



# TOWN OF HUDSON

## Board of Selectmen

12 School Street  
Hudson, New Hampshire 03051

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Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

## BOARD OF SELECTMEN MEETING

**September 30, 2025**

**7:00 PM**

Board of Selectmen Meeting Room, Town Hall

**Non-Public Session under RSA 91-A:3, (a) & (b) beginning at 6:00 p.m.**

*(Regular meeting will begin immediately after Non-Public Session)*

### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENT**
  - A. **Recognitions**
    - 1) Jana McMillan – Hudson Animal Control Officer
      - Proclamation of Retirement
    - 2) Amy Campbell – Girl Scout Gold Award for repairs at Benson's Park
      - Certificate of Appreciation
  - B. **Nominations – None**
  - C. **Appointments – None**
6. **CONSENT ITEMS**
  - A. **Assessing Items**
    - 1) Timber Tax Warrant – Gowing Road
  - B. **Water/Sewer Items**
    - 1) Sewer Abatement – 921 Fox Hollow Drive
    - 2) Sewer Abatement – 15 Shoreline Drive
    - 3) Sewer Abatement – 27 Shoreline Drive
    - 4) Sewer Abatement – 29 Shoreline Drive
    - 5) Sewer Abatement – 12 Scenic Lane

**C. Licenses & Permits & Policies – None**

**D. Donations**

- 1) Benson Park Tree Donation - \$1,200

**E. Acceptance of Minutes**

- 1) September 9, 2025

**F. Calendar**

10/01	7:00	Budget Committee	Buxton Meeting Room
10/02	7:00	Conservation Commission	Buxton Meeting Room
10/08	7:00	Planning Board	Buxton Meeting Room
<b>10/13</b>		<b>** Town Hall Closed – Columbus Day **</b>	
10/13	7:00	Cable Utility Committee	Hudson Cable Access Center
10/13	7:00	Conservation Commission	Buxton Meeting Room
10/14	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

**A. Votes taken after Nonpublic Session on September 9, 2025**

- 1) Selectman Morin made a motion, seconded by Selectman Guessferd, to exit nonpublic session at 7:05 p.m. Motion carried, 5-0.
- 2) Selectman Guessferd made a motion, seconded by Selectman Morin, to affirm the motion made in the non-public meeting to appoint Brooke Dubowik to the position of Town Planner, with effective date and terms of salary to be negotiated by the Town Administrator to be finalized upon signed Conditional Offer of Employment executed through the signatory of the Chairman of the Board of Selectmen. Motion carried, 5-0.
- 3) Selectman Jakoby made a motion, seconded by Selectman Vurgaropulos, to approve the hiring of Suzanne Smith for the position of full-time dispatcher with a starting salary of \$25.05 (step 1), all in accordance with the HPEA contract. Motion carried, 5-0.
- 4) Selectman Morin made a motion, seconded by Selectman Guessferd, to accept the resignation of master Patrol Officer Cecelia Ortega of the Hudson Police Department, with gratitude and appreciation from the Board. Motion carried, 5-0.
- 5) Selectman Guessferd made a motion, seconded by Selectman Morin, to enter into nonpublic at 8:51 p.m. A roll call vote carried, 5-0.
- 6) Selectman Guessferd made a motion, seconded by Selectman Morin, to adjourn at 9:14 p.m. Motion carried, 5-0.

**8. NEW BUSINESS**

- A. Asphalt Hot Box Purchase – DPW/Decision**
- B. Rope Rescue Training Program – Fire/Decision**
- C. Target Funds Update – Fire/Informational**
- D. Use of Donation Funds – Fire/Decision**

- E. **Use of Donation Funds** – *Police/Decision*
- F. **Logistic Center Public Safety Funds** – *Police/Decision*
- G. **Autumn Circle Status Update** – *Engineering/Decision*
- H. **Belknap Road Extension** – *Engineering/Decision*
- I. **Contract Award for Junk Removal** – *Engineering/Decision*
- J. **Community Recreational Park Operational Procedure** – *Engineering/Decision*
- K. **Request for After Hours Utility Work** – *Engineering/Decision*
- L. **NHMA 2026 March SB2 Calendar** – *Administration/Decision*

9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR**

11. **REMARKS BY SCHOOL BOARD**

12. **ENTER NONPUBLIC SESSION**

**RSA 91-A:3 II (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. **(b)** The hiring of any person as a public employee.

13. **ENTER PUBLIC SESSION**

14. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office  
no later than **12:00 noon on Thursday, October 9, 2025.**

**TOWN OF HUDSON****Office of the Town Administrator**

12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: September 24, 2025  
Re: Girl Scout Gold Award

***Proclamation: In recognition of Amy Campbell's outstanding achievement in earning the Girl Scout Gold Award for surveying and repairing a historic stone wall in Benson Park. The Town of Hudson commends her efforts to preserve our history while enhancing a community space.***

**Background:**

Selectman Jakoby reached out to me regarding a local student who was performing work at Benson Park in an effort to accomplish her Girl Scout Gold Award which is the highest award that is given. The project must fix an issue within the community by preparing a plan that identifies the root cause and proposes a solution. It is expected to take a minimum of eighty hours and must also include a team to meet the mission.

Attached hereto is a presentation by Girl Scout Amy Campbell describing her repairing of a historic stone wall at Benson Park. I would express my sincerest gratitude to Amy for her work moreover congratulate her on a successful project.

I look forward to the discussion and please feel free to contact me if you have any questions or need additional information.

RECEIVED  
SEP 22, 2025  
BOS AGENDA



# Amy's Girl Scout Gold Award

Repairing a Historic  
Stone Wall



# What is a Gold Award

The Gold Award is the highest award a Girl Scout can earn

A girl must fix an issue that that she has noticed in her community

She must identify the root cause of the issue and come up with a plan to address the issue

The project must take a minimum of 80 hours

She must engage a large group of people in the project



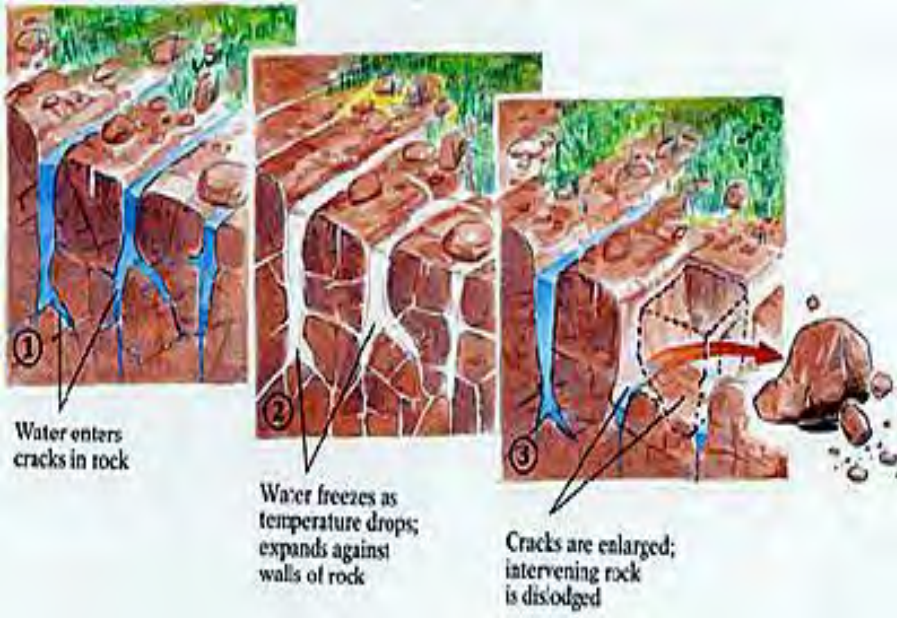


**The Before**

# The Root Cause

The root cause of the damage to the stone wall is erosion

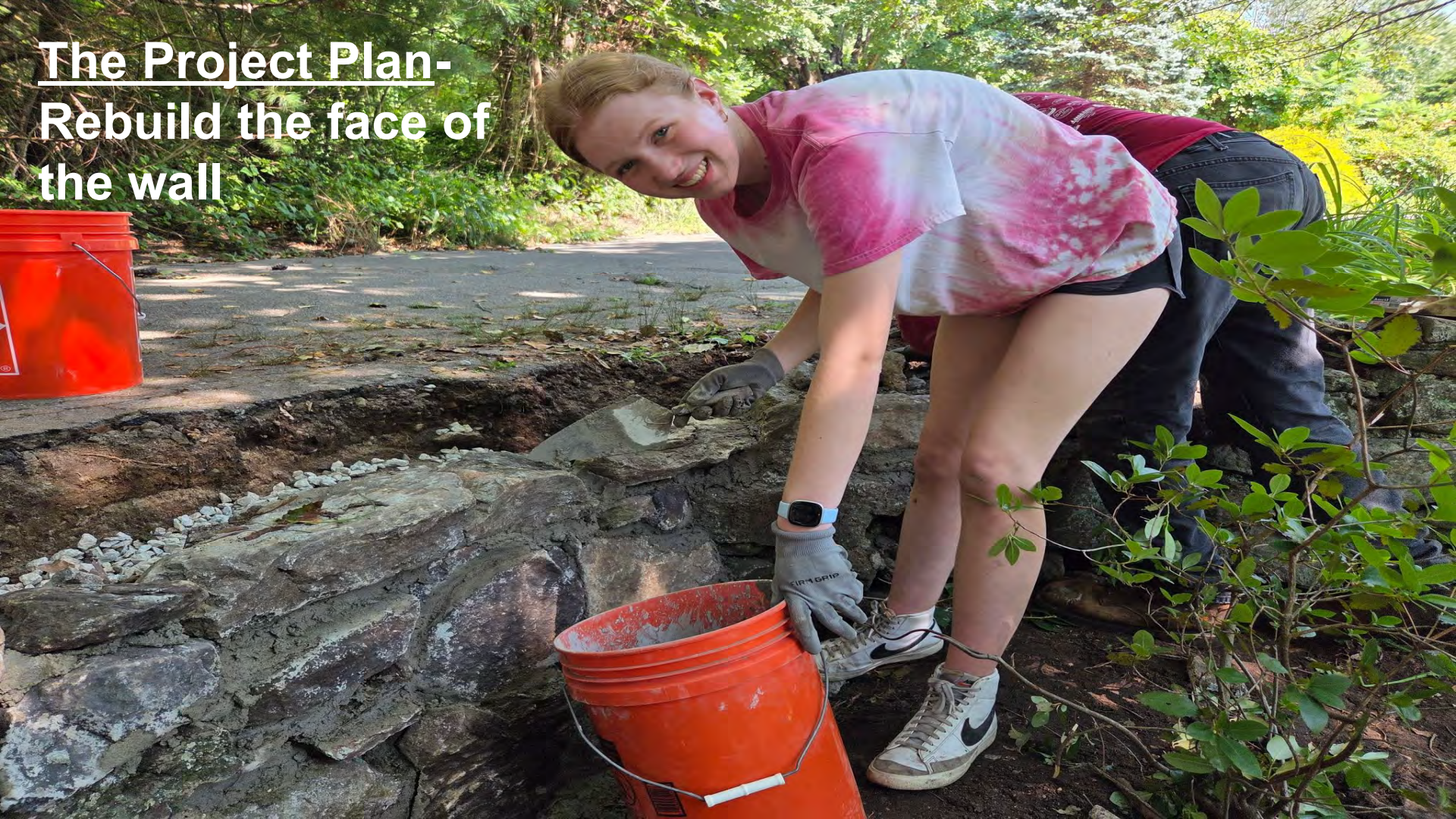
- Water flows through the wall from the road
- Water weakens the mortar
- Frozen water causes expansion leading to cracks
- Soil erosion disrupts the foundation



The Project Plan- Tear down the center of the wall



# The Project Plan- Rebuild the face of the wall



## The Project Plan-

Add gravel to  
backfill the wall  
for drainage



The Project Plan- Add weep holes for the water to escape

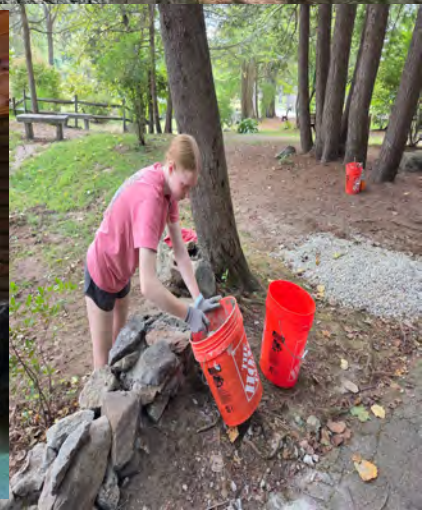


The Project Plan- Fill in gaps





The Project Plan-  
Add loam to slope  
the ground toward  
the drain



Project Help Days

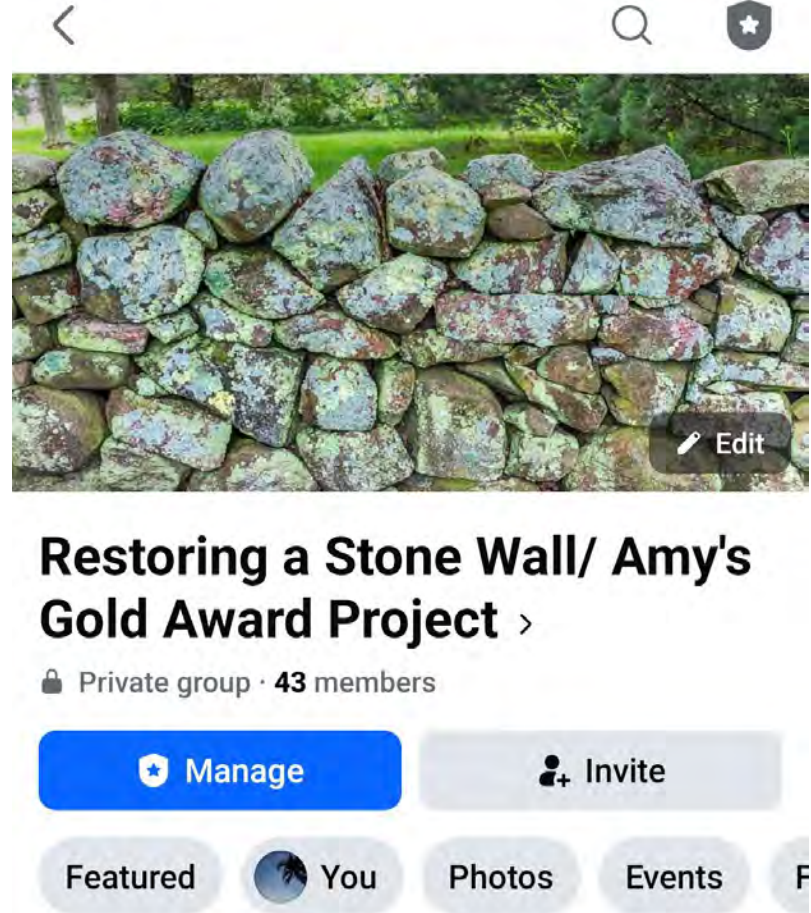
# Teaching About Erosion

**Bottle Experiment-** Pour water into three different soil environments, plain soil, mulch, and grass, to see which leads to the least soil erosion

**Beach Experiment-** Use the tools provided (popsicle sticks, rocks, and moss) to save the lego “houses” from falling when the wave comes



# Spreading the Word



# Cost

7 80 lbs Bags of Mortar- \$62.09

Grass Seed- \$19.97

Materials for erosion experiments- \$14.97

# Funding

Donations from Benson Park

Anonymous Donor

6A1



## TOWN OF HUDSON


### Assessing Department

12 School Street  
Hudson, New Hampshire 03051

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James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Jim Michaud, Chief Assessor 

Date: September 30, 2025

Re: Certification of Yield Taxes Assessed/Timber Warrant  
Gowing Road – map 237/ lot 057

***Recommended Motion: I recommend the Board of Selectmen sign the PA-9 form and Timber Tax Warrant for:***

**New England Forestry Foundation  
P O Box 1346  
Littleton MA 01460-4346**

RECEIVED  
SEPT 25, 2025  
BOS AGENDA

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2025 to March 31, 2026**

**TOWN / CITY OF:** HUDSON NH  
**COUNTY OF:** HILLSBOROUGH COUNTY  
**DATE OF BILLING:** September 30, 2025

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

Dillon Dumont, Chairman	9/30/2025
Bob Guessferd, Vice-Chairman	9/30/2025
David S. Morin	9/30/2025
Heidi Jakoby	9/30/2025
Xen Vurgaropoulos	9/30/2025

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
NEW ENGLAND FORESTRY FOUNDATION  PO BOX 1346 LITTLETON MA 01460-4346	WHITE PINE	212.510			\$149.50	\$31,770.25	\$3,177.03	Subtotal of TAXES Due (Col. #9)
	HEMLOCK							
	RED PINE							
	SPRUCE & FIR							
# 2	HARD MAPLE							
DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH							\$3,297.14
	YELLOW BIRCH	0.745			\$181.00	\$134.85	\$13.49	
	OAK							
MAP & LOT NUMBER	ASH							Less bond or amount previously paid, if applicable
237/057/000	SOFT MAPLE							
	BEECH/PALLET/TIE LOGS	2.115			\$74.50	\$157.57	\$15.76	
	PINE BOX / PALLET	32.685			\$18.20	\$594.87	\$59.49	
	OTHER:							
	OTHER:							
# 3	OTHER:							
OPERATION NUMBER					TONS	CORDS		
25-229-01-T	SPRUCE & FIR				\$ -			Total Amount Due
	HARDWOOD & ASPEN				\$ -			
	PINE		147.56		\$ 0.33		\$48.69	
	HEMLOCK				\$ -		\$4.87	
ACCOUNT OR SERIAL #:	BIOMASS CHIPS				\$ -			\$3,297.14
4226	HIGH GRADE SPRUCE				\$ -			
	CORDWOOD			21	\$ 12.62	\$265.02	\$26.50	
						\$32,971.25	\$3,297.14	

**ORIGINAL WARRANT  
YIELD TAX LEVY  
September 30, 2025  
THE STATE OF NEW HAMPSHIRE**

**COUNTY OF:** HILLSBOROUGH COUNTY

TO: *Christine Strout-Lizotte*, Collector of Taxes for Town of: HUDSON NH, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00, or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at *Hudson*,

Dillon Dumont, Chairman	Date
Bob Guessferd, Vice-Chairman	Date
David S. Morin	Date
Heidi Jakoby	Date
Xen Vurgaropulos	Date

**DATE OF BILLING: September 30, 2025**

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
NEW ENGLAND FORESTRY FOUNDATION  PO BOX 1346 LITTLETON MA 01460-4346	237/057/000	25-229-01-T	\$3,297.14
DATE YIELD TAX DUE:			October 30, 2025

TOWN OF HUDSON, NH  
12 SCHOOL STREET

HUDSON, NH 03051  
(603) 886-6000

NEW ENGLAND FORESTRY FOUNDATION

PO BOX 1346  
LITTLETON MA 01460-4346

**YIELD TAX ON TIMBER CUT**

Account & Serial #: **4226**

Tax Map & Lot #: **237/057/000**

Operation #: **25-229-01-T**

Date of Billing: **September 30, 2025**

Subtotal of Taxes Due: **\$3,297.14**

**Less** bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$3,297.14**

**18% APR interest will be charged on unpaid taxes after: **October 30, 2025****

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*M-F 8AM TO 4:30PM*

Sincerely,

***Christine Strout-Lizotte,***  
Tax Collector

**6B1****TOWN OF HUDSON****Sewer Utility Department**

12 School Street, Hudson, New Hampshire 03051

603-886-6029

**APPLICATION FOR SEWER ABATEMENT REQUEST****ABATEMENT #** S-UTL-25-06

\*\*\*\*\*APPLICANT MUST FILL IN THE SPACES BELOW AND SIGN\*\*\*\*\*

Sewer Acct# 3178 Date: July 29, 2025Name of Applicant Barbara O'BrienName of Property Owner Bryan DesmondAddress of Property 921 Fox Hollow Dr.Map/Lot 204-006-921 Water Source, Metered Yes / No \_\_\_\_\_ Other \_\_\_\_\_

I/We request an abatement of sewer charges on the property listed above for the bill period \_\_\_\_\_

\_\_\_\_\_, for the following reason (s): When doing a  
sale final notice customers water readings didn't match what  
sewer was billing for. 921 Fox Hollow was being billed for  
928 Fox Hollows usage. 928 usage more water than 921.  
921 Fox Hollow was overbilled by 32 units.Signature of Applicant (s): Barbara O'Brien Date: July 29, 2025

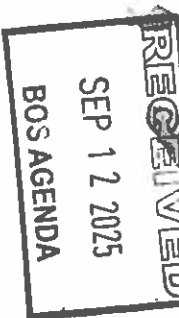
\_\_\_\_\_, Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

\*\*\*\*\*RETURN COMPLETED APPLICATION TO THE SEWER UTILITY OFFICE\*\*\*\*\*

**Do Not Write Below This Line - Office Use Only**Date Received July 29, 2025 Signed Barbara O'BrienType of Request: Sewer Rents ☒ Capital Assessment \_\_\_\_\_ Betterment Assessment \_\_\_\_\_Total Abatement Amount \$ 41.92 Paid Amount \$ \_\_\_\_\_

Accounts Receivable Amount \$ \_\_\_\_\_ Refund Amount \$ \_\_\_\_\_



## ABATEMENT PROGRESS REPORT

1. Date of Filing: July 29, 2025 Utility Clerk: Barbara Brun  
Accuracy check, corrections, and deficiencies: Verified that the sewer accounts were linked to the wrong water accounts causing 921 to show more water usage than 928

2. In the event of Lien Fees – Tax Collector Recommendation: \_\_\_\_\_

\_\_\_\_\_  
Signed: \_\_\_\_\_

3. Date received by the Finance Director: \_\_\_\_\_

Recommendations: abate \$41.92

\_\_\_\_\_  
Signed: Laurie G. May

4. Date Reviewed by Municipal Utility Committee: 9/11/25

Actions and Recommendations taken by the Municipal Utility Committee: \_\_\_\_\_

\_\_\_\_\_  
Signed: [Signature]  
Chairman

APPROVE ✓

DENY \_\_\_\_\_

Recommended Total Abatement Amount: \$ 41.92

Recommended Refund Amount: \$ \_\_\_\_\_

Date of Municipal Utility Committee Action: \_\_\_\_\_

5. Action taken by Board of Selectmen: APPROVE \_\_\_\_\_ DENY \_\_\_\_\_

6. Date Notification Letter Sent to Applicant: \_\_\_\_\_

Run: 7/24/25 2:36PM

## Meter History

Page: 1

Start Date 7/01/2024

Town of Hudson, NH

PrintMeterHist

End Date 6/30/2025

Water

Name: DESMOND, BRIAN  
TAYLOR, RYAN

Acct#: 3503955405

Loc: 921 FOX HOLLOW DRIVE

Meter# 69874902

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	169	170	1	N
5/30/2025	168	169	1	N
4/30/2025	167	168	1	N
3/31/2025	166	167	1	N
2/28/2025	165	166	1	N
1/31/2025	164	165	1	N
12/30/2024	163	164	1	N
11/29/2024	162	163	1	N
10/31/2024	161	162	1	N
9/30/2024	160	161	1	N
8/30/2024	159	160	1	N
7/31/2024	158	159	1	N
Meter Total:			12	
Acct Total			12	

Run: 7/24/25 2:35PM

## Meter History

Page: 1

Start Date 7/01/2024

Town of Hudson, NH

PrintMeterHist

End Date 6/30/2025

*Sewer*

Name: DESMOND, BRYAN  
TAYLOR, RYAN

Acct#: 3178

Loc: 921 FOX HOLLOW DR

Meter#	Read Date	Prev Read	Reading	Usage <sup>3/13</sup>	Est	d.f.
	4/16/2025	0	0	12 3	N	9
	1/21/2025	0	0	10 3	N	7
	10/15/2024	0	0	11 3	N	8
	7/12/2024	0	0	11 3	N	8
			Meter Total:	44 12		32
			Acct Total	44		

*32 extra units*

Run: 7/29/25 11:36AM

## Meter History

Page: 1

Start Date 6/30/2024

Town of Hudson, NH

PrintMeterHist

End Date 6/30/2025

Water

Name: \*ARBOLEDA, LILIANA

Acct#: 3504168005

Loc: 928 FOX HOLLOW DRIVE

Meter# 38888669

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	184	188	4	N
5/30/2025	180	184	4	N
4/30/2025	175	180	5	N
3/31/2025	170	175	5	N
2/28/2025	166	170	4	N
1/31/2025	163	166	3	N
12/30/2024	160	163	3	N
11/29/2024	156	160	4	N
10/31/2024	153	156	3	N
9/30/2024	149	153	4	N
8/30/2024	146	149	3	N
7/31/2024	142	146	4	N
Meter Total:			46	
Acct Total			46	

July 13 {  
April 12 {  
Jan 10 {  
Oct 11 {

Over

Run: 7/24/25 2:34PM

## Meter History

Page: 1

Start Date 7/01/2024

Town of Hudson, NH

PrintMeterHist

End Date 6/30/2025

Sewer

Name: ARBOLEDA, LILIANA

Acct#: 3025

Loc: 928 FOX HOLLOW DR

Meter#	Read Date	Prev Read	Reading	Usage	Est
	4/16/2025	0	0	3	N
	1/21/2025	0	0	3	N
	10/15/2024	0	0	3	N
	7/12/2024	0	0	3	N
Meter Total:				12	32
Acct Total				12	

Not charged  
for 32 units



## ABATEMENT PROGRESS REPORT

1. Date of Filing: July 29, 2025 Utility Clerk: Barbara  
Accuracy check, corrections, and deficiencies: Credit of 27 units wasn't given  
Verified the water usage and verified the  
auxiliary meter (deduct) reading
2. In the event of Lien Fees – Tax Collector Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
Signed: \_\_\_\_\_
3. Date received by the Finance Director: 8/4/25  
Recommendations: approved  
\_\_\_\_\_  
Signed: Laura C May
4. Date Reviewed by Municipal Utility Committee: 9/11/25  
Actions and Recommendations taken by the Municipal Utility Committee: \_\_\_\_\_  
\_\_\_\_\_  
Signed: David Sk...  
Chairman
- APPROVE ✓ DENY \_\_\_\_\_
- Recommended Total Abatement Amount: \$ 35.37
- Recommended Refund Amount: \$ \_\_\_\_\_
- Date of Municipal Utility Committee Action: \_\_\_\_\_
5. Action taken by Board of Selectmen: APPROVE \_\_\_\_\_ DENY \_\_\_\_\_
6. Date Notification Letter Sent to Applicant: \_\_\_\_\_

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date:	Due Date:	Map/Lot
01902549	7/24/2025	8/27/2025	147-001-006
Reading Date	Prev Reading	Cur Reading	Usage

55 - 27 = 28

Service Location	Account#
15 SHORELINE DR	6541

Bill To:
----------

MILLER, LISA  
MILLER, JOSEPH  
15 SHORELINE DR.  
HUDSON, NH 03051

Description	Charges
Usage	\$72.05
5/8" flat rate maint	\$25.30

Total Current Charges: 61.98 \$97.35

credit of 35.37

## Billing Period

Non Usage: 4/01/2025 through 6/30/2025  
7/24/2025

## Auxiliary Meter Readings Due 7/10/25

Sewer account number: 6541  
Name: MILLER  
Address: 15 SHORELINE DR

1. Date: Apr 30, 2025 reading: 516980  
2. Date: May 31, 2025 reading: 516980  
3. Date: Jun 30, 2025 reading: 519928

card number: 53

27

at 12 School Street Hudson, NH 03051.

udsonnh.gov for more information.

ase ask us how you can reduce future sewer bills.  
droom count (well users only) or access only.

crue interest at 14% per annum. A notice will be with  
III. It can be paid online at the Property Tax link.

he Town under State law. If you are a debtor in  
he sewer charges, the Town: 1) is only acting to  
lect any delinquent sewer charge debt, 2) will not  
ropriate bankruptcy approval, and 3) will not increase  
bankruptcy approval. If you have any questions  
ase be advised that the Town cannot provide you

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date	Due Date	Map/Lot
01902549	7/24/2025	8/27/2025	147-001-006
Reading Date	Prev Reading	Cur Reading	Usage

55

Service Location	Account#
15 SHORELINE DR	6541

MILLER, LISA  
MILLER, JOSEPH  
15 SHORELINE DR.  
HUDSON, NH 03051

Description	Charges
Total Current Charges	<u>61.98</u> \$97.35

TOWN OF HUDSON SEWER UTILITY  
P.O. BOX 9572  
MANCHESTER, NH 03108-9572

Run: 8/04/25 9:40AM

## Meter History

Page: 1

Start Date 3/01/2025

Town of Hudson, NH

PrintMeterHist

End Date 7/31/2025

Name: MILLER, LISA  
MILLER, JOSEPH

Acct#: 3508079702

Loc: 15 SHORELINE DRIVE

Meter# 87919893

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	3,991	4,029	-27	N
5/30/2025	3,983	3,991	8	N
4/30/2025	3,974	3,983	9	N
3/31/2025	3,962	3,974	12	N
Meter Total:			67	
Acct Total			67	

changed Per  
55 unit  
38 s/b  
i1

14 ROY DR	3577/4160		3580/4160		3601/4170		3676/4174		3693/4191	
18 ROY DR	2269	2271			2283	2314			2331	
20 ROY DR										
35 SAGAMORE PARK RD										
10 SCENIC LANE	5545	5648	5653	5833	6125	6178	6178	6277		
12 SCENIC LANE	942	978		1107	1204	1204	1204	1259		
15 SCENIC LANE	5153	5221		5287	5416			5455		
16 SCENIC LANE										
17 SCENIC LANE	3810									
9 SHORELINE DR			6665	6772	7106			7164		
11 SHORELINE DR			1827	1859	1950		1955	1991		
12 SHORELINE DR	1867	2016	2016	2073	2202	2214	2215	2236		
13 SHORELINE DR										
15 SHORELINE DR	4820	4984	4984	5031	5170	5170	5170	5197	27	
16 SHORELINE DR	6461			6542	6651					
17 SHORELINE DR	4573	4575	4575	4595	4627	4630	4630	4634		
25 SHORELINE DR										
27 SHORELINE DR	3309			3340			3395	3409		
28 SHORELINE DR			7592	7625	7725					
29 SHORELINE DR			859	909	981			1011		
8 SOUSA BLVD										
11 SOUSA BLVD	2531	2588	2588	2634	2735	2737	2737	2746		

6B3

TOWN OF HUDSON

Sewer Utility Department

12 School Street, Hudson, New Hampshire 03051

603-886-6029



APPLICATION FOR SEWER ABATEMENT REQUEST

ABATEMENT # S-UTL-25-08

\*\*\*\*\*APPLICANT MUST FILL IN THE SPACES BELOW AND SIGN\*\*\*\*\*

Sewer Acct# 6548 Date: Aug 4, 2025

Name of Applicant Barbara Abbin

Name of Property Owner Matthew Boss

Address of Property 37 Shoreline Drive

Map/Lot 147-001-012 Water Source, Metered ☒ Yes/ ☐ No Other \_\_\_\_\_

I/We request an abatement of sewer charges on the property listed above for the bill period

\_\_\_\_\_, for the following reason (s): Customer passed

in there Auxiliary meter on time and discount wasnt

accounted for. customer was charge for 19 units

and it should have been 5 units.

Signature of Applicant (s): Barbara Abbin Date: Aug 4, 2025

Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

\*\*\*\*\*RETURN COMPLETED APPLICATION TO THE SEWER UTILITY OFFICE\*\*\*\*\*

Do Not Write Below This Line – Office Use Only

Date Received \_\_\_\_\_ Signed \_\_\_\_\_

Type of Request: Sewer Rents \_\_\_\_\_ Capital Assessment \_\_\_\_\_ Betterment Assessment \_\_\_\_\_

Total Abatement Amount \$ 18.34 Paid Amount \$ \_\_\_\_\_

Accounts Receivable Amount \$ \_\_\_\_\_ Refund Amount \$ \_\_\_\_\_

### ABATEMENT PROGRESS REPORT

1. Date of Filing: Aug 4, 2025 Utility Clerk: Barbara O'Brien

Accuracy check, corrections, and deficiencies: Verified that Credit  
wasnt given and that the water usage &  
Auxiliary Meter Credit was correct

2. In the event of Lien Fees – Tax Collector Recommendation: \_\_\_\_\_

Signed: \_\_\_\_\_

3. Date received by the Finance Director: 8/4/25

Recommendations: Approved

Signed: \_\_\_\_\_

4. Date Reviewed by Municipal Utility Committee: 9/11/25

Actions and Recommendations taken by the Municipal Utility Committee: \_\_\_\_\_

Signed: \_\_\_\_\_

Chairman

APPROVE ✓

DENY \_\_\_\_\_

Recommended Total Abatement Amount: \$ 18.34

Recommended Refund Amount: \$ \_\_\_\_\_

Date of Municipal Utility Committee Action: \_\_\_\_\_

5. Action taken by Board of Selectmen: APPROVE \_\_\_\_\_ DENY \_\_\_\_\_

6. Date Notification Letter Sent to Applicant: \_\_\_\_\_

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date:	Due Date:	Map/Lot
01903502	7/24/2025	8/27/2025	147-001-012
Reading Date	Prev Reading	Cur Reading	Usage
			- 14 19 = 5/0 5 units
Service Location	Account#		
27 SHORELINE DR	6548		
Bill To:			

ROSS, MATTHEW D.  
ROSS, SUSAN P.  
27 SHORELINE DR  
HUDSON, NH 03051

Description	Charges
Usage	6.55 \$24.89
5/8" flat rate maint	\$25.30

Total Current Charges: \$50.19

## Billing Period

Non Usage: 4/01/2025 through 6/30/2025  
7/24/2025

For billing inquiries, please call (603) 886-6029. Payment can be made at 12 School Street Hudson, NH 03051. Office hours are Monday through Friday from 8:00am to 4:30pm.

The Town of Hudson offers online bill paying. Please visit us at [www.hudsonnh.gov](http://www.hudsonnh.gov) for more information.

Sewer usage is based on your water readings. Outside water users- please ask us how you can reduce future sewer bills. The flat rate maintenance charge is based on the water meter size, bedroom count (well users only) or access only.

Interest of 12% per annum is charged on past due amounts. Liens accrue interest at 14% per annum. A notice will be with your bill if you have a sewer lien and is due in addition to your sewer bill. It can be paid online at the Property Tax link.

The provisions of the Federal bankruptcy law may affect the rights of the Town under State law. If you are a debtor in bankruptcy or other person with an interest in the property subject to the sewer charges, the Town: 1) is only acting to maintain the perfection of its statutory lien and is not attempting to collect any delinquent sewer charge debt, 2) will not deliver a deed or impair a debtor's interest in the property without appropriate bankruptcy approval, and 3) will not increase the interest rate on unpaid sewer charges without seeking appropriate bankruptcy approval. If you have any questions about this bankruptcy notice, you may wish to seek legal counsel. Please be advised that the Town cannot provide you with legal advice.

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date	Due Date	Map/Lot
01903502	7/24/2025	8/27/2025	147-001-012
Reading Date	Prev Reading	Cur Reading	Usage
			19
Service Location	Account#		
27 SHORELINE DR	6548		

Description	Charges
Total Current Charges	\$50.19

ROSS, MATTHEW D.  
ROSS, SUSAN P.  
27 SHORELINE DR  
HUDSON, NH 03051

TOWN OF HUDSON SEWER UTILITY  
P.O. BOX 9572  
MANCHESTER, NH 03108-9572

Run: 8/04/25 9:39AM

**Meter History**  
Town of Hudson, NH

Page: 1

Start Date 3/01/2025

PrintMeterHist

End Date 7/31/2025

Name: ROSS, MATTHEW  
ROSS, SUSAN

Acct#: 3508079801

Loc: 27 SHORELINE DRIVE

Meter# 87920364

Read Date	Prev Read	Reading	Usage	Est
5/21/2025	2,199	2,201	3 { 2	N
4/30/2025	2,198	2,199	1	N
3/31/2025	2,197	2,198	1	Y

Meter Total: *Total + 19 - 14 credit* 4

Meter# 18129018

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	0	16	16	N
5/30/2025	0	0	0	

Meter Total: 16

Acct Total 20

14 ROY DR 3577/4160 3580/4160 3601/4170 3676/4174 3693/4191  
2269 2271 2283 2314 2331  
20 ROY DR

35 SAGAMORE PARK RD

10 SCENIC LANE 5545 5648 5653 5833 6125 6178 6178 6277  
12 SCENIC LANE 942 978 1107 1204 1204 1204 1259  
15 SCENIC LANE 5153 5221 5287 5416 5455  
16 SCENIC LANE

17 SCENIC LANE 3810

9 SHORELINE DR 1867

11 SHORELINE DR 4820

12 SHORELINE DR 6461

13 SHORELINE DR 4573

15 SHORELINE DR

16 SHORELINE DR

17 SHORELINE DR

25 SHORELINE DR

27 SHORELINE DR 3309 3340 3395 3489 14

28 SHORELINE DR 7592 7625 7725

29 SHORELINE DR 859 909 981 1011

8 SOUSA BLVD

11 SOUSA BLVD 2531 2588 2588 2634 2735 2737 2746

*paid 6/18*

*Shoreline Dr*

**Auxiliary Meter Readings Due 7/10/25**

Sewer account number: 6548

Name: Ross

Address: 27 SHORELINE DR.

1. Date: Apr 30, 2025 reading: \_\_\_\_\_

2. Date: May 31, 2025 reading: 340914

3. Date: Jun 30, 2025 reading: \_\_\_\_\_

card number: 53 14

**6B4****TOWN OF HUDSON****Sewer Utility Department**

12 School Street, Hudson, New Hampshire 03051

603-886-6029

**APPLICATION FOR SEWER ABATEMENT REQUEST****ABATEMENT #** S-UTL-25-09

\*\*\*\*\*APPLICANT MUST FILL IN THE SPACES BELOW AND SIGN\*\*\*\*\*

Sewer Acct# 6549 Date: August 4, 2025Name of Applicant Barbara AbramName of Property Owner Sabah SabahAddress of Property 29 Shoreline DriveMap/Lot 147-001-013 Water Source, Metered (Yes) No \_\_\_\_\_ Other \_\_\_\_\_

I/We request an abatement of sewer charges on the property listed above for the bill period

\_\_\_\_\_, for the following reason (s): Customerpassed in Auxiliary meter reading on time and discount was missed. Customer was charged for 45 units. Should have only <sup>been</sup> 16 units.Signature of Applicant (s): Barbara Abram Date: 8/4/25

Date: \_\_\_\_\_

Mailing Address: N/A Phone # N/A

\*\*\*\*\*RETURN COMPLETED APPLICATION TO THE SEWER UTILITY OFFICE\*\*\*\*\*

**Do Not Write Below This Line - Office Use Only**

Date Received \_\_\_\_\_ Signed \_\_\_\_\_

Type of Request: Sewer Rents \_\_\_\_\_ Capital Assessment \_\_\_\_\_ Betterment Assessment \_\_\_\_\_

Total Abatement Amount \$ 37.99 Paid Amount \$ \_\_\_\_\_

Accounts Receivable Amount \$ \_\_\_\_\_ Refund Amount \$ \_\_\_\_\_

### ABATEMENT PROGRESS REPORT

1. Date of Filing: Aug 4, 2025 Utility Clerk: Barbara O'Brien

Accuracy check, corrections, and deficiencies: Verified water usage  
and Auxiliary meter and found discount of  
29 units wasn't given

2. In the event of Lien Fees – Tax Collector Recommendation: \_\_\_\_\_

Signed: \_\_\_\_\_

3. Date received by the Finance Director: 8/4/25

Recommendations: Approved

Signed: Laurie Conway

4. Date Reviewed by Municipal Utility Committee: 9/11/25

Actions and Recommendations taken by the Municipal Utility Committee: \_\_\_\_\_

Signed: David Johnson  
Chairman

APPROVE ☒

DENY ☐

Recommended Total Abatement Amount: \$ 37.99

Recommended Refund Amount: \$ \_\_\_\_\_

Date of Municipal Utility Committee Action: \_\_\_\_\_

5. Action taken by Board of Selectmen: APPROVE \_\_\_\_\_ DENY \_\_\_\_\_

6. Date Notification Letter Sent to Applicant: \_\_\_\_\_

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date:	Due Date:	Map/Lot
01903551	7/24/2025	8/27/2025	147-001-013
Reading Date	Prev Reading	Cur Reading	Usage

45 - 29 = 16 units

Service Location	Account#
29 SHORELINE DR	6549

Bill To:
----------

SABAH, SABAH SR.  
AHMADI, ANDISCHE  
29 SHORELINE DR.  
HUDSON, NH 03051

Description	Charges
Usage 16 x 1.31	\$58.95
5/8" flat rate maint	\$25.30

Total Current Charges: \$46.26 \$84.25

## Billing Period

Non Usage: 4/01/2025 through 6/30/2025  
7/24/2025

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Sewer usage is based on your water readings. Outside water users- please ask us how you can reduce future sewer bills. The flat rate maintenance charge is based on the water meter size, bedroom count (well users only) or access only.

Interest of 12% per annum is charged on past due amounts. Liens accrue interest at 14% per annum. A notice will be with your bill if you have a sewer lien and is due in addition to your sewer bill. It can be paid online at the Property Tax link.

The provisions of the Federal bankruptcy law may affect the rights of the Town under State law. If you are a debtor in bankruptcy or other person with an interest in the property subject to the sewer charges, the Town: 1) is only acting to maintain the perfection of its statutory lien and is not attempting to collect any delinquent sewer charge debt, 2) will not deliver a deed or impair a debtor's interest in the property without appropriate bankruptcy approval, and 3) will not increase the interest rate on unpaid sewer charges without seeking appropriate bankruptcy approval. If you have any questions about this bankruptcy notice, you may wish to seek legal counsel. Please be advised that the Town cannot provide you with legal advice.

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date	Due Date	Map/Lot
01903551	7/24/2025	8/27/2025	147-001-013
Reading Date	Prev Reading	Cur Reading	Usage

45

Service Location	Account#
29 SHORELINE DR	6549

Description	Charges
Total Current Charges \$46.26	\$84.25

SABAH, SABAH SR.  
AHMADI, ANDISCHE  
29 SHORELINE DR.  
HUDSON, NH 03051

TOWN OF HUDSON SEWER UTILITY  
P.O. BOX 9572  
MANCHESTER, NH 03108-9572



Run: 8/04/25 9:41AM

**Meter History**  
Town of Hudson, NH

Page: 1

Start Date 3/01/2025

PrintMeterHist

End Date 7/31/2025

Name: SABAH, SABAH SR.  
AHMADI, ANDISCHE

Acct#: 3508085902

Loc: 29 SHORELINE DRIVE

Meter# 15309719

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	246	276	30	N
5/30/2025	236	246	10	N
4/30/2025	231	236	5	N
3/31/2025	227	231	4	N
Meter Total:			49	
Acct Total			49	

45  
units



**6B5**  
**TOWN OF HUDSON**  
Sewer Utility Department



12 School Street, Hudson, New Hampshire 03051

603-886-6029

**APPLICATION FOR SEWER ABATEMENT REQUEST**

**ABATEMENT #** S-UTL-25-10

\*\*\*\*\*APPLICANT MUST FILL IN THE SPACES BELOW AND SIGN\*\*\*\*\*

Sewer Acct# 6466 Date: Aug 4, 2025

Name of Applicant Barbara O'Brien

Name of Property Owner Mendall Davis

Address of Property 12 Scenic Lane

Map/Lot 147-001-015 Water Source, Metered ☒ Yes ☐ No ☐ Other \_\_\_\_\_

I/We request an abatement of sewer charges on the property listed above for the bill period

\_\_\_\_\_, for the following reason (s): Customer  
passed in there Auxiliary meter reading on time and  
discount was missed. Customer was charged for  
47 units and it should have been 18 units.

Signature of Applicant (s): Barbara O'Brien Date: Aug 4, 2025

\_\_\_\_\_, Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

\*\*\*\*\*RETURN COMPLETED APPLICATION TO THE SEWER UTILITY OFFICE\*\*\*\*\*

**Do Not Write Below This Line – Office Use Only**

Date Received \_\_\_\_\_ Signed \_\_\_\_\_

Type of Request: Sewer Rents \_\_\_\_\_ Capital Assessment \_\_\_\_\_ Betterment Assessment \_\_\_\_\_

Total Abatement Amount \$ 37.99 Paid Amount \$ \_\_\_\_\_

Accounts Receivable Amount \$ \_\_\_\_\_ Refund Amount \$ \_\_\_\_\_

## ABATEMENT PROGRESS REPORT

1. Date of Filing: Aug 4, 2025 Utility Clerk: Barbara O'Brien

Accuracy check, corrections, and deficiencies: Verified the water usage and the auxiliary meter card and credit was missed

2. In the event of Lien Fees – Tax Collector Recommendation: \_\_\_\_\_

\_\_\_\_\_  
Signed: \_\_\_\_\_

3. Date received by the Finance Director: 8/4/25

Recommendations: Approved

\_\_\_\_\_  
Signed: Laurie Comay

4. Date Reviewed by Municipal Utility Committee: 9/11/25

Actions and Recommendations taken by the Municipal Utility Committee: \_\_\_\_\_

\_\_\_\_\_  
Signed: David Sh...  
Chairman

APPROVE ✓

DENY \_\_\_\_\_

Recommended Total Abatement Amount: \$ 37.99

Recommended Refund Amount: \$ \_\_\_\_\_

Date of Municipal Utility Committee Action: \_\_\_\_\_

5. Action taken by Board of Selectmen: APPROVE \_\_\_\_\_ DENY \_\_\_\_\_

6. Date Notification Letter Sent to Applicant: \_\_\_\_\_



Run: 8/04/25 10:54AM

## Meter History

Page: 1

Start Date 3/01/2025

Town of Hudson, NH

PrintMeterHist

End Date 7/31/2025

Name: \*DAVIS, SHARON

Acct#: 3507970502

Loc: 12 SCENIC LANE

Meter# 16962565

Read Date	Prev Read	Reading	Usage	Est
6/30/2025	29	50	21	N
5/30/2025	11	29	18	N
4/30/2025	3	11	8	N
3/31/2025	0	3	3	
Meter Total:			50	
Acct Total			50	

47 {

## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date:	Due Date:	Map/Lot
01900328	7/24/2025	8/27/2025	147-001-015
Reading Date	Prev Reading	Cur Reading	Usage

47.29 = 18

Service Location	Account#
12 SCENIC LN	6466

Bill To:
----------

DAVIS, RANDALL  
DAVIS, SHARON  
12 SCENIC LANE  
HUDSON, NH 03051

Description	Charges
Usage	18 x 23.58 \$61.57
5/8" flat rate maint	\$25.30

-37.99

Total Current Charges: 96.48.88 \$86.87

## Billing Period

Non Usage: 4/01/2025 through 6/30/2025  
7/24/2025

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## TOWN OF HUDSON SEWER UTILITY

12 SCHOOL STREET

HUDSON, NH 03051-4249

Bill#	Bill Date	Due Date	Map/Lot
01900328	7/24/2025	8/27/2025	147-001-015
Reading Date	Prev Reading	Cur Reading	Usage

47

Service Location	Account#
12 SCENIC LN	6466

Description	Charges
Total Current Charges	\$86.87

DAVIS, RANDALL  
DAVIS, SHARON  
12 SCENIC LANE  
HUDSON, NH 03051

TOWN OF HUDSON SEWER UTILITY  
P.O. BOX 9572  
MANCHESTER, NH 03108-9572

**TOWN OF HUDSON****Office of the Town Administrator**

12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Cc: Finance Department  
Jay Twardosky, Public Works Director  
Date: September 22, 2025  
Re: Benson Park Tree Donation

***Recommended Motion: To accept with gratitude, a donation of \$1,200 in accordance with RSA 31:95-b, from Aimee Stevens for a memorial tree in memory of Brian Stevens to be planted in Benson Park.***

**Background:**

Aimee Stevens has contributed \$1,200.00 for a tree in memory of Brian Stevens. She requests that the Board of Selectmen accept this donation and allocate it to the Benson Park Tree Replacement Fund. This item was discussed at the September 18, 2025, Benson Park Advisory Committee Meeting and logistics will be worked out with Public Works to complete the effort.

I look forward to the discussion and please feel free to contact me if you have any questions or need additional information.

RECEIVED  
SEPT 22, 2025  
BOS AGENDA



## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the September 9, 2025 Meeting

7:00 PM

Board of Selectmen Meeting Room, Town Hall

**\*Non-Public Session pursuant to RSA 91-A:3, (a) & (b) beginning at 6:00 p.m.**

Regular meeting will begin immediately after Non-Public Session

1. **CALL TO ORDER** – by Chairman Dumont the meeting of September 09, 2025 at 7:14 p.m. in the Selectmen Meeting Room at Town Hall.

Chairman Dumont: We had a nonpublic session prior to tonight's meeting, any motions made during the initial nonpublic session held prior to tonight's meeting will be read in public, along with any motions made after the nonpublic session that follows the regularly scheduled meeting.

2. **PLEDGE OF ALLEGIANCE** – Selectman Jakoby.

3. **ATTENDANCE**

**Board of Selectmen:** Dillon Dumont, Bob Guessferd, Dave Morin, Xen Vurgaropulos and Heidi Jakoby.

**Staff/Others:** Town Administrator - Roy Sorenson; Police Chief - David Cayot; Police Captain - Patrick McStravick; Fire Chief - Scott Tice; Town Engineer - Elvis Dhima; Administrative Aide - Brooke Dubowik; Executive Assistant - Lorrie Weissgarber.

As my first order of business, I'm actually going to change the order of business. I'm going to ask Brooke Dubowik to please come up.

One of the items in our non-public session was related to the position of Town Planner for Hudson, where Brooke was a part of that discussion. And I would ask if any of the Board have any comments.

Selectman Guessferd made a motion, seconded by Selectman Morin, to appoint Brooke Dubowik to the position of Town Planner with effective date and terms of salary to be negotiated by the Town Administrator to be finalized upon a signed conditional offer of employment executed through the signatory of the Chairman of the Board of Selectmen. Motion carried, 5-0.

Chairman Dumont: Congratulations, Mrs. Dubowik. As Chairman of the Board of Selectmen, I would like to welcome you as our new Town Planner of Hudson, New Hampshire. A brief overview of Brooke's path to this point, from a nationwide pool of more than 20 applicants, seven advance to the first-round interviews, with Brooke moving on to the second round. There, she completed a detailed interview before the Town Planner Interview Committee, and completion of a practical essay exercise previously used in prior searches. Through this process, Brooke Dubowik proved to be the most qualified candidate. And I would ask if the board has anything else to add? Comments? And I would ask, Brooke, if you have anything to add, and maybe introduce yourself to the public.

Brooke Dubowik: Sure. Thank you. Thank you very much. Chairman Dumont, members of the Board, I would like to thank you for your continued support during this transition into Hudson's Town Planner. I would also like to express my gratitude to my family and my co-workers for the encouragement and support they provided along the way. A little about me personally, I am a proud Hudson native. Both my husband and I are graduates of the Hudson school system. After college, we returned to Hudson and settled into one of our neighborhoods that we always loved. We made it our home. We now have two wonderful daughters, Emily and Whitney, who are following in our footsteps. They are here with me tonight, along with my husband Tim, sitting just behind me. For those of you who may not know me professionally, I'm sorry, I've served as the Administrative Aide to the Town Planner for over 10 years. During that time, I have had the opportunity to work alongside three different Town Planners, and I have gained valuable experience and insight into the planning process. In between those transitions, I provided consistent support, not only to the Planning Board, but also to our residents and

professionals that we work with every day. As your Town Planner, I am committed to preserving Hudson's unique character with honesty, transparency, and respect. Beyond my professional role, it is also deeply important to me to set a strong example for my daughters by showing them the value of public service and giving back to a community that we love. Once again, I just want to thank you guys for this opportunity, and I look forward to continuing to serve the town.

Roy Sorenson: Mr. Chair, if I may.

Chairman Dumont: Yeah, Mr. Sorensen.

Roy Sorenson: Personally, I'd just like to congratulate Brooke. Obviously, she's played a big part within the planning department over the past 10 years. There's been a lot of movement there. I would say maybe even some instability, but she's been kind of stable over there ever since. So, there's a lot to thank her for for that, and I think she's ready to move on to this next big step in her career. And I have complete confidence that she can fulfill that role for this community.

Brooke Dubowik: Thank you. I appreciate it.

Chairman Dumont: I agree. I'm going to come over.

Board thanks and congratulates Mrs. Dubowik.

Chairman Dumont: All right, with that, we will return to the normal order of business, rolling right into public input. With that, does anyone in the audience wish to address the Board on any issue which the Board has control of at this time? If you do, please come on up. Sit down. State your name and address for the record. I'm not seeing anybody. I will open and close public input at 7:19 p.m. And we will roll right into number five, Recognitions, Nominations, and Appointments. We have no Recognitions. We have no Nominations or Appointments, actually. So, we're going to go right over that. We're going to go right into Consent Items. Does any board member wish to remove any item for separate consideration? We have a motion to approve the consent items.

[Selectman Jakoby made a motion, seconded by Selectman Vurgaropoulos, to approve Consent Items 6A-F. Motion carried, 5-0.](#)

**4. PUBLIC INPUT – None**

**5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS:**

**A. Recognitions** – None

**B. Nominations** – None

**C. Appointments** – None

**6. CONSENT ITEMS**

**A. Assessing Items** – None

**B. Water/Sewer Items** – None

**C. Licenses & Permits & Policies** – None

**D. Donations** – None

**E. Acceptance of Minutes**

1) August 26, 2025

**F. Calendar**

9/09	7:00	Board of Selectmen	BOS Meeting Room
9/10	7:00	Planning Board	Buxton Meeting Room
9/11	6:30	Nine Eleven Observance	Benson Park
9/16	7:00	MUC Committee	BOS Meeting Room
9/17	6:00	Library Trustees	Hills Memorial Library

9/18	7:00	Benson Park Committee	Hudson Cable access Center
9/22	7:00	Sustainability Committee	Buxton Meeting Room
9/23	7:00	Board of Selectmen	BOS Meeting Room

Chairman Dumont: We'll go right into Old Business. Mr. Sorensen, could you please read that into the record?

## 7. OLD BUSINESS

### A. Votes taken after Nonpublic Session on August 26, 2025

- 1) Selectman Guessferd made a motion, seconded by Selectman Morin, to approve the settlement agreement on Consolidated communication's property at Tax Map 100, Lot 10, as recommended by the Chief Assessor and legal counsel. Further, said agreement to be placed on file at the Town Clerk's Office. Motion carried, 5-0.
- 2) Selectman Morin made a motion, seconded by Selectman Guessferd, to accept the resignation of Police probationary dispatcher Lucy Elerath dated August 26, 2025, as presented by Chief Cayot. Motion carried, 5-0.
- 3) Selectman Vurgaropulos made a motion, seconded by Selectman Guessferd, to promote Lieutenant Patrick Broderick to Captain at \$115,123.00 in accordance with the Hudson Police, Fire, Town Supervisors Association Contract (Step 3). This elevation in rank would be effective on Monday, 01 September 2025, as presented by Chief Cayot. Motion carried, 5-0.
- 4) Selectman Jakoby made a motion, seconded by Selectman Guessferd, to promote sergeant Matthew Flynn to Lieutenant at \$112,301.00 in accordance with the Hudson Police, Fire, Town Supervisors Association Contract (step 6). This elevation in rank would be effective on Monday, 01, September 2025, as presented by Chief Cayot. Motion carried, 5-0.
- 5) Selectman Vurgaropulos made a motion, seconded by Selectman Morin, to promote Master Patrol Officer Tyler Merrill to the position of Sergeant at \$48.33 per hour according to the Hudson Police, Fire, Town Supervisors Association Contract (step 6). This elevation in rank would be effective on Monday, 01 September 2025, as presented by Chief Cayot. Motion carried, 5-0.
- 6) Selectman Jakoby made a motion, seconded by Selectman Morin, to hire Bjarna O'Brien for the position of Animal Control Supervisor with a starting salary of \$75,064.00 (step 2), all in accordance with the Hudson Police, Fire, Town Supervisors Association Contract, as presented by Chief Cayot. Motion carried, 5-0.
- 7) Selectman Morin made a motion, seconded by Selectman Guessferd, to hire Victoria Rackliff as a part-time Animal Control Officer with a starting salary of \$20.25 (step 1) per hour, all in accordance with the Hudson Police Employee Association Contract, as presented by Chief Cayot. Motion carried, 5-0.
- 8) Selectman Vurgaropulos made a motion, seconded by Selectman Jakoby, to approve the hiring of Duane Durand for the part-time Maintenance Technician position with the Hudson Police Department at a starting rate of \$25.00 per hour. Motion carried, 5-0.
- 9) Selectman Morin made a motion, seconded by Selectman Guessferd, to re-hire Alyssa Anderson for the position of Dispatcher in the Fire Department at the contracted salary of \$22.66 per hour step 1 and have her service bridged for purposes of computing Earned Time accrual. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, as recommended by Fire Chief Tice. Motion carried, 5-0.
- 10) Selectman Guessferd made a motion, seconded by Selectman Morin, to adjourn at 10:47 p.m. Motion carried, 5-0.

**8. NEW BUSINESS**

**A. Public Hearing: Haselton Barn Donation – Engineering/Decision**

Chairman Dumont: Thank you very much. We're ready for business, public hearing on the Haselton Barn donation. We recently had a Hudson resident that generously offered to restore the cupola on the Haselton Barn at Benson Park, and to assist with the logistics, S.L. Chase Steel of Hudson has offered to provide transportation of the cupola to and from the restoration site. So, I'll recognize Mr. Dhima to come up and speak to that.

Elvis Dhima: Thank you, Mr. Chairman. Good evening, everyone. As you recall in the last meeting, we had Mr. Lavoie come forward and undertake this massive project, and the only thing he asked for is obviously helping him out with transportation. I reached out to S.L. Chassis, Mr. Steve Chassis, and as always, he's just been a great asset for the town. And he basically said, and I quote him, anything when it comes to Benson Park. So, I'm going to hold him to it, I guess. With that said, we have the opportunity to pick that up at the site, deliver it at Mr. Lavoie's place when it's ready to go, and we'll have to bring it back to the site. There's two options when we bring it back. We have to figure out if we can put it on top of the roof or somewhere else. So, there is formal mobilization, if you want to call it that. Picking it up, dropping it off, picking it up, dropping it off. With a crane like that, you're looking at \$10,000 a day, so I felt like that was a good number to basically accept any labor and equipment. It's obviously a great donation, it's for a great cause, and I think it would be a great addition to what we're trying to do out there, which is trying to bring it to as close as it can to the original form.

Chairman Dumont: And you talk to him once we figure it all out, we're going to need a way to get it up there, right?

Elvis Dhima: Yeah, exactly. Well, that's exactly the crane that he has. I mean, he's got top of the line, best of the best. It's just a matter of trying to figure out structurally if that structure can handle it. But let's get it fixed first, and we'll go from there.

Chairman Dumont: Sounds good.

Selectman Morin: The only problem with that getting fixed, the rest of the barn looks terrible. We're going to have to do something about that.

Elvis Dhima: So, there's something very good in the works. I think you're going to see it in the budget. We're going to move forward with a capital reserve fund for Haselton Barn for \$25,000 a year. Hopefully the taxpayers feel like that's a good start. And the idea is let's do the front facade with historical siding. And I spoke to the state on the recent one. They're willing to work with us on the rest of the building, which is not going to be the historical one. Maybe it'll be something close to it, but not exact. So, they're now understanding that if we don't do anything, we're going to lose that. So, it's a very good sign. So, I feel like \$25,000 will get the ball rolling. And if we can do one side at a time, so be it. But we're going to try to do something about the sides as well. And then we're going to have a big party inside when it's all done. We'll see.

Chairman Dumont: There's no other comments from the Board. I'm going to open up the public hearing. We'll open the public hearing at 7:26 p.m. If there's anybody in the public that would like to come up and speak on this, now's your time to come up and say a couple words. Not seeing anybody, we will close at 7:27 p.m.

*Selectman Jakoby made a motion, seconded by Selectman Morin, to accept the donation of \$10,000, pursuant to RSA 31:95-b, in labor and equipment from S.L. Chase Steel of Hudson, New Hampshire for the transportation of the Haselton Barn Cupola and to authorize staff to coordinate and assist with this project. Motion carried, 5-0.*

**B. Public Hearing: Melendy Road Bridge Unanticipated Funds – Engineering/Decision**

Chairman Dumont: Next up is Melendy Road Bridge Unanticipated Funds. The town has agreed to utilize state bridge aid and ARPA funding available to assist in funding with the completion of the Melendy Road Bridge project. And I'll recognize Mr. Dhima to speak about that.

Elvis Dhima: Thank you, Mr. Chairman. The two items you have in front of you tonight has to do with the Melendy Road Bridge. Before we jump into the item, I'd like to go over a little bit of a timeline. Our budget, kind of what we achieved through this. And then we'll dive into the items itself. So, Melendy Road Bridge Replacement Timeline. January 2023. Board of Selectman approved Melendy Road Bridge replacement design and permitting phase. That basically initiated the Board of Selectman to have basically a shovel-ready project in case something like a great opportunity would come across. In October 2023, Town of Hudson made the case to Government Advisory Commission on Intermodal Transportation (GACIT). That's happening again, by the way, in October in town again. So that's the mechanism we're going to use to try to get Belknap in. At that meeting, we made our case that this should be on the 10-year plan. Why? Because it was a shovel-ready project. The town had the design done, had the right-of-way we were working on, and we had all the permitting in place, including the NEPA permit we didn't have to do. In January 2024, we received notification from the state that this project was added to the 10-year plan, which was a miracle in itself. I did play the lottery at that time. I did not win, but we did get this at least. So, in March of 2024, the town approved a \$100,000 warrant article related to this project. So, what you will see here is that we did not carry the full amount for this project because we did not know this was going to be in the 10-year plan. \$100,000 was related to additional design, permitting, things like that. What happened is in a perfect world, if we knew we were going to get in the 10-year plan, we would have carried \$1.49 million. We didn't do that because we didn't know if we had a project. So, what are we doing moving forward? We don't have this. We're going to do this for Belknap. Last year, or March of 2025, we approved a warrant article for \$2.5 million to do Belknap Road Extension. So, if we get into the program like we did, we won't have to worry about the financial piece. We would have that number carried in our books. So, this particular case, for the first time ever, we asked for something, and we got it. It was unbelievable. And the reason for that is, in a nutshell, there was money available, but not enough projects to go shovel-ready. This meant, basically, everything that we're looking for. So, in November 2024, the Board of Selectmen awarded the contract for the Contract of Designer Engineering for the construction oversight. Construction started this year, April of 2025. We completed the construction in August 2025. And the project is completed and will be accepted as of tonight. So, we were able to basically utilize about \$1.45 million in about three months, four months. We're very good at it now. When it comes to spending state money, we're as good as it gets. We can actually probably teach a class to one of the universities in New Hampshire. We're very good at it. We're very efficient. We know what we're doing. They see us at the state as a very reliable partner. So, if you want to utilize the funds, we're it. We're ready to go. So, that's basically the timeline. So, anyone that has any questions about what happened, there was a gap in there, this is the timeline. The next one is, I wanted to go down a breakdown to what we did for budget summary. So, the total New Hampshire DOT project for this was \$1.448 million in change. The contractor that did the actual work was about \$1.269 million. Out of that, the town portion, which is 20%, was about \$253,871. Out of that, we spent \$100,000 from the warrant article we raised, which the taxpayers voted for. We spent about \$128,000 out of State Bridge Aid funds that we got from the state, one-time payments. So, that wasn't a taxpayer, that was the state. And then, engineering funds were utilized for \$25,000 in change. For the third-party review, which was about \$142,000 in change, we used ARPA money and State Bridge. There was no taxpayer money on that one. And then, for the designer, which was about \$36,000, our portion, 20%, was \$7,000 and change. That was 100% Bridge Aid. So, in summary, we did a \$1.448 million project, and our portion was about \$125,675.29, because I know Selectman Dumont is all about the cents. So, what did it cost the taxpayers in this one? About 8.67% of the total cost. Why? Because this Board decided to take the aggressive approach of having a shovel-ready project and start looking ahead. Big win for the town. Big win for the taxpayer. And guess what? We don't have to worry about that one for the next 50 years. It got off the red list, and another one we got off the red list was Lowell and First Brook. We got the letter from the state saying, good job, you're off the list. So, we're in great shape. This was the last one we had, and it was a good one to put behind us. So, big win. This is what we were dealing with. On the left-hand side, this is what it looked like, and on the right-hand side, this is what it looks like now. Big change. You got the nice, fancy sidewalk rail, so no one can jump out of there. You got a decent bridge guard rail, and you got a great opening as well. That basically handles all the flow now, from now and in the future, versus what you see on the left. It's a much narrow one. That's right. So, what does it look like from the road? Not much of a difference at all. The only big thing you're going to see there is that we added a sidewalk on the left-hand side, which is a great addition. So, we had some folks out there walking, and they loved it. They're like, thank you for doing this, because we're walking on the road. Fun fact about this project, the last time they did the bridge, they were supposed to do the sidewalk, but I guess

someone had a bad day and decided not to do the sidewalk. So, here we go. So, they said, Elvis, are you going to do this again this summer on? I said, no, we're going to put the sidewalk like it's intended to be. So, not much of a difference when you look at this. The biggest thing is the cross-section, but it was very successful. We used this contractor for the first time out of Maine. There were some concerns, because they're far away. And I've got to tell you, I was very much impressed. I was very impressed, and they asked what our next project is. I said, stay tuned. Maybe we'll have something for you. And I'm thinking of Belknap Road Extension. So, two thumbs up. The state came in. They really liked what they saw. The abutters were very great to work with. They were very happy with the finished product. We took care of them as well. We did everything we could to make sure that they got decent driveways, you know, whatever they needed adjacent to it. And, you know, we put some additional control points for our water, which goes under the brook at that point. So, that was good. And believe it or not, it was on budget. Out of concept. On budget and on time. It was just like, how do you guys do it? I said, well, I'll tell you, but then we have to kill you. So, yeah, this was very, very much, yeah, on time and on budget. It was very good.

Selectman Guessferd: No big dig?

Elvis Dhima: Yeah, no big dig this time. No. You get worried about it, because you never know what you get into. But, yeah, a big success story on this one. Glad it's behind us. A lot of effort into it. A lot of things that could have gone wrong, but I think we did very well on this one. It was good.

Chairman Dumont: I just want to add that I echo the fact about the sidewalk. I thought that was a huge improvement over there. The amount of kids that walk along that road, especially when schools open, that curve just before that by the telephone pole is pretty sketchy. So, anybody that's ever walked there, it just always pegs me as a dangerous spot. So, I'm happy to see that. Any other comments from the Board? I'm not seeing any comments. I'm going to open the public hearing at 7:35 p.m. So, if anybody in the public would like to come up and speak on this issue, please come on up, name and address. I'm not seeing anybody. I'm going to close at 7:35 p.m., and I'll be looking for a motion.

Selectman Vurgaropoulos made a motion, seconded by Selectman Guessferd, to accept unanticipated funds in the amount of \$1,159,093.32, 80% of the total project cost allocation and pursuant to RSA 31:95-b from New Hampshire Department of Transportation for LPA Project 44653 Melindy Road Bridge replacement.

Roy Sorenson: Nice job, Mr. Dhima.

Chairman Dumont: Very well done.

Elvis Dhima: Thank you for the support on that one.

Selectman Guessferd: Absolutely.

### **C. Melendy Road Bridge Replacement – Engineering/Decision**

Chairman Dumont: And next up obviously to tie into that is the Melendy Road Bridge replacement. I'll recognize Mr. Dhima to talk about that.

Elvis Dhima: Thank you, Mr. Chairman. As I stated earlier, we were successfully completing everything. We had a walkthrough of the state. Everything has been basically accomplished to what we're trying to do. The paperwork has been submitted for official close-up. So, what that means is we need to sign off basically on this project and say this was done in accordance with the plans. We're satisfied and we can release basically the contractor from any further requirements. And this motion that you have in front of you tonight authorizes me to sign off all the paperwork we needed to close this LPA project.

Selectman Guessferd made a motion, seconded by Selectman Vurgaropoulos, to approve the certificate of final completion of work form as recommended by the town engineer for New Hampshire Department of Transportation LPA project 44653 Melendy Road Bridge replacement and to authorize him to sign and submit the forms to effectuate the agreement. Motion carried, 5-0.

Elvis Dhima: Thank you very much. Off to the next one, right? Let's get that next one.

Selectman Vurgaropulos: Get us another shovel ready.

Elvis Dhima: That's right. We're working on that.

**D. Fire Department Update –Fire/Informational (presentation)**

Chairman Dumont: Alright, next up is the Fire Department update. I will recognize Fire Chief, Scott Tice.

Chief Tice: Thank you, Mr. Chair and good evening, everyone. I appreciate the Board allowing me to come talk about the fire department. Something I generally like to talk about a lot so I will try to keep it fairly brief tonight. Alright, so tonight I'll give you kind of an overview of how the operations run, how the staffing works. We'll review some of our strategic planning with our SWOT analysis and our future goals and our strategic goals that we've established. So, the mission statement of the Hudson Fire Department is prepare, prevent, protect and this kind of sums up very succinctly, I think, what we're here for. Number one, we're here to protect the public, respond to emergencies, take care of people in their time of need. We're here to make sure we're prepared for that. We can't go out and take care of the public we're not prepared for. This comes into our training, our professional development, our equipment, taking care of our equipment and if we can prevent something bad from happening, it's a lot better than when we respond to it. So, this is how we look at how we try to approach our jobs. Our vision statement, organizationally we've set a vision to empower our organization with the knowledge, abilities and resources to meet the ever-changing challenges that face our communities. Now I look at this as the administration's responsibility to provide the rest of the organization with everything they need to be able to go do their jobs. I don't respond on calls every day. My job is to make sure those people have, whether it's the Inspection Service Division, Communications, or the Emergency Services Branch, to make sure they have what they need. Our value statement is P.R.I.D.E. which is an acronym, stands for Professionalism, Respect, Integrity, Dedication and Empathy and these are all values that we hold dear and all our employees exemplify. I won't go through this entire thing, I know it's kind of small, but one of the things I did want to point out on that, since we've been talking about paramedics recently, last time we met, kind of show you the paramedics highlighted in red down at the bottom, see how we have that laid out and you may or may not be able to see, we have one vacant firefighter position so just wanted to point that out that we've been able to close a lot of our vacancies.

Roy Sorenson: If I may Mr. Chair, that's with you for this fiscal year?

Chief Tice: Yes, that is with that for so that's at 12 o'clock a shift. The organizational chart, myself lonely at the top with the executive coordinator who reports directly to me. Underneath myself I have the fire marshal, the Inspection Services Division, they have an administrative aide, they have a building official whose primary duties relate to the building code, the state building code, we have a fire prevention officer whose primary duties relate to the state fire code fire prevention activities and then they have an inspector under them on the right hand side is the emergency services branch two deputy chiefs who report up to me, there's an administrative aide that not only works with them but provides most of the department wide administrative functions and then we have the four duty-crews, each with a captain that's a shift commander and they have various collateral duties and we have the training officer and then under each captain we have two lieutenants, the working supervisors and underneath them would be the firefighters.

Selectman Morin: What's the EMS lieutenant?

Chief Tice: The EMS lieutenant is our part time EMS officer or supervisor that helps with the administrative functions, that's Mickey's position.

Selectman Morin: Okay, so that's Lieutenant Rudolph?

Chief Tice: Yes.

Selectman Morin: So, what's the EMS supervisor?

Chief Tice: That's her position.

Selectman Morin: I'm sorry?

Chief Tice: That's her position, that's Mickey's position. Yes.

Selectman Morin: Okay, you just have it down twice that's why I was asking. You have EMS lieutenant and EMS supervisor that's why. Oh, okay, I apologize on that we've been doing some updating moving around, we must have forgotten to move it, we must have moved it and forgotten to delete it. I can see why you were confused now. The emergency services branch operates out of three stations, station one is at 52 Robinson Road we have one lieutenant and two firefighters that work out of that station 24 hours a day, seven days a week primarily to respond to emergency calls, other duties throughout the day they take care of their facility, they take care of their equipment, do equipment checks general maintenance, cleanliness those types of things what we call cross staffing, so they take whichever apparatus is appropriate for the call that we have so they can take either engine one, ambulance one or medic one, which is the same truck, we just, if we don't have a paramedic on board, we call signs a medic, if it has a medic if it doesn't have a medic, it's call signs an ambulance. Okay. And we have forestry one up there. Station two is our central station, it's located right here at Library Street, where we have one captain and five firefighters, and they staff engine two, ambulance two, ladder two, tanker one, and squad one, again dependent upon what the call is and what the appropriate apparatus is for that call. And then station four is 204 Lowell Road, again just like station one, one lieutenant, two firefighters and they'll cross between engine four, ambulance four, and squad four. What I wanted to show with this is try to give you a graphic representation while year to year, the types of calls we have will fluctuate you know, here and there but one thing that is a constant and I think that shows is the high level of EMS calls that we do, it's somewhere between 75% and 80% a year of our call volume is EMS call volume, and that's pretty consistent year to year.

Selectman Guessferd: It looks like 2024 was a much busier year so far, but we're not over yet.

Chief Tice: We're not over yet, and it's not, the holidays are coming. There's a lot of things that can happen between now and the end of the year. This is our fire alarm center it's staffed, so we're staffed by one dispatcher, we have four full-time dispatchers that rotate through there their immediate supervisor is the on-duty captain, and then one of the captains is also, their collateral duty is communications, of which includes the four dispatchers. Okay, so just so the public knows, because they may not know, we provide ambulance service to Litchfield, we also dispatch for Litchfield. What I'm trying to show in this graph is our calls that are dispatched in blue, the number of calls dispatched for Litchfield in the yellow, and then the green is the overall dispatch calls. Administration, that's where my office, two deputy chiefs, the training captain, the executive coordinator, the administrative aide, and the EMS officer are located all in the admin building. The inspectional services is a piece, they've got office space over with land use in the town hall where they're responsible for the state fire code, the state building code, they do a lot of the public health follow-up on housing complaints and that type of stuff for me, they do, the fire prevention officer does a lot of the forestry follow-up and work for me as well. Their activity volume, number of permits is in green and the inspections are in blue. You always see the number of inspections will always outnumber the number of permits because there's usually multiple inspections with each permit. We've taken a lot of information from a lot of different places to develop our SWOT analysis. What we've done, we've taken a look, we've got, you know, we decided what we're trying to go in the future, do a SWOT analysis of where we're at, and then we're putting a plan together to go from where we are to where we want to go. So, our strengths are our people, we've hired a lot of new people, we've hired a lot of good people that want to be involved, want to learn, want to grow, and want to move the organization forward. We get a lot of great support from the community, from the voters, from this Board, from the budget committee, a lot of positive comments back from the public, so I would say I think we definitely feel appreciated by the public, which is nice. The condition of our equipment and the consistency, I never thought I would see the consistency that we have today with the apparatus and the equipment and the setup, so that's a good strength for us. Lowell Road Station and Central Station, the condition of those stations is good. We're making improvements in our training and our development programs, we've made staffing improvements, and we're maintaining staffing, we've slowed down the turnover, which is an improvement, and the firefighters are in contract, in a good contract. Weaknesses, we've hired a lot of firefighters. We've hired a lot of firefighters, we've promoted a lot of officers, so we have a lot of inexperienced people right now that we're working to build and grow. We're also looking at our professional development program, not just for our current people, but we're looking down the road at building something to prepare the next generation of officers. Currently we have no spare engine, so whenever we have an engine out of service we have to run the tanker in place of an engine, which does not

operate and provide the same capabilities as an engine. Our space at Central Station is pretty full, we're pretty tight, we don't have a lot of room for expansion or anything additional to what we have now. Robinson Road, we've been doing little things here to fix it up, we've gotten it painted, we've got put new windows in it, but we'd like to at some point take a look at putting some more attention into that building. Right now, we have the captain at Central Station, we don't have a lieutenant who's a working supervisor, so his span of control and his real job really is supposed to be as a shift commander and kind of running the whole incident, so he's not working directly with his crew, so right now all those firefighters work unsupervised a great part of the time. Looking at our leadership and management styles and what's worked in the past doesn't work generally now as generations change and trying to build a strong supportive team culture is something we need to work on. Training facility is something that we use, the Burns Hill facility which we kept after we moved to Lowell Road, we're using it for storage now, we do use it for training, but we're somewhat limited there and a training facility would be something that we would like to see in the future.

Chairman Dumont: Is that considered Station 3?

Chief Tice: It's not, we really just consider it the Burns Hill facility or Burns Hill.

Chairman Dumont: I was going to ask, because in the packet it skipped over Station 3, what would that be or is that just...

Chief Tice: Yeah, they store it over there. So, when I came here we had Stations 1, 2, 4, we had Company 1 which was a call company at Station 1, Company 2 were the full-time guys at Central, Company 3 were the call guys at Central, and then Company 4 were the call guys at Burns Hill and that was Station 4. I don't know if you have a better explanation.

Selectman Morin: What happened to Station 3, Company 3 is when they got rid of that fourth engine that we are desperately in need of, that's when 3 disappeared. That's why we have 1, 2, 4, because 3 was put out of service and disbanded.

Chairman Dumont: Thank you.

Chief Tice: Low frequency events like the technical rescue that we're weak in right now currently, and community outreach, I think there's... I think we can do more proactive accident prevention, community risk reduction for the community that we just don't have the personnel and the time to do now, but I think that's something that would greatly benefit the community. Opportunities, engaging the public, explaining like tonight, having the opportunity to speak here, not just to you, but I recognize there's people at home that are listening to give them an idea of how we operate and what we're all about. Our new employees, every new employee comes in, they're like a blank slate. We have the opportunity to mold them and groom them and develop them in the way that we want. Grants, as you know, we're waiting to hear on the SAFER grant that we discussed at length a short time ago. We're in the middle of an AFG grant that's providing enhanced physicals and some mental wellness and a fire ground safety program that's coming up for all of our fire personnel. So, certainly grants and being able to take advantage of that and taking that burden off the local taxpayers and being able to do things that we wouldn't be able to fund otherwise. Powering our people, like I said, we have a lot of good people. We have people that want to be involved and do things and to have people that are willing to take on extra projects and do things to help us move the organization forward. We want to continue to engage those people and let them go with those projects. And technology, one of the things we've started going to is having the ability to push information out to iPads on the apparatus, which will that program will get better with the new CAD other than the way we did it now. But now we'll be able to have pre-planned information, building information, information about the utilities, you know, utilities in the street, city utilities with the firefighters where, you know, out in the street being able to use on emergency scenes. The other thing with the CAD, we're open to get better information out of it on the back end. You know, data, statistics, be able to provide better information to you folks, Budget Committee, and the people of what our activity is and be able to show that. The threats, the economy is always a threat. You know, if the economy is on a downward slide, people get even more concerned about taxes and then we look at, you know, budget constraints. Politics, you know, can affect grants, can affect a lot of different things of how we operate. And then other departments offering more. It's still a competitive market out there for firefighters. We've done a lot to slow down our turnover, but we've

got to keep working on those things that make people want to stay here because there is other opportunities elsewhere. So, our future aspirations, you know, is kind of where we're looking, where we want to go. Everyone wants to work in an environment that's supportive, where they can reach their goals, where they feel like their needs are being met. I look at it like I look at Maslow's hierarchy of needs and you get up to those higher levels where people feel self-actualized, where they've met their goals, they feel fulfilled. And that's, especially in a job like a fire department, people are looking to do something, giving back to the community, something where they're helping other people. It's not, you know, it's a different kind of career in that way and they really want to be able to reach their potential and succeed and achieve their goals. And that's something that we really want to work towards and help develop people and give them those opportunities. Everyone wants to work with great leaders and great management and that's one of the things, like I said, we've instituted some leadership development and our goals for the future is to continue to put those programs into place, not just for our current leaders, but to start doing a better job to mentor, develop the next generation. And it's a constant, it's a constant because we'll, you know, over the years you have people retire, you have other people move up into new positions and you've got to prepare them before they take those positions. Staffing fire apparatus, which is what we're working towards right now, until we went to 12-a-shift, all three engines were cross-staffing ambulances, now we're in a position where we can staff one engine as an engine at all time. As we increase the staffing, if we're able to do that, we'll be able to staff more engines and ambulances and keep better fire protection and also give the people a chance to be on fire apparatus more than just being on the ambulances, which is one of those things that will help keep people. We all want a well-trained, highly effective, very safe operation and we've talked about increasing staffing and retaining the staffing that we have. Retention is a lot cheaper than recruitment. So, one of the things we talked about when I reviewed this with staff is if we set goals and it says we want to be highly professional, does it mean we're saying we're not now? That's not how I look at it. I think the department is doing very well. I think we have a good department. It seems like the people are happy with the department. I know I'm proud of the department, but it doesn't mean that we're just going to sit back and be happy being good. We're always going to try to get better. My philosophy is that if you're not moving forward, you're moving backwards. So this is all about trying to get even better than we already are. So, our three strategic goals for this plan is to be a highly professional organization through strong leadership and management, skill development and practices, to be an operationally excellent all-houses fire department that protects the community against all emergency situations, and to build a culture that's supportive of our personnel, which allows them to achieve their goals and reach their highest potential.

Chairman Dumont: Very good job. Any questions from the Board? Comments?

Selectman Jakob: I just want to say I think it's very impressive and nice for the community to see everything laid out and to really give an idea of the volume of calls and what the new additional staffing can do. To have an engine available is a long time in coming recently. So, I think that's really good for everyone to be aware of. And also, I think being aware of the culture and the changes happening just with the next generation and things is very self-aware of the department. So, I just really appreciated the presentation and the focus. So, thank you.

Chief Tice: Thank you.

Chairman Dumont: I think it's good to obviously we see you in here quite often for different things, but to get a feel of the overall department, how everything flows, the layout, paints a better picture for us and the public. So, I really appreciate that.

Chief Tice: Yeah, I think this has been a great idea just to educate the public. Even as a department head, watching the other departments go and learn a little bit more about their departments has been good. So, you know, appreciate it.

Roy Sorensen: Alright, nice job, Chief. Just a couple things. So, you just have one vacancy now. That includes the four that you said were on the current fiscal year.

Chief Tice: That is correct.

Roy Sorenson: So, you've got one vacancy. The SAFER grant, do you think we'll hear by the end of September?

Chief Tice: We were told that they were supposed to be awarded by the end of the fiscal year.

Roy Sorenson: Alright, so you'll keep up with speed on that.

Chief Tice: It is the federal government. So, anything can happen. But I was just on the I-Chief's website the other day and they had a form and there was a lot of people asking if anybody's heard. I haven't heard of any awards and it seems like a lot of Chiefs were out there asking other Chiefs if anybody's heard anything.

Roy Sorenson: Alright, I get one more. The fire truck. What are we expecting that?

Chief Tice: The latest update I have is still on track for March.

Selectman Jakoby: That's the platform truck? Yes. Just for the public to know. That's the platform truck. That was ordered through the Target facility fees. So, if you can believe it, the truck's almost here.

Chief Tice: Well, fingers still crossed. It's still been a long time. I was just thinking as I was sitting here how long it's been since we went out to the factory to do the pre-con meeting. A couple years.

Chairman Dumont: On our end, everything was complete, ready to go. It's manufacturing that's taken this long amount of time.

Chief Tice: It's across the manufacturers. All the manufacturers are behind the price increases. I will say that I haven't heard anything recently, but I know there was a couple of representatives or senators looking into there's a few manufacturers that have roughly 90% of the fire apparatus market. They're looking at them for potentially artificially inflating the wait time and then driving up prices. I've heard engines taking up to four years at this point. It's ridiculous.

Chairman Dumont: Do you have anything else? Selectman Guessferd?

Selectman Guessferd: Yeah, I just want to make a clarification. When you were talking about the SAFER grant and the fiscal year, we're talking about the federal fiscal year, which ends in September. So hopefully we'll hear something within the next few weeks.

Chief Tice: I'm hoping.

Chairman Dumont: Selectman Jacoby, did you have something?

Selectman Jakoby: Nope.

Chairman Dumont: Any other comments or questions? Thank you very much, Chief. Appreciate it.

Chief Tice: Thank you. Everyone have a good night. Actually, if you don't mind, a couple of things I would like to cover. We did find out two mosquito batches have tested positive for Jamestown Canyon virus. Trying to think of the streets now. I don't want to get into the wrong streets. Speare Road and Sir Isaac Way. One mosquito each of the pools. Talking to our contractor in the state, they're not concerned at this point, where it was just two mosquitoes. You've got the cool nights. They're not going to be very active. You've got the dry conditions. We're still monitoring at this point, but they didn't recommend taking any spraying or anything aggressive like that. We put some information out on the Facebook page and town website. I just wanted to put that out there. Just a reminder, best things you can do is limit your time outside during dusk and dawn. Wear long-sleeved shirts, long pants, put on some bug spray, it will go a long way. I know I was out last night, and there really wasn't any mosquitoes out because the temperatures are really dropping at nighttime. Just wanted to mention that. Also, a reminder that we're having our memorial service Thursday at 5:30 p.m. before the Nine Eleven memorial. Another shameless plug, but we have our open house September 27th from 10:00 a.m. - 2:00 p.m. Hope to have another great attendance like we did last year.

Chairman Dumont: Thank you very much, Chief.

Selectman Vurgaropoulos: Thank you, Chief.

**E. Route 111 Senator Robert Clegg, Jr. Dedication – Administration/Decision**

Chairman Dumont: Real quickly, just for some info on our side, I don't know, a year or two ago, this came in front of us. We took some action. They're looking for us to recertify that, but I'll let Selectman Morin speak to the issue.

Selectman Morin: Senator Carson gave me a call the other day that they are moving forward with having the signs produced to name Route 111 in Hudson Bob Clegg Memorial Highway. She would like to know where the signs will be placed and then move forward with putting some type of ceremony together, so the Board just needs to make a decision. What we have for a motion so that can get forwarded up to the state so they can get moving.

Chairman Dumont: What we did at the last meeting when this first came about, the discussion was, which I think is pretty typical, one at the beginning of 111 where you enter in, and then one where you're leaving on the Londonderry end. I think that that would be appropriate. Like I said, I believe that the Board of Selectman, that was our recommendation last time around. I did speak to a couple of the Hudson representatives as well as got confirmation from William Cass at DOT. Everything's paid for. They're all ready to go. They just wanted to make sure that we were still good with those locations.

Selectman Guessferd: The state's going to put them in?

Chairman Dumont: My opinion, we really don't have much of any authority to it. It's more of a courtesy thing. So, I appreciate them looping us in on it.

Selectman Guessferd: So, the one end is by the bridge?

Chairman Dumont: Yeah, it'd be right here coming over the Twin Bridges.

Selectman Guessferd: And then the other on 111 down that way? Okay.

Chairman Dumont: Alright, so I guess then the motion would be to recommend placement of the signs along Route 111 at the beginning and end coming from Nashua and on the Londonderry side within the borders of Hudson in honor of late Senator Robert E. Clegg, Jr.

Motion by Selectman Guessford, seconded by Selectman Morin.

Selectman Morin: I'd just like to clarify that's the Windham line, not the Londonderry line.

Chairman Dumont: I apologize. Yes, you are correct.

Selectman Guessferd made a motion, seconded by Selectman Morin, to approve the placement of dedication signs honoring the late Senator Robert Clegg, Jr. along route 111, beginning at the Twin Bridge entering from Nashua and extending to the Windham town line. Motion carried, 5-0.

**F. Policy Sub-Committee – Administration/Decision**

Chairman Dumont: I will recognize Mr. Sorensen.

Roy Sorenson: Thank you, Mr. Chair. So, before you tonight, we have two policies that the Policy Sub-Committee has brought forward as second reads. That means we're going to accept them in kind as you see in your packet. And then we'll move on to our next batch. We still do have one outstanding one and this goes back to the August 12, 2025 meeting, which we'll bring forward. It has to do with regards to procurement and things of that nature. It's been an active committee, very busy. We've taken a little bit of a break, a week in there, just because we've got some things going on. But it's been very productive, so I've been happy with it. And you have those before you tonight. By the way, our focus has kind of been in the finance area and that's obviously done on purpose. I think we had some improvements to do related to some of the comments in the audit and that's what we're approaching first. And I think we'll stay within that realm. There are some other ones that may come up that are created through day-to-day operations, whatever it might be, and we'll address those as they occur.

Chairman Dumont: Questions? Comments?

Selectman Jakoby: I just wanted to make a comment. So, some of the things that you'll see as these policies come forward is we're really trying to create a consistent look and flow to each of them for the public to know that. And we do have our review frequency so that these will be reviewed on a regular three-year basis. And you will see some redundancy in some wording from policy to policy to keep consistency. So those are just some items in general that the policy committee is really looking at and making sure that is included.

Selectman Morin made a motion, seconded by Selectman Guessferd, to approve the following policies as presented by the Policy Sub-Committee. FIN-018 Petty Cash and FIN-027 Donations. Motion carried, 5-0.

#### **G. 2026 BOS Meeting Schedule – Administration/ Decision**

Chairman Dumont: Next up we have the BOS meeting schedule. I recognize Mr. Sorensen, again.

Roy Sorenson: All right, thank you Mr. Chair. So, you have the what I'm proposing for the schedule for next year. It's a little more dynamic and maybe complex given the elections. I try to explain that a little bit in my background. As an example, and Mr. Chair you may speak to this I don't know if the dates will change on the primary. We're hearing that they might in September. If that's the case we could kind of move those dates around. I'm offering to the Board since we have been very productive in our meetings and what we've done is perhaps just one meeting in July. Gives everyone a little bit of a break and reserving the July 14th as a workshop. So, if we have business that needs urgency has to be attended to we'll just push the 14th back out as a regular meeting. Other than that we would just hold the July 28th meeting. As you can see the March meeting was moved as well due to the town elections. So that's it in a nutshell. As I mentioned if we get word from the State regarding the primary and or the general dates being affected we'll have to adjust this somewhat.

Chairman Dumont: Just to add to that if anybody's not following there's been quite a bit of talk not just this past year but I would say 5-10 years back about moving primaries as well as town election dates. There's been bills that's come forward that have died there's been bills that's been amended. There's been nothing that's happened yet. I don't see anything changing but there's still a lot of talk about it so if something does we have the option in the schedule to move things around. But this gives us a general idea if something happens the bill filing period is in the next two weeks we'll have an idea and I can bring that to your attention and we can always update this going forward. Any other questions or comments?

Selectman Vurgaropoulos made a motion, seconded by Selectman Jakoby, to approve the 2026 Board of Selectmen meeting schedule as presented. Motion carried, 5-0.

#### **H. 2026 Holiday Schedule – Administration/Decision**

Chairman Dumont: Next up is the holidays schedule. Mr. Sorenson.

Roy Sorenson: Alright so similar in kind. Item 8H just a list of the holidays for this upcoming year and as a result the dates that town hall might be closed. You can see that on your memo and it's open for discussion.

Selectman Morin made a motion, seconded by Selectman Jakoby, to approve the 2026 scheduled holidays as set by approved personnel policies. Motion carried, 5-0.

#### **I. Department Reorganization – Administration/Decision**

Chairman Dumont: Alright, next up we have the department reorganization and again I will go back to Mr. Sorenson.

Roy Sorenson: Alright, thank you Mr. Chair. As the Board is well aware I've been here roughly 7 months now. Maybe a little bit more but in that general area I've obviously identified some areas that I would say might need some changes or improvement. One might say well it's awfully quick to do that after only 7 months. I think it's fair to say that I've spent a significant amount of time observing and talking with staff. I think you see that with some of the updates that are coming in. Staff themselves have their own ideas. One area of concern I think that kind of hinders not just my ability to do my job at the best capacity I can and I'm not deferring any work. Trust me I'm not. I'll take on plenty of work. But when you can't, it's not fair to the employees if I can't give them

everything that they need. And that one area is the land use department currently as you know. Now a big part of that was the planner. The absence of the planner over the past two years and the boards, anyone who's been on the Board for a period of time and or active within the town knows that this division itself has changed many times over the years. There could be reasons for that. But to me the engineering planning and zoning which are in that same central area within town, they're lacking leadership. I can't dedicate 100% of my time to give them the leadership they deserve. I think it's and for the work that comes out of there given the town of Hudson, the changes, the growth of Hudson and what's happening I think now more than ever is an opportunity to take a look at that structure. So that's what I did. This is the current land use division org chart as you can see up on the screen. Basically, there's myself at the top. Here's your division and then you have three separate departments down here. Engineering, as we all know Mr. Dhima is the town engineer. It's himself, an administrative aide too and a civil engineer. Planning, we just appointed Brooke so she is officially the town planner. This is where she was as the admin aide too. And we have the associate planner, a position that was added I believe two years ago to help obviously with that part or that section of the land use division. Zoning, we have the zoning administrator and we have the admin aide too. Associate planner kind of fills the role too, crosses over and tries to help out zoning and code as much as they can. Again, kind of split duties but fills in the gaps. What I'm proposing to the board tonight for consideration is to create the director's position. I'm also proposing changing the name land use to development services department and what you're going to have is basically a horizontal structure of engineering, planning and zoning. When I say horizontal, what does that mean? You might say well the last one you showed us is horizontal, is structured horizontally too. Yes and no. This is more true horizontally because you now have a director in place that's going to enforce that horizontal relationship and to encourage and or have the staff work together in similar areas. In order to do that adding positions is always a tough ask so we look at the positions what can we do internally perhaps given that we now have a planner in place. So, I'm going to just jump to planning right now. We have the town planner in place as you know, that's Brooke. I'm looking at the engineering division. This is the civil engineer. That position is going to stay. I'm going to ask the Board to consider elevating the town engineer and or Mr. Dhima. We're going to elevate him to a department head level position which I believe for the most part his role has served in that capacity but not in name. I think in spirit certainly over the past 10 years you've seen that with the productivity that's come not just from him but his ability to have his department get the projects done. He would come up here and he would be the director of the development services department. I would take the administrative aid that's currently in engineering. I would elevate that position to business administrator. So, what does that mean? That means that this position would be doing more detailed things along with grants MuniSmart which is our financial based software, planning purposes, documentation Mr. Dima presented an LPA project before you tonight. While you heard his presentation, I can tell you from experience there's a lot of administrative work that goes into an LPA project. If you want to go and that's a state project taken on federal money if you introduce a federal money project you're talking even more so. So, there's a lot of paperwork in there. The policy subcommittee if we go back there we adopted a new federal grant policy. It was something we were lacking in. We have the policy in place now. We have to follow our own policy and make sure that we can meet the standards that are set forth by GASB and or our auditors when they come in. I'm going to leave the associate planner in planning and that relationship will still connect to zoning as you can see. So that tie in stays the same. Zoning administrator stays there. I'm going to take the administrative aid position that's in zoning and I'm going to give it a horizontal connection to planning and zoning. And that will be elevated as well. I'm looking to contract out our minutes in total capacity. Right now, zoning is contracted out. Planning, Brooke was doing that previously. I'm going to take all those minutes, package them up. I think we have enough in the budget to contract those services out including the determinations. The position that Brooke's currently in, the admin aid 2 position, I'm not going to fill that right now. Who would pick up the slack there? That's something that I will work with everybody that I'm showing you on the screen tonight to figure out some of the gaps and how we might pick that up. You still will have the associate planner that will play a pivotal role horizontally between planning and zoning as well. I think this structure itself is open to potentially getting looked at 2-3 years to see the productivity that we get out of it and how we move forward with that. I didn't put it on here but we've talked about it and I think you're going to see it come budget time. A GIS position. A full-time GIS coordinator. That will be in here somewhere but that position will fall under developmental services even though it will be a town-wide position. It will report to the director. That's kind of it in a nutshell. The financial breakdown will still have to be determined and I will present that back to the board at which time once these positions are ironed

out and we have people in place, I think in fairness to the staff I would have to brief them on that and make sure they understand what their role might be, how their role might change and what it might look like moving forward and kind of the plan moving forward. If Mr. Dhima is appointed tonight, I would offer him the time and the opportunity to not only take a look at it himself but what would his vision be for that as well. Those things still need to happen. I do have three motions before you tonight. Mr. Dhima is still here. The first motion would be to approve the reorganization. The second motion would be to appoint the town engineer as the new director of development services. These will all have to be read into the record. Motion number three would direct the town administrator to speak with staff, unions and everything else to make sure the reorganization is something that's going to work both from a staffing standpoint in recognition of CBAs and then the salaries thereof, I will typically as I've done in the past is work with the chairman of the Board of Selectmen to establish that and set those salaries as we go forward. I'm not going to take up too much time and I will open it to any questions you might have.

Chairman Dumont: I'm just going to lead off with that. I appreciate everything that you've put forward. This Board, obviously when we were going through the hiring process we asked for some change and you've brought that forward and you've brought forward a lot of updates. I just want to say thank you and I appreciate that. Do we have any questions or comments from the Board members?

Selectman Jakoby: I have a couple. Can you reiterate to the public why you picked Development Services Department?

Roy Sorenson: I did some research on this and I looked at it. Let's back up. Let's go to my professional experience. I came here from Salem as the Municipal Services Director. That was a newly established department and what that is, that connected your engineering division, your public works division, utilities division. A little bit different here. Engineering is still in place there. I think the engineering department here plays a more active role on the planning side and zoning side. More so than what took place in my previous employment. Researching this countrywide, as many folks would ask me all the time, what does a municipal services director do? It was a new philosophy or a new take on how to create horizontal relationships with large departments. I think that's the case here. Researching that, development services came up many times nationwide and I think it's applicable to what we're trying to do. I think it relates to not just, as I mentioned, the strategic goal and or planning brought forward from this Board, but other boards that play a role in that. You're actually connecting the Board of Selectmen, planning and zoning. It's all there. Not just building a horizontal structure here, but the boards as well. I think that's something that's tough to achieve, but if you can do that by creating what I would call development services, because you are. You're central to development. Whether it's your infrastructure, private property, whatever it might be. That's kind of how I can't. And I didn't come up with a name, by the way. I'm not taking that.

Selectman Jakoby: But I thank you for that. I think it's important for the public to be aware. The other thing that I really appreciate about the restructuring is one, that there's a clear flow chart and clear responsibilities moving forward and it gives another place for the employees to go. I do also commend you on really looking at the gifts and skills of our current staff and realizing that they can be given new opportunities for growth. So that's what I see in this and that's what I really appreciate. And I want the public to know that's where I'm coming from when I say I'm in full support of this effort. And as you had said, Mr. Dhima really was acting when there was an issue in different areas or something at the counter, he was stepping in to do those things. So, we've seen that leadership in action. Again, also why I'm in very much support of this.

Selectman Guessferd made a motion, seconded by Selectman Morin, to approve the reorganization of the Land Use Division as presented. Moreover, renaming the section Development Services Department. Motion carried, 5-0.

Chairman Dumont: Next up, obviously, we have a couple of motions in front of us. Next would be to appoint the Town Engineer to the Director of Development Services.

Selectman Guessferd made a motion, seconded by Selectman Morin, to appoint the Town Engineer as the Director of Development Services with the effective date and terms of salary to be negotiated by the Town

Administrator to be finalized upon signed Conditional Offer of Employment executed through the signatory of the Chairman of the Board of Selectmen. Motion carried, 5-0.

Chairman Dumont: Motion made by Selectman Gessford, seconded by Selectman Morn. Do we have any discussion?

Selectman Jakoby: I just want to let the public know also that we've had this conversation with Mr. Dhima and that all went really well and there was a very positive response from Mr. Dhima and from all of us. Again, just letting the public know because there's a lot that went into this. This didn't just pop up today.

Chairman Dumont: Mr. Dhima could just come on up. I know everybody knows you've been up here quite a few times but just congratulations on the new Director position. Well deserved.

Elvis Dhima: Thank you very much everyone. It's a big to do. I think it's a great thing that Mr. Sorensen and his Board has been looking forward to. I'm very pleased to see that this is happening tonight. Not just for me but I think for everyone there trying to basically better serve the town. I think this structure will be a better sync between the departments. I think a lot of folks are there. I've been there over 10 years so I think the intent is to basically build it in such a way that we continue that longevity. There is a significant value there. I know that everyone is replaceable obviously. We're all expendables but I think there's a serious value there when it comes to someone's been here for a while and have that institutional knowledge. I think the town will benefit a lot from that and basically, we're in a good place but I think this structure will get it to that next level. The biggest thing is I think we're in a very good place right now. I think this is going to allow us to better plan in the future. I think we talk about that all the time. Planning, planning, planning and where we need to be 10 years, 25 years from now. I think this is going to allow us to work better together to basically get the information that you need to make the decision that you need moving forward. I am looking forward to it. It will be 11 years for me in October and I will tell you I remember the first night I was here being interviewed for this job and I'm looking at the calendar because they would say when can you start and I'm like I didn't think it was going to go this well and here I am in the blink of an eye it's been almost 11 years best 11 years ever in my career as far as I'm concerned. And I would do it all over again even though everyone said who are you sure? But it's been good. I think we're in great shape. We're doing good things. As you all said I think the development services department drives for good, better or indifferent drives where we're going right? And because of what happens in this division it will drive to what you need for all the other services land use, I mean public works, DPW police, fire, things like that. It's very important that you have a good understanding to what we're dealing with and where we're going.

Selectman Guessferd: To that point I think it also recognizes and acknowledges and we acknowledge it kind of supports this notion or this idea and not even an idea the facts and the reality that Hudson is no longer a small, small town. And that we have to have the infrastructure and the resources to support a larger town. And this is on that road to that kind of recognition and understanding of who we are.

Chairman Dumont: Larger than a few of the cities in New Hampshire. Congratulations.

Elvis Dhima: Thank you very much.

Selectman Jakoby: Congratulations.

Elvis Dhima: Thank you very much for all your support. This is great. Thank you.

Chairman Dumont: All right. We have one final order of business in here which would be to direct the Town Administrator to communicate with any and all employees directly impacted with this reorganization including finalizing all aspects related to the position, titles, job descriptions, salaries thereof, moreover with respect to collective bargaining agreements, bargaining units to be affected through the signatory of the Chairman of the Board of Selectmen.

Selectman Morin made a motion, seconded by Selectman Guessferd, to direct the Town Administrator to communicate with any/all employees directly impacted with the reorganization including finalizing all aspects related to position titles, job descriptions, and salaries thereof, moreover with the respective collective

bargaining units, to be effectuated through the signatory of the Chairman of the Board of Selectmen. Motion carried, 5-0.

Chairman Dumont: One thing I think would be appropriate would be to handle the other motions. We would typically handle those after we come back from non-public where we don't have anything else at this point. Yeah, I think that would be appropriate. If you could read those into the record.

Roy Sorenson: All right. Motions made in non-public session starting before the public session this evening.

Selectman Jakoby made a motion, seconded by Selectman Vurgaropulos, to approve the hiring of Suzanne Smith for the position of full-time dispatcher at the Hudson Police Department with a starting salary of \$25.05 per hour, step one, all in accordance with the HPEA contract. Motion carried, 5-0.

Selectman Morin made a motion, seconded by Selectman Guessferd, to accept the resignation of Master Patrol Officer Cecilio Ortega from the Hudson Police Department, effective September 22, 2025, with the Board's gratitude and appreciation. Motion carried, 5-0.

Chairman Dumont: That takes care of our motions made in the non-public session. With that, we will roll into Selectman liaison reports. Selectman Vurgaropulos, you're up first.

#### 9. **SELECTMEN LIAISON REPORTS/OTHER REMARKS**

**Selectman Vurgaropulos:** All right. Thank you. I don't have much. Everybody's starting to come back in session now, so that's nice. Give me some liaison duties. I did have a cable committee meeting just yesterday. They are doing some good stuff over there. Mike Johnson, he's working on media underwriting policy because the declining subscription fees we're getting from Comcast is going down and the fees are going up. So, he's working on that to try to subsidize. So, we'll be seeing a policy come to the policy committee sometime in the future. And then there's a couple other things in the work. Talking about how we do the funding between HGTV and the town and the tax impacts and stuff like that. Potentially to help balance for next year so that they could survive. That'll be forthcoming. We'll have more information on that later on. And then that's pretty much it. We've got some, obviously, budget seasons upon us, so that'll be coming forward too. That's all I have today.

**Selectman Morin:** ConCom was cancelled this month because they had nothing to talk about. Attended the school board meeting last night and what they did was they started off with a budget transfer to fund a new culinary class at Hudson Memorial. They talked about the opening day enrollments for the schools. New business. They had some nominations for district-wide positions. The retained fund balance, I do not have the exact amount, but they did vote to return that to the voters. I don't have the exact amount of how much that was, but they had a long conversation on to that and they will be returning that to the voters. To the taxpayers, I'm sorry. They did first discussion on two policies. A second reading on one policy. Under Selectman's comments, I gave a brief update on the status of our process with the Hills Library. I told them that will be coming in the future and we will sit down with them and the town administrator will talk to the superintendent when we figure out what we're going to do. They will be interested in that. On September 4th, the town organizations met to put a group together called the Hudson Community Network. This committee came together as a result of the fire we had earlier in the spring on Lions Ave where a large amount of our residents were put out of their homes. This is not a committee that's going to make any decisions or do any events of that nature. What it is, is basically if we have some type of disaster or fire or something or we have somebody in need in town, they're going to have an email network that they're going to bounce this out to every organization within town to see what they can do to help. That's what this is about. There will be quarterly meetings they talked about just to keep it moving. You probably won't hear much from them unless something takes place in town where we need them. At some point we're going to have to figure out in the town how we can notify somebody when the need is there because they won't be aware of something that took place. Somebody needs to notify them so they can get this into action. That's all I have. Thank you.

Chairman Dumont: Just two things to add to that. First, on the community program, I did have somebody reach out to me looking for information and I'll get you their contact but from the Knights of Columbus, looking to try to be a part of that as well. I don't know.

Selectman Morin: Gary Gasdia with the Lions. He would be the one to contact.

Chairman Dumont: Okay. I'll put him in contact with him then. As far as the retaining fund balance from the school, I know I spoke about this with Mr. Sorenson. He'll be speaking with the superintendent to gather some information. Once we have more information, we'll make sure it's available to the board as well as the voters as to what's going to happen with that. We just don't have any hard information at this time to make a decision or to provide an accurate answer to people.

Selectman Jakoby: Thank you. I just wanted to update everyone that the Town Hall Advisory Committee didn't have its second meeting last night. Again, for the public, if you have any recommendations or questions, please let us know as we move that forward. You may have noticed that there's at least one video up of Mr. Dhima and I going through Town Hall. There'll be some more so that you can see what's happening in this building. I hope you'll enjoy those. We did them in short segments. Thank you to Mike Johnson of HCTV who spent the day with us doing that. I wanted to also note that the Sustainability Committee is meeting next week. Their first draft of the charter is on the agenda for them to approve and hopefully finalize for that to come before the Board shortly. Then Benson Park, of course, is meeting next week. Their workday is this Saturday, the 13th. This Saturday is the fall workday. If you'd like to volunteer, please go to the Benson Park website or just come on down. There'll be people greeting you. If you want to help in any way, please come and help us out. Last night, one of the members of the VFW asked me to just remind people that there's a picnic for veterans and their families on this Saturday, September 13th. It's VFW Post 5791. It's their 9th annual Veterans Appreciation Picnic from 11:00 a.m. to 3:00 p.m. It's open to anyone who has served in any branch of the U.S. military, active duty, reserve, National Guard, retired, and widows and widowers. You don't have to be a member of the VFW, American Legion, or any other veteran's organization to attend. Bring your family. There'll be games. Governor Ayotte is due scheduled to attend along with some representatives and games and food and everything is available. If you want to come, join us.

Chairman Dumont: Just for the info, that is located off of Bockes Road, correct?

Selectman Jakoby: Yes, it is. Thank you. Bockes Road.

Chairman Dumont: Thank you for that.

**Selectman Guessferd:** Okay, let's see. The Library Board of Trustees is meeting next week. I don't really know what's on the agenda for them at this point, but they will be meeting next Wednesday night. Let's see. The Planning Board is meeting tomorrow night. We have one subdivision plan on the agenda. I know that Selectman Jakoby will be happy to hear this. We're going to be doing a public input section for non-agenda items during the meeting. We're trying it out, seeing how it goes. The chair is going to have a lot of work. He's going to be busy trying to make sure that people are commenting on things that they should be commenting on. If they're not, then they'll be told. The thing is, we're trying this. We're trying to see how it goes. We want to listen to the voters. At the same time, we also want to preserve the semi-judiciary goal and role of that committee to make sure that things are very much in order. Sometimes those cases go to court, and you've got to make sure that if somebody sues because they don't like a decision, we have to be doing things very, very much right. Anyway, that's going to be happening. If you want to tune in for that, that'll be the first one that they're going to do. In addition, I always have some fun things to say about the Recreation Department. As we know, the summer program is over. Kids are back in school. There really wasn't a lot to report this time, but Chrissy did give me a couple of awards that they made at the end of the year. They have a counselor of the year, and they have a camper of the year. The summer program staff votes on the Barbara Hamilton counselor of the year. Barbara was the former recreation director years ago, since passed away. This year the staff voted on Maddie Bowen, who she says was a great choice. She'd been working for the Rec for four years, has been a recipient of their annual scholarship for a graduating senior, and even was a referee. Outstanding with the children, and they felt lucky to have her. Then they have a camper of the year award. I would just like to make sure we recognize these citizens, even these junior citizens. Annually, the Rec staff votes on a camper of the year. The recipient has to be in the 6-year to 14-year age group, and has to have attended the summer program for more than two summers, and of course must be just an amazing kid. This year, Landon Gagnon, a 7th grader, was the recipient. Those were the awardees for the summer program. Since we're talking about awardees, we also want to

recognize our Recreation Director, Chrissy Peterson. I don't know how many people out there know this, I wasn't really too much aware of it myself, but Luk's Bar & Grill, a great community partner restaurant here in town, has established a hometown hero program, where they have folks write in, email in, comment in on who they want to vote for as a hometown hero. So, I just want to read a little something that the owner, Jay, said. It says, "We, have a hometown hero. We are incredibly blessed to live in a community where we've received multiple nominations for so many deserving people. It's clear our community is filled with everyday heroes who make a difference. But one name came up again and again, and it's clear the community has spoken. Chrissy Peterson. Chrissy is the Hudson Rec Director and the heartbeat of this town. She's touched the lives of residents of all ages, from organizing youth sports and summer camps to caring deeply for our senior citizens and leading town-wide events like Santa's sleigh, rides, dances, and more. During the height of COVID, when she didn't have to, she stepped up, delivering care packages to seniors, running virtual contests to keep families engaged, and creating safe, meaningful ways to stay connected." A couple of the comments that citizens made. She's the most genuinely nice person you'll ever meet. She works weekends, stays late, and never stops giving. Hudson is lucky to have her. And then Chrissy, we're so grateful for you. So, please message Luk's directly so they can highlight a dish on the Luk's menu for the rest of September with a portion of proceeds donated to the organization of her choice. So, everyone who is nominated knows someone deserving. So, this is just the first, this is just the beginning. So, if anybody out there knows of somebody who is deserving, and so, get in touch with Luk's and make that nomination. And, who knows, you might be the next one. So, I think that's all I got.

Chairman Dumont: Thank you very much. I do have one question for you about the planning board public input, just so I can kind of understand it. So, each case receives a public hearing. The public input will be related to cases that aren't on the agenda?

Selectman Guessferd: The public input, yes, will be, it was very, very clear and specific to the policy that we've put together. Basically, in addition to the bylaws. That if anything is on the agenda, or has been submitted, or is known to be on an agenda, any particular, these are for general comments, about planning in general. It has nothing to do with specific plans, or specific site plans, or subdivision plans, or anything like that. And, like I said, the chair is going to have a lot of latitude to decide, if somebody comes forward and makes a comment that is inappropriate, to make sure that that is basically nipped in the bud.

Chairman Dumont: Will the chair be asking what the comments pertain to before the person begins speaking? I'm just trying to see how you set up a situation.

Selectman Guessferd: It's going to be interesting to see how this all, I don't know exactly, but I'm certain that he probably will. He was very clear that, you know, it was going to be very much regulated. But, the idea was to balance the desire of the citizens to get some public input for planning, and the needs of the board to maintain its, essentially, rules of propriety with regard to cases. Again, this is not necessarily a permanent decision. Right now, we're doing it to see how it works. And, the board voted to do it.

**Selectman Jakoby:** I just want to put some words to this. So, my understanding is that any case that you're hearing has actually a time that it has a public hearing. And, that has to be done at the time that that item is brought on the agenda to the board. And, any comments or input that the public wants to have related to anything coming before the board, or that is within the board, has to be done during that public hearing.

Selectman Guessferd: That is correct.

Selectman Jakoby: And, this is for general things around master plan, other planning items, comments that they would like to make towards or the board.

Selectman Guessferd: And, anything that even kind of, I think, touches, that could possibly touch a particular piece of property or plan will not be allowed.

Selectman Jakoby: Thank you for that clarification.

Chairman Dumont: I'm just going to throw out, I'm a little skeptical of it because I don't know, I don't think it's a bad idea. I think that the hard part is just trying to educate the people that the topics that the planning board has control over typically all have a public hearing. You know, I was trying to think in my mind, well, maybe they

talk about ZORC. ZORC holds public hearings, and then when the ordinance changes get voted on by the board, they hold a public hearing for that. I'm just trying to wrap my head around it.

Selectman Jakoby: I can comment on a couple of things that I know people. One, sometimes people can't attend ZORC or that they want to place a seed of a thought about different possibilities moving forward to that. You know, one of the points that we made was that at one point when I was not a selectman, there were some ideas for some zoning changes or some ideas for planning that there was no place for the public to bring that forward. And we were told, you should have brought that forward. And it's like, well, where are we supposed to bring it forward? So, this just gives another place for people to bring that forward. I don't see a lot of public input happening.

Selectman Guessferd: We may get very little in general.

Selectman Jakoby: We don't know. But it's just another place for people to...

Selectman Guessferd: But if anybody has, I would say, if anybody has any uncertainty as to whether or not their potential public input is going to cause, is going to be of any issue at all, then contact the board. Contact the board chair or contact the planning department.

Selectman Jakoby: Come early.

Chairman Dumont: It would be what's available already, emailing the chair. And that's my only thing, is I just don't want to discourage or have somebody come and speak and then they're speaking at the wrong time. You know, it's just very difficult to educate people which is fair. So, I just wanted to make sure the process is clear.

Selectman Guessferd: I'm in that kind of same place. But for the purposes of trying to be, I guess, supportive of the desire in the voters, I said, you know, okay, let's try this. But like I said, it's going to come back before us after a little while and we're going to then take another look at it and see how it's gone.

Selectman Morin: Planning board has an outlet for people to speak when it's related to cases. As everybody sitting in all these tables know, we have some very sly people in this town and in a roundabout way, it's going to get directed at what they're talking about. And it's going to cause problems. I can see it coming. We've seen it in the past already.

Chairman Dumont: I will move on. I wasn't sure. I was just...

Selectman Guessferd: I brought it up because I wanted to make sure that we all are aware of it and understand it. And yes, those are very real possibilities.

Selectman Jakoby: And can I just say thank you? Thank you because there's been a lot of public asking me about this. So, thank you for addressing it. And if it doesn't work, then we have an answer that it was tried and it didn't work. And that's a valid answer.

**Chairman Dumont:** Okay. All right. So, my final comments, I'll be very brief. Selectman Jakoby already spoke to THAC. So that's moving forward. The only thing I just want to add is to reiterate what the fire chief had spoke to earlier. I hope everybody attends the Nine Eleven Memorial at Benson Park this coming Thursday. Also, they have their rededication ceremony at 5:30 just prior to that. I think that's a very important thing for everybody to keep in mind. And I think participation is extremely important for that. So, I urge everybody to come out and show support. So, with that, I will turn it over to Mr. Sorensen.

#### **10. REMARKS BY TOWN ADMINISTRATOR**

Roy Sorenson: All right. Thank you, Mr. Chair. I'm going to be real quick as well. So, this is item 8H of the 8-12-25 meeting. Lower Merrimack River Local Advisory Committee. We haven't received any nominations, so that might be something where we have to start reaching out to some folks. All right. See if we can't get that filled, okay?

Selectman Jakoby: I have a name. Oh, perfect. I was going to email you today. So, I will do that. I will email that.

Selectman Guessferd: And we did bring it up at the last planning board meeting.

Roy Sorenson: All right. Great. So, if we have any names, send them off to me. Perfect. Appreciate it. We'll get that moving. Inside our information, tagging along on Selectman Guest Food, congratulations to our Recreation Director, Chrissy Peterson. The two smash burgers, caramelized onions, bacon, fried jalapenos, garlic, aioli, and fries. That will be the Peterson Parks and Rec smash burger.

Selectman Vurgaropulos: I like that.

Roy Sorenson: By the way, 20% of the proceeds go to the Hudson Food Pantry. Fantastic on that. On that note, I will be at the Food Pantry myself tomorrow night for their open house. Looking forward to that as well. And pictures worth a thousand words. If you haven't been up to 9 Industrial Drive, I suggest you take a ride by there. Seeing is believing. Those are the pickleball courts. And they painted them today. I was there myself with the New Development Services Director, and we saw some two very interested people come up. Said, oh, the courts aren't ready yet. Are you excited? Where do you live? Well, they live in Londonderry. But anyways, they're excited.

Selectman Guessferd: Yeah, I went by last week. They weren't painted.

Roy Sorenson: So, they're very excited. I must say, it's coming along great. We'll set up for a ribbon cutting on that. Finally, I will congratulate the Chair for running a very efficient meeting tonight. And I may get some sleep tonight.

Chairman Dumont: No, that's great.

Selectman Guessferd: We appreciate that, too.

11. **REMARKS BY SCHOOL LIAISON** – Excused

12. **ENTER NONPUBLIC SESSION** – N/A

13. **EXIT NONPUBLIC SESSION** – N/A

14. **ADJOURNMENT**

Chairman Dumont: We have all of the orders of business taken care of. Like I said, the school board liaison is excused tonight, so I'll be looking for a motion to adjourn.

*Selectman Guessferd made a motion, seconded by Selectman Morin, to adjourn at 9:14 p.m. Motion carried, 5-0.*

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

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Dillon Dumont, Chairman

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Bob Guessferd, Vice-Chairman

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Xen Vurgaropulos, Selectman

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Heidi Jakoby, Selectman

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Dave Morin, Selectman



**TOWN OF HUDSON**  
**Department of Public Works**  
2 Constitution Drive  
Hudson, New Hampshire 03051

Jason Twardosky, Director of Public Works  
jtwardosky@hudsonnh.gov · Tel: 603-886-6018 · Fax: 603-594-1143



To: Board of Selectmen  
Roy E. Sorenson, Town Administrator  
From: Jay Twardosky, Director of Public Works  
Cc: Finance Department  
Date: September 9, 2025  
Re: Asphalt Hot Box Purchase

***Recommended Motion: To approve the sole source purchase of a Falcon RME 2 Ton Slip-in Asphalt Hot Box Transporter for the amount not to exceed \$32,309.00, from Alta Equipment Inc., procured via Sourcewell Government Procurement Contract #050625-FRM.***

**Background**

Public Works has been in need of an asphalt hot box. This is a self-contained, heated box for storing asphalt up to 48 hours, to better utilize our use of Hot Mix Asphalt for pothole repairs. This unit is designed to slide in to the bed of a one-ton truck to eliminate the need of towing a trailer. Currently Hot Mix asphalt is placed in the back of an open one-ton truck for road patching. Typically, up to a ¼ of the load is wasted due to the mix cooling down before use.

This unit from Falcon RME fits our needs while procuring through Sourcewell keeps us significantly under the \$45,000.00 that was budgeted.

**Funding**

FY26 Budget: Public Works – Streets 5552-401 Large Operating Equipment, \$45,000.00

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SEP 22, 2025  
BOS AGENDA



## TOWN OF HUDSON, NEW HAMPSHIRE

### FINANCE DEPARTMENT

12 SCHOOL STREET, HUDSON, NH 03051  
(603) 886-6000 · FAX: (603) 881-3944

### Chapter 98 Purchasing and Contracts

### Procurement Waiver

**Date:**

**To:**

**From:**

**Procurement Waiver for:**

---

This memo is to obtain procurement of goods and services via a waiver to seek additional quotes.

This is being requested as: (Check all that apply)

- ☐ One-of-a-kind: There is no competitive alternative on the market.
- ☐ Compatibility: Must match existing brand or equipment for compatibility.
- ☐ Replacement part: For a specific brand of existing equipment.
- ☐ Unique design: Must meet physical design or quality requirements.
- ☐ Professional Services: Vendor has intimate knowledge of scope, asset, or history.
- ☐ Other :

Describe the purpose of the purchase of goods or services and why this is recommended:

#### Staff Recommendation:

The recommendation for a waiver is based upon an objective review of the product/service required and appears to be the best interest of the Town of Hudson.

☐ Vendor and/or Staff Letter Attached (if applicable)

This procurement waiver request is accurate and complete to the best of my knowledge and belief.

Department Director Approval

Based upon the above, I authorize the procurement waiver for the goods or services specified.

Approved

Date

9/22/25

FINANCE DIRECTOR and/or TOWN ADMINISTRATOR



# SourceWell Quote

## #050625-FRM

2600 W Salzburg, Freeland, MI 48623

Phone: (989) 495-9332

Quote Date:	Quote Good Through:	Requested By:	Customer:
6/26/2025	9/15.2026	Matt	Hudson, NH

**Additional Comments: Net 30 Days - Delivery 120+ days - 2 year machine warranty included**

Model	Description	Price
2T1B-DSI	<b>2 Ton Transporter - Diesel Slip In/Truck Mount</b> 12 volt batteries, Triple Wall Construction, Fully insulated, Automatic Temperature Control, VIP, One-piece seamless ceramic combustion chamber Hydraulic loading and unloading doors using trucks hydraulics <b>Included Options:</b> Single Diesel burner Falcon Smart Control package includes: 7 day timer, fuel level gauge, hour meter, voltmeter, temperature gauge pin on flip down shovel apron extension	\$26,766.00
	<b>Additional Options: (To be added to base price)</b>  pump for onboard hydraulics	\$2,873.00
	Freight to: Hooksett, NH  <b>Plus Applicable Sales Tax</b>	\$2,670.00
	<b>Total with all options and freight</b> Acceptance:	\$32,309.00

Date:

8B



## TOWN OF HUDSON

### Fire Department

39 Ferry Street  
Hudson, New Hampshire 03051



Scott Tice, Fire Chief  
stice@hudsonnh.gov · Tel: 603-886-6021 · Fax: 603-882-7115

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Scott Tice, Fire Chief

Cc: Finance Department *ST*

Date: September 16, 2025

Re: Public Agenda Item – 30 September 2025

***Recommended Motion: To reject the four bids that were received for the Rope Rescue Technician Level Training program.***

### Background

During the Board of Selectmen's meeting on July 22, 2025, I provided an overview of the bid process and presented the four bids submitted for the Rope Rescue Technician Level Training program. This program was intended to be financed by the development fees associated with the Target project. The bids received were as follows:

- |                                 |             |
|---------------------------------|-------------|
| • First Choice Safety Solutions | \$76,580.00 |
| • Corvus Professional           | \$52,800.00 |
| • Spec Rescue International     | \$74,755.00 |
| • Vector Rescue                 | \$68,168.00 |

At the meeting, the decision was made not to proceed with awarding a contract. Instead, the Board requested additional information regarding a comprehensive plan for the program and the level of interest from neighboring communities in forming a regional or local team. Currently, we are still in the process of gathering this information, and as such, we are not ready to advance the project. In light of the substantial information the Board requires to make an informed decision, I believe it is prudent to refrain from awarding the contract at this time.

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# TOWN OF HUDSON

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6024 · Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: Fire

Project Name: Rope Rescue Technician Level Training

Date: 4/22/2025

Budget: N/A

Was This Project Advertised? Yes<sup>x</sup>\_\_\_\_\_ No\_\_\_\_\_

Where? Union Leader 4/24/25 edition, Town Hall bulletin board, Town of Hudson Website, and emailed to RFP subscribers

Was it delivered to four vendors/contractors? Yes<sup>x</sup>\_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) First Choice Safety Solutions, LLC
- 2.) Spec International
- 3.) CMC Rescue School
- 4.) Vector Rescue, LLC      5.) Advanced Rescue Solutions

Selected Contractor/Vendor: First Choice Safety Solutions

Award Amount: \$76,580.00



## TOWN OF HUDSON


### Fire Department

39 Ferry Street  
Hudson, New Hampshire 03051



Scott Tice, Fire Chief  
stice@hudsonnh.gov · Tel: 603-886-6021 · Fax: 603-882-7115

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Scott Tice, Fire Chief 

Date: September 26, 2025

Re: Public Agenda Item – 30 September 2025

#### ***Informational:***

During the Board of Selectmen's meeting on July 22, 2025, as part of the discussion on rope rescue training, we had a larger discussion pertaining to the overall plan to utilize the funds from the Target project. This conversation included my goal to develop a program to mitigate technical rescue incidents that is sustainable long-term and utilizes the Target funds in a manner that achieves this goal. We also discussed the scope of projects that these funds could be used for including equipment and training not limited to technical rescue and the Target project. Purchasing a new boat was one specific item the Board stated they thought was appropriate to use these funds for. It is my understanding that the Board expects me to develop a comprehensive plan to utilize these funds before moving forward with any projects. To date, we have continued discussions to partner with the Southeast New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD) to develop a technical rescue program. I believe using their existing structure and pooling the resources of multiple communities is the most sensible way to address these types of incidents. We are still in discussions with this group to determine the scope of these operations and planning how to stand these operations up. The initiatives we have identified for consideration in this plan, whether in cooperation with the SENHHMMAD, or on our own, and which are currently being planned include the following:

#### Water rescue

Purchasing a boat appropriate for river rescue during time of high flow for use with rescue and to assist boats in distress (research complete and RFP can be ready on short notice)

Equipment related to water and swift water rescue

Training related to boat operations, water rescue, and swift water rescue

#### Rope rescue

Purchasing equipment

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- Conducting training
- Confined space rescue
  - Purchasing equipment
  - Conducting training
- Trench collapse rescue
  - Purchasing equipment
  - Conducting training
- Building collapse rescue
  - Purchasing equipment
  - Conducting training
- Tower Ladder operations
  - Training department personnel as operators
- Training facility
  - Create a facility for fire and rescue training
- Active shooter protective equipment
  - Replace PPE that is aging out
- Miscellaneous equipment
  - Replace hydraulic equipment
  - Replace airbags equipment

**TOWN OF HUDSON****Fire Department**

39 Ferry Street  
Hudson, New Hampshire 03051



Scott Tice, Fire Chief  
stice@hudsonnh.gov · Tel: 603-886-6021 · Fax: 603-882-7115

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Scott Tice, Fire Chief

Cc: Finance Department

Date: September 11, 2025

Re: Public Agenda Item – 30 September 2025

***Recommended Motion: To authorize the Fire Chief to withdraw \$960.00 from the Fire Department donation account (4557) to be used to purchase t-shirts and polo shirts for the Explorers.***

**Background**

The Fire Department seeks approval to use \$960.00 of donated funds to purchase twenty-four (24) t-shirts and twenty-four (24) polo shirts for our Explorers program.

It has been over eighteen months since the last order was placed. Current members require replacements, and the new recruits need proper attire. This request also allows for a small reserve of shirts for any additional members who may join throughout the year.

Lt. Provencal has stepped into the advisor role, offering much-needed stability and leadership for this vital program. Ensuring the Explorers are in uniform helps maintain an important standard within the program.

**Funding**

The Fire Department donation account (4557) currently has \$25,021.11 in funding available to cover this expense.

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## TOWN OF HUDSON

### Police Department


1 Constitution Drive  
Hudson, New Hampshire 03051



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David A. Cayot, Police Chief  
dcayot@hudsonnh.gov · Tel: 603-886-6011 · Fax: 603-886-0605

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

CC: Laurie May & Dan Thibeaudeau 

From: David Cayot, Police Chief

Date: September 15, 2025

Re: Public Meeting – Donation Funds

***Recommended Motion: To authorize the Police Department to utilize \$4,999.87 from donated funds for the purchase of merchandise bearing the branding of the Hudson Police Department.***

**Background:**

The merchandise being purchased targets the youth within the Hudson community. All items purchased and to be handed out will have the police logo {HPD Patch} or the department name imprinted on them. This branding instills a sense of pride, enhances our culture, and is an essential part of our community outreach programs such as National Night Out, Old Home Days, and other various community events.

**Funding:**

Police Department Community Policing donation account (4556)

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AUG 20, 2025
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# PURCHASE REQUISITION

VENDOR: <b>Entity:</b> The Aircraft Group, Inc	DEPARTMENT NAME: <u>Hudson Police Dept.</u>
<b>Business:</b> Foremost Promotions	PURCHASE ORDER #: _____
1270 Glen Avenue Moorestown, NJ 08057	DEPARTMENT NUMBER: _____
PHONE: 1-800-431-3473      FAX: _____	COMMODITY NUMBER: _____

ITEMS TO BE PURCHASED	QUANTITY	UNIT PRICE	TOTAL
Junior Police Badge	500	\$1.04	\$520.00
Mood Color Changing Pencil	500	\$0.41	\$205.00
Police Hat Sport Bottle w/Push n' Pull Cap	300	\$2.58	\$774.00
Silas Retro Sunglasses	500	\$1.68	\$840.00
Large Nylon Drawstring Sports Pack	300	\$2.85	\$855.00
Police Scatter Bag	500	\$0.62	\$80.00
A Visit to the Police Station Coloring Book	500	\$0.62	\$310.00
Police Design Stock Crayon Pack	500	\$0.47	\$235.00
Junior Police Officer Foil Sticker Badge	500	\$0.59	\$295.00
Kid's Trooper Play Hat, Custom	250	\$1.90	\$475.00
Stadium Cup 16oz	250	\$0.92	\$230.00
Shipping (With Discount Included)	1	\$180.87	\$180.87
<b>TOTAL PURCHASE</b>			<b>\$4,999.87</b>

REQUESTED BY: Sgt. Robert W. McNally

DATE: 9/11/2025

SUPERVISOR APPROVAL:

Captain Patrick McStravick

DATE: 7/11/25

APPROVED BY:

David Cayot, Chief of Police

DATE: 9/12/23



# Foremost Promotions

1270 Glen Avenue - Moorestown, NJ 08057

Phone: 800-431-3473 Fax: 800-528-4366

## QUOTATION

Quotation No : 40884

Quotation Date : 09/10/2025

Quotation Valid Until : 09/17/2025

Account Details		Shipping	
Hudson Police Department Alan Marcotte 1 Constitution Dr. Hudson, NH 03051 USA		Hudson Police Department Robert McNally 1 Constitution Dr. Hudson, NH 03051	
Contact:	TeamDS@promotionsnow.com		
Sales Person	Shannon Agemian		
Account No :	4008047		
Ship Method :			

Line #		Quantity	Unit Price	Total
1	Item Number: AK5700 Description: Junior Police Officer Badge, Full Color Imprint (2025)	500	1.04	520.00
2	Item Number: AK1010 Description: Mood Color Changing Pencil (2025)	500	0.41	205.00
3	Item Number: AK4425 Description: Police Hat Sport Bottle w/ Push 'n Pull Cap, 20oz. (2025)	300	2.58	774.00
4	Item Number: BT3127 Description: Silas Retro Sunglasses (2025)	500	1.68	840.00
5	Item Number: HT1615 Description: Large Nylon Drawstring Sports Pack (2025)	300	2.85	855.00
6	Item Number: SCB200 Description: Police Scatter Bag	500	0.16	80.00
7	Item Number: CLB835 Description: A Visit to the Police Station Coloring and Activity Book (2025)	500	0.62	310.00
8	Item Number: CRY200 Description: Police design stock crayon pack	500	0.47	235.00
9	Item Number: JPB334-GOLD Description: Junior Police Officer Foil Sticker Badge, Custom (2025)	500	0.59	295.00
10	Item Number: PCH200 Description: Kid's Trooper Play Hat, Custom (2025)	250	1.90	475.00
11	Item Number: SC1701 Description: Stadium Cup, 16 oz. (2025)	250	0.92	230.00
12	Item Number: TEAMDSFREESHIP Description: Enjoy Free Shipping! (Min Order \$350, Max Discount \$75)	1	0.00	0.00

Line #		Quantity	Unit Price	Total
--------	--	----------	------------	-------

Total Before Discount	\$4,819.00
Discount	150.00
Subtotal	\$4,669.00
Shipping	330.87
Tax	0.00
<b>Total Order Value</b>	<b>\$4,999.87</b>
<b>Balance Due</b>	<b>\$4,999.87</b>

27

8F



## TOWN OF HUDSON

### Police Department


1 Constitution Drive  
Hudson, New Hampshire 03051



A handwritten signature in blue ink, appearing to be 'A', is located in the top right corner of the letterhead area.

David A. Cayot, Police Chief  
dcayot@hudsonnh.gov · Tel: 603-886-6011 · Fax: 603-886-0605

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

CC: Laurie May & Dan Thibeault 

From: David Cayot, Police Chief

Date: September 22, 2025

Re: Public Meeting – Request to Release Logistic Center Public Safety Funds

***Recommended Motion: To release \$12,541.60 of the Hudson Logistics Center Public Safety Money (Account #09-2000-2050-000-583) as defined by condition 61(d) of the Hudson Planning Board decision dated January 11, 2023, to the Hudson Police Department for the listed training and equipment:***

#### **Background:**

The Police Department requests to meet at the next scheduled Board of Selectmen meeting on Tuesday, 30 September 2025 to request approval to release \$12,541.60 from the Hudson Logistics Center Public Safety money as defined by condition 61(d) of the Hudson Planning Board decision dated January 11, 2023. These funds will be used to purchase training and equipment, which will be necessitated by the development, including:

- Drones for First Responders (2): \$1,300
- Drone Search and Rescue: \$450
- Blue Alpha Duty Belt (52): \$7,280.24
- Streamlight TLR-1 HL (20): \$3,252.34

#### **Funding:**

Hudson Logistics Center Public Safety Money (Account #09-2000-2050-000-583).  
Account balance is \$994,856.83 as of June 30, 2025.

RECEIVED  
SEP 24, 2025  
BOS AGENDA

## PURCHASE REQUISITION

VENDOR: Primary Arms		DEPARTMENT NAME: <u>Hudson Police Dept.</u>
3219 South Sam Houston Parkway East, ste 100		PURCHASE ORDER #: _____
Houston, TX 77047		DEPARTMENT NUMBER: _____
PHONE: (713) 344-9600	FAX: _____	9/12/2025


ITEMS TO BE PURCHASED	QUANTITY	UNIT PRICE	TOTAL
Streamlight TLR-1 HL Weapon light	20	\$161.99	\$3,239.80
TOTAL:			\$3,239.80
SHIPPING:			\$12.54
TOTAL PURCHASE			\$3,252.34

REQUESTED BY: [Signature] #577  
MPO Nathan Glowacki, Support Services

DATE: 09/12/25

SUPERVISOR APPROVAL: *Robert McNally* #526  
Sgt. Rob McNally, Support Services

DATE: 9/12/25

APPROVED BY:   
Dave Cayot, Chief of Police

DATE: 9/15/25



Estimate  
#ES-17739  
9/12/2025

Primary Arms, LLC  
3219 S Sam Houston Pkwy E, Ste 100,  
Houston, TX, 77047  
United States

Estimate Expiration Date: 10/12/2025

**Bill To**

Town of Hudson  
12 School Street  
Hudson NH 03051  
United States

**Ship To**

Town Of Hudson, NH  
1 Constitution Drive  
Hudson NH 03051  
United States

**TOTAL**

**\$3,252.34**

**Memo**

**Sales Rep**

937 Mason Talbert

**Shipping Method**

FedEx Ground (Gov  
Sale Order)

Item	Quantity	Rate	Amount
<b>STL69260</b> Streamlight TLR-1 HL Tactical Weapon Light - 1000 Lumens - Black	20	\$161.99	\$3,239.80

**Subtotal** \$3,239.80

**Discount**

**Shipping Cost** \$12.54

**Total Tax (%)** \$0.00

**Total** \$3,252.34

**Estimate Disclaimer**

This estimate may exclude any applicable taxes. The final invoice may include sales tax, VAT, or other applicable taxes based on the shipping destination and tax regulations. If tax exemption status applies to this order, provide a valid exemption documentation before placing the order. Failure to verify tax exemption before the order is finalized will result in the order being processed with all applicable taxes included, and adjustments may not be possible after the fact. This estimate is for informational purposes only and does not constitute a binding invoice. Pricing and availability are subject to change.



ES-17739

## PURCHASE REQUISITION

VENDOR: Blue Alpha Gear LLC	DEPARTMENT NAME: <u>Hudson Police Dept.</u>
35 Andrew Street	PURCHASE ORDER #: _____
Newnan, Georgia 30263	DEPARTMENT NUMBER: _____
PHONE: 678-961-3304      FAX: _____	COMMODITY NUMBER: _____


ITEMS TO BE PURCHASED	QUANTITY	UNIT PRICE	TOTAL
Blue Alpha 2" LEO Duty Belt Rig with Aluminum Cobra buckle and velcro inner belt	52	\$137.67	\$7,158.84
Belt Keepers (Set of Four)	5	\$24.28	\$121.40
Free Shipping			
Target Budget			
<b>TOTAL PURCHASE</b>			<b>\$7,280.24</b>


REQUESTED BY: Sgt. Robert W. McNally

DATE: 9/10/2025

SUPERVISOR APPROVAL: CPT. Peter M. S. [Signature]

DATE: 9/10/2025

SUPERVISOR APPROVAL: 

APPROVED BY: 

DATE: 9/12/25

David Cayot, Chief of Police

DUNS: 080281393  
SAM: TBJLANQ6N876  
Cage: 7PK52



Date	Quote #
9/10/2025	BA1768

Bill To
Hudson Police Department Robert McNally 1 Constitution Drive Hudson, NH 03051

Ship To
Hudson Police Department Robert McNally 1 Constitution Drive Hudson, NH 03051

[illegible]

## PURCHASE REQUISITION

VENDOR: Public Safety UAS	DEPARTMENT NAME: <u>Hudson Police Dept.</u>
#50 Falcon Court	PURCHASE ORDER #: _____
Gibsonville, NC 27249	DEPARTMENT NUMBER: _____
PHONE: 336-601-7578      FAX: _____	COMMODITY NUMBER: <u>237</u>


[illegible]

REQUESTED BY: Sgt. Robert W. McNally

DATE: 9/17/2025

SUPERVISOR APPROVAL: CP, Peter M. Soto 394

DATE: 9/17/25

APPROVED BY:   
David Cayot, Chief of Police

DATE: 9/22/25

# Public Safety UAS



\$4680

## Filters

Location

Public Safety UAS

Enrollment Period

Courses 2025

PSU Classes 2025\*

Search & Rescue  
Corey, Cloutier

~~\$4475~~

Massachusetts

Open

HOLD  
Corey - ✓

New Hampshire

Close



Pembroke, NH

### Description

This 16-hour course teaches crucial components of executing successful drone/UAS search and rescue missions in various environments.

[Read More](#)



Instru...

Tim Curry

bio

CLASS START DATE

Oct 20, 2025

CLASS START TIME

8:00 am EDT

CLASS END TIME

5:00 pm EDT

[Class calendar](#)

PAYMENT PLANS

Pay-in-Full

open

C

Enroll

North Carolina

Open

## PURCHASE REQUISITION

VENDOR: Public Safety UAS	DEPARTMENT NAME: <u>Hudson Police Dept.</u>
#50 Falcon Court	PURCHASE ORDER #: _____
Gibsonville, NC 27249	DEPARTMENT NUMBER: _____
PHONE: 336-601-7578      FAX: _____	COMMODITY NUMBER: <u>237</u>


[illegible]

REQUESTED BY: Sgt. Robert W. McNally

DATE: 9/17/2025

SUPERVISOR APPROVAL: CPT Robert M. Smith 394

DATE: 9/17/25

APPROVED BY:   
David Cayot, Chief of Police

DATE: 9/22/25



## Drones for First Responders

Program options

PSU CLASSES  
Drones for First  
Responders



Leominster, MA

### Description

This 32-hour course prepares participants to establish or enhance a UAS program and sit for the FAA Part 107 remote pilot exam. In addition, this course will cover Massachusetts specific drone laws and sectional chart reading

[Read More](#)



Instructor **bio**  
Jake Craig

CLASS START DATE

Oct 27, 2025

CLASS START TIME

8:00 am EDT

CLASS END TIME

5:00 pm EDT

[Class calendar](#)

MPO Hoag ✓

MPO Chevalier ✓

\$650.00 each

Only option until April 2026



## TOWN OF HUDSON

### Engineering Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator  
Cc: Finance Department  
From: Elvis Dhima, P.E., Town Engineer  
Date: September 22, 2025  
Re: Autumn Circle – Status Update & Request for Action

***Recommended Motion: To authorize the Town Engineer to complete all outstanding items related to the acceptance of Autumn Circle utilizing the existing cash assurance funds, Account # 2060-032, as recommended by the Town Engineer and the Public Works Director.***

#### **Background:**

Autumn Circle is a ten-lot subdivision approved by the Planning Board in 2016. Five of the lots and the majority of the roadway are located in Hudson. Several outstanding improvements remain before the road can be accepted, including sidewalk reconstruction, roadway shim and overlay, resetting of drainage structures, installation of right-of-way bounds and wetland buffer signs, and preparation of complete as-built plans.

The developer has requested the Town's assistance in completing these items, using the existing cash assurance funds of approximately \$142,000 currently held by the Town. Preliminary estimates include:

- As-built plans for road and ponds, right-of-way bounds – **\$10,500**
- Cleaning of catch basins and drain pipes – **\$2,000**
- Road work (½" shim and 1.5" overlay) – **\$60,200**
- Drainage structure, driveway entrance, and sidewalk installation – **\$24,200**

All required work, approximately **\$96,900**, is expected to be completed within the assurance funds available. The developer will remain responsible for snow plowing through this winter season. Upon completion, the road may be considered for acceptance next year, subject to posting of a two-year maintenance bond in the amount of \$20,000. Both the Engineering and Public Works Departments support this approach.

RECEIVED  
**SEPT 23, 2025**  
BOS AGENDA

## Proposal for Services

Standard Hourly Rate (SHR) Contract

Date: 09/08/2025

KNA Project No.: 16-0526-1

Client's Name and  
Billing Address: Town of Hudson  
12 School Street  
Hudson, NH 03051

Project Name: Autumn Circle  
Project Location: Hudson, NH

### Description of Services:

1. 1,000' Roadway as-built with plan and profile
2. Drainage as-built including 2 ponds
3. Set placards
4. Install 17 R.O.W bounds

SHR Fee Estimate: \$10,500

This is an estimate only and does not include reimbursable expenses. SHR fee and reimbursable expenses will be billed in accordance with the current "KNA Standard Hourly Rate Schedule" contained in the attached "KNA Terms and Conditions."

Prepared By: CGB

Signed By: \_\_\_\_\_

Accepted by Client: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for requesting this proposal for engineering services. By executing this proposal you acknowledge that you have read and agreed to the current KNA Terms and Conditions, and that you have entered into a formal agreement with Keach-Nordstrom Associates, Inc., for the scope of services defined herein and in accordance with said KNA Terms and Conditions.

*Civil Engineering*

*Land Planning*

*Landscape Architecture*



## Proposal

Submitted To	<i>Town of Hudson</i>	Phone	<i>603-809-0229</i>	Date	<i>9/10/2025</i>
Street	<i>12 School Street</i>	Job	<i>Catch Basin Cleaning and Pipe Jetting</i>		
City, State, Zip Code	<i>Hudson, NH 03051</i>	Street	<i>Various locations throughout the Town</i>		
e <i>dkirkland@hudsonnh.gov</i>	Contact	<i>Donald Kirkland</i>	City	<i>Hudson, NH</i>	

**We hereby submit** specifications and estimate for: cleaning of the catch basins and pipe jetting services throughout the Town of Hudson, NH. These services can be provided for the cost of Two Hundred Fifty Dollars per hour (\$250.00/hour), which is the "State Rate". This includes one Vactor truck and operator. All water costs, disposal fees, and traffic details are not included and are in addition to this proposal. We will perform a safety inspection of each basin looking for things such as cracked grates, structural issues, and other potential liabilities. We will also provide you with a written report of any issues we may find.

**We hereby propose** to furnish material and labor - complete with above specifications, for the sum of:

See Above

Payment to be made as follows:

INVOICED UPON COMPLETION, PAYABLE WITHIN 30 DAYS

All material is guaranteed to be as specified. All work is to be completed in a work-manlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

**Note: This proposal may be withdrawn by us if not accepted within 90 days.**

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Customer Acceptance Signature** \_\_\_\_\_

**Bellemore Septic, Sewer, and Drain Signature** \_\_\_\_\_

# Continental Paving, Inc.

One Continental Drive Londonderry, NH 03053 USA

Phone: (603) 437-5387

Fax: (603) 437-5393

<b>To:</b> <b>Address:</b>	Town of Hudson Hudson, NH 03051	<b>Contact: Phone:</b> <b>Fax:</b>	
<b>Project Name:</b> <b>Project Location:</b>	Autumn Circle	<b>Bid Number:</b> <b>Bid Date:</b>	

Item #	Item Description		Unit Price	Total Price
	.5" Shim	110	Ton	\$ 130.00
				\$14,300.00
	1.5" Wearing Course	320	Ton	\$ 120.00
				\$38,400.00
	Trimming	1	Mob	\$ 3,500.00
				\$3,500.00
	Sweeping	4	HR	\$ 175.00
				\$700.00
	Tack Coat	1	Mob	\$ 800.00
				\$800.00
	Traffic Control (If Needed)	1	LS	\$2,500.00
				\$2,500.00
<b>Total Bid Price:</b>				<b>\$60,200.00</b>

## Notes:

- This Proposal will be made Part of any Agreement Between the Two Parties.
- Excludes any Temporary or Permanent Striping and or Marking.
- Prices quoted are based on the current cost index of liquid asphalt materials. Prices are subject to increases at any time as they are not guaranteed by the suppliers. The price index used for preparation of this quote is \$650.00 per liquid ton and will be the basis of escalation for this project.
- This Proposal is NOT Based on any Prevailing Wages Rates - none have been included in documents provided.
- Fuel Adjustment shall apply on the items quoted per NH DOT Adjustment Special Attention (SA) with September 2025 per gallon Index as the basis for adjustment.
- Work is quoted based on unit pricing for all quantities of work completed - unit pricing shall prevail over bid quantity cost extensions.
- All Work quoted above to be completed within 2 years of the date quoted or pricing shall be subject to review and adjustment as necessary.

## Payment Terms:

Payment due within 30 days of date of invoice, regardless of when payment is made by Owner.

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted. <b>Buyer:</b> _____ <b>Signature:</b> _____ <b>Date of Acceptance:</b> _____	<b>CONFIRMED:</b> <b>Continental Paving, Inc.</b>  <b>Authorized Signature:</b> _____ <b>Estimator:</b> _____
---	---



## Project Proposal

Prepared for: Town of Hudson

Prepared by: Matt Lawlor

September 23, 2025

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## AUTUMN ROAD RECONSTRUCTION

### **Overview**

As part of the continued efforts to restore and improve infrastructure on Autumn Road, an assessment has identified the need for significant repairs to both stormwater basins and sidewalk sections. This work is proposed to address existing safety concerns, drainage issues, and structural failures observed on the roadway and pedestrian walkways.

### **Basins – Reconstruction of Failed Structures**

Of the seven basins located along Autumn Road, three have been identified as failed and require full reconstruction. These basins have settled within the binder layer of the roadway, disrupting proper water flow and drainage.

#### **Scope of Work:**

- Saw-cut around the affected basin areas.
  - Remove existing asphalt patches, brick, and mortar from the failed structures.
  - Clean and prepare concrete structures for reconstruction.
  - Rebuild basins using new brick and mortar, aligned to proper grade specifications.
  - Patch the completed basins with binder, ensuring the surface is flush with the existing roadway.
-

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## **Sidewalks – Reconstruction of Settled Walkway Sections**

Approximately 975 linear feet of sidewalk were assessed along Autumn Road. Of this, 590 feet (across three distinct sections) have significantly settled, creating trip hazards and impairing walkability. These sections require full removal and replacement.

### **Scope of Work:**

- Excavate and remove the existing settled binder course in the affected sidewalk areas.
- Address and stabilize the underlying sub-base as needed.
- Perform rough and fine grading to reestablish correct pitch and elevation for proper drainage and pedestrian safety.
- Install a new 2-inch binder course in all excavated areas.
- Apply a 1-inch top coat across the entire sidewalk span, including both reconstructed and unaffected sections, to ensure uniformity and longevity.

### **Purpose & Justification**

These repairs are critical to:

- Restore safe pedestrian and vehicular access.
  - Prevent further structural degradation and water-related damage.
-

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### **Curb Patch Shim:**

- We will also be taking care of the shim of the curb patch
- Filling in the areas where the concrete has not met flush match with the existing roadway

### **Conclusion**

The proposed reconstruction of drainage basins and sidewalks along Autumn Road is necessary to complete the roadway's intended design and ensure long-term performance and safety. Approval and funding of this paving estimate will allow for timely remediation ahead of further deterioration.

### **Total Estimated Cost**

The proposed bid for the scope of work provided would be **\$24,200.00**

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## TOWN OF HUDSON

### Engineering Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

Cc: Finance Department

From: Elvis Dhima, P.E., Town Engineer

Date: September 12, 2025

Re: Belknap Road Extension – Right of Way Contract

***Recommended Motion: To approve Amendment No. 3 with Wright Pierce, in the amount of \$47,500, for efforts associated with right-of-way acquisition for Belknap Road Extension. Funding will be from Corridor Funds - Zone 1 Traffic Improvements.***

In 2019, the Planning Board launched a comprehensive assessment of Lowell Road and County Road to address long-standing traffic and safety challenges. The study identified several improvement scenarios, with the most effective long-term solution being the construction of a new road segment connecting Belknap Road to Lowell Road, coupled with converting the existing three-way intersection into a four-way intersection. This solution not only improves traffic flow but also enhances public safety in one of the Town's most heavily traveled corridors.

We are now in the final stages of design and permitting, including the Dredge and Fill Permit and the National Environmental Policy Act (NEPA) review. At the same time, we are determining the right-of-way requirements. Currently, only two properties—76 and 88 Lowell Road—are directly impacted, with a total estimated area of 27,758 square feet. Based on the initial appraisals, the potential acquisition value ranges from \$68,609.39 to \$156,171.99. A third independent appraisal may be required to confirm market value, ensuring the Town proceeds with the fair and transparent process.

Our next critical step is to present this project to the Governor's Advisory Commission on Intermodal Transportation (GACIT) on October 7th at 7:00 PM, in Hudson for inclusion in the State's 10-Year Plan. This project is already shovel-ready, and securing the necessary right-of-way will greatly strengthen our case for State funding and prioritization. This Amendment No. 3 with will bring the total contract amount to \$312,800.

**Funding:** Corridor Funds - Zone 1 Traffic Improvements 2070-000-701: Balance as of June 30, 2025 - \$990,235.42

<p>RECEIVED</p> <p>SEPT 23, 2025</p> <p>BOS AGENDA</p>
--



# TOWN OF HUDSON

## Planning Board

Timothy Malley, Chairman

Robert Guessferd, Selectmen Liaison



12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6008 · Fax: 603-594-1142

### NOTICE OF RECOMMENDATION

September 22, 2025

Board of Selectmen  
12 School Street  
Hudson, NH 03051

On Wednesday, August 27, 2025, the Hudson Planning Board heard the following item;


- A. Request for Corridor Funds – by Elvis Dhima, Town Engineer
  - Lowell / Birch / Belknap Road – Right of Way Purchase & Wetland Impact Fees

Concerning the subject matter presented before the Planning Board, you are hereby notified of the following actions:

The Planning Board recommends to the Board of Selectmen, the expenditure for establishment of a Right of Way connecting Belknap Road and Lowell Road using Corridor Account #'s 2070-000-701 and 2070-000-702 funds received after August 2018, not to exceed \$200,000.00, in accordance with the request made by Elvis Dhima, Town Engineer.

The Planning Board recommends to the Board of Selectmen, the expenditure for efforts related to wetland impacts using Corridor Account #'s 2070-000-701 and 2070-000-702 funds received after August 2018, not to exceed \$215,000.000, in accordance with the request made by Elvis Dhima, Town Engineer.

For specific discussion relative to this decision, please consult the public minutes recorded during this Hearing.

Signed:   
Tim Malley  
Chairman, Hudson Planning Board

Date: 9/22/25

cc: Elvis Dhima, Town Engineer

**AMENDMENT NO. 3**  
**TO**  
**AGREEMENT BETWEEN**  
**TOWN OF HUDSON**  
**AND**  
**WRIGHT-PIERCE**  
**FOR**  
**BELKNAP ROAD EXTENSION**

**AMENDMENT NO. 3**  
**TO**  
**AGREEMENT BETWEEN**  
**TOWN OF HUDSON**  
**AND**  
**WRIGHT-PIERCE**  
**FOR**  
**BELKNAP ROAD EXTENSION**

This AMENDMENT made the 22 th day of September 2025, by and between the Town of HUDSON, (hereinafter called CLIENT), and WRIGHT-PIERCE (hereinafter called ENGINEER).

WHEREAS, an Agreement was entered on September 6, 2024, between the CLIENT and ENGINEER, which Agreement is entitled AGREEMENT BETWEEN TOWN OF HUDSON AND WRIGHT-PIERCE FOR BELKNAP ROAD EXTENSION (hereinafter referred to as AGREEMENT).

WHEREAS, the Client has requested additional professional services of the ENGINEER which include obtaining real estate appraisals in accordance with 49 CFR Part 24 - Uniform Relocation Assistance and Real Property Acquisition Policies Act (the Uniform Act), additional project coordination for the appraisals, and additional Right-of-Way coordination support services.

NOW, THEREFORE, in consideration of said AGREEMENT and other good and valuable considerations, it is hereby agreed and acknowledged by and between CLIENT and ENGINEER to amend the AGREEMENT as follows:

1. The AGREEMENT shall be amended to include this AMENDMENT, a copy of which shall be attached thereto and made a part thereof.
2. The scope shall be modified as follows: Under Task 3 – Permitting, Final Plans, and Specifications in Exhibit B revised as of the date of Amendment No. 2 shall be revised to ADD the following new bullets:

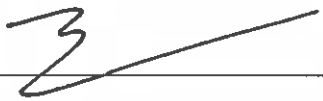
3.3.1 Real Estate Appraisals - Wright-Pierce will perform additional right-of-way coordination and obtain real estate appraisals for fair and just compensation for the two property owners that are anticipated to have temporary and permanent property impacts (four easements total - Map 198 Lot 22 and Map 198, Lot 21). The property impacts are now considered to be substantial, where compensation to the property owner exceeds \$10,000. Wright-Pierce also understands that project construction will now be funded with federal monies that will require real estate appraisals in accordance with the Uniform Act. The appraisal techniques and methodology will follow the Uniform Appraisal Standards for Federal Land Acquisitions, often called the “Yellow Book.” Once the appraisals are obtained, Wright-Pierce will coordinate and obtain peer reviews by another independent real estate appraisal company to meet the requirements of the code. It is assumed the Town will coordinate with, and prepare the offers to, the effected property owners with Wright-Pierce support.

A. The fee shall be increased from \$265,300 to \$312,800 for the services described herein.

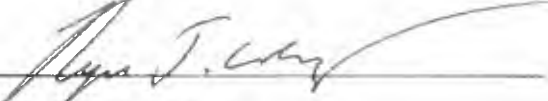
For all Scope items described in this amendment, a fee based on ENGINEER's Standard Billing Rates, plus Reimbursable Expenses times a factor of 1.0 and charges for Consultants' services times a factor of 1.10.

IN WITNESS WHEREOF, the parties hereto have made and executed this AMENDMENT to said AGREEMENT as of the day and year first above written.

CLIENT:

  
By: ELVIS AHIMA, P.E.  
Title: TOWN ENGINEER  
Date: 9/22/25

ENGINEER:

  
By: Ryan T. Wingard, PE  
Title: Vice President  
Date: September 22, 2025



## TOWN OF HUDSON

### Engineering Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Elvis Dhima, P.E., Town Engineer

Date: September 12, 2025

Re: 55 and 56 Boyd Road – Contract Award for Junk Yard Removal

***Recommended Motion: To award the contract for junkyard removal services to DB Removal LLC, at no cost to the Town, as recommended by the Town Engineer, further authorizing thereof to act as the principal for the execution and administration of this contract.***

#### **Background:**

Since 2007, the Town of Hudson has been engaged in ongoing enforcement action concerning an unpermitted junkyard operation at the above-referenced property. Multiple efforts to resolve the matter directly with the property owner over the years proved unsuccessful. The matter was subsequently brought before the court, which rendered a decision in favor of the Town.

Given that this is the first enforcement action of its type in Hudson, and considering the substantial potential costs associated with junkyard removal, we developed a Request for Proposals (RFP) specifically structured to seek qualified contractors willing to perform the work at no cost to the Town.

The RFP was publicly advertised in the Nashua Telegraph, posted on the Town's official website, and distributed directly to a minimum of four vendors. On August 28, prospective bidders attended a mandatory meeting at which a comprehensive requirements handout was provided to ensure complete and compliant submissions.

On September 12, 2025, the Town received one proposal. The proposal was evaluated based on equipment resources, project schedule, compliance with specifications, and overall qualifications. Following a thorough review, DB Removal LLC of Hudson, NH, was determined to be the most qualified contractor. Their proposal meets all requirements and includes complete removal of the junkyard at no cost to the Town.

Approval of this motion will allow the Town to proceed with enforcement of the court order in a cost-effective manner, ensuring compliance with applicable regulations while avoiding the significant expenses typically associated with such removals.

<p>RECEIVED</p> <p>SEP 22, 2025</p> <p>BOS AGENDA</p>
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# TOWN OF HUDSON

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget: \_\_\_\_\_

Was This Project Advertised? Yes      No

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes      No

If No, reason why: \_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_

**Mandatory Pre Bid Meeting August 28, 2025 @ 10:00 AM - Junkyard Removal Services**

[illegible]



## **TOWN OF HUDSON**

### **Engineering Department**

12 School Street

Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer

edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Everyone Attending The Mandatory Pre Bid Meeting

From: Elvis Dhima, P.E., Town Engineer

Date: 8/28/2025

Re: Junk Yard Removal Services for 56 Boyd Road

Everyone interested submitting a bid for this project shall submit the following

1. Proposal Form – Alternative A, B, C or D
2. Specifications Exception Form
3. Alternate Form W-9
4. Town of Hudson Indemnification Agreement

Failure to submit the forms listed above will result in disqualification.

Contractor shall be able to provide 1,000,000 umbrella insurance . The Town of Hudson must be named as additional insured with respect to general , automobile and umbrella liability.

Office of Town Clerk

<b>Bid - Junkyard Removal Service</b>	
---------------------------------------	--

Friday, September 12, 2025

[illegible]

PROPOSAL FORM – ALTERNATIVE A

JUNKYARD REMOVAL SERVICES - TOWN OF HUDSON, NEW HAMPSHIRE

THE UNDERSIGNED HEREBY OFFERS TO PROVIDE SERVICES FOR THE ABOVE.

1. Junkyard Services at no cost to the Town:

Items to be removed (provide a separate list, if necessary):

1. All Vehicles
2. Tractor, trailers minus tire if inside
3. All metal on property

\* Approximate tonnage of the items listed above: N/A  
See Attached

The undersigned acknowledges:

1. That he/she is an authorized agent of the vendor submitting this proposal
2. The receipt of the following addenda:  
A1 & #2
3. The firm submitting this bid has never defaulted on any municipal, state, federal or private contract
4. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.
5. The undersigned hereby certifies that he (has) (has not) (CIRCLE ONE) performed work subject to the President's Executive Order No. 11246 entitled "Equal Employment Opportunity."
6. The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Company: DB Removal LLC

Signed by: [Signature]

Printed or typed name: David Baro

Address: 25 Pelham Rd Hudson, NH

Telephone number: 603-438-0110 fax number: \_\_\_\_\_

Toll free number: \_\_\_\_\_ e-mail: dbar81@aol.com

Cell phone number: 603-438-0110

Primary point of contact: David Barz

Payment terms and conditions: No cost

**Please fill out, sign and return to:**

Town of Hudson  
Town Clerk Office  
12 School Street, Hudson, NH 03051  
603-886-6003; 603-594-1142 (Fax)  
cstrout-lizotte@hudsonnh.gov

**Due Date/Time: SEPTEMBER 12, 2025 Not Later Than 10:00 AM**

## ADDENDUM# 1 – QUESTIONS AND ANSWERS RELATED TO THIS PROJECT

### JUNKYARD REMOVAL SERVICES TOWN OF HUDSON, NH

In the interest of fairness and sound business practice, the Town will provide answers for questions we have received for this project and additional information. Deadline for all questions was September 4, 2025. It shall be the responsibility of the Contractor to be aware of this amendment and providing this document with the bid documents.

Question 1: Will 55 Boyd Road also part of the RFP for 56 Boyd Road?

Answer 1: Yes, the request for proposal will include both 55 and 56 Boyd Road. Please see attachment for clarification. It appears the garage adjacent to 55 Boyd Road is located on a separate property and is will not be subject to junk yard services. The Town of Hudson staff will be responsible for delineating the approximate property line.

Signed: [Signature]  
I DO understand the above and agree to meet specifications

Signed: [Signature]  
I DO NOT meet specifications as listed in this amendment

Failure to submit this amendment form with your RFP response may result in your Proposal being rejected as unresponsive.

Company: DB Removal LLC

Signed by: [Signature]

Printed or typed name: David Baro

Address: 25 Pelham Rd Hudson, NH

Telephone number: 603-438-0110 fax number: -

Toll free number: - e-mail: dbaro81@aol.com

Cell phone number: 603-438-0110

Primary point of contact: David Baro

Payment terms and conditions: no cost

Please fill out, sign and return to:

Town Clerk's Office  
Town of Hudson  
12 School Street, Hudson, NH 03051  
603-886-6003; 603-594-1142 (Fax)  
mbrewster@hudsonnh.gov

**Due Date/Time: September 12, 2025 Not Later Than 10:00 AM**



## AMENDMENT # 2 – QUESTIONS AND ANSWERS RELATED TO THIS PROJECT

### JUNKYARD REMOVAL SERVICES TOWN OF HUDSON, NH

In the interest of fairness and sound business practice, the Town will provide answers for questions we have received for this project and additional information. Deadline for all questions was September 4, 2025. It shall be the responsibility of the Contractor to be aware of this amendment and providing this document with the bid documents.

Question 1: Are you requiring a bid bond / bond for this project?

Answer 1: No, we will not require a bid bond or a performance bond for this request for proposal.  
Only an umbrella insurance in which the town will be included will be required.

Signed: [Signature]  
I DO understand the above and agree to meet specifications

Signed: [Signature]  
I DO NOT meet specifications as listed in this amendment

Failure to submit this amendment form with your RFP response may result in your Proposal being rejected as unresponsive.

Company: DB Removal LLC

Signed by: [Signature]

Printed or typed name: David Baro

Address: 25 Pelham Rd Hudson, NH

Telephone number: 603-438-0110 fax number: \_\_\_\_\_

Toll free number: \_\_\_\_\_ e-mail: dbaro8@aol.com

Cell phone number: 603-438-0110

Primary point of contact: David Baro

Payment terms and conditions: NO COST

Please fill out, sign and return to:

Town Clerk's Office  
Town of Hudson  
12 School Street, Hudson, NH 03051  
603-886-6003; 603-594-1142 (Fax)  
mbrewster@hudsonnh.gov

**Due Date/Time: September 12, 2025 Not Later Than 10:00 AM**

Alternate Form <b>W-9</b> (rev 01/2011)	<b>Request for Taxpayer Identification Number and Certification</b>	Give form to the requester. Do not send to the IRS.
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Name (as shown on your income tax return) <b>David A Band</b>	
Business name/disregard entity name, if different from above <b>DB Removal LLC</b>	
Check appropriate box for federal tax classification (required): <input checked="" type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Exempt payee	
<input checked="" type="checkbox"/> Limited Liability Company - Enter the tax classification (C= Corporation, S= S Corporation, P= Partnership) _____ <input type="checkbox"/> Other (see instructions)	
Address (number, street, and apt. or suite no.) <b>25 Pelham Rd</b>	Requester's name and address (optional) <b>City of Concord</b>
City, state, and ZIP code <b>Hudson New Hampshire 03051</b>	<b>41 Green Street</b> <b>Concord NH 03301</b>
List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3. **Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social Security number -	Employer identification number -
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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. Person 	Date: <b>SEP 11 2025</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.


**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income. **Note.** If a requester give you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Pursuant to IRS Regulations, you must furnish your Taxpayer IRS Identification Number (TIN) to the City whether or not you are required to file tax returns. If this number is not provided, you may be subject to required withholding on each payment made to you. To avoid this withholding & to ensure that accurate tax information is reported to the IRS, **A RESPONSE IS REQUIRED.**

## JUNKYARD REMOVAL SERVICES- TOWN OF HUDSON, NEW HAMPSHIRE

### THE FOLLOWING INDEMNIFICATION AGREEMENT SHALL BE, AND IS HEREBY A PROVISION OF ANY CONTRACT

The successful contractor agrees to indemnify, defend and save harmless the Town of Hudson its officials, officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation which may be injured or damaged by the contractor in the performance of this contract. In any case, the foregoing provisions concerning indemnification shall not be construed to indemnify the Town of Hudson for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Town or its employees. This indemnification shall survive the expiration or early termination of this contract.

Company DB Removal LLC  
Taxpayer identification number 87-1683231  
Authorized signature   
Date Sept. 11 2025  
Address 85 Pelham Rd Hudson NH  
Telephone 603-438-0110  
Toll-free number \_\_\_\_\_  
Fax number \_\_\_\_\_  
E-mail address dbcur81@aol.com

1.) Tires and trash I will  
be putting in separate ~~containers~~  
piles

2.) Project will be done within  
2 months from start to finish

3.) Working hours will be = 8:30 AM to 4:30 PM  
Monday to Friday

David Berg

SEP-11-25

8J



## TOWN OF HUDSON

### Engineering Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator  
From: Elvis Dhima, P.E., Town Engineer  
Date: September 12, 2025  
Re: Town of Hudson Community Recreational Park Operational Procedure

***Recommended Motion: To adopt and implement the operational procedure for Hudson Community Recreational Park, located at 9 Industrial Drive, as recommended by the Town Engineer and Public Works Director.***

#### **Background:**

The Town of Hudson has successfully completed the construction of the Hudson Community Recreational Park, which currently includes four pickleball courts. This achievement was made possible through the generous support and donations of numerous local businesses and organizations.

As the park will soon be now open to the public, and with the potential for additional phases of development in the future, it is important to establish a clear procedure governing the use of the property. This will ensure that all proposed activities and installations are consistent with the property's restrictions and the Town's long-term plans.

Attached for the Board of Selectmen's consideration are the proposed Hudson Community Recreational Park Procedures and Exhibit A – Request for Proposed Activity.

RECEIVED  
SEPT 23, 2025  
BOS AGENDA

## Town of Hudson

### Hudson Community Recreational Park – 9 Industrial Drive Rules and Procedures

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#### General

- The Town of Hudson owns and maintains the property located at 9 Industrial Drive.
- This property has previously undergone asbestos mitigation and is subject to specific restrictions regarding its use and development.
- Any proposed activities or installation of structures must receive prior approval from the **Engineering Department**, **Public Works Department**, and the **Board of Selectmen**.

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#### Proposed Changes in Activities

- Individuals or organizations seeking to use the property for a new activity must complete a **Request for Proposed Activity** form and submit it to the **Hudson Engineering Department** for review.
- No proposed activity shall be valid or permitted until it has been reviewed, approved, and signed by all three parties:
  1. Engineering Department
  2. Public Works Department
  3. Board of Selectmen

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#### Appeals

- There is no appeal process for denied requests. All decisions are final.

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#### Correspondence and Notifications

- Once a determination has been made by each reviewing party, the **Board of Selectmen** will receive written notification of the decision.
- Notifications will include the reasons for approval or denial, along with any supporting information.

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#### Exhibits

- **Exhibit A** – Request for Proposed Activity

## **Exhibit A (1 of 2)**

### **Town of Hudson – Hudson Community Recreational Park (9 Industrial Drive)**

Request for Proposed Activity

#### **Applicant Information**

Name of Individual / Organization: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Proposed Activity**

Title / Name of Activity: \_\_\_\_\_

Description of Activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested Dates / Times: \_\_\_\_\_

Expected Number of Participants: \_\_\_\_\_

#### **Structures / Installations (if applicable)**

Describe any proposed structures, equipment, or materials to be installed on site:

\_\_\_\_\_

\_\_\_\_\_

#### **Acknowledgment**

By signing below, the applicant acknowledges that:

- This property is subject to restrictions due to past asbestos mitigation.
- No activities or structures may begin until approvals have been granted by the Engineering Department, Public Works Department, and the Board of Selectmen.
- All decisions are final and not subject to appeal.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Exhibit A (2 of 2)**

### **Approvals (All Three Required)**

Engineering Department:

☐ Approved ☐ Denied Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Public Works Department:

☐ Approved ☐ Denied Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Selectmen:

☐ Approved ☐ Denied Comments: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

8K



## TOWN OF HUDSON

### Engineering Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Town Engineer  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator  
From: Elvis Dhima, P.E., Town Engineer  
Date: September 12, 2025  
Re: T-Bones Restaurant - Request for After Hours Utility Work

***Recommended Motion: To authorize Better Built Homes LLC to perform utility work at 256 Lowell Road during the hours of 8:00 PM to 6:00 AM, from October 8, 2025, to October 10, 2025, as recommended by the Town Engineer and Public Works Director.***

#### Background:

This work was previously heard and/or approved at the August 12, 2025, BOS Meeting, however the contractor was unable to schedule, therefore a new request is before you.

T-BONES Restaurant is currently constructing a new facility at 256 Lowell Road, located adjacent to the Walmart store. The water and sewer utilities for the site are located along the main entrance of Walmart, and significant roadway excavation will be required to extend these services to the T-BONES property.

Better Built Homes LLC, a subcontractor for the project, is requesting permission to perform this work outside of the standard construction hours due to the potential impact on Walmart's daily operations. Per the Town's noise ordinance, excavation-related activities are limited to 7:00 AM to 7:00 PM. The contractor is requesting to work from 8:00 PM to 6:00 AM, from October 8<sup>th</sup> through October 10<sup>th</sup>.

This request is based on two primary concerns:

1. Safety – Conducting the work at night will significantly reduce the risk to motorists and pedestrians during Walmart's peak hours.
2. Operational Impact – Night work will help minimize disruptions to Walmart's customers and deliveries.

Both the Engineering and Public Works Departments have reviewed the request and have no objections at this time.

\\hd-filesrvth\BOS-Admin\$\BOS\PACKET ITEMS\2025\09-30-25\Engineering\4. BOS Memo.doc

RECEIVED  
SEP 22, 2025  
BOS AGENDA

## Dhima, Elvis

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**From:** Matthew Arel <Matt@bbhnh.com>  
**Sent:** Friday, September 12, 2025 12:10 PM  
**To:** Dhima, Elvis  
**Cc:** Kirk Oby; Marcus Swedberg; Rick; Ryan Arel  
**Subject:** T-Bones

**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

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Elvis,

I am requesting authorization to work at night in the Walmart entrance. This work will take place on October 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>. Walmart will allow us to start work at 8pm, With a traffic diversion, and traffic disruptions starting after 11 pm.

Please let me know if you have any questions.

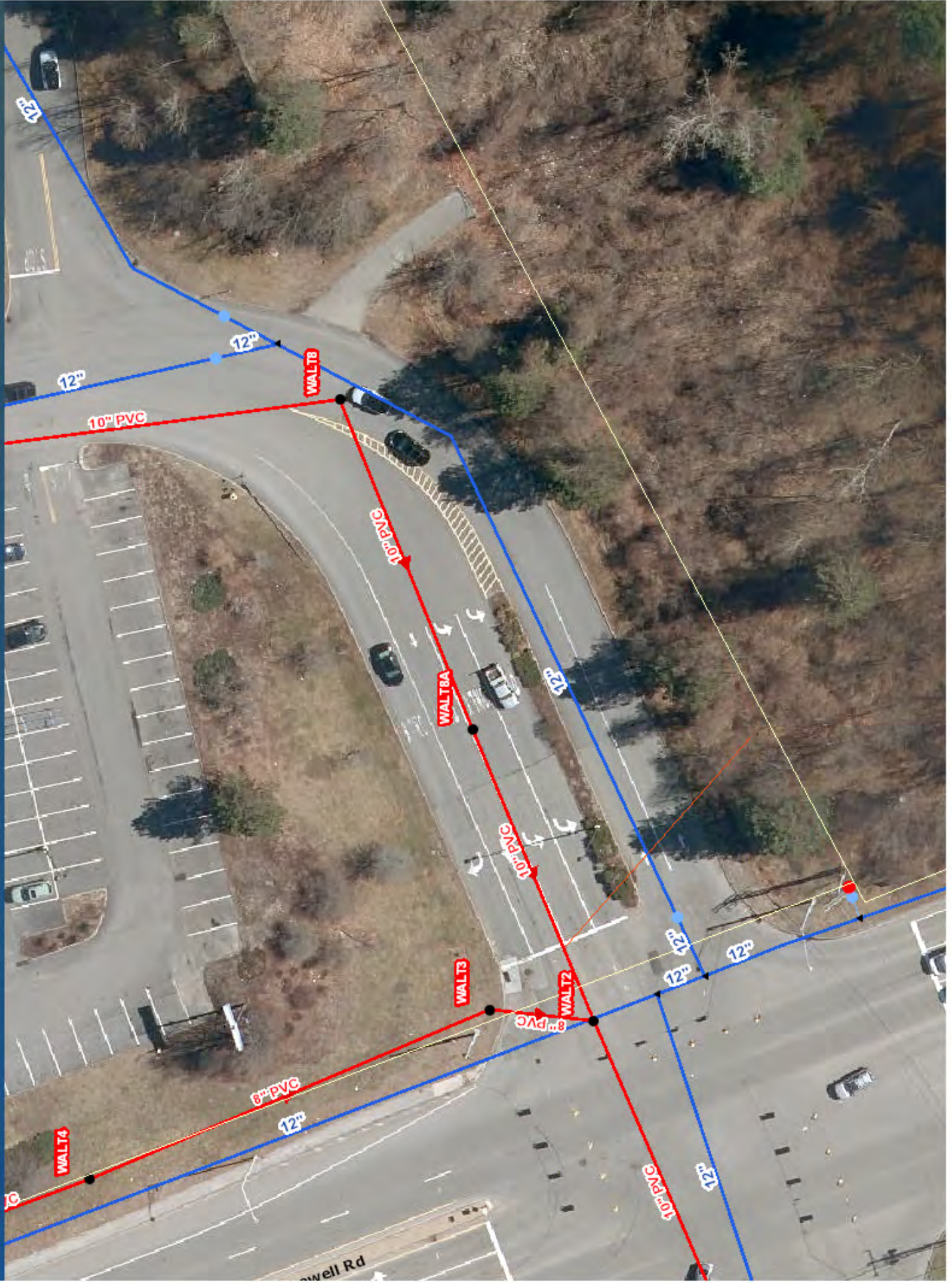
*Thank you,*

*Matthew Arel*

**BETTER BUILT HOMES, LLC**

[Matt@BBHnh.com](mailto:Matt@BBHnh.com)

**o 603-673-0167 x 100**



**TOWN OF HUDSON****Office of the Town Administrator**

12 School Street  
Hudson, New Hampshire 03051

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Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: September 12, 2025  
Re: NHMA 2026 March SB2 Calendar

***Recommended Motion: To approve the NHMA 2026 March SB2 Calendar as the official schedule for the 2026 Town Meeting cycle.***

**Background:**

The Board of Selectmen is being asked to formally accept the NHMA 2026 SB2 Calendar for use in Hudson's 2026 Town Meeting preparations.

**RECEIVED****SEPT 12, 2025****BOS AGENDA**



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

### **NOVEMBER 2025**

Monday, November 10, 2025

First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2026 town meeting. [RSA 675:4; 40:13, VII]

### **DECEMBER 2025**

Tuesday, December 2, 2025

Last day for voters to present application to select board to call special town meeting prior to annual meeting if your deliberative session is held on the first Saturday. Petition must be received no later than 60 days before the next annual meeting, so deadline depends on date of First Session. Number of petitioners required depends on size of town. [RSA 39:3; 40:13, III]

Wednesday, December 10, 2025

Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the March 10, 2026 town meeting. [RSA 675:4; 40:13, VII]

### **JANUARY 2026**

Thursday January 1, 2026

Last day to post and publish notice for first hearing on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3, :7 – 10 clear days before January 12]

Friday, January 9, 2026

Last day for voters to petition select board to include an article in the warrant proposing a bond governed by RSA 33:8-a. [RSA 40:13, II-a(b)]

Friday, January 9, 2026

Last day for governing body to vote to extend polling hours at March 10 elections. [RSA 659:4-a, IV]. (Reduction of polling hours requires vote of legislative body.)

Monday, January 12, 2026

Last day to hold first public hearing by Planning Board on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second public hearing is anticipated. [RSA 675:3] **(See note for January 26. Because final proposal must be included in warrant and posted by January 26, it is strongly recommended that first hearing be held before this date.)**



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

Tuesday, January 13, 2026

Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. [RSA 40:13, II-a(a); 33:8-a, I]

Tuesday, January 13, 2026

Last day for giving notice of January 20<sup>th</sup> public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)]

Tuesday, January 13, 2026

Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 9. [RSA 39:3; 40:13, II-a(b)]

Tuesday, January 13, 2026

Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement “cost items” for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III]

Tuesday, January 13, 2026

Last day to publish notice of January 20<sup>th</sup> session for correction of the checklist (required on day before opening of candidate filing period). Notice must be posted in 2 appropriate places, one of which shall be the town’s Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5]

Thursday January 15, 2026

Last day to post and publish notice for last hearing on January 26 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. Notice of the time of place of each hearing must be given 10 days prior to the hearing, not including the day notice is posted or the day of the hearing. [RSA 675:7.]

Saturday, January 17, 2026

Last day to notify affected landowners if town meeting warrant contains an article to discontinue a highway if the First Session is to be held on January 31. Notice must be given no later than 14 days before First Session. [RSA 231:43; 40:13, III]

Tuesday, January 20, 2026

Last day to hold public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)]

Tuesday, January 20, 2026

Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)]



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

Tuesday, January 20, 2026

Supervisors must hold a session from 7 to 7:30 p.m. to correct the checklist on the day before opening of candidate filing period. [RSA 669:5; 654:27]

Wednesday, January 21, 2026

First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20; 40:13, VII]

Thursday, January 22, 2026

Last day for the official budget committee (if adopted in the town) to deliver copies of the final budget and recommendations to the governing body. [RSA 32:16, IV; 40:13, II-a(c)]

Monday, January 26, 2026

Last day for planning board to hold final public hearing on adoption or amendment of zoning ordinance, historic district ordinance or building code. **[NOTE: Any proposed ordinance or amendment must be included in warrant, which must be posted today. For this reason, it is strongly recommended that the final hearing be held before this date.]** Planning board must also determine final form. An official copy of any final proposal must be placed on file in the town clerk's office not later than the fifth Tuesday before town meeting (town meeting is March 10, the fifth Tuesday before is February 3). [RSA 675:3]

Monday, January 26, 2026

Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour for each of the two separate sessions. For the Second Session, the warrant shall also state the hour of the election, hour polls open and close, and which items are to be voted on by ballot. [RSA 39:2; 39:5; 40:13, II and II-a (d)]

Friday, January 30, 2026

Last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19; 652:20; 40:13, VII]

Friday, January 30, 2026

Last day for party caucus to nominate candidates for town office in towns using partisan system. [RSA 669:39; 40:13, VII]

Saturday, January 31, 2026

Earliest date to hold First Session of town meeting. Governing body sets date. [RSA 40:13, III]



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

### **FEBRUARY 2026**

Tuesday, February 3, 2026

Last day for official copy of final proposal to adopt or amend zoning ordinance, historic district ordinance or building code to be placed on file at town clerk's office. [RSA 675:3, V.]

Saturday, February 7, 2026

Last day to hold First Session of town meeting. [RSA 40:13, III]

Saturday, February 21, 2026

Last day to post and publish notice, of the day, hour, and place of February 28th session to correct the checklist. Notice must be posted in 2 appropriate places, one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5; 40:13, VII]

Monday, February 23, 2026

Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at least 7 days before the hearing. [RSA 31:95-d, I (b)]

Monday, February 23, 2026

A public hearing must be held by the local governing body on the rescission of the adoption of SB2 at least 15 days, but not more than 30 days, before the question is to be voted on. Under RSA 40:14, VII, the question on the rescission of the adoption of SB2 must be placed on the official ballot.

Saturday, February 28, 2026

Supervisors to hold session for correction of checklist for Second Session of annual meeting for no fewer than 30 minutes. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII]

Saturday, February 28, 2026

Last day for town clerk to accept voter registration applications for Second Session of annual meeting. (Voters may register on election day for all town, city, school district and village district elections.) [RSA 654:8; 40:13, VII; 654:27]

Saturday, February 28, 2026

Reports of transfer, death and removal of names to be acted on by supervisor of the checklist. [RSA 654:27; 654:36–:37; 654:44]



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

### **MARCH 2026**

Tuesday, March 3, 2026

Annual town report with final budget and ballot questions must be available today.

[RSA 40:13, II]

Tuesday, March 3, 2026

Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting.

[RSA 675:5; 40:13, VII]

Friday, March 6, 2026

Last day for supervisors to post (by midnight) final corrected checklist. [RSA 654:28 - checklist to be posted on the Friday next following the checklist correction session on February 28]

Friday, March 6, 2026

Certification of checklist; 2 copies filed with town clerk. [RSA 654:28-:29]

Monday, March 9, 2026

The town clerk's office shall be open to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots on the Monday immediately prior to an election at a minimum from 3:00 p.m. to 5:00 p.m. The clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken the oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots. [RSA 657:1, II (c)]

Tuesday, March 10, 2026

Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m.

[RSA 669:29; 657:22; 652:20; 40:13, VII]

Tuesday, March 10, 2026

Second Session of annual meeting to elect officers, to vote on all questions required by law to be on official ballot, and to vote on all warrant articles from First Session of annual meeting. Voters may register at the polls. [RSA 40:13, VII; 654:7-a]. If new tax collector is elected or appointed, select board audits accounts and issues a new warrant. [RSA 41:36] Votes taken at the second session shall not be reconsidered [RSA 40:13, XV]

Friday, March 13, 2026

Last day for any person for whom a vote was cast to apply to town clerk for a recount (to be conducted not earlier than 5 nor later than 10 days after receipt of the application). Town clerk must be available at least between 3 and 5 p.m. to receive application, and must provide at least 3 days' notice of recount date to candidates for that office. [RSA 669:30-:31; 652:20]. Provided,



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

however, if the total number of affidavit ballots submitted for that election would, if counted in favor of any candidates, alter the outcome of the election, the deadline for filing recount requests shall be extended until Tuesday, March 17, 2026. [RSA 660:17-a].

**Monday, March 16, 2026**

Select board must appoint town treasurer by today if annual meeting fails either to elect one or to vote to authorize the appointment rather than the election of the treasurer. [RSA 41:27; 41:26-e]

**Tuesday, March 17, 2026**

Last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. [RSA 40:4-c]

**Friday, March 20, 2026**

Town clerk to forward to select board and treasurer certified copy of any vote to transfer surplus to capital reserve funds within 10 days of such vote. Surplus must be transferred by treasurer to trustees of trust funds immediately after receipt of order of select board. [RSA 35:11]

**Monday, March 30, 2026**

Town clerk must report names and addresses of all town officers to commissioner of revenue administration after annual election. There is an ongoing duty to report changes as they occur. [RSA 41:19; Rev 1707.13 -- report to be made within 20 days of the town meeting]

**Monday, March 30, 2026**

Minutes of town meeting and various reports must be filed with the Department of Revenue Administration within 20 days after the close of town meeting. [RSA 21-J:34]

## **APRIL 2026**

**Thursday, April 2, 2026**

Town clerk to send 2 copies of town report to State Library and 1 copy of town report to UNH Library within 30 days of March 3, the date by which the town report must be made available. [RSA 41:22; 201-A:18]

**Thursday, April 9, 2026**

Within 30 days after town meeting, town clerk to report on town library to assistant state librarian. [RSA 41:20]

**Thursday, April 9, 2026**

Appointed municipal budget committee members must be named within 30 days after town meeting. [RSA 32:15, II]



## **Important Dates for Local Officials 2026 MARCH SB2 CALENDAR**

### **MAY 2026**

Saturday, May 9, 2026

Ballots and absentee voting materials for election of town officers at town meeting may be destroyed by the town clerk after the contest is settled and all appeals have expired or at least 60 days after the election, whichever is longer. [RSA 657:16; 657:22; 659:100–:101; 669:25; 33-A:3-a]