>43,486,083</b> | <b>1,438,877</b>         | <b>563,807</b>             | <b>45,485,308</b>          | <b>44,928,939</b>   | <b>1,119,680</b>   | <b>(563,311)</b>     | <b>101%</b>   |
|   |            |                                    | <b>Budgeted</b>   |                          | <b>Supplemental</b>        | <b>Adjusted</b>            |                     | <b>Use of Fund</b> |                      |               |
|   |            |                                    | <b>Revenue</b>    |                          | <b>Budget</b>              | <b>Revenue</b>             | <b>Revenues</b>     | <b>Balance</b>     | <b>Balance</b>       |               |
|   |            | <b>General Fund Revenue</b>        | <b>34,990,989</b> | <b>0</b>                 | <b>309,887</b>             | <b>35,300,876</b>          | <b>36,989,289</b>   | <b>0</b>           | <b>(1,688,413)</b>   | <b>105%</b>   |
|   |            | <b>Sewer Fund Revenue</b>          | <b>2,451,706</b>  | <b>0</b>                 | <b>342,444</b>             | <b>2,794,150</b>           | <b>1,622,414</b>    | <b>0</b>           | <b>1,171,736</b>     | <b>58%</b>    |
|   |            | <b>Water Fund Revenue</b>          | <b>4,381,665</b>  | <b>0</b>                 | <b>206,528</b>             | <b>4,588,193</b>           | <b>4,001,696</b>    | <b>0</b>           | <b>586,497</b>       | <b>87%</b>    |
| <b>Total General, Sewer, Water Funds Revenue</b>                  |            |                                    | <b>41,824,360</b> | <b>0</b>                 | <b>858,859</b>             | <b>42,683,219</b>          | <b>42,613,399</b>   | <b>0</b>           | <b>69,820</b>        | <b>100%</b>   |
| <b>Other Funds</b>  |            |                                    |                   |                          |                            |                            |                     |                    |                      |               |
| State #   | Dept #     | Department                         | FY 2025           | Encumbered               | PY Adjustmts               | Appropriation              | Expended To Date    | Encumbered         | Available            | Expended      |
| 14  | 5630       | Police Forfeiture Fund             | 0                 | 12,937                   | (12,370)                   | 567                        | 100,899.07          | (11,803.04)        | (88,529.03)          | 15713.586%    |
| 35  | 5845       | Senior Activities Revolving Fund   | 0                 | 0                        | 0                          | 0                          | 192,483.27          | 179,445.20         | (371,928.47)         | 0.000%        |
| 45  | 5045       | Community TV Revolving Fund        | 0                 | 0                        | 171                        | 171                        | 324,790.66          | 1,210.90           | (325,830.96)         | 191091.184%   |
| 50  | 5750       | EMS Revolving Fund                 | 453,517           | 20,520                   | 1,809                      | 475,846                    | 311,180.29          | 16,916.01          | 147,749.71           | 68.950%       |
|   |            | <b>Other Funds</b>                 | <b>453,517</b>    | <b>33,457</b>            | <b>(10,390)</b>            | <b>476,584</b>             | <b>929,353</b>      | <b>185,769</b>     | <b>(638,539)</b>     | <b>234%</b>   |
|   |            |                                    | <b>Budgeted</b>   |                          | <b>Supplemental</b>        | <b>Adjusted</b>            |                     | <b>Use of Fund</b> |                      |               |
|   |            |                                    | <b>Revenue</b>    |                          | <b>Budget</b>              | <b>Revenue</b>             | <b>Revenues</b>     | <b>Balance</b>     | <b>Balance</b>       |               |
|   |            | <b>Sr. Revolving Fund</b>          | <b>0</b>          |                          |                            | <b>0</b>                   | <b>201,364</b>      |                    | <b>(201,364)</b>     | <b>0%</b>     |
|   |            | <b>Community TV Revolving Fund</b> | <b>0</b>          |                          | <b>171</b>                 | <b>171</b>                 | <b>340,298</b>      |                    | <b>(340,128)</b>     | <b>0%</b>     |
|   |            | <b>EMS Revolving Fund</b>          | <b>0</b>          |                          | <b>0</b>                   | <b>0</b>                   | <b>152,690</b>      |                    | <b>(152,690)</b>     | <b>0%</b>     |
| <b>Total Expenditures All Funds</b>                               |            |                                    | <b>43,939,600</b> | <b>1,472,334</b>         | <b>553,416</b>             | <b>45,961,891</b>          | <b>45,858,293</b>   | <b>1,305,449</b>   | <b>(1,201,850)</b>   | <b>103%</b>   |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                                    | Est Rev       | MTD Rev    | YTD Rev       | Balance     | %Coll   |
|----------------------|------------------------------------|---------------|------------|---------------|-------------|---------|
| <b>General Fund</b>  |                                    |               |            |               |             |         |
| 01-0000-4913-000-000 | Transfer from Land Use Change Fund | 0.00          | 0.00       | 0.00          | 0.00        | 0.000   |
| 01-0000-4914-000-000 | Library Revenue                    | 2,261.00      | 0.00       | 0.00          | 2,261.00    | 0.000   |
| 01-3110-4100-000-000 | General Property Taxes             | 23,225,811.00 | 0.00       | 24,183,196.53 | -957,385.53 | 104.122 |
| 01-3110-4101-000-000 | Overlay                            | -331,654.00   | 0.00       | -9,074.87     | -322,579.13 | 2.736   |
| 01-3185-4120-000-000 | Yield Taxes and Interest           | 8,000.00      | 0.00       | 116.93        | 7,883.07    | 1.462   |
| 01-3186-4115-000-000 | In Lieu of Taxes                   | 12,816.00     | 0.00       | 0.00          | 12,816.00   | 0.000   |
| 01-3189-4121-000-000 | Excavation Activity Tax            | 5,000.00      | 0.00       | 0.00          | 5,000.00    | 0.000   |
| 01-3189-4127-000-000 | Boat Tax                           | 8,000.00      | 2,747.86   | 11,401.42     | -3,401.42   | 142.518 |
| 01-3190-4203-000-000 | Charges on Property Taxes          | 5,000.00      | 459.06     | 8,316.76      | -3,316.76   | 166.335 |
| 01-3190-4204-000-000 | Interest on Property Taxes         | 160,000.00    | 2,069.01   | 126,005.80    | 33,994.20   | 78.754  |
| 01-3220-4201-000-000 | Motor Vehicle Permits              | 6,000,000.00  | 646,042.50 | 6,841,163.71  | -841,163.71 | 114.019 |
| 01-3230-4216-000-000 | Certificate of Occupancy Permit    | 15,000.00     | 0.00       | 9,700.00      | 5,300.00    | 64.667  |
| 01-3230-4218-000-000 | Building Permits                   | 400,000.00    | 57,684.74  | 872,204.09    | -472,204.09 | 218.051 |
| 01-3230-4381-000-000 | Septic Inspection Fees             | 6,000.00      | 1,100.00   | 7,300.00      | -1,300.00   | 121.667 |
| 01-3290-4209-000-000 | Excavation Permits                 | 5,000.00      | 0.00       | 3,450.00      | 1,550.00    | 69.000  |
| 01-3290-4214-000-000 | Driveway Permits                   | 2,000.00      | 250.00     | 2,000.00      | 0.00        | 100.000 |
| 01-3290-4217-000-000 | Health Permits                     | 0.00          | 0.00       | 300.00        | -300.00     | 0.000   |
| 01-3290-4221-000-000 | Pistol Permits                     | 2,500.00      | 100.00     | 1,254.00      | 1,246.00    | 50.160  |
| 01-3290-4233-000-000 | Oil Burner/Kerosene Permits        | 0.00          | 0.00       | 0.00          | 0.00        | 0.000   |
| 01-3290-4238-000-000 | Police Alarm Permit                | 2,800.00      | 60.00      | 840.00        | 1,960.00    | 30.000  |
| 01-3290-4239-000-000 | Fire - Place of Assembly           | 2,000.00      | 285.00     | 2,435.00      | -435.00     | 121.750 |
| 01-3290-4254-000-000 | Fire Alarm Permits                 | 1,500.00      | 207.00     | 2,798.00      | -1,298.00   | 186.533 |
| 01-3290-4312-000-000 | Zoning Application Fees            | 3,000.00      | 407.13     | 7,307.55      | -4,307.55   | 243.585 |
| 01-3290-4313-000-000 | Planning Board Fees                | 120,000.00    | 292.04     | 24,535.37     | 95,464.63   | 20.446  |
| 01-3290-4315-000-000 | Sewer Service Permit               | 3,000.00      | 75.00      | 450.00        | 2,550.00    | 15.000  |
| 01-3290-4321-000-000 | UCC Filings                        | 7,000.00      | 0.00       | 4,575.00      | 2,425.00    | 65.357  |
| 01-3290-4322-000-000 | Vital Statistics                   | 10,000.00     | -272.00    | 12,785.00     | -2,785.00   | 127.850 |
| 01-3290-4323-000-000 | Police Fines, Court                | 0.00          | 0.00       | 0.00          | 0.00        | 0.000   |
| 01-3290-4325-000-000 | Animal Control Fines/Fees          | 10,000.00     | 165.00     | 8,300.50      | 1,699.50    | 83.005  |
| 01-3290-4326-000-000 | Notary Fees                        | 100.00        | 0.00       | 0.00          | 100.00      | 0.000   |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |  | Est Rev      | MTD Rev   | YTD Rev      | Balance     | %Coll   |
|----------------------|--|--------------|-----------|--------------|-------------|---------|
| 01-3290-4327-000-000 | Parking Violation Fees                             | 1,000.00     | 0.00      | 670.00       | 330.00      | 67.000  |
| 01-3290-4328-000-000 | Street Acceptance/Opening Fee                      | 0.00         | 0.00      | 400.00       | -400.00     | 0.000   |
| 01-3290-4334-000-000 | Construction Inspection Fee                        | 20,000.00    | 0.00      | 35,495.00    | -15,495.00  | 177.475 |
| 01-3290-4335-000-000 | Animal Boarding Fees                               | 1,100.00     | 0.00      | 245.00       | 855.00      | 22.273  |
| 01-3290-4343-000-000 | Copy Fees and Sale of Books                        | 1,500.00     | 20.00     | 447.75       | 1,052.25    | 29.850  |
| 01-3290-4347-000-000 | Bad Check Fees                                     | 2,500.00     | 109.64    | 1,596.42     | 903.58      | 63.857  |
| 01-3290-4356-000-000 | Police False Alarm Fines                           | 10,000.00    | 0.00      | 5,100.00     | 4,900.00    | 51.000  |
| 01-3290-4421-000-000 | Marriage Licenses                                  | 2,000.00     | -375.00   | 1,116.00     | 884.00      | 55.800  |
| 01-3290-4422-000-000 | Hawker/Peddler License                             | 1,000.00     | 100.00    | 960.40       | 39.60       | 96.040  |
| 01-3290-4427-000-000 | Articles of Agreement                              | 0.00         | 0.00      | 0.00         | 0.00        | 0.000   |
| 01-3290-4428-000-000 | Pole Licenses                                      | 0.00         | 20.00     | 80.00        | -80.00      | 0.000   |
| 01-3290-4430-000-000 | Scrap Metal License                                | 0.00         | 0.00      | 0.00         | 0.00        | 0.000   |
| 01-3290-4450-000-000 | Animal Control Licenses                            | 18,000.00    | 1,491.00  | 19,221.45    | -1,221.45   | 106.786 |
| 01-3290-4451-000-000 | Drain Layers License                               | 1,000.00     | 250.00    | 6,500.00     | -5,500.00   | 650.000 |
| 01-3351-4840-000-000 | Shared Revenue - Municipal Aid                     | 0.00         | 0.00      | 0.00         | 0.00        | 0.000   |
| 01-3352-4841-000-000 | Shared Revenue - Meals and Rental Tax Distribution | 1,793,865.00 | 0.00      | 2,529,871.56 | -736,006.56 | 141.029 |
| 01-3353-4610-000-000 | Shared Revenue - Highway Block Grant               | 549,000.00   | 0.00      | 450,892.23   | 98,107.77   | 82.130  |
| 01-3359-4656-000-000 | Grants - Police                                    | 68,011.71    | 13,983.47 | 94,115.78    | -26,104.07  | 138.382 |
| 01-3359-4657-000-000 | Grants - Fire                                      | 48,341.23    | 0.00      | 55,161.34    | -6,820.11   | 114.108 |
| 01-3359-4659-000-000 | Grants - Other                                     | 33,152.75    | 14,314.38 | 79,409.47    | -46,256.72  | 239.526 |
| 01-3359-4660-000-000 | Grants - Pandemic                                  | 0.00         | 0.00      | 0.00         | 0.00        | 0.000   |
| 01-3379-4300-000-000 | Sewer Utility Admin Fee                            | 44,000.00    | 0.00      | 44,000.00    | 0.00        | 100.000 |
| 01-3379-4301-000-000 | Water Utility Admin Fee                            | 66,000.00    | 0.00      | 66,000.00    | 0.00        | 100.000 |
| 01-3401-4324-000-000 | Police Record Fees                                 | 7,000.00     | 755.00    | 8,477.18     | -1,477.18   | 121.103 |
| 01-3401-4342-000-000 | Sale of Checklists                                 | 500.00       | 0.00      | 514.50       | -14.50      | 102.900 |
| 01-3401-4708-000-000 | Welfare Reimbursement                              | 1,000.00     | 0.00      | 0.00         | 1,000.00    | 0.000   |
| 01-3401-4716-000-000 | Cash Over/Short                                    | 0.00         | 0.00      | 0.00         | 0.00        | 0.000   |
| 01-3401-4720-000-000 | Police Outside Detail                              | 200,000.00   | 41,917.50 | 185,719.42   | 14,280.58   | 92.860  |
| 01-3401-4721-000-000 | Police Outside Detail - Cruiser                    | 0.00         | 7,790.00  | 35,850.00    | -35,850.00  | 0.000   |
| 01-3401-4729-000-000 | Contracted Services - Litchfield                   | 30,000.00    | 33,896.00 | 95,546.00    | -65,546.00  | 318.487 |
| 01-3401-4730-000-000 | Ambulance Billings                                 | 400,000.00   | 0.00      | 132,433.85   | 267,566.15  | 33.108  |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                                     | Est Rev    | MTD Rev    | YTD Rev    | Balance    | %Coll   |
|----------------------|-------------------------------------|------------|------------|------------|------------|---------|
| 01-3401-4731-000-000 | Charges on Ambulance Receivables    | 0.00       | 0.00       | -7,583.55  | 7,583.55   | 0.000   |
| 01-3401-4732-000-000 | Fire Incident Reports               | 500.00     | 55.43      | 570.78     | -70.78     | 114.156 |
| 01-3401-4745-000-000 | Cable Franchise Fees                | 77,000.00  | 0.00       | 85,005.51  | -8,005.51  | 110.397 |
| 01-3401-4746-000-000 | Police Testing and Application Fees | 0.00       | 0.00       | 0.00       | 0.00       | 0.000   |
| 01-3401-4748-000-000 | Insurance Reimbursement             | 110,988.54 | -12,416.77 | 60,132.45  | 50,856.09  | 54.179  |
| 01-3401-4756-000-000 | Misc Rev - Police                   | 7,225.00   | 2,270.00   | 7,909.62   | -684.62    | 109.476 |
| 01-3401-4757-000-000 | Misc Rev - Fire                     | 500.00     | 0.00       | 689.00     | -189.00    | 137.800 |
| 01-3401-4758-000-000 | Misc Rev - Recreation               | 0.00       | 0.00       | 0.00       | 0.00       | 0.000   |
| 01-3401-4759-000-000 | Misc Rev - Other                    | 12,817.74  | 1,442.58   | 80,697.58  | -67,879.84 | 629.577 |
| 01-3401-4761-000-000 | Rec Rev - Basketball                | 45,000.00  | 0.00       | 45,850.21  | -850.21    | 101.889 |
| 01-3401-4762-000-000 | Rec Rev - Supervised Play           | 165,000.00 | 4,860.00   | 197,798.20 | -32,798.20 | 119.878 |
| 01-3401-4763-000-000 | Rec Rev - Flag Football             | 3,000.00   | 0.00       | 0.00       | 3,000.00   | 0.000   |
| 01-3401-4764-000-000 | Rec Rev - Soccer                    | 36,500.00  | 700.00     | 21,184.90  | 15,315.10  | 58.041  |
| 01-3401-4765-000-000 | Rec Rev - Tennis                    | 1,500.00   | 0.00       | 130.00     | 1,370.00   | 8.667   |
| 01-3401-4766-000-000 | Rec Rev - Teen Dances               | 4,400.00   | 0.00       | 595.00     | 3,805.00   | 13.523  |
| 01-3401-4767-000-000 | Rec Rev - Adult Softball            | 15,490.00  | 0.00       | 19,135.00  | -3,645.00  | 123.531 |
| 01-3401-4768-000-000 | Rec Rev - Lacrosse                  | 6,000.00   | 0.00       | 0.00       | 6,000.00   | 0.000   |
| 01-3401-4769-000-000 | Rec Rev - Community Activities      | 12,000.00  | 0.00       | 24,124.00  | -12,124.00 | 201.033 |
| 01-3501-4704-000-000 | Sale of Town Property               | 55,000.00  | 0.00       | 5,521.90   | 49,478.10  | 10.040  |
| 01-3502-4702-000-000 | Bank Charges                        | -10,000.00 | 0.00       | -4,494.74  | -5,505.26  | 44.947  |
| 01-3502-4703-000-000 | Interest on Investments             | 300,000.00 | 0.00       | 264,226.07 | 35,773.93  | 88.075  |
| 01-3503-4332-000-000 | Rent of 9 Industrial Drive          | 0.00       | 1,500.00   | 6,000.00   | -6,000.00  | 0.000   |
| 01-3503-4373-000-000 | Rents of Town Property              | 3,000.00   | 0.00       | 0.00       | 3,000.00   | 0.000   |
| 01-3508-4556-000-000 | Donations - Police                  | 13,920.26  | 60.00      | 3,515.00   | 10,405.26  | 25.251  |
| 01-3508-4557-000-000 | Donations - Fire                    | 0.00       | 300.00     | 2,125.00   | -2,125.00  | 0.000   |
| 01-3508-4558-000-000 | Donations - Recreation              | 993.95     | 0.00       | 0.00       | 993.95     | 0.000   |
| 01-3508-4559-000-000 | Donations - Other                   | 838.97     | 22,000.00  | 94,851.38  | -94,012.41 | ###.### |
| 01-3914-4996-000-000 | Voted from Surplus                  | 205,000.00 | 0.00       | 0.00       | 205,000.00 | 0.000   |
| 01-3915-4922-000-000 | From Capital Reserve Fund           | 150,096.75 | 38,492.20  | 188,588.95 | -38,492.20 | 125.645 |
| 01-3916-4925-000-000 | From Agency/Corridor Fund           | 0.00       | 0.00       | 0.00       | 0.00       | 0.000   |
| 01-3934-4998-000-000 | Proceeds from Bonds                 | 0.00       | 0.00       | 0.00       | 0.00       | 0.000   |



Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                       | Est Rev       | MTD Rev    | YTD Rev       | Balance       | %Coll   |
|----------------------|-----------------------|---------------|------------|---------------|---------------|---------|
| 01-3939-4999-000-000 | Use of Fund Balance   | 1,100,000.00  | 0.00       | 0.00          | 1,100,000.00  | 0.000   |
| 01-4324-4330-000-000 | Extra Dump Passes     | 0.00          | 275.00     | 1,715.00      | -1,715.00     | 0.000   |
| 01-4324-4331-000-000 | Mattress Disposal Fee | 0.00          | 665.00     | 2,490.00      | -2,490.00     | 0.000   |
| Totals               | General Fund          | 35,300,875.90 | 886,147.77 | 37,071,961.40 | -1,771,085.50 | 105.017 |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                                    | Est Rev      | MTD Rev    | YTD Rev      | Balance      | %Coll   |
|----------------------|------------------------------------|--------------|------------|--------------|--------------|---------|
| Sewer Fund           |                                    |              |            |              |              |         |
| 02-3190-4180-000-000 | Interest on Sewer Utility          | 14,000.00    | 28.62      | 11,920.88    | 2,079.12     | 85.149  |
| 02-3190-4181-000-000 | Sewer Betterment Interest          | 728.00       | 995.68     | 6,140.15     | -5,412.15    | 843.427 |
| 02-3401-4716-000-000 | Cash Over/Short                    | 0.00         | 0.00       | 0.00         | 0.00         | 0.000   |
| 02-3401-4759-000-000 | Misc Rev - Other                   | 375.43       | 348.59     | 778.65       | -403.22      | 207.402 |
| 02-3403-4780-000-000 | Sewer Base Charges                 | 577,000.00   | 157,524.93 | 600,617.79   | -23,617.79   | 104.093 |
| 02-3403-4781-000-000 | Sewer Consumption Charges          | 573,717.00   | 138,983.14 | 602,434.16   | -28,717.16   | 105.005 |
| 02-3409-4783-000-000 | Sewer Capital Assessment Other Chg | 50.00        | 0.00       | 0.00         | 50.00        | 0.000   |
| 02-3500-4773-000-000 | Otarnic Pond Betterment Assessment | 24,911.00    | 0.00       | 24,911.00    | 0.00         | 100.000 |
| 02-3500-4782-000-000 | Sewer Capital Assessment           | 75,000.00    | 0.00       | 34,805.70    | 40,194.30    | 46.408  |
| 02-3502-4702-000-000 | Bank Charges                       | -3,700.00    | 0.00       | -1,262.54    | -2,437.46    | 34.123  |
| 02-3508-4561-000-000 | Donations - Sewer                  | 0.00         | 0.00       | 0.00         | 0.00         | 0.000   |
| 02-3509-4786-000-000 | Sewer - Other Income/(Expenses)    | 0.00         | 0.00       | 0.00         | 0.00         | 0.000   |
| 02-3915-4922-000-000 | From Capital Reserve Fund          | 1,252,068.95 | 0.00       | 342,068.95   | 910,000.00   | 27.320  |
| 02-3939-4999-000-000 | Use of Fund Balance                | 255,000.00   | 0.00       | 0.00         | 255,000.00   | 0.000   |
| 02-4915-4915-000-000 | To Capital Reserve Fund - Sewer    | 25,000.00    | 0.00       | 0.00         | 25,000.00    | 0.000   |
| Totals               | Sewer Fund                         | 2,794,150.38 | 297,880.96 | 1,622,414.74 | 1,171,735.64 | 58.065  |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                                 | Est Rev             | MTD Rev           | YTD Rev             | Balance           | %Coll         |
|----------------------|---------------------------------|---------------------|-------------------|---------------------|-------------------|---------------|
| <b>Water Fund</b>    |                                 |                     |                   |                     |                   |               |
| 03-3190-4794-000-000 | Interest on Delinquent Accounts | 10,000.00           | 0.00              | 5,599.59            | 4,400.41          | 55.996        |
| 03-3290-4394-000-000 | Backflow Testing Fees           | 36,000.00           | 2,660.00          | 49,590.00           | -13,590.00        | 137.750       |
| 03-3290-4395-000-000 | Water Hookup Fee                | 234,000.00          | 1,670.00          | 29,822.79           | 204,177.21        | 12.745        |
| 03-3290-4396-000-000 | Water Service Fees              | 12,000.00           | 1,580.00          | 17,592.82           | -5,592.82         | 146.607       |
| 03-3290-4397-000-000 | Shutoff/Reconnect Fee           | 3,500.00            | 250.00            | 3,375.00            | 125.00            | 96.429        |
| 03-3359-4659-000-000 | Grants - Other                  | 203,100.62          | 0.00              | 237,068.10          | -33,967.48        | 116.724       |
| 03-3401-4716-000-000 | Cash Over/Short                 | 0.00                | 0.00              | 0.00                | 0.00              | 0.000         |
| 03-3401-4748-000-000 | Insurance Reimbursement         | 0.00                | 0.00              | 0.00                | 0.00              | 0.000         |
| 03-3401-4759-000-000 | Misc Rev - Other                | 3,427.05            | 1,280.44          | 4,618.90            | -1,191.85         | 134.778       |
| 03-3402-4390-000-000 | Rental Fee - Private Hydrant    | 65,500.00           | 6,676.18          | 80,968.09           | -15,468.09        | 123.615       |
| 03-3402-4391-000-000 | Rental Fee - Public Hydrant     | 78,000.00           | 6,496.20          | 77,954.40           | 45.60             | 99.942        |
| 03-3402-4392-000-000 | Public Fire Protection          | 224,000.00          | 21,737.55         | 257,147.84          | -33,147.84        | 114.798       |
| 03-3402-4790-000-000 | Water Base Charges              | 970,200.00          | 84,165.61         | 984,594.16          | -14,394.16        | 101.484       |
| 03-3402-4791-000-000 | Water Usage Charges             | 2,165,965.00        | 148,688.10        | 1,999,648.88        | 166,316.12        | 92.321        |
| 03-3402-4792-000-000 | Fire Access Charges             | 215,000.00          | 16,584.67         | 199,016.04          | 15,983.96         | 92.566        |
| 03-3402-4799-000-000 | Water Sales to Pennichuck       | 25,000.00           | 0.00              | 3,937.05            | 21,062.95         | 15.748        |
| 03-3502-4702-000-000 | Bank Charges                    | -2,500.00           | 0.00              | -2,203.56           | -296.44           | 88.142        |
| 03-3502-4703-000-000 | Interest on Investments         | 0.00                | 0.00              | 49,565.52           | -49,565.52        | 0.000         |
| 03-3503-4798-000-000 | Leases Income                   | 0.00                | 0.00              | 0.00                | 0.00              | 0.000         |
| 03-3509-4793-000-000 | Other Income - Water            | 10,000.00           | 75.00             | 3,400.00            | 6,600.00          | 34.000        |
| 03-3915-4922-000-000 | From Capital Reserve Fund       | 60,000.00           | 0.00              | 0.00                | 60,000.00         | 0.000         |
| 03-3939-4999-000-000 | Use of Fund Balance             | 265,000.00          | 0.00              | 0.00                | 265,000.00        | 0.000         |
| 03-4915-4915-000-000 | To Capital Reserve Funds        | 10,000.00           | 0.00              | 0.00                | 10,000.00         | 0.000         |
| <b>Totals</b>        | <b>Water Fund</b>               | <b>4,588,192.67</b> | <b>291,863.75</b> | <b>4,001,695.62</b> | <b>586,497.05</b> | <b>87.217</b> |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number               |                              | Est Rev | MTD Rev   | YTD Rev    | Balance     | %Coll |
|------------------------------|------------------------------|---------|-----------|------------|-------------|-------|
| Sr Activities Revolving Fund |                              |         |           |            |             |       |
| 35-3401-4735-000-000         | Misc Rev - Senior Activities | 0.00    | 3,114.00  | 31,138.00  | -31,138.00  | 0.000 |
| 35-3401-4736-000-000         | Membership Fees              | 0.00    | 120.00    | 10,180.00  | -10,180.00  | 0.000 |
| 35-3401-4737-000-000         | Senior Rev - Field Trips     | 0.00    | 10,891.00 | 160,046.30 | -160,046.30 | 0.000 |
| Totals                       | Sr Activities Revolving Fund | 0.00    | 14,125.00 | 201,364.30 | -201,364.30 | 0.000 |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number              |                             | Est Rev | MTD Rev | YTD Rev    | Balance     | %Coll   |
|-----------------------------|-----------------------------|---------|---------|------------|-------------|---------|
| Community TV Revolving Fund |                             |         |         |            |             |         |
| 45-3401-4745-000-000        | Cable Franchise Fees        | 0.00    | 0.00    | 340,022.07 | -340,022.07 | 0.000   |
| 45-4199-4759-000-000        | Misc Rev - Other            | 170.60  | 115.40  | 276.39     | -105.79     | 162.011 |
| Totals                      | Community TV Revolving Fund | 170.60  | 115.40  | 340,298.46 | -340,127.86 | ###.### |

Run: 7/15/25  
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Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number       |                                   | Est Rev | MTD Rev | YTD Rev    | Balance     | %Coll |
|----------------------|-----------------------------------|---------|---------|------------|-------------|-------|
| EMS Revolving Fund   |                                   |         |         |            |             |       |
| 50-0000-4729-000-000 | EMS - Contracted Services         | 0.00    | 0.00    | 27,825.00  | -27,825.00  | 0.000 |
| 50-0000-4730-000-000 | EMS - 50% Ambulance Billings      | 0.00    | 0.00    | 132,433.85 | -132,433.85 | 0.000 |
| 50-0000-4731-000-000 | EMS - 50% Charges on Amb Billings | 0.00    | 0.00    | -7,568.55  | 7,568.55    | 0.000 |
| Totals               | EMS Revolving Fund                | 0.00    | 0.00    | 152,690.30 | -152,690.30 | 0.000 |

Run: 7/15/25  
10:49AM

Revenue Report  
Month End Revenue  
Town of Hudson, NH  
As Of: June 2025, GL Year 2025

rsorenson  
ReportSortedRevenue  
All

| Account Number | Est Rev       | MTD Rev      | YTD Rev       | Balance     | %Coll   |
|----------------|---------------|--------------|---------------|-------------|---------|
| Grand Total    | 42,683,389.55 | 1,490,132.88 | 43,390,424.82 | -707,035.27 | 101.656 |

**TOWN OF HUDSON**  
**AUTOMOBILE REGISTRATION BY MONTH**  
**FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

|                   |             |               |                  |                |                 |                 | <b>1st half</b>           |                |                 |              |              |            |             | <b>2nd half</b>           | <b>Actual</b>             | <b>Budget</b>             |
|-------------------|-------------|---------------|------------------|----------------|-----------------|-----------------|---------------------------|----------------|-----------------|--------------|--------------|------------|-------------|---------------------------|---------------------------|---------------------------|
|                   | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <b><u>Fiscal Year</u></b> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> | <b><u>Fiscal Year</u></b> | <b><u>Fiscal Year</u></b> | <b><u>Fiscal Year</u></b> |
| FY2020            | \$437,974   | \$485,183     | \$410,994        | \$530,162      | \$446,610       | \$470,237       | <b>\$2,781,159</b>        | \$638,551      | \$515,784       | \$416,309    | \$331,136    | \$452,398  | \$745,339   | <b>\$3,099,517</b>        | <b>\$5,880,676</b>        | <b>\$5,420,000</b>        |
| <b>vs. Budget</b> | 8.1%        | 17.0%         | 24.6%            | 34.4%          | 42.6%           | 51.3%           | <b>51.3%</b>              | 63.1%          | 72.6%           | 80.3%        | 86.4%        | 94.7%      | 108.5%      | <b>57.2%</b>              | <b>vs. Budget</b>         | <b>108.5%</b>             |
| FY2021            | \$516,858   | \$430,094     | \$461,725        | \$494,524      | \$440,822       | \$489,084       | <b>\$2,833,107</b>        | \$542,186      | \$502,930       | \$627,048    | \$523,883    | \$518,796  | \$571,111   | <b>\$3,285,954</b>        | <b>\$6,119,061</b>        | <b>\$5,420,000</b>        |
| <b>vs. Budget</b> | 9.5%        | 17.5%         | 26.0%            | 35.1%          | 43.2%           | 52.3%           | <b>52.3%</b>              | 62.3%          | 71.6%           | 83.1%        | 92.8%        | 101.4%     | 112.9%      | <b>60.6%</b>              | <b>vs. Budget</b>         | <b>112.9%</b>             |
| FY2022            | \$433,575   | \$488,988     | \$450,479        | \$504,693      | \$429,947       | \$435,191       | <b>\$2,742,872</b>        | \$536,311      | \$513,594       | \$552,932    | \$539,268    | \$528,792  | \$551,548   | <b>\$3,222,445</b>        | <b>\$5,965,316</b>        | <b>\$5,420,000</b>        |
| <b>vs. Budget</b> | 8.0%        | 17.0%         | 25.3%            | 34.6%          | 42.6%           | 50.6%           | <b>50.6%</b>              | 60.5%          | 70.0%           | 80.2%        | 90.1%        | 99.9%      | 110.1%      | <b>59.5%</b>              | <b>vs. Budget</b>         | <b>110.1%</b>             |
| FY2023            | \$462,768   | \$505,396     | \$453,460        | \$563,076      | \$441,048       | \$474,930       | <b>\$2,900,677</b>        | \$538,783      | \$474,370       | \$555,183    | \$582,626    | \$543,124  | \$586,057   | <b>\$3,280,142</b>        | <b>\$6,180,819</b>        | <b>\$5,500,000</b>        |
| <b>vs. Budget</b> | 8.4%        | 17.6%         | 25.8%            | 36.1%          | 44.1%           | 52.7%           | <b>52.7%</b>              | 62.5%          | 71.2%           | 81.3%        | 91.8%        | 101.7%     | 112.4%      | <b>59.6%</b>              | <b>vs. Budget</b>         | <b>112.4%</b>             |
| FY2024            | \$415,289   | \$608,209     | \$485,953        | \$620,595      | \$453,948       | \$436,072       | <b>\$3,020,064</b>        | \$565,455      | \$478,453       | \$553,050    | \$677,480    | \$561,085  | \$563,258   | <b>\$3,398,781</b>        | <b>\$6,418,845</b>        | <b>\$5,600,000</b>        |
| <b>vs. Budget</b> | 7.4%        | 18.3%         | 27.0%            | 38.0%          | 46.1%           | 53.9%           | <b>53.9%</b>              | 64.0%          | 72.6%           | 82.4%        | 94.5%        | 104.6%     | 114.6%      | <b>60.7%</b>              | <b>vs. Budget</b>         | <b>114.6%</b>             |
| FY2025            | \$565,542   | \$512,399     | \$538,588        | \$704,053      | \$419,801       | \$500,676       | <b>\$3,241,058</b>        | \$653,064      | \$460,774       | \$626,387    | \$663,684    | \$550,154  | \$646,043   | <b>\$3,600,105</b>        | <b>\$6,841,164</b>        | <b>\$6,000,000</b>        |
| <b>vs. Budget</b> | 9.4%        | 18.0%         | 26.9%            | 38.7%          | 45.7%           | 54.0%           | <b>54.0%</b>              | 64.9%          | 72.6%           | 83.0%        | 94.1%        | 103.3%     | 114.0%      | <b>60.0%</b>              | <b>vs. Budget</b>         | <b>114.0%</b>             |



**TOWN OF HUDSON**  
**GENERAL FUND INTEREST BY MONTH**  
**FISCAL YEARS 2020, 2021, 2022, 2023, 2024, 2025**

|                   |             |               |                  |                |                 |                 | <b>1st half</b>    |                |                 |              |              |            |             | <b>2nd half</b>    | <b>Actual</b>      | <b>Budget</b>      |
|-------------------|-------------|---------------|------------------|----------------|-----------------|-----------------|--------------------|----------------|-----------------|--------------|--------------|------------|-------------|--------------------|--------------------|--------------------|
|                   | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>Fiscal Year</u> | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> | <u>Fiscal Year</u> | <u>Fiscal Year</u> | <u>Fiscal Year</u> |
| FY2020            | \$0         | \$42,580      | \$39,013         | \$33,695       | \$24,052        | \$13,649        | <b>\$152,989</b>   | \$6,066        | \$35,128        | \$32,541     | \$8,141      | \$5,937    | \$4,893     | <b>\$92,705</b>    | <b>\$245,694</b>   | <b>\$361,000</b>   |
| <b>vs. Budget</b> | 0.0%        | 11.8%         | 22.6%            | 31.9%          | 38.6%           | 42.4%           | <b>42.4%</b>       | 44.1%          | 53.8%           | 62.8%        | 65.1%        | 66.7%      | 68.1%       | <b>25.7%</b>       | <b>vs. Budget</b>  | <b>68.1%</b>       |
| FY2021            | \$0         | \$0           | \$12,143         | \$0            | \$0             | \$3,909         | <b>\$16,052</b>    | \$0            | \$611           | \$210        | \$204        | \$198      | \$142       | <b>\$1,365</b>     | <b>\$17,417</b>    | <b>\$261,000</b>   |
| <b>vs. Budget</b> | 0.0%        | 0.0%          | 4.7%             | 4.7%           | 4.7%            | 6.2%            | <b>6.2%</b>        | 6.2%           | 6.4%            | 6.5%         | 6.5%         | 6.6%       | 6.7%        | <b>0.5%</b>        | <b>vs. Budget</b>  | <b>6.7%</b>        |
| FY2022            | \$147       | \$147         | \$195            | \$350          | \$175           | \$102           | <b>\$1,115</b>     | \$96           | \$86            | \$388        | \$1,460      | \$2,602    | \$3,060     | <b>\$7,691</b>     | <b>\$8,806</b>     | <b>\$20,000</b>    |
| <b>vs. Budget</b> | 0.7%        | 1.5%          | 2.4%             | 4.2%           | 5.1%            | 5.6%            | <b>5.6%</b>        | 6.1%           | 6.5%            | 8.4%         | 15.7%        | 28.7%      | 44.0%       | <b>38.5%</b>       | <b>vs. Budget</b>  | <b>44.0%</b>       |
| FY2023            | \$3,546     | \$4,916       | \$4,878          | \$7,048        | \$8,684         | \$4,055         | <b>\$33,127</b>    | \$3,578        | \$3,302         | \$27,860     | \$36,767     | \$39,973   | \$41,799    | <b>\$153,279</b>   | <b>\$186,406</b>   | <b>\$25,000</b>    |
| <b>vs. Budget</b> | 14.2%       | 33.8%         | 53.4%            | 81.6%          | 116.3%          | 132.5%          | <b>132.5%</b>      | 146.8%         | 160.0%          | 271.5%       | 418.5%       | 578.4%     | 745.6%      | <b>613.1%</b>      | <b>vs. Budget</b>  | <b>745.6%</b>      |
| FY2024            | \$69,731    | \$67,900      | \$54,979         | \$53,812       | \$22,245        | \$17,611        | <b>\$286,278</b>   | \$40,270       | \$67,127        | \$70,648     | \$56,737     | \$33,496   | \$32,162    | <b>\$300,440</b>   | <b>\$586,718</b>   | <b>\$25,000</b>    |
| <b>vs. Budget</b> | 278.9%      | 550.5%        | 770.4%           | 985.7%         | 1074.7%         | 1145.1%         | <b>1145.1%</b>     | 1306.2%        | 1574.7%         | 1857.3%      | 2084.2%      | 2218.2%    | 2346.9%     | <b>1201.8%</b>     | <b>vs. Budget</b>  | <b>2346.9%</b>     |
| FY2025            | \$31,060    | \$47,142      | \$44,326         | \$42,947       | \$16,724        | \$11,291        | <b>\$193,489</b>   | \$18,254       | \$52,483        | \$24,489     | \$54,276     | \$48,087   | \$46,688    | <b>\$244,277</b>   | <b>\$437,766</b>   | <b>\$300,000</b>   |
| <b>vs. Budget</b> | 10.4%       | 26.1%         | 40.8%            | 55.2%          | 60.7%           | 64.5%           | <b>64.5%</b>       | 70.6%          | 88.1%           | 96.2%        | 114.3%       | 130.4%     | 145.9%      | <b>81.4%</b>       | <b>vs. Budget</b>  | <b>145.9%</b>      |



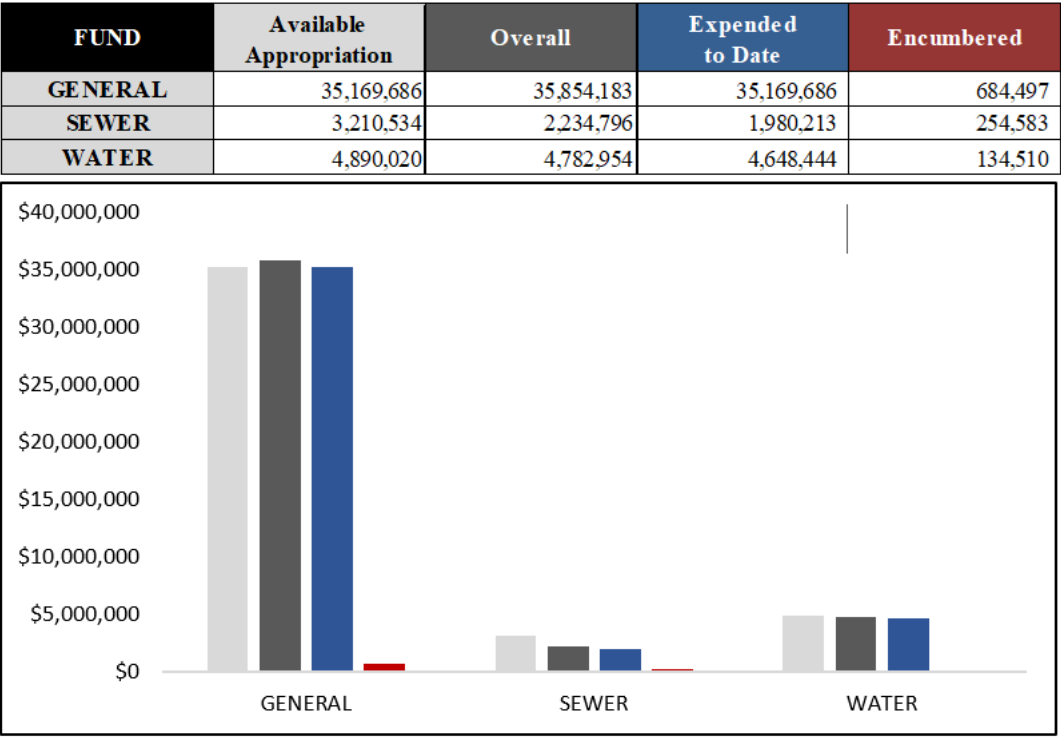
# TOWN OF HUDSON NH

TOWN ADMINISTRATION

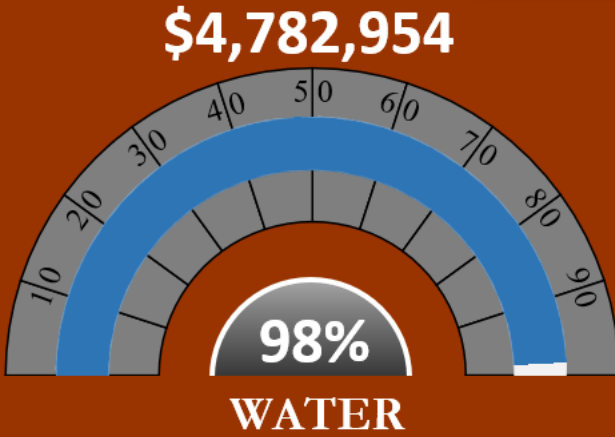
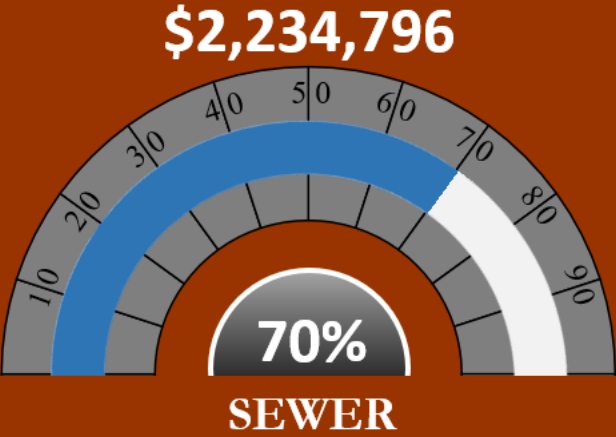
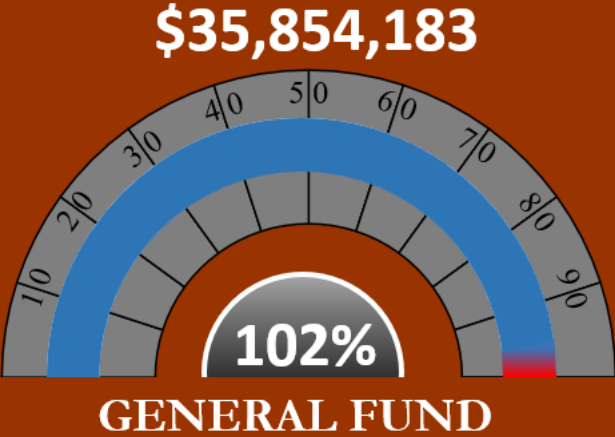
June FY25 Revenues and Expenditures  
Board of Selectmen: July 22, 2025

# FY25 BUDGET REPORT - JUNE

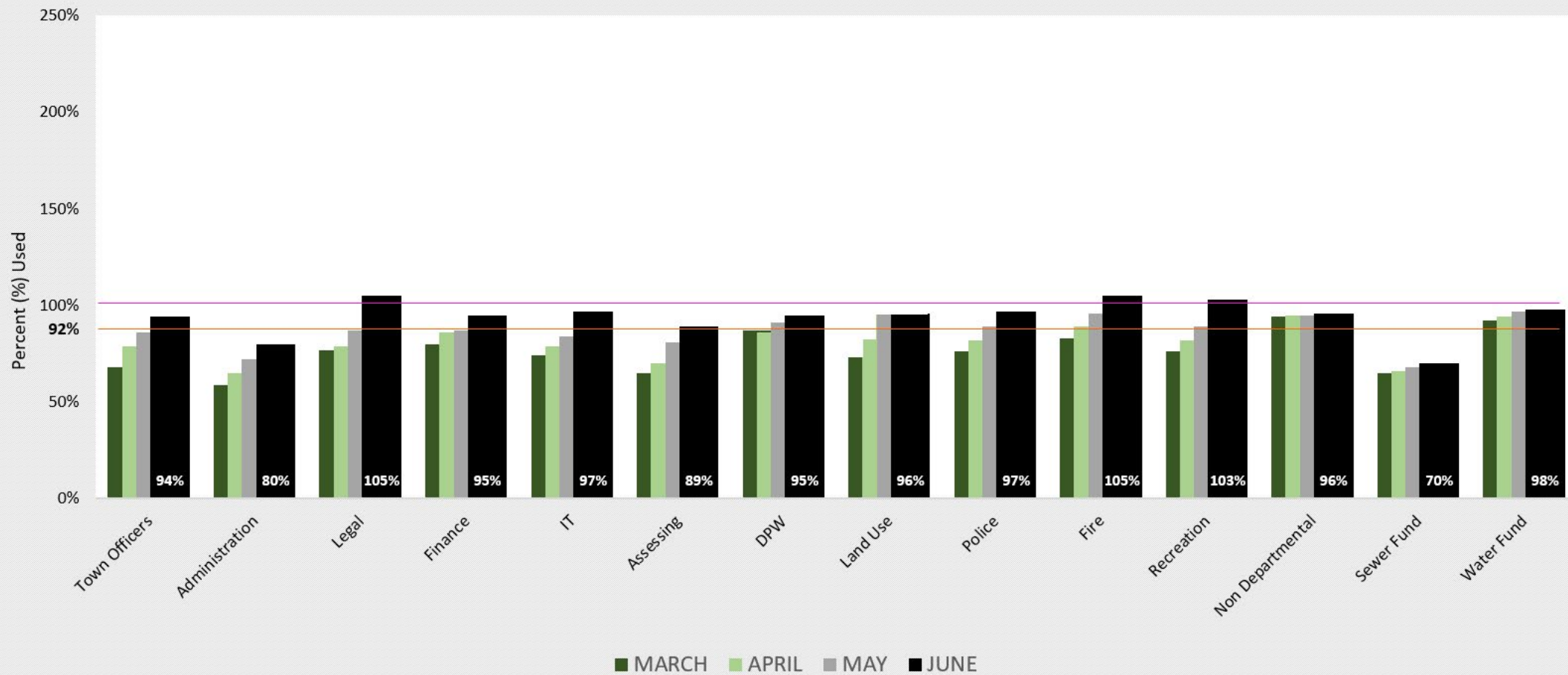
| Town of Hudson, NH  |              |                                  |                |                       |                         |                         |                  |            |                   |          |
|---|--------------|----------------------------------|----------------|-----------------------|-------------------------|-------------------------|------------------|------------|-------------------|----------|
| Appropriations and Revenue Summary                                |              |                                  |                |                       |                         |                         |                  |            |                   |          |
| Month Ending: As of June 30, 2025 - Report Run Date July 15, 2025 |              |                                  |                |                       |                         |                         |                  |            |                   |          |
| State #   | Dept #       | Department                       | Budget FY 2025 | Prior Year Encumbered | Budget and PY Adjustmts | Available Appropriation | Expended To Date | Encumbered | Balance Available | % Expend |
| 01  | General Fund |                                  |                |                       |                         |                         |                  |            |                   |          |
| 4199  | 5020         | Trustees of Trust Funds          | 3,057          | 0                     | 0                       | 3,057                   | 2,964.28         | 0          | 92.72             | 96.967%  |
| 4195  | 5025         | Cemetery Trustees                | 5,050          | 0                     | 0                       | 5,050                   | 3,928.31         | 3,500      | (2,378.31)        | 147.095% |
| 4140  | 5030         | Town Clerk/Tax Collector         | 464,716        | 0                     | 0                       | 464,716                 | 569,480.75       | 780        | (105,544.75)      | 122.712% |
| 4140  | 5031         | Town Clerk                       | 136,406        | 0                     | 0                       | 136,406                 | 12,306.01        | 0          | 124,099.99        | 9.022%   |
| 4140  | 5041         | Moderator                        | 104,670        | 0                     | 0                       | 104,670                 | 47,379.27        | 38,502     | 18,788.73         | 82.050%  |
| 4140  | 5042         | Supervisors of The Checklist     | 6,286          | 0                     | 0                       | 6,286                   | 3,877.09         | 0          | 2,408.91          | 61.678%  |
| 4199  | 5050         | Town Treasurer                   | 8,074          | 0                     | 0                       | 8,074                   | 8,073.72         | 0          | 0.28              | 99.997%  |
| 4199  | 5055         | Sustainability Committee         | 1,300          | 0                     | 0                       | 1,300                   | 693.78           | 0          | 606.22            | 53.368%  |
| 4520  | 5063         | Benson Park Committee            | 1,100          | 0                     | 0                       | 1,100                   | 932.31           | 0          | 167.69            | 84.755%  |
| 4199  | 5070         | Municipal Budget Committee       | 800            | 0                     | 0                       | 800                     | 544.32           | 0          | 255.68            | 68.040%  |
| 4140  | 5077         | IT - Town Officers               | 4,250          | 0                     | 0                       | 4,250                   | 1,669.20         | 0          | 2,580.80          | 39.275%  |
| 4199  | 5080         | Ethics Committee                 | 100            | 0                     | 0                       | 100                     | 0.00             | 0          | 100.00            | 0.000%   |
|   |              | Town Officers                    | 735,809        | 0                     | 0                       | 735,809                 | 651,849          | 42,782     | 41,178            | 94%      |
| 4130  | 5110         | Board of Selectmen/Administratic | 608,553        | 47,948                | 43,918                  | 700,419                 | 526,364.56       | 7,014.62   | 167,039.32        | 76.151%  |
| 4194  | 5115         | Oakwood                          | 2,275          | 0                     | 37                      | 2,312                   | 4,118.05         | 100.00     | (1,906.29)        | 182.461% |
| 4194  | 5120         | Town Hall Operations             | 108,823        | 0                     | 500                     | 109,323                 | 117,403.12       | 260.77     | (8,340.87)        | 107.630% |
| 4442  | 5151         | Town Poor                        | 65,000         | 0                     | 0                       | 65,000                  | 43,084.71        | 0.00       | 21,915.29         | 66.284%  |
| 4130  | 5177         | IT - Town Administration         | 800            | 0                     | 0                       | 800                     | 2,101.11         | 0.00       | (1,301.11)        | 262.639% |
|   |              | Administration                   | 785,451        | 47,948                | 44,455                  | 877,853                 | 693,072          | 7,375      | 177,406           | 80%      |
| 4153  | 5200         | Legal                            | 120,000        | 0                     | 0                       | 120,000                 | 122,924.02       | 3,220.58   | (6,144.60)        | 105.121% |
| 4191  | 5277         | IT - COMM DEVEL                  | 6,580          | 0                     | 0                       | 6,580                   | 4,851.63         | 0.00       | 1,728.37          | 73.733%  |
| 4150  | 5310         | Finance Administration           | 211,603        | 0                     | 0                       | 211,603                 | 179,628.35       | 7,893.56   | 24,081.09         | 88.620%  |
| 4150  | 5320         | Accounting                       | 356,230        | 0                     | (43,918)                | 312,312                 | 307,542.71       | 175.00     | 4,594.29          | 98.529%  |



## EXPENDITURES

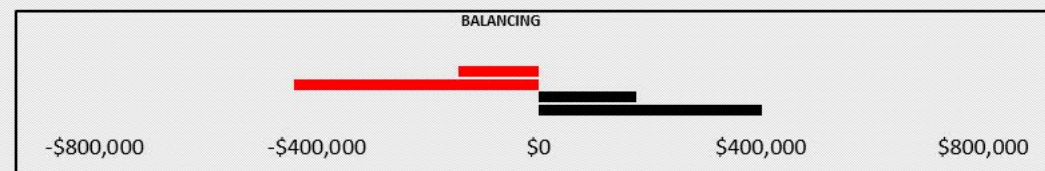
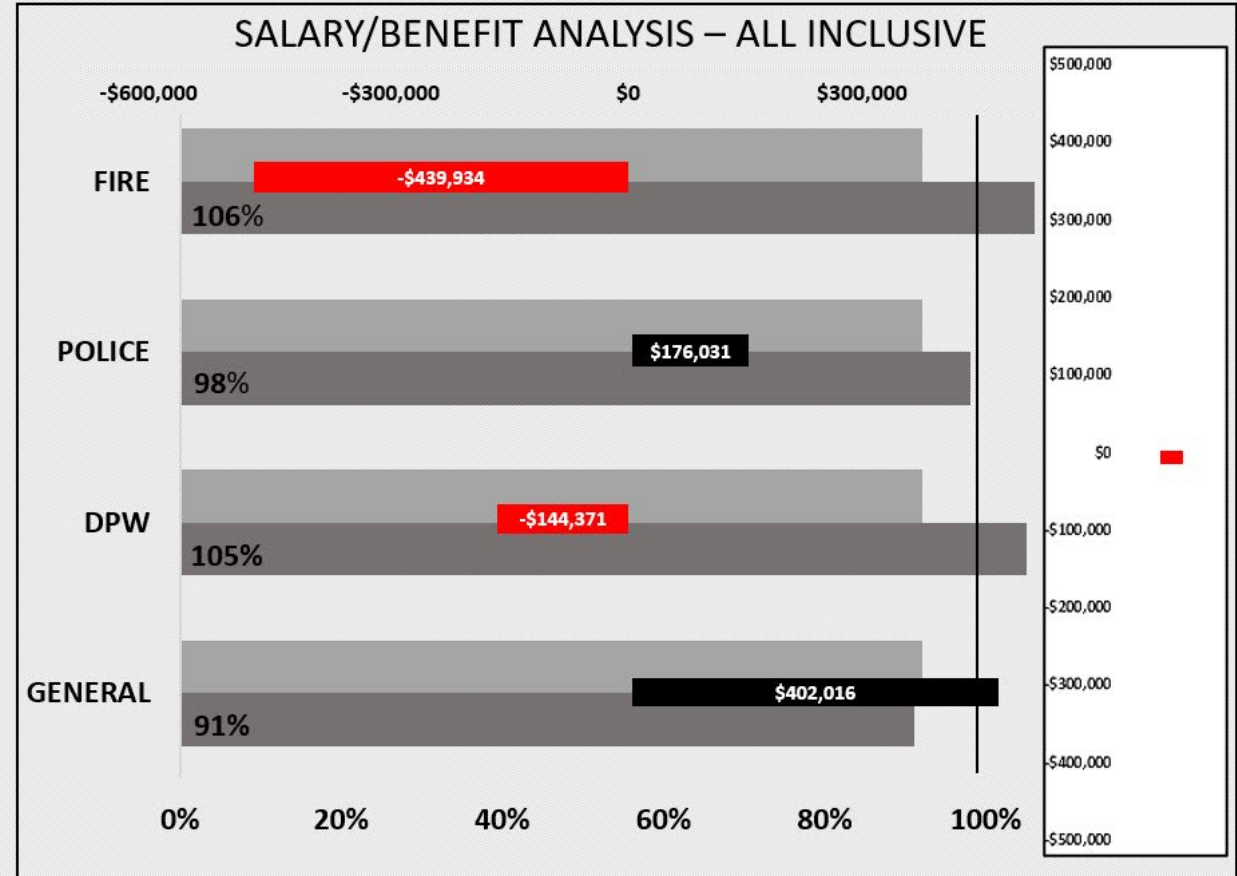
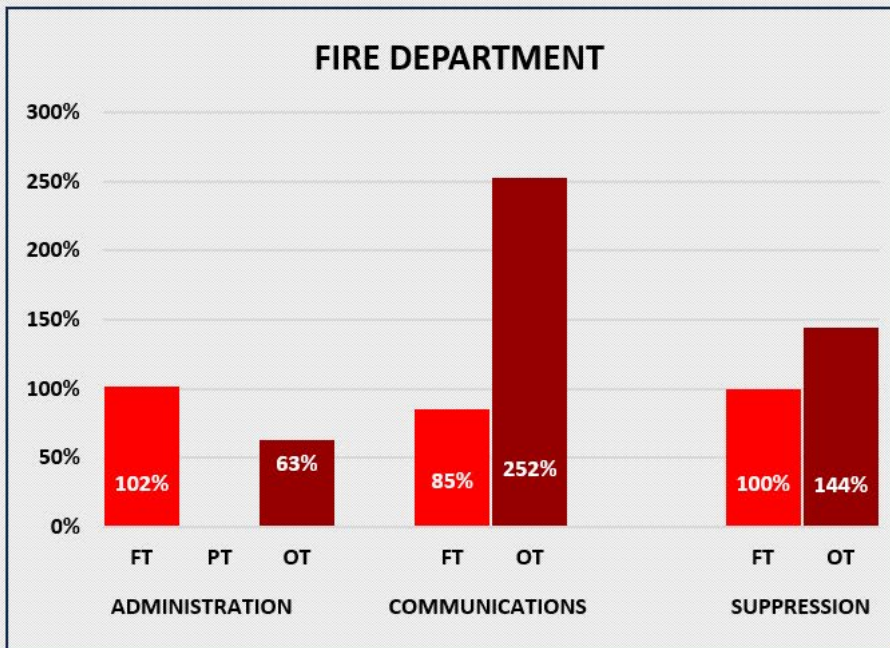
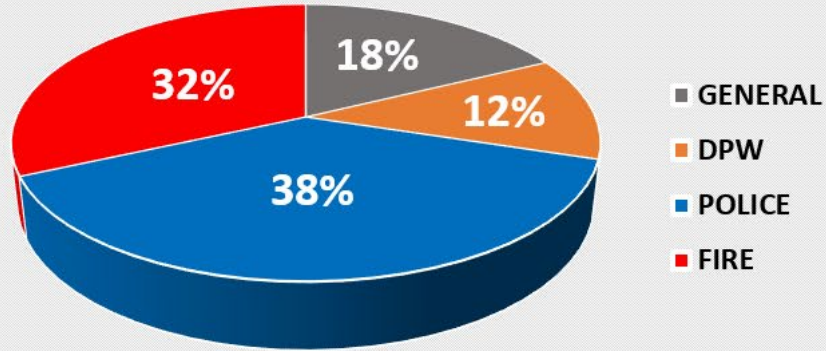


# EXPENDITURE SNAPSHOT





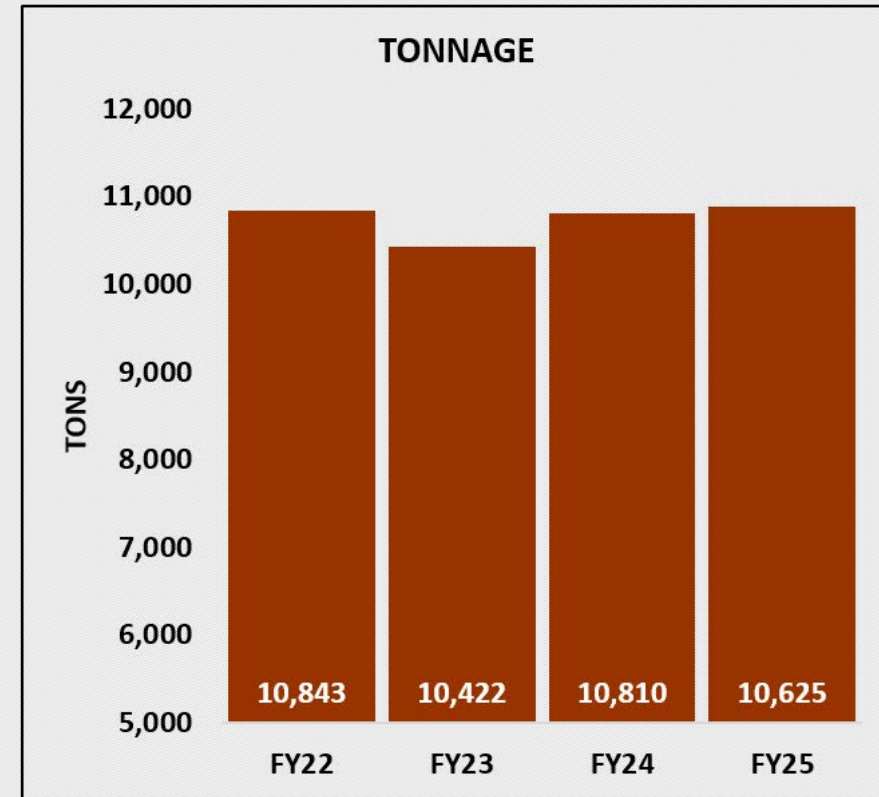
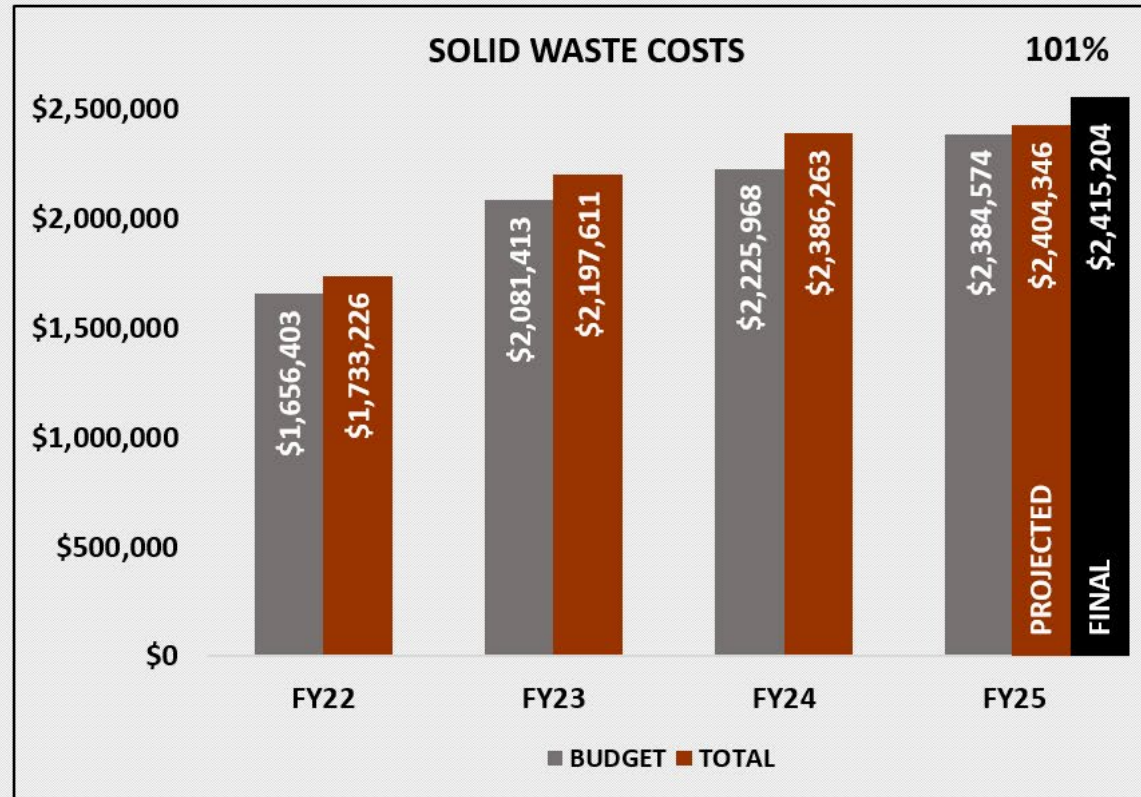
# SALARIES SNAPSHOT



**(\$6,258)**

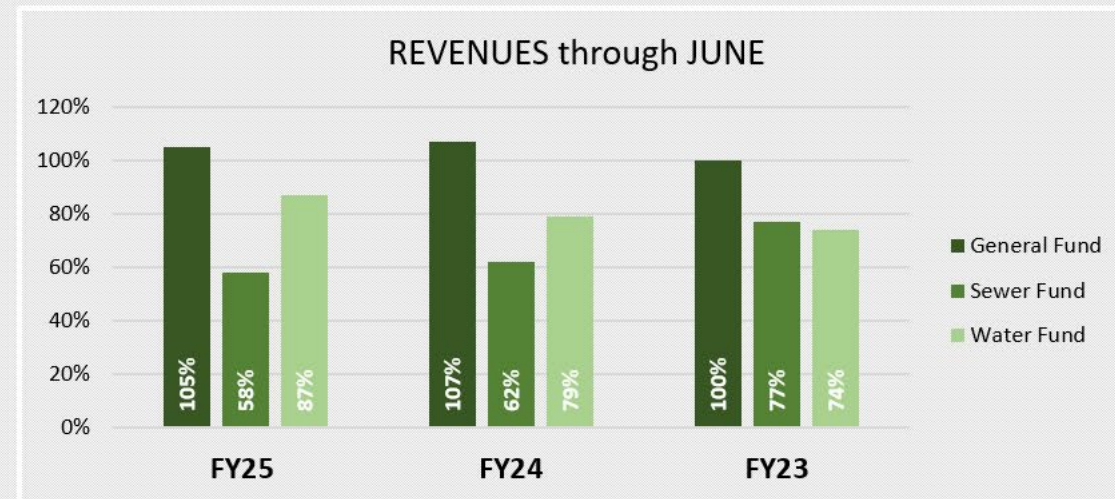


# SOILD WASTE SNAPSHOT

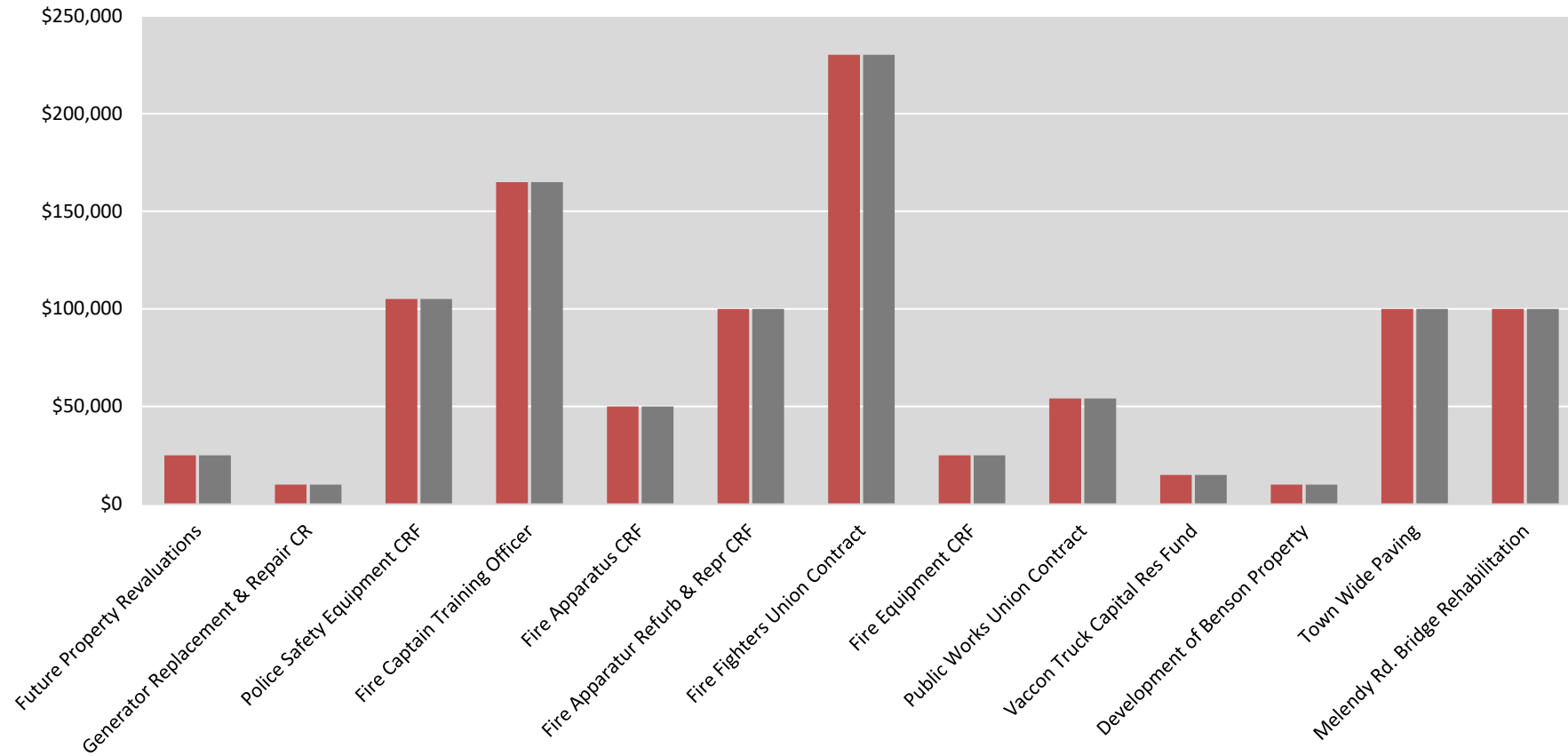




# REVENUE SNAPSHOT



# WARRANT ARTICLES





# SUMMARY

## Preliminary Final FY25 Report - UNAUDITED

- Still closing out expenditures
- Salaries appear to balance out
- Accrued Time CRF
- Encumbrances accounted for
- Melendy Road Bridge balancing
- Adjusted Total in the range of \$500,000
- Roughly 1.6% under budget





**TOWN OF HUDSON**  
Office of the Town Administrator  
12 School Street  
Hudson, New Hampshire 03051



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Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: July 14, 2025  
Re: CPCNH Rate Change

CPCNH has established new rates will be in effect beginning August 1, 2025, and through a six-month period or until January 31, 2026. The granite basic rate will increase by more than 38% and/or 9.7¢kWh to 13.419¢kWh. The Eversource rate through this same period has been set at 11.196¢kWh. In general terms, those CPCNH customers could expect on average a bill of \$87/month which is up from \$63/month from the last period. Those choosing Eversource will see a bill on average of \$73/month.

CPCNH has explained that rates for the upcoming period are set to cover a forecasted total of \$96,829,495 in costs, including:

- 86.4% energy supply (\$83,628,968)
- 8.6% contribution to members' joint reserves (\$8,370,236)
- 5.0% operating expense (\$4,830,291)

Members' joint reserves support local control, ensure long-term stability, and enable members to finance local energy investments to increase energy independence. CPCNH aims to meet minimum reserve targets to cover 60 days of expenses over a 3-year period.

Attached hereto is the Rate Adjustment Notice from CPCNH and I have prepared a presentation to detail the specifics of the rate change. Should you have any questions or need additional information, please feel free to contact me.

Thank you.

June 27, 2025

## Rate Adjustment Notice

### *CPCNH Board of Directors Adopts Rate Increase for Period Aug 1, '25 – Jan 31, '26*

Electricity rates are scheduled to increase for utilities and suppliers across New Hampshire. The electricity market is driven by factors such as the regional and global price of natural gas and other fossil fuels, availability of fuel and electricity supply, customer demand, and weather events. New England's electricity market is heavily dependent on the price of natural gas, which is driven by global market trends and can react with volatility to geopolitical events around the world.

On Thursday June 26, 2025, the CPCNH Board of Directors approved a rate adjustment that will go into effect starting August 1, 2025. For the typical residential customer, rates will increase from 9.7 ¢/kWh to between 13.2 – 13.7 ¢/kWh, depending on the cost to serve different customers. **Visit [www.communitypowernh.gov](http://www.communitypowernh.gov) to view all rate options.**

The rate adjustment represents an average 38% increase relative to current residential Community Power rates. [Proxy supply rates](#) from Eversource, Unitil, Liberty, and NH Electric Co-op are set to increase an average of 43% from current period rates. Some utility rates include partial adders to collect prior period losses, while some losses are deferred for collection in future periods.<sup>1</sup>

As a result of engagement across our membership and [CPCNH testimony before the PUC](#), utility under-collections will be recovered in utility supply rates and not as added charges to Community Power and market customers. Through the Coalition, members help ensure state energy policy decisions reflect customer interests and unlock greater value by modernizing our energy system.

Community Power Coalition of NH is controlled by its members and makes our state more energy independent. Through our public power agency, members are beginning to see the benefits of developing local projects like the [5-megawatt Poverty Plains community solar array in Warner](#) (equivalent to ~1,200 households) scheduled to come online in 2026. Development of locally controlled energy assets can enable long-term stability, cost savings, and greater energy security.

Customers are free to choose between Community Power, third-party options, or their utility. To opt in, out, or to select cleaner power, customers can:

- ✈ Visit [www.communitypowernh.gov/](http://www.communitypowernh.gov/) and use the online portal.
- ✈ Call 1-866-603-7697 (POWR) or email [Info@CommunityPowerNH.gov](mailto:Info@CommunityPowerNH.gov).

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<sup>1</sup> The PUC has ordered Liberty to refile their rates and defer part of their under-collection, which will lower Liberty's proposed rate.

## How are Community Power rates determined?

Over the past six months, CPCNH personnel have made significant technical improvements to core power resources and financial business systems. CPCNH now has confidence in the functionality and accuracy of systems and tools for (1) load forecasting, (2) financial modeling, (3) cost of service analysis, (4) rate setting.

- ⚡ Improvements to our **load forecast** model enable more accurate predictions of the patterns of customer electricity usage over time to inform energy purchasing and portfolio management.
- ⚡ The improved load forecast connects to newly constructed **probabilistic cashflow model** to create a clear view of CPCNH's financial position and outlook across multiple scenarios.
- ⚡ We then conduct a **cost-of-service** analysis to create a detailed understanding of all cost drivers. Costs are then allocated across different customer classes (e.g., residential vs. general service) and utility territories to ensure fair cost allocation and to minimize cost shifting.
- ⚡ The resulting **rate setting** scenarios from these improved technical systems ensure informed decision-making and that rates cover costs.

Rate scenarios are publicly deliberated by CPCNH's Risk Management and Finance Committees and approved by our Board of Directors.

## Why do different classes of customers, and customers served by different utilities, pay different electric rates? What are “cost-of-service” rates?

Customer classes in different utility territories have different costs of service. This is visible in the variation in supply rates charged by different utility companies. The difference in residential rates across utility territories is primarily driven by varying energy capacity costs. These costs are charged to CPCNH by ISO New England to ensure sufficient generating capacity for system reliability. CPCNH follows cost causation principles, meaning customers should pay for costs associated with serving them and not those associated with serving other customers. Cost of service rates ensure fair treatment of customers and equitable contributions to joint reserves by different member cities and towns.

## What are the components of the rate?

Rates for the upcoming period are set to cover a forecasted total of \$96,829,495 in costs, including:

- ⚡ 86.4% energy supply (\$83,628,968)<sup>2</sup>
- ⚡ 8.6% contribution to members' joint reserves (\$8,370,236)
- ⚡ 5.0% operating expense (\$4,830,291)

Members' joint reserves support local control, ensure long-term stability, and enable members to finance local energy investments to increase energy independence. CPCNH aims to meet minimum reserve targets to cover 60 days of expenses over a 3-year period.

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<sup>2</sup> Includes energy, capacity, other ISO-NE charges, Purchase of Receivables discount, annual rate adjustment, and the RPS obligations.



**TOWN OF HUDSON**  
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12 School Street  
Hudson, New Hampshire 03051



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Roy E. Sorenson, Town Administrator • rsorenson@hudsonnh.gov • Tel: 603-886-6024 • Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: July 17, 2025  
Re: Sign for 9 Industrial Drive Recreation Area

I have been advised by the Town Engineer to place this item on the agenda for discussion per Selectman Morin. Attached hereto is a sketch of the proposed sign along with a picture of the Welcome to Hudson near the twin bridges. You can see that the proposed generally matches thereof in design and materials.

Thank You.



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N/S





Photo by Vin Guarino