



# TOWN OF HUDSON

## Board of Selectmen

12 School Street  
Hudson, New Hampshire 03051

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Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

### BOARD OF SELECTMEN MEETING

**March 24, 2026**

**7:00 PM**

Board of Selectmen Meeting Room, Town Hall

**Non-Public Session under RSA 91-A:3, (a), (b), (c) & (d) beginning at 6:00 p.m.**

*(Regular meeting will begin immediately after Non-Public Session)*

#### AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE**
4. **PUBLIC INPUT**
5. **RECOGNITIONS, NOMINATIONS & APPOINTMENT**
  - A. **Recognitions** – None
  - B. **Nominations** – None
  - C. **Appointments**
    - 1) **Municipal Utility Committee – David Shaw, member reappointment**
      - One (1) member vacancy to expire April 2029
      - One (1) member vacancy to expire April 2027
      - One (1) member vacancy to expire April 2028
      - One (1) alternate vacancy to expire April 2028
    - 2) **Cable Utility Committee – Diane Cannava, member reappointment**
      - One (1) member vacancy to expire April 2029
      - One (1) member vacancy to expire April 2029
      - One (1) member vacancy to expire April 2029
6. **CONSENT ITEMS**

**A. Assessing Items**

- 1) Property Tax Abatement Application
- 2) Supplemental Property Tax Bill
- 3) Elderly Exemption Requalification
- 4) Veterans' Tax Credit
- 5) All Veterans' Tax Credit

**B. Water/Sewer Items**

- 1) Water Abatement

**C. Licenses & Permits & Policies**

- 1) Second-hand Dealer/Pawnbroker License

**D. Donations**

- 1) Hudson Lions Club

**E. Acceptance of Minutes**

- 1) March 3, 2026

**F. Calendar**

03/24	7:00	Board of Selectmen	BOS Meeting Room
03/25	7:00	Planning Board	Buxton Meeting Room
03/26	7:00	Zoning Board of Adjustment	Buxton Meeting Room
04/01	7:00	Budget Committee	Buxton Meeting Room
04/08	7:00	Planning Board	Buxton Meeting Room
04/13	7:00	Cable Utility Committee	Hudson Community Center
04/13	7:00	Conservation Commission	Buxton Meeting Room
04/14	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS – None**

**8. NEW BUSINESS**

**\*\* 2026 Town Election Update – Moderator/Informational**

- A. Friends of Hudson Dog Park Lease Agreement – Administration/Decision**
- B. Gate City Monument – Administration/Discussion**
- C. Annual Town Audit – Administration/Discussion**
- D. Mosquito Control Program – Fire/Decision**
- E. Town Hall Status Update – DSD/Discussion**
- F. PFAS Compensation Fund for Public Water Systems – DSD /Discussion**
- G. Interim Funding for Engineering Design & Tolling Agreement – DSD/Decision**
- H. Tolling Agreement for Engineering Services – DSD/Decision**
- I. Hudson Speedway 2026 Permit, Part 2 – Administration/Decision**
- J. Town Administrator Report – Administration/Presentation**

**9. SELECTMEN LIAISON REPORTS/OTHER REMARKS**

10. **REMARKS BY TOWN ADMINISTRATOR** – *Presentation*
11. **REMARKS BY SCHOOL BOARD**
12. **ENTER NONPUBLIC SESSION** (*if necessary*)
13. **ENTER PUBLIC SESSION**
14. **ADJOURNMENT**

**Reminder ...**

Items for the next agenda, with complete backup, must be in the Selectmen's Office no later than **12:00 noon on Thursday, April 9, 2026.**

RECEIVED

5C1

MAR 11 2026

TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

TOWN OF HUDSON  
SELECTMENS OFFICE

Date: 3/13/26

David Shaw  
Name  
10 Holly Lane  
Street Address

(603) 557-1715  
Home Phone Number  
Work Phone Number

Systems Engineer  
Occupation (or former occupation, if retired)

BS Computer Science / mathematics  
Education/Special Interests

Red Cross Volunteer (EMT)  
Professional/Community Activities

Reappointment-  
Reason for applying

Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

- |   |  |  |
|---|--|--|
| Member <input type="checkbox"/>                                 | Alternate <input type="checkbox"/>                           | Reappointment <input type="checkbox"/>           |
| <input type="checkbox"/> Benson Park Committee                  | <input type="checkbox"/> Building Board of Appeals           | <input type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Cable Utility Committee                | <input type="checkbox"/> Nashua Regional Planning Commission | <input type="checkbox"/> Recreation Committee    |
| <input checked="" type="checkbox"/> Municipal Utility Committee |  |  |
| <input type="checkbox"/> Sustainability Committee               |  |  |
| <input type="checkbox"/> Zoning Board of Adjustment             |  |  |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____            |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Hudson Resident:  Yes  No

David Shaw  
Signature of Applicant

Dave.B.Shaw@gmail.com  
e-mail address

RECEIVED

5C2

MAR 20 2026

TOWN OF HUDSON  
Board & Committees Vacancy Application  
(Hudson, NH Residents Only)

TOWN OF HUDSON  
SELECTMENS OFFICE

Date: 03-20-2026

Diane Cannava 36 Willow Creek Drive  
Name Street Address

603-930-4417 N/A  
Home Phone Number Work Phone Number

Special Education Teacher  
Occupation (or former occupation, if retired)

B.A. Elementary Ed Masters; Special Ed, Rehabilitation, Secondary Ed  
Education/Special Interests

Hctv Producer, HCVAC Clerk + Member, School District Clerk  
Professional/Community Activities

To continue participation, contributions to HCTV + HCVAC  
Reason for applying

Mike Johnson, Mike O'Keefe  
Reference(s)

Please check the area in which you are interested in serving, then return this form to:  
Selectmen's Office, 12 School Street, Hudson, NH 03051

- |   |  |   |
|---|--|---|
| Member <input type="checkbox"/>                           | Alternate <input type="checkbox"/>                           | Reappointment <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Benson Park Committee | <input type="checkbox"/> Building Board of Appeals           |   |
| <input type="checkbox"/> Cable Utility Committee          | <input type="checkbox"/> Conservation Commission             |   |
| <input type="checkbox"/> Municipal Utility Committee      | <input type="checkbox"/> Nashua Regional Planning Commission |   |
| <input type="checkbox"/> Sustainability Committee         | <input type="checkbox"/> Recreation Committee                |   |
| <input type="checkbox"/> Zoning Board of Adjustment       |  |   |

Area(s) of Expertise:

- |  |   |
|--|---|
| <input type="checkbox"/> Architecture/Construction | <input type="checkbox"/> Environmental Planning |
| <input type="checkbox"/> Information Technology    | <input type="checkbox"/> Communications         |
| <input type="checkbox"/> Finance                   | <input type="checkbox"/> Other _____            |

Information contained on this form is available to the public and will be given to the press. The Town of Hudson exercises affirmative action in its employment/appointment practices. Applicants must be Hudson, NH residents. For additional information, call 886-6024. Appointees are required to complete a Financial Interest Disclosure Form (FIDF) in accordance with the Town Code.

Hudson Resident: Yes No

Diane F. Cannava  
Signature of Applicant

di-fran1302@tdand.com  
e-mail address



**TOWN OF HUDSON**

**Assessing Department**

12 School Street  
Hudson, New Hampshire 03051

James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Jim Michaud, Chief Assessor

Date: March 24, 2026

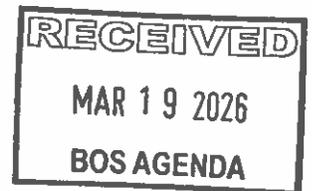
Re: 2025 Property Tax Abatement Application  
Map 197 Lot 177 – 8 Spruce Street

**Recommended Motion:** To adjust the assessment on Map 197 Lot 008, 8 Spruce Street, and abate taxes accordingly, from a 2025 assessed value of \$467,200 to \$426,100 as recommended by the Chief Assessor

**Background:**

The Assessing Department recommends that the BOS approve and sign the attached abatement form for the above referenced single family home property. The Town assessed the property for the 2025 property tax year at \$467,200, the Town's assessment ratio, for abatement purposes, for 2025 is 81.1% and the ratio'd market value from the assessment above is \$576,100.

The property owner filed the abatement application citing inaccurate data elements. Assessing staff conducted an on site review and determined there was some errata, as follows: MLS had listed the basement as having an apartment with a kitchen in the basement (with photos that were not accurate), neither the apartment nor kitchen were there, we also had a generator listed for the property, it was never completed by the prior owner. The above corrections are the source for the corrected assessed value.



PROPERTY TAX ABATEMENT / SUPPLEMENT  
TOWN OF HUDSON, NEW HAMPSHIRE

ACCOUNT # 5224 (Finance Acct# 4101)

DATE: March 24, 2026

PROPERTY OWNER NAME(S): Donald D. Rutina, Jr.  
Paula Beaudoin

PROPERTY LOCATION: 8 Spruce Street  
MAP / LOT / SUBLLOT: Map 197 Lot 177 Sublot 000

REASON: As per BOS memo and BOS approval

TO: Christine Strout-Lizotte, TAX COLLECTOR:

PLEASE ISSUE AN ABATEMENT, WITH INTEREST, OF THE **2025** PROPERTY TAXES ON THE ABOVE-REFERENCED PROPERTY.

RECALCULATE AS FOLLOWS:

	<u>ORIGINAL VALUE</u>	<u>CORRECTED VALUE</u>
LAND	\$128,200	\$128,200
BUILDING	\$339,000	\$298,400
TOTAL VALUE	\$467,200	\$426,600
EXEMPTION(S)	\$0	\$0
NET TAXABLE VALUE	\$467,200	\$426,200
GROSS TAX	\$7,993.78	\$7,292.28
LESS VETERANS TAX CREDIT	\$0	\$0
NET TAX	\$7,993.78	\$7,292.28

**NET ABATEMENT: \$701.50**



HUDSON BOARD OF SELECTMEN

\_\_\_\_\_  
DILLON DUMONT

\_\_\_\_\_  
BOB GUESSFERD

\_\_\_\_\_  
HEIDI JAKOBY

\_\_\_\_\_  
XEN VURGAROPULOS

\_\_\_\_\_  
KIMBERLY ALLAN



## TOWN OF HUDSON

### Assessing Department

12 School Street  
Hudson, New Hampshire 03051

James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Jim Michaud, Chief Assessor 

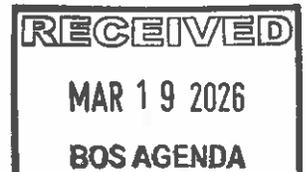
Date: March 24, 2026

Re: Supplemental Property Tax Bill  
423 Abbott Farm Lane – Tax Map 165 Lot 141 Sublot 423

***Recommended Motion: To approve the issuance of a supplemental property tax bill, for the 2025 tax year, for Map 165 Lot 141 Sublot 423, 423 Abbott Farm Lane, as attached, as recommended by the Chief Assessor.***

The above property incorrectly received a Veterans Tax Credit (\$600.00) for the 2025 property tax year. The prior owner was the veteran, a subsequent property owner acquired the property via the probate process, they did not apply for the veterans' tax credit, and their mailing address (for this residency based tax credit) is in Quincy, MA. The attached supplemental tax bill corrects for the above. The statutory references for disqualification from the property tax credit program is found under RSA 72:33 I, for supplemental tax bills the statutory cite is RSA 76:14.

2025SuppBill423AbbottFarLane



PROPERTY TAX ~~ABATEMENT~~ / SUPPLEMENT  
TOWN OF HUDSON, NEW HAMPSHIRE

ACCOUNT # 7204 (Finance Acct# 4101)

DATE: March 24, 2026

PROPERTY OWNER NAME(S): Michele R. Hill  
Jeffrey A. Hill  
115 W. Squantum St. Unit 117, Quincy, MA 02171

PROPERTY LOCATION: 423 Abbott Farm Lane  
MAP / LOT / SUBLOT: Map 165 Lot 141 Sublot 423

REASON: As per BOS memo and BOS approval

TO: Christine Strout-Lizotte, TAX COLLECTOR:

PLEASE ISSUE A SUPPLEMENTAL TAX BILL, FOR **2025** PROPERTY TAXES  
ON THE ABOVE-REFERENCED PROPERTY.

RECALCULATE AS FOLLOWS:

	<u>ORIGINAL VALUE</u>	<u>CORRECTED VALUE</u>
LAND	\$0	\$0
BUILDING	\$183,700	\$183,700
TOTAL VALUE	\$183,700	\$183,700
EXEMPTION(S)	\$0	\$0
NET TAXABLE VALUE	\$183,700	\$183,700
GROSS TAX	\$3,143.11	\$3,143.11
LESS VETERANS CREDITS	\$600.00	\$0
NET TAX	\$2,543.11	\$3,143.11

**NET SUPPLEMENTAL BILL: \$600.00**



HUDSON BOARD OF SELECTMEN

\_\_\_\_\_  
DILLON DUMONT

\_\_\_\_\_  
BOB GUESSFERD

\_\_\_\_\_  
HEIDI JAKOBY

\_\_\_\_\_  
XEN VURGAROPULOS

\_\_\_\_\_  
KIMBERLY ALLAN

6A3



# TOWN OF HUDSON

Assessing Department  
12 School Street  
Hudson, New Hampshire 03051

James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy Sorenson, Town Administrator

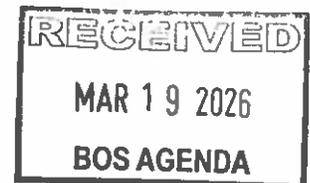
From: Jim Michaud, Chief Assessor 

Date: March 24, 2026

Re: Elderly Exemption Requalification:

- 17A&B Melendy Rd. – map 191/ lot 139
- 67 Mobile Dr. – map 178/ lot 013/ sub 053
- 1 Bridle Bridge Rd. – map 145/ lot 009
- 17 Oliver Dr. – map 142/ lot 007/ sub 016
- 21 Amanda Dr. – map 156/ lot 008/ sub 008
- 29 Mobile Dr. – map 178/ lot 013/ sub 109
- 328 Abbott Farm Ln. – map 165/ lot 141/ sub 328
- 4 Bonnie Ln. – map 167/ lot 032
- 50 Riviera Rd. – map 148/ lot 040/sub 085
- 41 Bonnie Heights Dr. – map 158/ lot 001/ sub 013
- 29 Copeland Dr. – map 152/ lot 032
- 2 Scottsdale Dr. – map 149/ lot 001/ sub 103

**Recommended Motion:** I recommend the Board of Selectmen sign the PA-29 forms granting Elderly Tax Exemptions to the property owners listed above. The property owners provided the proper documents to prove their qualifications.



6A4



## TOWN OF HUDSON

### Assessing Department

12 School Street  
Hudson, New Hampshire 03051

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James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy Sorenson, Town Administrator

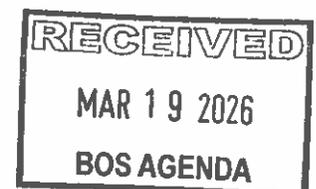
From: Jim Michaud, Chief Assessor 

Date: March 24, 2026

Re: Veterans' Tax Credit:

84 Sullivan Rd. – map 171/ lot 034

**Recommended Motion:** I recommend the Board of Selectmen sign the PA-29 form granting a Veterans' Tax Credit to the property owner listed above. The property owner has provided the proper documents to prove their qualifications.



6A5



## TOWN OF HUDSON

### Assessing Department

12 School Street  
Hudson, New Hampshire 03051

---

James A. Michaud, CAE, CPM, Chief Assessor  
jmichaud@hudsonnh.gov · Tel: 603-886-6009 · Fax: 603-598-6481

To: Board of Selectmen  
Roy Sorenson, Town Administrator

From: Jim Michaud, Chief Assessor

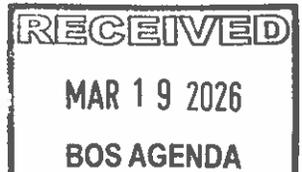
A handwritten signature in black ink, appearing to be "Jim Michaud", is written over the name in the "From:" field.

Date: March 24, 2026

Re: All Veterans' Tax Credit:

12 Campbello St. – map 173/ lot 019

**Recommended Motion:** I recommend the Board of Selectmen sign the PA-29 form granting an All Veterans' Tax Credit to the property owner listed above. The property owner has provided the proper documents to prove their qualifications.



6B1



# TOWN OF HUDSON

## Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

03/10/2026

The Municipal Utility Committee recommends to the Board of Selectman that the following application(s) for abatement(s) from water utility charges be

**APPROVED:**

**W-UTL-26-03 (02/19/2025) Prestigious Investment Properties Acct # 3500879903**

The Municipal Utility requests abatement as per Town Engineer's recommendation. The reason is because the applicant is doing his own wet hydrant testing which typically the Town performs. This is due to the special fire suppression system. The committee recommends abatement in the amount of \$400.00.

The Committee voted to recommend approval of this abatement per Town Engineer Elvis Dhima's recommendation.

The Hudson Board of Selectmen

\_\_\_\_\_ Date: \_\_\_\_\_

Chairman



# TOWN OF HUDSON

## Selectmen's Office



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6024 Fax: 603-598-6481

**Account # 3500879903 Date: 03/25/2026**  
**Name: Prestigious Investments Properties**  
**Property Address:**  
8 Hampshire Dr  
Hudson, NH 03051

### **RE: WATER UTILITY ABATEMENT REQUEST**

Dear Sir or Madam:

Please be advised that the Board of Selectmen reviewed your Abatement Request at their regular meeting which was held on March 24, 2026.

The Hudson Board of Selectmen has approved your abatement request in the amount of 400.00. If you have any questions concerning your account, please contact the Water Utility Clerk at the Water Utility Office between the hours of 8:00 am and 4:30 pm Monday through Friday. 603-886-6002.

The Hudson Board of Selectmen:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



# TOWN OF HUDSON Water Utility

7A



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

## APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # 10-UTL-26-03

\*\*\*\*\* APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN \*\*\*\*\*

Water Account #: 3500879903 Date: 2/11/2026  
 Name of Applicant: Prestigious Investment Properties  
 Name of Property Owner: Prestigious Investment Properties  
 Address of Property: 8 Hampshire Drive  
 Parcel ID: 221-005-000 Amount: \$ 400.00

I/We request an Abatement of water charges on the property listed above for the billing period

2025, for the following reason(s): These four fire hydrants need special handling when tested due to fire alarms and systems in the building. Annual inspection 4 wet systems done by third party. 4 hydrants @ 100 each = 400

Signature of Applicant(s): Valerie Marquez Date: 2/11/26  
 Date: \_\_\_\_\_

Mailing Address: Street: 12 School Street Town/City: Hudson  
 State: NH Zip Code: 03051 Phone #: 603 884 6002

### RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK

Do not write below this line- official use only

Date Received: 2/11/26 Received By: Valerie Marquez  
 Type of Request: \_\_\_\_\_

Monthly Utility Rents: \_\_\_\_\_ Monthly Fire Service Fee: \_\_\_\_\_ Water Connection Fee: \_\_\_\_\_ Water Access Fee: \_\_\_\_\_  
 Total Abatement Amount: \$ 400.00 Refund Amount: \$ \_\_\_\_\_

**ABATEMENT RECOMMENDATION REPORT**

1. Water Utility Department:

Date of Filing: 2/11/2026 Utility Clerk: Valerie Marquez  
Accuracy check, corrections, and deficiencies: Per Elvis Abrina  
e mail 2/8/2024.

2. Finance Director:

Finance Director Recommends: Approving Abatement:  Denying Abatement:

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signature: Lauree Comay Date: 2/11/26

3. Municipal Utility Committee:

Date Submitted and Reviewed : \_\_\_\_\_  
Municipal Utility Committee Recommends: Approving Abatement:  Denying Abatement:

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signature: [Signature] Date: 2/19/26

Recommended Total Abatement/Refund Amount: \$ 400.00

4. Board of Selectman: Granted:  Denied:  Date: \_\_\_\_\_

5. Date Notification Letter Sent to Applicant: \_\_\_\_\_

6. Date Copy given to the Sewer Utility Department: \_\_\_\_\_



# TOWN OF HUDSON

## Water Utility



12 School Street Hudson, New Hampshire 03051 Tel: 603-886-6002 Fax: 603-881-3944

### APPLICATION FOR WATER UTILITY ABATEMENT

ABATEMENT # \_\_\_\_\_

\*\*\*\*\* APPLICANT MUST FILL IN ALL SPACES BELOW AND SIGN \*\*\*\*\*

Water Account #: 3500879903 Date: 2/19/2024  
 Name of Applicant: PRESTIGIOUS INVESTMENT PROPERTIES  
 Name of Property Owner: PRESTIGIOUS INVESTMENT PROPERTIES  
 Address of Property: 8 HAMPSHIRE DR  
 Parcel ID: 221-005-000 Amount: \$ 400.00

I/We request an Abatement of water charges on the property listed above for the billing period  
2024, for the following reason(s): THESE FOUR FIRE HYDRANTS  
NEED SPECIAL HANDLING WHEN TESTED DUE TO FIRE ALARMS  
AND SYSTEMS IN THE BUILDING. ANNUAL INSPECTION  
4 WET SYSTEMS DONE BY THIRD PARTY.  
4 HYDRANTS @ \$100 EACH = 400, AS PER ELVIS DHIMA 2/8/2024 EMAIL

Signature of Applicant(s): Michael Boston Date: 2/19/2024  
 \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: Street: 8 HAMPSHIRE DR Town/City: HUDSON  
 State: NH Zip Code: 03051 Phone #: 603880-3682

**RETURN COMPLETED APPLICATION TO THE WATER UTILITY CLERK**  
 Do not write below this line- official use only

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_  
 Type of Request: \_\_\_\_\_  
 Monthly Utility Rents: \_\_\_\_\_ Monthly Fire Service Fee: \_\_\_\_\_ Water Connection Fee: \_\_\_\_\_ Water Access Fee: \_\_\_\_\_  
 Total Abatement Amount: \$ \_\_\_\_\_ Refund Amount: \$ \_\_\_\_\_

TOWN OF HUDSON, NEW HAMPSHIRE  
APPLICATION FOR SECOND-HAND DEALER/PAWNBROKER LICENSE

License #	Date Received	New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/>	\$50.00 fee <input type="checkbox"/>
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Please fill this application out completely and legibly

Business Name: <u>Recore Trading Co. LLC</u>	Business Phone: <u>603.437.3000</u>
Business Address: <u>4 Bridle Bridge Rd</u> <u>Hudson, NH 03051</u>	
Name of Applicant: <u>Donald Belisle</u>	Date of Birth: <u>2/1/52</u>
Place of Birth: <u>Lowell, MA</u>	Contact Phone: <u>603.235.4527</u>
Home Address: (include full street address and any PO Box) <u>15 Lake Mill Dr</u> <u>Litchfield, NH 03052</u>	
Previous Employer: (include full name and address) <u>Recore Trading Co. LLC</u>	
Dates of Employment: <u>9/1989 - Present</u>	

\*\*\*\* Please attach a list of all employees who will be employed at the business. This list should include the employee's full name, date of birth, place of birth, home address, and contact phone number.\*\*\*\*

Are you now or have you ever been affiliated with any other second-hand dealer and/or pawnbroker business?  
 Yes     No    If yes, please list where on the next line: Town of Derry # 7-17

<u>Recore Trading Co LLC</u>	<u>32 Manchester Rd</u>	<u>Derry NH</u>	<u>03038</u>
Business Name	Address	City/Town	State

Have you ever been refused a second-hand dealer and/or pawnbroker's license in this or any other State?  
 Yes     No    If yes, please list where on the next line:  
 \_\_\_\_\_

Have you ever been convicted of a felony or any crime related to the handling of second-hand property in this State or any other State which has not been annulled?  
 Yes     No    If yes, please explain below. Be sure to include the location of the conviction:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_





Buyers of catalytic converters, aluminum wheels, flattened car bodies and more  
4 Bridle Bridge Rd., Hudson, NH 03051  
603-437-3000

**Recore Trading Co LLC  
Employee List  
Town of Hudson Second-Hand Dealer License**

Jonathan Ingalls	12/9/1972	Haverhill, MA	200 Stage Rd, Hampstead NH 603-320-4775
Michael Bennett	6/27/1988	Boston, MA	11 Reserve St, Allentown, NH 603-717-4190
Margaret McFarland	11/6/1961	Hartford, CT	4 Notre Dame St, Nashua, NH 603-759-4153
Anthony Quintiliani	4/10/1999	Derry, NH	90 Drew Rd, Derry, NH 603-505-6728
Rebecca Skowrya	1/20/1990	Nashua, NH	32 York Rd, Hudson, NH 603-508-8487
Conrad Daigle	1/10/2007	Nashua, NH	36 Grand Ave, Nashua, NH 603-435-2875



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: March 24, 2026  
Re: 2026 Hudson Lions Club

A handwritten signature in blue ink, appearing to read "Roy E. Sorenson", is written over the "From:" line of the memo.

***Recommended motion: To authorize the Benson Park Advisory Committee to accept the donation of \$200 from the Hudson Lions Club.***

***Background:***

The Hudson Lions Club has graciously donated a check for \$200.00 for the Lions Pride Restoration. We kindly request that the Board formally accept this generous contribution with our thanks and appreciation.

***Funding:***

To be deposited into the Benson Park Advisory Committee donations fund (4559-000).

**RECEIVED**  
**MARCH 17, 2026**  
**BOS AGENDA**



## HUDSON, NEW HAMPSHIRE BOARD OF SELECTMEN

### Minutes of the March 3, 2026 Board of Selectmen Meeting

#### 7:00 PM

Board of Selectmen Meeting Room, Town Hall

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1. **CALL TO ORDER** – by Chairman Dumont the meeting of March 3, 2026 at 7:00 p.m. in the Selectmen Meeting Room at Town Hall.

Chairman Dumont: Chairman Dumont: I just want to start off by saying we did not have our normal non-public session before this meeting. We did have a celebration for Selectman Dave Morin, this being his last meeting, so I just wanted to extend in public my personal thanks and appreciation to Selectman Morin for all of his years of service. Thank you.

2. **PLEDGE OF ALLEGIANCE** – Selectman Vurgaropulos.

3. **ATTENDANCE**

**Board of Selectmen:** Dillon Dumont, Dave Morin, Xen Vurgaropulos and Heidi Jakoby. Selectman Guessferd is excused.

**Staff/Others:** Town Administrator – Roy Sorenson; Director of Development Services – Elvis Dhima; Executive Assistant – Lorrie Weissgarber.

4. **PUBLIC INPUT**

Chairman Dumont: At this time, I will open up public input. Does anyone in the audience wish to address the Board on any issue which the Board has control of at this time? If you do, please state your name and address for the record. Not seeing anybody, we'll open...

Roy Sorenson: I do have one item, if you want to wait until that agenda item comes up.

Chairman Dumont: Oh, if you want to read it into the record with the, yeah, why don't we read it into the record for you. You're talking about the email that you received?

Roy Sorenson: Yeah, do you want me to do that now, or do you want to wait until the item comes up?

Chairman Dumont: Yeah, it's public input, just do it as the public input part.

Roy Sorenson: Alright, so I received an email, it was asked if I could include this tonight. It says, quote, to Town Administrator, kindly read this into the record so it will be part of the minutes for tonight.

I just noticed that the Sustainability Advisory Committee is on your agenda tonight. I am hoping that the highly inappropriate, if not illegal, contributions that have been accepted by this advisory committee will be addressed tonight. It has been several months since I brought my complaint forward to the Town and have tried to find resolution to this to no avail. It was and is highly disturbing to also know these inappropriate donations were accepted in such a manner, all while Selectman Jakoby sat there without correction. I do not know that if this behavior happened on other boards and or departments in our town, it would have been considered illegal. I believe it is indeed illegal for the Sustainability Advisory Committee to have dismissed the taxpayer the way they did, ignored their own budget and lack of, and felt it was okay to just give money on their own, the way they did because their committee simply misspent their budget and had no funds left to cover their expenses. Thank you for addressing this issue. Sincerely, Janie Freedom, 40 Ledge Road.

Again, this is public input. I guess we could revisit this if you want, when that item comes forward, if the Board chooses to do so.

Chairman Dumont: Yeah, it's an item on the agenda. We'll move forward. I just wanted it to be a part of the, yeah, I think it's more appropriate in the public input section.

**5. RECOGNITIONS, NOMINATIONS & APPOINTMENTS**

Chairman Dumont: So, with that, with nobody else, we will close public input at 7:03 p.m. Next up is recognition of nominations and appointments, which there are none.

- A. **Recognitions** – None
- B. **Nominations** – None
- C. **Appointments** – None

**6. CONSENT ITEMS**

Chairman Dumont: We'll move on to consent items. Does any Board member wish to remove any item for separate consideration?

*[Selectman Vurgaropulos made a motion, seconded by Selectman Morin, to approve Consent Items 6A-F. Motion carried, 4-0.](#)*

**A. Assessing Items**

- 1) Pro-rated Tax Abatement
- 2) Disabled Veteran Tax Credits
- 3) Veteran Tax Credit
- 4) Elderly Exemption Requalification
- 5) Current Use Lien Release

**B. Water/Sewer Items**

- 1) Sewer Abatements

**C. Licenses & Permits & Policies – None**

**D. Donations – None**

**E. Acceptance of Minutes**

- 1) February 24, 2026

**F. Calendar**

03/03	7:00	Board of Selectmen	BOS Meeting Room
03/04	8:30am	Highway Safety Committee	BOS Meeting Room
03/04	7:00	Budget Committee	Buxton Meeting Room
03/09	5:00	Minor Site Plan Review	Buxton Meeting Room
03/09	7:00	Conservation Commission	Buxton Meeting Room
03/09	7:00	Cable Utility Committee	Hudson Community Center
<b>03/10</b>		<b>** Town Election**</b>	
03/11	7:00	Planning Board	Buxton Meeting Room
03/17	7:00	Municipal Utility Committee	BOS Meeting Room
03/18	6:00	Library Trustees	Hudson Cable Access Center
03/19	7:00	Benson Park Advisory Committee	Hudson Cable Access Center
03/23	7:00	Sustainability Advisory Committee	Buxton Meeting Room
03/24	7:00	Board of Selectmen	BOS Meeting Room

**7. OLD BUSINESS**

**A. Old Business Item 12: Motions Made in Non-Public – Fire/Decision**

Chairman Dumont: Old business, 7A. Motion's made in non-public. We have a change that happened. I will recognize Mr. Sorenson just to speak to that.

Roy Sorenson: Thank you. So attached in your packet, you have a memo from Scott Tice, our Fire Chief, and this is regarding one of the motions. We made at the last meeting for a hiring. It's just by virtue of making sure we have the record straight. We should amend that motion. You can see what I would ask someone to read into the record. Basically, we're doing this because one of the candidates who we were going to employ is no longer interested and has withdrawn their interest in the position. So just to clear the record, if someone would entertain that motion, we can accomplish that.

Chairman Dumont: Do we have any questions, comments, motions?

Selectman Morin: I can't make a motion because I thought we weren't going to have a meeting tonight and didn't bring my glasses down. So, I can't read it. I can't make the motion.

Selectman Jakoby made a motion, Seconded by Selectman Vurqaropoulos, to amend the motion made at the Board of Selectmen's meeting on February 10th, 2026. Motion by Selectman Guestford, seconded by Selectman Vurqaropoulos to hire Eric LaFrancis for the position of Firefighter/AEMT in the Fire Department at the contracted salary of \$33.85 per hour, step six. This assignment will be a non-exempt position in accordance with the International Association of Firefighters Local #3154, adding that on Monday, February 23rd, 2026, we were informed by Mr. LaFrancis that he has decided to withdraw his conditional offer of employment with the town of Hudson. Motion carried, 4-0.

**8. NEW BUSINESS**

**A. Lowell/Birch/Belknap Road Lot Line Relocation – DSD/Decision**

Chairman Dumont: Next up we have new business, Lowell/Birch/Belknap Road lot line relocation. I will recognize Mr. Dhima.

Elvis Dhima: Thank you, Mr. Chairman. Good evening, everyone. As you know from a couple of meetings ago, I came in front of you to get the amount approved to purchase right away that we need. 76 and 88 Lowell Road have agreed. They have signed the purchase and sales agreement. We had our attorneys look at the deed. Everything is good to go. The deed has been drafted for both. And the only thing to do is to actually reference a bookend page from the Hillsborough Registry of Deeds. To do that we need to do the lot line relocations. So, with that said, we have a change order number four to do the lot line relocation for both properties so we can establish a right of way, a new lot line now, now that they have agreed to give us for a certain amount of money, the right of way we need. And install the boundaries that we need to establish our right of way and then there's a fee there related to the dredge and fill application. All those that I just mentioned come to \$21,600 and they're 100% covered by the corridor funds that we've been collecting through the years from the planning board. The planning board already reviewed this and they blessed it so it's for final approval from you who are the ones that actually allocate the funds. With that said, I'll take any questions you might have.

Chairman Dumont: Questions, comments, motions?

Selectman Jakoby made a motion, Seconded by Selectman Morin, to approve Amendment No. 4 in the amount of \$21,600, bringing the total contract amount to \$334,400 for efforts associated with preparation of lot line relocation plans, monumentation and permit fees. Funding to come from corridor fund (2070-000-701: Zone 1 Traffic Improvements and 2070-000-702: Zone 2 Traffic Improvements), as recommended by the Planning Board and Development Services Director. Motion carried, 4-0.

**B. Town Hall Improvement Update – DSD/Discussion**

Chairman Dumont: Next up we have the Town Hall Improvement update. Mr. Dhima, take it away.

Elvis Dhima: Thank you, Mr. Chairman. Your favorite item for tonight probably. So, as you all recall, the Board of Selectman gave direction to staff to further look into further possibilities of what could be done at this building. Some of those efforts were related to converting the bathroom that we have down here adjacent to the board of Selectman room. Currently it's a male bathroom and it was going to be converted to a unisex handicap bathroom. The cost for that, as you see on the memo, is \$47,500. We also have an option to convert the man's bathroom by the Buxton Room, which is on the other side of the building, again to a unisex handicap bathroom for \$23,500. In addition to that, we got two quotes related to the vertical lift that's adjacent to your office upstairs. Right now, it's open. The two quotes that you have in front of you, one is for NorthPoint, one is for National Seating and Mobility, is to enclose that area, have someone go in, have a phone in there, and be able to get in and out without a problem. Right now, that particular setup not only cannot be replaced or duplicated, but it doesn't meet current standards. So even though it won't be an elevator, it will mimic an elevator by being a safe area. And the intent is if that platform goes on the first floor, if there's someone that's leaning over, they're not falling in. So that's the whole point of that. I will say that it's been an interesting experience trying to get quotes for this. No one will pick up the phone. No one will give you the time of the day unless you have a maintenance contract with them for an elevator already you have ahead in the building. They kept sending me around and eventually went to one guy that didn't even return a call. So that's why you only have two quotes for that. As far as the platform that you have that takes you from what I call the inspection services, land use division, or development services to the Buxton Room, no one would even touch you with a 10-foot pole. So, the \$25,000 quote that you have from NorthPoint Construction is the only one we have available. But to get rid of that one and put something that's going to be feasible, it's \$25,000. So those numbers give you an idea to what you can do here if you wish to do so. In addition to that, if you remember, we raised \$55,000 for a warrant article to do a study for the Town Hall. We stopped that once NorthPoint came in and said, hey, there's some major red flags here. And that basically has resulted in about \$49,000 available still in our funds if you wish to do any improvements within the building here. Because we're obviously going to stop doing the study. Whatever money is left we can utilize to do improvements in the building. So out of the \$55,000 we raised, we used about 10% of that.

Chairman Dumont: So, two quick questions. The first one being, out of that study, even though the intent or the use is different, we could still use the funds for that for the ADA?

Elvis Dhima: Yes, because I think it was for the building. It's a building study renovation. I have to look at the links, but I think you can use it if you wish to do so, yes.

Chairman Dumont: Yeah, if it's in there under renovations. I just was curious.

Elvis Dhima: It's a good question. I think it was related to doing an assessment related to renovations of the building. So, it was for this. It's going back and seeing what you can do here. So, we started with the study thinking that was it. But if we don't do the study, the question becomes, can we actually do then renovations that were identified by the study or a portion of the study? Because we didn't go all the way. We thought it might not be worth doing it.

Chairman Dumont: And then my last one was just a stair lift. Is it just an exact replacement of what we see there today or is there any differences? You mentioned some with the other elevator.

Elvis Dhima: So, you have two. You have obviously the platform by the Buxton. Are we referring to that one or this one right here?

Chairman Dumont: The platform that goes down to Buxton.

Elvis Dhima: So, it will be identical to that one, but it will be functioning and it will probably be a little bit better. It might have some kind of railing around it because right now you kind of have nothing to hold on to. I'm hoping it's some kind of front rail that's going to hold you up. We didn't get into specific with NorthPoint with that, but I'm assuming it's going to be something that's going to meet current standards. Because that platform is I don't

know where they put that in 10, 20 years ago. Who knows? But that one, the biggest thing with me is if you're there and something happens, you can fall off. I mean, it's just there's nothing to hold on to.

Selectman Jakoby: So, I think with the, let's call it the meeting room access. So, the BOS meeting room access. With that being fully enclosed, fitting a wheelchair I assume and a person?

Elvis Dhima: This particular one, yes. It will be able to fit an individual with a wheelchair and it will be able to operate on their own, yes.

Selectman Jakoby: So that would bring them down here. Still the problem we have is getting people across to Buxton. But we could. We could with that. I hesitate looking at that chair lift having seen it function and even if we're putting something similar to that, I'm not sure that's a good use of funds, especially if we're going to look at property and other things. We talked about what are those things we could do that would at least make this better. So, I know we're not making a decision today, but those are some of the things I think about. The other thing is if we can come up with a policy for if you come down and you want to get to Buxton, how we manage that. Maybe we look at how we would manage that and just deal with the one that's the safer one. Because safety is my biggest concern. That's the safer one. And no one had any other possible scenarios that they could come up with that were out of the box. But you couldn't even get people here.

Elvis Dhima: That is the first, yes. So that's the first reason. The second one was, if you recall, we're trying to stay away from blowing up walls.

Selectman Jakoby: Correct.

Elvis Dhima: So that, again, I think goes back to what can we do here in the best and most efficient way possible without disrupting operations. And again, as I said, I don't know what's behind the walls and I'd rather not know.

Selectman Jakoby: I forgot about that, so thank you.

Elvis Dhima: So that's the biggest thing. The biggest thing we'll have here with this bathroom if you chose to do this, and as you said, Selectman Jakoby, there's no action to be taken tonight. This is just options for you to consider. You have a certain amount there. But this one, we're going to close the door, we're going to open the door somewhere else, we're going to get rid of the urinal, get rid of the shower, and that gives you enough room now to have someone on a wheelchair to be able to maneuver within that. So those are the things we're looking at, but we're not shifting walls, things like that. So, everything like that footprint between the janitors and the bathroom stays the same. There might be something changing in between, which is minor, an exterior wall that might be closed, you can open another door, but nothing like move this wall out now, shift this hallway, none of that. So that is basically what you can do, keeping this under \$100,000 or whatever we're going to end up with. And to do maybe half the building. So, you can say, we have one side of the building, if you need to get to the other side, you need staff to bring you in, things like that.

Selectman Jakoby: Just my final follow-up. I would agree, I wonder what the exact wording of the motion that we made for the \$55,000, what that looks like before we even consider spending anything on anything else than a city.

Selectman Morin: In reference to the other side and getting downstairs, this side we have this meeting room and basically this is the only Board that meets in here. We do need to get to finance. But on the other side, you've got planning, zoning, all of them, and those are the big draws of people. And if the Board continues in the process they're going, we're going to do this in steps to get a new building. So, this year we get the money to purchase land, then we've got to have a study. So, this is five, six, eight years down the road, so I think we should put something over there because that's where the major meetings are that draw all the people.

Selectman Vurgaropulos: No, I agree. I was happy when I saw this come across, since we talked about it. So, this is a great workup of what we talked about before. Is there a lift on the other side?

Elvis Dhima: So, the lift we're referring to is basically a platform that's adjacent to the wall, and then you have to bring it down.

Selectman Vurgaropulos: Similar to the stairs that are right here?

Elvis Dhima: No, it's a little different. So, this particular one just drops on top of the stairs and it takes you, but it runs parallel with the stairs. It's nothing compared to this one, which is kind of like it's a bit more safe. The other one, it's the wild, wild west a little bit.

Selectman Vurgaropulos: I agree that the whole thing, we want to get to compliance as fast as we can. Did I hear someone saying that we were replacing that one, too?

Elvis Dhima: So, both of them need to be replaced, yes. So, this one needs to come out. You need to put another one in. This one's going to need a bit more work because you need to enclose that area. So right now, when you walk by, you can actually see the platform. The new one would require you to actually extend the walls all the way to the ceiling, so it would be a box. So, the only way for you to get in, you would have to open a door just like you do here to get in and to bring it down. You'll have a phone there, too, in case you get stuck. You can call 911 or dispatch next door. We don't have that ability now. If someone gets stuck, unless you start screaming, you're not going to get out.

Selectman Vurgaropulos: Is the stair lift operating?

Chairman Dumont: This one's not a stair lift.

Elvis Dhima: Or like a vertical lift or a vertical wheel?

Selectman Vurgaropulos: Not the one on the stairs.

Elvis Dhima: There's nothing on the stairs. The only one is this one right here.

Selectman Vurgaropulos: My opinion is, we're fixing this vertical lift. I would say, you vertical lift both of these and you delete those, do we still maintain compliance if we take the stair lifts off?

Chairman Dumont: The other stair lift that's over by Inspectional Services is for the \$25,000. There's no place to put a box to have a vertical lift and bring them down. The only option to go down there is that one flight of stairs without cutting into either the waiting room or reception room. This vertical lift that's over here has been out of service for as long as I can remember.

Elvis Dhima: It's been on and off, but it's been dead for over three years.

Chairman Dumont: If you want to get people down to the other side, that's your other option, outside of what Selectman Jakoby said, which would be to bring them through here. I think that may work. I do see some problems with it, one just from privacy and then from actually making sure someone's available.

You don't want someone just waiting down here and the meeting's going on, because to Selectman Morin's point, on Wednesday or Thursday, sometimes there's nobody on this side, so they take this one down. It would need some coordination for sure, Mr. Sorenson.

Roy Sorenson: In that instance, are you saying we would bring them here and then bring them to the Buxton?

Chairman Dumont: If we only did the vertical lift, they would come down here and then go through water and finance.

Roy Sorenson: Yeah, the problem with that is there's too much liability taking someone through finance.

Selectman Jakoby: Which is what has been done.

Elvis Dhima: There's a lot of insensitive information there.

Selectman Vurgaropulos: On the other side of this wall, if you go to the men's room over here, you know where that bench is? What's directly on the other side of that wall?

Selectman Morin: Stairway.

Selectman Vurgaropulos: So that hits a stairway there. You can make the improvements here and you can have that. You can still take the coordination, but if you made it more of a workshop.

Chairman Dumont: This would be the front of your building. You go to the far side where the handicap entrance is. That would bring you into that inspectional services kind of entrance. That stairwell runs right along that back

wall over there. If you were to cut through, that's how you would access. To Mr. Sorenson's point, it happened before, but I would be cautious about doing it just for the information that's in there.

Selectman Jakoby: So, the other thing is to move meetings. And then you're just running into an issue if it gets too crowded. Most of them are not. The majority are doable in this meeting room versus that meeting room.

Elvis Dhima: I think that one has a higher capacity.

Selectman Jakoby: It does.

Elvis Dhima: And they're already struggling as it is right now.

Selectman Jakoby: At times, but not everyone.

Elvis Dhima: We have had enough cases ...

Selectman Jakoby: For planning.

Elvis Dhima: Correct. Not for Board of Selectmen, but for planning. There's been cases where we had to ask people to either come here, and sometimes they agree, and sometimes they don't. I've been personally in one of the meetings when we had to ask folks to stay at the stairway, and they're trying to listen to what's going on. I mean, they've been pretty good about it, but they can just say, no, I want to be in there, and now you have to shut down the meeting and relocate it on a different day. It's tough for us. It's tough for the applicant.

Selectman Jakoby: The other is, why not move planning over to Hills Library and do them over there regularly instead of using the Buxton? I mean, there's that ability as well. And I was at a meeting where...

Selectman Morin: You still don't have any access up there?

Selectman Jakoby: They have a lift.

Selectman Morin: I don't know it works.

Roy Sorenson: It's the same as this one.

Chairman Dumont: I don't think it works.

Selectman Jakoby: But then maybe we need to find out if it works.

Chairman Dumont: So, what I would say is, only because I think we're going to get into a much larger discussion here, which they're all good points, but I think we should do some research on it. We can come back at a later meeting. I do think there's some concerns over library, and as you guys all know, we need to have a larger discussion on that building all together, and that could be part of it. But we have the information here in front of us. I would say do some research, look into some things, and we can put it on another agenda item in the future and see what we can do.

Elvis Dhima: With the Board... So, we'll find out what we can do with the remaining of the funds, if the language is there, we can do it. Are you leaning to at least do... Obviously, if there's \$49,000 available here, you can probably do a couple things here, at least take care of that side of the building, between the \$25,000 and the \$23,000. I'm thinking of those two that take care of the handicap bathroom and a proper access down there, and then we can figure out if we need to bring them here or not. But most of the magic happens over there on that side of the building. If you look at those funds, I just want to make sure we don't wait too long and then go back to North Point and be like, you waited too long. These numbers are only good for so long, and I don't want to put NorthPoint in a position to be like, I'm sorry Elvis, those numbers are six months ago.

Chairman Dumont: So, while I'd like to see both of them addressed, I would agree. I think you get your biggest bang for your buck, because during the day, normal business hours, if someone does need to use a bathroom, they would be able to take that down if it's done safely to an ADA bathroom. So, you get kind of the biggest bang for your buck available there. That's what I'm leaning towards right now if we can even utilize those funds.

Selectman Jakoby: I would like to see a mock-up of what we're talking about exactly for that stair lift, and what that exactly looks like. Having done a lot of research on these things, I want to see it before I'm willing to make a decision.

Elvis Dhima: He's going to have a seatbelt and everything.

Selectman Jakoby: I really want to see it before going either way. But I do hear everything that's being said, and I do think it's important that we come back quickly if we know that we can expend these funds to this manner.

Chairman Dumont: I don't think Mr. Dhima's looking for a decision, I think he was just looking for a poll. If that was suitable and it can be done in a safe manner, where would people lean on allocating those funds?

Elvis Dhima: And I'll get the spec by the next meeting. If you wish to go further or go towards that direction, I'll ask NorthPoint to provide the spec for the \$25,000 lift.

Chairman Dumont: Like I said, my biggest thing is the day-to-day stuff, because that would get somebody into a bathroom where if we just do that lift, we still don't have a bathroom.

Elvis Dhima: Correct. Unless you do this, but now you get into \$100,000 versus \$49,000.

Chairman Dumont: Right, exactly. I'd like to see them both done in that manner.

Elvis Dhima: But maybe this year you do one side, next year you do the following. Something to think about. But at least this building has a handicapped bathroom and access to get to the lower level.

Chairman Dumont: Sure.

Elvis Dhima: Even though it might not be perfect, it meets the spec.

Selectman Jakoby: The other piece of information I do need is whether Hills Library's lift is functional or not.

Chairman Dumont: It should be easy enough to get.

Elvis Dhima: I'll have Mr. Sorenson go in and we're going to fire it up.

Selectman Jakoby: Are you going to try it? I almost did that one night. I didn't want to climb the stairs.

Chairman Dumont: I'm sure Elvis will take the not-in-use sticker off first. Right. If he doesn't have a sticker, that's interesting.

Selectman Jakoby: If you see a big orange sticker, that's probably your answer.

Elvis Dhima: I'll do it.

Selectman Jakoby: I didn't see a sticker the last time I looked, that's why.

Elvis Dhima: I do believe there was something in there.

Selectman Jakoby: Maybe I missed it. I honestly can't say.

Chairman Dumont: I've never seen somebody use it, so I have no idea. Are there any other questions or comments?

Selectman Jakoby: Thank you.

Elvis Dhima: Thank you, guys.

Chairman Dumont: You have a great night.

### **C. Warrant Article 18: Default Budget – Administration/Discussion**

Chairman Dumont: Next up, we have the Warrant Article 18 about the default budget. I'll have Mr. Sorenson explain that.

Roy Sorenson: Thank you, Mr. Chair. In speaking with our former town moderator, Paul Inderbitzen, we talked about this at length with this warrant article. Since it was a citizen's petition, the actual language of this warrant article is prescriptive by law. However, when you read that law, it doesn't say anything about the majority vote that's needed to pass it, which is three-fifths vote. So just to keep everything in line with transparency to the public, we would hold a public hearing tonight. Now, the ballot's not going to be changed. The ballot's the ballot.

And regardless of whether the warrant article passed with less than three-fifths, then it doesn't pass. If it passes with more than three-fifths, then obviously it's valid and legitimate. This would recognize the fact that it does require three-fifths, and I did put some language there. You can open the public hearing to see if the public wants to speak to it, and then we would read this. Did you already open it?

Chairman Dumont: Oh, no, I have not.

Roy Sorenson: I'm sorry. Well, maybe Ms. Allan wants to speak to it. I don't know. Anyways, the language to read to put this on the record is there in bold for the Board.

Chairman Dumont: Comments first? You guys want to open the public hearing first? Go ahead.

Selectman Vurgaropulos: There was two default budget ones. We don't have to adjust the other one?

Roy Sorenson: No, that's on the school ballot.

Selectman Vurgaropulos: No, I understand that.

Roy Sorenson: They might have done a public hearing on that.

Selectman Vurgaropulos: I was just curious, they have to do their own public hearing?

Chairman Dumont: It has to be separate, yeah. Yep.

Selectman Vurgaropulos: I would just ask Mr. Sorenson if you could follow up and to make sure they do that because they might not know.

Chairman Dumont: I would imagine I guess I'm just assuming, so I won't do that. We know what they say about that. So, at this time, I'm going to open up the public hearing on Warrant Article 18 at 7:27 p.m. If there's anybody in the public that wishes to come up and address it or speak, feel free. Not seeing anybody, we're going to close the public hearing at 7:27 p.m. So, you have the information Mr. Sorenson gave you. You have the wording.

Roy Sorenson: Are we reading to the record?

Chairman Dumont: Yeah, just for clarity.

Roy Sorenson: Seeing as the Board of Selectmen opened a public hearing with no comments in regards to Article 18, the default budget, budget committee delegation by petition, hereby confirming the three-fifths majority vote required for passage by law.

Selectman Jakoby: So moved. Do we have to move it?

Chairman Dumont: No. I thought that as well first. That's why I paused.

Selectman Jakoby: All right, then we're good.

#### **D. VFW Post 5791 Loyalty Day Award Nomination – Administration/Decision**

Chairman Dumont: Next order of business. We have the VFW Post 5791 Loyalty Day Award for the nomination. I will recognize Mr. Sorenson again.

Roy Sorenson: Thank you, Mr. Chair. This year, this is my recommendation for a person that works in Town Hall, Don Kirkland. He's a civil engineer. He's been with us. You can see his background as well in the attached here. He's an environmental engineer by discipline. He's a professional engineer as well, holds his certification. And he works in the Development Services Department. He's been with us for six years now. He's done a great job. He does everything. You know, as an example, simply put, he's out shoveling today, at the end of the day, helping out, making sure folks can get out of the building at the end of the day. The other thing that he's really good with, as I mentioned, with the environmental aspect, is compliance. So, we live in a world of regulations and compliance. So, we've got to make sure our MS-4 permits are in order, our landfill's in order. And he also helps out with the water utility as well and the sewer utility. So, I think he's a great choice. I've tasked him with some little things since I've been here as the Town Administrator. And he's never once asked why he's being tasked with that or whatever it might be. The other thing, too, he's kind of the face of the public. As much as Mr. Dhima

is out there all the time, I mean, he's the face of the department. He does a lot of things with HCTV. He did the Melendy Road Bridge piece, the Twin Bridges. And he does a great job with it. He's very good with technical terms and bringing that back into layman terms for the public to understand. So that's my recommendation for this year's Loyalty Day Award.

Chairman Dumont: I just want to say I was happy to see this. I completely agree with you. Don's an asset to the town. I've dealt with him professionally in here as a member of the Select Board as well as privately on the outside. He's able to answer your questions. And he does it in a very professional and responsible manner. So, I very much concur. Any other comments, questions, motions? Motion would be to nominate Don Kirkland, Civil Engineer, for the 2026 Hudson VFW Post 5791 Loyalty Day Award.

Selectman Morin: Thank you for making that motion for me.

[Selectman Morin made a motion, seconded by Selectman Vurgaropulos, to nominate Don Kirkland, Civil Engineer, for the 2026 Hudson VFW Post 5791 Loyalty Day Award. Motion carried, 4-0.](#)

#### **E. February FY26 Revenue and Expenditures – Administration/Informational**

Chairman Dumont: Next up we have our February 26th Revenue and Expenditure Report. Mr. Sorenson.

Roy Sorenson: I'm going to bring us up to the big board up here. Just get this up and running. You actually have the reports themselves. The data is in your packet. And upstairs you have a more detailed packet with the Muni-SMART reports for General Read. Could be as many as 80 to 90 pages. But we're at a point now, and keep in mind, we're not when I did this report, we weren't completely through February. So, if you're completely through February, you're around 67%. Close to it we're at 65%. So that's your benchmark on where you might be with expenditures. I will say payroll will be up to date and we'll cover that as well. But our general fund right now all-inclusive is at 73%. The sewer funds at 65%. And the water fund is at 90%. Alright, now these include encumbrances. So, encumbrances in the general fund right now around \$2.34 million. Our sewer fund around \$450,000 encumbrance. And the water fund obviously at 90%. \$760,000 of that plus is encumbrances. So those actually tie into your expenditures. The money's not expended yet. However, it is being earmarked for something. If we look at, again, we plug in our guide rail there, 65%. And I'll just break it down for the departments. General fund, you can kind of see where they stand. And I'll show you some of the expenses in some of these that might be up a little bit over 65%. But overall, there's 100%. Again, encumbrances here, all-inclusive. You take them out and you just look at expenditures to date. We're right where we should be. So that's a good sign. Some of these, as I mentioned in the past, DPW, it's obvious, right? It's all about winter. It's snowing again tonight. Assessing is professional services. Legal, that's an encumbrance. That's why it's bringing it up there. If you look at expenses for legal, they're not even near the 65%. Non-departmental, the big one there is the solid waste contract. Police and fire, vacancies pretty much with salaries. And I'll show you that in a slide. DSD, that's Mr. Dhima, his department. He pays up his professional services mostly in advance and works those numbers down. So, here's your major expenditures. Solid waste contract, that's spent to date. So, \$1.53, that reflects on your expenditures. Paving, Jay Twardosky, the DPW Director got out early. He's exhausted \$811,000 of that. So that's another big number. And then our insurance, that's our workers' comp. Property and liability a little south of \$700,000. But big numbers, they're in the budget. And those are really kind of end year numbers, right? Solid waste will continue to go up as we get through the season. If we dive into that a little bit closer, and this is on the other side, I scaled these out on a different graph just because they're not as big as the other ones. But you can see, as I mentioned, here's some of the other big ones. And these are a combination of encumbrances and expenditures, right? These over here are true expenditures. We spent this money. These could be a combination of expenditures that are expended to date and are encumbered through that. What we look at is the total number. So, you can see it. A lot of big numbers that live in the budget right now, all right? So, those are some of the things that might push you above where you should be based off of the time of year you're in right now. Revenue, we're a little bit behind on reconciling our revenues. The Board's well aware. We have a new town accountant. We had a gap in that position again. So, we're playing catch up again. But if you look at where we are currently with what's been reconciled, we're just south of where we should be. So, 63% versus 65%. These are the big ones. Motor vehicles, we always look at that. This one got a little bit interesting to me because I looked at the months of December,

January, February and the numbers weren't really where we wanted them to be. And it was getting a little hairy because that's a big number in our budget. You can see the offset of '25 versus '26. So, if you just take those three months, we're a little bit \$100,000 behind our mark last year. However, I will say the last three days of February we did pick up some ground. So, those numbers might balance out a little bit. We'll keep an eye on that. The reason I say that we'll keep an eye on that is it went from being in the revenue in our budget from 6 million, it went to 6.15 and it's actually at 6.3 for '27. All right, so there's a lot happening in the world and that can obviously affect motor vehicle sales. If we look at '25 and these are some of the other bigger items, highway block grant, cable franchise, investment interest and ambulance as well. The investment interest in your packet I did get an update from our treasurer and I did not update those numbers. So, those numbers are going to go up north of this mark certainly because she was able to, I don't know if you remember when Barbara Boulley came in here and spoke to the Board. She was talking about doing a letter of intent with other banks and being able to collect more interest. She has pretty much since done that. So, she's getting interest where she wasn't getting interest before on some major accounts. So, we're seeing those dividends pay off as well. All right, GF budget so we'll look at the salary steps around that. 31% of our general fund budget is basically PD salaries, okay. 28% fire department salaries, 22% DPW. Those are the big three. They drive your budget as far as salaries goes and then we fill the rest in with general fund. This does not include water and sewer. I'm going to do more water and sewer on the next meeting because we'll take a look at those accounts and I think we'll speak to that too when we have our auditors and as far as water and sewer goes. But where should we be now that we're true with 67%? 69% is where we're at. So, we're a little bit spent above our mark. Not much, but a little bit. All right, so where is that? So, if we look at last year, 67%, the black bars are last year. So, you saw fire was running high, PD was right where they should be. DPW, if you recall last year, they had a late winter and that kind of piggybacked onto some of their salaries. General fund for the most part stayed in line all year and finished in line. You plug in this year, fire's doing very well. PD's running up because of some vacancies they had earlier in the year. They've had some retirements. The retirements reflect in the salary and benefits as well. DPW is in the lead not for all the right reasons, but they're in the lead. All right, they're 75%. It just continues to keep you can't say keep raining, it keeps snowing in this instance, right? General fund 63%, so we're below our mark there. Just a little bit on vacancies. So, right now, fire's got two, PD has three. DPW, the one thing that's actually really in their favor this year is they've had no vacancies all year. And that's great for the winter they've had. And then in the general fund, which is everything else, less water, so we have two vacancies. Capital reserve funds, now the Board may recall some of these, but these are still living in the budget as costs. They will get reimbursed towards the end of the year. Property revaluation, a little north of \$200,000. The drainage improvements, \$42,300. HVAC at PD, a little under \$29,000. The PD vests, \$26,000. PD suppresses, a little north of \$30,000. These two up here are not CRFs, but they're still big numbers. This is the actual Hudson Community Recreational Park. That expense of \$51,000 is in the DSD budget right now. Once we gross up that account, that will go away and that will bring the DSD budget down. This is the Conservation Commission land purchase for \$90,000. You'll see that in conservation as well, all right? So those are some of the big drivers that you're seeing too that reflect you being above you probably where you should be. But for the most part, I'm not seeing anything that's out of line and or causing major alarm other than, you know, I don't even want to say it, DPW, which is they're having a bad winter. And I think some of that we rectified in next year's budget with the way we set it up. So, hopefully it'll work better in the future. But that's pretty much it. You have the data packs with you. If you've got concerns on the numbers in the report, just reach out to me. As I mentioned, the larger document is upstairs in the Board of Selectmen room under General Read, and that's where you can really dive into the details. Is there any questions?

#### **F. Sustainability Advisory Committee Charter – Administration/Discussion**

Chairman Dumont: Thank you very much. All right. If nothing else, next up is the last one on the agenda is the Sustainability Advisory Committee Charter. And again, I will recognize Mr. Sorenson to kick that off when he's ready.

Roy Sorenson: Thank you, Mr. Chair. All right, so there's a lot of backup with this item. I want to give you, I don't think the document came through redlined.

Selectman Jakoby: No, it didn't.

Roy Sorenson: So, I'm going to hand that out so you have a copy of that and you can see it. Lorrie, if you don't mind. All right, so there's a lot to digest here. As I mentioned, there's a few things to look at here. Number one, we talked about creating a charter for the Sustainability Advisory Committee, which we set forth on that back at the end of October, so say the beginning of November. We worked through that. There was a multitude of things that happened in November and December. We had budget hearings and all kinds of things. So honestly, this kind of took a back seat. We're here now to address it. You do have the document. What's in black is what the Sustainability Advisory Committee put together. The red lines are what I think how the document should read. So that's first and foremost. You can kind of see those changes. The other questions we had on some of this was some of the expenditures of late that had happened late last year and early this year, involving donations and or expenditures and things of that nature. So, you have two things to look at tonight, Mr. Chair. I'll leave it to you. You want to cover the charter first, you want to cover the expenditures.

Chairman Dumont: Let's go over the expenses and then we'll hit the charter.

Selectman Jakoby: I just want to comment on what you said. So, Mr. Sorenson and I met and went over some of the concerns, hence the red lines I also worked with him on. The idea of the expenditures and things, what we noted was that it was important to have a clearer understanding of those expenditures within the charter, as well as for the charter that should be coming from the Benson Park Advisory Committee. There seemed to be a lot of misunderstandings and not a clear policy on donations and expenditures and a lot of misinformation as both of those organizations transitioned.

Chairman Dumont: Yeah, let's stay on the expenditures.

Roy Sorenson: So, there was a couple of things that happened with their actual expenditures this year and the board may recall they came here with a transfer of funds and things of that nature. So, finance made those transfers. They were probably, I'm going to guess, in one of their most active parts of the year with their pumpkin smash and then they did the pickup with the holiday recycling of the lights and things of that nature. At one point I did receive an expenditure for an ad in the newspaper regarding the recycling of lights, at which time I reached out to Chairman Kyle Huber and said, you don't have enough in the budget to cover this, you'll have to do a transfer. So, in other words, their budget's \$1,300, they would have to transfer money from somewhere else. Now, they're not going to make that decision. I'm going to make that decision, the Board's going to make that decision, right? Let's just say on the face of it, maybe it came from contingency because that's how our policy reads. It's got to come from somewhere else. It's a different purpose. You have to explain the fact that the purpose is different and why you're transferring it. I was notified shortly thereafter that while no, that bill is incorrect, we're covering that bill with donations. There was multiple donations. Deb Putnam made a donation on her own. There was a donation for the recycling of lights, and you can see that in your memo. Let me just pull that up. It's a memo from Carl Huber. I don't want to misspeak. From TESCO. And then they actually got a third donation, which actually we just put in as a gross up, and that was from East Coast Muscle for \$100. The first two donations, Deb Putnam at \$139.75, you can see what it covered. So, there was a newspaper ad for \$114.75. I guess it was printed three times at \$25, so the total was \$139.75. The second one was another ad for the lights collection. That was \$331.50. We were building total for that, which is what, \$400 and whatever it might be, \$70, at which point that's when Carl said, no, we're getting donations for those. And then he followed up with his paperwork, with the memo, and the donations go into finance. Now, you start to look at our donation policy. We adopted our policy, and basically anything under \$500 can go to the finance director. We take it in, and we move it from there. The problem with that is that might be fine for a department like police, fire, and DPW, whatever. It doesn't work for committees. Anything and everything that happens at a committee, an advisory committee especially, needs to come to this Board, either before we want to place an ad, we want to get a donation for an ad, or even the event itself. You saw that at the last meeting with the Benson's Park Advisory Committee coming in with their first round of events for the year. So that's kind of where we are. So, we're kind of in a murky area here over the last three months, and this stuff all just happened at once. Now, I think, and I did redline this, I'm pretty confident my language covers all this in the charter, to make sure that this doesn't happen again. Nonetheless, I think the committee needs to understand that they're an advisory committee. We talked about this last year, and whatever they're doing, be it an event, be it an ad in the paper, whatever it might be, they need to come to the board for that in advance of any type of formal action that they might take. So, I do have an expenditure sheet here if you want to see that as well. Do you want to hand one to Dave? And this is a report I

ran. Lorrie, if you don't mind handing those over, please. So, you can kind of see where their budget is. Now, you'll notice on this sheet here, the \$100 gross up for the donation is in there. That's going to be from East Coast Muscle.

Selectman Jakoby: So, when this came before the advisory committee, I informed them that they needed to go through the town administrator's office and to formally put this all in writing, because some of these donations seemed to come after the fact, and I had spoken about, like, if they were going to do the light collection, they needed to make sure they had the funding to pay for the shipping, and you can quote me, I said that, before you go ahead and make that decision. And from everything it looks like, they didn't have that lined up beforehand. Nor did they bring that here to say we didn't have it lined up beforehand. So, the timelines didn't merge, and that's why I think it's critical. And some things from what I understand in the past have been donated without any notification of that donation. So, in years past, there have been donations for shipping lights that never came to this Board or came through here, or even the advisory board for Benson Park, that there have been things that have been bought and donated by very generous people in the community, but it has not come through this Board, nor has it been accounted for in the past. And so that's why I feel really good about the changes made to the advisor to the charter, to make this policy really clear.

Chairman Dumont:

So, just a question before we get on, so about the expenditures. The \$331.50 for the lights collection, that was the total cost for the light collection, and that total cost was covered by a donation?

Roy Sorenson: Yeah, so if you look at, this is what the town covered out of their budget. Are you looking just for advertisement?

Chairman Dumont: Well, it's on this memo, but I didn't see it in the...

Roy Sorenson: It shouldn't be on this. Because it's a donation, so it's not on that.

Chairman Dumont: We had a conversation, I thought about that, I know it was probably a while back, and I could have sworn that Jay at DPW had offered to take the lights, and they have a recycling over there that they deal with. Am I misunderstanding that?

Selectman Jakoby: No one took the lights. No one was collecting them. Jay was not either. There was no place to bring them. They looked into all that.

Chairman Dumont: Did any of them reach out to Jay and ask to bring them to DPW?

Selectman Jakoby: It's my understanding.

Chairman Dumont: Because I did have a question to Jay, and he said they do take them, and he didn't get reached out to anybody, or by anybody.

Selectman Vurgaropoulos: I vaguely remember something when we had this conversation previously, and it had to do with, if mine would work, I think it had to do with the type of lights they were, and I believe the previous year, like last year, I know Mr. Thatcher also worked with that, because I remember I shipped those lights out for him. We send them across the country. There's like a big collection program in the country. One of my conversations had to do with the type of lights, and he couldn't accept them. I'd have to go back and research it, but I think that might have something to do with it.

Chairman Dumont: I can reach out and verify that. I was just curious. I see it's covered by the donation, but obviously if we have a program in town that can take them.

Selectman Jakoby: Absolutely. Like I said, that's my understanding. If I look back at the minutes, they looked everywhere, because Selectman Morin had said about Home Depot. You had mentioned several places that they did call, and they did even go to corporate. So, they called locally, and then they contacted corporately, and they were told they were no longer doing it.

Selectman Morin: To the point, the lights, they only want the copper wire. They don't want the lights itself. We could have recycled it, because they take that recycling in here, no matter what kind of lights, because they're

looking for the copper. They're not looking for the lights. Reading this, it said, follow all town rules, and any over-expenditure had to be explained to the town administrator. Why aren't we just putting this as a town employee has to forward a purchase order? That way the budget gets checked before anything gets done. Because if an employee had done what happened here, they would have been written up or fired, because they spent town money without permission.

Selectman Jakoby: Exactly.

Selectman Morin: That's wrong.

Selectman Jakoby: I agree.

Selectman Morin: I read it in here. I just don't know what you were meaning by it, because it said you follow all town policy, and then it said any over-expenditure. But where you say any over-expenditure has to be explained, there shouldn't get to an over-expenditure.

Roy Sorenson: No, so I think the way it's written, too, is that stuff needs to come to BOS anyways.

Selectman Morin: I understand that, but a PO should be drafted so there's documentation.

Roy Sorenson: Absolutely.

Selectman Jakoby: Don't they do a PO?

Roy Sorenson: They do, but in this instance, what happened is you can cut a PO whenever you want. The ads were placed first, or purchased first.

Selectman Jakoby: That's the problem, which is what I said to them.

Roy Sorenson: All right, so then they lost track of where they were with their advertisements, and by the time that last one came in for \$331, the report was updated, and that's when I said, you don't have enough money in here. Then they said, well, we were talking about donations, and that was the first I had heard of donations at that point.

Selectman Morin: In that discussion on donations, they realized they didn't have enough money, so they had to go find some. That's what happened there, and that's a problem, too.

Chairman Dumont: All right, so one thing, now that we're getting into the charter, I'm going to throw out there, just my personal opinion, the ads are not a fiscally responsible way to be spending taxpayer dollars. With that being said, I think that the programs that Sustainability puts together can have value to them. I think truly, and I've had this conversation with a couple of members on Sustainability, and I'm hoping they'll have the conversation at their next meeting, that they should work more towards a nonprofit. I think that they would be better served doing it that way. I think that they would get out from underneath some of our policies. They could run and function the way that they want to. Quite frankly, I think that their budget would increase significantly with the donations they would be able to bring in that way and possibly get set up for charitable gaming. And I think a lot of those issues go away. You know, we're only able to do so much with the committees, especially with the way the taxes are looked at. You know, we're really constrained on just about everything. And it even came up again this year. I know I was the one that talked about it when we talked about their increase, that we have to be mindful of every little bit. You know, we need to make sure our major departments are getting what they need, our staff is getting taken care of, and then all this other stuff comes last. And the past couple of years, and I don't see it getting any better, I don't see that happening anymore. So, for me, I would like to see if they would consider the idea of transforming into that nonprofit. Like any organization in town at that port, they would be incorporated, they would be separate from the town, but they still would be able to make advisements and recommendations to the departments and to the Board of Selectmen. I just see what they're going for, the bigger picture of it. I think a lot more could be achieved if looked in that direction. I know, you know, this is just a starting point. I'm not asking for anybody to make decisions, but definitely consider it.

Selectman Jakoby: So, um, Selectman, Chairman Dumont, I had that same thought, because there's a nonprofit in Nashua that actually did a styrofoam collection that we piggybacked on.

Chairman Dumont: Yeah.

Selectman Jakoby: And one of my questions was, if they become a nonprofit, then they wouldn't necessarily be an advisory committee.

Chairman Dumont: So, the advisory committee would disband.

Selectman Jakoby: Right, that's what I'm saying.

Chairman Dumont: And the Board of Selectmen would eliminate it, and they would become an incorporated entity at that point and set their own rules through their own bylaws.

Selectman Jakoby: Yeah, so part of what I was looking at for sustainability was that there was a clear purpose when it was formed, and there was a lot of rebates, a lot of updating of lights, and a lot of money out there to be had for many of our departments. And from my understanding is they did an excellent job both with police and fire, all over this town. That money doesn't really exist anymore, those avenues. And so, as I think about the sustainability committee, yes, there's a large educational piece here, but with DPW really doing the transfer station and becoming more vibrant in how they're explaining things and even with the changes of our landfill, they're also owning that more and educating the public much more than originally, because some of the original things they did was teach about recycling this committee. So, our departments are taking on a larger portion of what they were doing. So, I agree with you. I question this role, especially the educational piece, is that better served somewhere else. And has this committee done its time in this way, and is it necessary?

Chairman Dumont: Yeah, I had a great conversation with Mrs. Putnam about it. She's one of the more senior members, so I wanted to learn a little bit more about everything well before I got onto the Board of Selectmen. And yeah, she told me flat out that when it was started there was a direct purpose that changed, there was conversation about disbanding and then them regrouping and kind of morphing into what we see here today, which is fine. I'm just wondering to your point, has it kind of run its course at least for an advisory committee for the town? I think with what they've done and what they can do, a pitch for them to be a non-profit would be a very easy sell, but again, I'm not on that committee. That's not the type of business that I'm in, so I would defer to them. So, I'm hoping that they'll have that conversation at their next meeting. Questions or comments?

Selectman Jakoby: So, this is the first read of their charter, so it'll come back for a second read, and at that time we would make a decision.

Chairman Dumont: Yeah, and their next meeting is the, this month or is it the following month?

Selectman Jakoby: Following month, March.

Chairman Dumont: Okay, I thought it was the 20-something.

Selectman Vurgaropulos: We are in March.

Selectman Jakoby: Oh, we are in March, yeah, this month. 23rd or 24th?

Selectman Jakoby: We are in March, yes, it's the 23rd.

Chairman Dumont: Okay, all right. And ours is the following day.

Selectman Jakoby: 24th, the next day.

Chairman Dumont: So, I guess let's see how their discussion goes, but I was up front with her, I just want to be up front with the Board. That's the direction I would like to see it go, so I wanted to put it out there and get everybody's feedback on it.

Selectman Jakoby: I actually have the same discussion, independent of you, with several of them.

Chairman Dumont: Perfect, we're all thinking alike then. Selectman Morin and Selectman Vurgaropulos, any comments or discussion?

Selectman Morin: No, I mean, Selectman Jakoby could probably just put that on and make sure it gets on the agenda.

Selectman Jakoby: Yeah, I will.

Chairman Dumont: Perfect. All right, that takes care of that. Thank you very much.

#### 9. SELECTMEN LIAISON REPORTS/OTHER REMARKS

**Selectman Vurgaropoulos:** I've got nothing to report at this time. Everybody get out and vote.

Chairman Dumont: Exactly, I've always got to echo that in. Selectman Morin, would you like to finish since it's your last one?

**Selectman Morin:** No, it won't be long. This is my last meeting. I want to thank the Board. We've had our ups and downs. We work well together. I know that the last couple Boards have been very understanding with employees, looked out for the town probably better than most Select Boards that I've dealt with in the past. We have a tough job and we do a pretty good job at it. I do have to say, experiencing things in the past, I want to thank all you guys. I want to thank the public for allowing me to serve for three terms. It's very much appreciated. I learned a lot more than I thought I knew when I started, which was a good thing. And most of all, I want to thank the employees. The employees, again, I've said it a hundred times to them, but I want to say it publicly tonight. The employees are the ones that make this town as it is. We have a job, but they do the job every single day and they're the ones that make Hudson great as it is and I very much appreciate that. Thank you.

Chairman Dumont: Thank you very much, sir.

**Selectman Jakoby:** I just wanted to give an update on the Benson Park Advisory Committee. They are very excited about the new website coming forward. We've had, I think, three or four new members so there's a new excitement around that committee and I'm hoping that charter will also come before us shortly. The Easter egg hunt that they brought forward has been canceled, just so everybody knows. So that event will not be happening in case you saw it on the agenda last week. And as we said earlier, the Sustainability Committee did not have a February meeting. They'll have one in a couple of weeks. But I just want to thank Selectman Morin for working so diligently over the years for the town and for educating me in many ways and I really wouldn't be the Selectman I am without a lot of the conversations we've had and the things we've had to deal with together. So, I really do appreciate that and I just think it's your knowledge and everything that you have for this town. I hope you're staying in town because I think there's a lot here for you and I look forward to seeing what you do next. So, thank you very much.

**Selectman Guessferd:** Excused.

**Chairman Dumont:** Thank you. And obviously Selectman Guessferd is excused so I will just echo Selectman Vurgaropoulos' points. Election coming up, please everybody get out and vote. The turnout tends to be pretty depressing. I think somewhere around 17%. It would be nice to see that even get up over a quarter. So please come out and vote. Get active. Ask questions. Know what's going on in your community. I did want to echo again thank you very much to Selectman Morin for his years of service. I had the pleasure of dealing with you on Planning Board prior to Select Board in town on the Select Board. Very knowledgeable. You've always helped me anytime I've ever had a question. So, thank you very much for your time. I really appreciate it.

#### 10. REMARKS BY TOWN ADMINISTRATOR

**Roy Sorenson:** Mr. Sorenson. Alright, thank you. One major item, and I did send that out today, so we did forward off a letter of intent to withdraw from CPC&H. Tarbell and Brodich did that today. So, we'll get some information from them back as far as how that may work. I'm looking to bring that back to the next meeting. We're also probably going to have another company come in that if we want to continue down that path, we may do so. So, it's not final. It's just we're kind of in that stage of gathering information. Everybody said it. Congratulations Selectman Morin. And I want to just thank you. You're one of the original five that gave me this opportunity to sit here. And I appreciate that. We'll never forget that. And don't be a stranger. Come in. Say yes. Stop in.

Selectman Morin: I can look out one of my windows and see the building.

Roy Sorenson: And again, I think what you've done, both as an employee and serving as an elected official, it speaks volumes to who you are as a person. Not many people want to do one or the other, and you did both. So good for you. God bless, and congratulations.

Chairman Dumont: Thank you very much. And I will add to that, feel free to come sit in the audience. You want to yell at us, we'd love to have you back.

Selectman Vurgaropulos: He already said that he wants to be loud on the other side.

Selectman Morin: It's a whole different thing when you're the resident.

Chairman Dumont: Our school board liaison is not here. We didn't have any motions made in non-public like I stated earlier. So, with that, everybody's favorite motion.

**11. REMARKS BY SCHOOL BOARD** – None

**12. MOTIONS MADE IN NONPUBLIC** – None

**13. ADJOURNMENT**

*Selectman Morin made a motion, seconded by Selectman Vurgaropulos, to adjourn at 8:05 p.m. Motion carried, 4-0.*

Recorded by HCTV and transcribed by Lorrie Weissgarber, Executive Assistant.

\_\_\_\_\_  
Dillon Dumont, Chairman

\_\_\_\_\_  
Bob Guessferd, Vice-Chairman

\_\_\_\_\_  
Xen Vurgaropulos, Selectman

\_\_\_\_\_  
Heidi Jakoby, Selectman

\_\_\_\_\_  
Dave Morin, Selectman



**TOWN OF HUDSON**  
**Office of the Town Administrator**  
 12 School Street  
 Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
 rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
 From: Roy E. Sorenson, Town Administrator  
 Cc: Jay Twardosky, Public Works Director  
 Friends of Hudson Dog Park Inc.  
 Date: March 18, 2026  
 Re: Friends of Hudson Dog Park Inc. Lease Agreement

***Recommended Motion: “The Board of Selectmen hereby enter into a one-year lease agreement with the Friends of Hudson Dog Park Inc., for an off-leash dog park, at Benson Park, effective April 1, 2026, and expiring March 31, 2027. Any intent for an extension thereof shall be through Town Meeting or purview exclusive to the Board as recorded in the lease.”***

This follows the discussion from the January 27, 2026, and February 10, 2026, notwithstanding the memorandum of understanding (MOU) entered into by the Town of Hudson and Friends of Hudson Dog Park Inc.(FHDP) on February 19, 2026 (attached).

Now comes the Lease Agreement with an initial term of three years with only the first year guaranteed as prescribed by law. It shall be the duty of FHDP to request a multi-year lease agreement to be placed on the town warrant for consideration in March of 2027. Town Counsel has prepared the lease agreement and staff has no concerns at this time.

A motion has been prepared for the Board if you choose to take action .

**RECEIVED**  
**MAR 18, 2026**  
**BOS AGENDA**



**TOWN OF HUDSON**  
**BOARD OF SELECTMEN**

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (“MOU”) for a Dog Park (“Dog Park”) to be located at Benson Park is made on this 19<sup>th</sup> day of February, 2026, by and between the Town of Hudson (“Hudson”), a municipal corporation duly organized and existing under the laws of the State of New Hampshire, with its principal offices located at 12 School Street, Hudson, New Hampshire 03051, and Friends of Hudson Dog Park, Inc. (“FHDP”), a nonprofit organization duly organized and existing under the laws of the State of New Hampshire, with a Business ID 1016526, and a principal mailing address of 62 Barretts Hill Road, Hudson, New Hampshire 03051.

**WHEREAS**, Hudson owns a parcel of land located at 23-27 Kimball Road, otherwise known as Map 185, Lot 040-000 (“Premises”), attached hereto as Exhibit A,

**WHEREAS**, Hudson recently took administrative action to close the facility on the Premises which was once utilized as an off-leash dog park previously principled by a now defunct non-profit otherwise known as Hudson Dog Park,

**WHEREAS**, FHDP wishes to enter into a lease agreement with Hudson to support the safe operation, stewardship, and long-term sustainability of a locally recognized Dog Park to be located at Benson Park on the Premises,

**WHEREAS**, Hudson appreciates the community outreach and commitment for a Dog Park,

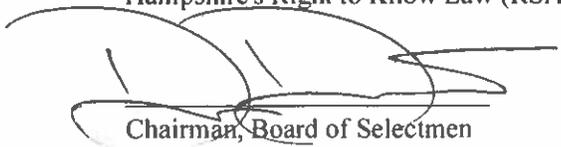
**WHEREAS**, it shall be the exclusive and fiduciary responsibility of FHDP to secure private comprehensive insurance (“CI”) for operation of a Dog Park on the Premises moreover certifiable with Hudson requirements (Primex – Town Carrier),

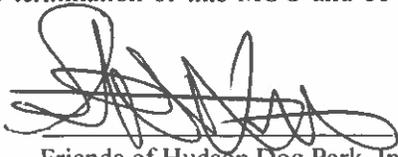
**WHEREAS**, it shall be the exclusive and fiduciary responsibility of FHDP to secure adequate private funds to maintain the Dog Park in a manner appropriate for levels of expectation for Benson Park Proper,

**WHEREAS**, FHDP shall pledge that while acting in their capacity, there shall be no prejudice towards users of the Dog Park as it will be open to residents and non-residents notwithstanding any visitor to Benson Park,

**NOW, THEREFORE**, Hudson, given sufficient consideration at a publicly noticed Board of Selectmen meeting held on February 10, 2026, hereby has agreed, that shall FHDP meet the requirements set forth herein, notwithstanding CI, Hudson will enter into a lease agreement with FHDP for a Dog Park on the Premises at Benson Park.

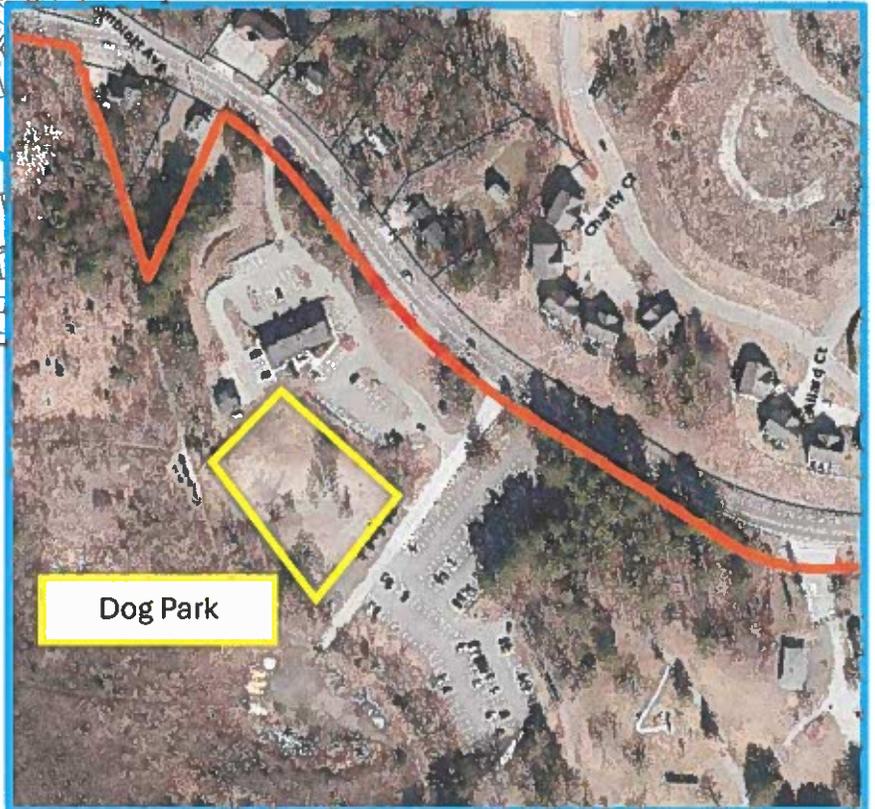
This MOU will take effect immediately once signed by both parties and will expire one (1) year from the effective date. This MOU may be modified in writing by mutual consent of Hudson and FHDP (“Party(s)”). This MOU may be canceled by either Party by giving thirty (30) days advance written notice to the other Party prior to the date of cancellation. Renewal of the MOU may be accomplished by written agreement of the Parties. Provisions related to the confidentiality and handling of information exchanged pursuant to this MOU shall survive the termination of this MOU and be subject to New Hampshire’s Right to Know Law (RSA 91-A).

  
Chairman, Board of Selectmen  
Dillon Dumont

  
Friends of Hudson Dog Park, Inc.

Stephanie Urschel President

# EXHIBIT A



### Property Details

LOCATION: 23-27 KIMBALL HILL RD

PARCEL ID: 185-040-000

ACCOUNT: 2396

### Ownership

OWNER 1: HUDSON TOWN OF

OWNER 2:

LOCATION: 23-27 KIMBALL HILL RD

OWNER ADDRESS: 12 SCHOOL ST

OWNER CSZ: HUDSON, NH 03051



## AGREEMENT

Agreement made and entered into between the Town of Hudson (“Hudson”), a municipal corporation duly organized and existing under the laws of the State of New Hampshire, with its principal offices located at 12 School Street, Hudson, New Hampshire 03051, and Friends of Hudson Dog Park, Inc. (“FHDP”), a nonprofit organization duly organized and existing under the laws of the State of New Hampshire, with a Business ID 1016526, and a principal mailing address of 6 Mark Street, Hudson, New Hampshire 03051.

WHEREAS FHDP desires to construct, maintain, operate and supervise a Dog Park where dogs can exercise, play and socialize “off-leash”;

WHEREAS Hudson desires to have a Dog Park established;

WHEREAS Hudson and FHDP desire to enter into this Agreement to set forth the terms and conditions of their relationship;

WHEREFORE, for and in exchange of the mutual promises set forth herein, and other good and valuable consideration, Hudson and FHDP agree as follows:

### PREMISES

Description. Hudson agrees to allow FHDP to use the area described in Exhibit A attached hereto (“Premises”), located at 27 Kimball Hill Road, Hudson, NH 03051, to construct, maintain, operate and supervise an area where dogs can exercise, play and socialize “off-leash” (“Dog Park”).

Use of Premises. FHDP may use the Premises as a Dog Park.

Term. FHDP may use the Premises for a period of three (3) years, commencing \_\_\_\_\_ and terminating \_\_\_\_\_. FHDP may renew the Agreement for one (1) extended term of three (3) years (“Renewal Term”). FHDP shall exercise such renewal option, if at all, by giving written notice to Hudson not less than ninety (90) days prior to the expiration of the Initial Term. The renewal term shall be as set forth below and otherwise upon the same covenants, conditions and provisions as provided in this Agreement.

FHDP hereby acknowledges and agrees that said Initial Term and Renewal Term shall not be enforceable against Hudson beyond a period of one (1) year, unless or until such time as ratified by a vote of Hudson’s legislative body (town meeting).

Rules and Regulations. Subject to approval by Hudson, FHDP shall draft, adopt and post at the entrance of the Dog Park such rules and regulations as are necessary and desirable for the operation of the Dog Park. At a minimum such rules and regulations shall contain the following:

1. The immunizations a dog must have in order to use the Dog Park;
2. The exclusion of dogs with a known history of, or who exhibit dangerous behavior;
3. The minimum age of dog owners using the Dog Park; and
4. Notice that FHDP is solely responsible for constructing, maintaining, operating and supervising the Dog Park.

Public Use. FHDP agrees that the Dog Park shall be open to the public. No other activities shall be conducted on the Premises without Hudson's prior written consent.

Improvements. FHDP shall have the right to improve the Premises consistent with its use as a Dog Park. FHDP shall fence the perimeter of the Premises and shall provide interior fencing as necessary or desirable for separating the various dogs using the Dog Park. The fencing shall be of the type suitable to contain and control dogs. FHDP shall also provide such other facilities necessary or desirable to the maintenance and operation of the DOG Park, such as water and dog waste facilities. Any and all improvements shall be approved by Hudson prior to making the improvements and any improvements become the property of the Town of Hudson without remuneration or expectation thereof.

Signs. Following Hudson consent, FHDP shall have the right to place on the Premises, at locations approved by Hudson, any signs which are permitted by applicable zoning ordinances and private restrictions. Hudson may refuse consent to any proposed signage that is in Hudson's opinion too large, unattractive or otherwise inconsistent with or inappropriate to the Premises.

Costs. FHDP shall bear all costs associated with its use of the Premises as a Dog Park, but not limited to maintenance, insurance, personnel costs and other costs associated with the use of the Premises as a Dog Park. FHDP shall not have the right to charge admission to the Dog Park in order to help defray costs associated with its operation.

Personnel. FHDP shall be responsible for all personnel needs. FHDP personnel shall be qualified, trained, and/or licensed and shall meet the minimum qualifications as required under New Hampshire law, when applicable. FHDP shall be solely responsible for recruiting, supervising, training, directing, and terminating (if necessary) all personnel. Under no circumstances shall FHDP personnel be considered the employees or agents of Hudson.

Workers' Compensation. FHDP shall be responsible for complying with any necessary workers' compensation laws as may be required by the laws of the State of New Hampshire.

## REPRESENTATIONS AND WARRANTIES

Authority to Execute Agreement. FHDP Represents and warrants to Hudson that this Agreement has been duly authorized and validly executed and delivered, and constitutes the valid and binding Agreement of FHDP, enforceable against it in accordance with its terms.

Policies and Procedures Prior Availability. FHDP Represents and warrants that it has, prior to the execution of this Agreement, made available to Hudson, any and all of its published material regarding its organization, including all of its policies and procedures.

Standard of Conduct. FHDP represents and warrants that it will use and observe the highest standards of reasonable care and diligence in its use of the Premises. FHDP represents and warrants that the health, safety, welfare, and wellbeing of all patrons shall be its first and foremost consideration at all times.

#### COMPLIANCE WITH ALL APPLICABLE LAWS AND RESTRICTIONS

FHDP agrees that it shall comply with all laws, orders, ordinances, regulations, and other public requirements now or hereafter regulating dog parks or its use of the Premises. FHDP is not exempt from compliance with zoning or any other municipal codes or ordinances nor from any other requirements of law due to Hudson's ownership of the Premises. FHDP agrees that it shall comply with all restrictions on the Premises, including, and without limitation, the terms, conditions, easements and reservations set for in the Quitclaim Deed from the State of New Hampshire to the Town of Hudson dated December 31, 2008, and recorded at the Hillsborough County Registry of Deeds on January 6, 2009 at Book 8044, Page 1047.

#### REPAIR AND MAINTENANCE OF PREMISES

FHDP agrees to take good care of the Premises and to keep the same in a good state of repair and condition, maintain a neat and clean environment, and report any problems to Hudson as soon as practicable. FHDP shall not make permanent improvements or alterations to the Premises without the express written consent of Hudson.

During the Lease term, FHDP shall make, at FHDP's expense, all necessary repairs to the Premises. Repairs shall include such items as repairs to fencing and other approved improvements to the Premises damaged or worn through normal use, subject to the obligations of the parties otherwise set forth in this Agreement.

#### INDEMNITY AND PUBLIC LIABILITY

FHDP agrees at all times to indemnify and hold Hudson harmless from all loss, liability, cost, or damages that may occur or be claimed with respect to any person or property on, in or about the Premises, or to the Premises itself, arising out of or during FHDP's use of the Premises resulting from any act done or omission by or through FHDP's, its agents, employees, invitees, licensees, or any person by reason of FHDP's use of the Premises or otherwise, and any and all loss, costs, liability, or expense resulting there from; and FHDP further agrees to at all times maintain the Premises in a safe and careful manner.

During the terms of this Agreement, FHDP agrees that it shall obtain, pay all premiums for, and furnish certificates of insurance to Hudson, such policy(s) of insurance to provide limitations in the amount of One Million Dollars (\$1,000,000.00) per occurrence, as follows:

- (a) Public Liability insurance protecting FHDP and Hudson, their agents, officers, elected officials, representatives, or employees because of liability incurred in the performance of the terms of this Agreement when such liability is imposed on account of injury or death of a person or persons, such policy of insurance to provide coverage on account of any accident resulting in injury or death;
- (b) Property Damage insurance protecting FHDP and Hudson because of liability that may be incurred by the parties, their agents, officers, elected officials, representatives, or employees in the performance of the terms of this Agreement;
- (c) All such insurance policies shall name FHDP and Hudson, and shall inure to the benefits of the parties, their agents, officers, elected officials, representatives, or employees. Such insurance policies shall be with companies acceptable to Hudson and they shall require written notice to both parties prior to any cancellation. FHDP shall provide Hudson with current Certificates of Insurance evidencing FHDP's compliance with this Paragraph. FHDP shall obtain the agreement of FHDP's insurers to notify Hudson that a policy is due to expire at least (10) days prior to such expiration. Hudson shall not be required to maintain insurance against thefts within the Premises.

#### DAMAGE TO PROPERTY

FHDP agrees that all property of every kind and description kept, stored, or placed in, on or about the Premises shall be at FHDP's sole risk and hazard and that Hudson shall not be responsible for any loss or damage of any such property whether or not resulting from the negligence of Hudson or anyone for whom Hudson is responsible.

#### RIGHT OF INSPECTION

Hudson shall have the right to inspect the Premises at any time during the term of this Agreement.

#### TERMINATION

In the event of a default or breach of any provision of this Agreement, Hudson shall have the right to terminate the Agreement upon 30 days written notice. The Agreement may not be terminated by Hudson if the default or breach is cured by FHDP within said 30-day period, or if the nature of such default or breach is such that the same cannot be cured within such 30-day period, FHDP shall within such period commence such cure and thereafter diligently pursue the same to completion.

#### RELATIONSHIP TO PARTIES

Nothing in this Agreement shall be construed to create any partnership, joint venture, or other type of agency relationship between the parties. FHDP agrees that it shall in no manner obligate

Hudson to any debt, contract, or obligation, and shall not hold itself out to the public as having the authority and ability to do so.

#### NOTICE

All notices required or permitted under this Agreement shall be given in writing by actual delivery or by registered or certified U.S. Mail, postage prepaid, to the addresses of the parties as contained herein.

#### FURTHER ACTION

FHDP and Hudson agree to take such further action and to execute such additional instruments as may be necessary or appropriate to effectuate the purpose of this Agreement.

#### ASSIGNMENT

No assignment of this Agreement shall be valid without Hudson's express written consent.

#### GOVERNING LAW

This Agreement is to be construed in accordance with and governed by the laws of the State of New Hampshire.

#### WAIVER

Waiver by Hudson of any breach of any term in this Agreement shall not be deemed to be a waiver of such term for any subsequent breach of the same or any other term.

#### SEVERABILITY

If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of the Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

#### MODIFICATION

The terms of this Agreement may be modified by the parties in a written addendum attached to this Agreement.

In witness whereof, the parties have executed this agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

FRIENDS OF HUDSON DOG PARK

TOWN OF HUDSON  
By its Board of Selectmen

By: \_\_\_\_\_

\_\_\_\_\_  
Dillon Dumont, Chairman

\_\_\_\_\_  
Bob Guessferd, Vice Chairman

\_\_\_\_\_  
Heidi Jakoby

\_\_\_\_\_  
Xen Vurgaropulos

\_\_\_\_\_  
Kimberly Allan

**Attachments:** Memorandum of Understanding with Exhibit A, and Certificate of Liability Insurance MAR 2026 – MAR 2027.



## TOWN OF HUDSON

### Office of the Town Administrator

12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Cc: Jay Twardosky, Public Works Director  
Benson Park Advisory Committee  
Date: March 19, 2026  
Re: Granite Post Donation

***Recommended Motion: “Under the authority of RSA 31:95e, the Board of Selectmen hereby accepts with gratitude, a donation from Gate City Monument, for labor and materials, for the installation of three granite marker posts at Benson Park valued at \$4,900.”***

***Background:***

I have been contacted by Susan Clement, Vice Chair of the Benson Park Advisory Committee (BPAC) regarding a donation by Gate City Monument for three granite marker posts to be erected on the Benson Park Property. The posts will bear the plaques provided by the State Historical Society moreover will mark the Office/Kitchen Building, the Train Station, and the Hazelton Barn respectively. I have discussed this project with Jay Twardosky, Public Works Director, who will help with the logistics, remedial items, and ensure the work is done properly.

Attached hereto is correspondence from BPAC. The following motion above is included for consideration thereof.

<p>RECEIVED MAR 19, 2026 BOS AGENDA</p>
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**From:** [Susan Clement](#)  
**To:** [Sorenson, Roy](#)  
**Cc:** [John Madden](#); [Jakoby, Heidi](#); [nathanklx@gmail.com](mailto:nathanklx@gmail.com)  
**Subject:** Donation of Granite post Markers for Benson Park Historical Buildings  
**Date:** Wednesday, March 11, 2026 1:43:54 PM

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**EXTERNAL: Do not open attachments or click links unless you recognize and trust the sender.**

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Sorensen,

Dear Members of the Board of Selectmen,

I wanted to provide an update regarding a donation to the Benson Park Advisory Board from Roger Pellerin of Gate City Monument Inc. Mr. Pellerin has generously offered to donate granite posts to support the installation of historical plaques that Jack Madden had previously requested and received from the State Historical Society. These plaques will mark the Office/Kitchen Building, the Train Station, and the Hazelton Barn.

I have shared photographs of the buildings with Mr. Pellerin for reference. I have also been in contact with Jay Twardosky from the Hudson DPW and have asked him to let me know if there are any preferences regarding the placement of the markers so they can provide the best viewing experience for park visitors.

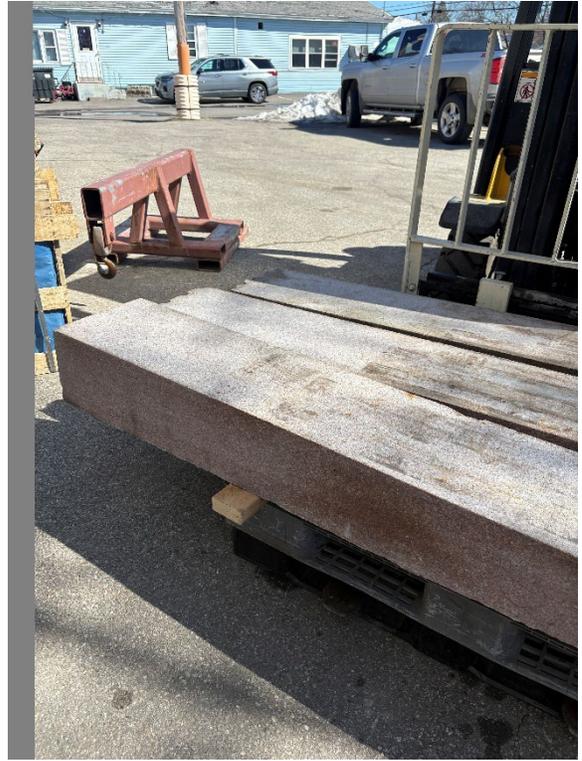
For your review, I have attached photographs of the stone markers that Mr. Pellerin has provided.

This will be an important moment for the park, as these markers will help document and share the historical significance of these buildings with visitors for years to come.

Thank you for your time and guidance.

Best regards,

Susan Clement  
Benson Park Advisory Board  
Vice Chair





## TOWN OF HUDSON

### Office of the Town Administrator

12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Cc: Laurie May, Finance Department  
Date: March 19, 2026  
Re: FY 2025 Town Audit

A handwritten signature in blue ink, appearing to read 'Roy E. Sorenson', is located to the right of the recipient information.

#### ***Background:***

Mike Campo of Plodzick and Sanderson will be presenting the Annual Town Audit or Financial Report as of and for the Fiscal Year ending June 30, 2025. As you know, the Board of Selectmen by-laws include review of audit reports including taking any action thereof as necessary. The process involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements. This will ensure audit techniques that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Plodzick and Sanderson is also in the process of finalizing the Single Audit which is a rigorous, organization-wide financial and compliance examination required for non-federal entities (nonprofits, governments, universities) that expend \$750,000 or more in federal funds within a fiscal year. It evaluates both the accuracy of financial statements and compliance with federal grant regulations.

Attached hereto is the Governance Letter and the final audit as printed will be provided at the meeting and/or at <https://www.hudsonnh.gov/administration/page/annual-financial-report>.

In closing I would like to send an extended thanks to the Finance Department for their committed service to get this accomplished with limited time and significant staff turnover.

RECEIVED
MAR 19, 2026
BOS AGENDA



# Plodzik & Sanderson, P.A.

*Certified Public Accountants*

*Sheryl A. Pratt, CPA  
Michael J. Campo, CPA  
Janet L. Spalding, CPA, MST*

February 11, 2026

To the Members of the Selectboard  
Town of Hudson  
12 School Street  
Hudson, NH 03501

Dear Members of the Selectboard:

We have audited the financial statements of the Town of Hudson as of and for the year ended June 30, 2025, and have issued our report thereon dated February 9, 2026. Professional standards require that we advise you of the following matters relating to our audit.

### ***Our Responsibility in Relation to the Financial Statement Audit***

As communicated in our engagement letter dated August 13, 2025, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of the Town of Hudson solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and material weakness, noted during our audit in a separate letter to you dated February 9, 2026.

### ***Planned Scope and Timing of the Audit***

We conducted our audit consistent with the planned scope and timing we previously communicated to you in our engagement letter dated August 13, 2025.

### ***Compliance with All Ethics Requirements Regarding Independence***

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

We follow the AICPA Ethics Rule 201 and in conjunction with the Firm's Quality Control Document, we annually review with all engagement staff potential conflicts with staff. We have not identified any relationships or other matters that in the auditor's judgment may be reasonably thought to bear on independence.

193 North Main Street, Concord, NH 03301  
633 Elm Street, Suite 103, Milford, NH 03055

### ***Significant Risks Identified***

Our audit process and planning for each individual audit is based upon a risk model which requires us to identify significant risks as well as inherent risks within the entity and plan appropriate audit procedures to address those risks. A significant risk is defined as an identified and assess risk of material misstatement that, in the auditor's judgment, requires special audit consideration. An inherent risk is the possibility that the financial statements contain a material misstatement because of the nature of the entity or transactions, before any internal controls are considered. We have identified the following significant risks:

- Improper revenue recognition is considered an inherent risk according to GAAS
- Management override of controls is considered an inherent risk according to GAAS

These risks are identified universally in New Hampshire governmental entity audits performed by our firm. As a result of these risks the engagement team developed an audit approach that specifically addresses these significant risks.

### ***Qualitative Aspects of the Entity's Significant Accounting Practices***

#### **Significant Accounting Policies**

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Hudson is included in Note 1 to the financial statements. As described in Note 2-E to the financial statements, the Town of Hudson changed accounting principles to change the way the Town reports compensated absences by adopting Governmental Account Standards Board (GASB) Statement No. 101, *Compensated Absences*, in fiscal year 2025. In addition, the Town also adopted GASB Statement No. 102, *Certain Risk Disclosures*, which will provide the users of the financial statements with information about risks related to the Town's vulnerabilities due to certain concentrations or constraints that is essential to their analyses for making decisions or assessing accountability. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

#### **Significant Accounting Estimates and Related Disclosures**

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are as follows:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the governmental activities opinion unit.

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible ambulance receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the accrued landfill postclosure care costs is based on estimates provided by the Town's engineer. We evaluated the key factors and assumptions used, by the Town's engineer, to develop the accrued landfill postclosure care costs in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the governmental activities opinion unit.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on future events, such as employment, mortality, and healthcare cost trends, as well as estimates of the value of reported amounts. We evaluated the key factors and assumptions used to develop the other postemployment benefits liability; deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the governmental activities opinion unit.

#### Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

#### ***Significant Unusual Transactions***

There are no significant or unusual transactions identified during our audit.

#### ***Significant Difficulties Encountered During the Audit***

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

#### ***Uncorrected and Corrected Misstatements***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Additionally, we are required to communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances, or disclosures, and the financial statements as a whole for each applicable opinion unit.

We caution that uncorrected misstatements, or the matters underlying them, could potentially cause future-period financial statements to be materially misstated, even if those uncorrected misstatements are currently considered immaterial to the financial statements under audit. Management has corrected all such misstatements.

#### ***Disagreements With Management***

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town of Hudson's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

#### ***Circumstances That Affect the Form and Content of the Auditor's Report***

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. No such circumstances have arisen.

#### ***Representations Requested from Management***

We have requested certain written representations from management, which are included in the representation letter dated February 9, 2026.

#### ***Management's Consultations With Other Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

#### ***Key Audit Matters***

We have identified the following key audit matter that came to our attention during the course of the audit.

#### **Sewer Fund Financial Performance and Operational Stability**

During our audit of the fiscal year ended June 30, 2025, we noted that the sewer fund experienced significant financial pressures. Specifically, the fund incurred increased expenditures that outpaced revenues, resulting in a reliance on existing fund balances to cover operating deficits, which resulted in a deficit fund balance for the fiscal year ended June 30, 2025. These conditions

constrained the fund's liquidity and required significant auditor attention during the engagement to assess the fund's ability to continue meeting its obligations.

The sewer fund is recognized as a special revenue fund which is intended to be self-supporting through user fees and charges without reliance on general tax subsidies. The current trend of operating deficits and deficit fund balance poses several risks:

- *Inability to Maintain Infrastructure:* A lack of available resources may force the Town to defer necessary maintenance on aging sewer infrastructure, leading to higher emergency repair costs in the future.
- *Burden on the General Fund:* If the Sewer Fund becomes insolvent, the general fund may be forced to provide interfund transfers or subsidies, diverting resources from other essential Town services.

We recommend that the Selectboard and Management take immediate steps to stabilize the sewer fund's financial position. Specific actions should include:

- *Conduct a Comprehensive Rate Study:* Engage an independent consultant or utilize internal resources to perform a utility rate study. This analysis should determine if current user fees are sufficient to cover not only operating costs but also capital improvements and debt service. The fund does not currently carry debt, however it is not uncommon for a Sewer Fund to acquire long-term borrowing for capital investments.
- *Long-Term Financial Planning:* Develop a multi-year financial plan specifically for the sewer fund that aligns projected revenues with anticipated operating increases and the Capital Improvement Plan (CIP).
- *Expense Monitoring:* Implement tighter budgetary controls and monthly variance reporting to identify expenditure overages immediately, allowing for mid-year course corrections.
- *Deficit Reduction Plan:* If a deficit exists in the unrestricted net position, the Town should formally adopt a deficit reduction plan to replenish reserves over a defined period (e.g., 3–5 years).

#### **General Ledger Maintenance and Staffing Transitions**

We recognize that the Finance Department navigated significant staff turnover and vacancies during the fiscal year ended June 30, 2025. These personnel changes resulted in a loss of institutional knowledge and placed a substantial workload on the remaining staff. Consequently, we noted that the standard month-end closing procedures—specifically the timely reconciliation of cash, accounts receivable, and interfund balances—were delayed. As a result, several general ledger accounts were not fully reconciled until the year-end audit process began.

While the remaining staff made commendable efforts to manage day-to-day operations during this transition, the backlog in reconciliations created challenges during the year-end close. This resulted in a higher volume of adjusting entries being identified after the fiscal year-end to align the general ledger with supporting sub-ledgers. Additionally, relying on year-end "catch-up" procedures rather than monthly monitoring increases the difficulty of identifying minor discrepancies before they become larger, more complex issues to resolve.

Now that the Finance Department is moving toward full staffing, we recommend the Town focus on re-establishing a routine month-end rhythm. Specific steps to regain stability include:

- *Prioritize Key Reconciliations:* Focus first on reconciling cash, investment, and payroll accounts within 20 days of month-end, as these are the highest-risk areas.
- *Cross-Training:* As new staff are onboarded, we recommend cross-training employees on critical reconciliation procedures. This ensures that month-end closes can continue smoothly even during future periods of leave or transition.
- *Procedural Documentation:* Update desk manuals to reflect current procedures. This will assist new hires in understanding the specific mechanics of the Town's general ledger software and the required reconciling steps.

#### **Water Fund Financial Condition**

During our audit of the water fund for the fiscal year ended June 30, 2025, we noted that the fund incurred an operating deficit of \$528,761. This shortfall required the usage of accumulated reserves to cover current year expenditures, reducing the ending fund balance to \$1,016,682.

Recurring operating deficits indicate a structural imbalance where current revenues are insufficient to support ongoing service levels and maintenance requirements. The reliance on fund balance to subsidize operations is not sustainable; at the current rate of deficit, the fund's remaining reserves would be exhausted in future years. This trajectory compromises the Town's ability to fund necessary capital improvements and maintain financial flexibility within the water fund.

We recommend that the Selectboard and Management take immediate action to align the water fund's revenues with its expenditures to ensure long-term solvency. Specific measures should include:

- *Revenue Sufficiency Analysis*: Perform a comprehensive review of the current rate structure or dedicated revenue sources to ensure they recover the full cost of operations and future capital needs.
- *Expense Review*: Evaluate current operating costs to identify areas for potential savings or efficiency improvements.
- *Structural Balance*: Adopt a balanced budget for future fiscal years that eliminates the reliance on non-recurring reserves to fund recurring operating expenses.

### ***Status of Prior Year Findings and Recommendations***

Capitalization of Infrastructure Assets (Resolved):

- *Prior Year Condition*: In the prior fiscal year, it was noted that the Town had not historically inventoried or recorded all capital assets related to its governmental activities (specifically infrastructure). As a result, capital assets and net position were potentially understated, and depreciation expense was not recorded in accordance with accounting principles generally accepted in the United States of America (GASB Statement No. 34).
- *Current Year Status*: During the current audit period, management completed a comprehensive inventory and valuation of the Town's infrastructure. We have audited the valuation methodology and the resulting restatements to the beginning net position.
- *Resolution*: Management has successfully implemented a system for tracking and depreciating these assets. Consequently, this prior year condition is considered cleared, and our current year auditor's report no longer contains a modification related to this matter.

### ***Other Significant Matters, Findings, or Issues***

In the normal course of our professional association with the Town of Hudson, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Hudson's auditors.

### ***Other Matters***

#### **Implementation of New GASB Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

**GASB Statement No. 103, *Financial Reporting Model Improvements***, issued in April 2024, will be effective for the Town with its fiscal year ended June 30, 2026. The primary objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing the Town's accountability. This Statement also addresses certain application issues.

**GASB Statement No. 104, *Disclosure of Certain Capital Assets***, issued in September 2024, will be effective for the Town with its fiscal year ended June 30, 2026. The objective of this Statement is to provide users of government financial statements with essential information about certain types of capital assets in order to make informed decisions and assess accountability. Additionally, the disclosure requirements will improve consistency and comparability between governments.

**GASB Statement No. 105, *Subsequent Events***, issued in December 2025, will be effective for the Town with its fiscal year ended June 30, 2027. The objective of this Statement is improving the financial reporting requirements for subsequent events and better meeting the information needs of the financial statement users.

### *Other Considerations*

#### **Cybersecurity Policies and Procedures**

For Governance's consideration, conducting regular comprehensive review of the Town's cybersecurity policies and procedures is an effective method of maintaining an effective informational technology environment. While no immediate concerns were identified through the audit process, cybersecurity policy and procedure should be viewed as a consistent process. In an evolving digital landscape, robust cybersecurity measures are critical to safeguarding sensitive information and ensuring compliance with regulatory requirements.

##### *Key considerations for this review should include:*

- **Risk Assessment** - Evaluate potential vulnerabilities and threats, considering the latest developments in cybersecurity risks.
- **Policy Updates** - Ensure that cybersecurity policies are up-to-date and align with industry best practices and applicable regulations.
- **Incident Response Plan** - Confirm that an effective incident response plan is in place, outlining clear protocols for identifying, addressing, and mitigating breaches.
- **Employee Training** - Enhance awareness by establishing a mandatory, ongoing cybersecurity training program for all employees, including regular updates and simulations to help staff identify and respond to phishing attempts and other cyber threats.
- **Regular Testing** - Implement periodic testing, such as penetration tests or simulated attacks, to assess the effectiveness of current measures.

Proactive attention to these areas can strengthen the Town's defenses and mitigate the risks associated with data breaches, operational disruptions, and reputational damage.

#### **Restriction of Use**

This report is intended solely for the information and use of the Selectboard and management of the Town of Hudson and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

*Plodzik & Sanderson, P.A.*

PLODZIK & SANDERSON  
Professional Association  
Concord, New Hampshire



## TOWN OF HUDSON

### Fire Department

39 Ferry Street  
Hudson, New Hampshire 03051



Scott Tice, Fire Chief  
stice@hudsonnh.gov · Tel: 603-886-6021 · Fax: 603-882-7115

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: Scott Tice, Fire Chief 

Date: March 19, 2026

Re: BOS Public Agenda Item – 24 March 2026

**Motion #1:** *“To award the contract for the 2026 Mosquito Control Program to Municipal Pest Management Services Inc. The contract is valued at \$23,450.00 and excludes any additional treatments that may be required at an additional charge” as recommended by the Fire Chief.*

#### Background:

The Hudson Fire Department has been working through the formal bidding process for a Mosquito Control Program for the town for the 2026 calendar year. A request for proposal (RFP) was developed and advertised, with the formal bid opening taking place on Friday, March 13, 2026. A total of two bids were received. A Request for Proposal Bid Checklist is included with this memo.

The two bids received were as follows:

1. Municipal Pest Management Services Inc. \$23,450.00 (includes one spraying)
2. Northeast Vegetation and Mosquito Control \$28,500.00 (which includes two sprayings)

After evaluating the proposals, we recommend awarding the contract to Municipal Pest Management Services, Inc. Their plan will extend through the 2026 calendar year, commencing upon approval of the award and concluding in late autumn. The Town of Hudson had engaged their services from 2007 to 2020, until program funding was cut. They were then awarded the contract for the 2025 calendar year when funding was restored. We have not only been satisfied with their past performance, but their comprehensive knowledge of our mosquito breeding sites will prove highly advantageous. It is important to mention that any treatments beyond those already scheduled will incur an extra fee.

#### Funding:

Costs for this program will be covered within the FY26 and FY27 Fire Department operational budget, specifically from line 5740-252 (Fire – Inspectional Services, Professional Services).

**RECEIVED**  
**MARCH 19, 2026**  
**BOS AGENDA**



# TOWN OF HUDSON

12 School Street • Hudson, New Hampshire 03051 • Tel: 603-886-6024 • Fax: 603-598-6481



## Request for Proposal/Bid Checklist

Department: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Budget: \_\_\_\_\_

Was This Project Advertised? Yes \_\_\_\_\_ No \_\_\_\_\_

Where? \_\_\_\_\_

Was it delivered to four vendors/contractors? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, reason why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Yes, list of vendors/contractors delivered to:

- 1.) \_\_\_\_\_
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_

Selected Contractor/Vendor: \_\_\_\_\_

Award Amount: \_\_\_\_\_

# MUNICIPAL PEST MANAGEMENT SERVICES, INC.

21 River Road Newington, NH 03801  
TELEPHONE 603/431-0008  
E-MAIL: [swampfixer@swamp-inc.com](mailto:swampfixer@swamp-inc.com)

## Town of Hudson, New Hampshire Calendar Year 2026 Mosquito Larviciding Program

Annual occurrences of mosquito- borne diseases in New Hampshire has prompted the need for a comprehensive mosquito control program in Hudson. In 2026, my company collected mosquitoes in Hudson that tested positive for Jamestown Canyon Virus (JCV). JCV mosquitoes are found as larvae in stagnant waters of red maples swamps, woodland pools and roadside ditches. Mosquito larvae develop in shallow, stagnant waters. Controlling mosquito larvae is called larviciding. We will increase monitoring and larviciding for JCV mosquitoes in 2026 in response to last year.

Organic and biorational larvicides will be utilized.

This program will include the integration of various methods of controlling mosquito larvae of vector species of Jamestown Canyon Virus, West Nile Virus and Eastern Equine Encephalitis. Mosquito larvae are found in stagnant water habitats such as red maple swamps, woodland pools, cattail marshes, roadside ditches, street catch basins, flooded fields, etc.

Hudson has over 2,500 street catch basins with stagnant water. These sites will be monitored and larvicided during summer months, as needed. Catch basin mosquitos are associated with West Nile Virus.

Weekly mosquito trapping will be completed from June to mid October in 2026. Mosquito specimens will be identified to species and sent to the state health lab in Concord for disease testing.

I would recommend perimeter sprays to protect public areas from mosquitoes. Ticks are also controlled by perimeter sprays. Perimeter sprays provide protection for up to a month. These will be completed at the discretion of town officials and completed following the occurrence of mosquito- borne disease in Hudson in 2026. Typically, perimeter sprays are completed once per year. Areas to be sprayed would be at the discretion of town officials and based upon my recommendations. Potential areas for perimeter sprays are schools, parks, trails and other areas where people congregate. My company completes perimeter sprays at our cost.

Since Hudson has a fiscal year (FY) budget, I have separated the two overlapping FY budgets into a calendar year cost. The bid specifies a cost for the calendar year (2026).

### **Mosquito Larviciding Chronology- Fiscal Year 2025/ 2026**

#### **March 2026**

- Submit NH State Permit Application for mosquito control
- Cost: \$1,550.00

#### **April 2026**

- Monitor mosquito breeding habitats- red maple swamps, woodland pools, roadside ditches
- Larviciding red maple swamps and woodland pools to control Jamestown

- Canyon Virus (JCV) mosquito larvae
- Cost: \$2,270.00

#### **May 2026**

- Monitor mosquito breeding habitats- red maple swamps, woodland pools, roadside ditches
- Larviciding red maple swamps and woodland pools to control JCV mosquito larvae
- Answer resident requests to check stagnant bodies of water
- Monthly update of activities. Zoom meetings at your request
- Cost:4,630.00

#### **June 2026**

- Larviciding cattail marshes and street catch basins
- Begin weekly mosquito trapping for state disease testing. Identify specimens to species and transport to Concord state health lab. State will test mosquitoes for diseases.
- Answer resident requests
- Monthly update of activities
- Cost: \$3,990.00

### **Mosquito Larviciding Chronology- Fiscal Year 2026/ 2027**

#### **July 2026**

- Complete weekly mosquito trapping program for disease testing program. Specimens identified to species and transported to Concord for testing (Jamestown Canyon Virus, West Nile Virus and Eastern Equine Encephalitis). Weekly reporting to town with results.
- Answer citizen requests to check stagnant bodies of water
- Monthly update of activities
- Cost: \$4,150.00

#### **August 2026**

- Larval mosquito control applications (larviciding) and microscopic species determination of larvae. Provide species specific larviciding applications targeting disease vector species.
- Initiate street catch basin larviciding
- Update aerial GIS map of mosquito breeding areas
- Weekly mosquito trapping and state testing
- Answer citizen requests to check stagnant bodies of water.
- Monthly update of activities
- Cost: \$4,250.00

#### **September 2026**

- Larviciding of mosquito breeding areas and microscopic species determination of larvae
- Street catch basin larviciding
- Weekly mosquito trapping and state testing
- Answer citizen request to check stagnant bodies of water.

- Cost: \$1,670.00

**October 2026**

- Larviciding red maple swamp crypts to control melanura larvae
- Weekly mosquito trapping and state testing till state health lab closes
- Cost: \$1,000.00

**Total 2026 Bid: \$23,450.00**

This Proposed cost is valid through December 31, 2026

**Summary**

My company has worked for your community for many years. We have detailed information on the location of mosquito breeding areas. We have contacted many residents over the years and provided them with immediate response and service.

Mosquito- borne disease control programs require constant monitoring of mosquito populations. Control applications are completed based upon monitoring data. My company has been a mosquito control contractor since 1984. I am an entomologist (UNH 1979) and since 1985 have been involved with many municipal programs. My company was the first to become a mosquito control contractor in New England.

It is difficult to predict rains and droughts. Both affect the amount of mosquito control activities drastically. I would recommend having monies put aside to deal with periods of elevated mosquito populations and/ or extreme emergencies.

I have 40 years of experience, a veteran staff and specialized equipment to do the job. I know your town and my thirty plus years experience in Hudson will go a long ways in reducing a serious mosquito- borne disease threat that annually occurs in New Hampshire.

**Vector Control Program**

I would recommend that your community use the term "Vector Control Program" versus a "Mosquito Control Program". Ticks are also an emerging problem in New Hampshire and there is potential federal grant money for controlling ticks at the municipal level. I can apply for grants on Hudson's behalf if a Vector Control Program has been established.

**Other programs offered to municipalities:**

Ticks

Invasive plant control- wetlands and upland

Japanese Knotweed and Poison Ivy  
Sidewalk and pavement weed control  
Environmental grant applications  
Turf Management IPM  
Canada Goose Management  
Wetland restoration- design and implementation

**Michael Morrison, Entomologist/ President**



## TOWN OF HUDSON

### Fire Department

39 Ferry Street  
Hudson, New Hampshire 03051



Scott Tice, Fire Chief  
stuce@hudsonnh.gov · Tel: 603-886-6021 Fax: 603-882-7115

### Town of Hudson, New Hampshire 2026 Calendar Year Mosquito-Borne Disease Surveillance and Control Program Request for Proposal

#### ***Bid Information:***

Specifications can be obtained via the Town of Hudson, NH website at [www.hudsonnh.gov](http://www.hudsonnh.gov).

#### **Questions:**

Questions regarding this RFP should be directed to Fire Marshal David Hebert and must be received via mail or email by March 5, 2026 at 4:30PM.

#### ***Bid Submission:***

***All Requests for Proposals (RFP) shall be submitted to the following no later than 10:00 AM on Friday, March 13, 2026:***

***Hudson Town Clerk's Office  
12 School Street  
Hudson, NH 03051***

***Envelope containing the Request for Proposal response must be clearly marked  
"2026 Mosquito Control Program"***

#### ***Bid Opening:***

Bid opening shall take place at 10:15AM on Friday, March 13, 2026 at the following location:

Town of Hudson Town Hall  
Buxton Meeting Room  
12 School Street  
Hudson, NH 03051

Proposals will not be accepted at the bid opening, they shall be submitted to the Town Clerk as required.

#### ***Acceptance/Rejection of Bid:***

No right shall accrue to any person submitting a bid until such bids have been accepted and contract awarded in writing by the duly authorized representative of the Hudson Board of Selectman. The Hudson Board of Selectman reserves the right to reject any and all bids and to accept the lowest responsible bidder, and to waive any informalities, omissions, excess verbiage, or technical defects in the Bidding, if, in the opinion of the Board of Selectman, it would be in their best interest to do so.

**2026 Calendar Year Proposal for  
Mosquito-Borne Disease  
Surveillance and Control Program  
FOR  
THE TOWN OF HUDSON, NH**

The undersigned has read, understands, and agrees to comply with the requirements contained in the Request for Proposal for "Mosquito-Borne Disease Surveillance and Control Program". The undersigned submits this proposal in good faith and without collusion with any other person, individual or firm.

The proposal consists of this cover page and the following attachments:

Name and Address of Firm:

Municipal Pest Management Services  
21 River road Newington NH 03801

Name, Title and Contact Information of Authorized Representative:

REPRESENTED BY:

Rose Jensen operations manager  
(Name & Title)

TELEPHONE #: 603-431-0058

FAX #: \_\_\_\_\_

EMAIL: Swampfixer@swamp-inc.com

  
\_\_\_\_\_  
Signature of Authorized Representative:

**2026 Calendar Year Proposal For  
Mosquito-Borne Disease  
Surveillance and Control Program  
FOR  
THE TOWN OF HUDSON, NH**

**1. The contract will provide services for the surveillance and control of disease bearing mosquitos in Hudson, NH for the 2026 calendar year season.**

- A. State permit and mapping – permit application, generate GIS treatment maps, full disclosure of all proposed pesticides, and submission to the State. Provide completed permit to the Town of Hudson.
- B. Larval surveillance – surveillance in common wet areas of breeding.
- C. Larval mosquito treatment – early and effective treatment measures in mosquito breeding sites.
- D. Adult mosquito surveillance and treatment – surveillance through trapping for dominant disease carrying species and treatment in those areas where those species have been identified.
- E. Arboviral monitoring – identification of mosquito species and submit to the NH Public Health Lab for virus testing and identification for Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV). Test for Jamestown Canyon Virus (JCV) when the test becomes available.
- F. Provide written reports of surveillance data and treatment control activities and locations.
- G. Make recommendations for control measures.

Total Cost    \$ 23,450.00

Name and Address of Firm:

Municipal pest management  
21 River road  
Newington NH 03858

Authorized Representative:

Rose Jensen Title: operations manager

PHONE #: 603 - 770 - 0008

FAX #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Rose Jensen operations manager  
(Name & Title)  
Rose Jensen  
Signature of Authorized Representative

**2026 Calendar Year Proposal For  
Mosquito-Borne Disease  
Surveillance and Control Program  
FOR  
THE TOWN OF HUDSON, NH**

**NON-COLLUSIVE AFFIDAVIT OF PROPOSER**

The undersigned proposer, having fully informed themselves regarding the accuracy of the statements made herein certifies that;

- (1) The proposer developed the bid independently and submitted it without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition;
- (2) The proposer, its employees and agents have not communicated the contents of the bid to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal;
- (3) Acknowledges that the Town of Hudson, NH's Code of Ethics has been reviewed and understood. The undersigned proposer further certifies that this statement is executed for the purpose of inducing the Town of Hudson, NH to consider the proposal and make an award in accordance therewith.

M

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_

\_\_\_\_\_  
Firm Business Address

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_

Subscribed and Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Notary Public  
My Commission Expires \_\_\_\_\_

## I. GENERAL INFORMATION

**1.1 Issuing Office:** This Request for Proposals (RFP) is issued by the Town of Hudson, NH 12 School Street Hudson, NH 03051.

**1.2 Purpose:** The purpose of the RFP is to provide prospective firms with essential information to enable them to prepare and submit proposals regarding a Mosquito-Borne Disease Surveillance and Control Program

**1.3 Proposals:** All proposals received by the Town in response to this RFP will be retained. Submissions must:

**A.** Constitute a complete response to this RFP, using the Proposal Form provided in this document.

**B.** Include an original and three (3) copies.

**C.** Must be received on or before 10:00 AM on Friday, March 13, 2026. Envelopes must be clearly marked:

***“2026 Mosquito Control Program”***

Firms mailing proposals should allow for normal delivery time to ensure timely receipt of their proposals.

**Proposals should be mailed directly to:**

**Hudson Town Clerk  
12 School Street  
Hudson, NH 03051**

**D.** Must be signed by an official authorized to bind the firm to its provisions.

**E.** Must include a statement that the proposal remains valid through December 31, 2026.

### **LATE PROPOSALS WILL NOT BE CONSIDERED**

**1.4 Rejection of Proposals:** The Town reserves the right to reject any and all proposals received as a result of this RFP.

**1.5 Communications Concerning RFP:** All questions relevant to the development of a proposal are to be received in writing via mail or email no later than 4:30PM on Thursday, March 5, 2026 to:

David Hebert, Fire Marshal  
Inspectional Services Division  
12 School Street  
Hudson, NH 03051  
[dhebert@hudsonnh.gov](mailto:dhebert@hudsonnh.gov)

Questions determined to be of interest to all prospective firms will be answered in writing and provided to all firms either by mail or by e-mail.

**1.6 Term:** Based upon the outcome of this process, the Town of Hudson, NH will award a contract at the sole discretion of the Town of Hudson, NH.

**1.7 Additional Information:**

- A. Revisions or addenda to the RFP:** In the event it becomes necessary to revise or supplement any part of the RFP, the revision or supplement will be provided to all prospective firms either by U.S. mail or by email.
  
- B. Incurring Costs:** The Town will not be liable for any costs incurred by a firm in the preparation or submission of a proposal.
  
- C. Acceptance of Proposal Content:** The contents of the successful proposal may, at the Town's option, become part of the contract entered into by the successful firm and the Town.

## **GENERAL SPECIFICATIONS OF 2026 Calendar Year Mosquito Control Program**

**Bid Prices:** Bid price is to be a net LUMP sum fee, inclusive all parts, labor, travel, delivery, supervision, training, etc., necessary to immediately initiate the services upon delivery.

**Basis of Award:** This contract will be awarded to the qualified bidder meeting specifications: DEFINED AS: ability and capability of the bidder to perform the work as described with the conditions set forth within. Consideration will be given to previous work performed by the Bidder for the Town of Hudson, NH as well as financial resources of the bidder, compliance by the bidder with all applicable federal, state, and local laws, licensing requirements and delivery or completion time.

**Bid Award:** Once the qualified bidder has been identified and the award of the bid is authorized, the Fire Department shall prepare or cause to be prepared a purchase order to confirm the bid award. The Fire Department will bring the recommendation forward to the Board of Selectman for approval as required by the Town of Hudson, State Statutes, and this policy.

**Invoicing:** Invoice shall be payable upon satisfactory service and timely reporting.

The Town of Hudson, NH is seeking qualified contractors, or their representatives, to submit proposals through the RFP Process for the 2026 Mosquito Control Program.

The selection process used will be based on a review of qualifications and proposed services followed by a detailed review of costs and finances. The final decision will be made by the Town of Hudson, NH.

A decision will be made based on all information obtained through the RFP process including written proposals and on site interviews. Among factors to be considered will be the infrastructure compatibilities, operational governance and quality control.

The Town of Hudson, NH reserves the right to accept or reject any or all options, proposals, and responses; to waive any technicality in a statement or part thereof submitted, and to pursue the option(s) deemed to be in the best interest of the town. All materials submitted shall become the property of the town. The receipt of any response to this request shall in no way be construed to create or imply a contract or obligation between the parties.

Responses shall be addressed to **Town of Hudson, NH 12 School Street Hudson, NH 03051 no later than 10:00 A.M. on Friday, March 13, 2026.** Responses shall be submitted in a sealed envelope clearly marked, **"2026 Mosquito Control Program"**.

The RFP is available at the Town of Hudson NH Website: [www.hudsonnh.gov](http://www.hudsonnh.gov)

**Specifications:**

Must check either "Compliant" or "Exception" for each line item.  
If an exception is taken provide a detailed description / explanation for the exception.

**Standards:**

All requirements of the State of New Hampshire shall be met.

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_

**Pricing and payment:**

The vendor shall provide a guaranteed price on the services valid through December 31,2026.

COMPLIANT: \_\_\_\_\_ EXCEPTION: \_\_\_\_\_



63 Epping St.  
Raymond, NH 03077  
(603) 255-3782  
[contact@northeastvmc.com](mailto:contact@northeastvmc.com)  
[www.northeastvmc.com](http://www.northeastvmc.com)

Town of Hudson  
Fire Marshal David Hebert  
12 School Street  
Hudson, NH 03051

Dear Fire Marshal Hebert and Members of the Selection Committee,

**Northeast Vegetation & Mosquito Control (NVMC) respectfully submits this proposal to provide mosquito-borne disease surveillance and control services for the Town of Hudson for the 2026 season. Our leadership team brings more than 40 years of combined municipal mosquito control experience, delivering surveillance-driven public health programs throughout southern New Hampshire.**

NVMC's Director of Mosquito Control, Justin Adams, previously managed the Hudson mosquito control program while employed with another firm. He is familiar with the Town's mapped breeding areas, trap locations, catch basin network, and historical surveillance patterns, allowing for immediate operational continuity and informed refinement of program efficiencies.

For the 2026 season, NVMC has been selected to work with Hudson's Department of Public Works on street weed control projects. We value the opportunity to support the Town in that capacity and understand the expectations for coordination and performance across departments. NVMC leadership has also previously worked under Town Manager Roy Sorenson during his tenure in Salem and is familiar with the administrative standards expected within professionally managed municipalities.

NVMC has been awarded the 2026 mosquito control program for the Town of Derry. Operating within the same regional watershed and catch basin networks strengthens surveillance awareness and supports coordinated timing of larval treatments when arboviral activity develops. Mosquito populations do not recognize municipal boundaries.

Communities just over the border in Massachusetts are served by the Central Massachusetts Mosquito Control Project. Through Justin's service on the Board of Directors of the Northeast Mosquito Control Association, NVMC maintains active engagement within the regional mosquito control community, supporting awareness of cross-border disease trends and evolving best practices.

Our proposal outlines a comprehensive, data-driven program fully aligned with the 2026 RFP specifications. With licensed master applicators, in-house GIS mapping, and established NH DHHS communication protocols, NVMC is prepared to deliver a responsive, environmentally responsible mosquito control program tailored to Hudson's needs.

We appreciate the opportunity to compete for this program and welcome further discussion.

Respectfully submitted,

  
Damian Andrada  
Director of Operations  
Northeast Vegetation & Mosquito Control

## 1. Company Overview

NVMC recognizes the importance of delivering consistent and reliable public health mosquito control services. Because these programs play a critical role in protecting public health, we focus diligently on identifying and mitigating mosquito-borne disease risks in the communities we serve.

Our organization is composed of seasoned veterans of municipal mosquito control, with a leadership team that holds over 40 years of combined experience. This expertise uniquely equips us to deliver a comprehensive, tailored solution for the Town of Hudson.

Additionally, we understand the significance of responsiveness in ensuring a successful program for Hudson. We recognize that, in this field, responsiveness and the ability to make ourselves available to meet the sometimes unpredictable needs of our communities are critical. By design, we maintain a very focused portfolio so that we can ensure the highest level of service and unmatched responsiveness on a consistent basis.

The program for the Town of Hudson will be led by our Director of Mosquito Control and Surveillance, Justin Adams. With a master license in mosquito control from the NH Pesticide Control Division, Justin brings over 19 years of hands-on experience in mosquito control. His extensive background was built on a foundation of fieldwork and includes several years overseeing mosquito control teams and leading programs in 19 different communities, including Hudson in previous years.

## 2. Communication & Responsiveness

Justin will be leading surveillance efforts and identifying mosquitoes collected for testing. He will be the primary point of contact for the Town of Hudson and NH Health and Human Services. Mosquito treatment crews will be led by the Director of Operations, Damian Andrada, who also holds a master license from the NH Pesticide Control Division.

### **NVMC Communication Protocol:**

Recognizing that timely communication and rapid responsiveness are fundamental to the success of the program, NVMC has established the following communication protocol:

- **Email Response:** We are committed to responding to all emails promptly, with a 24-hour response time.
- **Priority for Positive Pools:** In the event of mosquito pools testing positive, this becomes our top priority, taking precedence over all other ongoing work.
- **Immediate Reporting:** We will immediately inform the town administrator following any report of a positive pool from NH DHHS.
- **Surveillance-Driven Treatment:** When our surveillance identifies breeding sites that require treatment, our crews will be on-site in Hudson within 1 business day (24 hours), ensuring that swift action is taken.

- **Resident Communication:** NVMC will create a dedicated email address (Hudson@NortheastVMC.com) to be shared with residents of Hudson, allowing them to contact NVMC directly with any questions or concerns and helping to alleviate the number of calls that might need to be fielded by the town officers.
- **Resident Requests:** Response to resident requests for service will be initiated within 1 business day (24 hours) and, whenever possible, on the same day, demonstrating our shared dedication to meeting the needs of Hudson residents.

We're committed to maintaining open lines of communication with the Town of Hudson's team as well as its residents. We understand that transparency and responsiveness are vital components of an effective mosquito control program and are dedicated to ensuring that the needs of the community are met promptly and efficiently.

### 3. Regulatory Compliance & Reporting

#### State Permit & Mapping:

Each year, a mosquito and black fly special permit must be submitted to the New Hampshire Pesticide Control Division. NVMC will take care of all aspects of permit approval, including:

- Writing the permit application
- Permit application submission to Pesticide Control
- Creating GIS maps for treatment areas and public water protection
- Providing rates and labels for all proposed pesticides

- Requesting reports on endangered species from the NH Natural Heritage Bureau
- Notification of registered beekeepers in Hudson
- Posting Public Notices and Newspaper Legal Notices for resident awareness

Hudson will simply need to sign the permit before submission.

NVMC will also complete and submit all the appropriate reports, including monthly progress reports as well as the year-end state report for submission to the Fire Marshall and other requested town officials.

#### Permit Timing:

Permits are typically submitted in January when the window for new permits is open. The permit application will be ready for review and submission immediately upon the award of the contract to ensure larviciding can begin as soon as possible. GIS maps are attached to this proposal with sites initially surveyed. This map will be updated as sites are surveyed and resident requests are received throughout the season.

### 4. Larval Surveillance

An essential element of effective mosquito control is regular and thorough monitoring of mosquito larvae. Our experienced team possesses a deep understanding of the primary breeding areas for mosquito larvae and will conduct surveys in common breeding sites, which include salt marshes, permanent wetland pools, temporary snowmelt pools, cattail marshes, floodplains, temporary rain pools, catch basins, and retention ponds.

We actively encourage residents to reach out to NVMC if they suspect mosquito breeding on their property. Our technicians will inspect potential breeding areas and, if mosquito larvae are present, treat the appropriate areas to eliminate them.

In line with our commitment to Integrated Pest Management (IPM), our staff is dedicated to educating residents on methods to minimize mosquito breeding around their homes and deter mosquitoes from their property.

The initial surveys typically commence in April and extend through October each contracted season. Mosquito breeding sites undergo weekly larval inspections, with regular monitoring of catch basins as well. If larvae are detected, crews will be sent to larvicide the breeding sites.

## 5. Larval Mosquito Treatment

The most effective means of controlling mosquito populations is the treatment of larval breeding sites. However, larvae have limited windows of emergence when they can be controlled by larviciding applications at these sites. Treatment will be based on surveillance data from both larval and adult mosquito monitoring.

### **Commitment to the Environment:**

NVMC will always seek to use the most environmentally friendly products that can effectively control mosquito larvae. As needs and the severity of breeding change, products may be adjusted to accommodate.

Treatment will be informed by larval and adult mosquito surveillance.

### **Strategic Timing:**

Applications are targeted to breeding areas

depending on the time of year and weather conditions.

In early spring, the focus is on snowmelt pools where annual species lay eggs that will hatch when melted snow warms up. Permanent sites like red maple swamps, woodland pools, and the edges of marshes are also habitats of early breeding species.

In early summer, the focus shifts to cattail marshes and phragmites colonies where our most abundant freshwater mosquito, Cq. perturbans, breeds. Based on our long-term mosquito emergence data, these mosquitoes can be targeted at the time of emergence, allowing our crews to significantly reduce this prolific species.

In late summer, the focus again shifts to areas of greater rainfall collection, catch basins, drainage ditches, and retention ponds. Catch basins are of particular importance, with species that carry West Nile Virus, and when breeding is found in these areas they will be treated with bacterial larvicide.

In autumn, we continue treatment of Cs. melanura habitats in red maple swamps and sphagnum bogs. This species significantly contributes to the transmission of EEE and is our top priority for control.

As mosquito populations are dynamic and change each year, continual monitoring of all sites will inform our treatment plan. Monthly reports will be provided of all control activities in town. This information will be available visually with dynamic GIS mapping. Field techs use tablets running ArcGIS Field Maps to log all surveillance information and sites in town. Recording inspection reports at previously surveyed sites during each visit provides an additional layer of data illustrating how Hudson's mosquito breeding sites change throughout the season.

**An Integrated Approach:**

As part of an integrated pest management program, non-chemical source reduction will be conducted whenever possible. This includes clearing blocked culverts and drains and providing recommendations to the town and public works department of projects that could improve water flow and reduce breeding sites.

As part of the larval treatment program, we will maintain a no-spray list of all residents requesting no treatment on their property. Any lists obtained by previous contractors will be incorporated into our own no-spray list. Residents on the preexisting lists will be contacted to ensure that the listed homeowners are still current and that they still prefer not to have treatment conducted on their property.

NVMC will work with town officials to make residents aware of the program and provide avenues to request no sprays on their properties or request their properties be surveyed for mosquito breeding. Simple contact forms are available on our website for either request.

**6. Adult Mosquito Surveillance and Arboviral Monitoring**

Beginning in June, adult mosquitoes will be collected and identified by species. Mosquitoes will be collected using four CDC Light Traps - three at permanent locations and an additional rotating trap for more comprehensive town-wide coverage. Sites have been selected to target distinct populations and mosquito breeding habitats in town. Rotating trap sites may change to address the unfolding mosquito season, due to resident complaints, or to address underrepresented areas in the event of

arboviral disease in neighboring towns. See GIS map attached for proposed monitoring sites.

When the NH Public Health Lab begins testing samples in June, all currently accepted species will be identified, split to pools, and shipped for disease testing.

Currently, the lab tests for Eastern Equine Encephalitis (EEE), West Nile Virus (WNV), and Jamestown Canyon Virus (JCV). NVMC will continue to assist NH DHHS monitoring and researching how JCV impacts NH communities.

Lab testing results are typically available within a week, and NVMC will be immediately contacted by Health and Human Services if a positive pool is found. Upon a positive test result, your primary contact will hear from Marco Notorangelo at DHHS first, followed shortly thereafter by Justin.

This will trigger our emergency response protocol and implementation of our plan of action will be discussed with Hudson Town Officials and the Health Officer.

NVMC will send monthly reports of surveillance data and control activities. As Director, Justin will attend all requested town meetings and work closely with town officials to ensure that our services are meeting expectations. We will provide a guide including all appropriate species and work to ensure the data is manageable and easy to understand.

### 7. Emergency Response (EEE or WNV positive mosquito pools detected or human case)

When positive pools are detected, a multi-faceted response will be initiated.

Additional larval surveillance will be conducted to locate breeding sites, guide treatment of species-specific habitats, and support additional trapping as needed. Schools, recreation areas, and other town facilities may be treated with adulticide upon request.

We will establish an emergency contact plan outlining the key members of town government that should be contacted and will assist with any press releases or news bulletins that the town may wish to issue. Open communication of the potential risks and steps for public protection will be a key component to the most effective response.

In the event of a major disease outbreak, emergency responses such as ULV street spraying are available should the town request them. These events are rare and would likely only be proposed under unusually high-risk events.

### 8. Additional Activities

#### Community relations and outreach:

Responding to resident requests and inquiries is an important facet of community mosquito control. It allows us to target the areas most affected by mosquito populations and to educate residents on best practices in terms of discouraging mosquitoes on their property.

As part of our mosquito control programs, NVMC staff is available to attend town meetings. We provide educational materials and work with town officials to demystify

mosquito control and surveillance. We welcome and encourage town officials to join us in the field to learn more about mosquito habitats, arboviruses and how we operate.

We also love to teach elementary school classes and introduce students to mosquito ecology, inviting them to look at specimens under the microscope. As part of our community outreach, we're happy to work with the Town of Hudson on any of these educational projects at no cost.

### 9. Logistics:

#### Certificates of Insurance:

NVMC is fully insured, meeting all NH Division of Pesticide Control requirements. The Town of Hudson will receive certificates of insurance upon the award of the contract.

### 2026 Hudson, NH Public Health Mosquito Program Cost

Cost breakdown of the program items below:

Permit and Notifications - \$500.00

Larval Surveillance - \$4,500.00

Larviciding Program - \$9,500.00

Arboviral Trapping - \$14,000.00

Emergency mosquito treatment - two fall applications included if required

**Total Cost for 2026 Program - \$28,500.00**

The pricing contained in this proposal shall remain valid through December 31, 2026.

Upon mutual agreement, NVMC would honor this pricing for contract extensions of up to three (3) years.

*\$150 per hour for additional treatments if needed*

## **Municipal Program References**

### **Town of Fremont**

Mosquito Control Program (2021–Present)  
Contact: Heidi Carlson, Town Administrator  
295 Main Street  
Fremont, NH 03044  
603-895-2226 ext. 301

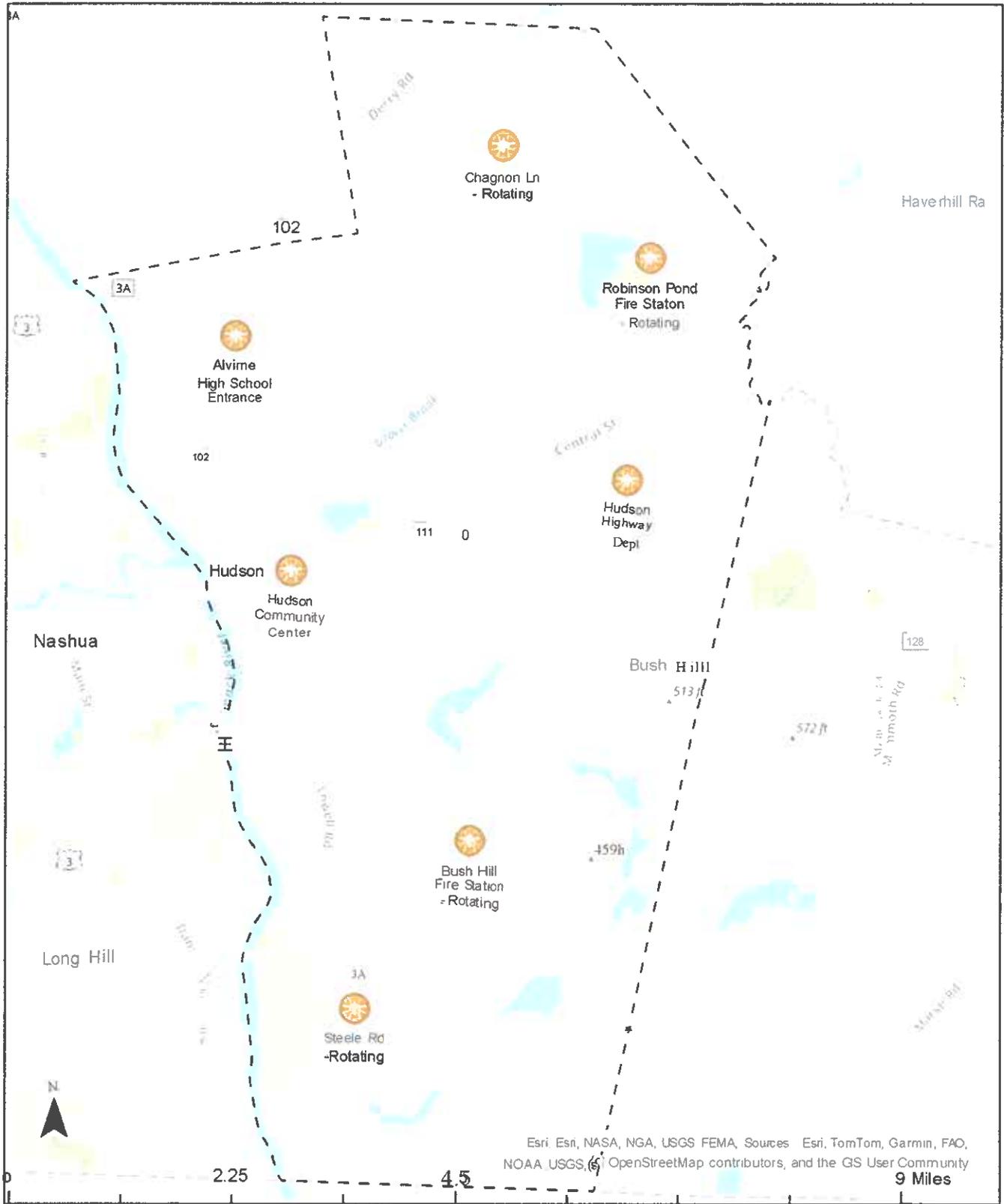
### **Town of Exeter**

Mosquito Control Program (2024–Present)  
Contact: Madison Bailey, Health Officer  
10 Front Street  
Exeter, NH 03033  
603-773-6132

### **Town of Kensington**

Mosquito Control Program (2021–Present)  
Contact: Kathleen Felch, Director of  
Administration  
95 Amesbury Road  
Kensington, NH 03833  
603-772-5423 ext. 3





**Surveillance Sites**

-  Active
-  Retired

Hudson, NH Mosquito Control Program 2026 -  
Proposed Arboviral Surveillance Sites

NORTHEAST

NVMC Inc.  
3/09/26

Esri, Esri, NASA, NGA, USGS FEMA, Sources Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community

**2026 Calendar Year Proposal for  
Mosquito-Borne Disease  
Surveillance and Control Program  
FOR  
THE TOWN OF HUDSON, NH**

The undersigned has read, understands, and agrees to comply with the requirements contained in the Request for Proposal for **"Mosquito-Borne Disease Surveillance and Control Program"**. The undersigned submits this proposal in good faith and without collusion with any other person, individual or firm.

The proposal consists of this cover page and the following attachments:

Name and Address of Firm:

NVMC Inc. (DBA: Northeast Vegetation & Mosquito Control)

63 Epping Street, Raymond NH, 03077

Name, Title and Contact Information of Authorized Representative:

REPRESENTED BY:

Damian Andrada - President/Operations Manager

(Name & Title)

TELEPHONE #: 603 - 440-1766

FAX #: \_\_\_\_\_

EMAIL: contact@northeastvmc.com



Signature of Authorized Representative:





## I. GENERAL INFORMATION

**1.1 Issuing Office:** This Request for Proposals (RFP) is issued by the Town of Hudson, NH 12 School Street Hudson, NH 03051.

**1.2 Purpose:** The purpose of the RFP is to provide prospective firms with essential information to enable them to prepare and submit proposals regarding a Mosquito-Borne Disease Surveillance and Control Program

**1.3 Proposals:** All proposals received by the Town in response to this RFP will be retained. Submissions must:

**A.** Constitute a complete response to this RFP, using the Proposal Form provided in this document.

**B.** Include an original and three (3) copies.

**C.** Must be received on or before 10:00 AM on Friday, March 13, 2026. Envelopes must be clearly marked:

***"2026 Mosquito Control Program"***

Firms mailing proposals should allow for normal delivery time to ensure timely receipt of their proposals.

**Proposals should be mailed directly to:**

**Hudson Town Clerk  
12 School Street  
Hudson, NH 03051**

**D.** Must be signed by an official authorized to bind the firm to its provisions.

**E.** Must include a statement that the proposal remains valid through December 31, 2026.

**LATE PROPOSALS WILL NOT BE CONSIDERED**

**1.4 Rejection of Proposals:** The Town reserves the right to reject any and all proposals received as a result of this RFP.

**1.5 Communications Concerning RFP:** All questions relevant to the development of a proposal are to be received in writing via mail or email no later than 4:30PM on Thursday, March 5, 2026 to:

David Hebert, Fire Marshal  
Inspectional Services Division  
12 School Street  
Hudson, NH 03051  
[dhebert@hudsonnh.gov](mailto:dhebert@hudsonnh.gov)

Questions determined to be of interest to all prospective firms will be answered in writing and provided to all firms either by mail or by e-mail.

**1.6 Term:** Based upon the outcome of this process, the Town of Hudson, NH will award a contract at the sole discretion of the Town of Hudson, NH.

**1.7 Additional Information:**

**A. Revisions or addenda to the RFP:** In the event it becomes necessary to revise or supplement any part of the RFP, the revision or supplement will be provided to all prospective firms either by U.S. mail or by email.

**B. Incurring Costs:** The Town will not be liable for any costs incurred by a firm in the preparation or submission of a proposal.

**C. Acceptance of Proposal Content:** The contents of the successful proposal may, at the Town's option, become part of the contract entered into by the successful firm and the Town.

## **GENERAL SPECIFICATIONS OF 2026 Calendar Year Mosquito Control Program**

**Bid Prices:** Bid price is to be a net LUMP sum fee, inclusive all parts, labor, travel, delivery, supervision, training, etc., necessary to immediately initiate the services upon delivery.

**Basis of Award:** This contract will be awarded to the qualified bidder meeting specifications: DEFINED AS: ability and capability of the bidder to perform the work as described with the conditions set forth within. Consideration will be given to previous work performed by the Bidder for the Town of Hudson, NH as well as financial resources of the bidder, compliance by the bidder with all applicable federal, state, and local laws, licensing requirements and delivery or completion time.

**Bid Award:** Once the qualified bidder has been identified and the award of the bid is authorized, the Fire Department shall prepare or cause to be prepared a purchase order to confirm the bid award. The Fire Department will bring the recommendation forward to the Board of Selectman for approval as required by the Town of Hudson, State Statutes, and this policy.

**Invoicing:** Invoice shall be payable upon satisfactory service and timely reporting.

The Town of Hudson, NH is seeking qualified contractors, or their representatives, to submit proposals through the RFP Process for the 2026 Mosquito Control Program.

The selection process used will be based on a review of qualifications and proposed services followed by a detailed review of costs and finances. The final decision will be made by the Town of Hudson, NH.

A decision will be made based on all information obtained through the RFP process including written proposals and on site interviews. Among factors to be considered will be the infrastructure compatibilities, operational governance and quality control.

The Town of Hudson, NH reserves the right to accept or reject any or all options, proposals, and responses; to waive any technicality in a statement or part thereof submitted, and to pursue the option(s) deemed to be in the best interest of the town. All materials submitted shall become the property of the town. The receipt of any response to this request shall in no way be construed to create or imply a contract or obligation between the parties.

Responses shall be addressed to **Town of Hudson, NH 12 School Street Hudson, NH 03051 no later than 10:00 A.M. on Friday, March 13, 2026.** Responses shall be submitted in a sealed envelope clearly marked, "2026 Mosquito Control Program".

The RFP is available at the Town of Hudson NH Website: [www.hudsonnh.gov](http://www.hudsonnh.gov)

**Specifications:**

must check either "Compliant" or "Exception" for each line item.  
If an exception is taken provide a detailed description / explanation for the exception.

**Standards:**

All requirements of the State of New Hampshire shall be met.

COMPLIANT:  EXCEPTION:

**Pricing and payment:**

The vendor shall provide a guaranteed price on the services valid through December 31,2026.

COMPLIANT:  EXCEPTION:



**TOWN OF HUDSON**  
**Development Services Department**  
12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Development Services Director  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator  
From: Elvis Dhima, P.E., Director of Development Services  
Date: March 13, 2026  
RE: Status Update on the Town Hall Improvement

**Background:** This item is a follow-up discussion from the March 3, 2026 Board of Selectmen meeting. No action is required at this time.

**Summary**

1. The vertical wheelchair lift at the Old Library building was recently inspected and is currently operational. However, the building still lacks an ADA-compliant accessible bathroom.
2. Brochures for the proposed vertical lift and stair lift options have been included in the meeting packet.
3. The funds raised for the Town assessment, currently totaling \$49,400, cannot be used for renovations related to handicap accessibility improvements.
4. The prices listed below are subject to change after July 1, 2026.

**New limited use / limited application lift (BOS meeting room access)**

NorthPoint Construction	\$45,000
National Seating and Mobility	\$48,289

**Stair Lift removal and replacement (Buxton room access)**

NorthPoint Construction	\$25,000
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<b>Bathroom Update – Buxton Room (NorthPoint)</b>	\$23,500
<b>Bathroom Update- BOS Room (NorthPoint)</b>	\$47,500

**Next Step:** Revisit this matter after July 1, 2026 due to lack of funding at this time.





# Proposal

Proposal Number

00004664

National Seating & Mobility, NE is pleased to present the following proposal to supply and install:

Created Date 1/29/2026 Account Name Hudson Town Hall - VWL Remove & Replace  
 Opportunity Name Hudson Town Hall - VWL Remove & Replace-  
 Shipping Address 12 School Street  
 Hudson, NH 03051  
 United States

National Seating & Mobility, NE - 75 Dow Road, Bow, NH 03304

Prepared By Ciara Robillard Phone (603) 224-9226  
 Email ciara.robillard@nsm-seating.com Fax (603) 224-9875

Product	Quantity	Product Description	Line Item Description
1- Symmetry, Shaftway, Commercial, Vertical Wheelchair Lift with the following features:	1.00	US Made and Assembled. 4 Year Parts Warranty 750 Pounds of Capacity Steel Construction Powder Coated Finish On-Board Diagnostics Constant Pressure Controls NON-Skid Platform Emergency Stop w/ Battery Alarm On Car Upper Final Limit Various Car Configurations 42" Side Guards Grab Rail Travel speed of 18ft/min Hydraulic Drive Manual Lowering Via Remote Lowering Valve Fire Rated Determined by AHJ The ability of this product to meet local code and ADA will be determined by the AHJ.	Please see attached R0 Drawings for job specific drawings
2 Stop	1.00	2 Stop Vertical Lift	
Travel 144	1.00	Travel of Vertical Lift not to Exceed 144"	126-127 of total rise
Pit	1.00	Lift is designed to be pitted, see drawings for details.	existing 3" pit
Indoor	1.00	Designed for Indoor Use	
Smoked Panel in Bottom gate	1.00	Smoked Acrylic Panel in Bottom Gate	
ADA Phone	1.00	ADA Phone on Platfom	Phone line provided by "others"
Ivory	1.00	Powder coated Ivory in Color	Ivory or Grey are the standard colors
Same Side Car	1.00	Cab Exit/ Enter, Same Side	
Custom Car	1.00	Custom Car Size	
E-Light	1.00	Emergency Lighting on Platform	
Mid Mount operator	1.00	Mid-Mounted Gate operator. Use only on Steel and Oak Gates	Required by code
3036 Top Landing Gate, Metal	1.00	Top Landing Gate 36" wide by 42" tall. Powder Coated Metal W/ Interlock	

Labor	1.00	Labor	Professional Installation during normal business hours.
Permits	1.00	State of NH Department of Labor permits for plans review and acceptance. Certificate fees will be billed to building owner by the State of NH. All other permits by others unless indicated.	

**Customer Notes:** Work to be completed "by others" not included in the cost: All site prep work, pit (if applicable), electrical, phone line, light over the lift (we recommend a sensor light), blocking for the tower, possibly something to hoist the lift into place as these are heavy, modifications to the upper landing to allow for the lifts upper and lower gates. Remove all the wall paneling. Any site finish work to include drywall/painting.

We would decommission the lift at no extra cost. This has to be done by a NH Licensed Lift Mechanic.

Additional Items not included in the cost:

\* 1 Day if we remove the existing lift (does not include doors) \$1,600

\* 2 Days if we remove the lift and doors \$2,400

Disposal of the existing lift \$500

\* "Contractor" can remove the existing lift once we decommission it.

Extended Part Warranties:

5 Year Total/ 1 Year Extended \$1,070

6 Year Total/ 2 Year Extended \$1,606

7 Year Total/ 3 Year Extended \$2,140

\*Extended Labor Warranties are available as well. Please ask.

Subtotal	\$48,289.00
Tax	0.00
<b>Grand Total</b>	<b>48,289.00</b>

## Warranty

Labor Warranty	1 year
Major Warranty	Symmetry-Vertical Platform Lift Models warrants for a period of four (4) yrs.

## Payment Terms

50/40/10	0.00
Mobilization	24,144.50
Due Prior to placing equipment/Deposit	19,315.60
Due when equipment is delivered	4,828.90
Due upon inspection and/or turnover	

**Note: Proposal and pricing quoted herein are valid for 30 days.**



Ciara Robillard  
Elevator & Lift Specialist



# Proposal

Proposal Number

00004664

Signature

Date

Please Print Name

Title

I am the authorized Buyer or the Buyer's agent and I have full authority to sign this agreement. Signature above indicates that the signer has read, fully understands, and agrees to abide by all the terms & conditions included herein.

## TERMS AND CONDITIONS

### General Job Details

- Painting and minor drywall patching of any kind is NOT included in this proposal.
- Bonds are not included in this proposal.
- If electrical supply lines for equipment or lighting are required, they will be supplied by others. See supplied drawings for details.
- Any underground piping or excavation (if required) to be provided by others.
- Protection of finished surfaces surrounding the lift system is the responsibility of the Contractor/Owner during installation.
- Storage of the elevator should the Owner/Contractor not be ready for installation upon arrival of the equipment. Seller agrees to store equipment or storage fees may apply.
- All permits, other than the elevator permit (If Required), will be the responsibility of others: this would include the Operations Certificate, Access Board, local building, fire and other required permits.
- All dimensions to be confirmed by builder/contractor on general layout drawings. Any deviation or alteration from specified work involving extra cost or labor will be executed upon signed written orders, and will become an extra charge over estimate. Manufacturer's site-specific drawings must be signed by the Contractor/Owner prior to placing equipment into production.
- If preparations are required to install the product, those shall be completed prior to the installation of the Product. Failure to do so may result in additional fees.
- If tie off is required, Contractor/Owner is responsible for placing an O.S.H.A required pick point in the ceiling of the shaftway for tying off and a second pick point for hoisting the equipment into place. See salesperson for the location of pick point.
- Provisions for meeting the Davis Bacon Act (Prevailing Wage) are not included in this proposal unless specifically indicated.

### Specific Details Pertaining to Wheelchair Lifts, Elevators and Dumbwaiters

- A legal hoistway, properly framed, enclosed, including a pit of proper depth provided with waterproofing and dewatering of pit(s), to be provided by others. Hoistway is to be used for elevator use only and not as a chase for other services. \*\*\*NOTE\*\*\*\* Seller is not responsible for removing any heat pipes, wires, ducting etc. that have been run in the hoistway wall.
- Adequate supports and foundations to carry the loads of all equipment, including floors, trap doors, grating, foundations, lighting, ventilation and heat to maintain the room at an ambient temperature of 50 degrees Fahrenheit minimum, 90 degrees Fahrenheit maximum, non condensing - temperature control to be supplied by others.
- Adequate supports and foundations to carry the loads of all equipment, including support for guide rail brackets to be provided by others. See manufacturers specific drawings.
- The hoistway shaft and enclosure are to be constructed and furnished to enclose the lift in accordance with local building codes.
- The shaft shall allow for a uniform and level pit below the level of the bottom landing and adequate overhead above the floor landing of the top landing, as per drawings.
- Pit depth and overhead to be as required by the manufacturer, see manufacturers specific drawings.
- Shaft doorjambes need to be flush to the inside of the shaft if GC is providing doors (Wheelchair Lifts Only).
- Shaft doors are to be solid core with proper fire rating and supplied by others if not indicated in this proposal.
- If thresholds (by others) are installed on the landings, they should not extend into shaftway.
- A working telephone line to the elevator controller, if a telephone is required to be provided by others.
- Flooring and/or installation of flooring outside of any shaftway or lift to be provided by others.
- A wall to the shaft-way will need to be left off to allow for the installation (Dumbwaiters Only).
- If fire service is required, coordination with alarm company and installation of an alarm system to be provided by others (LULAs Only).

### Specific Details Pertaining to Patient Lift Systems

- Some investigation work may be required to locate the structure to which the lift system will attach. NSM will make an effort to fill these holes in the time allowed. A complete fill of these penetrations is NOT included in this proposal.
- No other equipment other than the equipment supplied is legally allowed to hang on the equipment.
- NSM will use its best judgment in determining concealed conditions. However, it is impossible to determine all concealed conditions during the estimation process. If during or prior to the installation a condition is uncovered that requires more labor or materials to complete the

installation, there will be additional costs. Some of the concealed issues could be but are not limited to, buried electrical wires, hidden plumbing pipes, unusual construction framing methods and ductwork.

**NOTE: All slings are non-returnable or have a 30% restocking fee if unopened.**

## General Terms and Conditions

**1. GENERAL:** This contract constitutes the entire understanding between the parties and no other understanding, collateral or otherwise, shall be binding unless in writing and signed by both parties. Any additional work not covered under this contract must be requested through the office and will be addressed by a change order signed by both parties. Change orders may delay completion date and are payable 100% upon signing.

This contract is binding upon heirs, executors, administrators, successors, and assigns of the Buyer, however, the obligations of the Seller pursuant to the contract shall pertain to the Buyer only and no other party whatsoever and the obligations of the Seller pursuant to the contract shall not be assigned to any other party whatsoever, without the express written permission and approval of the Seller. Any and all costs incurred by the Seller to collect payments from the Buyer or to otherwise enforce the terms of this contract, including reasonable attorney's fees, shall be recoverable from the Buyer and reimbursed to the Seller by the Buyer.

This contract shall not be valid until such time as the contract has been signed by the Buyer or the Buyer's legal representative and received by the Seller along with the Buyer's deposit if required by the terms.

The Seller shall not be liable for damages resulting from or for any delay or inability to perform due to strikes, fire, acts of God, other natural causes (including weather conditions), acts of public authorities or enemies, availability of materials, or any other cause beyond the control of the Seller.

The Buyer understands that it is his/her responsibility to review his/her property insurance in relation to this contract. Materials and/or equipment become the responsibility of the Buyer once installed on the premises. If any portion of this contract is deemed unenforceable for any reason, the remaining portion shall remain in full force and effect.

The determination as to whether an architect, engineer or manufacturer's design and/or specifications will be suitable for use in a specific job is the sole responsibility of the Buyer.

Seller shall not be liable for any loss or damages to Buyer resulting from delays in production or delivery attributable to equipment manufacturer's transportation or other causes beyond the control of Seller.

All installation, warranty, and contract service calls will be performed during normal working hours of 8am - 4:30pm Monday Through Friday. The seller cannot be held responsible for code changes that occur after the date this contract is signed. Buyer agrees to pay any additional charges for labor and/or equipment due to a code change. Seller agrees to provide documentation of any such code changes. Seller shall not be held responsible for concealed issues. Additional charges may apply if a concealed issue presents itself during installation of any equipment or service.

Applicable sales tax will be charged on all products sold in the states of Maine, Vermont, and Massachusetts. Sales tax can only be excused when an exemption certificate has been provided by the Buyer.

#Provisions for meeting the Davis Bacon Act (Prevailing Wage) are not included in this proposal unless specifically indicated.

**2. FINAL PAYMENT:** The final payment, in accordance with the payment terms stated above, is due when the equipment passes a state inspection, should it be required by law, or when the Seller turns over the equipment to the Buyer. For purposes of this contract, turnover occurs when the equipment is installed and running.

**3. CLAIMS:** Any controversy/claim arising out of or relating to this contract, shall be settled by final and binding arbitration before a single arbitrator in accordance with Commercial Arbitration Rules of the American Arbitration Association. All arbitration proceedings shall be held in New Hampshire. Upon issuance of an award by the arbitrator, either party may reduce the arbitrator's award to a Judgment by filing a copy of the arbitrator's award in any court of competent jurisdiction.

**4. TERMINATION:** Prior to any equipment being placed on order, any and all payments made to Seller are forfeit and non-refundable if this agreement is terminated by the Buyer. After equipment has been ordered, the Buyer agrees to pay Seller 90% of the contract price to cover the cost of equipment, materials ordered, site visits performed, less any deposits received. Terminations must be made in writing; provisions of the termination go into effect upon receipt of the written termination. Seller may terminate this contract in the event of default by the Buyer of any term or condition of this contract and failure of the buyer to cure such default within (5) days of written notice of default thereof from the Seller.

**5. LIMITED WARRANTY:** The Seller warrants that the installation of the product(s) specified in this contract shall be of workmanlike quality and shall be in accordance with the applicable codes and regulations governing such installations. Provided the Buyer is in full compliance with this contract and its payment provision, the Seller shall remedy any defects, excluding normal wear and tear, due to faulty Seller supplied materials or workmanship which appear within a period of 1 year from the date of inspection and/or Turn Over. With respect to Seller supplied materials and equipment, any warranty furnished by the manufacturer will be available to the Buyer. This limited warranty is in lieu of and excludes any other warranty, express, implied or otherwise. This limited warranty applies to the Buyer only, and to no other party whatsoever. The Seller's sole obligation with respect to defective materials or workmanship under this warranty shall be, at its option, to repair or replace such materials or to otherwise remedy deficiencies in the work performed within a reasonable time following notification from the Buyer. The

Seller shall not be liable to the Buyer for consequential damages of any nature on claims made under this limited warranty. The warranty on parts and labor is only in effect as long as the planned maintenance has been performed at prescribed intervals.

The Seller shall not be liable for materials or workmanship that the buyer alleges is defective and has been repaired or altered by someone other than the seller, or where the Buyer fails to notify the Seller of the alleged defect (s) within the warranty period. Except as specifically provided herein, the Seller makes no express or implied warranty, including but not limited to the implied warranties of merchantability and fitness for a particular purpose (to the extent such warranties are deemed to apply).

**6. LIABILITY:** The sole remedy for breach of any and all warranties and the sole remedy for the contractor's liability of any kind with respect to the work performed or materials provided hereunder, or any other performance by the contractor, shall be limited to the remedies provided herein. The Buyer agrees that the Seller shall not be liable for any special, incidental, indirect or consequential damages, or for specific performance. In no event shall the contractor's liability for damages, regardless of the form of action, exceed the total amount paid by the Buyer for work performed and materials provided by the Seller pursuant to this contract.

**7. GOVERNING LAW:** This contract shall be governed, construed, and controlled by New Hampshire law.

**8. RESIDENTIAL CONSTRUCTION DEFECT RESOLUTION PROCESS:**

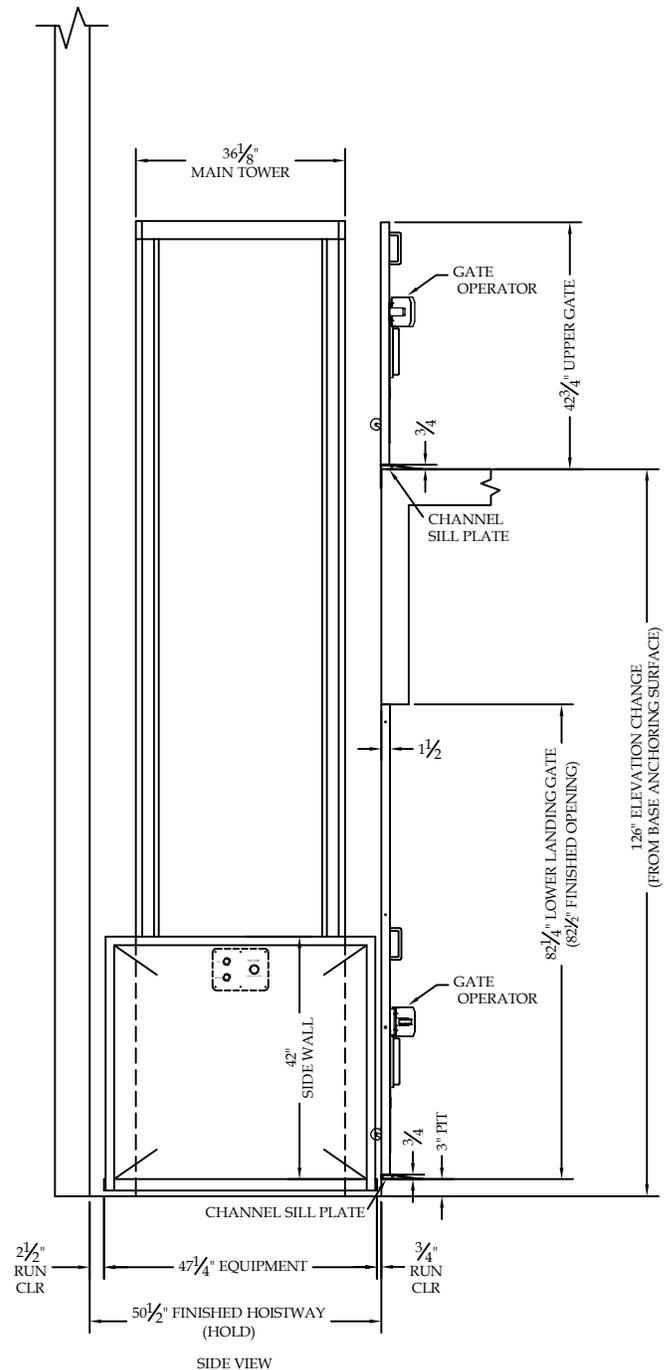
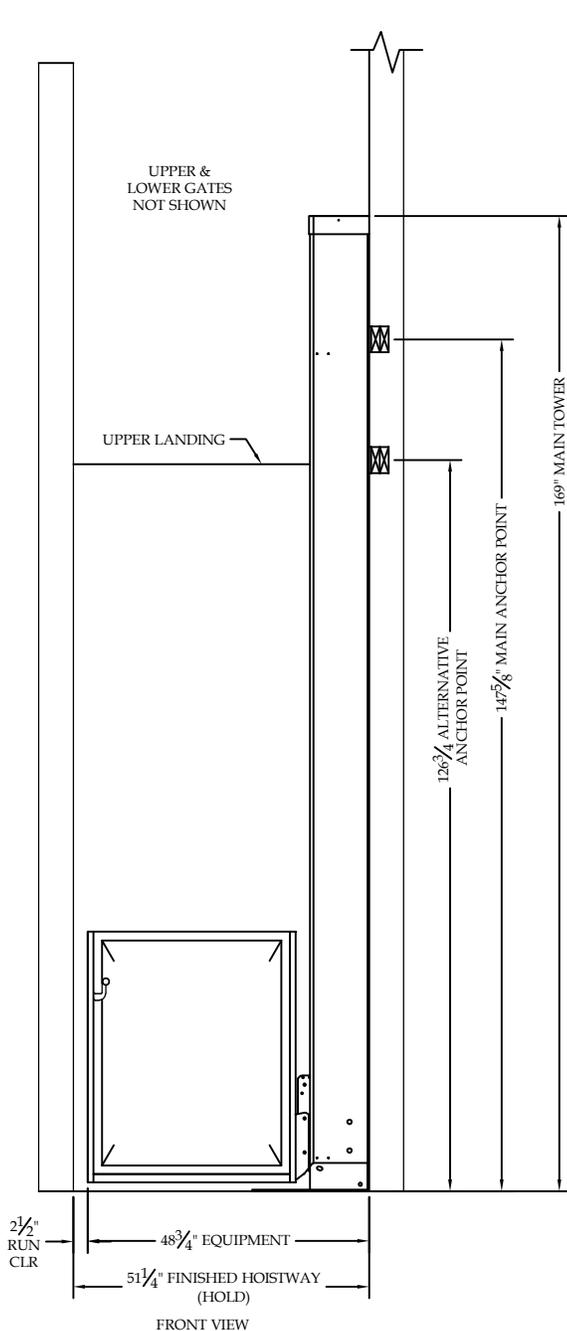
NEW HAMPSHIRE LAW, RSA 359-G, CONTAINS IMPORTANT REQUIREMENTS YOU MUST FOLLOW BEFORE YOU MAY FILE A LAWSUIT OR OTHER ACTION FOR DEFECTIVE CONSTRUCTION AGAINST THE CONTRACTOR WHO CONSTRUCTED, REMODELED, OR REPAIRED YOUR HOME. SIXTY DAYS BEFORE YOU FILE YOUR LAWSUIT OR OTHER ACTION, YOU MUST SERVE ON THE CONTRACTOR A WRITTEN NOTICE OF ANY CONSTRUCTION CONDITIONS YOU ALLEGE ARE DEFECTIVE. UNDER THE LAW, A CONTRACTOR HAS THE OPPORTUNITY TO MAKE AN OFFER TO REPAIR AND/OR PAY FOR THE DEFECTS. THERE ARE STRICT DEADLINES AND PROCEDURES UNDER STATE LAW, AND FAILURE TO FOLLOW THEM MAY AFFECT YOUR ABILITY TO FILE A LAWSUIT OR OTHER ACTION.

<b>symmetry</b>		NATIONAL SEATING & MOBILITY 128 HALL ST., CONCORD, NH 03301	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			

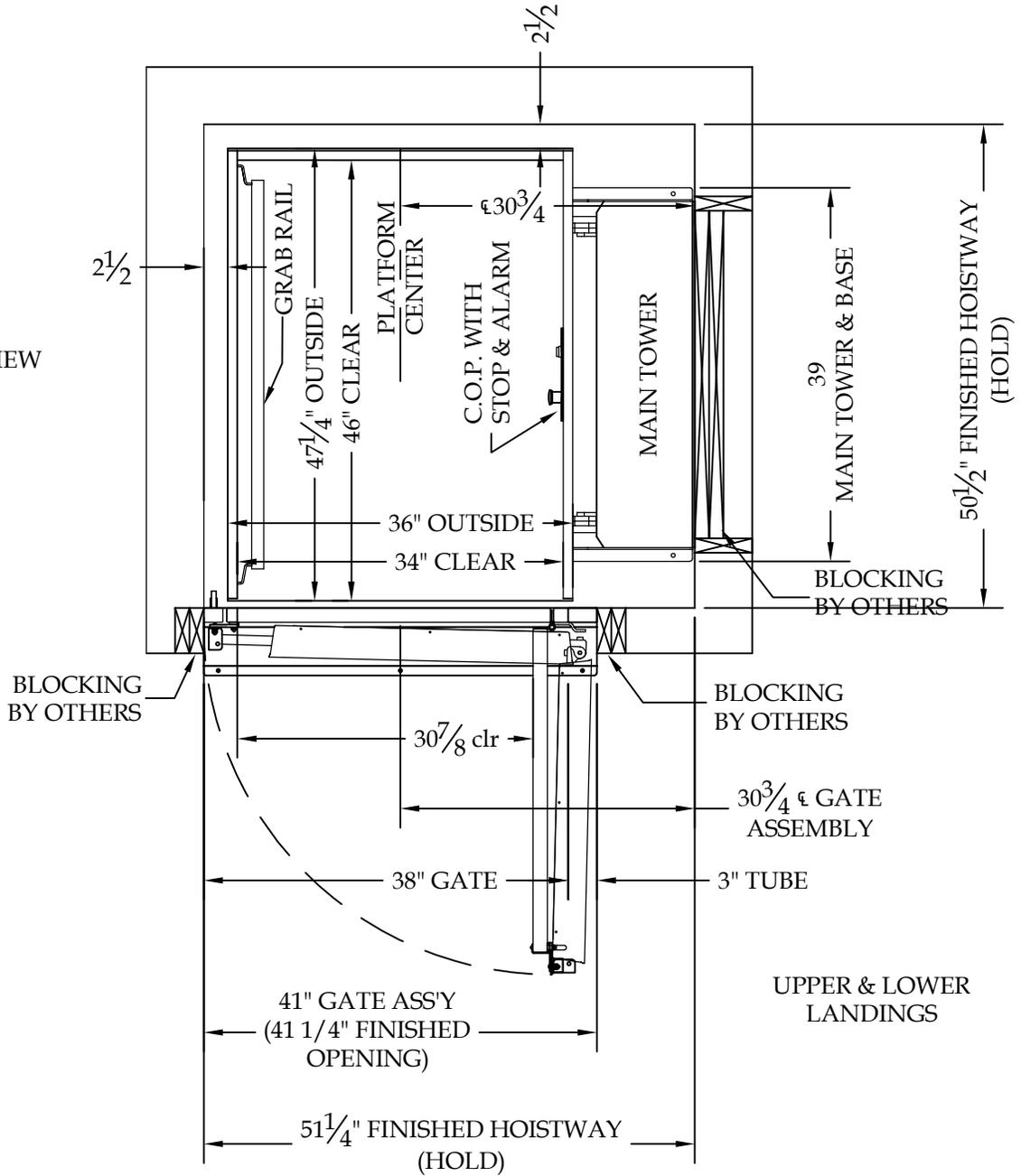
CONSTRUCTION NOTES:

- FLOOR TO BE SMOOTH AND LEVEL, CONSTRUCTED OF 4" MINIMUM CONCRETE THICKNESS AND 3200 PSI COMPRESSIVE STRENGTH.
- IF THE CONVEYANCE IS INSTALLED WITHIN A PIT AND IS IN AN OUTDOOR APPLICATION, THE PIT MUST BE PROVIDED WITH AN ADEQUATE DRAIN.
- HOISTWAY WALLS MUST BE PLUMB, SQUARE, AND TURNOVER FINISHED BEFORE UNIT INSTALLATION.
- UPPER AND LOWER DOORS OR GATES MUST BE INSTALLED FLUSH TO THE INTERIOR OF THE HOISTWAY.
- 80 INCH MINIMUM HEAD CLEARANCE IS REQUIRED THROUGHOUT TRAVEL.
- HOISTWAY LIGHTING IS PROVIDED BY OTHERS. 5FTC REQUIRED ON THE PLATFORM SURFACE THROUGHOUT TRAVEL. AN AUXILIARY LIGHT CONSISTING OF NO FEWER THAN 2 LAMPS PRODUCING 2FTC ON THE FLOOR AND CONTROLS FOR NOT LESS THAN 4 HOURS, AND ACTIVATED AUTOMATICALLY IN THE EVENT OF A POWER OUTAGE.
- MAIN TOWER MUST BE FASTENED TO THE WALL AND FLOOR WITH ANCHORS SUITABLE TO THE SITE CONDITIONS, AND CAPABLE TO WITHSTAND THE FORCES PLACED UPON THEM.
- ALL BLOCKING IS PROVIDED BY OTHERS.
- THE DISCONNECT (PROVIDED BY OTHERS) SHALL BE A LISTED DEVICE CONFORMING TO NFPA 70 / NEC 620.51 AND SHALL BE INSTALLED WITHIN SIGHT OF THE MOTOR CONTROLLER. THE DISCONNECTING MEANS SHALL BE EXTERNALLY OPERABLE, HAVE PERMANENT MEANS OF LOCKING THE DEVICE IN THE OPEN POSITION, AND BE LABELED WITH THE LOCATION OF THE SUPPLY SIDE OVERCURRENT PROTECTION MEANS.

THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.



PLAN VIEW

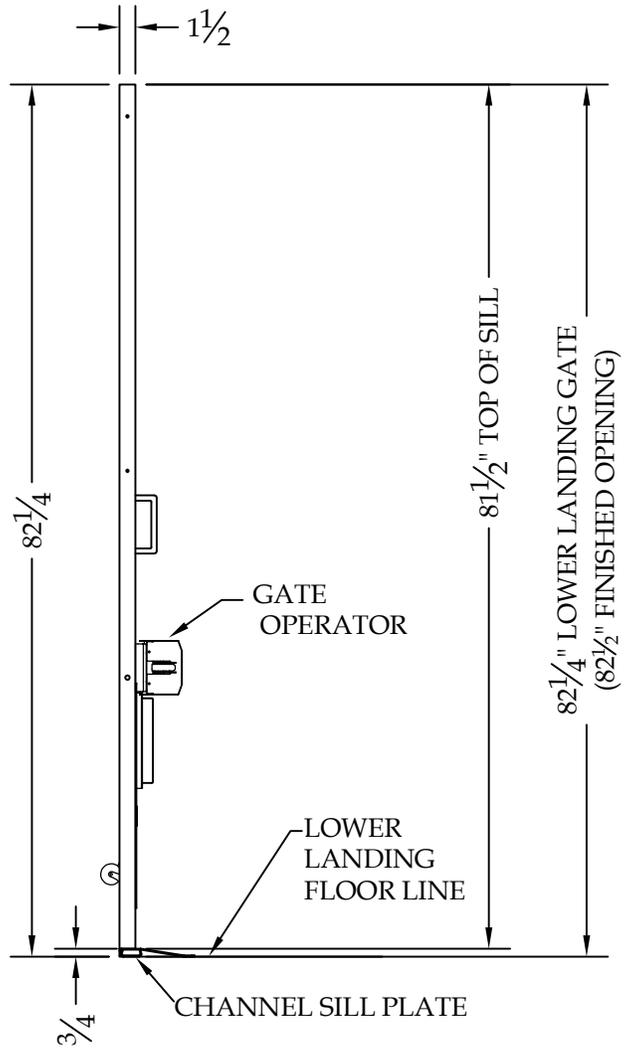
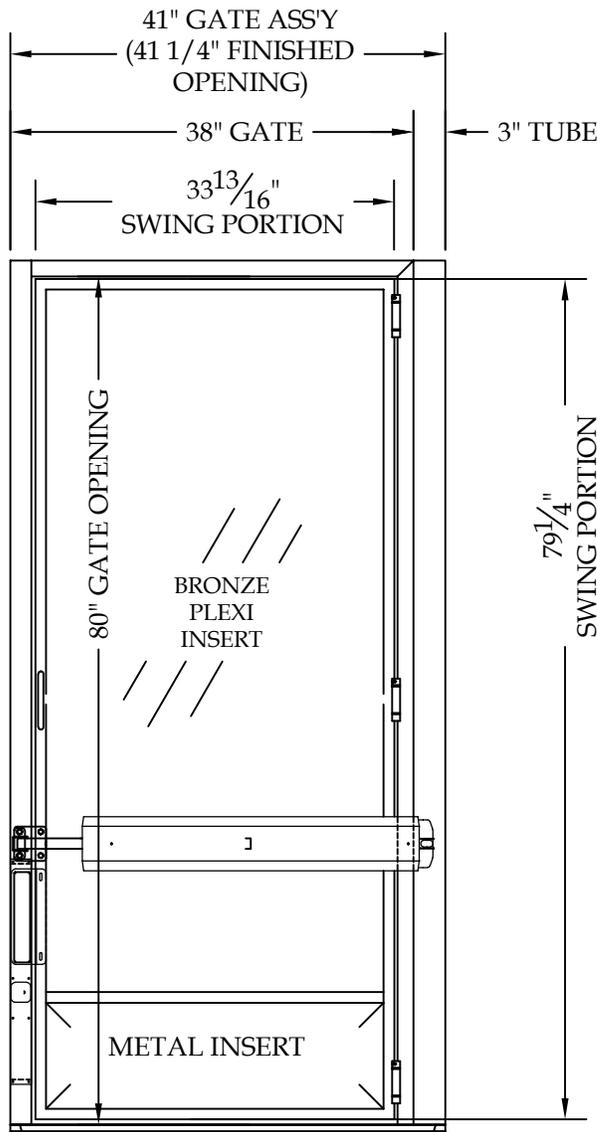


THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.

CONSTRUCTION NOTES:

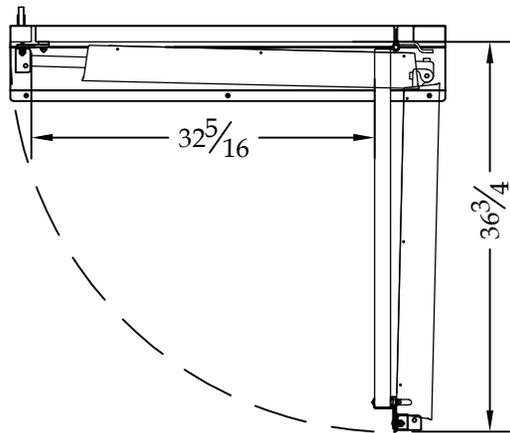
1. FLOOR TO BE SMOOTH AND LEVEL, CONSTRUCTED OF 4" MINIMUM CONCRETE THICKNESS AND 3200 PSI COMPRESSIVE STRENGTH.
2. IF THE CONVEYANCE IS INSTALLED WITHIN A PIT AND IS IN AN OUTDOOR APPLICATION, THE PIT MUST BE PROVIDED WITH AN ADEQUATE DRAIN.
3. HOISTWAY WALLS MUST BE PLUMB, SQUARE, AND TURNOVER FINISHED BEFORE UNIT INSTALLATION.
4. UPPER AND LOWER DOORS OR GATES MUST BE INSTALLED FLUSH TO THE INTERIOR OF THE HOISTWAY.
5. 80 INCH MINIMUM HEAD CLEARANCE IS REQUIRED THROUGHOUT TRAVEL.
6. HOISTWAY LIGHTING IS PROVIDED BY OTHERS. 5FTC REQUIRED ON THE PLATFORM SURFACE THROUGHOUT TRAVEL. AN AUXILIARY LIGHT CONSISTING OF NO FEWER THAN 2 LAMPS PRODUCING .2FTC ON THE FLOOR AND CONTROLS FOR NOT LESS THAN 4 HOURS, AND ACTIVATED AUTOMATICALLY IN THE EVENT OF A POWER OUTAGE.
7. MAIN TOWER MUST BE FASTENED TO THE WALL AND FLOOR WITH ANCHORS SUITABLE TO THE SITE CONDITIONS, AND CAPABLE TO WITHSTAND THE FORCES PLACED UPON THEM.
8. ALL BLOCKING IS PROVIDED BY OTHERS.
9. THE DISCONNECT (PROVIDED BY OTHERS) SHALL BE A LISTED DEVICE CONFORMING TO NFPA 70 / NEC 620.51 AND SHALL BE INSTALLED WITHIN SIGHT OF THE MOTOR CONTROLLER. THE DISCONNECTING MEANS SHALL BE EXTERNALLY OPERABLE, HAVE PERMANENT MEANS OF LOCKING THE DEVICE IN THE OPEN POSITION, AND BE LABELED WITH THE LOCATION OF THE SUPPLY SIDE OVERCURRENT PROTECTION MEANS.

		NATIONAL SEATING & MOBILITY <small>128 HALL ST, CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL:			SCALE:
VPL SLH-144			N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION:			
HUDSON TOWN HALL			



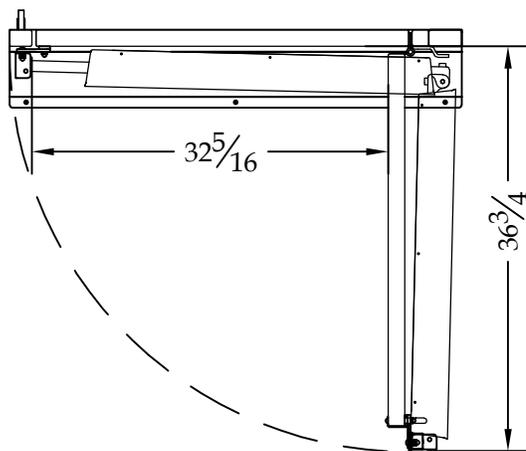
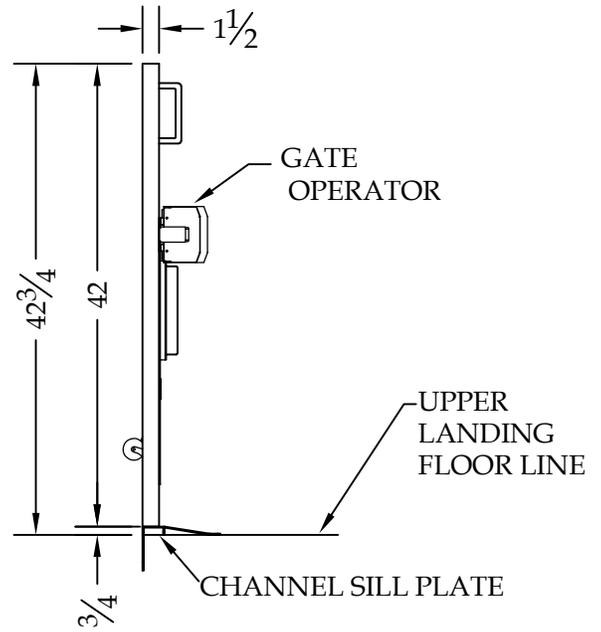
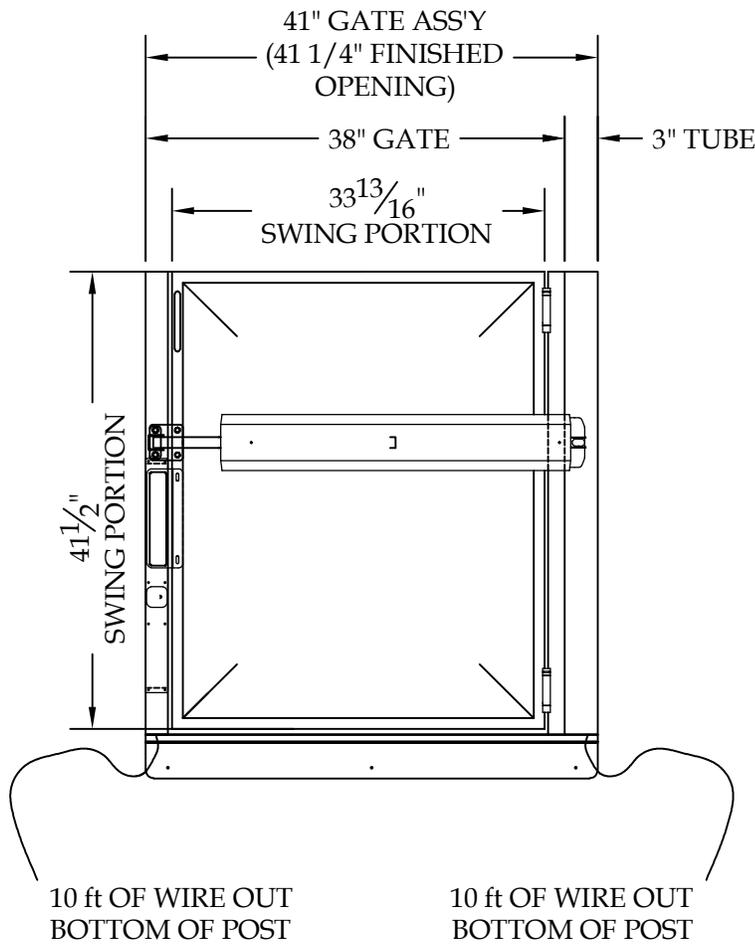
10 ft OF WIRE OUT  
BOTTOM OF POST

10 ft OF WIRE OUT  
BOTTOM OF POST



## LOWER LANDING GATE

		NATIONAL SEATING & MOBILITY <small>128 HALL ST, CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			



## UPPER LANDING GATE

 <b>symmetry</b>		NATIONAL SEATING & MOBILITY 128 HALL ST, CONCORD, NH 03301	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			

STANDARD FEATURES				
CAPACITY: 750 LBS.		MANUAL LOWERING DEVICE		
SPEED: 17 FPM		1 1/4" ROUND GRAB RAIL		
ILLUMINATED EMERGENCY STOP WITH ALARM		LED DIAGNOSTICS		
TOP MOUNTED CONTROLLER		ETL LISTED CONTROLLER		
TOP CAP SWITCH		PLATFORM WITH NON-SLIP SURFACE		
ELECTRICAL DATA				
POWER SUPPLY	VOLTAGE	AMPERAGE	PHASE	
	115	20 AMP	1 PHASE	
DESIGN SPECIFICATIONS				
DRIVE: HYDRAULIC		LANDINGS SERVICED: 2		
EXIT CONFIGURATION: ENTER/EXIT, SAME SIDE		TOWER LOCATION: RIGHT HAND		
PIT 3"	TRAVEL: 123"	TOTAL ELEVATION CHANGE: 126"		
UPPER ENTRY: LEFT HAND LANDING GATE		LOWER ENTRY: LEFT HAND LANDING GATE		
MID ENTRY: N/A				
INTERLOCKS:	UPPER: STD	MID: N/A	LOWER: STD	
CALLS:	UPPER: SURFACE MOUNT	MID: N/A	LOWER: SURFACE MOUNT	
CLEAR FLOOR SIZE: 34" X 46" WITH NON-SLIP SURFACE				
INDOOR/OUTDOOR: INDOOR				
COLOR: IVORY				
OTHER OPTIONAL EQUIPMENT:				
BOLT ON TOWER LEGS, EMERGENCY PLATFORM LIGHTING, INDOOR ADA PHONE,				
UPPER & LOWER GATES: CHANNEL SILL PLATE w/ 10 FEET OF ALL WIRE OUT BOTTOM,				
LOWER GATE: BRONZE PLEXIGLAS INSERT, 2) MID-MOUNT OPERATORS,				
		NATIONAL SEATING & MOBILITY		
		128 HALL ST, CONCORD, NH 03301		
		VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144		SCALE: N/A
		DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01
JOB INFORMATION: HUDSON TOWN HALL				

THIS SYMMETRY VERTICAL PLATFORM LIFT IS DESIGNED AND MANUFACTURED TO MEET THE APPLICABLE REQUIREMENTS IN ASME A18.1-2023, ASME A17.5, AND NFPA 70 WHEN PROPERLY INSTALLED AND EQUIPPED.

**GENERIC STATIC LOADING TABLE FOR VERTICAL PLATFORM LIFTS ANCHORED TO FLOOR AND THE WALL**

(These calculations are based upon the new leg design being implemented in 7/15.)

SYMBOL	DESCRIPTION	VALUE (MAX)
F1 = 1090 LB	PAYLOAD (MAX)	750 LB
	CAR (PLATFORM) WT.MAX	340 LB
F2	SHROUD WEIGHT	SEE CHART
F3	FLOOR REACTION (INBOARD)	SEE CHART
F4	FLOOR REACTION (OUTBOARD)	SEE CHART
F5	WALL ANCHORING REACTION	SEE CHART
F6	ENCLOSURE WEIGHT *	SEE CHART
F7	FLOOR SHEAR REACTION	SEE CHART

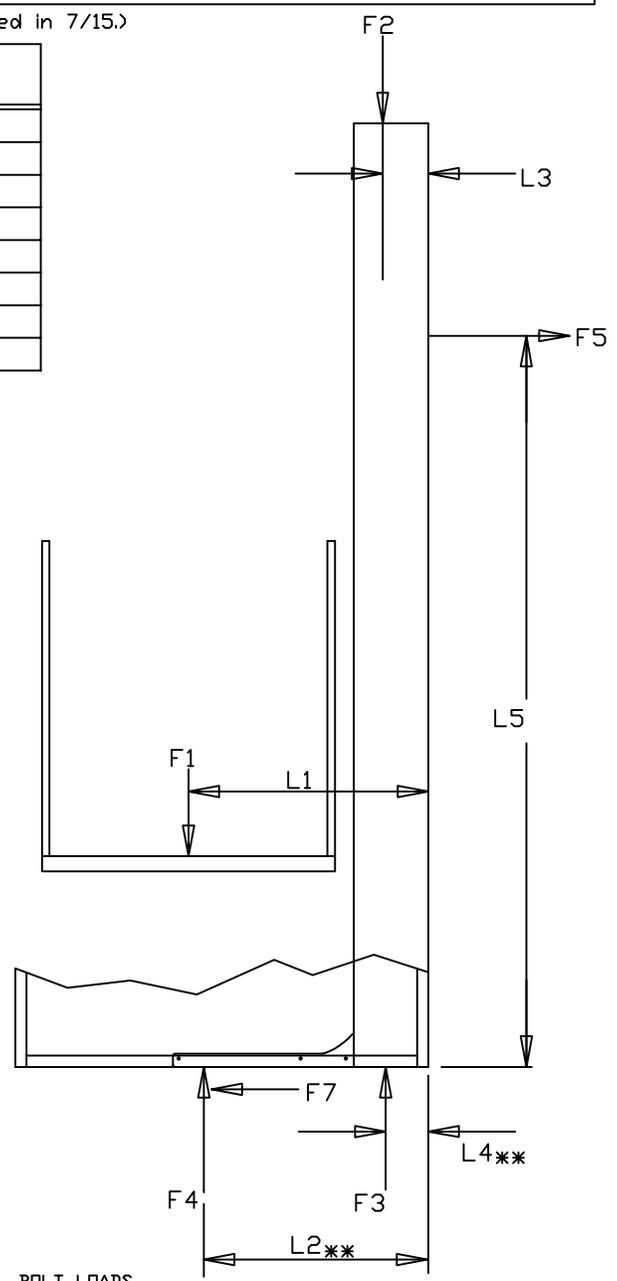
\* NOTE: The enclosure weight is transferred directly to the floor along it's perimeter through pads (two to a side) except for the back side where the wing walls bolt up directly to the tower.

LAYOUT GEOMETRY			
L1	L2 **	L3	L4 **
33.156	33.75	5.25	5.0

MODEL	SHROUD HEIGHT	APPROXIMATE ANCHOR HEIGHT (L5)
144	169	147.7

NOTE: These are the reaction forces based on the gravity loads and operation of the lift. These calculations do not include external loading due to such things as wind, snow, rain, seismic activity, etc. Adhere to local building codes, regulations, and safety factors for the supporting structures.

**STATIC EQUILIBRIUM:**  
 [SUM OF FORCES AND SUM OF MOMENTS = 0]  
 $F1 + F2 = F3 + F4$   
 $F7 = F5$   
 $F5 * L5 + F4 * L2 + F3 * L4 = F2 * L3 + F1 * L1$



VALUES BELOW ARE TOTALS-DIVIDE BY THE NUMBER OF BOLTS FOR INDIVIDUAL BOLT LOADS

MODEL	MAX SHROUD WT. (LBS)	INBOARD FLOOR REACTION (LBS)	OUTBOARD FLOOR REACTION (LBS)	WALL REACTION (LBS)	MAX ENCLOSURE WT. (LBS)*		FLOOR SHEAR REACTION (LBS)
	F2	F3 **	F4 **	F5 **	STEEL F6	PLEXI	F7 **
144	804	1894	0	209	978	848	209

\* ON ENCLOSURES, ADD 175# FOR A ROOF OPTION AND ADD 161# FOR A 6'-8" ABOVE OPTION

\*\*The reaction force values are based upon using an approximate horizontal mid-point location on the base as the point of action for the floor reaction. In reality there is a load distribution across the base plate versus a single point load. This distribution will vary by unit size, platform size and position, etc. The assumption of a point load based on the centroid of a distributed load, however, does appear to provide reasonable results. We have chosen locations of the lines of action of reaction forces based upon the applicable geometry of the components and also based on multiple FEA structural analysis runs which provide support for those choices. We also assume the outboard floor bolt reaction forces go to zero, and this assumption provides a conservative approach and is supported by multiple FEA runs.

<b>symmetry</b>		NATIONAL SEATING & MOBILITY <small>120 HALL ST. CONCORD, NH 03301</small>	
VERTICAL PLATFORM LIFT, MODEL: VPL SLH-144			SCALE: N/A
DRAWN BY: CR	DATE: 10/21/24	DRAWING NUMBER: 102124-V01	REV.: 0
JOB INFORMATION: HUDSON TOWN HALL			



RESTORE  
PEACE-OF-MIND  
AND ACCESS  
**IN YOUR HOME**

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**STAIRS TO BUXTON**

 **BRUNO**



## COMBINE QUALITY, COMFORT AND STYLE

When you want the highest quality stairlift combined with a stylized appearance, you want the Bruno Elite. The Elite offers worry-free access to all levels of your home. And the Elite's stylized design blends with your home's environment.

Let Bruno's Elite safely connect you to all levels of your home again.

- Made-in-the-USA quality
- Easy, reliable operation
- Smooth, quiet ride
- Luxury styling and comfort

**400 lb Lift Capacity (190kg)**

Learn more at [www.bruno.com](http://www.bruno.com).

## BRUNO HAS AN INDUSTRY-LEADING WARRANTY

Gain peace of mind with the most comprehensive manufacturer warranty in the stairlift industry.

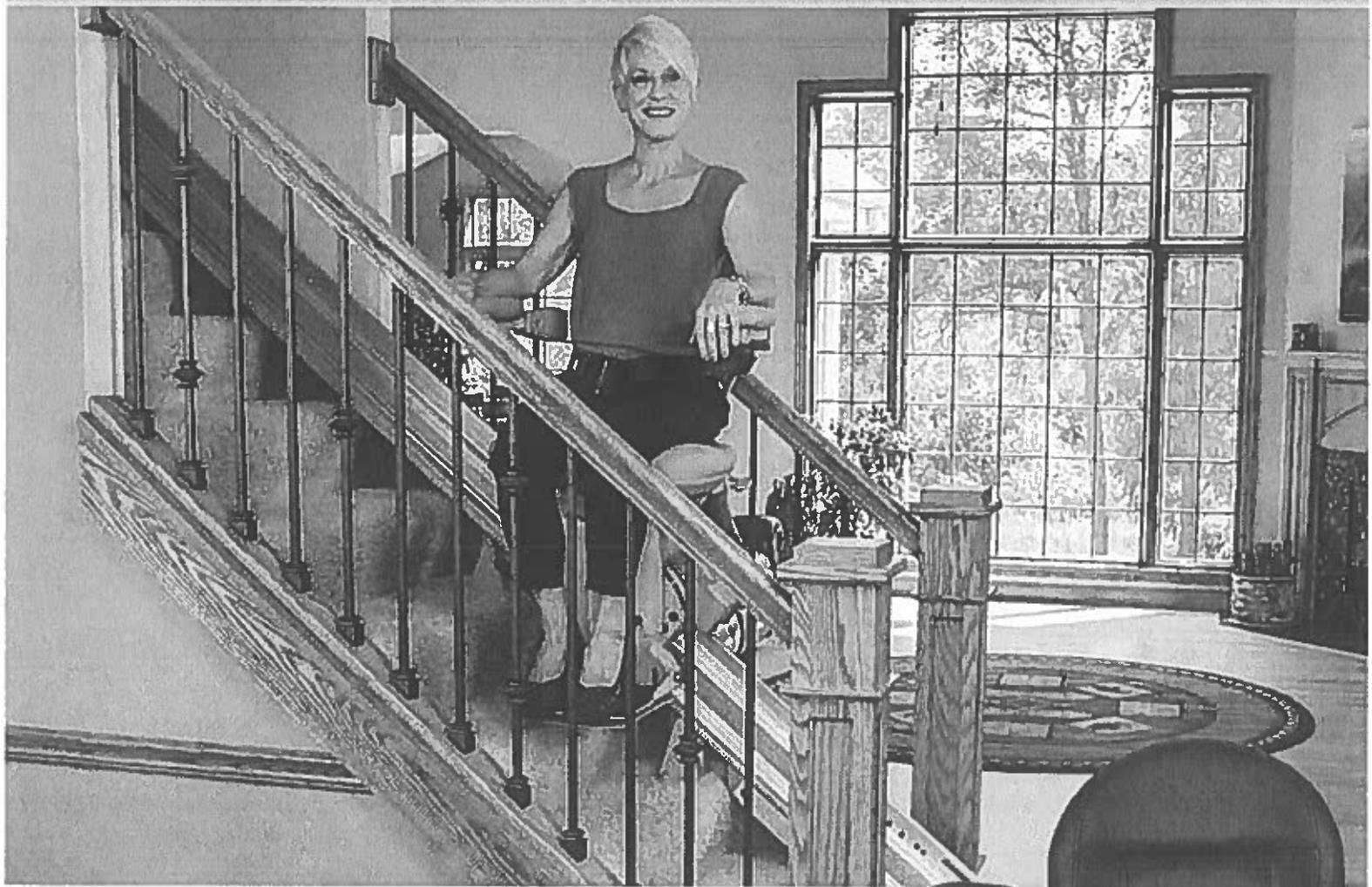
**Lifetime Warranty on Major Components** -- motor, gearbox, drivetrain and rail -- for the lifetime of the Bruno Stairlift as long as the original purchaser owns the stairlift.

**2-Year Warranty on All Components** after date of installation by an Authorized Bruno Dealer.

**30-Days Labor Coverage** after date of installation by an Authorized Bruno Dealer for any manufacturing defect.

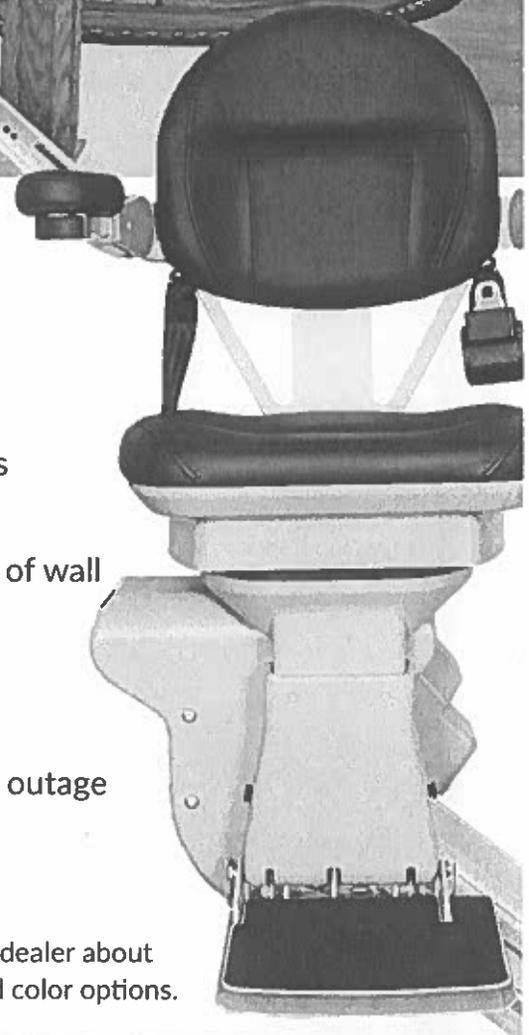
Ask your Bruno dealer for full details!





## ELITE FEATURES

- Plush, generous-size seat with multiple height adjustments
- Adjustable width armrests
- Anodized rail with covered gear rack gives a sleek appearance
- Flip up arms, seat, and footrest create plenty of extra space on steps
- Adjustable footrest for maximum comfort
- Vertical rail design enables tight installation to within 6 in (152 mm) of wall
- Onboard audio/visual diagnostics for easy service
- Continuous charge strips along rail recharge unit wherever it stops
- Two wireless call/sends allow unit to be controlled remotely
- Two 12v batteries ensure dependable performance even in a power outage
- Soft start/stop gives a smooth ride from start to finish



Ask your local dealer about upholstery and color options.



Offset swivel seat makes it easy to get on/off.

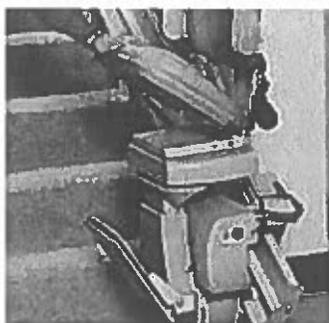
"The Bruno stairlift has eliminated an enormous amount of anxiety and stress. We feel grateful for it every day."

A. Wambold - VA

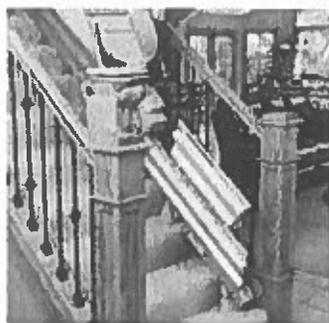


Close installation to wall.

## ELITE OPTIONS



Power folding footrest automatically flips up/down when seat is raised/lowered.



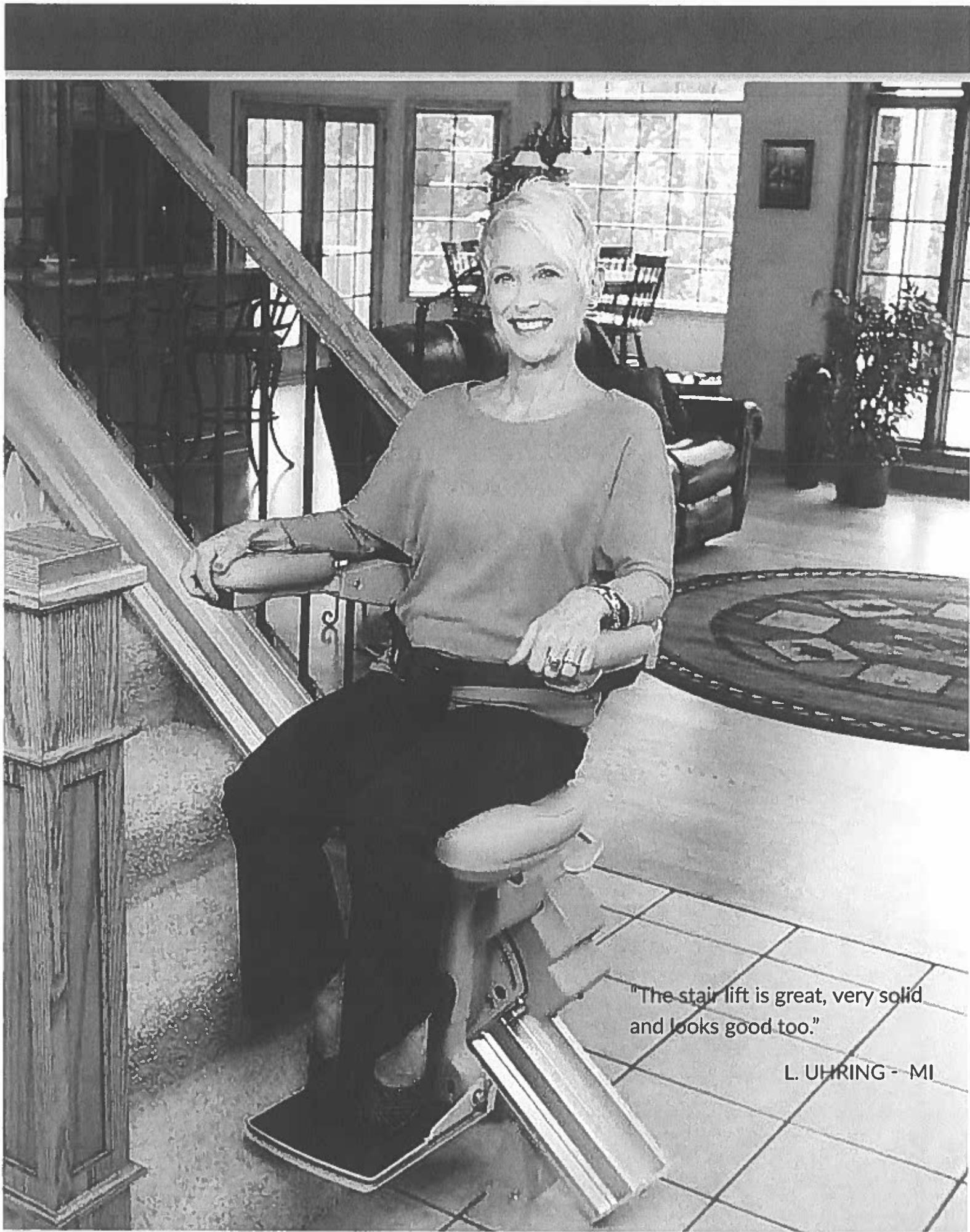
Power or manual folding rails for narrow hallway or when doorway is at the bottom of stairs. Manual operation or push button automatic.



Power swivel seat for effortless exit. Controlled on chair arm or wireless call/send.

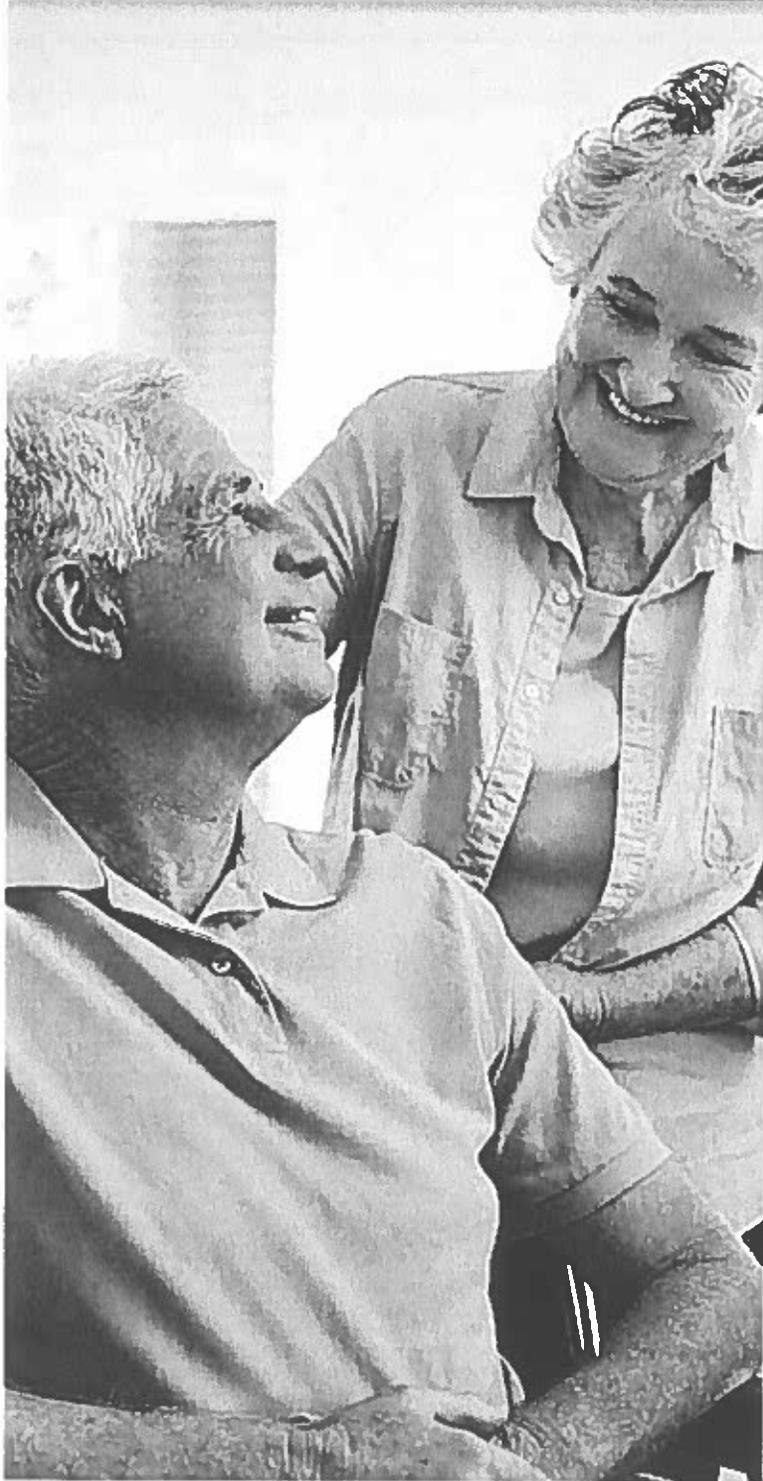


Larger seat and footrest for increased comfort.



"The stair lift is great, very solid  
and looks good too."

L. UHRING - MI



## TECHNICAL SPECIFICATIONS

**Standard Seat Size:** 17.5 in wide x 15 in deep  
(445 mm wide x 381 mm deep)

**Larger Seat Option:** 21.5 in wide x 16 in deep  
(546 mm wide x 406 mm deep)

**Standard Footrest Size:** 10 in long x 9 in wide  
(254 mm long x 229 mm wide)

**Larger Footrest Option:** 12 in long x 11 in wide  
(305 mm long x 279 mm wide)

## About Bruno

Bruno Independent Living Aids has helped improve the lives of people with limited mobility for nearly over 35 years. Engineered and manufactured in the USA, Bruno stairlifts and vertical platform lifts help people better access homes, public buildings and businesses, and Bruno's full line of scooter/powerchair lifts help people easily transport their mobility devices. A family-owned business, Bruno takes pride in their unwavering focus on quality and safety and their position as industry innovation leader.

**Proudly made in the USA.**



Bruno Independent Living Aids, Inc.  
1780 Executive Drive, Oconomowoc, WI 53066  
[www.bruno.com](http://www.bruno.com)



CONSUMER AFFAIRS

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## Outdoor Stairlifts



### Summit SL3500D Stairlift

Harmar's SL3500D is built to withstand the outside elements to keep you moving around your home. The seating is made with vinyl marine-grade materials and weatherproof covers provide peak protection from rain, wide, snow, and more.

[Get a Quote](#)



### Helix Curved Stairlift

The Helix stairlift for the outdoors uses weather-proof coatings and materials to help withstand the most extreme elements and provide a long-term solution for your outdoor staircase.

[Get a Quote](#)

## Model Comparison

MODEL	KEY FEATURE	RAIL TYPE	WEIGHT CAPACITY
Pinnacle SSL-SL300	Designed to fit in tighter spaces	Straight	300 lbs.
Pinnacle SSL-SL600	Premium stylized seat for maximum comfort	Straight	350 lbs.
Pinnacle SSL-SL600HD	High weight capacity	Straight	600 lbs.
UP Stairlift	Modular design with premium features	Curved	275 lbs.
Helix CSL500	Custom-built for your home	Curved	350 lbs.
Summit SL3500D	Tested in extreme weather	Straight	350 lbs.

# LULA FROM SIDE ENTRY DOOR

**Rated Load** Rated Load of 340 kg (750 lbs)

**Platform size** Standard: 914mm x 1242mm (36" x 48 7/8").

Optional: Mid-Size Platform: 914mm x 1394mm (36" x 54 7/8")

Large Platform: 1100mm x 1546mm (43 1/4" x 60 7/8")

**Configuration** Standard: Straight through entry/exit

Optional: 90 ° entry/exit

**Controls** Up/Down continuous pressure directional controls

**Warranty** Standard: 24 months

Optional: 12 months extended warranty (36 months total) OR 60 months extended warranty (84 months total)

**Accessories** Standard: Keyless operation. Grabrail on platform side wall. Audible Illuminated Emergency Stop/Alarm Switch

Optional: Autodialer phone. Emergency battery lowering (Leadscrew drive only). Illuminated and tactile directional buttons. Power gate operator. Keyed call station and platform controls. Stationary loading ramp or platform mounted automatic folding ramp for installations without a pit. Electrical disconnect.

**Drive System**

Standard: Leadscrew: 2 HP motor, travel speed at 3 meters (10 ft) per minute. Hydraulic: 3 HP motor

Continuous Mains Powered with an auxiliary power system. Lift travels at 5.2 meters (17 ft) per minute.

Optional: Hydraulic (full time battery operation): 3 HP 24VDC hydraulic motor lifts the platform at 5.2 meters (17 ft) per minute.



# Genesis Opal

Unenclosed Vertical Platform Lift

# Technical Information

## Specifications

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Rated Load	Rated Load of 340 kg (750 lbs)
Platform size	Standard: 914mm x 1242mm (36" x 48 7/8"). Optional: Mid-Size Platform: 914mm x 1394mm (36" x 54 7/8") Large Platform: 1100mm x 1546mm (43 1/4" x 60 7/8")
Configuration	Standard: Straight through entry/exit Optional: 90° entry/exit
Controls	Up/Down continuous pressure directional controls
Warranty	Standard: 2 years Optional: Warranty extension of 1 year (3 years total) or 5 years (7 years total)
Accessories	Standard: Keyless operation. Grabrail on platform side wall. Audible Illuminated Emergency Stop/ Alarm Switch Optional: Autodialer phone. Emergency battery lowering (Leadscrew drive only). Illuminated and tactile directional buttons. Power gate operator. Keyed call station and platform controls. Stationary loading ramp or platform mounted automatic folding ramp for installations without a pit. Electrical disconnect
Drive System	Standard: Leadscrew: 2 HP motor, travel speed at 3 meters (10 ft) per minute. Hydraulic: 3 HP motor Continuous Mains Powered with an auxiliary power system. Lift travels at 5.2 meters (17 ft) per minute. Optional: Hydraulic (full time battery operation): 3 HP 24VDC hydraulic motor lifts the platform at 5.2 meters (17 ft) per minute.

## Power Requirements

---

Leadscrew	(Limited to residential use in Canada) North America: 120 VAC single phase on a dedicated 20 amp circuit International: 208-240 VAC single phase on a dedicated 16 amp circuit
Hydraulic	North America: 120 VAC single phase on a dedicated 15 amp circuit International: 208-240 VAC single phase on a dedicated 15 amp circuit

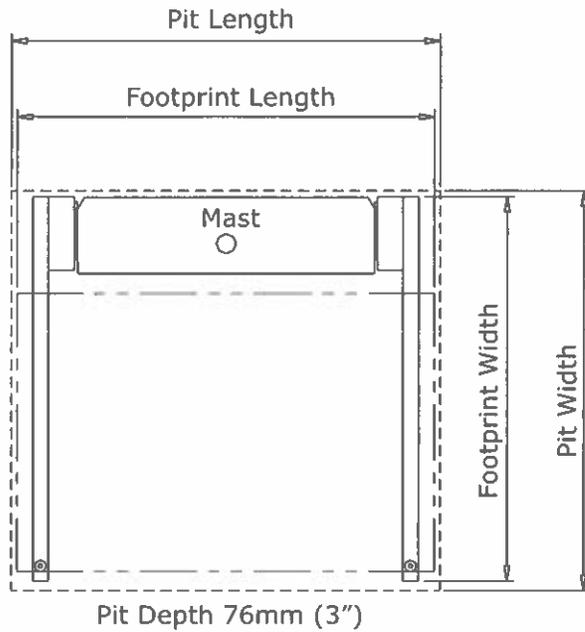
## Finishes

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Steel panels and framework are finished with electrostatically applied baked Silver Moon paint. The panels, gates and mast are framed with Silver Moon aluminum extrusions (optional colours available)

# Dimensions

## Footprint / Clearance



If a pit is used, recommended depth is 76mm (3"). Pit width and length include running clearances.

### Straight Through Entry / Exit

Platform Size	Footprint Width		Footprint Length		Pit Width		Pit Length	
	mm	in	mm	in	mm	in	mm	in
Standard	1258	49 1/2	1296	51	1319	52	1334	52 1/2
Mid-Size	1258	49 1/2	1448	57	1319	52	1493	58 1/2
Large *	1445	56 7/8	1600	63	1508	59 3/8		64 1/2

### 90° Entry / Exit

42 x 60 - 90° Entry / Exit	1386	54 5/8	1606	63 1/4	1405	55 3/8	1689	66 1/2
Large	1445	56 7/8	1600	63	1464	57 5/8	1683	66 1/4

\* Large platforms exceed maximum allowable platform size permitted by ASME A18.1



---

**Garaventa Lift**

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Authorized Garaventa Lift Representative

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15806-U-PB-EN

# GENESIS OPAL

## PLANNING GUIDE



Unenclosed Platform Lift for commercial applications of up to 5 feet lifting height

### **Please note:**

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Dimensions provided in this Guide are for **REFERENCE ONLY** and should not be used for site preparation or construction.

## **Genesis Opal Table of Contents**

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## What is an Unenclosed Vertical Platform Lift?

An unenclosed vertical platform lift easily transports passengers up and down short vertical distances, for applications such as stages and porches. The platform walls, platform gate and optional automatic ramp travel with the platform creating a safety barrier around the passenger. Available for indoor and outdoor applications, the **Garaventa Genesis OPAL Lift** is an attractive and cost-effective accessibility solution.

## Why an Opal Unenclosed Vertical Lift?

### An Unenclosed Vertical Lift vs a Ramp

A Garaventa Opal unenclosed vertical lift occupies less space than most ramps and is easier to use by those individuals who have difficulty ascending ramps.

### Cost Effective with a Quick Delivery

An Opal unenclosed vertical platform lift has lower equipment and installation costs compared to other types of accessibility equipment. In most cases, an unenclosed vertical lift can be delivered within a few weeks.

### Commercial or Home Installation

An Opal unenclosed vertical lift requires little or no site modifications and is an ideal accessibility solution when space and costs are the primary concerns. They are commonly used in public buildings and private residences.

### Meets Accessibility Requirements

Unenclosed vertical lifts meet the requirements of most local accessibility guidelines as a means to provide unassisted entry and exit from public buildings.

### Meets US and European Codes

The Genesis OPAL is built in accordance with ASME A18.1 (USA), EN 81.41 and CE (European) code requirements.

## Daily Cycles

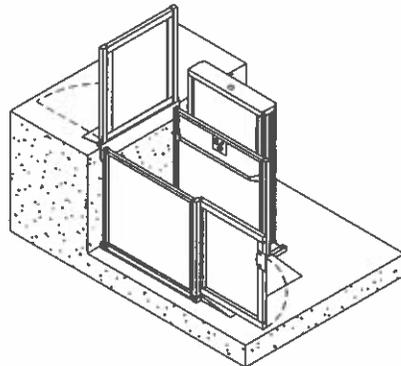
The OPAL is designed based on the following daily cycles:

- Normal 20
- Heavy 60
- Excessive 75
- Max. starts per hour 7

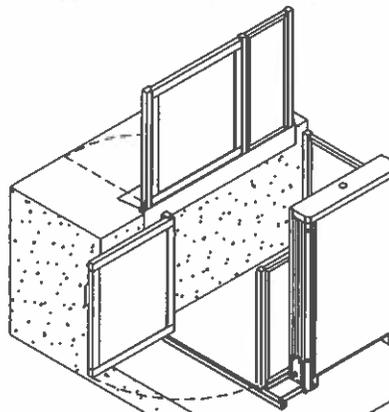
Consult your Sales Representative if there is a chance you may exceed these amounts.

## Design Versatility

The Garaventa Genesis OPAL vertical lift is suitable for short rise applications with **straight through** or **90° entry/exit** configurations, and can be used **indoors** or **outdoors**. Additional treatments may be required for applications in extreme environments.



**Straight-Through Configuration**



**90° Configuration**

### Applications Include:

- Schools
- Courthouses
- Theaters
- Restaurants
- Hospitals
- Churches
- Commercial Buildings
- Historical Buildings
- Residential
- And Many More

For a list of installations in your area please contact your local Garaventa Lift representative or Garaventa Lift.

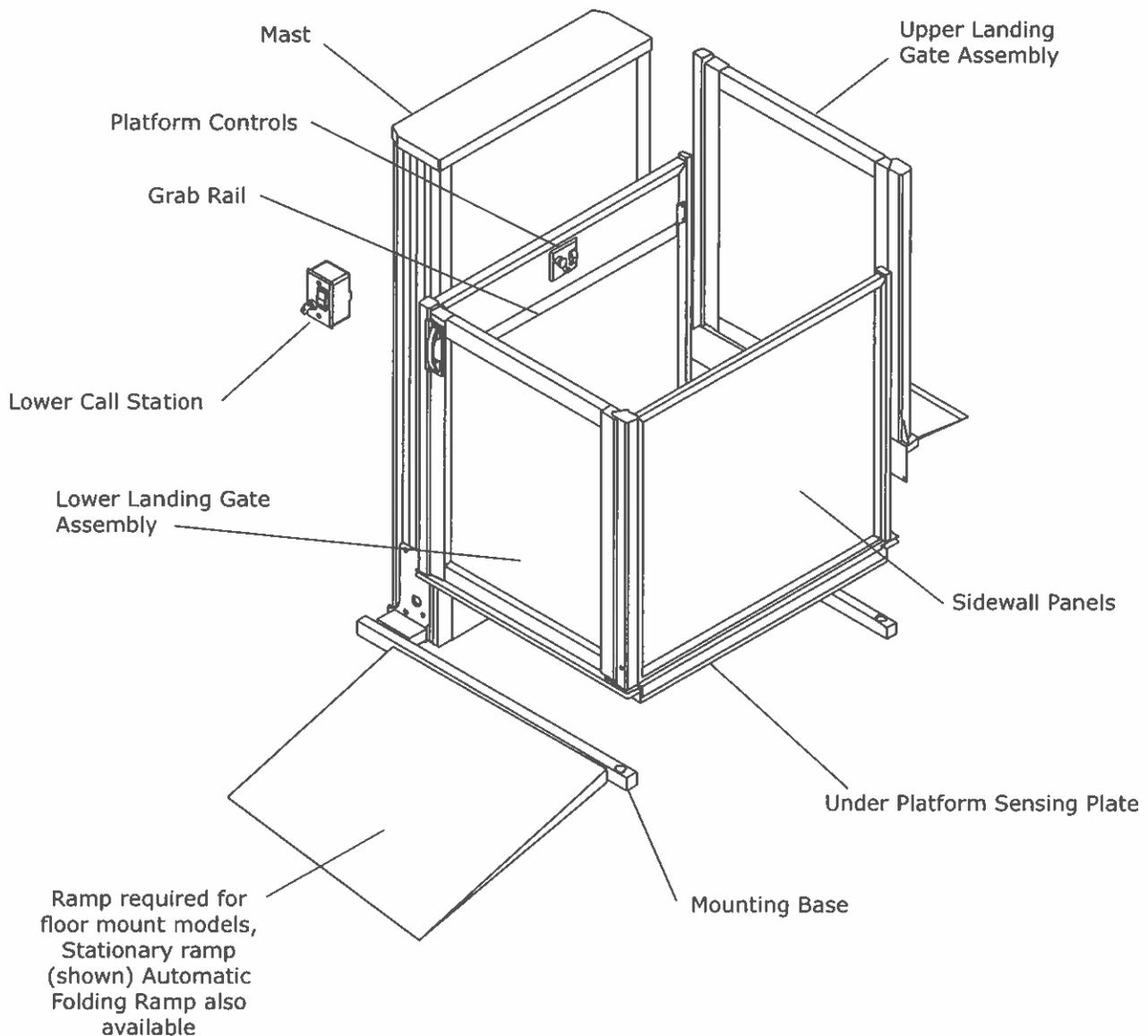
## Finishes

The Genesis OPAL consists of steel panels and frame work finished with electrostatically applied Silver Moon paint. As an option, these components can be painted from the large selection of RAL colors.

## Component Identification

The Genesis Vertical Platform Lift is offered in a variety of models to accommodate different accessibility challenges. This Design and Planning Guide applies to the unenclosed vertical lift which is called the Genesis OPAL Model.

The Genesis OPAL consists of a complete vertical elevating system placed on the floor or in a 76mm (3") deep pit. It is constructed of a Silver Moon painted aluminum extrusions and powder coated steel Silver Moon, a steel platform and 16 gauge powder coated panels.



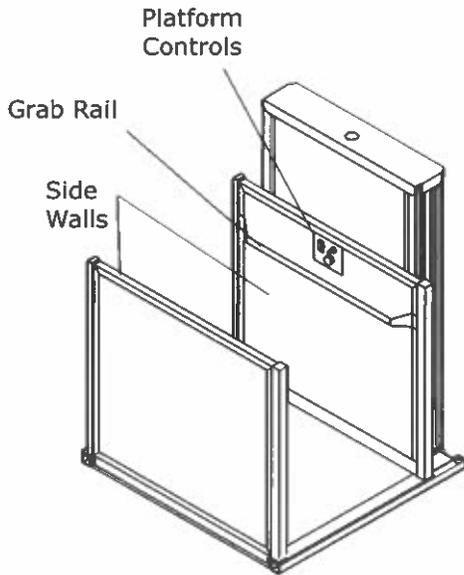
**Standard Straight-Through Configuration**

## Platforms

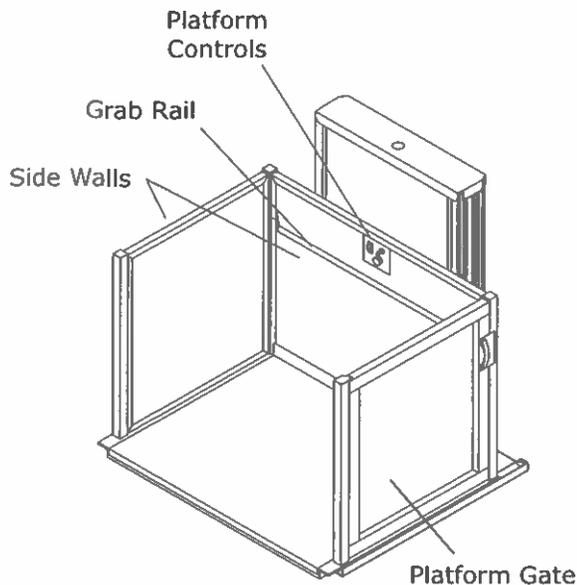
The Genesis OPAL has 3 standard platform sizes to meet your requirements.

(1) Standard (2) Mid-Size (3) Large

All three of these platforms have a **rated load of 340 kg. (750 lbs.)**. For the convenience of the passenger, a grab rail and the platform controls are mounted on the side wall that is adjacent to the mast.



**Straight Through Platform**

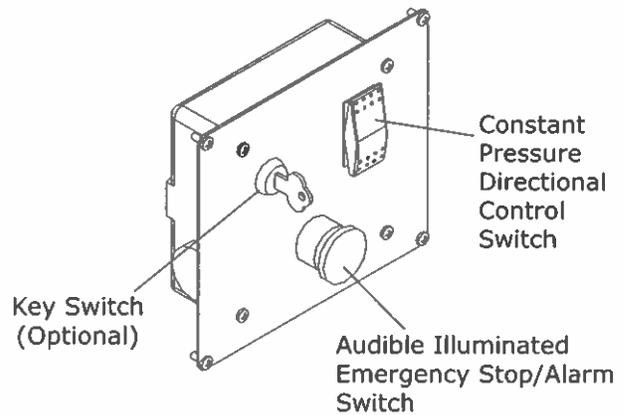


**90° Platform**

## Platform Controls

The platform controls consist of a **Constant Pressure Directional Control Switch**, an **Audible Illuminated Emergency Stop/Alarm Switch** and can be equipped with a **Key Switch** (optional).

Illuminated and tactile constant pressure buttons are available (optional).



**Platform Controls**

## Platform Clear Dimensions

Clear inside dimensions vary depending on entry/exit configuration (placement of side walls) and platform size. Please refer to the chart below for the actual clear inside platform dimensions.

### Straight Through Configuration

Platform	Clear Width "A"	Clear Length "B"
Standard	914mm (36")	1242mm (48 7/8")
Mid-Size	914mm (36")	1394mm (54 7/8")
42 x 60	1067mm (42")	1524mm (60")
Large	1100mm (43 1/4")	1546mm (60 7/8")

Meets ASME 18.1 requirements for maximum allowable clear platform space.

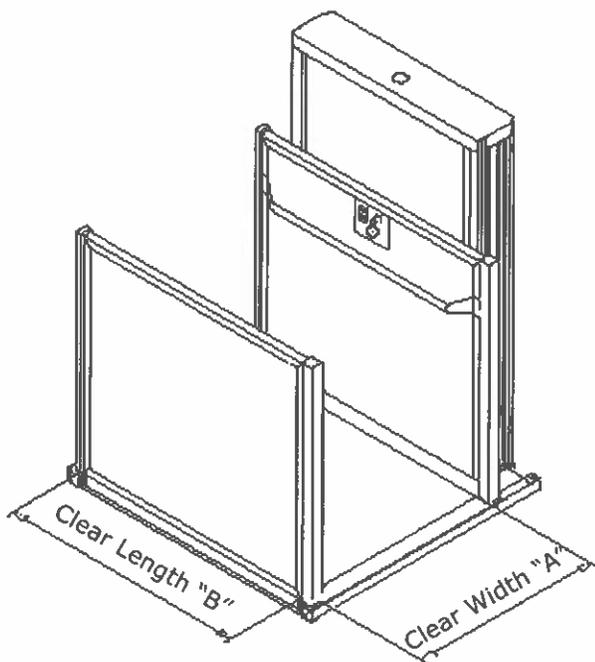
Exceeds ASME 18.1 requirements for maximum allowable clear platform space.

### 90° Configuration

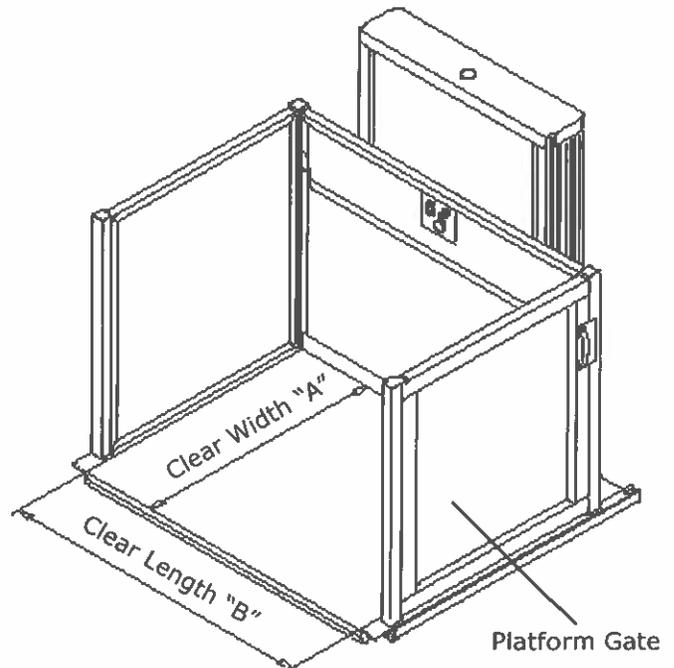
Platform	Clear Width "A"	Clear Length "B"
42 x 60	1067mm (42")	1525mm (60")
Large	1125mm (44 1/4")	1519mm (59 3/4")

Meets ASME 18.1 requirements for maximum allowable clear platform space.

Exceeds ASME 18.1 requirements for maximum allowable clear platform space.



**Straight Through Platform**



**90° Platform**

## Platform Safety Features

### Under Platform Sensing Plate

A pressure sensitive plate is mounted under the platform to detect obstacles underneath the platform. The lift will automatically stop when the under-platform sensing plate encounters an obstruction. The platform may be driven upward to allow the obstruction to be removed.

### Non Slip Surface

For the safety of the passengers the steel platform decking is painted with a rough textured non-slip paint.

### Pit Switch (optional)

For areas where local codes require a service pit switch, one can be provided at the bottom of the mast. The pit switch shuts off the lift control system while a serviceman is working under the platform.

## Base Attachment

The base of the Genesis OPAL is fastened to the floor with lag screws. The floor or pit should be concrete and must be 3500 psi. reinforced, with a minimum 102 mm (4") thickness. If the floor is not concrete, then it must be able to withstand the loads shown on the Opal Loading Diagram, which is included in every set of detailed project drawings.

## User Friendly Features

### Garaventa PDO - Power Door Operator (optional)

The Garaventa Power Door Operator (PDO) automatically opens the Opal gate when the platform arrives at a landing. When the lift is at the landing, the passenger can press the call station button or gently pull on the gate to activate the door opener. ADA compliant and obstruction sensitive, the gate mounted operator uses low voltage (24VDC) and has all wiring concealed within the lift. Certain applications may limit the use of this operator. Consult your authorized Garaventa representative for which power door operator is appropriate for your application.

### Grab Rail (standard)

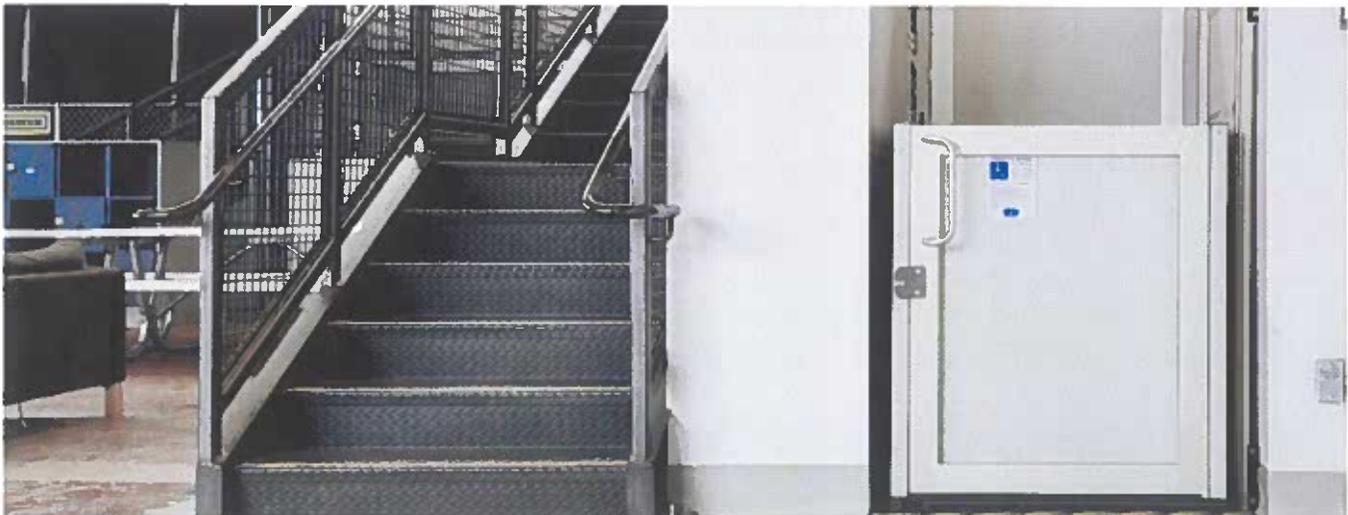
To aid with loading and unloading a 38mm (1 1/2") grab rail is located at 870mm (34 1/4") above the entire length of the platform decking on the side wall adjacent to the mast.

### Offset 'D' Handle (standard)

This option offers a touch of class and improved usability (see image below). This handle is available in brushed stainless steel finish.

### Arrival Gong and Digital Floor Display (optional)

This option includes a digital display indicating the platform location and an audible chime when the platform reaches each landing.



Offset 'D' Handle

## Footprint and Pit/Runway Dimensions

### Straight Through Configuration

Platform Size	Footprint Width	Footprint Length	Pit Width	Pit Length
Standard	1255mm (49 3/8")	1296mm (51")	1319mm (52")	1334mm (52 1/2")
Mid-Size	1255mm (49 3/8")	1448mm (57")	1319mm (52")	1493mm (58 1/2")
42 x 60	1445mm (56 7/8")	1600mm (63")	1473mm (58")	1638mm (64 1/2")
Large	1440mm (56 1/2")	1600mm (63")	1508mm (59 3/8")	1645mm (64 1/2")

### 90° Configuration

Platform Size	Footprint Width	Footprint Length	Pit Width	Pit Length
42 x 60 *	1386mm (54 5/8")	1606mm (63 1/4")	1405mm (55 3/8")	1689mm (66 1/2")
Large **	1440mm (56 1/2")	1600mm (63")	1456mm (57 5/8")	1683mm (66 1/4")

### Platform Centerline

Platform Size	Standard	Mid-Size	Large	90° Large	42 x 60
CL	776mm (30 1/2")	776mm (30 1/2")	869mm (34 1/4")	869mm (34 1/4")	852mm (33 1/2")

**Dimensions are provided for reference only.** Submittal drawing dimensions should be used for site preparation and construction.

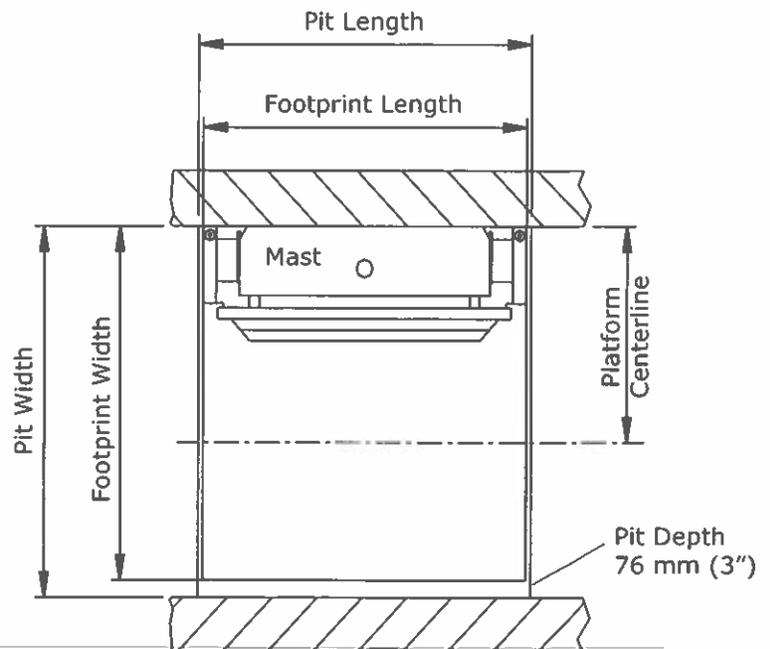
\* 42 x 60 complies with the ASME A18.1 maximum allowable clear platform space.

\*\*Large platform exceeds the ASME A18.1 maximum allowable clear platform space.

**Note:** Footprint includes Platform, Mast and Base of Mast.

Pit/Runway dimensions include running clearances to adjacent walls. Mast is against the side of Pit/Runway wall. On non-entry/exit sides, we have added the minimum 64mm (2 1/2") for running clearance required by code. We have added 19mm (3/4") to each entry/exit side as required by code.

**Note:** If there are no adjacent walls planned, just add 25mm (1") to the Footprint Length and Footprint Width dimensions.



## Mast Sizes

The mast size required for a particular site is determined by the vertical distance between the upper and lower landings.

When the site is measured, the lift height "H" is always defined as the distance from the lower finished floor or bottom of pit to the finished floor of the upper landing as shown in the diagram below. If the lift is

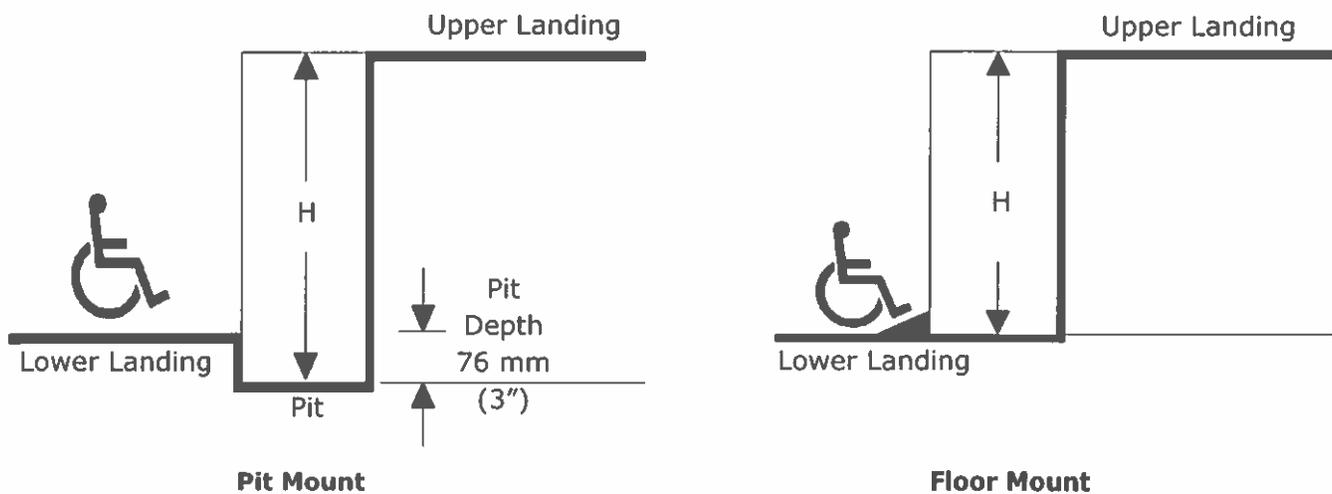
to be mounted directly on the surface of the lower landing and an entry ramp (stationary or folding) is used, then "H" equals the elevation change between the upper and lower landings. If the lift is pit mounted, then the measurement "H" is 76mm (3") greater than the elevation change between landings. This measurement is crucial so be certain the height you provide is accurate.

Based on the measured value of "H" the drive mast is selected as follows;

Mast Size	Max. "H" Value	Mast Structure Height	Mast Tieback Height
GVL - 42	1143mm (45")	1737mm (68 3/8")	1572mm (61 7/8")
GVL - 60	1600mm (63")	2194mm (86 3/8")	2029mm (79 7/8")
GVL - 72**	1905mm (75")	2498mm (98 3/8")	2333mm (91 7/8")
GVL - 96**	2515mm (99")	3108mm (122 3/8")	2943mm (115 7/8")

The standard width of all masts is 998mm (39 1/4").

\*\* Not compliant to US code for commercial use. ASME A18.1 allows unenclosed lifts for up to 60" of travel in commercial applications.



## Leadscrew Drive System

(Limited to residential use in Canada)

Driven by a quiet and reliable 2 H.P. motor attached to a 25mm (1") ACME screw, the OPAL travels between landings at 3 meters (10') per minute.

### Mains Power (North America)

The mains power requirement is 120VAC on a dedicated 20 Amp circuit.

### Mains Power (International)

208-240 VAC single phase on a dedicated 16 AMP circuit.

## Hydraulic Drive System

Single phase 2.2KW, 24 VDC Hydraulic motor, powered by continuous mains power and equipped with an auxiliary power system. It travels between landings at 5.2 meters (17 ft.) per minute.

### Mains Power (North America)

The mains power requirement is 120VAC on a dedicated 15 Amp circuit.

### Mains Power (International)

208-240 VAC single phase on a dedicated 16 AMP circuit.

## Drive System Features & Options

### Manual Emergency Lowering Handwheel

(Leadscrew Model Only - Standard)

The manual emergency lowering handwheel engages the main drive screw at the top of the mast. The manual emergency lowering handwheel is used to move the platform to the lower landing in the event of a power outage.

### Manual Lowering (Hydraulic Model Only - Standard)

The manual lowering device consists of a pull knob mounted in a box on the side of the mast. When used, the platform is lowered to the landing.

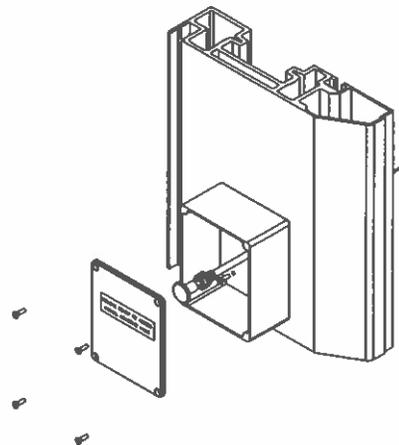
### Electrical Disconnect (Optional)

A code compliant electrical disconnect is available for both Leadscrew and Hydraulic models. The disconnect shuts off the mains power and the 24V battery operation (Hydraulic only). The disconnect can be shipped loose for wall installation or mounted on an accessible side of the lift mast.

### Full Time Battery Operation

(Hydraulic Model Only - Optional)

For applications where the lift will be used infrequently, full time battery operation is available. This simple system is powered by a continuously charged battery pack. **\*Choose Continuous Mains for high use applications.**



**Manual Emergency Lowering Mounted on Mast Rail**

## Call Stations

The call stations consist of up and down continuous pressure directional control switches and can be fitted with a key switch (optional). The platform is called to the landing by applying constant pressure to the appropriate directional switch. The platform will automatically stop when it has reached that landing.

### Lower Call Stations

The lower call station is remotely mounted on a wall.

### Upper Call Stations

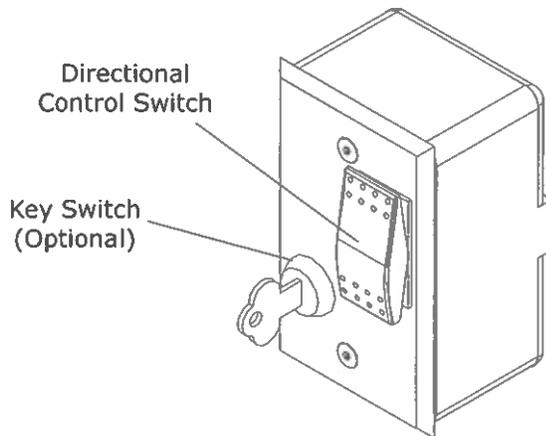
The upper call station can be mounted in the steel frame of the lift beside the upper gate or can be wall mounted.

### Elevator Style Button Package (optional)

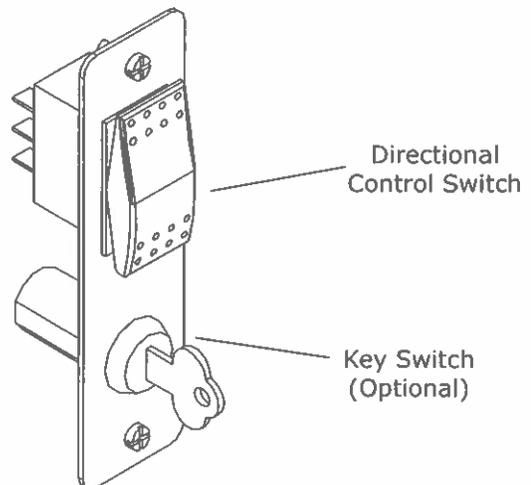
Illuminated braille and tactile buttons can be frame mounted or wall mounted in a new wall mount plate. Suitable for indoor or outdoor applications.

### Key Switches (optional)

The standard OPAL configuration is for keyless operation. Key switches can be provided for security or to meet local code requirements.



**Wall Mounted Call Station  
Used at Lower and/or Upper Landing**



**Frame Mounted Call Station  
Used at Upper Landing**

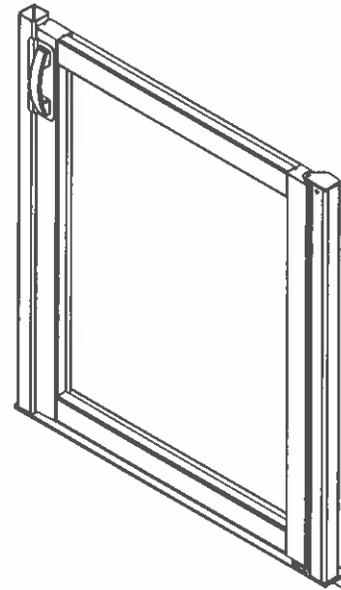
## Gates

The lower gate of the Genesis OPAL is mounted onto the platform deck and travels from landing to landing. The upper gate which must be supported at the upper landing creates a safety barrier when the platform is not at the upper landing.

On 90° configurations, the upper gate assembly consists of the wide gate plus a panel that extends the gate assembly to the full length of the platform.

### Electro-Mechanical Interlock

The Genesis OPAL is equipped with a durable mechanical interlock system that is electrically monitored. When the platform is not at a landing the mechanical interlock will not allow the gate to be opened.



**Gate and Frame Assembly**

### Gate & Gate Assembly Dimensions

Platform Size	Platform Gate Width	Platform Gate Frame Assembly Width	Upper Gate Frame Assembly Width*
Standard	874mm (34 3/8")	976mm (38 1/2")	1054mm (41 1/2")
Mid-Size	874mm (34 3/8")	976mm (38 1/2")	1054mm (41 1/2")
Large	1060mm (41 3/4")	1162mm (45 3/4")	1220mm (48")

**Note:** All gates are 1070mm (42 1/8") in height. (1100mm (43 1/2") in some jurisdictions) \* Upper gate frame assembly must be supported

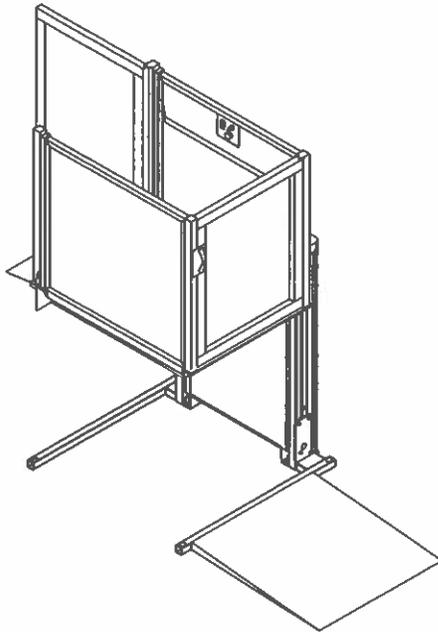
### Gate Positions & Swing Options

The Genesis OPAL is available in two entry/exit configurations. The lift can be supplied as a straight through (180°), or a 90° (left or right exit) lift configuration. With these entry/exit configurations the doors can be hinged on either side of the doorway. This enables the lift to be adapted to the surrounding areas and makes it easier for loading and off loading.

## Ramps

Ramps are an alternative when a 76mm (3") deep pit cannot be provided. There are two styles of ramps to choose from. The first is a **Stationary Ramp** that is fixed to the lower landing. It is available in various degrees of slope. The second is an **Folding Ramp**

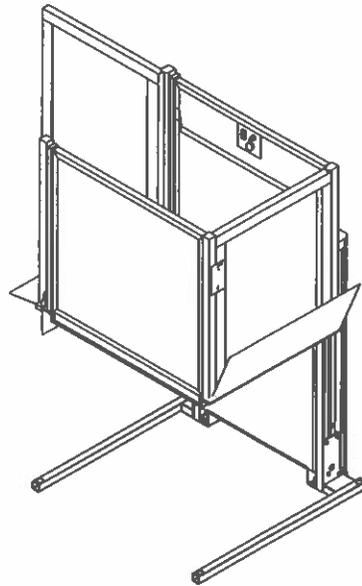
that is attached to the platform assembly and travels with the platform. When the platform begins to travel upwards, the ramp folds up automatically clearing the lower landing. For easier entry to the lift, it is recommended that a Power Door Operator is used at a landing where a ramp exists.



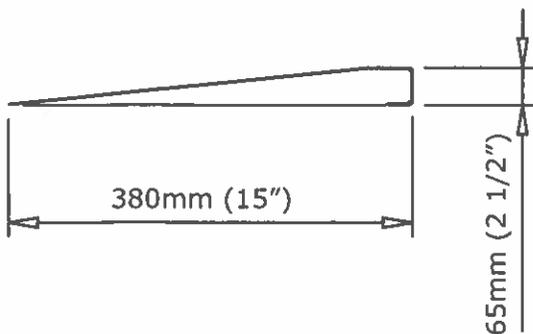
**Floor Mounted  
Stationary Ramps**

- 1:8 slope - suitable for 3" rise
- 1:10 slope - suitable for 4" rise
- 1:12 slope - suitable for 4" rise and greater

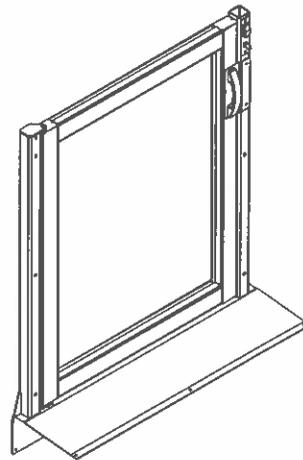
1:12 or 1:10 may be required in your jurisdiction.  
Check with your local authorized  
Garaventa Lift representative.



**Platform Mounted 1:6 Folding Ramp  
(suitable for 2-1/2" rise)**



**Folding Ramp Dimensions**

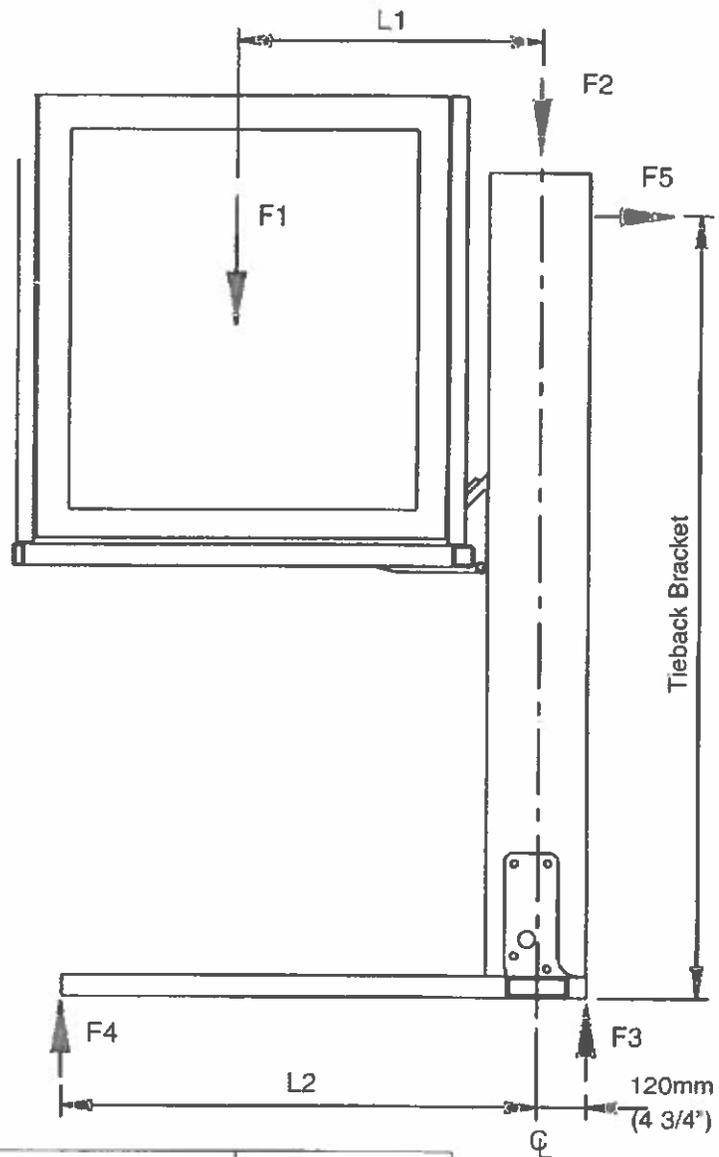


**Upper Landing Gate**

## Loading Diagram

Platform Size	L1	L2
Standard	688 (27")	1145 (45")
Mid-Size	688 (27")	1145 (45")
Large	777 (30 5/8")	1145 (45")

Mast Size	Mast Height	Tieback Height
42	1737 (68 3/8")	1572 (61 7/8")
60	2194 (86 3/8")	2029 (79 7/8")



### Mast Support Tiebacks:

All dive masts must be tied back and supported to comply with loads stated below.

Forces	Description		Value
F1 = 1000 lbs.	Payload (Max.)		3335 N (750 lbs.)
	Car (Platform) Weight		1110 N (250 lbs.)
F2	Mast Weight	42 Mast All Platform Sizes	777 N (175 lbs.)
		60 Mast All Platform Sizes	955 N (215 lbs.)
F3	Floor Reaction	42 Mast All Platform Sizes	4791 N (1079 lbs.)
		60 Mast All Platform Sizes	4955 N (1116 lbs.)
F4	Floor Reaction	42 Mast All Platform Sizes	426 N (96 lbs.)
		60 Mast All Platform Sizes	440 N (99 lbs.)
F5	Tieback Bracket Reaction	42 Mast Std & Mid Size Platforms	2087 N (470 lbs.)
		42 Mast Large Platform	2367 N (533 lbs.)
		60 Mast Std & Mid Size Platforms	1634 N (368 lbs.)
		60 Mast Large Platform	1856 N (418 lbs.)



15811-T-DP

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[www.garaventalift.com](http://www.garaventalift.com)

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Authorized Garaventa Lift Representative



## ROM - PROPOSAL

Sent Via Email

Mr. Elvis Dhima, P.E.  
c/o The Town of Hudson  
Engineering Department  
12 School Street  
Hudson, NH 03051

February 25, 2026

**RE: Town Hall Building  
Restroom Assessment and Cost Analysis for ADA Compliant Restrooms**

Dear Elvis,

We are pleased to provide this Rough Order of Magnitude Proposal for the remodeling to the existing restrooms within the building. The intent is to have the existing Town Hall meet current ADA code requirements, as best possible. This proposal is based on the Attached Plans dated January 26, 2026 that NorthPoint had completed under separate contract.

Proposed Recommendation Options labeled as items 1 through 4 on the plans indicated as Demo and Proposed Plans.

We have outlined our scope of work below at your request for each of these restrooms.

The Scope of work will include everything mentioned below for full Design plans and construction but as noted at the end of this proposal, will be phased as 2 separate projects in order to maintain restroom count for the staff and customers.

### **BOARD of SELECTMEN - LOWER-LEVEL RESTROOM**

- The renovation to the existing Lower-Level single use restroom and converting it into a single use ADA compliant restroom. The intent will be for this particular restroom to now become a Unisex ADA restroom and the other existing restroom should also be, re-labeled as a standard Unisex Restroom for the lower-level staff and customers. The intent will be to completely renovate that existing downstairs restroom and bring it up to ADA standards for size and conformance.
- All of the work noted here, would include everything from the demolition, removal and disposal of the current walls, ceilings and floor finishes. The removal of existing plumbing fixtures and piping as required. Remove both concrete block and drywall walls, all plumbing, ceilings, flooring, saw cutting of concrete, all power in place to be disconnected and reconnected for lighting and power.
- Provide all labor and materials for the fabrication of the new drywall framing, new CMU block per plans, new ADA counters, grab bars, accessories, all patching and painting of existing and new walls, patching of any existing floor materials and install new flooring, baseboards, etc., as best possible practices. Provide all new acoustical ceiling tile and grid, ceramic tile floors, new lighting and power per plans.

**TOTAL COST OF WORK - \$47,380.00**

22 Hampshire Drive, Hudson NH 03051  
603.546.2000 / F. 603.546.2002  
[www.northpointcm.com](http://www.northpointcm.com)

**DESIGN  
BUILD  
DONE**

**BUXTON ROOM - LOWER-LEVEL RESTROOMS**

- The renovation to the existing Lower-Level single use restroom and converting it into a single use ADA compliant restroom. The intent will be for this particular restroom to now become a Unisex ADA restroom and the other existing restroom should also be, re-labeled as a standard Unisex Restroom for the lower-level staff and customers. The intent will be to completely renovate that existing downstairs restroom and bring it up to ADA standards for size and conformance.
- All of the work noted here, would include everything from the demolition, removal and disposal of the current toilet and sink, as well as, all ceilings and floor finishes. The removal of existing plumbing fixtures and piping as required for new. Remove existing toilet partition, all plumbing, ceilings, flooring, saw cutting of concrete slab, all power in place to be disconnected and reconnected for lighting and power.
- Provide all labor and materials for the fabrication of the new ADA counters, grab bars, accessories, all patching and painting of existing walls, patching of any existing floor materials or baseboards as best possible practices. Provide all new acoustical ceiling tile and grid, ceramic tile floors, new lighting and power per plans.

**TOTAL COST OF WORK - \$23,230.00**

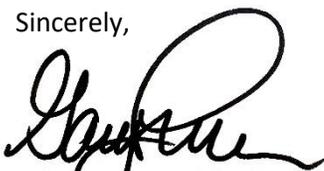
**Assumptions & Clarifications:**

1. All work is to be completed during regular business hours.
2. All temporary utilities during construction paid by Owner including but not limited to electricity and construction water, if needed.
3. All Costs associated with additional requests or requirements not indicated on this narrative or requested by the local building and fire departments will be priced accordingly.
4. The cost for any testing of or the removal of hazardous materials such as lead paint or asbestos if found, will be priced and removed according to current abatement methods and unit cost as an additional fee.
5. We have not carried any accommodation for any structurally rotted damaged wood, nor have we included the cost for any damaged brick or exterior wood moldings to be repaired or replaced. This has not been included in the cost of the work but can be priced accordingly if found.

We trust you will find our proposal to be complete, based on the information provided.

**Please feel free to contact us at your earliest convenience should you have any questions regarding this proposal.**

Sincerely,

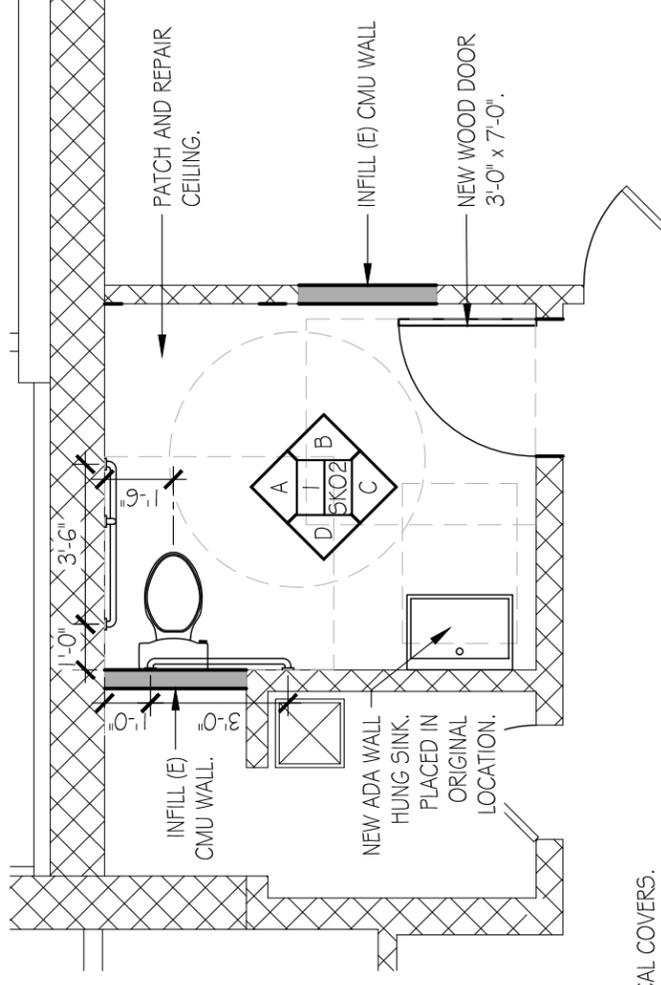


**Gary Thomas**  
President / CEO

**Approved / Accepted** \_\_\_\_\_

**Date** \_\_\_\_\_

**Title** \_\_\_\_\_



- NOTE:
1. REPAINT BATHROOM.
  2. REPLACE (E) ELECTRICAL COVERS.
  3. PROVIDE NEW PRIVACY LOCK WITH OCCUPANCY INDICATOR.
  4. NEW FLOOR TILE AND 4" RUBBER BASE COVE.
  5. REPLACE NEW CEILING TILE AND GRID 2x2. NEW LED LIGHT FIXTURES.
  6. REFER TO 1/5K01 FOR NEW HEAT SOURCE REQUIRED.
  7. SOAP DISPENSER, PAPER TOWEL DISPENSER, AND TOILET PAPER DISPENSER BY OWNER.

**BOARD OF SELECTMAN PROPOSED PLAN**

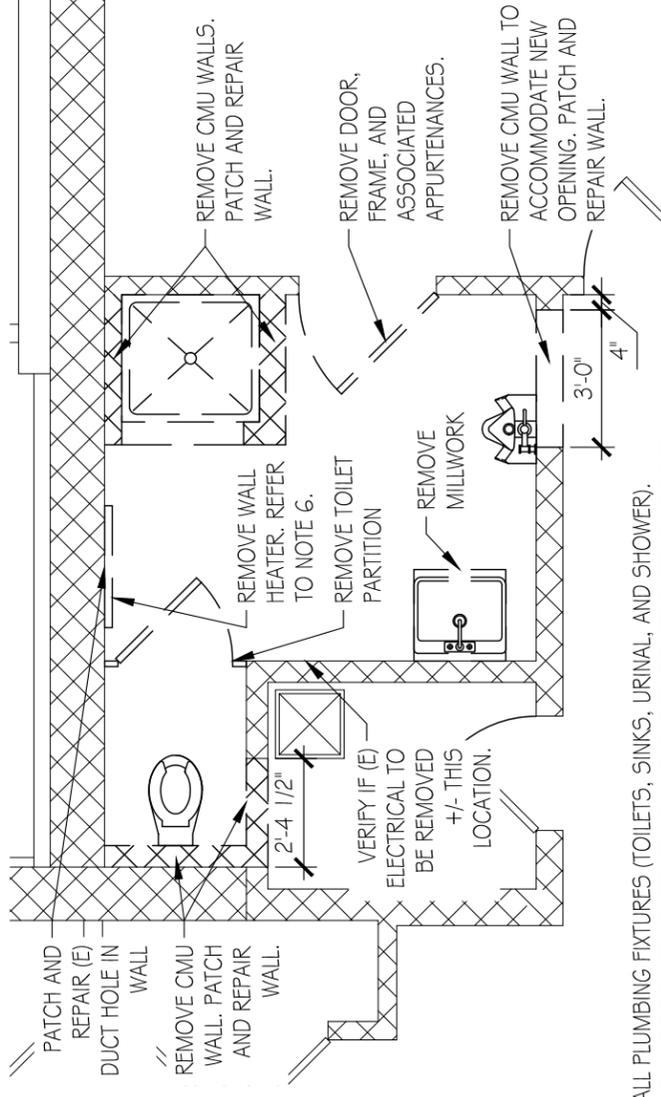
SCALE: 1/4" = 1'-0"

3

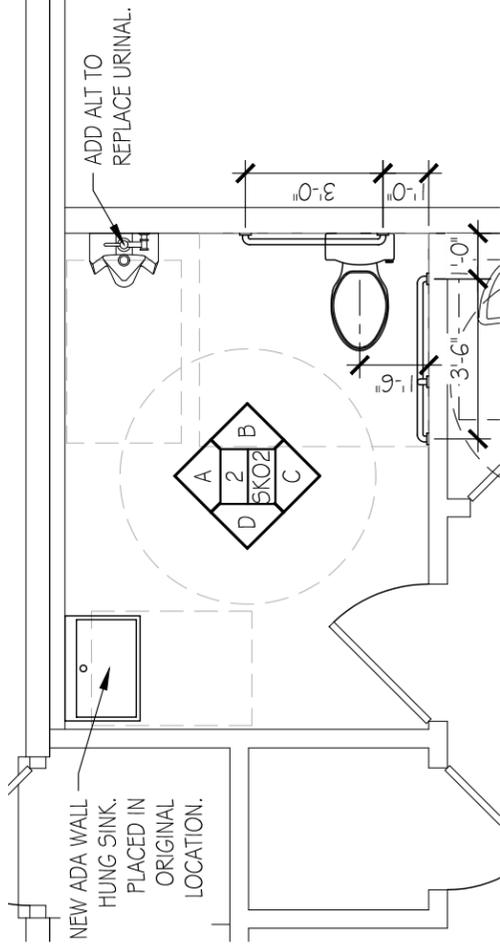
**BOARD OF SELECTMAN TOILET DEMO**

SCALE: 1/4" = 1'-0"

1



- NOTE:
1. REMOVE ALL PLUMBING FIXTURES (TOILETS, SINKS, URINAL, AND SHOWER).
  2. REMOVE SOAP DISPENSER, PAPER TOWEL DISPENSER, TOILET PAPER DISPENSER, SHELIVING, AND MIRROR.
  3. REMOVE WALL TILE 48" AFF. PATCH AND REPAIR WALL AS REQUIRED.
  4. REMOVE FLOOR TILE AND PREP FOR NEW FINISHES.
  5. REMOVE ACT TILE AND GRID.
  6. REMOVE (E) WALL HEATER. PROVIDE ADD ALT. FOR NEW HEAT SOURCE.



- NOTE:
1. REPAINT BATHROOM.
  2. REPLACE (E) ELECTRICAL COVERS.
  3. PROVIDE NEW PRIVACY LOCK WITH OCCUPANCY INDICATOR.
  4. NEW FLOOR TILE AND 4" RUBBER BASE COVE.
  5. REPLACE NEW CEILING TILE AND GRID 2x2. NEW LED LIGHT FIXTURES.
  7. SOAP DISPENSER, PAPER TOWEL DISPENSER, AND TOILET PAPER DISPENSER BY OWNER.

**BUXTON ROOM PROPOSED PLAN**

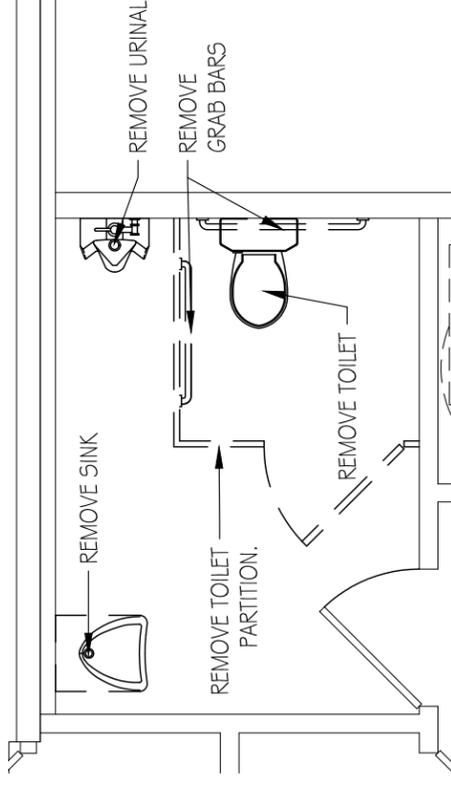
SCALE: 1/4" = 1'-0"

4

**BUXTON ROOM TOILET DEMO**

SCALE: 1/4" = 1'-0"

2



- NOTE:
1. PREP WALL FOR NEW FINISHES.
  4. REMOVE FLOOR TILE AND PREP FOR NEW FINISHES.
  5. REMOVE ACT TILE AND GRID.
  6. REMOVE SOAP DISPENSER, PAPER TOWEL DISPENSER, TOILET PAPER DISPENSER, AND MIRROR.

No.	Revision/Issue	Date
4	-	-
3	-	-
2	-	-
1	-	-

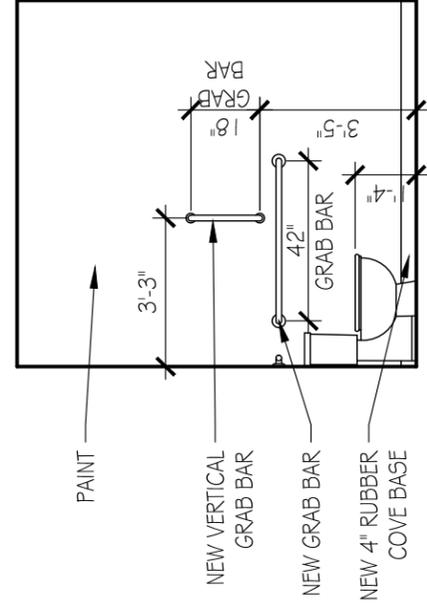
HUDSON TOWN HALL TOILET REMODEL  
12 SCHOOL ST, HUDSON, NH 03051  
DEMO AND PROPOSED PLAN

JOB #: 25037  
DRAWN BY: JV  
CHECKED BY: TW

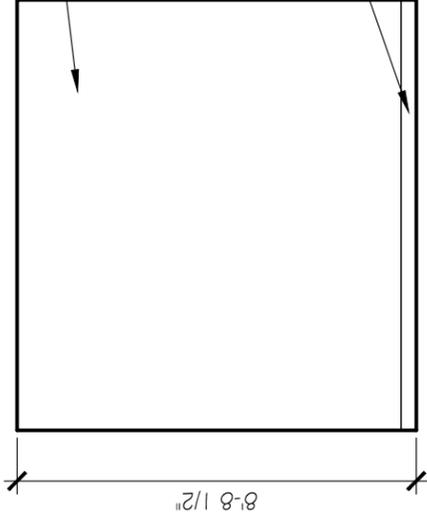


**SK01**

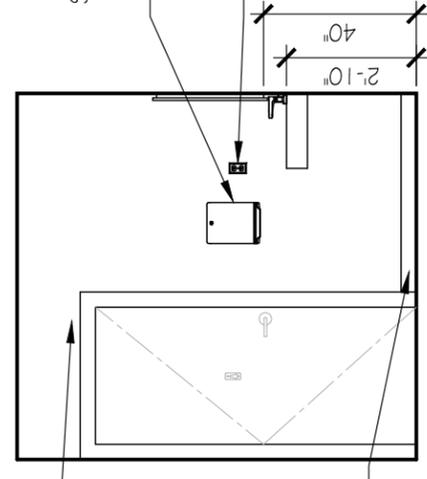
DATE: JANUARY 30, 2026



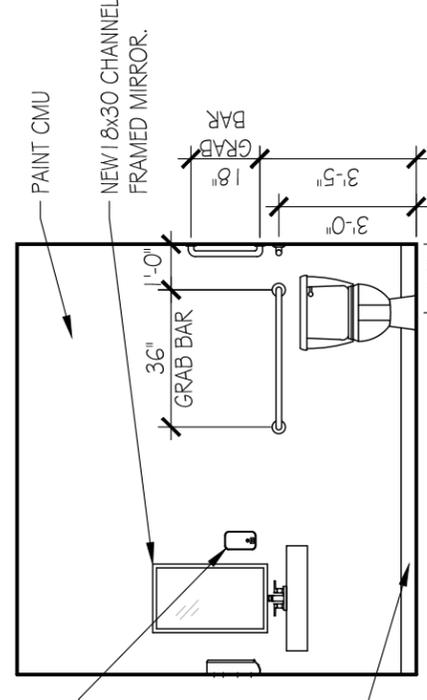
A BOARD OF SELECTMAN ROOM TOILET ROOM



B BOARD OF SELECTMAN ROOM TOILET ROOM



C BOARD OF SELECTMAN ROOM TOILET ROOM



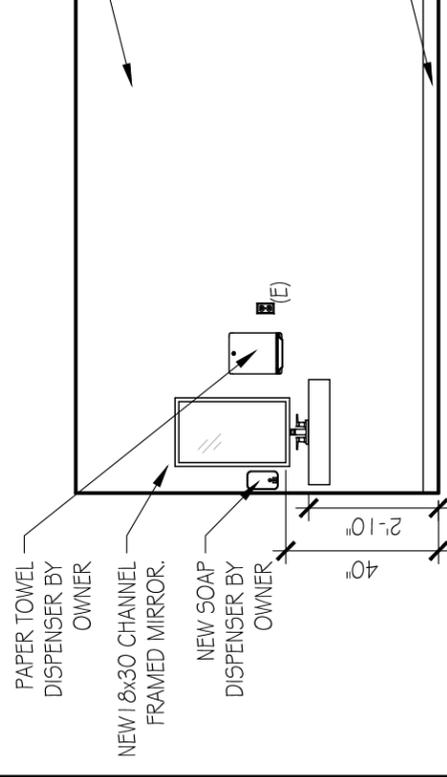
D BOARD OF SELECTMAN ROOM TOILET ROOM

NOTE: ADD ALT TO TILE ENTIRE WALL FULL HEIGHT.

BOARD OF SELECTMAN TOILET ELEVATIONS

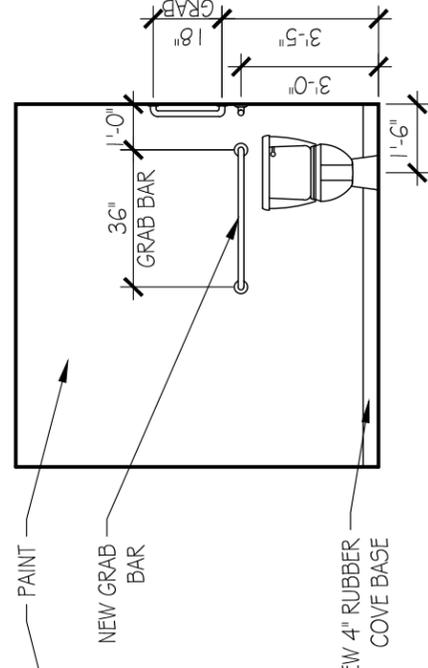
SCALE: 1/4" = 1'-0"

1



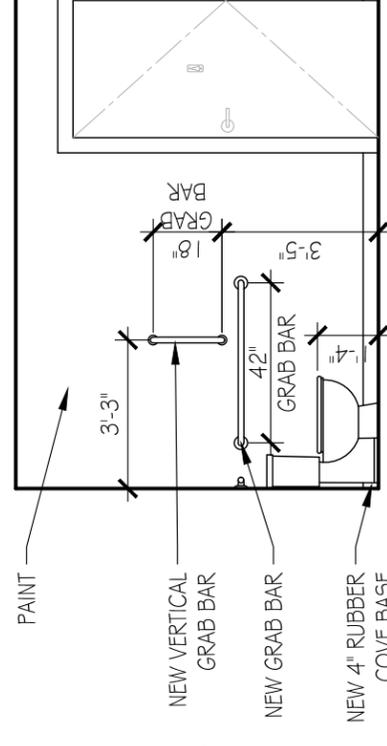
A BUXTON ROOM TOILET ROOM

NOTE: ADD ALT TO TILE ENTIRE WALL FULL HEIGHT.

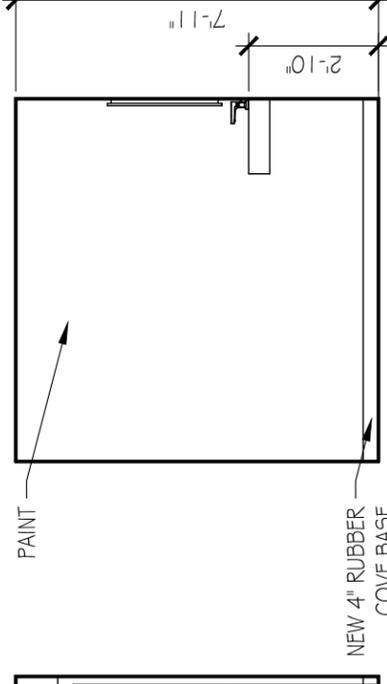


B BUXTON ROOM TOILET ROOM

NOTE: ADD ALT TO TILE ENTIRE WALL FULL HEIGHT.



C BUXTON ROOM TOILET ROOM



D BUXTON ROOM TOILET ROOM

NOTE: ADD ALT TO TILE ENTIRE WALL FULL HEIGHT.

BUXTON ROOM TOILET ELEVATIONS

SCALE: 1/4" = 1'-0"

2

No.	Revision/Issue	Date
4	-	-
3	-	-
2	-	-
1	-	-

HUDSON TOWN HALL TOILET REMODEL

12 SCHOOL ST, HUDSON, NH 03051

TOILET ELEVATIONS

JOB #: 25037

DRAWN BY: JV

CHECKED BY: TW

www.northpointcm.com  
 22 Hampshire Drive  
 Hudson, NH 03051  
 Ph.: 1.603.546.2000  
 Fax.: 1.603.546.2002

**NORTHPOINT**  
 CONSTRUCTION MANAGEMENT

SK02

DATE: JANUARY 30, 2026



## TOWN OF HUDSON

### Development Services Department

12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Development Services Director  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, MPA, Town Administrator  
Laurie May, Finance Director

From: Elvis Dhima, P.E., Director of Development Services

Date: March 18, 2026

RE: PFAS Compensation Fund for Public Water Systems – Group 2

This is an informational item, and no action is required by the Board at this time.

The State of New Hampshire has reached settlement agreements with 3M, DuPont, Tyco, and BASF to resolve claims related to per- and polyfluoroalkyl substances (PFAS) contamination of public drinking water sources. The New Hampshire Department of Justice is submitting claims on behalf of eligible water systems.

Because water systems are at different stages in addressing PFAS contamination, the New Hampshire Department of Environmental Services has assigned systems into groups to guide the strategic distribution of settlement funds. Based on the program criteria, the Hudson Water Department has been placed in Group 2, which represents public water systems with PFAS detections that may require mitigation projects in the future. As a result, the anticipated compensation for Hudson's claim is \$1,006,228.

At this time, staff is coordinating with the State to determine which projects and expenditures will qualify for reimbursement. Updates will be provided as additional information becomes available and as the Town continues to address the impacts of PFAS contamination.



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

Robert R. Scott, Commissioner



March 18, 2026

Roy Sorenson  
Town of Hudson  
12 School Street  
Hudson, NH 03051

Via Email: [rsorenson@hudsonnh.gov](mailto:rsorenson@hudsonnh.gov)

**Subject: PWS ID: 1201010, Hudson Water Department  
PFAS Compensation Fund for Public Water Systems – Group 2**

Dear Mr. Sorenson:

The State of New Hampshire joined four separate class action [Aqueous Film-Forming Foam \(AFFF\) Products Liability Litigation](#) settlement agreements with 3M, DuPont, Tyco and BASF designed to resolve claims for per- and polyfluoroalkyl substances (PFAS) contamination of public drinking water sources. The New Hampshire Department of Justice has and is submitting claims for PFAS settlements on behalf of eligible water systems.

Pursuant to RSA Ch. 485-H:6, settlement funds will be deposited into the Drinking Water and Groundwater Trust Fund and the Drinking Water and Groundwater Advisory Commission is charged with ensuring these funds are distributed directly to public water systems whose water sources are contaminated by PFAS. The Advisory Commission authorized the New Hampshire Department of Environmental Services (NHDES) to administer settlement funds under the [PFAS Compensation Fund for Public Water Systems](#) (Program) to eligible public water systems to compensate for the costs to remediate PFAS in their supply source. The amount of compensation is established in the national settlement agreement and based on PFAS concentrations in the source water, water use data, and source maximum pumping capacity.

Because water systems are at different stages in addressing PFAS contamination, NHDES has assigned water systems to groups to guide strategic distribution of funds. Based on the criteria established in the Program, Hudson Water Department is assigned to Group 2, which represents public water systems that have PFAS detections and may be planning a PFAS mitigation project in the future.

The amount of compensation for your claim is \$1,006,228.

Compensation funds are available to cover documented costs of PFAS drinking water remediation projects. Please be aware that the claim amount may only cover a portion of

Hudson Water Department

March 18, 2026

Page 2 of 2

the total project cost. NHDES has additional funding sources that may supplement the cost of a PFAS mitigation project.

To access your compensation claim and/or discuss additional funding options, please contact Amy Rousseau by phone: [\(603\) 271-8801](tel:6032718801) or by email: [Amy.E.Rousseau@des.nh.gov](mailto:Amy.E.Rousseau@des.nh.gov) for further direction in addition to any questions or concerns you may have on the matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert R. Scott". The signature is fluid and cursive, with the first name "Robert" being more prominent than the last name "Scott".

Robert R. Scott  
NHDES Commissioner

cc: Elvis Dhima, Town of Hudson ([edhima@hudsonnh.gov](mailto:edhima@hudsonnh.gov))  
Adam Bertrand, Whitewater Inc. ([abertrand@rhwhite.com](mailto:abertrand@rhwhite.com))

8G



**TOWN OF HUDSON**  
**Development Services Department**  
12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Development Services Director  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, MPA, Town Administrator  
From: Elvis Dhima, P.E., Director of Development Services  
Cc: Laurie May, Finance Director  
Date: February 14, 2026  
RE: Interim Funding for Engineering Design and Tolling Agreement between Town of Hudson and Saint-Gobain

**Recommended Motion:**

To approve the Interim Funding and Engineering Design and Tolling Agreement with Saint-Gobain Performance Plastics Corporation, as recommended by staff and Town Counsel.

**Background**

The Town has been working with representatives of Saint-Gobain regarding the impacts of PFAS (“forever chemicals”) on community wells located in Litchfield. A study funded by Saint-Gobain identified a potential solution consisting of a dedicated transmission line from the Nashua treatment facility to Hudson, including a river crossing.

The Town’s consultant has estimated the cost for engineering design and permitting for this significant infrastructure project at \$990,200. Saint-Gobain has agreed to fund this amount through four upfront installment payments. The proposed agreement also includes a tolling provision, which pauses the running of the statute of limitations and preserves the Town’s right to pursue legal action against Saint-Gobain in the future, if necessary.

The project will be led by the Town of Hudson and, upon completion of the design and permitting phase, will advance to construction. This agreement has been reviewed and approved by Town staff and Town Counsel and is recommended for approval.



## **Interim Funding for Engineering Design and Tolling Agreement**

This Interim Funding for Engineering Design and Tolling Agreement (“Funding Agreement”) is made by and between the Town of Hudson (“Town”), acting through its Board of Selectmen, and Saint-Gobain Performance Plastics Corporation, a California corporation with its principal address at 31500 Solon Road, Solon, Ohio 44139 (“Saint-Gobain”) (collectively the “Parties”).

**WHEREAS**, the Town is the owner and operator of a Community Water System (“Water System”) in Hudson, New Hampshire; and

**WHEREAS**, per- and polyfluoroalkyl substances (“PFAS”) have been detected in public water supply wells (the “Wells”) owned and operated by the Town; and

**WHEREAS**, Saint-Gobain, the Town, and the New Hampshire Department of Environmental Services (“DES”) are working cooperatively to evaluate potential remedial options to address PFAS in the Town’s Water System; and

**WHEREAS**, the Town has contracted with its Engineer, Weston & Sampson Engineers, Inc. (“W&S”), to perform an engineering design (“Engineering Design”) for the construction of an interconnection between the Water System and Pennichuck Water Works, as generally described in Paragraph 2 below; and

**WHEREAS**, Saint-Gobain and the Town, without either admitting responsibility or liability for PFAS in the Water System, have agreed to this funding and tolling arrangement to facilitate completion of the Engineering Design while they continue their settlement negotiations;

**NOW, THEREFORE**, the Parties agree as follows:

1. Funding of Design. Saint-Gobain shall pay \$990,200.00 (“Design Cost”) to the Town to fund the completion of the Engineering Design. The Design Cost is a “not to exceed” price that is intended to cover the entire costs of the Engineering Design, and nothing herein shall obligate Saint-Gobain to cover any additional fees to complete the Engineering Design unless the Parties agree in writing to a change order. Saint-Gobain shall pay the Design Cost in four equal payments with the first payment (“Deposit”) being made fourteen days after execution of this Agreement, the second payment being made upon completion and delivery of a 30 percent design, the third payment being made upon completion and delivery of a 60 percent design, and the fourth payment being made upon completion and delivery of a 90 percent design.
2. Scope of Work. The Town will ensure completion of the Engineering Design as provided for in the Agreement for Engineering Services By and Between the Town of Hudson, New Hampshire and Weston & Sampson Engineers, Inc., attached hereto as Exhibit A and hereby incorporated into this Funding Agreement.

The Engineering Design shall be limited to an evaluation of the construction of the interconnection as described in the report titled “Merrimack River Crossing—Preliminary Design Memorandum,” prepared by Tighe & Bond and dated January 6, 2026.

The Parties shall conduct periodic meetings with Weston & Sampson to touch base on the status of the work, with such meetings occurring at least once per month, and all Work Materials, as defined in Paragraph 7 below, shall be provided to Saint-Gobain at the same time that they are provided to the Town.

3. Tolling Agreement. The Parties agree to a tolling of all applicable statutes of limitation, and/or repose, and any equitable claim of laches, whether arising by contract, statute, common law or otherwise, and to preserve all claims, demands, causes of action, claims for relief, positions, rights, remedies, and defenses, in law and in equity, possessed by each of the Parties as against each other. It is the intention of the Parties that their respective positions shall be as they were upon the Effective Date, and will not be altered or prejudiced by the passage of time following the Effective Date (the “Tolling Period”). Upon completion of the undertakings contemplated by this Funding Agreement, this tolling agreement shall survive as a material part of the Parties on-going good faith negotiations. However, nothing herein shall alter or affect any rights or defenses that any Party may have against the other related to the passage of time outside of the Tolling Period. Any Party may terminate this tolling provision upon written notice to the other Party in accordance with Paragraph 6, below. In the event that any Party exercises its right to terminate the tolling provision, the Tolling Period shall continue for an additional thirty (30) days.
4. Mutual Representations and Warranties. Each of the Parties to this Funding Agreement represent and warrant to the other that: (a) all recitals and representations made by it or in respect of it in this Funding Agreement are true and correct; (b) it is duly formed or organized, validly existing, and in good standing under applicable law; (c) all requisite company or corporate action has been taken to permit it to enter into this Funding Agreement and carry out the terms hereof; (d) the officers or members signing this Funding Agreement for it are authorized to do so; and (e) to the best of its knowledge, neither its execution of this Agreement nor the consummation of the transactions contemplated hereby will: (i) violate any provision of law or any judgment, writ, injunction, order, or decree of any court of competent authority applicable to it, (ii) result in or constitute a breach or default (or an occurrence that, by lapse of time or the giving of notice, or both, would constitute a breach or default) under any indenture, contract, or other commitment or restriction to which it is a party or by which it is bound; or (iii) require any consent, vote, or approval that, at any time of the transaction involved, has not been obtained.
5. Termination. This Funding Agreement may be terminated by either party in the event that the other party materially breaches the terms of this Agreement and fails within 30 days of written notice of the breach to remedy such breach. In the event of a breach by the Town resulting in termination of the Funding Agreement by Saint-Gobain, any monies remaining from the Deposit that have not been expended as of the date of termination shall be returned to Saint-Gobain within 30 days of the date of termination. Nothing herein prevents Saint-

Gobain from instead filing suit to compel specific performance under the Funding Agreement.

6. Notices. All notices required to be provided by any party to another hereunder shall be provided by first class mail, as follows:

Town of Hudson  
Elvis Dhima, P.E.  
Development Services Director  
Hudson Engineering Department  
12 School Street  
Hudson, NH 03051

With a copy to:

Town Administrator  
12 School Street  
Hudson, NH 03051

and

David E. LeFevre, Esq.  
Tarbell & Brodich, P.A.  
45 Centre Street  
Concord, NH 03301

Saint-Gobain  
Chris Angier  
Senior Environmental Project Director  
Saint-Gobain Performance Plastics  
14 McCaffrey Street  
Hoosick Falls, NY 12090

With a copy to:

Brett E. Slensky, Esq.  
Associate General Counsel, Environmental  
Saint-Gobain Corporation  
20 Moores Road  
Malvern, PA 19355

And

David Edelstein, Esq.  
Archer & Greiner, P.C.

1025 Laurel Oak Road  
Voorhees, NJ 08043

7. Use of Work Materials. As used in this Funding Agreement, the phrase “Work Materials” shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Funding Agreement, including, but not limited to, all plans, studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

The Parties to this agreement hereby grant to Saint-Gobain, and to the State of New Hampshire as a third-party beneficiary, a non-exclusive, world-wide, royalty-free, perpetual and irrevocable right and license to copy and distribute, display, use, or allow others to use all Work Materials described herein, in whole or in part, except those parts that are clearly identified and marked as Business Confidential or Proprietary by the Town.

All right, title, and interest in the Work Materials, including without limitation, any copyright, shall remain with the Town.

8. Entirety of Agreement. The terms and conditions set forth herein, including information incorporated herein by reference, constitute the entire agreement between the Parties and supersede any communications of previous agreements with respect to the subject matter of this Funding Agreement. There are no written or oral understandings directly or indirectly related to this Funding Agreement that are not set forth herein.

Nor shall anything herein be deemed to alter, impact or otherwise affect Saint-Gobain’s rights under the Consent Decree between NHDES and Saint-Gobain, entered April 5, 2018, or the Settlement Term Sheet between NHDES and Saint-Gobain, dated April 14, 2022.

9. Amendments. No change can be made to this Funding Agreement other than in writing and signed by all Parties.
10. Severability. If any term of this Funding Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Funding Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.
11. No Waiver. The waiver or failure of any of the Parties to exercise in any respect any right provided in this Funding Agreement shall not be deemed a waiver of any other right or remedy to which the Parties may be entitled.
12. Assignment. This Funding Agreement may not be assigned by any of the Parties to another without the prior written agreement of all Parties.
13. Governing Laws. This Funding Agreement shall be construed and enforced according to the laws of the State of New Hampshire and any dispute under this Funding Agreement must be brought in this venue and no other.

14. Headings in this Agreement. The headings in this Funding Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this agreement.
15. Non-disparagement Clause. In connection with this matter, the Parties agree and covenant not to publicly disparage each other, or any of their members, managers, parents, subsidiaries, affiliates, officers, directors, shareholders, general and limited partners, employees, predecessors, successors, assigns, agents, attorneys, legal representatives or insurers, orally or in writing, including, without limitation, in print or on internet forums, billboards, blogs, chat rooms or similar social media.
16. No admission of Liability. Nothing herein shall be deemed or interpreted to be (i) an admission or finding of liability, fault, wrongdoing, or violation of any law, regulation, permit, order, requirement, or standard of care of any kind whatsoever by Saint-Gobain or the Town; (ii) an acknowledgment that there has been a release or threatened release of hazardous waste or substances at or from any sites or any other industrial facilities now or formerly owned or operated by Saint-Gobain or the Town, either identified or unidentified; and/or (iii) an acknowledgment that a release or threatened release of hazardous waste at or from any sites now or formerly owned or operated by Saint-Gobain constitutes a significant threat to the public health or environment.

The Parties expressly recognize that Saint-Gobain disputes any responsibility or liability for PFAS in the Water System, that Saint-Gobain is entering into this Funding Agreement as part of on-going good faith negotiations between the Parties regarding ultimate responsibility for the presence of PFAS in the Water System, that the costs of the Engineering Design may be re-allocated amongst the Parties as part of a final settlement between the Parties, and that nothing herein obligates Saint-Gobain to implement the interconnection or to provide any funding to the Town beyond that provided for herein. The parties further expressly recognize that the Town is not settling, compromising, waiving, limiting, or conditioning any claim it has against St. Gobain, including but not limited to any claim for the presence of PFAS in the Water System.

17. Effective Date. The Effective Date shall be the date last signed below.

By:		
	Its:	Its:
Date:		

8H



**TOWN OF HUDSON**  
**Development Services Department**  
12 School Street  
Hudson, New Hampshire 03051

Elvis Dhima, P.E., Development Services Director  
edhima@hudsonnh.gov · Tel: 603-886-6008 · Fax: 603-816-1291

To: Board of Selectmen  
Roy E. Sorenson, MPA, Town Administrator  
From: Elvis Dhima, P.E., Director of Development Services  
Cc: Laurie May, Finance Director  
Date: March 2, 2026  
RE: Agreement for Engineering Services between Town of Hudson and Weston and Sampson Engineers, Inc.

**Recommended Motion:**

To waive the bid process and approve the Agreement for Engineering Services between the Town of Hudson and Weston & Sampson Engineers, Inc., as recommended by the Development Services Director, in an amount not to exceed \$990,200, to be funded in full through the Tolling Agreement with Saint-Gobain Performance Plastics Corporation.

**Background**

The Town has been working with representatives of Saint-Gobain Inc. regarding the impacts of PFAS (“forever chemicals”) on community wells located in Litchfield. A study completed by the Town’s consultant, Weston & Sampson Engineers, Inc., and funded by Saint-Gobain, identified a potential solution consisting of a dedicated transmission line from the Nashua treatment facility to Hudson, including a river crossing.

The Town’s consultant has estimated the cost for engineering design and permitting for this significant infrastructure project at \$990,200. Saint-Gobain has agreed to fund this amount through four upfront installment payments. Weston & Sampson has served as the Town’s water consultant since 1998 and has consistently provided outstanding services to the Town. In addition, the firm is one of only two capable local companies with the expertise necessary to complete the complex design and permitting process required for this project. This project will be managed and spearheaded by the Town of Hudson.

RECEIVED  
MAR 10, 2026  
BOS AGENDA

AGREEMENT FOR ENGINEERING SERVICES  
BY AND BETWEEN THE  
TOWN OF HUDSON, NEW HAMPSHIRE  
AND  
WESTON & SAMPSON ENGINEERS, INC.

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, by and between the Town of Hudson, NH, acting herein by and through its Board of Selectman, hereinafter called the OWNER and WESTON & SAMPSON ENGINEERS, INC., with offices at 100 International Drive, Suite 152, Portsmouth, NH 03801, hereinafter called the ENGINEER.

WITNESSETH, for the consideration hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1 - ENGAGEMENT OF THE ENGINEER AND STANDARD OF CARE

- 1.1 THE OWNER hereby engages the ENGINEER, and the ENGINEER hereby accepts the engagement to perform certain professional engineering services for the Merrimack River Crossing and Booster Pump Station design project, hereinafter called the PROJECT.
- 1.2 The ENGINEER's services shall be performed in a manner consistent with that degree of skill and care ordinarily exercised by practicing design professionals performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. The ENGINEER makes no other representations or warranties, whether expressed or implied, with respect to the services rendered hereunder.

ARTICLE 2 - SCOPE OF SERVICES

- 2.1 Permits and Environmental Review:
  - 2.1.1 The permitting team will attend one (1) pre application meeting to discuss the project with the NHDES and other permitting stakeholders.
  - 2.1.2 Prepare and submit a Major Impact Wetland Application to the NH Department of Environmental Services (NH DES) Wetlands Bureau for the proposed project. This project classification is based on impacts to a prime wetland (Merrimack River) which necessitates a Major Impact submission. The Major Impact Wetlands Application will include:
    - Prepare all forms for Major Impact Standard Dredge and Fill Wetlands Application
    - Develop project narrative
    - Include support documentation of the project
    - Prepare plans in required format and provide copies, as required
    - Identify and notify abutters in accordance with filing requirements
    - Provide distribution of Major Impact Application filing as required including:
      - NHDES – 1 copy
      - City of Nashua – 4 copies
      - Town of Hudson – 4 copies

- 2.1.3 Prepare and submit two Shoreland Applications to the NH Department of Environmental Services (NH DES) Shoreland Program for the proposed project. A separate Shoreland submission is required for each impacted parcel within Shoreland jurisdiction, we have assumed two parcels will be impacted. This submission will include a request for concurrent processing of related shoreland/wetlands permit applications (Env-Wt 313.05). The Shoreland Applications will include:
- Prepare all forms for Shoreland Applications
  - Develop project narrative
  - Include support documentation of the project
  - Identify existing trees located within the Waterfront Buffer
  - Submit plans in required format and provide copies, as required
  - Identify and notify abutters in accordance with filing requirements
  - Provide distribution of Shoreland Application filing as required by the City/Town and NHDES.
- 2.1.4 Provide Pre-Construction Notification (PCN) to the Army Corps of Engineers (ACOE) based on anticipated comments from the initial New Hampshire General Permits (GP's) Appendix B - Corps Secondary Impacts Checklist form that will be submitted with the NHDES Major Impact Standard Dredge and Fill Application. This effort is anticipated at 32 hours based on prior experience and interpretation of Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act.
- 2.1.5 It has been determined that the wetlands and buffers within the City of Nashua are fragile natural resources and, as such, pursuant to the authority granted under RSA 674:16, 674:17 and 674:20, and 674:21, and any other applicable laws, the City of Nashua has adopted regulations per the Land Use Code, Chapter 190 Nashua Revised Ordinance - Article XI- Wetlands and the Wetland Application Process. This application to the Nashua Conservation Commission applies to any activity proposed within a wetland or a wetland buffer. This submission will include:
- Prepare application forms and project narrative
  - Address local submission requirement
  - Provide distribution Application filing as required
  - Attendance at two (2) Conservation Commission Meetings
  - Provide coordination throughout review and approval process
- 2.1.6 The purpose of the Wetland Conservation District is to protect the health, safety and general welfare of the public by promoting both the most appropriate use of land and by protecting wetland and surface water ecosystems and water quality in accordance with the goals and objectives of Hudson's Master Plan. The Town of Hudson has adopted regulations per the per the Chapter 334 Zoning, Article IX Wetland Conservation Overlay District. This application to the Hudson Conservation Commission/Planning Board applies to any activity proposed within a wetland or a wetland buffer. This submission will include:
- Prepare application forms and project narrative
  - Address local submission requirement

- Provide distribution Application filing as required
  - Identify and notify abutters in accordance with filing requirements
  - Attendance at two (2) Conservation Commission Meetings
  - Provide coordination throughout review and approval process
- 2.1.7 Provide thirty-six (36) hours of staff time for bi-weekly project meeting calls to update staff on permitting progress and coordination.
- 2.1.8 Support the town of Hudson in efforts to seek authorization from CSX railroad for the proposed crossing beneath the CSX railroad track in Nashua and conducting exploratory subsurface work. For budgetary purposes, we have assumed a maximum 40 hours of professional labor will be required for this effort. If additional labor is required, additional compensation will be required and will be discussed with the OWNER prior to commencing the additional effort.
- 2.1.9 Provide a cursory review (limited to 32 hours) of permitting related findings provided by Tighe & Bond and performed under a separate agreement. Based on these findings Weston & Sampson team will engage sub-consultants to evaluate archaeological and biological species impacts. It is assumed that a Phase IA archaeological assessment will be required for the project and is described in more detail below.
- 2.1.10 Prepare for and attend two planning board meetings (one for Hudson, one for Nashua) supporting the project. This effort is limited to 30 hours of technical assistance, materials preparation, and presentations to the boards.
- 2.1.11 Alteration of Terrain Permit (AOT) –

Prepare and submit an AOT Permit Application to the NH Department of Environmental Services (NH DES) Alteration of Terrain Bureau for the project. An AOT Permit Application is required as the proposed project impacts meet the criteria for land disturbance and that said disturbance will be in excess of 50,000 square feet within a Shoreland jurisdictional area. Submittal tasks will include:

- Conduct informal discussion with AOT Staff to determine if proposed impacts require the submittal of an application.
- Perform site visit to observe existing site conditions and to obtain photographs of project area to be included in application.
- Conduct Pre-Application Meeting with AOT Staff. Pre-Application Meeting will be necessary to determine design requirements and extent of required field testing.
- Coordination of field testing (test pits, infiltration testing, site specific soil survey, etc.) with subcontractor. As required by NHDES, soil mapping will be completed by a subcontractor to be engaged by the ENGINEER.
- Prepare stormwater management design and drainage report in accordance with AOT requirements.
- Prepare application form with attachments. The permitting filing fee is not included and will be paid for by the OWNER.

- Provide all required support documentation as set forth by AOT Application Checklist.
- Provide coordination throughout review and approval process.

#### 2.1.12 Archaeological Phase IA

Coordinate with a subcontractor and provide an archaeological Phase IA sensitivity assessment of the former Koppers site in Nashua, the proposed pump station site in Hudson (Lot 128-006) and the water main route from the Pennichuck WTP in Nashua to Webster Street in Hudson

- Perform background research including a review of archaeological site files at the New Hampshire Division of Historic Resources (NHDHR), review of soil maps, historic maps and data relating to use of the PROJECT.
- Site inspection of the PROJECT to identify landforms suitable for Native American habitation or hunting/gathering sites and Euroamerican features. If appropriate, excavate core samples to assess archaeological sensitivity.
- Submit a report identifying known or expected archaeological resources and indicating areas of archaeological concern within the PROJECT. Include computer-generated graphics in the report indicating all areas of archaeological concern within the area of potential effect (APE).

## 2.2 Contaminated Soils Assessment:

2.2.1 Review selected reports from NHDES to assess general subsurface conditions within the Project area. The results will be coordinated with the Project design to develop a sampling plan to characterize the soil within the Project area. The sampling plan will be coordinated with the existing utility plans for the Project. As part of this task, we will conduct a site visit to assess access for our proposed sampling locations and to pre-mark final boring locations for Dig Safe utility clearance.

2.2.2 Coordinate and conduct a subsurface drilling program to evaluate conditions within the Project area. Prior to initiating the subsurface drilling program, coordinate with Dig Safe to properly mark out the area for underground utilities. Work will include up to four (4) locations on the former Koppers Site (currently Beazer East, Inc.) and three (3) locations along Pennichuck Street or Rancourt Street/City of Nashua Elks Playground (depending on the final water main route selected). The investigation will also include sampling geotechnical borings at the railroad crossing adjacent to the former Koppers Site and at the Hudson side of the proposed Merrimack River crossing. Boring information at the railroad crossing will also be used to inform what type of trenchless technology is used for installing the proposed water main under the railroad tracks. Borings at Lot 128-006 in Hudson will be used to support foundation design for the proposed pump station (in addition to contaminated soils assessment). Soil samples will be collected continuously from each sampling location and screened for the presence of visual/olfactory contamination and volatile organic compounds (VOCs) using a photoionization detector. Field screening results and general soil descriptions will be recorded on boring logs.

- 2.2.3 Perform a limited area reconnaissance hazard waste investigation and, collect and review regulatory files, site history, and previous studies conducted in the vicinity. The purpose of this study will be to characterize environmental conditions along the water pipeline route in order to determine the potential for encountering subsurface contamination during proposed construction. Identify Areas of Environmental Concern (AEC) for the pipeline route.
- 2.2.4 Targeted soil sampling will be conducted at each soil boring. This will include collecting a composite sample from each boring for analysis of standard disposal characterization parameters including:
- a. VOCs
  - b. SVOCs
  - c. Total RCRA-8 metals
  - d. TCLP RCRA-8 metals
  - e. PCBs
  - f. Total Petroleum Hydrocarbons
  - g. Herbicides
  - h. Pesticides
  - i. Hazardous Characteristics (corrosivity, flashpoint, and reactivity)
- 2.2.5 Historical reports for the former Koppers Site suggest that the depth to groundwater near the conceptual water main alignment is greater than 10 feet below ground surface. Given this depth, we understand the Project is unlikely to require significant groundwater management during landside construction activities. However, based on known groundwater impacts at the site and their potential effect on future Project costs, we recommend that one (1) monitoring well be installed as part of the pre-construction investigation. The monitoring well will be installed on the Koppers Site to observe evidence of groundwater within the anticipated depth of construction. Perform up to one (1) round of groundwater sampling at the newly installed monitoring well. Groundwater samples will be collected for site-related contaminants of concern and associated parameters that may impact dewatering and disposal alternatives during construction. The parameters will include:
- a. VOCs
  - b. SVOCs
  - c. Dissolved Metals
- 2.2.6 The results of the pre-construction investigation will be summarized in a report. The report will provide an overview of the completed assessment activities along with plans, tables, and boring logs summarizing the findings. It will also include recommendations for handling excavated materials during construction, including the identification of appropriate off-site disposal alternatives for contaminated materials generated during future construction.
- 2.2.7 Utilize the information gained from the site investigations to develop technical specifications. The specifications will outline requirements and best management practices for handling, storage, and off-site disposal of excess soil, dust control, and related health and safety measures during the Project.

2.2.8 Activities that involve disturbing known contaminated soil and groundwater on the Koppers Site will require coordination with NHDES. To facilitate NHDES review and approval, we will prepare an excavated materials management plan (EMMP) for the Project. The plan will outline procedures for handling contaminated materials during the Project and will be submitted to NHDES for review and approval.

## 2.3 Subsurface Testing and Site Survey:

### 2.3.1 Subsurface Testing:

Prior to executing the subsurface testing program, coordinate with Dig Safe for subsurface utility location prior to performing the work.

Retain a qualified subcontractor to perform four (4) days of ledge probing along the proposed water main route for the purposes of assessing the ledge profile and developing rock removal estimates. Geoprobings will be conducted every 100 linear feet to a depth of 10 vertical feet. Observe and log ledge probing and geotechnical boring field results and document the work completed.

Coordinate, schedule and conduct the subsurface testing program in cooperation with city of Nashua, town of Hudson and other project stakeholders. Provide flagging and/or traffic control by the appropriate police jurisdictions. Flagging and traffic control shall be paid for and coordinated by the ENGINEER as part of the subsurface testing program.

### 2.3.2 Site Survey:

Retain a qualified, licensed land surveyor to collect utility and land survey information of the project site, including but not limited to, the proposed water main route extending from the Pennichuck Water Treatment Plant in Nashua, NH to Webster Street (Route 3A) in Hudson, NH (approximately 4,900 linear feet not including the anticipated pipeline route within the limits of the Merrimack River). As part of this effort, the easement that the town of Hudson has or will secure on Lot 128-006 in Hudson will be surveyed however any assistance with easement services are not included under this scope of work. The portion of the Beazer property where the proposed water main will be installed will also be surveyed.

## 2.4 Booster Pump Station Design:

### 2.4.1 Preliminary Design Report:

Develop a preliminary design report (PDR) detailing the proposed pump station site plan, interior layout, and design parameters for sizing of the equipment and facility. Conduct one meeting with the town and other project stakeholders to discuss the results of the PDR and confirm design assumptions.

## 2.4.2 Preliminary Design:

Using the results of the PDR, develop a preliminary design of the proposed pump station including;

- a. Site layout, including connections to existing water mains, means of access, and general site grading.
- c. Architectural, electrical, and HVAC design.
- d. Process layout, including pumps, pump controls, and related equipment.
- e. Pump sizing using appropriate AWWA standards
- f. SCADA and instrumentation design.

Coordinate and attend one (1) interim progress meeting with the town and project stakeholders to discuss the project status.

2.4.3 Prepare draft plans and specifications to be reviewed by the town and other project stakeholders. Develop a preliminary estimate of probable construction costs for the project including quantity estimates and supporting calculations. Attend one (1) progress meeting to discuss the preliminary design documents.

2.4.4 Final Design: Prepare final plans and specifications to be used by the town for obtaining competitive bids for the construction of the project. Coordinate and attend one (1) interim progress meeting to discuss the project and status. Develop final estimate of probable construction costs for the project. Conduct an in-house technical review of the project.

2.4.5 Provide up to four (4) hard copy sets of contract documents to the town. The completed documents shall bear the stamp of a registered professional engineer licensed to practice in the state of New Hampshire.

2.4.6 Provide project management services for the duration of the design period, including development of agendas and meeting minutes following all meetings, coordination with adjacent projects, and preparation for and participation in up to two (2) meetings with consultants working on other projects which may affect, or be affected by, the booster pump station design.

## 2.5 Water Main Design:

2.5.1 Preliminary Design Report: Develop a preliminary design report (PDR) detailing the proposed water main, including route, material type, size, and means of installation (including open-cut and direction drilling/trenchless technology). Conduct a meeting with the town and other required project stakeholders to discuss results of PDR and confirm design assumptions.

2.5.2 As part of the water main design, assess options for installing the water main across the Merrimack River. Options will include open cut installation and horizontal directional drill methods. If horizontal directional drill installation is the preferred water main installation then additional geotechnical borings will be performed in the

river. Five (5) borings are anticipated spaced equally along the proposed pipeline route in the river. Access would be achieved via staging the boring rig on a barge for each of the five borings. If open cut installation is the preferred method of water main installation in the river, additional field work may be necessary during design to determine the viability of installing temporary steel sheet piles in the river bed for a portion of the width of the river crossing to allow access for the construction contractor “in the dry” during excavation.

Prior to conducting the borings, additional permitting would be required to gain the necessary approvals to conduct activities within the Merrimack River. We anticipate an additional 40 hours of permitting effort would be necessary for the river borings (in addition to the permitting effort described in Section 2.1).

2.5.3 Preliminary Design: Using the result of the PDR, develop a preliminary design of the proposed water main.

Coordinate and attend two (2) interim progress meetings with town and project stakeholders to discuss the project and status.

Prepare draft plans and specifications to be reviewed by the town of Hudson, city of Nashua, DES, NHDOT and CSX. Develop a preliminary estimate of probable construction costs for the project including quantity estimates and supporting calculations. Attend one meeting with the town to discuss the preliminary design documents. Coordinate with NHDOT to incorporate required comments and project details.

2.5.4 Final Design: Prepare final plans and specifications to be used by the town for obtaining competitive bids for the construction of the project. Coordinate and attend one (1) interim progress meeting to discuss the project and status. Develop final estimate of probable construction costs for the project. Conduct an in-house technical review of the project.

2.5.5 Provide up to four (4) hard copy sets of contract documents to the town. The completed documents shall bear the stamp of a registered professional engineer licensed to practice in the state of New Hampshire.

2.5.6 Provide project management services for the duration of the design period, including development of agendas and meeting minutes following all meetings, coordination with adjacent projects, and preparation for and participation in up to two (2) meetings with consultants working on other projects which may affect, or be affected by, the water main design.

2.6 The following services listed in this section are not included as part of this AGREEMENT and are not paid for by the OWNER:

2.6.1 Services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity,

unexpected site conditions or unanticipated hazardous materials, OWNER's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond ENGINEER's control.

- 2.6.2 Investigations and studies involving, but not limited to, detailed consideration of operations, maintenance and overhead expenses; during the course of design; the preparation of feasibility studies; cash flow and economic evaluations; rate schedules and appraisals; assistance in obtaining financing for the Project; evaluation processes available for licensing and assisting OWNER in obtaining process licensing; detailed quantity surveys of material, equipment and labor; and audits or inventories required in connection with construction performed by OWNER.
- 2.6.3 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.6.4 Project impacts are assumed to be below the trigger level for additional permitting efforts (Individual Permit through ACOE, 401 WQC, NEPA). If required, these higher-level efforts can be provided under separate and additional budget authorization.
- 2.6.5 Costs presented in this proposal do not represent additional costs for requests, studies, or other design work that may be requested by the reviewing agencies once permits have been submitted.
- 2.6.6 This proposal does not include any permitting fees, mitigation fees or other fees, such as fees that may be associated with CSX railroad. All fees will be paid directly by the OWNER.
- 2.6.7 The proposal presented herein does not include any assistance with bidding services, construction administration or resident representative services.
- 2.6.8 This proposal does not include any hydrology and hydraulics (H&H) assessment of the Merrimack River. If required, this effort can be provided under separate and additional budget authorization.
- 2.6.9 This proposal does not include any assistance with securing easements in any part of the project area. This includes no surveying effort. If required, this effort can be provided under separate and additional budget authorization.
- 2.6.10 This effort does not include any assistance with extending power to the pump station site. This effort does not include any coordination with the power company

or any fees the power company may charge for an extension of power to the pump station site.

2.6.11 This proposal does not include any design for chemical feed systems at the proposed pump station.

2.6.12 This proposal does not include a radio path study to assess the capability of the existing instrumentation/SCADA system to interface with the proposed Hudson pump station to be located on Lot 128-006 in Hudson.

2.6.13 This proposal does not include any effort to complete a historical review phase 1B permit.

### ARTICLE 3 - RESPONSIBILITIES OF THE OWNER

The OWNER, without cost to the ENGINEER, shall do the following in a timely manner so as not to delay the services of the ENGINEER:

- 3.1 Designate in writing a person to act as the OWNER 's representative with respect to work to be performed under this AGREEMENT, such person to have complete authority to transmit instructions, receive information, interpret and define the OWNER'S policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this AGREEMENT.
- 3.2 Through its officials and other employees who have knowledge of pertinent conditions, confer with the ENGINEER regarding both general and special considerations relating to the PROJECT.
- 3.3 Assist the ENGINEER by placing at the disposal of the ENGINEER, all available information pertinent to the PROJECT including previous reports and any other data relative to design or construction of the PROJECT.
- 3.4 Pay all application and permit fees associated with approvals and permits from all governmental authorities having jurisdiction over the PROJECT and such approvals and consents from others as may be necessary for completion of the PROJECT.
- 3.5 Arrange for access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform its work under this AGREEMENT.
- 3.6 Furnish the ENGINEER all needed property, boundary and right-of-way maps.
- 3.7 Cooperate with and assist the ENGINEER in all additional work that is mutually agreed upon.
- 3.8 Pay the ENGINEER for work performed in accordance with the terms specified herein.

- 3.9 Select a Public Participation Coordinator (PPC) to develop, organize and implement the public information and participation efforts.
- 3.10 Assist the ENGINEER in the distribution of the sewer needs survey questionnaires within the planning boundary of the OWNER and return to the ENGINEER for evaluation.
- 3.11 Operate all valves, pumps, instrumentation, and other equipment as required to support the ENGINEER and Contractor personnel in carrying out systems and plant startup and testing operations.
- 3.12 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards, which OWNER will require to be included in the Drawings and Specifications.
- 3.13 Examine all studies, reports, sketches, Drawings, specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants, as OWNER deems appropriate for such examination, and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the ENGINEER.
- 3.14 Attend the pre-bid conference, bid opening, pre-construction conference, construction progress and job-related meetings, substantial completion inspections and final payment inspections.
- 3.15 Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services or any defect or non-conformance of the work of any Contractor(s).
- 3.16 Submit to ENGINEER the proposed language of certifications, affidavits and/or assignments requested of ENGINEER or ENGINEER's independent contractors and consultants for review and approval at least 14 days prior to execution. OWNER shall not request certifications and/or affidavits that would require expertise, knowledge or services beyond the scope of this AGREEMENT.

#### ARTICLE 4 - TIME OF PROJECT

- 4.1 The ENGINEER will initiate work under this AGREEMENT following formal acceptance of this AGREEMENT by the OWNER. The ENGINEER agrees to provide services for the estimated duration of work, starting within 30 days of signing this AGREEMENT and concluding 485 days (16 months) after AGREEMENT execution.
- 4.2 If the specific periods of time for services provided under this AGREEMENT are changed through no fault of the ENGINEER, the rates and compensation provided for herein shall be subject to equitable adjustment.

4.3 If ENGINEER’s services are delayed or suspended in whole or in part by the OWNER for more than three months through no fault of the ENGINEER, ENGINEER shall be entitled to an equitable adjustment of the rates and compensation to be paid herein.

ARTICLE 5 - PAYMENTS TO THE ENGINEER

5.1 For services performed under this AGREEMENT, the OWNER agrees to pay the ENGINEER the lump sum fee of:

Water Main and Pump Station Design	\$885,200
Borings in River (if needed)	\$105,000
<b>Total</b>	<b>\$990,200</b>

for the scope of services described in Article 2 of this AGREEMENT. Fees for this PROJECT shall be billed monthly as they accrue based upon the services performed as a percent of the total lump sum fee. The OWNER agrees to make payment to the ENGINEER within thirty (30) days of the invoice date.

5.2 If the OWNER fails to make any payment due the ENGINEER for services and expenses within thirty (30) days after receipt of the ENGINEER'S statement therefore, the ENGINEER may, after giving seven (7) days' written notice to the OWNER, suspend services under this AGREEMENT. Unless the ENGINEER receives payment within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the ENGINEER shall have no liability to the OWNER for delay or damage caused the OWNER because of such suspension of services.

ARTICLE 5A – CREDIT CARD PAYMENTS

5A.1 Credit cards shall not be allowed as a payment method.

ARTICLE 6 - INSURANCE

6.1 General Liability Insurance

The ENGINEER shall secure and maintain, for the duration of this PROJECT, the following General Liability Insurance policy or policies at no cost to the OWNER. With respect to the operations the ENGINEER performs, the ENGINEER shall carry Commercial General Liability Insurance for bodily injury, death, and property damage in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

6.2 Automobile Liability Insurance

The ENGINEER shall secure and maintain, for the duration of this PROJECT, Automobile Liability Insurance covering the operation of all motor vehicles, including those hired or borrowed, used by the ENGINEER in connection with this AGREEMENT, in the amount of \$1,000,000 combined single limit per accident.

### 6.3 Umbrella Liability Insurance

In addition to the above-mentioned coverage, the ENGINEER shall carry a minimum of One Million Dollar (\$1,000,000) umbrella liability policy for the duration of the PROJECT.

### 6.4 Professional Services Liability Insurance

The ENGINEER shall secure, at its own expense, a Professional Services Liability Insurance policy with a limit of \$3,000,000 per claim and in the aggregate, and maintain such policy for the duration of the PROJECT.

### 6.5 Workers Compensation Coverage

6.5.1 The ENGINEER shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the State of New Hampshire.

6.5.2 The OWNER shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the State of New Hampshire.

### 6.6 Additional Insured

OWNER shall be named an additional insured for insurance coverage included in Articles 6.1, 6.2 and 6.3 only.

## ARTICLE 7 - LIMITATION OF LIABILITY AND INDEMNIFICATION

7.1 To the fullest extent permitted by law, the total liability in the aggregate, of ENGINEER and its officers, directors, employees, agents, and independent professional associates, and any of them, to the OWNER and any one claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to ENGINEER'S services, the project, or this AGREEMENT, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of ENGINEER or its officers, directors, employees, agents or independent professional associates, or any of them, and any causes arising from or related to the COVID-19 pandemic, shall not exceed the total amount recoverable from the available limits of the insurance identified in Article 6. ENGINEER shall have no upfront duty to defend the OWNER but shall reimburse defense costs of the OWNER to the same extent of its indemnity obligation herein.

7.2 To the fullest extent permitted by law, and subject to the limitation of liability set forth in 7.1, the ENGINEER agrees to indemnify and hold harmless the OWNER and its officers, directors, employees, agents, and independent professional associates, and any of them, from any claims, losses, damages or expense (including reasonable attorneys' fees) arising out of the death of, injuries, or damages to any person, or damage or destruction of any property, in connection with the ENGINEER'S services under this AGREEMENT to the

extent caused by the negligent acts, errors, or omissions of the ENGINEER or its officers, directors, employees, agents or independent professional associates, or any of them.

### 7.3 Hazardous Waste Indemnifications

- 7.3.1 The ENGINEER and its consultants shall have no responsibility for the **discovery**, presence, handling, removal or disposal of, **or exposure of persons to**, hazardous waste or viruses, including COVID-19, in any form at the PROJECT site. Accordingly, the OWNER hereby agrees to bring no claim for negligence, breach of contract, strict liability, indemnity, contribution or otherwise against the ENGINEER, its principals, employees, agents or consultants if such claim in any way arises from such services. The OWNER further agrees to defend, indemnify and hold the ENGINEER and its consultants and their principals, employees and agents harmless from and against any claims, demands, loss or damage (including reasonable attorneys' fees) sustained by any person or entity arising from such services or circumstances.
- 7.3.2 The OWNER hereby warrants that, if it knows or has any reason to assume or suspect that hazardous materials, including materials or persons with viral contamination, may exist at the PROJECT site, it has so informed the ENGINEER. The OWNER also warrants that it has done its best to inform the ENGINEER of such known or suspected hazardous materials' type, quantity and location.
- 7.3.3 If, in the performance of the work, hazardous materials are encountered and are judged by the ENGINEER to be an imminent threat to on-site personnel and/or the general public, the ENGINEER shall take all steps immediately available which are, in its judgment, prudent and necessary to mitigate the existing threat. The OWNER agrees to compensate the ENGINEER for any time spent or expenses incurred by the ENGINEER to mitigate the threat, in accordance with the ENGINEER'S prevailing fee schedule and expense reimbursement policy.
- 7.3.4 The OWNER recognizes that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, implemented with appropriate equipment and experience with personnel under the direction of a trained professional who functions in accordance with the prevailing standard of care may fail to detect certain hidden conditions. For similar reasons, actual environmental, geological, and technical conditions that the ENGINEER properly inferred to exist between sampling points may differ significantly from those that actually exist. The passage of time also must be considered, and the OWNER recognizes that due to natural occurrences or direct or indirect human intervention at the Site or distance from it, actual conditions may quickly change.

Subsurface sampling may result in unavoidable contamination of certain subsurface areas, as when a probe or boring device moves through a contaminated area, linking it to an aquifer, underground stream or other hydrous body not previously contaminated and capable of spreading hazardous materials off-site and OWNER

accepts that risk. Because nothing can be done to eliminate the risk of such an occurrence, and because subsurface sampling is a necessary aspect of the work which the ENGINEER will perform on the OWNER'S behalf, the OWNER waives any claim against the ENGINEER and agrees to defend, indemnify and hold the ENGINEER harmless from any claim or liability for injury or loss which may arise as a result of alleged cross-contamination caused by sampling. The OWNER further agrees to compensate the ENGINEER for any time spent or expenses incurred by the ENGINEER in defense of any such claim, in accordance with the ENGINEER'S prevailing fee schedule and expense reimbursement policy.

- 7.3.5 The ENGINEER will hold soil samples collected during the subsurface investigation for three [3] months at its office after the submission of Geotechnical Engineering Report to the OWNER. After the three-month period, the ENGINEER will dispose of the soil samples unless requested otherwise by the OWNER in writing. At the OWNER'S request, ENGINEER will either [1] deliver the samples to the OWNER for the OWNER'S use or [2] continue to store the samples for an agreed upon duration.

## ARTICLE 8 - EXTENSION OF SERVICES

### 8.1 Additional Work

In the event the ENGINEER, as requested by the OWNER, is to make investigations or reports on matters not covered by this AGREEMENT, or is to perform other services not included herein, additional compensation shall be paid the ENGINEER as is mutually agreed upon by and between the OWNER and the ENGINEER. Such services shall be incorporated into written amendments to this AGREEMENT, or into a new written AGREEMENT.

### 8.2 Changes in Work

The OWNER, from time to time, may require changes or extensions in the Scope of Services to be performed hereunder. Such changes or extensions, including any increase or decrease in the amount of compensation, to be mutually agreed upon by and between the OWNER and the ENGINEER, shall be incorporated into written amendments to this AGREEMENT.

### 8.3 Litigation Support Services

In the event the ENGINEER is to prepare for or appear in any litigation on behalf of the OWNER, additional compensation shall be paid to the ENGINEER.

The OWNER agrees to compensate the ENGINEER for time spent and expenses incurred in preparation for and attendance at meetings and appearances, including depositions. This shall include appearances before the OWNER'S attorney and before the attorney of any other party to the litigation, in addition to all other support services as requested by the OWNER. Additional compensation shall be paid the ENGINEER as is mutually agreed

upon by and between the OWNER and the ENGINEER. Such services shall be incorporated into written amendments to this AGREEMENT, or into a new written AGREEMENT.

#### 8.4 Hazardous Materials Encountered

If, in the performance of the work, hazardous materials are encountered and are judged by the ENGINEER to be an imminent threat to on-site personnel and/or the general public, the ENGINEER shall inform the Local and State Emergency Personnel of the release. The OWNER agrees to compensate the ENGINEER for any time spent or expenses incurred by the ENGINEER to mitigate the threat, in accordance with the ENGINEER'S prevailing fee schedule and expense reimbursement policy. Such services shall be incorporated into written amendments to this AGREEMENT or into a new written AGREEMENT.

### ARTICLE 9 - OWNERSHIP AND USE OF DOCUMENTS

- 9.1 The OWNER shall retain ownership of the documents submitted to the OWNER by the ENGINEER pursuant to this AGREEMENT. However, such documents are not intended or represented to be suitable for reuse by the OWNER or others on extensions of the PROJECT or on any other PROJECT. Any reuse or adaptation by the OWNER without written verification by the ENGINEER shall be at the OWNER'S sole risk and without liability or legal exposure to the ENGINEER or to the ENGINEER'S independent sub-consultants, and the OWNER shall indemnify and hold harmless the ENGINEER and the ENGINEER'S sub-consultants from all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or resulting therefrom. Any verification or adaptation performed by the ENGINEER shall entitle the ENGINEER to further compensation at rates to be agreed upon by the OWNER and the ENGINEER.

### ARTICLE 10 – TERMINATION

- 10.1 The obligation to provide further services under this AGREEMENT may be terminated by either party upon thirty (10) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
- 10.2 If the PROJECT is suspended or abandoned in whole or in part for more than three (3) months, the ENGINEER shall be compensated for all services performed prior to receipt of written notice from the OWNER of such suspension or abandonment, together with other direct costs then due and all Termination Expenses as defined in Article 10.4. If the PROJECT is resumed after being suspended for more than three (3) months, the ENGINEER'S compensation shall be equitably adjusted.
- 10.3 In the event of termination by the OWNER under Article 10.1, the ENGINEER will be paid a percentage of the lump sum fee based on work completed on the PROJECT through the completion of services necessary to affect termination, in accordance with the provisions of Article 5 of this AGREEMENT.

- 10.4 In the event of termination by the ENGINEER under Article 10.1, or termination by the OWNER for the OWNER'S convenience, the ENGINEER will be paid a percentage of the lump sum fee based on work completed on the PROJECT through the completion of services necessary to affect termination, plus termination expenses. Payment for services will be in accordance with the provisions of Article 5 of this AGREEMENT. Termination expenses means additional costs of services and other direct costs directly attributable to termination, which shall be an additional amount computed as the costs the ENGINEER reasonably incurs relating to commitments, which had become firm before the termination.

## ARTICLE 11 - GENERAL PROVISIONS

### 11.1 Precedence

The terms and conditions in this AGREEMENT shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding the ENGINEER'S services.

### 11.2 Severability

If any of the terms and conditions in this AGREEMENT shall be finally determined to be invalid or unenforceable in whole or part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this AGREEMENT to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision.

### 11.3 Mediation

All claims, disputes or controversies arising between the OWNER and the ENGINEER shall be submitted to non-binding mediation prior to and as a condition precedent to the commencement of any litigation between those parties. The American Arbitration Association, or such other person or mediation service shall conduct the non-binding mediation as the parties mutually agree upon. The party seeking to initiate mediation shall do so by submitting a formal written request to the other party to this AGREEMENT and the American Arbitration Association or such other person or mediation service as the parties mutually agree upon. The costs of mediation shall be borne equally by the parties. All statements of any nature made in connection with the non-binding mediation shall be privileged and will be inadmissible in any subsequent court or other proceeding involving or relating to the same claim. The parties may engage in remote mediation if in-person mediation is not possible or practicable due to the COVID-19 pandemic, or if mutually agreed upon between the parties.

### 11.4 Subrogation

The OWNER and the ENGINEER waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the

extent covered by any property or other insurance in effect whether during or after the PROJECT. The OWNER and the ENGINEER shall each require similar waivers from their contractors, consultants and agents.

#### 11.5 Consequential Damages

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty, including costs arising from the COVID-19 pandemic. Both the OWNER and ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in the Project.

#### 11.6 Sole Remedy

Notwithstanding anything to the contrary contained herein, OWNER and ENGINEER agree that their sole and exclusive claim, demand, suit, judgment or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, A/E's, directors, officers or employees.

#### 11.7 Third Party Obligations

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER.

#### 11.8 Engineer's Liability for Construction Contract Award Recommendations

In consideration of the ENGINEER'S performance of its obligation to review and evaluate the various bidders and bid submissions and to make recommendations to the OWNER regarding the award of the construction contract, the OWNER agrees to hold harmless and indemnify the ENGINEER for all costs, expenses, damages and attorneys' fees (the "indemnification obligations") which are incurred by the ENGINEER as a result of any claims, allegations, administrative or court proceedings, arising out of or relating to any bid protest or such other action taken by any person or entity with respect to the review and evaluation of the bidders and bid submissions and/or recommendations concerning the award of the construction contract. Although this paragraph shall not apply in circumstances in which the ENGINEER is finally adjudicated by a court to have actually engaged in intentional and willful conduct without any legitimate justification, privilege or immunity, the OWNER shall be obligated to indemnify the ENGINEER for all such

indemnification obligations incurred by the ENGINEER until any such final adjudication has been made by a court of competent jurisdiction.

#### 11.9 Limitation of Engineer's Responsibilities During Construction

The ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), or of any subcontractor(s) or supplier(s), or any of Contractor(s)' or subcontractor(s)' or supplier(s)' agents or employees or any other persons (except ENGINEER's own employees and agents) at the site or otherwise furnishing or performing Contractor(s)' work.

#### 11.10 Engineer Not Responsible for Accuracy of Contractor-Supplied Information Used in Record Drawings

The ENGINEER shall not be responsible for any errors in or omissions in the information provided by Contractor that is incorporated in the record drawings or other record documents. ENGINEER shall not check the Contractor's record drawings information unless included in the scope of the ENGINEER's services contained in Article 2, and then ENGINEER will only be responsible for checking what is not hidden behind walls, in the floor or roof slabs, etc.

#### 11.11 Opinions of Probable Construction Cost

The ENGINEER makes opinions of probable costs using its best judgement as an experienced and qualified professional engineer generally familiar with the construction industry. ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or the Contractor's methods of determining prices, or competitive bidding or market conditions or when the Project will be constructed. ENGINEER cannot and does not guarantee that Contractor's bids or actual construction costs will not vary from opinions of probable construction cost prepared by ENGINEER. If OWNER desires greater assurance as to probable construction cost, OWNER shall employ an independent cost estimator.

#### 11.12 Changed Conditions

If concealed or unknown conditions that affect the performances of the services are encountered, that are not ordinarily found to exist or that differ materially from those generally recognized as inherent in the services of the character provided for under this AGREEMENT or which could not have reasonably been anticipated, notice by the observing party shall be promptly given to the other party and, if possible before the conditions are disturbed. If the ENGINEER makes the claim, ENGINEER's schedule and compensation shall be equitably adjusted to reflect additions that result from such changed conditions.

#### 11.13 Force Majeure

If delays or failures of performance of the ENGINEER are caused by occurrences beyond

the reasonable control of the ENGINEER, the ENGINEER shall not be in default of this AGREEMENT. Said occurrences shall include Acts of God or the public enemy; expropriation or confiscation; compliance with any quarantine or other order of any governmental authority; pandemic; epidemic; public health crisis; labor or materials shortage; changes in law; act of war, rebellion, terrorism or sabotage or damage resulting therefrom; fires, floods, explosions, accidents, riots, strikes or other concerted acts of workmen, whether direct or indirect; delays in permitting; OWNER's failure to provide data in OWNER's possession or provide necessary comments in connection with any required reports prepared by the ENGINEER, or any other causes which are beyond the reasonable control of the ENGINEER. ENGINEER's scheduled completion date shall be adjusted to account for any force majeure delay and ENGINEER shall be compensated for all costs incurred in connection with or arising from a force majeure event or in the exercise of reasonable diligence to avoid or mitigate a force majeure event.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first above written.

ACCEPTED FOR:

TOWN OF HUDSON, NH

WESTON & SAMPSON ENGINEERS, INC.

By Its Board of Selectman

By:

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Jeffrey W. McClure, PE  
Vice President

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DATE

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DATE

P:\NH\Hudson, NH\Proposals\Merrimack River Crossing\River Crossing & PS Scope\_Draft.docx





**TOWN OF HUDSON, NEW HAMPSHIRE  
FINANCE DEPARTMENT**

12 SCHOOL STREET, HUDSON, NH 03051  
(603) 886-6000 · FAX: (603) 881-3944

**Chapter 98 Purchasing and Contracts**

**Procurement Waiver**

**Date:** 3-5-2026

**To:** BOS

**From:** Development Services Director

**Procurement Waiver for:** Weston and Sampson Engineers, Inc.,

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This memo is to obtain procurement of goods and services via a waiver to seek additional quotes.

This is being requested as: (Check all that apply)

- One-of-a-kind: There is no competitive alternative on the market.
- Compatibility: Must match existing brand or equipment for compatibility.
- Replacement part: For a specific brand of existing equipment.
- Unique design: Must meet physical design or quality requirements.
- Professional Services: Vendor has intimate knowledge of scope, asset, or history.
- Other :

Our water consultant since 1998.

Describe the purpose of the purchase of goods or services and why this is recommended:

Designing , Testing and Permitting / Environmental Review of the Merrimack River Crossing. Contamination , subsurface and soil assessment. Booster Pump station and water main design from Nashua Treatment facility to Webster Street in Hudson.

Staff Recommendation:

The recommendation for a waiver is based upon an objective review of the product/service required and appears to be the best interest of the Town of Hudson.

Vendor and/or Staff Letter Attached (if applicable)

This procurement waiver request is accurate and complete to the best of my knowledge and belief.

Department Director Approval \_\_\_\_\_

Based upon the above, I authorize the procurement waiver for the goods or services specified.

Approved \_\_\_\_\_ Date \_\_\_\_\_

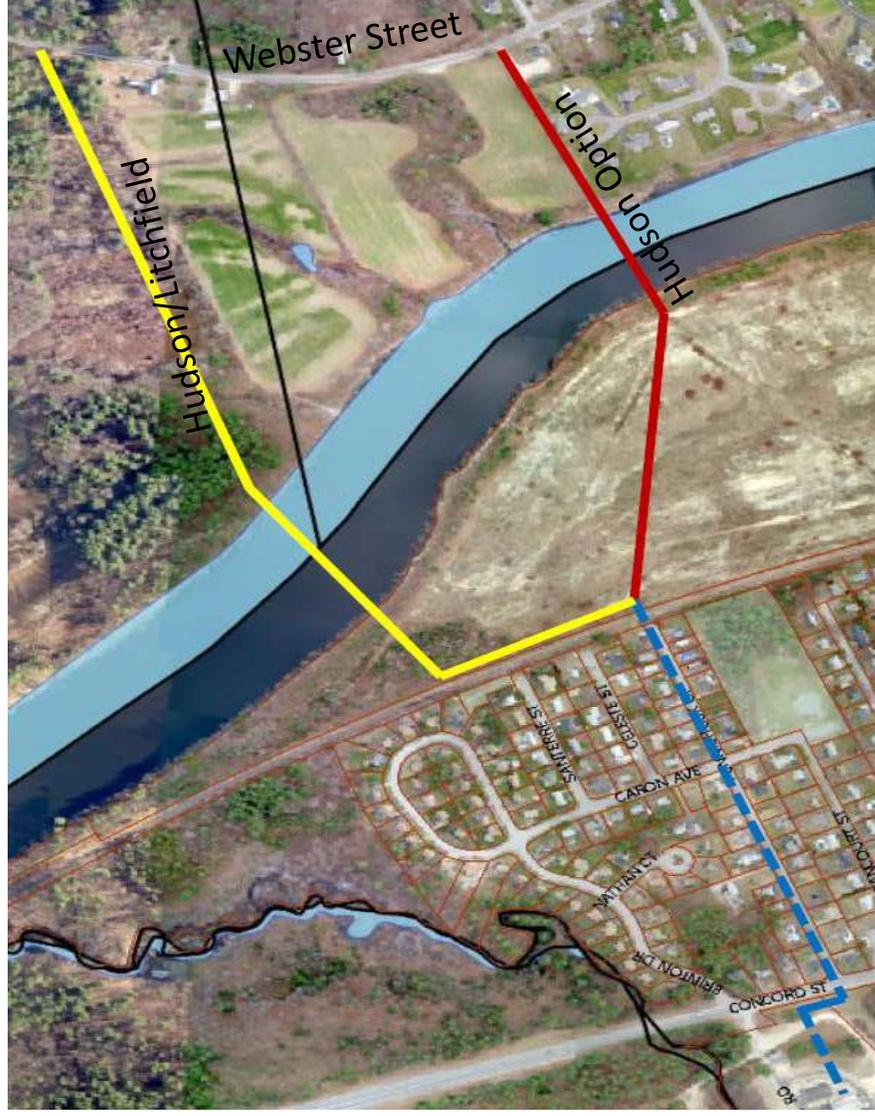
*FINANCE DIRECTOR and/or TOWN ADMINISTRATOR*

# TOWN OF HUDSON NH

The Big and Beautiful Hudson Water Transmission Line

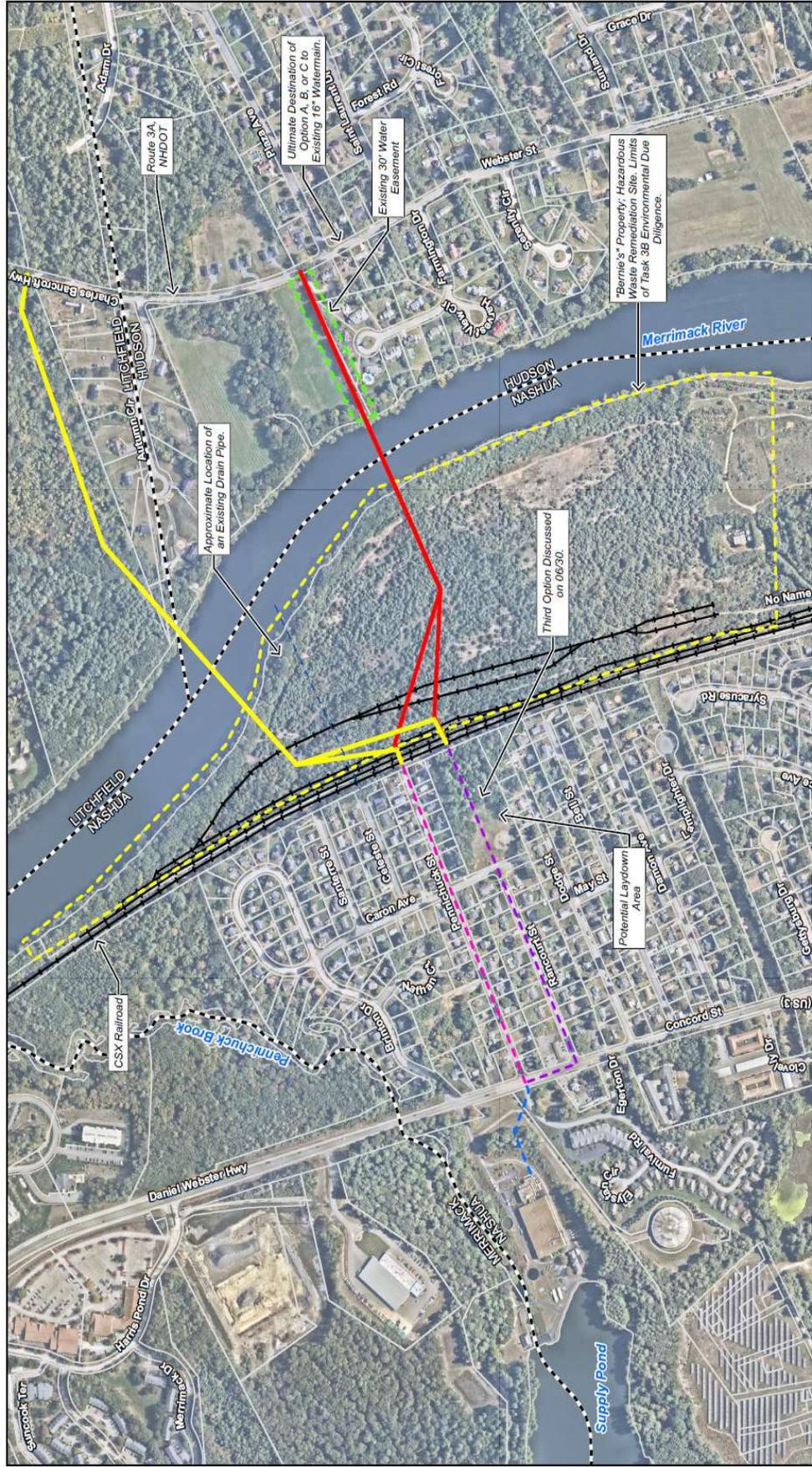


## Overall Layout



- 16-inch transmission line, with the option to upsize to 24-inch if the State elects to participate.
- Working in partnership with Saint-Gobain Inc., Pennichuck Water Works, and New Hampshire Department of Environmental Services.
- Meets Hudson's water supply needs and supports regional system resiliency — now and into the future.
- Estimated design and permitting cost: approximately \$1 million.
- Estimated construction cost: approximately \$8–10 million.
- Construction projected for 2027.

# Overall layout



**FIGURE 1**  
 PIPELINE ALTERNATIVES  
 January 2026  
 Merrimack River Crossing  
 Nashua, New Hampshire

- Option A
- Option B
- Common to Both
- Options
- Approximate Location of Existing Drain Pipe
- Pennichuck Street Alternative
- Rancourt Street Alternative
- Railroad
- Existing 30' Wide Water Easement
- Hazardous Waste Remediation Site
- Town Boundary

Route 3A, NHDOT

Ultimate Destination of Option A, B, or C to Existing 16' Watermain

Existing 30' Water Easement

Approximate Location of an Existing Drain Pipe

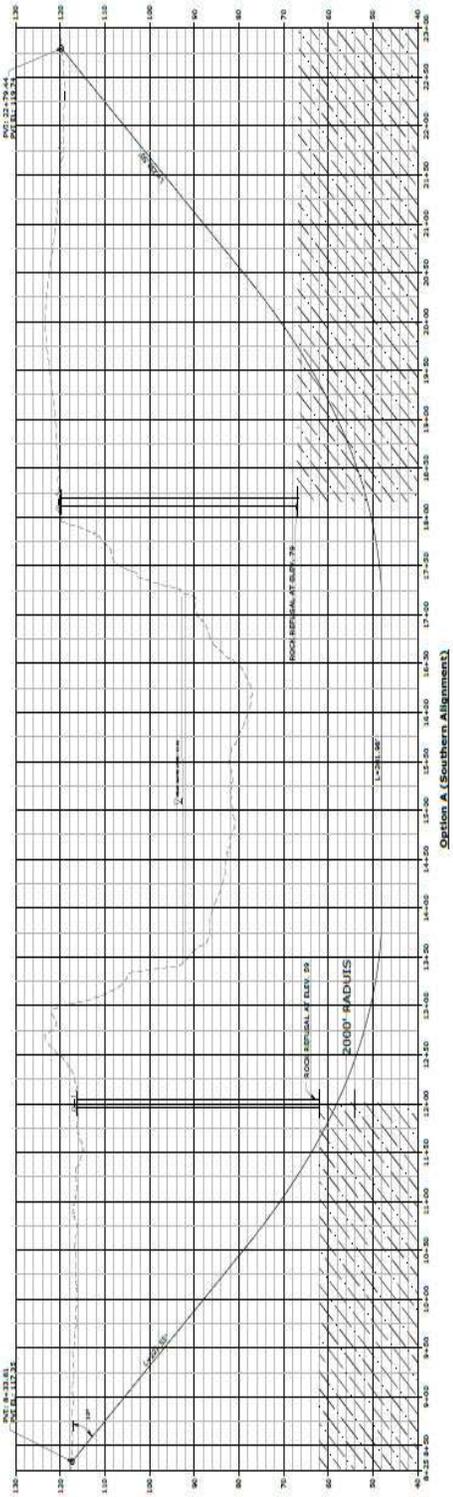
Third Option Discussed on 06/30

Bernie's Property; Hazardous Waste Remediation Site. Limits of Task 3B Environmental Due Diligence.

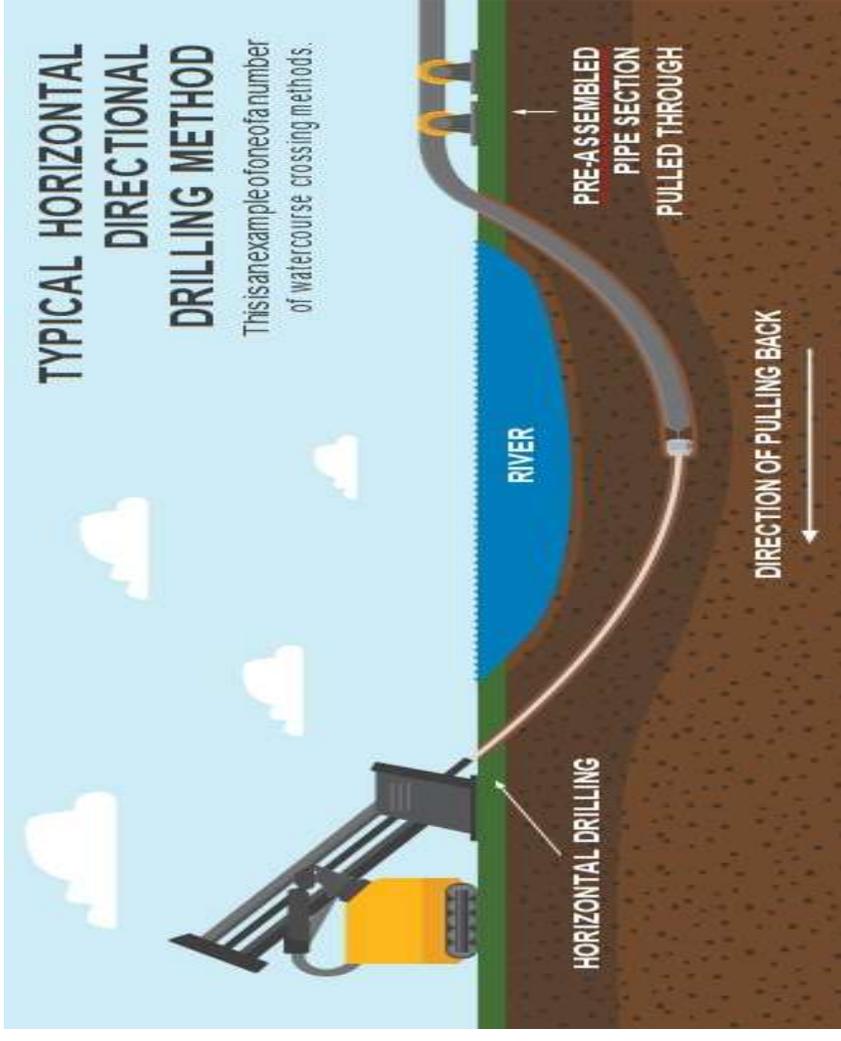
CSX Railroad

Potential Laydown Area

# River Crossing Profile



## Two Installation Methods





## TOWN OF HUDSON

### Office of the Town Administrator

12 School Street  
Hudson, New Hampshire 03051

Roy E. Sorenson, Town Administrator  
rsorenson@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

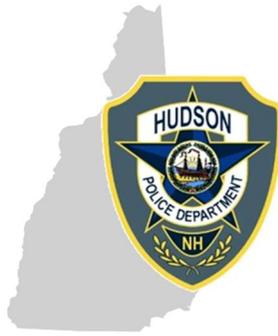
To: Board of Selectmen  
From: Roy E. Sorenson, Town Administrator  
Date: March 24, 2026  
Re: Hudson Speedway 2026 Permit

***Recommended Motion: To approve the Hudson Speedway License to Operate a Motor Vehicle Race Track for the 2026 racing season May through November 1, 2026 with the conditions required by the Police Chief and the Inspectional services Division.***

**Background:**

Attached please find a License to Operate a Motor Vehicle Race Track for the Hudson Speedway. The premises have been inspected and the Inspectional Services Division and the Police Chief have provided a list of conditions that must be met by the applicant. The application is only applicable for races May through November 1, 2026. Should the Board of Selectmen vote to approve the license, the above aforementioned motion is appropriate.

**RECEIVED**  
**MARCH 9, 2026**  
**BOS AGENDA**



**TOWN OF HUDSON**  
**Police Department**  
1 Constitution Drive  
Hudson, New Hampshire 03051



David A. Cayot, Police Chief  
dcayot@hudsonnh.gov · Tel: 603-886-6011 · Fax: 603-886-0605

To: Board of Selectmen  
Roy E. Sorenson, Town Administrator

From: David Cayot, Police Chief 

Date: November 12, 2025

Re: 2026 Hudson Speedway License

In addition to the rules and regulations outlined in the Hudson Town Code, Chapter 264, the Hudson Police Department is requesting that the following conditions be met by the Hudson Speedway for a 2026 license to operate a Motor Vehicle Racetrack:

- 1.) Owners of the racetrack will ensure patrons are advised, via signs and announcements, of no parking on Old Derry Road, Robinson Road, Putnam Road, and Senter Farm Road. Patrons and race teams should be urged to depart the Hudson Speedway via Robinson Road to Route 102 at the conclusion of races.
- 2.) A minimum of two (2) police officers will be assigned to the racetrack and paid by the owners of the Hudson Speedway. The officers will be required to work 30 minutes before the beginning of the first race, to ensure safety and inspect parking issues, and will remain until the conclusion of the final race. If Hudson Police Officers are unavailable, the Hudson Police Department will offer the detail to Mutual Aid Agencies.
- 3.) All laws and ordinances regarding the proper and safe service of alcohol will be followed.

Please feel free to contact me with any questions, comments, or concerns.





# TOWN OF HUDSON

## Board of Selectmen

12 School Street  
Hudson, New Hampshire 03051

Dillon Dumont, Chairman of the Board of Selectmen  
ddumont@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

### 2026 LICENSE TO OPERATE A MOTOR VEHICLE RACE TRACK

Date: March 24, 2026

A license to conduct motor vehicle racing at the Hudson Speedway during the months of May through November 2026, is hereby granted SUBJECT TO ALL PROVISIONS OF ORDINANCE NO. 115, MOTOR VEHICLE RACE TRACK ORDINANCE, adopted on March 26, 1983 by the 1983 Annual Town Meeting, and Article 24 as adopted at the March 1985 Town Meeting and SUBJECT to any revisions or amendments to ordinances as hereinafter enacted.

Dates and hours of operation (and no others) have been approved as follows:

May 3, 10, 17, 24, 25 & 31	12:00 Noon – 5:45 PM
June 7, 14 & 19	12:00 Noon – 5:45 PM
June 21 & 28	4:00 PM – 10:00 PM
July 4, 5, 12, 19 & 26	4:00 PM – 10:00 PM
August 2, 9, 16, 23 & 30	4:00 PM – 10:00 PM
August 15, Driving Experience	4:00 PM – 10:00 PM
September 6, 7, 13, 20 & 27	12:00 Noon – 5:45 PM
October 4, 11, 12, 18 & 25	12:00 Noon – 5:45 PM
November 1	12:00 Noon – 5:45 PM

Approved at the meeting of the Board of Selectmen on: March 24, 2026.

\_\_\_\_\_

Date

\_\_\_\_\_

Chairman, Hudson Board of Selectmen



# TOWN OF HUDSON

## Board of Selectmen

12 School Street  
Hudson, New Hampshire 03051

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Dillon Dumont, Chairman of the Board of Selectmen  
ddumont@hudsonnh.gov · Tel: 603-886-6024 · Fax: 603-598-6481

### 2026 HUDSON SPEEDWAY LICENSE

Date: March 24, 2026

This is to acknowledge that I have received the license issued by the Town of Hudson, which was approved by the Board of Selectmen on March 24, 2026, along with Town of Hudson Ordinance No. 115 as enacted April 8, 1983 and Town Meeting Article No. 24 as adopted March 18, 1985, and that Hudson Speedway will abide by the provisions outlined therein and in accordance with attached staff comments.

Hudson Speedway's mailing address is:

40 Temple Street  
Nashua, NH 03060

And the name(s) and phone number at which an official or representative of Hudson Speedway can be contacted are:

Ben Bosowski:      Work: 882-2702  
                            Cell: 233-1328  
                            Email: [bosowskiracing@gmail.com](mailto:bosowskiracing@gmail.com)

HUDSON SPEEDWAY

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Date

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Chairman, Hudson Board of Selectmen



**40 Temple Street  
Nashua, NH 03060  
(603) 882-2702  
bosowskiracing@gmail.com**

To: Town of Hudson – Board of Selectmen  
RE: 2026 Motor Vehicle Race Track License

To Whom It May Concern,

I hereby submit this application for my 2026 license to conduct races at Hudson Speedway. All races will be conducted in accordance with all applicable laws and ordinances. The following race schedule of dates and times are requested;

April 5, 12, 19 & 26	12:00 Noon – 5:45 PM
May 3, 10, 17, 24, 25 & 31	12:00 Noon – 5:45 PM
June 7, 14, & 19	12:00 Noon – 5:45 PM
June 21 & 28	4:00 PM – 10:00 PM
July 4, 5, 12, 19 & 26	4:00 PM – 10:00 PM
August 2, 9, 16, 23 & 30	4:00 PM – 10:00 PM
August 15, <i>Driving Experience</i>	4:00 PM – 10:00 PM
September 6, 7, 13, 20 & 27	12:00 Noon – 5:45 PM
October 4, 11, 12, 18 & 25	12:00 Noon – 5:45 PM
November 1	12:00 Noon – 5:45 PM

If you have any questions, please contact me at your earliest convenience at (603) 882-2702 or e-mail me at [bosowskiracing@gmail.com](mailto:bosowskiracing@gmail.com).

Respectfully Submitted,

Benjamin Bosowski  
Owner – Bosowski Racing, LLC

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

3/17/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sports Insurance Specialists, LLC 14033 Illinois Rd., Suite A Fort Wayne IN 46814	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>260-969-0305</b>	FAX (A/C, No): <b>260-459-1630</b>
	<b>E-MAIL ADDRESS:</b> shawna@kicksomerisk.com	
<b>INSURED</b> Bosowski Racing, LLC dba Hudson Speedway 40 Temple Street Nashua NH 03060	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Texas Insurance Company</b>	
	INSURER B: <b>US Fire Insurance Company</b>	
	INSURER C:	
	INSURER D:	
	INSURER E:	

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. \*LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. \*Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input type="checkbox"/>	<input type="checkbox"/>	BESGLPTIN011501_170761_01	4/5/2026	2/1/2027	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>Excluded</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>3,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/>	<input type="checkbox"/>	TBD			EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Participant Accident	<input type="checkbox"/>	<input type="checkbox"/>	TBD	4/5/2026	4/1/2027	\$10,000 AD&D \$10,000 Excess Med

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability Certificate Number: BESGLPTIN011501\_170761\_01\_1078\_01

**Proof of Coverage**

Liquor Liability provided under policy number BESGLPTIN011501\_170761\_01; \$1,000,000 limit; Effective 4/5/2026 - 2/1/2027

RE: 120 Old Deery Road, Hudson, NH 03060

**CERTIFICATE HOLDER**

Bosowski Racing, LLC dba Hudson Speedway  
 40 Temple Street  
 Nashua NH 03060

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE





Town of Hudson, NH  
**Place of Assembly Permit**  
 Hudson Fire - Inspectional Services Division  
 12 School Street  
 Hudson, NH 03051  
 603-886-6005

**Permit Number**  
 2026-00181  
**Date of Issue**  
 3/20/2026  
**Expiration Date**  
 9/30/2026

**Owner:** 566 HARVEY ROAD SPE, LLC  
**Applicant:**  
**Location of Work:** 120 OLD DERRY RD  
 (No. and Street) (Unit or Building)  
**Description of Work:** Semi Annual Place of Assembly inspection for Hudson Speedway  
**ZONING DATA:** District: G-1 Map\Lot: 110-035-000

**REMARKS:**  
 ESTABLISHMENT: **HUDSON SPEEDWAY**  
 NUMBER OF PEOPLE NOT TO EXCEED:  
**Spectator Area: 1765**  
**Beer Garden: 485**

This permit is accepted on condition that all local ordinance provisions and State of New Hampshire RSA's now adopted, or that hereafter may be adopted, shall be complied with. This permit does not take the place of any license required by law and is not transferable. Any change in the use, occupancy or ownership of these premises shall require a new permit.

**THIS PERMIT SHALL BE POSTED NEAR THE MAIN ENTRANCE AT ALL TIMES.**

<b>Permit Holder:</b>	(Taking Responsibility for the Work)
<b>Company/Affiliation:</b>	<b>Job Site Phone Number:</b>

<b>Constr Cost:</b>	\$0	<b>Permit Fee:</b>	\$30.00	<b>Check No.:</b> online	<b>Cash:</b>	\$0.00
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**The Permit Card Shall be Posted and Visible From the Street During Construction**

THIS BUILDING PERMIT AUTHORIZES ALL CODE OFFICIALS, BUILDING INSPECTOR AND ASSESSOR OR THEIR AGENTS TO CONDUCT INSPECTIONS FROM TIME TO TIME DURING AND UPON COMPLETION OF THE WORK FOR WHICH THIS PERMIT IS ISSUED.

<i>David Hebert</i>		3/20/2026
<b>Code Official</b>	<b>Permit Holder</b>	<b>Date</b>



Hudson Fire Department  
Inspection Report

Page: 1  
03/20/2026

Inspection #: 26-33-IS  
Inspection Type: Place of Assembly Safety Inspection Report

Entered: 03/20/2026  
By: Building Official Raymond E Abair

Status: Completed

Completed: 03/19/2026 Start: 1330 End: 1400  
By: Building Official Raymond E Abair

Approved: 03/20/2026  
By: Building Official Raymond E Abair

Disposition: Complete

No Images on File

### Location

HUDSON SPEEDWAY  
120 OLD DERRY RD  
HUDSON NH 03051  
Contact: BEN BOSOWSKI

### Schedule

Type: Date  
Scheduled Group: Fire Prevention  
Date: 03/19/2026 @ 1330

### Remarks

Inspector Abair conducted a Place of Assembly inspection for the Hudson International Speedway located at 120 Old Derry Road on March 19th, 2026. Inspector met with Ben and several facilities personnel during this inspection. One emergency light in the men's bathroom did not work but was fixed during the inspection. One electrical junction box in the press box was open with conductors pulled out of the box; this was corrected by a NH Licensed electrician during the inspection. No other items found inspection passed.



# TOWN OF HUDSON NH

## TOWN ADMINISTRATOR REPORT

Board of Selectmen: March 24, 2026

# CALEA ACCREDITATION

The Hudson Police Department is proud to announce the achievement of our 8th CALEA Accreditation Award.



This accomplishment reflects the hard work, professionalism, and dedication of our entire department. Maintaining CALEA accreditation requires constant attention to detail, accountability, and a shared commitment to excellence in law enforcement. This milestone was only possible because of the collective effort of our staff, and that commitment does not go unnoticed.

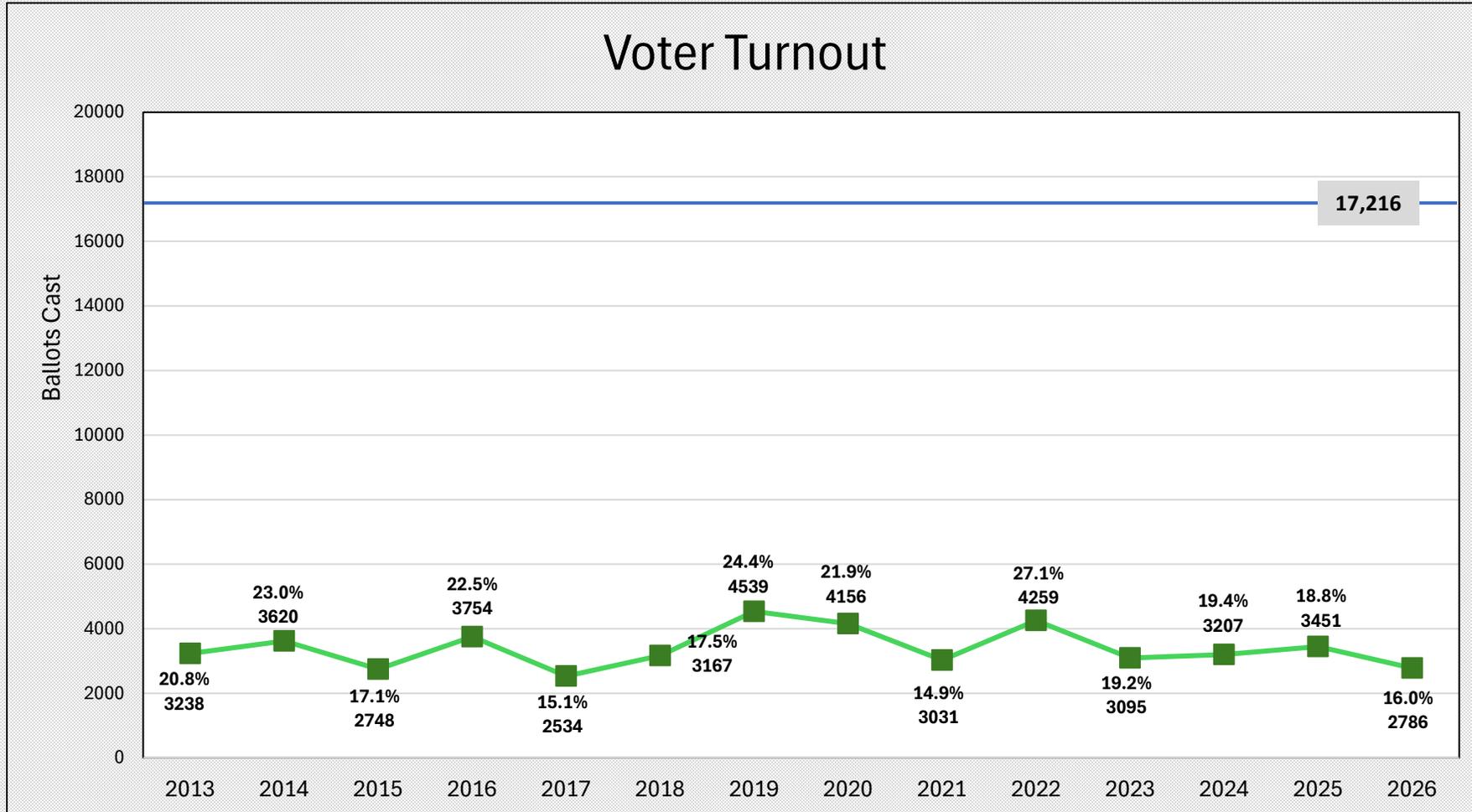
We would also like to extend special recognition to Lieutenant and Accreditation Manager Roger Lamarche for his leadership throughout this process. Lt. Lamarche's organization, expertise, and persistence were instrumental in guiding the department through a successful review and ensuring we met—and exceeded—the required standards.

We also want to thank the Hudson community for its continued trust, support, and partnership. Your confidence in our department helps drive our commitment to providing the highest level of professional police service.

- Hudson PD received its first CALEA Award in 2003
- Hudson PD is CALEA Advanced Law Enforcement Accredited, which consists of 461 standards
- Hudson PD is a Meritorious Award recipient (15 or More continuous years of accreditation)

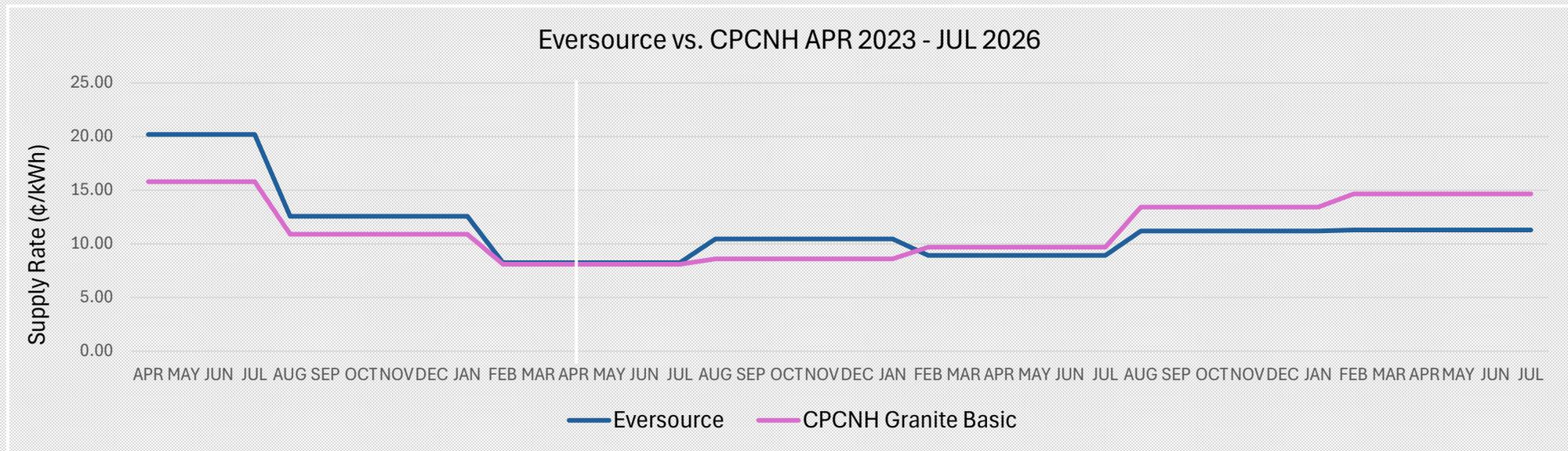
# TOWN MEETING

## Voter Turnout



# CPCNH

In accordance with the CPCNH Joint Powers Agreement ("JPA"), Article IV, Section 4, the CPCNH By-Laws, Article III, Section 3.7, the CPCNH Cost Sharing Agreement ("CSA") with Hudson dated October 24, 2023, Article XI, and the CPCNH Member Service Contract: Complete Service Bundle ("MSC") with Hudson dated October 24, 2023, Article VII, Section 4, notice is hereby provided that Hudson intends to withdraw as a Member of the CPCNH. The effective date of Hudson's withdrawal has yet to be determined, but in no case shall the effective date be more than thirty-six (36) months from the date of receipt of this notice. Per Article VII, Section 5, of the MSA, notice is hereby further provided that Hudson would like to withdraw earlier than thirty-six (36) months hence.



# CIRCUMFERENTIAL HIGHWAY

## COMMUNITY CENTER – MARCH 26th

NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

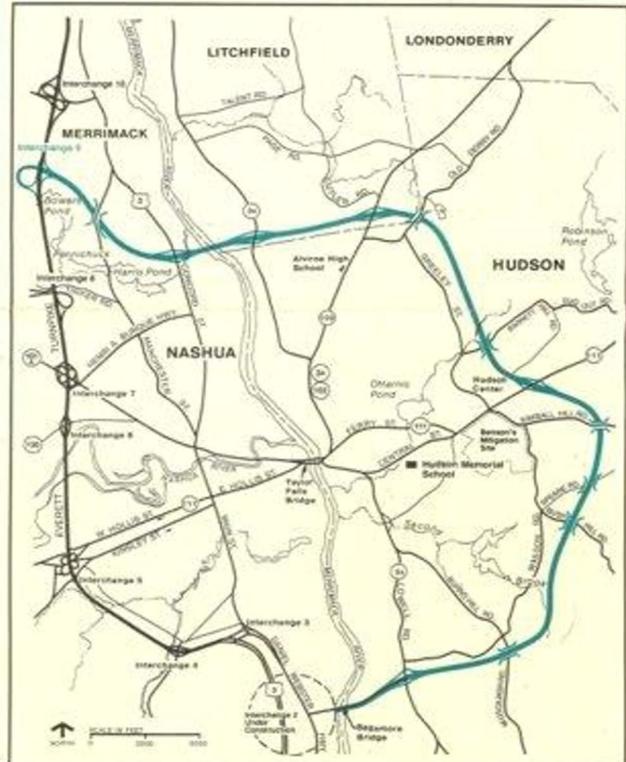
**Proposed Alignment**  
of the  
Nashua-Hudson Circumferential Highway

in the Towns of  
Nashua, Merrimack, Litchfield and Hudson,  
New Hampshire

PROJECT NO. 10644

Reopened  
PUBLIC HEARING

Hudson Memorial School  
Hudson, New Hampshire  
January 4, 1993 - 6:00 P.M.



## Next Steps

- To Officially Dissolve the Highway Layout
  1. Meet with Town Officials
    - Hudson tonight
    - Litchfield – Dec. 8, 2025
    - Merrimack – Jan. 8, 2026
  2. Hold a Public Informational Meeting.
    - Location in Hudson TBD
  3. Submit Governor and Council resolution.
    - Informational item that officially dissolves the Highway Layout.



# SENATOR ROBERT E. CLEGG JR.

## ROUTE 111 - MEMORIAL HIGHWAY

**CHAPTER 87**  
**SB 468 - FINAL VERSION**  
2024 SESSION

24-3016  
11/02

SENATE BILL **468**

AN ACT relative to designating a portion of route 111 in Hudson as the Senator Robert E. Clegg Jr. Memorial Highway.

SPONSORS: Sen. Carson, Dist 14; Sen. Avard, Dist 12; Sen. Bradley, Dist 3; Sen. D'Allesandro, Dist 20; Sen. Innis, Dist 7; Rep. Renzullo, Hills. 13; Rep. Ulery, Hills. 13; Rep. A. Lekas, Hills. 38; Rep. T. Lekas, Hills. 38; Rep. Wherry, Hills. 13

COMMITTEE: Transportation

**ANALYSIS**

This bill designates a portion of route 111 in Hudson as the Senator Robert E. Clegg Jr. Memorial Highway.

April 24<sup>th</sup> Dedication –  
12:00 (noon)  
Hudson/Nashua Line

Senator  
Robert E. Clegg Jr.  
MEMORIAL HIGHWAY



# MARCH RECOGNITION

## Honoring Those Who Serve Our Community

Public service encompasses activities and roles dedicated to supporting communities, serving others, and protecting public rights and interests.

EMPLOYEE	DEPARTMENT	YEARS
JEREMY M FAULKNER	PUBLIC WORKS	23
CHRISTINA D SWEENEY	LIBRARY	20
JUDITH A MACNEIL	PUBLIC WORKS	9
DEBRA L CARP	LIBRARY	7
DAVID A GLASER	POLICE	7
BRIAN P DAVENPORT	POLICE	4
COREY A MCLAUGHLIN	FIRE	2
PETER L SYKES-CLARK	FIRE	2
ALEXANDER J BORGHETTI	POLICE	1
MELISSA V SMALL	LIBRARY	1