

# Town of Hudson Budget Committee Meeting Minutes - DRAFT

## Minutes of the June 4, 2025 Meeting

### A. Call to Order

Chairman Lawrence called the meeting to order in the Buxton Meeting Room at Town Hall at 7:00PM.

### B. Pledge of Allegiance

Chairman Lawrence led attendees in the Pledge of Allegiance.

### C. Attendance

**Members Present:** Donna Boucher, Bill Cole, James Lawrence, Shawn Jasper, Kim Rice, Kevin Walsh, Richard Weissgarber, School Board Liaison Dan Kilgour, Board of Selectmen Liaison Xen Vurgaropulos

**Excused:** Randall Brownrigg, Robert Wherry

**Audience:** Roy Sorenson, Town Administrator, Laurie May, Town Finance Director, School Superintendent Dan Moulis (arrived approximately 7:55PM)

### D. Public Input

Chairman Lawrence opened Public Input at 7:01PM. With no citizen present for input, declared Public Input closed at 7:01PM.

### E. Acceptance of Minutes

Acting Clerk Walsh noted minutes for the May 7, 2025 meeting were available for review and indicated a minor edit on page 2 to remove the word "no" from the sentence containing "no DEI sub-committee" to read "DEI sub-committee does not exist" and would format the minutes to highlight the motions made so that the document would be more visible. **Mr. Jasper moved and Mr. Vurgaropulos seconded a motion to accept the minutes of the May 7, 2025 meeting as corrected. Chairman Lawrence asked for a voice vote and passed with Mr. Weissgarber abstaining.**

The Chairman changed the order of business, given members present, and moved to proceed with Old Business.

### H: Old Business

Town Administrator Sorenson came to the table along with Finance Director May. Mr. Sorenson handed the MRI Mentoring Information reports and invoices - previously requested.

Mr. Sorenson proceeded to review the progress with the mentoring program for Fire Chief Tice noting the program was in the final stages and will communicate the final findings and suggested strategies for communication and collaboration within the command team.

Mr. Sorenson proceeded to review the Town Master Plan associated NRPC invoices and the handout noting the 2020 start and anticipated completion in the near future and look forward to welcoming the newly-hired Town Planner, John Stoll, coming on board, June 30. Chapter 2 of the Master Plan is the last to be completed and would be addressed at the next Planning Board meeting. A question was asked if any of the activities to date could be covered by the Target Exactions Planning Funds, Mr. Sorenson noted these activities would not qualify, but could be used for future planning related activities.

### I. New Business

Mr. Sorenson proceeded to introduce new Finance Director May to the committee and offered a slide presentation of the Town's Financial Report through April, 2025 recently given to the Board of Selectmen with a plan to come to the next meeting in August to review the just-closed fiscal year. Committee members appreciated the visual presentation and associated comments on the expenses and revenues with extra explanations for those elements either significantly over or under plan, for example the Melendy Road Bridge

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Project, Solid Waste Program, overtime accounts, department vacancies. A brief summary of the Treasurer's Report was included to show performance of earnings on accounts. Mr. Jasper inquired on the Ambulance Billing account and Mr. Sorenson indicated the accounting lag on that and will be looking to improve that. Mr. Walsh asked if project cost and associated filing fees could be added to the Building Permit Report for transparency purposes and the status of the PILOT account and include status of the Target Exactions progress if they could be included in future reports/presentations.

Committee members expressed appreciation for the visual presentation and looked forward to those at future meetings.

The Chair thanked Mr. Sorenson and Ms. May for their attendance.

#### **G. Reports**

Chairman Lawrence recognized Board of Selectman Liaison Mr. Vurgaropulos who noted that a Policies Sub-Committee has been established, conducting meetings and drafting policies for review and discussed the Target Exactions with the Board to ensure they are properly received and executed.

School Board Liaison Kilgour shared the year-to-date revenue and expenses through April, 2025 and was questioned on anticipated year-end fund balance and the new Business Manager has been hired with a start date of July 1, 2025. The Chair requested that the School District come to the August meeting to review the 2025 year-end preliminary financial results; the suggested recommendations to reduce the coming budget if those could be shared with the Committee as well as if the facilities report from Lavallee/Brensinger Architects will be used in planning future educational needs of the district.

#### **J. Other Business/Comments**

Mr. Walsh noted HB 475 making its way through the legislative process potentially impacting the default budget calculation.

Mr. Jasper commented on public input at the Board of Selectmen and his perspective on how the town has faced and met challenges that make Hudson the community it is.

#### **K. Next Meeting – August 6, 2025**

#### **M. Adjournment**

**Motion to adjourn by Vic Chair, seconded by Mr. Vurgaropulos. Motion carried on a voice vote.**

**Chairman Lawrence declared the meeting adjourned at 8:05PM.**

Respectfully Submitted,

Kevin Walsh

Acting Clerk

Recorded by HCTV, reference video [hudsonctv.com/internetchannel/show/14247?site=3](https://hudsonctv.com/internetchannel/show/14247?site=3)