BOS AGENDA 6/24/25

TOWN OF HUDSON

Finance Department
Interoffice Memo

12 School Street · Hudson, New Hampshire 03051 · Tel: 603-886-6000 · Fax: 603 881-3944

To: Board of Selectmen
Roy Sorenson, Town Administrator

From: Laurie May, Finance Director

Date: June 18, 2025

Subject: **Fiscal Year 2025 Encumbrances**

Please accept this request to be put on the Board of Selectmen's next agenda.

The attached list represents encumbrances recommended by the Town of Hudson Department Heads and Committees for Fiscal Year 2025. I have also included Warrant Articles (lapsing and non-lapsing) for your review and consideration. I have segregated requested encumbrances by fund (General, Sewer, Water, Conservation, ARPA, etc.).

Motion: To encumber the not to exceed amount of $1,447,866.55 for Fiscal Year 2025 as recommended by the Finance Director.

Should you have any questions or need additional information, please feel free to contact me. Thank you.

Selectman Jakoby made a motion, seconded by Selectman Morin, to encumber the not to exceed amount of $1,447,866.55 for Fiscal Year 2025 as recommended by the Finance Director. Motion carried, 5-0.

RECEIVED
JUN 18 2025
BOS AGENDA

Department Account #	Department	Description	Amount	PO#
		Town of Hudson, NH		
		Fiscal Year 2025 Requested Encumbrances		
		Subtotal Warrant Articles	-	
5041-340	Moderator - Small Operating Materials	LHS Associates, Inc. 8 ICP units	38,500.00	TWC25089
5330-204	IT - Large Equipment Maintnenance	ISC Group LLC	15,369.28	FIN25076
5330-403	IT - Small Equipment	ISC Group LLC	6,918.46	FIN25076
5330-411	IT - Computer Equipment	ISC Group LLC	20,755.38	FIN25076
5410-252	Assessing - Prof. Services	George E. Sansoucy Target Flow Center Appraisal	19,900.00	ASR25018
5410-252	Assessing - Prof. Services	George E. Sansoucy Year 4 of 5 Public Utility Valuation Contract	26,100.00	ASR24038
5585-225	Engineering, Engineering Fees	Vanasse Hangen Brustlin MS4 Permitting	6,408.75	PWADM25001
5585-225	Engineering, Engineering Fees	Vanasse Hangen Brustlin MS4 Additional Services	5,000.00	PWADM25025
5585-225	Engineering, Engineering Fees	Vanasse Hangen Brustlin Clean Water Act Grant Application	1,598.00	PWADM25015
5585-252	Engineering, Prof. Services	Wright-Pierce, Melendy Rd. Design Services Construction Phase	11,478.30	PWADM25020
5585-252	Engineering, Prof. Services	Fuss & O'Neill Melendy Rd. Bridge Construction Oversight	78,229.68	PWADM25021
5585-252	Engineering, Prof. Services	Neil H. Daniels, Melendy Road Bridge Rehab	349,379.98	PWADM25022
5585-252	Engineering, Prof. Services	VHB, Inc. Stormwater AMP, CWSRF Grant	30,000.00	PWADM25027
5585-252	Engineering, Prof. Services	Gate City Fence Pickleball Court Fencing	22,350.00	PWADM25029
5585-252	Engineering, Prof. Services	Advantage Tennis, Inc. Pickleball Courts	24,000.00	PWADM25030
5671-237	Police Suppt Services, Training	Granite State Police Career Counseling - Training	770.00	POL25058
5671-237	Police Suppt Services, Training	FBI-LEEDA - Command Leadership Institute	795.00	POL25299
5671-237	Police Suppt Services, Training	FBI-LEEDA - Executive Leadership Institute	1,590.00	POL25300
5671-237	Police Suppt Services, Training	FBI-LEEDA - Executive Leadership Institute	1,590.00	POL25301
5615-224	Police Facility, Building Maintenance	Granite State Glass - Replacement doors and windows	16,220.00	POL25346
5630-256	Police Patrol, K9 Supplies and Materials	Demanet Bite Suits - Training bite suit	1,640.00	POL25365
5630-319	Police Patrol, Uniform Purchases	Mach 5 Group - UPT Vests	3,006.42	POL25374
5671-320	Police Suppt Services, Ammunition	Eberlestock USA LLC - Duffle Rifle Storage	2,868.98	POL25420
5640-325	Police Investigations, Equipment Repair/Parts	Tri-Tech Forensics Inc. - Supplies	961.86	POL25425
5615-322	Police Facility, Janitorial Supplies	Imperial Bag & Paper Co. Inc. - Cleaning Supplies	1,934.42	POL25431
5730-277	Fire - Suppression, Personal Protective Equipment	Bergeron Protective Clothing, LLC New Structural PPE	3,692.27	FIR25415
5730-340	Fire - Suppression, Operating Equipment Replacement	Fire Tech & Safety of NE, Hard Suction Hose	800.00	FIR25466
5730-205	Fire - Suppression, Large Fleet Repairs	Fleetmaster Sales, T45 Mirror Replacements	5,158.79	FIR25419
5730-205	Fire - Suppression, Large Fleet Repairs	Fleetmaster Sales, Repairs to outriggers, rung & A/C unit	5,945.49	FIR25493
5715-204	Fire - Facility, Large Equipment Maintenance	Impact Fire Services, Cetral, RR& LR extinguisher inspection	895.00	FIR25477
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25486
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25498
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25499
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25500
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25501
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25502
5730-319	Fire - Suppression, Uniform Purchases	Mach 5 Group - Uniforms	1,181.96	FIR 25503
5770-252	Fire - Emergency Management, Professional Services	Mapping and Planning Solutions	1,925.00	FIR25430
5710-252	Fire - Administration, Professional Services	MRI - Professional Development Services	2,715.71	FIR25130
5730-204	Fire - Suppression, Large Fleet Maintenance	Rockingham Truck Repair LLC - PM's for Engines	8,800.00	FIR25460
5730-319	Fire - Suppression, Uniform Purchases	Simons Uniforms - FF Class A Uniform purchase	875.00	FIR25495
		Subtotal General Fund	726,445.49	
	Sewer Fund			
		Subtotal Sewer Fund	-	
	Water Fund			
5592-204	Water - Oper/Maint, Lg. Oper. Maint.			
5592-225	Water - Oper/Maint, Engineering Fees	Weston & Sampson Engin. Inc. Old Windham Road Pump Equip.	7,000.00	
5592-401	Water - Oper/Maint, Lg. Oper. Equip.	NRPC -GIS Upgrades	1,215.00	
5593-293	Water - Supply , Water from PWW	R. H. White Construction Marsh Road Pump Station	126,202.50	
		Pennichuck Water Works	140,373.80	
				WAT25091
		Subtotal Water Fund	267,791.30	WAT25004
				WAT25011
				WAT25013
		Donations		
	4556	Police	35,934.15	
	4557	Fire	24,321.11	
	4558	Recreation	21,046.77	
	4559-45	Cable Committee	500.00	
	4559	Benson	19,540.40	
	4559	Benson 911 Monument	666.26	
	4559	Hudson Economic Development	651.28	
	4559	9 Industrial Drive Pickleball Court	67,500.00	
	4559	Town Poor	11,475.00	
	4559	Senior Center	125.00	
	4560	Conservation Commission	17,499.11	
	4535-35	Hudson Senior Council of Aging	5,205.40	
		Subtotal Donations	204,464.48	
		Total Actual Encumbrances	1,198,701.27	
		less donations	(204,464.48)	
		plus Police Forfeiture	-	
		plus EMS RF	17,651.54	
		plus Library	-	
		plus Conservation	48,810.60	
		plus State ARPA	-	
		plus Federal ARPA	-	
		plus Agency	265,102.65	
		plus Corridor	122,024.97	
		Should agree to AvsB Report after all FY 25Pos are paid	1,447,826.55	

	Town of Hudson, NH			
	Fiscal Year 2025 Requested Encumbrances			
Department Account #	Department	Description	Amount	PO#
	Library			
	Conservation Commission			
5586-252	Conserv Comm, Prof Services	Aqualogic - DASH work at Robinson and Ottarnic Ponds	25,600.00	CON25007
5586-252	Conserv Comm, Prof Services	Vanasse Hangen Brustlin Robinson Pond Permit, Design of Boat Launch	19,569.60	CON24014
5586-252	Conserv Comm, Prof Services	Vanasse Hangen Brustlin Robinson Pond NHDES Permit	3,641.00	CON25006
		Subtotal Consv Comm Fund	**48,810.60**	
	STATE ARPA Projects			
	ARPA Infrastructure Projects			
	EMS Revolving Fund			
5750-403	EMS - Small Equip	Zoll Medical Corp. Vent - Worry Free Service Plan	16,371.54	MISC24047
5750-203	EMS- Small Equip. Repairs	Industrial Protection Services, Inc. Equipment brackets	1,280.00	MISC25119
		Subtotal EMS Revolving	**17,651.54**	
	Agency Fund			
2050-583	Agency Fees - Public Safety (Target)	Sig Sauer, Inc. - Pistols	45,900.00	AGN25014
2050-583	Agency Fees - Public Safety (Target)	Sig Sauer, Inc. - Rifles	36,301.80	AGN25016
2060-539	Agency Fees - Target 43 Steele Rd	Fuss & O'Neill, Inc. Target site Engineering Services	4,112.98	AGN25009
2060-588	Agency Fees - Target ISD 269 Lowell Rd	Wright-Pierce - Inspection Fees	178,787.87	AGN25009
			265,102.65	
	Corridor Fund			
2070-701	Zone 1 Corridor Account	Wright-Pierce, Lowell/Birch/Belknap Rd Ext. Permit & Design Phase	21,684.31	AGN25001
2070-702	Zone 2 Corridor Account	Wright-Pierce, Lowell/Birch/Belknap Rd Ext. Permit & Design Phase	20,340.66	AGN25001
2070-701	Zone 1 Corridor Account	Wright-Pierce, Lowell/Birch/Belknap Rd. Design & State Permitting	80,000.00	AGN25008
		Subtotal Corridor Fund	**122,024.97**	
	Police Forfeiture Fund			
		Subtotal Police Forfeiture	-	
		Warrant Articles	-	
		Administration	38,500.00	
		Engineering	528,444.71	
		IT	43,043.12	
		Assessing	46,000.00	
		Police	31,376.68	
		Fire	39,080.98	
		General Fund Encumbrances	**726,445.49**	
		Sewer	-	
		Water	**267,791.30**	
		Library	-	
		EMS Revolving	17,651.54	
		Conservation	48,810.60	
		ARPA State	-	
		Agency	265,102.65	
		Corridor	122,024.97	
			1,447,826.55	