

TOWN OF HUDSON
Office of the Town Administrator
12 School Street
Hudson, New Hampshire 03051

RECEIVED *5-24-22*
MAY 19 2022


TOWN OF HUDSON
SELECTMEN'S OFFICE



Stephen A. Malizia, Town Administrator – smalizia@hudsonnh.gov – Tel: 603-886-6024 Fax: 603-598-6481

8H

To: Board of Selectmen

From: Steve Malizia, Town Administrator 

Date: May 19, 2022

Re: Fiscal Year 2023 Default Budget

As you are all aware, Warrant Article 10, the Town of Hudson General Fund Operating Budget for Fiscal Year 2023, did not pass at the March 8, 2022 Town Meeting. Therefore, the Town will be operating under a Default Budget for Fiscal Year 2023. The default operating budget is \$31,586,809 which is \$504,232 less than the proposed operating budget of \$32,091,041. I have reviewed the Default Budget with the Department heads. Based on the Department Head reviews, \$405,801 of the \$504,232 deficit can be resolved via transfers from other accounts in the budget, capital reserve account funding, accelerating expenditures to Fiscal Year 2022 or deferring expenditures to Fiscal Year 2024. I am putting this on the Board's agenda so that the Board can discuss how they would like to proceed.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Town of Hudson, NH
Fiscal Year 2023 Default Budget by Fund

<u>Fund</u>	<u>FY2022 Budget</u>	<u>FY2023 Default Budget</u>	<u>FY2023 Proposed Budget</u>	<u>Incr/(Decr)</u>
General (*)	30,479,143	31,586,809	32,091,041	504,232
Sewer	2,242,825	2,108,825	2,138,465	29,640
Water	3,871,994	4,184,025	4,622,590	438,565
Total	<u>36,593,962</u>	<u>37,879,659</u>	<u>38,852,096</u>	<u>972,437</u>

* Includes Library and Conservation

Town of Hudson NH
General Fund Default Budget Fiscal Year 2023

Town Meeting Approved Fiscal Year 2022 **\$30,479,143**

Adjustments:

Less:	Supervisors of the Checklist Purge Postage	(\$2,500)	5042-238
	Public Works Streets - Excavator Final Payment	(\$14,000)	5552-401
	Public Works Drainage - Excavator Final Payment	(\$14,000)	5554-401
	Public Works Parks - Replace 61" Lawnmower	(\$17,500)	5556-401
	Unemployment Insurance	(\$5,000)	5910-116
 Add:	Moderator Election Costs	\$14,986	5041
	Lease Purchase Fire Pumper	\$66,782	5730-404
	Worker's Compensation	\$5,600	5910-117
	Property Liability Insurance	\$14,250	5910-201
	Solid Waste Contract	\$385,444	5970-242

Adjusted Town Meeting Approved Fiscal Year **\$30,913,205**

Add: Recurring Items from Approved Prior Fiscal Year's Warrant Articles:

Town Wide Paving	\$200,000
Hudson Firefighters IAFF Local 3154 Union Contract	\$76,983
Hudson Police, Fire and Town Suprv Assoc Contract	\$95,547
Hudson Police Employees Association Contract	\$215,263
Hudson Public Works Local 1801 Union Contract	\$85,811

Total General Fund Default Budget **\$31,586,809**

Town of Hudson Fiscal Year 2023 Budget - Default

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
General Fund						
4199	5020	Trustees of Trust Funds	2,934	(59)	2,875	2.1%
4195	5025	Cemetery Trustees	1,250	0	1,250	0.0%
4140	5030	Town Clerk/Tax Collector	395,631	14,388	410,019	-3.5%
4140	5041	Moderator	47,045	(17,000)	30,045	212.4%
4140	5042	Supervisor of The Checklist	7,006	(720)	6,286	-37.3%
4199	5050	Town Treasurer	8,074	0	8,074	0.0%
4199	5055	Sustainability Committee	1,300	0	1,300	0.0%
4520	5063	Benson Park Committee	1,100	0	1,100	0.0%
4199	5070	Municipal Budget Committee	800	0	800	0.0%
4140	5077	IT - Town Clerk/Tax Collector	4,170	0	4,170	0.0%
4199	5080	Ethics Committee	100	0	100	0.0%
TOTAL TOWN OFFICERS			469,410	(3,391)	466,019	3.2%
4130	5110	Board of Selectmen/Administration	398,322	(6,553)	391,769	1.9%
4194	5115	Oakwood	2,275	0	2,275	0.0%
4194	5120	Town Hall Operations	97,586	(262)	97,324	0.3%
4442	5151	Town Poor	65,000	15,000	80,000	-18.8%
4130	5177	IT - Town Admin	800	0	800	0.0%
TOTAL ADMINISTRATION			563,983	8,185	572,168	-1.3%
4153	5200	LEGAL	136,560	0	136,560	0.0%
4150	5310	Finance Administration	184,620	20,337	204,957	-9.9%
4150	5320	Accounting	315,680	(8,714)	306,966	3.8%
4150	5377	IT - Finance	2,050	200	2,250	-8.9%
TOTAL FINANCE			502,350	11,823	514,173	-1.8%
4150	5330	INFORMATION SERVICES	752,198	(3,560)	748,638	1.4%
4152	5410	Assessing	466,191	9,074	475,265	-0.7%
4152	5477	IT - Assessing	9,325	5,325	14,650	-36.3%
TOTAL ASSESSING			475,516	14,399	489,915	-1.8%
4312	5515	Public Works Facility	64,471	(4,568)	59,903	7.6%
4312	5551	Public Works Administration	300,536	(4,078)	296,458	3.3%
4312	5552	Streets	3,466,542	(250,362)	3,216,180	15.0%
4312	5553	Equipment Maintenance	506,869	(736)	506,133	1.6%
4312	5554	Drainage	644,094	53,233	697,327	-6.1%
4312	5556	Parks Division	243,288	(3,452)	239,836	-4.3%
4312	5577	IT - Public Works	8,724	(4,434)	4,290	103.4%
PUBLIC WORKS			5,234,524	(214,397)	5,020,127	8.8%
4191	5571	Planning	293,475	(32,042)	261,433	2.1%
4191	5572	Planning Board	8,350	0	8,350	0.0%
4191	5581	Zoning	251,396	(32,533)	218,863	2.6%
4191	5583	Zoning Board of Adjustments	16,500	0	16,500	0.0%
4311	5585	Engineering	419,511	(259)	419,252	2.6%
4191	5277	IT - Land Use	6,300	0	6,300	0.0%
LAND USE DIVISION			995,532	(64,834)	930,698	2.4%
4210	5610	Police Administration	358,260	(4,259)	354,001	1.8%
4210	5615	Police Facility Operations	291,520	(3,666)	287,854	1.3%
4210	5620	Police Communications	840,544	(13,354)	827,190	5.0%
4210	5630	Police Patrol	7,322,943	(37,627)	7,285,316	3.3%
4210	5640	Investigations	17,020	(2,600)	14,420	18.0%
4414	5650	Animal Control	133,764	(205)	133,559	2.8%
4210	5660	Information Services	191,776	2,413	194,189	2.5%
4210	5671	Support Services	205,271	(117,248)	88,023	2.3%
4210	5672	Crossing Guards	58,755	0	58,755	0.0%

**Town of Hudson
Fiscal Year 2023 Budget - Default**

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
4210	5673	Prosecutor	380,447	(4,150)	376,297	4.4%
4210	5677	IT - Police	94,493	(864)	93,629	0.9%
		POLICE DEPARTMENT	9,894,793	(181,560)	9,713,233	3.3%
4220	5710	Fire Administration	793,561	(11,315)	782,246	2.8%
4220	5715	Fire Facilities	143,966	(1,957)	142,009	1.4%
4220	5720	Fire Communications	434,914	(2,069)	432,845	1.6%
4220	5730	Suppression	6,029,542	19,787	6,049,329	2.3%
4220	5740	Inspectional Services	527,353	(19,302)	508,051	1.8%
4220	5765	Fire Alarm	3,000	746	3,746	-19.9%
4220	5770	Emergency Management	86,868	(500)	86,368	0.6%
4220	5777	IT - Fire	57,516	(21,010)	36,506	23.2%
		FIRE DEPARTMENT	8,076,720	(35,620)	8,041,100	2.3%
4520	5810	Recreation Administration	156,758	21,323	178,081	-12.0%
4520	5814	Recreation Facilities	66,025	97	66,122	-0.1%
4520	5821	Supervised Play	121,163	(1,100)	120,063	0.9%
4520	5824	Ballfields	12,142	100	12,242	-0.8%
4520	5825	Tennis	3,680	(3,680)	0	100.0%
4520	5826	Lacrosse	10,956	1,410	12,366	-11.4%
4520	5831	Winter Basketball	51,959	645	52,604	-1.2%
4520	5834	Soccer League	13,364	(50)	13,314	0.4%
4520	5835	Senior Operations	92,546	(29,917)	62,629	-2.1%
4520	5836	Teen Dances	1,900	(400)	1,500	26.7%
4520	5839	Community Activities	7,620	(560)	7,060	7.9%
4520	5877	IT - Recreation	6,865	200	7,065	-2.8%
		RECREATION DEPARTMENT	544,978	(11,932)	533,046	0.0%
4196	5910	Insurance	555,850	0	555,850	2.7%
4199	5920	Community Grants	90,484	0	90,484	0.0%
4583	5930	Patriotic Purposes	5,600	0	5,600	0.0%
4199	5940	Other Expenses	164,060	(2,491)	161,569	0.0%
4220	5960	Hydrant Rental	276,971	0	276,971	0.0%
4321	5970	Solid Waste Contract	2,095,828	0	2,095,828	22.5%
		TOTAL NON DEPARTMENTAL	3,188,793	(2,491)	3,186,302	14.4%
		TOTAL GENERAL FUND BUDGET	30,835,357	(483,378)	30,351,979	3.8%
4326	5561	Sewer Billing & Collection	168,854		168,854	1.9%
4326	5562	Sewer Operation & Maintenance	1,169,611		1,169,611	-3.1%
4326	5564	Sewer Capital Projects	800,000		800,000	-8.0%
		TOTAL SEWER FUND BUDGET	2,138,465	0	2,138,465	-4.7%
4332	5591	Water - Administration	300,685		300,685	0.5%
4332	5592	Water - Ops & Maintenance	1,731,889		1,731,889	13.3%
4335	5593	Water - Supply	1,396,108		1,396,108	75.8%
4711/4721	5594	Water - Debt Service	1,193,906		1,193,906	-4.5%
		TOTAL WATER FUND BUDGET	4,622,588	0	4,622,588	19.4%
4550	5060	Library	1,202,158	(20,081)	1,182,077	0.0%
4619	5586	Conservation Commission	53,526	(773)	52,753	0.0%
		TOTAL BUDGET	38,852,094	(504,232)	38,347,862	4.8%
WA#		Warrant Articles				
9	D	Police Facility Expansion and Renovation	5,928,980		5,928,980	
10	A	General Fund Operating Budget (includes Libr and Consv Comm)	32,091,041	(504,232)	31,586,809	
11	B	Sewer Fund Operating Budget	2,138,465		2,138,465	
12	C	Water Fund Operating Budget	4,622,588		4,622,588	
13	O	Hudson Support Staff Local 1801 Union Contract	57,781		57,781	
14	G	Property Revaluation CRF Funding	25,000		25,000	
15	H	Fire Apparatus Refurb/Repair CRF Funding	25,000		25,000	

**Town of Hudson
Fiscal Year 2023 Budget - Default**

State Code	Dept. #	DEPARTMENT	Budget Committee Proposed FY 2023	Town Meeting Changes FY 2023	Town Meeting Approved FY 2023	% Increase
16	I	VacCon Truck CRF Funding	30,000		30,000	
17	J	Energy Efficiency CRF Funding	25,000		25,000	
18	K	Police Safety Equipment CRF Funding	100,000		100,000	
19	M	Establish Capital Reserve Fund for Generator Replace	30,000		30,000	
20	N	Benson Park Renovation CRF Funding	10,000		10,000	
21	P	Revised Property Exemption for the Elderly				
22	Q	Revised Property Exemption for the Disabled				
23	R	Revised Property Exemption for the Blind				
24	S	Change in Polling Hours				
25	T	Ballots Shall be Hand Counted (By Petition)				
26	U	Land Use change Tax (By Petition)				
	E	Veteran's Memorial Bridge Rehabilitation	0			
	F	Transfer Station Upgrades	0			
	L	Flagstone Drive Drainage Infrastructure Repairs	0			

PRIOR Warrant Articles not in Operating Budget
 Purchase Replacement VacCon Truck
 Town Wide Paving
 VacCon Truck Replacement CRF Funding
 Fire Apparatus Refurbishment/Repair CRF Funding
 Property Revaluation CRF Funding
 Major Repairs to Town Buildings CRF Funding
 Establish Police Safety Equipment CRF
 Establish Hills Memorial Library CRF

TOTAL APPROPRIATIONS	45,073,855	(504,232)	44,579,623	
TAX IMPACT ANALYSIS				
Less: Non-Property Tax Revenue	(23,397,372)		(23,397,372)	
Add: Overlay	185,000		185,000	
Add: War Service Credits	822,000		822,000	
NET TAX IMPACT	22,683,483	(504,232)	22,189,251	
TOWN VALUATION	3,268,932,520		3,268,932,520	1.6%
ESTIMATED TOWN TAX RATE	\$6.98		\$6.83	\$0.46
Town Tax Rate Percent Increase/(Decrease)	7.1%		4.8%	

Town of Hudson NH
General Fund Default Budget Fiscal Year 2023

Department	Description	Default Reduction	Funded Amount	Recommended Action
5030	Town Clerk/Tax Collector Salary & Benefits	\$14,388	\$0	No action needed Excess Funds
5041	Moderator - Electronic Poll Books	(\$17,000)	\$0	Purchased in FY 2022
5042	Supervisors of the Checklist - Computers	(\$1,500)	\$0	Defer to FY 2024
5110	Administration Salary & Benefits	(\$6,553)	\$7,025	Transfer from excess accounts
5151	Town Poor	\$15,000	\$0	No action needed Excess Funds
5310	Finance Administration - Salary and Benefits	\$20,337	\$3,610	No action needed Excess Funds
5320	Finance Accounting - Salary and Benefits	(\$8,714)	\$8,714	Transfer from 5310
5330	IT Salary & Benefits	(\$3,560)	\$3,732	Transfer from excess accounts
5410	Assessing - Salary and Benefits	\$9,074	\$3,918	No action needed Excess Funds
	Assessing - IT Software Maintenance	\$5,325	\$0	No action needed Excess Funds
5515	Public Works - Facilities Building Maintenance	(\$4,568)	\$4,568	Transfer from Street Paving Acct.
5551	Public Works - Administration Salary & Benefits	(\$4,078)	\$4,222	Transfer from excess accounts
5552	DPW Streets - Road Salt, Insurance Benefits, Front End Loader	(\$197,129)	\$197,129	Transfer from Street Paving Acct.
5553	DPW Parks - Benson Park Train Station asbestos removal	(\$3,500)	\$0	Defer to FY 24
5556	DPW IT Time Clock, Landfill line	(\$4,434)	\$4,434	Transfer from Street Paving Acct.
5571	Planning - Part time NRPC contract planner	(\$30,000)	\$24,000	Transfer from excess accounts
5581	Zoning - Part time Code Enforcement	(\$30,000)	\$0	Defer to FY 24
5610	Police Administration Salary & Benefits	(\$4,259)	\$4,872	Transfer from excess accounts
5620	Police Dispatch - Salary & Benefits	(\$13,354)	\$0	No action needed department vacancies
5630	Police Patrol Salary & Benefits	(\$37,627)	\$0	No action needed department vacancies
5671	Police Support Services - Body Cameras/Replace Tasers	(\$105,248)	\$105,248	Fund from Capital Reserve Fund
	Police Support Services -Ammunition	(\$10,000)	\$0	Will fund from Operating Budget
5710	Fire Administration Salary & Benefits, Medical Exams	(\$11,315)	\$11,315	Transfer from excess accounts
5730	Fire Suppression Insurance Benefits	\$19,787	\$0	No action needed Excess Funds
5740	Fire Inspectional Services - Fire Marshall Salary & Benefits	(\$19,302)	\$19,302	Transfer from Suppression Insurance
5777	IT-Fire - Software Subscriptions - Stock Photo, Small Equip.	(\$21,010)	\$0	No action needed department vacancies
5810	Recreation Administration - Salary & Benefits	\$21,323	\$2,339	No action needed Excess Funds
5835	Recreation Senior Operations - Bus - Salary & Operations	(\$31,206)	\$1,373	Defer hiring and operating bus to FY 24
5060	Library	(\$20,081)	\$0	No action needed
5586	Conservation	(\$773)	\$0	No action needed
	All other department budget reductions	<u>(\$24,255)</u>	<u>\$0</u>	No action needed
	Total	<u>(\$504,232)</u>	<u>\$405,801</u>	
Town Public Hearing			<u>(\$98,431)</u>	Unfunded Difference