

# TOWN OF HUDSON

## Budget Committee

Malcolm Price, Chairman · Eric McDowell, Vice-Chairman

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6000 · Fax: 603-816-1294



### **DRAFT** **Budget Committee** **Meeting Minutes** **April 21, 2016**

#### **A. Call to Order**

Chairman Price called the meeting to order in the Buxton Meeting Room at 7:30pm, and declared that a quorum was present.

#### **B. Pledge of Allegiance**

The Pledge of Allegiance was led by Ted Trost.

#### **C. Attendance**

**Members Present:** Malcolm Price, Eric McDowell, Geoffrey Keegan, Ted Trost, Norm Martin, Bob Guessferd, Joe Fernald, School Board Liaison Patty Langlais

**Members Absent:** Board of Selectmen Liaison Angela Saucier (excused), Jim Barnes (excused)

#### **D. Public Input**

Shane Coughlin, Alvirine High School Student Representative to the School Board, appeared before the Budget Committee to thank those members who supported the Alvirine Track replacement warrant article. The track be repaired and ready next year.

#### **E. Reports of Committees:**

##### 1. School Board

Patty Langlais reported that the Interim Superintendent will be Phyllis Schlichter for one year. The search for a new Superintendent will begin this fall.

2. Board of Selectmen  
No report or update.

**F. Acceptance of the March 21, 2016 Budget Committee minutes.**

Motioned by Ted Trost, seconded by Bob Guessferd. No discussion. Passed (7-0-1)

**G. New Business**

1. Vacant Budget Committee Position
  - a. Candidate Interviews
    - i. Shawn Murray
    - ii. Maurice Lussier
  - b. Vote
    - i. Votes for Shawn Murray: 7
    - ii. Votes Maurice Lussier: 2

Shawn Murray appointed to the Budget Committee, to be sworn in at the next meeting.

2. Budget committee Bylaws

Motion by Ted Trost to adopt the Municipal Budget Bylaws of the Town of Hudson, New Hampshire, as originally presented. Seconded by Bob Guessferd.

Discussion: **Amendments to the Municipal Budget Bylaws:**

**1. Motion to amend Section III, Vacancies, A.**

Replace the existing language with: "*A Member-at-large vacancy occurring during the year shall be filled by appointment by majority vote of the Budget Committee members as provided by RSA 32 within sixty (60) days. Persons so appointed shall serve until the next annual town meeting when a successor shall be elected to fill the remaining unexpired term or start a new term as the case may be.*"

Motioned by Eric McDowell, seconded by Joe Fernald. Passed (8-0-0)

**2. Motion to amend Section IV, Duties of Officers, A. Chairman, #4,**

Strike all language. (Existing Language: *The Chairman may, with the approval of a majority of the Committee present, and/or at the request of the Selectmen or School Board, delegate certain Members of the Committee to investigate budgetary matters or to serve on citizens' committees or sub-committees.*)

Motioned by Ted Trost, seconded by Norm Martin. Passed (8-0-0)

**3. Motion to amend Section VII, Conduct of Meetings, B. Quorum.**

Add the following language. *“...or one more than half of the members currently sitting on the committee in the event the committee is not fully staffed.”*

Motioned by Eric McDowell, seconded by Bob Guessferd. Passed (8-0-0)

**4. Motion to amend Section VII, Conduct of Meetings, A. General Provisions, #2 Organizational Meeting.**

Replace the existing language with: *“The date for an Organizational Meeting to elect officers, shall be the Committee’s first regularly scheduled meeting following the Town elections. Said meeting shall be held no later than April 30.”*

Motioned by Norm Martin, seconded by Ted Trost. Passed (8-0-0)

**5. Motion to amend Section VII, Conduct of Meetings, E. Role of the Clerk, 4.**

Strike first sentence *“Assemble a binder of approved minutes and other related materials, along with a computer diskette for permanent record.”*

Motioned by Ted Trost, seconded by Norm Martin. Passed (8-0-0)

**6. Motion to amend Section VII, Conduct of Meetings, E. Role of the Clerk, 4.**

Replace the remaining language with: *“The draft and final approved minutes shall be forwarded to the IT department for posting on the town website. Additionally, the final approved minutes shall be forwarded to the Town Clerk.”*

Motioned by Ted Trost, seconded by Bob Guessferd. Passed (7-1-0)

**7. Motion to amend Section VIII, Adoption and Amendment.**

Add the following language. *“D. An amendment to these by-laws may be moved at one Budget Committee Meeting but shall not be voted upon until the next regularly scheduled meeting. A copy of any amendment shall then be certified and submitted to the Town Clerk for inclusion in the town records.”*

Motioned by Eric McDowell, seconded by Ted Trost. Passed (8-0-0)

**8. Motion to amend Section VIII, Adoption and Amendment, D.**

Add the following language after the first sentence. *“A text describing the changes shall be included in the agenda for following scheduled meeting.”*

Motioned by Ted Trost, seconded by Eric McDowell. Passed (8-0-0)

**9. Motion to amend Section VIII, Adoption and Amendment, E.**

Add the following language. *“E. The Bylaws shall be reviewed, amended as necessary and adopted at the first budget committee following the town election each year. The annual adoption of the Bylaws shall not be subject to Section VIII, item D. and shall be voted upon in the same meeting.”*

Motioned by Ted Trost, seconded by Bob Guessferd. Passed (8-0-0)

**3. 2016/2017 Meeting Schedule**

The committee agreed to move the monthly Budget Committee meeting time to the first Wednesday of the month, beginning at 7:00pm starting May 4<sup>th</sup>, 2016 in the Buxton Meeting Room. The change will be posted on the town website.

**4. Alvirne High School and SAU 81 visits**

School Board Liaison Patty Langlais suggested that we schedule visits to the schools toward the end of August so that we could see the results of the renovation and improvement projects that are being done.

**H. Other Business/Comments**

Next Meeting to be held on May 4<sup>th</sup>, at 7:00pm in the Buxton Meeting Room.

**I. Adjournment**

With no objections, Chairman Price declared the meeting adjourned at 8:34pm.

Prepared by: Geoff Keegan, Clerk