



TOWN OF HUDSON

Budget Committee

Shawn Murray, Chairman

Hasan Goode, Vice-Chairman



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Budget Committee Meeting Minutes November 4, 2020 FINAL

- **Call to Order**

- Chairman Murray called the meeting to order at 7:00pm in the Hudson Community Center (HCC).

- **Pledge of Allegiance**

- Led by Chairman Murray

- **Attendance**

Present:

- Chairman Murray, Vice-Chairman Goode, Rich Weissgarber, Bob Guessferd, Ted Trost, Alejandro Urrutia, Nichole DeJesus, Selectman Liaison Norm Martin, School Board Liaison Diana LaMothe. (quorum of 9 is present)

Members Not Present:

- Michael Fedele – excused
- Jimmy Weaver – resigned (position posted on Hudson NH website with close date on/about 10 Nov 2020, reviewed on/about 16 Nov 2020).

Staff/Others:

- Fire Chief Rob Buxton
- Hudson Town Administrator/(acting Finance Director) Steve Malizia
- Selectman (Chairman) Dave Morin

- **Public Input**

- None

- **Acceptance of Minutes**

- Motion to accept October 7, 2020 minutes made by Mr. Weissgarber second Mr. Guessferd motion passed (9-0-0).

- **Reports from Liaisons**

- a. **Select Board**

- None

- b. **School Board**

- Ms. LaMothe addressed several questions/motions from the Oct 7, 2020 BC meeting:

Q/M1: Formula for the tuition rate: Ms. LaMothe provided a DOE worksheet and report that detailed the cost per pupil including a breakdown of components.

Q/M2: How many tuition students come to the SAU 81 district? Currently no one pays full tuition to attend.

Q/M3: Is there an increase from non-residents and the answer was no. Family pays until residency is established, possibly a month or two so this is prorated.

Q/M4: Is there any financial restitution for PPE. SAU received \$15K worth of PPE from the state and other donations.

Q/M5: Can other cleaning expenses be included as a line item in the budget? You will see this on the budget walk and there is a separate line item for enhanced cleaning supplies

- **Town Budget Presentation**

- a. **Intro and Revenue**

- Town Administrator Steve Malizia began the intro to the Town portion of the FY22 Budget by conveying that the BOS had directed level funding for FY22 (1 Jul 2021 – 30 Jun 2022) excluding labor, benefits and warrant articles.
- Projected tax rate increase for FY22 is \$6.66 per thousand which is an increase of \$0.52 per thousand from the FY21 budget tax rate.
- Town Administrator Malizia is also the acting Finance Director and presented the other budgets shown in this section for the Town excluding the Fire Dept.

b. **Fire**

- Chief Buxton presented the FY22 Fire Dept budget.
- Initially, Chief Buxton presented a snapshot of the FY20 Budget and the plan enacted to address the COVID-19 pandemic. Discretionary spending ceased in Mar 2020 to mitigate COVID-19 impacts.
- CARES Act funding allowed upgrades to filtration systems town-wide.
- Chief Buxton stated that he followed the level funding requirement by the BOS and in FY22 building maintenance of the five facilities and training investments were a bigger part of the budget to address aging facilities and a young Fire Dept team. Four additional fire fighters were brought on this year.
- One warrant article was submitted by the Fire Dept for FY22 proposing addition of \$25K to the existing Capital Reserve Fund to fund the maintenance and repairs of the fleet of apparatus the Fire Dept needs. The CRF currently as ~ \$200K in it today.
- One outside of the budget request was added by the BOS in FY22 for \$11K to cover a software Target Solutions program to facilitate access to training opportunities, notifications and announcements to support credentialing. This was in part due to the state shutting down certain capabilities in response to the pandemic.

c. **Town Clerk/Tax Collector**

- Presented by Town Administrator Malizia.

d. **Moderator**

- Presented by Town Administrator Malizia.

a. **Supv of Checklist**

- Presented by Town Administrator Malizia.

a. **BOS/Town Buildings**

- Presented by Town Administrator Malizia.

b. **Town Poor**

- Presented by Town Administrator Malizia.

c. **Legal**

- Presented by Town Administrator Malizia.

d. **Finance**

- Presented by Town Administrator Malizia.

- e. **Community Grants**
 - Presented by Town Administrator Malizia.

- f. **Patriotic Purposes**
 - Presented by Town Administrator Malizia.

- g. **Other Expenses**
 - Presented by Town Administrator Malizia.

- h. **Hydrant Rental**
 - Presented by Town Administrator Malizia.

- i. **Insurance**
 - Presented by Town Administrator Malizia.

- **Other Business/Comments**
 - Next meeting is Wednesday November 9, 2020 at 7pm in the HCC. Continuation of the FY22 Town Budget.

- **Adjournment**
 - Motion made by Selectman Martin second by Mr. Weissgarber motion passed (9-0-0). Meeting adjourned at 9:13pm.

Posted: // 2020

Copy to:	Budget Committee	Finance Director	HCTV
	Selectmen's Office	Town Clerk	
	Town Administrator	School Board	
	Office of the Superintendent of Schools		
	Chair, Library Trustees		